



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Lloyd Higuera, Chairman  
Mary Wenner, Vice Chairwoman  
Cassandra Jones, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

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Tuesday, April 7, 2015

4:30 p.m.

Gardnerville Town Hall

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### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

### INVOCATION – Pastor Leo

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Mary Wenner

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

March 3, 2015 Regular Board meeting, with public comment prior to Board action.

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve March 2015 claims**
4. **For Possible Action: Approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for their Holy Smoker BBQ and Car Show on May 2, 2015**



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- 5. For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 104<sup>th</sup> Annual Carson Valley Days Festival scheduled for June 10 through 15, 2014, sponsored by Carson Valley Active 20-30 Club #85.

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

- 6. For Possible Action:** Discussion on Proclamation 2015P-01 recognizing April 24, 2015 as Arbor Day, with public comment prior to Board action. (approx. 5 minutes)
- 7. For Possible Action:** Accept the Tree City USA Award for 2014; with public comment prior to Board action. (approx 10 minutes)
- 8. For Possible Action:** Discussion and accept report for the Town of Gardnerville Tree inventory and maintenance plan. Presentation by David S. Howlett, Ph.D., State Urban Forester, Nevada Division of Forestry, with public comment prior to Board action. (approx. 20 minutes)
- 9. For Possible Action:** Discussion to approve, approve with modifications or deny possible participation in the Cottonwood Slough Water Users Association maintenance and upgrades to the Carson River Cottonwood Slough diversion structure in the amount of \$10,000. The rehabilitation project is estimated at \$184,000. Appearance by David Hussman; with public comment prior to Board action. (approx. 30 minutes)
- 10. Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2015. (approx. 10 minutes)
- 11. For Possible Action:** Discussion on partnering with Main Street Gardnerville and authorize staff to continue to look for sponsors to provide a lunch stop for the participants in "2016 Great Race" event, including staff time to support the event, paying a fee of \$2,500, providing a venue for the participants to park and display their vehicles, and provide lunch for approximately 225 participants at a cost of around \$5,500, with public comment prior to Board action. (approx. 20 minutes)
- 12. For Possible Action:** Discussion on contracting with Sierra View Excavating to replace 310 lineal feet of existing storm drain pipe between State Route 756 ending at an existing irrigation structure south of the Van Rensselaer Jewelry Store (1452 US Highway 395 N), including: replacement of the existing curb, gutter and sidewalk, providing a new manhole and cover to ensure ADA compliance within the walkway, relocating a main street light 25' north of the current location, centering the light on the proposed facilities, and providing a new ADA Ramp at the corner of 395 and 756, all within the Nevada Department of Transportation right of way, and authorizing the Town Manager to sign the contract; with public comment prior to Board action. (approx. 45 minutes)
- 13. For Possible Action:** Discussion to approve, approve with modifications or deny the NV Energy easement for the completed underground power lines across town property per the NV Energy agreement for undergrounding of the power lines between Gilman Avenue and Toler Lane, as part of the Hellwinkel Channel and pedestrian project (APN's 1320-33-310-006 and 1320-33-402-080), with public comment prior to Board action. (approx. 20 minutes)
- 14. For Possible Action:** Discussion and overview of the meetings to date including the County's presentation to the Board of County Commissioners and provide official direction to staff on the County's Cost allocation plan, with public comment prior to Board action. (approx. 20 minutes).
- 15. For Possible Action:** Discussion to provide direction to staff on the town's Strategic plan, Goals, Values and Vision for Fiscal Year 2015/2016 including, but not limited to;
  - a. Discuss Towns Strategic Plan and Goals,**
  - b. Discuss Town Values,**
  - c. Discuss Town Vision, and other matters properly related thereto; with public comment prior to Board action. (approx. 45 minutes)**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

16. **For Possible Action:** Public hearing to adopt the Fiscal Year 2015-2020 Tentative Capital Improvement Plan (CIP); with public comment prior to Board action. (approx. 10 minutes).
17. **For Possible Action:** Public hearing to adopt the Tentative Budget for Fiscal Year 2015-2016; with public comment prior to Board action. (approx. 45 minutes)
18. **For Possible Action:** Discussion to select a board member to attend the 2015 Rural Roundup; with public comment prior to Board action. (approx. 5 minutes)
19. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2015. (approx. 5 minutes)
20. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2015. (approx. 20 minutes)
21. **Not for Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

**PUBLIC INTEREST COMMENTS (No Action)**

**Gardnerville Town Board Meeting – May 5, 2015**



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Lloyd Higuera, Chairman  
Mary Wenner, Vice Chairwoman  
Cassandra Jones, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

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Tuesday, March 3, 2015

4:30 p.m.

Gardnerville Town Hall

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#### INVOCATION – Pastor Norm

4:30 P.M. Chairman Higuera called the meeting to order and made the determination of a quorum.

PLEDGE OF ALLEGIANCE – Tom Dallaire led the Pledge of Allegiance.

#### PRESENT:

Lloyd Higuera, Chairman  
Mary Wenner, Vice-Chairman  
Cassandra Jones  
Ken Miller

Jennifer Yturbide, Town Counsel  
Tom Dallaire, Town Manager/Engineer  
Carol Louthan, Office Manager Sr.

#### ABSENT:

Linda Slater



#### **PUBLIC INTEREST COMMENTS (No Action)**

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Mr. Higuera wanted to commend the staff during the wind incident. They did a fantastic job of keeping the streets clear, hauling trees and debris right in the middle of the storm. I really do appreciate it and wanted to go on record as showing our appreciation. The follow up on Saturday cleaning up the gutters so all the drainage would flow is essential. They did a great job.

Mr. Miller saw a lot of that action.

No further public comment.



#### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Wenner/Jones to approve the agenda.

No public comment.

Motion carried with Board Member Slater absent.



#### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

February 3, 2015 Regular Board meeting, with public comment prior to Board action.

Motion Miller/Wenner to approve the minutes as presented for February 3, 2015.

No public comment.

Motion carried with Board Member Slater absent.



#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

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1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve February 2015 claims
4. **For Possible Action:** Approve a special event application for FEAT of the Carson Valley Inc., scheduled for April 25, 2015 at Heritage Park.

**Motion Jones/Wenner to approve the consent calendar.**

No public comment.

**Motion carried with Board Member Slater absent.**

Mr. Dallaire asked that item 4 be taken later. Mrs. Sheldrew is not here yet.

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5.  **For Possible Action:** Discussion and provide direction to staff on a request from Carson Valley Pops on holding a July 4<sup>th</sup> concert at Heritage Park after the Freedom 5K fun run. Appearance by Judy Sheldrew, with Carson Valley Pops; with public comment prior to board action. (taken after item 6)

Judy Sheldrew, president of the Carson Valley Pops Board of Directors, is appearing to inquire as to whether the town would be willing to let us perform the annual patriotic July 4 concert at Heritage Park. Town of Minden has their own celebration and it really is not compatible with a live orchestra playing music. I spoke with Mr. Dallaire. 11:30 would be when we would like to start. We would set up about the time the fun run is finishing. We can work out the details. We thought we would see if Gardnerville would be interested. You have a policy of charging for any additional costs for events. We would love to have you consider our concert as part of your event. If not, the charges are something we could absorb and maybe if this is something we can continue in future years you would grow to consider it as part of your event. The concert would be about an hour.

Chairman Higuera thought the only thing that is a slight problem is the staffing.

Mr. Dallaire believed all the runners were done before 10:00 o'clock last year and the Lions Club was sold out of breakfast before 9:00 a.m. We are going to implement an obstacle course between the pavilion and Gilman. So they would have to take the bounce houses down. That is the only item I am not sure about timingwise. But an hour should give them time to get it down.

Chairman Higuera asked if shade would be an issue.

Mr. Dallaire mentioned historically the orchestra has faced Gilman. This time we would face the opposite direction. We could implement the shade at the park during the town July 4<sup>th</sup> event as well, so people could eat breakfast in the shade. There is plenty of shade in the morning but in the afternoon it might be problematic. We set up our sound equipment for the fun run and have the speakers on the poles. They would be able to utilize that. We'd have to take the sound system down afterward. That is what the staff time would involve. We would have just one guy to take down the sound system and take it back to the shop. If we do the shade structure we would get the chairs from the canopy company.

Mrs. Jones thought one of the factors in staff cost is not just the monetary costs but it's having staff from 7 to 10 and have them come back at 1 or 1:30.

Mr. Dallaire has the seasonal usually going up and down the streets watering the flowers. By July we are watering twice a day. We would need someone here either Saturday or Sunday anyway.

Vice-Chairman Wenner thought it would be nice to have a concert.

Mr. Miller wonders whether we need the canopy and chairs.

Mrs. Sheldrew believed the canopy was a good place for some of the older folks to sit. As many of you know we do try and do some salute to the military. We are trying to get veterans groups there. The canopy was really helpful.

Chairman Higuera thought staff time is the issue.

Mr. Dallaire didn't want to make that decision on this. I wanted to hear what you thought.

Mr. Miller would like to incorporate a local veterans group. I have some ideas but I would like to talk to them.

Chairman Higuera thought Mrs. Sheldrew and Tom could work together. Also, you mentioned the cost isn't a financial burden, so I have no problem with the event.

Mrs. Jones asked if we made the decision to go with a canopy and chairs is that a cost the Pops would be responsible to reimburse us for.

Mr. Dallaire stated the canopy and chairs we would incorporate into our event with the fun run. The Lions could utilize the shade for breakfast.

Mrs. Jones felt it is very consistent with what we have been trying to do over the last several years. Trying to take the fun run and expand it but not necessarily compete with the other towns.

Mr. Miller pointed out they discussed last month that the fun run would be one of our major four events that we would support.

**Motion Miller to allow the Carson Valley Pops to do the concert and split any costs to us other than the canopy on a 50-50 basis.**

Chairman Higuera called for public comment.

Margaret Pross wanted to support this event. It would be a great add on to what you are already doing. I love it when we honor our military. They mean the world to all of us, literally. I hope you can find your way to do this. It would be great.

Mr. Linderman remembers when the Pops had the concerts in the park before. It got me out of the house and down to the park. I like the patriotic music and it does add a lot to the 4<sup>th</sup> of July to have a local concert of patriotic music.

No further public comment.

Mr. Dallaire clarified before Carol organized a flyover from the reserves. We are not planning on doing something that extensive. We provided free ice cream. This is something they are putting on after our event and we are supporting them with the sound system, shade canopy and chairs. We will take the sound system down when they are done.

Chairman Higuera thought the concert would suffice for this year. If we want to build on it we can do that later. It's a good fit with the patriotic theme. I like Ken's idea of bringing some of the vets into it.

Mrs. Jones seconded the motion

**Upon call for the vote, motion carried with Board Member Slater absent.**

6.  **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for February 2015.**

Margaret Pross standing in for Paula Lochridge reported Tom Dallaire, Patrice Frey and some other people attended the SB 51 bill to support it in the legislature. We haven't heard anything yet. We do need support. If anyone would like to write a letter or send an email we would appreciate it. This is for the Main Street Gardnerville state program. It would mean a lot to all of the rural communities. Even Las Vegas is very interested in participating

in this program. There is a video of their presentation. Paula can send you the link if you are interested. We also attended the America's Best Communities competition. I was on the general committee as was Paula. It looks very promising. We may very well make it to the next round. It means a lot of money to Douglas County and the towns. We are meeting on March 9 for the possibility of creating a Basque area in the Main Street district.

Mrs. Jones asked if they have any update on where the mural might go or when it would be posted.

Mrs. Pross doesn't have anything we can speak to right now. We do have some things in progress. We are pretty confident we have a good place for it. But it is just not the right time yet.

Mr. Dallaire added they haven't figured out what they are doing with the upper floor of the Overland. They are internally working on the plans. They want the mural on the building we just don't know where exactly.

Mrs. Pross drove by and they are working on that side of the building. We approved three of the four committee plans. The promo committee action plan will be reviewed at our next board meeting and then sent to you. There was a program on volunteerism on Douglas County's cable access show. It has aired on You Tube. We can email a link if you would like to see it. The date for our presentation to Douglas County Commissioners regarding economic vitality was moved to April 2. However it will have to be rescheduled because Paula and Tom will be coming back from the Main Street National Conference at that time. Paula will be attending the following workshops: Winning Grants and a Family Support Council workshop. Ken Miller will be at the Wyoming Main Street Best Practices workshop in Georgia. On March 28<sup>th</sup> through April 2<sup>nd</sup> is the Main Street conference in Atlanta, Georgia. Minden will be joining us this year. March 11<sup>th</sup> we have the Reno Tahoe territory meeting. April 15 to 17 is the Rural Roundup.

Vice-Chairman Wenner asked if any Minden board members are attending.

Mrs. Pross believes Jennifer is going.

Mr. Dallaire advised Charlie Condron is going.

Mrs. Pross stated Carol Sandmeier is here to make a report on Heritage Park Gardens. She gets to make a quarterly report. Their committee is very active and does so many things.

Mr. Miller commented the Rural Roundup is here from April 15 to 17<sup>th</sup>. I have heard on the last meeting there are a number of individuals from the Reno area coming because they like what's on the agenda.

Mrs. Pross shared there is a listing of the upcoming events and the dates in the packet.

Mrs. Carol Sandmeier reported we have been working in the gardens since there hasn't been much winter. We are working on changing the layout of the garden. We've eliminated the hay bales. We are replacing them with wood sided raised beds and we're on the last three now. At the end of this next month we will have all raised wooden beds. The New Year's Candlelight Labyrinth Walk had an amazing turnout of about 200 people in 6 degree weather on New Year's Eve. We really felt everybody who came enjoyed it. We will be doing that again this year. In the center of the labyrinth we had a basket and everybody took home a rock that said 2015. We are still painting rocks and selling them to raise money for the gardens. Last year we sold over \$1,000 worth of painted rocks to support the gardens. The rearranging of the gardens is going to allow for about 25 beds this year. We started with 11 three years ago. Of those 25 beds we have two Girl Scout Troops 331 and 2003, who will be using the beds for free. They will be donating some of their produce to the Food Closet. We have one Boy Scout Troop 31 that will be doing the same thing. About two thirds of the gardeners are returning. The rest of the beds are filling up fast. For the sharing gardens grant we received we will be adding five beds, which makes 30. Then we have six beds in the children's garden plus three or four smaller ones that we'll be using in that area. We really have a lot under cultivation. Next Saturday we have our garden opener. That is the day when people can sign up for their garden plot and the workshops for the kids. On the third Saturday of each month we will be doing workshops. The master gardeners are going to have a demonstration garden again. They built a very beautiful wood planter that will be an herb garden and one section that is like a pyramid. The pyramid will be varieties of strawberries that do well here. Next Saturday Zack Cruz will be building a foot bridge. He is rounding up the crew for next Saturday. Thanks to Tom and Geoff for your help with that project.

7.  **For Possible Action:** Discussion to approve, or to deny a contract with NV Energy with an advance amount of \$113,868 and payment in the amount of \$109,868 for altering the existing electrical facilities

**across APN 1320-33-402-080 & 1320-33-310-006, aka the Hellwinkel property and Chichester Detention pond, adding a new meter for the Hellwinkel barns, authorizing the town manager to sign the contract; with public comment prior to Board action. (taken after item 5)**

Mr. Dallaire stated this is part of the Hellwinkel channel project. He gave an overview of the project. We do want to add the fiber optic line which will connect GES to provide a future stub to get fiber optic lines to our office and will have a connection at Gilman when the lines comes down from Buckeye along the pathway. The county is working on those plans.

Mrs. Jones asked on page 6-2 I see the \$4,000 difference. But if you look at Section 1.2 the total estimated cost is \$79,000 and change and Section 1.3 says the estimated advance is \$113,000. What is the difference there?

Mr. Dallaire indicated there was a tax that we can't get out of paying. I have some paperwork on the CIAC. When you add it all together it ends up being the \$113,868. The difference between the \$113,868 and what we owe them, the \$109,000 is what we paid them already in engineering fees.

Public comment.

Mr. Dave Agresti, owner of the Village Motel, has some concerns because the pole directly affects his service. I think we can meet next week. I want to make sure I don't have to bear any of the costs for this. I have had a negative experience with Nevada Energy. There are cable lines that need to be moved and they say they won't move them. They want everything underground. Another concern is on the last pole there is a transformer. I got them to move the transformer to the last pole for my property. The buildings are 70 years old. There is not a lot of power there to start with. That last cabin by the restaurant is 200 feet away from where the power comes in.

Mr. Dallaire explained this is moving the pole between the school district and your pole. They wouldn't let us touch your pole.

Mr. Agresti wants to work with the town and get the property to move forward.

No further public comment.

**Motion Wenner/Miller to approve the contract with NV Energy with an advance in the amount of \$113,868 and authorize a payment to NV Energy in the amount of \$109,868 for altering the existing electrical facilities across APN 1320-33-402-080 and 1320-33-310-006 also known as the Hellwinkel property and Chichester detention pond, adding a new meter for the Hellwinkel barns and authorizing the town manager to sign the contract. Motion carried with Board Member Slater absent.**

8.  **For Possible Action: Discussion to approve, or to deny a contract with Nevada Department of Transportation in the amount of \$333,561.00 for installing rapid flashing beacons, ADA ramps and storm drain improvements at Mill Street, High School Street, Mission Street, and Kingslane Highway 395 crosswalk improvement project, with \$17,556.00 of town funds as 5% match. The town would be responsible for 100% of the costs exceeding the contract amount; with public comment prior to Board action.**

Mr. Dallaire has talked about this for four or five years. We had budgeted \$50,000 to do this work. That has been rolling forward. I haven't actually been talked to by NDOT as to the price being too small. So apparently they are comfortable with it. We have started the videoing so we can get a contractor and get this done right away. It's been in the works too long. We are currently working on the Kingslane entryway. This is the rapid flashing beacon system where the pedestrian hits the button prior to crossing Hwy 395.

Chairman Higuera is glad to see it finally come to fruition.

No public comment.

**Motion Miller/Jones to approve the contract with Nevada Department of Transportation in the amount of \$33,561 for installing rapid flashing beacons, ADA ramps and storm drain improvements at Mill Street, High School Street, Mission Street and Kingslane crossing Highway 395 improvement project, with \$17,556 of town funds as the five percent match. Motion carried with Board Member Slater absent.**

9.  **For possible action:** Discussion and provide a recommendation to the County Commissioners regarding the projects to pursue, along with funding options, that are identified in the proposed County Connectivity Project. Presentation by Jacques and Dominique Etchegoyhen; with public comment prior to Board action.

Mr. Jacques Etchegoyhen, with Legacy Land and Water, was tasked by the county to look into countywide connectivity. Mr. Etchegoyhen gave a power point presentation on interconnection of roads and activities. We need an integrated system of good roads and recreation activities.

No public comment.

Chairman Higuera agreed that now is the time. The sales tax increase, utility operator fee and gas tax are all doable and you can parlay that into a big chunk of cash to get some of these things done.

Mrs. Jones would love to see something like this to show results as quickly as possible.

Chairman Higuera thought getting the trucks off of 395 is exciting. There will be a lot of questions regarding taxes. But it is the only way it will be done.

**Motion Miller/Wenner to recommend to the county commissioners to proceed with finding funding opportunities for the following projects: Ranchos to Gardnerville multimodal path; getting an alternate truck route around Gardnerville and Minden; and item c, South Lake Tahoe Highway 50 casino core bypass and revitalization. I recommend staff identify and bring back funding strategies for these projects including possibly sales tax increase, utility operator fees and gas tax. Motion carried with Board Member Slater absent.**

Break at 6:00 p.m.

Reconvene at 6:04 p.m.

10.  **For Possible Action.** Discussion to provide direction to staff on budget development for Fiscal Year 2015/2016 including, but not limited to;
- a. Discuss Towns strategic plan and goals
  - b. Discuss Town Values
  - c. Update of capital improvement projects for fiscal year 2015-2020
  - d. Review of the town staffing and employee merits
  - e. Review and discuss proposed town projects anticipated for bidding award before June 30, 2015
  - f. Review of the tentative budget for 2015-2016 and review of the revenue estimates, and other matters properly related thereto; with public comment prior to Board action.

Mr. Dallaire admitted town projects are moving slower than he hoped but there is a lot of government bureaucracy to work through. I am curious if you have goals you would like to add and if you want to spend a Saturday discussing goals and plans further. Genoa had an evening meeting. Minden has had a special meeting. The vision is still pretty accurate. Without the traffic being diverted it is going to be hard to implement this. It is a big contributing factor having a Main Street program. Are we moving in the right direction on projects we are working on or are there other projects you see as being important and want to get done? Has anything come up in the last year that you would rather work on? We can go through the CIP. Do we want to attempt a Saturday and modify these or does it seem to be working for you and there are not a lot of changes?

Chairman Higuera didn't think there is a major overhaul. I do like the idea of getting together and going through each one of the elements and getting into it. I personally would like to have a special Saturday meeting or a weekday meeting, depending on schedules. But just concentrate on the one item rather than trying to work it in with all the other things.

Mr. Dallaire asked if anybody listed a new goal.

Vice-Chairman Wenner wants to see the Hellwinkel channel/walking trail and road repairs in the industrial area started.

Mr. Dallaire pointed out those are on the current plan.

Mr. Miller would like to see the gas station actually get some changes.

Mr. Dallaire is working with the consultant. We hired Stantec. They accepted. We are meeting with the team on Friday to go over everything in the contract. We drafted a contract and they are working on their part of the contract to add to our contract. We put together a scope of work that we felt would be appropriate for them to use. We still have yet to receive the results of the underground investigation. Once we have a building and site plan we can do the gateway sign and landscaping in the corner. When the fueling tanks come out we will have a hole. Instead of filling that back in with dirt I would like to purchase rock and do the detention basin. We do have the money to pay for the entire Hellwinkel project. As things get moving we will get reimbursed for some of the work. Once they start it will be done within a month. We have to have the money for all the projects.

Chairman Higuera asked if it would be easier not to pick any more projects and just wait.

Mr. Dallaire thought it would. Linda wanted to do a sign down at Carrick pond for the dog park. I am up for that type of thing. Planning the park we don't have time for right now between Geoff and I. I can hire it out. I will be doing that with the crosswalks. I haven't been able to find any grants available for purchasing property for the Heritage Park extension. All of this is for improvements of land you already own for a park. It will open up another opportunity when we bring in the fronton court if that is something you want to do. Main Street wants to do it. We have been talking about it for five years. Do we stop talking about it and take it off the list or do it.

Mrs. Jones would put on the list work with other agencies to develop the bypass. Because how can we say it's a priority if it is not a stated goal. We had an opportunity tonight to talk about different funding sources that might help with the "S" curve realignment and the bypass. Yet if one of us had to testify at the legislature we would not be able to say it is so important we put it in the goals.

Mr. Dallaire will add that in there. We do have "work with other agencies" in two different categories.

Chairman Higuera asked if on the town's strategic plan, goals and town values, rather than having a special meeting, board members pledge to take our books and go over the items, take time and then bring it up as an agenda item. Then each member can make a presentation on what we think.

Mr. Dallaire asked if there is something else you value that we don't have in the plan.

Mrs. Jones keeps coming back to incorporating the recycling program. It's nowhere on the five year plan. We would have to start conceptualizing a program before we could start.

Mr. Dallaire stated if we had property, we would be able to do our own sorting station. DDI is thinking about doing to do that on property Douglas County owns. DDI leased the building from Douglas County and has the capability and plans to do the recycling there. It will be a recycling where it is not a one stop recycling shop. We are talking about implementing an additional can with a yellow lid and residents sort cardboard, paper etc. similar to the greenwaste. Then we would collect and recycle that. Those items get sent to Douglas Disposal and get sorted and then they can bale it and send it out,

Mrs. Jones thought they might need to do a business plan that says how am I going to create a recycling business. Then we can estimate how much it will cost to start implementing this program and put that onto the CIP. But until we create the business plan we can't know if you will need a new truck or double the speed at which we need to replace that truck. When we look at it the conclusion might be it would be more cost effective to acquire a facility or to rent a facility. Maybe the action plan right now is to create the plan so we can move forward.

Mr. Dallaire thought creating the plan is a good opportunity. The owners of the Virginia Ranch have sued the county and won and were allowed 100 extra acres of commercial behind Wal Mart. Right now it is receiving area. If they ask for another acre I will ask for property for our trash facility. We are bursting at the seams at the current maintenance facility. I will ask for five and settle at three. Then we could have a health and sanitation building over there with the sorting facility. Ideally it would be out by the water company. I don't know what DDI's plan is or what the county's plan is. We talked with Carl Ruschmeyer and they are looking into how much money they have in the fund from the franchise fees.

Mrs. Jones keeps hearing the plans we have been discussing took three to five years to develop. If we don't start now, then three years from now it will still be five to ten years out.

Mr. Dallaire doesn't know if we want to get that big. We can't charge the fee to sort that material. It's very expensive. Recycling is good and we should have it on the plan to explore those options and opportunities.

Chairman Higuera would like to move on to the CIP. Everybody do their homework on the strategic plan, goals and values. Add recycling and anything anyone else has.

Mr. Dallaire went over the CIP and the town's achievements for 2014/15 and staffing. The last payment for main street lights is in April. I don't know if you want to use that money for a maintenance supervisor. It's about \$100,000 worth of expense. We could add another maintenance aide during the summer.

Mr. Miller thought a maintenance supervisor would free Tom up some. It would take some of the load off you and Geoff both. Another thing to look at is you use your own personal vehicle for traveling. That is a cost to you. We don't reimburse you for that cost at all.

Mr. Dallaire will see what happens with the new county pay plan. All the positions are changing. I need to know from the Board if you want the employees to have a merit again this year. I have no idea what the county is planning. Last year we had 4% max; the year before 2% max and the year before that was zero. PERS has another increase this year. It is going up to 28%. The employees pick up half of that adjustment. The salaries will be reduced this year by 1.125% but it goes towards their retirement.

Mr. Miller asked even though we had the 4% increase available, how many actually got that increase?

Mr. Dallaire answered not as many as would have liked to. We changed the PMP score plan so we had two people that ended up with a 2% raise and were not happy.

Mrs. Jones thought 4% for the staff makes sense this year. It's within the projected revenue growth. As you get updated revenue figures, if that 5% dips significantly my analysis on the merit raise might change, but I think 4% makes sense.

Mr. LaCost would like to change the pay scale instead of making a line at 2% or 3%, why can't someone earn 2.2% or 2.8% or 3.2%. If you hit just under the line of 4% you still only get 3%.

Mr. Dallaire could bring that back to the board if you wanted to consider that. If you see anything on the CIP let me know. We can make modifications and approve it next month. You will be going over the goals and strategies and come back next month to talk about it.

The last thing to go over is the cost allocation. The slide on the screen is the easiest to understand. This is the breakdown of the two funds. I will just tell them the admin portion of this town is here because of the county. We support the county in their efforts for the densely populated area taking care of things they don't. We are doing it as part of the county program and it should all be written off as being paid for under the taxes the residents are already paying as town residents. But they keep saying that's for county business not town business. We have no way of bringing in any more money than what we get out of C tax, gaming tax and ad valorem. Those are our revenue sources. This is what we are fighting for.

The maintenance supervisor: yes or no?

The board agreed they need to look at a maintenance supervisor.

Mrs. Jones sees the value not only of that person being able to run the crew better, but free you up to do the things you said you don't have time to do.

Mr. Dallaire felt we will eventually need a mechanic in Health & Sanitation. That is coming quickly but not in this year's budget.

No public comment.

11.  **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for February 2015.

Ms. Yturbide reported we have continued to do agendas, minutes, reviews and attend meetings. There have been some meetings and discussions with Tom and Paula regarding pending issues. The trash truck, the warranty is coming up. They have been in discussions relative to that and what action to take. Mr. Rowe has been working on that. We also did the reviews for both the NV Energy contract and the NDOT agreement on the crosswalk improvements. We prepared a number of boundary line adjustment deeds and had other continuing conversations.

12.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for February 2015.**

Mr. Dallaire reported on the Sharkey's project.

Mrs. Jones pointed out the biggest concern we had was the risk to pedestrians.

Mr. Dallaire shared nobody cares, nobody has died. Just like Jacques said in his presentation unfortunately that is what has to happen. A kid had to die in the Mission Street crosswalk before they put the flashing beacon in. Now no one sees that beacon. We have two crossing guards for that one.

Mr. Miller asked if the crosswalk midblock is just for state roads only.

Mr. Dallaire answered yes. The study itself, we can put out the counters and do that. It's not a requirement in Pegram's mind.

In Mrs. Jones' mind we do it because it is the right thing to do. We shouldn't wait until someone dies. If he's putting the \$5000 aside to finish the project it's stupid that we're not doing it at the same time that the parking lot is actually being built.

Mr. Dallaire stated NDOT is waiting for their approval letter because of the crosswalk and the study. I didn't want to hold up the whole project. Mr. Pegram's architect liked the idea of the brand bike racks. So I think we will be able to put the first brand bike rack there. Carol Yparriguirre did agree to the easement. She is paying Rob to handle it. Once they get the access they will do the other side. We are going to provide our in stock lights. We only have one LED and one HPS. We are ordering a new set of both, which is about \$45,000. Next month we will hear a master plan amendment. Met with Hope about the process. Mark Neuffer is working on developing the Corley Ranch, the portion that is not in the land preserve. There is 140 acres that they will look at developing. It will be a garden type community, larger parcels. He wants our trash service. Wants to be a part of the town. It will be right behind the Indian casino if it ever goes in. The caveat is the county is trying to serve the development. Master plan amendment is something I have never been through. It is pretty vague, but not nearly as vague as the other master plan amendment which is the Park Land and Cattle master plan amendment. JB invited us to the Basque Cultural Center in San Francisco. I think we could really make that work here.

Vice-Chairman Wenner asked if they charge for people to play games?

Mr. Dallaire advised the cultural center is run by a nonprofit. It looks like a well-used facility. We could do a new facility, have two fronton courts and bleachers that would pull out.

 **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.

Meeting adjourned at 8:35 p.m.

---

Lloyd Higuera  
Chairman

---

Tom Dallaire  
Town Manager

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Correspondence

2. **Recommended Motion:** Receive and file  
**Funds Available:**  Yes  N/A

3. **Department:** Administration

**Prepared by:** Tom Dallaire

4. **Meeting Date:** April 7, 2015 **Time Requested:** N/A

5. **Agenda:**  Consent  Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

- Approved  Approved with Modifications  
 Denied  Continued

March 19, 2015

RECEIVED  
MAR 23 2015

Aloha,

BY: .....

I am writing to you in regards to your property located at 1395 N. Hwy 395 in Gardnerville. We are interested in your property. My husband and I recently moved to the Carson Valley from Kauai. We will be opening up a Hawaiian plate lunch eatery in town and are in search of a location to do so. We think your building would be perfect and are interested in a lease and/or lease option. If this option is of interest to you, would you please contact us. We look forward to hearing from you soon.

Mahalo and Aloha,

Scott and Molly Michaels  
221 Buena Vista Ct.  
Gardnerville, Nv 89460

775-790-6418 or 775-790-6309

mountainmichaels@gmail.com



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F 702.475.7545

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RECEIVED  
MAR 23 2015



February 13, 2015

BY: .....

Town of Gardnerville  
1407 North Hwy. 395  
Gardnerville, NV 89410

RE: **Shell Eagle Gas Station**  
**1395 US Hwy. 395, Gardnerville, NV 89410**

To Whom It May Concern:

We wrote to you back in February of this year and are attempting to contact you again to see if you would consider selling your property. Please understand that this is not a solicitation letter but a genuine effort to contact you regarding a potential purchase of your property referenced above. As a full service commercial real estate firm, attached for your reference is a brief synopsis of our experience and specialization in this field.

Our knowledge of underwriting C-store/gas stations is extensive and informed. We have well established relationships with buyers both locally and nationally that are currently looking to acquire C-stores/gas stations **now** that are very capable of closing transactions in a timely manner. We have represented several investors and operators in **attaining the highest value** for their business and real estate. Usually we can produce an offer within 14 days of obtaining information which is kept confidential.

Please feel free to contact us for a confidential discussion and detailed evaluation of your business operation.

Sincerely,

Tony M. Amato, CCIM  
Principal, Avison Young-Nevada

Richard W. Luciani  
Vice-President, Avison Young-Nevada

# The AMATO Group •

# Real Estate and Business Brokers



## TONY M. AMATO, CCIM

Principal - Retail Group  
NV License #BS.0021614.LLC  
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## RICHARD W. LUCIANI

Vice President - Retail Group  
NV License #S.0044062  
d 702.637.7307  
c 702.510.4330  
richard.luciani@avisonyoung.com

The Amato Group is one of Avison Young's top performing Retail teams headed up by Tony Amato, CCIM and Principal, as a member of the national Retail Group specializing in convenience stores and gas stations.

Tony has over thirty 30 years of continuing experience and education directing a solid team in commercial real estate, business brokerage and is considered the top professional in his specialty of C-stores and fuel stations in the marketplace. Tony has established numerous professional relationships with valued clients in the Southwest and throughout the United States and has been licensed in the commercial real estate industry since 1988 and has brokered transactions of over \$600 million, which include over 200 sales and lease transactions of convenience stores and gas stations in Las Vegas and Reno, Nevada, and Phoenix, Arizona. In addition, Tony has facilitated over \$300 million in SBA financing for clients, and has brokered the sale of over 100 parcels of vacant commercial, residential, and industrial properties for development many of which required coordinating and directing the entitlement and development process for owners and developers. Relying upon an extensive network of industry resources and relationships, Tony and his team possess best in class knowledge of current market trends, property valuations, and future development opportunities in the Southwest region of the country. Tony has provided real estate services for national and regional companies such as 7-Eleven, Circle K, Shell Oil, Texaco, Equilon Enterprises, Speedee Mart, Rebel Oil, Green Valley Grocery and Terrible Herbst.

The Amato team with Avison Young is recognized as one of the leading commercial real estate and business brokerage teams in Nevada and one of the top ranked groups in Avison Young nationally. The team's business model is based upon a team concept of experienced agents, marketing and support staff supported by the national resources of Avison Young. By leveraging our team's exceptional experience with our extensive market knowledge, we position our clients for the best possible results. The team's real estate platforms are qualified in business and investment sales, leasing, property and business valuation and finance, advisory, development and the entitlement process.

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Suite 350  
Las Vegas, NV 89169 U.S.A.



**Dallaire, Tom**

---

**From:** Jo Walker <jwalker@nvleague.org>  
**Sent:** Monday, March 23, 2015 10:26 AM  
**To:** Dallaire, Tom  
**Subject:** FW: Legislative Bulletin

**From:** Nevada League of Cities & Municipalities [mailto:jwalker@nvleague.org]  
**Sent:** Friday, March 20, 2015 3:14 PM  
**To:** Jo Walker  
**Subject:** Legislative Bulletin



## Legislative Bulletin March 20, 2015

### SB 22 Passed Out of Assembly

League bill SB22 passed out of the Assembly on Friday, March 20th, on a vote of 40 ayes, 0 nays with 2 excused. The bill will now be sent to the Governor for his signature. This bill will streamline the licensing process for certain businesses (wholesale liquor, wine or beer distributors, brew pubs, craft distilleries, etc.) whose main place of business is located within city limits. The businesses will no longer have to also obtain the approval of the county commission before the state Department of Taxation will issue them the necessary license to operate. This bill will become effective on October 1, 2015. Thanks to all who helped us get this measure passed.



### Governor Sandoval Introduces Business License Fee Plan

Governor Sandoval appeared before the Senate Revenue and Economic Development Committee on March 18th to present his Business License Fee plan (SB252). Also testifying in favor of the bill were former Governors Bryant, List, and Miller. The bill calls for changing the current flat \$200 business license fee to a tiered system based on net earnings. Business license fees under the proposal would range from \$400 to

\$4,000,000 per year. The bill did receive some opposition from the Retail Association of Nevada and the trucking industry. A second hearing on the bill was held March 29th in the Senate Committee of the Whole. We will keep you posted on the bills progress.



## Bills of Interest to Local Governments

AB 300 was heard in the Assembly Government Affairs Committee on March 20th. The bill would create the Office of the Inspector General in the state Department of Administration. As introduced the bill would require the Inspector General to "audit and review the operation and management of each state agency and local government." The bill contained additional, onerous provisions that would have been detrimental to local governments. The bill was introduced with an amendment that removed most of the objectionable sections but we still have concerns with the bill. The League testified in opposition to the bill and offered to work with the bill sponsors to alleviate our concerns.

SB 238 was heard in the Senate Government Affairs Committee on Friday, March 13th. The bill was sponsored by the Committee Chair, and would place a question on the ballot of the next municipal election asking the voters if the City of Ely should be disincorporated. The bill was introduced on March 10th and came as a surprise to everyone but the bill sponsor. Two members of the White Pine County Commission testified in support of the bill citing a successful 2010 advisory question that asked voters if they were in favor of combining governments and services. Ely Mayor Melody VanCamp, Councilwoman Tammy Carlgren, Councilmen Bruce Setterstrom, Sam Hanson, Marty Westland and Dale Derbridge all testified in opposition to the bill. Also testifying were City Attorney Charles Odgers and City Administrator Robert Seitzer. The League also testified on the bill noting that there are procedures currently in statute for disincorporation should the citizens of the city wish to disincorporated their city and that a special piece of legislation was not the correct way to proceed.



## League Bills Update

The other League bills are still in a holding pattern. AB19 is waiting for reprinting with the amendment that was approved by the Assembly Government Affairs Committee. The bill will go to the floor of the Assembly for further action once it has been reprinted. The League will submit an additional amendment to ensure that budget hearings may be held during a twelve-day period beginning on the third Monday of May.

We are still working the amendment language on AB25. This bill seeks to clarify the authorized uses of revenue derived from the Residential Construction Tax.

The League's bill regarding the fees that can be charged in complying with requests

for public records (SB26) took quite a pounding in the press. We are going to meet with others entities that are in favor of the bill to discuss further action.

SB51, the League bill seeking the creation and funding of a state coordinating agency for the National Main Street Program is still in limbo. The bill seeks an appropriation that is not included in the Governor's budget. The bill has been declared exempt so it is not subject to any of the deadlines that will kill many bills that fail to move prior to the deadline.



## Home Rule Bill Update

Senate Bill 11, introduced by Senator Goicoechea on behalf of the League, was heard in Senate Government Affairs on Monday, February 11th. This bill would grant local governments functional home rule by eliminating Dillon's Rule. The bill is still on hold and has been through various attempts to craft an amendment that is acceptable to all parties. We have thought that we have had agreements a couple of times only to have that not be the case. We will continue to work this bill.



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Nevada League of Cities & Municipalities 310 S. Curry Street Carson City NV 89703



# CITY COURIER

March 2015



## NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITY CONFERENCE

MARCH 7-11, 2015 | WASHINGTON, D.C.

League members visited Washington, D.C., to attend the annual National League of Cities' Congressional Cities Conference. Attendees were honored to hear President Barack Obama speak at the conference. President Obama announced a new TechHire Initiative during his speech. More details regarding this initiative are in a separate article of this issue.

In addition, the Secretaries or their Deputies from at least six cabinet agencies including Homeland Security, Energy, the Environmental Protection Agency, Interior, Labor and Housing and Urban Development.

The conference also held numerous educational sessions on topics that are of interest to municipal leaders including eco-

nommic development, the environment, immigration, the Affordable Care Act, municipal financing and others.

Attending from Nevada were League President and City of North Las Vegas' Mayor Pro-Tem Anita Wood, League Past President and City of West Wendover Mayor Emily Carter (accompanied by her son Jaxon), City of Henderson Mayor Andy Hafen, City of Henderson Councilwoman Gerri Schroder, City of Mesquite Mayor Pro-Tem Geno Withelder, City of Boulder City Manager David Fraser, City of Henderson Director of Intergovernmental Relations David Cherry and League Executive Director Wes Henderson.

We would like to thank everyone for making the trip and

helping add Nevada's voice to the conservations that develop national municipal policies. We would also like to thank Mayor Hafen for his service as Chair of the NLC's Finance, Administration and Intergovernmental Relations Committee and the NLC Board of Directors and Councilwoman Schroder for her service on the NLC Community and Economic Development Committee.

**WELLS  
FARGO**

### "Friends of the League"

*NLC&M thanks Wells Fargo for their membership in our "Friends of the League" program at the "Diamond" level.*

Pat Foley  
Manager, Nevada  
(702) 247-5613



## NLC POLICY AND ADVOCACY COMMITTEES MEET IN D.C.

NLC's Policy and Advocacy Committees advocate on NLC's priorities, provide expertise and insight on federal policy issues, and lead the development of NLC's policy positions that make up NLC's National Municipal Policy. At this year's Congressional City Conference, the committees met to finalize advocacy strategies for NLC's legislative priorities, provided input and feedback on federal programs that impact local governments to federal agency officials, and shared best practices with each other.

The Policy and Advocacy Committees met with a number of experts from federal agencies and non-governmental organizations, including representatives from the Environmental Protection Agency's Office of Water, the Federal Emergency Management Agency, the Department of Housing and Urban Development, the Department of Justice, and the Securities Industry and Financial Markets Association. They planned advocacy efforts in support of NLC's 2015 advocacy agenda, particularly ways to showcase local investment in infrastructure.

NLC's committees also dug into some of the most pressing issues facing cities. For example, the Energy, Environment and Natural Resources Committee began a year-long deep-dive on the topic of water infrastructure in 2015, with an emphasis on financing infrastructure, the affordability of environmental requirements, and climate impacts on water and creating resilient infrastructure. The Information Technology and Communications Committee led a discussion of the impact of the Federal Communication Commission's (FCC) recent decisions involving net neutrality and state preemption of municipal broadband and last year's FCC wireless siting order on cities. The Public Safety and Crime Prevention Committee discussed programs to build strong police and community relations, reduce social tension, and improve juvenile justice outcomes in advance of the launch of NLC's Race, Equity and Leadership (REAL) initiative during the conference.

All of NLC's committees will next meet in Salt Lake City, Utah, in June.

For more information on each committee [www.nlc.org](http://www.nlc.org):

### Finance, Administration and Intergovernmental Relations

### Energy, Environment and Natural Resources

### Community and Economic Development

### Human Development

### Transportation and Infrastructure Services

### Public Safety and Crime Prevention

### Information Technology and Communications

We again would like to thank Mayor Hafen and Councilwoman Schroder for their participation in NLC committees and encourage any other League member that would like to be on one of the NLC committees to let us know of their interest.

Applications are accepted in the fall for committee membership and the League will be happy to assist in the process.



### Upcoming Events

Local Government at the 78th Session of the Nevada Legislature and NLC&M/NACO Legislative Reception  
March 30, 2015  
Carson City

NLC&M Board of Directors Meeting March 30th  
Carson City

NLC&M Annual Conference  
October 13-15, 2015  
City of West Wendover

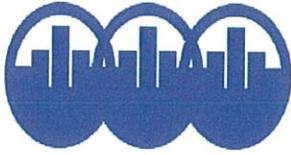
National League of Cities' Congress of Cities Conference  
November 4-7, 2015  
Nashville, TN



### "Friends of the League"

*NLC&M thanks CenturyLink for their membership in our "Friends of the League" program at the "Platinum" level.*

For information regarding the "Friends of the League" program, please call the League office at 775-882-2121.



## National League of Cities

League members emphasized the legislative priorities of the National League of Cities during visits with members and staff of the Nevada Congressional delegation while attending the National League of Cities' conference. The priorities are protecting the tax exempt status of municipal bonds, enactment of long-term funding for transportation and an end to the online sales tax break. More information on each of these priorities is below.

### Municipal Bonds

NLC opposes any attempt to eliminate or limit the traditional tax exemption for municipal bonds, whether as a part of a deficit reduction plan, a push for comprehensive tax reform or as an offset for new spending. As the Administration and Congress look for revenue to reduce the deficit and still

## NLC 2015 LEGISLATIVE PRIORITIES

fund programs, the federal income tax exemption provided to interest paid on state and municipal bonds (debt) is under threat. In addition to increasing taxes, the federal government can raise revenue by expanding what is subject to being taxed (broadening the base); as an alternative to raising taxes, interest paid on bonds issued by local governments currently not taxed could lose their exemption from taxation.

### Long-term Transportation Funding

NLC urges Congress to authorize a new, long-term federal surface transportation program that recognizes the central role of transportation to metropolitan and regional economies and includes local voices in planning and project selection. With a strong federal partnership, cities can continue transportation and infrastructure investments that ensure everyone in our communities has access to education, training and employment. The

program must provide cities a greater role in decision-making for transportation projects to meet community goals and recognize the role of metropolitan economies to the nation's economic wellbeing and competitiveness. The overall transportation system must be made more efficient, including upgrades to older systems and the addition of new modes like light rail and bus rapid transit.

### Ending the Online Sales Tax "Break"

NLC calls on Congress to close the online sales tax loophole and pass e-fairness legislation to place brick-and-mortar community businesses on a level playing field with online retailers and afford consumers more choice through fair competition. Allowing local governments the flexibility to collect the taxes already owed to them on remote online purchases removes an unfair disadvantage for local businesses, while helping cities close

budget gaps. Collecting owed sales taxes means more money for basic services, such as roads and police officers, without increasing the overall federal deficit.

League members also discussed Nevada priorities including continued funding for Community Development Block Grants, making permanent the exemption from federal income tax for state sales tax and targeted transfers of public lands to municipalities for their use or economic development.

Senator Reid mentioned again how important it is to him for local government officials to visit with him in DC. We would like to again thank our members that attended the conference and met with our delegation. We would like to encourage all of our members to consider attending the 2016 National League of Cities' Congressional Cities Conference next March.

## LEAGUE MEMBERS MEET WITH BLM

Members of the League met with Mr. Steven Ellis, Deputy Director of the Bureau of Land Management while in Washington, DC for the NLC conference. The conservation included thanks for the cooperation members

cities have had with the agency and also requests for assistance in dealing with particular lands transfers. Mr. Ellis committed to having BLM participate in our 2015 conference and make a presentation regarding the

process of becoming cooperating agencies and also on how to comment regarding BLM proposals or reviews of land management plans.



## PRESIDENT OBAMA ANNOUNCES TECHHIRE INITIATIVE



With President Obama's announcement at the NLC Congressional Cities Conference of the new [TechHire initiative](#), the White House will make available \$100 million in grants to expand the number of Americans in well-paying tech jobs. The program will include city leaders, universities, community colleges, and the private sector with a special focus on underserved population, working together to expand tech jobs. At the same time as TechHire ramps up in the initial 21 cities, it is increasingly apparent that place in the 21st century economy matters more than ever. City leaders know that the tech sector of today is increasingly gravitating away from suburban office parks towards central cities and innovation districts.

Cities incubate creativity and serve as labs for innovative ideas and policies, and the place where this is happening more and more is in Innovation Districts. These districts are creative, energy-laden ecosystems that focus on building partnerships across sectors. Innovation Districts attract entrepreneurs, established companies, and leaders from all walks of life, providing them with the space and the place they need to create unexpected relationships and find transformative solutions.

From established environments, like the Boston Innovation District to the newly developing innovation district in Chattanooga, one of the founding TechHire cities, there is an increasing focus on catalyzing economic growth through "spatial clustering." These districts share similarities with traditional

economic clusters, but differ in key ways. Place-making is central to innovation districts, and there is a focus on being sited in high-density areas with a cross-section of employees that want to share ideas instead of being cloistered apart from one another. These urban ecosystems foster collaboration and bump and spark interactions between workers that might just create the next big idea.

NLC's Center for City Solutions and Applied Research (CSAR) has just released a [new research brief on Innovation Districts](#) that explores this concept in more depth, specifically reinforcing the important intersection where business, education, technology, and city leadership meet. Further work will be forthcoming in this space, including an in-depth look at the innovation district forming in Chattanooga, as well as work in partnership with other key players. Innovation districts can encourage experimentation and serve as a key strategy for cities as they further urban economic development and pave the way for new job opportunities through initiatives like TechHire.



The Nevada League of Cities and Municipalities is a proud sponsor of the U.S. Communities™ Government Purchasing



# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities

2. **Recommended Motion:** Accept as submitted  
Funds Available:  Yes  N/A

3. **Department:** Administration  
**Prepared by:** Carol Louthan

4. **Meeting Date:** April 7, 2015

5. **Time Requested:** N/A

6. **Agenda:**  Consent  Administrative

7. **Background Information:**

Residential Accounts	1751
Commercial Accounts	220
Green Waste Accounts	1256
Cleanup Dumpsters	9
X-cans	480
# of new residential accounts	8 accts transferred to new owners
# of new commercial accounts	0
Minimum User Accounts	38
Total tons of trash	309.55
Total tons of Greenwaste	5.35

Parks: CAD has come to inject soil systemic while the trees are dormant into all town trees and fertilize the trees that are not within the parks. Structural pruning of our trees will start.

Public works: Decker ditch has been cleaned to the fish jump. We have burnt the tumbleweed debris in company ditch at Toler and cleaned the Martin Slough ditch from the footbridge to the outgoing weir of the 30 acre parcel. Geoff and I have walked the storm drain ditches with local ranchers to see what needs to be done by town staff and what they will do to ease stormwater and irrigation issues. Impact Construction has masticated willows at Dryer ditch and Geoff will be looking at extending the culvert so there's easier access to future clean up.

The windstorm took time to clean up streets and public right of way. Some residents have major tree damage to houses, vehicles or uprooting the whole tree.

8. **Other Agency Review of Action:**  Douglas County  N/A

9. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued

# MEMORANDUM

**Town of Gardnerville**

**Tom Dallaire, P.E.**  
TOWN MANAGER

---

TO: Tom Dallaire

FROM: Marie Nicholson

SUBJECT: Praise for the Town of Gardnerville Health & Sanitation Department

DATE: 3/19/15

---

Today I spoke a homeowner in Arbor Gardens, letting him know the extra trash service that the Gardnerville Health & Sanitation Department provides in the Spring and Fall, namely:

4 days of extra greenwaste pickup  
1 day of extra trash pickup  
1 day of limb pickup

He raved about what a good job we do and marveled at the extra service we provide. I often get compliments about our trash service - residents appreciate the great job staff members do on a weekly basis, and how beautiful and clean Gardnerville is.

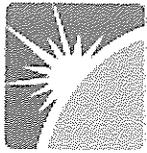
Marie

# Gardnerville Town Board

## AGENDA ACTION SHEET



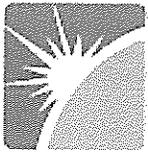
1. **For Possible Action: Approve March 2015 claims.**
2. **Recommended Motion: Approve as submitted**  
**Funds Available:**  Yes       N/A
3. **Department: Administration**  
  
**Prepared by:** Carol Louthan
4. **Meeting Date: April 7, 2015**      **Time Requested: N/A**
5. **Agenda:**  Consent       Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:**  Douglas County       N/A
8. **Board Action:**  
 Approved       Approved with Modifications  
 Denied       Continued



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	3/15 BOARD	G'VILLE	Paid by Check # 631588		02/26/2015	03/06/2015	03/06/2015		03/06/2015	275.00
24008 - Jones Cassandra Esq	3/15 BOARD	G'VILLE	Paid by Check # 631611		02/26/2015	03/06/2015	03/06/2015		03/06/2015	250.00
28960 - Miller Kenneth	3/15 BOARD	G'VILLE	Paid by Check # 631625		02/26/2015	03/06/2015	03/06/2015		03/06/2015	250.00
2969 - Slater Linda	3-15 BOARD	G'VILLE	Paid by Check # 631699		02/26/2015	03/06/2015	03/06/2015		03/06/2015	250.00
Account 510.150 - Board Compensation Totals Invoice Transactions 4										
2433 - NV ST Public Employees	2-15	PAYROLL	Paid by Check # 631924		03/11/2015	03/13/2015	03/13/2015		03/13/2015	176.44
Account 511.181 - Retirement Totals Invoice Transactions 1										
20219 - NV ST Public Employees	3-15 PREMIUM 731		Paid by Check # 632604		03/17/2015	03/27/2015	03/27/2015		03/27/2015	8.88
Account 511.201 - PEBS-Ret.Medical Totals Invoice Transactions 1										
29103 - Frontier	782-7134 2/15	77578271340502795	Paid by Check # 631574		02/16/2015	03/06/2015	03/06/2015		03/06/2015	100.33
29103 - Frontier	782-3856 2/15	77578238560808025	Paid by Check # 631574		02/16/2015	03/06/2015	03/06/2015		03/06/2015	48.56
13097 - Verizon Wireless	9741524717	842011146-00001	Paid by Check # 632384		03/01/2015	03/20/2015	03/20/2015		03/20/2015	119.29
Account 520.055 - Telephone Expense Totals Invoice Transactions 3										
25903 - U S P S CMRS-FP	30465 3-15	G'VILLE	Paid by Check # 631987		03/05/2015	03/13/2015	03/13/2015		03/13/2015	250.00
Account 520.060 - Postage/Po Box Rent Totals Invoice Transactions 1										
13485 - Ahern Rentals Inc	14317789-1	205304	Paid by Check # 631755		02/09/2015	03/13/2015	03/13/2015		03/13/2015	55.57
13485 - Ahern Rentals Inc	14349413-1	205304	Paid by Check # 631755		02/17/2015	03/13/2015	03/13/2015		03/13/2015	12.49
5331 - Signs of Excitement Inc	3701	G'VILLE	Paid by Check # 632640		03/12/2015	03/27/2015	03/27/2015		03/27/2015	17.50
Account 520.084 - Replacement & Repair Totals Invoice Transactions 3										
2924 - NV Energy	791804 2-15	791804	Paid by Check # 631914		02/24/2015	03/13/2015	03/13/2015		03/13/2015	253.19
Account 520.089 - Power Totals Invoice Transactions 1										
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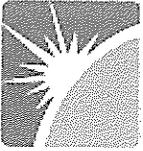


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b> Department 921 - Gardnerville Admin Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 2/15	640.01	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	21.28
1429 - Gardnerville Water Company	690.01 2/15	690.01	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	37.83
Account 520.090 - Water Totals Invoice Transactions 2										
3021 - Southwest Gas-Las Vegas	0015799022 2-15	2410015779022	Paid by Check # 631702		02/18/2015	03/06/2015	03/06/2015		03/06/2015	105.34
3021 - Southwest Gas-Las Vegas	1072224004 2-15	2411072224004	Paid by Check # 631702		02/18/2015	03/06/2015	03/06/2015		03/06/2015	82.63
3021 - Southwest Gas-Las Vegas	1188600002 2-15	2411188600002	Paid by Check # 631702		02/18/2015	03/06/2015	03/06/2015		03/06/2015	69.90
3021 - Southwest Gas-Las Vegas	0015779022 3-15	2410015779022	Paid by Check # 632645		03/19/2015	03/27/2015	03/27/2015		03/27/2015	94.32
3021 - Southwest Gas-Las Vegas	1072224004 3-15	2411072224004	Paid by Check # 632645		03/19/2015	03/27/2015	03/27/2015		03/27/2015	91.29
3021 - Southwest Gas-Las Vegas	1188600002 3-15	2411188600002	Paid by Check # 632645		03/19/2015	03/27/2015	03/27/2015		03/27/2015	62.69
Account 520.092 - Heating Totals Invoice Transactions 6										
3519 - Xerox Corporation	078476431	716307012	Paid by Check # 632008		03/01/2015	03/13/2015	03/13/2015		03/13/2015	252.76
Account 520.136 - Rents & Leases Equipment Totals Invoice Transactions 1										
15887 - Charter Communications	0012509 3/15	8354110060012509	Paid by Check # 632089		03/02/2015	03/20/2015	03/20/2015		03/20/2015	65.00
Account 520.187 - Internet Expense Totals Invoice Transactions 1										
12997 - Do Co Procurement Program	2-15 LOCKRIDGE	GVILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015		03/20/2015	905.00
12997 - Do Co Procurement Program	2-15 LOUTHAN	GVILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015		03/20/2015	78.00
Account 520.200 - Training & Education Totals Invoice Transactions 2										
12997 - Do Co Procurement Program	2-15 LOUTHAN	GVILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015		03/20/2015	146.88
8273 - North Lake Tahoe Fire Dist	.15.230	...515-03	Paid by Check # 632239		03/06/2015	03/20/2015	03/20/2015		03/20/2015	41.50
Account 533.800 - Office Supplies Totals Invoice Transactions 2										
Account 533.800 - Office Supplies Totals Invoice Transactions 2 \$59.11 \$252.76 \$65.00 \$983.00 \$188.38										

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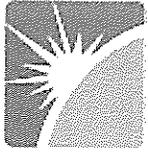


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 533.806 - Software										
16648 - E Squared C Inc	43143	G'VILLE	Paid by Check # 631831		02/03/2015	03/13/2015	03/13/2015		03/13/2015	37.50
16648 - E Squared C Inc	43169	G'VILLE	Paid by Check # 631831		03/02/2015	03/13/2015	03/13/2015		03/13/2015	37.50
				Account 533.806 - Software Totals				Invoice Transactions 2		\$75.00
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 30		\$4,196.67

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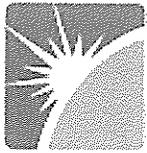


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.084 - Replacement & Repair										
13485 - Ahern Rentals Inc	14271358-1	205304	Paid by Check # 631755		02/05/2015	03/13/2015	03/13/2015		03/13/2015	42.49
13485 - Ahern Rentals Inc	14273103-1	205304	Paid by Check # 631755		02/05/2015	03/13/2015	03/13/2015		03/13/2015	99.47
13485 - Ahern Rentals Inc	14305989-1	205304	Paid by Check # 631755		02/05/2015	03/13/2015	03/13/2015		03/13/2015	3.98
13485 - Ahern Rentals Inc	14305994-1	205304	Paid by Check # 631755		02/05/2015	03/13/2015	03/13/2015		03/13/2015	99.98
13485 - Ahern Rentals Inc	14322733-1	205304	Paid by Check # 631755		02/10/2015	03/13/2015	03/13/2015		03/13/2015	8.99
13485 - Ahern Rentals Inc	14349413-1	205304	Paid by Check # 631755		02/17/2015	03/13/2015	03/13/2015		03/13/2015	7.59
13485 - Ahern Rentals Inc	14349647-1	205304	Paid by Check # 631755		02/17/2015	03/13/2015	03/13/2015		03/13/2015	7.77
18821 - Fastenal Industrial/Cons Suppl	NVMIN46395	NVMIN0011	Paid by Check # 631841		02/27/2015	03/13/2015	03/13/2015		03/13/2015	7.31
2121 - Meeks Lumber	859928	06D4910	Paid by Check # 631897		01/17/2015	03/13/2015	03/13/2015		03/13/2015	23.27
2121 - Meeks Lumber	862599	06D4910	Paid by Check # 631897		02/26/2015	03/13/2015	03/13/2015		03/13/2015	170.72
12997 - Do Co Procurement Program	2-15 TUTHILL	GVILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015		03/20/2015	16.28
14747 - Home Depot (Gville)	5252417	6035322502697513	Paid by Check # 632531		02/18/2015	03/27/2015	03/27/2015		03/27/2015	36.52
		Account 520.084 - Replacement & Repair Totals						Invoice Transactions 12		\$524.37
2924 - NV Energy	791804 2-15	791804	Paid by Check # 631914		02/24/2015	03/13/2015	03/13/2015		03/13/2015	473.33
		Account 520.089 - Power						Invoice Transactions 1		\$473.33
1429 - Gardnerville Water Company	2226.01 2/15	2226.01	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	78.47
		Account 520.090 - Water						Invoice Transactions 1		\$78.47
3814 - Flyers Energy LLC	CFS0961962	8308	Paid by Check # 631566		02/15/2015	03/06/2015	03/06/2015		03/06/2015	22.06
3814 - Flyers Energy LLC	CFS0970109	8308	Paid by Check # 632141		02/28/2015	03/20/2015	03/20/2015		03/20/2015	82.93
		Account 532.003 - Gas & Oil Totals						Invoice Transactions 2		\$104.99

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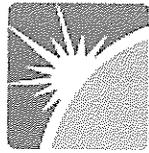


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation										
Account 533.817 - Small Projects	500695670 14-	500695670	Paid by Check # 631761		12/20/2014	03/13/2015	03/13/2015		03/13/2015	335.00
27985 - ASCAP	15									
				Account 533.817 - Small Projects				Invoice Transactions 1		\$335.00
				Department 923 - Parks & Recreation				Invoice Transactions 17		\$1,516.16
				Totals				Totals		

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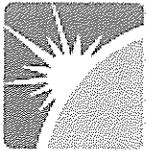


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	096603/1	1236	Paid by Check # 631750		02/04/2015	03/13/2015	03/13/2015		03/13/2015	61.97
13485 - Ahern Rentals Inc	14325320-1	205304	Paid by Check # 631755		02/10/2015	03/13/2015	03/13/2015		03/13/2015	79.90
13485 - Ahern Rentals Inc	14335489-1	205304	Paid by Check # 631755		02/12/2015	03/13/2015	03/13/2015		03/13/2015	29.99
18821 - Fastenal Industrial/Cons Suppl	NVMIN46395	NVMIN0011	Paid by Check # 631841		02/27/2015	03/13/2015	03/13/2015		03/13/2015	94.66
12997 - Do Co Procurement Program	2-15 TUTHILL	GVILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015		03/20/2015	24.41
2510 - Parts House	599425	4170	Paid by Check # 632269		01/29/2015	03/20/2015	03/20/2015		03/20/2015	31.29
14747 - Home Depot (Gville)	5252417	6035322502697513	Paid by Check # 632531		02/18/2015	03/27/2015	03/27/2015		03/27/2015	36.52
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 7		\$358.74
2924 - NV Energy	791804 2-15	791804	Paid by Check # 631914		02/24/2015	03/13/2015	03/13/2015		03/13/2015	6,692.10
				Account 520.095 - Street Lights				Invoice Transactions 1		\$6,692.10
1268 - Ewing Irrigation Products	9211419	30447	Paid by Check # 631554		02/07/2015	03/06/2015	03/06/2015		03/06/2015	48.25
13485 - Ahern Rentals Inc	14312021-1	205304	Paid by Check # 631755		02/06/2015	03/13/2015	03/13/2015		03/13/2015	46.14
13485 - Ahern Rentals Inc	14322335-1	205304	Paid by Check # 631755		02/10/2015	03/13/2015	03/13/2015		03/13/2015	78.35
726 - Central Systems Electric Inc	193329	TOWNGA	Paid by Check # 632469		03/11/2015	03/27/2015	03/27/2015		03/27/2015	50.00
				Account 520.103 - Maint Road Totals				Invoice Transactions 4		\$222.74
6321 - Safety-Kleen Inc	66219715	TO23913	Paid by Check # 632630		03/09/2015	03/27/2015	03/27/2015		03/27/2015	94.88
				Account 520.107 - Maint Equip Totals				Invoice Transactions 1		\$94.88
4268 - Do Co Vehicle Maintenance	2@15	MOTOR POOL	Paid by Check # 631827		03/03/2015	03/13/2015	03/13/2015		03/13/2015	961.25
				Account 520.116 - Veh. Maint-Co Shop Totals				Invoice Transactions 1		\$961.25

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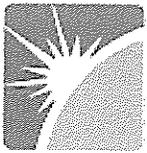


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 521.100 - Professional Services										
2702 - Resource Concepts Inc	15-00252	GVILLE	Paid by Check # 631943		02/23/2015	03/13/2015	03/13/2015		03/13/2015	2,684.29
2702 - Resource Concepts Inc	15-00253	MINDE01	Paid by Check # 631943		02/23/2015	03/13/2015	03/13/2015		03/13/2015	176.25
Account 521.100 - Professional Services Totals										
										Invoice Transactions 2
										<u>\$2,860.54</u>
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CF50961962	8308	Paid by Check # 631566		02/15/2015	03/06/2015	03/06/2015		03/06/2015	425.74
3814 - Flyers Energy LLC	CF50970109	8308	Paid by Check # 632141		02/28/2015	03/20/2015	03/20/2015		03/20/2015	115.51
Account 532.003 - Gas & Oil Totals										
										Invoice Transactions 2
										<u>\$541.25</u>
Account 532.019 - Storm Drain Maintenance										
15836 - Summit Plumbing LLC	50881	GVILLE	Paid by Check # 631707		02/11/2015	03/06/2015	03/06/2015		03/06/2015	3,740.00
Account 532.019 - Storm Drain Maintenance Totals										
										Invoice Transactions 1
										<u>\$3,740.00</u>
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN1005492	000330	Paid by Check # 631493		02/03/2015	03/06/2015	03/06/2015		03/06/2015	4.52
5785 - AlSCO Inc	LREN1007616	000330	Paid by Check # 631493		02/10/2015	03/06/2015	03/06/2015		03/06/2015	4.39
5785 - AlSCO Inc	LREN1009740	000330	Paid by Check # 631493		02/17/2015	03/06/2015	03/06/2015		03/06/2015	4.39
5785 - AlSCO Inc	LREN1011924	000330	Paid by Check # 631493		02/24/2015	03/06/2015	03/06/2015		03/06/2015	4.39
5666 - Allied Uniform Sales	3673	GVILLE	Paid by Check # 632435		03/11/2015	03/27/2015	03/27/2015		03/27/2015	158.84
10314 - Work World Inc	44943	GVILLE	Paid by Check # 632681		03/06/2015	03/27/2015	03/27/2015		03/27/2015	84.96
Account 532.028 - Uniforms Totals										
										Invoice Transactions 6
										<u>\$261.49</u>
Account 562.000 - Capital Projects										
2514 - Stowell Candace	2015-2	GVILLE	Paid by Check # 631969		02/28/2015	03/13/2015	03/13/2015		03/13/2015	245.00
5189 - R O Anderson Engineering Inc	35396	GVILLE	Paid by Check # 632286		02/02/2015	03/20/2015	03/20/2015		03/20/2015	2,340.00
5189 - R O Anderson Engineering Inc	35509	GVILLE	Paid by Check # 632286		02/02/2015	03/20/2015	03/20/2015		03/20/2015	1,085.00
22633 - Sierra Nevada Media Group	1057644022815	1057644	Paid by Check # 632323		02/28/2015	03/20/2015	03/20/2015		03/20/2015	2,370.00
Account 562.000 - Capital Projects Totals										
										Invoice Transactions 4
										<u>\$6,040.00</u>
Department 926 - Other Public Works Totals										
										Invoice Transactions 29
										<u>\$21,772.99</u>
Fund 610 - Gardnerville Town Totals										
										Invoice Transactions 76
										<u>\$27,485.82</u>

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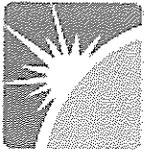


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G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	3/15 BOARD	G'VILLE	Paid by Check # 631588		02/26/2015	03/06/2015	03/06/2015		03/06/2015	275.00
24008 - Jones Cassandra Esq	3/15 BOARD	G'VILLE	Paid by Check # 631611		02/26/2015	03/06/2015	03/06/2015		03/06/2015	250.00
28960 - Miller Kenneth	3/15 BOARD	G'VILLE	Paid by Check # 631625		02/26/2015	03/06/2015	03/06/2015		03/06/2015	250.00
2969 - Slater Linda	3-15 BOARD	G'VILLE	Paid by Check # 631699		02/26/2015	03/06/2015	03/06/2015		03/06/2015	250.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
29103 - Frontier	782-7134 2/15	77578271340502795	Paid by Check # 631574		02/16/2015	03/06/2015	03/06/2015		03/06/2015	100.33
29103 - Frontier	782-3856 2/15	77578238560808025	Paid by Check # 631574		02/16/2015	03/06/2015	03/06/2015		03/06/2015	48.57
13097 - Verizon Wireless	9741524717	842011146-00001	Paid by Check # 632384		03/01/2015	03/20/2015	03/20/2015		03/20/2015	119.29
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$268.19
25903 - U S P S CMRS-FP	30465 3-15	G'VILLE	Paid by Check # 631987		03/05/2015	03/13/2015	03/13/2015		03/13/2015	250.00
3286 - U S Postmaster-G'VILLE	3-15 BULK MAIL	G'VILLE	Paid by Check # 631988		03/05/2015	03/13/2015	03/13/2015		03/13/2015	1,000.00
			Account 520.060 - Postage/Po Box Rent Totals					Invoice Transactions 2		\$1,250.00

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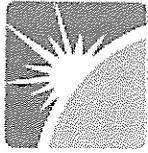


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G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & Sanitation Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair										
5591 - Silver State International Trucks Inc	N27433	71641	Paid by Check # 631696		02/17/2015	03/06/2015	03/06/2015	03/06/2015	03/06/2015	9,913.66
13485 - Ahern Rentals Inc	14317789-1	205304	Paid by Check # 631755		02/09/2015	03/13/2015	03/13/2015	03/13/2015	03/13/2015	55.56
13485 - Ahern Rentals Inc	14330069-1	205304	Paid by Check # 631755		02/11/2015	03/13/2015	03/13/2015	03/13/2015	03/13/2015	7.53
13485 - Ahern Rentals Inc	14349413-1	205304	Paid by Check # 631755		02/17/2015	03/13/2015	03/13/2015	03/13/2015	03/13/2015	12.50
18821 - Fastenal Industrial/Cons Suppl	NVMIN46395	NVMIN0011	Paid by Check # 631841		02/27/2015	03/13/2015	03/13/2015	03/13/2015	03/13/2015	94.66
8043 - Mark Smith Tire Center Inc	71700099088	A17-14675	Paid by Check # 631888		02/25/2015	03/13/2015	03/13/2015	03/13/2015	03/13/2015	100.00
7100 - Amrep Inc	263372	GAR050	Paid by Check # 632040		03/02/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	215.21
12997 - Do Co Procurement Program	2-15 TUTHILL	GVILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	24.41
12198 - O'Reilly Auto Parts	3530-373463	1075650	Paid by Check # 632258		02/10/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	123.68
12198 - O'Reilly Auto Parts	3530-373496	1075650	Paid by Check # 632258		02/10/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	120.96
12198 - O'Reilly Auto Parts	3530-373509	1075650	Paid by Check # 632258		02/10/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	44.15
12198 - O'Reilly Auto Parts	3530-375064	1075650	Paid by Check # 632258		02/19/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	14.99
12198 - O'Reilly Auto Parts	3530-375110	1075650	Paid by Check # 632258		02/20/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	12.49
2510 - Parts House	600755	4170	Paid by Check # 632269		02/06/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	43.97
2510 - Parts House	603211	4170	Paid by Check # 632269		02/23/2015	03/20/2015	03/20/2015	03/20/2015	03/20/2015	27.98
5331 - Signs of Excitement Inc	3701	GVILLE	Paid by Check # 632640		03/12/2015	03/27/2015	03/27/2015	03/27/2015	03/27/2015	17.50
Account 520.084 - Replacement & Repair Totals Invoice Transactions 16										
<u>\$10,829.25</u>										
2924 - NV Energy	791804 2-15	791804	Paid by Check # 631914		02/24/2015	03/13/2015	03/13/2015	03/13/2015	03/13/2015	214.90
Account 520.089 - Power Totals Invoice Transactions 1										
<u>\$214.90</u>										

310

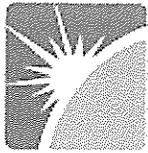


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 611 - Gardnerville Health &amp; San</b> Department 925 - Health & Sanitation Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 2/15	640.01	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	21.28
1429 - Gardnerville Water Company	690.01 2/15	690.01	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	37.82
1429 - Gardnerville Water Company	1459	2	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	6.78
1429 - Gardnerville Water Company	1466	2	Paid by Check # 631851		03/02/2015	03/13/2015	03/13/2015		03/13/2015	2.28
Account 520.090 - Water Totals Invoice Transactions 4										
										\$68.16
<b>Account 520.092 - Heating</b> Southwest Gas-Las Vegas										
3021 - Southwest Gas-Las Vegas	0015799022 2- 15	2410015779022	Paid by Check # 631702		02/18/2015	03/06/2015	03/06/2015		03/06/2015	105.34
3021 - Southwest Gas-Las Vegas	1072224004 2- 15	2411072224004	Paid by Check # 631702		02/18/2015	03/06/2015	03/06/2015		03/06/2015	82.63
3021 - Southwest Gas-Las Vegas	1188600002 2- 15	2411188600002	Paid by Check # 631702		02/18/2015	03/06/2015	03/06/2015		03/06/2015	209.71
3021 - Southwest Gas-Las Vegas	0015799022 3- 15	2410015779022	Paid by Check # 632645		03/19/2015	03/27/2015	03/27/2015		03/27/2015	94.31
3021 - Southwest Gas-Las Vegas	1072224004 3- 15	2411072224004	Paid by Check # 632645		03/19/2015	03/27/2015	03/27/2015		03/27/2015	91.29
3021 - Southwest Gas-Las Vegas	1188600002 3- 15	2411188600002	Paid by Check # 632645		03/19/2015	03/27/2015	03/27/2015		03/27/2015	188.05
Account 520.107 - Maint Equip Invoice Transactions 6										
										\$771.33
6321 - Safety-Kleen Inc	66219715	TO23913	Paid by Check # 632630		03/09/2015	03/27/2015	03/27/2015		03/27/2015	94.87
Account 520.107 - Maint Equip Invoice Transactions 1										
										\$94.87
<b>Account 520.136 - Rents &amp; Leases Equipment</b> Xerox Corporation										
3519 - Xerox Corporation	078476431	716307012	Paid by Check # 632008		03/01/2015	03/13/2015	03/13/2015		03/13/2015	252.75
Account 520.136 - Rents & Leases Equipment Invoice Transactions 1										
										\$252.75
<b>Account 520.187 - Internet Expense</b> Charter Communications										
15887 - Charter Communications	0012509 3/15	8354110060012509	Paid by Check # 632089		03/02/2015	03/20/2015	03/20/2015		03/20/2015	65.00
Account 520.187 - Internet Expense Invoice Transactions 1										
										\$65.00

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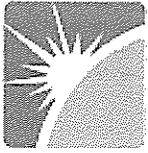


# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
13443 - Bently Ranch	143688	G'VILLE	Paid by Check # 631768		02/18/2015	03/13/2015	03/13/2015		03/13/2015	107.00
15853 - Carson City Landfill	228079 2-15	228079	Paid by Check # 632076		03/02/2015	03/20/2015	03/20/2015		03/20/2015	15,716.84
9016 - Douglas Disposal Inc	40990612 2/15	40990612	Paid by Check # 632125		03/01/2015	03/20/2015	03/20/2015		03/20/2015	3,950.73
		Account 520.197 - Landfill Expense Totals						Invoice Transactions 3		<u>\$19,774.57</u>
2549 - Dallaire Tom-Petty Cash	3-15 G'VILLE	PETTY CASH	Paid by Check # 632481		03/12/2015	03/27/2015	03/27/2015		03/27/2015	30.00
		Account 521.135 - Legal-Collection Cost						Invoice Transactions 1		<u>\$30.00</u>
18660 - Carson Valley Medical Center	HR 2/15	PHYSICALS	Paid by Check # 632465		02/28/2015	03/27/2015	03/27/2015		03/27/2015	75.00
		Account 521.140 - Physicals Totals						Invoice Transactions 1		<u>\$75.00</u>
3814 - Flyers Energy LLC	CFS0961962	8308	Paid by Check # 631566		02/15/2015	03/06/2015	03/06/2015		03/06/2015	871.81
22307 - Chensearch	1786927	455902	Paid by Check # 631802		01/23/2015	03/13/2015	03/13/2015		03/13/2015	1,571.50
3814 - Flyers Energy LLC	CFS0970109	8308	Paid by Check # 632141		02/28/2015	03/20/2015	03/20/2015		03/20/2015	1,002.94
3814 - Flyers Energy LLC	15-063056	8308	Paid by Check # 632141		03/03/2015	03/20/2015	03/20/2015		03/20/2015	229.50
		Account 532.003 - Gas & Oil Totals						Invoice Transactions 4		<u>\$3,675.75</u>
5785 - AlSCO Inc	LREN1005492	000330	Paid by Check # 631493		02/03/2015	03/06/2015	03/06/2015		03/06/2015	4.52
5785 - AlSCO Inc	LREN1007616	000330	Paid by Check # 631493		02/10/2015	03/06/2015	03/06/2015		03/06/2015	4.39
5785 - AlSCO Inc	LREN1009740	000330	Paid by Check # 631493		02/17/2015	03/06/2015	03/06/2015		03/06/2015	4.39
5785 - AlSCO Inc	LREN1011924	000330	Paid by Check # 631493		02/24/2015	03/06/2015	03/06/2015		03/06/2015	4.39
5666 - Allied Uniform Sales	3673	G'VILLE	Paid by Check # 632435		03/11/2015	03/27/2015	03/27/2015		03/27/2015	158.83
10314 - Work World Inc	44943	G'VILLE	Paid by Check # 632681		03/06/2015	03/27/2015	03/27/2015		03/27/2015	84.95
		Account 532.028 - Uniforms Totals						Invoice Transactions 6		<u>\$261.47</u>

W R



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/15 - 03/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 533.800 - Office Supplies										
11985 - Ace Hardware	096595/1	1236	Paid by Check # 631750		02/03/2015	03/13/2015	03/13/2015		03/13/2015	5.78
12997 - Do Co Procurement Program	2-15 LOUTHAN	G'VILLE	Paid by Check # 632119		02/27/2015	03/20/2015	03/20/2015		03/20/2015	38.88
8273 - North Lake Tahoe Fire Dist	.15.230	...515-03	Paid by Check # 632239		03/06/2015	03/20/2015	03/20/2015		03/20/2015	41.50
Account 533.800 - Office Supplies Totals Invoice Transactions 3										
16648 - E Squared C Inc	43143	G'VILLE	Paid by Check # 631831		02/03/2015	03/13/2015	03/13/2015		03/13/2015	37.50
16648 - E Squared C Inc	43169	G'VILLE	Paid by Check # 631831		03/02/2015	03/13/2015	03/13/2015		03/13/2015	37.50
Account 533.806 - Software Totals Invoice Transactions 2										
Department 925 - Health & Sanitation Totals Invoice Transactions 59										
Fund 611 - Gardnerville Health & San Totals Invoice Transactions 59										
Grand Totals Invoice Transactions 135										
										\$86.16
										\$75.00
										\$38,817.40
										\$38,817.40
										\$66,303.22

\* = Prior Fiscal Year Activity

3-13

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for their Holy Smoker BBQ and Car Show on May 2, 2015

2. **Recommended Motion:** Approve town street closure application by Trinity Lutheran Church to close a portion of Douglas Avenue for their Holy Smoker BBQ and Car Show on May 2, 2015

Funds Available:  Yes  N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 7, 2015 **Time Requested:** N/A

6. **Agenda:**  Consent  Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued



RECEIVED  
FEB 29 2015  
BY: FEB 25 2015

Park Use/Street Closure/Special Event Application  
Reservation Form/Release of Liability/Indemnification Agreement  
1407 US Highway 395 N - Gardnerville, Nevada 89410  
(775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): 2-24-15

Organization: Trinity Lutheran Church Corporation: Yes  No   
(If a corporation, a copy of the Articles of Incorporation must be attached)

Contact Person: Archie Walker email: akw@nevada.churchcenter.net  
Home/Cell Phone: 775-721-1203 Business Phone: 782-8153 Fax: \_\_\_\_\_  
Mailing Address: 1326 Toiyabe Ave, Gardnerville NV 89410  
(If corporation, attach home or business phone and addresses of president, vice-president and secretary)

Requesting: Heritage Park Is request for exclusive use of park: Yes  No   
If Heritage Park but not exclusive use, describe which area of park is being requested:

Requesting: Street Closure  Street(s) proposing to be closed: Douglas Ave in front of Trinity Lutheran Church, 1480 Douglas Ave  
(US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit, Gardner Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)

Requesting: Other Location of Event/Activities (if other than Heritage Park):

(Submit letter of property owner's permission if event is to be held on private property)

Name and description of event, concessions, fund-raiser, etc.: see attached letter

Event date(s): 5-2-2015 Event hours (including set up & tear down): 8 AM - 3 PM

This event is: Non-Profit:  For Profit:  Closed to Public:  Open to Public:   
(Non-profit organizations must submit IRS 501c letter with application)

If non-profit event, describe who benefits from proceeds of event: DC Food Closet

Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:  
400 people  
(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)

Event Insurance Carrier: Church Mutual Ins. Co. Phone: 800-554-2642  
(Certificate of Insurance must be attached to this application and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes \_\_\_\_\_ No X  
Is food being served: Yes \_\_\_\_\_ No X If yes, Health Permit # \_\_\_\_\_  
Will alcohol be sold or served: Yes \_\_\_\_\_ No X Liquor licenses/permits may be required  
Will there be band or amplified music: Yes \_\_\_\_\_ No X  
Will you have tents, canopies, bounce houses, dance floors, etc.? Yes \_\_\_\_\_ No X  
If yes, specify quantity, dimensions, etc: \_\_\_\_\_

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)

Clean-up/Sanitation/Garbage Plan: will be handled by Trinity Lutheran Church Men's Ministry - Restrooms on church property  
(Groups of 50 or more are require to pay a minimum of one \$25 dumpster service fee; park restrooms accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)

Water and Sanitation Plan if food sold or consumed during event: will be on church property  
(Town's water coupler is available if you use hoses for water)

Other Town services, if required: None

(Electrical outlets, pavilion lighting, etc.)

Event Parking Area: Trinity Lutheran Church parking lots will be use  
(Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted)

Fire/Emergency Medical Services Plan: ~~will be submitted~~ Attached

(Submit East Fork Fire Protection District authorization and approval)

Security Plan if overnight use of Town facilities planned: No N/A

(Submit Douglas County Sheriff's Office authorization and approval)

Event Layout: All applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. **If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.**

**A copy of the approved form MUST be at the event**

WAIVER OF LIABILITY

The *UNDERSIGNED*, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant: Archie Walker Archie Walker 2-24-15  
\_\_\_\_\_  
Signature Printed Name Date

(If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation)

(Town Office Use Only)

Heritage Park:

Usage \$25/hr (\$300/day max) Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Park Deposit \$300 Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Dumpster \$25/each Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Additional Fees/Description \$ \_\_\_\_\_  
Deposit Refunded Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_ Facility Reviewed: \_\_\_\_\_

Street Closure:

Application Fee \$100 Paid \$ 100 Date: 2/25/15 # 4824

Scheduled for Town Board Agenda: \_\_\_\_\_ Approved: \_\_\_\_\_  
Scheduled for Douglas County Commissioner Agenda: \_\_\_\_\_ Approved: \_\_\_\_\_

Ms. Carol Louthan, Sr. Office Manager

Feb. 19, 2015

1407 Hwy 395, North

Gardnerville, NV 89410

Dear Ms. Louthan

The Men's Ministry at Trinity Lutheran Church will again be having it's Holy Smoker Bar-B-Que and Car Show on May 2, 2015. It will be held on the church front lawn and on Douglas Ave.

The antique cars will be parked in the street in such a way to still allow room for emergency vehicles to pass through as requested by the Fire Department. The show cars will be the only thing on the street, everything else will be on church property.

On May 2, 2015, we request permission to close the street from 8AM to 3PM. All signage will be provided by the church. Signage will include detour arrows, road closure signs, and cones and saw horse barricades.

We thank you in advance for your support of our activity.

Archie Walker

Event Coordinator, Trinity Lutheran Church

775-782-6018

# HOLY SMOKER BBQ AND CAR SHOW FUNDRAISER

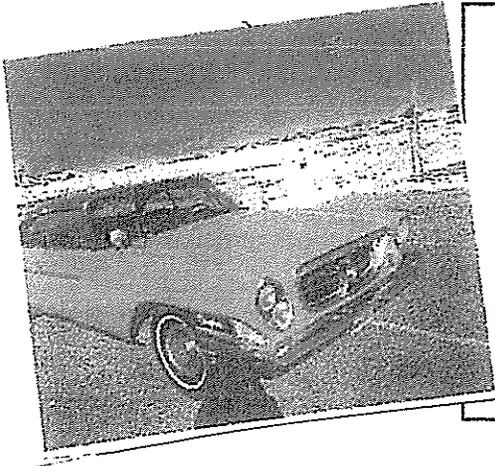
WITH AN AUTO PARTS SWAP MEET

Donations will go towards

Trinity Lutheran Memorial and Veteran's Garden.

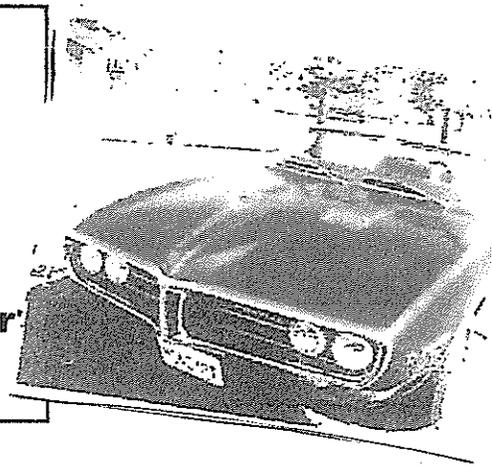
Donations of non-perishable food will be collected to help support the

Carson Valley Community Food Closet.



## BBQ Tri Tip Lunch

\$15 Adults  
\$6 Children 12 and under  
Free for Children 3 and under  
\$35 Family of Four



Saturday, May 2, 2015 at 9 a.m. to 2 p.m.

Trinity Lutheran Church

1490 Douglas Avenue, Gardnerville, NV 89410

For more information contact:

Archie Walker - cell: 775-721-1203 home: 775-782-6018

Bruce Darling - home: 775-267-0552

or

Call Chuck Hill - home: 775-265-0548 for Swap Meet Information

4-6



STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>  
1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 6881303

BRIAN SANDOVAL  
Governor

ROBERT R. BARENGO  
Chair, Nevada Tax Commission

CHRISTOPHER G. NIELSEN  
Executive Director

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada, 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE  
2550 Paseo Verde Parkway Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

March 31, 2014

Account Number: RCE-002-390

Exp date: March 31, 2019

TRINITY LUTHERAN CHURCH  
1480 DOUGLAS AVENUE  
GARDNERVILLE NV 89410

Pursuant to NRS 372.3261 and related statutes, TRINITY LUTHERAN CHURCH has been granted sales/use tax exempt status as a religious organization. Direct purchases or sales of tangible personal property made by or to TRINITY LUTHERAN CHURCH are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to TRINITY LUTHERAN CHURCH are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,

  
Kathleen Williams  
Tax Program Supervisor II



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSUREM(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 900 S. Park Rd., Ste. 120 Harrison, NY 08074	CONTACT NAME: Gayatri, Manoj Nanda's 1808 PHONE: (609) No. 609 7 370 554 (Option 1) FAX: (609) 609 E-MAIL: ADDRESS: INSURANCE COMPANY: Church Mutual Insurance Company
INSURED TOWN OF LUTHERAN CHURCH 1400 BUCKLE AS AV GARDNERVILLE NY 12941-5103	INSURER A INSURER B INSURER C INSURER D INSURER E INSURER F

COVERAGES	CERTIFICATE NUMBER	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS.

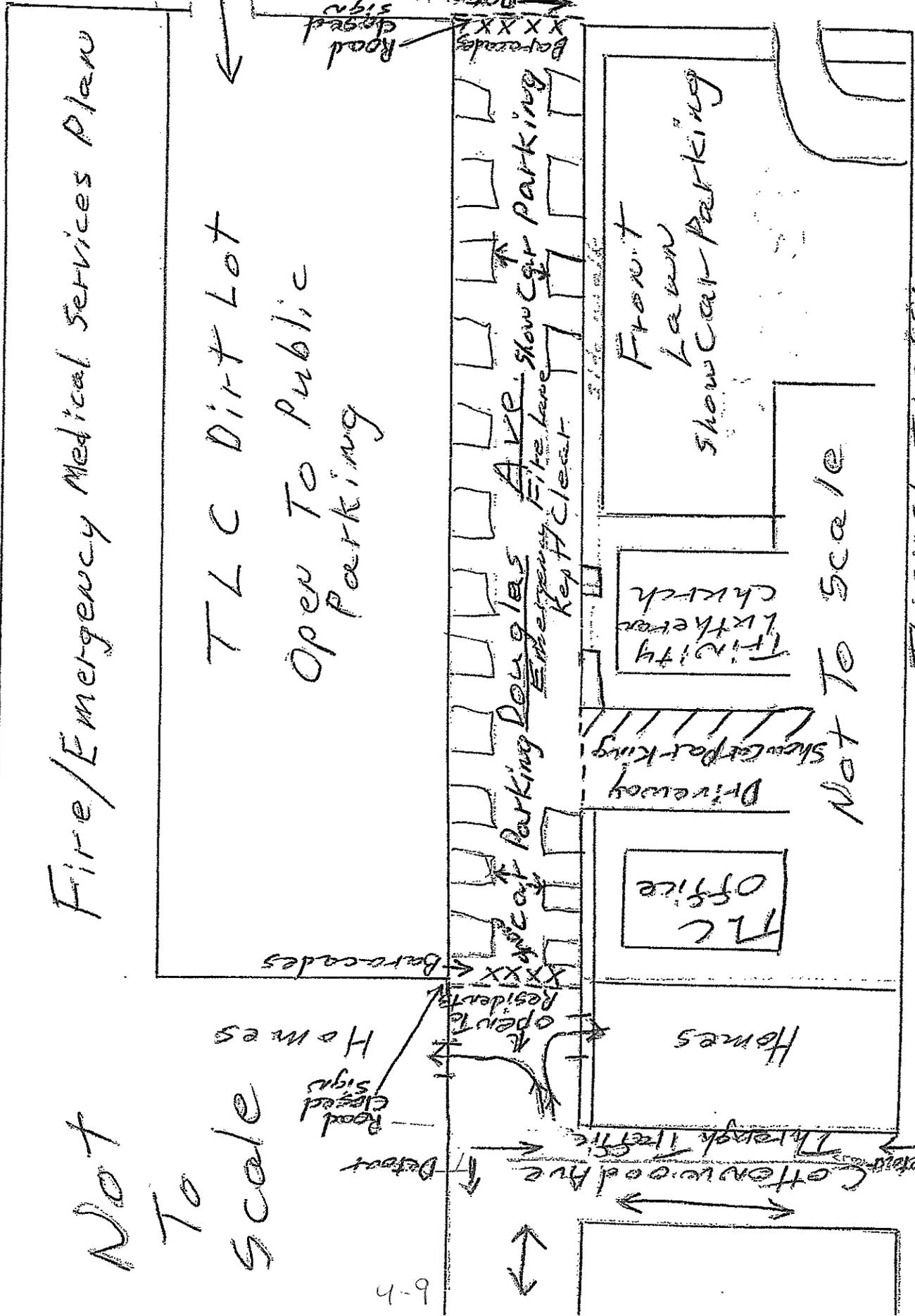
INSURANCE	TYPE OF INSURANCE	INSURANCE	INSURANCE	POLICY EFF. DATE	POLICY EFF. DATE	LIMITS
A	COMMERCIAL GENERAL LIABILITY	2837016 (02/25/16)	04/01/2012	04/30/2015	BODILY INJURY AND PROPERTY DAMAGE TO REAL AND PERSONAL PROPERTY: \$ 2,000,000 MEDICAL EXPENSES: \$ 10,000 PERSONAL AND ADVERTISING: \$ 2,000,000 PRODUCTS AND COMPLETED OPERATIONS: \$ 2,000,000 AUTOMOBILE LIABILITY: \$ 1,000,000 UMBRELLA CAR: \$ 1,000,000 EXCESS UMB: \$ 1,000,000 WORKERS COMPENSATION AND EMPLOYERS LIABILITY: \$ 1,000,000 AUTOMOBILE LIABILITY: \$ 1,000,000 UMBRELLA CAR: \$ 1,000,000 EXCESS UMB: \$ 1,000,000	

DESCRIPTION OF OPERATIONS, LOCATIONS, VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 CERTIFICATE HOLDER IS HEREBY NAMED AS ADDITIONAL INSURED. INSURED IS HOLDING EVENT (MARCH 7 2016) @ LUTHERAN CHURCH AVENUE  
 GARDNERVILLE NY 12941-5103. POLICY NUMBER 2837016 AND CAR SHOW

CERTIFICATE HOLDER TOWN OF GARDNERVILLE 11407 HIGHWAY 99E GARDNERVILLE, NY 12941-5103	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

← Hwy 395 →

Copy



Fire/Emergency Medical Services Plan

TLC Dirt Lot

Open To Public Parking

Show Car Parking

Front Lawn Show Car Parking

Church

TLC Office

Homes

Not To Scale

Not To Scale

Homes

Barcades

Road closed signs

Barcades XXXX

Emergency Fire Lane

Keep A Clear

Show Car Parking

Mills St.

Road closed sign

Barcades XXXX

Through Traffic

Default Arrows

Through Traffic

Through Traffic

Trinity Lutheran Church  
1480 Douglas Avenue  
Gardnerville, NV, 89410  
(775) 882-1445

BANK OF AMERICA, NA  
94-072/1224

4824

2/16/2015

PAY TO THE  
ORDER OF

Town of Gardnerville

\$\*\*100.00

One Hundred and 00/100

DOLLARS

Town of Gardnerville  
1407 Hwy 395 N  
Gardnerville, NV 89410

*Stephanie King*

MP

MEMO

⑈004824⑈ ⑆122400724⑆ 000290052323⑈

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Church & Casualty Ins Agency Inc 3440 Irvine Ave  Newport Beach CA 92660		<b>CONTACT NAME:</b> Sherry Selleck CIC <b>PHONE (A/C, No, Ext):</b> (800) 995-7525 <b>E-MAIL ADDRESS:</b> Sherry@churchandcasualty.com <b>FAX (A/C, No):</b> (800) 995-7521	
<b>INSURED</b> Trinity Lutheran Church 1480 Douglas Ave*  Gardnerville NV 89410		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Church Mutual Insurance Co <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 18767	

**COVERAGES**

CERTIFICATE NUMBER: 15-16

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		0837015-02	4/1/2015	4/1/2016	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 5,000,000
							PRODUCTS - COM/PROP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Evidence of insurance for Holy Smoker BBQ & Car Show located on premises, 1480 Douglas Ave., Gardnerville, NV on May 2, 2015. Certificate holder is named additional insured but only with respect to the activities of the Named Insured on the above described premises. All activities/operations not specifically ran/or conducted by the Named Insured are excluded. A220.2 attached.

**CERTIFICATE HOLDER**

Town of Gardnerville  
 1407 Highway 395 N  
 Gardnerville, NV 89410

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

J Taheri Kenari/JANIC

*Janice Taheri Kenari*

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 104<sup>th</sup> Annual Carson Valley Days Festival scheduled for June 10 through 15, 2015, sponsored by Carson Valley Active 20-30 Club #85.
2. **Recommended Motion:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 104<sup>th</sup> Annual Carson Valley Days Festival scheduled for June 10 through June 15, 2015.  
Funds Available:  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** April 7, 2015 **Time Requested:** N/A
6. **Agenda:**  Consent  Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued

RECEIVED

MAR 25 2015

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: 3-25-15 Date(s) of Event: JUNE 10 - JUNE 15, 2015

Name of Event: 105TH CARSON VALLEY DAYS

Location of Event: THROUGHOUT MINDEN & GARDNERVILLE, MINDEN PARK, HERBIG PARK, DOUGLAS HIGH SCHOOL, HERITAGE PARK, GUMS, HWY 395 (Address or Legal Description)

Applicant's name: CARSON VALLEY ACTIVE 20-30 CLUB #85

Contact's name: TOMMY LOVELL (If different than applicant)

Mailing address: P.O. Box GARDNERVILLE NV 89410 (Street or P.O. Box City State Zip Code)

Physical address (If different): N/A (Street City State Zip Code)

Phone #(s): (Business) (Home) (775) 313-6913 (Cell)

Is the applicant a(n): [ ] Corporation [ ] Partnership [ ] Individual [X] Other NON-PROFIT

If corporation or partnership, please list corporate officers or partners:

Table with 3 columns: Name, Address, Title. No data rows are present.

Description of Event: 105TH CARSON VALLEY DAYS WITH CARNIVAL, LIVE MUSIC, PARADE, CRAFT FAIR, FOOD, WALK-JOG-RUN WITH THE PARTNERSHIP OF COMMUNITY RESOURCES, AND VOLLEYBALL TOURNAMENT.

Hours of operation: 7AM - MIDNIGHT DAILY

What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant? TOMMY LOVELL / CHRIS FORSYTH

Will an admission fee be charged for your event? [ ] Yes [X] No If yes, \$ amount:

When will fee be collected? [ ] Pre-sales [ ] At entrance

List approximate number of participants: 100

List approximate number of spectators: 3,000

List expected peak number of spectators: 5,000

Will alcoholic beverages be served?  Yes  No  
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served?  Yes  No  
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music?  Yes  No  
- If Yes, Name of Performer(s) VARIES, TO BE DETERMINED, Type of Music COUNTRY/VARIOUS

Name of Insurer: WARREN REED INS.

Limits of liability: SEE ATTACHED

Address of Insurer: 1521 HWY 395N GARDNERVILLE NV 89410  
Street City State Zip code

Policy number: SEE ATTACHED

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

  
\_\_\_\_\_  
Signature of Applicant

3-25-15  
\_\_\_\_\_  
Date

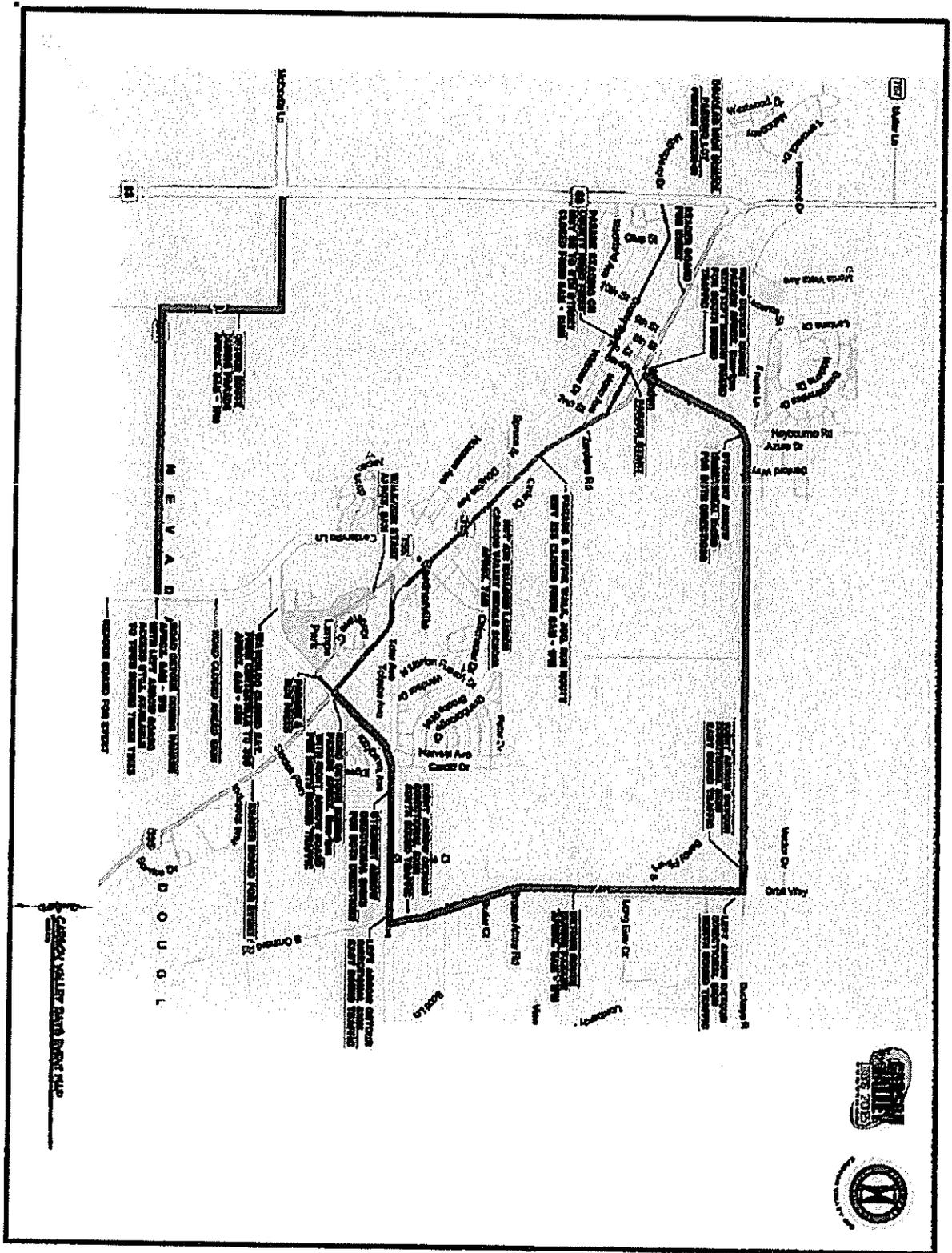
THOMAS LOVELL  
\_\_\_\_\_  
Name of Applicant

TLOVELLS5@GMAIL.COM  
\_\_\_\_\_  
Contact Email Address



## EVENT SCHEDULE

<u>DAY:</u>	<u>EVENT:</u>	<u>TIME:</u>
Thursday, June 11 <sup>th</sup>	Carnival Opens Buddy Day (2 for 1 wristbands)	5 pm - 11 pm
Friday, June 12 <sup>th</sup>	Carnival Live Music	3 pm - 11 pm 5 p.m. - 12 a.m.
Saturday, June 13 <sup>th</sup>	Parade Registration Carson Valley Days Walk, Jog, Run Registration Carson Valley Days Walk, Jog, Run Carson Valley Days Parade Carnival Craft Show & Food Vendors Kid's Grease Pole Arm Wrestling Horseshoe Tournament Announcement of Parade Winners & Citizen of the Year Free Kids Games Live Music	7 am 7 am 8 am 9 am 11 am - Close 11 am - Close 12 pm - 8 pm 1:30 - 2:30 2 pm 2:30 pm 3 pm - 4:30 pm 2 pm - CLOSE
Sunday, June 14 <sup>th</sup>	Grass Volleyball Tournament Craft Show & Food Vendors Carnival Kid's Grease Pole Carson Valley Duck Derby Community Derby Business Class Derby Service Clubs/Churches Glutton Bowl Carson Valley Days Raffle	8 am - 2 pm 10 am - 4 pm 11 am - 5 pm 11 am - 5 pm 1 pm - 3:30 pm 1 pm 2 pm 3 pm 3:30 pm 4 pm









## BOARD OF COMMISSIONERS

1594 Esmeralda Avenue, Minden, Nevada 89423

James R. Nichols  
COUNTY MANAGER  
775-782-9821

**COMMISSIONERS:**  
Doug N. Johnson, CHAIRMAN  
Nancy McDermid, VICE-CHAIRWOMAN  
Greg Lynn  
Barry Penzel  
Steven Thaler

March 2, 2015

Steven R. Smith, Permit Coordinator  
Nevada Department of Transportation  
District II Permit Office  
310 Galletti Way  
Sparks, NV 89431

RE: Highway 395 Closure for the Carson Valley Days Parade on Saturday, June 13, 2015

Dear Mr. Smith:

This letter is to notify you that Douglas County agrees to allow traffic from Highway 395 to be diverted on to local roads during the temporary highway closure for the Carson Valley Days parade on Saturday, June 13, 2015.

The County understands that the Douglas County 20-30 Club #85 will apply to NDOT for a Temporary Occupancy permit to close Highway 395 during the parade and this letter will be part of the application.

If you have any questions regarding this letter, please feel free to contact the Douglas County Manager's Office at 782-9821.

Sincerely,

James R. Nichols  
Douglas County Manager

XC Tim Provost, Carson Valley Active 20-30 Club #85  
Ron Pierini, Douglas County Sheriff  
Carl Ruschmeyer, Douglas County Public Works Director

Mailing Address: P.O. Box 218, Minden, NV 89423

5-8



**NEVADA**  
DEPARTMENT OF  
TOURISM AND  
CULTURAL AFFAIRS

**Governor**  
Brian Sandoval

**Lieutenant Governor  
& Commission Chair**  
Mark Hutchison

**Director**  
Claudia Vecchio

401 North Carson St.  
Carson City, NV 89701

775.687.4322  
800.237.0774

Fax  
775.687.6779

555 E. Washington Ave.  
Suite 5600  
Las Vegas, NV 89101

702.486.2426

Fax  
702.486.2789

TravelNevada.com  
TravelNevada.biz  
NevadaCulture.org

March 2, 2015

Nevada Department of Transportation  
District II Permit Office  
310 Galletti Way  
Sparks, NV 89410

Re: Highway 395 Closure for the Carson Valley Days Parade on June 13, 2015

To Whom It May Concern:

The Nevada Commission on Tourism is in support of the requested highway closure for the Annual Carson Valley Days Parade to be held on June 13, 2015.

This year celebrates the 105<sup>th</sup> Carson Valley Days festival and attracts several thousand people to the Carson Valley. The event has a positive economic impact on tourism in the state of Nevada.

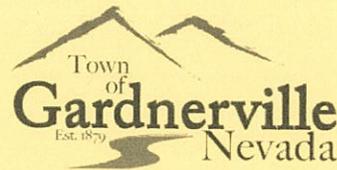
If you have any questions regarding this matter, please call our office at 775-687-0621.

Sincerely,

Claudia Vecchio  
Director  
Nevada Department of Tourism and Cultural Affairs

Cc: [tjprovost1@aol.com](mailto:tjprovost1@aol.com)

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Discussion on Proclamation 2015P-01 recognizing April 24, 2015 as Arbor Day, with public comment prior to Board action.
2. **Recommended Motion:** Approve Proclamation 2015P-01 recognizing April 24, 2015 as Arbor Day.  
**Funds Available:**  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** April 7, 2015 **Time Requested:** 5 minutes
6. **Agenda:**  Consent  Administrative

**Background Information:** See attached

7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



TOWN OF GARDNERVILLE  
PROCLAMATION 2015P-01

BY THE GARDNERVILLE TOWN BOARD PROCLAIMING

APRIL 24, 2015 AS ARBOR DAY

*WHEREAS*, in 1872, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

*WHEREAS*, the holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

*WHEREAS*, Arbor Day is now observed throughout the nation and the world; and

*WHEREAS*, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

*WHEREAS*, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

*WHEREAS*, trees in our community increase property values, enhance the economic vitality of business areas, and beautify our community; and

***NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM APRIL 24, 2015 AS ARBOR DAY, AND WE URGE ALL CITIZENS TO SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND TO PLANT AND CARE FOR TREES THAT PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.***

ADOPTED: This 7th day of April 2015.

GARDNERVILLE TOWN BOARD MEMBERS:

\_\_\_\_\_  
LLOYD HIGUERA, CHAIRMAN

\_\_\_\_\_  
MARY WENNER, VICE CHAIRMAN

\_\_\_\_\_  
CASSANDRA JONES, MEMBER

\_\_\_\_\_  
KEN MILLER, MEMBER

\_\_\_\_\_  
LINDA SLATER, MEMBER



*A Proclamation by the Governor*

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees wherever they are planted, are a source of joy and spiritual renewal.

**NOW, THEREFORE, I, BRIAN SANDOVAL, GOVERNOR OF THE STATE OF NEVADA**, do hereby proclaim, April 24, 2015 as

**ARBOR DAY IN NEVADA**



*In Witness Whereof*, I have hereunto set my hand and caused the Great Seal of the State of Nevada to be affixed at the State Capitol in Carson City, this 19th day of March, 2015.

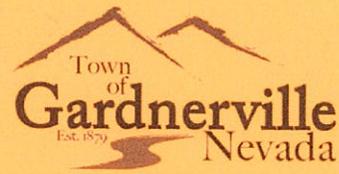
By the Governor: \_\_\_\_\_ Governor

*Barbara K. Cavuske*  
Secretary of State

By \_\_\_\_\_ Deputy

# Gardnerville Town Board

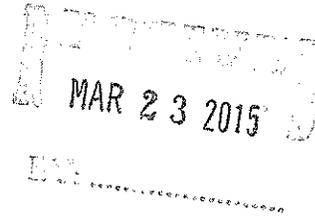
## AGENDA ACTION SHEET



1. **For Possible Action:** Accept the Tree City USA Award for 2014; with public comment prior to Board action.
2. **Recommended Motion:** Motion to accept the Tree City USA award for 2014.  
**Funds Available:**  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** April 7, 2015 **Time Requested:** 10 minutes
6. **Agenda:**  Consent  Administrative

**Background Information:** This is the 12<sup>th</sup> year the Town of Gardnerville has received Tree City USA status. See attached letter from the Arbor Day Foundation.

7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



Town Manager Tom Dallaire  
1407 Hwy 395 N  
Gardnerville, NV 89401

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Gardnerville on earning recognition as a 2014 Tree City USA. Residents of Gardnerville ought to be proud to live in a community that makes the planting and care of trees a priority.

Your community joins more than 3,400 Tree City USAs, with a combined population of 140 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

As a result of your commitment to effective urban forest management, you already know that trees are vital to the public infrastructure of cities and towns throughout the country, providing numerous environmental, social and economic benefits. In fact, trees are the one piece of community infrastructure that actually increases in value over time.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters are responsible for the presentation of the Tree City USA flag and other materials. We will forward information about your awards to your state forester's office to coordinate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Gardnerville and thank you for helping to create a healthier planet for all of us.

Best Regards,

Matt Harris  
Chief Executive

cc: Tom Dallaire

enclosure