



GARDNERVILLE TOWN BOARD

Meeting Agenda

Cassandra Jones, Chair
Linda Slater, Vice Chair
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, April 3, 2018

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on March 29, 2018 on or before the third day prior to the meeting date, by Paula Lochridge,

Office Assistant Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:06 A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:14 A.M.
Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:25 A.M.
Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:35 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Father Chris Kanowitz from St. Galls Catholic Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Ken Miller

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

- A. March 13, 2018 Regular Board meeting;
- B. February 14, 2018 special meeting; with public comment prior to Board action.



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve March 2018 claims.
4. **For Possible Action:** Approve Proclamation 2018P-02 recognizing April 27, 2018 as Arbor Day.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **Not For Possible Action:** Presentation only on The Moving Wall Project, by Nadia Shahin, Eastside Memorial Cemetery (approx. 15 minutes)
6. **For Possible Action:** Discussion to endorse or deny endorsement of Marsy's Law for Nevada and authorize the chairman, on behalf of the town board, to sign the endorsement, if approved; with public comment prior to board action. (approx. 10 minutes)
7. **For Possible Action:** Discussion to approve Proclamation 2018P-03 proclaiming the week of April 8 through April 14, 2018 National Crime Victims' Rights Week; with public comment prior to board action. (approx. 5 minutes)
8. **For Possible Action:** Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 18-19 fiscal year; with public comment prior to board action. (approx. 45 minutes)
9. **For Possible Action:** Discussion to approve or modify the proposed Tentative Town Budget for fiscal year 2018-2019, and provide direction to staff for the final budget review at the May meeting; with public comment prior to board action. (approx. 45 minutes)
10. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2018. (approx. 5 minutes)
11. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for March 2018.
 - a. Update on the Plan for Prosperity process (approx. 15 minutes)
12. **For Possible Action:** Discussion and possible action on the annual performance evaluation of Town Manager, Thomas Dallaire, with public comment prior to Board action. (approx. 20 minutes).
13. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

April 27, 2018 Arbor Day – Heritage Park Gardens.

April 28, 2018 MSG Sweep the town Event – Heritage Park 8:00 am

Next monthly meeting May 1, 2018



GARDNERVILLE TOWN BOARD

Meeting Minutes

Cassandra Jones, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
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Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, March 13, 2018

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Dwight Langdon, Lay Minister, Lifepoint Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Mary Wenner

PRESENT:

Cassandra Jones, Chairman
Lloyd Higuera
Ken Miller
Mary Wenner

Jennifer Yturbide, Town Counsel
Tom Dallaire, Town Manager
Geoff LaCost, Superintendent Public Works
Carol Louthan, Administrative Services Manager

ABSENT:

Linda Slater, Vice-Chairman

(Due to technical difficulties this meeting was not recorded)

PUBLIC INTEREST COMMENTS (No Action)

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Mr. Brady Griffiths spoke on Marsy's Law in Nevada, which will be Question 1 on the ballot. It gives specific rights to crime victims. Mr. Griffith would like to be on the agenda next month.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Miller/Higuera to approve the agenda with the deletion of the February 18, 2018 special meeting, since we do not have a quorum to approve.

No public comment.

Upon call for the vote, motion carried with Board Member Slater absent.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES, February 6, 2018 Regular Board meeting and the February 18, 2018 special board meeting; with public comment prior to Board action.

Motion Wenner/Higuera to approve the minutes of February 6, 2018.

No public comment.

Upon call for the vote, motion carried with Board Member Slater absent.

There was not a quorum present to vote on the February 18, 2018. Those minutes will be reagendized for the April meeting.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve February 2018 claims.
4. **For Possible Action:** Recognize Steve Thompson for his 10 years of service to the Town of Gardnerville

Motion Higuera/Miller to approve the consent calendar.

No public comment.

Upon call for the vote, motion carried with Board Member Slater absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **For Possible Action:** Discussion to award, award with modifications or reject Town contract 2018-1213, Public Works Project #DO-2018-096, Gardnerville Station renovation project with a base bid in the amount of \$427,000 and additive alternate bid to provide replacement glass roll up door as described in Addendum #2 in the amount of \$10,000, to Simerson Construction, LLC, and authorize the Town Manager to reduce the contract price through coordination with the contractor by value engineering, and sign all necessary contract documents. Funds for this project are from a Community Development Block Grant awarded to Douglas County on behalf of the town in the amount of \$539,350 (\$339,350 for building and \$200,000 for storm drain improvements); with public comment prior to Board action.

Mr. Dallaire went over the project and value engineering some of the items on the list, such as the floor and sewer. We are proposing hiring some things out separately, and taking them out of the contract. We can modify the HVAC and reduce the version to some individual room units. There isn't any site work on 395. We are still waiting on Anderson Engineering to start on plans for the storm drain. We can reduce the value about \$87,500, not quite to what we needed, which was \$97,650. We are on the hook for the difference whatever the difference is from the grant.

Mr. Higuera thought he had done a great job on value engineering, moving things around and making it work.

Mr. Miller would like to have a walkthrough at the gas station for the last wine walk if the project is complete in September. As we get closer I need to know, since there is another project going on with the monument for the veterans and they plan to have a celebration at the old courthouse. I don't want one to take away from the other.

Mr. Dallaire pointed out on the bottom of the action sheet it showed what the town was picking up. So it's \$186,361 that we had budgeted. We don't need to do the furnishings until the next budget cycle.

No public comment.

Motion Miller/Higuera to award Gardnerville station renovation project town project PWP#DO-2018-096, town project # 2018-2013, to Simerson Construction, LLC, in the amount of \$437,000 total, authorizing the Town Manager to value engineer the project and sign the contract documents. Motion carried with Board Member Slater absent.

6. **For Possible Action:** Discussion and provide direction to staff regarding the options available in pursuing the Kingslane 395 sidewalk, culvert and crosswalk project; with public comment prior to Board action.

Last month the board wanted numbers associated with the three options for Kingslane. Mr. Dallaire went over the options for the project and their cost.

Chairman Jones asked if he thought the \$122,000 was available.

Mr. Dallaire will put it in if the Board feels it's a priority

Chairman Jones is not sure we can talk priorities without talking about the other projects.

Attorney Yturbide advised they can give you direction within the body of the budget item.

Chairman Jones thinks of it like a coupon. If we are spending \$122,000, just to save \$84,000, maybe we should not be doing the project.

Attorney Yturbide advised the board can give direction in terms of options within the item and then talk overall priorities in the budget.

Chairman Jones would like to talk about all of the projects and other priorities.

7. For Possible Action: Receive staff update on county recycling program and provide direction to staff on a town recycling program; with public comment prior to Board action.

(This item was taken after item 8)

Chairman Jones never got a report on the pilot program. Is this still a goal for us in the next two, three, 10 years?

Mr. Dallaire has DDI's presentation in the packet. He went over the presentation with the board. Mr. Dallaire asked Mr. Henningsen, who was in the audience, how much the Boy Scouts received on the last check for recycling aluminum.

Mr. Henningsen thought the last check the Boys Scouts received for aluminum was around \$400.

Mr. Dallaire did a cost analysis included in board packets.

Chairman Jones didn't think we could go any further until the per ton cost comes down. You mentioned we would be doing a review of rates. How much time does the board want Tom to dedicate to this. Do you want him checking the rates or do we wait until the county says something?

Mr. Miller felt they will obviously review the rates. As far as recycling, I think we're looking at five years out.

Mr. Dallaire will keep it on the radar and participate if Carson City opens up a facility.

No public comment.

No action taken.

8. For Possible Action Discussion on tentative budget development for Fiscal Year 2018/2019 including, but not limited to;

- a. Discuss capital improvement projects for fiscal year 2019-2023
- b. Review and discuss proposed town projects anticipated for bidding award before June 30, 2018
- c. Review preliminary budget for 2018-2019, including review of the revenue estimates, and itemized expense with detail and other matters properly related thereto; with public comment prior to Board action.

(Taken after item 6.)

Mr. Dallaire gave a power point presentation on the budget.

Chairman Jones asked if there was any feedback on the effect of Splash Dogs

Ms. Lehr, Main Street Gardnerville Director, did not get a report on it from members of the business community.

Ms. Wenner had been told by JT they served 75 more dinners at their restaurant.

Ms. Lehr believed they are the only ones that gave any feedback. I can check with Historian.

Chairman Jones shared they have been supporting Splash Dogs for a while. If our income is not going to benefit the hard costs are going to increase whether we want them to or not. We may be able to support them this or next year but they have to understand it needs to benefit the community. If it doesn't we have to release these kind of sponsorships. If Main Street could give some feedback, I don't know if we're supporting any other events.

Mr. Dallaire went over the projects being worked on at the present time. We need to replace some of the Christmas decorations downtown.

Mr. Miller asked about Industrial Way.

Mr. Dallaire answered it is scheduled for a cape seal. It should have been included in this.

Mr. Miller talked to the owner of Ace and he said the area is owned by a family trust. He didn't think there would be much progress in that area.

Chairman Jones asked if Leadership Douglas County has anything to add for the dog park.

Ms. Debbi Lehr explained the dog park was proposed in the Leadership Douglas County Class. We thought we would give you the proposal. Right now it is not at the head of the class as being a project. If we can work together it would make it a lot more feasible. We wouldn't be able to raise the huge amount needed for fencing. However, if we did the signage, the bubblers and the doggie human/water fountain and then have a big party and kick off with a ribbon cutting, then the town helping with the fencing we could work.

Mr. Dallaire did not include the fence in next year's budget.

Marilyn Noble is pleased to know that this park has not gone astray. As a leadership candidate for Douglas County and Search and Rescue, I am pleased and want the board to consider our part. If there is any signage involved Leadership would like to be part of that. As you know, Search and Rescue can't raise funds like the Leadership, but we can coordinate.

Chairman Jones thought the signage would be a huge step and definitely something we want to move forward with.

Chairman Jones went back to the budget item of Kingslane. I would like to know why it is a priority at all.

Mr. Dallaire clarified the budget does not include that project. So it would result in us losing the \$84,000. It's the only section of 395 without sidewalk.

Mr. Miller asked if it was a priority for the residents of Kingslane.

Mr. Dallaire has spoken at the HOA and they are concerned and want to do something about the flooding. I have never approached them on cost for the entrance. There's a right-of-way on the improvements. I can look into the right-of-way dedication.

Chairman Jones asked if we would be working on this if we didn't have a grant. If we completed phase one and two the majority of the goal would be achieved.

Mr. Dallaire agreed.

Chairman Jones' concern is I don't want to spend 120 grand that we can use elsewhere.

Mr. Dallaire has the money for Industrial and Southgate. The dog park is doable and I understand LDC might not choose this project. We could divert some funds and get the fence done now.

Chairman Jones directed her comment to Ms. Lehr. We've talked about the fencing is the first step. We invite Leadership Douglas County to adopt this. We are willing to put in the fencing.

Break from 5:55 – 6:03

Mr. Dallaire continued with the presentation. Of the \$225,000 remaining for projects the board's priorities are: dog park fencing 35,000; Kingslane.

Chairman Jones suggested an amendment to this year's budget and put it toward the dog park this year. We won't need to put dog fencing in next year's priorities.

Chairman Jones would go with Kingslane Phase 1 and 2. Also, we should be looking at sidewalks off Hwy 395.

Mr. Dallaire will bring an item back next month for the dog fencing.

Public comment.

Mr. Mike Henningson – what more could you ask for crack sealing, barns and streets.

9. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2018.

Ms. Yturbide reported we had regular agendas, meetings, CAC meeting and reviewed a variety of projects that were continuing: Tognetti Alley, Gardnerville Station. I will not be here for the June meeting. I spoke with Brian who will be available. I will bring him in for you to meet at one of the upcoming meetings.

10. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for February 2018.

Mr. Dallaire wanted to let everyone know about the Great Race. CVVA is planning on paying the \$5,000 fee to bring them back. It is an overnight stay this time. We got Scott Morgan involved and Parks has a budget for that. They would move Big Mama's Car Show to that Saturday. I have Jan and Scott helping me. We can go after some sponsorships. The corridor for I11 is being talked about again. I will be attending the meeting with John and Jenifer to see what they have to say. I am helping with the Economic Development department.

11. Not For Possible Action: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

Ms. Wenner has nothing to report.

Mr. Higuera reported the Gardnerville Enrichment Council is struggling to get a new member. One of their pushes is recruiting. They changed their name and feel it's more descriptive. Friends of Main Street Gardnerville. They are talking about eventually bringing it into Main Street Gardnerville. But right now it is a sub group. They approved all their work plans and budget. This is the most organized and specialized they have been. Their budget is approved for \$121,000 for next year. Third Thursday Wine Walk is the new name for the wine walk. They turned all the paperwork in for the national accreditation. It will be presented at the convention. Business Blast was reduced to once a month and the viewership is up from 25 % to 47%. They are working on a new website. Flower subcommittee reported they had 31 flower baskets sold out of 69.

Mr. Dallaire reported for Linda Slater on Nevada League of Cities. They had a caucus meeting trying to decide what items they will bring to the legislature. There will be another meeting in April.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

No public comment.

Meeting adjourned at 7:44 p.m.

Respectfully Submitted,

Cassandra Jones, Chairman

Tom Dallaire, Town Manager



GARDNERVILLE TOWN BOARD

Special Meeting Minutes

Cassandra Jones, Chairman
Linda Slater, Vice-Chairman
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

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Contact: Carol Louthan, Administrative
Services Manager for any questions or
additional information. You may also view
the board packet online at the town's website.

Wednesday, February 14, 2018

12:00 p.m.

Gardnerville Town Hall

12:00 P.M. Call to Order and Determination of a Quorum

PRESENT:

Linda Slater, Vice Chairman
Lloyd Higuera
Ken Miller

Tom Dallaire, P.E., Town Manager
Geoff LaCost, Superintendent Town Public Works
Carol Louthan, Administrative Services Manager

ABSENT:

Cassandra Jones, Chairman
Mary Wenner

PLEDGE OF ALLEGIANCE – Tom Dallaire

1st PUBLIC INTEREST COMMENTS period (No Action will be taken)

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No public comment.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

Motion Higuera/Miller to approve the agenda.

No public comment.

Motion carried with board members Cassandra Jones & Mary Wenner absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- For Discussion and Possible Action:** Approve, approve with modifications or deny the granting of easement to NV Energy for underground service power line from the existing service pole to the metal building at the maintenance yard power meter panel (south east of the existing building), located on town property west of Toiyabe Ave, between the Toler and Raleys property (APN 1220-04-501-001), and authorize the town manager to sign all the associated documents; with public comment prior to Board action.

Mr. Dallaire went over the project awarded to V & C at the November board meeting. Since then we have had problems with the drawings. Once we awarded the project we went to NV Energy to lower the power line that runs overhead from a pole on the southwest corner of the property where we put the walkway between Raley's and Toler. We want to put that underground. NV Energy wanted a grant of an easement and just over \$5,359 and wanted the line extension agreement signed. Jennifer and I have been working through this. She has reviewed it and approved it. I didn't feel comfortable signing the easement. We realized this issue on Thursday last week, after the meeting. So we got the agenda posted and published. We have NV Energy's standard agreement and easement documents that I need your authorization to sign. I just needed you to approve it. Basically it is granting an easement for the new underground line. There is a plan with the agreement and it is going from overhead to underground.

No public comment.

Motion Higuera/Miller to approve the granting of an easement to NV Energy for underground service power line from the existing service pole to the metal building at the maintenance yard power meter panel southeast of the existing building located on town property west of Toiyabe Avenue between the Toler and Raley's property APN 1220-04-501-001 and authorize the town manager to sign all the associated documents. Motion carried with board members Cassandra Jones and Mary Wenner absent.



2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

No public comment.

Adjourn at 12:10 pm.

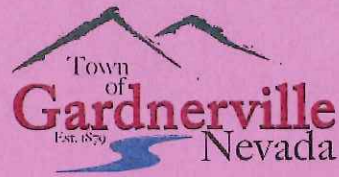
Respectfully Submitted,

Linda Slater, Vice-Chairman

Tom Dallaire, Town Manager

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Correspondence

2. **Recommended Motion:** Receive and file
Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** April 3, 2018 **Time Requested:** N/A

5. **Agenda:** ☒ Consent ☐ Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

CWSD and the CRC invite you to the....

April 11-12, 2018

9:00 am—4:30 pm
Doors Open 8:30 am

Carson River Watershed Management Forum



Photo by Shane Fryer

April 11

**Floodplain Management Workshop
and Presentations**

◆
April 12

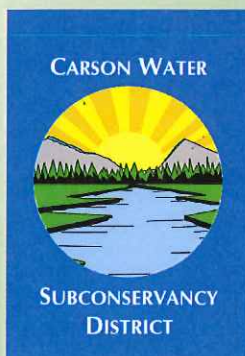
**Education and Outreach
Roundtable and Natural Resource
Management Presentations**

Where:

Carson City Community Center Theater
851 E. William Street, Carson City, NV

Registration includes complimentary lunch
and snacks!

To register: mail or email form to Toni/CWSD.
See reverse *or* go to www.cwsd.org to
download a registration form.



CWSD

777 E. William St., #110A
Carson City, NV 89701

Email: Toni@cwsd.org

Phone: (775) 887-7450

2018 Carson River Watershed Forum

Time	Wed, April 11	Speakers
9:00 am 9:15 am	Floodplain Management Workshop	Welcome & Overview of Events CWSD Edwin James—Brenda Hunt
9:15 am 10:45 am		Floodplain Management Draft Doc. Update Michael Baker International Geoff Brownell—Karin Peternel
10:45—11:00		15-minute break
11:00 am 11:30 am		The Living River Concept 10 Years Later TBD UNCE/CWSD
11:30 am 12:00 am		Alluvial Fan Mapping Project U.S. Army Corps of Engineers Bridget Floyd
12:00 am 1:00 pm	Break for lunch - Lady Tamales & Socializing & Visit Tabling Partners	
1:00 pm 1:30 pm	River Forecast Seasonal Outlook	National Weather Service Tim Bardsley
1:30 pm 2:00 pm	Floodplain Ordinances	Planning Consulting Services Rob Loveberg
2:00 pm 2:30 pm	Johnson Lane Area Drainage Master Plan	J. E. Fuller Mike Kellogg
2:30 pm 2:50 pm	20-minute break to visit Tabling Partners	
2:50 pm 3:20 pm	Western Pond Turtle in Nevada's Carson River	Nevada Department of Wildlife Mark Enders
3:20 pm 3:50 pm	Mercury Site Update	U.S. Enviro Protection Agency Andrew Bain—Yolanda Sanchez
3:50 pm 4:00 pm	CWSD Wrap Up	

Time	Thurs, April 12	Speakers
9:00 am 9:15 am	Environmental Education Round Table	Welcome & Water Lit. History CWSD Brenda Hunt—Shane Fryer
9:15 am 9:45 am		Carson River Watershed Campaign Concepts Neon Agency Randy Peace
9:45 am 10:30 am		Interactive Social Media Workshop UNCE Lindsey Chichester
10:30-10:45		15-minute break
10:45—11:00		River Wranglers Linda Conlin—Darcey Phillips
11:00—11:15		Sierra Nevada Journeys Sean Hill
11:15—11:30		One Carson River Alyse Weyman—Robert Schilling
11:30 am 12:00 pm		Alpine Watershed Group Sarah Green—Gavin Feiger
12:00 pm 1:00 pm	Break for lunch - Lady Tamales & Socializing & Visit Tabling Partners	
1:00 pm 1:30 pm	West Fork Vision Project	Lahontan Water Quality Board Cindy Wise—Carly Nilson
1:30 pm 2:00 pm	Impacts of Reduced Snowpack in the Carson Valley Watershed	US Geological Survey Wesley Kitlasten
2:00 pm 2:30 pm	Climate Change and the Washoe Tribe	Washoe Tribe of NV and CA Norman Harry
2:30 pm 2:50 pm	20-minute break to visit Tabling Partners	
2:50 pm 3:20 pm	Pollinators Along the Carson River	US Fish and Wildlife Service Rachel Williams
3:20 pm 3:50 pm	Star Thistle Eradication	DVCD—Rob Holley CC Open Space—Lyndsey Boyer
3:50 pm 4:00 pm	CWSD Wrap Up	

OBITUARIES



Michael Wayne Philips, Senior
November 18, 1945~March 25, 2018

Michael Wayne Philips passed away peacefully after a short illness surrounded by his loving wife Annette and other family members on March 25, 2018.

He was born November 18, 1945, in Fort Bragg, California, to William G. Philips and Velma Gething.

He graduated from Laytonville High School in California and served in the US Army in Vietnam. After his tour of duty he settled in Gardnerville Nevada where he worked at the Lakeside Lumber Company as a millwright.

He later worked for and retired from the Nevada Division of Forestry before starting his own business, Philips Environmental, a tree service, as a certified arborist. Afterwards he worked as head of maintenance at his sister Lynne Cauley's property management company.

Mike was known for his easy laugh, warm embrace, solid advice and an occasional mischievous side. A hard worker, Mike was both knowledgeable and creative. He had the rare gift of being able to fix anything. He was tough and he valued toughness, but his kindness and love of family was legendary.

He was a patient teacher of all the skills and passions he had acquired over the years, and he never stopped learning. He enjoyed working on old cars and hotrods, hunting, fishing and camping - especially on his family's mountainside property outside of Elko.

Mike was active in the Carson Valley 20/30 Club and served on the Gardnerville town council for a number of years.

Mike is mourned by his mother, Velma, wife Annette and son Colin; son Mike (Amanda) Philips of Gardnerville, NV; daughter Jamie Lehman of Reno, as well as many siblings, grandchildren, family and friends. Services will be announced at a later date.



Carson Valley Trails Association

2018 ANNUAL MEETING AND MEMBER CELEBRATION

*Clear Creek Trail
Photo by Anne Thomas*

Free—Open to the Public—Invite a friend!
Trails information & updates, refreshments, no-host bar.

Tuesday, April 3, 5:30 to 7:30 p.m.
Douglas County Community & Senior Center
1329 Waterloo Lane, Gardnerville

facebook.com/CarsonValleyTrails

[Instagram—carsonvalleytrails](https://www.instagram.com/carsonvalleytrails)

carsonvalleytrails.org

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Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Approve as submitted
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration
Prepared by: Carol Louthan
4. **Meeting Date:** April 3, 2018
5. **Time Requested:** N/A
6. **Agenda:** ☒ Consent ☐ Administrative
7. **Background Information:**
Trash (February landfill figures) **Credit Cards** (February figures)

Residential Accounts	1794
Commercial Accounts	230
Green Waste Accounts	1380
Recycling Accounts	0
Cleanup Dumpsters	2
X cans	343
# of new residential accounts	1 new acct, Concho Trail 15 accts transferred
# of new commercial accounts	New owner – Historian Inn
Minimum User Accounts	27
Total tons of trash	289.15
Total tons of Greenwaste	0

Total Amount	\$10,116.13	
Total CC transactions	86	
Visa	78	\$6,893.81
Mastercard	8	\$ 782.62
Am Ex & Discvr	0	\$
Terminal	1	\$ 58.41
E checks	11	\$2,381.29

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
9. **Board Action:**
☐ Approved ☐ Approved with Modifications

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve March 2018 claims.
2. **Recommended Motion:** Approve as submitted
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration

Prepared by: Carol Louthan
4. **Meeting Date:** April 3, 2018 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Lloyd W Higuera	3/18 BOARD	GVILLE	Paid by Check # 674934		03/08/2018	03/16/2018	03/16/2018		03/16/2018	250.00
24008 - Cassandra Esq Jones	3/18 BOARD	GVILLE	Paid by Check # 674946		03/08/2018	03/16/2018	03/16/2018		03/16/2018	275.00
28960 - Kenneth Miller	3/18 BOARD	GVILLE	Paid by Check # 674979		03/08/2018	03/16/2018	03/16/2018		03/16/2018	250.00
2969 - Linda Slater	3-18 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 675046		03/08/2018	03/16/2018	03/16/2018		03/16/2018	250.00
8364 - Mary Wenner	3-18 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 675113		03/01/2018	03/16/2018	03/16/2018		03/16/2018	250.00
Account 510.150 - Board Compensation Totals									Invoice Transactions 5	\$1,275.00
Account 511.201 - PEBS-Ret.Medical										
20219 - NV ST Public Employees	3-18 PREMIUMS	731	Paid by Check # 674862		03/01/2018	03/09/2018	03/09/2018		03/09/2018	9.68
Account 511.201 - PEBS-Ret.Medical Totals									Invoice Transactions 1	\$9.68
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 2/18	775-782-7134-050279- 5	Paid by Check # 674613		02/16/2018	03/09/2018	03/09/2018		03/09/2018	112.25
29103 - Frontier	782-3856 2/18	775-782-3856-080802- 5	Paid by Check # 674613		02/16/2018	03/09/2018	03/09/2018		03/09/2018	54.64
13097 - Verizon Wireless	9802709853	842011146-00001	Paid by Check # 675305		03/01/2018	03/23/2018	03/23/2018		03/23/2018	326.21
Account 520.055 - Telephone Expense Totals									Invoice Transactions 3	\$493.10
Account 520.064 - Travel										
12997 - Do Co Procurement Program	2-18 DALLAIRE	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	604.00
Account 520.064 - Travel Totals									Invoice Transactions 1	\$604.00
Account 520.084 - Replacement & Repair										
6546 - Buffo's Refrigeration	4273	GVILLE	Paid by Check # 674865		02/27/2018	03/16/2018	03/16/2018		03/16/2018	240.38
Account 520.084 - Replacement & Repair Totals									Invoice Transactions 1	\$240.38
Account 520.089 - Power										
2924 - NV Energy	2856009 2-18	2856009	Paid by Check # 674673		02/23/2018	03/09/2018	03/09/2018		03/09/2018	209.20
Account 520.089 - Power Totals									Invoice Transactions 1	\$209.20
Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 1-2/18	640.01	Paid by Check # 674925		03/01/2018	03/16/2018	03/16/2018		03/16/2018	23.79
1429 - Gardnerville Water Company	690.01 1-2/18	690.01	Paid by Check # 674925		03/01/2018	03/16/2018	03/16/2018		03/16/2018	54.63
Account 520.090 - Water Totals									Invoice Transactions 2	\$78.42

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.092 - Heating										
3021 - Southwest Gas (SWG)	0015779022 3-18	2410015779022	Edit		03/19/2018	03/30/2018	03/30/2018			113.18
3021 - Southwest Gas (SWG)	1072224004 3-18	2411072224004	Edit		03/19/2018	03/30/2018	03/30/2018			129.68
3021 - Southwest Gas (SWG)	1188600002 3-18	2411188600002	Edit		03/19/2018	03/30/2018	03/30/2018			113.10
Account 520.092 - Heating Totals									Invoice Transactions 3	\$355.96
Account 520.097 - Maint B&G										
2121 - Meeks Lumber	1077729	06G1570	Paid by Check # 674976		02/08/2018	03/16/2018	03/16/2018		03/16/2018	23.92
Account 520.097 - Maint B&G Totals									Invoice Transactions 1	\$23.92
Account 520.098 - Janitorial Services										
27347 - A+ Janitorial Service	TOG0218	G'VILLE	Paid by Check # 674358		02/21/2018	03/02/2018	03/02/2018		03/02/2018	100.00
Account 520.098 - Janitorial Services Totals									Invoice Transactions 1	\$100.00
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	100142073	1481234-3433221	Paid by Check # 674480		02/09/2018	03/02/2018	03/02/2018		03/02/2018	165.41
4753 - Ricoh USA Inc	5052615644	16769392	Paid by Check # 675020		03/01/2018	03/16/2018	03/16/2018		03/16/2018	89.63
4753 - Ricoh USA Inc	100285895	1481234-3433221	Edit		03/13/2018	03/30/2018	03/30/2018			165.41
Account 520.136 - Rents & Leases Equipment Totals									Invoice Transactions 3	\$420.45
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0012509 3/18	8354110060012509	Paid by Check # 675057		03/02/2018	03/16/2018	03/16/2018		03/16/2018	67.49
32036 - Spectrum Business	0598044 3/18	8354110060598044	Paid by Check # 675058		02/28/2018	03/16/2018	03/16/2018		03/16/2018	49.99
Account 520.187 - Internet Expense Totals									Invoice Transactions 2	\$117.48
Account 520.200 - Training & Education										
12997 - Do Co Procurement Program	2-18 DALLAIRE	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	398.00
Account 520.200 - Training & Education Totals									Invoice Transactions 1	\$398.00
Account 521.130 - Legal Services										
12372 - Jennifer Yturbide Law PC Corp	565	GVILLE	Edit		03/16/2018	03/30/2018	03/30/2018			2,680.00
Account 521.130 - Legal Services Totals									Invoice Transactions 1	\$2,680.00
Account 532.056 - Subscriptions										
12997 - Do Co Procurement Program	2-18 DALLAIRE	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	123.50
Account 532.056 - Subscriptions Totals									Invoice Transactions 1	\$123.50

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 533.800 - Office Supplies										
726 - Central Systems Electric Inc	206485	TOWNGA	Paid by Check # 675154		02/02/2018	03/23/2018	03/23/2018		03/23/2018	6.99
726 - Central Systems Electric Inc	206517	TOWNGA	Paid by Check # 675154		02/06/2018	03/23/2018	03/23/2018		03/23/2018	44.00
726 - Central Systems Electric Inc	206785	TOWNGA	Paid by Check # 675154		02/26/2018	03/23/2018	03/23/2018		03/23/2018	43.99
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	165.28
12997 - Do Co Procurement Program	2-18 LOUTHAN	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	60.12
2549 - Dallaire Tom-Petty Cash	3-18 GVILLE*	PETTY CASH	Edit		03/13/2018	03/30/2018	03/30/2018			21.60
Account 533.800 - Office Supplies Totals					Invoice Transactions 6					<u>\$341.98</u>
Account 533.806 - Software										
16648 - E Squared C Inc	44287	GVILLE	Paid by Check # 674899		03/01/2018	03/16/2018	03/16/2018		03/16/2018	37.50
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	75.00
Account 533.806 - Software Totals					Invoice Transactions 2					<u>\$112.50</u>
Department 921 - Gardnerville Admin Totals					Invoice Transactions 35					<u>\$7,583.57</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	289.01
12997 - Do Co Procurement Program	2-18 PLUT	TOWN OF GARDNERVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	30.00
14747 - Home Depot (Gville)	5240304	6035 3225 0269 7513	Edit		02/22/2018	03/30/2018	03/30/2018			64.61
Account 520.084 - Replacement & Repair Totals									Invoice Transactions 3	\$383.62
Account 520.089 - Power										
2924 - NV Energy	791804 2-18	791804	Paid by Check # 674674		02/27/2018	03/09/2018	03/09/2018		03/09/2018	585.32
Account 520.089 - Power Totals									Invoice Transactions 1	\$585.32
Account 520.090 - Water										
2153 - Minden Town of	1862.01 2/18	1862.01	Paid by Check # 674659		02/23/2018	03/09/2018	03/09/2018		03/09/2018	24.05
Account 520.090 - Water Totals									Invoice Transactions 1	\$24.05
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1563124	8308	Paid by Check # 674604		02/15/2018	03/09/2018	03/09/2018		03/09/2018	204.40
3814 - Flyers Energy LLC	CFS1569768	8308	Paid by Check # 674916		02/28/2018	03/16/2018	03/16/2018		03/16/2018	12.46
Account 532.003 - Gas & Oil Totals									Invoice Transactions 2	\$216.86
Account 533.802 - Small Equipment										
2297 - ASJ Small Engines Inc	20966	GVILLE	Paid by Check # 674850		03/05/2018	03/16/2018	03/16/2018		03/16/2018	339.99
Account 533.802 - Small Equipment Totals									Invoice Transactions 1	\$339.99
Department 923 - Parks & Recreation Totals									Invoice Transactions 8	\$1,549.84

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 516.120 - Contract Salaries										
21697 - Blue Ribbon Personnel Services	2480	100892	Paid by Check # 674372		02/16/2018	03/02/2018	03/02/2018		03/02/2018	394.05
21697 - Blue Ribbon Personnel Services	2596	100892	Paid by Check # 674554		02/23/2018	03/09/2018	03/09/2018		03/09/2018	405.15
21697 - Blue Ribbon Personnel Services	2712	100892	Paid by Check # 674860		03/02/2018	03/16/2018	03/16/2018		03/16/2018	407.93
21697 - Blue Ribbon Personnel Services	2842	100892	Paid by Check # 675140		03/09/2018	03/23/2018	03/23/2018		03/23/2018	344.10
21697 - Blue Ribbon Personnel Services	2961	100892	Edit		03/16/2018	03/30/2018	03/30/2018			194.25
Account 516.120 - Contract Salaries Totals										Invoice Transactions 5
										<u>\$1,745.48</u>
Account 520.017 - Snow Removal										
18821 - Fastenal Industrial	NVMIN69159	NVMIN0011	Paid by Check # 674598		02/13/2018	03/09/2018	03/09/2018		03/09/2018	172.24
Account 520.017 - Snow Removal Totals										Invoice Transactions 1
										<u>\$172.24</u>
Account 520.084 - Replacement & Repair										
2510 - Parts House (The)	787387	004170	Paid by Check # 674692		02/14/2018	03/09/2018	03/09/2018		03/09/2018	97.90
12198 - O'Reilly Automotive Inc	3530-169931	1075650	Paid by Check # 675004		01/29/2018	03/16/2018	03/16/2018		03/16/2018	7.63
12198 - O'Reilly Automotive Inc	3530-172382	1075650	Paid by Check # 675004		02/13/2018	03/16/2018	03/16/2018		03/16/2018	16.14
12198 - O'Reilly Automotive Inc	3530-172399	1075650	Paid by Check # 675004		02/13/2018	03/16/2018	03/16/2018		03/16/2018	29.99
12198 - O'Reilly Automotive Inc	3530-172789	1075650	Paid by Check # 675004		02/15/2018	03/16/2018	03/16/2018		03/16/2018	4.49
12198 - O'Reilly Automotive Inc	530-172944	1075650	Paid by Check # 675004		02/16/2018	03/16/2018	03/16/2018		03/16/2018	31.99
2680 - Renner Equipment Company	Y47288	GARDN003/TOWN OF GARDNERVILLE	Paid by Check # 675018		02/28/2018	03/16/2018	03/16/2018		03/16/2018	71.13
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	241.43
18821 - Fastenal Industrial	NVMIN69558	NVMIN0011	Edit		03/01/2018	03/30/2018	03/30/2018			20.27
18821 - Fastenal Industrial	NVMIN69409	NVMIN0011	Edit		03/05/2018	03/30/2018	03/30/2018			44.10
Account 520.084 - Replacement & Repair Totals										Invoice Transactions 10
										<u>\$565.07</u>
Account 520.095 - Street Lights										
2924 - NV Energy	2856036	2856036	Paid by Check # 674672		02/23/2018	03/09/2018	03/09/2018		03/09/2018	6,480.53
2924 - NV Energy	791804 2=18	791804	Paid by Check # 674993		02/28/2018	03/16/2018	03/16/2018		03/16/2018	37.77
Account 520.095 - Street Lights Totals										Invoice Transactions 2
										<u>\$6,518.30</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.116 - Veh. Maint-Co Shop										
4268 - Do Co Vehide Maintenance	2@18 TRANSFER	MOTOR POOL	Paid by Check # 675171		03/07/2018	03/23/2018	03/23/2018		03/23/2018	99.08
Account 520.116 - Veh. Maint-Co Shop Totals									Invoice Transactions 1	\$99.08
Account 521.200 - Engineering										
24984 - Farr West Engineering Inc	9594	R7421-1422	Paid by Check # 674908		03/02/2018	03/16/2018	03/16/2018		03/16/2018	6,360.89
Account 521.200 - Engineering Totals									Invoice Transactions 1	\$6,360.89
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1563124	8308	Paid by Check # 674604		02/15/2018	03/09/2018	03/09/2018		03/09/2018	409.26
3814 - Flyers Energy LLC	CFS1569768	8308	Paid by Check # 674916		02/28/2018	03/16/2018	03/16/2018		03/16/2018	462.55
Account 532.003 - Gas & Oil Totals									Invoice Transactions 2	\$871.81
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN1335975	000330	Paid by Check # 674536		02/06/2018	03/09/2018	03/09/2018		03/09/2018	4.39
5785 - AlSCO Inc	LREN1338103	000330	Paid by Check # 674536		02/13/2018	03/09/2018	03/09/2018		03/09/2018	4.39
5785 - AlSCO Inc	LREN1340173	000330	Paid by Check # 674536		02/20/2018	03/09/2018	03/09/2018		03/09/2018	4.39
5785 - AlSCO Inc	LREN1342293	000330	Paid by Check # 674536		02/27/2018	03/09/2018	03/09/2018		03/09/2018	4.39
4287 - Red Wing Business Advantage Account	2018031001469 2	TOWN OF GARDNERVILLE	Paid by Check # 675266		02/17/2018	03/23/2018	03/23/2018		03/23/2018	157.49
Account 532.028 - Uniforms Totals									Invoice Transactions 5	\$175.05
Account 532.116 - Crack Seal Maintenance										
2510 - Parts House (The)	784506	004170	Paid by Check # 674692		01/26/2018	03/09/2018	03/09/2018		03/09/2018	44.72
Account 532.116 - Crack Seal Maintenance Totals									Invoice Transactions 1	\$44.72
Account 562.000 - Capital Projects										
16634 - ABE Printing & Copy	15377	GVILLE	Paid by Check # 674838		02/25/2018	03/16/2018	03/16/2018		03/16/2018	19.00
22633 - Sierra Nevada Media Group	78802- 02282018	1063912	Paid by Check # 675278		02/28/2018	03/23/2018	03/23/2018		03/23/2018	726.72
14825 - McGinley & Associates Inc	16287	GVILLE	Edit		11/30/2017	03/30/2018	03/30/2018			747.50
14825 - McGinley & Associates Inc	17162	GVILLE	Edit		01/22/2018	03/30/2018	03/30/2018			405.00
Account 562.000 - Capital Projects Totals									Invoice Transactions 4	\$1,898.22
Department 926 - Other Public Works Totals									Invoice Transactions 32	\$18,450.86
Fund 610 - Gardnerville Town Totals									Invoice Transactions 75	\$27,584.27

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

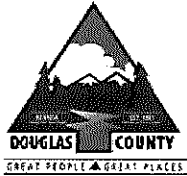
Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Lloyd W Higuera	3/18 BOARD	GVILLE	Paid by Check # 674934		03/08/2018	03/16/2018	03/16/2018		03/16/2018	250.00
24008 - Cassandra Esq Jones	3/18 BOARD	GVILLE	Paid by Check # 674946		03/08/2018	03/16/2018	03/16/2018		03/16/2018	275.00
28960 - Kenneth Miller	3/18 BOARD	GVILLE	Paid by Check # 674979		03/08/2018	03/16/2018	03/16/2018		03/16/2018	250.00
2969 - Linda Slater	3-18 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 675046		03/08/2018	03/16/2018	03/16/2018		03/16/2018	250.00
8364 - Mary Wenner	3-18 BOARD	TOWN OF GARDNERVILLE	Paid by Check # 675113		03/01/2018	03/16/2018	03/16/2018		03/16/2018	250.00
Account 510.150 - Board Compensation Totals									Invoice Transactions 5	\$1,275.00
Account 516.120 - Contract Salaries										
21697 - Blue Ribbon Personnel Services	2480	100892	Paid by Check # 674372		02/16/2018	03/02/2018	03/02/2018		03/02/2018	262.70
21697 - Blue Ribbon Personnel Services	2596	100892	Paid by Check # 674554		02/23/2018	03/09/2018	03/09/2018		03/09/2018	270.10
21697 - Blue Ribbon Personnel Services	2712	100892	Paid by Check # 674860		03/02/2018	03/16/2018	03/16/2018		03/16/2018	271.95
21697 - Blue Ribbon Personnel Services	2842	100892	Paid by Check # 675140		03/09/2018	03/23/2018	03/23/2018		03/23/2018	229.40
21697 - Blue Ribbon Personnel Services	2961	100892	Edit		03/16/2018	03/30/2018	03/30/2018			129.50
Account 516.120 - Contract Salaries Totals									Invoice Transactions 5	\$1,163.65
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 2/18	775-782-7134-050279-5	Paid by Check # 674613		02/16/2018	03/09/2018	03/09/2018		03/09/2018	112.25
29103 - Frontier	782-3856 2/18	775-782-3856-080802-5	Paid by Check # 674613		02/16/2018	03/09/2018	03/09/2018		03/09/2018	54.65
13097 - Verizon Wireless	9802709853	842011146-00001	Paid by Check # 675305		03/01/2018	03/23/2018	03/23/2018		03/23/2018	326.20
Account 520.055 - Telephone Expense Totals									Invoice Transactions 3	\$493.10
Account 520.084 - Replacement & Repair										
138 - Guided Truck & Equipment	G11484	GVILLE	Paid by Check # 674421		01/30/2018	03/02/2018	03/02/2018		03/02/2018	2,644.63
138 - Guided Truck & Equipment	G11511	GVILLE	Paid by Check # 674421		02/16/2018	03/02/2018	03/02/2018		03/02/2018	384.86
138 - Guided Truck & Equipment	G11512	GVILLE	Paid by Check # 674421		02/19/2018	03/02/2018	03/02/2018		03/02/2018	167.05
2510 - Parts House (The)	787108	004170	Paid by Check # 674692		02/12/2018	03/09/2018	03/09/2018		03/09/2018	123.34
2510 - Parts House (The)	787191	004170	Paid by Check # 674692		02/13/2018	03/09/2018	03/09/2018		03/09/2018	71.96
2510 - Parts House (The)	787195	004170	Paid by Check # 674692		02/13/2018	03/09/2018	03/09/2018		03/09/2018	34.15



Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.084 - Replacement & Repair										
2510 - Parts House (The)	787387	004170	Paid by Check # 674692		02/14/2018	03/09/2018	03/09/2018		03/09/2018	97.90
6546 - Buffo's Refrigeration	4273	GVILLE	Paid by Check # 674865		02/27/2018	03/16/2018	03/16/2018		03/16/2018	240.37
8491 - CMC Tire Inc	50005112	5512	Paid by Check # 674882		02/02/2018	03/16/2018	03/16/2018		03/16/2018	221.50
8491 - CMC Tire Inc	50005322	5512	Paid by Check # 674882		02/28/2018	03/16/2018	03/16/2018		03/16/2018	156.50
2549 - Dallaire Tom-Petty Cash	2-18 GVILLE*	PETTY CASH	Paid by Check # 674891		02/09/2018	03/16/2018	03/16/2018		03/16/2018	8.00
12198 - O'Reilly Automotive Inc	3530-169853	1075650	Paid by Check # 675004		01/29/2018	03/16/2018	03/16/2018		03/16/2018	4.79
12198 - O'Reilly Automotive Inc	3530-169875	1075650	Paid by Check # 675004		01/29/2018	03/16/2018	03/16/2018		03/16/2018	15.98
12198 - O'Reilly Automotive Inc	3530-169931	1075650	Paid by Check # 675004		01/29/2018	03/16/2018	03/16/2018		03/16/2018	12.96
12198 - O'Reilly Automotive Inc	3530-170113	1075650	Paid by Check # 675004		01/30/2018	03/16/2018	03/16/2018		03/16/2018	12.99
12198 - O'Reilly Automotive Inc	3530-170114	1075650	Paid by Check # 675004		01/30/2018	03/16/2018	03/16/2018		03/16/2018	13.23
12198 - O'Reilly Automotive Inc	3530-170645	1075650	Paid by Check # 675004		02/02/2018	03/16/2018	03/16/2018		03/16/2018	17.00
12198 - O'Reilly Automotive Inc	3530-171127	1075650	Paid by Check # 675004		02/05/2018	03/16/2018	03/16/2018		03/16/2018	17.99
12198 - O'Reilly Automotive Inc	3530-171777	1075650	Paid by Check # 675004		02/09/2018	03/16/2018	03/16/2018		03/16/2018	16.78
12198 - O'Reilly Automotive Inc	3530-171836	1075650	Paid by Check # 675004		02/09/2018	03/16/2018	03/16/2018		03/16/2018	28.51
12198 - O'Reilly Automotive Inc	3530-171859	1075650	Paid by Check # 675004		02/09/2018	03/16/2018	03/16/2018		03/16/2018	107.96
12198 - O'Reilly Automotive Inc	3530-172240	1075650	Paid by Check # 675004		02/12/2018	03/16/2018	03/16/2018		03/16/2018	(107.96)
12198 - O'Reilly Automotive Inc	3530-172382	1075650	Paid by Check # 675004		02/13/2018	03/16/2018	03/16/2018		03/16/2018	58.83
26482 - Peterbilt Truck Parts and Equipment	7127358	365290	Paid by Check # 675012		01/26/2018	03/16/2018	03/16/2018		03/16/2018	38.98
26482 - Peterbilt Truck Parts and Equipment	7127770	365290	Paid by Check # 675012		01/30/2018	03/16/2018	03/16/2018		03/16/2018	107.08
26482 - Peterbilt Truck Parts and Equipment	7130771	365290	Paid by Check # 675012		02/23/2018	03/16/2018	03/16/2018		03/16/2018	400.99
26482 - Peterbilt Truck Parts and Equipment	7130904	365290	Paid by Check # 675012		02/24/2018	03/16/2018	03/16/2018		03/16/2018	105.79
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166	3 1 6	02/27/2018	03/23/2018	03/23/2018		03/23/2018	66.62



Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.084 - Replacement & Repair Totals										Invoice Transactions 28
										\$5,068.78
Account 520.089 - Power										
2924 - NV Energy	2856009 2-18	2856009	Paid by Check # 674673		02/23/2018	03/09/2018	03/09/2018		03/09/2018	253.55
Account 520.089 - Power Totals										Invoice Transactions 1
										\$253.55
Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 1-2/18	640.01	Paid by Check # 674925		03/01/2018	03/16/2018	03/16/2018		03/16/2018	23.79
1429 - Gardnerville Water Company	690.01 1-2/18	690.01	Paid by Check # 674925		03/01/2018	03/16/2018	03/16/2018		03/16/2018	54.63
1429 - Gardnerville Water Company	2088	2	Paid by Check # 674925		01/31/2018	03/16/2018	03/16/2018		03/16/2018	2.12
1429 - Gardnerville Water Company	2096	2	Paid by Check # 674925		02/28/2018	03/16/2018	03/16/2018		03/16/2018	14.64
Account 520.090 - Water Totals										Invoice Transactions 4
										\$95.18
Account 520.092 - Heating										
3021 - Southwest Gas (SWG)	0015779022 3-18	2410015779022	Edit		03/19/2018	03/30/2018	03/30/2018			113.18
3021 - Southwest Gas (SWG)	1072224004 3-18	2411072224004	Edit		03/19/2018	03/30/2018	03/30/2018			129.68
3021 - Southwest Gas (SWG)	1188600002 3-18	2411188600002	Edit		03/19/2018	03/30/2018	03/30/2018			339.58
Account 520.092 - Heating Totals										Invoice Transactions 3
										\$582.44
Account 520.097 - Maint B&G										
2121 - Meeks Lumber	1077729	06G1570	Paid by Check # 674976		02/08/2018	03/16/2018	03/16/2018		03/16/2018	23.92
2121 - Meeks Lumber	1077746	06G1570	Paid by Check # 674976		02/08/2018	03/16/2018	03/16/2018		03/16/2018	3.22
Account 520.097 - Maint B&G Totals										Invoice Transactions 2
										\$27.14
Account 520.098 - Janitorial Services										
27347 - A+ Janitorial Service	TOG0218	G'VILLE	Paid by Check # 674358		02/21/2018	03/02/2018	03/02/2018		03/02/2018	100.00
Account 520.098 - Janitorial Services Totals										Invoice Transactions 1
										\$100.00
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	100142073	1481234-3433221	Paid by Check # 674480		02/09/2018	03/02/2018	03/02/2018		03/02/2018	165.41
4753 - Ricoh USA Inc	5052615644	16769392	Paid by Check # 675020		03/01/2018	03/16/2018	03/16/2018		03/16/2018	70.49
4753 - Ricoh USA Inc	100285895	1481234-3433221	Edit		03/13/2018	03/30/2018	03/30/2018			165.41
Account 520.136 - Rents & Leases Equipment Totals										Invoice Transactions 3
										\$401.31
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0012509 3/18	8354110060012509	Paid by Check # 675057		03/02/2018	03/16/2018	03/16/2018		03/16/2018	67.49

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0598044 3/18	8354110060598044	Paid by Check # 675058		02/28/2018	03/16/2018	03/16/2018		03/16/2018	49.99
Account 520.187 - Internet Expense Totals Invoice Transactions 2										\$117.48
Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	228079 2-18	228079	Paid by Check # 674874		03/01/2018	03/16/2018	03/16/2018		03/16/2018	15,358.98
1132 - Douglas Disposal Inc	40990612 2/18	40990612	Paid by Check # 674898		03/01/2018	03/16/2018	03/16/2018		03/16/2018	2,561.54
Account 520.197 - Landfill Expense Totals Invoice Transactions 2										\$17,920.52
Account 521.135 - Legal-Collection Cost										
2549 - Dallaire Torn-Petty Cash	3-18 GVILLE	PETTY CASH	Paid by Check # 674891		03/02/2018	03/16/2018	03/16/2018		03/16/2018	35.00
Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 1										\$35.00
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1563124	8308	Paid by Check # 674604		02/15/2018	03/09/2018	03/09/2018		03/09/2018	1,106.68
3814 - Flyers Energy LLC	CFS1569768	8308	Paid by Check # 674916		02/28/2018	03/16/2018	03/16/2018		03/16/2018	732.58
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										\$1,839.26
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN1335975	000330	Paid by Check # 674536		02/06/2018	03/09/2018	03/09/2018		03/09/2018	4.39
5785 - AlSCO Inc	LREN1338103	000330	Paid by Check # 674536		02/13/2018	03/09/2018	03/09/2018		03/09/2018	4.39
5785 - AlSCO Inc	LREN1340173	000330	Paid by Check # 674536		02/20/2018	03/09/2018	03/09/2018		03/09/2018	4.39
5785 - AlSCO Inc	LREN1342293	000330	Paid by Check # 674536		02/27/2018	03/09/2018	03/09/2018		03/09/2018	4.39
4287 - Red Wing Business Advantage Account	2018031001469 2	TOWN OF GARDNERVILLE	Paid by Check # 675266		02/17/2018	03/23/2018	03/23/2018		03/23/2018	157.49
Account 532.028 - Uniforms Totals Invoice Transactions 5										\$175.05
Account 532.056 - Subscriptions										
12997 - Do Co Procurement Program	2-18 DALLAIRE	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	123.50
Account 532.056 - Subscriptions Totals Invoice Transactions 1										\$123.50
Account 533.800 - Office Supplies										
32667 - Cutting Image LLC	25328	GVILLE	Paid by Check # 674890		02/20/2018	03/16/2018	03/16/2018		03/16/2018	527.57
726 - Central Systems Electric Inc	206485	TOWNGA	Paid by Check # 675154		02/02/2018	03/23/2018	03/23/2018		03/23/2018	6.99

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 533.800 - Office Supplies										
726 - Central Systems Electric Inc	206517	TOWNGA	Paid by Check # 675154		02/06/2018	03/23/2018	03/23/2018		03/23/2018	44.00
726 - Central Systems Electric Inc	206785	TOWNGA	Paid by Check # 675154		02/26/2018	03/23/2018	03/23/2018		03/23/2018	43.99
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	165.28
12997 - Do Co Procurement Program	2-18 LOUTHAN	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	60.11
2549 - Dallaire Tom-Petty Cash	3-18 GVILLE*	PETTY CASH	Edit		03/13/2018	03/30/2018	03/30/2018			21.60
Account 533.800 - Office Supplies Totals										Invoice Transactions 7
										<u>\$869.54</u>
Account 533.806 - Software										
16648 - E Squared C Inc	44287	GVILLE	Paid by Check # 674899		03/01/2018	03/16/2018	03/16/2018		03/16/2018	37.50
12997 - Do Co Procurement Program	2-18 LACOST	GVILLE	Paid by Check # 675166		02/27/2018	03/23/2018	03/23/2018		03/23/2018	74.99
Account 533.806 - Software Totals										Invoice Transactions 2
										<u>\$112.49</u>
Account 562.000 - Capital Projects										
5189 - R O Anderson Engineering Inc	40466	TOWN OF GARDNERVILLE	Paid by Check # 674476		01/29/2018	03/02/2018	03/02/2018		03/02/2018	1,717.50
3314 - V & C Construction Inc	8880	TOWN OF GARDNERVILLE	Paid by Check # 674759		02/20/2018	03/09/2018	03/09/2018		03/09/2018	102,933.50
13485 - Ahern Rentals	18634226-1	205304	Paid by Check # 674844		02/05/2018	03/16/2018	03/16/2018		03/16/2018	31.95
13485 - Ahern Rentals	18634901-1	205304	Paid by Check # 674844		02/05/2018	03/16/2018	03/16/2018		03/16/2018	45.95
13485 - Ahern Rentals	18678989-1	205304	Paid by Check # 674844		02/15/2018	03/16/2018	03/16/2018		03/16/2018	99.78
2485 - PDM Steel Service Centers Inc	332503-01	78-805218	Paid by Check # 675011		02/14/2018	03/16/2018	03/16/2018		03/16/2018	433.54
726 - Central Systems Electric Inc	206662	TOWNGA	Paid by Check # 675154		02/15/2018	03/23/2018	03/23/2018		03/23/2018	42.21
2012 - Lumos and Associates Inc	96546	9400.031	Paid by Check # 675220		03/02/2018	03/23/2018	03/23/2018		03/23/2018	4,379.00
14747 - Home Depot (Gville)	2240252	6035 3225 0269 7513	Edit		02/15/2018	03/30/2018	03/30/2018			16.17
14747 - Home Depot (Gville)	2261724	6035 3225 0269 7513	Edit		02/15/2018	03/30/2018	03/30/2018			29.26
3314 - V & C Construction Inc	8888	TOWN OF GARDNERVILLE	Edit		03/20/2018	03/30/2018	03/30/2018			196,673.51
Account 562.000 - Capital Projects Totals										Invoice Transactions 11
Department 925 - Health & Sanitation Totals										Invoice Transactions 88
Fund 611 - Gardnerville Health & San Totals										Invoice Transactions 88
										<u>\$306,402.37</u>
										<u>\$337,055.36</u>
										<u>\$337,055.36</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/18 - 03/31/18

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 614 - G'ville Ad Val Cap Proj										
Department 730 - G'ville Ad Val Cap Proj										
Account 564.500 - Machinery & Equipment										
2680 - Renner Equipment Company	19570936	TOWN OF GARDNERVILLE	Edit		02/27/2018	03/30/2018	03/30/2018			9,975.00
Account 564.500 - Machinery & Equipment Totals								Invoice Transactions 1		\$9,975.00
Department 730 - G'ville Ad Val Cap Proj Totals								Invoice Transactions 1		\$9,975.00
Fund 614 - G'ville Ad Val Cap Proj Totals								Invoice Transactions 1		\$9,975.00
Grand Totals								Invoice Transactions 164		\$374,614.63

* = Prior Fiscal Year Activity

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Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on Proclamation 2018P-02 recognizing April 27, 2018 as Arbor Day, with public comment prior to Board action.

2. **Recommended Motion:** Approve Proclamation 2018P-02 recognizing April 27, 2018 as Arbor Day.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 3, 2018 **Time Requested:** N/A

6. **Agenda:** ☒ Consent ☐ Administrative

Background Information: See attached

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



**TOWN OF GARDNERVILLE
PROCLAMATION 2018P-02**

BY THE GARDNERVILLE TOWN BOARD PROCLAIMING

APRIL 27, 2018 AS ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees in our community increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees wherever they are planted are a source of joy and spiritual renewal.

NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM APRIL 28, 2018 AS ARBOR DAY, AND WE URGE ALL CITIZENS TO SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND TO PLANT AND CARE FOR TREES THAT PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.

ADOPTED: This 3rd day of April, 2018.

GARDNERVILLE TOWN BOARD MEMBERS:

CASSANDRA JONES, CHAIRMAN

LINDA SLATER, VICE CHAIRMAN

LLOYD HIGUERA, MEMBER

KEN MILLER, MEMBER

MARY WENNER, MEMBER

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Presentation only on The Moving Wall Project, by Nadia Shahin, Eastside Memorial Cemetery

2. **Recommended Motion:** No action needed.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 3, 2018 **Time Requested:** 15 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued



**REQUEST FOR PLACEMENT ON THE AGENDA
FOR THE GARDNERVILLE TOWN BOARD**

Name: Nadia Shahin

Telephone: 775-782-4554

Mailing Address: P.O. Box 910 Minden, Nevada 89423

Nature of Request and Approximate Amount of Time Needed: _____
The Moving Wall Minden Project: 15 Minutes

Talk about event and how the community can help

Nadia Shahin

Signature: _____ Date: 3.23.18

The Gardnerville Town Board meets on the first Tuesday of each month. Please submit any pertinent information regarding your request at least 15 days prior to the Board meeting date.

Agendas are posted three days prior to the meeting. You will receive a copy of the Agenda in the mail informing you of the approximate time you will appear before the Board.

L:\forms\request for placement on agenda

**FREE
& OPEN
TO THE
PUBLIC
24 HOURS
EACH DAY**



THE *Vietnam* MOVING WALL

**-MINDEN PROJECT-
MAY 31ST-JUNE 4TH, 2018**

Hosted by:

**EASTSIDE MEMORIAL PARK
1600 BUCKEYE RD. MINDEN, NV 89423**

SPONSORS & VOLUNTEERS NEEDED

CONTACT: NADIA SHAHIN

775.782.4554 | INFO@ESMP.CO

FACEBOOK: [@THEMOVINGWALLMINDENPROJECT](https://www.facebook.com/THEMOVINGWALLMINDENPROJECT)

5-3

**OPENING CEREMONY:
FRIDAY, JUNE 1ST @ 10AM**

**CLOSING CEREMONY:
SUNDAY, JUNE 3RD @ 7PM**



Eastside Memorial Park will be sponsoring The Moving Wall in Minden, Nevada. "The Moving Wall" is the half-size replica of the Washington, DC Vietnam Veterans Memorial and has been touring the country for thirty plus years.

To sign up to Volunteer fill out the following form on the link below:

<http://tinyurl.com/themovingwall>

DATES: May 31st, 2018- June 4^h, 2018

LOCATION: Eastside Memorial Park- [1600 Buckeye Road Minden, NV 89423](#)

TIMES: 24 Hours a Day

We are bringing the wall for two reasons. One is to help bring healing to veterans and the families and friends of those who died or went missing in action in Vietnam, especially those who may not have had the opportunity to see the Vietnam Veterans Memorial in Washington, DC. Secondly, we are looking to educate the community about the war in Vietnam and its impact on our nation and our veterans.

The Moving Wall will be open to the public, 24 hours a day, from setup at 9am on May 31st, 2018 until 3pm on June 4th, 2018. With The Wall coming to the community we are going to be in need of many Visitor Guides who are unpaid volunteers. Volunteer Jobs Needed are as follows:

JOBS

1. Name Locator
 - o Help visitors find names by using the directories or computers
2. Escorts
 - o Help visitors find names on the Moving Wall
 - o Help visitors with name rubbings
3. Rovers
 - o Answer questions about the Moving Wall or the Wall in DC
 - o Answer questions about the schedule of events
 - o Help maintain a quiet, solemn, mood near the Moving Wall
 - o Help keep the area clean
4. Security Guards
 - o Need 2 guards around the clock
5. Parking Attendant

Questions Contact: Nadia Shahin (Chairman)
O: (775)-782-4554 F: (775)-782-2216 Email: info@esmp.co

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to endorse or deny endorsement of Marsy's Law for Nevada and authorize the chairman, on behalf of the town board, to sign the endorsement if approved; with public comment prior to board action.
2. **Recommended Motion:** Motion to endorse Marsy's Law for Nevada and authorize the chair or vice-chair to sign the endorsement on behalf of the town board.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 3, 2018 **Time Requested:** 10 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: Brady Griffiths, Marsy's Law for Nevada, will be at the meeting to present information.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



**REQUEST FOR PLACEMENT ON THE AGENDA
FOR THE GARDNERVILLE TOWN BOARD**

Name: Brady Griffiths Telephone: (408) 348-4290

Mailing Address: 2365 Sagittarius Drive Reno, NV 89509

Nature of Request and Approximate Amount of Time Needed:

1. Proclamation presentation on behalf of board for Marsy's Law and National Crime Victims' Rights Week
2. Town Board to hear brief of Marsy's Law for Nevada Question #1 and vote to endorse.

Signature: Brady Griffiths Date: 3/28/18

The Gardnerville Town Board meets on the first Tuesday of each month. Please submit any pertinent information regarding your request at least 15 days prior to the Board meeting date.

Agendas are posted three days prior to the meeting. You will receive a copy of the Agenda in the mail informing you of the approximate time you will appear before the Board.



Join us today to support violent crime victims and help make sure they have a voice. The Nevada Constitution does not contain a comprehensive list of rights for victims of crime. Marsy's Law for Nevada advocates believe victims or surviving innocent relatives deserve equal rights and consideration under the law. This constitutional amendment will help create a statewide protocol in Nevada and help victims traverse a complex criminal justice system, keep them well informed, and ensure they have a voice. In November, voters will have the opportunity to express their support at the ballot box by voting **YES on Question 1.**

Marsy's Law for NV Rights to Protect Crime Victims

- **Right** to receive information about their rights, and the services available to crime victims.
- **Right** to be treated with fairness and respect throughout the criminal justice process.
- **Right** to be protected from the defendant.
- **Right** to notice of all public proceedings in the case.
- **Right** to be reasonably heard, upon request, at all public proceedings regarding the case.
- **Right** to reasonably confer with prosecuting agency, upon request, regarding the case.
- **Right** to full and timely restitution.

Legislative Overview

Victims of crime in Nevada deserve a protected voice. We are proud to say the 2015 and 2017 Nevada Legislative sessions saw the introduction and passage of Senate Joint Resolution (SJR 17)/Marsy's Law for Nevada. Because it is a constitutional amendment Marsy's Law must now be approved by voters in November 2018 as a ballot question. The measure has strong support among lawmakers, as well as civic leaders, law enforcement, advocacy groups, victims, and citizens statewide.

More...

NV.MarsysLaw.us

Paid for by Marsy's Law for Nevada LLC



Marsy's Law for NV Frequently Asked Questions

Q: Will allowing input from crime victims interfere with the prosecution?

A: Marsy's Law provides a voice in the process it does not alter the role or activities of the prosecution.

Q: Will Marsy's Law make victims a party to the criminal case?

A: Marsy's Law does not allow a victim to be a party in the criminal case. The victims' role in the criminal case is not altered.

Q: Does Marsy's Law infringe on the rights of the accused?

A: Marsy's Law does not affect the rights of the accused. Marsy's Law simply provides victims with the right of notification and the opportunity to be heard.

Q: What is the Cost of Marsy's Law?

A: The costs have proven to be very nominal in states that have passed Marsy's Law. Moreover, cost should not be a motivation when determining Nevada's interest in protecting victims.

Q: Will Marsy's Law cause an excessive number of court filings?

A: Data from states that have passed Marsy's reveal this is not the case.

Q: What crimes will be covered under Marsy's Law?

A: Victims have rights to be heard as well as notification for all public proceedings in all courts, if they choose.

Unite today with advocates, civic leaders, lawmakers, law enforcement agencies, citizens and victims as we send our message to ensure a Constitutionally guaranteed voice and EQUAL RIGHTS FOR CRIME VICTIMS.

#VictimsRightsNV

Support Equal Rights for Victims

- SIGN our Endorsement Letter and send it back to us so we can recognize your organization/business with social media and at events
- LIKE us on our Marsy's Law for Nevada FACEBOOK Page
- SHARE your support with friends on your Facebook page
- TWEET it out
- READ ABOUT IT & visit nv.marsyslaw.us for details on efforts underway

NV.MarsysLaw.us

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6-4



Endorsement Form

I, _____, (First and Last Name or Name of Organization) will join Marsy's Law for Nevada because I believe we must ensure that victims of crime are given equal rights to those of the accused and convicted in the Nevada Constitution.

Signature

Date

Title/Organization: _____

Email: _____

[☐] (Check Box For Individual) Pursuant to my endorsement of Marsy's Law for Nevada, I hereby grant permission to Marsy's Law for Nevada to use my name and likeness in press releases, advertisements, emails, web pages, solicitations, news articles, and other similar correspondence and public communications relating to the Marsy's Law for Nevada campaign.

[☐] (Check Box For Organization) Pursuant to my endorsement of Marsy's Law for Nevada, I hereby grant permission to Marsy's Law for Nevada to use our name and likeness in press releases, advertisements, emails, web pages, solicitations, news articles, and other similar correspondence and public communications relating to the Marsy's Law for Nevada campaign

Please Sign and Return form to: Nevada@marsyslaw.us

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve Proclamation 2018P-03 proclaiming the week of April 8 through April 14, 2018 National Crime Victims' Rights Week; with public comment prior to board action.
2. **Recommended Motion:** Approve 2018P-03 proclaiming the week of April 8 through April 14, 2018 National Crime Victims' Rights Week.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Carol Louthan

5. **Meeting Date:** April 3, 2018 **Time Requested:** 5 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached proclamation.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



**REQUEST FOR PLACEMENT ON THE AGENDA
FOR THE GARDNERVILLE TOWN BOARD**

Name: Brady Griffiths Telephone: (408) 348-4290

Mailing Address: 2365 Sagittarius Drive Reno, NV 89509

Nature of Request and Approximate Amount of Time Needed:

1. Proclamation presentation on behalf of board for Marsy's Law and National Crime Victims' Rights Week
2. Town Board to hear brief of Marsy's Law for Nevada Question #1 and vote to endorse.

Signature: Brady Griffiths Date: 3/28/18

The Gardnerville Town Board meets on the first Tuesday of each month. Please submit any pertinent information regarding your request at least 15 days prior to the Board meeting date.

Agendas are posted three days prior to the meeting. You will receive a copy of the Agenda in the mail informing you of the approximate time you will appear before the Board.



*Town of Gardnerville
Proclamation 2018P-03*

**By the Gardnerville Town Board Proclaiming
April 8—14, 2018 as Crime Victims' Rights Week**

WHEREAS, it is the privilege and pleasure of this Board to recognize efforts and organizations that benefit our community; and

WHEREAS, this jurisdiction joins with local law enforcement, local and state victims' advocacy group, assistance organizations and efforts, including Marsy's Law for Nevada, and the Office for Victims of Crime in the U.S. Department of Justice, to call for support for victims of crimes; and

WHEREAS, more than 95,000 instances of violent crimes or property crimes were reported by law enforcement in a recent year (per the Nevada Uniform Crime Report of 2016); and

WHEREAS, in Nevada, a violent crime occurred every 26 minutes and 32 seconds, a property crime occurred every 4 minutes 38 seconds during a recent year according to the UCR of 2016; and

WHEREAS, Crime Victims' Rights Week serves to recognize the needs of crime victims and the importance of securing their voice and rights, which Marsy's Law for Nevada strives to accomplish; and

WHEREAS, THIS SENTIMENT IS EMBODIED IN THIS YEAR'S NATIONAL THEME, "Expand the Circle, Reach All Victims" and

WHEREAS, we believe victims of crime should always be treated with fairness and respect throughout the criminal justice process, protected from the defendant, reasonably heard at public proceedings regarding their case, and given a voice through the process of their case, as proposed in Marsy's Law for Nevada; and

NOW THEREFORE, WE do hereby declare Sunday, April 8 through Saturday, April 14, 2018, National Crime Victims' Rights Week and do join representatives from local law enforcement, advocacy and assistance agencies statewide and Marsy's Law for Nevada victims' rights effort, seeking to provide assistance and a stronger voice for Nevadans who have been a victim of crime.

ADOPTED: This 3rd day of April, 2018.

GARDNERVILLE TOWN BOARD MEMBERS:

Cassandra Jones, Chairman

Linda Slater, Vice-Chairman

Lloyd Higuera, Board Member

Ken Miller, Member

Mary Wenner, Board Member

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 18-19 fiscal year; with public comment prior to board action.
2. **Recommended Motion:** Motion to direct staff as discussed, approve the tentative CIP with the modifications as presented.

Funds Available: ☒ Yes ☐ N/A (requires staff time)

3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** April 3, 2018 **Time Requested:** 45 minutes
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: Every year we discuss the 5 year capital improvement plan. This is the first review by the board and the opportunity to make recommendations on projects you would like to see within the next 5 years. See the attached CIP form and prior determined projects to see if we need to re arrange the order of construction.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

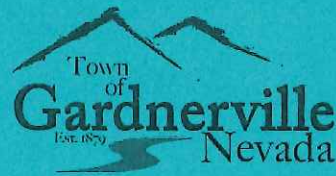


Table 1: Town of Gardnerville Capital Improvement Program, 2018-2023 - < FY 2018/2019 - April 2018> Tentative

FISCAL YEAR	PUBLIC WORKS 610-926-562-000								PARKS & RECREATION/OPEN SPACE				FLEET/EQUIPMENT/FACILITIES/OTHER	
	CAPITAL				NON-CAPITAL				CAPITAL		NON-CAPITAL		614 CAPITAL	
	Roads		Storm Drain		Roads		Storm Drain							
	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost
2018-2019 516,100.00	Sidewalk Repair and ADA Ramp Upgrades 610-926 532.118	\$ 61,000	Replace Stormdrain <Bank Roll 2018-2019> 610-926 532.019	\$ 21,100	Road Maintenance - Fog Seal - Arbor, Stodick, Larson, Old Town 610-926 520.103	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Carrick Dog Park Fence - 610-923 532.118	\$ 35,000	Maintenance Yard Landscape 610-923 562.000	\$12,000	Road Side Message Board - Solar 614-730 564.500	\$ 20,000
	Gilman Ezell 3.35 acres - Vacant land - YEAR 3 610-926 618.700	\$ 53,500			Crack sealing - Supplies and Operations 610-926 532.116	\$ 25,000								
	Gardnerville Station - Add'l needed for Building construction 610-926 532.118	\$ 98,000												
	Kingslane phase 1&2 - +NDOT \$70,000 + Town \$13,000 + \$50,000 - 610-926 532.118	\$ 122,000												
	TOTAL	\$ 334,500		\$ 21,100		\$ 85,000		\$ 8,500		\$ 35,000		\$ 12,000		\$ 20,000
2019-2020 602,250.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000	REPLACE Storm Drain on Douglas near Cemetery <plans>	\$ 78,000	Road Maintenance - Fog Seal - Heybourne Meadows and part of Chichester 610-926 520.103	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Hellwinkel Barn Upgrades	\$ 25,000	Aphid Tree and Shrub Treatment	\$9,000	Fleet Vehicle replacement w/ arrow board	\$ 50,000
	Gilman Ezell 3.35 acres - Vacant land - YEAR 4	\$ 51,750			Crack sealing - Materials and Operations 610-926 532.116	\$ 25,000			Hellwinkel Shop Upgrades 923.562.000	\$ 80,000				
	Maple Street New Construction + Storm Drainage	\$ 75,000			MicroSurfacing - Gardner and Heritage Park Area	\$ 115,000								
	TOTAL	\$ 151,750		\$ 78,000		\$ 200,000		\$ 8,500		\$ 105,000		\$ 9,000		\$ 50,000
2020-2021 876,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000	REPLACE Storm Drain - Bell to Gardner Park	\$ 178,000	Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Park Amenities and ADA access	\$ 70,000			Lawn Mower	\$ 15,000
	Sidewalk, curb and reconstruct Douglas Ave - Spruce - Cottonwood Phase 1 926.532.118	\$ 150,000			Crack sealing - Materials and Operations 610-926 532.116	\$ 25,000							Gator or UTV	\$ 17,000
	Reconstruct Cemetery Dr., curb Gutter & Driveway ADA Ramps	\$ 120,000			MicroSurfacing - Chichester Area, Church, Willow	\$ 100,000							Dump Trailer	\$ 8,000
					Chichester Crack Repair	\$ 90,000							Covered or Deck Over Trailer	\$ 10,000
	TOTAL	\$ 295,000		\$ 178,000		\$ 275,000		\$ 8,500		\$ 70,000		\$ -		\$ 50,000
2021-2022 723,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 35,000	NEW Storm Drain - Mill & Douglas	\$ 125,000	Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Upgrade Picnic benches in parks for ADA access	\$ 25,000	Aphid Tree and Shrub Treatment	\$10,000	Fleet Vehicle Replace Truck 602	\$ 50,000
	Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - High School Phase 2	\$ 170,000			Crack sealing - Materials and Operations 610-926 532.116	\$ 25,000								
	Construction of Ezell <Bank>	\$ 100,000			MicroSurfacing - Chichester Area, The Ranch	\$ 115,000								
	TOTAL	\$ 305,000		\$ 125,000		\$ 200,000		\$ 8,500		\$ 25,000		\$ 10,000		\$ 50,000
2022-2023 733,500.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 50,000			Road Maintenance	\$ 60,000	Storm Drain Maintenance Cleaning and Video 610-926 532.019	\$ 8,500	Gardner Park Sidewalks and Amenities	\$ 120,000			Fleet Vehicle Replace Truck 610	\$ 50,000
	Sidewalk, curb and reconstruct Douglas Ave - High School - 395 Phase 3	\$ 180,000			Crack sealing - Materials and Operations 610-926 532.116	\$ 25,000								
	Construction of Ezell <Bank Rolled from 2021>	\$ (100,000)			MicroSurfacing - Chichester Area	\$ 140,000								
	Construction of Ezell	\$ 200,000												
	TOTAL	\$ 330,000		\$ -		\$ 225,000		\$ 8,500		\$ 120,000		\$ -		\$ 50,000

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve or modify the proposed Tentative Town Budget for fiscal year 2018-2019, and provide direction to staff for the final budget review at the May meeting; with public comment prior to board action.
- 2.
3. **Recommended Motion:** Approve the town's FY 2018/2019 Tentative Budget (with modifications as discussed), (directing the town staff to modify the tentative budget as discussed).

Funds Available: ☒ Yes ☐ N/A (requires staff time)

4. **Department:** Administration
5. **Prepared by:** Tom Dallaire
6. **Meeting Date:** April 3, 2018 **Time Requested:** 45 minutes
7. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached budget. We have attached a tentative budget for the funds 610, 611, 613, and 614 for your review. We will detail out specific lines in the discussion at the board meeting, so please let me know if there is a need for more detail.

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
9. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Town of Gardnerville
1407 Highway 395
Gardnerville, Nevada 89410
775-782-7134
775-782-7135 fax
www.gardnerville-nv.gov



Cassandra Jones, Chair
Linda Slater, Vice-Chair
Lloyd Higuera, Member
Ken Miller, Member
Mary Wenner, Member
Tom Dallaire, Town Manager

FISCAL YEAR 2018-2019 TENTATIVE BUDGET MESSAGE

610 General Fund

Ad Valorem Revenues based on state estimates with an incorrect tax rate so the budget uses a projected revenue as being an increase of 1.6% and a consolidated tax projection increase of 4.92% over last year's budgeted revenues.

Expenditures within the **Administration Department** reflect customary operational needs with minor building maintenance non-capital expenditures. One part time Office Clerical Assistant is proposed again this year to assist with office needs while staff is away on vacation, to provide an opportunity for additional cross training, and to make headway on office filing projects and records management. The town is budgeting the support of the Gardnerville Main Street program in the amount of \$45,000.

Expenditures within the **Parks and Recreation Department** reflect customary operational needs. We have budgeted two (2) part-time seasonal staff as part of the normal operation for the summertime maintenance of the town parks and for watering of the flower baskets along Hwy 395, these positions are located within the 610.926 fund.

Expenditures within the **Public Works Department** reflect customary operational needs, annual street maintenance and related activities. Major repair and maintenance is proposed this fiscal year and includes ADA, concrete sidewalk repairs and new sidewalk. Capital Improvements would include Kinglane and the Gardnerville station as those projects are exceeding the previously determined cost of construction.

The General Fund contains a transfer to the 613 debt fund for an owner owned note, a contingency allocation of 3% non-capital expenditures, and an 8.3% allocation ending fund balance based on service and supplies and salary and wage expenditures.

611 Health and Sanitation Enterprise Fund

Expenditures within this fund reflect customary operational needs. The town is looking at a rate increase this fiscal year once the study is complete.

613 Gardnerville's Debt Fund

This fund contains a transfer in for a land payment to an owner held note, second of 3 payments.

614 Ad Valorem Capital Projects Fund

This fund contains allocations for debt service and capital projects or equipment. The Town proposes to purchase a new roadside message board, solar powered for road construction and road construction signs and cones.



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 -	Gardnerville Town					
REVENUE						
Department 000 -	Revenue					
Taxes						
311.100	Ad Valorem Current	1,163,530.00	1,145,091.00	1,004,428.88	1,002,030.27	963,939.10
311.120	Ad Valorem Delinquent	.00	.00	7,655.84	19,322.57	11,396.23
311.200	Centrally Assessed Property Taxes	.00	.00	19,034.43	18,521.16	.00
311.700	Personal Property Current	.00	.00	58,688.39	60,205.36	58,344.48
311.800	Personal Property Delinq	.00	.00	509.66	749.85	2,262.52
Taxes Totals		\$1,163,530.00	\$1,145,091.00	\$1,090,317.20	\$1,100,829.21	\$1,035,942.33
Intergovernmental Revenue						
321.300	Gaming-NRS Co. Lic	27,000.00	26,000.00	29,790.00	27,936.66	16,492.50
331.010	St-Consolid.Tax Dist.	291,790.00	278,108.00	278,557.00	270,381.05	264,255.52
332.510	Grant-CDBG	.00	539,350.00	.00	88,700.00	.00
332.805	Grant-USDOT	.00	.00	.00	20,482.00	.00
334.123	Grant-State Q1	.00	.00	.00	307,250.00	.00
337.100	State Reimbursement	.00	.00	121,557.90	32,093.45	37,705.61
Intergovernmental Revenue Totals		\$318,790.00	\$843,458.00	\$429,904.90	\$746,843.16	\$318,453.63
Charges For Service						
341.625	Prof. Fees/ App.Req.	5,000.00	5,000.00	3,722.00	4,948.75	4,784.29
368.010	Donations-Special Events	.00	5,100.00	1,352.00	150.00	.00
Charges For Service Totals		\$5,000.00	\$10,100.00	\$5,074.00	\$5,098.75	\$4,784.29
Interest Revenue						
361.205	Investment-FMV Adjust	.00	.00	(3,398.39)	1,609.87	701.09
361.211	Invest. Earnings-LGIP	.00	.00	2,119.77	937.20	366.92
361.212	Invest. Earnings-BNY Mellon	.00	.00	2,735.76	2,920.67	2,301.79
Interest Revenue Totals		\$0.00	\$0.00	\$1,457.14	\$5,467.74	\$3,369.80
Miscellaneous Revenue						
360.210	Merchandise Sales	.00	.00	8.00	161.00	10.00
360.800	Miscellaneous	.00	.00	.00	.00	(99.00)
360.815	Credit Card Processing Fees	.00	.00	39.84	.00	.00
360.901	Reimbursements	.00	.00	35,148.05	961.61	2,130.00
362.100	Rent/Lease Income	.00	.00	25.00	1,912.50	1,292.36
367.102	Donations	.00	.00	6,254.06	2,749.00	2,669.04
Miscellaneous Revenue Totals		\$0.00	\$0.00	\$41,474.95	\$5,784.11	\$6,002.40



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund	610 - Gardnerville Town					
	REVENUE					
	Department 000 - Revenue					
	Other Financing Sources					
360.750	Loan Proceeds	.00	.00	150,000.00	.00	.00
391.100	Sale Of Property	.00	.00	2,000.00	.00	2,500.00
	Other Financing Sources Totals	\$0.00	\$0.00	\$152,000.00	\$0.00	\$2,500.00
	Beg.Fund Bal./Reserves					
301.000	Opening Fund Balance	107,620.00	257,009.00	.00	.00	.00
	Beg.Fund Bal./Reserves Totals	\$107,620.00	\$257,009.00	\$0.00	\$0.00	\$0.00
	Department 000 - Revenue Totals	\$1,594,940.00	\$2,255,658.00	\$1,720,228.19	\$1,864,022.97	\$1,371,052.45
	REVENUE TOTALS	\$1,594,940.00	\$2,255,658.00	\$1,720,228.19	\$1,864,022.97	\$1,371,052.45
	EXPENSE					
	Department 921 - Gardnerville Admin					
	Salaries & Wages					
510.000	Salaries & Wages	148,248.00	143,988.00	147,951.65	152,021.89	104,514.11
510.150	Board Compensation	15,300.00	15,300.00	15,300.00	15,125.00	15,475.00
511.165	Holiday Overtime	.00	.00	72.46	243.80	914.44
511.167	Vacation Payout	.00	.00	3,248.51	.00	.00
511.170	Overtime	.00	.00	91.64	514.93	475.12
511.171	Holidays	.00	.00	7,400.39	6,501.34	4,991.15
511.172	Comp Paid	.00	.00	.00	1,165.57	16.73
511.173	Vacation	.00	.00	14,514.03	13,582.57	7,465.11
511.174	Sick	.00	.00	4,094.03	5,391.58	3,818.13
516.120	Contract Salaries	.00	.00	.00	.00	2,540.16
	Salaries & Wages Totals	\$163,548.00	\$159,288.00	\$192,672.71	\$194,546.68	\$140,209.95
	Employee Benefits					
511.181	Retirement	39,394.00	38,299.00	29,741.55	57,276.13	30,904.88
511.182	Workers Comp	3,634.00	4,871.00	1,717.93	5,007.89	3,064.40
511.183	Group Insurance	14,504.00	15,659.00	10,804.10	27,261.63	15,116.26
511.184	Unemployment	1,455.00	252.00	568.90	1,039.38	537.22
511.186	Medicare	2,150.00	1,984.00	1,544.99	2,926.53	1,682.09
511.190	Pact Other	.00	.00	.00	.00	80.04
511.195	Oasdi	469.00	447.00	.00	8.95	1.66
511.201	PEBS-Ret.Medical	117.00	116.00	116.16	106.56	166.66
	Employee Benefits Totals	\$61,723.00	\$61,628.00	\$44,493.63	\$93,627.07	\$51,553.21



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 921 - Gardnerville Admin						
Services & Supplies						
520.055	Telephone Expense	6,000.00	6,000.00	5,344.48	5,260.71	3,436.02
520.060	Postage/Po Box Rent	2,000.00	2,000.00	1,581.27	1,490.75	1,064.45
520.064	Travel	2,500.00	9,500.00	2,509.07	5,162.03	7,692.64
520.072	Advertising	2,300.00	3,800.00	3,404.24	2,936.15	1,100.70
520.080	Insur.-Liability	9,612.00	8,900.00	7,339.34	6,992.25	7,818.82
520.084	Replacement & Repair	1,000.00	1,000.00	1,062.28	842.92	995.97
520.089	Power	2,700.00	2,700.00	2,406.45	2,535.07	2,642.13
520.090	Water	750.00	750.00	550.92	714.63	459.48
520.092	Heating	1,850.00	1,850.00	1,798.36	2,095.28	1,746.04
520.093	Utilities-Sewer	400.00	400.00	352.09	353.07	352.58
520.097	Maint B&G	4,500.00	500.00	525.65	1,995.72	8,281.76
520.098	Janitorial Services	1,400.00	1,400.00	1,450.00	1,300.00	1,344.53
520.107	Maint Equip	200.00	200.00	.00	.00	397.31
520.136	Rents & Leases Equipment	4,436.00	4,305.00	4,008.52	3,488.88	2,956.01
520.169	EMRB Assessment	90.00	85.00	81.00	81.00	67.50
520.170	Memberships	4,650.00	4,900.00	4,916.16	4,395.05	4,880.95
520.187	Internet Expense	1,416.00	1,200.00	1,139.04	904.96	780.00
520.200	Training & Education	5,500.00	3,500.00	2,658.50	3,224.00	3,076.35
520.415	PACT Agent Compensation	.00	1,000.00	963.00	1,039.00	951.00
521.100	Professional Services	45,000.00	45,000.00	.00	883.00	.00
521.130	Legal Services	24,000.00	18,000.00	21,010.00	19,682.00	14,224.25
532.055	Books & Periodicals	150.00	300.00	.00	.00	.00
532.056	Subscriptions	6,000.00	2,915.00	5,712.10	9,592.64	4,817.30
533.800	Office Supplies	6,000.00	6,000.00	4,158.80	4,760.20	6,561.35
533.802	Small Equipment	.00	.00	275.00	.00	1,253.78
533.806	Software	350.00	300.00	861.60	1,954.38	1,953.54
533.817	Small Projects	.00	.00	1,808.35	5,519.67	.00
550.001	Miscellaneous Expenses	1,000.00	1,000.00	5,605.00	1,067.83	614.75
550.048	Downtown Vision	.00	.00	.00	12,000.00	69,000.00
550.100	Bank Fees-Credit Card Processing	.00	200.00	.00	.00	.00



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund	610 - Gardnerville Town					
	EXPENSE					
Department	921 - Gardnerville Admin					
	<i>Services & Supplies Totals</i>	\$133,804.00	\$127,705.00	\$81,521.22	\$100,271.19	\$148,469.21
	<i>Capital Outlay/Projects</i>					
564.500	Machinery & Equipment	.00	.00	.00	.00	3,500.00
	<i>Capital Outlay/Projects Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
	Department 921 - Gardnerville Admin Totals	\$359,075.00	\$348,621.00	\$318,687.56	\$388,444.94	\$343,732.37
Department	923 - Parks & Recreation					
	<i>Services & Supplies</i>					
520.037	Weed Spraying	6,000.00	6,000.00	4,237.92	3,846.03	3,930.98
520.084	Replacement & Repair	8,165.00	5,000.00	14,234.71	22,037.80	26,732.12
520.089	Power	6,000.00	6,000.00	6,181.92	6,116.70	5,822.87
520.090	Water	21,500.00	21,500.00	22,800.38	20,354.34	22,745.22
520.093	Utilities-Sewer	600.00	600.00	503.00	504.40	503.70
520.097	Maint B&G	3,500.00	3,500.00	1,099.78	696.00	5,606.74
532.001	Op.Supplies	.00	.00	1,364.25	667.90	.00
532.003	Gas & Oil	2,000.00	2,000.00	2,006.28	1,899.61	2,488.54
532.118	Major Repair and Maintenance	6,300.00	6,300.00	.00	.00	.00
533.802	Small Equipment	1,500.00	1,500.00	3,887.98	2,892.38	1,253.16
533.817	Small Projects	16,052.00	30,050.00	25,424.88	19,201.95	14,032.48
	<i>Services & Supplies Totals</i>	\$71,617.00	\$82,450.00	\$81,741.10	\$78,217.11	\$83,115.81
	<i>Capital Outlay/Projects</i>					
562.000	Capital Projects	12,000.00	14,300.00	7,825.00	.00	.00
	<i>Capital Outlay/Projects Totals</i>	\$12,000.00	\$14,300.00	\$7,825.00	\$0.00	\$0.00
	Department 923 - Parks & Recreation Totals	\$83,617.00	\$96,750.00	\$89,566.10	\$78,217.11	\$83,115.81
Department	926 - Other Public Works					
	<i>Salaries & Wages</i>					
510.000	Salaries & Wages	262,402.00	254,301.00	212,751.77	198,881.14	178,303.25
510.125	Salaries-Other	28,828.00	.00	.00	.00	.00
511.165	Holiday Overtime	.00	.00	213.40	.00	305.43
511.170	Overtime	.00	1,000.00	356.12	542.47	455.17
511.171	Holidays	.00	.00	10,313.63	8,527.82	8,707.56
511.172	Comp Paid	.00	.00	6,453.13	1,741.84	4,356.45
511.173	Vacation	.00	.00	13,543.49	12,344.76	9,507.52
511.174	Sick	.00	.00	9,496.75	6,815.44	5,441.85

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Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund	610 - Gardnerville Town					
	EXPENSE					
	Department 926 - Other Public Works					
	Salaries & Wages					
511.175	Standby Time	.00	.00	48.00	.00	.00
516.120	Contract Salaries	.00	.00	2,021.13	.00	.00
	<i>Salaries & Wages Totals</i>	\$291,230.00	\$255,301.00	\$255,197.42	\$228,853.47	\$207,077.23
	Employee Benefits					
511.181	Retirement	73,472.00	71,207.00	69,041.55	59,050.91	50,305.75
511.182	Workers Comp	10,669.00	11,954.00	7,288.26	6,653.02	6,930.00
511.183	Group Insurance	40,185.00	39,769.00	41,516.68	35,877.97	34,981.89
511.184	Unemployment	1,456.00	714.00	1,243.84	1,112.80	889.82
511.186	Medicare	4,224.00	3,690.00	3,436.23	3,100.42	2,800.24
511.195	Oasdi	1,788.00	.00	.00	.00	66.76
	<i>Employee Benefits Totals</i>	\$131,794.00	\$127,334.00	\$122,526.56	\$105,795.12	\$95,974.46
	Services & Supplies					
520.017	Snow Removal	1,500.00	1,500.00	543.60	383.65	254.86
520.037	Weed Spraying	6,000.00	6,000.00	2,850.12	4,543.70	1,958.87
520.080	Insur.-Liability	9,612.00	8,900.00	7,283.10	6,992.25	7,318.82
520.084	Replacement & Repair	8,000.00	15,000.00	52,625.62	16,112.45	21,782.34
520.095	Street Lights	77,000.00	77,000.00	74,829.06	76,877.92	80,213.41
520.103	Maint Road	60,000.00	50,000.00	25,461.51	86,905.80	233,989.18
520.107	Maint Equip	.00	.00	189.75	194.37	860.86
520.116	Veh. Maint-Co Shop	.00	6,000.00	5,477.41	1,533.32	11,833.77
520.136	Rents & Leases Equipment	600.00	360.00	.00	.00	.00
520.155	Licensing	.00	.00	7.00	121.50	34.25
520.170	Memberships	800.00	675.00	.00	.00	.00
520.200	Training & Education	1,500.00	1,000.00	(400.00)	670.00	.00
521.100	Professional Services	.00	.00	77,804.22	885.75	.00
521.200	Engineering	15,000.00	10,000.00	1,110.00	5,625.00	10,182.38
532.001	Op.Supplies	.00	.00	617.52	255.00	.00
532.003	Gas & Oil	8,000.00	8,000.00	7,641.83	7,274.70	6,845.58
532.019	Storm Drain Maintenance	22,100.00	36,500.00	8,047.76	18,536.83	46,319.23
532.028	Uniforms	3,480.00	3,480.00	2,892.02	3,074.43	3,153.68
532.056	Subscriptions	5,660.00	8,610.00	8,586.17	2,947.50	.00

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Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 926 - Other Public Works						
Services & Supplies						
532.116	Crack Seal Maintenance	25,000.00	15,000.00	95.00	2,187.49	17,371.49
532.118	Major Repair and Maintenance	281,000.00	201,457.00	103,960.75	.00	.00
533.802	Small Equipment	1,000.00	5,000.00	396.00	13,193.44	8,225.61
533.817	Small Projects	.00	.00	.00	449.95	.00
	Services & Supplies Totals	\$526,252.00	\$454,482.00	\$380,018.44	\$248,765.05	\$450,344.33
Capital Outlay/Projects						
562.000	Capital Projects	.00	395,051.00	508,375.11	705,296.96	169,359.13
562.200	Buildings	.00	339,350.00	.00	.00	.00
564.500	Machinery & Equipment	.00	37,000.00	.00	.00	.00
	Capital Outlay/Projects Totals	\$0.00	\$771,401.00	\$508,375.11	\$705,296.96	\$169,359.13
Other Financing Uses						
618.700	Transfers Out	53,500.00	55,250.00	2,000.00	.00	122,363.54
619.000	Contingency	39,683.00	38,899.00	.00	.00	.00
	Other Financing Uses Totals	\$93,183.00	\$94,149.00	\$2,000.00	\$0.00	\$122,363.54
Ending Fund Bal/Reserves						
699.000	Ending Fund Balance	109,789.00	107,620.00	.00	.00	.00
	Ending Fund Bal/Reserves Totals	\$109,789.00	\$107,620.00	\$0.00	\$0.00	\$0.00
Department 926 - Other Public Works Totals		\$1,152,248.00	\$1,810,287.00	\$1,268,117.53	\$1,288,710.60	\$1,045,118.69
EXPENSE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,676,371.19	\$1,755,372.65	\$1,471,966.87
Fund 610 - Gardnerville Town Totals						
REVENUE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,720,228.19	\$1,864,022.97	\$1,371,052.45
EXPENSE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,676,371.19	\$1,755,372.65	\$1,471,966.87
Fund 610 - Gardnerville Town Totals		\$0.00	\$0.00	\$43,857.00	\$108,650.32	(\$100,914.42)
Fund 611 - Gardnerville Health & San						
REVENUE						
Department 000 - Revenue						
Charges For Service						
344.300	Trash	615,000.00	605,000.00	612,356.98	614,678.25	564,532.21
344.301	Extra Pickup Surcharge	.00	.00	585.00	600.00	627.50
344.310	Landfill Fees	445,000.00	425,000.00	445,442.70	449,036.43	404,386.47
344.315	Dumpster Rental	.00	.00	.00	490.79	19,386.00
344.316	Lock & Key Sales	.00	.00	58.60	59.00	97.00



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund	611 - Gardnerville Health & San					
	REVENUE					
	Department 000 - Revenue					
	Charges For Service					
344.317	Dumpster Replace Fee	.00	.00	60.00	70.00	380.00
360.810	Late Charges	5,000.00	5,000.00	8,427.84	7,523.33	8,644.14
	<i>Charges For Service Totals</i>	<u>\$1,065,000.00</u>	<u>\$1,035,000.00</u>	<u>\$1,066,931.12</u>	<u>\$1,072,457.80</u>	<u>\$998,053.32</u>
	Interest Revenue					
361.205	Investment-FMV Adjust	.00	.00	(4,674.99)	2,154.34	406.01
361.211	Invest. Earnings-LGIP	.00	.00	2,638.17	1,137.16	352.39
361.212	Invest. Earnings-BNY Mellon	.00	.00	3,404.42	3,673.91	2,561.49
	<i>Interest Revenue Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,367.60</u>	<u>\$6,965.41</u>	<u>\$3,319.89</u>
	Miscellaneous Revenue					
360.800	Miscellaneous	.00	.00	.00	.00	2,199.92
360.815	Credit Card Processing Fees	.00	.00	719.71	.00	.00
360.820	Returned Check Fees	.00	.00	25.00	.00	25.00
360.901	Reimbursements	.00	.00	.00	.00	3,773.04
	<i>Miscellaneous Revenue Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$744.71</u>	<u>\$0.00</u>	<u>\$5,997.96</u>
	Beg.Fund Bal./Reserves					
301.200	Operating Res-Beg.	50,000.00	167,349.00	.00	.00	.00
301.250	Capital Res.-Beg.	265,612.00	434,987.00	.00	.00	.00
	<i>Beg.Fund Bal./Reserves Totals</i>	<u>\$315,612.00</u>	<u>\$602,336.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department 000 - Revenue Totals	<u>\$1,380,612.00</u>	<u>\$1,637,336.00</u>	<u>\$1,069,043.43</u>	<u>\$1,079,423.21</u>	<u>\$1,007,371.17</u>
	REVENUE TOTALS	<u>\$1,380,612.00</u>	<u>\$1,637,336.00</u>	<u>\$1,069,043.43</u>	<u>\$1,079,423.21</u>	<u>\$1,007,371.17</u>
	EXPENSE					
	Department 925 - Health & Sanitation					
	Salaries & Wages					
510.000	Salaries & Wages	327,269.00	302,349.00	238,453.13	241,592.18	218,931.56
510.125	Salaries-Other	.00	.00	3,080.31	11,635.20	(5,335.29)
510.150	Board Compensation	15,300.00	.00	15,300.00	15,125.00	15,225.00
511.165	Holiday Overtime	2,000.00	.00	3,111.70	1,743.24	1,704.18
511.167	Vacation Payout	.00	.00	.00	1,500.20	.00
511.169	Comp Payout	.00	.00	.00	883.19	.00
511.170	Overtime	.00	.00	2,300.41	6,154.12	3,982.40
511.171	Holidays	.00	.00	11,318.06	10,888.33	11,678.76
511.172	Comp Paid	.00	.00	2,751.80	1,609.32	3,201.65

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Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 -	Gardnerville Health & San					
	EXPENSE					
	Department 925 - Health & Sanitation					
	Salaries & Wages					
511.173	Vacation	.00	.00	14,738.28	16,578.11	15,521.36
511.174	Sick	.00	.00	10,690.27	6,495.53	12,362.63
511.175	Standby Time	.00	.00	12.00	.00	.00
516.120	Contract Salaries	25,000.00	.00	18,178.58	23,867.33	5,204.16
	Salaries & Wages Totals	\$369,569.00	\$302,349.00	\$319,934.54	\$338,071.75	\$282,476.41
	Employee Benefits					
511.181	Retirement	89,519.00	82,642.00	77,574.67	77,335.76	66,748.57
511.182	Workers Comp	12,313.00	13,969.00	8,109.69	8,016.60	8,295.76
511.183	Group Insurance	44,361.00	50,939.00	43,800.28	39,415.83	41,210.20
511.184	Unemployment	1,637.00	850.00	1,409.06	1,402.93	1,081.88
511.186	Medicare	4,746.00	4,285.00	3,843.25	4,030.33	3,627.69
511.190	Pact Other	.00	.00	.00	.00	80.04
511.195	Oasdi	469.00	447.00	.00	.00	.00
511.202	OPEB Expense	.00	.00	14,510.40	1,650.00	13,373.00
511.203	Pension Expense	.00	.00	(371.00)	16,748.00	(6,857.00)
	Employee Benefits Totals	\$153,045.00	\$153,132.00	\$148,876.35	\$148,599.45	\$127,560.14
	Services & Supplies					
520.055	Telephone Expense	6,000.00	5,000.00	5,334.49	5,256.97	3,436.04
520.060	Postage/Po Box Rent	4,500.00	4,500.00	4,512.67	3,662.36	3,203.09
520.064	Travel	1,000.00	1,000.00	.00	2,115.48	1,077.74
520.072	Advertising	1,800.00	2,500.00	1,438.11	1,641.90	216.00
520.080	Insur.-Liability	9,612.00	8,900.00	7,339.35	6,992.24	7,318.82
520.084	Replacement & Repair	98,099.00	65,000.00	51,938.94	72,299.74	73,091.95
520.089	Power	2,800.00	2,800.00	2,613.91	2,796.13	2,723.70
520.090	Water	800.00	700.00	819.12	694.26	674.22
520.092	Heating	3,000.00	3,000.00	2,878.41	3,334.95	2,590.51
520.093	Utilities-Sewer	380.00	380.00	352.10	353.09	352.59
520.097	Maint B&G	3,000.00	1,000.00	821.80	2,646.16	10,707.59
520.098	Janitorial Services	1,500.00	1,500.00	1,450.00	1,300.00	1,344.51
520.107	Maint Equip	24,000.00	20,000.00	39,613.75	13,830.35	37,752.79
520.116	Veh. Maint-Co Shop	.00	5,000.00	.00	2,920.39	586.45



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611	Gardnerville Health & San					
	EXPENSE					
	Department 925 - Health & Sanitation					
	Services & Supplies					
520.136	Rents & Leases Equipment	3,000.00	3,000.00	2,947.44	3,129.53	2,956.01
520.155	Licensing	450.00	450.00	267.25	451.25	63.25
520.187	Internet Expense	1,416.00	810.00	1,139.05	779.95	780.00
520.197	Landfill Expense	285,000.00	285,000.00	269,581.57	266,828.17	255,572.09
520.198	Recycling Expense	8,000.00	42,000.00	8,700.63	2,894.00	.00
520.200	Training & Education	2,000.00	2,000.00	134.50	95.00	575.00
521.100	Professional Services	.00	.00	.00	332.00	.00
521.130	Legal Services	1,500.00	1,500.00	1,030.00	4,455.00	953.25
521.135	Legal-Collection Cost	500.00	500.00	(69.17)	(345.36)	(39.44)
521.140	Physicals	800.00	800.00	684.00	150.00	75.00
521.500	Admin & Overhead	24,557.00	20,464.00	20,464.00	20,464.00	.00
532.001	Op.Supplies	2,500.00	2,500.00	.00	.00	.00
532.003	Gas & Oil	35,000.00	35,000.00	24,140.84	24,938.48	33,901.20
532.028	Uniforms	3,200.00	3,200.00	2,904.58	3,096.50	2,898.77
532.056	Subscriptions	6,215.00	3,390.00	4,891.90	2,733.77	67.30
532.118	Major Repair and Maintenance	.00	.00	2,132.56	.00	.00
533.800	Office Supplies	4,500.00	4,500.00	3,716.24	4,921.67	4,358.01
533.802	Small Equipment	1,500.00	3,000.00	274.99	5,035.50	1,253.78
533.806	Software	3,500.00	3,000.00	6,283.50	3,175.37	2,687.00
533.817	Small Projects	8,000.00	8,000.00	4,000.00	8,000.00	8,000.00
550.100	Bank Fees-Credit Card Processing	3,500.00	3,500.00	3,101.32	3,357.57	3,006.68
550.203	Collection Loss	.00	.00	(370.90)	4,778.78	(141.34)
	Services & Supplies Totals	\$551,629.00	\$543,894.00	\$475,066.95	\$479,115.20	\$462,042.56
	Capital Outlay/Projects					
562.000	Capital Projects	.00	151,396.00	7,709.25	5,287.50	.00
563.990	Capital Project Offset	.00	.00	(7,709.25)	(5,287.50)	.00
564.500	Machinery & Equipment	.00	.00	40,540.42	.00	.00
564.700	Motor Vehicles	150,000.00	115,953.00	28,200.00	.00	2,612.31
564.990	Capital Outlay Offset	.00	.00	(68,740.42)	.00	(6,112.31)
	Capital Outlay/Projects Totals	\$150,000.00	\$267,349.00	\$0.00	\$0.00	(\$3,500.00)

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Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitation						
Miscellaneous						
550.060	Loss On Asset Disposition	.00	.00	.00	.00	3,500.00
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
Depreciation						
550.027	Depreciation	55,000.00	55,000.00	73,999.19	53,053.57	52,270.86
	Depreciation Totals	\$55,000.00	\$55,000.00	\$73,999.19	\$53,053.57	\$52,270.86
Ending Fund Bal/Reserves						
625.200	Operating Reserves	50,000.00	50,000.00	.00	.00	.00
625.250	Capital Impr. Reserves	51,369.00	265,612.00	.00	.00	.00
	Ending Fund Bal/Reserves Totals	\$101,369.00	\$315,612.00	\$0.00	\$0.00	\$0.00
Department 925 - Health & Sanitation Totals		\$1,380,612.00	\$1,637,336.00	\$1,017,877.03	\$1,018,839.97	\$924,349.97
EXPENSE TOTALS		\$1,380,612.00	\$1,637,336.00	\$1,017,877.03	\$1,018,839.97	\$924,349.97
Fund 611 - Gardnerville Health & San Totals						
REVENUE TOTALS		\$1,380,612.00	\$1,637,336.00	\$1,069,043.43	\$1,079,423.21	\$1,007,371.17
EXPENSE TOTALS		\$1,380,612.00	\$1,637,336.00	\$1,017,877.03	\$1,018,839.97	\$924,349.97
Fund 611 - Gardnerville Health & San Totals		\$0.00	\$0.00	\$51,166.40	\$60,583.24	\$83,021.20
Fund 613 - Gardnerville Debt						
REVENUE						
Department 000 - Revenue						
Interest Revenue						
361.211	Invest. Earnings-LGIP	.00	.00	.00	.00	.25
	Interest Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
Other Financing Sources						
392.000	Transfers In	53,500.00	55,250.00	.00	.00	122,363.54
	Other Financing Sources Totals	\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.54
Department 000 - Revenue Totals		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.79
REVENUE TOTALS		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.79
EXPENSE						
Department 922 - Gardnerville Debt						
Debt Service						
550.021	Loan Principal	50,000.00	50,000.00	.00	.00	117,855.00
550.022	Loan Interest	3,500.00	5,250.00	.00	.00	5,126.70
	Debt Service Totals	\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70
Department 922 - Gardnerville Debt Totals		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70
EXPENSE TOTALS		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70



Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 613 - Gardnerville Debt Totals						
	REVENUE TOTALS	\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.79
	EXPENSE TOTALS	\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70
Fund 613 - Gardnerville Debt Totals						
		\$0.00	\$0.00	\$0.00	\$0.00	(\$617.91)
Fund 614 - G'ville Ad Val Cap Proj						
REVENUE						
Department 000 - Revenue						
Intergovernmental Revenue						
331.135	Distr. from County	48,000.00	47,359.00	46,536.13	45,901.06	44,841.59
	Intergovernmental Revenue Totals	\$48,000.00	\$47,359.00	\$46,536.13	\$45,901.06	\$44,841.59
Interest Revenue						
361.205	Investment-FMV Adjust	.00	.00	(458.81)	328.67	85.07
361.211	Invest. Earnings-LGIP	.00	.00	207.60	166.60	66.06
361.212	Invest. Earnings-BNY Mellon	.00	.00	271.72	608.29	470.12
	Interest Revenue Totals	\$0.00	\$0.00	\$20.51	\$1,103.56	\$621.25
Other Financing Sources						
392.000	Transfers In	.00	.00	2,000.00	.00	.00
	Other Financing Sources Totals	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00
Beg.Fund Bal./Reserves						
301.100	Opening Fund Reserves	73,144.00	73,144.00	.00	.00	.00
	Beg.Fund Bal./Reserves Totals	\$73,144.00	\$73,144.00	\$0.00	\$0.00	\$0.00
	Department 000 - Revenue Totals	\$121,144.00	\$120,503.00	\$48,556.64	\$47,004.62	\$45,462.84
	REVENUE TOTALS	\$121,144.00	\$120,503.00	\$48,556.64	\$47,004.62	\$45,462.84
EXPENSE						
Department 730 - G'ville Ad Val Cap Proj						
Capital Outlay/Projects						
564.500	Machinery & Equipment	20,000.00	73,000.00	.00	17,555.00	.00
564.700	Motor Vehicles	.00	.00	28,972.00	97,657.25	2,612.31
	Capital Outlay/Projects Totals	\$20,000.00	\$73,000.00	\$28,972.00	\$115,212.25	\$2,612.31
Ending Fund Bal./Reserves						
625.103	Appropriated Reserve	101,144.00	47,503.00	.00	.00	.00
	Ending Fund Bal./Reserves Totals	\$101,144.00	\$47,503.00	\$0.00	\$0.00	\$0.00
	Department 730 - G'ville Ad Val Cap Proj Totals	\$121,144.00	\$120,503.00	\$28,972.00	\$115,212.25	\$2,612.31
	EXPENSE TOTALS	\$121,144.00	\$120,503.00	\$28,972.00	\$115,212.25	\$2,612.31
Fund 614 - G'ville Ad Val Cap Proj Totals						
	REVENUE TOTALS	\$121,144.00	\$120,503.00	\$48,556.64	\$47,004.62	\$45,462.84
	EXPENSE TOTALS	\$121,144.00	\$120,503.00	\$28,972.00	\$115,212.25	\$2,612.31

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Budget Worksheet Report

Budget Year 2019

Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund	614 - G'ville Ad Val Cap Proj Totals	\$0.00	\$0.00	\$19,584.64	(\$68,207.63)	\$42,850.53
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$3,150,196.00	\$4,068,747.00	\$2,837,828.26	\$2,990,450.80	\$2,546,250.25
	EXPENSE GRAND TOTALS	\$3,150,196.00	\$4,068,747.00	\$2,723,220.22	\$2,889,424.87	\$2,521,910.85
	Net Grand Totals	\$0.00	\$0.00	\$114,608.04	\$101,025.93	\$24,339.40

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Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
REVENUE							
Department 000 - Revenue							
Taxes							
610-000 311.100	Ad Valorem Current	1,163,530.00	1,145,091.00	1,004,428.88	1,002,030.27	963,939.10	
	Budget Transactions						
	Level/ Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer State final- tax rate 0.6677 per county				1.0000	1,163,529.59	1,163,529.59
					Finance Officer Totals		\$1,163,529.59
610-000 311.120	Ad Valorem Delinquent	.00	.00	7,655.84	19,322.57	11,396.23	
610-000 311.200	Centrally Assessed Property Taxes	.00	.00	19,034.43	18,521.16	.00	
610-000 311.700	Personal Property Current	.00	.00	58,688.39	60,205.36	58,344.48	
610-000 311.800	Personal Property Delinq	.00	.00	509.66	749.85	2,262.52	
	Taxes Totals	\$1,163,530.00	\$1,145,091.00	\$1,090,317.20	\$1,100,829.21	\$1,035,942.33	
Intergovernmental Revenue							
610-000 321.300	Gaming-NRS Co. Lic	27,000.00	26,000.00	29,790.00	27,936.66	16,492.50	
	Budget Transactions						
	Level/ Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer Projected gaming revenue				1.0000	27,000.00	27,000.00
					Finance Officer Totals		\$27,000.00
610-000 331.010	St-Consolid.Tax Dist.	291,790.00	278,108.00	278,557.00	270,381.05	264,255.52	
	Budget Transactions						
	Level/ Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer State consolidated tax - 4.92% increase				1.0000	291,790.00	291,790.00
					Finance Officer Totals		\$291,790.00
610-000 332.510	Grant-CDBG	.00	539,350.00	.00	88,700.00	.00	
610-000 332.805	Grant-USDOT	.00	.00	.00	20,482.00	.00	
610-000 334.123	Grant-State Q1	.00	.00	.00	307,250.00	.00	
610-000 337.100	State Reimbursement	.00	.00	121,557.90	32,093.45	37,705.61	
	Intergovernmental Revenue Totals	\$318,790.00	\$843,458.00	\$429,904.90	\$746,843.16	\$318,453.63	
Charges For Service							
610-000 341.625	Prof. Fees/ App.Reg.	5,000.00	5,000.00	3,722.00	4,948.75	4,784.29	
	Budget Transactions						
	Level/ Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer Devloper project review				1.0000	5,000.00	5,000.00
					Finance Officer Totals		\$5,000.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
REVENUE							
Department 000 - Revenue							
Charges For Service							
610-000 368.010	Donations-Special Events	.00	5,100.00	1,352.00	150.00	.00	
Charges For Service Totals		\$5,000.00	\$10,100.00	\$5,074.00	\$5,098.75	\$4,784.29	
Interest Revenue							
610-000 361.205	Investment-FMV Adjust	.00	.00	(3,398.39)	1,609.87	701.09	
610-000 361.211	Invest. Earnings-LGIP	.00	.00	2,119.77	937.20	366.92	
610-000 361.212	Invest. Earnings-BNY Mellon	.00	.00	2,735.76	2,920.67	2,301.79	
Interest Revenue Totals		\$0.00	\$0.00	\$1,457.14	\$5,467.74	\$3,369.80	
Miscellaneous Revenue							
610-000 360.210	Merchandise Sales	.00	.00	8.00	161.00	10.00	
610-000 360.800	Miscellaneous	.00	.00	.00	.00	(99.00)	
610-000 360.815	Credit Card Processing Fees	.00	.00	39.84	.00	.00	
610-000 360.901	Reimbursements	.00	.00	35,148.05	961.61	2,130.00	
610-000 362.100	Rent/Lease Income	.00	.00	25.00	1,912.50	1,292.36	
610-000 367.102	Donations	.00	.00	6,254.06	2,749.00	2,669.04	
Miscellaneous Revenue Totals		\$0.00	\$0.00	\$41,474.95	\$5,784.11	\$6,002.40	
Other Financing Sources							
610-000 360.750	Loan Proceeds	.00	.00	150,000.00	.00	.00	
610-000 391.100	Sale Of Property	.00	.00	2,000.00	.00	2,500.00	
Other Financing Sources Totals		\$0.00	\$0.00	\$152,000.00	\$0.00	\$2,500.00	
Beg.Fund Bal./Reserves							
610-000 301.000	Opening Fund Balance	107,620.00	257,009.00	.00	.00	.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	Ending fund balance from prior year				1.0000	107,620.00	107,620.00
					Finance Officer Totals		\$107,620.00
Beg.Fund Bal./Reserves Totals		\$107,620.00	\$257,009.00	\$0.00	\$0.00	\$0.00	
Department	000 - Revenue Totals	\$1,594,940.00	\$2,255,658.00	\$1,720,228.19	\$1,864,022.97	\$1,371,052.45	
REVENUE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,720,228.19	\$1,864,022.97	\$1,371,052.45	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 921 - Gardnerville Admin							
Salaries & Wages							
610-921 510.000	Salaries & Wages	148,248.00	143,988.00	147,951.65	152,021.89	104,514.11	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	carol louthan - admin services mgr			.7000	70,813.26	49,569.28
	Finance Officer	marie nicholson - office specialist			.4000	50,871.70	20,348.68
	Finance Officer	paula lochridge - office clerical - part time			.5000	15,114.52	7,557.26
	Finance Officer	tom dallaire - town manager			.7000	101,103.46	70,772.42
						Finance Officer Totals	\$148,247.64
610-921 510.150	Board Compensation	15,300.00	15,300.00	15,300.00	15,125.00	15,475.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Cassandra Jones			12.0000	275.00	3,300.00
	Finance Officer	Ken Miller			12.0000	250.00	3,000.00
	Finance Officer	Linda Slater			12.0000	250.00	3,000.00
	Finance Officer	Lloyd Higuera			12.0000	250.00	3,000.00
	Finance Officer	Mary Wenner			12.0000	250.00	3,000.00
						Finance Officer Totals	\$15,300.00
610-921 511.165	Holiday Overtime	.00	.00	72.46	243.80	914.44	
610-921 511.167	Vacation Payout	.00	.00	3,248.51	.00	.00	
610-921 511.170	Overtime	.00	.00	91.64	514.93	475.12	
610-921 511.171	Holidays	.00	.00	7,400.39	6,501.34	4,991.15	
610-921 511.172	Comp Paid	.00	.00	.00	1,165.57	16.73	
610-921 511.173	Vacation	.00	.00	14,514.03	13,582.57	7,465.11	
610-921 511.174	Sick	.00	.00	4,094.03	5,391.58	3,818.13	
610-921 516.120	Contract Salaries	.00	.00	.00	.00	2,540.16	
	Salaries & Wages Totals	\$163,548.00	\$159,288.00	\$192,672.71	\$194,546.68	\$140,209.95	
Employee Benefits							
610-921 511.181	Retirement	39,394.00	38,299.00	29,741.55	57,276.13	30,904.88	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	carol louthan - admin services mgr			.7000	19,828.00	13,879.60
	Finance Officer	marie nicholson - office specialist			.4000	14,244.00	5,697.60



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 921 - Gardnerville Admin						
Employee Benefits						
Finance Officer	tom dallaire - town manager					.7000 28,309.00 19,816.30
						Finance Officer Totals \$39,393.50
610-921 511.182	Workers Comp	3,634.00	4,871.00	1,717.93	5,007.89	3,064.40
610-921 511.183	Group Insurance	14,504.00	15,659.00	10,804.10	27,261.63	15,116.26
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit Total Amount	
	Finance Officer carol louthan - admin services mgr				.7000 6,420.00 4,494.00	
	Finance Officer marie nicholson - office specialist				.4000 9,100.00 3,640.00	
	Finance Officer tom dallaire - town manager				.7000 9,100.00 6,370.00	
					Finance Officer Totals \$14,504.00	
610-921 511.184	Unemployment	1,455.00	252.00	568.90	1,039.38	537.22
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit Total Amount	
	Finance Officer carol louthan - admin services mgr				.7000 354.00 247.80	
	Finance Officer marie nicholson - office specialist				.4000 254.00 101.60	
	Finance Officer paula lochridge - office clerical - part time				.5000 76.00 38.00	
	Finance Officer tom dallaire - town manager				.7000 506.00 354.20	
					Finance Officer Totals \$741.60	
610-921 511.186	Medicare	2,150.00	1,984.00	1,544.99	2,926.53	1,682.09
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit Total Amount	
	Finance Officer carol louthan - admin services mgr				.7000 1,027.00 718.90	
	Finance Officer marie nicholson - office specialist				.4000 738.00 295.20	
	Finance Officer paula lochridge - office clerical - part time				.5000 219.00 109.50	
	Finance Officer tom dallaire - town manager				.7000 1,466.00 1,026.20	
					Finance Officer Totals \$2,149.80	
610-921 511.190	Pact Other	.00	.00	.00	.00	80.04



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 921 - Gardnerville Admin							
Employee Benefits							
610-921 511.195	Oasdi	469.00	447.00	.00	8.95	1.66	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	paula lochridge - office clerical - part time			.5000	937.00	468.50
					Finance Officer Totals		\$468.50
610-921 511.201	PEBS-Ret.Medical	117.00	116.00	116.16	106.56	166.66	
	Employee Benefits Totals	\$61,723.00	\$61,628.00	\$44,493.63	\$93,627.07	\$51,553.21	
Services & Supplies							
610-921 520.055	Telephone Expense	6,000.00	6,000.00	5,344.48	5,260.71	3,436.02	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 cost of telephone @ admin and H&S - Land line, Cell, Tablets			1.0000	6,000.00	6,000.00
					Finance Officer Totals		\$6,000.00
610-921 520.060	Postage/Po Box Rent	2,000.00	2,000.00	1,581.27	1,490.75	1,064.45	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 postage			1.0000	1,820.00	1,820.00
	Finance Officer	Meter Rental			4.0000	45.00	180.00
					Finance Officer Totals		\$2,000.00
610-921 520.064	Travel	2,500.00	9,500.00	2,509.07	5,162.03	7,692.64	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 hotels, miles, air, food-NV League Winnemucca; autocad(Tom)			1.0000	2,500.00	2,500.00
					Finance Officer Totals		\$2,500.00
610-921 520.072	Advertising	2,300.00	3,800.00	3,404.24	2,936.15	1,100.70	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	events, labor ads,			1.0000	2,300.00	2,300.00
					Finance Officer Totals		\$2,300.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 921 - Gardnerville Admin							
Services & Supplies							
610-921 520.080	Insur.-Liability	9,612.00	8,900.00	7,339.34	6,992.25	7,818.82	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/3 insurance for town - split 3 ways PW & H & S - 8% increase			1.0000	9,612.00	9,612.00
					Finance Officer Totals		\$9,612.00
610-921 520.084	Replacement & Repair	1,000.00	1,000.00	1,062.28	842.92	995.97	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Admin Bldg maintenance 1/2 admin 1/2 H&S			1.0000	1,000.00	1,000.00
					Finance Officer Totals		\$1,000.00
610-921 520.089	Power	2,700.00	2,700.00	2,406.45	2,535.07	2,642.13	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 power for admin & maint facility			1.0000	2,700.00	2,700.00
					Finance Officer Totals		\$2,700.00
610-921 520.090	Water	750.00	750.00	550.92	714.63	459.48	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 water for admin & maint office			1.0000	750.00	750.00
					Finance Officer Totals		\$750.00
610-921 520.092	Heating	1,850.00	1,850.00	1,798.36	2,095.28	1,746.04	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 heating admin & maint office			1.0000	1,850.00	1,850.00
					Finance Officer Totals		\$1,850.00
610-921 520.093	Utilities-Sewer	400.00	400.00	352.09	353.07	352.58	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 sewer admin & maint office			1.0000	400.00	400.00
					Finance Officer Totals		\$400.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 921 - Gardnerville Admin Services & Supplies						
610-921 520.097	Maint B&G	4,500.00	500.00	525.65	1,995.72	8,281.76
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit	Total Amount
	Finance Officer Misc expenses for building				1.0000 1,500.00	1,500.00
	Finance Officer Paint office				1.0000 3,000.00	3,000.00
					Finance Officer Totals	\$4,500.00
610-921 520.098	Janitorial Services	1,400.00	1,400.00	1,450.00	1,300.00	1,344.53
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit	Total Amount
	Finance Officer 1/2 admin bldg cleaning				1.0000 1,400.00	1,400.00
					Finance Officer Totals	\$1,400.00
610-921 520.107	Maint Equip	200.00	200.00	.00	.00	397.31
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit	Total Amount
	Finance Officer 1/2 alarm monitoring				1.0000 200.00	200.00
					Finance Officer Totals	\$200.00
610-921 520.136	Rents & Leases Equipment	4,436.00	4,305.00	4,008.52	3,488.88	2,956.01
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit	Total Amount
	Finance Officer 1/2 Ricoh Copier lease - 1/2 admin - 1/2 H&S				1.0000 3,000.00	3,000.00
	Finance Officer Dell Lease Program				1.0000 1,211.00	1,211.00
	Finance Officer Ray Morgan - Printer Support				1.0000 225.00	225.00
					Finance Officer Totals	\$4,436.00
610-921 520.169	EMRB Assessment	90.00	85.00	81.00	81.00	67.50
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit	Total Amount
	Finance Officer EMRB				1.0000 90.00	90.00
					Finance Officer Totals	\$90.00
610-921 520.170	Memberships	4,650.00	4,900.00	4,916.16	4,395.05	4,880.95
	Budget Transactions					
	Level Transaction				Number of Units Cost Per Unit	Total Amount
	Finance Officer CHAMBER				1.0000 150.00	150.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 921 - Gardnerville Admin						
Services & Supplies						
Finance Officer	extra for new program				1.0000	475.00
Finance Officer	ICMA				1.0000	800.00
Finance Officer	Logman				1.0000	225.00
Finance Officer	NV League Cities				1.0000	3,000.00
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Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 921 - Gardnerville Admin							
Services & Supplies							
610-921 532.055	Books & Periodicals	150.00	300.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	updated manuals			1.0000	150.00	150.00
						Finance Officer Totals	\$150.00
610-921 532.056	Subscriptions	6,000.00	2,915.00	5,712.10	9,592.64	4,817.30	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 admin 1/2 H&S - JCG Technologies (recording software)			1.0000	225.00	225.00
	Finance Officer	1/2 E2C - storage craft			12.0000	37.50	450.00
	Finance Officer	Accela - Civic platform-government/citizens			1.0000	1,070.00	1,070.00
	Finance Officer	Archive Social 1/2 admin, 1/2 H&S			12.0000	100.00	1,200.00
	Finance Officer	Misc subscription (unknown)			1.0000	905.00	905.00
	Finance Officer	Newspapers in Education			1.0000	300.00	300.00
	Finance Officer	Pronto - website			12.0000	125.00	1,500.00
	Finance Officer	Record Courier - newspaper 1/2 admin 1/2 h&S			1.0000	50.00	50.00
	Finance Officer	Seamless Docs 1/2 admin, 1/2 H & S			1.0000	300.00	300.00
						Finance Officer Totals	\$6,000.00
610-921 533.800	Office Supplies	6,000.00	6,000.00	4,158.80	4,760.20	6,561.35	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 office supplies			1.0000	6,000.00	6,000.00
						Finance Officer Totals	\$6,000.00
610-921 533.802	Small Equipment	.00	.00	275.00	.00	1,253.78	
610-921 533.806	Software	350.00	300.00	861.60	1,954.38	1,953.54	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	light o rama update			2.0000	150.00	300.00
	Finance Officer	Software			1.0000	50.00	50.00
						Finance Officer Totals	\$350.00
610-921 533.817	Small Projects	.00	.00	1,808.35	5,519.67	.00	



Budget Worksheet Report

Budget Year 2019

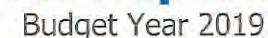
G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 921 - Gardnerville Admin							
Services & Supplies							
610-921 550.001	Miscellaneous Expenses	1,000.00	1,000.00	5,605.00	1,067.83	614.75	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Additional needs not budgeted for			1.0000	1,000.00	1,000.00
					Finance Officer Totals		\$1,000.00
610-921 550.048	Downtown Vision	.00	.00	.00	12,000.00	69,000.00	
610-921 550.100	Bank Fees-Credit Card Processing	.00	200.00	.00	.00	.00	
	Services & Supplies Totals	\$133,804.00	\$127,705.00	\$81,521.22	\$100,271.19	\$148,469.21	
Capital Outlay/Projects							
610-921 564.500	Machinery & Equipment	.00	.00	.00	.00	3,500.00	
	Capital Outlay/Projects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	
	Department 921 - Gardnerville Admin Totals	\$359,075.00	\$348,621.00	\$318,687.56	\$388,444.94	\$343,732.37	
Department 923 - Parks & Recreation							
Services & Supplies							
610-923 520.037	Weed Spraying	6,000.00	6,000.00	4,237.92	3,846.03	3,930.98	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	weed chemicals			1.0000	6,000.00	6,000.00
					Finance Officer Totals		\$6,000.00
610-923 520.084	Replacement & Repair	8,165.00	5,000.00	14,234.71	22,037.80	26,732.12	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Repairs of park equipment			1.0000	8,165.00	8,165.00
					Finance Officer Totals		\$8,165.00
610-923 520.089	Power	6,000.00	6,000.00	6,181.92	6,116.70	5,822.87	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Power/Irrigation - medians, parks, linear parks			1.0000	6,000.00	6,000.00
					Finance Officer Totals		\$6,000.00



Budget Worksheet Report

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G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 923 - Parks & Recreation						
Services & Supplies						
610-923 520.090	Water	21,500.00	21,500.00	22,800.38	20,354.34	22,745.22
Budget Transactions						
Level	Transaction					
Finance Officer	1237 Gilman					225.00
Finance Officer	1327 Stodick Parkway A					570.00
Finance Officer	1327 Stodick Parkway B					375.00
Finance Officer	1406 Kittyhawk					1,150.00
Finance Officer	1443 Courthouse - Heritage Park					4,300.00
Finance Officer	1447 Courthouse - Heritage Park					1,550.00
Finance Officer	Arbor Gardens Park/Sugar Maple					2,120.00
Finance Officer	Gardner Park					3,900.00
Finance Officer	Lampe & Toler					990.00
Finance Officer	Mt Ash					1,050.00
Finance Officer	Toler & Harvest					800.00
Finance Officer	Toler Lane					190.00
Finance Officer	Wal Mart pond park					4,030.00
Finance Officer	Waterloo Lane					250.00
	Finance Officer Totals					\$21,500.00
610-923 520.093	Utilities-Sewer	600.00	600.00	503.00	504.40	503.70
Budget Transactions						
Level	Transaction					
Finance Officer	Sewer at Heritage Park/Gville Station restrooms					600.00
	Finance Officer Totals					\$600.00
610-923 520.097	Maint B&G	3,500.00	3,500.00	1,099.78	696.00	5,606.74
Budget Transactions						
Level	Transaction					
Finance Officer	restrooms, pavilion, benches, general maint					3,500.00
	Finance Officer Totals					\$3,500.00
610-923 532.001	Op.Supplies	.00	.00	1,364.25	667.90	.00

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G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 923 - Parks & Recreation							
Capital Outlay/Projects							
610-923 562.000	Capital Projects	12,000.00	14,300.00	7,825.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	MAintenance yard landscaping			1.0000	12,000.00	12,000.00
					Finance Officer Totals		\$12,000.00
	Capital Outlay/Projects Totals	\$12,000.00	\$14,300.00	\$7,825.00	\$0.00	\$0.00	
	Department 923 - Parks & Recreation Totals	\$83,617.00	\$96,750.00	\$89,566.10	\$78,217.11	\$83,115.81	
Department 926 - Other Public Works							
Salaries & Wages							
610-926 510.000	Salaries & Wages	262,402.00	254,301.00	212,751.77	198,881.14	178,303.25	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	geoff lacost			.7000	79,177.76	55,424.43
	Finance Officer	jody martin			.9000	44,654.30	40,188.87
	Finance Officer	mike plut			.8000	58,047.66	46,438.13
	Finance Officer	ron grove			.9000	39,278.66	35,350.79
	Finance Officer	ryan clark			.9000	50,257.88	45,232.09
	Finance Officer	steve thompson			.9000	44,186.08	39,767.47
					Finance Officer Totals		\$262,401.78
610-926 510.125	Salaries-Other	28,828.00	.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	seasonal - vacant			1.0000	14,414.00	14,414.00
	Finance Officer	seasonal - vacant			1.0000	14,414.00	14,414.00
					Finance Officer Totals		\$28,828.00
610-926 511.165	Holiday Overtime	.00	.00	213.40	.00	305.43	
610-926 511.170	Overtime	.00	1,000.00	356.12	542.47	455.17	
610-926 511.171	Holidays	.00	.00	10,313.63	8,527.82	8,707.56	
610-926 511.172	Comp Paid	.00	.00	6,453.13	1,741.84	4,356.45	
610-926 511.173	Vacation	.00	.00	13,543.49	12,344.76	9,507.52	
610-926 511.174	Sick	.00	.00	9,496.75	6,815.44	5,441.85	
610-926 511.175	Standby Time	.00	.00	48.00	.00	.00	
610-926 516.120	Contract Salaries	.00	.00	2,021.13	.00	.00	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 926 - Other Public Works							
Salaries & Wages							
	Salaries & Wages Totals	\$291,230.00	\$255,301.00	\$255,197.42	\$228,853.47	\$207,077.23	
Employee Benefits							
610-926 511.181	Retirement	73,472.00	71,207.00	69,041.55	59,050.91	50,305.75	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	geoff lacost			.7000	22,170.00	15,519.00
	Finance Officer	jody martin			.9000	12,503.00	11,252.70
	Finance Officer	mike plut			.8000	16,253.00	13,002.40
	Finance Officer	ron grove			.9000	10,998.00	9,898.20
	Finance Officer	ryan clark			.9000	14,072.00	12,664.80
	Finance Officer	steve thompson			.9000	12,372.00	11,134.80
						Finance Officer Totals	\$73,471.90
610-926 511.182	Workers Comp	10,669.00	11,954.00	7,288.26	6,653.02	6,930.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	geoff lacost			.7000	1,808.00	1,265.60
	Finance Officer	jody martin			.9000	1,808.00	1,627.20
	Finance Officer	mike plut			.8000	1,808.00	1,446.40
	Finance Officer	ron grove			.9000	1,808.00	1,627.20
	Finance Officer	ryan clark			.9000	1,808.00	1,627.20
	Finance Officer	seasonal - vacant			1.0000	724.00	724.00
	Finance Officer	seasonal - vacant			1.0000	724.00	724.00
	Finance Officer	steve thompson			.9000	1,808.00	1,627.20
						Finance Officer Totals	\$10,668.80
610-926 511.183	Group Insurance	40,185.00	39,769.00	41,516.68	35,877.97	34,981.89	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	geoff lacost			.7000	9,100.00	6,370.00
	Finance Officer	jody martin			.9000	9,100.00	8,190.00
	Finance Officer	mike plut			.8000	6,420.00	5,136.00
	Finance Officer	ron grove			.9000	8,172.36	7,355.12
	Finance Officer	ryan clark			.9000	6,420.00	5,778.00
	Finance Officer	steve thompson			.9000	8,172.36	7,355.12
						Finance Officer Totals	\$40,184.24



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 926 - Other Public Works							
Employee Benefits							
610-926 511.184	Unemployment	1,456.00	714.00	1,243.84	1,112.80	889.82	
	Budget Transactions						
	Level Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer geoff lacost				.7000	396.00	277.20
	Finance Officer jody martin				.9000	223.00	200.70
	Finance Officer mike plut				.8000	290.00	232.00
	Finance Officer ron grove				.9000	196.00	176.40
	Finance Officer ryan clark				.9000	251.00	225.90
	Finance Officer seasonal - vacant				1.0000	72.00	72.00
	Finance Officer seasonal - vacant				1.0000	72.00	72.00
	Finance Officer steve thompson				.9000	221.00	198.90
						Finance Officer Totals	\$1,455.10
610-926 511.186	Medicare	4,224.00	3,690.00	3,436.23	3,100.42	2,800.24	
	Budget Transactions						
	Level Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer geoff lacost				.7000	1,148.00	803.60
	Finance Officer jody martin				.9000	647.00	582.30
	Finance Officer mike plut				.8000	842.00	673.60
	Finance Officer ron grove				.9000	570.00	513.00
	Finance Officer ryan clark				.9000	729.00	656.10
	Finance Officer seasonal - vacant				1.0000	209.00	209.00
	Finance Officer seasonal - vacant				1.0000	209.00	209.00
	Finance Officer steve thompson				.9000	641.00	576.90
						Finance Officer Totals	\$4,223.50
610-926 511.195	Oasdi	1,788.00	.00	.00	.00	66.76	
	Budget Transactions						
	Level Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer seasonal - vacant				1.0000	894.00	894.00
	Finance Officer seasonal - vacant				1.0000	894.00	894.00
						Finance Officer Totals	\$1,788.00
	Employee Benefits Totals	\$131,794.00	\$127,334.00	\$122,526.56	\$105,795.12	\$95,974.46	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 926 - Other Public Works						
Services & Supplies						
610-926 520.017	Snow Removal	1,500.00	1,500.00	543.60	383.65	254.86
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
	Cinders					
					Number of Units	Cost Per Unit
					1.0000	1,500.00
						Total Amount
						1,500.00
						Finance Officer Totals
						\$1,500.00
610-926 520.037	Weed Spraying	6,000.00	6,000.00	2,850.12	4,543.70	1,958.87
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
	Douglas County Weed Abatement- Contract					
	weed chemicals					
					Number of Units	Cost Per Unit
					1.0000	3,400.00
						Total Amount
						3,400.00
					1.0000	2,600.00
						Total Amount
						2,600.00
						Finance Officer Totals
						\$6,000.00
610-926 520.080	Insur.-Liability	9,612.00	8,900.00	7,283.10	6,992.25	7,318.82
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
	1/3 insurance for Town - 8%increase calculated per Alan Reed					
					Number of Units	Cost Per Unit
					1.0000	9,612.00
						Total Amount
						9,612.00
						Finance Officer Totals
						\$9,612.00
610-926 520.084	Replacement & Repair	8,000.00	15,000.00	52,625.62	16,112.45	21,782.34
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
	Public works tools replacement and equipment repair					
					Number of Units	Cost Per Unit
					1.0000	8,000.00
						Total Amount
						8,000.00
						Finance Officer Totals
						\$8,000.00
610-926 520.095	Street Lights	77,000.00	77,000.00	74,829.06	76,877.92	80,213.41
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
	Street Lights in Town - NV Energy charge					
					Number of Units	Cost Per Unit
					1.0000	77,000.00
						Total Amount
						77,000.00
						Finance Officer Totals
						\$77,000.00
610-926 520.103	Maint Road	60,000.00	50,000.00	25,461.51	86,905.80	233,989.18
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
	Road Maintenance - street sealing, patching, potholes, signs					
					Number of Units	Cost Per Unit
					1.0000	60,000.00
						Total Amount
						60,000.00
						Finance Officer Totals
						\$60,000.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 926 - Other Public Works							
Services & Supplies							
610-926 520.107	Maint Equip	.00	.00	189.75	194.37	860.86	
610-926 520.116	Veh. Maint-Co Shop	.00	6,000.00	5,477.41	1,533.32	11,833.77	
610-926 520.136	Rents & Leases Equipment	600.00	360.00	.00	.00	.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	pw computer lease program - back computer				1.0000	600.00	600.00
Finance Officer Totals							\$600.00
610-926 520.155	Licensing	.00	.00	7.00	121.50	34.25	
610-926 520.170	Memberships	800.00	675.00	.00	.00	.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	ASCE				1.0000	250.00	250.00
Finance Officer	ISSA				1.0000	100.00	100.00
Finance Officer	Slurry				1.0000	100.00	100.00
Finance Officer	USA DIGGS				1.0000	350.00	350.00
Finance Officer Totals							\$800.00
610-926 520.200	Training & Education	1,500.00	1,000.00	(400.00)	670.00	.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	Safety classes and process classes				1.0000	1,500.00	1,500.00
Finance Officer Totals							\$1,500.00
610-926 521.100	Professional Services	.00	.00	77,804.22	885.75	.00	
610-926 521.200	Engineering	15,000.00	10,000.00	1,110.00	5,625.00	10,182.38	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	engineering work on town projects - gas station site plan				1.0000	15,000.00	15,000.00
Finance Officer Totals							\$15,000.00
610-926 532.001	Op.Supplies	.00	.00	617.52	255.00	.00	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 926 - Other Public Works						
Services & Supplies						
610-926 532.003	Gas & Oil	8,000.00	8,000.00	7,641.83	7,274.70	6,845.58
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
					Number of Units	Cost Per Unit
					1.0000	8,000.00
						Total Amount
						8,000.00
						Finance Officer Totals
						\$8,000.00
610-926 532.019	Storm Drain Maintenance	22,100.00	36,500.00	8,047.76	18,536.83	46,319.23
	Budget Transactions					
	Level					
	Finance Officer					
	Finance Officer					
	Transaction					
					Number of Units	Cost Per Unit
					1.0000	13,600.00
					1.0000	8,500.00
						Total Amount
						13,600.00
						8,500.00
						Finance Officer Totals
						\$22,100.00
610-926 532.028	Uniforms	3,480.00	3,480.00	2,892.02	3,074.43	3,153.68
	Budget Transactions					
	Level					
	Finance Officer					
	Finance Officer					
	Transaction					
					Number of Units	Cost Per Unit
					6.0000	180.00
					6.0000	400.00
						Total Amount
						1,080.00
						2,400.00
						Finance Officer Totals
						\$3,480.00
610-926 532.056	Subscriptions	5,660.00	8,610.00	8,586.17	2,947.50	.00
	Budget Transactions					
	Level					
	Finance Officer					
	Finance Officer					
	Finance Officer					
	Finance Officer					
	Finance Officer					
	Finance Officer					
	Transaction					
					Number of Units	Cost Per Unit
					1.0000	1,250.00
					2.0000	280.00
					1.0000	1,250.00
					.5000	3,000.00
					1.0000	450.00
					1.0000	650.00
						Total Amount
						1,250.00
						560.00
						1,250.00
						1,500.00
						450.00
						650.00
						Finance Officer Totals
						\$5,660.00
610-926 532.116	Crack Seal Maintenance	25,000.00	15,000.00	95.00	2,187.49	17,371.49
	Budget Transactions					
	Level					
	Finance Officer					
	Transaction					
					Number of Units	Cost Per Unit
					1.0000	25,000.00
						Total Amount
						25,000.00
						Finance Officer Totals
						\$25,000.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 926 - Other Public Works							
Services & Supplies							
610-926 532.118	Major Repair and Maintenance	281,000.00	201,457.00	103,960.75	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Gville station			1.0000	98,000.00	98,000.00
	Finance Officer	Kingslane			1.0000	122,000.00	122,000.00
	Finance Officer	Sidewalk			1.0000	61,000.00	61,000.00
						Finance Officer Totals	\$281,000.00
610-926 533.802	Small Equipment	1,000.00	5,000.00	396.00	13,193.44	8,225.61	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Misc equipment			1.0000	1,000.00	1,000.00
						Finance Officer Totals	\$1,000.00
610-926 533.817	Small Projects	.00	.00	.00	449.95	.00	
	Services & Supplies Totals	\$526,252.00	\$454,482.00	\$380,018.44	\$248,765.05	\$450,344.33	
	Capital Outlay/Projects						
610-926 562.000	Capital Projects	.00	395,051.00	508,375.11	705,296.96	169,359.13	
610-926 562.200	Buildings	.00	339,350.00	.00	.00	.00	
610-926 564.500	Machinery & Equipment	.00	37,000.00	.00	.00	.00	
	Capital Outlay/Projects Totals	\$0.00	\$771,401.00	\$508,375.11	\$705,296.96	\$169,359.13	
	Other Financing Uses						
610-926 618.700	Transfers Out	53,500.00	55,250.00	2,000.00	.00	122,363.54	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Payment for Gilman property to 613			1.0000	53,500.00	53,500.00
						Finance Officer Totals	\$53,500.00
610-926 619.000	Contingency	39,683.00	38,899.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	3%*\$1,322,751 -sum Sal.& Ben. + services & supplies			.0300	1,322,751.00	39,682.53
						Finance Officer Totals	\$39,682.53
	Other Financing Uses Totals	\$93,183.00	\$94,149.00	\$2,000.00	\$0.00	\$122,363.54	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 610 - Gardnerville Town							
EXPENSE							
Department 926 - Other Public Works							
Ending Fund Bal/Reserves							
610-926 699.000	Ending Fund Balance	109,789.00	107,620.00	.00	.00	.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	8.3% of 1,322,751 sal&ben. services & supplies only 610				.0830	1,322,751.00	109,788.33
Finance Officer Totals							\$109,788.33
Ending Fund Bal/Reserves Totals		\$109,789.00	\$107,620.00	\$0.00	\$0.00	\$0.00	
Department 926 - Other Public Works Totals		\$1,152,248.00	\$1,810,287.00	\$1,268,117.53	\$1,288,710.60	\$1,045,118.69	
EXPENSE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,676,371.19	\$1,755,372.65	\$1,471,966.87	
Fund 610 - Gardnerville Town Totals							
REVENUE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,720,228.19	\$1,864,022.97	\$1,371,052.45	
EXPENSE TOTALS		\$1,594,940.00	\$2,255,658.00	\$1,676,371.19	\$1,755,372.65	\$1,471,966.87	
Fund 610 - Gardnerville Town Totals		\$0.00	\$0.00	\$43,857.00	\$108,650.32	(\$100,914.42)	
Fund 611 - Gardnerville Health & San							
REVENUE							
Department 000 - Revenue							
Charges For Service							
611-000 344.300	Trash	615,000.00	605,000.00	612,356.98	614,678.25	564,532.21	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	Estimated trash collection service				1.0000	615,000.00	615,000.00
Finance Officer Totals							\$615,000.00
611-000 344.301	Extra Pickup Surcharge	.00	.00	585.00	600.00	627.50	
611-000 344.310	Landfill Fees	445,000.00	425,000.00	445,442.70	449,036.43	404,386.47	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	Costs to dispose of waste				1.0000	445,000.00	445,000.00
Finance Officer Totals							\$445,000.00
611-000 344.315	Dumpster Rental	.00	.00	.00	490.79	19,386.00	
611-000 344.316	Lock & Key Sales	.00	.00	58.60	59.00	97.00	
611-000 344.317	Dumpster Replace Fee	.00	.00	60.00	70.00	380.00	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
REVENUE							
Department 000 - Revenue							
Charges For Service							
611-000 360.810	Late Charges	5,000.00	5,000.00	8,427.84	7,523.33	8,644.14	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Estimated late fees			1.0000	5,000.00	5,000.00
					Finance Officer Totals		\$5,000.00
	Charges For Service Totals	\$1,065,000.00	\$1,035,000.00	\$1,066,931.12	\$1,072,457.80	\$998,053.32	
Interest Revenue							
611-000 361.205	Investment-FMV Adjust	.00	.00	(4,674.99)	2,154.34	406.01	
611-000 361.211	Invest. Earnings-LGIP	.00	.00	2,638.17	1,137.16	352.39	
611-000 361.212	Invest. Earnings-BNY Mellon	.00	.00	3,404.42	3,673.91	2,561.49	
	Interest Revenue Totals	\$0.00	\$0.00	\$1,367.60	\$6,965.41	\$3,319.89	
Miscellaneous Revenue							
611-000 360.800	Miscellaneous	.00	.00	.00	.00	2,199.92	
611-000 360.815	Credit Card Processing Fees	.00	.00	719.71	.00	.00	
611-000 360.820	Returned Check Fees	.00	.00	25.00	.00	25.00	
611-000 360.901	Reimbursements	.00	.00	.00	.00	3,773.04	
	Miscellaneous Revenue Totals	\$0.00	\$0.00	\$744.71	\$0.00	\$5,997.96	
Beg.Fund Bal./Reserves							
611-000 301.200	Operating Res-Beg.	50,000.00	167,349.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Operating reserves from end of prior year			1.0000	50,000.00	50,000.00
					Finance Officer Totals		\$50,000.00
611-000 301.250	Capital Res.-Beg.	265,612.00	434,987.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Capital impr. reserves from end of prior year per report 3-16			1.0000	265,612.00	265,612.00
					Finance Officer Totals		\$265,612.00
	Beg.Fund Bal./Reserves Totals	\$315,612.00	\$602,336.00	\$0.00	\$0.00	\$0.00	
	Department 000 - Revenue Totals	\$1,380,612.00	\$1,637,336.00	\$1,069,043.43	\$1,079,423.21	\$1,007,371.17	
	REVENUE TOTALS	\$1,380,612.00	\$1,637,336.00	\$1,069,043.43	\$1,079,423.21	\$1,007,371.17	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
EXPENSE							
Department 925 - Health & Sanitation							
Salaries & Wages							
611-925 510.000	Salaries & Wages	327,269.00	302,349.00	238,453.13	241,592.18	218,931.56	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	carol louthan - admin services mgr				.3000	70,813.26	21,243.98
Finance Officer	craig tuthill - sanitation specialist sr				1.0000	52,758.51	52,758.51
Finance Officer	geoff lacost- town maintenance superintendent				.3000	79,177.77	23,753.33
Finance Officer	Jim McGoldrick - sanitation specialist				1.0000	36,117.71	36,117.71
Finance Officer	jody martin - maintenance specialist				.1000	44,654.30	4,465.43
Finance Officer	marie nicholson - office specialist				.6000	50,871.70	30,523.02
Finance Officer	michael jacobsen - sanitation specialist				1.0000	39,271.17	39,271.17
Finance Officer	mike plut maintenance specialist sr				.2000	58,047.66	11,609.53
Finance Officer	New position - vacant - starting Jan 2019				1.0000	18,056.86	18,056.86
Finance Officer	paula lochridge				.5000	15,114.52	7,557.26
Finance Officer	ron grove - maintenance specialist				.1000	39,278.66	3,927.87
Finance Officer	ryan clark - maintenance specialist				.1000	50,257.90	5,025.79
Finance Officer	steve thompson - maintenance specialist				.1000	44,186.10	4,418.61
Finance Officer	tom dallaire - town manager				.3000	101,103.46	30,331.04
Finance Officer	troy wandler -sanitation specialist				1.0000	38,208.55	38,208.55
Finance Officer Totals							\$327,268.66
611-925 510.125	Salaries-Other	.00	.00	3,080.31	11,635.20	(5,335.29)	
611-925 510.150	Board Compensation	15,300.00	.00	15,300.00	15,125.00	15,225.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	board member				.5000	6,000.00	3,000.00
Finance Officer	board member				.5000	6,000.00	3,000.00
Finance Officer	board member				.5000	6,000.00	3,000.00
Finance Officer	chairman				.5000	6,600.00	3,300.00
Finance Officer	vice-chairman				.5000	6,000.00	3,000.00
Finance Officer Totals							\$15,300.00
611-925 511.165	Holiday Overtime	2,000.00	.00	3,111.70	1,743.24	1,704.18	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	trash picked up on holidays				1.0000	2,000.00	2,000.00
Finance Officer Totals							\$2,000.00

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Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
EXPENSE							
Department 925 - Health & Sanitation							
Salaries & Wages							
611-925 511.167	Vacation Payout	.00	.00	.00	1,500.20	.00	
611-925 511.169	Comp Payout	.00	.00	.00	883.19	.00	
611-925 511.170	Overtime	.00	.00	2,300.41	6,154.12	3,982.40	
611-925 511.171	Holidays	.00	.00	-11,318.06	10,888.33	11,678.76	
611-925 511.172	Comp Paid	.00	.00	2,751.80	1,609.32	3,201.65	
611-925 511.173	Vacation	.00	.00	14,738.28	16,578.11	15,521.36	
611-925 511.174	Sick	.00	.00	10,690.27	6,495.53	12,362.63	
611-925 511.175	Standby Time	.00	.00	12.00	.00	.00	
611-925 516.120	Contract Salaries	25,000.00	.00	18,178.58	23,867.33	5,204.16	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	emergency help with trash routes				1.0000	25,000.00	25,000.00
						Finance Officer Totals	\$25,000.00
Salaries & Wages Totals		\$369,569.00	\$302,349.00	\$319,934.54	\$338,071.75	\$282,476.41	
Employee Benefits							
611-925 511.181	Retirement	89,519.00	82,642.00	77,574.67	77,335.76	66,748.57	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	carol louthan - admin services mgr				.3000	19,828.00	5,948.40
Finance Officer	craig tuthill - sanitation specialist sr				1.0000	14,772.00	14,772.00
Finance Officer	geoff lacost - town maintenance superintendent				.3000	22,170.00	6,651.00
Finance Officer	jim mcgoldrick - sanitation specialist				1.0000	10,113.00	10,113.00
Finance Officer	jody martin - maintenance specialist				.1000	12,503.00	1,250.30
Finance Officer	marie nicholson - office specialist				.6000	14,244.00	8,546.40
Finance Officer	michael jacobsen - sanitation specialist				1.0000	10,996.00	10,996.00
Finance Officer	mike plut - maintenance specialist sr				.2000	16,253.00	3,250.60
Finance Officer	New position - starting January 2019				1.0000	5,056.00	5,056.00
Finance Officer	ron grove - maintenance specialist				.1000	10,998.00	1,099.80
Finance Officer	ryan clark - maintenance specialist				.1000	14,072.00	1,407.20
Finance Officer	steve thompson - maintenance specialist				.1000	12,372.00	1,237.20
Finance Officer	tom dallaire - town manager				.3000	28,309.00	8,492.70
Finance Officer	troy wandler - sanitation specialist				1.0000	10,698.00	10,698.00
						Finance Officer Totals	\$89,518.60



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitation						
Employee Benefits						
611-925 511.182	Workers Comp	12,313.00	13,969.00	8,109.69	8,016.60	8,295.76
Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Finance Officer	carol louthan - admin services mgr			.3000	1,808.00	542.40
Finance Officer	craig tuthill - sanitation specialist sr			1.0000	1,808.00	1,808.00
Finance Officer	geoff lacost - town maintenance superintendent			.3000	1,808.00	542.40
Finance Officer	james mcgoldrick - sanitation specialist			1.0000	1,808.00	1,808.00
Finance Officer	jody martin - maintenance specialist			.1000	1,808.00	180.80
Finance Officer	marie nicholson - office specialist			.6000	1,808.00	1,084.80
Finance Officer	mike jacobsen - sanitation specialist			1.0000	1,808.00	1,808.00
Finance Officer	mike plut - maintenance specialist sr			.2000	1,808.00	361.60
Finance Officer	New position - Starting January 2019			1.0000	904.00	904.00
Finance Officer	paula lochridge - office clerical - part time			.5000	759.00	379.50
Finance Officer	ron grove - maintenance specialist			.1000	1,808.00	180.80
Finance Officer	ryan clark - maintenance specialist			.1000	1,808.00	180.80
Finance Officer	steve thompson - maintenance specialist			.1000	1,808.00	180.80
Finance Officer	tom dallaire - town manager			.3000	1,808.00	542.40
Finance Officer	troy wandler - sanitation specialist			1.0000	1,808.00	1,808.00
Finance Officer Totals						\$12,312.30
611-925 511.183	Group Insurance	44,361.00	50,939.00	43,800.28	39,415.83	41,210.20
Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Finance Officer	carol louthan - admin services mgr			.3000	6,420.00	1,926.00
Finance Officer	craig tuthill - sanitation specialist			1.0000	6,420.00	6,420.00
Finance Officer	geoff lacost - town maintenance superintendent			.3000	9,100.00	2,730.00
Finance Officer	James McGoldrick - sanitation specialist			1.0000	4,200.00	4,200.00
Finance Officer	jody martin - maintenance specialist			.1000	9,100.00	910.00
Finance Officer	marie nicholson - office specialist			.6000	9,100.00	5,460.00
Finance Officer	michael jacobsen			1.0000	6,420.00	6,420.00
Finance Officer	mike plut - maintenance specialist sr			.2000	6,420.00	1,284.00
Finance Officer	New position - Starting January 2019			1.0000	904.00	904.00
Finance Officer	ron grove - maintenance specialist			.1000	8,172.36	817.24
Finance Officer	ryan clark - maintenance specialist			.1000	6,420.00	642.00
Finance Officer	steve thompson - maintenance specialist			.1000	8,172.36	817.24
Finance Officer	tom dallaire - town manager			.3000	9,100.00	2,730.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitation						
Employee Benefits						
Finance Officer	troy wandler - sanitation specialist					1.0000 9,100.00 9,100.00
						Finance Officer Totals \$44,360.48
611-925 511.184	Unemployment	1,637.00	850.00	1,409.06	1,402.93	1,081.88
Budget Transactions						
Level	Transaction				Number of Units	Cost Per Unit Total Amount
Finance Officer	carol louthan - admin services mgr				.3000	354.00 106.20
Finance Officer	craig tuthill - sanitation specialist sr				1.0000	264.00 264.00
Finance Officer	geoff lacost - town maintenance superintendent				.3000	396.00 118.80
Finance Officer	jlm mcgoldrick - sanitation specialist				1.0000	181.00 181.00
Finance Officer	jody martin - maintenance specialist				.1000	223.00 22.30
Finance Officer	marie nicholson - office specialist				.6000	254.00 152.40
Finance Officer	michael jacobsen - sanitation specialist				1.0000	196.00 196.00
Finance Officer	mike plut - maintenance specialist sr				.2000	290.00 58.00
Finance Officer	New position - starting January 2019				1.0000	90.50 90.50
Finance Officer	paula lochridge - office clerical - part time				.5000	76.00 38.00
Finance Officer	ron grove - maintenance specialist				.1000	196.00 19.60
Finance Officer	ryan clark - maintenance specialist				.1000	251.00 25.10
Finance Officer	steve thompson - maintenance specialist				.1000	221.00 22.10
Finance Officer	tom dallaire - town manager				.3000	506.00 151.80
Finance Officer	troy wandler - sanitation specialist				1.0000	191.00 191.00
						Finance Officer Totals \$1,636.80
611-925 511.186	Medicare	4,746.00	4,285.00	3,843.25	4,030.33	3,627.69
Budget Transactions						
Level	Transaction				Number of Units	Cost Per Unit Total Amount
Finance Officer	carol louthan - admin services mgr				.3000	1,027.00 308.10
Finance Officer	craig tuthill - sanitation specialist sr				1.0000	765.00 765.00
Finance Officer	geoff lacost - town maintenance superintendent				.3000	1,148.00 344.40
Finance Officer	james mcgoldrick - sanitation specialist				1.0000	524.00 524.00
Finance Officer	jody martin - maintenance specialist				.1000	647.00 64.70
Finance Officer	marie nicholson - office specialist				.6000	738.00 442.80
Finance Officer	michael jacobsen - sanitation specialist				1.0000	569.00 569.00
Finance Officer	mike plut - maintenance specialist sr				.2000	842.00 168.40
Finance Officer	New position - starting January 2019				1.0000	262.00 262.00
Finance Officer	paula lochridge - office clerical - part time				.5000	219.00 109.50



Budget Worksheet Report

Budget Year 2019

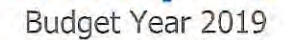
G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitation						
Employee Benefits						
Finance Officer	ron grove - maintenance specialist				.1000	570.00
Finance Officer	ryan clark - maintenance specialist				.1000	729.00
Finance Officer	steve thompson - maintenance specialist				.1000	641.00
Finance Officer	tom dallaire - town manager				.3000	1,466.00
Finance Officer	troy wandler - sanitation specialist				1.0000	554.00
	Finance Officer Totals					\$4,745.70
611-925 511.190	Pact Other	.00	.00	.00	.00	80.04
611-925 511.195	Oasdi	469.00	447.00	.00	.00	.00
	Budget Transactions					
Level	Transaction				Number of Units	Cost Per Unit
Finance Officer	paula lochridge				.5000	937.00
	Finance Officer Totals					\$468.50
611-925 511.202	OPEB Expense	.00	.00	14,510.40	1,650.00	13,373.00
611-925 511.203	Pension Expense	.00	.00	(371.00)	16,748.00	(6,857.00)
	Employee Benefits Totals	\$153,045.00	\$153,132.00	\$148,876.35	\$148,599.45	\$127,560.14
	Services & Supplies					
611-925 520.055	Telephone Expense	6,000.00	5,000.00	5,334.49	5,256.97	3,436.04
	Budget Transactions					
Level	Transaction				Number of Units	Cost Per Unit
Finance Officer	1/2 telephone Admin & Maint office				1.0000	6,000.00
	Finance Officer Totals					\$6,000.00
611-925 520.060	Postage/Po Box Rent	4,500.00	4,500.00	4,512.67	3,662.36	3,203.09
	Budget Transactions					
Level	Transaction				Number of Units	Cost Per Unit
Finance Officer	1/2 Postage				1.0000	1,820.00
Finance Officer	Bulk mailing - bills				1.0000	2,500.00
Finance Officer	Meter rental				4.0000	45.00
	Finance Officer Totals					\$4,500.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
EXPENSE							
Department 925 - Health & Sanitation							
Services & Supplies							
611-925 520.064	Travel	1,000.00	1,000.00	.00	2,115.48	1,077.74	
	Budget Transactions						
	Level				Number of Units	Cost Per Unit	Total Amount
	Finance Officer				1.0000	1,000.00	1,000.00
						Finance Officer Totals	\$1,000.00
611-925 520.072	Advertising	1,800.00	2,500.00	1,438.11	1,641.90	216.00	
	Budget Transactions						
	Level				Number of Units	Cost Per Unit	Total Amount
	Finance Officer				1.0000	1,800.00	1,800.00
						Finance Officer Totals	\$1,800.00
611-925 520.080	Insur.-Liability	9,612.00	8,900.00	7,339.35	6,992.24	7,318.82	
	Budget Transactions						
	Level				Number of Units	Cost Per Unit	Total Amount
	Finance Officer				1.0000	9,612.00	9,612.00
						Finance Officer Totals	\$9,612.00
611-925 520.084	Replacement & Repair	98,099.00	65,000.00	51,938.94	72,299.74	73,091.95	
	Budget Transactions						
	Level				Number of Units	Cost Per Unit	Total Amount
	Finance Officer				1.0000	98,099.00	98,099.00
						Finance Officer Totals	\$98,099.00
611-925 520.089	Power	2,800.00	2,800.00	2,613.91	2,796.13	2,723.70	
	Budget Transactions						
	Level				Number of Units	Cost Per Unit	Total Amount
	Finance Officer				1.0000	1,000.00	1,000.00
	Finance Officer				1.0000	1,800.00	1,800.00
						Finance Officer Totals	\$2,800.00
611-925 520.090	Water	800.00	700.00	819.12	694.26	674.22	
	Budget Transactions						
	Level				Number of Units	Cost Per Unit	Total Amount
	Finance Officer				1.0000	800.00	800.00
						Finance Officer Totals	\$800.00

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Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
EXPENSE							
Department 925 - Health & Sanitation							
Services & Supplies							
611-925 520.136	Rents & Leases Equipment	3,000.00	3,000.00	2,947.44	3,129.53	2,956.01	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 copier payment - same as admin			1.0000	3,000.00	3,000.00
					Finance Officer Totals		\$3,000.00
611-925 520.155	Licensing	450.00	450.00	267.25	451.25	63.25	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Reimbursement for CDL's			1.0000	450.00	450.00
					Finance Officer Totals		\$450.00
611-925 520.187	Internet Expense	1,416.00	810.00	1,139.05	779.95	780.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 admin office internet expense			12.0000	68.00	816.00
	Finance Officer	1/2 maintenance facility internet			12.0000	50.00	600.00
					Finance Officer Totals		\$1,416.00
611-925 520.197	Landfill Expense	285,000.00	285,000.00	269,581.57	266,828.17	255,572.09	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Fees paid at CC, DDI			1.0000	285,000.00	285,000.00
					Finance Officer Totals		\$285,000.00
611-925 520.198	Recycling Expense	8,000.00	42,000.00	8,700.63	2,894.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Bently			1.0000	8,000.00	8,000.00
					Finance Officer Totals		\$8,000.00
611-925 520.200	Training & Education	2,000.00	2,000.00	134.50	95.00	575.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	certification - safety classes			1.0000	2,000.00	2,000.00
					Finance Officer Totals		\$2,000.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitation						
Services & Supplies						
611-925 521.100	Professional Services	.00	.00	.00	332.00	.00
611-925 521.130	Legal Services	1,500.00	1,500.00	1,030.00	4,455.00	953.25
Budget Transactions						
Level	Transaction					
Finance Officer	Town Counsel fees					
					Number of Units	Cost Per Unit
					1.0000	1,500.00
						Total Amount
						1,500.00
						Finance Officer Totals
						\$1,500.00
611-925 521.135	Legal-Collection Cost	500.00	500.00	(69.17)	(345.36)	(39.44)
Budget Transactions						
Level	Transaction					
Finance Officer	Liens & collection company fees					
					Number of Units	Cost Per Unit
					1.0000	500.00
						Total Amount
						500.00
						Finance Officer Totals
						\$500.00
611-925 521.140	Physicals	800.00	800.00	684.00	150.00	75.00
Budget Transactions						
Level	Transaction					
Finance Officer	Physicals for CDL					
					Number of Units	Cost Per Unit
					1.0000	800.00
						Total Amount
						800.00
						Finance Officer Totals
						\$800.00
611-925 521.500	Admin & Overhead	24,557.00	20,464.00	20,464.00	20,464.00	.00
Budget Transactions						
Level	Transaction					
Finance Officer	2019 amount for cost allocation					
					Number of Units	Cost Per Unit
					1.0000	24,557.00
						Total Amount
						24,557.00
						Finance Officer Totals
						\$24,557.00
611-925 532.001	Op.Supplies	2,500.00	2,500.00	.00	.00	.00
Budget Transactions						
Level	Transaction					
Finance Officer	new tools					
					Number of Units	Cost Per Unit
					1.0000	2,500.00
						Total Amount
						2,500.00
						Finance Officer Totals
						\$2,500.00
611-925 532.003	Gas & Oil	35,000.00	35,000.00	24,140.84	24,938.48	33,901.20
Budget Transactions						
Level	Transaction					
Finance Officer	gas & oil for trash vehicles					
					Number of Units	Cost Per Unit
					1.0000	35,000.00
						Total Amount
						35,000.00
						Finance Officer Totals
						\$35,000.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
EXPENSE							
Department 925 - Health & Sanitation							
Services & Supplies							
611-925 532.028	Uniforms	3,200.00	3,200.00	2,904.58	3,096.50	2,898.77	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	\$200 boot & \$200 Pant Allowance			4.0000	400.00	1,600.00
	Finance Officer	Uniform tees shirts, sweatshirts, jackets			4.0000	400.00	1,600.00
						Finance Officer Totals	\$3,200.00
611-925 532.056	Subscriptions	6,215.00	3,390.00	4,891.90	2,733.77	67.30	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Archive Social 1/2			12.0000	100.00	1,200.00
	Finance Officer	E2C - Storage Craft			12.0000	37.50	450.00
	Finance Officer	Facility Dude 1/2			1.0000	2,500.00	2,500.00
	Finance Officer	JCG - Liberty Meeting Recorder 1/2			1.0000	215.00	215.00
	Finance Officer	Pronto - website			12.0000	125.00	1,500.00
	Finance Officer	Record Courier 1/2			1.0000	50.00	50.00
	Finance Officer	Seamless Docs 1/2 Admin / 1/2 H & S			1.0000	300.00	300.00
						Finance Officer Totals	\$6,215.00
611-925 532.118	Major Repair and Maintenance	.00	.00	2,132.56	.00	.00	
611-925 533.800	Office Supplies	4,500.00	4,500.00	3,716.24	4,921.67	4,358.01	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	office supplies			1.0000	4,500.00	4,500.00
						Finance Officer Totals	\$4,500.00
611-925 533.802	Small Equipment	1,500.00	3,000.00	274.99	5,035.50	1,253.78	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Misc equipment & tools			1.0000	1,500.00	1,500.00
						Finance Officer Totals	\$1,500.00



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 -	Gardnerville Health & San						
EXPENSE							
Department 925 -	Health & Sanitation						
Services & Supplies							
611-925 533.806	Software	3,500.00	3,000.00	6,283.50	3,175.37	2,687.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	WAM support			1.0000	3,500.00	3,500.00
					Finance Officer Totals		\$3,500.00
611-925 533.817	Small Projects	8,000.00	8,000.00	4,000.00	8,000.00	8,000.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Fireworks			1.0000	8,000.00	8,000.00
					Finance Officer Totals		\$8,000.00
611-925 550.100	Bank Fees-Credit Card Processing	3,500.00	3,500.00	3,101.32	3,357.57	3,006.68	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	credit card monthly and transaction fees			1.0000	3,500.00	3,500.00
					Finance Officer Totals		\$3,500.00
611-925 550.203	Collection Loss	.00	.00	(370.90)	4,778.78	(141.34)	
	Services & Supplies Totals	\$551,629.00	\$543,894.00	\$475,066.95	\$479,115.20	\$462,042.56	
	Capital Outlay/Projects						
611-925 562.000	Capital Projects	.00	151,396.00	7,709.25	5,287.50	.00	
611-925 563.990	Capital Project Offset	.00	.00	(7,709.25)	(5,287.50)	.00	
611-925 564.500	Machinery & Equipment	.00	.00	40,540.42	.00	.00	
611-925 564.700	Motor Vehicles	150,000.00	115,953.00	28,200.00	.00	2,612.31	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	trash vehicle			1.0000	150,000.00	150,000.00
					Finance Officer Totals		\$150,000.00
611-925 564.990	Capital Outlay Offset	.00	.00	(68,740.42)	.00	(6,112.31)	
	Capital Outlay/Projects Totals	\$150,000.00	\$267,349.00	\$0.00	\$0.00	(\$3,500.00)	
	Miscellaneous						
611-925 550.060	Loss On Asset Disposition	.00	.00	.00	.00	3,500.00	
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 611 - Gardnerville Health & San							
EXPENSE							
Department 925 - Health & Sanitation							
Depreciation							
611-925 550.027	Depreciation	55,000.00	55,000.00	73,999.19	53,053.57	52,270.86	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	2014 Perterbuilt Side Load refuse Truck			1.0000	15,000.00	15,000.00
	Finance Officer	615 2012 Mack truck depreciation			1.0000	15,000.00	15,000.00
	Finance Officer	Depreciation			1.0000	25,000.00	25,000.00
						Finance Officer Totals	\$55,000.00
	Depreciation Totals	\$55,000.00	\$55,000.00	\$73,999.19	\$53,053.57	\$52,270.86	
Ending Fund Bal/Reserves							
611-925 625.200	Operating Reserves	50,000.00	50,000.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Reserves			1.0000	50,000.00	50,000.00
						Finance Officer Totals	\$50,000.00
611-925 625.250	Capital Impr. Reserves	51,369.00	265,612.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Reserves			1.0000	51,369.00	51,369.00
						Finance Officer Totals	\$51,369.00
	Ending Fund Bal/Reserves Totals	\$101,369.00	\$315,612.00	\$0.00	\$0.00	\$0.00	
Department 925 - Health & Sanitation Totals		\$1,380,612.00	\$1,637,336.00	\$1,017,877.03	\$1,018,839.97	\$924,349.97	
EXPENSE TOTALS		\$1,380,612.00	\$1,637,336.00	\$1,017,877.03	\$1,018,839.97	\$924,349.97	
Fund 611 - Gardnerville Health & San Totals							
	REVENUE TOTALS	\$1,380,612.00	\$1,637,336.00	\$1,069,043.43	\$1,079,423.21	\$1,007,371.17	
	EXPENSE TOTALS	\$1,380,612.00	\$1,637,336.00	\$1,017,877.03	\$1,018,839.97	\$924,349.97	
Fund 611 - Gardnerville Health & San Totals		\$0.00	\$0.00	\$51,166.40	\$60,583.24	\$83,021.20	
Fund 613 - Gardnerville Debt							
REVENUE							
Department 000 - Revenue							
Interest Revenue							
613-000 361.211	Invest. Earnings-LGIP	.00	.00	.00	.00	.25	
	Interest Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 613 - Gardnerville Debt						
REVENUE						
Department 000 - Revenue						
Other Financing Sources						
613-000 392.000	Transfers In	53,500.00	55,250.00	.00	.00	122,363.54
Budget Transactions						
Level	Transaction					
Finance Officer	transfer from 610-926-618-700 - intrest					Number of Units 1.0000 Cost Per Unit 3,500.00 Total Amount 3,500.00
Finance Officer	Transfer from 610-926-618-700 - principle					Number of Units 1.0000 Cost Per Unit 50,000.00 Total Amount 50,000.00
						Finance Officer Totals \$53,500.00
Other Financing Sources Totals		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.54
Beg.Fund Bal./Reserves						
613-000 301.000	Opening Fund Balance	.00	.00	.00	.00	.00
Budget Transactions						
Level	Transaction					
Finance Officer	Appropriated reserves from end of prior year					Number of Units 1.0000 Cost Per Unit 406.00 Total Amount 406.00
						Finance Officer Totals \$406.00
Beg.Fund Bal./Reserves Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 000 - Revenue Totals		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.79
REVENUE TOTALS		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.79
EXPENSE						
Department 922 - Gardnerville Debt						
Debt Service						
613-922 550.021	Loan Principal	50,000.00	50,000.00	.00	.00	117,855.00
Budget Transactions						
Level	Transaction					
Finance Officer	Principal on Gilman property					Number of Units 1.0000 Cost Per Unit 50,000.00 Total Amount 50,000.00
						Finance Officer Totals \$50,000.00
613-922 550.022	Loan Interest	3,500.00	5,250.00	.00	.00	5,126.70
Budget Transactions						
Level	Transaction					
Finance Officer	Interest on Gilman property					Number of Units 1.0000 Cost Per Unit 3,500.00 Total Amount 3,500.00
						Finance Officer Totals \$3,500.00
Debt Service Totals		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70
Department 922 - Gardnerville Debt Totals		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70
EXPENSE TOTALS		\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70
Fund 613 - Gardnerville Debt Totals						



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
Fund 614 - G'ville Ad Val Cap Proj							
EXPENSE							
Department 730 - G'ville Ad Val Cap Proj							
Capital Outlay/Projects							
614-730 564.500	Machinery & Equipment	20,000.00	73,000.00	.00	17,555.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Solar roadside message board			1.0000	20,000.00	20,000.00
					Finance Officer Totals		\$20,000.00
614-730 564.700	Motor Vehicles	.00	.00	28,972.00	97,657.25	2,612.31	
	Capital Outlay/Projects Totals	\$20,000.00	\$73,000.00	\$28,972.00	\$115,212.25	\$2,612.31	
Ending Fund Bal/Reserves							
614-730 625.103	Appropriated Reserve	101,144.00	47,503.00	.00	.00	.00	
	Budget Transactions						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Reserves			1.0000	101,144.00	101,144.00
					Finance Officer Totals		\$101,144.00
	Ending Fund Bal/Reserves Totals	\$101,144.00	\$47,503.00	\$0.00	\$0.00	\$0.00	
Department 730 - G'ville Ad Val Cap Proj Totals		\$121,144.00	\$120,503.00	\$28,972.00	\$115,212.25	\$2,612.31	
EXPENSE TOTALS		\$121,144.00	\$120,503.00	\$28,972.00	\$115,212.25	\$2,612.31	
Fund 614 - G'ville Ad Val Cap Proj Totals							
REVENUE TOTALS		\$121,144.00	\$120,503.00	\$48,556.64	\$47,004.62	\$45,462.84	
EXPENSE TOTALS		\$121,144.00	\$120,503.00	\$28,972.00	\$115,212.25	\$2,612.31	
Fund 614 - G'ville Ad Val Cap Proj Totals		\$0.00	\$0.00	\$19,584.64	(\$68,207.63)	\$42,850.53	
	Net Grand Totals						
REVENUE GRAND TOTALS		\$3,150,196.00	\$4,068,747.00	\$2,837,828.26	\$2,990,450.80	\$2,546,250.25	
EXPENSE GRAND TOTALS		\$3,150,196.00	\$4,068,747.00	\$2,723,220.22	\$2,889,424.87	\$2,521,910.85	
	Net Grand Totals	\$0.00	\$0.00	\$114,608.04	\$101,025.93	\$24,339.40	



Budget Worksheet Report

Budget Year 2019

G/L Account	Account Description	2019 Finance Officer	2018 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	
	REVENUE TOTALS	\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,363.79	
	EXPENSE TOTALS	\$53,500.00	\$55,250.00	\$0.00	\$0.00	\$122,981.70	
	Fund 613 - Gardnerville Debt Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$617.91)	
Fund 614 - G'ville Ad Val Cap Proj							
REVENUE							
Department 000 - Revenue							
Intergovernmental Revenue							
614-000 331.135	Distr. from County	48,000.00	47,359.00	46,536.13	45,901.06	44,841.59	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	Do Co Distribution - 3.66% of \$1,253,625 per NRS 354.59815 2 a				1.0000	48,000.00	48,000.00
Finance Officer Totals						\$48,000.00	
Intergovernmental Revenue Totals		\$48,000.00	\$47,359.00	\$46,536.13	\$45,901.06	\$44,841.59	
Interest Revenue							
614-000 361.205	Investment-FMV Adjust	.00	.00	(458.81)	328.67	85.07	
614-000 361.211	Invest. Earnings-LGIP	.00	.00	207.60	166.60	66.06	
614-000 361.212	Invest. Earnings-BNY Mellon	.00	.00	271.72	608.29	470.12	
Interest Revenue Totals		\$0.00	\$0.00	\$20.51	\$1,103.56	\$621.25	
Other Financing Sources							
614-000 392.000	Transfers In	.00	.00	2,000.00	.00	.00	
Other Financing Sources Totals		\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	
Beg.Fund Bal./Reserves							
614-000 301.100	Opening Fund Reserves	73,144.00	73,144.00	.00	.00	.00	
Budget Transactions							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer	Appropriated reserve from end of prior year				1.0000	73,144.00	73,144.00
Finance Officer Totals						\$73,144.00	
Beg.Fund Bal./Reserves Totals		\$73,144.00	\$73,144.00	\$0.00	\$0.00	\$0.00	
Department 000 - Revenue Totals		\$121,144.00	\$120,503.00	\$48,556.64	\$47,004.62	\$45,462.84	
REVENUE TOTALS		\$121,144.00	\$120,503.00	\$48,556.64	\$47,004.62	\$45,462.84	

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2018.

2. **Recommended Motion:** N/A
Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 3, 2018 **Time Requested:** 5 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for March 2018.

2. **Recommended Motion:** No action required.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 3, 2018 **Time Requested:** 5 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached report.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



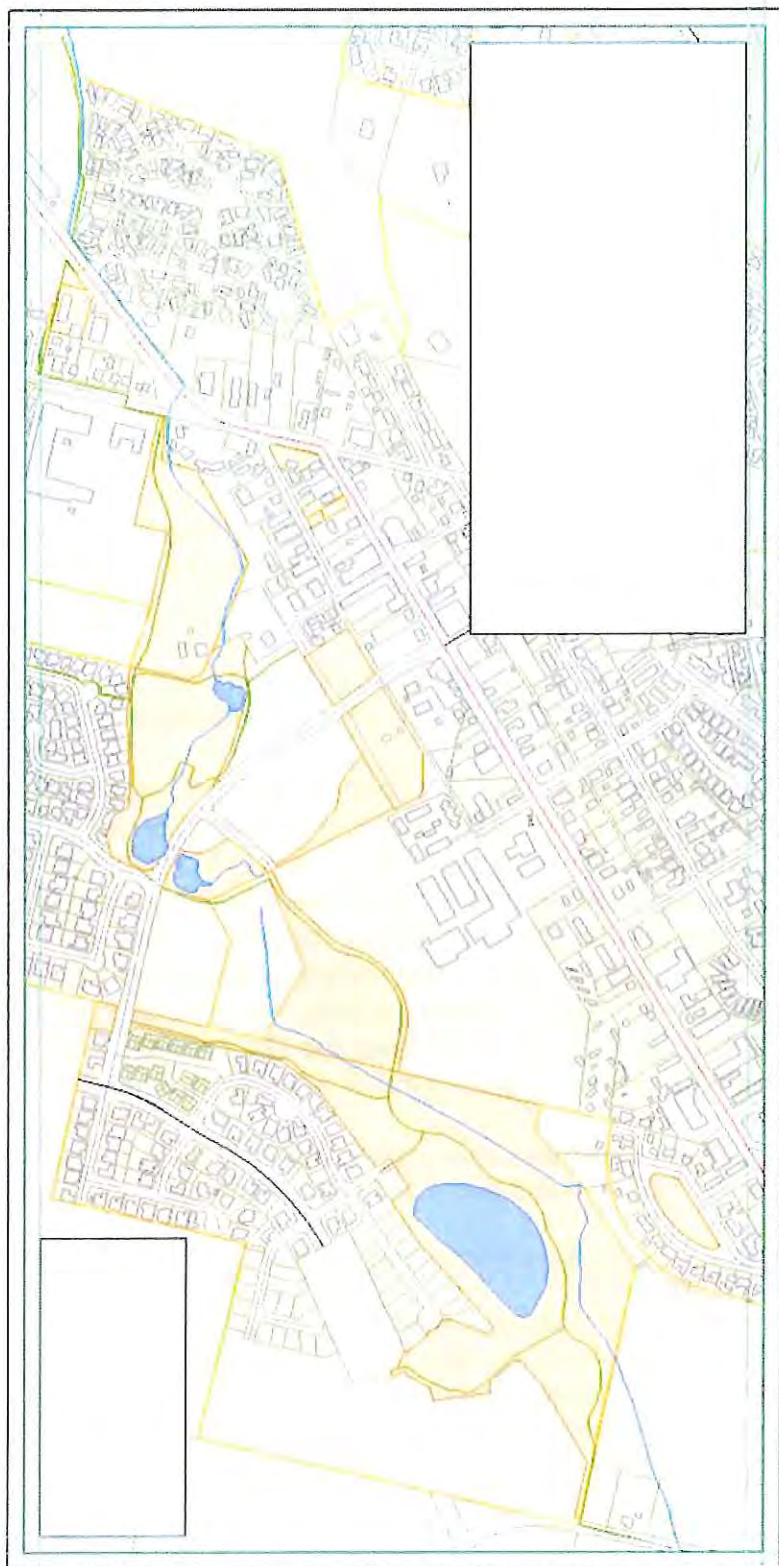
Cassandra Jones , Chair
Linda Slater, Vice Chair
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

Town Manager Monthly Report - April 2018 Board Meeting

- A. **Gardnerville Station (former Eagle Gas):** working with CDBG and Pete on award and value engineering of the project. So far we are going to hire separately to install water and sewer connection and the contractor has asked if they could delay the start a month or so. Pete is getting the details now. Met with Mike Fischer and Pete Dube` on the history of the gas station and reviewed a plan moving forward and how much detail we want and the interviews he wants to do.
- B. **395 Crosswalks:** nothing new to report. Lumos is working on the revisions.
- C. **Kingslane Sidewalk Project:** NDOT has not found additional funds as of today. I did get the Southwest Gas agreement complete and the doc date is this week.
We looked at costs of breaking this project in smaller pieces.
- D. **Toiyabe Storm Drain Project & Maintenance Yard Plans:** - V&C finished up installing the footing over the power lateral, and the masons are almost done with the CMU block wall and the brickwork. Once they are out of there, V&C can get the site work completed. They have some work to do on Toiyabe as well, due to the modification of the box and grates we had. The system seems to be working very well.
- E. **Heritage Park and Ezell Right-of-way:** nothing new on this.
- F. **Meadow Lane survey is complete.** Was not prioritized at CIP topic in March.
- G. **395 Sidewalk @ the French:** Shared this with the NDOT staff and they are interested in partnering with the town on the overall project in 2021.
- H. **Plan for Prosperity Update:** We had a committee meeting and finished up the Gardnerville presentation to the CAC. Not a lot of comment as to our plan. See the presentation and notes attached. The list of needs is interesting and is attached as well. Bruce came to town, met with the stakeholders one on one throughout the two days he and his bride were here. I set up those meetings and scheduled and coordinated one person change that first morning. The public workshop was about half the attendance we were hoping for. The issues presentation had a total of 34 people show up and Bruce discussed 4 areas: identity, vitality, services and other. In addition to the workshop we held another CAC workshop to look over the Gardnerville Plan and what additional things the town's plan needs to include in this round of revisions to the plan.
- I. **Office Items:**
 - 1 I need to create multiple signs within the Gilman ponds area now that the trail is complete.
 - 2 Attended a chamber meeting and visitor's authority meeting and many of the meetings with Bruce and the stakeholders.
 - 3 Working with WNDD on the Economic Development Conference. Attended meetings and made phone calls getting topics for the panel.
 - 4 Met with Jan Vandermade and Scott Bergan and Scott Morgan on the Great Race proposal to come back to the Carson Valley for the overnight stay as previously discussed on June 23rd 2019. We continue to work through the details and high level logistics and planning.
 - 5 Lots of rain, some issues with the Cottonwood and met Mike Rippee, the new watermaster for the Company, Cottonwood and Martin ditches. He was on it, but dispatch did call me to assist.
 - 6 Lori DeCarlo, having issues with NV Energy on the Tognetti Alley issue.



Cassandra Jones , Chair
Linda Slater, Vice Chair
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member



This is the map I have GIS working on for the signs around the path. There would be 4 possibly 5 of them installed on Toler at Gilman, on the entrance to replace the one that is already there, at Chichester and Gilman, and at the Snaffle Bit trail head.

We will add the rules and the don't feed the ducks sign to this. We will take the funding signs down that are in the field.

Any thoughts or expectations you would like to share with us at this time? I will get you a complete version of the sign once it is prepared. I did not want to get the drawing done without some of your input and direction.

Thanks,
Tom

March 23, 2018

Kristen Brown

Review & Compliance Architectural Historian

Nevada State Historic Preservation Office

901 South Stewart Street

Carson City NV 89701

RE: 2nd annual report Eagle Gas Station Redevelopment Project detailing the work undertaken for the MOA agreement dated March 2016.

Please find attached the annual report for your file regarding the Town of Gardnerville's progress on the Eagle Gas Station Redevelopment Project as required in the Memorandum of Agreement between Douglas County and the State Historic Preservation Office.

Please feel free to give me a call at the number below, should you have any questions or concerns regarding this report or the progress being made on the Town's Eagle Gas Station Redevelopment Project.

Sincerely,

Thomas Dallaire

Gardnerville Town Manager

11 A-1

Eagle Gas Station

Gardnerville, NV

2018
Annual
Progress
Report



Submitted to the Nevada State Historic Preservation Office

March 23, 2018

Eagle Gas Station Progress Report

The Eagle Gas Station Memorandum of Agreement (MOA) was executed on March 21, 2016 between Douglas County and the Nevada State Historic Preservation Office. The Town of Gardnerville participated in the MOA as an invited signatory. The MOA sets forth three stipulations to mitigate the adverse effects of the Eagle Gas Station Redevelopment Project (now rebranded as "Gardnerville Station"). The three stipulations are: 1) Creation of a web page documenting the history of the Eagle Gas Station; 2) Installation of interpretative signs outside the building and installation of historic photos inside the building; and 3) Creation of a mural featuring historic buildings on one of the inside walls of the building.

Since March 2017, the Town of Gardnerville has put the building remodel out to bid and was awarded on March 13, 2018 with the construction starting prior to June 2018. The Dubé Group was able to get the permits from the water company, MGSD and Douglas County for the remodel of the building. The project came in over budget which came from the 2016 estimate. The Town Board has set this as a priority and will fund the difference from town funds this coming year. The town also contracted with Michael Fischer to research the property history, develop the write up for the displays of the historic demolished buildings within the town and he is underway with this project. See attached as an example of where we are heading. We have acquired a title report and he has two of the historical buildings in a summary write-up that we are currently reviewing. Mike will be interviewing previous owners of the facility and those people still in the valley that had worked at the Shell station. There are many stories we want to capture and tell those stories.

Each of the MOA stipulations is provided below along with a description of the progress for each stipulation.

I. Web Site

The Town of Gardnerville will create a web page on its website to document the history of the gas station and the members of the community that owned and operated the facility, to include original photos, newspaper articles, videos and/or audio recordings, and some information (historic context) about SHELL gas stations of this design.

Progress to Date: The Town of Gardnerville continues to populate the Gardnerville Station (Eagle Gas Station) web page with historic photos (<https://www.townofgardnerville.com/gardnerville-station-history/>). Over the next few months, this web page will be updated with more historic photos as well as narrative about the history of "ranch style" Shell gas stations. We are working on an update of the town website at www.townofgardnerville.com and we have created a page for this project and what we find in researching the project.

II. Interpretative Signs

The design concept for the redevelopment of this former gas station includes the construction of interpretative signs. One of the interpretative signs to be constructed on the site will include a collage of early photos of the gas stations that were constructed on the site since 1928 and across the street where the Frosty's was located with appropriate labels or an available key to the images. Gas station photos will also be placed inside the building along with historic photos of downtown Gardnerville with labels or a key to the images.

Progress to Date: Interpretative signs will be installed once the site improvements (e.g., landscaping, new sidewalk and curb, new canopy) are funded. The site improvements will be the last phase of the redevelopment project. Historic photos of downtown Gardnerville will be installed inside the building.

III. Mural

The Town of Gardnerville will create a mural on one of the interior walls of the building depicting historic buildings that have been demolished in recent years within downtown Gardnerville, such as the East Fork Hotel and the Pyrenees.

Progress to Date: Mr. Michael Fischer is working on the descriptions and the pictures that will be used for these murals. Murals will be located on the back wall, on either side of the display screen. The adjoining wall will include historic photos of the Eagle Gas Station. In addition, the Town would like to use the Touch Screen in the visitor information lobby to display historic photos of downtown Gardnerville. The last report included the plan and the image of what the murals and interior finish could look like.

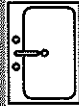
See the attached "DRAFT" descriptions:

4'-0"
MURAL
2

4'-0"
MURAL
3

Restroom 2

104



HISTORIC
SHELL PLAQUE

RESTROOM 1

103



STORAGE

102

MEETING ROOM

101

6'-7"
MURAL 1

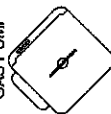
FLAT SCREEN W/ ABILITY TO SEE
HISTORICAL PHOTOS

INFORMATION

100

EAST FORK
PLAQUE

HISTORICAL
GAS PUMP



11 A-5



Minden and Gardnerville Plan for Prosperity Meeting

3/14/18

Critical Issues Workshop Input from work sheets on tables:

- IDENTITY
 - Table 11: How to identify Minden/Gardnerville as one (Carson Valley)
 - Table 3: Growth – Small town inventory
 - Table 5: Rural aspect
 - Table 8: Traffic, cows, open spaces
 - Table 12: Housing types
- VITALITY
 - Table 3: Nonver tax, regulations and building codes
 - Table 8: Retired community, expand cattle/steak business
 - Table 12: homogenous
- SERVICES
 - Table 11: Roads & Transportation
 - Table 3: Strong Sheriff Department
 - Table 8: Medical services/doctors, restaurants/entertainment
 - Table 12: Access to rec everywhere; Public transportation
- OTHER
 - Table 11: How to pay for “it” (Quality of life)
 - Table 3: Exclude deviant things

Flip Chart Notes:

- IDENTITY
 - 1 – Rural retirement community
 - 2 – Small town atmosphere
 - 3 – Growth
 - 4 – Lots of agriculture history and value
 - 5 – Preserve character
 - No identity
 - 6 – Preserve agriculture/rural
 - Small town service/culture sustain

- **VITALITY**

- 1 – Culture and history art
- 2 – Better use of gathering places
- 3 – Reduce regulations
- 4 – Sheriff Department “threadbare”
Minden lacks comm. Activity (mainly homes)
- 5 – Lack of synergy – atmosphere/connecting experience with activities, with services and business
Our setting
- 6 – Critical mass – focus / mixed / central places

- **SERVICES**

- 1 – Connectivity – infrastructure (internet)
- 2 – Better public transportation
Expand community college services
- 3 – Maintain strong schools
Maintain police force
- 4 – Domestic violence center, dedicated
Lack of planning between water service providers
- 5 – Infrastructure – roads [redacted] - function of demographics
- 6 – Non-motorized plan - [redacted] connectivity
Transparency in local government

- **OTHER**

- 1 – Increased capacity for service
- 2 – Type and prices for housing variety
- 3 – Promote traditional family values
- 4 – Public values – are they being met? Engagement.
- 5 – General apathy
Local agriculture – products/service support
- 6 – Environmental health and safety

- **PARTICIPATION**

- Younger generation
- Government officials
- Education – School districts / BD
- Development / Ers
- Business leader
- Disab com

TEAM 1

- IDENTITY – Team 1
 - Small town / old vs new
 - Rural retirement comm/Type/Growth?
 - Gambling Tourism Destination
 - Walkability/Traffic (truck and commuter)
 - Road/smaller houses
- VITALITY – Team 1
 - Need shopping/small shops (hamb, ice cream)
 - Medical-more/supplies
 - Cultural and historic – art – visable
 - Walking & bike paths
- SERVICES – Team 1
 - Water
 - Fire adaptive community
 - Internet – connection
 - Transportation
 - Public safety district
 - Contingency plan
- OTHER – Team 1
 - Increased capacity for seniors – services
 - Assisted living
 - Memory care
 - Dart – buses
 - Parks – on site services or recreation staff
 - Bike paths all around county – hiking paths

TEAM 2

- IDENTITY - Team 2
 - Small town atmosphere
 - Encourage independent business
 - Traffic
 - Identity commonalities of Minden and Gardnerville
 - Preservation
 - Appearance
 - Housing types
 - No big-box commercial
- VITALITY – Team 2
 - Use of more gathering places
 - Need for more multi-generational events/places
- SERVICES – Team 2
 - Access to recreation spread out
 - Expansion of community college
 - Better public transportation
- OTHER – Team 2
 - Variety of housing: types and pricing
 - How to ease traffic in town
 - Streetscape design for walkability

11. H-4

TEAM 3

- IDENTITY – Team 3

- Growth
- Shopping
- Ambiguity
- Stuck-in-past
- Housing blight
- Traffic

Assumption: No distinction downtown. Minden & Gardnerville-towns should work in conjunction, not in opposition.

- VITALITY – Team 3

- Outdoor recreation
- Entertainment
- Reduce/Re???? taxes, regulations, building construction, etc.

- SERVICES – Team 3

- Strong schools
- Strong policing
- Utility support/water, gas, electricity, fiber optics, sewer
- Emergency proponents – fire, flood, earthquake, etc.
 - Elder services

- OTHER - Team 3

- Encourage traditional family values
- Promote “village atmosphere”
- Downtown walkability
- Protect rural character
- Exclude anti-social activities

TEAM 4

- IDENTITY-Team 4
 - Through traffic – no reason to stop
 - Traffic flow, small community, have property?
 - Identity around our agriculture & history & values
 - Events in our park i.e. Hot August Nights
 - Stuck between growth and keep small town feel
 - Doesn't have one – a segue between Carson, Tahoe and driving to/from California
 - Traffic too much on 395/not pedestrian friendly, noise, pollution, safety
 - Housing and small town feel/unaffordable, subdivision-ish – not neighborhood
 - Loss of agriculture history and values
- VITALITY – Team 4
 - Sheriff department is threadbare – safety issue (lack of support)
 - Little community and shopping, restaurants, they go elsewhere
 - Lack of diversity – youth leaving
 - Loss of connection because of social media and technology
 - Minden has little community activities (mainly homes)
- SERVICES – Team 4
 - Lack of public recreational and meeting facilities
 - Domestic violence center needed
 - Lack of planning between agencies such as water/water service providers
 - Lack of transportation alternatives
 - Commercial services are out of town
- OTHER – Team 4
 - Are the public's values being met?
 - Not enough engagement by the public
 - Quality of education needs improvement
 - Agriculture is financially unsustainable
 - Decline of local retail (online retail)
 - Healthcare is off the charts expensive

11 - H-6

TEAM 5

- TEAM 5
 - Preservation of Rural Nature
 - Identity, rural, old west, no identity, lack of
 - ~~Demographic driven~~
 - Healthcare
 - Entertainment/restaurants
 - Air taxi
 - Work with Hollywood set designers
 - Local ranchers – grass fed beef – help with marketing local beef
 - Film industry – Westerns: use local period, local Indians, majestic scenery
 - Air park
 - Bedroom community
 - Nevada personal income tax
 - Electric bike trails

TEAM 6

- IDENTITY – Team 6

- Preserve historical and agriculture identity
- Historical – Safe
- Keep it small, serviceable and cultural
- Keep rural identity
- Unbalanced
- Preserve open space, history, safety for next generation
- Sustainable growth

Gardnerville: Historical Main Street

Minden: Historical county seat

- VITALITY – Team 6

- Create Critical mass
 - Incorporate business & community in central areas
 - (Agrihood) – community surrounding ranchland
 - Mixed-use, variety of types of housing
 - Infill

395 in Minden & Gardnerville

- SERVICES – Team 6

- IT Infrastructure / connectivity to draw new business and workers
- Non-motorized transportation plan for neighborhood connection
- Transparency with local government – communication pipeline

- OTHER – Team 6

- Environmental health & safety (air quality; water quality)
- Public trans
- River access

3-14-18

Minden and Gardnerville Plan for Prosperity

CRITICAL ISSUES WORKSHOP

Objectives:

Provide an overview of the Plan for Prosperity purpose and process

Share highlights from stakeholder and town board meetings

Discuss critical issues the planning should address

Introduction

- The Plans for Prosperity purpose and process
- CAC, TAC and stakeholder process
- Today's workshop agenda

Background

- Building on existing plans
- County Master Plan update

Leading Issues

- CAC/TAC, Stakeholders, and Town Boards
- High-level issues of mutual concern
- Supporting discussion

Critical Issues Discussion

1-IDENTITY _____

2-VITALITY _____

3-SERVICES _____

4-OTHER _____

Summary and Next Steps

11 H-9



Minden and Gardnerville Plan for Prosperity

Critical Issues Workshop

March 14, 2018

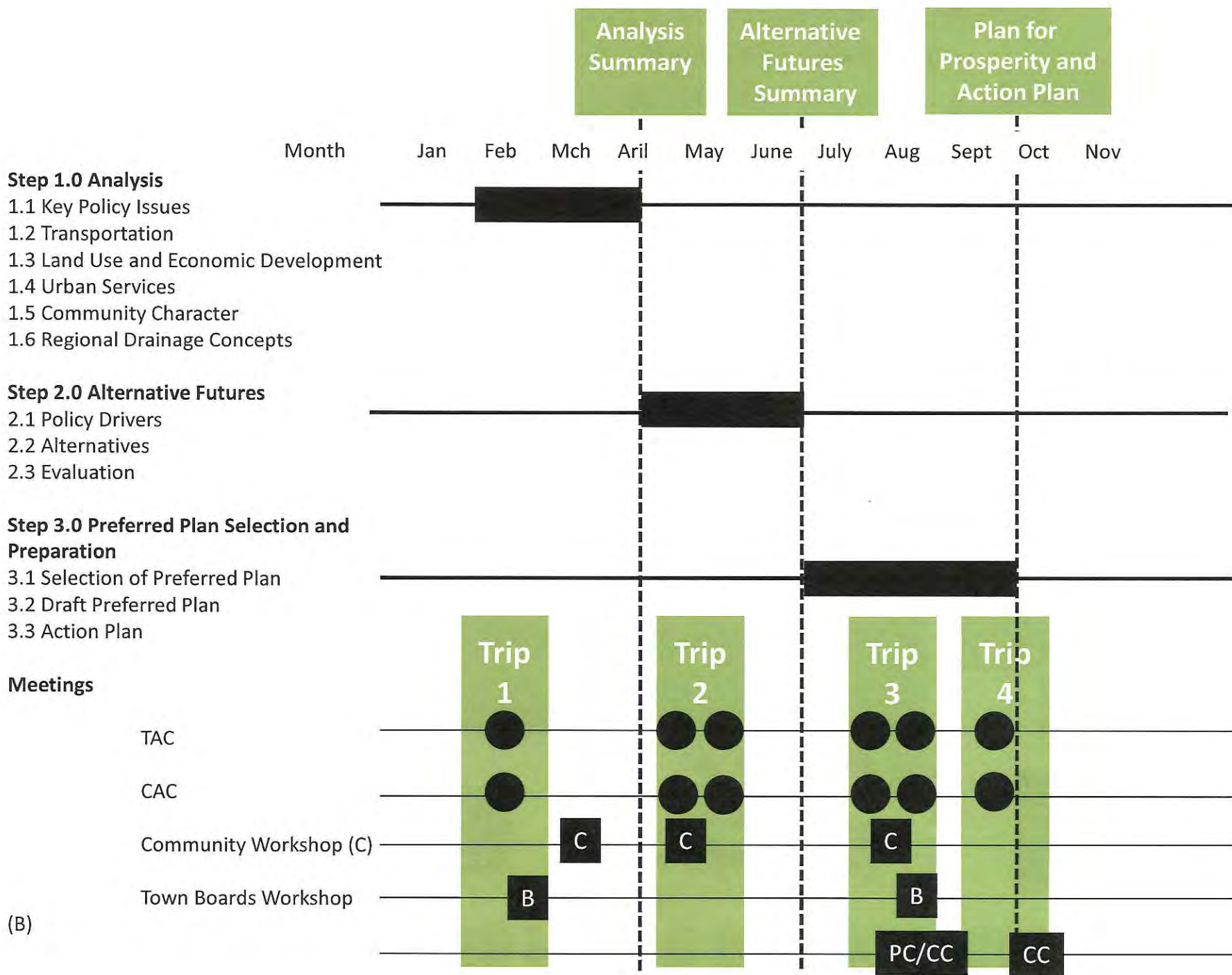
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Agenda

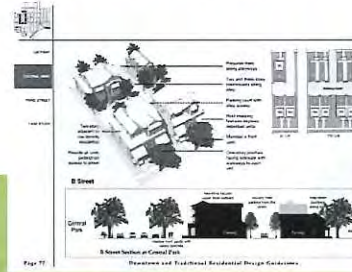
- Objectives:
 - Provide an overview of the purpose and process
 - Share insights from stakeholder and town board meetings
 - Discuss critical issues
- Background
- Leading issues discussed so far with TAC, CAC, stakeholders, and town boards
- Critical issues discussion
- Summary and next steps

11
H-12

11 A-13



Where the Future Comes From



1
Vision

2
Policy
Plans

3
Regulations
Zoning/Guidelines

4
Implementation

Advanced Planning

Community values
and expectations

Informed leadership

Regional Plans
City-wide Plans
Area Plans
Other

Current Planning

Zoning ordinance
Guidelines

Both

Capital improvements Plan
(CIP)
Redevelopment Plan

- Existing Conditions Reports
- Environmental Impact Studies
- Alternative Futures

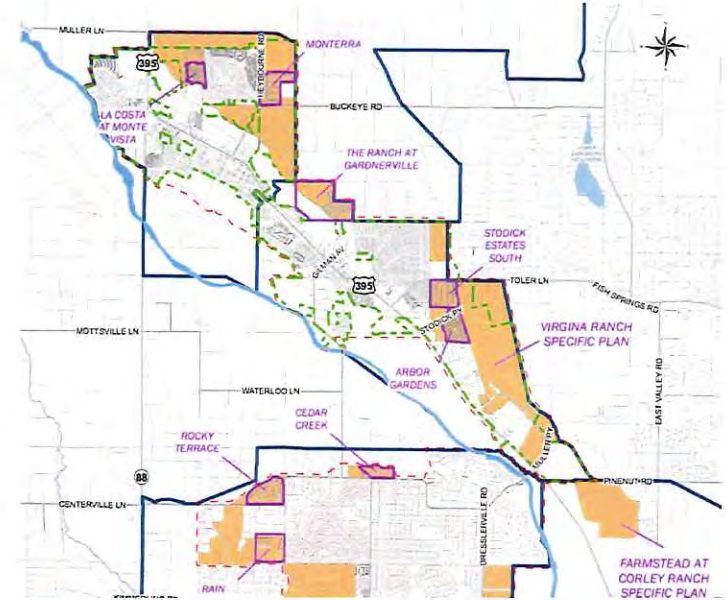
- Modeling
- Typologies -- Standards
- Measuring vs. Context Analysis

- Feasibility Analysis

11-11

Planning Context:

PRESERVING IDENTITY



MINDEN PLAN FOR PROSPERITY

A Strategic Framework Plan for Investing in Minden's Future



January 2003

prepared by: Minden Plan for Prosperity Citizens Advisory Committee
with assistance by: RACESTUDIO and the Sierra Business Council

Gardnerville Plan for Prosperity



November 14, 2005
Administrative Draft



<https://www.douglascountynv.gov/1137/Master-Plan-Update-2016>

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H-15

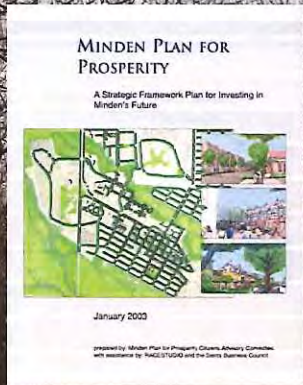
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A-14



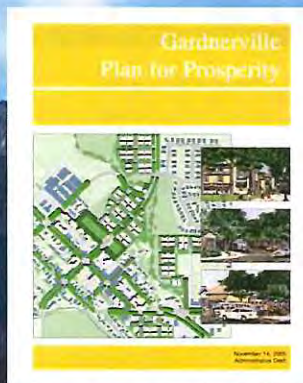
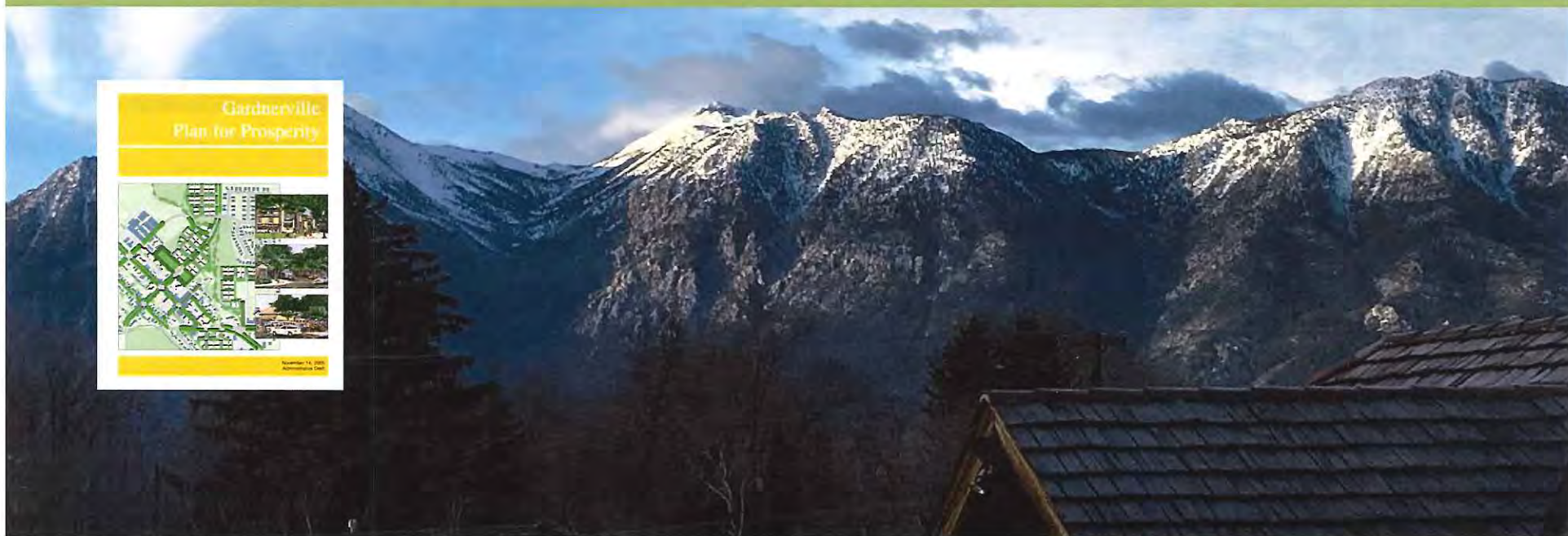
BUILD ON TRADITIONAL DOWNTOWNS



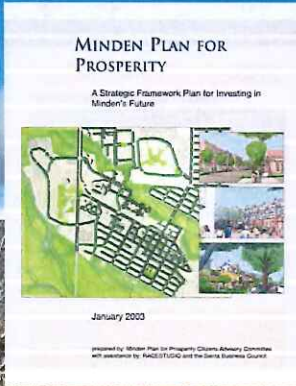
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41-17



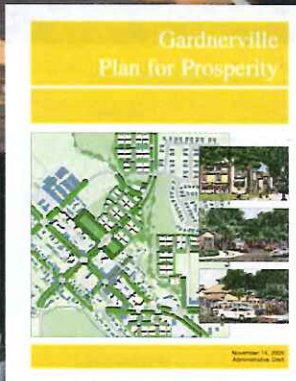
PROTECT NATURAL FEATURES AND RURAL SETTING



EXTEND THE TRADITIONAL GRIDDED PATTERN



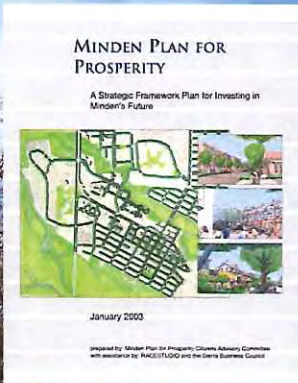
EXTEND AND CONNECT NEIGHBORHOODS



MIXED-USE FRONTAGE ON 395

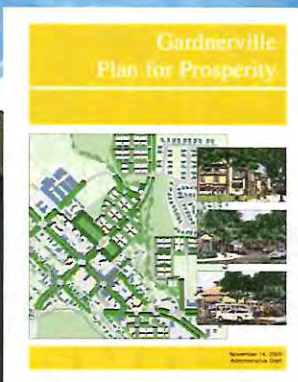
11
A-18

61-A
11
A-19



TECH BUSINESSES

BUSINESS-ORIENTED PLANNING



BUSINESS CLIMATE



CAC, Stakeholders, and Town Board

High-Level Issues

- Muller Parkway alignment and funding and the future of US395
- Urban service area and town boundaries
- New FEMA maps - -flood management, trails, and open space

Supporting Discussion

- PLACEMAKING - - attracting visitors and knowledge workers
- Matching housing and jobs
- Market support for commercial services
- Projects outside the towns (airport, Science Park)

Critical Issues Discussion

1-IDENTITY

2-VITALITY

3-SERVICES

4-OTHER

11
12-16

Gardnerville Plan for Prosperity



August 2006

Plan for Prosperity

Status Update (2006 vs. Now)

Citizen's Advisory Committee

February 2018



2000



11
H-23

11 #24

2017



2000



11 A-25

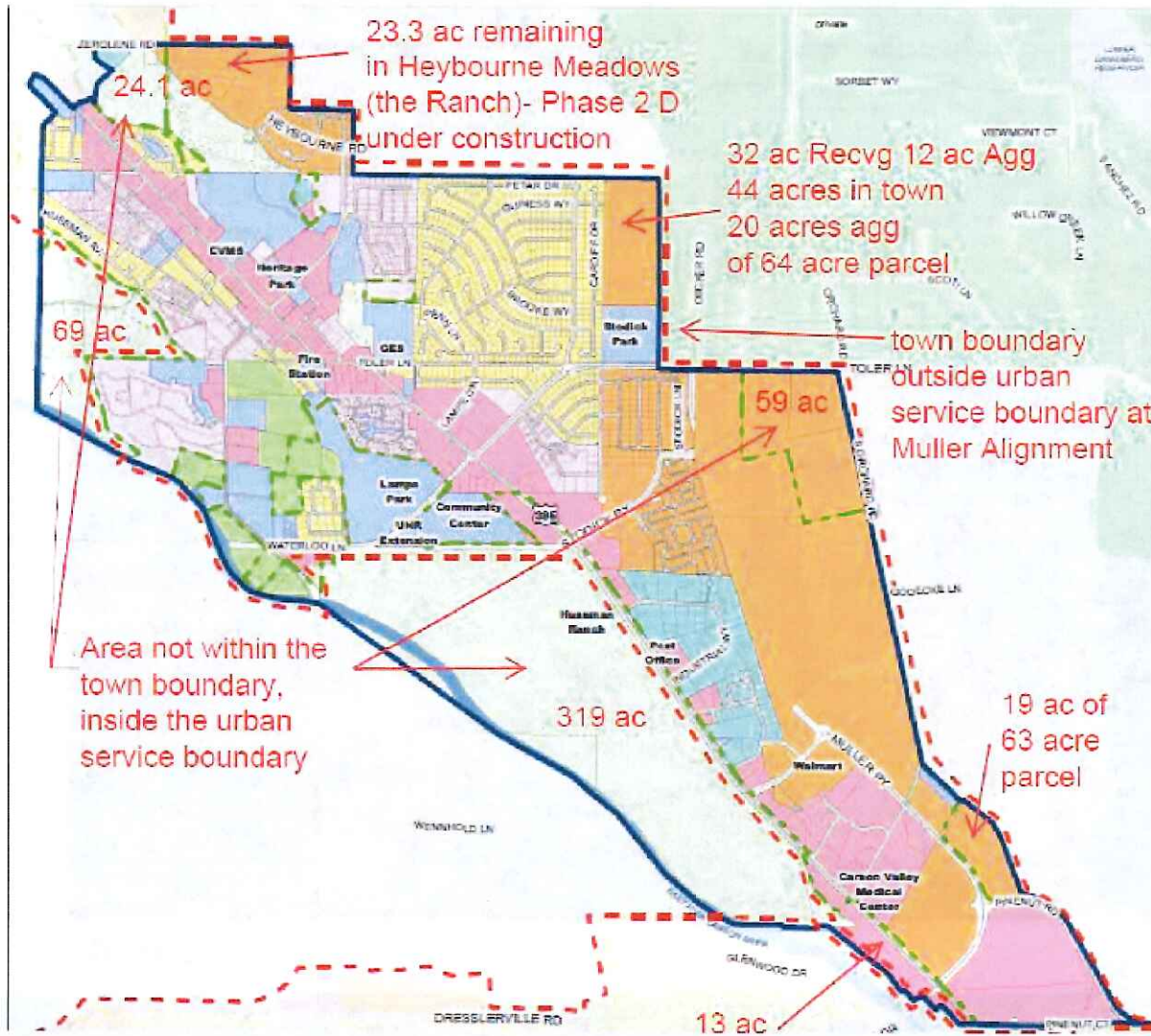
2017



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A-24

Current Urban Service Boundary – Town of Gardnerville

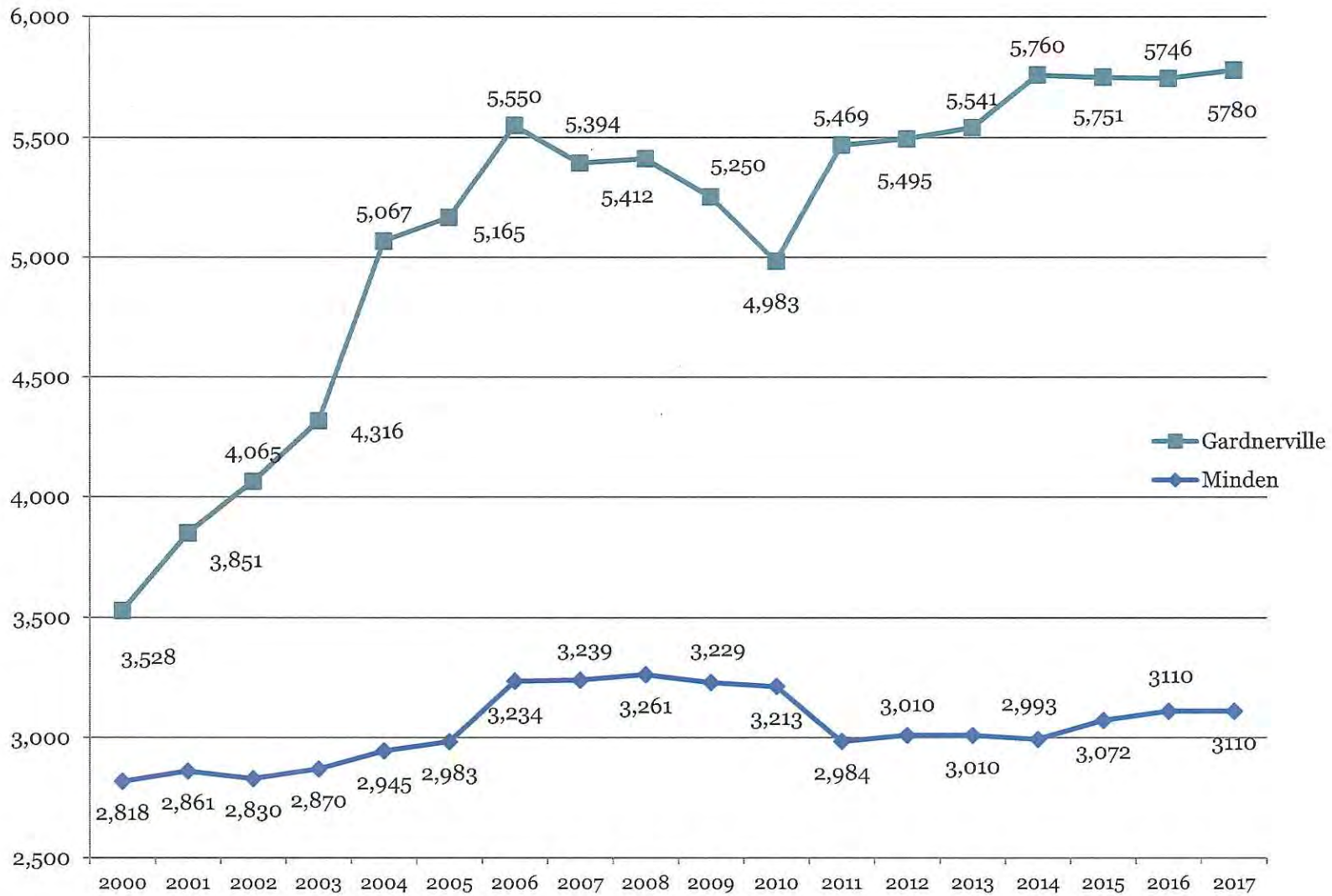
171.1 acres outside the town boundary but within the Urban Service Boundary



Not counting the Hussman Ranch – Conservation Area

11
A-22

Gardnerville Population



82-A 11

2006 Overall Objectives

Page i

Creating a Mixed use and Connected Community

- Continue to plan for mixed-use projects that create and connect to walkable.

Started to get interest in Mixed use projects, Board supports this concept and feels it is worthy of moving forward

Make Sure Plans are Feasible

- Make sure plans for mixed-use development are realistic. Initial projects would benefit from a horizontal mix of uses that are connected by carefully coordinated site planning, where uses come together around streets and open spaces.

Great for down town but what about the east of the Ranch at Gardnerville or Chi Chester Estates. Do we leave the Urban Boundary alone? There is room for three more developments for Gardnerville. Virginia ranch is still approved and viable as approved in 2004 and did not have this plan as guidance.

Improve US 395's Image

- Old Town and the 'S' Curve continue to be a priority investment district. Other important sites identified included the South Gateway and Waterloo/US 395. However, all new investment should improve the image of the town.

NDOT is unwilling to use their recommendations of the 2006 Design workshop recommendations. Need pedestrian friendly environment in downtown.

11
H-29

2006 Community Character

Page ii



Above:

New investment should contribute to the preservation, enhancement, and creation of livable mixed-use neighborhoods.

Community Character

Planning and design concepts reflect the scale, pedestrian orientation and block patterns found on Main Street and adjacent traditional neighborhoods. In Old Town, new investment is to respond to this immediate context. In outlying areas, new development will reflect this tradition while providing for the needs of contemporary demands of the automobile. In each case, new development would be recognized as part of the town.

11
A-30

(1) Sketch of the
corner of
Gilman and
Heritage Park

Page ii

This property was purchased by a church which is allowed by design review.
The town purchased the adjacent property for a future Town Hall and Fronton



Gilman Street is and important civic
street passing through Heritage Park. It
creates Old Town's "number one" cor-
ner on Main Street.

11
H-31

(2) Sketch of commercial service frontage at Stodick Parkway



This opportunity still exists and would be "In-Fill"

(3) Sketch of "South Valley Plaza"—a mixed-use neighborhood with commercial frontage and plaza that serves as Gardnerville's southern entry



This opportunity still exists and would be "In-Fill"

11 A-32

2006 – old Town Opportunity Site

Page ii

2006 Plan



There are opportunities for “In-Fill”
Church & the Town owns the parcels
On either side of Gilman

2017



2006 – Stodick Parkway / 395
Opportunity Site



Arbor Gardens Concept was
constructed
Senior housing – room to grow
Crest more Apartments

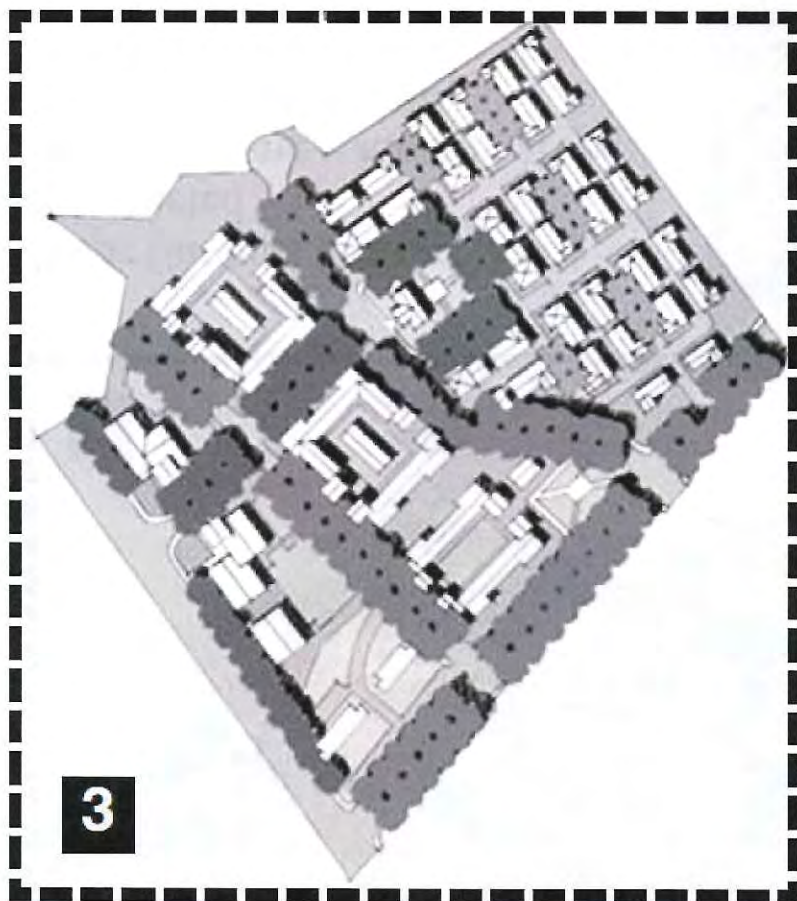
Corner of 395 & Stodick is still
vacant, adjacent to bank is vacant
and parcel on Ledges & 395 under
develops



11
A-34

2006 – South Gateway
Opportunity Site

Page ii



This area needs new investment.
Currently Zoned Commercial

Document Organization

Pages 3 & 5

SECTION ONE: Opportunities, Objectives, Goals and Policies

This section provides a summary of the opportunities for reinvestment and the community's goals and policies.

SECTION TWO: Urban Design Concepts

The second section includes town-wide and sub area framework of concepts for land use, circulation and design.

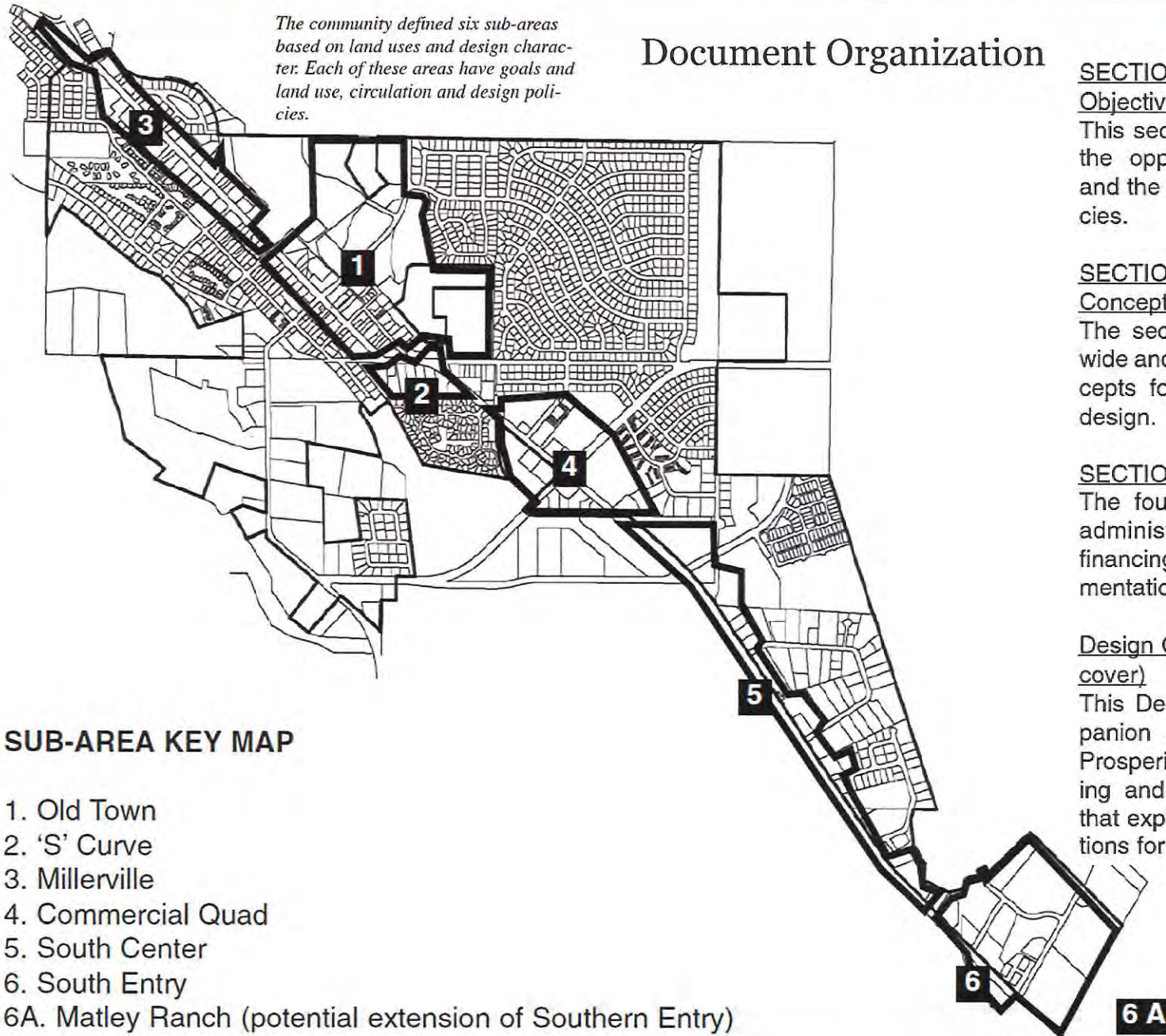
SECTION THREE: Action Plan

The fourth section outlines overall administrative, regulatory and financing actions that support implementation of the Plan.

Design Guidelines (under separate cover)

This Design Guidelines are a companion document to the Plan for Prosperity. They provide site, building and signage design guidelines that express the qualitative expectations for the various sub areas.

The community defined six sub-areas based on land uses and design character. Each of these areas have goals and land use, circulation and design policies.



SUB-AREA KEY MAP

1. Old Town
2. 'S' Curve
3. Millerville
4. Commercial Quad
5. South Center
6. South Entry
- 6A. Matley Ranch (potential extension of Southern Entry)

11
A-34

Objective 1: creating mixed use and connected community

Objective 2: make sure plans are feasible

Objective 3: Improve US 395 Image

Pages 6-10

1 Old Town Goal 1: revitalize Old Town as a mixed use community

policy 1.1: old town land use should include a variety of civic commercial and residential uses, supporting a lively Carson Valley destination and central place for Gardnerville.

Policy 1.2: old town Circulation – enhance pedestrian access

Policy 1.3: Old town Urban Design should reflect the pedestrian scale, orientation and character of Gardnerville traditional commercial residential and mixed use buildings.

2 The “S” curve Goal 2: Create a new “s” Curve

Policy 2.1-2.3: ‘S’ Curve land use, circulation and urban design – create new mixed use and entry to old town improving roadway safety, incorporate historical buildings. – on going with the Gardnerville Station.

3 Millerville/North Town Commercial Goal 3 Improve relationship to Minden

Policy 3.1-3.3: Land use, circulation and urban design

4 Commercial Quad Goal 4 Enhance community Serving Commercial Center

Policy 4.1-4.3: Land use, circulation and urban design

5 South- Central Gardnerville Goal 5 provide commercial services for residential uses

Policy 5.1-5.3: Land use, circulation and urban design

6 South Entry - Goal 6 creates a southern gateway to Gardnerville

Policy 6.1-6.3: Land use, circulation and urban design - New Mixed use development

What do we need to add to these? They are still applicable today

Other issues and ideas identified in workshops:

There are other general opportunities that can apply to more than one part of the planning area. These include:

- *Views—developing projects that protect views of open space and mountains*
- *Bike paths—including the regional pathway systems is incorporated into site plans*
- *Traffic speed—looking for ways to slow traffic on US 395 to support a more comfortable pedestrian experience*
- *Height limit—recognizing that Gardnerville does NOT have a high rise tradition*
- *Community Center—potential for developing a recreational, arts and cultural center*

The Plan for Prosperity provides land use flexibility. It permits residential development to be located on commercially zoned land, as long as the frontage of US 395 includes commercial frontage. In every case, residential and commercial development has to be designed together providing a walkable village scale and connected neighborhoods.

- *These are great concepts and ones we are relying on developers to interpret and propose to us and to approve.*
- *Lets Define high rise (4 or more)*
- *Lets plan the ideas for slowing traffic, or define what Muller looks like so people can visualize what could be proposed.*
- *What does that Gardnerville Community center look like.*

11
H-38

URBAN DESIGN CONCEPTS

Section 2 of the 2006 - Plan for Prosperity

The Gardnerville Plan for Prosperity shapes economic opportunities presented by regional growth. The Urban Design Concepts provide policies and concepts for land use, community design and circulation. These concepts build on what the community values in the traditional and natural features found in Gardnerville's rural setting and historic town center.

11
A-39

2006 2.1 OVERALL CONCEPTS

Pages 11 - 12

Community Character

Mixed-use Places

Pedestrian Connections

Traffic Calming

Protecting and Creating Economic Value

- **What are we missing?**

Ch-A 11

2.2 US 395 Concepts

Improving the image on US 395 is one of the top priorities of the Town of Gardnerville.

11
A-411
Making the driving and walking experience safer and more comfortable requires an approach that includes both higher expectations for the private investment along the highway and a higher degree of investment within the roadway.

Enhancing Connections and Image

Complementing Land Uses and Character Areas for each of the 6 areas

The 'S' Curve and Main Street section of US 395 have the greatest need for pedestrian safety and amenities. The roadway concepts for these areas include the highest level improvements consistent with pedestrian shopping districts.

- Are these concepts still pertinent today?
- What about moving forward on an alternate route around town so parking, landscaping and shorter pedestrian crossing can be installed.
- What does Muller Parkway look like?
- If we have an alternate route what is it connected to and where?
- What does the land use around it. All homes, mix of uses and development that does not take away from the primary commercial corridor – HWY 395

These roadway sections are conceptual. They illustrate pedestrian amenities and traffic calming features for five segments of US 395.

Existing ROW

Features

- Varies in width (80' illustrated)
- 4 travel lanes
- Continuous turn lane
- Curb-adjacent 6' Sidewalk (varies)
- Vehicular-scaled lighting



Page 14 -17

Section 5: Base US 395

The other portions of the highway would have a basic set of improvements. These include planting strips with trees and some better demarcation of the turn lane area.

Section 1: Old Town

Features

- 80' ROW (illustrated)
- 4 travel lanes
- Turn lane at major intersections
- Median
- 6' Planting strip
- 12' Sidewalk minimum (16' desired)
- Columnar trees in tree pockets
- Canopy trees and shrubs in median
- Pedestrian-scaled lighting

Section 4 south entry landscape strip

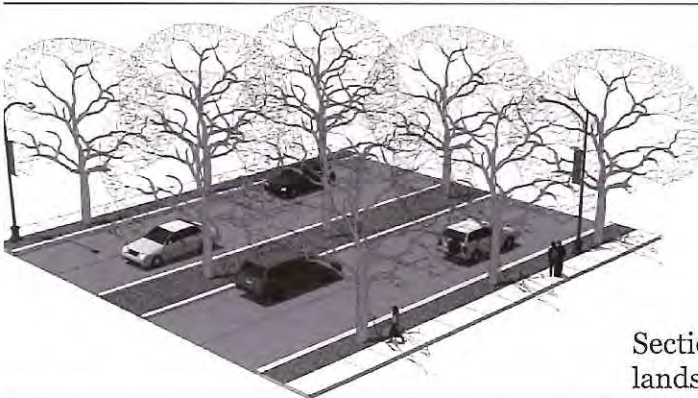


Section 3: Commercial Quad/Stodick and 395

Features

- 80' ROW (illustrated)
- 4 travel lanes
- Turn lane at major intersections
- Median
- 6' Planting strip
- 6' Sidewalk
- Canopy trees in planting strip and median
- Vehicular-scaled lighting

Section 2 North Entry landscape planters

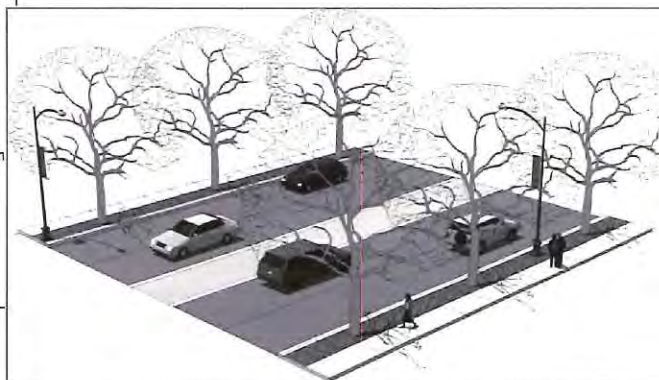


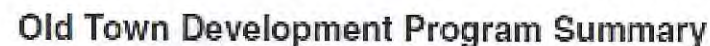
The expansive parts of the highway in the southern portion of Gardnerville is expected to experience continued reinvestment and thereby improving the image of the community. New mixed-use developments in this area would include higher level of streetscape improvements helping frame community gateways.

Section 5: Base 395

Features

- 80' ROW (illustrated)
- 4 travel lanes
- Continuous turn lane
- 6' Planting strip
- 6' Sidewalk
- Vehicular-scaled lighting





	<u>Site Area</u>	<u>MP Density</u>	<u>Proposed FAR/Use</u>	<u>Program</u>	<u>Parking Demand</u>
Zone 1: Main Street	9.58 a	0.25-0.50 FAR	0.50 FAR commercial	208,652 SF	87 spaces/acre
Zone 2: Gilman Avenue	17.91 a	0.25-0.50 FAR	12 du/a residential storefront retail	215 du/s 10,000 SF	29 spaces/acre
Zone 3: 'S' Curve	6.00 a	0.25-0.50 FAR	12 du/a residential storefront retail	72 du/s 10,000 SF	34 spaces/acre
Zone 4: Hellwinkel Ranch	12.07 a	5 to 12 du/a	8 du/a residential open space	96 du/s creek trail	18 spaces/acre
TOTAL	45.56 acres				

1. Hellwinkel Ranch
2. Ezell Mansion
3. Gardnerville Elm. School
4. Carson Valley Middle School
5. Wetlands Open Space
6. Park
7. Sharkeys
8. East Fork Hotel Site
9. Opportunity Site(s)
10. Opportunity Site
11. Opportunity Site

The Old Town and ‘S’ Curve area is the historic center for Gardnerville. The urban design concept for this area emphasizes creating continuity of street and open space edges that frame and activate it as a pedestrian friendly 24-hour district. It provides storefront commercial uses along Main Street, Gilman and side streets. Commercial and residential uses frame and activate Heritage Park and provide a well-defined walking edge. Compatible scale infill projects are to blend in with existing buildings and hide parking.

The parking concept identifies existing and future on-street inventory of 270 spaces and potential off-street lots and structures with up to 600 spaces. This will support an additional 225,000 SF of commercial uses (at four spaces per 1,000 SF of development) and visitor parking for 380 units of housing (at one space per four units).

Old Town Circulation Concept

- As the highway has been widened, it has displaced on-street parking and narrowed sidewalks.
- An important policy in the Gardnerville Plan for Prosperity is to calm traffic and improve the comfort and safety of pedestrians.
- Local side streets have traditionally provided access to residential neighborhoods and parking located in the rear of commercial parcels.

One of the most important features in the planning for Old Town is the formation of a parking district.



Old Town Public Parking Concept

On-Street Parking	Phase 2 Parking Lot	Phase 3 Parking Structure	Build-out Demand*
Zone 1: Main Street 143 spaces	Lot A-177 new spaces Lot B-28 new spaces	Lot A-280 new spaces Lot C-60 new spaces	489 spaces (505 potential new)
Zone 2: Gilman Avenue 80 spaces	NA	NA	53 visitor spaces 40 comm. spaces
Zone 3: 'S' Curve 45 spaces	NA	NA	18 visitor spaces 40 comm. spaces
Zone 4: Hellwink Ranch 0 spaces	NA	NA	24 visitor spaces

* Assumptions:
50% off-site spaces for commercial uses
100% new storefront buildings in mixed-use areas
visitor parking (1/4 du's) for residential

Old Town Urban Design Concept

Central to the urban design concept for Old Town is building on the traditional scale and character of historic buildings and streets. The urban design concept enhances four important places in Old Town.

Heritage Park: Activating Edges

Heritage Park's south side is activated with mixed-use development that enjoys views of the park and mountains. The other side would also be mixed-use development at the Gilman/Ezell edges.

These residents will provide "eyes-on-the-park" security and spatially enclose it as originally envisioned.

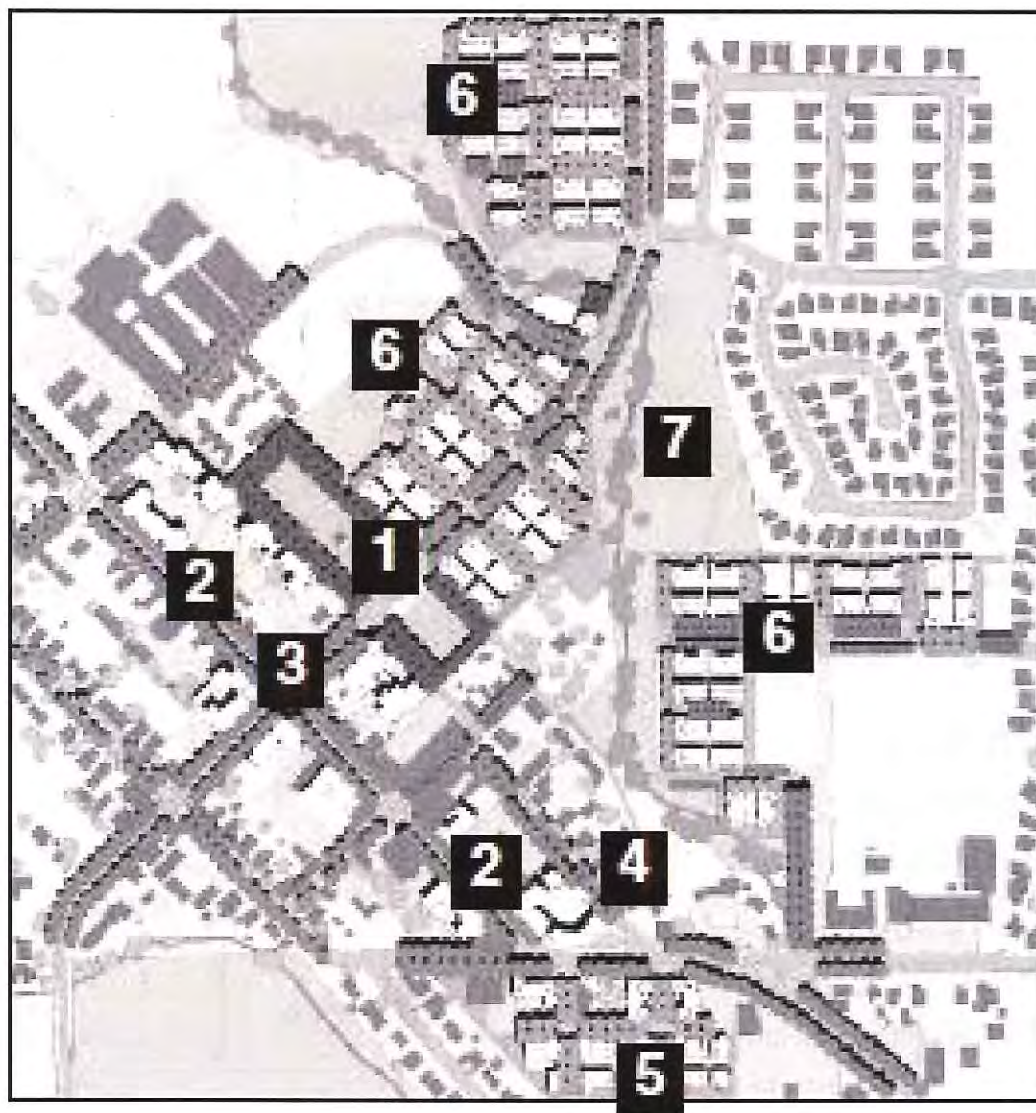
Gilman Gateway: Reinforcing Gardnerville's "Number One Corner"

There are parcels at Gilman and Main Street that can be redeveloped into larger mixed-use projects, possibly including hotels, a use traditionally found at this intersection. A combination of renovation and new development would provide a three-story street façade and ground floor uses that activate the pedestrian edge.

'S' Curve Gateway: Changing the Image of the Curve

New investment facing the 'S' Curve would reflect the scale and massing of the existing historic house. Two-story commercial and residential uses would be designed to activate the Main Street edge and also include internal courtyards.

11
A-45



KEY

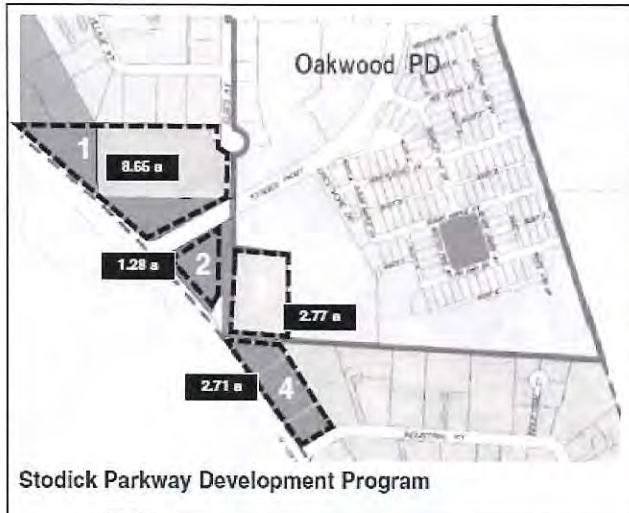
1. Heritage Park mixed-use projects
2. Infill mixed-use projects along Main Street/US 395
3. Redevelopment of the Sharkeys opportunity sites with a mixed-use and parking project
4. 'S' Curve vertical mixed-use project, plaza and parking
5. 'S' Curve horizontal mixed-use development with commercial frontage and townhouse neighborhood
6. Townhouse neighborhood with commercial uses facing Heritage Park at Gilman
7. Open space corridor

11-A-46

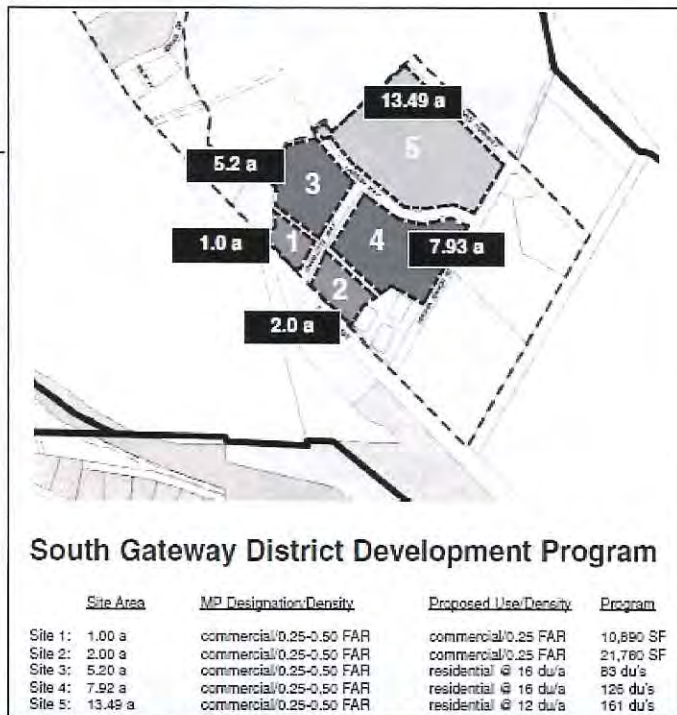
2.4 Stodick Parkway Land Use Concept
 Townhouse- scale residential uses adjacent to existing and future residential areas. Commercial uses would be located the intersection of Stoic Parkway and US 395 and along the highway frontage.

2.5 South Gateway Concepts

Virginia Ranch Road & the receiving area south of the Carson Valley Medical Center located in the Matley Ranch, provide an opportunity to **create a mixed-use campus and village gateway.**



Site Area
Site 1: 8.65 a
Site 2: 1.28 a
Site 3: 2.77 a
Site 4: 2.71 a



ACTION PLAN

Section 3 of the 2006 - Plan for Prosperity

Establishing implementation priorities and responsibilities is an important part of the Gardnerville Plan for Prosperity. The Plan identifies a variety of activities necessary for Gardnerville's maturation and continued vitality. The Plan builds on current and future success, protects the best of what exists, and provides strategies creating new investment that reflect the community's values.

3.1 Administrative Actions

- Coordination of US 395 Improvements NDOT's efforts to plan for US 395 improvements will require continued coordination, monitoring and advocacy.
- **Parking District Study** Prior to implementing a parking district in Old Town, the Town and County will have to prepare a feasibility study.

Ongoing Support of Private Investors The Town has a track record of supporting private sector investment by being flexible and using its resources to create conditions favorable to marketing Gardnerville's commercial and residential addresses.

- Communicate to investors and property owners the Town's aspirations and policies;
- Coordinate capital improvements that support new investment;
- Work with the County to keep the development review process clear and predictable.

11
66-49

3.2 Regulatory Actions

- **Master plan update**
 - Development standards update – Create a Mixed use overlay. The county created a mixed use zone for commercial
- **Development Standards Update**
- **Parking District Ordinance**
 - The success of creating a pedestrian friendly Old Town will require the formation of a parking district that provides off-site parking.
- **Design Guidelines**

3.3 Financing Actions

- **Parking district** – in lieu fee program
- **Capital Investment Priorities** - Town to invest in streets and other infrastructure.
- **Highway & Transportation Funding** – Potential projects that use state and fed funding. Crosswalk, Kingslane, Trail amenities, Trail and channel construction Toler to Ponds at Chi Chester.
- **Potential Redevelopment project** - Like Genoa who was able to get the pedestrian path and downtown improvements funded.

11. A-50

Toms notes on the plan contents?

- Community Circulation and connections plan
 - Roads, pedestrian, bike paths, bike routes, amenities
- Drainage system masterplan with solutions to Pinenut wash Flooding in Gardnerville.
- Pedestrian and Complete street concepts for Douglas and Wildrose
- Trail connection to the Ranchos
- Land Use Zoning for the property around the Alternative Route (Muller)
- Do we need new mixed use residential zoning code and solutions to create Neighborhoods
-

11

AS-51



Citizens Advisory Committee Meeting on updating the Towns Plans for Prosperity



A meeting of the **Citizen's Advisory Committee** to update the Plans for Prosperity for the Towns of Gardnerville and Minden will be held at 2:00 p.m. on Monday, March 19, 2018, at the CVIC Hall located at 1602 Esmeralda Ave, Minden.

PRESENT:

Citizen's Advisory Committee Members: Brain Fitzgerald, Brian Trute, Dave Brady, Bill Chernock, Heidi Saucedo (2:00 p.m. - 3:21 p.m.), Douglas Robbins, Rick Towner, Robert Pohlman, Shannon Albert, Laura Mastin, Spencer Flanders.

Minden Staff Present: Jenifer Davidson, Michelle Brown

Gardnerville Staff Present: Tom Dallaire

2:00 P.M. CALL THE MEETING OF THE CITIZEN'S ADVISORY COMMITTEE TO ORDER—Mr. Chernock called the meeting to order at 2:00 p.m.

PLEDGE OF ALLIGIANCE—Bill Chernock

APPROVAL OF AGENDA—Fitzgerald/ Brady motioned to approve the agenda.

APPROVAL OF FINAL MINUTES from the February 15, 2018 Citizen's Advisory Committee Meeting—Chernock/Towner motioned to approve the draft minutes from the February 15th meeting. Motion carried 11/0 with Mr. Brady abstaining.

PUBLIC COMMENT: Discussion may be limited to three minutes per person at the discretion of the Chair. **No action** may be taken on a matter raised under this public comment portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

1. **For possible action:** Continued discussion on Critical issues related to the update of the plans for the Towns and possible action to provide feedback to and advise the Towns of Gardnerville and Minden ("Towns") on the updates to the respective Plans for Prosperity ("Plans"). Continued presentation and discussion on what has changed in the Towns since the Plans were adopted, by Tom Dallaire (Gardnerville) and Jenifer Davidson (Minden). Discussion and possible action may include adoption of a recommendation or recommendations for the Town Boards on the identification and prioritization by the Citizen's Advisory Committee of the critical issues which may be addressed in the Plans on what should be left in the Plan, what needs to change, what needs to be removed, and what is missing. **Public comment.**

Tom Dallaire gave a presentation on Gardnerville's Plan for Prosperity with the focus being on the main Hwy 395 corridor between the boundary of Minden and Gardnerville all the way down to the hospital keeping in mind some ideas that could be added regarding land use, circulation, and urban design. Some areas for the committee to consider may include tree use, building heights, etc. Overall concepts from 2006 included community character, mixed-use places, pedestrian connections, traffic calming and protecting and creating economic value. The floor was opened to the committee for suggestions on what to add, take away, or change.

Members of the Committee asked for clarification of what defines a parcel inside the urban service area verses outside the urban service area. The committee discussed several opportunities for development that included the 'S' curve and how it affects the businesses around that area, parking district plan, and costs of installing flashers for pedestrian walkways.

Ms. Davidson asked the committee to think about the vitality about the layout of the area in comparison to the parking and what gets people to walk to the destinations.

Committee discussion included questions and thoughts about Urban Service Boundaries. A member of the committee added whether or not parking should be eliminated from the discussion. Thoughts of pedestrian friendly areas should be a higher priority.

Muller Parkway: circulation/movement diagram, concerns of whether the parkway could handle truck traffic to be able to divert around the towns. Will the towns take over the maintenance of the 395 corridor? Keeping in mind cost, how it could compare to the Carson City corridor. Is that the vision of the downtown area for the Towns and the look and feel through the towns by having the reduction of lanes? Agreement of the downsizing would look nice, but concerns were made about the potential negative impact of traffic being diverted around the Towns instead of through them. Types of traffic control could potentially be lights at each end as well as roundabouts throughout. Concerns were brought up about an 18 wheeler having the stopping and starting as well as having to go through a round-about isn't ideal.

Business incentives were discussed and how can they be reworked where it is not the main focus of the plan. Dialogue included some concerns about restaurants that are struggling and how will they gain from the revitalization of the downtowns.

Suggestions were made about what possibilities could be for the next generation what can keep them in the area. Future demographics were discussed and who will be here in 50 years and the opportunities to attract them, as well as, some different ways to meet all the demographics to attract them. Housing varieties were discussed by bringing in certain elements that are affordable for the newer generations.

Vitality of the Towns and what the focus of the 395 design needs to be created to make a buzz about the walkability, street front cafes with outdoor seating to create a more attractive downtown along the corridor. Having culture and arts elements have an opportunity to be defined and how that it can fit in with the vision. Housing downtown successful, bring what will drive people to the downtown area to visit day/long term use and making it more of a destination area. Installing of underground powerline wires were suggested to help from obstructing views.

Some ideas from the Committee to add to the Plans include:

- Basque Center/District
- Trials and open space plan: safe, walkable, drainage, Bike Share Programs,
- Restaurants with outdoor dining
- 395/Muller parkway
- Community orientated people: youth programs, older programs, sports, community center
- College/Continuing education
- Growth or maturing of a community
- Conservation Land
- Historical preservation

Public Comment: none

APPROVAL OF DRAFT MINUTES from this Citizen's Advisory Committee Meeting (March 19, 2018)
Towner/ Trute motioned to approve the draft minutes from the March 19th meeting. Motion carried unanimously

PUBLIC COMMENT: none

ADJOURN: Robbins moved to adjourn at 4:32 p.m.

// H-53

Citizen's Advisory Committee Meeting March 19th, 2018

- Urban Service Boundaries
 - (Future Town Boundaries)
- Community Character
 - Still Relevant?
- Heritage Park Plan
- Q1 Funded land purchase in floodway
 - (Hellwinkle Pedestrian Trail)
- Walmart Changes Things
- Expand 6 Areas of focus
 - Ranch at Gardnerville
 - Chichester?
 - Walmart?
 - Other Areas (expand Boundaries)
- Common Design Guidelines for both Towns
- Update Objectives? Focus is Hwy 395
 - Land Use
 - Circulation
- Muller Parkway Looks Like?
- Town Owned Pieces—Fronton
- Circulation/ Safe Pedestrian Movement →*Central location to serve both
 - Parking? (too much in Minden?)
 - Fix DC Parking Code (code consistent with district strategy) Balance Vitality
 - Evening vs. Day Use
- Open Space Corridor
- Building Height?

What's Needed?

- Bypass-Muller Parkway with trucks (roundabout and what is ideal for trucks)
- Circulations and Traffic Movement
- Hwy 395 Design
 - Appealing Asthetics →walkable attractive Valley Vision
 - Business Incentives/Revitalization Plan
 - Revolving loan funds or other
- Next Generation Plan
 - Housing /Living
- Cultural/ Arts Elements

- Housing Variety Neighborhood Looks Like
- Additional Land Use (Service Industrial)
- 2050 Identity for Community
 - Theme
 - Districts gallery/art etc.
- Neighborhoods not Subs
- Basque Center/District
- Arts/Culture Plan
- Hwy 395/Muller Addressed
- Trails/Open Space
- Safe Pedestrian
 - Walkable
 - Bike Share
- Drainage
- Outdoor Dine
- Civic Engagement
- College/Continuing Education
- Logical Well Planned Growth
 - Maturing of Community Evolution
 - Different Growth Management Plan
- Outdoor Recreation Capitalize on Environment
- Historic Preservation

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the annual performance evaluation of Town Manager, Thomas Dallaire, the determination of any adjustments to pay, and such other compensation and benefits as the Board may determine is appropriate; with public comment prior to Board action.
- 2.
3. **Recommended Motion:** Motion as discussed by the board for Tom Dallaire, Gardnerville Town Manager, based on the annual performance evaluation.

Funds Available: ☒ Yes ☐ N/A (requires staff time)

4. **Department:** Administration

5. **Prepared by:** Carol Louthan

6. **Meeting Date:** April 3, 2018 **Time Requested:** 30 minutes

7. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached evaluation summary.

- Merit increase up to 3% set limit by the Town Board.

The options for compensation per HR are as follows;

- A one-time bonus of up to 3% of salary.
- Up to three additional paid days off which are one-time administrative days that do not "roll" and cannot be "banked and must be used within the calendar year

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

9. **Board Action:**

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2. **Recommended Motion:** N/A

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 3, 2018 **Time Requested:** 10 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued