

GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman Cassandra Jones, Vice Chairwoman Lloyd Higuera, Board Member Linda Slater, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, August 1, 2017

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."
Copies of the finalized agenda were posted on July 26, 2017 on or before the third day prior to the meeting date, by Carol Louthan,
Administrative Services Manager, Signed:
following locations;
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 3: 22 P.M.
- · - · · · · · · · · · · · · · · · · ·
Douglas County Historic Courthouse, 1616 8" Street, Minden NV 89423, at : 32 P.M. Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at post w dive to construction Gardnerville Town Offices, 1407 HWY 395 N. Gardnerville NV 89410 at P.M. and an the interrest at
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at P.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 894I0, or by calling (775) 782-7I34 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION - Colleen Kurczodyna, United Methodist Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE - Mary Wenner

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

July 5, 2017 Regular Board meeting, with public comment prior to Board action.



GARDNERVILLE TOWN BOARD MEETING AGENDA - CONT'D

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. For Possible Action: Correspondence.

2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.

3. For Possible Action: Approve July 2017 claims.

4. For Possible Action: Approve a town special event application with street closure for Suicide Prevention Awareness Walk/BBQ community event September 9, 2017 from 7:00 a.m. to 3:00 p.m., considered to be a Class 1 use per policy.

5. <u>For Possible Action</u>: Approve a town special event application for Carson Valley Sertoma's Oktoberfest, September 10, 2017 from 9:00 a.m. to 5:30 p.m. considered to be a Class 2 use per policy.

6. <u>For Possible Action</u>: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application for Carson Valley Sertoma's Oktoberfest, scheduled for September 10, 2017 from 9:00 a.m. to 5:00 p.m. at Heritage Park.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 7. For Possible Action: Discussion to approve, approve with modifications, or deny the request from RO Anderson to accept maintenance of a portion of SIP 0057 for Snaffle Bit Drive and Hat Band Court, including asphalt concrete paving, curb, gutter, sidewalk, dead end barricade, storm drainage catch basin and pipe, new power meter and (3) street lights, and one decorative street sign within road right of way of Phase 2C the Ranch at Gardnerville, recently renamed to Heybourne Meadows, Phase 2C; with public comment prior to board action. (approx. 10 minutes)
- 8. <u>For Possible Action:</u> Review, discuss and provide comments to the Housing Element of the Douglas County Master Plan Update; with public comment prior to board action. (approx. 10 minutes).
- 9. <u>For Possible Action</u>: Presentation to the board relating to the application "Agenda Free", its capabilities, and subscription options. Discussion and possible action to determine whether the tablets are effective for packet review or whether laptops should be purchased for a more efficient review of action items; with public comment prior to board action. (approx. 30 minutes)
- 10. <u>Not For Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for July 2017. (approx. 5 minutes)
- 11. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for July 2017. (approx. 5 minutes)
- 12. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.(approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting September 5, 2017



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman
Cassandra Jones, Vice Chairwoman
Lloyd Higuera, Board Member
Linda Slater, Board Member
Mary Wenner, Board Member

1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Wednesday, July 5, 2017

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Pastor Baumann of Hilltop Community Church

PRESENT:

Ken Miller, Chairman Lloyd Higuera Linda Slater Mary Wenner Jennifer Yturbide, Town Attorney Tom Dallaire, Town Manager Carol Louthan, Administrative Services Manager

ABSENT:

Cassandra Jones, Vice-Chairwoman

4:30 P.M. Call to Order and Determination of a Quorum – Chairman Miller called the meeting to order at 4:30 p.m. and made the determination a quorum is present.



PLEDGE OF ALLEGIANCE – Mr. Higuera led the flag salute.



This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.



The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Higuera/Slater to approve the agenda.

No public comment.

Upon call for the vote, motion carried with Vice-Chairwoman Jones absent.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

June 6, 2017 Regular Board meeting, with public comment prior to Board action.

Motion Wenner/Higuera to approve the previous minutes of June 6.

No public comment.

Upon call for the vote, motion carried with Vice-Chairwoman Jones absent.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

For Possible Action: Correspondence.
Read and noted.

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2. <u>For Possible Action</u>: Health and Sanitation & Public Works Departments Monthly Report of activities. Approved.

3. For Possible Action: Approve June 2017 claims.

Approved.

4. For Possible Action: Approve budget transfers for fiscal year 2016/2017.

Approved.

Motion Higuera/Slater to approve the consent calendar.

No public comment.

Upon call for the vote, motion carried with Vice-Chairwoman Jones absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. For Possible Action: Discussion on partnering with NDOT to replace the curb, gutter and sidewalk in front of the French Bar and close off the alley between the French and Buckaroo's and the driveway from Highway 395 to vacant parcel where the East Fork once stood, the town would pay to replace the storm drain and sidewalk at a cost of approximately \$50,000, diverting funds to the project from the proposed capital projects fiscal year 17/18 budget; with public comment prior to Board action.

Mr. Dallaire advised NDOT finally got back to us after a year or so since we complained about the dip in the highway at The French Bar. Apparently others are complaining about the dip in the highway as well. NDOT is proposing to replace the curb, gutter and pavement. Their plans are in the packet. We would like to see if you agree the sidewalk needs to be replaced at the time of the placement of the new curb. If we are going to do the sidewalk then we should do the storm drain. I have Anderson Engineering working on a plan set for the storm drain and sidewalk improvements. They are moving forward. This item is in front of you tonight because we didn't budget for this project in the 17/18 fiscal year. I wanted to cut \$50,000 out of the microsurface budget and use it for this improvement downtown. We will get the plans ready, get it out to bid and come back for final approval. In the meantime I want to work with the bar owners and see what they want to do with the alley. I am still waiting on the district attorney. I sent another email today. NDOT is telling me if they replace the curb in front of the alley and East Fork then they will get rid of the driveway at the East Fork and the bars which reduces the need for any handicap ramps.

Chairman Miller asked if the deed would be transferred to the town.

Mr. Dallaire would like to transfer it to the property owners. We can still have a pedestrian easement. We would split it down the middle between the two property owners. We own the alley on the jail portion.

Mr. Higuera asked if the bars would participate financially.

Mr. Dallaire needs to come up with a plan. The alley is separate from what we are talking about. We are talking about the highway improvements. The alley will come back at a later date. We will just have a curb there ahead of time. We are planning on doing that anyway. What we are talking about is this storm drain from the Historian Inn all the way to Gilman. It's just transferring \$50,000 from capital projects and adding this into the project fund for sidewalk and storm drain. We will need to redo the brick on the corner, add an ADA access and narrow the sidewalk to eight feet. NDOT is dealing with the portion in front of the French, taking out the two shrubs that are there.

Attorney Yturbide will contact Doug Ritchie.

Mr. Dallaire will be fixing the slope issue on the ramp and adding a new ramp with ADA requirements. We'll put in the truncated domes that are required. So the item is just the \$50,000 worth of sidewalk and storm drain.

No public comment.

Motion Slater/Higuera to approve partnering with NDOT to replace the curb, gutter and sidewalk in front of the French Bar and close off the alley between the French and Buckaroo's and the driveway from 395 to the vacant parcel where East Fork once stood. The town would pay to replace the storm drain and sidewalk at a cost of approximately \$50,000, diverting funds to the project from the proposed capital projects fiscal year 17/18 budget. Motion carried with Vice-Chairwoman Jones absent.

6. For Possible Action: Discussion to provide comments on the updated Gardnerville Community Plan Land Use Element of the 2016 Douglas County Master Plan Update and discuss the review process for the Master Plan update. Presentation by Mimi Moss, Candace Stowell; with public comment prior to board action.

Mr. Dallaire pointed out Mimi Moss is here to answer any questions. This item is for the Gardnerville land use element. We gave them revisions back in May. The new land use element is out. I redlined it, and it is in your packet. One of the things I wanted to find out from county staff was the extension of Waterloo Lane connecting to Muller Parkway. What was that referring to?

Ms. Mimi Moss, Douglas County Community Development, answered the comment is on page 6-4 in the transportation network and roadways. Probably delete that last line. It doesn't read right.

Mr. Dallaire asked if the board has any additional comments, get them to me and I will get them over to Candace. On page 6-8 Policy1.9 is basically taking our goals and expanding the town boundary east and west, making it thicker and applying it to the actual master plan to give the owners proposing master plan amendments an opportunity in the future to move the urban service boundary east or north. We are at the urban service boundary on all sides except for the Jacobsen and Pegram development. Do you feel this is the time to change that boundary and plan for the future or do we wait until we see what will happen with the specific plan?

Ms. Moss stated policy 1.9 essentially defines what those boundaries might be today and this is the area where you would likely grow in the future. It makes a statement this is where your focus needs to be. I think it could be worded better. Other than that it captures what the board had discussed a few months back. It is essentially making a statement where you see the town boundary.

Mr. Dallaire asked if all the receiving areas proposed have to have TDR's in order to be built?

Ms. Moss answered all receiving areas need to have transfer of development rights unless it's affordable housing, and then it can be waived by the board.

Chairman Miller sees no reason to have that as receiving area at this time.

Ms. Moss noted the county is proposing as part of the growth management ordinance to not allow the expansion of urban service boundaries except within every five year update of the plan. It limits the boundaries based on change and circumstances.

Mrs. Slater felt it is a good growth control. Makes you stop and think about what you really want to see.

Ms. Moss believed it also makes a commitment that we are good with the boundary today. We don't see a need to expand. It's also based on resources. Do you have the resources today or not? It's development at a pace that keeps up with your resources. It is a growth management tool in that regard. You are not lacking for areas to build. The potential units on the books for the Virginia Ranch Specific Plan are 1,020. But the new owner has come in and asked about making an adjustment to the parcel sizes making that a fewer number of units.

Mr. Dallaire felt the only other project is the one behind Stodick Park and Chichester.

Ms. Moss pointed out that was formerly Ashland Park. If anyone comes in to develop that they would need to come back with a planned development. The original proposal was about 260 units multifamily.

Chairman Miller asked if this item required action.

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Ms. Moss recommended taking action.

Attorney Yturbide advised if you have any further comments you could add those in at this point. He is asking for your direction to go ahead and send that forward.

Mr. Dallaire mentioned there are some parcels the town owns that need different zoning. The pond where Wal Mart is located is in general commercial planned development overlay. There is some property down at the Arbor Gardens zoned single family residence one acre and the park in Arbor is zoned one acre. The pond at Stodick Estates isn't public facilities either. I was hoping to get that cleaned up. The gas station, do we leave it commercial or turn it into public facilities. The Serenity Park/ Heritage Park Gardens parcel is zoned general commercial. It should be public facilities. The 30 acres of open space at the Ranch is SFR 8000 in a planned development. It should be public facilities. It's just cleaning up the zoning for the table in the front of our community plan so it is more accurate.

Ms. Moss stated we brought that forward at the planning commission last month to also look at zoning consistency; areas that need to be changed based on land use. We mentioned the town properties and they thought that was a good idea to bring that forward. It is just making it consistent. We will work on the Arbor Gardens parcel zoning with the DA.

Chairman Miller called for public comment.

Mr. Godecke happens to be one of the properties that is, at this time, requesting a receiving area designation. My property is located east of the Jacobsen Ranch. It is the area in the white to the right of the Jacobsen Ranch. It is just outside of your town boundary. As a result, I haven't been agendized to have my item heard because it would be improper for you to hear something that wasn't within your planning district. I am in a Catch 22 situation. I could ask to be annexed, but if county staff is recommending denial of the additional receiving area it would be putting the cart before the horse if I were to ask you to annex my property and then not have the receiving area designation. You would end up with A19 within the town boundary.

Attorney Yturbide wanted to make clear for the record they do not at this time have a motion to add in the receiving area. It's just a general discussion related to the master plan.

Mr. Godecke wanted to explain his position. With the master plan, it is a document that looks out over the horizon for approximately 20 years. Now with the current master plan we're looking to see the next 20 years. What I am looking at is over the horizon to see where you want to possibly expand the town boundaries, where we want growth and development to occur. It's good planning because if you have that in place you can plan for the transportation element to accommodate the traffic that is generated by that much development. If you bury your head in the sand then you cut off potential access through that project for development to the east. It is within the Gardnerville Water Company's projected service boundary. It's within the Minden-Gardnerville Sewer District's service boundary. It has the potential to become developed at some point in time. The question is when. With looking at it from a perspective if you are looking at the horizon, you want to develop your transportation plan to accommodate potential for that development. The other thing is none of these properties to the east have been leapfrogged. The development has progressed in an easterly fashion one property at a time: Chichester Estates, then Arbor Gardens and Stodick Ranch. The next project would be Virginia Ranch, which is in the works now. Even if I were to get receiving area it wouldn't leap frog. Infrastructure is expensive. Developers don't want to have to put infrastructure through someone else's undeveloped property for another person to be able to use free of charge. I appreciate your time and listening to me. If I do get a receiving area I will be back talking to you about annexation.

Chairman Miller mentioned before Mr. Godecke came in we discussed that particular item. The feeling of the board was we don't need another receiving area at this time. We have so much land now that is in that category that we don't want to extend those boundaries at the present time.

Mr. Godecke pointed out if you look at the development of Virginia Ranch with the idea that my land will potentially develop at some point in time, it would be nice to provide at least one access to my property border with a full 120 foot right of way so you have enough carrying capacity for potential development. Currently I have two accesses on Toler. If the Muller Lane bypass north doesn't get developed then all that traffic will come down Toler to Waterloo intersection and that's a terrible intersection to put a lot of traffic. Grant Avenue intersection is a better access. That's something that should be considered. Certainly keep that in the back of your mind.

Mrs. Barbara Smallwood has a few questions. Mimi spoke about taking out Waterloo connecting Muller Parkway. The history of that is not to have all the traffic going through Lampe Park. The access was supposed to be out in back of the new food closet. On page 6-3, under Minden Gardnerville as focal point, what is a certified local government?

Mr. Dallaire answered a certified local government has design standards and a committee to review development, and owners get the ability to refurbish the existing building. It opens up a new grant category. Genoa could go and apply tomorrow. We have the plan for prosperity design guidelines. It's just getting that updated and applying through SHPO (State Historic Preservation Office) so Gardnerville could be certified local Government.

Mrs. Smallwood remembers way back when those receiving areas were designated, it was to give the town board the ability to plan proper projects, a multitude of what you think should be in those receiving areas. Not having someone else tell you, but you tell them. It is space available if you want more commercial or industrial. That's your ability to do that. Not to let people come in with projects and say this is what we would like. You say this is what we would like here. That leads me to the discussion that Chairman Miller talked about on the tax rate. That should be a focal point for you. I see multifamily. In the tax rate you know what that provides you, minimal tax. When you get all that concentration of people with minimal tax, you don't have enough money and no ability to raise more money. But tax wise as you get all the roads and all the trash service and all the things that have to be maintained, and you have multifamily with a low tax rate you don't have enough money. When you look at the receiving area you need to look at what you want to plan there. I would continue to urge you to bring that forward. Have the assessor tell you what those generate for you. Mimi talked about the resources: parks and open space. When you get all that multifamily where are those people going to be? Where are they going to go recreate? Those are all things in the receiving area. How much it cost to maintain that?

No further public comment.

Motion Higuera/Slater to approve the map of town boundaries as presented and also add comments by the board to be added to the master plan update. Motion carried with Vice-Chairwoman Jones absent.

7. For Possible Action: Discussion to approve or approve with modifications or deny the proposed master plan amendment to be considered as part of the 20-year Master Plan Update for the requests submitted by property owners within the Gardnerville Community Plan (Minden/Gardnerville Community Plan) Peri Ranch requests to change 17.5 acre portion of 3 parcels from Commercial to Industrial for portion of APNs 1220-11-002-021, -022 and -023; with public comment prior to board action.

Mr. Dallaire reviewed Peri's application which has three parts to it. The first proposal is the 17.5 acre service industrial area in the town boundary currently planned as commercial property. Then there is 60.2 acres of agricultural zoned property east of Pinenut Road across from the proposed industrial area to be rezoned from agricultural to single family residential. The third proposal is 19 acres of receiving area to change to multi-family. This area is not within the town boundary but it is within the urban service boundary. I drew this map to put it in perspective.

Ms. Moss explained the request is for service industrial. The receiving area is in the urban service boundary so it would be annexed to the town once a project comes forward for service.

Chairman Miller does not read the item that way. The item says request to change 17.5 acres of three parcels from commercial to service industrial. It has nothing about receiving area in this item.

Mr. Dallaire clarified it is not within the town boundary. The town boundary does not include the proposed multifamily property. I don't have that one there because it's not actually in the town boundary. It is in the urban service boundary. I have it in my report.

- Ms. Moss suggested they comment on multifamily rather than recommending a change.
- Mr. Dallaire reviewed comments on the multifamily and comments on the single family.

Attorney Yturbide thought there is some difficulty with the wording of this item. The agenda hasn't set forth those three particular items. You can provide comment as you did earlier on those items.

Chairman Miller called for public comment.

Mr. Butch Peri personally owns this property. I invested over \$6.3 million to take away this crazy S turn that was dangerous (pointing to the old Pinenut road alignment). I spent a fortune in infrastructure. The whole property is looped by the Gardnerville Water Company. I have sold the water rights to this property, surface and underground, to the Bently Ranch. I do have an irrigation well here that I have met with Mark Gonzales about. I have all this commercial property but no one will buy it until they see rooftops. The multifamily might not be the right option because they don't pay as much taxes as a single family residence. I had a person that wanted to buy it all. But once he started looking into Douglas County, this is not the easiest county to develop things. I wanted to put a casino on the property. I have someone that is interested in putting a beautiful public storage. I went to Mimi and was told you have to have these two zonings. If not you can't have an RV or boat on the outside. I have to have double zoning in order to have public storage. We have to get this approved. You can make money without having to build anything, just people parking their boats or campers. It would also be like flex storage, something people drive up to. When the subprime market crashed, the first thing that went was the housing industry. What follows is industry. The housing has to come out before people will start building businesses. You have to have people to support it. I don't want to do multifamily. That was forced on me. It was what was approved in the receiving area. Now we have something that has leapfrogged me. It's created an island. I have industrial, the hospital, fiber optics, 12 inch water lines, curb and gutter, gas, electric and phone. I am not going to get a big box until we start getting some rooftops. Now I have no water rights. I am paying higher property tax than when this was agriculture. I am trying to get the ability to have some flexibility so I can start business. I am just trying to get this all done. No one complained when I built the new road. Now we have Wal Mart. Where do you want the growth to go? This only makes sense. It's contiguous. I want this town to give me their blessing. My bigger fight will be with Douglas County. It shouldn't be with this board.

No further public comment.

Mrs. Slater likes what she sees. It is in the right location and I understand what happened. It was a first class project that you brought forth. I have no doubt this would be equal or better. That's my comment.

Ms. Wenner understood the town was looking for mixed use.

Chairman Miller shared Mr. Peri made a good presentation on the future of that property.

Motion Higuera/Wenner to support the proposed master plan amendment to be considered as part of the 20 year master plan update for the request submitted by property owners within the Minden/Gardnerville Community Plan, Peri Ranch requesting to change a 17.5 acre portion of three parcels of commercial to service industrial for portions APN 1220-11-002-021, 022 and 23. Motion carried with Vice-Chairwoman Jones absent.

8. For Possible Action: Discussion on the town donating \$150 to Project Santa Claus in memory of Stephanie Waggoner for her contributions to the town over the years; with public comment prior to board action, presentation, Ken Miller, Board Chairman

Chairman Miller shared for those of you who knew Stephanie, she had volunteer written across her forehead. She volunteered on the Main Street program. She was a member of the board and main mover behind the mural on the mason's building. She kept that particular mural in her garage for a period of eight months to a year waiting for an actual location. It was a tragedy what happened. They have named the breakfast in July after Stephanie for Project Santa Claus. They are looking for donations and I would like the town to consider \$150. And hopefully the Main Street program will donate another \$100 for a total of \$250 donated from the different entities that we're attached to to buy toys and bicycles and things like that for Project Santa Claus.

Mr. Higuera agreed Stephanie was the model for volunteerism. She maintained the sidewalk gallery herself. She cleaned all the benches too.

Chairman Miller didn't think her volunteer time could be put into dollars.

No public comment.

Motion Slater/Higuera to support the town donating \$150 to Project Santa Claus in memory of Stephanie Waggoner for her contributions to the town over the years. Motion carried with Vice-Chairwoman Jones absent.

9. For Possible Action: Discussion on town staff merit system for fiscal year 2017-2018 while using the existing evaluation software Performance Management Plus (PMP) system and revising the merit score scale in which merits are offered to town staff while under this review process; with public comment prior to board action.

Mr. Dallaire reviewed the county is going to Neogov. They are estimating August. We have a month where we have two reviews due. The county has a scale factor of three for the merits. The county is giving all the employees a two percent COLA increase. The county's scale is quite a bit different than what we have evaluated our staff on in the past. Minden and Gardnerville have a higher scale than Douglas County. I am hoping to delay the two reviews to use the new software. I don't want to evaluate two employees under the old system. They are supposed to start in August with the new system. We will have three or four staff by September to be evaluated under PMP and the rest under Neogov. If it will be September or October before Neogov is actually up and running then we will continue with the old software. I don't want to delay staff's reviews two or three months. So we will have three, possibly four staff that would be evaluated under PMP and then the rest would be evaluated under Neogov. I am hoping HR is on track and Neogov is what we will have released in August. I don't know what the scoring system will be. This is the revised scoring system for the current PMP program using the three percent scale, which is what we talked about during the budget cycle. So a two percent COLA in July and then a three percent merit possible. The merit is supposed to be three percent for the next five years. In the meantime I have to have something moving forward and want you to approve the PMP. This is just covering the bases if the new system does not happen.

No public comment.

Motion Higuera/Slater to approve town staff merit system fiscal year 2017/2018 using the existing evaluation software Performance Management Plus (PMP) system and revising the merit score scale in which merits are offered to town staff while under this review process. Motion carried with Vice-Chairwoman Jones absent.

(10 minute break)

10. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for June 2017.

Mrs. Yturbide reported she reviewed the agenda and did some work related to reviewing the sinkhole. I haven't given this to Tom yet, but I have a draft of the acquisition agreement for the right-of-way at Douglas and Mill. I spoke briefly with Doug Ritchie about the right-of-way and we will have to dedicate it to the county. I have some paperwork for you to look over. The rest of the time was just board meetings and communication with staff.

11. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for June

Mr. Dallaire reported on KFC. I wanted to know if any of the board members have any problems with the KFC modifications.

Chairman Miller had a discussion on this. It's all about visibility, but it's all hidden by trees.

Mr. Dallaire thought it looks just like a box. The other thing was the Carson Valley Wayfinding. The Visitor's Authority received a grant when AJ was here to do the wayfinding signage. This is what they are proposing to do. I didn't know if you were okay with this. It shows the locations of what they are trying to point people to.

Mrs. Slater has one question. Going one direction there is an indication for Heritage Park but not in the opposite direction. It's the locator for Heritage Park. I think it should be indicated in both directions.

Mr. Dallaire agreed it should be indicated in both directions. The signs are the same as Carson City.

Gardnerville Town Board Meeting July 5, 2017 – 4:30 p.m. Page 8

Mrs. Slater likes the signage addition and the decoration motif they used.

Chairman Miller asked if this is a phone app?

Mr. Dallaire answered no. The new website map that Carson Valley Visitors Authority has done is available. They received a contract to do just the signage plan. Downtown Genoa, Minden and Gardnerville they will do the mountains and more consistent signage to point people to places. We could do our own signs too.

Mrs. Slater mentioned there are two Main Street Gardnerville signs and no Town of Gardnerville. It just seems awkward.

Mr. Dallaire will make the comments and get it to them. The signs start in Topaz. They don't have funding for the actual signs yet. I was working on the application. Anderson didn't get the contracts done before Jeremy went on vacation. I have copies of plans for submitting the yard improvements to the county to get that out to bid. The engineer's estimate is coming out quite a big higher. Maybe see if we can get some prices and cut some things off. At least we can get the wall up and concrete. Then I need to get the Martin Slough amenities done. The river is finally receding. The tree is now out of water. The end of the month I have a high adventure and family reunion. We need to get the packet out early.

Chairman Miller and Tom met with an attorney from Chase International Bank. Chase has or is going to buy the Westerner motel. They want to go in between the two markets. When it comes before us there are a few quirks we need to discuss. But just to let you know they are coming into town. They said they had requests from a lot of customers in this area. Last Tuesday I went to a Rotary dinner and had the occasion to talk to Janet Geary, publisher for Nevada Magazine. She is going to be down here on the wine walk in July with a photographer to take pictures. They will do a feature article for the September issue. I gave her contact information to Debi.

Mr. Higuera noticed there wasn't an item on the agenda for Main Street.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Mr. Higuera reported Main Street has a new board member Kim Sperry. She was attracted to Main Street by the wine walk. She lives in the Ranchos but they are trying to figure out where they want to live permanently. She is enthusiastic and wants to get involved. We have lost a few members here and there. Terry LaPlant is also on the committee. We will need another board member and possibly one more. They are considering moving it to a seven member board because they are having trouble with quorums. They are making a Main Street video with a drone. They got a deal with Meredith Fischer to do the video. They will put it on the website and do presentations. It will be a drone's eye view. Thirsty Third Thursday, they are thinking about changing the name. A place called Hennessy's in Las Vegas has registered the name (Thirsty Third Thursday) since they didn't renew it. All that means is if they want to have us cease and desist they can do that. It doesn't seem like they enforce that. I don't know if it is a problem or not. Election of officers Linda is staying on and she will be the president. Vice is now Katrina Rowe. Meredith was the interim treasurer, now the treasurer. The secretary was Suzanne Carreau, and it was too much for her. They discussed it and what they have decided is to drop the secretary as an officer. They would have a recording secretary. Somebody, not a member of the board, a person or volunteer would come in and do the minutes. They will be pursuing that. Let me know if you want any more information.

Chairman Miller went to a concert that had three food trucks. My idea is to bring that type of thing to one wine walk a year.

Mr. Higuera thought it ties into Debbi's ideas.	
Meeting adjourned at 6:35 p.m.	
Ken Miller, Chairman	Tom Dallaire, Town Manager

Gardnerville Town Board AGENDA ACTION SHEET



1.	For Possible Action: Correspondence
2.	Recommended Motion: Receive and file Funds Available: ☐ Yes ☐ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: August 1, 2017 Time Requested: N/A
5.	Agenda: ☐ Consent ☐ Administrative
6.	Background Information: See attached.
7.	Other Agency Review of Action: □ Douglas County ☑ N/A
8.	Board Action:
	☐ Approved ☐ Approved with Modifications ☐ Continued

July 10, 2017

Town of Gardnerville

1407 Highway 395 N

Gardnerville, NV 89410

Attn: Tom Dallaire, Town Manager

Mr. Dallaire,

On Saturday, June 10th it was noted that two of the three entrances to Chichester Estates were closed due to the Carson Valley Days parade. The Chichester Estates POA Board would like to notify the Town of Gardnerville that neighborhood residents were not properly made aware of these road closures. In 2016 alone Chichester Estates had 73 residential sales, with many of our new residents not aware of this annual event and road closure.

Quite a few residents also noted on Chichester Dr. angry speeders barreling down our streets after realizing they could not exit from Gilman Ave. The Board feels that if the Town of Gardnerville could place a Sign at the Chichester Dr/Gilman Ave exit along with one at the Lampe Dr/Toler Ave exit at least one week in advance of the event, then possibly this could help reduce the chances of one of our neighbors being injured or killed due to the reckless actions of an irritated driver. We welcome your comments and advice in coming to a solution in this matter.

Sincerely,

Robert Stiles, President

John Zemlock, Secretary Treasurer

John Mauriello, Director

Tom Tittle, Director

Ken Witham, Director

Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action:</u> Approve Health and Sanitation & Public Works Departments Monthly Report of activities
- 2. Recommended Motion: Approve as submitted

Funds Available: ☐ Yes ☑ N/A

3. Department: Administration Prepared by: Carol Louthan

4. Meeting Date: August 1, 2017

5. Time Requested: N/A

6. Agenda: ☑ Consent ☐ Administrative

7. Background Information:

Trash (June landfill figures)

Credit Cards (June figures)

Residential Accounts	<i>1785</i>								
Commercial Accounts	227								
Green Waste Accounts	1365								
Recycling Accounts	162								
Cleanup Dumpsters	7								
X cans	353								
# of new residential	19 accts transferred to new								
accounts	owners								
# of new commercial	2 – Carson Community								
accounts	Counseling, The Door Co.								
Minimum User Accounts	32								
Total tons of trash	<i>374.79</i>								
Total tons of Greenwaste	<i>56.08</i>								
Total tons of Recycling	2.56								

Total Amount	\$2,4!	56.11
Total Transactions		
Visa	22	\$1,997.09
Mastercard	2	\$ 399.56
American Express	1	\$ 59.46
Terminal		\$ 361.49
E checks		\$ 377.00

 Other Agency R Board Action: 	Review of Action: Douglas County	✓ N/A
☐ Approved	\square Approved with Modifications	

Superintendent Town Public Works Monthly Report

Public Works & Parks - 7/2017

- Planted 6 Pink Lady apple trees in the open space near the Snaffle Bit trailhead. This is the beginning of the towns second pocket orchard.
- Planted 4 ornamental cherry trees along the Gilman landscape project.
- Two Movies in the Park completed. Jungle Book and Princess Bride.
- 5K Fun Run/Walk event completed on the 4th of July.
- The flower baskets on US 395 have filled out nicely. One staff member is dedicated to watering 6.5 hours a day, 7 days a week.
- One staff member was on light duty for the month.
- Street sweeping completed on Fridays except on days with Movies in the Park. Movie days generally require PW field staff to work from 3pm to 12am limiting the ability to street sweep or perform other duties.
- Weed management is ongoing across the town.
- Putting together an RFP for a budgeted Gator and Field Tractor.
- Superintendent was on vacation two weeks this month. Duties covered by town manager or delegated to senior field staff.

Health and Sanitation (H&S) - 7/2017

- One staff member is still out due to a job related injury.
 - We have 1 temporary laborer to help with coverage due to long term absence.
- The recycling pilot program is complete and a majority of the totes have been picked up.
- Truck 609 was repaired. Turbo Charger was damaged and needed to be replaced.
- Ordered a truckload of trash and green waste totes.

Engineering and Contracted Work – 7/2017

- Review Town Maintenance Facilities improvement plans and engineer estimates.
- NDOT traffic control and ROW permit drafted and submitted for the Town Maintenance Facility.
- Final walk through for site work on "Heybourne Meadows" IIC formerly known as "The Ranch" Phase IIC located at the end of Snaffle Bit. There were some issues but most have been resolved and the phase is scheduled to be accepted for maintenance at the August Town Board Meeting.
- Contracted out street painting on Gilman, Chichester, Harvest, and Toler. The long straight line in both yellow and white. Working to schedule the project in August.
- Town Manager was on vacation last week of month. Duties covered by superintendent and office staff.

Gardnerville Town Board AGENDA ACTION SHEET



1.	For Possible Action: Approve July 2017 claims.											
2.	Recommended Motion: Approve as submitted Funds Available: ☐ Yes ☐ N/A											
3.	Department: Administration											
	Prepared by: Carol Louthan											
4.	Meeting Date: August 1, 2017 Time Requested: N/A											
5.	. Agenda: ☑Consent ☐ Administrative											
6.	Background Information : See attached.											
7.	Other Agency Review of Action: □ Douglas County ☑ N/A											
8.	Board Action:											
	□ Approved□ Denied□ Continued□ Approved with Modifications											



CREAT PLOPLE A GREAT PLACES	Tovoice No	Trivoice Description	Status Held	Held Reason Invoice Date	Due Date	G/L Date Received Da	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin								
Account 510.150 - Board Compensation 4288 - Higuera Lloyd W 7/17 BOARD	ompensation 7/17 BOARD	GVILLE	Paid by Check	06/29/2017	07/07/2017	07/07/2017	07/07/2017	250.00
24008 - Jones Cassandra Esq	7/17 BOARD	G'VILLE	# 003270 Paid by Check # 665358	06/29/2017	07/07/2017	07/07/2017	07/07/2017	250.00
28960 - Miller Kenneth	7/17 BOARD	GVILLE	# 002230 Paid by Check # 665282	06/29/2017	07/07/2017	07/07/2017	07/07/2017	275.00
2969 - Slater Linda	7-17 BOARD	G'VILLE	# 002202 Paid by Check # 665349	06/29/2017	07/07/2017	07/07/2017	07/07/2017	250.00
8364 - Wenner Mary	7-17 BOARD	G'VILLE	# 665386	06/29/2017	07/07/2017	07/07/2017	07/07/2017	250.00
	10		Account 51	Account 510.150 - Board Compensation Totals	nsation Totals	Invoice Transactions	ons 5	\$1,275.00
Account 511.201 - PEBS-Ret.Medical 20219 - NV ST Public Employees 7-17 PREMIUM	et.Medical 7-17 PREMIUMS	731	Paid by Check # 665536	07/01/2017	07/14/2017	07/14/2017	07/14/2017	89.6
				Account 511,201 - PEBS-Ret. Medical Totals	Medical Totals	Invoice Transactions	ons 1	\$9.6\$
Account 520.055 - Telephone Expense 29103 - Frontier 782-7134 6	me Expense 782-7134 6/17	77578271340502795	Paid by Check	06/16/2017	06/30/2017	06/30/2017	06/30/2017	109.42
29103 - Frontier	782-3856 6/17	77578238560808025	Paid by Check	06/16/2017	06/30/2017	06/30/2017	06/30/2017	54.02
13097 - Verizon Wireless	9788483774	842011146-00001	# corst2 Paid by Check # 665939	07/01/2017	07/21/2017	07/21/2017	07/21/2017	489.77
\$5.00 F				Account 520.055 - Telephone Expense Totals	xpense Totals	Invoice Transactions 3	ions 3	\$653.21
Account 520.064 - Travel 21673 - Dallaire Tom	5/17 TRAVEL	TRAVEL	Paid by Check	05/12/2017	06/30/2017	06/30/2017	06/30/2017	238.84
			0	Account 520.064 - Travel Totals	- Travel Totals	Invoice Transactions 1	lons 1	\$238.84
Account 520.072 - Advertising 12997 - Do Co Procurement Program 6-:	sing 6-17 DALLAIRE	GVILLE	Paid by Check # 665771	06/27/2017	07/21/2017	06/30/2017	07/21/2017	475.00
				Account 520.072 - Advertising Totals	ertising Totals	Invoice Transactions 1	lons 1	\$475.00
Account 520.084 - Replacement & Repair 726 - Central Systems Electric Inc 203535	ment & Repair 203535	TOWNGA	Paid by Check	06/30/2017	07/21/2017	06/30/2017	07/21/2017	22.00
12997 - Do Co Procurement Program	6-17 LACOST	GVILLE	# 9037.33 Paid by Check # 665771	06/27/2017	07/21/2017	06/30/2017	07/21/2017	68.76
			# 663//1 Account 520	7.1 Account 520.084 - Replacement & Repair Totals	Repair Totals	Invoice Transactions 2	ions 2	\$119.89
Account 520.089 - Power 2924 - NV Energy	2856009 6-17	2856009	Paid by Check	06/27/2017	07/14/2017	06/30/2017	07/14/2017	190.64
			/7cc00 #	Account 520.089 - Power Totals	- Power Totals	Invoice Transactions 1	ions 1	\$190.64
			13	50				



GREAT PROPLE & GREAT PLACES									
Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date		Due Date (G/L Date Received Date	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town									
Department 921 - Gardnerville Admin		ō							
3021 - Southwest Gas-Las Vegas	0015779022 6-	2410015779022	Paid by Check	06/15/2017		06/30/2017 (06/30/2017	06/30/2017	25.51
3021 - Southwest Gas-Las Vegas	17 1072224004 6-	2411072224004	# 665038 Paid by Check	06/15/2017		06/30/2017	06/30/2017	06/30/2017	19.72
3021 - Southwest Gas-Las Vegas	17 1188600002 6-	2411188600002	# 665038 Paid by Check # 665039	06/15/2017		06/30/2017	06/30/2017	06/30/2017	15.68
	71		ocncoo *	Account 520.092 - Heating Totals	92 - Heatin	g Totals	Invoice Transactions	. s	\$60.91
Account 520.093 - Utilities-Sewer 2030 - Minden-Gardnerville Sanitation 17-070	-Sewer 17-070285*	0296	Paid by Check	07/01/2017		07/14/2017	07/14/2017	07/14/2017	67.71
2030 - Minden-Gardnerville Sanitation	17-070574	0594	# 665510 Paid by Check	07/01/2017		07/14/2017	07/14/2017	07/14/2017	21.16
			# 665510 A	Account 520.093 - Utilities-Sewer Totals	llities-Sewe	r Totals	Invoice Transactions 2		\$88.87
Account 520.097 - Maint B&G 11625 - Accurate Mobile Locksmith Inc G	&G GVILLE 7/3/17	GVILLE	Paid by Check	07/03/2017		07/14/2017	07/14/2017	07/14/2017	30.00
670 - Carson Valley Lions Club	FLAG17/18	GVILLE	# 665400 Paid by Check	07/01/2017		07/14/2017 (07/14/2017	07/14/2017	20.00
			# 665434	Account 520.097 - Maint B&G Totals	- Maint B&	G Totals	Invoice Transactions	s 2	\$80.00
Account 520.136 - Rents & Leases Equipment 4753 - Ricoh USA Inc 98950950 14	Leases Equipme 98950950	ent 1481234-343322 <mark>1</mark>	Paid by Check	06/12/2017		06/30/2017	06/30/2017	06/30/2017	165.41
4753 - Ricoh USA Inc	5049217475	16769392	# 665024 Paid by Check	07/01/2017		07/21/2017	06/30/2017	07/21/2017	85.49
21326 - Dell Financial Services	79026038	001-6707612-004	# bos885 Paid by Check	07/01/2017		07/14/2017	07/14/2017	07/14/2017	359,34
			# 665446 Account 520.1	bb344b Account 520.136 - Rents & Leases Equipment Totals	s Equipmen	it Totals	Invoice Transactions	. s	\$610.24
Account 520.170 - Memberships 12997 - Do Co Procurement Program 6-17	ships 6-17 LOUTHAN GVILLE	GVILLE	Paid by Check	06/27/2017		07/21/2017	06/30/2017	07/21/2017	45.00
2313 - Nevada League Of Cities & Muni	2017-10 1	G'VILLE	# 665/71 Paid by Check	06/19/2017		07/07/2017	07/07/2017	07/07/2017	2,997.41
			+67C00 #	Account 520,170 - Memberships Totals	1embership	s Totals	Invoice Transactions	s 2	\$3,042.41
Account 5.20.187 - Internet Expense 32036 - Spectrum Business 0012509	c expense 0012509 7/17	8354110060012509	Paid by Check	07/02	7/02/2017 07/7	07/21/2017	07/21/2017	07/21/2017	64.99
32036 - Spectrum Business	0598044 7/17	8354110060598044		06/28/2017		07/21/2017	07/21/2017	07/21/2017	34.99
	1		78	Account 520.187 - Internet Expense Totals	net Expens	e Totals	Invoice Transactions 2	s 2	86'66\$
Account 521.130 - Legal Services 12372 - Jennifer Yturbide Law PC Corp 103	ervices 103	GVILLE	Paid by Check # 664969	06/07	06/07/2017 06/	06/30/2017	06/30/2017	06/30/2017	2,630.00



GREAT PEOPLE & GREAT PLACES	а							
Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date Due Date	Due Date	G/L Date Received D	Received Date Payment Date Invoice Amount	Invoice Amount
Fund 610 - Gardnerville Town								
Department 921 - Gardnerville Admin								
Account SZILIJSU - Legal Services 12372 - Jennifer Yturbide Law PC Corp 133	services 133	GVILLE	Paid by Check	07/12/2017	07/21/2017	06/30/2017	07/21/2017	180.00
			079000 #	Account 521,130 - Legal Services Totals	ervices Totals	Invoice Transactions	ions 2	\$2,810.00
Account 532.056 - Subscriptions 12997 - Do Co Procurement Program 6-17	iptions 6-17 DALLAIRE GVILLE	GVILLE	Paid by Check	06/27/2017	07/21/2017	06/30/2017	07/21/2017	123,50
2667 - Record Courier	7034794 17-18	7034794 17-18 7034794/GARDNERVIL	1 00 000000 M	06/20/2017	07/07/2017	06/30/2017	07/07/2017	31.20
15021 - DLT Solutions LLC	4599406	LE G'VILLE	0.00	06/21/2017	07/07/2017	07/07/2017	07/07/2017	1,098.69
			# 665190	Account 532.056 - Subscriptions Totals	ptions Totals	Invoice Transactions	ions 3	\$1,253.39
Account 533.800 - Office Supplies 12997 - Do Co Procurement Program 6-17 L	Supplies 6-17 LACOST	GVILLE	Paid by Check	06/27/2017	07/21/2017	06/30/2017	07/21/2017	25.79
12997 - Do Co Procurement Program	6-17 LOUTHAN GVILLE	GVILLE	# 6557/1 Paid by Check	06/27/2017	07/21/2017	06/30/2017	07/21/2017	166.08
			# 665//1	Account 533.800 - Office Supplies Totals	ipplies Totals	Invoice Transactions	ions 2	\$191.87
Account 533.817 - Small Projects 11558 - Costco-Comptroller 7237	Projects 7237 6-17	7003731100017237	Paid by Check	06/10/2017	07/14/2017	06/30/2017	07/14/2017	579.96
11558 - Costco-Comptroller	7237 6-17.	7003731100017237	# 665441 Paid by Check	06/24/2017	07/14/2017	06/30/2017	07/14/2017	119.99
			# 665441	Account 533,817 - Small Projects Totals	rojects Totals	Invoice Transactions	ions 2	\$699.95
Account 550.001 - Miscellaneous Expenses 28227 - Project Santa Claus	laneous Expense	s GARDNERVILLE	Paid by Check	07/13/2017	07/21/2017	07/21/2017	07/21/2017	150.00
	DONATION		# 6658// Account 5 De	58// Account 550.001 - Miscellaneous Expenses Totals Department 921 - Gardnerville Admin Totals	penses Totals Admin Totals	Invoice Transactions 1 Invoice Transactions 38	ions 1 ions 38	\$150.00 \$12,049.88



GENERAL PROPERTY OF STREET								1
Vendor	Invoice No.	Invoice Description	Status Held Reason	on Invoice Date . Due Date	. Due Date	G/L Date Received Dat	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520 084 - Renlacement & Renair	: :: :: :: ::		ä					
13485 - Ahern Rentals Inc	17695398-1	205304	Paid by Check	06/07/2017	07/14/2017	06/30/2017	07/14/2017	14.99
12997 - Do Co Procurement Program	6-17 LACOST	GVILLE	# 055751 Paid by Check # 665771	06/27/2017	07/21/2017	06/30/2017	07/21/2017	25.05
1268 - Ewing Irrigation Products	3539414	30447	# 052771 Paid by Check # 665461	06/15/2017	07/14/2017	06/30/2017	07/14/2017	70.03
1268 - Ewing Irrigation Products	3490976	30447	# 555 Paid by Check # 665461	06/08/2017	07/14/2017	06/30/2017	07/14/2017	22.22
18821 - Fastenal Industrial/Cons Suppl	NVMIN63713	NVMIN0011	# 000 lot Paid by Check # 665464	06/16/2017	07/14/2017	06/30/2017	07/14/2017	49.47
2510 - Parts House	743026	4170	# 555.51 Paid by Check # 665550	06/03/2017	07/14/2017	06/30/2017	07/14/2017	54.77
			Account 520,084 - Replacement & Repair Totals	Replacement &	Repair Totals	Invoice Transactions 6	us 6	\$236.53
Account 520.089 - Power 2924 - NV Energy	791804 6-17	791804	Paid by Check	06/28/2017	07/14/2017	06/30/2017	07/14/2017	449.65
				Account 520.089 - Power Totals	Power Totals	Invoice Transactions 1	ns 1	\$449.65
Account 520.090 - Water 1429 - Gardnerville Water Company	1302.01 6/17	1302.01	Paid by Check	07/03/2017	07/14/2017	06/30/2017	07/14/2017	1,524.43
1429 - Gardnerville Water Company	1321.01 6/17	1321.01	# 665470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	67.25
1429 - Gardnerville Water Company	1340.01 6/17	1340.01	# 655470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	77.36
1429 - Gardnerville Water Company	1348.01 6/17	1348.01	# 665470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	1,328.47
1429 - Gardnerville Water Company	1373.01 6/17	1373.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	112.72
1429 - Gardnerville Water Company	1745.01 6/17	1745.01	# 665470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	202.05
1429 - Gardnerville Water Company	2139.01 6/17	2139.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	74.03
1429 - Gardnerville Water Company	2140.01 6/17	2140.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	123.90
1429 - Gardnerville Water Company	2226.01 6/17	2226.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	732.07
1429 - Gardnerville Water Company	2297.01 6/17	2297.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	816.69
1429 - Gardnerville Water Company	2431.01 6/17	2431.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	493.29
1429 - Gardnerville Water Company	2593.01 6/17	2593.01	# 003470 Paid by Check # 665470	07/03/2017	07/14/2017	06/30/2017	07/14/2017	293.65
ē								



															(3)	9						W. V.	10
Invoice Amount		70.89	41.28	109.50	361.07	35.07	30.05	\$6,496.77	126.96	\$126.96	48.00	\$48.00	64.82	151.24	\$216.06	73.84	250.00	543.00	100.00	593.00	15,00	\$1,574.84 \$9,148.81	
Received Date Payment Date		07/14/2017	07/14/2017	07/14/2017	07/14/2017	07/14/2017	07/14/2017	ns 18	07/14/2017	ns 1	07/07/2017	ns 1	07/07/2017	07/21/2017	ns 2	07/07/2017	06/30/2017	06/30/2017	07/14/2017	07/14/2017	07/21/2017	ns 6	
Received Dat		7.	7	7	7	7.	7	Invoice Transactions 18		Invoice Transactions	71	Invoice Transactions 1		71	Invoice Transactions 2	21	71	77	71	21	71	Invoice Transactions 6 Invoice Transactions 35	
G/L Date		06/30/2017	06/30/2017	06/30/2017	06/30/2017	06/30/2017	06/30/2017	П	07/14/2017	П	06/30/2017	둳	06/30/2017	06/30/2017	- Li	06/30/2017	06/30/2017	06/30/2017	07/14/2017	07/14/2017	07/21/2017	44	
Due Date		07/14/2017	07/14/2017	07/14/2017	07/14/2017	07/14/2017	07/14/2017	Water Totals	07/14/2017	Sewer Totals	07/07/2017	pplies Totals	07/07/2017	07/21/2017	S & Oil Totals	07/07/2017	06/30/2017	06/30/2017	07/14/2017	07/14/2017	07/21/2017	ojects Totals eation Totals	
Invoice Date		07/03/2017	07/03/2017	07/03/2017	07/03/2017	07/03/2017	06/27/2017	Account 520.090 - Water Totals	07/01/2017	Account 520,093 - Utilities-Sewer Totals	06/13/2017	Account 532,001 - Op.Supplies Totals	06/15/2017	06/30/2017	Account 532,003 - Gas & Oil Totals	06/27/2017	06/05/2017	06/12/2017	07/05/2017	06/23/2017	07/12/2017	Account 533.817 - Small Projects Totals Department 923 - Parks & Recreation Totals	
Held Reason								Accol		Account 520.0		Account 53			Account							Account 533.8 partment 923 -	
Status		Paid by Check	Paid by Check	Paid by Check	Paid by Check	Paid by Check # 665470	Paid by Check # 665509		Paid by Check	# 00551U	Paid by Check	# 000 to	Paid by Check	# bb5210 Paid by Check # 665700	06/500 #	Paid by Check	# 905121 Paid by Check # 665033	# occuss Paid by Check	Paid by Check	# bb3301 Paid by Check	Paid by Check	# 665/64 Dep	
Invoice Description		2624.01	640.01	690.01	2641.02	125.01	1862.01		0778		GVILLE		8308	8308	81	GVILLE	G'VILLE	0223170001	G'VILLE	0223170001	PETTY CASH	39	
Invoice No.	(ax	2624.01 6/17	640.01 6/17	690.01 6/17	2641.02 6/17	125.01 6/17	1862.01 6/17		-Sewer 17-070756		olies 19779		iil CFS1437215	CFS1446312		rojects 11596	5776	2350029	GVILLE 7-17	RG2356170	7-17 G'VILLE		
Vendor	Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.090 - Water	1429 - Gardnerville Water Company	2153 - Minden Town of		Account 520.093 - Utilities-Sewer 2030 - Minden-Gardnerville Sanitation 17-070		Account 532.001 - Op.Supplies 2297 - ASJ Small Engines Inc 197		Account 532.003 - Gas & Oil 3814 - Flyers Energy LLC	3814 - Flyers Energy LLC		Account 533.817 - Small Projects 7132 - Accolades	5331 - Signs of Excitement Inc	3115 - Swank Motion Pictures Inc	27041 - Main Street Gardnerville	3115 - Swank Motion Pictures Inc	2549 - Dallaire Tom-Petty Cash	ä					
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Town Invoice No. Invoice Description Status F Public Works F Public Works 653202 Paid by # 6648 5.120 - Contract Salaries 653202 Paid by # 6648 nmel Services 44103 653202 # 6648 nmel Services 44239 653202 # 6654 nt Program 6-17 LACOST GVILLE Paid by # 6654 nt Program 6-17 LACOST GVILLE Paid by # 6654 company 1913 2 Paid by # 6654 company 1913 2 Paid by # 6654 rinc 2248446 001200000 Paid by # 6650 linc 2248446 001200000 Paid by # 6650 linc 2248446 001200000 Paid by # 6650 linc 2248446							
Paid by # 653202 # 6648 # 44103 # 6653202 # 66534 # 6653 # 66534 # 6653 # 66534 # 6653 # 66534 # 6653 # 66534 # 6653 # 66534 # 6653 # 6	Invoice Description	tatus Held Reason	Invoice Date Due Date	Due Date	G/L Date Received Date	Received Date Payment Date	Invoice Amount
44103 653202 Paid by 44239 653202 # 6648 44239 653202 # 6651 Spraying							
# 4239	653202	aid by Check	05/19/2017	06/30/2017	06/30/2017	06/30/2017	444.00
reet Lights 2248398 0012000000 Paid by # 6654 Paid by # 6654 For DALLAIRE GVILLE For DALLAIRE For DALLAIRE For DALLAIRE For DALLAIRE For DALLAIRE For DALLAIRE For DALLAIR F	653202	aid by Check	05/26/2017	07/07/2017	06/30/2017	07/07/2017	740,00
placement & Repair GVILLE Paid by # 6654 placement & Repair 205304 # 6654 17718277-1 205304 # 6657 6-17 DALLAIRE GVILLE # 6657 6-17 LACOST GVILLE Paid by # 6657 6-17 LACOST GVILLE # 6657 9 NVMING4036 NVMING011 Paid by # 6657 71700192982 A17-14675 # 6659 2248398 0012000000 Paid by # 6650 2248398 0012000000 Paid by # 6650 2248446 0012000000 Paid by # 6650 2856036 6-17 2856036 Paid by # 6650 17651043-1 205304 # 6650 17652000-1 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205		Account 516.120 - Contract Salaries Totals	- Contract Sa	laries Totals	Invoice Transactions 2	. 2 5 1	\$1,184.00
placement & Repair 17718277-1 205304 Paid by # 6654 6-17 DALLAIRE GVILLE 6-17 LACOST GVILLE # 6657 Paid by # 6657 Paid by # 6657 Paid by # 6655 2248398 0012000000 Paid by # 6655 2248346 0012000000 Paid by # 6650 2856036 6-17 2856036 17654008-1 205304 # 6659 Paid by # 6650 Paid by # 6650 17654008-1 205304 Paid by # 6650 Paid by # 6650 Paid by # 6650 17652000-1 205304 Paid by # 6650	GVILLE	aid by Check	06/09/2017	07/14/2017	06/30/2017	07/14/2017	16.00
placement & Repair 17718277-1 205304 6-17 DALLAIRE GVILLE Paid by # 6653 6-17 LACOST GVILLE Paid by # 6654 1913 2 2248398 0012000000 Paid by # 6655 2248398 0012000000 Paid by # 6650 2248446 0012000000 Paid by # 6650 int Road 17654008-1 205304 Paid by # 6650 Paid by # 6650 17654008-1 205304 Paid by # 6651 Paid by # 6653 17652000-1 205304 Paid by # 6654 Paid by # 6654 Paid by # 6659 17662000-1 205304 Paid by # 6654	\$	Account 520.037 - Weed Spraying Totals	7 - Weed Spr	aying Totals	Invoice Transactions	. 1 1	\$16.00
6-17 DALLAIRE GVILLE # Paid by # 6557 6-17 LACOST GVILLE # 6657 Paid by # 6657 1913 2 # 6654 1913 2 # 6654 71700192982 A17-14675 # 6655 2248398 0012000000 Paid by # 6650 2248398 0012000000 Paid by # 6650 2856036 6-17 2856036 Paid by # 6650 17654008-1 205304 Paid by # 6654 17662000-1 205304 # 6654 17662004-2 205304 # 6654 # 6659 17662004-2 205304 # 6654 # 6659 Paid by # 6659 17662004-2 205304 # 6659	205304	aid by Check	06/22/2017	07/14/2017	06/30/2017	07/14/2017	15.99
6-17 LACOST	GVILLE	aid by Check	06/27/2017	07/21/2017	06/30/2017	07/21/2017	39.85
uppl NVMIN64036 NVMIN0011 # 6059 y 1913 2 # 6652 y 1913 2 # 6652 71700192982 A17-14675 Paid by # 6650 2248398 0012000000 Paid by # 6650 2248446 0012000000 Paid by # 6650 Street Lights 2856036 6-17 2856036 # 6650 Maint Road 17651143-1 205304 # 6654 17654008-1 205304 # 6654 17662000-1 205304 # 6654 17662000-1 205304 # 6654 17662000-1 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-2 205304 # 6654 17662004-7 205304 # 6654 17662004-7 205304 # 6654 17662004-7 205304 # 6654 17662004-7 205304 # 6654	GVILLE	aid by Check	06/27/2017	07/21/2017	06/30/2017	07/21/2017	233.40
y 1913 2 # 6050 71700192982 A17-14675 # 6655 2248398 0012000000 # 6655 2248398 0012000000 Paid by # 6650 2248446 0012000000 Paid by # 6650 Maint Road 1765143-1 205304 # 6654 17652000-1 205304 # 6654 17662004-2 205304 # 6654 # 6654 Paid by # 6654 17662004-2 205304 # 6654 # 6654 Paid by # 6654	NVMIN0011	aid by Check	06/29/2017	07/14/2017	06/30/2017	07/14/2017	10.25
71700192982 A17-14675 # 6052 2248398 0012000000 Paid by # 6650 2248446 0012000000 Paid by # 6650 \$\$\$56036 6-17 2856036 # 6650 \$\$\$56036 6-17 2856036 Paid by # 6654 17651143-1 205304 # 6654 17652000-1 205304 # 6654 17662000-1 205304 # 6654	2	aid by Check	04/17/2017	07/07/2017	06/30/2017	07/07/2017	5,160.00
2248398 0012000000 # 6050 2248446 0012000000 Paid by # 6650 2856036 6-17 2856036 Paid by # 6650 3 - Maint Road 1765108-1 205304 Paid by # 6654 17652000-1 205304 Paid by # 6654 17662004-2 205304 # 6654 # 6654 Paid by # 6654	A17-14675	aid by Check	06/09/2017	07/14/2017	06/30/2017	07/14/2017	20.00
2248446 0012000000 # obsolution	0012000000	aid by Check	05/12/2017	06/30/2017	06/30/2017	06/30/2017	503.27
0.095 - Street Lights 2856036 6-17 2856036 0.103 - Maint Road 17651143-1 205304 # 6654 17654008-1 205304 # 6654 Paid by # 6654 17662000-1 205304 # 6659	0012000000	aid by Check	05/15/2017	06/30/2017	06/30/2017	06/30/2017	148.69
0.095 - Street Lights 2856036 6-17 2856036 0.103 - Maint Road 1765143-1 205304 17654008-1 205304 17662000-1 205304	#	boousz Account 520.084 - Replacement & Repair Totals	lacement & F	Repair Totals	Invoice Transactions 8	. 8 st	\$6,191.42
0.103 - Maint Road 17651143-1 205304 17654008-1 205304 17662000-1 205304	036 6-17 2856036	aid by Check	06/27/2017	07/14/2017	06/30/2017	07/14/2017	6,138,35
0.103 - Maint Road 17651143-1 205304 17654008-1 205304 17662000-1 205304 17662004-2 205304	#		Account 520.095 - Street Lights Totals	Lights Totals	Invoice Transactions 1	1s 1	\$6,138.35
17654008-1 205304 17662000-1 205304 17662004-2 205304	205304	aid by Check	06/07/2017	07/14/2017	06/30/2017	07/14/2017	7.98
17662000-1 205304 17662004-2 205304	205304	f 665404 aid by Check	06/07/2017	07/14/2017	06/30/2017	07/14/2017	33.98
17662004-2 205304	205304	aid by Check	06/10/2017	07/14/2017	06/30/2017	07/14/2017	57.50
	205304	aid by Check	06/10/2017	07/14/2017	06/30/2017	07/14/2017	57.50
	GVILLE	# 603404 Paid by Check	06/20/2017	07/07/2017	06/30/2017	07/07/2017	180.00
797599 #	#	797197					

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	Invoice Amount		208.23	1,822.00	875.84	92.50	00.09	375.00	\$3,770.53	460.00	\$460.00	445.56	249.90	\$695.46	4.39	4.39	4.39	4.39	66'68	\$107.55	95.00	\$95.00	
	Received Date Payment Date		07/21/2017	06/30/2017	07/07/2017	07/07/2017	07/07/2017	07/07/2017	Invoice Transactions 11	07/14/2017	Invoice Transactions 1	7/07/2017	07/21/2017	Invoice Transactions 2	07/07/2017	07/07/2017	07/07/2017	07/07/2017	07/14/2017	nsactions 5	07/07/2017	Invoice Transactions 1	
	G/L Date Receiv		06/30/2017	06/30/2017	06/30/2017	06/30/2017	06/30/2017	06/30/2017		06/30/2017		06/30/2017	06/30/2017		06/30/2017	, 06/30/2017	, 06/30/2017	7 06/30/2017	7 06/30/2017	s Invoice Transactions	7 06/30/2017		
	Due Date		07/21/2017	06/30/2017	07/07/2017	07/07/2017	07/07/2017	07/07/2017	Road Totals	07/14/2017	ering Totals	07/07/2017	07/21/2017	& Oil Total	07/07/2017	07/07/2017	07/07/2017	07/07/2017	07/14/2017	forms Total	07/07/2017	nance Total	
	n Invoice Date Due Date		06/27/2017	06/19/2017	05/23/2017	06/08/2017	06/20/2017	06/20/2017	Account 520,103 - Maint Road Totals	05/22/2017	Account 521,200 - Engineering Totals	06/15/2017	06/30/2017	Account 532,003 - Gas & Oil Totals	06/06/2017	06/13/2017	06/20/2017	06/27/2017	06/25/2017	Account 532.028 - Uniforms Totals	06/20/2017	21/0 Account 532.116 - Crack Seal Maintenance Totals	
	Held Reason							,	Account		Account			Accor						Accol		32.116 - C	
	Status		Paid by Check # 665771	Paid by Check	Paid by Check	# 5055 i5 Paid by Check # 665343	Paid by Check	# cocorts Paid by Check # 665378	9/5500 #	Paid by Check	100000 #	Paid by Check	# 665210 Paid by Check	# 665/90	Paid by Check	# bb5125 Paid by Check	# 003123 Paid by Check # 665135	# 003123 Paid by Check # 665135	Paid by Check	# 002079	Paid by Check	# 6631/6 Account 5	
	Invoice Description		GVILLE	G'VILLE ALLEY'S	G'VILLE	GVILLE	G'VILLE	G'VILLE		GARDNERVILLE		8308	8308		000330	000330	000330	000330	109-103		GVILLE		
	Invoice No.	oad 	6-17 LACOST	201	92614	95369	93218	109778		ering 39372		Oil CFS1437215	CFS1446312		ms LREN1260964	LREN1263012	LREN1265164	LREN1267278	52810-109		Seal Maintenanc R113100		
CREAT PLOCES	Vendor	Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.103 - Maint Road	12997 - Do Co Procurement Program	5859 - Mountain West Construction Inc	8692 - Silver State Barricade Inc	8692 - Silver State Barricade Inc	8692 - Silver State Barricade Inc	668 - Valley Garden Center LLC		Account 521,200 - Engineering 5189 - R O Anderson Engineering Inc 395		Account 532.003 - Gas & Oil 3814 - Hyers Energy LLC	3814 - Flyers Energy LLC		Account 532,028 - Uniforms 5785 - Alsco Inc	5785 - Alsco Inc	5785 - Alsco Inc	5785 - Alsco Inc	10314 - Work World Inc		Account 532.116 - Crack Seal Maintenance 5352 - Construction Sealants & Supply R113100		

Vendor	Invoice No.	Invoice No. Invoice Description	Status	Held Reason Invoice Date Due Date	Invoice Date		G/L Date	Received Date Payment Date Invoice Amount	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works	S	i.							
Account 532.118 - Major Repair and Maintenance	Repair and Main	tenance GVIIIE	Paid hy Check		06/16/2017	07/02/2017	06/30/2017	07/07/2017	5,725.00
	2000		# 665131 Account 532.118 - Major Repair and Maintenance Totals	- Major Repair	and Mainten			Invoice Transactions 1	\$5,725.00
Account 562.000 - Capital Projects 2012 - Lumos and Associates Inc 94556	Il Projects 94556	8939.001	Paid by Check		06/28/2017	07/14/2017	06/30/2017	07/14/2017	402.50
2012 - Lumos and Associates Inc	94555	8939,000	# 665499 Paid by Check		06/28/2017	07/14/2017	06/30/2017	07/14/2017	403.50
14825 - McGinley and Associates Inc	15777	GVILLE	# 665499 Paid by Check		01/31/2017	06/30/2017	06/30/2017	06/30/2017	5,365.00
14825 - McGinley and Associates Inc	15906	GVILLE	# 664983 Paid by Check		03/31/2017	06/30/2017	06/30/2017	06/30/2017	1,277.50
			# 664983 A	Account 562.000 - Capital Projects Totals Department 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals	unt 562.000 - Capital Projects Totals nent 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals	jects Totals /orks Totals fown Totals	Invoid Invoid Invoid	Invoice Transactions 4 Invoice Transactions 37 Invoice Transactions 110	\$7,448.50 \$31,831.81 \$53,030.50

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Invoice Transactions 5
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06/30/2017 07/14/2017
06/30/2017 07/14/2017
06/30/2017 07/07/2017



GREAT PLOPIE & GREAT PLACES								
Vendor	Invoice No.	Invoice Description	Status Held	Held Reason Invoice Date	ite Due Date	G/L Date Re	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation								
Account 320,054 - Replacement & Repair 726 - Central Systems Electric Inc 203535	203535	TOWNGA	Paid by Check	06/30/2017	7 07/21/2017	06/30/2017	07/21/2017	21.99
8491 - CMC Tire Inc	50001531	5512	# 665/59 Paid by Check # CCF7C0	06/08/2017	7 07/21/2017	06/30/2017	07/21/2017	267.00
8491 - CMC Tire Inc	50001625	5512	# 665/60 Paid by Check	06/15/2017	7 07/21/2017	06/30/2017	07/21/2017	2,040.00
8491 - CMC Tire Inc	50001644	5512	# 665760 # 665760	06/19/2017	7 07/21/2017	06/30/2017	07/21/2017	1,747.00
12997 Do Co Procurement Program	6-17 DALLAIRE	GVILLE	# 665751 # 665771	06/27/2017	7 07/21/2017	06/30/2017	07/21/2017	99.82
12997 - Do Co Procurement Program	6-17 LACOST	GVILLE	# 003//1 Paid by Check # 665771	06/27/2017	7 07/21/2017	06/30/2017	07/21/2017	323.03
5059 - Hydraulic Industrial Services Inc	34216	G'VILLE	# 563771 Paid by Check # 664061	05/25/2017	7 06/30/2017	06/30/2017	06/30/2017	8.32
5059 - Hydraulic Industrial Services Inc	34342	G'VILLE	# 004501 Paid by Check # 664061	06/06/2017	7 06/30/2017	06/30/2017	06/30/2017	15.00
32339 - Innovative Equipment Inc	2931-IN	G'VILLE	# 001901 Paid by Check # 665016	06/30/2017	7 07/21/2017	06/30/2017	07/21/2017	232.20
1957 - Lawson Products Inc	9304980926	10228446	# 003010 Paid by Check # 664076	05/31/2017	7 06/30/2017	06/30/2017	06/30/2017	30.88
1957 - Lawson Products Inc	9305016155	10228446	# 664976 Paid by Check # 664076	06/14/2017	7 06/30/2017	06/30/2017	06/30/2017	52.74
12198 - O'Reilly Auto Parts	3530-124866	1075650	# oo1970 Paid by Check # cere41	06/01/2017	7 07/14/2017	06/30/2017	07/14/2017	43.97
12198 - O'Reilly Auto Parts	3530-123185	1075650	# 0033+1 Paid by Check # CCF 41	05/23/2017	7 07/14/2017	06/30/2017	07/14/2017	66'6
12198 - O'Reilly Auto Parts	3530-128937	1075650	# 665541 Paid by Check	06/23/2017	7 07/14/2017	06/30/2017	07/14/2017	112.57
12198 - O'Reilly Auto Parts	3530-129478	1075650	# 003341 Paid by Check	06/26/2017	7 07/14/2017	06/30/2017	07/14/2017	26.81
12198 - O'Reilly Auto Parts	3530-129494	1075650	# 003341 Paid by Check # CCF 41	06/26/2017	7 07/14/2017	06/30/2017	07/14/2017	41.97
12198 - O'Reilly Auto Parts	3530-129947	1075650	# 905341 Paid by Check	06/28/2017	7 07/14/2017	06/30/2017	07/14/2017	(26.81)
12198 - O'Reilly Auto Parts	3530-130007	1075650	# 665541 Paid by Check # 665541	06/28/2017	7 07/14/2017	06/30/2017	07/14/2017	512.06
2510 - Parts House	742437	4170	# 003341 Paid by Check	06/01/2017	7 07/14/2017	06/30/2017	07/14/2017	93.24
			# 603330 Account 520.0	Account 520.084 - Replacement & Repair Totals	& Repair Totals	Invoice	Invoice Transactions 22	\$8,755.61
Account 520.089 - Power 2924 - NV Energy	2856009 6-17	2856009	Paid by Check	06/27/2017	7 07/14/2017	06/30/2017	07/14/2017	211.96
			/7ccoo #	Account 520.08	Account 520,089 - Power Totals	Invoice	Invoice Transactions 1	\$211.96



CREAT PROPER A GREAT PLACES	Toyoica No	Tovoice Decription	Ctatus	Held Reason Inv	Invoice Date	Due Date	G/I Date Receive	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San		TOTAL PROPERTY	Control						
Department 925 - Health & Sanitation	п			£					
Account 520,090 - Water 1429 - Gardnerville Water Company	640.01 6/17	640.01	Paid by Check	/20	07/03/2017	07/14/2017	06/30/2017	07/14/2017	41.28
1429 - Gardnerville Water Company	690.01 6/17	690.01	# 665470 Paid by Check	/_0	07/03/2017	07/14/2017	06/30/2017	07/14/2017	109.49
1429 - Gardnerville Water Company	1932	2	# 6654/0 Paid by Check	/50	05/31/2017	07/14/2017	06/30/2017	07/14/2017	9.48
1429 - Gardnerville Water Company	1951	2	# 6654/0 Paid by Check	/90	06/30/2017	07/14/2017	06/30/2017	07/14/2017	8.04
			# 6654/0	Account 5	20.090 - W	Account 520,090 - Water Totals	Invoice Transactions	sactions 4	\$168.29
Account 520.092 - Heating 3021 - Southwest Gas-Las Vegas	ng 0015779022 6-	2410015779022	Paid by Check	/90	06/15/2017	06/30/2017	06/30/2017	06/30/2017	25.52
3021 - Southwest Gas-Las Vegas	17 1072224004 6-	2411072224004	# 665038 Paid by Check	/90	06/15/2017	06/30/2017	06/30/2017	06/30/2017	19.71
3021 - Southwest Gas-Las Vegas	17 1188600002 6-	2411188600002	# 665038 Paid by Check	/90	06/15/2017	06/30/2017	06/30/2017	06/30/2017	47.04
	17		# 665038	Account 520	3.092 - He	Account 520.092 - Meating Totals	Invoice Transactions 3	sactions 3	\$92.27
Account 520.093 - Utilities-Sewer 2030 - Minden-Gardnerville Sanitation 17-070	es-Sewer 17-070285*	0296	Paid by Check	/20	07/01/2017	07/14/2017	07/14/2017	07/14/2017	67.71
2030 - Minden-Gardnerville Sanitation	17-070574	0594	# booolu Paid by Check	/20	07/01/2017	07/14/2017	07/14/2017	07/14/2017	21.16
			# 665510	Account 520.093 - Utilities-Sewer Totals	Utilities-S	ewer Totals	Invoice Transactions	sactions 2	\$88.87
Account 520.097 - Maint B&G 11625 - Accurate Mobile Locksmith Inc G	B&G GVILLE 7/3/17	GVILLE	Paid by Check	/20	07/03/2017	07/14/2017	07/14/2017	07/14/2017	30.00
670 - Carson Valley Lions Club	FLAG17/18	GVILLE	# 665400 Paid by Check	/20	07/01/2017	07/14/2017	07/14/2017	07/14/2017	20.00
			# 665434	Account 520,097 - Maint B&G Totals	97 - Maint	B&G Totals	Invoice Transactions 2	sactions 2	\$80.00
Account 520.136 - Rents & Leases Equipment 4753 - Ricoh USA Inc 98950950 14	& Leases Equipm 98950950	ient 1481234-3433221	Paid by Check	90	06/12/2017	06/30/2017	06/30/2017	06/30/2017	165.41
4753 - Ricoh USA Inc	5049217475	16769392	# 665024 Paid by Check	/20	07/01/2017	07/21/2017	06/30/2017	07/21/2017	70.64
			# 665885 Account 520	bosses Account 520.136 - Rents & Leases Equipment Totals	ses Equip	ment Totals	Invoice Transactions	sactions 2	\$236.05
Account 520.187 - Internet Expense 32036 - Spectrum Business 0012509	net Expense 0012509 7/17	8354110060012509	Paid by Check	/20	07/02/2017	07/21/2017	07/21/2017	07/21/2017	64.99
32036 - Spectrum Business	0598044 7/17	8354110060598044	# 003511 Paid by Check	90	06/28/2017	07/21/2017	07/21/2017	07/21/2017	34,99
		э		Account 520.187 - Internet Expense Totals	ternet Exp	ense Totals	Invoice Transactions 2	sactions 2	\$6.99



	ment Date Invoice Amount		06/30/2017 16,486.86	06/30/2017 9,978.02	\$26,464.88	06/30/2017 150.00	\$150.00	07/07/2017 42.00	07/21/2017 30.00	\$72.00	06/30/2017 159.00	\$159.00	07/07/2017 1,164.41	07/21/2017 898.10	\$2,062.51	07/07/2017 4.39	07/07/2017 4.39	07/07/2017 4.39	07/07/2017 4.39	07/14/2017 89.99	\$107.55	07/21/2017 123.50
	Received Date Payment Date				Invoice Transactions 2		Invoice Transactions 1			Invoice Transactions 2		Invoice Transactions 1			Invoice Transactions 2						Invoice Transactions 5	
	G/L Date		7 06/30/2017	7 06/30/2017	-	7 06/30/2017		7 06/30/2017	7 07/21/2017	j.	.7 06/30/2017		.7 06/30/2017	7 06/30/2017		.7 06/30/2017	.7 06/30/2017	7 06/30/2017	17 06/30/2017	17 06/30/2017		17 06/30/2017
	e Due Date		06/30/2017	06/30/2017	xpense Tota	06/30/2017	services Tota	07/07/2017	07/21/2017	on Cost Tota	06/30/2017	hysicals Tota	07/07/2017	07/21/2017	as & Oil Tota	07/07/2017	07/07/2017	07/07/2017	07/07/2017	07/14/2017	niforms Tota	07/21/2017
	Held Reason Invoice Date		06/01/2017	06/01/2017	Account 520.197 - Landfill Expense Totals	06/07/2017	Account 521,130 - Legal Services Totals	06/14/2017	07/12/2017	4 Account 521.135 - Legal-Collection Cost Totals	04/30/2017	Account 521.140 - Physicals Totals	06/15/2017	06/30/2017	Account 532.003 - Gas & Oil Totals	06/06/2017	06/13/2017	06/20/2017	06/27/2017	06/25/2017	Account 532.028 - Uniforms Totals	06/27/2017
	Status He	19	Paid by Check	# 004039 Paid by Check # 664930		Paid by Check	# 664969 Acc	Paid by Check	# 665181 Paid by Check	# 665764 Account 52	Paid by Check	# 00100 #	Paid by Check	# 993210 Paid by Check	# 665/90	Paid by Check	# 665125 Paid by Check	# 665125 Paid by Check	# bb5125 Paid by Check	# 003123 Paid by Check	670000 #	Paid by Check
	Invoice Description		228079	40990612		GVILLE		PETTY CASH	PETTY CASH		PHYSICALS		8308	8308		000330	000330	000330	000330	109-103		GVILLE
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GREAT PEOPLE & GREAT PLACES	Vendor	Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	ACCOUNT 320.157 - Lanum 15853 - Carson City Landfill	9016 - Douglas Disposal Inc		Account 521.130 - Legal Services 12372 - Jennifer Yturbide Law PC Corp 103		Account 521.135 - Legal-Collection Cost 2549 - Dallaire Tom-Petty Cash 6-17 GVILLE	2549 - Dallaire Tom-Petty Cash	, w	Account 521.140 - Physicals 18660 - Carson Valley Medical Center	4	Account 532.003 - Gas & Oil 3814 - Hyers Energy LLC	3814 - Flyers Energy LLC		Account 532.028 - Uniforms 5785 - Alsco Inc	5785 - Alsco Inc	5785 - Alsco Inc	5785 - Alsco Inc	10314 - Work World Inc		Account 532.056 - Subscriptions 12997 - Do Co Procurement Program 6-17

	Invoice Amount		31.20	\$154.70	25.79	157.18	534.92	\$717.89 \$46,369.03 \$46,369.03
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	Due Date		07/07/2017	iptions Totals	06/27/2017 07/21/2017	07/21/2017	07/14/2017	upplies Totals itation Totals & San Totals
	Held Reason Invoice Date Due Date G/L Date		06/20/2017	Account 532.056 - Subscriptions Totals	06/27/2017	06/27/2017	07/01/2017	00 - Office Su Health & San erville Health
	Held Reason			Account 532.				Account 533.800 - Office Supplies Totals Department 925 - Health & Sanitation Totals Fund 611 - Gardnerville Health & San Totals
	Status		Paid by Check	# 065322	Paid by Check	Paid by Check	Paid by Check	# 665451 Dep
	Invoice No. Invoice Description		7034794 17-18 7034794/GARDNERVIL Paid by Check	4	GVILLE	GVILLE	GVILLE	
	Invoice No.	l mention	7034794 17-18		COST	6-17 LOUTHAN GVILLE	11187	
CREAT PLOPLE & GREAT PLACES	Vendor	Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	2667 - Record Courier 7034:		Account 533.800 - Office Supplies 12997 - Do Co Procurement Program 6-17 L	12997 - Do Co Procurement Program	26465 - Diamond Printing Inc	

GREAT PROPER & GREAT PLACES									
Vendor Invoice No	Invoice No. Invoice Description	Status	Held Reason Invoice Date Due Date	invoice Date	Due Date	G/L Date	Received Date	Payment Date	Received Date Payment Date Invoice Amount
Fund 613 - Gardnerville Debt									
Department 922 - Gardnerville Debt									
Account 550.021 - Loan Principal									
32181 - Spence Commerical Properties LLC 1320-33-412-	12- GARDNERVILLE	Paid by Check	0	7/01/2017	07/01/2017 07/14/2017	07/14/2017		07/14/2017	20,000.00
100		# 665588							
			Account 550.021 - Loan Principal Totals	1 - Loan Pri	ncipal Totals	Invoi	Invoice Transactions	. н	\$50,000.00
Account 550.022 - Loan Interest									
32181 - Spence Commerical Properties LLC 1320-33-412-	12- GARDNERVILLE	Paid by Check	0	07/01/2017	07/01/2017 07/14/2017	07/14/2017		07/14/2017	5,250.00
001		# 665588							
			Account 550,022 - Loan Interest Totals	22 - Loan Im	terest Totals	Invoi	Invoice Transactions	π.	\$5,250.00
	72	Δ	Department 922 - Gardnerville Debt Totals	Gardnerville	Debt Totals	Invoi	Invoice Transactions 2	2	\$55,250.00
			Fund 613 - (Gardnerville	Fund 613 - Gardnerville Debt Totals	Invoi	Invoice Transactions	2	\$55,250.00
* = Prior Fiscal Year Activity					Grand Totals	Invoi	Invoice Transactions 183	183	\$154,649.53

Gardnerville Town Board AGENDA ACTION SHEET

☐ Denied



1. For Possible Action: Approve a town special event application with street closure for Suicide Prevention Awareness Walk/BBQ community event September 9, 2017 from 7:00 a.m. to 3:00 p.m., considered to be a Class 1 use per policy. 2. Recommended Motion: Approve on consent. Funds Available:

Yes □ N/A (requires staff time) 3. Department: Administration 4. Prepared by: **Tom Dallaire** 5. **Meeting Date:** August 1, 2017 Time Requested: N/A 6. Agenda:

Consent ☐ Administrative **Background Information**: See attached. 7. Other Agency Review of Action: ☐ Douglas County ✓ N/A 8. Board Action: □ Approved ☐ Approved with Modifications

☐ Continued

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CM # 0347 \$425-00 = 300 dipasis

Park Use/Street Closure/Special Event Application Reservation Form/Release of Liability/Indemnification Agreement

1407 US Highway 395 N - Gardnerville, Nevada 89410 = 100 STYLET COSCIOLE = 25 dumpstic
Date of Application (must be submitted 10 business days prior to event): Filoriany 27, 2017
Organization: Suicide Palathation Retwork Corporation: Yes No V (If a corporation, a copy of the Articles of Incorporation must be attached)
Contact Person: Longe Chipek email: Conna Cosponance Peness, org
Home/Cell Phone: 775-7214384 Business Phone: 783-1510 Fax:
Mailing Address: 1625 How 88, Minder, VV 89433 Suite 203 (If corporation, attach home or business phone and addresses of president, vice-president and secretary)
Requesting: Heritage Park Is request for <u>exclusive</u> use of park: Yes No If Heritage Park but not exclusive use, describe which area of park is being requested:
Requesting: Street Closure V Street(s) proposing to be closed: Courthouse alley (around Park)
Esell Street (around park only) (US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit; Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)
Requesting: Other Location of Event/Activities (if other than Heritage Park):
(Submit letter of property owner's permission if event is to be held on private property)
Name and description of event, concessions, fund-raiser, etc.: Walk in Memory Walk in Hope
annual Sciole Prevention Awareness Walk
Event date(s): Sept 9, 2017 Event hours (including set up & tear down): 4 cm - 3 pm
This event is: Non-Profit: For Profit: Closed to Public: Open to Public: (Non-profit organizations must submit IRS 501c letter with application)
If non-profit event, describe who benefits from proceeds of event:
Open to the public; brings awareness to Suicidie
1 of 3 revised 4/14

Prevention. SPN, non-profit benefits programs
Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
150
(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)
Event Insurance Carrier: <u>Ollience for Non-Profils for Phone</u> : <u>318 539 - 3301</u> (Certificate of Insurance must be attached to this application and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits) will see that we receive we were the second and th
Is a fee charged to attend the event: YesNo
(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20'
may be subject to additional security deposits and/or insurance coverage)
Clean-up/Sanitation/Garbage Plan; We will provide I porto potty, and elece Dock at end. (Groups of 50 or more are require to pay a minimum of one \$25 dumpster service fee; park restrooms accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)
Water and Sanitation Plan if food sold or consumed during event:
(Town's water coupler is available if you use hoses for water)
Other Town services, if required:
N/A
(Electrical outlets, pavilion lighting, etc.)
Event Parking Area: well be along Hilmon (WE of Egell) (Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted)
Fire/Emergency Medical Services Plan:
Terry Taylor will provide
Terry Taylor will Provide (Submit Edit Fork Fire Protection District authorization and approval)
Security Plan if overnight use of Town facilities planned:
A + I A
2 of 3 revised 4/14

(Submit Douglas County Sheriff's Office authorization and approval)

Authorized Representative(s) of Applicant:

Event Layout: All applicants <u>MUST</u> provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

A conv o	f the approved	form MUST	he at the	event
11 VVVV V	i iiic waalaala	1 U I 119 17X U D X	UC HE HILL	CPCIFE

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

String a. Chink	DONNA	A CHIZEK	2/27/17		
~1.06 . (c)					
New Con	BEARIE	FUSNIEN	<u> </u>		
Signature	Printed Name		Date		
(If applicant is a corporation, must	include signature	e of president, vice-pres	sident, and secretary of corporation)		
	(Town (Office Use Only)			
Heritage Park: Usage \$25/hr (\$300/day max) Pai	id s Blat	Date:			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT Ellen Karapetyan PRODUCER Arthur J. Gallagher & Co. PHONE (A/C, No, Ext): 818.539.8607 FAX (A/C, No): 818.539.8707 Insurance Brokers of CA. Inc. LIC # 0726293 E-MAIL ADDRESS: Ellen_Karapetyan@ajg.com 505 N Brand Blvd, Suite 600 Glendale CA 91203 INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Alliance of Nonprofits for Insurance Grp INSURED INSURER B : Suicide Prevention Network, Ltd. INSURER C: 1625 State Route 88, Suite #203 Minden, NV 89423 INSURER D : INSURER E INSURER F: **CERTIFICATE NUMBER: 2036529663** REVISION NUMBER: **COVERAGES** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSD WVD POLICY EFF (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER 7/1/2017 2017-28189 7/1/2018 COMMERCIAL GENERAL LIABILITY Y \$1,000,000 X EACH OCCURRENCE DAMAGE TO RENTED CLAIMS-MADE X OCCUR \$500,000 PREMISES (Ea occurrence) \$20,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: PRO-JECT X LOC PRODUCTS - COMP/OP AGG \$3,000,000 POLICY LIQUOR LIABILITY \$Included OTHER: COMBINED SINGLE LIMI (Ea accident) AUTOMOBILE LIABILITY 7/1/2017 7/1/2018 \$1,000,000 2017-28189 BODILY INJURY (Per person) \$ ANY AUTO SCHEDULED AUTOS NON-OWNED AUTOS ONLY OWNED AUTOS ONLY BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) HIRED AUTOS ONLY \$ UMBRELLA LIAB EACH OCCURRENCE \$ OCCUR **EXCESS LIAB** AGGREGATE \$ CLAIMS-MADE \$ DED RETENTION \$ WORKERS COMPENSATION STATUTE AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RE: Special Event for Walk in Memory, Walk for Hope at Heritage Park Facility. 1447 Courthouse Street, Gardnerville, NV 89410. The Certificate holder is an additional insured with respects to the insured using the certificate holder's facility for the above event. Walk in Memory, Walk for Hope will be on Saturday, September 9, 2017 from 7:00 am – 3:00 pm. CANCELLATION CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of Gardnerville

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1407 Hwy 395 Gardnerville, NV 89410

AUTHORIZED REPRESENTATIVE

POLICY NUMBER: 2017-28189

Named Insured:

Suicide Prevention Network, Ltd.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Location(s) Of Covered Operations
All insured premises and operations.

- A. Section II Who is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - 1. Your acts or omissions; or
 - The acts or omissions of those acting on your behalf:

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

 The insurance afforded to such additional insured only applies to the extent permitted by law; and

- If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
- **B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

 All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

- 2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Gardnerville Town Board AGENDA ACTION SHEET



	Sertoma's Oktoberfest September 10, 2017 from 9:00 a.m. to 5:30 p.m. considered to be a Class 2 use per policy.
2. 3.	Recommended Motion: Approve on consent.
	Funds Available: ☐ Yes ☐ N/A (requires staff time)
4.	Department: Administration
5.	Prepared by: Tom Dallaire
6.	Meeting Date: August 1, 2017 Time Requested: N/A
7.	Agenda: □ Consent □ Administrative
Ba	ackground Information: See attached.
8.	Other Agency Review of Action: □ Douglas County ☑ N/A
9.	Board Action:
_	Approved



MAR 0 3 2017

revised 4/14

Park Use/Street Closure/Special Event Application Reservation Form/Release of Liability/Indemnification 1407 US Highway 395 N - Gardnerville, Nevada 89410

(775) 782-7134 Phone

(775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): 3-7-17
Organization: Corporation, a copy of the Articles of Incorporation must be attached) Corporation: Yes V No Co
Contact Person: Contact Person: Contact Per
Requesting: Heritage Park Is request for exclusive use of park: Yes No If Heritage Park but not exclusive use, describe which area of park is being requested:
Requesting: Street Closure \(\subset \) Street(s) proposing to be closed: \(\subset \subset \subset \)
(US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit; Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)
Requesting: Other \(\lambda \) Location of Event/Activities (if other than Heritage Park):
(Submit letter of property owner's permission if event is to be held on private property)
Name and description of event, concessions, fund-raiser, etc.: FUNDRAISER FOR LOCAL CHARLINES & AGENCIES
Event date(s): 10 Sofor 2017 Event hours (including set up & tear down): 9-530pm
This event is: Non-Profit: For Profit: Closed to Public: Open to Public: Von-profit organizations must submit IRS 501c letter with application)
If non-profit event, describe who benefits from proceeds of event: LOCAL CHAZITIES
Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)
Event Insurance Carrier: LAW TON COMPANIES UC-1 KANFASCIT Phone: S16-960-960 Certificate of Insurance must be attached to this application and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits)

1 of 3

Is a fee charged to attend the event: Yes No If yes Health Permit #
Tribal 1
Will alcohol be sold or served: Yes No Liquor licenses/permits may be required Will there be band or amplified music: Yes No
Will you have tents, canopies, bounce houses, dance floors, etc.? Yes No No
If yes, specify quantity, dimensions, etc:
SEE ATTLYED SITE PLANT
(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)
Clean-up/Sanitation/Garbage Plan: ON 51TF GARBAGE CANS BY SERTOWN -
(Groups of 50 or more are require to pay a minimum of one \$25 dumpster service fee: park restrooms
accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)
Water and Sanitation Plan if food sold or consumed during event: TOUN WATER - SANITATION VIA TOX PROTECTIONS OR NV JOHN AS HEEDED
(Town's water coupler is available if you use hoses for water)
Other Town services, if required: FLECTRICAL POWER NEEDED AT PAVILLIEN
(Electrical outlets, pavilion lighting, etc.)
Event Parking Area: ON STREET & DIRT LOT AD VACE OF COMMUNITY LANDERS (Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted) TEM TO COMP
Fire/Emergency Medical Services Plan: 911 FOR MEDICAL CARE SUD FIRE REPORTS
Submit East Fork Fire Protection District authorization and approval)
(2.50.50. 2.60.1. a.c.1. rosection District aumorization and approval)
Security Plan if overnight use of Town facilities planned:
(Submit Douglas County Sheriff's Office authorization and approval)
Event Layout: All applicants <u>MUST</u> provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.
A copy of the approved form MUST be at the event

2 of 3

revised 4/14

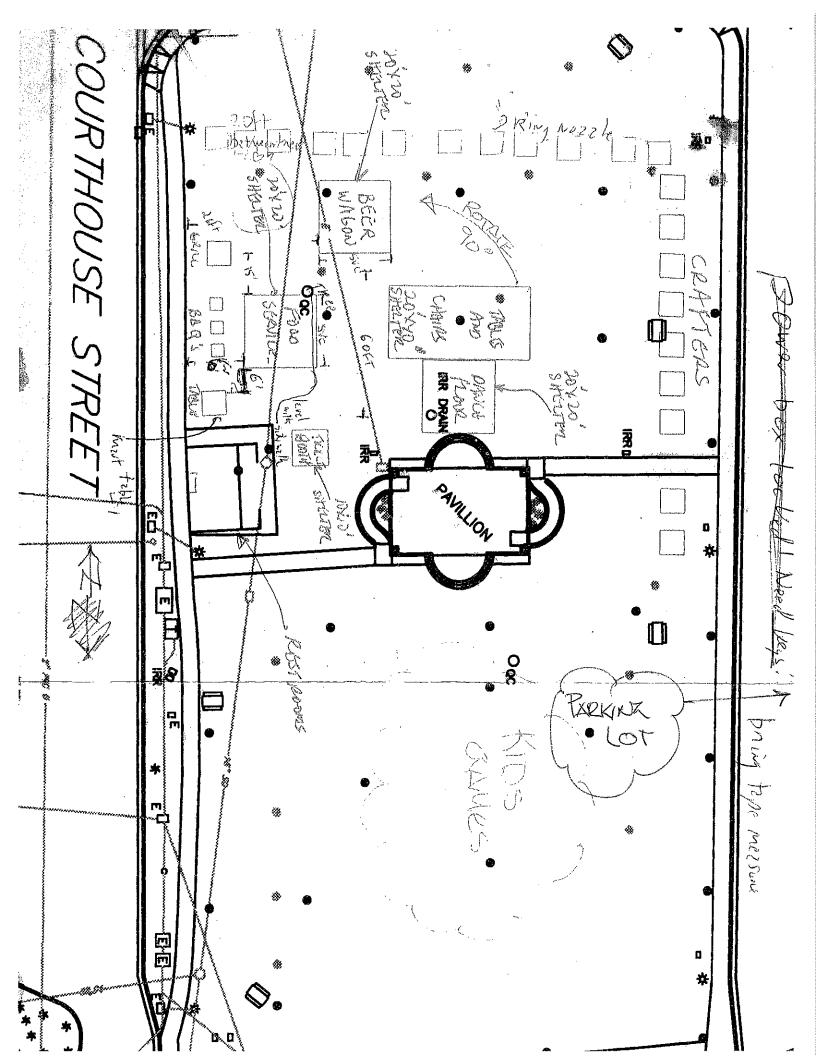
WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant:

			3/2/17
Signature	Printed	Name	Date
(If applicant is a corporati	on, must include sig	nature of president, vi	ce-president, and secretary of corporation
			, , , , , , , , , , , , , , , , , , ,
•			
	(I	Town Office Use Only)
Heritage Park:		Town Office Use Only)
<u>Heritage Park:</u> Usage \$25/hr (\$300/day m		<i>•</i>	
<u>Heritage Park:</u> Usage \$25/hr (\$300/day m Park Deposit \$300	nax) Paid \$ <u>'</u> Paid \$	Date: Date:	
Usage \$25/hr (\$300/day m Park Deposit \$300 Dumpster \$25/each	nax) Paid \$ Paid \$ Paid \$	Date: Date:	
Usage \$25/hr (\$300/day m Park Deposit \$300 Dumpster \$25/each	nax) Paid \$ Paid \$ Paid \$	Date: Date:	
Usage \$25/hr (\$300/day m Park Deposit \$300 Dumpster \$25/each Additional Fees/Descriptic	nax) Paid \$ Paid \$ Paid \$	Date: Date:	
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Usage \$25/hr (\$300/day m Park Deposit \$300 Dumpster \$25/each Additional Fees/Descriptic	nax) Paid \$ Paid \$ Paid \$ on \$ Paid \$	Date: Date: Date:	
Jsage \$25/hr (\$300/day m Park Deposit \$300 Dumpster \$25/each Additional Fees/Description Deposit Refunded Street Closure: Application Fee \$100	nax) Paid \$ Paid \$ Paid \$ on \$ Paid \$ Paid \$	Date:Date:	





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/17/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

certificate holder in lieu of st		endorsement.	A statement on this certificate uses not come	r rights to the		
PRODUCER		CONTACT NAME:				
HCC Specialty		PHONE (A/C, No. Ext):	FAX (A/C, No):			
401 Edgewater Place, Suite	400	E-MAIL ADDRESS: PRODUCER				
Wakefield, MA 01880		CUSTOMER ID #:		₁		
vallencia, iviv a roda			INSURER(S) AFFORDING COVERAGE	NAIC#		
INSURED		INSURER A :	New Hampshire Insurance Company	23841		
Carson Valley Sertoma		INSURER 8:	United States Fire Insurance Company	21113		
1593 Esmeralda Ave		INSURER C:				
Minden, NV 89423		INSURER D :				
		INSURER E:				
		INSURERF:				
COVERAGES	CERTIFICATE NUMBER:		REVISION NUMBER:			
PERIOD INDICATED, NOTWITHS WHICH THIS CERTIFICATE MAY I	OLICIES OF INSURANCE LISTED BELOW HAVE TANDING ANY REQUIREMENT, TERM OR CONE BE ISSUED OR MAY PERTAIN, THE INSURANCE IS AND CONDITIONS OF SUCH POLICIES. LIMIT	DITION OF ANY COL EAFFORDED BY TH	THE INSURED NAMED ABOVE FOR THE POLICY NTRACT OR OTHER DOCUMENT WITH RESPECT TO HE POLICIES DESCRIBED HEREIN IS SUBJECT VE BEEN REDUCED BY PAID CLAIMS.)		
INSR	[ADOL SUBR	POLICY EFF	POLICY EXP			

INSR	TYPE OF INSURANCE	ADDL S	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
	GENERAL LIABILITY		*****	OFT 0400 10750	07/47/0047	00/40/0047	EACH OCCURRENCE	\$	1,000,000
A	X COMMERCIAL GENERAL LIABILITY	X		SEL012343756	07/17/2017	09/12/2017	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	300,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	\$.	5,000
	X Liquor Liability* \$1M/\$1M						PERSONAL & ADV INJURY	\$	1,000,000
В	χ Medical Expense			US760873	07/17/2017	09/12/2017	GENERAL AGGREGATE	\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$	1,000,000
	X POLICY PRO-							\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	ANY AUTO						BODILY INJURY (Per person)	\$	
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$	
	SCHEDULED AUTOS HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
	NON-OWNED AUTOS							\$	
								\$	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	
	DEDUCTIBLE							\$	
	RETENTION \$							\$	
	WORKERS COMPENSATION AND EMPLOYERS' L'ABILITY						WC STATU- OTH TORY LIMITS - ER		
	AND EMPLOYERS LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EAGH ACCIDENT	\$	
							E.L. DISEASE - EA EMPLOYEE	\$	
					<u> </u>		E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is added as Additional Insured with respects to our insured's operations only.

This insurance is primary and non-contributory as required by written contract.

This coverage is with respect to Oktoberiest event to be held 09/10/2017 - 09/11/2017 at Heritage Bank Gardnerville Gardnerville NV

CERTIFICATE HOLDER	CANCELLATION
Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/17/2017

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

th ce	e term ertifica	is and conditions of the policy, te holder in lieu of such endors	certa seme	ain po nt(s).	olicies may require an er		atement on thi	s certificate does not con	ter rights	to the
PROI	DUÇER					CONTACT NAME:		- PAV		
НС	CC Sp	ecialty				PHONE (A/C, No, Ext): E-MAIL		FAX (A/C, No):		
40	1 Edg	ewater Place, Suite 400				ADDRESS:				
Wa	akefiel	ld, MA 01880				CUSTOMER ID #:	NSURER(S) AFFOR	DING COVERAGE		NAIC#
INSU	RED			· · ··· · · · · · · · · · · · · · · ·		INSURERA: N	ew Hampshir	e Insurance Company	238	41
		/alley Sertoma						ire Insurance Company	211	13
		meralda Ave				INSURER C:				
Mir	nden ,	NV 89423				INSURERD:				
						INSURERE:				
						INSURERF:		DEVICION NUMBER		
CO	VERA	GES CER	TIFIC	ATE	NUMBER:	TEN JORGEO TO THE	INCLIDED NAM	REVISION NUMBER:		
TH PE W TC	HIS IS T ERIOD I HICH T D ALL T	GES CERTIFY THAT THE POLICIES OF NOTWITHSTANDING A HIS CERTIFICATE MAY BE ISSUED HE TERMS, EXCLUSIONS AND COM-			CE LISTED BELOW HAVE BE REMENT, TERM OR CONDIT RETAIN, THE INSURANCE AL F SUCH POLICIES. LIMITS S	ION OF ANY CONTE FFORDED BY THE F SHOWN MAY HAVE	ACT OR OTHER OLICIES DESCR BEEN REDUCED	DOCUMENT WITH RESPECT IBED HEREIN IS SUBJECT BY PAID CLAIMS.	ТО	
INSR LTR		TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		222 222
Α	GENE	RAL LIABILITY	Х		SEL012343756	07/17/2017	09/12/2017	EACH OCCURRENCE \$ DAMAGE TO RENTED		300,000
,,	X c	OMMERCIAL GENERAL LIABILITY						PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$		5,000
	Χī	claims-made X occur _iquor Liability* \$1M/\$1M						PERSONAL & ADV INJURY \$	1,	000,000
_	F	Medical Expense			US760873	07/17/2017	09/12/2017	GENERAL AGGREGATE \$,000,000
В		AGGREGATE LIMIT APPLIES PER:			03700073	0171772017	037 (2720) 7	PRODUCTS - COMP/OP AGG \$	1,	,000,000
		OLICY PRO- LOC						\$		
	1 1	MOBILE LIABILITY	1		440			COMBINED SINGLE LIMIT (Ea accident)		
	Α	NY AUTO						BODILY INJURY (Per person) \$		
	^	LL OWNED AUTOS						BODILY INJURY (Per accident) \$		
	H-1	CHEDULED AUTOS						PROPERTY DAMAGE (Per accident)		
		IIRED AUTOS ION-OWNED AUTOS						\$;	
	H'	ON-OMMED ACTOS						\$		
-	U	IMBRELLA LIAB OCCUR						EACH OCCURRENCE \$		
	E	XCESS LIAB CLAIMS-MADE	:		•			AGGREGATE \$		
		DEDUCTIBLE								
	F	RETENTION \$					<u> </u>	WCSTATU- OTH TORY LIMITS - ER		
	ANDE	TERS COMPENSATION MPLOYERS' LIABILITY Y / N						E.L. EACH ACCIDENT \$	- -	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE \$					
if yes, describe under					E.L. DISEASE - POLICY LIMIT \$					
	DÉSC	RIPTION OF OPERATIONS below	+-	<u> </u>				E.E. DIGENGE - POLIOT CIVILITY	, <u></u>	
			1	<u>L</u>			- t t B			
DES	CRIPTIO	N OF OPERATIONS / LOCATIONS / VEHIC tle Holder is added as Additional Insured with re	LES (A	Attach	ACORD 101, Additional Remarks	Schedule, if more space	e is required)			
The Thi	e Certifica s insuran•	ite Holder is added as Additional Insured with re ce is primary and non-contributory as required t	y writte	u coușta	icl.	silla Cardnapilla MV				

This coverage is with respect to Oktoberiest event to be held 09/10/2017 - 09/11/2017 at Heritage Bank Gardnerville Gardnerville NV

CERTIFICATE HOLDER	CANCELLATION
High Sierra Fellowship	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

CANCELLATION

Gardnerville Town Board AGENDA ACTION SHEET



1.	<u>For Possible Action</u> : Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application for Carson Valley Sertoma's Oktoberfest, scheduled for September 10, 2017 from 9:00 a.m. to 5:00 p.m. at Heritage Park
2.	Recommended Motion: Approve on consent
	Funds Available: Yes □ N/A (requires staff time)
3.	Department: Administration
4.	Prepared by: Tom Dallaire
5.	Meeting Date: August 1, 2017 Time Requested: N/A
6.	Agenda: ☑ Consent ☐ Administrative
Ва	ackground Information: See attached.
7.	Other Agency Review of Action: □ Douglas County ☑ N/A
8.	Board Action:
	Approved □ Approved with Modifications □ Continued

RECEIVED JUL 17 2017

OUTDOOR FESTIVAL LICENSE APPLICATION

DOUGLAS COUNTY CLERK

Application Date: 1/12/17 Date(s) of Event: 9-10-17
Name of Event: CARSON VALLEY SERTOMA OKTOBERFEST
Location of Event: HERITIGE PARK, GARDNESSVILLE (Address or Legal Description)
Applicant's name: CARON VALLEY SERVOUS CLUB
Contact's name:
Mailing address: 2008 Beroeaux ST CC NV 8970 Street or P.O. Box City State Zip Code
Physical address (If different):
Street City State Zip Code
Phone #(s): 175-720-7009 (Business) (Home) (Cell)
Is the applicant a(n): Corporation Partnership Individual Other
If corporation or partnership, please list corporate officers or partners:
Name Address Title RICHARD HAMZING 1738 SUNSET CT RANDINGUILLO CT 89410 PROS.
· · · · · · · · · · · · · · · · · · ·
Line Woods (45 DESOUR)
BIRGIT OKAMOTO 1851 FISHSp. Rd " TRES.
BIRGIT CKAMOTO 1851 FishSp. Rd " TRES. Wanty Llumphress 1965 PUTERET. " Sec.
BIRGIT OKAMOTO 1851 FISHSP. Rd " TRES. WANTY LLUMPHRIES 1565 PUTENCT. " " SEC. Description of Event: & FUNDRAISER FOR LOCAL DAFWEITES of
BIRGIT CKAMOTO 1851 FISHSP. Rd " ITES. NANTY LLUMPHRIES 1565 PUTENCT. " " SEC. Description of Event: & FUNDRAISER FOR LOCAL DEFINEIES CHARITIES of Schownships. A GERMAN Themen Event with Poura Music,
BIRGIT OKAMOTO 1851 FISHSP. Rd " TRES. WANTY LLUMPHRIES 1565 PUTCHET. " " SEC. Description of Event: & FUNDRAISER FOR LOCAL DEFINERS CHARITIES of
BIRGIT OKAMOTO 1851 FISHSP. Rd " ITES. NANTY LLUMPHRIES 1565 PUTENCT. " " SEC. Description of Event: A FUNDRAISER FOIR LOCAL AGENCIES CHAIRITIES of Schownschips. A GERMAN Themen Event with Poura Music, German Foods, Beer Luing. This will BE THE 25th Event
BIRGIT OKAMOTO 1851 FISHSP. Rd " ITES. NANTY LLUMPHRIES 1565 PUTENCT. " " SEC. Description of Event: A FUNDRAISER FOIR LOCAL AGENCIES CHAIRITIES of Schownschips. A GERMAN Themen Event with Poura Music, German Foods, Beer Luing. This will BE THE 25th Event
BIRGIT OKAMOTO 1851 FISHSP. Rd " ITES, NAMELY LLUMPHRIES 1545 PUTCOCAL DEFINERS, CHARLITES! Description of Event: A FUNDRAISER FOR LOCAL DEFINERS, CHARLITES! Schowarchips. A German Themen Event with Poura Music, German Foods, Beer Juing. This will BE THE 25th Event HELD IN Program Co.
BIRGIT OKAMOTO 1851 FISHSP. Rd " TRES. NONTY LUMPHINES 1565 PUTCACT. " I'S SE. Description of Event: & FUNDRAISER FOR LOCAL AGENCIES CHARITIES of Schownships. A GENMON Themen Event with Poura Music, Germon Foods, Beer I Wind. This will BE THE 25th Event Help in Pour us. Co. Hours of operation: Tom To Soupea. What is the name of the designated event representative that will be on-site during the event
BIRGIT OKAMOTO 1851 FISHSP. Rd " ITES. NONTY LLUMPHINES 1545 PT. TRACT. " I'S SOC. Description of Event: A FUNDRAISER FOR LOCAL AGENCIES CHANITIES of Shown chips. A GENNAN Themen Event with Power Music, Cremon Foods, Beer I wind. This will be THE 75th Event Herd in Paragram Co. Hours of operation: 9 Day 173 Society What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant? Divi Woods Rich Hamzik

List approximate number of participants: 20 CLUB MEMBERS
List approximate number of spectators: 100 CONTINIOS
List expected peak number of spectators: 190
Will alcoholic beverages be served? Yes No (all liquor vendors must be individually licensed with Douglas County Sheriff's Office)
Will food and/or beverages be served? Yes \(\simega\) No (all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)
Will there be live music? Yes No - If Yes, Name of Performer(s) GRUBORTAMNY BAND, Type of Music POLKA
Name of Insurer: No INSURANCE Darency
Limits of liability: 2,000,000
Address of Insurer: 100 R. Lowa St. CL N-U87710 Street City State Zip code
Policy number:
I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.
$\frac{1}{2}$
Signature of Applicant (Date)
Name of Applicant
Value of Applicant Contract Email Address

FESTIVAL PLANS:

(MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A))
DOKUMS CO Sherrif OFFICE & DW PATROL DEPUTIES - EMERG.
Describe plan for location and supply of water facilities (§ 5.12.120(B))
Describe food concessions plan (§ 5.12.120(C)) Sentoura WILL FRESOLE PROVIDENC OF FOOD & DIRINKS. Daklas H.S. CULINARY CLUR WILL Propare REPLAND POTATO SALAT. SAUTE KRANT
Describe toilet facilities plan (§ 5.12.120(D)) PUBLIC ROSTROOMS ON 91TE - AS REQUIRED BY TOWN OF GLINDIGENIUM
Describe trash cans and litter plan (§ 5.12.120(E)) TRASH COURS BY SENTONA CLUIS - DUNYPTIERS BY TOG,
Describe medical facilities plan (§ 5.12.120(F)) ZMEDIGAL KITS ON SITE FOR MINOR INJURIES - EAST FORK FIRE EMTS VIA 911 COLL.
Describe fire protection plan (§ 5,12,120(G)) EDST FOUR FIRE 911

Describe parking areas, access and parking control plan (§ 5.12.120(H))	_
QUISTREOT PARKING AROUND THE PARK & VACANT LOTE QUINED BY HIGH SIERRA FELLOWShip - PERMISSION GRANTED !	Die
CONED BY HIGH SIERRA FELLOWShip - TERMISSION GRAWTED !	_oux
15 A COINGOURED.	
Describe location of on-site headquarters or contact information (§ 5.12.120(J))	
CENTER FOR INFORMATION ISTLE TICKET SALES BOOTH &	
Jun Woods - 775-720-7009 13 THE CONTROL PERSON	_
	_
	_
Describe illumination plan (§ 5.12.120(K))	
A/A	_
	_
Describe evernight comming facilities plan (5.5.45.4500)	
Describe overnight camping facilities plan (§ 5.12.120(L))	
	_
	-
Describe communication system plan (§ 5.12.120(Q))	
ZIERRY RADIOS - CELL PHONES FOR STAFF	
	_

What provisions will be made for numbers of spectators in excess of the estimate	
(§ 5.12.040) HERITAGE PORIC CAN SCONLIDATE WELL OVER LOS PLOPLE,	
THE WEST CONTRACTOR OF THE PARTY OF THE PART	-
	_
	-
	_
Attach a plot plan showing arrangement of the facilities including those for parkin	ın.
parace and ingress (5.5.12.040)	3 /

CONTRIBUTORS & INVESTORS LIST

Please list anyone who has contributed, invested or who has a financial interest greater than \$500. Use additional sheets if necessary.

Name		Address		
	M/A			
		,		
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		<u></u>		_, .
	W Warman Andrews		. <u></u>	
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		•		
		T.		





PROPERTY OWNER AFFIDAVIT

STATE OF NEVADA)
COUNTY OF DOUGLAS) ss:)
permission to use the prope	being duly sworn, depose, and say perty involved in this application, that the applicant has my full rty and that the foregoing statements and answers herein contained h submitted are in all respects complete, true and correct to the best
Location of Event: Pacas.c	1320 - 33 - 310 - 00 4 Address or Legal Description
	•
	Signed Star Starfwell
Subscribed and sworn to bef	fore me this 18 day of July , 2017
*Owner refers to the following	ng. Please mark the appropriate box.
OWNER/JOINT OWNER	
CORPORATE OFFICER/PA	ARTNER
POWER OF ATTORNEY (P	Provide copy of Power of Attorney)
AGENT (Notarized letter	from property owner giving legal authority to agent)
LETTER FROM GOVERNM	ENT AGENCY WITH STEWARDSHIP
Douglas County Clerk's Office	<u> </u>
	,
~OR~	
Notary Public in and for said	county and state
My commission expires:	
	·

el # 1320-33-310-004 Prior # (F4) 0000-25-070-090 Changed 6/12/98
Chg 11/04/16 By ASKIM
wnership (F6=All Owners F7=Documents F8=Correspondence History)
egal Owner HIGH SIERRA FELLOWSHIP Force Assmt Notice
Assessed Owner HIGH SIERRA FELLOWSHIP Force Ag Message
Assessed Owner HIGH SIERRA FELLOWSHIP Mail Address Force Label 1701 LUCERNE ST Force Card/Aff (C/A)
1701 LUCERNE ST Force Card/Aff (C/A)
City, State MINDEN, NV Zip 89423 Vesting Doc #, Date. 881083 5/20/2016 Yr, Bk, Pg 16 005 00000 Corr Rq'd Map Document #s 370215
Vesting Doc # Date 881083 5/20/2016 Yr Bk Pg 16 005 00000 Corr Ra'd
Man Document #s 370215
Description (F11=Additional Locations)
Description (F11=Additional Locations) # Dir Street or Other Description Type Unit #(s)
Property Location
Subdivision CHICHESTER EST PH 1 Block Lot 124
Town TOWN OF CADDIFFRUITE Parcel Map ID
Town

782-7486



Douglas County



SHERIFF

"A Tradition of Service"

Ron Pierini SHERIFF

Temporary Liquor License Permit

Non-Profit:	XX		Profit:						
Organization:	Carson \	Carson Valley Sertoma							
Requested By:	Jim Woo	ods							
Address:	2008 Box	urd	eaux Street		·				
City, State	Carson (Carson City, NV 89701							
Telephone:	(775) 720		· · · · · · · · · · · · · · · · · · ·						
					Washington and the second seco				
Event:	Oktoberf	est							
Event Location	Heritage	Pa	rk – Gardnerville, NV 894	10					
Event Date:	Septemb								
Event Time:	11:00 AM	lur	ntil 5:00 PM						
Type of License (n	nark one);	(X	Beer & Wine Only	Fu	II Alcohol				
Live Outdoor Entertainment:	×	(X	Yes (see attached Special Event Enterta Endorsement Application)	inment	No				
Comments: Speci	al Event Er	iter	tainment Endorsement						
			Tamara Endorochient						
Approved by:	Darba/C	`or	nmunity Center	µ	-				
	1 alks/C	JUIT	inunity Center		Date				
Approved by:	Lale	Ø	62	7	7/17/17				
	Ron	ald	Pierini, Sheriff		Date				
Permit Fee:			\$15.00	· · ·	<u> </u>				

Permit Fee: \$15.00

Date of Application: July 17, 2017

What steps will you take to limit alcohol access to our youth at your event? (see attached)

om ese adre la carrella	What steps will you take to limit alcohol access to our youth at your event?
	BEER ; WINE BOLES CREW WAS TRAINED
	BY MEMBERS OF CITIZEN'S PATROL - 4 yr OF TENDING BAR. TICKET SALES Ched proof of
	TENDING BAR. TICKET SALES ched proof of
	AGE AND ISSUE WRIST BANDS - NO WRIST
	BAND NO BOOZE



Douglas County



SHERIFF

"A Tradition of Service"

Ron Pierini SHERIFF

Special Event Entertainment Endorsement Application

Limited to 12 events per year in association with valid Liquor License.

(for outdoor events with attendance of 500 or more persons, you must apply for an Outdoor Festival Permit with Douglas County Clerk)

Douglas County Code 5.08.040(B) – Live Entertainment Endorsement

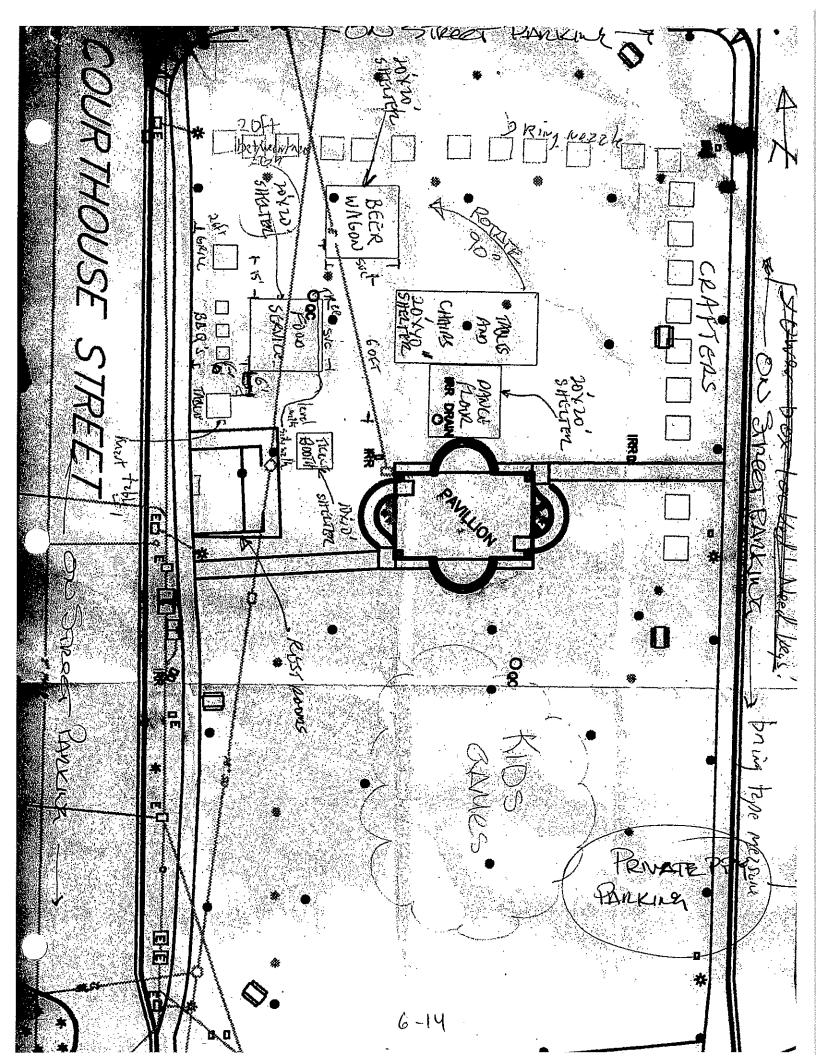
Any person or entity holding a liquor license who wants to offer live entertainment that is held outside the confines of a building associated with a liquor license must apply for a Special Events Liquor License under Section 5.08.030(F), and is subject to all applicable conditions and limitations of the license.

(C) - Pursuant to the provisions set forth in 5.08.100, any live entertainment endorsement may be suspended, revoked or otherwise conditioned by the Board if it appears that the live entertainment unreasonably disturbs the peace and quiet of any person or persons or neighborhood. The sheriff, pursuant to the provisions of 5.08.110, may temporarily suspend a live entertainment endorsement.

Application Date: 1/11/17
Applicant's Name: Carson Lucy Sentona Cups
Business Address: Jun Woods, CHAIRMAN, 2008 BORDENUX STCC. NU
0770/
Event Location: Hermar Park-GINDNERVILLE NV
Applicant Phone #: 775-720-7009
Event Date(s): 3ept 10 2017 Event Time: 12:00 — 5:00pm
Description of Event: OKTOBERFEST CECEBRATION AS FUNDROISER FOR
CHARITY S = LAENTIES - POLKAMUSIC, DONGING, FOOD, BEER: WINE,
Type of Entertainment: Paka Danzte BAND
Anticipated Size of Event (# of People): Zo wax
Venue Size (sq. ft., acreage, etc.): Leavas Park

Describe law enforcement protection	plan: 911 CALL TO	shoulf office	
Describe sanitation facilities plan: _C	DU SITE REST R	Roms - PORT=A-POTT	ES
AS REQUIRED BY TO			٠.
Describe trash/litter plan: <u>ベムルス</u> ほ		TONA DUMPSTERS	34 0
Describe fire protection plan: 91	I CALL TO EAST	FORK FIRE	,
Describe traffic congestion plan: _O	NO STREET PUBLIC	PARKLICE & VACIANII	LOT
SE of Park - Permis		,	
Describe liability insurance coverage	for event: <u> PaQ oCo</u> F	Pen CLAIM, 2001A. TOD	a C
		· ·	
COMMUNITY DEVELOPMENT DEPAR	TMENT REVIEW:	•	
Assessor Parcel No.: 1320-33	.402.010		-
Zoning District: (PF) Public	Facilities		<u>-</u>
Notes: Town of Gardner		re location through	•
their permit process	also.		
Rinda Doherty, Pl	amina Tech	2/12/12	
Planning Department Approval – Nar	me & Title	Date	
HEALTH DEPARTMENT REVIEW:			
Sanitation Facilities Required? Yes	<u> No</u>		
Trash/Litter Collection Required? Y	es No		•
Notes:			
· Constitution of the cons			
	0 - 0 -	H = 17 _ 1 m	
Health Department Approval - Name	PGS ARKS KEHS	7-17-17- Date	
Liègitu Debai alliette Abbiovai – Maitte	6-12		

Fire Protection Required? Yes No Notes: 120 STANDBY PAIRAME	DICE REQUIRED
Fire Department Approval – Name & Title	7/17/2017 Date
SHERIFF'S OFFICE REVIEW:	
Law Enforcement Protection Required? Yes No Liability Insurance Required? Yes No	
Deposit Required? Yes No Notes:	
Notes:	
Bonde	7.17.17
Sheriff's Office Approval – Name & Title	Date



INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS FOR AN OUTDOOR FESTIVAL LICENSE APPICATION

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage (\$2,000,000 for high risk events).

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the Outdoor Festival license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

Name of Event

Date of Event

Applicant's pame (printed)

Applicant's signature

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/17/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

contificate holder is an ADDITIONAL INSURED, the policylies) must be endorsed. If SUBBOGATION IS WAIVED, subject to

the terms and conditions of the policy, certificate holder in lieu of such endors	certain	policies may require an er	ndorsement. As	tatement on th	is certificate does not co	nfer ri	ghts to the
PRODUCER		<u> </u>	CONTACT NAME:				
HCC Specialty			PHONE PAX (A/C, No.); (A/C, No.); E-MAI! ADDRESS:				
401 Edgewater Place, Suite 400			E-MAIL ADDRESS:		<u> v</u>		
Wakefield, MA 01880			PRODUCER CUSTOMER ID #:			<u></u>	
Wakelleld, MA 01000				NSURER(S) AFFOR	ROING COVERAGE		NAIC#
INSURED			INSURERA: N	ew Hampshi	re Insurance Company		23841
Carson Valley Sertoma			INSURER B: U	nited States F	ire Insurance Company		21113
1593 Esmeralda Ave			INSURER C:				
Minden, NV 89423			INSURER D:				
			INSURER E :				
			INSURER F :				
COVERAGES CER	TIFICAT	E NUMBER:			REVISION NUMBER:		
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INSR TYPE OF INSURANCE	ADOL SUBF	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)_	LIMITS		,
GENERAL LIABILITY	х		07/17/2017	09/12/2017	EACH OCCURRENCE \$	i	1,000,000
A X COMMERCIAL GENERAL LIABILITY	^	SEL012343756	0//1//2017	09/12/2017	DAMAGE TO RENTED PREMISES (Ea occurrence) \$	<u> </u>	300,000
CLAIMS-MADE X OCCUR					MED EXP (Any one person) 5	.	5,000
X Liquor Liability* \$1M/\$1M					PERSONAL & ADV INJURY \$		1,000,000
B X Medical Expense		US760873	07/17/2017	09/12/2017	GENERAL AGGREGATE \$		2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$	3	1,000,000
X POLICY PRO-	İ			į	\$	3	
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	6	
ANY AUTO					BODILY INJURY (Per person) \$	·····	
ALL OWNED AUTOS					BODILY INJURY (Per accident)		
SCHEDULED AUTOS HIRED AUTOS					PROPERTY DAMAGE (Per accident)		
NON-OWNED AUTOS					, , , , , , , , , , , , , , , , , , ,	,	
NOIT-OWNED NO 103					\$;	
UMBRELLA LIAB OCCUR	-				EACH OCCURRENCE \$		
EXCESS LIAB CLAIMS-MADE					AGGREGATE \$		
DEDUCTIBLE					5		
F-1					\$		
RETENTION \$ WORKERS COMPENSATION	_	· · · · · · · · · · · · · · · · · · ·	·		WCSTATU- OTH TORY LIMITS - ER		
AND EMPLOYERS' LIABILITY Y/N					E.L. EACH ACCIDENT \$;	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE \$	1	
If yes, describe under					E.L. DISEASE - POLICY LIMIT \$		
DESCRIPTION OF OPERATIONS below			- 		2.p., 2.02.102 1 02(01 2(M)) 1) 4		***************************************
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICL The Certificate Holder is added as Additional Insured with rest This insurance is primary and non-contributory as required by This coverage is with respect to Oktobertest event to be held to	acts to our la written contra	nsurad's operations only. act.		ls required)			
CERTIFICATE HOLDER			CANCELLATIO	N			
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Douglas County Clerk 1616 8th St			SHOULD ANY OF T BEFORE THE EXPI IN ACCORDANCE	RATION DATE T	CRIBED POLICIES BE CANC HEREOF, NOTICE WILL BE D Y PROVISIONS.	ELIVE	RED

Minden, NV 89423

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MW/DD/YYYY) 07/17/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT PRODUCER PHONE (A/C, No. Ext): E-MAIL FAX (A/C, No): **HCC Specialty** 401 Edgewater Place, Suite 400 CUSTOMER ID #: Wakefield, MA 01880 INSURER(S) AFFORDING COVERAGE NAIC# INSURED New Hampshire Insurance Company 23841 INSURER A: 21113 United States Fire Insurance Company Carson Valley Sertoma INSURER B INSURER C : 1593 Esmeralda Ave Minden, NV 89423 INSURERD: INSURER E : INSURER F : REVISION NUMBER: COVERAGES **CERTIFICATE NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSR WVD POLICY EFF (MM/DD/YYYY) NSA LTR TYPE OF INSURANCE POLICYNUMBER GENERAL LIABILITY 1,000,000 EACH OCCURRENCE DAMAGE TO RENTED Х 07/17/2017 09/12/2017 SEL012343756 300,000 COMMERCIAL GENERAL LIABILITY PREMISES (Ea occurrence) CLAIMS-MADE X OCCUR 5,000 MED EXP (Any one person). X Liquor Liability* \$1M/\$1M 1,000,000 PERSONAL & ADV INJURY Medical Expense 2,000,000 Х US760873 07/17/2017 09/12/2017 GENERAL AGGREGATE В 1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG \$ X POLICY COMBINED SINGLE LIMIT AUTOMOBILE LIABILITY (Ea accident) ANY AUTO BODILY INJURY (Per person) S ALL OWNED AUTOS BODILY INJURY (Per accident) SCHEDULED AUTOS PROPERTY DAMAGE (Per accident) HIRED AUTOS \$ NON-OWNED AUTOS \$ UMBRELLA LIAB EACH OCCURRENCE \$ occus **EXCESS LIAB** CLAIMS-MADE AGGREGATE \$ DEDUCTIBLE RETENTION . \$ WORKERS COMPENSATION TORY LIMITS AND EMPLOYERS' LIABILITY E.L. EACH ACCIDENT S ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE Il yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$ DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required) The Certificate Holder is added as Additional insured with respects to our insured's operations only. This insurance is primary and non-contributory as required by written contract.

This coverage is with respect to Oktoberiest event to be held 09/10/2017 - 09/11/2017 at Heritage Bank Gardnerville Gardnerville NV CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410 AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/17/2017

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	UCER				CONTACT NAME:		-				
HCC Specialty					PHONE FAX (A/C, No): E-MAIL						
401	Edgewater Place, Suite 400				ADDRESS:						
	kefield, MA 01880				PRODUCER CUSTOMER ID #:	·norr-					
VYARCHCIU, IVIA OTDOO					INSURER(S) AFFOI	RDING COVERAGE	.,,	NAIC#			
INSUF	EO.				INSURERA: N	lew Hampshi	re Insurance Compan	y	23841		
Car	son Valley Sertoma			ļ	INSURERB: U	nited States F	ire Insurance Compan	y	21113		
159	3 Esmeralda Ave				INSURER C :						
Min	den , NV 89423				INSURER D:						
					INSURER E :		<u>.</u>				
				,	INSURERF:				<u> </u>		
COV	ERAGES CER	TIFIC	CATE	NUMBER:			REVISION NUMBER:				
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Αŀ	GENERAL LIABILITY	x		SEL012343756	07/17/2017	09/12/2017	EACH OCCURRENCE	\$	1,000,000		
``	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTGO PREMISES (Ea accurrence)	\$	300,000		
-	CLAIMS-MADE A						MED EXP (Any one person)	_5	5,000 1,000,000		
- }-	X Liquor Liability* \$1M/\$1M		İ				PERSONAL & ADV INJURY	\$	2,000,000		
- F	Medical Expense			US760873	07/17/2017	09/12/2017	GENERAL AGGREGATE	\$	1,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ \$	1,000,000		
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}	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$			
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r	DEDUCTIBLE						**	\$			
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	WORKERS COMPENSATION			"			WCSTATO- UTH TORY LIMITS - ER				
	ANY PROPRIETOR/PARTNER/EXECUTIVE Y/N		1				E.L. EACH ACCIDENT	\$			
	ANY PROPRIETOR/PARTNER/EXECUTIVE DEFICER/MEMBER EXCLUDED? Mandatory In NH)		İ				E.L. DISEASE - EA EMPLOYEE	\$			
- 13	yes, describs under DESCRIPTION OF OPERATIONS below	i					E.L. DISEASE - POLICY LIMIT	\$			
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The C	IPTION OF OPERATIONS / LOCATIONS / VEHICL ertificate Holder is added as Additional Insured with res surance is primary and non-contributory as required by overage is with respect to Oktoberfest event to be held to	pacts to written	our ins	sured's operations only. xi,		(is required)					
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1701 Lucerne

Minden, NV 89423

BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/23/2017

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401 Edgewater Place, Suite 400 Wakefield, MA 01880 INSURED 21113 United States Fire Insurance Company Carson Valley Sertoma INSURER B: 1593 Esmeralda Ave INSURER C: Minden, NV 89423 INSURER D: INSURER E INSURER F: **REVISION NUMBER:** COVERAGES **CERTIFICATE NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSR WVD POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY) LIMITS TYPE OF INSURANCE POLICY NUMBER 1,000,000 GENERAL LIABILITY EACH OCCURRENCE Х SEL012343756 07/17/2017 09/12/2017 Α 300,000 X COMMERCIAL GENERAL LIABILITY PREMISES (Ea occurrence) CLAIMS-MADE X OCCUR 5,000 MED EXP (Any one person) 1,000,000 Liquor Liability* \$1M/\$1M Х PERSONAL & ADV INJURY 2,000,000 Medical Expense US760873 Х 07/17/2017 09/12/2017 GENERAL AGGREGATE В 1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG \$ JECT X | POLICY | COMBINED SINGLE LIMIT AUTOMOBILE LIABILITY \$ (Ea accident) ANY AUTO **BODILY INJURY (Per person)** \$ ALL OWNED AUTOS **80DILY INJURY (Per accident)** \$ SCHEDULED AUTOS PROPERTY DAMAGE \$ (Per accident) RIBED AUTOS s NON-OWNED AUTOS \$ UMBRELLA LIAB EACH OCCURRENCE OCCUR **EXCESS LIAB** AGGREGATE CLAIMS-MADE \$ Ş DEDUCTIBLE RETENTION RETENTION \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY E.L. EACH ACCIDENT \$ ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE \$ Îf yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$ DESCRIPTION OF OPERATIONS / LOCATIONS / YEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required) The Certificate Holder is added as Additional Insured with respects to our insured's operations only. This insurance is primary and non-contributory as required by written contract.

This coverage is with respect to Oktoberfest event to be held 09/10/2017 - 09/11/2017 at Heritage Bank Gardnerville Gardnerville NV

CERTIFICATE HOLDER	CANCELLATION
Heritage Bank 1299 U.S. Hwy 395 N Gardnerville, NV 89410	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



BRIAN SANDOVAL
Governor
JAMES DEVOLLD
Chair, Nevada Tax Commission
DEONNE E. CONTINE
Executive Director

STATE OF NEVADA DEPARTMENT OF TAXATION

Web Site: http://tax.nv.gov

1550 College Parkway, Suite 115 Carson City, Nevada 89705-7937 Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE Grant Sawyer Office Building, Sulle1300 555 E, Washington Avenue Las Vegas, Nevada 89101 Phone: (702) 486-2300 Fax: (702) 486-2373 RENO OFFICE 4500 Kietzke Lane Building L, Suite 235 Beno, Nevada 89502 Phone: (775) 687-9999 Fax: (775) 688-1303

HENDERSON OFFICE 2550 Paseo Verde Parkway, Suite 180 Henderson, Nevada 89074 Phone: (702) 486-2300 Fax: (702) 486-3377

EXEMPT ORGANIZATIONS

Governmental, Religious, Charitable and Educational organizations that are granted exemption from sales and use taxes for purchases or sales may only use their exemption in an official capacity.

Exemption status may <u>not</u> be transferred to <u>individual organization members</u> or <u>anyone else</u> for their personal use. Accordingly, use of an organization's exemption letter for other than its official capacity is inappropriate. Misuse of an organization's exemption may result in its revocation by the Department.



BRIAN SANDOVAL Governor

JAMES DEVOLLD Chair, Nevada Tax Commission

DEONNE E. CONTINE Executive Director

STATE OF NEVADA DEPARTMENT OF TAXATION

Web Site: http://tax.nv.gov

1550 College Parkway, Suite 115 Carson City, Nevada 89706-7937 Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE Grant Sawyer Office Building, Suite 1300 555 E. Washington Avenue Las Vegas, Nevada, 89101 Phone: (702) 486-2300 Fax: (702) 486-2373 RENO OFFICE 4600 Kietzke Lane Building L, Suite 235 Reno, Nevada 89502 Phone: (775) 687-9999 Fax: (775) 6883303

HENDERSON OFFICE 2550 Paseo Verde Parkway Suite 180 Henderson, Nevada 89074 Phone:(702) 486-2300 Fax: (702) 486-3377

June 30, 2017

Account Number:

RCE-002-483

Exp date:

June 30, 2022

CARSON VALLEY SERTOMA PO B0X 1546 MINDEN NV 89423

Pursuant to NRS 372.3261 and related statutes, CARSON VALLEY SERTOMA has been granted sales/use tax exempt status as a charitable organization. Direct purchases or sales of tangible personal property made by or to CARSON VALLEY SERTOMA are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to CARSON VALLEY SERTOMA are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,

Debra Toombs

Tax Program Supervisor III





PROPERTY OWNER AFFIDAVIT

STATE OF NEVADA)					
COUNTY OF DOUGLAS) ss:)					
permission to use the prope	being duly sworn, depose, and say perty involved in this application, that the applicant has my full erty and that the foregoing statements and answers herein contained the submitted are in all respects complete, true and correct to the best					
Location of Event: PARCE	<u>L</u> 1320 −33 − 310 − ∞ 4 Address or Legal Description					
g	·e					
	Signed Stulenell					
Subscribed and sworn to be	fore me this					
*Owner refers to the followi	ng. Please mark the appropriate box.					
OWNER/JOINT OWNER						
CORPORATE OFFICER/PARTNER						
☐ POWER OF ATTORNEY (Provide copy of Power of Attorney)					
☐ AGENT (Notarized letter	from property owner giving legal authority to agent)					
LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP						
Douglas County Clerk's Office	ce					
0.0	•					
~OR~						
Notary Public in and for said	I county and state					
My commission expires:						

HERTAGE COMMONITY GARDENS + CUICORED = CARDEN High Sterrafferowship JEW PARKING SLAN CONS W/ENTER SICA CICHON ANE

Gardnerville Town Board AGENDA ACTION SHEET



- 1. For Possible Action: Discussion to approve, approve with modifications, or deny the request from RO Anderson to accept maintenance of a portion of SIP 0057 for Snaffle Bit Drive and Hat Band Court, including asphalt concrete paving, curb, gutter, sidewalk, dead end barricade, storm drainage catch basin and pipe, new power meter and (3) street lights, and one decorative street sign within road right of way of Phase 2C the Ranch at Gardnerville, recently renamed to Heybourne Meadows, Phase 2C; with public comment prior to board action.
- 2. Recommended Motion: Conditionally accept the maintenance of a portion of SIP anying catch street

	0057 for extension of Snaffle Bit Drive and Hat Band Court, with accompanying ac paving, curb, gutter, sidewalk, dead end barricade, storm drainage catch basin and pipe, new power meter, (3) street lights, and one decorative street sign within road right-of-way of Phase 2C of the Ranch at Gardnerville						
	Funds Available: ☐ Yes						
3.	Department: Administration						
4.	Prepared by: Tom Dallaire						
5.	Meeting Date: August 1, 2017 Time Requested: 10 minutes						
6.	Agenda: □Consent						
Background Information : The Ranch Phase 2c was approved to be constructed in February 2015. RO Anderson Engineering and the contractor have fixed the punch list items to the satisfaction of town staff and a final walk through of the finished product was held on July 12, 2017. Street lights and meter will be installed prior to the board meeting or shortly thereafter, and we can condition this approval after the street lights are installed. Staff finds the improvements ready for acceptance.							
7.	Other Agency Review of Action: □ Douglas County ☑ N/A						
8.	Board Action:						
	Approved ☐ Approved with Modifications ☐ Continued						

THE RANCH AT GARDNERVILLE PHASE IIC SUBDIVISION IMPROVEMENTS

December 13, 2016

CONTRACTOR:				A&A CONSTRUCTION (12/13/16) PHASES IIC (16 LOTS)		
NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL	
3	Clear & Grub	4.04	AC	\$ 1,313	\$ 5,305	
4	On-site Earthwork	14,000	CY	\$ 4.00	\$ 56,000	
10	Temporary Construction Entrance	1	EA	\$ 1,337	\$ 1,337	
17	Street Paving (3" AC) - Local Streets	26,890	SF	\$ 3.77	\$ 101,268	
19	PCC Curb & Gutter - L-Type	1,417	LF	\$ 18.20	\$ 25,789	
20	PCC Sidewalk	8,336	SF	\$ 4.98	\$ 41,513	
22	Type 3 Street Barricade	1	EA	\$ 3,361	\$ 3,361	
26	Survey Monument Well	4	EA	\$ 498	\$ 1,992	
27	Street Signage	NA	LS	NA	NA	
28	Pavement Markings/Striping	1	LS	\$ 230	\$ 230	
37	Storm Drain - 15" HDPE	580	LF	\$ 41.62	\$ 24,140	
38	Storm Drain - 18" HDPE	143	LF	\$ 52.86	\$ 7,559	
39	Storm Drain Manhole - 48"	2	EA	\$ 3,271	\$ 6,542	
40	Flared End Section - 18"	1	EA	\$ 495	\$ 495	
52	Decorative Street Lights	3	EA	\$ 7,746	\$ 23,238	
53	Street Light Meter Pedestal	1	EA	\$ 6,379	\$ 6,379	
54	Decorative Stop/Street Sign	1	EA	\$ 2,115	\$ 2,115	
-	Street Light Trenching	754	LF	\$ 9.60	\$ 7,238	
	Type 4R Catch Basin	1	EA	\$ 1,928	\$ 1,928	
-	60" SD Manhole	1	EA	\$ 4,232	\$ 4,232	

Contractor's Cost to Phase IIC \$ 320,660.42



ENGINEERING . SURVEYING . DIANNING



COMMUNITY DEVELOPMENT

1594 Esmeralda Avenue, Minden, Nevada 89423

Erik Nilssen, P.E. County Engineer **Engineering Division**

775-782-9063

FAX: 775-782-6297

Date:

February 26, 2015

To:

Robert O. Anderson, PE

From:

Barbra Resnik, PE - Civil Engineer

RE:

SIP #00757; The Ranch at Gardnerville Phases IIC - IIE

This is to confirm that your plans entitled "The Ranch at Gardnerville Subdivision Phases IIC - IIE" have been approved by Community Development. By reviewing and approving improvement plans, reports and other documents, neither the County nor the local entities assume liability for improper design, nor guarantee that the final design review and approval will absolve the developer, designer or engineer of future liability for improper design or construction. Your plan approval is valid for six months from the date of this letter. If you do not pick-up your permit within the six months period the case file will be closed. Should you find you cannot pick-up the permit within the allowed time please send a written request for a time extension to Community Development detailing your anticipated construction schedule; you may be subject to additional review fees. Please reference "SIP #00757" in all communications concerning this project. To obtain your Site Improvement Permit you will need to do the following:

- 1. Please note that Site Improvement Permits are valid for 180 days from the date of issue with the prevision for one 180-day renewal. We recommend that you do not pick-up your permit until you are ready to proceed with construction. If you anticipate a long construction period please contact the Community Development Engineering Division at 775-782-6235 to discuss an alternative permit schedule;
- 2. Submit a permit fee in the amount of \$8,924.00, plus the 10% plan review fee of \$343.10 for a total of \$9,267.10;
- 3. Permit is available for the Contractor to sign and pick up at the public counter (1594 Esmeralda Avenue). Only a Contractor appropriately licensed per NRS 624 may pick up the permit. Please note public counter hours are: Monday Thursday 8am 3pm, Fridays 8am 12pm, excluding legal holidays.

Should you have any questions please call our office staff at 775-782-6235.



