



GARDNERVILLE TOWN BOARD

Meeting Agenda

Linda Slater, Chairwoman
Lloyd Higuera, Vice Chairman
Ken Miller, Board Member
Mary Wenner, Board Member
Mike Henningsen, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, January 8, 2019

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on January 3, 2019 on or before the third day prior to the meeting date, by Marie Nicholson,

Office Specialist Signed: Marie Nicholson and Carol Louthan, Administrative Services Manager Signed: Carol Louthan; in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:01 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 7:52 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 7:48 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:15 A.M. and on the Internet at <https://www.townofgardnerville.com/>

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Pastor Norm Miltz from Shepard of the Sierra Lutheran

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Tom Dallaire

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

A. December 4, 2018 Regular Board meeting



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve December 2018 claims.
4. **For Possible Action:** Approve the urban forestry annual work plan update, with public comment prior to Board action.
5. **For Possible Action:** Approve H & S writeoffs.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion on proclamation 19-01, declaring January 2019 as “National Radon Action Month” in Gardnerville, Nevada, presentation by Nadia Noel, Radon Education Coordinator UNR cooperative Extension; with public comment prior to Board action. (approx. 10 minutes)
7. **For Possible Action:** Discussion to approve or deny an agreement with Race Studios to provide an update to the Town of Gardnerville’s Design Guidelines to support and be consistent with the approved 2018 Town of Minden and Gardnerville Plan for Prosperity in the amount of \$38,000; with public comment prior to Board action. (approx. 20 minutes)
8. **For Possible Action:** Public Hearing to approve the Business Impact Statement and staff report, and proposed trash rate increase of 4% for residential customers and 7% for commercial customers; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion to approve or deny the First Reading of Resolution 2019R-01 for the Gardnerville Health & Sanitation’s proposed trash rate increase of 4% for residential customers and 7% for commercial customers; with public comment prior to Board action. (approx. 10 minutes)
10. **For Possible Action:** Discussion and possible action to eliminate the Gardnerville Health and Sanitation credit card processing fees; with public comment prior to Board action. (approx. 10 minutes)
11. **For Possible Action:** Discussion on whether to enact a policy to allow exemptions from billing for trash services, including requests for exemption of residents on vacation, requests for exemption of absentee owners, and/or requests for an exemption for owners of more than one residence within the district; with public comment prior to Board action. (approx. 10 minutes)
12. **Not for Possible Action:** Discussion on the Town Attorney’s Monthly Report of activities for December 2018. (approx. 5 minutes)
13. **Not For Possible Action:** Discussion on the Town Manager’s Monthly Report of activities for December 2018. (approx. 5 minutes)
14. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)
15. **For Possible Action:** Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
 - a. Main Street Gardnerville Board of Directors
 - b. Carson Valley Arts Council
 - c. Nevada League of Cities,



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

with public comment prior to Board action. (approx. 5 minutes).

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Open Meeting Law, Ethics and Land Use Training / workshop - CVIC Hall @ 9:00 am – 11:45 pm, Tuesday, January 15, 2019

Next monthly board meeting February 5, 2019

Main Street Gardnerville Training: (board member voluntary attendance)

Main Street Training – Gardnerville Station @ 1:00 pm – 5:30 pm on Monday, January 14, 2019

Main Street Breakfast meeting – Gardnerville Station @ 8:30 am – 10:00 am on Tuesday, January 15, 2019