



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Ken Miller, Chairman  
Linda Slater, Vice Chairman  
Lloyd Higuera, Board Member  
Mike Philips, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Tuesday, October 1, 2013

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Mike Philips**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**September 3, 2013 Regular Board meeting, with public comment prior to Board action.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve September 2013 claims**
4. **For possible action: Approve the grant extension to December 2014 and contract modification for the Hellwinkle flood channel project and State of Nevada, State Lands Question 1 (Q1) funding in the amount of \$307,250, and authorize the town manager to sign the paperwork.**
5. **For possible action: Approve the Grant funding of the State of Nevada, Division of State Parks Land and Water Conservation Fund Project agreement for the Martin slough pond trails and amenities in the**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- amount of \$53,654, and authorize the town manger to sign the paperwork.
- 6. **For possible action:** Approve the use of Heritage Park on June 17, 2014 by the Douglas County Historical Society to hold the Young Chautauqua Performance, and waive the customary \$100 use fee for this event.
- 7. **For possible action:** Approve the road closure of Douglas Ave at 1480 Douglas for the Trinity Lutheran Church Trunk or Treat public event and waive the customary \$100 dollar road closure fee.
- 8. **For possible action:** Approve the use of Heritage Park on November 10, 2013 by the Cross Fit Divergence, for a fitness completion / fundraiser for Cross Fit Walter Reed a wounded warrior project, and waive half the customary \$200 dollar use fee for this event.

**ADMINISTRATIVE AGENDA**

*(Any agenda items pulled from the Consent Calendar will be heard at this point)*

- 9. **Not for Possible Action:** Presentation by Sondra Condron on history of the Eagle Gas station. (approx. 15 minutes)
- 10. **For Possible Action:** Review and approve the recommended redevelopment plan and direct staff to pursue potential funding sources for the Eagle Gas Station Site (APN 1320-33-402-075) at 1395 Highway 395 N., Town of Gardnerville, within the Main Street District, based on the public input at the September 7 public workshop and staff recommendations, and other matters properly related thereto, with public comment prior to board action. (approx. 30 minutes)
- 11. **For Possible Action:** Discussion on a land development application, LDA13-013, for Scott McCullough, Douglas County School District, for a tentative parcel map to divide 12.04 acres into two parcels, the smallest being 1.31 net acres in area. The subject property is located at 1290 Toler Lane and within the PF (Public Facilities) zoning district and the Minden-Gardnerville Community Plan (APN: 1320-33-402-059), with public comment prior to board action. (approx. 20 minutes)
- 12. **For Possible Action:** Presentation and discussion to accept the Valley Vision Plan and direction to staff to develop a joint resolution between Towns of Gardnerville and Minden and Douglas County to be approved at a later date, to confirm the principles within the plan and to commit to the identification of funds for the plans for future implementation, with public comment prior to board action. (approx. 30 minutes)
- 13. **Not for Possible Action:** Discussion on the Main Street Program Manager’s Monthly Report of activities for September 2013. (approx 15 minutes)
- 14. **Not For Possible Action:** Discussion on the Town Attorney’s Monthly Report of activities for September 2013. (approx 5 minutes)
- 15. **Not For Possible Action:** Discussion on the Town Manager/Engineer’s Monthly Report of activities for September 2013. (approx 10 minutes)
- 16. **For Possible Action:** Discussion on the town manger’s work plan and goals with public comment prior to board action. (approx. 10 minutes).

**Adjourn**

Every weekend in October – Corley Ranch Harvest Festival  
 October 5<sup>th</sup> – MSG – Heritage Park Gardens - Harvest Celebration and Labyrinth Dedication Noon – 3pm.  
 Labyrinth Dedication 2pm.  
 October 5<sup>th</sup> – Aviation Roundup – Minden Airport – 9am-4pm  
 October 17<sup>th</sup> – Haunted Weekend- Historian Inn 6:30-8pm  
 October 18<sup>th</sup> – Haunted Weekend- Gardnerville Ghost Walk 7pm and 8pm, October 19<sup>th</sup> - Haunted Weekend- Mottsville Cemetery Walk 6:30-8pm, October 20<sup>th</sup> - Haunted Weekend-Genoa Ghost Walk 11:00 am

**Next Regular Board Meeting – November 4, 2013**



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Ken Miller, Chairman  
Linda Slater, Vice Chairman  
Lloyd Higuera, Board Member  
Mike Philips, Board Member  
Mary Wenner, Board Member


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Contact: Carol Louthan, Office Manager  
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board packet online at the town's website.

Tuesday, September 3, 2013

4:30 p.m.

Gardnerville Town Hall

 Chairman Miller called the meeting to order at 4:31 p.m. and made the determination a quorum was present.

#### PRESENT:

Ken Miller, Chairman  
Linda Slater, Vice-Chairman  
Lloyd Higuera  
Mary Wenner

Mike Rowe, Town Counsel  
Tom Dallaire, Town Manager/Engineer  
Dorette Caldana, Main Street Gardnerville  
Marie Nicholson, Office Assistant Sr.

#### ABSENT:

Mike Philips



**PLEDGE OF ALLEGIANCE-** Vice-Chairman Slater led the Pledge of Allegiance.



**FOR POSSIBLE ACTION: APPROVAL OF AGENDA,** with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion to approve 9/3/13 agenda by Lloyd Higuera, second by Mary Wenner. No public comment. Motion passed unanimously.



**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

August 6, 2013 Regular Board meeting, with public comment prior to Board action.

Motion to approve 8/6/13 minutes by Vice-Chairman Slater, second by Lloyd Higuera. Ken Miller commented that the last paragraph of Rose Cook's comments are confusing. If we added Tom Cook's last name in place of "he" it would be clearer.

Motion to approve with the amendment made by Chairman Miller by Vice-Chairman Slater, second by Lloyd Higuera. No public comment. Motion passed unanimously.



**PUBLIC INTEREST COMMENTS (No Action)**

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No public comment.



**CONSENT CALENDAR FOR POSSIBLE ACTION**

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1. **For Possible Action:** Correspondence  
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities  
Motion to accept.
3. **For Possible Action:** Approve August 2013 claims

Motion to approve.

4. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event application for Carson Valley Sertoma Oktoberfest, September 22, 2013 from 12:00 p.m. to 4:30 p.m.  
Motion to recommend approval.

Motion to approve consent calendar by Lloyd Higuera, second by Vice-Chairman Slater. No public comment. Motion passed unanimously.


## **ADMINISTRATIVE AGENDA**

***(Any agenda items pulled from the Consent Calendar will be heard at this point)***

5.  **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for August 2013.

Dorette Caldana presented for Paula Lochridge. We have \$26,000 in the revolving loan fund that will be returned if no applications are approved before the money is de-obligated. We have 3 applications in the process for approval. Hopefully we'll be able to loan some of this money out before it is de-obligated. We have \$22,000 in previous loan repayments that is still ours to loan out again. Tax exempt status has been filed. Our current tax exempt status expires 11/7/13 and there should be no problem getting that again. Legal counsel is finalizing our collection policy - we haven't had one in place for accounts in arrears; our concern is our 3<sup>rd</sup> letter which talks about liens and we can't lien businesses. Our first Volunteer Orientation is coming up 10/22/13; you are all invited. A lot of our volunteers work on 1 committee and don't know what goes on in other committees. 17 hanging flower baskets were donated in the memory of Worth Borda. This covered baskets that weren't sponsored this year and some of those donations will go toward next year's baskets. The August Wine Walk had nearly 300 people which is about average for attendance - 100 of those were new walkers. Our Annual Holiday Shopping Bazaar will be 11/9/13 at St. Galls. This morning's Morning Coffee meeting was fairly well attended despite the smoke in the air - about 15 people. The final Thirsty Third Thursday will be 9/19/13. Old Town Days are 9/14-9/15/13. The monthly Morning Coffee is 10/1/13 - all are welcome to attend; we'll be focusing on the Wine Walk season: what people liked, what they'd like to see improved. This will also be the topic of the Promotion Committee meeting on 10/2/13. The Fall Harvest Celebration in Heritage Park Gardens will be on 10/5/13. Cash mobs will resume again in October on 10/5/13. We will be working with the Historical Society on their Haunted Weekend starting 10/17-10/20/13.

Chairman Miller questioned the collection policy, discussed that we can't place a lien on a business, we thought we can only lien a property - that was Main Street's concern and so it's gone to legal. If it's under \$5,000 can it be handled by small claims to get a judgment against the individual that owns the business since some are sole proprietorships? Paula has already taken these questions to legal so we don't have answers yet - we should have answers by the next board meeting. Main Street Gardnerville didn't have any policy in place and needs to establish one. Small things like adopt-a-pots add up, and there several larger amounts outstanding for an ad campaign - these impact Main Street greatly. We want to get money up front in the future so we don't have this problem.

6.  **For Possible Action.** Discussion on approval of reclassification of the Engineering Technician position (pay grade 39) to a Civil Engineer I, and modify the 2013/2014 budget by decreasing the professional engineering account by \$2,400 which will be used to increase the salaries account to fund the upgraded position of Civil Engineer 1 (pay grade 48), with public comment prior to board action.

Tom Dallaire had to bring this back to the Board because Douglas County Human Resources wouldn't let him advertise this position without going to the County Commissioners. He had to reclassify this from an Engineering Tech to Engineer I and the County Commissioners had to approve it. The Douglas County Action Sheet is in the Board packet. Mary Wenner noted an addition error and the equations have been fixed to correct the error. Merit in weeks went to zero from 36. They won't get a merit pay increase in their first year. There would be nine months of the position remaining if we could hire on October 1, which is unlikely. We're going to shoot for a start date mid-October to end of October so they start before November. We'll have an extra month in there but there will be nine months of the budget cycle remaining and it will be a wash. We won't have to transfer any money. Tom will talk to finance about whether to change this or go ahead and transfer the money. Basically we'll have a \$900 additional expense that will be covered because we're not going to be hiring until mid-October.

Vice-Chairman Slater received a public comment via e-mail and feels it her obligation to read it into the town record; the author's name was not stated. She gave the following summary: The email questions that since we have a Town Manager/Engineer why are we hiring another Engineer? Economy has kept a lid on growth, does this

stagnant economy warrant another "high level" employee such as an Engineer position? Advancement has not been made in the Town of Gardnerville for several years now, you only keep up, as they say; will an Engineer position make a difference that the residents will see? Can you justify the work load's increase for the new position over the last few years? Please ask yourselves these questions and get your answers before you vote. Vice-Chairman Slater stated that she may or may not disagree or agree but it's her obligation to bring it forward.

Lloyd Higuera asked if they were aware that that was an existing position. Vice-Chairman Slater responded that they were and she brought it to their attention that this was voted upon last month as well and they still asked her to bring it forward. She tried her best to ask them to come, but as most public is, they didn't really want to appear before you and voice their opinions. So it's her obligation to bring it forward and she encourages it, anybody who wants it, give her a call.

Tom Dallaire stated that the Town Manager/Engineer position isn't actually a formal position. He is a licensed Engineer. He is the Town Manager. We tried to get HR to combine the two positions but they would not do that. So it's an extra duty, an additional duty that he doesn't get paid for. He gets a salary and he is currently the Town Manager. As to advancement in the town, we've got numerous projects and maintenance projects coming up that there is no way that he could keep on top of it all. It will drag our maintenance out if that's the way it's going to be or he will end up spending a ton more time here than he already does in order to get those contracts out and to do inspections. Inspections are where we're lacking. He is really missing Josh being able to go out and do those things. We don't have a lot of development reviews, but there's still one on his desk that's due by Friday – it's the last version of the Lepori /Golden Gate Petroleum project. It came in the beginning of last week and Tom needs to get that finished. The work load increase is not really an increase, it's just trying to keep up, which would be helpful when we do have a work load increase potentially next summer.

Vice-Chairman Slater asked if Tom still has the engineer license that he maintains at his own expense that the town can use.

Tom Dallaire answered that the town pays for the Nevada license.

Vice-Chairman Slater asked if Tom would be reviewing the new engineer's work?

Tom Dallaire replied that he would. His hope is that we get somebody that is coming out of college that can be an engineer. Engineer I doesn't mean that they have to be a licensed engineer - if they are accepting of the pay grade that we've set, the admit level is the highest that we would be able to go. We set it at \$59,900 for the year. We have a small range to work with, depending on the experience of the individual that applies. This gives us the capability to go up that high if it's a licensed individual. We are not going to expect them to stamp anything, Tom will still do that. But it's not in anybody's job description right now. That's the problem.

Mary Wenner feels that we are lucky to have Tom as our Manager/Engineer because the other towns don't and they have to pay outrageous fees to get that information.

Vice-Chairman Slater said that to contract out can be quite expensive.

Lloyd Higuera said that our work load is such that we could probably use 3 engineers.

Tom Dallaire said that with all the projects that go out, to keep up, the tech that we had doing plans and helping with contracts was working really well. But an engineering tech can't review plans and that's what Tom needs help doing. It's time consuming and you have to have a couple hours of uninterrupted time to focus. There is always something to respond to. The engineer can review plans. The new position won't be a supervisor - won't do reviews, but can provide direction to field staff.

Chairman Miller knows it's hard for Linda to speak for this individual, but his first question for them is – are they aware of the boundaries of Gardnerville? To him there's been quite a bit of development going on at the end of the town of Gardnerville - Golden Gate Petroleum project, The Ranch at Gardnerville, Walmart was just finished not that long ago and it's still ongoing. The letter reads like there's nothing going on.

Vice-Chairman Slater answered that they should be.

Tom Dallaire said that Eagle Gas is a handful at the moment. This will go to the County Commissioners on Thursday. Tom is requesting the \$2,400 which was the math error – he may have them reverse it, or get the approval

and not do the transfer, but have it as backup in case we need it in the future. The job announcement is ready to go, just can't run it until we get the county commissioners' approval. There is no problem with leaving the \$2,400 in, and it's in engineering. The engineering budgeted is never used for Tom's salary. It's strictly those we contract out – having the barns worked on; having the storm drain analyzed down by our shop; having the pad created and the sidewalk done. Denny's is an NHC in capital projects – the entire contract is already encumbered. There are also some other engineering projects in town where we could hire the analysis out if we needed to – block wall, structural design on Kingslane, have to use the LFRD wall design must be used per NDOT so we will hire that one out. Next fiscal year we'll have to come up with \$15,600 – the difference between what we had budgeted this year and what will have to be budgeted next year. That doesn't include any merit.

No public comment on this item.

**Motion to approve by Mary Wenner, second by Lloyd Higuera. Motion passed unanimously.**

7.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for August 2013.**

Deborah Amens reported on last meeting's question about tickets and whether or not it was a reporting requirement for any tickets you might have received at the golf tournament. Anything that you're given as a gift that is over \$200 in a year's time you need to report, whether you used them or not. There's also an accumulation – if whoever gave you the tickets gave you a bunch of other things over the course of the year that total over \$200, then you need to report that and each one of those gifts. But if it's less than \$200 you do not need to report it. She found those tickets were not valued at more than \$75.00.

Sharkey's made a payment on the bankruptcy on Friday 8/30.

8.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for August 2013.**

a. **For Possible Action: Discussion on minor design review for O'Reilly Auto Parts new signage and awning, with public comment prior to Board action.**

Mike Rowe wanted this item to be for possible action in case the Board or the public had any concerns or comments. Usually the Board doesn't see minor design review but Tom wanted to provide this informative information. Tom described the project, he wrote a letter to Lucille for approval.

The Board liked it, a huge improvement. Any investment in the town is good.


We asked them in the approval letter to clean up the back side of their building and trim some shrubs.

Chairman Miller called for public comment.

Lisa VanWagenen thinks it sounds great!

No further public comment.

**Motion to approve by Lloyd Higuera, second by Vice-Chairman Slater. Motion passed unanimously.**

 League conference is next week. Everyone is signed up to attend except Mike Philips. We put out a notice that there will be a quorum, but there is no business to discuss. We are covered for public comment for that and all the events at the end of the year. Office staff will help with the registration counter on Tuesday and Wednesday. We don't have a schedule of events yet, they are still working on it. We can't get into NLC site to see the new agenda. Tom will send it out when he gets the final version.

Chairman Miller will go to the Mayor's breakfast.

Tom Dallaire continued feedback from the County Manager on introduction on the card was incorporated, it reads a little better. Couldn't do the circa date on the ornaments, they were already in production. Carol did a good job

putting this thing together. Cards with ornaments inside will go out at a luncheon or dinner rather than at registration - a take away from the table. It's a nice gesture. Spouse cost was the cost that their getting from Mont Bleu for all the dinners and how much the event cost you to have food available. The increase was more than double.

Tom attended the County Bike Path Plan days. He helped with the north valley streets and talked about bike paths through Gardnerville. We'll keep the ones on Toler. Waterloo already has one. They aren't labeled properly. Most of the streets in the south half of the Carson Valley are wide enough to accommodate a bike lane. There are only 2 or 3 roads that would have to be widened to make a bike lane, the rest of them can be a narrower vehicle lane because they are 12'-16' wide and in the Ranchos 50'-60' wide. Road width varies quite a bit throughout the valley. The top priority listed in the plan would be a bikeway from Hwy 88 down County Rd. to the last stop sign, turn right and you end up in Gardnerville at Wildrose, on to Spruce, on to Douglas, on to State Route 756, on to the Ranchos. The section through County Road and Douglas will be a bike parkway, rather than a specific bike lane. Signage will label the area so drivers know that bicycles are welcome. State Route 756 will be expensive, Tom gave them a map of the valley showing all the irrigation boxes and crossings and showed them in the field. They understand it's an irrigated area, but they want to go ahead with the proposal. In other areas that weren't very wide, they made a bike lane on one side and share the road on the other. They are going to do some recommendations and put it back in the report. Tom will forward that to the Board when he gets it. Dirk hopes to have final document by the end of the year. Tom has copies of NDOT's plan.

Street sealing at Stodick Estates – Tom notified the H & S contractors that they need to get the street cleaned up before our guys come through for a final clean-up on 9/12/13. Kustom Coatings will split the work area into 2 areas. It was under \$20,000 so Tom didn't bring it to the Board to approve, he just sent it to the Gilsonite guys to have them do it. They will notify the entire neighborhood on Wednesday. We'll sweep as best we can. The tree canopy has grown out this summer and that impedes the sweeper. We need to send notices to residents to trim trees. They have an HOA and Tom will contact them and try to do a presentation.

WalMart is done with their minor issues. We got our pump back. Everything is in order and working fine. They replaced dead shrubs. Our guys are fixing the leaky sprinklers and making sure they work right. Our guys are fixing things since their guys have pulled out. The County is ready to issue them their certificate. Erik is finishing up one issue – the groundwater infiltrating into the pond. We won't be able to deal with that until next year.

New Beginnings continues to build behind Heritage Bank. Everything seems to be moving along there.

Tom Dallaire is going to be at the conference. He is on a panel to do a presentation on how local government continue to construct and maintain the infrastructure needed to provide services to their constituents with limited resources.

Chairman Miller asked if that included Main Street.

Tom Dallaire could add Main Street and Main Street volunteers. We are also going to add the Eagle Scout projects, and we'll cover pavement maintenance and micro-surfacing. Tom thinks that was successful out in Chichester so far. We aren't seeing any more cracks yet. Tom is figuring what else can be done – we have \$33,000 coming up. Tom is going to start working on those plans next. We can do all of Phase I and maybe one more bulb or two off of Marion Russell. We will start on Edlesborough. It probably won't be for another year but the people seem to understand. Staff will be crack filling again. They are going to paint out in old town this week. All the red should be done. We got one complaint from Sunset Park. We didn't paint all of the radii. You are not supposed to paint on the radii per state statutes. Staff did paint the return over by the mailboxes because the softball guys park over there. Residents are worried about emergency vehicles accessing their development. Staff may paint the other return red for emergency vehicles, but nobody was parking on the turn. He doesn't think we need to paint all the returns on all the streets in that area – it's a lot of work and unnecessary in his opinion. They'll work on the stop bars on west side of Hwy 395 this week.

There was an internet webinar on pavement treatment types coming from ADA on what they consider as maintenance – the chip seals, fog seals, scrub seals, and slurry seals are all maintenance items where you don't have to upgrade your sidewalks. If you do an alteration: cape seals, micro-fills, micro-surfacing or thin overlays, you are supposed to update the roads. If we do micro-surfacing per the Federal Highways Administration they are taking that as an alteration and you have to upgrade your handicap ramps to 1991 standards or more. So we are covered there because Chichester complies with the 1991 standards. Where we don't have sidewalks we need to start working on those, get them in the transition plan and add ramps. Hussman, where there were sidewalks but no returns, we've already taken care of those. We've got everything handled now. It's just a matter of getting new sidewalk in where

pedestrian access is missing, and getting handicap ramps installed. That will be identified in the transition plan, then we might be able to get away with not doing it. Before only potholes were considered maintenance.

Vice-Chairman Slater announced there will be a new gas station at Smiths between Thanksgiving and Christmas. A design review should come forward on that. It will probably be behind Taco Bell. They want to compete with Wal Mart.

Local Government Summit is happening on Friday, 9/13/13 in addition to the conference. Tom is planning on going. Logman is also doing a meeting on 9/10 that Tom will attend.

Chairman Miller mentioned a number of attendees for the Nevada League of Cities conference coming by auto. Will we have the accessibility of Edgewood Parking for the reception?

Vice-Chairman Slater believed they would. There will probably be some sort of transportation to cut down on the number of cars.

Tom Dallaire had looked into buses quite a while back and the Reno Air Races are the same weekend so all the buses are taken. Worst case scenario there will be vans or the Go Blue bus may be used.

**Motion to adjourn at 5:26 p.m. by Lloyd Higuera, second by Mary Wenner. Motion passed unanimously.**

Old Town Days is coming up. Eagle Gas Station Workshop is on Saturday. Board members please be there and be available to talk with the people.

The Board appreciated Boy Scout, Nathan Van Wagenen, who attended the board meeting with his family.

Respectfully submitted,

\_\_\_\_\_  
Ken Miller  
Chairman

\_\_\_\_\_  
Tom Dallaire  
Town Manager



**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Title: Correspondence**
2. **Recommended Motion: Receive and File**

**Funds Available:**     Yes             N/A

3. **Department: Administration**

**Prepared by: Tom Dallaire**

4. **Meeting Date: October 1, 2013**                      **Time Requested: n/a**

5. **Agenda:**     Consent             Administrative

**Background Information:**

This section provides copies of letters or other correspondence received, that Staff feels are noteworthy for the Board members to review.

6. **Other Agency Review of Action: Not Required**

7. **Board Action:**

Approved  
 Denied

Approved with Modifications  
 Continued



## NLC&M OFFICERS SWORN IN



From left to right: Mike Giles, Debra March, Anita Wood, Emily Carter, Geno Martini and Bill Dolan

Assemblyman John Ellison officiated over the swearing-in of the League officers following the Board of Directors meeting held September 12<sup>th</sup>.

West Wendover Mayor Emily Carter was sworn in as President. Mayor Carter expressed her appreciation and honor as being chosen as President and her excitement for the upcoming year and the future of the League.

Also sworn in were City of North Las Vegas Councilwoman Anita

Wood as 1<sup>st</sup> Vice President, Lovelock Mayor Mike Giles as 2<sup>nd</sup> Vice President, Vice Chair of the Town Board of Pah-rump Bill Dolan as 3<sup>rd</sup> Vice President, City of Sparks Mayor Geno Martini as Secretary/Treasurer and City of Henderson Councilwoman Debra March as Past President.

The League would like to congratulate all of our officers and express our appreciation for your willingness to serve the League.



Mayor Emily Carter and Assemblyman John Ellison

We would also like to thank our outgoing Past President, City of Las Vegas Councilman Steve Ross, for his service to the League.

## COUNCILWOMAN DEBRA MARCH NAMED "PUBLIC OFFICIAL OF THE YEAR"

City of Henderson Councilwoman, and outgoing League President, Debra March was named Public Official of the Year at the annual conference.

Councilwoman March was presented the award by committee chair Mayor Andy Hafen of the City of Henderson and a past winner of the award. Hafen noted March's efforts on behalf

of the City of Henderson, southern Nevada, the League and the state as a whole. Hafen stated that he could not think of anyone more deserving of the Public Official of the Year award than Councilwoman March.

Joining Hafen in the award presentation was past Public Officials of the Year Assemblyman

Tom Grady, City of Las Vegas Councilman Steve Ross, former City of Reno Councilwoman Jessica Sferrazza and former Incline Village Trustee Gene Brockman.

Congratulations to Councilwoman Debra March and sincere thanks for your efforts and dedication to the people of the State of Nevada.



Councilman Steve Ross and Councilwoman Debra March



## NATIONAL LEAGUE OF CITIES LEADERSHIP APPOINTMENT APPLICATIONS DUE SEPTEMBER 27TH



The application period for leadership positions for National League of Cities committee chairs and vice chairs will close on September 27<sup>th</sup>. Individuals from NLC member cities are eligible to apply for the leadership positions. [This link](#) is to the NLC website and application. Individuals wishing to serve as committee members have until November 22<sup>nd</sup> to apply.

### UPCOMING EVENTS

ICMA 99th Annual Conference, Boston, MA, September 22-25, 2013 [www.icma.org](http://www.icma.org)

NLC Congress of Cities – November 13–16, in Seattle, WA. Help add Nevada’s voice to the conversations that develop national policy. [www.nlc.org](http://www.nlc.org)

NLC&M Board of Directors Meeting, December 5, 2013, City of North Las Vegas.

## NATIONAL LEAGUE OF CITIES CONGRESS OF CITIES AND EXPOSITION

The annual National League of Cities Congress of Cities and Exposition is scheduled to be held in Seattle, WA from November 13 – 16, 2013. The agenda has many topical educational sessions as well as dynamic speakers including Bruce Katz of the Brookings Institute.

According to the NLC website “the 2013 Congress of Cities and Exposition will showcase the dynamic ways cities are driving change and finding successful solutions to the most pressing challenges in local government.”

We encourage you to take advantage of this opportunity to meet with local government leaders from across the country and add Nevada’s voice to the conversations that develop national municipal policies. Click on [this link](#) for more information regarding the Congress of Cities and Exposition.



Tom,

Thanks for participating on our Infrastructure panel and for all your work in helping to plan the conference. We appreciate your efforts in helping to make the conference a success.



**Gardnerville Town Board**

**AGENDA ACTION SHEET**

1. **Title: Health and Sanitation Monthly Report**

2. **Recommended Motion: Accept as submitted**

**Funds Available:**     Yes             N/A

3. **Department: Health and Sanitation**

**Prepared by: Carol Louthan**

**Phone Number: 782-7134**

4. **Meeting Date: October 1, 2013**

**Time Requested: none**

5. **Agenda:**     **Consent**

**Administrative**

6. **Background Information:**

Residential Accounts	1719
Commercial Accounts	217
Green Waste Accounts	1147
Cleanup Dumpsters	5
X-cans	654
# of new residential accounts	2 new owners & 4 accts transferred to new owners
# of new commercial accounts	1 - Stafford Automotive
Minimum User Accounts	41
Total tons of trash	341.07
Total tons of Greenwaste	36.57

7. **Other Agency Review of Action:**

8. **Board Action:**

**Approved**

**Approved with Modifications**

**Denied**

**Continued**



**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Title:** Approve September 2013 claims
2. **Recommended Motion:** Approve claims as submitted

**Funds Available:**  Yes     N/A

3. **Department:** Administration

**Prepared by:** Carol Louthan

4. **Meeting Date:** October 1, 2013                      **Time Requested:** none

5. **Agenda:**         Consent                       Administrative

6. **Background Information:**

This report is generated through claims submitted to the Douglas County Comptroller by the Town. If backup material is necessary for your review it can be found on file at the Town office.

7. **Other Agency Review of Action:**     N/A

8. **Board Action:**

Approved

Denied

Approved with Modifications

Continued



# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 510.150 - Board Compensation	9/13 BOARD	G'VILLE	Paid by Check # 610250		08/28/2013	09/06/2013	09/06/2013		09/06/2013	250.00
4288 - Higuera Lloyd W	9/13 BOARD	G'VILLE	Paid by Check # 610280		08/28/2013	09/06/2013	09/06/2013		09/06/2013	275.00
28960 - Miller Kenneth	9-13 BOARD	G'VILLE	Paid by Check # 610318		08/28/2013	09/06/2013	09/06/2013		09/06/2013	250.00
18629 - Phillips Michael	9-13 BOARD	G'VILLE	Paid by Check # 610358		08/26/2013	09/06/2013	09/06/2013		09/06/2013	250.00
2969 - Slater Linda				Account 510.150 - Board Compensation Totals				Invoice Transactions 4		\$1,025.00
2433 - NV ST Public Employees	8-13	PAYROLL	Paid by Check # 610547		09/10/2013	09/13/2013	09/13/2013		09/13/2013	18.66
				Account 511.181 - Retirement Totals				Invoice Transactions 1		\$18.66
29103 - Frontier	782-7134 8/13	77578271340502795	Paid by Check # 609996		08/16/2013	08/29/2013	08/30/2013		08/30/2013	101.51
29103 - Frontier	782-3856 8/13	77578238560808025	Paid by Check # 609996		08/16/2013	08/29/2013	08/30/2013		08/30/2013	46.31
13097 - Verizon Wireless	9710837947	842011146-00001	Paid by Check # 610974		09/01/2013	09/20/2013	09/20/2013		09/20/2013	148.73
				Account 520.055 - Telephone Expense Totals				Invoice Transactions 3		\$296.55
22633 - Sierra Nevada Media Group	1057644083113	1057644	Paid by Check # 610921		08/31/2013	09/20/2013	09/20/2013		09/20/2013	90.00
				Account 520.072 - Advertising Totals				Invoice Transactions 1		\$90.00
11985 - Ace Hardware	085121/1	1236	Paid by Check # 610405		08/27/2013	09/13/2013	09/13/2013		09/13/2013	13.49
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 1		\$13.49
2924 - NV Energy	791804 8-13	791804	Paid by Check # 610539		08/27/2013	09/13/2013	09/13/2013		09/13/2013	224.84
				Account 520.089 - Power Totals				Invoice Transactions 1		\$224.84
1429 - Gardnerville Water Company	640.01 8/13	640.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	26.72
1429 - Gardnerville Water Company	690.01 8/13	690.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	84.24
1429 - Gardnerville Water Company	410.03 8/13	410.03	Paid by Check # 610773		09/05/2013	09/20/2013	09/20/2013		09/20/2013	34.09
				Account 520.090 - Water Totals				Invoice Transactions 3		\$145.05

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2

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 9-13	2410015779022	Paid by Check # 610930		09/16/2013	09/20/2013	09/20/2013		09/20/2013	14.40
3021 - Southwest Gas-Las Vegas	1072224004 9-13	2411072224004	Paid by Check # 610930		09/16/2013	09/20/2013	09/20/2013		09/20/2013	15.05
3021 - Southwest Gas-Las Vegas	1188600002 9-13	2411188600002	Paid by Check # 610930		09/16/2013	09/20/2013	09/20/2013		09/20/2013	7.53
				Account 520.092 - Heating Totals				Invoice Transactions 3		\$36.98
3457 - Western Nevada Supply Company	15628114	71273	Paid by Check # 610987		08/29/2013	09/20/2013	09/20/2013		09/20/2013	275.00
				Account 520.097 - Maint B&G Totals				Invoice Transactions 1		\$275.00
27347 - A+ Janitorial Services	TOG0513	G'VILLE	Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013		09/20/2013	42.50
27347 - A+ Janitorial Service	TOG0613	G'VILLE	Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013		09/20/2013	127.50
27347 - A+ Janitorial Service	TOG0713	G'VILLE	Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013		09/20/2013	85.00
27347 - A+ Janitorial Service	TOG0813	G'VILLE	Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013		09/20/2013	127.50
				Account 520.098 - Janitorial Services Totals				Invoice Transactions 4		\$382.50
3519 - Xerox Corporation	070003463	716307012	Paid by Check # 610644		09/02/2013	09/13/2013	09/13/2013		09/13/2013	193.71
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		\$193.71
15887 - Charter Communications	0012509 9/13	8354110060012509	Paid by Check # 610711		09/02/2013	09/20/2013	09/20/2013		09/20/2013	36.00
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$36.00

30



# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.200 - Training & Education										
1751 - International Society Of	Thompson S 13/14	GVILLE	Paid by Check # 610012		08/21/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	250.00
2313 - Nevada League Of Cities & Muni	9-13 MILLER	GVILLE	Paid by Check # 610035		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	295.00
2313 - Nevada League Of Cities & Muni	9-13 SLATER	GVILLE	Paid by Check # 610035		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	295.00
2313 - Nevada League Of Cities & Muni	9-13 DALLAIRE	GVILLE	Paid by Check # 610035		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	295.00
2313 - Nevada League Of Cities & Muni	9-13 WENNER	GVILLE	Paid by Check # 610035		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	150.00
2313 - Nevada League Of Cities & Muni	9-13 HIGUERA	GVILLE	Paid by Check # 610035		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	295.00
23051 - Nevada Shade Tree Council	PLUT 10/13	GVILLE	Paid by Check # 610037		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	75.00
23051 - Nevada Shade Tree Council	THOMPSON 10/13	GVILLE	Paid by Check # 610037		08/21/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	95.00
Account 520.200 - Training & Education Totals Invoice Transactions 8										
10816 - Rowe Hales & Yurbide LLP	Account 521.130 - Legal Services 22768	GVILLE	Paid by Check # 610066		08/19/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	685.00
Account 521.130 - Legal Services Totals Invoice Transactions 1										
16648 - E Squared C	Account 533.800 - Office Supplies 40384	GVILLE	Paid by Check # 610211		08/20/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	190.00
6089 - A-#1 Chemical Inc	4790434	296958	Paid by Check # 610648		08/28/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	28.50
12997 - Do Co Procurement Program	8-13 NICHOLSON	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	36.23
12997 - Do Co Procurement Program	8-13 DALLAIRE	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	6.99
12997 - Do Co Procurement Program	8-13 LOUTHAN	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	35.99
Account 533.800 - Office Supplies Totals Invoice Transactions 5										
29578 - Chocolate Shoppe by Sweet Images Inc	Account 533.817 - Small Projects 3358	CO MGR/GVILLE	Paid by Check # 610443		08/23/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	300.00
Account 533.817 - Small Projects Totals Invoice Transactions 1										

3  
5

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin										
Account 550.001 - Miscellaneous Expenses										
11221 - NSD Specialties	2183	GVILLE	Paid by Check # 610535		08/29/2013	09/13/2013	09/13/2013		09/13/2013	2,452.09
12997 - Do Co Procurement Program	8-13 DALLAIRE	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013		09/20/2013	93.73
4337 - NV ST Dept of Public Safety	30117 GVILLE	880005	Paid by Check # 610862		09/03/2013	09/20/2013	09/20/2013		09/20/2013	75.00
			Account 550.001 - Miscellaneous Expenses Totals					Invoice Transactions 3		\$2,620.82
			Department 921 - Gardnerville Admin Totals					Invoice Transactions 42		\$8,391.31

33

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
18821 - Fastenal Industrial/Cons Suppl	NVMIN35876	NVMIN0011								
2297 - ASJ Small Engines Inc	14626	G'VILLE	Paid by Check # 609989		07/03/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	20.64
2297 - ASJ Small Engines Inc	8620027	G'VILLE	Paid by Check # 610145		08/08/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	75.98
11985 - Ace Hardware	084536/1	1236	Paid by Check # 610145		08/08/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	99.22
11985 - Ace Hardware	084873/1	1236	Paid by Check # 610405		08/01/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	19.72
11985 - Ace Hardware	084875/1	1236	Paid by Check # 610405		08/16/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	40.97
11985 - Ace Hardware	084945/1	1236	Paid by Check # 610405		08/16/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	5.61
13485 - Ahern Rentals Inc	12421735-1	205304	Paid by Check # 610408		08/20/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	5.00
13485 - Ahern Rentals Inc	12425607-1	205304	Paid by Check # 610408		08/21/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	13.99
13485 - Ahern Rentals Inc	12442517-1	205304	Paid by Check # 610408		08/22/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	7.49
Account 520.089 - Power										
2924 - NV Energy	791804 8-13	791804	Paid by Check # 610539		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	434.34
Account 520.089 - Power Totals										
										\$293.61
Account 520.084 - Replacement & Repair Totals										
										\$434.34
Account 520.089 - Power Totals										
										\$434.34

3-6



# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.090 - Water										
1429 - Gardnerville Water Company	1302.01 8/13	1302.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	2,330.49
1429 - Gardnerville Water Company	1321.01 8/13	1321.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	133.38
1429 - Gardnerville Water Company	1340.01 8/13	1340.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	101.69
1429 - Gardnerville Water Company	1373.01 8/13	1373.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	106.98
1429 - Gardnerville Water Company	1745.01 8/13	1745.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	218.15
1429 - Gardnerville Water Company	2139.01 8/13	2139.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	117.01
1429 - Gardnerville Water Company	2140.01 8/13	2140.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	34.00
1429 - Gardnerville Water Company	2226.01 8/13	2226.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	796.01
1429 - Gardnerville Water Company	2297.01 8/13	2297.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	1,175.43
1429 - Gardnerville Water Company	2431.01 8/13	2431.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	662.11
1429 - Gardnerville Water Company	2593.01 8/13	2593.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	339.22
1429 - Gardnerville Water Company	2624.01 8/13	2624.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	60.18
1429 - Gardnerville Water Company	1348.01 8/13	1348.01	Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013		09/13/2013	1,270.22
Account 520.090 - Water Totals										Invoice Transactions 13
										<u>\$7,344.87</u>
3814 - Flyers Energy LLC	CFS0700789	8308	Paid by Check # 610224		08/15/2013	09/06/2013	09/06/2013		09/06/2013	228.24
3814 - Flyers Energy LLC	CFS0709873	8308	Paid by Check # 610764		08/31/2013	09/20/2013	09/20/2013		09/20/2013	206.67
Account 532.003 - Gas & Oil Totals										Invoice Transactions 2
										<u>\$434.91</u>
2485 - PDM Steel Service Centers Inc	161347-01	78-805218	Paid by Check # 610564		08/23/2013	09/13/2013	09/13/2013		09/13/2013	7.96
Account 533.817 - Small Projects										Invoice Transactions 1
Department 923 - Parks & Recreation Totals										Invoice Transactions 27
										<u>\$7.96</u>
										<u>\$8,515.69</u>

3-7

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
18821 - Fastenal Industrial/Cons Suppl	NVMIN35800	NVMIN0011	Paid by Check # 609989		06/28/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	12.45
18821 - Fastenal Industrial/Cons Suppl	NVMIN35814	NVMIN0011	Paid by Check # 609989		07/31/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	22.95
11985 - Ace Hardware	084580/1	1236	Paid by Check # 610405		08/03/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	5.49
11985 - Ace Hardware	084875/1	1236	Paid by Check # 610405		08/16/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	8.42
13485 - Ahern Rentals Inc	12360731-1	205304	Paid by Check # 610408		08/02/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	25.75
13485 - Ahern Rentals Inc	12369607-1	205304	Paid by Check # 610408		08/06/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	27.98
3457 - Western Nevada Supply Company	45612914	71273	Paid by Check # 610987		08/01/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	78.02
Account 520.084 - Replacement & Repair Totals Invoice Transactions 7										\$181.06
2924 - NV Energy	791804 8-13	791804	Paid by Check # 610539		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	5,771.63
Account 520.095 - Street Lights Invoice Transactions 1										\$5,771.63
11985 - Ace Hardware	084964/1	1236	Paid by Check # 610405		08/21/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	59.97
11985 - Ace Hardware	085185/1	1236	Paid by Check # 610405		08/29/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	39.98
Account 520.103 - Maint Road Totals Invoice Transactions 2										\$99.95
13485 - Ahern Rentals Inc	12454481-1	205304	Paid by Check # 610408		08/30/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	80.91
Account 532.001 - Op.Supplies Totals Invoice Transactions 1										\$80.91
3814 - Flyers Energy LLC	CFS0700789	8308	Paid by Check # 610224		08/15/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	423.06
3814 - Flyers Energy LLC	CFS0709873	8308	Paid by Check # 610764		08/31/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	318.62
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										\$741.68

3  
89

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.019 - Storm Drain Maintenance										
13443 - Bently Ranch	13-519	GVILLE	Paid by Check # 609955		07/15/2013	08/29/2013	08/30/2013		08/30/2013	9.30
13443 - Bently Ranch	13-542	GVILLE	Paid by Check # 609955		07/22/2013	08/29/2013	08/30/2013		08/30/2013	108.50
13443 - Bently Ranch	13-558	GVILLE	Paid by Check # 609955		07/29/2013	08/29/2013	08/30/2013		08/30/2013	95.80
13443 - Bently Ranch	13-602	GVILLE	Paid by Check # 609955		08/12/2013	08/29/2013	08/30/2013		08/30/2013	7.90
			Account 532.019 - Storm Drain Maintenance Totals					Invoice Transactions 4		\$221.50
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN840503	000330	Paid by Check # 610139		08/06/2013	09/06/2013	09/06/2013		09/06/2013	4.34
5785 - AlSCO Inc	LREN842841	000330	Paid by Check # 610139		08/13/2013	09/06/2013	09/06/2013		09/06/2013	4.35
5785 - AlSCO Inc	LREN845112	000330	Paid by Check # 610139		08/20/2013	09/06/2013	09/06/2013		09/06/2013	4.34
5785 - AlSCO Inc	LREN847390	000330	Paid by Check # 610139		08/27/2013	09/06/2013	09/06/2013		09/06/2013	4.35
13485 - Ahern Rentals Inc	12425607-1	205304	Paid by Check # 610408		08/22/2013	09/13/2013	09/13/2013		09/13/2013	9.99
4287 - Red Wing Shoe Store	66000003636	GVILLE	Paid by Check # 610576		08/28/2013	09/13/2013	09/13/2013		09/13/2013	76.50
12997 - Do Co Procurement Program	8-13 LOUTHAN	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013		09/20/2013	28.38
4287 - Red Wing Shoe Store	66000003649	GVILLE	Paid by Check # 610890		09/06/2013	09/20/2013	09/20/2013		09/20/2013	91.71
			Account 532.028 - Uniforms Totals					Invoice Transactions 8		\$223.96
Account 562.000 - Capital Projects										
4030 - Northwest Hydraulic Consultants Inc	17201	GVILLE	Paid by Check # 610038		08/15/2013	08/30/2013	* 08/30/2013		08/30/2013	3,792.00
29504 - Afforda-Test	17914	GVILLE	Paid by Check # 610136		07/22/2013	09/06/2013	09/06/2013		09/06/2013	1,114.00
11985 - Ace Hardware	085185/1	1236	Paid by Check # 610405		08/29/2013	09/13/2013	09/13/2013		09/13/2013	27.97
2514 - Stowell Candace	2	GVILLE	Paid by Check # 610613		09/04/2013	09/13/2013	09/13/2013		09/13/2013	595.00
			Account 562.000 - Capital Projects Totals					Invoice Transactions 4		\$5,528.97
			Department 926 - Other Public Works Totals					Invoice Transactions 29		\$12,849.66
			Fund 610 - Gardnerville Town Totals					Invoice Transactions 98		\$29,756.66

30  
20

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	9/13 BOARD	G'VILLE	Paid by Check # 610250		08/28/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	250.00
28960 - Miller Kenneth	9/13 BOARD	G'VILLE	Paid by Check # 610280		08/28/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	275.00
18629 - Phillips Michael	9-13 BOARD	G'VILLE	Paid by Check # 610318		08/28/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	250.00
2969 - Slater Linda	9-13 BOARD	G'VILLE	Paid by Check # 610358		08/26/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	250.00
Account 510.150 - Board Compensation Totals Invoice Transactions 4										\$1,025.00
29103 - Frontier	782-7134 8/13	77578271340502795	Paid by Check # 609996		08/16/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	101.51
29103 - Frontier	782-3856 8/13	77578238560808025	Paid by Check # 609996		08/16/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	46.31
13097 - Verizon Wireless	9710837947	842011146-00001	Paid by Check # 610974		09/01/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	148.73
Account 520.055 - Telephone Expense Totals Invoice Transactions 3										\$296.55
18821 - Fastenal Industrial/Cons Suppl	NVMIN35800	NVMIN0011	Paid by Check # 609989		06/28/2013	08/29/2013	08/30/2013	08/30/2013	08/30/2013	12.46
25251 - TEC Equipment Inc	95266	62348	Paid by Check # 610093		07/19/2013	08/30/2013	08/30/2013	08/30/2013	08/30/2013	4,144.88
11985 - Ace Hardware	084875/1	1236	Paid by Check # 610405		08/16/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	8.42
11985 - Ace Hardware	085078/1	1236	Paid by Check # 610405		08/26/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	27.99
11985 - Ace Hardware	085121/1	1236	Paid by Check # 610405		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	13.50
13485 - Ahern Rentals Inc	12442231-1	205304	Paid by Check # 610408		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	189.95
13485 - Ahern Rentals Inc	12442231-2	205304	Paid by Check # 610408		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	(7.80)
12198 - O'Reilly Auto Parts	3530-291710	1075650	Paid by Check # 610550		08/12/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	13.58
2510 - Parts House	511579	4170	Paid by Check # 610559		07/26/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	85.65
2510 - Parts House	515363	4170	Paid by Check # 610559		08/19/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	32.72
2510 - Parts House	515652	4170	Paid by Check # 610559		08/21/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	10.38
12997 - Do Co Procurement Program	8-13 LOUTHAN	G'VILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	78.59
Account 520.084 - Replacement & Repair Totals Invoice Transactions 12										\$4,610.32

B-10



# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.089 - Power	2924 - NV Energy	791804 8-13 791804	Paid by Check # 610539		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	290.76
		Account 520.089 - Power Totals						Invoice Transactions 1		\$290.76
1429 - Gardnerville Water Company	640.01 8/13 640.01		Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	26.72
1429 - Gardnerville Water Company	690.01 8/13 690.01		Paid by Check # 610477		09/05/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	84.24
1429 - Gardnerville Water Company	1153 2		Paid by Check # 610477		07/31/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	2.91
1429 - Gardnerville Water Company	1182 2		Paid by Check # 610477		08/31/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	1.65
		Account 520.090 - Water Totals						Invoice Transactions 4		\$115.52
3021 - Southwest Gas-Las Vegas	0015779022 9- 2410015779022 13		Paid by Check # 610930		09/16/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	14.40
3021 - Southwest Gas-Las Vegas	1072224004 9- 2411072224004 13		Paid by Check # 610930		09/16/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	15.05
3021 - Southwest Gas-Las Vegas	1188600002 9- 2411188600002 13		Paid by Check # 610930		09/16/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	22.57
		Account 520.092 - Heating Totals						Invoice Transactions 3		\$52.02
3457 - Western Nevada Supply Company	15628114 71273		Paid by Check # 610987		08/29/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	275.00
		Account 520.097 - Maint B&G Totals						Invoice Transactions 1		\$275.00
27347 - A+ Janitorial Service	TOG0513 G'VILLE		Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	42.50
27347 - A+ Janitorial Service	TOG0613 G'VILLE		Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	127.50
27347 - A+ Janitorial Service	TOG0713 G'VILLE		Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	85.00
27347 - A+ Janitorial Service	TOG0813 G'VILLE		Paid by Check # 610647		09/07/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	127.50
		Account 520.098 - Janitorial Services Totals						Invoice Transactions 4		\$382.50
3519 - Xerox Corporation	070003463 716307012		Paid by Check # 610644		09/02/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	193.71
		Account 520.136 - Rents & Leases Equipment Totals						Invoice Transactions 1		\$193.71

3-11



# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.187 - Internet Expense	0012509 9/13	8354110060012509	Paid by Check # 610711		09/02/2013	09/20/2013	09/20/2013		09/20/2013	35.99
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$35.99
15853 - Carson City Landfill	10060334	228079	Paid by Check # 610428		08/01/2013	09/13/2013	09/13/2013		09/13/2013	455.88
15853 - Carson City Landfill	10060364	228079	Paid by Check # 610428		08/01/2013	09/13/2013	09/13/2013		09/13/2013	379.90
15853 - Carson City Landfill	10060370	228079	Paid by Check # 610428		08/01/2013	09/13/2013	09/13/2013		09/13/2013	395.56
15853 - Carson City Landfill	10060653	228079	Paid by Check # 610428		08/02/2013	09/13/2013	09/13/2013		09/13/2013	550.42
15853 - Carson City Landfill	10060654	228079	Paid by Check # 610428		08/02/2013	09/13/2013	09/13/2013		09/13/2013	325.38
15853 - Carson City Landfill	10061339	228079	Paid by Check # 610428		08/05/2013	09/13/2013	09/13/2013		09/13/2013	614.22
15853 - Carson City Landfill	10061656	228079	Paid by Check # 610428		08/06/2013	09/13/2013	09/13/2013		09/13/2013	412.96
15853 - Carson City Landfill	10061926	228079	Paid by Check # 610428		08/07/2013	09/13/2013	09/13/2013		09/13/2013	386.28
15853 - Carson City Landfill	10061930	228079	Paid by Check # 610428		08/07/2013	09/13/2013	09/13/2013		09/13/2013	435.58
15853 - Carson City Landfill	10061979	228079	Paid by Check # 610428		08/07/2013	09/13/2013	09/13/2013		09/13/2013	339.30
15853 - Carson City Landfill	10062226	228079	Paid by Check # 610428		08/07/2013	09/13/2013	09/13/2013		09/13/2013	379.90
15853 - Carson City Landfill	10062233	228079	Paid by Check # 610428		08/08/2013	09/13/2013	09/13/2013		09/13/2013	474.44
15853 - Carson City Landfill	10062265	228079	Paid by Check # 610428		08/08/2013	09/13/2013	09/13/2013		09/13/2013	364.24
15853 - Carson City Landfill	10062462	228079	Paid by Check # 610428		08/09/2013	09/13/2013	09/13/2013		09/13/2013	400.78
15853 - Carson City Landfill	10062465	228079	Paid by Check # 610428		08/09/2013	09/13/2013	09/13/2013		09/13/2013	397.88
15853 - Carson City Landfill	10063140	228079	Paid by Check # 610428		08/12/2013	09/13/2013	09/13/2013		09/13/2013	664.68
15853 - Carson City Landfill	10063552	228079	Paid by Check # 610428		08/13/2013	09/13/2013	09/13/2013		09/13/2013	483.72
15853 - Carson City Landfill	10063778	228079	Paid by Check # 610428		08/14/2013	09/13/2013	09/13/2013		09/13/2013	388.60
15853 - Carson City Landfill	10063804	228079	Paid by Check # 610428		08/14/2013	09/13/2013	09/13/2013		09/13/2013	226.78

312

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10063813	228079	Paid by Check # 610428		08/14/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	366.56
15853 - Carson City Landfill	10064086	228079	Paid by Check # 610428		08/15/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	447.18
15853 - Carson City Landfill	10064111	228079	Paid by Check # 610428		08/15/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	397.30
15853 - Carson City Landfill	10064115	228079	Paid by Check # 610428		08/15/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	316.10
15853 - Carson City Landfill	10064376	228079	Paid by Check # 610428		08/16/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	375.84
15853 - Carson City Landfill	10064383	228079	Paid by Check # 610428		08/16/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	407.16
15853 - Carson City Landfill	10065008	228079	Paid by Check # 610428		08/19/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	292.90
15853 - Carson City Landfill	10065028	228079	Paid by Check # 610428		08/19/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	283.04
15853 - Carson City Landfill	10065394	228079	Paid by Check # 610428		08/20/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	419.34
15853 - Carson City Landfill	10065663	228079	Paid by Check # 610428		08/21/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	420.50
15853 - Carson City Landfill	10065665	228079	Paid by Check # 610428		08/21/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	322.48
15853 - Carson City Landfill	10065671	228079	Paid by Check # 610428		08/21/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	385.12
15853 - Carson City Landfill	10065962	228079	Paid by Check # 610428		08/22/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	443.12
15853 - Carson City Landfill	10065991	228079	Paid by Check # 610428		08/22/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	345.68
15853 - Carson City Landfill	10065992	228079	Paid by Check # 610428		08/22/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	317.26
15853 - Carson City Landfill	10066272	228079	Paid by Check # 610428		08/23/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	362.50
15853 - Carson City Landfill	10066273	228079	Paid by Check # 610428		08/23/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	389.76
15853 - Carson City Landfill	10066923	228079	Paid by Check # 610428		08/26/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	591.02
15853 - Carson City Landfill	10067203	228079	Paid by Check # 610428		08/27/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	455.30
15853 - Carson City Landfill	10067433	228079	Paid by Check # 610428		08/28/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	375.26
15853 - Carson City Landfill	10067451	228079	Paid by Check # 610428		08/28/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	321.32
15853 - Carson City Landfill	10067486	228079	Paid by Check # 610428		08/28/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	354.96

8-13

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10067709	228079	Paid by Check # 610428		08/29/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	453.56
15853 - Carson City Landfill	10067762	228079	Paid by Check # 610428		08/29/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	329.44
15853 - Carson City Landfill	10067767	228079	Paid by Check # 610428		08/29/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	313.20
15853 - Carson City Landfill	10068072	228079	Paid by Check # 610428		08/30/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	568.40
15853 - Carson City Landfill	10068076	228079	Paid by Check # 610428		08/30/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	291.74
9016 - Douglas Disposal Inc	40990612 8/13	40990612	Paid by Check # 610742		09/01/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	2,363.23
				Account 520.197 - Landfill Expense Totals				Invoice Transactions 47		\$20,785.77
330 - Barton Memorial Hospital	HR 8/13	PHYSICALS	Paid by Check # 610673		08/31/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	75.00
				Account 521.140 - Physicals				Invoice Transactions 1		\$75.00
3814 - Flyers Energy LLC	CFS0700789	8308	Paid by Check # 610224		08/15/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	1,816.79
3814 - Flyers Energy LLC	CFS0709873	8308	Paid by Check # 610764		08/31/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	1,684.56
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$3,501.35
5785 - AlSCO Inc	LRN840503	000330	Paid by Check # 610139		08/06/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	4.35
5785 - AlSCO Inc	LRN842841	000330	Paid by Check # 610139		08/13/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	4.34
5785 - AlSCO Inc	LRN845112	000330	Paid by Check # 610139		08/20/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	4.35
5785 - AlSCO Inc	LRN847390	000330	Paid by Check # 610139		08/27/2013	09/06/2013	09/06/2013	09/06/2013	09/06/2013	4.34
13485 - Ahern Rentals Inc	12425607-1	205304	Paid by Check # 610408		08/22/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	10.00
4287 - Red Wing Shoe Store	66000003636	GVILLE	Paid by Check # 610576		08/28/2013	09/13/2013	09/13/2013	09/13/2013	09/13/2013	76.49
12997 - Do Co Procurement Program	8-13 LOUTHAN	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	28.38
4287 - Red Wing Shoe Store	66000003649	GVILLE	Paid by Check # 610890		09/06/2013	09/20/2013	09/20/2013	09/20/2013	09/20/2013	91.72
				Account 532.028 - Uniforms Totals				Invoice Transactions 8		\$223.97

3-14

# Accounts Payable by G/L Distribution Report

G/L Date Range 08/28/13 - 09/30/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 533.800 - Office Supplies										
16648 - E Squared C	40384	GVILLE	Paid by Check # 610211		08/20/2013	09/06/2013	09/06/2013		09/06/2013	190.00
6089 - A-#1 Chemical Inc	4790434	296958	Paid by Check # 610648		08/28/2013	09/20/2013	09/20/2013		09/20/2013	28.51
12997 - Do Co Procurement Program	8-13 NICHOLSON	GVILLE	Paid by Check # 610737		08/27/2013	09/20/2013	09/20/2013		09/20/2013	36.23
				Account 533.800 - Office Supplies Totals				Invoice Transactions 3		\$254.74
27147 - Impact Construction	494	GVILLE	Paid by Check # 610499		08/27/2013	09/13/2013	09/13/2013		09/13/2013	22,470.00
				Account 562.000 - Capital Projects Totals				Invoice Transactions 1		\$22,470.00
				Department 925 - Health & Sanitation Totals				Invoice Transactions 96		\$54,588.20
				Fund 611 - Gardnerville Health & San Totals				Invoice Transactions 96		\$54,588.20
				Grand Totals				Invoice Transactions 194		\$84,344.86

\* = Prior Fiscal Year Activity

3-15



**Gardnerville Town Board**

**AGENDA ACTION SHEET**

1. **For Possible Action:** Approve the grant extension to December 2014 and modification for the Hellwinkle project and State of Nevada, State Lands Question 1 (Q1) funding in the amount of \$307,250.
2. **Recommended Motion:** Approve the grant extension to December 2014 and modification for the Hellwinkle project and State of Nevada State Lands Questions 1 (Q1) funding in the amount of \$307,250.

Funds Available:  Yes  N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** October 1, 2013 **Time Requested:** N/A

5. **Agenda:**  Consent  Administrative

**Background Information:** See attached.

6. **Other Agency Review of Action:**  Douglas County  N/A

7. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued

LEO DROZDOFF  
*Director*

Department of Conservation  
and Natural Resources

JAMES R. LAWRENCE  
*Administrator*

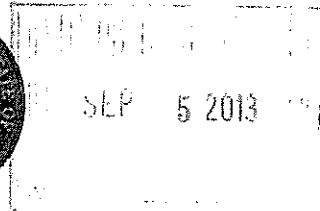
BRIAN SANDOVAL  
*Governor*



State Land Office  
State Land Use Planning Agency  
Nevada Tahoe Resource Team  
Conservation Bond Program -Q1

*Address Reply to*

Division of State Lands  
901 S. Stewart St. Suite 5003  
Carson City, Nevada 89701-5246  
Phone (775) 684-2720  
Fax (775) 684-2721  
Web [www.lands.nv.gov](http://www.lands.nv.gov)



STATE OF NEVADA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

## Division of State Lands

September 3, 2013

Mr. Tom Dallaire  
Town of Gardnerville  
1407 Highway 395 North  
Gardnerville, NV 89410

Dear Mr. Dallaire:

### **FUNDING AGREEMENT, QUESTION 1 PROGRAM, MARTIN SLOUGH LINEAR PARKWAY & FLOOD CHANNEL , QUESTION 1 PROJECT NO. DO-CR-06032.**

Please find enclosed a signed Funding Agreement for the Martin Slough Linear Parkway & Flood Channel project. Please arrange to have the document signed, prepare copies for your records, and return the original signed document to State Lands.

Please contact us when you are ready to request a reimbursement of project expenditures incurred, and we will provide the proper forms for you to use at that time.

We look forward to working with you towards completion of this project. Should you have any questions regarding administration of the Funding Agreement, please contact me at (775) 684-2745.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Sanders".

Jessica Sanders  
Administrative Assistant II  
Question 1 Program  
Nevada Division of State Lands

Enclosures: Martin Slough Linear Parkway & Flood Channel Funding Agreement Amendment

A Funding Agreement Amendment Between the State of Nevada  
Acting By and Through Its Division of State Lands and the  
Conservation and Resource Protection Grant Program  
(Grantor)

901 S. Stewart St., Suite 5003, Carson City, NV 89701  
phone: (775) 684-2720  
fax: (775) 684-2721

And

The Town of Gardnerville  
(Grantee)

1407 Highway 395 North, Gardnerville, NV 89410  
phone: (775) 782-7134  
fax: (775) 782-7135

*FOR THE PURPOSES OF constructing a linear parkway and flood channel improvements on the  
Martin Slough in the Town of Gardnerville;*

WHEREAS, at the general election on November 5, 2002 Nevada's voters approved a conservation initiative generated by Assembly Bill 9, Statutes of Nevada, 17<sup>th</sup> Special Session of the 2001 Nevada State Legislature, Chapter 6, referred to as Question 1, and authorized the issuance of general obligation bonds in the face amount of \$200,000,000 to carry out this program; and

WHEREAS, the Nevada legislature authorized the State Land Registrar to establish a conservation and resource protection grant program and administer the issuance of general obligation bonds in the face amount of \$65,500,000; and

WHEREAS, \$10,000,000 of the above \$65,500,000 is allocated for grants to enhance and restore the Carson River corridor;

WHEREAS, the State Land Registrar has determined this project is both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

FUNDING AGREEMENT AND MODIFICATION. The Nevada Division of State Lands (NDSL) Question 1 Funding Agreement, Martin Slough Linear Park & Flood Channel project, DO-CR-06032, is hereby amended to include the following revisions to the Funding Agreement Term:

FUNDING AGREEMENT TERM. The Funding Agreement Term Ending Date shall be extended from July 31, 2013 to December 31, 2014.

Original Project Budget Table

**Martin Slough Linear Park and Flood Channel DO-CR-06032**

*Question 1 Project Budget*

Project Task/Item	Funding Source			Subtotal
	Question 1 Request	Match, Cash	Match, Inkind	
Land Acquisition				\$0.00
Project Design		\$20,000.00	\$25,000.00	\$45,000.00
Permitting		\$12,000.00		\$12,000.00
Staking and Testing	\$4,000.00	\$16,000.00		\$20,000.00
Town Pathway Extension		\$60,800.00		\$60,800.00
Hellwinkel Pathway and Flood Channel Improvements	\$291,250.00	\$364,718.00		\$655,968.00
Flood Study		\$148,075.00		\$148,075.00
Project Administration	\$12,000.00		\$2,000.00	\$14,000.00
Contingency		\$38,085.00		\$38,085.00
<b>Subtotal</b>	<b>\$307,250.00</b>	<b>\$659,678.00</b>	<b>\$27,000.00</b>	<b>\$993,928.00</b>
<b>Total Project Cost</b>				<b>\$993,928.00</b>
<b>Total Qualifying Project Cost</b>				<b>\$993,928.00</b>

Total Match Percentage 69.08729807  
 Percentage Total (100?) 100  
 Total Match \$686,678.00  
 Total Q1 Request \$307,250.00  
 Total Qualifying Project Cost \$993,928.00

Grantee meets the minimum requirement of 50% per NAC 321.462 paragraph (d) of subsection 1 of section 33.

Proposed Project Budget Table

**Martin Slough Linear Park and Flood Channel DO-CR-06032**

*Question 1 Project Budget*

Project Task/Item	Funding Source			Subtotal
	Question 1 Request	Match, Cash	Match, Inkind	
Land Acquisition				\$0.00
Project Design		\$10,000.00	\$5,000.00	\$15,000.00
Permitting		\$12,000.00		\$12,000.00
Staking and Testing	\$10,000.00	\$20,000.00		\$30,000.00
Town Pathway Extension	\$58,000.00	\$10,000.00		\$68,000.00
Hellwinkel Pathway & Toler Ave sidewalk	\$58,000.00	\$29,075.00		
Hellwinkel Pathway and Flood Channel Improvements	\$169,250.00	\$336,828.00	\$5,220.00	\$511,298.00
Flood Study		\$125,000.00	\$10,000.00	\$135,000.00
Project Administration	\$12,000.00		\$15,000.00	\$27,000.00
Contingency		\$78,050.00		\$78,050.00
<b>Subtotal</b>	<b>\$307,250.00</b>	<b>\$620,953.00</b>	<b>\$35,220.00</b>	<b>\$963,423.00</b>
<b>Total Project Cost</b>				<b>\$963,423.00</b>
<b>Total Qualifying Project Cost</b>				<b>\$963,423.00</b>


Total Match Percentage 68.10850478  
 Percentage Total (100?) 100  
 Total Match \$656,173.00  
 Total Q1 Request \$307,250.00  
 Total Qualifying Project Cost \$963,423.00

Grantee meets the minimum requirement of 50% per NAC 321.462 paragraph (d) of subsection 1 of section 33.



This Funding Agreement Modification constitutes the entire modification and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the modification hereof. This fourth modification to the original Funding Agreement shall not be binding upon the parties unless signed by the respective parties hereto.

No amendments or modifications to the Funding Agreement other than those expressed above are intended. All other provisions of the Funding Agreement shall remain binding as originally executed.

 James R. Lawrence Grantor Signature	<u>9-3-13</u> Date	<u>Administrator/State Lands Registrar</u> Grantor's Title
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_____ Grantee Signature	_____ Date	_____ Grantee's Title
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**Gardnerville Town Board**

**AGENDA ACTION SHEET**

1. **For Possible Action:** Approve the Grant funding of the State of Nevada, Division of State Parks Land and Water Conservation Fund Project agreement for the Martin slough pond trails and amenities in the amount of \$53,654.
2. **Recommended Motion:** Approve the Grant funding of the State of Nevada, Division of State Parks Land and Water Conservation Fund Project agreement for the Martin slough pond trails and amenities in the amount of \$53,654.

Funds Available:  Yes  N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** October 1, 2013 **Time Requested:** N/A

5. **Agenda:**  Consent  Administrative

**Background Information:** See attached.

6. **Other Agency Review of Action:**  Douglas County  N/A

7. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued

STATE OF NEVADA  
 Division of State Parks  
 Land & Water Conservation Fund Project Agreement

<b>Participant</b> Town of Gardnerville		<b>Project Number</b> 32-00326
<b>Project title</b> Gilman Pond Park Amenities		
<b>Period Covered by this Agreement</b>  From: <u>June 8, 2013</u> To: December 31, 2016		
<b>Project Scope (Description of Project)</b>  Park amenities; picnic tables with covered pavilions, benches, litter receptacles, concrete stairs, trailhead parking area signs.  Waiver of retroactivity was awarded for <u>June 8, 2013 NPS.</u>		
<b>Project Cost</b>		The following attachments are hereby incorporated into this agreement:  1. General Provisions  2. Project Proposal
Total Cost	\$ 107,308	
Federal Grant	\$ 53,654	
Local Share	\$ 53,654	

## INSTRUCTIONS FOR THE SF-424C

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have questions, please contact the Federal agency.

*Column a.* - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts *approved under the previous award* for the items under "COST CLASSIFICATION."

*Column b.* - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is *not* allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

*Column.* - This is the net of lines 1 through 16 in columns "a." and "b."

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Line 1 - Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.

Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.

Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.

Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.

Line 15 - Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.

Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

5-3

The State of Nevada, represented by the State Liaison Officer, and the Participant named above mutually agree to perform this agreement in accordance with the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964) and with the terms, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps and assurances attached hereto and hereby a part hereof.

The State of Nevada hereby promises, in consideration of the promises made by the Participant herein, to take the necessary steps and action and to attempt to enter into an agreement to obtain Federal money for that portion of the project referred to as Federal Grant above, to accept such funds from the United States and to tender to the Participant that portion of the obligation which is required to pay the United States' share.

It is understood by the parties hereto that this agreement shall not obligate State funds for the project cost described herein except those costs necessary for administration of the project.

In the event construction has not commenced on this project within ten and one half (10½) months from the date of official notification of funding from the Division of State Parks (Notice to Proceed), this agreement is null and void. In the event an acquisition does not take place within nine (9) months from the date of official notification of funding from the Division of State Parks (Notice to Proceed), this agreement is null and void.

The Participant hereby promises, in consideration of the promises made by the State of Nevada herein, to execute the project described above in accordance with the terms of this agreement.

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

In witness whereof, the parties hereto have entered into this agreement as of the date entered below. The date upon which this agreement becomes effective and is executed will be the date signed by the State Liaison Officer.

STATE OF NEVADA

PARTICIPANT

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name - State Liaison Officer)

\_\_\_\_\_  
(Name of Political Subdivision)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Typed Name)

Sept 16<sup>th</sup>, 2013  
(Date)

Sept 16<sup>th</sup>, 2013  
(Date)

**BUDGET INFORMATION - Construction Programs**

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 2,000 .00	.00	\$ 2,000 .00
2. Land, structures, rights-of-way, appraisals, etc.	\$ 10,000 .00	.00	\$ 10,000 .00
3. Relocation expenses and payments	\$ .00	.00	\$ 0 .00
4. Architectural and engineering fees	\$ .00	.00	\$ 0 .00
5. Other architectural and engineering fees	\$ .00	.00	\$ 0 .00
6. Project inspection fees	\$ 14,000 .00	.00	\$ 14,000 .00
7. Site work	\$ .00	.00	\$ 0 .00
8. Demolition and removal	\$ 4,000 .00	.00	\$ 4,000 .00
9. Construction	\$ 77,308 .00	.00	\$ 77,308 .00
10. Equipment	\$ .00	.00	\$ 0 .00
11. Miscellaneous	\$ .00	.00	\$ 0 .00
12. SUBTOTAL (sum of lines 1-11)	\$ 107,308 .00	0.00	\$ 107,308 .00
13. Contingencies	\$ 0 .00	.00	\$ 0 .00
14. SUBTOTAL	\$ 107,308 .00	0.00	\$ 107,308 .00
15. Project (program) income	\$ 0 .00	0.00	\$ 0 .00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 107,308 .00	0.00	\$ 107,308 .00

FEDERAL FUNDING

17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 16c Multiply X 50.00 %	\$ 53,654 .00
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52