



## GARDNERVILLE TOWN BOARD

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

### Meeting Agenda

Ken Miller, Chairman  
Cassandra Jones, Vice Chairwoman  
Lloyd Higuera, Board Member  
Linda Slater, Board Member  
Mary Wenner, Board Member

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, May 2, 2017

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on April 27, 2017 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant, Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;  
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:20 A.M.  
Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:21 A.M.  
Gardnerville Post Office, 1267 US-HWY 395 #L, Gardnerville NV 89410 at 8:31 A.M.  
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:50 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

### INVOCATION – Pastor Emeritus Russell Howen, Trinity Lutheran Church

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Geoff LaCost

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

April 4, 2017 Regular Board meeting, with public comment prior to Board action.

### CONSENT CALENDAR FOR POSSIBLE ACTION

[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

May 2, 2017



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve April 2017 claims.
4. **For Possible Action:** Approve budget transfers.
5. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 107th Annual Carson Valley Days Festival scheduled for June 7 through 11, 2017, sponsored by Carson Valley Active 20-30 Club #85.
6. **For Possible Action:** Approve Co-Location Agreement between the Town of Gardnerville and Douglas County School District for the common trench of the Fiber utility that will benefit both parties of the utility which is being installed on property owned by both parties, and approve the Chairman to sign the agreement.

### **ADMINISTRATIVE AGENDA**

***(Any agenda items pulled from the Consent Calendar will be heard at this point)***

7. **For Possible Action:** Discussion on providing a letter of support for the conservation easement for the Dangberg Home Ranch a 1,373 acres, and for the conservation easement for the Van Sickle Station Ranch, 419 acres preserving the open ranch land and operations for 160 years, presentation by Jacques Etchegoyhen, Legacy Land and Water; with public comment prior to board action. (approx. 15 minutes)
8. **For Possible Action:** Discussion to approve, approve with modifications, or deny the request of the Gardnerville Water Company to accept maintenance of the road, curb, gutter, sidewalk, and drainage improvement within the new Virginia Ranch Road right of way, Phases 1 and 2, the maintenance includes the drainage pond north of the right of way; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion on the Town's final 2017-2022 Capital Improvement Plan (CIP) and review priorities for next 5 years, discussing the board priorities to be completed during the 2017-2018 fiscal year; with public comment prior to board action. (approx. 30 minutes)
10. **For Possible Action:** Discussion to approve or modify the Town's Final Budget for fiscal year 2017-2018; with public comment prior to board action. (approx. 30 minutes)
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for April 2017. (approx. 5 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for April 2017. (approx. 5 minutes)
13. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting June 6, 2017



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Ken Miller, Chairman  
Cassandra Jones, Vice Chairwoman  
Lloyd Higuera, Board Member  
Linda Slater, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, April 4, 2017

4:30 p.m.

Gardnerville Town Hall

**INVOCATION – Pastor Leo Kruger, Valley Christian Fellowship, gave the invocation.**

**4:30 P.M. Chairman Miller called the meeting to order and made the determination a quorum is present.**

#### **PRESENT:**

Ken Miller, Chairman  
Cassandra Jones, Vice-Chairman  
Lloyd Higuera  
Linda Slater  
Mary Wenner

Jennifer Yturbide, Town Counsel  
Tom Dallaire, Town Manager  
Geoff LaCost, Town Public Works Superintendent  
Carol Louthan, Administrative Services Manager

 **PLEDGE OF ALLEGIANCE – Mrs. Linda Slater led the flag salute.**

 **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**No public comment.**


 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Jones/Wenner to approve the agenda.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:  
March 7, 2017 Regular Board meeting, with public comment prior to Board action.**

**Motion Higuera/Jones to approve the previous minutes.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

 **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence.  
Read and noted.**
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.  
Approved.**
- 3. For Possible Action: Approve March 2017 claims.  
Approved.**

4. **For Possible Action:** Approve Proclamation 2017P-01 recognizing April 28, 2017 as Arbor Day.  
Approved.
5. **For Possible Action:** Approve interlocal agreement for access to the Nevada Secretary of State's office business portal, authorizing the board chairman to sign.  
Approved.
6. **For Possible Action:** Approve a park use application for Heritage Park by Splash Dogs scheduled for May 11- 14, 2017, at a cost to the town of \$1,500 in addition to providing bleachers, port-a-potties and assisting with setup of the event.  
Approved.
7. **For Possible Action:** Approve proposed legal services agreement with town counsel's new law firm Jennifer Yturbide Law PC for attorney representation of Town interests and matters effective April 3, 2017 under existing terms and conditions, authorizing Chairman Miller to sign the agreement.  
Approved.

Motion Slater/Jones to approve the consent calendar.

No public comment.

Motion carried unanimously.


#### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

8.  **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2017.

Mrs. Linda Dibble introduced the new Main Street Gardnerville Executive Director Debra Lehr. We are moving forward and setting up the new bank account and all the other things to get our Main Street established separately from the way we operated under the town.

Chairman Miller welcomed Debby to the town and is looking forward to the future of the Main Street program.

9.  **For Possible Action:** Discussion to approve, approve with modifications, or deny an agreement between Main Street Gardnerville and the Town of Gardnerville for the support of the Main Street Program and its efforts to promote, preserve, and enhance the Town of Gardnerville and its downtown area; with public comment prior to Board action.

Mr. Dallaire provided a copy of the agreement in board packets. Debby is here as a contract employee. It is a cost savings to the program. We will be approving the budget tonight and funding their program at \$45,000 this next year. We also provide office space, electricity, heat, water, sewer and trash that she is using until we can find another location for them. We have a seasonal employee that is hired to assist her with watering the flower baskets and setup of events. With that investment we have asked for a few things in return. There would be semi -annual reporting. They want to change to a January to December calendar. We would break the investment into two payments. That way it will even out their budget year. We broke off the cell phone and it is now in their name. She has no access to the copy machine. We are going through a background check so we can give her a key to the office. Was there anything you wanted to add?

Attorney Yturbide took the comments from the last couple of meetings and tried to craft an agreement that touched on the points you made. None of it is set in stone. If there are modifications I can make those. They are the ones I would recommend.

Mr. Higuera asked about #7, the town board liaison has no legal or voting capacity on main street's governing board. That was one of the first questions I asked is can I vote. And the president said yes.

Attorney Yturbide didn't know how you operated, but when I was looking at it I was viewing it from the standpoint that you are a town board member. I didn't want you to have a potential for a conflict of interest.

Mrs. Dibble has a concern because the liaison has had the opportunity to vote. They have been part of the quorum. It will throw a wrench for me because we are down one member at this time. So I think it behooves him to represent all of you in a voting capacity versus just in attendance capacity. And we don't have it specifically called out in the by-laws, but we will always have a member of the town board as part of our board.

Attorney Yturbide advised you have a potential conflict. There may be times the town's interest might be different or may be an interested party. I view board members sitting on other boards as a liaison in a non-representative legal capacity. It means they are a member in terms of they are a liaison between the board members but they don't necessarily serve as a quorum for voting purposes. I don't know the number of members you have at Main Street and how many you need for a quorum.

Mrs. Dibble explained they have eight because we are down one. We need five for a quorum. If we have a meeting like the last time and someone needs to leave early, we run into quite a few issues. Until we fill that position we are going to have that situation again in June because there are three board members whose terms are over. If they do not ask to remain we will be down a number of positions. It is difficult because our by-laws require that three of the individuals either live within the district, own property within the district or have a business within the district. To pull volunteers to sit on that board and take on a lot of other duties and responsibilities is becoming a lot more difficult.

Vice-Chairwoman Jones thought the conflict goes both ways. You might have to make a call at the town board that would deprive Main Street of something. So the conflict goes both ways.

Mr. Dallaire asked when we would run into a conflict for Lloyd being one member of an eight panel board.

Attorney Yturbide gave an example of in the event something was brought up where there was an issue between Main Street and Gardnerville and the person who is there is wearing both hats. You are not only a member of the Town of Gardnerville, but you are potentially wearing a hat for Main Street. It may be better for Main Street to have one vote than it would for Gardnerville. So you are an interested party and you are trying to fulfill two interests, which raises a potential that you could run into a conflict. You don't have legal counsel present at those meetings. There are certain kinds of conflicts where you can disclose what the conflict is and say whether or not you feel that binds you to refrain and recuse yourself from participating. There are others where disclosure is sufficient and you can go ahead and vote. You wouldn't really have the ability to have someone give you that direction in the board meeting. But you could certainly try to foresee that problem and ask advice. Similar to what you do on this board.

Vice-Chairwoman Jones believed the primary conflict is the budget. What happens next year if we say we'd rather do 40 and you still need 45. He's stuck in the middle.

Mrs. Dibble would like clarification on #4. Will written reports be sufficient to meet this requirement where you are looking for reports.

Chairman Miller thought if you can run financials from Quickbooks, that would be sufficient.

Mrs. Dibble was hoping if there are any concerns or questions Lloyd can be the individual who brings your concerns back to us and let us know.

Mr. Dallaire was hoping when we do the agendas we have the town attorney and manager's report and we can put your reports on a monthly basis and then we can attach Debbi's written report to her board. So we would be getting Debbi's report and the financial report on a monthly basis. Then Lloyd can touch on anything that comes up project-wise monthly. Semi-annual is what we discussed last month for reviewing and approving what they have accomplished and what they are planning on doing (action plans). Then do another report when their finances are done with a return on investment. This is what we accomplished this year, how many volunteer hours and this is what you received for the \$45,000 investment.

Mr. Glenn Linderman thought his question was basically covered by what you said. Tom talked and mentioned monthly and semiannually. Point 4 is talking about quarterly. But it's resolved.

Attorney Yturbide added that Item 4 is not really contemplating that anybody has to come back and report to the board. The only thing this agreement contemplates is one time you come back to the board. That is under #5, which is after the close of your fiscal year and you have your annual report, within 60 days you are going to report. There

isn't anything in here that prevents Main Street from asking to come forward and being placed on the agenda. This not only discusses written financial statements it also talks about operational reports.

Mrs. Dibble asked about item #3. Are you wanting to still approve each time we revise the bylaw?.

Vice-Chairwoman Jones clarified just your purposes. If you turn to page 7-2 it lists the purposes of Main Street.

Mrs. Dibble feels more comfortable with that. I envision we will be revising the by-laws on a monthly basis for a while.

Chairman Miller asked about item 9, the 120 days.

Vice-Chairwoman Jones pointed out it does not provide any commitment on the financials.

Attorney Yturbide thought the town has supported Main Street in the past financially. Essentially this deals with the office space. It says you've supported them in the past and presumably as they give reports and I think I heard some really high numbers for return of investment in terms of volunteer hours. It doesn't set an hour minimum for Main Street to meet nor does it set a dollar amount. Instead I think it's a relationship where you support one another. As those reports come back it leaves that open for both entities.

Mr. Dallaire suggested the return on investment reporting could be tied with item 5 and 2 together to report to the town. The return on investment just shows a summary of what you receive for your investment. Their volunteer hours are pretty consistent and increasing annually. The contributions from the town are projected to go down. There are a lot of funding opportunities open and available if we partner with their 501c3. I am hoping we can work together and get this first report on return on investment done at the end of this fiscal year. I want to go back and look at how it has happened over the years. We have the ability to do that.


Mrs. Dibble added Debbi is very familiar with the available money in terms of the 501c3. Having broken out from being a government entity, which we were considered, we are now much more eligible to utilize the 501c3. That will open doors that we never had open. I am excited. There is potential to move forward. There may be times when it will be beneficial for you to come in.

No public comment.

Vice-Chairwoman Jones has one detail tweak. Paragraph #5 says 60 days. I would like to extend that 60 days to a longer period. 75 or 90 days would get them to the April meeting, if necessary, because you won't have your financials done in time to meet the packet requirements. Change it to 90 days.

Mr. Linderman suggested 95 or 99 days.

**Motion Slater/Higuera to approve with the modification made to item #5 to approve the agreement between Main Street Gardnerville and the Town of Gardnerville in support of the Main Street Program and its effort to promote, preserve and enhance the Town of Gardnerville and its downtown area. Motion carried unanimously.**

**10.  For Possible Action: Discussion on the Town of Gardnerville sponsoring the Minden Airport Aviation Roundup held October 7-8, 2017 in the amount of \$5500. Presentation by Bill Chernock; with public comment prior to Board action.**

Mr. Chernock, representing the Aviation Roundup Steering Committee, gave board members an overview of the event.

Chairman Miller mentioned the problem with transportation to the parking lot. I suggested the use of school buses that would carry more individuals.

Mr. Chernock believed they learned quite a bit the last time. The real issue was people trying to get out. We've talked at some length. We've ID'd the critical intersections and they will be staffed by a properly uniformed person.

Vice-Chairwoman Jones asked what the outcome was for retaining visitors in the community.

Mr. Chernock believed it was fairly minimal on a room night bump. The benefit is in the media coverage and getting people here for the first time. Support is about supporting a community effort.

Vice-Chairwoman Jones asked if there was a bump in restaurant or shop business.

Mr. Chernock answered that is remarkably difficult to track.

Ms. Wenner asked if he had a head count for how many people attended on the Saturday compared to the Sunday?

Mr. Chernock through it was about two and a half times on Saturday than it was on Sunday.

Chairman Miller called for public comment.

Mr. Dallaire asked board members if they wanted him to read Vickie Roberts email into the record.

Board members had read the email in the packet.

Mr. Higuera asked about the \$5,500. Do we have that much with the amount of projects we have going on?

Mr. Dallaire answered right now revenue-wise the biggest thing was the gaming revenue. We estimated \$26,000, and to date we have \$24,000. We are at 78 percent with ad valorem. We have \$80,000 for the gas station and also other funds for the plans that were encumbered. We have been reimbursed from the state \$115,000 that we spent on the Gardnerville station project. It would come out of this year's budget.

Chairman Miller explained Tom originally proposed \$3500. I was the one that suggested the \$5,500 so we can include some of the staff that work for us.


Mrs. Wenner received a pass for being a volunteer.

Vice-Chairwoman Jones' question is: could we get enough to cover all staff plus the vendor booth for the \$5,500. If we could give two to each of our staff members, and include a vendor booth for the Main Street program, assuming they would make use of it, I could see the \$5,500 being a good investment in the people that we are responsible for directly as the employer, but also our community and the businesses.

Mr. Chernock could put in another 20 or 30 general admission tickets.

No further public comment.

**Motion Jones/Higuera to approve the sponsorship level of Mustang at \$5,500 for the Minden Airport Aviation Roundup on October 7 subject to the additional general admission tickets and vendor booth space for Main Street Gardnerville if they choose to use it. Motion carried unanimously.**

11.  **For Possible Action:** Discussion to approve, modify or deny the 2016 Town Crack Repair Project and award the contract to Vega Asphalt Paving in the amount of \$67,264.20 to cut, and remove cracked ac and repave the area within town streets in Chichester Estates and Virginia Ranch Development, authorizing the Town Superintendent to sign the contract and increase the contract by 20% to a total of \$80,717.04 as needed for inspections and additional repairs; with public comment prior to board action.

Mr. Dallaire stated the reason we asked for the 20 percent is we were thinking \$84,000 on the project. So we can modify that to what we are going to spend. We also need to hire an inspector to do the testing and compaction. That is where the 20 percent came in. This does remove the cracks in the Virginia Ranch area. We were contacted a year ago from the museum to fix their cracks in the parking lot. They are reimbursing us for that amount.

Mrs. Slater thought this year and last year we concentrated on Chichester. I don't want to neglect some the other areas. If you don't resurface pretty soon, you could be looking at a substantially larger project.


Mr. Dallaire is tracking the red areas on the PCI map.

Vice-Chairwoman Jones asked if we approve the contract today when would they expect to do the work.

Mr. LaCost would give the notice of award and notice to proceed after they get us all the documentation. I talked with Vega today and he is looking to get a sawcutting crew to sawcut the cracks next week. He would move on to the asphalt portion at the very end of April. They want to have a pre-con meeting and make sure everyone is on board.

No public comment.

**Motion Higuera/Wenner to award the town's 2016-12 town crack repair project to Vega Asphalt Paving Incorporated in the amount of \$67,264.20 to repair town streets in Chichester Estates and Virginia Ranch development, authorizing the town superintendent to sign the contract and increase the contract by 20 percent to a total of \$80,717.04 as needed for inspections and additional repairs. Motion carried unanimously.**

12.  **For Possible Action: Discussion and provide direction to staff on the Hellwinkel open space perimeter fence, and moving unused funds to the Major Repairs Public Works budget line item; with public comment prior to Board action.**

Mr. Dallaire has marked the corners on where the fence would be. I talked with Dave Canderle and Edith Hellwinkel. They have been mowing that side to keep the brush down. They were asking why we needed the fence. I told Edith that it was my understanding she wanted a fence around the open space to keep people from crossing her property. She hasn't had a problem with that. So we are proposing to create the fence project between the Village Motel and the path because he is having a problem with people crossing his property. We would do a field fence from the corner. Geoff had staff go out and fill it so we can put a fence post at the corner of the property to be level with the motel property. We would put a fence along the channel and dead end that into a new handrail that was built for the Toler culvert underneath Hwy 395 at the outlet. We will get proposals based on that and get it done since we had approved that already in the budget.

No public comment.

**No action taken. Direction only.**

13.  **For Possible Action: Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action.**

Mr. Dallaire went over the projects for this year.

Chairman Miller thought we had talked about the fence at Carrick pond last month and were going to do that.

Mr. Dallaire can make that a priority and get that done at the same time as the motel.

Vice-Chairwoman Jones stated there are already some amenities out there. If we fence it and make sure there are dogi pots, then we functionally have a dog park. As people come forward and want to sponsor things we have a place to put them. Or we put \$10,000 a year and slowly improve it. But until we have a fence we don't have a dog park.

Mr. Dallaire asked if they are talking about fencing the entire area or just fencing in front of Mr. Jones' property.

Vice-Chairwoman Jones had understood it as fencing the entire thing so we create the enclosed area for a dog park.



Mr. Dallaire reviewed there are two fences. There is a perimeter fence around this property to keep dogs out today or there is the fence you are talking about that would go inside the path and do the perimeter and then walk into a gate to get people into the fence.

Vice-Chairwoman Jones agreed with Mrs. Slater that the perimeter fence would be a split cost with Mr. Jones. But the interior fence to create the dog park is our cost.

Mr. Dallaire estimated the perimeter fencing to be around \$10,000. The interior fencing would be around \$60,000. It is a quarter mile of fencing with gates to put in there.

Mr. Dallaire continued with this year's projects. I gave board members a list of projects to rank for this year's budget. I think we can get the barn architectural plans done. We are waiting on an estimate. We can fix Southgate, patch and microsurface Sunset.

Vice-Chairwoman Jones asked how far does \$80,000 get us into the Gardnerville station.

Mr. Dallaire is done with the project this year. I am not planning on spending any more money on the project. We have Dube` doing the plans. He is almost done. He is combining the sets of plans and coordinating for the final plan set we will submit to Douglas County. CDBG was supposed to have a meeting and they postponed it to April 18th. I have the match in the budget and we can decide after that what we want to do with the building. The tentative budget we are tracking and will revise accordingly. The trails at Gilman I would like to get done. We have a commitment for the crosswalks and Kingslane sidewalks. There are a lot of projects on the list for next year and I am curious what the board wants to work on.

Chairman Miller thought item 2 was new. What are the costs involved?

Mr. Dallaire doesn't have a total scope of work yet. Carson Valley Middle School is redoing some of their buildings. This summer they will be doing site improvements. They will be separating the buses from the parents. We can partner with them and get the two ramps done at least. Eventually the crosswalk project will come in and that side of High School Street is going to be the only crosswalk at Hwy 395. My proposal was to come in off Maple do a loop, drop the kids off and go back out Gilman. They could do pavement grindings and pave it later when there are funds.

Mrs. Wenner asked if we could send a letter to the school board.

Mr. Dallaire went to the superintendent and told her about the issues.

Mrs. Slater agreed it would be a good idea to send the letter. They need to know there are better ideas out there.

Vice-Chairwoman Jones thought the school will have to redo this in another five or 10 years. If we piggyback to try and clean up some of the issues happening at High School and Courthouse, we also have the unique opportunity to piggyback off Maple getting built to make an improvement. That is a better long term solution.

Mrs. Slater suggested in the letter make sure they understand that the county is supporting Maple.

Vice-Chairwoman Jones felt they could still drop off with the buses and then go out Maple instead of turning down Courthouse. Even if they can't veer off the plan and say they are committed, we've already signed the contract. That doesn't mean they can't have the alternate. And considering the county is going to make Maple be built out, let's get everybody on board. In the letter to the school board we might say we see some distinct problems here. You could complete this and still take advantage of what is happening with Maple right now.

Mr. Dallaire's thought with three power poles on Courthouse, those could easily be put underground. I don't know that we have the money for that, but this is the best time to do it. I just wanted to make sure we were all on the same page as to what is happening in town. This has never been projected or funded. The next step on the ADA improvements was going to be High School Street anyway. The other project is the storm drain on Douglas Avenue. I was saving some money trying to figure out how we are going to pay for these larger projects. We fixed Douglas and Mill so the next logical step is High School and Douglas. We have some missing sidewalk between 395 and Douglas that it would be nice to get cleaned up.

Mrs. Slater is all for getting those poles underground. But I think it's something we have to plan for. It will be a substantial amount of money. Maybe we should keep that on our wish list for the future. Bring our focus back more to cleaning up our streets and our sidewalks.

Vice-Chairwoman Jones agrees with Mrs. Slater. I love the idea of putting these underground. It goes along with our responsibilities to maintain the streets and the sidewalks. It has the benefit of being so much nicer when you walk through town. I don't know that it is feasible in the time frame in which this area is being ripped up anyway. But I'm willing to have you explore it.

Mr. Dallaire asked if they wanted to make it a priority or not. We can still do all the ADA improvements around these structures.

Vice-Chairwoman Jones noted NV Energy is saying \$200,000 and we have \$86,900 to roll forward. The question is how we make up the difference without compromising the necessary street repairs. We have to keep working on the patches, cracks and microsurfacing.

Mrs. Slater didn't think they want to put in the ADA improvements at this point in time. You want to wait –

Chairman Miller added if we're going underground why put it in now.

Vice-Chairwoman Jones asked to go forward and see if we can do it. I don't know how realistic it is that we could get it done right now in the middle of their construction.

Mrs. Slater didn't know if they really want to right now. I think we need to see where they are headed and what they end up with before we go in.

Chairman Miller definitely would like to see the letter sent to the school board.

Mr. Dallaire thought they could do some of it if we offer to do a portion from one pole to the other. That would be easy. We wouldn't have to deal with that in the future. They found a culvert that we didn't even know was there. It was on their plan and it is clogged. It is on their property and I've asked them to clean that out and get it functioning. Microsurface Douglas Lampe and Cemetery is on the plan.

Mrs. Slater had that down as her number one choice. You should definitely put 10 and 13 on whether you do it this year or next year. We know that those areas flood.

Ms. Wenner had storm drains ranked third and fourth.

Mr. Dallaire will combine all the microsurface projects into one. Dog park amenities and storm drain were on the list for priorities. If you can rank those when you get home that would be helpful. I can send the link out again. That would be helpful for staff.


Chairman Miller called for public comment.

Mr. Linderman mentioned last year's rain does not predict next year's rain but storm drain improvements might be able to be pushed off a year or two. We just had our big flood.

No further public comment.

**Motion Jones/Slater to direct staff as discussed and approve the tentative CIP with the modifications as presented. Motion carried unanimously.**

**(10 minute break from 7:05 to 7:15)**

14.  **For Possible Action: Discussion to approve or modify the proposed Tentative Town Budget for fiscal year 17-18, and provide direction to staff for the final budget review at the May Meeting; with public comment prior to board action.**

Mr. Dallaire went over the tentative budget changes from the preliminary. Revenue remained about the same. We did some corrections to the expenses.

Mrs. Slater asked are you putting in any other improvements or partnering with any business owners while you do the resurfacing.

Mr. Dallaire answered only Douglas Disposal. I want to notify the businesses on Industrial Court. It is a private road. All the owners could partner together if they want and fix that.

Mrs. Slater asked if while you are doing this if you could install sidewalk on one side and then partner with the businesses verbally to put in landscaping on their own parcels to give the project an overall improvement.

Mr. Dallaire explained there aren't any landscaping meters out there. The pavement goes up the gutter. Even if we put sidewalk in there it will be a concrete strip they will run over to park. All of the buildings there really have no parking lots. If I put a sidewalk in, people will just drive over it.

Mrs. Slater asked if he'd given any more consideration to making that one way.

Mr. Dallaire was going to do that at Service. We got some feedback from the owners that weren't too happy about adding more parking out there. Their building is in compliance. Stafford is going to be the only shop out there that is actually complying with county code. We will let them know we will be coming in and doing night work and see if they would like to partner.

No public comment.

**Motion Jones/Higuera to approve the town's fiscal year 2017-2018 tentative budget. Motion carried unanimously.**

15.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for March 2017.**

Attorney Yturbide reported over the past month I assisted with the executive director agreement for Main Street, and reviewed the trash truck purchase agreement. Tom and I looked over the Silver Flume contract that you approved earlier today, the legal services agreement, and Main Street Gardnerville/Town agreement that were all on the agenda this evening, reviewed the agenda and attended the meeting. I moved into my new office. I have a sign out. It is 1701 County Road.

16.  **Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for March 2017.**

Mr. Dallaire reported working on the same things as Jennifer. The Logman conference is coming up. I did put it in correspondence. I'm getting asked by county staff if we were going to attend. It is May 10-12. There are a couple bills that are coming out that we have been watching. The Main Street one is coming up next week. Wes Henderson wants us to do some testimony. I never did hear back from Assemblywoman Swank. She is the one pushing this. I sent her the email and contact information for National Main Street. She has everything, but she has not responded or said anything. I have Anderson working on plans for the shop. We do have Kingslane submitted to NDOT for their final review. We did get comments back on the crosswalks project. We have a year and a half to wait on right of way for five ADA ramps that we are building.

Mrs. Slater asked if we could get an update on the fuel tax.

Mr. Dallaire is working with Larry on the diesel fuel tax.

Mrs. Slater asked what happens if that bill doesn't go through? Is there any provision that we will get a portion of the fuel tax?

Mr. Dallaire explained the fuel tax is the diesel tax that we would get a portion of, but I don't think we will get any of the 1.75 of the gas. We're hoping it will be an equal amount to the 1.75 cents. The only portion we are allowed per NRS is the 1.75 cent tax. For the towns, that only amounts to about \$43,000.

Mrs. Slater asked about their reporting of the miles to the state.

Mr. Dallaire discussed in a meeting the 277 miles of road that Douglas County is reporting to the state. 23 miles of that is ours and 14 miles is Minden. There are 600 miles total in Douglas County of roads.

Mrs. Slater felt they have an ethical point to step forward on that. If they are reporting our miles and receiving money that should be going to the Town of Gardnerville, that is not right.

Mr. Dallaire shared they are reporting our local miles to get money back to their collector roads. League of Cities has local government day coming up.

 **2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

Mr. LaCost reported Northampton now has a working solar light.

Meeting adjourned at 7:58 p.m.

---

Ken Miller, Chairman

---

Tom Dallaire, Town Manager

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Correspondence

2. **Recommended Motion:** Receive and file  
**Funds Available:**  Yes  N/A

3. **Department:** Administration

**Prepared by:** Tom Dallaire

4. **Meeting Date:** May 2, 2017 **Time Requested:** N/A

5. **Agenda:**  Consent  Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |

## Louthan, Carol

---

**From:** Don Garrison <1GrandpaDon@charter.net>  
**Sent:** Thursday, April 27, 2017 4:00 PM  
**To:** Louthan, Carol  
**Subject:** Street light

Dear Town Board Members and Staff .

It took awhile but, it's now History . The new street light at the corner of Waterloo and Northampton is very much appreciated by most if not all of the Sunset Park Subdivision residents.

I for one, believe that it could very likely save a pedestrian from injury or worse , as the traffic Increases in this area of Lampe Park . It will also help prevent loitering late at night, in that area which happens mostly during summer. It is very beneficial in locating the street itself on very dark nights.

We want to thank the Board and those staff members who were Involved, in following through With this important project to its completion.

Sincerely yours,

Don Garrison

Att: Carol

Please submit to the Board , for the record, at the next Board meeting. Thank you .

Sent from my iPad

**Dallaire, Tom**

---

**From:** Nevada League of Cities & Municipalities <jwalker@nvleague.org>  
**Sent:** Friday, April 28, 2017 2:14 PM  
**To:** Dallaire, Tom  
**Subject:** City Courier - April 2017



**NEVADA**  
LEAGUE OF CITIES AND MUNICIPALITIES

City Courier



### 2017 Upcoming Events

June 13, 2017  
Board of Directors Meeting  
12:30 - 2:30 p.m  
McCarran Airport, Las Vegas

October 10-12, 2017  
NLC&M Annual Conference  
City of Mesquite  
CasaBlanca Resort

November 15-18, 2017  
National League of Cities  
City Summit, Charlotte, NC

## What's Happening around the League

Local Government Day was kicked off with Councilwoman Gerri Schroder addressing the Assembly Government Affairs Committee. Councilwoman thanked the committee members for their public service and asked them to keep in mind that the actions they take could impact local governments' ability to deliver services to their constituents. We also hosted an open house at the League office where everyone had an opportunity to meet each other and discuss issues and topics of interest.



The Board of Directors held a meeting in Carson City and had presentations from Ms. Karen Michael, Office of Secretary of State regarding the SilverFlume Business Portal and Mr. Ed Smith, Living With Fire Program regarding 2017 Wildfire Awareness Month. The Board adopted NLC&M Resolution in support of Nevada Wildfire Awareness Month for the month of May 2017.

---

## "Friends of the League"

## PLATINUM

Willis Pooling  
Wells Fargo

## GOLD

CenturyLink  
Nevada Rural Housing Authority  
Republic Services

## SILVER

Charles Abbott & Associates  
NV Energy  
Voya Financial

## COPPER

L/P Insurance Services  
Las Vegas Metro Chamber  
of Commerce  
Stradling Yocca Carlson & Rauth  
Western Insurance Specialties

**We appreciate your  
support!**

For information on becoming a  
"Friend of the  
League" please [click here.](#)

## Please Support our League Partners



NLC Service Line  
Warranty Program

To learn more about this unique program  
and how it can bring revenue and peace  
of mind to your community, please  
contact:

Mike Madden [mmadden@utilitysp.net](mailto:mmadden@utilitysp.net)  
or 407-616-2239 for more information.



Also on the agenda there was a roundtable discussion regarding the 2017 Legislative Session and what to expect during the remaining 38 days of session. Following the meeting we had a joint Legislative Reception at the Governor's Mansion with our friends from NACO which was very

well attended. Thank you everyone who attended.

Please mark your calendar for the next Board of Directors meeting on June 13, 2017, McCarran Airport, Las Vegas.

## NRHA Opens Richards Crossing Homeless/Veterans Apartment Complex

*Nevada Rural Housing Authority, Newsroom*

Nevada Rural Housing Authority celebrated the official opening of Richards Crossing in Carson City on April 12th.

The first of its kind in rural Nevada, Richards Crossing incorporates housing units and on-the-job training facility and community support services that are necessary to veterans, homeless and extremely low-income individuals.



Mayor Bob Crowell cuts the ribbon along with NRHA board member Roger Mancebo and Chairman Rose Cook

Richards Crossing, located at 430 Jeanell Drive, features 38 single-family units, and through its innovative approach of also providing critical training and support services, the complex helps residents move toward self-sufficiency, positively contributing to the local economy and community.

Eight of the apartment units are reserved for chronically homeless veterans subsidized by U.S. Department of Housing and Urban Development VASH Program funds. The remaining 30 units will also receive Section 8, project-based rental assistance, and will be prioritized for veterans, disabled individuals and the general homeless population.





For more information:

Sarah Lindsay & Kelly Boggs  
Email: [uscommunities@naco.org](mailto:uscommunities@naco.org)  
Phone: 202-942-4290  
U.S. Communities Government  
Purchasing Alliance  
| [www.uscommunities.org](http://www.uscommunities.org)

Giving many of its residents a new lease on life, Richards Crossing offers high-quality, energy-efficient housing along with supportive services through providers such as the Veterans Administration, the Veterans Resource Center, Job Opportunities in Nevada (JOIN), Carson City Social Services and Cornerstone Counseling. Thanks to CDBG funds provided through Carson City, a job-training center is also on campus, which will provide job training not only for tenants, but also up to 200 persons per year from the community. Friends In Service Helping (F.I.S.H.), a local service provider for the homeless in our area, has, through the generosity of Carson City community residents, provided furnishings for each of the apartments. Additionally, NRHA is working with the Northern Nevada Development Authority and Western Nevada College to establish the program to be utilized in the job training facility.

For more information on Richards Crossing, contact Beth Dunning at NRHA at 775-887-1795.



## Carson City Public Works Director Darren Schulz being honored

*Nevada Appeal Staff Report*

Carson City Public Works Director Darren Schulz is being honored by the American Public Works Association (APWA).



He has been chosen along with nine other public works directors in the country to receive the Top 10 Public Works Leader of the Year Award for his leadership during 2017.

APWA is planning to present the award to Schulz during a Board of Supervisors meeting in May.

The association has over 28,500 members, including local, county, state/province, and federal agencies as well as private sector professionals.

## Lake Mead to get above-average flow of Colorado River water

*By Dan Elliott, The Associated Press*

The federal government plans to release an above-average amount of Colorado River water into Lake Mead this year, but it's less than many hoped after a healthy snow season across much of the West.



The Bureau of Reclamation, which manages dams and reservoirs on the Colorado River, said Monday that it will release 9 million acre-feet (enough water to cover an acre of land one foot deep) from Lake Powell, sending it down the Colorado to Lake Mead, where it will be tapped by Arizona, California and Nevada.

An acre-foot can supply two typical homes for a year.

Last month, the agency projected it could release 11.1 million acre-feet from Lake Powell, but a dry early March reduced the amount of snow in the mountains that feed the river.

Still, the planned release is above the annual average of 8.7 million acre-feet, and it should be enough to delay a widely expected shortage declaration in Lake Mead, said Marlon Duke, a spokesman for the Bureau of Reclamation. The lake supplies the Las Vegas Valley with 90 percent of its water.

A shortage would trigger cuts in water deliveries to Arizona and Nevada, the first states to be hit under the multistate agreements and rules governing the Colorado River. That had been expected as soon as next year.

"It's pushed that shortage likelihood out into the future," Duke said, but it's too early to say how far.

Melting snow is expected to raise the level of Lake Powell by about 50 feet by mid-July, but after the 9 million acre-feet is released, the reservoir will be about 35 feet higher on Oct. 1 than it is now, he said.

The two reservoirs are part of the Colorado River system, which supplies water to about 40 million people and 6,300 square miles of farmland in seven states and 20 Indian reservations. Mexico is also entitled to a share under a treaty.

A prolonged drought and rising demand for water have overtaxed the river. Some researchers say global warming is also affecting water flows.

---

**STAY CONNECTED**



Week eleven of the 2017 Legislative Session begins today. There are 49 days left in the session.

The first major deadline for bills was last Friday. Bills had to pass out of the first committee by the close of that days' legislative action or die. In total, 251 bills, 5 Assembly Joint Resolutions and 5 Senate Joint Resolutions failed to make the deadline and are dead. One of the Assembly Joint Resolutions and two of the Senate Joint Resolutions were originally introduced and passed in the 2015 session. These joint resolutions would have amended the state constitution so they had to be passed in consecutive legislative sessions and then would have gone to a vote of the people. The joint resolutions that passed in 2015 but failed this session were AJR8 which proposed to require that certain initiative petitions pass by a two-thirds majority, SJR11 which would have preserved the right to hunt, trap and fish in the constitution and SJR13 which would have limited the amount of certain property taxes that could have been levied on real property.

Two bills introduced by the League failed to make it out of committee. SB24 which would have allowed cities to create a vacant property registry drew serious opposition from many groups including the builders, banks, credit unions, realtors and business. The bill would have had to been watered down extensively in order to get it to pass. We have gotten agreements from the various groups to work through the next interim to develop language that everyone can agree to. SB63 which sought to change the way certain fuel taxes are distributed. The measure would have ensured that towns with the responsibility for road maintenance received fuel tax revenue. We were able to work out a deal where an MOU will be entered into between the county and the towns which will achieve the goal of the bill. We asked that this bill not be processed.

NACO's bill that would have changed the secondary calculation used to determine the abatement cap on ad valorem taxes for commercial, and sometimes owner-occupied residential, properties also did not make it out of committee.

In addition to the bills above some of the bills that we would have liked to continue to be processed include:

AB331 – Would have created the Nevada System of Community Colleges.

SB67 – Would have revised provisions relating to fire safety requirements for multi-story buildings occupied by people.

SB87 – Would have made changes related to redevelopment districts.

SB93 – Would have allowed mail-only municipal elections.

Some of the bills that we were happy to see fail to make it out of committee are listed below.

AB42 – Would have made changes relating to complying with public records requests.

AB153 – Would have required counties to pay impact fees to neighboring counties for certain costs as a result of a project of intercounty significance.

AB398 – Would have exempted the sale of electric vehicles from certain sales and use taxes.

AB479 – Would have made it optional for the State Library, Archives and Public Records Administrator to adopt regulations to carry out a program to establish and approve minimum periods of retention for records of local governments.

SB218 – Would have made several changes to the requirements for complying with requests for public records and limiting what a local government can charge for copies of public records.

SB380 – Would have prohibited a member of a local government legislative body from accepting gifts from a "local lobbyist".



[A complete list of bills that failed to meet the deadline can be found here.](#)

Still alive are several bills regarding marijuana. The thought is that the many bills on this subject will be combined into a few by the end of the session. The ability of local governments to assess fees and regulate marijuana businesses will need to be included in some of the bills. Industry is trying to limit local governments in these areas.

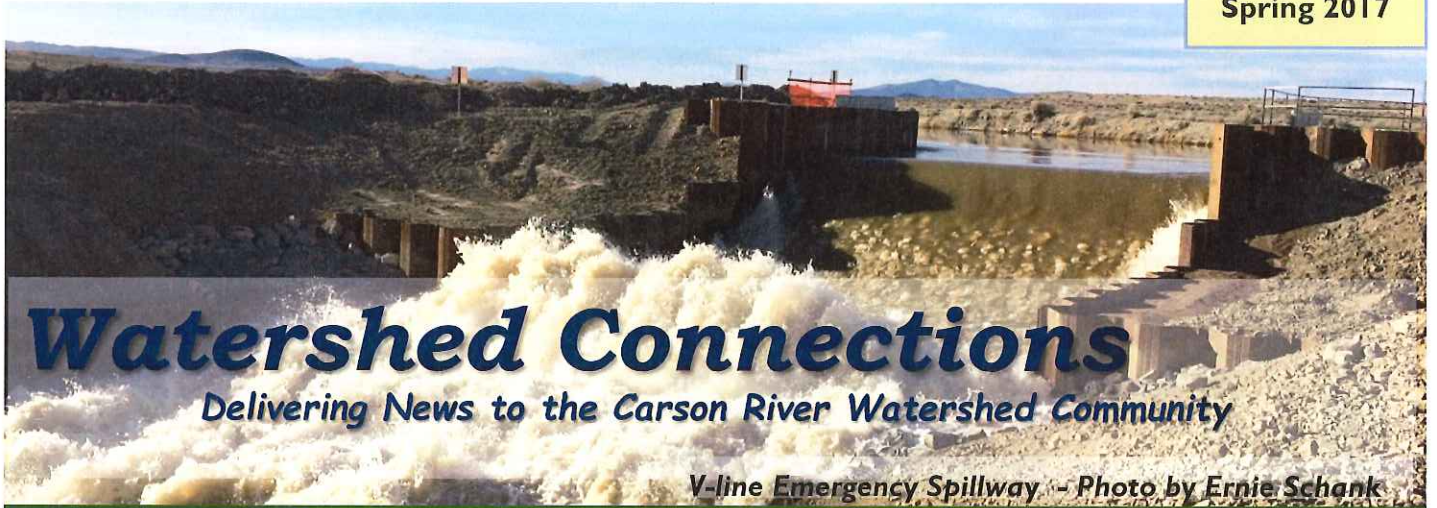
The modest changes made last session to collective bargaining and prevailing wage triggers are being rolled back this session.

AB8, the League's bill that would allow an incorporated city to place delinquent water and storm drainage on the property tax roll has passed out of committee and is on general file for today. Cities already have the authority to place delinquent sewerage bills on the property tax roll.

Assemblywoman Swank introduced AB417 which would create a "Main Street" program in Nevada was heard last week and passed out of committee unanimously. The League brought a similar bill last session. Assemblywoman Swank believes she has located sufficient funding for a state coordinator.

The next deadline for bills is April 25<sup>th</sup>. Bill must be passed out of the house of introduction by the end of this day or cannot be processed further.

Local Government Day at the Legislature will be held on April 27<sup>th</sup>. We will be planning activities and meetings for the day. We will be co-hosting a Legislative Reception that evening at the Governor's mansion with our friends from NACO. Please plan on attending and helping our legislators understand municipal concerns and issues.



# Watershed Connections

Delivering News to the Carson River Watershed Community

V-line Emergency Spillway - Photo by Ernie Schank

## Inside this issue:

Lahontan Draw Down	1
Juan Guzman Andy Aldax Award	2
Spring Weeds	3
Flooding and Ranching — Oral History	4
2017 Flooding in Photos	6
Virginia City Wastewater Improvements	8
Wetlands Project in Carson City	10

Scan to be directed to our website:



www.cwsd.org

## Precautionary Draw Downs Activated at Lahontan Dam

By: Brenda Hunt, CWSD

According to the National Weather Service (NWS)-Reno and the National Resource Conservation District's (NRCS) SNOTEL data, this year's spring runoff is on track to be the highest on record. Modeling done by the NWS-Reno and NRCS suggest that the Sierra snowpack in the headwaters to the Carson River is at 206% of normal and contains enough water to fill Lahontan Reservoir twice.

Lahontan Reservoir was built in 1915 to support the [Newlands Project](#), a Bureau of Reclamation project created to make water available for agriculture and community growth. As of March 29, 2017, the reservoir contained 249,800 acre feet (AF) of water, 63,184 AF short of full capacity inclusive of the emergency wooden flashboards. Although the dam was built as a reservoir for agricultural purposes, it has protected communities located in Churchill County and the City of Fallon. In a continuing effort to protect the community from the high water event this year, Churchill County and the City of Fallon have declared a State of Emergency. Officials from the Truckee Carson Irrigation District (TCID), Bureau of Reclamation, Churchill County, and the City of Fallon are working together to implement emergency projects to reduce the flooding and potential damages to structures below the dam and deliver flood waters to the Carson Sink. Those projects include:

### Clearing and Snagging in the Main Carson River Channel

During the economic downturn, the State of Nevada removed funding for the Clearing and Snagging account (NRS 532.230). With limited funding for channel clearing, combined with drought conditions, the main Carson River channel became clogged with sediment and vegetative debris. As an emergency precaution, officials have cleared and dredged portions of the main channel, increasing the river's capacity from less than 500 cubic feet per second (cfs), to 1,000 cfs.



Carson River dredging to remove sediment build-up. Photo by: Ernie Schank

1-4

(Continued on Page 11)

## Juan Guzman Receives 2017 Andy Aldax Carson River Watershed Award



*Juan Guzman receives the Andy Aldax Carson River Watershed Award for Exemplary Service in Conservation and Protection of the Carson River Watershed.*

*Photo by: Brenda Hunt*

The Carson Water Subconservancy District selected Juan Guzman to receive the 2017 Andy Aldax Carson River Watershed Award for Exemplary Service in Conservation and Protection of the Carson River Watershed.

Juan Guzman is the retired Manager of the Carson City Open Space Program. In that capacity, Mr. Guzman's vision and leadership was instrumental in leveraging several federal, state, and city funding sources to secure Carson City's current open space land base, including many lands in the Carson River Watershed. During his tenure, open space doubled in size, protecting over 5,000 acres of watershed

lands. Mr. Guzman's efforts helped to protect Buzzy's Ranch, Golden Eagle, Mexican Dam, Prison Hill, Silver Saddle Ranch, Carson Canyon, Ambrose Natural Area, Riverview Park, and the Carson River Park.

In addition to Mr. Guzman's land acquisition efforts, he participated in projects designed to provide Carson City residents access to the watershed and the river itself, including improvements to the Morgan Mill River Access Area and creation of the Carson River Aquatic Trail.

Since retirement Mr. Guzman remains active with the Carson Valley Trails Association and Muscle Powered and is a current member of their respective boards. He also volunteers with Carson City Open Space. He acknowledges that the partnerships, relationships, plans, and projects he helped foster, administer, and successfully implement should be credited to the many dedicated and passionate individuals with whom he has worked. His unselfish nature contributes to the tremendous impact he has had in creating a lasting legacy of a healthy, sustainable Carson River watershed.

## Get on the Bus!



## Carson River Watershed Tour

Come explore the Carson River Watershed  
on a 2-day bus tour  
from Headwater to Terminus

## June 6-7, 2017

8:30 am—4:30 pm daily

Register early to ensure your seat:  
**\$130** by May 23, **\$150** after May 23, 2017  
Make checks payable to CWSD  
(non-refundable after May 20, 2017).

[Download registration](#)

Questions: (775) 887-7450 or email [toni@cwsd.org](mailto:toni@cwsd.org)

\*CEU credit available for teachers and planners (AICP), and PDH hours for Engineers

1-5

# Weed Outlook Spring 2017

By: Dan Anderson



The green time of year is upon us once again. The Carson City Weed Coalition is gearing up for what looks to be a very eventful growing season. We are starting to see green up everywhere, which means the noxious and invasive weeds are on their way. With so much moisture and snow pack this year we are predicting a long and extensive growing season well into the summer.

Last year we were able to map 350 acres and treat 85 acres of noxious weeds. With the help from all of our partners and the community, we hope to beat last year's records. Our main focus this year is on Perennial pepperweed, Hoary cress, Musk thistle, Canada thistle, and Poison hemlock. We are on the lookout for new infestations of Yellow starthistle and Scotch thistle. As always we are looking to catch Medusahead before it takes over. Carson City has not had a Medusahead infestation to date.

Please help in our efforts to tackle noxious and invasive weeds within our city. If anyone has questions or concerns, please contact the Carson City Weed Coalition. Also feel free to refer to the links bellow for information on plant identification and noxious weed locations. Together with early detection and rapid response, we can keep Carson City free of weeds.

Perennial pepperweed



Musk thistle



Poison hemlock



Hoary cress



Canada thistle



Yellow starthistle



### Carson City Weed Coalition

Phone: 775.283.7035  
Email: [dhanderson@carson.org](mailto:dhanderson@carson.org)  
Facebook: <https://www.facebook.com/CCWeeds>

### EDDMAPS

Plant ID: <http://www.eddmaps.org/Species/>  
Maps: <http://www.eddmaps.org/distribution/>



1-6

## Ranching and Flooding: The Minor Family's Story

By: Linda Conlin

"If you've had an emotional reaction to flood, you remember" says Julie Minor Workman, "You have to have self-sufficiency because the government can't control the weather." Nevada is the driest state in the continental US, receiving an annual precipitation of approximately 8 inches. The Carson River watershed is part of the Great Basin desert, the largest desert in the US. Residents of the watershed are surprised, even shocked when it floods. The combination of river flooding (fluvial) and run-off from alluvial fans (pluvial) creates significant flooding in the Carson River watershed, costing millions in property damage.



*The Minor Ranch in the 1986 Flood*  
All photos courtesy of Laura Tennant and the Minor Family



*The Minor Family-Tom, Julie, Cam, Steve, Del, Gene and Mary.*

No one understands flooding better than a ranch or farm family living alongside the Carson River. Brothers, Henry and Will Heidenreich ranched on the Carson River in Dayton. George and Addie Minor bought out Will and formed a partnership with Henry, George's brother-in-law. In 1949, George's son, Gene, and Del (Delphine Spaletta) Minor moved to Dayton and took up residency on the ranch. George and Henry left the ranch and Gene and Del began raising pheasants. The Minor Ranch became the first Nevada licensed game preserve and they operated a hunting club at their ranch, where business owners brought special customers to hunt. Del and her children prepared ranch-style lunches for the hunters while processing the game birds for the hunters to take home. This wasn't easy work, and when it flooded in 1955 the family lost over 1,500 birds. Eventually as the flood waters would rise, the family learned to let the birds loose and not fret over it. "We had to do what we could to prepare, then wait until God was finished to see what needed to be fixed. Then we got to work" said Julie Minor Workman, one of the Minor daughters.

Gene transitioned from raising pheasants to herding cows. Making a living from the land is not easy and the children lived by the adage "Use it up, wear it out, make it do, or do without." Tom remembers that they often did without, "but no one around us had stuff so we thought it was normal." Julie described her mother, Del, as "the engine of our family. She made work-fun, and fun-fun and there was a lot of both."

During the flood in November 1950, the Dayton Bridge washed out, and Del crossed the river on telephone poles, baby Steven balanced carefully on her hip. The bridge on Dayton Valley Road, crossing the Carson River, remains the only connection between the north and south sides of Dayton to this day. Several times through the years a pulley and basket were set-up to ferry residents from the isolated side of Dayton Valley when the bridge failed. The 1955 flood was a combination of river and alluvial flooding, and many ranchers considered it the worst flood of the time, and the Dayton Bridge washed out...again.



(Continued from page 4)

When the river flooded in 1963, Julie recalls her father waking up the children at night and telling them to put on as many clothes as they could wear as the river was rising and they needed to move out of harm's way. They climbed the sand hill behind their home and bedded down for the night at a neighbor's home. Their home, surrounded by water like a moat, was never flooded.

Every year Gene gave each of his five children a calf for their college fund. It was money in the bank. Tom worked alongside his dad from a young age, even during the summer when we was in college. When Tom graduated with an agriculture degree from UNR, he went back home to work alongside his Dad as they increased the size of the herd. Tom says "we cut our own hay and adjusted the herd size to what we produced." Tom began ranching with his father full-time in 1982.

Together with other local ranchers, they worked to form the Middle Carson River CRMP (Coordinated Resource Management Plan), and in 1999, Dayton became a conservation district. When Gene passed away in 2007 Tom and Shaun (Uriarte) Minor ran the operation on their own. Their family has sponsored the community Easter Egg Hunt on the ranch for years, and they've hosted numerous River Wrangler Conserve Carson River Work Days, inviting students onto the ranchlands, one of the most beautiful places in the watershed.



Del and Gene Minor's home, 1997 Flood



The Dayton Bridge, 1997 Flood

The 1997 flood had a devastating impact on Dayton Valley and the Minor Ranch. Over nine miles of ranch fencing had to be replaced. According to the USGS, the Carson River in the Carson Plains area just east of the Minor Ranch flooded an area averaging a half-mile in width parallel to the river, ranging in depths between two and four feet. (<https://nevada.usgs.gov/crflid/Carson/floodevents.htm>). A flood came again in January 2006, and again in January and February 2017, creating hardship, destruction, and tireless days of working to repair damage. When asked why he ranches Tom says "It's the lifestyle, not the money. If anyone knew what was involved, they would wonder, why? My son, Tyler, has come back home after two college

degrees and many opportunities. He's decided he wants to be a rancher. It's not an easy life but it's a good life and a great way to raise kids." Now Tom and Tyler are working side-by-side, in the family tradition. The Carson River runs through their land and the land is their life.

**Job Opening:**



**River Wranglers**

**Director of Environmental Education**

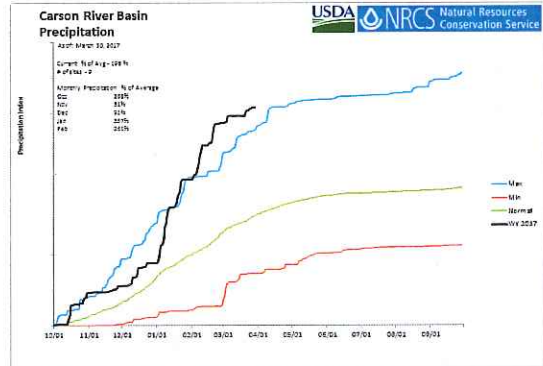
River Wranglers seeks a dynamic and qualified Director of Environmental Education to promote its vision of connecting youth to the Carson River watershed.

<http://www.riverwranglers.org/job-opening>

# The Flooding of 2017: A Year For the Record Books!

By: Shane Fryer

So far, 2017 is one of the wettest years on record for the Carson River Basin. A regular atmospheric river storm track and heavy snows have moved conversations away from a four-year drought to imminent flooding. Since the beginning of the year federal disaster relief assistance has been approved twice. In January, a declaration was made for Alpine Co., Douglas Co., Lyon Co., and Storey Co., along with Carson City. In February, Alpine Co., Douglas Co. and Carson City received assistance again. On average, Carson City receives 10.41 inches annually; as of March, Carson has received 26.80 inches, and more large storms are anticipated. Currently the entire Basin is at 198% above average.



Black Line (Present 2017) Blue Line (1986)  
 Green Line (Average) Red Line (2015)

**Hwy 88 flooding**  
Photo by: AWG

**Blue Lakes RD**  
Photo by: AWG

**From Kingsbury**  
Photo by: Courtney Walker

**Carson City - Rhodes St.**  
Photo by: Shane Fryer

**Carson Valley flooding**  
Photo by: Brenda Hunt

**Hwy. 395 flooding**  
Photo by: Brenda Hunt



**Flooding along Dear Run Rd.**  
 Photo by: Brenda Hunt



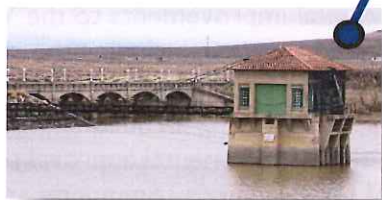
**Minor Ranch flooding in Dayton**  
 Photo by: Ed James



**River Bank failure in Dayton**  
 Photo by: Ed James



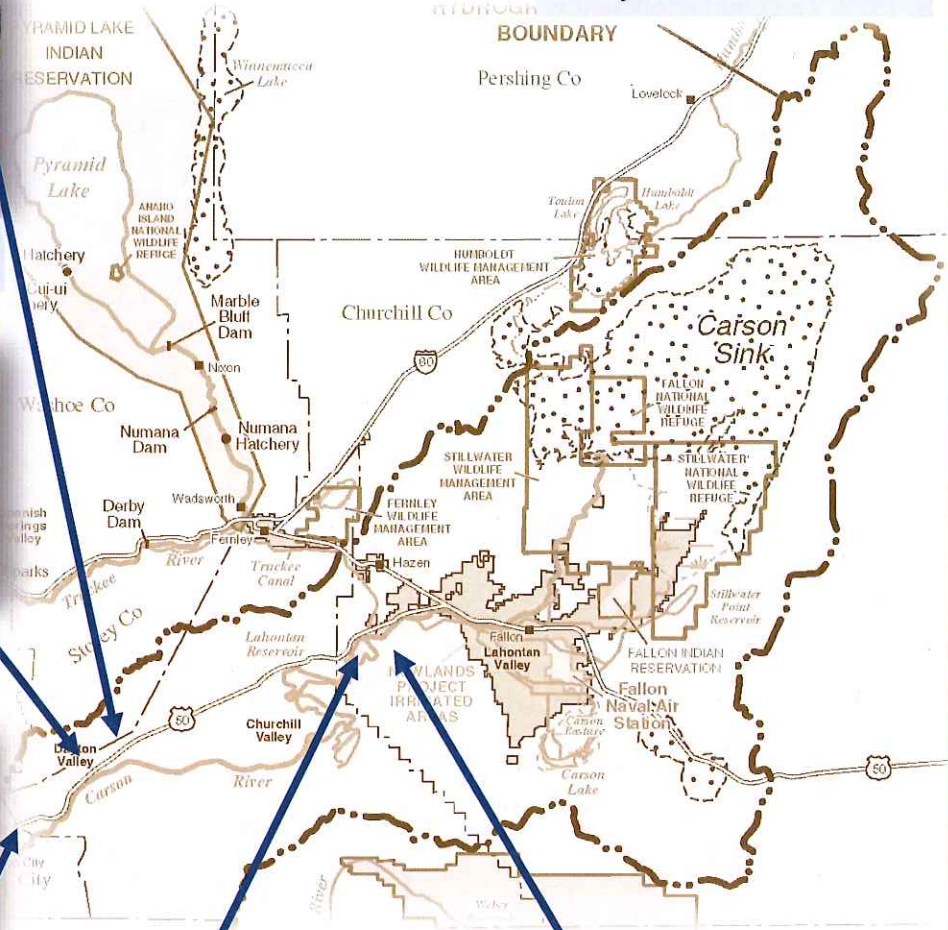
**Morgan Mill flooding**  
 Photo by: Brenda Hunt



**Lahontan filling**  
 Photo by: Ernie Shank



**Lahontan discharging**  
 Photo by: Ernie Shank



## Virginia City and Gold Hill Wastewater System Improvements

By: Cherie Nevin, Storey County

The Virginia City sewer and stormwater systems are in the process of receiving some much needed improvements! The existing Virginia City sewer collection system development started in the 1930's and consists of old wood, clay, metal, or concrete pipelines. Due to the age of the system and materials used, there are cracked pipes, failed joints, and pipe bottoms that have rotted away.

Treatment of Virginia City wastewater began with the construction of sewage treatment ponds in 1972. The treated effluent is discharged into Six Mile Canyon Creek through a permit from the Nevada Division of Environmental Protection.



*Virginia City and Gold Hill Wastewater Treatment Plant (WWTP)*  
*Photo by: Farr West Engineering*

In 2009, Storey County faced the need to perform major capital improvements to the Virginia City and Gold Hill Wastewater Treatment Plant (WWTP) and collection system, including the replacement of nearly all of the sewer collection mains throughout Virginia City and Gold Hill and the replacement of the WWTP. The County's engineering firm, Farr West, began searching for funding to investigate treatment technology options, prepare designs, and begin the environmental approval process for system improvements. Due to the historical significance of Virginia City's community and the Bureau of Land Management's (BLM) involvement in the area, the environmental approval process was extensive. The environmental assessment for the project resulted in signed programmatic agreements

*(Continued on page 9)*

(Continued from page 8)

between the USACE, BLM, and State Historic Preservation Office (SHPO). A "finding of no significant impact" (FONSI) was issued, which declared the project would have no significant impact to environmental and cultural resources as long as specific mitigation requirements are followed.

The US Army Corps of Engineers (USACE) has a funding arm for rural Nevada infrastructure projects and funded 75% of the design portion for the entire project. Storey County applied for the United States Department of Agriculture Rural Development Water and Waste Disposal Direct Loans and Grants Program to fund the construction of Phases 2-5 of the project. This grant and loan program is used to develop water and waste disposal systems in rural areas and towns with a population less than 10,000. The funds are available to public bodies, non-profit corporations, and Indian tribes. Projects must be primarily for the benefit of rural customers.

Phase 1 of the project, completed in 2015, involved replacing the existing Wastewater Treatment Plant with a new extended aeration facility and replacement of two lines coming into the plant. The total project cost was \$5,316,474. The plant is located on Six Mile Canyon Road in Virginia City. The plant sits within the boundary of a 12-acre parcel of land purchased by Storey County from the Bureau of Land Management (BLM). Portions of the property lie within a federal superfund site known as the Carson River National Priority Listed (NPL) Site or Carson River Mercury Site (CRMS).

Phases 2-5 of the project will kick off this spring and consists of installing approximately 65,530 linear feet of 8-inch diameter gravity sewer pipe and concrete manholes throughout Virginia City and approximately 8,000 linear feet of 4-inch diameter pressure sewer force main and three lift stations in the Gold Hill area. The total project cost is \$13,045,000 with \$8,987,000 from the grant program and \$4,058,000 in loans, through the United States Department of Agriculture Rural Development Water and Waste Disposal Direct Loans and Grants Program.

In conjunction with the sewer line replacement project, Storey County and the Nevada Department of Transportation are partnering to remove five drain inlets from the sanitary sewer collection system, replacing them with a new storm drain system which outlets into Six Mile Canyon. Once completed, the Virginia City sewer collection system will no longer convey stormwater to the Virginia City WWTP. The work is expected to total \$450,000 and will be completed in parallel with the Virginia City/Gold Hill Wastewater Improvement Project.



## Earth Day at Grover Hot Springs State Park

**Saturday, April 22, 10:00 am – 2:00 pm**

**Join us and take part in California State Parks Foundation's 19<sup>th</sup> Annual Earth Day Restoration and Cleanup.**

Sign up at [www.calparks.org/earth-day](http://www.calparks.org/earth-day) or contact Aly at the

Alpine Watershed Group: [awg.snap.rm@gmail.com](mailto:awg.snap.rm@gmail.com) or (530) 694-2327.

Partners : Alpine Garden Club, CA State Parks Foundation, CA State Parks, Alpine/Upper Carson Weed Management Area, and Friends of Grover Hot Springs



## Ducks Unlimited Works on Wetlands Project in Carson City

By: Anne Knowles

Originally Published in the Nevada Appeal December 7, 2016

Those backhoes visible from Buzzy's Ranch and Carson River roads, working on Carson City open space land, are building berms, not houses. Ducks Unlimited, the 80 year-old waterfowl conservation organization, is conducting a wetlands enhancement project on about 125 acres there. The work started Nov. 1 and should be completed in two weeks, said John Ranlett, regional biologist, intermountain west, Ducks Unlimited. The property is being excavated to rebuild two washed-out berms and a swale that meanders across three pastures.

In addition, five new and five replaced water control structure flashboard risers are being installed, as is a perimeter fence to better manage grazing of the site. When that's done, the berms and land will be revegetated. All that will enable the three pastures to be irrigated separately, provide better drainage, and improve the wildlife habitat.



*Ducks Unlimited wetland restoration in progress.  
Photo by: Jim Grant, NV Appeal*

The area is home to Canada geese, yellow-headed black birds, ducks, marsh wren, white-faced ibis, sandhill cranes, and Virginia rails. "They're a secretive marsh bird. They like to hide in the weeds, but you can hear them," said Ranlett. Mule deer, coyote, and the occasional mountain lion roam there, too, said Ann Bollinger, Open Space Administrator, Carson City Parks, Recreation, and Open Space Department.

The \$250,000 project is one of 11 projects Ducks Unlimited is doing throughout the Carson and Walker river water basins. It's funded by a \$1 million North American Wetlands Conservation

Act grant made possible by a match from funding the city got to acquire what's now the Morgan Mill Preserve Open Space off Deer Run Road.

Design work started in late 2014 and took more than a year, in part because Michael Andersen, who runs cattle there, was concerned he might lose grazing land. "Once we worked through it with him he was in favor of the project," said Ranlett.

The project went out to bid in July and was awarded to Coons Construction after 14 contractors visited the site and three to four bid on it, said Ranlett. Before starting construction, cows were let on the site to help eat up the vegetation that was going to be removed anyway. "You want to put dirt on bare dirt," to build the berms, said Ranlett.

The total 455-acre property known as Buzzy's Ranch was acquired by the city for open space in two separate purchases. In 2007, 86 acres was bought from the Andersen Trust, and in 2010, another 369 acres was purchased from James Jarrard. As part of the purchase the sellers retained the water rights and full access for ranching, so the property is Carson City open space but not open to the public.



*Ducks Unlimited Regional Biologist, John Ranlett, describing the wetland restoration project at Buzzy's Ranch. Photo by: Jim Grant, NV Appeal*

**Note:** Match funding for this grant was provided by the Carson City Quality of Life Initiative and the State of Nevada Conservation and Resource Protection Grant Program to acquire what's now the Morgan Mill Preserve Open Space off Morgan Mill Road and the Carson River Canyon Open Space.

(Continued from page 1)

### V-Line Canal Emergency Safety Spill Installation

An emergency safety spill was designed and installed in early March along the V-Line Canal to release water onto federal land south of Sheckler Reservoir. The spillway capacity is about 1,000 cfs and provides added safety to the more densely populated areas below the dam. Highway 95 has been improved with larger culverts to ensure the released waters can safely pass under the road on their way to the Carson Lake and eventually the Carson Sink.



Emergency Bypass being constructed.  
Photo by: Ernie Schank

### Carson Lake to Stillwater Emergency Bypass

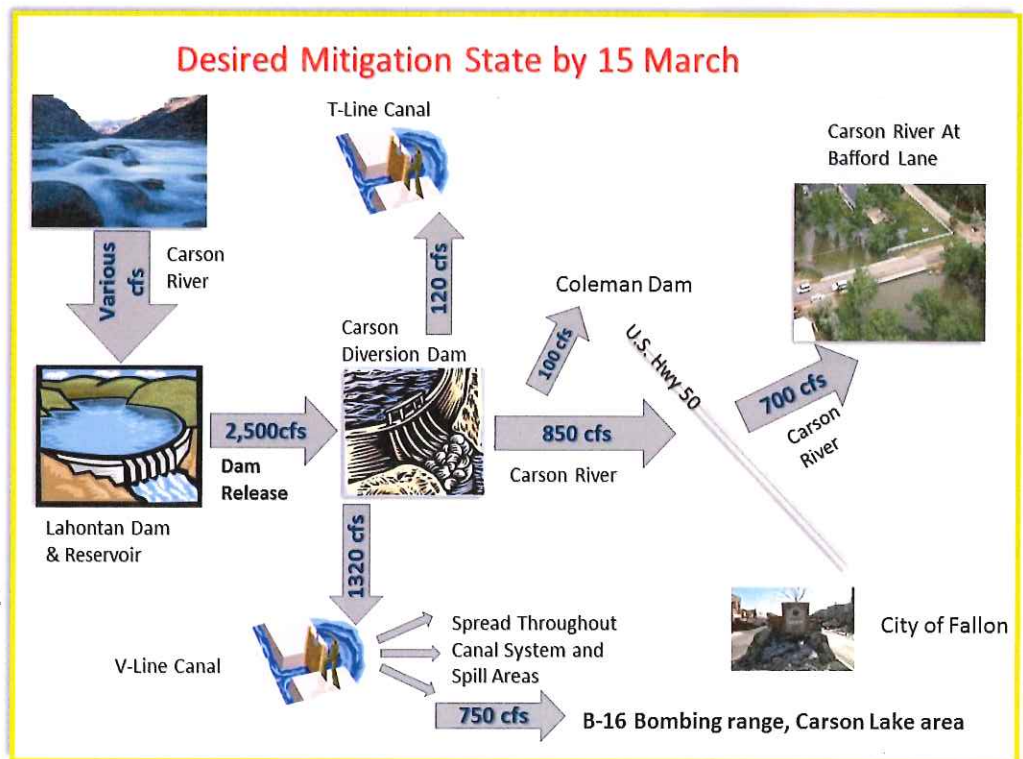
An emergency bypass is currently being built to allow water to move from Carson Lake along the bypass to the Diagonal Drain. The Diagonal Drain flows directly to Stillwater Wildlife Refuge and eventually into the Carson Sink. The expected capacity of the new bypass is between 400 and 1,000 cfs.

### Precautionary draw down of Lahontan Reservoir

The three projects above have effectively allowed Lahontan Dam managers to undertake a precautionary reservoir draw down. Water is being released through the Carson River, the Newlands Project Canal Systems, the new V-Line Canal Spillway, and soon the Emergency Bypass, to draw down the reservoir in advance of the spring run-off (see diagram for cfs details per project).

The projects above have increased the capacity of the Lahontan Reservoir, the Carson River, and the Newlands Project Canals, thereby limiting potential flood damages in the Churchill and Fallon area and delivering flood waters to the Carson Sink.

Contact Ernie Schank, President, TCID Board, [ecschant@aiinc.com](mailto:ecschant@aiinc.com) and/or Rusty Jardine, TCID District Manager and General Counsel (775) 423-2141 if you have questions.



Desired Water Flow Management Diagram Courtesy TCID

1-14

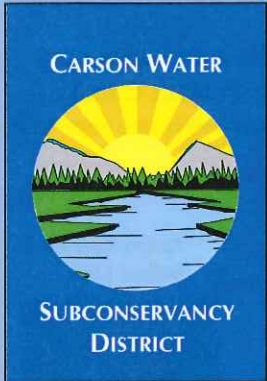
Save a Stamp!  
 Sign up for  
 CWSD's e-blast list  
 for a digital  
 newsletter copy.  
[cwsd@cwsd.org](mailto:cwsd@cwsd.org)

**Editor:**  
 Brenda Hunt

**Production:**  
 Shane Fryer

**Thanks to Contributors!**

Brenda Hunt  
 Dan Anderson  
 Linda Conlin  
 Shane Fryer  
 Cherie Nevin  
 Anne Knowles



This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.

NEVADA DIVISION OF  
 ENVIRONMENTAL  
 PROTECTION

### Upcoming Events

April 22, 2017, 10-2pm  
 Earth Day @ Heritage Park Garden,  
 Main Street Gardnerville  
<http://mainstreetgardnerville.org>

April 22, 2017, 10-2pm  
 Earth Day at Grover Hot Spring State Park  
 Alpine Watershed Group  
[www.calparks.org/earth-day](http://www.calparks.org/earth-day)

April 22, 2017, 10-2pm  
 Fallon Earth Day, Oat Park, Fallon, NV  
 Fallon Paiute Shoshone Tribe  
<https://www.facebook.com/fallonearthday>

May 1, 2017  
 River Wranglers' Director Application Due  
<http://www.riverwranglers.org/>

May 17-21, 2017, Five Day  
 Great Basin Bird Conference 2017  
 Great Basin Bird Observatory  
<https://www.gbbo.org/conference2017/>

May 19-20, 2017, Two Day  
 Spring Wings Festival  
 Friends of Stillwater, Fallon, NV  
[friendsofstillwaternwr@gmail.com](mailto:friendsofstillwaternwr@gmail.com)

May 20, 2017  
 Storm Drain Marking Johnson Lane Area  
 River Wranglers  
 Contact (203)668-3914 or  
[riverwranglersnv@gmail.com](mailto:riverwranglersnv@gmail.com)

May 23- 24, 2017  
 Weed Warrior Training  
 Carson City Weed Coalition & UNCE  
 Contact Lindsay Chichester  
[chichesterl@unce.unr.edu](mailto:chichesterl@unce.unr.edu)

June 6-7, 2017, Two Day  
 Get On The Bus - CWSD  
 Early Registration ends May 23  
[Register Here](#)

June (Now Scheduling)  
 Rafting the Carson River, Limited space  
 Contact [Shane@cwsd.org](mailto:Shane@cwsd.org) if Interested

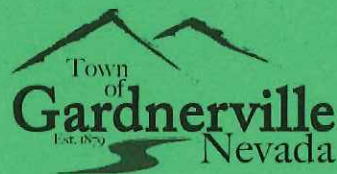


CARSON WATER SUBCONSERVANCY DISTRICT  
 777 E. William St., #110A  
 Carson City, NV 89701



# Gardnerville Town Board

## AGENDA ACTION SHEET



**1. For Possible Action: Approve Health and Sanitation & Public Works Departments Monthly Report of activities**

**2. Recommended Motion: Approve as submitted**  
**Funds Available:**  Yes  N/A

**3. Department: Administration**  
**Prepared by: Carol Louthan**

**4. Meeting Date: May 2, 2017**

**5. Time Requested: N/A**

**6. Agenda:**  Consent  Administrative

**7. Background Information:**  
**Trash** (March landfill figures)

**Credit Cards** (March figures)

Residential Accounts	1788
Commercial Accounts	223
Green Waste Accounts	1349
Recycling Accounts	163
Cleanup Dumpsters	9
X cans	365
# of new residential accounts	11 accts transferred to new owners
# of new commercial accounts	0
Minimum User Accounts	32
Total tons of trash	377.3
Total tons of Greenwaste	2.3
Total tons of Recycling	2.16

Total Amount	\$4,297.29	
Total Transactions	45	
Visa	31	\$2,619.67
Mastercard	5	\$ 623.63
American Express		\$
Terminal	1	\$ 64.99
E checks	8	\$ 989.00

**8. Other Agency Review of Action:**  Douglas County  N/A

**9. Board Action:**

Approved  Approved with Modifications

## Superintendent Town Public Works Monthly Report

### Public Works & Parks – 4/2017

- 40-60% short staffed most of month from H&S coverage, illnesses, and injury.
- Spraying with 30 gallon weed sprayer mounted to Gator. We offered field staff OT or comp time to catch up (limited response).
- One staff member is out due to non-job related injury. He will have many months of light duty when he returns to work.
  - Hired 1 temporary laborer to help with weed spraying.
  - Using funding from last year's seasonal that quit early.
- Finished solar street light pole on the corner of Waterloo and Northampton (page 2-3).
- Installed irrigation main on Gilman Ave between Ezell and Chichester in open space.
- Rotary and town staff installed 125 plants in 300' of frontage on Earth Day Saturday April 22, 2017. Staff will continue to install plants and landscape as time permits.
- Installed 3 Montmorency Cherry Trees in Heritage Park Garden on Earth Day.
- Installed 2 trees in Heritage Park to replace fallen tree. Red Oak and Autumn Blaze Maple as part of Arbor Day festivities. Thanks to Girl Scout Troop 287 and Boy Scout Troop 8583 for the help with the Installation.
- Interviews were conducted for the seasonal position April 26, 2017.
- Boy Scout "Conner Richie" landscaped the Gilman Chichester Island April 19<sup>th</sup>, 2017.

### Health and Sanitation – 4/2017

- One staff member still out due to injury. Shift coverage with Public Works personnel.
  - Hired 1 temporary laborer to help with coverage due to long term absence.
    - Limited scope of work to moving bins on the commercial trash routes.
- Recycling program.
  - Statistics for the program on page 2-4.
- Truck 609 had the engine rebuilt. Looks like we will keep it for a while.
- Truck 615 at shop now with electrical, brake, transmission issues.
- Truck 612 has EGR failure causing overheating issues. Waiting for 615 to return before sending to repair.

### Engineering and Contracted Work – 4/2017

- Worked on Southgate Reconstruct. Should go out to bid mid May and awarded in June.
- Contract out grading of gravel alleys. Contractor has not completed yet.
- Hussman and High School had concrete repaired making some ADA improvements.
- Concrete was repaired at 1491 US Highway 395 from a buckling sidewalk.
- A new Chevy Traverse was purchased under budget and labeled #620.



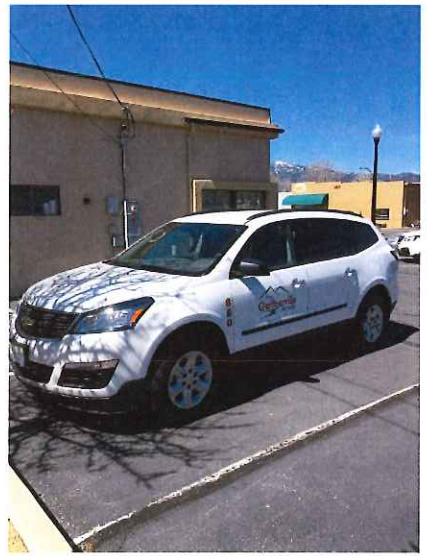
New Solar Light - Waterloo at Northampton - Looking East



New Solar Light - Waterloo at Northampton - Looking West



Boy Scout Conner Richie Landscaping the Gilman Chichester Island  
April 19th 2017



New Town Vehicle  
2017 Chevy Traverse -  
#620

Rotary of Minden Working with Town Staff Landscaping 300' of Gilman  
April 22nd, 2017

**2-3**

### Typical Residential Town Trash

Date	lb month	Tons Month	Customers	lb/cust month	lb/cust week
Jan-16	246480 lb	123.24 ton	1780	138 lb	31.96 lb
Feb-16	239540 lb	119.77 ton	1782	134 lb	31.02 lb
Mar-16	314180 lb	157.09 ton	1786	176 lb	40.60 lb
Apr-16	248880 lb	124.44 ton	1750	142 lb	32.82 lb
May-16	300200 lb	150.10 ton	1787	168 lb	38.77 lb
Jun-16	332300 lb	166.15 ton	1787	186 lb	42.92 lb
Jul-16	255600 lb	127.80 ton	1789	143 lb	32.97 lb
Aug-16	286080 lb	143.04 ton	1790	160 lb	36.88 lb
Sep-16	275620 lb	137.81 ton	1788	154 lb	35.58 lb
Oct-16	246780 lb	123.39 ton	1787	138 lb	31.87 lb
Nov-16	252520 lb	126.26 ton	1787	141 lb	32.61 lb
Dec-16	319200 lb	159.60 ton	1787	179 lb	41.22 lb
Total		1658.69 ton	Average 35.77 lb/cust/week		

### Recycling program

Date	Weight In	Weight Out	Recycled	Customers	lb/cust
2/6/2017	34220	32520	1700 lb	179	9.50 lb
2/20/2017	36520	34240	2280 lb	179	12.74 lb
3/6/2017	35960	34320	1640 lb	179	9.16 lb
3/20/2017	36880	34200	2680 lb	179	14.97 lb
4/10/2017	35360	32940	2420 lb	179	13.52 lb
4/24/2017	35680	33440	2240 lb	179	12.51 lb
5/8/2017			0 lb	179	0.00 lb
5/22/2017			0 lb	179	0.00 lb
6/12/2017			0 lb	179	0.00 lb
6/26/2017			0 lb	179	0.00 lb
7/10/2017			0 lb	179	0.00 lb

### Trash on the Recycling Route

Date	Weight In	Weight Out	Recycled	Customers	lb/cust
4/20/2017	38380	32940	5440 lb	179	30.39 lb
4/27/2017			0 lb	179	0.00 lb

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Approve April 2017 claims.
2. **Recommended Motion:** Approve as submitted  
**Funds Available:**  Yes  N/A
3. **Department:** Administration  
  
Prepared by: Carol Louthan
4. **Meeting Date:** May 2, 2017 **Time Requested:** N/A
5. **Agenda:**  Consent  Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Hold Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	4/17 BOARD	GVILLE	Paid by Check # 661459		03/30/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	250.00
24008 - Jones Cassandra Esq	4/17 BOARD	GVILLE	Paid by Check # 661471		03/30/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	250.00
28960 - Miller Kenneth	4/17 BOARD	GVILLE	Paid by Check # 661487		03/30/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	275.00
2969 - Slater Linda	4-17 BOARD	GVILLE	Paid by Check # 661536		03/20/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	250.00
8364 - Wenner Mary	4-17 BOARD	GVILLE	Paid by Check # 661578		03/30/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	250.00
Account 510.150 - Board Compensation Totals Invoice Transactions 5										
29103 - Frontier	782-7134 3/17	77578271340502795	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	116.24
29103 - Frontier	782-3856 3/17	77578238560808025	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	53.29
13097 - Verizon Wireless	9783111426	842011146-00001	Paid by Check # 662171		04/01/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	285.69
Account 520.055 - Telephone Expense Totals Invoice Transactions 3										
25903 - U S P S CMRS-FP	30465 3-17	GVILLE	Paid by Check # 661266		03/23/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	250.00
25294 - F P Mailing Solutions	RI103182627	600003046	Paid by Check # 661440		03/15/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	45.00
Account 520.060 - Postage/Po Box Rent Totals Invoice Transactions 2										
12997 - Do Co Procurement Program	3-17 DALLAIRE	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	1,038.76
Account 520.064 - Travel Totals Invoice Transactions 1										
9554 - Good Morning Publications LLC	1764	GVILLE	Paid by Check # 661452		03/30/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	1,500.00
26465 - Diamond Printing Inc	10940	GVILLE	Paid by Check # 661712		03/31/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	29.32
12997 - Do Co Procurement Program	3-17 LOCHRIDGE	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	(27.96)
Account 520.072 - Advertising Totals Invoice Transactions 3										
3472 - Whipple Electric&Security Inc	577	19	Paid by Check # 661276		03/15/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	47.50
11985 - Ace Hardware	115026/1	1236	Paid by Check # 661644		03/28/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	21.98
Account 520.072 - Advertising Totals Invoice Transactions 3										
Account 520.064 - Travel Totals Invoice Transactions 1										
Account 520.064 - Travel Totals Invoice Transactions 1										
Account 520.064 - Travel Totals Invoice Transactions 1										

3-2



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.084 - Replacement & Repair 3-17 LACOST		GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	34.99
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 3		\$104.47
2924 - NV Energy Account 520.089 - Power	2856009 3-17	2856009	Paid by Check # 661811		03/25/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	209.29
				Account 520.089 - Power Totals				Invoice Transactions 1		\$209.29
3021 - Southwest Gas-Las Vegas Account 520.092 - Heating	0015779022 3-17	2410015779022	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	89.32
3021 - Southwest Gas-Las Vegas	1072224004 3-17	2411072224004	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	94.05
3021 - Southwest Gas-Las Vegas	1188600002 3-17	2411188600002	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	85.14
				Account 520.092 - Heating Totals				Invoice Transactions 3		\$268.51
2030 - Minden-Gardnerville Sanitation Account 520.093 - Utilities-Sewer	17-070285	0296	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	66.97
2030 - Minden-Gardnerville Sanitation	17-040574	0594	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	20.93
				Account 520.093 - Utilities-Sewer Totals				Invoice Transactions 2		\$87.90
4753 - Ricoh USA Inc Account 520.136 - Rents & Leases Equipment	98483775	1481234-3433221	Paid by Check # 661220		03/13/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	165.41
4753 - Ricoh USA Inc	5047851830	16769392	Paid by Check # 662093		04/01/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	140.29
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 2		\$305.70
6680 - Secretary Of State Account 520.170 - Memberships	17 NICHOLSON	GVILLE	Paid by Check # 661849		04/06/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	35.00
				Account 520.170 - Memberships Totals				Invoice Transactions 1		\$35.00
32036 - Spectrum Business Account 520.187 - Internet Expense	0012509 4/17	8354110060012509	Paid by Check # 661866		03/28/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	64.99
32036 - Spectrum Business	0598044 4/17	8354110060598044	Paid by Check # 661867		03/28/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	34.99
				Account 520.187 - Internet Expense Totals				Invoice Transactions 2		\$99.98
12997 - Do Co Procurement Program Account 520.200 - Training & Education	3-17 DALLAIRE	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	20.00

33



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.200 - Training & Education DALLAIRE 4-17 REGISTRATION										
6961 - Logman			Paid by Check # 662028		04/13/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	275.00
				Account 520.200 - Training & Education Totals				Invoice Transactions 2		\$295.00
10816 - Rowe & Hales LLP		GVILLE	Paid by Check # 661524		03/27/2017	04/07/2017	04/07/2017	04/07/2017	04/07/2017	2,240.00
				Account 521.130 - Legal Services				Invoice Transactions 1		\$2,240.00
12997 - Do Co Procurement Program		GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	66.28
12997 - Do Co Procurement Program		GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	8.99
7406 - Nevada Blue Ltd Inc		GARD1000	Paid by Check # 662047		03/21/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	240.00
				Account 533.800 - Office Supplies Totals				Invoice Transactions 3		\$315.27
16648 - E Squared C Inc		GVILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	37.50
16648 - E Squared C Inc		GVILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	37.50
				Account 533.806 - Software Totals				Invoice Transactions 2		\$75.00
5264 - Minden-Tahoe Airport		SPONSOR 4*17 GVILLE	Paid by Check # 662039		04/13/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	5,500.00
				Account 550.001 - Miscellaneous Expenses Totals				Invoice Transactions 1		\$5,500.00
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 37		\$14,101.46

3-4





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.037 - Weed Spraying 3-17 LACOST	GVILLE		Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	67.08
Account 520.037 - Weed Spraying Totals Invoice Transactions 1										
11985 - Ace Hardware	114861/1	1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	6.25
11985 - Ace Hardware	114863/1	1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	(3.00)
13485 - Ahern Rentals Inc	17226070-1	205304	Paid by Check # 661649		03/17/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	51.48
13485 - Ahern Rentals Inc	17319628-1	205304	Paid by Check # 661649		03/21/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	15.99
397 - Bing Materials	166164	GARDN	Paid by Check # 661649		03/27/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	39.05
12997 - Do Co Procurement Program	3-17 LACOST	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	17.74
12997 - Do Co Procurement Program	3-17 PLUT	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	6.99
3457 - Western Nevada Supply Company	46949106	71273	Paid by Check # 662184		03/22/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	28.50
Account 520.084 - Replacement & Repair Totals Invoice Transactions 8										
2924 - NV Energy	791804 3-17	791804	Paid by Check # 661809		03/28/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	548.91
Account 520.089 - Power Totals Invoice Transactions 1										
2153 - Minden Town of	1862.01 3/17	1862.01	Paid by Check # 661791		03/29/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	24.05
7445 - Office Of The Water Master	000649 17	GVILLE	Paid by Check # 662062		03/26/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	109.04
Account 520.090 - Water Totals Invoice Transactions 2										
2030 - Minden-Gardnerville Sanitation	17-040756	0778	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	125.58
Account 520.093 - Utilities-Sewer Totals Invoice Transactions 1										
3814 - Flyers Energy LLC	CFS1390602	8308	Paid by Check # 661121		03/15/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	83.88
3814 - Flyers Energy LLC	CFS1399214	8308	Paid by Check # 661984		03/31/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	87.90
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										

3-5



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 533.802 - Small Equipment										
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	299.00
Account 533.802 - Small Equipment Totals										
Invoice Transactions 1										
31624 - Splash Dogs Inc	2731	G'VILLE	Paid by Check # 661545		03/25/2017	04/07/2017	04/07/2017		04/07/2017	1,500.00
5151 - Washoe Nursery	490	G'VILLE	Paid by Check # 661898		04/06/2017	04/14/2017	04/14/2017		04/14/2017	100.00
Account 533.817 - Small Projects										
Department 923 - Parks & Recreation										
Account 533.817 - Small Projects Totals										
Invoice Transactions 2										
Department 923 - Parks & Recreation Totals										
Invoice Transactions 18										
										\$299.00
										\$1,600.00
										\$3,108.44

3-6



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.017 - Snow Removal 114584/1	1236		Paid by Check # 661644		03/06/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	8.93
				Account 520.017 - Snow Removal Totals				Invoice Transactions 1		\$8.93
12997 - Do Co Procurement Program Account 520.037 - Weed Spraying 3-17 LACOST	G'VILLE		Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	67.08
				Account 520.037 - Weed Spraying Totals				Invoice Transactions 1		\$67.08
11985 - Ace Hardware Account 520.084 - Replacement & Repair 114861/1	1236		Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	9.37
12997 - Do Co Procurement Program Account 520.084 - Replacement & Repair 3-17 LACOST	G'VILLE		Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	161.04
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 2		\$170.41
2924 - NV Energy Account 520.095 - Street Lights 2856036 3-17	2856036		Paid by Check # 661810		03/25/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	6,140.19
				Account 520.095 - Street Lights Totals				Invoice Transactions 1		\$6,140.19
11985 - Ace Hardware Account 520.103 - Maint Road 114573/1	1236		Paid by Check # 661644		03/06/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	20.97
11985 - Ace Hardware Account 520.103 - Maint Road 114609/1	1236		Paid by Check # 661644		03/07/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	13.98
397 - Bing Materials Account 520.103 - Maint Road 165697	GARDN		Paid by Check # 661664		03/13/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	12.97
12997 - Do Co Procurement Program Account 520.103 - Maint Road 3-17 LACOST	G'VILLE		Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	253.74
8692 - Silver State Barricade Inc Account 520.103 - Maint Road 91223	G'VILLE		Paid by Check # 662119		03/14/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	1,042.50
3457 - Western Nevada Supply Company Account 520.103 - Maint Road 46946264	71273		Paid by Check # 662184		03/20/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	39.00
				Account 520.103 - Maint Road Totals				Invoice Transactions 6		\$1,383.16
3814 - Flyers Energy LLC Account 532.003 - Gas & Oil CFS1390602	8308		Paid by Check # 661121		03/15/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	504.77
3814 - Flyers Energy LLC Account 532.003 - Gas & Oil CFS1399214	8308		Paid by Check # 661984		03/31/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	301.15
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$805.92
13485 - Ahern Rentals Inc Account 532.019 - Storm Drain Maintenance 17324279-2	205304		Paid by Check # 661649		03/23/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	322.22
				Account 532.019 - Storm Drain Maintenance Totals				Invoice Transactions 1		\$322.22

37



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 610 - Gardnerville Town</b>											
<b>Department 926 - Other Public Works</b>											
<b>Account 532.028 - Uniforms</b>											
5785 - AlSCO Inc	LREN1234820	000330	Paid by Check # 661383		03/07/2017	04/07/2017	04/07/2017		04/07/2017	4.39	
5785 - AlSCO Inc	LREN1236876	000330	Paid by Check # 661383		03/14/2017	04/07/2017	04/07/2017		04/07/2017	4.39	
5785 - AlSCO Inc	LREN1238843	000330	Paid by Check # 661383		03/21/2017	04/07/2017	04/07/2017		04/07/2017	4.39	
5785 - AlSCO Inc	LREN1240896	000330	Paid by Check # 661383		03/28/2017	04/07/2017	04/07/2017		04/07/2017	4.39	
13485 - Ahern Rentals Inc	17359916-1	205304	Paid by Check # 661649		03/30/2017	04/14/2017	04/14/2017		04/14/2017	38.75	
Account 532.028 - Uniforms Totals										Invoice Transactions 5	\$56.31
<b>Account 533.802 - Small Equipment</b>											
12997 - Do Co Procurement Program	3-17 PLUT	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	299.99	
Account 533.802 - Small Equipment Totals										Invoice Transactions 1	\$299.99
<b>Account 562.000 - Capital Projects</b>											
14825 - McGinley and Associates Inc	15264	G'VILLE	Paid by Check # 661178		12/30/2016	03/31/2017	03/31/2017		03/31/2017	4,489.20	
2514 - Stowell Candace	TM4	G'VILLE	Paid by Check # 661874		04/01/2017	04/14/2017	04/14/2017		04/14/2017	100.00	
Account 562.000 - Capital Projects Totals										Invoice Transactions 2	\$4,589.20
Department 926 - Other Public Works Totals										Invoice Transactions 22	\$13,843.41
Fund 610 - Gardnerville Town Totals										Invoice Transactions 77	\$31,053.31

3-8



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 61.1 - Gardnerville Health & San Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	4/17 BOARD	GVILLE	Paid by Check # 661459		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
24008 - Jones Cassandra Esq	4/17 BOARD	GVILLE	Paid by Check # 661471		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
28960 - Miller Kenneth	4/17 BOARD	GVILLE	Paid by Check # 661487		03/30/2017	04/07/2017	04/07/2017		04/07/2017	275.00
2969 - Slater Linda	4-17 BOARD	GVILLE	Paid by Check # 661536		03/20/2017	04/07/2017	04/07/2017		04/07/2017	250.00
8364 - Wenner Mary	4-17 BOARD	GVILLE	Paid by Check # 661578		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 5		\$1,275.00
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 3/17	77578271340502795	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017		03/31/2017	116.24
29103 - Frontier	782-3856 3/17	77578238560808025	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017		03/31/2017	53.28
13097 - Verizon Wireless	9783111426	842011146-00001	Paid by Check # 662171		04/01/2017	04/21/2017	04/21/2017		04/21/2017	280.71
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$450.23
Account 520.060 - Postage/Po Box Rent										
25903 - U S P S CMRS-PP	30465 3-17	GVILLE	Paid by Check # 661266		03/23/2017	03/31/2017	03/31/2017		03/31/2017	250.00
25294 - F P Mailing Solutions	RI103182627	600003046	Paid by Check # 661440		03/15/2017	04/07/2017	04/07/2017		04/07/2017	45.00
			Account 520.060 - Postage/Po Box Rent Totals					Invoice Transactions 2		\$295.00
Account 520.072 - Advertising										
26465 - Diamond Printing Inc	10940	GVILLE	Paid by Check # 661712		03/31/2017	04/14/2017	04/14/2017		04/14/2017	29.33
			Account 520.072 - Advertising Totals					Invoice Transactions 1		\$29.33
Account 520.084 - Replacement & Repair										
5059 - Hydraulic Industrial Services Inc	33394	GVILLE	Paid by Check # 661152		03/15/2017	03/31/2017	03/31/2017		03/31/2017	184.23
3472 - Whipple Electric&Security Inc	577	19	Paid by Check # 661276		03/15/2017	03/31/2017	03/31/2017		03/31/2017	47.50
1957 - Lawson Products Inc	9600060227	10228446	Paid by Check # 661476		03/16/2017	04/07/2017	04/07/2017		04/07/2017	309.70
11985 - Ace Hardware	114646/1	1236	Paid by Check # 661644		03/09/2017	04/14/2017	04/14/2017		04/14/2017	58.79
11985 - Ace Hardware	114861/1	1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017		04/14/2017	9.37
11985 - Ace Hardware	115026/1	1236	Paid by Check # 661644		03/28/2017	04/14/2017	04/14/2017		04/14/2017	21.98

3-9



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.084 - Replacement & Repair										
13485 - Ahern Rentals Inc	17349732-1	205304	Paid by Check # 661649		03/28/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	16.77
7100 - Amrep Inc	295390	GAR050	Paid by Check # 661652		03/15/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	33.20
7100 - Amrep Inc	295452	GAR050	Paid by Check # 661652		03/16/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	180.16
7100 - Amrep Inc	295563	GAR050	Paid by Check # 661652		03/20/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	28.49
7100 - Amrep Inc	295679	GAR050	Paid by Check # 661652		03/22/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	36.42
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	35.00
12997 - Do Co Procurement Program	3-17 LOUTHAN	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	(47.76)
15174 - Purcell Tire Co Inc	26486294	264475	Paid by Check # 662085		03/09/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	69.55
15174 - Purcell Tire Co Inc	26486433	264475	Paid by Check # 662085		03/09/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	50.73
15174 - Purcell Tire Co Inc	26486434	264475	Paid by Check # 662085		03/09/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	728.00
15174 - Purcell Tire Co Inc	26487056	264475	Paid by Check # 662085		03/30/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	69.55
Account 520.089 - Power										
2924 - NV Energy	2856009 3-17	2856009	Paid by Check # 661811		03/25/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	176.49
Account 520.089 - Power Totals										
										\$176.49
Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 3-17	24110015779022	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	89.31
3021 - Southwest Gas-Las Vegas	1072224004 3-17	2411072224004	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	94.05
3021 - Southwest Gas-Las Vegas	1188600002 3-17	2411188600002	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	255.43
Account 520.092 - Heating Totals										
										\$438.79
Account 520.093 - Utilities-Sewer										
2030 - Minden-Gardnerville Sanitation	17-070285	0296	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	66.98
2030 - Minden-Gardnerville Sanitation	17-040574	0594	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	20.93
Account 520.093 - Utilities-Sewer Totals										
										\$87.91

3-10



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
4753 - Ricoh USA Inc	98483775	1481234-3433221	Paid by Check # 661220		03/13/2017	03/31/2017	03/31/2017		03/31/2017	165.41
4753 - Ricoh USA Inc	5047851830	16769392	Paid by Check # 662093		04/01/2017	04/21/2017	04/21/2017		04/21/2017	120.13
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 2		\$285.54
30022 - Briggs Jaired Owen		2-17 PHYSICAL REIMBURSE	Paid by Check # 661669		02/15/2017	04/14/2017	04/14/2017		04/14/2017	75.00
30022 - Briggs Jaired Owen		4-17 CDL LIC REIMBURSE REN	Paid by Check # 661669		04/02/2017	04/14/2017	04/14/2017		04/14/2017	9.00
				Account 520.155 - Licensing Totals				Invoice Transactions 2		\$84.00
32036 - Spectrum Business	0012509 4/17	8354110060012509	Paid by Check # 661866		03/28/2017	04/14/2017	04/14/2017		04/14/2017	64.99
32036 - Spectrum Business	0598044 4/17	8354110060598044	Paid by Check # 661867		03/28/2017	04/14/2017	04/14/2017		04/14/2017	34.99
				Account 520.187 - Internet Expense Totals				Invoice Transactions 2		\$99.98
15853 - Carson City Landfill	228079 3-17	228079	Paid by Check # 661947		04/03/2017	04/21/2017	04/21/2017		04/21/2017	16,884.92
9016 - Douglas Disposal Inc	40990612 3/17	40990612	Paid by Check # 661968		04/01/2017	04/21/2017	04/21/2017		04/21/2017	8,655.06
				Account 520.197 - Landfill Expense Totals				Invoice Transactions 2		\$25,539.98
10816 - Rowe & Hales LLP	27017	GVILLE	Paid by Check # 661524		03/27/2017	04/07/2017	04/07/2017		04/07/2017	60.00
				Account 521.130 - Legal Services Totals				Invoice Transactions 1		\$60.00
3814 - Flyers Energy LLC	CFS1390602	8308	Paid by Check # 661121		03/15/2017	03/31/2017	03/31/2017		03/31/2017	859.22
3814 - Flyers Energy LLC	CFS1399214	8308	Paid by Check # 661984		03/31/2017	04/21/2017	04/21/2017		04/21/2017	962.21
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$1,821.43
5785 - AlSCO Inc	LEN1234820	000330	Paid by Check # 661383		03/07/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LEN1236876	000330	Paid by Check # 661383		03/14/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LEN1238843	000330	Paid by Check # 661383		03/21/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LEN1240896	000330	Paid by Check # 661383		03/28/2017	04/07/2017	04/07/2017		04/07/2017	4.39

31



# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 532.028 - Uniforms	17359916-1	205304	Paid by Check # 661649		03/30/2017	04/14/2017	04/14/2017		04/14/2017	38.75
				Account 532.028 - Uniforms Totals				Invoice Transactions 5		\$56.31
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	66.29
12997 - Do Co Procurement Program	3-17 LOUTHAN	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	9.00
				Account 533.800 - Office Supplies Totals				Invoice Transactions 2		\$75.29
Account 533.806 - Software										
16648 - E Squared C Inc	44037	G'VILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017		04/14/2017	37.50
16648 - E Squared C Inc	44038	G'VILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017		04/14/2017	37.50
				Account 533.806 - Software Totals				Invoice Transactions 2		\$75.00
				Department 925 - Health & Sanitation Totals				Invoice Transactions 54		\$32,681.96
				Fund 611 - Gardnerville Health & San Totals				Invoice Transactions 54		\$32,681.96

3-12





# Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 614 - G'ville Ad Val Cap Proj Department 730 - G'ville Ad Val Cap Proj										
Account 564.700 - Motor Vehicles										
25328 - Michael Hohl Motor Co Inc	2017TRAVERSE 4-17	GARDNERVILLE	Paid by Check # 661790		04/03/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	28,972.00
				Account 564.700 - Motor Vehicles Totals				Invoice Transactions 1		\$28,972.00
				Department 730 - G'ville Ad Val Cap Proj Totals				Invoice Transactions 1		\$28,972.00
				Fund 614 - G'ville Ad Val Cap Proj Totals				Invoice Transactions 1		\$28,972.00
				Grand Totals				Invoice Transactions 132		\$92,707.27

\* = Prior Fiscal Year Activity

3-13

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Approve budget transfers

2. **Recommended Motion:** Approve on consent.

**Funds Available:**  Yes       N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017      **Time Requested:** N/A

6. **Agenda:**  Consent       Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

- Approved       Approved with Modifications  
 Denied       Continued

**Douglas County Finance Division**

**Budget Transfer**

Date of Request: 4/4/2017  
 For Fiscal Year: 16/17

Requested By: Tom Dallaire  
 Fund/Department: 610-926

Account Name		Fund	Dept	Account		Revenue Increase	Revenue Decrease	Expend Increase	Expend Decrease
1	Capital Projects	610	923	562	000				35,000
2	Buildings	610	923	562	200				24,000
3	Major Repair & Maint	610	926	532	118			59,000	
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
<b>Totals</b>						-	-	59,000	59,000
<b>Net Change</b>						-		-	

**Purpose:** Toler/Raley's sidewalk coming out of 611  
Hellwinkel barns fence coming out of major maint & repair not buildings

**Department Head or Finance Director Signature:** \_\_\_\_\_

*Finance Division Use Only*

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Journal # \_\_\_\_\_

4-2

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 107th Annual Carson Valley Days Festival scheduled for June 7 through 11, 2017, sponsored by Carson Valley Active 20-30 Club #85

2. **Recommended Motion:** Recommend approval on consent.

**Funds Available:**  Yes       N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017      **Time Requested:** N/A

6. **Agenda:**  Consent       Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

Approved       Approved with Modifications  
 Denied       Continued

RECEIVED

APR - 6 2017

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: 3/31/2017 Date(s) of Event: June 7 - 11, 2017

Name of Event: 107th Carson Valley Days Festival

Location of Event: Lampe Park, Douglas High School, Highway 395 (Address or Legal Description)

Applicant's name: Carson Valley Active 20-30 Club #85

Contact's name: Timothy Provost (If different than applicant)

Mailing address: P.O. Box 2030 Gardnerville NV 89410 (Street or P.O. Box City State Zip Code)

Physical address (If different): N/A (Street City State Zip Code)

Phone #(s): (Business) (Home) (775) 781-2759 (Cell)

Is the applicant a(n): [ ] Corporation [ ] Partnership [ ] Individual [X] Other Non-Profit

If corporation or partnership, please list corporate officers or partners:

Name	Address	Title

Description of Event: 107th Carson Valley Days with Carnival, Live Music, Parade, Craft Fair, Food, Walk-Jog-Run, with the Partnership of Community Resources, Volleyball tournament, Basketball tournament at Community Center

Hours of operation: 7AM - Midnight Daily

What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant?

Will an admission fee be charged for your event? [ ] Yes [X] No If yes, \$ amount:

When will fee be collected? [ ] Pre-sales [ ] At entrance

List approximate number of participants: 100

List approximate number of spectators: 3000

List expected peak number of spectators: 4000

Will alcoholic beverages be served?  Yes  No  
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served?  Yes  No  
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music?  Yes  No  
- If Yes, Name of Performer(s) Varies, To be determined Type of Music Country/Varies

Name of Insurer: Warren Reed Ins.

Limits of liability: See Attached

Address of Insurer: 1521 Hwy 395 N, Gardnerville NV 89410  
Street City State Zip code

Policy number: See Attached

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

Timothy Provost  
Signature of Applicant

3/31/2017  
Date

Timothy Provost  
Name of Applicant

tjprovost16@gmail.com  
Contact Email Address

## FESTIVAL PLANS

Detailed explanation of the applicant's plans to provide security and fire protection, water supply and facilities, food supply and facilities, sanitation facilities, medical facilities and services, vehicle parking space, vehicle access and on-site traffic control and, if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities. The applicant's plans shall include what provisions shall be made for numbers of spectators in excess of the estimate, provisions for cleanup of the premises and removal of rubbish after the event has concluded. A plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.050)

### ATTACH ADDITIONAL PAGES IF NECESSARY

#### **Describe law enforcement protection plan** (§ 5.12.100/5.12.120(A))

Applicant 20-30 Club provides 24 hour security by all active 20-30 club members throughout the duration of the event at Lampe Park. The total number of active 20-30 Club members is 12. In addition, applicant agrees to employ police protection at the club's own expense. Applicant understands and agrees that the number and type of officers shall be determined and specified by the sheriff with approval by the board of county commissioners. At the same event, applicant employed 2 foot patrol officers@ 6 hours each on Friday, 2 foot patrol officers@ 8 hours each on Saturday, 4 bike patrol officers@ 8 hours each on Saturday, and 2 foot patrol officers@ 8 hours each on Sunday (for a total of 68 hours@ \$45/hour = \$3,060). Applicant anticipates that the number of officers and hours will be this year, although the hourly rate will most likely increase. *Applicant in years past has requested for all deposit funds with the county be paid following the event for the police protection.*

#### **Describe plan for location and supply of water facilities** (§ 5.12.110/5.12.120ccn)

Applicant will provide an ample supply of potable water for drinking and sanitation purposes. Applicant has prepared a map (attached to this festival plan) detailing the location of 3 water spickets (water outlets) in and around the area of the carnival and festival. There are a total of 14 drinking fountains throughout the entire park which should meet gallons per hour required. In addition, there are 12 vendors who will be selling water and/or other refreshments during the event. Furthermore, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. Due to the historical nature of this annual event, applicant would request the county to modify the water facilities conditions as there has always been an ample supply of potable water available to every person attending the event.

#### **Describe food concessions plan** (§ 5.12.1201s.12.120ccn)

Twelve vendors will operate food concessions during the carnival and festival at Lampe Park. The location of the food vendors are depicted on the map attached to this festival plan. In addition to the 12 food concessions on-site, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. All food vendors will be licensed and operate under a valid health department permit pursuant to NRS chapter 446. Applicant will not allow any food vendor to operate his concession unless the vendor has the permit in his possession. Applicant will provide sanitation facilities (toilets and washing stations) for the food vendors and their employees. The toilet facilities and washing stations are depicted on the map attached to this festival plan. The toilet facilities are located within 50 feet from most of the food concessions. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as all food vendors are provided easy and a short access to toilets and hand washing stations.

**Describe toilet facilities plan** (§ s .12.1301s.12.12o co »

Applicant will provide ample supply of toilet facilities throughout the duration of the event at Lampe Park. Applicant has prepared a map (attached to this festival plan) detailing the location of 36 toilets and 4 wash stations. Included with the toilet facilities will be 3 services (freshen up) throughout the duration of the event. The applicant will be using shamrock septic service for sanitation. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as there has always been an ample supply of toilets available to every person attending the event.

**Describe trash cans and Utter plan** (§ s.12.130/s.12.12o(E))

Applicant will provide ample supply of trash cans on the premises of the event. There will be (30) thirty-six gallon trash cans with plastic bag liners on the premises. Once the trash cans reach 2/3 full they will be emptied by applicant and a new bag liner will be replaced. The full bags will then be hauled to the (2) larger 33 yard dumpsters on site. Applicant has prepared a map (attached to this festival plan) detailing the location of the (2) 33 yard dumpsters. The applicant will be using Douglas Disposal for refuse. At the conclusion of the event Douglas disposal at the cost of the applicant will pick up all refuse dumpsters. Due to the historical nature of this annual event, applicant would request the county to modify the trash cans and litter plan condition as there has always been an ample supply of trash cans available to every person attending the event.

**Describe medical facilities plan** (§ s .12.1401s .12.12o(F))

Applicant has contracted with East Fork Fire Protection for all emergency medical treatments throughout the duration of the event. East Fork fire will have an on-site command area with on-site personal Saturday and Sunday of the event. In the needs of additional personal or outside the times of onsite personal the applicant will contact emergency dispatch for immediate assistance. Due to the historical nature of this annual event, applicant would request the county to modify the medical facilities plan condition as there has always been an adequate medical attention to every person attending the event. *East Fork Fire Protection District has agreed to waive all fess for this event due to the longevity and nature of this community event. If this agreement happens to change the applicant has requested for all deposit funds with the county be paid following the event for the medical protection.*

**Describe fire protection plan** (§ s.12.2101s.12.12o(G))

Applicant has contracted with East Fork Fire Protection for all emergency fire protection throughout the duration of the event. East Fork fire will have an on-site command area with on-site personal Friday, Saturday and Sunday of the event. In the needs of additional personal or outside the times of onsite personal the applicant will contact emergency dispatch for immediate assistance. Due to the historical nature of this annual event, applicant would request the county to modify the fire protection plan condition as there has always been an adequate fire protection to every person attending the event. *East Fork Fire Protection District has agreed to waive all fess for this event due to the longevity and nature of this community event. If this agreement happens to change the applicant has requested for all deposit funds with the county be paid following the event for the fire protection.*



**Describe parking areas, access and parking control plan (§ s.12.150-160/s.12.120(H))**

Applicant will provide ample amount of parking spaces. Applicant has approval from Douglas County to use the proposed site of the community center. There will be ingress and egress off of Waterloo lane. The ingress and egress areas will continually be monitored to make sure there are no vehicles blocking these areas. If in such an event that these areas become blocked by vehicles the owner will first be first attempted to be contacted if no one is able to be found in a timely manner then additional action will be taken ultimately resulting in it being towed. There will be assistance provided Friday & Saturday of the event by a youth organization with parking direction and Ingress and egress to parking areas. The applicant Carson Valley Active 20-30 club will provide traffic assistance on Waterloo lane throughout the duration of the event to insure orderly flow of traffic to parking areas. Due to the historical nature of this annual event, applicant would request the county to modify the parking areas, access and parking control plan condition as there has always been an ample amount of parking areas, access and parking control available to every person attending the event.

**Hour of operation (§ s.12.1101s.12.120c1n)**

Applicant has prepared a schedule (attached to this festival plan) of events detailing the times of activities throughout the event.

**Describe location of on-site headquarters or contact information (§ s.12.120(J))**

The location of the on-site headquarters will be located near or by the music stage and main beer area. There will be a travel trailer located there 24 hours a day throughout the duration of the event. Applicant has prepared a map (attached to this festival plan) detailing the location of the on-site headquarters. Any member of the Carson Valley Active 20-30 club wearing a red vest should be able to be contacted. If for some reason there is no one there to contact please contact Timothy Provost of the Carson Valley Active 20-30 Club 24 hours a day at 775-781-2750.

**Describe illumination plan (§ s.12.1501s.12.120(K))**

Applicant will provide ample amount of illumination throughout the event. Applicant has prepared a map (attached to this festival plan) detailing the location of all illumination devices. Due to the historical nature of this annual event, applicant would request the county to modify the illumination plan condition as there has always been an ample supply of illumination available everywhere throughout the event.

**Describe overnight camping facility plan (§ s.12.1901s.12.120(L))**

Applicant Carson Valley Active 20-30 club will have members staying overnight in Lampe Park in some form of camping throughout the duration of the event. There will also be overnight camping facilities for Carnival staff throughout the duration of the event located within Riverside Park. There will be additional Toilet facilities, power, and trash cans in these camping areas. There will be no sanitation dumping or trash left in either park locations. Due to the historical nature of this annual event, applicant would request the county to modify the overnight camping facilities plan condition as there has never been an concerns of the overnight camping facilities available everywhere throughout the event.

**What provisions will be made for numbers of spectators in excess of the estimate (§ S. 12.050/5.12.040)?**

The applicant has made the following provisions in advance in the case the number of spectators is in excess of the estimate. The estimated number of toilets for the event per the chart in section 5.12.120 sub-section "D" requires 20 toilets and we will be providing 36 toilets. The parking area provided will handle additional parking if needed. There will be bottled water available on site at the headquarters location if the existing drinking fountain's throughout the park is exceeded. If there is any need from the following agencies such as fire, law enforcement, trash, and medical that need to be adjusted those agencies will be contacted directly by the applicant during the event and request additional support right away.

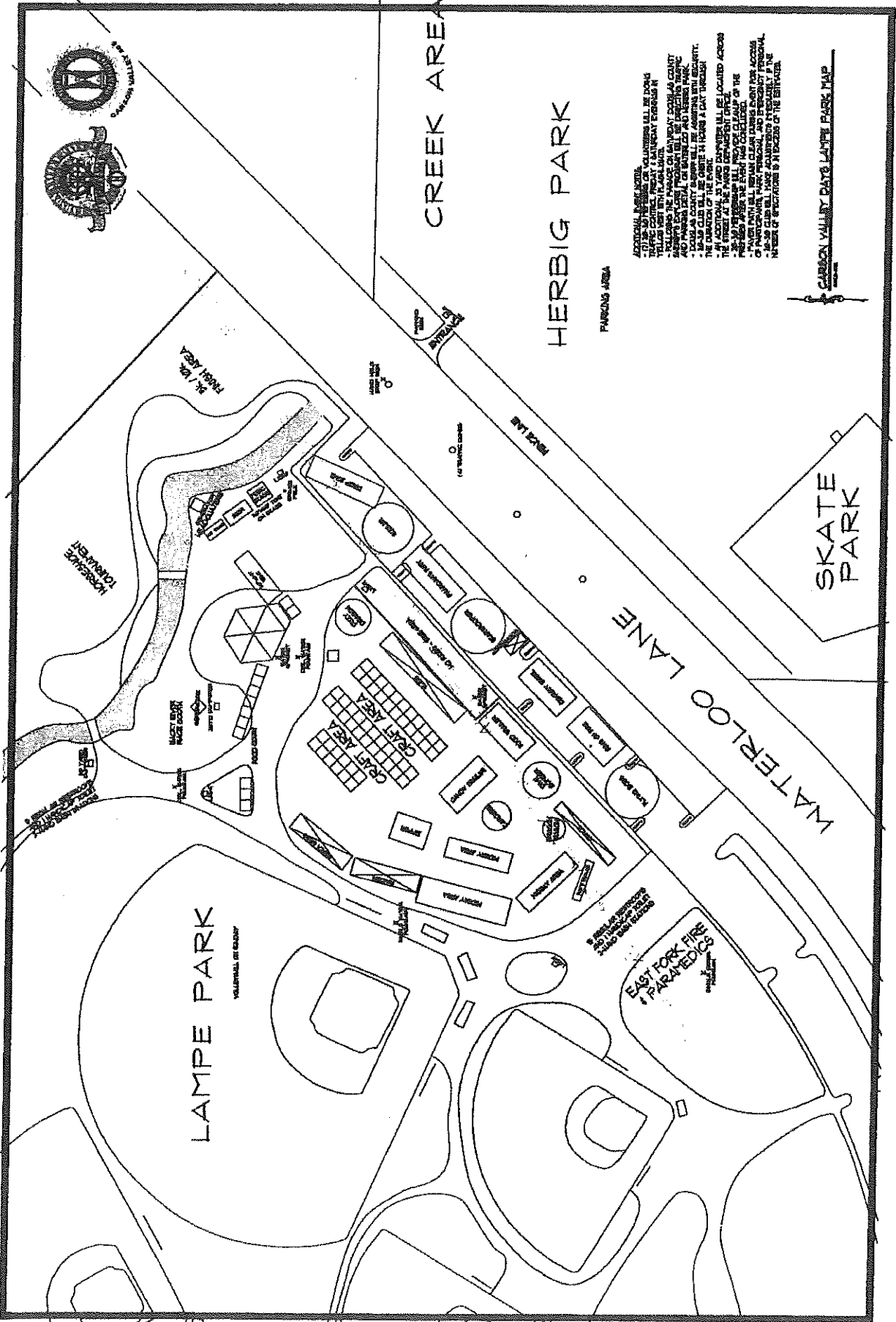
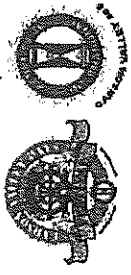
**Attach a plot plan showing arrangement of the facility.** (§ s.12.050/5.12.040)

Applicant has prepared a map (attached to this festival plan) detailing the layout of the event.



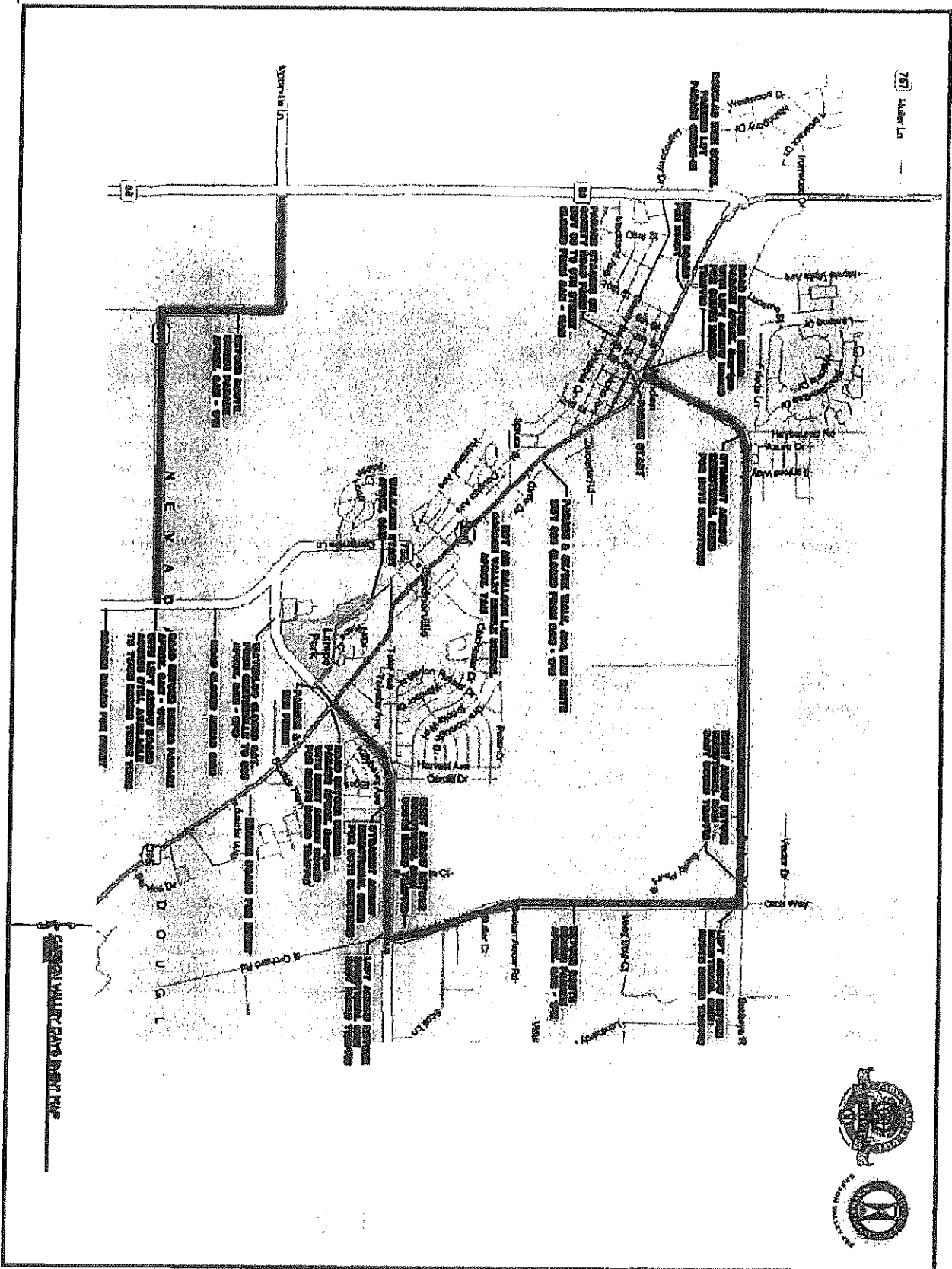
## EVENT SCHEDULE

<b>DAY:</b>	<b>EVENT:</b>	<b>TIME:</b>
<b>Thursday, June 8<sup>th</sup></b>	Carnival Opens Buddy Day (2 for 1 wristbands)	5 pm – 11 pm
<b>Friday, June 9<sup>th</sup></b>	Carnival Live Music	3 pm – 11 pm 5 pm – 11 pm
<b>Saturday, June 10<sup>th</sup></b>	Parade Registration Carson Valley Days Walk, Jog, Run Registration Carson Valley Days Walk, Jog, Run Carson Valley Days Parade Carnival Craft Show & Food Vendors Kid's Grease Pole Announcement of Parade Winners & Citizen of the Year Live Music Horseshoe Tournament \$20/team 32 team max Kid's Balloon Toss Kid's Watermelon Eating Contest Arm Wrestling Tricycle Races Glutton Bowl	7 am 7 am 8 am 9 am 11 am – Close 11 am – Close 12 pm – 8 pm 12:30 pm 1 pm – 11 pm 1:30 pm 2 pm 3 pm 4:15 pm 6 pm 7:30 pm
<b>Sunday, June 11<sup>th</sup></b>	Grass Volleyball Tournament Craft Show & Food Vendors Carnival Kid's Grease Pole Carson Valley Duck Derby Community Derby Business Class Derby Service Clubs/Churches Live Music Carson Valley Days Raffle	8 am – 2 pm 10 am – 4 pm 11 am – 5 pm 11 am – 5 pm 1 pm – 3:30 pm 1 pm 2 pm 3 pm 3 pm – 4:30 pm 5 pm



ADDITIONAL PARKING AREAS  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE  
- TO BE CONSIDERED OR VALUATION WILL BE DONE

CARLETON PLACE  
WATERLOO REGIONAL POLICE DEPARTMENT  
WATERLOO, ONTARIO







## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	<b>CONTACT NAME:</b> Account Executives/Alan	
	<b>PHONE (A/C, No, Ext):</b> 775-782-2277	<b>FAX (A/C, No):</b> 775-782-7387
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Capitol Indemnity Corporation		
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR JWVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Liquor Liability						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured with respects to property located at 1440 Courthouse, APN 1320-33-402-014, Gardnerville, NV 89410

## CERTIFICATE HOLDER

## CANCELLATION

Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan G. Reed

© 1988-2014 ACORD CORPORATION. All rights reserved.



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	CONTACT NAME: <b>Account Executives/Alan</b>	
	PHONE (A/C, No, Ext): <b>775-782-2277</b>	FAX (A/C, No): <b>775-782-7387</b>
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: <b>Capitol Indemnity Corporation</b>		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED **Carson Valley 20-30 Club  
P.O. Box 2030  
Gardnerville, NV 89410**

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
	<input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Minden 1604 Esmeralda Ave Minden, NV 89423	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan G. Reed

© 1988-2014 ACORD CORPORATION. All rights reserved.





## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	CONTACT NAME: Account Executives/Alan	
	PHONE (A/C, No, Ext): 775-782-2277	FAX (A/C, No): 775-782-7387
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Capitol Indemnity Corporation		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured.

## CERTIFICATE HOLDER

## CANCELLATION

Active 20/30  
U.S & Canada  
2800 W> Higgins Rd., Suite 440  
Hoffman Estates, IL 60169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
Alan G. Reed



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Warren Reed Insurance, Inc.
Warren Reed Insurance, Inc.
1521 Highway 395 North
Gardnerville, NV 89410
Alan G. Reed
CONTACT NAME: Account Executives/Alan
PHONE (A/C, No, Ext): 775-782-2277
FAX (A/C, No): 775-782-7387
INSURER(S) AFFORDING COVERAGE: INSURER A: Capitol Indemnity Corporation

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Liquor Liability, Automobile Liability, Umbrella Liab, Excess Liab, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER: Douglas County School District
P.O. Box 1888
Minden, NV 89423
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE: Alan G. Reed

5-15

# THE 20-30 CLUB OF CARSON VALLEY NO. 85

Business Entity Information			
Status:	Default	File Date:	3/22/1955
Type:	Domestic Non-Profit Corporation	Entity Number:	C370-1955
Qualifying State:	NV	List of Officers Due:	3/31/2017
Managed By:		Expiration Date:	
NV Business ID:	NV19551000194	Business License Exp:	

Additional Information	
Central Index Key:	

Registered Agent Information			
Name:	REGISTERED AGENT INC.	Address 1:	769 BASQUE WAY SUITE 300
Address 2:		City:	CARSON CITY
State:	NV	Zip Code:	89706
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Commercial Registered Agent - Corporation		
Jurisdiction:	NEVADA	Status:	Active

Financial Information			
No Par Share Count:	0	Capital Amount:	\$ 0
No stock records found for this company			

- Officers		<input type="checkbox"/> Include Inactive Officers	
Director - ROBBIE BOULAIS			
Address 1:	1337 CAHI CIRCLE	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89460	Country:	USA
Status:	Active	Email:	
Treasurer - SEAN PILLSBURY			
Address 1:	P.O. BOX 20-30	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89410	Country:	USA
Status:	Active	Email:	
Secretary - TIM PROVOST			
Address 1:	718 TRAVIS DR. #C	Address 2:	

5-16

City:	CARSON CITY	State:	NV
Zip Code:	89701	Country:	USA
Status:	Active	Email:	
<b>President - PAUL WILSON</b>			
Address 1:	1738 TIMBER CT	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89410	Country:	USA
Status:	Active	Email:	

<b>- Actions/Amendments</b>			
Action Type:	Articles of Incorporation		
Document Number:	C370-1955-001	# of Pages:	3
File Date:	3/21/1955	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C370-1955-003	# of Pages:	1
File Date:	3/15/1987	Effective Date:	
REINSTATED - REVOKED 12/1/86			
Action Type:	Amendment		
Document Number:	C370-1955-004	# of Pages:	1
File Date:	3/6/1989	Effective Date:	
REINSTATED - REVOKED 12/1/88			
Action Type:	Amendment		
Document Number:	C370-1955-005	# of Pages:	1
File Date:	3/8/1994	Effective Date:	
REINSTATED - REVOKED 12-01-93 L C			
Action Type:	Registered Agent Change		
Document Number:	C370-1955-006	# of Pages:	1
File Date:	6/11/1998	Effective Date:	
STEVEN J. WHITE			
RT 1 BOX 65 GARDNERVILLE NV 89410 EJF			
Action Type:	Amendment		
Document Number:	C370-1955-007	# of Pages:	1
File Date:	6/11/1998	Effective Date:	
REINSTATED-REVOKED 12-1-97 EJF			
Action Type:	Annual List		
Document Number:	C370-1955-009	# of Pages:	1
File Date:	6/23/1999	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C370-1955-008	# of Pages:	2

5-17

File Date:	5/14/2003	Effective Date:	
<b>REINSTATED/REVOKED - 12/01/2000 RXS</b>			
Action Type:	Annual List		
Document Number:	C370-1955-002	# of Pages:	1
File Date:	5/4/2004	Effective Date:	
<b>List of Officers for 2004 to 2005</b>			
Action Type:	Reinstatement		
Document Number:	20080823470-04	# of Pages:	1
File Date:	12/19/2008	Effective Date:	
<b>05/09</b>			
Action Type:	Acceptance of Registered Agent		
Document Number:	20080823472-26	# of Pages:	1
File Date:	12/19/2008	Effective Date:	
<b>(No notes for this action)</b>			
Action Type:	Annual List		
Document Number:	20090532960-86	# of Pages:	1
File Date:	7/2/2009	Effective Date:	
<b>09-10</b>			
Action Type:	Annual List		
Document Number:	20100929684-71	# of Pages:	1
File Date:	12/16/2010	Effective Date:	
<b>(No notes for this action)</b>			
Action Type:	Registered Agent Change		
Document Number:	20110341531-91	# of Pages:	1
File Date:	5/5/2011	Effective Date:	
<b>(No notes for this action)</b>			
Action Type:	Annual List		
Document Number:	20110341532-02	# of Pages:	1
File Date:	5/5/2011	Effective Date:	
<b>11-12</b>			
Action Type:	Amended List		
Document Number:	20110788279-85	# of Pages:	1
File Date:	11/2/2011	Effective Date:	
<b>(No notes for this action)</b>			
Action Type:	Annual List		
Document Number:	20120178650-82	# of Pages:	2
File Date:	3/13/2012	Effective Date:	
<b>(No notes for this action)</b>			
Action Type:	Amended List		
Document Number:	20120758474-40	# of Pages:	2
File Date:	11/7/2012	Effective Date:	

5-18

(No notes for this action)			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20130228051-24	<b># of Pages:</b>	1
<b>File Date:</b>	3/27/2013	<b>Effective Date:</b>	
2013/2014			
<b>Action Type:</b>	Amended List		
<b>Document Number:</b>	20130573470-02	<b># of Pages:</b>	1
<b>File Date:</b>	8/30/2013	<b>Effective Date:</b>	
2013/2014			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20140296749-04	<b># of Pages:</b>	1
<b>File Date:</b>	4/23/2014	<b>Effective Date:</b>	
14-15			
<b>Action Type:</b>	Charitable-Solicitation Registration Statement		
<b>Document Number:</b>	20140296750-36	<b># of Pages:</b>	1
<b>File Date:</b>	4/23/2014	<b>Effective Date:</b>	
CHARITABLE			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20150153214-44	<b># of Pages:</b>	1
<b>File Date:</b>	3/31/2015	<b>Effective Date:</b>	
15-16			
<b>Action Type:</b>	Charitable-Solicitation Registration Statement		
<b>Document Number:</b>	20150153215-55	<b># of Pages:</b>	1
<b>File Date:</b>	3/31/2015	<b>Effective Date:</b>	
chari_r			
<b>Action Type:</b>	Annual List		
<b>Document Number:</b>	20160111659-52	<b># of Pages:</b>	1
<b>File Date:</b>	3/10/2016	<b>Effective Date:</b>	
16-17			
<b>Action Type:</b>	Charitable-Solicitation Registration Statement		
<b>Document Number:</b>	20160111660-84	<b># of Pages:</b>	1
<b>File Date:</b>	3/10/2016	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Amended List		
<b>Document Number:</b>	20160431708-32	<b># of Pages:</b>	1
<b>File Date:</b>	9/29/2016	<b>Effective Date:</b>	
(No notes for this action)			
<b>Action Type:</b>	Charitable-Solicitation Registration Statement		
<b>Document Number:</b>	20160431709-43	<b># of Pages:</b>	2
<b>File Date:</b>	9/29/2016	<b>Effective Date:</b>	
(No notes for this action)			

5-19

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32

ARTICLES OF INCORPORATION  
OF  
THE 20-30 CLUB OF CARSON VALLEY NO. 85

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, have this day voluntarily associated ourselves together for the purpose of forming a non-profit corporation under the laws of the State of Nevada and we do hereby certify:

FIRST: That the name of the club shall be  
THE 20-30 CLUB OF CARSON VALLEY NO. 85

SECOND: That THE 20-30 CLUB OF CARSON VALLEY NO. 85 is a non-profit corporation, organized solely for the advancement of civic, commercial, industrial and agricultural activities.

THIRD: The principal office for the transaction of the business of the corporation is to be located at Gardnerville Nevada.

FOURTH: The number of trustees shall be seven (7) one of whom shall be a continuing trustee and the remaining six to hold office for a term of six (6) months. The six revolving trustees shall be chosen by the members of the corporation as provided in the By-Laws of said corporation.

FIFTH: The names and residences of the trustees chosen for the first term are as follows:

NAME	ADDRESS
CLIFFORD WINKELMAN	Minden, Nevada
HERB CORDES	Gardnerville, Nevada
GLENN E. LOGAN	Gardnerville, Nevada
LEONARD H. WINKELMAN	Minden, Nevada
NEVADA WYSE	Minden, Nevada
ARLEN TURRIA	Gardnerville, Nevada
ROBERT KIMMERLING	Gardnerville, Nevada

CLERK OFFICES  
CORPORATE AND ESTATE  
ATTORNEYS AT LAW  
GARDNERVILLE  
NEVADA

1 IN WITNESS WHEREOF we have hereunto set our hands  
2 this 28<sup>th</sup> day of February, 1955.

3  
4 Clifford Winkelman  
5 Herb Cordes  
6 Glenn E. Logan  
7  
8 Leonard H. Winkelman  
9  
10 Robert C. Kimmerling  
11 Nevada Wise  
12  
13 Arlen Turria

14 STATE OF NEVADA }  
15 COUNTY OF DOUGLAS } ss

16 On this 28<sup>th</sup> day of February, 1955, before me the  
17 undersigned, a Notary Public in and for the State of Nevada,  
18 personally appeared CLIFFORD WINKELMAN, HERB CORDES, GLENN E.  
19 LOGAN, LEONARD H. WINKELMAN, NEVADA WISE, ARLEN TURRIA, ROBERT  
20 KIMMERLING known to me to be the persons whose names are  
21 subscribed to the foregoing Articles of Incorporation, and  
22 acknowledged to me that they executed the same.

23 IN WITNESS WHEREOF, I have hereunto set my hand and  
24 seal this 28<sup>th</sup> day of February, 1955.

25  
26 Carroll W. Starnes  
27 NOTARY PUBLIC in and for the  
28 County of Douglas, State of  
29 Nevada

30 My Commission Expires Feb. 28th 1958



ARTICLES OF INCORPORATION  
OF

THE 20-30 CLUB OF CARSON VALLEY NO. 88

FILED AT THE REQUEST OF

DREHDEL JED DITON

RENO, NEVADA

MARCH 29, 1955

CHARTER

THE SECRETARY'S SIGNATURE HERE

370-1955

FILED FOR 1.00 CORPORATION FEE

**TEMPORARY**

Route: US 395
Milepost: DO 20.6 - 22.6 <span style="float: right;">NDOT District II</span>
District Permit No.: T-091-17
Applicant: Carson Valley Active 20-30
Type of Activity:
Road closure - parade and walk/jog/run event
<b>FOR DEPARTMENT USE ONLY</b>

**PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA  
DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY  
(Under the Provisions of NRS 408.423 and 408.210)**

1. Location where the event and/or occupancy is proposed:

US 395	Between Lampe Park and 6th Street
Local name of highway	Street address or nearest cross street
between Milepost DO 20.6	and Milepost DO 22.6

2. Describe the event in detail, including the number of participants, the proposed route, the proposed date and time of the event. Please attach plans and/or drawings of the proposed route.

**Parade:** Check in will be at the DHS parking lot. Parade starts at 6th Street and Esmeralda; then proceeds east on Esmeralda to US 395, southbound to Waterloo. Parade check in is 7:00 AM, road closure at 8:00 AM, parade starts at 9:00 AM and ends at 1:00 PM.

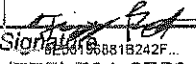
**Walk/jog/run:** Check in and starting line is at northeast end of Lampe Park. The route goes through Lampe Park to Waterloo east to US 395, then north to 5th St., west to Esmeralda, south to US 395, south to Waterloo. Run check in at 6:00 AM, begins at 8:00 AM, and finishes at 10:00 AM.

**EVENT DATE(s):**

June 10, 2017, 8:00 AM - 1:00 PM

3. SPECIFIC TERMS AND CONDITIONS FOR THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Carson Valley Active 20 - 30 #85	Tim Provost/Carson Valley Days Chairman
Name of PERMITTEE PO Box 2030	Name and Title (Please print)
Address Gardnerville, NV 89410	Signature  72001968815242F...
City, State, Zip 4/4/2017	Telephone/Fax (775) 781-2750
Date of Application	Email address tjprovost16@gmail.com

District Permit No.: T-091-17 **ADDITIONAL TERMS AND CONDITIONS**

1. The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the SIGNED original permit has been received by the district office
2. This temporary permit expires upon completion of the event.
3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. **THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.**
4. The PERMITTEE, in addition to obtaining the temporary Right of Way Occupancy Permit must also obtain any and other permits required by State law or local ordinances.
5. The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees against any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them **OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA**, unless it is established by the PERMITTEE that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.
6. This application must have the following signatures of approval before being processed by the district office:

Nevada Highway Patrol  
 By: C.L. JOHNSON/ET #076  
 Date: 02/06/17

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

NHP TRAFFIC CONTROL MUST BE CONTRACTED.

Sheriff/Police  
 By: [Signature] (DUFFY) #333  
 Date: 02/02/17

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

\*\*\* SEE ADDITIONAL TERMS AND CONDITIONS ON PAGE 3 \*\*\*

DocuSigned by:  
Jeremy Roberts 4/3/2017  
 Reviewed by: ACFD076A4FB9487  
 District Permit Office

DS  
TS  
 4/3/2017

DS  
JS  
 4/4/2017

This temporary Right-of-Way Occupancy permit is granted to the PERMITTEE in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the work described.

Dated this \_\_\_\_\_ day of 4/4/2017, 20\_\_\_\_

STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION

DocuSigned by:  
 By: Thor Dyson  
 32CC95D129D1479  
 Director or District Engineer

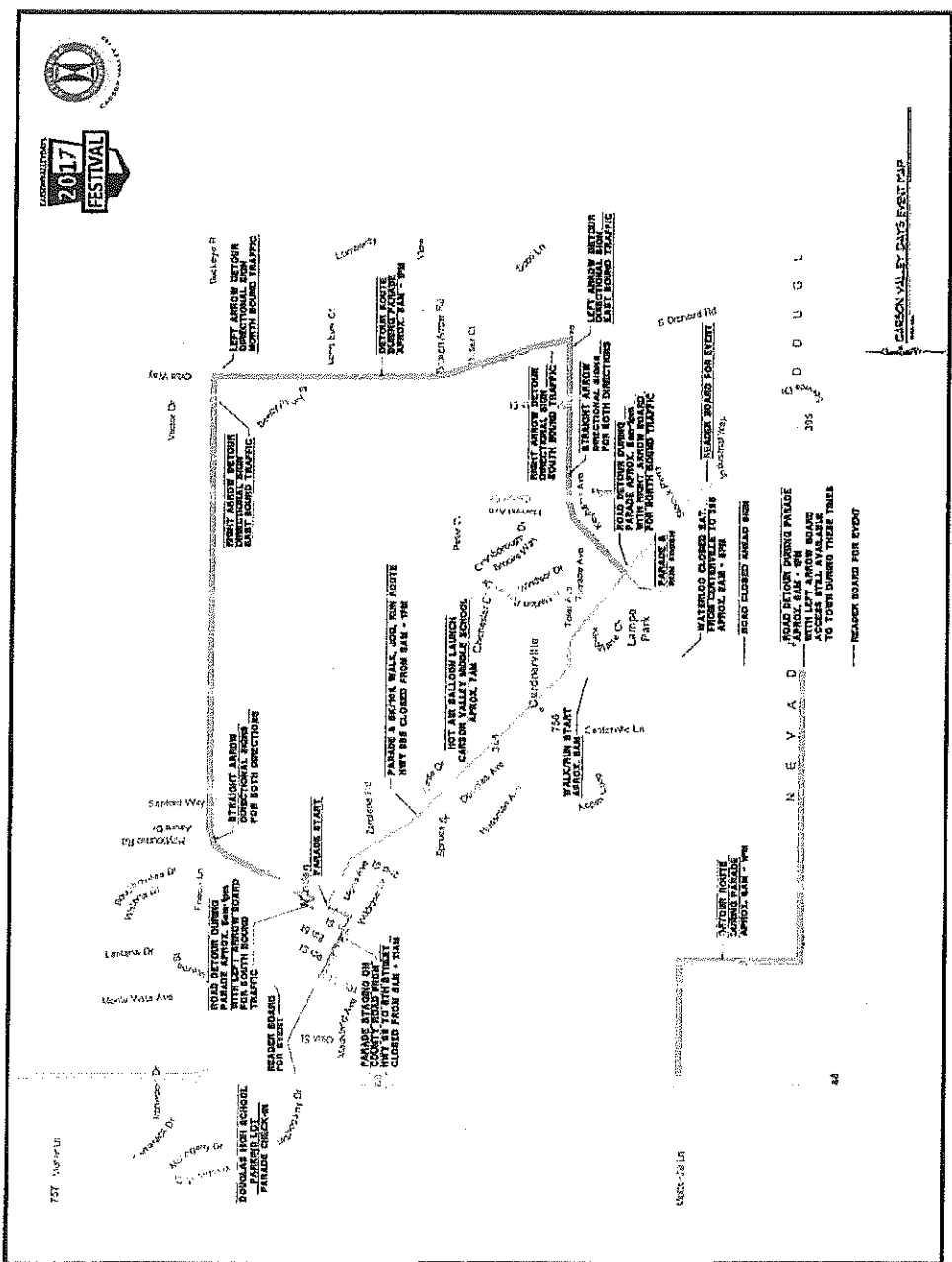
**ADDITIONAL TERMS AND CONDITIONS**

- 7. The public Right-of-Way shall be returned to the original condition. Road travel way shall remain clean and free of debris at all times. Removal of trash and debris will be the responsibility of the PERMITTEE.
- 8. PERMITTEE shall notify the District Permit Office at (775) 834-8330 a minimum of two (2) working days prior to the event.
- 9. The hours of the road closure on will be allowed from 9:00 am to 1:00 pm June 11, 2016 only.
- 10. All closures on a State Route must be manned by uniformed law enforcement officers.
- 11. PERMITTEE will be responsible for providing adequate traffic control for the permitted event. Traffic control shall meet the requirements of the current NDOT Standard Plans and the MUTCD.
- 12. A detour and alternate route for through traffic around the road closure, shall be in place prior to the roadway being blocked for the permitted special event.
- 13. All Category 1 & 2 Traffic Control Devices used on NDOT roadways must be National Cooperative Highway Research Program (NCHRP) *Report 350* compliant. The PERMITTEE and/or contractor shall have manufacturer's certificates of compliance available at the project site.
- 14. All traffic control shall conform to the *Manual on Uniform Traffic Control Devices*, "Chapter 6," and *Nevada Department of Transportation Standard Plans for Road and Bridge Construction*, 2010 Ed. **Traffic shall not be delayed more than 20 minutes. Failure to adhere to this condition will result in immediate suspension of activity in the Right-of-Way.**
- 15. The work of setting up and tearing down traffic control devices, as required, shall be completed each day within the hours specified on the permit and/or on the approved traffic control plan. All traffic control devices shall be completely removed from the roadway and sidewalk at the end of the event.
- 16. The messages on the CMS shall be as follows:  
Prior to the event:

SPECIAL	US 395
EVENT	CLOSED
SAT 6:10	8AM-1PM

During the event:

SPECIAL	
EVENT	FOLLOW
AHEAD	DETOUR



ACCEPTED

MAR 31 2017

  
 TERRY DEPT. OF TRANSPORTATION  
 CARSON VALLEY

**② TAPER LENGTH AND CHANNELIZING DEVICE SPACING**

SPEED (mph)	LENGTH FOR MERGING TAPER (L)		TAPER & CHANNELIZING DEVICE SPACING (ft)
	10.0ft	12.0ft	
20	80	80	20
25	125	125	25
30	150	180	30
35	210	245	35
40	280	320	40
45	450	435	45
50	500	550	50
55	550	605	55
60	600	660	60
65	650	715	65
70	700	770	70
75	750	825	75

\* ON RURAL INTERSTATE HIGHWAYS WHERE THE SPEED LIMIT IS 55 MPH OR GREATER, THE CHANNELIZING DEVICE SPACING (EXCEPT FOR TAPERS) MAY BE INCREASED TO 80 FEET WHEN INCREASED DEVICE SPACING IS USED. 3 DRUMS WL BE PLACED DIAGONALLY AT 0.5 MILE INCREMENTS TO INDICATE THE LANE IS CLOSED.

**① ADVANCE WARNING SIGN SPACING**

SPEED (mph)	DISTANCE BETWEEN SIGNS (ft)		
	A	B	C
0-20	200	200	200
25-30	300	300	300
35-40	400	400	400
45-50	600	600	600
55-75	1000	1000	2500

**③ BUFFER LENGTH**

SPEED (mph)	LENGTH (ft)
20	115
25	135
30	200
35	250
40	305
45	360
50	425
55	485
60	570
65	645
70	730
75	820

**④ SHIFTING TAPER = 1/2 L  
SHOULDER TAPER = 1/3 L**

$L = \frac{WS^2}{15}$   
 $L = WS$   
 S = Speed (mph)  
 W = Width of lateral Shift (ft)

**NOTES:**

- Projects with an existing speed limit greater than 55 MPH may be temporarily reduced by 10 MPH or to 55 MPH, whichever is lower, with the concurrence from the Chief Traffic Operations Engineer. Any temporary reductions to a speed lower than 55 MPH may be reduced with concurrence from the Chief Traffic Operations Engineer and a recommendation forwarded by Traffic Operations to the Director for approval.
- The W1-3 signs shall be used when the recommended speed on a curve is 30 mph or less, the W1-4 signs shall be used when the recommended speed is 35 mph or greater.
- The W6-3 and R6-1 signs shall be installed alternately at 0.5 mile intervals when the lengths of crossstreets exceed 0.5 mile.
- All regulatory signs (R series) shall be black on retroreflective white.
- All warning signs (W series) shall be black on retroreflective orange.
- Warning signs shall be a minimum of (3' x 3') for speeds of 45 mph or less, W2-1 shall be (3' x 4').
- Warning signs shall be a minimum of (4' x 4') for speeds of 50 mph or greater. R2-1 shall be (4' x 5').

**TYPICAL APPLICATIONS:**

NOT STANDARD SHEETS T-35.1.2 THRU T-35.1.7 INCLUDE A VARIETY OF TRAFFIC CONTROL METHODS, BUT DO NOT INCLUDE A LAYOUT FOR EVERY CONCEIVABLE WORK SITUATION. TYPICAL APPLICATIONS SHOULD BE ALTERED WHEN NECESSARY TO FIT THE CONDITIONS OF A PARTICULAR TEMPORARY TRAFFIC CONTROL ZONE. FOR ADDITIONAL INFORMATION REFER TO THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND REVISIONS.

**ADVANCE WARNING ARROW PANEL**

TYPE	MINIMUM SIZE (INCHES)	POSTED SPEED
A	48 x 34	30 MPH OR LESS
B	60 x 30	35 MPH TO 50 MPH
C	50 x 48	55 MPH OR MORE

**ACCEPTED**

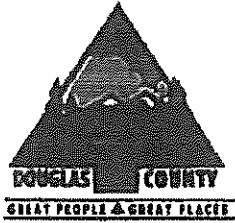
MAR 31 2017

NEVADA DEPT. OF TRANSPORTATION  
DISTRICT PERMIT OFFICE

STATE OF NEVADA  
DEPARTMENT OF TRANSPORTATION

**TYPICAL TABLES/NOTES**  
FOR  
**TRAFFIC CONTROL SHEETS**  
T-35.1.1 thru T-35.1.7

DATE	REVISION	BY	DESCRIPTION
T-35.1.1	1525	WRS	Special Revision For
			CHIEF TRAFFIC OPS ENGR.



**BOARD OF COMMISSIONERS**

1594 Emerald Avenue, Minden, Nevada 89423

Lawrence A. Werner  
COUNTY MANAGER  
775-782-9821

**COMMISSIONERS:**  
Barry Penzel, CHAIRMAN  
Steven Thaler, VICE-CHAIRMAN  
Nancy McDermid  
Larry Walsh  
Dave Nelson

February 8, 2017

Jay Smith, Permit Inspector Supervisor  
Nevada Department of Transportation  
District II Permit Office  
310 Galletti Way  
Sparks, NV 89431

RE: Highway 395 Closure for the Carson Valley Days Parade on Saturday, June 10, 2017

Dear Mr. Smith:

This letter is to notify you that Douglas County agrees to allow traffic from Highway 395 to be diverted on to local roads during the temporary highway closure for the Carson Valley Days parade on Saturday, June 10, 2017

The County understands that the Douglas County 20-30 Club #85 will apply to NDOT for a Temporary Occupancy permit to close Highway 395 during the parade and this letter will be part of the application.

If you have any questions regarding this letter, please feel free to contact the Douglas County Manager's Office at 782-9821.

Sincerely,

Lawrence A. Werner  
Douglas County Manager

XC Tommy Lovell, Carson Valley Active 20-30 Club #85  
Ron Pierini, Douglas County Sheriff  
Carl Ruschmeyer, Douglas County Public Works Director

Mailing Address: P.O. Box 218, Minden, NV 89423



**NEVADA**  
DEPARTMENT OF  
TOURISM AND  
CULTURAL AFFAIRS

March 10, 2017

Governor  
Brian Sandoval

Lieutenant Governor  
& Commission Chair  
Mark Hutchison

Director  
Claudia Vecchio

401 North Carson St.  
Carson City, NV 89701

775.687.4322  
800.237.0774

Fax  
775.687.6779

555 E. Washington Ave.  
Suite 5600  
Las Vegas, NV 89101

702.486.2426

Fax  
702.486.2789

TravelNevada.com  
TravelNevada.biz  
NevadaCulture.org

Jay Smith, Permit Inspector Supervisor  
Nevada Department of Transportation  
District II Permit Office  
310 Galletti Way  
Sparks, NV 89410

Re: Highway 395 Closure for the Carson Valley Days Parade on June 11, 2016

Dear Mr. Smith:

The Nevada Commission on Tourism and The Department of Tourism and Cultural Affairs are in support of the requested highway closure for the Annual Carson Valley Days Parade to be held on June 10, 2017.

This year celebrates the 107<sup>th</sup> Carson Valley Days festival and attracts several thousand people to the Carson Valley. The event has a positive economic impact on tourism in the state of Nevada.

If you have any questions regarding this matter, please call our office at 775-687-0621.

Sincerely,

Claudia Vecchio  
Director  
Nevada Department of Tourism and Cultural Affairs

Cc: [tiorovost16@gmail.com](mailto:tiorovost16@gmail.com)



TEMPORARY

US 395	DD
Milepost	District
District Permit No T-091-17	
Applicant Carson Valley Active	
Type of Act: 1	
Road closure - parade	
FOR DEPARTMENT USE ONLY	

APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF  
NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY  
(Under the Provisions of NRS 408.423 and 408.210)

1. Location where event and/or occupancy is proposed:  
U. S. Hwy 395 Southbound from 6<sup>th</sup> St. Minden, to Lampe Park, Gardnerville.  
 Local name of highway Street address or nearest cross street  
 between Milepost and Milepost

2. Describe in detail the event, number of participants proposed route, scheduled dates and time of event. Attach plans and/or drawings of proposed route.  
Parade: Check in will be at the DHS parking lot. Parade staging is across Hwy 88 down County Rd. to 6<sup>th</sup> St. The Parade starts at 6<sup>th</sup> St. & Esmeralda, then heads East on Esmeralda to Hwy 395 Southbound to Waterbury, then West on Waterbury to Lampe Park. There are Approx. 75-100 entries. Parade Check-in: 7AM; Parade Start 9AM & Ends @ 1pm. Roads close at 8AM.  
Walk/Jog/Run: Check in & starting line is at NE end of Lampe Park. The route goes through Lampe Park to Waterbury, continuing East on Hwy 395, then Northbound to 5<sup>th</sup> St., then West to Esmeralda, Southbound to Hwy 395, Southbound back to Waterbury to Lampe Park. Approx 100 entries. Run check-in: 6AM; starts 8AM; Ends 10AM  
 EVENT DATES: June 10, 2017

3. SPECIFIC TERMS AND CONDITIONS APPURTENANT TO THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

<u>Carson Valley Active 2020#85</u>	<u>Tim Provost / Carson Valley Days Chairman</u>
Name of PERMITTEE	Name and Title (Please print)
<u>P.O. Box 2070</u>	<u>[Signature]</u>
Address	Signature
<u>Gardnerville, NV 89410</u>	<u>2/1/17</u>
City, State, Zip	Date of Application
	<u>P-(775) 781-2730</u>
	Telephone/Fax
	<u>Email: tjprovost16@gmail.com</u>



NDOT  
District II Permit Office  
310 Galletti Way  
Sparks, Nevada 89431

RE: Highway 395 Closure for Carson Valley Days Parade on June 10, 2017

Please accept this as a letter of support for the Carson Valley Active 20-30 Club #85 request for a portion of Highway 395 to be closed on the morning of Saturday, June 10, 2017.

This event, the Carson Valley Days Parade, is one that draws considerable attention and business to our towns each year. It has great benefit to the entire community and particular value to our merchants.

The Carson Valley Chamber of Commerce appreciates your efforts and is ready to answer any questions concerning our support of this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Bill Chernock". The signature is written in a cursive, flowing style.

Bill Chernock  
Executive Director