



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chair  
Lloyd Higuera, Vice Chair  
Ken Miller, Board Member  
Mary Wenner, Board Member  
Mike Henningsen, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, April 2, 2019

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on March 28, 2019 on or before the third day prior to the meeting date, by Marie Nicholson,

Office Specialist Signed: Marie Nicholson and Carol Louthan, Administrative Services Manager Signed: Carol Louthan in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 7:51 A.M.

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 7:58 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 7:54 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:15 A.M. and on the Internet at <https://www.townofgardnerville.com/>

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice :** "Any invocation offered before the official start of the Board meeting shall be a voluntary offering of a private citizen. Attendance and participation in any invocation is not required. The views expressed are not necessarily views of the Board, have not been previously reviewed or approved, and shall not impact the business of the Board."

### INVOCATION – Pastor John from Trinity Lutheran Church

### 4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Lloyd Higuera

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

- A. February 12, 2019 Special Board meeting
- B. March 5, 2019 Regular Board meeting





## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve March 2019 claims.
4. **For Possible Action:** Discussion on Proclamation 2019-03 recognizing April 26, 2019 as Arbor Day, with public comment prior to Board action.

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5. **For Possible Action:** Presentation by Girl Scouts Natalie Mahler and Taylor Wagner on a Silver Award Project that would contribute a water fountain amenity to the proposed dog park at Carrick/Grant detention pond, APN 1220-10-101-003; with public comment prior to Board action.
6. **For Possible Action:** Discussion to approve/accept a NV Energy Custom Grant for an electric charging station at Gardnerville Station. Projected overall cost of project \$203,535.00, with a grant amount of \$188,535 and a town contribution of \$15,000 and authorize the chair to sign the grant acceptance; with public comment prior to Board action.
7. **For Possible Action:** Discussion on outstanding projects:
  - a. Hellwinkel Shop - Phasing, engineering, construction
  - b. Hellwinkel Barn – plans (plans needed for grant applications), phasing, construction, materials
  - c. Fronton/Office – put on hold
  - d. Gardnerville Station storage – plans, materials, cost estimate
8. **For Possible Action:** Discussion on tentative budget development for Fiscal Year 2019/2020 including, but not limited to:
  - a. Discuss capital improvement projects for fiscal year 2019-2023;
  - b. Review preliminary budget for 2019-2020, including review of the revenue estimates, and itemized expense with detail and other matters properly related thereto; with public comment prior to Board action.
9. **For Possible Action:** Approve right of way acquisition agreement dated March 27, 2019 from Jerry Feldmiller, APN 1320-32-717-001, and authorize the town representative to present to the County Commissioners for final approval, with public comment prior to Board action.
10. **Not for Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2019.
11. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for March 2019.
12. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly board meeting May, 2019





## GARDNERVILLE TOWN BOARD

### Special Meeting Minutes

Linda Slater, Chair  
Lloyd Higuera, Vice Chair  
Ken Miller, Board Member  
Mary Wenner, Board Member  
Mike Henningsen, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, February 12, 2019

1:00 p.m.

Gardnerville Town Hall

 Meeting was called to order by Chairwoman Slater and a determination of a quorum was made.

#### PRESENT:

Linda Slater, Chairwoman  
Lloyd Higuera, Vice-Chairman  
Mary Wenner  
Ken Miller  
Michael Henningsen

Jennifer Yturbide, Town Attorney  
Tom Dallaire, Town Manager  
Geoff LaCost, Superintendent Public Works  
Carol Louthan, Administrative Services Manager

 PLEDGE OF ALLEGIANCE – Ken Miller

 PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.


**Motion Higuera/Wenner to approve the agenda.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

#### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

1.  **For Possible Action: Discussion and acceptance of notice of resignation by Town Manager Thomas Dallaire to be effective March 8, 2019.**

Attorney Yturbide advised Tom provided a letter of resignation at the last meeting. The board can accept that.

**Motion Miller/Higuera to accept the notice of resignation by Tom Dallaire effective March 8<sup>th</sup> 2019.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

2.  **For Possible Action: Discussion and appointment of Interim Town Manager effective March 6, 2019.**


Mr. Dallaire had scheduled the Mint 400 race on the 6<sup>th</sup>. The last board meeting is the 5<sup>th</sup>. Pay period ends on the 8<sup>th</sup>. I will not be in town for the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>. Please put Carol in earlier.

Mr. Miller asked if they could do co-managers? Have Geoff in charge of the field and Carol in charge of the office.

Chairwoman Slater believed that would be at the direction of the interim manager. Carol can obviously appoint whomever she wants to make sure they oversee that department. I'm sure she would.

No public comment.

**Motion Higuera/Wenner to approve Carol Louthan as acting town manager for the town of Gardnerville.  
Motion carried unanimously.**

3.  **For Possible Action: Discussion and provide direction to staff for selection of new Town Manager, including but not limited to:**
- a. **Review and/or modify the job description and eligibility requirements for the Town Manager position, and the range of pay as it relates to an applicant's relevant experience, education and any professional licenses held by an applicant.**
  - b. **The process to be used to post or publish an opening for Town Manager, to receive and to review applications, and to schedule interviews for applicants.**
  - c. **The process and procedure for interview of applicants for the Town Manager position by the Board.**

Attorney Yturbide thought these were the issues you might want to look at in order of significance. Tom had an engineering background. Do you have any thoughts about that?

Mr. Dallaire has given the board the town manager job description. Do you have any corrections or additions? The county needs a desired start date, the vacancy date, the hiring manager (town board), how long do you want it posted; what kind of salary range do you want to post? The county currently advertises on governmentjobs.com. We can put a separate ad in the paper.

Suggestions, concerns and comments from the board - #3 locks us into an engineer. Add the word "may" to item #3. Take the amount of money the town pays for the engineering license and put into the engineering line item and add additional funds for the budget year. Engineer is a general term. It doesn't necessarily mean a licensed engineer. Maybe remove the word "perform" and use "review" or "oversee." Don't advertise a salary that is higher than what the current town manager is being paid. Need good communication skills or effective communication skills a high priority. Narrow down the applications before formal town board interviews. May require working nights, weekends or as needed.

Cindy McMurry, Douglas County Human Resources, suggested using "highly desirable" for the required certificates. She also suggested doing phone screening before the formal interviews. You could appoint a board member to work with me during the process. After the job description we have supplemental questions. These are a combination of minimum requirements and key responsibilities. The applicants have to meet the minimum qualifications to pass. We put points to the answers and as they answer them the score can come in higher so we can see who has the highest of the desirables. There should be another person involved rather than just the recruiter reviewing the applications.

Attorney Yturbide suggested the board can set out the kind of process and feedback they want. You can appoint individuals to help screen and review. It's up to you and who you would want involved.

Mr. Miller would be willing to be a liaison to HR. I feel it should be a senior member of the board.

Mr. Dallaire asked if the board would like to come up with some questions. I will consolidate those and send it to HR.

Ms. McMurry gave some examples of supplemental areas and questions they might want to ask. I could do a draft and send it to the liaison.

Ms. Wenner also has time to be a liaison.

Ms. McMurry needs the board to determine how long the posting would be. I would say no less than three weeks. Normal recruitment can take 8 weeks minimum. The background check can take anywhere from 2 to 3 weeks.

Chairwoman Slater went over the board directions: Update the town manager job description; appoint Ken and Mary to be part of the HR process for the manager applicants; Human Resources to narrow the applicants down to five for interview; Advertise in Nevada League of Cities, Governmentjobs.com, Reno Gazette, Record Courier, Nevada Appeal. Ads in the newspapers to run for three weekends.

Ms. McMurry will get the liaisons a draft of the job posting. You can give me a go ahead once Tom works with Ken and Mary to get the supplemental questions

Chairwoman Slater went over the directions: Cindy will work with Ken and Mary on questions for the phone interview, and questions for the in-person interview. We follow open meeting law requirements on all of this. Special board meeting for interviews. Keep it to the normal 4:30 time. Special meeting to be determined in April. Each applicant would come at a specified time.

Ms. McMurry recommended not scoring the questions.

Public comment.

Mr. Kurt Hildebrand suggested the board not vote to appoint Ken and Mary to do that as a board. Maybe have Tom do it to avoid any appearance of forming a subcommittee that might have the open meeting law attached. In Genoa they had the manager appoint the people.

Attorney Yturbide believed they have direction but if you would like to make it clearer you can make a motion.

Chairwoman Slater repeated the directions: Update town manager job description; Tom Dallaire appointed to be part of the human resources process; Human Resources to narrow the applicants down to five; Recruit, advertise (time and where) Nevada League of Cities, Governmentjobs.com, Reno Gazette, Record Courier and Appeal to the weekend only editions for the next three weeks; Allow two weeks for Human Resources to review; Focus on telephone and interview questions; Schedule special board meeting for applicants for sometime in April to be determined.

**Motion Miller/Higuera to follow those guidelines as stated by Chair Slater. Motion carried unanimously.**

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

No public comment.

Meeting adjourned at 2:21 p.m.

Respectfully Submitted,

---

Linda Slater, Chair

---

Carol Louthan, Interim Town Manager



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Linda Slater, Chair  
Lloyd Higuera, Vice Chair  
Ken Miller, Board Member  
Mary Wenner, Board Member  
Mike Henningsen, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, March 5, 2019

4:30 p.m.

Gardnerville Town Hall

**INVOCATION – Ken Miller gave the invocation**

 **4:30 P.M. Vice-Chairman Higuera called the meeting to order and made the Determination of a Quorum**

**PRESENT:**

Lloyd Higuera, Vice-Chairman  
Mary Wenner  
Ken Miller  
Mike Henningsen

Jennifer Yturbide, Town Counsel  
Tom Dallaire, Town Manager  
Geoff LaCost, Maintenance Superintendent  
Carol Louthan, Administrative Services Manager

**ABSENT:**

Linda Slater, Chairman

 **PLEDGE OF ALLEGIANCE – Mike Henningsen led the pledge of allegiance.**

 **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Mr. Jerry Turner gave public comment on an item not on the agenda. (An audio recording is available upon request)

No further public comment.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Miller/Wenner to approve the agenda as amended: items 9 and 10 where it says “authorize town manager to present to Douglas County,” it should be “authorize a town representative to present to the county commission.”**

Mr. Dallaire added items 14, 19/20 is the budget year, not 18/19.

No public comment.

**Upon call for the vote, motion carried with Board Member Slater absent.**

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**A. February 5, 2019 Regular Board meeting**

Ms. Wenner would like to make a correction. The name Karen Schlagel should be Sharon Schlagel.

**Motion Wenner/Miller to approve the previous minutes with the correction of the name Sharon Schlagel to Karen Schlagel.**

No public comment.

**Upon call for the vote, motion carried with Board Member Slater absent.**



#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence.**  
**Read and noted.**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.**  
**Approved.**
3. **For Possible Action: Approve February 2019 claims.**  
**Approved.**

**Motion Wenner/Miller to approve the consent calendar.**

No public comment.

**Upon call for the vote, motion carried with Board Member Slater absent.**

#### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

4.  **Not For Possible Action: Presentation by Main Street Gardnerville, Executive Director Debbi Lehr, on the 2019 annual plan for Main Street Gardnerville and provide information and update on the program.**

Ms. Debbi Lehr gave a power point presentation on Main Street's accomplishments. As of January 2019 we are a 501c3. We will have four board members and myself attending the national conference with the help of scholarships obtained by the Nevada Main Street program. Nevada Main Street will have a total of 30 attendees going to the conference. We are hoping you will continue to support us in the same amount for the coming year.

Mr. Miller asked if the state legislature is going to fund the Nevada Main Street program for the next two years?

Ms. Lehr answered they are asking for \$500,000. It was only approved at \$350,000 the last time. In the state application we did last year we had to give them a two year budget and that was based on the \$45,000 from the town last year and this year. I will be testifying at the legislature.

5.  **For Possible Action: Approve Proclamation 2019P-02 recognizing the contributions of Tom Dallaire as town manager for the years 2010-2019; with public comment prior to Board action.**

Vice-Chairman Higuera read into the record the proclamation. (Proclamation 2019P-02 is attached to these minutes)

**Motion Wenner/Miller to approve the Proclamation for Tom Dallaire 2019P-02.**

Mr. Linderman echoed everything that was said in the proclamation.

No further public comment.

**Upon call for the vote, motion carried with Board Member Slater absent.**

Mr. Higuera presented Mr. Dallaire with the proclamation.

Mr. Miller is proud to see Mr. Dallaire move on.


Ms. Wenner thanked Tom for all his help.

Mr. Higuera expressed it has been a true pleasure to work with you. Your dedication is something to be admired. Thank you for the support and the support you will be offering to us in your new job as community development director.



Mr. Henningsen has had the pleasure of attending a few meetings and Tom gave a first class tour of the town. I grew up here and took things for granted but now I see the list of all the projects he's worked on. It's just amazing how much goes on in the town on a day-to-day basis. It looks seamless, but I'm amazed how much you get done. I am impressed on what I've seen. Thank you.

Mr. Dallaire pointed out it takes a team. Staff works hard as well.

6.  **For Possible Action:** Recommendation to Douglas County staff on a request for a Major Design Review for a 7,500 square-foot automotive service building and a Special Use Permit for a "Minor Vehicle Service Center" (per DCC 20.660.110.K). The (un-addressed) 1.3-acre project parcel is located on Hwy 395 approximately 250-feet southeast of the intersection of Stodick Parkway in the NC (Neighborhood Commercial) zoning district within the Gardnerville Community Plan Area. The applicant is Hummel Investments, LLC/Steve C. Meier. (APN 1220-04-002-020). Development Projects (DP's) 18-0393 (Special Use Permit) and 18-0394 (Design Review), presentation by Angela Fuss, Lumos and Associates, with public comment prior to Board action.

Ms. Angela Fuss, Planning Manager with Lumos & Associates, on behalf of the applicant, gave a presentation on the project.

Mr. Miller asked who will be the permanent owner of the building.

Ms. Fuss responded Heritage Bank will sell it to Hummel. Hummel will build the Firestone facility and the building operation will be through Firestone. There is an access on the Heritage Bank parcel but there is nothing that specifically says parcel A gives access to parcel B. The main access is off Highway 395.

Mr. Henningsen asked if they have spoken to the water company yet regarding the property to the east. There might be an option to buy a portion for additional parking.

Mr. Dallaire wanted to make sure it is clear there are two applications: design review and special use permit.

Public comment.

Ms. Beth Hojnacke has some concerns on the facility. The storage tanks for chemicals, where are the waste products going? How will they be processed out? We don't want them in the wastewater or retention basin. The single access will make it very dangerous to make a left turn.


Mr. Linderman asked if there is another access on 395.

Mrs. Fuss explained the access easement from 395 is referred to as Elges. Once the project comes forward they will rename that road. The configuration from the access onto 395 prohibits left turns out. The waste materials go through approvals from NDEP and code regulations.

No further public comment.

**Motion Miller/Wenner to conditionally approve the proposed major design review DP18-0394 and a special use permit DP18-0393 for the Firestone Complete Auto Care at APN 1220-04-002-020 with conditions as outlined in the attached staff report. Motion carried with Board member Slater absent.**

Ms. Fuss acknowledged what a great person Tom is. He is thoughtful and quick to respond. He is one of the best government employees I've worked with. He's very easy going, gets along and is a problem solver. I think we don't give people enough credit for the work they do. You are great at your job and I wish you luck in your next endeavor. This group will miss you.

7.  **For Possible Action:** Recommendation to Douglas County staff, Planning Commission and County Commissioners to approve, to approve with modifications, or to deny requests made by Stoneridge Communities, LLC, for a master plan amendment (DP 18-0342) and zone change (DP 18-0343) for an additional 13.34 acres from Agricultural to Multifamily, a portion located in the East Valley Area and Minden Gardnerville Area Plan for Stoneridge Villas, a proposed 158 home manufactured community for



**55+ at a price point of mid \$200,000 with a club house, pickle ball, BBQ/patio area, bocce ball, horse shoe pit, dog park and putting green; (APN 1220-11-001-066). Development Projects (DP's) 18-0342 (Master Plan Amendment) and 18-0343 (Zone Change), presentation by Chuck Hathoot, with public comment prior to Board action.**

Mr. Dallaire wanted to make sure they know this is a master plan amendment and zoning map amendment. It is not the formal design review of the proposed project

Mr. Hathoot wanted to make it clear this is not a mobile home park. These homes will be converted to real property. They will be on leased land. Leases are 99 years. They are eligible for VA, FHA or cash. The project is 55+, except 20% have to be any age.

Mr. Dallaire noted there are two accesses being proposed.

Mr. Hathoot has run the project by Steve Eisele at the fire department. So far they are okay with it.

Ms. Wenner asked if they could put a contingency on the project that if it is not constructed it would revert to the original zoning.

Mr. Dallaire talked with county staff and we will look into it. They would have to annex the property into the town. I don't know if another project has done this before. If they haven't been, then we should make a way. We are basing the master plan amendment on what is being proposed.

Mr. Glenn Linderman asked about any project having the same problem with access and needing more land in that location.

Mr. Dallaire answered yes.

Mr. Anton Paley asked about water rights and will serve letters.


Mr. Dallaire already has will-serve letters. A traffic study was done.

Mr. Paley asked if the proposed state legislative bill AB51 could impact the water rights.

Mr. Dallaire is not familiar with that bill. Gardnerville Water Company already has the water rights associated with their service area boundary.

No further public comment.

**Motion Miller/Wenner to conditionally approve the application request made by Stoneridge Communities LLC, for a master plan amendment DP18-0342 and zone change DP18-0343 for an additional 13.34 acres from agriculture to multifamily, a portion which is located in the East Valley area and Minden/Gardnerville area plan for the Stoneridge Villas. Motion carried with Board Member Slater absent.**

8.  **For Possible Action:** Discussion on request by Nathan Tolbert on behalf of the Carson Valley Little League to use the town sound system for opening ceremonies on April 6, 2019; with public comment prior to Board action.

Mr. Dallaire received the request on behalf of the little league. One of our staff members is on the little league board. They were in need of a sound system. They reached out looking to utilize it if you are okay. There are policies out there but this is a staff member and he would be responsible for the sound system at that event.

No public comment.

**Motion Henningsen/Miller that we approve the use of the town sound system for the Carson Valley Little League opening exercises with a town staff member being in charge of pickup, setup and return of all the equipment and authorize Jennifer to look at the policy and if necessary create a policy or something to that effect. Motion carried with Board Member Slater absent.**

9.  **For Possible Action:** Approve right of way acquisition agreement dated November 2, 2017 from Jerry Feldmiller, APN 1320-32-717-001, and authorize the town representative to present to the County Commissioners for final approval, with public comment prior to Board action.

Mr. Dallaire submitted this to Eric in Douglas County Engineering and it looks like we need to make modifications to the agreement and have it resigned by the homeowners. I need some sort of motion.

Attorney Yturbide looked at it. I noted on the Feldmiller agreement there is a trust associated with that property. We need to include the date of the instrument. I made those adjustments, but in order for the county to record the deed, you will need a certificate of trust. I have made the adjustments. I have a draft but you will have to go back and get signatures.

Mr. Miller would say the faster we get it done the better. Just authorize Carol as acting town manager to sign the document.

No public comment.

**Motion Wenner to approve the right-of-way acquisition agreement dated November 2, 2017 from Jerry Feldmiller APN 1320-32-717-001 and authorize the town representative or acting town manager to present it to the county commissioners for final approval.**

Attorney Yturbide advised the only adjustment is the trust owns the property. I don't think you can change it. You might have to put it off a month.

Ms. Wenner rescinded the motion.

**Motion Wenner/Miller to table item 9 until next month. Motion carried with Board Member Slater absent.**

10. **For Possible Action:** Approve right of way acquisition agreement dated January 5, 2018 from William F. and Sally J. Wilke, APN 1320-32-717-003, and authorize the town manager to present to the Douglas County Commissioners for final approval, with public comment prior to Board action.

Attorney Yturbide would just make the comment this particular parcel is not in a trust.

No public comment.

**Motion Henningsen to approve the right-of-way acquisition agreement dated January 5, 2018 from William F and Sally J Wilke, APN 1320-32-717-003 and authorize the acting town manager to present to the Douglas County Commissioners for final approval.**

Attorney Yturbide asked the motion give authority to update the agreement. If you want to move forward with this give direction to the acting town manager to sign an updated agreement and deed. There was only one clerical error which indicated the Town of Gardnerville was incorporated instead of unincorporated.

**Motion by Mr. Henningsen withdrawn.**


**Motion Miller/Wenner to approve the right-of-way acquisition agreement dated January 5, 2018 with William F and Sally J Wilke, APN 1320-32-717-003 and authorize the acting town manager to present to Douglas County Commissioners and also update the existing agreement. Motion carried with Board Member Slater absent.**

(5 minute recess taken 5:55 p.m. – 6:03 p.m.)

11.  **For Possible Action:** Discussion to approve or deny the Second Reading of Resolution 2019R-01 for the Gardnerville Health & Sanitation's proposed trash rate increase of 4% for residential customers and 7% for commercial customers; with public comment prior to Board action.

No public comment.

**Motion Miller/Wenner to put the second reading of Resolution 2019R-01 for the Gardnerville Health & Sanitation proposed trash rate increase of 4% for residential and 7% for commercial into the record and approve. Motion carried with Board Member Slater absent. (Resolution attached to minutes)**

**12.  For Possible Action:** Discussion to send a letter to Douglas County in support of a speed limit study and evaluate the intersection of Toler Lane and Highway 395 for consideration of a southbound left turn lane onto Toler Lane which will be conducted by NDOT in the Carson Valley; with public comment prior to Board action.

Mr. Dallaire had a request from Erik, Douglas County Engineer. We attended a meeting with NDOT and discussed some of the issues they are having with speeding. They are requesting to reduce the speed entering and exiting the towns and also to evaluate the Hwy 395/Toler intersection. We were asked to write a letter supporting or not supporting this issue. We have heard from a few residents in town. You have a copy of an email on your table from Vickie Roberts.

Public comment.


Mr. Linderman would not want the town board to encourage the state to recommend left turns or to allow left turns there.

Ms. Hojnacke would say if they decide to allow left turns put a signal at that intersection and put the crosswalk there. The traffic study should include left turns on Lampe and Waterloo. They need to include those two intersections to do a true evaluation on how it affects other intersections.

No further public comment.

Mr. Miller made the recommendation that we take no action on this.

No action taken.

**13.  For Possible Action:** Discussion and direction to town staff concerning dedication of 50 foot, plus or minus, right of way on the Heritage Park parcels identified below to Douglas County, located north and south of Gilman Avenue and East of Heritage Park. Portion of the road is constructed and right of way lays entirely within the Heritage Park property, (APN: 1320-33-402-010, and 1320-33-402-011) and will be a town-maintained street; with public comment prior to Board action.

Mr. Dallaire discussed the problem with the right-of-way on Courthouse Alley. Currently the town owns the entire parcel. Slaughterhouse was never dedicated to anyone. The church came forward and the town board made a recommendation to county staff to have the church pave Ezell. Ezell is not an actual right-of-way. The approved letter from the county was to follow the town board recommendations except for paving the road. I am looking for direction on what we'd like to do with Ezell. I proposed an improvement plan for Ezell and what it would look like.

Mr. Miller sees a benefit to this. I'm hesitant to make the road both ways. I would go ahead and dedicate it, but don't consider it a two-way street.

Mr. Dallaire is not proposing any improvements right now. It is just dedicating the right-of-way.

Public comment.

Mr. Linderman asked if you dedicate the right-of-way to the county does that mean you lose control over whether it is one way or not?

Mr. Dallaire answered we would have to go back to them and make the proposal for whatever improvements we want for the right-of-way. The county commissioners would have to vote on it. It is the existing condition today. When they accept the right-of-way they would accept it the way it is. We maintain the road.

Ms. Beth Hojnacke asked if the town did not dedicate it to the county the town retains control.

Mr. Dallaire answered it's not an actual road.




No further public comment.

Mr. Henningsen doesn't see a downside to dedicating it. We retain control and it gives us the option to make it better.

Mr. Dallaire stated it would just be an actual road. Right now it is not a road.

**Motion Miller/Wenner to give direction to town staff on dedicating the 50 plus foot right-of-way for Ezell Street located north and south of Gilman Avenue and east of Heritage Park. Portion of the road is constructed on Heritage Park property APN 1320-33-402-010 and 1320-33-402-011, and it would be a town maintained street. Motion carried with Board Member Slater absent.**

14.  **For Possible Action:** Discussion on tentative budget development for Fiscal Year 2018/2019 including, but not limited to:
- a. Discuss capital improvement projects for fiscal year 2019-2023;
  - b. Review preliminary budget for 2018-2019, including review of the revenue estimates, and itemized expense with detail and other matters properly related thereto; with public comment prior to Board action.

Mr. Dallaire went over the Capital Improvement Plan for 19/20 through 23/24: Kingslane, ADA ramps, Gilman/Ezell property, Maple Street storm drainage, fog seal, slurry seal, crack sealing, barns and shop, tree treatment and vehicle replacement.

Mr. Dallaire went over the 19/20 budget.

No public comment.

**Motion Miller/Henningsen to approve the tentative budget as discussed along with Capital Improvement Projects for 2019/2020. Motion carried with Board Member Slater absent.**

15.  **Not for Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for February 2019.

Attorney Yturbide worked on the agenda, attended the meeting, some employment matters, the agenda and items for March, and reviewing the older right-of-way agreements.

16.  **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for February 2019.

Mr. Dallaire went over the meeting with Lee Bonner. He saw firsthand what happens on the S curve.

17.  **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

Ms. Wenner reported the Arts Council has a new commissioner liaison Mr. John Engels. He gave a presentation on the movie industry and how the county could make some money. They have a new arts and antique trail brochure that came out. They have a new musical coming out on March 22-31 called Suds.

Mr. Miller reported March 23<sup>rd</sup> the Minden Rotary is going to plant 24 fruit trees on the trail system behind Heritage Park. The fruit trees have been ordered. The Rotary is paying a total \$3,000 for the trees. I'm lining up work crews.

**2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

Mr. Jerry Turner gave public comment on items not on the agenda. (An audio recording is available upon request.)

Adjourn 7:58 p.m.

Respectfully Submitted,

---

Linda Slater, Chair

---

Carol Louthan, Interim Town Manager

DRAFT

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



**1. For Possible Action: Correspondence**

**2. Recommended Motion: Receive and file**  
**Funds Available:** ☐ Yes ☒ N/A

**3. Department:** Administration

**Prepared by:** Carol Louthan

**4. Meeting Date:** April 2, 2019

**5. Agenda:** ☒ Consent ☐ Administrative

**6. Background Information:** See attached.

**7. Other Agency Review of Action:** ☐ Douglas County ☒ N/A

**8. Board Action:**

☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued



**Louthan, Carol**

---

**From:** Slater <seahawksnv@charter.net>  
**Sent:** Friday, March 22, 2019 2:05 PM  
**To:** Louthan, Carol  
**Subject:** Fwd: Legislative Update - March 22, 2019

**CAUTION:** This email is from an external source. Use caution when clicking links or opening attachments.

Carol, Please make sure a copy of this Legislative Update is included in the April board meeting packet .  
Thank you,  
Linda  
Sent from my iPhone

Begin forwarded message:

**From:** Nevada League of Cities & Municipalities <[jwalker@nvleague.org](mailto:jwalker@nvleague.org)>  
**Date:** March 22, 2019 at 8:28:39 AM HST  
**To:** [seahawksnv@charter.net](mailto:seahawksnv@charter.net)  
**Subject:** Legislative Update - March 22, 2019  
**Reply-To:** [jwalker@nvleague.org](mailto:jwalker@nvleague.org)



**NEVADA**  
LEAGUE OF CITIES AND MUNICIPALITIES

## Legislative Update - March 22, 2019

### Local Government Day at the Legislature - Invitation Only

Mark your calendars for "Local Government Day at the Legislature". This event is scheduled for March 28<sup>th</sup>. We will schedule meetings with legislative leadership. Please plan on joining us and help express municipal concerns to our legislators. We will be co-hosting a legislative reception with our friends at NACO from 5:00-7:00 p.m., in the Foyer of the Nevada State Library and Archives building.



## **League Bills**

### **SB10**

The League's bill to increase the amount of compensation a member of a Board of Trustees of a General Improvement District, SB 10, was heard in Senate Government Affairs on Wednesday, February 13<sup>th</sup>. There was general support for the bill and the committee seems to understand the need to better define "compensation". This bill passed out of the Senate on March 6<sup>th</sup> on an 18 – 2 vote. The bill was introduced in the Assembly on March 7<sup>th</sup> and referred to the Assembly Government Affairs committee. The bill has not yet been scheduled for a hearing.

### **AB3**

AB3 would allow the Department of Taxation to issue additional licenses for a Medical Marijuana Dispensary or a Retail Marijuana Store at the request of the governing body of an incorporated city. Current law (NRS 453D) allows the Department to issue additional licenses at the request of a board of county commissioners. During the last round of retail store licenses an applicant for a retail store in an incorporated city was denied because the limit in the county had been reached. This particular county commission is adamantly opposed to marijuana operations leaving the city with no recourse. The bill is scheduled to be heard on March 26<sup>th</sup> in the Assembly Taxation committee.

### **AB18**

The League's bill to allow cities, towns and GIDs to construct, install and maintain ADA compliant ramps was heard on February 28<sup>th</sup> in Assembly Government Affairs. The bill was well received and there was no testimony in opposition. No further action has been taken on this bill.

## **Other bills of Interest**

### **AB190**

This bill is another measure to roll back the 2015 reforms to prevailing wage. In addition to resetting the prevailing wage trigger to \$100K the bill also contains a provision that for contracts that last longer than 36 months the prevailing wage must be revisited. If the prevailing wage has increased then the wages paid for workers on the project must be increased to the new prevailing wage. However, if the prevailing wage has decreased then the prevailing wage that existed at the time the public

works contract was signed would remain in effect. The League testified in opposition to the bill. This measure was sponsored by Assemblyman Daly and cosponsored by the Assembly Democratic Caucus.

#### **AB249**

This measure was sponsored by Assemblyman Watts and would allow for the creation of land banks. These land banks could be a useful economic development, blight abatement and neighborhood revitalization tool. There are still several questions regarding some of the provisions in the bill. Assemblyman Watts has committed to working with stakeholders to address concerns. The League testified in the neutral position. We voiced support for the concept but noted that we had concerns with some of the bill's provisions.

#### **SB213**

SB213 calls for the incorporation of the City of Laughlin. The bill was co-sponsored by Senator Hardy and Assemblyman Leavitt and was heard in Senate Government Affairs on March 20<sup>th</sup>. One individual representing firefighters in Clark County testified in opposition. The bill has several technical issues. The League offered to work with the bill sponsors on the language. We will continue to monitor.

#### **SB215**

This measure makes various changes relating to occupational diseases. The bill was sponsored by Senator Cannizzaro and other Senate democrats. The bill would provide that disabling cancer developed by a firefighter, arson investigator or police officer is conclusively presumed to have developed or manifested as a direct result of the course of employment. The bill also changes the eligibility for compensation. The bill is scheduled to be heard March 22<sup>nd</sup>. The League will testify in opposition.

#### **Bill Updates**

#### **AB50**

The Secretary of State sponsored AB50 which, if passed, would require all municipalities to hold their elections on the state election cycle. This bill was heard on February 28<sup>th</sup>. The League opposed this bill for taking authority away from municipal governments. No further action has been taken.



**AB86**

This bill was sponsored by the Purchasing Division of the Department of Administration would make various positive changes to the statute governing purchasing by local governments. The bill is a result of a series of collaborative meetings over the interim by state and local government purchasing officials. The League testified in support of the bill. This bill is scheduled for work session on March 22.

**AB136**

AB136 was sponsored by Speaker Frierson and the rest of the Assembly Democratic Caucus. The measure reduces the trigger for the payment of prevailing wages on a public works project from the current trigger of \$250,000 to the pre-2015 level of \$100,000 (set in 1985). The bill is scheduled to be heard in Assembly Government Affairs committee on March 8<sup>th</sup>. The League testified in opposition to the repeal of the 2015 reform to the prevailing wage trigger. This bill passed out of Assembly Government Affairs committee on March 11<sup>th</sup> and was re-referred to the Assembly Ways and Means Committee on March 12<sup>th</sup>.

**AB178**

This bill would authorize the Office of Historic Preservation of the State Department of Conservation and Natural Resources to approve and issue a certificate of transferable tax credits to a person who rehabilitates a historic building in this State under certain circumstances. The bill was sponsored by Assemblywoman Swank. It was heard in Assembly Taxation on March 12<sup>th</sup>. No further action has been taken.

**SB123**

This measure was introduced by the Senate Legislative Operations and Elections committee. The bill would allow same-day voter registration and sets requirements for city clerks for such registration. There is an unfunded mandate associated with the bill. The bill was heard in Senate Legislative Operations and Elections on March 6<sup>th</sup>. The bill received opposition from election officials and the Secretary of States' office voiced concerns regarding the implementation of the program. We will continue to monitor. No further action has been taken at this point.

**SB166**

This bill was introduced by introduced by Senator Spearman and others and revises provisions relating to employment. The bill makes changes

to provisions governing the filing of complaints of employment discrimination with the Nevada Civil Rights Commission, unlawful employment practices, the relief that the Commission may order, the time in which a person may seek relief in district court for a claim of unlawful employment practices and requires the deposits of fines and penalties. This bill was heard March 8<sup>th</sup> in the Senate Government Affairs committee. No further action.

### **SB178**

This measure would create the Council on Food Security and the Food for People, Not Landfills Program. The bill contains no provision for a local government representative on the council. The bill was sponsored by Senator Cancela and others and has bipartisan support. The bill was heard on March 11<sup>th</sup> in Senate Government Affairs. The bill was voted out of committee amend and do pass.

### **SB190**

SB190 was sponsored by Senators Woodhouse and Parks. The bill would create the Nevada 2020 Census Committee. This bill was heard on March 11 in Senate Legislative Operations and Elections. The bill has been re-referred to Senate Finance.

### **SB245**

This measure would increase the limits on the amount of damages that may be awarded in tort actions against a governmental entity or its officers and employees. The current limit is \$100K. SB245 would increase the limit to \$250K with the possibility of an award up to \$1M if gross negligence is determined. The bill was sponsored by Senator Ohrenschall and others and is scheduled to be heard Monday, March 11<sup>th</sup> in Senate judiciary. No action was taken.

---

520 S. Curry Street  
Carson City, NV 89703  
[775-882-2121](tel:775-882-2121)



**Arbor Day Foundation®**

211 N. 12th St. • Lincoln, NE 68508 • 888-448-7337 • [arborday.org](http://arborday.org)

*We inspire people to plant, nurture, and celebrate trees.*

Dear Tom,

Thank you for your continued commitment to and involvement in the Arbor Day Foundation's Tree City USA program. Together, we are planting and caring for trees with great purpose, because the beneficiaries of those trees and forests are people. We value our continued relationship and want you to be among the first to hear about a new initiative that will be announced publicly in March — the *Time for Trees* initiative.

This initiative is being launched at a time when life's necessities are at great risk, a time when planting trees is more important than ever. We are losing trees at an alarming rate — in our forests and our cities — putting the very necessities of life at risk. We need trees to provide what we must have in order to live: clean air, clean water, and a tolerable climate.

Through the *Time for Trees* initiative, we have set ambitious goals: **to plant a total of 100 million trees and engage 5 million tree planters by 2022.** The trees will restore our forests and strengthen our communities, and the inspired tree planters will create a larger network of individuals dedicated to greening our planet. These goals are ambitious. We realize we need to plant trees at a scale like never before.

As a valued Tree City USA community, you play an important role in the *Time for Trees* initiative. Each tree you plant, each person you inspire not only contributes to these critical goals; they create the large-scale impact we are seeking.

Over the next year, you will be hearing more from us about this initiative. We invite you to use this campaign to further your own community tree planting goals or increase your capacity to create greater impact, and we will share resources to help support your efforts. We are also working to identify new funding for communities and organizations across the country to help with achieving community or organizational tree planting goals.

If ever there was a time for trees, now is that time. Together, we can plant trees and create great change for generations to come.

Best Regards,

Dan Lambe  
President



# Watershed Connections

*Delivering News to the Carson River Watershed Community*

*Hope Valley, 2018 by Shane Fryer*



## River Forecasting and 2017 Flood

*By Tim Bardsley, National Oceanic and Atmospheric Administration*



Now that flood season is upon us, it's fitting to illustrate how the National Weather Service (NWS) in Reno collaborates with the California Nevada River Forecast Center (CNRFC) to produce predictive models for river forecasting and seasonal outlook for the Carson River Watershed.

Hydrologists at the [CNRFC](#) use well-calibrated, lumped models to simulate watershed runoff. These models generate short-term 5-day river flow and stage forecasts and 365-day water volume forecasts, the latter being most useful for spring snowmelt runoff. Both short-term and long-term forecasts are updated at least once per day. Short-term "flood" models use rain-snow elevation, precipitation, temperature, and planned reservoir releases. Long-term forecasts blend weather and climatology 6 to 15 days out, followed by 59 years of historical precipitation and temperature data. This produces 59 different runoff scenarios allowing for probabilistic forecasts.

The winter of 2016/2017 was a good reminder of our region's flood potential and a good test for the National Weather Service (NWS) River Forecast system. After 12 years without major

flooding in the eastern Sierra and western Nevada, a series of mainly beneficial storms in October and December 2016 primed the pump for flooding in the central Sierra and western Nevada.

By early January 2017 significant snow began accumulating in the Sierra. Meteorologists at the Reno NWS office and the Sacramento-based CNRFC noticed their models were both predicting a very warm and wet [atmospheric river](#) event around January 8<sup>th</sup> and 9<sup>th</sup>. Public safety partners were informed January 3<sup>rd</sup> despite considerable uncertainty on the precise timing, magnitude and impacts of the event.

### Inside this Issue:

Carson River Work Days.....	2
STEAM Nights.....	3
Amorous Mistletoe? .....	3
Carson Flood Chronology.....	4
New Watershed Faces.....	6
River Forecasting Cntd.....	7
Americorner.....	8



*Rising flood waters upstream of Highway 395 on 1/8/17. Cresting flows later closed the highway in both directions. Photo by Scott McGuire.*

*Continued on page 7*





## Carson River Work Days

*By Darcy Phillips, River Wranglers*



Living in the Carson River Watershed allows us to experience nature in a wonderful way, and connecting students to the value of their watershed benefits everyone. River Wranglers brings hundreds of students to the river each fall to give them the chance to explore their environment while educating them about the importance of protecting their watershed.

This fall, River Wranglers worked with Carson City, Dayton, and Douglas County Schools to bring the watershed to the classroom, as well as the classroom to the watershed.

We train high school students to teach elementary students about the water cycle, local geography, non-point source pollution, water quality, and beaver adaptations. Our goal is to not only educate, but also to involve students in projects where they make a difference in their community.

We partner with local conservation districts; county departments; private businesses; and other nonprofits to complete the “work” part of the workday. These projects include wrapping cottonwood trees to protect them from beaver damage and labeling neighborhood storm drains to inform the public they often lead directly to the river.



*Dayton HS and Sutro ES students  
learning about the  
Carson River Watershed.  
Photo by Shauna Langan.*

We love to see the kids being adventurous, caring, and engaged inside and outside of the classroom. River Wranglers wants to inspire youth with hands-on learning, giving them the opportunity to explore, conserve, and understand our local rivers and watershed.

With the information the students gained from this amazing experience, the hope is for them to educate others to care for the watershed we all share. For more information, visit [RiverWranglers.org](http://RiverWranglers.org) or contact Darcy Phillips at (775) 856-9268 or [dphillips@riverwranglers.org](mailto:dphillips@riverwranglers.org).







## Sierra Nevada Journeys STEAM Nights

By Sean Hill, Sierra Nevada Journeys



Sierra Nevada Journeys (SNJ), in partnership with the Carson Water Subconservancy District (CWSD), engages families in the Carson River Watershed through an exciting Family Watershed STEAM (Science, Technology, Engineering, Arts, Math) program. These evening events take place at local schools, for the children, families and teachers in those school communities. The goals of the program are to support schools with family engagement, and to bring fun, hands-on STEAM and watershed education to the community. Families participate in 12-15 STEAM "mini-challenges", followed by the Family Engineering & Design Challenge. Mini challenges include a hands-on watershed station, a water cycle matching activity, and stations about water and air quality. This exciting main event of the evening is designed for families to work as a team to solve an engineering problem. Examples of the design challenge include tallest tower, fastest wind-propelled vehicle, marble roller coasters, lunar landers and strongest bridges. CWSD's sponsorship of these events help to cover the costs of this great program! For more info, contact Sean Hill at [Sean@sierranevadajourneys.org](mailto:Sean@sierranevadajourneys.org).



A SNJ educator working with a family.  
Photo courtesy SNJ.



## Mistletoe: An Amorous Tradition?

By Shane Fryer, CWSD



Like many Grimm Fairytales, our romantic vision of Mistletoe has a much darker, bloodier origin. The story of mistletoe originates in Norse myths, recorded in 13<sup>th</sup> century Icelandic manuscripts (Prose Edda). The tale of mistletoe is one of Odin, his powerful wife Frigga (celebrated for her premonitions), and the devious god Loki. In a vision, Frigga foresaw the death of their son Baldur. Not knowing how he was to perish, Frigga sought a vow from everyone that none would harm Baldur.

*Frigga raced to the forest, sat at the foot of the trees and begged. "Protect my son," she cried, and the trees promised. She ran to the rivers and demanded their protection, and they too promised. She looked to the sky, to fire and iron, to every other metal to give its oath. "Promise none of you will harm my son," she cried, and everyone so vowed (Adapted by Amy Friedman).*

However, Frigga in her arrogance neglected to ask the small, innocent and weak plant mistletoe. Loki fashioned a projectile from the plant, and as you might guess, things did not go well for Baldur. Frigga's tears would become the white berries. Rather than punish mistletoe, Frigga in her grief asserted, the plant would become a symbol of peace and friendship evermore.



European mistletoe berries.



Dwarf mistletoe

Mistletoe comes from the Anglo-Saxon word *mistiltan*. Mistil means "dung", while tan means "stick". It literally translates to poop on a stick, referring to its dispersal by bird poop containing the berries.

The iconic Christmas-green and white berried mistletoe or *Viscum album* is a European species. Our native Dwarf Mistletoe (*Arceuthobium* spp.) can become a serious arboreal disease in drought stressed forests. It's a hemiparasitic plant which gets most of its energy by sucking its nutrition from the tree.



# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Approve Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Approve as submitted  
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration  
**Prepared by:** Marie Nicholson
4. **Meeting Date:** April 2, 2019
5. **Time Requested:** N/A
6. **Agenda:** ☒ Consent ☐ Administrative
7. **Background Information:** Trash (Feb landfill)

Residential Accounts	<i>1807 - total</i>
Single Family	<i>1750</i>
Duplex	<i>16</i>
Triplex	<i>3</i>
Fourplex	<i>9</i>
Sixplex	<i>1</i>
Office Residential	<i>28</i>
Commercial accts	<i>235</i>
Greenwaste accts	<i>1403</i>
Cleanup dumpsters	<i>9</i>
X cans	<i>335</i>
# new residential accts	<i>9 new, 12 transferred</i>
# new commercial accts	<i>0</i>
Minimum User	<i>24</i>
Total tons - trash	<i>288.27</i>
Total tons - greenwaste	<i>2.77</i>

### Credit Cards & Echecks (Feb)

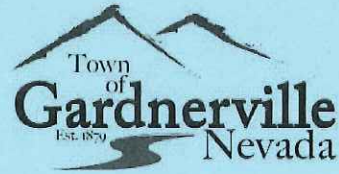
Total Amount	\$11373.30	
Total transactions	103	
Visa	76	\$ 6403.84
Mastercard	8	\$ 1275.55
Am Ex/Discvr	2	\$ 455.40
E checks	17	\$ 3239.51

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
9. **Board Action:**  
☐ Approved ☐ Approved with Modifications



# **Gardnerville Town Board**

## **AGENDA ACTION SHEET**



1. **For Possible Action:** Approve March 2019 claims.
2. **Recommended Motion:** Approve as submitted  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration  
  
**Prepared by:** Carol Louthan
4. **Meeting Date:** April 2, 2019 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 921 - Gardnerville Admin</b>										
Account 510.150 - Board Compensation										
33424 - Michael C Henningsen	3/19 BOARD	GVILLE	Paid by Check # 688731		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
4288 - Lloyd W Higuera	3/19 BOARD	GVILLE	Paid by Check # 688733		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
28960 - Kenneth W Miller	3/19 BOARD	GVILLE	Paid by Check # 688758		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
2969 - Linda Slater	3-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 688821		02/28/2019	03/08/2019	03/08/2019		03/08/2019	275.00
8364 - Mary A Wenner	3-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 688852		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
Account 510.150 - Board Compensation Totals										\$1,275.00
Account 511.201 - PEBS-Ret.Medical										
20219 - NV State Public Employees Benefits Program	2-19 PREMIUMS	731	Paid by Check # 688549		02/06/2019	03/01/2019	03/01/2019		03/01/2019	9.68
20219 - NV State Public Employees Benefits Program	3-19 PREMIUMS	731	Paid by Check # 689076		03/01/2019	03/15/2019	03/15/2019		03/15/2019	9.68
Account 511.201 - PEBS-Ret.Medical Totals										\$19.36
Account 520.055 - Telephone Expense										
32036 - Spectrum Business	0653088020119	8354110060653088	Paid by Check # 688605		02/01/2019	03/01/2019	03/01/2019		03/01/2019	29.99
29103 - Frontier	782-7134 2/19	775-782-7134-050279-5	Paid by Check # 688716		02/16/2019	03/08/2019	03/08/2019		03/08/2019	116.92
29103 - Frontier	782-3856 2/19	775-782-3856-080802-5	Paid by Check # 688716		02/16/2019	03/08/2019	03/08/2019		03/08/2019	57.96
32036 - Spectrum Business	0653088030119	8354110060653088	Paid by Check # 689339		03/01/2019	03/22/2019	03/22/2019		03/22/2019	15.00
13097 - Verizon Wireless	9825297614	842011146-00001	Paid by Check # 689356		03/01/2019	03/22/2019	03/22/2019		03/22/2019	408.75
Account 520.055 - Telephone Expense Totals										\$628.62
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	131068	1236	Paid by Check # 689171		02/20/2019	03/22/2019	03/22/2019		03/22/2019	16.99
11985 - Ace Hardware	131178	1236	Paid by Check # 689171		02/27/2019	03/22/2019	03/22/2019		03/22/2019	9.54
Account 520.084 - Replacement & Repair Totals										\$26.53
Account 520.089 - Power										
2924 - NV Energy	2856009 2-19 1	SUMMARY ACCT. NO. 1000285600907757795	Paid by Check # 689067		02/23/2019	03/15/2019	03/15/2019		03/15/2019	215.42
Account 520.089 - Power Totals										\$215.42
Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 1-2/19	640.01	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	28.16





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.090 - Water										
1429 - Gardnerville Water Company	690.01 1-2/19	690.01	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	54.29
1429 - Gardnerville Water Company	410.03 1-2/19	410.03	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	16.60
				Account 520.090 - Water Totals				Invoice Transactions 3		\$99.05
Account 520.092 - Heating										
3021 - Southwest Gas Corporation	0015779022 2-19	2410015779022	Paid by Check # 688601		02/15/2019	03/01/2019	03/01/2019		03/01/2019	74.26
3021 - Southwest Gas Corporation	1072224004 2-19	2411072224004	Paid by Check # 688601		02/15/2019	03/01/2019	03/01/2019		03/01/2019	109.30
3021 - Southwest Gas Corporation	1188600002 2-19	2411188600002	Paid by Check # 688601		02/15/2019	03/01/2019	03/01/2019		03/01/2019	95.71
				Account 520.092 - Heating Totals				Invoice Transactions 3		\$279.27
Account 520.093 - Utilities-Sewer										
2030 - Minden-Gardnerville Sanitation District	0215 1ST QTR 19	0215	Paid by Check # 689283		01/01/2019	03/22/2019	03/22/2019		03/22/2019	12.48
				Account 520.093 - Utilities-Sewer Totals				Invoice Transactions 1		\$12.48
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	101738656	1481234-3433221	Paid by Check # 688575		02/08/2019	03/01/2019	03/01/2019		03/01/2019	165.41
4753 - Ricoh USA Inc	5056051938	16769392	Paid by Check # 689325		03/01/2019	03/22/2019	03/22/2019		03/22/2019	71.43
4753 - Ricoh USA Inc	101876519	1481234-3433221	Paid by Check # 689556		03/13/2019	03/29/2019	03/29/2019		03/29/2019	165.41
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 3		\$402.25
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0653088020119	8354110060653088	Paid by Check # 688605		02/01/2019	03/01/2019	03/01/2019		03/01/2019	49.98
32036 - Spectrum Business	0598044022819	8354110060598044	Paid by Check # 689116		02/28/2019	03/15/2019	03/15/2019		03/15/2019	49.99
32036 - Spectrum Business	0012509030219	8354110060012509	Paid by Check # 689338		03/02/2019	03/22/2019	03/22/2019		03/22/2019	67.49
32036 - Spectrum Business	0653088030119	8354110060653088	Paid by Check # 689339		03/01/2019	03/22/2019	03/22/2019		03/22/2019	24.99
				Account 520.187 - Internet Expense Totals				Invoice Transactions 4		\$192.45
Account 521.130 - Legal Services										
12372 - Jennifer Yturbe Law PC Corp	1144	GVILLE	Paid by Check # 689252		03/06/2019	03/22/2019	03/22/2019		03/22/2019	3,285.00
				Account 521.130 - Legal Services Totals				Invoice Transactions 1		\$3,285.00
Account 533.800 - Office Supplies										
3597 - A Sign Shop	219126	GVILLE	Paid by Check # 688422		02/05/2019	03/01/2019	03/01/2019		03/01/2019	25.00



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 921 - Gardnerville Admin</b>										
<b>Account 533.800 - Office Supplies</b>										
7132 - Accolades Trophies & Engraving	22419	GVILLE	Paid by Check # 688426		02/15/2019	03/01/2019	03/01/2019		03/01/2019	12.00
8479 - Tahoe Supply Company	1006303	0002596	Paid by Check # 688834		02/21/2019	03/08/2019	03/08/2019		03/08/2019	111.50
11985 - Ace Hardware	130707	1236	Paid by Check # 689171		02/01/2019	03/22/2019	03/22/2019		03/22/2019	8.58
12997 - Douglas County Procurement Program	2-19 DALLAIRE	GVILLE	Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	177.98
12997 - Douglas County Procurement Program	2-19 LOUTHAN	GVILLE	Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	24.19
<b>Account 533.800 - Office Supplies Totals</b>										<b>Invoice Transactions 6</b> \$359.25
<b>Account 533.806 - Software</b>										
16648 - E Squared C Inc	44579	GVILLE	Paid by Check # 688973		03/01/2019	03/15/2019	03/15/2019		03/15/2019	37.50
<b>Account 533.806 - Software Totals</b>										<b>Invoice Transactions 1</b> \$37.50
<b>Department 921 - Gardnerville Admin Totals</b>										<b>Invoice Transactions 37</b> \$6,832.18

3-4





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 923 - Parks &amp; Recreation</b>										
<b>Account 520.084 - Replacement &amp; Repair</b>										
11985 - Ace Hardware	130930	1236	Paid by Check # 689171		02/12/2019	03/22/2019	03/22/2019		03/22/2019	9.98
28215 - Carson Creature Catchers Inc	2074	GVILLE	Paid by Check # 689198		03/07/2019	03/22/2019	03/22/2019		03/22/2019	2,412.18
12997 - Douglas County Procurement Program	2-19 LACOST	GVILLE	Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	94.31
18821 - Fastenal Industrial	NVMIN77315	NVMIN0011	Paid by Check # 689480		03/13/2019	03/29/2019	03/29/2019		03/29/2019	35.52
<b>Account 520.084 - Replacement &amp; Repair Totals</b>										<b>\$2,551.99</b>
<b>Account 520.089 - Power</b>										
2924 - NV Energy	791804 2-19 1	SUMMARY ACCT. NO. 1000079180404757010	Paid by Check # 689065		02/23/2019	03/15/2019	03/15/2019		03/15/2019	674.28
<b>Account 520.090 - Water</b>										<b>\$674.28</b>
1429 - Gardnerville Water Company	2226.01 1-2/19	2226.01	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	116.67
2153 - Minden Town of	1862.01 2/19	1862.01	Paid by Check # 689050		02/25/2019	03/15/2019	03/15/2019		03/15/2019	24.05
<b>Account 520.090 - Water Totals</b>										<b>\$140.72</b>
<b>Account 532.003 - Gas &amp; Oil</b>										
3814 - Flyers Energy LLC	CFS-1837306	8308	Paid by Check # 688711		02/15/2019	03/08/2019	03/08/2019		03/08/2019	51.34
<b>Account 532.003 - Gas &amp; Oil Totals</b>										<b>\$51.34</b>
<b>Account 533.817 - Small Projects</b>										
18821 - Fastenal Industrial	NVMIN76679	NVMIN0011	Paid by Check # 688485		02/01/2019	03/01/2019	03/01/2019		03/01/2019	24.58
3814 - Flyers Energy LLC	CFS-1837306	8308	Paid by Check # 688711		02/15/2019	03/08/2019	03/08/2019		03/08/2019	(224.48)
11985 - Ace Hardware	130707	1236	Paid by Check # 689171		02/01/2019	03/22/2019	03/22/2019		03/22/2019	16.97
30248 - Criterion Pictures USA	P17339	259263	Paid by Check # 689455		02/27/2019	03/29/2019	03/29/2019		03/29/2019	395.00
<b>Account 533.817 - Small Projects Totals</b>										<b>\$212.07</b>
<b>Department 923 - Parks &amp; Recreation Totals</b>										<b>\$3,630.40</b>

3-5



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 926 - Other Public Works</b>										
<b>Account 520.017 - Snow Removal</b>										
4058 - Cinderlite Trucking Inc	302077	GARDNERVILLE	Paid by Check # 688464		02/08/2019	03/01/2019	03/01/2019		03/01/2019	60.00
25328 - Michael Hohl Motor Co Inc	5508905	TOWN001	Paid by Check # 689527		02/15/2019	03/29/2019	03/29/2019		03/29/2019	372.73
25328 - Michael Hohl Motor Co Inc	5509461	TOWN001	Paid by Check # 689527		03/04/2019	03/29/2019	03/29/2019		03/29/2019	55.47
<b>Account 520.017 - Snow Removal Totals</b>										<b>\$488.20</b>
<b>Account 520.084 - Replacement &amp; Repair</b>										
13485 - Ahern Rentals	20163913-001	205304	Paid by Check # 688904		02/14/2019	03/15/2019	03/15/2019		03/15/2019	22.99
13485 - Ahern Rentals	20185173-001	205304	Paid by Check # 688904		02/20/2019	03/15/2019	03/15/2019		03/15/2019	95.96
11985 - Ace Hardware	130989	1236	Paid by Check # 689171		02/15/2019	03/22/2019	03/22/2019		03/22/2019	15.19
12997 - Douglas County Procurement Program	2-19 LACOST	GVILLE	Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	165.58
3940 - Isom Crane and Rigging	6230	GVILLE	Paid by Check # 689250		02/15/2019	03/22/2019	03/22/2019		03/22/2019	350.00
12198 - O'Reilly Automotive Inc	3530-243277	1075650	Paid by Check # 689301		02/25/2019	03/22/2019	03/22/2019		03/22/2019	2.79
<b>Account 520.084 - Replacement &amp; Repair Totals</b>										<b>\$652.51</b>
<b>Account 520.095 - Street Lights</b>										
2924 - NV Energy	2856036 2-19 1	SUMMARY ACCT. NO. 1000285603607757800	Paid by Check # 689066		02/23/2019	03/15/2019	03/15/2019		03/15/2019	6,294.25
<b>Account 520.095 - Street Lights Totals</b>										<b>\$6,294.25</b>
<b>Account 520.103 - Maint Road</b>										
3597 - A Sign Shop	219126	GVILLE	Paid by Check # 688422		02/05/2019	03/01/2019	03/01/2019		03/01/2019	20.00
2121 - Meeks Lumber	1146590	06G1570	Paid by Check # 689045		02/06/2019	03/15/2019	03/15/2019		03/15/2019	2.46
8692 - Silver State Barricade & Sign	104463	TOWN OF GARDNERVILLE	Paid by Check # 689111		02/22/2019	03/15/2019	03/15/2019		03/15/2019	435.00
3457 - Western Nevada Supply Company	47766179	71273	Paid by Check # 689160		02/22/2019	03/15/2019	03/15/2019		03/15/2019	55.16
12997 - Douglas County Procurement Program	2-19 LACOST	GVILLE	Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	223.63
18821 - Fastenal Industrial	NVMIN77185	NVMIN0011	Paid by Check # 689480		03/20/2019	03/29/2019	03/29/2019		03/29/2019	33.30
18821 - Fastenal Industrial	NVMIN77210	NVMIN0011	Paid by Check # 689480		03/06/2019	03/29/2019	03/29/2019		03/29/2019	20.48
18821 - Fastenal Industrial	NVMIN77254	NVMIN0011	Paid by Check # 689480		03/08/2019	03/29/2019	03/29/2019		03/29/2019	10.14
<b>Account 520.103 - Maint Road Totals</b>										<b>\$800.17</b>

3-6





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 521.100 - Professional Services	1253									
15044 - Michael E Fischer		GVILLE	Paid by Check # 688707		02/25/2019	03/08/2019	03/08/2019		03/08/2019	4,750.00
			Account 521.100 - Professional Services Totals					Invoice Transactions 1		\$4,750.00
Account 521.200 - Engineering	42049	TOWN OF GARDNERVILLE	Paid by Check # 689098		01/28/2019	03/15/2019	03/15/2019		03/15/2019	1,800.00
5189 - RO Anderson Engineering Inc								Invoice Transactions 1		\$1,800.00
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS-1837306	8308	Paid by Check # 688711		02/15/2019	03/08/2019	03/08/2019		03/08/2019	616.60
3814 - Flyers Energy LLC	CFS-1844941	8308	Paid by Check # 689237		02/28/2019	03/22/2019	03/22/2019		03/22/2019	241.91
			Account 532.003 - Gas & Oil Totals					Invoice Transactions 2		\$858.51
Account 532.028 - Uniforms	2784	GVILLE	Paid by Check # 688902		02/26/2019	03/15/2019	03/15/2019		03/15/2019	79.95
28028 - Ad Stuff Inc										
13485 - Ahern Rentals	20146933-001	205304	Paid by Check # 688904		02/11/2019	03/15/2019	03/15/2019		03/15/2019	47.60
13485 - Ahern Rentals	20147094-001	205304	Paid by Check # 688904		02/11/2019	03/15/2019	03/15/2019		03/15/2019	24.22
13485 - Ahern Rentals	20168953-001	205304	Paid by Check # 688904		02/15/2019	03/15/2019	03/15/2019		03/15/2019	30.00
5785 - AlSCO Inc	LREN1446181	000330	Paid by Check # 688906		02/05/2019	03/15/2019	03/15/2019		03/15/2019	4.39
5785 - AlSCO Inc	LREN1448302	000330	Paid by Check # 688906		02/12/2019	03/15/2019	03/15/2019		03/15/2019	10.24
5785 - AlSCO Inc	LREN1450380	000330	Paid by Check # 688906		02/19/2019	03/15/2019	03/15/2019		03/15/2019	4.39
5785 - AlSCO Inc	LREN1452523	000330	Paid by Check # 688906		02/26/2019	03/15/2019	03/15/2019		03/15/2019	10.24
4287 - Red Wing Business Advantage	2019031001469	TOWN OF GARDNERVILLE	Paid by Check # 689320		03/10/2019	03/22/2019	03/22/2019		03/22/2019	166.49
Account	2							Invoice Transactions 9		\$377.52
Account 532.116 - Crack Seal Maintenance										
2510 - Parts House (The)	844540	4170	Paid by Check # 689083		01/29/2019	03/15/2019	03/15/2019		03/15/2019	6.85
12198 - O'Reilly Automotive Inc	3530-238814	1075650	Paid by Check # 689301		01/29/2019	03/22/2019	03/22/2019		03/22/2019	26.72
5352 - Construction Sealants & Supply	R125973	GARDJINT	Paid by Check # 689450		02/01/2019	03/29/2019	03/29/2019		03/29/2019	280.00
			Account 532.116 - Crack Seal Maintenance Totals					Invoice Transactions 3		\$313.57

3-7



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works										
2012 - Lumos and Associates Inc	99712	8939.001	Paid by Check # 688520		02/07/2019	03/01/2019	03/01/2019		03/01/2019	553.00
33221 - Community Office Solutions	23066	TOWN OF GARDNERVILLE	Paid by Check # 689215		12/27/2018	03/22/2019	03/22/2019		03/22/2019	1,856.00
5189 - RO Anderson Engineering Inc	42197	TOWN OF GARDNERVILLE	Paid by Check # 689559		02/25/2019	03/29/2019 * 03/29/2019	03/29/2019		03/29/2019	3,240.00
Account 562.000 - Capital Projects Totals										\$5,649.00
Department 926 - Other Public Works Totals										\$21,983.73
Fund 610 - Gardnerville Town Totals										\$32,446.31

8-8





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; Sanitation</b>										
<b>Department 925 - Health &amp; Sanitation</b>										
<b>Account 510.150 - Board Compensation</b>										
33424 - Michael C Henningsen	3/19 BOARD	GVILLE	Paid by Check # 688731		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
4288 - Lloyd W Higuera	3/19 BOARD	GVILLE	Paid by Check # 688733		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
28960 - Kenneth W Miller	3/19 BOARD	GVILLE	Paid by Check # 688758		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
2969 - Linda Slater	3-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 688821		02/28/2019	03/08/2019	03/08/2019		03/08/2019	275.00
8364 - Mary A Wenner	3-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 688852		02/28/2019	03/08/2019	03/08/2019		03/08/2019	250.00
<b>Account 510.150 - Board Compensation Totals</b>										<b>\$1,275.00</b>
<b>Account 520.055 - Telephone Expense</b>										
29103 - Frontier	782-7134 2/19	775-782-7134-050279-5	Paid by Check # 688716		02/16/2019	03/08/2019	03/08/2019		03/08/2019	116.92
29103 - Frontier	782-3856 2/19	775-782-3856-080802-5	Paid by Check # 688716		02/16/2019	03/08/2019	03/08/2019		03/08/2019	57.97
32036 - Spectrum Business	0653088030119	8354110060653088	Paid by Check # 689339		03/01/2019	03/22/2019	03/22/2019		03/22/2019	14.99
13097 - Verizon Wireless	9825297614	842011146-00001	Paid by Check # 689356		03/01/2019	03/22/2019	03/22/2019		03/22/2019	408.74
<b>Account 520.055 - Telephone Expense Totals</b>										<b>\$598.62</b>
<b>Account 520.060 - Postage/Po Box Rent</b>										
3286 - US Postmaster - Gardnerville	2-19 BULKMAIL	TOWN OF GARDNERVILLE	Paid by Check # 688631		02/21/2019	03/01/2019	03/01/2019		03/01/2019	1,000.00
<b>Account 520.060 - Postage/Po Box Rent Totals</b>										<b>\$1,000.00</b>
<b>Account 520.084 - Replacement &amp; Repair</b>										
138 - Guided Truck & Equipment	G12379	GVILLE	Paid by Check # 688725		02/18/2019	03/08/2019	03/08/2019		03/08/2019	5,183.99
13485 - Ahern Rentals	20146933-001	205304	Paid by Check # 688904		02/11/2019	03/15/2019	03/15/2019		03/15/2019	29.99
7100 - Amrep Inc	330369	GAR050	Paid by Check # 688910		02/21/2019	03/15/2019	03/15/2019		03/15/2019	238.52
3890 - Arata Equipment Co.	1-96862	1015	Paid by Check # 688912		02/15/2019	03/15/2019	03/15/2019		03/15/2019	168.49
8491 - CMC Tire Inc	50012276	5512	Paid by Check # 688953		02/04/2019	03/15/2019	03/15/2019		03/15/2019	1,616.00
8491 - CMC Tire Inc	0000000001	5512	Paid by Check # 688953		02/19/2019	03/15/2019	03/15/2019		03/15/2019	(606.15)
8491 - CMC Tire Inc	50012685	5512	Paid by Check # 688953		02/26/2019	03/15/2019	03/15/2019		03/15/2019	533.00
2510 - Parts House (The)	847670	4170	Paid by Check # 689083		02/19/2019	03/15/2019	03/15/2019		03/15/2019	65.45

30





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair 3457 - Western Nevada Supply Company 47766179	71273		Paid by Check # 689160		02/22/2019	03/15/2019	03/15/2019		03/15/2019	165.48
11985 - Ace Hardware	130757	1236	Paid by Check # 689171		02/05/2019	03/22/2019	03/22/2019		03/22/2019	3.99
11985 - Ace Hardware	130949	1236	Paid by Check # 689171		02/13/2019	03/22/2019	03/22/2019		03/22/2019	4.99
11985 - Ace Hardware	131054	1236	Paid by Check # 689171		02/20/2019	03/22/2019	03/22/2019		03/22/2019	35.99
11985 - Ace Hardware	131068	1236	Paid by Check # 689171		02/20/2019	03/22/2019	03/22/2019		03/22/2019	16.99
11985 - Ace Hardware	131178	1236	Paid by Check # 689171		02/27/2019	03/22/2019	03/22/2019		03/22/2019	9.53
12997 - Douglas County Procurement Program	2-19 LACOST	GVILLE	Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	262.37
12198 - O'Reilly Automotive Inc	3530-239770	1075650	Paid by Check # 689301		02/04/2019	03/22/2019	03/22/2019		03/22/2019	68.08
12198 - O'Reilly Automotive Inc	3530-239863	1075650	Paid by Check # 689301		02/05/2019	03/22/2019	03/22/2019		03/22/2019	34.47
12198 - O'Reilly Automotive Inc	3530-241046	1075650	Paid by Check # 689301		02/12/2019	03/22/2019	03/22/2019		03/22/2019	10.47
12198 - O'Reilly Automotive Inc	3530-242165	1075650	Paid by Check # 689301		02/19/2019	03/22/2019	03/22/2019		03/22/2019	50.63
12198 - O'Reilly Automotive Inc	3530-242169	1075650	Paid by Check # 689301		02/19/2019	03/22/2019	03/22/2019		03/22/2019	46.44
12198 - O'Reilly Automotive Inc	3530-242260	1075650	Paid by Check # 689301		02/19/2019	03/22/2019	03/22/2019		03/22/2019	41.96
12198 - O'Reilly Automotive Inc	3530-242751	1075650	Paid by Check # 689301		02/22/2019	03/22/2019	03/22/2019		03/22/2019	5.58
12198 - O'Reilly Automotive Inc	3530-242756	1075650	Paid by Check # 689301		02/22/2019	03/22/2019	03/22/2019		03/22/2019	8.80
12198 - O'Reilly Automotive Inc	3530-243185	1075650	Paid by Check # 689301		02/25/2019	03/22/2019	03/22/2019		03/22/2019	8.80
Account 520.089 - Power	2856009 2-19 1	SUMMARY ACCT. NO. 100028560090757795	Paid by Check # 689067		02/23/2019	03/15/2019	03/15/2019		03/15/2019	511.56
1429 - Gardnerville Water Company	640.01 1-2/19	640.01	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	28.16
1429 - Gardnerville Water Company	690.01 1-2/19	690.01	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	54.28
Account 520.084 - Replacement & Repair Totals			Account 520.084 - Replacement & Repair Totals					Invoice Transactions 24		\$8,003.86
Account 520.089 - Power Totals			Account 520.089 - Power Totals					Invoice Transactions 1		\$511.56

3-10





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; San</b>										
<b>Department 925 - Health &amp; Sanitation</b>										
<b>Account 520.090 - Water</b>										
1429 - Gardnerville Water Company	410.03 1-2/19	410.03	Paid by Check # 688998		03/01/2019	03/15/2019	03/15/2019		03/15/2019	16.60
1429 - Gardnerville Water Company	2296	2	Paid by Check # 688998		01/31/2019	03/15/2019	03/15/2019		03/15/2019	1.04
1429 - Gardnerville Water Company	2308	2	Paid by Check # 688998		02/28/2019	03/15/2019	03/15/2019		03/15/2019	2.68
<b>Account 520.090 - Water Totals</b>										<b>\$102.76</b>
<b>Account 520.092 - Heating</b>										
3021 - Southwest Gas Corporation	0015779022 2-19	2410015779022	Paid by Check # 688601		02/15/2019	03/01/2019	03/01/2019		03/01/2019	74.27
3021 - Southwest Gas Corporation	1072224004 2-19	2411072224004	Paid by Check # 688601		02/15/2019	03/01/2019	03/01/2019		03/01/2019	109.29
3021 - Southwest Gas Corporation	1188600002 2-19	2411188600002	Paid by Check # 688601		02/15/2019	03/01/2019	03/01/2019		03/01/2019	287.14
<b>Account 520.092 - Heating Totals</b>										<b>\$470.70</b>
<b>Account 520.093 - Utilities-Sewer</b>										
2030 - Minden-Gardnerville Sanitation District	0215 1ST QTR 19	0215	Paid by Check # 689283		01/01/2019	03/22/2019	03/22/2019		03/22/2019	12.48
<b>Account 520.093 - Utilities-Sewer Totals</b>										<b>\$12.48</b>
<b>Account 520.136 - Rents &amp; Leases Equipment</b>										
4753 - Ricoh USA Inc	101738656	1481234-3433221	Paid by Check # 688575		02/08/2019	03/01/2019	03/01/2019		03/01/2019	165.41
4753 - Ricoh USA Inc	5056051938	16769392	Paid by Check # 689325		03/01/2019	03/22/2019	03/22/2019		03/22/2019	60.30
4753 - Ricoh USA Inc	101876519	1481234-3433221	Paid by Check # 689556		03/13/2019	03/29/2019	03/29/2019		03/29/2019	165.41
<b>Account 520.136 - Rents &amp; Leases Equipment Totals</b>										<b>\$391.12</b>
<b>Account 520.187 - Internet Expense</b>										
32036 - Spectrum Business	0598044022819	8354110060598044	Paid by Check # 689116		02/28/2019	03/15/2019	03/15/2019		03/15/2019	49.99
32036 - Spectrum Business	0012509030219	8354110060012509	Paid by Check # 689338		03/02/2019	03/22/2019	03/22/2019		03/22/2019	67.49
32036 - Spectrum Business	0653088030119	8354110060653088	Paid by Check # 689339		03/01/2019	03/22/2019	03/22/2019		03/22/2019	24.99
<b>Account 520.187 - Internet Expense Totals</b>										<b>\$142.47</b>
<b>Account 520.197 - Landfill Expense</b>										
15853 - Carson City Landfill	228079 2-19	228079	Paid by Check # 689440		03/04/2019	03/29/2019	03/29/2019		03/29/2019	15,502.05
1132 - Douglas Disposal Inc	40990612 2/19	40990612	Paid by Check # 689474		03/01/2019	03/29/2019	03/29/2019		03/29/2019	2,979.86
<b>Account 520.197 - Landfill Expense Totals</b>										<b>\$18,481.91</b>

3-11





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.198 - Recycling Expense 13443 - Bently Ranch	163185	GVILLE	Paid by Check # 689429		03/04/2019	03/29/2019	03/29/2019		03/29/2019	55.40
				Account 520.198 - Recycling Expense Totals				Invoice Transactions 1		\$55.40
Account 521.130 - Legal Services 12372 - Jennifer Yurbide Law PC Corp	1144	GVILLE	Paid by Check # 689252		03/06/2019	03/22/2019	03/22/2019		03/22/2019	112.50
				Account 521.130 - Legal Services Totals				Invoice Transactions 1		\$112.50
Account 521.135 - Legal-Collection Cost 2549 - Louthan, Carol - Petty Cash	2-19 GVILLE 2	PETTY CASH	Paid by Check # 688748		02/28/2019	03/08/2019	03/08/2019		03/08/2019	70.00
2549 - Louthan, Carol - Petty Cash	3-19 GVILLE	PETTY CASH	Paid by Check # 689270		03/12/2019	03/22/2019	03/22/2019		03/22/2019	35.00
2549 - Louthan, Carol - Petty Cash	3-19 GVILLE 2	PETTY CASH	Paid by Check # 689518		03/20/2019	03/29/2019	03/29/2019		03/29/2019	35.00
				Account 521.135 - Legal-Collection Cost Totals				Invoice Transactions 3		\$140.00
Account 532.003 - Gas & Oil 3814 - Flyers Energy LLC	CFS-1837306	8308	Paid by Check # 688711		02/15/2019	03/08/2019	03/08/2019		03/08/2019	1,169.01
3814 - Flyers Energy LLC	CFS-1844941	8308	Paid by Check # 689237		02/28/2019	03/22/2019	03/22/2019		03/22/2019	961.45
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$2,130.46
Account 532.028 - Uniforms 28028 - Ad Stuff Inc	2784	GVILLE	Paid by Check # 688902		02/26/2019	03/15/2019	03/15/2019		03/15/2019	79.95
13485 - Ahern Rentals	20146933-001	205304	Paid by Check # 688904		02/11/2019	03/15/2019	03/15/2019		03/15/2019	47.59
13485 - Ahern Rentals	20147094-001	205304	Paid by Check # 688904		02/11/2019	03/15/2019	03/15/2019		03/15/2019	24.22
13485 - Ahern Rentals	20168953-001	205304	Paid by Check # 688904		02/15/2019	03/15/2019	03/15/2019		03/15/2019	30.00
5785 - AlSCO Inc	LREN1446181	000330	Paid by Check # 688906		02/05/2019	03/15/2019	03/15/2019		03/15/2019	4.39
5785 - AlSCO Inc	LREN1448302	000330	Paid by Check # 688906		02/12/2019	03/15/2019	03/15/2019		03/15/2019	4.39
5785 - AlSCO Inc	LREN1450380	000330	Paid by Check # 688906		02/19/2019	03/15/2019	03/15/2019		03/15/2019	4.39
5785 - AlSCO Inc	LREN1452523	000330	Paid by Check # 688906		02/26/2019	03/15/2019	03/15/2019		03/15/2019	4.39
4287 - Red Wing Business Advantage Account	2019031001469 2	TOWN OF GARDNERVILLE	Paid by Check # 689320		03/10/2019	03/22/2019	03/22/2019		03/22/2019	166.49
				Account 532.028 - Uniforms Totals				Invoice Transactions 9		\$365.81

3-12





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/19 - 03/29/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
Account 533.800 - Office Supplies	1006303	0002596	Paid by Check # 688834		02/21/2019	03/08/2019	03/08/2019		03/08/2019	111.50
8479 - Tahoe Supply Company			Paid by Check # 689224		02/27/2019	03/22/2019	03/22/2019		03/22/2019	24.18
12997 - Douglas County Procurement Program	2-19 LOUTHAN	GVILLE		Account 533.800 - Office Supplies Totals				Invoice Transactions 2		\$135.68
Account 533.806 - Software	44579	GVILLE	Paid by Check # 688973		03/01/2019	03/15/2019	03/15/2019		03/15/2019	37.50
16648 - E Squared C Inc				Account 533.806 - Software Totals				Invoice Transactions 1		\$37.50
Account 550.001 - Miscellaneous Expenses			Paid by Check # 689070		02/01/2019	03/15/2019	03/15/2019		03/15/2019	36.25
4337 - NV State Department of Public Safety	49214 GVILLE	880005		Account 550.001 - Miscellaneous Expenses Totals				Invoice Transactions 1		\$36.25
Account 562.000 - Capital Projects	16171	GVILLE	Paid by Check # 688424		02/08/2019	03/01/2019	03/01/2019		03/01/2019	120.00
16634 - ABE Printing & Copy				Account 562.000 - Capital Projects Totals				Invoice Transactions 1		\$120.00
				Department 925 - Health & Sanitation Totals				Invoice Transactions 73		\$34,124.08
				Fund 611 - Gardnerville Health & San Totals				Invoice Transactions 73		\$34,124.08
				Grand Totals				Invoice Transactions 159		\$66,570.39

\* = Prior Fiscal Year Activity

3-13

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on Proclamation 2019-03 recognizing April 26, 2019 as Arbor Day, with public comment prior to Board action.

2. **Recommended Motion:**

**Funds Available:** ☐ Yes ☐ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 2, 2019

6. **Agenda:** ☒ Consent ☐ Administrative

**Background Information:** See attached proclamation

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued





**TOWN OF GARDNERVILLE  
PROCLAMATION 2018P-02**

**BY THE GARDNERVILLE TOWN BOARD PROCLAIMING  
APRIL 26, 2019 AS ARBOR DAY**

**WHEREAS**, in 1872, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees in our community increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees wherever they are planted are a source of joy and spiritual renewal.

**NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM APRIL 26, 2019 AS ARBOR DAY, AND WE URGE ALL CITIZENS TO SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND TO PLANT AND CARE FOR TREES THAT PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.**

**ADOPTED:** This 2nd day of April, 2019.

GARDNERVILLE TOWN BOARD MEMBERS:

\_\_\_\_\_  
LINDA SLATER, CHAIR

\_\_\_\_\_  
LLOYD HIGUERA, VICE CHAIR

\_\_\_\_\_  
MARY WENNER, MEMBER

\_\_\_\_\_  
KEN MILLER, MEMBER

\_\_\_\_\_  
MIKE HENNINGSEN, MEMBER



# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Presentation by Girl Scouts Natalie Mahler and Taylor Wagner on a Silver Award Project that would contribute a water fountain amenity to the proposed dog park at Carrick/Grant detention pond, APN 1220-10-101-003; with public comment prior to Board action.
2. **Recommended Motion:** (Dependent on discussion) Approve (Deny) the contribution of a water fountain amenity for the proposed dog park at Carrick/Grant detention pond, APN 1220-10-101-003  
**Funds Available:** ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 2, 2019

6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |



# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve/accept a NV Energy Custom Grant for an electric charging station at Gardnerville Station. Projected overall cost of project \$203,535.00, with a grant amount of \$188,535 and a town contribution of \$15,000 and authorize the chair to sign the grant acceptance; with public comment prior to Board action.
2. **Recommended Motion:** Dependent on grant letter being received.  
**Funds Available:** ☒ Yes ☐ N/A
3. **Department:** Administration
4. **Prepared by:** Carol Louthan
5. **Meeting Date:** April 2, 2019
6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** This is a project that Tom was working on just before he left. The background information Tom left is included and the Notice of Selection letter from NV Energy. The grant agreement had not been sent as of the time board packets were put together. If we don't receive the grant letter of offer by the meeting, this is just informational. If we receive the grant letter and you wish to accept it, the motion could be: Motion to accept the grant offer from NV Energy for an electric charging station at the Gardnerville Station in the amount of \$\_\_\_\_\_.

As of 2:43pm Friday 3/29/2019 Application status is "Application Review"

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



**Louthan, Carol**

---

**From:** PowerClerk Notifications <DoNotReply@PowerClerk.com>  
**Sent:** Wednesday, March 13, 2019 3:46 PM  
**To:** Dallaire, Tom  
**Cc:** Louthan, Carol  
**Subject:** NV Energy Electric Vehicles Custom Grant Program - EV-00023

**CAUTION:** This email is from an external source. Use caution when clicking links or opening attachments.



**NV Energy**

NV Energy RenewableGenerations

866-786-3823

[renewablegenerations@nvenergy.com](mailto:renewablegenerations@nvenergy.com)

[/www.NVEnergy.com/cleanenergy/electric-vehicles](http://www.NVEnergy.com/cleanenergy/electric-vehicles)

This is an official communication from NV Energy's RenewableGenerations department sent through the PowerClerk application system.

## Notice of Selection EV-00023

3/13/2019

NV Energy is pleased to announce that the Town of Gardnerville has been selected as a recipient of NV Energy's Custom Grant program. Following this notice, you will receive a grant letter of offer. Once the grant offer is accepted, a notice of reservation will be issued.

NV Energy would like to congratulate the Town of Gardnerville on your achievement.

*NV Energy will email you each time the status of your project changes or if there are any issues. You can always reach us by phone or email if you have any questions.*

*Toll free: 866-786-3823*

*Email: [cleanenergy@nvenergy.com](mailto:cleanenergy@nvenergy.com)*

## Gardnerville Station -

### EV Charging Station Fast Charger estimated Costs

Charges per Grant breakdown

	Units	Costs	Item Cost
<b>DC Fast Chargers</b>			<b>\$ 34,695</b>
CP Express 250 station	1	\$ 34,695	\$ 34,695
<b>Level 2 Charger</b>			<b>\$ 11,130</b>
CT4021-GW1 Chargepoint Dual Port Ped mount	1	\$ 11,130	\$ 11,130
<b>Installation Labor Costs Hardware and site work</b>			<b>\$ 89,690</b>
Simerson Construction	1	\$ 89,690	\$ 89,690
<b>Other Components</b>			<b>\$ 35,212</b>
NV Energy Utility Pole and power Upgrade (estimated design and fees)	1	\$ 35,212	\$ 35,212
<b>Engineering Costs</b>			<b>\$ 3,000</b>
Town Staff - Stamp and sige site plan for permit	1	\$ 3,000	\$ 3,000
<b>Permitting Fees</b>			<b>\$ 2,000</b>
Building permits - Electrical and site	1	\$ 2,000	\$ 2,000
<b>Project Management Costs</b>			<b>\$ 2,500</b>
Town Managed	25	100	\$ 2,500
<b>Administrative Costs</b>			<b>\$ 25,308</b>
Commercial Cloud Plan 5 year plan prepaid	1	\$ 2,210	\$ 2,210
SP Support Active	1	\$ 349	\$ 349
5 yr prepaid Assure 5 yr Plan	1	\$ 15,500	\$ 15,500
Cp Express - Site Validation	1	\$ 350	\$ 350
Shipping costs	1	\$ 1,100	\$ 1,100
mounting template	1	\$ 799	\$ 799
Misc - CPE250C-625- upgrade from 50kw to 62.5kw	1	\$ 5,000	\$ 5,000
<b>Interconnection Studies</b>			<b>\$ -</b>
<b>GRAND TOTAL OF PROJECT</b>			<b>\$ 203,535</b>
Town budget for project at Gville Station			<b>\$ (10,000)</b>
Engineering fees IN KIND & permits paid			<b>\$ (5,000)</b>
<b>Total balance Requirement for Funding</b>			<b>\$ 188,535</b>



## **Gardnerville Station - Electric Charging Station project Schedule**

### **Project Schedule**

31-Dec-18 Submit Application

Jan-19 work with NV Energy project team to identify needs

Mar-19 Grant Award notification

Jun-19 Obtain final Permits for Charging Station put out to bid

Jul-19 Start Construction of

Oct-19 Opening of Charging Station

## Gardnerville Station Summary of Options

Includes plans, permit, managed by town staff, construction and install

**Option 1** – Charge point Express 250 – Single Car Charger both types of connectors with Chargepoint level 2

Minden Electric install / with 3<sup>rd</sup> party Excavator **\$173,630**

Simerson Construction install – provide excavator **\$168,323**

**Option 3** – ABB Terra 53 – cable management system with Chargepoint level 2

Minden Electric install / with 3<sup>rd</sup> party Excavator **\$160,863**

Simerson Construction install – provide excavator **\$155,556**

**Option 4** – EFACEC QC45 – Single Car Charger both types of connectors with Chargepoint level 2 – only works up to 1,000 meters in elevation

Minden Electric install / with 3<sup>rd</sup> party Excavator **\$154,067**

Simerson Construction install – provide excavator **\$148,760**

**Note:** option 2 is the addition of Level 2 charger to all options

With  
Estimated  
amount from  
NV Energy  
(\$35,212.45)

**\$208,842**

**\$203,535**

**\$196,075**

**\$190,768**

**\$189,279**

**\$183,972**



## Preferred option

- The town of Gardnerville is requesting and preferred to choose **Option 1**. This includes, the power upgrade from NV Energy to the site, the fast charger, the level 2 charger, hardware and 5 year warranty, Simerson Installed conduit and hardware supplied by Verdek on site, with NV Energy installed power upgrade to the site.

\$ 203,535 Overall cost of the project

**\$ 15,000** Town Contribution

**\$ 188,535 Total Grant Request.**