



GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman
Cassandra Jones, Vice Chairwoman
Lloyd Higuera, Board Member
Linda Slater, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, October 3, 2017

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on September 28, 2017 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant, Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:20 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:28 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:49 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:49 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Rob Simpson, Assistant Pastor of Valley Christian Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Cassandra Jones

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

September 5, 2017 Regular Board meeting, with public comment prior to Board action.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve September 2017 claims.
4. **For Possible Action:** Approve Resolution 2017R-077 augmenting the Town of Gardnerville's Fiscal Year 2017-2018 budget.
5. **For Possible Action:** Approve continuing Resolution 2017R-01, a resolution by the Gardnerville Town Board adopting policy regarding opening invocations before meetings of the Town Board of Gardnerville; with public comment prior to Board action.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion to approve Resolution 2017R-02, in support of and financial commitment to the Main Street Gardnerville program for the Main Street Gardnerville's state application; with public comment prior to board action. (approx. 5 minutes)
7. **Not For Possible Action:** Discussion on the Main Street Manager's semi-annual Report of activities and financials (approx. 20 minutes)
8. **For Possible Action:** Discussion to accept and sign an agreement between Douglas County and the Town of Gardnerville for \$539,350 in a grant from the Nevada Community Development Block Grant Programs for redevelopment of the former Eagle Gas Station site, authorizing the town manager to sign the associated documents; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion to approve, approve with modifications, or deny the following proposed town policies or revisions to town policies:
 - a. Town Social Media Policy
 - b. Greenwaste Policy 22.12
 - c. Collection Days 21.3
 - d. Solid Waste Collection Routing 21.4with public comment prior to board action. (approx. 20 minutes)
10. **For Possible Action:** Discussion to approve, approve with modifications, or deny funding a portion of the NV Energy work, in conjunction with the Douglas County School District's Carson Valley Middle School for the site improvement project providing underground power in the amount of \$12,989.35. The services provide underground power adjacent to High School and Courthouse Streets with a vault and conduit stubs onsite for possible future projects to provide underground power along Courthouse Street; with public comment prior to board action. (approx. 10 minutes)
11. **For Possible Action:** Discussion and direction to staff on current and future projects such as: Gardnerville station, Street projects, curb and gutter storm drain improvements along Hwy 395, trail improvements, Hellwinkel barns, etc., to develop priorities and look at funding opportunities; with public comment prior to board action. (approx. 30 minutes)
12. **Not For Possible Action:** Annual training relating to the provisions of NRS 241 (Open Meeting Law) required by NRS 269.579. Presentation by: Jennifer Yturbide, ESQ. Town Counsel. (approx. 45 minutes)
13. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for September 2017. (approx. 5 minutes)
14. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for September 2017. (approx. 5 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

15. Not For Possible Action: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.(approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting November 7, 2017 2:00 PM for NRS required Annual Land Use Training @ East Fork Training Center, 1694 County Road, Minden and regular meeting at 4:30 PM @ Town Administrative Office, 1407 Highway 395 N, Gardnerville