

DOUGLAS COUNTY (NV)
invites applications for the position of:

Gardnerville Town Advisory Board Member

SALARY:	\$500.00 Monthly
OPENING DATE:	06/04/2024
CLOSING DATE:	07/16/2024 04:00 PM

GARDNERVILLE TOWN ADVISORY BOARD MEMBER
1 POSITION
(Elected Official)

The Gardnerville Town Advisory Board has a vacancy effective May 16, 2024. The Douglas County Board of Commissioners will appoint a new Gardnerville Town Advisory Board member to fill the remainder of a four-year term during a regularly scheduled meeting. The term of this position will expire on December 31, 2026 at which time the appointee would have the option to be reappointed to the office through the regularly scheduled general election.

The requirements for the vacated advisory/elected office of Gardnerville Town Advisory Board are:

- Must reside within the annexed limits of the Town of Gardnerville (please refer to the attached town boundary map);
- Must be a qualified elector pursuant to Section 1 of Article 2 of the Constitution of the State of Nevada;
- Must be 18 years of age;
- Must be a citizen of the United States.

General Summary of Duties:

- There are five elected members of the Gardnerville Town Board. You must represent the town with dignity, integrity and a spirit of cooperation in all relationships with other board members, town staff and the public.
- Attend a monthly town board meeting held the first Tuesday of every month at 4:30 P.M. at the town offices. Occasionally there may be additional or special board meetings required.
- Provide direction on the following services the town offers to its residents:
 - Drainage;
 - Solid waste disposal;
 - Parks and recreation;
 - Streets, alleys, sidewalks, and street lights;
 - Acquisition, disposal, annexation or deannexation, maintenance and improvement of town property.
- Provide direction to the town manager regarding:

- Capital project expenditures.
 - Town policies and procedures.
 - Town budget.
 - Town staffing.
 - Ceremonial proclamations and resolutions.
 - Master plan and guiding documents.
- Provide recommendations to the board of county commissioners on development proposals within the town boundaries.

Salary & Benefits – The Gardnerville Town Advisory Board salary is set by the board of county commissioners and NRS 245.043 at \$500 per month. There are no provided benefits.

To learn more about the Town and download the application please visit:

<https://www.townofgardnerville.com/>

Please note: By filling an unexpired term, the successful candidate will only serve this appointment through December 31, 2026. Filing Information: Anyone interested in being considered for a Gardnerville Town Advisory Board position must complete a Town of Gardnerville application by applying to this announcement (all information on the application is voluntary and could be released to the public) no later than Tuesday, July 16, 2024, at 4:00 p.m. Residents seeking appointment may include a cover letter and resume if desired but it is not mandatory. For additional information contact Erik Nilssen, Town Manager for the Town of Gardnerville at 775-782-7134.

Closing Date: Tuesday, July 16, 2024, at 4:00 p.m.