



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Ken Miller, Chairman  
Cassandra Jones, Vice Chairwoman  
Lloyd Higuera, Board Member  
Linda Slater, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, May 2, 2017

4:30 p.m.

Gardnerville Town Hall

#### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on April 27, 2017 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant, Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;  
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:20 A.M.  
Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:26 A.M.  
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:36 A.M.  
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:50 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

#### INVOCATION – Pastor Emeritus Russell Howen, Trinity Lutheran Church

4:30 P.M. Call to Order and Determination of a Quorum

#### PLEDGE OF ALLEGIANCE – Geoff LaCost

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

#### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**April 4, 2017 Regular Board meeting, with public comment prior to Board action.**

#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

May 2, 2017



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve April 2017 claims.
4. **For Possible Action:** Approve budget transfers.
5. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 107th Annual Carson Valley Days Festival scheduled for June 7 through 11, 2017, sponsored by Carson Valley Active 20-30 Club #85.
6. **For Possible Action:** Approve Co-Location Agreement between the Town of Gardnerville and Douglas County School District for the common trench of the Fiber utility that will benefit both parties of the utility which is being installed on property owned by both parties, and approve the Chairman to sign the agreement.

### **ADMINISTRATIVE AGENDA**

***(Any agenda items pulled from the Consent Calendar will be heard at this point)***

7. **For Possible Action:** Discussion on providing a letter of support for the conservation easement for the Dangberg Home Ranch a 1,373 acres, and for the conservation easement for the Van Sickle Station Ranch, 419 acres preserving the open ranch land and operations for 160 years, presentation by Jacques Etchegoyhen, Legacy Land and Water; with public comment prior to board action. (approx. 15 minutes)
8. **For Possible Action:** Discussion to approve, approve with modifications, or deny the request of the Gardnerville Water Company to accept maintenance of the road, curb, gutter, sidewalk, and drainage improvement within the new Virginia Ranch Road right of way, Phases 1 and 2, the maintenance includes the drainage pond north of the right of way; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion on the Town's final 2017-2022 Capital Improvement Plan (CIP) and review priorities for next 5 years, discussing the board priorities to be completed during the 2017-2018 fiscal year; with public comment prior to board action. (approx. 30 minutes)
10. **For Possible Action:** Discussion to approve or modify the Town's Final Budget for fiscal year 2017-2018; with public comment prior to board action. (approx. 30 minutes)
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for April 2017. (approx. 5 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for April 2017. (approx. 5 minutes)
13. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting June 6, 2017