

**Gardnerville Town Board**

**AGENDA ACTION SHEET**



1. **For Possible Action:** Discussion on the Town of Gardnerville's insurance renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and payment of \$24,468.41 for fiscal year 2013-2014 with public comment prior to Board action. Appearance by Bruce Hollander, Warren Reed Insurance.
2. **Recommended Motion:** Motion to accept the insurance renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and approve the payment of \$24,468.41 out of the 2013-2014 funds. (Or modify per the Board discussion)

Funds Available:  Yes       N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** June 4, 2013      **Time Requested:** 15 minutes

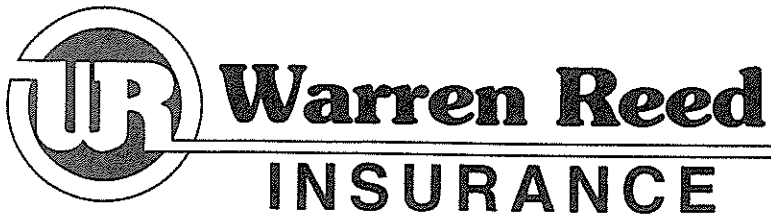
5. **Agenda:**  Consent       Administrative

**Background Information:** See attached documentation. There will also be a presentation by Bruce Hollander, Warren Reed Insurance.

6. **Other Agency Review of Action:**  Douglas County       N/A

7. **Board Action:**

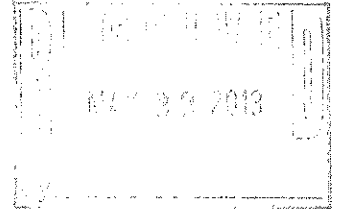
Approved       Approved with Modifications  
 Denied       Continued



1521 Highway 395 North  
Gardnerville, NV 89410  
Phones: (775) 782-2277 / (775) 882-3624  
Fax: (775) 782-7387

May 21, 2013

Town of Gardnerville  
1407 Hwy 395  
Gardnerville, NV 89410



Re: NPAIP Renewal Proposal

Dear Board Members,

Attached is the renewal proposal from the Nevada Public Agency Insurance Pool along with our summary of insurance.

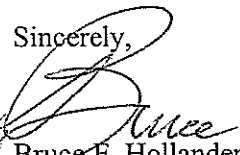
The renewal includes a 2% increase in property values and an increase in equipment from \$134,820 to \$194,355 for addition equipment. Also, Cyber Security coverage with a limit of \$2,000,000 has been added to the program at no additional cost.

Below is a comparison of premiums with last year:

	12/13	13/14
Total NPAIP Program Cost	\$26,387.36	\$24,468.41

Also, as you requested, the premium for the Jail building is \$235.00 for \$106,200 coverage on the building.

Should you have any questions, I would be happy to answer them.

Sincerely,  
  
Bruce E. Hollander, C.P.C.U.  
Warren Reed Insurance

Enclosure

Warren Reed Insurance, Inc.  
 1521 Highway 395 North  
 Gardnerville, NV 89410  
 Phone : 775-782-2277 Fax : 775-782-7387

<b>INVOICE #</b> 13242		Page 1
ACCOUNT NO. GARDN-4	OP DR	DATE 05/20/13
Commercial Package		
POLICY # NPAIP201314		
COMPANY Willis Pooling		
PRODUCER Bruce E. Hollander		
EFFECTIVE 07/01/13	EXPIRATION 07/01/14	BALANCE DUE ON 07/01/13

+  
 Town of Gardnerville +  
 Tom Dallaire  
 1407 Hwy 395  
 Gardnerville, NV 89410  
 +

Itn #	Eff Date	Type	Description	Amount
234677	07/01/13	PCKG	2013/2014 POOL Renewal	\$ 24,468.41
Invoice Balance:				\$ 24,468.41

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\*\*\* PLEASE RETURN ONE COPY WITH YOUR REMITTANCE \*\*\*



**The Power Of The Pool™**

[poolpact.com](http://poolpact.com)

# MEMBER COVERAGE SUMMARY

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**Prepared For:**

Gardnerville, Town of

**Prepared By:**

Warren Reed Insurance

*This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage Form edition July 1, 2013.*

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Dear POOL Member:

Thank you for your renewed commitment to the Nevada Public Agency Insurance Pool (POOL). In 1987, four counties in Nevada formed their own municipal risk sharing pool and now a quarter of a century later, the vast majority of Nevada's rural public entities remain committed to each other and the mission of this organization.

We are pleased to provide this Member Coverage Summary for your review. In 2013, we continue to excel and provide an unparalleled level of service to our members even in challenging economic conditions.

The POOL/PACT Board is an impressive group of dedicated, hardworking, and ethical leaders in public sector risk management. They continue to do a superb job of representing the interests of the Member-owners of POOL.

Our members continue to see great value in being part of POOL/PACT because of the extensive services, thus membership retention remains strong. We encourage you to discuss the services we offer with your insurance agent, a valued partner in the POOL program. Details on the financial performance and the services we offer are available on our website at [www.poolpact.com](http://www.poolpact.com).

If you have any questions, please call us toll free: (877) 883-7665 or (775) 885-7475.

Sincerely,



**Wayne Carlson**  
Executive Director  
Nevada Public Agency Insurance Pool  
Public Agency Compensation Trust

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# NPAIP Membership

## Counties:

Churchill County  
Douglas County  
Elko County  
Esmeralda County  
Eureka County  
Humboldt County  
Lander County  
Lincoln County  
Lyon County  
Mineral County  
Nye County  
Pershing County  
Storey County  
White Pine County

## Towns:

Town of Gardnerville  
Town of Genoa  
Town of Minden  
Town of Pahump  
Town of Round Mountain  
Town of Tonopah

## School Districts:

Carson City School District  
Churchill County School District  
Douglas County School District  
Elko County School District  
Esmeralda County School District  
Eureka County School District  
Humboldt County School District  
Lander County School District  
Lincoln County School District  
Lyon County School District  
Mineral County School District  
Nye County School District  
Pershing County School District  
Storey County School District

## Cities:

Boulder City  
City of Caliente  
City of Carlin  
City of Elko  
City of Ely  
City of Fernley  
City of Lovelock  
City of Mesquite  
City of Wells  
City of West Wendover  
City of Winnemucca  
City of Yerington

## Fire Districts:

North Lake Tahoe Fire Protection District  
Pahranagat Valley Fire District  
Sierra Fire Protection District  
Tahoe Douglas Fire Protection District  
Truckee Meadows Fire Protection District  
Washoe County Fire Suppression  
White Pine Fire District

## Others:

Central Nevada Regional Water Authority  
County Fiscal Officers Association of Nevada  
Douglas County Redevelopment Agency  
Elko Central Dispatch  
Elko Convention & Visitors Authority  
Humboldt River Basin Water Authority  
Nevada Association of Counties  
Nevada Commission for the Reconstruction of the V & T Railway  
Nevada League of Cities  
Nevada Rural Housing Authority  
Pershing County Tourism Authority  
Truckee Meadows Regional Planning Agency  
U.S. Board of Water Commissioners  
Virginia City Convention & Tourism Authority  
Western Nevada Regional Youth Center  
White Pine County Tourism

## Special Districts:

Alamo Water & Sewer District  
Amargosa Library District  
Beatty Library District  
Beatty Water & Sanitation District  
Canyon General Improvement District  
Carson-Truckee Water Conservancy District  
Carson Water Subconservancy District  
Churchill County Mosquito, Vector and Weed Control District  
Coyote Springs General Improvement District  
Douglas County Mosquito District  
East Fork Swimming Pool District  
Elko County Agricultural Association  
Gardnerville Ranchos General Improvement District  
Gerlach General Improvement District  
Incline Village General Improvement District  
Indian Hills General Improvement District  
Kingsbury General Improvement District  
Lakeridge General Improvement District  
Lincoln County Water District  
Logan Creek Estates General Improvement District  
Lovelock Meadows Water District  
Marla Bay General Improvement District  
Minden Gardnerville Sanitation District  
Moapa Valley Water District  
Nevada Tahoe Conservation District  
Pahump Library District  
Palomino Valley General Improvement District  
Pershing County Water Conservation District  
Sierra Estates General Improvement District  
Silver Springs General Improvement District  
Skyland General Improvement District  
Smoky Valley Library District  
Stagecoach General Improvement District  
Sun Valley General Improvement District  
Tahoe Douglas District  
Tahoe Reno Industrial General Improvement District  
Tonopah Library District  
Virgin Valley Water District  
Walker River Irrigation District  
Washoe County Water Conservation District  
West Wendover Recreation District  
Western Nevada Development District

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## **PUBLIC AGENCY INSURANCE POOL (POOL) COVERAGE SUMMARY**

RENEWAL PROPOSAL	COVERAGE PERIOD	NAMED ASSURED	MAINTENANCE DEDUCTIBLE
	07/01/2013 – 07/01/2014 Standard Time	Gardnerville, Town of	\$ 500 all perils each and every loss

### PROPERTY LIMITS

Blanket Limit per schedule of locations on file with POOL subject to a maximum limit of \$300,000,000 per loss. The following sub-limits apply to Section V. C. Extensions of Property Coverage:

Accounts Receivable	\$5,000,000 per loss
Arson Reward	10% up to \$25,000 per loss
Earthquake	\$100,000,000 aggregate
Flood	\$100,000,000 aggregate \$10,000,000 aggregate - Flood Zone A
Equipment Breakdown	\$60,000,000 per loss
Loss of Income & Extra Expense	included
Hazardous Substance Coverage	\$250,000 per loss
Spoilage Coverage	\$250,000 per loss
Data Restoration	\$100,000 per loss
Expediting Expenses	\$25,000 per loss
Unintentional Errors and Omissions	\$5,000,000 per loss
Money and Securities	\$500,000 per loss
Transmission Facilities	\$100,000 per loss
Vehicle Replacement	Per Attachment E, if applicable

## LIABILITY LIMITS

The Limits of Liability are as follows:

Combined Single Limit	\$10,000,000	Each Event/Each Member
Liability Limits are further subject to sub-limits, Member Annual Aggregate Limits and Group Annual Aggregate limits.		

## CYBER SECURITY EVENT AND PRIVACY RESPONSE EXPENSE COVERAGE LIMITS

The Limits of Liability are as follows:

Per Cyber Security Event	\$2,000,000	Each Member/Annual Aggregate
Privacy Response Expense Coverage	\$500,000	

## MEMBER CONTRIBUTION:

<b>TOTAL COST:</b>	<b>\$22,868.41</b>
<b>AGENT COMMISSION:</b>	<b>\$1,600.00</b>
<b>TOTAL PROGRAM COST:</b>	<b>\$24,468.41</b>

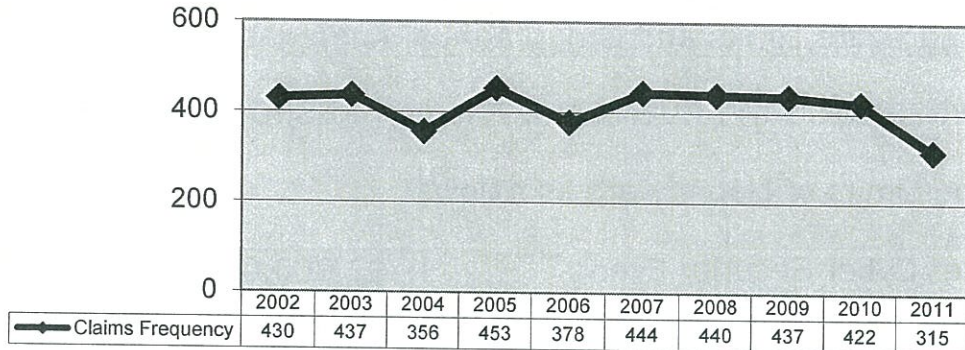
*This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage From edition July 1, 2013.*



## TOTAL POOL EXPERIENCE

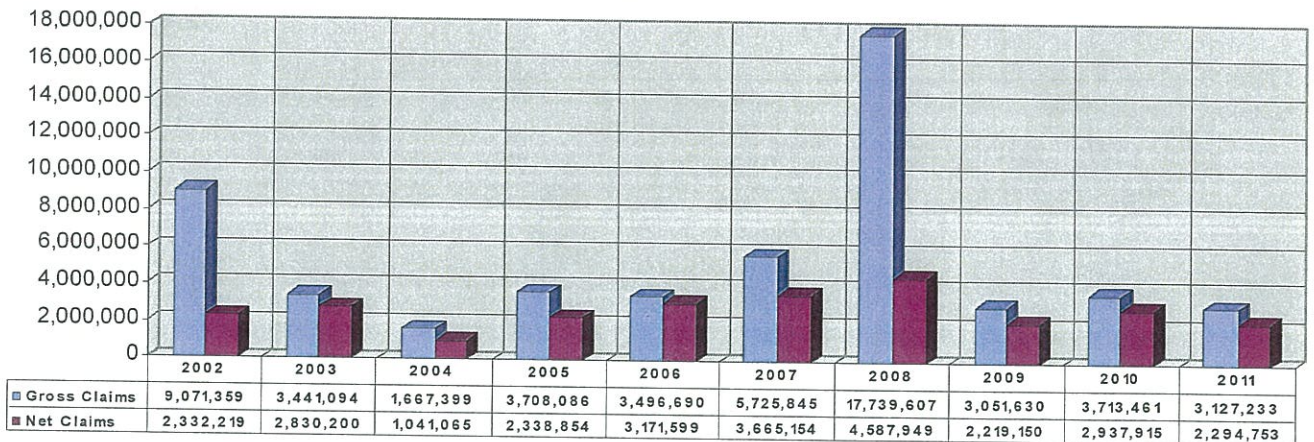
The claims count per year averaged 411 for the ten year period. Claims activity overall appears to be fairly stable.

### POOL CLAIMS FREQUENCY



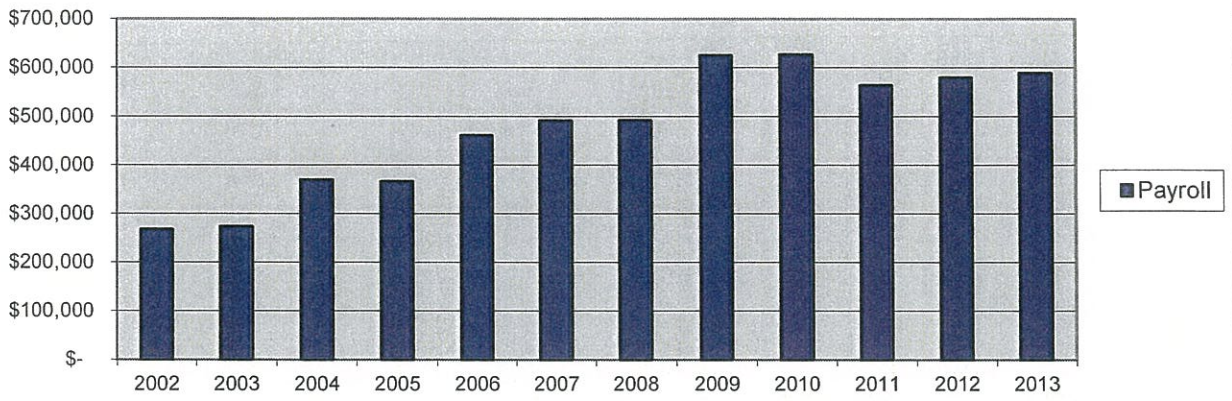
Severity, based on total loss costs incurred without deduction for excess/reinsurance or member deductibles, has averaged \$5,474,241 with the worst year (2008) at \$17,309,607 comprising 32% of total costs for all years. Net of member deductibles and of excess/reinsurance payments, 2008 also was the worst year at 17%. The POOL's retained incurred claims averaged \$2,741,826 for the period.

### POOL CLAIMS SEVERITY

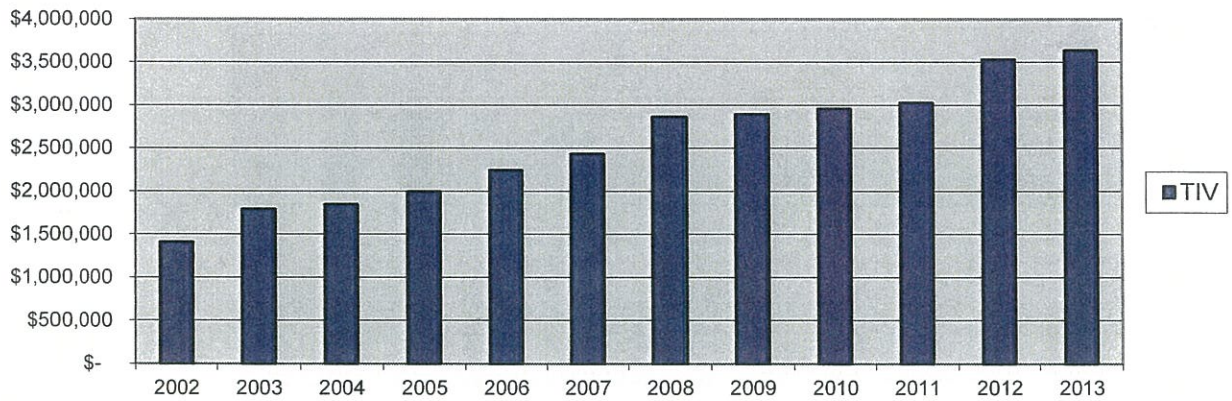


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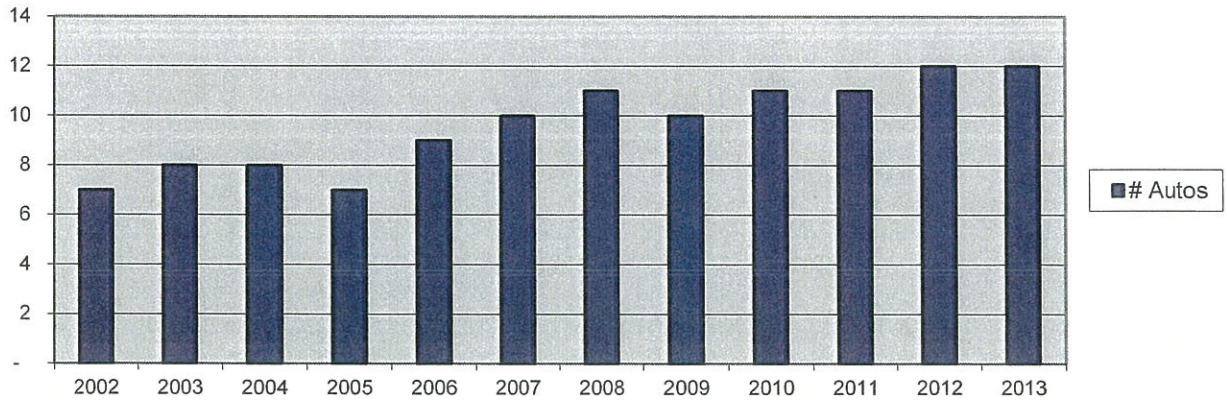
### Town of Gardnerville Payroll



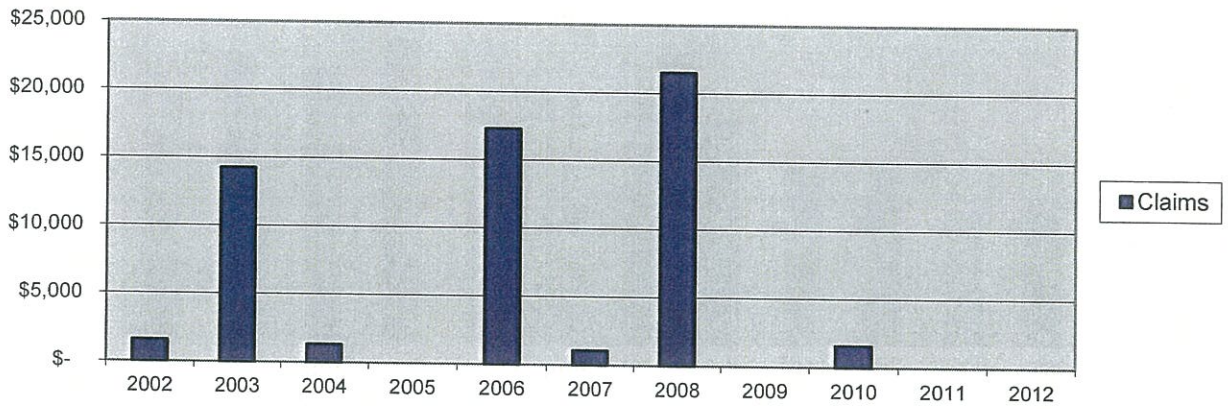
### Town of Gardnerville Total Insured Value



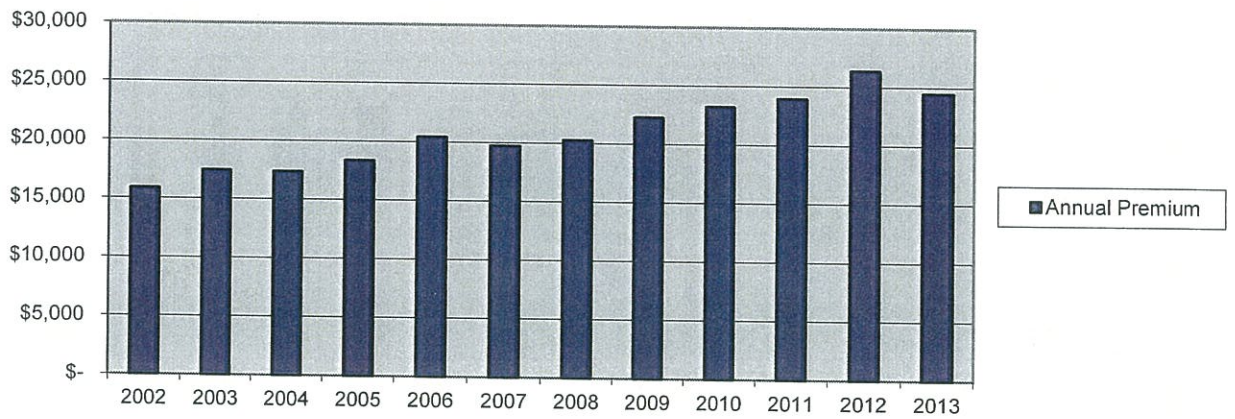
### Town of Gardnerville Autos



Town of Gardnerville Claims



Town of Gardnerville Annual Premium



11-11

Gardnerville Town Board  
AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on having the town sponsored Wednesday morning Farmers Market at Heritage Park, organized by Linda Marrone, Market Manager for the 3<sup>rd</sup> & Curry St. Farmer's Market. The town would assist with advertising, providing Heritage Park, closing Slaughterhouse Lane and a portion of Ezell to through traffic and provide some event signs during the market hours, with public comment prior to board action.

2. **Recommended Motion:** Based on discussion.  
**Funds Available:**  Yes       N/A

3. **Department:** Administration

**Prepared by:** Tom Dallaire

4. **Meeting Date:** June 4, 2013    **Time Requested:** 30 minutes

5. **Agenda:**  Consent       Administrative

**Background Information:** Linda Marrone, Third & Curry Street Farmers Market organizer, will be here to present information at the Board meeting. She would like to give the Board an overview of how she runs a market and why she feels over the long run the market will do better on Main Street.

There have been discussions of charging \$100 fee for the park each month; insurance will be provided naming the Town as additional insured; the Town would take out an ad for the event and provide a banner on Toler. Here are some questions for Board members to keep in mind. Do they want two markets, one in Lampe and one downtown or do they want to take a wait and see approach? Can the town support two markets on the same morning? Will the market with the better choice of vendors be successful over a long running market?

6. **Other Agency Review of Action:**  Douglas County       N/A

7. **Board Action:**

Approved

Denied

Approved with Modifications

Continued

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Not for Possible Action.** Discussion on the Main Street Program Manager's Monthly Report of activities for May 2013.

Funds Available:  Yes  N/A

2. Department: Main Street Program

Prepared by: Paula Lochridge

3. Meeting Date: June 4, 2013 Time Requested: 5 minutes

4. Agenda:  Consent  Administrative

5. Background Information: See attached

6. Other Agency Review of Action: Not Required

7. Board Action:

Approved

Denied

Approved with Modifications

Continued



**To: Gardnerville Town Board**  
**Fr: Paula Lochridge, Main Street Gardnerville Program Manager**  
**Re: Program Manager's Report for June 4, 2013**

- Our monthly Board Meetings have been changed from the third Thursday to the third Tuesday of each month beginning in June.
- Our application to the Nevada Department of Agriculture for their Nevada Specialty Crop Grant funding has been submitted (May 29th). The requested amount is \$5,000 to go towards the Heritage Park Gardens Children's Garden section focusing on an educational component.
- I've included our latest report in support of the Douglas County Economic Vitality Project which covers much of what we've been focusing on over the past quarter. It also includes our 2012 Annual Report.

**Upcoming events and dates:**

- Our Next Cash Mob, Saturday, June 1<sup>st</sup> at Just2Spoiled Spa & Baby Boutique
- 2<sup>nd</sup> Annual Open House & Plant Swap & Sale at Heritage Park Gardens, June 1<sup>st</sup> at 10 am
- Monthly Morning Coffee Meetings Tuesday, June 4<sup>th</sup>, at 8:30 am.
- Thirsty Third Thursday Wine Walk on June 20<sup>th</sup>.
- Heritage Park Gardens 2<sup>nd</sup> Annual Plant Swap and Sale on June 1<sup>st</sup>.

Thank you so much for your continued support of the Main Street Gardnerville Program!

*Paula Lochridge*

Paula Lochridge,  
Main Street Gardnerville Program Manager

Douglas County  
Economic Vitality  
Champion Progress Status Report

**Time Period:** February 1, 2013 – April 30, 2013

**Project name:** Main Street Gardnerville(MSG)

**Champion:** Paula Lochridge

**Team members:** Margaret Pross, Lisa Granahan, Main Street Gardnerville Board of Directors, and volunteers

Main Street Gardnerville
Goal – Revitalize downtown Gardnerville utilizing design, organization, promotion, and economic restructuring to develop the unique identity and preserve the historic nature of our community.
Strategy – Recruit small independent retail businesses
Strategy – Pedestrian friendly and convenient parking
Strategy – Basque Old Town Center

**Direct results to report:**

- Letter of Intent has been accepted through the USDA Specialty Crop Competitive Grant program. We are submitting the grant application this month. If MSG is awarded the funds requested, the money will help fund the projects in the Heritage Park Gardens Children's Garden area. (See attached brochure and collage of potential ideas for the gardens.)
- Two more benches have been approved for installation which brings our total of decorative installed benches to 12. These will be placed at the front of the museum near the front sidewalk and posts. This project is to help create a pedestrian friendly environment. (See attached info.)
- Annual report for the 2012 Calendar year has been completed and approved. (See attached report.)

**Other aspects of your project to report that are underway:**

- Another loan application has been submitted and is being reviewed by the loan committee. MSG currently has three loans that have been awarded at a 2% interest rate through funds from an RBEG USDA grant. If awarded, this would be our 4<sup>th</sup>. MSG currently has ~\$30,000 available in its current revolving loan fund. (Brochure attached.)
- The fundraising continues for our Basque Mural Project. Some new ideas are being planned over the course of the next few months to hopefully raise the final funds needed for this project. (See attached flyer.)

**Other related projects, activities or events that add economic synergy to your project:**

- A new family fun event has been planned in conjunction with the Town of Gardnerville, the Freedom 5K Fun Run/Walk & Yankee Doodle Chalk Artfest. We will be utilizing part of the trail system in Gardnerville for this event. (See attached flyer.) We've also partnered with the Carson Valley Arts Council, East Fork Gallery and the Carson Valley Lions Club on this event.
- Tree Sale through the Heritage Park Gardens project thanks to a donation of 100 Austrian Pine Trees from Genoa Trees. Through the sale of these trees, funds will be raised to help fund projects in the community gardens. (See attached flyer.)
- 2<sup>nd</sup> annual Open House and Plant Swap & Sale event at Heritage Park Gardens on June 1<sup>st</sup>. (See attached flyer.)
- Thirsty Third Thursday Wine Walks started May 16<sup>th</sup>. Besides being a fundraiser for our program, the major focus of this event is to "re-introduce people to the downtown district". (See attached flyer.)
- "Let's Sweep the Town" event in conjunction with the Town of Gardnerville to "prep the town" for the summer. (See attached press release.)
- Have partnered with several district businesses on a co-op advertising project with the Reno Tahoe Getaway Magazine. (See attached information.)

**Attachments:**

- Flyers and brochures from the above projects.
- Main Street District map.



# Pick a plot and get growing!

Community garden plots with irrigation are available at Heritage Park Gardens, conveniently located next to Heritage Park in downtown Gardnerville. Annual prices cover the growing season from April 1<sup>st</sup> through March 30<sup>th</sup>.

- 4' x 5' --- \$30
- 4' x 10' --- \$50
- 4' x 15' --- \$70



## Heritage Park Gardens

A place to learn, grow, share, and beautify... To cultivate and nurture our community..



For more information, to rent a plot, or to volunteer and/or donate please contact

Carol Sandmeier  
[cjsandmeier@aol.com](mailto:cjsandmeier@aol.com)

or

Paula Lochridge  
[PLochridge@mainstreetgardnerville.org](mailto:PLochridge@mainstreetgardnerville.org)  
 775.782.8027

## Main Street Gardnerville

1407 Main Street (HWY 395 N)  
 Gardnerville, NV 89410  
 Office: 775.782.8027

Email: [info@mainstreetgardnerville.org](mailto:info@mainstreetgardnerville.org)

Visit our website!



[www.mainstreetgardnerville.org](http://www.mainstreetgardnerville.org)

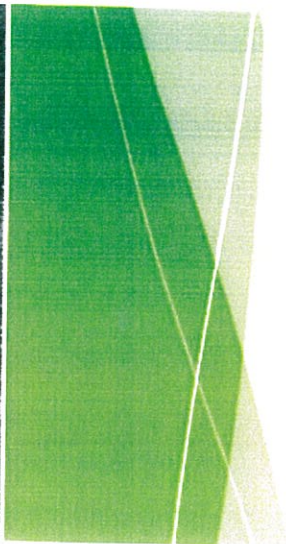
**MAIN STREET Gardnerville NEVADA**

*Experience the Past...  
 Enrich the Present...  
 Embrace the Future.*

**Growing Now!**  
**HERITAGE PARK GARDENS**  
 A place to learn, grow, share, and beautify...  
 To cultivate and nurture our community.

A project of Main Street Gardnerville  
 In cooperation with the Town of Gardnerville

**Main Street Gardnerville**  
 Educational Programs and Community Gardens  
 For information, to volunteer or to become a sponsor,  
 please call 782.8027



# Heritage Park Gardens...Growing Now!

**Special Events:** Daffodil Day in April, Annual Open House/Plant Swap & Sale in June, Children's planting also in June, and Fall Harvest Celebration in October.

**Garden Plots:** Available in 4' x 5', 4' x 10', and 4' x 15'.

**Demonstration Plots:** Douglas County Master Gardeners' Edible Landscaping, Cooperative Extension Native Plants Club, and Square-Foot Gardening.

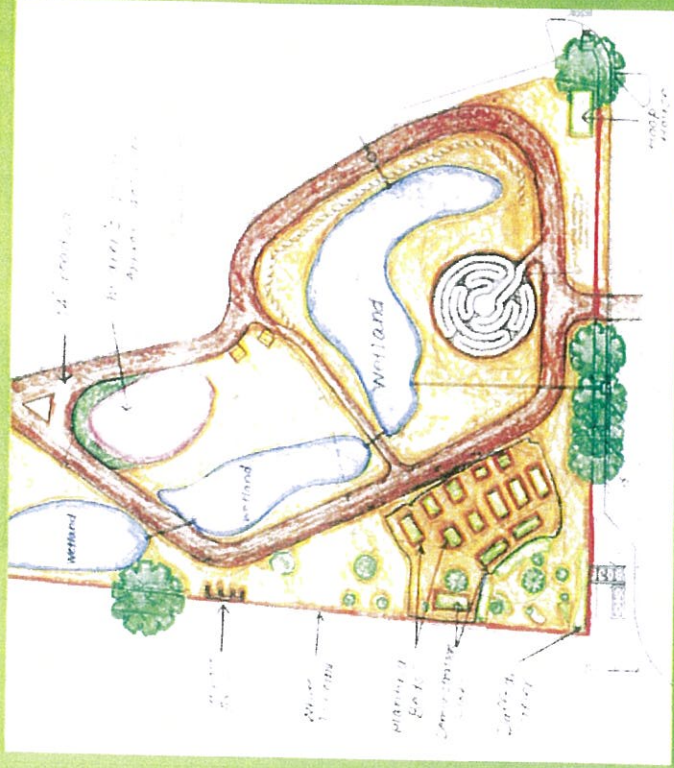
**Volunteer Workdays and Committee Planning Meeting:** Workdays are held monthly/semi-monthly. Garden Committee meets on 2<sup>nd</sup> Tuesday of each month at 3 pm at Gardnerville Town Offices.



Sharing Garden: Produce harvested from this plot is donated to local Food Closet. (maintained by Boy Scouts during 2013 season)

## What did we accomplish in 2012 (our 1<sup>st</sup> year)?

- Twelve hay bale raised beds
- Demonstration Gardens
- Sharing Garden for the Food Closet
  - Compost Area
  - Drip Irrigation System
  - Fencing
  - Hoop House
- 2 Special Events
- Daffodil Corner (1,800 bulbs)



Heritage Park Gardens Master Plan

## 2013 Season Goals

- Increase number of garden plots
- Continue supporting Children's planting garden
- Provide assistance to Boy Scouts in growing produce for Food Closet
- Dedication of labyrinth/public walk
- Production of "Garden Goodies"
- Develop plans for Children's Garden

Heritage Park Gardens is a project of Main Street Gardnerville in cooperation with the Town of Gardnerville

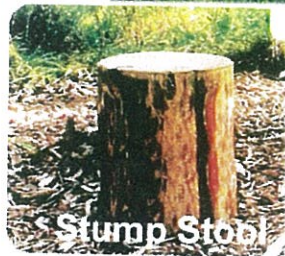
# Ideas for Children's Garden at Heritage Park Gardens



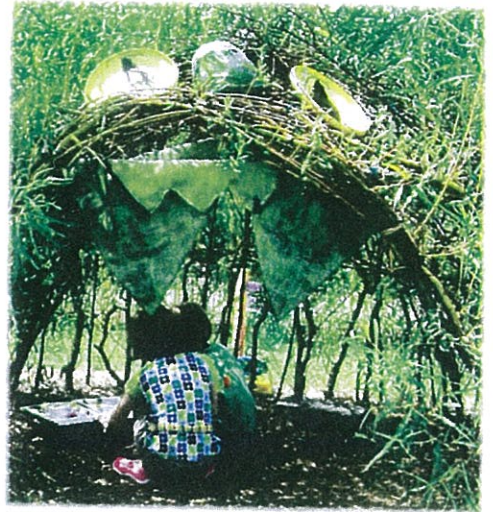
TREE CLIMBERS



Benches



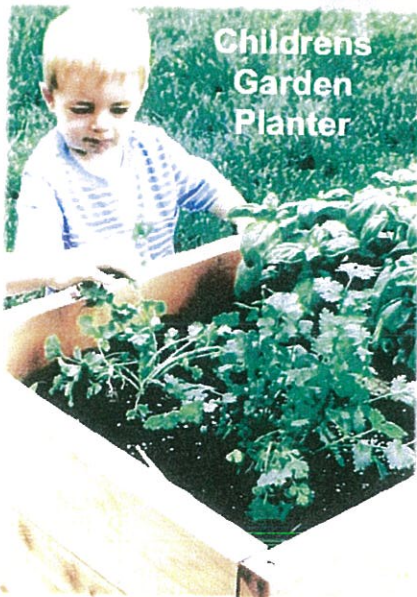
Stump Stool



Log Steps



Tree  
Cookies



Childrens  
Garden  
Planter



Children's  
Gardening  
Tools



## Own a Piece of Downtown!

The Main Street Program has been installing decorative four-foot metal benches downtown, with the help of the Town of Gardnerville. These benches accommodate and encourage pedestrians along the main street corridor.

Thanks to several sponsorships, MSG already has nine benches placed throughout the downtown district.

Adding benches to our Main Street District adds character and encourages pedestrian traffic. It is hoped that the benches will eventually stretch the length of Main Street.

Each bench was sponsored for different reasons: as a memorial, as a tribute to a special person, as a gift to the community or as a thank you. Benches can be sponsored by a service group, a business or an individual or family.



Sponsored by  
Family and Friends of  
**JOAN JOHNSTON HUBBARD**  
a Memorial  
In support of Main Street Gardnerville

Sponsored by  
**Sharkey's Casino**  
In support of Main Street Gardnerville

Each bench will have a brass plaque affixed to it, such as the ones pictured, honoring your service club, business or individual/family. Wording will be customized according to your wishes, with Main Street Gardnerville approval. After the bench is in place, a dedication will be held at the site for your invited family and friends.

A number of locations are available along our Main Street. The one time cost is to be paid by sponsor which will include bench, plaque and shipping at the prevailing rates.

For more information, please contact Main Street Gardnerville at 775.782.8027 or [info@mainstreetgardnerville.org](mailto:info@mainstreetgardnerville.org).

*Main Street Gardnerville is a 501 (c) 6 corporation. Your sponsorship may be deductible as a business expense; contact your tax professional.  
Main Street Gardnerville is an equal opportunity provider.*



# Annual Report 2012



## 2012 Board of Directors

Dorette Caldana, President  
Carol Sandmeier, Vice-President  
Norie Jenkins, Treasurer  
Susie Biaggini, Secretary  
Kenneth Garber  
Paul Lindsay  
Megan Phillips  
Deb Pierrel  
Margaret Pross

## Main Street Manager

Paula Lochridge

## Town Manager

Tom Dallaire

*Main Street Gardnerville...*

*Experience the Past • Enrich the Present • Embrace the Future*

## Letter from the President & Program Manager

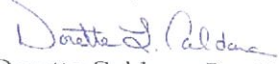
Dear Members, Volunteers, Sponsors, and Supporters:

With the completion of our fourth year as a main street program, we are extremely grateful to all those who have been a part of our success. We are thankful to the Town of Gardnerville for their continuing financial and in-kind support. Douglas County's Economic Vitality Program has also assisted with financial assistance over the past two years for which we are very appreciative. We are indebted to Gardnerville Town Manager, Tom Dallaire, for his assistance in realizing our many goals. We are delighted that there is continued interest and support provided by our many businesses and individuals who are either members or sponsors of Main Street Gardnerville. And we are continually amazed at the time and energy provided by our volunteers. To all who have been a part of Main Street Gardnerville, thank you.

Through the endeavors of all those involved with our program, it has enabled us to make great strides in enhancing and revitalizing the downtown corridor as we continue to expand our outreach efforts to build business relationships, educate, recruit, and become more integral to our town's development while preserving its historic nature. It is our goal to work hand-in-hand with the Town of Gardnerville and the County in implementing their vision for the future. With that thought in mind, please take a moment to review the activities, projects, and accomplishments detailed in this report that show how we are meeting this goal. As you can see from the extensive work completed by our volunteers, much has been done: but there is always more that can be achieved.

Every member of our community is encouraged to participate in some way. Whether you attend an event, volunteer an hour or more a month, or financially support the program; those contributions will provide a return benefit to you. Perhaps you are wondering what possible benefit is there for you? Research has shown there is a direct correlation to the time and money spent in a community to the overall improvement in the quality of life within that community. Take a chance, get involved!

Respectfully,

  
Dorette Caldana, President

Main Street Gardnerville, Board of Directors

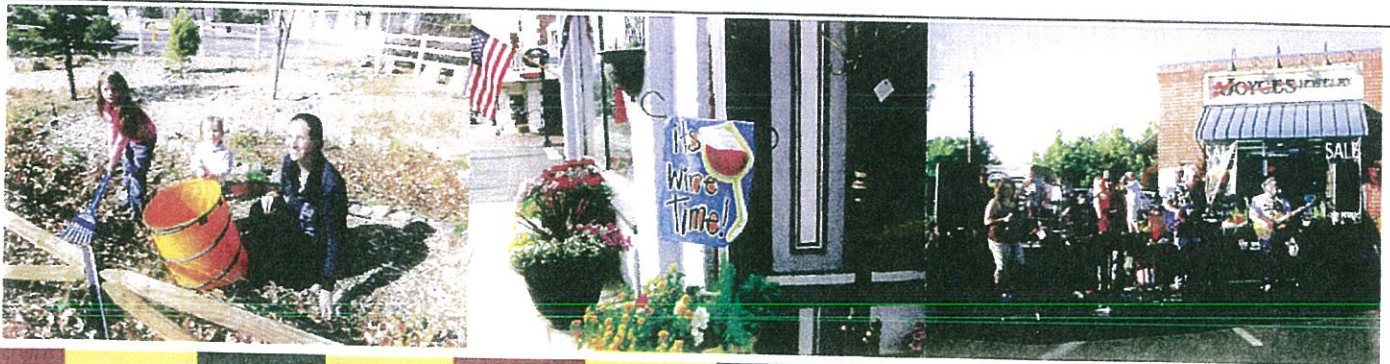


Paula Lochridge, Program Manager  
Main Street Gardnerville

## What is Main Street?

Main Street Gardnerville (MSG) has been in existence since 2008. MSG represents more than 200 parcels and nearly 200 businesses. The Main Street approach advocates a return to community self-reliance, local empowerment, and the rebuilding of traditional commercial districts based on the unique needs of the community.

MSG is a community based self-help program involving various members of the community with the shared vision of revitalizing the downtown. Even though we focus on the downtown district, it benefits the entire community. MSG uses four main points to accomplish this: Organization, Promotion, Design and Economic Restructuring. The National Organization has been around over 30 years, in over 40 states and in several thousand communities. This is the only program in Nevada at this time. Our MSG program is succeeding thanks to the support and volunteer efforts of the residential and business community. You can find out more about our program by visiting [MainStreetGardnerville.org](http://MainStreetGardnerville.org) or the national site at [PreservationNation.org/main-street/](http://PreservationNation.org/main-street/).



# Highlights of Activities, Projects and Accomplishments in 2012



## DESIGN:

- Managed the Main Street Flower Program
- Constructed and opened Phase One of Heritage Park Gardens
- Installed a brochure rack located at the corner of Eddy Street & Main Street
- Basque Mural Project for the downtown
- Transformed the street front of a vacant building along the Main Street Corridor
- Added four new benches to the town streetscape

## ECONOMIC RESTRUCTURING:

- Revolving Loan Fund has made \$30,000 in loans to businesses within our district
- 14 new businesses opened in the Main Street District in 2012 with 6 businesses closing and 5 relocating
- 14 businesses have improved their business through private investment
- Established an open line of communication with several local realtors



## ORGANIZATION:

- Approximately 100 volunteers on our roster
- 4,650 volunteer hours logged for 2012 at an approximate value of \$93,000
- Morning Coffee Meetings well attended
- Membership plan has been revised
- Fundraising committee established
- Assisted the County in developing their current alcohol policy
- Volunteer Recognition Event
- Ongoing training for committee chairs, volunteers and businesses
- Spearheading Co-op program advertising efforts
- In final phase of the 501c3 process



## PROMOTIONS:

- Database members increased to over 900 and our Facebook Page has over 1300 Fans
- Thirsty Third Thursday Wine Walks
- Holiday Shopping Bazaar
- Cash Mobs
- The committee continues to look for new ways to host new events and draw people to the downtown district
- Helped create and host "Open Range Dinner" with Sharkey's Casino



For more information and highlights from 2012,  
please visit our website: [MainStreetGardnerville.org](http://MainStreetGardnerville.org)



1407 Main Street, Hwy 395 N  
Gardnerville, NV 89410

Phone: 775-782-8027  
Fax: 775-782-7135

E-mail: [info@mainstreetgardnerville.org](mailto:info@mainstreetgardnerville.org)  
[www.MainStreetGardnerville.org](http://www.MainStreetGardnerville.org)



*Main Street Gardnerville is a 501c6 non-profit corporation and an equal opportunity provider.*

## It's Happening On Main Street!

### "Cash Mobs"

The first Saturday of each month, TBA.

### "Monthly Morning Coffee Meetings"

The first Tuesday of each month, 8:30-9:30 am at Sharkey's Casino in the Rib Room

### "Heritage Park Gardens Daffodil Day Event"

at Heritage Park Gardens, April 20<sup>th</sup>

### "Open Range Dinner"

Genoa Cowboy Festival sanctioned event at Sharkey's Casino, May 1<sup>st</sup>

### "Thirsty Third Thursday Wine Walks"

The third Thursday of each month, May-September

### "Movies in the Park"

Town of Gardnerville Event at Heritage Park June 14<sup>th</sup>, July 5<sup>th</sup>, July 26<sup>th</sup> & Aug. 1<sup>st</sup>

### "Heritage Park Gardens Open House/Plant Swap & Sale"

at Heritage Park Gardens, June 1<sup>st</sup>

### "Freedom 5K Fun Run/Walk & Yankee Doodle Chalk Artfest"

In conjunction with the Town of Gardnerville: July 4<sup>th</sup> at Heritage Park

### "Heritage Park Gardens October Fall Harvest"

at Heritage Park Gardens, October 5<sup>th</sup>

### "Holiday Shopping Bazaar"

November

### "Carson Valley Christmas Kickoff"

December 5<sup>th</sup> at Heritage Park, 5:30 pm.

### "Merry Main Street" & "Parade of Lights"

December 7<sup>th</sup> with a day full of activities in the downtown district leading up to the Carson Valley Chamber of Commerce's Annual Parade of Lights.

*More events and activities coming soon. Dates and details on-line.*



## Main Street Gardnerville Monthly Meeting

- Main Street Board:**  
3rd Tuesday at 6:00 pm
- Design Committee:**  
1st Thursday at 5:30 pm
- Economic Restructuring Committee:**  
2nd Tuesday at 5:15 pm
- Organization Committee:**  
2nd Tuesday at 9:00 am
- Promotion Committee Meeting:**  
1st Wednesday at 5:15 pm

*Various sub-committee meetings are also scheduled throughout each month.*

*Meeting dates and times are subject to change.*

*Please call 775.782.8027 for up-to-date information.*

13-12



## Program & Loan Requirements

- Business must be a member of Main Street Gardnerville and located in the Main Street District.
- The interest rate shall be 2%.
- The minimum loan amount shall be \$1,500 and a maximum of \$10,000 but may go to \$50,000.
- The length of the loans shall be no longer than 5-10 years.
- All loan applications are kept confidential and subject to approval by the loan approval committee. *(No Main Street Gardnerville Board Member or Main Street Gardnerville staff will be privy to any personal information.)*
- Job retention/creation should take place within 12 months after money is dispersed from the revolving loan fund.
- For every \$10,000 of revolving loan funds provided, one full or part-time job should be created or retained.



This Business Improvement Revolving Loan Fund made possible through a grant from USDA's Rural Development Program.



United States Department of Agriculture  
**Rural Development**  
Committed to the future of rural communities



# Business Improvement Revolving Loan Fund



**HOW TO APPLY**  
To request your application packet or for more information, please contact:



1407 Main Street, Hwy 395 N  
Gardnerville, NV 89410  
Phone: 775-782-8027  
Fax: 775-782-7135  
[www.MainStreetGardnerville.org](http://www.MainStreetGardnerville.org)  
E-mail: [info@mainstreetgardnerville.org](mailto:info@mainstreetgardnerville.org)

# Main Street Gardnerville - Business Improvement Revolving Loan Fund

The Main Street Gardnerville Revolving Loan Fund Program is a major component of Main Street Gardnerville's economic development package and is made available through a grant from the USDA's Rural Development Program.

The fund was established to advance the economic development of Main Street Gardnerville's Historic Downtown District. And to provide financial assistance through low interest loans, to new or existing businesses and building owners.

Expanding job opportunities and building a stronger economic base is a goal of this economic development tool.

Use of the funds is governed by a variety of regulations mandated by Federal Agencies that provided the original grant to create this program.

*Main Street Gardnerville is a non-profit corporation and an equal opportunity provider.*

## Eligible Uses

- Signs and awnings
- Remodeling or rehabilitation of the interior or exterior of a building
- Purchase of additional equipment or fixtures
- Purchase of additional inventory
- Working capital
- Business expansion
- Leveraging with other grants, energy conservation, etc.

## Ineligible Uses

- Refinancing of existing debt of any kind



Upon receipt of your packet, your sealed application will be conveyed to Tim Rubald of Rubald and Associates, a consultant we use for confidential matters. Tim will then contact you to further discuss the project to determine if any other documentation is needed.

It will then be turned over to our five member loan committee. This is a group of five financial professionals who handle similar and confidential documents daily.

This is a "blind" and confidential process with only Rubald and Associates knowing specifically who makes up the loan committee.

This further maintains the confidentiality of the process for all parties concerned; you, Main Street Gardnerville, and the individual loan committee members.

**The mission of the Gardnerville Main Street Program, in partnership with the town, county, business and community, is to revitalize downtown Gardnerville utilizing design, organization, promotion & economic restructuring to develop the unique identity and preserve the historic nature of our community.**



# BASQUE PUBLIC MURAL

## Description:

12' x 16' full color Basque-themed mural with Shepherd, calf, Australian Shepherd and a landscape backdrop of Job's Peak Mountain with sheep grazing in the fields. The composition will be contained within the shape of the state of Nevada.

Mural will be painted on Marine Plywood panels that will be top coated with a protective clear coat as a sealer.

## Materials: \$1000

- ◆ Six 4' x 8' Marine Plywood panels: \$600
- ◆ Artist materials (base coat, mural paint, protective top coat): \$400

## Installation: \$650

- ◆ 2-3 laborers for installation: \$500
- ◆ Scissor lift rental: \$150

## Artist Fee: \$5000\*

Local Artist is Beverly A. Caputo

\*Applied a \$3000 discount off normal artist fee



## We have received:

*\$2500 from Wells Fargo,  
\$300 from Minden Fortnightly Club  
\$650 from Tami & Mike Kobold  
\$280 from Volunteer Gala Raffle  
\$3730 Total donated so far*

*\$2920 Needed to complete the project 13-15*

# FREEDOM 5K Fun Run & Walk



and **Yankee Doodle Chalk Artfest**  
July 4, 2013 ★ Heritage Park



**Carson Valley Arts Council,  
Partners East Fork Gallery &  
Carson Valley Lions Club**



Registration—Fun Run/Walk  
\$25 in advance, \$30 day of event  
**Deck yourself out in a patriotic costume  
and show off your American spirit!**

Carson Valley Lions Club will be hosting  
a “Pancake Breakfast” - \$6

**“Yankee Doodle Chalk Artfest”**

hosted by the

Carson Valley Arts Council  
& East Fork Gallery

Registration fee \$20 in advance



7 am—12 pm, Fun Run starts at 8:30 am



# Family Fun

# ★ Event ★

For more information: 775.782.8027, [www.Gardnerville-NV.gov](http://www.Gardnerville-NV.gov) or [www.MainStreetGardnerville.org](http://www.MainStreetGardnerville.org)

# Heritage Park Gardens Tree Sale

## **Austrian Pine for \$45**

*All sales benefit  
Heritage Park Gardens,  
a local Community Garden*

**Come Pick Your Own!  
Saturday, May 25, 2013  
10 am – 2 pm**

at Heritage Park Gardens or  
by special appointment.  
Available tree sizes: 4' – 6'

Trees are generously donated  
by Genoa Trees

For questions or to purchase tree,  
please contact  
*Carol Sandmeier*  
([cjsandmeier@aol.com](mailto:cjsandmeier@aol.com)) or  
*Paula Lochridge*  
([PLochridge@mainstreetgardnerville.org](mailto:PLochridge@mainstreetgardnerville.org))  
775.782.8027



Main Street Gardnerville is a non-profit 501(c)(6) corporation and an equal opportunity provider.

13-17

Save the date



# HERITAGE PARK GARDENS 2nd Annual Open House and Plant Swap & Sale

Saturday, June 1<sup>st</sup>, 10 am – 2 pm

## PLANTS TO SWAP

Bring up to four plants and take four home

## PLANTS TO BUY

Good quality at reasonable prices



## Speakers:

10:15 – *"Edible Perennials"*

Heather Kahabka, Plant It Nursery

11:30 – *"Urban Landscaping with Native Seed"*

Ed Kleiner, Comstock Seed

"Garden Goodies" for sale

## Demonstration Gardens

*Edible Landscaping*

by Douglas County Master Gardeners;

*Native Plants*

by Reno Master Gardeners Native Plant Club

## Activities:

- Sun Oven Cooking
- Planting Children's Garden Spaces
- Painting Alphabet Garden Rocks
  - Ask a Master Gardener—
- "Tips for Transplanting Success"
  - Square Foot Gardening
  - Making Newspaper Pots

For further information, please contact  
Carol Sandmeier at [cisandmeier@aol.com](mailto:cisandmeier@aol.com) or Main Street Gardnerville at (775)782-8027.

Proceeds from the event are used to send the 10-member honor guard to Washington, D.C., to participate in activities related to the national peace officers memorial.

The honor guard participates in funerals and parades, and will travel to funerals for officers killed in the line of duty within a 400-mile radius of Douglas County.

Members pay their own expenses.

## HONOR GUARD MEMBERS

Sgt. Will Lynch, officer in charge

Deputy Rick Sousa

Deputy Dean Kumagai.

Deputy Nathan Almeida

Deputy John Meyer

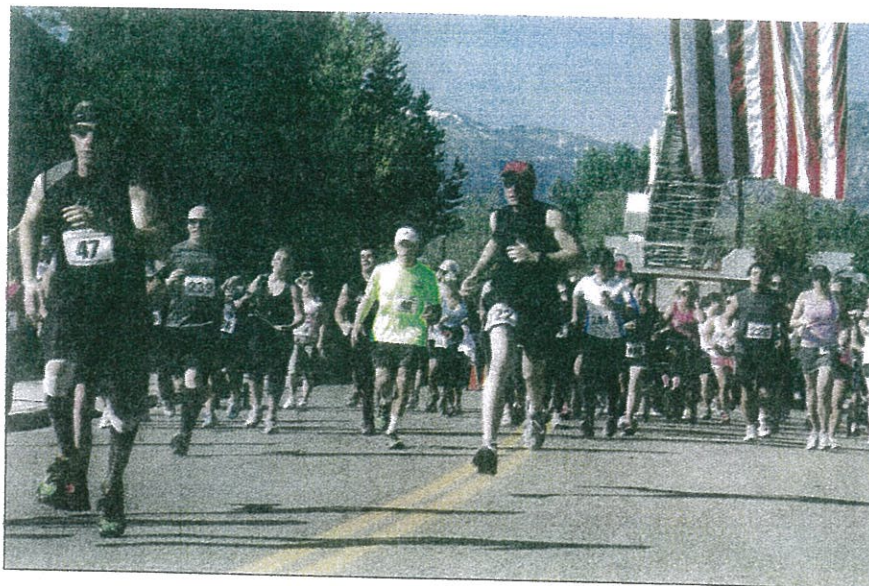
Deputy Kevin Karosich

Deputy Leland Love

Deputy Joanne Summers

Deputy George Schramm

Investigator Nadine Chrzanowski



Runners take off from the starting line from the Douglas County Sheriff's Office H

# Plant swap and sale benefits Heritage Park Gardens

## Staff Reports

The second annual plant swap and sale will kick off the summer at the Heritage Park Gardens 10 a.m. to 2 p.m. June 1

Bring up to four plants to swap, plus there will be plants for sale, pass along plants that are free to a good home, and some Austrian Pine trees donated by Genoa Trees. The trees will be sold for \$45 to raise money to continue the development of the gardens. In addition, one of Ken Miller's handcrafted birdhouses will be raffled off by the end of the day.

At 10:15 a.m. Heather Kahabka of Plant It Nursery will present on "Edible Perennials," followed by Ed Kleiner of Comstock Seed at 11:30 a.m. on "Urban Landscaping with Native Seed."

An "Ask a Master Gardener" table will be staffed by Jocelyn and Don Helling to offer "Tips for Transplanting Success."

There will be activities for the whole family. Kids can plant a square in the children's garden bed, paint alphabet rocks, and make newspaper pots to



One of Ken Miller's handcrafted birdhouses will be raffled off at the plant swap.

start seedlings in. Plus, there will be sun oven cooking and planted beds demonstrating Square Foot gardening, Native Plants, and Edible Landscaping ideas.

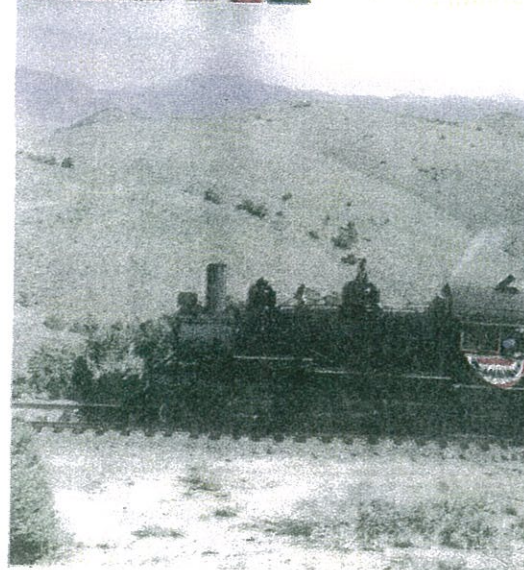
Heritage Park Gardens, located off Gilman and just east of Heritage Park,

is a community garden project of Main Street Gardnerville, in cooperation with the Town of Gardnerville.

For more information, contact Carol Sandmeier at [cjsandmeier@aol.com](mailto:cjsandmeier@aol.com) or Paula Lochridge at 782-8027. 13-19



We create



## OPENING WEEKEND MAY 25 & 26

Be one of the first to catch the V&T 2013 from Carson City to Virginia

Repeat the photo ops (sometimes wild horses) any weekend through October 20. For a quicker trip, it's season opening for the Virginia City-Gold Hill runs, too, where the Comstock bonanza began.

Get your tickets and details today [vtrailway.com](http://vtrailway.com) • 877.724.5007

V&T Railroad used by permission

# Thirsty Third Thursdays



*Walk the Main Street District and see what you've been missing!*

*Wine Walks*



Featured wines will be poured by some of our participating businesses this season:

**May 16th**

Napa Valley/Sonoma County

**June 20th**

Columbia Gorge – Washington/Oregon

**July 18th**

Central Coast – Paso Robles/Cambria

**August 15th**

Australia/New Zealand

**September 19th**

Northern NV/Northern CA Churchill/  
El Dorado/Nevada City

Money raised will help fund the revitalization efforts in the Main Street District

Cost: \$5 for a Commemorative Wine Glass then just \$10 to register at each wine walk. *This year's wine glass can be used at ALL future wine walks*

Two Registration Booths located at  
Town of Gardnerville Offices,  
1407 Main Street  
Stratton Center North near  
Big Daddy's Bike Shop, 1546 Hwy 395

*Registration Booths open  
4:30–7:00 pm on each day of event.  
Wine walk ends at 7:30 pm.*



MainStreetGardnerville.org

775.782.8027



**ID Cards will be checked so please bring one with you. Please drink responsibly.**

All registered wine walkers will be entered into monthly drawings to win Gift Certificates and VIP passes to future wine walks.

Main Street Gardnerville is a nonprofit corporation and an equal opportunity provider. 13-20





**Press Release: Volunteers Needed... "Let's Sweep the Town"**

**Release Date: Immediate Release as of May 3, 2013**

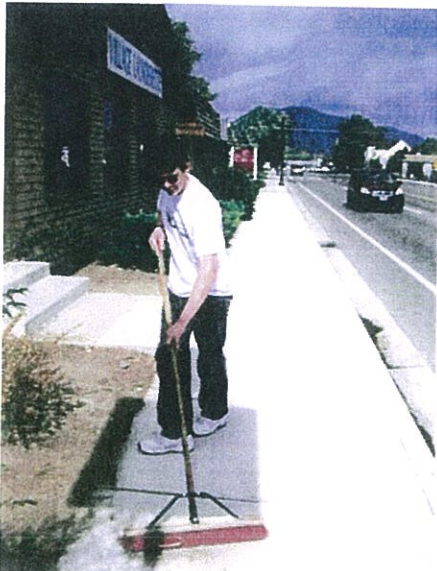
**Contact: Carol Louthan, Town Office Manager and Paula Lochridge, Main Street Program Manager**

**Phone: 775.782.8027**

**E-Mail: [clouthan@co.douglas.nv.us](mailto:clouthan@co.douglas.nv.us) or [plochridge@mainstreetgardnerville.org](mailto:plochridge@mainstreetgardnerville.org)**

The Town of Gardnerville and the Main Street Gardnerville program will be hosting a "Let's Sweep the Town" work day on Saturday, May 11<sup>th</sup> from 8:30 am until noon and you can be a part of it.

Work teams, including volunteers from the Minden Rotary Club, will be freshening up the downtown by weeding and sweeping various areas. If time allows and there are enough volunteers, some other projects may include painting and working in the Heritage Park Gardens.



Friends of downtown are invited to meet at the Town Hall at 8:30 am, May 11<sup>th</sup>, 1407 Hwy 395, and join in a morning of light work and networking. Refreshments will be available.

Some equipment will be provided, however, bringing your own gloves and broom is ideal to ensure that we have enough to go around.

If you can volunteer in this effort, please let us know in advance by contacting the office at 775.782.8027. Thank you.

# RENO · TAHOE

SPRING 2013 \$5.95

INCLUDING CARSON



## FAMILY FUN ISSUE

10+ ADVENTURES THE WHOLE FAMILY CAN ENJOY

## BEERS + BITES

9 BEST BREWERIES IN THE RENO/TAHOE AREA  
10 RESTAURANTS WITH THE BEST VIEWS

## GET OUT AND HAVE FUN

GOLF LIKE A PRO + HIKE & RELAX  
EXPERIENCE THE RENO RIVERWALK  
A BIRDS EYE VIEW OF LAKE TAHOE  
THE BEST PLACES TO UNPLUG & RECHARGE

PHOTO: MATT MORNING

YOUR LOCAL INTERACTIVE GUIDE TO ALL THINGS RENO/TAHOE: MAPS, LISTINGS, ARTICLES AND MORE.

13-22



# MAIN STREET Gardnerville

NEVADA



Fine European Specialties in a Gallery Setting. Open from 6.30am  
Located Street-side at:

**The Historian Inn**  
1427 Main Street  
Gardnerville, NV  
[www.marketcafeonline.com](http://www.marketcafeonline.com)  
(775) 392-2401

### Quail Cottage

"Quality Vintage and Antique Treasures in a Comfortable Cottage Setting."

1459 Main Street  
Gardnerville, NV  
[www.quailcottageantiques.com/antiques](http://www.quailcottageantiques.com/antiques)  
(775) 392-3033



### Especially For You

"Especially For You, the latest trends in fashion and accessories."

1218 Eddy Street  
Gardnerville, NV  
[www.efy-online.com](http://www.efy-online.com)  
(775) 782-1966



### Lentines

We don't serve your average Italian food. It's a recipe for what Italian can be. We pay attention to the big things: Fresh ingredients. Unique style. You'll get delicious Italian food with more flavor, every single time. It's what we do.

1488 Main Street  
Gardnerville, NV  
[www.lentinesitalianrestaurant.com](http://www.lentinesitalianrestaurant.com)  
(775) 782-3777



### Rack'd Clothing Exchange

"We are a fashion forward, trendy, fun place to shop. We buy and sell gently used, and new quality garments, handbags & accessories."

1544 Main Street, Suite #4  
Gardnerville, NV  
[www.rackdclothingexchange.com](http://www.rackdclothingexchange.com)  
(775) 782-1183



### Cheshire Antiques

Voted best Antique Store in Carson Valley, over 12,000' of showroom."

1423 Main Street  
Gardnerville, NV  
[www.cheshireantiques.com](http://www.cheshireantiques.com)  
(775) 782-9117



### Miner Chiropractic

"Specializing in the Sports Medicine and Rehabilitation for over 30 years in Lake Tahoe and the Carson Valley."

1540 Main Street #3  
Gardnerville, NV  
(775) 782-7166



### Abby Jo's Cafe Girasole

"Proudly serving delicious Panini, wraps, salads and soup!"

1483 Main Street, Suite A  
Gardnerville, NV  
[www.facebook.com/AbbyJosCafeGirasole](http://www.facebook.com/AbbyJosCafeGirasole)  
(775) 782-3314

Welcome to

# MAIN ST

Gardnerville, Nevada

### Thirsty 3<sup>rd</sup> Thursday WINE WALKS

May 16th  
June 20th  
July 18th  
Aug 15th  
Sept 19th

### MOVIES IN THE PARK

June 14th  
July 5th  
July 26th  
Aug 9th

18-23

# RENO-TAHOE

In-Room Distribution FALL 2012

South Lake Tahoe			
	Type	Rooms	# of Travelers
The Ridge Tahoe'	TS	800	12000
Harvey's	C	742	13368
Horizon Casino Resort	C	538	8599
Harrah's	C	532	9585
Marriott Timber Lodge'	TS	473	5595
Montbleu Resort Casino & Spa'	C	436	7270
Lake Tahoe Vacation Resort	TS	364	5148
Marriott Grand Residence'	TS	350	4545
Lake Tahoe Accommodations	VH	300	7380
Tahoe Keys Resort	VH	260	4446
Beach Retreat & Lodge	H	262	3465
Lakeland Village Resort	TS	225	2247
Tahoe Seasons Resort'	TS	183	1882
Tahoe Beach and Ski	TS	140	1452
Lakeside Inn and Casino'	C	124	1497
Quality Inn & Suites	H	120	1334
Forest Suites Resort	H	119	1902
Roadway Inn	H	117	1525
Park Tahoe Inn	H	116	1594
Inn By The Lake	H	100	1104
Accommodation Station	VH	100	2304
Best Western Station House	H	98	1166
Stardust Vacation Club	TS	85	1038
Buckingham Properties	VH	80	2045
Americana Vacation Club	TS	74	846
Big Pines	H	73	1154
3 Peaks Resort and Beach Club	H	64	1111
Blue Jay Lodge	H	64	1178
America's Best Value Inn	H	63	705
Blue Lake Inn	H	61	758
Econolodge	H	60	1173
Howard Johnson	H	59	584
The Eagles Nest (Tahoe Ridge)	H	58	867
968 Park Spa Resort	H	57	795
Fantasy Inn	H	52	698
Camp Richardson	H	52	628
Days Inn	H	42	483
Green Lantern	H	38	437
Travel Inn	H	37	394
Alpine Inn & Spa	H	36	669
Ridge Sierra	H	36	646
A+ A Lake Tahoe Inn	H	33	329
World Class Properties	H	31	357
Budget Inn	H	30	276
Zephyr Cove	H	28	348
The Lodge Tahoe	H	26	457
Capri Motel	H	25	345
Alder Inn	H	24	199
Royal Aloha Vacation Club	TS	23	394
Secrets Inn	H	22	373
Pine Cone Acre Inn	H	21	266
Avalon Lodge	H	21	262
Tahoe Valley Lodge	H	19	126
Alpenrose Inn	H	18	331
Heavenly Inn	H	16	221
Deerfield Lodge	H	12	138
Heavenly Valley Lodge	H	11	127
Fireside Lodge	H	9	186
Visitors Center	VC	-	-
<b>TOTAL TRAVELERS</b>		<b>7983</b>	<b>118832</b>

Reno/Sparks			
	Type	Rooms	# of Travelers
Grand Sierra Resort	C	2000	34193
Circus Circus	C	1571	28906
Harrahs Reno	C	928	14841
Sands Casino	C	860	9628
Best Western Airport Plaza	H	267	4196
Ramada	H	240	2999
Holiday Inn Sparks	H	220	2294
Super 8 Meadowood	H	155	1200
Days Inn	H	136	1365
Aloha Inn Sparks	H	132	1771
Vagabond Inn	H	130	1056
La Quinta Inns & Suites	H	130	1914
Baymont Inn	H	118	1674
Marriott Courtyard	H	117	2153
Thunderbird Resort Club Reno	H	112	1743
Hawthorn Inn	H	108	1366
Quality Inn South	H	103	1145
Homewood Suites Reno	H	96	1619
Holiday Inn Express Reno	H	90	1546
Staybridge Suites	H	94	1456
Fairfield Inn and Suites Sparks	H	86	1316
Hampton Inn & Suites	H	85	1597
Comfort Inn and Suites	H	59	746
<b>TOTAL TRAVELERS</b>		<b>7847</b>	<b>120343</b>

Carson City, Carson Valley			
	Type	Rooms	# of Travelers
Carson Valley Inn	C	227	4177
David Walleys Resort	TS	211	2622
The Plaza Hotel	H	168	1633
Court Yard by Marriott	H	90	1480
Carson Station	C	91	1151
Holiday Inn Express Carson City	H	85	1036
Hampton Inn & Suites	H	85	1295
Holiday Inn Express Minden	H	81	1141
Quality Inn - Trail Side Inn	H	67	822
Silverland Inn & Suites	H	67	668
Super 8	H	63	714
Hardman House	H	62	570
Days Inn Carson City	H	61	561
America's Best Value Inn	TS	58	396
Sorensons Resort	H	36	524
The Westerner	H	25	286
Mill House Motel	H	24	152
The Historian Inn	H	36	376
Sierra Motel	H	19	280
The Vintage Valley Motel	H	15	147
Visitors Center Carson Valley	VC	-	-
<b>TOTAL TRAVELERS</b>		<b>1570</b>	<b>20032</b>

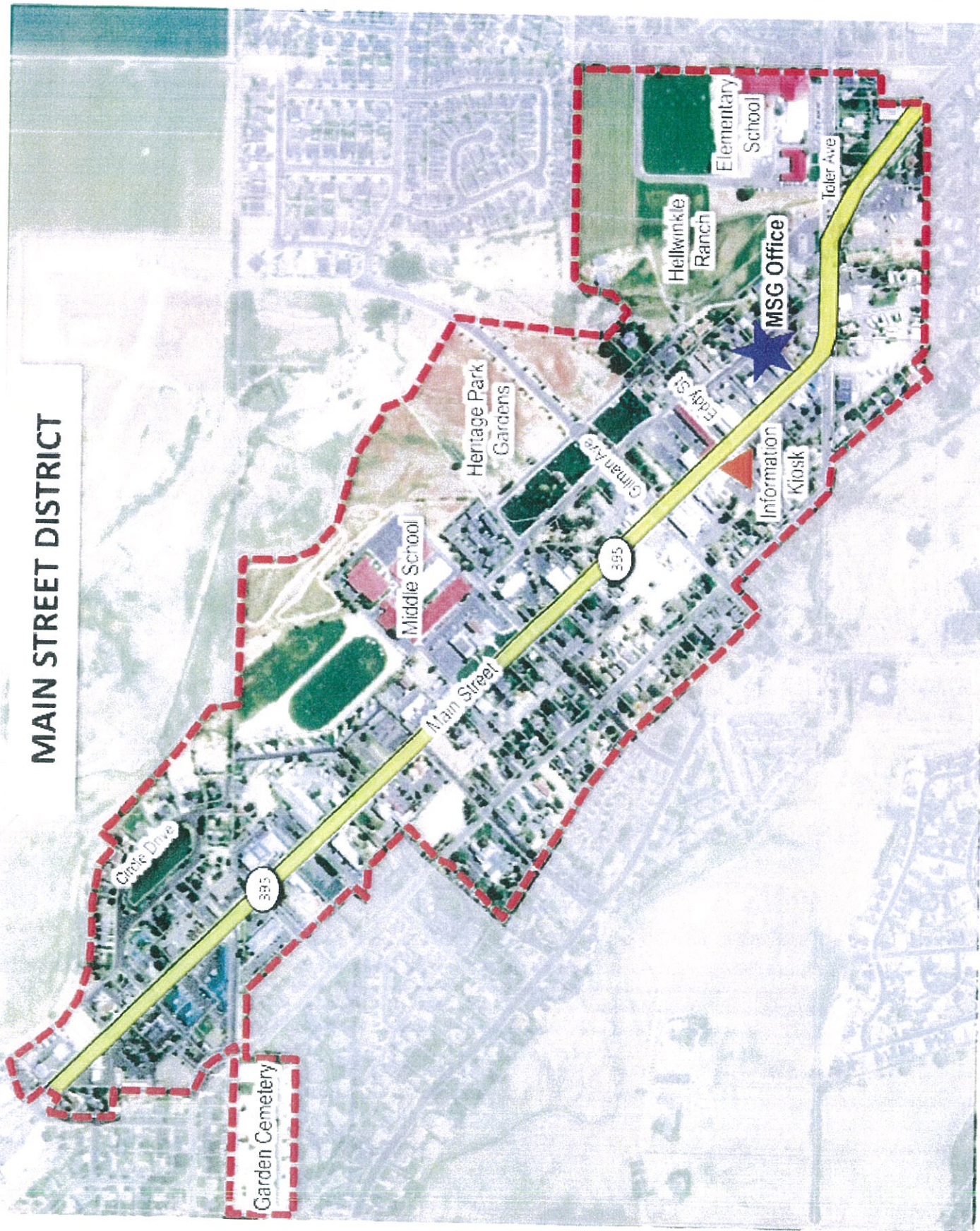
North Lake Tahoe			
	Type	Rooms	# of Travelers
Tahoe Tavern Properties	VR	80	1008
Tahoe Inn	H	80	874
Tahoe Marina Lodge	H	27	267
Tahoe Chaparral	VR	21	428
North Lake Lodges and Villas	VR	11	224
Incline Visitors Authority	VC	-	-
North Lake Tahoe Visitors Center	VC	-	-
<b>TOTAL TRAVELERS</b>		<b>219</b>	<b>2802</b>

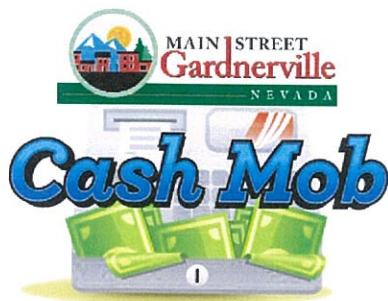
**Total # of ROOMS: 17593**  
**Total # of TRAVELERS: 262509**

- Reno Tahoe Magazine is in over 17,000 Hotel Rooms in the Reno/Tahoe area.
- Reaching Over 260,000 Travelers Per Month
- Reaching Over 3.1 Million Travelers in the Reno/Tahoe Area Per Year

13-24

# MAIN STREET DISTRICT





## Main Street Gardnerville

*continues with its*

# "Cash Mob"

*Economic Stimulus Campaign*

A **"Cash Mob"** is a new movement aimed at supporting local businesses and rebuilding communities. **"Cash Mobbers"** join together and commit to spending \$10-20 at a predetermined local business.

The next **"Cash Mob"** will take place **Saturday, June 1st** at **Just2Spoiled Spa & Baby Boutique**,  
1492 Main Street, Suite #105 in Gardnerville (*near Woodett's Diner*).

Show up anytime during **Just2Spoiled's** regular business hours **10 am – 4:00 pm** on **June 1st** and commit to investing \$10-20 back into our local economy. While you're "mobbing" **Just2Spoiled**, be sure to sign up to win a free spa express treatment.

The **Just2Spoiled Spa & Boutique** was established in the fall of 2011. The boutique specializes in custom baby nursery bedding, clothing & accessories. A variety of unique gift items are available at very reasonable prices. The spa is a wonderful facility of its own! There is a relaxing spacious massage room for special therapeutic treatments including deep tissue, aromatherapy, hot stones & much more! There is also a lovely facial room for skin care, facials, waxing & body treatments. Stop by to visit us & we will personally give you a private tour! All spa treatments are by appointment 7 days a week. The boutique hours are Tuesday thru Saturday 10am-4pm daily.

## Join our Facebook Group at "Main Street Gardnerville Cash Mob"

*According to the American independent Business Alliance, when a consumer spends \$100 in a locally owned business, \$45 of it stays in the community. When that same \$100 is spent in a national chain store, only \$13 stays local.*

Main Street Gardnerville

Ph: 775.782.8027

1407 Main Street (Hwy 395 N), Gardnerville, NV 89410

Fax: 775.782.7135

[www.MainStreetGardnerville.org](http://www.MainStreetGardnerville.org)

*Main Street Gardnerville is a 501c6 corporation and an equal opportunity provider.*

13-26

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Presentation and discussion on the revised flood analysis and channel construction on the 7.43 acres acquired from the Hellwinkel Ranch, for the revised flood channel and pedestrian trail plans located between Toler Ave to the Chichester detention pond on APN: 1320-33-402-080. The pedestrian trail and channel contains a portion of the project funding through the State Lands Question 1 funding. The town board will discuss the options to proceed with the construction of the plans as designed or discuss alternative options. Presentation by Denton Peters, P.E., NHC, with public comment prior to board action.
2. **Recommended Motion:** Motion to direct staff to continue with the project as presented (or modified during the boards discussion), update the question 1 grant, submit the design plans to various agencies and to proceed with the channel and pedestrian project to the bid stage.

Funds Available:  Yes       N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** June 4, 2013      **Time Requested:** 45 minutes

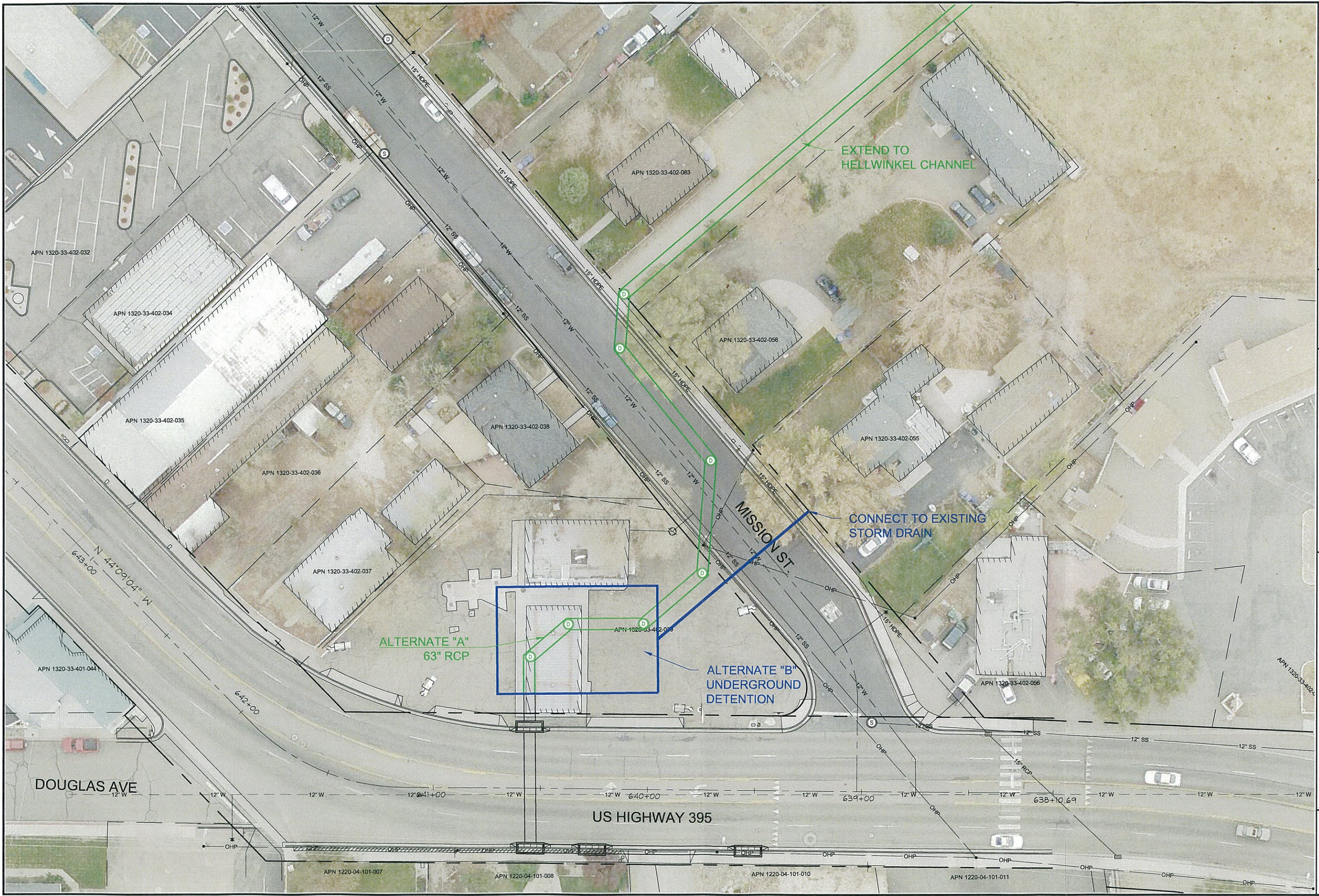
5. **Agenda:**  Consent       Administrative

**Background Information:** The town purchased the 7.43 acre Hellwinkel property for the use of a flood control channel and pedestrian path from the Chichester detention pond to Toler Ave. NHC was contracted to study the design options and prepare improvement plans for that design which will be constructed during the irrigation off season. The channel will not help as much as previously thought and a cheaper construction option is available to pursue now, and do further more expensive construction when funding becomes available to increase the existing culvert size under Highway 395 or possibly when Eagle Gas storm drainage improvements are able to be constructed. In the meantime the work being proposed and presented to the Board will allow for this future work to occur and provide alternative drainage options for future development and improvement to the existing Highway 395 drainage problem at the town's "S" curve. See additional background information below.

6. **Other Agency Review of Action:**  Douglas County       N/A

7. **Board Action:**

Approved       Approved with Modifications  
 Denied       Continued



14-2

SCALE: 1" = 40'	DESIGN: JSP	DRAWN: JSP	CHECKED: TAD	APPROVED: TAD	DATE: 2/15/2013
<b>GARDNERVILLE MAIN STREET GATEWAY</b> <b>ALTERNATES FOR DRAINAGE</b> <b>TO CREATE DRY LANE</b>					
GARDNERVILLE, NV					
SHEET NO. <span style="font-size: 2em;">C-04</span>					





14-4

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on Resolution 2013-03 amending Section 18.06.100 of the Douglas County Code relating to garbage and trash collection with the Town of Gardnerville; providing for deletion of existing language inconsistent with the current Town of Gardnerville Health and Sanitation Department practices and procedures; and providing additional language consistent with the Town of Gardnerville Health and Sanitation Department practices and procedures; and providing other matters properly relating thereto, with public comment prior to board action.

2. **Recommended Motion:** Approve Resolution 2013-03 amending Section 18.06.100 of the Douglas County Code relating to garbage and trash collection within the Town of Gardnerville. Also, approve an ordinance to be submitted to the Douglas County Board of Commissioners amending Douglas County Code Section 18.06.100

Funds Available:  Yes  N/A

3. **Department: Administration**

Prepared by: Tom Dallaire

4. **Meeting Date:** June 4, 2013 **Time Requested:** 10 minutes

5. **Agenda:**  Consent  Administrative

**Background Information:** See attached resolution and ordinance.

6. **Other Agency Review of Action:**  Douglas County  N/A

7. **Board Action:**

Approved

Denied

Approved with Modifications

Continued

18.06.100 Garbage and trash collection

A. Residential.

1. Mandatory garbage pickup is required for all residential areas within the boundaries of the town of Gardnerville. All annexed areas are required to have mandatory service. The record owner of a parcel of land within the boundaries of the town of Gardnerville shall be billed directly for the monthly garbage pickup rate for the parcel owned, and shall be solely responsible for the payment of the garbage pickup service charged. The record owner of a parcel of real property receiving garbage collection service will provide, in writing and signed by the record owner, a current address to which bills for garbage collection service will be sent. Until notified of a change of address, the town will send all bills to the last known mailing address of the record owner as shown on the records of the town.

2. Containers shall be provided to each customer by the Town of Gardnerville. Containers shall be ninety (90) gallon capacity, dual purpose semi-automated roll-out carts, and be equipped with a covering to enclose the container. Garbage and trash must be placed within the container, fully closed, and placed at the curbside by the customer. All garbage and trash must be placed completely within the container to be collected. No container will be emptied by the Town of Gardnerville unless it is presented at curbside, and completely closed. The front of the cart shall face the street and multiple containers will be separated by at least 18".

3. There is max of two ~~no limit on the number of~~ roll-out carts that will be provided and additional carts will be charged at the standard quarterly rate as set by the board. These carts ~~which~~ may be used by a single family residential ~~unit~~ unit, provided that all garbage in those containers is contained within each container, lid closed, and originates at that residential unit. A residence that is also serving a commercial use may not use any additional container without the prior written approval of the Town of Gardnerville.

4. Garbage collection will be made minimum of one time each week and pickup will be at the curb side in the front of the home or in areas served by alleys, to the rear of the home in the alley.

B. Commercial.

1. Mandatory pickup or service is required for all commercial entities within the town of Gardnerville. Exceptions to ~~standard~~ the mandatory service for industrial wastes or other specialized wastes shall be determined by the town board. On request of the record property owner ~~of a parcel~~, the town will send a bill to a tenant. Irrespective of the party to whom bills are normally sent by the town, the obligation to pay for garbage collection service belongs to the record owner of the parcel of real property to which the town provides its garbage collection service. The record owner of a parcel of real property receiving garbage collection service will provide, in writing and duly signed by the record owner, a current address to which bills for garbage collection service will be sent. Until notified of a change of address, the town will send all bills to the last known mailing address of the record owner as shown on the records of the town.

2. The town will provide two cubic yard dumpsters for commercial customers on request. The town will own and maintain such dumpsters. ~~Alternatively, the customer may provide its own dumpster which meets or exceeds town standards. Commercial customers providing~~

~~dumpsters must maintain these and must immediately make repairs to their dumpster when requested to do so by the town.~~ Collection will be made on an "as required" basis.

3. All dumpsters shall be placed on a minimum six-by-eight foot concrete pad, four inches thick. The top surface of the pad shall be level with the surrounding paved area. All dumpsters shall be enclosed by a six foot fence or wall, with a paved or concrete apron extending a minimum of 36" from the face of the enclosure.

4. All dumpsters and garbage/trash areas shall be maintained in a clean and safe manner, including the removal of fallen leaves and windblown debris that tend to accumulate in the enclosure.

5. As necessary, snow shall be removed by the customer from in front of dumpsters and gates prior to 7:00 a.m.

6. All new commercial customers using dumpsters must provide enclosures approved by the town, see the town standard detail for size and orientation options. Existing commercial customers without town-approved enclosures must construct enclosures when the parcel of real property on which the customer's business is located is the subject of rezoning, is granted a special use permit, is the subject of construction for which a building permit is required, or is sold or otherwise transferred to a new owner.

#### C. Rates.

1. The town board will establish collection rates by resolution for residential and commercial customers or users. The rates will be in effect after public hearings for two consecutive months scheduled during the regular town board meetings. Rates shall be published and be available for public dissemination on request.

2. The town board may change the rates as required to meet the expenses and budget requirements of the trash enterprise fund.

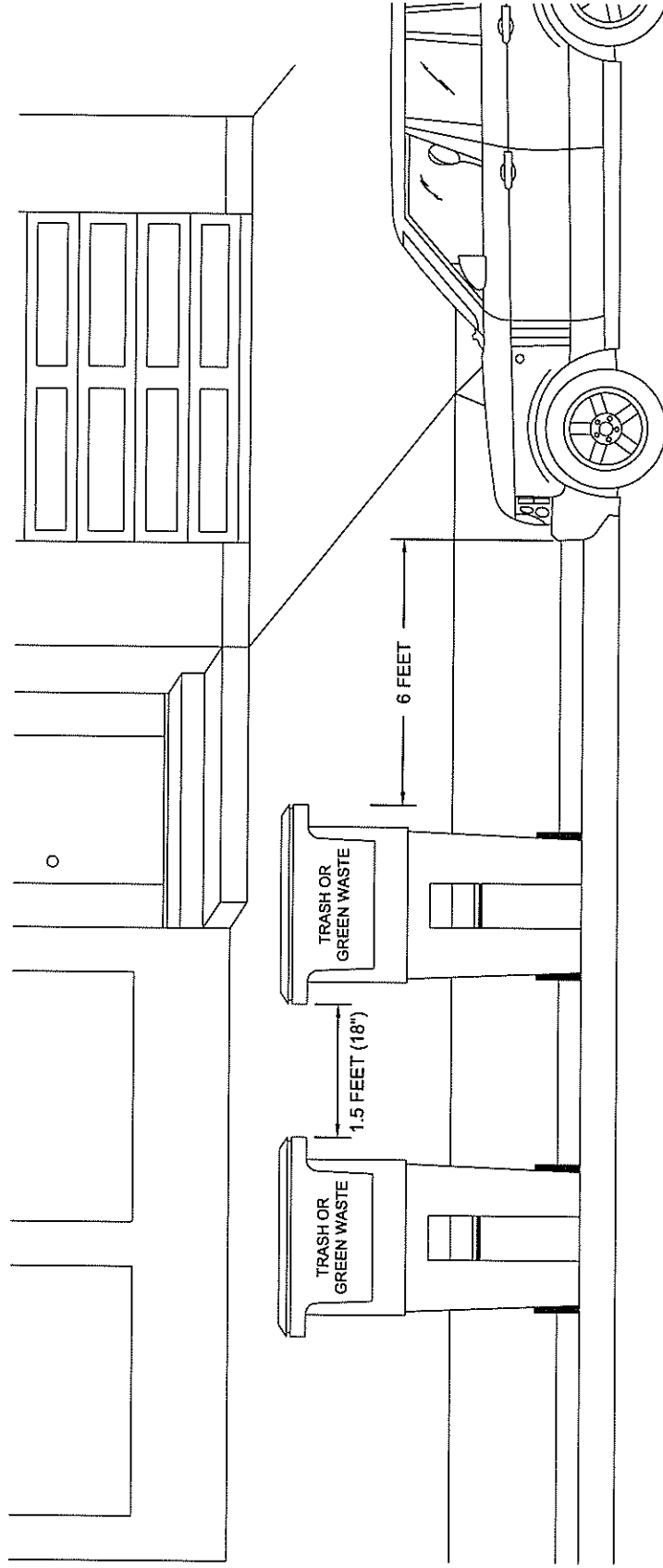
3. All revenues shall be placed in the trash enterprise fund and used solely for indirect and direct costs related to the fund.

4. Except as provided in paragraph 1 of section A of this section, billing intervals and procedures shall be established by the town board at a regularly scheduled meeting.

D. The town board may make available to the residential and commercial customers of the town's garbage collection service a program for the separation at the source of recyclable material from other solid waste originating from residential and commercial premises and public buildings where trash and garbage collection services are provided for the collection of solid waste. (Ord. 1255, 2008; Ord. 962, 2001; Ord. 942, 2000; Ord. 811, 1997; Ord. 748, 1996; Ord. 741, 1996; Ord. 542, 1991; Ord. 464 §1, 1986)

# CURBSIDE CAN LOCATION

CAN MUST BE CURBSIDE AT 5:30 AM ON DAY OF SERVICE.



CAN MUST HAVE 1.5 FEET (18") CLEARANCE ON ALL SIDES.

CAN MUST BE 6 FEET FROM VEHICLES, BOATS, RVS, & TRAILERS.

SECTION:  
TOWN OF GARDNERVILLE

GARDNERVILLE

TRASH CAN PLACEMENT

SECTION:

DATE: 5/2/2013

DWG: TOG-H&S



RESOLUTION 2013R-03

RESOLUTION OF THE GARDNERVILLE TOWN BOARD REQUESTING A MODIFICATION TO DOUGLAS COUNTY CODE 18.06.100 "GARBAGE AND TRASH COLLECTION" TO AMEND THE EXISTING PROVISIONS OF THE DOUGLAS COUNTY CODE FOUND IN CHAPTER 18.06 "GARDNERVILLE" TO ESTABLISH THE TOWN'S REQUIREMENT OF A MAXIMUM OF TWO TRASH CANS AND TWO GREENWASTE CANS PER HOUSEHOLD; TOGETHER WITH OTHER PROPERLY RELATED MATTERS.

WHEREAS, the Gardnerville Town Board (hereinafter "Board") has elected to amend the language of its enabling ordinance, Douglas County Code ("DCC") Chapter 18.06 to be more cost effective; and

WHEREAS, the Board intends to implement the amendment to trash collection services as of 1 September, 2013; and

WHEREAS, the enabling ordinance enacted by the Douglas County Commission ("Commission"), Chapter 18.06.100 et. seq. "Gardnerville," now provides in Section 18.06.100 language which is not cost effective. The Board finds and determines that provisions of the Douglas County Code relating to the Town of Gardnerville's garbage and trash collection service require amendment.

NOW, THEREFORE, BE IT RESOLVED, as set forth herein:

1. That the Town Board of Gardnerville has determined during and at a public hearing duly noticed and properly conducted in accordance with Nevada's Open Meeting Law, NRS 241, to request the Commission to amend DCC 18.06.100 relating to limitations on the number of trash containers, and add further requirements for trash cart or dumpster enclosures.

2. The garbage and trash collection service of the Gardnerville Health & Sanitation Department is currently governed by DCC 18.06.100. The existing provisions of the DCC do not set forth requirements of the Gardnerville Health & Sanitation Department relating to the limitations as to the number of containers a resident/customer may use (two trash and two greenwaste) at the current rate, nor that any additional roll out carts provided to a resident/customer shall be charged an additional fee at the current rate.

3. The Board has reviewed and approved an amendment to sections of DCC 18.06.100 "Garbage and Trash Collection" set forth in the proposed draft Douglas County Ordinance, which is attached to this resolution, and incorporated within this resolution as though set forth in full.

4. The Town Board requests that the Douglas County Commission amend the current provisions of DCC 18.06.100 as such amendments are set forth in the attached and proposed amendment to the DCC.


5. The Board finds that all interested parties choosing to do so have submitted data, views or arguments in writing, either prior to or at the public hearing. The Board finds that all interested parties desiring to do so have submitted data, views or arguments orally at the hearing. The hearing conducted to review, discuss and approve this resolution was on 4 June 2013.


6. This resolution shall be effective upon passage and approval by the Board.

ADOPTED THIS 4th day of June, 2013 by the following vote:

GARDNERVILLE TOWN BOARD MEMBERS:

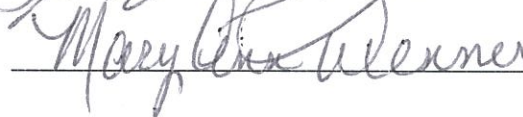
AYES:

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

ATTEST:

  
\_\_\_\_\_

Tom Dallaire, Town Manager

APPROVED AS TO FORM AND CONTENT:

  
\_\_\_\_\_

Michael Smiley Rowe, Esq.  
Gardnerville Town Counsel

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion and direction on the conditions of the development agreement for the Aspen Mobile Home Park development and accompanying conditions of approval by the Town of Gardnerville, provided in the town's letter to the county, dated March 15, 1993 and accompanying conditions of approval from Vasey Engineering on November 30, 1992, with public comment prior to Board action.
2. **Recommended Motion:** Motion based on board and staff discussion and public comment.

Funds Available:  Yes  N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** May 7, 2013 **Time Requested:** 20 minutes

5. **Agenda:**  Consent  Administrative

**Background Information:**

Plans were reviewed by the town starting in October 1992.

1993 county has provided a conditional approval.

1994 a development agreement was signed between the county and developer

2000 the development agreement was revised based on the town, NDOT and county partnering with the developers and adjacent property owners to improve and widen state route 756. The 1994 development agreement, which was amended under document number 0506561, approved by the county commissioners at the December 7<sup>th</sup>, 2000 meeting, and the agreement is still active today. The county is seeking closure on this 20 year old project.

2001 NDOT determined that they were pulling out of the project leaving a difficult situation behind.

Even today, we have asked NDOT to help fund the widening of the Cottonwood slough bridge and the county has asked them several times to help add a pedestrian path to the bridge at the Carson River.

The required improvements per the modified agreement have been met and the county is pursuing the agreement's closure. There is some interest from the developer to add sidewalk along the frontage of their property to the southerly boundary of the original Aspen Park complex, and staff will be meeting with Aspen Park early next month.

See the attached sheets for additional information:

6. **Other Agency Review of Action:**  Douglas County  N/A

7. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued



NF  
Comm Dev  
Tanner Per

2001.005

'01 JAN -9 P 4:28

**The First Amendment to the  
Development Agreement for  
Aspen Mobile Home Park**

BARBARA J. TILDEN  
BY *[Signature]* (DEPUTY)

This first amendment to the development agreement is made and entered into this 7TH day of DECEMBER 2000, by Douglas County, a political subdivision of the State of Nevada ("County"), and Aspen Park Partnership ("Owner") on the project commonly known as Aspen Mobile Home Park.

**Recitals**

This first amendment to Aspen Mobile Home Park development agreement is made with reference to the following facts and objectives:

1. The Owner and the County entered into a development agreement for Aspen Park Mobile Home Park that was approved on January 19, 1995, to be effective February 8, 1995, and was recorded at book 0295 page 3236 as document 356647.
2. This amendment is sought based on various factors, including the Owner entering into a separate cost-sharing improvement agreement with the Town of Gardnerville for off-site improvements along State Route 756 (recorded at book 0597 page 0112 as document 0411696), as well as difficulty in constructing these off-site improvements separate and apart from reconstruction of State Route 756, which is a planned project by the Nevada Department of Transportation and the Town of Gardnerville.
3. The Owner also seeks to clarify the use of the single family site built home located at the entrance to Aspen Park Unit 2. The Owner desires to remove this house and make it available as leased tenant space for a manufactured home as part of Aspen Park Unit 2.

The parties, based on the conditions and promises contained in this agreement, agree to this amendment consisting of adding section 3.3 , inserting the following language to change section 4.1 of the original agreement, and deleting section 4.4.1:

3.3 Conversion of existing site-built home: The Owner may remove the existing house,

16-2

0506561

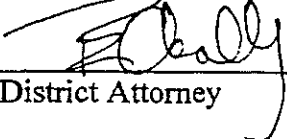
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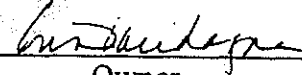
described as the manager's quarters, located at the entrance to Aspen Park (1374 Centerville Lane) and replace it with a single manufactured housing dwelling to function as a leased tenant space within the Aspen Mobile Home Park Planned Unit Development. This would bring the total approved leased space count from 138 spaces to 139 spaces and eliminates the separate manager's quarters.

4.1.1 (D.) ~~A standard curb, gutter and sidewalk will be installed north of the Cottonwood Slough bridge to the end of the existing sidewalk. A pedestrian bridge will be constructed over the Cottonwood Slough and a~~ A meandering five foot wide concrete sidewalk with landscaping will be constructed from the pedestrian bridge to the south property line of the existing park within the private property in Unit Two of Aspen Park along the S.R. 756 road frontage. The Owner shall comply with the terms of that certain agreement known as the Future Improvement Cost Contribution Agreement entered into between the Owner and the Town of Gardnerville (recorded at book 0597 page 0112 as document 0411696). An access easement for the meandering walk will be provided along with an agreement for the maintenance of the walk on the private property; and,

4.4.1. Mobile home mitigation fee. This section is deleted.


Approved as to form:

  
District Attorney


  
Owner


Approved as to Content:

  
Community Development Director

  
BERNARD CURTIS, VICE-CHAIRMAN  
Board of County Commissioners

Attest:

  
Barbara J. Reed, Clerk

BY: , DEPUTY

Dated: 12-8-2000

WONDO BASSIC

-2-

Sealing of 001

16-3

050656722020  
BK0101PG0589

UNOFFICIAL DOCUMENT

REQUESTED BY  
**DOUGLAS COUNTY**  
IN OFFICIAL RECORDS OF  
DOUGLAS CO., NEVADA

2001 JAN 10 AM 11:32

LINDA SLATER  
RECORDER

050656128030

BK 0101 PG 1590

\$ 0 PAID KR DEPUTY

**CERTIFIED COPY**

The document to which this certificate is attached is a full, true and correct copy of the original on file and on record in my office.

DATE: January 10, 2001  
B. K. [Signature] Clerk of the 9th Judicial District Court  
of the State of Nevada, in and for the County of Douglas.

By [Signature] Deputy

**SEAL**

Gardnerville Town Board Meeting  
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Mr. Orr (speaking to Jennifer Roman) said they are used to seeing a recommendation come that engineering says to approve a project with these conditions and nine times out of ten the applicant has seen what those conditions are prior to the Board having looked at it.

Mrs. Roman thought the problem was with the secretarial staff. They are not familiar with the staff reports.

Mr. Orr said either it is included as a requirement of approval of the project or a recommendation. They are not the same. A recommendation means they sit there and has it out and discuss it. The applicant can't be prepared if it is a comment as opposed to a hard and fast this is what will be approved.

6:25 P.M. Request by Aspen Park to amend original agreement for Centerville Lane, With Board Action

Mrs. Roman said Keith Ruben from R.O. Anderson approached the Town manager and herself for a meeting regarding some conditions of approval that were attached to the Aspen Park Mobile Home Park approval. The applicant has complied with the requirements of Centerville widening cost share agreements. But the request was that maybe some of the requirements in the conditions of approval were stricter than would have otherwise been reasonable. The biggest question was whether the installation of a pedestrian bridge across the Cottonwood Slough could be waived as part of the conditions of approval. Aspen Park has not been able to get the adjacent property owner to agree to install the sidewalk that goes from in front of the mobile home park and the commercial property that is adjacent to it, to the bridge where it would be located. The intent of the pedestrian bridge was that it was going to be removed at a later date when Centerville was widened. She hasn't seen the actual conditions of approval. The additional requirements were the sidewalk should be extended all the way to the existing sidewalk past the slough to where the residential area starts. JWA agrees with the request that the original conditions were somewhat harsh. Maybe possibly unreasonable, considering how soon the Centerville widening project would be constructed. Keith Ruben is here from Anderson Engineering.

Mr. Ruben asked if the Board received a copy of the proposed revision to the development agreement? What this does, is the first thing is to confirm an agreement the county had, the agreement that Aspen Park has entered into with the Town. That puts it as part of the official project approval with the county. That has never been done. This will do that. Secondly it seeks to relieve her of some of the conditions that would otherwise be required if she hadn't entered into the agreement with the Town. Constructing some of the improvements in advance of the 756 roadway improvements going in as part of the NDOT project. Also, part of that relieving her of the obligation to build a pedestrian bridge which would later be removed and replaced with a new pedestrian bridge by NDOT. The third thing is to modify what they call the

Gardnerville Town Board Meeting  
Minutes 10/5/2000  
Page 8

manager's quarters along the entrance to where the new park is. They would like to remove that structure and basically have it as tenant space. Managers in the park actually live in the spaces so it is not used for that purpose.

Chairman Orr asked if the cost sharing agreement does provide the infrastructure that is not being put in now but will be put in when the widening is done?

Mr. Ruben agreed. They won't be building the bridge. The sidewalks will be installed by the town under the reimbursement agreement (yellow). What is currently in now is in red. Phase 1 sidewalk improvements will go in when the 756 improvements go in. Pavement widening, curb and gutter, are blue and brown would occur with the 756 project. This is where they had great difficulty. The original development agreement approval requires she connect to existing edge of paving. There are some big problems with ADA issues, existing approaches and overall drainage. So they are asking, as a developer, she be relieved of the obligation from the bridge on.

Mrs. Roman said as part of the Centerville widening project the existing box culvert will be extended to accommodate pedestrians. Curb, gutter and sidewalk is all part of the NDOT plans also.

Mr. Park told the Board Rick Nelson said the funding has been approved and they should be getting a contract shortly.

Chairman Orr called for public comment; hearing none, public comment was closed..

Mr. Smith asked if an owner in Aspen Park can deny sidewalk improvements?

Mrs. Roman said that is for an adjacent parcel; the Armstrong parcel.

Mr. Ruben said Anne Vaudagna doesn't own all the way out to the bridge. To make the connection the property owner has to agree to it or someone has to condemn the proeprty. The county is unwilling to condemn.

Mrs. Roman asked if the section of sidewalk in front of Armstrong's still under the cost share agreement?

Mr. Ruben said yes.

**Motion Slater/Smith to grant the request by Aspen Park to amend the original agreement to waive the following conditions:**

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1. **Installation of curb, gutter and sidewalk north of Cottonwood Slough**
2. **Installation of pedestrian bridge over Cottonwood Slough**

**Motion carried unanimously.**

8. Town Manager
  - A. Budget Transfers

Mr. Park has two quick budget transfers. One is transferring money out of capital outlay to Christmas decorations. Also moving some money around for small equipment: jackhammer, compressor, that type of thing; moving it from maintenance into a capital outlay line item.

- B. Monthly Report of Activities

Mr. Park said they have a Boy Scout Eagle service project looks like will come to fruition pretty soon. They are looking at doing some work on the detention ponds that the town has. He went to the Water Conveyance Committee meeting last week. The issue came up with the Jarrett property. He asked Jennifer to write that they are not in the business of maintaining the irrigation ditches. Just out of courtesy he went to the meeting to listen. That issue did come up. He explained the town's position. But he explained that the town is always willing to sit down and discuss things on a global standpoint. They would like to see Minden, Gardnerville, Douglas County and themselves sit down and try to get a global picture and agreement on who does what and when does it happen. They have the opportunity to do public-private partnerships with Carson Valley Middle School. He went to a meeting last night of Parents as Partners. In the school district capital plan there is a big line item for getting their youth out working on civic projects. They are open and receptive to that. He will get some teachers to get involved. They will be hearing shortly.

Mr. Park said USGS and NDEP have embarked on a global scale. The Water Conveyance Committee is up to speed on this. They will be visiting with USGS. The Town is already doing water testing on the Martin Slough. He is hoping USGS will pick that up and start doing that. Fecal coliforms are down. USGS is concerned with the amount of phosphates coming from runoff migrating back into the Carson River. The phosphate levels are still high. It could be just because the soil won't accept any more. The only way to get it out is to go in and take it out. He was told that the whole valley is basically in noncompliance. This is part of the USGS and NDEP's mission to come up with some kind of compliance standard that the EPA will buy off on. He would like to get together and spend a couple hours on a Saturday to do some planning. Where are they with projects; where do they need to go; what's the Board's vision for next year?



756

STATE OF NEVADA  
DEPARTMENT OF TRANSPORTATION  
1263 S. Stewart Street  
Carson City, Nevada 89712

RECEIVED  
NOV 17 2004

KENNY C. GUINN  
Governor

November 15, 2004

JEFF FONTAINE, P.E., Director

In Reply Refer to:

- File in project file

Town of Gardnerville  
Mr. James Park  
1407 Highway 395 North  
Gardnerville, NV 89410

SR 756 Centerville Road  
Project ID#73127E1P

Dear Mr. Park,

This letter is to inform you that the Nevada Department of Transportation currently has plans to cold mill and overlay Centerville Road (SR 756), from US 395 to SR 88, in the Spring of 2005. This project is a maintenance overlay and no capacity improvements are planned at this time. A 60% set of plans will be sent to your office for your review and any comments you may have. If you have any questions or require additional information please call me at (775) 888-7651 or Kent Steele at (775) 888-7658.

Sincerely,

Glenn R. Petrenko, P.E.  
Senior Road Design Engineer

GRP:ld

C: Kent Steele, Road Design

16-8



**TOWN OF  
GARDNERVILLE**  
Administrative Offices  
Health & Sanitation Offices

August 7, 2006

Aspen Park Mobile Home Park  
1380 Centerville Ln., Space 135  
Gardnerville, NV 89410

RE: SR 756 (Centerville Lane) Improvements-Parcel Owner/Town Contribution Agreement

Aspen Park Mobile Home Park:

Approximately ten (10) years ago, discussions began among the Town of Gardnerville, the Nevada Department of Transportation (NDOT), and a handful of property owners regarding a cooperative effort to widen and improve Centerville Lane between the Cottonwood Slough Bridge and Waterloo Lane. As this project began to mature and develop, many property owners executed Future Cost Contribution Agreements with the Town. These agreements were then recorded as an encumbrance against the affected parcel of land's title.

Due to the unavailability of NDOT financial participation for these improvements and determinations within the NDOT Annual Work Plan, the project has been indefinitely postponed. Without NDOT funding, the Town is unable to construct the improvements contemplated in the Agreements. It does not appear that NDOT financial participation will be available at anytime in the foreseeable future.

In light of these circumstances, the Town desires to release property owners from the burden of the recorded Future Cost Contribution Agreements. Enclosed is an Agreement To Rescind Future Cost Contribution Agreement, that, when executed by both parties and recorded with the Douglas County Recorder, effectively releases the original cost contribution obligation.

For your convenience, Carol Louthan, Town Administrative Assistant and recognized notary public, is available during regular office hours. I am also available to address any comments or concerns. I may be reached at (775) 782-7134.

Thank you for your time and understanding in this matter.

Sincerely yours,

  
for Jim Park

Jim Park  
Gardnerville Town Manager

Enclosure (2)



**AGREEMENT TO RESCIND  
FUTURE IMPROVEMENT COST CONTRIBUTION AGREEMENT**

APN: \_\_\_\_\_

COMES NOW, \_\_\_\_\_, identified as "Owner" in that Future Improvement Cost Contribution Agreement ("Agreement") previously executed by Owner and the Town of Gardnerville ("Town") on the \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and recorded as Document No. \_\_\_\_\_ at Book \_\_\_\_\_, Page \_\_\_\_\_, and hereby agree as follows:

Owner and Town agree that, because of determinations made by the Nevada Department of Transportation ("NDOT"), the improvement of Highway 756/Centerville Lane has been indefinitely postponed. Without NDOT participation in the improvement of Highway 756/Centerville Lane, the Town is unable to install or construct improvements as were contemplated by the Agreement. Neither the Town nor Owner desire to continue to maintain the Agreement which, as a recorded instrument, constitutes an encumbrance against Owner's property until the obligations specified in the Agreement are paid.

NOW THEREFORE, the Town and Owner agree that the Agreement executed by Owner and Town on the \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, shall be rescinded and that no obligation on Owner or encumbrance against Owner's title, shall continue subsequent to the date of this Agreement to Rescind the Future Improvement Cost Contribution Agreement. This Rescission Agreement may be recorded to show that the encumbrance evidenced by the Agreement is terminated.

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
"OWNER"

STATE OF NEVADA        )  
  ) ss.  
COUNTY OF DOUGLAS    )

On \_\_\_\_\_, \_\_\_\_\_, whose identity I proved on the basis of \_\_\_\_\_ to be the signer of the above document, and he/she acknowledged that he/she signed it.

\_\_\_\_\_  
NOTARY PUBLIC

STATE OF NEVADA        )  
  ) ss.  
COUNTY OF DOUGLAS    )

On \_\_\_\_\_, \_\_\_\_\_, whose identity I proved on the basis of \_\_\_\_\_ to be the signer of the above document, and he/she acknowledged that he/she signed it.

\_\_\_\_\_  
NOTARY PUBLIC

Dated this \_\_\_\_ day of \_\_\_\_\_, 20.

TOWN OF GARDNERVILLE

\_\_\_\_\_  
By: Ken Miller, Chairman

Gardnerville Town Board  
AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for May 2013.

2. **Recommended Motion:** N/A  
**Funds Available:**  Yes       N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** June 4, 2013      **Time Requested:** 10 minutes

5. **Agenda:**  Consent       Administrative

**Background Information:** Presented at meeting

6. **Other Agency Review of Action:**  Douglas County       N/A

7. **Board Action:**

Approved

Denied

Approved with Modifications

Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for May 2013.**

2. **Recommended Motion: N/A**  
**Funds Available:**  Yes  N/A

3. **Department: Administration**

**Prepared by: Tom Dallaire**

4. **Meeting Date: June 4, 2013** **Time Requested: 10 minutes**

5. **Agenda:**  Consent  Administrative

**Background Information:**  
**See attached report.**

6. **Other Agency Review of Action:**  Douglas County  N/A

7. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued



Ken Miller, Chairman  
Linda Slater, Vice Chairman  
Lloyd Higuera, Board Member  
Mike Philips, Board Member  
Mary Wenner, Board Member

Town Manager/Engineer's Monthly Report  
June 2013 Board Meeting

- A. Microsurfacing:** is starting May 31<sup>st</sup> and will be complete by Tuesday, June 4th.
- B. Storm Drain cleaning:** Summit Plumbing finished the cleaning of the storm drain system in the Industrial Way system. The dvd's they submitted are great and the pipe is in good condition. The drainage pipe from the Service Drive area to Industrial Way has a blockage they could not clean out so we will be investigating this more, including digging up the pipe to repair the area.
- C. Walmart:** The punch list items are still not completed but they are working on them.
- D. New Beginnings:** Construction continues behind Heritage Bank. The concrete work around the pond is complete. They are working on the foundation and should be framing soon. The storm drain has not been installed yet.
- E. Hellwinkel Channel:** There will be a presentation on this at the meeting.
- F. Cottonwood Slough Clean up @ 756:** Carson River Sub Conservancy awarded the town the full amount requested of \$3,500. The restoration work is complete and really has improved access and flow in the slough.
- G. Bench Easements:** The school district approved the bench easements. They were recorded and are ready to be installed. The benches will be installed after Carson Valley Days.
- H. Office Items:**
- The palm reader building is going through a facelift. They want to remove the stucco, and place lap siding, remove the block wall, and the rock area in the front and plant a new tree. I would like to offer to extend the sidewalk to the highway curb and place a tree grate and tree in front to continue the streetscape theme one more property along the highway.
  - Met with Hamdogs about their plans to come to the Board to request another zoning change. They want to expand their operation and become more than just a diner. They will be bringing a proposal to the town in the coming months.
  - Attended the Chamber meeting to give a brief report on the town business.
  - We sent letters to the existing property owners at the Southgate commercial development to get their support for the plan of additional parking. One owner is not happy about the newest development being able to have whatever tenants they want when they do not provide for the county required parking or the buildings original design intent. Warehouse and small office and then be able to rent the space to an auto or boat mechanic business. I have letters we are passing out to the actual tenants to see if we can get more input on the proposed layout. We are also going to do some additional research on the building parking calculations and actual required parking requirements for the facility.
  - Heritage Park Garden Labyrinth - finished the base, compacted the last leveling layer, helped layout the weed fabric and mark the design out so it can be filled in.



**Ken Miller, Chairman**  
**Linda Slater, Vice Chairman**  
**Lloyd Higuera, Board Member**  
**Mike Philips, Board Member**  
**Mary Wenner, Board Member**

- Attended the Economic Development Committee meeting to report on the town business.
- Eagle Scout project for David Olges will be installing the doggie pots this week.
- I signed the Eagle Scout paperwork for the barn area improvement project.
- The May 11<sup>th</sup> "Let's Sweep the Town" work day with Main Street and the Rotary Club went very well and I will present them with a letter and a certificate.
- We had another planning meeting to discuss the cost of the bus and reserve a bus for the spouse's tour. The Reno Air show is this same weekend and it is going to be difficult to get a bus for the day. They liked the ornament concept for a take away from the conference and we are working to get the Hellwinkle Barn artwork done for the final approval, then place the order of the ornament.
- Field staff is installing decorative stop/street name signs in the Southgate area.
- Paula and I will be presenting to the Leadership Douglas County group this month at Heritage Park, and next month for local government day.