



GARDNERVILLE TOWN BOARD

Meeting Agenda

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Philips, Board Member
Ken Miller, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, June 3, 2014

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Mike Philips

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

May 6, 2014 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve May 2014 claims**
4. **For possible action: Approve the Town of Gardnerville's insurance renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and payment of \$21,956.46 for fiscal year 2014-2015.**



ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for May 2014. (approx. 30 minutes)
6. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. If approved, Article II-c of the Council's bylaws will state that it is to work "in partnership with the Town of Gardnerville"; with public comment prior to Board action. (approx. 15 minutes)
7. **For possible action:** Discussion and possible action to direct staff to provide information to Douglas County in relation to the Town of Gardnerville recommending allowance or prohibition of medical marijuana establishments (MME) within the Town of Gardnerville, presentation by Cynthia Gregory, Deputy District Attorney and Hope Sullivan, Douglas County Planning Manager, with public comment prior to board action. (approx. 45 minutes)
8. **For possible action:** Discussion to approve or deny continuing the Town of Gardnerville's membership to the Nevada League of Cities and Municipalities for fiscal year 2014 2015 at a cost of \$2,800 and determine the number of the board members participating in the annual Nevada League of Cities conference, held at the Texas Station, City of North Las Vegas, Las Vegas Nevada, with public comment prior to Board action. (approx. 15 minutes)
9. **For possible action:** Discussion on any future 2015 legislative issues or bill draft requests the town would like to submit to the League for consideration in presenting to the 2015 legislature, with public comment prior to Board action. (approx. 10 minutes)
10. **For possible action:** Discussion to approve, approve with conditions, continue or deny the proposed Town of Gardnerville Employee Evaluation and Merit System; with public comment prior to Board action, (approx. 10 minutes)
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for May 2014. (approx. 5 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for May 2014. (approx. 10 minutes)

Next regular Town Board Meeting - July 1, 2014 - 4:30 PM Town Administrative Offices

June 6, 2014 – Movies in the Park – Frozen – Heritage Park

June 7, 2014 – Chillin & Grillin – Heritage Park

June 13-14, 2014 – Carson Valley Days

June 27, 2014 – Movies in the Park – Percy Jackson & the Sea of Monsters – Heritage Park



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Meeting Minutes

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Tuesday, May 6, 2014

4:30 p.m.

Gardnerville Town Hall

Chairman Slater called the meeting to order and made the determination a quorum is present.

PLEDGE OF ALLEGIANCE- Mary Wenner led the flag salute.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Higuera/Miller to approve the agenda.

No public comment.

Upon call for the vote, motion carried unanimously.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

April 2, 2014 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Wenner to approve the minutes of April 2, 2014.

No public comment.

Upon call for the vote, motion carried.

PUBLIC INTEREST COMMENTS (No Action)

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No public comment.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

Motion Higuera/Miller to approve the consent calendar.

- For Possible Action: Correspondence
Read and noted.**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities
Accepted.**
- For Possible Action: Approve April 2014 claims
Approved.**
- For Possible Action: Approve budget transfers for Fiscal Year 2013/2014.
Approved.**
- For Possible Action: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Douglas County Senior Services for the 14th Annual Big Mama's Show & Shine, May 10, 2014 at Lampe Park.
Recommend approval.**
- For Possible Action: Accept the Tree City USA Award for 2013.
Accepted.**
- For Possible Action: Recommend approval of Douglas County Outdoor Festival Entertainment Event**

**Application for the 104th Annual Carson Valley Days Festival scheduled for June 13 through 15, 2014, sponsored by Carson Valley Active 20-30 Club #85.
Recommend approval.**

No public comment.


Upon call for the vote, motion carried unanimously.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8.  **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for April 2014.**

Ms. Lochridge reported the board has finally approved their annual report and action plans. The planning is under way for the Freedom 5K Fun Run/Walk and Yankee Doodle Chalk Artfest. We have a lot of great partners involved: American Cancer Society, Carson Valley Lions Club, Carson Valley Arts Council, East Fork Gallery and Shop Small Northern Nevada. There is also a kids' zone this year organized by the American Cancer Society. We held a wine walk training event. We had a small turnout but we videotaped it and we will be sharing that with our businesses. The first wine walk is next Thursday. We currently have about 30 businesses signed up. We will be trying something different. We have KBUL 98.1 coming out and doing a live remote. We are hoping there will be a lot more excitement. They also reach out to the areas we have been trying to draw from. The Historian Inn is offering a special staycation package to the people who want to stay in town overnight. We are working with legal counsel regarding the mural project. We are in the process of finalizing our timeline for the light pole street banners. We do have some new businesses in the district: One Studio, Angler's Edge, Lone Tree Frame Co. and Bling for the King is a new business that will be moving in sometime in June. I did hear of four more businesses that are moving into our district but I haven't gotten that confirmed yet. We are filling up some of the vacancies. We could use volunteers at our events.

9.  **For Possible Action: Approve a town event application by Shop Small Northern Nevada LLC for a monthly business/vendor event scheduled for Saturday, May 24; Friday, June 13 and Saturday, June 14; Saturday, July 12; and Saturday, August 9, 2014 at Heritage Park from 8:00 a.m. to 4:30 p.m. considered to be a Class IV use under the park use policy.; with public comment prior to Board action.**

Mr. Dallaire brought this back to the board because Jennifer Cantley had an event last month and would like to have more. She thought it was extremely successful. It turned out the weekend she wanted was Carson Valley Days weekend. She came to the annual bar meeting about the Friday night. She was hoping to have a band on Friday night but the bars already have theirs approved at Buckaroos. The vendor part of it will move forward. They still need to work out the details. This is the first time we have had an event in the park over Carson Valley Days. I wanted to make sure you were okay with having it there. She will also be doing an event on Pep Circle at the end of the month.


Ms. Wenner attended the last event. They had some nice things.

Chairman Slater thought it might be nice to have more people back there on the weekend just to keep a presence.

Mr. Dallaire advised we do have all the paperwork. I brought it back to approve all the dates. You only approved one date last time.

No public comment.

Motion Wenner/Philips to approve the requested dates for the use of Heritage Park. Motion carried unanimously.

10.  **For Possible Action: Discussion on a Major Variance review for raising the Smith's sign one foot (1') ten inches (10") and adding the fuel price signs and logo to the existing sign, located between Jack in the Box, 1345 Highway 395 and Taco Bell, 1343 Highway 395; located on APN 1220-04-501-012; with public comment prior to Board action.**

Mr. Dallaire pointed out page10-3 shows what Smith's was proposing at the design review stage. We approved


that review. Douglas County had some issues in the review so the picture you have in front of you is what Douglas County approved. The gas prices are digital numbers similar to Golden Gate Petroleum. Diesel will have a black background with the green lights. They want to have the black with white as their brand colors and not the red anymore. We did go out and look at the sign. It does have a black border around the Taco Bell and Jack in the Box sign. The Jack in the Box sign has a black background. In my letter I told them we wanted the platinum and red to match what was at the design review but the county made them change it.

No public comment.

Motion Higuera/Philips to approve a major variance for raising the Smith's sign one foot 10" and adding the fuel price signs and logos to the existing sign located between Jack in the Box, 1345 Highway 395 and Taco Bell, at 1343 Highway 395, APN 1220-04-501-012.

Mr. Dallaire asked if the motion was with or without the color?

Higuera/Philips added to the motion to approve the black color. Motion carried unanimously.

11.  **For Possible Action:** Discussion to approve amending the contract with Sierra Nevada Construction for a volume adjustment in asphalt due to the varying pavement depth in an amount not to exceed \$10,000, as specified in Change Order #1 within the 2014 Chichester Crack Repair contract #2014-05; with public comment prior to Board action.

Mr. Dallaire just resolved this yesterday afternoon late. The quantities we determined came out to about \$5,200. We had \$3,000 before. We did use \$3300 on the compaction of the asphalt and the dirt densities. So we do have a contract consultant doing that work. The \$10,000 more than covers it. But you can authorize it as \$6,000 and it will be fine. They will be coming back May 14th or 15th to finish it up. We will put out flyers to the residents. There are 23 cracks left, five of which have already been sawcut.

Ms. Wenner asked which streets.

Mr. Dallaire believed Falstaff, Winwood and Harvest.

Mr. Lacost added Hastings, Granborough and Westminster.


Mr. Dallaire added everything will be done except for Cardiff in Chichester. Staff will be going back and doing the small cracks that need filling. We don't have another project in Chichester until fiscal year 17/18. Then we will finish Cardiff and do all the cracks on Charlotte and Larson.

Mr. Miller mentioned the repair works looks good.

Mr. Dallaire believed they did a great job. Now we need to put the traffic counters out there.

No public comment.

Motion Higuera/Wenner to approve amending the contract with Sierra Nevada Construction for a volume adjustment in asphalt due to the varying pavement depth in an amount not to exceed \$6,000 as specified in Change Order #1 within the 2014 Chichester crack repair contract #2014-05. Motion carried unanimously.

12.  **For Possible Action:** Discussion on the possible purchase of a used 2008 Ford truck cab and chassis with transmission mounted PTO to be purchased from Douglas Disposal for use as a replacement cab and chassis for the town's 3 yard dump truck, amending the current 614 fund 2013-2014 fiscal year's budget; with public comment prior to Board action.

Mr. Dallaire reported this truck is available from Douglas Disposal. They had to increase the size of their truck and decided to buy a new unit. There is about \$3,000 worth of work that needs to be done by Ford. DDI will reduce the price by the \$3,000. They are asking \$14,000 and they would sell it for \$11,000. We have a truck planned for fiscal year 14/15 at \$32,000. In order to buy a brand new truck it would be about \$59,000. We can take the body off the old truck, put it on the new one and just do the controls. This one will last quite a long time. It has 132,000 miles on it. I wasn't able to get Chris Oakden down here from the Douglas County maintenance yard to verify it would fit. I am still waiting for confirmation.


Mr. Philips felt it would be a no go if it doesn't fit.

Chairman Slater called for public comment.

Mr. Linderman thought it sounded good.

No further public comment.

Motion Higuera/Miller to approve the purchase of a used 2008 Ford truck cab and chassis with transmission mounted PTO from Douglas Disposal for use as a replacement cab and chassis for the town's 3 yard dump truck and amending the current 614 fund for 2013/2014 fiscal year's budget. Motion carried unanimously.

13.  For Possible Action: Discussion on providing direction to staff in developing an acquisition plan and funding strategy for the acquisition of the 5.08 acres of commercial zoned property adjacent to Heritage Park (APN: 1320-33-310-004) located within the Town of Gardnerville service area for expansion and enhancement of Heritage Park and use during current town events by increase public parking and public event area; with public comment prior to board action.

Mr. Dallaire, realizing how many events we have had so far this year, and still have more coming, wanted to know if the board is okay with looking at or pursuing either one of the parcels on Gilman to increase the parking capability. It is not for sale currently. The last time it was listed it was \$375,000. I didn't want to talk to them if you weren't thinking it would be a good move on the town's part. The corner towards the Ranch would be utilized for the fireworks display. We have to have that radius for that event for a safety zone. We use the property for Old Town Days. We use it for parking at all the events. It is a pretty big asset to the park itself. We do have Chichester but even with that parking it fills up during the movie. I have a meeting at the state lands department to talk about Hellwinkel on Thursday at 2:00 p.m. and I want to talk to parks to see if land acquisition can be funded or partially funded. We do have the \$122,000 a year that we have been paying on the street lights in town. We could take a portion of that and create a payment plan.

Mr. Philips asked where you might look for the money.

Mr. Dallaire mentioned Linda had a question earlier about the taxes. Right now vacant that site has \$3,535 in tax revenue for the county. \$645 of that comes to the town. It is a commercial zone within a flood plain. There is no floodway. The Heritage Park Garden is adjacent to it.

Mr. Philips thought it would be worth looking into.

Vice-Chairman Higuera felt it was a logical expansion.

Mr. Dallaire would have to go through the appraisal process just to make sure the asking price is not over the value. We use this parcel at every event.

Mr. Miller mentioned we maintain that property as far as weed control.

Mr. Dallaire stated staff sprayed pre-emergent in preparation for the dog show this summer. We do not want goatheads in there. We used it for staging for the rocks.

Mr. Miller saw a Century 21 sign down from that parcel or north of it.

Mr. Dallaire has seen it for years. My worry is someone will buy it and build. The Plan for Prosperity shows a commercial development along Gilman. Paula has been looking for a location for a pelota court. We met with Jacques and Dominique from the Basque Club and that was high on their priority list. Board members have a copy of the email.

Mr. Philips believed the main use for that should be parking no matter what else we do with it.

Mr. Dallaire mentioned if the school is willing and they are going to keep CVMS as a middle school, they need to do something on 395 or High School. This parcel has the right-of-way or provided the right-of-way to Gilman. There is a right-of-way all the way up to Slaughterhouse that could be a road. If we expand the park, do we need Ezell if we do High School Street? We need to do a master plan on the area. We could do similarly what Minden did with the

CVIC Hall and rent some space. We could sell the pad or build a building with the pelota court and have a couple of units there for rent. You could turn Gilman into a side main street. There are a lot of options if we owned the property. We could have an education center at the gardens where the asphalt drainage collects into a catch basin and goes into the wetlands. We could get a sample of the rain water before it enters the wetlands and then before it leaves the property and have that as an education system. Most people don't understand how many contaminants are dropping from vehicles into parking lots. Have some samples of before it enters the wetland and then after. There are a lot of opportunities.

Chairman Slater asked Mr. Dallaire to add another potential site. I did have the opportunity to speak with a homeowner on Mission Street. We don't know if that person would be willing to sell but it would be a nice parcel for additional parking. It might be worth pursuing to see a cost.

Mr. Philips mentioned if that property sells to someone else it is hard to say what will end up going in there.

Mr. Miller would like to see us pursue it for less than the appraisal. It's been on the market before and it did not sell. Take that into consideration and try to negotiate.

Mr. Dallaire stated part of the property is in a 500 year flood zone. For parking, as long as you don't go over the grade that is there we'll be okay. If it's a local road it will have to be at grade as well.

Chairman Slater thought it would be a good idea to move forward with a funding strategy. I definitely would like to add the second parcel to your list of inquiries. It is centrally located as well. Bring it back to the board and then we can decide if we want to move forward at that time.

Chairman Slater called for public comment.

Mr. Linderman would like to see it stay more like a park.

Mr. Kurt Hildebrand asked what the acreage is on Heritage Park?

Mr. Dallaire answered a little over 2 acres.

Mr. Hildebrand believed this would be quite an addition to that. It would eat Heritage Park.

Mr. Linderman believed this kind of usage for that area would be a great asset to the community. It's all residential back there. Commercial really doesn't fit. That's been proven after the last couple of proposals that were shot down.

No further public comment.

Motion Miller/Higuera to direct staff in developing an acquisition plan and funding strategy for the acquisition of 5.08 acres of commercial zoned property adjacent to Heritage Park, APN 1320-33-310-04. Motion carried unanimously.

14.  For Possible Action: Discussion on the Fiscal Year 2015-2019 final Capital Improvement Plan (CIP), with public comment prior to Board action.

Mr. Dallaire reported we have a pretty aggressive plan for next year. It is time to get these projects done. We do have the plans for Hellwinkel finished. I have a meeting set up with Q1 to make sure the process is set and the funding still good. I am doing another presentation to NDOT on the project that is not listed on this year's funding. I have it here on the 2015/2016 item. We have Kingslane, Hellwinkel channel, the amenities around Gilman ponds, all have to get done once the irrigation season is over. Once I get the report from Denny we can get it all submitted to Army Corp and that handles all three of those projects. I took off the ADA improvements. I had \$15,000 listed and then an additional \$17,556, but the crosswalk improvements are ADA improvements so I used the \$15,000 for the 17 match funds for the NDOT TAP from 2013. I still have not heard from NDOT on a contract for that. That's all crosswalks. I didn't change the small dump truck because I wasn't sure what we would decide tonight.

Chairman Slater called for public comment.

Mr. Hildebrand asked about the plans to move the crosswalk in front of the Record Courier. Is that part of this?

Mr. Dallaire answered it was not. There is a plan that was submitted to NDOT several years ago. They haven't funded that at all. It is still on their list of projects but it hasn't been a priority. Once the rapid flashing beacons are completed then we have two more: one at Church and the one at Centertowne.

No further comments.

Motion Higuera/Philips to approve the fiscal year 2015-2019 final Capital Improvement Plan. Motion carried unanimously.

15.  **For Possible Action: Public hearing to adopt the final budget for fiscal year 2014-2015; with public comment prior to Board action.**

Mr. Dallaire reviewed final budget in a power point presentation that was given to the county commissioners earlier today. One thing I did want to talk about is the merit scoring. We got a call from Human Resources this past month. Human Resources wants a list from Gardnerville similar to Minden or East Fork's scoring scale. Do you want to go from 0 to 6 and not have to change it later or do we establish 0 to 4 with a maximum 4% merit. Do you want me to come back and we will establish this so we have something to give to HR or do we just use the old numbers?

Mr. Miller asked if they can change this down the road.

Mr. Dallaire would bring it to the board on an annual basis. I was using the old range. We have one employee who is maxed out so we will see what happens. We are going through the compensation study process with the county and the salary ranges will most likely change. I suspect all the jobs will go up.

Mr. Philips asked if we have a program in place for someone who tops out to get a one-time payment?

Mr. Dallaire answered the county has a policy.

Mr. Miller likes the new scoring range. It rewards people for a higher performance. If we use the new one, we are recognizing those individuals that give a better performance.

Mr. Philips thought they should change it.

Mr. Dallaire asked if they want to do the scale based on what we are awarding rather than going out to six percent. Do you see any other options?

Chairman Slater liked the Minden revised score range.

Mr. Philips asked to work out a score range and bring it back with a couple options.

No public comment.

Motion Higuera/Wenner to adopt the final budget for fiscal year 2014/2015. Motion carried unanimously.

16.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for April 2014.**

Mr. Rowe has spent some time working with Main Street Gardnerville. Reviewed and revised the draft mural agreement. There has been some flack from the Douglas County Republican Committee on the form used for the wine walk. They don't like the release language that is contained in the form. The letter Paula sent me was very vague. She will be scheduling a meeting with them to find out what their concerns are. I have a strong feeling on the release language in the wine walk form because you mix wine and other activities there's all kinds of potential for different sorts of issues to come up. I need to see what concerns they have. Worked with Tom on various things: the deed for the pond; a couple of matters on the Gardnerville Station (former Eagle Gas station); Marie and I have been monitoring the Sharkey's bankruptcy and they are now paid in full. In last month's minutes Debra reported on the new state website and the requirement by July 14th for all entities to be linked to the website for posting agendas and access to agendas. I did note Debra said she was going to send a memo. I did not see the draft of that.

Mr. Dallaire mentioned Kim sent it over.

Mr. Rowe reported my partners and I have no immediate plans to hire an associate. You will see one of the partners at your meetings for the immediate future.

Chairman Slater mentioned they do need continuity.

Ms. Yturbide reported that is one of the things we discussed. We aren't going anywhere so we wanted to make sure you have the continuity.

Mr. Rowe will be happy to respond to any questions. Before the meeting Ken had asked to take a look at the Supreme Court decision on public prayer. All I have seen on it is just the reporting. I will pull that and provide the information to Ken.

Mr. Miller felt we have a community that is based with a lot of different faiths and if we can reach out to those faiths with prayer at public events, it would help our relations.

Mr. Rowe will be looking at that and reviewing the opinion. It was a divided court.

17.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for April 2014.**

Mr. Dallaire reported the Virginia Canal crossing is open. I did attend the Douglas County Economic Vitality program meeting. They are changing the economic vitality program from 12 programs to 8 and they are lumping Main Street and Minden Momentum into the Valley Vision. They are taking the vision at South Lake Tahoe and the Valley vision and combining them into one item. The support for Main Street will still be there. We did budget the \$10,000 and they are very interested in finding out what Minden is going to do after we go to the Main Street conference in Detroit this month. That is on the 17th through the 20th. Paula, Stephanie Waggoner and myself are going. Dominique and Jacques are working on a transportation attraction. Chris Bently is trying to get a train system down here. They have a lot of ideas that will take time and money.

Mr. Miller asked about Janice Rice.

Mr. Dallaire met her over at the barn. She would like to be able to use it as a facility for events and parties. They have some funding. They are looking to buy a barn or a piece of property to build a barn specifically for their event.

Mr. Lacost talked with her. She thought parking would be an issue. She was considering buying one of the additional properties we talked about today. She does want to work with us in enlarging the barn: removing some of the walls to make it a larger open area for weddings and dances.

Mr. Dallaire went over what they could do to the barn. She wanted to take out where the cow feeding station was and put in a buffet table. That's the history part of it. If it is accessible and viewable in some way it would be beneficial. No structures can be built on the property. It would have to be the parcel where the dirt mounds are. The dirt mounds were supposed to be there for two years back in 1999.

I didn't look online to see how many fish NDOW planted. They have been putting in around 500 fish. We have a couple signed applications in addition to what you heard earlier. This one they are not changing; they are just refinishing the sign. They are taking the Carson Valley Fair out, raising the signs up, putting the Grocery Outlet on it. Jacobs wants a sign out there. He is proposing to do a sign to advertise his berry farm. We will be replacing the town sign out front and get Main Street's logo on it. We will look into redoing the door sign.

Mr. Dallaire reported on the speed information he received from the counters that were set out on Wildrose. Jennifer is dealing with the speed problem on Deseret. Minden has purchased a radar sign.

Rachel Hamer, Minden Senior Secretary spoke with Greg today and on Spruce and Wildrose there is about 500 cars every day. He logged about 11,000 cars total.

Mr. Dallaire had the counters out there two weeks. We had almost 2,000 cars on Deseret and 6,100 on Wildrose. At the end of the year I hope to buy a couple of radar signs. I would like to get two. The last thing, Barry is looking at doing a drive through fast food restaurant. We will see what happens.

Chairman Slater thought a one-way would be good on Service Drive. That way you can have parking on one side. Anybody that went in would have to go all the way around.

Mr. Dallaire needs the two-way up to Carrick. I've told Barry Jones the pedestrian link is a high priority in the Plan for Prosperity. He is looking at trying to drain the back portion of the parking lot into the pond. I made the Wal Mart contractor lower the floats. They lowered the floats but they lowered the on and off. I went out there with staff and we raised them back up so we have the on separated. It will fluctuate, but I am hoping we won't have the algae problem.

Chairman Slater added algae or mosquito.

Mr. Dallaire expanded on some of the items in the manager's report.

Chairman Slater asked about the kickoff meeting on the process of hiring the county manager.

Mr. Dallaire mentioned this was just an update on where they are in the process. Sounds like there will be three interview boards.

Chairman Slater has asked Tom if he would make an effort to be part of that process.

Mr. Dallaire has a presentation on Thursday to NDOT for TAP funding on the S curve. Cleanup Day is this Saturday with the Rotary Club. Geoff and Ron have done a lot of work on this. There will be a planting class before the volunteers begin.

Mr. Linderman asked who authorized the smiley faces on 395? There are six of them. There is one in front of the car wash.

Mr. Philips wished all the ladies Happy Mother's Day.

Meeting adjourned at 6:37 p.m.

Respectfully submitted,

Linda Slater
Chairman

Tom Dallaire
Town Manager

Gardnerville Town Board
AGENDA ACTION SHEET



1. For Possible Action: Correspondence

2. Recommended Motion: Receive and file
Funds Available: Yes N/A

3. Department: Administration

Prepared by: Tom Dallaire

4. Meeting Date: June 3, 2014 **Time Requested:** N/A

5. Agenda: Consent Administrative

6. Background Information: See attached.

7. Other Agency Review of Action: Douglas County N/A

8. Board Action:

Approved

Approved with Modifications

Denied

Continued

CARSON VALLEY SERTOMA

Chartered on November 4, 1978



P. O. Box 1546 Minden, NV 89423

RECEIVED
MAY 01 2014

BY:

April 30, 2014

Town of Gardnerville
1407 Hwy 395 South
Gardnerville, NV 89410

Dear Sir(s)

I would like to take this opportunity to personally thank The Town of Gardnerville on behalf of the Carson Valley Sertoma Club for your support during our 23rd Annual Chili & Craft Fair. The posting of our sign advertising our event on Town property is sincerely appreciated and goes a long way to making the event successful. This annual charity event assists our local residents in numerous ways throughout the year.

Thanking You Again,

Mike Brown
Chairman Sertoma Chili & Craft Fair

“SERvice TO MAnkind”

1-2

Dallaire, Tom

From: LaCost, Geoffrey
Sent: Thursday, May 22, 2014 11:19 AM
To: Dallaire, Tom
Subject: Complement for the Chichester Crack Repairs

Tom,

This morning I received a call from "Luis Gulick" who resides at 1439 Edlesborough. He wanted to let us know he was happy with the repairs, the professionalism of the contractor, and communications provided through the Chichester Crack Repair project.

Thanks,
Geoffrey



Geoffrey LaCost E.I.
Town of Gardnerville
Civil Engineer I
1407 highway 395 N.
Gardnerville, NV 89410
(p) (775) 782.7134
(f) (775) 782.7135
(c) (775) 691.6148
Email: GLaCost@co.douglas.nv.us

Nevada League of Cities & Municipalities



BOARD OF DIRECTOR'S MEETING NOTICE

Meet & Greet Reception

Date: Thursday, June 19, 2014

Time: 6:00 – 7:30 p.m.

Location: Grimaldi's
The Legends at Sparks Marina
1180 Scheel's Drive
Sparks, NV 89434



Quarterly Board of Directors

Date: Friday, June 20, 2014

Time: 8:00 a.m.

Location: Sparks City Hall
431 Prater Way
Sparks, NV 89431



Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Accept as submitted
Funds Available: Yes N/A
3. **Department:** Administration

Prepared by: Carol Louthan
4. **Meeting Date:** June 3, 2014 **Time Requested:** N/A
5. **Agenda:** Consent Administrative
6. **Background Information**

Residential Accounts	1740
Commercial Accounts	218
Green Waste Accounts	1208
Cleanup Dumpsters	6
X-cans	686
# of new residential accounts	12 accts transferred to new owners
# of new commercial accounts	0
Minimum User Accounts	38
Total tons of trash	325.88
Total tons of Greenwaste	46.23

7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action: Approve May claims**
2. **Recommended Motion: Approve as submitted**
Funds Available: Yes N/A
3. **Department:** Administration

Prepared by: Carol Louthan
4. **Meeting Date:** June 3, 2014 **Time Requested:** N/A
5. **Agenda:** Consent Administrative
6. **Background Information :** See attached.
7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	5/14 BOARD	GVILLE	Paid by Check # 619645		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	250.00
28960 - Miller Kenneth	5/14 BOARD	GVILLE	Paid by Check # 619678		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	250.00
18629 - Philips Michael	5-14 BOARD	GVILLE	Paid by Check # 619719		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	250.00
2969 - Slater Linda	5-14 BOARD	GVILLE	Paid by Check # 619750		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	275.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
2433 - NV ST Public Employees	4-14 Retirement	PAYROLL	Paid by Check # 619708		05/06/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	(1.28)
			Account 511.181 - Retirement Totals					Invoice Transactions 1		(\$1.28)
20219 - NV ST Public Employees	5-14 PREMIUMS	731	Edit		05/22/2014	05/30/2014	05/30/2014	05/30/2014		20.98
			Account 511.201 - PEBS-Ret.Medical Totals					Invoice Transactions 1		\$20.98
29103 - Frontier	Telephone Expense 782-7134 4/14	77578271340502795	Paid by Check # 619343		04/16/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	98.46
29103 - Frontier	782-3856 4/14	77578238560808025	Paid by Check # 619343		04/16/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	46.11
13097 - Verizon Wireless	9724484985	842011146-00001	Paid by Check # 620151		05/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	123.99
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$268.56
656 - Carson Valley Chamber Of Commerce	7707 Advertising	GVILLE	Paid by Check # 619850		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	32.50
22633 - Sierra Nevada Media Group	1057644043014	1057644	Paid by Check # 620110		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	220.00
			Account 520.072 - Advertising Totals					Invoice Transactions 2		\$252.50
11985 - Ace Hardware	090322/1 Replacement & Repair	1236	Paid by Check # 619802		04/25/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	6.28
			Account 520.084 - Replacement & Repair Totals					Invoice Transactions 1		\$6.28
2924 - NV Energy	791804 4-14 Power	791804	Paid by Check # 619698		04/25/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	193.45
			Account 520.089 - Power Totals					Invoice Transactions 1		\$193.45

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 4- 14	2410015779022	Paid by Check # 619470		04/17/2014	05/02/2014	05/02/2014		05/02/2014	42.09
3021 - Southwest Gas-Las Vegas	1072224004 4- 14	2411072224004	Paid by Check # 619470		04/17/2014	05/02/2014	05/02/2014		05/02/2014	74.59
3021 - Southwest Gas-Las Vegas	1188600002 4- 14	2411188600002	Paid by Check # 619470		04/17/2014	05/02/2014	05/02/2014		05/02/2014	8.25
		Account 520.092 - Heating Totals						Invoice Transactions 3		\$124.93
3472 - Whipple Electric&Security Inc	217	19	Paid by Check # 620509		05/06/2014	05/23/2014	05/23/2014		05/23/2014	143.75
		Account 520.097 - Maint B&G Totals						Invoice Transactions 1		\$143.75
27347 - A+ Janitorial Services	TOG0214	GVILLE	Paid by Check # 619238		04/21/2014	05/02/2014	05/02/2014		05/02/2014	85.00
27347 - A+ Janitorial Service	TOG0314	GVILLE	Paid by Check # 619238		04/21/2014	05/02/2014	05/02/2014		05/02/2014	85.00
		Account 520.098 - Janitorial Services Totals						Invoice Transactions 2		\$170.00
3519 - Xerox Corporation	073844220	716307012	Paid by Check # 620176		05/01/2014	05/16/2014	05/16/2014		05/16/2014	228.69
		Account 520.136 - Rents & Leases Equipment Totals						Invoice Transactions 1		\$228.69
15887 - Charter Communications	0012509 5/14	8354110060012509	Paid by Check # 619865		05/02/2014	05/16/2014	05/16/2014		05/16/2014	65.00
		Account 520.187 - Internet Expense Totals						Invoice Transactions 1		\$65.00
10816 - Rowe Hales & Yturbe LLP	23609	GVILLE	Edit		05/16/2014	05/30/2014	05/30/2014		05/30/2014	1,435.00
		Account 521.130 - Legal Services Totals						Invoice Transactions 1		\$1,435.00
12997 - Do Co Procurement Program	4-14 LOUTHAN	GVILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014		05/16/2014	550.00
		Account 532.056 - Subscriptions Totals						Invoice Transactions 1		\$550.00

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	4-14 NICHOLSON	G'VILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014	05/16/2014		17.50
12997 - Do Co Procurement Program	4-14 DALLAIRE	G'VILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014	05/16/2014		121.56
12997 - Do Co Procurement Program	4-14 LOUTHAN	G'VILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014	05/16/2014		155.74
2549 - Dallaire Tom-Petty Cash	5-14 G'VILLE2	PETTY CASH	Paid by Check # 620265		05/15/2014	05/23/2014	05/23/2014	05/23/2014		17.50
6089 - A-#1 Chemical Inc	4870724 CR	296958	Edit		04/10/2014	05/30/2014	05/30/2014			(4.61)
6089 - A-#1 Chemical Inc	5038596	296958	Edit		04/30/2014	05/30/2014	05/30/2014			31.15
				Account 533.800 - Office Supplies Totals				Invoice Transactions 6		\$338.84
16648 - E Squared C Inc	40803	G'VILLE	Paid by Check # 620278		04/01/2014	05/23/2014	05/23/2014	05/23/2014		37.50
				Account 533.806 - Software Totals				Invoice Transactions 1		\$37.50
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 30		\$4,859.20

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
2358 - Newman Traffic Signs Inc	TI-0272611	GAR025	Paid by Check # 619414		04/15/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	163.16
11985 - Ace Hardware	089747/1	1236	Paid by Check # 619802		04/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	18.97
11985 - Ace Hardware	089865/1	1236	Paid by Check # 619802		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	7.86
11985 - Ace Hardware	090094/1	1236	Paid by Check # 619802		04/16/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	2.48
13485 - Ahern Rentals Inc	13153767-1	205304	Paid by Check # 619805		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	60.16
13485 - Ahern Rentals Inc	13179836-1	205304	Paid by Check # 619805		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	19.97
13485 - Ahern Rentals Inc	13180370-1	205304	Paid by Check # 619805		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	17.67
13485 - Ahern Rentals Inc	13206055-1	205304	Paid by Check # 619805		04/15/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	32.50
13485 - Ahern Rentals Inc	13211349-1	205304	Paid by Check # 619805		04/16/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	16.47
13485 - Ahern Rentals Inc	13212851-1	205304	Paid by Check # 619805		04/16/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	42.63
13485 - Ahern Rentals Inc	13236479-1	205304	Paid by Check # 619805		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	9.14
1130 - Do Co Weed Control	32060W	G'VILLE	Paid by Check # 619939		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	200.40
9081 - Genoa Trees & Landscape Inc	3915	G'VILLE	Paid by Check # 620013		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	239.75
2121 - Meeks Lumber	799282	06G1570	Paid by Check # 620013		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	19.93
2121 - Meeks Lumber	799460	06G1570	Paid by Check # 620013		04/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	54.60
2121 - Meeks Lumber	800686	06G1570	Paid by Check # 620013		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	17.54
2121 - Meeks Lumber	800969	06G1570	Paid by Check # 620013		04/09/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	18.04
2121 - Meeks Lumber	802800	06G1570	Paid by Check # 620013		04/17/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	1.51
3457 - Western Nevada Supply Company	45830206	71273	Paid by Check # 620169		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	85.43
3457 - Western Nevada Supply Company	15830215	71273	Paid by Check # 620169		04/03/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	66.20
3457 - Western Nevada Supply Company	45834089	71273	Paid by Check # 620169		04/04/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	10.00
3457 - Western Nevada Supply Company	15834086	71273	Paid by Check # 620169		04/07/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	426.98



Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
3457 - Western Nevada Supply Company	15836218	71273	Paid by Check # 620169		04/08/2014	05/16/2014	05/16/2014		05/16/2014	26.48
3457 - Western Nevada Supply Company	45845098	71273	Paid by Check # 620169		04/15/2014	05/16/2014	05/16/2014		05/16/2014	72.00
3457 - Western Nevada Supply Company	CM45845098	71273	Paid by Check # 620169		04/17/2014	05/16/2014	05/16/2014		05/16/2014	(72.00)
3457 - Western Nevada Supply Company	45859949	71273	Paid by Check # 620169		04/29/2014	05/16/2014	05/16/2014		05/16/2014	464.00
27147 - Impact Construction	561	G'VILLE	Paid by Check # 620333		05/14/2014	05/23/2014	05/23/2014		05/23/2014	1,097.00
			Account 520.084 - Replacement & Repair Totals					Invoice Transactions 27		<u>\$3,118.87</u>
2924 - NV Energy	791804 4-14	791804	Paid by Check # 619698		04/25/2014	05/09/2014	05/09/2014		05/09/2014	444.33
			Account 520.089 - Power Totals					Invoice Transactions 1		<u>\$444.33</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.090 - Water										
1429 - Gardnerville Water Company	1302.01 4/14	1302.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	354.84
1429 - Gardnerville Water Company	1321.01 4/14	1321.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	99.24
1429 - Gardnerville Water Company	1340.01 4/14	1340.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	52.88
1429 - Gardnerville Water Company	1348.01 4/14	1348.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	399.17
1429 - Gardnerville Water Company	1373.01 4/14	1373.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	126.50
1429 - Gardnerville Water Company	1745.01 4/14	1745.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	125.00
1429 - Gardnerville Water Company	2139.01 4/14	2139.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	65.60
1429 - Gardnerville Water Company	2140.01 4/14	2140.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	39.00
1429 - Gardnerville Water Company	2226.01 4/14	2226.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	300.48
1429 - Gardnerville Water Company	2297.01 4/14	2297.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	327.67
1429 - Gardnerville Water Company	2431.01 4/14	2431.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	250.16
1429 - Gardnerville Water Company	2593.01 4/14	2593.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	218.98
1429 - Gardnerville Water Company	2624.01 4/14	2624.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	78.92
1429 - Gardnerville Water Company	640.01 4/14	640.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	23.21
1429 - Gardnerville Water Company	690.01 4/14	690.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	51.66
1429 - Gardnerville Water Company	2641.02 4/14	2641.02	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	181.83
Account 520.090 - Water Totals										\$2,695.14
3814 - Flyers Energy LLC	CFS0815727	8308	Paid by Check # 619923		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	90.56
Account 532.003 - Gas & Oil Totals										\$90.56
1846 - Kawcak Masonry Inc	450732	GVILLE	Paid by Check # 619983		04/26/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	160.00
Account 533.817 - Small Projects										\$160.00
Department 923 - Parks & Recreation Totals										\$6,508.90

Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
18821 - Fastenal Industrial/Cons Suppl	NVMIN41004	NVMIN0004	Paid by Check		04/14/2014	05/02/2014	05/02/2014		05/02/2014	9.90
			# 619330							
13485 - Ahern Rentals Inc	13236479-1	205304	Paid by Check		04/23/2014	05/16/2014	05/16/2014		05/16/2014	9.14
			# 619805							
12997 - Do Co Procurement Program	4-14 LOUTHAN	GVILLE	Paid by Check		04/27/2014	05/16/2014	05/16/2014		05/16/2014	43.79
			# 619898							
1130 - Do Co Weed Control	32060W	GVILLE	Paid by Check		04/23/2014	05/16/2014	05/16/2014		05/16/2014	200.40
			# 619905							
30212 - Green Dragon Environmental LTD Inc	14-01090	GVILLE	Paid by Check		04/23/2014	05/16/2014	05/16/2014		05/16/2014	204.24
			# 619945							
2225 - Sunrise Environmental Corp	37470	01GA65383	Paid by Check		05/01/2014	05/16/2014	05/16/2014		05/16/2014	85.17
			# 620124							
Account 520.084 - Replacement & Repair Totals										Invoice Transactions 6
										<u>\$552.64</u>
2924 - NV Energy	791804 4-14	791804	Paid by Check		04/25/2014	05/09/2014	05/09/2014		05/09/2014	6,569.82
			# 619698							
Account 520.095 - Street Lights										Invoice Transactions 1
										<u>\$6,569.82</u>
18821 - Fastenal Industrial/Cons Suppl	NVMIN40226	NVMIN0011	Paid by Check		03/31/2014	05/02/2014	05/02/2014		05/02/2014	14.93
			# 619330							
12997 - Do Co Procurement Program	4-14 DALLAIRE	GVILLE	Paid by Check		04/27/2014	05/16/2014	05/16/2014		05/16/2014	547.00
			# 619898							
Account 520.103 - Maint Equip										Invoice Transactions 2
										<u>\$561.93</u>
6321 - Safety-Kleen Inc	63320699	TO23913	Paid by Check		04/09/2014	05/02/2014	05/02/2014		05/02/2014	94.87
			# 619449							
Account 520.107 - Maint Equip										Invoice Transactions 1
										<u>\$94.87</u>
8603 - Applied Engineering Consultant	2698	GVILLE	Paid by Check		04/20/2014	05/02/2014	05/02/2014		05/02/2014	3,330.00
			# 619258							
Account 521.200 - Engineering										Invoice Transactions 1
										<u>\$3,330.00</u>
3814 - Flyers Energy LLC	CFS0808863	8308	Paid by Check		04/15/2014	05/02/2014	05/02/2014		05/02/2014	440.15
			# 619334							
3814 - Flyers Energy LLC	CFS0815727	8308	Paid by Check		04/30/2014	05/16/2014	05/16/2014		05/16/2014	161.35
			# 619923							
Account 532.003 - Gas & Oil										Invoice Transactions 2
										<u>\$601.50</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN913806	000330	Paid by Check # 619809		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	4.39
5785 - AlSCO Inc	LREN915922	000330	Paid by Check # 619809		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	4.39
5785 - AlSCO Inc	LREN917945	000330	Paid by Check # 619809		04/15/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	4.39
5785 - AlSCO Inc	LREN920006	000330	Paid by Check # 619809		04/22/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	4.39
5785 - AlSCO Inc	LREN921979	000330	Paid by Check # 619809		04/29/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	4.39
1973 - McGee Steve	5-14 PANTS	GVILLE	Paid by Check # 620373		05/13/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	92.60
Account 532.028 - Uniforms Totals										\$114.55
Account 562.000 - Capital Projects										
29947 - Denton E Peters Consulting	002	GVILLE	Paid by Check # 619598		04/30/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	8,750.00
2514 - Stowell Candace	10	GVILLE	Paid by Check # 619757		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	315.00
Account 562.000 - Capital Projects Totals										\$9,065.00
Department 926 - Other Public Works Totals										\$20,890.31
Fund 610 - Gardnerville Town Totals										\$32,258.41

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	5/14 BOARD	GVILLE	Paid by Check # 619645		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	250.00
28960 - Miller Kenneth	5/14 BOARD	GVILLE	Paid by Check # 619678		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	250.00
18629 - Philips Michael	5-14 BOARD	GVILLE	Paid by Check # 619719		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	250.00
2969 - Slater Linda	5-14 BOARD	GVILLE	Paid by Check # 619750		05/01/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	275.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
29103 - Frontier	782-7134 4/14	77578271340502795	Paid by Check # 619343		04/16/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	98.46
29103 - Frontier	782-3856 4/14	77578238560808025	Paid by Check # 619343		04/16/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	46.11
13097 - Verizon Wireless	9724484985	842011146-00001	Paid by Check # 620151		05/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	123.99
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$268.56
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	090322/1	1236	Paid by Check # 619802		04/25/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	6.27
13485 - Ahern Rentals Inc	13206055-1	205304	Paid by Check # 619805		04/15/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	32.49
7100 - Amrep Inc	249925	GAR050	Paid by Check # 619814		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	181.29
7100 - Amrep Inc	249928	GAR050	Paid by Check # 619814		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	22.75
7100 - Amrep Inc	250167	GAR050	Paid by Check # 619814		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	600.00
7100 - Amrep Inc	250349	GAR050	Paid by Check # 619814		04/10/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	94.95
7100 - Amrep Inc	250690	GAR050	Paid by Check # 619814		04/21/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	118.34
7100 - Amrep Inc	251084	GAR050	Paid by Check # 619814		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	573.12
12997 - Do Co Procurement Program	4-14	GVILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	2.74
30212 - Green Dragon Environmental LTD Inc	NICHOLSON 14-01090	GVILLE	Paid by Check # 619945		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	204.24
12198 - O'Reilly Auto Parts	3530-321992	1075650	Paid by Check # 620062		03/14/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	51.96
12198 - O'Reilly Auto Parts	3530-324824	1075650	Paid by Check # 620062		04/03/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	15.82

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
	Account 520.084 - Replacement & Repair									
12198 - O'Reilly Auto Parts	3530-326096	1075650	Paid by Check # 620062		04/11/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	6.29
12198 - O'Reilly Auto Parts	3530-327255	1075650	Paid by Check # 620062		04/18/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	4.37
2510 - Parts House	550769	4170	Paid by Check # 620070		04/07/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	44.13
2510 - Parts House	551503	4170	Paid by Check # 620070		04/10/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	243.05
2510 - Parts House	553827	4170	Paid by Check # 620070		04/24/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	97.03
2225 - Sunrise Environmental Corp	37470	01GA65383	Paid by Check # 620124		05/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	170.33
7198 - Consolidated Fabricators	165645	TOWN01	Paid by Check # 620256		05/02/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	278.45
26482 - Peterbilt Truck Parts & Eq LLC	5220075	365290	Paid by Check # 620428		03/31/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	1,059.99
26482 - Peterbilt Truck Parts & Eq LLC	5220076	365290	Paid by Check # 620428		03/31/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	400.00
26482 - Peterbilt Truck Parts & Eq LLC	5220268	365290	Paid by Check # 620428		04/01/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	158.98
26482 - Peterbilt Truck Parts & Eq LLC	510311	365290	Paid by Check # 620428		04/02/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	(400.00)
26482 - Peterbilt Truck Parts & Eq LLC	5221383	365290	Paid by Check # 620428		04/10/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	401.57
26482 - Peterbilt Truck Parts & Eq LLC	5221972	365290	Paid by Check # 620428		04/16/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	37.99
26482 - Peterbilt Truck Parts & Eq LLC	5221999	365290	Paid by Check # 620428		04/16/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	70.48
26482 - Peterbilt Truck Parts & Eq LLC	510920	365290	Paid by Check # 620428		04/17/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	200.00
	Account 520.084 - Replacement & Repair Totals Invoice Transactions 27									
										\$4,676.63
2924 - NV Energy	791804 4-14	791804	Paid by Check # 619698		04/25/2014	05/09/2014	05/09/2014	05/09/2014	05/09/2014	203.49
	Account 520.089 - Power Totals Invoice Transactions 1									
										\$203.49

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 4/14	640.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	23.20
1429 - Gardnerville Water Company	690.01 4/14	690.01	Paid by Check # 619936		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	51.67
1429 - Gardnerville Water Company	1305	2	Paid by Check # 619936		03/31/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	22.98
1429 - Gardnerville Water Company	1322	2	Paid by Check # 619936		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	3.30
				Account 520.090 - Water Totals				Invoice Transactions 4		\$101.15
3021 - Southwest Gas-Las Vegas	0015779022 4- 14	2410015779022	Paid by Check # 619470		04/17/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	42.10
3021 - Southwest Gas-Las Vegas	1072224004 4- 14	2411072224004	Paid by Check # 619470		04/17/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	74.58
3021 - Southwest Gas-Las Vegas	1188600002 4- 14	2411188600002	Paid by Check # 619470		04/17/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	24.74
				Account 520.092 - Heating Totals				Invoice Transactions 3		\$141.42
3472 - Whipple Electric&Security Inc	217	19	Paid by Check # 620509		05/06/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	143.75
				Account 520.097 - Maint B&G Totals				Invoice Transactions 1		\$143.75
27347 - A+ Janitorial Services	TOG0214	GVILLE	Paid by Check # 619238		04/21/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	85.00
27347 - A+ Janitorial Service	TOG0314	GVILLE	Paid by Check # 619238		04/21/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	85.00
				Account 520.098 - Janitorial Services Totals				Invoice Transactions 2		\$170.00
6321 - Safety-Kleen Inc	63320699	TO23913	Paid by Check # 619449		04/09/2014	05/02/2014	05/02/2014	05/02/2014	05/02/2014	94.88
				Account 520.107 - Maint Equip Totals				Invoice Transactions 1		\$94.88
3519 - Xerox Corporation	073844220	716307012	Paid by Check # 620176		05/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	228.68
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		\$228.68
15887 - Charter Communications	0012509 5/14	8354110060012509	Paid by Check # 619865		05/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	65.00
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$65.00
15853 - Carson City Landfill	10115411	228079	Paid by Check # 619848		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	98.60

Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10115470	228079	Paid by Check # 619848		04/01/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	281.88
15853 - Carson City Landfill	10115808	228079	Paid by Check # 619848		04/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	338.14
15853 - Carson City Landfill	10115826	228079	Paid by Check # 619848		04/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	420.50
15853 - Carson City Landfill	10115838	228079	Paid by Check # 619848		04/02/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	321.90
15853 - Carson City Landfill	10116110	228079	Paid by Check # 619848		04/03/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	400.78
15853 - Carson City Landfill	10116132	228079	Paid by Check # 619848		04/03/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	411.22
15853 - Carson City Landfill	10116169	228079	Paid by Check # 619848		04/03/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	280.72
15853 - Carson City Landfill	10116478	228079	Paid by Check # 619848		04/03/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	373.52
15853 - Carson City Landfill	10116512	228079	Paid by Check # 619848		04/04/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	381.64
15853 - Carson City Landfill	10117211	228079	Paid by Check # 619848		04/07/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	578.84
15853 - Carson City Landfill	10117494	228079	Paid by Check # 619848		04/08/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	340.46
15853 - Carson City Landfill	10117730	228079	Paid by Check # 619848		04/09/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	427.46
15853 - Carson City Landfill	10117732	228079	Paid by Check # 619848		04/09/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	489.52
15853 - Carson City Landfill	10117814	228079	Paid by Check # 619848		04/09/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	402.52
15853 - Carson City Landfill	10118025	228079	Paid by Check # 619848		04/10/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	501.70
15853 - Carson City Landfill	10118096	228079	Paid by Check # 619848		04/10/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	353.80
15853 - Carson City Landfill	10119132	228079	Paid by Check # 619848		04/14/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	557.96
15853 - Carson City Landfill	10119165	228079	Paid by Check # 619848		04/14/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	422.24
15853 - Carson City Landfill	10119498	228079	Paid by Check # 619848		04/15/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	465.16
15853 - Carson City Landfill	10119801	228079	Paid by Check # 619848		04/16/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	464.00
15853 - Carson City Landfill	10119823	228079	Paid by Check # 619848		04/16/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	383.96
15853 - Carson City Landfill	10120078	228079	Paid by Check # 619848		04/17/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	452.40

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10120123	228079	Paid by Check # 619848		04/17/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	372.94
15853 - Carson City Landfill	10120145	228079	Paid by Check # 619848		04/17/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	442.54
15853 - Carson City Landfill	10120423	228079	Paid by Check # 619848		04/18/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	431.52
15853 - Carson City Landfill	10120446	228079	Paid by Check # 619848		04/18/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	426.88
15853 - Carson City Landfill	10121216	228079	Paid by Check # 619848		04/21/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	580.00
15853 - Carson City Landfill	10121492	228079	Paid by Check # 619848		04/22/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	369.46
15853 - Carson City Landfill	10121757	228079	Paid by Check # 619848		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	416.44
15853 - Carson City Landfill	10121762	228079	Paid by Check # 619848		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	355.54
15853 - Carson City Landfill	10121808	228079	Paid by Check # 619848		04/23/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	344.52
15853 - Carson City Landfill	10122061	228079	Paid by Check # 619848		04/24/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	488.94
15853 - Carson City Landfill	10122070	228079	Paid by Check # 619848		04/24/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	325.96
15853 - Carson City Landfill	10122090	228079	Paid by Check # 619848		04/24/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	302.18
15853 - Carson City Landfill	10122369	228079	Paid by Check # 619848		04/25/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	348.00
15853 - Carson City Landfill	10122381	228079	Paid by Check # 619848		04/25/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	366.56
15853 - Carson City Landfill	10123005	228079	Paid by Check # 619848		04/28/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	522.58
15853 - Carson City Landfill	10123353	228079	Paid by Check # 619848		04/29/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	423.98
15853 - Carson City Landfill	10123574	228079	Paid by Check # 619848		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	439.64
15853 - Carson City Landfill	10123580	228079	Paid by Check # 619848		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	424.56
15853 - Carson City Landfill	10123647	228079	Paid by Check # 619848		04/30/2014	05/16/2014	05/16/2014	05/16/2014	05/16/2014	426.30
9016 - Douglas Disposal Inc	40990612 4/14	40990612	Paid by Check # 620272		05/01/2014	05/23/2014	05/23/2014	05/23/2014	05/23/2014	3,378.48
Account 520.197 - Landfill Expense Totals Invoice Transactions 43										\$20,335.94

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Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 521.130 - Legal Services										
10816 - Rowe Hales & Yturbe LLP	23609	G'VILLE	Edit	Account 521.130 - Legal Services Totals	05/16/2014	05/30/2014	05/30/2014	Invoice Transactions 1	05/16/2014	15.00
										<u>\$15.00</u>
12997 - Do Co Procurement Program	4-14 NICHOLSON	G'VILLE	Paid by Check # 619898	Account 521.135 - Legal-Collection Cost Totals	04/27/2014	05/16/2014	05/16/2014	Invoice Transactions 1	05/16/2014	14.00
										<u>\$14.00</u>
3814 - Flyers Energy LLC	CFS0808863	8308	Paid by Check # 619334	Account 532.003 - Gas & Oil	04/15/2014	05/02/2014	05/02/2014	Invoice Transactions 3	05/02/2014	1,425.45
3814 - Flyers Energy LLC	CFS0815727	8308	Paid by Check # 619923		04/30/2014	05/16/2014	05/16/2014		05/16/2014	1,888.83
24693 - NC Auto Parts	11035813	79090	Paid by Check # 620041		04/07/2014	05/16/2014	05/16/2014		05/16/2014	1,150.00
				Account 532.028 - Uniforms						<u>\$4,464.28</u>
5785 - AlSCO Inc	LEN913806	000330	Paid by Check # 619809		04/01/2014	05/16/2014	05/16/2014		05/16/2014	4.39
5785 - AlSCO Inc	LEN915922	000330	Paid by Check # 619809		04/08/2014	05/16/2014	05/16/2014		05/16/2014	4.39
5785 - AlSCO Inc	LEN917945	000330	Paid by Check # 619809		04/15/2014	05/16/2014	05/16/2014		05/16/2014	4.39
5785 - AlSCO Inc	LEN920006	000330	Paid by Check # 619809		04/22/2014	05/16/2014	05/16/2014		05/16/2014	4.39
5785 - AlSCO Inc	LEN921979	000330	Paid by Check # 619809		04/29/2014	05/16/2014	05/16/2014		05/16/2014	4.39
1973 - McGee Steve	5-14 PANTS	G'VILLE	Paid by Check # 620373		05/13/2014	05/23/2014	05/23/2014		05/23/2014	92.60
				Account 533.800 - Office Supplies						<u>\$114.55</u>
12997 - Do Co Procurement Program	4-14 NICHOLSON	G'VILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014		05/16/2014	17.50
12997 - Do Co Procurement Program	4-14 LOUTHAN	G'VILLE	Paid by Check # 619898		04/27/2014	05/16/2014	05/16/2014		05/16/2014	155.74
2549 - Dallaire Tom-Petty Cash	5-14 G'VILLE2	PETTY CASH	Paid by Check # 620265		05/15/2014	05/23/2014	05/23/2014		05/23/2014	17.50
6089 - A-#1 Chemical Inc	4870724 CR	296958	Edit		04/10/2014	05/30/2014	05/30/2014		05/30/2014	(4.62)
6089 - A-#1 Chemical Inc	5038596	296958	Edit		04/30/2014	05/30/2014	05/30/2014		05/30/2014	31.16
				Account 533.800 - Office Supplies Totals						<u>\$217.28</u>

3-15

Accounts Payable by G/L Distribution Report

G/L Date Range 05/01/14 - 05/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 533.806 - Software	40803	G'VILLE	Paid by Check # 620278		04/01/2014	05/23/2014	05/23/2014		05/23/2014	37.50
				Account 533.806 - Software Totals				Invoice Transactions 1		\$37.50
				Department 925 - Health & Sanitation Totals				Invoice Transactions 108		\$32,317.11
				Fund 611 - Gardnerville Health & San Totals				Invoice Transactions 108		\$32,317.11
				Grand Totals				Invoice Transactions 205		\$64,575.52

* = Prior Fiscal Year Activity

3-16

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve the Town of Gardnerville's insurance renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and payment of \$21,956.46 for fiscal year 2014-2015.

2. **Recommended Motion:** Approve Town of Gardnerville's insurance renewal proposal from Nevada Public Agency Insurance Pool and payment of \$21,956.46 for fiscal year 2014-2015.

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** June 3, 2014 **Time Requested:** N/A

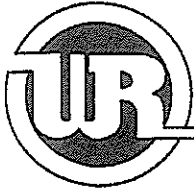
5. **Agenda:** Consent Administrative

6. **Background Information:** See attached

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued



Warren Reed INSURANCE

1521 Highway 395 North
Gardnerville, NV 89410
Phones: (775) 782-2277 / (775) 882-3624
Fax: (775) 782-7387

May 19, 2014

Town of Gardnerville
1407 Hwy 395
Gardnerville, NV 89410

Re: NPAIP Renewal Proposal

Dear Board Members,

Attached is the renewal proposal from the Nevada Public Agency Insurance Pool along with our summary of insurance.

This year the POOL physically appraised all buildings for the Town of Gardnerville. This resulted in a decrease of the insured value of the buildings decreasing from 2,063,180 to \$1,576,900 and contents from \$394,700 to \$363,500. The insurance with the POOL guarantees to replace the building even if the insurance is less than the actual cost of replacement.


Below is a comparison of premiums with last year:

	13/14	14/15
Total NPAIP Program Cost	\$24,468.41	\$21,956.46

Also, as you requested, the premium for the Jail building is \$220.00 for \$92,400 coverage on the building.

Should you have any questions, I would be happy to answer them.

Sincerely,


Bruce E. Hollander, C.P.C.U.
Warren Reed Insurance

Enclosure

Warren Reed Insurance, Inc.
 1521 Highway 395 North
 Gardnerville, NV 89410
 Phone : 775-782-2277 Fax : 775-782-7387

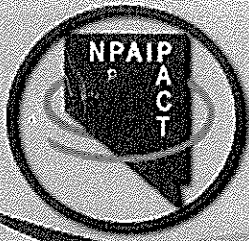
+ Town of Gardnerville +
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV 89410
 + +

INVOICE # 13611		Page 1
ACCOUNT NO. GARDN-4	OP. DR	DATE 05/19/14
Commercial Package		
POLICY # NPAIP201415		
COMPANY Willis Pooling		
PRODUCER Bruce E. Hollander		
EFFECTIVE 07/01/14	EXPIRATION 07/01/15	BALANCE DUE ON 07/01/14

Itm #	Eff Date	Type	Description	Amount
244604	07/01/14	PCKG	2014/15 POOL Renewal	\$ 21,956.46
Invoice Balance:				\$ 21,956.46

*** PLEASE RETURN ONE COPY WITH YOUR REMITTANCE ***

4-3



The Power Of The Pool.SM
poolpact.com

MEMBER COVERAGE SUMMARY

Prepared For:

Gardnerville, Town of

Prepared By:

Warren Reed Insurance

This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage Form edition July 1, 2014.

Dear POOL Member:

Thank you for your renewed commitment to the Nevada Public Agency Insurance Pool (POOL). In 1987, four counties in Nevada formed their own municipal risk sharing pool and now a quarter of a century later, the vast majority of Nevada's rural public entities remain committed to each other and the mission of this organization.

We are pleased to provide this Member Coverage Summary for your review. We continue to excel and provide an unparalleled level of service to our members. Our mission seeks to help members manage their risks so they can serve the public effectively.

The POOL/PACT Board is comprised of an impressive group of dedicated, hardworking, and ethical leaders in public sector risk management. They continue to do a superb job of representing the interests of the Member-owners of POOL.

Our members continue to see great value in being part of POOL/PACT because of the extensive services, thus membership retention remains strong. We encourage you to discuss the services we offer with your insurance agent, a valued partner in the POOL program. Details on the financial performance and the services we offer are available on our website at www.poolpact.com.

If you have any questions, please call us toll free: (877) 883-7665 or (775) 885-7475.

Sincerely,



Wayne Carlson
Executive Director
Nevada Public Agency Insurance Pool
Public Agency Compensation Trust

The Power Of The Pool.SM
poolpact.com

PUBLIC AGENCY INSURANCE POOL (POOL) COVERAGE SUMMARY

RENEWAL PROPOSAL	COVERAGE PERIOD	NAMED ASSURED	MAINTENANCE DEDUCTIBLE
	07/01/2014 – 07/01/2015 Standard Time	Gardnerville, Town of	\$ 500 all perils each and every loss

PROPERTY LIMITS

Blanket Limit per schedule of locations on file with POOL subject to a maximum limit of \$300,000,000 per loss. The following sub-limits apply to Section V. C. Extensions of Property Coverage:

Accounts Receivable	\$5,000,000 per loss
Arson Reward	10% up to \$25,000 per loss
Earthquake	\$100,000,000 aggregate
Flood	\$100,000,000 aggregate \$10,000,000 aggregate - Flood Zone A
Equipment Breakdown	\$60,000,000 per loss
Loss of Income & Extra Expense	included
Hazardous Substance Coverage	\$250,000 per loss
Spoilage Coverage	\$250,000 per loss
Data Restoration	\$100,000 per loss
Expediting Expenses	\$25,000 per loss
Unintentional Errors and Omissions	\$5,000,000 per loss
Money and Securities	\$500,000 per loss
Transmission Facilities	\$100,000 per loss
Vehicle Replacement	Per Attachment E, if applicable

LIABILITY LIMITS

The Limits of Liability are as follows:

Combined Single Limit	\$10,000,000	Each Event/Each Member
Liability Limits are further subject to sub-limits, Member Annual Aggregate Limits and Group Annual Aggregate limits.		

CYBER SECURITY EVENT AND PRIVACY RESPONSE EXPENSE COVERAGE LIMITS

The Limits of Liability are as follows:

Per Cyber Security Event	\$2,000,000	Each Member/Annual Aggregate
Privacy Response Expense Coverage	\$500,000	

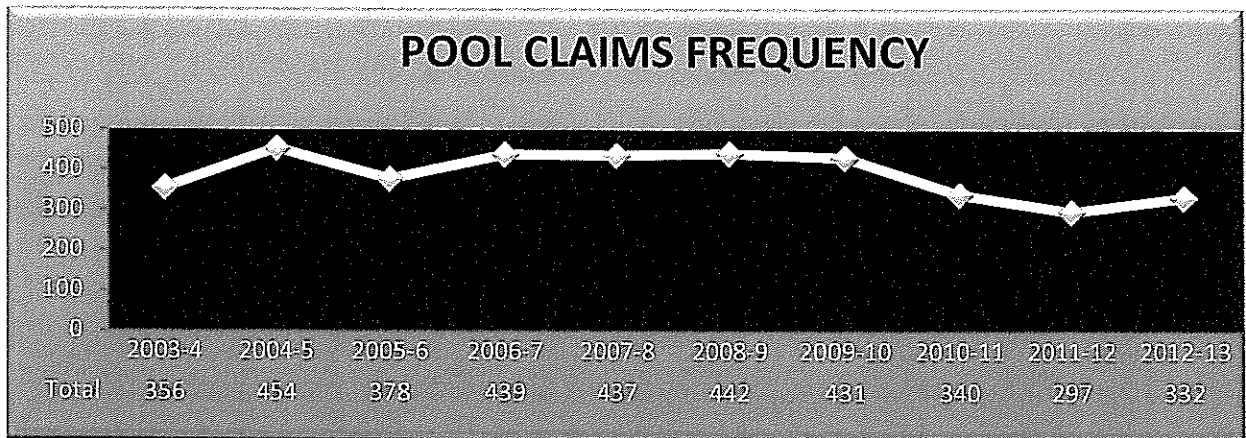
MEMBER CONTRIBUTION (Not including Critical Infrastructure or Track and Roadbed):

TOTAL COST:	\$20,520.46
AGENT COMMISSION:	\$1,436.00
TOTAL PROGRAM COST:	\$21,956.46

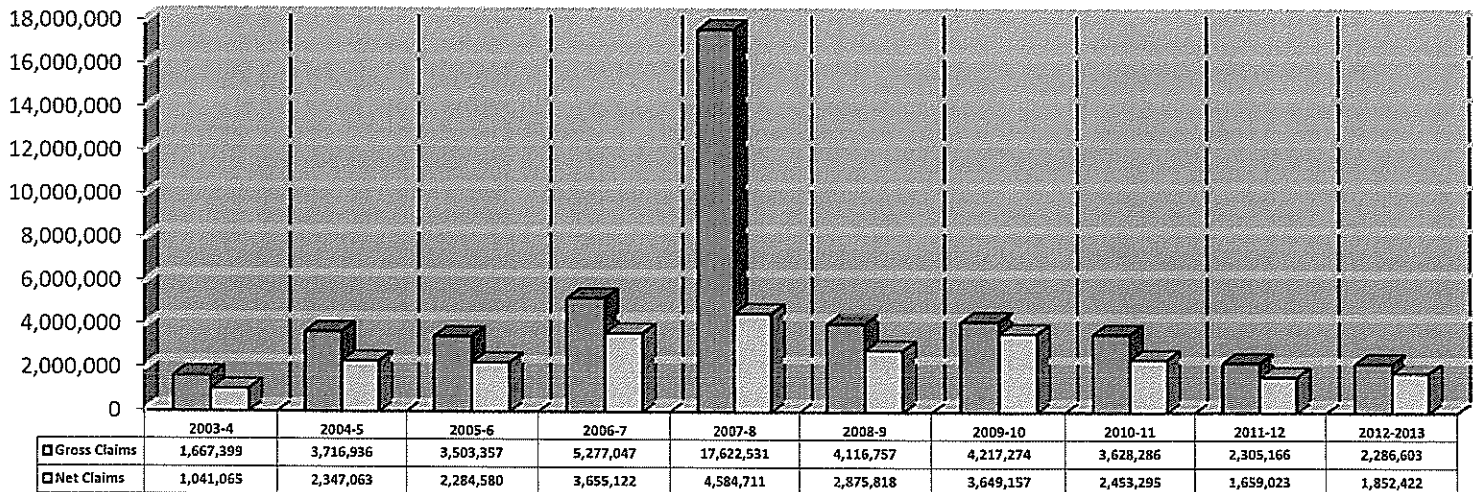
This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage Form edition July 1, 2014.

TOTAL POOL EXPERIENCE

The claims count per year averaged 391 for the ten year period. Claims activity overall appears to be fairly stable.



POOL CLAIMS SEVERITY



Severity, based on total loss costs incurred without deduction for excess/reinsurance or member deductibles, has averaged \$4,834,136 with the worst year (2007-8) at \$17,622,531 comprising 36.5% of total costs for all years. Net of member deductibles and of excess/reinsurance payments, 2007-8 also was the worst year at 17.4%. The POOL's retained incurred claims averaged \$2,640,225 for the period. Large losses in 2007-08 were from one catastrophic property and one class action liability loss.

NPAIP Membership

Counties:

Churchill County
Douglas County
Elko County
Esmeralda County
Eureka County
Humboldt County
Lander County
Lincoln County
Lyon County
Mineral County
Nye County
Pershing County
Storey County
White Pine County

Towns:

Town of Gardnerville
Town of Genoa
Town of Minden
Town of Pahrump
Town of Round Mountain
Town of Tonopah

School Districts:

Carson City School District
Churchill County School District
Douglas County School District
Elko County School District
Esmeralda County School District
Eureka County School District
Humboldt County School District
Lander County School District
Lincoln County School District
Lyon County School District
Mineral County School District
Nye County School District
Pershing County School District
Storey County School District
White Pine County School District

Cities:

Boulder City
City of Caliente
City of Carlin
City of Elko
City of Ely
City of Fernley
City of Lovelock
City of Mesquite
City of Wells
City of West Wendover
City of Winnemucca
City of Yerington

Fire Districts:

North Lake Tahoe Fire Protection District
Pahranagat Valley Fire District
Sierra Fire Protection District
Tahoe Douglas Fire Protection District
Truckee Meadows Fire Protection District
Washoe County Fire Suppression
White Pine Fire District

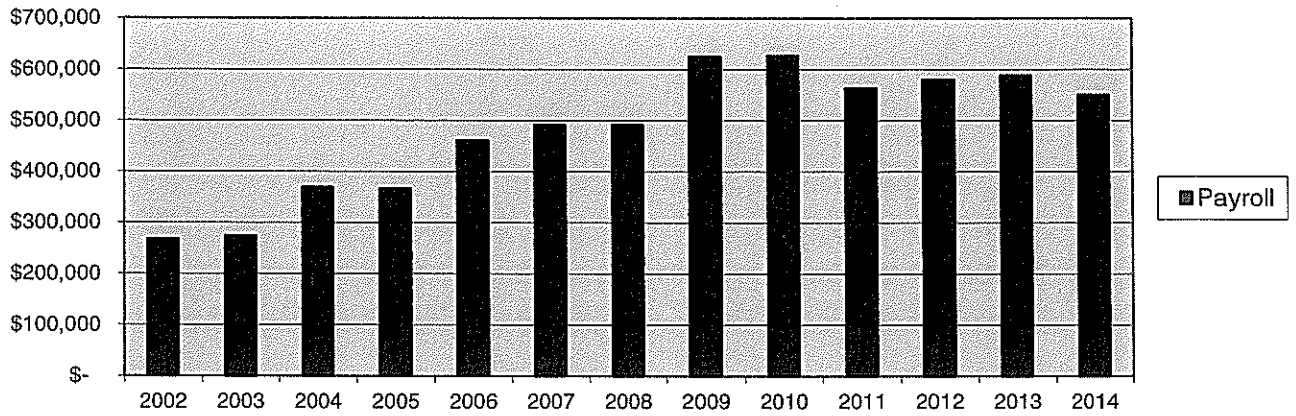
Others:

Central Nevada Regional Water Authority
County Fiscal Officers Association of Nevada
Douglas County Redevelopment Agency
Elko Central Dispatch
Elko Convention & Visitors Authority
Humboldt River Basin Water Authority
Nevada Association of Counties
Nevada Commission for the Reconstruction of the V & T Railway
Nevada League of Cities
Nevada Rural Housing Authority
Truckee Meadows Regional Planning Agency
U.S. Board of Water Commissioners
Virginia City Convention & Tourism Authority
Western Nevada Regional Youth Center
White Pine County Tourism

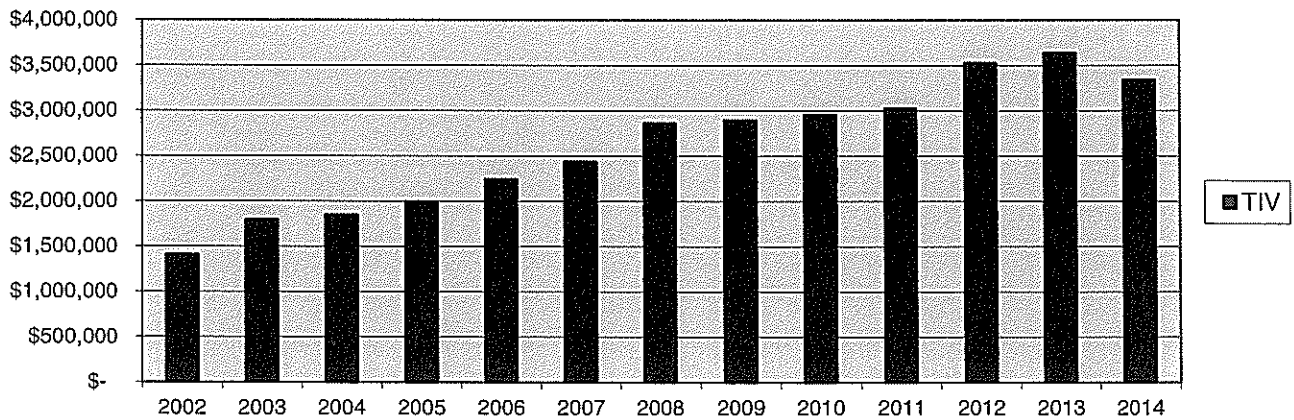
Special Districts:

Alamo Water & Sewer District
Amargosa Library District
Beatty Library District
Beatty Water & Sanitation District
Canyon General Improvement District
Carson-Truckee Water Conservancy District
Carson Water Subconservancy District
Churchill County Mosquito, Vector and Weed Control District
Coyote Springs General Improvement District
Douglas County Mosquito District
East Fork Swimming Pool District
Elko County Agricultural Association
Fernley Swimming Pool District
Gardnerville Ranchos General Improvement District
Gerlach General Improvement District
Incline Village General Improvement District
Indian Hills General Improvement District
Kingsbury General Improvement District
Lakeridge General Improvement District
Lincoln County Water District
Logan Creek Estates General Improvement District
Lovelock Meadows Water District
Marla Bay General Improvement District
Mason Valley Swimming Pool District
Minden Gardnerville Sanitation District
Moapa Valley Water District
Nevada Tahoe Conservation District
Pahrump Library District
Palomino Valley General Improvement District
Pershing County Water Conservation District
Sierra Estates General Improvement District
Silver Springs General Improvement District
Skyland General Improvement District
Smoky Valley Library District
Stagecoach General Improvement District
Sun Valley General Improvement District
Tahoe Douglas District
TRI General Improvement District
Tonopah Library District
Virgin Valley Water District
Walker River Irrigation District
Washoe County Water Conservation District
West Wendover Recreation District
Western Nevada Development District

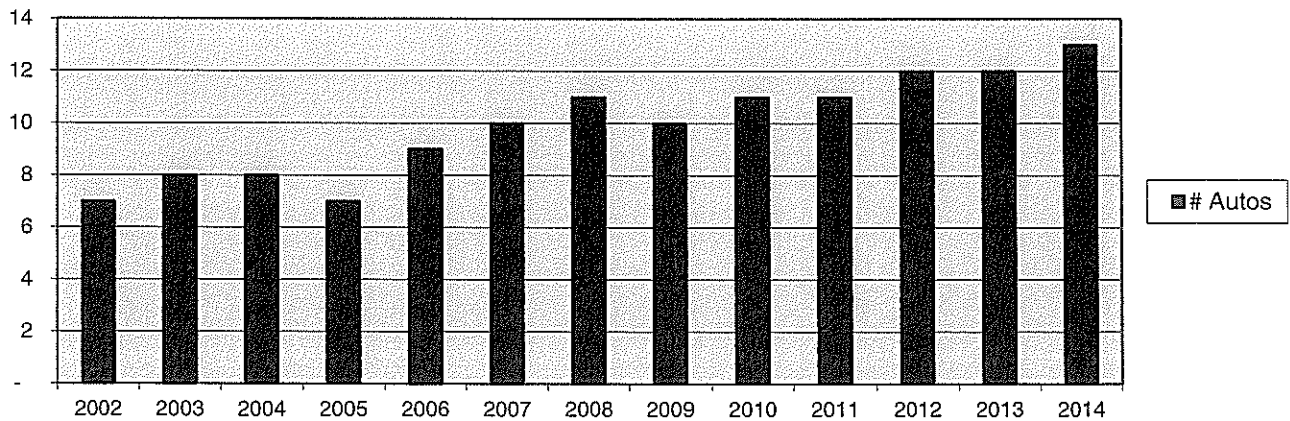
Town of Gardnerville Payroll



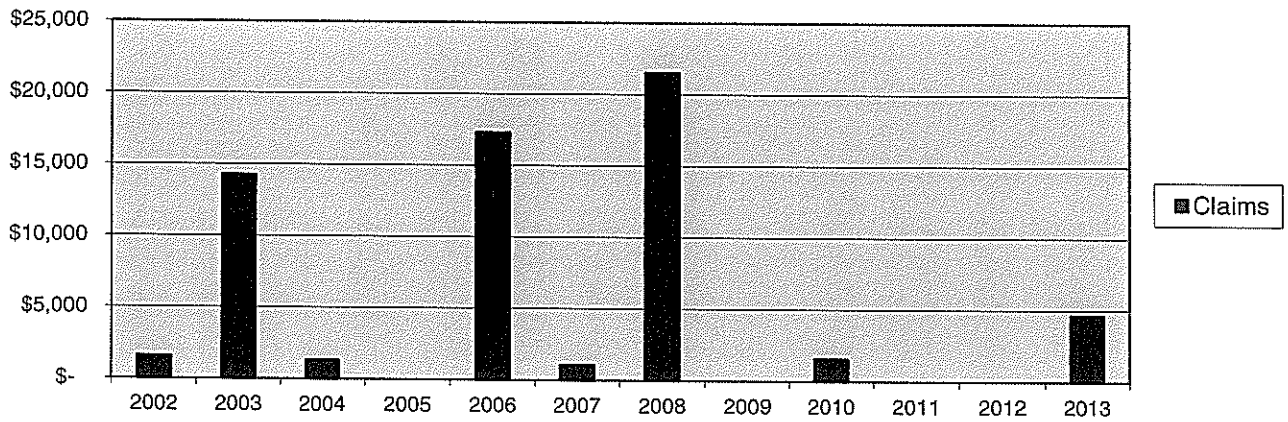
Town of Gardnerville Total Insured Value



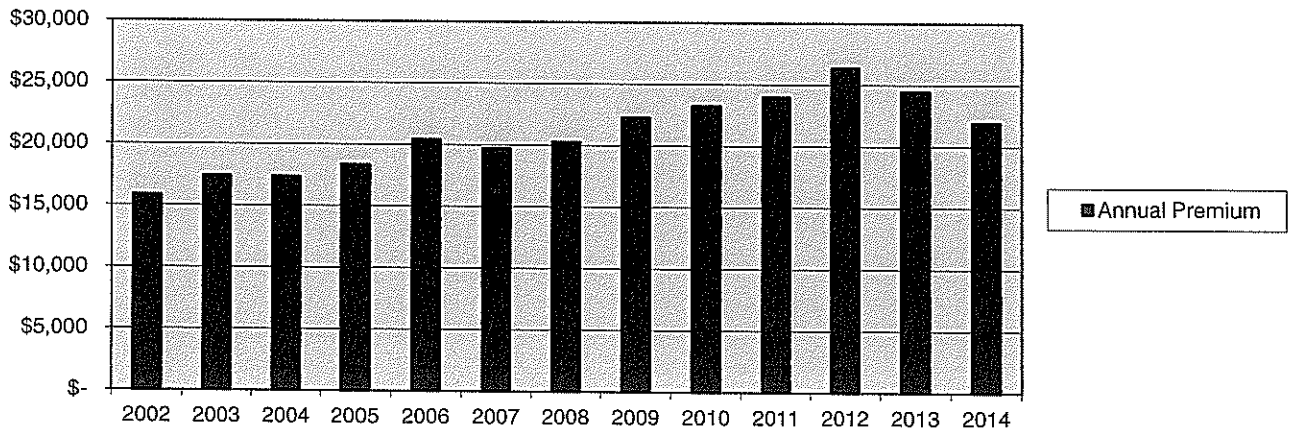
Town of Gardnerville Autos



Town of Gardnerville Claims



Town of Gardnerville Annual Premium



SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 1

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
Commercial Application First Named Insured and Other Named Insureds Town of Gardnerville Premises Premise 1 Building 1 1407 Hwy 395 No. Gardnerville, NV 89410 Nature of Business: Town Premise 1 Building 2 1369 Hwy 395 Gardnerville, NV 89410 Nature of Business: Storage Premise 1 Building 3 1369 Hwy 395 Gardnerville, NV 89410 Nature of Business: Storage Premise 4 Building 1407 Hwy 395 North Gardnerville, NV 89410 Nature of Business: Office Premise 005 Building 001 1447 Courthouse Gardnerville, NV 89410		Willis Pooling	NPAIP201314	07/01/14	07/01/15	

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 2

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
Commercial Application (Continued)						
Nature of Business: Pavilion						
Property Policy Level Information		Willis Pooling	NPAIP201314	07/01/14	07/01/15	
Premise 1 Building 1 1407 Hwy 395 No. Gardnerville , NV 89410						
BUILDING -	337,300					
Coins % 90						
Valuation RC						
Cause of Loss SPECIAL						
Deductible 500						
CONTENTS -	91,600					
Coins % 90						
Valuation RC						
Cause of Loss SPECIAL						
Deductible 500						
Forms # OFF/GARAGE						
Premise 1 Building 2 1369 Hwy 395 Gardnerville , NV 89410						
BUILDING -	32,700					
Coins % 90						
Valuation RC						
Cause of Loss SPECIAL						
Deductible 500						
CONTENTS -	11,200					
Coins % 90						
Valuation RC						
Cause of Loss SPECIAL						
Deductible 500						
Forms # STORG BLDG						

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 3

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
Property (Continued)						
Premise 001 Building 3						
BUILDING -	325,900					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					
Deductible	500					
Forms #	VEHICLE					
CONTENTS -	162,300					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					
Deductible	500					
Forms #	MAINT.BLDG					
Premise 002 Building 01						
BUILDING -	122,100					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					
Deductible	500					
Forms #	BARN					
CONTENTS -	5,500					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					
Deductible	500					
Premise 004 Building 001						
BUILDING -	15,600					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					

SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 4

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
Property (Continued)						
Deductible 500 Forms # STORAGE						
CONTENTS -	1,200					
Coins % 90 Valuation RCC Cause of Loss SPECIAL Deductible 500 Forms # SHED						
Premise 005 Building 001 1447 Courthouse Gardnerville , NV 89410						
BUILDING -	85,100					
Coins % 90 Valuation RC Cause of Loss SPECIAL Deductible 500 Forms # WOOD						
CONTENTS -	5,500					
Coins % 90 Valuation RC Cause of Loss SPECIAL Deductible 500 Forms # SHOP						
Premise 005 Building 02						
BUILDING -	92,400					
Coins % 90 Cause of Loss SPECIAL Deductible 5000 Forms # CLUB						
CONTENTS -	0					
Coins % 90						

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 5

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
Property (Continued)						
Cause of Loss SPECIAL Deductible 5000 Forms # MEETING						
Premise 346 Building 001						
BUILDING -	117,860					
Coins % 90 Valuation RC Cause of Loss SPECIAL Deductible 5000 Forms # OFFICE						
CONTENTS -	81,200					
Coins % 90 Valuation RCC Cause of Loss SPECIAL Deductible 5000						
Premise 009 Building 01						
BUILDING -	79,100					
Coins % 90 Valuation RC Cause of Loss SPECIAL Deductible 5000 Forms # PAVILION						
CONTENTS -	0					
Coins % 90 Valuation RCC Cause of Loss SPECIAL Deductible 5000						
Premise 010 Building 001						

4-15

SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 6

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
Property (Continued)						
BUILDING -	73,400					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					
Deductible	5000					
Forms #	RESTROOM					
CONTENTS -	0					
Coins %	90					
Valuation	RCC					
Cause of Loss	SPECIAL					
Deductible	5000					
Premise 006 Building 001						
BUILDING -	1,452,900					
Coins %	90					
Valuation	RC					
Cause of Loss	SPECIAL					
Deductible	5000					
Forms #	INFO CENTR					
CONTENTS -	5,000					
Coins %	90					
Valuation	RCC					
Cause of Loss	SPECIAL					
Deductible	5000					
General Liability		Willis Pooling	NPAIP201314	07/01/14	07/01/15	
Occurrence						
General Aggregate	13,000,000					
Products/Completed Oper. Aggr.	13,000,000					
Personal & Advertising Injury	10,000,000					
Each Occurrence	10,000,000					
Per Occurrence						

SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 7

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Coverage	Amount	Company	Policy No	Eff	Exp	Premium
General Liability (Continued)						
Other Deductible Deductible	500					
Location 1 Building						
Business Auto		Willis Pooling	NPAIP201314	07/01/14	07/01/15	
Liability						
CSL	10,000,000					
Any Auto						
* See Attached Vehicle Schedule						
Prof. Errors & Omissions		Willis Pooling	NPAIP201314	07/01/13	07/01/14	
LIMIT OF LIABILITY	10,000,000					
DEDUCTIBLE	2,500					
Crime		Willis Pooling	NPAIP201314	07/01/14	07/01/15	
Employee Dishonesty	500,000					
Blanket						
Theft, Disappearance & Destruction						
Inside Premises	500,000					
Outside Premises	500,000					
Blanket						
Equipment Floater		Willis Pooling	NPAIP201314	07/01/14	07/01/15	
Coverage/Deductible						
All Risk Coverage						
Unscheduled Equipment						
% Coinsurance	34					
* See Attached Equipment Schedule						

SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 8

For Town of Gardnerville

Tom Dallaire
1407 Hwy 395
Gardnerville, NV
89410 775-782-7134

Business Automobile - Vehicle Schedule

Policy No. NPALP201314

Co.#	Year	Make	Model	VIN	Garage Loc	Class	Cost New	Liab	PIP	Med Pay	UMI	Comp	Coll	Tot Prem
004	1994	Lone Wolf	58T	94101001	Gardnerville, NV 89410		825	X				500	500	
					ACV:									
006	1998	Peterbilt	Refuse	1NPZL90X7WD710877	Gardnerville, NV 89410		124,580	X				500	500	
					ACV:									
005	1999	Chevy	Dump	1GBJK34JXXF030752	Gardnerville, NV 89410		10,000	X		X		500	500	
					ACV:									
007	2000	Contrall		4KNVC1623YL164108	Gardnerville, NV 89410		2,500	X				500	500	
					ACV:									
009	2002	Peterbilt	Refuse	1NPZL00X72D713624	Gardnerville, NV 89410		139,419	X		X		500	500	
					ACV:									
010	2001	Crafco	Super 60	1CG9SU08111418146	Gardnerville, NV 89410		19,300	X				500	500	
					ACV:									
011	2003	Peterbilt	Refuse	1NPZLT0X43D714989	Gardnerville, NV 89410		155,000	X		X		500	500	
					ACV:									
011	2003	ITMI	Equip Trlr	129AV121X3R173797	Gardnerville, NV 89410		1,054	X		X		500	500	
					ACV:									
012	2004	Chevy	Sierra	1GTEK14T54Z257604	Gardnerville, NV 89410		25,000	X		X		500	500	
					ACV:									
013	2005	Chevy	C15	1GCEK19Z35Z300738	Gardnerville, NV 89410		23,000	X				500	500	
					ACV:									
013	2005	GMC	Service	1GDJK34U85E14948	Gardnerville, NV 89410		35,878	X				500	500	
					ACV:									
014	2005	Peterbilt	320	1NPZL00X76D716724	Gardnerville, NV 89410		155,000	X				500	500	
					ACV:									
15	2007	Sterling	Street	49HAADB6V67DX61652	Gardnerville, NV 89410		100,000	X		X		500	500	
					ACV:									
016	1995	Ford	Bucket	1FDLF47G0SEA15976	Gardnerville, NV 89410		7,500	X				500	500	
					ACV:									
017	2001	GMC	3500	1GTJK34G21F125992	Gardnerville, NV 89410		24,688	X				500	500	
					ACV:									
016	2011	Mack	Refuse	1M2AV04C9M009427	Gardnerville, NV 89410		205,000	X				500	500	
					ACV:									
017	2013	GMC	Sierra	1GD322CG5DF147828	Gardnerville, NV 89410		41,000	X				500	500	
					ACV:									

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 9

For Town of Gardnerville

Tom Dallaré
1407 Hwy 395
Gardnerville, NV

89410 775-782-7134

Business Automobile - Vehicle Schedule

Policy No. NPALP201314

Co #	Year	Make	Model	VIN	Garage Loc	Class	Cost New	Liab	PIP	Med Pay	UM	Comp	Coll	Total Prem
------	------	------	-------	-----	------------	-------	----------	------	-----	---------	----	------	------	------------

ACV:

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

Page 10

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Equipment Floater Equipment Schedule

Policy No. NPAIP201314

#	Year	Description	ID/Serial Number	Date Purchased	New/Used	Amount of Insurance
001	1996	Type: John Deere Lawn Tractor MDL 265 Manufacturer: Model: Other: Capacity:	M00265A160441	//		4965
002	1996	Type: John Deere 25 Gal. Sprayer W/Trailer Manufacturer: Model: Other: Capacity:	M025GAA015630	//		500
003	1996	Type: Howard SPT Spin Spreader Manufacturer: Model: Other: Capacity:	5123002534	//		450
004	2000	Type: Bobcat Loader Manufacturer: Model: Other: Capacity:	514444308			14858
005	2000	Type: Bobcat Pallet Fork Attach Manufacturer: Model: Other: Capacity:	6561383			170
006	2000	Type: Bobcat Auger Attach Manufacturer: Model: Other: Capacity:	187407597			910
007	2000	Type: Bobcat Brush Atach Manufacturer: Model: Other: Capacity:	467001325			2576

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

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For Town of Gardnerville
Tom Dallaire
1407 Hwy 395
Gardnerville, NV
89410 775-782-7134

Equipment Floater Equipment Schedule

Policy No. NPAIP201314

#	Year	Description	ID/Serial Number	Date Purchased	New/Used	Amount of Insurance
008	2000	Type: Robin Port Generator Manufacturer: Model: Other: Capacity:	1089143			1276
009	2000	Type: Campbell Air Compressor Manufacturer: Model: Other: Capacity:	L9/25/2000-00013			1140
010	2000	Type: Bosch Pavement Breaker Manufacturer: Model: Other: Capacity:	9700219			975
012	2001	Type: Great Dane Riding Lawn Mower Manufacturer: Model: Other: Capacity:	349300			8,200
013		Type: Coxreels Sprayer Manufacturer: Model: Other: Capacity:	20010307			1,040
014		Type: Vibratory Plate Compactor Manufacturer: Model: Other: Capacity:	5220422			2,000
015	2000	Type: Bobcat Combo Bucket Attach Manufacturer: Model: Other: Capacity:	375900926			1344

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

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For Town of Gardnerville
Tom Dallaire
1407 Hwy 395
Gardnerville, NV
89410 775-782-7134

Equipment Floater Equipment Schedule

Policy No. NPAIP201314

#	Year	Description	ID/Serial Number	Date Purchased	New/Used	Amount of Insurance
016	2003	Type: Hotsy Pressure washer Manufacturer: Model: Other: Capacity:	1003-52024		N	3300
017	2003	Type: Archer Explorer Port. Sound Equip Manufacturer: Model: Other: Capacity:	J3000470 - 1300		N	1300
017	2004	Type: Grasshopper Mower & attachments Manufacturer: Model: Other: Capacity:	5421917			22000
018	2005	Type: Trailblazer Manufacturer: Trailblazer Model: Other: Capacity:	LE383136			3936
019	2005	Type: Spectrum Plasma Cutter Manufacturer: Miller Model: Other: Capacity:	LF200250P			1773
020	2004	Type: Sander Manufacturer: Swenson Model: Other: Capacity:	11031088			5829
021	2004	Type: Sander Manufacturer: Swenson Model: Other: Capacity:	6V0438FN6			4000

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SUMMARY OF INSURANCE

Prepared: 5/19/2014

For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Equipment Floater Equipment Schedule

Policy No. NPAIP201314

#	Year	Description	ID/Serial Number	Date Purchased	New/Used	Amount of Insurance
022	2005	Type: Snowplow Manufacturer: Boss Model: Other: Capacity:	C2878			4626
023		Type: Snowplow Manufacturer: Western Model: Other: Capacity:	B1122567			4000
024		Type: Misc Small Tools Manufacturer: Model: Other: Capacity:				10000
25	2006	Type: Kings Spray Applicator Manufacturer: Model: Other: Capacity:	PC00100SWSL			1900
26	2005	Type: Boss Snow Plow Manufacturer: Model: Other: Capacity:	D8371			4600
27	2006	Type: Imer Cement Mixer Manufacturer: Model: Other: Capacity:	0000616064			1700
28	2006	Type: Ariens Snow Thrower Manufacturer: Model: Other: Capacity:	022183			1200

SUMMARY OF INSURANCE

Prepared: 5/19/2014

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For Town of Gardnerville
 Tom Dallaire
 1407 Hwy 395
 Gardnerville, NV
 89410 775-782-7134

Equipment Floater Equipment Schedule

Policy No. NPAIP201314

#	Year	Description	ID/Serial Number	Date Purchased	New/Used	Amount of Insurance
29		Type: Various event sound system equipment Manufacturer: Model: Other: Capacity:				3700
030	2007	Type: Sanyo Projector Manufacturer: Sanyo Model: Projector Other: Capacity:	G6X05320			6500
031	2007	Type: John Deere Gator Manufacturer: John Deere Model: Gator Other: Capacity:	MOHP4GX051875			9500
032	2007	Type: Tank EQ CO Manufacturer: Model: Spray Rig Other: Capacity:	4PTC191775250108			4560
033		Type: Mower Manufacturer: John Deere Model: JD4700 Other: Capacity:	1TC7400XCCT05005			29495
	2011	Type: Air Compressor Manufacturer: Model: Other: Capacity:	4FVCABAA3BU425675			16028
035	2006	Type: Manufacturer: Vermeer Model: BC1000XL Other: Capacity:	1VRY1119X61007155			14004

SUMMARY OF INSURANCE

Prepared: 5/19/2014

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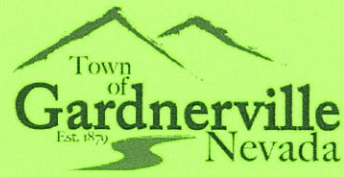
For Town of Gardnerville
Tom Dallaire
1407 Hwy 395
Gardnerville, NV
89410 775-782-7134

Equipment Floater Equipment Schedule

Policy No. NPAIP201314

#	Year	Description	ID/Serial Number	Date Purchased	New/Used	Amount of Insurance
036	2013	Type: Snow Plow Manufacturer: Boss Model: Other: Capacity:				8400

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for May 2014.
2. **Recommended Motion: Receive and file**
 - a. **Funds Available:** Yes N/A
3. **Department:** Administration
4. **Prepared by:** Paula Lochridge
5. **Meeting Date:** June 3, 2014 **Time Requested:** Approximately 5 minutes
6. **Agenda:** Consent Administrative
7. **Background Information** N/A
8. **Other Agency Review of Action:** Douglas County N/A
9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



Main Street Gardnerville's Report Gardnerville Town Board Meeting, June 3, 2014

Hello Gardnerville Town Board Members, Here is our report for activities from May 2014:

- I've attached a short version of some of my notes from the National Main Street Conference, May 17-21. I noted which ones I have handouts/presentations for, so if you're interested in more information on any of these, please let me know and I can email them to you. Over the course of the next few weeks, I will be gathering notes from others that attended as well.
 - While at the conference, Tom Dallaire, Stephanie Waggoner, Jenifer Davidson and I had a great meeting with both Carolyn Dellutri, Senior Director of Programs and Services, and Kathy LaPlante, Senior Main Street Program Officer, with the National Main Street Center, on moving forward with our efforts to become a designated Main Street program. They are thrilled with our accomplishments so far, especially without having a state program in place. They plan to make us a top priority by creating new policy to help us, and other towns/cities in similar situations, move forward within the national program while trying to get a state program in place.
- We will have a board vacancy at the end of June... Carol Sandmeier will be stepping down at the end of her term but will remain on as the chairperson of the Heritage Park Gardens Committee. A press release will go out this week regarding both this board vacancy and the vacancy left by Susie Biaggini resigning. (You'll find a copy of her letter in your packet.)
- Membership renewal letters for the next fiscal year will go out via email this week/early next week to our membership base.
- Flower Projects:
 - Flower Baskets: We have 45 sponsored so far with 23 left needing to be sponsored. Hopes are to have the flower baskets up sometime next week. Waiting to finalize some details with all entities involved.
 - Adopt-a-Pots: We 39 adopted out with 23 left to be adopted. These will be going out around the same time as the baskets. These were all grown and planted by the students at Smith Valley.
- Our first wine walk of the season had a great turnout... nearly 350 registered walkers. We had 39 businesses participate. People seemed to enjoy having the themes back.

Business Updates:

- Joe Bonigno's Tree Service moved from Stratton Center to just outside of our district in the old Ahern Rentals location.

Upcoming Conferences:

- CVCC offering Customer Service Training Class for June 5th. (See attached) Recommend sending someone from our District Vitality Committee.

- CalFest One Day Conference in Sparks, June 10th. Sending Paula Lochridge & Debbie Palio. (See attached for more information)

Upcoming events and dates:

- Monthly Morning Coffee Meeting, Tuesday, June 3rd, at 8:30 am at Sharkey's Casino
- Town's Movies in the Park-Frozen, Friday, June 5th at dusk
- Cash Mob: Saturday June 7th at Classical Glass & Gifts
- MSG Board Meeting, June 17th
- Thirsty Third Thursday Wine Walk June 19th
- Town's Movies in the Park-Percy Jackson Sea of Monsters, Friday, June 27th at dusk
- Freedom 5K Fun Run/Walk & Yankee Doodle Chalk Artfest, July 4th

Thank you for your continued support of our program.



Paula Lochridge
Program Manager, Main Street Gardnerville

Better Recruitment: Better Boards

(I have handouts from this session)

Presenter: Donna Ann Harris, Heritage Consulting Inc

- We should have a Nominating Committee. This committee is concerned with the long time future of the organization and should meet quarterly.
- The committee should be made up of board president, past president and two other board members.
- After your organization has been in existence for over 5 years, you should create a strategic plan. (Since we have one from the very beginning we may want to revisit ours.)
- Develop a list of types of people that would be beneficial to our board then recruit.
- List of questions... possibly ask just one from each section on her handout.
- Create a waiting list... pre-qualify a variety of talents.
- SHOULD have term limits... like two 3-year terms then they can take a one year break and cycle back in if need be/or desired.
- When asking questions of potential board members... are we in your top 3 of your philanthropic causes? If we aren't, their time commitment and dedication may not be there.
- Each board member, when at all possible, should attend each and every program event, whether it's a fundraiser or not. It's a way to show their support of what the program is doing and may encourage others to be a part of it in some way.
- Some programs require that potential board members serve as volunteers on a committee prior to applying for the board. This works well for well-established programs, may not work as well for newly formed ones.
- Create PR on new board members... possibly create one with current board members too this time around.
- Hold a welcome/farewell reception for new and retiring members. Past members invited too.
- Check out MN Council on nonprofits (on web) great information on duties and such.
<http://www.minnesotanonprofits.org/>
- Set up new members with a "board buddy".
- Board members are responsible for a well-funded organization... this is not the responsibility of the program manager/executive director.

Tell Your Main Street Story Loud and Clear

(Awaiting handouts from this session)

Presenter: Jacqueline Wolven, Eureka Springs Downtown Network/Do Good Work

<http://jacquelinewolven.com/> <http://eurekaspringsdowntown.com/about-main-street/>

****Sign up for Google Alerts; use program name, town's name, manager's name, and any other terms that might be connected to your program. This is HOW you'll learn about who's talking about us.**

Don't just send out press releases on just events... here's a list of story ideas:

- Openings
- Anniversaries
- Trees/Flowers
- Positive City Work (even if you didn't have anything to do with it)
- Partnerships
- Highlight an entrepreneur
- Events
 - Upcoming/Save the date
 - Right before
 - Right after
 - Post event impact
- Meeting agendas (all, including committees... could garner interest for more volunteers)
- Board Member/Volunteer spot light
- Good news story
 - Why we exist
 - Mission statement, etc.
- Highlight a national trend to a local initiative (ex: last election national news kept focusing on wall street and main street... give it a local twist)
- People/Human interest stories that tug at the heart strings
- Tis the season... retail impact is real and important
- Tie retail buying to what's happening in your district
- Real story is financial impact and tie to larger theme
- Thank people
 - Business milestones and anniversaries can be exciting because of people (numbers are important but people make people care)

Other Miscellaneous Items:

- Follow reporters on Twitter then start talking to them about projects and events. You become a news source for them.
- Check out <http://www.helpareporter.com/> News people from across the country are always looking for sources for stories.
- Instagram attracts a younger crowd... post pictures here.
- FaceBook... be sure to put your press release on your wall.

Narrowing Roads, Expanding Economy

(I have handouts from this session)

Presenter: Matthew Butts, City of Grandville

Grandville MI took 7 years for their "Road Diet"

Fear of change was biggest challenge. They overcame this via patience, perseverance and education.

Must meet with the businesses and keep them in the loop.

Their homework included:

- Traffic engineer
- Traffic model
- National traffic
- Safety accidents report
- Case studies
- Economic benefits of narrower streets
- Economic benefits on street parking

Grass roots support:

- One on one dialog
- Wine and cheese gatherings to present facts
- Make sure supporters are present
- Facilitate open dialogue-concerns and feedback
- Acknowledge their concerns
- Benefits of streetscape

Public education

- Traffic modeling
- Visualize change
- Take stakeholders and tour other areas

Project costs

Project implementation ~\$5 million

Project funding

4 blocks long and 2 blocks with green space/lighting

Presenter: Deb Cooper, Beckett & Raeder, Inc: Bria2.com coop@bria1.com

- Amenities to buffer pedestrians as they're walking.
- Focused hard on intersections and entry ways.
- Took photos and enhance them to show community.
- Wayfinding signage.

Presenter: Sandy LeBlanc Grandville Chamber of Commerce

- 25 vacancies before; afterwards 5 vacancies. Impacts outside project area too.
- They turned an old empty gas station into an ice cream shop
- Downtown event planner hired for district

- Chamber helped businesses that would be in the construction zone... they would provide extra promotion and advertise them. No one had bad sales during the time in fact a couple of the businesses had record breaking sales years.
- Landscaping company was hired to water and maintain the flowers. Then they hired a couple of retirees to take over the care of the landscaping and flowers at a reduced rate.
- Look up: Jeff Spec—Road diet – how to convince community
- Project increased biking in the area
- Make intersections more efficient to aid commute.
- They made it a split project so they could keep on lane always open for businesses
- Raised money... 1 million trust fund from MDOT; funds from their DDA; bonded 1.7 million; city / road funds \$150,000.
- The truck traffic eventually reduced as they started going around the area as they hated to go through with the fewer lanes.
- They sacrificed bike lanes for parking lanes in this project.
- Don't recommend using temporary paint lines and such to show "what it will look like" as all the amenities won't be in place so it could have a negative result. Show it in the conceptual drawings.

To List or Not to List

(I have power point from this session)

Presenter: Jim Gabbert, National Register of Historic Places

Local designation (LD)

- Driven by the community
- Zoning
- Design Review
- More or less restrictive

National Register Listing (NR)

- Not restrictive
- Limited protection from federal undertakings
- Eligibility for tax credits – for rehab of historic buildings. (most important)
- Meet SHPO – go to their conference – great source for reference/advice

Process

- Local elected officials and government staff
- Involve property owners
- Determine extent of area affected community defines limits
- Clear reasonable guidelines and stick to them
- Be sure to have community involved or you will upset those in your community.

Positives/Negatives

Positives:

- Control of significant aesthetic elements
- Stabilization or possible positive effect on property values
- Promotes sense of place

Negatives:

- Potential for resentment
- Legal problems if design review is capricious and arbitrary
- Preservation Nay-sayers... you need to educate them.

Steps:

- Survey everything
- Know your resources
- Select boundaries
- Ownership is NOT a justifiable basis for leaving eligible properties out
- Don't confuse function with significance
- Integrity

The "District" is the single property

Get it together: Aps, Tips and Tricks

(Awaiting handouts from this session)

Presenter: Robyne Beaubieu, Beaubien Consulting

Look up most of these:

- Eisenhower method <http://www.fluent-time-management.com/eisenhower-method.html>
- Promodora method (25 minute increments) <http://pomodorotechnique.com/>
- Getting things done – David Allen. Sort out immediately. <http://gettingthingsdone.com/>
- Don't break the chain (Jerry Seinfeld) <http://lifehacker.com/5886128/how-seinfelds-productivity-secret-fixed-my-procrastination-problem>
 - Figure out goals and set daily minimum

Tips & Tricks

1. Determine your most productive time
2. Block out time on calendar for specific tasks; don't procrastinate
3. Set boundaries/ learn to say no
4. Negotiate with yourself; what tasks can be flexible
5. Schedule catch up time
6. Your work environment matters
7. Delegate as much as possible to others
8. If you can't stop interruptions then go elsewhere when you need time alone... fight for your right to work uninterrupted when you need to
9. Always probe deadlines to establish the true situation... people asking you to do things will often say "now" when "later today" would be perfectly acceptable.
10. Plan.... It's impossible for anyone to do a good job without the opportunity to plan and prioritize
11. What to do with big tasks... how do you eat an elephant? (one piece at a time)
12. Remember that it's impossible to get everything done (20% of your thoughts, conversations and activities produce 80% of your results)
13. Always look for ways to do things faster and smarter
14. Put up a "Do not disturb" or "office closed" sign when you absolutely have to get work done.
15. Build solid processes
16. Manage time wasters
 - a. Phone: use voice mail, complete actions immediately after call, set aside a time of day to return calls
 - b. Visitors: set office hours inside your operating hours; set appointments
 - c. Meetings: if you are leading a meeting start and end on time; keep to the agenda; don't let people rabbit trail.
 - d. Log in time for everything... including newsletters, social media updates, catch up time... EVERYTHING... the best way to keep from being overwhelmed.
17. Streamline social media tasks
 - a. Hootsuite
 - b. Wordpress-facebook-twitter
18. Make your last task each day to schedule the next day
19. Ask people who get a lot done how they manage their time.
20. Implement your plan

Mastering a Social Media Calendar

(Awaiting handouts from this session)

Presenter: Robyne Beaubien, New Mexico Main Street Program/Beaubien Consulting

Helps to plan and prepare.

- Check out <http://www.slideshare.net/> (Carol Ann-Social Media Marketing)
- Check out <https://hootsuite.com/>
- Facebook ads are worth the money spent also helps adding more friends too
- Saturday is a primetime for folks to read emails/social media
- Schedule my media into my calendar
- Youtube has a nonprofit program that has special things for 501c3s
- Check out Tech Suite... they offer specials on software for 501c3s
- Google analytics can be hooked up not only to your website but also to your facebook page.
- Think variety when posting content on any social media. Keep it short.
- Know your numbers on sites/databases and log them to keep track of when numbers increase/decrease.
- It's ok to say NO. There is NO WAY that one person can do all the social media postings by themselves. You need help. If you have to cut back on the number of social media formats that you use, then so be it. It's important to keep them fresh and updated on a regular basis.
- Use hashtags... you can track who else has "hashed" your tag this way. You can also see similar postings that use the same tags.

Creating a Culture of Volunteerism

(I have handouts and a list of links from this session)

Presenter: Todd Barman

- Volunteers... do a "Friend Raiser" where volunteers bring a friend to various meetings and events.
- Categorize your volunteers by: interests, level of involvement and tasks
- Check out Signup Genius at <http://www.signupgenius.com/>
- Important to empower your volunteers.
- Each committee has their own budget line, allow them to use it and take control of what they can and cannot do.
- Send personal emails/notes thanking volunteers... this can be done via Committee Chairs, Board Members and Program Manager/Executive Director.
- Have volunteers update their interests, etc. now that they've been involved for a while. Ask them WHY do they continue to volunteer?

Volunteer development:

1. Establish volunteer policies and management
 2. Recruitment
 3. Orientation
 4. Training
 5. Motivation-recognition
- Organization Committee and/or Program Manager/Executive Director should do volunteer performance evaluations. You should provide feedback so they know what they're doing matters.
 - Sometimes you worry "are volunteers worth the stress and drama?"... YES!
 - Check out the Red Cross volunteer plan using these two links:
http://www.redcross.org/images/MEDIA_CustomProductCatalog/m16840292_Be_a_Volunteer_Guide_Alabama_Region.pdf also <http://www.redcross.org/support/volunteer>
 - Remember, if you come across that you're desperate for volunteers, then you're setting your bar low and it's harder to get volunteers that way.
 - Have a confidential policy in place for ER committees dealing with personal business information.
 - Check out Ken Culp, III at this link: <http://www2.ca.uky.edu/HES/index.php?p=1103> He has written great articles on volunteerism.
 - Should have a budget for volunteer involvement: Recognition, training, refreshments for meetings, notecards/thank you cards, etc.
 - Recruitment... should have volunteer descriptions... never refer to what volunteers do as a "job" as when "job" is used, it could mean they are to receive payment for services. Lawsuits have been filed and won over the use of "job" in the descriptions/policies.
 - Another great source of volunteer information is at <http://www.energizeinc.com/> with Susan J. Ellis.

- Remember, part of the reason most managers/directors get overwhelmed is the fact that you take on too much and should let the responsibilities fall on the volunteers' shoulders. **It's OK to let a volunteer fail at something.** If you as a manager/director are always stepping in, then that's what the volunteers grow accustomed to... knowing that they can depend on you to finish it up. (You don't want to let them fail at highly important stuff, that's a given, but any tasks that won't make or break the program is OK to let them fail at.) Remember, they have offered to volunteer... so let them do it. Trust me, if they fail at something and see that because of their failure to complete the task the job didn't get done, it will make them step up their game for future tasks. **Remember, failure is a learning process... expect it.**
- There is a difference between orientation and training. Orientation should involve the director/manager and another volunteer/board member.
- Give the volunteer the WHOLE work plan for the program, not just for the committee that they're volunteering for. They need to know what the other committees are doing.
- Should hold a bi-annual volunteer meeting for training.
- Do some sort of tracking for volunteers... for volunteer of the year/best volunteer, a great incentive would be to take them to a conference.
- Remember to hold tight, effective meetings. An hour max is highly recommended.
- Promote volunteers within... it's recommended that potential board members should volunteer first before being considered for the board.
- Recommended that board members rotate committees every year or so... for cross training and to help reduce burn out on a particular committee.
- Delegate... volunteers need to take ownership of projects/events.
- Check out Steve Siemens at <http://www.thepeoplebuilder.com/>

Getting Started or Just Need a Jump Start

(I have handouts from this session)

Presenters: Molly Wieber, Main Street Mgr with City of Ostego, & Cindy Czubko, Beckett & Raeder, Inc.

- Check out their video the submitted to become a Main Street Select City at this link:
<http://otsegomainstreet.org/gallery/>
- Develop your story: Give time, give money, tell a friend. Share your story.
- Use the “remember when” scenario for telling your story.
- Presentations whenever you can... schools, service clubs, staff meetings for larger companies (such as GE), etc.
- The latest trend on Facebook is “Throw Back Thursdays”... take advantage of this and post old photos from your district each week.
- Getting residents more involved:
 - Use students to help board members visit residents in the district and put door hangars on each door that includes resident/business testimonials and a brochure promoting your program.
 - Hold mixers/house parties and invite neighbors. Get them to sign pledge letters. Pledge to donate &/or volunteer.
- Connect with church secretaries in your district. Find out the parameters for their bulletins, information boards, etc.
- Create a buzz; inspire community pride. Create a “love” campaign like Otsego and Muskegon did. <http://www.lovemuskegon.com/>
- When posting on social media, like facebook, post questions like: “What do you love about MSG?”; “What type of businesses do you want to see downtown?” Encourage them to like and share all of your posts.
- Invite media members for a tour of your district. (Much like a fam tour)
- Check out the Wayne Ripple effect: <http://waynepride.wordpress.com/home/>
- Invest in consistent “open” flag signs.

May 13, 2014

To: Board of Directors, Main Street Gardnerville

From: Carol Sandmeier

At the end of June, I will finish two 3-year terms on the Main Street Gardnerville Board. After careful consideration, I have decided that I will not seek another term.

A major reason is that I believe term limits serve a purpose and that it is healthy to allow space for new thinking and creative ideas. Although MSG does not have term limits, I think it is a good idea to step aside and allow change to occur.

On a personal level, it has taken an inordinate amount of time to chair two very active committees. Our family situation is changing in the year ahead and I need to eliminate some meetings and agendas to clear time for family.

I do wish to continue leadership of the Heritage Park Gardens project and as leader of that committee I will continue to be a part of the Design Committee but will not be the Chair.

I believe in all that MSG does in and for our community. It has been my privilege to be a part of it since its inception and I will continue to be a major cheerleader as the future unfolds. All the best to each of you as you continue your work in support of our Main Street District.

1. WHAT?

Cash Mobs are flash sales • BOOST sales for a business • SUPPORTS locals • a FUN way to get out & become INVOLVED!

2. WHERE?

Classical Glass & Gifts
1453 Hwy 395 N
Gardnerville, NV 89410

QUESTIONS?

MainStreetGardnerville.org
info@MainStreetGardnerville.org
775.782.8027



3. WHEN?

Saturday, June 7th
10 am—4:30 pm

4. HOW?

Come out & commit to spend \$10-\$20 and support this locally owned business.

Classical Glass & Gifts offers a variety of products... everything from jewelry, home décor, cards, children's items and of course, beautiful and unique glass items.

Thirsty Third Thursdays



Photo Brad Cockman

Wine Walks

Walk the Main Street District and see what you've been missing!



THEMES ARE BACK!

May 15th

Nevada Hat Day

June 19th

Hawaiian ~ Aloha

July 17th

Christmas In July

August 21st

Pick Your Decade

September 18th

Happy Birthday Nevada!

Money raised will help fund the revitalization efforts in the Main Street District

Cost: \$5 for a Commemorative Forever Wine Glass then just \$10 to register at each wine walk.

This wine glass with light blue logo can be used at ALL future wine walks

**Two Registration Booths located at
Town of Gardnerville Offices,
1407 Main Street
Stratton Center North near
Big Daddy's Bike Shop, 1546 Hwy 395**

**Registration Booths open
4:30–7:00 pm on each day of event.
Wine walk ends at 7:30 pm.**



MainStreetGardnerville.org

775.782.8027



ID Cards will be checked so please bring one with you. Please drink responsibly.

All registered wine walkers will be entered into seasonal drawings to win a \$250 Gift Certificate and VIP passes to future wine walks.

GARDNERVILLE

FREEDOM 5K Fun Run/Walk



Family Fun Event

July 4, 2014
Heritage Park

7 am—12 pm

Run starts at 8 am

Walk starts at 8:15 am



Registration—Fun Run/Walk
\$15 in advance, \$20 day of event
Family rates available
No Registration fee for Veterans & Active Military
Deck yourself out in a patriotic costume
and show off your American spirit!
Carson Valley Lions Club will be hosting a
“Pancake Breakfast” - \$6



“Yankee Doodle Chalk Artfest”
hosted by the
Carson Valley Arts Council
& East Fork Gallery
Registration fee \$10



For more information: 775.782.8027, www.Gardnerville-NV.gov or
www.MainStreetGardnerville.org



MAIN STREET
Gardnerville
NEVADA

Adopt-a-Pot Program

It's that time of year again. The Main Street Gardnerville Flower Committee is promoting the Adopt-A-Pot Program. The pots are \$40 and available for adoption by the Main Street merchants and residents who would like to adopt one for their favorite merchant as a thank you.



Your support and continuous efforts to beautify the Main Street District is appreciated by both the local schools' Horticultural Programs and volunteers on the Flower Committee.

For more information, or to donate or volunteer, please contact us....

Program Manager: Paula Lochridge

Flower Committee Chair: Linda Dibble

Address: 1407 Main Street (Hwy 395), Gardnerville, NV 89410

Email: Info@MainStreetGardnerville.org

Website: www.MainStreetGardnerville.org

Phone: 775.782.8027 • **Fax:** 775.782.7135



Let's Make Gardnerville Bloom

Sponsor a *"Basket of Flowers"* and keep the Main Street Gardnerville District in bloom all summer!

Sponsoring a "Basket of Flowers" supports the beautification efforts for downtown Gardnerville and the Horticultural Programs at China Spring Facility, Douglas High School, and Smith Valley School.



The donation cost is \$85 per basket.

Please contact:

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Gardnerville, NV 89410
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Main Street Gardnerville is a 501(c)6 nonprofit corporation & an equal opportunity provider and employer.



You're invited to our once a month morning coffee meetings.

The purpose of these casual meetings is to get together with members of our community and talk about upcoming events, projects or just things in general that might have an impact on our downtown district.

It is also a great way to meet and share ideas with your neighbors.

These meetings are held the first Tuesday of each month, 8:30-9:30am at Sharkey's Casino. Coffee provided. Gratuity appreciated.

For more information, and to RSVP, please call 782.8027.