



GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, December 3, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Mary Wenner

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

November 5, 2013 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve November 2013 claims**

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

4. **Not for Possible Action: Presentation about the Nevada League of Cities and Municipalities, presented by Wes Henderson, Executive Director. (approx. 30 minutes)**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

5. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2013. (approx. 15 minutes)
6. **For Possible Action:** Presentation, discussion, and direction to staff, regarding an update on the Hellwinkel Flood Control Channel and project flood study and improvement plans (APN 1320-33-402-080), presented by Denton Peters of Northwest Hydraulics; with public comment prior to Board action. (approx. 45 minutes)
7. **For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2013.
 - a. Discussion on the status of the Arbor Gardens property (APN:1220-03-210-015), with public comment prior to Board action;
 - b. Discussion on a request to transfer APN#1220-04-101-024, the Town Maintenance Facility on US 395 from Douglas County to the Town; with public comment prior to Board action (approx. 25 minutes).
8. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2013. (approx. 10 minutes)
9. **Not for Possible Action:** Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)
10. **For Possible Action:** Discussion and election of Chair and Vice Chair of the Gardnerville Town Board for the calendar year 2014.
 - a. Election of Gardnerville Town Board Chairman for the 2014 calendar year; with public comment prior to Board action.
 - b. Election of Gardnerville Town Board Vice-Chairman for the 2014 calendar year; with public comment prior to Board action. (approx. 10 minutes).
11. **For Possible Action:** Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
 - a. Main Street Gardnerville Board of Directors
 - b. Carson Valley Arts Council
 - c. Nevada League of Cities,with public comment prior to Board action. (approx. 10 minutes).

Adjourn

Christmas Kickoff and Fireworks display 5:30 PM, Thursday, December 5th
Minden gazebo and Genoa tree lightings, 5:00 PM, Friday, December 6th.
Parade of Lights Heritage Park to Minden Park, 3:00 PM to 6:00 PM December 7th
Next Regular Board Meeting – January 7, 2014



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

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Tuesday, November 5, 2013

4:30 p.m.

Gardnerville Town Hall

Chairman Miller called the meeting to order and made the determination a quorum is present.

Lloyd Higuera led the Pledge of Allegiance.

Moment of silence honoring Dan Grimes, former employee of the Town of Gardnerville, who recently passed away.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Philips/Higuera to approve the agenda as written.

No public comment.

Motion carried unanimously.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

October 1, 2013 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Wenner to approve the previous minutes.

No public comment.

Motion carried unanimously.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

Motion Higuera/Philips to approve the consent calendar.

1. **For Possible Action:** Correspondence
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
Motion to accept.
3. **For Possible Action:** Approve October 2013 claims
Motion to approve.
4. **For Possible Action:** Approve Town Special Event application by the Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 from 3:00 p.m. to 8:00 p.m.
Motion to approve.

5. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 starting at Heritage Park and ending in Minden Park.
Motion to recommend approval.
6. **For Possible Action:** Approve the Douglas County 2013 Hazard mitigation plan for acceptance of the plan for implementation measures in order to receive funding of the project listed within the document.
Motion to approve.
7. **For Possible Action:** Approve Resolution 2013R-072 augmenting the Town of Gardnerville budget for fiscal year 2013-2014.
Motion to approve Resolution 2013R-072.

No public comment.

Upon call for the vote, motion carried unanimously.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8.  **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for October 2013.

Ms. Lochridge thanked Mr. Rowe and his associates. I have been working very closely with Mike the last couple of weeks. It turns out some of the secretary of state's filings had a couple of words transposed. We got that all situated. We have a new sidewalk display that will go up in the next week. It will feature the photography artwork of local residents capturing photos of Carson Valley colors. The design committee will be discussing future themes to work around the Douglas High School student photography that we put up. The Holiday Shopping Bazaar is this Saturday. We have 44 vendors and close to 100 prizes and silent auction items. If you didn't hear, one of our very own, Carol Sandmeier, was elected volunteer of the year at the Chamber's gala on Saturday. We did have a labyrinth dedication at Heritage Park Gardens Fall Harvest Celebration on October 5th. We had over a 100 people join us. For the dedication itself we had over 40. We had to reschedule the quarterly volunteer orientation. It will be held November 18th. I would like to defer to Ken and Tom to tell you a little bit about the shed project.

Chairman Miller came up with a frame for a shed that was donated and about five of us picked up the frame and moved it to the garden. We built a pad and elevated it by two feet. We worked on it Saturday and Tom and Garth worked on it again Sunday. A lot of hard work was put in. We had about five or six volunteers.

Mr. Dallaire still needs to finish the roof.

Chairman Miller mentioned some of the materials, such as the siding, were donated. I have some materials that will be donated for shelving.

9.  **For Possible Action:** Discuss and receive status report on Eagle Gas Project and approve the preliminary CDBG (Community Development Block Grant) application to Douglas County in the amount of \$88,700 to pay for phase 1 tasks, with public comment prior to board action.


Mr. Dallaire thanked Candace for putting a lot of work, time and effort into this application. She has been a huge help. We did submit the application to Douglas County. It is going before the county commissioners on this Thursday. Dirk will be doing a brief presentation on all the applications. On the 21st of this month we will be heading up to Tahoe to do our own five minute presentation on the project. Then they will rank the applications before they go to the state. We did split it into a couple of tasks rather than one overall project. I still need some input on the storm drainage from Denny. He is adjusting the model according to what we discussed. We need to get more indepth plans on the building before we come up with the final costs. We have estimated \$88,700 for the funding this year to do the planning, tank removal and cleanup. We did contact NV Energy who will be removing the trees. The application is in the packet. RO Anderson is doing a boundary line survey right now.

Mr. Higuera thought it was put together very nicely. I love the way this project is moving forward.

Chairman Miller commended staff on this project.

No public comment.

Motion Higuera/Slater to approve the preliminary Community Development Block Grant application to Douglas County in the amount of \$88,700 to pay for phase 1 tasks for the Eagle Gas Station project. Motion carried unanimously.

10.  **For Possible Action:** Discussion and approval of the NV Energy Charging Station Shared Investment Program agreement for a dual port ChargePoint EV charging station (CT4021) on Eddy Street, and fund the installation, maintenance, and annual fee for the ChargePoint service and provide free charging service within Gardnerville for the first 5 years, and authorize the town manager to sign project documentation, with public comment prior to board action.

Mr. Dallaire reported Travis Johnson at NV Energy approached me two weeks ago and informed me NV Energy still has money to go toward this program. They were excited about the locations we had reviewed with him: Heritage Park, Eddy Street and Eagle Gas. Eagle Gas is where we ultimately want it. The program is going to be terminated at the end of this year. The money for this year has to be spent by December 15th. (Mr. Dallaire went over the pros and cons for each location).

Chairman Miller attended the meeting with NDOT and there is a movement in the works to provide charging stations from San Francisco to Cheyenne, Wyoming on Interstate 80 within the next 5 or 6 years. There would need be an interstate agreement to do this. They are also putting in hot spots at rest stops so people can pull over and do trip planning on Interstate 80.

Vice-Chairman Slater asked if the initial startup costs would be about \$340.

Mr. Dallaire answered the initial cost is in the install cost. We won't have any fees the first year. It will be a little over \$4,000 if NV Energy gives us \$7,000 for the unit itself. Next year we will have a charge from charge point to be on this network, \$170 per side. The maintenance is keeping the unit clean and presentable. That would be staff time. We will have costs by the car. Las Vegas has three or four stations and it costs about \$7.71 for 30 days usage. They did say NV Energy will possibly give us a discount on the meter rate.

Vice-Chairman Slater asked if we need a specialized electrician.

Mr. Dallaire explained NV Energy selected Briggs Electric out of Carson.

Vice-Chairman Slater asked if and when the phase is completed to sufficient standard where we could move the charging station from Eddy Street to the Eagle Gas Station site, is that something that can be done in-house and at no additional charge?

Mr. Dallaire believed they will have to have Briggs Electric come out to move and relocate it.

Vice-Chairman Slater asked if it is outside the five year time frame, do we pay all fees up front to create a second location.

Mr. Dallaire answered if the program goes away we will be responsible for providing that unit on site. A dual unit is estimated around \$10,000 for the unit in the future. All the cars have to have charge point cards so when it is swiped the card is charged.

Vice-Chairman Slater asked if this site doesn't work and Eagle Gas is not prepared, is there another location south of town where the development is ongoing that could accept this unit at a price we could work with.

Mr. Dallaire felt it would depend on the installation costs. We could have it at the detention pond or Heritage Park. It will be a lot more costly to install the unit because of the expenses. Travis Johnson, with NV Energy said he didn't think we need to designate it as "only" parking at this time. We would put the "only" in if it becomes popular. So if we have one specifically for an electric vehicle we will paint it green and say it is an electric vehicle charging station.

Vice-Chairman Slater asked what the liability is to the town. According to the contract it spells out the limit of liability by the company. What about us?

Mrs. Amens thought that might be something they would want to put on a sign between the host and the user. I think you can put up a sign that would limit liability.

Mr. Higuera suggested checking with the jurisdictions that have them.

Chairman Miller called for public comment.


Marie Lekumberry, JT restaurant, thought Tom pretty much spoke to the concerns JB and I have about those parking places. They are pretty high traffic parking spaces. They are busy from the morning until late at night. We just think the town and our business would be better served if it could go in another location where the parking is not so highly utilized. We understand the cost problems. But in the long run we think they would be better served if it goes somewhere else.

No further public comment.

Ms. Wenner would like to put it on Eddy Street but I understand their concerns.

Motion Higuera/Philips to approve the NV Energy charging station shared investment program agreement for a dual port EV charging station on Eddy Street adjacent to the Historian Inn with the Town of Gardnerville expenses not to exceed \$7500.

Mr. Higuera/Philips added to the motion: and approve the town manager to sign the paperwork. Motion carried unanimously.

11.  **For Possible Action:** Discussion on funding the Christmas Kickoff Fireworks display including consideration of the Health and Sanitation Department's sponsorship of the display; providing a raffle for one single family residence within the Town of Gardnerville to win free trash service pick up for one year (January 1, 2014 through December 31, 2014), not excluding the town employees but excluding Town Board members, with public comment prior to board action.

Mr. Dallaire clarified the raffle is for Gardnerville trash service for a year only. So anyone who lives within the town limits and fills out the survey, including the employees, could win. We can get email addresses and send out an e-newsletter. We wanted to provide the board an update on funding. The costs and contract for Lantis is \$8,000 for the fireworks. We had an anonymous donor last year that gave \$100 cash after the fireworks. We also received from Carol Sandmeier \$100 donation for the fireworks. So now we are down to \$6,350. We do have a couple more promises. We have an ad in the paper. We have a little blurb in the newsletter. There is a copy of the newsletter to review that we need comments back by Thursday. The trash service for the year would be \$220.40. The pavilion lighting and fireworks are on Thursday. Minden has their pavilion and park lighting on Friday. Genoa has their lighting. Saturday is the Parade of Lights. It starts at the park and goes down Ezell, up Eddy to the highway. The sheriff's office would prefer to stay on Gilman. We will have Ted Nagel do music at the park. We will put the firepits out. I have asked Lloyd and Paula to announce the floats at the judging station. We need to have the floats announced.

Vice-Chairman Slater asked if the town could talk with the sheriff to give the people who are landlocked during the parade a little leeway to be able to come across the road to get in or out.

Mr. Dallaire asked if they were okay with the funding. Also Project Santa Claus is starting up again. We collect bikes at the maintenance yard for Gary Dove. China Springs had an open house for their new six station bike repair facility they are utilizing to fix the bikes.

Ms. Wenner asked about the drawing. Are people supposed to enter? You're not just going to take a random selection?

Mr. Dallaire needs to get an application online and at the event. But it has to be a Gardnerville resident. We need to make sure they are from the Town of Gardnerville.

Chairman Miller called for public comment.


Mr. Hildebrand, Record Courier, is occasionally locked out by the early closure of the parade. I like to have all my friends be able to show up and make it past the barrier instead of getting locked out behind it. 395 and Buckeye is a mess. I'm always looking for an accurate time.

Mr. Dallaire understands that NHP shuts that down. But you can go around. Douglas is open and Douglas will be open here as well. The locals that know how to get around should be able to get from Minden to Gardnerville.

Mr. Hildebrand would like to help out the people that don't know the town that well.

No further public comment.

Motion Higuera/Wenner to approve funding for the Christmas Kickoff fireworks display including approving the Health & Sanitation Department's sponsorship of the display; Health & Sanitation providing a raffle for one single family residence within the town of Gardnerville to win free trash service pickup for one year, January 1, 2014 to December 31, 2014, not excluding the town employees which live in the town of Gardnerville but excluding town board members. Motion carried unanimously.

12.  **For Possible Action: Discussion on and direction to staff, to pursue acquiring fee title to a 0.13 acre parcel (APN: 1220-03-210-015) containing Arbor Gardens development United States Postal Service mail box cluster, currently owned by Syncon Homes, with public comment prior to board action.**

Mr. Dallaire reported this came up during the construction of New Beginnings. The parcel was a leftover site of 0.13 acres. Syncon Homes currently owns it. They are not maintaining it. We own the right of way on Crestmore. That little parcel is an inbetween area. We can keep it cleaned up. We will have the pond area to keep up as well. We have water to the pond site now. We can landscape it. I called Syncon Homes and asked them to mow the weeds down. I did approach them at that time to see if they were willing to give us the property. I got a call last week that said they were willing to do that if we provided the paperwork. I sent over the request to Mike Rowe and Mike replied they will expend some money so let's get board approval. Are you okay with this? It will be some maintenance costs but we can get an Eagle Scout project for this parcel. I have three Eagle Scouts looking for projects. Gardner Park is one of the projects. I have another Eagle Scout working on Heritage Park to remove the bark.

Motion Slater/Wenner to pursue acquiring fee title to a 0.13 acre parcel APN 1220-03-210-015 containing Arbor Gardens Development United States Postal Service mailbox clusters currently owned by Syncon Homes.

No public comment.

Motion carried unanimously.

13.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for October 2013.**

Mrs. Amens reported Paula has already mentioned some of the work Mike was doing for Main Street to correct the Secretary of State's filing. We do all the Main Street work pro bono. On Ahern, the delinquent trash bill, we finally collected on that. On the Sharkey's bankruptcy, we had the option of submitting a ballot to approve the bankruptcy and claims or not to. They listed the service they receive from the town as a necessary service. So we went ahead and submitted a ballot in support of that. They have made almost a double payment on the arrearages. They are making a good effort. Other than that, we will move forward on the last action with the quitclaim deed to transfer title.

Cassandra Jones, introduced herself for the record. I live in Chichester.

14.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for October 2013.**

Mr. Dallaire resubmitted three projects to NDOT. They awarded the grant on the trails. 756 - Douglas County – Jeff Foltz submitted on that. Then I submitted the sidewalk crossing at Mill, which includes ADA access ramps and crosswalks with the flashing beacons. So we have four of those in town: Mill, High School, Mission and

Kingslane will get relocated down to Raley's driveway. They approved all that. We are going to be responsible for \$15,000 on that. We haven't had a project meeting yet. I will call them tomorrow to see if they are waiting for me. I did meet with NDOT and Jeff Foltz on 756. Now it is to a point they sent it back to NDOT staff to evaluate the proposal Jeff came up with on adding that 10 feet of the bridge. Now they are talking about total replacement or adding a pedestrian access off the street so they can still get in and maintain it. They can see in the pictures there is a lot of debris down there. Jeff basically gave the whole thing to them. We had originally identified \$20,000 to go towards that project, which we would have to find again. NDOT wanted a month to figure out where they were with the 756 crossing. The sidewalk crossing project we will have to move some irrigation boxes on High School Street. I talked with Lisa Noonan about the safe routes to school. She was going to ask her GIS team to get something more solid for the ADA transition plan. We also talked about the GES school and what they were planning on doing. We talked about the extension of High School Street. She didn't know about that proposal. She is concerned about the bus access to the highway. She expressed some interest in that project. It is an NDOT project as well. It will be pricey.

Mr. Philips asked when they plan the trail system are you going to have to take into account there may be an extension put through there someday.

Mr. Dallaire answered no. There will be another model to go off of which will make it easier for planning in the future and cheaper to do the analysis. Denny believes that floodway is a little premature. You can't have a floodway on a road where the water is just starting. So technically it doesn't start until Gilman. He is planning on doing a presentation next month. I attended a meeting on the Carson River. The river is actually moving towards the highway from the golf course. It is all on Indian property. We will need to discuss whether we want to participate in this to protect Gardnerville. We will wait and watch. If it becomes an issue then we will get involved. We went on the ghost walk. We stopped at the jail and I noticed the metal door on the outside is flimsy. So I asked Mike Rowe who is responsible for maintaining that. Basically I have to contact 20-30 and tell them to fix it. It looks like it has been pried open. I will look into that.

Chairman Miller asked when Mr. Dallaire is planning to interview.

Mr. Dallaire whittled down the list of 38 applicants to about 12 that I think would be interesting. I wanted to make sure they understood this is what we can pay. If they are interested give me a call and I will do a phone interview. So they have two days to get back to me. I will pull the ones that reply. HSA, the health insurance costs, is something that will affect the budget. I haven't seen actual numbers yet. Insurance enrollment starts next week and goes to the end of the month. The HMO and PPO didn't really change much. The HSA is going up 26 percent. The core HSA plan is really changing drastically. It is increasing the deductible quite a bit and the coverage is 80-20 up to a limit. The County is talking about a one-time distribution into the HSA account of an additional \$500 for those who elect to use that plan. In January we will have some increases in benefit costs.

Chairman Miller read an article the county is passing most of the expense on to their employees.

Ms. Wenner clarified it is the dependents that cost the most. If you have a PPO through the county they pretty much cover that for the employee.

Chairman Miller wanted to let everyone know there is a group getting together in the Douglas County area putting together a council. It will be a nonprofit organization. It will be housed out of the Topaz Lodge. It will be a matter of putting the paperwork together and more of a public clinic and also suicide prevention for veterans. I will be serving on that council. Also I attended an NDOT meeting and it looks like Douglas County is getting to be known by NDOT because we are getting some of the grants for highways. Lee Bonner also attended that meeting. One of the issues that came up is the possible improvement of Waterloo Lane between 756 and Highway 88. They said it had to be submitted on a PIF form. They are putting the PIF on line. Douglas County is one of the test areas. Hopefully we will get some answers on some of these things. It was a very worthwhile workshop.

Mr. Dallaire went to a Southwest Gas meeting about upgrading their lines. It is a new coordination effort that Southwest Gas is doing. Most of it is in the Kingsbury area.

15.  **For Possible Action:** Discussion on the Town Manager's goals, with public comment prior to board action.

Mr. Dallaire wanted to bring this for the Board to formally adopt.

Vice-Chairman Slater felt it lays out a good plan. It is something you can build from for the next evaluation.

No public comment.

**Motion Higuera/Slater to approve the 2013/2014 goals for the Town Manager/Engineer Tom Dallaire.
Motion carried unanimously.**

Motion Higuera/Philips to adjourn Motion carried unanimously. Meeting adjourned at 6:46 p.m.

Respectfully submitted,

Ken Miller
Chairman

Tom Dallaire
Town Manager

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Title:** Correspondence
2. **Recommended Motion:** Receive and File

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** December 3, 2013 **Time Requested:** n/a

5. **Agenda:** Consent Administrative

Background Information:

This section provides copies of letters or other correspondence received, that Staff feels are noteworthy for the Board members to review.

6. **Other Agency Review of Action:** Not Required

7. **Board Action:**

Approved
 Denied

Approved with Modifications
 Continued

To: Town of Gardnerville
Main Street
Chamber of Commerce
Editor of the Record Courier

NOV 18 2013

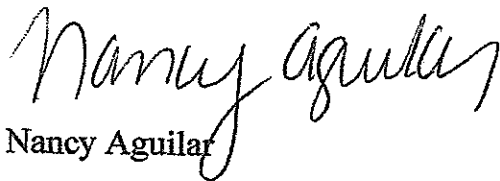
To all the people whom it may concern,

I am Nancy Aguilar and I am from The New Rancho Grande, and I would just like to address a few points about the parade changing its route again. We have been in business for more than 15 years and we are a family business. We help out the town in many ways, such as Relay for Life, Taste of the Town, Art Council, Museum, Santa Crawl, AYSO, Pop Warner, 20/30 club for Carson Valley Days, volunteer fire houses, and Washoe Tribe. I don't have time to go to meetings because I work at Tahoe Valley School with special needs children, then drive home to work at the restaurant, and since we are a family business I don't have anyone to cover for me.

This will be the second year that the parade does not come down Main Street. When I went to the meeting at the Town office they said they would contact us by email. That never happened until last week when someone told us the parade is not coming down main street again, because I didn't have the time to go to the meetings. It does not only affect me as a business, but what about the other stores and restaurants down main street? This town does not need more empty buildings along the highway. The town should support all local business, or is it the two Mexican Restaurants that get left out because we are Hispanic?

For the past years we have had families come in that have been coming to our restaurant to watch the parade from our big windows up front and our back room. We have people that are older that can't be out in the cold that's why they would come here to keep warm, and the young ones could go in and out to watch the parade. If you have any questions or comments please contact 775-782-6145. Thank you.

Sincerely,


Nancy Aguilar

Gardnerville Town Board

AGENDA ACTION SHEET

1. **Title: Health and Sanitation Monthly Report**

2. **Recommended Motion: Accept as submitted**

Funds Available: Yes N/A

3. **Department: Health and Sanitation**

Prepared by: Carol Louthan

Phone Number: 782-7134

4. **Meeting Date: December 3, 2013**

Time Requested: none

5. **Agenda:** **Consent**

Administrative

6. **Background Information:**

Residential Accounts	1724
Commercial Accounts	218
Green Waste Accounts	1146
Cleanup Dumpsters	4
X-cans	653
# of new residential accounts	1 new owner & 13 accts transferred to new owners
# of new commercial accounts	0
Minimum User Accounts	40
Total tons of trash	338.64
Total tons of Greenwaste	41.38

7. **Other Agency Review of Action:**

8. **Board Action:**

Approved

Approved with Modifications

Denied

Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Title:** Approve November 2013 claims
2. **Recommended Motion:** Approve claims as submitted

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Carol Louthan

4. **Meeting Date:** December 3, 2013 **Time Requested:** none

5. **Agenda:** Consent Administrative

6. **Background Information:**

This report is generated through claims submitted to the Douglas County Comptroller by the Town. If backup material is necessary for your review it can be found on file at the Town office.

7. **Other Agency Review of Action:** N/A

8. **Board Action:**

Approved
 Denied

Approved with Modifications
 Continued

Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	11/13 BOARD	G'VILLE	Paid by Check # 612744		10/31/2013	11/08/2013	11/08/2013		11/08/2013	250.00
28960 - Miller Kenneth	11/13 BOARD	G'VILLE	Paid by Check # 612780		10/31/2013	11/08/2013	11/08/2013		11/08/2013	275.00
18629 - Phillips Michael	11-13 BOARD	G'VILLE	Paid by Check # 612819		10/31/2013	11/08/2013	11/08/2013		11/08/2013	250.00
2969 - Slater Linda	11-13 BOARD	G'VILLE	Paid by Check # 612850		10/31/2013	11/08/2013	11/08/2013		11/08/2013	250.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
20219 - NV ST Public Employees	11-13 PREMIUMS	731	Paid by Check # 613434		11/20/2013	11/22/2013	11/22/2013		11/22/2013	20.98
			Account 511.201 - PEBS-Ret.Medical					Invoice Transactions 1		\$20.98
29103 - Frontier	782-7134 10/13	77578271340502795	Paid by Check # 612505		10/16/2013	11/01/2013	11/01/2013		11/01/2013	95.94
29103 - Frontier	782-3856 10/13	77578238560808025	Paid by Check # 612505		10/16/2013	11/01/2013	11/01/2013		11/01/2013	45.38
13097 - Verizon Wireless	9714213700	842011146-00001	Paid by Check # 613219		11/01/2013	11/15/2013	11/15/2013		11/15/2013	148.86
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$290.18
12997 - Do Co Procurement Program	10-13 LOUTHAN	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	212.70
			Account 520.064 - Travel Totals					Invoice Transactions 1		\$212.70
2685 - Reno Gazette Journal	0003990871	567072	Paid by Check # 613461		11/03/2013	11/22/2013	11/22/2013		11/22/2013	238.00
			Account 520.072 - Advertising Totals					Invoice Transactions 1		\$238.00
26531 - Waving at You.com	214493	G'VILLE	Paid by Check # 612643		10/16/2013	11/01/2013	11/01/2013		11/01/2013	43.50
			Account 520.084 - Replacement & Repair Totals					Invoice Transactions 1		\$43.50
2924 - NV Energy	791804 10-13	791804	Paid by Check # 612797		10/25/2013	11/08/2013	11/08/2013		11/08/2013	204.43
			Account 520.089 - Power Totals					Invoice Transactions 1		\$204.43
3472 - Whipple Electric&Security Inc	12973	192	Paid by Check # 612889		10/29/2013	11/08/2013	11/08/2013		11/08/2013	119.40
			Account 520.097 - Maint B&G Totals					Invoice Transactions 1		\$119.40

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin										
3519 - Xerox Corporation	070935191	716307012	Paid by Check # 613238		11/01/2013	11/15/2013	11/15/2013		11/15/2013	226.10
	Account 520.136 - Rents & Leases Equipment							Invoice Transactions 1		\$226.10
15887 - Charter Communications	0012509	8354110060012509	Paid by Check # 613297		11/02/2013	11/22/2013	11/22/2013		11/22/2013	36.00
	Account 520.187 - Internet Expense							Invoice Transactions 1		\$36.00
12997 - Do Co Procurement Program	10-13 LOUTHAN	GVILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	159.05
	Account 520.200 - Training & Education							Invoice Transactions 1		\$159.05
10816 - Rowe Hales & Yturvide LLP	22984	GVILLE	Paid by Check # 612833		10/23/2013	11/08/2013	11/08/2013		11/08/2013	520.00
	Account 521.130 - Legal Services							Invoice Transactions 1		\$520.00
2549 - Dallaire Tom-Petty Cash	11-13	GVILLE	Paid by Check # 612977		11/05/2013	11/15/2013	11/15/2013		11/15/2013	9.96
12997 - Do Co Procurement Program	10-13 LOCHRIDGE	GVILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	7.25
12997 - Do Co Procurement Program	10-13 LOUTHAN	GVILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	55.40
16648 - E Squared C	40534	GVILLE	Paid by Check # 613335		11/01/2013	11/22/2013	11/22/2013		11/22/2013	37.50
	Account 533.806 - Software							Invoice Transactions 4		\$110.11
12997 - Do Co Procurement Program	10-13 DALLAIRE	GVILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	895.00
	Account 533.806 - Software							Invoice Transactions 1		\$895.00
	Department 921 - Gardnerville Admin							Invoice Transactions 22		\$4,100.45

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	086015/1	1236	Paid by Check # 612904		10/03/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	11.99
11985 - Ace Hardware	086518/1	1236	Paid by Check # 612904		10/29/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	117.95
11985 - Ace Hardware	086526/1	1236	Paid by Check # 612904		10/29/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	6.96
2510 - Parts House	523592	4170	Paid by Check # 613136		10/10/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	15.00
2510 - Parts House	523593	4170	Paid by Check # 613136		10/10/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	7.84
13485 - Ahern Rentals Inc	12576010-1	205304	Paid by Check # 613242		10/07/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	8.99
13485 - Ahern Rentals Inc	12637075-1	205304	Paid by Check # 613242		10/23/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	5.16
			Account 520.084 - Replacement & Repair Totals				Invoice Transactions 7			\$173.89
2924 - NV Energy	791804 10-13	791804	Paid by Check # 612797		10/25/2013	11/08/2013	11/08/2013	11/08/2013	11/08/2013	205.96
			Account 520.089 - Power Totals				Invoice Transactions 1			\$205.96

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.090 - Water										
1429 - Gardnerville Water Company	1302.01 10/13	1302.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	68.00
1429 - Gardnerville Water Company	1321.01 10/13	1321.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	68.00
1429 - Gardnerville Water Company	1340.01 10/13	1340.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	38.00
1429 - Gardnerville Water Company	1348.01 10/13	1348.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	68.00
1429 - Gardnerville Water Company	1373.01 10/13	1373.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	68.00
1429 - Gardnerville Water Company	1745.01 10/13	1745.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	58.00
1429 - Gardnerville Water Company	2139.01 10/13	2139.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	38.00
1429 - Gardnerville Water Company	2140.01 10/13	2140.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	44.00
1429 - Gardnerville Water Company	2226.01 10/13	2226.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	437.36
1429 - Gardnerville Water Company	2297.01 10/13	2297.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	58.00
1429 - Gardnerville Water Company	2431.01 10/13	2431.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	44.00
1429 - Gardnerville Water Company	2593.01 10/13	2593.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	68.00
1429 - Gardnerville Water Company	640.01 10/13	640.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	25.46
1429 - Gardnerville Water Company	690.01 10/13	690.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	100.01
1429 - Gardnerville Water Company	410.03 10/13	410.03	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	34.74
1429 - Gardnerville Water Company	2624.01 10/13	2624.01	Paid by Check # 613012		11/05/2013	11/15/2013	11/15/2013		11/15/2013	68.00
Account 520.090 - Water Totals								Invoice Transactions 16		\$1,285.57
3814 - Flyers Energy LLC	CFS07278979	8308	Paid by Check # 612497		10/15/2013	11/01/2013	11/01/2013		11/01/2013	182.55
3814 - Flyers Energy LLC	CFS0734676	8308	Paid by Check # 613552		10/31/2013	11/22/2013	11/22/2013		11/22/2013	140.50
Account 532.003 - Gas & Oil Totals								Invoice Transactions 2		\$323.05

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 533.817 - Small Projects										
4661 - Display Sales	INV0092471	24287	Paid by Check # 612474		10/17/2013	11/01/2013	11/01/2013		11/01/2013	837.00
11985 - Ace Hardware	086399/1	1236	Paid by Check # 612904		10/22/2013	11/15/2013	11/15/2013		11/15/2013	5.99
20482 - Brick Markers Inc	36778	G'VILLE	Paid by Check # 612941		10/09/2013	11/15/2013	11/15/2013		11/15/2013	100.00
2549 - Dallaire Tom-Petty Cash	11-13 G'VILLE	PETTY CASH	Paid by Check # 612977		11/05/2013	11/15/2013	11/15/2013		11/15/2013	35.82
12997 - Do Co Procurement Program	10-13 LOUTHAN	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	88.50
17717 - Sierra Canopy Rentals	654	G'VILLE	Paid by Check # 613174		10/17/2013	11/15/2013	11/15/2013		11/15/2013	271.25
13373 - Borges Sleigh Rides Inc	12/5/13 G'VILLE	G'VILLE	Paid by Check # 613274		11/08/2013	11/22/2013	11/22/2013		11/22/2013	600.00
Account 533.817 - Small Projects Totals										Invoice Transactions 7
Department 923 - Parks & Recreation Totals										Invoice Transactions 33
										<u>\$1,938.56</u>
										<u>\$3,927.03</u>

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
2510 - Parts House	521240	4170	Paid by Check # 613136		09/26/2013	11/15/2013	11/15/2013		11/15/2013	6.13
2510 - Parts House	523592	4170	Paid by Check # 613136		10/10/2013	11/15/2013	11/15/2013		11/15/2013	22.49
2510 - Parts House	523593	4170	Paid by Check # 613136		10/10/2013	11/15/2013	11/15/2013		11/15/2013	11.76
2510 - Parts House	524067	4170	Paid by Check # 613136		10/14/2013	11/15/2013	11/15/2013		11/15/2013	7.07
13485 - Ahern Rentals Inc	12606373-1	205304	Paid by Check # 613242		10/15/2013	11/22/2013	11/22/2013		11/22/2013	34.98
13485 - Ahern Rentals Inc	12653913-1	205304	Paid by Check # 613242		10/29/2013	11/22/2013	11/22/2013		11/22/2013	9.99
13485 - Ahern Rentals Inc	12655381-1	205304	Paid by Check # 613242		10/29/2013	11/22/2013	11/22/2013		11/22/2013	51.08
13485 - Ahern Rentals Inc	12655381-2	205304	Paid by Check # 613242		10/29/2013	11/22/2013	11/22/2013		11/22/2013	(7.58)
5785 - Alscoc Inc	LREN860429	000330	Paid by Check # 613246		10/08/2013	11/22/2013	11/22/2013		11/22/2013	15.00
			Account 520.084 - Replacement & Repair Totals					Invoice Transactions 9		\$150.92
2924 - NV Energy	791804 10-13	791804	Paid by Check # 612797		10/25/2013	11/08/2013	11/08/2013		11/08/2013	5,853.42
			Account 520.095 - Street Lights Totals					Invoice Transactions 1		\$5,853.42
726 - Central Systems Electric Inc	147529	TOWNGA	Paid by Check # 612453		10/07/2013	11/01/2013	11/01/2013		11/01/2013	19.95
12997 - Do Co Procurement Program	10-13 LOUTHAN	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	222.58
28519 - Barr Tree Works	1400	G'VILLE	Paid by Check # 613263		11/01/2013	11/22/2013	11/22/2013		11/22/2013	250.00
2358 - Newman Traffic Signs Inc	TI-0267878	GAR025	Paid by Check # 613427		10/28/2013	11/22/2013	11/22/2013		11/22/2013	354.55
			Account 520.103 - Maint Road Totals					Invoice Transactions 4		\$847.08
6321 - Safety-Kleen Inc	61939240	3043731	Paid by Check # 613469		10/21/2013	11/22/2013	11/22/2013		11/22/2013	94.88
			Account 520.107 - Maint Equip Totals					Invoice Transactions 1		\$94.88
4268 - Do Co Vehicle Maintenance	10@13 TRANSFER	MOTOR POOL	Paid by Check # 613330		11/07/2013	11/22/2013	11/22/2013		11/22/2013	77.22
			Account 520.116 - Veh. Maint-Co Shop Totals					Invoice Transactions 1		\$77.22

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS07278979	8308	Paid by Check # 612497		10/15/2013	11/01/2013	11/01/2013		11/01/2013	279.41
3814 - Flyers Energy LLC	CFS0734676	8308	Paid by Check # 613352		10/31/2013	11/22/2013	11/22/2013		11/22/2013	535.56
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$814.97
1749 - Interstate Safety & Supply Inc	1158361	101055	Paid by Check # 612536		10/10/2013	11/01/2013	11/01/2013		11/01/2013	48.54
1749 - Interstate Safety & Supply Inc	1158555	101055	Paid by Check # 612536		10/17/2013	11/01/2013	11/01/2013		11/01/2013	170.37
5785 - Alisco Inc	LEN858305	000330	Paid by Check # 613246		10/01/2013	11/22/2013	11/22/2013		11/22/2013	4.35
5785 - Alisco Inc	LEN860429	000330	Paid by Check # 613246		10/08/2013	11/22/2013	11/22/2013		11/22/2013	4.34
5785 - Alisco Inc	LEN862562	000330	Paid by Check # 613246		10/15/2013	11/22/2013	11/22/2013		11/22/2013	4.35
5785 - Alisco Inc	LEN866740	000330	Paid by Check # 613246		10/29/2013	11/22/2013	11/22/2013		11/22/2013	4.34
				Account 532.028 - Uniforms Totals				Invoice Transactions 6		\$236.29
397 - Bing Materials	137563	GARDN	Paid by Check # 612436		10/21/2013	11/01/2013	11/01/2013		11/01/2013	51.53
13485 - Ahern Rentals Inc	12605708-1	205304	Paid by Check # 613242		10/15/2013	11/22/2013	11/22/2013		11/22/2013	244.86
2121 - Meeks Lumber	773753	06G1570	Paid by Check # 613408		10/15/2013	11/22/2013	11/22/2013		11/22/2013	181.64
2121 - Meeks Lumber	774113	06G1570	Paid by Check # 613408		10/16/2013	11/22/2013	11/22/2013		11/22/2013	160.00
2121 - Meeks Lumber	774978	06G1570	Paid by Check # 613408		10/21/2013	11/22/2013	11/22/2013		11/22/2013	160.00
				Account 532.116 - Crack Seal Maintenance Totals				Invoice Transactions 5		\$798.03
26773 - Custom Glass Inc	40721	105198	Paid by Check # 612470		10/15/2013	11/01/2013	11/01/2013		11/01/2013	1,015.00
13173 - First American Title Ins Co	123-901544532	2486440	Paid by Check # 612492		10/10/2013	11/01/2013	11/01/2013		11/01/2013	500.00
4030 - Northwest Hydraulic Consultants Inc	17420	GVILLE	Paid by Check # 612793		10/21/2013	11/08/2013 * 11/08/2013	11/08/2013		11/08/2013	9,108.00
5189 - R O Anderson Engineering Inc	33211	GVILLE	Paid by Check # 613458		10/21/2013	11/22/2013	11/22/2013		11/22/2013	375.00
2514 - Stowell Candace	4	GVILLE	Paid by Check # 613506		11/05/2013	11/22/2013	11/22/2013		11/22/2013	525.00
				Account 562.000 - Capital Projects Totals				Invoice Transactions 5		\$11,523.00

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
		Department 926 - Other Public Works Totals						Invoice Transactions 34		\$20,395.81
		Fund 610 - Gardnerville Town Totals						Invoice Transactions 89		\$28,423.29

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	11/13 BOARD	G'VILLE	Paid by Check # 612744		10/31/2013	11/08/2013	11/08/2013		11/08/2013	250.00
28960 - Miller Kenneth	11/13 BOARD	G'VILLE	Paid by Check # 612780		10/31/2013	11/08/2013	11/08/2013		11/08/2013	275.00
18629 - Phillips Michael	11-13 BOARD	G'VILLE	Paid by Check # 612819		10/31/2013	11/08/2013	11/08/2013		11/08/2013	250.00
2969 - Slater Linda	11-13 BOARD	G'VILLE	Paid by Check # 612850		10/31/2013	11/08/2013	11/08/2013		11/08/2013	250.00
			Account 510.150 - Board Compensation Totals				Invoice Transactions 4			\$1,025.00
29103 - Frontier	782-7134 10/13	77578271340502795	Paid by Check # 612505		10/16/2013	11/01/2013	11/01/2013		11/01/2013	95.95
29103 - Frontier	782-3856 10/13	77578238560808025	Paid by Check # 612505		10/16/2013	11/01/2013	11/01/2013		11/01/2013	45.37
13097 - Verizon Wireless	9714213700	842011146-00001	Paid by Check # 613219		11/01/2013	11/15/2013	11/15/2013		11/15/2013	148.86
			Account 520.055 - Telephone Expense Totals				Invoice Transactions 3			\$290.18
12997 - Do Co Procurement Program	10-13	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	264.00
			Account 520.060 - Postage/Po Box Rent Totals				Invoice Transactions 1			\$264.00

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
3472 - Whipple Electric&Security Inc	12973	192	Paid by Check # 612889		10/29/2013	11/08/2013	11/08/2013	11/08/2013	11/08/2013	119.40
				Account 520.097 - Maint B&G		Totals		Invoice Transactions 1		\$119.40
8808 - Otto Environmental Systems NA Inc	ELOY 15681	GVILLE	Paid by Check # 612584		10/16/2013	11/01/2013	11/01/2013	11/01/2013	11/01/2013	23,420.24
6321 - Safety-Kleen Inc	61939240	3043731	Paid by Check # 613469		10/21/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	94.87
				Account 520.107 - Maint Equip		Totals		Invoice Transactions 2		\$23,515.11
4268 - Do Co Vehicle Maintenance	10@13 TRANSFER	MOTOR POOL	Paid by Check # 613330		11/07/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	77.21
				Account 520.116 - Veh. Maint-Co Shop		Totals		Invoice Transactions 1		\$77.21
3519 - Xerox Corporation	070935191	716307012	Paid by Check # 613238		11/01/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	226.09
				Account 520.136 - Rents & Leases Equipment		Totals		Invoice Transactions 1		\$226.09
15887 - Charter Communications	0012509 11/13	8354110060012509	Paid by Check # 613297		11/02/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	35.99
				Account 520.187 - Internet Expense		Totals		Invoice Transactions 1		\$35.99
15853 - Carson City Landfill	10076192	228079	Paid by Check # 612951		10/01/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	396.14
15853 - Carson City Landfill	10076428	228079	Paid by Check # 612951		10/02/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	369.46
15853 - Carson City Landfill	10076449	228079	Paid by Check # 612951		10/02/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	310.30
15853 - Carson City Landfill	10076477	228079	Paid by Check # 612951		10/02/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	377.58
15853 - Carson City Landfill	10076719	228079	Paid by Check # 612951		10/03/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	432.68
15853 - Carson City Landfill	10076733	228079	Paid by Check # 612951		10/03/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	265.64
15853 - Carson City Landfill	10076754	228079	Paid by Check # 612951		10/03/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	388.60
15853 - Carson City Landfill	10077039	228079	Paid by Check # 612951		10/04/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	364.24
15853 - Carson City Landfill	10077063	228079	Paid by Check # 612951		10/04/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	385.70

3 - 1



Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10077687	228079	Paid by Check # 612951		10/07/2013	11/15/2013	11/15/2013		11/15/2013	580.58
15853 - Carson City Landfill	10077994	228079	Paid by Check # 612951		10/08/2013	11/15/2013	11/15/2013		11/15/2013	382.80
15853 - Carson City Landfill	10078259	228079	Paid by Check # 612951		10/09/2013	11/15/2013	11/15/2013		11/15/2013	393.24
15853 - Carson City Landfill	10078296	228079	Paid by Check # 612951		10/09/2013	11/15/2013	11/15/2013		11/15/2013	359.02
15853 - Carson City Landfill	10078330	228079	Paid by Check # 612951		10/09/2013	11/15/2013	11/15/2013		11/15/2013	354.38
15853 - Carson City Landfill	10078514	228079	Paid by Check # 612951		10/10/2013	11/15/2013	11/15/2013		11/15/2013	483.14
15853 - Carson City Landfill	10078602	228079	Paid by Check # 612951		10/10/2013	11/15/2013	11/15/2013		11/15/2013	428.04
15853 - Carson City Landfill	10078813	228079	Paid by Check # 612951		10/11/2013	11/15/2013	11/15/2013		11/15/2013	399.04
15853 - Carson City Landfill	10078837	228079	Paid by Check # 612951		10/11/2013	11/15/2013	11/15/2013		11/15/2013	332.34
15853 - Carson City Landfill	10079467	228079	Paid by Check # 612951		10/14/2013	11/15/2013	11/15/2013		11/15/2013	575.94
15853 - Carson City Landfill	10079845	228079	Paid by Check # 612951		10/15/2013	11/15/2013	11/15/2013		11/15/2013	426.88
15853 - Carson City Landfill	10080076	228079	Paid by Check # 612951		10/16/2013	11/15/2013	11/15/2013		11/15/2013	466.90
15853 - Carson City Landfill	10080109	228079	Paid by Check # 612951		10/16/2013	11/15/2013	11/15/2013		11/15/2013	367.72
15853 - Carson City Landfill	10080128	228079	Paid by Check # 612951		10/16/2013	11/15/2013	11/15/2013		11/15/2013	371.78
15853 - Carson City Landfill	10080313	228079	Paid by Check # 612951		10/17/2013	11/15/2013	11/15/2013		11/15/2013	452.40
15853 - Carson City Landfill	10080315	228079	Paid by Check # 612951		10/17/2013	11/15/2013	11/15/2013		11/15/2013	454.14
15853 - Carson City Landfill	10080349	228079	Paid by Check # 612951		10/17/2013	11/15/2013	11/15/2013		11/15/2013	277.24
15853 - Carson City Landfill	10080643	228079	Paid by Check # 612951		10/18/2013	11/15/2013	11/15/2013		11/15/2013	386.86
15853 - Carson City Landfill	10080657	228079	Paid by Check # 612951		10/18/2013	11/15/2013	11/15/2013		11/15/2013	374.68
15853 - Carson City Landfill	10081324	228079	Paid by Check # 612951		10/21/2013	11/15/2013	11/15/2013		11/15/2013	620.60
15853 - Carson City Landfill	10081638	228079	Paid by Check # 612951		10/22/2013	11/15/2013	11/15/2013		11/15/2013	353.80
15853 - Carson City Landfill	10081896	228079	Paid by Check # 612951		10/23/2013	11/15/2013	11/15/2013		11/15/2013	383.38

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10081941	228079	Paid by Check # 612951		10/23/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	305.66
15853 - Carson City Landfill	10081955	228079	Paid by Check # 612951		10/23/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	365.40
15853 - Carson City Landfill	10082195	228079	Paid by Check # 612951		10/24/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	427.46
15853 - Carson City Landfill	10082196	228079	Paid by Check # 612951		10/24/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	369.46
15853 - Carson City Landfill	10082238	228079	Paid by Check # 612951		10/24/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	348.00
15853 - Carson City Landfill	10082456	228079	Paid by Check # 612951		10/25/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	319.00
15853 - Carson City Landfill	10082461	228079	Paid by Check # 612951		10/25/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	306.82
15853 - Carson City Landfill	10082982	228079	Paid by Check # 612951		10/28/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	610.16
15853 - Carson City Landfill	10083243	228079	Paid by Check # 612951		10/29/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	412.38
15853 - Carson City Landfill	10083431	228079	Paid by Check # 612951		10/30/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	388.02
15853 - Carson City Landfill	10083477	228079	Paid by Check # 612951		10/30/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	341.04
15853 - Carson City Landfill	10083500	228079	Paid by Check # 612951		10/30/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	386.28
15853 - Carson City Landfill	10083750	228079	Paid by Check # 612951		10/31/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	487.20
15853 - Carson City Landfill	10083804	228079	Paid by Check # 612951		10/31/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	340.46
15853 - Carson City Landfill	10083809	228079	Paid by Check # 612951		10/31/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	318.42
9016 - Douglas Disposal Inc	40990612 10/13	40990612	Paid by Check # 613333		11/01/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	2,433.79
Account 520.197 - Landfill Expense Totals Invoice Transactions 47										
\$20,674.79										
10816 - Rowe Hales & Yturbe LLP	22984	G'VILLE	Paid by Check # 612833		10/23/2013	11/08/2013	11/08/2013	11/08/2013	11/08/2013	15.00
Account 521.130 - Legal Services Totals Invoice Transactions 1										
\$15.00										
12997 - Do Co Procurement Program	10-13 LOUTHAN	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013	11/15/2013	11/15/2013	14.00
2248 - National Business Factors Inc	10-13 G'VILLE TOWNG5344C 6	TOWNG5344C 6	Paid by Check # 613421		10/31/2013	11/22/2013	11/22/2013	11/22/2013	11/22/2013	242.52
Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 2										
\$256.52										

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Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/13 - 11/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS07278979	8308	Paid by Check # 612497		10/15/2013	11/01/2013	11/01/2013		11/01/2013	1,810.42
3814 - Flyers Energy LLC	CFS0734676	8308	Paid by Check # 613352		10/31/2013	11/22/2013	11/22/2013		11/22/2013	1,915.64
Account 532.003 - Gas & Oil Totals										
										Invoice Transactions 2
										<u>\$3,726.06</u>
Account 532.028 - Uniforms										
1749 - Interstate Safety & Supply Inc	1158361	101055	Paid by Check # 612536		10/10/2013	11/01/2013	11/01/2013		11/01/2013	48.55
1749 - Interstate Safety & Supply Inc	1158555	101055	Paid by Check # 612536		10/17/2013	11/01/2013	11/01/2013		11/01/2013	170.37
5785 - Alisco Inc	LEN858305	000330	Paid by Check # 613246		10/01/2013	11/22/2013	11/22/2013		11/22/2013	4.34
5785 - Alisco Inc	LEN860429	000330	Paid by Check # 613246		10/08/2013	11/22/2013	11/22/2013		11/22/2013	4.35
5785 - Alisco Inc	LEN862562	000330	Paid by Check # 613246		10/15/2013	11/22/2013	11/22/2013		11/22/2013	4.34
5785 - Alisco Inc	LEN866740	000330	Paid by Check # 613246		10/29/2013	11/22/2013	11/22/2013		11/22/2013	4.35
										Invoice Transactions 6
										<u>\$236.30</u>
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	10-13	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	7.24
12997 - Do Co Procurement Program	10-13	G'VILLE	Paid by Check # 612983		10/27/2013	11/15/2013	11/15/2013		11/15/2013	55.39
16648 - E Squared C	40534	G'VILLE	Paid by Check # 613335		11/01/2013	11/22/2013	11/22/2013		11/22/2013	37.50
										Invoice Transactions 3
										<u>\$100.13</u>
Account 533.817 - Small Projects										
7617 - Lantis Fireworks & Lasers	13242 DEPOSIT	G'VILLE	Paid by Check # 613063		11/05/2013	11/15/2013	11/15/2013		11/15/2013	4,000.00
7617 - Lantis Fireworks & Lasers	13242 BALANCE	G'VILLE	Paid by Check # 613397		11/05/2013	11/22/2013	11/22/2013		11/22/2013	4,000.00
										Invoice Transactions 2
										<u>\$8,000.00</u>
										Invoice Transactions 95
										<u>\$60,998.25</u>
										Invoice Transactions 95
										<u>\$60,998.25</u>
										Invoice Transactions 184
										<u>\$89,421.54</u>

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* = Prior Fiscal Year Activity



Gardnerville Town Board

AGENDA ACTION SHEET

1. **Not for Possible Action:** Presentation about the Nevada League of Cities and Municipalities, presented by Wes Henderson, Executive Director.

2. **Recommended Motion: Funds Available:** Yes N/A

3. **Department: Administration**

Prepared by: Tom Dallaire

4. **Meeting Date:** December 3, 2013 **Time Requested:** 30 minutes

5. **Agenda:** Consent Administrative

Background Information: See the attached PowerPoint presentation.
This is an informative update on the League of Cities and Wes wanted to introduce himself to the board.

6. **Other Agency Review of Action:** Douglas County N/A


7. **Board Action:**

Approved

Denied


Approved with Modifications

Continued




NEVADA LEAGUE OF CITIES AND MUNICIPALITIES
EMILY CARTER
PRESIDENT
WES HENDERSON
EXECUTIVE DIRECTOR

MEMBERS




CITIES		
Boulder City	Caliente	Carlin
Elko	Ely	Fallon
Fernley	Henderson	Las Vegas
Lovelock	Mesquite	North Las Vegas
Reno	Sparks	Wells
West Wendover	Winnemucca	Yerington
TOWNS		
Gardnerville	Pahrump	
GENERAL IMPROVEMENT DISTRICTS		
Gardnerville Ranchos	Incline Village	Indian Hills


**2013 - 2014 OFFICERS/
EXECUTIVE BOARD**




PRESIDENT
 Mayor Emily Carter – West Wendover
FIRST VICE PRESIDENT
 Councilwoman Anita Wood – City of North Las Vegas
SECOND VICE PRESIDENT
 Mayor Mike Giles – City of Lovelock
THIRD VICE PRESIDENT
 Vice Chairman Bill Dolan – Town of Pahrump
SECRETARY/TREASURER
 Mayor Geno Martini – City of Sparks
PAST PRESIDENT
 Councilwoman Debra March – City of Henderson

SERVICES 


Health Insurance Pool
 Deferred Compensation Program
 Advocacy
 Directory of Local and State Officials
 Educational Training

SERVICES 

Representation on Boards and Commissions
 Information Conduit
 "City Courier" Periodic Newsletter
 Annual Conference
 National League of Cities

NATIONAL LEAGUE OF CITIES 

Legislative & Regulatory Advocacy
 Collaboration with Municipal Leaders from Across the USA
 Annual Congressional City Conference
 Annual Congress of Cities and Expositions
 Policy and Steering Committees
 Member Councils

NATIONAL LEAGUE OF CITIES 

Leadership Seminars

Webinars


Discount Prescription Card Program

Procurement Card Program

U. S. Communities Government Purchasing Alliance

Publications and E-newsletters


Action Needed Alerts

2013 LEGISLATIVE SESSION 

BILLS SUBMITTED BY THE NEVADA LEAGUE OF CITIES AND MUNICIPALITIES

AB44 – Requires associations of planned communities to allow the outdoor storage of trash and recycling containers. Retained the right of HOAs to regulate the location where the containers can be stored and require that they be screened from sight.

SB37 – increased penalties for persons convicted for the damage, destruction or theft of certain property to obtain scrap metal. Requires persons convicted pay restitution and perform community service.

PLANS 

- ❖ Meet leadership and management of League members
- ❖ Meet leadership and management of League eligible entities that are not members
- ❖ Review League operations, policies and procedures
- ❖ Monitor activities by federal and state governments

GOALS



- ❖ Appear before governing board of all members at least once yearly
- ❖ Recruit new members
- ❖ Create multi-tiered corporate partner program and recruit additional partners
- ❖ Learn what benefits League members want from membership
- ❖ Improve League operations to better meet members' needs
- ❖ Enhance education and training provided to members

GOALS




- ❖ Expand League audio/video communication capabilities
- ❖ Stabilize League fiscal assets and cash flow
- ❖ Increase League reserves
- ❖ Improve advocacy on behalf of League members at Federal and State levels
- ❖ Work with NACO on mutual issues to benefit all local governments
- ❖ Increase Nevada's participation in National League of Cities activities

NACO/NLC&M CONFERENCE




- ❖ 2 General and 12 Educational Sessions
- ❖ Educational Sessions include Media Relations/Social Media, Budget & Finance, Veterans Services, Ethics, Infrastructure Challenges, Public Lands, Economic Development, Information Technology, Planning and Land Use, Senior Services, Affordable Care Act and Civility in Government

**NACO/NLC&M
CONFERENCE**




- ✦ Business Portal Roundtable
- ✦ Federal Update
- ✦ Tahoe/Douglas Historian Mark McLaughlin
- ✦ Sesquicentennial Update
- ✦ Doug Watson as Will Rogers
- ✦ Generational Expert Ms. Meagan Johnson
- ✦ Legislative Panel

UPCOMING EVENTS



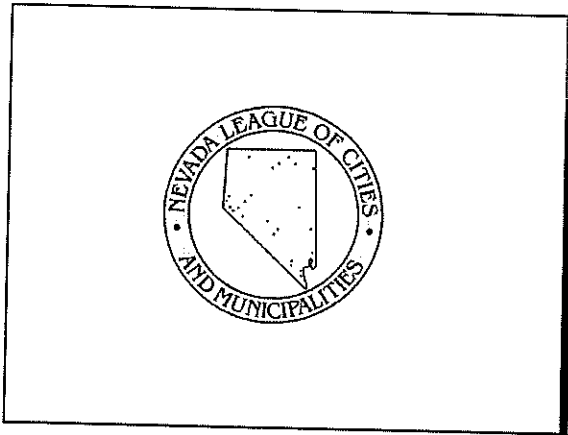
- ✦ Congress of Cities and Exposition 2013 --
November 13 – 16 – Seattle, WA
- ✦ NLC&M Board of Directors Meeting –
December 5 – North Las Vegas

THANK YOU



The Nevada League of Cities and Municipalities values your membership. We pledge that we will work hard on your behalf to help make you better leaders and enable you to better serve your constituents. This is your organization. I ask for your help in making it great.

Contact: Wes Henderson
775-882-2121
775-881-8273
whenderson@nvleague.org



Gardnerville Town Board
AGENDA ACTION SHEET



1. **Not for Possible Action.** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2013. (approximately 5 minutes)

Funds Available: Yes N/A

2. Department: Main Street Program

Prepared by: Paula Lochridge

3. Meeting Date: December 3, 2013 Time Requested: 5 minutes

4. Agenda: Consent Administrative

5. Background Information: See attached

6. Other Agency Review of Action: X N/A

7. Board Action:

Approved

Denied

Approved with Modifications

Continued



Main Street Gardnerville's Report for September Activities Gardnerville Town Board Meeting, December 3, 2013

- Deb Pierrel has tendered her registration from our board, effective immediately. She had too many commitments, both personally and professionally, and felt like she didn't have enough time and energy to be the community advocate she would like to be for Main Street Gardnerville. With that being said, we are actively looking for someone to fill her position. *Please see press release in your packet.*
- Tom and I met with Eric Schmidt with the County's GIS department and viewed a couple templates for possible use on our website. I hope to update the current business inventory and photos within the next couple of weeks then get the information turned in to him to create a spec of how it could possibly work.
- Next Sidewalk Gallery... Winter Wonderland in the Carson Valley. Hope to get a new display up within the next few weeks. *Please see press release in your packet.*
- We partnered with the Carson Valley Chamber of Commerce to promote Small Business Saturday on November 30th. *Please see flyer and press release in your packet.*
- Holiday Shopping Bazaar... this 3rd annual fundraising event took place at St. Gall on Saturday, November 9th. 45 vendors and close to 100 raffle prizes and silent auction items. Partnered with the Knights of Columbus who will be selling food and beverages. Also partnering with students from DHS's Leadership Class to help with set up and tear down. Live entertainment from local artists Vanessa Littrell and Eddie Dimock. It was estimated that we had over 600 people attend.
- We held our first Volunteer Orientation on November 18th. We had 15 people attend, 10 who are current volunteers and 5 who are new volunteers. We will host these orientations every quarter.
- I tentatively have some time I will be taking off in December; depending on the arrival of my new grandson.

Upcoming events and dates:

- Monthly Morning Coffee Meeting, Tuesday, December 3rd, at 8:30 am at Sharkey's Casino
- Merry Main Street, special events & promotions planned for Saturday, December 7th during the day. *Flier in your packet.*
- Cash Mob: Saturday, December 7th at Battle Born Wine *Flier in your packet.*

Paula Lochridge

Paula Lochridge
Program Manager, Main Street Gardnerville



Press Release: Main Street Gardnerville Looking to Fill a Board Vacancy

Release Date: Immediate release, November 21, 2013

Contact: Paula Lochridge, Program Manager

Phone: 775.782.8027

E-Mail: plochridge@mainstreetgardnerville.org

The Main Street Board is now seeking candidates to fill a board vacancy. The person chosen will serve until June 2015, at which point a request can be made to remain on the Board for a three year term.

An applicant for this position shall reside, be a lessee, or own property in the program area, as defined by Article IV, Section 7 of the Main Street Gardnerville By-Laws.

Applications will be accepted until January 8, 2014. Applications should be sent to Main Street Gardnerville, 1407 Hwy 395 N, Gardnerville, NV 89410. Board applications are available both at the Main Street Gardnerville offices and on line at www.mainstreetgardnerville.org.

Applications will be reviewed and a recommendation of appointment will be made by the Main Street Gardnerville Board of Directors at their regularly scheduled meeting on Tuesday, January 21st at 6 pm.

The Main Street Four-Point Approach is based on simultaneous work in the areas of Organization, Promotion, Design, and Economic Restructuring, with emphasis on grass roots volunteerism and public participation. Main Street Gardnerville is a community based self-help program partnering with various members of the community to revitalize the downtown. Even though Main Street Gardnerville focuses strictly on the downtown district, the program benefits the entire community and surrounding areas.

The Main Street Gardnerville Board of Directors meets the third Tuesday of each month at 6:00 p.m. in the Gardnerville Town Hall, 1407 Highway 395. The public is invited and encouraged to attend. For further information, call 775.782.8027.

Main Street Gardnerville is a 501(c)6 corporation and an equal opportunity provider.

Ph: 775.782.8027

Main Street Gardnerville
1407 Main Street, Gardnerville, NV 89410
www.mainstreetgardnerville.org

Fax: 775.782.7135

Main Street Gardnerville is a 501c6 nonprofit corporation and an equal opportunity provider



Press Release: "Photos on Display Now Featuring Carson Valley Fall Colors... The Next Display will Feature Winter Wonderland Photos"

Release Date: Immediate Release as of November 19, 2013

Contact: Paula Lochridge, Program Manager

Phone: 775.782.8027

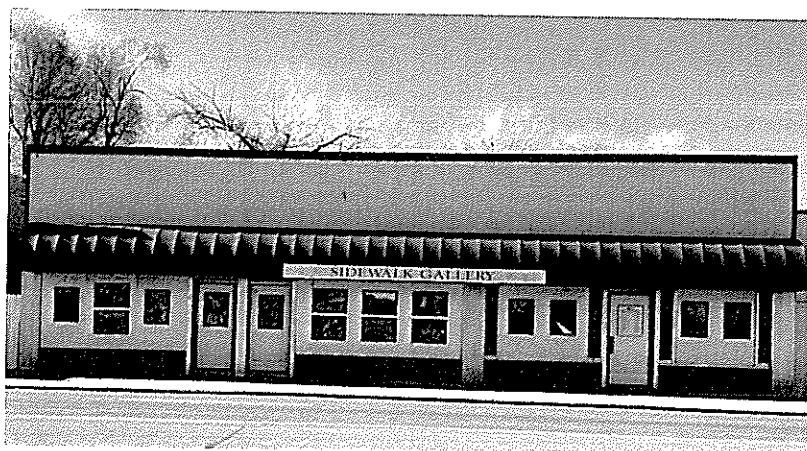
E-Mail: plochridge@mainstreetgardnerville.org

Main Street Gardnerville is proud to present "Carson Valley Fall Colors" photos in the latest Sidewalk Gallery display featuring photos from residents of the Carson Valley. This project is being sponsored in part by A.B.E. Printing, which helped make this latest display possible.

A small committee of volunteers chose 16 photos out of about 90 entries. Entries from the following are featured in the current display: Merry Muller, Brad Cockman, Allan York, Colleen Hendrickson, Gerry Myers, Malinda Humphrey, Margaret Pross and Priscilla Forster.

To purchase prints from the gallery, please contact Main Street Gardnerville at 782-8027. They will then put you in contact with the photographer to make arrangements.

The next great opportunity for hobbyists, students, professionals and everyday smart phone users is to capture "Winter Wonderland" aspects of "Our Town" and the Carson Valley during the winter months and to have them on display for all to enjoy. Submissions can be from this year or previous years.



Please submit small, digital versions of all entries via email to Info@MainStreetGardnerville.org or drop off the photo on a disk to 1407 Hwy 395 in Gardnerville.

If selected, the photographer will need to provide the photo in 3 MB or larger format.

Deadline for submission is December 6th.

Ph: 775.782.8027

Main Street Gardnerville
1407 Main Street (Hwy 395 N), Gardnerville, NV 89410
www.mainstreetgardnerville.org

Fax: 775.782.7135

Main Street Gardnerville is an equal opportunity provider.

5-4

Over the past two years, the “Sidewalk Gallery” has featured the great artwork of DHS Photography Students, members of the Carson Valley Art Association, and Main Street Volunteers. Each display has been mounted by volunteers on the boarded up windows of the old, vacant building at the corner of Eddy Street and Hwy 395 in Gardnerville in the hopes of giving an old, vacant building a purpose.

Main Street Gardnerville is a community based self-help program with various members of the community volunteering to revitalize the downtown. Even though Main Street Gardnerville focuses strictly on the downtown district, the program benefits the entire community and surrounding areas.

Follow Main Street Gardnerville on Facebook and Twitter for event and project updates and information. To sign up for our E-Newsletters, please visit the homepage of www.MainStreetGardnerville.org.

Main Street Gardnerville is a non-profit corporation and an equal opportunity provider.

Ph: 775.782.8027

Main Street Gardnerville
1407 Main Street (Hwy 395 N), Gardnerville, NV 89410
www.mainstreetgardnerville.org
Main Street Gardnerville is an equal opportunity provider.

Fax: 775.782.7135



For Immediate Release, November 21, 2013

Contact: Bill Chernock, CV Chamber
bill@carsonvalleynv.org
782-8144

Paula Lochridge
plochridge@mainstreetgardnerville.org
782-8027

CV Chamber of Commerce and Main Street Gardnerville to Celebrate 'Small Business Saturday'

The Carson Valley Chamber of Commerce and Main Street Gardnerville are working together to make it fun and rewarding for consumers to shop our local retailers on Saturday, November 30th. Our third partner in this effort is American Express, who is the national promoter of the event.

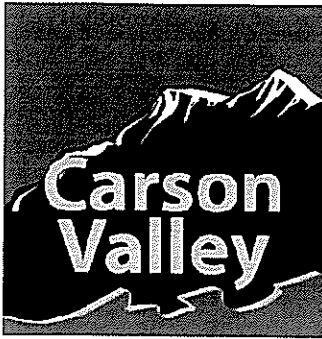
The Chamber and Main Street Gardnerville are enlisting up to 50 of our member businesses to be part of the day's events. Each of those members will have special offers that day and will also have a \$25 American Express Gift Card to give away to a lucky customer that day. A list of the participating stores will be available on the Chamber and Main Street web sites starting November 26th and the stores will be displaying the 'Shop Small' logo in their windows.

In addition, we've created a Holiday Treasure Tree form that will be available at participating businesses on November 30th. This form will have the names and addresses of all the participating businesses on it. "Shoppers" who collect at least ten initials from local participating businesses and bring those forms to the Chamber office by 3:30 pm that day, will be given one entry into a drawing for the 'Holiday Treasure'. Depending on the number of participating businesses, if "shoppers" collect 20 initials, they will get two entries, 30 initials will get three entries, etc. We will draw a winner at 4:00 pm that day.

A complete list of participating businesses will be available on both the Chamber website: CarsonValleyNV.org and Main Street Gardnerville website: MainStreetGardnerville.org.

What's the 'Holiday Treasure'? That's a gift basket made up of one gift donation of at least \$20 in value from each of the participating businesses. That basket will be worth hundreds of dollars and will go a long way towards making your holiday stockings much fuller.

The real goal, of course, is to encourage shoppers to seek out the specialized service and product knowledge that you get from small businesses and to keep holiday shopping dollars in Carson Valley, where they can circulate and have the greatest impact. Make your plans now to Shop Small on Small Business Saturday!



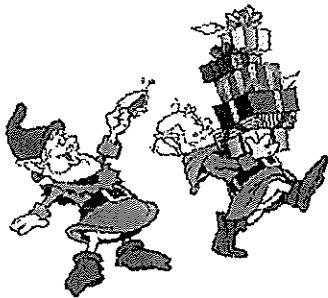
**Chamber
of Commerce**



Small Business Saturday "Holiday Treasure" Promotion

Saturday, November 30, 2013

**You could win a \$25 Amex Gift Card at
each participating business and a
Holiday Treasure Gift Basket filled with prizes.**



**Pick up prize forms at any
participating business on
Saturday, November 30th.**

**For a complete list of businesses, visit:
MainStreetGardnerville.org or
CarsonValleyNV.org**



For more information, call: 775-782-8027 or 775-782-8144

Having trouble viewing this email? [Click here](#)



Quick Links

[Main Street Gardnerville](#)

[CV Chamber of Commerce](#)

[Town of Gardnerville](#)

[2012 Annual Report](#)

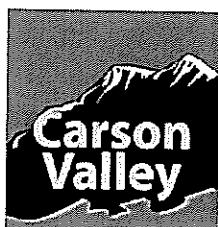
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**Small Business Saturday
November 30, 2013**



MAIN STREET
Gardnerville
NEVADA

LOCAL FIRST

Chamber
of Commerce



**Main Street Gardnerville &
the CV Chamber of Commerce
have combined to bring
"Shop Small" to life in Carson Valley!**

**Support Small Business Saturday this
weekend by visiting our participating
merchants... each of them giving
away a \$25 AMEX Gift Card and each
of them can help you win the
"Holiday Treasure".**

5-8

**It's your chance to win over
\$2,000 in prizes.**

**Pick up a "Holiday Treasure" prize
form at any participating business
on Saturday, November 30th.**

**Participating Businesses *so far* include
these Main Street Gardnerville & CV
Chamber of Commerce Members:**

**A La Carte Salon
ACE Hardware
Bag Ladeez
Battle Born Wine
Buona Sera
Candles 'N Crafts
Carson Valley Golf Course
CV Museum & Cultural Center
Chocolate Shoppe by Sweet Images
Country Carousel
Dancing Deer
Especially For You
Fresh Ideas
gadZooks!
Genoa Bar
Genoa Country Store
Genoa Trading Co.
H2O at Home
Joyce's Fine Jewelry
Killer Salsa
Market Cafe at the Historian Inn
Minden Meat & Deli
Pamper U
Polka Dots
Round Table Pizza
Soaring NV**

8-9

Sweet Repeats Tumblewind

Some of the businesses will be offering special discounts for any purchases you may make throughout the day.

Business Owners:

**To find out more how YOUR business can participate in this promotion, please download the form here.
Deadline to get your form and prize turned in is Wednesday, November 27th at Noon.**

Main Street Gardnerville
1407 Main Street
Gardnerville, NV 89410
775.782.8027


Carson Valley Chamber of Commerce
(Inside the Museum)
1477 Main Street, Suite A
Gardnerville, Nevada 89410
775-782-8144

Contest Rules

**Main Street Gardnerville is a
501c6 corporation and an
equal opportunity provider.**

**Click here to become a member of
Main Street Gardnerville**

Click here for our 2012 Annual Report.

Like us on Facebook 

5-10

Merry Main Street 2013

Saturday December 7th, 11am-3pm



An Old-Fashioned Holiday

At Carson Valley Museum & Cultural Center and throughout the Main Street District

At the Museum:

- ◆ Toys for Tots Drop-Off Location
- ◆ Mulled Wine
- ◆ Coffee & Hot Cocoa from Coffee on Main
- ◆ Pizza from Lentine's Italian Restaurant
- ◆ An announcing stand for the Carson Valley Chamber of Commerce's Parade of Lights

The Douglas County Historical Society's Gala featuring:

- ◆ 10:00 a.m. Holiday Gala Begins: Gallery of Trees & Gingerbread Exhibits
- ◆ Cookie Walk, 10:00 a.m. to 1:00 p.m.
- ◆ Open House (free beverages), 4:00 p.m. to 5:00 p.m.

Throughout the District:

- ◆ Strolling Carolers
- ◆ Christmas Shopping and Specials in Main Street Gardnerville

A list of special happenings throughout the district on December 7th will be available at: MainStreetGardnerville.org

For more information, call 782.8027

5-11



1. WHAT?

Cash Mobs are flash sales • BOOST sales for a business • SUPPORTS locals • a FUN way to get out & become INVOLVED!

2. WHERE?

Battle Born Wine

1448 Hwy 395 N

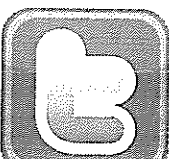
Gardnerville

QUESTIONS?

MainStreetGardnerville.org

info@MainStreetGardnerville.org

775.782.8027



3. WHEN?

Saturday, Dec. 7th

11 am—4:00 pm

4. HOW?

Battle Born Wine carries over 500 unique wines and beers. They also offer Wine/Craft Beer/Spirits tastings weekly and monthly Wine Education Courses too.

Come out & commit to spend \$10-\$20 and support this locally owned business.

Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Presentation, discussion, and direction to staff, regarding an update on the Hellwinkel Flood Control Channel and project flood study and improvement plans (APN 1320-33-402-080), presented by Denton Peters of Northwest Hydraulics; with public comment prior to Board action.

2. **Recommended Motion: Funds Available:** Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** December 3, 2013 **Time Requested:** 45 minutes

5. **Agenda:** Consent Administrative

Background Information: During the last presentation from NLC on the Hellwinkel project, we changed the contract to include a different model type to use that would include the direction of the water flow and help determine the floodway issues from Toler Lane to Gilman Ave. Denny will be prepared to present the findings of the new model to see if the flood analysis is necessary to improve the floodway condition for the proposed Hellwinkel channel. From the preliminary findings a month ago, the channel helped in the smaller flooding events but does not show improvement during the proposed 100 year event. Then we can discuss with Denny how to proceed with the project.

The channel will be a benefit in the future and ultimately a master plan or overall drainage map can be produced to record staff thoughts for future flood control projects. I do believe this is a worthwhile project, but town residents will not see any benefit from the channel construction or the first phase. It will take other projects upstream to help collect and divert storm water and flood waters directly to the slough. These additional projects would include a future development of the south side of 395 at Mission Street, or proposed Cottonwood Slough improvements to increase capacity to reduce the flow through Kingslane.

6. **Other Agency Review of Action:** Douglas County N/A

7. **Board Action:**

Approved

Denied

Approved with Modifications

Continued



Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2013.
 - a. Discussion on the status of the Arbor Gardens property (APN:1220-03-210-015), with public comment prior to Board action;
 - b. Discussion on a request to transfer APN#1220-04-101-024, the Town Maintenance Facility on US 395 from Douglas County to the Town; with public comment prior to Board action (approx. 25 minutes).

1. **Recommended Motion:** Based on board discussion
Funds Available: Yes N/A

2. **Department:** Administration

Prepared by: Tom Dallaire

3. **Meeting Date:** December 3, 2013 **Time Requested:** 25 minutes

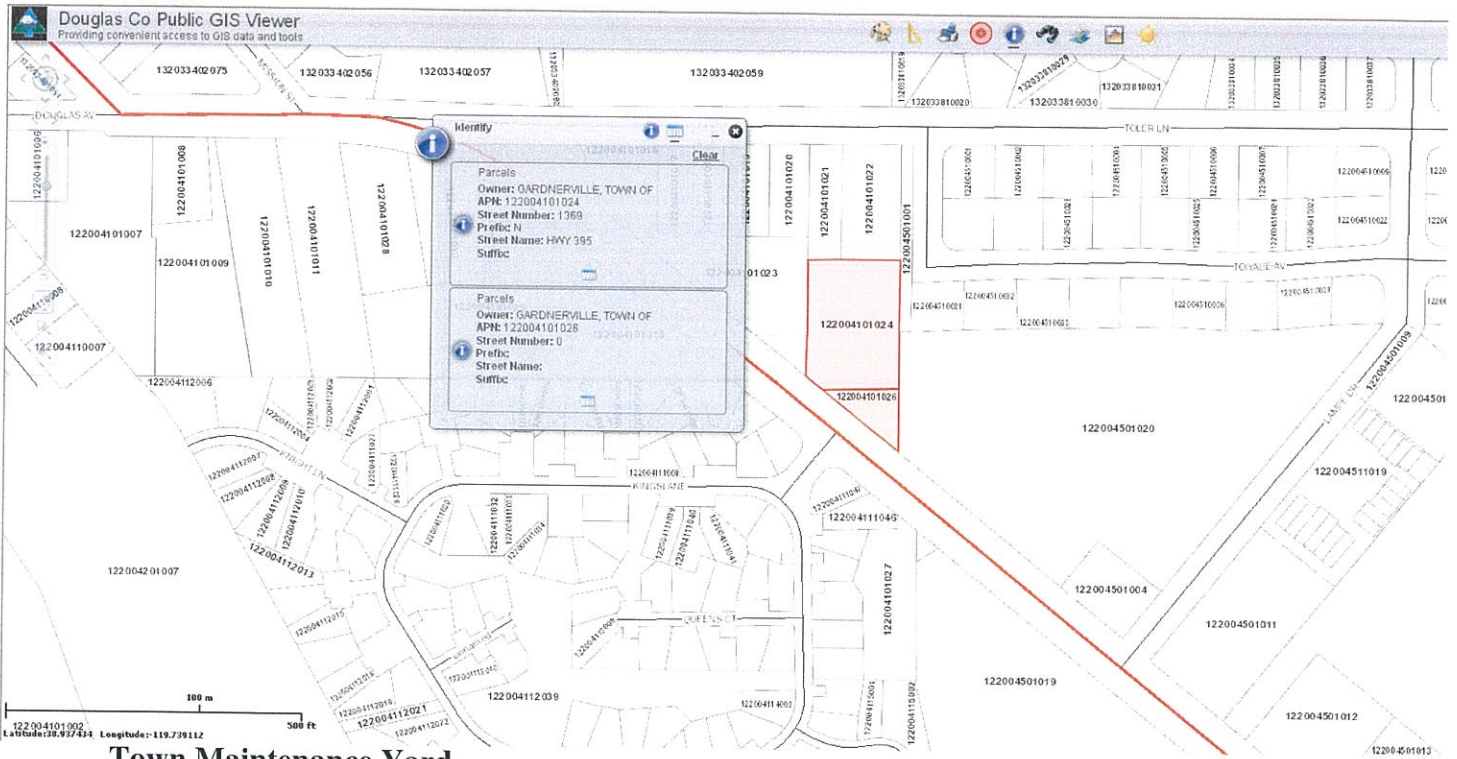
4. **Agenda:** Consent Administrative

Background Information: Attorney's monthly report presented at meeting.

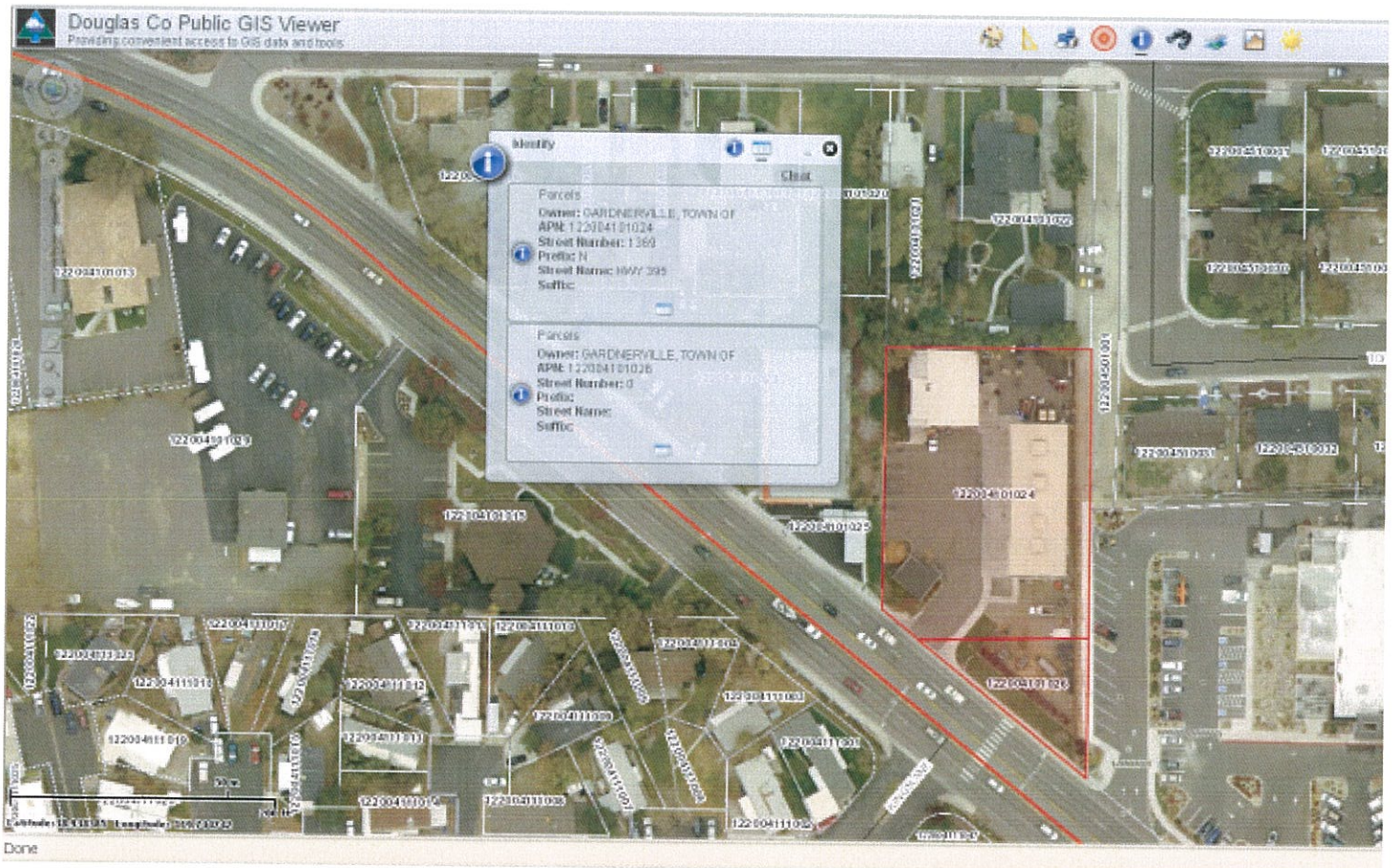
5. **Other Agency Review of Action:** Douglas County N/A

6. **Board Action:**

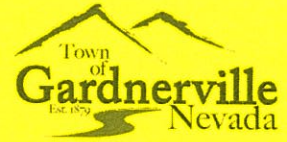
- Approved Approved with Modifications
 Denied Continued



Town Maintenance Yard



With 2011 Photo Imagery



Gardnerville Town Board

AGENDA ACTION SHEET

1. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2013.

2. **Department: Administration**

Prepared by: Tom Dallaire

3. **Meeting Date:** December 3, 2013 **Time Requested:** 15 minutes

4. **Agenda:** Consent Administrative

Background Information: See attached report.

5. **Other Agency Review of Action:** Douglas County N/A

6. **Board Action:**

Approved

Denied

Approved with Modifications

Continued



Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

Town Manager Monthly Report
December 2013 Board Meeting

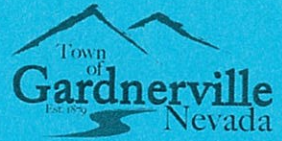
- A. Golden Gate Petroleum:** A sign permit was submitted for staff review. They are per plan with two additional fuel price locations. They look good and complement the building. Please let me know if there are any concerns.
- B. The Ranch to Gardnerville Phase IIa and IIb:** They have paved a portion of Phase IIb. A&A started to install the manholes and they were trying to combine two separate riser systems. The county stopped that and made them get approval of the system. I met with Rob about the issues; then met with Rob and the county engineer onsite. It was determined that the rings needed to be one system or the other. We should not be mixing systems to get the lids on the manhole. The issue has been resolved and not to the desired outcome of the developer. Also, a sewer manhole was installed wrong in Ox Yoke Court. The new street had to be cut to remove and replace the bad manhole. MGSD did not approve the installation until the work was complete. This work was completed last month and did not make it in my report.
- C. Arbor Gardens:** There are some title issues that need to be taken care of prior to the town taking ownership of the property. More information will be presented to the board at the meeting under the attorney report.
- D. New Beginnings:** Construction continues behind Heritage Bank. They have the picnic tables in and are fixing the concrete around the pond. They will be installing a concrete pad and cover over the back flow prevention device for the park. The car ports still need to be installed.
- E. Hellwinkel Channel:** Denny will be here at the meeting to provide a presentation and information.
- F. Eagle Gas:** Candace prepared a presentation that I gave at the last BOCC meeting. It went well. The BOCC will rank the application at Thursday's meeting. This is the same night as the Christmas Kickoff. So there may be some issues coordinating Lloyd's time at the event. NDEP required the tanks to be pumped to a level of 1" (or less) of fluid in the bottom of all the tanks. This was accomplished last week. There were 200 gallons of fuel removed from the tanks and recycled, saving us some disposal fees.
- G. NDOT Sidewalk and 756 parking:** I had to make some additional revisions. I'm trying to get them back in before Thanksgiving.
- H. Kingslane:** The environmental report was completed and then we are reviewing it for redlines and correctness. This report is required by the Army Corps and NDEP for the work we want to perform in the irrigation/drainage ditch. These entities are involved because of the water of the US coming out of the Carson River for irrigation purposes. We will also need to go to the Water Conveyance Advisory Committee.



Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

- I. **Waterloo Center:** I was contacted by the Waterloo Center contractor, who is building the tenant improvements for the VA services within the vacant building behind Walgreens. They will be opening this month. We did not hold the opening of the VA. There is an opportunity to get the pedestrian easement we needed to get to Lampe. It was previously asked for and not provided on the construction drawings, but is required for the final. There are a few other issues needing to be resolved as well.
- J. **756 Cottonwood Slough crossing:** We have a meeting set up for next week about this project and will have more to report then.
- K. **Office Items:**
- Attended a Valley Vision meeting to discuss the resolution and its contents. Also discussed a process by which we can bring this information to the board. The town board will determine the Valley Vision project priorities and recommend to the county manger our priority projects. We will identify the projects we are currently working on that are part of the vision already and will move forward as a group to apply for grant funding.
 - Attended the mandatory insurance meeting for all employees regarding health insurance costs and options. We will have more on this next month when we will need to approve, or deny the additional costs for the CORE HSA plan. The county is allowing for a one-time payment of \$500 in the fund for employees, \$750 for dependents and \$1000 for families. We do not know how many opted for this HSA option.
 - Attended a meeting with the Carson River Sub Conservancy to report on our progress of projects and potential issues we have with the flood study. They are proceeding to the final stretch of the Carson River through Douglas County to re-analyze the Carson River basin. It is important that everyone knows of the town's efforts and studies we are performing within the town, and be available for any questions, or comments. I presented this information to the group.
 - Attended the county commissioner meeting last week, which went long.
 - Attended a meeting with Paula and Eric Schmidt, re the interactive GIS map and the types of applications available. He will be working with us on gathering some data and getting an example out there.
 - Still need to finish the Southgate parking study.
 - We did 7 interviews. In discussion about salary.
 - Staff is continuing to support Project Santa Claus. The town accepts bikes at the maintenance yard and will discard the ones they do not want to repair. We will be passing out flyers on all the garbage cans again this year to collect for the News 2 food drive. We will also be opening up the survey for town services. Those Gardnerville residents who participate in this survey will win a free year's trash service and the winner will be drawn and announced at the January meeting under a specific item. We are planning on having paper copies of the survey here at the town office for people to fill out by pencil or pen as well.

The town office will be a drop off location for those who do not want to leave the toy or the food by the trash can.



Gardnerville Town Board

AGENDA ACTION SHEET

1. **Not for Possible Action:** Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)

2. **Recommended Motion:** N/A
Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** December 3, 2013 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

Background Information: Presented at meeting

6. **Other Agency Review of Action:** Douglas County N/A

7. **Board Action:**

 Approved Approved with Modifications
 Denied Continued



Gardnerville Town Board

AGENDA ACTION SHEET

1. For Possible Action:

- a. Election of Gardnerville Town Board Chairman for the 2014 calendar year;
with public comment prior to Board action.

- b. Election of Gardnerville Town Board Vice-Chairman for the 2014 calendar year;
with public comment prior to Board action.

2. Recommended Motion:

Funds Available: Yes N/A

3. Department: Administration

Prepared by: Tom Dallaire

4. Meeting Date: December 3, 2013 Time Requested: N/A

5. Agenda: Consent Administrative

Background Information: N/A

6. Other Agency Review of Action: Douglas County N/A

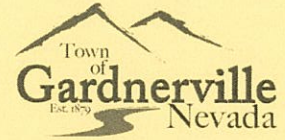
7. Board Action:

Approved

Approved with Modifications

Denied

Continued



Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
- a. Main Street Gardnerville Board of Directors
 - b. Carson Valley Arts Council
 - c. Nevada League of Cities,
- with public comment prior to Board action.

1. **Recommended Motion:** Appointments based on Board discussion.

Funds Available: Yes N/A

2. **Department:** Administration

Prepared by: Tom Dallaire

3. **Meeting Date:** December 3, 2013 **Time Requested:** N/A

4. **Agenda:** Consent Administrative

Background Information: N/A

5. **Other Agency Review of Action:** Douglas County N/A

6. **Board Action:**

Approved Approved with Modifications
 Denied Continued