



**GARDNERVILLE TOWN BOARD**

**Meeting Agenda**

Lloyd Higuera, Chairman  
Mary Wenner, Vice Chairwoman  
Cassandra Jones, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

**Tuesday, December 1, 2015**

**4:30 p.m.**

**Gardnerville Town Hall**

**MISSION STATEMENT**

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on November 24, 2015, on or before the third day prior to the meeting date, by Carol Louthan, Office Manager Signed: Carol Louthan: in accordance with NRS Chapter 241 at following locations;

**Gardnerville Town Offices**, 1407 HWY 395 N, Gardnerville NV 89410 at 8:45 A.M.

**Gardnerville Post Office**, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:35 A.M.

**Carson Valley Chamber of Commerce**, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:17 A.M.

**Douglas County Historic Courthouse**, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:25 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

**INVOCATION – Rich Lamay, High Sierra Fellowship**

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE – Lloyd Higuera**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**November 3, 2015 Regular Board meeting, with public comment prior to Board action.**



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

### CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve November 2015 claims
4. **For Possible Action:** Approve Health and Sanitation write-offs
5. **For Possible Action:** Approve the urban forestry annual work plan update, with public comment prior to Board action.

### ADMINISTRATIVE AGENDA

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

6. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2015. (approx. 10 minutes)
7. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Richard L. Clark, C/O Hankins Group to annex 3.27 acres to the Town of Gardnerville APN: 1220-10-601-002, located at 1144 N Highway 395 (on the west side of the highway); with public comment prior to board action. (approx. 10 minutes)
8. **For Possible Action:** Discussion on:
  - a. the purchase of one used bucket truck, not to exceed the budgeted amount of \$80,000 for the replacement of the town's 1995 Ford F350 31' boom truck, and
  - b. to approve sending the 1995 Ford boom truck to auction once the replacement bucket truck arrives,authorizing the town manager to sign all the required documentation for the purchase and release of the bucket trucks; with public comment prior to board action. (approx. 10 minutes)
9. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2015. (approx. 5 minutes)  
**Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for November 2015. (approx. 10 minutes)
10. **For Possible Action:** Discussion and election of Chair and Vice Chair of the Gardnerville Town Board for the calendar year 2016.
  - a. Election of Gardnerville Town Board Chairman for the 2016 calendar year; with public comment prior to Board action.
  - b. Election of Gardnerville Town Board Vice-Chairman for the 2016 calendar year; with public comment prior to Board action. (approx. 10 minutes).
11. **For Possible Action:** Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
  - a. Main Street Gardnerville Board of Directors
  - b. Carson Valley Arts Council
  - c. Nevada League of Cities,with public comment prior to Board action. (approx. 10 minutes).

**2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

**Adjourn**

**Gardnerville Christmas Kickoff – December 3, 2015 5:30 pm**

**Parade of Lights – December 5, 2015**

**Gardnerville Town Board Meeting – January 5, 2016**