



GARDNERVILLE TOWN BOARD

Meeting Agenda

Cassandra Jones, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, November 6, 2018

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on November 1, 2018 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:20 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:30 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:39 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:50 A.M. and on the Internet at <https://www.townofgardnerville.com/>

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Father Oliver, St Gall's Catholic Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Cassandra Jones

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

A. October 2, 2018 Regular Board meeting

B. October 15, 2018 Special Combined Minden & Gardnerville Town Board meeting; with public comment prior to Board action.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve October 2018 claims.
4. **For Possible Action:** Approve changing the date of the January Town Board Meeting from January 1, 2019, New Year's Day, to January 8, 2019.
5. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 23rd Annual Parade of Lights, December 1, 2018 starting from Eddy Street and ending in Minden Park, and a waiver of associated street closure fees by Town of Gardnerville. This event includes closures of the following Town maintained streets from 3:00 p.m. to 8:00 p.m.: Gilman, South Ezell Street and Eddy Street.
6. **For Possible Action:** Approve the request by Lynn and Curtis Jordan to accept a storm drain easement modification located on 1300 Kimbles Way, formally a site for Recreational Vehicle parking, and is proposed to be a single family residence. The site is located at the end of Kimbles Way, north of Chichester Drive, east of Grendon Way, APN: 1320-33-311-016.
7. **For Possible Action:** Accept the construction of the storm drain realignment across Ted Borda's Property conveyance pipe from the storm drain system on the Hussman Ave. to the Cottonwood Slough and approve the abandonment of the existing open drainage channel from the former pipe outlet to the Cottonwood Slough.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8. **For Possible Action:** Discussion and possible action to approve, approve with modification or deny a request by RO Anderson enlarging the previously approved wetland enhancement pond located west of Heybourne Meadows (formally known as The Ranch at Gardnerville), north of the trail head on Snaffle Bit Drive and west of Lasso Lane contained entirely on the town owned open space property, APN: 1320-32-614-002; with public comment prior to board action (approx. 5 minutes)
9. **For Possible Action:** Discussion on (1) the update to the Gardnerville Station building remodel and site improvement items, and (2) discuss the grand opening event for the building remodel; with public comment prior to board action (approx. 15 minutes)
10. **For Possible Action:** Presentation and discussion to accept and recommend to the Douglas County Planning Commission and Douglas County Board of County Commissioners to accept the 2018 update to the Town of Minden and Gardnerville Plan for Prosperity; with public comment prior to board action. (approx. 20 minutes)
11. **For Possible Action:** Discussion and possible action to approve, approve with modification or deny an addendum to modify the existing agreement with Race Studios to provide that Race Studios draft the Town of Gardnerville's Design Guidelines to support and be consistent with the proposed 2018 update to the Town of Minden and Gardnerville Plan for Prosperity. There will be no additional out-of-pocket fee for the service contemplated by the proposed addendum; rather, the fee will be applied from funds on credit with Race Studios for services that will no longer be performed under the existing agreement; with public comment prior to Board action. (approx. 10 minutes)
12. **For Possible Action:** Discussion on DRAFT Resolution 2018R-02 for the Gardnerville Health & Sanitation's proposed trash rate increase; with public comment prior to Board action. (approx. 20 minutes)
13. **For Possible Action:** Discussion on a DRAFT Business Impact Statement for the Gardnerville Health & Sanitation's proposed trash rate increase; with public comment prior to Board action. (approx. 10 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

14. **Not for Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for October 2018. (approx. 5 minutes)
 15. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for October 2018. (approx. 5 minutes)
 16. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville, Community Foundation of Douglas County. (approx. 10 minutes)
- 2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Gardnerville Christmas Kickoff, November 29, 2018 – Heritage Park
Parade of Lights – Heritage Park to Minden Park, December 1, 2018
Regular Town Board Meeting December 4, 2018