



GARDNERVILLE TOWN BOARD

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f) 775-782-7135
www.gardnerville-nv.gov

Meeting Agenda

Mary Wenner, Chairwoman
Ken Miller, Vice Chairman
Cassandra Jones, Board Member
Linda Slater, Board Member
Lloyd Higuera, Board Member

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, December 6, 2016

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on December 1, 2016, on or before the third day prior to the meeting date, by Carol Louthan, Administrative Services Manager, Signed: Carol Louthan; in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:21 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:28 A.M.

Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:37 A.M.

Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:45 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Don Wingfield from Lifepoint Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Lloyd Higuera

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

November 1, 2016 Regular Board meeting, with public comment prior to Board action.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve November 2016 claims.
4. **For Possible Action:** Approve the urban forestry annual work plan update.
5. **For Possible Action:** Approve Amendment No. 2 to Cooperative Agreement P492-12-063 U.S. 395 Kingslane Project of 110 lineal feet of sidewalk and new channel and culvert improvements with Nevada Department of Transportation, authorizing chairman Wenner to sign the agreement.
6. **For Possible Action:** Approve extension of Gilman Pond Park Amenities grant project #32-00326 with Nevada Division of State Parks, Land & Water Conservation Fund, authorizing the town manager to sign the agreement.
7. **For Possible Action:** Approve the proposed legal service agreement with Jennifer Yturbide of Rowe Hales Yturbide, LLP for attorney representation of Town interests and matters effective January 1, 2017 to conclude December 31, 2018, authorizing Chairman Wenner to sign the agreement.
8. **For Possible Action:** Approve privacy policy for the Town of Gardnerville; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Approve survey results for Town of Gardnerville Service Survey; with public comment prior to Board action.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

10. **Not for Possible Action:** Presentation by Ed James, Manager, Carson Water Subconservancy District, regarding the new Carson River Floodplain Map the conservancy has been working on modeling the Carson River watershed (approx. 20 minutes)
11. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2016. (approx. 10 minutes)
12. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by the Record Courier to become a sponsor for the "Newspapers in Education" program in a budgeted amount of \$150; with public comment prior to Board action. (approx. 5 minutes)
13. **For Possible Action:** Discussion on a request for a modification to the Ranch at Gardnerville Planned Development and a Variance to Improvement Standards as they relate to design criteria for the construction of the Zerolene Road crossing of Martin Slough. The property is located south of Buckeye Road and east of Highway 395 along Heybourne Road, within the SFR-8000 (Single Family Residential-8,000 square foot minimum net parcel size) and the MFR (Multi-Family Residential) zoning districts with a Planned Development (PD) Overlay, in the Minden/Gardnerville Community Plan Area. The applicant is Ezra Nilson. PD 0-008-8 and LDA 16-035; presentation but RO Anderson, with public comment prior to Board action. (approx. 60 minutes)
14. **For Possible Action:** Discussion to approve or deny authorizing staff to proceed with submittal of an application for the Gardnerville Station project, located at 1395 Highway 395 North (APN: 1320-33-402-086) to Douglas County for their consideration and support for the 2017 Community Development Block Grant application; with public comment prior to Board action. (approx. 10 minutes)
15. **For Possible Action:** Discussion on joining with Douglas Disposal Inc. (DDI) and the Town of Minden in a trial recycling program by providing approximately 180 homes with limited recycling service in the Town of Gardnerville every other week between February 2017 and July 2017, and allowing the town to collect data needed to determine a volume across all the towns customers should a recycling program become offered by DDI full time; with public comment prior to board action. (approx. 10 minutes)
16. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2016. (approx. 5 minutes)
17. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for November 2016. (approx. 15 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- 18. For Possible Action: Discussion and election of Chairman and Vice Chairman of the Gardnerville Town Board for the calendar year 2017.**
- a. Election of Gardnerville Town Board Chairman for the 2017 calendar year; with public comment prior to Board action.
 - b. Election of Gardnerville Town Board Vice-Chairman for the 2017 calendar year; with public comment prior to Board action. (approx. 10 minutes).

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting January 3, 2017



GARDNERVILLE TOWN BOARD

Meeting Agenda

Mary Wenner, Chairwoman
Ken Miller, Vice Chairman
Cassandra Jones, Board Member
Linda Slater, Board Member
Lloyd Higuera, Board Member

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Tuesday, November 1, 2016

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Colleen Kurczodyna layperson from Carson Valley United Methodist Church

4:30 P.M. Call to Order and Determination of a Quorum

Vice-Chairman Miller called the meeting to order and made the determination of a quorum.

PRESENT:

Ken Miller, Vice-Chairman
Lloyd Higuera
Cassandra Jones
Linda Slater

Michael S. Rowe, Town Counsel
Tom Dallaire, Town Manager
Geoff LaCost, Town Superintendent
Carol Louthan, Administrative Service Mgr.

ABSENT:

Mary Wenner, Chairwoman

PLEDGE OF ALLEGIANCE – Tom Dallaire

 **PUBLIC INTEREST COMMENTS (No Action)**

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Mr. Glenn Linderman looked at the county transportation plan. There has been a lot of talk about truck traffic in Gardnerville and the lack of desirability of the same. It occurred to me there is a road in the plan somewhere someday south of the Ranchos that would connect 395 and 88. Then there is a road by the high school that would bypass the 395/88 interchange. If those two sections of road were built and 395 routed that way, it would cure all the problems of through traffic in downtown Gardnerville and Minden. It would probably alleviate the need for a lot of the other little roads. The other roads that are listed would help certain things. They were talking about east west connectivity. There would be east-west connectivity at the south end of town, which we don't have at all today. It just looked like if those two sections of road were prioritized it would solve a lot of the problems without building lots of other roads. Muller Parkway looks nice, but people differ on whether that is a truck route or not. Current county declaration says it is not. It will not really solve the truck traffic problem. Just thought I would mention that.

No further public comment.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

No public comment.

Motion Higuera/Slater to approve the agenda. Motion carried with Chairwoman Wenner absent.

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

I. **October 4, 2016 Regular Board meeting**

No public comment.

Motion Jones/Higuera to approve the October 4, 2016 regular board meeting minutes. Motion carried with Vice-Chairman Miller abstaining (not present at the meeting) and Chairwoman Wenner absent.

II.  October 10, 2016 Special Board meeting, with public comment prior to Board action.

No public comment.

Motion Higuera/Slater to approve the minutes of October 10, 2016. Motion carried with Chairwoman Wenner absent.

 CONSENT CALENDAR FOR POSSIBLE ACTION

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1. **For Possible Action: Correspondence**
Read and noted.
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
Accepted.
3. **For Possible Action: Approve October 2016 claims**
Approved.
4. **For Possible Action: Approve continuing Resolution 2015-01, a resolution by the Gardnerville Town Board adopting policy regarding opening invocations before meetings of the Town Board of Gardnerville**
Approved.
5. **For Possible Action: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 20th Annual Parade of Lights, December 3, 2016 starting at Heritage Park and ending in Minden Park, and a waiver of associated street closure fees by Town of Gardnerville. This event includes closures of the following Town maintained streets from 3:00 p.m. to 8:00 p.m.: Gilman, South Ezell Street and Eddy Street**
Recommend approval.
6. **For Possible Action: Approve appointment of Katrina Rowe to the Main Street Board of Directors.**
Approved.

No public comment.

Motion Slater/Jones to approve the consent calendar. Motion carried with Chairwoman Wenner absent.

ADMINISTRATIVE AGENDA


(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. ** Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for October 2016.**

Mrs. Lochridge reported the revolving loan fund that we've had in place, the gentleman who was the liaison between our loan committee and the Main Street Board has had to step down. We are going to work with him on reorganizing that. We have the money available. We just don't have a process in place to do that right now. We did find out that we can't use that money for a matching grant. Slaughterhouse Lane Coffin Races had great weather and great attendance. We had fewer coffins entered but the committee is going to be working on engaging the teams earlier for the next coming year. Thanks to Geoff and the Town of Gardnerville for having a team in the race. Fall in Love with the District Vacancy tour was made into a virtual tour. We are waiting to see how that worked. We reached 1300 people on Facebook. Don't know about Twitter. We might be doing the virtual tour on an as-needed basis. We have our Main Street Mingle coming up on November 9th at El Aguila Real. We do have a new sidewalk gallery up featuring photos of the Great Race from the various local photographers. If you get a chance stop by and check it out.

Mr. Miller commented the sidewalk gallery is worth going to see.

Mrs. Lochridge explained it took the volunteers a lot longer to put up the pictures because of the shapes and sizes. Thank you for approving the board selection of Katrina Rowe. She will be filling the vacancy left by Margaret Pross.

8.  **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Martin Stahl for a zoning map amendment (DA 16-03) to change the zoning district from neighborhood commercial to mixed use commercial within the Town of Gardnerville. The subject property is located at 1378 N Hwy 395, Gardnerville, in the Minden/Gardnerville Community Plan. (APN 1220-04-101-029); with public comment prior to Board action.

Mr. Dallaire reviewed the Board denied the application for multifamily. Mr. Stahl is back with the same proposal but changed the front building as requested by the town to commercial with residential in the back.

Mr. Ruben, representing Mr. Martin Stahl, pointed out this is a little different. This doesn't require a master plan amendment. It is a zone change. We are trying to comply as much as we can with the Plan for Prosperity. The issue that we had originally is you have to be elevated above the flood plain. We are looking at underground parking. We have to come back before the board with design and landscaping.

Vice-Chairman Miller asked about the driveway in front of the funeral home for access. Is there any problem with that? Is that private property?

Mr. Ruben responded there is an existing easement that goes through there that has been in place for 20 or 30 years. We are trying to negotiate with the owners on the easement. It was divided up after when it used to be one piece of property. It's really superfluous why it's on a portion of the site. We are hoping to work with the owners to get it cleaned up.

Mrs. Slater asked if the driveway is something that down the road we would be able to have control or the state would have control on whether that is a right-hand turn only or would they be able to make a left-hand turn on the S-curve?

Mr. Dallaire stated the traffic study shows they would have both movements there. I think if it became a problem it would have to be addressed in the future. If there are any improvements in the front they will have to go to NDOT for an encroachment permit and NDOT will make the comments at that time. At design review we can comment.

Mrs. Slater asked what the town's plan is for the ditch. Are we going to fill that in, put a pipe in; are we going to leave it open?

Mr. Dallaire answered it is an open channel. It is in the flood plain. We finally received permission from Army Corp to put the trough in between Kingslane and the irrigation box. Eventually we would put a trough all the way down. Right now the first phase of the trough is up by Kingslane.

Mrs. Slater didn't want to fill that in anyway.

Mr. Dallaire advised it needs to be cleaned out. It will have to stay open.


Vice-Chairman Miller believed it is important to have two access points.

Mr. Higuera is glad to see it conforming more closely to our Plan for Prosperity. You still have traffic on entry and exit to work out. The staff recommendations really nail it.

Mr. Ruben takes these are recommendations because you can't condition a zone change. I understand when we come back for design review we will address those concerns.

No public comment.

Motion Jones/Slater to approve the request by Martin Stahl for a zoning map amendment DA1603 to change the zoning district from neighborhood commercial to mixed use commercial within the town of Gardnerville. Motion carried with Chairwoman Wenner absent.

9.  **For Possible Action:** Discussion to approve, approve with modifications or deny, a request by Opal Investments LLC, ET AL, to accept the maintenance of the Ranch at Gardnerville, Phase 1 improvements, including, street, storm drain, street lights, street signage associated with the local roads: Lasso Lane,

Ox Yoke, Gilman Avenue north of Heybourne Road, and the proposed flood channel trench, and storm drain trench located on town owned open space property, with public comment prior to Board action.

Mr. Dallaire explained Alton's own personal company has the bond for this project. He is trying to get that bond released. The first step is to get the improvements approved. There were a number of items they needed to address. They have straightened the signs once. The concrete was a mess and has been replaced. When they do a site by site basis we do sign off on the driveway to make sure the sidewalk isn't damaged. But the amount of concrete that they re-pour ends up being less than what the orange book requires for testing. Potentially we have a liability there with the concrete that has been replaced. It's time to move on and get it done. The channel is done. Based on the revisions there are still some improvements that need to be made. Alton Anker dropped off a \$2,900 check today to replace that sidewalk. We have a larger project going in there to provide access for our staff to get onto the maintenance path. We will put in a concrete pad, two bollards, some boulders and block it off so vehicles can't get in there and have it for maintenance only. That is out to bid right now and hopefully we will be done within the next month. Pavement has been down since 2012. It is the only section in Gardnerville that has the newer NV asphalt that is the county's new standard. I highlighted the areas on the map to clarify what we are accepting. We have already accepted phase 2b and c. We did that about a year ago.

Chairman Miller called for public comment.

Mr. Franklin Harry Ernst, 1513 Lasso Lane, thanked the board for talking about the cracks and getting that taken care of. Before I came over I looked at the wheelchair ramps. Three of the four have cracks. They are not serious but earth does move. The street signs lean so it looks like whatever is holding the posts in place is moving. I would appreciate the town straightening those up. You may want to look at getting those fixed so you don't have to worry about it in the future.

No further public comment.

Mrs. Slater asked if the ramps aren't up to par is that something we can have taken care of prior to acceptance.


Mr. Dallaire can look at them again. It's been four or five years since they were put down. The ramps on our property, on the corner of Gilman and Ox Yoke, are all returns, normal ramps. I don't know why we couldn't do those at the other corner of Ox Yoke and Lasso. Those ramps are what is allowed in new construction. So they are very large.

Mr. Higuera didn't think the work he is talking about relates to this item.

Mrs. Yturbide pointed out for purposes of your agenda item, what you are considering is whether or not to accept the maintenance. You're talking about maintenance issues rather than acceptance.

Mrs. Slater thought it sounded like Mr. Anker is working with us.

Motion Higuera/Slater to approve the request by Opal Investments LLC et al, to accept the maintenance of the Ranch at Gardnerville Phase 1 improvements including: street, storm drain, street lights, street signage; all associated with the local roads Lasso Lane, Ox Yoke, Gilman Avenue north of Heybourne Road, the proposed flood channel trench and storm drain trench located on town owned open space property. Motion carried with Chairwoman Wenner absent.

10.  **For Possible Action:** Discussion to approve, approve with modifications or deny, a request by Jenuane Communities The Ranch LLC. to;
- a. Approve the Landscaping Maintenance plan for use by the HOA,
 - b. Approve the Storm Drain System Maintenance plan, which will discharge into the town owned and maintained channel which discharges directly into the Martin Slough,
 - c. Approve the "Access and Spillway Maintenance Easement" along the maintenance path of the large flood channel located between the proposed development and flood channel,
- Authorizing the town manager to sign the documents, located at Esplanade at the Ranch, (APN:1320-33-210-069); with public comment prior to Board action.**

Mr. Dallaire reviewed the issues. The condition we are concerned about is the drainage maintenance. The HOA had to have some sort of landscaping plan. There is also a storm drain maintenance plan showing the inserts they are putting in, the maintenance schedule and the minimum maintenance requirements to check everything after each

rain storm and verify the bags are still working and in proper condition. Basically these are similar to what is at Wal Mart. We had them prepare a plan. There is a simple landscaping maintenance schedule. The storm drain just gives the HOA direction on how to ensure the maintenance of their system is in working condition before it goes to a pond. I asked Mike Rowe to get the easement together. We will get the original from Mike and get it back to Evan. Part of the condition was they needed to get this rectified before we approved the plans.

Mrs. Yturbide informed board members Mike indicated that in the event the board approved this he would finalize the easement.

Vice-Chairman Miller called for public comment.

Mr. Franklin Harry Ernst has a major concern with flooding potential. At the bottom of where you have the overflow, is there a berm planned to keep the water out of that resident's yard? When will construction start on this project? It's been three years in the works. There were some weeds mowed down on Sunday. I'm wondering if that was a town activity or a land owner activity? I wonder if weekend work is going to be a habit out there? It's nice to get the weeds cut but we have kids running around out there. I looked at the flooding potential with my insurance carrier. I am very concerned about flood potential coming out of the Pine Nuts. Since then I have purchased flood insurance, out of choice, from FEMA.

Mr. Dallaire answered there will be a wall constructed. It will not be a flood wall, but based on the elevation all the water should flow out of the overflow prior to going into the adjacent property owner's home. I will go back and look at the plans. The overflow is about 12 inches lower than the top of the pond. All the drainage goes into some sort of drainage structure and then the pond will back up and hold the water until it gets to a point where it overflows at the 25 year event. I don't know who mowed the weeds. It wasn't town staff. I think the owner of the property had some weed issues. Mimi has asked Alton to get rid of the weeds and spray. They are doing that along the landscaping strips on Heybourne for his approval of phase 1. I have no idea why the county or the town required the developer to put in a ditch now. There is no water going through this now. They are using it for irrigation. It does collect water from Chichester. The developer does not have approval yet from everybody to start building.

Mrs. Lori Simpson asked who owns the property. Who is going forward with the project?

Mr. Dallaire answered Jenuane Communities the Ranch LLC.

Mrs. Simpson asked, as a resident being there in the daytime, when I see your guys out there I know them. The people that were out there don't have any identifying signs as to whether those people are supposed to be there or not. We had somebody working out in the field. We had an incident where people were going door-to-door saying they were collecting for the military. It's just nice to know who is doing what. At least if they identify who they are or have a sign on the truck or something. The maintenance people that will come in and take over, Opal, they are in Utah. Are they doing the HOA part of it?

Mr. Dallaire responded no. Jenuane is separate from the folks in Utah. Utah is the owner of the Ranch project. The Ranch project is done by a developer who created this parcel. They built all the roads and put the utilities into each lot. Then the builder comes in and buys those lots. It will be similar to the ones in Reno.

Mrs. Simpson trusts the town. But I don't have any faith in the county or the builder. I'm happy to know you will be taking over some of the things. But there needs to be clarification just to know who is supposed to be out there. I think it would behoove us to know who is there when they are working on something. My last question is we all have taken off days from work and you have worked hard with all the variances, how do we know from the beginning of the project, all the variances that have been granted to where we are today? Who checks those variances?

Mr. Dallaire answered the improvement plans are on the back table. One of the comments was they need to satisfy the town. There are some minor details they need to address. We will make sure the wall is on their property.

Mrs. Simpson feels better if town staff is taking care of things.

Mrs. Yturbide thanked Mrs. Simpson for her input. The one thing that I need to mention is we need to stay on target with the agenda item. If you want to talk about that in the public comment section that is a perfect time. I want to bring the board back to the item that is before them, which is simply to look at whether they are going to approve the landscaping maintenance and maintenance of the storm drain system. I know they appreciate your input.

No further public comment.

Motion Higuera/Jones to approve the request by Jenuane Communities the Ranch LLC to A- approve the landscaping maintenance plan for use by the HOA; B- approve the storm drain system maintenance plan, which will discharge into the town owned and maintenance channel, which discharges directly into Martin Slough; C- approve the access and spillway maintenance easement along the maintenance path of the large flood channel located between the proposed development and the flood channel, authorizing the town manager to sign the documents, located at Esplanade at the Ranch APN 1320-33-210-069. Motion carried with Chairwoman Wenner absent.

11.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for October 2016.**

Mrs. Yturbide spoke with Mr. Rowe before coming. He indicated he worked on the spillway access easement for the Ranch LLC, which we just talked about. He will go ahead and finalize that. The other thing he mentioned was that you had gone to a credit card payment system and he and Carol had been working on a privacy policy. They are reviewing that and it will eventually come to the board. I think the request came in after the last period of time for the deadline of the agenda item, so he expects to bring it to you in December. I spoke with Tom and worked on the public utility easement for the Sanchez property, which is near Trinity Lutheran for the transformer site. Otherwise it's been fairly quiet.

12.  **Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for October 2016.**

Mr. Dallaire had a meeting with the DDI owner and he has been approached by one of the county commissioners to try to get recycling done before the commissioner completes their term. They are proposing to do a trial period. I will bring this back to the board in December. They are wanting to collect recycling from an area within the town or we can collect it on a trial basis from February through July. That will allow some time to send letters to those that will be participating. We would track the tonnage. It would probably take four or five more hours for an individual to use a side loader truck. We have about 180 homes identified. It does include the Ranch and a portion of Chichester. After Geoff and I went over this, it is the best area in town. We have containers. We can use their containers or provide them. We would get yellow lids to try it out. They would be labeled. There is a list DDI will share with us on what they want to collect. It would be dumped at DDI and then they will transport it to Tahoe to get sorted.

Mrs. Jones asked if this was the same negotiation that was in your report or is this different?

Mr. Dallaire responded it is the same. I believe eventually this will be mandatory. Then we would know what we need manpowerwise. DDI is going to pick up the recycling every other week. We could do the same or pick it up the same day as trash. Recycling would be picked up every other week.

Mrs. Slater asked how many additional man hours are you talking about?

Mr. Dallaire answered about five to six hours per route. The whole trial period is just so we can get some data to analyze it. Our biggest expense in the trash fund is the disposal of the garbage. I can bring this back and you can make a decision on it. I wanted you to think about it and let me know your concerns. We can address that next month. I think the trial period would be the way to go. It would be an investment on our end just to see how people will take that program.

Mrs. Jones believed part of the discussion on the trial program is alerting the residents along the route to the program and their participation will directly affect whether we can move forward. This has been my thing since I started. If we don't do it, it could be another ten years before we have the discussion again.

Mr. Dallaire thought with California moving to recycle the food waste, it's starting to be a requirement. It's just a matter of time before Nevada follows that model. I just didn't feel comfortable letting DDI into our service area to pick up recycling, as it could confuse the issue on the other service the town is providing. Better to invest in the lids and get those ordered. Then we can create the blue cans and if somebody is paying for the extra can then let's take them off the extra can and hit the recycling.

Mrs. Jones pointed out recycling is less expensive than the dump.

Mr. Dallaire didn't think it would be. You have trucking. You try and scrap metal and it's not worth the trip to Reno. But it's better than paying \$104 at DDI to get rid of it. They have to ship everything to Lodi. In some cases, the white paper gets crated up and processed in China. The one thing that makes money is the aluminum. It doesn't pay for the rest of it. They have gotten to the point with the recycling of plastic they had to combine the different types of plastic together. If they sorted those they would be more valuable. DDI got to the point where nobody followed the rules and they just baled it up all together. It barely pays for the trucking.

Mrs. Slater would like to let the residents know in the newsletter. It takes some education. In addition, mention the orange bags that residents can bag up their own leaves rather than put them in the garbage can and also the dropoff location.

Mr. Dallaire asked if any board member would like to write something for the newsletter. We would write a letter to all the participants. Do you want to let everybody else know we are doing a trial too?

Mrs. Slater thought it would be a good idea.

Mr. Miller wondered if residents in other areas would call in and want to be part of the trial.

Mr. Dallaire would still like to write something up. Not everybody understands the greenwaste bag system and the extra greenwaste days. I am meeting this Thursday with Nevada Energy about our lights. The PUC approved NV Energy's rate and they are no longer allowing Christmas decorations on their poles or the plugs ins. I've been pushing to look at the plans and see if we can get them converted to a meter and in the town's maintenance realm. Linda Basset is the area manager. I met with her boss on the golf course at the League of Cities conference and got the fire lit. I sent her all the info that we are looking for today. I am trying to get the billing clarified. The other thing is they are not allowing us to connect the rapid flashing beacons at High School Street. We have a stub out now for power with the revised sidewalk. So we can connect it once we do the crosswalk project and run the lights at Mill Street. I still don't have power across the street and I don't have any power at High School. I do have power at Mission. It sounds like they will sell us the system and I will find out how much. They are going to upgrade the lights to the new LED style. Jennifer and I have gotten a proposal back from the placemaking training. We are hoping to get the board some ideas and tools to use for different improvements in town before the strategic planning session. We are reviewing that contract and the amounts were way more than what I thought they should be. We will share the cost with the Main Street Board and the town boards.

Vice-Chairman Miller saw the presentation at the Minden Rotary last week.

Mr. Dallaire had a conversation with Karen Craig. She wants to see the proposal. She is helping with the vitality project. We will see what she says if we can get it cheaper. The county supported our project (Gardnerville station). We have nine projects total that we are up against on the second round. Friday is the presentation. Dube' gave us new numbers on their design. The cost of the building has gone up about \$70,000. Some of their costs are on the high side. I don't know about the building improvements. We did make the call on replacing the sewer. We will do the submittal in January to Douglas County for a building permit. Dube' has 95 percent plans done. If we get awarded we will know on Friday. The CDBG board will select the project they will fund. If we are not successful we will submit the new application for the 2017 funding cycle. Mobilite was on the agenda. We pulled it after talking with county staff. This needs to go through NDOT for approval. Mobilite is looking at adding some hardware to an existing power pole on Toler. The one thing I am concerned about is the 75 foot pole on 395. It's only two feet from the back of curb across from the meter and another overhead line across the highway to the pole. I gave them my concerns. I will tell the county. It would be better behind Wal Mart or by Carrick pond. I will tell the county that. We have a meeting about it with the county.

13.  Not For Possible Action: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

Mrs. Slater has prepared a statement she will read into the record. (Statement is attached to these minutes.) The Nevada League of Cities conference was very successful. They discussed a social media policy, the high cost of health care, insurance and Medicaid. There are approximately 200 members in the Nevada League of Cities. Of that there are seven executive board members. I was asked by the other board members to serve a final term as the representative for the At Large Towns and GID's. I am on the legislative committee for 2017. There are handouts I gave you before the meeting on the bill draft requests.

Mr. Miller reported we have a new member on the Main Street board. Katrina Rowe is one of the managers at the local FISH store. I get a feeling she is over the Carson City location too. She is very willing to work with us. We interviewed her the last board meeting and she seems to be very experienced in doing these types of things.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

No public comment.

Meeting adjourned at 6:02 p.m.

Mary Wenner, Chairwoman

Tom Dallaire, Town Manager

DRAFT

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Correspondence

2. **Recommended Motion: Receive and file**
Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** December 6, 2016 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- | | |
|-----------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



40 mins

Dear Garbage Man,

I just wanted to drop by a leave a little note in hopes of you seeing it. There is a little boy in Chichester who is excited for garbage day. Not only does he get to help put it out on the curb, but when you come by to pick it up, that's when the magic happens. You take your time to wave and even honk! His face, the excitement and amazement, is priceless to me. Thank you! Thank you for showing him your kindness.

A very thankful mom who has a child who believes in people,
Alicia



Like



Comment



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110



Sheena McNeilly

We have a great and kind community.

6 minutes ago · Like · Reply

Alternative Service Concepts

PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number	Carrier Code	Claimant Name	Date Of Loss	Date Reported To Asc	Status	Cause	Claim Desc.	MediBI/Loss		Expense		Ind/PPD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc	
								Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid

Location: 2205 - GARDNERVILLE (TOWN OF)

Policy Eff Date: 7/1/2000

C143-00-00861 - 01	7143	MOLYNEUX, JAMES J	6/6/2001	8/16/2001				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	99	LOW BACK STRAIN--PICKING WEEDS						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total by Policy Eff Date 1 Claim

								0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
								0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Policy Eff Date: 7/1/2002

C143-02-00075 - 01	7143	MOLYNEUX, JAMES J	7/8/2002	1/27/2003				266.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.03
2205	60	HEAT EXHAUSTION--EXERTION; DIGGING TRENCH WITH HAND HELD PICK						266.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	266.03
C143-02-00596 - 01	7143	PLUT, MICHAEL R	3/3/2003	1/13/2004				2,754.89	0.00	5,318.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,073.15
2205	68	RIGHT INDEX FINGER JAMMED--CLMT BANGED FINGERTIP ON DUMPSTER LATCH ARM OF TRASH TRUCK. MAINTENANCE TECH I						2,754.89	0.00	5,318.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,073.15

Policy Eff Date: 7/1/2003

C143-02-00702 - 01	7143	ROSS, TRAVIS A	4/18/2003	10/15/2003				286.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	286.50
2205	70	KNEE TORN MENISCUS--WALKED INTO SHOP, STEPPED ON PIPE, KNEE TWISTED & POPPED						286.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	286.50

Total by Policy Eff Date 3 Claims

								3,307.42	0.00	5,318.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,625.68
								3,307.42	0.00	5,318.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,625.68

Policy Eff Date: 7/1/2003

C143-03-00488 - 01	7143	PLUT, MICHAEL R	12/8/2003	6/18/2004				234.56	8.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.00
2205	99	RIGHT 2ND & 3RD FINGERS/FOREIGN BODY--METAL SLIVER, CLEANING HYDRAULIC PUMP						234.56	8.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.00

Total by Policy Eff Date 1 Claim

								234.56	8.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.00
								234.56	8.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243.00

Policy Eff Date: 7/1/2004



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13

Alternative Service Concepts

PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number Location Coverage	Carrier Code Date Of Loss Cause	Claimant Name Date Reported To Asc Claim Desc.	Status	Med/BI/Loss		Expense		Incl/PD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc		
				Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred
Location: 2205 - GARDNERVILLE (TOWN OF)																				
Policy Eff Date: 7/1/2004																				
C143-04-00005 - 01	7143	TYNDALL, DAVID L	10/15/2004	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00	
2205	7/6/2004	7/8/2004	10/15/2004	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00	
WC	53	TWISTED WRONG WHILE PKG UP TRASH & KNEE POPPED																		
C143-04-00668 - 01	7143	MOLYNEUX, JAMES J	7/14/2005	911.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	911.97	
2205	12/28/2004	1/19/2005	7/14/2005	911.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	911.97	
WC	57	PUSHING DUMPSTERS ON ICE & SNOW																		
C143-04-00745 - 01	7143	TUTHILL, CRAIG	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2205	2/3/2005	2/4/2005	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
WC	81	R-RING FINGER SPRAIN																		
C143-04-01165 - 01	7143	MOLYNEUX, JAMES J	10/19/2005	990.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	990.64	
2205	5/31/2005	6/13/2005	10/19/2005	990.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	990.64	
WC	56	LIFTING FLAGPOLE																		
Total by Policy Eff Date 4 Claims				2,022.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,022.61	
Policy Eff Date: 7/1/2006				2,022.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,022.61	
C143-06-00061 - 01	7143	SUMMERS, JEFF A	11/8/2006	46.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.00	
2205	7/22/2006	7/31/2006	11/8/2006	46.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.00	
WC	17	REPLACING STORM DRAIN COVER, DUCKS GOT IN STORM DRAIN																		
C143-06-00280 - 01	7143	TUTHILL, CRAIG	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2205	10/5/2006	10/6/2006	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
WC	75	FOOTBALL GOALPOST BEING INSTALLED SLIPPED & STRUCK SHOULDER																		
C143-07-02077 - 01	7143	PLUT, MICHAEL	10/5/2007	687.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	687.53	
2205	6/22/2007	6/25/2007	10/5/2007	687.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	687.53	
WC	16	USING KNIFE TO REMOVE SONOTUBE FROM POST BASE																		
Total by Policy Eff Date 3 Claims				733.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	733.53
Total by Policy Eff Date 3 Claims				733.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	733.53

-2- 174

Saturday, October 01, 2016
1:45:42PM

Alternative Service Concepts

PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number	Carrier Code	Claimant Name	Date Of Loss	Date Reported To Asc	Status	Cause	Claim Desc.	Med/BI/Loss		Expense		Ind/PD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc	
								Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid

Location: 2205 - GARDNERVILLE (TOWN OF)

Policy Eff Date: 7/1/2007

C143-07-02274 - 01	7143	NELSON, KEVINE	8/30/2007	2/14/2008			CHEMICAL SPLASHED EYE WHILE MIXING CHEMICALS	211.00	211.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	211.00	211.00	
2205	82																							
C143-08-02719 - 01	7143	GRIMES, DANIEL T	1/29/2008	6/10/2008			CAUGHT HAND BETWEEN DUMPSTER HANDLE AND TRUCK	1,577.66	1,577.66	5.50	5.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,583.16	1,583.16	
2205	12																							
C143-08-02901 - 01	7143	PLUT, MICHAEL R	4/3/2008	7/23/2008			DEBRIS GOT IN EYE WHILE USING COMPRESSED AIR	613.17	613.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	613.17	613.17	
2205	87																							
Total by Policy Eff Date 3 Claims								2,401.83	2,401.83	5.50	5.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,407.33	2,407.33

Policy Eff Date: 7/1/2008

C143-09-03874 - 01	7143	TUTHILL, CRAIG	3/9/2009	6/3/2009			SMASHED FINGER BETWEEN CUTTING ARMS.	300.33	300.33	11.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	311.33	311.33	
2205	10																								
C143-09-04182 - 01	7143	CLARK, RYAN	6/4/2009	Incident			PULLING MULCH TO WHEELBARROW AND USING A PITCH FORK, HURT LEFT SHOULDER.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2205	57																								
Total by Policy Eff Date 2 Claims								300.33	300.33	11.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	311.33	311.33

Policy Eff Date: 7/1/2009

C143-09-04214 - 01	7143	TUTHILL, CRAIG	7/20/2009	2/23/2010			WHILE LOADING DUMPSTER TO TRUCK WITH RIGHT ARM AND PULLED TOWARDS TRUCK, FELT PAIN IN ARM.	1,035.00	1,035.00	38.50	38.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,073.50	1,073.50
2205	57																							



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Saturday, October 01, 2016
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Alternative Service Concepts

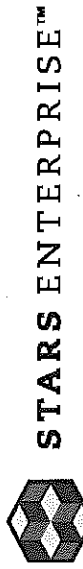
PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number Location Coverage	Carrier Code Date Of Loss Cause	Claimant Name Date Reported To Asc Claim Desc.	Status	Med/BI/Loss		Expense		Ind/PD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc	
				Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid
Location: 2205 - GARDNERVILLE (TOWN OF)																			
Policy Eff Date: 7/1/2009																			
C143-09-04473 - 01	7143	MARTIN, JODY	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	10/19/2009	10/28/2009	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WC	57	LOADING A TRASH BIN INTO TRASH TRUCK. STRAINED BACK WHILE PULLING THE DUMPSTER.																	
C143-10-04657 - 01	7143	GRIMES, DANIEL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	1/11/2010	1/14/2010	4/12/2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WC	99	MOVING TRASH CANS AND DUMPSTERS - PULLED ON DISLOCATED RIBS ON RIGHT SIDE.																	
C143-10-04962 - 01	7143	TUTHILL, CRAIG		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	5/10/2010	5/13/2010	Incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WC	18	WHILE TRIMMING BUSHES, TRIMMER BUCKED BACK AND CUT EMPLOYEE ABOVE KNEE.																	
Total by Policy Eff Date 4 Claims				1,035.00	38.50	38.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,073.50
Policy Eff Date: 7/1/2011				1,035.00	38.50	38.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,073.50
C143-11-08145 - 01	9/28/2011	CLARK, RYAN		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	10/4/2011	Incident		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WC	02	PUT A BLOCK OF TAR IN THE MACHINE AND IT SPLASHED OUT AND GO ON TO HEAD.																	
C143-12-06516 - 01	7143	CLARK, RYAN		291.22	11.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	302.22
2205	3/22/2012	6/7/2012		291.22	11.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	302.22
WC	53	DIGGING A TRENCH AND TWISTED WRONG																	
C143-12-06651 - 01	7143	MARTIN, JODY		192.40	16.50	16.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208.90
2205	5/29/2012	9/24/2012		192.40	16.50	16.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208.90
WC	06	WHILE CLEANING OUT THE TRASH TRUCK AND LOWERING THE TAILGATE, FELT A SHARP PAIN IN LEFT EYE																	
Total by Policy Eff Date 3 Claims				483.62	27.50	27.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	511.12
Policy Eff Date: 7/1/2012				483.62	27.50	27.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	511.12

Saturday, October 01, 2016
1:45:42PM

-4- 1-6



Alternative Service Concepts

PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number Location Coverage	Carrier Code Date Of Loss Cause	Claimant Name Date Reported To Asc Claim Desc.	Med/BI/Loss		Expense		Incl/PD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc	
			Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid
Location: 2205 - GARDNERVILLE (TOWN OF)																		
Policy Eff Date: 7/1/2012																		
C143-13-07289 - 01		THOMPSON, STEVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	2/11/2013	incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WC	25	FELL OFF A LADDER 2 FEET IN THE AIR, SORE BACK FOR 1 DAY																
Total by Policy Eff Date 1 Claim			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Policy Eff Date: 7/1/2013																		
C143-13-07818 - 01		MARTIN, JODY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2205	10/29/2013	incident	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WC	60	WALKING TO THROW TRASH IN A DUMPSTER AND ROLLED ANKLE																
C143-14-08090 - 01		BRIGGS, JAIED	810.40	842.00	842.00	842.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,652.40	
2205	3/14/2014	12/8/2014	810.40	842.00	842.00	842.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,652.40	
WC	16	CUTTING TAR OFF SQUEEGEE USING R HAND AND BOX KNIFE SLIPPED OFF FROZEN TAR HITTING ROCK IN TAR AND CUTTING L THUMB																
Total by Policy Eff Date 2 Claims			810.40	842.00	842.00	842.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,652.40	1,652.40
Policy Eff Date: 7/1/2014																		
C143-14-08660 - 01		MILLER, KENNETH	4,099.92	871.50	871.50	871.50	744.45	744.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,715.87	
2205	12/6/2014	8/19/2015	4,099.92	871.50	871.50	871.50	744.45	744.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,715.87	
WC	29	WALKING TO SIDE DOOR AND TRIPPED OVER DOOR STOP AND FELL STRIKIN KNEE DURING RIBBON CUTTING PHOTO SHOOT																
C143-15-08727 - 01		GROVE, RONALD	387.00	22.00	22.00	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409.00	
2205	1/7/2015	4/27/2015	387.00	22.00	22.00	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409.00	
WC	53	WHILE REMOVING CHRISTMAS DECORATIONS EXCESSIVE TWISTING AND TURNING																
Total by Policy Eff Date 2 Claims			4,486.92	893.50	893.50	893.50	744.45	744.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,124.87	6,124.87
Policy Eff Date: 7/1/2015																		



STARS ENTERPRISE™

-5- 17

Saturday, October 01, 2016
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Alternative Service Concepts

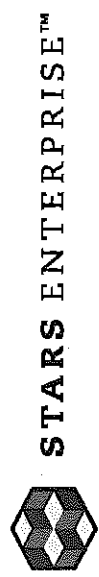
PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number Location Coverage	Carrier Code Date Of Loss Cause	Claimant Name Date Reported To Asc Claim Desc.	Status	Med/BI/Loss		Expense		Ind/PPD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc	
				Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid

Location: 2205 - GARDNERVILLE (TOWN OF)
 Policy Eff Date: 7/1/2015
 C143-16-09635 - 01 7143 GROVE, RONALD 210.80 8.50 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 219.30
 2205 2/11/2016 2/15/2016 6/24/2016 210.80 8.50 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 219.30
 WC 82 WHILE APPLYING HERBICIDE, SOME OF THE CHEMICLE GOT INTO EYE

Finality	Policy Eff Date	Claim	Value	Exp	Ind/PPD	Recovery	Deductible	Legal	Voc Rehab	ASC Net Inc
Finality	7/1/2015	210.80	8.50	0.00	0.00	0.00	0.00	0.00	0.00	219.30
Finality	2/11/2016	210.80	8.50	0.00	0.00	0.00	0.00	0.00	0.00	219.30
Finality	6/24/2016	210.80	8.50	0.00	0.00	0.00	0.00	0.00	0.00	219.30



Alternative Service Concepts

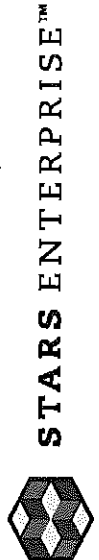
PACT Loss Run
STARS

Valued as of : 9/30/2016

Claim Number Location Coverage	Carrier Code Date Of Loss Cause	Claimant Name Date Reported To Asc Claim Desc.	Status	Med/BI/Loss		Expense		Indi/PD		Recovery		Deductible		Legal		Voc Rehab		ASC Net Inc		
				Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred	Paid	Incurred
Grand Totals: 30 Claims				16,027.02	16,027.02	1,834.94	1,834.94	6,062.71	6,062.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,924.67	23,924.67

-1- 1-9

Saturday, October 01, 2016
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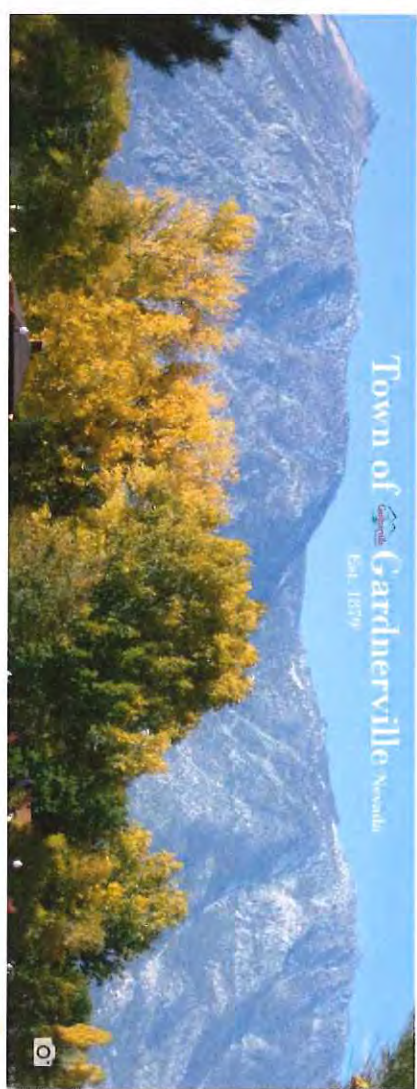
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4 stars 2
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Beth Hojnacke reviewed Town of Gardnerville 5+ 2 hrs

Small-town, USA at its best! So glad we decided to retire here.

Like Comment Share

Town of Gardnerville



Ridgley Elisabeth Reece reviewed Town of Gardnerville 5+ November 19, 2013

All the community events..the sense of community only wish ...I could get a job here where I live..

Like Comment Share

Dahleen Roberts Kendler, Ridgley Elisabeth Reece and Cheryl Agresti

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Approve as submitted
Funds Available: Yes N/A
3. **Department:** Administration
Prepared by: Carol Louthan
4. **Meeting Date:** December 6, 2016
5. **Time Requested:** N/A
6. **Agenda:** Consent Administrative
7. **Background Information:**
Trash (October landfill figures) **Credit Cards** (October figures)

Residential Accounts	1787
Commercial Accounts	224
Green Waste Accounts	1340
Cleanup Dumpsters	8
X-cans	385
# of new residential accounts	6 accts transferred to new owners
# of new commercial accounts	0
Minimum User Accounts	32
Total tons of trash	320.83
Total tons of Greenwaste	43.10

Total Amount	\$8,852.64	
Total Transactions	107	
Visa	91	\$6,240.45
Mastercard	12	\$2,314.16
ACH/E Check	4	\$ 298.03

8. **Other Agency Review of Action:** Douglas County N/A
9. **Board Action:**
 Approved Approved with Modifications

Superintendent Town Public Works Monthly Report

Public Works & Parks – 11/2016

- New aluminum tree installed on the Heritage Park Pavilion.
- Christmas lights put up on the pavilion, Eddy Street Banner, US Highway 395, and side streets.
- Christmas Kickoff preparation completed.
- Work with Douglas High School JROTC to apply stain and preservative to exterior of Hellwinkel Barn.
- Staff Meeting November 21st to coordinate Christmas Kickoff itinerary.
- Pickup and separate signage for the parade of lights.
- Our staff conducted an arborist class November 4th for the public in Stodick Estates. After demonstrating a direct need, a verbal agreement was reached with the HOA that they will be trimming trees back behind the curb to help facilitate street sweeping.

Health and Sanitation – 11/2016

- Cleaning and preparing of old trash totes in preparation of the pilot recycling program.

Engineering – 11/2016

- Pavement preservation workshop in Reno. Discussed specifications and application of fog seals, slurry seals, chip seal, and micro surface treatments.

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Approve November 2016 claims.

2. **Recommended Motion:** Approve as submitted
Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Carol Louthan

4. **Meeting Date:** December 6, 2016 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- | | |
|-----------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	11/16 BOARD	GVILLE	Paid by Check # 655381		10/27/2016	11/04/2016	11/04/2016		11/04/2016	250.00
24008 - Jones Cassandra Esq	11/16 BOARD	GVILLE	Paid by Check # 655393		10/27/2016	11/04/2016	11/04/2016		11/04/2016	250.00
28960 - Miller Kenneth	11/16 BOARD	GVILLE	Paid by Check # 655404		10/27/2016	11/04/2016	11/04/2016		11/04/2016	250.00
2969 - Slater Linda	11-16 BOARD	GVILLE	Paid by Check # 655449		10/26/2016	11/04/2016	11/04/2016		11/04/2016	250.00
8364 - Wenner Mary	11-16 BOARD	GVILLE	Paid by Check # 655477		10/27/2016	11/04/2016	11/04/2016		11/04/2016	275.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 5		\$1,275.00
20219 - NV ST Public Employees	Account 511.201 - PEBS-Ret.Medical 11-16 PREMIUMS	731	Paid by Check # 655910		11/01/2016	11/18/2016	11/18/2016		11/18/2016	9.68
			Account 511.201 - PEBS-Ret.Medical Totals					Invoice Transactions 1		\$9.68
29103 - Frontier	Account 520.055 - Telephone Expense 782-7134 10/16 77578271340502795		Paid by Check # 655371		10/12/2016	11/04/2016	11/04/2016		11/04/2016	107.75
29103 - Frontier	782-3856 10/16 77578238560808025		Paid by Check # 655371		10/12/2016	11/04/2016	11/04/2016		11/04/2016	52.88
13097 - Verizon Wireless	9774604913 842011146-00001		Paid by Check # 655983		11/01/2016	11/18/2016	11/18/2016		11/18/2016	277.05
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$437.68
2969 - Slater Linda	Account 520.064 - Travel 10-12/10-14-16 MILEAGE		Paid by Check # 655682		10/27/2016	11/10/2016	11/10/2016		11/10/2016	63.72
12997 - Do Co Procurement Program	10-16 SLATER	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	77.62
12997 - Do Co Procurement Program	10-16 LOUTHAN	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	257.62
			Account 520.064 - Travel Totals					Invoice Transactions 3		\$398.96
11985 - Ace Hardware	Account 520.084 - Replacement & Repair 111890/1 1236		Paid by Check # 655493		10/26/2016	11/10/2016	11/10/2016		11/10/2016	7.00
12997 - Do Co Procurement Program	10-16 LACOST	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	52.91
			Account 520.084 - Replacement & Repair Totals					Invoice Transactions 2		\$59.91
2924 - NV Energy	Account 520.089 - Power 791804 10-16 791804		Paid by Check # 655626		10/25/2016	11/09/2016	11/09/2016		11/10/2016	185.05
			Account 520.089 - Power Totals					Invoice Transactions 1		\$185.05

32



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Hold Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 10/16	640.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	37.36
1429 - Gardnerville Water Company	690.01 10/16	690.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	90.69
Account 520.090 - Water Totals Invoice Transactions 2										
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Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 10	2410015779022	Paid by Check # 655244		10/13/2016	10/27/2016	10/27/2016		10/27/2016	14.42
3021 - Southwest Gas-Las Vegas	1072224004 10	2411072224004	Paid by Check # 655244		10/13/2016	10/27/2016	10/27/2016		10/27/2016	22.06
3021 - Southwest Gas-Las Vegas	1188600002 10	2411188600002	Paid by Check # 655244		10/13/2016	10/27/2016	10/27/2016		10/27/2016	12.12
3021 - Southwest Gas-Las Vegas	0015779022 11	2410015779022	Paid by Check # 655955		11/14/2016	11/18/2016	11/18/2016		11/18/2016	20.53
3021 - Southwest Gas-Las Vegas	1072224004 11	2411072224004	Paid by Check # 655955		11/14/2016	11/18/2016	11/18/2016		11/18/2016	36.43
3021 - Southwest Gas-Las Vegas	1188600002 11	2411188600002	Paid by Check # 655955		11/14/2016	11/18/2016	11/18/2016		11/18/2016	22.49
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Account 520.092 - Heating Totals Invoice Transactions 6										
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Account 520.098 - Janitorial Services										
27347 - A+ Janitorial Service	TOG0816	G'VILLE	Paid by Check # 655310		10/25/2016	11/04/2016	11/04/2016		11/04/2016	100.00
27347 - A+ Janitorial Service	TOG0916	G'VILLE	Paid by Check # 655310		10/25/2016	11/04/2016	11/04/2016		11/04/2016	100.00
27347 - A+ Janitorial Service	TOG1016	G'VILLE	Paid by Check # 655487		10/30/2016	11/10/2016	11/10/2016		11/10/2016	150.00
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Account 520.098 - Janitorial Services Totals Invoice Transactions 3										
<hr/>										
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	97684882	1481234-3433221	Paid by Check # 655225		10/13/2016	10/27/2016	10/27/2016		10/27/2016	165.41
4753 - Ricoh USA Inc	5045327561	16769392	Paid by Check # 655932		11/01/2016	11/18/2016	11/18/2016		11/18/2016	67.06
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Account 520.136 - Rents & Leases Equipment Totals Invoice Transactions 2										
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Account 520.170 - Memberships										
6631 - International Slurry Surfacing	2017-107	G'VILLE	Paid by Check # 655157		10/01/2016	10/27/2016	10/27/2016		10/27/2016	100.00
<hr/>										
Account 520.170 - Memberships Totals Invoice Transactions 1										
<hr/>										
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0012509 11/16	8354110060012509	Paid by Check # 655957		11/02/2016	11/18/2016	11/18/2016		11/18/2016	64.99
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Account 520.187 - Internet Expense Totals Invoice Transactions 1										
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Account 520.187 - Internet Expense Totals Invoice Transactions 1										

3 3



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardinerville Town										
Department 921 - Gardinerville Admin										
Account 520.200 - Training & Education										
12997 - Do Co Procurement Program	10-16 DALLAIRE	G'VILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016	11/23/2016	11/23/2016	20.00
12997 - Do Co Procurement Program	10-16 LOUTHAN	G'VILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016	11/23/2016	11/23/2016	450.00
Account 520.200 - Training & Education Totals										
										\$470.00
Account 533.800 - Office Supplies										
2549 - Dallaire Tom-Petty Cash	11-16 G'VILLE	PETTY CASH	Paid by Check # 655542		10/31/2016	11/10/2016	11/10/2016	11/10/2016	11/10/2016	6.00
12997 - Do Co Procurement Program	10-16 LACOST	G'VILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016	11/23/2016	11/23/2016	17.99
12997 - Do Co Procurement Program	10-16 LOUTHAN	G'VILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016	11/23/2016	11/23/2016	91.43
Account 533.800 - Office Supplies Totals										
										\$115.42
Account 533.806 - Software										
16648 - E Squared C Inc	43889	G'VILLE	Paid by Check # 655557		11/01/2016	11/10/2016	11/10/2016	11/10/2016	11/10/2016	37.50
Account 533.806 - Software Totals										
										\$37.50
Department 921 - Gardinerville Admin Totals										
										\$3,992.76

3-4



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.084 - Replacement & Repair										
13485 - Ahern Rentals Inc	16552910-1	205304	Paid by Check # 655033		09/07/2016	10/27/2016	10/27/2016		10/27/2016	16.49
13485 - Ahern Rentals Inc	16619567-1	205304	Paid by Check # 655033		09/23/2016	10/27/2016	10/27/2016		10/27/2016	14.99
726 - Central Systems Electric Inc	199921	TOWNGA	Paid by Check # 655087		09/28/2016	10/27/2016	10/27/2016		10/27/2016	93.00
18821 - Fastenal Industrial/Cons Suppl	NVMIN58204	NVMIN0011	Paid by Check # 655121		09/16/2016	10/27/2016	10/27/2016		10/27/2016	8.77
8037 - Crop Production Services	31526049	1119549	Paid by Check # 655344		10/17/2016	11/04/2016	11/04/2016		11/04/2016	1,010.00
11985 - Ace Hardware	111475/1	1236	Paid by Check # 655493		10/07/2016	11/10/2016	11/10/2016		11/10/2016	29.98
11985 - Ace Hardware	111892/1	1236	Paid by Check # 655493		10/26/2016	11/10/2016	11/10/2016		11/10/2016	11.98
13485 - Ahern Rentals Inc	16657497-1	205304	Paid by Check # 655496		10/03/2016	11/10/2016	11/10/2016		11/10/2016	33.24
13485 - Ahern Rentals Inc	16685957-1	205304	Paid by Check # 655496		10/10/2016	11/10/2016	11/10/2016		11/10/2016	42.49
13485 - Ahern Rentals Inc	16691619-1	205304	Paid by Check # 655496		10/13/2016	11/10/2016	11/10/2016		11/10/2016	100.47
18821 - Fastenal Industrial/Cons Suppl	NVMIN58839	NVMIN0011	Paid by Check # 655565		10/19/2016	11/10/2016	11/10/2016		11/10/2016	32.73
12997 - Do Co Procurement Program	10-16 LACOST	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	129.96
Account 520.084 - Replacement & Repair Totals										
Invoice Transactions 12										
2924 - NV Energy	791804 10-16	791804	Paid by Check # 655626		10/25/2016	11/09/2016	11/09/2016		11/10/2016	435.94
Account 520.089 - Power Totals										
Invoice Transactions 1										
1429 - Gardnerville Water Company	1302.01 10/16	1302.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	1,111.25
1429 - Gardnerville Water Company	1321.01 10/16	1321.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	109.02
1429 - Gardnerville Water Company	1340.01 10/16	1340.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	87.50
1429 - Gardnerville Water Company	1348.01 10/16	1348.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	1,311.59
1429 - Gardnerville Water Company	1373.01 10/16	1373.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	120.39
1429 - Gardnerville Water Company	1745.01 10/16	1745.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	249.98

35



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.090 - Water										
1429 - Gardnerville Water Company	2139.01 10/16	2139.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	95.76
1429 - Gardnerville Water Company	2140.01 10/16	2140.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	164.86
1429 - Gardnerville Water Company	2226.01 10/16	2226.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	399.89
1429 - Gardnerville Water Company	2297.01 10/16	2297.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	694.70
1429 - Gardnerville Water Company	2431.01 10/16	2431.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	359.00
1429 - Gardnerville Water Company	2593.01 10/16	2593.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	391.03
1429 - Gardnerville Water Company	2624.01 10/16	2624.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	78.88
1429 - Gardnerville Water Company	2641.02 10/16	2641.02	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	433.69
2153 - Minden Town of	1862.01 10/16	1862.01	Paid by Check # 655616		10/25/2016	11/10/2016	11/10/2016		11/10/2016	30.05
Account 520.090 - Water Totals										Invoice Transactions 15
Account 532.003 - Gas & Oil										124.23
3814 - Flyers Energy LLC	CFS1308647	8308	Paid by Check # 655366		10/15/2016	11/04/2016	11/04/2016		11/04/2016	
Account 533.817 - Small Projects										Invoice Transactions 1
13373 - Borges Sleigh Rides Inc	12/1/16	G'VILLE	Paid by Check # 655061		10/20/2016	10/27/2016	10/27/2016		10/27/2016	600.00
7617 - Lantis Fireworks & Lasers	16214 DEPOSIT	G'VILLE	Paid by Check # 655171		10/11/2016	10/27/2016	10/27/2016		10/27/2016	4,000.00
18821 - Fastenal Industrial/Cons Suppl	NVMINS8928	NVMIN0011	Paid by Check # 655565		10/24/2016	11/10/2016	11/10/2016		11/10/2016	3.48
7617 - Lantis Fireworks & Lasers	16214	G'VILLE	Paid by Check # 655863		10/11/2016	11/18/2016	11/18/2016		11/18/2016	4,000.00
12997 - Do Co Procurement Program	BALANCE 10-16 LOUTHAN	G'VILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	116.50
Account 533.817 - Small Projects Totals										Invoice Transactions 5
Department 923 - Parks & Recreation Totals										Invoice Transactions 34
										\$8,719.98
										\$16,441.84

3-6



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 516.120 - Contract Salaries 40377										
21697 - Blue Ribbon Personnel Services	653202		Paid by Check # 655759		10/28/2016	11/18/2016	11/18/2016		11/18/2016	148.00
21697 - Blue Ribbon Personnel Services	653202		Paid by Check # 655759		11/04/2016	11/18/2016	11/18/2016		11/18/2016	689.13
				Account 516.120 - Contract Salaries Totals				Invoice Transactions 2		\$837.13
13485 - Ahern Rentals Inc Account 520.084 - Replacement & Repair 16611460-1	205304		Paid by Check # 655033		09/21/2016	10/27/2016	10/27/2016		10/27/2016	267.43
18821 - Fastenal Industrial/Cons Suppl	NVMIN0011		Paid by Check # 655121		09/16/2016	10/27/2016	10/27/2016		10/27/2016	13.15
11985 - Ace Hardware	1236		Paid by Check # 655313		09/27/2016	11/04/2016	11/04/2016		11/04/2016	99.75
11985 - Ace Hardware	1236		Paid by Check # 655493		10/27/2016	11/10/2016	11/10/2016		11/10/2016	41.46
13485 - Ahern Rentals Inc	205304		Paid by Check # 655496		10/07/2016	11/10/2016	11/10/2016		11/10/2016	5.99
13485 - Ahern Rentals Inc	205304		Paid by Check # 655496		10/11/2016	11/10/2016	11/10/2016		11/10/2016	431.93
18821 - Fastenal Industrial/Cons Suppl	NVMIN0011		Paid by Check # 655565		10/14/2016	11/10/2016	11/10/2016		11/10/2016	50.99
18821 - Fastenal Industrial/Cons Suppl	NVMIN0011		Paid by Check # 655565		10/17/2016	11/10/2016	11/10/2016		11/10/2016	16.10
18821 - Fastenal Industrial/Cons Suppl	NVMIN0011		Paid by Check # 655565		10/25/2016	11/10/2016	11/10/2016		11/10/2016	4.79
2510 - Parts House	4170		Paid by Check # 655643		10/14/2016	11/10/2016	11/10/2016		11/10/2016	3.67
2485 - PDM Steel Service Centers Inc	78-805218		Paid by Check # 655648		10/12/2016	11/10/2016	11/10/2016		11/10/2016	163.99
8692 - Silver State Barricade Inc	GVILLE		Paid by Check # 655949		10/19/2016	11/18/2016	11/18/2016		11/18/2016	16.20
12997 - Do Co Procurement Program	GVILLE		Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	5.94
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 13		\$1,121.39
2924 - NV Energy Account 520.095 - Street Lights 791804 10-16	791804		Paid by Check # 655626		10/25/2016	11/09/2016	11/09/2016		11/10/2016	6,173.38
18821 - Fastenal Industrial/Cons Suppl Account 520.103 - Maint Road NVMIN58100	NVMIN0011		Paid by Check # 655121		09/13/2016	10/27/2016	10/27/2016		10/27/2016	322.88
18821 - Fastenal Industrial/Cons Suppl NVMIN58106	NVMIN0011		Paid by Check # 655121		09/13/2016	10/27/2016	10/27/2016		10/27/2016	5.17

3-7



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.103 - Maint Road										
31726 - Evangeline Specialties Inc	10614	G'VILLE	Paid by Check # 655560		10/24/2016	11/10/2016	11/10/2016		11/10/2016	449.95
18821 - Fastenal Industrial/Cons Suppl	NVMIN58897	NVMIN0011	Paid by Check # 655565		10/21/2016	11/10/2016	11/10/2016		11/10/2016	4.96
2485 - PDM Steel Service Centers Inc	280198-01	78-805218	Paid by Check # 655648		10/14/2016	11/10/2016	11/10/2016		11/10/2016	289.69
22550 - Sierra View Equipment Inc	6508	G'VILLE	Paid by Check # 655947		11/02/2016	11/18/2016	11/18/2016		11/18/2016	2,635.00
8692 - Silver State Barricade Inc	89210	G'VILLE	Paid by Check # 655949		10/19/2016	11/18/2016	11/18/2016		11/18/2016	98.14
12997 - Do Co Procurement Program	10-16 DALLAIRE	G'VILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	48.25
Account 520.103 - Maint Road Totals										\$3,854.04
Account 520.103 - Maint Road Transactions 8										
3814 - Flyers Energy LLC	CFS1308647	8308	Paid by Check # 655366		10/15/2016	11/04/2016	11/04/2016		11/04/2016	320.71
3814 - Flyers Energy LLC	CFS1317702	8308	Paid by Check # 655811		10/31/2016	11/18/2016	11/18/2016		11/18/2016	371.11
Account 522.003 - Gas & Oil Totals										\$691.82
Account 522.003 - Gas & Oil Transactions 2										
Account 532.019 - Storm Drain Maintenance										
18821 - Fastenal Industrial/Cons Suppl	NVMIN58768	NVMIN0011	Paid by Check # 655565		10/17/2016	11/10/2016	11/10/2016		11/10/2016	16.09
2485 - PDM Steel Service Centers Inc	280190-01	78-805218	Paid by Check # 655648		10/12/2016	11/10/2016	11/10/2016		11/10/2016	509.33
Account 532.019 - Storm Drain Maintenance Totals										\$525.42
Account 532.028 - Uniforms										
13485 - Ahern Rentals Inc	16587185-1	205304	Paid by Check # 655033		09/15/2016	10/27/2016	10/27/2016		10/27/2016	20.00
13485 - Ahern Rentals Inc	16600337-1	205304	Paid by Check # 655033		09/19/2016	10/27/2016	10/27/2016		10/27/2016	74.60
13485 - Ahern Rentals Inc	16600380-1	205304	Paid by Check # 655033		09/19/2016	10/27/2016	10/27/2016		10/27/2016	96.40
5785 - Alisco Inc	LEN1190482	000330	Paid by Check # 655317		10/04/2016	11/04/2016	11/04/2016		11/04/2016	4.39
5785 - Alisco Inc	LEN1192572	000330	Paid by Check # 655317		10/11/2016	11/04/2016	11/04/2016		11/04/2016	4.39
5785 - Alisco Inc	LEN1194584	000330	Paid by Check # 655317		10/18/2016	11/04/2016	11/04/2016		11/04/2016	4.39
5785 - Alisco Inc	LEN1196604	000330	Paid by Check # 655317		10/25/2016	11/04/2016	11/04/2016		11/04/2016	4.39
13485 - Ahern Rentals Inc	16680839-1	205304	Paid by Check # 655496		10/07/2016	11/10/2016	11/10/2016		11/10/2016	99.00

3 48



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.028 - Uniforms										
13485 - Ahern Rentals Inc	16680839-2	205304	Paid by Check # 655496		10/11/2016	11/10/2016	11/10/2016		11/10/2016	(99.00)
13485 - Ahern Rentals Inc	16732558-1	205304	Paid by Check # 655496		10/20/2016	11/10/2016	11/10/2016		11/10/2016	80.20
13485 - Ahern Rentals Inc	16757467-1	205304	Paid by Check # 655496		10/26/2016	11/10/2016	11/10/2016		11/10/2016	99.00
4287 - Red Wing Shoe Store	000000009066	G'VILLE	Paid by Check # 655928		11/01/2016	11/18/2016	11/18/2016		11/18/2016	90.00
				Account 532.028 - Uniforms Totals				Invoice Transactions 12		\$477.76
Account 562.000 - Capital Projects										
31525 - Bramco Construction Corp	7242	G'VILLE	Paid by Check # 655514		10/24/2016	11/10/2016	11/10/2016		11/10/2016	832.17
2702 - Resource Concepts Inc	16-01348	16-169/G'VILLE	Paid by Check # 655659		10/14/2016	11/10/2016	11/10/2016		11/10/2016	62.50
2514 - Stowell Candace	TM3	G'VILLE	Paid by Check # 655690		10/31/2016	11/10/2016	11/10/2016		11/10/2016	100.00
				Account 562.000 - Capital Projects Totals				Invoice Transactions 3		\$994.67
				Department 926 - Other Public Works Totals				Invoice Transactions 43		\$14,675.61
				Fund 610 - Gardnerville Town Totals				Invoice Transactions 113		\$35,110.21

3-9



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	11/16 BOARD	G'VILLE	Paid by Check # 655381		10/27/2016	11/04/2016	11/04/2016		11/04/2016	250.00
24008 - Jones Cassandra Esq	11/16 BOARD	G'VILLE	Paid by Check # 655393		10/27/2016	11/04/2016	11/04/2016		11/04/2016	250.00
28960 - Miller Kenneth	11/16 BOARD	G'VILLE	Paid by Check # 655404		10/27/2016	11/04/2016	11/04/2016		11/04/2016	250.00
2969 - Slater Linda	11-16 BOARD	G'VILLE	Paid by Check # 655449		10/26/2016	11/04/2016	11/04/2016		11/04/2016	250.00
8364 - Wenner Mary	11-16 BOARD	G'VILLE	Paid by Check # 655477		10/27/2016	11/04/2016	11/04/2016		11/04/2016	275.00
Account 510.150 - Board Compensation Totals Invoice Transactions 5										
2433 - NV ST Public Employees	10-16	AGENCY 307	Paid by Check # 655634		10/31/2016	11/10/2016	11/10/2016		11/10/2016	(1.19)
Account 511.181 - Retirement Invoice Transactions 1										
21697 - Blue Ribbon Personnel Services	40112	653202	Paid by Check # 655057		10/14/2016	10/27/2016	10/27/2016		10/27/2016	740.00
21697 - Blue Ribbon Personnel Services	40245	653202	Paid by Check # 655325		10/21/2016	11/04/2016	11/04/2016		11/04/2016	1,011.40
21697 - Blue Ribbon Personnel Services	40377	653202	Paid by Check # 655759		10/28/2016	11/18/2016	11/18/2016		11/18/2016	740.00
21697 - Blue Ribbon Personnel Services	40510	653202	Paid by Check # 655759		11/04/2016	11/18/2016	11/18/2016		11/18/2016	943.50
Account 516.120 - Contract Salaries Totals Invoice Transactions 4										
29103 - Frontier	782-7134 10/16	77578271340502795	Paid by Check # 655371		10/12/2016	11/04/2016	11/04/2016		11/04/2016	107.75
29103 - Frontier	782-3856 10/16	77578238560808025	Paid by Check # 655371		10/12/2016	11/04/2016	11/04/2016		11/04/2016	52.88
13097 - Verizon Wireless	9774604913	842011146-00001	Paid by Check # 655983		11/01/2016	11/18/2016	11/18/2016		11/18/2016	277.04
Account 520.055 - Telephone Expense Totals Invoice Transactions 3										
3890 - Arata Equipment Co.	1-87282	1015	Paid by Check # 655044		09/29/2016	10/27/2016	10/27/2016		10/27/2016	1,215.70
18821 - Fastenal Industrial/Cons Suppl	NVMIN58204	NVMIN0011	Paid by Check # 655121		09/16/2016	10/27/2016	10/27/2016		10/27/2016	13.16
1957 - Lawson Products Inc	9304380237	10228446	Paid by Check # 655173		09/19/2016	10/27/2016	10/27/2016		10/27/2016	188.59
1957 - Lawson Products Inc	9500156952	10228446	Paid by Check # 655173		10/05/2016	10/27/2016	10/27/2016		10/27/2016	(147.85)

3-10



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & Sanitation										
Department 925 - Health & Sanitation										
Account 520.084 - Replacement & Repair										
1957 - Lawson Products Inc	9304421267	10228446	Paid by Check # 655173		10/05/2016	10/27/2016	10/27/2016		10/27/2016	262.89
111985 - Ace Hardware	111890/1	1236	Paid by Check # 655493		10/26/2016	11/10/2016	11/10/2016		11/10/2016	12.48
18821 - Fastenal Industrial/Cons Suppl	NVMIN58839	NVMIN0011	Paid by Check # 655565		10/19/2016	11/10/2016	11/10/2016		11/10/2016	32.73
18821 - Fastenal Industrial/Cons Suppl	NVMIN58975	NVMIN0011	Paid by Check # 655565		10/26/2016	11/10/2016	11/10/2016		11/10/2016	1.57
18821 - Fastenal Industrial/Cons Suppl	NVMIN59005	NVMIN0011	Paid by Check # 655565		10/27/2016	11/10/2016	11/10/2016		11/10/2016	39.18
5059 - Hydraulic Industrial Services Inc	31948	GVILLE	Paid by Check # 655843		10/31/2016	11/18/2016	11/18/2016		11/18/2016	199.29
12198 - O'Reilly Auto Parts	3530-480793	1075650	Paid by Check # 655912		10/03/2016	11/18/2016	11/18/2016		11/18/2016	14.49
12198 - O'Reilly Auto Parts	3530-481053	1075650	Paid by Check # 655912		10/04/2016	11/18/2016	11/18/2016		11/18/2016	6.98
12198 - O'Reilly Auto Parts	3530-483757	1075650	Paid by Check # 655912		10/18/2016	11/18/2016	11/18/2016		11/18/2016	9.99
12198 - O'Reilly Auto Parts	3530-484172	1075650	Paid by Check # 655912		10/20/2016	11/18/2016	11/18/2016		11/18/2016	68.02
12198 - O'Reilly Auto Parts	3530-484173	1075650	Paid by Check # 655912		10/20/2016	11/18/2016	11/18/2016		11/18/2016	460.00
12198 - O'Reilly Auto Parts	3530-484177	1075650	Paid by Check # 655912		10/20/2016	11/18/2016	11/18/2016		11/18/2016	66.52
12198 - O'Reilly Auto Parts	3530-484372	1075650	Paid by Check # 655912		10/21/2016	11/18/2016	11/18/2016		11/18/2016	1,057.94
12198 - O'Reilly Auto Parts	3530-484614	1075650	Paid by Check # 655912		10/22/2016	11/18/2016	11/18/2016		11/18/2016	(105.15)
12198 - O'Reilly Auto Parts	3530-484626	1075650	Paid by Check # 655912		10/22/2016	11/18/2016	11/18/2016		11/18/2016	(14.60)
12997 - Do Co Procurement Program	10-16 LACOST	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	52.91
Account 520.084 - Replacement & Repair Totals Invoice Transactions 20										
2924 - NV Energy	791804 10-16	791804	Paid by Check # 655626		10/25/2016	11/09/2016	11/09/2016		11/10/2016	202.38
Account 520.089 - Power Totals Invoice Transactions 1										
1429 - Gardnerville Water Company	640.01 10/16	640.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	37.36
1429 - Gardnerville Water Company	690.01 10/16	690.01	Paid by Check # 655576		11/01/2016	11/10/2016	11/10/2016		11/10/2016	90.69
<div style="text-align: right;"> \$3,434.84 \$202.38 \$202.38 </div>										

3-1



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.090 - Water	1769	2	Paid by Check # 655576		09/30/2016	11/10/2016	11/10/2016	11/10/2016	11/10/2016	11.32
				Account 520.090 - Water Totals				Invoice Transactions 3		\$139.37
Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 10	2410015779022	Paid by Check # 655244		10/13/2016	10/27/2016	10/27/2016	10/27/2016	10/27/2016	14.42
3021 - Southwest Gas-Las Vegas	1072224004 10	2411072224004	Paid by Check # 655244		10/13/2016	10/27/2016	10/27/2016	10/27/2016	10/27/2016	22.05
3021 - Southwest Gas-Las Vegas	1188600002 10	2411188600002	Paid by Check # 655244		10/13/2016	10/27/2016	10/27/2016	10/27/2016	10/27/2016	36.35
3021 - Southwest Gas-Las Vegas	0015779022 11	2410015779022	Paid by Check # 655955		11/14/2016	11/18/2016	11/18/2016	11/18/2016	11/18/2016	20.53
3021 - Southwest Gas-Las Vegas	1072224004 11	2411072224004	Paid by Check # 655955		11/14/2016	11/18/2016	11/18/2016	11/18/2016	11/18/2016	36.43
3021 - Southwest Gas-Las Vegas	1188600002 11	2411188600002	Paid by Check # 655955		11/14/2016	11/18/2016	11/18/2016	11/18/2016	11/18/2016	67.47
				Account 520.092 - Heating Totals				Invoice Transactions 6		\$197.25
Account 520.098 - Janitorial Services										
27347 - A+ Janitorial Service	TOG0816	G'VILLE	Paid by Check # 655310		10/25/2016	11/04/2016	11/04/2016	11/04/2016	11/04/2016	100.00
27347 - A+ Janitorial Service	TOG0916	G'VILLE	Paid by Check # 655310		10/25/2016	11/04/2016	11/04/2016	11/04/2016	11/04/2016	100.00
27347 - A+ Janitorial Service	TOG1016	G'VILLE	Paid by Check # 655487		10/30/2016	11/10/2016	11/10/2016	11/10/2016	11/10/2016	150.00
				Account 520.098 - Janitorial Services Totals				Invoice Transactions 3		\$350.00
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	97684882	1481234-3433221	Paid by Check # 655225		10/13/2016	10/27/2016	10/27/2016	10/27/2016	10/27/2016	165.41
4753 - Ricoh USA Inc	5045327561	16769392	Paid by Check # 655932		11/01/2016	11/18/2016	11/18/2016	11/18/2016	11/18/2016	67.05
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 2		\$232.46
Account 520.155 - Licensing										
23632 - Clark Ryan	10-16 CDL	REIMBURSE	Paid by Check # 655339		10/17/2016	11/04/2016	11/04/2016	11/04/2016	11/04/2016	112.25
				Account 520.155 - Licensing Totals				Invoice Transactions 1		\$112.25
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0012509 11/16	8354110060012509	Paid by Check # 655957		11/02/2016	11/18/2016	11/18/2016	11/18/2016	11/18/2016	64.99
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$64.99

3-2



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & Sanitation										
Department 925 - Health & Sanitation										
Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	228079 9-16	228079	Paid by Check # 655074		10/04/2016	10/27/2016	10/27/2016		10/27/2016	16,052.66
9016 - Douglas Disposal Inc	40990612 9/16	40990612	Paid by Check # 655110		10/01/2016	10/27/2016	10/27/2016		10/27/2016	9,626.29
15853 - Carson City Landfill	228079 10-16	228079	Paid by Check # 655766		11/01/2016	11/18/2016	11/18/2016		11/18/2016	17,100.72
9016 - Douglas Disposal Inc	40990612 10/16	40990612	Paid by Check # 655790		11/01/2016	11/18/2016	11/18/2016		11/18/2016	2,722.98
Account 520.197 - Landfill Expense Totals Invoice Transactions 4										
										\$45,502.65
Account 520.198 - Recycling Expense										
13443 - Bently Ranch	149155	GVILLE	Paid by Check # 655053		09/09/2016	10/27/2016	10/27/2016		10/27/2016	222.00
13443 - Bently Ranch	149241	GVILLE	Paid by Check # 655053		09/16/2016	10/27/2016	10/27/2016		10/27/2016	201.80
13443 - Bently Ranch	149345	GVILLE	Paid by Check # 655053		09/23/2016	10/27/2016	10/27/2016		10/27/2016	184.20
13443 - Bently Ranch	149400	GVILLE	Paid by Check # 655053		09/30/2016	10/27/2016	10/27/2016		10/27/2016	183.60
13443 - Bently Ranch	149458	GVILLE	Paid by Check # 655751		10/07/2016	11/18/2016	11/18/2016		11/18/2016	158.80
13443 - Bently Ranch	149555	GVILLE	Paid by Check # 655751		10/14/2016	11/18/2016	11/18/2016		11/18/2016	212.80
13443 - Bently Ranch	149617	GVILLE	Paid by Check # 655751		10/21/2016	11/18/2016	11/18/2016		11/18/2016	210.40
13443 - Bently Ranch	149699	GVILLE	Paid by Check # 655751		10/28/2016	11/18/2016	11/18/2016		11/18/2016	280.00
Account 520.198 - Recycling Expense Totals Invoice Transactions 8										
										\$1,653.60
Account 532.003 - Gas & Oil										
3814 - Fyers Energy LLC	CFS1308647	8308	Paid by Check # 655366		10/15/2016	11/04/2016	11/04/2016		11/04/2016	764.32
3814 - Fyers Energy LLC	CFS1317702	8308	Paid by Check # 655811		10/31/2016	11/18/2016	11/18/2016		11/18/2016	1,253.33
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										
										\$2,017.65
Account 532.028 - Uniforms										
13485 - Ahern Rentals Inc	16587185-1	205304	Paid by Check # 655033		09/15/2016	10/27/2016	10/27/2016		10/27/2016	20.00
13485 - Ahern Rentals Inc	16600337-1	205304	Paid by Check # 655033		09/19/2016	10/27/2016	10/27/2016		10/27/2016	74.60
13485 - Ahern Rentals Inc	16600380-1	205304	Paid by Check # 655033		09/19/2016	10/27/2016	10/27/2016		10/27/2016	96.40
5785 - AlSCO Inc	LRN1190482	000330	Paid by Check # 655317		10/04/2016	11/04/2016	11/04/2016		11/04/2016	4.39

3
3



Accounts Payable by G/L Distribution Report

G/L Date Range 10/27/16 - 11/30/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardinerville Health & Sanitation										
Department 925 - Health & Sanitation										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LEN1192572	000330	Paid by Check # 655317		10/11/2016	11/04/2016	11/04/2016		11/04/2016	4.39
5785 - AlSCO Inc	LEN1194584	000330	Paid by Check # 655317		10/18/2016	11/04/2016	11/04/2016		11/04/2016	4.39
5785 - AlSCO Inc	LEN1196604	000330	Paid by Check # 655317		10/25/2016	11/04/2016	11/04/2016		11/04/2016	4.39
13485 - Ahern Rentals Inc	16680839-1	205304	Paid by Check # 655496		10/07/2016	11/10/2016	11/10/2016		11/10/2016	99.00
13485 - Ahern Rentals Inc	16680839-2	205304	Paid by Check # 655496		10/11/2016	11/10/2016	11/10/2016		11/10/2016	(99.00)
13485 - Ahern Rentals Inc	16732558-1	205304	Paid by Check # 655496		10/20/2016	11/10/2016	11/10/2016		11/10/2016	80.20
13485 - Ahern Rentals Inc	16757467-1	205304	Paid by Check # 655496		10/26/2016	11/10/2016	11/10/2016		11/10/2016	99.00
4287 - Red Wing Shoe Store	00000009066	GVILLE	Paid by Check # 655928		11/01/2016	11/18/2016	11/18/2016		11/18/2016	89.99
Account 532.028 - Uniforms Totals										Invoice Transactions 12
										\$477.75
Account 533.800 - Office Supplies										
13590 - WAM Software Inc	ECHK0353	353	Paid by Check # 655278		10/13/2016	10/27/2016	10/27/2016		10/27/2016	25.00
2549 - Dallaire Tom-Petty Cash	11-16 GVILLE	PETTY CASH	Paid by Check # 655542		10/31/2016	11/10/2016	11/10/2016		11/10/2016	50.00
12997 - Do Co Procurement Program	10-16 LACOST	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	17.98
12997 - Do Co Procurement Program	10-16 LOUTHAN	GVILLE	Paid by Check # 655997		10/27/2016	11/23/2016	11/23/2016		11/23/2016	29.37
Account 533.800 - Office Supplies Totals										Invoice Transactions 4
										\$122.35
Account 533.806 - Software										
16648 - E Squared C Inc	43889	GVILLE	Paid by Check # 655557		11/01/2016	11/10/2016	11/10/2016		11/10/2016	37.50
Account 533.806 - Software Totals										Invoice Transactions 1
										\$37.50
Account 562.000 - Capital Projects										
5189 - R O Anderson Engineering Inc	38326	1393-019-16	Paid by Check # 655219		09/12/2016	10/27/2016	10/27/2016		10/27/2016	625.00
Account 562.000 - Capital Projects Totals										Invoice Transactions 1
										\$625.00
Department 925 - Health & Sanitation Totals										Invoice Transactions 82
										\$60,316.42
Fund 611 - Gardinerville Health & San Totals										Invoice Transactions 82
										\$60,316.42
Grand Totals										Invoice Transactions 195
										\$95,426.63

* = Prior Fiscal Year Activity

3-5



Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action.** Approve the urban forestry annual work plan update for 2017.

2. **Recommended Motion:** Approve on consent.

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** December 6, 2016 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

6. **Background Information:** Annual work plan update necessary for remaining a Tree City USA.

7. **Other Agency Review of Action:** Yes N/A

8. **Board Action:**

 Approved Approved with Modifications
 Denied Continued



Year 2016 Proposed Urban Forest Work Plan

Arbor Day

- Proclamation by Town Board 2016 **completed**
- Arbor Day to be held April 2016 **completed**

Staff Training

- Continuing education for two staff certified arborists – **completed – added education for one other staff member who will take the test next year**
- Fertilization education
- Pesticide education - **Three employees attended**

Maintenance

- Ongoing routine maintenance, pruning, watering, fertilization, etc.
- Pruning of trees in Stodick Estates to allow street sweeper to clean gutter.
 - Education and example to get home owners to prune their own trees
Held tree trimming class in conjunction with Stodick Estates HOA – November 4, 2016 at 1:00 p.m.
- Fertilize trees

Town sponsored Projects

- Extension of Martin Slough landscape from Raley's to Toler Lane (pending funding) – **In progress**
- Semi-annual Town newsletter-tree care tips - **Completed**
- Add amenities and additional landscaping along trails for the west side of Gilman ponds through to the Ranch at Gardnerville. – **Nearing completion.**

Development driven projects (when market conditions allow)

- The Ranch at Gardnerville-Martin Slough 30-acre Town park extension with trees, shrubs, and trails development.



Year 2017 Proposed Urban Forest Work Plan

Arbor Day

- Proclamation by Town Board 2017
- Arbor Day to be held April 2017
-

Staff Training

- Continuing education for two staff certified arborists
- Arborist education and testing for one staff member
- Fertilization education
- Pesticide education

Maintenance

- Ongoing routine maintenance, pruning, watering, fertilization, etc.
- Fertilize trees

Town sponsored Projects

- Extension of Martin Slough landscape from Raley's to Toler Lane (pending funding)
- Semi-annual Town newsletter-tree care tips

Development driven projects (when market conditions allow)

- The Ranch at Gardnerville-Martin Slough 30-acre Town park extension with trees, shrubs, and trails development.

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action: Approve Amendment No. 2 to Cooperative Agreement P492-12-063 U.S. 395 Kingslane Project of 110 lineal feet of sidewalk and new channel and culvert improvements with Nevada Department of Transportation, authorizing chairman Wenner to sign the agreement.**

2. **Recommended Motion: On consent**

Funds Available: Yes N/A

3. **Department: Administration**

4. **Prepared by: Tom Dallaire**

5. **Meeting Date: December 6, 2016 Time Requested: N/A**

6. **Agenda:** Consent Administrative

Background Information: This is an NDOT extension for the Kingslane project. There have been many issues that have been resolved over the course of the project timeframe. NDOT would like to finish the project and have provided an extension to the project now consisting of:

- An NV Energy project new meter and light pole replacement,
- Crosswalk improvements of which they are currently reviewing the concept of 4 street lights at the crosswalk in place of the overhead pole w/ large footings,
- Extending the box culvert to the irrigation structure, improving the flow from the ditch,
- 8' wide concrete channel with block wall and fencing on the walls of the residents,
- Entrance improvements to the development.
- 110 LF of new sidewalk.

I have contracted with Lumos and Associates to prepare the improvement plans.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued

AMENDMENT No. 2 to
COOPERATIVE AGREEMENT
P492-12-063

This Amendment is made and entered into on _____ between the State of Nevada, Department of Transportation, hereinafter referred to as the DEPARTMENT, and the Town of Gardnerville, 1407 Highway 395 N., Gardnerville, NV 89423 (hereinafter "TOWN").

WITNESSETH:

WHEREAS, on November 27, 2012, the Parties entered into Agreement No. P492-12-063 to delegate authority to the TOWN to design, advertise, award, and manage construction of curb, gutter, sidewalk, and drainage improvements along US 395 from the intersection of Kings Lane to 110 feet south of the intersection; and

WHEREAS, on November 20, 2014, the Parties entered into Amendment No. 1 to Agreement No. PR492-12-063 to extend the termination date from December 31, 2014, to December 31, 2016; and

WHEREAS, the termination date must be amended due to continued delays in the project schedule due to permit issues; and

WHEREAS, the Parties hereto desire to make certain amendments to Agreement No. P492-12-063.

NOW, THEREFORE, the Parties agree as follows:

A. The termination date referenced in Article III, Paragraph 1, shall be changed from December 31, 2016, to December 31, 2018.

B. All of the other provisions of Agreement No. P492-12-063 dated November 27, 2012 and Amendment No. 1 dated November 20, 2014 shall remain in full force and effect as if set forth herein.

IN WITNESS WHEREOF, the above named parties have hereunto set their hands and executed this Amendment the date first written above.

TOWN OF GARDNERVILLE

State of Nevada, acting by and through its
DEPARTMENT OF TRANSPORTATION




Mary Wenjer
Chairman

Director

Attest:

Approved as to Legality & Form:



Thomas Dallaire, P.E.
Town Manager

Deputy Attorney General

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Approve extension of Gilman Pond Park Amenities grant project #32-00326 with Nevada Division of State Parks, Land & Water Conservation Fund, authorizing the town manager to sign the agreement.
2. **Recommended Motion:** On consent
Funds Available: Yes N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** December 6, 2016 **Time Requested:** N/A
6. **Agenda:** Consent Administrative

Background Information: The LWCF grant is for amenities in and around the Martin Slough Ponds Nature trail. It includes 2 shelters with canopies, a concrete slab for picnic tables, anchoring system, trash cans, benches, dg trail, concrete stairs from Chichester Drive into the pond, and a new crosswalk at the Gilman bridge for the trail system. When we applied for this project, the NDOT TAP trail project for the county was thought to be complete by 2016. It has not started. Staff was able to get plans out to bid, but the contractors are really busy at this time and have not responded. We added a storm drain cleanup project to the area which pushed the project over \$150,000 and now there is a need to publicly advertise. That will go out this coming week. We have reviewed the project with the grant coordinator, showed her the progress to date. They want to see the project completed and offered to extend the project. The application for extension is in for their review. This is for your information on the project.

7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

STATE OF NEVADA
 Division of State Parks
 Land & Water Conservation Fund Project **AMENDMENT**

Participant Carson City, NV	Project Number 32-00326
Project title Gilman Pond Park Amenities	
Period Covered by this Agreement From: June 8, 2013 To: December 31, 2017	
Project AMENDMENT Extend project completion date to December 31, 2017	
Project Cost	
Total Cost	\$ 107,308
Federal Grant	\$ 53,654
Local Share	\$ 53,654

The State of Nevada, represented by the State Liaison Officer, and the Participant named above mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) and with the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps and assurances attached hereto and hereby a part hereof.

The State of Nevada hereby promises, in consideration of the promises made by the Participant herein, to take the necessary steps and action and to attempt to enter into an agreement to obtain Federal money for that portion of the project referred to as Federal Grant above, to accept such funds from the United States and to tender to the Participant that portion of the obligation which is required to pay the United States' share.

It is understood by the parties hereto that this agreement shall not obligate State funds for the project cost described herein except those costs necessary for administration of the project.

In the event construction has not commenced on this project within ten and one half (10½) months from the date of official notification of funding from the Division of State Parks (Notice to Proceed), this agreement is null and void. In the event an acquisition does not take place within nine (9) months from the date of official notification of funding from the Division of State Parks (Notice to Proceed), this agreement is null and void.

The Participant hereby promises, in consideration of the promises made by the State of Nevada herein, to execute the project described above in accordance with the terms of this agreement.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

In witness whereof, the parties hereto have entered into this agreement as of the date entered below. The date upon which this agreement becomes effective and is executed will be the date signed by the State Liaison Officer.

STATE OF NEVADA

PARTICIPANT

 (Signature)

 (Signature)

Janice Keillor
 (Name - State Liaison Officer)

Town of Gardnerville
 (Name of Political Subdivision)

 Alternate State Liaison Officer
 (Title)

 Thomas A. Dallaire
 (Typed Name)

 (Date)

 11-16-16
 (Date)

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve the proposed legal service agreement with Jennifer Yturbide of Rowe Hales Yturbide, LLP for attorney representation of Town interests and matters effective January 1, 2017 to conclude December 31, 2018, authorizing Chairman Wenner to sign the agreement.

2. **Recommended Motion:** On consent

Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 6, 2016 **Time Requested:** N/A

6. **Agenda:** Consent Administrative

Background Information: the Board selected Jennifer Yturbide for the next town counselor with an effective date of January 2017. This is the contract Jennifer shared with the board during the selection process and is on the consent for your formal approval.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

Approved Approved with Modifications
 Denied Continued

Mailing Address
P.O. Box 2080
Minden, NV 89423
Facsimile (775)782-3685

Rowe Hales Yturbide
Attorneys At Law

Physical Address
1638 Esmeralda Avenue
Minden, NV 89423
(775) 782-8141

1 LEGAL SERVICES AGREEMENT

2 THIS AGREEMENT, effective the 1st day of January, 2017, by and between the TOWN OF
3 GARDNERVILLE (hereinafter "TOWN"), and JENNIFER YTURBIDE of ROWE HALES YTURBIDE,
4 LLP (hereinafter "ATTORNEY"), is made between the parties on the day and year written above for the
5 purposes of TOWN retaining ATTORNEY for representation of TOWN's interests in all matters upon
6 the terms and conditions as hereinafter set forth.

7 WITNESSETH:

8
9 WHEREAS, TOWN is desirous of retaining ATTORNEY for representation as general counsel
10 for TOWN in all matters relating to litigation or otherwise arising from the day to day operations of the
11 TOWN. ATTORNEY is desirous of serving TOWN as its general counsel for all those matters in which
12 counsel is requested by TOWN.

13
14 NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants, conditions
15 and terms set forth herein, the parties agree as follows:

16 I

17 In consideration of this Agreement, JENNIFER YTURBIDE of ROWE HALES YTURBIDE,
18 LLP, has agreed to represent TOWN's interests as set forth above, and TOWN agrees to retain
19 ATTORNEY for undertaking TOWN's representation in such matters.

20
21 TOWN agrees to pay ATTORNEY for such services, in addition to all costs advanced by
22 ATTORNEY on TOWN's behalf, in the amount of TWO HUNDRED DOLLARS AND NO/100 CENTS
23 (\$200.00) per hour for ATTORNEY's representation in all non-litigation matters, including TOWN
24 Board meetings where ATTORNEY is requested to attend.

25
26 For ATTORNEY's representation in non-litigation matters, ATTORNEY will be paid at the
27 rate of TWO HUNDRED DOLLARS AND NO/100 CENTS (\$200.00) per hour. ATTORNEY's
28 representation may include attendance at special meetings, ATTORNEY's preparation of contracts,

Mailing Address
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Minden, NY 89423
Facsimile (775)782-3685

Rowe Hales Yturvide
Attorneys At Law

Physical Address
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Minden, NY 89423
(775) 782-8141

1 ordinances, resolutions and other documents, and for consultation with the TOWN Manager, TOWN
2 Board members or staff regarding issues presenting themselves to the TOWN on a day to day basis.

3 The parties agree that the ATTORNEY shall separately bill TOWN for services performed on
4 TOWN's behalf for litigation related matters at the rate of TWO HUNDRED FIFTY DOLLARS AND
5 NO/100 CENTS (\$250.00) per hour for office and research time, and TWO HUNDRED FIFTY
6 DOLLARS AND NO/100 CENTS (\$250.00) per hour for any time spent before any Court, Board or
7 Tribunal. ATTORNEY may engage the services of experts and other professionals as necessary after
8 consultation and approval by TOWN.
9

10 For the purposes of this Agreement, litigation matters are defined to include those matters which
11 are filed, or are the subject of written submission before any Court, Board or Tribunal. ATTORNEY shall
12 compile an individualized invoice for the time and costs expended by the ATTORNEY on each litigation
13 matter to be submitted to the TOWN Manager on a monthly basis.
14

15 ATTORNEY bills time in increments of a minimum of two-tenths (.2) of an hour. TOWN
16 agrees to pay ATTORNEY promptly for such services and for all costs advanced by ATTORNEY on
17 TOWN's behalf.
18

19 II

20 The initial term of this Agreement is for two (2) years, commencing 1 January 2017, and
21 concluding 31 December 2018. This Agreement shall automatically renew for an additional two (2) year
22 term succeeding the period of 1 January 2017 to 31 December 2018 with an automatic increase to \$225
23 per hour for services provided in non-litigation matters, and \$250 per hour for services provided in
24 litigation matters. Either party may provide ninety (90) days notice to terminate this Agreement. Such
25 notification by party desiring to terminate this Agreement shall be provided in writing to the other party.
26

27 If either party elects to modify or alter any term or provision of this Agreement, such party shall
28 provide ninety (90) days prior written notice to the other party specifying the term(s) which is requested

Mailing Address
P.O. Box 2080
Minden, NV 89423
Facsimile (775) 82-3685

Rowe Hales Yturbide
Attorneys At Law

Physical Address
1638 Esmeralda Avenue
Minden, NV 89423
(775) 782-8141

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to be altered. In such case, ATTORNEY and TOWN agree to discuss the term(s) of the requested alteration(s) of this Agreement, and to negotiate in good faith any requested alteration(s). Thereafter, an Agreement containing the modification(s) will be submitted to the TOWN Board to adopt, ratify and confirm such modified Agreement at the next General Meeting of the TOWN Board. Such modification shall be effective until the next succeeding contract term.

IN WITNESS WHEREOF, the parties have hereunto set their hands this ____ day of _____, 2016.

ATTORNEY:

TOWN BOARD OF GARDNERVILLE:

By: _____

Jennifer Yturbide, Esq.

Mary Wenner, Chairperson

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications or deny a privacy policy for the Town of Gardnerville; with public comment prior to board action.

2. **Recommended Motion:** Approve privacy policy for the Town of Gardnerville.

Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 6, 2016 **Time Requested:** N/A

6. **Agenda:** Consent Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued



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On any page that requires you to submit personally identifiable information, you are personally consenting to its further use. If you send an electronic mail message a question or comment that contains personally identifiable information, or fill out a form containing this information, we may redirect your message to another person or department within the Town of Gardnerville or Douglas County that is in a better position to answer your question.

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Please be aware that other websites that may be accessed through our site may collect personally identifiable information from you. The information practices from those third party websites linked to our site are not covered by this privacy policy.

If you have any questions about this policy, please contact togville@douglasnv.us or write to Town of Gardnerville, 1407 Highway 395 N, Gardnerville, NV 89410

Updates

Our Privacy Policy may change from time to time and all updates will be posted on this page.

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Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on survey results for Town of Gardnerville Service Survey; with public comment prior to Board action.

2. **Recommended Motion:** On consent

Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 6, 2016 **Time Requested:** N/A

6. **Agenda:** Consent Administrative

Background Information: There were 109 entries in the raffle. 97 were Gardnerville residents. Shirley Jones was the winner of the raffle.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued

Constant Contact Survey Results

Survey Name: 2016 Town of Gardnerville Service Survey

Response Status: Partial & Completed

Filter: None

11/30/2016 1:56 PM PST

* Are you a current customer of the Town of Gardnerville's Health Sanitation Department (trash service customer)

Answer	0%	100%	Number of Response(s)	Response Ratio
yes			109	100.0 %
no - You are not eligible to participate in the survey - The Town of Gardnerville boundary does not include the Gardnerville Ranchos.			0	0.0 %
No Response(s)			0	0.0 %
Totals			109	100%

Which of the following are your primary sources of information about Town issues, services, and events?

Answer	0%	100%	Number of Response(s)	Response Ratio
Town Record (bi-annual newsletter)			75	68.8 %
Town website via home computer			21	19.2 %
Town website via mobile device			2	1.8 %
Record Courier (newspaper)			58	53.2 %
Carson Valley Times (on-line news magazine)			18	16.5 %
Social networking site (FaceBook, Twitter)			13	11.9 %
Word of mouth			42	38.5 %
Town emails/press releases			8	7.3 %
Public meetings			2	1.8 %
Other			6	5.5 %
Totals			109	100%

For each of the following issues in DOWNTOWN GARDNERVILLE please rate your satisfaction on a scale of 1 to 5:

where 5 means "Very Satisfied" and 1 means "Very Dissatisfied"

1 = Very Dissatisfied, 2 = Dissatisfied, 3 = Average, 4 = Satisfied, 5 = Very Satisfied

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Cleanliness of downtown areas						108	4.5
Feeling of safety of downtown at night						101	4.4
Quality of public events held downtown						102	4.5
Landscaping and green space						107	4.4
Signage and way finding						103	4.3
Availability of public event space						100	4.3
Pedestrian accessibility						104	4.2
Parking availability						104	4.0

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please rate your satisfaction of the Town maintained assets on a scale of 1 to 5:

where 5 means "Very Satisfied" and 1 means "Very Dissatisfied"

1 = Very Dissatisfied, 2 = Dissatisfied, 3 = Average, 4 = Satisfied, 5 = Very Satisfied

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Maintenance of parks (Heritage, Gardner, Arbor Gardens)						106	4.6
Maintenance of walking trails / open space / wetlands (Martin Slough Nature Trail)						99	4.4
Maintenance of regional detention ponds (Stodick Ponds, Virginia Ranch Pond Two, Virginia Ranch Regional Pond)						96	4.4
Landscaping areas (Toler Lane, Waterloo Islands, Stodick Lineal)						103	4.3
Maintenance of streets						109	3.9
Maintenance of sidewalks						107	4.1
Maintenance of street signs						106	4.3
Cleanup of debris/litter in and near roadways						106	4.4
Maintenance of Town owned buildings (Maintenance Facility, Town Admin Office)						48	4.4
Street sweeping operations						108	4.3

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please rate your satisfaction of the Town's garbage collection services on a scale of 1 to 5:

where 5 means "Very Satisfied" and 1 means "Very Dissatisfied"

1 = Very Dissatisfied, 2 = Dissatisfied, 3 = Average, 4 = Satisfied, 5 = Very Satisfied

Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Curbside residential garbage collection service						108	4.7
Curbside greenwaste collection service						100	4.6
Town's greenwaste drop-off location						76	4.3
Garbage collection billing / office staff customer service						97	4.6
Field staff customer service						79	4.5
Overall service						102	4.7

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Have you called or visited with Town staff with a question, problem, or complaint during the past year?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			34	31.1 %
No			62	56.8 %
Other			12	11.0 %
No Response(s)			1	<1 %
Totals			109	100%

If your Answer was Yes to Number 6; How easy was it to contact the person you needed to reach?

1 = Very Easy, 2 = Somewhat Easy, 3 = Normal, 4 = Difficult, 5 = Very Difficult

	1	2	3	4	5	Number of Response(s)	Rating Score*
						47	1.3

*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

10-4

How would you rate your overall level of satisfaction of the services provided by the Town of Gardnerville?

Answer	0%	100%	Number of Response(s)	Response Ratio
Highly satisfied			89	81.6 %
Somewhat satisfied			17	15.5 %
Neutral			3	2.7 %
Somewhat dissatisfied			0	0.0 %
Highly dissatisfied			0	0.0 %
No Response(s)			0	0.0 %
Totals			109	100%

If you could change ONE thing about the Town of Gardnerville, what would it be?

77 Response(s)

Have you ever participated in Main Street Gardnerville's Thirsty Third Thursday?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			32	29.3 %
No			77	70.6 %
No Response(s)			0	0.0 %
Totals			109	100%

If you answered yes to the previous question, do you have any suggestions on how to improve Main Street Gardnerville's Thirsty Third Thursday?

23 Response(s)

Do you attend the Gardnerville Christmas Kickoff?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			57	52.2 %
No			49	44.9 %
No Response(s)			3	2.7 %
Totals			109	100%

10-5

If you answered yes to the previous question, do you attend the event only for the fireworks?

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			17	15.5 %
No			54	49.5 %
No Response(s)			38	34.8 %
Totals			109	100%

Which of the following would you like to see as a priority or priorities in the town of Gardnerville?

Answer	0%	100%	Number of Response(s)	Response Ratio
Curbside Recycling			74	74.0 %
A community orchard planted and available to residents			22	22.0 %
Trail system from Hwy 395 to Lampe Park (behind Waterloo Center)			32	32.0 %
Town center/facility that would offer Basque handball games and other ball sports			11	11.0 %
More heritage based murals			17	17.0 %
Town ownership of the Old Gym Playhouse - repairing and remodeling needed			9	9.0 %
Dog Park			31	31.0 %
Other			15	15.0 %
Totals			100	100%

This section provides staff information to analyze and document the results based on those individuals who have participated in the Town's Customer Service Survey.

What is your gender?

Answer	0%	100%	Number of Response(s)	Response Ratio
Male			31	28.4 %
Female			75	68.8 %
Prefer not to answer			3	2.7 %
No Response(s)			0	0.0 %
Totals			109	100%

What is your age?

Answer	0%	100%	Number of Response(s)	Response Ratio
Younger than 18			0	0.0 %
18 - 34			2	1.8 %
35 - 44			14	12.8 %
45 - 54			14	12.8 %
55 - 64			32	29.3 %
65+			47	43.1 %
No Response(s)			0	0.0 %
Totals			109	100%

Which area do you live within the Town of Gardnerville

Answer	0%	100%	Number of Response(s)	Response Ratio
Arbor Gardens			8	7.3 %
Carson Valley Estates			4	3.6 %
Stodick Estates			11	10.0 %
Chichester Estates			46	42.2 %
The Ranch at Gardnerville			4	3.6 %
Sunset (North Hampton Wilson Cir)			1	<1 %
Old Town (Hussman, Circle, Douglas, High School streets)			15	13.7 %
Other			18	16.5 %
No Response(s)			2	1.8 %
Totals			109	100%

Do you own or rent your current residence?

Answer	0%	100%	Number of Response(s)	Response Ratio
Own			105	96.3 %
Rent			3	2.7 %
Prefer not to answer			0	0.0 %
No Response(s)			1	<1 %
Totals			109	100%

Approximately how many years have you lived in the Town of Gardnerville?

Answer	0%	100%	Number of Response(s)	Response Ratio
3 or less			23	21.1 %
4 - 5			20	18.3 %
6 - 10			20	18.3 %
11 - 20			20	18.3 %
21 - 30			10	9.1 %
31 +			16	14.6 %
No Response(s)			0	0.0 %
Totals			109	100%

*Would you like the Town to email you information about Town events? Your contact information will not be released to any other entities.

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes - I would like to be notified of Town events			63	57.7 %
No - I do NOT want to be notified about Town events			46	42.2 %
No Response(s)			0	0.0 %
Totals			109	100%

*Please enter the information indicated below.

Address 1 = Your physical street address where trash service is provided

Answers	Number of Response(s)
First Name	109
Last Name	109
Email Address	109
Address 1	109

TextBlock:

10-8

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not for Possible Action:** Presentation by Ed James, Manager, Carson Water Subconservancy District, regarding the new Carson River Floodplain Map the conservancy has been working on modeling the Carson River watershed

2. **Recommended Motion:**

Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 6, 2016 **Time Requested:** 20 minutes

6. **Agenda:** Consent Administrative

Background Information: Ed James requested some time to present the flood mapping plan for the Carson River they have been working on for several years now. The Carson Valley portion of the update, showing the Carson River watershed mapping of the river flood plain and water model, has been prepared and he is going to be present it at the meeting.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

Approved Approved with Modifications
 Denied Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2016.
2. **Recommended Motion: Receive and file**
 - a. **Funds Available:** Yes N/A
3. **Department:** Administration
4. **Prepared by:** Paula Lochridge
5. **Meeting Date:** December 6, 2016 **Time Requested:** 10 minutes
6. **Agenda:** Consent Administrative
7. **Background Information**
8. **Other Agency Review of Action:** Douglas County N/A
9. **Board Action:**
 Approved Approved with Modifications
 Denied Continued



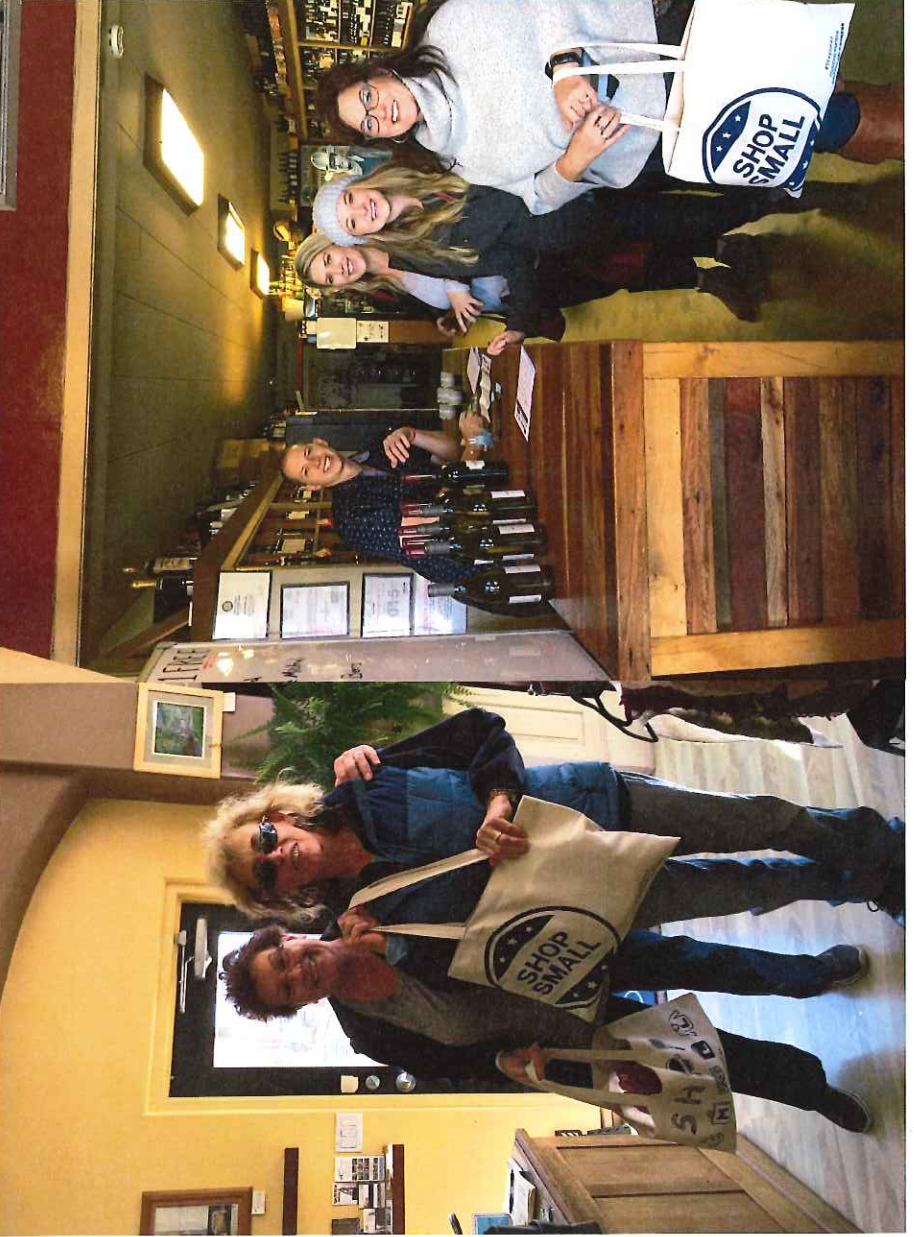
Main Street Gardnerville's Program Manager Report December 6, 2016

- **Small Business Saturday (SBS):**
 - At least 50 folks participated in the contest to win the 49" flat screen TV. But there were quite a few people I ran into during the day that weren't participating in the contest part of the event... just out shopping and supporting the small businesses. *(See photos and additional SBS info attached.)*
 - The Record Courier, as a partner in this event, ran some full page ads the week leading up to the event.
 - Anita Kornoff who writes a regular column in the Record Courier's Community page has offered to include some of our activities in her column when it is a good fit. She included our Small Business Saturday promotion in one of her last articles. *(See attached.)*

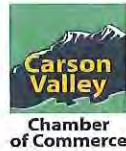
- **Main Street Mingle at El Aguila Real:**
 - Had a great turn out and the owners and staff at the restaurant did such a fantastic job.
 - Our next Mingle is tentatively scheduled for February 16th and the focus will be on the upcoming wine walk season. We hope the next mingle will be well attended by those businesses that participate in the wine walk event. We will provide some training on how they can improve the event, cut their expenses and on ways that the businesses can "cash in" on the exposure.

- **Miscellaneous Program Items:**
 - Working on a board training session.
 - Preparing for action plan revisions for first quarter.
 - Planning to relaunch the revolving loan program and re-engage the existing loan review committee.
 - Planning for the upcoming New Year's Eve Candlelight Labyrinth Walk on December 31, 2016, 6 – 9 pm.

Small Business Saturday November 26, 2016







The Record-Courier



November 29, 2016

Letter to the Editor:

We would like to gratefully acknowledge all those that came out on a blustery Saturday to support "Small Business Saturday" and to "Shop Small". We hope you enjoyed the experience of shopping locally and that you found those unique, hidden treasures you were seeking to find for that special someone.

A very special thank you to The Record-Courier and NuSystems for their partnership in promoting, advertising and marketing our event. Congratulations to Shannon Albert, winner of the Grand Prize, a 49" LED 4K HD Flat Screen TV by LG.

Our hats off to each and every business that participated in this year's event. The success of the day is yours individually to determine. We welcome any constructive comments and suggestions for next year's event. Based on the many comments we received, everyone that turned in their Bingo cards seemed extremely pleased and pleasantly surprised at the new places they discovered on their quest for the Bingo Blackout.

Our Participating Businesses:

- A Wildflower** – 1503 Hwy 395, Suite E, Gardnerville
- Battle Born Wine** – 1448 Hwy 395 N, Gardnerville
- Carson Valley Golf Course** – 1027 Riverview Drive, Gardnerville
- Chocolate Shoppe** – 1363 Hwy 395 N, #7, Gardnerville
- Distinct Interiors** – 1503 Hwy 395 N, Suite I, Gardnerville
- Douglas County Historical Society/CV Museum** – 1477 Hwy 395 N, Suite B, Gardnerville
- East Fork Gallery** – 1503 Hwy 395 N, Suite K, Gardnerville
- Especially For You** – 1218 Eddy Street, Gardnerville
- FISH Thrift Store** – 1561 Hwy 395, Minden
- Fresh Ideas & Polk Dots** – 1455 Hwy 395 N, Gardnerville
- Full Circle Soils & Compost** – 1507 HWY 395 North, Suite D, Gardnerville (Near Anker Car Wash)
- gadzooks!** – 1411 Hwy 395 N, Gardnerville
- Heart to Heart School** – 1624 Highway 395, N, Suite #1, Minden
- Heartstrings** – 1572 Hwy 395 N, Minden
- Joyce's Fine Jewelry** – 1503 Hwy 395 N, Gardnerville
- Paul Leary Photography** – www.paullearyphotography.smugmug.com Gardnerville
- Pulse Fitness** – 885 Mahogany Dr, Minden

Sierra Chef – 1516 Hwy 395 N, Suite D, Gardnerville (*Haas Center*)

TK Designs – 1451 Hwy 395 N, Suite #3, Gardnerville (*upstairs above the Overland*)

Tumblewind – 1600 Esmeralda Avenue, Minden

Younique – Janet L Barbieto, 3513 Long Drive Minden

Our wishes to all for a wonderful Holiday Season and New Year. We hope to see you throughout the year and Save the Date for Small Business Saturday - November 25, 2017!

Your Local Small Business Saturday Committee

Main Street Gardnerville, Paula Lochridge & Scott Bergan

Carson Valley Chamber of Commerce, Bill Chernock

Main Street Minden, Connie Billington



FOUNDING PARTNER 

NFIB
The Voice of Small Business®

CONTACTS:

Ryan Walker, M Booth
212-388-7677, Ryanw@mbooth.com

Jack Mozloom, NFIB
202-406-4450, jack.mozloom@nfib.org

Jane Di Leo, American Express
212-640-8055, Jane.E.DiLeo@aexp.com

Small Business Saturday® Results: 112 Million Consumers Shop and Dine Small on Small Business Saturday - More Than Ever Before

More than 6,700 small businesses and organizations signed up to be Neighborhood Champions, a 63% increase from approximately 4,100 in 2015

New York, NY [November 28, 2016] – As Small Business Saturday wrapped up its seventh year on Saturday, November 26th, the outpouring of support for local businesses across the country hit record highs with 72% of U.S. consumers aware of the day. More shoppers reported visiting local independent businesses on Small Business Saturday this year than ever before, according to results from the Small Business Saturday Consumer Insights Survey, released today by the [National Federation of Independent Business](#) (NFIB) and American Express. This year, an estimated 112 million consumers reported shopping at small businesses on Small Business Saturday, marking a 13 percent increase from 2015.

Small Business Saturday saw record levels of support from communities and local organizations in 2016. More than 6,700 Neighborhood Champions from the Great Lakes to the Gulf Coast and from the Pacific Northwest to New England rallied local businesses and created events in their communities for Small Business Saturday — an increase of 63 percent over last year. Additionally, the estimated number of small business owners reached through the Neighborhood Champion program was 2.1 million.

More than 480 organizations joined the Small Business Saturday Coalition, a 13 percent increase over last year. The Coalition, a group created in 2011 to help amplify the Shop Small® message, is comprised of national, state and local associations that help coordinate activities for Small Business Saturday with consumers and small business owners.

Consumers came together to show their love for small businesses on Small Business Saturday. Among those who shopped on the day, 32% reported attending a community event, and 81% reported encouraging friends or family to shop or dine at small, independently-owned retailers and restaurants on the day as well, both on par with 2015.

Additionally, consumers and small businesses helped rally support for Small Business Saturday and their favorite small businesses on social media channels. So far this month, there were 135 million social media engagements in support of Small Business Saturday, up from 85 million in 2015¹.

“It’s exciting for us to see the record number of consumers who came out in support of independently-owned businesses on Small Business Saturday,” said Elizabeth Rutledge, EVP of Global Advertising and Media at American Express. “People across the country are aware of the benefits that small businesses can bring to the community, and the momentum that was started seven years ago with the first Small Business Saturday continues to build.”

At a time when an increasing number of consumers are opting to shop online—and are spreading their holiday shopping spending over a longer period of time than they did traditionally—many still prioritize visiting brick and mortar small businesses on Small Business Saturday. According to the survey, among U.S. consumers who went out and shopped in-store, total reported spending reached an estimated \$15.4 billion at independent retailers and restaurants on the day, a decrease from the estimated \$16.2 billion spent in 2015.

“Small businesses across the nation are often run by the friends, family, and neighbors that we know well, so supporting them is not only personal but critical to their success,” said NFIB CEO and President Juanita Duggan. “Partnering with American Express to promote the awareness and importance of shopping small is something we are very proud of, and look forward to continuing the success of Small Business Saturday.”







Although Small Business Saturday 2016 is now behind us, American Express’ commitment to local businesses remains steadfast through the end of the year. To keep support for small business strong through the rest of the holiday season, American Express is giving Card Members the opportunity to earn 2x rewards when they enroll an eligible American Express® Card at <http://www.amex.co/shopsmalloffer> and shop at qualifying small merchants both in-store and online now through December 31st². With the addition of 1.6 million merchant locations that started accepting American Express Cards over the past two years, Card Members now have even more places than ever

¹ Social media engagements are defined as any proactive action taken by a social media user related to the Small Business Saturday or Shop Small related social media content and conversations on Facebook, Twitter, Instagram, YouTube, including but not limited to, likes, shares, comments, video views, etc.

² Card Members will not earn 2X rewards on any bonus they may already enjoy with their Card, such as when they spend on certain types of purchases or at certain merchants. Prepaid and Corporate Cards, American Express Cards issued by other financial institutions, The Plum Card® and certain other Cards are not eligible. Reward caps and other terms apply.

to Shop Small³. When Card Members use an eligible Card to shop at qualifying small merchants they could earn 2X rewards in the form of what they already earn with their Card— from Membership Rewards® points to miles with Delta® to Cash Back and more. This offer is the latest way American Express is supporting the expanding network of small merchants who accept American Express Cards by giving Card Members yet another reason to Shop Small throughout the holiday season.

Elected Officials across the U.S. Show Their Support

-  President Obama issued a letter recognizing Small Business Saturday in 2016
-  Elected officials in all 50 states and Washington, D.C. championed Small Business Saturday.
-  A total of 288 Federal Officials and Agencies showed support for Small Business Saturday through posts on Facebook and Twitter.
-  The United States Senate unanimously passed a resolution designating November 26th, 2016, as Small Business Saturday.
-  651 City proclamations in support of Small Business Saturday were issued by mayors and other elected officials in all 50 states and Washington, D.C.
-  Nine Public Service Announcements encouraging the public to “Shop Small” were recorded by government officials across the nation.

Communities and Supporters Contribute To Big Success in Year Seven

In addition to the growth of the Neighborhood Champion Program and the Small Business Saturday Coalition, corporations, consumers and businesses across the country rallied their communities around Small Business Saturday. For example:

-  In a substantial show of corporate support, nearly 100 companies, including [FedEx](#), [Uber](#), [AT&T](#), [Valpak](#) and [Ace Hardware](#) signed up to become [Corporate Supporters](#) of the day and helped promote participation in Small Business Saturday. Corporate Supporters helping rally their combined millions of small business customers and consumers to take part in Small Business Saturday. Their efforts ranged from connecting their small business audience with assets to help them get ready for Small Business Saturday and distributing Shop Small merchandise, to posting on social media and rallying their tens of thousands of employees to Shop Small.
-  Small business owners successfully used the Shop Small Studio more than 85,000 times for marketing materials and/or merchandise to help promote their businesses on Small Business Saturday.
-  From the first of November through the 26th, there were nearly 250,000 social media posts combined on Facebook, Instagram and Twitter using #ShopSmall, #SmallBizSat and/or #DineSmall, and more than 150,000 were posted on November 26th alone⁴. Posts included consumers showing their love for their favorite small businesses, business owners raising awareness for promotions and activities taking place on Small Business Saturday, as well as government officials and celebrities showing their support for the day and their favorite small businesses.

³ Based on internal comparison of American Express small merchant locations in December 2013 to American Express small merchant locations in December 2015.

⁴ This includes the hashtags #ShopSmall, #SmallBizSat, #SmallBusinessSaturday, #ShopSmallBusinessSaturday, #ShopSmallForAll, and #ShopSmallSaturday .

About the Survey

The Small Business Saturday Consumer Insights Survey was conducted among a nationally representative sample of 2,180 males and females 18 years of age or older. The sample was collected using an email invitation and an online survey. The study gathered self-reported data and does not reflect actual receipts or sales. It was conducted anonymously on November 27, 2016. The survey has an overall margin of error of +/- 2.1%, at the 95% level of confidence.

About Small Business Saturday

November 26th marks the seventh annual Small Business Saturday, a day dedicated to supporting the local businesses that can help create jobs, boost the economy and preserve neighborhoods around the country. Small Business Saturday was created by American Express in 2010 in response to small business owners' most pressing need: more customers. Learn more and connect with us on ShopSmall.com, [instagram.com/shopsmall](https://www.instagram.com/shopsmall), [facebook.com/SmallBusinessSaturday](https://www.facebook.com/SmallBusinessSaturday), twitter.com/shopsmall.

About NFIB

NFIB is the nation's leading [small business association](#), with offices in Washington, D.C., and all 50 states. Founded in 1943 as a nonprofit, nonpartisan organization, NFIB gives small and independent business owners a voice in shaping the public policy issues that affect their business. NFIB's powerful network of grassroots activists sends their views directly to state and federal lawmakers through our unique member-only ballot, thus playing a critical role in supporting America's free enterprise system. NFIB's mission is to promote and protect the right of our members to own, operate and grow their businesses. More information about NFIB is available online at www.NFIB.com/newsroom.

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THE WHITE HOUSE
WASHINGTON

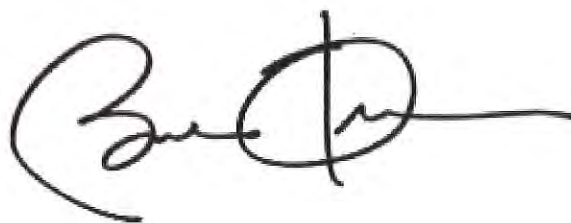
November 21, 2016

In bustling cities and small towns across our country, small businesses—from cozy coffee shops to local hardware stores—drive growth and power our economy. These vital enterprises remind us that comfort and prosperity never lie too far from our doorstep and inspire our people to dream big, take entrepreneurial risks, and make of their lives what they will. On Small Business Saturday, we pay tribute to the ways local businesses give life to our hometowns and communities, and we recommit to building an economy where they have the resources they need to thrive.

Over the past 8 years, my Administration has helped entrepreneurs get their ventures off the ground and enabled businesses to stand strong in our changing global economy. We have enacted 18 tax cuts for small businesses, approved hundreds of thousands of loans for growing firms, and provided more Federal contracts to small businesses than ever before. And through the Affordable Care Act, we made a tax credit of up to 50 percent available for certain small businesses to help offset the cost of health insurance. These accomplishments have been vital to the success of our small businesses and the growth of our Nation.

The fact is, small businesses represent what is best about our country. They not only employ millions of workers, but they also provide opportunity to those who might have historically gone without it, including women, minorities, and immigrants. Small Business Saturday is a celebration of this diversity and the ways each of us—no matter who we are or where we come from—can help write America's narrative and chart our country's course.

The promise of a better tomorrow and the willingness to join with others in reaching for it lies at the heart of the American instinct. On November 26, and throughout the year, I encourage Americans to shop small and help others make real the dreams that inspire their businesses.



SBA @SBAgov · Nov 25

11-10

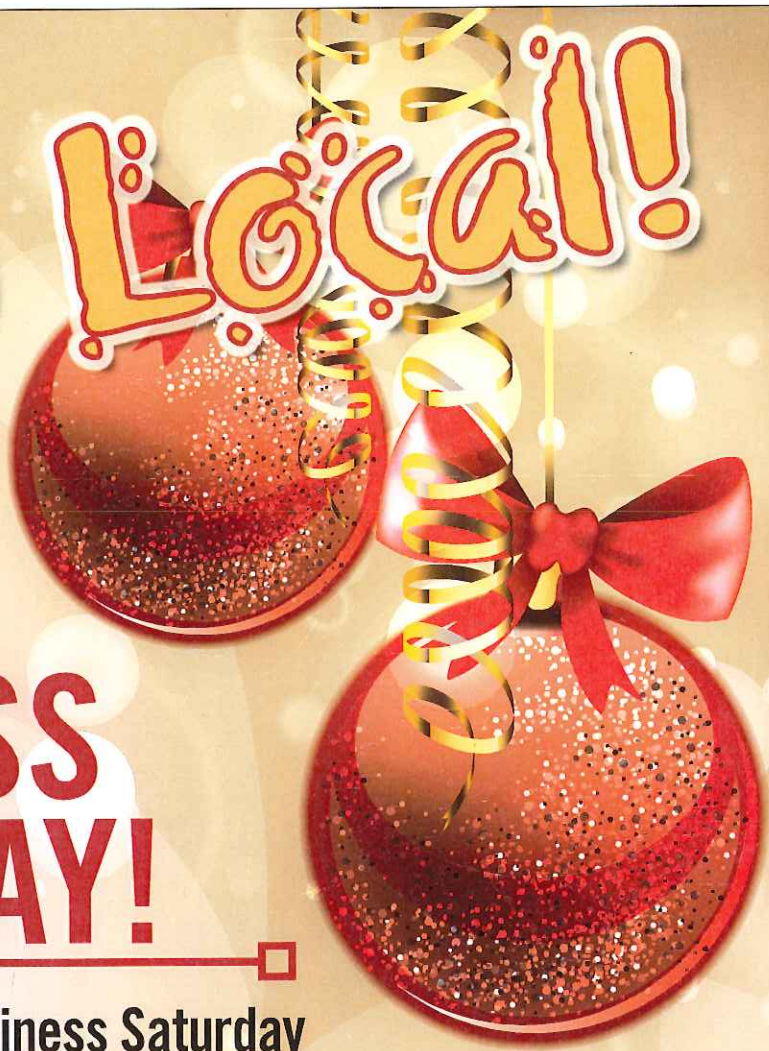


BREAKING: @POTUS sends a special message to celebrate #SmallBizSat! Let's spread the word. More at sba.gov/smallbusinesss...

Shop Local!

For

SMALL BUSINESS SATURDAY!



When you visit Small Business Saturday participating merchants on November 26th, you'll see holiday specials and contests. You'll also get a chance to win a big screen TV when you play Small Business Saturday Bingo.

**SUPPORT YOUR NEIGHBORHOOD BUSINESSES
SMALL BUSINESS SATURDAY | NOVEMBER 26**

Find more information at: MainStreetGardnerville.org,
CarsonValleyNV.org and MainStreetMinden.com



CARSON VALLEY CHAMBER OF COMMERCE | THE RECORD-COURIER

MAIN STREET GARDNERVILLE | MAIN STREET MINDEN | NU SYSTEMS

11-11

Johnson Lane Park nearly done

This edition of the Journal is going to reach you post-Thanksgiving Day. I hope you had a wonderful Thanksgiving. I know that I am very blessed to live in our community. I am thankful for my family and the many opportunities that I have been given.

I am thankful that the improvements on the Johnson Lane Park are nearly completed! If you have not heard, there is going to be a ribbon cutting ceremony on the 1st of December at the Park. It will be hosted by the Parks and Recreation Department at 10:30 a.m. They promise hot dogs, chips and soda. So, bring your basketballs, tennis rackets and tennis balls out and have a free lunch as we celebrate the official opening of the park. Hopefully, in the spring we can repeat it with a dog park opening. A big thank-you to Parks and Recreation Commission, Scott Morgan the director



John Hefner
Johnson Lane Journal

of Parks and Recreation and all his staff for their hard work in getting the park up to speed.

I would also like to thank those brave souls from Nextdoor.com that live in the Johnson Lane area. On the 20th of November, they braved the wind to attend a meet and greet at the parks pavilion. Hot chocolate and treats were served and some stories were exchanged between the shivers. We all agreed that another meeting would be a good idea. Perhaps a potluck sometime in December or January. The dates have not been set yet but the location will be at the church on Johnson Lane. Go to Nextdoor.com and sign up for the Johnson Lane community to participate

and find out about future social gatherings.

I am also thankful that sometime in the future, within five years, that Johnson Lane will be repaved. It certainly needs it. But there are also many other roads in the area that are falling into disrepair. East Valley is developing huge cracks which can jar you to your bones if you are on a bicycle. The county commissioners have a daunting task in trying to figure out how all the roads in the valley can be maintained and fit within a budget. I know many are against any rise in taxes but without a revenue source specific to residential roads I do not see how that will occur. It's time for this challenge to be considered before it gets out of hand and becomes even more costly to repair. Our community is considered a bedroom community. Without your voice and action, we will not get the attention or the funding we need to just sustain our current standard of living. Regardless of your position I encourage you to become active and help preserve the

place we live and love.

As we enter the Christmas Season many of the local churches will be holding their Christmas performances or Worship. Lifepoint will be holding several events in the month of December you can go to their website at <http://lifepointnv.com/>. The Johnson Lane Baptist Church will conduct a Christmas celebration on Dec. 11 from 2-4 p.m. Grace Community Church can be reached at <http://gracenevada.com/>.

Most importantly I am thankful for the readers. The Record-Courier provides award winning services to this community. In today's day and age of technology it is so easy to fall for the fake news produced by the social media sites. The editor and staff at the R-C do a wonderful job of journalism. Please support them with your subscription to either the online version, the paper version or both.

Have a wonderful Holiday Season!

John Hefner can be reached at esmjbh@hotmail.com

Small business Saturday is this weekend

Make your plans now to shop "Carson Valley Small Business Saturday." The CVM&CC's bookstore will be joining the Record-Courier, Main Street Gardnerville, Main Street Minden, and the Carson Valley Chamber of Commerce to promote this year's "Shop Local" effort. All regularly priced items in the museum bookstore will be 20% off for members and everyone else. This day is dedicated to encouraging consumers to support smaller local businesses. Shoppers at the participating stores may take advantage of special offers and have a chance to win prizes. The grand prize is a large flat-screen TV (49-inch LED 4k HD by LG)! For more information, please check MainStreetGardnerville.org, CarsonValleyNV.org, or MainStreetNV.org.

Attention all contestants for the Douglas Historical Society's Holiday Gala competitions. Set up for the event begins today. All entries must be in place by 3 p.m. Dec. 2. The Holiday Gala runs from 10 a.m.-5 p.m. Dec. 3, and admission is free. Spend the day with us then stay when the museum closes at 5 p.m. to enjoy the 21st Annual Parade of Lights. This year's theme is aptly named "Lucky to Live Here." Floats, marching bands, color guard and of course, a special visitor from the North Pole will be part of the procession. Our front lawn has one of the best



Anita Kornoff

views in town. Don't forget to bring your chairs and blankets.

Here is the schedule for each of the day's activities at the Gala: The "Cookie Walk Sweet Shop" starts downstairs at 10 a.m. until the goodies run out (so I'd probably start there). "Selfies with Santa" are from 10 a.m. to 1 p.m. You may stop by the CVM&CC anytime between Friday, Nov. 25 to view and vote on the "Gallery of Trees" through Dec. 26. Please vote for your favorites as many times as you like by donation. The snow globes and gingerbread houses will be on display until Dec. 18, and you may vote on your favorites of those as well. Notice: Tickets for our Feb. 2017 Melodrama go on sale at the Holiday Gala. It's a brand-new show entitled "The Lynching of Lucky Bill, a Comic Interpretation of a Tragic Event." Since the performances only run for on one weekend this year, we suggest getting your tickets early before they sell out.

Starting in mid-November the Carson Valley Chamber of Commerce office in our building is selling permits for people to cut their own Christmas Trees. The \$5 permits are available only during the COC's regular hours, Monday-Friday from 8 a.m.-5 p.m. (closed holidays.) Note, residents may also purchase BLM Wood Cutting Permits year-round at the COC office. Neither of these is a DCHS program, so please call the Chamber directly with any questions: 782-8144.

Did you know Carson Valley Visitors Authority (also in our building) is there to provide road directions, great maps, and information about the community for visitors to our valley? Their hours are 8 a.m.-5 p.m., Monday-Friday and their services are free.

Contact Anita Kornoff at nuscunmatters1@gmail.com

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Dec 2nd, 2-7pm

Refreshments, free chair massage, free mini posture sessions, and ending with a sound bath for deep relaxation, with the gong and crystal bowls.

Food Drive benefiting Back Pack Buddies!

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11-12

Walk out the old and welcome the New Year!

BRING YOUR FAMILY TO

*New Year's Eve
Candlelight Labyrinth Walk
at Heritage Park Gardens*

December 31, 2016

1461 Ezell Street

Come anytime between 6-9 pm!

off Gilman in Gardnerville

For more information, please contact
Main Street Gardnerville, 775.782.8027



Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by the Record Courier to become a sponsor for the "Newspapers in Education" program in a budgeted amount of \$150; with public comment prior to Board action.

2. **Recommended Motion:** Based on Board discussion.

Funds Available: Yes N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 6, 2016 **Time Requested:** 5 minutes

6. **Agenda:** Consent Administrative

Background Information: The board currently has authorized \$150 per year to the program. Apparently that covers the cost of the paper in our schools for 6 months. They are looking to see if the board would be interested in paying for an additional 6 months or 1 full year of subscription.

See attached information.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

Approved Approved with Modifications
 Denied Continued

Nicholson, Marie

From: Bill Shaffer <bill@newsineducation.org>
Sent: Monday, November 28, 2016 9:04 AM
To: Nicholson, Marie
Subject: Newspapers in Education Program
Attachments: Gardnerville_July 2016.pdf; Gardnerville NIE Sponsorship Information.pdf

Hi , Marie. I have attached the information you requested regarding our Newspapers in Education Program. Last time you pledged \$150.00 and are being recognised in our quarterly thank you ad. We can renew your sponsorship for the same \$150.00 pledge and also continue your recognition in the ad. We will send an invoice if you want.

Sincerely,

Bill Shaffer
Newspapers In Education
Ph: 800-898-7075
Fax: 866-553-9030
bill@newsineducation.org



THANK YOU for your generous support of education in the 2015-2016 school year!

The Record-Courier's Newspapers In Education program is designed to provide the local school children, in elementary, middle and high school programs, with the Record-Courier newspaper, on Wednesdays and Fridays, throughout the school year. These papers are provided at no charge to the schools or students. All teachers and students within Douglas Co. are eligible for this program. Follow us at www.recordcourier.com or friend us on Facebook. 

If you would like to participate in this very important program, call Circulation at (775) 882-2515 to make a donation.

BENILLY

ENTERTAINMENT

Bing Materials • Douglas County Republican Women
Norris Auto Body Inc. • Nu-systems, Inc.
Cindy Olivas Trigg • Bob's Performance Center

Town of Gardnerville
Town of Genoa
Law Office of Karen L. Winters



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12-3

The Record-Courier

NEWSPAPERS IN EDUCATION DEPARTMENT

Dear Partner in Education,

Thank you for your interest in the Newspapers in Education program. This important program benefits our community's students by providing an innovative and interesting way of learning. Teachers use the newspaper to teach a variety of subjects including reading, math, science, writing and geography.

Your contribution will provide the following benefits:

For the schools:

- Each student in your sponsored classroom will receive a personal copy of the newspaper.
- The students learn from an up-to-date real world source.
- Hard-working teachers receive lesson plans and other valuable teaching tools.

For the sponsors:

- Your donation is an easy and effective way to contribute to the youth of our community.
- Your generosity will be recognized in a 'Thank You' advertisement in the newspaper.

We need your help today to make this opportunity available to every school in our community. I have included more information about the program on the following page. Every sponsor makes a real difference, and I hope you will become our 'Partner in Education'.

Sincerely,

Bill Shaffer
Newspapers in Education
(775) 372-6041 ext. 495

The Record-Courier

NEWSPAPERS IN EDUCATION DEPARTMENT

- YES!** I want to help the students and teachers of our community by providing them with the most up-to-date text book available, the newspaper!
(Please check appropriate box)

- Gold Level Sponsor** (\$1,000 contribution). As a Gold Level sponsor you will join an elite group of businesses as one of the *largest* supporters of education in the community. Your contribution will provide the Newspapers in Education program to area classrooms over the next year. Your business will be recognized in the following advertisement:

* **Quarterly recognition in our special NIE "Thank You" ad. (Large Logo)**

- Silver Level Sponsor** (\$500 contribution). As a Silver Level sponsor you will provide the Newspapers in Education program to area classrooms over the next year. Your business will be recognized in the following advertisement:

* **Quarterly recognition in our special NIE "Thank You" ad. (Small Logo)**

- Bronze Level Sponsor** (\$300 contribution). As a Bronze Level sponsor you will provide the Newspapers in Education program to area classrooms over the next year. Your business will be recognized in the following advertisement:

* **Quarterly recognition in our special NIE "Thank You" ad. (Listing)**

Please fill out the following information and fax to Bill at 866-553-9030

Business name: _____

Contact person: _____

Billing address: _____

Phone number: _____ **Email:** _____

Signature: _____ **Date:** _____

Thank you for your commitment to education in our community!
Please fax to 866-553-9030

The Record-Courier

NEWSPAPERS IN EDUCATION DEPARTMENT

WHAT IS NEWSPAPERS IN EDUCATION?

NIE (Newspapers in Education) is a nationally recognized collaboration between corporate and community sponsors, local newspapers, and schools providing students with the opportunity to become more literate and knowledgeable citizens. NIE provides local schools with the newspaper and educational materials to enhance learning through real-life experiences relevant to students' daily lives.

Teachers receive class sets of newspapers delivered to their school, packed with news and information relevant to every grade level and subject area. The newspaper is an exciting, real world supplement to traditional classroom resources. It's a "living textbook" that gets updated every day!

WHAT'S IN THE NEWSPAPER FOR STUDENTS?

Many issues and topics in the daily newspaper mirror student interests, making the newspaper relative to their world. NIE makes teaching and learning with the newspaper even easier with sponsored newspapers and specially designed curriculum guides. NIE provides students with hands-on learning activities and innovative ideas that turn the newspaper into a multipurpose tool. Newspapers provide students with an exciting addition to textbook learning.

WHY BECOME INVOLVED?

NIE sponsorship is a low-cost, high-value way to give back to your community and invest in the next generation. Sponsorship helps schools stretch their budgets and meet literacy requirements. NIE sponsorship is good for business because it generates visibility and excellent public relations. Becoming an NIE sponsor benefits students, schools, and the community, while providing important recognition for the sponsor.