



GARDNERVILLE TOWN BOARD

Meeting Agenda

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Phillips, Board Member
Ken Miller, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Wednesday, April 2, 2014

5:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

5:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Lloyd Higuera

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

March 4, 2014 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- For Possible Action: Approve March 2014 claims**
- For Possible Action: Approve the 3rd Annual Heritage Park Gardens Plant Swap & Open House, May 17th. Tentative time 10 am – 2 pm.**
- For Possible Action: Approve a town event application by FEAT of the Carson Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at Heritage Park and surrounding streets, considered to be a Class 1 use under park use policy.**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

6. **For Possible Action:** Approve request for Street Closure of Pep Circle on May 18, 2014 from 9:00 AM–3:00 PM for the Southgate Business Park Block Party.
7. **For Possible Action:** Approve a town event application by Shop Small Northern Nevada LLC for a monthly business/vendor event scheduled for April 19, 2014 at Heritage Park from 8:00 a.m. to 4:30 p.m. considered to be a Class IV use under the park use policy.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2014. (approx. 30 minutes)
9. **For Possible Action:** For Possible Action: Discussion to approve, approve with modifications or deny a request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. If approved, Article II-c of the Council's bylaws will state that it is to work "in partnership with the Town of Gardnerville"; with public comment prior to Board action. (approx. 15 minutes)
10. **For Possible Action:** Discussion on Douglas County adding Chapter 10.10 to the county code providing guidelines and procedures for installing Temporary Traffic Control Devices during maintenance, construction and special event activities; presentation by Erik Nilssen; with public comment prior to board action. (approx. 15 minutes)
11. **For Possible Action:** Discussion on a request by GE for the town to host a GE Night at the Movies on Saturday, August 23, 2014. Appearance by GE representative; with public comment prior to Board action. (approx. 10 minutes)
12. **For Possible Action:** Discussion on a request to approve a town event application by the Carson Valley Community Food Closet for a Luau to be held at Heritage Park September 7, 2014 from 4:00 p.m. to 9:00 p.m., and waive the \$75 fee associated with the rental of the park, considered to be a Class II use per the park use policy, appearance by Carson Valley Food Closet representative; with public comment prior to Board action. (approx. 10 minutes)
13. **For Possible Action:** Discussion on the Town sponsoring a three (3) day SPLASH DOGS event in an amount not exceeding \$1,000.00, on July 24, 25 and 26, 2014, including the town closing Ezell Street, providing Heritage Park, porta potties, and coordinating and providing 30,000 gallons of water for the pool; with public comment prior to Board action. (approx. 25 minutes)
14. **For Possible Action:** Discussion on Proclamation 2014-01 recognizing April 25, 2014 as Arbor Day; with public comment prior to Board action. (approx. 5 minutes)
15. **For Possible Action:** Discussion on the Fiscal Year 2014-2015 tentative Capital Improvement Plan (CIP), with public comment prior to Board action. (approx. 10 minutes).
16. **For Possible Action:** Public hearing to adopt the tentative budget for fiscal year 2014-2015, with public comment prior to Board action. (approx. 20 minutes)
17. **For Possible Action:** Provide direction to staff on how to proceed with credit card transaction fees, with public comment prior to Board action. (approx. 10 minutes)
18. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2014. (approx. 5 minutes)
19. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2014. (approx. 10 minutes)
20. **Not for Possible Action:** Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- 21. For Possible Action:** Discussion and possible action on the annual performance evaluation of Town Manager, Thomas Dallaire, with public comment prior to Board action. (approx. 20 minutes).

**Next regular Town Board Meeting: May 6, 2014-4:30 PM Town Administrative Offices.
April 9, 2014 – Main Street Volunteer celebration**



GARDNERVILLE TOWN BOARD

Meeting Minutes

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Philips, Board Member
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Tuesday, March 4, 2014

4:30 p.m.

Gardnerville Town Hall

4:30 P.M. Call to Order and Determination of a Quorum

 Vice Chairman Higuera called the meeting to order and made the determination of a quorum.

PRESENT:

Lloyd Higuera, Vice-Chairman
Mary Wenner
Michael W. Philips, Sr.
Ken Miller

Tom Dallaire, Town Manager
Debra Amens, Town Attorney
Paula Lochridge, Main Street Gardnerville Manager
Carol Louthan, Office Manager Sr.

ABSENT:

Linda Slater, Chairman

 PLEDGE OF ALLEGIANCE- Mike Philips led the Pledge of Allegiance.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Philips/Miller to approve the agenda.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

February 4, 2014 Regular Board meeting, with public comment prior to Board action.

Motion Wenner to approve the previous minutes.

Mr. Miller has a correction on page 9, under item 17. If you look down about halfway it says the 2nd of February. It should read the 2nd of April.

Amended motion Wenner/Philips to approve the minutes with the correction on item 17 to April 2nd.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

 **PUBLIC INTEREST COMMENTS (No Action)**

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Mr. Dallaire announced Paula Lochridge has been with Main Street for five years. We have a certificate of appreciation for her service to our town and to Main Street for the past five years.

Mr. Miller added as a member of this board and of the Main Street board, working with Paula the past four years

has been a joy. She is a real workaholic.

Ms. Lochridge stated it is a joy and a pleasure to do what I do.

Mr. Howard Thew has lived in Gardnerville for 30 years. We have an ongoing speeding problem on Wildrose Drive. People use that street for a short cut. We are getting more and more young families with children in this area. That street has no sidewalks. People come from Gardnerville where the speed limit is 15, and before getting to the Minden line they have already hit 25. Is it possible to get a stop sign placed on Spruce and Wildrose? I don't know what we need to do. We have talked with the Town of Minden and they are looking at putting a stop sign in further on Second Street, or the street before that. We are trying to do everything we can to get people to slow down. The sheriff has patrolled it and picked up several people speeding. Changing the speed limit is probably a bigger problem than needs to be done. Gardnerville is great at 15 miles an hour. A stop sign at Spruce and Wildrose, at the border, would be a tremendous help to slow down the cars.

Mr. Philips advised it has been an ongoing problem for years.

Mr. Thew stated there is constantly foot traffic on the street.

Vice-Chairman Higuera thanked Mr. Thew for his comments.

Mr. Dallaire asked if Mr. Thew would sign in and leave his number. We can get back to you. The 15 miles an hour limit is not in county code. It's difficult to enforce. We hope people will do 25. For the most part it works. We have put the speed test out and let the sheriff know when the best time is to write tickets. We have had requests for speed humps. We hesitate to put them in. They really don't work that well. You can't put a stop sign in to control speeding. It will be difficult to show the use. There has to be a lot of traffic in the intersection. We can have field staff put the test out and leave it for a week to get accurate data so we can send it to the sheriff's office.

No further public comment.

CONSENT CALENDAR FOR POSSIBLE ACTION

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Motion Philips/Wenner to approve the consent calendar.


1. **For Possible Action: Correspondence**
Read and noted.
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
Motion to accept.
3. **For Possible Action: Approve February 2014 claims**
Motion to approve.
4. **For Possible Action: Approve Town of Gardnerville 2013 Annual Report**
Motion to approve.
5. **For Possible Action: Approve Use of Heritage Park by the Douglas County Historical Society for a Young Chautauqua Performance to be held at Heritage Park June 17, 2014 from 5:00 p.m. to 6:00 p.m., considered to be a Class 1 use per policy.**
Motion to approve.
6. **For Possible Action: Approve a town special event application for Austin's House Poker Run Fundraiser scheduled for September 20, 2014 at Heritage Park from 9:00 a.m. to 5:00 p.m., considered to be a Class 1 use per policy.**
Motion to approve.
7. **For Possible Action: Approve resolution 2014R-10, requested by County Staff to dedicate Mathias Parkway, from Virginia Ranch Road to the Virginia Ditch, to the county for maintenance, which is an extension of the Muller Parkway right-of-way and county collector road.**
Motion to approve.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8.  **For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for February 2014.
- a. **Approve, approve with modifications or deny the Main Street Gardnerville Design Committee's selected location for the Basque mural; with public comment prior to Board Action.**

Ms. Lochridge thanked the board for the five year certificate. We have accomplished so much in such a short time. Carol Sandmeier is passing out a personal invite to our Celebrating Success on Main Street. We are inviting the whole community. It is scheduled for April 9 from 6:00 to 8:00 p.m. at the Carson Valley Museum. RSVP is required. It is a way for us to celebrate the successes we have had over the past five years; all of the volunteers that work endlessly and tirelessly to make things happen; and also the businesses that support us. We would like to invite everybody to that event. Dorette Caldana will be attending next month's meeting to do the annual report on our program to the Gardnerville Board. We have a board retreat scheduled for March 15. Steve Lewis from the extension will be facilitating the event. We had sad news. Susie Biaggini resigned. She was one of the original board members when Main Street was created. She got a terrific new job and it is taking away from what she can do for Main Street. We will be putting out a press release soon to find a replacement for that vacancy. The replacement will need to either live in, work in, or own property within the Main Street District. We have a couple of conferences coming up. We are sending Ken Miller to the Rural Roundup. He will be representing both the town board and Main Street Gardnerville. The California Main Street Alliance conference is happening in March - Carol Sandmeier and Stephanie Waggoner will be attending; and the National Main Street conference is in Detroit this year and will be attended by Stephanie Waggoner and myself.

Carol Sandmeier, vice president of the board and chairperson for the design and heritage park committees reported we have spent the winter months in the gardens planning. We have planned four special events. The season opener last Saturday was a day where we invited the community to help with the garden. We had a fabulous turnout. We had a service group from Douglas High; repaired the hoop house; cleaned all the weed area where the children's garden will be; finished all the painting on the shed and staked out the perimeter for the children's garden. We rented all the beds for this next year except for one tiny bed at the front. We are building two extra spaces for people who came on Saturday. We have the boy scouts growing food for the food closet. A girl scout troop is coming in to grow food for the food closet. We have a bed that has been donated by Yu to provide a space for the volunteers from the food closet to grow food. A lot of people stop by and ask if they can help. We are planning for the children's garden to have educational programming. Some of the things I have been collecting are the scissors and tape measures from Harbor Freight. Finally I asked if they could donate the scissors and tape measures. They gave me two big boxes of tape measures. We got the paint donated for the shed from Meeks. We have a guy who is doing all of the wood work for the gardens. He has now built four benches to put out there. He has also made arrows for the garden for special events. The other donation we got is a barbecue from Ken Miller who is part of our committee. He brought that because sometimes we have a barbeque for the volunteers. Thank you Ken. On May 17 we have an open house, plant sale and swap. We will be growing our own plants to sell. In the fall the Harvest Festival will be in conjunction with the Oktoberfest. We have added a new event, a New Year's Eve labyrinth walk. We will schedule it for New Year's New York time and invite the community to do something inspiring and fun. The children's garden received a grant of \$5,000 and another \$1,000 to do some special fencing. In the packet is a conceptual plan we have been working on. We are almost ready to submit it to the grant people. There is a teaching corner. We have had tree stumps donated to make stools. There is a keyhole garden, an alphabet garden and a butterfly garden. We are going to have to change the fencing in order to protect the crops from the deer.

Ms. Lochridge passed out the new location of the mural.

Mrs. Sandmeier is working on the paperwork for an easement with Sharkey's and they are excited to have this. It will cover one of the windows, but that is okay with them. Paula and Dorie made a presentation to the Basque club who offered to help financially. They suggested putting lights on the mural. They will try to come up with some solar lighting.


Mr. Miller purchased four solar lights at Costco for \$40. They mount anywhere. You can run them either as motion detectors or at dusk.

Mrs. Sandmeier stated the mural will be painted on a backboard so it can be moved. It will probably sit over the front window and drop down a little.

Motion Wenner/Philips to approve the Gardnerville Design committee's location for the Basque mural.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

9.  **For Possible Action: Discussion on a request by Main Street Gardnerville and the Carson Valley Visitors Authority to hang 18"x 30" banners on decorative light poles within downtown, Mission Street to Church Street from January through June; with public comment prior to Board action.**

Mrs. Sandmeier reported this has been a project on the design committee's list for a long time. You have the information in the packet. Because the Visitor's Authority wants the banners too, we'll make this a cooperative effort. We have the benefit of Yu's design skills. After discussion we have changed the word "relax" to "stay." The design has the state of Nevada and the star to indicate the Carson Valley. We propose Main Street and Gardnerville banners will be green and have the changing logos for Main Street and Town of Gardnerville. When it gets to Minden it would turn to red, still having the Visitor's Authority logo as part of it.

Mr. Philips asked what they are made out of.

Mrs. Sandmeier thought it was Sunbrella.

Mr. Dallaire added it is a banner material like the one across the highway.

Mr. Philips pointed out the wind just wreaks havoc with them.

Mrs. Sandmeier stated these are guaranteed for five years. We will have to keep them as a budget item for replacements.

Mr. Dallaire explained they will hang on the decorative light poles.

Mrs. Sandmeier pointed out when the flowers go down the street looks so empty. It would be a wonderful thing to put up until the Christmas season. They would not be up all the time. We are aiming for every other pole as we start the program.

Mr. A.J. Frels, Carson Valley Visitor's Authority, wanted everyone to know they back this project. The branding study had banners as part of that study. One of the things that came up was the possibility of having the back of some of the banners list the events. I haven't had a chance to address that yet.

Mr. Miller asked about putting the message on the backside. We don't want to put too much information. It would slow traffic or cause some other problems.

Mr. Frels indicated if we did list events it would be a different event on each one.

Mrs. Sandmeier is asking for approval of the idea and concept. We will let Tom choose the hardware for the poles.

Mr. Dallaire stated there are a couple of options for hardware. We have put all the flowers up in the past, maybe now we would only put up the ones that are sponsored.


Mrs. Lochridge is looking for approval of the concept so we can get more accurate figures and some samples. We just wanted to get the approval before we invest any more time and effort.

Mr. Dallaire mentioned this will have to go to the county for approval.

Mrs. Sandmeier added they are delighted to be partnering with the Chamber. We are also grateful to Yu for the design work she has done on the banners.

No public comment.

Motion Miller/Wenner to approve the request by Main Street Gardnerville and Carson Valley Visitor's Authority to hang 18 X30 banners on decorative light poles within downtown from Mission Street to Church Street January through June. Motion carried with Chairman Slater absent.

10.  **For Possible Action:** Discussion on a request to approve a town event application by the Family Support Council for Grillin & Chillin BBQ Cook Off to be held at Heritage Park June 7, 2014 from 6:00 a.m. to 11:00 p.m., and waive fees associated with the rental of the park, considered to be a Class II use per policy. Appearance by a Family Support representative; with public comment prior to Board action.

Shirley Gibson, Executive Director of Family Support Council and board president Jeanne Kerner are here representing the Support Council. We submitted an application for Chillin & Grillin, which is our main event fundraiser. We are asking for the application to be approved. The second thing is we are asking to waive the fees for the park.

Ms. Kerner stated the event should be sold out at least six weeks in advance. Right now we have 10 grillers. We need 20. We had 400 people last year.

Ms. Wenner asked what they spent the money on.

Ms. Gibson advised general operating expenses.

Mr. Dallaire felt the park use could go either way. The policy really states a lot of youth sponsorship and recreation. If it is a youth organization we waive the fees under Class 1. Class 2 is a 50 percent reduction. When we revised the policy last year it was \$300 max that we would charge. We haven't worked out the details on how much support they will need from the town or town staff as far as the dumpsters and cans. With class two the fee is 50 percent of normal, so it would be \$150. Per policy it was difficult to tell from what was on the application whether this was a youth organization or not.

Ms. Wenner asked if they needed an employee there all day.

Mr. Dallaire met with Dave Aymami. They were talking about closing the road and we utilize our staff time to put that plan together. We have to put up traffic control to make sure everybody is noticed. The county is working on a policy that we will need to abide by and it will be coming soon. This is going to start costing us time and money to support events. I don't want to start this in the middle of the year. We would start it now and be consistent for the whole year.

Mr. Higuera shared we do have expenses and that is why the town put the policy in place.

Mr. Dallaire brought this to the board to decide how they want to proceed. It will set a precedent. I do not know what kind of support the event will need from town staff.

Ms. Gibson didn't think they needed any help from Minden's staff last year.


Mr. Philips is concerned about setting a precedent by changing the policy.

Ms. Wenner wants to make sure the town employees get paid for their time.

Mr. Dallaire pointed out there is still a \$300 deposit that we can charge specific to the staff time. We have two bins for trash out there and we take those fees out of the deposit. So if there is some extra staff time involved we can take it out of the deposit. There is also a \$100 road closure permit that we need to discuss. There is time involved in that.

No public comment.

Motion Wenner/Philips to make sure that the town is covered for their fees and to follow the park policy that has been set up. Motion carried with Chairman Slater absent.

11.  **For Possible Action:** Discussion on a request to approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for a Holy Smoker Bar-B-Que and Car Show

on May 3, 2014, and waive fees associated with the street closure, appearance by Ken Miller; with public comment prior to Board action.

Mr. Miller, representing Trinity Lutheran Church, stated this is an annual event to raise funds. We are in the stages of planning to pave the large parking lot across the street from the church. These funds would go to a memorial garden. It is the men's ministry group that is putting it on. The first year we had 15 cars. Last year we had 42 cars and we had at least 2/3^{rds} of the block filled. We are anticipating 60, 65 cars this year. We are also putting a car parts swap on the dirt area. They will be serving a tri tip luncheon. We usually net somewhere around \$1,500. The usage of detour signs is required this year. I did some research online and found a site, Traffic Management Incorporated, that has the signs at a reasonable rate. They made the detour signs for \$28.14 apiece and they are out of metal. Ahern does not have these signs available. We are asking the \$100 street closure fee be waived. The reason is we pick up the signs from the town yard and set them all up and return them.

Ms. Wenner asked about the changes to the road closure.


Mr. Dallaire explained we will have to have a map approved for all of these events prepared by an engineer or certified individual in road closures. I am going to be certified and be the supervisor of putting the signs in. I bought the software last year and we had to use it for a couple of our projects. We prepared the plan for Ken last year. He had everything but the detour signs.

Mr. Miller will be making it public that we have signs available for a rental fee.

Mr. Dallaire stated we have the road closed signs. We waived the fee last year but we have changed the policy since.

No public comment.

Motion Philips/Wenner to approve the street closure application to close Douglas Avenue on Saturday, May 3, 2014 and deny waiving the town's \$100 street closure fee. Motion carried with Mr. Miller abstaining and Chairman Slater absent.

12.  For Possible Action: Discussion to award, reject or modify Bid 2014-05 for Chichester Crack Repair; with public comment prior to Board action.

Mr. Dallaire had 11 bidders on the project ranging from \$50,007 to \$93,370. We estimated it to be about \$72,000. We are coming in under budget. In the original budget we had only had \$33,000 for this project. When Geoff and I started looking at how many cracks there was, it was a lot of work to fill a couple cracks, so we decided to make the project bigger. We have some funds that we are not using yet from the Kingslane project. That will not happen until after the irrigation season. So we will use those funds. I asked Debra if we can issue a change order and include more cracks. The project includes Edlesborough, the other side of Chichester, the bulbs off Marion Russell, Penn and the two bulbs off Windsor. We were talking about just doing additional cracks which were in the core project and Alt A. You can see the difference in square footage. If we do change they are looking for 3,500 square feet which would basically do the rest of Chichester with the exception of Cardiff and all the cracks staff has filled over the past few months. We have to award it before we can do the change order.

Ms. Amens hasn't finished the total review. It looks like there's enough flexibility that you can do a change order.

Mr. Dallaire reported the successful bidder was Sierra Nevada Construction. There is quite a list of work that they have done. Douglas County had a chip seal project that didn't go well. We will keep a close eye on it.

Mr. Miller found it interesting they have such a high charge for traffic control, yet they have the lowest bid.


Mr. Dallaire stated they did the same thing last time. If we can capitalize on having these cheap prices then we should do it, award it and authorize the manager to sign up to \$72,000. We can finish off Chichester with that. The recommended motion would be to approve and award the town's 2014-05 Chichester crack repair bid to Sierra Nevada Construction (SNC) and authorize the town manager to sign the contract in a total not to exceed \$72,000.

Mr. Mark Sterling lives in Chichester. I am on the board of the homeowner's association. Are the specs on line?

Mr. Dallaire answered they are still online.

No further public comment.

Motion Miller/Wenner to approve Sierra Nevada Construction do the maintenance on Chichester Estates roads on covering the cracks and also authorize the town manager, Tom Dallaire, to sign the contract not to exceed \$72,000. Motion carried with Chairman Slater absent.

13.  **For Possible Action: Discussion on a Master Plan Amendment (ref. DA 14-012), a request by county staff for the Town Board to review, comment, and provide a recommendation on the adoption of the 2014 Douglas County Bike Plan, funded and prepared by the Nevada Department of Transportation (NDOT), affecting areas outside of the Tahoe Basin and amending a portion of the 2003 Comprehensive Trails Plan.**

Mr. Dirk Goering, Douglas County Planning, gave a power point presentation on the bike plan. We will be going to the planning commission next Tuesday.

Mr. Philips asked if NDOT supplies the county with any funding.

Mr. Goering answered the plan doesn't allocate any funding through the Nevada Department of Transportation. Many of the roads within the county are maintained by NDOT. There are also grants available from NDOT. This identifies projects of interest to the town and county so when it is time to apply for a grant we have this on our master plan.

Mr. Miller believed they are both safety issues. One is signage. Once the bike paths are implemented how often are the signs out there so motorists can be aware there might be a biker on the path? The other issue is many of our roads, such as the road to the Gardnerville Ranchos, are not wide enough for a bike path. It's dangerous for anyone walking let alone riding a bike.

Mr. Higuera asked if there was a timeline on the implementation.

Mr. Goering answered no. It talks about updating this plan every two years.

Mr. Dallaire stated we do have the 756 widening project at the Cottonwood Slough crossing. We should probably get another application in. The bridge widening will be costly unless they can bolt some sort of structure on the side.

Mr. Goering pointed out there are many other funding opportunities that are discussed in the bike plan.

Mr. Miller would like them to consider a roundabout at the intersection of 756 and the in-town side of Waterloo to help solve traffic problems in the future.

Public comment.

Ms. Cassandra Jones likes the idea of a trail plan. It is aspirational. It is consistent with the plan for prosperity and the economic vitality plan. The trail system here is designed to connect with the foot path. The bike plan doesn't stand separate from the foot path trail system that we have been developing countywide over the last several years. This has a great opportunity to impact the town. When you see what has happened with Genoa and connecting Walley's, it can have a huge impact. But I worry about the funding. This becomes an aspirational plan that has no funding and no force behind it. I see it being kicked down the road. Historically Douglas County has simply waived these plans for various subdivisions. Chichester has smaller sidewalks than what was required and now we can't ride our bikes and walk with the kids side by side on the same sidewalk. My comment is if we are going to adopt a plan we shouldn't be ready to waive it when we run into financial problems. It needs to be more than just aspirational but the goal we have and really want to pursue.

Ms. Wenner sees the plan working with Minden and the Valley Vision in trying to get both the county and towns to work together to get the grants to bring a bicycle trail down the main street or side streets. All the roads are very close to the edge and there is no lip. So it will have to be something both the county and the towns will work together to improve.

Mr. Ed Kleiner is thrilled to see the Dresslerville/Waterloo corridor is a priority item. Mike Olson informs me they are also working on making the road wider. Tom mentioned the Cottonwood slough. I heard there might be an alternative bike route that not having to be on the roadway might be less expensive option. I have heard it might go

through the Hussman ranch and come into the park from the backside.

Mr. Dallaire believed it has been brought up a few times. But it is not on any plan. I am not sure what the Hussmans think about that.

Mr. Kleiner did talk with Tim Mueller from NDOT a few days ago about the TAP funding. He suggested getting the application in. The funds are rolling over all the time.

Mr. Dallaire explained the problem we have with 756 is the bridge. That was the point to NDOT. It has to be done in stages. It opened up a can of worms. NDOT is actually trying to move that forward.


No further public comment.

Motion Wenner/Miller to adopt the 2014 Douglas County Bike Plan funded and prepared by the Nevada Department of Transportation.

Mr. Dallaire asked if they had any comments. I have quite a few comments.

Mr. Goering is still working on the draft plan so if you have any comments please have Tom bring them to me in the next few weeks. Look through the plan and provide comments.

Upon call for the vote, motion carried with Chairman Slater absent.

14.  **For Possible Action:** Discussion to approve submittal of an application for a \$550,000 NDOT 2014 Transportation Alternatives Program (TAP) grant, to be funded in 2015, to improve the safety of the Highway 395 "S Curve" adjacent to the former Eagle Gas Station site located at 1395 Highway 395 North (APN 1320-33-402-075), including drainage improvements and new ADA sidewalks. TAP grants require a minimum match of 5%, which would be \$27,500 for this application; with public comment prior to Board action.

Mr. Dallaire had the item on the agenda as \$20,250. It should be \$27,500. I didn't get that corrected. We are asking for \$550,000. We are looking at sidewalk replacement along the S curve. We are working through the right-of-way issue with Mr. Nishikida. I haven't gotten the approval from him yet. Once I get that I can modify the plan. We can't really do it without his piece of property.

Mr. Philips noticed once this is done Douglas would be one way.

Mr. Dallaire advised it is not one way. The parking is diagonal. I still need to go the fire department. I talked to the water company and they are in support of this. With this realignment it will give us seven more feet. This isn't the final plan until I can get Mr. Nishikida's approval. We did update it with the storm drains and improvements. The improvements are quite costly. Some of this will have to be reduced to CDBG funds and we will have to phase this in. The project is curb, gutter and sidewalk replacement from the neighbor's building all the way down to Mission Street; and a portion of the curb, gutter and sidewalk replacement along the opposite side of the highway from the antique store all the way to the spa store. In talking with Mark Gonzales they would end up paving their parcel if they have some place to put the storm water. Douglas Avenue was just a concept. We don't have to do that. The submittal for the grant is next Friday. Candace and I decided to bump it to \$550,000. There might be some storm drainage we can get rid of and put that as part of the CDBG funding. We are doing a presentation this month. The town would be responsible for the \$27,500. We will round it to 30 and turn it in to NDOT.

No public comment.

Mr. Philips asked if he has talked with Edith Hellwinkel.

Mr. Dallaire has not yet.

Motion Philips/Miller to approve the submittal of an application for \$550,000 NDOT 2014 TAP grant with the required five percent match not to exceed \$27,500. Motion carried with Chairman Slater absent.

15.  **For Possible Action:** Discussion on movie rating to be played at the town's "Movies in the Park"

event and for the board to consider playing edited versions only of PG-13 movies during “Movies in the Park”; with public comment prior to Board action.

Mr. Dallaire reviewed there were two movies made last year rated PG that were not cartoons. We are hoping to be able to play movies like Ironman, Avengers or Captain America if we get the edited versions. The problem is Swank doesn't rerate them after they're edited. We usually play four movies every year and we try and do two animated and 2 non-animated. Finding new PG movies is getting difficult. We can go back to the old ones but some of those were on a different rating system.

Mr. Higuera asked if staff had seen an example of the edited versions.

Mr. Dallaire has not.

Mr. Higuera mentioned in the survey Spaceballs got six votes.

Mr. Dallaire clarified the survey list only has PG movies.

Public comment.

Andrew Galloway, resident for 16 years, believes the main issue here is not really the rating but why is it rated PG13. It really needs to be boiled down to a movie by movie basis as to why it's rated what it is and what the final product is afterwards. In addition to having a larger roster it might possibly spark up more buzz from the youth from middle to high school and they might come out.

Mr. Higuera read an email into the record from Beverly Giannopoulos which is included with these minutes.

Ms. Cassandra Jones loves the idea of family movies but I really doubt you will have anybody with really young children there. Myself and friends with preschoolers can't make it there because it starts too late. When you think about movies for families you are probably looking at 6, 7, 8 or older. I love the comment you read into the record, but don't be programming for families with preschoolers. I say that from modern day experience.

No further public comment.


Mr. Philips thought it was a good idea to have the rating published in the Record Courier. Then people can decide whether they want to go and see it or not.

Mr. Higuera stated it is on the website. We can do a public notice. This would be next year. I wouldn't get an unedited version.

Motion Miller to approve the use of edited PG13 movies to play at the town movie park event with the stipulation it is watched by somebody in the town staff before it is shown at the park. (Motion withdrawn)

Mr. Philips thought the problem with that is you have to advertise that you're going to have it.

Motion Miller/Wenner to approve the use of edited pg13 movies to play at the town movies in the park starting 2015 and with the stipulation to be reviewed by town staff before the actual showing. Motion carried with Chairman Slater absent.

16.  **For Possible Action. Discussion on budget development for Fiscal Year 2014/2015 including, but not limited to;**
- a. review of Towns strategic plan and goals
 - b. review of the Town Values
 - c. update of capital improvement projects for fiscal year 2014-2019
 - d. review of the town employee merit increases
 - e. review and discuss proposed town projects anticipated for bidding award before June 30, 2014
 - f. review of the tentative budget for 2014-2015 and review of the revenue estimates,
 - g. review of health & sanitation fees and services, and other matters properly related thereto;
with public comment prior to Board action.

Mr. Dallaire gave a power point presentation on budget development for Fiscal Year 2014/2015.

Ms. Wenner would like to add the Valley Vision to the action plan.

Mr. Dallaire put on the budget this year an intern for the office. We might have to have an additional seasonal. Right now I have budgeted for two seasonals for help with water, events for Main Street and to help us out on the weekends.

Mr. Kleiner asked about the lift truck. Have you worked something out with the parks department?

Mr. Dallaire answered we have the same type of lift truck. We have budgeted for a new projector. We will be doing work on Gilman islands, engineering and work on the Hellwinkel barn and Waterloo islands. If there is anything else the board would like to add please let me know. We are still moving forward with ADA, slurry of Industrial (need to have the pavement analyzed between Douglas Disposal and the highway), need to do a gilsonite seal from Gilman/Centerville all the way to Spruce, more crack patching in Chichester (if we do the change order from tonight it will probably be finished), need to go over health and sanitation rates and are moving forward with the Hellwinkel flood channel.

(Short recess at 7:49 to 7:54 p.m.)

Mr. Dallaire continued with the power point presentation on the 2014-2015 budget. We had a four percent max merit increase last year, two percent the year before and zero percent the year before that. Minden is looking at an accountant position. Do we want to share cost in that at all? I will be talking with Kathy Bradshaw to see if we can take the Main Street revenue payables, except for salary and benefits, and get that away from the county. I would still like to do a block fence around the maintenance yard. We have been talking about the Toler Lane project. If the numbers allow we will get that put in. The Hellwinkel metal shop has dirt floors. We need to fix the security of the structure and put a concrete floor. We can store a lot of the seasonal equipment there. We are still looking for a dump truck. I am going to a state training certification class on contracts in April.

Mr. Philips would like to budget for a four percent increase in staff merit raises but maybe not go with that.

Mr. Dallaire will make that an action item next month.

17.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2014.**

Ms. Amens reported we have the Arbor Gardens quitclaim deed signed by Syncon and Tom will sign it tonight. We will get that recorded. I worked with Tom on the interlocal agreement. I was involved in the open meeting training, which I enjoyed doing. We continue to monitor the Sharkey's bankruptcy. With the last payment they are only one month behind.

Mr. Higuera thought Ms. Amens did a great job on the training.

18.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for February 2014.**

Mr. Dallaire asked if there were any questions. I made some comments on the temporary traffic control. We may go over it again before it is finalized. I will be gone next week.

Mr. Miller has filed for town board.

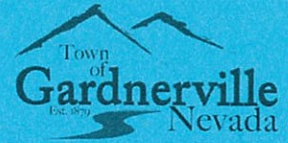
Ms. Wenner advised Linda Slater and Cassandra Jones have filed and Annette Philips filed this afternoon.

Motion Philips/Wenner to adjourn at 8:27 p.m.

Respectfully submitted,

Lloyd Higuera

Tom Dallaire



Gardnerville Town Board

AGENDA ACTION SHEET

1. **Title:** Correspondence

2. **Recommended Motion:** Receive and File

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** April 2, 2014

Time Requested: n/a

5. **Agenda:** Consent Administrative

6. **Other Agency Review of Action:** Not Required

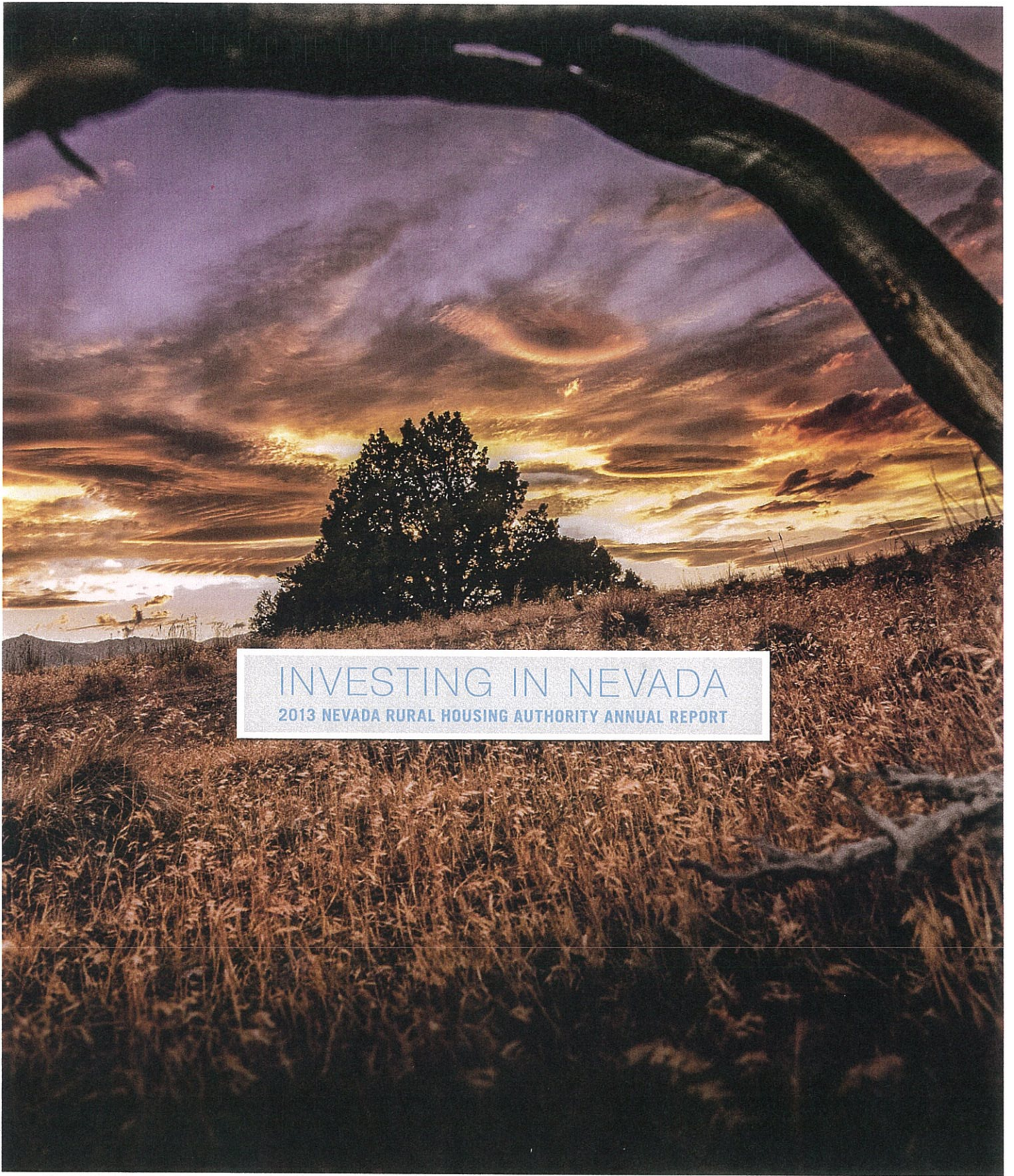
7. **Board Action:**

Approved

Denied

Approved with Modifications

Continued



INVESTING IN NEVADA
2013 NEVADA RURAL HOUSING AUTHORITY ANNUAL REPORT



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CHAIRMAN'S MESSAGE

"NRHA didn't just survive 2013, we thrived, and our success is a direct result of what happens when a team of innovative leaders refuses to accept 'can't.'"



WILLIS A. SWAN
NRHA Chairman

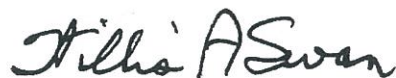
Nevada Rural Housing Authority (NRHA) did it again. In a tough, albeit improving, economy, we got things done. We helped Nevada families, supported local government housing initiatives, improved low-income living conditions, expanded our services and grew our team. We invested in Nevada.

NRHA didn't just survive 2013, we thrived, and our success is a direct result of what happens when a team of innovative leaders refuses to accept "can't." In 2013, our team found a way, whether it was securing the money to fund a sorely needed housing study or strategizing with community groups to devote resources to supporting the homeless.

The year 2013 was focused on NRHA as an organization as well. Our performance planning process will wrap up in 2014, but already it has helped us refocus and prioritize execution of short- and medium-term goals based on long-term strategic goals.

That "can do" attitude supports our heartfelt mission – to improve the quality of life in rural Nevada. Each department, each meeting, each project, each person at Nevada Rural Housing Authority works toward that goal in the work they do every day.

I have worked with this organization long enough that I am no longer surprised by its ability to succeed in challenging times. It is not just this team's work ethic and commitment to the mission, it is their visionary leadership and passion for serving the community. The Nevada Rural Housing Authority believes in investing in Nevada.



Willis A. Swan
Chairman
Nevada Rural Housing Authority
Board of Commissioners

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EXECUTIVE DIRECTOR'S MESSAGE

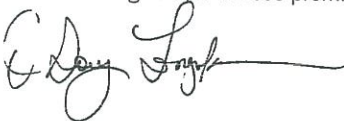
Never in our history has state, local, and federal government been under greater pressure to show results. Regardless of economic conditions, NRHA has always been a leader in developing the best solutions to further our mission and serve the state of Nevada.

Our strength begins with our exceptional staff and the training we continually provide to maintain excellence. Then we augment our capabilities through our consultants, board members, mentors and advisors. We continually ask what can we do to raise the bar to a new level, refine our internal practices and improve results.

We don't plan to plan, we plan to implement and in 2013 we invested in and implemented a lot of great programs in rural Nevada. Our investment of time, energy and resources in the state we love is already paying big dividends:

- We invested in the rural homebuyer by expanding Home at Last™ financing and homebuyer education programs – enabling them to become even better investors in their own communities.
- We invested in Nevada's future by commissioning two housing studies that will help stakeholders in 20 different rural communities assess and act on their housing needs.
- We invested in solutions for Nevada's low-income families through our work with the Rural Nevada Continuum of Care.
- We invested in the quality of life of rural families in Fallon by rehabilitating the Sunridge Apartments.

We invested in our organization because a better NRHA can serve this great state more effectively. Not only did we expand our team and enhance our resources, but we invested in our process, ensuring attainable goals, measureable results, and consistent forward progress. In communities throughout rural Nevada, the Nevada Rural Housing Authority is investing, in small and large ways. We see promise. We see opportunity. We see a bright future.



D. Gary Longaker
Executive Director
Nevada Rural Housing Authority

"We invested in our organization because a better NRHA can serve this great state more effectively. Not only did we expand our team and enhance our resources, but we invested in our process, ensuring attainable goals, measureable results, and consistent forward progress."



D. GARY LONGAKER
NRHA Executive Director



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Real Estate
Development Services
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Tom Cook
Tribute
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Looking
Forward
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STRATEGIC & PERFORMANCE PLANNING



Consultant Sheri Woods Green works with NRHA staff on the department's performance planning.

Walking the Walk – We Started By Investing in a Stronger NRHA.

The work we do at NRHA, how we do it and the results we are able to achieve have a direct impact on the lives of thousands of Nevadans. So we take our work and our process quite seriously.

In order to improve on those results, NRHA developed a comprehensive Performance Plan in 2013. The key benefits of this plan, listed below, will make NRHA a stronger organization better capable of fulfilling its mission of improving the quality of life in Nevada's rural communities.

PERFORMANCE PLAN GOALS

- Establish a more effective and efficient goal-setting process
- Accelerate completion of organizational priorities in alignment with community needs
- Boost employee cooperation organization-wide
- Accelerate performance improvements
- Gain powerful insights by engaging employees more effectively
- Improve the quality and relevance of feedback
- Improve NRHA's bottom line

Performance planning, management and reporting improvements are a small part of what NRHA did in 2013 to better serve clients and improve outcomes. In addition to formalizing these performance systems, NRHA is instituting quarterly data-driven reviews with NRHA senior staff to monitor progress on achieving key performance objectives.

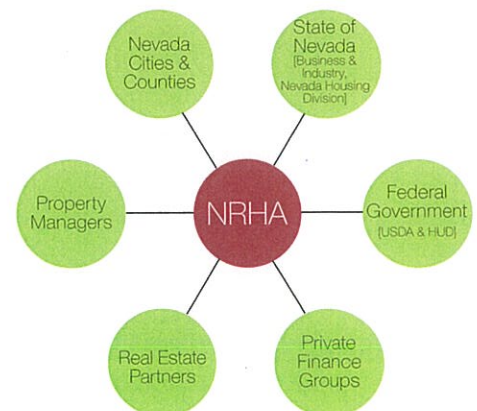
Better Tools Make Us More Effective.

NRHA invested in infrastructure and resources in 2013. In addition to growing our team and investing in employee training and certifications, NRHA invested heavily in technology. Improvements included:

- Major system-wide software upgrade
- Hardware upgrades and work station enhancement
- New comprehensive, mobile friendly website with Spanish translation
- Online search engine optimization to help users find NRHA online

Developing the Right Relationships Makes all the Difference.

Throughout its history, NRHA has sought partners in order to expand the scope of what we do and improve the services we offer. This diagram looks at the largest and most significant partners we work with, but there are many more at every level of the social, public and private sectors.



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OVERVIEW



CJ Manthe, Chief Financial Officer, discusses the Home at Last™ Access Program with Nick Serrano, Vice President of Mortgage Lending for Greater Nevada Mortgage.

We've Been Investing in Nevada for More Than 40 Years.

The year 2013 once again saw the Nevada Rural Housing Authority committing itself to investing in the Silver State – in big ways and small. We expanded our programs, grew our team, and laid the foundation for exciting new projects that will enable us to serve the residents of rural Nevada even more effectively.

It was a year during which we sought out innovative funding solutions in order to pursue the initiatives we felt were most valuable. We believe that the investments we are making in our programs and people are already paying great dividends for the state of Nevada.

Nevada Rural Housing Authority Presents Our Annual Report Summary of Financial Performance.

We ended 2013 with an additional \$1,627,680 in assets from 2012, with operating expenses and operating revenues remaining relatively flat.

Fiscal Year	Operating Revenues	Operating Expenses	Non-Operating	Surplus (Deficit)	Total Net Assets
2013	\$15,768,783	\$14,173,952	\$32,849	\$1,627,680	\$15,902,002
2012	\$15,738,084	\$14,005,699	\$134,647	\$1,867,032	\$14,274,322
2011	\$15,712,635	\$16,103,685	\$142,623	(\$248,427)	\$12,407,290
2010	\$14,610,319	\$14,248,145	\$275,587	\$637,761	\$12,655,717
2009	\$13,394,164	\$14,241,886	\$118,728	(\$728,994)	\$12,018,956
2008	\$13,587,825	\$13,133,675	\$3,316,008	\$3,770,158	\$12,747,950
2007	\$13,317,929	\$11,358,710	(\$102,021)	\$1,857,198	\$8,977,792
2006	\$13,306,642	\$12,851,217	\$2,957,310	\$3,412,735	\$7,120,594

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RENTAL & HOUSING PROGRAMS BY THE NUMBERS

1728

HOUSEHOLDS SERVED

HOUSING CHOICE VOUCHERS

\$8.6 MILLION
ECONOMIC IMPACT

72

VETERAN
HOUSEHOLDS SERVED

VETERANS AFFAIRS
SUPPORTIVE HOUSING (VASH)

\$343,218
ECONOMIC IMPACT



DISABLED INDIVIDUALS SERVED

726



TENANT-BASED RENTAL ASSISTANCE

\$103,242
ECONOMIC IMPACT



SECURITY DEPOSIT LOANS DISBURSED

\$100,358

RENTAL & HOUSING PROGRAMS

Being Good at What We Do Enables Us to Serve More of Our State's Most Needy Residents.



Left to right: Rose Cook, Board Member; Marka Turner, Director of Rental & Housing Programs; Willis Swan, Board Chair; and Gary Longaker, Executive Director, receive the 2013 Housing Choice Voucher Program of the Year award.

NEVADA RURAL HOUSING AUTHORITY NAMED HOUSING CHOICE VOUCHER PROGRAM OF THE YEAR.

When you invest in good people and develop quality programs, not only do you get things done, you get them done exceptionally well. In 2013, the Nevada Rural Housing Authority was named the Housing Choice Voucher Program of the Year by the Department of Housing & Urban Development (HUD), Small Public Housing Authority Division. NRHA was awarded Public Housing Authority Program of the Year in 2008 and received a Special Achievement Award for Consistently High Utilization in 2011. Additionally, the Housing Authority has been named a HUD High Performer nine of the previous 10 years.

While the HCV Program of the Year award is a cherry on our 2013 sundae, it is the work that the Rental & Housing Programs team is doing year after year – from coalition building to grant writing – that is having a profound impact on the quality of life for the low-income residents we serve.

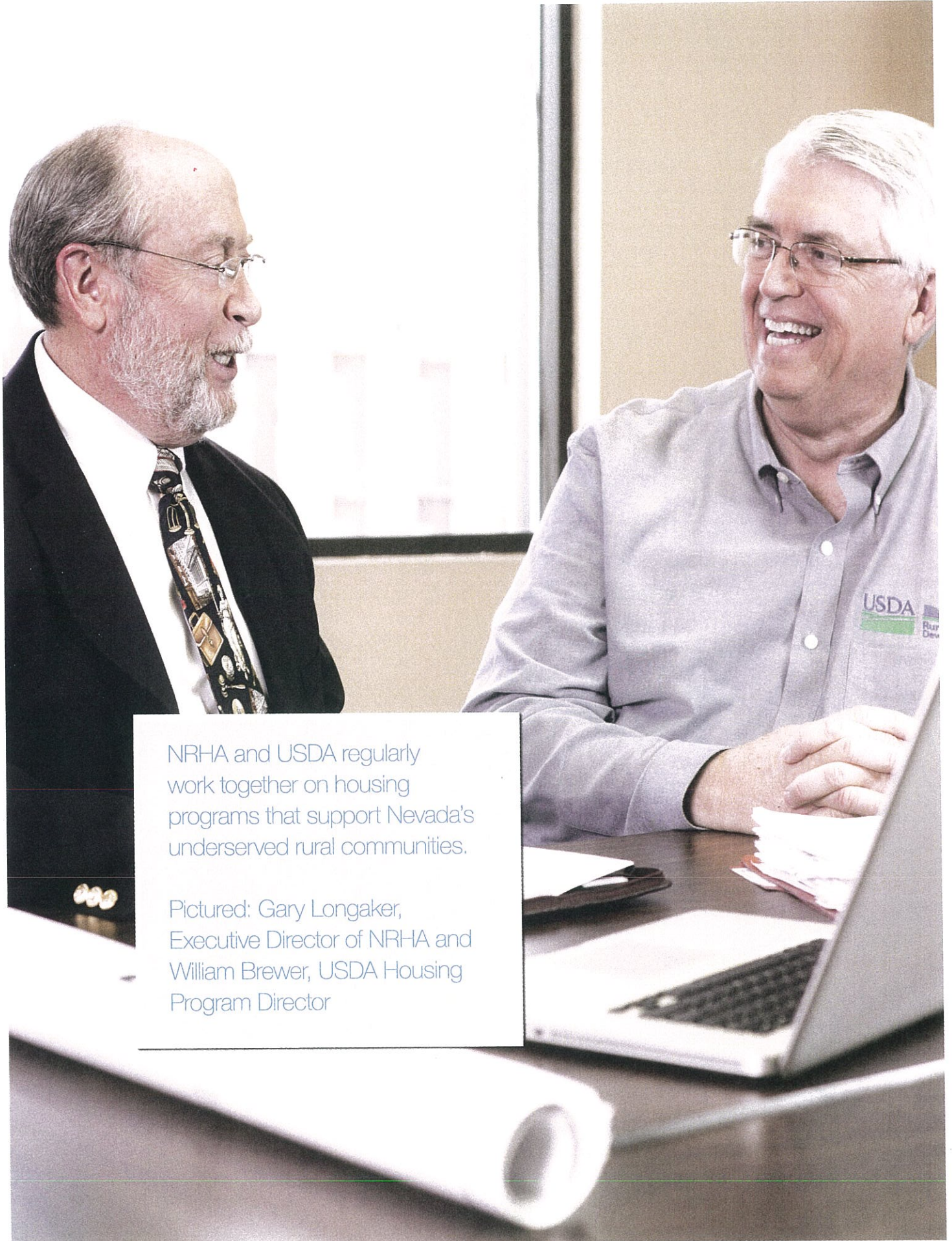
Our Keys to Success in Challenging Times:

HIGH VOUCHER UTILIZATION

NRHA was able to maintain a Housing Choice Voucher utilization rate above 99 percent by capitalizing on strong strategic initiatives that positioned the department to continue to issue vouchers during a year of economic challenges. Planning and

NRHA was able to maintain a Housing Choice Voucher utilization rate above 99 percent during a year of economic challenges.

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NRHA and USDA regularly work together on housing programs that support Nevada's underserved rural communities.

Pictured: Gary Longaker, Executive Director of NRHA and William Brewer, USDA Housing Program Director

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implementation of cost-saving measures enabled us to continue serving as many households in rural Nevada as possible. High utilization of vouchers can be challenging with a transient population, but it is vital because the better we maintain our voucher utilization, the better rural Nevada is served.

IMPROVING TECHNOLOGY

We invested in software, systems and training in 2013 that have enhanced our internal processes, as well as services to Housing Choice Voucher landlords and clients through online applications and resources. This software implementation has also provided additional opportunities to reduce overhead expenses while preserving customer service.

VARIED FUNDING SOURCES

NRHA receives the majority of its funding through grants that require ongoing efforts to secure. In order to grow our Rental & Housing Programs and extend our reach, we must grow our financial resources.

- In 2013, NRHA submitted renewal grant funding requests to HUD for the Multi-Family Service Coordinator, and we were awarded \$150,029 to cover fiscal years 2013 and 2014.
- NRHA was awarded \$55,000 in grant funding from the Nevada Housing Division to serve low-income elderly, disabled or homeless households.
- The NRHA Board approved a resolution to partner with Rural Services in the Shelter Plus Care grant program. The Shelter Plus Care program is funded through grants from HUD for housing and supportive services for homeless families and individuals.

Investing Resources Today Enables Us to Prevent Homelessness Tomorrow.

Our Director of Rental & Housing Programs, Marka Turner, serves as Co-Chair of the Rural Nevada Continuum of Care (RNCoC). The RNCoC works to secure additional HUD funds to serve the homeless population. By investing NRHA time, energy and resources in this important effort, we are helping Nevada find long-term solutions for homelessness.

- In 2013, RNCoC efforts resulted in a \$735,000 grant for homeless housing assistance and services.
- The creation and implementation of a Centralized Intake and Assessment process across the continuum's jurisdiction will help ensure rural Nevada continues to be eligible for these grant funds.
- Collaboration with social service agencies serving the same population helps reduce duplication of services, as well as builds strong partnerships to help efficiently address homeless issues in rural Nevada.
- Allocation of NRHA's Tenant-Based Rental Assistance vouchers to homeless individuals to get them into housing is a specific step the Nevada Rural Housing Authority took to address homelessness.



Brandi Colunga, Occupancy Specialist, assists a client with their Housing Choice Voucher application.

By investing time, energy and resources in this important effort, NRHA is helping Nevada find long-term solutions for homelessness.

HOME BUYER SERVICES BY THE NUMBERS

978 FAMILIES
Purchased a home

\$137 MILLION
Home at Last™ Access
mortgages issued

\$15 MILLION
Generated for local governments
through Home at Last™ financed
new home purchases

\$5.5 MILLION
Home at Last™ Access
down payment assistance

\$3.6 MILLION
Home at Last™ MCC
tax savings (over a 10-year period)

\$29 MILLION
Home at Last™ MCC mortgages

\$10.2 MILLION
Impact of Home at Last™
home purchases*

*Based on REALTOR® economic impact multiplier

HOMEBUYER SERVICES

When Rural Nevadans Can Invest in a Home of Their Own, the Entire State Benefits.

HOME AT LAST™ IS AN ECONOMIC ENGINE IN RURAL NEVADA.

Home at Last™ has proven to be an economic powerhouse for the state of Nevada. This innovative home financing program helps rural residents achieve the dream of homeownership at a time when traditional financing models have not succeeded.

More than 20 percent of Home at Last™ transactions in 2013 represented loans for new home construction, an area of growth and focus for the Home at Last™ team. These new homes had an added multiplier effect in economic impact in their communities, creating more than 500 jobs and \$15 million in local and state government revenue.

Over 30 percent of 2013 Home at Last™ loans were USDA loans packaged with another Home at Last™ product, providing homebuyers in our most rural communities the most competitive mortgage rates, along with down payment assistance or a mortgage tax credit. Another 60 percent of Home at Last™ loans were FHA loans executed through our partner, the Department of Housing and Urban Development.

Investing in Our Team and Resources Paid Off Immediately.

Increasing demand for our programs and expansion opportunities led Home at Last™ to add two new positions in 2013. The Carson City office added a Management Assistant to help with day-to-day operations and a new position was created to run a Southern Nevada Home at Last™ office. Alison Rachiell was hired as the Southern Nevada Mortgage & Marketing Specialist in May of 2013 and has gotten the Henderson, Nevada, office off to a strong start with her knowledge of the real estate community and background in energy efficiency.

Home at Last™ marketing and outreach events helped improve awareness of our programs and strengthen our partnerships. The grand opening of the southern Nevada office included local and state dignitaries. The first NRHA Homebuyer Expo in Reno surpassed expectations for participation, and our lender appreciation event helped enhance our relationship with our valuable lender partners.

In 2013, 978 families were able to purchase a home of their own through an NRHA Home at Last™ financing program.

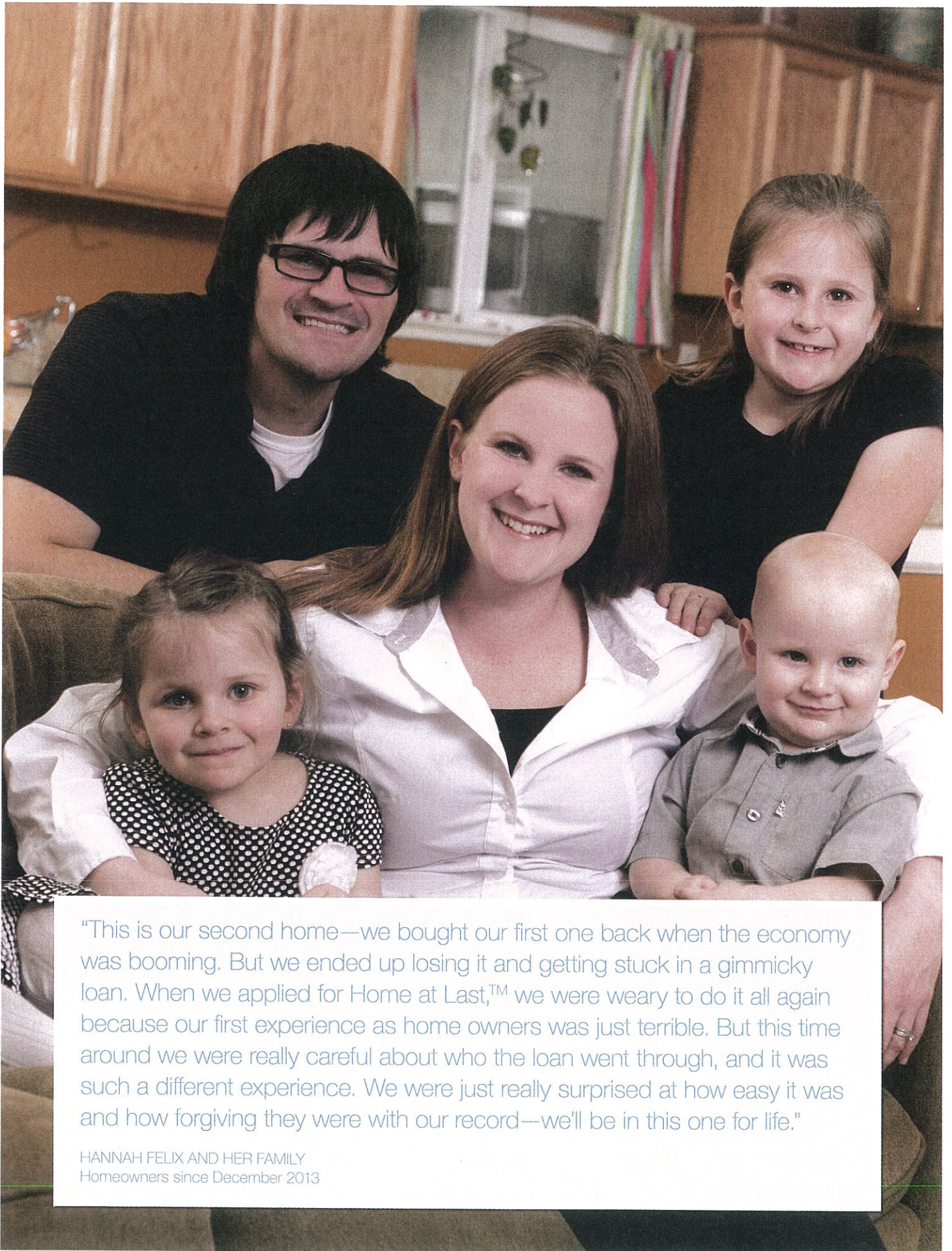


Alison Rachiell, Southern Nevada Mortgage & Marketing Specialist, works with Sia Howe of Lennar.



James Westrin, Commissioner, Nevada Division of Mortgage Lending, and Bruce Breslow, Director, State of Nevada Dept. of Business and Industry, address the crowd at the sports-themed NRHA Lender Appreciation Lunch.

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“This is our second home—we bought our first one back when the economy was booming. But we ended up losing it and getting stuck in a gimmicky loan. When we applied for Home at Last,[™] we were weary to do it all again because our first experience as home owners was just terrible. But this time around we were really careful about who the loan went through, and it was such a different experience. We were just really surprised at how easy it was and how forgiving they were with our record—we’ll be in this one for life.”

HANNAH FELIX AND HER FAMILY
Homeowners since December 2013

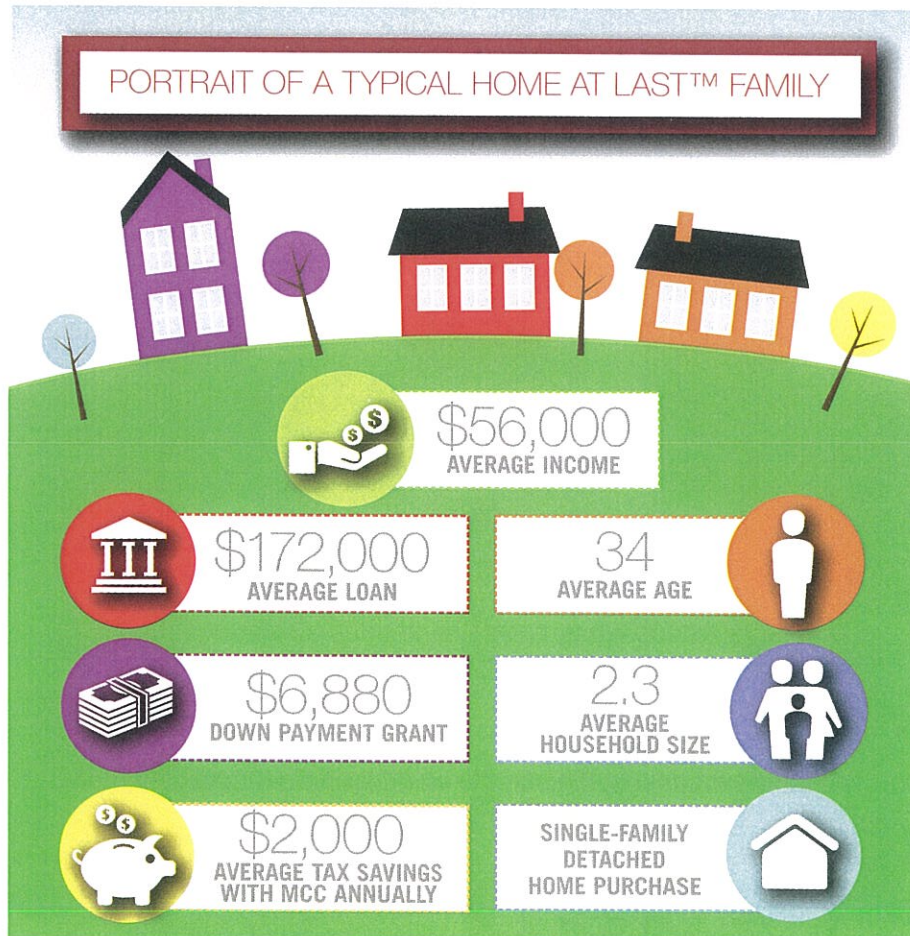
Milestones

- 2,300 Home at Last™ families served
- Doubled the number of families helped in 2013 vs. 2012
- Elko, Nevada – from 5 loans in 2012 to 111 in 2013
- Southern Nevada – from 22 loans in 2012 to 148 in 2013
- Built a team of 39 lender partners
- Built a team of nine builder partners

Being an Industry Leader Has its Rewards. And Awards.

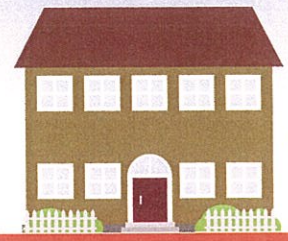
Our mission-driven efforts to improve the quality of life in rural Nevada have resulted in recognition by multiple entities. In 2013, Home at Last™ received the Comstock Award for Innovation from the Northern Nevada Development Authority, the Pioneer in Housing Award from Nan McKay & Associates, and the USDA Rural Development Director's Going the Extra Mile Award.

In 2013, Home at Last™ received the Comstock Award for Innovation from the Northern Nevada Development Authority, the Pioneer in Housing Award from Nan McKay & Associates, and the USDA Rural Development Director's Going the Extra Mile Award.



1-14

DEVELOPMENT BY THE NUMBERS



\$5.7 MILLION

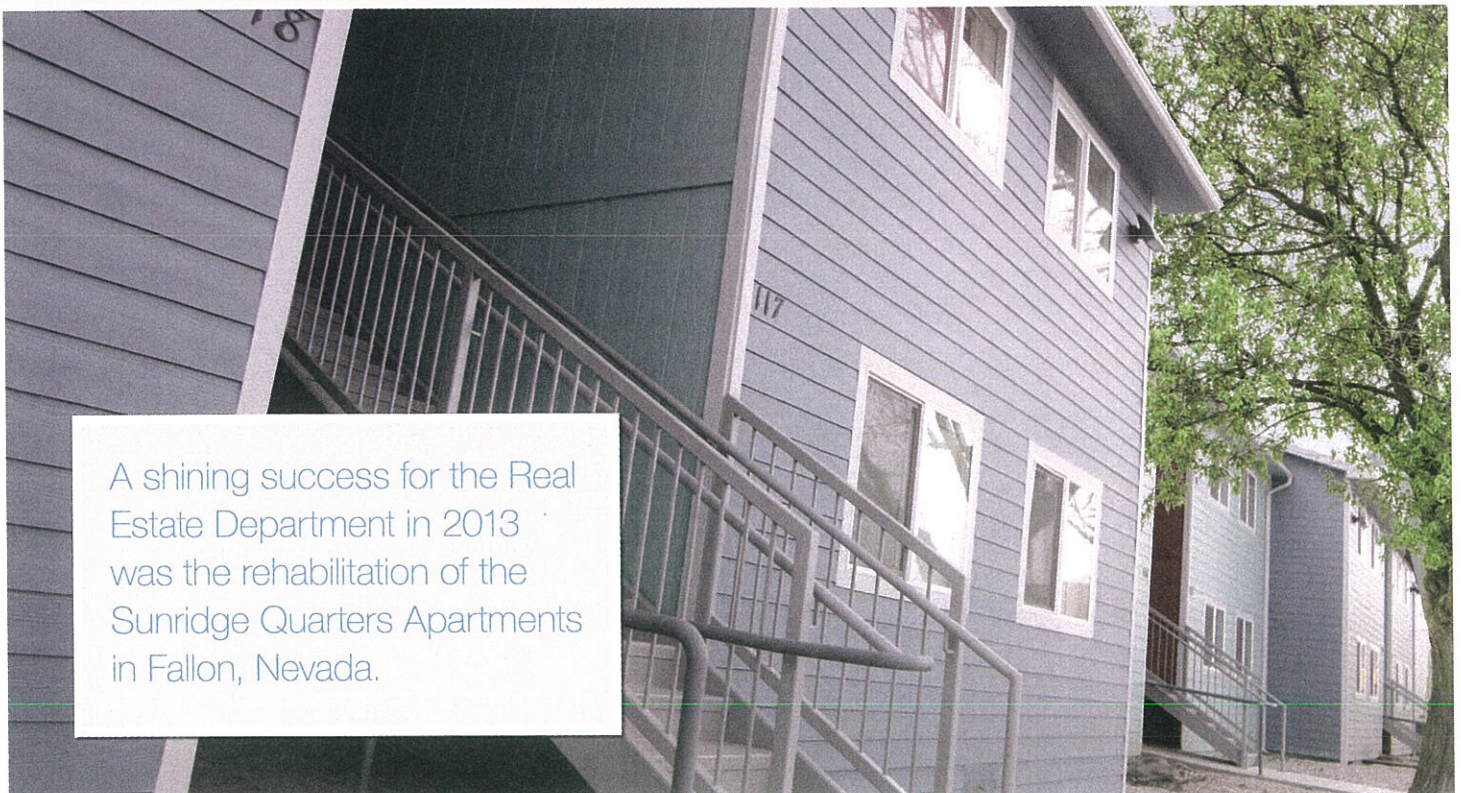
**INJECTED INTO THE FALLON ECONOMY DURING THE
SUNRIDGE APARTMENTS REHABILITATION**

\$325,514

INVESTED IN WINNEMUCCA MANOR FACELIFT

\$1.9 MILLION

AQUIRED OF PINION APARTMENTS IN ELKO



A shining success for the Real Estate Department in 2013 was the rehabilitation of the Sunridge Quarters Apartments in Fallon, Nevada.

1-13

REAL ESTATE DEVELOPMENT

NRHA Maximizes the Impact of Our Real Estate Development Services.

The Nevada Rural Housing Authority (NRHA) Real Estate Department laid the groundwork for future success in 2013 with strategic investments. The year saw a valuable new addition to the team, the beginning of innovative new projects, the accomplishment of previously set goals, and the spearheading of economic studies necessary for providing rural communities with the tools to thrive.

NRHA HIRES NEW DIRECTOR OF REAL ESTATE OPERATIONS, EDDIE HULT.

Eddie Hult joined the NRHA leadership team as Director of Real Estate Operations in May of 2013. Hult brings to the NRHA table a wealth of professional experience in construction, development, finance and logistics, as well as an MBA in business and a bachelor's degree in accounting. Eddie got down to business quickly, transforming the department he was hired to run, reviewing and improving internal processes, kicking off several major initiatives, and keeping existing projects on track and on budget.



Essential Rural Housing Studies Launched in 2013.

The Nevada Rural Housing Demand Study and the Carson City Housing Demand Study were both launched by NRHA in 2013. The studies were funded using innovative cost sharing initiatives that defrayed 50 percent of the total study costs.

Left to right: Eddie Hult, Director of Real Estate Operations; Jack White, Development Consultant; and Mike Hynick, Construction Manager.

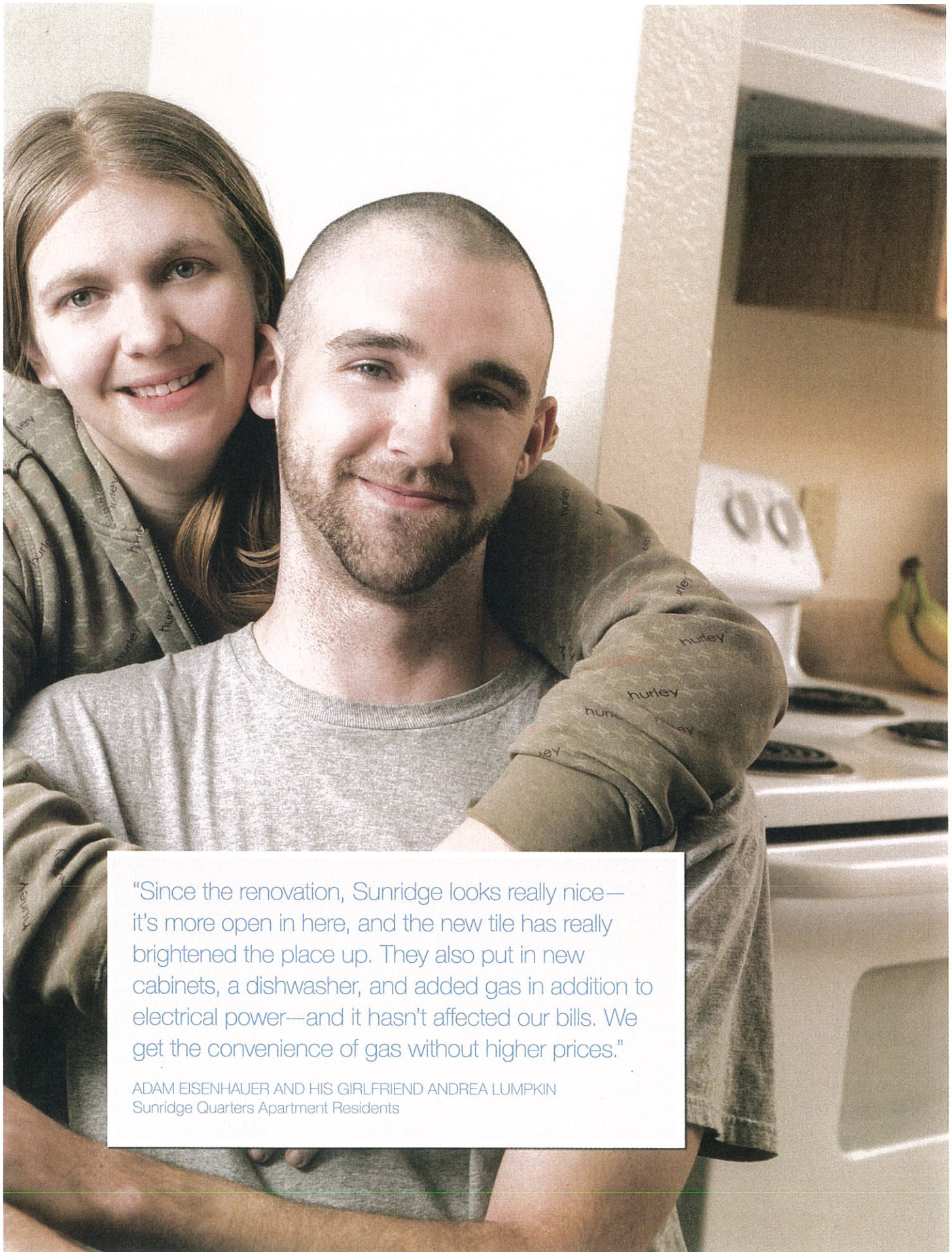
The Nevada Rural Housing Demand Study, whose need was first identified in 2012, will address 16 mining towns with perceived housing shortages and challenges with:

- Housing
- Infrastructure
- Amenities
- Financing

The Carson City Housing Demand Study was initiated to analyze the housing needs of the urban and surrounding suburban areas, including Carson City, Douglas County and the greater Dayton area.

The results of both studies are expected in early 2014.

1-16



"Since the renovation, Sunridge looks really nice—it's more open in here, and the new tile has really brightened the place up. They also put in new cabinets, a dishwasher, and added gas in addition to electrical power—and it hasn't affected our bills. We get the convenience of gas without higher prices."

ADAM EISENHAUER AND HIS GIRLFRIEND ANDREA LUMPKIN
Sunridge Quarters Apartment Residents

Sunridge Apartments Rehabilitation Makes Economic and Individual Impact.

A shining success for the Real Estate Department in 2013 was the rehabilitation of the Sunridge Apartments in Fallon, Nevada. NRHA, in partnership with Investor Enterprise Group, was awarded the Low Income Housing Tax Credit that was used to fund the \$7.1 million dollar project aimed at the complete restoration of the complex's interior and exterior buildings and landscape. The low-income Fallon residents saw the completion of the first two complexes in December of 2013. This project will be completed in the spring of 2014.

INVESTING IN NEVADA

NRHA has brought in experts on green energy technologies to identify projects that can benefit the environment through improved energy efficiencies.

The Townhomes at Eureka Canyon See Finishing Touches.

A new development project that was approved and occupied in 2012—the Townhomes at Eureka Canyon — got some additional amenities in 2013. NRHA met its landscaping goals and the project came in 30 percent under budget.

The townhomes have breathed new life into the community through:

- Desert-friendly xeriscape
- Tree landscape
- Park with a playground
- Family-friendly picnic area and barbecues



NRHA was able to complete landscaping and add a playground to the Townhomes at Eureka Canyon while saving 30 percent on projected costs.

Winnemucca Manor Gets More Curb Appeal.

On the heels of the successful 2012 construction of the Larios Arms Senior Residence, NRHA returned to Winnemucca to enhance an adjacent senior residence, Winnemucca Manor. More than \$325,500 was invested in a facelift of the property in 2013. With this enhancement, the entire Winnemucca Senior Campus, consisting of the two residences, a senior center, walking paths and green space, now has a consistent look and feel.



More than \$325,000 was invested in an exterior remodel of Winnemucca Manor.

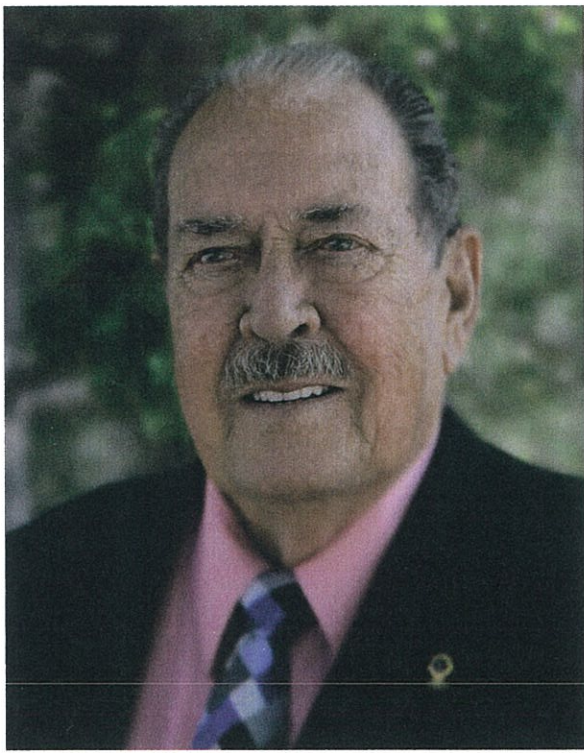
1-18

THOMAS J. COOK

SEPTEMBER 27, 1929 - APRIL 25, 2013

The world lost a committed public servant, and the Nevada Rural Housing Authority lost a dear friend on April 25, 2013, when Tom Cook, Nevada Rural Housing Authority Commissioner, passed away.

Those who had the pleasure of knowing and working with Tom stood in awe of his dogged commitment to serving his community in big ways and small. In fact, the State of Nevada recognized him for this exemplary service and named him Public Official of the Year in 2004.



Master Gunnery Sergeant Tom Cook spent 30 years in the United States Marine Corps. He was a proud Marine and a veteran of both the Korean and Vietnam wars. When he retired to civilian life, Tom worked in ranching and gaming, building several successful businesses while continuing to build on his legacy of service by volunteering in his local community.

Tom was a longtime member of the Nevada League of Cities, served on the Town of Gardnerville Board, and had 40 years of service with Lions Clubs International where he was known affectionately as "Bubba."

Appointed to the Nevada Rural Housing Authority Board of Commissioners in 1999 by the Nevada League of Cities and Municipalities, Tom brought vast knowledge, experience, uncompromising standards and good humor. At NRHA, Tom was a true catalyst for change. He served as both Chairman and Vice Chairman of the Board of Commissioners, helping to grow the organization, establish its goals and ensure it stayed on a true path working toward those goals.

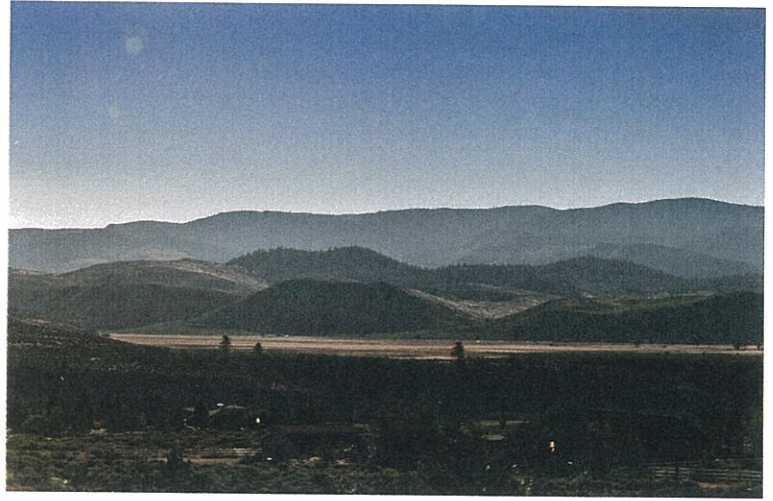
Throughout his tenure on the Board, Tom kept the organization mission focused on providing housing for our most needy rural citizens. Among his lasting legacies are the rehabilitation of Southgate Apartments in Carson City, and the development of the Home at Last™ program. The continued vitality of these programs are a testament to the wonderful work Tom Cook did for his community, his state and his country. He will be dearly missed.

1-19

LOOKING FORWARD

Investing in 2013 Will Provide Dividends in 2014 and Beyond.

Nevada Rural Housing Authority had a banner year in 2013. Our ledgers are healthy, our awards cabinet is full, our programs are thriving and expanding, we've added staff and improved our internal processes. And yet while 2013 was in many ways a building year, we still managed to do an outstanding job providing for the housing needs of rural Nevadans. All that work we did in 2013 has positioned our organization to do even more great things in 2014. Here's a peek at what we see in rural Nevada's future.



Rural Nevada Continuum of Care is Helping Our Most Challenged Residents – the Homeless – Right Now.

By investing our time and talents in this important organization, we are helping to build its infrastructure and financial base so that it can better achieve its goals of reducing rural homelessness today and tomorrow.

Smart Planning for Rural Nevada Housing Will Benefit the State.

The studies we commissioned and kicked off in 2013 are providing NRHA, rural communities and their governments with a well-researched, quantifiable assessment of housing needs. Armed with this information, we can help these communities plan well for their future success.

We're Improving Our Reach to Rural Homebuyers Throughout the State.

By building a southern Nevada Home at Last™ office and growing our team, we have been able to expand the reach of Home at Last™ programs, touching more rural residents and getting more Nevadans into homes of their own.

Even as the state and country continue to struggle with economic recovery, Nevada Rural Housing Authority is helping to make recovery and growth happen. Today. Right here in Nevada. Investments we made in 2013, in the 40-plus years since our inception, and the ones we will continue to make in 2014 all play a role in enhancing the vitality, sustainability and economic health of our state.

1-20



Above: NRHA Board of Commissioners, from left, Willis Swan, Board Chairman, Gwen Washburn, Vice Chairman, Roger Mancebo, Commissioner, Chandra Henry, Commissioner and Rosella May Cook, Commissioner.



Inset: Consultant Sheri Woods Green works with NRHA leadership on the strategic plan.

EVERY INVESTMENT WE MAKE IN NEVADA SUPPORTS OUR MISSION & VISION

MISSION

Enhance the quality of life in rural communities by providing the resources for greater independence through affordable housing and related programs.

VISION

Nevada Rural Housing Authority creates hope for the future by providing a full range of housing and community development programs that help build and sustain independent communities.



GETTING YOU HOME

**3695 Desatoya Drive
Carson City, Nevada 89701
nvrural.org
775.887.1795**

The Nevada Rural Housing Authority is a self-supporting organization that does not rely upon the State budgeting process for its operations. All operating expenses are paid from program revenues and independent funding sources. No taxpayer dollars were used to produce this document.



This institution is an equal opportunity provider and employer.

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The Flow

Delivering News from the Carson River Watershed Community

Spring 2014

2014 Andy Aldax Award Recipients

By Debbie Neddenriep, Carson Water Subconservancy District

Inside this issue:

2014 Andy Aldax Award Recipients 1

Drought Could Dry Up Dairy Farmers' Expansion Plans 2

Dry Winter Will Result in Below Normal Streamflows This Summer 4

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US Geological Survey (USGS) Work in Carson River Watershed 6

Lahontan Watercraft Inspections 7

Upcoming Events 8

Scan to be directed to our website:



In January 2014, Carson Water Subconservancy District (CWSD) Board of Directors presented the 2014 Andy Aldax Carson River Watershed Award for exemplary service in conservation and protection of the Carson River Watershed to Judy Wickwire of Alpine County, California; and Mahmood "Moody" and Genie Azad of Washoe Valley, Nevada. The award, created in 2007, recognizes individuals or organizations that actively demonstrate a 10+ year commitment and accomplish plans and projects to improve and sustain the Carson River Watershed.

Judy Wickwire is an active and tireless volunteer in the Carson River's Upper Watershed in Alpine County. She annually leads volunteer willow planting projects and completes water quality monitoring on the West Fork of the Carson River through Hope Valley. She has served as Hope Valley Steward, Markleeville Creek Day team leader, and Snapshot Day educator. Judy served as Vice President of the Alpine County Fish and Game Commission and was the first woman governor for



Judy Wickwire and Genie Azad accept the 2014 Andy Aldax Award.

Cal Trout. Judy also served as a working member of the team that helped establish the Hope Valley Access Area and currently maintains the access sign for the California Department of Fish and Game (DFG). She is the owner of Horse Feathers Fly Fishing School based at Sorensen's Resort in Hope Valley and is a founding member of High Sierra Flycasters. Judy assists with the Trout in the Classroom Program in Alpine County schools. She is an avid photographer who photo-documents projects for the Alpine Watershed Group, Friends of Hope Valley, and the Historical Society.

Mahmood "Moody" and Genie Azad employed their professional skills toward the protection, enhancement, and health of the Carson River Watershed. Moody, who passed away in 2012, was an avid fisherman with an active love of the outdoors. He

(Continued on page 3)

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Drought Could Dry Up Dairy Farmers' Expansion Plans

By Kirk Siegler, National Public Radio

When Petè Olsen talks about drought on his fifth-generation dairy farm in Fallon, Nev., he's really talking about the snowpack 60 miles to the west in the Sierra Nevada. The Sierras, Olsen says, are their lifeblood. That is, the snowmelt from them feeds the Truckee and Carson Rivers and a tangle of reservoirs and canals that make this desert bloom. Some of the highest-grade alfalfa in the world is grown here. And it makes perfect feed for dairy cows, because it's rich in nutrients.

But like much of the far West, northern Nevada is in the grips of a historic drought. The federal government has declared much of the region a disaster area. Snowpack in the Sierra Nevada is at historically low levels. That means feed will be in short supply, which is a big deal, because the alfalfa that's grown here doesn't just stay local. There's demand for it in California, Asia and beyond. "Depending on how bad it is, it could be daunting to try and find all the feed that we need," Olsen says.



Powdered-milk processing plant in Fallon, under construction.

Pressure to Grow

This drought's timing couldn't be worse: Farmers like Olsen are under pressure to expand, even double, the size of their herds to meet the demands of a new \$50 million powdered-milk processing plant scheduled to open in Fallon next month. "We're just doing the finishing touches to get the plant up and running here in the next month," says Wesley Clark, the plant's manager, on a recent tour.

He says all of the powdered milk processed here will head directly to the Port of Oakland, then to China, where demand is huge. Right now, local dairies can churn out about 800,000 pounds of milk a day. But once this plant's online, 1.2 million more pounds per day will be needed. That means thousands more cows, and a lot more alfalfa, which is one of the most water-intensive crops.

Does the drought threaten the dairy industry's expansion here? You bet. "We've got customers secured, and customers — they need it now," Clark says. "They need it before we even start." Clark says they've started lining up contracts to bring in milk from outside this drought-stricken region, even though they'd rather not. It's more expensive and the quality isn't as good.

A Burgeoning Dairy Industry

Local and state officials aggressively courted the plant here with tax incentives. Promotional literature touted Nevada as a great place to relocate a dairy to, or expand one. There's that ideal climate for growing alfalfa hay. There's ample water, they said. But this latest drought, and predictions of more like it to come, is raising questions about the long-term viability of farming in the arid West.

"It's hard to believe that we can add a lot more agriculture in Nevada," says Kelly Redmond, a climatologist at the federally backed Desert Research Institute in Reno, Nev. He studies farming and climate in the Great Basin. Redmond says farmers in Nevada are increasingly competing for water with

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(Continued on page 3)

(Continued from page 2)

thirsty desert cities like Las Vegas. "That's where the money and the power is," he says. "And ag has sort of given way to this, bit by bit."

Nevada was the driest state in the nation even before this historic drought. And the only reason farming is even possible here is that a century ago, the Bureau of Reclamation built the first ever federally funded dam and diversion project. It allowed water to plunge off the Sierra Nevada and down into farms in Fallon and beyond. "The way ag adjusts is to try to become more efficient, have more efficient types of crops and just make better use of what water there is available for them," Redmond says.

Adapt and Survive

As for dairy farmer Pete Olsen? For now, he's mostly focused on the short term. This spring he'll likely grow less water-consumptive alternatives to alfalfa, such as the grain milo. "It's not something we've had a lot of experience with," he says. "But if we had multiple years like this, this year we're considering it."

Olsen doesn't know how much irrigation water he'll get come spring. He's still planning to expand to meet the demands of the new plant. But he'll do it cautiously. "My dad told me a long time ago, Nevada's a land of extremes, and it's been born out of my experience that he's been right," Olsen says. "We'll be really dry this year, and next year, we'll get one of those gully washer winters where you'll wish it'd stop snowing."



Alfalfa field in Fallon, Nevada.

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(Continued from page 1)

worked as a professional engineer for over 25 years in the water resource field. Much of his career was spent in the Carson River watershed working on stormwater management systems, water quality studies, and flood and river restoration/bank stabilization projects. Moody communicated well with people on every level, sharing both his knowledge and enthusiasm for environmental protection.

Genie Azad is a passionate environmental leader with over 17 years of experience in Nevada and Northern California. She shared her knowledge and enthusiasm as CWSD's Watershed Coordinator from 2002-2011. Genie successfully coordinated the Carson River Coalition (CRC) process, helped develop the Carson River Stewardship Plan and the Carson River Regional Floodplain Management Plan, and managed grants for many projects and studies. Genie currently serves as a volunteer board member with River Wranglers, a local watershed education non-profit organization.

CWSD is grateful to these recipients for their many years of dependable and enthusiastic service to the Carson River watershed. To see pictures and learn about past winners, visit our website at <http://cwsd.org/newcms/userpages/AAWinners.aspx>.

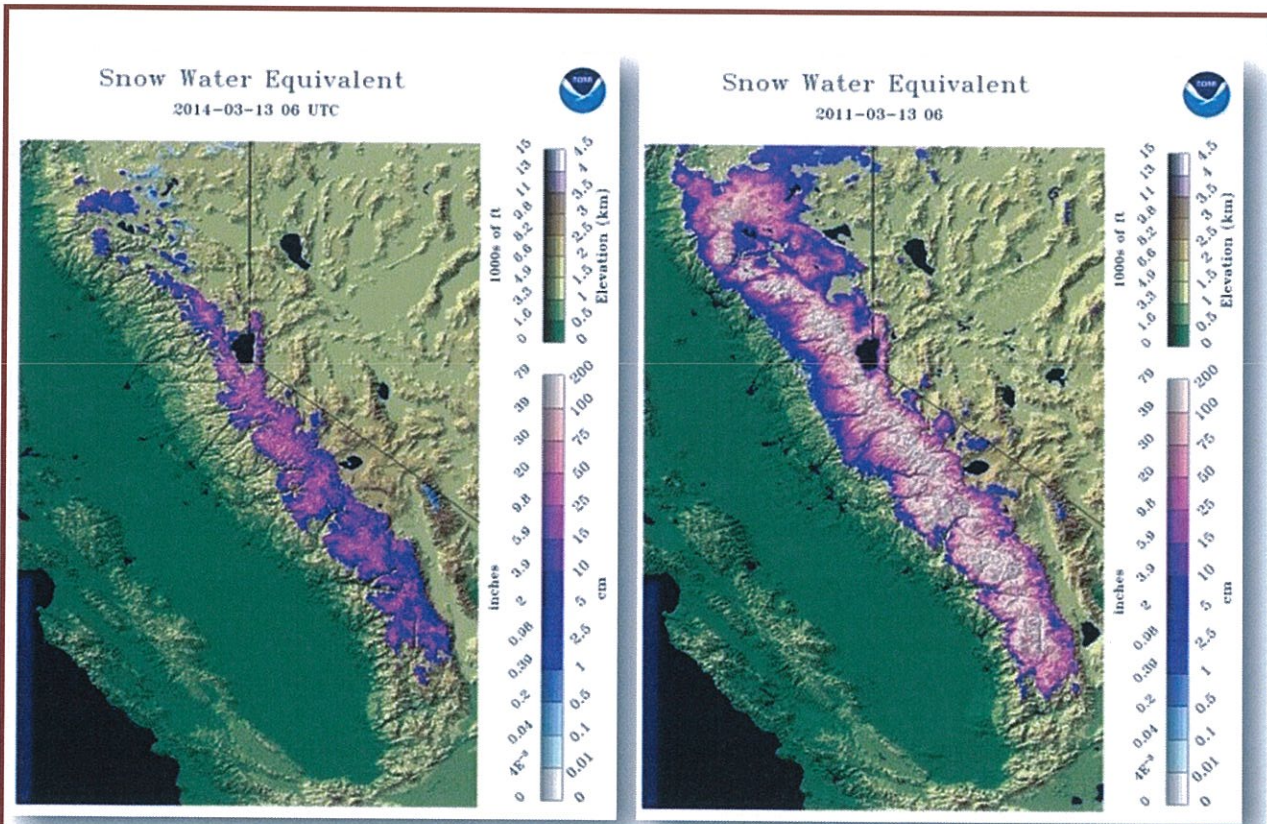
Dry Winter Will Result in Below Normal Streamflows this Summer

By Chris Smallcomb, Warning Coordination Meteorologist, National Weather Service, Reno

It goes without saying this past winter has been disappointing from a snowpack perspective in the mountains feeding the Carson River watershed. As of mid-March the snowpack in the Sierra above 8000 feet was running about 50-65% of normal, with worse numbers below 8000 feet. Much of this snowpack can be attributed to a series of atmospheric river storms in early February. If it weren't for those storms, the water outlook would be radically worse.

The frequency of big storms goes way down in April, compared to what we normally see in winter months; therefore, we're getting close to our normal time of year for the peak snowpack. This year's meager snowpack, barring a series of major storms in April, will yield well below normal streamflow along the Carson River this spring and summer. As of mid-March, the California Nevada River Forecast Center, part of the National Weather Service, is projecting 40-56% of normal streamflow for the upper reaches of the Carson River, and only 25-28% of normal for the river at Carson City and Fort Churchill. Peak flows are forecast to occur from late April to early May.

These low streamflows are likely to increase the intensity and impacts of drought this year throughout the Carson River watershed and for those who depend on its spring runoff. The especially low snowpack below 8000 feet will also increase risks for wildfires this year. Is there any hope for a better winter next year? There has been some talk of El Niño returning but it's much too soon to tell if that will happen with any degree of confidence. Even if El Niño occurs, the impacts to the Carson River watershed are uncertain.



Comparison of snowpack using Snow Water Equivalent - after this past winter (left) and after the big winter of 2010-2011 (right). Source: www.nohrsc.noaa.gov

Alpine Watershed Group Seeks Partners to Restore Section of East Fork Carson River

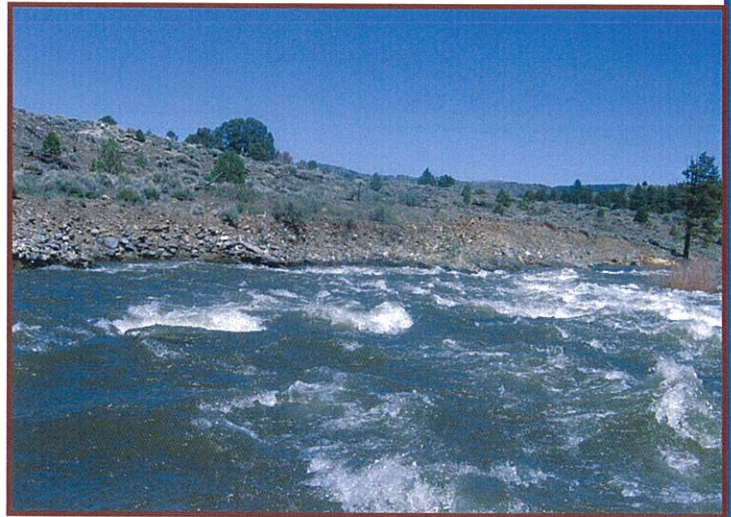
By Shane Fryer, Alpine Watershed Group

The riparian habitat and banks along the East Fork of the Carson River in Alpine County are being negatively impacted by off-road vehicle use. Specifically, the reach between the Silver Creek confluence and Hangman's Bridge is experiencing riparian habitat loss, bank erosion and associated water quality impacts. The Alpine Watershed Group, in partnership with Alpine County, the US Forest Service\Humboldt – Toiyabe National Forest, and Friends of Hope Valley, is pursuing a restoration grant for this reach of the East Fork from California State Parks' Off-Highway Motor Vehicle Recreation program.

If funding is received, the project will protect the river by delineating vehicle access and restoring riparian habitat areas that are impacted by off-road motorized vehicles. All restoration sites are located on Alpine County or National Forest lands.

The Alpine Watershed Group is actively seeking partners who want to be a part of the project. If you would like more information or are interested in becoming a partner, please contact Shane Fryer at:

awg.shane@gmail.com, or visit: www.alpinewatershedgroup.org



East Fork of the Carson River in Alpine County.

The Carson River Coalition presents the
Carson River Watershed Forum

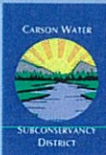
April 3, 2014



Topics include:

- *Water Quality*
- *Water Supply*
- *Environmental Education*
- *Habitat*
- *Invasive Species*
- *Floodplain Protection*

To register go to 2014 Calendar at www.cwsd.org or
Contact Brenda Hunt 775-887-9005 or brenda@cwsd.org



Check-in starts at 8:15 am
9:00 a.m. to 3:30 p.m.
Ruvo Hall

Nevada Governor's Mansion
606 Mountain Street, Carson City

Parking available on the surface streets around the mansion



This project will benefit Alpine County visitors, fly fishermen, motorized recreationalists and our treasured watershed. The rehabilitation efforts will:

- Preserve vehicle access to this reach in designated areas,
- Rehabilitate impacted riparian habitat which, reduces silt/erosion and other water quality impacts,
- Improve the quality of this important trout fishing reach,
- Enhance visitors' experiences along this reach, and
- Create and maintain strategic partnerships in the protection of this California designated Wild and Scenic River.

The proposal is currently in the initial stage of the grant application. The final proposal is due May 2nd and the project will involve public outreach, planning and implementation. We'll keep you posted!

US Geological Survey (USGS) Work in Carson River Watershed

Provided by Dave Berger, Chief, Northern Nevada Hydrologic Studies, USGS



CWSD appreciates the great work being done by the USGS in our watershed. Dave Berger provided a brief description of current work being conducted. We invite you to learn more about these projects by visiting the Nevada Water Science Center, U.S. Geological Survey, at <http://nevada.usgs.gov/>.

Historic Flood Chronology and Database

The USGS maintains a historic flood chronology website for the Carson River basin and is nearing completion of a similar website for the Walker River basin. The main focus of these websites is to provide user-friendly access to historic flood information that will help Nevada communities in understanding the extent and frequency of flood hazards and flood risks in selected watersheds.

Carson River Algae Study

The USGS is completing a four-year study on estimating the contribution of nitrogen from groundwater along a 1.6 mile reach of the East Fork Carson River in Carson Valley. This study is designed to improve the understanding of the interaction between surface water and groundwater and the role groundwater discharge to the stream plays in algal growth during low flow conditions in the summer months.

Carson Valley Water Quality and Groundwater Monitoring

The USGS is continuing to monitoring groundwater levels and collect water quality data throughout the year for information that defines the hydrologic conditions throughout the Carson Valley groundwater basin. Accurate data from these activities provide information for hydrologic accounting of the quantity and quality of the Carson Valley groundwater resources.

Clear Creek Monitoring Study

The USGS is continuing to monitor sediment and selected water quality characteristics in the Clear Creek watershed in Eagle Valley for the Nevada Department of Transportation. Three sites are monitored for streamflow, suspended and bed sediment, major ion chemistry, trace elements, nutrients, dissolved oxygen, pH, specific conductance, alkalinity, and petroleum hydrocarbons.

Dayton Valley Study

The USGS is monitoring the groundwater levels and Carson River water levels within Dayton Valley to examine temporal change in surface water and groundwater relationships. Additionally, bulk precipitation and groundwater quality is monitored in Mound House, Dayton, Carson Plains, and Silver Springs areas.

Newlands Monitoring Study

The USGS is monitoring groundwater levels in areas of land-use and management change within Churchill County. The primary focus of the monitoring network is the shallow aquifer, 0 to 50 feet below land surface, and the basalt aquifer, the principal source of the municipal water supply for the area. Monitoring includes the collection of groundwater-quality samples from aquifers used for domestic and municipal supply.

Stillwater National Wildlife Refuge Water Quality Study

The USGS is monitoring the chemical quality of inflow and bottom sediment of channels that deliver water to Stillwater National Wildlife Refuge. This study will provide information needed to assess how water rights acquired for the Refuge are affecting water quality. The Nevada Department of Agriculture will also analyze samples for the presence of pesticides.

Lahontan Watercraft Inspections

By Tony Beauregard, Nevada State Parks

In 2014, Lahontan staff will again be operating our boat inspection stations. Starting May 2nd, inspections for aquatic invasive species will be required prior to launching in the lake. The purpose is to prevent invasive species, like Quagga mussels, Asian clams and New Zealand mud snails, from entering Lahontan Reservoir. Invasive plants, like milfoil, will also be a focus of the inspections.

When entering the park, signs will direct boaters to the station where their boat will be inspected, and they will be given a short survey to take. Boat inspections typically take 10 to 15 minutes if the boat is clean, drained and dry. Decontaminating a wet or dirty boat usually takes 30 minutes and up to 90 minutes for large boats or wake board boats with wet ballast tanks. Inspections are free, but each boat will require a Nevada AIS sticker along with a current



2013 boat inspection training at Lahontan State Recreation Area.

registration sticker. Boat registration and the AIS sticker can be purchased at any NDOW office or online at www.ndow.nv.gov. Non-motorized boats, like kayaks and canoes, also require inspection and an AIS sticker. For information about sticker requirements please contact NDOW.



Get on the Bus Watershed Tour 2014

June 11 & 12, 2014
8:30 a.m.—4:30 p.m.

Headwaters to the Terminus

The Carson Water Subconservancy District invites you to join us on a tour of the Watershed! We'll spend two days seeing and discussing the programs, projects, and studies being accomplished throughout the watershed. You'll hear about noxious weeds, aquatic invasive species, river projects, and what's on the horizon!

Download a registration form

www.cwsd.org.

We are seeking sponsorships for lunches and snacks! Please contact Toni at 775-887-7450.

Boats leaving Lahontan can obtain a wire tag that will allow the boater to re-enter Lahontan without further inspection, if the wire remains intact upon re-entry.

Quagga mussels and other invasive species, can be devastating to water lines, boat intakes, props, and create damage to fisheries. In the Lake Mead Recreation Area, boaters spend thousands of dollars on boat repairs and decontaminations. Repairs and decontaminations have cost Lake Mead millions. We hope to prevent that at Lahontan Reservoir.

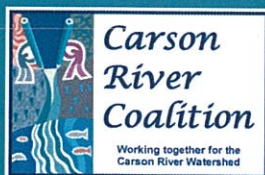
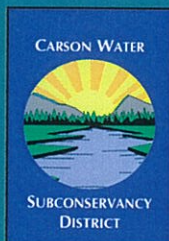
Inspection stations like the ones at Lahontan, Rye Patch, Wild Horse Reservoir, and Lake Tahoe hope to educate boaters and prevent the spread of these damaging invasive species. The key to prevention is to Clean, Drain and Dry your boat each time you leave a body of water.

Save a Stamp!
Sign up for
CWSD's e-blast
list for a digital
newsletter copy.
cwsd@cwsd.org

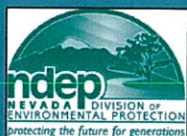
Editor:
Brenda Hunt

Thanks to Staff &
Contributors!

Debbie Neddenriep
Kirk Siegler
Chris Smallcomb
Shane Fryer
Dave Berger
Tony Beauregard



This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.



UPCOMING EVENTS

Carson River Coalition 2014 Forum:
April 3, 2014, Carson City, NV. Registration is \$10, including lunch. www.cwsd.org.

Water Education Teacher Workshop
April 16, 23, 30 & May 7, Genoa, NV.
Learn how to address Next Generation Science Standards in the classroom using Project WET. <http://www.ndep.nv.gov/edu/>

Fallon Earth Day Celebration
April 19, 2014, 10am, Fox Peak Station., Fallon, NV. Hosted by Fallon Paiute-Shoshone Tribe Environmental Department, 775-423-0590

Spring Wings Festival
April 25-26, 2014, Churchill County Fairgrounds, Fallon, NV. Participate in the annual celebration of shorebird and waterfowl migration through the Lahontan Valley of north-central Nevada. www.springwings.org.

Washoe Tribe Earth Day Celebration
May 3, 2014, 10am-2pm, Carson Colony Senior Center, 401 Washoe St., Carson City, NV. 775-265-8680 for more information.

UPCOMING EVENTS

Weed Warrior Basic Level Training
May 20-21, 2014. Locations:
Live at UNCE: 4955 Energy Way, Reno
Via video at: UNCE: 2621 Northgate Lane, Suite 15, Carson City and 1325 Waterloo Lane, Gardnerville, cost \$50. 775-336-0247

Friends of Hope Valley Willow Planting
June 7-8, 2014, 9am., Pickett's Junction Highway 88/89 Hope Valley.
<http://www.friendsofhopevalley.org/events.html>

Get on the Bus Watershed Tour
June 11 & 12, 2014, 8:30am-4:30pm. Carson River Watershed, www.cwsd.org

Carson River Watershed Invasive Species Awareness Month, June 2014. www.cwsd.org

Sierra Water Work Group Summit 2014
June 12-13, 2014, North Tahoe Event Center, Kings Beach, CA www.sierrawaterworkgroup.org/

Carson River Festival at Oodles of Noodles
June 21, 2014, Dayton Valley, NV
www.facebook.com/riverwranglersnv

CARSON WATER SUBCONSERVANCY DISTRICT
777 E. William St., #110A
Carson City, NV 89701

Gardnerville Town Board

AGENDA ACTION SHEET

1. **Title: Health and Sanitation Monthly Report**

2. **Recommended Motion: Accept as submitted**

Funds Available: Yes N/A

3. **Department: Health and Sanitation**

Prepared by: Carol Louthan

Phone Number: 782-7134

4. **Meeting Date: April 2, 2014**

Time Requested: none

5. **Agenda:** **Consent**

Administrative

6. **Background Information:**

Residential Accounts	1735
Commercial Accounts	218
Green Waste Accounts	1199
Cleanup Dumpsters	1
X-cans	678
# of new residential accounts	12 accts transferred to new owners
# of new commercial accounts	1 – Upswung Parking Systems
Minimum User Accounts	38
Total tons of trash	281.20
Total tons of Greenwaste	0 - Greenwaste starts 4/1/14

Parks: Water is coming into the Martin Slough and as of the 21st has made it under Gilman and is intermittently flowing into the second pond where we are holding water at the bridge to be released April 1 per the watermaster's instructions.

Public works: Crack ceiling continues on the north end of town: Church Street and Spruce Street to Douglas. NV energy is doing the line clearance on trees at electrical lines. 30 minute parking signs have been installed on 756 at the business Horse'n Around. Our two newest hires will complete their 10 hour OSHA class.

7. **Other Agency Review of Action:**

8. **Board Action:**

Approved

Approved with Modifications

Denied

Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Title:** Approve March 2014 claims
2. **Recommended Motion:** Approve claims as submitted

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Carol Louthan

4. **Meeting Date:** April 2, 2014 **Time Requested:** none

5. **Agenda:** Consent Administrative

6. **Background Information:**

This report is generated through claims submitted to the Douglas County Comptroller by the Town. If backup material is necessary for your review it can be found on file at the Town office.

7. **Other Agency Review of Action:** N/A

8. **Board Action:**

Approved

Denied

Approved with Modifications

Continued

Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	3/14 BOARD	GVILLE	Paid by Check # 617103		02/27/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	250.00
28960 - Miller Kenneth	3/14 BOARD	GVILLE	Paid by Check # 617152		02/27/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	250.00
18629 - Philips Michael	3-14 BOARD	GVILLE	Paid by Check # 617190		02/27/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	250.00
2969 - Slater Linda	3-14 BOARD	GVILLE	Paid by Check # 617217		02/27/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	275.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
20219 - NV ST Public Employees	731	731	Open		03/25/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	20.98
			Account 511.201 - PEBS-Ret.Medical PREMIUMS					Invoice Transactions 1		\$20.98
29103 - Frontier	782-7134 2/14	77578271340502795	Paid by Check # 617075		02/16/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	96.70
29103 - Frontier	782-3856 2/14	77578238560808025	Paid by Check # 617075		02/16/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	45.47
13097 - Verizon Wireless	9721050047	842011146-00001	Open		03/01/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	132.97
			Account 520.055 - Telephone Expense					Invoice Transactions 3		\$275.14
25903 - U S P S CMRS-FP	Account 520.060 - Postage/Po Box Rent 30465 3-14	GVILLE	Paid by Check # 617553		03/06/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	250.00
			Account 520.060 - Postage/Po Box Rent Totals					Invoice Transactions 1		\$250.00
12997 - Do Co Procurement Program	2-14 DALLAIRE	GVILL	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	20.00
30060 - LaCost Geoffrey	3-14 GAS	REIMBURSE	Paid by Check # 617722		03/07/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	50.00
			Account 520.064 - Travel					Invoice Transactions 2		\$70.00
22633 - Sierra Nevada Media Group	Account 520.072 - Advertising 1063912022814	1063912	Paid by Check # 617816		02/28/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	94.34
2685 - Reno Gazette Journal	0004080715	311942	Open		02/16/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	111.00
			Account 520.072 - Advertising Totals					Invoice Transactions 2		\$205.34

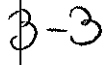
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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.084 - Replacement & Repair										
11558 - Costco-Comptroller	7237 2/14,	7003731100017237	Paid by Check # 617342		02/26/2014	03/14/2014	03/14/2014		03/14/2014	22.42
2121 - Meeks Lumber	793541	06G1570	Paid by Check # 617446		02/26/2014	03/14/2014	03/14/2014		03/14/2014	28.50
2121 - Meeks Lumber	793593	06G1570	Paid by Check # 617446		02/26/2014	03/14/2014	03/14/2014		03/14/2014	39.98
2121 - Meeks Lumber	1518005	06G1570	Paid by Check # 617446		02/27/2014	03/14/2014	03/14/2014		03/14/2014	(39.98)
2121 - Meeks Lumber	793706	06G1570	Paid by Check # 617446		02/27/2014	03/14/2014	03/14/2014		03/14/2014	11.38
11985 - Ace Hardware	088804/1	1236	Paid by Check # 617583		02/18/2014	03/21/2014	03/21/2014		03/21/2014	65.98
11985 - Ace Hardware	088853/1	1236	Paid by Check # 617583		02/20/2014	03/21/2014	03/21/2014		03/21/2014	6.89
11985 - Ace Hardware	088892/1	1236	Paid by Check # 617583		02/21/2014	03/21/2014	03/21/2014		03/21/2014	16.49
11985 - Ace Hardware	088995/1	1236	Paid by Check # 617583		02/26/2014	03/21/2014	03/21/2014		03/21/2014	7.98
Account 520.084 - Replacement & Repair Totals										\$159.64
2924 - NV Energy	791804 2-14	791804	Paid by Check # 617474		02/26/2014	03/14/2014	03/14/2014		03/14/2014	203.78
Account 520.089 - Power										\$203.78
1429 - Gardnerville Water Company	640.01 2/14	640.01	Paid by Check # 617378		03/05/2014	03/14/2014	03/14/2014		03/14/2014	20.40
1429 - Gardnerville Water Company	690.01 2/14	690.01	Paid by Check # 617378		03/05/2014	03/14/2014	03/14/2014		03/14/2014	32.65
1429 - Gardnerville Water Company	410.03 2/14	410.03	Paid by Check # 617378		03/05/2014	03/14/2014	03/14/2014		03/14/2014	70.97
Account 520.090 - Water										\$124.02
3021 - Southwest Gas-Las Vegas	0015779022 214	2410015779022	Paid by Check # 617219		02/18/2014	03/07/2014	03/07/2014		03/07/2014	98.92
3021 - Southwest Gas-Las Vegas	1072224004 2-14	2411072224004	Paid by Check # 617219		02/18/2014	03/07/2014	03/07/2014		03/07/2014	102.26
3021 - Southwest Gas-Las Vegas	1188600002 2-14	2411188600002	Paid by Check # 617219		02/18/2014	03/07/2014	03/07/2014		03/07/2014	96.64
Account 520.092 - Heating Totals										\$297.82





Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin										
Account 520.097 - Maint B&G	1111	128	Paid by Check # 617432		02/28/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	4,460.00
30050 - Legacy Specialties Inc				Account 520.097 - Maint B&G Totals				Invoice Transactions 1		\$4,460.00
Account 520.136 - Rents & Leases Equipment	072867765	716307012	Paid by Check # 617576		03/01/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	238.13
3519 - Xerox Corporation				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		\$238.13
Account 520.187 - Internet Expense	0012509 3/14	8354110060012509	Paid by Check # 617638		03/02/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	44.65
15887 - Charter Communications				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$44.65
Account 520.200 - Training & Education	5-14 CLARK	GVILLE	Paid by Check # 617556		03/06/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	50.00
5967 - UNR/Board of Regents					03/06/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	50.00
5967 - UNR/Board of Regents	5-14 THOMPSON	GVILLE	Paid by Check # 617556		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	95.00
12997 - Do Co Procurement Program	2-14 LOUTHAN	GVILLE		Account 520.200 - Training & Education Totals				Invoice Transactions 3		\$195.00
10816 - Rowe Hales & Yturbide LLP	23351	GVILLE	Paid by Check # 617507		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	2,800.00
Account 521.130 - Legal Services				Account 521.130 - Legal Services Totals				Invoice Transactions 1		\$2,800.00
Account 533.800 - Office Supplies	2-14 DALLAIRE	GVILL	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	30.76
12997 - Do Co Procurement Program					02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	62.61
12997 - Do Co Procurement Program	2-14 LOUTHAN	GVILLE	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	15.30
12997 - Do Co Procurement Program	2-14 NICHOLSON	GVILLE		Account 533.800 - Office Supplies Totals				Invoice Transactions 3		\$108.67
Account 533.806 - Software	40699	GVILLE	Paid by Check # 617667		03/01/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	37.50
16648 - E Squared C				Account 533.806 - Software Totals				Invoice Transactions 1		\$37.50
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 40		\$10,515.67

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
13485 - Ahern Rentals Inc	12995517-1	205304	Paid by Check # 617274		02/24/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	221.45
13485 - Ahern Rentals Inc	13028800-1	205304	Paid by Check # 617274		02/25/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	50.93
13485 - Ahern Rentals Inc	12922052-1	205304	Paid by Check # 617274		02/28/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	56.77
12997 - Do Co Procurement Program	2-14 PLUT	GVILLE	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	.98
Account 520.084 - Replacement & Repair Totals								Invoice Transactions 4		\$330.13
2924 - NV Energy	791804 2-14	791804	Paid by Check # 617474		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	430.78
Account 520.089 - Power								Invoice Transactions 1		\$430.78
21565 - Nevada Civil War Volunteers	1-14 GVILLE	GVILLE	Open		01/11/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	682.60
Account 533.817 - Small Projects								Invoice Transactions 1		\$682.60
Department 923 - Parks & Recreation Totals								Invoice Transactions 6		\$1,443.51

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works										
Account 520.017 - Snow Removal	12956059-1	205304	Paid by Check # 617274		02/03/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	29.98
13485 - Ahern Rentals Inc	12965716-1	205304	Paid by Check # 617274		02/05/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	87.87
				Account 520.017 - Snow Removal Totals				Invoice Transactions 2		<u>\$117.85</u>
11985 - Ace Hardware	089014/1	1236	Paid by Check # 617583		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	15.63
				Account 520.037 - Weed Spraying Totals				Invoice Transactions 1		<u>\$15.63</u>
13485 - Ahern Rentals Inc	12922060-1	205304	Paid by Check # 617274		02/03/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	84.15
8043 - Mark Smith Tire Center Inc	71700060294	A17-14675	Paid by Check # 617437		02/13/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	1,313.46
8043 - Mark Smith Tire Center Inc	71700060760	A17-14675	Paid by Check # 617437		02/19/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	56.25
12198 - O'Reilly Auto Parts	3530-318398	1075650	Paid by Check # 617486		02/18/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	11.36
11985 - Ace Hardware	088983/1	1236	Paid by Check # 617583		02/26/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	6.49
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 5		<u>\$1,471.71</u>
2924 - NV Energy	791804 2-14	791804	Paid by Check # 617474		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	6,560.13
				Account 520.095 - Street Lights Totals				Invoice Transactions 1		<u>\$6,560.13</u>
5619 - Aercoe-Pacific Company Inc	2014-024501-00	GVILLE	Paid by Check # 617273		02/25/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	341.43
2358 - Newman Traffic Signs Inc	TI-0271411	GAR025	Open		03/06/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	200.56
8692 - Silver State Barricade Inc	72590	GVILLE	Open		02/27/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	209.37
				Account 520.103 - Maint Road Totals				Invoice Transactions 3		<u>\$751.36</u>
4268 - Do Co Vehicle Maintenance		MOTOR POOL	Open		03/11/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	3,262.56
				Account 520.116 - Veh. Maint-Co Shop Totals				Invoice Transactions 1		<u>\$3,262.56</u>
3814 - Flyers Energy LLC	CFS0781223	8308	Paid by Check # 617068		02/15/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	633.83
3814 - Flyers Energy LLC	CFS0787927	8308	Open		02/28/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	336.88
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		<u>\$970.71</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN896857	000330	Paid by Check # 616996		02/04/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - AlSCO Inc	LREN898966	000330	Paid by Check # 616996		02/11/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - AlSCO Inc	LREN901099	000330	Paid by Check # 616996		02/18/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - AlSCO Inc	LREN903297	000330	Paid by Check # 616996		02/25/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
1749 - Interstate Safety & Supply Inc	1162012	101055	Paid by Check # 617410		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	88.42
Account 532.028 - Uniforms Totals Invoice Transactions 5										
<u>\$105.98</u>										
Account 532.116 - Crack Seal Maintenance										
13485 - Ahern Rentals Inc	12985001-1	205304	Paid by Check # 617274		02/11/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	25.74
13485 - Ahern Rentals Inc	12989336-1	205304	Paid by Check # 617274		02/12/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	39.55
13485 - Ahern Rentals Inc	12993177-1	205304	Paid by Check # 617274		02/13/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	38.50
13485 - Ahern Rentals Inc	12997352-1	205304	Paid by Check # 617274		02/14/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	38.50
13485 - Ahern Rentals Inc	13006983-1	205304	Paid by Check # 617274		02/18/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	40.60
13485 - Ahern Rentals Inc	13013421-1	205304	Paid by Check # 617274		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	43.05
13485 - Ahern Rentals Inc	13016224-1	205304	Paid by Check # 617274		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	26.25
13485 - Ahern Rentals Inc	13020020-1	205304	Paid by Check # 617274		02/21/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	29.05
13485 - Ahern Rentals Inc	13026316-1	205304	Paid by Check # 617274		02/25/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	23.10
5352 - Construction Sealants & Supply	R90140	GARDNT	Open		03/06/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	10,088.00
Account 532.116 - Crack Seal Maintenance Totals Invoice Transactions 10										
<u>\$10,392.34</u>										
Department 926 - Other Public Works Totals Invoice Transactions 30										
<u>\$23,648.27</u>										
Fund 610 - Gardnerville Town Totals Invoice Transactions 76										
<u>\$35,607.45</u>										

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	3/14 BOARD	GVILLE	Paid by Check # 617103		02/27/2014	03/07/2014	03/07/2014		03/07/2014	250.00
28960 - Miller Kenneth	3/14 BOARD	GVILLE	Paid by Check # 617152		02/27/2014	03/07/2014	03/07/2014		03/07/2014	250.00
18629 - Philips Michael	3-14 BOARD	GVILLE	Paid by Check # 617190		02/27/2014	03/07/2014	03/07/2014		03/07/2014	250.00
2969 - Slater Linda	3-14 BOARD	GVILLE	Paid by Check # 617217		02/27/2014	03/07/2014	03/07/2014		03/07/2014	275.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
29103 - Frontier	782-7134 2/14	77578271340502795	Paid by Check # 617075		02/16/2014	03/07/2014	03/07/2014		03/07/2014	96.70
29103 - Frontier	782-3856 2/14	77578238560808025	Paid by Check # 617075		02/16/2014	03/07/2014	03/07/2014		03/07/2014	45.47
13097 - Verizon Wireless	9721050047	842011146-00001	Open		03/01/2014	03/28/2014	03/28/2014		03/28/2014	132.97
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$275.14
25903 - U S P S CMRS-FP	30465 3-14	GVILLE	Paid by Check # 617553		03/06/2014	03/14/2014	03/14/2014		03/14/2014	250.00
			Account 520.060 - Postage/Po Box Rent Totals					Invoice Transactions 1		\$250.00

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair										
11558 - Costco-Comptroller	7237 2/14.	7003731100017237	Paid by Check # 617342		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	22.43
8043 - Mark Smith Tire Center Inc	71700059814	A17-14675	Paid by Check # 617437		02/07/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	1,393.98
2121 - Meeks Lumber	793541	06G1570	Paid by Check # 617446		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	28.49
2121 - Meeks Lumber	793593	06G1570	Paid by Check # 617446		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	39.98
2121 - Meeks Lumber	1518005	06G1570	Paid by Check # 617446		02/27/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	(39.98)
2121 - Meeks Lumber	793706	06G1570	Paid by Check # 617446		02/27/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	11.38
12198 - O'Reilly Auto Parts	3530-317532	1075650	Paid by Check # 617486		02/12/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	5.36
12198 - O'Reilly Auto Parts	3530-317501	1075650	Paid by Check # 617486		02/12/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	4.49
12198 - O'Reilly Auto Parts	3530-318426	1075650	Paid by Check # 617486		02/18/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	16.78
12198 - O'Reilly Auto Parts	3530-320476	1075650	Paid by Check # 617486		03/04/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	7.99
11985 - Ace Hardware	088562/1	1236	Paid by Check # 617583		02/04/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	13.36
11985 - Ace Hardware	088804/1	1236	Paid by Check # 617583		02/18/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	65.98
11985 - Ace Hardware	088853/1	1236	Paid by Check # 617583		02/20/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	6.89
11985 - Ace Hardware	088892/1	1236	Paid by Check # 617583		02/21/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	16.50
11985 - Ace Hardware	088995/1	1236	Paid by Check # 617583		02/26/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	7.98
7100 - Amrep Inc	248345	GAR050	Paid by Check # 617595		02/20/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	11.90
7100 - Amrep Inc	248597	GAR050	Paid by Check # 617595		02/26/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	1,405.55
2510 - Parts House	541959	4170	Paid by Check # 617781		02/10/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	11.48
3690 - Arata Equipment Co.	1-77879	1015	Open		03/06/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	735.13
25251 - TEC Equipment Inc	688435R	62348	Open		02/24/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	58.32
3415 - Washoe Metal Fabricating, Inc	51597	G'VILLE	Open		03/12/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	862.49
Account 520.084 - Replacement & Repair Totals Invoice Transactions 21										
<u>\$4,686.48</u>										

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.089 - Power	791804 2-14	791804	Paid by Check # 617474		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	214.63
					Account 520.089 - Power Totals			Invoice Transactions 1		\$214.63
Account 520.090 - Water	640.01 2/14	640.01	Paid by Check # 617378		03/05/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	20.39
1429 - Gardnerville Water Company	690.01 2/14	690.01	Paid by Check # 617378		03/05/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	32.65
1429 - Gardnerville Water Company	1272	2	Paid by Check # 617378		01/31/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	2.31
1429 - Gardnerville Water Company	1289	2	Paid by Check # 617378		01/31/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	1.26
					Account 520.090 - Water Totals			Invoice Transactions 4		\$56.61
Account 520.092 - Heating	0015779022	2410015779022	Paid by Check # 617219		02/18/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	98.93
3021 - Southwest Gas-Las Vegas	1072224004 2-14	2411072224004	Paid by Check # 617219		02/18/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	102.25
3021 - Southwest Gas-Las Vegas	1188600002 2-14	2411188600002	Paid by Check # 617219		02/18/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	289.90
					Account 520.092 - Heating Totals			Invoice Transactions 3		\$491.08
Account 520.097 - Maint B&G	1111	128	Paid by Check # 617432		02/28/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	4,460.00
30050 - Legacy Specialties Inc					Account 520.097 - Maint B&G Totals			Invoice Transactions 1		\$4,460.00
Account 520.116 - Veh. Maint-Co Shop	2@14	MOTOR POOL	Open		03/11/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	431.70
4268 - Do Co Vehicle Maintenance	TRANSFER				Account 520.116 - Veh. Maint-Co Shop Totals			Invoice Transactions 1		\$431.70
Account 520.136 - Rents & Leases Equipment	072867765	716307012	Paid by Check # 617576		03/01/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	238.12
3519 - Xerox Corporation					Account 520.136 - Rents & Leases Equipment Totals			Invoice Transactions 1		\$238.12
Account 520.155 - Licensing	2-14 CDL INS	REIMBURSE	Paid by Check # 617019		02/24/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	57.25
30022 - Briggs Jaired Owen	PMT				Account 520.155 - Licensing Totals			Invoice Transactions 1		\$57.25
Account 520.187 - Internet Expense	0012509 3/14	8354110060012509	Paid by Check # 617638		03/02/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	44.64
15887 - Charter Communications					Account 520.187 - Internet Expense Totals			Invoice Transactions 1		\$44.64

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10102175	228079	Paid by Check # 617320		02/03/2014	03/14/2014	03/14/2014		03/14/2014	427.46
15853 - Carson City Landfill	10102365	228079	Paid by Check # 617320		02/04/2014	03/14/2014	03/14/2014		03/14/2014	397.88
15853 - Carson City Landfill	10102540	228079	Paid by Check # 617320		02/05/2014	03/14/2014	03/14/2014		03/14/2014	364.24
15853 - Carson City Landfill	10102548	228079	Paid by Check # 617320		02/05/2014	03/14/2014	03/14/2014		03/14/2014	294.06
15853 - Carson City Landfill	10102554	228079	Paid by Check # 617320		02/05/2014	03/14/2014	03/14/2014		03/14/2014	384.54
15853 - Carson City Landfill	10102707	228079	Paid by Check # 617320		02/06/2014	03/14/2014	03/14/2014		03/14/2014	402.52
15853 - Carson City Landfill	10102727	228079	Paid by Check # 617320		02/06/2014	03/14/2014	03/14/2014		03/14/2014	341.04
15853 - Carson City Landfill	10102728	228079	Paid by Check # 617320		02/06/2014	03/14/2014	03/14/2014		03/14/2014	236.06
15853 - Carson City Landfill	10102893	228079	Paid by Check # 617320		02/07/2014	03/14/2014	03/14/2014		03/14/2014	323.06
15853 - Carson City Landfill	10102918	228079	Paid by Check # 617320		02/07/2014	03/14/2014	03/14/2014		03/14/2014	383.38
15853 - Carson City Landfill	10103270	228079	Paid by Check # 617320		02/10/2014	03/14/2014	03/14/2014		03/14/2014	604.36
15853 - Carson City Landfill	10103480	228079	Paid by Check # 617320		02/11/2014	03/14/2014	03/14/2014		03/14/2014	423.40
15853 - Carson City Landfill	10103684	228079	Paid by Check # 617320		02/12/2014	03/14/2014	03/14/2014		03/14/2014	355.54
15853 - Carson City Landfill	10103693	228079	Paid by Check # 617320		02/12/2014	03/14/2014	03/14/2014		03/14/2014	482.56
15853 - Carson City Landfill	10103709	228079	Paid by Check # 617320		02/12/2014	03/14/2014	03/14/2014		03/14/2014	358.44
15853 - Carson City Landfill	10103904	228079	Paid by Check # 617320		02/13/2014	03/14/2014	03/14/2014		03/14/2014	437.32
15853 - Carson City Landfill	10103913	228079	Paid by Check # 617320		02/13/2014	03/14/2014	03/14/2014		03/14/2014	430.94
15853 - Carson City Landfill	10103949	228079	Paid by Check # 617320		02/13/2014	03/14/2014	03/14/2014		03/14/2014	287.68
15853 - Carson City Landfill	10104168	228079	Paid by Check # 617320		02/14/2014	03/14/2014	03/14/2014		03/14/2014	464.00
15853 - Carson City Landfill	10104175	228079	Paid by Check # 617320		02/14/2014	03/14/2014	03/14/2014		03/14/2014	364.82
15853 - Carson City Landfill	10104611	228079	Paid by Check # 617320		02/17/2014	03/14/2014	03/14/2014		03/14/2014	573.04
15853 - Carson City Landfill	10104924	228079	Paid by Check # 617320		02/18/2014	03/14/2014	03/14/2014		03/14/2014	455.30

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10105171	228079	Paid by Check # 617320		02/19/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	475.02
15853 - Carson City Landfill	10105184	228079	Paid by Check # 617320		02/19/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	354.96
15853 - Carson City Landfill	10105222	228079	Paid by Check # 617320		02/19/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	313.78
15853 - Carson City Landfill	10105420	228079	Paid by Check # 617320		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	446.60
15853 - Carson City Landfill	10105449	228079	Paid by Check # 617320		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	401.94
15853 - Carson City Landfill	10105459	228079	Paid by Check # 617320		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	298.12
15853 - Carson City Landfill	10105715	228079	Paid by Check # 617320		02/21/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	441.38
15853 - Carson City Landfill	10105722	228079	Paid by Check # 617320		02/21/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	396.14
15853 - Carson City Landfill	10106462	228079	Paid by Check # 617320		02/24/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	551.58
15853 - Carson City Landfill	10106783	228079	Paid by Check # 617320		02/25/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	395.56
15853 - Carson City Landfill	10106978	228079	Paid by Check # 617320		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	338.72
15853 - Carson City Landfill	10107012	228079	Paid by Check # 617320		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	429.20
15853 - Carson City Landfill	10107304	228079	Paid by Check # 617320		02/27/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	366.56
15853 - Carson City Landfill	10107488	228079	Paid by Check # 617320		02/28/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	392.66
15853 - Carson City Landfill	10107493	228079	Paid by Check # 617320		02/28/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	523.74
15853 - Carson City Landfill	10107091	228079	Paid by Check # 617320		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	320.74
9016 - Douglas Disposal Inc	40990612 2/14	40990612	Paid by Check # 617664		03/01/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	1,840.98
Account 520.197 - Landfill Expense Totals Invoice Transactions 39										\$17,079.32
12997 - Do Co Procurement Program	2-14 LOUTHAN	GVILLE	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	28.00
Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 1										\$28.00

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/01/14 - 03/31/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS0781223	8308	Paid by Check # 617068		02/15/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	1,393.69
3814 - Flyers Energy LLC	CFS0787927	8308	Open		02/28/2014	03/28/2014	03/28/2014	03/28/2014	03/28/2014	1,215.15
Account 532.003 - Gas & Oil Totals										
										Invoice Transactions 2
5785 - AlSCO Inc	LEN896857	000330	Paid by Check # 616996		02/04/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - AlSCO Inc	LEN898966	000330	Paid by Check # 616996		02/11/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - AlSCO Inc	LEN901099	000330	Paid by Check # 616996		02/18/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - AlSCO Inc	LEN903297	000330	Paid by Check # 616996		02/25/2014	03/07/2014	03/07/2014	03/07/2014	03/07/2014	4.39
1749 - Interstate Safety & Supply Inc	1162012	101055	Paid by Check # 617410		02/20/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	88.41
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	2-14 LOUTHAN	G'VILLE	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	63.62
12997 - Do Co Procurement Program	2-14 NICHOLSON	G'VILLE	Paid by Check # 617656		02/27/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	15.29
Account 533.800 - Office Supplies Totals										
										Invoice Transactions 5
										\$105.97
Account 533.806 - Software										
13590 - WAM Software Inc	EUPD0353	353	Paid by Check # 617567		02/26/2014	03/14/2014	03/14/2014	03/14/2014	03/14/2014	700.00
16648 - E Squared C	40699	G'VILLE	Paid by Check # 617667		03/01/2014	03/21/2014	03/21/2014	03/21/2014	03/21/2014	37.50
Account 533.806 - Software Totals										
										Invoice Transactions 2
										\$737.50
Department 925 - Health & Sanitation Totals										
										Invoice Transactions 93
										\$32,869.19
Fund 611 - Gardnerville Health & San Totals										
										Invoice Transactions 93
										\$32,869.19
										Invoice Transactions 169
										\$68,476.64

* = Prior Fiscal Year Activity

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Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Approve the 3rd Annual Heritage Park Gardens Plant Swap & Open House, May 17th. Tentative time 10 am – 2 pm.
2. **Recommended Motion:** Approve the 3rd Annual Heritage Park Gardens Plant Swap & Open House, May 17th. Tentative time 10 am – 2 pm.
3. **Funds Available:** Yes N/A
4. **Department:** Administration

Prepared by: Tom Dallaire

5. **Meeting Date:** April 2, 2014 **Time Requested:** N/A

6. **Agenda:** Consent Administrative

Background Information:

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued



Save the Date

**3rd Annual
Plant Swap & Sale
at Heritage Park Gardens**

May 17, 2014



Visit our website!
www.mainstreetgardnerville.org

For further information, please contact
Carol Sandmeier at cjsandmeier@aol.com or
Main Street Gardnerville at (775)782-8027.

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Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Approve a town event application by FEAT of the Carson Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at Heritage Park and surrounding streets, considered to be a Class 1 use under park use policy; with public comment prior to Board action.
2. **Recommended Motion:** Approve a town event application by FEAT of the Carson Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at Heritage Park and surrounding streets, considered to be a Class 1 use under the park use policy.

3. **Funds Available:** Yes N/A

1. **Department:** Administration

Prepared by: Tom Dallaire

2. **Meeting Date:** April 2, 2014 **Time Requested:** N/A

3. **Agenda:** Consent Administrative

Background Information: See attached

4. **Other Agency Review of Action:** Douglas County N/A

5. **Board Action:**

Approved Approved with Modifications
 Denied Continued

Call TARA re: Brd Mtg - to request waiver fees
whether they need to attend or not

RECEIVED
MAR 11 2014



BY:

Park Use/Street Closure/Special Event Application
Reservation Form/Release of Liability/Indemnification Agreement
1407 US Highway 395 N - Gardnerville, Nevada 89410
(775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): March 10, 2014

Organization: FEAT of the Carson valley Corporation: Yes ___ No X (LLC)
(If a corporation, a copy of the Articles of Incorporation must be attached)

Contact Person: TARA ADDO email: LVZPLAN@AOL.COM
Home/Cell Phone: 775.230.587 Business Phone: _____ Fax: _____
Mailing Address: PO BOX 2274 MINDEN NV 89423
(If corporation, attach home or business phone and addresses of president, vice-president and secretary)

Requesting: Heritage Park Is request for exclusive use of park: Yes No ___
If Heritage Park but not exclusive use, describe which area of park is being requested:

Requesting: Street Closure NA Street(s) proposing to be closed:
(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)

Requesting: Other NA Location of Event/Activities (if other than Heritage Park):
(Submit letter of property owner's permission if event is to be held on private property)

Name and description of event, concessions, fund-raiser, etc.: Fundraiser Ex/10k
on town streets

Event date(s): Sat. April 26th Event hours (including set up & tear down): 8-1:00pm \$125

✓ This event is: Non-Profit: For Profit: ___ Closed to Public: ___ Open to Public: ___
(Non-profit organizations must submit IRS 501c letter with application) ✓

If non-profit event, describe who benefits from proceeds of event: Families with children who
have Autism (up to 17-yr old)
Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
100-200

(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)

cert. needed

Event Insurance Carrier: Called Warner/Reed ... Phone: _____
(Certificate of Insurance must name the Town of Gardnerville as additional insured, date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes _____ No
 Is food being served: Yes _____ No If yes, Health Permit # _____
 Will alcohol be sold or served: Yes _____ No Liquor licenses/permits may be required
 Will there be band or amplified music: Yes No _____
 Will you have tents, canopies, bounce houses, dance floors, etc.? Yes _____ No
 If yes, specify quantity, dimensions, etc: _____

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)

Clean-up/Sanitation/Garbage Plan: Clean up crew - same as last
2 years

(Park dumpster(s), groups of 50 or more require a mandatory dumpster service of \$25/dumpster; park restrooms accommodate a maximum of 100 people, one port-a-can is required for every 100 people over 100) ① needed

Water and Sanitation Plan if food sold or consumed during event: N/A

(Town's water coupler is available if you use hoses for water)

Other Town services, if required: N/A

Garage outlets
 (Electrical outlets, pavilion lighting, etc.)

Event Parking Area: won't use empty lot

(Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted)

Fire/Emergency Medical Services Plan: N/A

(Submit East Fork Fire Protection District authorization and approval)

Security Plan if overnight use of Town facilities planned: N/A

(Submit Douglas County Sheriff's Office authorization and approval)


Event Layout: All applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. **If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.**

A copy of the approved form MUST be at the event

WAIVER OF LIABILITY

The **UNDERSIGNED**, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant:  TARA C. ADDEO 3/11/14

Signature Printed Name Date

(If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation)

(Town Office Use Only)

Heritage Park:

Party requested
3/10/14

Usage \$25/hr (\$300/day max) Paid \$ _____ Date: _____
Park Deposit \$300 Paid \$ _____ Date: _____ Facility Reviewed: _____
Dumpster \$25/each Paid \$ _____ Date: _____
Additional Fees/Description \$ _____
Deposit Refunded Paid \$ _____ Date: _____

Street Closure:

Application Fee \$100 Paid \$ N/A Date: _____

Scheduled for Town Board Agenda: _____ Approved: _____
Scheduled for Douglas County Commissioner Agenda: N/A Approved: _____

F.E.A.T. OF THE CARSON VALLEY, INC.

[Print \(\)](#)

Business Entity Information			
Status:	Active	File Date:	05/26/2004
Type:	Domestic Non-Profit Corporation	Entity Number:	C14069-2004
Qualifying State:	NV	List of Officers Due:	05/31/2014
Managed By:		Expiration Date:	
Foreign Name:		On Admin Hold:	No
NV Business ID:	NV20041485918	Business License Exp:	

Additional Information	
	Central Index Key

Registered Agent Information			
Name:	CORPORATE DIRECT, INC.	Address 1:	2248 MERIDIAN BLVD STE H
Address 2:		City:	MINDEN
State:	NV	Zip Code:	89423
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Commercial Registered Agent - Corporation		
Jurisdiction:	NEVADA	Status:	Active

[View all business entities under this registered agent \(\)](#)

Officers	<input type="checkbox"/> Include Inactive Officers
----------	--

Director - ED ADDEO

Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

Secretary - TARA ADDEO

Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

Treasurer - TARA ADDEO

Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

President - GLEN RADTKE

Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
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5-5

Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

Director - TIFFANY RADTKE

Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

Actions\Amendments

[Click here to view 16 actions\amendments associated with this company \(\)](#)

Disclaimer ()

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 01 2005

F E A T OF THE CARSON VALLEY INC
PO BOX 2274
MINDEN, NV 89423

Employer Identification Number:
20-1179753
DLN:
17053264015014
Contact Person
DEL TRIMBLE ID# 31309
Contact Telephone Number:
877-829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status
170(b)(1) (A) (v)
Form 990 Required:
YES
Effective Date of Exemption:
MAY 26, 2004
Contribution Deductibility:
YES
Advance Ruling Ending Date:
DECEMBER 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

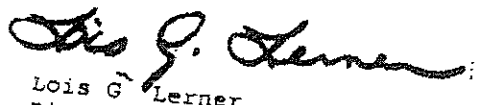
If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

Letter 1045 (DO, CG)

F E A T OF THE CARSON VALLEY INC

-2-

Sincerely,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Form 872-C

Letter 1045 (DO/CG)

5-8



CERTIFICATE OF LIABILITY INSURANCE

FEATO-1

OP ID: CM

DATE (MM/DD/YYYY)

03/24/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Team Trout	775-782-2277	CONTACT NAME:	
	775-782-7387	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED FEAT of the Carson Valley P.O. Box 2274 Minden, NV 89423		INSURER A: Capitol Indemnity Corporation	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	QX0025535	04/26/14	04/27/14	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ Excl
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	<input type="checkbox"/> Y/N	N/A			OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: 5 K Walk/10 K Run Fundraiser at Heritage Park, 1447 Courthouse St. Gardnerville NV. On April 26th, 2014

The Town of Gardnerville is an additional insured.

CERTIFICATE HOLDER**CANCELLATION**

Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410	TOWN OF G	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE <i>C. Crispin Mitchell</i>