



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chair  
Lloyd Higuera, Vice Chair  
Ken Miller, Board Member  
Mary Wenner, Board Member  
Mike Henningsen, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, April 2, 2019

4:30 p.m.

Gardnerville Town Hall

**INVOCATION** – Pastor John from Trinity Lutheran Church gave the invocation

**4:30 P.M.** Chairman Slater called the meeting to order and made the Dertermination of a Quorum

**PRESENT:**

Linda Slater, Chairman  
Lloyd Higuera, Vice-Chairman  
Mary Wenner  
Ken Miller  
Mike Henningsen

Jennifer Yturbide, Town Counsel  
Carol Louthan, Acting Town Manager  
Geoff LaCost, Maintenance Superintendent  
Marie Nicholson, Office Specialist

**ABSENT:**

**PLEDGE OF ALLEGIANCE** – Lloyd Higuera led the Pledge of Allegiance

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Higuera/Wenner to approve the agenda**

**Upon call for the vote, motion carried**

No public comment

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

- A. February 12, 2019 Special Board meeting
- B. March 5, 2019 Regular Board meeting miller-dallaire to get back to us on budget, modify motion to include, miller second unanimous

Mr. Miller wants to amend the minutes of 3/5 on item #14 under the budget items. He asked a question about what the exact amount was we were doing for Main Street this budget cycle. The answer from Tom Dallaire was that he would have to check into it and get back to us on these items at this meeting. That was not included in the minutes.

**Motion Higuera/Miller to approve the previous minutes with the correction to item #14**

**Upon call for the vote, motion carried**

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.  
Approved.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.  
Approved.
3. **For Possible Action:** Approve March 2019 claims.  
Approved.
4. **For Possible Action:** Discussion on Proclamation 2019-03 recognizing April 26, 2019 as Arbor Day, with public comment prior to Board action.  
Approved.

Motion Higuera/Miller to approve the consent calendar

No public comment

Upon call for the vote, motion carried

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5. **For Possible Action:** Presentation by Girl Scouts Natalie Mahler and Taylor Wagner on a Silver Award Project that would contribute a water fountain amenity to the proposed dog park at Carrick/Grant detention pond, APN 1220-10-101-003; with public comment prior to Board action.

We are cadet girl scouts, working on our silver award and we want to help our community. This is the highest award a middle age girl can earn in girl scouts. It gives us chance to do big things and give back to our community. We would like to purchase and install a dog/people water fountain for the Town of Gardnerville's new dog park. If dogs are exercising in the park they get dehydrated and their owners might not have water for them. If we work to get the water fountain the dogs and humans won't get dehydrated. Dehydration is a very serious issue for pets and people, especially in the hot summer months in our desert climate. Animals are important and their health is too. The following slides are some research on different models of dog and people outdoor water fountains. The information is in the handout; the slides showed different models, the location of manufacturer and prices. Western Nevada Supply has negotiated for us with the Sparks manufacturer to supply their fountain to them at a lower price. Plus Western Nevada Supply is taking an additional \$500 off their cost. It's cost will be \$2440. But if you decide not to purchase the Haas model they will give us \$500 for any model we choose. Breakdown of models is in the handout along with warranty information. There may be concerns about dogs drinking from a communal dog fountain. There are very few communicable diseases spread directly by mouth. Intestinal germs are spread fecal to oral. There are other diseases that are spread through the respiratory tract via coughing and sneezing. We are very excited to be a part of the new dog park project and double excited to make the dogs/people more comfortable. Sagebrush Plumbing has agreed to donate the plumbing installation of the fountain. Some questions we have for you: what is the time line of the installation and are there any funds available to offset the price.

Mr. Miller asked who would be responsible for the maintenance of the fountain after it's installed? The answer is the Town of Gardnerville.

No public comment.

Mr. Miller asked about the cost – are funds available from the Town of Gardnerville?

Mr. LaCost said there are almost always funds available, it just means we would have less in a different project or in something else. He asked if the girl scouts have done any fundraising other than the \$500 donation from Western Nevada Supply and the installation?

The girls scouts said they currently have a fundraiser going on that is called "Egg My Yard" – people can order eggs to be placed in their yard the night before Easter.

Ms. Jennifer Yturbide said that the way it's agendized it's a contribution so if the board were even contemplating some kind of contribution it would have to be at a different date so that we could agendize it properly.

Mr. Miller said that the fencing is going out to bid – he would like to see those bids come back and see if we have money left of the \$35k the money we allotted for fencing and other improvements around the park. That is on the May agenda.

Public comment

Ms. Katie Molina/troup leader said they are working on other fundraising events to participate and to earn money before the project has started. And also looking at other grants. She's been talking to other individuals within the community about possible grants for them to apply for. They seem pretty positive.

Mr. Henningsen asked if Ms. Molina has gone to any parks & observed these in action?

Ms. Molina and the rest of the girl scout group had not. They've seen fountains online. Ms. Molina has used fountains at dog parks in Arizona - she'll look in Reno & see what there is.

Mr. Henningsen asked if freezing is an issue here? He's curious about other people's experience is in the northern Nevada area.

Ms. Molina said she can talk to the company that builds them in Sparks and see if they have any locally planted and go take a look. And ask them if there's any issues for freezing or dog urinating into the drinking area. She'll contact them and ask and get back to board.

Pastor John said that Lake Piaso dog park in Hidden Valley Regional Park placed them outside of the fenced in area so that dogs are technically supposed to be on leashes where the dogs have access. That eliminates some of the problems of dogs lifting their leg on them. The only issue has been that often the city didn't turn on the water to them in time for dogs and humans to get usage. But the fixtures are amazing and work well. He used it for 6 years and they were all good. People turn them on for the dogs so it's completely on demand.

Mr. LaCost said we do turn the water off at Carrick Pond during the winter around November – today we turned the water back on, that's the cycle we follow. We would put a sign up that the water is off.

Ms. Wenner thanked the girls for their donations and for doing this, she volunteers at animal shelter and knows how important water is for the dogs.

Ms. Michelle Mahler, Natalie's mom & troupe leader, said she's done a lot of reading about them and she found that the freeze resistant model is \$1000 more. She talked to Mr. LaCost and he didn't think it would be a problem shutting water on and off. The way the water works, usually when they push it to drink, the doggy water fills up and slowly drains so they don't have to hold it down so there's no problem with it filling up and overflowing.

No public comment

Mr. Higuera said the board likes project but will have to table this.

**Motion Higuera/Miller to table the water fountain amenity proposed until the fencing estimate comes in and we have a better look at our finances**

**Upon call for the vote, motion carried**

- 6. For Possible Action: Discussion to approve/accept a NV Energy Custom Grant for an electric charging station at Gardnerville Station. Projected overall cost of project \$203,535.00, with a grant amount of \$188,535 and a town contribution of \$15,000 and authorize the chair to sign the grant acceptance; with public comment prior to Board action.**

Mr. Lacost said were awarded the NV Energy grant. It will provided a quick charge. He discussed the costs and grant amount. NV Energy will take some additional money off their charges rather than giving us money and then billing us. Bid openings are in July, construction in September, opening in October. The site work isn't done yet so

we'll have to set up a temporary place for it until the site work for the entire project is funded. But we will have a charging station over there this year if you accept the grant.

No public comment

Mr. Miller asked if temporary meant it would still be on the side of the gas station.

Mr. LaCost said it would be on the side of the gas station, there is a map in the handout. As of Friday 2:30pm we didn't have acceptance yet, and so I didn't have all the information. So this is the information that was provided to us today. The charging stations are designed to be out front but as a temporary set up it will probably be closer to the right side of the building until we get the site work done, then will move out toward the island in front.

Mr. Henningsen asked if we would any ties to the cost of charging? Would we pay for people to charge their cars?

Mr. LaCost said the grant provides the station, the electric getting to it, the 3-phase power - the board would have to decide if town would pay or if it would cost the customer. It costs about \$1.50 every time someone charges up at Eddy Street. High speed charge is a significant upgrade so may need to charge customers - normally customers would use a credit card.

Ms. Louthan said that we agreed to pay for charging at Eddy Street for 5 years, after that it will go to charging the customer.

Mr. Lacost said this design is for a 2 charge – we could add more islands if it's successful.

No further public comment

Mr. Miller asked about funding.

Mr. LaCost said the whole thing is \$203k, we budgeted \$15k this year. NV Energy will charge themselves \$35k to do the design work on the poles. That brings to cost down to \$153k if there are no change orders for unusual circumstances, which the grant will cover. Our expense will be \$15k.

Ms. Yturbide said there is an agreement that was attached to the documents that were received today. She pointed out to the board that there is a provision for 5-year maintenance agreement by the board, so you would be entering into a 5-year maintenance agreement with a company approved vendor which would be a potential additional cost.

Mr. Higuera said this is one of the amenities that we want to offer to the public – it's part of the plan. And we're getting a pretty good deal for not that much money.

**Motion Higuera/Miller to approve to accept the NV Energy Custom Grant for an electric charging station at Gardnerville Station. Projected overall cost of project \$203,535.00, with a grant amount of \$188,535 and a town contribution of \$15,000 and authorize the chair to sign the grant acceptance; with public comment prior to Board action.**

**Upon call for the vote, motion carried**

**7. For Possible Action: Discussion on outstanding projects:**

- a. Hellwinkel Shop - Phasing, engineering, construction
- b. Hellwinkel Barn – plans (plans needed for grant applications), phasing, construction, materials
- c. Fronton/Office – put on hold
- d. Gardnerville Station storage – plans, materials, cost estimate

Mr. LaCost went over the information included with this agenda item. Better security cameras/motion detecting lights were discussed.

No public comment

**Board direction is that priorities should be (a) Hellwinkel Shop – Phasing, engineering, construction and (d) Gardnerville Station storage – plans, materials, cost estimate**

- 8. For Possible Action: Discussion on tentative budget development for Fiscal Year 2019/2020 including, but not limited to:**
- Discuss capital improvement projects for fiscal year 2019-2023;**
  - Review preliminary budget for 2019-2020, including review of the revenue estimates, and itemized expense with detail and other matters properly related thereto; with public comment prior to Board action.**

Mr. LaCost went over the information included with this agenda item (a)

-rapid flashing beacons-we're waiting on right-of-way from NDOT to finish out, we have submitted the permit so when the right-of-way comes back we'll be ready to go out to bid

-Kingslane sidewalk-engineers estimate went up to \$500k, we signed an agreement with NDOT that if over \$425k we would cover that cost. Ms. Slater asked if we could move part of project to 2<sup>nd</sup> phase? Mr. LaCost said it's all entwined so needs to be one project – after bids come back we'll know where we stand.

-Maple Street storm drainage needs to be done before church paves on Ezel/Gilman.

-CDBG grant for vaults – met with NDOT, Tom Dallaire & Rob Anderson and NDOT verbally agreed to connect to our vault to resolve the storm drainage issues on the 'S' Curve. They said they'd put it in writing. We will move forward with CDBG grant – assuming they allow us to extend it a little so we can get our plans finalized. We had \$200k set aside in the CDBG grant and we need to look back at our engineers estimate to make sure it fits within those confines - otherwise we have to find money from a different project. Jensen Precast will pour these vaults and have them delivered & installed. They'll be a great resource find out exactly what it costs – we want to shoot for \$200k grant mark.

-Ms.Slater asked if we can coordinate with Minden on road work – Mr. LaCost said this isn't cost effective unless we had the same contractor they do, historically that hasn't happened. If a project is over \$200k you have to pay prevailing wage which would increase our cost 10-20%.

-Sidewalk repair & ada upgrades– we've used nearly all the money we had set aside for this year – 60k was helpful this year, set aside \$40k for next year. The French wants sidewalk in front of her place replaced (from Historian to Gilman), it's not in this year's budget but maybe can set aside some money for next year or move money from another project to do this – Ms. Slater said that pushing it out another fiscal year might give the owner a chance to save some money and partner with us. Ms. Wenner asked about NDOT paving that was supposed to come down Hwy 395 on the curve, that's when we were going to do the sidewalk. Mr. LaCost said NDOT pushed this down to 2022. Mr. Miller and Ms. Slater asked if NDOT is going to keep up with the potholes on Hwy 395? Mr. LaCost said to call NDOT about potholes-they are a safety concern. Ms. Slater wants the July newsletter to highlighted when NDOT repaving is scheduled and give the name and phone number at NDOT that residents can call if they have concerns - residents need to know this isn't a town or county project. 'S' Curve reconfiguration isn't an NDOT priority per Lee Bonner's conversation with Tom Dallaire.

-We don't have the money in this CIP to do the site work at Gville Station yet. The board agreed that gravel is okay for now until money is budgeted. Ms. Slater asked Ms. Louthan to identify why the gas station isn't complete yet in the newsletter. Mr. Miller said that the gas station is a huge improvement but it may be another 5-6 years before we can improve the parking lot.

-Every project is separate at the Hellwinkel shop so all the improvements aren't tied to each other – we can pick and choose what we spend to make the shop usable.

#### Public comment

Mr. Glenn Linderman asked if realign sidewalk at 'S' curve why would you have to add asphalt? There's a white line that the trucks are supposed to stay in. Mr. LaCost said that instead of truck trailers tracking on sidewalk as they are now, they would track on asphalt. The NDOT right-of-way goes to the back of the sidewalk. Even if we moved our sidewalk, curb and gutter back to the back of NDOT's right-of-way, which is about where we're going to put it, anything that's in the right-of-way we would still have to restore to NDOT standards. So we'd put asphalt and 12-18" of base and compaction test – because we're moving what's already there.

Ms. Lisa Granahan/Economic Vitality Manager with Douglas County said that usually each year in June NDOT comes to the County and goes over what their work plan is for the upcoming year and ask for input. They also ask for

input on upcoming priorities. This would be a great time to communicate with commissioners ahead of time and maybe send someone to that particular commission meeting so that you can give comment about how important that is to the town and why.

No public comment

**2023 Motion Higuera/Wenner to approve part (a) Discuss capital improvement projects for fiscal year 2019-**

**Upon call for the vote, motion carried**

Ms. Louthan went over the information included with this agenda item (b)

-1<sup>st</sup> column shows changes from last month which she highlighted. We had more of a projection from state – an additional \$64k.

-She highlighted other changes – salaries, wages and benefits are put in by finance, we don't control changes. The rest remained the same.

-Ms. Slater asked about the page 9 agreement – Ms. Louthan said there's an agreement to give Main Street Gardnerville \$45k for 2 years – this was signed in 2017. Ms. Louthan said this would be the last year.

-Ms. Louthan directed the board to ignore a few items that were taken out of 926 instead of 921 – there are notes in the board packet.

-Splash dogs was removed because he never got back to us – he has since responded and still wants to do the event. Support was taken out of budget – we can put it back in if you still want to support them. From Debbi Lehr's Main Street Gville report last month they do not create any kind of help for the businesses. Ms. Wenner said when she was walking through the park at Splash Dogs last year or the year before they said there were 65 people eating at the JT. Mr. Miller said he also heard that Sharkey's did well on some of the breakfast times. We had \$1500 for the summer event and \$2500 for the fall event. Ms. Slater said that for the business is brings in she wants to put it back on. Mr. Higuera agreed that it's a good event. Mr. Miller said he hasn't heard any negative comments on it. The board agreed to add it back in to the budget.

-On page 17 we added \$17k for repair of public works equipment because it's getting old

-We added money to vehicle maintenance. We hadn't used them for two years but we're starting to use them again since things have changed.

-On page 17 we took money out of cemetary storm drain because Tom said we wouldn't have enough money to do it, put on wish list.

-Crack seal, added more in case we want the company to come back and do more crack sealing-increased for \$29k to 46k, we could take money out of this if wanted to do something else.

-Major repair and maintenance changed from \$115k to \$155k in case we want to do more ada sidewalk/concrete, we could take money out of this if wanted to do something else.

-Capital projects changed because we moved \$10k of the sidewalk money out, they don't consider that capital. The money was moved into major repair and maintenance.

-611, 613, 614 no changes

-No further projects to add at this time

No public comment

**Motion Miller/Higuera to approve review of preliminary budget for 2019-2020, according to the changes made by town staff.**

**Upon call for the vote, motion carried**

- 9. For Possible Action: Approve right of way acquisition agreement dated March 27, 2019 from Jerry Feldmiller, APN 1320-32-717-001, and authorize the town representative to present to the County Commissioners for final approval, with public comment prior to Board action.**

Ms. Louthan said this was brought back from last month. Ms. Yturbide gave us a new agreement that has been signed, the certificate of trust has been provided. These will be submitted.

No public comment.

**Motion Higuera/Miller to approve right of way acquisition agreement dated March 27, 2019 from Jerry Feldmiller, APN 1320-32-717-001, and authorize the town representative to present to the County Commissioners for final approval**

**Upon call for the vote, motion carried**

- 10. Not for Possible Action: Discussion on the Town Attorney's Monthly Report of activities for March 2019.**

Per her report Ms. Yturbide reviewed agenda, had communications with staff, reviewed Race contract and other items on the agenda, reviewed Feldmiller agreement and certificate of trust and made changes so the proper people were signing, looked at Gville Station grant agreement, and an employment matter was also discussed.

- 11. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for March 2019.**

The board had no questions on the report.

- 12. Not For Possible Action: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.**

Carson Valley Art Coucil – Ms. Wenner reported that they are skipping every other month so no March meeting. Two concert series are coming up in April.

Nevada League of Cities – Ms. Slater reported that she was gone last month but they've been busy monitoring bills – 1-2 through 1-4 have been inserted into the board packets. The bills are coming along. Diesel tax may benefit the town but that isn't fair – it is going to the county, that's where the support is. Teleconference this coming Thursday so Ms. Slater will get back to the board next month.

Main Street Gardnerville – Mr. Higuera reported that the board has grown to 9 members, they took on 2 new members last month - Melody Felice has accounting background will likely become treasurer, and Sharon Owens Alvey is another volunteer that is now on the board. Flower baskets already sold 37 only 31 left to sell. Main Street will close down USDA revolving loan because of the amount of paperwork, plus they have to have a separate board to review the applications. There hasn't been much participation so instead they will refer people to Northern Nevada Support group who does the same thing, but they do it all internally. There is only one outstanding loan so once it's paid off they're going to close that revolving fund program and the money will go back to USDA.

**2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

No public comment.

Meeting adjourned at 5:59 p.m.

**Respectfully Submitted,**

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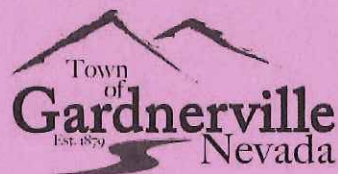
Linda Slater, Chair

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Carol Louthan, Interim Town Manager

# Gardnerville Town Board

## AGENDA ACTION SHEET



**1. For Possible Action: Correspondence**

**2. Recommended Motion: Receive and file**  
**Funds Available:** ☐ Yes ☒ N/A

**3. Department:** Administration

**Prepared by:** Carol Louthan

**4. Meeting Date:** May 7, 2019

**5. Agenda:** ☒ Consent ☐ Administrative

**6. Background Information:** See attached.

**7. Other Agency Review of Action:** ☐ Douglas County ☒ N/A

**8. Board Action:**

☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued

For more information, contact:  
Danny Cohn, 402-473-9563  
dcohn@arborday.org



FOR IMMEDIATE RELEASE:

### **Arbor Day Foundation Names Gardnerville Tree City USA**

Gardnerville, NV, was named a 2018 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Gardnerville achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, president of the Arbor Day Foundation. "Additionally, recognition brings residents together and creates a sense of community pride, whether it's through volunteer engagement or public education."

Trees provide multiple benefits to a community when properly planted and maintained. They help to improve the visual appeal of a neighborhood, increase property values, reduce home cooling costs, remove air pollutants and provide wildlife habitat, among many other benefits.

More information on the program is available at [arborday.org/TreeCityUSA](http://arborday.org/TreeCityUSA).

**About the Arbor Day Foundation:** The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at [arborday.org](http://arborday.org).

# Watershed Connections

*Delivering News to the Carson River Watershed Community*

*Last Lakes, photo by Debbie Neddenriep.*

## 2019 Carson River Water Year Outlook

*By Shane Fryer*

Welcome to 2019! Spring has sprung in the Carson River Watershed and with it many questions about what the early season runoff will look like. You're not the only person looking for this answer. It's a big question for county managers, our agricultural community and recreational boaters just to name a few. While we don't have a crystal ball, we do have data!

Three key factors affect the timing and magnitude of the Carson River's peak spring runoff. The first factor is "snow water equivalent". This is a measure of the available water in the Sierra Nevada Mountain's snowpack accumulated over the last 6 months. Sierra snowpack is the most important water source for our communities. Understanding how much and when the water will come down the mountain is important. Not enough and we have a drought. If it melts too quickly it could flood. Luckily for us the "Natural Resources Conservation Service" or NRCS has their "[Snow Survey Program](#)". This program provides mountain snowpack data and streamflow forecasts for the Carson River

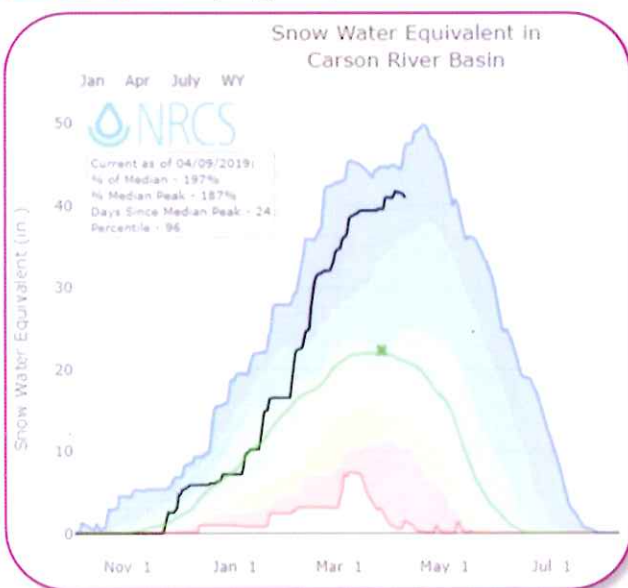
### Inside this Issue:

- 2 Interactive CRW Map
- 3 Andy Aldax Award
- 3 A Watershed Welcome
- 4 Happy Trails
- 6 Happy Earth Day!
- 7 Water Year Outlook
- 8 The AmeriCorner

Watershed and for all the Western United States. Here's a link to their latest Water [Supply Outlook Report](#) (As of April 1<sup>st</sup>).

If we look at the NRCS's "Snow Water Equivalent in the Carson Basin" graph to the left, notice the 2019 black line currently places our watershed in the 90<sup>th</sup> Percentile. This means compared to the past 30 years of data, the Carson is ranking very high in available water. 2017, an incredible year for snow, sets the upper limit of the graph in purple. Though 2019 has been impressive, we are far from 2017 levels. As of right now we have 40.9 inches of water waiting on the mountains (as of April 9<sup>th</sup>).

The second factor is the "Daily Average Air Temperature" (see page 7). Determining the effect of air temperature isn't as simple. Many variables like evaporation, night time lows, duration of freezing periods and vegetation/shaded area effect the calculation that projects future conditions.



*Graph showing the Carson River Watershed is currently very high in available water (black line) compared to the last 30 years. Courtesy NRCS.*

1-3

*Continued on page 7*

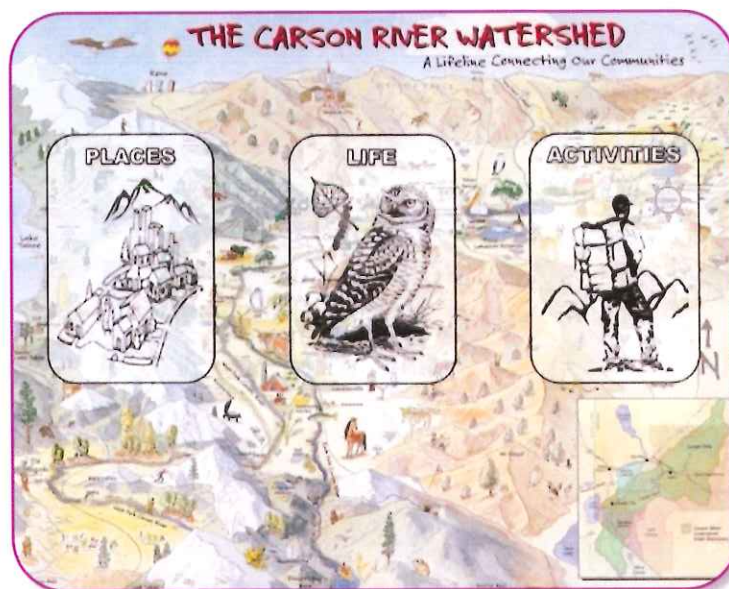
## Carson River Watershed Online Interactive Map

*By Justin Bedocs, AmeriCorps, CWSD Watershed Technician*

The Carson River Watershed has a diverse topography and abundance of ethnicities, history, wildlife, and recreation opportunities. During a watershed-wide survey in 2015, CWSD discovered that 62% of respondents either did not know what a watershed is or that they live in one. After being made aware that they live in a watershed, 70% said that their actions affect the watershed only “a little” or “not at all”. Based on these survey results, CWSD launched our watershed-literacy campaign. This online map is one tool to help reconnect people, especially K-12 students, to their watershed.

Maps help to normalize our surroundings. They provide information on the places we live, work and play, connecting us to our landscape and environment. Maps can raise watershed-literacy by identifying important features that define the watershed like boundaries, local wildlife, places, historic sites and recreation activities.

Production of the online map began in 2016 by CWSD staff. It was a collaborative process informed by the Carson River Coalition, a large watershed stakeholder group. The map was revised to allow CWSD staff to make changes and improvements. The revision was recently



*Visitors can choose between three categories to explore.*

completed by CWSD AmeriCorps member, Justin Bedocs. The project was funded by the EPA’s Clean Water Act Section 319 grant program administered by NDEP. Funding also provided for Spanish translation completed by [Int. Professional Development Services](#) (IPDS).

The online interactive map is based on Greg Brady’s 2003 illustration, “Our Lifeline in the Desert.” It features three categories to explore; places, life and activities (example above). Each button leads to a new page of the base map with clickable pins. When clicked, the pins open a new window containing pictures, text and links describing the feature (example left).

CWSD staff will collaborate with [Sierra Nevada Journeys](#) to develop classroom curricula for all grade school levels. The map provides a great introduction to the Carson River Watershed, encouraging visitors to learn about their watershed and discover new places to explore. As we become more aware of the watershed we live in and all of its amazing natural and cultural resources, we are more likely to become watershed stewards, which in turn benefits watershed health. The online map can be viewed at [www.cwsd.org/watershed/](http://www.cwsd.org/watershed/). [Haz clic aquí para español](#). Explore your watershed today!



*An example of an opened pin, displaying a Mountain Lion. Users can scroll down within the window to learn more.*

1-4

## Introducing Lynn Zonge

2018 Andy Aldax Awardee!

Lynn Zonge is the Carson Water Subconservancy District's 2018 Andy Aldax Awardee for Exemplary Service in Conservation and Protection of the Carson River Watershed. The award, created in 2007, recognizes individuals or organizations who demonstrate a 10-plus year commitment to improve and sustain the Carson River watershed.

Zonge is a specialist in fluvial geomorphology, surface water hydrology and geology of the Sierra Nevada and Great Basin regions. Through her personal drive and employment with Resource Concepts, Inc (RCI), Zonge works on numerous projects in the Carson River and other watersheds. Zonge not only spends her working day protecting the watershed, she frequently provides volunteer assistance to Muscle Powered and the Eagle Valley Trails Committee (EVTC), assisting with sustainable trail design and development. Lynn is an avid outdoor enthusiast and enjoys rafting the Carson River, as she says, "a gem in northern Nevada." Congratulations Lynn and thank you for your dedication to the Carson River Watershed!



*Lynn Zonge is an avid outdoor enthusiast who enjoys rafting the Carson River.*

## Welcome Patricia Tierney!

NDEP Environmental Scientist III



*Patricia returns to Nevada following a year-long AmeriCorps term through Truckee Meadows Parks Foundation.*

Patricia Tierney is the newest Nevada Department of Environmental Protection (NDEP), Environmental Scientist III, replacing Mary Kay Wagner. In 2018, she was an AmeriCorps member and served as a watershed educator primarily in the Truckee River watershed. She is passionate about natural resource conservation, especially water and has a background in biology/stormwater and education. Prior to heading west, she was a Naturalist in Brevard County Florida's working on Environmentally Endangered Lands waterfront conservation properties. Tierney brings municipal, private industry, ecological consulting and contractor experience in watershed education and water quality to her new NDEP position.

Her main outreach/education duties at NDEP will include Project WET coordination, environmental event planning, coordinating and staffing for events like Earth Day celebrations, Truckee River Snapshot Day, grant project oversight and management, and other opportunities to support local efforts with the stakeholders in the area. She looks forward to joining the Carson River Coalition's Education Working Group and participating with you in your efforts. If you would like to contact Patricia, please email ([ptierney@ndep.nv.gov](mailto:ptierney@ndep.nv.gov)) or phone at (775) 687-9454.

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## Happy Trails!

### Trail Recommendations from Around the Watershed



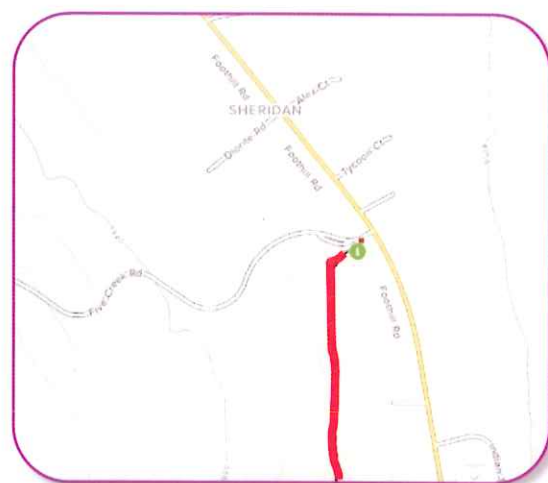
*View of the Carson Valley from Jobs Peak Trail.  
Photo Courtesy Juan Guzman.*

#### **JOBS PEAK TRAIL**

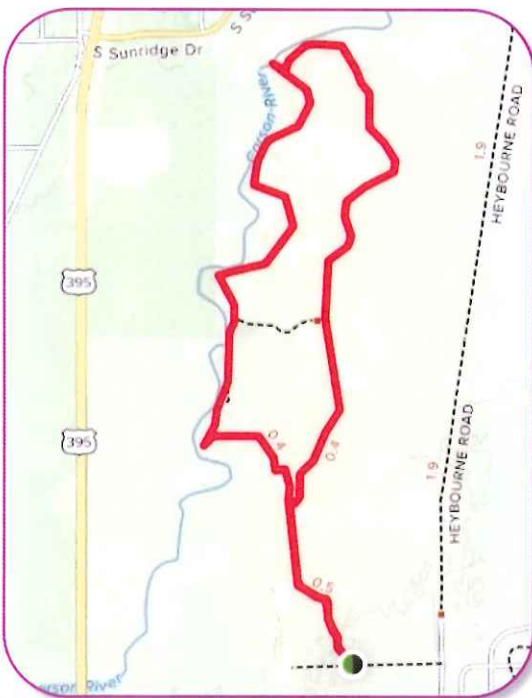
*Recommended by Juan F Guzman, CVTA Vice President*

Jobs Peak Ranch Trail is my personal favorite of the 54 miles of trails planned, permitted, designed, constructed and maintained by the [Carson Valley Trails Association](#), (CVTA). The Trailhead near Sheridan on Foothill Road is well signed and connects to the Fay Luther Trailhead located 3.5 miles to the south.

The first mile from the Jobs Peak Ranch Trailhead has limited shade, travelling through thick areas of big sagebrush.



*Jobs Peak Trailhead Map.  
Map courtesy alltrails.com.*



*Bently Heritage Trail Map.  
Map courtesy alltrails.com.*

#### **BENTLY HERITAGE TRAIL**

*Recommended by Shane Fryer, CWSD*

Explore nearly 5 miles of hiking trail adjacent to the Carson River in the Carson Valley. Near Minden, the Nature Conservancy has partnered with the Carson Valley Trails Association, local Eagle Scouts, and the property owner, Donald Bently, to construct this hiking trail system. The Nature Conservancy has been working here since 2005, when a conservation easement was acquired with funding from Question 1 and the Nevada Department of Wildlife to preserve the incredible floodplain lands that surround the 4 miles of Carson River that flow through the property.

Here, the Carson River winds its way in braided channels, supporting cottonwood gallery's, willows and wetland habitat that sustain many animals and migratory birds. The trail provides visitors with access to these natural areas and to amazing panoramic views. This is both a natural area and a working cattle ranch so the trail is open to hikers only. Horses, bikes and dogs will need to sit this hike out as they're prohibited.

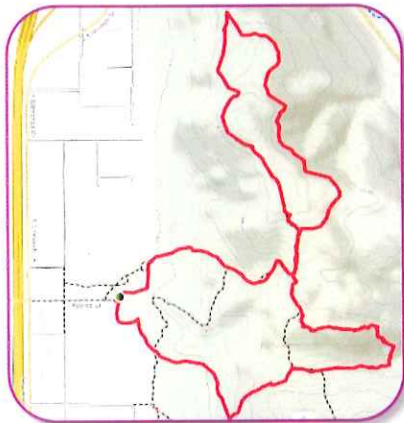
1-6

## PRISON HILL TRAIL

*Recommended by Debbie Neddenriep, CWSD*

Prison Hill is the perfect get-away just minutes from Carson City. Trails are accessed from all directions – check out the [trail map](#). Whether you want to climb to the jagged rock formations, stroll along the river, or run on trails around the base, there is a trail for you. Dogs are welcome and allowed off-leash under voice control; kindly pick up after them and put them on-leash when approaching

other people/dogs. The scents are delightful as you traverse through pungent sagebrush, desert peach, bitterbrush, spiny hopsage, and Mormon Tea (Ephedra). In wet springs, there are a myriad of desert wildflowers to admire. Wildlife abounds as hawks and eagles perch on the rocks as they scan for desert mice, rabbits, and lizards. Be mindful where you step as rattlesnakes come out once the temperature is above 60° and coyotes roam the area. The occasional bear and mountain lion have been sighted, look for their tracks! Mule deer quietly graze in the spring and migrating warblers, mountain bluebirds and migratory birds frequently break to take in the stunning views. Prison Hill is a year-round oasis in Carson City to walk, hike, mountain bike, or run in Carson City.



*Prison Hill Trail Map.  
Map courtesy alltrails.com.*



*Poppy Neddenriep enjoying a hike on the Prison Hill Loop. Photo by Debbie Neddenriep.*

## RIVER FORK RANCH TRAIL

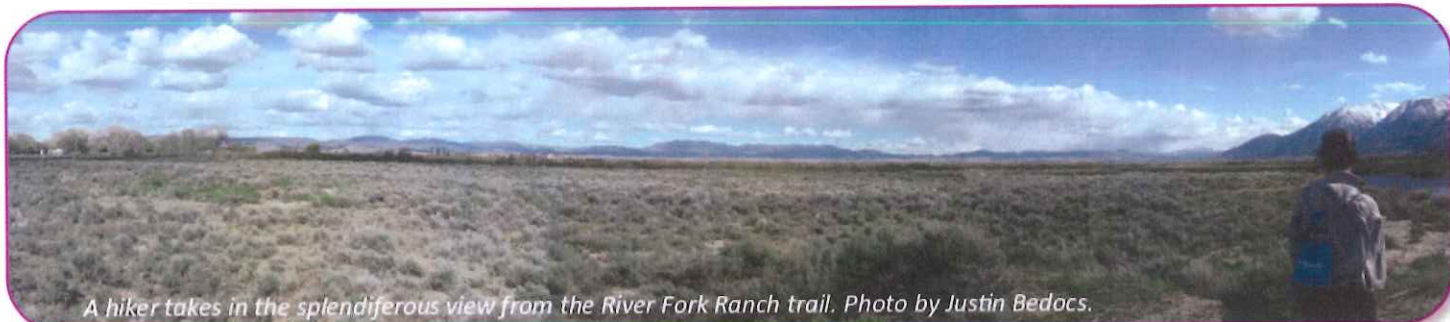
*Recommended by Justin Bedocs, AmeriCorps, CWSD*

Explore River Fork Ranch, a property owned by the Nature Conservancy possessing stunning views of the Carson Range and Valley. The River Fork Ranch and [trailhead](#) are one mile east of Genoa at the confluence of the East and West Forks of the Carson River.

There are two trails at River Fork Ranch, the 0.75 mile East Brockliss Loop and the 2.0 mile West Fork Trail. The West Fork Trail parallels the West Fork Carson River, connecting Genoa Lane to Muller Lane with panoramic views. There are also interpretive signs at the ranch house about the area. To protect the native animals, including nesting birds, turtles and frogs, dogs are not permitted on the trails. Hikers, bikers and equestrians are permitted. There are many other trails around the watershed to explore. Visit [AllTrails.com](#) to discover your next adventure and happy trails!



*River Fork Ranch trail map.  
Courtesy alltrails.com*



*A hiker takes in the splendiferous view from the River Fork Ranch trail. Photo by Justin Bedocs.*

## Earth Day Events Around the Watershed

By Justin Bedocs, CWSD, AmeriCorps



As Earth Day approaches, Carl Sagan emphasizes the importance of protecting the Earth in [Pale Blue Dot: A Vision of the Human Future in Space](#);

*"The Earth is a very small stage in a vast cosmic arena. [...] Look again at that dot. That's here. That's home. That's us. On it everyone you love, everyone you know, everyone you ever heard of [...] every saint and sinner in the history of our species lived there - on a mote of dust suspended in a sunbeam. [...] Like it or not, for the moment the Earth is where we make our stand. [...] To me, it underscores our responsibility to deal more kindly with one another, and to preserve and cherish the pale blue dot, the only home we've ever known."*

It's time to celebrate! The first Earth Day was observed in 1970 and was created by Gaylord Nelson, a U.S. senator from Wisconsin, after witnessing a massive oil spill in Santa Barbara, California. On April 22, 1970, 22 million Americans across the country took to the streets, parks and auditoriums to protest widespread pollution from unregulated factories.

The demonstrations paved the way for the creation of the EPA, the Clean Water Act, Clean Air Act and Endangered Species Act. This environmental movement transcended political bias as people from all backgrounds united for the common cause of protecting the planet for future generations. Here are a few exciting ways you can celebrate Earth Day this year.

☯ The [Fallon Earth Day Celebration](#), organized by the Fallon Paiute-Shoshone Tribe of Fallon, NV, is being held on Saturday, April 20th this year from 10am to 2pm at Oats Park in Fallon, NV. This is a great, family-friendly community event featuring food vendors, arts & crafts, educational booths and live music! This year's celebration will raise awareness about nature and the environment. Many local agencies from Northern

Nevada will educate the community about Earth Science, water pollution prevention and conservation of natural resources. If you are interested in participating, please call (775) 423-0590.

☯ [Celebrate Earth Day at Grover Hot Springs](#) on April 20th from 8am to 12:30pm. This is a family-friendly work day event coordinated by [Alpine Watershed Group](#) and [California State Parks](#), including an activity for children. Participate in restoration projects like invasive weed

removal and trash pickup. For your safety, please bring water and proper outdoor clothing. For more information, contact Taylor Norton, AWG Restoration Coordinator at [awg.snap.rm@gmail.com](mailto:awg.snap.rm@gmail.com).

☯ On April 28th, Carson City will celebrate Earth Day at the Foreman-Roberts House Museum in Carson City from 10am-3pm. Sponsored by [Bee City USA](#) and [Great Basin Bee Keepers of Nevada](#), the event's goal is to raise

awareness of the importance of pollinators and bees in our natural ecosystem as well as the call to action to protect the Earth for future generations. Check out the [Carson City Earth Day Facebook page](#) for more info.



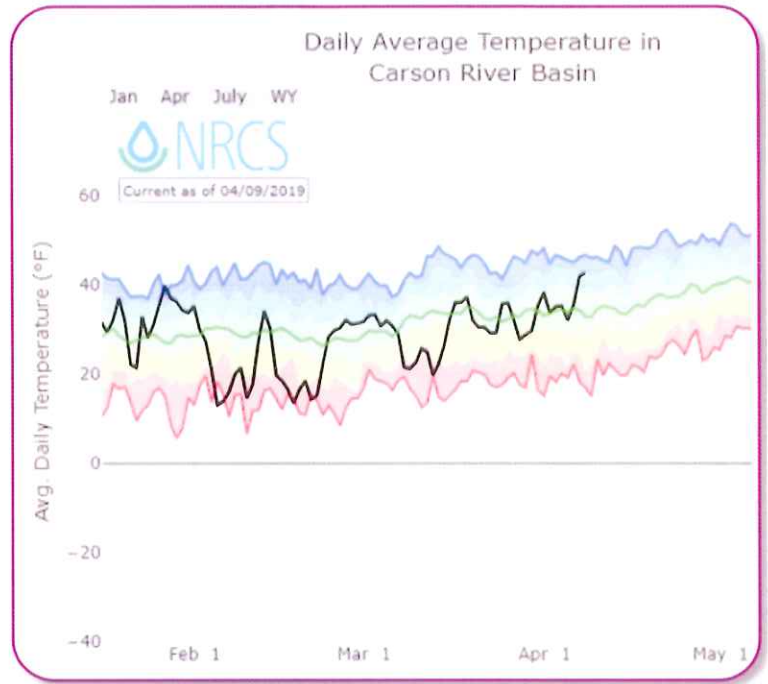
Art by Melanie Davis for this year's Earth Day celebration depicts local animals. Bald Eagle, Lahontan Cutthroat Trout, Yellow-Billed Cuckoo, Grey Wolf & Desert Tortoise.

*Continued from page 1*

Let's lean on the NRCS for a little assistance here. Their web site hosts some amazing graphing tools to visualize data. Check out their [Interactive Basin Graphs](#).

If we look at the NRCS's "Period of Record Daily Average Air Temperature" graph (right), notice our 2019 black line since January 1<sup>st</sup> is performing at or below the 30 year average. This means (as you may have already surmised) that 2019 has been a cold year. If this cold trend continues into the spring, we could expect a delay or a longer duration spring runoff with reduced peak flow.

The third factor is weather. This is the great unknown. The early winter of 1997-98 was gearing up to be an impressive snow year. However, an extremely warm tropical rain system hit the Sierra Nevada Mountains on Dec 30, 1997 and sustained rain through January 5, 1998. This was a devastating "Rain on Snow" event which led to 136,000 acre-feet flowing from Tahoe in just 6 days and massive flooding across the Sierra. Ironically, despite the good start and the rare atmospheric event, 1997-98 turned out to be an average, if not mediocre water year.



*Graph showing the Carson River Watershed is currently very high in available water (black line) compared to the last 30 years. Courtesy NRCS.*



*A drone captures the Carson River winding along the Bently Heritage trail, waiting for spring runoff to begin. Photo by Shane Fryer.*

So, what does this all mean? The Carson River Coalition (CRC) runs an annual peak flow contest, asking our partners to hypothesize the daily average flow, and date of 2019's peak runoff. After plotting out all the entries there seems to be three schools of thought.

The first is the "Early Warm Up" scenario with speculations averaging around 3,500cfs in mid-May. The second is the "It Stays Cold" scenario with predictions around ~3,100cfs occurring near the beginning of June. Finally, we have the "Catastrophist" waiting for that warm storm to push the river over 6000cfs.

All in all, this year is looking much like 2011. That year it snowed in June and stayed wet and cold, with an average daily discharge of 3,520cfs on June 24<sup>th</sup>. Will it warm up? Only time will tell.

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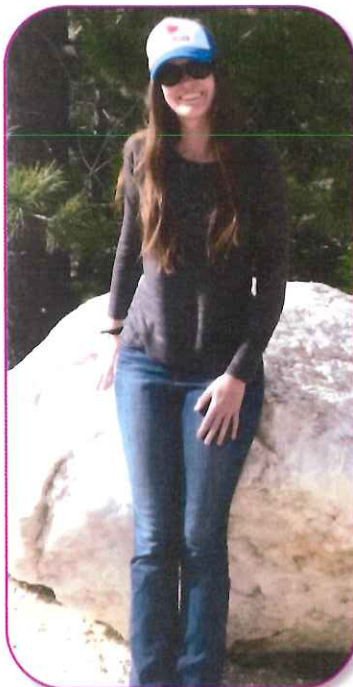


# ★ The AMERICORNER ★



## Trout in the Classroom

By Shauna Langan, AmeriCorps, River Wranglers



Shauna Langan Enjoying the outdoors.

Over the past several years, River Wranglers has hosted an AmeriCorps volunteer dedicated to watershed education. This past October River Wranglers welcomed Shauna Langan as their new Education and Outreach Coordinator. Langan, a San Diego, CA native, is excited to be a part of River Wranglers programs and help facilitate watershed learning to local students.

As soon as she arrived, Langan jumped right into the world of Trout in the Classroom. This program allows students to raise trout in their classrooms, learn about their growth, and ultimately release their trout into the Carson River. River Wranglers staff educate students in the classroom and in the field. Langan quickly learned the Trout in the Classroom curriculum and has been

instrumental in teaching students about trout habitat, their life cycle, and how water quality influences trout health. Once the trout are ready to be released in the field, River Wranglers, with supporting partner, Nevada Department of Wildlife, accompanies the students to the river where they let their fish go in a safe and secure manner. While students are at the river, Langan assists River Wranglers in providing unique outdoor educational activities that teach the students the importance of their local river and its watershed. Please contact Shauna at [shauna@riverwranglers.org](mailto:shauna@riverwranglers.org) to learn more, or if you or someone you know is interested in AmeriCorps, check out the [Sierra Nevada AmeriCorps Partnership](#) and [Truckee Meadows Parks Foundation](#).

### UPCOMING EVENTS

**Fallon Paiute-Shoshone Earth Day Festival**  
April 20, 10am-2pm at Oats Park in Fallon, NV  
<https://www.facebook.com/fallonearthday/>

**Grover Hot Springs Earth Day Work Day**  
April 20, 8am-12:30pm at [Grover Hot Springs State Park](#)  
<https://www.alpinewatershedgroup.org/>

**Carson City Earth Day**  
April 28, 10am-3pm at Mills Park East End in Carson City  
<https://visitcarsoncity.com/event/earth-day-celebration/>

**National Trails Day!** June 1, 8am-10am  
Witness [trail-building](#) near Ash Canyon!

**Carson River Watershed Forum-October, 2019**

We now have Instagram! Follow us at:  
[www.instagram.com/carsonriverwatershed/](https://www.instagram.com/carsonriverwatershed/)



777 East William St, Suite 110A  
Carson City, NV 89701  
775-887-7450  
[brenda@cwsd.org](mailto:brenda@cwsd.org)

CWSD works within existing governmental frameworks to promote cooperative action for the watershed that crosses both agency and political boundaries.

This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.



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Shauna Langan  
Debbie Neddenriep  
Patricia Tierney  
Lynn Zonge



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# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Approve Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Approve as submitted  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration  
**Prepared by:** Marie Nicholson
4. **Meeting Date:** May 7, 2019
5. **Time Requested:** N/A
6. **Agenda:** ☒ Consent ☐ Administrative
7. **Background Information:** Trash (March landfill)      Credit Cards & E-Checks (March)

Residential Accounts	<b><i>1813- total</i></b>
Single Family	<b><i>1756</i></b>
Duplex	<b><i>16</i></b>
Triplex	<b><i>3</i></b>
Fourplex	<b><i>9</i></b>
Sixplex	<b><i>1</i></b>
Office Residential	<b><i>28</i></b>
Commercial accts	<b><i>233</i></b>
Greenwaste accts	<b><i>1406</i></b>
Cleanup dumpsters	<b><i>5</i></b>
X cans	<b><i>335</i></b>
# new residential accts	<b><i>1 new, 13 transferred</i></b>
# new commercial accts	<b><i>0</i></b>
Minimum User	<b><i>24</i></b>
Total tons - trash	<b><i>367.46</i></b>
Total tons - greenwaste	<b><i>16.26</i></b>

Total Amount	<b>\$12605.43</b>	
Total Transactions	<b>59</b>	
Visa	<b>33</b>	<b>\$ 4498.38</b>
MasterCard	<b>6</b>	<b>\$ 1047.85</b>
AMEX/Discover	<b>1</b>	<b>\$ 25.00</b>
E-Checks	<b>19</b>	<b>\$ 7034.20</b>

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
9. **Board Action:**  
☐ Approved ☐ Approved with Modifications

# **Gardnerville Town Board**

## **AGENDA ACTION SHEET**



1. **For Possible Action:** Approve April 2019 claims.
2. **Recommended Motion:** Approve as submitted  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration  
  
**Prepared by:** Carol Louthan
4. **Meeting Date:** May 7, 2019 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
33424 - Michael C Henningsen	4/19 BOARD	GVILLE	Paid by Check # 689710		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
4288 - Lloyd W Higuera	4/19 BOARD	GVILLE	Paid by Check # 689714		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
28960 - Kenneth W Miller	4/19 BOARD	GVILLE	Paid by Check # 689736		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
2969 - Linda Slater	4-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 689806		03/28/2019	04/05/2019	04/05/2019		04/05/2019	275.00
8364 - Mary A Wenner	4-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 689845		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
Account 510.150 - Board Compensation Totals										\$1,275.00
Account 511.201 - PEBS-Ret.Medical										
20219 - NV State Public Employees Benefits Program	4-19 PREMIUMS	731	Paid by Check # 690055		04/01/2019	04/12/2019	04/12/2019		04/12/2019	9.68
Account 511.201 - PEBS-Ret.Medical Totals										\$9.68
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 3/19	775-782-7134-050279-5	Paid by Check # 689692		03/16/2019	04/05/2019	04/05/2019		04/05/2019	112.67
29103 - Frontier	782-3856 3/19	775-782-3856-080802-5	Paid by Check # 689691		03/16/2019	04/05/2019	04/05/2019		04/05/2019	57.96
32036 - Spectrum Business	0653088040119	8354110060653088	Paid by Check # 690338		04/01/2019	04/19/2019	04/19/2019		04/19/2019	14.96
13097 - Verizon Wireless	9827302530	842011146-00001	Paid by Check # 690370		04/01/2019	04/19/2019	04/19/2019		04/19/2019	351.22
Account 520.055 - Telephone Expense Totals										\$536.81
Account 520.060 - Postage/Po Box Rent										
25294 - FP Mailing Solutions	R1104001346	600003046	Paid by Check # 689687		03/16/2019	04/05/2019	04/05/2019		04/05/2019	45.00
25903 - US Postal Service (CMRS-FP)	30465 3-19	106000030465/TOWN OF GARDNERVILLE	Paid by Check # 689830		03/28/2019	04/05/2019	04/05/2019		04/05/2019	125.00
Account 520.060 - Postage/Po Box Rent Totals										\$170.00
Account 520.072 - Advertising										
2685 - Reno Gazette-Journal	0002377197	284245	Paid by Check # 690310		03/31/2019	04/19/2019	04/19/2019		04/19/2019	198.90
22633 - Sierra Nevada Media Group	163398-04012019	1057644	Paid by Check # 690325		03/31/2019	04/19/2019	04/19/2019		04/19/2019	175.50
Account 520.072 - Advertising Totals										\$374.40
Account 520.084 - Replacement & Repair										
33567 - Verdi Energy Inc	20181211	TOWN OF GARDNERVILLE (NV)	Paid by Check # 689835		12/11/2018	04/05/2019	04/05/2019		04/05/2019	670.00
11248 - Nevada Eclipse	753765	TOWN OF GARDNERVILLE	Paid by Check # 690043		03/22/2019	04/12/2019	04/12/2019		04/12/2019	504.29



# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 921 - Gardnerville Admin</b>										
<b>Account 520.084 - Replacement &amp; Repair</b>										
11985 - Ace Hardware	131396	1236	Paid by Check # 690144		03/11/2019	04/19/2019	04/19/2019		04/19/2019	7.96
11985 - Ace Hardware	131573	1236	Paid by Check # 690144		03/18/2019	04/19/2019	04/19/2019		04/19/2019	4.99
6546 - Buffo's Refrigeration	5738	GVILLE	Paid by Check # 690438		04/09/2019	04/26/2019	04/26/2019		04/26/2019	129.35
14747 - Home Depot (Gville)	7013365	6035 3225 0269 7513	Paid by Check # 690492		03/27/2019	04/26/2019	04/26/2019		04/26/2019	100.57
14747 - Home Depot (Gville)	184294	6035 3225 0269 7513	Paid by Check # 690492		04/03/2019	04/26/2019	04/26/2019		04/26/2019	57.00
<b>Account 520.084 - Replacement &amp; Repair Totals</b>										<b>\$1,474.16</b>
<b>Account 520.089 - Power</b>										
2924 - NV Energy	2856009 3-19 1	SUMMARY ACCT. NO. 100028560090775795	Paid by Check # 689754		03/26/2019	04/05/2019	04/05/2019		04/05/2019	280.81
<b>Account 520.092 - Heating</b>										<b>\$280.81</b>
3021 - Southwest Gas Corporation	0015779022 3-19	2410015779022	Paid by Check # 689809		03/19/2019	04/05/2019	04/05/2019		04/05/2019	73.86
3021 - Southwest Gas Corporation	1072224004 3-19	2411072224004	Paid by Check # 689809		03/19/2019	04/05/2019	04/05/2019		04/05/2019	104.30
3021 - Southwest Gas Corporation	1188600002 3-19	2411188600002	Paid by Check # 689809		03/19/2019	04/05/2019	04/05/2019		04/05/2019	98.68
<b>Account 520.093 - Utilities-Sewer</b>										<b>\$276.84</b>
2030 - Minden-Gardnerville Sanitation District	19-04573	0594	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019		04/12/2019	20.93
2030 - Minden-Gardnerville Sanitation District	19-04284	0296	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019		04/12/2019	66.97
2030 - Minden-Gardnerville Sanitation District	19-07301	0215	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019		04/12/2019	29.30
<b>Account 520.097 - Maint B&amp;G</b>										<b>\$117.20</b>
7203 - Carson Valley Glass Inc	11699	GVILLE	Paid by Check # 689933		03/21/2019	04/12/2019	04/12/2019		04/12/2019	142.82
<b>Account 520.098 - Janitorial Services</b>										<b>\$142.82</b>
27347 - A+ Janitorial Service	TOG0219	GVILLE	Paid by Check # 689891		04/03/2019	04/12/2019	04/12/2019		04/12/2019	50.00
27347 - A+ Janitorial Service	TOG0319	GVILLE	Paid by Check # 689891		04/03/2019	04/12/2019	04/12/2019		04/12/2019	150.00
<b>Account 520.098 - Janitorial Services Totals</b>										<b>\$200.00</b>

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.136 - Rents & Leases Equipment 4753 - Ricoh USA Inc	5056318829	16769392	Paid by Check # 690560 Account 520.136 - Rents & Leases Equipment Totals		04/01/2019	04/26/2019	04/26/2019	Invoice Transactions 1	04/26/2019	94.37 \$94.37
Account 520.187 - Internet Expense 32036 - Spectrum Business	0598044032819	8354110060598044	Paid by Check # 690338		03/28/2019	04/19/2019	04/19/2019	Invoice Transactions 1	04/19/2019	49.99
32036 - Spectrum Business	0653088040119	8354110060653088	Paid by Check # 690338		04/01/2019	04/19/2019	04/19/2019	Invoice Transactions 1	04/19/2019	24.99
32036 - Spectrum Business	0012509040219	8354110060012509	Paid by Check # 690338		04/02/2019	04/19/2019	04/19/2019	Invoice Transactions 1	04/19/2019	67.49
Account 521.130 - Legal Services 12372 - Jennifer Yturbe Law PC Corp	1175	GVILLE	Paid by Check # 690502		04/09/2019	04/26/2019	04/26/2019	Invoice Transactions 3	04/26/2019	\$142.47 742.50 \$742.50
Account 533.800 - Office Supplies 16634 - ABE Printing & Copy	16302	GVILLE	Paid by Check # 689892		04/01/2019	04/12/2019	04/12/2019	Invoice Transactions 1	04/12/2019	48.00
12997 - Douglas County Procurement Program	3-19 LACOST	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019	Invoice Transactions 1	04/19/2019	13.49
12997 - Douglas County Procurement Program	3-19 LOUTHAN	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019	Invoice Transactions 3	04/19/2019	174.33 \$235.82
Account 533.806 - Software 16648 - E Squared C Inc	44604	GVILLE	Paid by Check # 689963		04/01/2019	04/12/2019	04/12/2019	Invoice Transactions 1	04/12/2019	37.50 \$37.50
Account 550.001 - Miscellaneous Expenses 4337 - NV State Department of Public Safety 18470 - Southeastern Security Consultants Inc	49783 GVILLE 141243 GVILLE	880005 3100	Paid by Check # 690285 Paid by Check # 690580 Account 550.001 - Miscellaneous Expenses Totals Department 921 - Gardnerville Admin Totals		04/01/2019 03/01/2019	04/19/2019 04/26/2019	04/19/2019 04/26/2019	Invoice Transactions 2 Invoice Transactions 42	04/19/2019 04/26/2019	36.75 16.25 \$53.00 \$6,163.38

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 923 - Parks &amp; Recreation</b>										
<b>Account 520.084 - Replacement &amp; Repair</b>										
11985 - Ace Hardware	131648	1236	Paid by Check # 690144		03/21/2019	04/19/2019	04/19/2019		04/19/2019	7.74
11985 - Ace Hardware	131738	1236	Paid by Check # 690144		03/26/2019	04/19/2019	04/19/2019		04/19/2019	19.94
13485 - Ahern Rentals	20310254-001	205304	Paid by Check # 690146		03/22/2019	04/19/2019	04/19/2019		04/19/2019	410.00
13485 - Ahern Rentals	20317042-001	205304	Paid by Check # 690146		03/25/2019	04/19/2019	04/19/2019		04/19/2019	29.76
13485 - Ahern Rentals	20317090-001	205304	Paid by Check # 690146		03/25/2019	04/19/2019	04/19/2019		04/19/2019	82.00
271 - Carson Valley Signs	3171	GVILLE	Paid by Check # 690180		01/30/2019	04/19/2019	04/19/2019		04/19/2019	103.00
12997 - Douglas County Procurement Program	3-19 PLUT	TOWN OF GARDNERVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019		04/19/2019	485.94
8362 - Greenhouse Garden Center Inc	101-12132	GVILLE	Paid by Check # 690228		03/22/2019	04/19/2019	04/19/2019		04/19/2019	19.95
8362 - Greenhouse Garden Center Inc	101-12131	GVILLE	Paid by Check # 690228		03/22/2019	04/19/2019	04/19/2019		04/19/2019	297.00
1268 - Ewing Irrigation Products	7045678	30447	Paid by Check # 690468		03/22/2019	04/26/2019	04/26/2019		04/26/2019	119.69
1268 - Ewing Irrigation Products	7053941	30447	Paid by Check # 690468		03/23/2019	04/26/2019	04/26/2019		04/26/2019	103.09
1268 - Ewing Irrigation Products	7065578	30447	Paid by Check # 690468		03/26/2019	04/26/2019	04/26/2019		04/26/2019	51.11
1268 - Ewing Irrigation Products	7171516	30447	Paid by Check # 690468		04/10/2019	04/26/2019	04/26/2019		04/26/2019	918.58
14747 - Home Depot (Gville)	3022760	6035 3225 0269 7513	Paid by Check # 690492		03/21/2019	04/26/2019	04/26/2019		04/26/2019	113.50
14747 - Home Depot (Gville)	184294	6035 3225 0269 7513	Paid by Check # 690492		04/03/2019	04/26/2019	04/26/2019		04/26/2019	75.00
<b>Account 520.084 - Replacement &amp; Repair Totals</b>										<b>\$2,836.30</b>
<b>Account 520.089 - Power</b>										
2924 - NV Energy	791804 3-19 1	SUMMARY ACCT. NO. 1000079180404757010	Paid by Check # 689752		03/26/2019	04/05/2019	04/05/2019		04/05/2019	668.69
<b>Account 520.090 - Water</b>										<b>\$668.69</b>
2153 - Minden Town of	1862.01 3/19	1862.01	Paid by Check # 690032		03/26/2019	04/12/2019	04/12/2019		04/12/2019	24.05
<b>Account 520.093 - Utilities-Sewer</b>										<b>\$24.05</b>
2030 - Minden-Gardnerville Sanitation District	19-04755	0778	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019		04/12/2019	125.58
<b>Account 520.093 - Utilities-Sewer Totals</b>										<b>\$125.58</b>



# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 923 - Parks &amp; Recreation</b>										
<b>Account 532.003 - Gas &amp; Oil</b>										
3814 - Flyers Energy LLC	CFS-1866330	8308	Paid by Check # 689685		03/15/2019	04/05/2019	04/05/2019		04/05/2019	26.70
3814 - Flyers Energy LLC	CFS-1875731	8308	Paid by Check # 690218		03/31/2019	04/19/2019	04/19/2019		04/19/2019	75.15
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$101.85
<b>Account 533.817 - Small Projects</b>										
11985 - Ace Hardware	131209	1236	Paid by Check # 690144		03/01/2019	04/19/2019	04/19/2019		04/19/2019	55.95
11985 - Ace Hardware	131555	1236	Paid by Check # 690144		03/18/2019	04/19/2019	04/19/2019		04/19/2019	14.99
12997 - Douglas County Procurement Program	3-19 LACOST	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019		04/19/2019	339.05
				Account 533.817 - Small Projects Totals				Invoice Transactions 3		\$409.99
				Department 923 - Parks & Recreation Totals				Invoice Transactions 23		\$4,166.46

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 926 - Other Public Works</b>										
Account 520.084 - Replacement & Repair										
5059 - Hydraulic Industrial Services Inc	41558	GVILLE	Paid by Check # 689715		03/07/2019	04/05/2019	04/05/2019		04/05/2019	149.00
2121 - Meeks Lumber	1150909	06G1570	Paid by Check # 690028		03/08/2019	04/12/2019	04/12/2019		04/12/2019	18.99
12198 - O'Reilly Automotive Inc	3530-245701	1075650	Paid by Check # 690059		03/11/2019	04/12/2019	04/12/2019		04/12/2019	14.39
2510 - Parts House (The)	851104	4170	Paid by Check # 690070		03/12/2019	04/12/2019	04/12/2019		04/12/2019	4.88
2510 - Parts House (The)	851558	4170	Paid by Check # 690070		03/14/2019	04/12/2019	04/12/2019		04/12/2019	6.69
2510 - Parts House (The)	852891	4170	Paid by Check # 690070		03/21/2019	04/12/2019	04/12/2019		04/12/2019	13.49
11985 - Ace Hardware	131274	1236	Paid by Check # 690144		03/05/2019	04/19/2019	04/19/2019		04/19/2019	29.99
11985 - Ace Hardware	131306	1236	Paid by Check # 690144		03/06/2019	04/19/2019	04/19/2019		04/19/2019	9.95
12997 - Douglas County Procurement Program	3-19 LACOST	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019		04/19/2019	39.94
Account 520.084 - Replacement & Repair Totals Invoice Transactions 9										\$287.32
Account 520.095 - Street Lights										
2924 - NV Energy	2856036 3-19 1	SUMMARY ACCT. NO. 1000285603607757800	Paid by Check # 689753		03/26/2019	04/05/2019	04/05/2019		04/05/2019	6,271.13
Account 520.103 - Maint Road										\$6,271.13
4661 - Display Sales	INV-018453	128929	Paid by Check # 689954		03/19/2019	04/12/2019	04/12/2019		04/12/2019	4,220.00
2510 - Parts House (The)	850174	4170	Paid by Check # 690070		03/06/2019	04/12/2019	04/12/2019		04/12/2019	24.48
3314 - V & C Construction Inc	9062	TOWN OF GARDNERVILLE	Paid by Check # 690121		03/25/2019	04/12/2019	04/12/2019		04/12/2019	1,305.00
12997 - Douglas County Procurement Program	3-19 LACOST	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019		04/19/2019	95.92
Account 520.103 - Maint Road Totals Invoice Transactions 4										\$5,645.40
4268 - Douglas County Vehicle Maintenance	Account 520.116 - Veh. Maint-Co Shop 3@19 TRANSFER	MOTOR POOL	Paid by Check # 690200		04/03/2019	04/19/2019	04/19/2019		04/19/2019	1,112.93
Account 520.116 - Veh. Maint-Co Shop Totals Invoice Transactions 1										\$1,112.93
3814 - Flyers Energy LLC	Account 532.003 - Gas & Oil CFS-1866330	8308	Paid by Check # 689685		03/15/2019	04/05/2019	04/05/2019		04/05/2019	349.21

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
<b>Department 926 - Other Public Works</b>										
<b>Account 532.003 - Gas &amp; Oil</b>										
3814 - Flyers Energy LLC	CFS-1875731	8308	Paid by Check # 690218		03/31/2019	04/19/2019	04/19/2019		04/19/2019	319.82
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$669.03
<b>Account 532.028 - Uniforms</b>										
5785 - AlSCO Inc	LRN1454665	000330	Paid by Check # 689620		03/05/2019	04/05/2019	04/05/2019		04/05/2019	4.39
5785 - AlSCO Inc	LRN1456812	000330	Paid by Check # 689620		03/12/2019	04/05/2019	04/05/2019		04/05/2019	10.24
5785 - AlSCO Inc	LRN1458894	000330	Paid by Check # 689620		03/19/2019	04/05/2019	04/05/2019		04/05/2019	4.39
5785 - AlSCO Inc	LRN1461011	000330	Paid by Check # 689620		03/26/2019	04/05/2019	04/05/2019		04/05/2019	10.24
2121 - Meeks Lumber	1150548	06G1570	Paid by Check # 690028		03/06/2019	04/12/2019	04/12/2019		04/12/2019	9.49
10314 - Work World Inc	66795	109-103	Paid by Check # 690131		03/16/2019	04/12/2019	04/12/2019		04/12/2019	99.95
13485 - Ahern Rentals	20223999-001	205304	Paid by Check # 690146		03/01/2019	04/19/2019	04/19/2019		04/19/2019	31.49
13485 - Ahern Rentals	20267229-001	205304	Paid by Check # 690146		03/12/2019	04/19/2019	04/19/2019		04/19/2019	51.29
10314 - Work World Inc	66828	TOWN OF GARDNERVILLE	Paid by Check # 690626		03/23/2019	04/26/2019	04/26/2019		04/26/2019	99.99
				Account 532.028 - Uniforms Totals				Invoice Transactions 9		\$321.47
<b>Account 562.000 - Capital Projects</b>										
16634 - ABE Printing & Copy	16243	GVILLE	Paid by Check # 689611		03/11/2019	04/05/2019	04/05/2019		04/05/2019	80.16
2012 - Lumos and Associates Inc	100009	8939.001	Paid by Check # 689727		03/07/2019	04/05/2019	04/05/2019		04/05/2019	1,527.50
25245 - Three Castles Engineering LLC	2873	TOWN OF GARDNERVILLE	Paid by Check # 689822		03/06/2019	04/05/2019	04/05/2019		04/05/2019	407.00
				Account 562.000 - Capital Projects Totals				Invoice Transactions 3		\$2,014.66
				Department 926 - Other Public Works Totals				Invoice Transactions 29		\$16,321.94
				Fund 610 - Gardnerville Town Totals				Invoice Transactions 94		\$26,651.78

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; San</b>										
<b>Department 925 - Health &amp; Sanitation</b>										
<b>Account 510.150 - Board Compensation</b>										
33424 - Michael C Henningsen	4/19 BOARD	GVILLE	Paid by Check # 689710		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
4288 - Lloyd W Higuera	4/19 BOARD	GVILLE	Paid by Check # 689714		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
28960 - Kenneth W Miller	4/19 BOARD	GVILLE	Paid by Check # 689736		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
2969 - Linda Slater	4-19 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 689806		03/28/2019	04/05/2019	04/05/2019		04/05/2019	275.00
8364 - Mary A Wenner	4-19 BOARD	GARDNERVILLE	Paid by Check # 689845		03/28/2019	04/05/2019	04/05/2019		04/05/2019	250.00
<b>Account 510.150 - Board Compensation Totals</b>										<b>\$1,275.00</b>
<b>Account 520.055 - Telephone Expense</b>										
29103 - Frontier	782-7134 3/19	775-782-7134-050279-5	Paid by Check # 689692		03/16/2019	04/05/2019	04/05/2019		04/05/2019	112.67
29103 - Frontier	782-3856 3/19	775-782-3856-080802-5	Paid by Check # 689691		03/16/2019	04/05/2019	04/05/2019		04/05/2019	57.96
32036 - Spectrum Business	0653088040119	8354110060653088	Paid by Check # 690338		04/01/2019	04/19/2019	04/19/2019		04/19/2019	14.97
13097 - Verizon Wireless	9827302530	842011146-00001	Paid by Check # 690370		04/01/2019	04/19/2019	04/19/2019		04/19/2019	351.22
<b>Account 520.055 - Telephone Expense Totals</b>										<b>\$536.82</b>
<b>Account 520.060 - Postage/Po Box Rent</b>										
25294 - FP Mailing Solutions	RI104001346	600003046	Paid by Check # 689687		03/16/2019	04/05/2019	04/05/2019		04/05/2019	45.00
25903 - US Postal Service (CMRS-FP)	30465 3-19	106000030465/TOWN OF GARDNERVILLE	Paid by Check # 689830		03/28/2019	04/05/2019	04/05/2019		04/05/2019	375.00
<b>Account 520.060 - Postage/Po Box Rent Totals</b>										<b>\$420.00</b>
<b>Account 520.072 - Advertising</b>										
22633 - Sierra Nevada Media Group	163398-04012019	1057644	Paid by Check # 690325		03/31/2019	04/19/2019	04/19/2019		04/19/2019	175.50
<b>Account 520.072 - Advertising Totals</b>										<b>\$175.50</b>
<b>Account 520.084 - Replacement &amp; Repair</b>										
8491 - CMC Tire Inc	50012176*	5512	Paid by Check # 689944		01/30/2019	04/12/2019	04/12/2019		04/12/2019	313.85
8491 - CMC Tire Inc	50012818	5512	Paid by Check # 689944		03/04/2019	04/12/2019	04/12/2019		04/12/2019	1,882.14
8491 - CMC Tire Inc	50012848	5512	Paid by Check # 689944		03/05/2019	04/12/2019	04/12/2019		04/12/2019	1,610.88
11248 - Nevada Eclipse	753765	TOWN OF GARDNERVILLE	Paid by Check # 690043		03/22/2019	04/12/2019	04/12/2019		04/12/2019	504.30
12198 - O'Reilly Automotive Inc	3530-244703	1075650	Paid by Check # 690059		03/05/2019	04/12/2019	04/12/2019		04/12/2019	23.88

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair										
12198 - O'Reilly Automotive Inc	3530-245055	1075650	Paid by Check # 690059		03/07/2019	04/12/2019	04/12/2019		04/12/2019	39.97
12198 - O'Reilly Automotive Inc	3530-245245	1075650	Paid by Check # 690059		03/08/2019	04/12/2019	04/12/2019		04/12/2019	24.35
12198 - O'Reilly Automotive Inc	3530-246351	1075650	Paid by Check # 690059		03/14/2019	04/12/2019	04/12/2019		04/12/2019	(8.80)
12198 - O'Reilly Automotive Inc	3530-247225	1075650	Paid by Check # 690059		03/19/2019	04/12/2019	04/12/2019		04/12/2019	83.84
12198 - O'Reilly Automotive Inc	3530-248466	1075650	Paid by Check # 690059		03/25/2019	04/12/2019	04/12/2019		04/12/2019	1,000.00
12198 - O'Reilly Automotive Inc	3530-248603	1075650	Paid by Check # 690059		03/26/2019	04/12/2019	04/12/2019		04/12/2019	2.00
12198 - O'Reilly Automotive Inc	3530-248607	1075650	Paid by Check # 690059		03/26/2019	04/12/2019	04/12/2019		04/12/2019	13.63
12198 - O'Reilly Automotive Inc	3530-248854	1075650	Paid by Check # 690059		03/27/2019	04/12/2019	04/12/2019		04/12/2019	56.97
12198 - O'Reilly Automotive Inc	3530-248868	1075650	Paid by Check # 690059		03/27/2019	04/12/2019	04/12/2019		04/12/2019	14.99
12198 - O'Reilly Automotive Inc	3530-249090	1075650	Paid by Check # 690059		03/28/2019	04/12/2019	04/12/2019		04/12/2019	2.31
11985 - Ace Hardware	131244	1236	Paid by Check # 690144		03/04/2019	04/19/2019	04/19/2019		04/19/2019	13.99
11985 - Ace Hardware	131604	1236	Paid by Check # 690144		03/19/2019	04/19/2019	04/19/2019		04/19/2019	49.90
11985 - Ace Hardware	131763	1236	Paid by Check # 690144		03/26/2019	04/19/2019	04/19/2019		04/19/2019	5.99
11985 - Ace Hardware	131833	1236	Paid by Check # 690144		03/29/2019	04/19/2019	04/19/2019		04/19/2019	9.33
7100 - Amrep Inc	331038	GAR050	Paid by Check # 690153		03/05/2019	04/19/2019	04/19/2019		04/19/2019	129.89
3890 - Arata Equipment Co.	1-97291	1015	Paid by Check # 690154		03/29/2019	04/19/2019	04/19/2019		04/19/2019	833.41
12997 - Douglas County Procurement Program	3-19 LACOST	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019		04/19/2019	157.19
12997 - Douglas County Procurement Program	3-19 LOUTHAN	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019		04/19/2019	44.30
6546 - Buffo's Refrigeration	5738	GVILLE	Paid by Check # 690438		04/09/2019	04/26/2019	04/26/2019		04/26/2019	129.35
138 - Guided Truck & Equipment	G12407	GVILLE	Paid by Check # 690484		03/04/2019	04/26/2019	04/26/2019		04/26/2019	6,632.02
14747 - Home Depot (Gville)	7013365	6035 3225 0269 7513	Paid by Check # 690492		03/27/2019	04/26/2019	04/26/2019		04/26/2019	100.57
14747 - Home Depot (Gville)	184294	6035 3225 0269 7513	Paid by Check # 690492		04/03/2019	04/26/2019	04/26/2019		04/26/2019	57.00

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; San</b>										
<b>Department 925 - Health &amp; Sanitation</b>										
<b>Account 520.084 - Replacement &amp; Repair</b>										
26482 - Peterbilt Truck Parts and Equipment	7180245	365290	Paid by Check # 690548		03/28/2019	04/26/2019	04/26/2019	Invoice Transactions 28	04/26/2019	177.99
										<b>\$13,905.24</b>
<b>Account 520.089 - Power</b>										
2924 - NV Energy	2856009 3-19 1	SUMMARY ACCT. NO. 1000285600907757795	Paid by Check # 689754		03/26/2019	04/05/2019	04/05/2019	Invoice Transactions 1	04/05/2019	409.71
										<b>\$409.71</b>
<b>Account 520.092 - Heating</b>										
3021 - Southwest Gas Corporation	0015779022 3-19	2410015779022	Paid by Check # 689809		03/19/2019	04/05/2019	04/05/2019	Invoice Transactions 3	04/05/2019	73.85
3021 - Southwest Gas Corporation	1072224004 3-19	2411072224004	Paid by Check # 689809		03/19/2019	04/05/2019	04/05/2019	Invoice Transactions 3	04/05/2019	104.31
3021 - Southwest Gas Corporation	1188600002 3-19	2411188600002	Paid by Check # 689809		03/19/2019	04/05/2019	04/05/2019	Invoice Transactions 3	04/05/2019	296.03
										<b>\$474.19</b>
<b>Account 520.093 - Utilities-Sewer</b>										
2030 - Minden-Gardnerville Sanitation District	19-04573	0594	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019	Invoice Transactions 3	04/12/2019	20.93
2030 - Minden-Gardnerville Sanitation District	19-04284	0296	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019	Invoice Transactions 3	04/12/2019	66.98
2030 - Minden-Gardnerville Sanitation District	19-07301	0215	Paid by Check # 690033		04/01/2019	04/12/2019	04/12/2019	Invoice Transactions 3	04/12/2019	29.30
										<b>\$117.21</b>
<b>Account 520.097 - Maint B&amp;G</b>										
7203 - Carson Valley Glass Inc	11699	GVILLE	Paid by Check # 689933		03/21/2019	04/12/2019	04/12/2019	Invoice Transactions 1	04/12/2019	142.83
										<b>\$142.83</b>
<b>Account 520.098 - Janitorial Services</b>										
27347 - A+ Janitorial Service	TOG0219	GVILLE	Paid by Check # 689891		04/03/2019	04/12/2019	04/12/2019	Invoice Transactions 2	04/12/2019	50.00
27347 - A+ Janitorial Service	TOG0319	GVILLE	Paid by Check # 689891		04/03/2019	04/12/2019	04/12/2019	Invoice Transactions 2	04/12/2019	150.00
										<b>\$200.00</b>
<b>Account 520.136 - Rents &amp; Leases Equipment</b>										
4753 - Ricoh USA Inc	5056318829	16769392	Paid by Check # 690560		04/01/2019	04/26/2019	04/26/2019	Invoice Transactions 1	04/26/2019	63.56
										<b>\$63.56</b>
<b>Account 520.155 - Licensing</b>										
12997 - Douglas County Procurement Program	3-19 TUTHILL	TOWN OF GARDNERVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019	Invoice Transactions 1	04/19/2019	224.50
										<b>\$224.50</b>

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; San</b>										
<b>Department 925 - Health &amp; Sanitation</b>										
<b>Account 520.187 - Internet Expense</b>										
32036 - Spectrum Business	0598044032819	8354110060598044	Paid by Check # 690338		03/28/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	49.99
32036 - Spectrum Business	0653088040119	8354110060653088	Paid by Check # 690338		04/01/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	24.99
32036 - Spectrum Business	0012509040219	8354110060012509	Paid by Check # 690338		04/02/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	67.49
				Account 520.187 - Internet Expense Totals				Invoice Transactions 3		\$142.47
<b>Account 520.197 - Landfill Expense</b>										
15853 - Carson City Landfill	228079 3-19	228079	Paid by Check # 690175		04/01/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	20,060.46
1132 - Douglas Disposal Inc	40990612 3/19	40990612	Paid by Check # 690202		04/01/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	2,380.72
				Account 520.197 - Landfill Expense Totals				Invoice Transactions 2		\$22,441.18
<b>Account 520.198 - Recycling Expense</b>										
13443 - Bently Ranch	165746	GVILLE	Paid by Check # 690164		04/01/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	325.20
				Account 520.198 - Recycling Expense Totals				Invoice Transactions 1		\$325.20
<b>Account 521.135 - Legal-Collection Cost</b>										
2549 - Louthan, Carol - Petty Cash	3-19 GVILLE 3	PETTY CASH	Paid by Check # 689725		03/27/2019	04/05/2019	04/05/2019	04/05/2019	04/05/2019	35.00
				Account 521.135 - Legal-Collection Cost Totals				Invoice Transactions 1		\$35.00
<b>Account 532.003 - Gas &amp; Oil</b>										
3814 - Flyers Energy LLC	CFS-1866330	8308	Paid by Check # 689685		03/15/2019	04/05/2019	04/05/2019	04/05/2019	04/05/2019	1,187.62
3814 - Flyers Energy LLC	CFS-1875731	8308	Paid by Check # 690218		03/31/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	1,093.96
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$2,281.58
<b>Account 532.028 - Uniforms</b>										
5785 - Alasco Inc	LREN1454665	000330	Paid by Check # 689620		03/05/2019	04/05/2019	04/05/2019	04/05/2019	04/05/2019	4.39
5785 - Alasco Inc	LREN1456812	000330	Paid by Check # 689620		03/12/2019	04/05/2019	04/05/2019	04/05/2019	04/05/2019	4.39
5785 - Alasco Inc	LREN1458894	000330	Paid by Check # 689620		03/19/2019	04/05/2019	04/05/2019	04/05/2019	04/05/2019	4.39
5785 - Alasco Inc	LREN1461011	000330	Paid by Check # 689620		03/26/2019	04/05/2019	04/05/2019	04/05/2019	04/05/2019	4.39
2121 - Meeks Lumber	1150548	06G1570	Paid by Check # 690028		03/06/2019	04/12/2019	04/12/2019	04/12/2019	04/12/2019	9.50
10314 - Work World Inc	66795	109-103	Paid by Check # 690131		03/16/2019	04/12/2019	04/12/2019	04/12/2019	04/12/2019	99.96
13485 - Ahern Rentals	20223999-001	205304	Paid by Check # 690146		03/01/2019	04/19/2019	04/19/2019	04/19/2019	04/19/2019	31.50

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# Accounts Payable by G/L Distribution Report

G/L Date Range 04/01/19 - 04/30/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; San</b>										
Department 925 - Health & Sanitation										
Account 532.028 - Uniforms	20267229-001	205304	Paid by Check # 690146		03/12/2019	04/19/2019	04/19/2019	04/19/2019		51.29
13485 - Ahern Rentals			Paid by Check # 690626		03/23/2019	04/26/2019	04/26/2019	04/26/2019		99.99
10314 - Work World Inc	66828	TOWN OF GARDNERVILLE			Account 532.028 - Uniforms Totals Invoice Transactions 9					\$309.80
2685 - Reno Gazette-Journal	0002377197	284245	Paid by Check # 690310		03/31/2019	04/19/2019	04/19/2019	04/19/2019		198.90
					Account 532.056 - Subscriptions Totals Invoice Transactions 1					\$198.90
12997 - Douglas County Procurement Program	3-19 LACOST	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019	04/19/2019		13.50
12997 - Douglas County Procurement Program	3-19 LOUTHAN	GVILLE	Paid by Check # 690194		03/27/2019	04/19/2019	04/19/2019	04/19/2019		174.33
					Account 533.800 - Office Supplies Totals Invoice Transactions 2					\$187.83
16648 - E Squared C Inc	44604	GVILLE	Paid by Check # 689963		04/01/2019	04/12/2019	04/12/2019	04/12/2019		37.50
					Account 533.806 - Software Totals Invoice Transactions 1					\$37.50
18470 - Southeastern Security Consultants Inc	141243	GVILLE 3100	Paid by Check # 690580		03/01/2019	04/26/2019	04/26/2019	04/26/2019		16.25
					Account 550.001 - Miscellaneous Expenses Totals Invoice Transactions 1					\$16.25
					Department 925 - Health & Sanitation Totals Invoice Transactions 75					\$43,920.27
					Fund 611 - Gardnerville Health & San Totals Invoice Transactions 75					\$43,920.27
					Grand Totals Invoice Transactions 169					\$70,572.05

\* = Prior Fiscal Year Activity

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# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 109th Annual Carson Valley Days Festival scheduled for June 3 through 10, 2018, sponsored by Carson Valley Active 20-30 Club #85

2. Recommended Motion: Funds Available: ☐ Yes ☒ N/A

3. Department: Administration

4. Prepared by:

5. Meeting Date: May 7, 2019

6. Agenda: ☒ Consent ☐ Administrative

Background Information: See attached festival application.

7. Other Agency Review of Action: ☐ Douglas County ☒ N/A

8. Board Action:

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

RECEIVED

MAR 29 2019

Douglas County Clerk

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: 3/21/19 Date(s) of Event: 6<sup>3</sup>/~~18~~/19 - 6/10/19

Name of Event: Carson Valley Days

Location of Event: Lampe Park  
(Address or Legal Description)

Applicant's name: Timothy Provost

Contact's name: Same  
(If different than applicant)

Mailing address: P.O. Box 2030 Gardnerville NV 89410  
Street or P.O. Box City State Zip Code

Physical address  
(If different): 1440 Courthouse Gardnerville NV 89410  
Street City State Zip Code

Phone #(s): (775) 781-2750 (Business) — (Home) Same (Cell)

Is the applicant a(n): ☐ Corporation ☐ Partnership ☐ Individual ☐ Other

If corporation or partnership, please list corporate officers or partners:

Name	Address	Title

Description of Event: 109<sup>th</sup> Carson Valley Days with Carnival, Live Music, Parade, Craft Fair, Food, Walk-Jog-Run, Volleyball tournament, & Basketball tournament at community center.

Hours of operation: 7am - Midnight

What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant?  

Will an admission fee be charged for your event? ☐ Yes ☒ No If yes, \$ amount:  

When will fee be collected? ☐ Pre-sales ☐ At entrance

List approximate number of participants: 100

List approximate number of spectators: 3,000

List expected peak number of spectators: 4,000

Will alcoholic beverages be served? ☒ Yes ☐ No  
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served? ☒ Yes ☐ No  
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music? ☒ Yes ☐ No  
- If Yes, Name of Performer(s) Varies, To Be Determined Type of Music Varies

Name of Insurer: George Petersen Insurance Agency, Inc

Limits of liability: See Attached

Address of Insurer: P.O. Box 3539 Santa Rosa CA 95402  
Street City State Zip code

Policy number: MAC 301751200

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

Timothy Provost  
Signature of Applicant

3/28/2019  
Date

Timothy Provost  
Name of Applicant

## **FESTIVAL PLANS**

Detailed explanation of the applicant's plans to provide security and fire protection, water supply and facilities, food supply and facilities, sanitation facilities, medical facilities and services, vehicle parking space, vehicle access and on-site traffic control and, if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities. The applicant's plans shall include what provisions shall be made for numbers of spectators in excess of the estimate, provisions for cleanup of the premises and removal of rubbish after the event has concluded. A plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.050)

### **ATTACH ADDITIONAL PAGES IF NECESSARY**

#### **Describe law enforcement protection plan (§ 5.12.100/5.12.120(A))**

Applicant 20-30 Club provides 24 hour security by all active 20-30 club members throughout the duration of the event at Lampe Park. The total number of active 20-30 Club members is 12. In addition, applicant agrees to employ police protection at the club's own expense. Applicant understands and agrees that the number and type of officers shall be determined and specified by the sheriff with approval by the board of county commissioners. At the same event, applicant employed 2 foot patrol officers@ 6 hours each on Friday, 2 foot patrol officers@ 8 hours each on Saturday, 4 bike patrol officers@ 8 hours each on Saturday, and 2 foot patrol officers@ 8 hours each on Sunday (for a total of 68 hours@ \$45/hour = \$3,060). Applicant anticipates that the number of officers and hours will be this year, although the hourly rate will most likely increase. *Applicant in years past has requested for all deposit funds with the county be paid following the event for the police protection.*

#### **Describe plan for location and supply of water facilities (§ 5.12.110/5.12.120ccn)**

Applicant will provide an ample supply of potable water for drinking and sanitation purposes. Applicant has prepared a map (attached to this festival plan) detailing the location of 3 water spickets (water outlets) in and around the area of the carnival and festival. There are a total of 14 drinking fountains throughout the entire park which should meet gallons per hour required. In addition, there are 12 vendors who will be selling water and/or other refreshments during the event. Furthermore, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. Due to the historical nature of this annual event, applicant would request the county to modify the water facilities conditions as there has always been an ample supply of potable water available to every person attending the event.

#### **Describe food concessions plan (§ 5.12.1201s.12.120ccn)**

Twelve vendors will operate food concessions during the carnival and festival at Lampe Park. The location of the food vendors are depicted on the map attached to this festival plan. In addition to the 12 food concessions on-site, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. All food vendors will be licensed and operate under a valid health department permit pursuant to NRS chapter 446. Applicant will not allow any food vendor to operate his concession unless the vendor has the permit in his possession. Applicant will provide sanitation facilities (toilets and washing stations) for the food vendors and their employees. The toilet facilities and washing stations are depicted on the map attached to this festival plan. The toilet facilities are located within 50 feet from most of the food concessions. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as all food vendors are provided easy and a short access to toilets and hand washing stations.

**Describe toilet facilities plan (§ s.12.1301s.12.12a co s)**

Applicant will provide ample supply of toilet facilities throughout the duration of the event at Lampe Park. Applicant has prepared a map (attached to this festival plan) detailing the location of 36 toilets and 4 wash stations. Included with the toilet facilities will be 3 services (freshen up) throughout the duration of the event. The applicant will be using shamrock septic service for sanitation. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as there has always been an ample supply of toilets available to every person attending the event.

**Describe trash cans and Utter plan (§ s.12.130/s.12.12a(E))**

Applicant will provide ample supply of trash cans on the premises of the event. There will be (30) thirty-six gallon trash cans with plastic bag liners on the premises. Once the trash cans reach 2/3 full they will be emptied by applicant and a new bag liner will be replaced. The full bags will then be hauled to the (2) larger 33 yard dumpsters on site. Applicant has prepared a map (attached to this festival plan) detailing the location of the (2) 33 yard dumpsters. The applicant will be using Douglas Disposal for refuse. At the conclusion of the event Douglas disposal at the cost of the applicant will pick up all refuse dumpsters. Due to the historical nature of this annual event, applicant would request the county to modify the trash cans and litter plan condition as there has always been an ample supply of trash cans available to every person attending the event.

**Describe medical facilities plan (§ s.12.1401s.12.12a(F))**

Event staff members will be readily identifiable and will call 9-1-1 from their cell phones. Event staff members will tell dispatch the best roadway access point for responders. They will lead emergency personnel to the scene from that best roadway access. We will contact East Fork Fire if we desire to land a helicopter at any of our events prior to arranging to ensure it is acceptable. We will provide notification of any road closure to East Fork Fire. Staff members will know where the closest AED is within the Park. We will keep fire lanes open follow any requirements of the fire prevention division.. Due to the historical nature of this annual event, applicant would request the county to modify the medical facilities plan condition as there has always been an adequate medical attention to every person attending the event. *The applicant has requested for all deposit funds with the county be paid following the event for the medical protection.*

**Describe fire protection plan (§ s.12.2101s.12.12a(G))**

Event staff members will be readily identifiable and will call 9-1-1 from their cell phones. Event staff members will tell dispatch the best roadway access point for responders. They will lead emergency personnel to the scene from that best roadway access. We will contact East Fork Fire if we desire to land a helicopter at any of our events prior to arranging to ensure it is acceptable. We will provide notification of any road closure to East Fork Fire. We will keep fire lanes open follow any requirements of the fire prevention division.. Due to the historical nature of this annual event, applicant would request the county to modify the fire protection plan condition as there has always been an adequate fire protection to every person attending the event. *The applicant has requested for all deposit funds with the county be paid following the event for the fire protection.*

**Describe parking areas, access and parking control plan (§ s.12.150-160/s.12.120(H))**

Applicant will provide ample amount of parking spaces. Applicant has approval from Douglas County to use the proposed site of the community center. There will be ingress and egress off of Waterloo lane. The ingress and egress areas will continually be monitored to make sure there are no vehicles blocking these areas. If in such an event that these areas become blocked by vehicles the owner will first be first attempted to be contacted if no one is able to be found in a timely manner then additional action will be taken ultimately resulting in it being towed. There will be assistance provided Friday & Saturday of the event by a youth organization with parking direction and ingress and egress to parking areas. The applicant Carson Valley Active 20-30 club will provide traffic assistance on Waterloo lane throughout the duration of the event to insure orderly flow of traffic to parking areas. Due to the historical nature of this annual event, applicant would request the county to modify the parking areas, access and parking control plan condition as there has always been an ample amount of parking areas, access and parking control available to every person attending the event.

**Hour of operation (§ s.12.110/s.12.120(c))**

Applicant has prepared a schedule (attached to this festival plan) of events detailing the times of activities throughout the event.

**Describe location of on-site headquarters or contact information (§ s.12.120(J))**

The location of the on-site headquarters will be located near or by the music stage and main beer area. There will be a travel trailer located there 24 hours a day throughout the duration of the event. Applicant has prepared a map (attached to this festival plan) detailing the location of the on-site headquarters. Any member of the Carson Valley Active 20-30 club wearing a red vest should be able to be contacted. If for some reason there is no one there to contact please contact Timothy Provost of the Carson Valley Active 20-30 Club 24 hours a day at 775-781-2750.

**Describe illumination plan (§ s.12.150/s.12.120(K))**

Applicant will provide ample amount of illumination throughout the event. Applicant has prepared a map (attached to this festival plan) detailing the location of all illumination devices. Due to the historical nature of this annual event, applicant would request the county to modify the illumination plan condition as there has always been an ample supply of illumination available everywhere throughout the event.

**Describe overnight camping facility plan (§ s.12.190/s.12.120(L))**

Applicant Carson Valley Active 20-30 club will have members staying overnight in Lampe Park in some form of camping throughout the duration of the event. There will also be overnight camping facilities for Carnival staff throughout the duration of the event located within Riverside Park. There will be additional Toilet facilities, power, and trash cans in these camping areas. There will be no sanitation dumping or trash left in either park locations. Due to the historical nature of this annual event, applicant would request the county to modify the overnight camping facilities plan condition as there has never been an concerns of the overnight camping facilities available everywhere throughout the event.

**What provisions will be made for numbers of spectators in excess of the estimate (§ 5.12.050/5.12.040)?**

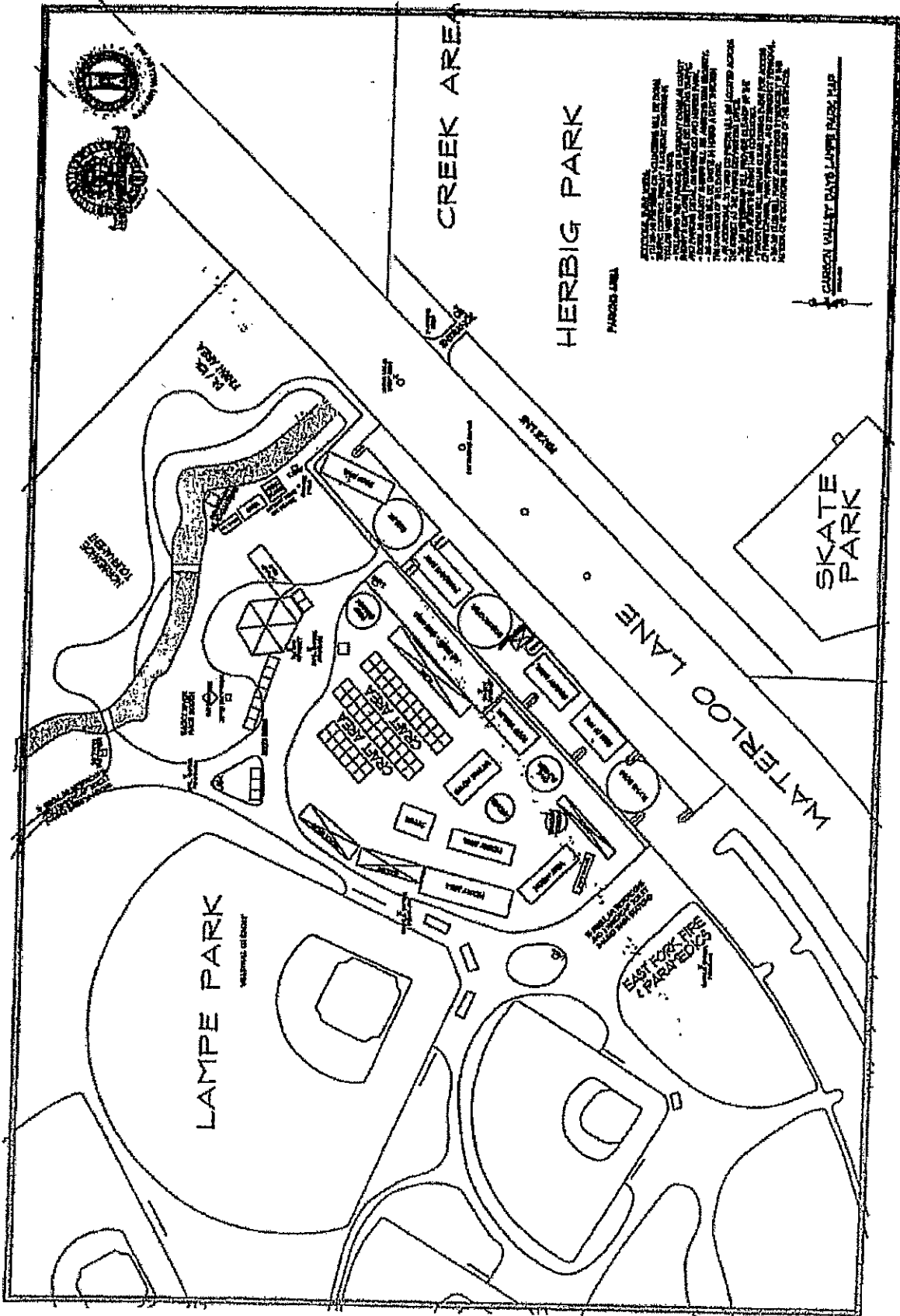
The applicant has made the following provisions in advance in the case the number of spectators is in excess of the estimate. The estimated number of toilets for the event per the chart in section 5.12.120 sub-section "D" requires 20 toilets and we will be providing 36 toilets. The parking area provided will handle additional parking if needed. There will be bottled water available on site at the headquarters location if the existing drinking fountain's throughout the park is exceeded. If there is any need from the following agencies such as fire, law enforcement, trash, and medical that need to be adjusted those agencies will be contacted directly by the applicant during the event and request additional support right away.

**Attach a plot plan showing arrangement of the facility.** (§ 5.12.050/5.12.040)  
Applicant has prepared a map (attached to this festival plan) detailing the layout of the event.



## EVENT SCHEDULE

<u>DAY:</u>	<u>EVENT:</u>	<u>TIME:</u>
Thursday, June 8 <sup>th</sup>	Carnival Opens Buddy Day (2 for 1 wristbands)	5 pm – 11 pm
Friday, June 9 <sup>th</sup>	Carnival Live Music	3 pm – 11 pm 5 pm – 11 pm
Saturday, June 10 <sup>th</sup>	Parade Registration Carson Valley Days Walk, Jog, Run Registration Carson Valley Days Walk, Jog, Run Carson Valley Days Parade Carnival Craft Show & Food Vendors Kid's Grease Pole Announcement of Parade Winners & Citizen of the Year Live Music Horseshoe Tournament \$20/team 32 team max Kid's Balloon Toss Cornhole Tournament Kid's Watermelon Eating Contest Arm Wrestling Tricycle Races Glutton Bowl	7 am 7 am 8 am 9 am 11 am – Close 11 am – Close 12 pm – 8 pm 12:30 pm 1 pm – 11 pm 1:30 pm 2 pm 3 pm 3 pm 4:15 pm 6 pm 7:30 pm
Sunday, June 11 <sup>th</sup>	Grass Volleyball Tournament Craft Show & Food Vendors Carnival Kid's Grease Pole Carson Valley Duck Derby Community Derby Business Class Derby Service Clubs/Churches Live Music Carson Valley Days Raffle	8 am – 2 pm 10 am – 4 pm 11 am – 5 pm 11 am – 5 pm 1 pm – 3:30 pm 1 pm 2 pm 3 pm 3 pm – 4:30 pm 5 pm



# THE 20-30 CLUB OF CARSON VALLEY NO. 85

Business Entity Information			
Status:	Active	File Date:	3/22/1955
Type:	Domestic Non-Profit Corporation	Entity Number:	C370-1955
Qualifying State:	NV	List of Officers Due:	3/31/2019
Managed By:		Expiration Date:	
NV Business ID:	NV19551000194	Business License Exp:	

Additional Information	
Central Index Key:	

Registered Agent Information			
Name:	REGISTERED AGENT INC.	Address 1:	769 BASQUE WAY SUITE 300
Address 2:		City:	CARSON CITY
State:	NV	Zip Code:	89706
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Commercial Registered Agent - Corporation		
Jurisdiction:	NEVADA	Status:	Active

Financial Information			
No Par Share Count:	0	Capital Amount:	\$ 0
No stock records found for this company			

<input checked="" type="checkbox"/> Officers <input type="checkbox"/> Include Inactive Officers			
Treasurer - CODY BURKHAUSER			
Address 1:	P.O. BOX 2030	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89460	Country:	
Status:	Active	Email:	
Director - BROIAN MCKERRIHAN			
Address 1:	1459 ANNKIM CIRCLE	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89460	Country:	
Status:	Active	Email:	
Secretary - TIMOTHY PROVOST			
Address 1:	718 TRAVIS DR. 3C	Address 2:	

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City:	CARSON CITY	State:	NV
Zip Code:	89701	Country:	
Status:	Active	Email:	
<b>President - PAUL WILSON</b>			
Address 1:	1738 TIMBER CT	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89410	Country:	
Status:	Active	Email:	

<b>Actions\Amendments</b>			
Action Type:	Articles of Incorporation		
Document Number:	C370-1955-001	# of Pages:	3
File Date:	3/21/1955	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C370-1955-003	# of Pages:	1
File Date:	3/15/1987	Effective Date:	
REINSTATED - REVOKED 12/1/86			
Action Type:	Amendment		
Document Number:	C370-1955-004	# of Pages:	1
File Date:	3/6/1989	Effective Date:	
REINSTATED - REVOKED 12/1/88			
Action Type:	Amendment		
Document Number:	C370-1955-005	# of Pages:	1
File Date:	3/8/1994	Effective Date:	
REINSTATED - REVOKED 12-01-93 L C			
Action Type:	Registered Agent Change		
Document Number:	C370-1955-006	# of Pages:	1
File Date:	6/11/1998	Effective Date:	
STEVEN J. WHITE			
RT 1 BOX 65 GARDNERVILLE NV 89410 EJJ			
Action Type:	Amendment		
Document Number:	C370-1955-007	# of Pages:	1
File Date:	6/11/1998	Effective Date:	
REINSTATED-REVOKED 12-1-97 EJJ			
Action Type:	Annual List		
Document Number:	C370-1955-009	# of Pages:	1
File Date:	6/23/1999	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C370-1955-008	# of Pages:	2

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File Date:	5/14/2003	Effective Date:	
<b>REINSTATED/REVOKED - 12/01/2000 RXS</b>			
Action Type:	Annual List		
Document Number:	C370-1955-002	# of Pages:	1
File Date:	5/4/2004	Effective Date:	
<b>List of Officers for 2004 to 2005</b>			
Action Type:	Reinstatement		
Document Number:	20080823470-04	# of Pages:	1
File Date:	12/19/2008	Effective Date:	
<b>05/09</b>			
Action Type:	Acceptance of Registered Agent		
Document Number:	20080823472-26	# of Pages:	1
File Date:	12/19/2008	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20090532960-86	# of Pages:	1
File Date:	7/2/2009	Effective Date:	
<b>09-10</b>			
Action Type:	Annual List		
Document Number:	20100929684-71	# of Pages:	1
File Date:	12/16/2010	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		
Document Number:	20110341631-91	# of Pages:	1
File Date:	5/5/2011	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20110341532-02	# of Pages:	1
File Date:	5/5/2011	Effective Date:	
<b>11-12</b>			
Action Type:	Amended List		
Document Number:	20110788279-85	# of Pages:	1
File Date:	11/2/2011	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20120178650-82	# of Pages:	2
File Date:	3/13/2012	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20120758474-40	# of Pages:	2
File Date:	11/7/2012	Effective Date:	

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(No notes for this action)			
Action Type:	Annual List		
Document Number:	20130228051-24	# of Pages:	1
File Date:	3/27/2013	Effective Date:	
2013/2014			
Action Type:	Amended List		
Document Number:	20130573470-02	# of Pages:	1
File Date:	8/30/2013	Effective Date:	
2013/2014			
Action Type:	Annual List		
Document Number:	20140296749-04	# of Pages:	1
File Date:	4/23/2014	Effective Date:	
14-15			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20140296750-36	# of Pages:	1
File Date:	4/23/2014	Effective Date:	
CHARITABLE			
Action Type:	Annual List		
Document Number:	20150153214-44	# of Pages:	1
File Date:	3/31/2015	Effective Date:	
15-16			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20150153215-55	# of Pages:	1
File Date:	3/31/2015	Effective Date:	
chari_r			
Action Type:	Annual List		
Document Number:	20160111659-52	# of Pages:	1
File Date:	3/10/2016	Effective Date:	
16-17			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20160111660-84	# of Pages:	1
File Date:	3/10/2016	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20160431708-32	# of Pages:	1
File Date:	9/29/2016	Effective Date:	
(No notes for this action)			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20160431709-43	# of Pages:	2
File Date:	9/29/2016	Effective Date:	
(No notes for this action)			

4-13

Action Type:	Annual List		
Document Number:	20170244500-85	# of Pages:	1
File Date:	6/5/2017	Effective Date:	
(No notes for this action)			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20170244501-96	# of Pages:	1
File Date:	6/5/2017	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20180190950-95	# of Pages:	1
File Date:	4/27/2018	Effective Date:	
(No notes for this action)			

ARTICLES OF INCORPORATION  
OF  
THE 20-30 CLUB OF CARSON VALLEY NO. 85

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, have this day voluntarily associated ourselves together for the purpose of forming a non-profit corporation under the laws of the State of Nevada and we do hereby certify:

FIRST: That the name of the club shall be

THE 20-30 CLUB OF CARSON VALLEY NO. 85

SECOND: That THE 20-30 CLUB OF CARSON VALLEY NO. 85

is a non-profit corporation, organized solely for the advancement of civic, commercial, industrial and agricultural activities

THIRD: The principal office for the transaction of the business of the corporation is to be located at Gardnerville Nevada.

FOURTH: The number of trustees shall be seven (7) one of whom shall be a continuing trustee and the remaining six to hold office for a term of six (6) months. The six revolving trustees shall be chosen by the members of the corporation as provided in the By-Laws of said corporation.

FIFTH: The names and residences of the trustees chosen for the first term are as follows:

NAME	ADDRESS
CLIFFORD WINKELMAN	Minden, Nevada
HERB CORDES	Genoa, Nevada
GLENN E. LOGAN	Gardnerville, Nevada
LEONARD H. WINKELMAN	Minden, Nevada
NEVADA WISE	Minden, Nevada
ARLEN TURRIJA	Gardnerville, Nevada
ROBERT KIMMERLING	Gardnerville, Nevada

LAW OFFICE  
OF  
JOHN M. MURPHY  
AND  
JOHN M. MURPHY  
ATTORNEYS AT LAW  
RENO, NEVADA

IN WITNESS WHEREOF we have hereunto set our hands  
this 28<sup>th</sup> day of February, 1955.

Clifford Winkelman  
Herbert Cordes  
Glenn E. Ligan  
Leonard H. Winkelman  
Robert A. Kimberling  
Nevada Wise  
Allen Turbia

STATE OF NEVADA

COUNTY OF DOUGLAS

On this 28<sup>th</sup> day of February, 1955, before me the  
undersigned, a Notary Public in and for the State of Nevada,  
personally appeared CLIFFORD WINKELMAN, HERB CORDES, GLENN E.  
LIGAN, LEONARD H. WINKELMAN, NEVADA WISE, ALLEN TURBIA, ROBERT  
KIMBERLING known to me to be the persons whose names are  
subscribed to the foregoing Articles of Incorporation, and  
acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and  
seal this 28<sup>th</sup> day of February, 1955.

Clifford M. Henderson  
NOTARY PUBLIC in and for the  
County of Douglas, State of  
Nevada

My Commission Expires Feb. 28, 1956

ARTICLES OF INCORPORATION

OF

THE 20-30 CLUB OF CANNON VALLEY NO. 85

FILED AT THE REGISTRY OF

DEPT. AND DEPT.

REMO. DEVAOS

MARCH 22, 1955

CHIEF

270-1955

March 22, 1955

# TEMPORARY

Route:	US 395
Milepost:	DO 20. - 22.5      NDOT District II
District Permit No.:	T-104-19
Applicant:	Carson Valley Active 20-30 #85
Type of Activity:	
	Road closure - Carson Valley Days parade
	FOR DEPARTMENT USE ONLY

**PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA  
DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY  
(Under the Provisions of NRS 408.423 and 408.210)**

1. Location where the event and/or occupancy is proposed:

US 395

6th Street to Lampe Park

Local name of highway

Street address or nearest cross street

between Milepost DO 20.7

and Milepost 22.5

2. Describe the event in detail, including the number of participants, the proposed route, the proposed date and time of the event. Please attach plans and/or drawings of the proposed route.

Road closure for Carson Valley Days parade:

On US 395: closure from Esmeralda to Lampe Park.

Local law enforcement will support road closure; detours will be in place.

Please see attached documents.

**EVENT DATE(s):**

June 8, 2019; 8:00 AM - 1:00 PM

3. SPECIFIC TERMS AND CONDITIONS FOR THIS PERMIT ARE LISTED ON PAGES 2 THROUGH 4.  
4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Carson Valley Active 20 - 30 #85

Name of **PERMITTEE**

Tim Provost, Carson Valley Days chairman

Name and Title (Please print)

P.O. Box 2030

Address

Gardnerville, NV 89410

City, State, Zip

03/26/2019

Date of Application

DocuSigned by:



0E66408884B242F...

Signature

(775) 781-2750

Telephone

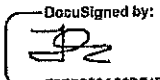
tjprovost16@gmail.com


Email address


District Permit No.: T-104-19**ADDITIONAL TERMS AND CONDITIONS**

1. The permit shall be signed by **PERMITTEE** on Page 1 and returned to the district office. The permit shall not be valid until the **SIGNED** original permit has been received by the district office.
2. This temporary permit expires upon completion of the event.
3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. **THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.**
4. The **PERMITTEE**, in addition to obtaining the temporary Right-of-Way Occupancy Permit must also obtain any and all other permits required by State law or local ordinances.
5. The **PERMITTEE** agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees against any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the **PERMITTEE**, or its contractors, agents, or the employees of any one or all of them **OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA**, unless it is established by the **PERMITTEE** that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.

\*\*\* SEE ADDITIONAL TERMS AND CONDITIONS ON PAGES 3 AND 4. \*\*\*

DocuSigned by:  
  
 Reviewed by: 03/26/2019  
 District II Permit Office Date

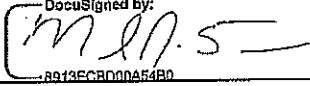
**Recommend approval**  
 03/19/2019  
  
 Alex Wolfson

**Recommend approval**  
 03/19/2019  
  
 Jay Smith

This temporary Right-of-Way Occupancy permit is granted to the **PERMITTEE** in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the activity described.

Dated 03/27/2019

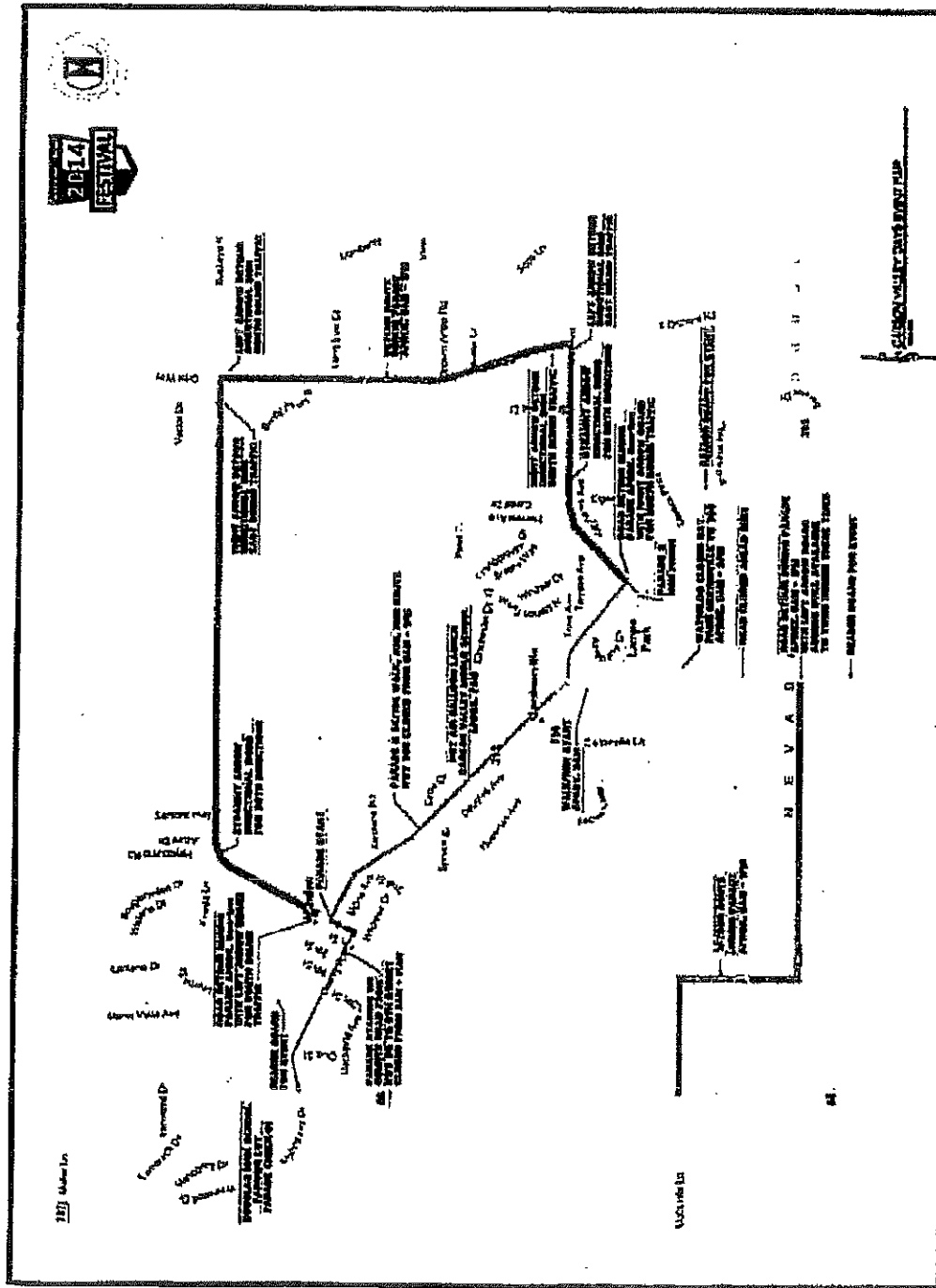
STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION

DocuSigned by:  
  
 By 03/28/2019  
 Director or District Engineer

### ADDITIONAL TERMS AND CONDITIONS

6. The NDOT right-of-way shall be returned to the original condition. Road travel way shall remain clean and free of debris at all times. Removal of trash and debris will be the responsibility of the PERMITTEE.
7. PERMITTEE shall notify the District II Permit Office at (775) 834-8330 a minimum of five (5) business days prior to the special event.
8. The hours of allowed road closure of US 395 (Douglas County, NV) shall be from 8:00 AM to 1:00 PM on June 8, 2019 only. All closures on a State or US Route must be supported by uniformed law enforcement officers.
9. A detour around the road closure, for the through traffic, shall be in place prior to the roadway being blocked for the permitted special event.
10. All Category 1 & 2 Traffic Control Devices used on NDOT maintained roadways must be National Cooperative Highway Research Program (NCHRP) *Report 350* compliant. The PERMITTEE and/or contractor shall have manufacturer's certificates of compliance available upon request.
11. All traffic control shall conform to the current *Manual on Uniform Traffic Control Devices*, "Chapter 6," and *Nevada Department of Transportation Standard Plans for Road and Bridge Construction*, 2017 Edition.
12. Regardless of traffic control operations, do not stop public traffic for more than a 20-minute duration and do not delay it for more than 30 minutes total, regardless of the number of work zones. Any proposed traffic control plan must meet the duration of delay restrictions (20 minutes stopped, 30 minutes total delay). Should these delay restrictions be exceeded, work will be immediately suspended. If work is suspended, submit a written revised construction plan which addresses the delay problem. Upon approval of the plan the construction operations may resume.
13. Traffic control shall be set up as shown on the attached plans, unless otherwise noted herein or directed by the NDOT Permit Inspector. Any deviation will require prior approval from the NDOT District II Permit Office.
14. The work of setting up and tearing down traffic control devices, as required, shall be completed each day, within the hours specified on the permit and/or on the approved traffic control plan. All traffic control devices shall be completely removed from the roadway and sidewalk at the end of the event.
15. During business hours, emergency work on permitted facilities must be authorized by the NDOT District II Permit Inspector.

16. During non-business hours, notify the NDOT District II Utilities 24/7 Hotline of any emergency at (775) 834-8488. Provide the NDOT Dispatch the following information:
  - PERMITTEE's contact information for the emergency. NDOT Dispatch may need to call back to follow up.
  - Temporary occupancy permit number
  - Location of the emergency
  - Description of emergency
  - Description of the traffic impact (shoulder closure, lane closure, etc.)
  - Give an estimated time duration to mitigate the incident.
17. After an emergency event, the PERMITTEE shall follow up with the Permit Office and submit a new Temporary Occupancy Permit application summarizing the emergency event. Contact your Permit Inspector for any questions and comments.





**BOARD OF COMMISSIONERS**

1594 Esmeralda Avenue, Minden, Nevada 89423  
775-782-9821

**COMMISSIONERS:**  
Barry Penzel, CHAIRMAN  
Larry Walsh, VICE CHAIRMAN  
Dave Nelson  
John Engels  
Wesley Rice

February 26, 2019

Jay Smith, Permit Inspector Supervisor  
Nevada Department of Transportation.  
District II Permit Office  
310 Galletti Way  
Sparks, NV 89410

RE: Highway 395 Closure for the Carson Valley Days Parade on Saturday, June 8, 2019

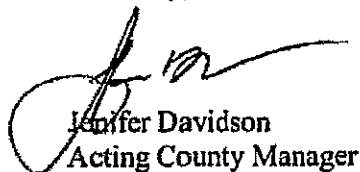
Dear Mr. Smith:

This letter is to notify you that Douglas County agrees to allow traffic from Highway 395 to be diverted on to local roads during the temporary highway closure for the Carson Valley Days parade on Saturday, June 8, 2019.

The County understands that the Douglas County 20-30 Club #85 will apply to NDOT for a Temporary Occupancy permit to close Highway 395 during the parade and this letter will be part of the application.

If you have any questions regarding this letter, please feel free to contact the Douglas County Manager's Office at 782-9821.

Sincerely,



Jennifer Davidson  
Acting County Manager

XC Tim Provost, Carson Valley Active 20-30 Club #85  
Dan Coverley, Douglas County Sheriff  
Phil Ritger, Douglas County Public Works Director

Mailing Address: P.O. Box 218, Minden, NV 89423



February 27, 2019

NDOT  
District II Permit Office  
310 Galletti Way  
Sparks, NV 89431

Re: Highway 395 Closure for Carson Valley Days Parade – June 8, 2019

Please accept this brief letter of support for the Carson Valley Active 20-30 Club #85 request for a portion of Highway 395 to be closed on the morning of Saturday, June 8, 2019.

This event, the Carson Valley Days Parade, is one that draws considerable attention and business to our towns each year. It has great benefit for the entire community and particular value to our businesses.

The Carson Valley Chamber of Commerce appreciates your attention to this letter is ready to answer any questions you may have concerning our support of the closure request.

Respectfully,

A handwritten signature in black ink, appearing to read "Bill Chernock".

Bill Chernock  
Executive Director

1477 US Highway 395 North, Gardnerville, NV 89410  
775.782.6144 Fax: 775.782.1025 [www.carsonvalleynev.org](http://www.carsonvalleynev.org)

# TEMPORARY

Milepost	District
District Permit No.: <u>T-104-19</u>	
Applicant:	
Type of Activity:	
FOR DEPARTMENT USE ONLY	

**APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF  
NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY**  
(Under the Provisions of NRS 408.423 and 408.210)

1. Location where event and/or occupancy is proposed:

U.S. 395

6th St. to Lampe Park/Waterloo

Local name of highway

Street address or nearest cross street

between Milepost

and Milepost

2. Describe in detail the event, number of participants, proposed route, scheduled dates and time of event. Attach plans and/or drawings of proposed route.

Parade: Check in is at the Douglas County High School parking lot. Parade staging is across SR88 down County Road to 6th St. Parade starts at 6th St. & Esmeralda, then heads East on Esmeralda to U.S. 395 Southbound to Waterloo to Lampe Park. Approximately 75-100 entries. Parade check in: 7 AM. Road closure begins at 8 AM; Parade begins at 9 AM and will end at 1 PM.

Walk/Run: Check in/Starting line is at the north east end of Lampe Park. Route goes through Lampe Park to Waterloo continuing East to U.S. 395 North to 5th St, West to Esmeralda, South to U.S. 395 & South to Waterloo/Lampe Park. Approx. 100 entries. Run check in: 6 AM; Start time 8 AM; End at 10 AM

EVENT DATES: June 8, 2019 8am - 1:00 PM

3. SPECIFIC TERMS AND CONDITIONS APPURTENANT TO THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Carson Valley Active 20-30 HRS

Name of PERMITTEE

Tim Provost, Carson Valley Days Chairman

Name and Title (Please print)

P.O. Box 2030

Tim Provost

Address

Signature

Gardnerville, NV, 89410

3/26/19

City, State, Zip

Date of Application

tprovost36@gmail.com

Telephone/Fax

(775) 781-2750

**ACCEPTED**

**MAR 15 2019**

NEVADA DEPT. OF TRANSPORTATION  
DISTRICT II PERMIT OFFICE

District Permit No.: T-104-19 **ADDITIONAL TERMS AND CONDITIONS**

1. The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the SIGNED original permit has been received by the district office.
2. This temporary permit expires upon completion of the event.
3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.
4. The PERMITTEE, in addition to obtaining the temporary Right-of-Way Occupancy Permit must also obtain any and other permits required by State law or local ordinances.
5. The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees against any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA, unless it is established by the PERMITTEE that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.
6. This application must have the following signatures of approval before being processed by the district office:

Nevada Highway Patrol

By: [Signature] #35

Date: 03/07/19

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

NHT CONTRACTED FOR  
375 CUPRAE

Sheriff/Police

By: Capt. J. Waisch #322

Date: 03/06/19

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

PROVIDE DC30 1 COPY OF THIS  
ATTACHED AFTER SIGNATURE  
FOR NHT & NDOT FILES

... SEE ADDITIONAL TERMS AND CONDITIONS ON PAGE 3. ...

Reviewed by: \_\_\_\_\_  
District Permit Office

This temporary Right-of-Way Occupancy permit is granted to the PERMITTEE in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the work described.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION

By

\_\_\_\_\_  
Director or District Engineer

**ACCEPTED**

**MAR 15 2019**

NEVADA DEPT. OF TRANSPORTATION  
DISTRICT II PERMIT OFFICE



CARVAL-01

BRUCKRIGL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
George Petersen Insurance Agency, Inc.  
P.O. Box 3539  
Santa Rosa, CA 95402

CONTACT  
NAME:  
PHONE  
(A/C, No, Ext): (707) 525-4150 FAX  
(A/C, No): (707) 525-4175  
E-MAIL  
ADDRESS: info@gpins.com

## INSURED

The 20-30 Club Of Carson Valley  
PO Box 2030  
Gardnerville, NV 89410

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Great American Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Hired and Non-Owned  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		MAC 3017512 00	3/11/2019	3/11/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 LIQUOR LIAB \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: National Convention held on June 20-23, 2019

Active 20-30 US & Canada is named as Additional Insured in regard to general liability per endorsement CG8970 11/14, attached.

## CERTIFICATE HOLDER

## CANCELLATION

Active 20-30 US & Canada  
1900 Point West Way, Suite 222  
Sacramento, CA 95815

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CARSVAL-01

BRUCKRIGL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER George Petersen Insurance Agency, Inc. P.O. Box 3539 Santa Rosa, CA 95402	CONTACT NAME:		
	PHONE (A/C, No, Ext): (707) 525-4150	FAX (A/C, No): (707) 525-4175	
	E-MAIL ADDRESS: info@gpins.com		
	INSURER(S) AFFORDING COVERAGE	NAIC #	
	INSURER A: Great American Insurance Company		
INSURED  The 20-30 Club Of Carson Valley PO Box 2030 Gardnerville, NV 89410	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Hired and Non-Owned  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		MAC 3017512 00	3/11/2019	3/11/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 LIQUOR LIAB \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Carson Valley Days held on June 5-9, 2019

Douglas County is named as Additional Insured in regard to general liability per endorsement CG8970 11/14, attached.

## CERTIFICATE HOLDER

## CANCELLATION

Douglas County  
1594 Esmeralda Ave (1616 Stagg)  
Minden, NV 89423

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CARVAL-01

BRUCKRIGL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/6/2019

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<b>PRODUCER</b> George Petersen Insurance Agency, Inc. P.O. Box 3539 Santa Rosa, CA 95402	<b>CONTACT NAME:</b>		
	<b>PHONE (A/C, No, Ext):</b> (707) 525-4150 <b>FAX (A/C, No):</b> (707) 525-4175 <b>E-MAIL ADDRESS:</b> info@gpins.com		
<b>INSURED</b>  The 20-30 Club Of Carson Valley PO Box 2030 Gardnerville, NV 89410	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Great American Insurance Company		
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Carson Valley Days held on June 5-9, 2019

Douglas County School District is named as Additional Insured in regard to general liability per endorsement CG8970 11/14, attached.

## CERTIFICATE HOLDER

## CANCELLATION

Douglas County School District  
1638 Mono Ave  
Minden, NV 89423

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CARSVL-01

BRUCKRIGL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2019

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		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Great American Insurance Company	
		<b>INSURER B:</b> <del>Great American Insurance Company</del>	
		<b>INSURER C:</b> <del>Great American Insurance Company</del>	
		<b>INSURER D:</b> <del>Great American Insurance Company</del>	
		<b>INSURER E:</b> MAR 11 2019	
		<b>INSURER F:</b>	

<b>INSURED</b>  The 20-30 Club Of Carson Valley PO Box 2030 Gardnerville, NV 89410	<b>NAIC #</b>
--	---------------

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Carson Valley Days held on June 5-9, 2019

Town of Gardnerville is named as Additional Insured in regard to general liability per endorsement CG8970 11/14, attached.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Gardnerville  
1407 Highway 395 N  
Gardnerville, NV 89410

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CARSVAL-01

BRUCKRIGI

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DATE (MM/DD/YYYY)

3/6/2019

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PRODUCER  
George Petersen Insurance Agency, Inc.  
P.O. Box 3539  
Santa Rosa, CA 95402

CONTACT  
NAME:  
PHONE  
(AC, No, Ext): (707) 525-4150 FAX  
(AC, No): (707) 525-4175  
E-MAIL  
Address: info@gpins.com

INSURED

The 20-30 Club Of Carson Valley  
PO Box 2030  
Gardnerville, NV 89410

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Great American Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

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	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below.	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Carson Valley Days held on June 5-9, 2019

Town of Minden is named as Additional insured in regard to general liability per endorsement CG8970 11/14, attached.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Minden  
1604 Esmeralda Ave, Ste 101  
Minden, NV 89423

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action** Approve Budget Transfers for FY 2018/2019 FY

2. **Recommended Motion: Funds Available:** ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:**

5. **Meeting Date:**

6. **Agenda:** ☒ Consent ☐ Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued

**Douglas County Comptroller's Office**

**Budget Transfer**

Date of Request: 4/17/2019  
 For Fiscal Year: 18/19

Requested By: Carol Louthan  
 Fund : 610  
 Department: \_\_\_\_\_

					DR	CR	CR	DR
Account Name					Revenue Increase	Revenue Decrease	Expend Increase	Expend Decrease
1	Professional Services	610	921	521 100				48,000
2	Professional Services	610	926	521 100			48,000	
3	Capital Projects	610	926	562 000				155,400
4	Small Equipment	610	921	533 802			16,000	
5	Major Repair & Maint	610	923	532 118			12,000	
6	Training & Education	610	921	520 200				4,000
7	Insurance Liability	610	921	520 080				1,600
8	Crack Seal	610	926	532 116			33,000	
9	Major Repair & Maint	610	926	532 118			100,000	
10								
<b>Totals</b>					-	-	209,000	209,000
<b>Net Change</b>					-		-	

**Justification for Adjustment:**

1/2 - Plan for Prosperity taken out of 921 instead of 926  
 3/4/5 - Gville Stn expenses not capital - Maintenance facility landscaping not capital  
 6/7/8/9 - augmentation monies were put entirely into capital projects to make sure there was enough money for the Gville station - now Gville stn renovation is complete we need money in crack and road repair

Department Head or Comptroller Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Comptroller's Office Use Only**

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Journal # \_\_\_\_\_

5-2

[illegible]

**Douglas County Comptroller's Office**

**Budget Transfer/Augmentation Form**

Date of Request: 5/1/2019  
 For Fiscal Year: 18/19

Requested By: Carol Louthan  
 Fund/Department: 610-923

					DR	CR	CR	DR
Account Name					Revenue Increase	Revenue Decrease	Expend Increase	Expend Decrease
1	Capital Projects	610	923	562 000				13,000
2	Small Projects	610	923	533 817			5,000	
3	B & G Maint	610	921	520 097			8,000	
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
<b>Totals</b>					-	-	13,000	13,000
<b>Net Change</b>					-		-	

**Purpose:** Landscaping for maintenance facility was budgeted in capital last year - should be in  
building and grounds maintenance  
Small projects - parks - community projects & event support

**Department Head or Comptroller Signature:** \_\_\_\_\_

**Comptroller's Office Use Only**

Approved By: \_\_\_\_\_  
 Date: \_\_\_\_\_

Journal # \_\_\_\_\_

5-4

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Approve a request by Leadership Douglas County to place a reader board at Gardnerville Station announcing its Volunteer Fair in August
2. **Recommended Motion: Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Carol Louthan
5. **Meeting Date:** May 7, 2019
6. **Agenda:** ☒ Consent ☐ Administrative

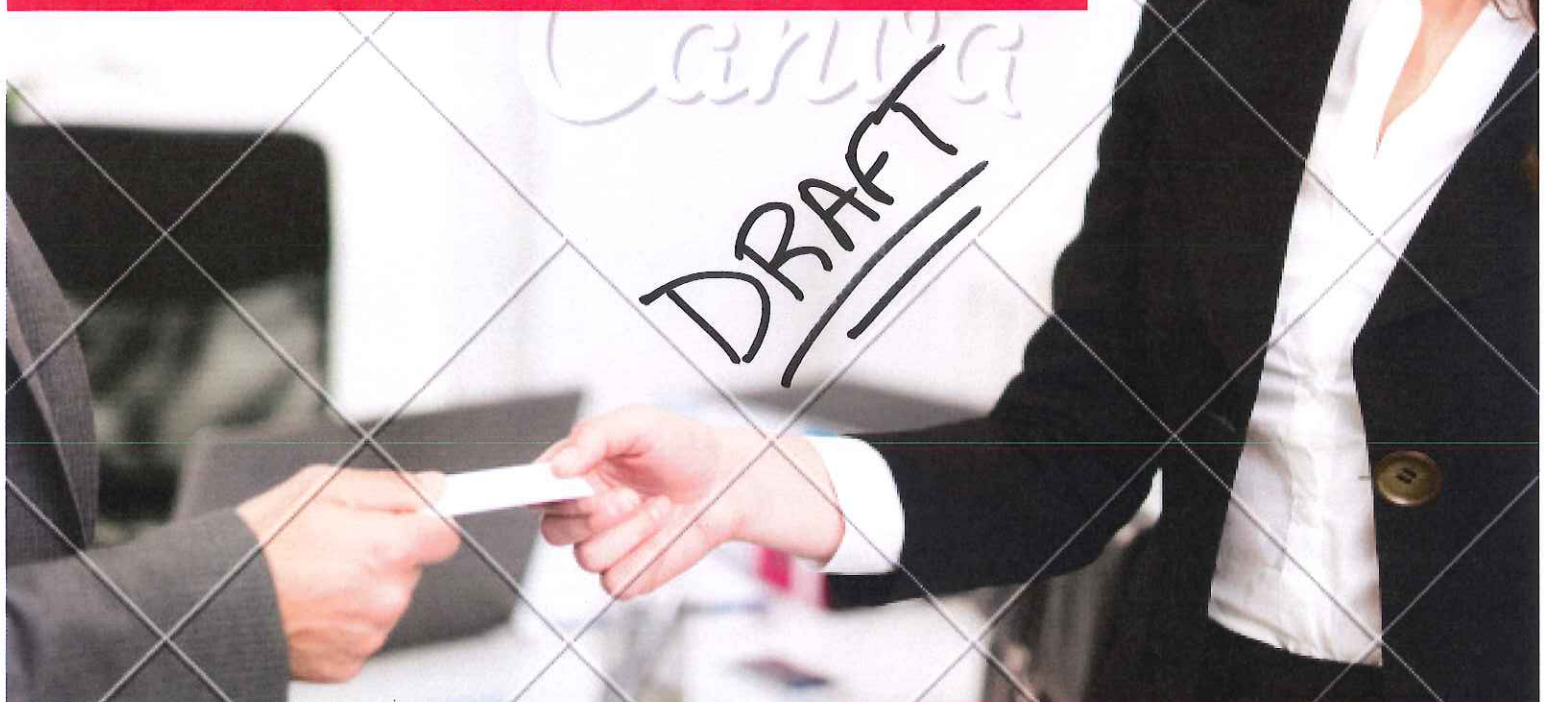
**Background Information:** Debbi is requesting, on behalf of Leadership Douglas County, to place a reader board at the Gardnerville Station to advertise the first Douglas County Volunteer Fair for Non-Profits between August 16 – 22. See attached information.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

# FIRST ANNUAL VOLUNTEER EXPO

HOSTED BY LEADERSHIP DOUGLAS  
COUNTY CLASS OF 2019



## Interested in recruiting for volunteers?

The first annual Volunteer Expo is scheduled for Thursday, August 22, 2019 from 3:30 -7:00 PM at the Douglas County Community & Senior Center in the dining room.

Join us in providing awareness of volunteer opportunities for children and adults in our Douglas County!  
CREATE GOOGLE ACCOUNT

6-2

## Register Today

- Recruit for volunteers
- Showcase your organization
- Network with others
- Create awareness about your events
- Impact your community

**CLICK HERE TO FILL  
OUT THE  
REGISTRATION FORM!**

## **Douglas County Sheriff Reader Boards**

Please complete the form below so that we can better serve your needs. After completion please return the form to [DCSAR@DOUGLASNV.US](mailto:DCSAR@DOUGLASNV.US).

### **USE OF READER BOARDS IS SUBJECT TO NEEDS OF DOUGLAS COUNTY SHERIFF OFFICE OPERATIONS**

**Agency / Group requesting reader boards:** Leadership Douglas County

**Group contact person and number:** Debbi Lehr 775-782-8027

**Events reader boards are needed for:**

To advertise 1st Douglas County Volunteer Fair for non-profits

**Dates and times reader boards are needed (Attach additional pages if needed):**

August 16-22, 2019 7am-7pm

**Locations where the reader boards should be placed and the contact information for the person responsible for the property** (The group requesting the use of the reader boards is responsible for obtaining permission from the property owner prior to them being placed on the property.)

**Location #1 or Southbound Location:**

Minden Gateway Center

**Property owner and contact information:** Town of Minden

Jeff Cady 775-721-8671 jcady@douglasnv.us

**Location #2 or Northbound Location:**

Gardnerville Station 1395 US Highway 395 North

**Property owner and contact information:** \_\_\_\_\_

Town of Gardnerville/Geoff LaCost (775)782-7134 or (775) 691-5490

**See page 2 for Location Diagram and Message to be used**

**Message to be placed on reader boards (Max of 3 pages with 3 rows of 8 letters on each page):**

**Page 1**

| V | O | L | U | N | T | - |   |

| E | E | R |   | E | X | P | O |

| 0 | 8 | / | 2 | 2 | / | 1 | 9 |

**Page 2**

| 3 | : | 3 | 0 | P |   | T | O |

| 7 | : | 0 | 0 | P |   | @ |   |

| C | O | M | M |   | C | T | R |

**Page 3**

|   |   |   |   |   |   |   |   |

|   |   |   |   |   |   |   |   |

|   |   |   |   |   |   |   |   |

**Example**

|   |   | R | O | A | D |   |   |

|   | C | L | O | S | E | D |   |

|   |   | A | H | E | A | D |   |

---

**Diagrams**

VOLUNT-

EER EXPO

08/22/19

3:30P TO

7:00P @

COMM CTR

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Presentation by Boy Scout Nathan Caires on the installation of Bocce Ball Courts at Heritage Park, and discussion to approve or deny a request for additional town funding and/or support to complete the project; with public comment prior to Board action.
2. **Recommended Motion:** Approval of additional funding, equipment use, and staff support for installation of two Bocce Ball courts in Heritage Park as outlined in the background information. (based on board discussion)

**Funds Available:** ☒ Yes ☐ N/A

3. **Department:** Administration
4. **Prepared by:** Geoff LaCost
5. **Meeting Date:** May 7, 2019
6. **Agenda:** ☐ Consent ☒ Administrative

### **Background Information:**

Two Bocce ball courts are scheduled to be installed at Heritage Park on the small side near the tree line. The original courts were to be full regulatory length but have been trimmed down to meet area constraints. When the project was first proposed and approved by the Town Manager the Boy Scout only needed Town financial assistance of \$2,700 for the oyster shell bedding but has now requested additional funds and support to complete the project.

The Town is being requested to provide support: **(Bolded are actual town funds spent)**

<b>\$2,700</b>	<b>Oyster shell bedding top cover 1" thick (already paid for)</b>
<b>\$750</b>	<b>6x6 Pressure treated wood perimeter frame</b>
<b>\$300</b>	<b>Degraded Granite (DG) Truck Load for 3" thick base</b>
<b>\$200</b>	<b>Disposal of 4 pallets of sod (expected to be poor quality due to tree roots)</b>
<b>\$300</b>	Pickup and delivery of supplies in Carson to Heritage Park by Town Staff (Labor)
<b>\$100</b>	<b>Landscape Fabric</b>

\$ 25.43 Volunteer hourly valuation for informational purposes only

Funds are available and will reduce the scope of the Town Maintenance Facility landscaping.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  
☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued

Robert Stiles moved here from South Lake Tahoe to get away from vacation rentals. If you read the paper just look at how neighbors are fighting neighbors. I love this community and you will destroy the feel of the community. Sounds like you will have a shortage of rental properties. The rents at South Lake Tahoe due to the short term rentals have increased 25 to 35 percent. It will drain the current resources.

Beth Hojnacke, resident of Chichester, attended some of the previous meetings and witnessed some of the testimony. I have a couple concerns. The county wants to do this across the board. So even though there are separate towns, we would no longer have control over our communities. We would all be stuck in the same boat. If they want to have these communities remain in existence you can't do it by uniformly doing everything across the board. There are also concerns about safety and law enforcement. They've raised the fines, but if there is a problem it's going to happen after the fact and the neighbors are the ones that will suffer.

Don Wikey, in La Costa, asked is a vacation rental renting out a full time house with an absentee landowner? In my case I have a nice in-law quarters. I wouldn't mind at all having weekend visitors. I'm not seeing the problems that I can see renting out a full house with a nonresident landowner. I would appreciate the ability to rent out my mother-in-law quarters.

Ms. Rao answered currently people are doing both. They are renting rooms out of their house or they are renting out the entire house. So basically we're asking what their recommendation is to the board as far as what would they prefer to see: in the valley, not at all?

No further public comment.


Chairman Jones thanked the public for their comments. The loss of control, the county imposing something on the towns, the safety concerns, the drain on law enforcement code officers; we can't even enforce the codes we have. It only grows over time. I have not found a single person who likes the idea of expanding down to the valley floor.

Mr. Higuera felt the best comment made was why import the Tahoe problem down here. It has really ruined neighborhoods. I would like to see it stay illegal.

Vice-Chairman Slater echoed the same sentiments as Cassandra and Lloyd. We have been up in Tahoe various times of the year and have seen a friend's house with vehicles parked on his lot and there is nothing he can do about it. I think this ordinance is well intended. I see flaws in the ordinance as written. You're not addressing the code enforcement issue. I wouldn't be able to support this.

Mr. Miller commented I am on the board of directors for Welcome All Veterans Everywhere. We have relocated at least 10 veterans from Lake Tahoe because they can't find housing that they can afford. This other project is just what we need as far as housing. We don't have a code enforcement officer available on the weekend. I cannot see justifying this through more revenue for the county. I am definitely against having it in the valley.

**Motion Slater/Wenner to deny the Douglas County Ordinance 2018-1515 consolidated development code 20.622 regarding vacation rentals. Motion carried unanimously.**

7.  **For Possible Action: Discussion and provide direction to staff in supporting an Eagle Project and allowing up to two official sized Bocce Ball Courts to be installed on the south side of Heritage Park, located south of Gilman Ave, west of Ezell and east of Courthouse Street (APN: 1320-33-402-011).**

Mr. Dallaire went over the project. I am meeting with the scout on Thursday.

No public comment.

**No action taken.**

8.  **Not for Possible Action: Discussion on the Town Attorney's Monthly Report of activities for August 2018.**

Attorney Yturbide spent time working on the Mountain West Construction agreement, removal of the dirt and leveling. We also had the special agendas for the CAC, the planning commission, quorum notices and the special meeting. There has been correspondence dealing with the 20-30 insurance issue and compliance. I reviewed the September draft agenda. I reviewed a few items on the agenda and the Borda easement. There was also some



# Eagle Scout Project

Nathan Caires  
Troop 33



## Project Overview

- My proposed Eagle Project will be building two 60'x12' bocce ball courts.
  - Cutting the sod, placing the boards, and pouring and spreading the oyster shell.
- Both courts will be on the south side of Heritage Park.

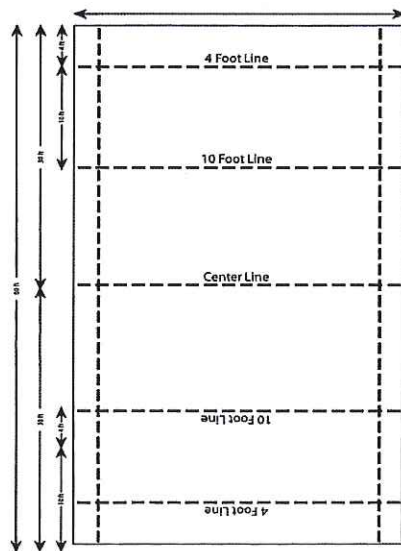


Approximate Court Locations

## Materials Used

1. Decomposed Granite
2. Pressure Treated 6x6 Beams (300 ft)
3. Crushed Oyster Shell
4. 18" Rebar (75 sticks)

## Bocce Ball Example



## Basic Rules of Bocce

The object of the game is to roll your bocce balls closer to the pallino (jack) ball than your opponent.

Bocce can be played on most surfaces (grass or sand) as long as they are fairly smooth and flat. Court is 60 feet long by 12 feet wide; however, the court size can be accommodated to fit the playing space available.

### Players:

One player per team = four balls per player  
Two players per team = two balls per player  
Four player per team = one ball per player

### Playing Bocce:

The game consists of several frames. A frame starts with tossing the pallino by a team toward the opposite end of the playing court. The game (frame) is complete after the balls have been thrown and points awarded. Balls are tossed or rolled underhand.

Whoever wins the coin toss will begin by tossing the pallino into the playing area. The pallino must be thrown past the center line and not further than the four foot line. If the pallino lands out of the designated area, the opposing team will throw the pallino into the playing area.

Once the pallino is in position, the first team throws their bocce ball. Taking alternate turns, each team throws their balls toward the pallino to (A) get their ball closest to the pallino, (B) to move the pallino closer to their ball, or (C) move the opponent's ball. The winning team begins the next frame.

Frames are played alternately from one end of the court to the other.

### Scoring:

In each frame, only one team scores. One point is given for each bocce ball that is closer to the pallino than the opposing team's bocce balls. The pallino distance marker can be used to determine which balls are closer.

The game continues until 12 points have been scored or to pre-determined points set by the players before the game starts.

Note: Safety should be observed when playing bocce. It is recommended that players stay outside for the playing area when balls are being tossed.



## Proposed Project Dates

- May 12<sup>th</sup>
- May 19<sup>th</sup>
- May 26<sup>th</sup>



## 6x6 Beams

- Original donor backed out.
- Other businesses (Lowe's, Home Depot, etc.) have not donated much.
- Meek's will allow the purchase of the 6x6 beams at cost. (\$20.62 per beam).
- In total, the beams will cost \$750.

7-6



## What I need from the Town.

1. The \$750 for the beams.
2. \$300 for the Decomposed Granite
3. Weed Barrier (if available).
4. Disposal of the cut sod.
5. Transportation of oyster shell from store (Tractor Supply Co. Carson City) to work site.



## Questions?

7-7

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action Discussion on vehicle gate style and placement to be installed at Carrick Detention Pond on Town property; with public comment prior to Board action.**
2. **Recommended Motion: Approve Option A in the board packet with a double drive pipe rail gate system installed at the town property line between 1191 Service Drive and the Carrick Detention Pond access.**

**Funds Available:** ☐ Yes ☐ N/A

3. **Department: Administration**
4. **Prepared by: Geoff LaCost**
5. **Meeting Date: May 7, 2019**
6. **Agenda:** ☐ Consent ☒ Administrative

### Background Information:

In the February 5<sup>th</sup> 2019 Town Board Meeting during the Town Managers report, direction was provided to the town manager to go 50-50 with Mr Barry Jones for a gate on the town access to Carrick Detention Pond.

Town Staff would like to install a gate similar to the pipe rail system at the Town Maintenance Facility to be located on the property line between Mr. Barry Jones and the Town Access Driveway with a cost of \$1,000-\$3,000.

Mr Barry Jones has provided a quote for the gate of his choosing costing \$22,000 that is fully automated to be located close to Grant Ave restricting public access to the town maintained driveway which is the intent. The driveway is town deeded property.

The automatic gate will create pinch zones when opening as it rolls on metal rollers.  
The automatic gate will require additional maintenance due to the electronics involved.  
The automatic gate will cost 31% of the dog park fence budget putting the project over budget.  
The automatic gate quote does not include power installation which will increase the total cost.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

### 8. Board Action:

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Approved</b> | <input type="checkbox"/> <b>Approved with Modifications</b> |
| <input type="checkbox"/> <b>Denied</b>   | <input type="checkbox"/> <b>Continued</b>                   |

# Option A



# Option B





2597 Nowlin Rd. Minden, NV 89423  
(775) 882-2244 or (775) 267-9918 Fax: (775) 882-8117  
NV Lic. # 31586B - CA Lic. #559646  
www.florencefenceinc.com

USA  
JOB

We Offer High Quality Fence Materials  
Made in the U A



A 20% RESTOCKING  
FEE ON ALL ORDERS

Proposal Submitted: Barry

MB1903017

Name: Carson Valley Movers	City: Gardnerville	State: NV	Zip: 89410
Address: 1191 Services Dr.			
Phone# 775-782-7070 fax# 783-3567 e# cymovers@yahoo.com			
Job Location: same			
<p>\$22500.00</p> <p>Install (1) 6' x 30' chain link gate with slats. Set (2) 6 5/8" posts in concrete. Install (2) 18" x 18" x 2" concrete pads. Install (2) Csw200ul. Install (2) wkp5 wireless key pad with gooseneck. Install (2) safety loops with detector. Install (1) shadow loop with detector. Install (1) set of photo eyes. Install (1) fire know box.</p> <p>Add \$1000.00 for 6' x 30' aristocrat black iron gates.</p> <p>Carson Valley Movers will need to hire an electrician to run power, phone line or either net cables. Florence Fence Inc. does not install power. X</p>			

All estimates are good for 7 days.

Permit not included unless otherwise indicated.

Total \$ \$ Denocht

Total \$ \$ Install

TOTAL JOB COST: \$

Florence Fence, Inc. will install fencing materials in accordance with the conditions and terms as listed. The fence line and grade are to be located by the property owner. Customer assumes full responsibility for location of fence. Customer also at their sole expense agrees to hold Florence Fence Inc. harmless of damage to underground utilities, including sprinkler systems, status of encroachment or any other claims brought on account of the work herein above described. Florence Fence Inc. will not be liable for damage or reinstallation of fence, gates, temporary fence, or any other fence products due to wind, rain, snow or any other act of nature. An additional charge will be added if the crew has to make more than one trip due to the customer's delay of work or customer make's changes to Contract.

All late payments are subject to a service charge.

If this account is not paid as agreed, signer agrees to pay, in addition to the amount owed, an interest charge of 1-1/2% (18% A.P.R.) on any unpaid balance plus a \$25.00 processing fee. If this account is placed for collection, the signer agrees to pay all attorney's fees and costs of collection. A \$50.00 fee will be charged for all returned checks. Bids are only good for 7 days.

Florence Fence Inc. does not install power or hook up power.

Estimate written by: Mike Barredo

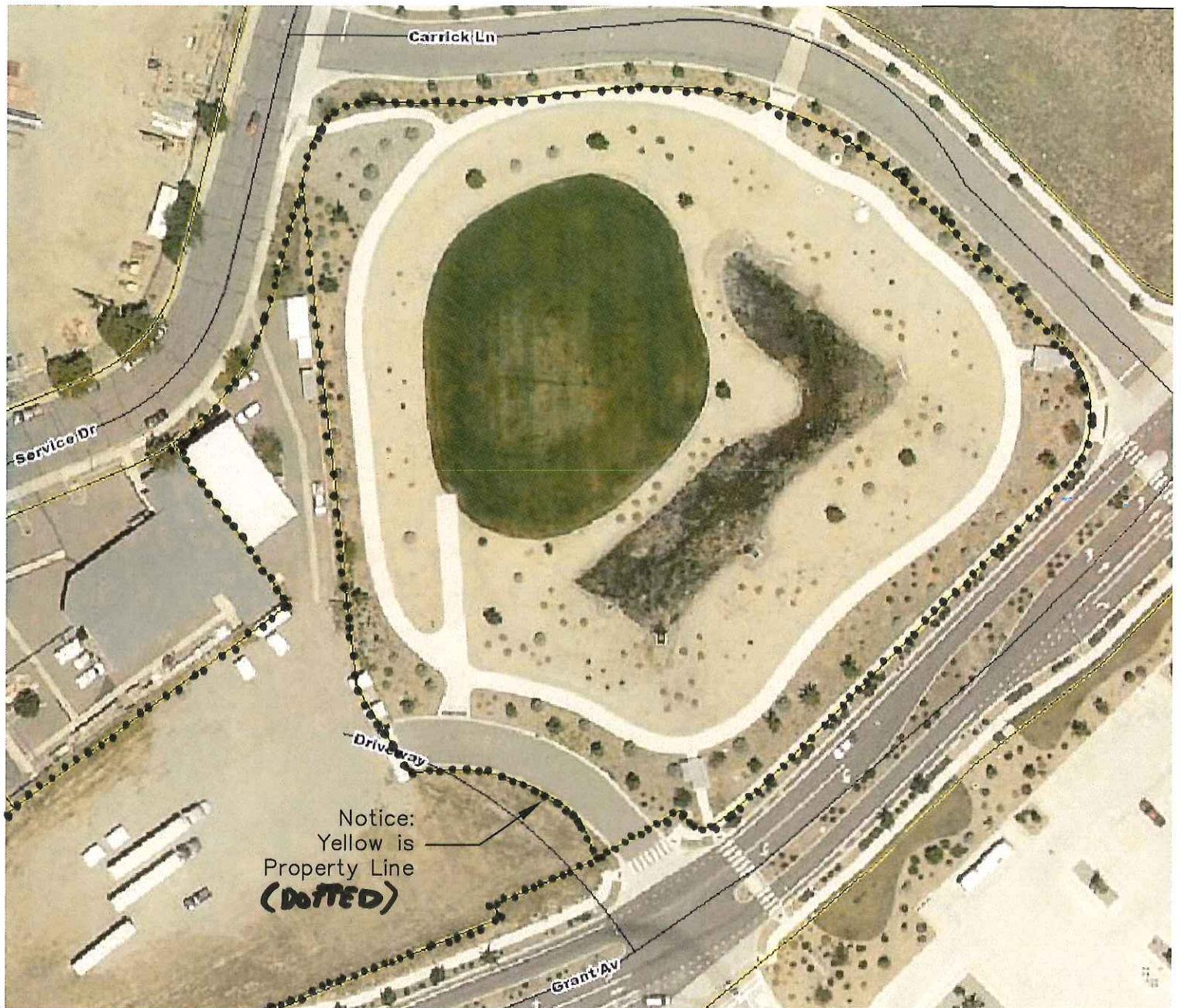
Date: 03-12-19

Received & Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

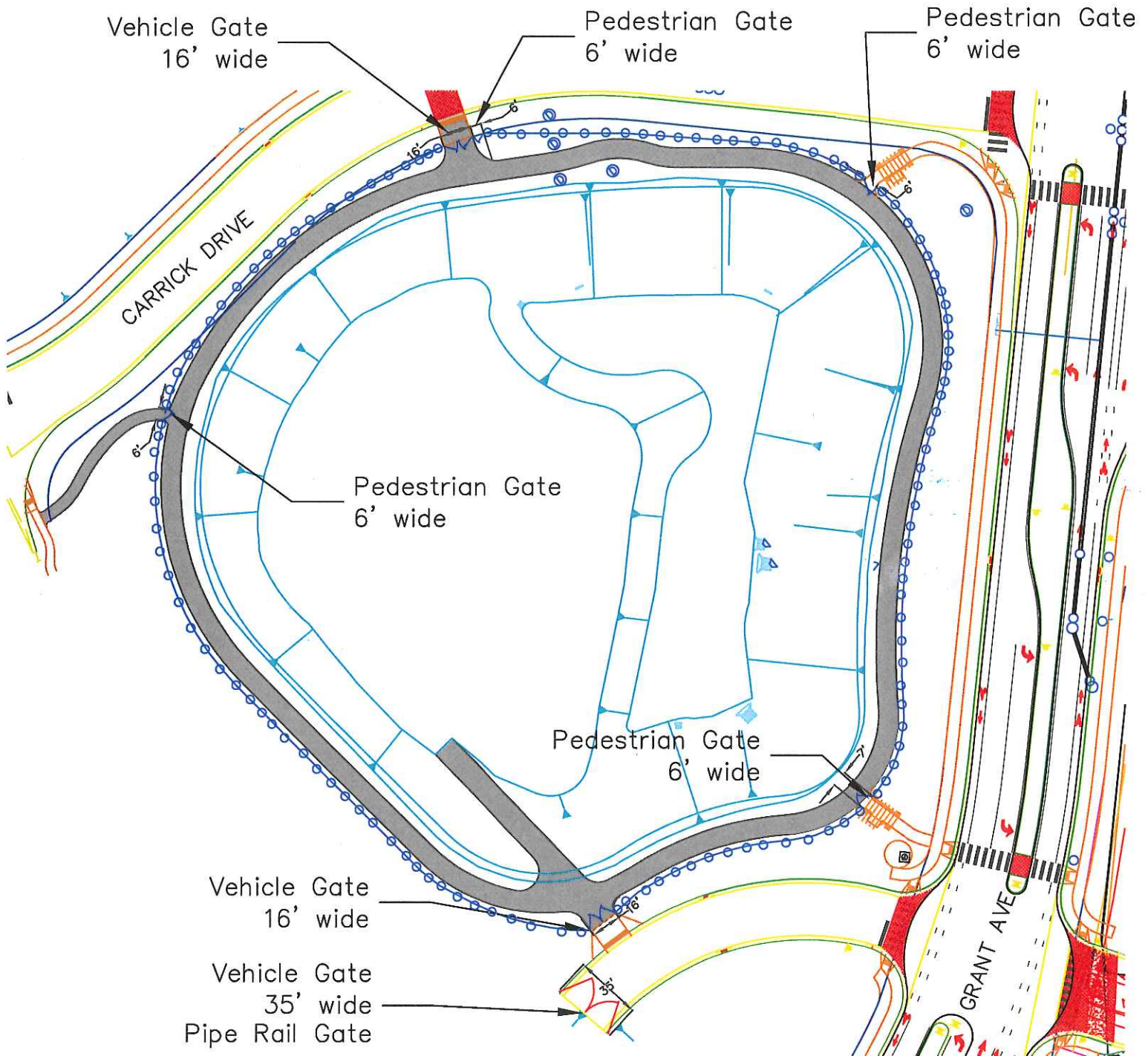
Please Sign & Return with a Deposit

# Douglas County GIS Viewer



# Carrick Dog Park

## Fencing Outline



ATTACHEMENT "A"  
4'TALL BLACK CHAIN LINK FENCE  
BLACK POLES — 8' ON CENTER  
BLACK HARDWARE

Mr. Dallaire went through the Kingslane and crosswalk improvement projects. Town events include Movies in the Park, Great Race and Freedom 5K. Do you want to continue with Splash Dogs this year? Tom went over a list of projects that have been done; are on the list to be done; and projects that are still unfunded. I will send a poll out for you to vote on what projects you would like to do this year. We could post it online and get the public's opinion if you would like. Barry Jones is here to talk about the dog park. I met with Barry yesterday. He would like to see the fence on the outside of the path.

Mr. Miller believed if we do fencing around the outside it will be more money.

Chairwoman Slater asked if Mr. Jones wants to share in the cost of that section of fence.

Mr. Miller suggested putting a gate on the private road.

Ms. Wenner thought if someone wants to go for a walk, it makes better sense the fence would be on the outside.

Chairwoman Slater called for public comment.

Mr. Barry Jones really appreciates Tom and his efforts. The fence is more logical on the outside of the sidewalk. Inside in the future, if you need separation, you can. It would be nice to have two access points: one by Grant and one by Service Drive, but on Carrick. It's an asset because we will use that walkway with or without dogs, with or without handicapped. Mr. Jones pointed out where the fence would be on the screen. Maybe a commercial venture would want to come in.

Mr. Miller asked if Mr. Jones would go in 50-50 with the town on a gate.

Mr. Dallaire asked if the fence could be on the inside if there is a gate?

Mr. Jones still would think the outside.

Mr. Linderman asked if the pedestrian access to Carrick is on the north side.

Mr. Dallaire answered yes.

Mr. Dallaire continued his update on the projects. When we do the design guidelines of the Plan for Prosperity there are a lot of things we need to address going through the process.

Chairwoman Slater wanted to make sure if and when the census starts, it is imperative you make contact with them. For every person they count that makes extra money for the town of Gardnerville.

Mr. Dallaire will forward the link for the survey. There will be four different categories and we will show the top priorities next month.

10.  **Not for Possible Action: Discussion on the Town Attorney's Monthly Report of activities for January 2019.**

Attorney Yturbide reported reviewing the agenda and items on agenda. I revised the invocation and worked on the summary of tort claims. There were a number of requests from staff on various items. There was a question about what specificity needs to be in the minutes. I did research that issue. They do not need to be written down verbatim. However, if a member of the public requests an item they're talking about be put into the minutes then the substance of the remarks should try to be put in. If there is specificity that is required, the public member can present written comments that can be made part of the packet. That is NRS 241.035. Otherwise it's been a fairly quiet month.

11.  **Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for January 2019.**

Mr. Dallaire ordered the signage for the station. We did get the signage for the slough updated. We will put the sticker on when it dries out.

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



- 1. **For Possible Action:** Discussion on the Fiscal Year 2019-2024 Final Capital Improvement Plan (CIP); with public comment prior to Board action.
- 2. **Recommended Motion:** Motion to approve the 2019-2024 Final Capital Improvement Plan  
Funds Available: ☒ Yes      ☐ N/A
- 3. **Department:** Administration
- 4. **Prepared by:** Carol Louthan
- 5. **Meeting Date:** May 7, 2019
- 6. **Agenda:** ☐ Consent      ☒ Administrative

**Background Information:** The only change on the Final CIP is the amount of the NV Energy charging station grant. The previous CIP had only the town's financial portion of the project since we did not have a signed agreement. The final CIP shows the total amount of the project, including the design work NV Energy is donating to the project. See Final CIP.

- 7. **Other Agency Review of Action:** ☐ Douglas County      ☒ N/A
- 8. **Board Action:**  
☐ Approved      ☐ Approved with Modifications  
☐ Denied      ☐ Continued



Table 1: Town of Gardnerville Capital Improvement Program, 2019-2024 - < FY 2019/2020 - Final - May 2019>

FISCAL YEAR	PUBLIC WORKS 610-926-562-000										PARKS & RECREATION/OPEN SPACE				FLEET/EQUIPMENT/FACILITIES/OTHER	
	CAPITAL				NON-CAPITAL				CAPITAL		NON-CAPITAL				614 CAPITAL	
	Roads		Storm Drain		Roads		Storm Drain									
	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost
2019-2020 1,618,232.00	Crosswalks Rapid Flashing Beacons Town 2019-2020 \$18,000 Federal and State Grant \$451,000 610-926-562-000	\$ 469,000	Maple Street Storm Drainage + New Construction 610-926-562.000	\$ 75,000	Road Treatment - Fog Seal Heybourne Meadows and part of Chichester 610-926 520.103	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Hellwinkel Shop Upgrades 610-923-562.000	\$ 65,000	Aphid Tree and Shrub Treatment 610-923-533.817	\$9,000	Fleet Vehicle replacement w/ arrow board and Boss V plow 614-730-564.500	\$ 50,000		
	Kingslane Sidewalk Improvements Town 2018-2019 \$122,000 Town 2019-2020 \$13,800 State Grant \$290,000 610-926-562-000	\$ 425,800			Crack sealing - Materials 21 pallets Contractor to install 12 pallets 610-926 532.116	\$ 46,647										
	Gilman Ezell 3.35 acres - Vacant land - YEAR 4-final payment 610-926-618.700	\$ 51,750			Road Treatment - Slurry Seal - Gardner and Heritage Park Area 610-926-532.118	\$ 115,000										
	Gardnerville Station - 3 Phase Charging Station Waiting on NVEnergy Grant Information 610-926-562-000 NV Energy \$153,323 NV Energy subsidized design work \$35,212 Town \$15,000	\$ 202,535			Sidewalk Repair and ADA Ramp Upgrades 610-926.532.118	\$ 40,000										
	<b>TOTAL</b>	<b>\$ 1,149,085</b>		<b>\$ 75,000</b>		<b>\$ 261,647</b>		<b>\$ 8,500</b>		<b>\$ 65,000</b>		<b>\$ 9,000</b>		<b>\$ 50,000</b>		
2020-2021 917,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000	REPLACE Storm Drain - Bell to Gardner Park	\$ 175,000	Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Park Amenities and ADA access	\$ 110,000			Lawn Mower	\$ 15,000		
	Sidewalk, curb and reconstruct Douglas Ave - Spruce - Cottonwood Phase 1 926.532.118	\$ 150,000			Crack sealing - Materials 610-926 532.116	\$ 29,000							Gator or UTV	\$ 17,000		
	Reconstruct Cemetery Dr., curb Gutter & Driveway ADA Ramps	\$ 120,000			Road Treatment - Chichester Area, Church, Willow	\$ 100,000							Dump Trailer	\$ 8,000		
					Chichester Crack Repair	\$ 90,000							Covered or Deck Over Trailer	\$ 10,000		
	<b>TOTAL</b>	<b>\$ 295,000</b>		<b>\$ 175,000</b>		<b>\$ 279,000</b>		<b>\$ 8,500</b>		<b>\$ 110,000</b>		<b>\$ -</b>		<b>\$ 50,000</b>		
2021-2022 726,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 35,000	NEW Storm Drain - Mill & Douglas	\$ 125,000	Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Upgrade Picnic benches in parks for ADA access	\$ 25,000	Aphid Tree and Shrub Treatment	\$10,000	Fleet Vehicle Replace Truck 602	\$ 50,000		
	Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - High School Phase 2	\$ 170,000			Crack sealing - Materials and Operations 610-926 532.116	\$ 28,000										
	Construction of Ezell <Bank>	\$ 100,000			Road Treatment - Chichester Area, The Ranch	\$ 115,000										
	<b>TOTAL</b>	<b>\$ 305,000</b>		<b>\$ 125,000</b>		<b>\$ 203,000</b>		<b>\$ 8,500</b>		<b>\$ 25,000</b>		<b>\$ 10,000</b>		<b>\$ 50,000</b>		
2022-2023 736,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 50,000			Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Gardner Park Sidewalks and Amenities	\$ 120,000			Fleet Vehicle Replace Truck 610	\$ 50,000		
	Sidewalk, curb and reconstruct Douglas Ave - High School - 395 Phase 3	\$ 180,000			Crack sealing - Materials and Operations 610-926 532.116	\$ 28,000										
	Construction of Ezell <Bank Rolled from 2021>	\$ (100,000)			Road Treatment - Chichester Area, Stodick	\$ 140,000										
	Construction of Ezell	\$ 200,000														
	<b>TOTAL</b>	<b>\$ 330,000</b>		<b>\$ -</b>		<b>\$ 228,000</b>		<b>\$ 8,500</b>		<b>\$ 120,000</b>		<b>\$ -</b>		<b>\$ 50,000</b>		
2023-2024 606,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 50,000			Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Arbor Park Rehabilitation and Amenities	\$ 60,000	Aphid Tree and Shrub Treatm	\$10,000	Lawn Mower and Accessory Equipment	\$ 50,000		
	Town Hall <Bank>	\$ 200,000			Crack sealing - Materials and Operations 610-926 532.116	\$ 28,000										
					Road Treatment - Industrial Area, Carson Valley Estates	\$ 140,000										
	<b>TOTAL</b>	<b>\$ 250,000</b>		<b>\$ -</b>		<b>\$ 228,000</b>		<b>\$ 8,500</b>		<b>\$ 60,000</b>		<b>\$ 10,000</b>		<b>\$ 50,000</b>		

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



- 1. **For Possible Action:** Discussion to adopt the Final Budget for Fiscal Year 2019-2020, with public comment prior to Board action.
- 2. **Recommended Motion:** Motion to approve the Final Budget for Fiscal Year 2019-2020.  
**Funds Available:** ☒ Yes      ☐ N/A
- 3. **Department:** Administration
- 4. **Prepared by:** Carol Louthan
- 5. **Meeting Date:** May 7, 2019
- 6. **Agenda:** ☐ Consent      ☒ Administrative

**Background Information:** See attached 19/20 budget. All changes have been highlighted. The NV Energy grant was added in Admin revenue under Grant In Aid. Board compensation was left out of both admin and health and sanitation in the tentative budget. Staff has corrected that error and \$15,300 was put into board compensation, \$2,000 was taken out of parks small projects and \$13,300 was taken out of major repair and maintenance to balance. In health and sanitation \$15,300 was put into board compensation, \$15,000 was taken out of major repair and maintenance and \$300 was taken out of operating supplies to balance. Those are the only changes from the tentative budget.

- 7. **Other Agency Review of Action:** ☐ Douglas County      ☒ N/A
- 8. **Board Action:**  
☐ Approved      ☐ Approved with Modifications  
☐ Denied      ☐ Continued

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# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
REVENUE								
Department 000 - Revenue								
Miscellaneous Revenue								
	Miscellaneous Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$56,922.99	\$9,761.76	\$41,474.95
Other Financing Sources								
360.750	Loan Proceeds	.00	.00	.00	.00	.00	.00	150,000.00
391.100	Sale Of Property	.00	.00	.00	.00	10.00	500.00	2,000.00
	Other Financing Sources Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$500.00	\$152,000.00
Beg. Fund Bal./Reserves								
301.000	Opening Fund Balance	132,139.00	132,139.00	139,620.00	407,184.00	.00	.00	.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
County Manager	adj to exp total for 19-20					1.0000	(677.00)	(677.00)
County Manager	Contingency from 18/19					1.0000	35,261.00	35,261.00
County Manager	Ending fund balance from prior year					1.0000	97,555.00	97,555.00
						County Manager Totals		\$132,139.00
Beg. Fund Bal./Reserves Totals		\$132,139.00	\$132,139.00	\$139,620.00	\$407,184.00	\$0.00	\$0.00	\$0.00
Department 000 - Revenue		\$2,603,540.00	\$2,603,540.00	\$1,626,940.00	\$2,234,962.00	\$1,774,381.47	\$1,515,840.29	\$1,720,228.19
REVENUE TOTALS		\$2,603,540.00	\$2,603,540.00	\$1,626,940.00	\$2,234,962.00	\$1,774,381.47	\$1,515,840.29	\$1,720,228.19
EXPENSE								
Department 921 - Gardnerville Admin								
Salaries & Wages								
510.000	Salaries & Wages	160,918.00	160,918.00	148,248.00	148,248.00	95,662.10	139,093.60	147,951.65
Position Transactions								
Level	Position		Type	Code				Total Amount
County Manager	921212001 - Town Manager - Gardnerville		Earnings					76,737.00
County Manager	921282001 - Office Assistant		Earnings					8,349.00
County Manager	921284001 - Office Specialist		Earnings					21,694.00
County Manager	921285001 - Administrative Services Manager		Earnings					54,138.00
						County Manager Totals		\$160,918.00
510.150	Board Compensation	15,300.00	.00	15,300.00	15,300.00	12,750.00	15,300.00	15,300.00
511.165	Holiday Overtime	.00	.00	.00	.00	.00	296.33	72.46
511.167	Vacation Payout	.00	.00	.00	.00	.00	.00	3,248.51
511.170	Overtime	.00	.00	.00	.00	.00	320.39	91.64
511.171	Holidays	.00	.00	.00	.00	5,308.84	6,007.25	7,400.39



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 921 - Gardnerville Admin								
Salaries & Wages								
511.173	Vacation	.00	.00	.00	.00	9,821.15	8,781.93	14,514.03
511.174	Sick	.00	.00	.00	.00	3,709.49	2,173.70	4,094.03
511.999	Salaries-Offset	(117.00)	(117.00)	.00	.00	.00	.00	.00
	<i>Salaries &amp; Wages Totals</i>	\$176,101.00	\$160,801.00	\$163,548.00	\$163,548.00	\$127,251.58	\$171,973.20	\$192,672.71
Employee Benefits								
511.181	Retirement	43,681.00	43,681.00	39,394.00	39,394.00	30,521.63	39,109.04	29,741.55
	<i>Position Transactions</i>							
	Level	Position	Type	Code				Total Amount
	County Manager	921212001 - Town Manager - Gardnerville	Benefit	PERS O - PERS Regular				21,970.00
	County Manager	921284001 - Office Specialist	Benefit	PERS O - PERS Regular				6,211.00
	County Manager	921285001 - Administrative Services Manager	Benefit	PERS O - PERS Regular				15,500.00
					County Manager Totals			\$43,681.00
511.182	Workers Comp	1,575.00	1,575.00	3,634.00	3,634.00	581.93	(977.27)	1,717.93
	<i>Position Transactions</i>							
	Level	Position	Type	Code				Total Amount
	County Manager	921212001 - Town Manager - Gardnerville	Workers Comp	6604 - Town of Gardnerville				479.00
	County Manager	921282001 - Office Assistant	Workers Comp	6604 - Town of Gardnerville				343.00
	County Manager	921284001 - Office Specialist	Workers Comp	6604 - Town of Gardnerville				274.00
	County Manager	921285001 - Administrative Services Manager	Workers Comp	6604 - Town of Gardnerville				479.00
					County Manager Totals			\$1,575.00
511.183	Group Insurance	17,872.00	17,872.00	14,504.00	14,504.00	13,529.65	16,536.18	10,804.10
	<i>Position Transactions</i>							
	Level	Position	Type	Code				Total Amount
	County Manager	921212001 - Town Manager - Gardnerville	Benefit	LIFE EE 50K <65 - Life and AD&D EE 50K <65				84.00
	County Manager	921212001 - Town Manager - Gardnerville	Benefit	HD MED EE+FAM - High Deductible Medical EE+FAM				8,916.00
	County Manager	921212001 - Town Manager - Gardnerville	Benefit	HSAE VTS EE+FAM - HSAE Vision Employee + Family				42.00
	County Manager	921212001 - Town Manager - Gardnerville	Benefit	HSAE DEN EE+FAM - HSAE Dental Employee + Family				327.00
	County Manager	921284001 - Office Specialist	Benefit	HSAE VTS EE - HSAE Vision Employee Only				24.00
	County Manager	921284001 - Office Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65				24.00
	County Manager	921284001 - Office Specialist	Benefit	HSA - Health Savings Account				306.00
	County Manager	921284001 - Office Specialist	Benefit	HD MED EE - High Deductible Medical Employee				2,515.00
	County Manager	921284001 - Office Specialist	Benefit	HSAE DEN EE - HSAE Dental Employee				187.00
	County Manager	921285001 - Administrative Services Manager	Benefit	POS DEN EE + SP - POS Dental Employee + Spouse				327.00
	County Manager	921285001 - Administrative Services Manager	Benefit	POS VTS EE + SP - POS Vision EE + Spouse				42.00



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 921 - Gardnerville Admin								
Employee Benefits								
	County Manager	921285001 - Administrative Services Manager	Benefit		PPO MED EE - PPO Medical Employee			4,994.00
	County Manager	921285001 - Administrative Services Manager	Benefit		LIFE EE 50K <65 - Life and AD&D EE 50K <65			84.00
					County Manager Totals			\$17,872.00
511.184	Unemployment	806.00	806.00	1,455.00	1,455.00	573.41	785.74	568.90
	Position Transactions							
	Level	Position	Type	Code				Total Amount
	County Manager	921212001 - Town Manager - Gardnerville	Tax	SUTA - SUTA				384.00
	County Manager	921282001 - Office Assistant	Tax	SUTA - SUTA				42.00
	County Manager	921284001 - Office Specialist	Tax	SUTA - SUTA				109.00
	County Manager	921285001 - Administrative Services Manager	Tax	SUTA - SUTA				271.00
					County Manager Totals			\$806.00
511.186	Medicare	2,336.00	2,336.00	2,150.00	2,150.00	1,561.29	2,141.12	1,544.99
	Position Transactions							
	Level	Position	Type	Code				Total Amount
	County Manager	921212001 - Town Manager - Gardnerville	Tax	MED - Medicare				1,113.00
	County Manager	921282001 - Office Assistant	Tax	MED - Medicare				122.00
	County Manager	921284001 - Office Specialist	Tax	MED - Medicare				315.00
	County Manager	921285001 - Administrative Services Manager	Tax	MED - Medicare				786.00
					County Manager Totals			\$2,336.00
511.195	Social Security	.00	.00	469.00	469.00	.00	.00	.00
511.201	PEBS-Ret.Medical	117.00	117.00	117.00	117.00	96.80	116.16	116.16
	Employee Benefits Totals	\$66,387.00	\$66,387.00	\$61,723.00	\$61,723.00	\$46,864.71	\$57,710.97	\$44,493.63
520.055	Services & Supplies							
	Telephone Expense	6,500.00	6,500.00	6,000.00	6,000.00	5,261.47	6,039.79	5,344.48
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	County Manager	1/2 cost of telephone @ admin and H&S - Land line, Cell, Tablets				1.0000	6,500.00	6,500.00
						County Manager Totals		\$6,500.00
520.060	Postage/Po Box Rent	2,000.00	2,000.00	2,000.00	2,000.00	890.35	1,197.07	1,581.27
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	County Manager	1/2 postage				1.0000	1,820.00	1,820.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 921 - Gardnerville Admin								
Services & Supplies								
County Manager	Meter Rental					4,000	45,00	180,00
520.064	Travel	2,500.00	2,500.00	2,500.00	2,500.00	1,744.99	5,417.72	2,509.07
	Budget Transactions						County Manager Totals	
Level	Transaction							
County Manager	1/2 hotels, miles, air, food-NV League Henderson							2,500.00
								\$2,500.00
520.072	Advertising	2,300.00	2,300.00	2,300.00	2,300.00	1,598.82	4,806.00	3,404.24
	Budget Transactions							
Level	Transaction							
County Manager	events, labor ads,							2,300.00
								\$2,300.00
520.080	Insur.-Liability	9,000.00	9,000.00	9,612.00	9,612.00	7,968.12	7,646.26	7,339.34
	Budget Transactions							
Level	Transaction							
County Manager	1/3 insurance for town - split 3 ways PW & H & S - 8% increase							9,000.00
								\$9,000.00
520.084	Replacement & Repair	1,000.00	1,000.00	1,000.00	1,000.00	1,729.28	483.36	1,062.28
	Budget Transactions							
Level	Transaction							
County Manager	Admin Bldg maintenance 1/2 admin 1/2 H&S							1,000.00
								\$1,000.00
520.089	Power	3,000.00	3,000.00	2,700.00	2,700.00	2,572.73	2,668.93	2,406.45
	Budget Transactions							
Level	Transaction							
County Manager	1/2 power for admin & maint facility							3,000.00
								\$3,000.00

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# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 921 - Gardnerville Admin								
Services & Supplies								
520.136	Rents & Leases Equipment	3,801.00	3,801.00	4,436.00	4,436.00	3,236.94	3,507.51	4,008.52
	Comments							
	Level							
	Department Head							
	Comment							
	1/2 admin 1/2 H & S							
	2 computers @ board table @179.67 ea +10% increase							
	Carol's computer \$499.74 +10% increase							
	Part time desk computer \$187.56 +10% increase							
	Budget Transactions							
	Level							
	Transaction							
	County Manager							
	1/2 Admin mgr, 2 bd table, part time assistant							
	County Manager							
	1/2 Ricoh Copier lease - 1/2 admin - 1/2 H&S							
	County Manager							
	Ray Morgan - Printer Support							
	County Manager Totals							
	Total Amount							
520.169	EMRB Assessment	90.00	90.00	90.00	90.00	78.00	87.75	81.00
	Budget Transactions							
	Level							
	Transaction							
	County Manager							
	EMRB							
	County Manager Totals							
	Total Amount							
520.170	Memberships	4,650.00	4,650.00	4,650.00	4,650.00	4,133.74	4,212.03	4,916.16
	Budget Transactions							
	Level							
	Transaction							
	County Manager							
	CHAMBER							
	extra for new program							
	County Manager							
	ICMA							
	County Manager							
	Logman							
	County Manager							
	NV League Cities							
	County Manager Totals							
	Total Amount							
520.187	Internet Expense	1,596.00	1,596.00	1,416.00	1,416.00	1,675.42	1,509.20	1,139.04
	Budget Transactions							
	Level							
	Transaction							
	County Manager							
	1/2 Admin Office/Gville Stn internet - 1/2 admin - 1/2 H&S							
	County Manager							
	1/2 Shop Internet - 1/2 Admin - 1/2 H&S							
	County Manager Totals							
	Total Amount							

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# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 921 - Gardnerville Admin								
Services & Supplies								
532.056	Subscriptions	5,095.00	5,095.00	6,000.00	6,000.00	4,639.00	6,238.50	5,712.10
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	County Manager	1/2 admin 1/2 H&S - JCG Technologies (recording software)				1.0000	225.00	225.00
	County Manager	1/2 E2C - storage craft				12.0000	37.50	450.00
	County Manager	Accela - Civic platform-government/citizens				1.0000	1,070.00	1,070.00
	County Manager	Archive Social 1/2 admin, 1/2 H&S				12.0000	100.00	1,200.00
	County Manager	Newspapers in Education				1.0000	300.00	300.00
	County Manager	Pronto - website				12.0000	125.00	1,500.00
	County Manager	Record Courier - newspaper 1/2 admin 1/2 H&S				1.0000	50.00	50.00
	County Manager	Seamless Docs 1/2 admin, 1/2 H & S				1.0000	300.00	300.00
						County Manager Totals		\$5,095.00
533.800	Office Supplies	6,000.00	6,000.00	6,000.00	6,000.00	3,705.54	3,576.93	4,158.80
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	County Manager	1/2 office supplies				1.0000	6,000.00	6,000.00
						County Manager Totals		\$6,000.00
533.802	Small Equipment	.00	.00	.00	.00	15,688.15	.00	275.00
533.806	Software	5,350.00	5,350.00	350.00	350.00	390.00	540.00	861.60
	Comments							
	Level	Comment						
	Department Head	Migrating old disk information accessed by non-supported software						
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	County Manager	1/2 Software for migration of historic data				1.0000	5,000.00	5,000.00
	County Manager	light o rama update				2.0000	150.00	300.00
	County Manager	Software				1.0000	50.00	50.00
						County Manager Totals		\$5,350.00
533.817	Small Projects	.00	.00	.00	.00	19.07	(119.99)	1,808.35

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 921 - Gardnerville Admin								
Services & Supplies								
550.001	Miscellaneous Expenses	500.00	500.00	.00	.00	616.25	369.68	5,605.00
	Budget Transactions							
Level	Transaction							
County Manager	NLC or other conf needs 500 & \$677 to balance							
		.00	.00	.00	.00	.00	393.17	.00
565.755	Investment Service Fees	\$149,922.00	\$149,922.00	\$179,804.00	\$179,804.00	\$128,516.03	\$125,542.89	\$81,521.22
	Services & Supplies Totals	\$392,410.00	\$377,110.00	\$405,075.00	\$405,075.00	\$302,632.32	\$355,227.06	\$318,687.56
Department 923 - Parks & Recreation								
Services & Supplies								
520.037	Weed Spraying	4,000.00	4,000.00	6,000.00	6,000.00	2,636.78	1,995.50	4,237.92
	Budget Transactions							
Level	Transaction							
County Manager	weed chemicals							
		10,000.00	10,000.00	8,165.00	8,165.00	12,510.32	13,773.36	14,234.71
520.084	Replacement & Repair							
	Budget Transactions							
Level	Transaction							
County Manager	Repairs/Replace of park equipment							
		6,000.00	6,000.00	6,000.00	6,000.00	5,263.77	6,418.43	6,181.92
520.089	Power							
	Budget Transactions							
Level	Transaction							
County Manager	Power/Irrigation - medians, parks, linear parks							
		21,500.00	21,500.00	21,500.00	21,500.00	14,966.88	22,033.75	22,800.38
520.090	Water							
	Budget Transactions							
Level	Transaction							
County Manager	1237 Gilman							
County Manager	1327 Stodick Parkway A							
County Manager	1327 Stodick Parkway B							
County Manager	1406 Kittyhawk							



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610	Gardnerville Town							
EXPENSE								
Department 923	Parks & Recreation							
Services & Supplies								
	County Manager	1443 Courthouse - Heritage Park				1.0000	4,300.00	4,300.00
	County Manager	1447 Courthouse - Heritage Park				1.0000	1,550.00	1,550.00
	County Manager	Arbor Gardens Park/Sugar Maple				1.0000	2,120.00	2,120.00
	County Manager	Gardner Park				1.0000	3,900.00	3,900.00
	County Manager	Lampe & Toler				1.0000	990.00	990.00
	County Manager	Mt Ash				1.0000	1,050.00	1,050.00
	County Manager	Toler & Harvest				1.0000	800.00	800.00
	County Manager	Toler Lane				1.0000	190.00	190.00
	County Manager	Wal Mart pond park				1.0000	4,030.00	4,030.00
	County Manager	Waterloo Lane				1.0000	250.00	250.00
		County Manager Totals						\$21,500.00
520.093	Utilities-Sewer	600.00	600.00	600.00	600.00	503.70	503.70	503.00
	Budget Transactions							
	Level							
	County Manager	Sewer at Heritage Park restrooms				Number of Units	Cost Per Unit	Total Amount
						1.0000	600.00	600.00
							County Manager Totals	\$600.00
520.097	Maint B&G	3,500.00	3,500.00	3,500.00	3,500.00	950.00	1,581.80	1,099.78
	Budget Transactions							
	Level							
	County Manager	restrooms, pavilion, benches, general maint				Number of Units	Cost Per Unit	Total Amount
						1.0000	3,500.00	3,500.00
							County Manager Totals	\$3,500.00
532.001	Op.Supplies	.00	.00	.00	.00	.00	.00	1,364.25
532.003	Gas & Oil	2,000.00	2,000.00	2,000.00	2,000.00	1,435.13	1,777.53	2,006.28
	Budget Transactions							
	Level							
	County Manager	park equipment fuel				Number of Units	Cost Per Unit	Total Amount
						1.0000	2,000.00	2,000.00
							County Manager Totals	\$2,000.00
532.118	Major Repair and Maintenance	.00	.00	.00	.00	11,691.83	6,699.08	.00

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# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 926 - Other Public Works								
Salaries & Wages								
510.000	Salaries & Wages	262,762.00	262,762.00	262,402.00	262,402.00	174,195.85	221,277.24	212,751.77
	Position Transactions							
	Level	Position	Type	Code				Total Amount
	County Manager	921268001 - Town Maintenance Specialist	Earnings					33,352.00
	County Manager	921268002 - Town Maintenance Specialist	Earnings					36,943.00
	County Manager	921268003 - Town Maintenance Specialist	Earnings					43,298.00
	County Manager	921268004 - Town Maintenance Specialist	Earnings					42,984.00
	County Manager	921272001 - Town Maintenance Specialist Sr	Earnings					48,445.00
	County Manager	921326001 - Superintendent Town Public Works	Earnings					57,740.00
							County Manager Totals	\$262,762.00
510.125	Salaries-Other	.00	.00	28,828.00	28,828.00	.00	.00	.00
511.165	Holiday Overtime	.00	.00	.00	.00	813.97	737.11	213.40
511.169	Comp Payout	.00	.00	.00	.00	.00	84.20	.00
511.170	Overtime	.00	.00	.00	.00	2,174.89	3,909.31	356.12
511.171	Holidays	.00	.00	.00	.00	9,542.09	10,575.73	10,313.63
511.172	Comp Paid	.00	.00	.00	.00	2,378.93	2,317.47	6,453.13
511.173	Vacation	.00	.00	.00	.00	18,292.15	20,926.05	13,543.49
511.174	Sick	.00	.00	.00	.00	7,510.83	9,969.88	9,496.75
511.175	Standby Time	.00	.00	.00	.00	.00	.00	48.00
516.120	Contract Salaries	.00	.00	.00	.00	14,057.28	7,816.06	2,021.13
	Salaries & Wages Totals	\$262,762.00	\$262,762.00	\$291,230.00	\$291,230.00	\$228,965.99	\$277,613.05	\$255,197.42
	Employee Benefits							
511.181	Retirement	75,231.00	75,231.00	73,472.00	73,472.00	55,419.05	72,077.12	69,041.55
	Position Transactions							
	Level	Position	Type	Code				Total Amount
	County Manager	921268001 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular				9,549.00
	County Manager	921268002 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular				10,577.00
	County Manager	921268003 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular				12,397.00
	County Manager	921268004 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular				12,307.00
	County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	PERS O - PERS Regular				13,870.00
	County Manager	921326001 - Superintendent Town Public Works	Benefit	PERS O - PERS Regular				16,531.00
							County Manager Totals	\$75,231.00

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 926 - Other Public Works								
Employee Benefits								
511.182	Workers Comp	3,491.00	3,491.00	10,669.00	10,669.00	4,693.13	9,991.11	7,288.26
Position Transactions								
Level	Position	Type	Code	Total Amount				
County Manager	921268001 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	616.00				
County Manager	921268002 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	616.00				
County Manager	921268003 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	616.00				
County Manager	921268004 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	616.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Workers Comp	6604 - Town of Gardnerville	548.00				
County Manager	921326001 - Superintendent Town Public Works	Workers Comp	6604 - Town of Gardnerville	479.00				
County Manager Totals				\$3,491.00				
511.183	Group Insurance	44,063.00	44,063.00	40,185.00	40,185.00	34,375.66	42,138.19	41,516.68

Position Transactions								
Level	Position	Type	Code	Total Amount				
County Manager	921268001 - Town Maintenance Specialist	Benefit	POS VIS EE - POS Vision Employee Only	53.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	PPO MED EE - PPO Medical Employee	6,421.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	54.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	POS DEN EE - POS Dental Employee	420.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	54.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	POS DEN EE +1 - POS Dental Employee +1	420.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	POS VIS EE +1 CH - POS vision EE +1 Child	53.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	PPO MED EE+1CH - PPO Medical EE+1CH	7,974.00				
County Manager	921268003 - Town Maintenance Specialist	Benefit	HSAA DEN EE - HSAE Dental Employee	420.00				
County Manager	921268003 - Town Maintenance Specialist	Benefit	HSAA VIS EE - HSAE Vision Employee Only	53.00				
County Manager	921268003 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	54.00				
County Manager	921268003 - Town Maintenance Specialist	Benefit	HD MED EE - High Deductible Medical Employee	5,659.00				
County Manager	921268004 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	54.00				
County Manager	921268004 - Town Maintenance Specialist	Benefit	POS DEN EE - POS Dental Employee	420.00				
County Manager	921268004 - Town Maintenance Specialist	Benefit	POS VIS EE - POS Vision Employee Only	53.00				
County Manager	921268004 - Town Maintenance Specialist	Benefit	PPO MED EE - PPO Medical Employee	6,421.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	HSAA DEN EE - HSAE Dental Employee	373.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	HSAA VIS EE - HSAE Vision Employee Only	48.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	48.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	HSA - Health Savings Account	612.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	HD MED EE - High Deductible Medical Employee	5,030.00				
County Manager	921326001 - Superintendent Town Public Works	Benefit	HSAA DEN EE +FAM - HSAE Dental Employee + Family	327.00				



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 926 - Other Public Works								
Employee Benefits								
County Manager	921326001 - Superintendent Town Public Works		Benefit					42.00
County Manager	921326001 - Superintendent Town Public Works		Benefit					84.00
County Manager	921326001 - Superintendent Town Public Works		Benefit					8,916.00
								\$44,063.00
511.184	Unemployment	1,316.00	1,316.00	1,456.00	1,456.00	1,075.32	1,352.79	1,243.84
	Position Transactions							
	Level							Total Amount
	County Manager	921268001 - Town Maintenance Specialist	Tax					167.00
	County Manager	921268002 - Town Maintenance Specialist	Tax					185.00
	County Manager	921268003 - Town Maintenance Specialist	Tax					217.00
	County Manager	921268004 - Town Maintenance Specialist	Tax					215.00
	County Manager	921272001 - Town Maintenance Specialist Sr	Tax					243.00
	County Manager	921326001 - Superintendent Town Public Works	Tax					289.00
								\$1,316.00
511.186	Medicare	3,813.00	3,813.00	4,224.00	4,224.00	2,950.42	3,705.60	3,436.23
	Position Transactions							
	Level							Total Amount
	County Manager	921268001 - Town Maintenance Specialist	Tax					484.00
	County Manager	921268002 - Town Maintenance Specialist	Tax					536.00
	County Manager	921268003 - Town Maintenance Specialist	Tax					628.00
	County Manager	921268004 - Town Maintenance Specialist	Tax					624.00
	County Manager	921272001 - Town Maintenance Specialist Sr	Tax					703.00
	County Manager	921326001 - Superintendent Town Public Works	Tax					838.00
								\$3,813.00
511.195	Social Security	.00	.00	1,788.00	1,788.00	.00	.00	.00
	Employee Benefits Totals	\$127,914.00	\$127,914.00	\$131,794.00	\$131,794.00	\$98,513.58	\$129,264.81	\$122,526.56
520.017	Services & Supplies							
	Snow Removal	1,500.00	1,500.00	1,500.00	1,500.00	1,342.59	252.24	543.60
	Budget Transactions							
	Level							
	County Manager	Transaction						Total Amount
	County Manager	Cinders				Number of Units	Cost Per Unit	
						1.0000	1,500.00	1,500.00
								\$1,500.00

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610 - Gardnerville Town								
EXPENSE								
Department 926 - Other Public Works								
Services & Supplies								
520.037	Weed Spraying	4,000.00	4,000.00	6,000.00	6,000.00	.00	2,019.51	2,850.12
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	Transaction							
	Douglas County Weed Abatement- Open Space							
	weed chemicals							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	County Manager Totals							
520.080	Insur.-Liability	9,000.00	9,000.00	9,612.00	9,612.00	7,968.12	7,621.26	7,283.10
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	Transaction							
	1/3 Insurance for Town - 8%increase calculated per Alan Reed							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	County Manager Totals							
520.084	Replacement & Repair	25,600.00	25,600.00	8,000.00	8,000.00	12,944.18	25,598.31	52,625.62
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	Transaction							
	Public works tools replacement and equipment repair							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	County Manager Totals							
520.095	Street Lights	77,000.00	77,000.00	77,000.00	77,000.00	56,685.86	77,527.02	74,829.06
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	Transaction							
	Street Lights in Town - NV Energy charge & street light poles							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	County Manager Totals							
520.103	Maint Road	65,000.00	65,000.00	32,455.00	32,455.00	18,060.79	25,055.95	25,461.51
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	Transaction							
	Asphalt & pothole repair							
	Fog seal - Heybourne Meadows & part of Chichester							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	County Manager Totals							
520.107	Maint Equip	.00	.00	.00	.00	94.88	284.63	189.75



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 610	Gardnerville Town							
EXPENSE								
Department 926 - Other Public Works								
Services & Supplies								
520.116	Veh. Maint-Co Shop	2,000.00	2,000.00	.00	.00	1,377.08	1,553.84	5,477.41
Budget Transactions								
Level								
County Manager								
Transaction								
Repair of public works equipment/vehicles								
Number of Units						1.0000		
Cost Per Unit						2,000.00		
Total Amount						2,000.00		
County Manager Totals								\$2,000.00
520.136	Rents & Leases Equipment	404.00	404.00	600.00	600.00	412.85	.00	.00
Comments								
Level								
Department Head								
Comment								
1/2 superintendent plus 10% increase \$206.00								
1/2 manager plus 10% increase \$198.00								
Budget Transactions								
Level								
County Manager								
Transaction								
pw computer lease program - 1/2 Suprintdnt & Manager's cmpr								
Number of Units						1.0000		
Cost Per Unit						404.00		
Total Amount						404.00		
County Manager Totals								\$404.00
520.155	Licensing	.00	.00	.00	.00	.00	93.75	7.00
520.170	Memberships	700.00	700.00	800.00	800.00	505.82	706.25	.00
Budget Transactions								
Level								
County Manager								
County Manager								
County Manager								
Transaction								
ASCE								
ISSA								
USA DIGGS								
Number of Units						1.0000		
Cost Per Unit						250.00		
Total Amount						250.00		
County Manager Totals								\$700.00
520.200	Training & Education	1,500.00	1,500.00	1,500.00	1,500.00	600.00	1,446.33	(400.00)
Budget Transactions								
Level								
County Manager								
County Manager								
County Manager								
Transaction								
Safety classes and process classes								
Number of Units						1.0000		
Cost Per Unit						1,500.00		
Total Amount						1,500.00		
County Manager Totals								\$1,500.00
521.100	Professional Services	.00	.00	.00	8,224.00	33,758.88	23,775.85	77,804.22

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# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611	Gardnerville Health & San							
EXPENSE								
Department 925	Health & Sanitation							
Salaries & Wages								
510.125	Salaries-Other	.00	.00	.00	.00	.00	4,285.01	3,080.31
510.150	Board Compensation	15,300.00	.00	15,300.00	15,300.00	12,750.00	15,300.00	15,300.00
511.165	Holiday Overtime	.00	.00	2,000.00	2,000.00	2,390.53	1,934.28	3,111.70
511.167	Vacation Payout	.00	.00	.00	.00	.00	71.55	.00
511.169	Comp Payout	.00	.00	.00	.00	621.29	9.35	.00
511.170	Overtime	.00	.00	.00	.00	2,162.24	1,968.19	2,300.41
511.171	Holidays	.00	.00	.00	.00	11,670.19	12,257.14	11,318.06
511.172	Comp Paid	.00	.00	.00	.00	2,150.83	1,626.80	2,751.80
511.173	Vacation	.00	.00	.00	.00	14,195.62	16,568.83	14,738.28
511.174	Sick	.00	.00	.00	.00	7,103.96	9,019.07	10,690.27
511.175	Standby Time	.00	.00	.00	.00	.00	.00	12.00
511.176	Call Back	.00	.00	.00	.00	.00	16.34	.00
516.120	Contract Salaries	.00	.00	25,000.00	25,000.00	3,189.40	23,968.63	18,178.58
Salaries & Wages Totals		\$378,113.00	\$362,813.00	\$369,569.00	\$369,569.00	\$267,814.75	\$337,205.63	\$319,934.54
Employee Benefits								
511.181	Retirement	101,489.00	101,489.00	89,519.00	89,519.00	68,343.86	79,298.37	77,574.67
Position Transactions								
Level	Position	Type	Code	Total Amount				
County Manager	921212001 - Town Manager - Gardnerville	Benefit	PERS O - PERS Regular	9,416.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular	1,061.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular	1,176.00				
County Manager	921268003 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular	1,378.00				
County Manager	921268004 - Town Maintenance Specialist	Benefit	PERS O - PERS Regular	1,368.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit	PERS O - PERS Regular	3,468.00				
County Manager	921284001 - Office Specialist	Benefit	PERS O - PERS Regular	9,317.00				
County Manager	921285001 - Administrative Services Manager	Benefit	PERS O - PERS Regular	6,643.00				
County Manager	921326001 - Superintendent Town Public Works	Benefit	PERS O - PERS Regular	7,085.00				
County Manager	925165001 - Town Sanitation Specialist	Benefit	PERS O - PERS Regular	10,554.00				
County Manager	925165002 - Town Sanitation Specialist	Benefit	PERS O - PERS Regular	11,821.00				
County Manager	925165003 - Town Sanitation Specialist	Benefit	PERS O - PERS Regular	11,315.00				
County Manager	925165004 - Town Sanitation Specialist	Benefit	PERS O - PERS Regular	10,822.00				
County Manager	925271001 - Town Sanitation Specialist Sr	Benefit	PERS O - PERS Regular	16,065.00				
County Manager Totals				\$101,489.00				

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611	Gardnerville Health & San							
EXPENSE								
Department 925	Health & Sanitation							
Employee Benefits								
511.182	Workers Comp	5,210.00	5,210.00	12,313.00	12,313.00	5,328.67	10,398.71	8,109.69
Position Transactions								
Level	Position	Type	Code	Total Amount				
County Manager	921212001 - Town Manager - Gardnerville	Workers Comp	6604 - Town of Gardnerville	206.00				
County Manager	921268001 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	69.00				
County Manager	921268002 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	69.00				
County Manager	921268003 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	69.00				
County Manager	921268004 - Town Maintenance Specialist	Workers Comp	6604 - Town of Gardnerville	69.00				
County Manager	921272001 - Town Maintenance Specialist Sr	Workers Comp	6604 - Town of Gardnerville	137.00				
County Manager	921282001 - Office Assistant	Workers Comp	6604 - Town of Gardnerville	343.00				
County Manager	921284001 - Office Specialist	Workers Comp	6604 - Town of Gardnerville	411.00				
County Manager	921285001 - Administrative Services Manager	Workers Comp	6604 - Town of Gardnerville	206.00				
County Manager	921326001 - Superintendent Town Public Works	Workers Comp	6604 - Town of Gardnerville	206.00				
County Manager	925165001 - Town Sanitation Specialist	Workers Comp	6604 - Town of Gardnerville	685.00				
County Manager	925165002 - Town Sanitation Specialist	Workers Comp	6604 - Town of Gardnerville	685.00				
County Manager	925165003 - Town Sanitation Specialist	Workers Comp	6604 - Town of Gardnerville	685.00				
County Manager	925165004 - Town Sanitation Specialist	Workers Comp	6604 - Town of Gardnerville	685.00				
County Manager	925271001 - Town Sanitation Specialist Sr	Workers Comp	6604 - Town of Gardnerville	685.00				
County Insurance				44,361.00	44,361.00	41,846.13	47,912.01	43,800.28
511.183		66,434.00	66,434.00					
Position Transactions								
Level	Position	Type	Code	Total Amount				
County Manager	921212001 - Town Manager - Gardnerville	Benefit	HO MED EE+FAM - High Deductible Medical EE+FAM	3,821.00				
County Manager	921212001 - Town Manager - Gardnerville	Benefit	LIFE EE 50K <65 - Life and AD&D EE 50K <65	36.00				
County Manager	921212001 - Town Manager - Gardnerville	Benefit	HSAE VIS EE+FAM - HSAE Vision Employee + Family	18.00				
County Manager	921212001 - Town Manager - Gardnerville	Benefit	HSAE DEN EE+FAM - HSAE Dental Employee + Family	140.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	POS VIS EE - POS Vision Employee Only	6.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	PPO MED EE - PPO Medical Employee	714.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	6.00				
County Manager	921268001 - Town Maintenance Specialist	Benefit	POS DEN EE - POS Dental Employee	47.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	POS VIS EE +1 CH - POS Vision EE +1 Child	6.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	PPO MED EE+1CH - PPO Medical EE+1CH	886.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	6.00				
County Manager	921268002 - Town Maintenance Specialist	Benefit	POS DEN EE +1 - POS Dental Employee +1	47.00				
County Manager	921268003 - Town Maintenance Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	6.00				

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 - Gardnerville Health & San								
EXPENSE								
Department 925 - Health & Sanitation								
Employee Benefits								
County Manager	921268003 - Town Maintenance Specialist	Benefit			HD MED EE - High Deductible Medical Employee			629.00
County Manager	921268003 - Town Maintenance Specialist	Benefit			HSAE DEN EE - HSAE Dental Employee			47.00
County Manager	921268003 - Town Maintenance Specialist	Benefit			HSAE VIS EE - HSAE Vision Employee Only			6.00
County Manager	921268004 - Town Maintenance Specialist	Benefit			POS VIS EE - POS Vision Employee Only			6.00
County Manager	921268004 - Town Maintenance Specialist	Benefit			PPO MED EE - PPO Medical Employee			714.00
County Manager	921268004 - Town Maintenance Specialist	Benefit			LIFE EE 25K <65 - Life and AD&D EE 25K <65			6.00
County Manager	921268004 - Town Maintenance Specialist	Benefit			POS DEN EE - POS Dental Employee			47.00
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit			HD MED EE - High Deductible Medical Employee			1,258.00
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit			HSAE DEN EE - HSAE Dental Employee			94.00
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit			HSAE VIS EE - HSAE Vision Employee Only			12.00
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit			LIFE EE 25K <65 - Life and AD&D EE 25K <65			12.00
County Manager	921272001 - Town Maintenance Specialist Sr	Benefit			HSA - Health Savings Account			153.00
County Manager	921284001 - Office Specialist	Benefit			HD MED EE - High Deductible Medical Employee			3,773.00
County Manager	921284001 - Office Specialist	Benefit			HSA - Health Savings Account			459.00
County Manager	921284001 - Office Specialist	Benefit			LIFE EE 25K <65 - Life and AD&D EE 25K <65			36.00
County Manager	921284001 - Office Specialist	Benefit			HSAE DEN EE - HSAE Dental Employee			280.00
County Manager	921284001 - Office Specialist	Benefit			HSAE VIS EE - HSAE Vision Employee Only			36.00
County Manager	921285001 - Administrative Services Manager	Benefit			POS VIS EE + SP - POS Vision EE + Spouse			18.00
County Manager	921285001 - Administrative Services Manager	Benefit			POS DEN EE + SP - POS Dental Employee + Spouse			140.00
County Manager	921285001 - Administrative Services Manager	Benefit			LIFE EE 50K <65 - Life and AD&D EE 50K <65			36.00
County Manager	921285001 - Administrative Services Manager	Benefit			PPO MED EE - PPO Medical Employee			2,141.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			HD MED EE + FAM - High Deductible Medical EE + FAM			3,821.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			HSAE DEN EE + FAM - HSAE Dental Employee + Family			140.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			HSAE VIS EE + FAM - HSAE Vision Employee + Family			18.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			LIFE EE 50K <65 - Life and AD&D EE 50K <65			36.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			BUDGET VISION - Position Budgeting Vision Ins			57.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			LIFE EE 25K <65 - Life and AD&D EE 25K <65			60.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			BUDGET MED - Position Budgeting Medical Ins			12,228.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			Budget Dental - Position Budgeting Dental Ins			448.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			PPO MED EE + 1CH - PPO Medical EE + 1CH			8,860.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			LIFE EE 25K <65 - Life and AD&D EE 25K <65			60.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			POS DEN EE + 1 - POS Dental Employee + 1			467.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			POS VIS EE + 1 CH - POS vision EE + 1 Child			59.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			HD MED EE + 1CH - High Deductible Medical EE + 1CH			8,653.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			HSAE DEN EE + 1CH - HSAE Dental Employee + 1 Child			467.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			HSAE VIS EE + 1CH - HSAE Vision Employee + 1 Child			59.00
County Manager	921326001 - Superintendent Town Public Works	Benefit			LIFE EE 25K <65 - Life and AD&D EE 25K <65			60.00



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund	611 - Gardnerville Health & San							
EXPENSE								
Department	925 - Health & Sanitation							
Employee Benefits								
County Manager	925165004 - Town Sanitation Specialist		Benefit		HD MED EE - High Deductible Medical Employee			6,288.00
County Manager	925165004 - Town Sanitation Specialist		Benefit		HSAE DEN EE - HSAE Dental Employee			467.00
County Manager	925165004 - Town Sanitation Specialist		Benefit		HSAE VIS EE - HSAE Vision Employee Only			59.00
County Manager	925165004 - Town Sanitation Specialist		Benefit		HSA - Health Savings Account			765.00
County Manager	925271001 - Town Sanitation Specialist Sr		Benefit		LIFE EE 25K <65 - Life and AD&D EE 25K <65			60.00
County Manager	925271001 - Town Sanitation Specialist Sr		Benefit		POS DEN EE - POS Dental Employee			467.00
County Manager	925271001 - Town Sanitation Specialist Sr		Benefit		POS VIS EE - POS Vision Employee Only			59.00
County Manager	925271001 - Town Sanitation Specialist Sr		Benefit		PPO MED EE - PPO Medical Employee			7,134.00
					County Manager Totals			\$66,434.00
511.184	Unemployment	1,821.00	1,821.00	1,637.00	1,637.00	1,261.91	1,473.20	1,409.06
	Position Transactions							
Level			Type		Code			Total Amount
County Manager	921212001 - Town Manager - Gardnerville		Tax		SUTA - SUTA			165.00
County Manager	921268001 - Town Maintenance Specialist		Tax		SUTA - SUTA			19.00
County Manager	921268002 - Town Maintenance Specialist		Tax		SUTA - SUTA			21.00
County Manager	921268003 - Town Maintenance Specialist		Tax		SUTA - SUTA			25.00
County Manager	921268004 - Town Maintenance Specialist		Tax		SUTA - SUTA			24.00
County Manager	921272001 - Town Maintenance Specialist Sr		Tax		SUTA - SUTA			61.00
County Manager	921282001 - Office Assistant		Tax		SUTA - SUTA			42.00
County Manager	921284001 - Office Specialist		Tax		SUTA - SUTA			163.00
County Manager	921285001 - Administrative Services Manager		Tax		SUTA - SUTA			117.00
County Manager	921326001 - Superintendent Town Public Works		Tax		SUTA - SUTA			124.00
County Manager	925165001 - Town Sanitation Specialist		Tax		SUTA - SUTA			185.00
County Manager	925165002 - Town Sanitation Specialist		Tax		SUTA - SUTA			207.00
County Manager	925165003 - Town Sanitation Specialist		Tax		SUTA - SUTA			198.00
County Manager	925165004 - Town Sanitation Specialist		Tax		SUTA - SUTA			189.00
County Manager	925271001 - Town Sanitation Specialist Sr		Tax		SUTA - SUTA			281.00
					County Manager Totals			\$1,821.00
511.186	Medicare	5,268.00	5,268.00	4,746.00	4,746.00	3,473.34	3,982.90	3,843.25
	Position Transactions							
Level			Type		Code			Total Amount
County Manager	921212001 - Town Manager - Gardnerville		Tax		MED - Medicare			477.00
County Manager	921268001 - Town Maintenance Specialist		Tax		MED - Medicare			54.00
County Manager	921268002 - Town Maintenance Specialist		Tax		MED - Medicare			60.00
County Manager	921268003 - Town Maintenance Specialist		Tax		MED - Medicare			70.00

# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 - Gardnerville Health & San								
EXPENSE								
Department 925 - Health & Sanitation								
Employee Benefits								
	County Manager	921268004 - Town Maintenance Specialist	Tax		MED - Medicare			70.00
	County Manager	921272001 - Town Maintenance Specialist Sr	Tax		MED - Medicare			176.00
	County Manager	921282001 - Office Assistant	Tax		MED - Medicare			122.00
	County Manager	921284001 - Office Specialist	Tax		MED - Medicare			472.00
	County Manager	921285001 - Administrative Services Manager	Tax		MED - Medicare			337.00
	County Manager	921326001 - Superintendent Town Public Works	Tax		MED - Medicare			359.00
	County Manager	925165001 - Town Sanitation Specialist	Tax		MED - Medicare			535.00
	County Manager	925165002 - Town Sanitation Specialist	Tax		MED - Medicare			599.00
	County Manager	925165003 - Town Sanitation Specialist	Tax		MED - Medicare			574.00
	County Manager	925165004 - Town Sanitation Specialist	Tax		MED - Medicare			549.00
	County Manager	925271001 - Town Sanitation Specialist Sr	Tax		MED - Medicare			814.00
					County Manager Totals			\$5,268.00
511.195	Social Security	.00	.00	469.00	469.00	.00	.00	.00
511.202	OPEB Expense	.00	.00	.00	.00	.00	3,723.00	14,510.40
511.203	Pension Expense	.00	.00	.00	.00	.00	25,161.00	(371.00)
	Employee Benefits Totals	\$180,222.00	\$180,222.00	\$153,045.00	\$153,045.00	\$120,253.91	\$171,949.19	\$148,876.35
Services & Supplies								
520.055	Telephone Expense	6,000.00	6,000.00	6,000.00	6,000.00	5,111.50	6,039.78	5,334.49
	Budget Transactions							
	Level							
	County Manager	1/2 telephone Admin & Maint office				Number of Units	Cost Per Unit	Total Amount
						1.0000	6,000.00	6,000.00
						County Manager Totals		\$6,000.00
520.060	Postage/Po Box Rent	5,500.00	5,500.00	4,500.00	4,500.00	4,405.08	3,884.76	4,512.67
	Budget Transactions							
	Level							
	County Manager	1/2 Postage				Number of Units	Cost Per Unit	Total Amount
						1.0000	1,820.00	1,820.00
	County Manager	Bulk mailing - bills -no postcards - envelopes				1.0000	3,500.00	3,500.00
	County Manager	Meter rental				4.0000	45.00	180.00
						County Manager Totals		\$5,500.00

# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 - Gardnerville Health & San								
EXPENSE								
Department 925 - Health & Sanitation								
Services & Supplies								
520.064	Travel	1,000.00	1,000.00	1,000.00	1,000.00	.00	70.00	.00
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	seminars, training							
	Number of Units					1,000.00		
	Cost Per Unit					1,000.00		
	County Manager Totals					\$1,000.00		
520.072	Advertising	1,800.00	1,800.00	1,800.00	1,800.00	1,311.84	1,095.07	1,438.11
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	newsletters, personnel ads, rate increase ads							
	Number of Units					1,000.00		
	Cost Per Unit					1,800.00		
	County Manager Totals					\$1,800.00		
520.080	Insur.-Liability	9,000.00	9,000.00	9,612.00	9,612.00	7,968.12	8,146.25	7,339.35
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	1/3 insurance for Town - 8% increase per Alan Reed							
	Number of Units					1,000.00		
	Cost Per Unit					9,000.00		
	County Manager Totals					\$9,000.00		
520.084	Replacement & Repair	96,200.00	96,200.00	97,599.00	97,599.00	62,508.51	88,275.22	51,938.94
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	repair of equipment, tires, filters, etc.							
	Number of Units					1,000.00		
	Cost Per Unit					96,200.00		
	County Manager Totals					\$96,200.00		
520.089	Power	3,520.00	3,520.00	2,800.00	2,800.00	2,949.11	2,952.97	2,613.91
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	1/2 Electricity for admin office							
	1/2 Electricity Gville Stn							
	Electricity - maintenance facility							
	Number of Units					1,000.00		
	Cost Per Unit					1,000.00		
	County Manager Totals					\$3,520.00		



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 - Gardnerville Health & San								
EXPENSE								
Department 925 - Health & Sanitation								
Services & Supplies								
520.090	Water	1,050.00	1,050.00	800.00	800.00	429.65	678.17	819.12
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	1,050.00	1,050.00
						County Manager Totals		\$1,050.00
520.092	Heating	3,000.00	3,000.00	3,000.00	3,000.00	2,354.18	3,121.13	2,878.41
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	3,000.00	3,000.00
						County Manager Totals		\$3,000.00
520.093	Utilities-Sewer	570.00	570.00	380.00	380.00	394.37	352.59	352.10
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	3,000.00	3,000.00
						County Manager Totals		\$3,000.00
520.097	Maint B&G	2,060.00	2,060.00	3,000.00	3,000.00	5,127.49	2,111.22	821.80
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	570.00	570.00
						County Manager Totals		\$570.00
520.098	Janitorial Services	1,500.00	1,500.00	1,500.00	1,500.00	1,000.00	1,424.98	1,450.00
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	2,060.00	2,060.00
						County Manager Totals		\$2,060.00
520.107	Maint Equip	4,500.00	4,500.00	24,000.00	24,000.00	395.87	8,441.62	39,613.75
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	1,000.00	1,000.00
						County Manager Totals		\$1,500.00
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1,000	4,500.00	4,500.00
						County Manager Totals		\$4,500.00

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# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 -	Gardnerville Health & San							
EXPENSE								
Department 925 -	Health & Sanitation							
Services & Supplies								
521.130	Legal Services	1,500.00	1,500.00	1,500.00	1,500.00	3,712.50	1,340.00	1,030.00
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	1,500.00	1,500.00
						County Manager Totals		\$1,500.00
521.135	Legal-Collection Cost	500.00	500.00	500.00	500.00	209.93	130.91	(69.17)
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	500.00	500.00
						County Manager Totals		\$500.00
521.140	Physicals	800.00	800.00	800.00	800.00	.00	300.00	684.00
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	800.00	800.00
						County Manager Totals		\$800.00
521.500	Admin & Overhead	27,013.00	27,013.00	24,557.00	24,557.00	12,278.50	20,464.00	20,464.00
	Comments							
	Level							
	Department Head							
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	27,013.00	27,013.00
						County Manager Totals		\$27,013.00
532.001	Op.Supplies	2,200.00	2,500.00	2,500.00	2,500.00	.00	.00	.00
	Budget Transactions							
	Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	(300.00)	(300.00)
						County Manager Totals		2,500.00
								\$2,200.00

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# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 - Gardnerville Health & San								
EXPENSE								
Department 925 - Health & Sanitation								
Services & Supplies								
	County Manager					1.0000	38,000.00	38,000.00
	Totes - approx. 600						County Manager Totals	\$47,000.00
533.806	Software	3,500.00	3,500.00	3,500.00	3,500.00	4,356.00	3,605.99	6,283.50
	Budget Transactions Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	3,500.00	3,500.00
						County Manager Totals		\$3,500.00
533.817	Small Projects	6,000.00	6,000.00	8,000.00	8,000.00	6,054.19	7,048.00	4,000.00
	Budget Transactions Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	6,000.00	6,000.00
						County Manager Totals		\$6,000.00
550.001	Miscellaneous Expenses	.00	.00	.00	.00	247.50	108.75	.00
550.100	Bank Fees-Credit Card Processing	3,500.00	3,500.00	3,500.00	3,500.00	3,051.15	3,571.35	3,101.32
	Budget Transactions Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	3,500.00	3,500.00
						County Manager Totals		\$3,500.00
550.203	Collection Loss	.00	.00	.00	.00	350.20	97.53	(370.90)
565.755	Investment Service Fees	.00	.00	.00	.00	.00	370.54	.00
	Services & Supplies Totals	\$587,794.00	\$588,094.00	\$551,629.00	\$551,629.00	\$402,126.21	\$563,653.15	\$475,066.95
	Capital Outlay/Projects							
562.000	Capital Projects	.00	.00	.00	16,000.00	15,047.51	378,416.79	7,709.25
563.990	Capital Project Offset	.00	.00	.00	.00	.00	.00	(7,709.25)
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	40,540.42
564.700	Motor Vehicles	25,000.00	25,000.00	150,000.00	150,000.00	.00	115,953.20	28,200.00
	Budget Transactions Level							
	County Manager					Number of Units	Cost Per Unit	Total Amount
						1.0000	25,000.00	25,000.00
						County Manager Totals		\$25,000.00



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 611 - Gardnerville Health & San								
EXPENSE								
Department 925 - Health & Sanitation								
Capital Outlay/Projects								
564.990	Capital Outlay Offset	.00	.00	.00	.00	.00	(494,369.99)	(68,740.42)
	Capital Outlay/Projects Totals	\$25,000.00	\$25,000.00	\$150,000.00	\$166,000.00	\$15,047.51	\$0.00	\$0.00
Depreciation								
550.027	Depreciation	55,000.00	55,000.00	55,000.00	55,000.00	54,296.58	72,576.35	73,999.19
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	County Manager							
	Transaction							
	2014 Perterbuilt Side Load refuse Truck							
	615 2012 Mack truck depreciation							
	Depreciation							
	County Manager Totals							
	Depreciation Totals	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$54,296.58	\$72,576.35	\$73,999.19
Ending Fund Bal/Reserves								
625.200	Operating Reserves	50,000.00	50,000.00	50,000.00	50,000.00	.00	.00	.00
	Budget Transactions							
	Level							
	County Manager							
	County Manager							
	County Manager							
	Transaction							
	Reserves							
	County Manager Totals							
	Reserves Totals							
625.250	Capital Impr. Reserves	104,000.00	119,000.00	51,369.00	160,435.00	.00	.00	.00
	Comments							
	Level							
	Department Head							
	Department Head							
	Transaction							
	Adj. for budget clean up- Board Comp.							
	Facility replacement							
	New Facility reserves							
	Reserves - vehicle replacement							
	County Manager Totals							
	Reserves Totals							
	Ending Fund Bal/Reserves Totals	\$154,000.00	\$169,000.00	\$101,369.00	\$210,435.00	\$0.00	\$0.00	\$0.00
Department 925 - Health & Sanitation		\$1,380,129.00	\$1,380,129.00	\$1,380,612.00	\$1,505,678.00	\$859,538.96	\$1,145,384.32	\$1,017,877.03
	EXPENSE TOTALS	\$1,380,129.00	\$1,380,129.00	\$1,380,612.00	\$1,505,678.00	\$859,538.96	\$1,145,384.32	\$1,017,877.03
Fund 611 - Gardnerville Health & San								
	Totals							

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# Budget Worksheet Report

Budget Year 2020

Account Fund	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
614 - G'ville Ad Val Cap Proj								
REVENUE								
Department 000 - Revenue								
Intergovernmental Revenue								
331.135	Distr. from County	53,849.00	53,849.00	48,000.00	48,000.00	50,540.58	47,995.89	46,536.13
Budget Transactions								
Level		Transaction		Number of Units		Cost Per Unit		Total Amount
County Manager		Do Co Distribution - 3.66% of \$1,253,625 per NRS 354.59815 2 a		1.0000		53,849.00		53,849.00
						County Manager Totals		\$53,849.00
Intergovernmental Revenue Totals								
		\$53,849.00	\$53,849.00	\$48,000.00	\$48,000.00	\$50,540.58	\$47,995.89	\$46,536.13
Interest Revenue								
361.200	Interest On Investment	.00	.00	.00	.00	.00	(81.45)	.00
361.205	Investment-FMV Adjust	.00	.00	.00	.00	.00	(984.97)	(458.81)
361.211	Invest. Earnings-LGIP	.00	.00	.00	.00	374.35	347.43	207.60
361.212	Invest. Earnings-BNY Mellon	.00	.00	.00	.00	1,252.42	1,025.95	271.72
		\$0.00	\$0.00	\$0.00	\$0.00	\$1,626.77	\$306.96	\$20.51
Interest Revenue Totals								
		.00	.00	.00	.00	.00	.00	2,000.00
Other Financing Sources								
392.000	Transfers In	.00	.00	.00	.00	.00	.00	.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Other Financing Sources Totals								
		101,144.00	101,144.00	73,144.00	94,114.00	.00	.00	.00
Beg.Fund Bal./Reserves								
301.100	Opening Fund Reserves	101,144.00	101,144.00	73,144.00	94,114.00	.00	.00	.00
Budget Transactions								
Level		Transaction		Number of Units		Cost Per Unit		Total Amount
County Manager		Appropriated reserve from end of prior year -April		1.0000		101,144.00		101,144.00
						County Manager Totals		\$101,144.00
Beg.Fund Bal./Reserves Totals								
		\$101,144.00	\$101,144.00	\$73,144.00	\$94,114.00	\$0.00	\$0.00	\$0.00
Department		\$154,993.00	\$154,993.00	\$121,144.00	\$142,114.00	\$52,167.35	\$48,302.85	\$48,556.64
000 - Revenue Totals		\$154,993.00	\$154,993.00	\$121,144.00	\$142,114.00	\$52,167.35	\$48,302.85	\$48,556.64
REVENUE TOTALS								
		\$154,993.00	\$154,993.00	\$121,144.00	\$142,114.00	\$52,167.35	\$48,302.85	\$48,556.64
EXPENSE								
Department 730 - G'ville Ad Val Cap Proj								
Services & Supplies								
565.755	Investment Service Fees	.00	.00	.00	.00	.00	53.18	.00
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53.18	\$0.00
Services & Supplies Totals								

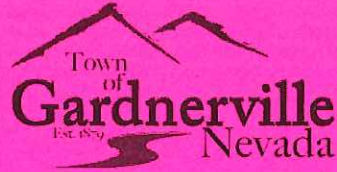
# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 County Manager	2020 Finance Officer	2019 Adopted Budget	2019 Amended Budget	2019 Actual Amount	2018 Actual Amount	2017 Actual Amount
Fund 614 - G'ville Ad Val Cap Proj								
EXPENSE								
Department 730 - G'ville Ad Val Cap Proj								
Capital Outlay/Projects								
564.500	Machinery & Equipment	50,000.00	50,000.00	20,000.00	40,970.00	3,458.00	58,235.96	.00
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	Flatbed w/light arrow board -							
	Number of Units					1.0000		
	Cost Per Unit					50,000.00		
	County Manager Totals							50,000.00
	Total Amount							50,000.00
564.700	Motor Vehicles	.00	.00	.00	.00	.00	.00	28,972.00
	Capital Outlay/Projects Totals	\$50,000.00	\$50,000.00	\$20,000.00	\$40,970.00	\$3,458.00	\$58,235.96	\$28,972.00
Ending Fund Bal/Reserves								
625.103	Appropriated Reserve	104,993.00	104,993.00	101,144.00	101,144.00	.00	.00	.00
	Budget Transactions							
	Level							
	County Manager							
	Transaction							
	Reserves							
	Number of Units					1.0000		
	Cost Per Unit					104,993.00		
	County Manager Totals							104,993.00
	Total Amount							104,993.00
	Ending Fund Bal/Reserves Totals	\$104,993.00	\$104,993.00	\$101,144.00	\$101,144.00	\$0.00	\$0.00	\$0.00
Department 730 - G'ville Ad Val Cap Proj								
EXPENSE TOTALS		\$154,993.00	\$154,993.00	\$121,144.00	\$142,114.00	\$3,458.00	\$58,289.14	\$28,972.00
Fund 614 - G'ville Ad Val Cap Proj								
REVENUE TOTALS		\$154,993.00	\$154,993.00	\$121,144.00	\$142,114.00	\$52,167.35	\$48,302.85	\$48,556.64
EXPENSE TOTALS		\$154,993.00	\$154,993.00	\$121,144.00	\$142,114.00	\$3,458.00	\$58,289.14	\$28,972.00
Fund 614 - G'ville Ad Val Cap Proj								
Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$48,709.35	(\$9,986.29)	\$19,584.64
Net Grand Totals								
REVENUE GRAND TOTALS		\$4,190,412.00	\$4,190,412.00	\$3,182,196.00	\$3,936,254.00	\$2,549,214.66	\$2,699,597.58	\$2,837,828.26
EXPENSE GRAND TOTALS		\$4,190,412.00	\$4,190,412.00	\$3,182,196.00	\$3,936,254.00	\$2,266,423.55	\$3,025,055.38	\$2,723,220.22
Net Grand Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$282,791.11	(\$325,457.80)	\$114,608.04

# Gardnerville Town Board

## AGENDA ACTION SHEET



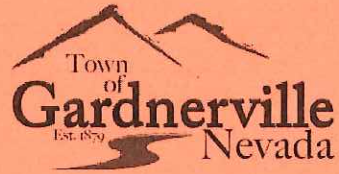
1. **For Possible Action Discussion to extend the interim town manager to June 30, 2019 or as needed; with public comment prior to Board action.**
2. **Recommended Motion: Motion to approve or deny extending Carol Louthan as interim town manager to June 30, 2019.**
3. **Funds Available:** ☒ Yes ☐ N/A
4. **Department: Administration**
5. **Prepared by: Carol Louthan**
6. **Meeting Date: May 7, 2019**
7. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** Chairman Slater asked this item to be on the agenda to try to make a smoother transition for the new town manager. The new manager would be able to take a little more time in getting up to speed with all the projects, the town, staff and the refuse service.

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
9. **Board Action:**  
☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued

# Gardnerville Town Board

## AGENDA ACTION SHEET



### Item #

1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for April 2019.
2. **Recommended Motion:** N/A  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Carol Louthan
5. **Meeting Date:** May 7, 2019
6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** To be presented at meeting.

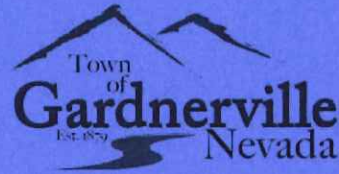
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Acting Town Manager/Superintendent Monthly Report of activities for April 2019.
2. **Recommended Motion:** No action required.  
**Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Carol Louthan/Geoff LaCost
5. **Meeting Date:** May 7, 2019
6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**  
☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued



Linda Slater , Chair  
Lloyd Higuera, Vice Chair  
Mary Wenner, Board Member  
Ken Miller, Board Member  
Mike Henningsen, Board Member

## Acting Town Manager/Superintendent Monthly Report May 2019 Board Meeting

- A. Gardnerville Station (former Eagle Gas.** – Murals are up on the garage doors and all but one side mural has been replaced.
- B. 395 Crosswalks: )**
- C. Kingslane Sidewalk Project: )** Tim Russell, Lumos & Associates is working with NDOT on this. There have been some questions back and forth but nothing significant to report.
- D. Design Guidelines update:** Bruce Race has signed the contract and Linda Slater has signed for the town. Bruce is working with his team on exact dates for trips to Gardnerville and training sessions.
- E. Office Items:**
- 1 Added the NV Energy grant to the budget. Both Tom and I at the beginning of budget forgot to include board compensation in the budget. I have now added board compensation in the budget but a few other line items needed to be changed to balance the budget. On agenda. All changes have been highlighted on the budget worksheets included with board packet.
  - 2 Simerson Construction is working with Verdek and Chargepoint on the vehicle charging station. Jennifer Yturbide helped with making sure everything was involved in the okaying of Simerson as the contractor since Tom was the one that received the three bids. The work will not begin until after July 1 since that is when the match is in the budget.
  - 3 Budget Presentation – Commissioner's meeting – Town budget was presented to the County Commissioners on 4/30/19. I did the best I could since I am not a great public speaker. Geoff did a great job of explaining the projects to the commissioners.
  - 4 Right-of-way agreements – Erik Nilssen, Douglas County Engineering, has the agreements and will be bringing them to the commissioners. He will let us know when they will be on the commissioner's agenda.
  - 5 We have asked for an extension on the grant for the storm drainage basins from CDBG at the Gardnerville Station. We have also asked for quotes for grant/bidding assistance since there is certain criteria that has to be adhered to for the grant to go forward. I have asked for bids from Dube' Group and from Lumos & Associates. Have not heard anything at the time of this report. We do not have to accept the bids if the new town manager is capable of taking on that task.
  - 6 Friday, April 26 we celebrated Arbor Day with the boy and girl scouts at Heritage Park. Two Northern Catalpa trees were planted and the scouts received a Mountain Mahogany, Jeffrey Pine or Incense Cedar tree to plant at home.

## **Superintendent Monthly Report**

### **Public Works & Parks – 4/2019**

1. Arbor Day event went great
  - a. Event was held at Heritage Park near the future Bocce Ball Courts.
  - b. 2 Northern Catalpa trees were planted
  - c. Girl Scout troop 287 and Cub Scout troop 8583 came out with 20 troopers
2. Seasonal Town Maintenance Assistant positions interviewed
  - a. Will be interviewing again due to complications
  - b. This delay means our PW staff will have to cover watering for the first few weeks
3. Started yearly spraying maintenance program in the Gator with 30 gallon sprayer
  - a. Catching up around town with spraying

### **Health and Sanitation (H&S) – 4/2019**

4. One staff member failed to pass their probationary period
5. Town Sanitation Specialist position interviews set for May 9<sup>th</sup> and 10<sup>th</sup>
  - a. We will be hiring 2 from the candidate list

### **Office, Engineering, and Contracted Work – 4/2019**

- A. Meeting with NDOT about storm drainage on US 395 at the Gardnerville Station
- B. Projects meeting about a new Mavericks and accepted project submittal
  - a. Board review and staff report to be in June TOG Meeting
- C. Accepted project submittal for making a parking lot between Sharkey's and JT's
  - a. Board review and staff report to be in June TOG Meeting
- D. Accepted Gardnerville Station Charging Station Grant and working through that process
- E. Finalized Lampe curb replacement and ADA upgrades project near Chase Bank
- F. Completed documentation for quarterly report to NDEP Rolling Stock Open Spaces
- G. Superior Asphalt installed 12 pallets of crack fill on Chichester and Marion Russel
  - a. We provided some traffic control for the project and notifications
- H. Worked on BOCC presentation and budget numbers
  - a. Presented the town budget to the BOCC on April 30<sup>th</sup> 2019
- I. Town Manager candidates interviewed April 29<sup>th</sup> 2019
  - a. 2 prioritized candidates were selected and salary negotiations are underway
- J. New message board delivered and available for town functions
  - a. Budgeted 2018-2019 and came in under budget
- K. Created Temporary Traffic Control plan for the Great Race
- L. Facilitated "Sweep the Town" event with Main Street
  - a. Provided hand & power tools, totes, and staff to help make the event a success
  - b. Approximately 70 volunteers came out to help make our town great

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2. **Recommended Motion:** Based on board discussion.

**Funds Available:** ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** May 7, 2019

6. **Agenda:** ☐ Consent ☒ Administrative

**Background Information:** To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications  
☐ Denied ☐ Continued

**Louthan, Carol**

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**From:** Nevada League of Cities & Municipalities <jwalker@nvleague.org>  
**Sent:** Friday, April 26, 2019 9:57 AM  
**To:** Louthan, Carol  
**Subject:** Legislative Update - April 26, 2019

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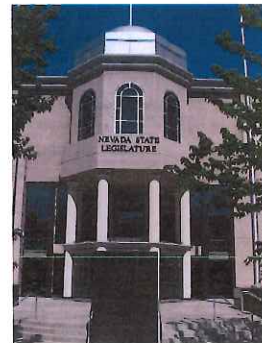


**NEVADA**  
LEAGUE OF CITIES AND MUNICIPALITIES

## **Legislative Update 04.26.19**

### **League Bills AB18**

The League's bill to allow cities to construct, install and maintain ADA compliant ramps passed out of the Assembly on a unanimous vote on April 23<sup>rd</sup>. The bill now moves to the Senate.



### **SB10**

The League's bill to increase the amount of compensation a member of a Board of Trustees of a General Improvement District, SB 10 was heard on April 19 in Assembly Government Affairs. There was no testimony in opposition to the bill.

### **Updates on Other Legislation AB50**

The Secretary of State sponsored AB50 which, if passed, would require all municipalities to hold their elections on the state election cycle. The bill was amended to allow Boulder City to continue to transition to the State cycle under an ordinance adopted by the city in 2018. The bill was also amended to provide that judicial candidates for municipal courts in all cities would file declarations of candidacy in even-numbered years at the same time as candidates for other judicial offices. The bill passed out of the Assembly on April 23<sup>rd</sup> on a 36 – 5 vote with one member absent. This measure will now move to the Senate. The League will continue to voice opposition as this measure reduces local government authority.

### **AB86**

This bill was sponsored by the Purchasing Division of the Department of Administration would make various positive changes to the statute governing purchasing by local governments. The bill is a result of a series of collaborative meetings over the interim by state and local government purchasing officials. This bill passed unanimously out of the Assembly on April 23<sup>rd</sup>.

**AB132**

AB132 was introduced by Assemblymen Neal, McCurdy and Flores and would prohibit an employer from denying employment because of the presence of marijuana detected in a pre-employment drug screening. The bill was amended to allow an employer to deny employment to a prospective employee who tests positive for the presence of marijuana for the professions of firefighter, emergency medical technician, or a driver who, under federal or state law or regulations, is subject to drug screening tests. The bill passed out of the Assembly on a 33 – 8 vote on April 23<sup>rd</sup>.

**AB136**

AB136 was sponsored by Speaker Frierson and the rest of the Assembly Democratic Caucus. The measure reduces the trigger for the payment of prevailing wages on a public works project from the current trigger of \$250,000 to the pre-2015 level of \$100,000 (set in 1985). The bill was passed out of Ways and Means on April 24<sup>th</sup>.

**AB190**

This bill has been proposed to be amended to not change the threshold for the payment of prevailing wages. The amendment also removed language that would have removed the 90% prevailing wage for public works by NSHE. The amendment further adds a sliding scale of penalties for contractors that fail to pay the prevailing wage. This measure was sponsored by Assemblyman Daly and cosponsored by the Assembly Democratic Caucus. The bill passed out of the Assembly on a 29 – 12 vote on April 23<sup>rd</sup>.

**AB282**

This bill was introduced by Assemblywoman Spiegel. The bill, as amended, would require the City of Henderson to place a question on the 2020 general election ballot that, if passed, would require the city to enact ward-only voting for the city council. As introduced the bill would have required all cities to adopt ward-only voting. The bill was passed out of the Assembly on a 39 – 2 vote on April 23<sup>rd</sup>. We will continue to oppose this bill.

**AB371**

This measure was sponsored by Assemblyman Daly. The bill has been proposed to be amended to require certain local governmental entities to provide information regarding public records requests to the Legislative Counsel Bureau. The measure passed out of the Assembly on a 31 – 9 vote on April 23<sup>rd</sup>. This is still a bad bill and we will try to kill it.

**SB166**

This bill was introduced by introduced by Senator Spearman and others and revises provisions relating to employment. The bill makes changes to provisions governing the filing of complaints of employment discrimination with the Nevada Civil Rights Commission, unlawful employment practices, the relief that the Commission may order, the time in which a person may seek relief in district court for a claim of unlawful employment practices and requires the deposits of fines and penalties. The bill was amended to add additional penalties for an employer's act or failure to act was the result of malice or reckless indifference. The bill was passed by the Senate on a 20 – 1 vote on April 22<sup>nd</sup>.

**SB243**

This measure was sponsored by Senator Hardy and heard by the Senate Government Affairs committee on April 12<sup>th</sup>. The bill, as amended, would change the way prevailing wage is established. Currently the Labor Commissioner sets a prevailing wage for each county annually. This bill would require the Labor Commissioner to establish a prevailing wage for four regions (Clark County Region, Washoe County Region, Northern Rural Region and

**Louthan, Carol**

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**From:** Nevada League of Cities & Municipalities <jwalker@nvleague.org>  
**Sent:** Tuesday, April 23, 2019 10:21 AM  
**To:** Louthan, Carol  
**Subject:** City Courier - April 2019

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**NEVADA**  
LEAGUE OF CITIES AND MUNICIPALITIES

City Courier - April 2019



## Upcoming Events

Board of Directors Meeting  
May 2019

NLC&M Annual Conference  
September 24-26, 2019  
Hosted by: City of Henderson



## Five Ways to Prepare Your City for Next Year's Census

*By NLC Staff, March 28, 2019*

The Census Bureau has spent the past nine years preparing for the country's large domestic mobilization effort: the count of every individual in America based on where they reside on and around April 1, 2020.

Now is the time for cities to lay the groundwork for a successful census. Small steps your community takes today can go a long way in ensuring it is accurately counted next year. Here are five steps to consider in 2019:

**"Friends of the  
League"**

**PLATINUM**

Billis Pooling

## GOLD

CenturyLink  
Nevada Rural Housing Authority  
Public Services

## SILVER

and H Insurance, Inc.  
Charles Abbott & Associates  
V Energy  
SI Insurance Services  
oya Financial

## COPPER

P Insurance Services  
orter Group, Government &  
Business Solutions  
radling Yocca Carlson & Rauth  
estern Insurance Specialties

We appreciate your  
support!

For information on becoming a  
friend of the  
League" please [click here](#).



For more information:

Email: [uscommunities@naco.org](mailto:uscommunities@naco.org)  
Phone: 202-942-4290  
U.S. Communities Government  
Purchasing Alliance  
[www.uscommunities.org](http://www.uscommunities.org)



NLC Service Line  
Warranty Program

## Get Familiar with NLC's 2020 Census Resource Center and Municipal Action Guide

The National League of Cities (NLC) has spent the past year developing and curating a host of resources to answer any questions local leaders may have relating to the upcoming census. Local leaders can read and share our resources widely at [www.nlc.org/census](http://www.nlc.org/census).

## Designate a Point of Contact for Census Preparedness in Your Community Who's in charge for your local government?

Cities, towns and villages should consider designating a point of contact for local census preparedness operations. Different communities will have different levels of need or resources for census preparedness but tasking one lead person can help ensure communication with your city is clear and efficient. For larger cities, this may mean a new dedicated staffer; for smaller communities, this may mean designating an existing employee in your Office of Community Engagement or Planning Office. Once designated, make sure your census contact is plugged into NLC's Local Census Preparedness Network by completing our survey.

## Work in Tandem with Census Bureau Staff and Regional Offices

The Bureau already operates six regional offices; it will be opening more than 20 field offices, and will continue to hire partnership specialists to work with municipal partners to ensure coordination across levels of government. Local governments serve as a critical partner in helping the Bureau know where to count resident populations. Make sure to respond to Bureau inquiries and share data you may have to identify hard-to-count neighborhoods in your community. Also be sure to notify the Bureau if your community forms a complete count committee.

## Find the Trusted Voices in Your Community and Get them Onboard

Local government remains the most trusted level of the government in survey after survey. Still, a growing climate of fear and declining trust in civic institutions has left some populations distrustful of all levels of government. Residents need to hear from community voices they trust: educators, small business owners, medical professionals, religious leaders, community activists and local media. Local leaders are uniquely positioned to convene these voices and make sure they understand what an accurate count means to your community.

## Form a Complete Count Committee

As mentioned, to ensure a complete and accurate count, you need to engage your community and develop trusted voices to provide information and motivation to residents of your city. One proven tool is the Complete Count Committee (CCC), a volunteer organizing body created at the local level to increase awareness of and participation in the census. In the 2010 cycle, more than 10,000 CCCs were formed around the country.

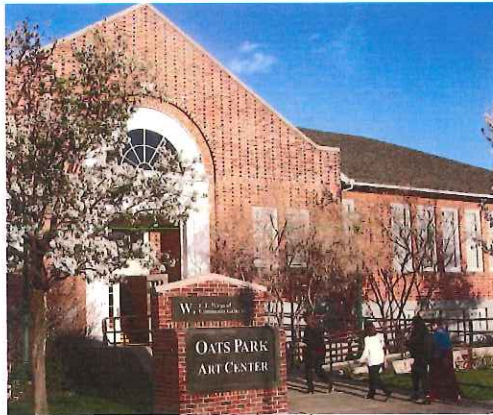
- Nearly 12,000 households in Nevada enjoy sewer, water and/or in-home plumbing line coverage
- Over \$315,000 paid in repair costs
- Over 99% of Nevada claims approved
- Endorsed by the NLC&M
- Homeowners are educated about their service line responsibilities

That Nevada Customers are saying...

...I already told a neighbor how easy it was to get your service and how much I liked it. North Las Vegas did an outstanding job partnering with you. You did an outstanding job fixing our sewer line. Thank you!  
 Nancy S., North Las Vegas

To learn more about this unique program and how it can bring revenue and peace of mind to your community, please contact:

Call 407-616-2239 for more information.



## Rural Roundup holds annual tourism event in Fallon

*Nevada Rural Roundup staff report.*

The Nevada Tourism Department hosts the annual Rural Roundup conference this week in Fallon. The conference kicked off yesterday, April 10th with four activities spread across the community.

Tourism, marketing professionals, and local officials from communities throughout the state attended and were able to participate in their choice of trap shooting at the Fallon Trap Club, a "Make and Take" crafting activity at the City/County Gym, Off-Highway Vehicle (OHV) Guided Tours at Sand Mountain, or drag racing at the Top Gun Dragstrip.

Attendees at the Rural Roundup were able to try their hand at the Top Gun Dragstrip.

Tourism officials from across Nevada kicked-off the Rural Roundup with an OHV tour at Sand Mountain.

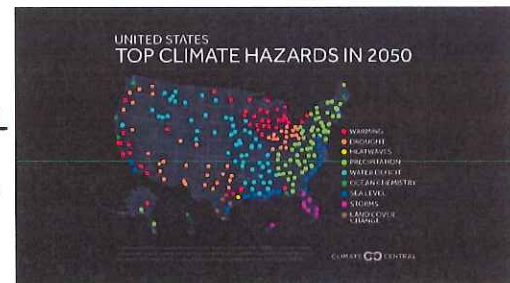
The Rural Roundup got off with a bang at the Trap Club.

A Rural Roundup welcome event at the City/County gym with Backroads Count Market.

A welcome reception was held at the Oats Park Art Center, with locally grown delicacies prepared by professional, local chef, Kelli Kelly.

Presentations and workshops will be held all day Thursday at the Fallon Convention Center and breakout sessions at the WNC campus. Attendees will learn about destination marketing from Andrew Grossmann who runs the destination marketing division at the state of Oregon, receive an update on international marketing, and learn about the various Nevada grants and programs.

Kelly Clark with USDA and Brian Krolicki, retired Lt. Governor attended the welcome reception at the Oats Park Art Center



Climate-conscious parents with young children feel the absurdity of this two-side coin every day as they book piano lessons and wonder what kind of planet the children will inhabit when they graduate high school. The world's leading clima

scientists have warned us loudly and clearly that there are just 12 years left to act on climate change before we unleash dangerous and irreversible impacts. By the time this baby is 60 years old (in 2080), New York and Philadelphia could feel like today's Arkansas; Atlanta could feel like Mobile, Alabama; and Wasilla, Alaska, could feel like Marinette, Wisconsin. <https://fitzlab.shinyapps.io/cityapp/> In the *Uninhabitable Earth*, David Wallace-Wells' most recent terrifying and scientifically accurate book, he describes how two unprecedented things have occurred in the past 30 years:

1. We have inflicted more damage to our earth and its atmosphere than any other generation since humans crawled out of caves; and
2. For the first time ever, we have brought global attention to humanity's dirty deeds and are now fully cognizant of the consequences.

Today, we are reckoning with the impacts of our own planetary meddling and our inability to stop ourselves from carrying out our own self-destruction; and also witnessing massive efforts to decarbonize, promote circular economy system (popular in Europe) and encourage an overall downsizing of our carbon-heavy lifestyles.

As we celebrate Earth Day 2019, city leaders must hold two other opposing truths in their hearts and minds: Urban centers lie at the heart of both the solutions and the problems, and are highly vulnerable to climate-related impacts. As the hubs of economic growth and innovation, cities - and better yet, metropolitan regions - can use economies of scale to deliver affordable, low-carbon programs to residents and businesses, and lock in these changes for decades to come.

Likewise, cities whose mid-century planners designed sprawling landscapes are now struggling to mitigate the inefficiencies and high-carbon lifestyles their system have promoted for decades. On the exposure side, metropolitan regions, as a confluence of infrastructural, ecological and social systems, are also the most vulnerable to climate-related impacts such as extreme heat, sea level rise and flooding. And each community must decide which climate adaptation strategies will work best for them.

For some, this may mean deploying more drastic measures such as managed retreat or elevating roadways, and for others it may include increasing tree canopy or partnering with local universities to generate creative solutions. Here's our ask: The time to take bold, decisive action is now. No city is too small and in fact, many of the cities NLC has supported and continues to work with through the Leadership in Community Resilience program have less than 50,000 residents.

Previous attempts to shrug-off emissions reduction and climate preparedness are no longer acceptable. Youth movements such as Zero Hour and Sunrise Movement are popping up like morning mushrooms, imploring us to put our politics aside and collaborate on this existential issue. Residents want renewable energy for their cities, along with more parks, clean water, and improved access to sustainable foods.

And while local leaders may not hold all the cards or have unlimited funds, our cities can be bastions of climate action, like little islands of positive energy (renewable, course) standing together, each doing what it can.

Let this last line now stick with you like gooey oatmeal: We are the first generation to truly comprehend the extent of our damage, and we are also probably the last to be able to act on it.

Got questions about what you can, want or should be doing? Contact the author [marandi@nlc.org](mailto:marandi@nlc.org). We know people who know people, and we have plenty of case studies to get you started.

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Nevada League of Cities & Municipalities, 310 S. Curry Street, Carson City, NV 89703

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## EXECUTIVE DIRECTOR MONTHLY STATUS REPORT

April 16, 2019 5:30 PM

This report provides a brief overview of operations of Main Street Gardnerville program.

### MONTHLY SUMMARY

- **Financial**
  - Sign ups for financial meetings
  - Letter sent to USDA to get amount owed for payoff of RLF
- **Membership**
  - 1st billing has gone out to all members
  - 2 members not renewing: Laurel Hill Boutique and Full Circle Compost
  - 1 new member Sierra Training & Wellness
- **Social Media**
  - **Twitter:** 545 to 553 followers; increase of 8 follower(s)
  - **Facebook:** 3,633 to 3,855 followers; increase of 222 follower(s)
  - **Instagram:** 758 to 771 followers; increase of 13 follower(s)
  - **Alignable:** 52 to 57 followers; increase of 5 follower(s)
- **Website & Database**
  - Currently building and setting up database (Maestro)
  - Website has Freedom 5K open and Fall Fest open
  - Website has had 389 visitors March 14-April 12
- **Square Space Marketing E- Mails**

	<b>Open Rate</b>	<b>Click Rate</b>
○ Nominees/Invite #4	28%	2%
○ Gala Invite #3	43%	4%
○ Wine Walk Sign Up	62%	3%
○ Nominations #2	32%	5%
○ Biz Blast March	27%	3%
- **Media**
  - Main Street America contest <https://www.mainstreetcontest.com/profile/131>
- **Outreach**

○ Arrowhead Dental	○ The Boutique
○ Chop Shop	○ Aurora's
○ Big Blue Spas	○ JJ's
○ Accolades	○ Just A Drop

### OLD BUSINESS

- NV Assembly Bill 104 still waiting to be heard-if it passes this year we will not have to come back in the future for funding.
- Sent letter to USDA to stop RLF and payoff, waiting for a response.
- Chamber Coffee and Chamber Business scheduled for the month of June 2019

### NEW BUSINESS

- Leadership DC will be holding a Volunteer Fair Thursday, August 22 3pm-7pm at the Community Center and we would like all hands on deck for a booth for MSG
- Meeting Wednesday for Nevada Main Street

**MARK YOUR CALENDARS-** SEE ATTACHED TO SIGN UP FOR A DATE TO MEET WITH PATTI & I