



By Paula Lochridge

*Town of Gardnerville
Annual Report
2017*



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Town Board Members

Ken Miller, Chairman
Cassandra Jones, Vice-Chairman
Lloyd Higuera, Member
Linda Slater, Member
Mary Wenner, Member

Town of Gardnerville
1407 Highway 395 N
Gardnerville, NV 89410
775-782-7134 Phone
775-782-7135 Fax
www.gardnerville-nv.gov

Town Staff:

Tom Dallaire, Town Manager
Carol Louthan, Administrative Services Mgr
Marie Nicholson, Office Specialist
Geoffrey LaCost, Town Maintenance Superintendent
Paula Lochridge, Office Assistant

Parks & Public Works Staff:

Ryan Clark
Ron Grove
Jody Martin
Mike Plut
Steve Thompson

Health & Sanitation Staff

Jaired Briggs
Michael Jacobsen
Craig Tuthill
Troy Wandler

The Road We Walked Together

Our journey would not have been possible without our board members, staff, and the many professionals who helped our course. Together we have coordinated a number of projects and events over the year.

Town Manager's Message

At the beginning of the year town staff prepares a brief year-end report for you - the resident, property owner and/or business owner within the Town of Gardnerville in order to share the accomplishments and projects completed during 2016, and to provide information on proposed projects for 2017.

Major highlights for 2017 were:

- Gardnerville Station - Obtained permits from East Fork Fire, Community Development and the Gardnerville Water Company. Continued working with RO Anderson to carry out modeling to determine the sizing and location of on-site stormwater detention basins and overall flood management plan. Continued preparing draft bid package for building renovation portion of the project.
- Arbor Day - Planted 2 trees in Heritage Park with Girl Scout Troops 287 and Boy Scout Pack 8583.
- Carson Valley Christmas Kickoff - We thank the community for their support of this event.. Our staff made 10 dutch cobbles that were consumed in a record time of 30 minutes. Lantis fireworks provided another great performance and we appreciate the support of the sponsors (Sharkey's Casino, Bealls & Peri Enterprises). We continue to need additional sponsorships each year.
- The Gilman Pond trail with amenities (tables, canopies, benches and trash cans) was completed in December 2017. We received over \$50,000 from a State Lands grant for this project
- Online customer service survey - The fourth survey was conducted and the free trash service drawing held at the kickoff event was awarded Dennis & Susan Gardner. Congratulations! We thank everyone who participated in the survey and for supporting our effort in supplying residents with excellent customer service;



Upcoming Project for 2018

- Gardnerville Station - Dube` Group worked on the contract documents and construction plans. We hope to start construction in the spring of 2018 and have the project completed by November 2018.
- V & C Construction was awarded a contract in 2017 and is now working on the town mainenance yard improvements, Toiyabe Avenue storm drain improvements, a pedestrian walkway extension from Toler to Raley's with 8' sidewalk.

On behalf of the Gardnerville Town Board and staff, our sincerest thank you for living in and doing business in Gardnerville during 2017 and best wishes for 2018. Please feel free to contact the town administrative office at 775.782.7134 with any comments or suggestions of projects, areas you would like to see improvement in, or projects you would like to see the town pursue.

Sincerely,

Tom Dallaire

Gardnerville Town Manager



Arbor Day 2017



Gilman Trail amenities

Administration/Parks

Administration

Town Administration provides overall support for Town operations and serves as point in ensuring the Town Board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, and public communications.

- a. The Town website is now hosted by Pronto Marketing. The website address is townofgardnerville.com
- b. The Gardnerville Main Street Program separated from the Town of Gardnerville and has become the first official Nevada Main Street Program. Debbi Lehr is the Main Street Executive Director.
- c. Paula Lochridge, stepped down from her position as Main Street Program Manager and was hired in March 2017 by the Town of Gardnerville to fill the position of office assistant.

Parks and Recreation

The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for town activities.

- a. Received the "Tree City USA" recognition for the 14th consecutive year.
- b. The twelfth season of Movies in the Park continued with four great movies (*Monster Trucks*, *Jungle Book*, *Princess Bride* and *Moana*) for residents and visitors to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses: Bodywise Physical Therapy, Carson Valley Medical Center, Historian



2017 Movies in the Park - Moana

Inn, D'Ascoli Orthodontics, Grand Prix Express Car Wash, ReMax Realty Affiliates and Sharkey's Casino. We appreciate their support.

- c. On Arbor Day 2017, the Town, along with Girl Scout Troops 287 and Cub Scouts from Troop 8583 celebrated by planting an Autumn Blaze Maple and a Red Oak tree in

Heritage Park Each scout was given a Dogwood, Doug Fir or Jeffrey Pine tree to plant at home.

- d. Other annual events held at Heritage Park included; July 4th Freedom 5k Fun Run and Yankee Doodle Dash and Splash Dogs held a local and national event at Heritage Park. Water for the pool was donated by the Gardnerville Water Company.
- e. The Gardnerville Christmas Kickoff crowd was entertained by the Sierra Bell Ringers, All About Dance Kids, Joyful Noise Kids Choir and Silver Belles. The light show ran smoothly and the finale was again the fireworks display by Lantis Fireworks. Entertainment. This year's crowd was the largest with an estimated count of around 500-600.

f. The Town of Gardnerville/Main Street Gardnerville had another float in the Parade of Lights. and brought Santa Claus along for the ride.

g. Boy Scout Connor Ritchie and his crew installed benches and trash cans along the new trail in the Martin Slough

h. Impact Construction installed canopies, concrete ramps, concrete steps and a dog trail in Martin Slough

Nature park which completed the grant from the State Land & Water Conservation Fund..

i. Two pocket orchards were started in the open space near Snafflebit and in the Heritage Park Garden. In a few years the cherry and apple trees should be producing well.

j. 1300' of landscaping complete along Gilman Ave with the help of the Rotary, several church groups and town staff.

k. New fencing was installed along the property line of the Hellwinkel Channel.

l. New John Deere Gator purchased to replace or supplement watering the flowers along 395. The older Gator has had a hard life and we will be using it for lighter duty such as weed spraying.



Boy Scout Project

Public Works/Health & Sanitation

Public Works

The Public Works Department maintains 42.5 + lane miles of local streets, the Town's storm drain conveyances, controls weeds within the public right of way, provides snow and ice control in bad weather, and all other maintenance associated with the street network. Review of development projects is done by the Town Manager/Engineer, while design of road maintenance and repair projects is provided by both the Town Manager/Engineer and the Superintendent Town Public Works.

Town Projects:

- The first solar street light was installed for the town on the corner of Waterloo and Northampton.
- Traffic calming roadway striping was repainted on Chichester, Gilman, Harvest, and Toler.
- Gravel alleys were graded for potholes.
- Repaired sidewalk and ADA crosswalk ramps near the corner of Hussman and Mill.
- Over 100 cracks were repaired in Chichester and the industrial area around May 2017.

Completed Development Projects within the town

- Trinity Lutheran Church parking lot at the corner of Mill and Douglas was completed. The Town did pavement repair, and installed new street lighting along Douglas as part of the project.
- A major design review was approved for development for High Sierra Fellowship Church on the corner of Gilman Ave and Ezell Street. No construction has started yet.
- The Ranch at Gardnerville requested the town board accept the maintenance of Phases 2C and 2D of the that development which is now called Heybourne Meadows. They have moved forward with Phase 2E.
- The Esplanade development is nearing completion on the corner of Gilman and Haybourne.

Health & Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

- Fourth online town customer service survey completed by residents and raffle held for a year's free trash service

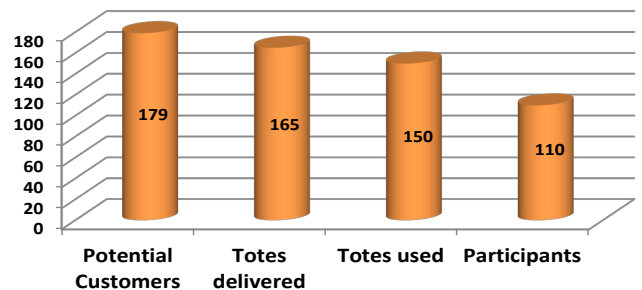


DENNIS & SUE GARDNER - WINNER OF A YEAR'S FREE TRASH SERVICE

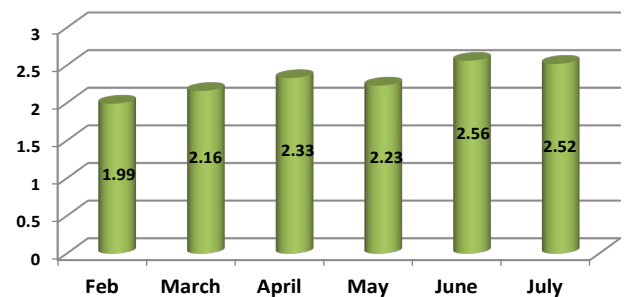
awarded to Dennis & Sue Gardner, trash customer. We thank everyone for filling out the town survey. Stay tuned to the town website for the 2018 customer service survey.

- One injury to a town staff member in January 2017. The staff member is still on light duty.
- A rear loading refuse truck was purchased to retire the older truck, which has been in use since 1998.
- Continued maintenance of all town vehicles.
- Worked with Douglas Disposal and the Town of Minden on a trial recycling program. The weights of trash did go down at the same rate as recycling so people were not directly throwing out more. Man hours were 1 hour 20 min for pickup and 40 min for delivery to DDI every other week. There was 24 man hours - collection equaling $\$35 \times 24 + \$100 \times 24 = \$3,240$ cost to the town. The program information was given to Douglas County Board of Commissioners.

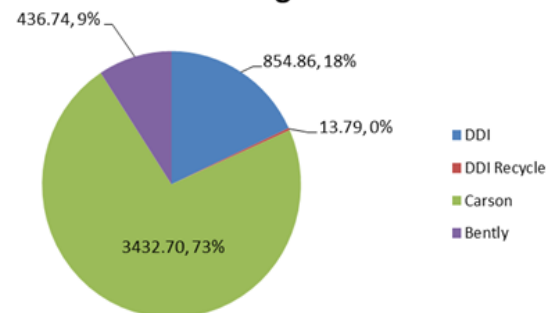
Trial Recycling Program



Recycled Tonnage - Total 13.79



Landfill Tonnage 2017

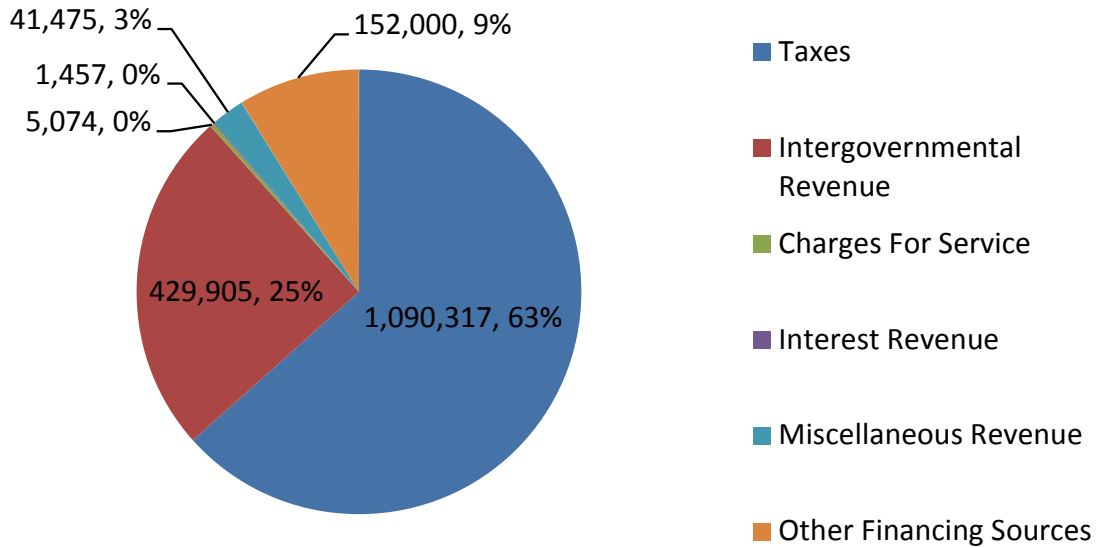


Fiscal Year 17/18

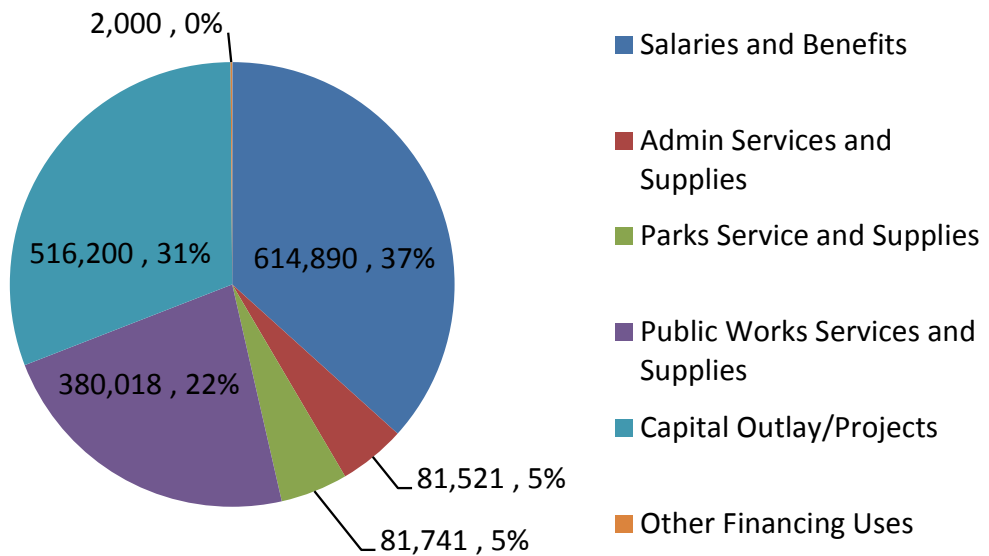
610 IS THE TOWN ADMINISTRATIVE FUND

ADMINISTRATION, PARKS AND PUBLIC WORKS IS PROVIDED BY THIS FUND

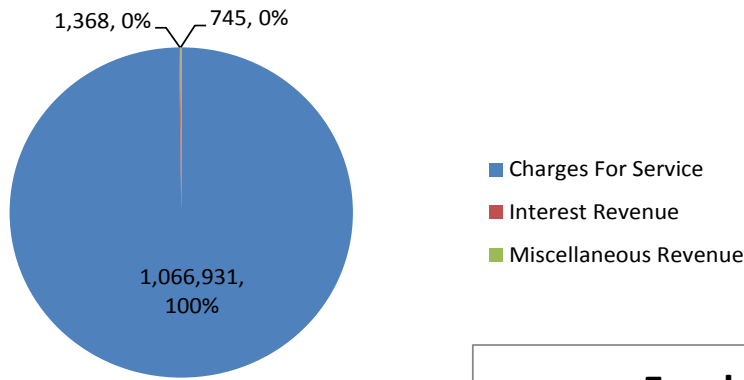
Fund 610-Gardnerville - Revenue



Fund 610-Gardnerville - Expenses

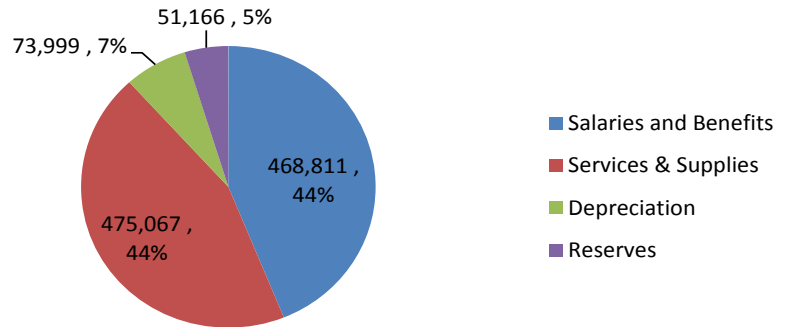


Fund 611-Gardnerville H&S - Revenue

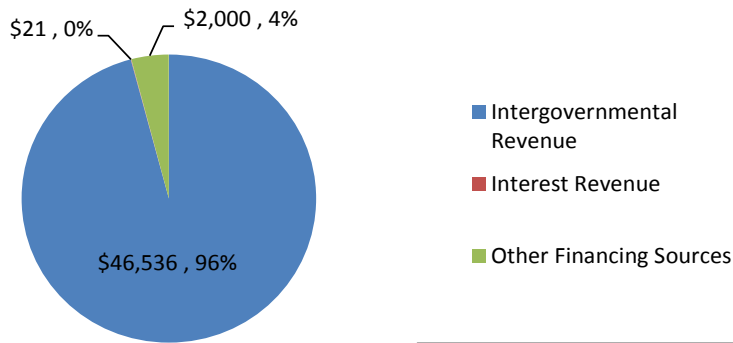


THE 611 FUND IS THE TOWN ENTERPRISE FUND THAT OPERATES THE HEALTH AND SANITATION DEPARTMENT.

Fund 611 - Gardnerville H&S - Expenses



Fund 614 - Gardnerville Capital Projects/Equipment - Revenues



THE 614 FUND IS USED FOR CAPITAL PURCHASES ON PROPERTY, VEHICLES OR EQUIPMENT.

Fund 614 - Gardnerville Capital Projects/Equipment - Expenses

