

#### GARDNERVILLE TOWN BOARD

#### **Meeting Agenda**

Linda Slater, Chairwoman Lloyd Higuera, Vice Chairman Ken Miller, Board Member Mary Wenner, Board Member Mike Henningsen, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 https://www.townofgardnerville.com

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

#### Tuesday, January 8, 2019

#### 4:30 p.m.

#### **Gardnerville Town Hall**

#### **MISSION STATEMENT**

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on January 3, 2019 on or before the third day prior to the meeting date, by Marie Nicholson,

ano Meliston and Carol Louthan, Administrative Services Manager Office Specialist OSigned: h Signed Q South : in accordance with NRS Chapter 241 at following locations; Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at :01 A.M. Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at \_ Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at \_\_\_\_\_ A.M. :48 A.M. Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at A.M. and on the Internet at

https://www.townofgardnerville.com/

*Notice to Persons with Disabilities:* Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 894I0, or by calling (775) 782-7I34 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

#### **INVOCATION – Pastor Norm Miltz from Shepard of the Sierra Lutheran**

#### 4:30 P.M. Call to Order and Determination of a Quorum

#### PLEDGE OF ALLEGIANCE – Tom Dallaire

#### **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

A. December 4, 2018 Regular Board meeting



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence.
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.
- 3. For Possible Action: Approve December 2018 claims.
- 4. <u>For Possible Action</u>: Approve the urban forestry annual work plan update, with public comment prior to Board action.
- 5. For Possible Action: Approve H & S writeoffs.

#### **ADMINISTRATIVE AGENDA**

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 6. <u>For Possible Action</u>: Discussion on proclamation 19-01, declaring January 2019 as "National Radon Action Month" in Gardnerville, Nevada, presentation by Nadia Noel, Radon Education Coordinator UNR cooperative Extension; with public comment prior to Board action. (approx. 10 minutes)
- 7. <u>For Possible Action</u>: Discussion to approve or deny an agreement with Race Studios to provide an update to the Town of Gardnerville's Design Guidelines to support and be consistent with the approved 2018 Town of Minden and Gardnerville Plan for Prosperity in the amount of \$38,000; with public comment prior to Board action. (approx. 20 minutes)
- 8. <u>For Possible Action</u>: Public Hearing to approve the Business Impact Statement and staff report, and proposed trash rate increase of 4% for residential customers and 7% for commercial customers; with public comment prior to board action. (approx. 10 minutes)
- 9. <u>For Possible Action</u>: Discussion to approve or deny the First Reading of Resolution 2019R-01 for the Gardnerville Health & Sanitation's proposed trash rate increase of 4% for residential customers and 7% for commercial customers; with public comment prior to Board action. (approx. 10 minutes)
- 10. <u>For Possible Action</u>: Discussion and possible action to eliminate the Gardnerville Health and Sanitation credit card processing fees; with public comment prior to Board action. (approx. 10 minutes)
- 11. <u>For Possible Action</u>: Discussion on whether to enact a policy to allow exemptions from billing for trash services, including requests for exemption of residents on vacation, requests for exemption of absentee owners, and/or requests for an exemption for owners of more than one residence within the district; with public comment prior to Board action. (approx. 10 minutes)
- 12. <u>Not for Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for December 2018. (approx. 5 minutes)
- 13. <u>Not For Possible Action</u>: Discussion on the Town Manager's Monthly Report of activities for December 2018. (approx. 5 minutes)
- 14. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)
- 15. <u>For Possible Action</u>: Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
  - a. Main Street Gardnerville Board of Directors
  - b. Carson Valley Arts Council
  - c. Nevada League of Cities,



with public comment prior to Board action. (approx. 5 minutes).

#### 2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Open Meeting Law, Ethics and Land Use Training / workshop - CVIC Hall @ 9:00 am – 11:45 pm, Tuesday, January 15, 2019 Next monthly board meeting February 5, 2019

Main Street Gardnerville Training: (board member voluntary attendance) Main Street Training – Gardnerville Station @ 1:00 pm – 5:30 pm on Monday, January 14, 2019 Main Street Breakfast meeting – Gardnerville Station @ 8:30 am – 10:00 am on Tuesday, January 15, 2019



#### GARDNERVILLE TOWN BOARD

#### **Meeting Minutes**

Cassandra Jones, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Ken Miller, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 https://www.townofgardnerville.com

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, December 4, 2018

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Tammy Claughton – Congregational Care pastor from Lifepoint

4:30 P.M. Call to Order and Determination of a Quorum – Chairman Jones called the meeting to order and made the determination a quorum is present.

I PLEDGE OF ALLEGIANCE – Linda Slater

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Mr. Jerry Turner is concerned that public comments at the beginning and the end of the commissioner's meetings are not shown. Public comments going on line are paraphrased and not recorded. The paraphrasing is distorted. I wrote the contents and gave the talk which could not be understood. How could anyone go on the internet looking for public comment understand the writing when I couldn't myself. This happened two meetings in a row which leads me to believe this is intentional. Please go to the internet and see the video under media at the county commissioners' special meeting. Verify what I say under public comment yourselves. See the media video. Read the paraphrasing words and the public comment. This needs to have an investigation. Public comments should be recorded verbatim, not distorted and no paraphrasing. In ancient times royalty and church had scribes. Most dictation was false to keep masses in control and ignorant. Verify and tell the public.

No further public comment.

**FOR POSSIBLE ACTION:** APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

#### Motion Higuera to approve the agenda.

Chairman Jones found a typo. I need someone to approve the agenda changing item 10 in two places that should say 2019.

#### Mr. Higuera/Slater amended his motion to include changing the two dates in item #10 to 2019.

Attorney Yturbide noted the beginning item does reference calendar year 2019 and it appears to have been a clerical error in a and b.

No public comment.

Upon call for the vote, motion carried unanimously.

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FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES: A. November 6, 2018 Regular Board meeting

#### Motion Miller/Higuera to approve the minutes of November 8, 2018.

No public comment.

Gardnerville Town Board Meeting December 4, 2018 – 4:30 p.m. Page 2

#### Upon call for the vote, motion carried unanimously.

#### TOWN OF GARDNERVILLE AWARD PRESENTATION

# **NOT FOR POSSIBLE ACTION:** Ceremonial presentation of employee service awards to Ron Grove and Geoff LaCost for 5 continuous years of service to the Town of Gardnerville. (Presentation only)

Mr. Dallaire presented Mr. LaCost with a five year certificate and magnet. Ron Grove was not present to accept his certificate.

#### CONSENT CALENDAR FOR POSSIBLE ACTION

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- 1. <u>For Possible Action</u>: Correspondence. Read and noted.
- 2. <u>For Possible Action</u>: Health and Sanitation & Public Works Departments Monthly Report of activities. Approved.
- 3. <u>For Possible Action</u>: Approve November 2018 claims. Approved.

Motion Slater/Wenner to approve the consent calendar.

No public comment.

Upon call for the vote, motion carried unanimously.

#### **ADMINISTRATIVE AGENDA**

(Any agenda items pulled from the Consent Calendar will be heard at this point)

4. For Possible Action: Discussion on Town Manager report for the Gardnerville Health & Sanitation's proposed trash rate increase, and possible action directing staff regarding proposed increases to trash rates and directing staff to proceed with the public notice process in compliance with NRS 237.080 for a business impact statement and notice/publication for two consecutive public hearings to be held on the proposed trash rate increases; with public comment prior to Board action.

Mr. Dallaire went over the Consumer Price Index, salaries, a future maintenance and/or office facility, expenses for the trash vehicles, customer base for residential and commercial and landfill fees. There are three options presented tonight.

Attorney Yturbide advised if you did a graduated increase and that is part of what you considered at the public hearing that would potentially be fine.

Mr. Miller asked whether it was 4% on commercial and 3% on residential or 7% on commercial.

Mr. Dallaire answered it is 7% commercial 4% residential. The current rate for residential is \$58.00. The proposed rate would be \$60.32. Office residential is slightly more. An extra can for residential would be \$15.60; minimum user \$15.60; a cleanup bin would be \$26.00. Commercial was \$23.00 and would go to \$24.61.

Mr. Higuera noted if we go with option 1 it just meets our expenses.

Vice-Chairman Slater believes we should plan for new residential coming online and keep pace so we don't fall behind.

Chairman Jones asked why salaries and benefits are different with each option. Why do options 2 and 3 have higher expenses associated with them?

Mr. Dallaire will need to update the spreadsheet.

#### Public comment.

Julia Duda is concerned about the trash situation impacting our planet in a negative way. Just wondering what the town does as far as motivating people to reduce their trash, increase their recycling and greenwaste.

Chairman Jones explained the town did a test recycling program last year to vet the cost and found out it would be very costly to run. The maintenance yard would include expanded facilities for residents to bring their recycling to our location.

Mr. Dallaire pointed out we have greenwaste recycling. Waste Management has a recycling service they offer and it goes to Lockwood. We have voluntary recycling at DDI and Carson City is voluntary as well. They are talking about a dirty MRF (materials recovery facility). DDI had stepped up and we tried doing a recycling program. The test area was the Ranch at Gardnerville and a small portion of Chichester. DDI hauled the materials to their sister company, South Tahoe Refuse, put it through the conveyor and hauled it back to Lockwood. The recycling was bundled and a company out of Lodi comes up and picks it up.

Ms. Duda goes to the elementary school and they take plastic, glass and tin.

Chairman Jones shared for us to create an institutionalized program, we are continuing to look at the options. But when we did the study a year ago it was over \$10 per user to do that. We are still looking. Tom is keeping up on the options regionally.

Ms. Duda understands it's not cost effective to have recycling but I still think people could be encouraged to recycle instead of putting their trash in the garbage can. Costco has a big bin in front and they will take your cardboard boxes. Some of the stores around could be encouraged to have a recycle bin for the cardboard or some of their packaging.

Chairman Jones stated the businesses already do it for themselves.

Ms. Duda felt if you can make it easy for people to recycle, then you will cut down on the trash.

Mr. Miller mentioned the transfer station takes cardboard for free.

Mr. Glenn Linderman wondered about providing some level of recycle bin people could use that would encourage them to use the container. Maybe if the recycling centers work well with that size bin, you could dump it in without having to transfer the recyclables individually. If people were charged a little more for the second can that might help a little bit rather than just doing a flat 4 or 5%. Bump that up so people have more incentive to reduce the amount of trash they have.

No further public comment.

Mr. Higuera thought based on the potential increase in the customer base, the minimum increase would hold us for two or three years, I would go with option 1.

Mr. Miller felt if we don't do something now we will be looking at this every year.

Vice-Chairman Slater agrees option 1 sounds logical. Stay on top of it and time will tell. I think this is something we could visit next year. As subdivisions come online there may be a drastic change, but each year we will have a better picture.

Chairman Jones shared when it comes to recycling, the best hope we have in the long run is an expanded maintenance yard. The maintenance yard is relatively the center after the new houses are built. Increasing the cost on the second can is not realistic. When that happened last time, we lost a significant number of second cans. I think the 4 and 7% projects out what we need for a facility as well as a realistic recycling program, without creating so much extra profit that we're gouging our residents. We need the money to build that maintenance yard before the houses are built.

Vice-Chairman Slater would like to everyone to remember that particular maintenance yard is not meant to be expanded to a much larger capacity. It has to be something within reason.

Mr. Miller reviewed the biggest thing in recycling is visibility and accessibility. That piece of land over by the ponds, could we put a recycling bin on that where it's centered and it's visible to the public?

Mr. Dallaire pointed out DDI has the one at GES. That is totally contaminated. Nobody listens or reads what is supposed to go in what container. They get the minimum value for that recycling because it's not manned. Minden is trying to install a cardboard recycling box. I don't think they have anyone manning that. We have also talked to DDI about providing cardboard recycling to our customers. We need to figure out the logistics of that. Additionally there are a few processes and changes. We have special needs, minimum user and vacation stop service.

Motion Higuera/Miller to approve the Gardnerville Health and Sanitation's proposed trash rate increase 7 percent commercial and 4 percent residential and direct staff to proceed with the public notice process in compliance with NRS 237.080 for a business impact statement and notice the publication for two consecutive public hearings to be held on the proposed trash rate increases. Motion carried unanimously.

5. For Possible Action: Discussion and possible action to approve Amendment #3 Cooperative Agreement P492-12-063 U.S. 395 Kingslane Project, installing 110 lineal feet of sidewalk, regarding construction of the Kingslane entrance and replacement of a portion of the existing perimeter wall along with new channel and culvert improvements, increasing funding from Nevada Department of Transportation and extending the project timeline, and authorizing the town manager to sign the agreement; with public comment prior to Board action.

Mr. Dallaire has been working with NDOT and needs your approval for the last amendment. We are waiting on the agreement and Lumos is working on revised plans. We will submit to District 2 in Sparks.

No public comment.

#### Motion Slater to approve amendment #3 second Higuera. Motion carried unanimously.

6. For Possible Action: Discussion and possible action to approve Amendment #3 to the Crosswalk project agreement with NDOT extending the project timeline and authorize the town manager to sign the agreement; with public comment prior to Board action.

Mr. Dallaire has the same issue on this one. It's been reduced to the three crossings. NDOT right-of-way department requested orange flags and stakes so they can discuss the actual construction easement locations they have to obtain plus the right-of-way they need to acquire based on the improvements. Lumos came out and did all the stakes.

No public comment.

Motion Slater/Wenner to approve amendment #3 to the crosswalk project agreement with NDOT extending the project timeline and authorize the town manager to sign the agreement. Motion carried unanimously.

# 7. Not for Possible Action: Discussion on the Town Attorney's Monthly Report of activities for November 2018.

Attorney Yturbide reported this month regular communications with staff occurred and primarily the work has been done on the trash rate increase, in addition to the two agreements that you just looked at this evening.

# 8. <u>Not For Possible Action</u>: Discussion on the Town Manager's Monthly Report of activities for November 2018.

Mr. Dallaire reported working on signage at the maintenance facility. The sign on top of the Gardnerville station was mis-measured. They had to create a new one. I am hoping to see if we can put the logo on the wall and it will be lighted. Do we want to label the drop-off location? Geoff and staff are concerned that everyone in the valley will be

dumping at the facility. They can't drive back there, but they can walk and drag the large limbs. Before we instigate this I want to get a security camera. We don't have to put the signage on the outside. It can be on the inside. I've been notified by Charge Point that our unit on Eddy is expiring at the end of the year. They will not support that model anymore. The replacement unit runs about \$7,000. There is a program where they take \$3,000 off, so it would be about \$4,500. The program goes through the end of the year that they would replace it. This is a level two charger. They want a level one charger at the gas station but it would need three phase power. Nevada Energy has a program that the application has to be in by the end of the month. We are going to ask for 100 percent cost to install. They would subsidize it for five years. We can charge for the current charging station in a year. I will get the plans done for the grand opening. Kurt Hildebrand wrote an article that I responded to reminding him the Gardnerville station is not a visitor's center. It is a welcome center. Looks like Mark Gonzales, Gardnerville Water Company manager, is retiring on December 18<sup>th</sup>. He was a town engineer at one point. I will be taking board members on a tour around town. Ken and Linda are on Friday. Mike has already done the tour. I will do the tour with Mary and Lloyd after this.

# 9. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

Ms. Wenner reported the Carson Valley Arts Council annual report is out. At their meeting they mentioned the Avid Volunteers have been dissolved. We lost two board members due to constructive criticism. The Council is looking for new members.

Mr. Higuera didn't attend the Main Street meeting. They are working hard to get the performance evaluation for Debbi Lehr, the Executive Director, done. She should have had it in September. Also on the Main Street website there is a great video of the Christmas Kickoff. New Year's Eve the labyrinth walk is again at Heritage Park from 6-9 p.m. Community Engagement training is January 14 and 15. I believe National Main Street will be involved in that.

Vice-Chairman Slater reported the executive committee is working on the evaluation for the Executive Director Wes Henderson. They are gearing up for 2018 legislative session.

Mr. Miller had nothing to report from WAVE.

Chairman Jones had nothing to report on the Douglas County Community Foundation.

# 10. For Possible Action: Discussion and election of Chair and Vice Chair of the Gardnerville Town Board for the calendar year 2019.

a. Election of Gardnerville Town Board Chairman for the 2019 calendar year; with public comment prior to Board action.

#### Motion Higuera/Wenner to appoint Linda Slater chairman.

No public comment.

Upon call for the vote, motion carried unanimously.

b. Election of Gardnerville Town Board Vice-Chairman for the 2019 calendar year; with public comment prior to Board action.

#### Motion Miller/Slater to nominate Lloyd Higuera vice-chairman.

No public comment.

#### Upon call for the vote, motion carried unanimously.

#### 2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Mr. Jerry Turner commented the commissioners' November 20, 2018 special meeting, 1:01 p.m., Books: the Naked Communist, by Cleon Skouson, the Naked Socialist, Paul Skouson, the Road to Slavery by Dr. John Coleman, the Puzzle of Fascism by Eric D. Williams. The founders knew private property is the source of personal wealth and

independence. Books: The Naked Communist has 4 to 5 goals and communist characteristics. The Naked Socialist has the seven pillars of the 46 goals of socialism with the eight rights necessary to keep a free people. Socialism, the Road to Slavery, Dr. John Coleman; Rights, the Last Obstacle to Socialism Tierney; Watch You Tube Michael Genarete (phonetic) Also the book Puzzle of Fascism, by Eric D. Williams on the Hegelian Dialectic. You Tube Redevelopment; the Unknown Government by Chris Norby (phonetic); You Tube California Successor agency, know the definitions of each section. You Tube the Caffers Report.

Mr. Jerry Turner cautioned about Nevada Energy, owned by Warren Buffet and PG&E owned by the Rothchilds out of Europe. Their goal is to take over world energy. Be careful when you negotiate with Nevada Energy.

Mr. Dallaire presented Chairman Jones with a plaque and gavel for her four year term and serving as chairman of the board in 2018.

Chairman Jones has loved serving here. Thank you for letting me serve with you for four years. I would still be here but for the opportunity that came up.

Vice-Chairman Slater on behalf of the board we congratulate you and don't ever forget us.

Meeting adjourned at 6:13 p.m.

Respectfully Submitted,

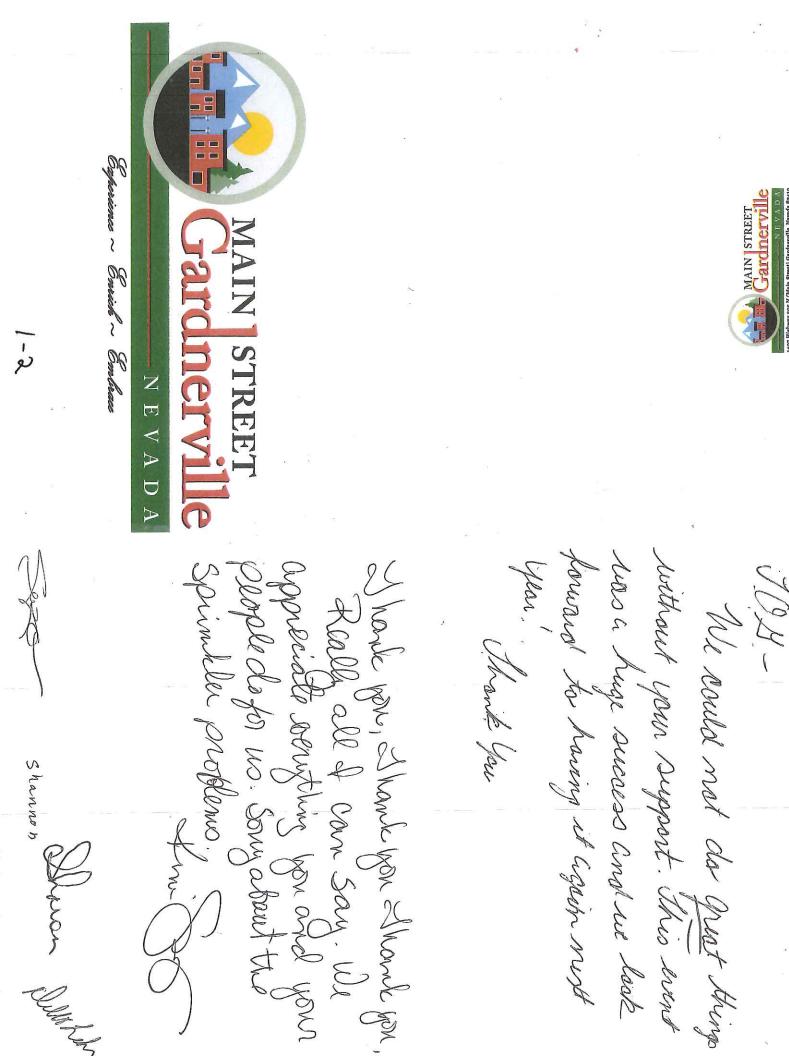
Linda Slater, Chairman

Tom Dallaire, Town Manager

# Gardnerville Town Board AGENDA ACTION SHEET

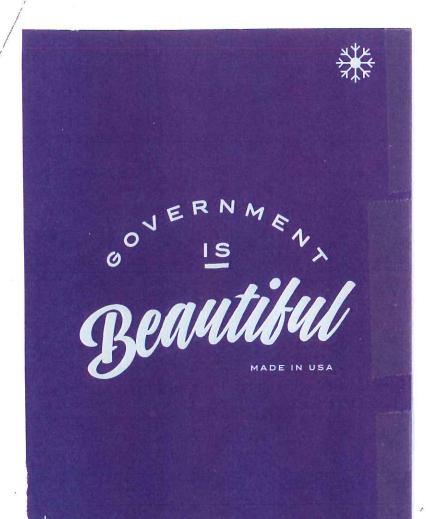


1. For Possible Action: Correspondence 2. Recommended Motion: Receive and file Funds Available: Ves 3. Department: Administration **Prepared by:** Tom Dallaire 4. Meeting Date: January 8, 2019 Time Requested: N/A 5. Agenda: Consent 6. Background Information: See attached. 7. Other Agency Review of Action: 
Douglas County ₩N/A 8. Board Action: **Approved Approved with Modifications** □ Denied □ Continued



107 Highway 395 N (Main Street) Gardnerville, Navada 8941

the Gardnenville Water Company had a wonderful together the Christmas N'L LE JI Kickoff. Everybody from your hand work and ded lication in Putting Thank you for all DEC 0 3 2018 Company Board & Stay the Gardnerville Waster TRANK YOU. Noumber 2018



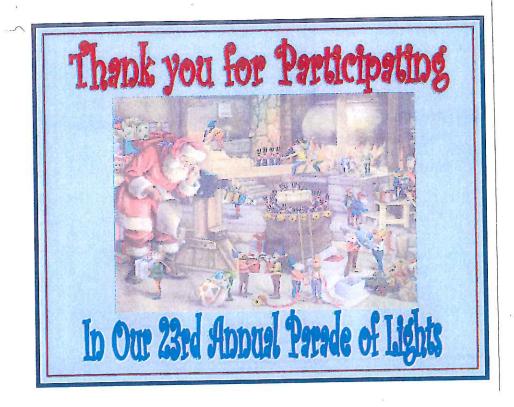
seamless **Gov** 

Thank You

At SeamlessGov we believe that Government is Beautiful. We thank you for all the hard work you do, and for believing that together we can create truly beautiful and accessible experiences for your citizens and staff.

This year we accomplished so much together, and want to wish you a Happy Holiday season. We cannot wait for all that we will achieve in 2019.

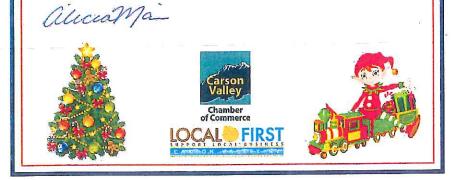
SINCERELY, Jonathon ende, ceo



We want to thank you for participating in our 23rd annual Parade of Lights. It's your participation that makes this event magical and successful. We hope you enjoyed it as much as we did. Be sure to save the date for 2019's 24th annual Parade of Lights on December 7th. We will be announcing the theme on December 21st so keep a look-out!

Happy Holidays & a prosperous New Year!

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# YOU ARE INVITED

#### MONDAY, JANUARY 14, 2019

#### 1:00 PM – 2:30 PM – "Together We Are the Destination"

**Description:** A visitor's experience begins when they park their car and doesn't end until they get back in and drive to the next destination. Every minute they are in your town influences their experience, and as their host, you need to make sure that they leave with memories that will bring them back again . . . and again.

- Importance of Image
- Creating a Genuine Relationship
- Cultivating a Cohesive Experience

#### 2:30 PM – 4:00 PM - Building a Marketing Strategy Within Your Reach

**Description:** There is a sea of marketing ideas swirling around businesses and it can often be very confusing to which

ones are best for you to invest your marketing resources and have the most impact. For the last two decades, Ms. Lani Lott, President of L. L. Consulting has been assisting business owners with narrowing in and drafting a marketing strategy tailored to reach their PRIMARY customer base thus creating sales and driving profit. Workshop will cover:

- Power of an effective marketing strategy
- Identifying your primary customers and understanding their needs
- Taking inventory of your marketing tactics and why they are or are not working for your business
- 15 absolute, must have marketing programs to compete in today's competitive market place

#### 4:00 PM– 5:30 PM - "Debrief of 2018 and Gearing Up for 2019

**Description:** Consultant will facilitate leading discussions and conduct a debriefing regarding activities during 2018 as well as outlining the promotional and marketing activities planned for the first quarter of 2019.

#### TUESDAY, JANUARY 15, 2019

#### 8:30 AM – 10:00 PM – "Together We Are the Destination"

Breakfast meeting with key economic development and tourism partners to discuss each other's role in supporting the main street district, the programs and resources that each partner provides for the local business community and additional thoughts of how to strengthen partnerships. Partners would include but not limited to County Economic Development Director, County/town liaison, Chamber leadership, Historic Preservation leadership, Tourism representatives, Art and Culture representatives, etc.

COST: Training is offered at no cost, however, registration is required and limited to 30 people each. Please R.S.V.P. to 775-782-8027 by Thursday, 01/10/2019.

We proudly announce the works of



from L.L Consulting Phoenix, Arizona







**L.L. Consulting** is committed to assisting communities with the economic revitalization and development of their historic downtown cores, traditional commercial districts, urban commercial corridors, and business improvement areas. L.L. Consulting has worked with local governments, Main Street programs, redevelopment agencies, business associations, chambers of commerce, business improvement districts, community development corporations, downtown organizations and other non-profits throughout the Southwest. Consulting services and technical assistance include organizational formation and training, Main Street Program development and management, business development strategies and programs, strategic planning and visioning, marketing, promotional and branding strategies and plans, business improvement district formation and management, and small business consulting and coaching.

L.L. Consulting provides basic training for those communities who are just starting a revitalization program to advanced consulting services to help existing organizations and agencies sustain and expand their central business district and urban center efforts. All services are customized to the community or organization's needs and resources and the team at L.L. Consulting pride themselves on providing hands-on assistance throughout the process, guaranteeing success for all parties involved .



#### Louthan, Carol

From:

Sent: To: Subject: POOL/PACT <info@poolpact.ccsend.com> on behalf of POOL/PACT <info@poolpact.com> Friday, December 21, 2018 9:35 AM Louthan, Carol Pooling Perspectives | WINTER 2018

CAUTION: This email is from an external source. Use caution when clicking links or opening attachments.





December's newsletter includes timely information about:

Renting a

Vacation Condo? Do a Safety Check

- Carbon Monoxide: An Invisible Threat
- Road Safety, Here and Abroad
   DOWNLOAD PDF

#### **HUMAN RESOURCES NEWS**



WELCOMING POOL/PACT HR'S NEWEST TEAM MEMBER!

Sandra Schooler joined POOL/PACT HR in August 2018. In her role as Administrative Assistant, Sandra provides clerical and administrative support to the General Manager, Training Manager and HR Business Partners. Prior to coming to POOL/PACT HR, Sandra spent over 25 years as a business owner in the architectural design/construction management industry and over 10 years as support staff for various private and nonprofit organizations. She obtained her Bachelor of Science degree in

Organizational Leadership from Biola University, La Mirada, California. Please join us in welcoming Sandra to the POOL/PACT HR Team!

> DOWNLOAD "DEAR POOL/PACT HR" FOR HELPFUL TIPS AND TOPICS:



#### GET READY FOR THESE IMPORTANT DATES IN 2019!

#### **POOL/PACT HR's Annual Conference**

POOL/PACT HR is excited to announce the dates for its annual seminar along with its new name. The annual event will be held on October 17 - 18, 2019 at the Atlantis Casino Resort Spa in Reno. The new name for this great annual event is "POOL/PACT HR Leadership Conference: Navigating Today's Challenges in Public Sector Employment". Speakers will include Gerry Preciado, Karyn Jensen, Becky Bruch, Dora Lane and Anthony Hall, and others. Please mark your calendars and watch for more details to come.

#### POOL/PACT 101 for Board Members Webinar

POOL/PACT HR will be hosting an information webinar on January 9, 2019, called "POOL/PACT 101 for Board Members". This webinar will provide information for members of governing bodies to better understand what POOL/PACT can do for their organizations. Click here for more information and to register for the webinar.

#### **POOL/PACT HR Spring Regional Trainings**

POOL/PACT HR has just released dates for spring regional trainings. These trainings include (click on the appropriate link to register): HUMAN RESOURCES REPRESENTATIVE CERTIFICATE PROGRAM (Five days) Carson City (2/5/19, 2/6/19, 2/7/19, 2/20/19, 2/21/19)

\*\*NEW FOR 2019\*\* ADVANCED ESSENTIAL MANAGEMENT SKILLS IN THE PUBLIC-SECTOR CERTIFICATE PROGRAM (Two days) Elko (3/19/19, 3/20/19)

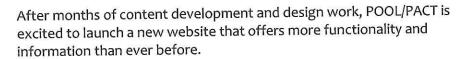
\*\*NEW FOR 2019\*\* ADVANCED ESSENTIAL MANAGEMENT SKILLS IN THE PUBLIC-SECTOR CERTIFICATE PROGRAM (Two days) Carson City (4/17/19, 4/18/19)

ESSENTIAL MANAGEMENT SKILLS IN THE PUBLIC-SECTOR CERTIFICATE PROGRAM (Four days) Carson City (5/8/19, 5/9/19, 5/22/19, 5/23/19)

\*\*NEW FOR 2019\*\* SO, YOU THINK YOU WANT TO BE A SUPERVISOR? (One day) Carson City (6/6/19)



WELCOME TO POOL/PACT, A MEMBER-BASED POOL & COMPENSATION TRUST This web site serves as a portal to serve our members. The Nevada Public Agency Insurance Pool (POOL was formed in 1987, Dy pooling resources, Nevada public entries discovered that they could obtain property casuality coverage at a reasonable cost, and access risk management resources supprior to those previously offered to smaller, unal monipatities. The Public Agency Compensations trust was formed in 1986 to provide vortex compensation coverage. POOL/PACT members lickus counties, cities, school districts, special districts and towns. Every member actively manages the risks encountered as a public agency.



Be sure to bookmark it for easy reference, and check back often as we will be updating it frequently with news and risk management information that is vital to your organization.

For more information, contact POOL/PACT's e-learning Director and Webmaster, Mike Van Houten.

LAW ENFORCEMENT SEMINAR SUCCESS



POOL/PACT Risk Management coordinated and presented a Law Enforcement Seminar for officers and prosecutors in Winnemucca on October 23-24, 2018.

The three overall topics included: (1) Road Operations, (2) Investigating Crimes Against Children, and (3) Jail Operations. One of the prime objectives of the seminar was to include both cops and prosecutors for the same training and encouraged discussion and interaction.

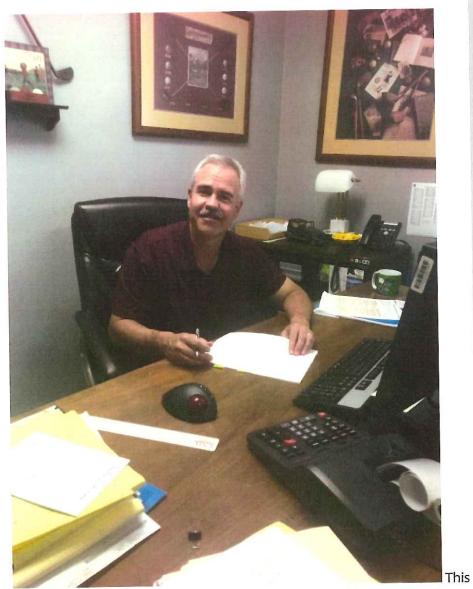
The presenters were Steve Campbell, Ret. Major, Rhode Island Police Department; Ron Supp, Undersheriff Elko County, and Jeremy Reichenberg, Chief Deputy for the Lyon County District Attorney's Office.

The seminar was well attended and received. Twenty-two deputies and officers from Pershing, Esmeralda, Humboldt, Lander, Lyon counties attended for a total of 190 Police Officer Standards and Training credits earned. Three district attorneys and three deputy district attorneys from Elko, Nye, Humboldt, and Lander counties attended with a total of 50.5

Continuing Legal Education Credits earned. Based upon the feedback, we are planning on continuing this type of officer/prosecutor training in the future. For additional information, please contact Marshall Smith, Risk Manager at (775) 885-7575.

**DECEMBER'S MEMBER SPOTLIGHT** 





month's Member Spotlight shines on **Paul Johnson**, White Pine County School District's Chief Financial Officer.

Learn more about his 20 years of service, what motivates him, and the challenges he enjoys facing today.

**READ MORE HERE** 

SPRING BOARD MEETING SAVE THE DATE



time to mark your calendar for POOL/PACT's 2019 Spring Board Meeting. April 16th and 17th at the beautiful Whitney Peak Hotel in downtown Reno.

#### DOWNLOAD DETAILS HERE

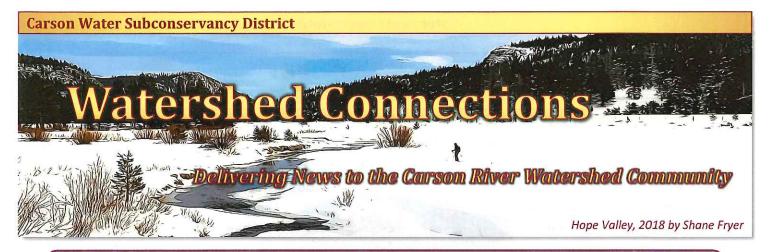
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POOL/PACT, 201 S. Roop St Suite 102, Carson City, NV 89701

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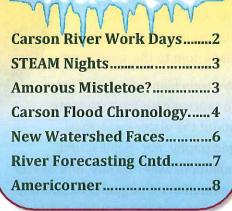


### **River Forecasting and 2017 Flood** By Tim Bardsley, National Oceanic and Atmospheric Administration

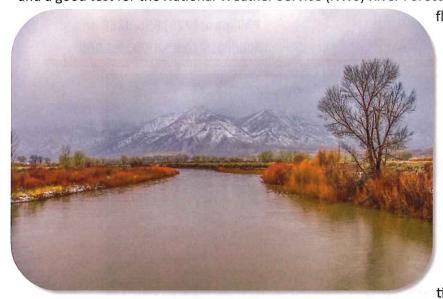
Now that flood season is upon us, it's fitting to illustrate how the National Weather Service (NWS) in Reno collaborates with the California Nevada River Forecast Center (CNRFC) to produce predictive models for river forecasting and seasonal outlook for the Carson River Watershed.

Hydrologists at the <u>CNRFC</u> use well-calibrated, lumped models to simulate watershed runoff. These models generate short-term 5-day river flow and stage forecasts and 365-day water volume forecasts, the latter being most useful for spring snowmelt runoff. Both short-term and long-term forecasts are updated at least once per day. Short-term "flood" models use rain-snow elevation, precipitation, temperature, and planned reservoir releases. Long-term forecasts blend weather and climatology 6 to 15 days out, followed by 59 years of historical precipitation and temperature data. This produces 59 different runoff scenarios allowing for probabilistic forecasts.

The winter of 2016/2017 was a good reminder of our region's flood potential and a good test for the National Weather Service (NWS) River Forecast system. After 12 years without major



Inside this Issue:



Rising flood waters upstream of Highway 395 on 1/8/17. Cresting flows later closed the highway in both directions. Photo by Scott McGuire.

flooding in the eastern Sierra and western Nevada, a series of mainly beneficial storms in October and December 2016 primed the pump for flooding in the central Sierra and western Nevada.

By early January 2017 significant snow began accumulating in the Sierra. Meteorologists at the Reno NWS office and the Sacramentobased CNRFC noticed their models were both predicting a very warm and wet <u>atmospheric</u> <u>river</u> event around January 8<sup>th</sup> and 9<sup>th</sup>. Public safety partners were informed January 3<sup>rd</sup> despite considerable uncertainty on the precise timing, magnitude and impacts of the event.

Continued on page 7

Winter 2018



1

### Carson River Work Days By Darcy Phillips, River Wranglers



Living in the Carson River Watershed allows us to experience nature in a wonderful way, and connecting students to the value of their watershed benefits everyone. River Wranglers brings hundreds of students to the river each fall to give them the chance to explore their environment while educating them about the importance of protecting their watershed.

This fall, River Wranglers worked with Carson City, Dayton, and Douglas County Schools to bring the watershed to the classroom, as well as the classroom to the watershed.

We train high school students to teach elementary students about the water cycle, local geography, non-point source pollution, water quality, and beaver adaptations. Our goal is to not only educate, but also to involve students in projects where they make a difference in their community.

Dayton HS and Sutro ES students learning about the Carson River Watershed. Photo by Shauna Langan.

We partner with local conservation districts; county departments; private businesses; and other nonprofits to complete the "work" part of the workday. These projects include wrapping cottonwood trees to protect

them from beaver damage and labeling neighborhood storm drains to inform the public they often lead directly to the river.

> We love to see the kids being adventurous, caring, and engaged inside and outside of the classroom. River Wranglers wants to inspire youth with handson learning, giving them the opportunity to explore, conserve, and understand our local rivers and watershed.

With the information the students gained from this amazing experience, the hope is for them to educate others to care for the watershed we all share. For more information, visit <u>RiverWranglers.org</u> or contact Darcy Phillips at (775) 856-9268 or dphillips@riverwranglers.org.



## Sierra Nevada Journeys STEAM Nights By Sean Hill, Sierra Nevada Journeys

Sierra Nevada Journeys (SNJ), in partnership with the Carson Water Subconservancy District (CWSD), engages families in the Carson River Watershed through an exciting Family Watershed STEAM (Science, Technology, Engineering, Arts, Math) program. These evening events take place at local schools, for the children, families and

teachers in those school communities. The goals of the program are to support schools with family engagement, and to bring fun, hands-on STEAM and watershed education to the community. Families participate in 12-15 STEAM "mini-challenges", followed by the Family Engineering & Design Challenge. Mini challenges include a hands-on watershed station, a water cycle matching activity, and stations about water and air quality. This exciting main event of the evening is designed for families to work as a team to solve an engineering problem. Examples of the design challenge include tallest tower, fastest wind-propelled vehicle, marble roller coasters, lunar landers and strongest bridges. CWSD's sponsorship of these events help to cover the costs of this great program! For more info, contact Sean Hill at Sean@sierranevadajourneys.org.



A SNJ educator working with a family. Photo courtesy SNJ.



### Mistletoe: An Amorous Tradition? By Shane Fryer, CWSD

Like many Grimm Fairytales, our romantic vision of Mistletoe has a much darker, bloodier origin. The story of mistletoe originates in Norse myths, recorded in 13<sup>th</sup> century Icelandic manuscripts (Prose Edda). The tale of mistletoe is one of Odin, his powerful wife Frigga (celebrated for her premonitions), and the devious god Loki. In a vision, Frigga foresaw the death of their son Baldur. Not knowing how he was to parish, Frigga sought a vow from everyone that none would harm Baldur.

"Frigga raced to the forest, sat at the foot of the trees and begged. "Protect my son," she cried, and the trees promised. She ran to the rivers and demanded their protection, and they too promised. She looked to the sky, to fire and iron, to every



European Mistletoe berries.

other metal to give its oath. "Promise none of you will harm my son," she cried, and everyone so vowed.

However, Frigga in her arrogance neglected to ask the small, innocent and weak plant mistletoe. Loki fashioned a projectile from the plant, and as you might guess, things did not go well for Baldur. Frigga's tears would become the



Dwarf Mistletoe on a pine tree.

white berries. Rather than punish mistletoe, Frigga in her grief asserted, the plant would become a symbol of peace and friendship evermore.

Mistletoe comes from the Anglo-Saxon word *mistiltan*. Mistil means "dung", while tan means "stick". It literally translates to poop on a stick, referring to its dispersal by bird poop containing the berries.

The iconic Christmas-green and white berried mistletoe or *Viscum album* is a European species. Our native Dwarf Mistletoe (*Arceuthobium* spp.) can become a serious arboreal disease in drought stressed forests. It's a hemiparasitic plant which gets most of its energy by sucking its nutrition from the tree.

1-16

#### **Watershed Connections**



### Carson River Flood Chronology By Justin Bedocs, CWSD, Americorps

Main Stem river flooding occurs primarily during the winter months in the Carson River Watershed. During this event, the main channel of the river flows out over the bank and onto the adjacent floodplain. These floods are influenced by the unique climate and topography of the region.

Nevada has the lowest annual average precipitation in the United States. In this arid climate, it can be easy to overlook flood dangers. It is also one of the fastest growing populations. Limited flood awareness, short-term flood memory, and increased development near the floodplain all contribute to a tendency to underestimate floods.

#### 1862: The Great Flood

Known as the Great Flood of 1862, heavy snowfall in December 1861 carried over into 1862 for 43 days with more snowpack and rainfall. This is the only recorded megaflood to hit the west in recent history and was likely caused by an atmospheric river event; narrow bands of water vapor that lie about a mile above the ocean and extend for thousands of kilometers. One quarter of California's economy was destroyed, bankrupting the state.

#### 1955: The Christmas Flood

Known as the Christmas Flood of 1955, an unseasonably warm period and several days of intense rainstorms melted snowpack. A flow rate of 30,000 cubic feet per second (CFS) was recorded in the Carson River near Carson City. Flood damage was severe, damaging bridges, roads, diversion structures, agricultural land, residences and causing loss of livestock. More than 16,000 acres were flooded in the Carson Valley, almost the same amount as the 1997 flood.

#### 1907

#### **Empire Ranch Flood**

Known as the Empire Ranch Flood, storms started as snow, then turned to rain for two more days. Snow covered the valley floor and it rained over the entire watershed. All bridges over the East Fork, West Fork and main stem of the Carson River were destroyed or damaged as well as irrigation structures and dams. Areas near the river were inundated, forcing residents to higher ground.

#### 1963

An unseasonably warm and intense rainstorm in February led to seven inches of precipitation at Woodfords. The Carson River had a flow rate of 21,900 CFS near Carson City. After this flood, the Army Corps of Engineers straightened sections of the river to move water through the channel faster during floods. This exacerbated the problem as the river incised and eroded downstream from the straightened sections.



Massive flooding in Sacramento during the Great Flood of 1862. Print by A. Rosenfield, 1862.



Fallon is inundated during the 1907 Empire Ranch Flood. Photo courtesy Nevada Historical Society.

1-17

#### **Watershed Connections**

The Sierra headwaters of the Carson River Watershed often receive heavy snowfall. <u>Ebbett's Pass</u> receives an average seasonal <u>snowpack</u> of 51 inches and can even reach a depth of up to 169 inches! Much of the water in the Carson River comes from melted snowpack. Rapid snowmelt, facilitated by warm rainfall, has led to catastrophic main stem flooding along the Carson River throughout history. The timeline below is based on the <u>USGS Carson River Flood</u> <u>Chronology</u> and illustrates some of the most disastrous floods occurring throughout history in the area

Open floodplains offer natural flood protection during floods. When the river accesses the floodplain the water slows down, spreads out, and sinks in, limiting downstream impacts. Promoting open floodplains through compatible land uses like open space and agriculture, keeps people out of harm's way and limits costly damages to property and infrastructure. As one of the fastest growing populations in the United States, it is ever-important to ensure public safety by preserving the floodplain and raising awareness in vulnerable communities. Floods happen in Nevada, so visit NevadaFloods.org and be prepared!



Carson Valley flooded during the 1997 flood. Full rights remain the property of Wolf Products, Inc. www.wolf-products.com.



Destroyed during the 1997 flood, a home hangs over the Carson River. The renters nearly lost everything Photo by Lisa J. Tolda.

#### 1986

Light rain began on February 12<sup>th</sup> and increased in strength for nine days. Five inches of rain was recorded in Minden along with a flow rate of 13,200 CFS near Carson City, resulting in a flooded Carson Valley. One bridge was closed on Highway 395 and a tributary dam near Dayton was destroyed, prompting the evacuation of 200 residents. Weeks Bridge on Hwy 95 was washed away.

#### 1997: Flood of Record

One of the biggest floods in recent memory, 53.2 square miles of the Carson River Basin were flooded during the 1997 flood. A flow rate of <u>30,500 CFS</u> was recorded near Carson City to make this the Flood of Record for the Carson River Watershed. As a result, the Carson River Coalition was formed to address flooding and integrated watershed concerns. The flood created a 2-3 foot deep lake across the Carson Valley floor. A 6-mile stretch of the Carson River through the Carson Plains flooded an average width of half a mile parallel to the River on either side. The flood caused damage to homes and businesses.



#### Lori Leonard - River Fork Ranch, Preserve Manager

Hello! I've been working for The Nature Conservancy for nearly four years as a Restoration Technician at the McCarran Ranch Preserve on the Truckee River. I'm originally from Wisconsin, where I grew up on a fourthgeneration dairy and beef farm, which my dad and brother still run. I got my bachelor's Degree in Horticulture from the University of Wisconsin-Madison. My early conservation efforts began at The Aldo Leopold Foundation doing prairie restoration. From there, I headed West and worked in Utah, Alaska, and California doing habitat restoration and vegetation surveys. Before moving to Nevada in 2012, I was a Farm Bill Biologist for five years in a Natural Resources Conservation Service (NRCS)



looking forward to working in the beautiful Carson Valley! Please call or email Lori anytime regarding meetings or ideas for River Fork Ranch at lori.leonard@tnc.org or (702) 533-3255.

#### Shauna Langan - AmeriCorps, AWG & River Wranglers, Education & Outreach Coordinator



Shauna grew up in San Diego, where she spent most of her time exploring the beach and hiking outdoors. In high school, Shauna was an avid member of her Future Farmers of America chapter. Shauna graduated from Sonoma State University with a B.S. in Environmental Studies and Planning with a concentration in Energy Management and Design. In college, she had the opportunity to work as an intern with the Center for Climate Protection's Clean Power Exchange Program. Shauna's love for enriching the minds of students stems from being around educators and students all her life. Shauna believes youth are the key to the future. With her position as Education and Outreach Coordinator, she hopes to continue to learn and teach students and the surrounding community. In her free time, Shauna loves baking, reading, and exploring outdoors. For more info, contact Shauna at shauna@riverwranglers.org.

#### Taylor Norton - Americorps, AWG, Restoration and Monitoring Coordinator

Born and raised in Fairfield, Connecticut, Taylor spent much of his childhood exploring the natural beauty of the northeastern United States. Annual family trips to the Green Mountains of Vermont inspired his love and curiosity for

-19

the natural world. Taylor attended the University of Vermont, graduating in the spring of 2017 with a B.S. in Geology and Geospatial Technologies. While attending the University of Vermont, Taylor studied the history of eutrophication in Lake Champlain through the analysis of lake-bottom sediments. After graduating, Taylor worked for the University of Vermont Spatial Analysis Laboratory, assisting in the creation of high-resolution land cover datasets for major cities across America. In the summer months, Taylor has worked in Jackson, Wyoming, as a wilderness guide and outdoor educator for groups of teens ages 12 to 18. Taylor is excited to serve as an AmeriCorps member for the Alpine Watershed Group and to help protect Alpine County's beautiful rivers while exploring the area. For more info, contact Taylor at awg.snap.rm@gmail.com.



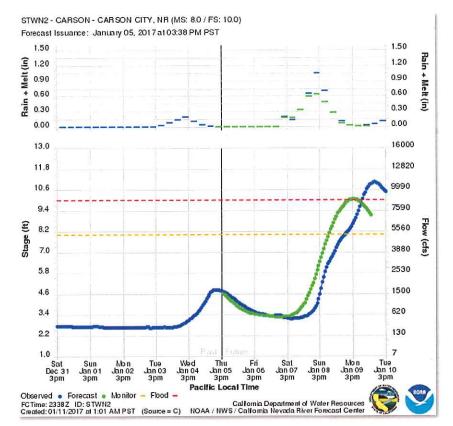
Watershed Connections

## Carson River Forecasting Continued By Tim Bardsley, NOAA

#### Continued from page one

By the morning of January 4<sup>th</sup> simulations from the CNRFC were showing minor to moderate flooding throughout the region. Meteorologists and hydrologists at the Reno NWS office worked closely with the CNRFC to run various scenarios, including changes in the rain/snow line elevation and anticipated precipitation. NWS Reno used the scenario results to weigh the potential outcomes shared during partner briefings and webinars.

NWS Reno issued flood watches on January 4<sup>th</sup>. As the storm arrived, flood warnings were issued and the CNRFC ramped up staffing for 24-hour operations, issuing 4 forecasts per day. During the storm, the hydro model is updated with observed precipitation and estimated rain/snow elevations, and simulations tuned to observed runoff. As Emergency Operations Centers opened, NWS Reno staff briefed them remotely and in person. Public safety partners then prepared communities for flooding.



An example of short-term forecast verification products for the Carson River near Carson City. The observed flow is in blue and the forecast as of 3pm January 5, 2017 is in green.

A similar scenario played out in February 2017 with somewhat lesser impacts except for the Susan and Middle fork of the Feather Rivers, which flooded more significantly. Meanwhile, a record snowpack accumulated in the mountains. The probabilistic long-term water supply forecasts generated by the CNRFC indicated very high spring and summer runoff volumes and a high potential for snowmelt flooding, especially in the Carson and Walker River watersheds. These probabilistic forecasts aid proactive reservoir management by maximizing capacity in order to mitigate peak snowmelt flooding. These forecasts were used to inform the construction of the new emergency diversion canal below the Lahontan Reservoir, known as <u>"The Big Dig"</u> project.

An iterative process evolved between NWS hydrologists and reservoir managers during snowmelt events. If the CNRFC forecasts indicate significant flooding, reservoir managers often adjust their release plans to mitigate projected flooding magnitude. These changes are integrated into an updated CNRFC forecast. Later in the 2017 melt season, this iteration took place in advance of the forecast release.

The CNRFC and NWS Reno are critical partners in predicting flooding in our region. You can stay informed on water and weather issues in our area by reading the <u>forecast discussion</u> and checking your <u>local forecast</u> and following us on Facebook and Twitter @NWSReno.

#### Watershed Connections



# $\star$ The AMERICORNER $\star$

#### Americorps Member Manages Adopt-A-Trail Program By Chelsea Kincheloe, Americorps, CCPROS



Carson City Parks, Recreation & Open Space (CCPROS) currently has 3 fulltime AmeriCorps VISTA (Volunteers in Service to America) members serving for their department. VISTA members serve as change-makers in communities across America for an entire year, building programs beneficial to organizations and the local community. This past year, CCPROS welcomed Chelsea as their new AmeriCorps VISTA Volunteer Coordinator.

One of the newest programs Chelsea is working on is the CCPROS Adopt-A-Trail program! Parks and Open Space

trails require regular maintenance throughout the year and this program offers groups a great opportunity to learn more about Carson City's extensive 20+ mile trail system, maintain trails for the public to enjoy, and provide a sense of accomplishment.

As part of the program, groups can apply to adopt a section of trail, usually no more than a mile in length. We ask that each group commit to one year with the option to renew at the end and to complete a minimum of two clean-ups per year.

CCPROS is excited to offer this program and is looking for interested groups to participate. For more information and to apply, please visit: <u>www.carson.org/adoptatrail</u> or contact: Chelsea Kincheloe, Volunteer Coordinator for Carson City Parks, Recreation & Open Space at <u>ckincheloe@carson.org</u> or 775.283.7711.



Newly constructed Wild Horse Trail, adopted by Carson Senators Biking Club. Photo by Chelsea Kincheloe.

#### **Upcoming Events**

NV State Parks Winter Events http://parks.nv.gov/events

January 5, 2019 1pm-3pm Winter Wonderland Walk! https://visitcarsoncity.com/event/winter-wonderland-walk/

January 20, 2019 5:30pm-12pm Lunar Eclipse Party! WNC Observatory

https://m.facebook.com/westernnevadacollege/events/

January 24-27, 2019 Eagles and Agriculture! Celebrate the annual arrival of eagles to the Carson Valley! <u>http://www.carsonvalleynv.org/events/details/</u>

#### April 2 & 3, 2019

Carson River Watershed Forum

CARSON WATER

777 East William St, Suite 110A Carson City, NV 89701 775-887-7450 brenda@cwsd.org

CWSD works within existing governmental frameworks to promote cooperative action for the watershed that crosses both agency and political boundaries.

This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.



NEVADA DIVISION OF ENVIRONMENTAL PROTECTION



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Winter 2018



Nevada League of Cities & Municipalities 520 S. Curry Street Carson City, NV 89703

775-882-2121

December 13, 2018

Mr. Tom Dallaire Town Manager Town of Gardnerville 1470 Highway 395 N Gardnerville, NV 89410

Dear Mr. Dallaire:

On December 11, 2018, the Executive Board of the Nevada League of Cities and Municipalities discussed the 2019 Executive Board and the vacancies that occurred as a result of the 2018 General Election. The next Board of Directors meeting will be held on January 18, 2019. At the meeting an election will be held for the positions of the Executive Board. Due to the November 2018 election a vacancy in the at-large position representing Towns and GIDs on our Executive Board was created. Town Board Member Linda Slater has served admirably in that position for the last three years.

The League's bylaws limits service as an at-large member to three years. At the December Executive Board meeting Ms. Slater was asked if she would be willing to serve one additional year in that role due to the unexpected vacancy. She indicated her willingness to serve one additional year and the Executive Board voted to waive the term limit and extend the three-year term by one year. We would sincerely appreciate the Gardnerville Town Board supporting her continued service on the Executive Board and as Chair of the Town and GID caucus for the Nevada League of Cities and Municipalities for one year, expiring December 2019.

Sincerely,

krocle

President

Wes Henderson Executive Director

#### Dallaire, Tom

From: Sent: To: Subject: Nevada League of Cities & Municipalities <jwalker@nvleague.org> Thursday, December 06, 2018 9:14 AM Dallaire, Tom City Courier - December 2018







### **Upcoming Events**

Board of Directors Meetings January 11, 2019 - City of Reno Time & Location TBD

National League of Cities March 10-13, 2019 Congressional City Conference Washington, D.C.

NLC&M Annual Conference October 2019 Hosted by: City of Henderson

### **Job Opportunities**

Reno, NV - Job Opportunities

Yerington, NV - City Manager

# Happy Holidays



The end of the year brings no greater joy than the opportunity to express to you season's greetings and good wishes. May your holidays and New Year be filled with joy.

# "Friends of the League"

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We appreciate your support!

For information on becoming a "Friend of the League" please <u>click here.</u>



#### For more information:

Sarah Lindsay Email: uscommunities@naco.org Phone: 202-942-4290 U.S. Communities Government

# For Cities, Lame-Duck Session is Anything but Lame

NLC, Michael Wallace, 202.626.3025

Before the new 116th Congress is gaveled open on January 3, 2019, the 115th Congress must convene one last time for a special "lame-duck" session of Congress. Returning, retiring and defeated Members of the 115th Congress have returned to Washington to cast their final votes as federal office-holders. As a result of the tumultuous political climate leading up to the November midterm elections, Congress delayed action on several important and must-pass bills and their outcome will be determined during this lame-duck session.

For cities and towns, first and foremost among legislative priorities are the seven remaining Fiscal Year (FY) 2019 Appropriations bills that have not yet passed Congress. The Transportation-HUD bill, which funds the U.S. Departments of Transportation and Housing and Urban Development, is among the bills that still need to pass. Congress now has until December 21 to pass all seven bills, as they plan to send a twoweek extension of interim government funding to President Trump this week. Any appropriations bill that is not signed into law by December 21 will result in a lapse of federal funding and a partial government shutdown. NLC remains steadfastly opposed to any shutdown of the federal government.

For the White House, the highest remaining funding priority in the lame duck session is a request for \$5 billion to fund construction of a wall along the U.S. southern border. The Senate has included \$1.6 billion for the President's priority. At present, President Trump has sent mixed signals on the possibility of a veto if funding remains below the full \$5 billion. A veto would result in a government shutdown.

If confronted with a veto, Congress has alternatives to approving the FY 2019 bills, including passing another short-term stop-gap funding bill, or passing a year-long Continuing Resolution that would simply extend Fiscal Year 2018 spending levels through Fiscal Year 2019 for the remaining bills. Both options would still require President Trump's approval.

To see the status of each appropriations bill, visit NLC's budget tracker.

While Appropriations are the only "must-pass" bills in the lame duck, their consideration must still compete for time within a lame duck agenda crowded with priorities for cities and towns. These include bills on federal flood insurance, the farm bill that includes SNAP benefits, criminal justice reform, and tax extenders and technical corrections to recently enacted federal tax reform.

#### Purchasing Alliance | www.uscommunities.org



NLC Service Line Warranty Program

- Nearly 12,000 households in Nevada enjoy sewer, water and/or in-home plumbing line coverage
- Over \$315,000 paid in repair costs
- Over 99% of Nevada claims
   approved
- Endorsed by the NLC&M
- Homeowners are educated about their service line responsibilities

What Nevada Customers are saying...

"I already told a neighbor how easy and wonderful your service is and he signed up. North Las Vegas did an outstanding job partnering with you. You did an outstanding job fixing our leak.

- Nancy S., North Las Vegas

To learn more about this unique program and how it can bring revenue and peace of mind to your community, please contact:

Call 407-616-2239 for more information.

# **Board of Directors and Investiture of Officers**

Please plan on attending the Investiture of our 2019 Officers which will be held at our Board of Directors meeting in January 2019, City of Reno, time and location TBD.

The officers include President David Bobzien, City of Reno; Secretary/Treasurer Mayor Daniel Corona, Mayor, City of West Wendover; Past President Gerri Schroder, Councilwoman, City of Henderson.

# Mayors, Councilmembers & Local Leaders Form National Task Force to Address Housing Crisis Facing Cities Across the Country

NLC Press Release

Congratulations to NLC&M Vice President David Bobzien, Councilman, City of Reno for being named to serve on the National League of Cities (NLC) Task Force on Housing to address how communities can better respond to the growing challenges of housing availability, affordability, investment and quality. The National League of Cities Task Force on Housing is being created under the leadership of NLC President Karen Freeman-Wilson, mayor of Gary, Indiana, and will be chaired by Washington, D.C. Mayor Muriel Bowser.

"Every American deserves a place to call home. But in cities across the country, serious shortages of adequate housing means that too many residents don't have the security of a stable home," said National League of Cities President Karen Freeman-Wilson, mayor of Gary, Indiana. "Local leaders are on the front lines of ensuring that residents have safe, affordable housing and through the formation of this task force we will leverage our collective experience to help solve this urgent challenge."

Comprised of 18 elected city leaders, representing a diversity of city sizes, geography, roles in their respective regions, and market types, the task force will develop a set of best and promising practices at the local level, as well as policy recommendations to federal and state governments.

# Incoming Nevada governor Sisolak fleshes out transition team

By Bill Dentzer / Las Vegas Review-Journal November 27, 2018

CARSON CITY - Gov.-elect Steve Sisolak fleshed out the remaining members of his transition committee Tuesday, naming 28 people from across Nevada from the realms of business, education, government, health care, labor and law enforcement, in



addition to constituency group representatives.

Members include onetime chiefs of staff for two governors: Democrat Richard Bryan (1983-89) and outgoing Republican Gov. Brian Sandoval.

Now fully constituted three weeks after Sisolak defeated Republican Adam Laxalt, the committee will guide the formation of the first Democratic administration in 20 years.

"I have pledged to be a governor for all of Nevada and I have worked to make sure my transition team captures the diversity this state holds," Sisolak said in a statement.

The governor-elect named the committee's executive director and top leadership earlier. No date has been set for the committee's first meeting.

Here are the remaining members:

Nelson Araujo, Former Nevada State Assemblyman John Bailey, Managing Partner, Bailey Kennedy Law Firm, Las Vegas David Bobzien, Reno City Councilman Bobbette Bond, Policy Director, Culinary Health Fund, Las Vegas Deisy Castro, DREAMer; Special Education Teacher, Elaine Elementary School, Las Vegas Wynn Daniel Corona, Mayor, West Wendover Robert L. "Bob" Crowell, Mayor, Carson City Gerald Gardner, Former Chief Deputy Attorney General, Former Chief of Staff to Gov. Brian Sandoval Peter Guzman, President, Latin Chamber of Commerce Asha Jones, Community Advocate and Director of Government Affairs, Community College of Southern Nevada Karlos LaSane, Regional Vice President for Government Relations/Community Affairs, Caesars Entertainment Corp. Duncan Lee, President, RDL Investments Inc.; Member, Las Vegas Asian Chamber of Commerce Marlene Lockard, Former Chief of Staff, Gov. Richard Bryan. Joseph Lombardo, Sheriff, Las Vegas Metropolitan Police Department. Kate Marshall, Lieutenant Governor-Elect Rusty McAllister, Executive Secretary-Treasurer, Nevada State AFL-

CIO Arlan Melendez, Chairman, Reno Sparks Indian Colony Denice Miller, Senior Vice President of Government Affairs, MGM **Resorts International** Thom Reilly, chancellor, Nevada System of Higher Education George Togliatti, UNLV professor; former supervisory special agent, FBI; former director, Nevada Department of Public Safety. Stephanie Tyler, President, AT&T Nevada Dr. Tiffany Tyler, CEO, Communities in Schools of Nevada. Virginia Valentine, President & CEO, Nevada Resort Association. Mason Van Houweling, CEO, University Medical Center. Rita Vaswani, Vice President & Senior Relationship Manager, Nevada State Bank Mario Walther, Director, Nevada Bighorns Unlimited Jia Mei Wang, Branch Manager, CrossCountry Mortgage Rich Williams, Business Representative, Southwest Regional Council of Carpenters

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Nevada League of Cities & Municipalities, 310 S. Curry Street, Carson City, NV 89703

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# MEMORANDUM

# **Town of Gardnerville**

Tom Dallaire, P.E.

TO: Town Board

FROM: Marie Nicholson

SUBJECT: Praise for Christmas Decorations on Streets & at Heritage Park

DATE: 1/2/19

Today I got a call from Keith, a local citizen. He wanted to praise town staff for the fantastic job they did on the Christmas decoration on the streets and at Heritage Park. They did a great job.

Marie

### **Gardnerville Town Board**

### **AGENDA ACTION SHEET**



- 1. <u>For Possible Action:</u> Approve Health and Sanitation & Public Works Departments Monthly Report of activities
- 2. Recommended Motion: Approve as submitted Funds Available: □ Yes □ N/A
- 3. Department: Administration Prepared by: Carol Louthan
- 4. Meeting Date: January 8, 2019
- 5. Time Requested: N/A
- 6. Agenda: Consent Consent

### 7. Background Information:

Trash (Nov landfill)

Residential Accounts	1776 - total
Single Family	1750
Duplex	16
Triplex	3
Fourplex	9
Sixplex	1
Commercial accts	232
Greenwaste accts	1403
Cleanup dumpsters	6
X cans	337
# new residential accts	2 new, 13 transferred
# new commercial accts	0
Minimum User	26
Total tons - trash	400.03
Total tons - greenwaste	63.88

### Credit Cards & Echecks (Nov)

Total Amount		\$10,182.76
Total transactions		83
Visa	58	\$ 5,253.26
Mastercard	5	\$ 918.16
Am Ex & Discvr	2	\$ 85.20
Terminal	1	\$ 207.83
E checks	17	\$ 3,392.50

8. Other Agency Review of Action: 
Douglas County

M/A

- 9. Board Action:
- $\Box$  Approved  $\Box$  Approved with Modifications

# Gardnerville Town Board AGENDA ACTION SHEET



1.	For Possible Action: Approve December 2018 claims.
2.	Recommended Motion: Approve as submitted Funds Available: □ Yes □ N/A
3.	Department: Administration
	Prepared by: Carol Louthan
4.	Meeting Date: January 8, 2019 Time Requested: N/A
5.	Agenda: 🗟 Consent
6.	Background Information: See attached.
7.	Other Agency Review of Action: $\Box$ Douglas County $\overline{\nabla}$ N/A
8.	Board Action:

- □ Approved □ Denied
- □ Approved with Modifications
   □ Continued

G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	
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Payable	
Accounts	

CITED ANONI MUCH IN CALLS AND									
Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date Received Date	Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town									
Department 921 - Gardnerville Admin Account 510 150 - Board Commensation	l Compensation								
4288 - Lloyd W Higuera	12/18 BOARD	GVILLE	Paid by Check		11/29/2018	12/07/2018	12/07/2018	12/07/2018	250,00
24008 - Cassandra Esq Jones	12/18 BOARD	GVILLE	# 000000 Paid by Check		11/29/2018	12/07/2018	12/07/2018	12/07/2018	275.00
28960 - Kenneth Miller	12/18 BOARD	GVILLE	# 685368 Paid by Check		11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
2969 - Linda Slater	12-2018 BOARD TOWN OF	TOWN OF	# 685386 Paid by Check		11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
8364 - Mary Wenner	12-2018 BOARD		# 685464 Paid by Check		11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
		GARDNERVILLE	# 685504 Account	4 Account 510.150 - Board Compensation Totals	ard Compens	ation Totals	Invoice Transactions 5	tions 5	\$1,275.00
Account 511.201 - PEBS-Ret.Medical 20219 - NV State Public Employees 12-18	Ret.Medical 12-18	731	Paid by Check		12/03/2018	12/14/2018	12/14/2018	12/14/2018	9'68
	PREMIUMS		# 6856/5 Acco	Account 511.201 - PEBS-Ret.Medical Totals	PEBS-Ret.Mo	edical Totals	Invoice Transactions 1	tions 1	\$9.68
Account 520.055 - Telephone Expense 782-7134 1 782-7134 1	10ne Expense 782-7134 11/18	s Expense 782-7134 11/18 775-782-7134-050279-	55-52.00		11/16/2018	11/30/2018	11/30/2018	11/30/2018	107.31
29103 - Frontier	782-3856 11/18	5 782-3856 11/18 775-782-3856-080802-	# 685020 Paid by Check		11/16/2018	11/30/2018	11/30/2018	11/30/2018	56.84
32036 - Spectrum Business	0653088120118	5 0653088120118 8354110060653088	# 685020 Paid by Check		12/01/2018	12/21/2018	12/21/2018	12/21/2018	49.98
13097 - Verizon Wireless	9819469520	842011146-00001	# 686131 Paid by Check	ś	12/01/2018	12/21/2018	12/21/2018	12/21/2018	328.92
			# 6861/3 Accou	Account 520.055 - Telephone Expense Totals	elephone Exi	pense Totals	Invoice Transactions 4	ctions 4	\$543.05
Account 520.060 - Postage/Po Box Rent 32667 - Cutting Image LLC 27003	ge/Po Box Rent 27003	GVILLE	Paid by Check		11/29/2018	12/21/2018	12/21/2018	12/21/2018	306.64
			# 6859/1 Account	r1 Account 520.060 - Postage/Po Box Rent Totals	stage/Po Box	t Rent Totals	Invoice Transactions	ctions 1	\$306.64
Account 520.072 - Advertising 32667 - Cutting Image LLC 27	tising 27004	GVILLE	Paid by Check		11/29/2018	12/21/2018	12/21/2018	12/21/2018	493.49
22633 - Sierra Nevada Media Group	139721-	1057644	# 6859/1 Paid by Check		11/30/2018	12/21/2018	12/21/2018	12/21/2018	346.50
	11302018		# 686112	Account 52(	Account 520.072 - Advertising Totals	tising Totals	Invoice Transactions 2	ctions 2	\$839.99
Account 520.084 - Replacement & Repair 11985 - Ace Hardware 128635	cement & Repair 128635	1236	Paid by Check		10/19/2018	12/14/2018	12/14/2018	12/14/2018	9.56
			Account	Account 520.084 - Replacement & Repair Totals	lacement & I	tepair Totals	Invoice Transactions	ctions 1	\$9.56
			0	3					
			~ 04	-9					
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Page 1 of 15

DOUGLAS COUNTY STEAT FIGHT A STAT FLACES	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Received Date Payment Date	Invoice Amount
und 610 - Gardnerville Town Department 921 - Gardnerville Admin										
Account <b>520.089 - Power</b> ergy	2856009 11-18	2856009 11-18 1000285600907757795			11/22/2018	12/07/2018	12/07/2018		12/07/2018	257.89
			# 685409	Accoun	Account 520.089 - Power Totals	ower Totals	Invoi	Invoice Transactions 1		\$257.89
Account 520.092 - Heating /est Gas Corporation	0015779022 11	0015779022 11 2410015779022	Paid by Check		11/14/2018	11/30/2018	11/30/2018		11/30/2018	30.38
	-18 1072224004 11	2411072224004	# 685153 Paid by Check		11/14/2018	11/30/2018	11/30/2018		11/30/2018	52.24
	-18 1188600002 11	2411188600002	# 685153 Paid by Check		11/14/2018	11/30/2018	11/30/2018		11/30/2018	28.57
	-18 0015779022 12	2410015779022	# 685153 Paid by Check		12/14/2018	12/28/2018	12/28/2018		12/28/2018	102.02
	-18 1072224004 12	2411072224004	# 686363 Paid by Check		12/14/2018	12/28/2018	12/28/2018		12/28/2018	98.38
	-18 1188600002 12	2411188600002	# 686363 Paid by Check		12/14/2018	12/28/2018	12/28/2018		12/28/2018	101.06
	-18		# 686363	Account	Account 520.092 - Meating Totals	eating Totals	Invoi	Invoice Transactions	. 99	\$412.65
nts &	Account 520.136 - Rents & Leases Equipment JSA Inc 101360957 14	ent 1481234-3433221	Paid by Check		11/12/2018	12/07/2018	12/07/2018		12/07/2018	165.41
	5055210697	16769392	# 685435 Paid by Check		12/01/2018	12/21/2018	12/21/2018		12/21/2018	218.46
	101492896	1481234-3433221	# 686102 Paid by Check		12/13/2018	12/28/2018	12/28/2018		12/28/2018	165.41
			# 686346 Account 520.	686346 Account 520,136 - Rents & Leases Equipment Totals	Leases Equi	orment Totals	Invo	Invoice Transactions		\$549.28
erne	Account 520.187 - Internet Expense rum Business 0598044112818	Expense 0598044112818 8354110060598044	Paid by Check		11/28/2018	12/14/2018	12/14/2018		12/14/2018	49.99
	0012509120218	0012509120218 8354110060012509	# 685/33 Paid by Check		12/02/2018	12/21/2018	12/21/2018		12/21/2018	67.49
	0653088120118	0653088120118 8354110060653088	# 080130 Paid by Check		12/01/2018	12/21/2018	12/21/2018		12/21/2018	29.99
			# 686131 AC	Account 520.187 - Internet Expense Totals	- Internet Ex	pense Totals	Invo	Invoice Transactions	s 3	\$147.47
ice S	Account 533.800 - Office Supplies e Tom-Petty Cash 11-18 GVILLE 2 PETTY CASH	PETTY CASH	Paid by Check		11/29/2018	12/07/2018	12/07/2018		12/07/2018	25.00
12997 - Douglas County Procurement	11-18	TOWN OF	# b85310 Paid by Check		11/27/2018	12/21/2018	12/21/2018		12/21/2018	12.95
Program 12997 - Douglas County Procurement Program	NICHOLSON 11-18 LOUTHAN	GARDNERVILLE GVILLE	# 685983 Paid by Check # 685983	3	11/27/2018	12/21/2018	12/21/2018		12/21/2018	14.69
				6-3						

Page 2 of 15

Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18



74	COUNTY	GREAT PLACES
	DOUGLAS	GREAT PICPLE &

# Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18

	Invoice Amount			37 75	0	87,50	\$177.90	1,397.50	\$1,397.50	37.50	\$37.50 \$5,964.11
	G/L Date Received Date Payment Date Invoice Amount			0100/00/01	0TN7/07/7T	12/28/2018	Invoice Transactions 5	12/07/2018	Invoice Transactions 1	12/14/2018	Invoice Transactions 1 Invoice Transactions 34
	G/L Date R				8102/82/21	12/28/2018	Invoice	12/07/2018	Invoic	12/14/2018	Invoia Invoia
	Due Date				12/28/2018	12/28/2018	Ipplies Totals	11/19/2018 12/07/2018	pment Totals	12/01/2018 12/14/2018	ftware Totals Admin Totals
	Held Reason Invoice Date Due Date				12/20/2018	12/13/2018	Account 533.800 - Office Supplies Totals	11/19/2018	2 - Small Equi	12/01/2018	Account 533.806 - Software Totals ht 921 - Gardnerville Admin Totals
	Held Reason						Account 533.8		Account 533.802 - Small Equipment Totals		Account 533.806 - Software Totals Department 921 - Gardnerville Admin Totals
	Status				Paid by Check	# 000240 Paid by Check	# 686341	Paid by Check	# 685398 A	Paid by Check	# 085587 De
	Invoice Description				PETTY CASH	TOWN OF	GARDNERVILLE	TOWN OF	GARDNERVILLE	GVILLE	
	Invoice No.		min	ice Supplies	12/18 GVILLE	18-12067		all Equipment 20586		ftware 44506	
DOUGLAS COUNTY	Vendor	Fund 610 - Gardnerville Town	Department 921 - Gardnerville Admin	Account 533.800 - Office Supplies	2549 - Dallaire Tom-Petty Cash	9064 - R & S Optimum Offset		Account 533,802 - Small Equipment 7406 - Nevada Blue Ltd 20586		Account 533.806 - Software 16648 - E Squared C Inc	

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DOUGLAS			Accounts	ts Pay	/able	by G	<b>/L Di</b> s	Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	<b>Report</b> 8 - 12/31/18
GREAT PLONLE & GREAT PLACES	Invoice No.	Invoice Description	Status He	Held Reason Ir	Invoice Date Due Date	Due Date	G/L Date R	Received Date Payment Date	Invoice Amount
10 - Garthert									
Account 520.084 - Replacement & Repair 726 - Central Systems Electric Inc 209619	ement & Repair 209619	TOWNGA	Paid by Check	õ	09/14/2018	11/30/2018	11/30/2018	11/30/2018	6.07
11985 - Ace Hardware	128236	1236	# 684974 Paid by Check	Ţ	10/03/2018	12/14/2018	12/14/2018	12/14/2018	83,97
11985 - Ace Hardware	128365	1236	# 685517 Paid by Check	Ŧ	10/09/2018	12/14/2018	12/14/2018	12/14/2018	4.99
11985 - Ace Hardware	128600	1236	# 685517 Paid by Check	-	10/17/2018	12/14/2018	12/14/2018	12/14/2018	27.97
11985 - Ace Hardware	128732	1236	# 685517 Paid by Check	1	10/23/2018	12/14/2018	12/14/2018	12/14/2018	1.99
13485 - Ahern Rentals	19771066-1	205304	# 685517 Paid by Check	-	11/06/2018	12/14/2018	12/14/2018	12/14/2018	12.62
			# 685518 Account 52	.18 Account 520.084 - Replacement & Repair Totals	cement & R	epair Totals	Invoic	Invoice Transactions 6	\$137.61
Account 520.089 - Power 2924 - NV Enerav	791804 11-18	1000079180404757010	Paid by	T	11/22/2018	12/07/2018	12/07/2018	12/07/2018	607.53
			# 685407	Account	520.089 - P	Account 520.089 - Power Totals	Invoic	Invoice Transactions 1	\$607.53
Account 520.090 - Water 2153 - Minden Town of	1862.01 11/18	1862,01	Paid by Check	1	11/27/2018	12/07/2018	12/07/2018	12/07/2018	24.05
			# 685387	Account	520.090 - \	Account 520.090 - Water Totals	Invoic	Invoice Transactions 1	\$24.05
Account 532.003 - Gas & Oil 3814 - Flvers Energy LLC	Dill CFS1736920	8308	Paid by Check	1	11/15/2018	12/07/2018	12/07/2018	12/07/2018	47.00
			# 685337	Account 53	2.003 - Gas	Account 532.003 - Gas & Oil Totals	Invoic	Invoice Transactions 1	\$47.00
Account 533.802 - Small Equipment 13485 - Ahern Rentals 1963853	Equipment 19638534-1	205304	Paid by Check	-	10/05/2018	11/30/2018	11/30/2018	11/30/2018	599.90
12997 - Douglas County Procurement	11-18 PLUT	TOWN OF	# 684926 Paid by Check	-	11/27/2018	12/21/2018	12/21/2018	12/21/2018	204.98
		GARDNERVILLE	# 685983 Accou	Account 533.802 -	Small Equip	- Small Equipment Totals	Invoid	Invoice Transactions 2	\$804.88
Account 533.817 - Small Projects 13485 - Ahern Rentals 19735	<sup>p</sup> rojects 19739428-1	205304	Paid by Check		10/30/2018	11/30/2018	11/30/2018	11/30/2018	4.77
11985 - Ace Hardware	128302	1236	# 684926 Paid by Check	n.	10/05/2018	12/14/2018	12/14/2018	12/14/2018	38.99
11985 - Ace Hardware	128934	1236	# 68551/ Paid by Check		11/01/2018	12/14/2018	12/14/2018	12/14/2018	19.07
11985 - Ace Hardware	128949	1236	# b8551/ Paid by Check		11/02/2018	12/14/2018	12/14/2018	12/14/2018	11.98
11985 - Ace Hardware	129011	1236	# 085517 Paid by Check # 685517	3-5	11/05/2018	12/14/2018	12/14/2018	12/14/2018	19.18
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Page 4 of 15

			Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	yable	by G	/L Distribut G/L Date Range	bution Report ange 11/30/18 - 12/31/18	<b>port</b> 12/31/18
DOUGLAS COUNTY			Hald Reason	Invoice Date	Due Date	G/L Date Received	Received Date Payment Date Inv	Invoice Amount
Vendor Fund 610 - Gardnerville Town	Invoice No.	TUNOICE DESCLIPTION						
Department 923 - Parks & Recreation Account 533.817 - Small Projects	210		ארבאלי וא דובת	11/00/2018	12/14/2018	12/14/2018	12/14/2018	4.59
11985 - Ace Hardware	129098	1236	# 685517	OTOZ ICO ITT			0100101101	16 99
11985 - Ace Hardware	129167	1236	Paid by Check	11/13/2018	12/14/2018	12/14/2018	12/14/2018	66.0T
11005 - Ard Hardware	129197	1236	# 68551/ Paid by Check	11/14/2018	12/14/2018	12/14/2018	12/14/2018	12.38
Simulation - COCLL	129327	1236	# 685517 Paid by Check	11/20/2018	12/14/2018	12/14/2018	12/14/2018	2.60
	179336	1236	# 685517 Paid by Check	11/20/2018	12/14/2018	12/14/2018	12/14/2018	15.28
	120338	1236	# 685517 Paid by Check	11/20/2018	12/14/2018	12/14/2018	12/14/2018	3.79
11985 - Ace Hardware	000021	9861	# 685517 Paid by Check	11/27/2018	12/14/2018	12/14/2018	12/14/2018	47.98
11985 - Ace Hardware	2040CF	9661	# 685517 Paid by Check	11/28/2018	12/14/2018	12/14/2018	12/14/2018	38.97
	20467T	1236	# 685517 Paid by Check	11/29/2018	12/14/2018	12/14/2018	12/14/2018	15.99
2	064671	1236	# 685517 Paid by Check	11/29/2018	12/14/2018	12/14/2018	12/14/2018	8.95
11985 - Ace Hardware	716671	1236	# 685517 Paid by Check	11/30/2018	12/14/2018	12/14/2018	12/14/2018	19.09
11985 - Ace Hardware		205304	# 685517 Paid hv Check	11/05/2018	12/14/2018	12/14/2018	12/14/2018	17.45
13485 - Ahern Rentals	T-06000/6T		# 685518 Paid by Check	11/09/2018	12/14/2018	12/14/2018	12/14/2018	8.58
13485 - Ahern Rentals	19/8836/-1	200304	# 685518 Baid by Check	11/26/2018	12/14/2018	12/14/2018	12/14/2018	39,99
13485 - Ahern Rentals	1-001001	TUCCU2	# 685518 Paid by Check	11/27/2018	12/14/2018	12/14/2018	12/14/2018	16.17
13485 - Ahern Kentals	1-0210C0C1	205304	# 685518 Paid by Check	11/28/2018	12/14/2018	12/14/2018	12/14/2018	3.99
13485 - Anerri Kenuals	19864688-1	205304	# 685518 Paid by Check	11/29/2018	12/14/2018	12/14/2018	12/14/2018	39.95
13465 - Alleill Kelitals 12465 - Ahorn Pontals	19864760-1	205304	# 685518 Paid by Check	11/29/2018	12/14/2018	12/14/2018	12/14/2018	27.20
13485 - Ahern Rentals	19870247-1	205304	# 685518 Paid by Check	11/30/2018	12/14/2018	12/14/2018	12/14/2018	8.98
10100 - Antenn Normano 1001 - Arite Ercitere Inc/Cione of	6573	TOWN OF	# 685518 Paid by Check	11/28/2018	12/14/2018	12/14/2018	12/14/2018	80.00
2001 - Auto Excitato anglogia di Excitement 7770 - Marie Nicholson	11-29-18	GARDNERVILLE REIMBURSEMENT- TOWN OF	# 685534 Paid by Check # 685665	11/29/2018	12/14/2018	12/14/2018	12/14/2018	27.94
		GARDNERVILLE	0					

Page 5 of 15

			Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	s Payat	ole b	Y G	/L Di G/L	<b>stribu</b> Date Rang	Distribution Report G/L Date Range 11/30/18 - 12/31/18	<b>Leport</b> - 12/31/18	
DOUGLAS COUNTY											
Vandor	Invoice No.	Invoice Description	Status Held I	Held Reason Invoice Date	Date Due Date		G/L Date	Received Date	Received Date Payment Date	Invoice Amount	
Fund 610 - Gardnerville Town Denartment 933 - Parks & Recreation											
Account 533.817 - Small Projects 726 - Central Systems Electric Inc 21035	rojects 210358	TOWNGA	Paid by Check	11/13/2018		12/21/2018 1	12/21/2018		12/21/2018	10.99	
12997 - Doundas County Procurement	11-18 LACOST	GVILLE	# 685965 Paid by Check	11/27/2018		12/21/2018	12/21/2018		12/21/2018	184.46	
Program 1907 - Dourdias County Procurement	11-18	GVILLE	# 685983 Paid by Check	11/27/2018		12/21/2018 1	12/21/2018		12/21/2018	580.31	
Program 1901 - Factenal Industrial	LOUTHAN NVMIN75499	NVMIN0011	# 685983 Paid by Check	11/26/2018		12/21/2018	12/21/2018		12/21/2018	66.71	
10021 - Escenal Industrial	NVMIN75613	1100NIMVN	# 685993 Paid by Check	11/29/2018		12/21/2018	12/21/2018		12/21/2018	19.72	
	CFS1761902	8308	# 685993 Paid by Check	11/30/2018		12/21/2018	12/21/2018		12/21/2018	176.50	
3614 - Fryeis Lifergy LEC 14747 - Homo Danot (Gvilla)	6562384	6035 3225 0269 7513	# 685999 Paid by Check	11/28/2018		12/21/2018	12/21/2018		12/21/2018	86.91	
14747 - Home Depot (Gville)	6020709	6035 3225 0269 7513	# 686023 Paid by Check	11/28/2018		12/21/2018	12/21/2018		12/21/2018	315.60	
74 - Tay Aldrich Photographer	3629	GVILLE	# 686023 Paid by Check	12/07/2018		12/21/2018	12/21/2018		12/21/2018	255.00	
15036 - Summit Dlumbing (no 110	68458	TOWN OF	# 686033 Paid by Check	11/29/2018		12/21/2018	12/21/2018		12/21/2018	235.00	
2000 - 2000	2015*	GARDNERVILLE TOWN OF	# 686138 Paid by Check	12/12/2018		12/21/2018	12/21/2018		12/21/2018	1,590.00	
229/3 - VIVIU IIIUIIIIIIauonis EEC	12/18 GVILLE	GARDNERVILLE PETTY CASH	# 686177 Paid by Check	12/20/2018		12/28/2018	12/28/2018		12/28/2018	2.24	
2549 - Dallaire I Olit-Feuty Cash			Ô,	Account 533.817 - Small Projects Totals Department 923 - Parks & Recreation Totals	all Projects Recreation	s Totals 1 Totals	Invo Invo	Invoice Transactions 38 Invoice Transactions 49	s 38 s 49	\$4,074.29 \$5,695.36	
			6								
			-								

Page 6 of 15

-7

Payment Date Invoice Amount - 11/30/2018 527.25 12/07/2018 730.75				12/07/2018 541.13	12/14/2018 467.13	12/21/2018 795.50	12/28/2018 712.25	\$ 6 \$3,774.01	11/30/2018 25.98	11/30/2018 29.94	12/07/2018 3,044.35	12/14/2018 49.97	12/14/2018 6.99	12/14/2018 27.98	12/14/2018 23.48	12/14/2018 18.92	12/14/2018 4.95	12/14/2018 24.69	12/14/2018 16.14	12/21/2018 26.99	12/21/2018 51.74	12/21/2018 21.01	ns 14 \$3,373.13	Page 7 of 15
	G/L Date Received Date Payment Date	11/30/2018	12/07/2018	12/07/2018	12/14/2018	12/21/2018	12/28/2018	Invoice Transactions 6	11/30/2018	11/30/2018	12/07/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/21/2018	12/21/2018	12/21/2018	Invoice Transactions 14	
	Due Date	11/30/2018	12/07/2018	12/07/2018	12/14/2018	12/21/2018	12/28/2018	aries Totals	11/30/2018	11/30/2018	12/07/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/14/2018	12/21/2018	12/21/2018	12/21/2018	Repair Totals	
	Invoice Date	8100/00/11			11/30/2018	12/07/2018	12/14/2018	- Contract Sal	10/16/2018	11/08/2018	11/14/2018	10/09/2018	10/10/2018	10/17/2018	11/02/2018	11/06/2018	11/06/2018	11/02/2018	11/21/2018	11/27/2018	11/27/2018	12/04/2018	placement & I	
	Status Held Reason		Paid by Check # 684951 Paid by Check	# 685277 Paid by Check	# 685277 Paid by Check	# 685544 Paid by Check	# 685953 Paid by Check	# 686216 Account <b>516.120 - Contract Salaries</b> Totals	Paid by Check	# 684926 Paid by Check	# 685009 Paid by Check	# 685423 Paid by Check	# 685517 Paid by Check	# 685517 Paid by Check	# 685517 Paid by Check	# 685517 Paid by Check	# 685518 Paid by Check	# 685518 Paid by Check	# 685650 Paid by Check	# 685678 Paid by Check	# 685983 Paid by Check	# 685983 Paid by Check	# 685993 C Account 520.084 - Replacement & Repair Totals	8
	Invoice Description		100892	100892	100892	100892	100892		205304	NVMIN0011	C10112	1236	1236	1236	1236	205304	205304	06G1570	1075650	TOWN OF	GARDNERVILLE GVILLE	NVMIN0011		
	Invoice No.	: Salaries	7304	7516	7612*	7720	7878		ment & Repair 19682058-1	NVMIN75236	00043997	128370	128388	128600	128960	19771066-1	19773240-1	1131063	3530-227409	11-18 PLUT	11-18 LACOST	NVMTN75703		
	Vendor	Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 516.120 - Contract Salaries	21697 - Blue Ribbon Personnel Services	21697 - Blue Ribbon Personnel Services	21697 - Blue Riddon Personnel Services 21607 - Blue Dirhon Dersonnel Services	21097 - Blue Ribbon Personnel Services	21097 - Blue Ribbon Personnel Services		Account 520.084 - Replacement & Repair	1703 - Fuldin Nenudis Inductrial	18621 - Fasterial Industrial Socor Osum Equipment Sales	28002 - Owell Equipment Janes 11085 - Are Hardware	11005 Acc Hardward	11965 - Ace Hardware	area had a contract and a contract a	12405 - Alce naruware 12405 - Alcern Dantale	10405 - Alicili Nericais 10405 - Aborn Dentals	13403 - Allelli Nericais	2121 - Preess curridor 13108 - O'Beilly Arthomotive Tho	12190 - Orcany Additional and	Program Program	Program Program	ibinshnilt iblighter - T799T	2

Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18

Run by Carol Louthan on 01/02/2019 11:18:53 AM

Page 7 of 15

			Accour	ıts Payab	le by G	Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	ution R ge 11/30/18 -	<b>eport</b> 12/31/18
DOUGLAS COUNTY GEET FLORE & GREAT PAKES	Torioico No	Truvoice Description	Status	Held Reason Invoice Date	te Due Date	G/L Date Received Date	Received Date Payment Date I	Invoice Amount
Vendor Fund 610 - Gardnerville Town	TINOICE INO.							
Department 926 - Other Public Works	ahts							
2924 - NV Energy	2856036 11-18	2856036 11-18 1000285603607757800	Paid by Check	11/22/2018	8 12/07/2018	12/07/2018	12/07/2018	4T-187'9
			# 685408	Account 520.095 - Street Lights Totals	et Lights Totals	Invoice Transactions	s 1	\$6,281.14
Account 520.103 - Maint Road 12485 - Abarn Pantals	oad 19613588-1	205304	Paid by Check	10/01/2018	8 11/30/2018	11/30/2018	11/30/2018	37.99
11085 - Are Hardware	128928	1236	# 684926 Paid by Check	11/01/2018	8 12/14/2018	12/14/2018	12/14/2018	10,98
11085 - Are Hardware	129197	1236	# 685517 Paid by Check	11/14/2018	8 12/14/2018	12/14/2018	12/14/2018	12.38
11985 - Are Hardware	129317	1236	# 685517 Paid by Check	11/20/2018	8 12/14/2018	12/14/2018	12/14/2018	12.98
12997 - Doundas County Procurement	11-18 LACOST	GVILLE	# 685517 Paid by Check	11/27/2018	8 12/21/2018	12/21/2018	12/21/2018	159.90
Program			# 685983	Account 520.103 - Maint Road Totals	aint Road Totals	Invoice Transactions	IS 5 —	\$234.23
Account 520.116 - Veh. Maint-Co Shop 4768 - Douglas County Vehicle 10@18	iint-Co Shop 10@18	MOTOR POOL	Paid by Check	11/13/2018	8 11/30/2018	11/30/2018	11/30/2018	264.15
Maintenance	TRANSFER		# 684994 Accou	Account 520.116 - Veh. Maint-Co Shop Totals	-Co Shop Totals	Invoice Transactions	Is 1 Is 1	\$264.15
Account 520.170 - Memberships 6045 - American Society of Civil Engineers 1044	rships 1044116239	308860	Paid by Check	07/21/2018	12/14/2018	12/14/2018	12/14/2018	272.00
			# 685522	Account 520.170 - Memberships Totals	nberships Totals	Invoice Transactions 1	ns 1 –	\$272.00
Account 532,003 - Gas & Oil 3814 - Fivers Energy LLC	01 CFS1736920	8308	Paid by Check	11/15/2018	18 12/07/2018	12/07/2018	12/07/2018	370.48
3814 - Flyers Energy LLC	CFS1761902	8308	# 685337 Paid by Check	11/30/2018	18 12/21/2018	12/21/2018	12/21/2018	369.66
			# 685999	Account 532.003 - Gas & Oil Totals	Gas & Oil Totals	Invoice Transactions 2	ns 2	\$740.14
Account 532,028 - Uniforms 13485 - Ahern Rentals	ns 19640125-1	205304	Paid by Check	10/06/2018	18 11/30/2018	11/30/2018	11/30/2018	56.00
13485 - Ahern Rentals	19649483-1	205304	# 684926 Paid by Check	10/09/2018	18 11/30/2018	11/30/2018	11/30/2018	58.65
13485 - Ahern Rentals	19682087-1	205304	# 684926 Paid by Check	10/16/2018	18 11/30/2018	11/30/2018	11/30/2018	60.50
4287 - Red Wing Business Advantage	2018111001469 2	TOWN OF GARDNERVILLE/ACCT.	# 684926 Paid by Check # 685130	11/10/2018	18 11/30/2018	11/30/2018	11/30/2018	83.25
5785 - Alsco Inc	- LREN1395312	14692 000330		08/21/2018	18 12/07/2018	12/07/2018	12/07/2018	4.39
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Page 8 of 15

T	COUNTY GREAT PLACES
	DOUGLAS

# Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18

GREAT PROPLE A GREAT PLACES									
Vendor	Invoice No.	Invoice Description	Status	Held Reason Inv	Invoice Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town									
Account 532.028 - Uniforms	S			;			0100120101	8100/20/01	4 39
5785 - Alsco Inc	LREN1410419	000330	Paid by Check	10	10/09/2018	12/0//2018	8102/10/21	0T07/10/7T	2
5785 - Alsco Inc	LREN1418673	000330	# 000204 Paid by Check	11	11/06/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1420672	000330	# 685264 Paid by Check	11	11/13/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1422755	000330	# 685264 Paid by Check	11	11/20/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1424855	000330	# 685264 Paid by Check	11	11/27/2018	12/07/2018	12/07/2018	12/07/2018	4.39
13485 - Ahern Rentals	19751132-1	205304	# 685264 Paid by Check	11	11/01/2018	12/14/2018	12/14/2018	12/14/2018	46.46
13485 - Ahern Rentals	19767598-1	205304	# 685518 Paid by Check	11	11/05/2018	12/14/2018	12/14/2018	12/14/2018	15.00
13485 - Ahern Rentals	19803296-1	205304	# 685518 Paid by Check	11	11/13/2018	12/14/2018	12/14/2018	12/14/2018	33.99
13485 - Ahern Rentals	19803318-1	205304	# 685518 Paid by Check	II	11/13/2018	12/14/2018	12/14/2018	12/14/2018	96.98
13485 - Ahern Rentals	19832611-1	205304	# 685518 Paid by Check	Π	11/20/2018	12/14/2018	12/14/2018	12/14/2018	20.00
12997 - Douolas County Procurement	11-18	GVILLE	# 685518 Paid by Check	Π	11/27/2018	12/21/2018	12/21/2018	12/21/2018	258.39
Program	LOUTHAN		# 685983	Account 532	2.028 - Unif	Account 532.028 - Uniforms Totals	Invo	Invoice Transactions 16	\$758.56
Account 532.056 - Subscriptions 19997 - Dandas County Produrement 11-16	iptions 11-18	GVILLE	Paid by Check	11	11/27/2018	12/21/2018	12/21/2018	12/21/2018	650,00
Program	DALLAIRE		# 685983	Account 532.056 - Subscriptions Totals	5 - Subscrip	dions Totals	Invo	Invoice Transactions 1	\$650.00
Account 532.118 - Major Repair and Maintenance 2012 - Lumos and Associates Inc 98618 9400.0	Repair and Main 98618	tenance 9400.077	Paid by Check	1(	10/11/2018	11/30/2018	11/30/2018	11/30/2018	254.50
30649 - Precision Concrete Cutting Inc	NV77764CC-	TOWN OF	# 685072 Paid by Check	1	11/20/2018	12/07/2018	12/07/2018	12/07/2018	2,930.63
30649 - Precision Concrete Cutting Inc	INV NV84741CC	GARDNERVILLE TOWN OF	# 685430 Paid by Check	1	11/20/2018	12/07/2018	12/07/2018	12/07/2018	3,272.34
30649 - Precision Concrete Cutting Inc	NV46833CC-	GARDNERVILLE TOWN OF	# 685430 Paid by Check	1	11/20/2018	12/07/2018	12/07/2018	12/07/2018	5,779.69
30649 - Precision Concrete Cutting Inc	INV NV21238CC-	GARDNERVILLE TOWN OF	# 685430 Paid by Check	H	11/20/2018	12/07/2018	12/07/2018	12/07/2018	1,725.47
30649 - Precision Concrete Cutting Inc	INV NV22966CC-	GARDNERVILLE TOWN OF	# 685430 Paid by Check	1	11/20/2018	12/07/2018	12/07/2018	12/07/2018	607.50
30649 - Precision Concrete Cutting Inc	INV NV41170CC-	GARDNERVILLE TOWN OF	# 685430 Paid by Check # 685430	3-	11/20/2018	12/07/2018	12/07/2018	12/07/2018	191.25
	ANT	GARDNERVILLE	001000 #	-10					

Run by Carol Louthan on 01/02/2019 11:18:53 AM

Page 9 of 15

t Data Invoice Amount			2018 1,051.88	\$15,813.26	2018 22.07	2018 148.11	2018 65.97	2018 48.13	2018 410.70	2018 342.00	2018 1,879.83	2018 24.23	2018 2,200.00	\$5,141.04 \$37,301.66 \$48,961.13
ated howing and boring	Received Date raying		12/07/2018	Invoice Transactions 8	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	3 12/21/2018	3 12/21/2018	3 12/28/2018	Invoice Transactions 9 Invoice Transactions 64 Invoice Transactions 147
	G/L Date		12/07/2018	Invo	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	12/21/2018	12/21/2018	12/28/2018	
	Due Date		12/07/2018	nance Totals	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	11/30/2018	12/21/2018	12/21/2018	12/28/2018	rojects Totals Works Totals e Town Totals
	Held Reason Invoice Date Due Date		11/20/2018	air and Mainte	10/15/2018	10/16/2018	10/18/2018	10/18/2018	10/25/2018	10/18/2018	11/27/2018	11/27/2018	12/12/2018	Account 562.000 - Capital Projects Totals partment 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals
	Status Held Reason		Paid by Check	# 685430 Account 532.118 - Major Repair and Maintenance Totals	Paid by Check	# 684926 Paid by Check	# 684926 Paid by Check	# 684926 Paid by Check	# 684926 Paid by Check	# 684926 Paid by Check	# 685072 Paid by Check	# 685983 Paid by Check	# 685983 Paid by Check	# 686310 Account 562.000 - Capital Projects Totals Department 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals
	Invoice Description		tenance TOWN OF	GARDNERVILLE	205304	205304	205304	205304	205304	8939,001	GVILLE	GVILLE	8939,000	
	Invoice No.		tepair and Mair NV76903CC-	INV	Projects 19673999-1	19680269-1	19692161-1	19692956-1	19721945-1	98669	11-18	DALLAIRE	99232	
GARAT PROPILE & GALAT PLACES	Vendor	Fund 610 - Gardnerville Town	Department 250 - Other Patients Automotion Account 532.118 - Major Repair and Maintenance	20049 - Mecision Contracte contains and	Account 562.000 - Capital Projects 12205 - Aborn Bostrals	12405 - Ahern Dentals	12405 - Altern Nontals 12406 - Ahern Dentals	L2405 - Ahorn Dontals	L2405 - Altern Nervais	L3465 - Altern Kendas 2012 - Lumor and Accordates Inc	2012 - Zunoser une connot - Zuoz	Program Program	Program Program	

Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18

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3-11

Page 10 of 15

			Accounts	Payable	e by G	<b>/L Dist</b> G/L Date	Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	<b>eport</b> - 12/31/18
DOUGLAS COUNTY area Front A GIAF PALOS	Tavoice No	Invoice Description	Status Held F	Held Reason Invoice Date Due Date	Due Date	G/L Date Recei	Received Date Payment Date	Invoice Amount
Vendor Fund 611 - Gardnerville Health & San Doctroot 005 - Moalth & Sanitation								
Department 222 - region & compensation Account 510.150 - Board Compensation 12/18 ROAR	Compensation	GVILLE	Paid by Check	11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
4266 - Lloya w Niguera	12/18 BOARD	GVILLE	# 685358 Paid by Check	11/29/2018	12/07/2018	12/07/2018	12/07/2018	275.00
24006 - Cassaliula Est Jones	12/18 ROARD	GVILLE	# 685368 Paid by Check	11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
	12-2018 BOARD TOWN OF	TOWN OF	# 685386 Paid by Check	11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
2969 - Linda Slater	UNADU DIOZ ZI	GARDNERVILLE TOWN OF	# 685464 Paid by Check	11/29/2018	12/07/2018	12/07/2018	12/07/2018	250.00
8364 - Mary wenner		GARDNERVILLE	# 685504 Account 510	4 Account 510.150 - Board Compensation Totals	isation Totals	Invoice Tra	Invoice Transactions 5	\$1,275.00
Account 520.055 - Telephone Expense	one Expense 787-7134 11/18	e Expense 782-7134 11/18 775-782-7134-050279-		11/16/2018	11/30/2018	11/30/2018	11/30/2018	107.30
	707-3856 11/18	702,125,127,28 5 702-3856,11/18,775-782-3856-080802-		11/16/2018	11/30/2018	11/30/2018	11/30/2018	56,84
29103 - Frontier	0101010100	5 842011146-00001	# 685020 Paid bv Check	12/01/2018	12/21/2018	12/21/2018	12/21/2018	328.92
13097 - Verizon Wireless	NTCOLCTOC		# 686173 Account 52	Account 520.055 - Telephone Expense Totals	xpense Totals	Invoice Tr	Invoice Transactions 3	\$493.06
Account 520.060 - Postage/Po Box Rent 27003	je/Po Box Rent 27003	GVILLE	Paid by Check	11/29/2018	12/21/2018	12/21/2018	12/21/2018	306.64
32667 - Cutting Image LLC	600.14		# 685971 Account 520	71 Account 520.060 - Postage/Po Box Rent Totals	x Rent Totals	Invoice Tr	Invoice Transactions 1	\$306.64
Account 520.072 - Advertising	ising 27004	GVILLE	Paid by Check	11/29/2018	12/21/2018	12/21/2018	12/21/2018	493.49
				Account 520.072 - Advertising Totals	ertising Totals	Invoice Tr	Invoice Transactions 1	\$493.49
Account 520.084 - Replacement & Repair	cement & Repair 11-18 GVILLE 2	PETTY CASH	Paid by Check	11/29/2018	12/07/2018	12/07/2018	12/07/2018	8.00
	833953	4170	# 685310 Paid by Check	11/19/2018	12/07/2018	12/07/2018	12/07/2018	58.53
(2011) Seboli Alba - 0162 11005 Arewhred 220	128717	1236	# 685426 Paid by Check	10/23/2018	12/14/2018	12/14/2018	12/14/2018	59.93
11005 - Ace Hardware	129065	1236	# 685517 Paid by Check	11/07/2018	12/14/2018	12/14/2018	12/14/2018	24,99
11985 - Ace Hardware	129413	1236	# 685517 Paid by Check	11/27/2018	12/14/2018	12/14/2018	12/14/2018	18.48
12405 Aborn Dentals	19767241-1	205304	# 685517 Paid by Check	11/05/2018	12/14/2018	12/14/2018	12/14/2018	61.67
13485 - Ahern Rentals	19771066-1	205304	# 685518 Paid by Check # 685518	11/06/2018	12/14/2018	12/14/2018	12/14/2018	18.93
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Page 11 of 15

			Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	iyable	by G	/L Dist G/L Date	Distribution Report G/L Date Range 11/30/18 - 12/31/18	<b>Leport</b> - 12/31/18
DOUGLIS COUNTY COUNTY COUNTY					ated and	G/I Date Receiv	Received Date Payment Date	Invoice Amount
Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date				
Fund 611 - Gardnerville Health & San Denartment 925 - Health & Sanitation								
Account 520.084 - Replacement & Repair	ement & Repair	06G1570	Paid by Check	11/09/2018	12/14/2018	12/14/2018	12/14/2018	14.24
2121 - Meeks Lumber	0447CTT		# 685650 Paid by Check	11/05/2018	12/14/2018	12/14/2018	12/14/2018	24.99
12198 - O'Reilly Automotive Inc	3530-224419	0696/01	# 685678	11/11/2018		12/14/2018	12/14/2018	9.35
12198 - O'Reilly Automotive Inc	3530-225553	10/0602	# 685678	11/11/2018	12/14/2018	12/14/2018	12/14/2018	(9.35)
12198 - O'Reilly Automotive Inc	3530-225554	10/0502	# 685678 # 685678 Paid by Chack	11/20/2018	12/14/2018	12/14/2018	12/14/2018	28.25
12198 - O'Reilly Automotive Inc	3530-227269	1075650	# 685678 Paid hv Check	11/28/2018	12/14/2018	12/14/2018	12/14/2018	56.97
12198 - O'Reilly Automotive Inc	3530-228065	0000 /0T	# 685678 Daid by Check	11/28/2018	12/21/2018	12/21/2018	12/21/2018	145.66
3890 - Arata Equipment Co.	1-96005	CIUI		11/77/2018	12/21/2018	12/21/2018	12/21/2018	51.74
12997 - Douglas County Procurement Program	11-18 LACOST	GVILLE	# 685983 # 685983 Prid hy Chark	12/04/2018	12/21/2018	12/21/2018	12/21/2018	7.67
18821 - Fastenal Industrial	NVMIN/5/03		# 685993 Baid by Check	12/03/2018	12/21/2018	12/21/2018	12/21/2018	1,258.21
138 - Guided Truck & Equipment	012211	10728446	# 686014 Paid hv Check	12/05/2018	12/28/2018	12/28/2018	12/28/2018	279.32
1957 - Lawson Products Inc	5626250056	01-10770T	# 68630 # 68630 Account 520,084 - Replacement & Repair Totals	eplacement & I	tepair Totals	Invoice Tr	Invoice Transactions 18	\$2,117.58
Account 520.089 - Power			rd bied	11/22/2018	12/07/2018	12/07/2018	12/07/2018	229.97
2924 - NV Energy	2856009 11-18	CE//C//NENNGC87NNNT \$	# 685409	Account 520.089 - Power Totals	Power Totals	Invoice Tr	Invoice Transactions 1	\$229.97
	ון 11 0015779022	1 2410015779022	Paid by Check	11/14/2018	11/30/2018	11/30/2018	11/30/2018	30.37
3021 - Southwest Gas Corporation	-18 1072224004 11	1 2411072224004	# 685153 Paid by Check	11/14/2018	11/30/2018	11/30/2018	11/30/2018	52.24
3021 - Southwest Gas Colporation	-18 1188600000 11		# 685153 Paid by Check	11/14/2018	11/30/2018	11/30/2018	11/30/2018	85.72
3021 - Southwest Gas Corporation	-18 -18 0015779022 12		# 685153 Paid by Check	12/14/2018	12/28/2018	12/28/2018	12/28/2018	102.02
	-18 -18 177774004 17		# 686363 Paid by Check	12/14/2018	12/28/2018	12/28/2018	12/28/2018	98.38
3021 - Southwest Gas Corporation	-18 -18 -1905000011		# 686363 Paid by Check	12/14/2018	12/28/2018	12/28/2018	12/28/2018	303.21
3021 - Southwest Gas Corporation	-18		3	Account 520.092 - Heating Totals	leating Totals	Invoice T	Invoice Transactions 6	\$671.94
			-13					
								Dage 12 of 15

Page 12 of 15

			Account	ts Payab	le by G	Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	Distribution Report G/L Date Range 11/30/18 - 12/31/18	<b>Leport</b> - 12/31/18
DOUGLAS COUNTY				a.				
Vendor	Invoice No.	Invoice Description	Status He	Held Reason Invoice Date	te Due Date	G/L Date Received Date	te Payment Date	Invoice Amount
11 - Ga rtment	U							
Account 520, 136 - Rents & Leases Equipment 4753 - Ricoh USA Inc 14	s & Leases Equipm 101360957	ent 1481234-3433221	Paid by Check	11/12/2018	8 12/07/2018	12/07/2018	12/07/2018	165.41
4753 - Ricoh USA Inc	5055210697	16769392	# 685435 Paid by Check	12/01/2018	8 12/21/2018	12/21/2018	12/21/2018	103.15
4753 - Ricoh USA Inc	101492896	1481234-3433221	# 686102 Paid by Check	12/13/2018	8 12/28/2018	12/28/2018	12/28/2018	165.41
			# 686346 Account 520.13	686346 Account 520.136 - Rents & Leases Equipment Totals	juipment Totals	Invoice Transactions	- us 3	\$433.97
Account 520.187 - Internet Expense 32036 - Spectrum Business 05980441	rnet Expense 0598044112818	Expense 0598044112818 8354110060598044	Paid by Check	11/28/2018	8 12/14/2018	12/14/2018	12/14/2018	49.99
32036 - Spectrum Business	0012509120218	0012509120218 8354110060012509	# 685733 Paid by Check	12/02/2018	8 12/21/2018	12/21/2018	12/21/2018	67.49
			# 686130 Accou	Account 520.187 - Internet	- Internet Expense Totals	Invoice Transactions	ns 2	\$117.48
Account 520,197 - Landfill Expense 15853 - Carson City Landfill 228079	lfill Expense 228079 11-18	228079	Paid by Check	12/03/2018	8 12/21/2018	12/21/2018	12/21/2018	18,605.82
1132 - Douglas Disposal Inc	40990612	40990612	# 685963 Paid by Check	12/01/2018	8 12/21/2018	12/21/2018	12/21/2018	8,671.30
	11/18		# 685988 Acco	Account 520.197 - Landfil	- Landfill Expense Totals	Invoice Transactions	ins 2	\$27,277.12
Account 520.198 - Recycling Expense 13443 - Benty Ranch 158114	/cling Expense 158114	GVILLE	Paid by Check	10/29/2018	8 11/30/2018	11/30/2018	11/30/2018	944.00
13443 - Bently Ranch	158279	GVILLE	# 684945 Paid by Check	11/02/2018	11/30/2018	11/30/2018	11/30/2018	413.00
13443 - Bently Ranch	159074	GVILLE	# 684945 Paid by Check	12/04/2018	12/28/2018	12/28/2018	12/28/2018	1,297.40
			# 686214 Accoun	Account 520.198 - Recycling Expense Totals	Expense Totals	Invoice Transactions	. Suc	\$2,654.40
Account 521.135 - Legal-Collection Cost 2549 - Dallaire Tom-Petty Cash 11-18 GVILLE	al-Collection Cost 11-18 GVILLE	PETTY CASH	Paid by Check	11/08/2018	11/30/2018	11/30/2018	11/30/2018	70.00
2549 - Dallaire Tom-Petty Cash	12/18 GVILLE	PETTY CASH	# 684983 Paid by Check	12/20/2018	12/28/2018	12/28/2018	12/28/2018	35.00
			# 686245 Account 5	b Account 521.135 - Legal-Collection Cost Totals	ction Cost Totals	Invoice Transactions	ons 2	\$105.00
Account 532.003 - Gas & Oil 3814 - Flyers Energy LLC	& Oil CFS1736920	8308	Paid by Check	11/15/2018	18 12/07/2018	12/07/2018	12/07/2018	1,651.60
3814 - Flyers Energy LLC	CFS1761902	8308	# 685337 Paid by Check	11/30/2018	18 12/21/2018	12/21/2018	12/21/2018	1,314.84
			# 685999	Account 532.003 - Gas & Oil Totals	Gas & Oil Totals	Invoice Transactions	ons 2	\$2,966.44
Account 532.028 - Uniforms 13485 - Ahern Rentals	iorms 19640125-1	205304	Paid by Check # 684926	10/06/2018	18 11/30/2018	11/30/2018	11/30/2018	56.00
MV 23-01-11 0100/00/00 00 0000000000000000000	1.18.53 AM					5		Page 13 of 15

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Page 13 of 15

			Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18	ayable	by G	I <b>/L Distril</b> G/L Date Ra	Distribution Report G/L Date Range 11/30/18 - 12/31/18	<b>eport</b> - 12/31/18
Vendor Eurol 611 - Cardmenville Mealth & San	Invoice No.	Invoice Description	Status Held Reason	n Invoice Date	Due Date	G/L Date Received D	Received Date Payment Date	Invoice Amount
Department 925 - Health & Sanitation	u sm							
13485 - Ahern Rentals	19649483-1	205304	Paid by Check	10/09/2018	11/30/2018	11/30/2018	11/30/2018	58.65
13485 - Ahern Rentals	19682087-1	205304	# 001920 Paid by Check	10/16/2018	11/30/2018	11/30/2018	11/30/2018	60.50
4287 - Red Wing Business Advantage Account	2018111001469 TOWN OF 2 GARDNER	TOWN OF GARDNERVILLE/ACCT.	# 084920 Paid by Check # 685130	11/10/2018	11/30/2018	11/30/2018	11/30/2018	83.24
5785 - Alsco Inc	LREN1395312	14692 000330	Paid by Check	08/21/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1410419	000330	# 685264 Paid by Check	10/09/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1418673	000330	# 685264 Paid by Check	11/06/2018	12/07/2018	12/07/2018	12/07/2018	4,39
5785 - Alsco Inc	LREN1420672	000330	# 085204 Paid by Check	11/13/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1422755	000330	# 685264 Paid by Check	11/20/2018	12/07/2018	12/07/2018	12/07/2018	4.39
5785 - Alsco Inc	LREN1424855	000330	# 685264 Paid by Check	11/27/2018	12/07/2018	12/07/2018	12/07/2018	4.39
13485 - Ahern Rentals	19751132-1	205304	# 685264 Paid by Check	11/01/2018	12/14/2018	12/14/2018	12/14/2018	46.46
13485 - Ahern Rentals	19767598-1	205304	# 685518 Paid by Check	11/05/2018	12/14/2018	12/14/2018	12/14/2018	15.00
13485 - Ahern Rentals	19803296-1	205304	# 68518 Paid by Check	11/13/2018	12/14/2018	12/14/2018	12/14/2018	33.99
13485 - Ahern Rentals	19803318-1	205304	# 685518 Paid by Check	11/13/2018	12/14/2018	12/14/2018	12/14/2018	86.66
13485 - Ahern Rentals	19832611-1	205304	# 682518 Paid by Check	11/20/2018	12/14/2018	12/14/2018	12/14/2018	20.00
				Account 532.028 - Uniforms Totals	iforms Totals	Invoice Transactions 15	ions 15	\$500.16
Account 533.800 - Office Supplies 12997 - Douglas County Procurement 11-18	Supplies 11-18	GVILLE	Paid by Check	11/27/2018	12/21/2018	12/21/2018	12/21/2018	14.70
Program 9064 - R & S Optimum Offset	LOUTHAN 18-12067	TOWN OF	# 685983 Paid by Check	12/13/2018	12/28/2018	12/28/2018	12/28/2018	87.50
		GARDNERVILLE		Account 533.800 - Office Supplies Totals	pplies Totals	Invoice Transactions	ions 2	\$102.20
Account 533.802 - Small Equipment 7406 - Nevada Blue Ltd 20586	Equipment 20586		Paid by Check	11/19/2018	12/07/2018	12/07/2018	12/07/2018	1,397.50
		GARDNERVILLE	# 080398 Account 533.	Account 533.802 - Small Equipment Totals	pment Totals	Invoice Transactions 1	ions 1	\$1,397.50
Account 533,806 - Software 16648 - E Squared C Inc	are 44506	GVILLE	Paid by Check 2-1-2 # 685587	12/01/2018	12/14/2018	12/14/2018	12/14/2018	37.50
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Te	COUNTY	GREAT PLACES
K -	DOUGLAS	REAT PEOPLE &

# Accounts Payable by G/L Distribution Report G/L Date Range 11/30/18 - 12/31/18

G/L Date Received Date Payment Date Invoice Amount	12/28/2018 960.00 s 2 \$\$		2/14/2018	s 2 \$195.00 s 71 \$47 334 45		s 218 \$91,295.58
G/L Date Received Date	12/28/2018 12/28/2018 2	12/14/2018	12/14/2018	Invoice Transactions 2 Invoice Transactions 7	Invoice Transactions 71	Invoice Transactions 218
	12/11/2018 12/28/2018 33 <b>.806 - Software</b> Totals		12/14/2018	Denses Totals	& San Totals	Grand Totals
Held Reason Invoice Date Due Date	12/11/2018 12/28/2018 Account <b>533.806 - Software</b> Totals	10/18/2018	12/04/2018	cellaneous Exp	Health & San erville Health	
Held Reason	Account			Account 550.001 - Miscellaneous Expenses Totals	Department 9.25 - Mealth & Samuauon Totals Fund 611 - Gardnerville Health & San Totals	
Status	Paid by Check # 686383	Paid by Check # 685581	Paid by Check # 685581	Account 5	Fun	
Invoice Description	353	ses GVILLE	GVILLE			
Invoice No.	e 8CB00263	ineous Expens 1 10182018	12042018			
GREAT PROVE & GREAT PLACES Vendor	11 - Ga rtment - WAM	Account 550.001 - Miscellaneous Expenses 29951 - Douglas County Community Health 10182018	29951 - Douglas County Community Health 12042018	9		* = Prior Fiscal Year Activity

\* = Prior Fiscal Year Activity

3-16

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Page 15 of 15

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	Gardnerville Town Board AGENDA ACTION SHEET
1.	<u>For Possible Action</u> : Approve the urban forestry annual work plan update, with public comment prior to Board action.
2.	Recommended Motion: Approve on consent
	Funds Available: 🗆 Yes 🛛 🖻 N/A (requires staff time)
3.	Department: Administration
4.	Prepared by: Carol Louthan
5.	Meeting Date: January 8, 2019 Time Requested: 5 minutes

6. Agenda: Consent Consent

**Background Information**: Every year to keep our Tree City USA designation, we have a work plan of what was done during the current year and a work plan for the coming year. See attached.

8. Board Action:

- **Approved**
- □ Denied
- □ Approved with Modifications □ Continued



### Year 2019 Proposed Urban Forest Work Plan

### Arbor Day

- Proclamation by Town Board 2019
- Arbor Day to be held April 2019

### Staff Training

- Continuing education for one staff certified arborist
- ✤ Arborist education and testing for one staff member
- Fertilization education
- Pesticide education

### <u>Maintenance</u>

- Ongoing routine maintenance, pruning, watering, fertilization, etc.
- Fertilize trees

### Town sponsored Projects

Semi-annual Town newsletter-tree care tips

### Development driven projects (when market conditions allow)

- The Ranch at Gardnerville-Martin Slough 30-acre town nature park provide additional with trees & shrubs for further trails development – 7-10 acre pond being excavated 2018/2019 for a new wetland area – install first phase of landscaping later 2019
- Develop plans for open space to further enhance the wildlife viewing opportunities.

### **Gardnerville Town Board**



### AGENDA ACTION SHEET

- 1. For Possible Action: Approve H & S Writeoffs
- 2. Recommended Motion: Approve. Funds Available: <u>Ves</u> N/A
- 3. Department: Administration

Prepared by: Carol Louthan

- 4. Meeting Date: January 8, 2019 Time Requested: N/A
- 5. Agenda: Consent \_ Administrative

Background Information: There are three accounts for a total of \$400.02 The write offs include accounts from residential accounts. Properties have been liened with no success in recovering the funds.

fotal:	\$ 400.02
	\$ (.90)
	\$ 165.79
	\$ 235.13

Backup material is available in the office for your review.

- 6. Other Agency Review of Action: Douglas County
- 7. Board Action:

Denied	

Approved with Modifications

# Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Discussion on proclamation 2019P-01, declaring January 2019 as "National Radon Action Month" in Gardnerville, Nevada, presentation by Nadia Noel, Radon Education Coordinator UNR cooperative Extension; with public comment prior to Board action
- 2. Recommended Motion: Approve Proclamation 2019P-01 declaring January 2019 "National Radon Action Month" in Gardnerville, Nevada.

Funds Available: 🗆 Yes 🛛 🖾 N/A

- 3. Department: Administration
- 4. Prepared by: Carol Louthan
- 5. Meeting Date: January 8, 2019 Time Requested: 5 minutes
- 6. Agenda: Consent Z Administrative

Background Information: See attached Proclamation.

- 7. Other Agency Review of Action: Douglas County V/A
- 8. Board Action:
- Approved
  Denied

Approved with ModificationsContinued



## **Proclamation 2019P-01**

### A PROCLAMATION DECLARING JANUARY 2019 AS "NATIONAL RADON ACTION MONTH IN GARDNERVILLE, NEVADA"

*WHEREAS*, many residents in the Town of Gardnerville don't know about radon, yet need to know, for the safety and health of their families, as radon is a colorless, odorless, naturally occurring radioactive gas that is the primary cause of lung cancer among nonsmokers; the second leading cause of lung cancer for smokers; and

WHEREAS, the U.S. EPA estimates 21,000 people in the U.S. die each year from lung cancer caused by indoor radon exposure, and lung and bronchus cancer kills more people in a year than any other cancer; and

WHEREAS, radon kills more people than secondhand smoke, drunk driving and home fires combined; and

**WHEREAS**, any home in Gardnerville may have elevated levels of radon, even if neighboring homes do not, and living in a home with an average radon level of 4 picocuries per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

WHEREAS, testing is the only way to know if a home has an elevated radon level, and testing is easy and inexpensive, and when identified, homes can be fixed; and

**WHEREAS**, University of Nevada Cooperative Extension, the Nevada Division of Public and Behavioral Health, and the U.S. Environmental Protection Agency support efforts to encourage all Town of Gardnerville residents to test their homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials and features.

NOW, THEREFORE, the Gardnerville Town Board, does hereby proclaim January 2019 as

### "NATIONAL RADON ACTION MONTH" In Gardnerville, Nevada

ADOPTED this <sup>th</sup> day of January, 2019

### GARDNERVILLE TOWN BOARD MEMBERS:

Linda Slater, Chair

Lloyd Higuera, Vice-Chair

Ken Miller, Member

Mary Wenner, Member

Mike Henningsen, Member

# Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Discussion and possible action to approve, approve with modification, or deny a new contract with Race Studios to provide an update to the Town of Gardnerville's Design Guidelines to support and be consistent with the 2018 Town of Minden and Gardnerville Plan for Prosperity. The new contract will include only the Town of Gardnerville in the update. The contract cost is \$35,000 with \$3,000 in expenses for a total contract cost of \$38,000 and authorize the town manager to sign the agreement; with public comment prior to Board action.
- 2. Recommended Motion: Per the board discussion or approve the contract with Race Studios in the amount of \$38,000 and authorize the town manager to sign the contract.

Funds Available: 🗹 Yes 🛛 🗌 N/A

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire
- 5. Meeting Date: January 8, 2018 Time Requested: 10 minutes
- 6. Agenda: Consent Z Administrative

**Background Information**: The town of Minden and Gardnerville worked together to update both plans for prosperity. Race Studio performed that work and the towns presented it to the planning commission with an approval of 3:1 with two members missing. Staff then presented the plan to the County Commissioners on December 6, 2018 and obtained a unanimous vote accepting the towns of Minden and Gardnerville Plan for Prosperity. However, the Town of Minden board directed their staff to prepare Design Guidelines that will accompany the plan and they opted not to be included with this proposal from Race Studios.

The proposal will also include training for staff and for the board on a mock design review project and process to run through.

See next page for background continued.

7. Other Agency Review of Action: □ Douglas County □ N/A
8. Board Action: □ Approved □ Approved with Modifications □ Continued

### **Background Continued:**

The guidelines are needed to further define the standards the Town Board would like to continue to use for new development; and protect and show off the Town heritage, specifically the downtown. The current design guidelines do incorporate a shared vision of the architecture used downtown and along the 395 corridor, and there continues to be a need for standards as the town grows in the future, to the east. These standards will be used to convey to future developers, a shared vision of the characteristics the board is looking for and would give the board the ability to compare the standards with the proposed development during the town project review process.

We have three options for your consideration:

- 1. Approve the Race Studios contract and he will facilitate the guidelines and generate the document for review and approval,
- OR
  - 2. Deny the contract with Race Studios and continue to work with Minden to develop Minden and Gardnerville standards and staff will be the ones moderating those public workshops, and creating the document. We will have to make time for staff to prepare for and document the public meetings, and prepare standards for the board consideration.

OR

3. Publish a Request for Proposals to see if any local firms would be interested in preparing the standards. I personally feel like this would be our most expensive option. And we would get someone who was not part of the Plan for Prosperity process and they would miss that background.

**Funding:** The towns planned on spending \$79,350, each, on the Plan for Prosperity. With the desired change in format from county staff, we were able to save some money as the plan was not as detailed as we wanted it to be, as it will replace the masterplan Minden Gardnerville element. The total Spent with the final billing is \$52,784.74.

The thought was the design guidelines would have helped with that detail developers were looking for and it would not need to be included in the master plan. The design guidelines were going to cost both the town of Minden and Gardnerville around \$25,000 each to get the Minden Gardnerville Design guidelines completed by Race Studios.

This contract is over that amount by what was previously budgeted by \$11,434.74. We can reduce a couple of projects to cover the additional costs or budget this amount next year for the final payment.

12-20-18 BR Progress Draft Gardnerville Plan for Prosperity Design Guidelines

### SCOPE OF SERVICES

The purpose of this scope of service is to identify the tasks and budget for assisting the Town of Gardenerville prepare design guidelines as part of the Plan for Prosperity adopted by the Town Board in November 2018. The scope is organized as three tasks:

Task 1. Defining Design and Character Districts Task 2. Drafting Design Guidelines Document Task 3. Town Board and Staff Training

The overall approach is assumed to be done as a compact, charrette-style process. This icludes two trips. The first trip will include a community design workshop and include staff training. The intended outcome from this trip will be a draft character district map and additional input on area-specific design goals. The second trip will include presentations of the draft guidelines to the Town Board and a mock-review of a project site to illustrate how the guidlines are to be used and how to manage a design review meeting.

### **Task 1. Defining Character Districts and Urban Design Framework**

The first task provides an opportunity for the Towns to define "special character districts" and an overall design framework that will become the basis for the design guidelines. Using the Minden and Gardnerville Plan for Prosperity and current conditions, RACESTUDIO and Winter and Company will prepare a map that identifies areas that have unique or common characteristics and an urban design framework diagram. This will be based on the town's historic, current, and preferred future design character.

The districts will reflect those areas discussed in the Plan for Prosperity including:

Downtown Traditional Neighborhoods New Neighborhoods Commerical Corridors Community Facilities

MG Design GLs	200	100	
BR	WC (ble	nded rate) Subtotal	
Task 1	40	20 \$	10,000.00
Task 2	80	40 \$	20,000.00
Task 3	20	10 \$	5,000.00
Labor Subtotal	140	70 \$	35,000.00
Reimb. Expenses	3000	\$	38,000.00

# Gardnerville Town Board



- 1. <u>For Possible Action</u>: Discussion on the proposed Business Impact Statement for the Gardnerville Health & Sanitation's proposed trash rate increase effective on March 1, 2019; with public comment prior to Board action.
- 2. Recommended Motion: Approve the Proposed Business Impact Statement for the Gardnerville Health & Sanitation's proposed trash rate increase effective on March 1, 2019

Funds Available: 🗌 Yes 🛛 🖾 N/A

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire
- 5. Meeting Date: Time Requested: 10 minutes
- 6. Agenda: Consent Z Administrative

**Background Information**: Last month the board elected to go with the staff recommended increases as it was compared to a 3 year budget for the fund and revenue comparison. There was an issue with the chart representing the budgeted amount for the fund. These revenue numbers in the budget are low with higher expenses to assist in reducing the likelihood that the fund would be over budget.

A revised chart is provided in the report.

Letter #1: We have received a letter from a property owner wanting us to consider reducing the number of receptacles needed for his site. The issue is he is renting out 4 units on a property he owns. He is our customer and we have historically required that each unit have a receptacle. For the most part he sets out the totes on each trash day and uses or consolidates the trash to one or two totes. It is unique in that the units are not the town customer. We have asked that he put in a commercial bin, but the site is limited on space and installing a large trash enclosure onsite does not fit his model.

- 7. Other Agency Review of Action: Douglas County
- 8. Board Action:
- □ Approved □ Denied
- Approved with Modifications
   Continued



### **BUSINESS IMPACT STATEMENT**

The following business impact statement was prepared pursuant to NRS 237.080 to address the impact of a Resolution increasing trash rates charged by the Health and Sanitation Department effective March 1, 2019. Prepared by Tom Dallaire, Gardnerville Town Manager.

**1. Proposed Board Action:** Increase rates per the staff recommendation below:

		<b>1 April-19</b> 4%	1 April-19
		Quarterly	
Current Residential Rates		Increase	New Rate
Residential, quarterly	\$58.00	\$2.32	\$60.32
Residential, minimum user, quarterly	\$15.00	\$0.60	\$15.60
<discontinue-no customers="" new=""></discontinue-no>			
Office Residential, each 90 or 95 gallon tote	\$58.60	\$2.34	\$60.93
Residential 2 <sup>nd</sup> can service	\$15.00	\$0.00/mo	\$15.00
Residential Clean Up bin (each pickup)	\$25.00	\$1.00	\$26.00
		1-Mar-19	1-Mar-19
		7%	
		Monthly	
Current Commercial Rates		Increase	New Rate
Commercial, 2yd per pickup	\$23.00	\$1.61	\$24.61
Commercial dumpster rental	\$0	\$0	Discontinued
Commercial, 1 ½ yd per pickup	\$17.25	\$1.21	\$18.46
Commercial, mandatory 1X/mo pickup	\$23.00	\$1.61	\$24.61

# 2. The following constitutes a description of the manner in which comment was solicited from affected businesses and a summary of any responses from businesses received.

The proposed rate increases have been sent to the Main Street Gardnerville program, the Carson Valley Chamber of Commerce, Douglas County Business Council and to the general public through newspaper advertisements, included as an agendized discussion at the January Town Board meeting. Additionally per code a minimum of two public hearings (January 8, 2019 and February 5, 2019) will be agendized for the Gardnerville Town Board with proper noticing and advertisement in order to provide ample opportunities for public comment on the proposed increase,

\_\_\_\_\_ Objections to the increase in fees have been received to date. A copy of this Business Impact Statement is available at the Gardnerville Town Office, 1407 Highway 395 North, Gardnerville, Nevada 89410, and can be downloaded on the town website.

**3.** The estimated economic effect of the proposed rule on businesses including, without limitation, both adverse and beneficial effects, and both direct and indirect effects:

- **a.** Adverse effects-The proposed rate increases include a 4% increase for residential, and 4% office residential rate with no increase for additional tote for all customers with an extra 90 or 95 gallon tote will be effective, March 1, 2019. Proposed commercial rate increases include a 7% increase for commercial 2yd bins and a 7% increase for commercial 1<sup>1</sup>/<sub>2</sub> yd bins will be effective March 1, 2019.
- **b.** Beneficial effects-The proposed commercial rate increases proposed cover the increasing costs gas and fuel, and maintenance related items on the town's equipment. The town is in need of planning for the future sanitation yard and a \$68,750 reserve amount was added to cover the future cost of that facility, planned for 8 years in the future, and assumes the land will be dedicated by a landowner during one of the large development projects east of highway 395. The changes made in 2015 to the collection of fees have helped keep the rates the same over the past 4 years. The budget shows a \$36,028 shortfall in the capital reserves. This increase in the town rates will eliminate this projected shortfall. Additionally, a further breakout of the fund indicates a shortfall in both residential and commercial customers. The new rate would allow for this rate to remain the same for the next two years depending on the growth of the town.
- **c. Direct effects-**The approval of the resolution will increase residential and commercial service fees. The additional revenue will go directly to and provide for the necessary replacement revenue to cover the increased operations costs of the Health and Sanitation 611 fund. The proposed rate increases include a one-time 4.00% increase for residential, and 4.00% increase to office residential customers, and 7.00% increase for commercial customers are being proposed to the board to be effective March 1, 2019.
- **d. Indirect effects-**The increase in rates is sure to have indirect effects on homeowners within the town boundary. The increase is \$0.77 per month, however the indirect effects cannot be quantified at this time. The services provided to the residents are weekly tote pickup, extra bin for an additional \$5.00 per month, Greenwaste, which is now a cost to the fund is still being offered for free as there is an offset of fee to the landfill that benefit the town operation and provides a savings to the fund in the amount of \$17,860 plus staff time and wear and tear of the town equipment for hauling the waste to Carson City. This rate assumes most of (75%) the town waste gets transported to Carson City Landfill at a cost to the fund at 58.00 per ton, as opposed to 108.80 per ton at DDI.

### 4. Will the action:

- a. Impose a direct and significant burden upon a business? No
  - i. Explanation-Fees are used to directly offset the cost of providing the service to all town customers. Town rates are similar or less than other providers of similar services in the immediate area.
- b. Directly restrict the formation, operation, or expansion of any business? No
  - i. Explanation-Fees are used to directly offset the cost of providing the service. This increase ensures the refuse equipment can be replaced on time as previously budgeted, and has now added in a plan for the future operations of the department at a new facility located within the town limits.

# 5. The following constitutes a description of the methods that the governing body of the local government considered to reduce the impact of the proposed rate increase on businesses and a statement regarding whether any, and if so which of these methods were used:

The Town of Gardnerville operates the Health and Sanitation Department as a prescribed service under Douglas County Code 18.06. By code, both commercial and residential trash collection is mandatory within the towns of Minden and Gardnerville within Douglas County. For the Fiscal Year 2017-2018 budget, town staff has deferred a planned purchase of a replacement trash collection vehicle, will continue to dispose of as much as possible of the collected solid waste at the lowest charging authorized facility, and will continue suspending the no-cost "green waste

pick-up" from residential customers from January 1<sup>st</sup> through mid-March. Historical data showed the route usually only produces 5 tons (or less) of debris. Town rates, even with this increase, will remain at or below fees for similar services charged by other collection providers in the adjacent communities.

## 6. The governing body estimates that the annual cost to the local government for enforcement of the proposed increase is:

There should be no increase in costs, as the Town already has the billing system in operation and staff deals with rates and customer charges virtually every business day.

## 7. The proposed resolution increases the existing rates and fees and the total additional amount expected to be collected is:

Annual total of additional revenue is expected to be approximately \$62,710.

The additional revenue will go directly to and provide for the necessary revenue requirements to cover the cost of a new operation site and replacement of equipment used in the Health and Sanitation Department.

8. The proposed resolution includes provisions which duplicate or are more stringent than federal, state, or local standards regulating the same activity. The following explains why such duplicative or more stringent provisions are necessary:

The rate and fee increases are not duplicative or more stringent than existing federal, state, or local standards.



December 5, 2018

Dear Commercial Customer:

On January 8, 2018 the Gardnerville Town Board will hold a public hearing to review and consider an increase to trash service rates. Questions or comments as to whether this rate increase will:

- 1. Impose a direct and significant economic burden; and/or
- 2. Directly restrict the formation, operation or expansion of a business,

should be submitted in writing by December 28 to the Town of Gardnerville administrative office at 1407 Highway 395 N, Gardnerville, NV 89410 or email <u>tdallaire@douglasnv.us</u>

Below is the proposed increase table.

		<b>1-Mar-19</b> 7%	1-Már-19
		Monthly	
Current Commercial Rates		Increase	New Rate
Commercial, 2yd per pickup	\$23.00	\$1.61	\$24.61
Commercial dumpster rental	\$0	\$0	Discontinued
Commercial, 1 ½ ỵd per pickup	\$17.25	\$1.21	\$18.46
Commercial, mandatory 1X/mo pickup	\$23.00	\$1.61	\$24.61
Office Residential, each 90 or 95 gallon tote	\$58.60	\$2.34	\$60.93

Sincerely,

alma-I have A.

Thomas Dallaire, Gardnerville Town Manager

A BERNER BERNER Tom 066 7 7 200 I Just received the letter about garbage rates increasing. I comt remember the last time that they went up. I have no problem Paying for a service I'm receiving at a fair price. my problem is the amount of cans that I am required to have at the popety. I am required to Pay for 4 cans, the building is a 4 units. (1167 High School street) I have 5 single adulto living in 4 units. These termants aren't going anywhere as there rents are well below market is as you witnessed when I met you over at the Propety (easement issue) about a year ago it just happened to be Santage day with only 1 can Put out for all four units. I pay for 4 cans and on most ganbage days 1-2 bins got put out for Pickupie

Three cans is the most that have even been out in the last five years unless I and I personally put garbage mate Ath can. One unit was empty to well over a year and years ago. Four 902110 bins require is a total mipore. Doing some quick math Zempty cans x 5 years = 20 quaters x 58° (1160°) the town of gardrenville has conservatively taken out of my Pocket in Just the last 5 years Tom you know with our dealing In the Post I am a fan & hoved. I would like to know why I have to pay for a service that I don't receive I cantthink of any others can you? Any help to make this mathemore fain would be ueleomed. Best regards Dare Agrit



January 3, 2019

Town of Gardnerville Health and Sanitation Department (611) **Refuse Collection Service Rate Study** 

Prepared for the Gardnerville Town Board – September Board meeting

By Town Staff

Town Manager Thomas A. Dallaire, P.E.

Office Manager Senior Carol Louthan

Town Superintendent Geoffrey LaCost, E.I.

Health and Sanitation Fund (611) Refuse Collection Rate Study 2019 Page 2 of 4

January 3, 2019

### **Gardnerville Town Board**

The attached study was performed to provide the board a more detailed analysis to ensure the costs are keeping in line with the service being provided. This report is the first step towards streamlining staff time and services to ensure all costs are being covered within the current rate plan. Costs continue to increase for maintenance of the vehicles, tires and fuel. We continue to rotate and repair what we can in house. We exclusively use Guided in Gardnerville to repair our trash vehicles and they are doing a great job. The cost allocation and expenses continue to rise over the past 4 years and this has triggered a need to increase revenue to cover the replacement costs of our fleet and start planning for a future yard south of town.

Although our recycling trial proved to be cost prohibitive, we continue to search for ways to reduce the trash collected. Large limbs drop off area and green waste drop off are now provided in the town maintenance yard and lit up for night deliveries.

Over the past four years, refuse collection rates have not increased for any of the services provided town customers. Instead of increasing fees, staff continues to streamline how we provide the service to our customers, by modifying routes. As additional homes in the Ranch continue to increase, the curbside collection fleet remains to at three trucks. All three trucks are being used and are now starting to be packed out to the point where a dump needs to be made before they can continue to collect waste on the truck.

We continue to see increasing maintenance costs, fuel costs, disposal fees at Douglas Disposal Transfer station, oil and filter, and tire costs. Yet the fund for future replacement vehicles, building maintenance, bin replacement, and reserves for a new facility in the future (planned for 8 years at least) continues to decline. The maintenance costs of the new vehicles are climbing drastically yet the quality of the vehicles seem to be diminishing. We still have get rid of any of the older vehicles and even 601, which is 17 years old, continues to be used on commercial routes and for collection of green waste and Christmas trees.

There are a few areas of the processes we could improve upon in the fund.

		<b>1 April-19</b> 4% Quarterly	1 April-19
Current Residential Rates		Increase	New Rate
Residential, quarterly	\$58.00	\$2.32	\$60.32
Residential, minimum user, quarterly <discontinue-no customers="" new=""></discontinue-no>	\$15.00	\$0.60	\$15.60
Office Residential, each 90 or 95 gallon tote	\$58.60	\$2.34	\$60.93
Residential 2 <sup>nd</sup> can service	\$15.00	\$0.00/mo	\$15.00
Residential Clean Up bin (each pickup)	\$25.00	\$1.00	\$26.00
Current Commercial Rates		<b>1-Mar-19</b> 7% Monthly Increase	1-Mar-19 New Rate
Commercial, 2yd per pickup	\$23.00	\$1.61	\$24.61
Commercial dumpster rental	\$0	\$0	Discontinued
Commercial, 1 ½ yd per pickup	\$17.25	\$1.21	\$18.46
Commercial, mandatory 1X/mo pickup	\$23.00	\$1.61	\$24.61

### **Overview of the billing practices;**

2015 we started a credit card processing fee. Waste Accounting Management software was modified to include a credit card processing fee.

The fee varies with the type of card used. We can only charge one fee to cover the costs. Town council at the time did not allow staff to include the monthly fees associated with the service and those fees vary due to the number and use of each type of card. That has proved to be totally unpredictable.

2. We have, since I have been here, allowed people to call in and cancel service while they are out of town for an extended period of time. Those requesting a refund were issued a refund. This tracking is internal to the billing software and costing a lot more time for staff to process. We need to eliminate this and or charge a fee for stopping the service or starting the service or both.

Those homes with no residents in them at this time are not being billed. We have no way to prove that the service is not being used. We would like to bill those for the use as well on a monthly basis. They could be living in the home and transporting the trash to the transfer station on their own.

We also have customers that have not paid their bill. Yet it is mandatory and we will turn those folks into the code enforcement.

### Health and Sanitation Fund (611) Refuse Collection Rate Study 2019 Page 4 of 4

### 10 Year Goals for Gardnerville Health and Sanitation

- 1. Curbside Collection Recycling Program
- 2. Maintenance Shop Expansion
- 3. Our H&S Department and Parks department are sharing space in the same buildings. Growth is limited now and some vehicles/equipment are being parked outside. Parking vehicles inside is a luxury and not a requirement. But maintenance bays are need and lean too building may be more appropriate for the storage of the vehicles. Create another facility south of town to house the health and sanitation department. We need your vision on what to plan for onsite costs.