



## GARDNERVILLE TOWN BOARD

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

### Meeting Agenda

Cassandra Jones, Chairman  
Linda Slater, Vice Chairman  
Lloyd Higuera, Board Member  
Ken Miller, Board Member  
Mary Wenner, Board Member

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, October 2, 2018

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on September 27, 2018 on or before the third day prior to the meeting date, by Marie Nicholson, Office Specialist Signed: M Nicholson: in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:00 A.M.

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:00 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:00 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:00 A.M. and on the Internet at <https://www.townofgardnerville.com/>

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

### INVOCATION – Eddie Sims, Associate Pastor at Valley Christian Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Ken Miller

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

A. September 4, 2018 Regular Board meeting; with public comment prior to Board action.





**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve September 2018 claims.
4. **For Possible Action:** Retroactively approve a Gardnerville Special Event Application for the Annual Austin's House Poker Run Fundraiser scheduled for September 22, 2018 from 8:00 – 5:00 p.m. in Heritage Park.
5. **For Possible Action:** Approve Resolution 2018R-01, a continuing resolution by the Gardnerville Town Board adopting policy regarding opening invocations before meetings of the Town Board of Gardnerville
6. **For Possible Action:** Approve the Southwest Gas agreement for the Kingslane project and authorize the town manager to sign the agreement.
7. **For Possible Action:** Approve a Gardnerville Special Event Application for the Main Street Fall Fest fundraiser by Main Street Gardnerville scheduled for October 6, 2018, 7:00 a.m. to 5:00 p.m. in Heritage Park.

**ADMINISTRATIVE AGENDA**

*(Any agenda items pulled from the Consent Calendar will be heard at this point)*

8. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Martin & Ludimilla Stahl for design review for Main Street Apartments, a 15-unit apartment complex, and a 8,326 square foot commercial building. The parcel that is the subject of the application is located on a 1.66-acre parcel located north of Kingslane, west of US Highway 395 (APN 1220-04-101-029); with public comment prior to board action. (approx. 30 minutes)
9. **For Possible Action:** Discussion to approve, approve with modifications or deny, a request by BP holdings for design review for a 4,071 square foot commercial building, with restricted gaming, on 0.9 acres of a 5.46-acre parcel, including a minor variance to allow an from 51 to 47 (8 percent) reduction in required parking. The subject parcel is located north of Charlotte Drive, west of Larson Way, and south of the Walmart parking lot on a portion of APN 1220-10-511-001; with public comment prior to board action. (approx. 30 minutes)
10. **For Possible Action:** Discussion to approve Resolution 2018R-049 augmenting the Town of Gardnerville FY 18/19 budget with public comment prior to board action. (approx. 5 minutes)
11. **For Possible Action:** Discussion to approve, approve with modifications or deny the updated town building use policy 16.22; with public comment prior to board action. (approx. 10 minutes)
12. **Not for Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for September 2018. (approx. 5 minutes)
13. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for September 2018. (approx. 5 minutes)
14. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to: Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville, Community Foundation of Douglas County. (approx. 10 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Main Street Fall Fest, Heritage Park, October 6, 2018

Next monthly meeting November 6, 2018