

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications, or deny the request from RO Anderson to accept maintenance of a portion of SIP 0057 for the extension of storm drain, including storm drainage manhole and outlet pipe, riparian pad, within Heybourne Road right-of-way of Phase 2E of the Ranch at Gardnerville, recently renamed Heybourne Meadows, Phase 2E; Appearance by Rob Anderson, RO Anderson; with public comment prior to board action.
2. **Recommended Motion:** Conditionally accept the maintenance of a portion of SIP 0057 for extension of Heybourne Road, with accompanying improvements for the town's drainage system, and future stub for a phase 3 cul de sac, outlet pipe and riparian pad into the town's open space within county's road right-of-way of Phase 2E of the Ranch at Gardnerville

Funds Available: ☐ Yes ☒ N/A (No cost at this time)

3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** June 5, 2018 **Time Requested:** 10 minutes
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: The Ranch at Gardnerville Phase 2E was approved to be constructed in February 2015. RO Anderson Engineering and the contractor have fixed the punch list items to the satisfaction of town staff. Town staff finds the town specific improvements ready for acceptance, the storm drainage system only. This only conveys town street water through the county road. We have record drawings of this phase. This is the last phase currently approved to be constructed. The next phases will be the series of Phase 3 phases and will reach the limit of the project within Gardnerville at the northerly boundary of Zerolene. The trail amenities will be bonded and constructed once the homes are completed. This is similar to the area the town owns between Phase 2c and Phase 1.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

The conditions recommended by staff for the Phase 2E final phase of phase 2 are as follows;

- 1. Side slopes of parcels into the wetland area should be 5:1 max, match existing parcels slope that is maintainable into the future. The current side slope is too steep and not per code that was installed this phase and in a portion of phase 2c. The existing slope into the wetland is max 1:1 (estimated)**
- 2. The engineer of record is determining if the outlet should be concrete, similar to the rest of them or HDPE as installed.**
- 3. Both path area improvements need to be completed after the homes are complete.**
- 4. The actual stub length shown for the storm drain stub to extend to phase 3 improvements does not appear to match the record drawings.**
- 5. The debris and field fence for these phases of construction need to have all trash and construction fencing removed from the sloped area and within the town's open space parcel, pertaining to phases 2C-2E.**





Debris & trash from project needs to be removed.





Good Slope to Match



slope varies on this parcel and gets steeper on north side

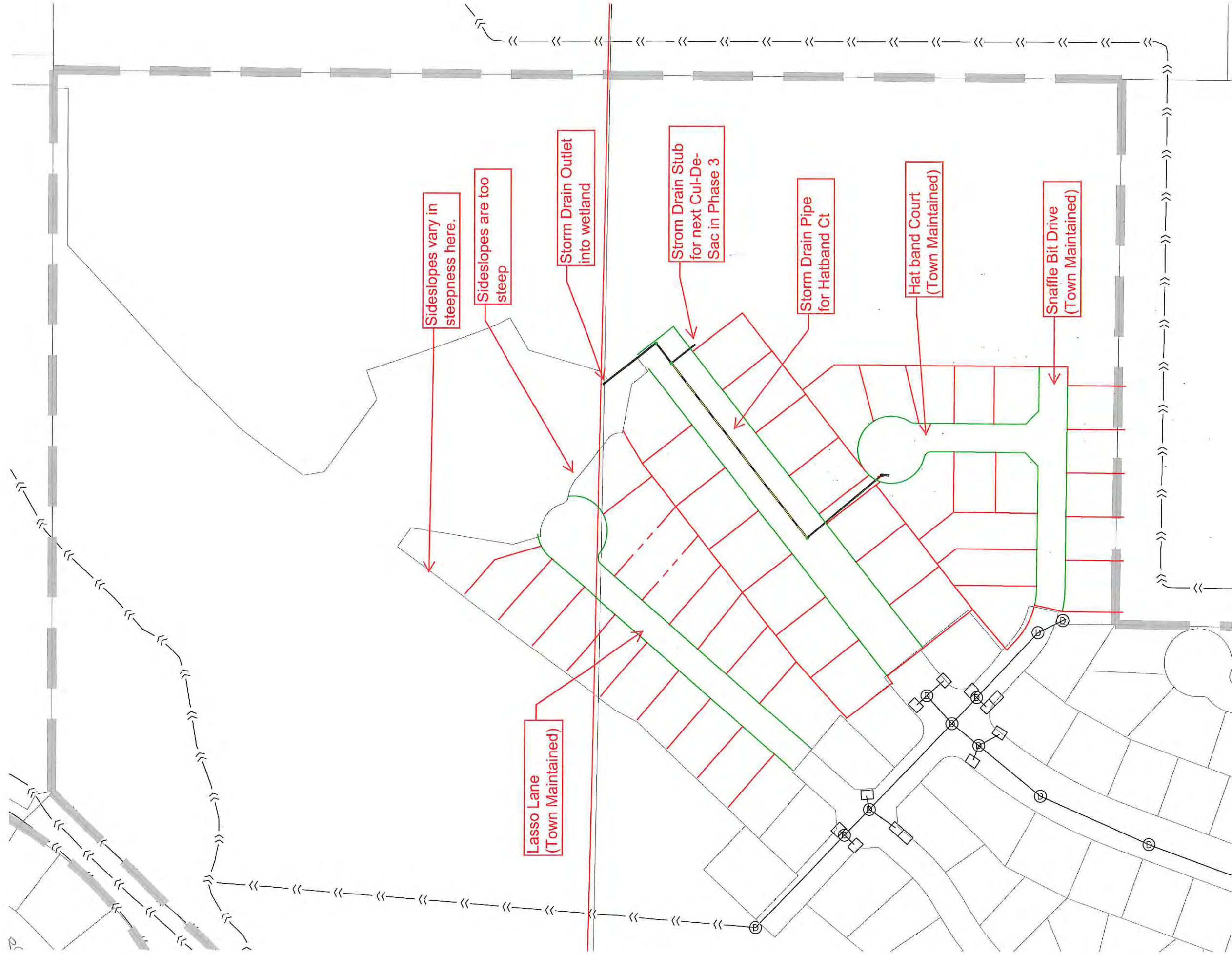


Lot 148 side slope to Heybourne Road are too steep to maintain. We discussed this being pulled out into the open space more. There is a 15'+ slope easements and this seems too steep to me.



Path at Phase 2C home is almost complete and grading, fence and bollards need to be installed.

Path between Hatband Ct and Heybourne will need to be complete once the homes are constructed.



1. STORM DRAIN PIPE
STRUCTURE TO CEN
2. EXISTING UTILITIES
AND CONTRACTOR S
ACTUAL LOCATION F
REPORT ANY DISCRI
ENGINEER FOR RESO
3. EXISTING AND PROP
ADJUSTED TO FINAL
4. POUR NEW PCC COLL
COVERS, AND EXIST
ADJUSTED IN ACCOR
CONSTRUCTION DETA

CONSTRUCTION

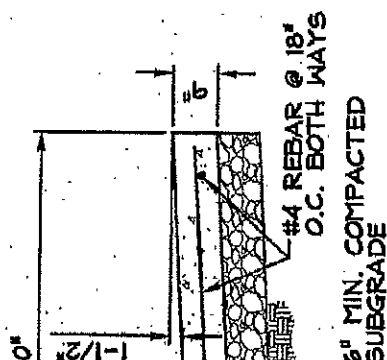
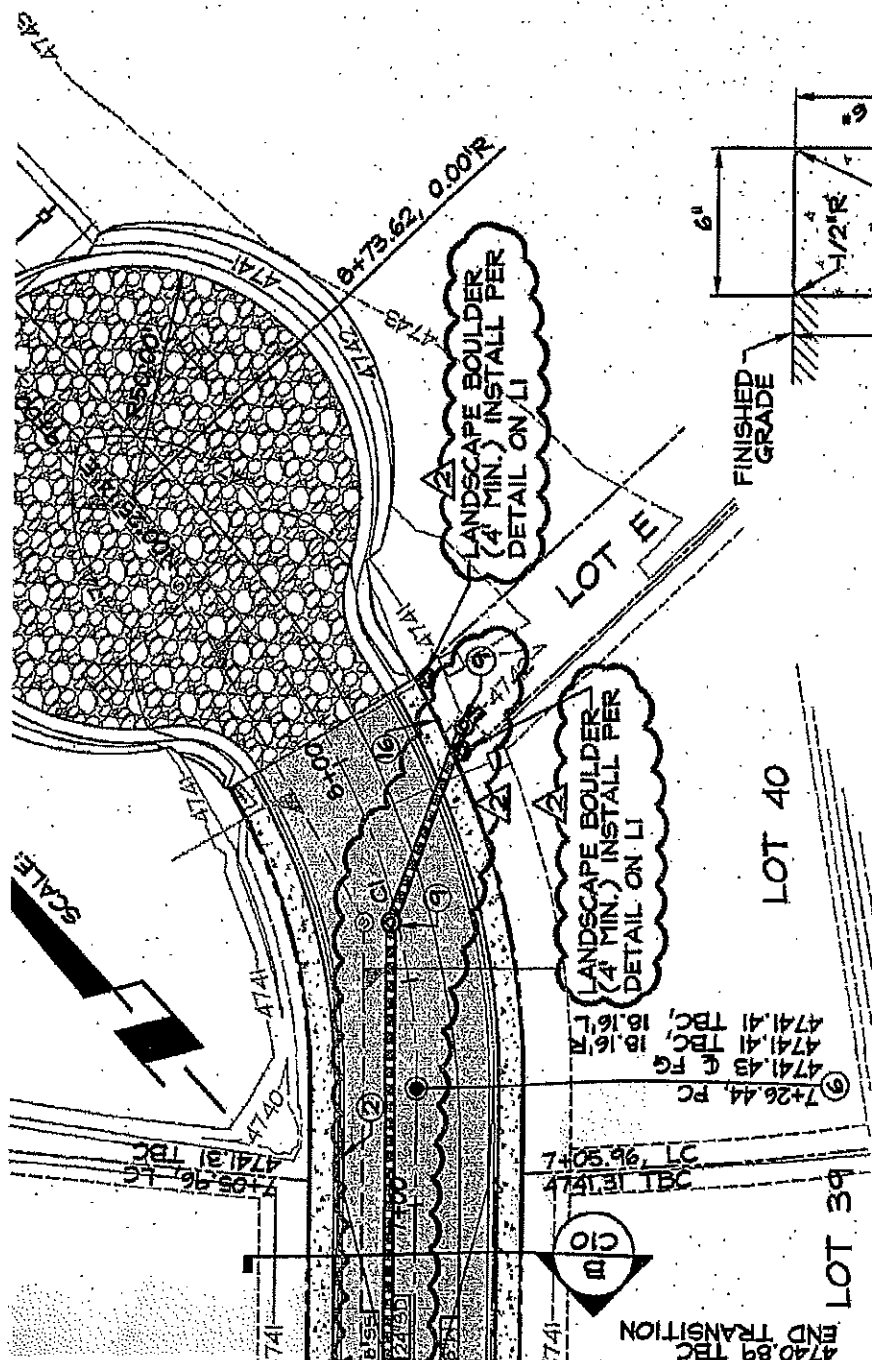
- ①—TYPE 1 P.C.C. CURB AND
- ②—TYPE 2 P.C.C. CURB AND
- ③—TYPE A CURB RAMP PER
- ④—DECORATIVE STAMPED CC
- ⑤—END OF ROADWAY BARRIC
- ⑥—MONUMENT PER DETAIL D
- ⑦—TYPE 1A CURB INLET PER
- ⑧—DOUBLE CATCH BASIN PER
- ⑨—STANDARD MANHOLE PER
- ⑩—P.C.C. VALLEY GUTTER PI
- ⑪—SINGLE METER PIT. INSTA
- ⑫—RELOCATED FIRE HYDRAN
- ⑬—SEWER LATERAL PER MGA
- ⑭—3" P.C.C. VALLEY GUTTER
- ⑮—6" P.C.C. CURB PER DETA
- ⑯—REMOVABLE BOLLARD PER

NOTES:

1. PORTLAND CEMENT CONCRETE SHALL CONFORM TO THE REQUIREMENTS OF SECTION 202 OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION FOR CONCRETE EXPOSED TO FREEZE-THAW ENVIRONMENTS.
2. WEAKENED PLANE JOINTS SHALL BE CONSTRUCTED EVERY 10 FEET. THE JOINTS SHALL PENETRATE TO A DEPTH OF 2 INCHES AND BE CONSTRUCTED IN CONFORMANCE WITH SECTION 312.04.02 OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
3. EXPANSION JOINTS SHALL BE CONSTRUCTED AT LOCATIONS DESIGNATED IN SECTION 312.04.01A OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
4. TYPE 2, CLASS B AGGREGATE BASE SHALL CONFORM TO SECTION 202 OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, AND SHALL BE MECHANICALLY COMPACTED IN CONFORMANCE WITH SECTION 202.04.01A OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.

23/NOV 85 11:11

DETECTABLE



3/4" MIN. COMPACTED
SUBGRADE

IS B. AND BE COMPACTED IN
STANDARD SPECIFICATIONS FOR

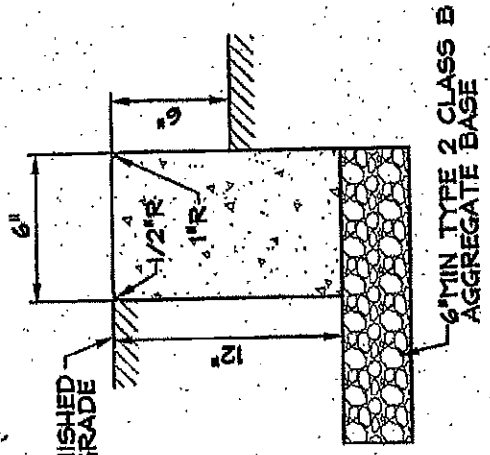
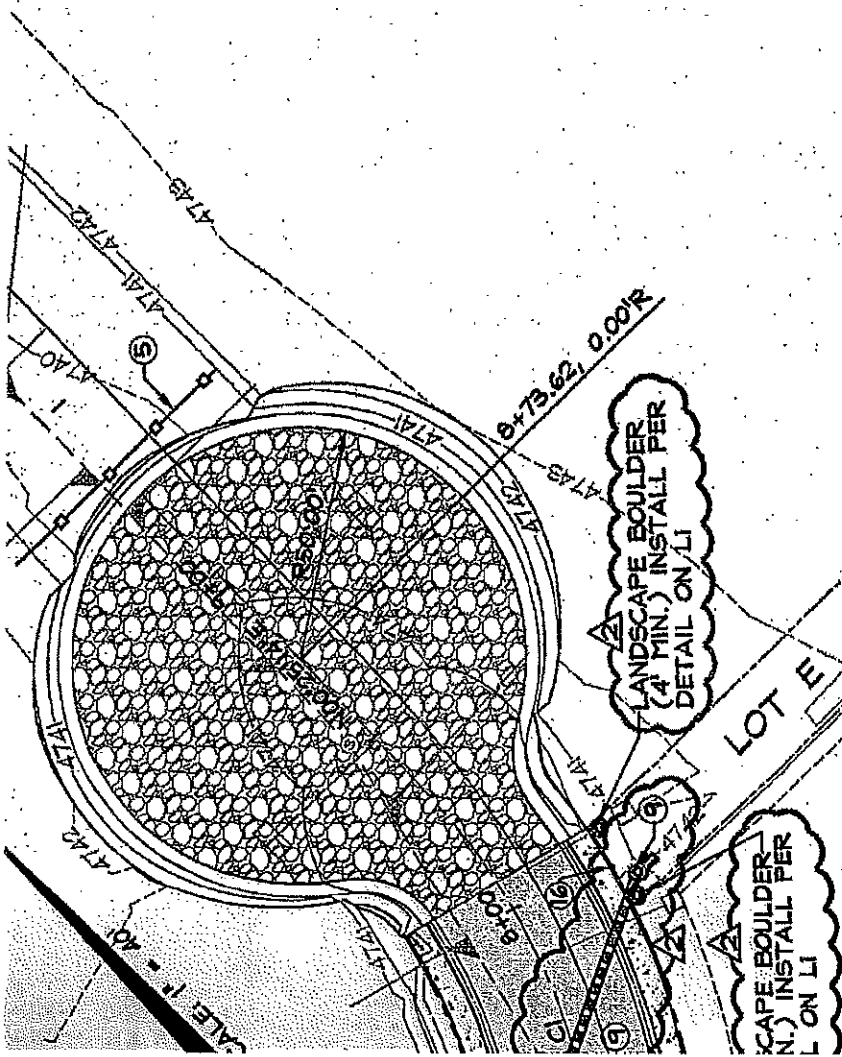
CURVE TABLE		
NUMBER	DELTA	RADIUS
C1	43°03'15"	150.00'
		LENGTH
		112.72'

NOTES:

1. STORM DRAIN PIPE LENGTHS ARE FROM CENTER OF STRUCTURE TO CENTER OF STRUCTURE.
2. EXISTING UTILITIES ARE SHOWN AS APPROXIMATE AND CONTRACTOR SHALL POTHOLE AND VERIFIED ACTUAL LOCATION PRIOR TO CONSTRUCTION. REPORT ANY DISCREPANCIES AND CONFLICTS TO ENGINEER FOR RESOLUTION.
3. EXISTING AND PROPOSED UTILITIES SHALL BE ADJUSTED TO FINAL GRADE.
4. POUR NEW PCC COLLAR FOR NEW UTILITY LIDS, COVERS, AND EXISTING UTILITIES THAT HAVE BEEN ADJUSTED IN ACCORDANCE WITH CORRESPONDING CONSTRUCTION DETAIL.

CONSTRUCTION NOTES

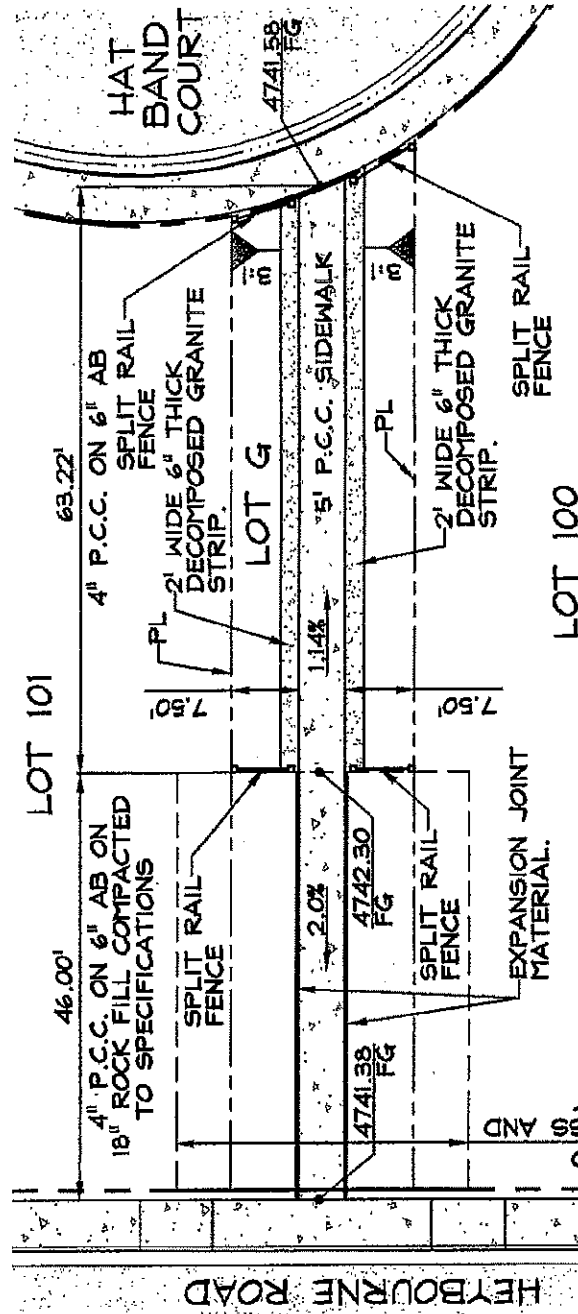
- ① TYPE 1 P.C.C. CURB AND GUTTER PER DETAIL DC A12 ON
- ② TYPE 2 P.C.C. CURB AND GUTTER PER DETAIL 1 ON C10.
- ③ TYPE A CURB RAMP PER NDOT DETAIL R-5.2.1 ON C10.
- ④ DECORATIVE STAMPED CONCRETE PER DETAIL 1 ON C9.
- ⑤ END OF ROADWAY BARRICADE PER DETAIL 3 ON C10.
- ⑥ MONUMENT PER DETAIL DC A23 ON C10.
- ⑦ TYPE 1A CURB INLET PER DETAIL DC D03 ON C11.
- ⑧ DOUBLE CATCH BASIN PER DETAIL 1 ON C11.
- ⑨ STANDARD MANHOLE PER MGS D DETAIL 1 ON C11.
- ⑩ P.C.C. VALLEY GUTTER PER DETAIL DC A17 ON C6.
- ⑪ SINGLE METER PIT. INSTALL PER DETAIL T.O.M. - 8.15 OF
- ⑫ RELOCATED FIRE HYDRANT PER DETAIL T.O.M. - 8.12 ON
- ⑬ SEWER LATERAL PER MGS D DETAIL D ON C11.
- ⑭ 3" P.C.C. VALLEY GUTTER PER DETAIL 2 ON THIS SHEET.
- ⑮ 6" P.C.C. CURB PER DETAIL 3 ON THIS SHEET
- ⑯ REMOVABLE BOLLARD PER DETAIL ON C13.



NOTES:

1. PORTLAND CEMENT CONCRETE SHALL CONFORM TO THE REQUIREMENTS OF SECTION 202 OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS. CONSTRUCTION FOR CONCRETE EXPOSED TO FREEZE-THAW ENVIRONMENTS.
2. WEAKENED PLANE JOINTS SHALL BE CONSTRUCTED EVERY 10 FEET. THE JOINTS SHALL PENETRATE TO A DEPTH OF 2 INCHES AND BE CONSTRUCTED IN ACCORDANCE WITH SECTION 312.09.02 OF THE STANDARD

SCALE: 1" = 10'

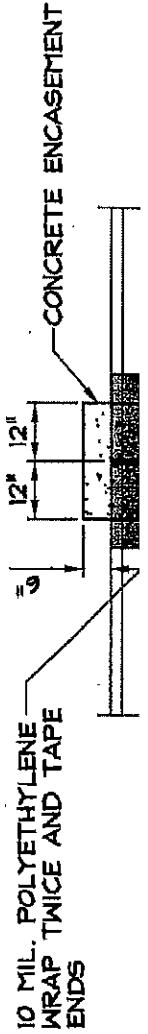


NOTES:

1. CONTRACTOR TO DAYLIGHT PATH AT THE PROPERTY LINE OF LOTS 100 AND 101.
2. CONTRACTOR TO ENSURE A MINIMUM OF A 6' CLEAR OPENING IN THE SPLIT RAIL FENCE AT SIDEWALK.

LOT G DETAIL

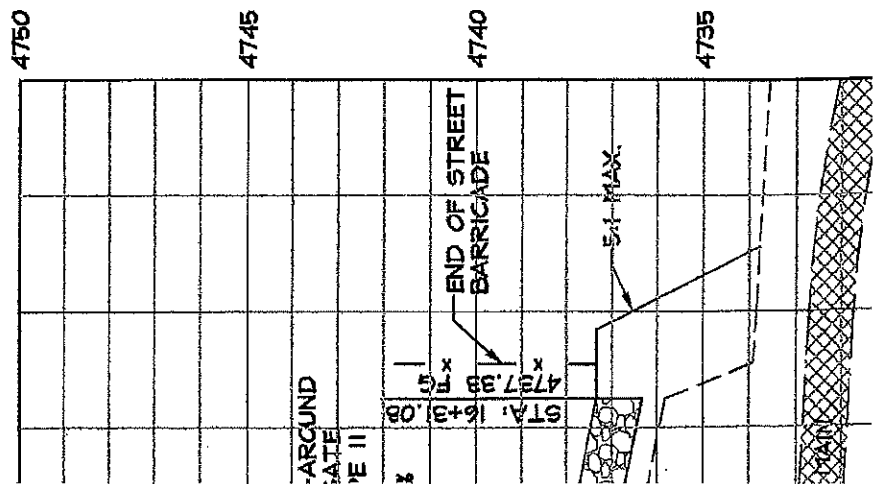
SCALE: 1" = 20'



10 MIL. POLYETHYLENE -
WRAP TWICE AND TAPE
ENDS

10-9

NO INFORMATION
IS NOTED



Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to award or deny the bid received from Colbre Grading & Paving of Nevada for the Town's Southgate reconstruction project in the amount of \$160,000, authorizing the town manager to sign the contract and allow the contract amount to increase 10% of the contract for field issues that may come up during construction phase of the project; with public comment prior to board action.
2. **Recommended Motion:** Based on board discussion; award the bid for the Town's Southgate reconstruction project to Colbre Grading & Paving of Nevada in the amount of \$160,000, authorizing the town manager to sign the contract and allow the 10% increase to the contract amount to deal with unforeseen field issues during construction phase of the project.

Funds Available: ☒ Yes ☐ N/A

3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** June 5, 2018 **Time Requested:** 15 minutes
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: 2 bids were received. One from Qualcon Construction, and one from Colbre Grading and Paving of Nevada. There could be some different assumptions on this one. Qualcon attended the pre-bid meeting and was the only one. Staff felt like night work would be the least impactful to the businesses on Southgate and Service Drive. Qualcon has the night work in the bid, which would include an asphalt plant and base materials being open at night for the construction. Colbre Paving is wanting the work hours to be from 12:00 noon to 9pm and allowing for the businesses to have access to the site during the day. This is a difference of \$42,000 in the bid. But if the board feels nighttime work is the way to do this project then we need to award the bid to Qualcon. If the board feels like the work hours for the businesses will be acceptable and making accommodations to access their business then Colbre could be awarded the bid. I will try to make contact with the businesses on Monday before the board meeting to feel out the businesses on the preference for the work hours. It's going to be 1½ of dealing with a big mess out there, but this needs to happen.

We are removing 14" of material and replacing it with fabric, new base and 4" of pavement.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
- ☐ Approved ☐ Approved with Modifications
- ☐ Denied ☐ Continued

1625 - Southgate Reconstruct

1625 - Southgate Reconstruct					Engineers Estimate			Colbre Grading & Paving of NV, Inc.			Qual Con		
ITEM NO.	CORE PROJECT	UNITS	UNIT PRICE	BID AMOUNT	UNIT PRICE	LINE ITEM	UNIT PRICE	LINE ITEM	UNIT PRICE	LINE ITEM	UNIT PRICE	LINE ITEM	
1	Mobilization	1 LS	\$ 20,000.00	\$20,000.00	\$ 1,727.97	\$1,727.97	\$ 6,500.00	\$6,500.00	\$ 6,500.00	\$6,500.00			
2	Traffic Control	1 LS	\$ 13,000.00	\$13,000.00	\$ 1,000.00	\$1,000.00	\$ 10,000.00	\$10,000.00	\$ 10,000.00	\$10,000.00			
3	Grind and remove existing asphalt and subgrade material to a depth of 16" and haul away spoils.	28843 sf	\$ 1.37	\$39,514.91	\$ 1.12	\$32,304.16	\$ 0.65	\$18,747.95	\$ 0.65	\$18,747.95			
4	Furnish, deliver, and install stabilizing fabric Mirafi 180N or equal geotextile fabric and 12" of compacted type 2 base and fine grade	28843 sf	\$ 1.54	\$44,418.22	\$ 1.60	\$46,148.80	\$ 2.50	\$72,107.50	\$ 2.50	\$72,107.50			
5	Furnish, deliver, and install 4" PG64-28NV asphalt in 2 lifts and roll compact smooth	28843 sf	\$ 2.25	\$64,896.75	\$ 2.49	\$71,819.07	\$ 3.00	\$86,529.00	\$ 3.00	\$86,529.00			
6	Reset Manholes to grade with .025' reveal	5 EA	\$ 850.00	\$4,250.00	\$ 800.00	\$4,000.00	\$ 800.00	\$4,000.00	\$ 800.00	\$4,000.00			
7	Reset Valve lids to grade with .025' reveal	6 EA	\$ 600.00	\$3,600.00	\$ 500.00	\$3,000.00	\$ 800.00	\$4,800.00	\$ 800.00	\$4,800.00			
Contractors					Engineers Estimate			Colbre Grading & Paving of NV, Inc.			Qual Con		
					\$189,679.88			\$160,000.00			\$202,684.45		
GRAND TOTAL													

Bidder Contacts 5/30/2018

Contractor

Address

Email

Colbre Grading & Paving

1528 US Hwy 395 N. Ste 245 Gardnerville, NV 89410

colbrepaving@hotmail.com

Qualcon Contractors Inc.

1645 Esmeralda Ave. Minden, NV 89423-4203

pierre@qualcongec.com

BID SCHEDULE 1625

BASE BID- SOUTHGATE RECONSTRUCT

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	EXT. TOTAL
1	Mobilization	1 LS	1727.97	1727.97
2	Traffic Control	1 LS	1,000.00	1,000.00
3	Grind and remove existing asphalt and subgrade material to a depth of 16" and haul away spoils.	28,843 sf	1.12	32,304.16
4	Furnish, deliver, and install stabilizing fabric Mirafi 180N or equal geotextile fabric and 12" of compacted type 2 base and fine grade	28,843 sf	1.60	46,148.80
5	Furnish, deliver, and install 4" PG64-28NV asphalt in 2 lifts and roll compact smooth	28,843 sf	2.49	71,819.07
6	Reset Manholes to grade	5 EA	800.00	4,000.00
7	Reset Water Valve lids and survey monument lids to grade	6 EA	500.00	3,000.00
GRAND TOTAL				160,000.00

TOTAL OF BASE BID "A" (numbers) \$ 160,000.00

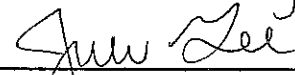
(words) one hundred sixty thousand dollars and no cents

CHECK ONE:

☐ We qualify and claim the Preferential Bidder Status as specified in NRS 338.1389 or 147, and have attached the appropriate certificate in accordance with the requirements of NRS 338.1389 or 147.

☒ We do not qualify for the Preferential Bidder Status as specified in NRS 338.1389 or 147.

Contractor: Colbre Grading + Paving of NV, Inc.

Authorized Signature: 

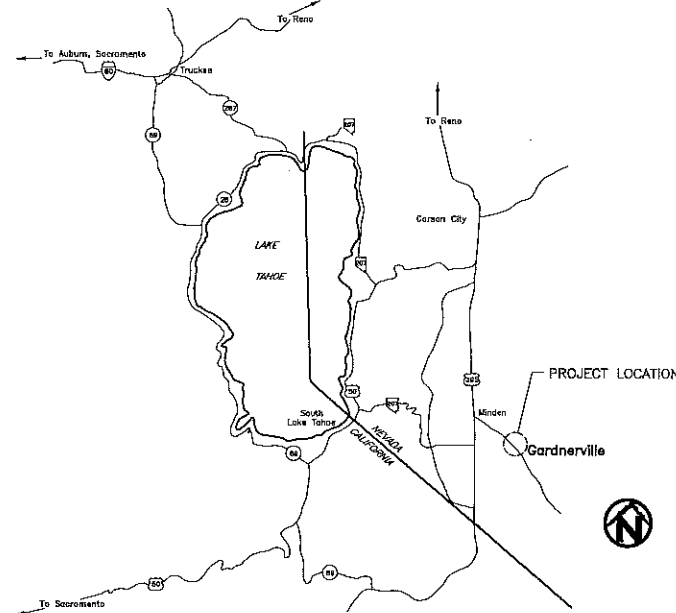
Date 1:20pm 5/30/18

TOWN OF GARDNERVILLE

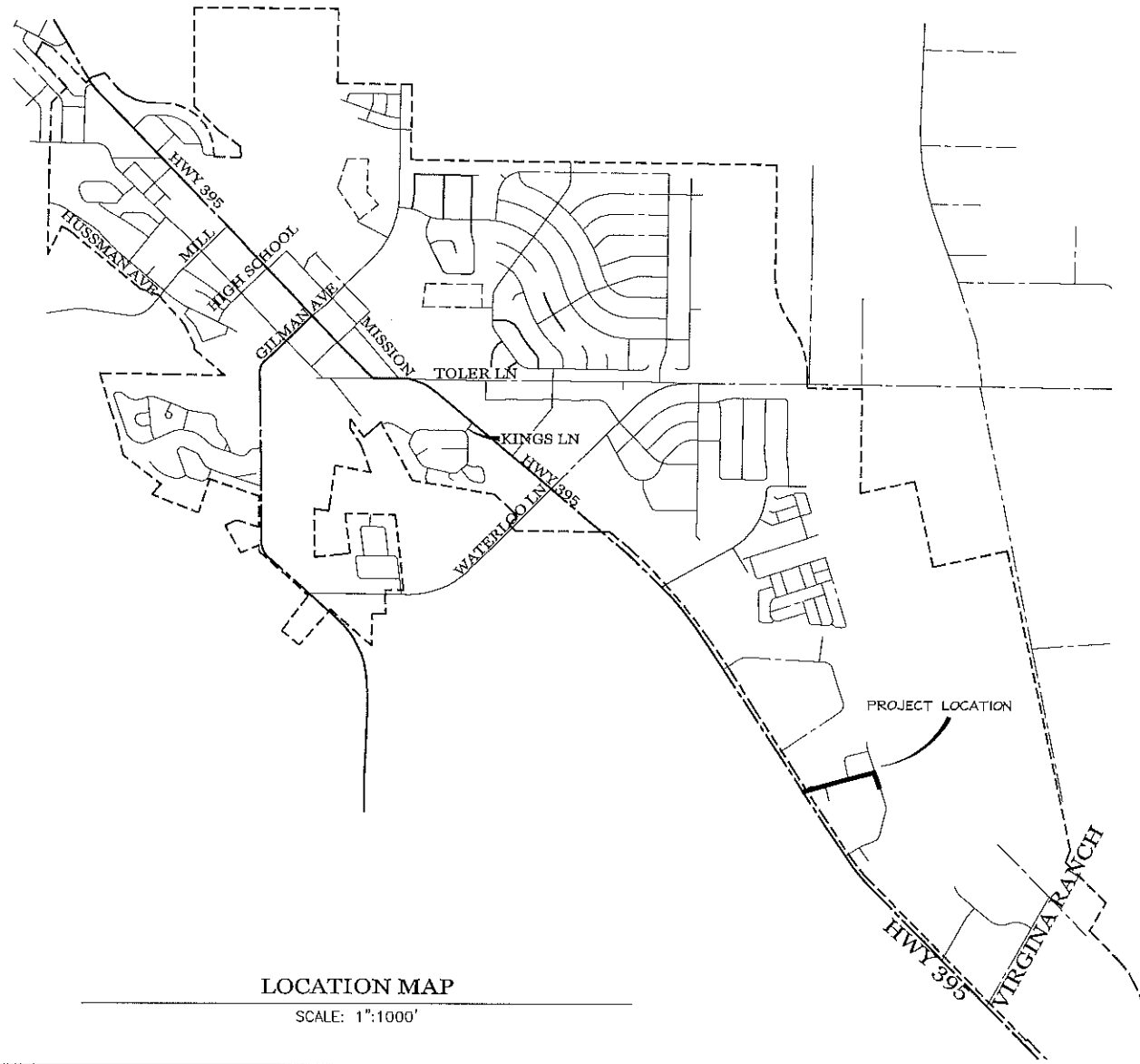
SOUTHGATE RECONSTRUCT

TOWN PROJECT No. : 1625

ALL DRAWINGS, SPECIFICATIONS AND SPECIAL TECHNICAL REQUIREMENTS ASSOCIATED WITH THE PROJECT AND IMPROVEMENTS PRESENTED HEREIN HAS BEEN ACCOMPLISHED UNDER THE SUPERVISION OF RESPONSIBLE PROFESSIONAL(S) HAVING THE APPROPRIATE REGISTRATION TO SERVE IN THIS CAPACITY BASED ON THE SCOPE OF THIS SPECIFIC PROJECT, AND IN ACCORDANCE WITH THE STATUTORY PROVISIONS OF THE NEVADA REVISED STATUTES (NRS) AND THE NEVADA ADMINISTRATIVE CODE (NAC) INCLUDING: NRS 27B, 33B, NRS 623; NAC 33B, NAC 623 AND NAC 625 CERTIFICATION SIGNIFYING COMPLIANCE WITH STATUTORY AND RELATED ADMINISTRATIVE CODE REQUIREMENTS IS HEREBY PROVIDED BY THE RESPONSIBLE PROFESSIONAL(S) IN THE FORM OF A STAMP OR SEAL PLACED ON THE PROJECT DOCUMENTS.



VICINITY MAP
NOT TO SCALE



LOCATION MAP
SCALE: 1"=1000'

QUANTITY INDEX

	Quantity
Mobilization	1 LS
Traffic Control	1 LS
Grind and remove existing asphalt and subgrade material to a depth of 16" and haul away spoils.	28843 sf
Furnish, deliver, and install stabilizing fabric Mirafi 180N or equal geotextile fabric and 12" of compacted type 2 base and fine grade	28843 sf
Furnish, deliver, and install 4" PG64-28NV asphalt in 2 lifts and roll compact smooth	28843 sf
Reset Manholes to grade with .025' reveal	5 EA
Reset Valve lids to grade with .025' reveal	6 EA

SHEET INDEX

SHT. NO.	DRAWING TITLE
G-01	COVER SHEET
G-02	GENERAL NOTES AND SPECIFICATIONS
C-01	SOUTHGATE AND SERVICE DRIVE

APPROVALS:

THOMAS A. DALLAIRE, P.E.
TOWN MANAGER/TOWN ENGINEER

DATE

SCALE: NTS

DESIGN: CAL

DRAWN: GAL

CHECKED: TAD

APPROVED: TAD

DATE: 5/13/2018



COVER SHEET

SOUTHGATE RECONSTRUCT

GARDNERVILLE, NV

(DRAWING TITLE)

(PROJECT NAME)

(LOCATION)

SHEET NO.

G-01

GRADING PLAN GENERAL NOTES

1.

ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE, OSHA REQUIREMENTS FOR EXCAVATION, THE "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION" LATEST EDITION, DOUGLAS COUNTY STANDARDS, TOWN OF GARDNERVILLE STANDARDS. VIOLATIONS SHALL RESULT IN THE STOPPAGE OF ALL WORK UNTIL THE VIOLATION IS CORRECTED.
2.

NO WORK SHALL BE STARTED WITHOUT FIRST NOTIFYING THE TOWN MANAGER, 911 SERVICES, AND ADJACENT PROPERTY OWNERS 72 HOURS PRIOR TO COMMENCING WITH THE WORK.
3.

ANY HANDOUTS PROVIDED TO THE PUBLIC WILL BE PROVIDED TO THE TOWN FOR REVIEW
4.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE ENGINEER OF ANY DISCREPANCIES IN THE IMPROVEMENT PLANS.
5.

PROTECTIVE MEASURES AND TEMPORARY DRAINAGE PROVISIONS SHALL BE USED TO PROTECT ADJOINING PROPERTIES DURING CONSTRUCTION OF IMPROVEMENTS
6.

DUST SHALL BE CONTROLLED BY THE CONTRACTOR TO THE SATISFACTION OF THE TOWN AND IN ACCORDANCE WITH THE AIR QUALITY PERMIT FROM THE NEVADA DIVISION OF ENVIRONMENTAL PROTECTION WHEN REQUIRED.

LEGEND

- FT(").....FEET
- IN(").....INCHES
- LF.....LINEAR FEET
- ROW..... RIGHT OF WAY
- S.....SURVEY MARKER
- SF..... SQUARE FOOT
- SS.....MANHOLE
- TTC..... TEMPORARY TRAFFIC CONTROL
- TYP..... TYPICALY
- WV..... Water Valve
- WORKING AREA

GENERAL SITE NOTES

1.

WORKING HOURS WILL BE BETWEEN 7PM AND 7AM TO MINIMIZE LOCAL BUSINESS DISTURBANCE UNLESS APPROVED BY THE PROJECT MANAGER OR TOWN MANAGER. FULL ACCESS WILL BE RESTORED TO LOCAL BUSINESSES AT THE END OF EACH WORKING DAY.
2.

ALL MATERIALS FURNISHED AND WORK PERFORMED SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION", TOWN OF GARDNERVILLE STANDARDS, DOUGLAS COUNTY STANDARDS AND ANY OTHER REQUIREMENTS AND STANDARDS OF LOCAL AGENCIES, UTILITY COMPANIES, INTERNATIONAL BUILDING CODES, ORDINANCES AND OTHER CODES OR REGULATIONS THAT MAY APPLY.
3.

ALL STREETS SHALL BE MAINTAINED FREE OF DUST AND MUD CAUSED BY GRADING OPERATIONS. ALL OPERATIONS SHALL COMPLY WITH THE REQUIREMENTS OF THE STORMWATER DISCHARGE PERMIT FROM THE DIVISION OF ENVIRONMENTAL PROTECTION.
4.

ALL DAMAGED CURB, GUTTER AND SIDEWALK IS TO BE REPLACED TO CODE AT CONTRACTORS EXPENSE. CONTACT GARDNERVILLE SUPERINTENDENT OF PUBLIC WORKS, GEOFFREY LACOST, 782-7134, FOR FIELD REVIEW.
5.

THE CONTRACTOR SHALL MAINTAIN A CLEAN PROJECT SITE, REMOVING CONSTRUCTION DEBRIS AT THE END OF EACH ACTIVITY DAY. THE CONTRACTOR SHALL MAINTAIN DEBRIS FREE CONSTRUCTION ROUTES, ADJACENT STREET AND STORMDRAIN SYSTEMS. A DEPOSIT MAY BE CHARGED TO THE PROJECT BY THE TOWN FOR EACH INSTANCE THE TOWNS INFRASTRUCTURE IS NOT MAINTAINED. IN THE EVENT THAT THE CONTRACTOR DOES NOT COMPLY WITH THE REQUIREMENT, THE TOWN MAY REMOVE THE DEBRIS OR REPAIR THE INFRASTRUCTURE AND CHARGE THE PROJECT FOR THE COST.
6.

NO BUILDING OR CONSTRUCTION MATERIALS OR STORAGE OF ANY KIND IS ALLOWED IN THE TOWN'S RIGHT OF WAY WITHOUT PRIOR APPROVAL.
7.

ALL WORK AREAS SHALL BE CLEAN PRIOR TO FINAL INSPECTION AND QUANTITY VERIFICATION.
8.

SURVEY MONUMENTS, WATER VALVE, AND MANHOLE S WILL BE ADJUSTED TO MATCH GRADE WITH A .025' REVEAL
9.

VEHICULAR AND PEDESTRIAN TTC PLANS WILL BE PROVIDED TO THE TOWN FOR REVIEW AND COMMENT

GENERAL CONSTRUCTION NOTES

1.

TYPE II AGGREGATE BASE PER SECTION 200.01.03 CRUSHED AGGREGATE BASE. CRUSHED AGGREGATE BASE SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF TABLES 200.01.03-I AND 200.01.03-II OR SECTION 200.01.04 RECYCLED AGGREGATE BASE. RECYCLED BASE SHALL CONFORM TO THE APPLICABLE REQUIREMENTS OF TABLES 200.01.04-I AND 200.01.04-II OF THE STANDARD SPECIFICATION FOR PUBLIC WORKS CONSTRUCTION.
2.

SUBGRADE AND BASE COURSE PREPARATION. SHALL CONFORM TO SECTION 302 - "SUBGRADE PREPARATION" - AND SECTION 308 - "AGGREGATE BASE COURSES" - OF THE STANDARD SPECIFICATION FOR PUBLIC WORKS CONSTRUCTION. SUB BASE COURSES SHALL BE COMPACTED TO 90% MAXIMUM DRY DENSITY, & BASE COURSES SHALL BE COMPACTED TO 95% MAXIMUM DRY DENSITY.

AC PAVEMENT

3.

A TACK COAT OF SS-1 OR SS-1h ASPHALT EMULSION SHALL BE APPLIED TO ALL CONTACT SURFACES OR CURBING, STRUCTURES, AND EXISTING PAVEMENT PRIOR TO PLACING NEW PAVEMENT AGAINST THEM.
4.

PLANTMIX AGGREGATE FOR PLANTMIX BITUMINOUS PAVEMENT SHALL BE PER THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION TYPE 3 PER TABLE 200.02.03 PLANTMIX AND ROADMIX AGGREGATE.
5.

ASPHALTIC CONCRETE (AC) PAVEMENT SHALL BE PLANTMIX WITH PG64-28NV OR EQUAL IN CONFORMANCE WITH STANDARD SPECIFICATION OF PUBLIC WORKS CONSTRUCTION TABLE 201.02.
6.

ALL AC PAVEMENTS SHALL COMPLY WITH THE STANDARDS SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION FOR SURFACE TOLERANCES, SECTION 320.06.01. ADDITIONALLY, THE PREPARED SURFACE PRIOR TO SEAL COAT SHALL BE SMOOTH AND UNIFORM AND FREE FROM ALL ROCK POCKETS AND LOOSE AGGREGATE.

SCALE: NTS
DESIGN: GAL
DRAWN: GAL
CHECKED: TAD
APPROVED: TAD
DATE: 05/13/2018

1407 Highway 385 N
Gardnerville, NV 89410
P: 775-782-7134
F: 775-782-7135
www.gardnerville-nv.gov

Town of Gardnerville

Nevada

Est. 1879

GENERAL NOTES AND SPECIFICATIONS

SOUTHGATE RECONSTRUCT

GARDNERVILLE, NV

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve Resolution 2018R-026 augmenting the Town of Gardnerville FY 17/18 budget; with public comment prior to board action
2. **Recommended Motion:** Approve Resolution 2018R-026 augmenting the Town of Gardnerville FY 17/18 budget.

Funds Available: ☒ Yes ☐ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** June 5, 2018 **Time Requested:** 5 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

RESOLUTION NO. 2018R-026

RESOLUTION AUGMENTING THE TOWN OF GARDNERVILLE
2017-2018 FISCAL YEAR BUDGET

WHEREAS, there is a need to revise the 2017-2018 Budget as follows:

GENERAL FUND

Revenue

State Reimbursement	\$ 57,741
Personal Property Current	54,554
Donations	<u>6,500</u>
	\$118,795

Expenditures

Capital Projects	\$ 94,795
Salaries & Wages	10,000
Repair & Replace	8,000
Small Projects	<u>6,000</u>
	\$118,795

ADOPTED THIS 5th day of June 2018.

AYES

NAYE

GARDNERVILLE TOWN BOARD
DOUGLAS COUNTY, NEVADA

By: _____
Cassandra Jones, Chairman

ATTEST: _____
Tom Dallaire, Clerk to the Board

NOW THEREFORE BE IT RESOLVED that the 2017-2018 Fiscal Year Budget Augmentation is herein approved.

ADOPTED THIS ____ day of _____, 2018 by the following vote:

AYES

COMMISSIONERS _____

NAYS

ABSENT

By: _____

Chairman

Douglas County Board of Commissioners

ATTEST:

Clerk to the Board

Douglas County Comptroller's Office

Budget Augmentation

Date of Request: 6/5/2018
 For Fiscal Year: 17/18

Requested By: Tom Dallaire
 Fund/Department: 610

					DR	CR	CR	DR
Account Name					Revenue Increase	Revenue Decrease	Expend Increase	Expend Decrease
1	State Reimbursement	610	000	337 100	57,741			
2	Capital Projects	610	926	562 000			94,795	
3	Personal Property Current	610	000	311 700	54,554			
4	Reimbursements	610	000	360 901	6,500			
5	Salaries & Wages	610	926	510 000			10,000	
6	Repair & Replace	610	923	520 084			8,000	
7	Small Projects	610	923	533 817			6,000	
8								
9								
10								
11								
12								
13								
14								
Totals					118,795	-	118,795	-
Net Change					118,795		118,795	

Purpose: 1- Grant from State Lands for Martin Slough Pond amenities
2 - Reimburse capital projects for pond amenities - Goes towards Street Rehab
3- Tax not budgeted 7- Repair of equipment
4 - Accident reimbursements 8 - Irrigation to Hellwinkel barn
6- Extra person in parks/public works for couple months

Department Head or Comptroller Signature: _____

Comptroller's Office Use Only

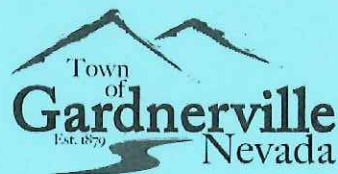
Approved By: _____

Date: _____

Journal # _____

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for May 2018.

2. **Recommended Motion:** N/A
Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** June 5, 2018 **Time Requested:** 5 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for May 2018.

2. **Recommended Motion:** No action required.
Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** June 5, 2018 **Time Requested:** 5 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached report.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



Cassandra Jones , Chair
Linda Slater, Vice Chair
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

Town Manager Monthly Report - June 2018 Board Meeting

- A. Gardnerville Station (former Eagle Gas):** Met with Pete and Alex on the different lighting system for the outside. Reviewed some different flooring products as the flood guys are concerned for the floor and the number of cracks in the slab already and new joints for all the saw cuts for the utility trenches. The contractor has been onsite for 3 weeks now and the underground will be buried next week. The demo phase is almost complete. We have processed payment #1 for Simerson and the work continues. Met with Mike on the history of the gas station. Some surprising elements came up there from his research. See attached.
- B. 395 Crosswalks:** Lumos revised the legals for the NDOT redlines and we have resubmitted the plans for the review of NDOT Right-of-Way. I will be working on the bid package for this project to submit for NDOT review, this next month.
- C. Kingslane Sidewalk Project:** I had a meeting with the HOA at Kingslane. They understand the funding issues and are not able to help out on the entrance. They have a number of concerns they are trying to resolve as well. They want to fence the area from Bishop Circle and Waterloo Center. They are having an increasing number of vandalisms in their development. They requested the ditch be cleaned out. They also met with the county and I about a probable 2nd entrance from Meadow, but Scot Morgan brought up going through the water company parcel to Douglas directly. That would actually allow the water company parcel to be further developed. They like that idea and are going to continue to see about getting that access from the water company. I met with Mike Rippee, the new watermaster, and that is the responsibility of the downstream user. This section does have storm water drainage in it and wanted to get a feel from the board to have staff clean this ditch out. Lumos is still working on separating the projects. Still no additional funding from NDOT.
- D. Toiyabe Storm Drain Project & Maintenance Yard Plans:** - V&C is wrapping up the punch list. There is a Smart sponge insert they need to install in the basin. There needs to be a mastic applied to the control joint in the CMU block wall construction joints to fill in the area so the stucco does not peel off. The rest of the project is complete and we need as-built plans that they were supposed to be keeping for the project.
- E. Heritage Park and Ezell Right-of-way:** nothing new on this.
- F. Concrete Project to V&C:** things are moving along on this project and the ramps are looking good. They did the Southgate ramps last week. They are working on Industrial now. They added the sidewalk from the return to the driveway of the northerly road. They continue to work in that area and on Stodick Parkway at the edge of the pedestrian path.
- G. 395 Sidewalk @ the French:** Renee wants to know where we stand on this project. I know we diverted some funds for it during the NDOT maintenance when we thought we were able to get the sidewalk work done but that fell through. Is this something I should bring back to the board to discuss further, or wait until next year when we can re-prioritize our projects.
- H. Plan for Prosperity Update:** Discussed the project with Bruce in much more detail; coordinated GIS and created the agenda and committee packet for the upcoming CAC/TAC and public workshop. See attached info. We will hold the final one on ones with the school district, county manager, and meetings with the TAC and CAC, provide a workshop on Wednesday June 6th at 6:00 pm at the CVIC hall and a wrap up conversation with the combined TAC and CAC committees on what was learned at the workshop and final direction for the draft plan.



Cassandra Jones , Chair
Linda Slater, Vice Chair
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

I. Office Items:

- 1 I need to create multiple signs within the Gilman ponds area now that the trail is complete. (next version from GIS is attached to this report.
- 2 Attended Acella Training for the new permit software process.
- 3 Attended a pre app for Great Life Church behind the vet on Centerville.
- 4 Attended a Logman Conference.
- 5 Attended a conference committee meeting and worked on my tasks on the Economic Development Conference. Still working on one more moderator for the session.
- 6 Attended an agrihoods meeting to discuss that neighborhood design and elements. Determined the role of the committee and gained ground on an approved mission and goals. Planning on making a road trip in early July to look at these type of developments.
- 7 Met with Larry Werner, Jenifer Davidson, and JD Frisby on the town projects and how we plan to work together in the future on projects and what would work.
- 8 The Great Race published next year's route in the Hagerty Magazine. So we are on for June 23rd overnight stay in the Carson Valley. We have a meeting in August with Jeff about the event.
- 9 Met with Mike Rippee, the new watermaster for the East Fork of the Carson River. We discussed a number of issues and he is learning, so just trying to better coordinate our efforts. I need to meet with the Dreyer family to discuss the solution to the town ditch as well as his concerns with the ponds.
- 10 Looking to maybe submit a CDBG application for Meadow Lane and the improvements of the old senior center. We have discussed that and need to discuss it further with all parties involved. We need to do something with Meadow Lane.
- 11 Looked over the Chase Bank construction plans and commented on the proposed trash enclosure.
- 12 Talked with ~~Mr~~ Driscoll at the museum for their plans for the museum. They are trying to raise funds for the agriculture exhibit.

Martin Slough Signs.

Do you see anything else you want added to the sign?

Do you have any other rules that need to be added to the sign?

Are you ok with referencing the rules online with code sections and just placing the "No" signs.

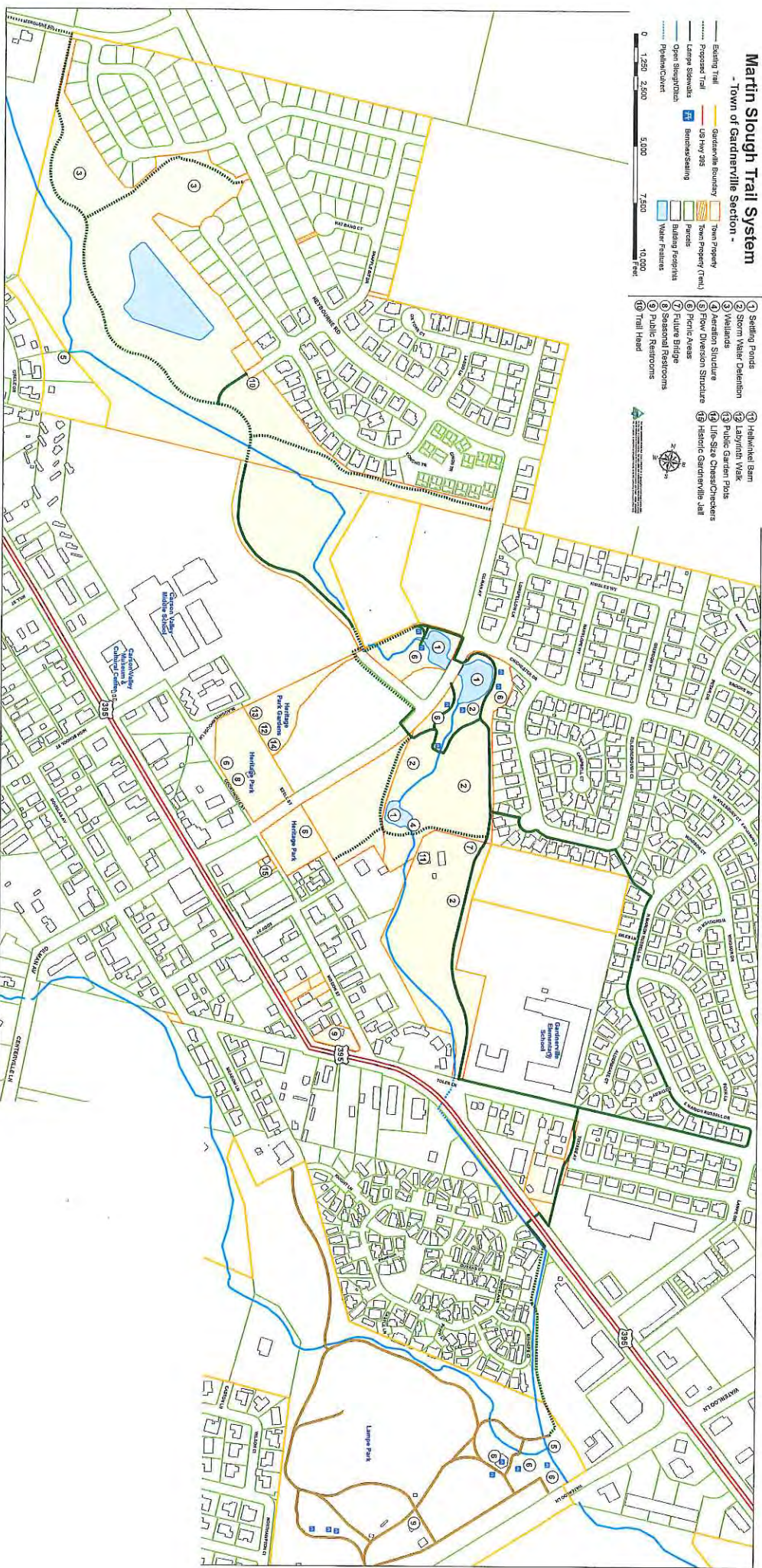
Should we add more descriptions to the key elements on the map?

Martin Slough Trail System

- Town of Gardnerville Section -



- ① Sealing Facility
- ② Storm Water Detention
- ③ Wetlands
- ④ Wetland Structure
- ⑤ Wetland Structure
- ⑥ Wetland Structure
- ⑦ Public Areas
- ⑧ Public Bridge
- ⑨ Seasonal Restrooms
- ⑩ Public Restrooms
- ⑪ Trail Head
- ⑫ Wetland Dam
- ⑬ Levee/Vegetation
- ⑭ Public Garden Plot
- ⑮ Life Size Chess/Checkers
- ⑯ Historic Gardnerville Jail



TOWN OF GARDNERVILLE MARTIN SLOUGH PONDS.

CAUTION: DEEP POND - PLEASE:

NO SWIMMING, FLOATING, WADING, OR USE OF BOATS ON THE PONDS.

IN THE EVENT OF COLD WINTER MONTHS

KEEP OFF THE ICE

IN THE DROUGHT YEARS IF THE PONDS HAVE LOW WATER CONDITIONS OR DO NOT HAVE WATER IN THEM:

REFRAIN FROM PLAYING IN THE MUD. THE BOTTOM OF THE POND COULD BE SIMILAR TO QUICK SAND CONDITIONS IF THE GROUND WATER LEVEL IS CLOSE TO THE SURFACE.

THE PONDS WERE CREATED IN LINE OF THE "MARTIN SLOUGH" IRRIGATION DITCH. NORMALLY THE PONDS ARE WITHIN THE NATURAL GROUNDWATER LEVEL. THE WATER COMES FROM GROUNDWATER, AND IF THE INLET DITCH IS RUNNING, THEN THE WATER IS COMING FROM AND WILL EVENTUALLY RETURN TO THE CARSON RIVER. THE PONDS HELP SETTLE SUSPENDED SOLIDS TRAPPING THESE SOLIDS WITHIN THE POND. THE WATER IN THE PONDS CAN ALSO COME FROM LOCAL ROAD STORM WATER RUNOFF FROM THE TOWNS STORM WATER DRAINAGE SYSTEM AND MAY CONTAIN HARMFUL CHEMICALS ALONG WITH ROAD DEBRIS AND GRIM.

PLEASE NO CAMPFIRE, CAMPING, OR OPEN FLAMES.

DISCHARGE OF FIREARMS PROHIBITED

(DOUGLAS COUNTY CODE, TITLE 9.68.30)

- IT SHALL BE UNLAWFUL FOR ANY PERSON TO DISCHARGE ANY GUN, PISTOL, RIFLE OR OTHER FIREARM WITH THE EXCEPTION OF SHOTGUNS OR AIR RIFLES WITHIN ONE THOUSAND FIVE HUNDRED FEET OF ANY DWELLING OCCUPIED BY ANY OTHER PERSON OR PERSONS WITHIN DOUGLAS COUNTY WITHOUT THE PERMISSION OF THE OCCUPANT.
- IT SHALL BE UNLAWFUL FOR ANY PERSON TO DISCHARGE ANY SHOTGUN OR AIR RIFLE WITHIN FIVE HUNDRED FEET OF ANY DWELLING OCCUPIED BY ANY OTHER PERSON OR PERSONS WITHIN DOUGLAS COUNTY WITHOUT THE PERMISSION OF THE OCCUPANT.

NRS 574.160 - THROWING SUBSTANCE INJURIOUS TO ANIMALS IN PUBLIC PLACES UNLAWFUL. A PERSON WHO WILLFULLY THROWS, DROPS OR PLACES, OR CAUSES TO BE THROWN, DROPPED OR PLACED, UPON ANY ROAD, HIGHWAY, STREET OR PUBLIC PLACE, ANY GLASS, NAILS, PIECES OF METAL, OR OTHER SUBSTANCE WHICH MIGHT WOUND, DISABLE OR INJURE ANY ANIMAL IS GUILTY OF A MISDEMEANOR.

THE FEEDING OF ANY WILDLIFE IS PROHIBITED (CFR 36 22.2.2). PLEASE REFRAIN FROM FEEDING THE WATERFOWL. **IF YOU STILL INSIST ON FEEDING DUCKS...**

OTHER WATERFOWL ILLEGALLY, PLEASE DO NOT FEED THEM BREAD. SUBSTITUTE CHEERIOS, GRAPES CUT IN HALF, A THAWED BAG OF FROZEN PEAS OR CORN, OR KALE, ROMAINE OR OTHER LEAFY GREENS (NOT ICEBERG LETTUCE), CUT UP WATERMELON, SHREDDED CARROTS, OR TOMATOES, AND PLEASE FEED THEM IN THE WATER. IF THERE IS NO WATER, PLEASE DO NOT FEED THEM ON THE DIRT.

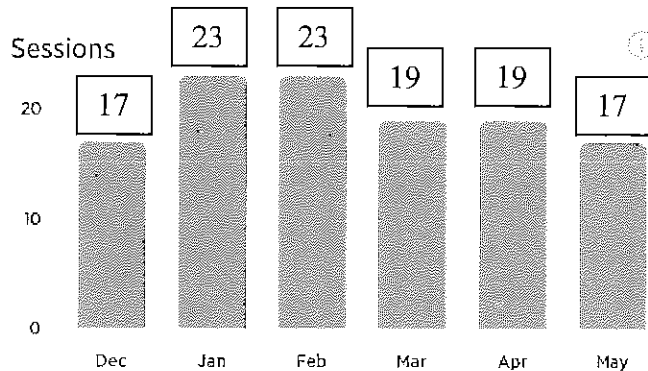
IF YOU HAVE ANY QUESTIONS OR CONCERNS OVER THESE RULES PLEASE CONTACT THE TOWN OFFICE AT (775) 782-7134.

THANK YOU - THE TOWN OF GARDNERVILLE.

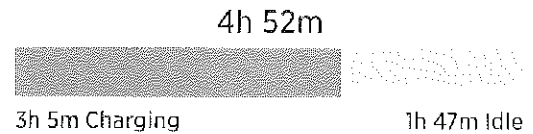
14-3-C



Cassandra Jones , Chair
Linda Slater, Vice Chair
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member



Average Session Length
Last 30 Days



Environment

Lifetime

Here's how EV charging has helped:



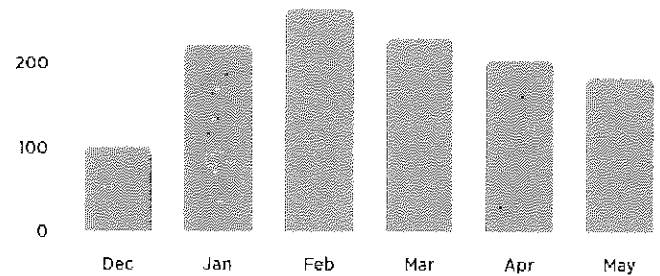
You've avoided
3,364 kg
greenhouse gas
emissions



that's like planting
115 trees
and letting them
grow for 10 years

Energy

in kWh



1000285603605133152

TOWN OF GARDNERVILLE

1429 MISSION ST PWRPD A

02-23-2018

PAGE 1 OF 1



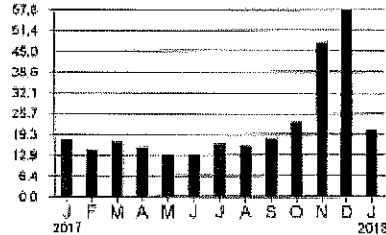
D A20 B20 M20

Service Address:
TOWN OF GARDNERVILLE
1429 MISSION ST PWRPD A
GARDNERVILLE, NV 89410

Electric Historical Usage Data

Usage History	No. Days	kWh	Avg kWh Per Day
This Month	20	602	20.8
Last Month	33	1,508	57.8
Last Year	29	521	18.0
Avg Cost Per Day This Month: \$2.86			

Avg kWh Per Day By Month



CURRENT

CHARGES: \$82.61
Account: **1000285603605133152**
Customer Number: **2856036**
Premises Number: **513315**
Billing Date: **Feb 23, 2018**

Please see your summary master bill for the due date plus all summarized information.

Electric: Small General Service

Meter Number	Service Type	Service Period From	To	Billing Days	Previous Meter Reading	Current Meter Reading	Meter Mult.	Usage
00031521788	kWh	Jan 2, 2018	Jan 31, 2018	29	38,668	39,271	1	602
Electric Consumption					602.000	kWh	x 0.07745	46.62
Temp. Green Power Financing					602.000	kWh	x 0.00100	0.60
Renewable Energy Program					602.000	kWh	x 0.00370	2.23
Energy Efficiency Charge					602.000	kWh	x 0.00154	0.93
Basic Service Charge					602.000	kWh	x 0.00039	32.00
Universal Energy Charge					602.000	kWh	x 0.00039	0.23
Total Electric Service Amount								\$82.61

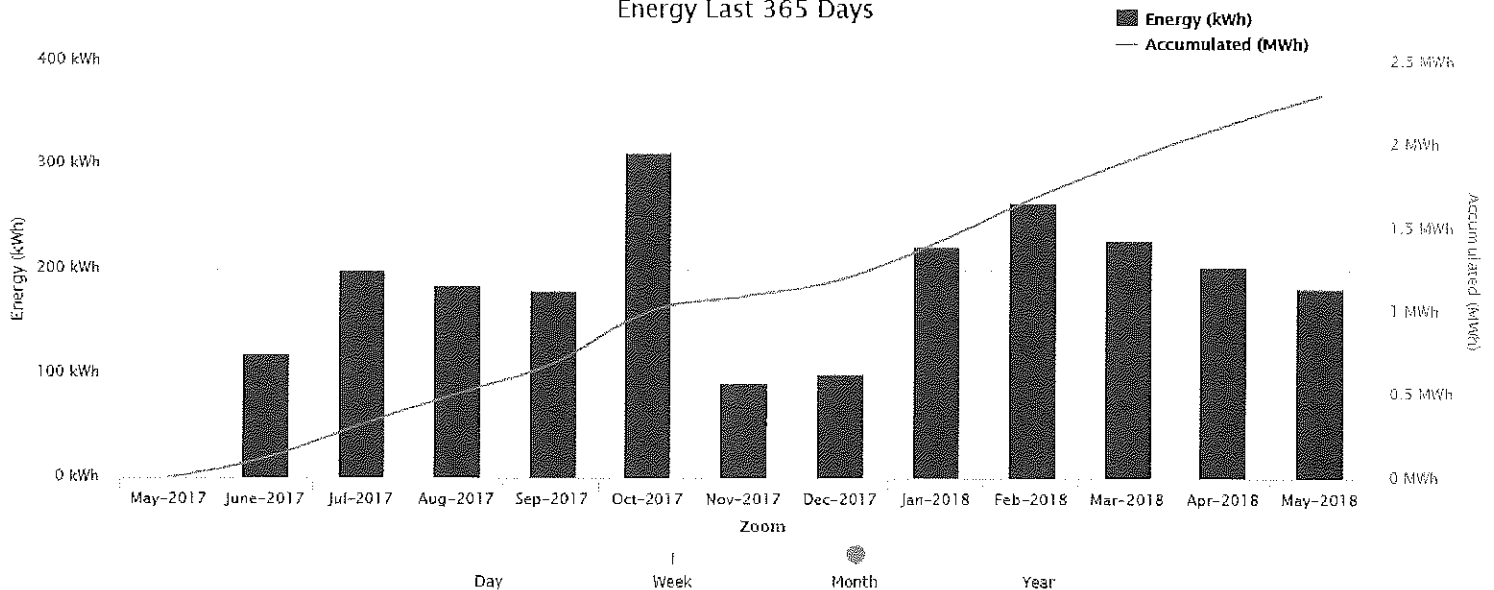
\$20.44 for the highest month of usage @ 264 kWh* 0.07745 per kWh

Analytics Chart

View Energy

By Time Period Last 365 Days Update -- Export--

Energy Last 365 Days



Oct 2017 = 312.891 kWh
Nov 2017 = 91.969 kWh
Dec 2017 = 101.088 kWh
Jan 2018 = 222.433 kWh
Feb 2018 = 264.498 kWh

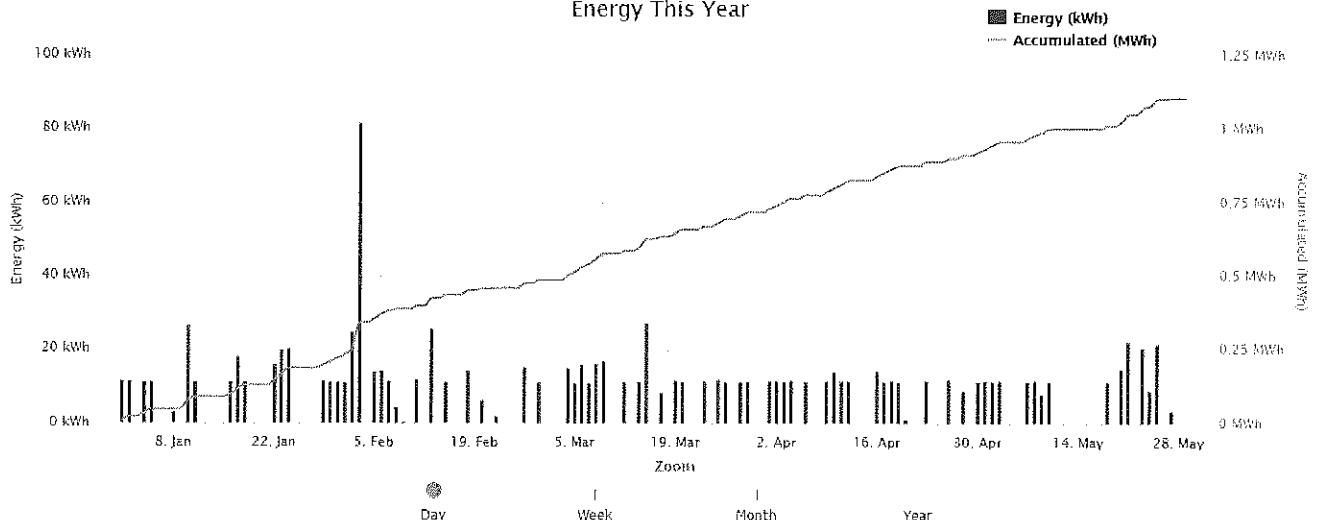
Saturday Feb 3rd was the highest use day on record at 81.815kWh

Analytics Chart

View Energy

By Time Period This Year Update -- Export--

Energy This Year



1861
1864 John & Mary Gardner Claim Patent

11/24/1877 John & Mary Gardner to Leander Jacobson & all 40 Acres 70
(Book F p 368) 2 A shaped piece

June 1895 L.S. Ezell to Henry James Main St Side Edder to Corner
RC 3/15/1895

1899 Mrs S.A. Pettigrew to James 100' strip on Mission St
RC 7/7/1899
Note: H. James & Charles Franklin Ricker purchase Haugren
Greenbrook Residence & Move it to Gardnerville TWC 8/4/99

1900 James purchases part of a lot adjoining his property opp the N.E. church
1900 9/14/1900 TWC

1900 It is likely C.F. Ricker is living in home which appears in Jackson
probably as early as 6/30/99 TWC vol 2

1905 C.F. Ricker to CC

1906 Joseph Antoine "Tony" Dettling is in Gardnerville at the Vallhalla
He had been in Alpine County

1920 Tony Dettling living at station site

12/13 / 1935 Tony Dettling & wife divorce RC

- 4/23/1937 Dave Zinola purchases Dettling residence (Station site) RC 512
- 5/12/39 Dave Zinola to move Dettling residence + build a service station
- 6/23/39 Zinola's Service Station to open 6/24/1939 RC 813
- 9/20/40 RC 1:5 Zinola's station is a Richfield + also sells Oldsmobile autos
- 3/17/44 RC 5 Al Jarvis is running Zinola's Richfield station. Zinola is with Navy
- 2/28/45 Zinola's Richfield is now Clifford Carlsons Shell
- 3/24/1946 James K. Hickey purchases Shell Station From Zinola RC 813
- 6/7/46 Jimmy's Auto Service Add RC 814-5
- 7/30/48 Jimmy Hickey's Shell Station is a desert park for
 movie "Chicken Every Sunday" RC 7/30/48
- 1949 Bud Brown leases Shell Station from Jim Hickey Gene H. Gullik
 Bud's Auto Service
- 8/7/53 Jim Hickey sells to D.C. Bath - Brown lease to continue RC 1:4
- 8/ /58 Virgil Connor leases the Shell Station
 Had been known as Larry's Shell
- 1961 New Shell Station Constructed

6/7/1989

DCo Bath & Helen Bath to CU Oil

12/1/2004

CU Oil to UR Prop Mgt

6/9/2013

Do. Co Trans. rpo for Back taxes

4/16/15

Town of Gard - Back Taxes Paid



Citizens Advisory Committee Meeting on updating the Towns Plans for Prosperity



A meeting of the **Citizen's Advisory Committee** to update the Plans for Prosperity for the Towns of Gardnerville and Minden will be held at 2:00 p.m. on Tuesday, June 5, 2018, at the Town of Minden CVIC Hall, located at 1604 Esmeralda Avenue, Minden 89423.

QUORUM NOTICE: There may be a quorum of Gardnerville Town Board or Minden Town Board members at the meeting. While a majority of the Town Board members may be present, they are prohibited by law from any official deliberations or actions unless done so under an officially noticed public hearing in accordance with Nevada Revised Statutes. As such, Board members present will not take any action or deliberate at the meeting.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

NOTICE: Items on the Agenda may be taken out of order. The Citizen's Advisory Committee may combine two or more agenda items for consideration. The Committee may at any time remove an item from the agenda or delay discussion relating to an item on the agenda. Any restrictions imposed by the Committee or its chair on public comment must be reasonable and may restrict time, place and manner of comments but may not restrict comments based on viewpoint.

Michelle Brown, Town of Minden Secretary posted copies of this notice and agenda at See Below a.m. by the third working day, 5/31/18, before the meeting at the following locations: Minden Administration Office, 1604 Esmeralda Avenue, Suite 101, Minden, NV 89423; Minden Post Office, 1640 US Hwy 395, Minden, NV 89423; Douglas County Administrative Building, 1616 8th Street, Minden, NV 89423; and CVIC Hall bulletin board, 1602 Esmeralda Ave, Minden, NV 89423. Signed: Michelle Brown; Michelle Brown, Secretary.

Paula Lochridge, Town of Gardnerville Office Assistant, posted copies of this notice and agenda at See Below a.m. by the third working day, 5/31/18, before the meeting at following locations: Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410; Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423; Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410; Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at and on the Internet at www.gardnerville-nv.gov. Signed: Paula Lochridge; Paula Lochridge, Office Assistant.

Copies of supporting material may be requested from Michelle Brown, Secretary, at 1604 Esmeralda Avenue, Minden, Nevada; by mail addressed to Ms. Brown addressed to the Minden Town Office; by phone at (775) 782-5976 or by email at mibrown@douglasnv.us. Copies of supporting material are available to the public at the Town Office, on the Town's website, www.townofminden.com, and at the meeting on the date and place listed above.

2:00 P.M. CALL THE MEETING OF THE CITIZENS ADVISORY COMMITTEE TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: Discussion may be limited to three minutes per person at the discretion of the Chair. No action may be taken on a matter raised under this public comment portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

APPROVAL OF AGENDA

APPROVAL OF THE FINAL MINUTES – March 19, 2018

1. For Possible Action: Discussion of policy issues that surfaced during the critical issues discussion;

- Policy Scenarios for Muller Parkway
- Urban Service Boundaries and Growth Management
- FEMA Maps and Flooding

And other possible topics related to the update to the plan for the towns and possible action to provide feedback and advise the towns of Gardnerville and Minden (towns) on these new policies to the respective Plans for Prosperity (plans). Discussion and possible action may include adoption of a recommendation or recommendations for the town boards on the identified and prioritization of the citizens advisory committee of the policy scenarios which may be addressed in the plans.

2. For Possible Action: Approve draft minutes of June 5, 2018.

PUBLIC COMMENT

ADJOURN

#1 8:30am
#2 8:43am
#3 8:38am
#4 8:30am

#1 8:24 A
#2 8:41 A
#3 8:54 A
#4 8:59 A



Citizens Advisory Committee Meeting on updating the Towns Plans for Prosperity



A meeting of the **Citizen's Advisory Committee** to update the Plans for Prosperity for the Towns of Gardnerville and Minden was held at 2:00 p.m. on Monday, March 19, 2018, at the CVIC Hall located at 1602 Esmeralda Ave, Minden.

PRESENT:

Citizen's Advisory Committee Members Present: Brain Fitzgerald, Brian Trute, Dave Brady, Bill Chernock, Heidi Saucedo (2:00 p.m. - 3:21 p.m.), Douglas Robbins, Rick Towner, Robert Pohlman, Shannon Albert, Laura Mastin, Spencer Flanders.

Minden Staff Present: Jenifer Davidson, Michelle Brown

Gardnerville Staff Present: Tom Dallaire

Chairman Robbins called the meeting to order at 2:00 p.m.

The Pledge of Allegiance was led by Mr. Robbins

APPROVAL OF AGENDA:

Fitzgerald/ Brady moved to approve the March 19, 2018 agenda. Motion carried 11/0

APPROVAL OF FINAL MINUTES from the February 15, 2018 Citizen's Advisory Committee Meeting:

Chernock/Towner moved to approve the draft minutes from the February 15th meeting. Motion carried 10/0 with Mr. Brady abstaining.

PUBLIC COMMENT: None

1. **For possible action:** Continued discussion on Critical issues related to the update of the plans for the Towns and possible action to provide feedback to and advise the Towns of Gardnerville and Minden ("Towns") on the updates to the respective Plans for Prosperity ("Plans"). Continued presentation and discussion on what has changed in the Towns since the Plans were adopted, by Tom Dallaire (Gardnerville) and Jenifer Davidson (Minden). Discussion and possible action may include adoption of a recommendation or recommendations for the Town Boards on the identification and prioritization by the Citizen's Advisory Committee of the critical issues which may be addressed in the Plans on what should be left in the Plan, what needs to change, what needs to be removed, and what is missing. **Public comment.**

Mr. Dallaire gave a presentation on Gardnerville's Plan for Prosperity with the focus being on the main Hwy 395 corridor between the boundary of Minden and Gardnerville all the way down to the hospital. Keeping in mind, some ideas that could be added regarding land use, circulation, and urban design. Some items for the committee to consider may include tree use, building heights, etc. Overall concepts from 2006 included community character, mixed-use places, pedestrian connections, traffic calming and protecting and creating economic value. The floor was opened to the committee for suggestions on what to add, take away, or change.

Members of the Committee asked for clarification of what defines a parcel inside the urban service area verses outside the urban service area. The committee discussed several opportunities for development that included the 'S' curve and how it affects the businesses around that area, parking district plan, and costs of installing flashers for pedestrian walkways.

Ms. Davidson asked the committee to think about the vitality about the layout of the area in comparison to the parking and what gets people to walk to the destinations.

Committee discussion included questions and thoughts about Urban Service Boundaries. A member of the committee added whether or not parking should be eliminated from the discussion. Thoughts of pedestrian friendly areas should be a higher priority.

Muller Parkway was a topic of conversation with discussion about the circulation/movement diagram, concerns of whether the parkway could handle truck traffic to be able to divert around the towns as well as, if the towns would take over the maintenance of the 395 corridor. The group wanted to keep in mind cost and how it could compare to the Carson City corridor. Discussion also included thoughts about what the vision of the downtown area and what the look and feel would be through the towns by having the reduction of lanes. Agreement of the downsizing would look nice, but concerns were made about the potential negative impact of traffic being diverted around the Towns instead of through them. Types of traffic control could potentially be lights at each end as well as roundabouts throughout. Concerns were brought up about an 18 wheeler having the stopping and starting as well as having to go through a round-about isn't ideal.

Business incentives were discussed and how can they be reworked where it is not the main focus of the plan. Dialogue included some concerns about restaurants that are struggling and how will they gain from the revitalization of the downtowns.

Suggestions were made about what possibilities could be for the next generation what can keep them in the area. Future demographics were discussed and who will be here in 50 years and the opportunities to attract them, as well as, some different ways to meet all the demographics to attract them. Housing varieties were discussed by bringing in certain elements that are affordable for the newer generations.

Vitality of the Towns and what the focus of the 395 design needs to be created to make a buzz about the walkability, street front cafes with outdoor seating to create a more attractive downtown along the corridor. Having culture and arts elements have an opportunity to be defined and how that it can fit in with the vision. Housing downtown successful, bring what will drive people to the downtown area to visit day/long term use and making it more of a destination area. Installing of underground powerline wires were suggested to help from obstructing views.

Suggested ideas from the Committee that could potentially be added to the Plans include:

Basque Center/District

Trials and open space plan: safe, walkable, drainage, Bike Share Programs,

Restaurants with outdoor dining

395/Muller parkway

Community orientated people: youth programs, older programs, sports, community center

College/Continuing education

Growth or maturing of a community

Conservation Land

Historical preservation

Public Comment: none

APPROVAL OF DRAFT MINUTES from this Citizen's Advisory Committee Meeting (March 19, 2018)

Towner/ Trute moved to approve the draft minutes from the March 19th meeting. Motion carried 9/0

PUBLIC COMMENT: None

ADJOURNMENT: Mr. Robbins moved to adjourn at 4:32 p.m.

Citizen's Advisory Committee Meeting March 19th, 2018

NOTES ON WHITE BOARD.

- Urban Service Boundaries
 - (Future Town Boundaries)
- Community Character
 - Still Relevant?
- Heritage Park Plan
- Q1 Funded land purchase in floodway
 - (Hellwinkle Pedestrian Trail)
- Walmart Changes Things
- Expand 6 Areas of focus
 - Ranch at Gardnerville
 - Chichester?
 - Walmart?
 - Other Areas (expand Boundaries)
- Common Design Guidelines for both Towns
- Update Objectives? Focus is Hwy 395
 - Land Use
 - Circulation
- Muller Parkway Looks Like?
- Town Owned Pieces—Fronton
- Circulation/ Safe Pedestrian Movement → *Central location to serve both
 - Parking? (too much in Minden?)
 - Fix DC Parking Code (code consistent with district strategy) Balance Vitality
 - Evening vs. Day Use
- Open Space Corridor
- Building Height?

What's Needed?

- Bypass-Muller Parkway with trucks (roundabout and what is ideal for trucks)
- Circulations and Traffic Movement
- Hwy 395 Design
 - Appealing Aesthetics → walkable attractive Valley Vision
 - Business Incentives/Revitalization Plan
 - Revolving loan funds or other
- Next Generation Plan
 - Housing /Living
- Cultural/ Arts Elements

- Housing Variety Neighborhood Looks Like
- Additional Land Use (Service Industrial)
- 2050 Identity for Community
 - Theme
 - Districts gallery/art etc.
- Neighborhoods not Subs
- Basque Center/District
- Arts/Culture Plan
- Hwy 395/Muller Addressed
- Trails/Open Space
- Safe Pedestrian
 - Walkable
 - Bike Share
- Drainage
- Outdoor Dine
- Civic Engagement
- College/Continuing Education
- Logical Well Planned Growth
 - Maturing of Community Evolution
 - Different Growth Management Plan
- Outdoor Recreation Capitalize on Environment
- Historic Preservation



**Citizens & Technical
Advisory Committee
Meeting on updating the
Towns Plans for
Prosperity**



To: Citizens Advisory Committee.

From: Tom Dallaire.

The CAC meeting held on June 5th, will review the process and the content of the workshop planned for the following evening on June 6th, at 6:00 PM at the CVIC Hall

The attached documents were prepared by Bruce for your thoughtful consideration of the questions he asks.

Additionally Bruce provided a summary of the development of the plans for prosperity (Minden 2000, Gardnerville in 2005). Those summaries are attached for your review.

Also, we did assemble a summary sheet of the Douglas County Master plan showing each area plan for the County. This will show the adjoining and or adjacent area plans that could be affected by the growth of the towns as we discuss the future growth patterns for both towns.

The workshop will focus on the high level issues identified in the Public Workshop No. 1, Most of the issues raised could be tied to one of the three topics below, which are;

1. Policy scenarios for Muller parkway.
2. Urban Service Boundaries and Growth Management.
3. FEMA Flood Mapping

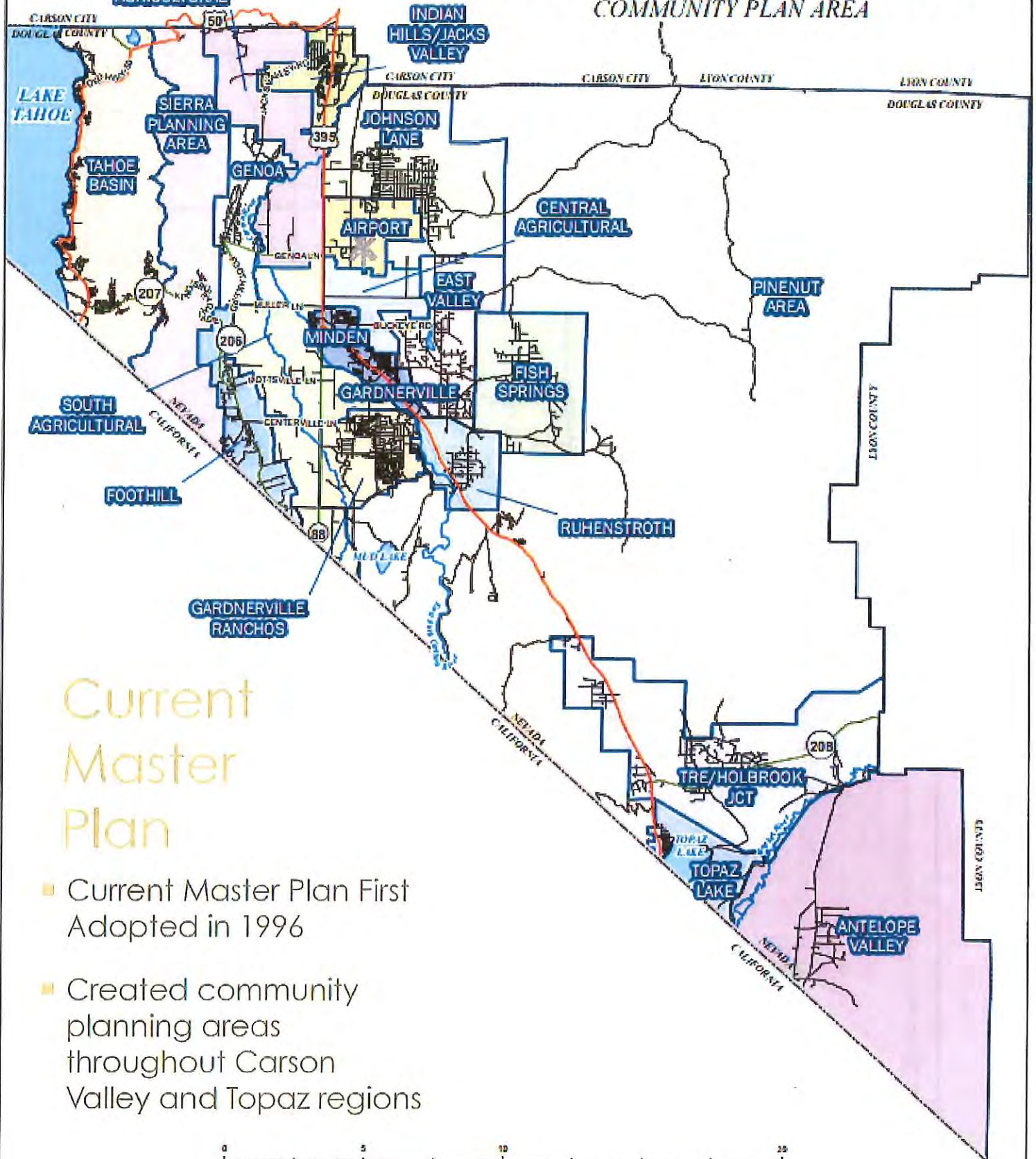
Additionally, there will be a follow up Committee meeting to be held at the East Fork Fire Protection Emergency Command Center, on Library lane. Please use the side entrance with the stairs and hand rails closest to the Douglas County Library. At this meeting, Bruce will provide an opportunity to review with the both The Citizens and Technical advisory committee's what was learned from the Public Workshop, and what the next steps will be for the process.

Once again, we thank you for your willingness to serve on these committees. Should you have any questions or concerns, please do not hesitate to contact me or JD about these items.

Tom Dallaire, P.E.
Gardnerville Town Manager

JD Frisby, P.E.
Minden Town Manager

DOUGLAS COUNTY MASTER PLAN COMMUNITY PLAN AREA



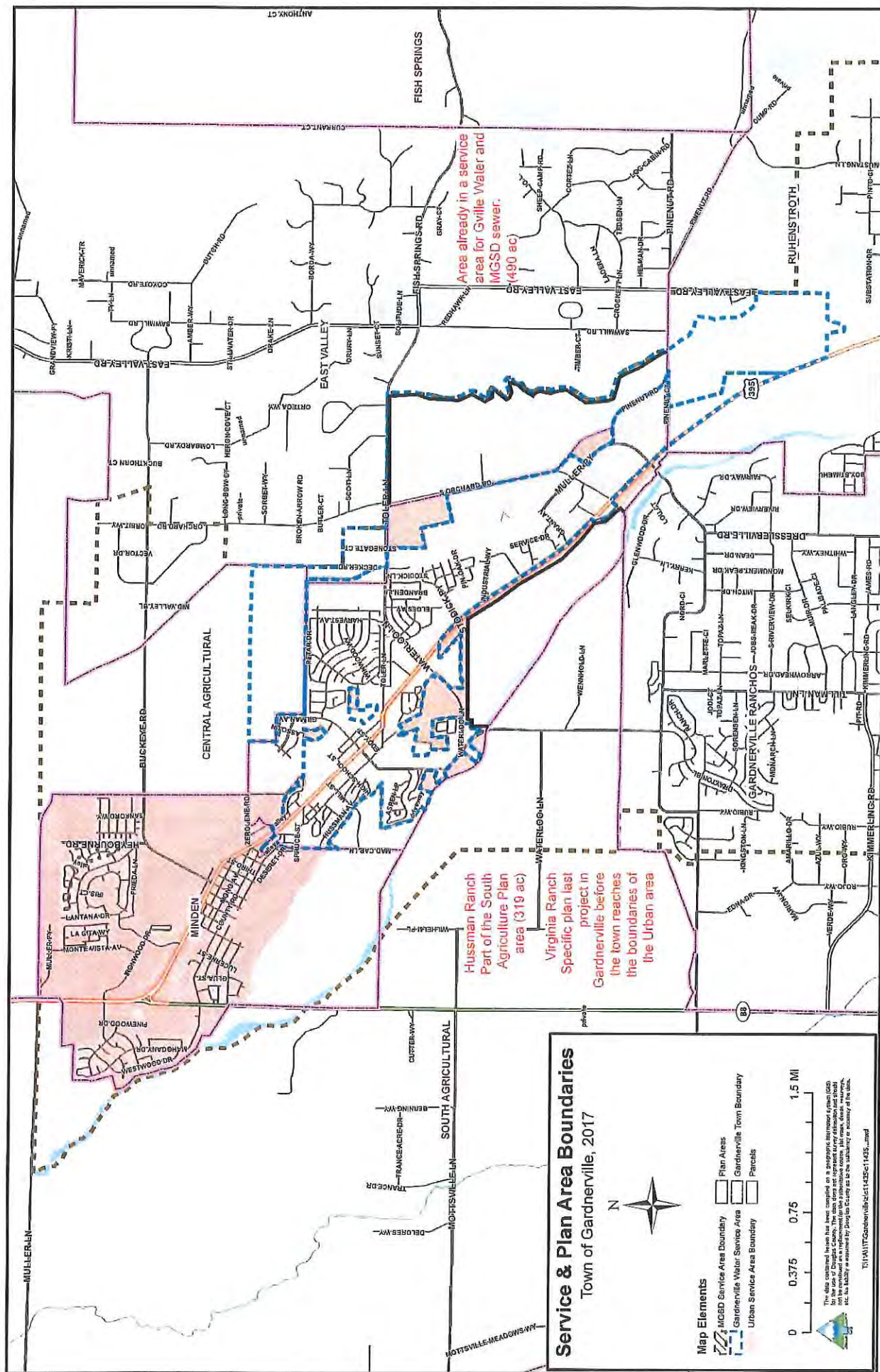
Current Master Plan

- Current Master Plan First Adopted in 1996
- Created community planning areas throughout Carson Valley and Topaz regions

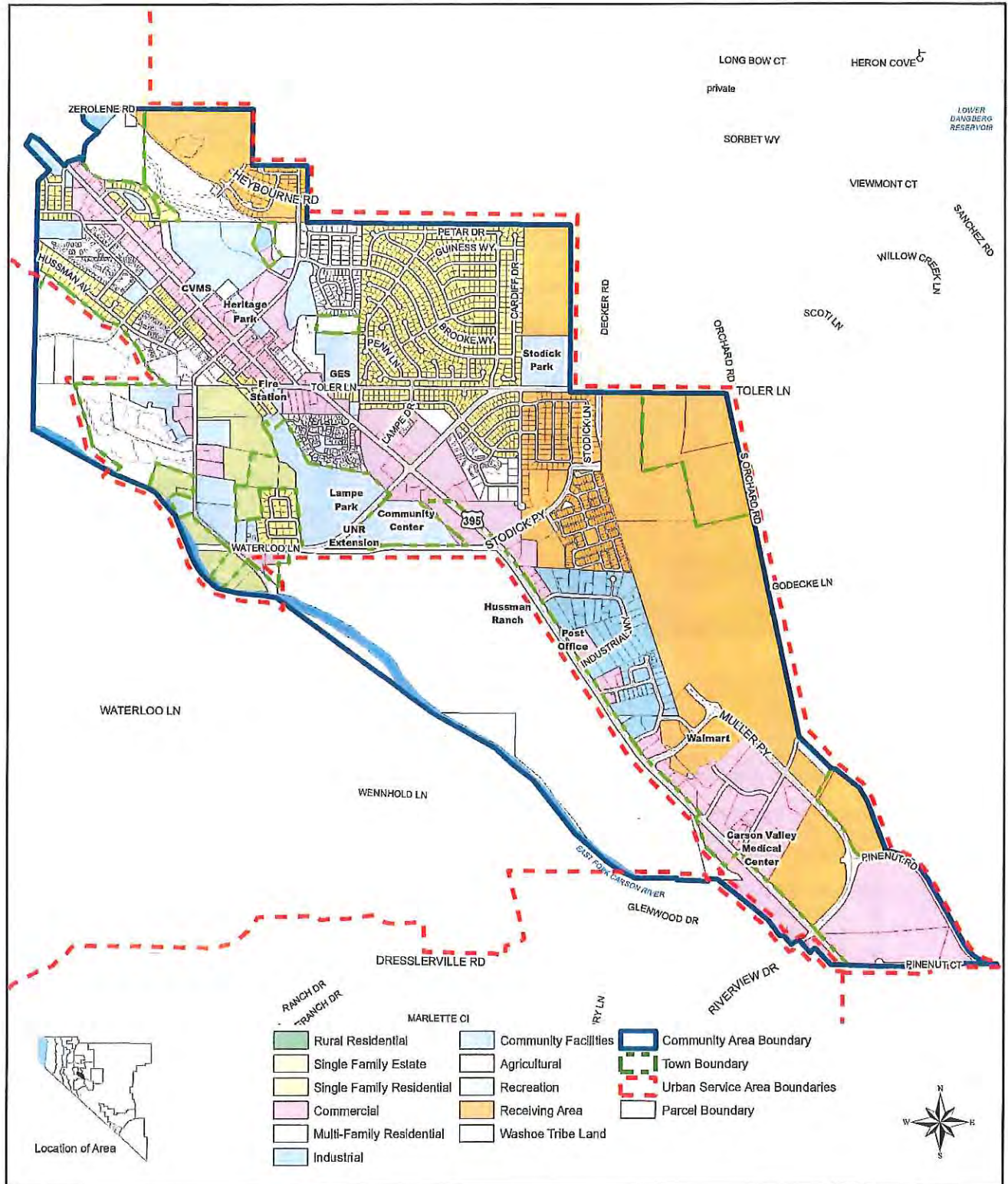
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Print Name: DOUGLAS_CommunityPlanArea_2015_8x11 - Print Date: 5/13/2016





MAP 7 GARDNERVILLE COMMUNITY PLAN FUTURE LAND USE MAP



7/25/00
Minden Plan for Prosperity

Community Image and Design Workshop

On July 25, 2000 over 25 people attended the third workshop to create a strategic framework plan for the Town of Minden. The first workshop focused on planning objectives. The second on alternative futures for land uses and economic activities. The July 25th workshop focused on community image and design.

The workshop objectives included:

- Review the assets and objectives identified in the June 6 workshop
- Identify the best existing design features in Minden
- Identify street patterns, scale and landscape
- Discuss the type of architecture desired



Workshop Summary

The workshop participants worked as planning team members to prepare image and design concept plans for Minden. Each team reviewed two land use concepts that reflected the input from the community at the June 6 workshop. The teams picked a preferred land use plan, added photographs of streets, buildings and other features they valued in the town, and identified a set of community design features to their maps.

Four of the five planning teams picked Land Use Concept #1. This plan focuses new community facility development and private investment around the traditional downtown. The following summarizes key points made by teams in their concept presentations.

Minden's most important civic streets:

- Esmeralda
- County Road
- 6th Street
- 395

The best residential, commercial and institutional buildings in Minden:

- Farmers Bank
- Old Bank of Italy
- COD façade
- Historic housing

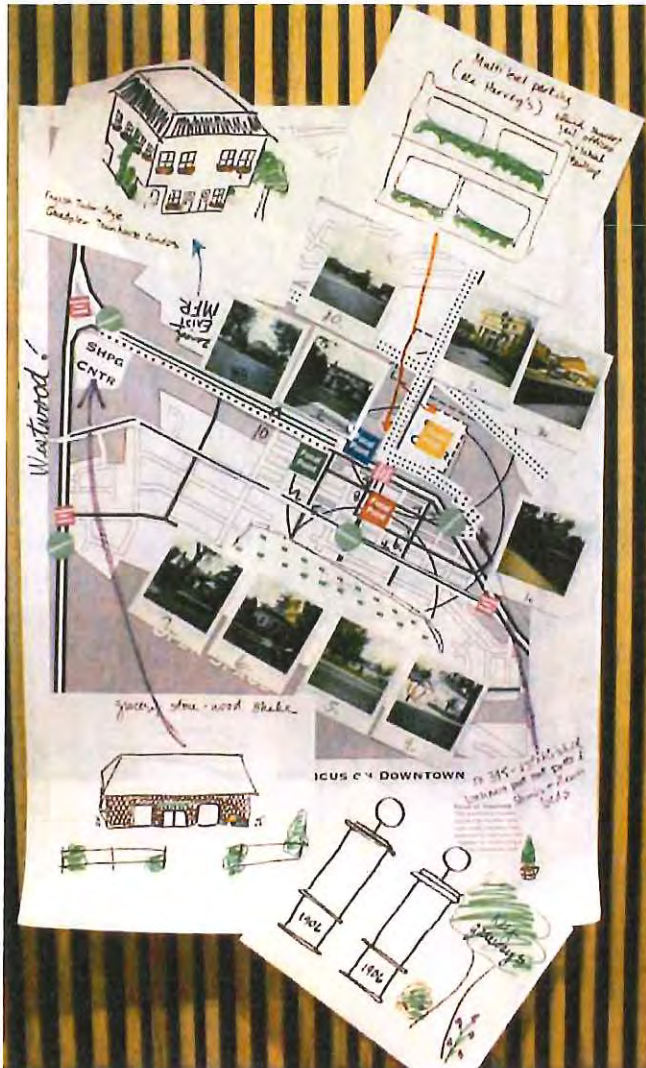
Urban design features:

- Gateways
- Streetscape identity for civic streets
- Gateway features
- Open space and trail systems

The following pages summarize the planning teams' concept plans.



TEAM 1: Land Use Concept #1-Focus on Downtown



Key Planning Features:

- Non-industrialized, non-standard look
- Walker friendly
- Historic themes



TEAM 2: Land Use Concept #2-Multi-center Community

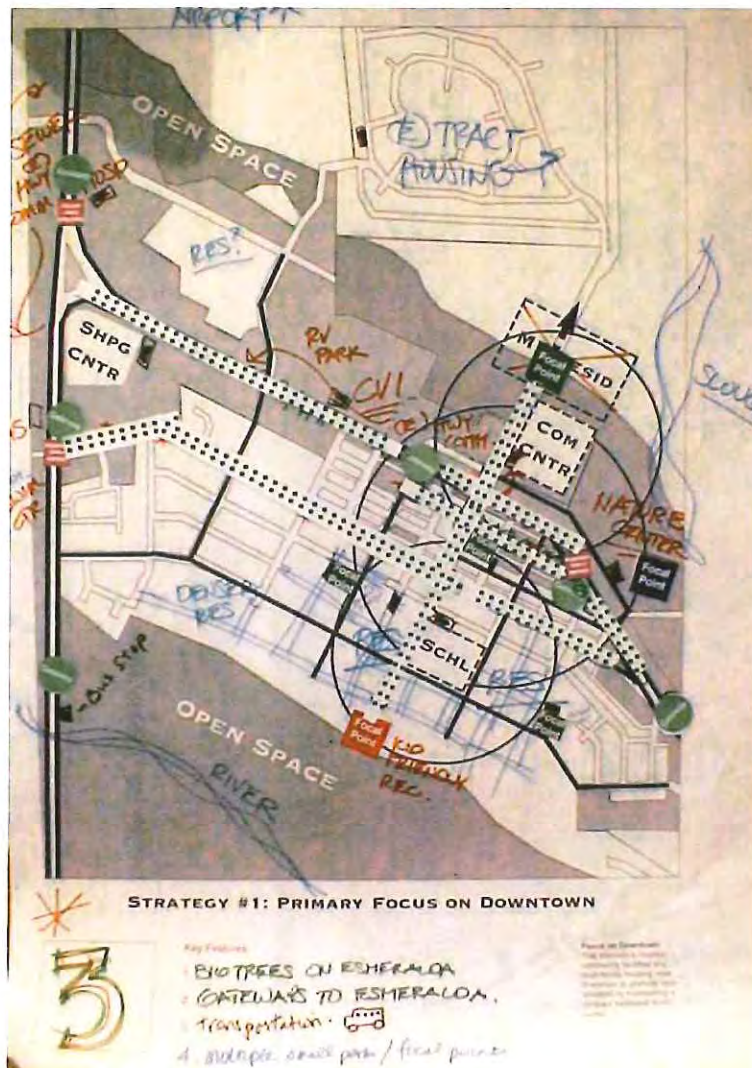


Key Planning Features:

- Building architecture and houses
- Walking areas with access and links (to the community)
- Cultural museum and community center



TEAM 3 (visiting Murphys, California Team)

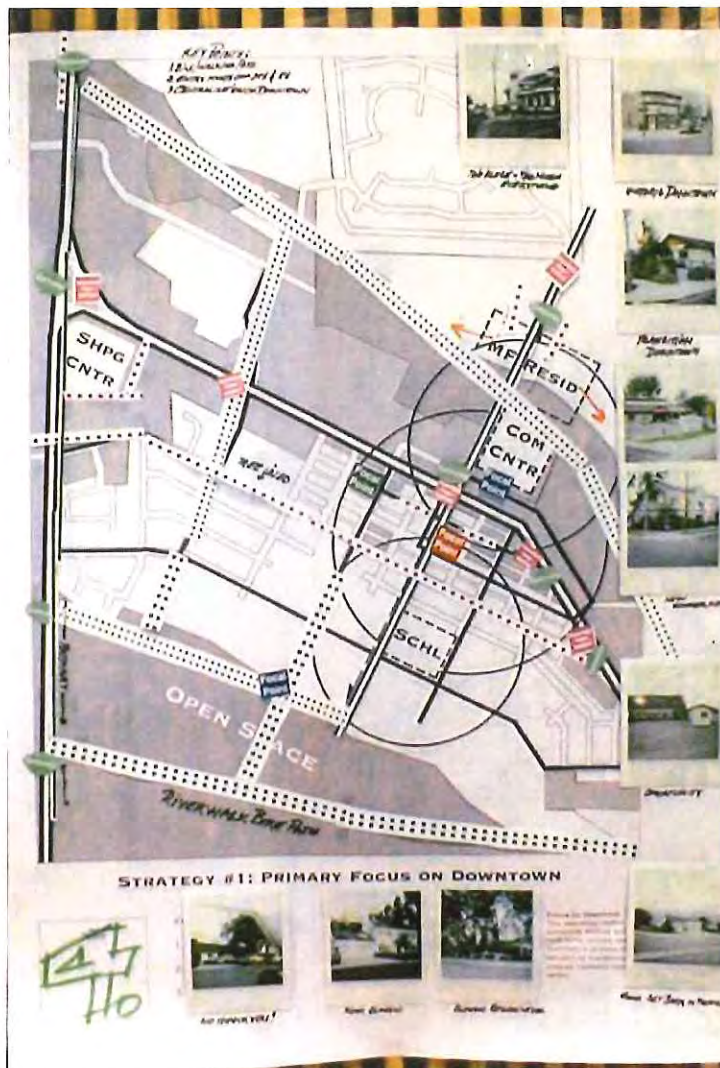


Key Planning Features:

- Big trees on Esmeralda
- Gateways to Esmeralda
- Transportation
- Multiple small paths/focal points



TEAM 4: Land Use Concept #1-Focus on Downtown



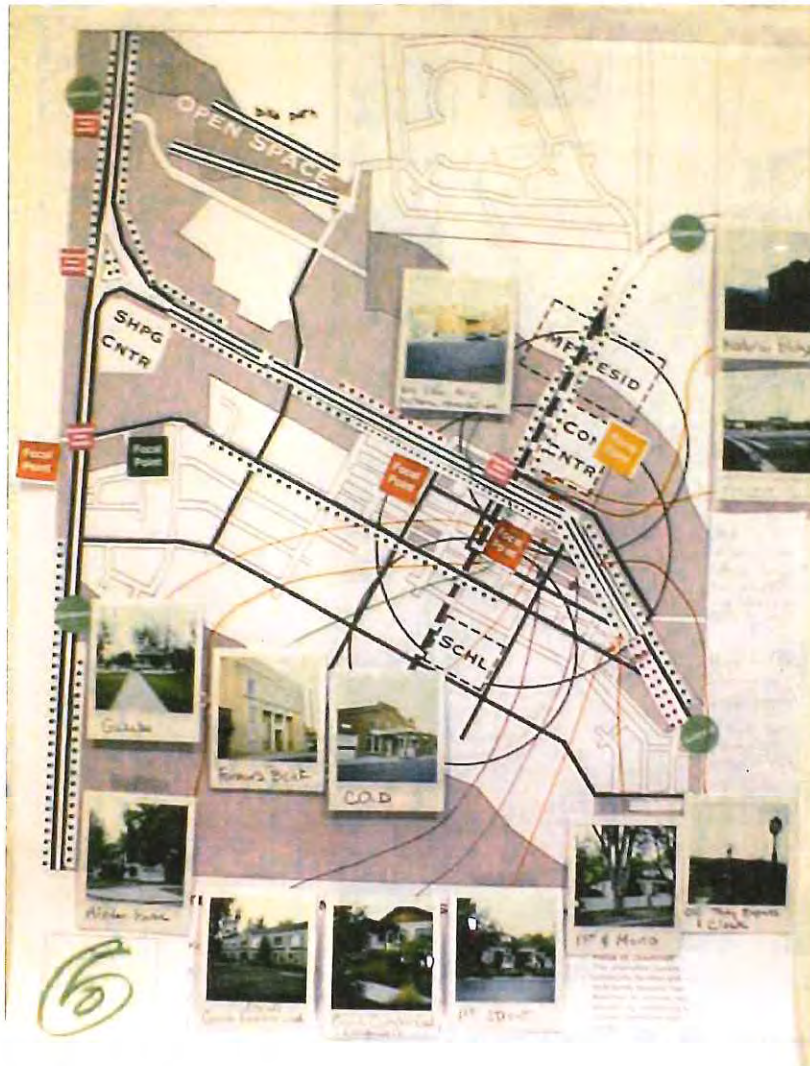
Key Planning Features:

- Bike/walking path
- Entry points off 395 and 88
- Centralization of Downtown



(no Team 5)

TEAM 6: Land Use Concept #1-Focus on Downtown

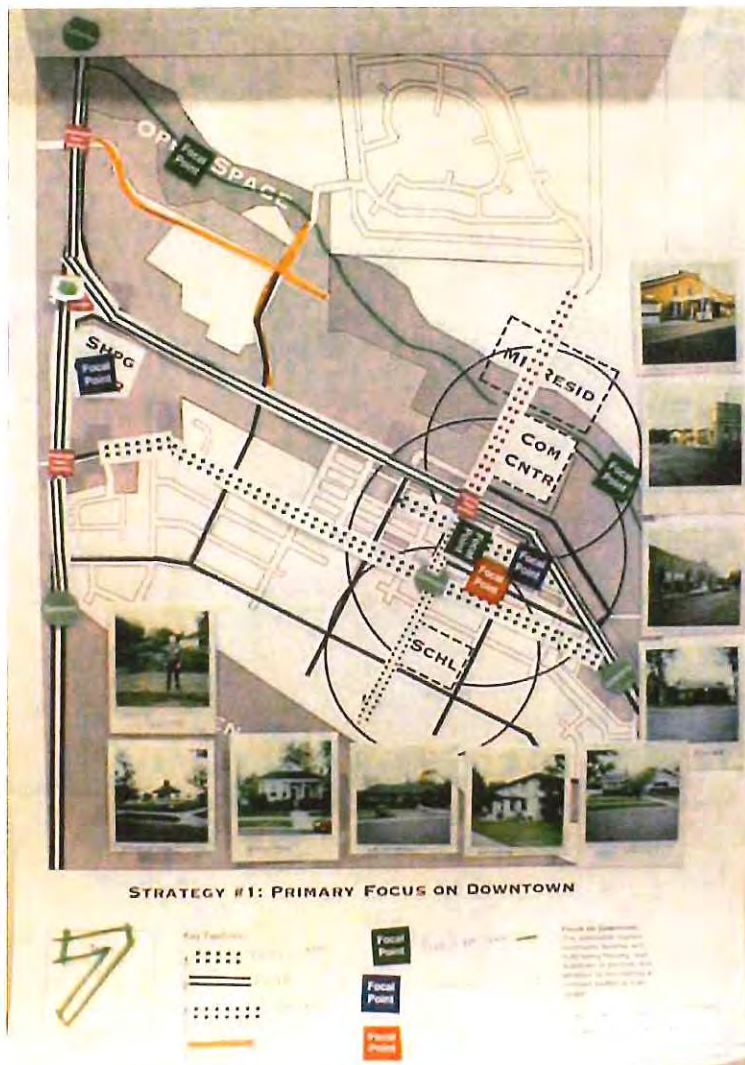


Key Planning Features:

- Two lanes on 395 with parking, sidewalks and trees
- Architectural integrity and consistent landscape
- Identify Minden's gateways



TEAM 7: Land Use Concept #1-Focus on Downtown



Key Planning Features:

- Landscaped roads and medians
- Greenbelt open space
- Historical ambiance (residential and commercial) design guidelines and standards



The map displays the following features and labels:

- Streets:** MULLER PY, IRONWOOD DR, MONTE VISTAN, WISLER DR, LANTANA DR, FRIEDA LN, HEYBOURNE RD, BUCKEYE RD, BAKER ST, MES, ZEROLENE RD, CIRCLE DR, HOUSE CT, HUSSMAN AV, JESSY CALN, MAD CAP LN, COUNTY RD, BELARRA DR, ZALDIA DR, SOLUS ST, MAHOGANY DR, OAKWOOD DR, WESTWOOD DR, LOGLEAF PL, PINEWOOD DR, and 395.
- Landmarks:** Seeman Ranch, Fire Station, Library, Post Office, Judicial Bldg, DHS, MGSD, and Mack Land & Cattle.
- Legend:**
 - Single Family Estate (Yellow)
 - Single Family Residential (Light Yellow)
 - Commercial (Pink)
 - Multi-Family Residential (White)
 - Industrial (Blue)
 - Community Facilities (Light Blue)
 - Agricultural (White)
 - Receiving Area (Orange)
 - Community Area Boundary (Thick Blue Line)
 - Town Boundary (Dashed Green Line)
 - Urban Service Area Boundaries (Dashed Red Line)
 - Parcel Boundary (Thin Black Line)
- Inset Map:** Location of Area (Shows the map's location within Virginia).
- North Arrow:** Indicated by a compass rose with N, S, E, and W.



Community Workshop #1: Opportunities and Options

On April 6, 2005, over 35 people participated in the first of three community workshops with a focus on improving the US395 frontage in Gardnerville. Participants had a chance to hear and overview of the planning process and what other communities are doing about similar issues and opportunities. Then working as teams participants identified leading objectives, opportunity sites and the types of land uses and design features they hoped to see in the future.



Team Summaries

Working as members of five planning teams, the participants confirmed many current County Master Plan policies while adding more specific land use and design details. There were three overall objectives that were reinforced by planning teams. These included:

- Historic preservation and revitalization of Old Town is a top priority.
- Walkable streetscapes should be created in all portions of the planning area.
- Traffic should be calmed and directed to make shopping in Gardnerville comfortable and safe.

Teams identified opportunities for reinvestment in all parts of the study area:

Old Town

They wanted to make sure Gardnerville's traditional Main Street area was a vibrant mixed-use commercial district with preserved historic buildings and compatible new structures, was friendly and comfortable place to walk, and has parking that supports economic objectives. Old Town should become a cultural destination that draws visitors.

The 'S' Curve

Many attendees also viewed the curve in US 395, where historic Main Street met Douglas Road, as an area that needs reinvestment. Commercial uses including retail, office, and hotels were identified as most desirable. New landscaping and architecture that resembles Gardnerville's older buildings was recommended.

Millerville/North Towne

The strip commercial area between Minden and Gardnerville was viewed as an area that should be improved as a commercial address. There should be a seamless connection to Minden with quality commercial that caters to both locals and visitors on US 395.

Commercial Quad

The intersection of US 395 and Waterloo was viewed as an important community commercial address. It should provide for contemporary retail services but designed to reflect the scale and character of Gardnerville's traditional Old Town with an emphasis on landscaping and pedestrian connections.

South-Central Gardnerville

Teams had several ideas for this area (Stodick Ranch). The mix of uses included residential, cultural/community, office and retail. Pictures on team maps revealed a place that was a pedestrian friendly neighborhood.

South Entry

The industrial and commercial frontage along the southern US 395 portion of the planning area was to be retrofitted with an overall urban design concept. This included a mix of uses including office, commercial services, and residential. Landscaping and a new address known as "South Valley Plaza" would provide a new gateway and "brand" Gardnerville as travelers enter the town from the south.

Other Issues and Ideas

There were other general comments made that applied to more than one part of the planning area. These included:

- Views—protecting views of open space and mountains
- Bike paths—making sure the regional pathway systems is incorporated into site plans
- Traffic speed—look for ways to slow traffic on US 395 to support a more comfortable pedestrian experience
- Height limit—recognize that Gardnerville does NOT have a high rise tradition
- Strip commercial and big box—there is not support for a big box store or more generic strip commercial development
- Community Center—a recreational, arts and cultural center was discussed by more than one team and shown in a variety of locations



Team 1



Planning Objectives

- Downtown historic preservation/improvements
- Improve parking/friendly storefronts/access
- Recreational facilities/multi-use

Site	Land Uses	Design Features
Gilman/395	Retail/office Parking/landscape	Brick/historic Sidewalks with trees
S Curve to Town Hall	Redesign for retail Landscape	Brick/historic Sidewalk with trees
Centerville or Waterloo	Multi-use Recreation center	



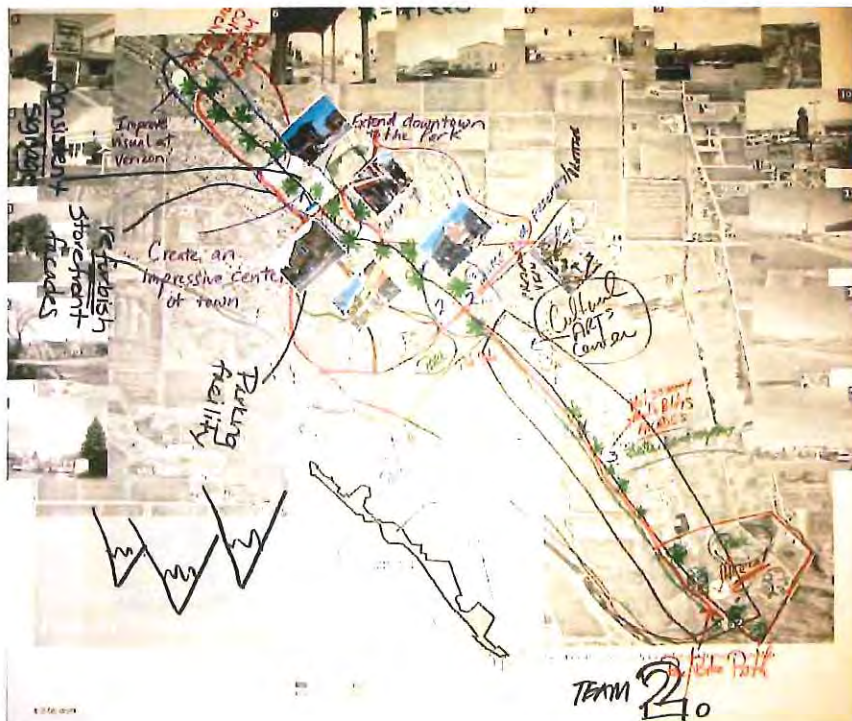
Team 2



Planning Objectives

- Maintain views—landscaping
- Pedestrian viable retail friendly corridor
- Historic preservation

Site	Land Uses	Design Features
Historic Main Street	Retail Historical Cultural	Retain consistency of existing historic architecture with landscaping (height limit)
Supermarket quad	Modern retail	Complementary design façade to historic Main Street with landscaping and height limit
South industrial corridor	Industrial Medical Recreational Cultural	Landscaping No light pollution Height limit



Team 3



Planning Objectives

- Public space
- Historic ambiance (views)
- Planned parking and traffic control
- Commercial diversity
- Environmental protection

Site	Land Uses	Design Features
Historic commercial corridor	Commercial Museums Public spaces	Historic flavor—expand north-south Streetscape with trees Preserve views
South-central Gardnerville (Stodick Ranch)	Residential mix	Some affordable housing Housing mixture Preserve views west (mountains)
Mid-town—The Curve	Commercial Office Retail Restaurant Hotel	Commercial mixed 1-2 stories Rear parking



Team 4



Planning Objectives

- Protect and preserve historic downtown character/economically vibrant
- Unique walkable community—emphasis on cultural, recreational and historic aspect
- Less congested/more parking

Site	Land Uses	Design Features
Downtown historic/recreational center	Attract visitors and locals Restaurants and drinking	Red brick Alpine "charming" Pedestrian friendly Compatibility
South Valley Plaza	Commercial/retail Housing Open land—set tone	Commercial Contemporary barn "flair" Open space—landscape important Brand statement at entry
North-towne—Millerville	Mix retail Tourism/historical	Transitional—complementary/seamless to Minden Upscale



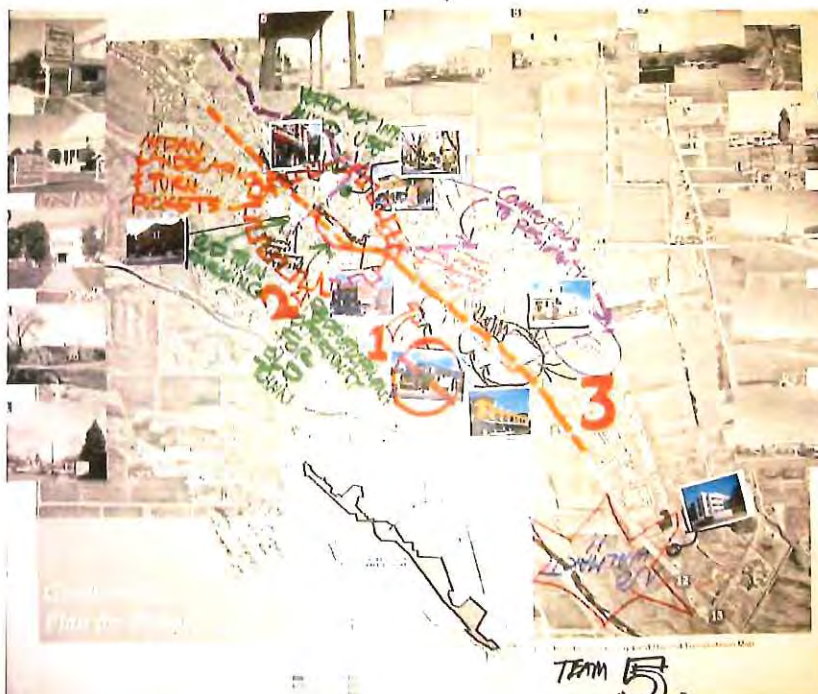
Team 5



Planning Objectives

- Traffic—bypass—reduce the amount and speed
- Parking in Old Town—parking structure—should be not be on expensive main drag lot
- Downtown—walkability, rejuvenated old buildings, no jay walking by Sharkey's, greenways, preservation, connection between residential and commercial district (must be aware of flood plane issues)

Site	Land Uses	Design Features
Logan property	Strip commercial	Western ranch style
Old Town	Gardnerville redevelopment mixed-use, general commercial, tourist commercial	Historic context Scale 2-3 stories Refurbished, embellished what we have Lot, circulation landscaping
Past Rite Aid	Townhouses/apartments Retail—on highway commercial	Residential scale Commercial strip 2-story scale



[illegible]

- Current Master Plan First Adopted in 1996
- Created community planning areas throughout Carson Valley and Topaz regions



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Print Name: DOUGLAS_CommunityPlanArea_2019_8x11 - Print Date: 6/13/2016



6-6-18

Minden and Gardnerville Plan for Prosperity

Alternative Futures Workshop

Objectives:

Provide an overview of the Plan for Prosperity purpose and process

Share highlights from Critical Issues Workshop

Explore "big moves" that will shape the Towns' future

Introduction

- The Plans for Prosperity purpose and process
- CAC, TAC, and stakeholder process
- Today's workshop agenda

Background

- Highlights from Critical Issues Workshop
- Policy issues analysis

Alternative Futures Workshop

Working in teams, use the provided game pieces and colored markers to complete the following five tasks to build your preferred future for the Towns.

Task 1: Choose an option for Muller Parkway and Main Street/US395

Task 2: Identifying gateways, community and neighborhood centers - - show where the primary town and neighborhood centers should be located and what types of activities should be found there then identify community gateways

Task 3: Create community connections - - show how centers can be linked together by streets, sidewalks, and trails

Task 4: Creating a flood adaptable community - - show how potential flood control locations can be connected as part of the planned park and trail system

Task 5: Blue sky round - - draw on the map where the towns might expand to in the long-term (2050) future and what activities might be there

Team Presentations

Summary and Next Steps

14-H-27



**Citizens & Technical
Advisory Committee
Meeting on updating the
Towns Plans for
Prosperity**



A meeting of the Citizen's & Technical Advisory Committees to update the Plans for Prosperity for the Towns of Gardnerville and Minden will be held at 9:00 a.m. on Thursday, June 7, 2018, at the East Fork Emergency Operations Center, 1694 County Road, Minden 89423. Please enter through side door on Library Lane.

QUOROM NOTICE: There may be a quorum of Gardnerville Town Board or Minden Town Board members at the meeting. While a majority of the Town Board members may be present, they are prohibited by law from any official deliberations or actions unless done so under an officially noticed public hearing in accordance with Nevada Revised Statutes. As such, Board members present will not take any action or deliberate at the meeting.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

NOTICE: Items on the Agenda may be taken out of order. The Citizen's Advisory Committee may combine two or more agenda items for consideration. The Committee may at any time remove an item from the agenda or delay discussion relating to an item on the agenda. Any restrictions imposed by the Committee or its chair on public comment must be reasonable and may restrict time, place and manner of comments but may not restrict comments based on viewpoint.

Michelle Brown, Town of Minden Secretary posted copies of this notice and agenda at See Below a.m. by the third working day, 5/31/18 before the meeting at the following locations: Minden Administration Office, 1604 Esmeralda Avenue, Suite 101, Minden, NV 89423; Minden Post Office, 1640 US Hwy 395, Minden, NV 89423; Douglas County Administrative Building, 1616 8th Street, Minden, NV 89423; and CVIC Hall bulletin board, 1602 Esmeralda Ave, Minden, NV 89423. Signed: Michelle Brown: Michelle Brown, Secretary.

Paula Lochridge, Town of Gardnerville Office Assistant, posted copies of this notice and agenda at See Below a.m. by the third working day, 5/31/18 before the meeting at following locations: Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410; Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423; Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410; Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at and on the Internet at www.gardnerville-nv.gov. Signed: Paula Lochridge: Paula Lochridge, Office Assistant.

Copies of supporting material may be requested from Michelle Brown, Secretary, at 1604 Esmeralda Avenue, Minden, Nevada; by mail addressed to Ms. Brown addressed to the Minden Town Office; by phone at (775) 782-5976 or by email at mibrown@douglasnv.us. Copies of supporting material are available to the public at the Town Office, on the Town's website, www.townofminden.com, and at the meeting on the date and place listed above.

9:00 A.M. CALL THE MEETING OF THE CITIZENS' & TECHNICAL ADVISORY COMMITTEES TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: Discussion may be limited to three minutes per person at the discretion of the Chair. No action may be taken on a matter raised under this public comment portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

APPROVAL OF AGENDA

- For Possible Action:** Continue discussion of results of the public workshop and other policy issues that surfaced during the 2nd public workshop and other possible topics related to the update to the plan for the towns and possible action to provide feedback and advise the towns of Gardnerville and Minden (towns) on these new policies to the respective Plans for Prosperity (plans). Discussion and possible action may include adoption of a recommendation or recommendations for the town boards on the identified and prioritization of the Citizens Advisory Committee of the policy scenarios which may be addressed in the plans.
- For Possible Action:** Approval of draft minutes of June 7, 2018

PUBLIC COMMENT

ADJOURN

#1 8:30am
#2 8:43am
#3 8:38am
#4 8:30am

#1 8:24A
#2 8:41A
#3 8:54A
#4 8:59A

14-H-28

Attention Town Residents and Business Owners...

You are invited to attend a

Public Workshop

to

Imagine Minden and Gardnerville in 2040



Wednesday, June 6, 2018 at 6 pm

CVIC Hall, 1602 Esmeralda Ave. in Minden

WE NEED YOUR HELP!

On June 6, 2018 the Towns of Minden and Gardnerville are hosting the second of three community workshops to update their Plans for Prosperity. The hands-on workshop will focus on the “big moves” that will shape the future of the Towns. Topics will include the future of main street districts and neighborhoods; walking, biking, and driving in Minden and Gardnerville; planning for flooding and recreation; and the potential long-term boundaries and expansion of the towns. Make sure you put the date in your calendars!

For additional information contact:

TOWN OF GARDNERVILLE

775-782-7134

OR

TOWN OF MINDEN

775-782-5976



NOTICE OF POSSIBLE QUORUM

GARDNERVILLE TOWN BOARD, MINDEN TOWN BOARD & CITIZENS' ADVISORY COMMITTEE

There may be a quorum of Gardnerville Town Board, Minden Town Board or Citizens Advisory Committee members at the following events and/or meetings. While a majority of the Town Boards and Advisory Committee members may be present, they are prohibited by law from any official deliberations or actions unless done so under an officially noticed public hearing in accordance with Nevada Revised Statutes. As such, Board and Advisory Committee members present will not hear any official agenda items, take action or deliberate at the event/meeting.

- Plan for Prosperity Public Workshop– CVIC Hall, Wednesday, June 6, 2018 @ 6:00 PM

If any members of the public need additional information, please contact the Town of Gardnerville's Administration office at (775) 782-7134.

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville, Community Foundation of Douglas County.

2. Recommended Motion: N/A

Funds Available: ☐ Yes ☒ N/A

3. Department: Administration

4. Prepared by: Tom Dallaire

5. Meeting Date: June 5, 2018 Time Requested: 10 minutes

6. Agenda: ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

7. Other Agency Review of Action: ☐ Douglas County ☒ N/A

8. Board Action:

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



1407 Main Street; US Hwy 395 N.
Gardnerville, Nevada 89410
T. 775.782.8027 | F. 775.782.7135

MSG Board of Directors Meeting

May 15, 2018 5:30 PM

EXECUTIVE DIRECTOR MONTHLY STATUS REPORT

This report provides a brief overview of operations of Main Street Gardnerville program.

MONTHLY SUMMARY

- **Financial**
 - Revolving Loan (USDA) Balance: \$ 22,886.42 (Must have a positive balance and regulated by USDA guidelines)
 - Continue to receive monthly loan payments
- **Events**
 - **Volunteer Recognition Event** great success thanks to all the BOD for hitting the streets and making personal calls we had 88 in attendance
 - **Sweep the Town** also a huge success with a last-minute donation from Home Depot for supplies and 40 volunteers, special thanks to Meredith and Deb for hitting the streets.
 - **HPG Open House** added a May Pole event this year and had about 60 attendees and made \$432.00
- **Membership**
 - Billing was sent out the week of April 23rd to our 57 members
 - Of the original 57 we have had only one back out of membership so far for this year (The Bridal Marketplace)
 - As of May 11, we have only 23 unpaid memberships (Reminder billing will go out May 28th)
 - As of May 11, we have **13** new members
- **Social Media**
 - **Twitter:** 463 to 469 followers; increase of 6 followers
 - **Facebook:** 3,061 to 3,096 followers; increase of 35 followers
 - **Instagram:** 357 to 383 followers; increase of 26 followers
 - **Alignable:** 28 to 29 followers; increase of 1 followers
- **Website**
 - Updated calendars
 - Updated Homepage
- **Constant Contact Mails**

	Open Rate	Click Rate
○ Biz Blast April 2018	34%	14%
○ Training #3	35%	5%
○ Vol Rec Invite #5	42%	16%
○ Vol Rec Invite #6	41%	8%
○ Wine Walk Sign Up #3	61%	21%
- **Press Releases**
 - Accreditation 4/26/18
- **Media Mentions**
 - **Record Courier:**
 - 4/28/16 MSG Gets National Accreditation

OLD BUSINESS

- Still need to finish annual report

NEW BUSINESS

- Please let me know who on your committee needs a 1 year and 5-year volunteer pins