



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Ken Miller, Board Member  
Mary Wenner, Board Member  
Mike Henningsen, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, August 6, 2019

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on July 31, 2019 or before the third day prior to the meeting date, by Eunice Gil-Salinas

Signed: *Eunice Gil-Salinas*, in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 10:57 A.M.

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 11:04 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 11:17 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 11:30 A.M. and on the Internet at <https://www.townofgardnerville.com/>

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation offered before the official start of the Board meeting shall be a voluntary offering of a private citizen. Attendance and participation in any invocation is not required. The views expressed are not necessarily views of the Board, have not been previously reviewed or approved, and shall not impact the business of the Board."

### INVOCATION - Pastor John Scheuermann from Trinity Lutheran Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Erik Nilssen, P.E., Town Manager

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

A. July 2, 2019 Regular Board meeting



**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Town Board Members or any member of the general public wishing to discuss any Consent item or items may request to have the item or items moved to the Administrative Agenda for further discussion. When items are moved for discussion, they will be placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve July 2019 claims.
4. **For Possible Action:** Approve Gardnerville Special Event Application for the Artisans & Antiques event scheduled for August 17, 2019, 10:00 a.m. to 5:00 p.m. to be held at 1235 Eddy Street with partial road closure of a block of Eddy Street.
5. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the Artisans & Antiques event scheduled for August 17, 2019, 10:00 a.m. to 5:00 p.m. to be held at 1235 Eddy Street with a partial road closure of a block of Eddy Street.
6. **For Possible Action:** Approve a Gardnerville Special Event Application for the Annual Carson Valley Sertoma Oktoberfest scheduled for September 8, 2019 in Heritage Park from 9:00 a.m. to 6:00 p.m.
7. **For Possible Action:** Approve expenditure of \$60,003.00 to Verdek LLC for EV Charging Station, shipping and support, to be reimbursed by NV Energy's Electric Vehicle Charging Station Grant Agreement dated 5/2/19.

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

8. **Not For Possible Action:** Introduction of Matthew Bruback, new Executive Director of Main Street Gardnerville.
9. **For Possible Action:** Discussion regarding possible elimination of convenience fees associated with the payment of the Town's Health & Sanitation bills by credit card; with public comment prior to Board action.
10. **For Possible Action:** Discussion and direction to Town Staff prioritizing the implementation actions and related projects identified in the 2018 Plan for Prosperity; with public comment prior to Board action.
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for July 2019.
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for July 2019.
13. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

**Adjourn**

**Movies in the Park – August 9 – Mary Poppins**

**Third Thursday Wine walk – August 15, 2019**

**Artisans & Antiques – August 17, 2019**

**Main Street Mingle – August 22, 2019**

**Next monthly board meeting September 3, 2019**