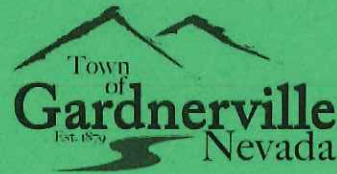


# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on tentative budget development for Fiscal Year 2018/2019 including, but not limited to;
  - a. Discuss capital improvement projects for fiscal year 2019-2023
  - b. Review tentative budget for 2019-2020, including review of the revenue estimates, and itemized expense with detail and other matters properly related thereto; with public comment prior to Board action.
2. **Recommended Motion:** Direction based on discussion.  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Carol Louthan
5. **Meeting Date:** April 2, 2019
6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** There have been some changes since the board saw the preliminary budget last month. On the following pages I have highlighted the changes that have been made. If you would like to change, add or delete anything let me know. If we change something significant there may be some changes to the contingency and ending fund balance amounts. They are based on the total of salaries/benefits and services/supplies.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  

|                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |

Budget Year 2020

| Account                      | Account Description                     | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount     | 2017 Actual Amount |
|------------------------------|---|----------------------|----------------------|---------------------|---------------------|--------------------|------------------------|--------------------|
| Fund 610 - Gardnerville Town |   |                      |                      |                     |                     |                    |                        |                    |
| REVENUE                      |   |                      |                      |                     |                     |                    |                        |                    |
| Department 000 - Revenue     |   |                      |                      |                     |                     |                    |                        |                    |
| Taxes                        |   |                      |                      |                     |                     |                    |                        |                    |
| 311.100                      | Ad Valorem Current                      | 1,234,623.00         | 1,170,294.00         | 1,163,530.00        | 1,163,530.00        | 984,148.62         | 1,033,332.28           | 1,004,428.88       |
|                              | Budget Transactions                     |                      |                      |                     |                     |                    |                        |                    |
|                              | Level                                   |                      |                      |                     |                     |                    |                        |                    |
|                              | Finance Officer                         |                      |                      |                     |                     |                    |                        |                    |
|                              | Transaction                             |                      |                      |                     |                     |                    |                        |                    |
|                              | State final- tax rate 0.6677 per county |                      |                      |                     |                     | 1.0000             | Cost Per Unit          | Total Amount       |
|                              |   |                      |                      |                     |                     |                    | 1,234,623.00           | 1,234,623.00       |
|                              |   |                      |                      |                     |                     |                    | Finance Officer Totals | \$1,234,623.00     |
| 311.120                      | Ad Valorem Delinquent                   | .00                  | .00                  | .00                 | .00                 | 713.01             | 6,043.45               | 7,655.84           |
| 311.200                      | Centrally Assessed Property Taxes       | .00                  | .00                  | .00                 | .00                 | 14,333.76          | 18,747.49              | 19,034.43          |
| 311.700                      | Personal Property Current               | .00                  | .00                  | .00                 | .00                 | 44,135.81          | 55,153.11              | 58,688.39          |
| 311.800                      | Personal Property Delinq                | .00                  | .00                  | .00                 | .00                 | 141.95             | 1,290.65               | 509.66             |
|                              | Taxes Totals                            | \$1,234,623.00       | \$1,170,294.00       | \$1,163,530.00      | \$1,163,530.00      | \$1,043,473.15     | \$1,114,566.98         | \$1,090,317.20     |
|                              | Intergovernmental Revenue               |                      |                      |                     |                     |                    |                        |                    |
| 321.300                      | Gaming-NRS Co. Lic                      | 28,000.00            | 28,000.00            | 27,000.00           | 27,000.00           | 21,735.00          | 24,277.50              | 29,790.00          |
|                              | Budget Transactions                     |                      |                      |                     |                     |                    |                        |                    |
|                              | Level                                   |                      |                      |                     |                     |                    |                        |                    |
|                              | Finance Officer                         |                      |                      |                     |                     |                    |                        |                    |
|                              | Transaction                             |                      |                      |                     |                     |                    |                        |                    |
|                              | Projected gaming revenue                |                      |                      |                     |                     | 1.0000             | Cost Per Unit          | Total Amount       |
|                              |   |                      |                      |                     |                     |                    | 28,000.00              | 28,000.00          |
|                              |   |                      |                      |                     |                     |                    | Finance Officer Totals | \$28,000.00        |
| 331.010                      | St-Consolid.Tax Dist.                   | 309,455.00           | 309,455.00           | 291,790.00          | 291,790.00          | 152,737.08         | 290,470.24             | 278,557.00         |
|                              | Budget Transactions                     |                      |                      |                     |                     |                    |                        |                    |
|                              | Level                                   |                      |                      |                     |                     |                    |                        |                    |
|                              | Finance Officer                         |                      |                      |                     |                     |                    |                        |                    |
|                              | Transaction                             |                      |                      |                     |                     |                    |                        |                    |
|                              | State consolidated tax - 4.92% increase |                      |                      |                     |                     | 1.0000             | Cost Per Unit          | Total Amount       |
|                              |   |                      |                      |                     |                     |                    | 309,455.00             | 309,455.00         |
|                              |   |                      |                      |                     |                     |                    | Finance Officer Totals | \$309,455.00       |
| 331.845                      | Grant-NDOT-State                        | 412,000.00           | 412,000.00           | .00                 | .00                 | .00                | .00                    | .00                |
|                              | Budget Transactions                     |                      |                      |                     |                     |                    |                        |                    |
|                              | Level                                   |                      |                      |                     |                     |                    |                        |                    |
|                              | Finance Officer                         |                      |                      |                     |                     |                    |                        |                    |
|                              | Transaction                             |                      |                      |                     |                     |                    |                        |                    |
|                              | State Grant - Crosswalks                |                      |                      |                     |                     | 1.0000             | Cost Per Unit          | Total Amount       |
|                              | State Grant - Kingslane                 |                      |                      |                     |                     | 1.0000             | 122,000.00             | 122,000.00         |
|                              |   |                      |                      |                     |                     |                    | 290,000.00             | 290,000.00         |
|                              |   |                      |                      |                     |                     |                    | Finance Officer Totals | \$412,000.00       |



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# Budget Worksheet Report

Budget Year 2020

| Account                        | Account Description                 | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount     | 2017 Actual Amount |
|--------------------------------|-------------------------------------|----------------------|----------------------|---------------------|---------------------|--------------------|------------------------|--------------------|
| Fund 610                       | Gardnerville Town                   |                      |                      |                     |                     |                    |                        |                    |
| REVENUE                        |                                     |                      |                      |                     |                     |                    |                        |                    |
| Department 000                 | Revenue                             |                      |                      |                     |                     |                    |                        |                    |
| Other Financing Sources        |                                     |                      |                      |                     |                     |                    |                        |                    |
| 391.100                        | Sale Of Property                    | .00                  | .00                  | .00                 | .00                 | 10.00              | 500.00                 | 2,000.00           |
|                                | Other Financing Sources Totals      | \$0.00               | \$0.00               | \$0.00              | \$0.00              | \$10.00            | \$500.00               | \$152,000.00       |
| Beg. Fund Bal./Reserves        |                                     |                      |                      |                     |                     |                    |                        |                    |
| 301.000                        | Opening Fund Balance                | 132,139.00           | 132,139.00           | 139,620.00          | 491,529.00          | .00                | .00                    | .00                |
| Budget Transactions            |                                     |                      |                      |                     |                     |                    |                        |                    |
|                                | Level                               |                      |                      |                     |                     | Number of Units    | Cost Per Unit          | Total Amount       |
|                                | Finance Officer                     |                      |                      |                     |                     | 1.0000             | (677.00)               | (677.00)           |
|                                | Finance Officer                     |                      |                      |                     |                     | 1.0000             | 35,261.00              | 35,261.00          |
|                                | Finance Officer                     |                      |                      |                     |                     | 1.0000             | 97,555.00              | 97,555.00          |
|                                | Ending fund balance from prior year |                      |                      |                     |                     |                    | Finance Officer Totals | \$132,139.00       |
| Beg. Fund Bal./Reserves Totals |                                     |                      |                      |                     |                     |                    |                        |                    |
|                                |                                     | \$132,139.00         | \$132,139.00         | \$139,620.00        | \$491,529.00        | \$0.00             | \$0.00                 | \$0.00             |
| Department 000                 | Revenue Totals                      | \$2,450,217.00       | \$2,385,888.00       | \$1,626,940.00      | \$2,319,307.00      | \$1,618,900.19     | \$1,515,840.29         | \$1,720,228.19     |
| REVENUE TOTALS                 |                                     |                      |                      |                     |                     |                    |                        |                    |
|                                |                                     | \$2,450,217.00       | \$2,385,888.00       | \$1,626,940.00      | \$2,319,307.00      | \$1,618,900.19     | \$1,515,840.29         | \$1,720,228.19     |
| EXPENSE                        |                                     |                      |                      |                     |                     |                    |                        |                    |
| Department 921                 | Gardnerville Admin                  |                      |                      |                     |                     |                    |                        |                    |
| Salaries & Wages               |                                     |                      |                      |                     |                     |                    |                        |                    |
| 510.000                        | Salaries & Wages                    | 160,918.00           | 160,918.00           | 148,248.00          | 148,248.00          | 89,379.93          | 139,093.60             | 147,951.65         |
| Position Transactions          |                                     |                      |                      |                     |                     |                    |                        |                    |
|                                | Level                               |                      |                      |                     |                     |                    |                        | Total Amount       |
|                                | Finance Officer                     |                      |                      |                     |                     |                    |                        | 76,737.00          |
|                                | Finance Officer                     |                      |                      |                     |                     |                    |                        | 8,349.00           |
|                                | Finance Officer                     |                      |                      |                     |                     |                    |                        | 21,694.00          |
|                                | Finance Officer                     |                      |                      |                     |                     |                    |                        | 54,138.00          |
|                                | Ending fund balance from prior year |                      |                      |                     |                     |                    | Finance Officer Totals | \$160,918.00       |
| Beg. Fund Bal./Reserves Totals |                                     |                      |                      |                     |                     |                    |                        |                    |
|                                |                                     | \$160,918.00         | \$160,918.00         | \$148,248.00        | \$148,248.00        | \$89,379.93        | \$139,093.60           | \$147,951.65       |
| EXPENSE TOTALS                 |                                     |                      |                      |                     |                     |                    |                        |                    |
|                                |                                     | \$160,918.00         | \$160,918.00         | \$148,248.00        | \$148,248.00        | \$89,379.93        | \$139,093.60           | \$147,951.65       |
| 510.150                        | Board Compensation                  | .00                  | .00                  | 15,300.00           | 15,300.00           | 11,475.00          | 15,300.00              | 15,300.00          |
| 511.165                        | Holiday Overtime                    | .00                  | .00                  | .00                 | .00                 | .00                | 296.33                 | 72.46              |
| 511.167                        | Vacation Payout                     | .00                  | .00                  | .00                 | .00                 | .00                | .00                    | 3,248.51           |
| 511.170                        | Overtime                            | .00                  | .00                  | .00                 | .00                 | .00                | 320.39                 | 91.64              |
| 511.171                        | Holidays                            | .00                  | .00                  | .00                 | .00                 | 5,308.84           | 6,007.25               | 7,400.39           |
| 511.173                        | Vacation                            | .00                  | .00                  | .00                 | .00                 | 9,821.15           | 8,781.93               | 14,514.03          |
| 511.174                        | Sick                                | .00                  | .00                  | .00                 | .00                 | 3,510.80           | 2,173.70               | 4,094.03           |
| 511.999                        | Salaries-Offset                     | (117.00)             | .00                  | .00                 | .00                 | .00                | .00                    | .00                |



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# Budget Worksheet Report

Budget Year 2020

| Account                             | Account Description                         | 2020 Finance Officer   | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-------------------------------------|---|--|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610 - Gardnerville Town        |   |  |                      |                     |                     |                    |                    |                    |
| EXPENSE                             |   |  |                      |                     |                     |                    |                    |                    |
| Department 921 - Gardnerville Admin |   |  |                      |                     |                     |                    |                    |                    |
| Employee Benefits                   |   |  |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | 921285001 - Administrative Services Manager | Benefit  |                      |                     |                     |                    |                    |                    |
|                                     |   |  |                      |                     |                     |                    |                    |                    |
| 511.184                             | Unemployment                                | 806.00   | 806.00               | 1,455.00            | 1,455.00            | 540.45             | 785.74             | 327.00             |
|                                     |   |  |                      |                     |                     |                    |                    | \$17,872.00        |
|                                     | Position Transactions                       |  |                      |                     |                     |                    |                    |                    |
|                                     | Level                                       |  |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                             | 921212001 - Town Manager - Gardnerville                          | Tax                  |                     |                     |                    |                    | Total Amount       |
|                                     | Finance Officer                             | 921282001 - Office Assistant                                     | Tax                  |                     |                     |                    |                    | 384.00             |
|                                     | Finance Officer                             | 921284001 - Office Specialist                                    | Tax                  |                     |                     |                    |                    | 42.00              |
|                                     | Finance Officer                             | 921285001 - Administrative Services Manager                      | Tax                  |                     |                     |                    |                    | 109.00             |
|                                     |   |  |                      |                     |                     |                    |                    | 271.00             |
|                                     |   |  |                      |                     |                     |                    |                    | \$806.00           |
|                                     |   |  |                      |                     |                     |                    |                    |                    |
| 511.186                             | Medicare                                    | 2,336.00   | 2,336.00             | 2,150.00            | 2,150.00            | 1,468.24           | 2,141.12           | 1,544.99           |
|                                     | Position Transactions                       |  |                      |                     |                     |                    |                    |                    |
|                                     | Level                                       |  |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                             | 921212001 - Town Manager - Gardnerville                          | Tax                  |                     |                     |                    |                    | Total Amount       |
|                                     | Finance Officer                             | 921282001 - Office Assistant                                     | Tax                  |                     |                     |                    |                    | 1,113.00           |
|                                     | Finance Officer                             | 921284001 - Office Specialist                                    | Tax                  |                     |                     |                    |                    | 122.00             |
|                                     | Finance Officer                             | 921285001 - Administrative Services Manager                      | Tax                  |                     |                     |                    |                    | 315.00             |
|                                     |   |  |                      |                     |                     |                    |                    | 786.00             |
|                                     |   |  |                      |                     |                     |                    |                    | \$2,336.00         |
|                                     |   |  |                      |                     |                     |                    |                    |                    |
| 511.195                             | Oasdi                                       | .00  | .00                  | 469.00              | 469.00              | .00                | .00                | .00                |
| 511.201                             | PEBS-Ret.Medical                            | 117.00   | .00                  | 117.00              | 117.00              | 87.12              | 116.16             | 116.16             |
|                                     |   |  |                      |                     |                     |                    |                    |                    |
|                                     | Services & Supplies                         |  |                      |                     |                     |                    |                    |                    |
| 520.055                             | Telephone Expense                           | 6,500.00   | 6,500.00             | 6,000.00            | 6,000.00            | 4,784.63           | 6,039.79           | 5,344.48           |
|                                     |   |  |                      |                     |                     |                    |                    |                    |
|                                     | Budget Transactions                         |  |                      |                     |                     |                    |                    |                    |
|                                     | Level                                       |  |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                             | 1/2 cost of telephone @ admin and H&S - Land line, Cell, Tablets |                      |                     |                     |                    |                    | Total Amount       |
|                                     |   |  |                      |                     |                     |                    |                    | 6,500.00           |
|                                     |   |  |                      |                     |                     |                    |                    | \$6,500.00         |
|                                     |   |  |                      |                     |                     |                    |                    |                    |
| 520.060                             | Postage/Po Box Rent                         | 2,000.00   | 2,000.00             | 2,000.00            | 2,000.00            | 727.15             | 1,197.07           | 1,581.27           |
|                                     | Budget Transactions                         |  |                      |                     |                     |                    |                    |                    |
|                                     | Level                                       |  |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                             | 1/2 postage  |                      |                     |                     |                    |                    | Total Amount       |
|                                     |   |  |                      |                     |                     |                    |                    | 1,820.00           |





# Budget Worksheet Report

## Budget Year 2020

| Account  | Account Description  | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount     | 2017 Actual Amount |
|--|----------------------|----------------------|----------------------|---------------------|---------------------|------------------------|------------------------|--------------------|
| Fund 610   | Gardnerville Town    |                      |                      |                     |                     |                        |                        |                    |
| EXPENSE  |                      |                      |                      |                     |                     |                        |                        |                    |
| Department 921 - Gardnerville Admin                            |                      |                      |                      |                     |                     |                        |                        |                    |
| Services & Supplies  |                      |                      |                      |                     |                     |                        |                        |                    |
| Finance Officer  |                      |                      |                      |                     |                     | 4.0000                 | 45.00                  | 180.00             |
| Meter Rental   |                      |                      |                      |                     |                     |                        | Finance Officer Totals | \$2,000.00         |
| 520.064  | Travel               | 2,500.00             | 2,500.00             | 2,500.00            | 2,500.00            | 1,744.99               | 5,417.72               | 2,509.07           |
| Budget Transactions  |                      |                      |                      |                     |                     |                        |                        |                    |
| Level  |                      |                      |                      |                     |                     |                        |                        |                    |
| Finance Officer  |                      |                      |                      |                     |                     | Number of Units        | Cost Per Unit          | Total Amount       |
|  |                      |                      |                      |                     |                     | 1.0000                 | 2,500.00               | 2,500.00           |
|  |                      |                      |                      |                     |                     | Finance Officer Totals |                        | \$2,500.00         |
| Transaction  |                      |                      |                      |                     |                     |                        |                        |                    |
| 1/2 hotels, miles, air, food-NV League Henderson               |                      |                      |                      |                     |                     |                        |                        |                    |
| 520.072  | Advertising          | 2,300.00             | 2,300.00             | 2,300.00            | 2,300.00            | 1,224.42               | 4,806.00               | 3,404.24           |
| Budget Transactions  |                      |                      |                      |                     |                     |                        |                        |                    |
| Level  |                      |                      |                      |                     |                     |                        |                        |                    |
| Finance Officer  |                      |                      |                      |                     |                     | Number of Units        | Cost Per Unit          | Total Amount       |
|  |                      |                      |                      |                     |                     | 1.0000                 | 2,300.00               | 2,300.00           |
|  |                      |                      |                      |                     |                     | Finance Officer Totals |                        | \$2,300.00         |
| Transaction  |                      |                      |                      |                     |                     |                        |                        |                    |
| events, labor ads,   |                      |                      |                      |                     |                     |                        |                        |                    |
| 520.080  | Insur.-Liability     | 9,000.00             | 9,000.00             | 9,612.00            | 9,612.00            | 7,968.12               | 7,646.26               | 7,339.34           |
| Budget Transactions  |                      |                      |                      |                     |                     |                        |                        |                    |
| Level  |                      |                      |                      |                     |                     |                        |                        |                    |
| Finance Officer  |                      |                      |                      |                     |                     | Number of Units        | Cost Per Unit          | Total Amount       |
|  |                      |                      |                      |                     |                     | 1.0000                 | 9,000.00               | 9,000.00           |
|  |                      |                      |                      |                     |                     | Finance Officer Totals |                        | \$9,000.00         |
| Transaction  |                      |                      |                      |                     |                     |                        |                        |                    |
| 1/3 insurance for town - split 3 ways PW & H & S - 8% increase |                      |                      |                      |                     |                     |                        |                        |                    |
| 520.084  | Replacement & Repair | 1,000.00             | 1,000.00             | 1,000.00            | 1,000.00            | 255.12                 | 483.36                 | 1,062.28           |
| Budget Transactions  |                      |                      |                      |                     |                     |                        |                        |                    |
| Level  |                      |                      |                      |                     |                     |                        |                        |                    |
| Finance Officer  |                      |                      |                      |                     |                     | Number of Units        | Cost Per Unit          | Total Amount       |
|  |                      |                      |                      |                     |                     | 1.0000                 | 1,000.00               | 1,000.00           |
|  |                      |                      |                      |                     |                     | Finance Officer Totals |                        | \$1,000.00         |
| Transaction  |                      |                      |                      |                     |                     |                        |                        |                    |
| Admin Bldg maintenance 1/2 admin 1/2 H&S                       |                      |                      |                      |                     |                     |                        |                        |                    |
| 520.089  | Power                | 3,000.00             | 3,000.00             | 2,700.00            | 2,700.00            | 2,291.92               | 2,668.93               | 2,406.45           |
| Budget Transactions  |                      |                      |                      |                     |                     |                        |                        |                    |
| Level  |                      |                      |                      |                     |                     |                        |                        |                    |
| Finance Officer  |                      |                      |                      |                     |                     | Number of Units        | Cost Per Unit          | Total Amount       |
|  |                      |                      |                      |                     |                     | 1.0000                 | 3,000.00               | 3,000.00           |
|  |                      |                      |                      |                     |                     | Finance Officer Totals |                        | \$3,000.00         |
| Transaction  |                      |                      |                      |                     |                     |                        |                        |                    |
| 1/2 power for admin & maint facility                           |                      |                      |                      |                     |                     |                        |                        |                    |



# Budget Worksheet Report

## Budget Year 2020

| Account                             | Account Description                             | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount | 2017 Actual Amount |
|-------------------------------------|---|----------------------|----------------------|---------------------|---------------------|------------------------|--------------------|--------------------|
| Fund 610 - Gardnerville Town        |   |                      |                      |                     |                     |                        |                    |                    |
| EXPENSE                             |   |                      |                      |                     |                     |                        |                    |                    |
| Department 921 - Gardnerville Admin |   |                      |                      |                     |                     |                        |                    |                    |
| Services & Supplies                 |   |                      |                      |                     |                     |                        |                    |                    |
| 520.090                             | Water   | 800.00               | 800.00               | 750.00              | 750.00              | 505.86                 | 676.46             | 550.92             |
|                                     | Budget Transactions                             |                      |                      |                     |                     |                        |                    |                    |
|                                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                                     | Finance Officer                                 |                      |                      |                     |                     |                        |                    |                    |
|                                     | Transaction                                     |                      |                      |                     |                     |                        |                    |                    |
|                                     | 1/2 water for admin & maint office              |                      |                      |                     |                     | 1.0000                 | 800.00             | 800.00             |
|                                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$800.00           |
| 520.092                             | Heating   | 1,850.00             | 1,850.00             | 1,850.00            | 1,850.00            | 1,149.49               | 2,036.14           | 1,798.36           |
|                                     | Budget Transactions                             |                      |                      |                     |                     |                        |                    |                    |
|                                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                                     | Finance Officer                                 |                      |                      |                     |                     |                        |                    |                    |
|                                     | Transaction                                     |                      |                      |                     |                     |                        |                    |                    |
|                                     | 1/2 heating admin & maint office                |                      |                      |                     |                     | 1.0000                 | 1,850.00           | 1,850.00           |
|                                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$1,850.00         |
| 520.093                             | Utilities-Sewer                                 | 640.00               | 640.00               | 400.00              | 400.00              | 277.16                 | 352.58             | 352.09             |
|                                     | Budget Transactions                             |                      |                      |                     |                     |                        |                    |                    |
|                                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                                     | Finance Officer                                 |                      |                      |                     |                     |                        |                    |                    |
|                                     | Transaction                                     |                      |                      |                     |                     |                        |                    |                    |
|                                     | 1/2 sewer admin, maint office, Gville Stn       |                      |                      |                     |                     | 1.0000                 | 640.00             | 640.00             |
|                                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$640.00           |
| 520.097                             | Maint B&G                                       | 5,500.00             | 5,500.00             | 4,500.00            | 4,500.00            | 6,142.66               | 1,846.06           | 525.65             |
|                                     | Budget Transactions                             |                      |                      |                     |                     |                        |                    |                    |
|                                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                                     | Finance Officer                                 |                      |                      |                     |                     |                        |                    |                    |
|                                     | Transaction                                     |                      |                      |                     |                     |                        |                    |                    |
|                                     | Admin bathroom refurbish                        |                      |                      |                     |                     | 1.0000                 | 3,000.00           | 3,000.00           |
|                                     | Misc expenses for building - half door in foyer |                      |                      |                     |                     | 1.0000                 | 2,500.00           | 2,500.00           |
|                                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$5,500.00         |
| 520.098                             | Janitorial Services                             | 1,800.00             | 1,800.00             | 1,400.00            | 1,400.00            | 900.00                 | 1,424.97           | 1,450.00           |
|                                     | Budget Transactions                             |                      |                      |                     |                     |                        |                    |                    |
|                                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                                     | Finance Officer                                 |                      |                      |                     |                     |                        |                    |                    |
|                                     | Transaction                                     |                      |                      |                     |                     |                        |                    |                    |
|                                     | 1/2 admin bldg cleaning                         |                      |                      |                     |                     | 1.0000                 | 1,800.00           | 1,800.00           |
|                                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$1,800.00         |
| 520.107                             | Maint Equip                                     | 200.00               | 200.00               | 200.00              | 200.00              | .00                    | .00                | .00                |
|                                     | Budget Transactions                             |                      |                      |                     |                     |                        |                    |                    |
|                                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                                     | Finance Officer                                 |                      |                      |                     |                     |                        |                    |                    |
|                                     | Transaction                                     |                      |                      |                     |                     |                        |                    |                    |
|                                     | 1/2 alarm monitoring                            |                      |                      |                     |                     | 1.0000                 | 200.00             | 200.00             |
|                                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$200.00           |





# Budget Worksheet Report

## Budget Year 2020

| Account        | Account Description  | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|----------------|--|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610       | Gardnerville Town  |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE        |  |                      |                      |                     |                     |                    |                    |                    |
| Department 921 | Gardnerville Admin Services & Supplies                     |                      |                      |                     |                     |                    |                    |                    |
| 520.136        | Rents & Leases Equipment                                   | 3,801.00             | 3,801.00             | 4,436.00            | 4,436.00            | 3,142.57           | 3,507.51           | 4,008.52           |
|                | Comments   |                      |                      |                     |                     |                    |                    |                    |
|                | Level  |                      |                      |                     |                     |                    |                    |                    |
|                | Department Head  |                      |                      |                     |                     |                    |                    |                    |
|                | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 admin 1/2 H & S  |                      |                      |                     |                     |                    |                    |                    |
|                | 2 computers @ board table @179.67 ea +10% increase         |                      |                      |                     |                     |                    |                    |                    |
|                | Carol's computer \$499.74 +10% increase                    |                      |                      |                     |                     |                    |                    |                    |
|                | Part time desk computer \$187.56 +10% increase             |                      |                      |                     |                     |                    |                    |                    |
|                | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
|                | Level  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 Admin mgr, 2 bd table, part time assistant             |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 Ricoh Copier lease - 1/2 admin - 1/2 H&S               |                      |                      |                     |                     |                    |                    |                    |
|                | Ray Morgan - Printer Support                               |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer Totals                                     |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount   |                      |                      |                     |                     |                    |                    |                    |
| 520.169        | EMRB Assessment  | 90.00                | 90.00                | 90.00               | 90.00               | 78.00              | 87.75              | 81.00              |
|                | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
|                | Level  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                | EMRB   |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer Totals                                     |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount   |                      |                      |                     |                     |                    |                    |                    |
| 520.170        | Memberships  | 4,650.00             | 4,650.00             | 4,650.00            | 4,650.00            | 4,133.74           | 4,212.03           | 4,916.16           |
|                | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
|                | Level  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                | CHAMBER  |                      |                      |                     |                     |                    |                    |                    |
|                | extra for new program                                      |                      |                      |                     |                     |                    |                    |                    |
|                | ICWA   |                      |                      |                     |                     |                    |                    |                    |
|                | Logman   |                      |                      |                     |                     |                    |                    |                    |
|                | NV League Cities   |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer Totals                                     |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount   |                      |                      |                     |                     |                    |                    |                    |
| 520.187        | Internet Expense   | 1,596.00             | 1,596.00             | 1,416.00            | 1,416.00            | 1,472.98           | 1,509.20           | 1,139.04           |
|                | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
|                | Level  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 Admin Office/Gville Stn internet - 1/2 admin - 1/2 H&S |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 Shop Internet - 1/2 Admin - 1/2 H&S                    |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer Totals                                     |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount   |                      |                      |                     |                     |                    |                    |                    |

Budget Year 2020

| Account                             | Account Description                                 | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-------------------------------------|---|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610 - Gardnerville Town        |   |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE                             |   |                      |                      |                     |                     |                    |                    |                    |
| Department 921 - Gardnerville Admin |   |                      |                      |                     |                     |                    |                    |                    |
| Services & Supplies                 |   |                      |                      |                     |                     |                    |                    |                    |
| 520.200                             | Training & Education                                | 5,500.00             | 5,500.00             | 5,500.00            | 5,500.00            | 710.00             | 3,747.77           | 2,658.50           |
|                                     | Budget Transactions                                 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Level/  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                                     |                      |                      |                     |                     |                    |                    |                    |
|                                     | CAD   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Classes   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Continuing education                                |                      |                      |                     |                     |                    |                    |                    |
|                                     | NV League   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Seminars  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals                              |                      |                      |                     |                     |                    |                    |                    |
| 520.210                             | Election Expense                                    | 100.00               | 100.00               | 1,000.00            | 1,000.00            | 858.63             | .00                | .00                |
|                                     | Budget Transactions                                 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Level/  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                                     |                      |                      |                     |                     |                    |                    |                    |
|                                     | Election -Wenner/Higuera 20/21                      |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals                              |                      |                      |                     |                     |                    |                    |                    |
| 520.415                             | PACT Agent Compensation                             | .00                  | .00                  | .00                 | .00                 | .00                | .00                | 963.00             |
| 521.100                             | Professional Services                               | 58,000.00            | 58,000.00            | 93,000.00           | 93,000.00           | 45,000.00          | 45,525.00          | .00                |
|                                     | Budget Transactions                                 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Level/  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                                     |                      |                      |                     |                     |                    |                    |                    |
|                                     | Main Street Gardnerville Investment                 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Plan for Prosperity -Design Guidelines 25,000 18/19 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals                              |                      |                      |                     |                     |                    |                    |                    |
| 521.130                             | Legal Services                                      | 22,000.00            | 22,000.00            | 22,000.00           | 22,000.00           | 15,545.00          | 21,360.00          | 21,010.00          |
|                                     | Budget Transactions                                 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Level/  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                                     |                      |                      |                     |                     |                    |                    |                    |
|                                     | Town counsel Services                               |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals                              |                      |                      |                     |                     |                    |                    |                    |
| 532.055                             | Books & Periodicals                                 | 150.00               | 150.00               | 150.00              | 150.00              | .00                | .00                | .00                |
|                                     | Budget Transactions                                 |                      |                      |                     |                     |                    |                    |                    |
|                                     | Level/  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer                                     |                      |                      |                     |                     |                    |                    |                    |
|                                     | updated manuals                                     |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals                              |                      |                      |                     |                     |                    |                    |                    |





# Budget Worksheet Report

## Budget Year 2020

| Account             | Account Description  | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|--|----------------------|----------------------|---------------------|---------------------|------------------------|--------------------|--------------------|
| Fund 610            | Gardnerville Town  |                      |                      |                     |                     |                        |                    |                    |
| EXPENSE             |  |                      |                      |                     |                     |                        |                    |                    |
| Department 921      | Gardnerville Admin   |                      |                      |                     |                     |                        |                    |                    |
| Services & Supplies |  |                      |                      |                     |                     |                        |                    |                    |
| 532.056             | Subscriptions  | 5,095.00             | 5,095.00             | 6,000.00            | 6,000.00            | 4,639.00               | 6,238.50           | 5,712.10           |
|                     | Budget Transactions  |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
| Finance Officer     | 1/2 admin 1/2 H&S - JCG Technologies (recording software)        |                      |                      |                     |                     | 1.0000                 | 225.00             | 225.00             |
| Finance Officer     | 1/2 E2C - storage craft  |                      |                      |                     |                     | 12.0000                | 37.50              | 450.00             |
| Finance Officer     | Accela - Civic platform-government/citizens                      |                      |                      |                     |                     | 1.0000                 | 1,070.00           | 1,070.00           |
| Finance Officer     | Archive Social 1/2 admin, 1/2 H&S                                |                      |                      |                     |                     | 12.0000                | 100.00             | 1,200.00           |
| Finance Officer     | Newspapers in Education  |                      |                      |                     |                     | 1.0000                 | 300.00             | 300.00             |
| Finance Officer     | Pronto - website   |                      |                      |                     |                     | 12.0000                | 125.00             | 1,500.00           |
| Finance Officer     | Record Courier - newspaper 1/2 admin 1/2 H&S                     |                      |                      |                     |                     | 1.0000                 | 50.00              | 50.00              |
| Finance Officer     | Seamless Docs 1/2 admin, 1/2 H & S                               |                      |                      |                     |                     | 1.0000                 | 300.00             | 300.00             |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$5,095.00         |
| 533.800             | Office Supplies  | 6,000.00             | 6,000.00             | 6,000.00            | 6,000.00            | 3,469.72               | 3,576.93           | 4,158.80           |
|                     | Budget Transactions  |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
| Finance Officer     | 1/2 office supplies  |                      |                      |                     |                     | 1.0000                 | 6,000.00           | 6,000.00           |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$6,000.00         |
| 533.802             | Small Equipment  | .00                  | .00                  | .00                 | .00                 | 15,688.15              | .00                | 275.00             |
| 533.806             | Software   | 5,350.00             | 5,350.00             | 350.00              | 350.00              | 352.50                 | 540.00             | 861.60             |
|                     | Comments   |                      |                      |                     |                     |                        |                    |                    |
| Level               | Comment  |                      |                      |                     |                     |                        |                    |                    |
| Department Head     | Migrating old disk information accessed by nonsupported software |                      |                      |                     |                     |                        |                    |                    |
|                     | Budget Transactions  |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
| Finance Officer     | 1/2 Software for migration of historic data                      |                      |                      |                     |                     | 1.0000                 | 5,000.00           | 5,000.00           |
| Finance Officer     | light o rama update  |                      |                      |                     |                     | 2.0000                 | 150.00             | 300.00             |
| Finance Officer     | Software   |                      |                      |                     |                     | 1.0000                 | 50.00              | 50.00              |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$5,350.00         |
| 533.817             | Small Projects   | .00                  | .00                  | .00                 | .00                 | 19.07                  | (119.99)           | 1,808.35           |



# Budget Worksheet Report

## Budget Year 2020

| Account         | Account Description                             | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-----------------|---|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund            | 610 - Gardnerville Town                         |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE         |   |                      |                      |                     |                     |                    |                    |                    |
| Department      | 921 - Gardnerville Admin Services & Supplies    |                      |                      |                     |                     |                    |                    |                    |
| 550.001         | Miscellaneous Expenses                          | 500.00               | 500.00               | .00                 | .00                 | 563.25             | 369.68             | 5,605.00           |
|                 | Budget Transactions Level                       |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer | Transaction                                     |                      |                      |                     |                     |                    |                    |                    |
|                 | NLC or other conf needs 500 & \$677 to balance  |                      |                      |                     |                     | 1.0000             | 1,177.00           | 1,177.00           |
|                 | Finance Officer Totals                          |                      |                      |                     |                     |                    |                    | \$1,177.00         |
| 565.755         | Investment Service Fees                         | .00                  | .00                  | .00                 | .00                 | .00                | 393.17             | .00                |
|                 | Services & Supplies Totals                      | \$149,922.00         | \$149,922.00         | \$179,804.00        | \$179,804.00        | \$123,644.13       | \$125,542.89       | \$81,521.22        |
| Department      | 921 - Gardnerville Admin Totals                 | \$377,110.00         | \$377,110.00         | \$405,075.00        | \$405,075.00        | \$287,499.75       | \$355,227.06       | \$318,687.56       |
| Department      | 923 - Parks & Recreation Services & Supplies    |                      |                      |                     |                     |                    |                    |                    |
| 520.037         | Weed Spraying                                   | 4,000.00             | 4,000.00             | 6,000.00            | 6,000.00            | 2,636.78           | 1,995.50           | 4,237.92           |
|                 | Budget Transactions Level                       |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer | Transaction                                     |                      |                      |                     |                     |                    |                    |                    |
|                 | weed chemicals                                  |                      |                      |                     |                     | 1.0000             | 4,000.00           | 4,000.00           |
|                 | Finance Officer Totals                          |                      |                      |                     |                     |                    |                    | \$4,000.00         |
| 520.084         | Replacement & Repair                            | 10,000.00            | 10,000.00            | 8,165.00            | 8,165.00            | 9,674.02           | 13,773.36          | 14,234.71          |
|                 | Budget Transactions Level                       |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer | Transaction                                     |                      |                      |                     |                     |                    |                    |                    |
|                 | Repairs/Replace of park equipment               |                      |                      |                     |                     | 1.0000             | 10,000.00          | 10,000.00          |
|                 | Finance Officer Totals                          |                      |                      |                     |                     |                    |                    | \$10,000.00        |
| 520.089         | Power   | 6,000.00             | 6,000.00             | 6,000.00            | 6,000.00            | 4,595.08           | 6,418.43           | 6,181.92           |
|                 | Budget Transactions Level                       |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer | Transaction                                     |                      |                      |                     |                     |                    |                    |                    |
|                 | Power/Irrigation - medians, parks, linear parks |                      |                      |                     |                     | 1.0000             | 6,000.00           | 6,000.00           |
|                 | Finance Officer Totals                          |                      |                      |                     |                     |                    |                    | \$6,000.00         |
| 520.090         | Water   | 21,500.00            | 21,500.00            | 21,500.00           | 21,500.00           | 14,942.83          | 22,033.75          | 22,800.38          |
|                 | Budget Transactions Level                       |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer | Transaction                                     |                      |                      |                     |                     |                    |                    |                    |
|                 | 1237 Gilman                                     |                      |                      |                     |                     | 1.0000             | 225.00             | 225.00             |
|                 | 1327 Stodick Parkway A                          |                      |                      |                     |                     | 1.0000             | 570.00             | 570.00             |
|                 | 1327 Stodick Parkway B                          |                      |                      |                     |                     | 1.0000             | 375.00             | 375.00             |
|                 | 1406 Kittyhawk                                  |                      |                      |                     |                     | 1.0000             | 1,150.00           | 1,150.00           |



Budget Year 2020

| Account             | Account Description          | 2020 Finance Officer                        | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|------------------------------|---|----------------------|---------------------|---------------------|------------------------|--------------------|--------------------|
| Fund                | 610 - Gardnerville Town      |   |                      |                     |                     |                        |                    |                    |
| EXPENSE             |                              |   |                      |                     |                     |                        |                    |                    |
| Department          | 923 - Parks & Recreation     |   |                      |                     |                     |                        |                    |                    |
| Services & Supplies |                              |   |                      |                     |                     |                        |                    |                    |
|                     | Finance Officer              | 1443 Courthouse - Heritage Park             |                      |                     |                     | 1.0000                 | 4,300.00           | 4,300.00           |
|                     | Finance Officer              | 1447 Courthouse - Heritage Park             |                      |                     |                     | 1.0000                 | 1,550.00           | 1,550.00           |
|                     | Finance Officer              | Arbor Gardens Park/Sugar Maple              |                      |                     |                     | 1.0000                 | 2,120.00           | 2,120.00           |
|                     | Finance Officer              | Gardner Park                                |                      |                     |                     | 1.0000                 | 3,900.00           | 3,900.00           |
|                     | Finance Officer              | Lampe & Toler                               |                      |                     |                     | 1.0000                 | 990.00             | 990.00             |
|                     | Finance Officer              | Mt Ash                                      |                      |                     |                     | 1.0000                 | 1,050.00           | 1,050.00           |
|                     | Finance Officer              | Toler & Harvest                             |                      |                     |                     | 1.0000                 | 800.00             | 800.00             |
|                     | Finance Officer              | Toler Lane                                  |                      |                     |                     | 1.0000                 | 190.00             | 190.00             |
|                     | Finance Officer              | Wal Mart pond park                          |                      |                     |                     | 1.0000                 | 4,030.00           | 4,030.00           |
|                     | Finance Officer              | Waterloo Lane                               |                      |                     |                     | 1.0000                 | 250.00             | 250.00             |
|                     |                              |   |                      |                     |                     | Finance Officer Totals |                    | \$21,500.00        |
| 520.093             | Utilities-Sewer              | 600.00                                      | 600.00               | 600.00              | 600.00              | 378.12                 | 503.70             | 503.00             |
|                     | Budget Transactions          |   |                      |                     |                     |                        |                    |                    |
|                     | Level                        | Transaction                                 |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     | Finance Officer              | Sewer at Heritage Park restrooms            |                      |                     |                     | 1.0000                 | 600.00             | 600.00             |
|                     |                              |   |                      |                     |                     | Finance Officer Totals |                    | \$600.00           |
| 520.097             | Maint B&G                    | 3,500.00                                    | 3,500.00             | 3,500.00            | 3,500.00            | 950.00                 | 1,581.80           | 1,099.78           |
|                     | Budget Transactions          |   |                      |                     |                     |                        |                    |                    |
|                     | Level                        | Transaction                                 |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     | Finance Officer              | restrooms, pavilion, benches, general maint |                      |                     |                     | 1.0000                 | 3,500.00           | 3,500.00           |
|                     |                              |   |                      |                     |                     | Finance Officer Totals |                    | \$3,500.00         |
| 532.001             | Op.Supplies                  | .00   | .00                  | .00                 | .00                 | .00                    | .00                | 1,364.25           |
| 532.003             | Gas & Oil                    | 2,000.00                                    | 2,000.00             | 2,000.00            | 2,000.00            | 1,333.28               | 1,777.53           | 2,006.28           |
|                     | Budget Transactions          |   |                      |                     |                     |                        |                    |                    |
|                     | Level                        | Transaction                                 |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     | Finance Officer              | park equipment fuel                         |                      |                     |                     | 1.0000                 | 2,000.00           | 2,000.00           |
|                     |                              |   |                      |                     |                     | Finance Officer Totals |                    | \$2,000.00         |
| 532.118             | Major Repair and Maintenance | .00   | .00                  | .00                 | .00                 | 11,691.83              | 6,699.08           | .00                |



# Budget Worksheet Report

## Budget Year 2020

| Account             | Account Description                                    | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|--|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund                | 610 - Gardnerville Town                                |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE             |  |                      |                      |                     |                     |                    |                    |                    |
| Department          | 923 - Parks & Recreation                               |                      |                      |                     |                     |                    |                    |                    |
| Services & Supplies |  |                      |                      |                     |                     |                    |                    |                    |
| 533.802             | Small Equipment  | 1,500.00             | 1,500.00             | 1,500.00            | 1,500.00            | 804.88             | 339.99             | 3,887.98           |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | blowers, tools, maintenance equipment                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 1,500.00           |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
| 533.817             | Small Projects   | 38,088.00            | 33,088.00            | 16,052.00           | 21,152.00           | 22,782.39          | 33,666.23          | 25,424.88          |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Arbor Day  |                      |                      |                     |                     |                    |                    |                    |
|                     | CAD - aphids in trees                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Christmas Kickoff                                      |                      |                      |                     |                     |                    |                    |                    |
|                     | Community projects (Scouts etc.)                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Install irrigation & Trees in Open Space               |                      |                      |                     |                     |                    |                    |                    |
|                     | July 4th event   |                      |                      |                     |                     |                    |                    |                    |
|                     | Movies in the Park - need sponsors to pay for movies   |                      |                      |                     |                     |                    |                    |                    |
|                     | Music Licenses Ascap \$351, Sesac \$438, BMI \$349     |                      |                      |                     |                     |                    |                    |                    |
|                     | Town Maintenance landscaping                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 750.00             |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Services & Supplies Totals                             |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects                                |                      |                      |                     |                     |                    |                    |                    |
| 562.000             | Capital Projects                                       | \$87,188.00          | \$82,188.00          | \$65,317.00         | \$70,417.00         | \$69,789.21        | \$88,789.37        | \$81,741.10        |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 923 - Parks & Recreation                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$65,000.00          | \$73,170.00          | \$47,000.00         | \$61,300.00         | (\$8,322.44)       | \$0.00             | \$7,825.00         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$152,188.00         | \$155,358.00         | \$112,317.00        | \$131,717.00        | \$61,466.77        | \$88,789.37        | \$89,566.10        |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,277.24         | 212,751.77         |
|                     | Position Transactions                                  |                      |                      |                     |                     |                    |                    |                    |
|                     | Level  |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer  |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | Reversion to acreage & rebuild Hellwinkel barns & shop |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units  |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit  |                      |                      |                     |                     | 65,000.00          |                    |                    |
|                     | Finance Officer Totals                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Capital Outlay/Projects Totals                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Department   |                      |                      |                     |                     |                    |                    |                    |
|                     | 926 - Other Public Works                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Salaries & Wages                                       |                      |                      |                     |                     |                    |                    |                    |
| 510.000             | Salaries & Wages                                       | \$262,762.00         | \$262,762.00         | \$262,402.00        | \$262,402.00        | 158,374.09         | 221,2              |                    |





# Budget Worksheet Report

## Budget Year 2020

| Account                      | Account Description      | 2020 Finance Officer                         | 2020 Department Head | 2019 Adopted Budget         | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|------------------------------|--------------------------|--|----------------------|-----------------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610 - Gardnerville Town |                          |  |                      |                             |                     |                    |                    |                    |
| EXPENSE                      |                          |  |                      |                             |                     |                    |                    |                    |
| Department                   | 926 - Other Public Works |  |                      |                             |                     |                    |                    |                    |
| Salaries & Wages             |                          |  |                      |                             |                     |                    |                    |                    |
|                              | Finance Officer          | 921268002 - Town Maintenance Specialist      | Earnings             |                             |                     |                    |                    | 36,943.00          |
|                              | Finance Officer          | 921268003 - Town Maintenance Specialist      | Earnings             |                             |                     |                    |                    | 43,298.00          |
|                              | Finance Officer          | 921268004 - Town Maintenance Specialist      | Earnings             |                             |                     |                    |                    | 42,984.00          |
|                              | Finance Officer          | 921272001 - Town Maintenance Specialist Sr   | Earnings             |                             |                     |                    |                    | 48,445.00          |
|                              | Finance Officer          | 921326001 - Superintendent Town Public Works | Earnings             |                             |                     |                    |                    | 57,740.00          |
|                              |                          |  |                      |                             |                     |                    |                    | \$262,762.00       |
|                              |                          |  |                      |                             |                     |                    |                    |                    |
| 510.125                      | Salaries-Other           | .00  | .00                  | 28,828.00                   | 28,828.00           | .00                | .00                | .00                |
| 511.165                      | Holiday Overtime         | .00  | .00                  | .00                         | .00                 | 813.97             | 737.11             | 213.40             |
| 511.169                      | Comp Payout              | .00  | .00                  | .00                         | .00                 | .00                | 84.20              | .00                |
| 511.170                      | Overtime                 | .00  | .00                  | .00                         | .00                 | 2,106.04           | 3,909.31           | 356.12             |
| 511.171                      | Holidays                 | .00  | .00                  | .00                         | .00                 | 9,542.09           | 10,575.73          | 10,313.63          |
| 511.172                      | Comp Paid                | .00  | .00                  | .00                         | .00                 | 2,120.13           | 2,317.47           | 6,453.13           |
| 511.173                      | Vacation                 | .00  | .00                  | .00                         | .00                 | 16,537.34          | 20,926.05          | 13,543.49          |
| 511.174                      | Sick                     | .00  | .00                  | .00                         | .00                 | 5,998.03           | 9,969.88           | 9,496.75           |
| 511.175                      | Standby Time             | .00  | .00                  | .00                         | .00                 | .00                | .00                | 48.00              |
| 516.120                      | Contract Salaries        | .00  | .00                  | .00                         | .00                 | 14,057.28          | 7,816.06           | 2,021.13           |
|                              |                          |  |                      |                             |                     |                    |                    |                    |
|                              | Salaries & Wages Totals  | \$262,762.00                                 | \$262,762.00         | \$291,230.00                | \$291,230.00        | \$209,548.97       | \$277,613.05       | \$255,197.42       |
|                              |                          |  |                      |                             |                     |                    |                    |                    |
| Employee Benefits            |                          |  |                      |                             |                     |                    |                    |                    |
| 511.181                      | Retirement               | 75,231.00                                    | 75,231.00            | 73,472.00                   | 73,472.00           | 50,001.58          | 72,077.12          | 69,041.55          |
|                              |                          |  |                      |                             |                     |                    |                    |                    |
|                              | Position Transactions    |  |                      |                             |                     |                    |                    |                    |
|                              | Level                    | Position                                     | Type                 | Code                        |                     |                    |                    | Total Amount       |
|                              | Finance Officer          | 921268001 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular       |                     |                    |                    | 9,549.00           |
|                              | Finance Officer          | 921268002 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular       |                     |                    |                    | 10,577.00          |
|                              | Finance Officer          | 921268003 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular       |                     |                    |                    | 12,397.00          |
|                              | Finance Officer          | 921268004 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular       |                     |                    |                    | 12,307.00          |
|                              | Finance Officer          | 921272001 - Town Maintenance Specialist Sr   | Benefit              | PERS O - PERS Regular       |                     |                    |                    | 13,870.00          |
|                              | Finance Officer          | 921326001 - Superintendent Town Public Works | Benefit              | PERS O - PERS Regular       |                     |                    |                    | 16,531.00          |
|                              |                          |  |                      |                             |                     |                    |                    | \$75,231.00        |
|                              |                          |  |                      |                             |                     |                    |                    |                    |
| 511.182                      | Workers Comp             | 3,491.00                                     | 3,491.00             | 10,669.00                   | 10,669.00           | 4,176.07           | 9,991.11           | 7,288.26           |
|                              |                          |  |                      |                             |                     |                    |                    |                    |
|                              | Position Transactions    |  |                      |                             |                     |                    |                    |                    |
|                              | Level                    | Position                                     | Type                 | Code                        |                     |                    |                    | Total Amount       |
|                              | Finance Officer          | 921268001 - Town Maintenance Specialist      | Workers Comp         | 6604 - Town of Gardnerville |                     |                    |                    | 616.00             |
|                              | Finance Officer          | 921268002 - Town Maintenance Specialist      | Workers Comp         | 6604 - Town of Gardnerville |                     |                    |                    | 616.00             |



# Budget Worksheet Report

Budget Year 2020

| Account               | Account Description | 2020 Finance Officer                         | 2020 Department Head | 2019 Adopted Budget                             | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-----------------------|---------------------|--|----------------------|---|---------------------|--------------------|--------------------|--------------------|
| Fund 610              | Gardnerville Town   |  |                      |   |                     |                    |                    |                    |
| EXPENSE               |                     |  |                      |   |                     |                    |                    |                    |
| Department 926        | Other Public Works  |  |                      |   |                     |                    |                    |                    |
| Employee Benefits     |                     |  |                      |   |                     |                    |                    |                    |
|                       | Finance Officer     | 921268003 - Town Maintenance Specialist      | Workers Comp         | 40,185.00                                       | 40,185.00           | 30,796.22          | 42,138.19          | 41,516.68          |
|                       | Finance Officer     | 921268004 - Town Maintenance Specialist      | Workers Comp         |   |                     |                    |                    | 616.00             |
|                       | Finance Officer     | 921272001 - Town Maintenance Specialist Sr   | Workers Comp         |   |                     |                    |                    | 616.00             |
|                       | Finance Officer     | 921326001 - Superintendent Town Public Works | Workers Comp         |   |                     |                    |                    | 548.00             |
|                       |                     |  |                      |   |                     |                    |                    | 479.00             |
|                       |                     |  |                      |   |                     |                    |                    | \$3,491.00         |
| 511.183               | Group Insurance     | 44,063.00                                    | 44,063.00            | 40,185.00                                       | 40,185.00           | 30,796.22          | 42,138.19          | 41,516.68          |
| Position Transactions |                     |  |                      |   |                     |                    |                    |                    |
|                       | Level               | Position                                     | Type                 | Code  | Total Amount        |                    |                    |                    |
|                       | Finance Officer     | 921268001 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 54.00               |                    |                    |                    |
|                       | Finance Officer     | 921268001 - Town Maintenance Specialist      | Benefit              | POS DEN EE - POS Dental Employee                | 420.00              |                    |                    |                    |
|                       | Finance Officer     | 921268001 - Town Maintenance Specialist      | Benefit              | POS VIS EE - POS Vision Employee Only           | 53.00               |                    |                    |                    |
|                       | Finance Officer     | 921268001 - Town Maintenance Specialist      | Benefit              | PPO MED EE - PPO Medical Employee               | 6,421.00            |                    |                    |                    |
|                       | Finance Officer     | 921268002 - Town Maintenance Specialist      | Benefit              | POS VIS EE +1 CH - POS vision EE +1 Child       | 53.00               |                    |                    |                    |
|                       | Finance Officer     | 921268002 - Town Maintenance Specialist      | Benefit              | PPO MED EE+1CH - PPO Medical EE+1CH             | 7,974.00            |                    |                    |                    |
|                       | Finance Officer     | 921268002 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 54.00               |                    |                    |                    |
|                       | Finance Officer     | 921268002 - Town Maintenance Specialist      | Benefit              | POS DEN EE +1 - POS Dental Employee +1          | 420.00              |                    |                    |                    |
|                       | Finance Officer     | 921268003 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 54.00               |                    |                    |                    |
|                       | Finance Officer     | 921268003 - Town Maintenance Specialist      | Benefit              | HD MED EE - High Deductible Medical Employee    | 5,659.00            |                    |                    |                    |
|                       | Finance Officer     | 921268003 - Town Maintenance Specialist      | Benefit              | HSAE DEN EE - HSAE Dental Employee              | 420.00              |                    |                    |                    |
|                       | Finance Officer     | 921268003 - Town Maintenance Specialist      | Benefit              | HSAE VIS EE - HSAE Vision Employee Only         | 53.00               |                    |                    |                    |
|                       | Finance Officer     | 921268004 - Town Maintenance Specialist      | Benefit              | POS VIS EE - POS Vision Employee Only           | 53.00               |                    |                    |                    |
|                       | Finance Officer     | 921268004 - Town Maintenance Specialist      | Benefit              | PPO MED EE - PPO Medical Employee               | 6,421.00            |                    |                    |                    |
|                       | Finance Officer     | 921268004 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 54.00               |                    |                    |                    |
|                       | Finance Officer     | 921268004 - Town Maintenance Specialist      | Benefit              | POS DEN EE - POS Dental Employee                | 420.00              |                    |                    |                    |
|                       | Finance Officer     | 921272001 - Town Maintenance Specialist Sr   | Benefit              | HSA - Health Savings Account                    | 612.00              |                    |                    |                    |
|                       | Finance Officer     | 921272001 - Town Maintenance Specialist Sr   | Benefit              | HD MED EE - High Deductible Medical Employee    | 5,030.00            |                    |                    |                    |
|                       | Finance Officer     | 921272001 - Town Maintenance Specialist Sr   | Benefit              | HSAE DEN EE - HSAE Dental Employee              | 373.00              |                    |                    |                    |
|                       | Finance Officer     | 921272001 - Town Maintenance Specialist Sr   | Benefit              | HSAE VIS EE - HSAE Vision Employee Only         | 48.00               |                    |                    |                    |
|                       | Finance Officer     | 921272001 - Town Maintenance Specialist Sr   | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 48.00               |                    |                    |                    |
|                       | Finance Officer     | 921326001 - Superintendent Town Public Works | Benefit              | LIFE EE 50K <65 - Life and AD&D EE 50K <65      | 84.00               |                    |                    |                    |
|                       | Finance Officer     | 921326001 - Superintendent Town Public Works | Benefit              | HD MED EE+FAM - High Deductible Medical EE+FAM  | 8,916.00            |                    |                    |                    |
|                       | Finance Officer     | 921326001 - Superintendent Town Public Works | Benefit              | HSAE DEN EE+FAM - HSAE Dental Employee + Family | 327.00              |                    |                    |                    |
|                       | Finance Officer     | 921326001 - Superintendent Town Public Works | Benefit              | HSAE VIS EE+FAM - HSAE Vision Employee + Family | 42.00               |                    |                    |                    |
|                       |                     |  |                      |   |                     |                    |                    | \$44,063.00        |





# Budget Worksheet Report

## Budget Year 2020

| Account           | Account Description                          | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-------------------|--|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610          | Gardnerville Town                            |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE           |  |                      |                      |                     |                     |                    |                    |                    |
| Department 926    | Other Public Works                           |                      |                      |                     |                     |                    |                    |                    |
| Employee Benefits |  |                      |                      |                     |                     |                    |                    |                    |
| 511.184           | Unemployment                                 | 1,316.00             | 1,316.00             | 1,456.00            | 1,456.00            | 978.23             | 1,352.79           | 1,243.84           |
|                   | Position Transactions                        |                      |                      |                     |                     |                    |                    |                    |
|                   | Level  |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268001 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268002 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268003 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268004 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921272001 - Town Maintenance Specialist Sr   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921326001 - Superintendent Town Public Works |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer Totals                       |                      |                      |                     |                     |                    |                    |                    |
|                   |  |                      |                      |                     |                     |                    |                    |                    |
| 511.186           | Medicare                                     | 3,813.00             | 3,813.00             | 4,224.00            | 4,224.00            | 2,686.87           | 3,705.60           | 3,436.23           |
|                   | Position Transactions                        |                      |                      |                     |                     |                    |                    |                    |
|                   | Level  |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268001 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268002 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268003 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921268004 - Town Maintenance Specialist      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921272001 - Town Maintenance Specialist Sr   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 921326001 - Superintendent Town Public Works |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer Totals                       |                      |                      |                     |                     |                    |                    |                    |
|                   |  |                      |                      |                     |                     |                    |                    |                    |
| 511.195           | Oasdi  | .00                  | .00                  | 1,788.00            | 1,788.00            | .00                | .00                | .00                |
|                   | Employee Benefits Totals                     |                      |                      |                     |                     |                    |                    |                    |
|                   |  |                      |                      |                     |                     |                    |                    |                    |
|                   | Services & Supplies                          |                      |                      |                     |                     |                    |                    |                    |
| 520.017           | Snow Removal                                 | 1,500.00             | 1,500.00             | 1,500.00            | 1,500.00            | 885.00             | 252.24             | 543.60             |
|                   | Budget Transactions                          |                      |                      |                     |                     |                    |                    |                    |
|                   | Level  |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | Transaction                                  |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.017                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Spraying                                | 4,000.00             | 4,000.00             | 6,000.00            | 6,000.00            | .00                | 2,019.51           | 2,850.12           |
|                   | Budget Transactions                          |                      |                      |                     |                     |                    |                    |                    |
|                   | Level  |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | Transaction                                  |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Abatement- Open Space                   |                      |                      |                     |                     |                    |                    |                    |
|                   | Finance Officer                              |                      |                      |                     |                     |                    |                    |                    |
|                   | 520.037                                      |                      |                      |                     |                     |                    |                    |                    |
|                   | Weed Ab                                      |                      |                      |                     |                     |                    |                    |                    |



# Budget Worksheet Report

## Budget Year 2020

| Account             | Account Description   | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount     | 2017 Actual Amount     |
|---------------------|---|----------------------|----------------------|---------------------|---------------------|--------------------|------------------------|------------------------|
| Fund 610            | Gardenville Town  |                      |                      |                     |                     |                    |                        |                        |
| EXPENSE             |   |                      |                      |                     |                     |                    |                        |                        |
| Department 926      | Other Public Works  |                      |                      |                     |                     |                    |                        |                        |
| Services & Supplies |   |                      |                      |                     |                     |                    |                        |                        |
| Finance Officer     | weed chemicals  |                      |                      |                     |                     |                    |                        |                        |
| 520.080             | Insur.-Liability  | 9,000.00             | 9,000.00             | 9,612.00            | 9,612.00            | 7,968.12           | 600.00                 | 600.00                 |
|                     | Budget Transactions Level                                     |                      |                      |                     |                     |                    | Finance Officer Totals | \$4,000.00             |
|                     | Finance Officer   |                      |                      |                     |                     |                    | 7,621.26               | 7,283.10               |
|                     | Transaction   |                      |                      |                     |                     |                    |                        |                        |
|                     | 1/3 insurance for Town - 8%increase calculated per Alan Reed  |                      |                      |                     |                     |                    |                        | Total Amount           |
|                     |   |                      |                      |                     |                     |                    |                        | 9,000.00               |
|                     |   |                      |                      |                     |                     |                    |                        | Finance Officer Totals |
|                     |   |                      |                      |                     |                     |                    |                        | \$9,000.00             |
| 520.084             | Replacement & Repair  | 25,600.00            | 25,600.00            | 8,000.00            | 8,000.00            | 13,114.45          | 25,598.31              | 52,625.62              |
|                     | Budget Transactions Level                                     |                      |                      |                     |                     |                    |                        |                        |
|                     | Finance Officer   |                      |                      |                     |                     |                    |                        |                        |
|                     | Transaction   |                      |                      |                     |                     |                    |                        |                        |
|                     | Public works tools replacement and equipment repair           |                      |                      |                     |                     |                    |                        | Total Amount           |
|                     |   |                      |                      |                     |                     |                    |                        | 25,600.00              |
|                     |   |                      |                      |                     |                     |                    |                        | Finance Officer Totals |
|                     |   |                      |                      |                     |                     |                    |                        | \$25,600.00            |
| 520.095             | Street Lights   | 77,000.00            | 77,000.00            | 77,000.00           | 77,000.00           | 50,414.73          | 77,527.02              | 74,829.06              |
|                     | Budget Transactions Level                                     |                      |                      |                     |                     |                    |                        |                        |
|                     | Finance Officer   |                      |                      |                     |                     |                    |                        |                        |
|                     | Transaction   |                      |                      |                     |                     |                    |                        |                        |
|                     | Street Lights in Town - NV Energy charge & street light poles |                      |                      |                     |                     |                    |                        | Total Amount           |
|                     |   |                      |                      |                     |                     |                    |                        | 77,000.00              |
|                     |   |                      |                      |                     |                     |                    |                        | Finance Officer Totals |
|                     |   |                      |                      |                     |                     |                    |                        | \$77,000.00            |
| 520.103             | Maint Road  | 65,000.00            | 65,000.00            | 32,455.00           | 32,455.00           | 12,415.39          | 25,055.95              | 25,461.51              |
|                     | Budget Transactions Level                                     |                      |                      |                     |                     |                    |                        |                        |
|                     | Finance Officer   |                      |                      |                     |                     |                    |                        |                        |
|                     | Transaction   |                      |                      |                     |                     |                    |                        |                        |
|                     | Asphalt & pothole repair                                      |                      |                      |                     |                     |                    |                        | Total Amount           |
|                     |   |                      |                      |                     |                     |                    |                        | 5,000.00               |
|                     |   |                      |                      |                     |                     |                    |                        | Finance Officer Totals |
|                     |   |                      |                      |                     |                     |                    |                        | 60,000.00              |
|                     |   |                      |                      |                     |                     |                    |                        | \$65,000.00            |
| 520.107             | Maint Equip   |                      |                      |                     |                     |                    |                        |                        |
| 520.116             | Veh. Maint-Co Shop  | 2,000.00             | 2,000.00             | .00                 | .00                 | 94.88              | 284.63                 | 189.75                 |
|                     | Transaction   |                      |                      |                     |                     |                    |                        |                        |
|                     | Repair of public works equipment/vehicles                     |                      |                      |                     |                     |                    |                        | Total Amount           |
|                     |   |                      |                      |                     |                     |                    |                        | 2,000.00               |
|                     |   |                      |                      |                     |                     |                    |                        | Finance Officer Totals |
|                     |   |                      |                      |                     |                     |                    |                        | \$2,000.00             |





# Budget Worksheet Report

## Budget Year 2020

| Account        | Account Description   | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|----------------|---|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610       | Gardnerville Town   |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE        |   |                      |                      |                     |                     |                    |                    |                    |
| Department 926 | Other Public Works Services & Supplies                        |                      |                      |                     |                     |                    |                    |                    |
| 520.136        | Rents & Leases Equipment                                      | 404.00               | 404.00               | 600.00              | 600.00              | 412.85             | .00                | .00                |
|                | Comments  |                      |                      |                     |                     |                    |                    |                    |
|                | Level   |                      |                      |                     |                     |                    |                    |                    |
|                | Department Head   |                      |                      |                     |                     |                    |                    |                    |
|                | Comment   |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 superintendent plus 10% increase \$206.00                 |                      |                      |                     |                     |                    |                    |                    |
|                | 1/2 manager plus 10% increase \$198.00                        |                      |                      |                     |                     |                    |                    |                    |
|                | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                | pw computer lease program - 1/2 Suprntndnt & Manager's cmprtr |                      |                      |                     |                     |                    |                    |                    |
|                | Level   |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer   |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units   |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit   |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount  |                      |                      |                     |                     |                    |                    |                    |
| 520.155        | Licensing   | .00                  | .00                  | .00                 | .00                 | .00                | 93.75              | 7.00               |
| 520.170        | Memberships   | 700.00               | 700.00               | 800.00              | 800.00              | 505.82             | 706.25             | .00                |
|                | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                | ASCE  |                      |                      |                     |                     |                    |                    |                    |
|                | ISSA  |                      |                      |                     |                     |                    |                    |                    |
|                | USA DIGGS   |                      |                      |                     |                     |                    |                    |                    |
|                | Level   |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer   |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units   |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit   |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount  |                      |                      |                     |                     |                    |                    |                    |
| 520.200        | Training & Education  | 1,500.00             | 1,500.00             | 1,500.00            | 1,500.00            | 600.00             | 1,446.33           | (400.00)           |
|                | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                | Safety classes and process classes                            |                      |                      |                     |                     |                    |                    |                    |
|                | Level   |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer   |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units   |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit   |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount  |                      |                      |                     |                     |                    |                    |                    |
| 521.100        | Professional Services   | .00                  | .00                  | .00                 | 8,224.00            | 33,758.88          | 23,775.85          | 77,804.22          |
| 521.200        | Engineering   | 40,000.00            | 40,000.00            | 15,000.00           | 15,000.00           | 1,800.00           | 14,096.79          | 1,110.00           |
|                | Transaction   |                      |                      |                     |                     |                    |                    |                    |
|                | engineering work on town projects - gas station site plan     |                      |                      |                     |                     |                    |                    |                    |
|                | Level   |                      |                      |                     |                     |                    |                    |                    |
|                | Finance Officer   |                      |                      |                     |                     |                    |                    |                    |
|                | Number of Units   |                      |                      |                     |                     |                    |                    |                    |
|                | Cost Per Unit   |                      |                      |                     |                     |                    |                    |                    |
|                | Total Amount  |                      |                      |                     |                     |                    |                    |                    |
| 523.001        | Op. Supplies  | .00                  | .00                  | .00                 | .00                 | .00                | .00                | 617.52             |



# Budget Worksheet Report

## Budget Year 2020

| Account             | Account Description                                    | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|--|----------------------|----------------------|---------------------|---------------------|------------------------|--------------------|--------------------|
| Fund 610            | Gardnerville Town                                      |                      |                      |                     |                     |                        |                    |                    |
| EXPENSE             |  |                      |                      |                     |                     |                        |                    |                    |
| Department 926      | Other Public Works                                     |                      |                      |                     |                     |                        |                    |                    |
| Services & Supplies |  |                      |                      |                     |                     |                        |                    |                    |
| 532.003             | Gas & Oil  | 9,000.00             | 9,000.00             | 8,000.00            | 8,000.00            | 7,131.97               | 9,655.28           | 7,641.83           |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | fuel for public works vehicles                         |                      |                      |                     |                     |                        |                    |                    |
|                     |  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |  |                      |                      |                     |                     | 1.0000                 | 9,000.00           | 9,000.00           |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$9,000.00         |
| 532.019             | Storm Drain Maintenance                                | 8,500.00             | 8,500.00             | 22,100.00           | 22,100.00           | 9,977.91               | 4,095.67           | 8,047.76           |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | video storm drains, clean, repair, irrigation cleaning |                      |                      |                     |                     |                        |                    |                    |
|                     |  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |  |                      |                      |                     |                     | 1.0000                 | 8,500.00           | 8,500.00           |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$8,500.00         |
| 532.028             | Uniforms   | 3,480.00             | 3,480.00             | 3,480.00            | 3,480.00            | 3,160.29               | 4,019.72           | 2,892.02           |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | Shirt, sweatshirt, jacket Budget -                     |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | Staff Uniform Reimbursement - \$200 boots, \$200 pants |                      |                      |                     |                     |                        |                    |                    |
|                     |  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |  |                      |                      |                     |                     | 6.0000                 | 180.00             | 1,080.00           |
|                     |  |                      |                      |                     |                     | 6.0000                 | 400.00             | 2,400.00           |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$3,480.00         |
| 532.056             | Subscriptions  | 5,910.00             | 5,910.00             | 7,160.00            | 7,160.00            | 6,992.41               | 6,201.23           | 8,586.17           |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | 1 seat (town) Autocad (engineer/draftsman)             |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | 2 seats Verdek (elec charging station)                 |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | Facility Dude (work order system) 1/2 pw 1/2 H&S       |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | invarion.com - Rapid plan traffic control software     |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | Micropaver   |                      |                      |                     |                     |                        |                    |                    |
|                     |  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |  |                      |                      |                     |                     | 1.0000                 | 1,250.00           | 1,250.00           |
|                     |  |                      |                      |                     |                     | 2.0000                 | 280.00             | 560.00             |
|                     |  |                      |                      |                     |                     | .5000                  | 6,000.00           | 3,000.00           |
|                     |  |                      |                      |                     |                     | 1.0000                 | 450.00             | 450.00             |
|                     |  |                      |                      |                     |                     | 1.0000                 | 650.00             | 650.00             |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$5,910.00         |
| 532.116             | Crack Seal Maintenance                                 | 46,647.00            | 29,000.00            | 25,000.00           | 25,000.00           | 32,525.60              | 53,289.82          | 95.00              |
|                     | Budget Transactions                                    |                      |                      |                     |                     |                        |                    |                    |
| Level               | Transaction  |                      |                      |                     |                     |                        |                    |                    |
| Finance Officer     | crack sealing material <del>46,647.00</del>            |                      |                      |                     |                     |                        |                    |                    |
|                     |  |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |  |                      |                      |                     |                     | 1.0000                 | 46,647.00          | 46,647.00          |
|                     |  |                      |                      |                     |                     | Finance Officer Totals |                    | \$46,647.00        |





# Budget Worksheet Report

Budget Year 2020

| Account                             | Account Description  | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-------------------------------------|--|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 610 - Gardnerville Town        |  |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE                             |  |                      |                      |                     |                     |                    |                    |                    |
| Department 926 - Other Public Works |  |                      |                      |                     |                     |                    |                    |                    |
| Services & Supplies                 |  |                      |                      |                     |                     |                    |                    |                    |
| 532.118                             | Major Repair and Maintenance   | 155,000.00           | 115,000.00           | 61,000.00           | 61,000.00           | 86,326.84          | 77,914.13          | 103,960.75         |
|                                     | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
| Level                               | Transaction  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Sidewalk and ADA upgrades <i>added more for concrete projects</i>  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Slurry - Gardner, High School, Bell & Heritage Pk area   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Total Amount   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals   |                      |                      |                     |                     |                    |                    |                    |
| 533.802                             | Small Equipment  | 1,000.00             | 1,000.00             | 1,000.00            | 1,000.00            | 311.21             | 2,999.99           | 396.00             |
|                                     | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
| Level                               | Transaction  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Misc equipment   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Total Amount   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Services & Supplies Totals   |                      |                      |                     |                     |                    |                    |                    |
| Capital Outlay/Projects             |  |                      |                      |                     |                     |                    |                    |                    |
| 562.000                             | Capital Projects   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Comments   |                      |                      |                     |                     |                    |                    |                    |
| Level                               | Comment  |                      |                      |                     |                     |                    |                    |                    |
| Department Head                     |  |                      |                      |                     |                     |                    |                    |                    |
|                                     | \$329,000 Federal TAP funds (Crosswalks), \$122,000 state funds (crosswalks), \$18,000 town funds (crosswalks) | \$456,241.00         | \$398,594.00         | \$280,207.00        | \$288,431.00        | \$268,660.50       | \$338,207.57       | \$380,018.44       |
|                                     | \$122,000 from 18/19 town funds (Kingslane)  |                      |                      |                     |                     |                    |                    |                    |
|                                     | \$290,000 state funds (Kingslane)  | 862,800.00           | 872,800.00           | 220,000.00          | 800,398.00          | 315,699.03         | 521,780.06         | 508,375.11         |
|                                     | \$13,800 town funds (Kingslane)  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Budget Transactions  |                      |                      |                     |                     |                    |                    |                    |
| Level                               | Transaction  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Crosswalks - NDOT  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Gardnerville Station - 3 phase power & charging str- twin portion  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Kingslane - \$290,000 State funds - \$13,800 Town funds  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer                     | Maple Street - storm drain & new construction  |                      |                      |                     |                     |                    |                    |                    |
|                                     | <i>Sidewalk moved to major repair &amp; maint.</i>   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Number of Units  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Cost Per Unit  |                      |                      |                     |                     |                    |                    |                    |
|                                     | Total Amount   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Finance Officer Totals   |                      |                      |                     |                     |                    |                    |                    |
|                                     | Capital Outlay/Projects Totals   |                      |                      |                     |                     |                    |                    |                    |

Run by Carol Louthan on 03/29/2019 10:17:48 AM



Run by Carol Louthan on 03/29/2019 10:17:49 AM



# Budget Worksheet Report

## Budget Year 2020

| Account                         | Account Description  | Officer        | Head           | Budget         | Budget         | Amount                 | Amount         | Amount         |
|---------------------------------|--|----------------|----------------|----------------|----------------|------------------------|----------------|----------------|
| Fund 611                        | Gardnerville Health & San  |                |                |                |                |                        |                |                |
| REVENUE                         |  |                |                |                |                |                        |                |                |
| Department 000                  | Revenue  |                |                |                |                |                        |                |                |
| Beg. Fund Bal./Reserves         |  |                |                |                |                |                        |                |                |
| 301.250                         | Capital Res.-Beg.  | 160,435.00     | 160,435.00     | 265,612.00     | 265,612.00     | .00                    | .00            | .00            |
| Comments                        |  |                |                |                |                |                        |                |                |
| Level                           | Comment  |                |                |                |                |                        |                |                |
| Department Head                 | Ending fund reserves \$51,369                                    |                |                |                |                |                        |                |                |
|                                 | Augment 2/19 \$109,066   |                |                |                |                |                        |                |                |
| Budget Transactions             |  |                |                |                |                |                        |                |                |
| Level                           | Transaction  |                |                |                |                |                        |                |                |
| Finance Officer                 | Capital impr. ending fund capital reserves 2/19 rpt with augment |                |                |                |                |                        |                |                |
|                                 |  |                |                |                |                | Number of Units        | Cost Per Unit  | Total Amount   |
|                                 |  |                |                |                |                | 1.0000                 | 160,435.00     | 160,435.00     |
|                                 |  |                |                |                |                | Finance Officer Totals |                |                |
|                                 |  |                |                |                |                |                        |                | \$160,435.00   |
| Beg. Fund Bal./Reserves Totals  |  |                |                |                |                |                        |                |                |
|                                 |  | \$210,435.00   | \$210,435.00   | \$315,612.00   | \$440,678.00   | \$0.00                 | \$0.00         | \$0.00         |
| Department 000 - Revenue Totals |  |                |                |                |                |                        |                |                |
|                                 |  | \$1,380,129.00 | \$1,380,129.00 | \$1,380,612.00 | \$1,505,678.00 | \$663,802.26           | \$1,080,204.44 | \$1,069,043.43 |
| REVENUE TOTALS                  |  |                |                |                |                |                        |                |                |
|                                 |  | \$1,380,129.00 | \$1,380,129.00 | \$1,380,612.00 | \$1,505,678.00 | \$663,802.26           | \$1,080,204.44 | \$1,069,043.43 |
| EXPENSE                         |  |                |                |                |                |                        |                |                |
| Department 925                  | Health & Sanitation  |                |                |                |                |                        |                |                |
| Salaries & Wages                |  |                |                |                |                |                        |                |                |
| 510.000                         | Salaries & Wages   | 362,813.00     | 362,813.00     | 327,269.00     | 327,269.00     | 192,407.90             | 250,180.44     | 238,453.13     |
| Position Transactions           |  |                |                |                |                |                        |                |                |
| Level                           | Position   | Type           | Code           |                |                |                        |                |                |
| Finance Officer                 | 921212001 - Town Manager - Gardnerville                          | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921268001 - Town Maintenance Specialist                          | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921268002 - Town Maintenance Specialist                          | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921268003 - Town Maintenance Specialist                          | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921268004 - Town Maintenance Specialist                          | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921272001 - Town Maintenance Specialist Sr                       | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921282001 - Office Assistant                                     | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921284001 - Office Specialist                                    | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921285001 - Administrative Services Manager                      | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 921326001 - Superintendent Town Public Works                     | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 925165001 - Town Sanitation Specialist                           | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 925165002 - Town Sanitation Specialist                           | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 925165003 - Town Sanitation Specialist                           | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 925165004 - Town Sanitation Specialist                           | Earnings       |                |                |                |                        |                |                |
| Finance Officer                 | 925271001 - Town Sanitation Specialist Sr                        | Earnings       |                |                |                |                        |                |                |
| Finance Officer Totals          |  |                |                |                |                |                        |                | \$362,813.00   |





# Budget Worksheet Report

## Budget Year 2020

| Account                 | Account Description                          | 2020 Finance Officer | 2020 Department Head  | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-------------------------|--|----------------------|-----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 611                | Gardnerville Health & San                    |                      |                       |                     |                     |                    |                    |                    |
| EXPENSE                 |  |                      |                       |                     |                     |                    |                    |                    |
| Department 925          | Health & Sanitation                          |                      |                       |                     |                     |                    |                    |                    |
| Salaries & Wages        |  |                      |                       |                     |                     |                    |                    |                    |
| 510.125                 | Salaries-Other                               | .00                  | .00                   | .00                 | .00                 | .00                | 4,285.01           | 3,080.31           |
| 510.150                 | Board Compensation                           | .00                  | .00                   | 15,300.00           | 15,300.00           | 11,475.00          | 15,300.00          | 15,300.00          |
| 511.165                 | Holiday Overtime                             | .00                  | .00                   | 2,000.00            | 2,000.00            | 2,390.53           | 1,934.28           | 3,111.70           |
| 511.167                 | Vacation Payout                              | .00                  | .00                   | .00                 | .00                 | .00                | 71.55              | .00                |
| 511.169                 | Comp Payout                                  | .00                  | .00                   | .00                 | .00                 | 605.54             | 9.35               | .00                |
| 511.170                 | Overtime                                     | .00                  | .00                   | .00                 | .00                 | 2,077.36           | 1,968.19           | 2,300.41           |
| 511.171                 | Holidays                                     | .00                  | .00                   | .00                 | .00                 | 11,670.19          | 12,257.14          | 11,318.06          |
| 511.172                 | Comp Paid                                    | .00                  | .00                   | .00                 | .00                 | 2,111.40           | 1,626.80           | 2,751.80           |
| 511.173                 | Vacation                                     | .00                  | .00                   | .00                 | .00                 | 13,453.37          | 16,568.83          | 14,738.28          |
| 511.174                 | Sick   | .00                  | .00                   | .00                 | .00                 | 6,501.67           | 9,019.07           | 10,690.27          |
| 511.175                 | Standby Time                                 | .00                  | .00                   | .00                 | .00                 | .00                | .00                | 12.00              |
| 511.176                 | Call Back                                    | .00                  | .00                   | .00                 | .00                 | .00                | 16.34              | .00                |
| 516.120                 | Contract Salaries                            | .00                  | .00                   | 25,000.00           | 25,000.00           | 3,189.40           | 23,968.63          | 18,178.58          |
| Salaries & Wages Totals |  | \$362,813.00         | \$362,813.00          | \$369,569.00        | \$369,569.00        | \$245,882.36       | \$337,205.63       | \$319,934.54       |
| Employee Benefits       |  |                      |                       |                     |                     |                    |                    |                    |
| Retirement              |  |                      |                       |                     |                     |                    |                    |                    |
| 511.181                 |  | 101,489.00           | 101,489.00            | 89,519.00           | 89,519.00           | 62,780.47          | 79,298.37          | 77,574.67          |
| Position Transactions   |  |                      |                       |                     |                     |                    |                    |                    |
| Level                   | Position                                     | Type                 | Code                  | Total Amount        |                     |                    |                    |                    |
| Finance Officer         | 921212001 - Town Manager - Gardnerville      | Benefit              | PERS O - PERS Regular | 9,416.00            |                     |                    |                    |                    |
| Finance Officer         | 921268001 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular | 1,061.00            |                     |                    |                    |                    |
| Finance Officer         | 921268002 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular | 1,176.00            |                     |                    |                    |                    |
| Finance Officer         | 921268003 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular | 1,378.00            |                     |                    |                    |                    |
| Finance Officer         | 921268004 - Town Maintenance Specialist      | Benefit              | PERS O - PERS Regular | 1,368.00            |                     |                    |                    |                    |
| Finance Officer         | 921272001 - Town Maintenance Specialist Sr   | Benefit              | PERS O - PERS Regular | 3,468.00            |                     |                    |                    |                    |
| Finance Officer         | 921284001 - Office Specialist                | Benefit              | PERS O - PERS Regular | 9,317.00            |                     |                    |                    |                    |
| Finance Officer         | 921285001 - Administrative Services Manager  | Benefit              | PERS O - PERS Regular | 6,643.00            |                     |                    |                    |                    |
| Finance Officer         | 921326001 - Superintendent Town Public Works | Benefit              | PERS O - PERS Regular | 7,085.00            |                     |                    |                    |                    |
| Finance Officer         | 925165001 - Town Sanitation Specialist       | Benefit              | PERS O - PERS Regular | 10,554.00           |                     |                    |                    |                    |
| Finance Officer         | 925165002 - Town Sanitation Specialist       | Benefit              | PERS O - PERS Regular | 11,821.00           |                     |                    |                    |                    |
| Finance Officer         | 925165003 - Town Sanitation Specialist       | Benefit              | PERS O - PERS Regular | 11,315.00           |                     |                    |                    |                    |
| Finance Officer         | 925165004 - Town Sanitation Specialist       | Benefit              | PERS O - PERS Regular | 10,822.00           |                     |                    |                    |                    |
| Finance Officer         | 925271001 - Town Sanitation Specialist Sr    | Benefit              | PERS O - PERS Regular | 16,065.00           |                     |                    |                    |                    |
| Finance Officer Totals  |  |                      |                       | \$101,489.00        |                     |                    |                    |                    |



# Budget Worksheet Report

## Budget Year 2020

| Account                              | Account Description   | 2020 Finance Officer                         | 2020 Department Head | 2019 Adopted Budget                             | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|--------------------------------------|-----------------------|--|----------------------|---|---------------------|--------------------|--------------------|--------------------|
| Fund 611 - Gardnerville Health & San |                       |  |                      |   |                     |                    |                    |                    |
| EXPENSE                              |                       |  |                      |   |                     |                    |                    |                    |
| Department 925 - Health & Sanitation |                       |  |                      |   |                     |                    |                    |                    |
| Employee Benefits                    |                       |  |                      |   |                     |                    |                    |                    |
| 511.182                              | Workers Comp          | 5,210.00                                     | 5,210.00             | 12,313.00                                       | 12,313.00           | 4,766.43           | 10,398.71          | 8,109.69           |
|                                      | Position Transactions |  |                      |   |                     |                    |                    |                    |
|                                      | Level                 | Position                                     | Type                 | Code  | Total Amount        |                    |                    |                    |
|                                      | Finance Officer       | 921212001 - Town Manager - Gardnerville      | Workers Comp         | 6604 - Town of Gardnerville                     | 206.00              |                    |                    |                    |
|                                      | Finance Officer       | 921268001 - Town Maintenance Specialist      | Workers Comp         | 6604 - Town of Gardnerville                     | 69.00               |                    |                    |                    |
|                                      | Finance Officer       | 921268002 - Town Maintenance Specialist      | Workers Comp         | 6604 - Town of Gardnerville                     | 69.00               |                    |                    |                    |
|                                      | Finance Officer       | 921268003 - Town Maintenance Specialist      | Workers Comp         | 6604 - Town of Gardnerville                     | 69.00               |                    |                    |                    |
|                                      | Finance Officer       | 921268004 - Town Maintenance Specialist      | Workers Comp         | 6604 - Town of Gardnerville                     | 69.00               |                    |                    |                    |
|                                      | Finance Officer       | 921272001 - Town Maintenance Specialist Sr   | Workers Comp         | 6604 - Town of Gardnerville                     | 137.00              |                    |                    |                    |
|                                      | Finance Officer       | 921282001 - Office Assistant                 | Workers Comp         | 6604 - Town of Gardnerville                     | 343.00              |                    |                    |                    |
|                                      | Finance Officer       | 921284001 - Office Specialist                | Workers Comp         | 6604 - Town of Gardnerville                     | 411.00              |                    |                    |                    |
|                                      | Finance Officer       | 921285001 - Administrative Services Manager  | Workers Comp         | 6604 - Town of Gardnerville                     | 206.00              |                    |                    |                    |
|                                      | Finance Officer       | 921326001 - Superintendent Town Public Works | Workers Comp         | 6604 - Town of Gardnerville                     | 206.00              |                    |                    |                    |
|                                      | Finance Officer       | 925165001 - Town Sanitation Specialist       | Workers Comp         | 6604 - Town of Gardnerville                     | 685.00              |                    |                    |                    |
|                                      | Finance Officer       | 925165002 - Town Sanitation Specialist       | Workers Comp         | 6604 - Town of Gardnerville                     | 685.00              |                    |                    |                    |
|                                      | Finance Officer       | 925165003 - Town Sanitation Specialist       | Workers Comp         | 6604 - Town of Gardnerville                     | 685.00              |                    |                    |                    |
|                                      | Finance Officer       | 925165004 - Town Sanitation Specialist       | Workers Comp         | 6604 - Town of Gardnerville                     | 685.00              |                    |                    |                    |
|                                      | Finance Officer       | 925271001 - Town Sanitation Specialist Sr    | Workers Comp         | 6604 - Town of Gardnerville                     | 685.00              |                    |                    |                    |
|                                      |                       |  |                      | Finance Officer Totals                          | \$5,210.00          |                    |                    |                    |
| 511.183                              | Group Insurance       | 66,434.00                                    | 66,434.00            | 44,361.00                                       | 44,361.00           | 37,637.39          | 47,912.01          | 43,800.28          |
|                                      | Position Transactions |  |                      |   |                     |                    |                    |                    |
|                                      | Level                 | Position                                     | Type                 | Code  | Total Amount        |                    |                    |                    |
|                                      | Finance Officer       | 921212001 - Town Manager - Gardnerville      | Benefit              | HSAA VIS EE+FAM - HSAE Vision Employee + Family | 18.00               |                    |                    |                    |
|                                      | Finance Officer       | 921212001 - Town Manager - Gardnerville      | Benefit              | HSAA DEN EE+FAM - HSAE Dental Employee + Family | 140.00              |                    |                    |                    |
|                                      | Finance Officer       | 921212001 - Town Manager - Gardnerville      | Benefit              | HD MED EE+FAM - High Deductible Medical EE+FAM  | 3,821.00            |                    |                    |                    |
|                                      | Finance Officer       | 921212001 - Town Manager - Gardnerville      | Benefit              | LIFE EE 50K <65 - Life and AD&D EE 50K <65      | 36.00               |                    |                    |                    |
|                                      | Finance Officer       | 921268001 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 6.00                |                    |                    |                    |
|                                      | Finance Officer       | 921268001 - Town Maintenance Specialist      | Benefit              | POS DEN EE - POS Dental Employee                | 47.00               |                    |                    |                    |
|                                      | Finance Officer       | 921268001 - Town Maintenance Specialist      | Benefit              | POS VIS EE - POS Vision Employee Only           | 6.00                |                    |                    |                    |
|                                      | Finance Officer       | 921268001 - Town Maintenance Specialist      | Benefit              | PPO MED EE - PPO Medical Employee               | 714.00              |                    |                    |                    |
|                                      | Finance Officer       | 921268002 - Town Maintenance Specialist      | Benefit              | POS VIS EE +1 CH - POS vision EE +1 Child       | 6.00                |                    |                    |                    |
|                                      | Finance Officer       | 921268002 - Town Maintenance Specialist      | Benefit              | PPO MED EE+1CH - PPO Medical EE+1CH             | 886.00              |                    |                    |                    |
|                                      | Finance Officer       | 921268002 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 6.00                |                    |                    |                    |
|                                      | Finance Officer       | 921268002 - Town Maintenance Specialist      | Benefit              | POS DEN EE +1 - POS Dental Employee +1          | 47.00               |                    |                    |                    |
|                                      | Finance Officer       | 921268003 - Town Maintenance Specialist      | Benefit              | LIFE EE 25K <65 - Life and AD&D EE 25K <65      | 6.00                |                    |                    |                    |





# Budget Worksheet Report

Budget Year 2020

| Account           | Account Description       | 2020 Finance Officer                         | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget                              | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-------------------|---------------------------|--|----------------------|---------------------|--|--------------------|--------------------|--------------------|
| Fund 611          | Gardnerville Health & San |  |                      |                     |  |                    |                    |                    |
| EXPENSE           |                           |  |                      |                     |  |                    |                    |                    |
| Department 925    | Health & Sanitation       |  |                      |                     |  |                    |                    |                    |
| Employee Benefits |                           |  |                      |                     |  |                    |                    |                    |
|                   | Finance Officer           | 921268003 - Town Maintenance Specialist      | Benefit              |                     | HD MED EE - High Deductible Medical Employee     |                    |                    | 629.00             |
|                   | Finance Officer           | 921268003 - Town Maintenance Specialist      | Benefit              |                     | HSAE DEN EE - HSAE Dental Employee               |                    |                    | 47.00              |
|                   | Finance Officer           | 921268003 - Town Maintenance Specialist      | Benefit              |                     | HSAE VIS EE - HSAE Vision Employee Only          |                    |                    | 6.00               |
|                   | Finance Officer           | 921268004 - Town Maintenance Specialist      | Benefit              |                     | POS DEN EE - POS Dental Employee                 |                    |                    | 47.00              |
|                   | Finance Officer           | 921268004 - Town Maintenance Specialist      | Benefit              |                     | POS VIS EE - POS Vision Employee Only            |                    |                    | 6.00               |
|                   | Finance Officer           | 921268004 - Town Maintenance Specialist      | Benefit              |                     | PPO MED EE - PPO Medical Employee                |                    |                    | 714.00             |
|                   | Finance Officer           | 921268004 - Town Maintenance Specialist      | Benefit              |                     | LIFE EE 25K <65 - Life and AD&D EE 25K <65       |                    |                    | 6.00               |
|                   | Finance Officer           | 921272001 - Town Maintenance Specialist Sr   | Benefit              |                     | LIFE EE 25K <65 - Life and AD&D EE 25K <65       |                    |                    | 12.00              |
|                   | Finance Officer           | 921272001 - Town Maintenance Specialist Sr   | Benefit              |                     | HSA - Health Savings Account                     |                    |                    | 153.00             |
|                   | Finance Officer           | 921272001 - Town Maintenance Specialist Sr   | Benefit              |                     | HD MED EE - High Deductible Medical Employee     |                    |                    | 1,258.00           |
|                   | Finance Officer           | 921272001 - Town Maintenance Specialist Sr   | Benefit              |                     | HSAE DEN EE - HSAE Dental Employee               |                    |                    | 94.00              |
|                   | Finance Officer           | 921272001 - Town Maintenance Specialist Sr   | Benefit              |                     | HSAE VIS EE - HSAE Vision Employee Only          |                    |                    | 12.00              |
|                   | Finance Officer           | 921284001 - Office Specialist                | Benefit              |                     | HSA - Health Savings Account                     |                    |                    | 459.00             |
|                   | Finance Officer           | 921284001 - Office Specialist                | Benefit              |                     | HD MED EE - High Deductible Medical Employee     |                    |                    | 3,773.00           |
|                   | Finance Officer           | 921284001 - Office Specialist                | Benefit              |                     | LIFE EE 25K <65 - Life and AD&D EE 25K <65       |                    |                    | 36.00              |
|                   | Finance Officer           | 921284001 - Office Specialist                | Benefit              |                     | HSAE VIS EE - HSAE Vision Employee Only          |                    |                    | 36.00              |
|                   | Finance Officer           | 921284001 - Office Specialist                | Benefit              |                     | PPO MED EE - PPO Medical Employee                |                    |                    | 280.00             |
|                   | Finance Officer           | 921285001 - Administrative Services Manager  | Benefit              |                     | POS VIS EE + SP - POS Vision EE + Spouse         |                    |                    | 2,141.00           |
|                   | Finance Officer           | 921285001 - Administrative Services Manager  | Benefit              |                     | POS DEN EE + SP - POS Dental Employee + Spouse   |                    |                    | 18.00              |
|                   | Finance Officer           | 921285001 - Administrative Services Manager  | Benefit              |                     | LIFE EE 50K <65 - Life and AD&D EE 50K <65       |                    |                    | 140.00             |
|                   | Finance Officer           | 921285001 - Administrative Services Manager  | Benefit              |                     | LIFE EE 50K <65 - Life and AD&D EE 50K <65       |                    |                    | 36.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | HD MED EE+FAM - High Deductible Medical EE+FAM   |                    |                    | 36.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | HSAE DEN EE+FAM - HSAE Dental Employee + Family  |                    |                    | 3,821.00           |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | HSAE VIS EE+FAM - HSAE Vision Employee + Family  |                    |                    | 140.00             |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | LIFE EE 25K <65 - Life and AD&D EE 25K <65       |                    |                    | 18.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | BUDGET MED - Position Budgeting Medical Ins      |                    |                    | 60.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | Budget Denatl - Position Budgeting Dental Ins    |                    |                    | 12,228.00          |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | BUDGET VISION - Position Budgeting Vision Ins    |                    |                    | 448.00             |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | LIFE EE 25K <65 - Life and AD&D EE 25K <65       |                    |                    | 57.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | POS DEN EE +1 - POS Dental Employee +1           |                    |                    | 60.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | POS VIS EE +1 CH - POS vision EE +1 Child        |                    |                    | 467.00             |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | PPO MED EE+1CH - PPO Medical EE+1CH              |                    |                    | 59.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | HSAE DEN EE+1CH - HSAE Dental Employee + 1 Child |                    |                    | 8,860.00           |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | HSAE VIS EE+1CH - HSAE Vision Employee + 1 Child |                    |                    | 467.00             |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | LIFE EE 25K <65 - Life and AD&D EE 25K <65       |                    |                    | 59.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     | HD MED EE+1CH - High Deductible Medical EE+1CH   |                    |                    | 60.00              |
|                   | Finance Officer           | 921326001 - Superintendent Town Public Works | Benefit              |                     |  |                    |                    | 8,653.00           |



# Budget Worksheet Report

## Budget Year 2020

| Account               | Account Description             | 2020 Finance Officer                         | 2020 Department Head | 2019 Adopted Budget    | 2019 Amended Budget                          | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|-----------------------|---------------------------------|--|----------------------|------------------------|--|--------------------|--------------------|--------------------|
| Fund                  | 611 - Gardnerville Health & San |  |                      |                        |  |                    |                    |                    |
| EXPENSE               |                                 |  |                      |                        |  |                    |                    |                    |
| Department            | 925 - Health & Sanitation       |  |                      |                        |  |                    |                    |                    |
| Employee Benefits     |                                 |  |                      |                        |  |                    |                    |                    |
|                       | Finance Officer                 | 925165004 - Town Sanitation Specialist       | Benefit              |                        | HSAE DEN EE - HSAE Dental Employee           |                    |                    | 467.00             |
|                       | Finance Officer                 | 925165004 - Town Sanitation Specialist       | Benefit              |                        | HSAE VIS EE - HSAE Vision Employee Only      |                    |                    | 59.00              |
|                       | Finance Officer                 | 925165004 - Town Sanitation Specialist       | Benefit              |                        | HSA - Health Savings Account                 |                    |                    | 765.00             |
|                       | Finance Officer                 | 925165004 - Town Sanitation Specialist       | Benefit              |                        | HD MED EE - High Deductible Medical Employee |                    |                    | 6,288.00           |
|                       | Finance Officer                 | 925271001 - Town Sanitation Specialist Sr    | Benefit              |                        | LIFE EE 25K <65 - Life and AD&D EE 25K <65   |                    |                    | 60.00              |
|                       | Finance Officer                 | 925271001 - Town Sanitation Specialist Sr    | Benefit              |                        | POS DEN EE - POS Dental Employee             |                    |                    | 467.00             |
|                       | Finance Officer                 | 925271001 - Town Sanitation Specialist Sr    | Benefit              |                        | POS VIS EE - POS Vision Employee Only        |                    |                    | 59.00              |
|                       | Finance Officer                 | 925271001 - Town Sanitation Specialist Sr    | Benefit              |                        | PPO MED EE - PPO Medical Employee            |                    |                    | 7,134.00           |
|                       |                                 |  |                      |                        | Finance Officer Totals                       |                    |                    | \$66,434.00        |
| 511.184               | Unemployment                    | 1,821.00                                     | 1,821.00             | 1,637.00               | 1,637.00                                     | 1,158.09           | 1,473.20           | 1,409.06           |
| Position Transactions |                                 |  |                      |                        |  |                    |                    |                    |
|                       | Level                           | Position                                     | Type                 | Code                   | Total Amount                                 |                    |                    |                    |
|                       | Finance Officer                 | 921212001 - Town Manager - Gardnerville      | Tax                  | SUTA - SUTA            | 165.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 921268001 - Town Maintenance Specialist      | Tax                  | SUTA - SUTA            | 19.00  |                    |                    |                    |
|                       | Finance Officer                 | 921268002 - Town Maintenance Specialist      | Tax                  | SUTA - SUTA            | 21.00  |                    |                    |                    |
|                       | Finance Officer                 | 921268003 - Town Maintenance Specialist      | Tax                  | SUTA - SUTA            | 25.00  |                    |                    |                    |
|                       | Finance Officer                 | 921268004 - Town Maintenance Specialist      | Tax                  | SUTA - SUTA            | 24.00  |                    |                    |                    |
|                       | Finance Officer                 | 921272001 - Town Maintenance Specialist Sr   | Tax                  | SUTA - SUTA            | 61.00  |                    |                    |                    |
|                       | Finance Officer                 | 921282001 - Office Assistant                 | Tax                  | SUTA - SUTA            | 42.00  |                    |                    |                    |
|                       | Finance Officer                 | 921284001 - Office Specialist                | Tax                  | SUTA - SUTA            | 163.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 921285001 - Administrative Services Manager  | Tax                  | SUTA - SUTA            | 117.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 921326001 - Superintendent Town Public Works | Tax                  | SUTA - SUTA            | 124.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 925165001 - Town Sanitation Specialist       | Tax                  | SUTA - SUTA            | 185.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 925165002 - Town Sanitation Specialist       | Tax                  | SUTA - SUTA            | 207.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 925165003 - Town Sanitation Specialist       | Tax                  | SUTA - SUTA            | 198.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 925165004 - Town Sanitation Specialist       | Tax                  | SUTA - SUTA            | 189.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 925271001 - Town Sanitation Specialist Sr    | Tax                  | SUTA - SUTA            | 281.00                                       |                    |                    |                    |
|                       |                                 |  |                      | Finance Officer Totals | \$1,821.00                                   |                    |                    |                    |
| 511.186               | Medicare                        | 5,268.00                                     | 5,268.00             | 4,746.00               | 4,746.00                                     | 3,195.08           | 3,982.90           | 3,843.25           |
| Position Transactions |                                 |  |                      |                        |  |                    |                    |                    |
|                       | Level                           | Position                                     | Type                 | Code                   | Total Amount                                 |                    |                    |                    |
|                       | Finance Officer                 | 921212001 - Town Manager - Gardnerville      | Tax                  | MED - Medicare         | 477.00                                       |                    |                    |                    |
|                       | Finance Officer                 | 921268001 - Town Maintenance Specialist      | Tax                  | MED - Medicare         | 54.00  |                    |                    |                    |
|                       | Finance Officer                 | 921268002 - Town Maintenance Specialist      | Tax                  | MED - Medicare         | 60.00  |                    |                    |                    |
|                       | Finance Officer                 | 921268003 - Town Maintenance Specialist      | Tax                  | MED - Medicare         | 70.00  |                    |                    |                    |



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# Budget Worksheet Report

## Budget Year 2020

| Account             | Account Description                                | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|--|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 611            | Gardnerville Health & San                          |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE             |  |                      |                      |                     |                     |                    |                    |                    |
| Department 925      | Health & Sanitation                                |                      |                      |                     |                     |                    |                    |                    |
| Services & Supplies |  |                      |                      |                     |                     |                    |                    |                    |
| 520.064             | Travel   | 1,000.00             | 1,000.00             | 1,000.00            | 1,000.00            | .00                | 70.00              | .00                |
|                     | Budget Transactions                                |                      |                      |                     |                     |                    |                    |                    |
|                     | Level/   |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | seminars, training                                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                                    | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                                      | 1,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Total Amount                                       | 1,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                             |                      |                      |                     |                     |                    |                    |                    |
| 520.072             | Advertising  | 1,800.00             | 1,800.00             | 1,800.00            | 1,800.00            | 1,136.34           | 1,095.07           | 1,438.11           |
|                     | Budget Transactions                                |                      |                      |                     |                     |                    |                    |                    |
|                     | Level/   |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | newsletters, personnel ads, rate increase ads      |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                                    | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                                      | 1,800.00             |                      |                     |                     |                    |                    |                    |
|                     | Total Amount                                       | 1,800.00             |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                             |                      |                      |                     |                     |                    |                    |                    |
| 520.080             | Insur.-Liability                                   | 9,000.00             | 9,000.00             | 9,612.00            | 9,612.00            | 7,968.12           | 8,146.25           | 7,339.35           |
|                     | Budget Transactions                                |                      |                      |                     |                     |                    |                    |                    |
|                     | Level/   |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | 1/3 insurance for Town - 8% increase per Alan Reed |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                                    | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                                      | 9,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Total Amount                                       | 9,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                             |                      |                      |                     |                     |                    |                    |                    |
| 520.084             | Replacement & Repair                               | 96,200.00            | 96,200.00            | 97,599.00           | 97,599.00           | 48,603.27          | 88,275.22          | 51,938.94          |
|                     | Budget Transactions                                |                      |                      |                     |                     |                    |                    |                    |
|                     | Level/   |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | repair of equipment, tires, filters, etc.          |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                                    | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                                      | 96,200.00            |                      |                     |                     |                    |                    |                    |
|                     | Total Amount                                       | 96,200.00            |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                             |                      |                      |                     |                     |                    |                    |                    |
| 520.089             | Power  | 3,520.00             | 3,520.00             | 2,800.00            | 2,800.00            | 2,539.40           | 2,952.97           | 2,613.91           |
|                     | Budget Transactions                                |                      |                      |                     |                     |                    |                    |                    |
|                     | Level/   |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                                    |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction  |                      |                      |                     |                     |                    |                    |                    |
|                     | 1/2 Electricity for admin office                   |                      |                      |                     |                     |                    |                    |                    |
|                     | 1/2 Electricity Gville Stn                         |                      |                      |                     |                     |                    |                    |                    |
|                     | Electricity - maintenance facility                 |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                                    | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                                      | 1,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Total Amount                                       | 1,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                             |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                             |                      |                      |                     |                     |                    |                    |                    |



Page 30 of 38

Budget Year 2020

| Account    | Account Description                  | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|------------|--------------------------------------|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 611 - | Gardnerville Health & San            |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE    |                                      |                      |                      |                     |                     |                    |                    |                    |
|            | Department 925 - Health & Sanitation |                      |                      |                     |                     |                    |                    |                    |
|            | Services & Supplies                  |                      |                      |                     |                     |                    |                    |                    |
| 520.136    | Rents & Leases Equipment             | 3,000.00             | 3,000.00             | 3,000.00            | 3,000.00            | 1,938.89           | 2,753.14           | 2,947.44           |
|            | Budget Transactions                  |                      |                      |                     |                     |                    |                    |                    |
|            | Level                                |                      |                      |                     |                     |                    |                    |                    |
|            | Finance Officer                      |                      |                      |                     |                     |                    |                    |                    |
|            | Transaction                          |                      |                      |                     |                     |                    |                    |                    |
|            | 1/2 copier payment - same as admin   |                      |                      |                     |                     |                    |                    |                    |
|            |                                      | 450.00               | 450.00               | 450.00              |                     |                    |                    |                    |
| 520.155    | Licensing                            |                      |                      |                     |                     |                    |                    |                    |
|            | Budget Transactions                  |                      |                      |                     |                     |                    |                    |                    |
|            | Level                                |                      |                      |                     |                     |                    |                    |                    |
|            | Finance Officer                      |                      |                      |                     |                     |                    |                    |                    |
|            | Transaction                          |                      |                      |                     |                     |                    |                    |                    |
|            | Reimbursement for CDL's              |                      |                      |                     |                     |                    |                    |                    |
|            |                                      | 1,416.00             | 1,416.00             | 1,416.00            |                     |                    |                    |                    |
| 520.187    | Internet Expense                     |                      |                      |                     |                     |                    |                    |                    |
|            | Budget Transactions                  |                      |                      |                     |                     |                    |                    |                    |
|            | Level                                |                      |                      |                     |                     |                    |                    |                    |
|            | Finance Officer                      |                      |                      |                     |                     |                    |                    |                    |
|            | Transaction                          |                      |                      |                     |                     |                    |                    |                    |
|            | 1/2 admin office internet expense    |                      |                      |                     |                     |                    |                    |                    |
|            | 1/2 maintenance facility internet    |                      |                      |                     |                     |                    |                    |                    |
|            |                                      | 285,000.00           | 285,000.00           | 285,000.00          |                     |                    |                    |                    |
| 520.197    | Landfill Expense                     |                      |                      |                     |                     |                    |                    |                    |
|            | Budget Transactions                  |                      |                      |                     |                     |                    |                    |                    |
|            | Level                                |                      |                      |                     |                     |                    |                    |                    |
|            | Finance Officer                      |                      |                      |                     |                     |                    |                    |                    |
|            | Transaction                          |                      |                      |                     |                     |                    |                    |                    |
|            | Fees paid at CC, DDI                 |                      |                      |                     |                     |                    |                    |                    |
|            |                                      | 8,000.00             | 8,000.00             | 8,000.00            |                     |                    |                    |                    |
| 520.198    | Recycling Expense                    |                      |                      |                     |                     |                    |                    |                    |
|            | Budget Transactions                  |                      |                      |                     |                     |                    |                    |                    |
|            | Level                                |                      |                      |                     |                     |                    |                    |                    |
|            | Finance Officer                      |                      |                      |                     |                     |                    |                    |                    |
|            | Transaction                          |                      |                      |                     |                     |                    |                    |                    |
|            | Bently - Greenwaste                  |                      |                      |                     |                     |                    |                    |                    |
|            |                                      | 2,000.00             | 2,000.00             | 2,000.00            |                     |                    |                    |                    |
| 520.200    | Training & Education                 |                      |                      |                     |                     |                    |                    |                    |
|            | Budget Transactions                  |                      |                      |                     |                     |                    |                    |                    |
|            | Level                                |                      |                      |                     |                     |                    |                    |                    |
|            | Finance Officer                      |                      |                      |                     |                     |                    |                    |                    |
|            | Transaction                          |                      |                      |                     |                     |                    |                    |                    |
|            | certification - safety classes       |                      |                      |                     |                     |                    |                    |                    |
|            |                                      | 2,000.00             | 2,000.00             | 2,000.00            |                     |                    |                    |                    |
|            |                                      |                      |                      |                     |                     |                    |                    |                    |





# Budget Worksheet Report

## Budget Year 2020

| Account             | Account Description                                     | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|---|----------------------|----------------------|---------------------|---------------------|------------------------|--------------------|--------------------|
| Fund 611            | Gardnerville Health & San                               |                      |                      |                     |                     |                        |                    |                    |
| EXPENSE             |   |                      |                      |                     |                     |                        |                    |                    |
| Department 925      | Health & Sanitation                                     |                      |                      |                     |                     |                        |                    |                    |
| Services & Supplies |   |                      |                      |                     |                     |                        |                    |                    |
| 521.130             | Legal Services  | 1,500.00             | 1,500.00             | 1,500.00            | 1,500.00            | 3,712.50               | 1,340.00           | 1,030.00           |
|                     | Budget Transactions                                     |                      |                      |                     |                     |                        |                    |                    |
|                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                     | Finance Officer   |                      |                      |                     |                     |                        |                    |                    |
|                     | Transaction   |                      |                      |                     |                     |                        |                    |                    |
|                     | Town Counsel fees                                       |                      |                      |                     |                     |                        |                    |                    |
|                     |   |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |   |                      |                      |                     |                     | 1.0000                 | 1,500.00           | 1,500.00           |
|                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$1,500.00         |
| 521.135             | Legal-Collection Cost                                   | 500.00               | 500.00               | 500.00              | 500.00              | 174.93                 | 130.91             | (69.17)            |
|                     | Budget Transactions                                     |                      |                      |                     |                     |                        |                    |                    |
|                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                     | Finance Officer   |                      |                      |                     |                     |                        |                    |                    |
|                     | Transaction   |                      |                      |                     |                     |                        |                    |                    |
|                     | Liens & collection company fees                         |                      |                      |                     |                     |                        |                    |                    |
|                     |   |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |   |                      |                      |                     |                     | 1.0000                 | 500.00             | 500.00             |
|                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$500.00           |
| 521.140             | Physicals   | 800.00               | 800.00               | 800.00              | 800.00              | .00                    | 300.00             | 684.00             |
|                     | Budget Transactions                                     |                      |                      |                     |                     |                        |                    |                    |
|                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                     | Finance Officer   |                      |                      |                     |                     |                        |                    |                    |
|                     | Transaction   |                      |                      |                     |                     |                        |                    |                    |
|                     | Physicals for CDL                                       |                      |                      |                     |                     |                        |                    |                    |
|                     |   |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |   |                      |                      |                     |                     | 1.0000                 | 800.00             | 800.00             |
|                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$800.00           |
| 521.500             | Admin & Overhead  | 27,013.00            | 27,013.00            | 24,557.00           | 24,557.00           | 12,278.50              | 20,464.00          | 20,464.00          |
|                     | Comments  |                      |                      |                     |                     |                        |                    |                    |
|                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                     | Department Head   |                      |                      |                     |                     |                        |                    |                    |
|                     | Comment   |                      |                      |                     |                     |                        |                    |                    |
|                     | 20% increase over 2018                                  |                      |                      |                     |                     |                        |                    |                    |
|                     | Budget Transactions                                     |                      |                      |                     |                     |                        |                    |                    |
|                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                     | Finance Officer   |                      |                      |                     |                     |                        |                    |                    |
|                     | Transaction   |                      |                      |                     |                     |                        |                    |                    |
|                     | 2019 amount for cost allocation 10% above previous year |                      |                      |                     |                     |                        |                    |                    |
|                     |   |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |   |                      |                      |                     |                     | 1.0000                 | 27,013.00          | 27,013.00          |
|                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$27,013.00        |
| 532.001             | Op-Supplies   | 2,500.00             | 2,500.00             | 2,500.00            | 2,500.00            | .00                    | .00                | .00                |
|                     | Budget Transactions                                     |                      |                      |                     |                     |                        |                    |                    |
|                     | Level   |                      |                      |                     |                     |                        |                    |                    |
|                     | Finance Officer   |                      |                      |                     |                     |                        |                    |                    |
|                     | Transaction   |                      |                      |                     |                     |                        |                    |                    |
|                     | new tools   |                      |                      |                     |                     |                        |                    |                    |
|                     |   |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
|                     |   |                      |                      |                     |                     | 1.0000                 | 2,500.00           | 2,500.00           |
|                     |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$2,500.00         |



# Budget Worksheet Report

Budget Year 2020

| Account             | Account Description                       | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|---|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 611            | Gardnerville Health & San                 |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE             |   |                      |                      |                     |                     |                    |                    |                    |
| Department 925      | Health & Sanitation                       |                      |                      |                     |                     |                    |                    |                    |
| Services & Supplies |   |                      |                      |                     |                     |                    |                    |                    |
| 532.003             | Gas & Oil                                 | 45,000.00            | 45,000.00            | 35,000.00           | 35,000.00           | 26,712.61          | 32,067.21          | 24,140.84          |
|                     | Budget Transactions                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Level                                     |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction                               |                      |                      |                     |                     |                    |                    |                    |
|                     | gas & oil for trash vehicles              |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                           | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                             | 45,000.00            |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                    |                      |                      |                     |                     |                    |                    |                    |
| 532.028             | Uniforms                                  | 4,000.00             | 4,000.00             | 3,200.00            | 3,200.00            | 2,863.89           | 3,697.28           | 2,904.58           |
|                     | Budget Transactions                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Level                                     |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction                               |                      |                      |                     |                     |                    |                    |                    |
|                     | \$200 boot & \$200 Pant Allowance         |                      |                      |                     |                     |                    |                    |                    |
|                     | Uniform tees shirts, sweatshirts, jackets |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                           | 5.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                             | 400.00               |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                    |                      |                      |                     |                     |                    |                    |                    |
| 532.056             | Subscriptions                             | 6,715.00             | 6,715.00             | 6,715.00            | 6,715.00            | 6,577.47           | 5,991.04           | 4,891.90           |
|                     | Budget Transactions                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Level                                     |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Archive Social 1/2                        |                      |                      |                     |                     |                    |                    |                    |
|                     | E2C - Storage Craft                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Facility Dude 1/2                         |                      |                      |                     |                     |                    |                    |                    |
|                     | JCG - Liberty Meeting Recorder 1/2        |                      |                      |                     |                     |                    |                    |                    |
|                     | Pronto - website                          |                      |                      |                     |                     |                    |                    |                    |
|                     | Record Courier 1/2                        |                      |                      |                     |                     |                    |                    |                    |
|                     | Seamless Docs 1/2 Admin / 1/2 H & S       |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                           | 12.0000              |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                             | 100.00               |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                    |                      |                      |                     |                     |                    |                    |                    |
| 532.118             | Major Repair and Maintenance              | .00                  | .00                  | .00                 | .00                 | 553.06             | .00                | 2,132.56           |
| 533.800             | Office Supplies                           | 4,500.00             | 4,500.00             | 4,500.00            | 4,500.00            | 4,667.88           | 8,316.36           | 3,716.24           |
|                     | Budget Transactions                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Level                                     |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction                               |                      |                      |                     |                     |                    |                    |                    |
|                     | office supplies                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                           | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                             | 4,500.00             |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                    |                      |                      |                     |                     |                    |                    |                    |
| 533.802             | Small Equipment                           | 47,000.00            | 47,000.00            | 1,500.00            | 1,500.00            | 15,688.16          | 25,394.80          | 274.99             |
|                     | Budget Transactions                       |                      |                      |                     |                     |                    |                    |                    |
|                     | Level                                     |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer                           |                      |                      |                     |                     |                    |                    |                    |
|                     | Transaction                               |                      |                      |                     |                     |                    |                    |                    |
|                     | Dumpsters- approx 14                      |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                           | 1.0000               |                      |                     |                     |                    |                    |                    |
|                     | Cost Per Unit                             | 9,000.00             |                      |                     |                     |                    |                    |                    |
|                     | Finance Officer Totals                    |                      |                      |                     |                     |                    |                    |                    |





# Budget Worksheet Report

Budget Year 2020

| Account             | Account Description                      | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|---------------------|--|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 611 -          | Gardnerville Health & San                |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE             |  |                      |                      |                     |                     |                    |                    |                    |
| Department 925 -    | Health & Sanitation                      |                      |                      |                     |                     |                    |                    |                    |
| Services & Supplies |  |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer     | Totes - approx. 600                      |                      |                      |                     |                     |                    |                    |                    |
| 553.806             | Software                                 | 3,500.00             | 3,500.00             | 3,500.00            | 3,500.00            | 4,318.50           | 3,605.99           | 6,283.50           |
|                     | Budget Transactions                      |                      |                      |                     |                     |                    |                    |                    |
| Level               | Transaction                              |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer     | WAM support                              |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                          |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit                            |                      |                      |                     |                     |                    | 3,500.00           | 3,500.00           |
|                     | Finance Officer Totals                   |                      |                      |                     |                     |                    |                    | \$3,500.00         |
| 553.817             | Small Projects                           | 6,000.00             | 6,000.00             | 8,000.00            | 8,000.00            | 6,054.19           | 7,048.00           | 4,000.00           |
|                     | Budget Transactions                      |                      |                      |                     |                     |                    |                    |                    |
| Level               | Transaction                              |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer     | Fireworks                                |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                          |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit                            |                      |                      |                     |                     |                    | 6,000.00           | 6,000.00           |
|                     | Finance Officer Totals                   |                      |                      |                     |                     |                    |                    | \$6,000.00         |
| 550.001             | Miscellaneous Expenses                   | .00                  | .00                  | .00                 | .00                 | 231.25             | 108.75             | .00                |
| 550.100             | Bank Fees-Credit Card Processing         | 3,500.00             | 3,500.00             | 3,500.00            | 3,500.00            | 2,595.09           | 3,571.35           | 3,101.32           |
|                     | Budget Transactions                      |                      |                      |                     |                     |                    |                    |                    |
| Level               | Transaction                              |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer     | credit card monthly and transaction fees |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                          |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit                            |                      |                      |                     |                     |                    | 3,500.00           | 3,500.00           |
|                     | Finance Officer Totals                   |                      |                      |                     |                     |                    |                    | \$3,500.00         |
| 550.203             | Collection Loss                          | .00                  | .00                  | .00                 | .00                 | 350.20             | 97.53              | (370.90)           |
| 565.755             | Investment Service Fees                  | .00                  | .00                  | .00                 | .00                 | .00                | 370.54             | .00                |
|                     | Services & Supplies Totals               | \$588,094.00         | \$588,094.00         | \$551,629.00        | \$551,629.00        | \$359,024.88       | \$563,653.15       | \$475,066.95       |
|                     | Capital Outlay/Projects                  |                      |                      |                     |                     |                    |                    |                    |
| 562.000             | Capital Projects                         | .00                  | .00                  | .00                 | 16,000.00           | 15,047.51          | 378,416.79         | 7,709.25           |
| 563.990             | Capital Project Offset                   | .00                  | .00                  | .00                 | .00                 | .00                | .00                | (7,709.25)         |
| 564.500             | Machinery & Equipment                    | .00                  | .00                  | .00                 | .00                 | .00                | .00                | 40,540.42          |
| 564.700             | Motor Vehicles                           | 25,000.00            | 25,000.00            | 150,000.00          | 150,000.00          | .00                | 115,953.20         | 28,200.00          |
|                     | Budget Transactions                      |                      |                      |                     |                     |                    |                    |                    |
| Level               | Transaction                              |                      |                      |                     |                     |                    |                    |                    |
| Finance Officer     | trash vehicle - \$150,000 18/19          |                      |                      |                     |                     |                    |                    |                    |
|                     | Number of Units                          |                      |                      |                     |                     | 1.0000             |                    |                    |
|                     | Cost Per Unit                            |                      |                      |                     |                     |                    | 25,000.00          | 25,000.00          |
|                     | Finance Officer Totals                   |                      |                      |                     |                     |                    |                    | \$25,000.00        |



# Budget Worksheet Report

## Budget Year 2020

| Account                         | Account Description  | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget    | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|---------------------------------|--|----------------------|----------------------|------------------------|---------------------|--------------------|--------------------|--------------------|
| Fund                            | 611 - Gardnerville Health & San  |                      |                      |                        |                     |                    |                    |                    |
| EXPENSE                         |  |                      |                      |                        |                     |                    |                    |                    |
| Department                      | 925 - Health & Sanitation  |                      |                      |                        |                     |                    |                    |                    |
| Capital Outlay/Projects         |  |                      |                      |                        |                     |                    |                    |                    |
| 564.990                         | Capital Outlay Offset  | .00                  | .00                  | .00                    | .00                 | .00                | (494,369.99)       | (68,740.42)        |
| Capital Outlay/Projects Totals  |  |                      |                      |                        |                     |                    |                    |                    |
|                                 |  | \$25,000.00          | \$25,000.00          | \$150,000.00           | \$166,000.00        | \$15,047.51        | \$0.00             | \$0.00             |
| Depreciation                    |  |                      |                      |                        |                     |                    |                    |                    |
| 550.027                         | Depreciation   | 55,000.00            | 55,000.00            | 55,000.00              | 55,000.00           | 54,296.58          | 72,576.35          | 73,999.19          |
| Budget Transactions             |  |                      |                      |                        |                     |                    |                    |                    |
| Level                           | Transaction  |                      |                      |                        |                     | Number of Units    | Cost Per Unit      | Total Amount       |
| Finance Officer                 | 2014 Perferbuilt Side Load refuse Truck                                    |                      |                      |                        |                     | 1.0000             | 15,000.00          | 15,000.00          |
| Finance Officer                 | 615 2012 Mack truck depreciation   |                      |                      |                        |                     | 1.0000             | 15,000.00          | 15,000.00          |
| Finance Officer                 | Depreciation   |                      |                      |                        |                     | 1.0000             | 25,000.00          | 25,000.00          |
|                                 |  |                      |                      | Finance Officer Totals |                     |                    |                    | \$55,000.00        |
| Depreciation Totals             |  | \$55,000.00          | \$55,000.00          | \$55,000.00            | \$55,000.00         | \$54,296.58        | \$72,576.35        | \$73,999.19        |
| Ending Fund Bal/Reserves        |  |                      |                      |                        |                     |                    |                    |                    |
| 625.200                         | Operating Reserves   | 50,000.00            | 50,000.00            | 50,000.00              | 50,000.00           | .00                | .00                | .00                |
| Budget Transactions             |  |                      |                      |                        |                     |                    |                    |                    |
| Level                           | Transaction  |                      |                      |                        |                     | Number of Units    | Cost Per Unit      | Total Amount       |
| Finance Officer                 | Reserves   |                      |                      |                        |                     | 1.0000             | 50,000.00          | 50,000.00          |
|                                 |  |                      |                      | Finance Officer Totals |                     |                    |                    | \$50,000.00        |
| 625.250                         | Capital Impr. Reserves   | 119,000.00           | 119,000.00           | 51,369.00              | 160,435.00          | .00                | .00                | .00                |
| Comments                        |  |                      |                      |                        |                     |                    |                    |                    |
| Level                           | Comment  |                      |                      |                        |                     |                    |                    |                    |
| Department Head                 | Vehicle replacement also in 564-700 - 150,000 from 2018/19; 25,000 2019/20 |                      |                      |                        |                     |                    |                    |                    |
| Budget Transactions             |  |                      |                      |                        |                     |                    |                    |                    |
| Level                           | Transaction  |                      |                      |                        |                     | Number of Units    | Cost Per Unit      | Total Amount       |
| Finance Officer                 | Facility replacement   |                      |                      |                        |                     | 1.0000             | 8,000.00           | 8,000.00           |
| Finance Officer                 | New Facility reserves  |                      |                      |                        |                     | 1.0000             | 61,000.00          | 61,000.00          |
| Finance Officer                 | Reserves - vehicle replacement   |                      |                      |                        |                     | 1.0000             | 50,000.00          | 50,000.00          |
|                                 |  |                      |                      | Finance Officer Totals |                     |                    |                    | \$119,000.00       |
| Ending Fund Bal/Reserves Totals |  | \$169,000.00         | \$169,000.00         | \$101,369.00           | \$210,435.00        | \$0.00             | \$0.00             | \$0.00             |
| Department                      | 925 - Health & Sanitation  | \$1,380,129.00       | \$1,380,129.00       | \$1,380,612.00         | \$1,505,678.00      | \$783,788.79       | \$1,145,384.32     | \$1,017,877.03     |
| EXPENSE TOTALS                  |  |                      |                      |                        |                     |                    |                    |                    |
|                                 |  | \$1,380,129.00       | \$1,380,129.00       | \$1,380,612.00         | \$1,505,678.00      | \$783,788.79       | \$1,145,384.32     | \$1,017,877.03     |
| Fund                            | 611 - Gardnerville Health & San  |                      |                      |                        |                     |                    |                    |                    |
| REVENUE TOTALS                  |  |                      |                      |                        |                     |                    |                    |                    |
|                                 |  | \$1,380,129.00       | \$1,380,129.00       | \$1,380,612.00         | \$1,505,678.00      | \$663,802.26       | \$1,080,204.44     | \$1,069,043.43     |





# Budget Worksheet Report

Budget Year 2020

| Account                                     | Account Description                       | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount     | 2018 Actual Amount | 2017 Actual Amount |
|---|---|----------------------|----------------------|---------------------|---------------------|------------------------|--------------------|--------------------|
|   | <b>EXPENSE TOTALS</b>                     |                      |                      |                     |                     |                        |                    |                    |
| Fund 611 - Gardnerville Health & San Totals |   | \$0.00               | \$0.00               | \$0.00              | \$0.00              | (\$119,986.53)         | (\$65,179.88)      | \$51,166.40        |
| Fund 613 - Gardnerville Debt                |   |                      |                      |                     |                     |                        |                    |                    |
| REVENUE                                     |   |                      |                      |                     |                     |                        |                    |                    |
| Department 000 - Revenue                    |   |                      |                      |                     |                     |                        |                    |                    |
| Other Financing Sources                     |   |                      |                      |                     |                     |                        |                    |                    |
| 392.000                                     | Transfers In                              | 51,750.00            | 51,750.00            | 53,500.00           | 53,500.00           | 53,500.00              | 55,250.00          | .00                |
|   | Budget Transactions                       |                      |                      |                     |                     |                        |                    |                    |
| Level                                       | Transaction                               |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
| Finance Officer                             | transfer from 610-926-618-700 - interest  |                      |                      |                     |                     | 1.0000                 | 1,750.00           | 1,750.00           |
| Finance Officer                             | Transfer from 610-926-618-700 - principle |                      |                      |                     |                     | 1.0000                 | 50,000.00          | 50,000.00          |
|   |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$51,750.00        |
|   | Other Financing Sources Totals            | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
| Department 000 - Revenue Totals             |   | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
|   | REVENUE TOTALS                            | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
| EXPENSE                                     |   |                      |                      |                     |                     |                        |                    |                    |
| Department 922 - Gardnerville Debt          |   |                      |                      |                     |                     |                        |                    |                    |
| Debt Service                                |   |                      |                      |                     |                     |                        |                    |                    |
| 550.021                                     | Loan Principal                            | 50,000.00            | 50,000.00            | 50,000.00           | 50,000.00           | 50,000.00              | 50,000.00          | .00                |
|   | Budget Transactions                       |                      |                      |                     |                     |                        |                    |                    |
| Level                                       | Transaction                               |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
| Finance Officer                             | Principal on Gilman property              |                      |                      |                     |                     | 1.0000                 | 50,000.00          | 50,000.00          |
|   |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$50,000.00        |
| 550.022                                     | Loan Interest                             | 1,750.00             | 1,750.00             | 3,500.00            | 3,500.00            | 3,500.00               | 5,250.00           | .00                |
|   | Budget Transactions                       |                      |                      |                     |                     |                        |                    |                    |
| Level                                       | Transaction                               |                      |                      |                     |                     | Number of Units        | Cost Per Unit      | Total Amount       |
| Finance Officer                             | Interest on Gilman property               |                      |                      |                     |                     | 1.0000                 | 1,750.00           | 1,750.00           |
|   |   |                      |                      |                     |                     | Finance Officer Totals |                    | \$1,750.00         |
|   | Debt Service Totals                       | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
| Department 922 - Gardnerville Debt Totals   |   | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
|   | EXPENSE TOTALS                            | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
| Fund 613 - Gardnerville Debt Totals         |   |                      |                      |                     |                     |                        |                    |                    |
| REVENUE TOTALS                              |   | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
| EXPENSE TOTALS                              |   | \$51,750.00          | \$51,750.00          | \$53,500.00         | \$53,500.00         | \$53,500.00            | \$55,250.00        | \$0.00             |
| Fund 613 - Gardnerville Debt Totals         |   | \$0.00               | \$0.00               | \$0.00              | \$0.00              | \$0.00                 | \$0.00             | \$0.00             |

Budget Year 2020

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# Budget Worksheet Report

## Budget Year 2020

| Account   | Account Description             | 2020 Finance Officer | 2020 Department Head | 2019 Adopted Budget | 2019 Amended Budget | 2019 Actual Amount | 2018 Actual Amount | 2017 Actual Amount |
|---|---------------------------------|----------------------|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|
| Fund 614 - G'ville Ad Val Cap Proj              |                                 |                      |                      |                     |                     |                    |                    |                    |
| EXPENSE   |                                 |                      |                      |                     |                     |                    |                    |                    |
| Department 730 - G'ville Ad Val Cap Proj        |                                 |                      |                      |                     |                     |                    |                    |                    |
| Capital Outlay/Projects                         |                                 |                      |                      |                     |                     |                    |                    |                    |
| 564.500   | Machinery & Equipment           | 50,000.00            | 50,000.00            | 20,000.00           | 40,970.00           | 3,458.00           | 58,235.96          | .00                |
|   | Budget Transactions             |                      |                      |                     |                     |                    |                    |                    |
|   | Finance Officer                 |                      |                      |                     |                     |                    |                    |                    |
|   | Transaction Level               |                      |                      |                     |                     |                    |                    |                    |
|   | Flatbed w/light arrow board -   |                      |                      |                     |                     |                    |                    |                    |
|   | Finance Officer Totals          |                      |                      |                     |                     |                    |                    |                    |
|   | Number of Units                 |                      |                      |                     |                     |                    |                    |                    |
|   | Cost Per Unit                   |                      |                      |                     |                     |                    |                    |                    |
|   | Total Amount                    |                      |                      |                     |                     |                    |                    |                    |
| 564.700   | Motor Vehicles                  | .00                  | .00                  | .00                 | .00                 | .00                | .00                | 28,972.00          |
|   | Capital Outlay/Projects Totals  | \$50,000.00          | \$50,000.00          | \$20,000.00         | \$40,970.00         | \$3,458.00         | \$58,235.96        | \$28,972.00        |
|   | Ending Fund Bal/Reserves        |                      |                      |                     |                     |                    |                    |                    |
| 625.103   | Appropriated Reserve            | 104,993.00           | 104,993.00           | 101,144.00          | 101,144.00          | .00                | .00                | .00                |
|   | Budget Transactions             |                      |                      |                     |                     |                    |                    |                    |
|   | Finance Officer                 |                      |                      |                     |                     |                    |                    |                    |
|   | Transaction Level               |                      |                      |                     |                     |                    |                    |                    |
|   | Reserves                        |                      |                      |                     |                     |                    |                    |                    |
|   | Finance Officer Totals          |                      |                      |                     |                     |                    |                    |                    |
|   | Number of Units                 |                      |                      |                     |                     |                    |                    |                    |
|   | Cost Per Unit                   |                      |                      |                     |                     |                    |                    |                    |
|   | Total Amount                    |                      |                      |                     |                     |                    |                    |                    |
|   | Ending Fund Bal/Reserves Totals | \$104,993.00         | \$104,993.00         | \$101,144.00        | \$101,144.00        | \$0.00             | \$0.00             | \$0.00             |
| Department 730 - G'ville Ad Val Cap Proj Totals |                                 | \$154,993.00         | \$154,993.00         | \$121,144.00        | \$142,114.00        | \$3,458.00         | \$58,289.14        | \$28,972.00        |
|   | EXPENSE TOTALS                  | \$154,993.00         | \$154,993.00         | \$121,144.00        | \$142,114.00        | \$3,458.00         | \$58,289.14        | \$28,972.00        |
| Fund 614 - G'ville Ad Val Cap Proj Totals       |                                 | \$154,993.00         | \$154,993.00         | \$121,144.00        | \$142,114.00        | \$3,458.00         | \$58,289.14        | \$28,972.00        |
|   | REVENUE TOTALS                  | \$154,993.00         | \$154,993.00         | \$121,144.00        | \$142,114.00        | \$3,458.00         | \$58,289.14        | \$28,972.00        |
|   | EXPENSE TOTALS                  | \$154,993.00         | \$154,993.00         | \$121,144.00        | \$142,114.00        | \$3,458.00         | \$58,289.14        | \$28,972.00        |
| Fund 614 - G'ville Ad Val Cap Proj Totals       |                                 | \$0.00               | \$0.00               | \$0.00              | \$0.00              | \$32,808.90        | (\$9,986.29)       | \$19,584.64        |
|   | Net Grand Totals                | \$0.00               | \$0.00               | \$0.00              | \$0.00              | \$32,808.90        | (\$9,986.29)       | \$19,584.64        |
|   | REVENUE GRAND TOTALS            | \$4,037,089.00       | \$3,972,760.00       | \$3,182,196.00      | \$4,020,599.00      | \$2,372,469.35     | \$2,699,597.58     | \$2,837,828.26     |
|   | EXPENSE GRAND TOTALS            | \$4,037,089.00       | \$3,972,760.00       | \$3,182,196.00      | \$3,936,254.00      | \$2,125,760.78     | \$3,025,055.38     | \$2,723,220.22     |
|   | Net Grand Totals                | \$0.00               | \$0.00               | \$0.00              | \$84,345.00         | \$246,708.57       | (\$325,457.80)     | \$114,608.04       |



Table 1: Town of Gardnerville Capital Improvement Program, 2019-2024 - < FY 2019/2020 - April 2019>

| FISCAL<br>YEAR            | PUBLIC WORKS 610-926-562-000   |              |  |            |   |            |  |          | PARKS & RECREATION/OPEN SPACE                     |            |  |           | FLEET/EQUIPMENT/FACILITIES/OTHER   |           |
|---------------------------|--|--------------|--|------------|---|------------|--|----------|---|------------|--|-----------|--|-----------|
|                           | CAPITAL  |              |  |            | NON-CAPITAL   |            |  |          | CAPITAL   |            | NON-CAPITAL  |           | 614 CAPITAL  |           |
|                           | Roads  |              | Storm Drain  |            | Roads   |            | Storm Drain  |          |   |            |  |           |  |           |
|                           | Description  | Cost         | Description  | Cost       | Description   | Cost       | Description  | Cost     | Description                                       | Cost       | Description  | Cost      | Description  | Cost      |
| 2019-2020<br>1,430,697.00 | Crosswalks Rapid Flashing Beacons<br>Town 2019-2020 \$18,000<br>Federal and State Grant \$451,000<br>610-926-562-000               | \$ 469,000   | Maple Street Storm Drainage +<br>New Construction<br>610-926-562.000 | \$ 75,000  | Road Treatment - Fog Seal<br>Heybourne Meadows and part of Chichester<br>610-926 520.103    | \$ 60,000  | Storm Drain Maintenance<br>Cleaning and Video<br>610-926 532.019 | \$ 8,500 | Hellwinkel Shop Upgrades<br>610-923-562.000       | \$ 65,000  | Aphid Tree and Shrub<br>Treatment<br>610-923-533.817 | \$9,000   | Fleet Vehicle replacement w/ arrow board<br>and Boss V plow<br>614-730-564.500 | \$ 50,000 |
|                           | Kingslane Sidewalk Improvements<br>Town 2018-2019 \$122,000<br>Town 2019-2020 \$13,800<br>State Grant \$290,000<br>610-926-562-000 | \$ 425,800   |  |            | Crack sealing - Materials 21 pallets<br>Contractor to install 12 pallets<br>610-926 532.116 | \$ 46,647  |  |          |   |            |  |           |  |           |
|                           | Gilman Ezell 3.35 acres - Vacant land -<br>YEAR 4-final payment<br>610-926-618.700   | \$ 51,750    |  |            | Road Treatment - Slurry Seal - Gardner and Heritage Park<br>Area<br>610-926-532.118         | \$ 115,000 |  |          |   |            |  |           |  |           |
|                           | Gardnerville Station - 3 Phase Charging Station<br>Waiting on NVEnergy Grant Information<br>610-926-562-000                        | \$ 15,000    |  |            | Sidewalk Repair and ADA Ramp Upgrades<br>610-926.532.118                                    | \$ 40,000  |  |          |   |            |  |           |  |           |
|                           | TOTAL  | \$ 961,550   |  | \$ 75,000  |   | \$ 261,647 |  | \$ 8,500 |   | \$ 65,000  |  | \$ 9,000  |  | \$ 50,000 |
|                           |  |              |  |            |   |            |  |          |   |            |  |           |  |           |
| 2020-2021<br>917,500.00   | Sidewalk Repair and ADA Ramp Upgrades 926.532.118  | \$ 25,000    | REPLACE Storm Drain -<br>Bell to Gardner Park                        | \$ 175,000 | Road Maintenance  | \$ 60,000  | Storm Drain Maintenance<br>Cleaning and Video<br>610-926 532.019 | \$ 8,500 | Park Amenities and ADA<br>access                  | \$ 110,000 |  |           | Lawn Mower   | \$ 15,000 |
|                           | Sidewalk, curb and reconstruct Douglas Ave - Spruce -<br>Cottonwood Phase 1<br>926.532.118   | \$ 150,000   |  |            | Crack sealing - Materials<br>610-926 532.116  | \$ 29,000  |  |          |   |            |  |           | Gator or UTV   | \$ 17,000 |
|                           | Reconstruct Cemetery Dr., curb Gutter & Driveway ADA<br>Ramps  | \$ 120,000   |  |            | Road Treatment - Chichester Area, Church, Willow  | \$ 100,000 |  |          |   |            |  |           | Dump Trailer   | \$ 8,000  |
|                           |  |              |  |            | Chichester Crack Repair   | \$ 90,000  |  |          |   |            |  |           | Covered or Deck Over Trailer   | \$ 10,000 |
|                           | TOTAL  | \$ 295,000   |  | \$ 175,000 |   | \$ 279,000 |  | \$ 8,500 |   | \$ 110,000 |  | \$ -      |  | \$ 50,000 |
| 2021-2022<br>726,500.00   | Sidewalk Repair and ADA Ramp Upgrades 926.532.118  | \$ 35,000    | NEW Storm Drain - Mill &<br>Douglas                                  | \$ 125,000 | Road Maintenance  | \$ 60,000  | Storm Drain Maintenance<br>Cleaning and Video<br>610-926 532.019 | \$ 8,500 | Upgrade Picnic benches in<br>parks for ADA access | \$ 25,000  | Aphid Tree and Shrub<br>Treatment                    | \$10,000  | Fleet Vehicle Replace Truck 602  | \$ 50,000 |
|                           | Sidewalk, curb and reconstruct Douglas Ave - Cottonwood -<br>High School Phase 2   | \$ 170,000   |  |            | Crack sealing - Materials and Operations<br>610-926 532.116                                 | \$ 28,000  |  |          |   |            |  |           |  |           |
|                           | Construction of Ezell <Bank>   | \$ 100,000   |  |            | Road Treatment - Chichester Area, The Ranch   | \$ 115,000 |  |          |   |            |  |           |  |           |
|                           |  |              |  |            |   |            |  |          |   |            |  |           |  |           |
|                           | TOTAL  | \$ 305,000   |  | \$ 125,000 |   | \$ 203,000 |  | \$ 8,500 |   | \$ 25,000  |  | \$ 10,000 |  | \$ 50,000 |
| 2022-2023<br>736,500.00   | Sidewalk Repair and ADA Ramp Upgrades 926.532.118  | \$ 50,000    |  |            | Road Maintenance  | \$ 60,000  | Storm Drain Maintenance<br>Cleaning and Video<br>610-926 532.019 | \$ 8,500 | Gardner Park Sidewalks and<br>Amenities           | \$ 120,000 |  |           | Fleet Vehicle Replace Truck 610  | \$ 50,000 |
|                           | Sidewalk, curb and reconstruct Douglas Ave -<br>High School - 395 Phase 3  | \$ 180,000   |  |            | Crack sealing - Materials and Operations<br>610-926 532.116                                 | \$ 28,000  |  |          |   |            |  |           |  |           |
|                           | Construction of Ezell <Bank Rolled from 2021>  | \$ (100,000) |  |            | Road Treatment - Chichester Area, Stodick   | \$ 140,000 |  |          |   |            |  |           |  |           |
|                           | Construction of Ezell  | \$ 200,000   |  |            |   |            |  |          |   |            |  |           |  |           |
|                           | TOTAL  | \$ 330,000   |  | \$ -       |   | \$ 228,000 |  | \$ 8,500 |   | \$ 120,000 |  | \$ -      |  | \$ 50,000 |
| 2023-2024<br>606,500.00   | Sidewalk Repair and ADA Ramp Upgrades 926.532.118  | \$ 50,000    |  |            | Road Maintenance  | \$ 60,000  | Storm Drain Maintenance<br>Cleaning and Video<br>610-926 532.019 | \$ 8,500 | Arbor Park Rehabilitation and<br>Amenities        | \$ 60,000  | Aphid Tree and Shrub Treatm                          | \$10,000  | Lawn Mower and Accessory Equipment   | \$ 50,000 |
|                           | Town Hall <Bank>   | \$ 200,000   |  |            | Crack sealing - Materials and Operations<br>610-926 532.116                                 | \$ 28,000  |  |          |   |            |  |           |  |           |
|                           |  |              |  |            | Road Treatment - Industrial Area, Carson Valley Estates                                     | \$ 140,000 |  |          |   |            |  |           |  |           |
|                           |  |              |  |            |   |            |  |          |   |            |  |           |  |           |
|                           | TOTAL  | \$ 250,000   |  | \$ -       |   | \$ 228,000 |  | \$ 8,500 |   | \$ 60,000  |  | \$ 10,000 |  | \$ 50,000 |



## 2017 NMMS Start-Up Program Application Main Street Gardnerville

### 1. Applicant Profile

Like the Main Street Four Point Approach™, this application is best completed with the input of a variety of people, rather than just one or two individuals. Communities are strongly encouraged to assemble a diverse Main Street Steering Committee of *at least* nine people to complete this application; higher levels of participation are recommended.

- A. List the names of at least nine (9) participants in your Main Street Steering Committee, and describe what role, if any, those individuals had in helping to complete this application. For example: Chris Chavez; State National Bank; chris@snb.com; 123-4567; Discussed goals and completed questions 5 and 8.

|    | Name             | Affiliation                         | email  | phone         | Role in Application                    |
|----|------------------|-------------------------------------|--|---------------|--|
| 1  | Linda Dibble     | Retired/Board President             | <a href="mailto:lindadibble@frontier.com">lindadibble@frontier.com</a>                 | 775-265-2920  | Board President & Flower Chair         |
| 2  | Tara Addeo       | The Record Courier                  | <a href="mailto:taddeo@recordcourier.com">taddeo@recordcourier.com</a>                 | 775-782-5121  | Board Member & Organization Chair      |
| 3  | Suzanne Carreau  | Salon Owner                         | <a href="mailto:alacartosalon@gmail.com">alacartosalon@gmail.com</a>                   | 775-782-7405  | Board Member & Coffin Race Chair       |
| 4  | Meredith Fischer | Eddy Street Vintage Market          | <a href="mailto:Meredithfischer5@gmail.com">Meredithfischer5@gmail.com</a>             | 775-230-1101  | Treasurer & District Vitality Chair    |
| 5  | Deborah Hemphill | Retired                             | <a href="mailto:djhamhemp@gmail.com">djhamhemp@gmail.com</a>                           | 775-392-3788  | Secretary                              |
| 6  | Lloyd Higuera    | Town Board                          | <a href="mailto:lhiguera@frontier.com">lhiguera@frontier.com</a>                       | 775-782-7685  | Town Board liaison                     |
| 7  | Terrence Lapan   | Ameriprise Financial                | <a href="mailto:terrylapan@hotmail.com">terrylapan@hotmail.com</a>                     | 775-230-8855  | Board Member & Wine Walk committee     |
| 8  | Katrina Rowe     | NV-Friends in Service Helping       | <a href="mailto:katrina@nvfish.com">katrina@nvfish.com</a>                             | 775-750-3468  | Vice President & Organization Co-chair |
| 9  | Kim Sperry       | Sales Coordinator Test Equity LLC   | <a href="mailto:Kim.sperry.ks@gmail.com">Kim.sperry.ks@gmail.com</a>                   | 775-392-3019  | Board Member & Promotion Chair         |
| 10 | Debbi Lehr       | Exec. Dir. Main Street Gardnerville | <a href="mailto:debbi@mainstreetgardnerville.org">debbi@mainstreetgardnerville.org</a> | 775-782-80274 | Program Executive Director             |

- C. NMS Start-Up Affiliates need to demonstrate good organizational progress in order to build credibility within the community and to meet NMS participation requirements. Please indicate the organization's estimated timeline for completing the following tasks. For purposes of this application, assume that official announcement of new NMS Start-Up Programs is made on November 9, 2017.

| Benchmark   | Intended Completion Date                    |
|---|---|
| Formal incorporation with the State of Nevada                             | July 2008                                   |
| Appointment/election of Board of Directors                                | Last election was June 2017                 |
| First board meeting   | Held monthly on the 3 <sup>rd</sup> Tuesday |
| NMS Orientation of Board of Directors                                     | January-March 2018                          |
| Creation of bank account  | March 2017*                                 |
| Completion of IRS Form 1023, application for tax-exempt charitable status | Last done October 2013                      |
| Date of deposit of first public contribution(s)                           | March 2017*                                 |
| Date of deposit of first private contribution(s)                          | April 2017*                                 |
| Appointment/election of committee chairs                                  | Continuous as need arises                   |
| Hiring of staff   | Original in 2008/ New ED in April 2017      |
| Appointment of all committee members (3 to 8 members per committee)       | July and August 2017                        |
| Training for each standing committee                                      | Continuous as need arises                   |
| Development of comprehensive MainStreet annual program of work            | Board Manual last updated 6/2017            |
| First committee projects implemented                                      | 2008  |

(\* previously these account were held with Douglas County, MSG opened new account in March 2017)

- D. Indicate your intended sources of income to operate your proposed Main Street organization. Include approximate amounts for each income source, and describe how you have or will secure funding from each source.

| Source of Income          | Amount   | How Raised                              |
|---------------------------|----------|---|
| Town of Gardnerville      | \$45,000 | Town support                            |
| Douglas County            | \$10,000 | County Support                          |
| Membership                | \$6,100  | Merchants in district                   |
| Hanging Flower Baskets    | \$2,800  | Sponsorships                            |
| Flower Pots (Adopt A Pot) | \$900.00 | Merchant Donations                      |
| Fall Décor (Adopt A Pot)  | \$500.00 | Merchant Donations                      |
| Wine Walks                | \$25,000 | Registration fees and merchandise sales |
| Garden Goodies sales      | \$150    | Donations from community                |
| Commemorative Bench Sales | \$1,600  | Donation                                |
| Event Sponsorships        | \$400    | Sponsorship                             |
| In Kind Sponsorships      | \$24,000 | Rent, CPA and Storage                   |



- E. Local Main Street organizations need to have sufficient sources of income and have an idea of the cost to operate the Main Street organization and its projects. Indicate your estimated operating budget for the first and second year of your proposed Main Street organization by completing the following budget forms.

| Year One Expenses & Income |           |                         |           |
|----------------------------|-----------|-------------------------|-----------|
| Expenses                   |           | Income                  |           |
| Salary - Executive Dir.    | \$48000   | City                    | \$45000   |
| Fringe - E.D.              | 4200      | County                  | \$10000   |
| Salary - other             | 0         | State                   |           |
| Fringe - other             | 0         | Business contributions  | \$500     |
| Rent                       | 0         | Corporate contributions | \$1000    |
| Utilities                  | 600       | Individuals/membership  | 4800      |
| Telephone                  | 650       | Improvement district    |           |
| Supplies                   | 5000      | TIF                     |           |
| Equipment                  | 2000      | Fees for service        | 5000      |
| Depreciation               |           | Event income            | 30000     |
| Postage                    | 500       | In-Kind Donations       | 15000     |
| Printing                   | 2500      | Other:                  |           |
| Photography                | 1000      | Other:                  |           |
| Advertising                | 3500      | Other:                  |           |
| Training                   | 9200      | Total Income            | \$111,300 |
| Conferences/Education      | 1500      |                         |           |
| Travel                     | 2000      |                         |           |
| Subscriptions              | 1200      |                         |           |
| Dues                       | 1000      |                         |           |
| Contingency                |           |                         |           |
| Organization Committee     | 5000      |                         |           |
| Design Committee           | 9500      |                         |           |
| E.V. Committee             | 1250      |                         |           |
| Promotion Committee        | 6000      |                         |           |
| Other:                     |           |                         |           |
| Other:                     |           |                         |           |
| TOTAL                      | \$104,600 |                         |           |

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Approve right of way acquisition agreement dated March 27, 2019 from Jerry Feldmiller, APN 1320-32-717-001, and authorize the town representative to present to the County Commissioners for final approval, with public comment prior to Board action.
2. **Recommended Motion:** Motion to approve the right-of-way acquisition agreement dated March 27, 2019 from Jerry L. Feldmiller and Marilyn J. Feldmiller, Trustees of the Feldmiller Family Trust u/t/I dated April 16, 2001, APN 1320-32-717-001, and authorize the representative to present to the County Commissioners for final approval.  
**Funds Available:** ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 2, 2019

6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** This item was on the board's agenda last month. The wording was changed by the attorney and Mr. & Mrs. Feldmiller have signed the new agreement and provided a certificate of trust. The right-of-way agreement is attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |



## Louthan, Carol

---

**From:** Nilssen, Erik  
**Sent:** Tuesday, March 26, 2019 8:38 AM  
**To:** Louthan, Carol  
**Subject:** RE: right-of-way acquisitions

Don't record them first, provide the originals to me since Douglas County is listed as recipient of the easement. I will need to determine if they must be accepted by our board which I will discuss with the DA. If our board does not need to accept the easements I will take them over and have them recorded.

---

**From:** Louthan, Carol  
**Sent:** Tuesday, March 26, 2019 8:21 AM  
**To:** Nilssen, Erik  
**Subject:** RE: right-of-way acquisitions

Erik,  
I have one set signed from the Wilkes, but Feldmiller is waiting until they get back from vacation, which will not be until the first part of April. As soon as I get their signatures I will forward the paperwork to you. Do they need to be recorded before you get them?

*Carol Louthan*

Administrative Services Manager  
Town of Gardnerville  
1407 Highway 395 N.  
Gardnerville, NV 89410  
775-782-7134 P  
775-782-7135 F  
[www.townofgardnerville.com](http://www.townofgardnerville.com)

---

**From:** Nilssen, Erik <ENilssen@douglasnv.us>  
**Sent:** Tuesday, March 26, 2019 8:05 AM  
**To:** Louthan, Carol <CLouthan@douglasnv.us>  
**Subject:** RE: right-of-way acquisitions

Hi Carol,

Tom let me know these documents needed some revision and were going to be resigned. Do you have an approximate schedule of when you think they will be forwarded to me?

Thanks,

Erik

---

## RIGHT OF WAY AQUISITION AGREEMENT

THIS AGREEMENT, made this 27<sup>th</sup> day of March, 2019, between Jerry L. Feldmiller and Marilyn J. Feldmiller, Trustees of the Feldmiller Family Trust u/t/i/ dated April 16, 2001, hereinafter called OWNER and/or GRANTOR, and the Town of GARDNERVILLE, by and through its Town Board, an unincorporated town in Douglas County (County), in and for the State of Nevada, herein called the TOWN.

### WITNESSETH:

1. The OWNER for and in consideration of and subject to performance of the promises and covenants of the TOWN, is hereinafter provided, agrees as follows:
  - (a) To convey to the TOWN and the County of Douglas, in and for the State of Nevada, the agents, employees, successors and assigns of such GRANTEE forever, all that interest of GRANTOR to a portion of APN 1320-32-717-001, for the purpose of roadway, ramp, sidewalks, gutters, and the associated improvements upon, under, over and across the property; said land situate, lying and being in the Town of Gardnerville, in Douglas County, State of Nevada, and more particularly described in Exhibit "C" and depicted therein attached hereto and made a part hereof.
  - (b) To deliver to the TOWN, the County, and to the agents, employees, successors and assigns of such GRANTEE forever, a permanent public right of way for the property described and depicted in Exhibit "C".
  - (c) To permit the TOWN, its authorized agents and contractors to enter in and upon OWNER'S Exhibit "C" property, being a portion of (APN 1320-32-717-001), for which a permanent right of way is granted upon execution of this agreement.
  - (d) To the fullest extent permitted by law, OWNER shall indemnify and hold harmless and defend, not excluding the TOWN'S right to participate, the TOWN from any and all liability, claims, actions, damages, losses, and expenses, including, without limitation reasonable attorney's fees and costs, arising out the negligence or willful acts or omissions of OWNER, its officers, employees, and agents arising out of their performance or non-performance of this AGREEMENT. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which otherwise exists to any party or persons described herein. This indemnification obligation is conditioned upon receipt of written notice by the indemnifying party within thirty (30) days of the indemnified party's notice of actual pending claim or cause of action. The indemnifying party shall not be liability to hold harmless any



required for the performance of the AGREEMENT are not obtained, despite the good faith efforts and recommendations of the parties, then parties shall have the rights and remedies afforded them by law, in addition to any rights and remedies conferred under this AGREEMENT.

- (c) The legality or invalidity of any provision or any portion of this AGREEMENT shall not affect the validity of any remaining provision.
- (d) The law of the State of Nevada shall be applied in interpreting and construing this AGREEMENT.
- (e) This AGREEMENT and Right of Way Deed, referred to in this AGREEMENT hereinafter collectively called the TRANSACTION DOCUMENTS, shall be executed and delivered contemporaneously, and once executed, the TRANSACTION DOCUMENTS shall constitute the entire contract and agreement between the parties hereto, and no modification hereof shall be binding unless such modification is set forth in writing, and signed by the parties hereto.
- (f) All property descriptions are fixed and no adjustment will be necessary to meet construction requirements.
- (g) All covenants and agreements herein contained shall extend to be obligatory upon the heirs, executors, administrators, successors, and assigns, as the case may be, of the respective parties.
- (h) As used herein, the term OWNER shall include the plural as well as the singular, and the feminine as well as the masculine and the neuter.
- (i) As set forth in the TRANSACTION DOCUMENTS, the TOWN shall have the right to adapt and improve the whole or any part of such property acquired by TOWN from OWNER.
- (j) This AGREEMENT may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one in the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT, the day and year first above written.

OWNER

The Feldmiller Trust – u/t/i dated April 16, 2001

By: \_\_\_\_\_  
Trustee

*Jerry L. Feldmiller*

By: \_\_\_\_\_  
Trustee

*Marilyn J. Feldmiller*

STATE OF NEVADA )

)ss.

COUNTY OF DOUGLAS )

On this 27th day of March, 2019, before me, a Notary Public in and for said County and State, personally appeared Jerry L. Feldmiller and Marilyn J. Feldmiller, who proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity, and that by their signatures on the instrument, the persons, or entity upon behalf of which the persons acted, executed the instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

*Carol A. Louthan*  
\_\_\_\_\_  
Notary Public

TOWN

REVIEWED AND RECOMMENDED BY:

*Carol Louthan*  
\_\_\_\_\_  
Carol Louthan, Acting Town Manager

Dated: 3/27/19

BOARD APPROVAL BY:

\_\_\_\_\_  
Linda Slater, Charwoman





A.P.N. 1320-32-717-001

**RECORDING REQUESTED BY AND**

**MAIL TO:**

Pursuant to NRS 239B.030(4), I affirm that the instrument contained below (or attached hereto) does not contain the social security number of any person.

---

**GRANT, BARGAIN, SALE DEED**  
**RIGHT OF WAY**

THIS DEED is made the 27th day of March, Two Thousand Ninteen (2019), for good and valuable consideration, the receipt of which is hereby acknowledged, Grantor, **Jerry L. Feldmiller and Marilyn J. Feldmiller, Trustees of the Feldmiller Family Trust dated under trust instrument on April 16, 2001**, (hereinafter "GRANTOR") hereby grants, bargains and sells to THE COUNTY OF DOUGLAS, a political subdivision of the State of Nevada (hereinafter "GRANTEE"), and to the agents, employees, successors and assigns of such GRANTEE forever, all of that interest of GRANTOR to a portion of the property located in State of Nevada, County of Douglas, Town of Gardnerville, Assessor's Parcel No. 1320-32-717-001. Such conveyance to GRANTEE is more particularly described as follows:

See the attached legal description and location sketch attached hereto as Exhibit "C", entitled DESCRIPTION RIGHT OF WAY ACQUISITION (A.P.N. 1320-32-717-001) containing two (2) pages, which is incorporated as if fully set forth herein.

Together with all and singular tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and any reversions, remainders, rents, issues or profits thereof.

In Witness whereof, the GRANTOR has executed this grant, bargain, sale deed on this day and year first above written.

GRANTEE:

THE COUNTY OF DOUGLAS, a political subdivision of the State of Nevada

By: \_\_\_\_\_  
Chairman of the Board  
Douglas County Commissioners

#### **ACKNOWLEDGEMENT**

STATE OF NEVADA       )  
                                  ) ss.  
COUNTY OF DOUGLAS   )

On \_\_\_\_\_, 2019, before me, the undersigned, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the within instrument and acknowledged to me that he is the Chairman of the Douglas County Commissioners, and who further acknowledged to that he executed the forgoing deed on behalf of said entity.

WITNESS my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC



GRANTOR:

THE FELDMILLER FAMILY TRUST, u/t/i April 16, 2001

By: Jerry L. Feldmiller  
Trustee

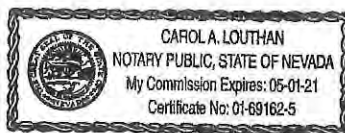
By: Marilyn J. Feldmiller  
Trustee

**ACKNOWLEDGEMENT**

STATE OF NEVADA       )  
                                      ) ss.  
COUNTY OF DOUGLAS    )

On March 27, 2019, 2019, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Jerry L. Feldmiller and Marilyn J. Feldmiller known to me to be the persons whose names are subscribed to the within instrument and acknowledged to me that they are the Trustees of the Feldmiller Family Trust u/t/i April 16, 2001, and who further acknowledged to that they executed the forgoing deed on behalf of said Trust.

Carol A. Louthan  
NOTARY PUBLIC



# Gardnerville Town Board

## AGENDA ACTION SHEET



### Item #

1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2019.
2. **Recommended Motion:** N/A  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Carol Louthan
5. **Meeting Date:** April 2, 2019
6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |



# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Acting Town Manager/Superintendent Monthly Report of activities for March 2019.

2. **Recommended Motion:** No action required.

**Funds Available:** ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan/Geoff LaCost

5. **Meeting Date:** April 2, 2019

6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued





Linda Slater , Chair  
Lloyd Higuera, Vice Chair  
Mary Wenner, Board Member  
Ken Miller, Board Member  
Mike Henningsen, Board Member

## Acting Town Manager/Superintendent Monthly Report April 2019 Board Meeting

- A. Gardnerville Station (former Eagle Gas.** – Had tinted window film put on windows at the station to keep antiques and equipment from heat and sun damage.
- B. 395 Crosswalks: )**
- C. Kingslane Sidewalk Project: )** Geoff submitted these two projects to NDOT on Friday, the 22<sup>nd</sup> of March. I have contacted Tim Russell at Lumos & Associates and he will be working with NDOT on the last portion of these projects
- D. Design Guidelines update:** Bruce Race has provided a quote and timeline for updating the design guidelines. Jennifer and I added a penalty clause to the contract. The contract was sent to Bruce Race on March 18<sup>th</sup> and we are waiting for Bruce's signature on the contract.
- E. Office Items:**
- 1 Added the changes Tom Dallaire had to the budget after the last meeting and Geoff & I made a few changes so the budget balanced. On agenda. All changed items have been highlighted
  - 2 Tom transferred the NV Energy grant info to Geoff and it is on the agenda for acceptance of the award from NV Energy – but as of this report no agreement has been sent.
  - 3 Cost Allocation – Commissioner's meeting – Commissioner's approved report – our cost \$27,013.
  - 4 Commissioner's approved the mid year augmentation.
  - 5 Splash Dogs – Tony Reed requested to have Splash Dogs 8/1 through 8/4, but he has yet to turn in an application. Because we had not heard from Tony previously, the event was taken out of the budget. Per Debby's report from Main Street last month this event generates no income for any of the businesses, including hotels. The participants have RV's for the most part. We would still offer the use of the park at no charge as long as they provide insurance. Please let staff know if you would still like to include the support for this event back into the budget.
  - 6 The right of way agreements – Both the Wilkes and the Feldmillers have resigned their agreements. The Wilkes agreement was approved last month with the change from "incorporated town" to unincorporated town." The Feldmillers have provided their certificate of trust and signed the agreement. The Feldmiller agreement is on the agenda for approval.
  - 7 Meeting with Pete Dube' - shop and barns on the agenda. Fronton/office has been put on back burner unless the board wishes to bring it forward and allocate funds. There is nothing budgeted at this time. Tom previously had Pete do some plans for a small storage facility on the back of the Gville Station. We asked him to complete those plans and estimate costs to construct. Pete is finishing up plans for the barns so that we could eventually submit the project for grants. Geoff has a report on these projects.
  - 8 The year-end report is complete and attached for your review.
  - 9 The door to the admin building was repaired. The hydraulic closer had worn out and the door was hitting people if they walked in too slowly.
  - 10 Meeting with bar owners and sheriff on Carson Valley Days. Bar owners will not be doing any kind of event. The sheriff and the bar owners don't see a need for the barriers or the lights in the back parking lot. There will not be a last call. They will try this for this year and see how it goes.
  - 11 The new office assistant, Eunice Gil-Salinas, started on March 22<sup>nd</sup>. She has been learning deposits and she has sent out the sponsorship letters for the Movies in the Park.



## **Superintendent Monthly Report**

### **Public Works & Parks – 3/2019**

1. TOG staff repaired 2 lights on the Basque mural. The 3<sup>rd</sup> light is damaged beyond repair and replacement costs were handed off to Main Street. We will install the replacement parts when parts are available.
2. Performed town light survey on March 8<sup>th</sup>.
  - a. 12 lights were reported to NV Energy for repair.
3. Walmart is repairing 1 year warranty issues around the Carrick Detention Pond area.
4. Demonstration of Tempco street sweeper for field staff. Looking at new technology and considering feasibility of upgrading our equipment. Collected staff feedback and cost estimate for future replacement.
5. Repaired Heritage Park flag pole components. The internal parts needed to be replaced.
6. Worked with the Rotary to plant 24 fruit trees near the Gilman Ponds open space.
  - a. The Rotary provided a grant of \$3000 to make this project a reality. Thank You!
7. Planned Arbor Day event with scheduling scout troops, tree selection, and location.
  - a. **The Board and public are welcome to come out and participate.**
  - b. Heritage Park on the small side near the future Bocci Ball Courts.
  - c. 2 trees are scheduled to be planted for the event.
  - d. April 26<sup>th</sup>, 2019 @ 4PM
8. Seasonal Town Maintenance Assistant positions closed March 15<sup>th</sup>
  - a. Interviews are set for April 11<sup>th</sup>.

### **Health and Sanitation (H&S) – 3/2019**

9. Demonstration of Tempco street sweeper for field staff. Looking at new technology and considering feasibility of upgrading. Collected staff feedback.
10. Town Sanitation Specialist position closes April 1<sup>st</sup>
  - a. The existing staff member was promoted to new Storm Water Department on March 9<sup>th</sup>, 2019
11. Truck #615 had some electrical issues and was repaired at Guided Truck and Equipment.
12. Truck #621 had a bad Hydraulic pump and it was replaced.

### **Office, Engineering, and Contracted Work – 3/2019**

- A. Completed the yearend report.
- B. Updated and balanced 2019-2020 budget.
- C. Updated and balanced 2019-2024 Capital Improvements Project (CIP) list.
- D. 2017-2018 remaining funds augmented into current 2018-2019 budget.
- E. Town Manager position posting closed March 15<sup>th</sup>.
  - a. Board Members are reviewing the applications.

## Superintendent Monthly Report

- F. Completed Kingslane permit and submitted to NDOT for final review.
- G. Completed Crosswalks permit and submitted to NDOT for final review.
- H. Provide direction for ADA crosswalk, curb & gutter (C&G) replacement on Lampe Dr.
  - a. We are working with Chase Bank contractors to replace some extra concrete making the area ADA compliant and replace failing C&G.
- I. Contracted out an ADA sidewalk upgrade on Hussman with a 50% 50% cost sharing project between the town and a resident. 120 sf of concrete was repaired at half the cost to the town.
- J. Residents in Heybourne Meadows have been hiring landscapers to improve their back yards. The landscapers have been going out into the open space, removing the back fence and damaging the open space dirt slopes along with dragging dirt back into the streets.
  - a. We had the police, code enforcement, and building department involved.
  - b. Most of the conflicts have been resolved with proper encouragement.
  - c. Future rutting and erosion along the slopes is likely due to the traffic.
  - d. **Does the town want to allow gates out the back fences to the open space?**
- K. Worked on a Major Design Review for Maverik convenience store to be built near Heritage Bank. This item will be reviewed by the board on May 7<sup>th</sup> 2019.
  - a. **Does the town want to be responsible for another regional detention basin?**
- L. Meet with the Sheriff and 5 local downtown bar owners about Carson Valley Days safety precautions. The business owners are looking to tone down their expenses.
  - a. No extended party behind the French, Buckeroos and NV Ugly.
  - b. No barricades in front of the bars this year.
  - c. They will be open for business as usual.
  - d. The town will provide additional support if the Sheriff requests it.
  - e. Town staff will be in the next morning to clean up the streets if needed.
- M. Meet with a Boy Scout about installation of 2 Bocci Ball courts in Heritage Park.
  - a. Scheduled scout installation April 7<sup>th</sup>, 14<sup>th</sup>, 18<sup>th</sup> 2019.
  - b. The town is responsible for \$2,479.50 based on previous commitments.
  - c. The town will also provide some degraded granite (DG) for base work and equipment.
- N. Schedule "Sweep the Town" event for April 27<sup>th</sup> 2019
  - a. **The Board and public are welcome to come out and participate.**
  - b. Meet at the Town Hall and work our way down 395
  - c. April 27<sup>th</sup> 2019 9AM
- O. Dog Park at Carrick Detention Pond
  - a. Based on last town board meeting direction we provided gate options to Barry to be cost shared 50% 50% between the town and the resident.



## Superintendent Monthly Report

- b. The gate as positioned in the plan will prevent all public use of the town owned pavement. **It may be more advisable to reposition the gate at the property line between town property and Barry's property.**
  - c. We have \$35,000 budgeted for the project.
  - d. The project will be out to bid in April and awarded in May.
- P. Gardnerville Station
  - a. Rewired the sound system in the building so meetings can be recorded.
  - b. Cleaned up the excess stored electronics making rental of the building more streamlined and secure.
  - c. Repaired bathroom doors to fully close.
  - d. Installed window tint on the front room windows to reduce UV damage to the Shell memorabilia and TV in the front.
- Q. Commercial dump trucks have restarted bringing fill dirt to Heybourne Meadows through Chichester. This route was approved by Douglas County Community Development.
  - a. The Town has received several complaints by Chichester residents.
  - b. Town staff referred the complaints to Douglas County Community Development.
- R. Worked on Slurry Seal project for Douglas Ave area, Sunset Park, and other areas.
  - a. Expected out to bid in April
  - b. May opening of bids
  - c. Award June 4, 2019.
  - d. \$175,000 budgeted for the project.
- S. Updated Chichester HOA on the road maintenance schedule
  - a. We have been street cutting certain areas to reduce the overall future crack widths. While it seems counterintuitive to make more cracks, the test areas have been successful in reducing the overall crack size and head bob effect.
  - b. We have contracted with Superior Asphalt to install 12 pallets of crackfill material in Chichester pending 4 days of clear weather (Tues-Friday). Waiting patiently for Mother Nature to cooperate.
- T. Approved a street closure and drafted the Temporary Traffic Control (TTC) for:
  - a. Artisan & Antiques Festival
  - b. Closing part of Mission and Eddy
  - c. August 17<sup>th</sup> 2019 6am to 8pm
- U. Worked on a draft of Temporary Traffic Control (TTC) for the Great Race entrance into Lampe Park.
  - a. June 23<sup>rd</sup> 2019
  - b. The town does not have an official roll in the event at this time. Expecting a call.
- V. Walmart is repairing the 1 year warranty issues around Carrick Detention Pond.

## Superintendent Monthly Report

- a. The map and schedule is included in this item backup.
- W. Sent 20+ boxes of old paperwork to be shredded per Douglas County information retention policy.
- X. Build grant meeting with the County and FarWest engineering about **Muller Bypass**.
  - a. The county is looking to move forward with preparing for Federal and State grants to build the road.
  - b. They are looking to make the road 45 mph with 10 inline roundabouts.
  - c. Per BOCC direction the road will not accommodate commercial truck traffic.
  - d. They are still in the early stages so these qualifiers may change.
  - e. They will come to the Town Board to present the plan and a letter of support in 2020.
- Y. .
- Z. Because if you make it to X you should finish the alphabet. Busy month.





**THANK YOU ROTARY - 24 FRUIT TREES**

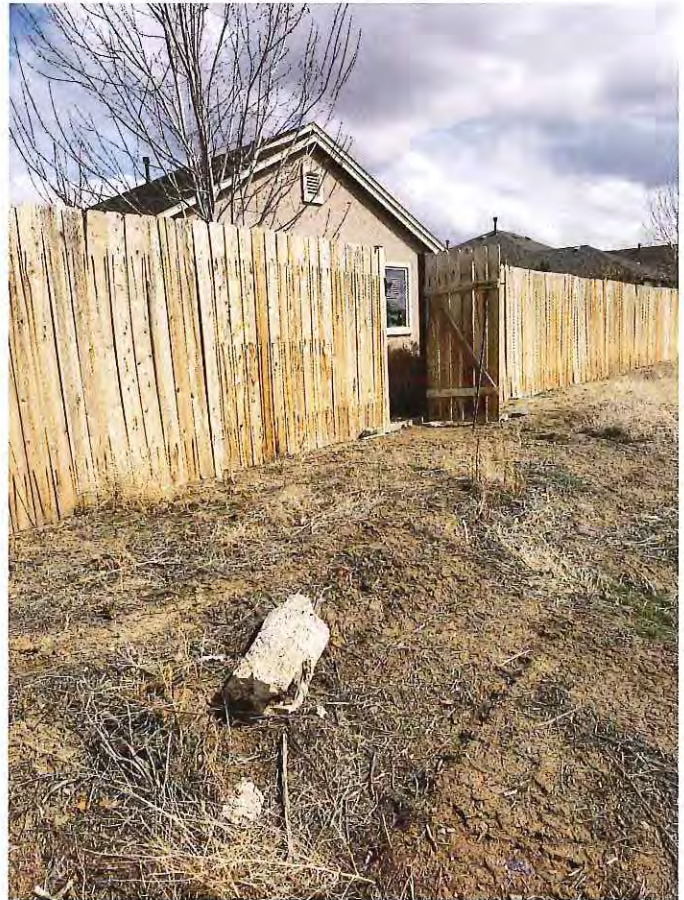


**2017 ARBOR DAY - COME OUT AND CELEBRATE  
WITH US APRIL 26, 2019**





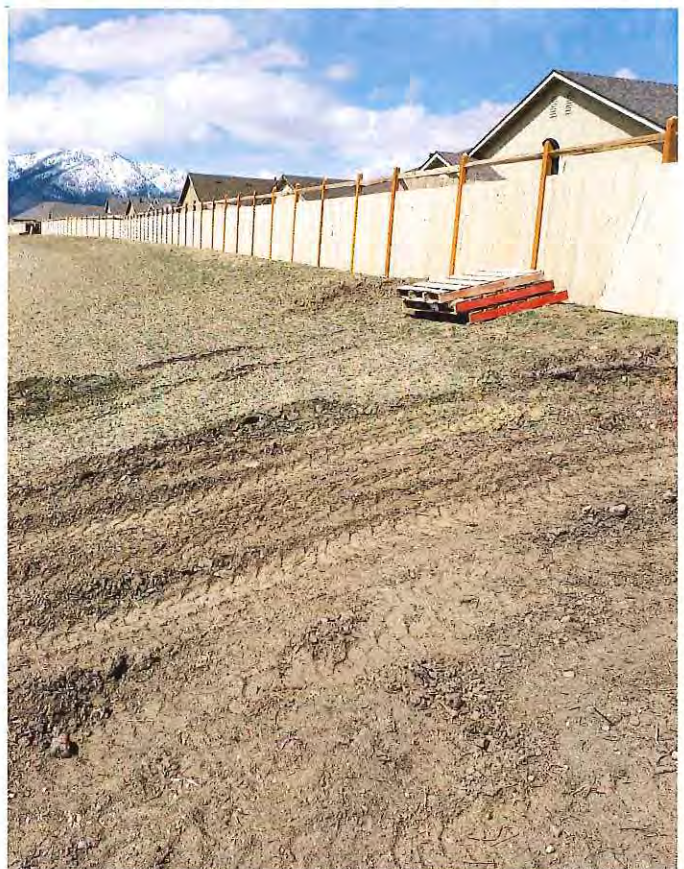
**DEBRIS IN STREET**



**GATES TO OPEN SPACE**



**Altered Fencing**



**RUTS IN SLOPE**



# *Town of Gardnerville Annual Report 2018*





## Table of Contents

|                              |     |
|------------------------------|-----|
| Manager's Message            | 1   |
| Town Departments             |     |
| Admin/Parks & Rec            | 2   |
| Public Works/Refuse          | 3   |
| Fiscal Year 17/18 financials | 4/5 |

### Town Board Members

Cassandra Jones, Chairman  
Linda Slater, Vice-Chairman  
Lloyd Higuera, Member  
Mary Wenner Member  
Ken Miller, Member

Town of Gardnerville  
1407 Highway 395 N  
Gardnerville, NV 89410  
775-782-7134 Phone  
775-782-7135 Fax  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

### Town Staff:

Tom Dallaire, Town Manager  
Carol Louthan, Administrative Services Mgr  
Marie Nicholson, Office Specialist  
Geoffrey LaCost, Town Maintenance Superintendent  
Paula Lochridge, Office Assistant

### Parks & Public Works Staff:

Ryan Clark  
Ron Grove  
Jody Martin  
Mike Plut  
Steve Thompson  
Todd Kubicka

### Health & Sanitation Staff

Craig Tuthill  
Troy Wandler  
Mike Jacobsen  
James McGoldrick

### *The Road We Walked Together*

*Our journey would not have been possible without our board members, staff, and the many professionals who helped our course. Together we have coordinated a number of projects and events over the year.*

# Town Manager's Message



*At the beginning of the year, staff prepares a brief year end report for you (the resident, property owner/business owner), in order to share the accomplishments and projects completed during 2018 and to provide information on proposed projects for 2019.*

*Major highlights for 2018 were:*

- ❖ *Gardnerville Station - the building renovation has been completed. The ribbon cutting was held on December 27 and attended by a crowd of approximately 70. The lights on the station are working and reflect the colors of holidays and other special events. The murals have been put up on the side windows and we have ordered the murals for the garage doors.*
- ❖ *Arbor Day - On Arbor Day 2018, the town, along with Girl Scout Troops 287 and Cub Scouts from Troop 8583 celebrated by planting a Catalpa Tree and an Autumn Blaze Maple in Heritage Park Gardens. Each scout was given a Golden Rain tree, Honeylocust tree or Purple Sage shrub to plant at home.*
- ❖ *Carson Valley Christmas Kickoff - We thank the community for their support of this event. Our staff made 10 dutch oven cobblers that were consumed in a record time of 30 minutes. We changed our fireworks vendor to PyroGuys of Reno. They provide fireworks for the Reno Aces and the Reno Rodeo. We hope you agreed that they provided a great display of fireworks. We appreciate the support of the sponsors (Sharkey's Casino & Gardnerville Health & Sanitation). We continue to need additional sponsorships each year.*
- ❖ *V & C Construction completed the work on the town maintenance yard improvements, Toiyabe Avenue storm drain improvements and the pedestrian walkway extension from Toler to Raley's with 8' sidewalk.*
- ❖ *Online customer service survey - The fifth survey was conducted and the free trash service drawing held at the Christmas Kickoff event was awarded to Denise Duzan. Congratulations! We thank everyone who participated in the survey and for supporting our effort to supply residents with excellent customer service.*

*Upcoming Projects for 2019*

- ❖ *Kingslane sidewalk - Curb, gutter and sidewalk repair and replacement at Kingslane Mobile Home Park*
- ❖ *Crosswalk beacons - Adding rapid flashing beacons for pedestrians at the S curve, High School Street and Mill Street.*

*On behalf of the Gardnerville Town Board and staff, our sincerest thank you for living in and doing business in Gardnerville during 2018 and best wishes for 2019. Please feel free to contact the town administrative office at 775-782-7134 with any comments or suggestions of projects you would like to see the town pursue or areas you would like to see improved.*

*Sincerely,*

*Tom Dallaire*

*Gardnerville Town Manager*



# Administration/Parks

## Administration

Town Administration provides overall support for town operations and serves as point in ensuring the town board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, temporary traffic control and public communications.

a. Main Street Gardnerville celebrated 10 years and is still the only official Main Street program in Nevada. They are now an official 501c3. Debbi Lehr is the Main Street Executive Director. Main Street Gardnerville is the driving force behind the flower basket program (flower baskets along 395 in the summer). The town assists Main Street in maintenance operations of the flowers..



## Parks and Recreation

The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for town activities.

- a. Received the "Tree City USA" recognition for the 14th consecutive year.
- b. The thirteenth season of Movies in the Park continued with four great movies (*A Dog's Purpose*, *Beauty & the Beast*, *Despicable Me 3* and *Cars 3*) for residents and visitors to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses: Alex Uribe/State Farm Insurance, Bodywise Physical Therapy, Carson Valley Medical Center, D'Ascoli Orthodontics, Grand Prix Express Car Wash, I & D Consulting, ReMax Realty Affiliates and Sharkey's Casino. We appreciate their support.
- c. On Arbor Day 2018, the Town, along with Girl Scout Troops 287 and Cub Scouts from Troop 8583 celebrated

by planting a Catalpa tree and an Autumn Blaze Maple in Heritage Park Gardens. Each scout was given a tree or shrub to plant at home.

d. Other annual events held at Heritage Park included; July 4th Freedom 5k Fun Run and Carson Valley Pops concert. Splash Dogs held their local event at Heritage Park. Water for the pool was donated by the Gardnerville Water Company.

e. The Gardnerville Christmas Kickoff crowd was entertained by the Sierra Bell Ringers, All About Dance Kids, Dance Workshop and Silver Belles Carolers. The decorations on the pavilion featured some new decorations that were incorporated into the light show and the finale was provided by PyroGuys of Reno. The weather was a little unpredictable but we made it through another year.

f. The Town of Gardnerville/Main Street Gardnerville had another float in the Parade of Lights with the Silver Belle Carolers and brought Santa Claus along for the ride.

g. Boy Scout Dominic Jackson and his crew constructed a lifesize chess and checkerboard in Heritage Park Gardens. The lifesize chess and checkers are available to residents.



Purchased a new John Deere Gator to replace the old one. This will help with watering the flowers along Hwy 395.

- i. A lightly used John Deere Gator was purchased to implement a weed management program. This lets us access areas we have difficulty getting to with the truck mounted sprayer.
- j. Staff members completed additional arborist training, flagging/traffic control certification, and irrigation optimization depending on the requirements of the department.
- k. Staff planted annual flowers in high trafficked areas around town. The annual flower planting locations are Waterloo Islands, Arbor Gardens mailboxes, and Gilman/Chichester corner.
- l. New water efficient flower pots were tested at the town maintenance facility. These new pots may reduce our water requirements from 14 times a week to 2 times a week. This would be a huge savings of time, effort, and money. In 2019 the pots will be tested again but under real world conditions.
- m. Four park benches were refinished in Heritage Park with the help of the Girl Scout troop.



# Public Works/Health & Sanitation

## Public Works

The Public Works Department maintains 42.5 + lane miles of local streets, the Town's storm drain conveyances, controls weeds within the public right-of-way, provides snow and ice control in bad weather, and all other maintenance associated with the street network. Review of development projects is done by the Town Manager/Engineer, while design of road maintenance and repair projects is provided by both the Town Manager/Engineer and the Superintendent Town Public Works.

### Town Projects:

- The Gardnerville Station building renovation is complete. It is available to rent on the same basis as Heritage Park. This is a great location to have staff training, board meetings, or community signups as it is centrally located and extremely visible.
- Maintenance yard improvements are complete. These improvements provide additional secured parking for equipment, visual shielding from US 395, improved storm drainage, and a second exit from the maintenance yard.
- Southgate Drive was reconstructed due to the failed road base. The base was replaced and the road rebuilt.
- The town partnered with Ted Borda and Nevada Resource Conservation Service to improve the drainage along Hussman installing over 400 feet of additional storm drainage pipe.
- Crack filling was partially contracted out to Superior Asphalt this year. They completed crack filling operations in the industrial area, Arbor Gardens, Stodick Estates, and part of Carson Valley Estates. Crack filling by town staff was completed in old town, Gardner Park, and Heritage Park areas.
- The Christmas light show was improved with a new controller and lighting type on the tree for the pavilion. The system worked great for the Christmas Kickoff.

### Completed Development Projects within the town

- Heybourne Meadows, formerly known as "The Ranch", completed phases II C, II D, and started phase II E.
- The Esplanade is almost complete and is expected to be finished early 2019.



c. A 5-10 acre pond was built in the open space behind

Heybourne Meadows. Finishing touches still need to be done but there will be a walking trail around it along with bubblers in the pond to keep the water fresh. The town's parks department will maintain the area after completion when the basic amenities are finished.

- A manufactured home development was approved by the town board behind Walmart. This project is still progressing through the Douglas County application process and is expected to come back to the town board for additional review.
- Multiple multifamily development projects were approved by the town board near Rite Aid. There is currently a shortage of housing in the valley and the developments are expected to help fill these needs.
- Chase Bank is being built on the corner of Lampe and US Hwy 395.

## Health & Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

- Fifth online Town Customer Service Survey was completed by residents and a raffle held for a year's free trash service was awarded to Denise Duzan. We thank everyone for filling out the town survey. Stay tuned to the town website for the 2019 customer service survey/trash raffle.



DENISE DUZAN -  
WINNER OF A YEAR'S  
FREE TRASH SERVICE

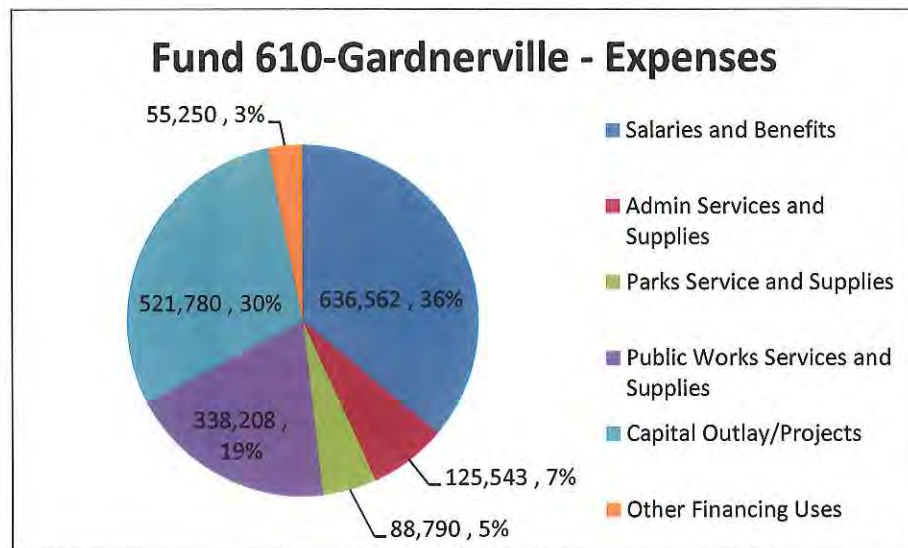
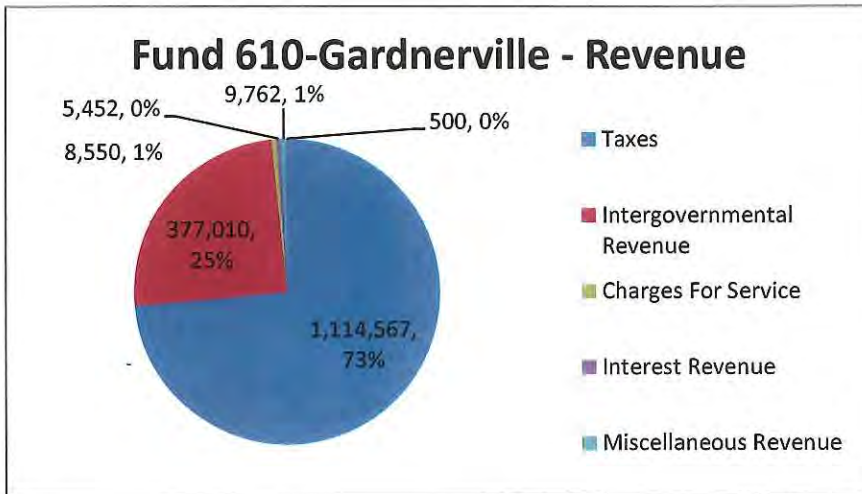
- Recycling pilot program successfully accumulated enough data to determine overall costs for the town. The recycling program was not implemented due to the extreme costs and rate increases. There are several dropoff locations for recycling in the valley currently.
- Continued maintenance of all town vehicles.



# Town General Financial Information

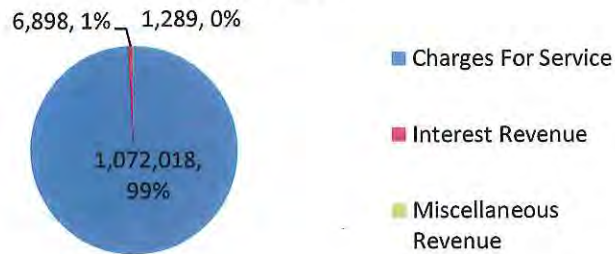
## 610 Fund – Town Administrative Fund

Administration, Parks & Public Works is covered by this fund

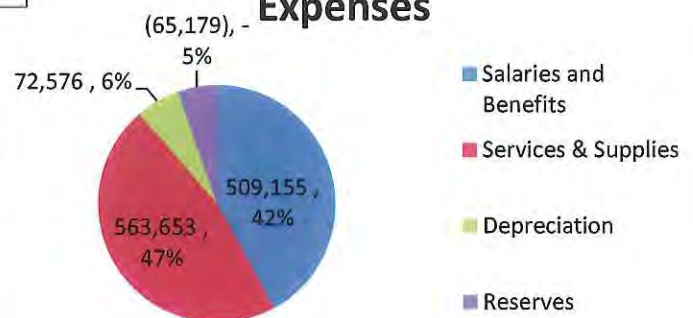


611 fund – Health & Sanitation Division - Enterprise fund that operates the trash service

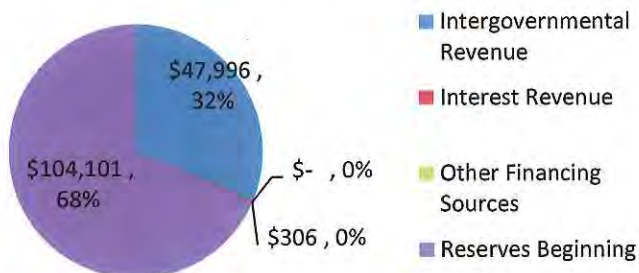
### Fund 611-Gardnerville H&S - Revenue



### Fund 611 - Gardnerville H&S - Expenses

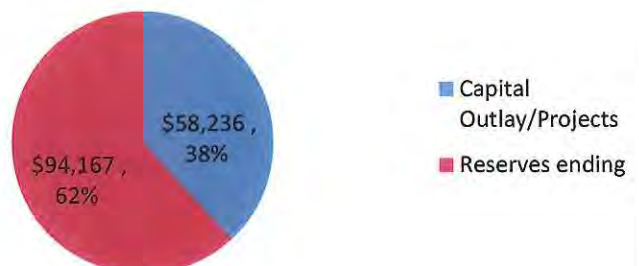


### Fund 614 - Gardnerville Capital Projects/Equipment - Revenues



614 Fund – Capital Projects Fund – covers some capital purchases on property, vehicles or equipment

### Fund 614 - Gardnerville Capital Projects/Equipment - Expenses





# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2. **Recommended Motion:** Based on board discussion.

**Funds Available:** ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 2, 2019

6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued



## EXECUTIVE DIRECTOR MONTHLY STATUS REPORT

March 19, 2018 5:30 PM

This report provides a brief overview of operations of Main Street Gardnerville program.

### MONTHLY SUMMARY

- **Financial**
  - Working with Patti on new procedures and reports
  - Will meet with each committee chair to clarify classifications
- **Membership**
  - 76 Members
- **Social Media**
  - **Twitter:** 535 to 545 followers; increase of 10 follower(s)
  - **Facebook:** 3,585 to 3,633 followers; increase of 48 follower(s)
  - **Instagram:** 739 to 758 followers; increase of 19 follower(s)
  - **Alignable:** 49 to 52 followers; increase of 3 follower(s)
- **Database**
  - Currently building and setting up database (Maestro)
- **Square Space Marketing E- Mails**

|                                | <b>Open Rate</b> | <b>Click Rate</b> |
|--------------------------------|------------------|-------------------|
| ◦ Gala Invite & Nominations #1 | 32%              | 5%                |

### OLD BUSINESS

- 2019 Accreditation, turned in.
- 501 c 6 will take approximately 6 months to dissolve
- Working on grants with HPG for fencing (Home Depot & Lowes)
- Received grant from Nevada Main Street Program for Fall Fest Highway banners
- Presenting to TOG Board in March and will request annual contribution
- Presenting to the County Commissioner's in April

### NEW BUSINESS

- NV Assembly Bill 104 for the continuance of the NV Main Street Program has been deemed exempt. This simply means there is no set date by which it must be heard and that the Assembly has until the end of the session to hear it.
- Requested full \$45,000 in support from Town of Gardnerville
- Finished and launched new website saving us \$700 for year (already has 75 visits since 3/8/19)
- Sent 1st Marketing email through Square Space
- Sent 1st Biz Blast through Square Space (3/15/19 after report)
- Canceled agreement for Rubald Consulting saving us \$250 for year
- Canceled agreement with Constant Contact saving us \$500+ for year
- Switched email, domain, website, service and marketing emails to Square Space for a total of \$280.80 for one year, saving us
- Do we want to host a Chamber Coffee or be the Chamber Business of the month, see attached information?
- Signatures for State Main Street Program Agreement
- PLEASE VISIT OUR NEW WEBSITE & GIVE FEEDBACK, THANK YOU.

**MARK YOUR CALENDARS- SEE ATTACHED**