

Town of Gardnerville
REQUEST FOR PROPOSALS (RFP)

2018-07

to Furnish;

**A NEW FIELD TRACTOR WITH IMPLEMENTS
DELIVERED TO TOWN MAINTENANCE YARD**

Located at: 1369 Highway 395 North

Gardnerville, NV

Proposals Due: 3:00 PM, Wednesday, May 9, 2018
Located at the Gardnerville Town Administrative Office
1407 Highway 395 North
Gardnerville NV, 89410



Tom Dallaire, P.E.,
Gardnerville Town Manager
1407 Highway 395 North
Gardnerville NV 89410
(775) 782-7134

General Information	
Project Name	New Field Tractor and Implements
Project Description	Town of Gardnerville desires to purchase one (1) field tractor meeting the specifications set forth in this RFP.
Project Start Date	Town of Gardnerville would like to have delivery of the equipment no later than August 31, 2018
Contract Type	Firm Fixed Price
Project Manager	Geoffrey LaCost, Superintendent Town Public Works
Funding Source	Local funding
Procurement Process Information	
Contract Administrator:	Tom Dallaire, Town Manager 1407 Highway 395 North Gardnerville NV 89410 (775) 782-7134
Evaluation Criteria: 1. Compliance with Specifications 2. Age of Equipment 3. Condition of equipment 4. Price	This is a best procurement where compliance with the specifications, age, condition of the equipment, and price will be deemed equally important. Age and condition includes vehicle's mileage and hours used.
RFP Schedule:	
A) Issue request for proposals. B) Deadline to submit Questions and request for approved changes or Equals to the Town of Gardnerville. C) Last day for the Town of Gardnerville to issue addenda and clarifications D) Deadline to submit Proposals	April 13, 2018 May 2, 2018 May 4, 2018 May 9, 2018 @ 3:00 pm
Proposal Contents:	
Proposals must include the following: A) Description of the Tractor and implements and list identifying the existing features with photos of the front sides and rear of each unit. If a specified feature is not present, then it should be noted that item is not provided. B) Model and Serial Numbers associated with equipment. C) Price Proposal form (Invoice for Payment) D) Proposal declarations, offer and acceptance Form	
Submittal Instructions: One Original copy of the proposal in a sealed envelope, marked " Field Tractor RFP 2018-07 "	

THE TOWN WILL CONSIDER ALL PROPOSALS BASED ON HOW CLOSELY THEY MEET THE SPECIFICATIONS, PRICE OF EQUIPMENT, HOURS OF EQUIPMENT, OVERALL CONDITION OF EQUIPMENT AND DELIVERY COST. THE TOWN RESERVES THE RIGHT TO AWARD OR REJECT ANY BID IN THE BEST INTEREST OF THE TOWN. THE LOWEST RESPONSIVE AND RESPONSIBLE BID RECEIVED MAY BE AWARDED THE PROJECT, OR REJECT ANY BID, SEE NRS 332.065.

SECTION I - SPECIFICATIONS

1. New Field Tractor, in good to excellent condition.
2. 2016 or **newer** model with less than 10 hours used
3. Minimum 44 HP Engine with minimum 33 HP rear PTO
4. 3 point rear hitch, category I
5. Diesel motor, with block heater.
6. 4x4 drive train.
7. Hydrostatic transmission
8. Front loader bucket
 - a. Minimum half cubic yard capacity
 - b. Minimum lift capacity 2800 pounds.
9. Front mounting pallet forks 48" in length
10. Field tire tread mounted on steel rims in front and back (minimum 95% tread life)
11. Spare tires with rims (2 front and 2 rear) (minimum 95% tread life)
 - a. Mounted on steel rims
 - b. Turf tire tread for front and back wheels
12. New 6' wide rear box scraper implement designed for 3 point category I hitch
13. New 6' wide rear rotary cutter mower implement designed for 3 point category I hitch
14. Provide maintenance records (if available)

SECTION II – BIDDER QUESTIONS

Any questions raised by companies must be submitted in writing to the TOWN. The TOWN will respond to questions regarding the RFP, including requests for clarification and requests to correct errors. Companies **must** submit questions through the TOWN's primary contact provided below by Wednesday, May 2, 2018. Written responses will be distributed by the TOWN on or before, Friday, May 4, 2018.

Tom Dallaire, P.E.
Town Manager
Town of Gardnerville
1407 Highway 395 N.
Gardnerville, NV 89410
Phone: 775-782-7134
tdallaire@douglasnv.us

SECTION III - ADDENDUMS

2. The undersigned acknowledges receipt of the following addenda, if any, which are a part of the Request for Proposals:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Section IV - BIDDERS INFORMATION:

****Note: If submitting multiple proposals, you must submit the entire Request for Proposal package in a separate sealed envelope for each vehicle proposed, as specified in Request for Proposal Advertisement.*

COMPANY CONTACT _____ TITLE: _____

COMPANY NAME _____

ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____ FEID# _____

PHONE NUMBER _____

FAX NUMBER _____

EMAIL _____

The **complete** price for the above described Equipment, ID# _____, delivered to 1407 Highway 395 North, Gardnerville Nevada 89410, is as follows:

TOTAL PRICE: \$ _____

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The **complete** price for the above described Vehicle, ID # _____ Picked up at Seller's location listed on page 4 of 4 is as follows:

TOTAL PRICE: \$ _____