



GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, November 5, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Lloyd Higuera

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

October 1, 2013 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve October 2013 claims**
4. **For Possible Action: Approve Town Special Event application by the Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 from 3:00 p.m. to 8:00 p.m.**
5. **For Possible Action: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 starting at Heritage Park and ending in Minden Park.**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

6. **For Possible Action:** Approve the Douglas County 2013 Hazard mitigation plan for acceptance of the plan for implementation measures in order to receive funding of the project listed within the document.
7. **For Possible Action:** Approve Resolution 2013R-072 augmenting the Town of Gardnerville budget for fiscal year 2013-2014.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for October 2013. (approx. 15 minutes)
9. **For Possible Action:** Discuss and receive status report on Eagle Gas Project and approve the preliminary CDBG (Community Development Block Grant) application to Douglas County in the amount of \$88,700 to pay for phase 1 tasks, with public comment prior to board action. (approx. 20 minutes)
10. **For Possible Action:** Discussion and approval of the NV Energy Charging Station Shared Investment Program agreement for a dual port ChargePoint EV charging station (CT4021) on Eddy Street, and fund the installation, maintenance, and annual fee for the ChargePoint service and provide free charging service within Gardnerville for the first 5 years, and authorize the town manager to sign project documentation, with public comment prior to board action. (approx. 30 minutes)
11. **For Possible Action:** Discussion on funding the Christmas Kickoff Fireworks display including consideration of the Health and Sanitation Department's sponsorship of the display; providing a raffle for one single family residence within the Town of Gardnerville to win free trash service pick up for one year (January 1, 2014 through December 31, 2014), not excluding the town employees but excluding Town Board members, with public comment prior to board action. (approx. 15 minutes)
12. **For Possible Action:** Discussion on and direction to staff, to pursue acquiring fee title to a 0.13 acre parcel (APN: 1220-03-210-015) containing Arbor Gardens development United States Postal Service mail box cluster, currently owned by Syncon Homes, with public comment prior to board action. (approx. 15 minutes)
13. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for October 2013. (approx. 5 minutes)
14. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for October 2013. (approx. 10 minutes)
15. **For Possible Action:** Discussion on the Town Manager's goals, with public comment prior to board action. (approx. 10 minutes)

Adjourn

Main Street's 3rd Annual Holiday Shopping Bazaar – November 9, 2013 - St Gall Church
Next Regular Board Meeting – December 3, 2013
Christmas Kickoff and Fireworks display 5:30 PM, Thursday, December 5th
Parade of Lights Heritage Park to Minden Park, 3:00 PM to 6:00 PM December 7th



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, October 1, 2013

4:30 p.m.

Gardnerville Town Hall

 4:30 P.M. Chairman Miller called the meeting to order and made the Determination a Quorum is present.

 PLEDGE OF ALLEGIANCE- Mike Philips

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**


The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Chairman Miller advised it has been requested that item 8 be pulled due to the applicant's withdrawal of their application.

Motion Philips/Slater to approve the agenda with that change.

No public comment.

Motion carried unanimously.

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**
September 3, 2013 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Wenner to approve the previous minutes of September 3rd.

No public comment.

Motion carried unanimously.

 **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Jeanne Lamb, Gardnerville resident, was wondering; Minden has resurfaced all the streets over there. You came through the Chichester area to do ours also, but mine is the last street in the area to be built in the estates and there are a lot of cracks that really need to be fixed.

Mr. Dallaire advised it is on the list.

Chairman Miller explained this is not on the agenda so we cannot make any comments at this time. But if you leave your name and phone number someone will get back to you.

No further public comment.

 **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

Motion Higuera/Slater to approve the consent calendar with item eight being removed.

1. **For Possible Action:** Correspondence
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
Motion to accept.
3. **For Possible Action:** Approve September 2013 claims
Motion to approve.
4. **For possible action:** Approve the grant extension to December 2014 and contract modification for the Hellwinkel flood channel project and State of Nevada, State Lands Question 1 (Q1) funding in the amount of \$307,250, and authorize the town manager to sign the paperwork.
Motion to approve.
5. **For possible action:** Approve the Grant funding of the State of Nevada, Division of State Parks Land and Water Conservation Fund Project agreement for the Martin slough pond trails and amenities in the amount of \$53,654, and authorize the town manger to sign the paperwork.
Motion to approve.
6. **For possible action:** Approve the use of Heritage Park on June 17, 2014 by the Douglas County Historical Society to hold the Young Chautauqua Performance, and waive the customary \$100 use fee for this event.
Motion to approve.
7. **For possible action:** Approve the road closure of Douglas Ave at 1480 Douglas for the Trinity Lutheran Church Trunk or Treat public event and waive the customary \$100 dollar road closure fee.
Motion to approve.
8. **For possible action:** Approve the use of Heritage Park on November 10, 2013 by the Cross Fit Divergence, for a fitness completion / fundraiser for Cross Fit Walter Reed a wounded warrior project, and waive half the customary \$200 dollar use fee for this event.
(removed from calendar – no action taken.)

No public comment.

Motion carried unanimously.

ADMINISTRATIVE AGENDA


(Any agenda items pulled from the Consent Calendar will be heard at this point)

9.  **Not for Possible Action:** Presentation by Sondra Condron on history of the Eagle Gas station.

Sondra Condron works for Douglas County and wanted to let the board know about the history of the gas station. I am very pleased you decided to keep it. My folks moved here in 1958 from Cheyenne. When we moved to town my dad bought the gas station. It was a tiny station set next to the road with two tiny pumps. The Shell station distributor said if you go ahead and buy it then we will build you a brand new station in 1961. Dad bought the station and in 1961 the existing station was built. I am pretty sure I have quite a few pictures of the old station and the new station that I will be glad to give to you. As soon as he bought the station in 1958 two old time Gardnerville residents came to my dad and said we don't like newcomers and we will not buy gas from you until you have been here for 10 years. My dad said something like I don't need you anyway. I am the first gas station coming from the south and I am going to pick everybody up from LA and I'm going to get your kids. He hired some boys from Douglas High. The rules were any of the kids could work on their cars and use all of dad's tools as long as they put all the tools back where they were. So they all worked there. They bought gas there. We went to every football and basketball game. Dad had bets with most of the boys. It was always double or nothing. Milkshakes from the Frosty next door on winning or losing. There were times we owed thousands of milkshakes to these kids. Lots of good memories and if I can find some pictures to back that up I will do that. I am absolutely thrilled that you are keeping the station. As kids we all had to work there. So I spent every summer pumping gas. It was part of the criteria for me to drive my car. I had to learn how to change oil and change tires.

Vice-Chairman Slater mentioned, on behalf of the board, we would love some of the pictures.

Mrs. Condron is retiring in nine days. So I will go through the box of pictures and see what I can find.

10.  **For Possible Action:** Review and approve the recommended redevelopment plan and direct staff to pursue potential funding sources for the Eagle Gas Station Site (APN 1320-33-402-075) at 1395 Highway

395 N., Town of Gardnerville, within the Main Street District, based on the public input at the September 7 public workshop and staff recommendations, and other matters properly related thereto, with public comment prior to board action.

Mr. Dallaire appreciated those who came to the workshop. We had about 30 people show up throughout the presentation. We had a survey to find out which option everyone liked. After the workshop was done we put a survey on the internet and they could download the presentation and take a two question survey. Might have to do a little better description of why we are doing the parking and the additional use in the future for that street. An information center is what the plans are. We ended up with seven comments. We had thirty five total participants in the online survey. Option three was chosen by 83%, option two 5%. Out of the 35 online participants we had 42% pick option two which was the restroom and parking and option three 54% was saving the gas station and utilizing that as a public restroom. We asked at the workshop and in the survey for five amenities. Survey online was pretty comparable to what was at the workshop. The results show a main street office and decorative benches, a bus stop, public restrooms, enhanced landscaping, decorative lighting, EV charging with solar power, gateway sign, informational kiosk, dog station and run.

Mr. Philips asked if there were comments on what we were going to do as far as changing the looks of it.

Mr. Dallaire shared there were two people who commented on the architectural features. My thought on that is right now there is a metal parapet on top. The roof slopes to the back of the parcel. We will just extend it and make it look similar to the buildings in Gardnerville. We haven't selected a color scheme yet. We will work on that next. My thought is brick accents and then wood panels similar to JT. The biggest thing is getting the gateway signage and work on little portions as funding is available. We are working with Douglas County on the CDBG building improvements and then possibly removing the fuel tanks. We did have a meeting with NDEP on site. They found three inches of water in the bottom of the tanks. We will be pumping that out. The cathodic protection system on the tanks has a history from the previous owner of not being in service when they show up to do their inspections, which hurts us on the petroleum fund side. We did have the state's consultant on site and he was noticing there are a lot of other contamination points. There will need to be some testing. NDEP is actually helping us to get the report done so we can proceed with removal of the tanks. The NDEP Brownsfield grant was approved. So we did get the \$10,000. We will probably have to remove the big trees in the background. There is a steel guardrail growing into the tree. The trees need to come down for safety. We do have a work plan. The grant applications are what we will be focusing on this month. We have a tentative submittal to Douglas County on October 17th for CDBG funds. Then they will submit it on the county's behalf to the state.

Public comment.

Jeanne Lamb thought the perspective view is wonderful. I would like to suggest the crosswalk be more bold in presentation. There are people walking back and forth all the time.

Mr. Dallaire mentioned in NDOT's TAP program we have four crosswalks in town that we have asked for funding to install strobe lights when there are pedestrians.


Mrs. Lamb noticed when traveling to the north, people went slow past all the businesses but when get to the curve they start to speed up and I am worried about the kids.

Mr. Higuera thought this will change quite a bit over the course of the years. You have a pretty solid plan to get it launched.

Mr. Dallaire is just looking for the Board to approve pursuing the funding and get the applications out. It is a worthy project and we can keep this moving forward.

No further public comment.

Motion Higuera/Slater to approve the redevelopment plan for the Eagle Gas station site and direct staff to pursue funding to implement the redevelopment plan. Motion carried.

11.  **For Possible Action:** Discussion on a land development application, LDA13-013, for Scott McCullough, Douglas County School District, for a tentative parcel map to divide 12.04 acres into two parcels, the smallest being 1.31 net acres in area. The subject property is located at 1290 Toler Lane and

within the PF (Public Facilities) zoning district and the Minden-Gardnerville Community Plan (APN: 1320-33-402-059), with public comment prior to board action.

Mr. Dallaire introduced the applicant, Scott McCullough; and surveyor, Matt Bernard, R.O. Anderson Engineering. There were a few issues staff brought forward, one of which was the easements to the site utilizing the existing driveway. If the existing driveways are going to be used there should be an easement. Lucille has given me her draft report. It wasn't approved by Mimi yet so I didn't include it in the packets. But it does address those issues and concerns. When I met with Ken about this there is a concern about additional parking being necessary once the parcel map is done. If anyone moved in there they have to get a minor design review or design review along with that process to do any tenant improvements on the building. Right now it is slated for warehouse.

Mr. Matt Bernard, RO Anderson Engineering, stated this building had run its course for being classrooms. The school district has an asset they need to find something to do with. Parking and access we thought about and tried to configure it. We did leave the parking alley all the way around the rectangle we created with the school district staying in ownership of all of that as opposed to easements. When it comes to parking who knows what will be there. Until a design review comes forward it is hard to say how much parking is required. The school district is under parked.

Vice-Chairman Slater asked how many parking spaces are associated with it.

Mr. Bernard answered the way it is right now there is very little, if any, three or four on the street.

Chairman Miller asked if the school would look at a reciprocal parking agreement.

Mr. Bernard thought they would. It depends on the use.

Chairman Miller's concern is if that facility is used for another youth type service, that you would have to have room for pickup and drop off. With just the three spaces on the street that is tough.

Mr. McCullough felt they would have to address those issues when the entity comes forward. The school district is willing to entertain that at the time we have the use that comes up.

Vice-Chairman Slater believed they are kicking the can down the road on the parking.

Mr. McCullough would say deferring.

Mr. Higuera thought by limiting the parking you are limiting the amount of people that would have interest in the building.

Mr. Bernard explained if a higher use comes along then a design review would occur and they would have to meet the code requirements for parking. Another use would have to be approved.

Chairman Miller realizes that. It's close to a school and a natural thing would be something youth could use.

Mr. Philips felt this is more of a school district issue than the town.

Vice-Chairman Slater is not fond of the concept. You are kicking the can down the road and inviting the front landscaping to be torn out, paved over and not leaving the potential buyer any other sources for parking.

Mr. McCullough believed there was sufficient space in the back to handle the parking.

Mr. Bernard added it is PF zoning. That building is already calculated into the parking. The site right now functions as a public facility with those square footages accounted for in the parking if a reciprocal agreement is put in place.


Chairman Miller thought the owner of the land is limiting themselves who they can sell the land to.

Public comment.

Mr. Dirk Goering, Douglas County Planning, wanted to let them know one of the conditions of approval is for reciprocal parking and access agreement. They will have to record that prior to the final map.

No further public comment.

Motion Higuera/Wenner to approve a land development application LDA 13-013 for Scott McCullough, Douglas County School District, for a tentative parcel map to divide 12.04 acres into two parcels, the smallest being 1.31 net acres in area. The subject property is located at 290 Toler Lane and within the PF (Public Facilities) zoning district and the Minden/Gardnerville community plan, APN 1320-33-402-059, with the conditions contained in the staff report. Motion carried unanimously.

12.  **For Possible Action:** Presentation and discussion to accept the Valley Vision Plan and direction to staff to develop a joint resolution between Towns of Gardnerville and Minden and Douglas County to be approved at a later date, to confirm the principles within the plan and to commit to the identification of funds for the plans for future implementation, with public comment prior to board action.

Eric Roverud, landscape architect and sometimes planner has been working with the county, local business leaders and citizens on a project called the Valley Vision. Mr. Roverud gave a power point presentation to the board.

Chairman Miller called for public comment.

Steve Mokrohisky, County Manager, offered his support. The County Board of Commissioners will be taking up this presentation. We are requesting the same action from them on Thursday. We have been very supportive of this effort and pursued similar efforts in the south shore of Lake Tahoe. It has led to the development of the south shore area plan which was adopted unanimously by the TRPA governing board last week. Douglas County was the first local agency to have an adopted area plan because of the vision we created. You saw some of the pictures of the work that was recently completed in the town of Genoa. That started with a vision. That vision was critical to have the residents and businesses articulate what they wanted to see. They didn't want to completely change Genoa. They just wanted to see a more pedestrian friendly mixed use trail access from the bed base into the retail operation. Eight new businesses have moved into Genoa over the past year and a half to two years. You have already started doing many things in Gardnerville. You are far ahead of where the town of Minden is and a lot of other areas throughout Douglas County, with undergrounding power poles, landscaping improvements, Eagle Gas, the outstanding Main Street Gardnerville program that the county continues to support financially. You have led in the effort. You were doing the Eagle Gas station at the same time we were doing the Valley Vision. I think it adds nicely and it is good timing. You've probably heard about Bently Enterprises and the investments the private sector is now looking at making. That is in the town of Minden. But I don't see the boundaries between Minden and Gardnerville. We are all one community and we need to work together. The process you went through with Eagle Gas was outstanding; the extent to which you gathered public input, listened to the community and brought that forward. I think the result is wonderful. I will commit from the county we will work with you as you finalize the funding for that and where you have a gap in funding if there is anything the county can do to step forward to help get you across the finish line we will do that. These kind of improvements are not just for the town of Gardnerville. This really is about the entire community. We just got an announcement from NDOT that the Martin Slough trail grant that we applied for was approved. This is a \$615,000 grant from NDOT. There is a \$100,000,00 commitment from the private sector for the Ranch at Gardnerville for a portion of that and Douglas County has committed anywhere between 25 and \$50,000 for that. That adds to both the town of Gardnerville's trail connection and our entire community. So I want to thank you for taking this into consideration. It is really critical for the towns of Minden, Gardnerville and the county to come together to formalize our commitment to these principles. The concepts will change and evolve over time. But the principles and ideas are critical. It is important that we as public agencies lead in that effort both in our verbal and written commitment to implementing these principles and in our efforts to try and fund those to show the private sector that we in the public sector are committed to that.

Ms. Wenner asked if that would affect our citizens in any way with their tax rate, corroborating with Minden and the County.

Mr. Mokrohisky answered absolutely not. The action that is being requested is to direct your manager to work with me and the Minden town manager, if my board and the Minden board direct that. Then we will work together, draft a joint resolution, which would just say we are going to partner. We will work to contribute available resources towards funding those improvements. I think we can get to the point of talking about specific CIP projects and how that process would go with funding different efforts. It may be matching funds for NDOT, reconstruction of the roads, more landscaping in the corridor or undergrounding power poles in Minden. We're not talking about an increase in

taxes or a change in governing structure. This is an informal partnership that would be formalized through a joint resolution.

Mrs. Lamb asked if there are future plans to have the gigantic trucks that go through town sidetrack them.

Mr. Mokrohisky believed Eric touched on that in his presentation. It is contemplated as a potential in the future. I think ultimately that may come. But there are a lot of things we can do. We still have a difficult challenge in getting pedestrians across the highway. We do ultimately think there needs to be some calming of the traffic, additional landscape amenities and a redirection of the truck traffic would help. But that is a larger discussion that is a component of this vision and will be further debated in the future.

Mrs. Lamb shared some of the gigantic trucks are coming through Chichester Estates.

Vice-Chairman Slater appreciates the county wanting to be a partner with us.

Mr. Mokrohisky believed the Board of Commissioners will look closely at the action you take here before they take their action. Thank you for your consideration.

My name is Cassandra Jones. I am an attorney here in town. I live around the corner from this building. The one question I had is: where is the town of Genoa in this resolution. I see this as a joint resolution between Minden, Gardnerville and Douglas County. We have other governing agencies like the GID's, but they don't quite have the same impact if someone were to develop a piece of property and we were looking at visual protection. But the town of Genoa does. So is there going to be a request for Genoa to participate in this joint resolution?

Mr. Mokrohisky stated there was no effort to exclude the town of Genoa. While the vision plan encompasses the entire Carson Valley there is a primary focus on the 395 main street corridor. We need to start with the main players in that effort. The plan is not complete. It will continue to evolve. We will continue to look for partners. The town of Genoa has come a long way. We have been able, in partnership with the town of Genoa, to do what we want to do in the main street corridor. It was a little easier. It was a smaller area. You don't have a five lane state highway and it was in a redevelopment area. So we had funds available to make that happen. That's really why we focused on Douglas County and the towns of Minden and Gardnerville. We will be working with others as we move forward.

Ms. Wenner asked if that would make main street Minden and Gardnerville a redevelopment area.

Mr. Mokrohisky has not contemplated that. We are looking at funding this through our own funding mechanisms. We will look throughout the course of this year and as we go into budget next year to allocate some funds into an account that would go towards these types of improvements. That's what we're asking of you as you go you're your budget process for next year that you consider contributing towards those improvements as you already are here.

No further public comment.

Motion Slater/Higuera to accept the Valley Vision plan and direct staff to develop a joint resolution between towns of Gardnerville and Minden and Douglas County to be approved at a later date to confirm the principles within the plan and to commit to the identification of funds for plans for future implementation. Motion carried unanimously.

13.  Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for September 2013.

Ms. Lochridge reported there was an item on our USDA revolving loan fund. We had a couple of applications that were out but they didn't come in and get approved by the September 30th deadline. So we did lose out on that additional \$26,000 to loan out to businesses in the district. But we do have over \$22,000 in repayment that is in our account that we can continue to loan out. Yesterday we got approval from the Nevada Department of Agriculture, the Specialty Crop Block Grant program. We don't have the official paperwork yet. We had requested \$5,000. We are hoping we get that or maybe a little extra. The State of Nevada Department of Taxation renewed our tax exempt status. We are good until 2018. We have our wine walk season, which is officially ended. We are in the process of getting as much information as we can. We had a great meeting this morning; our monthly morning coffee meeting at Sharkey's. We had 17 or 18 people attend that meeting. Also we have surveys out. We should have a complete report on not only this season, but the five seasons previously, at our next board meeting and for the Town Board as

well. Labyrinth dedication is coming up. The funds that we received from the NCOT grant have been put to good use. Our volunteers have been working really hard on that project. They have a fall harvest festival going on this Saturday with a special dedication to the labyrinth at 2:00 p.m. If you can make it we'd love to see you there.

Chairman Miller mentioned there will be lemonade.

Mrs. Sandmeier advised there will be zucchini bread, pumpkin cookies and carrot muffins from the garden.

Mrs. Lochridge continued, the holiday shopping bazaar is doing very well. We only have four spots left. This will be the third annual. We are beginning to do volunteer orientations every quarter. We want to get everybody more educated on what Main Street Gardnerville is all about.

Mr. Philips asked how the garden did this year.

Mrs. Sandmeier answered there was quite a bit of food went out there until the very end. The deer found us and started jumping the fences. We will have to address that issue next year. The boy scouts are going to do a special recognition of them and the food closet with the total number of pounds that was contributed to the food closet. That will be at 12:30. The pumpkins did not do very well this year.

Mrs. Lochridge reported the flower baskets are down. We just sent out a press release to our media contacts thanking all of the businesses and individuals that adopted and sponsored the flower baskets, the town and students. Carson Valley Times picked it up right away. I'm hoping the Record Courier does too soon.

Vice-Chairman Slater asked about the contributions received when Worth Borda passed away, how will they be utilized.

Mrs. Lochridge answered with those funds we were able to put them towards the remaining baskets from this season. There are only a couple that will carry over for next season. This is the first season, thanks to her and her wishes, that we totally had every single basket sponsored.

Vice-Chairman Slater stated the people she has spoken with have been so happy with the flowers this year and they wanted to make sure kudos go to whoever is watering or making sure they are maintained.

Mrs. Lochridge responded we have a seasonal employee that has a background in this and he spotted anything that was going wrong.

14.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for September 2013.**

Mrs. Amens reported not a lot going on, which from an attorney's standpoint is probably a good thing other than monitoring Sharkey's. Other than that I don't have anything.

Chairman Miller asked before Carol Sandmeier leaves, there is a model of the Hellwinkel barn on the back table that I made that I brought in tonight.

15.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for September 2013.**

Mr. Dallaire had a meeting with Smith's engineer. They are moving forward with a minor design review. This is an amenity to the supermarket. They are proposing a five bay gas station. The small entrance is the concern we are watching off of Waterloo, probably a right turn in, right turn out only. That will have to be pushed back further than where they show it on the plan. There are no dimensions on the plan. The property for Jack in the Box and Taco Bell both extend into Smith's building about four spaces from the island in the little drive aisle. So they will utilize from the property line out on the first two rows of parking. The row up against Waterloo will be gone and then they will utilize the first row of parking. So basically there are three aisles of parking that will go away. They are over parked and they are showing they will still be over parked with the gas station by about six stalls.

Chairman Miller's concern is the entrance to the Scolari's area.

Mr. Dallaire stated there are four entrances into Smith's already. This would be a fifth one. It's a deal breaker if it's not allowed. Douglas County went out and looked at it and they were looking at doing a median between the two on Waterloo. This would be the third median. The League of Cities had a good conference. Thank you for all the support in attending. (addressing the comment to Mrs. Lamb) Minden didn't actually repave the streets. It is a seal they spray on. If you go over to Stodick Estates we did that entire development plus finished off the end of Gardnerville up by Minden where Minden sprayed as well.

Mrs. Lamb asked about the cracks.

Mr. Dallaire explained Chichester is unique in that it creates big cracks. As soon as maintenance staff gets finished with the parks before they winterize them they are going to be crack sealing.

Vice-Chairman Slater added there are so many different areas to try to keep happy and up to date. It is a never ending battle.

Mr. Dallaire continued his report: New Beginnings is wrapping up the site work. Dink is doing the landscaping out there. The end of Crestmore is done and they still have to do the street light improvements. Then those will be coming to the Board for dedication and approval. Dink is doing a good job with the landscaping. I like the park-like detention pond facility. If you have a chance drive by and make sure it is okay. There is a lot of open space still in there. It will be easier for staff to maintain the shrubbery on the trail.

Chairman Miller stated in front New Beginnings, Heritage Bank cleared off their lot yesterday. The property behind the car wash has been cleared also and is being developed with a project we might see later.

Mr. Dallaire received an email from Lisa Noonan. At the candy dance I met with Dave Fogerson from East Fork and he was in a safety meeting discussing safe routes to school and asked me to get in contact with Lisa. We have an appointment next week to discuss safe routes to school. Two years ago I asked the school district for their approval in the crosswalk strobe lights at Mill, Mission, High School and Kingslane. Holly Luna gave us a letter and we never really discussed the safe routes to school. There is a lot of grant funding for safe routes to school. We will be discussing that.

Ms. Wenner mentioned there is another area going from Chichester to the middle school in the morning. They are going across Gilman anywhere they want.

Mr. Dallaire advised after school they go on the north side of the pond and walk on the property to the north. With the amenities we will also have a crosswalk on this side of Chichester Drive at the bridge. I am hoping that will help.

Mrs. Lamb asked if they could institute a bicycle license where in order to ride your bike on the street you have to take a bicycle test and know the rules.

Mr. Dallaire answered that would be a state program. NDOT is working on a bike plan.

Mrs. Lamb has noticed that a lot of older men don't signal and don't stop.

Mr. Dallaire stated the last thing is about the turnarounds at the end of dead-end streets at the Ranch at Gardnerville. They had a solution the fire department and Rob Anderson came up with. Minden did not approve that due to the use of their future driveway. Rob drew up a hammerhead and if we did it per the fire code it would have to be a 100 foot wide T at the end of the street. East Fork approved the design as shown in the packet. We were thinking that would suffice for the backup area. I just wanted to make sure you are okay with that concept. It is a little different but the hammerhead did not look good or a bulb. Lots 158 and 159 have the potential of having a driveway off the street and would be the only access for this section of road.

16.  For Possible Action: Discussion on the town manager's work plan and goals with public comment prior to board action.

Mr. Dallaire reported this is something they discussed during his review. It's not just goals. It is a work plan. I had received a few things from Cheryl Gonzales before she left. We can change this. It is not cut in stone. But I wanted to find out what you are looking for from me. I took the projects from the CIP plan. There is a section as far as personal goals, career goals and board priorities from the strategic planning session. I had the certified public

official on there. That was last year. I actually received it at the NACO conference. Continuing education is ongoing. Emergency response training, I actually have the certificate but I need to expand that a little more.

Ms. Wenner asked if on the emergency response training is for the board also.

Mr. Dallaire answered it is online. I can invite you to the training. They just had training this last month. Basically in those kinds of situations, Todd Carlini will be the guy in charge and dictate what he needs help with and if we have any equipment that can help him, then he would call us in.

Ms. Wenner asked if the board has a plan if anything happens.

Mr. Dallaire answered the county has an emergency management plan.

Mr. Philips asked if we have the stuff necessary to contain a spill

Mr. Dallaire answered, yes, they do.

Mr. Higuera asked if Tom was looking for direction. It struck me that we have two things mixed together. I would like to see you have your goals broken out in a separate format. I see as goals on this particular list: the Hellwinkle channel, pedestrian path, Eagle Gas station, trail upgrade. All that would be set up as goals. Things like budget, open meeting law and all the monthly things are important. I'd like to see those broken out into the town manager's duties. That's mostly what this is; your day-to-day what we expect you to be doing in your free time.

Mr. Dallaire got this format from a conversation with Linda a while ago. It was about the task, what it would be, when it would be done.

Vice-Chairman Slater pulled the evaluation from last year and you had good goals. Your goals have three elements: purpose, measurable and attainable. The ones that you put in the evaluation last year were fine. This year it's all over the place. I think if you broke it down, my ideas were along with Lloyd's: the Hellwinkle channel, Eagle Gas station, town hall and maintenance facilities. Then include in that your personal job and career goals. You have to be able to attain them in one year. We as board members, we made the mistake of not having the new goals available at the time of your evaluation. That won't happen again on our part. I just think it would be easier for you. Pick three or four goals out of the list that we can measure and elaborate on. You can add more if you want. Eagle Gas as an example: what are you going to accomplish within that one-year time frame. That's what I'm interested in seeing so I can measure at the end of that year where you are in that system. It has to be attainable.

Mr. Philips would not want him to pin himself down on that because there are too many unknowns in something like that.

Vice-Chairman Slater suggested picking another goal then. You have to be able to measure it. You have to know where Tom is in the process next year.

Ms. Wenner felt possibly they should not use the capital improvement projects at all.

Vice-Chairman Slater suggested sticking to something that is attainable within the year.

Mr. Philips agreed. Don't leave yourself open to failure.

Vice-Chairman Slater didn't think he should put items that are going to be grant related.

Mr. Dallaire suggested maybe the application itself is a goal.

Chairman Miller stated some of these are ongoing maintenance. That would not be a goal. Some of the others like the Hellwinkle channel and Eagle Gas depend on grants. The success of getting those grants should not be measured by us. Tom doesn't have any control over that other than the actual application. As far as the work accomplished towards that project, that should be measured.

Mr. Dallaire understands. But I did ask Steve (county manager) about his goals for 13/14. He emailed his goals to me. I am just not sure with the goals, there just wasn't much discussed last year. On page 3 personal and job career goals I have: take classes to finish the Public Official certificate requirements; which I did. Continuing

education; that was on last year's as well; emergency response training, but I didn't take all of the classes that I could have. Become more organized; this is one that just came up.

Chairman Miller felt with Josh leaving and not having that position filled it creates more of a backlog for you. It will probably be January or February before you get caught up with a new employee coming on.

Vice-Chairman Slater asked if he would go over these and come up with three goals, or more if you like, and your personal job and career goals as you had last year.

Mr. Dallaire will add the transition plan.

Vice-Chairman Slater suggested Mr. Dallaire ask each time you put a goal down: Does it have a purpose? Is it measurable? Is it attainable within a one-year cycle?

Mr. Higuera thought we really need to do this in May when the evaluation is done.

Mr. Dallaire started this in February.

Chairman Miller felt one of the problems with Tom's review is it is in budget time. We get built up in the budget and so does he. It's hard for us to keep focus on something like this.

Mr. Philips didn't want Tom to set too many goals for himself so you can actually complete what you set for yourself.

Vice-Chairman Slater suggested one of the goals be the town hall and maintenance facility where you were going to fix the stucco and repaint. That's something that is measurable and attainable. Rather than bring these back to the board members at another meeting, could he just email them to us and if we had any comments we could just correspond with Tom?

Mrs. Amens advised rather than providing comments back as a group you would send individual comments.

Chairman Miller reviewed Tom will email board members about what the goals might be and then any comments we have make in next month's meeting, not by email back.

Ms. Amens advised they can make their suggestions back to Tom in case you have a revision or question. But don't copy the whole group. Then overall comments once he has a final plan at the meeting.

Vice-Chairman Slater mentioned cross training some of the staff. Just be more specific as to who on staff, no names, just positions.

Ms. Wenner thought Tom's work schedule is big enough without goals being huge too.

Mr. Philips thought Tom keeps them informed on projects and how they are moving along. So we know how you are doing anyway.

Mrs. Lamb commented Mr. Dallaire does a fantastic job.

No action taken.

Motion Higuera/Wenner to adjourn at 6:30 pm. Motion carried unanimously.

Respectfully submitted,

Ken Miller
Chairman

Tom Dallaire
Town Manager

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Title:** Correspondence
2. **Recommended Motion:** Receive and File

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** November 5, 2013 **Time Requested:** n/a

5. **Agenda:** Consent Administrative

Background Information:

This section provides copies of letters or other correspondence received, that Staff feels are noteworthy for the Board members to review.

6. **Other Agency Review of Action:** Not Required

7. **Board Action:**

Approved
 Denied

Approved with Modifications
 Continued

STATIONERY
Hallmark
© HALLMARK LICENSING, INC.
TU3018
MADE IN U.S.A.
Hallmark.com

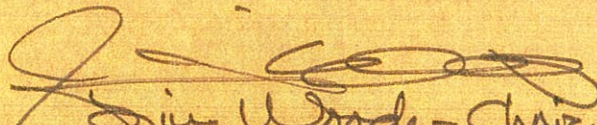


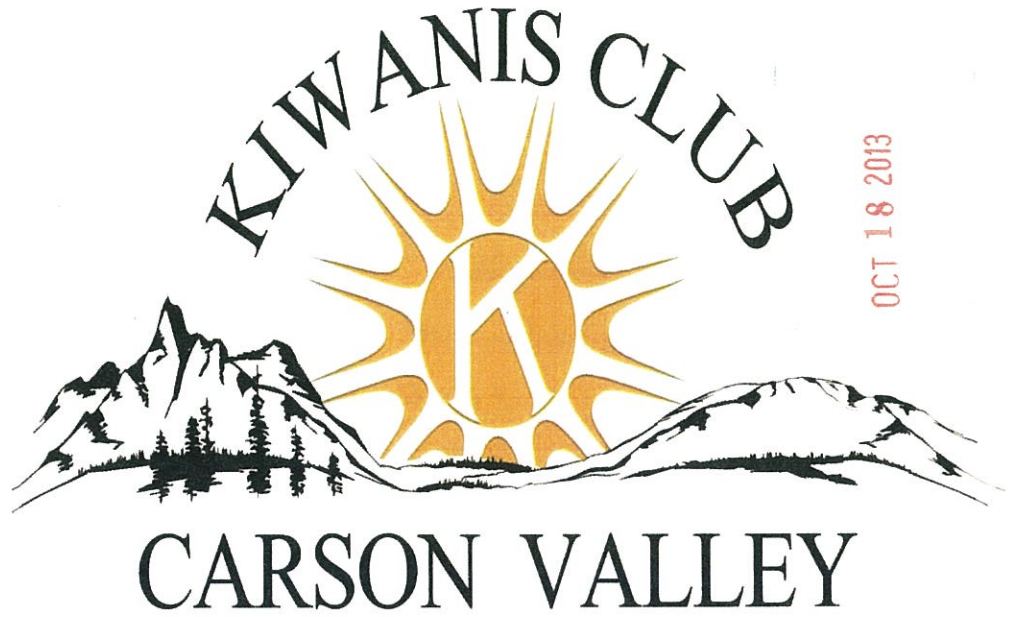
1-2

OCT 11 2013

CARD,

EXTENDS OUR THANKS TO
ALL THE CREW AT THE T.O.G.
FOR HELPING US PUT ON
A VERY SUCCESSFUL OKTOBERFEST
CELEBRATION AT THE PARK.
LOOKING FORWARD TO NEXT
YEAR.


Jim Woods - Chair
Pat Cardinal, Pres



KIWANIS CLUB OF CARSON VALLEY

Meets every Thurs. 6:30 a.m.

Sharkey's Casino



Tom,

Thank you so much for speaking
at our Kiwanis meeting this morning.
It was very interesting and you
provided so much information for
our club. We really appreciate you
coming.

You are always invited to come to
our meetings - we will buy you
breakfast.

Thanks again.
Sandra

**BRING THIS CARD & GET A FREE
BREAKFAST!**



STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
1263 S. Stewart Street
Carson City, Nevada 89712

BRIAN SANDOVAL
Governor

RUDY MALFABON, P.E., *Director*

In Reply Refer to:

October 1, 2013

PSD 7.10

Mr. Tom Dallaire, P.E.
Town Manager and Engineer
Town of Gardnerville
1407 Highway 395 North
Gardnerville, Nevada 89410

RE: Initial Notification of Transportation Alternatives Program (TAP) project status

Dear Mr. Dallaire,

The purpose of this letter is to state that the US 395 Crosswalk Improvements project has been selected for TAP funding for the FY 2013-2014 cycle. Please contact Kirsten Kehe of our Local Public Agency (LPA) Program at 775-888-7669 or at kkehe@dot.state.nv.us to begin your project if you would like to have your project administered by the LPA program. Or if you would like NDOT Design to administer the project please contact Tim Mueller at tmueller@dot.state.nv.us or 775-888-7351. In either case please contact either Kirsten or Tim within 30 days.

Please note: this letter is not a Notice to Proceed (NTP).

Congratulations we are looking forward to working with you on the completion of your project!

Sincerely,

A handwritten signature in black ink that reads "Tim Mueller".

Tim Mueller
Special Projects Manager

CC: Kirsten Kehe
Kristena Shigenaga
April Pogue
Bill Story
Tim Rowe
Andrew Soderborg, FHWA

N E V A D A



ASSOCIATION OF COUNTIES
304 S. Minnesota Street
Carson City, NV 89703
(775) 883-7863
www.nvnaco.org

LEAGUE OF CITIES & MUNICIPALITIES
310 S. Curry Street
Carson City, NV 89703
(775) 882-2121
www.nvleague.org



OCT 30 2013

Mr. Tom Dallaire
Manager/Engineer
Town of Gardnerville
1407 Highway 395 N
Gardnerville, Nevada 89410

Dear Mr. Dallaire:

On behalf of the Nevada Association of Counties and the Nevada League of Cities and Municipalities we would like to thank you for participating in our 2013 Joint Annual Conference "Building the Legacy of Local Government."

This joint annual conference provided local government officials and their staffs from across the State an opportunity to receive valuable training and information that will help them to better serve their constituents. Your presentation on the Planning and Land Use panel was very well received and contributed much to the success of this year's Joint Conference.

Thank you again for taking time out of your busy schedule to support Nevada's cities and counties.

Handwritten signature of Jeff Fontaine in black ink.

Jeff Fontaine
Executive Director
Nevada Association of Counties

Handwritten signature of Wes Henderson in black ink.

Wes Henderson
Executive Director
Nevada League of Cities and Municipalities

"Building the Legacy of Local Government"

OCTOBER 31, 2013

**NATIONAL LEAGUE OF CITIES
CONGRESS OF CITIES AND
EXPOSITION**



**BEST PRACTICES FOR
FOOD TRUCKS**

The National League of Cities has released a report on the burgeoning food truck industry.

According to the NLC website (www.nlc.org) mobile vending generates approximately \$650 million in revenue annually and is on pace to quadruple over the next five years.

The website further notes the most cities are legally ill-equipped to harness this expansion.



The annual National League of Cities Congress of Cities and Exposition is scheduled to be held in Seattle, WA from November 13 – 16, 2013. The agenda has many topical educational sessions as well as dynamic speakers. NLC announced that the opening general session speakers include Anthony Foxx, Secretary of the U. S. Department of Transportation (and former Mayor of Charlotte, NC), Carol

Coletta, Vice President for Community and National Initiatives, John S. and James L. Knight Foundation, Brad Smith, Executive Vice President and General Counsel, Microsoft and Angela Glover Blackwell, Founder and CEO, PolicyLink. According to the NLC website “the 2013 Congress of Cities and Exposition will showcase the dynamic ways cities are driving change and finding suc-

cessful solutions to the most pressing challenges in local government.” We encourage you to take advantage of this opportunity to meet with local government leaders from across the country and add Nevada’s voice to the conversations that develop national municipal policies.

For more information go to www.nlc.org regarding the Congress of Cities and Exposition.

NDOT PLANNING WORKSHOPS

The Nevada Department of Transportation is hosting a series of workshops around the state on a wide range of transportation topics. These workshops will provide an opportunity to express any concerns or comments regarding NDOT projects, studies and plans. Two items that will be discussed are the Local Public Agency (LPA) process and the Highway Safety Improvement Program.

The new Transportation Alternative Program included in the newly enacted MAP21 will also

be discussed. Dates and locations are listed below.

- November 5 – NDOT Headquarters – 1263 S. Stewart Street, Carson City
- November 7 – NDOT District III Conference Room – 725 W. 4th St., Winnemucca.
- November 13 – BLM Office – 1400 Front Street, Caliente
- November 19 – NDOT District II Training Room – 1951 Idaho St., Elko

- November 20 – NDOT Maintenance Yard – 1401 E. Aultman St., Ely
- December 4 – County Commission Office – 27 S. Main St., Yerington
- December 4 – NDOT District II Maintenance Conference Room – 888 Harrigan Road, Fallon
- December 17 – RTC Building – 600 S. Grand Central Parkway Room 108, Las Vegas

Gardnerville Town Board

AGENDA ACTION SHEET

1. **Title:** Health and Sanitation Monthly Report

2. **Recommended Motion:** Accept as submitted

Funds Available: Yes N/A

3. **Department:** Health and Sanitation

Prepared by: Carol Louthan

Phone Number: 782-7134

4. **Meeting Date:** November 5, 2013

Time Requested: none

5. **Agenda:** Consent

Administrative

6. **Background Information:**

Residential Accounts	1722
Commercial Accounts	218
Green Waste Accounts	1147
Cleanup Dumpsters	11
X-cans	653
# of new residential accounts	1 new owner & 14 accts transferred to new owners
# of new commercial accounts	1 - Just Smiles Dental
Minimum User Accounts	40
Total tons of trash	291.18
Total tons of Greenwaste	37.71

7. **Other Agency Review of Action:**

8. **Board Action:**

Approved

Approved with Modifications

Denied

Continued

Health & Sanitation Report
Craig Tuthill
October, 2013

Delivered eight trash cans
Delivered 10 new greenwaste cans
Replaced old greenwaste cans with new greenwaste cans on Hussman, Church, Wildrose, Spruce, Douglas and in Stodick Estates, Carson Valley Estates – 47 cans.
Dumped and removed nine cleanup dumpsters
Changed oil on 608, 612 and 609
Grease all trucks each week
Swept town three times
Training Duane Winter and Mike Bell on rear loader trucks
Had refurbished two dumpsters
Picked up extra greenwaste
Delivered new binds to new businesses opening
Training Duane Winter & Mike Bell on street sweeper
601 – put used tires on
608 – put new front tires on
Hung banners all month
Had building lights changed
Delivered clean-up bins – 8 total

PARKS & PUBLIC WORKS REPORT – MIKE PLUT

PARKS: The town parks have been core aerated and fall fertilizer applied.

Park water will be shut down we will work with Gardnerville town water to shut our accounts and avoid the monthly charge at each location. Steve Thompson took and passed the certified arborist exam this month. Weed classes were taken at the Cooperative extension. Water is slowly coming into the Martin Slough the first pond behind the mansion No water yet on either side of Gilman at Chichester. The plaque for Tom Cook has been installed on the rock at the new oak tree.

New Garland has been installed on the "seasons greetings" signs for the roof of the pavilion and all lights and outlets are being checked for installation. A new Christmas tree is been made for the roof and will be strung with cosmic ribbon.

PUBLIC WORKS: Transverse cracks at Larson, Charlotte, Brooke and Granborough have been filled with lightweight concrete. A concrete patch at the storm drain collar at Chichester and Cardiff is complete. Red paint has been applied on 756 corners at Douglas Ave. The weeds of been knocked down on Stodick Parkway. The light post bases have been realigned on all light poles on 395. The hinge on the man door at the shop needed welding repair and is complete. The stumps on South Industrial have not been ground yet but the contractor will complete the job soon. We contacted NV Energy to do a power line clearance at the Eagle gas station for a substantial savings to the town.

EQUIPMENT: We have received the new riding lawnmower. The liftgate cylinder for truck 610 was rebuilt and reinstalled. The drum rotation belt for the concrete mixer needs to be replaced. We're trying to locate the proper belt now.

MANPOWER: This month for parks and public works:

Class: Eight man days

Sick: Five man days

Vacation: 3.5 man days

Help with sanitation: five man days

Banner every Monday: 12 man-hours

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Title:** Approve October 2013 claims
2. **Recommended Motion:** Approve claims as submitted

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Carol Louthan

4. **Meeting Date:** November 5, 2013 **Time Requested:** none

5. **Agenda:** Consent Administrative

6. **Background Information:**

This report is generated through claims submitted to the Douglas County Comptroller by the Town. If backup material is necessary for your review it can be found on file at the Town office.

7. **Other Agency Review of Action:** N/A

8. **Board Action:**

Approved
 Denied

Approved with Modifications
 Continued

Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	10/13 BOARD	G'VILLE	Paid by Check # 611405		09/25/2013	10/04/2013	10/04/2013		10/04/2013	250.00
28960 - Miller Kenneth	10/13 BOARD	G'VILLE	Paid by Check # 611442		09/25/2013	10/04/2013	10/04/2013		10/04/2013	275.00
18629 - Phillips Michael	10-13 BOARD	G'VILLE	Paid by Check # 611478		09/25/2013	10/04/2013	10/04/2013		10/04/2013	250.00
2969 - Slater Linda	10-13 BOARD	G'VILLE	Paid by Check # 611514		09/25/2013	10/04/2013	10/04/2013		10/04/2013	250.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		<u>\$1,025.00</u>
20219 - NV ST Public Employees	10-13 PREIUMS 731		Paid by Check # 612316		10/22/2013	10/24/2013	10/24/2013		10/24/2013	20.98
			Account 511.201 - PEBS-Ret.Medical					Invoice Transactions 1		<u>\$20.98</u>
29103 - Frontier	782-7134 9/13	77578271340502795	Paid by Check # 611386		09/16/2013	10/04/2013	10/04/2013		10/04/2013	98.53
29103 - Frontier	782-3856 9/13	77578238560808025	Paid by Check # 611386		09/16/2013	10/04/2013	10/04/2013		10/04/2013	46.33
13097 - Verizon Wireless	9712516485	842011146-00001	Paid by Check # 612145		10/01/2013	10/18/2013	10/18/2013		10/18/2013	148.86
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		<u>\$293.72</u>
2549 - Dallaire Tom-Petty Cash	10-13 G'VILLE	PETTY CASH	Paid by Check # 611621		09/16/2013	10/11/2013	10/11/2013		10/11/2013	5.60
25903 - U S P S CMRS-FP	30465 10-13	G'VILLE	Paid by Check # 611831		10/02/2013	10/11/2013	10/11/2013		10/11/2013	250.00
25294 - F P Mailing Solutions	RI101712073	600003046	Paid by Check # 612247		10/04/2013	10/24/2013	10/24/2013		10/24/2013	44.92
			Account 520.060 - Postage/Po Box Rent Totals					Invoice Transactions 3		<u>\$300.52</u>
27069 - Thompson Steven C	10-1/10-4-13	TRAVEL/MEALS	Paid by Check # 612375		10/17/2013	10/24/2013	10/24/2013		10/24/2013	260.52
			Account 520.064 - Travel Totals					Invoice Transactions 1		<u>\$260.52</u>
22633 - Sierra Nevada Media Group	1057644093013	1057644	Paid by Check # 612094		09/30/2013	10/18/2013	10/18/2013		10/18/2013	90.00
22633 - Sierra Nevada Media Group	1063912093013	1063912	Paid by Check # 612095		09/30/2013	10/18/2013	10/18/2013		10/18/2013	146.60
			Account 520.072 - Advertising Totals					Invoice Transactions 2		<u>\$236.60</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin										
Account 520.084 - Replacement & Repair	147313	TOWNGA	Paid by Check # 611343		09/18/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	59.85
726 - Central Systems Electric Inc				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 1		\$59.85
Account 520.089 - Power	791804 9-13	791804	Paid by Check # 611735		09/25/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	252.42
2924 - NV Energy				Account 520.089 - Power Totals				Invoice Transactions 1		\$252.42
Account 520.092 - Heating	0015779022 10 -13	2410015779022	Paid by Check # 612363		10/15/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	16.91
3021 - Southwest Gas-Las Vegas	1072224004 10 -13	2411072224004	Paid by Check # 612363		10/15/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	33.06
3021 - Southwest Gas-Las Vegas	1188600002 10 -13	2411188600002	Paid by Check # 612363		10/15/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	8.40
Account 520.093 - Utilities-Sewer	13-100290	0296		Account 520.092 - Heating Totals				Invoice Transactions 3		\$58.37
2030 - Minden-Gardnerville Sanitation	13-100290	0296	Paid by Check # 611714		10/01/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	67.71
2030 - Minden-Gardnerville Sanitation	13-100581	0594	Paid by Check # 611714		10/01/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	21.16
2030 - Minden-Gardnerville Sanitation	13-100211	0215	Paid by Check # 611714		10/01/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	93.10
Account 520.097 - Maint B&G	12971	192		Account 520.093 - Utilities-Sewer Totals				Invoice Transactions 3		\$181.97
3472 - Whipple Electric&Security Inc	12971	192	Paid by Check # 612395		10/04/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	314.25
3472 - Whipple Electric&Security Inc	12972	192	Paid by Check # 612395		10/04/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	154.00
Account 520.098 - Janitorial Services	TOG1013	G'VILLE		Account 520.097 - Maint B&G Totals				Invoice Transactions 2		\$468.25
27347 - A+ Janitorial Service	TOG1013	G'VILLE	Paid by Check # 611562		10/01/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	85.00
Account 520.136 - Rents & Leases Equipment	070483738	716307012		Account 520.098 - Janitorial Services Totals				Invoice Transactions 1		\$85.00
3519 - Xerox Corporation	070483738	716307012	Paid by Check # 612162		10/02/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	263.96
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		\$263.96

Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.170 - Memberships										
12997 - Do Co Procurement Program	9-13 NICHOLSON 2014-114	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	45.00
6631 - International Slurry Surfacing		G'VILLE	Paid by Check # 611988		10/01/2013	10/18/2013	10/18/2013		10/18/2013	100.00
				Account 520.170 - Memberships Totals				Invoice Transactions 2		\$145.00
15887 - Charter Communications	0012509 10/13	8354110060012509	Paid by Check # 611906		10/02/2013	10/18/2013	10/18/2013		10/18/2013	35.99
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$35.99
12997 - Do Co Procurement Program	9-13 DALLAIRE	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	94.00
				Account 520.200 - Training & Education Totals				Invoice Transactions 1		\$94.00
4218 - NV ST Legislative Counsel Bureau	13-14 NRS	G'VILLE	Paid by Check # 611741		10/02/2013	10/11/2013	10/11/2013		10/11/2013	197.50
10816 - Rowe Hales & Yturvide LLP	22915	G'VILLE	Paid by Check # 611787		09/27/2013	10/11/2013	10/11/2013		10/11/2013	460.00
				Account 521.130 - Legal Services Totals				Invoice Transactions 2		\$657.50
11625 - Accurate Mobile Locksmith Inc	G'VILLE 9/26/13	G'VILLE	Paid by Check # 611302		09/26/2013	10/04/2013	10/04/2013		10/04/2013	100.00
16648 - E Squared C	40465	G'VILLE	Paid by Check # 611938		10/01/2013	10/18/2013	10/18/2013		10/18/2013	37.50
				Account 533.800 - Office Supplies Totals				Invoice Transactions 2		\$137.50
26465 - Diamond Printing Inc	6949	G'VILLE	Paid by Check # 611624		09/07/2013	10/11/2013	10/11/2013		10/11/2013	195.00
26465 - Diamond Printing Inc	7043	G'VILLE	Paid by Check # 611624		09/30/2013	10/11/2013	10/11/2013		10/11/2013	343.52
12997 - Do Co Procurement Program	9-13 LOUTHAN	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	7.97
				Account 550.001 - Miscellaneous Expenses Totals				Invoice Transactions 3		\$546.49
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 37		\$5,123.64



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
11625 - Accurate Mobile Locksmith Inc	GVILLE 9/18/13 517604	GVILLE	Paid by Check # 611302		09/18/2013	10/04/2013	10/04/2013		10/04/2013	80.00
2510 - Parts House	4170	4170	Paid by Check # 611758		09/04/2013	10/11/2013	10/11/2013		10/11/2013	16.66
2510 - Parts House	518179	4170	Paid by Check # 611758		09/06/2013	10/11/2013	10/11/2013		10/11/2013	5.46
2510 - Parts House	518508	4170	Paid by Check # 611758		09/09/2013	10/11/2013	10/11/2013		10/11/2013	10.30
2510 - Parts House	519260	4170	Paid by Check # 611758		09/13/2013	10/11/2013	10/11/2013		10/11/2013	60.32
11985 - Ace Hardware	085522/1	1236	Paid by Check # 611857		09/13/2013	10/18/2013	10/18/2013		10/18/2013	4.49
11985 - Ace Hardware	085657/1	1236	Paid by Check # 611857		09/19/2013	10/18/2013	10/18/2013		10/18/2013	12.90
11985 - Ace Hardware	085824/1	1236	Paid by Check # 611857		09/25/2013	10/18/2013	10/18/2013		10/18/2013	6.74
12997 - Do Co Procurement Program	9-13 DALLAIRE	GVILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	344.00
2121 - Meeks Lumber	767220	06G1570	Paid by Check # 612016		09/09/2013	10/18/2013	10/18/2013		10/18/2013	5.26
2121 - Meeks Lumber	768818	06G1570	Paid by Check # 612016		09/18/2013	10/18/2013	10/18/2013		10/18/2013	.94
3457 - Western Nevada Supply Company	45648674	71273	Paid by Check # 612159		09/05/2013	10/18/2013	10/18/2013		10/18/2013	645.00
3457 - Western Nevada Supply Company	15667288	71273	Paid by Check # 612159		09/25/2013	10/18/2013	10/18/2013		10/18/2013	819.50
3457 - Western Nevada Supply Company	15668022	71273	Paid by Check # 612159		09/25/2013	10/18/2013	10/18/2013		10/18/2013	94.70
3457 - Western Nevada Supply Company	45667959	71273	Paid by Check # 612159		09/25/2013	10/18/2013	10/18/2013		10/18/2013	38.52
3457 - Western Nevada Supply Company	CM15667288	71273	Paid by Check # 612159		09/26/2013	10/18/2013	10/18/2013		10/18/2013	(819.50)
8037 - Crop Production Services	217980	114510650	Paid by Check # 612224		10/07/2013	10/24/2013	10/24/2013		10/24/2013	800.25
Account 520.084 - Replacement & Repair Totals Invoice Transactions 17										\$2,125.54
2924 - NV Energy	791804 9-13	791804	Paid by Check # 611735		09/25/2013	10/11/2013	10/11/2013		10/11/2013	303.94
Account 520.089 - Power Totals Invoice Transactions 1										\$303.94
2030 - Minden-Gardnerville Sanitation	13-100763	0778	Paid by Check # 611714		10/01/2013	10/11/2013	10/11/2013		10/11/2013	126.96
Account 520.093 - Utilities-Sewer Totals Invoice Transactions 1										\$126.96



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS0714416	8308	Paid by Check # 611380		09/15/2013	10/04/2013	10/04/2013		10/04/2013	353.19
3814 - Flyers Energy LLC	CFS0721455	8308	Paid by Check # 611948		09/30/2013	10/18/2013	10/18/2013		10/18/2013	59.56
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										
										\$412.75
Account 533.817 - Small Projects										
18821 - Fastenal Industrial/Cons Suppl	NVMIN36485	NVMIN0011	Paid by Check # 611373		08/27/2013	10/04/2013	10/04/2013		10/04/2013	23.37
15836 - Summit Plumbing LLC	44650	G'VILLE	Paid by Check # 611523		09/11/2013	10/04/2013	10/04/2013		10/04/2013	330.00
2485 - PDM Steel Service Centers Inc	165153-01	78-805218	Paid by Check # 611763		09/27/2013	10/11/2013	10/11/2013		10/11/2013	72.07
2485 - PDM Steel Service Centers Inc	165156-01	78-805218	Paid by Check # 611763		09/27/2013	10/11/2013	10/11/2013		10/11/2013	27.45
11985 - Ace Hardware	085289/1	1236	Paid by Check # 611857		09/04/2013	10/18/2013	10/18/2013		10/18/2013	26.94
11985 - Ace Hardware	085290/1	1236	Paid by Check # 611857		09/04/2013	10/18/2013	10/18/2013		10/18/2013	(4.49)
11985 - Ace Hardware	085496/1	1236	Paid by Check # 611857		09/12/2013	10/18/2013	10/18/2013		10/18/2013	28.29
12997 - Do Co Procurement Program	9-13 DALLAIRE	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	1,211.59
17717 - Sierra Canopy Rentals	620	G'VILLE	Paid by Check # 612347		08/30/2013	10/24/2013	10/24/2013		10/24/2013	225.00
Account 533.817 - Small Projects Totals Invoice Transactions 9										\$1,940.22
Department 923 - Parks & Recreation Totals Invoice Transactions 30										\$4,909.41



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.084 - Replacement & Repair										
3597 - A Sign Shop	213144	G'VILLE	Paid by Check # 611297		08/30/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	15.50
18821 - Fastenal Industrial/Cons Suppl	NVMIN36485	NVMIN0011	Paid by Check # 611373		08/27/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	41.24
13485 - Ahern Rentals Inc	12473014-1	205304	Paid by Check # 611573		09/06/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	85.37
13485 - Ahern Rentals Inc	12516478-1	205304	Paid by Check # 611573		09/19/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	56.95
13485 - Ahern Rentals Inc	12532825-1	205304	Paid by Check # 611573		09/24/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	3.69
13485 - Ahern Rentals Inc	12542813-1	205304	Paid by Check # 611573		09/26/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	11.27
13485 - Ahern Rentals Inc	12543592-1	205304	Paid by Check # 611573		09/26/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	5.99
2510 - Parts House	516862	4170	Paid by Check # 611758		08/28/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	39.58
2510 - Parts House	518179	4170	Paid by Check # 611758		09/06/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	8.18
2510 - Parts House	518508	4170	Paid by Check # 611758		09/09/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	15.45
2510 - Parts House	519527	4170	Paid by Check # 611758		09/16/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	16.15
11985 - Ace Hardware	085462/1	1236	Paid by Check # 611857		09/11/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	9.98
11985 - Ace Hardware	085496/1	1236	Paid by Check # 611857		09/12/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	4.99
11985 - Ace Hardware	085522/1	1236	Paid by Check # 611857		09/13/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	6.73
11985 - Ace Hardware	085758/1	1236	Paid by Check # 611857		09/23/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	15.48
11985 - Ace Hardware	085824/1	1236	Paid by Check # 611857		09/25/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	10.10
12997 - Do Co Procurement Program	9-13 DALLAIRE	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	81.26
8043 - Mark Smith Tire Center Inc	71700044751	A17-14675	Paid by Check # 612008		09/05/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	55.00
8043 - Mark Smith Tire Center Inc	71700046873	A17-14675	Paid by Check # 612008		09/24/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	23.50
5059 - Hydraulic Industrial Services Inc	19310	G'VILLE	Paid by Check # 612271		10/07/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	113.68
Account 520.084 - Replacement & Repair Totals									Invoice Transactions 20	\$620.09

Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.095 - Street Lights	791804 9-13	791804	Paid by Check # 611735		09/25/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	5,797.89
Account 520.095 - Street Lights Totals Invoice Transactions 1										
13485 - Ahern Rentals Inc	12511900-1	205304	Paid by Check # 611573		09/18/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	48.00
1911 - Kustom Koatings Inc	130735	G'VILLE	Paid by Check # 611695		10/03/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	20,900.00
1911 - Kustom Koatings Inc	130736	G'VILLE	Paid by Check # 611695		10/03/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	8,630.75
11985 - Ace Hardware	085522/1	1236	Paid by Check # 611857		09/13/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	59.97
11985 - Ace Hardware	085571/1	1236	Paid by Check # 611857		09/16/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	25.98
29712 - Armac Construction LLCorp	13-085	G'VILLE	Paid by Check # 612179		09/13/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	900.00
Account 520.103 - Maint Road Totals Invoice Transactions 6										
3814 - Flyers Energy LLC	CFS0714416	8308	Paid by Check # 611380		09/15/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	1,745.98
3814 - Flyers Energy LLC	CFS0721455	8308	Paid by Check # 611948		09/30/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	321.88
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										
5785 - AlSCO Inc	LRN849576	000330	Paid by Check # 611311		09/03/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	4.35
5785 - AlSCO Inc	LRN851803	000330	Paid by Check # 611311		09/10/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	4.34
5785 - AlSCO Inc	LRN853975	000330	Paid by Check # 611311		09/17/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	4.35
5785 - AlSCO Inc	LRN856124	000330	Paid by Check # 611311		09/24/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	4.34
15118 - Magic Stitches Inc	14499	G'VILLE	Paid by Check # 611440		08/19/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	5.00
15118 - Magic Stitches Inc	14531	G'VILLE	Paid by Check # 611440		09/24/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	12.50
4287 - Red Wing Shoe Store	66000003680	G'VILLE	Paid by Check # 611778		09/27/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	100.00
12997 - Do Co Procurement Program	9-13 LOUTHAN	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	24.00
Account 532.028 - Uniforms Totals Invoice Transactions 8										
										<u>\$5,797.89</u>
										<u>\$30,564.70</u>
										<u>\$2,067.86</u>
										<u>\$158.88</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 562.000 - Capital Projects										
4030 - Northwest Hydraulic Consultants Inc	17302	G'VILLE	Paid by Check # 611456		09/16/2013	10/04/2013	10/04/2013		10/04/2013	9,372.00
2514 - Stowell Candace	3	G'VILLE	Paid by Check # 611814		10/03/2013	10/11/2013	10/11/2013		10/11/2013	718.00
5189 - R O Anderson Engineering Inc	33060	G'VILLE	Paid by Check # 612066		09/23/2013	10/18/2013	10/18/2013		10/18/2013	750.00
Account 562.000 - Capital Projects Totals Invoice Transactions 3										<u>\$10,840.00</u>
Department 926 - Other Public Works Totals Invoice Transactions 40										<u>\$50,049.42</u>
Fund 610 - Gardnerville Town Totals Invoice Transactions 107										<u>\$60,082.47</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	10/13 BOARD	G'VILLE	Paid by Check # 611405		09/25/2013	10/04/2013	10/04/2013		10/04/2013	250.00
28960 - Miller Kenneth	10/13 BOARD	G'VILLE	Paid by Check # 611442		09/25/2013	10/04/2013	10/04/2013		10/04/2013	275.00
18629 - Phillips Michael	10-13 BOARD	G'VILLE	Paid by Check # 611478		09/25/2013	10/04/2013	10/04/2013		10/04/2013	250.00
2969 - Slater Linda	10-13 BOARD	G'VILLE	Paid by Check # 611514		09/25/2013	10/04/2013	10/04/2013		10/04/2013	250.00
			Account 510.150 - Board Compensation Totals					Invoice Transactions 4		\$1,025.00
29103 - Frontier	Account 520.055 - Telephone Expense 782-7134 9/13	77578271340502795	Paid by Check # 611386		09/16/2013	10/04/2013	10/04/2013		10/04/2013	98.53
29103 - Frontier	782-3856 9/13	77578238560808025	Paid by Check # 611386		09/16/2013	10/04/2013	10/04/2013		10/04/2013	46.33
13097 - Verizon Wireless	9712516485	842011146-00001	Paid by Check # 612145		10/01/2013	10/18/2013	10/18/2013		10/18/2013	148.86
			Account 520.055 - Telephone Expense Totals					Invoice Transactions 3		\$293.72
25903 - U S P S CMRS-PP	Account 520.060 - Postage/Po Box Rent 30465 10-13	G'VILLE	Paid by Check # 611831		10/02/2013	10/11/2013	10/11/2013		10/11/2013	250.00
3286 - U S Postmaster-G'VILLE	10-13 BULK MAIL	G'VILLE	Paid by Check # 611832		10/02/2013	10/11/2013	10/11/2013		10/11/2013	1,500.00
25294 - F P Mailing Solutions	RI101712073	600003046	Paid by Check # 612247		10/04/2013	10/24/2013	10/24/2013		10/24/2013	44.93
			Account 520.060 - Postage/Po Box Rent Totals					Invoice Transactions 3		\$1,794.93



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair	147313	TOWNGA								
726 - Central Systems Electric Inc	12470575-1	205304	Paid by Check # 611343		09/18/2013	10/04/2013	10/04/2013	10/04/2013	10/04/2013	59.85
13485 - Ahern Rentals Inc	12479484-1	205304	Paid by Check # 611573		09/05/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	59.99
13485 - Ahern Rentals Inc	12550900-1	205304	Paid by Check # 611573		09/09/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	21.16
2510 - Parts House	518179	4170	Paid by Check # 611573		09/30/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	2.19
2510 - Parts House	518508	4170	Paid by Check # 611758		09/06/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	8.18
2510 - Parts House	519138	4170	Paid by Check # 611758		09/09/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	15.44
11985 - Ace Hardware	085522/1	1236	Paid by Check # 611758		09/12/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	4.99
11985 - Ace Hardware	085621/1	1236	Paid by Check # 611857		09/13/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	6.74
11985 - Ace Hardware	085824/1	1236	Paid by Check # 611857		09/18/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	5.49
8043 - Mark Smith Tire Center Inc	71700045854	A17-14675	Paid by Check # 612008		09/25/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	10.10
Account 520.084 - Replacement & Repair Totals Invoice Transactions 11										
2924 - NV Energy	791804 9-13	791804	Paid by Check # 611735		09/14/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	966.56
Account 520.089 - Power Invoice Transactions 11										
\$1,160.69										
Account 520.089 - Power Totals Invoice Transactions 1										
3021 - Southwest Gas-Las Vegas	0015779022 10 -13	2410015779022	Paid by Check # 612363		09/25/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	233.34
3021 - Southwest Gas-Las Vegas	1072224004 10 -13	2411072224004	Paid by Check # 612363		Account 520.089 - Power Totals					\$233.34
3021 - Southwest Gas-Las Vegas	1188600002 10 -13	2411188600002	Paid by Check # 612363		10/15/2013	10/24/2013	10/24/2013	10/24/2013	10/24/2013	16.91
Account 520.092 - Heating Invoice Transactions 3										
\$75.19										
2030 - Minden-Gardnerville Sanitation	13-100290	0296	Paid by Check # 611714		10/01/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	67.71
2030 - Minden-Gardnerville Sanitation	13-100581	0594	Paid by Check # 611714		10/01/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	21.16
Account 520.093 - Utilities-Sewer Totals Invoice Transactions 2										
\$88.87										

Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardinerville Health & San Department 925 - Health & Sanitation Account 520.097 - Maint B&G										
3472 - Whipple Electric&Security Inc	12971	192	Paid by Check # 612395		10/04/2013	10/24/2013	10/24/2013		10/24/2013	314.25
3472 - Whipple Electric&Security Inc	12972	192	Paid by Check # 612395		10/04/2013	10/24/2013	10/24/2013		10/24/2013	154.00
				Account 520.097 - Maint B&G Totals				Invoice Transactions 2		<u>\$468.25</u>
27347 - A+ Janitorial Service	TOG1013	G'VILLE	Paid by Check # 611562		10/01/2013	10/11/2013	10/11/2013		10/11/2013	85.00
				Account 520.098 - Janitorial Services Totals				Invoice Transactions 1		<u>\$85.00</u>
4268 - Do Co Vehide Maintenance	9@13 TRANSFER	MOTOR POOL	Paid by Check # 611932		10/02/2013	10/18/2013	10/18/2013		10/18/2013	745.98
				Account 520.116 - Veh. Maint-Co Shop Totals				Invoice Transactions 1		<u>\$745.98</u>
3519 - Xerox Corporation	070483738	716307012	Paid by Check # 612162		10/02/2013	10/18/2013	10/18/2013		10/18/2013	263.97
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		<u>\$263.97</u>
15887 - Charter Communications	0012509 10/13	8354110060012509	Paid by Check # 611906		10/02/2013	10/18/2013	10/18/2013		10/18/2013	36.00
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		<u>\$36.00</u>
15853 - Carson City Landfill	10070477	228079	Paid by Check # 611598		09/09/2013	10/11/2013	10/11/2013		10/11/2013	635.68
15853 - Carson City Landfill	10070746	228079	Paid by Check # 611598		09/10/2013	10/11/2013	10/11/2013		10/11/2013	370.04
15853 - Carson City Landfill	10071043	228079	Paid by Check # 611598		09/11/2013	10/11/2013	10/11/2013		10/11/2013	383.38
15853 - Carson City Landfill	10071044	228079	Paid by Check # 611598		09/11/2013	10/11/2013	10/11/2013		10/11/2013	394.40
15853 - Carson City Landfill	10071045	228079	Paid by Check # 611598		09/11/2013	10/11/2013	10/11/2013		10/11/2013	358.44
15853 - Carson City Landfill	10071340	228079	Paid by Check # 611598		09/12/2013	10/11/2013	10/11/2013		10/11/2013	332.92
15853 - Carson City Landfill	10071348	228079	Paid by Check # 611598		09/12/2013	10/11/2013	10/11/2013		10/11/2013	478.50
15853 - Carson City Landfill	10071362	228079	Paid by Check # 611598		09/12/2013	10/11/2013	10/11/2013		10/11/2013	310.88
15853 - Carson City Landfill	10071599	228079	Paid by Check # 611598		09/13/2013	10/11/2013	10/11/2013		10/11/2013	383.38
15853 - Carson City Landfill	10071611	228079	Paid by Check # 611598		09/13/2013	10/11/2013	10/11/2013		10/11/2013	359.60



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10072265	228079	Paid by Check # 611598		09/16/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	606.68
15853 - Carson City Landfill	10072522	228079	Paid by Check # 611598		09/17/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	350.32
15853 - Carson City Landfill	10072789	228079	Paid by Check # 611598		09/18/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	357.28
15853 - Carson City Landfill	10072813	228079	Paid by Check # 611598		09/18/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	317.84
15853 - Carson City Landfill	10072821	228079	Paid by Check # 611598		09/18/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	353.22
15853 - Carson City Landfill	10073076	228079	Paid by Check # 611598		09/19/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	472.12
15853 - Carson City Landfill	10073146	228079	Paid by Check # 611598		09/19/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	398.46
15853 - Carson City Landfill	10073202	228079	Paid by Check # 611598		09/19/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	341.04
15853 - Carson City Landfill	10073389	228079	Paid by Check # 611598		09/20/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	420.50
15853 - Carson City Landfill	10073418	228079	Paid by Check # 611598		09/20/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	323.64
15853 - Carson City Landfill	10074064	228079	Paid by Check # 611598		09/23/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	582.90
15853 - Carson City Landfill	10074385	228079	Paid by Check # 611598		09/24/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	387.44
15853 - Carson City Landfill	10074671	228079	Paid by Check # 611598		09/25/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	385.70
15853 - Carson City Landfill	10074920	228079	Paid by Check # 611598		09/26/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	435.58
15853 - Carson City Landfill	10074964	228079	Paid by Check # 611598		09/26/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	263.32
15853 - Carson City Landfill	10075230	228079	Paid by Check # 611598		09/27/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	357.86
15853 - Carson City Landfill	10075234	228079	Paid by Check # 611598		09/27/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	385.70
15853 - Carson City Landfill	10075884	228079	Paid by Check # 611598		09/30/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	592.18
15853 - Carson City Landfill	10068587	228079	Paid by Check # 611598		09/02/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	584.64
15853 - Carson City Landfill	10068798	228079	Paid by Check # 611598		09/03/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	242.36
15853 - Carson City Landfill	10069132	228079	Paid by Check # 611598		09/04/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	400.78
15853 - Carson City Landfill	10069165	228079	Paid by Check # 611598		09/04/2013	10/11/2013	10/11/2013	10/11/2013	10/11/2013	342.78

Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	10069169	228079	Paid by Check # 611598		09/04/2013	10/11/2013	10/11/2013		10/11/2013	412.96
15853 - Carson City Landfill	10069426	228079	Paid by Check # 611598		09/05/2013	10/11/2013	10/11/2013		10/11/2013	526.64
15853 - Carson City Landfill	10069487	228079	Paid by Check # 611598		09/05/2013	10/11/2013	10/11/2013		10/11/2013	262.16
15853 - Carson City Landfill	10069503	228079	Paid by Check # 611598		09/05/2013	10/11/2013	10/11/2013		10/11/2013	323.64
15853 - Carson City Landfill	10069785	228079	Paid by Check # 611598		09/06/2013	10/11/2013	10/11/2013		10/11/2013	341.04
15853 - Carson City Landfill	10069787	228079	Paid by Check # 611598		09/06/2013	10/11/2013	10/11/2013		10/11/2013	376.42
9016 - Douglas Disposal Inc	40990612 9/13	40990612	Paid by Check # 611935		10/01/2013	10/18/2013	10/18/2013		10/18/2013	3,496.44
Account 521.130 - Landfill Expense Totals Invoice Transactions 39										
<u>\$18,648.86</u>										
Account 521.130 - Legal Services										
4218 - NV ST Legislative Counsel Bureau	13-14 NRS	G'VILLE	Paid by Check # 611741		10/02/2013	10/11/2013	10/11/2013		10/11/2013	197.50
10816 - Rowe Hales & Yturbe LLP	22915	G'VILLE	Paid by Check # 611787		09/27/2013	10/11/2013	10/11/2013		10/11/2013	30.00
Account 521.130 - Legal Services Totals Invoice Transactions 2										
<u>\$227.50</u>										
Account 521.135 - Legal-Collection Cost										
12997 - Do Co Procurement Program	9-13 NICHOLSON	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	60.00
Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 1										
<u>\$60.00</u>										
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS0714416	8308	Paid by Check # 611380		09/15/2013	10/04/2013	10/04/2013		10/04/2013	100.95
24693 - NC Auto Parts	31-074026	79090	Paid by Check # 611724		08/15/2013	10/11/2013	10/11/2013		10/11/2013	1,150.00
3814 - Flyers Energy LLC	CFS0721455	8308	Paid by Check # 611948		09/30/2013	10/18/2013	10/18/2013		10/18/2013	1,565.90
Account 532.003 - Gas & Oil Totals Invoice Transactions 3										
<u>\$2,816.85</u>										



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN849576	000330	Paid by Check # 611311		09/03/2013	10/04/2013	10/04/2013		10/04/2013	4.34
5785 - AlSCO Inc	LREN851803	000330	Paid by Check # 611311		09/10/2013	10/04/2013	10/04/2013		10/04/2013	4.35
5785 - AlSCO Inc	LREN853975	000330	Paid by Check # 611311		09/17/2013	10/04/2013	10/04/2013		10/04/2013	4.34
5785 - AlSCO Inc	LREN856124	000330	Paid by Check # 611311		09/24/2013	10/04/2013	10/04/2013		10/04/2013	4.35
15118 - Magic Stitches Inc	14499	G'VILLE	Paid by Check # 611440		08/19/2013	10/04/2013	10/04/2013		10/04/2013	5.00
15118 - Magic Stitches Inc	14531	G'VILLE	Paid by Check # 611440		09/24/2013	10/04/2013	10/04/2013		10/04/2013	12.50
4287 - Red Wing Shoe Store	660000003680	G'VILLE	Paid by Check # 611778		09/27/2013	10/11/2013	10/11/2013		10/11/2013	100.00
12997 - Do Co Procurement Program	9-13 LOUTHAN	G'VILLE	Paid by Check # 611925		09/27/2013	10/18/2013	10/18/2013		10/18/2013	24.00
Account 532.028 - Uniforms Totals										\$158.88
Invoice Transactions 8										
11625 - Accurate Mobile Locksmith Inc	G'VILLE	G'VILLE	Paid by Check # 611302		09/26/2013	10/04/2013	10/04/2013		10/04/2013	100.00
16648 - E Squared C	9/26/13 40465	G'VILLE	Paid by Check # 611938		10/01/2013	10/18/2013	10/18/2013		10/18/2013	37.50
Account 533.800 - Office Supplies										\$137.50
Department 925 - Health & Sanitation										\$28,320.53
Fund 611 - Gardnerville Health & San										\$28,320.53



Accounts Payable by G/L Distribution Report

G/L Date Range 10/01/13 - 10/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 614 - G'ville Ad Val Cap Proj										
Department 730 - G'ville Ad Val Cap Proj										
Account 564.500 - Machinery & Equipment	12544014-1	205304			09/26/2013	10/11/2013	10/11/2013		10/11/2013	10,026.71
13485 - Ahern Rentals Inc			Paid by Check # 611574							
			Account 564.500 - Machinery & Equipment							\$10,026.71
			Department 730 - G'ville Ad Val Cap Proj							\$10,026.71
			Fund 614 - G'ville Ad Val Cap Proj							\$10,026.71
			Grand Totals							\$98,429.71

* = Prior Fiscal Year Activity



Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Approve Town Special Event application by the Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 from 3:00 p.m. to 8:00 p.m.

2. **Recommended Motion:** Approve application as submitted.

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** November 5, 2013 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

Background Information: See attached

6. **Other Agency Review of Action:** Douglas County N/A

7. **Board Action:**

Approved Approved with Modifications
 Denied Continued



UCI 1 2013

Application for Special Event/Street Closure/Exclusive use of Heritage Park
1407 Highway 395
Gardnerville, Nevada 89410
(775) 782-7134 (775) 782-7135 Fax

Date of Application: September 24, 2013

Location of Event/Activities: Heritage Park/ HWY 395 north to Esmeralda, Minden
(submit letter of property owner's permission if event is to be held on private property)

Street(s) proposing to be closed: Gilman(Heritage Prk /HWY 395 north to Esmeralda
(US 395, SR756 require NDOT permission*Waterloo/Tolar/Elgas require County permission)

Requesting use of Heritage Park? Yes No

Organization: Carson Valley Chamber of Com Corporation: Yes No
(If a corporation is applying for use, a copy of the Articles of Incorporation must be attached).

Contact Person: Alicia Main

Home Telephone #: _____ Business Telephone # 775-782-8144 Fax #: 782-1025

Mailing Address: 1477 HWY 395 Suite A

Type of Activity Park will be used for: Parade Staging

Will alcohol be sold or served? Yes _____ No Band or amplified music? Yes _____ No

This event is Non-Profit For Profit _____ Closed to Public _____ Open to Public

Will a fee be charged to attend the event? Yes _____ No

Date(s) Requested (include setup and tear down time): December 7, 2013

Event hours: 3:00 pm to 8:00 Pm

Describe proposed event, concessions, fund-raisers, etc: 18th Annual Parade of Lights

Event Insurance Carrier & Telephone #: Warren Reed Ins 782-2277

Event Security Plan: DCSO will provide Security along Parade Route with Volunteers providing Traffic control

(Submit Douglas County Sheriff's Office authorization and approval)

Water and Sanitation Plan if food is being sold or consumed during event:
Water and Restroom facilities may be provided by business along route

Event Clean-up/Sanitation/Garbage Plan:
Street Cleaners will come thru after the Parade

(garbage dumpsters/porta-a-cans/restrooms/etc.)

Fire/Emergency Medical Services Plan:
Gardnerville Fire Dept is available to provide Medical aid

(Submit East Fork Fire Protection District authorization and approval)

Event Parking Area: Side Streets of the Parade Route

(Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: Applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

Waiver of Liability: Said group agrees that it shall indemnify, defend and hold harmless the Town of Gardnerville and Douglas County from any and all expenses or damages which may occur, or liability that it may sustain, including reasonable attorney's fees, administrative costs, and court costs, by reason of the Town's permission to said group for conducting referenced event at denoted location. Said group, through its representative, hereby agrees to abide by the conditions of approval of the Town Board and any other conditions that may be set forth by Douglas County.

Date: 9/30/13 Signature: 
Printed name above: Alicia Main

(Town Office Use Only)

Deposit amount Paid: _____ Date Processed: _____
Receipt Number: _____ Facility Reviewed: _____
Scheduled for Town Board Agenda: _____
Approved: _____
Scheduled for Douglas County Commissioner Agenda: _____
Approved: _____
Deposit Returned: _____

A copy of the approved form MUST be at the event

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)
09/27/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	775-782-2277	CONTACT NAME:	
	775-782-7387	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:			
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Foremost Insurance	
		INSURER B: Pro Group Management	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED **Carson Valley Chamber**
1477 Hwy 395 N, STE A
Gardnerville, NV 89410

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY						
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>	PAS041084998	09/10/13	09/10/14	EACH OCCURRENCE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000	
						MED EXP (Any one person) \$ 5,000	
						PERSONAL & ADV INJURY \$ 1,000,000	
						GENERAL AGGREGATE \$ 2,000,000	
						PRODUCTS - COMP/OP AGG \$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$	
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$	
						PROPERTY DAMAGE (Per accident) \$	
						\$	
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$	
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$	
	DED	RETENTION \$				\$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A	080702	01/01/13	01/01/14	WC STATUTORY LIMITS OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The below mentioned certificate holder is added as an additional insured with respects to the Parade of Lights on 12/7/13.

CERTIFICATE HOLDER**CANCELLATION**

TOWN OF G	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410	AUTHORIZED REPRESENTATIVE Alan G. Reed



Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 starting at Heritage Park and ending in Minden Park.**

2. **Recommended Motion: Approve as submitted.**

Funds Available: Yes N/A

3. **Department: Administration**

Prepared by: Tom Dallaire

4. **Meeting Date: November 5, 2013 Time Requested: N/A**

5. **Agenda:** Consent Administrative

Background Information: See attached.

6. **Other Agency Review of Action:** Douglas County N/A

7. **Board Action:**

Approved Approved with Modifications
 Denied Continued

**TED THRAN, CLERK-TREASURER
OUTDOOR FESTIVAL ENTERTAINMENT EVENT
APPROVAL FORM
775 782-9014
FAX 775-782-9016**

DATE: OCTOBER 2, 2013
FROM: TED THRAN, CLERK-TREASURER
SUBJ: OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPLICATION

Enclosed please find an application for an **Outdoor Festival Entertainment Event** submitted by **Carson Valley Chamber of Commerce**.

The event is the **18th Annual Carson Valley Chamber of Commerce Parade of Lights**, scheduled for **December 7, 2013** from 3 p.m. – 8 p.m., starting at Eddy Street running north on Highway 395 turning left on Esmeralda Avenue and finishing at Minden Park, Minden, Nevada.

Please review the application(s), **print this page**, and return your **signed** response to Carol A. McCulloch, in Ted Thran's Office no later than **WEDNESDAY, OCTOBER 16, 2013**. **THIS ITEM IS SCHEDULED FOR THE NOVEMBER 7, 2013 COMMISSIONER AGENDA.**

Thank you, in advance, for your cooperation!

(please do not detach)

DATE: _____

APPROVE: YES _____ NO _____

DEPOSIT RECOMMENDED: YES _____ NO _____; if yes, amount \$ _____

COMMENTS/CONDITIONS: _____

SIGNED: _____

PRINT NAME & TITLE: _____

RECEIVED

OCT - 2 2013

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: September 24, 2013 Date(s) of Event: December 7, 2013

Name of Event: Carson Valley Chamber of Commerce Parade of Lights

Location of Event: From Eddy Street running north on Hwy 395 turning left on Esmeralda and finishing at Minden Park
(Address or Legal Description)

Applicant's name: Carson Valley Chamber of Commerce

Contact's name: Alicia Main and Bill Chernock
(If different than applicant)

Mailing address: 1477 Highway 395 Gardnerville, Nv 89410
Street or P.O. Box City State Zip Code

Physical address (If different):
Street City State Zip Code

Phone #(s): 775-782-8144 (Business) 775-450-4969 (Home) Alicia Main (Cell)

Is the applicant a(n): Corporation Partnership Individual Other

If corporation or partnership, please list corporate officers or partners:

Name	Address	Title
Patrick Rhamey		President
Ursula Prebezac		President Elect
Bill Chernock		Executive Director
Alicia Main		Chamber Manager

Description of Event: 18th Annual Chamber of Commerce Parade of Lights starting From Eddy Street running north on Hwy 395 turning left on Esmeralda and finishing at Minden Park

Hours of operation: 3:00 PM to 8:00 pm

What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant? Bill Chernock/Alicia Main

Will an admission fee be charged for your event? Yes No If yes, \$ amount: _____

When will fee be collected? Pre-sales At entrance

List approximate number of participants: 200-300

List approximate number of spectators: 2000-3000

List expected peak number of spectators: 2000-3000

Will alcoholic beverages be served? Yes No
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served? Yes No
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music? Yes No
- If Yes, Name of Performer(s) _____, Type of Music _____

Name of Insurer: Warren Reed insurance

Limits of liability: See attached Certificate of Liability Insurance

Address of Insurer: 1521 HWY 395N Gardnerville NV 89410
Street City State Zip code

Policy number: PAS041084998

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

Alicia Main
Signature of Applicant

9-27-13
Date

Alicia Main
Name of Applicant

FESTIVAL PLANS:

(MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A))

DCSO will provide security along Parade route with volunteers(Search and Rescue) providing Traffic control

Describe plan for location and supply of water facilities (§ 5.12.120(B))

Water is available from businesses along Parade route

Describe food concessions plan (§ 5.12.120(C))

None

Describe toilet facilities plan (§ 5.12.120(D))

N/A but businesses along Parade route may provide toilet Facilities

Describe trash cans and litter plan (§ 5.12.120(E))

Each Towns street Cleaners will clean streets after parade.

Describe medical facilities plan (§ 5.12.120(F))

Gardnerville and Minden Fire Departments are located at both ends of the Parade Route and would be able to provide Medical aid

Describe fire protection plan (§ 5.12.120(G))

Gardnerville and Minden Fire Departments are located at both ends of the Parade route and would be able to provided Fire Coverage

Describe parking areas, access and parking control plan (§ 5.12.120(H))
Parking is available on back streets and side streets along Parade route

Describe location of on-site headquarters or contact information (§ 5.12.120(J))
Chamber of commerce Office and Bill Chernock/AliciaMain will be available for contact.
Bill Chernock 775-720-9490
Alicia Main 775-450-4969

Describe illumination plan (§ 5.12.120(K))
N/A

Describe overnight camping facilities plan (§ 5.12.120(L))
N/A

Describe communication system plan (§ 5.12.120(Q))
Chamber of commerce Office and Bill Chernock/AliciaMain will be available for contact.
Bill Chernock 775-720-9490
Alicia Main 775-450-4969

What provisions will be made for numbers of spectators in excess of the estimate
(§ 5.12.040)
N/A

Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ 5.12.040)

Parking will be along the streets adjacent to HWY 395 along the parade route.
See Attached Parade route

**INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS
FOR AN OUTDOOR FESTIVAL LICENSE APPLICATION**

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS


COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage (\$2,000,000 for high risk events).

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the Outdoor Festival license application, but must be furnished prior to the issuance of the license.

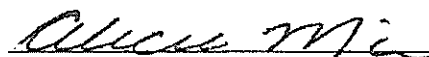
I hereby agree to the all of the provisions stated above:

Carson Valley Chamber of Commerce Parade of Lights 

Name of Event

Alicia Main

Applicant's name (printed)



Applicant's signature

December 7, 2013

Date of Event

9-27-13

Date



CERTIFICATE OF LIABILITY INSURANCE

CVCHA-1

OP ID: DR

DATE (MM/DD/YYYY)

09/27/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Warran Reed Insurance, Inc.
1521 Highway 395 North
Gardnerville, NV 89410
Alan G. Reed

775-782-2277
775-782-7387

CONTACT NAME:

PHONE (A/C, No, Ext):

FAX (A/C, No):

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: **Foremost Insurance**INSURER B: **Pro Group Management**

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Carson Valley Chamber
1477 Hwy 395 N, STE A
Gardnerville, NV 89410

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	PAS041084998	09/10/13	09/10/14	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	ANY AUTO ALL OWNED AUTOS HIRED AUTOS	SCHEDULED AUTOS NON-OWNED AUTOS				
	UMBRELLA LIAB EXCESS LIAB	OCCUR CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
	DED RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A 080702	01/01/13	01/01/14	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The below mentioned certificate holder is added as an additional insured with respects to the Parade of Lights on 12/7/13

CERTIFICATE HOLDER**CANCELLATION**

DOUGLAS

Douglas County
P.O. Box 218
Minden, NV 89423

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alan G. Reed

5-9

Carson Valley Chamber 18th Annual Parade of Lights

December 7, 2013

The Following permits have been applied for:

Town of Minden Street Closure/Special Events Application

Town of Gardnerville Application for Special Event/Street Closure

Application and Permit for Temporary occupancy of Nevada Department of
Transportation Right-of Way

**Ted Thran
Douglas County Clerk-Treasurer**

TEMPORARY

Milepost	District
District Permit No.:	
Applicant:	
Type of Activity:	
FOR DEPARTMENT USE ONLY	

**APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF
NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY
(Under the Provisions of NRS 408.423 and 408.210)**

1. Location where event and/or occupancy is proposed:

HWY 395 - From Eddy Street and HWY 395(Gardnerville) north to Esmeralda Ave (Minden)

Local name of highway

Street address or nearest cross street

between Milepost

and Milepost

2. Describe in detail the event, number of participants, proposed route, scheduled dates and time of event. Attach plans and/or drawings of proposed route.

18th Annual Parade of Lights presented by the Carson Valley Chamber of Commerce.

Approx 200 Participants 2000-3000 Spectators

Route: Hwy 395 - From the intersection of Eddy Street and HWY 395 (Gardnerville) north to Esmeralda Lane (Minden)

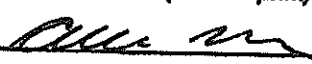
Map of Route and Route signage is attached

EVENT DATES:

Saturday December 7, 2013 From 3:00 PM to 8:00 PM

3. SPECIFIC TERMS AND CONDITIONS APPURTENANT TO THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Carson Valley Chamber of Commerce	Alicia Main/ Manager	
<i>Name of PERMITTEE</i>	<i>Name and Title (Please print)</i>	
1477 Highway 395 Suite A		
<i>Address</i>	<i>Signature</i>	
Gardnerville, NV 89410	September 24, 2013	775-782-8144/775-782-1025
<i>City, State, Zip</i>	<i>Date of Application</i>	<i>Telephone/Fax</i>

District Permit No.: _____ **ADDITIONAL TERMS AND CONDITIONS**

1. The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the **SIGNED** original permit has been received by the district office.
2. This temporary permit expires upon completion of the event.
3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. **THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.**
4. The PERMITTEE, in addition to obtaining the temporary Right-of-Way Occupancy Permit must also obtain any and all other permits required by State law or local ordinances.
5. The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees against any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them **OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA**, unless it is established by the PERMITTEE that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.
6. This application must have the following signatures of approval before being processed by the district office:

Nevada Highway Patrol

By: _____

Date: _____

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

Sheriff/Police

By: 

Date: 09-24-2013

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):
DO NOT WILL RESIST
WITH ROAD CLOSURE

*** SEE ADDITIONAL TERMS AND CONDITIONS ON PAGE 3. ***

Reviewed by: _____
District Permit Office Date

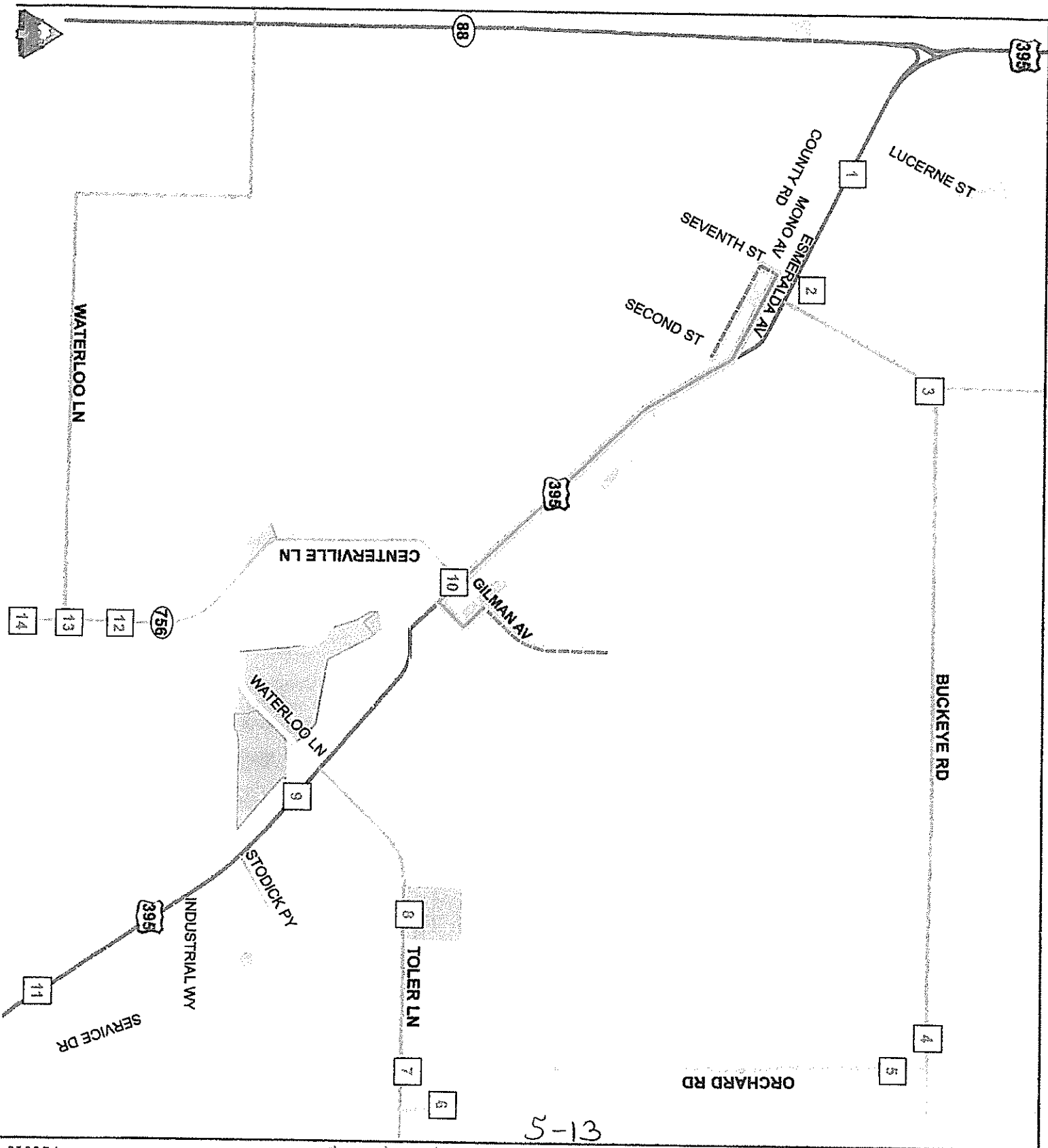
This temporary Right-of-Way Occupancy permit is granted to the PERMITTEE in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the work described.

Dated this _____ day of _____, 20_____

STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION

By

Director or District Engineer



2-13

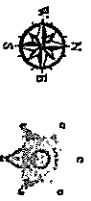
Parade of Lights

- Route Signage Planning -
 - **Enroute Signage** -

- 1 - US Hwy 395 @ McDonalds
 (Reader board for event)
- 2 - US Hwy 395 & Buckeye Rd
 (Detour sign: Left arrow
 board for south-bound 395)
- 3 - Buckeye Rd & Bougainvillea
 (Detour Sign: Straight arrows
 for both directions)
- 4 - Buckeye Rd & Orchard Rd
 (Detour Sign: Right arrow
 for south-bound Orchard)
- 5 - Orchard Rd & Buckeye Rd
 (Detour Sign: Left arrow
 for west-bound Buckeye)
- 6 - Orchard Rd & Toler Ave
 (Detour Sign: Right arrow
 for west-bound Toler)
- 7 - Toler Ave & Orchard Rd
 (Detour Sign: Left arrow
 for north-bound Toler)
- 8 - Toler Ave & Stodick Pkwy
 (Detour Sign: Straight arrows
 for north-bound Toler)
- 9 - US Hwy 395 & Waterloo Ln
 (Detour Sign: Right arrow for
 north-bound US Hwy 395)
- 10 - US Hwy 395 @ Sharkey's
 (Road Closed: Left Turn for
 Local Traffic Only)
- 11 - US Hwy 395 & Service Dr S.
 (Detour Sign: Reader board
 for event)
- 12 - SR 756 & Waterloo Ln
 (Detour Sign: Road Closed
 Ahead)
- 13 - SR 756 & Waterloo Ln
 (Detour Sign: Left arrow for
 north traffic: west Waterloo)
- 14 - SR 756 & Waterloo Ln
 (Reader board for event)

Map Elements

- Sign Locations
- Parade Route
- Staging Route
- Detour Routes
- Local Roads
- Town of Minden
- Town of Gardenville
- Parts



The data contained herein has been compiled on a geographic information system (GIS) using aerial photography and other data. The data is provided as a reference for the route planning and is not intended to be used as a substitute for a professional survey. The route, design, and signage, etc. are hereby assumed by Douglas County or as is the authority or secretary of the data.



Application for Special Event/Street Closure/Exclusive use of Heritage Park
1407 Highway 395
Gardnerville, Nevada 89410
(775) 782-7134 (775) 782-7135 Fax

Date of Application: September 24, 2013

Location of Event/Activities: Heritage Park/ HWY 395 north to Esmeralda, Minden
(submit letter of property owner's permission if event is to be held on private property)

Street(s) proposing to be closed: Gilman (Heritage Prk /HWY 395 north to Esmeralda
(US 395, SR756 require NDOT permission *Waterloo/Tolar/Higes require County permission)

Requesting use of Heritage Park? Yes No

Organization: Carson Valley Chamber of Com Corporation: Yes No
(if a corporation is applying for use, a copy of the Articles of Incorporation must be attached).

Contact Person: Alicia Main

Home Telephone #: _____ Business Telephone #: 775-782-8144 Fax #: 782-1025

Mailing Address: 1477 HWY 395 Suite A

Type of Activity Park will be used for: Parade Staging

Will alcohol be sold or served? Yes _____ No Band or amplified music? Yes _____ No

This event is Non-Profit For Profit _____ Closed to Public _____ Open to Public

Will a fee be charged to attend the event? Yes _____ No

Date(s) Requested (include setup and tear down time): December 7, 2013

Event hours: 3:00 pm to 8:00 Pm

Describe proposed event, concessions, fund-raisers, etc.: 18th Annual Parade of Lights

Event Insurance Carrier & Telephone #: Warren Reed Ins 782-2277

5-14

Event Security Plan: DCSO will provide Security along Parade Route with Volunteers providing Traffic control

(Submit Douglas County Sheriff's Office authorization and approval)

Water and Sanitation Plan if food is being sold or consumed during event:
Water and Restroom facilities may be provided by business along route

Event Clean-up/Sanitation/Garbage Plan:
Street Cleaners will come thru after the Parade

(garbage dumpsters/porta-pottos/restrooms/etc.)

Fire/Emergency Medical Services Plan:
Gardnerville Fire Dept is available to provide Medical aid

(Submit East Fork Fire Protection District authorization and approval)

Event Parking Area: Side Streets of the Parade Route

(Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: Applicants MUST provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

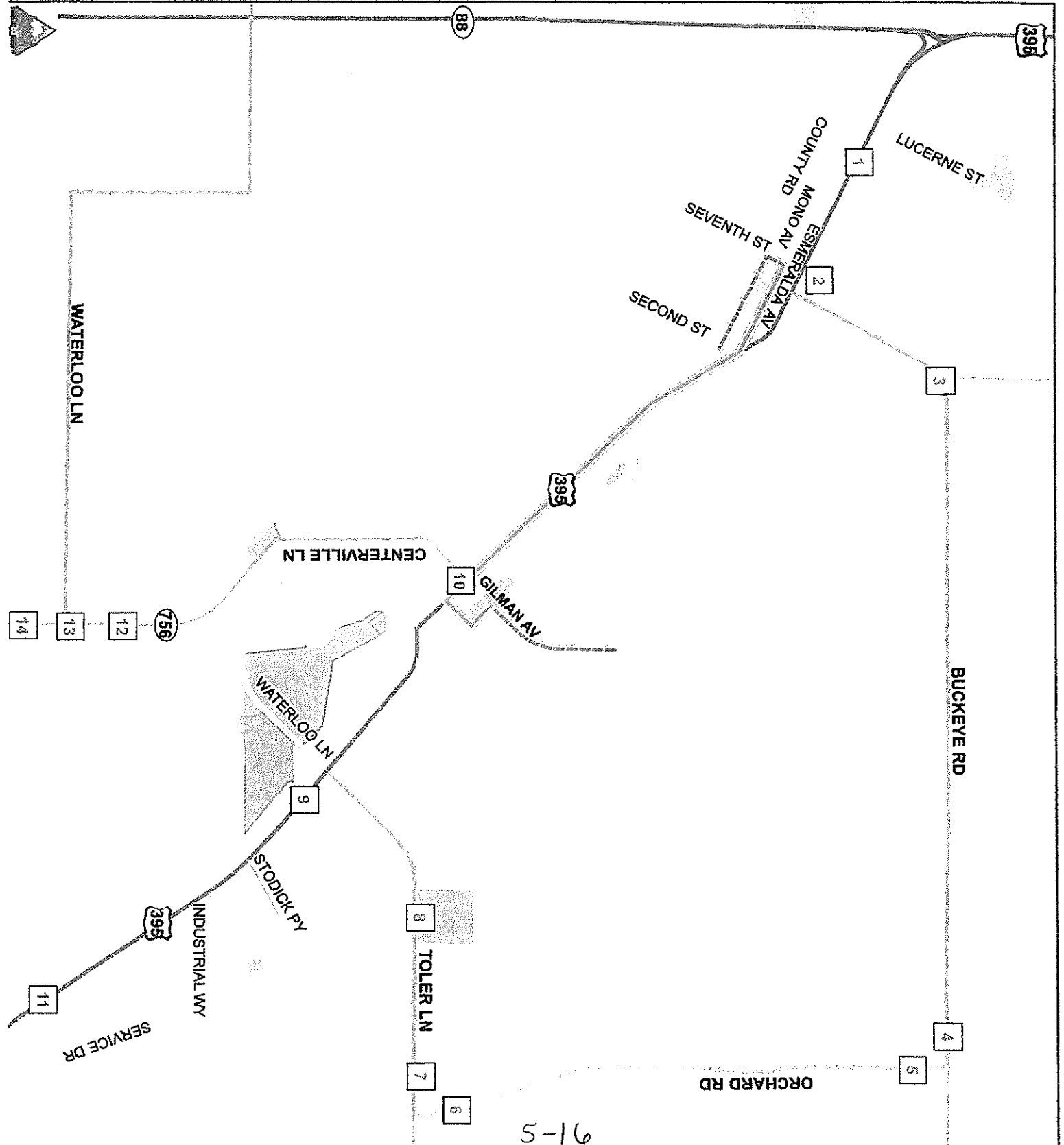
Waiver of Liability: Said group agrees that it shall indemnify, defend and hold harmless the Town of Gardnerville and Douglas County from any and all expenses or damages which may occur, or liability that it may sustain, including reasonable attorney's fees, administrative costs, and court costs, by reason of the Town's permission to said group for conducting referenced event at denoted location. Said group, through its representative, hereby agrees to abide by the conditions of approval of the Town Board and any other conditions that may be set forth by Douglas County.

Date: 9/30/13 Signature: 
Printed name above: Alicia Main

(Town Office Use Only)

Deposit amount Paid: _____ Date Processed: _____
Receipt Number: _____ Facility Reviewed: _____
Scheduled for Town Board Agenda: _____
Approved: _____
Scheduled for Douglas County Commissioner Agenda: _____
Approved: _____
Deposit Returned: _____

A copy of the approved form MUST be at the event



5-16

Parade of Lights

- Route Signage Planning -
- *Enroute Signage* -
- 1 - US Hwy 395 @ McDonalds (Reader board for event)
- 2 - US Hwy 395 & Buckeye Rd (Detour sign: Left arrow board for south-bound 395)
- 3 - Buckeye Rd & Bougainvillea (Detour Sign: Straight arrows for both directions)
- 4 - Buckeye Rd & Orchard Rd (Detour Sign: Right arrow for south-bound Orchard)
- 5 - Orchard Rd & Buckeye Rd (Detour Sign: Left arrow for west-bound Buckeye)
- 6 - Orchard Rd & Toller Ave (Detour Sign: Right arrow for west-bound Toller)
- 7 - Toller Ave & Orchard Rd (Detour Sign: Left arrow for north-bound Toller)
- 8 - Toller Ave & Stoddick Pkwy (Detour Sign: Straight arrows)
- 9 - US Hwy 395 & Waterloo Ln (Detour Sign: Right arrow for north-bound US Hwy 395)
- 10 - US Hwy 395 @ Sharkey's (Road Closed: Left Turn for Local Traffic Only)
- 11 - US Hwy 395 & Service Dr S. (Detour Sign: Reader board for event)
- 12 - SR 756 & Waterloo Ln (Detour Sign: Road Closed Ahead)
- 13 - SR 756 & Waterloo Ln (Detour Sign: Left arrow for north traffic west Waterloo)
- 14 - SR 756 & Waterloo Ln (Reader board for event)

Map Elements

- # Sign Locations
- Parade Route
- Staging Route
- Detour Routes
- Local Roads
- Town of Mohiden
- Town of Gardenville
- Parks



The data contained herein has been compiled on a geographic information system (GIS) for the use of Douglas County. The data does not represent survey information and should not be considered as a replacement for the authoritative source, plat maps, deeds, easements, etc. No liability is assumed by Douglas County or its GIS staff for any errors or omissions of the data.

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

09/27/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	775-782-2277	CONTACT NAME:	
	775-782-7387	PHONE (A/C No. Ext):	FAX (A/C No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Carson Valley Chamber 1477 Hwy 395 N, STE A Gardnerville, NV 89410	INSURER A : Foremost Insurance		
	INSURER B : Pro Group Management		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>		PAS041084998	09/10/13	09/10/14	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	AUTOMOBILE LIABILITY						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> ANY AUTO ALLOWED AUTOS						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> PROPERTY DAMAGE (Per accident)						\$
	UMBRELLA LIAB						\$
	<input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED						\$
	RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	<input type="checkbox"/>	N/A	080702	01/01/13	01/01/14	WC STATUTORY LIMITS DTH-ER
	if yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The below mentioned certificate holder is added as an additional insured with respects to the Parade of Lights on 12/7/13.

5-17

CERTIFICATE HOLDER**CANCELLATION**

TOWN OF G	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410	AUTHORIZED REPRESENTATIVE Alan G. Reed

Please return to: Town of Minden 1604 Esmeralda Ave. Suite 101 Minden, NV 89423
Phone: 775-782-5976 Fax: 775-782-5287

TOWN OF MINDEN

Street Closure / Special Event Application

This application **and deposit** must be on file in Town of Minden in order to guarantee event approval.

Carson Valley Chamber of Commerce

Alicia Main

Name of Organization

Contact Person

18th Annual Parade of Lights from Heritage Pk north along HWY 395 turning off onto Esmeralda and finishing at Minden Park

Brief Description of Activity to be conducted

N/A	775-782-8144	Alicia@carsonvalleynv.org	
Home phone	Work phone	Email Address	
1477 HWY 395 Suite A		Gardnerville, NV	89410
Mailing Address		City and State	Zip Code
1477 HWY 395 Suite A		Gardnerville, NV	89410
Physical Address		City and State	Zip Code
December 7, 2013	3:00 pm to 8:00 pm		200-300
Requested Date (Day 1)	Requested opening time	Requested opening time	Anticipated #of People
Requested Date (Day 2)	Requested opening time	Requested opening time	Anticipated #of People
Requested Date (Day 3)	Requested opening time	Requested opening time	Anticipated #of People

Will the activity involve alcohol consumption? Yes ___ No If yes, will alcohol be sold? Yes ___ No ___

If alcohol is to be sold, a permit must be obtained from the Sheriff's Office.

Also please check with Nevada State Health Department for temporary food permit.

PLEASE INDICATE STREETS REQUESTED FOR CLOSURE ON THE ATTACHED MAP.

PARK AMENITIES Check all the that will be needed for your event:

Electricity at Gazebo: Electricity on at 5th Street: Tables: Chairs: Microphones: If so, how many? _____

CD Player: Nature and duration of any amplified sound: Minimal sound coming from Parade Floats

What (if any) vehicles will be brought into the park? None

Other Special Needs: _____

ADDITIONAL SERVICES The Following must be coordinated with Town personnel prior to the event:

Resident Notification: Residents and businesses in the immediate area of the event must be notified of the street closure. Attach proof of such notification.

Trash: Number of dumpsters requested: ⁰ _____ Indicate placement on attached map with a "T".

Requested days / times for dumpsters to be emptied: _____

Signs / Barricades: Event coordinator is responsible for obtaining and placing signs and barricades as necessary.

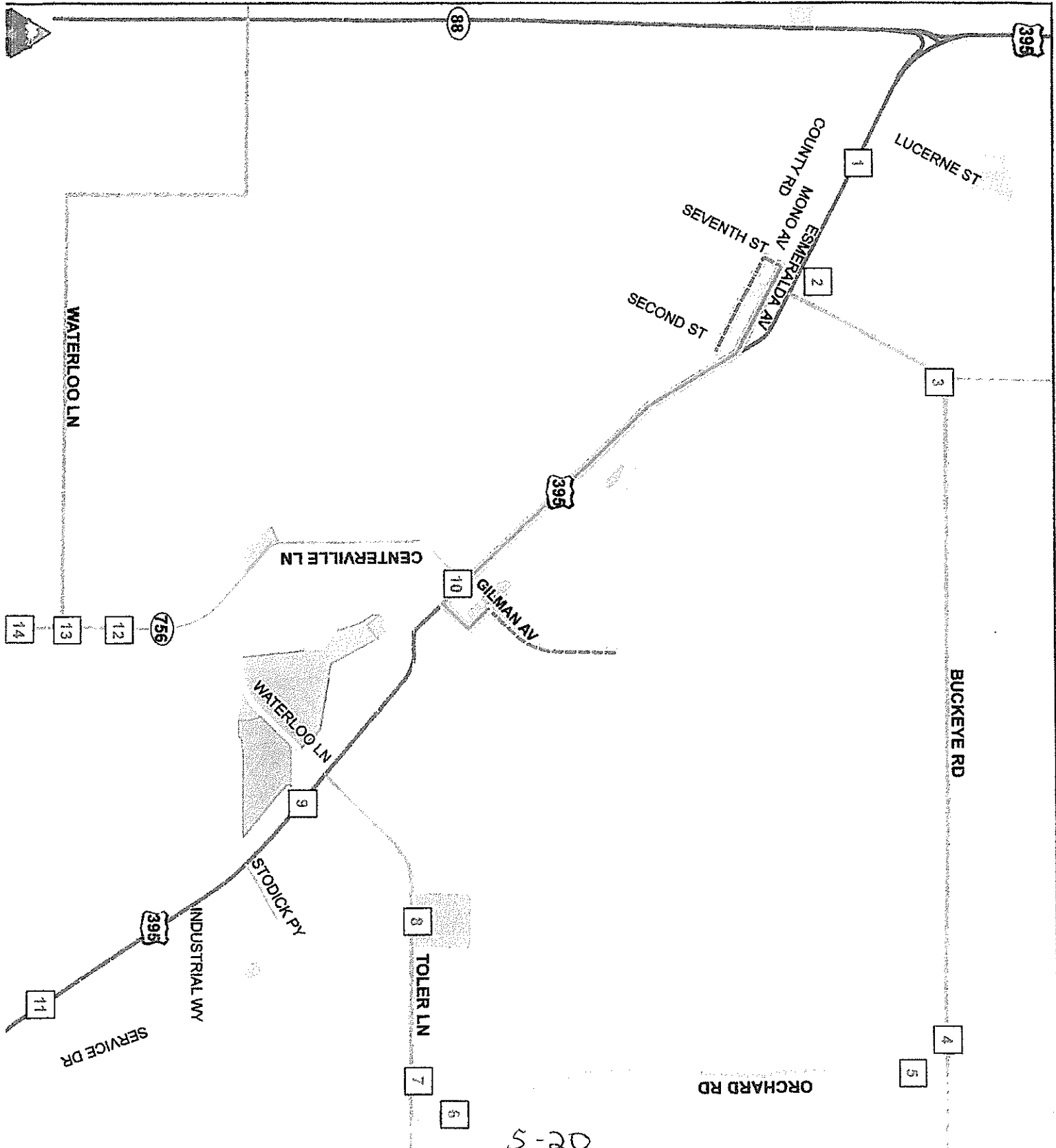
Minden Park Restrooms: Town personnel are responsible for maintaining restrooms at a charge to the event.

Sanihuts: If an event has at least 500 people expected to attend, Sanihuts must be supplied by the applicant.

Indicate placement on attached map with a "S". Sanihuts needed (Y/N): ^N _____

Patron Parking: No alleys are to be blocked; access to residences must be maintained.

Parking lot adjacent to CVIC Hall has priority use for CVIC Hall renters.



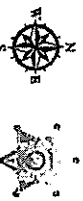
Parade of Lights

Route Signage Planning - Enroute Signage -

- 1 - US Hwy 395 @ McDonalds (Reader board for event)
- 2 - US Hwy 395 & Buckeye Rd (Detour sign: Left arrow board for south-bound 395)
- 3 - Buckeye Rd & Bougainvillea (Detour Sign: Straight arrows for both directions)
- 4 - Buckeye Rd & Orchard Rd (Detour Sign: Right arrow for south-bound Orchard)
- 5 - Orchard Rd & Buckeye Rd (Detour Sign: Left arrow for west-bound Buckeye)
- 6 - Orchard Rd & Toler Ave (Detour Sign: Right arrow for west-bound Toler)
- 7 - Toler Ave & Orchard Rd (Detour Sign: Left arrow for north-bound Toler)
- 8 - Toler Ave & Stodick Pkwy (Detour Sign: Straight arrows)
- 9 - US Hwy 395 & Waterloo Ln (Detour Sign: Right arrow for north-bound US Hwy 395)
- 10 - US Hwy 395 @ Sharkey's (Road Closed: Left Turn for Local Traffic Only)
- 11 - US Hwy 395 & Service Dr S. (Detour Sign: Reader board for event)
- 12 - SR 756 & Waterloo Ln (Detour Sign: Road Closed Ahead)
- 13 - SR 756 & Waterloo Ln (Detour Sign: Left arrow for north traffic west Waterloo)
- 14 - SR 756 & Waterloo Ln (Reader board for event)

Map Elements

- Sign Locations
- Parade Route
- Staging Route
- Detour Routes
- Local Roads
- Town of Minden
- Town of Gandenville
- Parks



The data contained herein has been compiled from a geographic information system (GIS) by the town of Minden. The data does not represent survey information and should not be considered as a replacement for the authoritative source, all maps, deeds, returns, etc. No liability is assumed by Douglas County or us in the publication or accuracy of the data.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/27/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	775-782-2277	CONTACT NAME:	
	775-782-7387	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Carson Valley Chamber 1477 Hwy 395 N, STE A Gardnerville, NV 89410	INSURER A: Foremost Insurance		
	INSURER B: Pro Group Management		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	PAS041084998	09/10/13	09/10/14	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PO/ AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	080702	01/01/13	01/01/14
	WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>					
	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The below mentioned certificate holder is added as an additional insured with respects to the Parade of Lights on 12/7/13.

5-21

CERTIFICATE HOLDER DOUGLCO Town of Minden 1604 Esmeralda Minden, NV 89423	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan G. Reed

7757821025

C.U.C.C.A.R.

637 PG1

NOV 23 '99 13:39

Internal Revenue Service

Department of the Treasury

Director

300 N. Los Angeles Street, MS 7043
Los Angeles, CA 90012

CARBON VALLEY CHAMBER OF COMMERCE
AND VISITORS AUTHORITY, INC.
1112 WY 395, SUITE 1
GARDNERVILLE, NV 89410

Person to Contact:
L. BARRAGAN
Telephone Number:
(213) 894-4336

Refer Reply to:
EO(0807)97
Date:
AUGUST 11, 1997

SIN: [REDACTED]

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal income tax in ~~SEPTEMBER~~ 1973 as described in Internal Revenue code Section 501(c)(6).

The exempt status for the determination letter issued in ~~SEPTEMBER~~ 1973 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,

[Handwritten Signature]

Disclosure Assistant

Post-Net Fax Note	7871	Date	11-23 1997
To	KELLY	From	BARRAGAN
On		On	
Phone 1		Phone 2	
Fax 1	772-2255	Fax 2	

1 CERTIFICATE OF RESTATED AND AMENDED
 2 **FILED**
 3 IN THE OFFICE OF THE SECRETARY OF STATE OF THE STATE OF NEVADA
 4 **ARTICLES OF INCORPORATION**
 5 **OF THE**
 6 **CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED**
 7 **A Nevada Corporation**
 8
 9 **NOV 22 1983**
 10 **339-46**
 11 *John Hill*
 12 **GENERAL SECRETARY OF STATE**

ARTICLE I

The name of the corporation shall remain as the **CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED.**

ARTICLE V

The period of existence of this corporation shall be perpetual, unless there is a merger or dissolution pursuant to law.

ARTICLE VI

Except as otherwise provided by law and Chapter 35 of NRS, no action may be brought against any officer or director of this corporation based upon any act or omission arising from failure in his or her official capacity to exercise due care regarding the management or operation of this corporation unless the act or omission involves intentional misconduct, fraud or knowing violation of the law.

ARTICLE VII

The Restated and Amended Articles of Incorporation were approved by resolution of the members.

(NONPROFIT) ANNUAL LIST OF OFFICERS, DIRECTORS AND REGISTERED AGENT OF

FILE NUMBER

Carson Valley Chamber of Commerce & Visitors Authority

C339-1945

NAME OF CORPORATION

FOR THE FILING PERIOD OF

11- 2010
07-01-2010

TO **11- 2011**
06-30-2011



110221

The entity's duly appointed registered agent in the State of Nevada upon whom process can be served is:

William Charnock, Executive Director
Carson Valley Chamber of Commerce & Visitors Authority

A FORM TO CHANGE REGISTERED AGENT INFORMATION CAN BE FOUND ON OUR WEBSITE: www.lrvccan.gov

USE BLACK INK ONLY - DO NOT REBLENK

ABOVE SPACE IS FOR OFFICE USE ONLY

Return one file stamped copy. (If filing not accompanied by other instructions, the stamped copy will be sent to registered agent.)

****YOU MAY NOW FILE YOUR ANNUAL LIST ONLINE AT www.lrvccan.gov****

IMPORTANT: Read instructions before completing and returning this form.

1. Print or type names and addresses, other residences or business, for all officers and directors. A President, Secretary, Treasurer, or equivalent of each of Directors must be named. There must be at least one director. An Officer must sign this form. **POWER WILL BE RETURNED BY MAIL.**
2. If there are additional officers, attach a list of them to this form.
3. Return the completed form with the \$24.00 filing fee, if no capitalization. A \$24.00 penalty must be added for failure to file this form by the deadline. An annual list received more than 60 days before the due date shall be deemed an amended list for the previous year.
4. Make your check payable to the Secretary of State. Your amended check will constitute a certificate to forward business.
5. **Outstanding Checks:** If requested above, one file stamped copy will be returned at an additional charge. To receive a certified copy, enclose an additional \$24.00 per certification. A copy fee of \$1.00 per page is required for each additional copy generated when ordering it or when the stamped or certified copies. Appropriate instructions must accompany your order.
6. Return the completed form to: Secretary of State, 302 North Carson Street, Carson City, Nevada 89701-4201, (775) 684-5700.
7. Forms must be in the possession of the Secretary of State on or before the last day of the month in which it is due. (Postmark date is not accepted as receipt date.) Forms received after due date will be returned for additional fees and penalties.

FILED FEE: \$24.00 OR NO CAPITALIZATION LATE PENALTY: \$24.00

NAME Chad Glickner	TITLE(S) PRESIDENT (OR EQUIVALENT OF)
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Carsonville NV 89410
NAME Just Johnson	TITLE(S) SECRETARY (OR EQUIVALENT OF)
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Carsonville NV 89410
NAME John Butler	TITLE(S) TREASURER (OR EQUIVALENT OF)
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Carsonville NV 89410
NAME Debra Lang	TITLE(S) DIRECTOR
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Carsonville NV 89410

I declare, to the best of my knowledge under penalty of perjury, that the above mentioned entity has complied with the provisions of NRS 322.700 and acknowledges that pursuant to NRS 322.702, it is a violation of law to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

x Will Clark
Signature of Officer

Title: **Executive Director** Date: **07/30/10**

Nevada Secretary of State Annual List Worksheet
Revised: 7-4-09

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

FILED
CERTIFICATE OF RESTATED AND AMENDED
ARTICLES OF INCORPORATION
OF THE

STATE OF NEVADA
NOV 22 1993 **CARSON VALLEY CHAMBER OF COMMERCE AND**
339-46 **VISITORS AUTHORITY, INCORPORATED**
No. **A Nevada Corporation**
Don Hill
SECRETARY, STATE OF NEVADA

ARTICLE I

The name of the corporation shall remain as the **CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED.**

ARTICLE V

The period of existence of this corporation shall be perpetual, unless there is a merger or dissolution pursuant to law.

ARTICLE VI

Except as otherwise provided by law and Chapter 35 of NRS, no action may be brought against any officer or director of this corporation based upon any act or omission arising from failure in his or her official capacity to exercise due care regarding the management or operation of this corporation unless the act or omission involves intentional misconduct, fraud or knowing violation of the law.

ARTICLE IX

The Restated and Amended Articles of Incorporation were approved by resolution of the members.

1 b. Preserving and protecting the competitive enterprise
2 system of business by: creating a better understanding and
3 appreciation of the importance of business people and concern
4 for their problems; educating the business community and
5 representing them in city, county, state and national
6 legislative and political affairs; preventing or addressing
7 controversies which are detrimental to expansion and growth of
8 business and the community if they arise.

9 c. Promoting the general welfare and prosperity of the
10 Carson Valley area, so that its citizens and all areas of its
11 business community shall prosper. All necessary means of
12 promotion shall be provided and particular attention and
13 emphasis shall be given to the economic, civic, commercial,
14 cultural, industrial and educational interests of the area.

15 d. The chamber will be the designated tourist marketing
16 organization for the Carson Valley and surrounding areas. A
17 portion of the Douglas County Lodgers Tax and "room tax"
18 revenues granted from the rental of transient lodging,
19 authorized by Nevada Revised Statutes are granted to the
20 chamber. The chamber will advertise, publicize and promote
21 the projects specified within the law. The chamber shall also
22 advertise the resources of Carson Valley and surrounding areas
23 related to tourism, including available accommodations,
24 transportation, entertainment, natural resources and climate
25 and promote "special events" related thereto.

26 e. Any other lawful activity within the objects or
27 purposes of the corporation.

28 ///

1 the liability of any officer or director for acts or omissions
2 which involve intentional misconduct, fraud or a knowing violation
3 of the law, or for payment of dividends in violation of NRS 78.300.
4

5 STATE OF NEVADA)
6 COUNTY OF DOUGLAS) ss.

7 The undersigned, JIM MCFARLAND, President of the Carson
8 Valley Chamber of Commerce and Visitor's Authority, Inc., after
9 first being duly sworn, deposes and says that he have read the
10 foregoing Certificate of Restated and Amended Articles of
11 Incorporation of the Carson Valley Chamber of Commerce and
12 Visitor's Authority, Inc. and that by a vote of 14 Board of
13 Directors, being all of the Board of Directors present, the
14 undersigned President has been authorized to execute the foregoing
15 Certificate by a Resolution of the Board of Directors adopted on
16 the 4th day of October, 1995, and that this Certificate correctly
17 sets forth the text of the Articles as restated and amended as of
18 this date.

19
20 
21 JIM MCFARLAND, President

22 SUBSCRIBED AND SWORN before me
23 this 18th day of October, 1995.

24
25 
26 MILOS TERZICH
27 NOTARY PUBLIC



1 STATE OF NEVADA)
2 COUNTY OF DOUGLAS) ss.

3 The undersigned, **ROXANNE STANGLE**, Acting Secretary of the
4 Carson Valley Chamber of Commerce and Visitor's Authority, Inc.,
5 after first being duly sworn, deposes and says that she has read
6 the foregoing Certificate of Restated and Amended Articles of
7 Incorporation of the Carson Valley Chamber of Commerce and
8 Visitor's Authority, Inc. and that by a vote of 14 Board of
9 Directors, being all of the Board of Directors present, the
10 undersigned Acting Secretary has been authorized to execute the
11 foregoing Certificate by a Resolution of the Board of Directors
12 adopted on the 4th day of October, 1995, and that this Certificate
13 correctly sets forth the text of the Articles as restated and
14 amended as of this date.

15
16 
17 **ROXANNE STANGLE**, Acting Secretary

18 SUBSCRIBED AND SWORN before me
19 this 3rd day of November, 1995.



20
21 
22 **SUSAN D. SMITH**
23
24
25
26
27
28

1 **RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARSON VALLEY**
2 **CHAMBER OF COMMERCE AND VISITOR'S AUTHORITY, INC.**

3 **A Nevada Corporation**

4
5 On the 4th day of October, 1995, at a regularly scheduled
6 meeting of the Board of Directors of the Carson Valley Chamber of
7 Commerce and Visitor's Authority, Inc., it having been brought to
8 the attention of the Board that the original Articles of
9 Incorporation expire on or about November 26, 1995, and after
10 motion being made and duly seconded, a quorum of the Board of
11 Directors being present, the following resolution was unanimously
12 passed:

13 **RESOLVED**, that the Articles of Incorporation of the
14 Carson Valley Chamber of Commerce and Visitor's
15 Authority, Inc., be restated and amended pursuant NRS
82.371 and NRS 82.356 to read as follows:

16 **ARTICLE I**

17 The name of the corporation shall remain as THE CARSON
18 VALLEY CHAMBER OF COMMERCE AND VISITOR'S AUTHORITY, INC.

19 **ARTICLE II**

20 This corporation is organized pursuant to Section
21 501(c)(6) of the Internal Revenue Code as amended and upon
22 dissolution, any assets of the corporation must be distributed to
23 any person or entity which is recognized as exempt under Section
24 501(c) of the Internal Revenue Code as amended.

25 **ARTICLE III**

26 This corporation is a nonprofit corporation, without
27 capital stock, which will not distribute any gains, profits or
28 dividends to its members. Its purposes shall include, but not be

1 limited to, serving the Carson Valley area of Douglas County in the
2 following manners:

3 a. Serving as a clearinghouse for general information,
4 providing a vehicle for orderly development of the community
5 by encouraging ideas and representation from within; promoting
6 the economic, educational, cultural, recreational and social
7 welfare of the residents, property owners, business
8 enterprises and investors in said area.

9 b. Preserving and protecting the competitive enterprise
10 system of business by: creating a better understanding and
11 appreciation of the importance of business people and concern
12 for their problems; educating the business community and
13 representing them in city, county, state and national
14 legislative and political affairs; preventing or addressing
15 controversies which are detrimental to expansion and growth of
16 business and the community if they arise.

17 c. Promoting the general welfare and prosperity of the
18 Carson Valley area, so that its citizens and all areas of its
19 business community shall prosper. All necessary means of
20 promotion shall be provided and particular attention and
21 emphasis shall be given to the economic, civic, commercial,
22 cultural, industrial and educational interests of the area.

23 d. The chamber will be the designated tourist marketing
24 organization for the Carson Valley and surrounding areas. A
25 portion of the Douglas County Lodgers Tax and "room tax"
26 revenues granted from the rental of transient lodging,
27 authorized by Nevada Revised Statutes are granted to the
28 chamber. The chamber will advertise, publicize and promote

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

the projects specified within the law. The chamber shall also advertise the resources of Carson Valley and surrounding areas related to tourism, including available accommodations, transportation, entertainment, natural resources and climate and promote "special events" related thereto.

e. Any other lawful activity within the objects or purposes of the corporation.

ARTICLE XV

The number of the board of directors shall remain at 15, but the number of such directors may be fixed and altered from time to time by the By-Laws of the corporation.

ARTICLE V

The period of existence of this corporation shall be perpetual, unless there is a merger or dissolution pursuant to Chapter 82 of the Nevada Revised Statutes.

ARTICLE VI

Except as otherwise provided in NRS 82.136 and 82.536 and Chapter 35 of NRS, no action may be brought against any officer or director of this corporation based upon any act or omission arising from failure in his or her official capacity to exercise due care regarding the management or operation of this corporation unless the act or omission involves intentional misconduct, fraud or knowing violation of the law.

ARTICLE VII

All persons serving, or who have served, as officers or directors of this corporation, shall be indemnified by this corporation against expenses actually and necessarily incurred by them in connection with the defense of any action, suit or

1 proceeding which they, or any of them, are made parties, or a
2 party, by reason of having been or being directors or officers or
3 a director or an officer of this corporation, except in relation to
4 matters as to which any such director or officer or former director
5 or officer shall be adjudged in such action, suit or proceeding to
6 be liable for intentional misconduct, fraud or knowing violation of
7 law. Such indemnification shall not be deemed exclusive of any
8 other rights to which those indemnified may be entitled, under any
9 By-Law, agreement or otherwise. Notwithstanding any other
10 provision of these Articles, no director or officer of this
11 corporation shall be personally liable to the corporation or its
12 stockholders for damages for breach of fiduciary duty as a director
13 or officer. This limitation of personal liability does not limit
14 the liability of any officer or director for acts or omissions
15 which involve intentional misconduct, fraud or a knowing violation
16 of the law, or for payment of dividends in violation of NRS 78.300.

17	AYES	-	<u>14</u>
18	NAYS	-	NONE
19	ABSTENTIONS	-	NONE
20	ABSENTERS	-	<u>1</u>

21 ///
22 ///
23 ///
24 ///
25 ///
26 ///
27 ///
28 ///

1 The undersigned, being President of the Carson Valley
2 Chamber of Commerce and Visitor's Authority, Inc. hereby certifies
3 that the foregoing Resolution was passed as hereinabove stated.
4

5
6 
7 JIM MCFARLAND, President

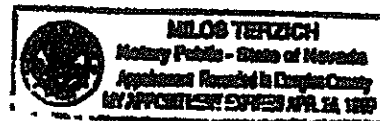
8 ATTEST:

9
10 
11 ROXANNE STANGLE
12 Acting Secretary

13 STATE OF NEVADA)
14) ss.
15 COUNTY OF DOUGLAS)

16 On this 11th day of October, 1995, personally
17 appeared before me, a Notary Public, JIM MCFARLAND and ROXANNE
18 STANGLE, known to me to be the President and Acting Secretary,
19 respectively, of the Carson Valley Chamber of Commerce and
20 Visitor's Authority, Inc., who acknowledge that they executed the
21 above Resolution.
22

23
24 
25 MILOŠ TERZICH
26 NOTARY PUBLIC



THIS FORM SHOULD ACCOMPANY Certificate of Restated and Amended Articles OF INCORPORATION FOR A NEVADA CORPORATION

1. Name of corporation CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED
2. Date of adoption of Amended and Restated Articles October 4, 1995

3. If the articles were amended, please indicate what changes have been made:
(a) Was there a name change? Yes No If yes, what is the new name?

(b) Did you change the resident agent? Yes No If yes, please indicate the new name and address.

Please attach the resident agent acceptance certificate.

(c) Did you change the purposes? Yes No Did you add banking? banking?
insurance? None of these?
(d) Did you change the capital stock? Yes No If yes, what is the new capital stock?

(e) Did you change the directors? Yes No If yes, indicate the change:

(f) Did you add the directors liability provision? Yes No

(g) Did you change the period of existence? Yes No If yes, what is the new existence?

(h) If none of the above apply, and you have amended or modified the articles, how did you change your articles?

FILED
IN THE OFFICE OF THE
SECRETARY OF STATE OF THE
STATE OF NEVADA
NOV 22 1995
No. 339-45
Terence Jackson
REGISTRAR, SECRETARY OF STATE

Name and Title of Officer _____ Date _____

State of _____ }
County of _____ } ss.

On _____, personally appeared before me, a Notary Public, _____ who acknowledged that he/she executed the above instrument.

Notary Public

(Notary Seal or Sign.)



Gardnerville Town Board

AGENDA ACTION SHEET

1. **For Possible Action:** Approve the Douglas County 2013 Hazard mitigation plan for acceptance of the plan for implementation measures in order to receive funding of the project listed within the document
2. **Recommended Motion:** Approve the Douglas County 2013 Hazard mitigation plan acceptance of the plan for implementation measures in order to receive funding of the project listed within the document.

Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** November 5, 2013 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

Background Information: The Fire Chief asked if the town would participate in the plan update. Staff understands that this plan is essential to go after federal funding in the future when the project deals with specific items accomplishing the mitigation actions listed in section 8.5. Town staff did participate in the development of the Douglas County 2013 Hazard Mitigation Plan. We have a digital copy in the office. A hard copy of the full document can be provided on request (290 pages). It deals with lakes' hazards, earthquake and fire. There are many sections not listed in this packet.

A portion of Section 5.2.4 is the floods section giving a history of the valley flooding. Section 8.5 is the mitigation action plan matrix where 5.E, 5.G, 5.H and 5.J are specific items the town can participate in making Gardnerville a safer place to live.

6. **Other Agency Review of Action:** Douglas County N/A

7. **Board Action:**

Approved Approved with Modifications
 Denied Continued

5.2.4 Floods

Planning Significance - High

5.2.4.1 Nature

Flooding is the accumulation of water where there usually is none or the overflow of excess water from a stream, river, lake, reservoir, or coastal body of water onto adjacent floodplains. Floodplains are lowlands adjacent to water bodies that are subject to recurring floods. Floods are natural events that are considered hazards only when people and property are affected.

Nationwide, floods result in more deaths than any other natural hazard. Physical damage from floods includes the following:

- Inundation of structures, causing water damage to structural elements and contents.
- Erosion or scouring of stream banks, roadway embankments, foundations, footings for bridge piers, and other features.
- Destruction of crops, erosion of topsoil, and deposition of debris and sediment on croplands.
- Release of sewage and hazardous or toxic materials as wastewater treatment plants are inundated, storage tanks are damaged, and pipelines are severed.
- Impact damage to structures, roads, bridges, culverts, and other features from high-velocity flow and from debris carried by floodwaters. Such debris may also accumulate on bridge piers and in culverts, increasing loads on these features or causing overtopping or backwater effects.

Floods also cause economic losses through closure of businesses and government facilities; disrupt communications; disrupt the provision of utilities such as water and sewer service; result in excessive expenditures for emergency response; and generally disrupt the normal function of a community.

Nevada is the driest state in the Union, with an average annual precipitation of only about nine and one half inches, although there are areas in Douglas County that average above forty inches (CWSD). Douglas County is unique in the fact that many different types of flooding occur within its boundaries. The major flood types that may occur in Douglas County include:

- 1) Alluvial Flooding (Zone AO FIRM Maps): Alluvial fans occur mainly in dry mountainous regions, are deposits of rock and soil that have eroded from mountainsides and accumulated on valley floors in a fan-shaped pattern. The deposits are narrow and steep at the head of the fan, broadening as they spread out onto the valley floor. Channels along fans are not well defined and flow paths are unpredictable. As rain runs off steep valley walls, it gains velocity, carrying large boulders and other debris. When the debris fills the runoff channels of the fan, floodwaters spill out, spreading laterally and cutting new channels. The process is

then repeated, resulting in shifting channels and combined erosion and flooding problems over a large area (Wright 2008).

- 2) Ponding (Zone AO and AH FIRM Maps): Ponding occurs when water has no available outlet. Ponding floodwaters are typified by low or no velocities and a depth. In areas where rivers exceed floodwater storage capacity excess water will begin to pond. Ponding is common in the Carson Valley adjacent to the Carson River and away from the Carson and Pinenut Mountain Ranges.
- 3) Riverine Flooding (Zone A and AE FIRM Maps): Stream channels are adjusted to carry the normal discharge of water from upstream and from tributaries. Most of the time, the water level remains within the confines of the stream banks, but periodically the flow of water is beyond the capacity of the channel to hold, and the water spills over the banks causing (riverine) flooding (Easterbrook 1999). Riverine flooding is more devastating to a community than alluvial flooding or ponding. Riverine flooding can inundate hundreds of square miles and the floodwaters could take several weeks to recede. In addition, riverine flooding may cause disruptions in utility services and may close large portions of the local transportation network. Douglas County is affected by riverine flooding under the following three scenarios:
 - (1) Flash floods caused by summer thunderstorms;
 - (2) Floods caused by rapid snowmelt; and
 - (3) Floods caused by frontal rains and frontal rains on snow or frozen grounds.

Flash floods result from intense rainfall in localized areas during thunderstorms, usually during the months of June to November. These floods, while intense, tend to be localized because the storms usually cover a small area. Washes along the eastern boundary of Douglas County abutting the Pinenut Mountains and Gardnerville Ranchos are the area most likely to be affected by summer flash flooding. Floods from rapid snowmelt tend to occur between March and June, and can cover a large area but tend to flood areas close to the main river channel. Floods resulting from rain on snow or frozen ground tend to occur between November and April and have caused some of the greatest regional historical floods.



Flash Flooding, Johnson Lane Wash July, 2005

In Douglas County, the primary cause of riverine flooding is winter rainstorms saturating and melting the Sierra snowpack at elevations between 4,500 and 8,000 feet or higher. Though most winter storms bring snow to elevations above 6,000 feet, a pattern of warm storms (known as the Pineapple Express or Pineapple Connection because they come from the warm Pacific Islands) occasionally dumps rain at higher elevations. Winter floods can occur any time between November and April in successive years, or not occur at all for many years.



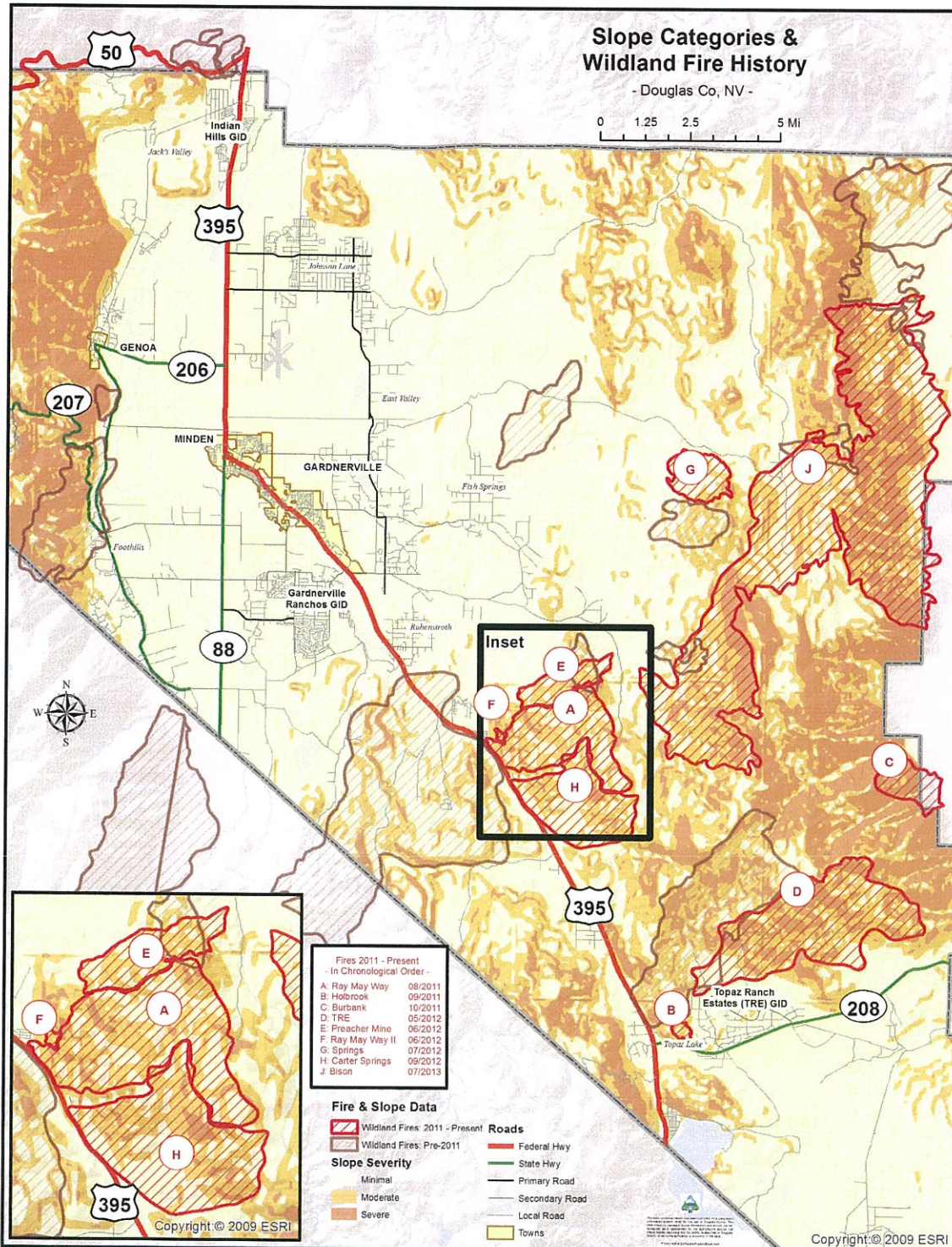
River Flooding, 1997 New Year's Flood, East Side of Gardnerville Ranchos
Photo by Marilyn Newton

5.2.4.2 Effects of Wildland Fires on Floods

Wildfire is a disturbance that can change the characteristics of a watershed such that the subsequent hydrologic response to normal precipitation is often a sudden and dramatic increase in water discharge. Wildfires alter the live and dead vegetation in a watershed by: (1) decreasing the canopy interception, which increases the percentage of rainfall available for runoff; (2) decreasing the water normally lost as evapotranspiration, which increases the base flow; (3) consuming ground cover, litter, duff, and debris, which increases runoff velocities and reduces interception and storage (Moody and Martin 2001).

Significant wildland fires, such as experienced during the 2011, 2012 and 2013 fire seasons, may affect the root systems of vegetation and trees. The soils (ground) in the burned area can become unstable and subject to movement (earth flows) which can cause damage to structures and road ways that are in its path. The most recent evidence of this occurrence was during a storm event near the Ray May Way wildland fire (2012) where severe damage to root systems of trees and vegetation allowed for wet saturated unstable ground to move downhill blocking Highway 395. The Wildland fire and slope map on the following page (Figure 5-10) shows recent fires in Douglas County. The map also identifies the slopes in these areas and the concern of deforestation on these slopes.

Figure 5-10
Recent Fires in Douglas County



5.2.4.3 History

The Carson River begins in multiple large watersheds in the Sierra Nevada in California south of Lake Tahoe, and consists of two forks, the West Fork Carson River and the East Fork Carson River. These Tributaries flow northward into Nevada before joining to form the main-stem Carson River in mid-Carson Valley. The west Fork Carson River enters Nevada west of Mud Lake and several miles west of U.S. 395. It continues in a northerly to northwesterly direction along the western side of Carson Valley and is joined by several small streams from the Carson Range to the west and joins the East Fork. The East Fork enters Nevada approximately 5 miles east and south of the West Fork in a deep, narrow canyon incised into volcanic bedrock. It flows northerly and enters the southern end of Carson Valley a few miles east of the West Fork. The East Fork then turns northwestward, flows to the west of the towns of Minden and Gardnerville, and joins the West Fork southeast of Genoa, near the western side of the valley (See The Primary Flood Zones Map (Figure 5-11) for 2010 floodplain boundaries in Douglas County).

From near Genoa, the main-stem Carson River flows northeasterly through the northern part of Carson Valley, crosses under U.S. 395 at Cradlebaugh Bridge, and exits the valley at its northeast corner. The river then flows northerly along a deep, bedrock canyon near Empire, just south of U.S. 50. After exiting the deep but short bedrock canyon a little west of Dayton, the Carson River continues in a northeasterly direction for several miles, traversing the broad, alluvial Carson Plains before entering a relatively confined bedrock-bounded channel in the northern end of the Pine Nut Mountains at the east end of the Carson Plains. As it enters the northern Pine Nut Mountains, the river turns nearly due west and flows a total distance of about 12 air miles before exiting the mountains at Fort Churchill. Downstream, the Carson River passes under Weeks Bridge on U.S. 95 Alt, and enters Lahontan Reservoir a few more miles to the east. Downstream from Lahontan Reservoir, the river flows northeastward to its terminus at Carson Sink. The Carson River Basin in Nevada and California encompasses about 3,966 square miles, of which about 3,360 square miles are in Nevada (CWSD).

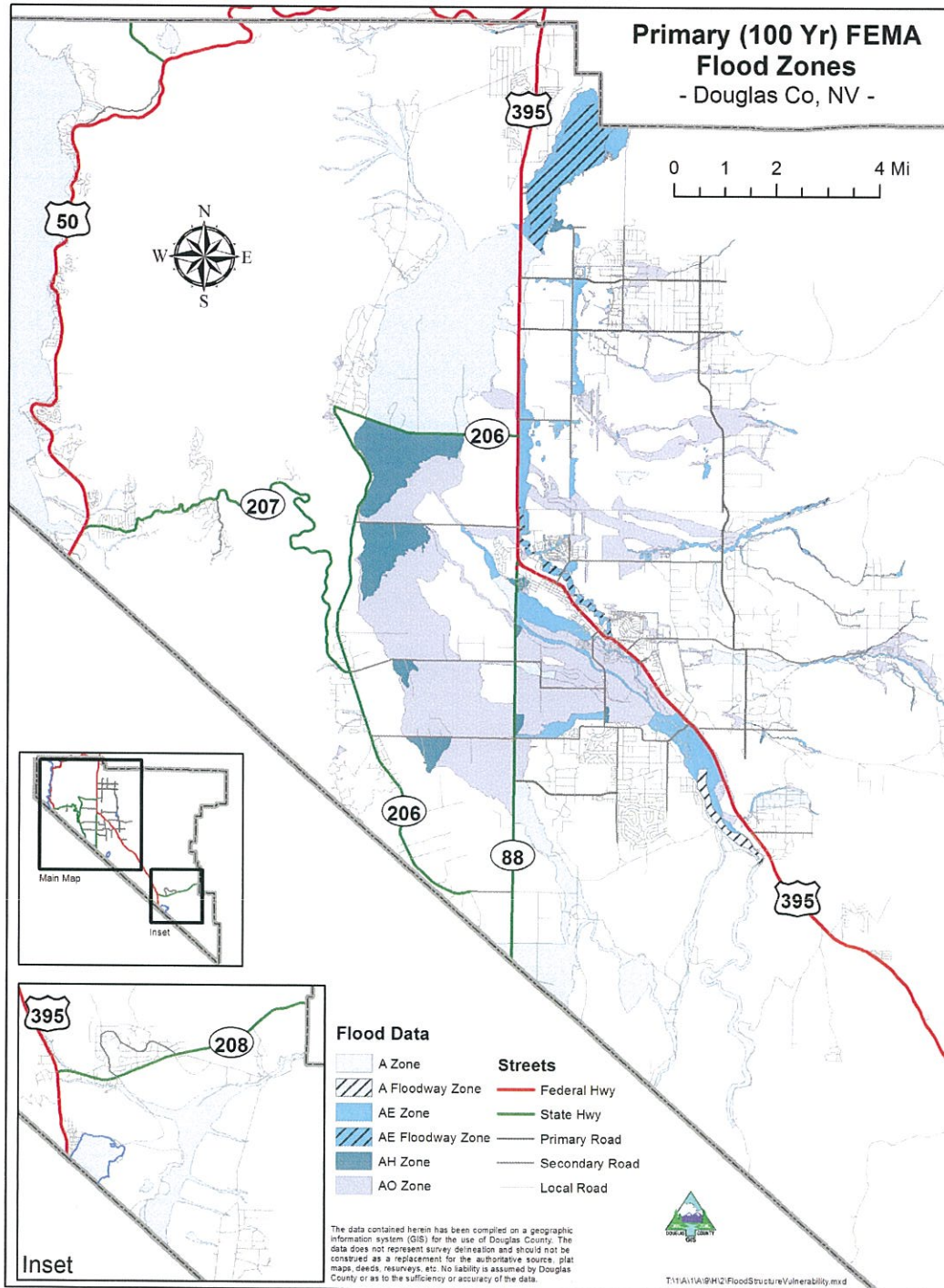
Douglas County entered into the National Flood Insurance Program on January 4, 1975 under the Emergency Program and then on March 28, 1980 under the regular program. The first Flood Insurance Rate Maps (FIRMs) for Douglas County were dated March 28, 1980. The most recent FIRMs are dated January 20, 2010. The County is covered by 37 published FIRM panels. According to the State of Nevada Community Assistance Visit (CAV) findings from February 2012, there are currently 1,077 flood insurance policies in Douglas County totaling \$287,798,100 in coverage. There have been 117 losses in Douglas County totaling \$2,943,995 in paid losses.

The FIRMs that are effective in Douglas County are the 2008 editions which have been found to be inaccurate. September 17, 2009, Douglas County filed suit against FEMA in U.S. District Court alleging that FEMA's data and analyses were scientifically or technically incorrect, which is the sole statutory basis of an appeal. County officials were notified by the Scientific Resolution Panel on July 18, 2012 that based on the submitted scientific and technical information by Douglas County and FEMA, the panel has determined that FEMA's data does not satisfy National Flood Insurance Program mapping standards defined in FEMA's Guidelines and Specifications for Flood Hazard Mapping Partners and must be revisited. FEMA has

subsequently stated that although the 2008 FIRMS are known to contain errors they are the “best available information” and the County still regulates to these maps. This has placed thousands of residences into floodplains where flood hazards do not actually exist. One of the major priorities for the County is to restudy and remap the flood hazards in the areas where the maps are known to be incorrect. There are other areas of the County where flood risk has not been studied or the studies are old and need to be redone.

The Carson River Water Subconservancy District is actively mapping and studying the entire Carson River Watershed. There are many “approximate floodplains” (Zone A) along the Carson River. This study will eliminate many of the approximate floodplain locations and provide more accurate floodplain elevations for the County to use for regulations.

Figure 5-11
Primary Flood Zones



Risk Mapping, Assessment, and Planning (MAP)

FEMA has recently developed a new program called Risk MAP. The goal of this program is to work closely with communities to better understand local flood risk, mitigation efforts, and spark watershed –wide discussions on flood awareness. Historically, FEMA has dealt with flood mapping and issues on a county-by-county basis. The Risk MAP process allows FEMA to focus on flood issues on a watershed- wide basis, with local input.

Risk MAP Charter

In 2012, Carson Water Subconservancy District (CWSD), FEMA, State of Nevada, Alpine County, Douglas County, Carson City, Lyon County, Churchill County, and other federal agencies became signatories to the Risk MAP Charter (Charter) for the Carson River Watershed. The Charter represents a good-faith effort by all parties to share data, communicate findings, and plan mitigation activities to protect communities within the watershed from flood risks. The Charter does not legally bind nor preclude communities from participating in FEMA’s National Flood Insurance Rate Map (FIRM) appeal process. The Charter does:

- Detail the long-term flood hazard mapping vision for the watershed
- Describe the desired mapping, assessment, planning information, and planning products
- Describe the assistance that CWSD and FEMA will provide
- Summarize local flooding concerns and indicates areas where floodplain changes are expected
- Describe the roles and responsibilities of the CWSD, FEMA, and other signatory partners

**Table 5-10
Historical Floods in Douglas County**

	Flooding Location	Comments	Estimated Losses
December 1852	Carson Valley	Two days of heavy snowfall followed by four days of warm rain. Little damage occurred because settlements were located away from the low areas. It is likely flooding occurred along other western Nevada rivers at this time.	No Figures available
December 1861 January 1862	Carson and Truckee River Basins	Two days of heavy snow before Christmas, followed by extreme cold temperatures freezing the snow. From Christmas Day until December 27, a warm rain fell. It was reported that Carson Valley became a lake. At that time, most of the settlements were located out of the valley along the eastern slope of the Sierra Nevada, so little damage was reported.	No Figures available
December 1867 January 1868	Carson and Truckee River Basins	On December 20, an unseasonably warm rainstorm fell on snow accumulations in the Sierra Nevada. This storm became more intense on December 24 and ended on Christmas Day. After a period of clear weather, a second intense rainstorm began on December 30 and continued through January 2, 1868. The Carson Valley again became a lake. This flooding exceeded the 1861 flood crest. All bridges in the Carson Valley crossing the East Fork and West Fork Carson River as well as the main-stem, were swept away, including William Cradelbaugh's toll bridge, the first bridge over the Carson River in Carson Valley.	No Figures available

SECTION FIVE**Hazard Analysis**

	Flooding Location	Comments	Estimated Losses
March 1907	Walker, Carson and Truckee River Basins	A series of snow storms began on March 16, turning to rain and continuing until March 20. The Truckee River severely damaged the Electric Light Bridge. In Carson Valley, all of the bridges of the East Fork and West Fork Carson River as well as the main-stem Carson River were either destroyed or seriously damaged. Among the bridges destroyed on the Carson River were the Cradlebaugh bridges on the Gardnerville-Carson city Road (U.S 395, and the McTarnahan bridge on the toll-road on the south end of Prison Hill.	No Figures available
March 1928	Walker, Carson and Truckee River Basins	A snowstorm began March 23 and soon turned to a rainstorm below the 8,000-foot elevation. On March 26 temperatures dropped. In the Carson Valley, both forks of the Carson River and the main-stem Carson River overflowed their banks, but little damage was caused.	No Figures available

SECTION FIVE

Hazard Analysis

	Flooding Location	Comments	Estimated Losses
December 1937	Carson and Truckee River Basins	Rain began on the evening of December 9, and continued until the afternoon of December 11, melting most of the snow pack at the higher elevations. After a short break, the rain restarted and continued until December 13. On the East Fork Carson River, the Douglas Power (Ruhstroth) Dam was severely damaged. Flooding began in the south end of Carson Valley on December 10. In the Gardnerville area, the flood crested at 10,300 cfs late in the afternoon of December 11 at the USGS stream gage on the East Fork Carson River near Gardnerville. On the West Fork Carson River, parts SR 37 present day SR 88, were flooded to the depth of 14 inches. On the Carson River, Cradlebaugh Bridge was under about 18 inches of water, and the main highway between Carson City and Gardnerville was closed and not reopened until December 13.	No Figures available
November December 1950	Walker, Carson and Truckee River Basins.	A sequence of rapid moving storms and unseasonably high temperatures melted most of the early snow pack in the Sierra. During a period from November 13 to December 8, total precipitation ranged from about 5 inches at the foot of the Sierra Nevada in Nevada to about 30 inches at the crest in California. On the East Fork Carson River near Gardnerville, the flood crested on November 21, at 12,100 cfs. At the north end of Carson Valley, the peak discharge near Carson City was 15,500 cfs on November 22.	The estimate of damages in the three river basins was \$4.4 Million (\$27.6 million in 1997 dollars) (U.S. Geological Survey, 1954).

SECTION FIVE

Hazard Analysis

	Flooding Location	Comments	Estimated Losses
December 1955	Truckee, Carson and Walker River Basins	During December 21 to 24, an intense storm of unseasonably high temperatures melted part of the snow pack in the Northern Sierra Nevada. Precipitation at the headwaters of the principal river basins averaged from 10 to 13 inches. On the East Fork of the Carson River near Gardnerville, the flood crested at 17,600 cfs on December 23. On the West Fork Carson River at Woodfords, California, the flood crested on December 23 at 4,810 cfs. In the Carson Valley, over 16,000 acres were flooded (about the same acreage flooded in New Year's flood 1997) and many families were forced to move out when their homes were isolated and flooded. The largest structure destroyed in Carson Valley was Lutheran Bridge, which collapsed. At the north end of Carson Valley, the flood crested near Carson City on December 24 at 30,000 cfs, setting a record that stood until the New Year's flood 1997.	The estimate of damages in the three river basins was \$3,992,000 (\$22,327,000 in 1997 dollars) (U.S. Geological Survey 1963b). One life was lost.
January February 1963	Truckee, Walker and Carson River Basins	As late as January 27, western Nevada was having one of its worst winter droughts. An intense storm of unseasonably high temperatures started late January 28 and continued through February 1. Precipitation varied from 5 to more than 13 inches. The freezing level was above 8,000 feet during most of the storm and as high as 11,000 feet at times. On February 1, the flood crested at 13,360 cfs on the East Fork Carson River near Gardnerville, and at 4,890 cfs on the West Fork Carson river at Woodfords (USGS Survey, 1966 a).	Damage in the three river basins was estimated at \$3,248,000 (\$15,130,000 in 1997 in dollars) (U.S. Geological Survey 1966a).

SECTION FIVE

Hazard Analysis

	Flooding Location	Comments	Estimated Losses
December 1964	Truckee and Carson River Basins	This flood resulted from a storm of unseasonably high temperature and rain melting part of the snow pack. During December 21-23, warm air mass raised temperatures, increased wind velocities and caused torrential rains, as much as 16 inches in the mountain areas. This flood was similar to the December 1955 flood. On December 23, the East Fork Carson river near Gardnerville crested at 8,230 cfs and the West Fork Carson River at Woodfords crested at 3,100 cfs. In Carson Valley, 13,500 acres of pasture, hay and grain were flooded. The flood crested on the Carson River near Carson City on Christmas Day at 8,740 cfs (USGS Survey 1971).	The estimate of damages in these two river basins was \$2,236,000 (\$10,111,000 in 1997 dollars) (U.S. Geological Survey, 1966b).
February 1986	Truckee and Carson River Basins	A light rain began February 12 becoming heavy on February 15, diminishing on February 18. On February 19, the East Fork Carson River near Gardnerville crested at 7,380 cfs, and the West Fork Carson River at Woodfords crested at 551 cfs (Pupacko and others, 1988). Flooding in Carson Valley caused the closing of Cradlebaugh Bridge on U.S. 395 over the Carson River on February 17.	Damage resulting from this flood was estimated at \$12,700,000 (\$17,760,000 in 1997 dollars) (Donna Garcia, U.S. Army Corps of Engineers, verbal commun., 1997).
December 1996 January 1997	Walker, Carson and Truckee River Basins	This flood resulted from several moderate to heavy snowstorms during December 1996, followed by three subtropical, heavy rainstorms from the Pacific. The third storm melted most of the snow pack in the Sierra Nevada below 7,000 feet and produced heavy rainfall up to 10,000 feet.	Estimated initial damage (Interagency Hazard mitigation Team for FEMA-1153-DR-NV) \$21,310,567.
August 2012	Preacher/Ray May Fire area watersheds	This flash flood resulted from thunderstorm rain on wildfire footprints. The debris covered and closed U.S. Highway 395.	Estimated initial damage : \$92,000.00 (Nevada Department of Transportation).

5.2.4.4 Location, Extent and Probability of Future Events

Based on historical events, flooding is a high probability in Douglas County. According to the FIRMs maps, there is a 1% chance of a 100-year flood each year.

Flooding, whether localized or basin-wide, is a common phenomenon in the Carson River Basin and occurs with some regularity over the historic period of record. There is no reason to assume this will change now or in the future. Earlier snowmelt or less overall snow accumulation (in favor of more rain at higher elevations) may occur in response to climate change. However, both localized and regional-scale flooding will continue to be of concern to communities living on or near flood-prone areas. From the USGS website <http://nevada.usgs.gov/crflfd/floodhistory.cfm#>

Floods are described in terms of their extent (including the horizontal area affected and the vertical depth of floodwaters) and the related probability of occurrence. Flood studies often use historical records, such as stream flow gages, to determine the probability of occurrence for floods of different magnitudes. The probability of occurrence is expressed as a percentage for the chance of a flood of a specific extent occurring in any given year.

Factors contributing to the frequency and severity of flooding include the following:

- Rainfall intensity and duration
- Antecedent moisture conditions
- Watershed conditions, including steepness of terrain, soil types, amount and type of vegetation, and density of development
- The existence of attenuating features in the watershed, including natural features such as swamps and lakes and human-built features such as dams
- The existence of flood control features, such as levees and flood control channels
- Velocity of flow
- Availability of sediment for transport, and the erodibility of the bed and banks of the watercourse

These factors are evaluated using (1) a hydrologic analysis to determine the probability that a discharge of a certain size will occur, and (2) a hydraulic analysis to determine the characteristics and depth of the flood that results from that discharge.

Climate change may be expected to lead to more frequent extreme weather conditions in the future. Nevada's desert climate characterized by hot summers and low humidity may become more extreme. The potential for experiencing wet and dry weather extremes from year-to-year is also increased.

The following table (Table 5-11) from the Carson River Watershed's Regional Floodplain Management Plan shows that the Carson River is able to transport flows up to around 10,000 cfs before transportation is affected and first responders would need to mobilize.

Table 5-11

Level (ft)	Approximate cfs	Potential Flood Impacts
19.0	38000	Incredible flood with damage previously unknown from Carson Valley to Fort Churchill including Empire and Dayton areas. USGS estimated 100 yr flood...
17.0	29600	Record flooding. All towns cut off...bridges and roads destroyed.
16.0	25800	Near record flooding with massive destruction throughout reach. Most towns isolated with transportation nearly impossible.
15.0	22200	Major flood disaster with widespread destruction throughout reach from Genoa to Weeks. Transportation extremely difficult.
13.5	17400	Flood disaster throughout reach. Transportation very difficult. Large number of structures affected and infrastructure damage (roads, bridges, power, water).
12.0	13300	Extensive flooding with major damage. Most roads in valley areas flooded making transportation difficult. Massive erosion with large agricultural losses and cattle drownings.
11.0	10900	Major flooding. Many roads and highways flooded. Transportation becoming difficult...US Hwy 395 closes. Massive bank erosion with the ability to wash away buildings...cars...roads. River channel begins to move around laterally.
10.5	9800	Moderate flooding through reach. Damage to roads, bridges, crops, irrigation systems and buildings in lower areas. Transportation begins to be affected.
10.0	8800	Flood stage. Minor to moderate lowland flooding with several homes having flood problems in Genoa, Carson Valley, Stewart, and Dayton. Minor to moderate damage to agriculture.
9.5	7800	Minor flood impacts in lower portions of reach.
9.0	6900	Minor lowland flooding through reach in lower flood prone areas.
8.5	6000	Minimal lowland flooding through reach.
8.0	5200	Monitoring stage. Flood threat and localized overbank flows begin in lowest areas.

Source: NOAA National Weather Service, Advanced Hydrologic Prediction Service: Reno: Carson River near Carson City

**Table 8-3
STAPLE+E Evaluation Criteria for Mitigation Actions**

Evaluation Category	Discussion "It is important to consider..."	Considerations
	regulations.	
Economic	If the action can be funded with current or future internal and external sources, if the costs seem reasonable for the size of the project, and if enough information is available to complete a FEMA Benefit Cost Analysis.	Benefit/cost of action; Contributes to other economic goals; Outside funding required; FEMA Benefit Cost Analysis
Environmental	The impact on the environment because of public desire for a sustainable and environmentally healthy community.	Effect on local flora and fauna; Consistent with community environmental goals; Consistent with local, State and Federal laws

Upon review by the Planning Committee, mitigation actions were selected for Douglas County that best fulfill the goals of the HMP and were appropriate and feasible to implement during the 5-year lifespan of this version of the HMP. In reviewing the actions the Planning Committee considered the following:

Actions that strengthen, elevate, relocate, or otherwise improve buildings, infrastructure, or other facilities to enhance their ability to withstand the damaging impacts of future disasters

Actions in which the benefits (which are the reduction in expected future damages and losses) are greater than the costs considered as necessary to implement the specific action

Actions that either address multi-hazard scenarios or address a hazard that present the greatest risk to the jurisdiction

The Planning Committee used the Staple+E results as a starting point and then through discussion and consensus made adjustments to include actions that were considered a high, moderate and low priority to the County. These are shown in Table 8-4.

8.5 IMPLEMENTING A MITIGATION ACTION PLAN

The Mitigation Action Plan Matrix which was prepared detailing how the overall benefit-cost were taken into consideration and how each mitigation action will be implemented and administered. This matrix is Table 8-4.

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
1.A	Update Master Plan, Open Space and Agricultural Lands Preservation Implementation Plan and County Title 20 to be consistent with the hazard area maps and implementation strategies developed in the HMP every 10 years. Review and update ordinances and codes every 3 years.	Community Development	Local General Fund	2 Years	Protection of lives due to better infrastructure and building codes.	High
1.B	Identify & educate Douglas County personnel on high hazard areas.	Planning Committee/ Emergency Mgmt.	Local General Fund	18 months	Provide information for planning & Public Works project to protect lives and property.	High
1.C	Coordinate existing GIS capabilities to ID hazards through the County.	Community Development, Technology Services	Local General Fund	Ongoing	Provide information to agencies in their efforts to protect lives and property.	High
1.D	Develop the data sets that are necessary to test hazard scenarios and mitigation tools, including HAZUS MH.	Emergency Management	UNR, HMGF	Ongoing	Provide information to agencies in their efforts to protect lives and property.	Moderate
1.E	Utilize the Internet as a communication tool, as well as an education tool.	Emergency Management	Local General Fund	Ongoing	Provide information to the community in their effort to protect lives and property.	High
1.F	Develop County building codes and ordinances that protect people and structures from drought, earthquake, flood, severe weather & wildfire.	Community Development	Local General Fund	Ongoing	Protection of lives due to better infrastructure and building codes.	High

6-19

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
2.A.	Develop emergency evacuation programs for neighborhoods in flood prone & wildland fire areas by increasing the public awareness about evacuation programs.	Community Development / Emergency Management	EMPG, SERC, USEPA, NDEP, NDCNR, Utility Service Charge	18-24 months	Protection of lives due to pre-planning.	High
2.B	Annually review the County's EOP & identify needed plan updates.	Emergency Management	HMGP, PDM, SERC, EMPG, USEPA, NDEP, NDCNR; DHS, Local General Fund	Ongoing	Protection of lives and property due to pre-planning.	High
2.C	Conduct minimum of one disaster exercise each year.	Emergency Management	EMPG, SERC, USEPA, NDEP, NDCNR, Local General Fund	Ongoing	Protection of lives and property due to pre-planning.	High
2.D	Establish a budget and identify funding sources for mitigation outreach.	Emergency Management	EMPG, HMGP, NV Health & Human Services, CDC, USFS	18-24 Months	Protection of lives & property due to awareness.	Moderate
2.E	Work with school districts to develop a public outreach campaign that teaches children how to avoid danger and behave during an emergency.	Emergency Management	EMPG, HMGP, NV Health & Human Services, CDC, USFS	18-24 Months	Protection of lives & property due to awareness.	Moderate

6 - 20

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
2.F	Utilize Business for Innovative Climate Change (BICEP) to increase awareness and knowledge of hazard mitigation and encourage businesses to develop/implement hazard mitigation actions.	Emergency Management	EMPG, HMGP, NOAA, USFS	18-24 Months	Protection of lives & property due to awareness.	Low
2.G	Prepare, develop, & distribute appropriate public information about hazard mitigation programs and projects at Douglas County -sponsored events and on the County's Fire Districts' website.	Emergency Management	EMPG, HMGP, NV Health & Human Services, CDC, USFS	18-24 Months	Protection of lives & property due to awareness.	High
3.A	Survey and assess earthquake vulnerabilities of buildings and facilities, including critical facilities, schools, public buildings, high occupancy buildings, historical buildings and utilities.	Community Development	Local General Fund	Ongoing	Protection of lives and property through improved infrastructure.	High
3.B	Ground truth the unreinforced masonry building list developed by the State.	Community Development	Local General Fund, HMGP, PDM	24-48 Months	Protection of lives and property through improved infrastructure.	Low

6-21

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
3.C	Mitigate the earthquake vulnerabilities of buildings and facilities, including critical facilities, schools, public buildings, high occupancy buildings, historical buildings and utilities.	Community Development, School District, Public Works, Non-County utilities	Local General Fund, PDM, HMGP, CDBG	Ongoing	Protection of lives and property through improved infrastructure.	Moderate
3.D	Enforce the seismic provisions in building codes.	Community Development	Local General Fund	2 Months	Protection of homes, businesses, infrastructure, and critical facilities.	Moderate
3.E	Create an earthquake awareness and mitigation website that links to the Nevada Shakeout page, includes information on mitigating hazardous building contents, and promotes personal and homeowner mitigation of earthquake risks.	Douglas County	Local General Fund	Ongoing	Protection of homes, businesses, infrastructure, and critical facilities.	High
3.F	Create a Quaternary fault, potential liquefaction, and potential seismically induced landscape maps.	Community Development	Local General Fund	Ongoing	Protection of lives, homes, businesses, infrastructure, and critical facilities.	Low
3.G	Encourage the purchase of earthquake insurance.	Emergency Management		Ongoing	Protection of lives, homes, businesses, infrastructure, and critical facilities.	Low
4.A	Update Mass Illness Plan & integrate with local Hazard Mitigation Plan.	Emergency Management	NV Health & Human Services, CDC	Ongoing	Protection of lives due to pre-planning.	Low

6-22

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
4.B	Create and implement a training and exercise program relative to epidemics.	Emergency Management	Nevada State Health and Human Services, Public Health Nurse	1 year	Protection of lives by training and exercise.	Low
4.C	Prepare by acquiring/storing needed medical equipment.	Health Dept.	NV Health & Human Services, CDC, Carson Hospital	6-12 months	Protection of lives due to pre-planning.	Low
5.A	Add rain gauges to existing warning system.	Community Development, 911 Emergency Services	Local General Fund, PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NDCNR, 319(h) grants (Clean Water Act), USGS	5 years.	Additional data collection will lead to more accurate floodplain maps and storm water design.	High
5.B	Adopt or update policies that discourage growth in flood-prone areas.	Community Development	Local General Fund	Ongoing	Protection of homes, businesses, infrastructure, and critical facilities.	High
5.C	Complete FEMA floodplain mapping of Johnson Lane, Buckbrush, and Sunrise Washes.	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NDRCS, Local General Fund	24 months	Remove numerous homes that were incorrectly mapped into the floodplain by FEMA during the 2010 FIRM update.	High
5.D	Complete FEMA floodplain mapping of the entire Carson River from Alpine County to Churchill County.	Carson Water Subconservancy District	Local General Fund, EMGP, FEMA, USACE	36 months	Provide basin wide coordination of floodplain hazards of the Carson River. Provide floodplain depths in areas that were previously	High

6-26

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
5.E	Identify acquire and develop locations for upstream regional detention basins (Ruhensroth, Pine Nut, Buckeye, Buckbrush, and Calle Hermosa).	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, Local Gen. Fund	5 years	approximate or undetermined. Upstream floodwater storage will remove residences from the floodplain and help attenuate the high water level.	High
5.F	State Route 88 culvert expansion at Mottsville Lane, Cottonwood Slough and Rocky Slough.	Community Development	PDM, HMGP, USFS, BLM, Local General Fund	Ongoing	Eliminate backwater ponding of runoff.	High
5.G	Provide emergency access to homes east of 395. (Buckeye, Zerolene, Lucerne or Gilman Road).	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, Local General Fund	5 years	Provide a minimum of one emergency access route to a large portion of the County's population.	Moderate
5.H	Initiate Park Ditch improvements.	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act)	5 years	Increase channel capacity reducing peak flood heights	Low
5.I	Replace at grade dip sections with culverts (30 locations).	Community Development, Public Works	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean	Ongoing	Provide better emergency access to neighborhoods.	High

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
5.J	Initiate Johnson Lane ditch expansion and culvert replacement.	Community Development	Water Act) PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act), USGS	5 years	Maintain storm runoff in the roadside ditch.	Moderate
5.K	Education of public regarding flood hazards and damage potential.	Community Development, Carson Water Subconservancy District	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act), USGS	Ongoing	Maintains a higher level of risk awareness by the general public.	High
5.L	Continue to strictly enforce the County's building code Title 20, Open Space and Master Development Plan.	Community Development	Local General Fund	Ongoing	Protection of lives due to better infrastructure and building codes.	High
5.M	Evaluate the new FEMA criteria for repetitive loss properties within the County.	Community Development	PDM, HMGP, Local General Fund	Ongoing	Protect lives and property by eliminating structures in flood areas.	Low
6.A	In areas at risk to severe weather, retrofit public buildings to withstand snow loads and severe winds to prevent roof collapse/damage.	Community Development	PDM, HMGP, Local General Fund	Ongoing	Protection of homes, businesses, infrastructure, and critical facilities.	Low

6-25

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
6.B	Develop Storm Water Management Plan for snow melt.	Community Development, Carson Sub Conservancy District	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act), USGS, CC PW	12-14 months	Protection of homes, businesses, infrastructure, and critical facilities.	Low
7 .A	Adopt the International Wildland Urban Interface Code (IWUI) including ignition resistant building construction provisions.	Board of County Commissioners	Douglas County	6-12 Months	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	Moderate
7 .B	Develop and implement public education program regarding the requirements of IWUI Code and defensible space best practices.	Fire Districts, UNR Cooperative Extension	HMGP, PDM, NDF, BLM, National Fire Plan, USFS, Fire Districts SNPLMA	Ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High
7 .C	Develop/continue inspection program to enforce the defensible space requirements of the IWUI code.	Fire Districts	Fire Districts, NDF, PDM, HMGP, National Fire Plan, SNPLMA	12-24 Months ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High

6-26

SECTION EIGHT

Mitigation Strategy

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
7.D	Develop/continue curb-side dead tree and weed removal pick up program. Continue curbside chipping programs. Continue community biomass collection point programs.	Fire Districts, towns, GID's, HOA's	HMGP, PDM, National Fire Plan, USFS, Fire Districts, SNPLMA	12-24 Months ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High
7.E	Work with the Nevada Division of Forestry, Nevada Division of State Lands, the Bureau of Land Management and the US Forest Service to implement fuels reduction projects on state and federal lands in and around communities.	Fire Districts	HMGP, PDM, BLM, National Fire Plan, USFS, Fire Districts, SNPLMA	Ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High
7.F	Implement fuels reduction projects on private lands as identified in the CWPP. The scope of such projects to include both fuel breaks and defensible space based upon the nature of the risk.	Fire Districts, Resource Conservation District	HMGP, PDM, Fire Districts, National Fire Plan, USFS, NDF, SNPLMA	Ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High
7.G	Retrofit buildings in the Wildland Urban Interface with non-combustible roofing materials.	Fire Districts	HMGP, PDM, Fire Districts	12-24 Months	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	Low

6-27

Table 8-4 Action Plan Matrix

Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
7.H	Review, update and enforce the Master Plan, Open Space Plan and building codes relative to defensible space requirements for new development.	Fire Districts, Community Development	Local General Fund, CDBG	Ongoing	Protection of homes, businesses, infrastructure, and critical facilities.	Moderate

BLM= Bureau of Land Management
 CDBG= Community Development Block Grant
 DHS= Dept. of Homeland Security
 EMPG = Emergency Management Performance Grant
 GID= General Improvement District
 HMGP = Hazard Mitigation Grant Program
 HOA= Home Owner's Association
 HUD= Housing Urban Development
 NDEP = Nevada Division of Environmental Protection
 NDF = Nevada Department of Forestry
 PDM = Pre-Disaster Mitigation
 SERC = State Emergency Response Commission
 SNPLMA= Southern Nevada Public Land Management Act
 USACE= U.S. Army Corps of Engineers
 USDA = U.S. Department of Agriculture
 USEPA = U.S. Environmental Protection Agency
 USFS = U.S. Fire Service
 USGS = US Geological Survey

6-28