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GARDNERVILLE TOWN BOARD

Meeting Agenda

Cassandra Jones, Chairwoman
Linda Slater, Vice Chairwoman
Lloyd Higuera, Board Member
Linda Slater, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, February 6, 2018

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on February 1, 2018 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations:

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:10 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:17 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:27 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:35 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Pastor Leo Kruger, Valley Christian Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Lloyd Higuera

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

- A. January 2, 2018 Regular Board meeting;
 - B. January 11, 2018 Joint Public Workshop;
- with public comment prior to Board action.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Approve Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve January 2018 claims.
4. **For Possible Action:** Accept the annual report of tortious conduct claims per NRS 41.0385.
5. **For Possible Action:** Recognize Jody Martin for his 10 years of service to the Town of Gardnerville.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion to approve Resolution 2018R-005 augmenting the Town of Gardnerville FY 17/18 budget; with public comment prior to board action. (approx. 5 minutes).
7. **For Possible Action:** Discussion to approve, approve with modifications or deny the bylaws and procedures for the function of the Citizen Advisory Committee during the Plan for Prosperity Update; with public comment prior to board action. (approx. 5 minutes).
8. **For Possible Action:** Discussion to provide direction to staff on the two NDOT projects; Kingslane, 395 sidewalk, culvert, and the ADA enhancements at the four crosswalk locations of Mill Street, High School Street, Mission Street and Kingslane; with public comment prior to board action. (approx. 15 minutes).
9. **Not for Possible Action.** Discussion on the Town Strategic Plan, Mission, Vision and provide direction to staff on projects or goals for the town to be completed during the 2018-2019 fiscal year. (approx. 45 minutes)
10. **For Possible Action:** Discussion and direction to Town Manager on the policy for employee performance evaluation and merit increases 200.23 and Town service award program new policy 2.6, including whether to follow the Douglas County policy or direct the Town Manager to provide recommendations for other policies to be adopted by the Town; with public comment prior to board action)
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for January 2018. (approx. 5 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for January 2018. (approx. 5 minutes)
13. **For Possible Action:** Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
 - a. Main Street Gardnerville Board of Directors
 - b. Carson Valley Arts Council
 - c. Nevada League of Cities,with public comment prior to Board action. (approx. 10 minutes).
14. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.(approx. 10 minutes)

Adjourn

Main Street Mingle, February 15, 2018 @ 1503 Highway 395, Suite G (Record Courier)

Next monthly meeting March 6, 2018 4:30 PM