



*Annexation Application*

<b>Applications must be submitted 30 days before a Town Board meeting</b>	
Project Name (if any):	Date:
Property Address or general location/intersection:	
Parcel Number(s):	Acreage:
Property Owner Name(s)	Property Owner Phone #
Property Owner Address:	
Property Owner Email:	
Applicant: (Contact):	Applicant Phone #:
Applicant Email:	
Surveyor/Engineer: _____	
Email: _____	
Phone #: _____	
I, the undersigned owner (or authorized agent with letter approval from property owner) of the property described herein on the attached map, authorize this annexation application to be filed and act as the point of contact for matters relating to this annexation on my behalf.	
Signature _____	

**The following minimum documents must be submitted together with this application (See Douglas County Code Sec 18.01.010 for all required information)**

- (1) Notarized statement by the applicant that he/she wishes his/her) property to be annexed into the Town of Gardnerville***
- (2) Complete legal description & graphic exhibit***
- (3) A proposed annexation map (digital or hard copy) which expands the existing town boundaries (contact the Town to obtain base map)***
- (4) \$300 application/deposit fee (checks or credit cards accepted)***
- (5) Preliminary Title Report***

You can fill out the application online at  
 print & return the application to [togville@douglasnv.us](mailto:togville@douglasnv.us) or mail to: Town of Gardnerville, 1407 Highway 395 N, Gardnerville, NV 89410.

Questions: Phone 775-782-7134 Fax: 775-782-7135