

GARDNERVILLE TOWN BOARD

Meeting Agenda

Cassandra Jones, Chairwoman Linda Slater, Vice Chairwoman Lloyd Higuera, Board Member Linda Slater, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, January 2, 2018

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on December 27, 2017 on or before the third day prior to the meeting date, by Paula

Lochridge, Office Assistant Signed: ______: in accordance with NRS Chapter 241 at following

iocations;		
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at	i	A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at	: A.M.	
Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at	: A.M.	
Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at	:	A.M. and on the Internet at
www.gardnerville-ny.gov.		

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 894I0, or by calling (775) 782-7I34 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Pastor Norm Milz from Shepherd of the Sierra Lutheran Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Tom Dallaire

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

<u>FOR POSSIBLE ACTION:</u> APPROVAL OF PREVIOUS MINUTES, December 7, 2017 Regular Board meeting; with public comment prior to Board action.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence.
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.
- 3. For Possible Action: Approve December 2017 claims.
- 4. For Possible Action: Approve Town Policy 21.5 Extra Trash Collection Days

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 5. <u>For Possible Action</u>: Approval of Proclamation 2018R-01 recognizing January 2018 as National Radon Action month; with public comment prior to board action. (approx. 5 minutes)
- 6. <u>For Possible Action</u>: Presentation by Jan Vandermade and Steve Noll with Design Workshop on the wayfinding signage project by Carson Valley Visitors Authority, including discussion concerning maintenance and letter of support commitment; with public comment prior to board action. (approx. 15 minutes)
- For Possible Action: Discussion to reconsider the prior board conditional approval for Design Review application DA-17-092 for Chase Bank located South of Lampe Drive, East of Highway 395 at the current site of the Westerner Motel located on a 1.06 acre parcel (APN:1220-04-501-011), presentation by William Reilly, APMI and Joe Hernadez with Chase; with public comment prior to board action. (approx. 30 minutes)
- 8. <u>For Possible Action</u>: Discussion and direction to town manager concerning Douglas County Master Plan, including various proposed changes and additions to elements relevant to the Town of Gardnerville currently being considered by the county; with public comment prior to board action. (approx. 20 minutes)
- 9. <u>For Possible Action</u>: Discussion on the Plan for Prosperity update and selection of the Citizen Advisory Committee members; with public comment prior to board action. (approx15 minutes)
- 10. <u>Not For Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for December 2017. (approx. 5 minutes)
- 11. <u>Not For Possible Action</u>: Discussion on the Town Manager's Monthly Report of activities for December 2017. (approx. 5 minutes)
- 12. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.(approx. 10 minutes)

Adjourn

Main Street Gardnerville Public Workshop–Community Center Dining Hall, Wednesday, January 10, 2018 @ 6:30 PM Public Workshop for the towns of Gardnerville and Minden - Plan for Prosperity update. Combined Gardnerville and Minden Boards Meeting/workshop on update to the Towns' Plan for Prosperity, 5:30 pm., Thursday January 11, 2018 EOC building entrance from Library Lane.

Next monthly meeting February 6, 2018



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman Cassandra Jones, Vice Chairwoman Lloyd Higuera, Board Member Linda Slater, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, December 5, 2017

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Ken Miller

4:30 P.M. Chairman Miller called the meeting to order and made the determination a quorum is present.

PRESENT:

Ken Miller, Chairman Cassandra Jones, Vice Chairwoman Lloyd Higuera Linda Slater Mary Wenner

Jennifer Yturbide, Town Counsel Tom Dallaire, Town Manager Geoff LaCost, Public Works Superintendent Carol Louthan, Administrative Services Manager

PLEDGE OF ALLEGIANCE - Geoff LaCost led the flag salute.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Mr. Bill Chernock, Carson Valley Chamber of Commerce, wanted to commend the town board and staff on the Kickoff event. It was spectacular. It's taken a number of years to build that and get people to understand what their park can do to create the whole. I think you got there. I know it's not easy. You put up with a lot of distractions, but our thanks to you for that event. More specifically we want to thank you for your continued support of the Parade of Lights. We have no shot at doing it without our major partners: Gardnerville, Minden and DCSO. This year we faced a couple of challenges that we hadn't faced before and we had no shot at doing it without people like Tom and your staff stepping up and doing what is necessary. You should be proud of your contribution. What we have now is just as solid as it can be and weather permitting can only be better in the future. Thank you. The float awards went to Girl Scout Troop 371 for youth; 20-30 Club for nonprofit; Town of Minden broke your streak. People's choice award was the Mutant Car Misfits.

No further public comment.

E FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Higuera/Slater to approve the agenda.

No public comment.

Upon call for the vote, motion carried unanimously.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES, November 7, 2017 Regular Board meeting; with public comment prior to Board action.

Mrs. Slater has two corrections. Please note Kevin Verre V as in Victor, e-r-r-e, from Nevada Department of Transportation, rather than Berry. And the spelling of Bobson, B-o-b-z-i-e-n, rather than s-o-n.

Motion Higuera/Jones to approve the minutes with corrections.

No public comment.

Motion carried with Chairman Miller abstaining since he was not present.

E CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. <u>For Possible Action</u>: Correspondence. Read and noted.
- 2. <u>For Possible Action</u>: Health and Sanitation & Public Works Departments Monthly Report of activities. Approved.
- 3. <u>For Possible Action</u>: Approve November 2017 claims. Approved.
- 4. <u>For Possible Action.</u> Approve the urban forestry annual work plan update. Approved.
- 5. <u>For Possible Action:</u> Approve H & S write-offs. Approved.
- 6. <u>For Possible Action:</u> Approve budget transfers. Approved.

Motion Wenner/Higuera to approve the consent calendar.

No public comment.

Upon call for the vote, motion carried unanimously.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. For Possible Action: Discussion to approve, approve with modifications or deny a project review application for Chase Bank located South of Lampe Drive, East of Highway 395 at the current site of the Westerner Motel located on 1.06 acre parcel (APN:1220-04-501-011); with public comment prior to board action.

Mr. Dallaire pointed out Chase Bank hasn't actually purchased the property yet. They are just doing their due diligence on this and seeing what kind of review comments come back between the town and county. The proposal is to put in a bank on the corner of Lampe Drive and Highway 395. The main concern is the drainage which goes off into the street or grass area at this time. They are not increasing the amount of drainage. We want them to treat the water before it goes into the public storm drain system. They do have an access coming from the site into Smith's. They are adding decorative brick. They have been to NDOT to review their highway access point and NDOT is not allowing them to move the entrance, but allowing them to use the existing entrance. We will see what happens.

Vice-Chairwoman Jones asked how tall the block wall will be.

Mr. Dallaire noted it is a six foot block wall. I suspect the county will make it look like what they are proposing.

Vice-Chairwoman Jones wouldn't want to see a big block wall if I was living in the apartments. This doesn't tell me what the wall will be finished to look like.

Mrs. Slater is concerned. The town has tried to limit driveways on Highway 395. The bank will have three entrances even though it is ingress only. Is there any way of working with them? They have access from the Lampe Drive side and also the one coming from Smith's. Is there any way we can eliminate that 395 entrance?

Ms. Wenner mentioned the cars back up there.

Mrs. Slater would like them to work with us on that.

Chairman Miller is concerned about the entrance from Smith's parking lot to make sure they have good visibility on both sides when they come out of the bank lot towards Smith's. The trees should be set back from the entrance there for a safety issue. They need good lighting also.

Mr. Dallaire asked if they wanted to condition eliminating the entrance.

Mrs. Slater would like to see that eliminated. It is not primarily going to be a visitor that will use it. I don't think they warrant three separate entrances. We've been trying to limit access on 395.

Ms. Wenner agreed it gets congested in that location.

Chairman Miller thought the bank will cause more access from other cars than what the Westerner does.

Mrs. Slater believed most people will be utilizing the front entrance. For convenience they will be coming from the Smith's center as well.

Vice-Chairwoman Jones is concerned with the left turn across traffic. One alternative would be instead of forcing it into a right turn only entrance, like they have at Minden Village, where that entrance exists but you can only take it from the lane of traffic that would be heading north on 395.

Chairman Miller asked if they will have any other signage except what is on the building?

Mrs. Jones read monument signage is under separate permit.

No public comment.

Motion Jones to approve subject to the additional conditions that the finish on the block wall be consistent with the finish on the building; that visibility be maintained with the plantings at the entrance connected to the Smith's parking lot.

Without a second the motion will not be considered. Motion falls to the floor.

Motion Wenner/Slater to approve with the modifications, including the modification of not having an entrance on 395 and the other two conditions: the block wall the same as the building and site visibility at Smith's. Motion carried unanimously.

8. For Possible Action: Discussion to approve, approve with modifications or deny a project review application to modify SIP #00757 on behalf of Heybourne Meadows. LLC to expand the previously approved wetland/habitat pond from 3 acres to 5 acres, the project is located on the Town's 30.49 acre open space parcel (APN 1320-32-614-002); with public comment prior to board action.

Mr. Dallaire reviewed the previous plan in 2013 was a three acre pond. What is being proposed today is a five acre pond. The county closed the permit so it will be a modification to the existing permit that is open for Phases 2c and 2d. There is an agreement from 2007 with the developer that they would be able to create 10 acres of wetland total on the open space property that would benefit their project. This is 5 of the 10. It is a 23 to 24 feet deep hole with a pathway around the edge and ground water elevation is four to five feet. I have given him some conditions in the staff report. Basically mosquito abatement is looking for a concrete surface on the boat ramp, a pathway that goes around the entire pond and then there is a fence proposed that we would like them to remove and add some trees instead. There will be an aeration system. Mosquito abatement has a boat they use for fighting mosquitos. The water should be a lot cleaner than what we have because we don't have an aerator at the Gilman ponds. This will be twice as deep as those ponds.

Mrs. Slater asked what the primary use is of the pond.

Mr. Dallaire answered our use is just a hole in the ground with ground water. We would stock it with fish if the temperature is right and they will allow it. I'm hoping with the depth of the pond they will stock it.

Mrs. Slater thought it was an attractive place to have, but it needs a purpose other than just a body of water. You would want people use it. We want the people that live across the road to be able to enjoy it. You certainly don't want it to be a stagnant place for mosquitos to breed.

Mr. Dallaire believed having access around the ponds gives mosquito abatement the access they need.

Vice-Chairwoman Jones asked where the 12 foot walking path connects to the future trail path.

Mr. Dallaire answered it doesn't right now. I don't think this is the actual alignment of the path. We can connect it in once we get the path, which is supposed to be in 2018.

Vice-Chairwoman Jones asked to assume that doesn't happen. Is there a way to connect it to the existing sidewalk on Snaffle Bit. Otherwise we have a pond with the walking path around it. But if the projected future trail doesn't happen for a while, there's no way to get to the 12 foot sidewalk.

Mr. Dallaire thought they will fill in the existing ditch so we would have access on this side of the area. I would rather have the access come down and come off the trail. Maybe we could shorten it up. Maybe the Martin Slough trail could tie into it and use this as a feature and come off of that to save some money. We don't need all the parallel trails in that section. I think this will be a great asset to the town in the future.

Mr. Rob Anderson, on behalf of Heybourne Meadows, explained they need additional material to complete Phase 2E. We're anticipating a similar increase in Phase 3. Our client is pursuing 2E right now. We have the design complete. We just received the drawings from NV Energy. This was the concept from 2006, to create some wetland mitigation areas, wetland areas that could be expanded and enhanced.

Ms. Wenner asked if Mr. Anderson sees the pond getting any bigger with the extension of Heybourne Meadows?

Mr. Anderson did not believe so. Right now I think that is it.

Mrs. Slater asked for liability purposes would this be the town's responsibility.

Mr. Dallaire answered yes.

Mr. Anderson's understanding is it will be suitable for pedestrians, but also the town's truck to get around and service as well as mosquito abatement. That perimeter trail will be sufficient to drive on. The concept in 2006 was there was a wetland banking agreement. I was involved in the discussions with Jim Park at the time. There is a wetland banking process you can go through with the corp. of engineers. The concept was if they could create a wetland bank with minimal effort, generate some fill, that they would receive that benefit. If that wetland bank obligated them to maintain it in some fashion, they would do so. That was the concept. We have not contemplated pursing a wetland bank. It would only be for the shallow area. My estimation is any area inside of that will be open water which the corp. of engineers does not consider wetland.

Mrs. Slater asked if the developer wants to take additional dirt out of there are we obligated to expand this from five acres to anything larger at this point in time.

Mr. Dallaire explained it can be up to 10.

Mrs. Slater asked if they could put in if it does expand you are also going to have to come back and revisit the aeration because right now it's for five acres.

Mr. Dallaire clarified the aeration system is good for up to two acres. So when they propose the next time we will have conditions they will have to come back again.

Attorney Yturbide asked if they have done any signage. If you remove fencing, are you considering some kind of signage?

Mr. Dallaire agreed we will need some signage.

Gardnerville Town Board Meeting December 5, 2017 – 4:30 p.m. Page 5

Vice-Chairwoman Jones suggested not just "no swimming," but "no ice skating." When you get to the landscaping plan, bear in mind how you can create little nooks, meditative spots.

No public comment.

Motion Higuera/Slater to approve a project review application to modify #SIP 00757 on behalf of Heybourne Meadows LLC to expand the previously approved wetland habitat pond from three acres to five acres. The project is located on the town's 30.49 acre open space parcel APN 1320-32-614-002. Motion carried unanimously.

9. For Possible Action: Discussion to approve, approve with modifications or deny the RACESTUDIO scope of work for the concurrent update of the towns' of Gardnerville and Minden Plans for Prosperity over the 2018 year at a combined cost of \$158,700; approving up to \$80,000 from the Town of Gardnerville, (\$32,000 during this Fiscal Year 2017/2018 budget and \$48,000 in next year's 2018/2019 budget) and authorize the town manager to sign the contract with Minden partnering on this update; with public comment prior to board action.

Mr. Dallaire asked if there were any comments on the scope of work.

Ms. Wenner commented at the commissioner's meeting they talked about the citizen's advisory committee but it sounded like they had already picked one.

Mr. Dallaire didn't know of anything they've done. This is just for our area. I can get some money out of the Valley Vision. I think there is about \$40,000 from us.

No public comment.

Motion Higuera to approve the Race Studios scope of work for the concurrent update of the towns of Gardnerville and Minden Plans for Prosperity over the 2018 year at a combined cost of \$158,700, approving up to \$80,000 from the Town of Gardnerville: \$32,000 during the fiscal year 2017/2018 budget and \$48,000 in next year's 2018/2019 budget, and authorize the town manager to sign the contract with Minden partnering on this update.

Mrs. Jones added with reference to the comments I made when we talked about the boundary line adjustment, I second that. Motion carried unanimously.

10. For Possible Action: Discussion and direction to town manager concerning Resolution 2017R-088 (ref. DA 17-028) updating the Douglas County Master Plan, including various proposed changes and additions to Elements relevant to the Town of Gardnerville, currently scheduled on the December 4, 2017 Special Meeting Agenda for adoption by the Board of County Commissioners, with public comment prior to board action.

Mr. Dallaire didn't get the town portion of the land use element in there. If you want to push this off until next month you will have some time to look at it. You had made some adjustments to the housing element. I understand they took what they wanted and left a lot of things out there for us to catch. I went through it again, but the housing element, there are a lot of questions and I can see how the county commissioners were a little upset with this. The county commissioners were having issues with this, but does the board have any major concerns with any of these elements? Do you want more time? They got into a contract with Nevada Rural Housing. They have an agreement and are supposed to be moving forward but the county put it on hold for the master plan. They used some of the data. They added a lot of data to it but apparently it didn't meet the county commissioners' standards or expectations. According to this report, we have 2705 dwelling units, 933 up from 2001. The conversation is do we want to have the lower income housing in the valley? If so, how are they going to do it? They shouldn't be asking under policy 3.1, support developments that include affordable housing and reduce development and building permit fees as well as reduce water and sewer fees. We shouldn't be doing this on the government. Those kinds of policies are questionable. Encourage property owners to rezone parcels as MFR or MUC within the urban service areas of Douglas County. Is it all parcels or just commercial parcels? They did approve the commercial parcel part. I gave you each a plan for the town.

Vice-Chairwoman Jones stated the commissioners didn't talk about Gardnerville.

Mr. Dallaire mentioned they have three more special meetings.

Vice-Chairwoman Jones is in favor of continuing this until next month so when we get to the point where they are talking about Gardnerville we can pop in.

Mr. Dallaire would like to get the comments to them this month if we can. I was hoping you'd have some time to review the elements.

Vice-Chairwoman Jones asked if you have specific elements you want us to go through, you could send that.

Mrs. Slater thought you've done a marvelous job on keeping on top of it. Maybe it would be good if we postponed any decisions until next month, which would give you ample time to go back through this, bring those items to the attention of the board you feel are necessary.

Mr. Dallaire asked if there were any comments on the elements to date.

The board did not have any comments tonight.

No action taken.

11. For Possible Action: Discussion to approve, approve with modifications or deny policy number 21.5 entitled Extra Trash Collection Days; with public comment prior to board action.

Mr. Dallaire had some issues during the extra trash days and couldn't find a policy on what we actually do take for extra trash. Carol put this together and came up with a laundry list that we take or don't take. What kind of service do we want to provide to our customers and how much are we going to be asking of the guys.

Mrs. Slater pointed out we have the facility south of town where residents can take certain things out to be recycled. You need to remember what you are in the business to do. Anything else needs to go out there by the resident.

Mr. Dallaire shared it is not just on extra trash days. We have problems with the apartments. Somebody moves out, furniture gets left. The problem is we are filling our trucks up and we don't have room for all this stuff. We do two extra trash days a year. What kinds of things are you wanting our guys to pick up or expecting them to pick up?

Vice-Chairwoman Jones felt six extra 32 gallon bags. This is a fair measurement as long it's not hazardous waste. I think the six 32-gallon bags weighing not more than 50 pounds is a fair standard.

Mr. Miller felt with the larger furniture we are looking at possibly injuries to our workers and that costs money down the road. I think those should be excluded.

Mrs. Slater noted we are in the business to collect trash, not household goods.

Vice-Chairwoman Jones suggested residents get the extra dumpster for a week if they have more.

Mrs. Slater stated it is the residents' responsibility to properly dispose.

Chairman Miller believed there is quite a list of unacceptable items. I think that is warranted.

Ms. Wenner asked to add lawnmowers to unacceptable.

Chairman Miller added anything with a motor with possible gas in it is a hazard.

Mrs. Slater would like to add paints.

Chairman Miller pointed out you can go to Home Depot and get packets that you pour into the can to harden so it can be dumped properly.

Mrs. Wenner asked if paint is hard you can throw it away?

Chairman Miller answered yes. You can also leave it out to let it harden. No liquids.

Mr. LaCost thought the couches are relatively easy but then there are hide-a-beds. We need to be consistent on what we pick up.

Mr. Dallaire asked if the board liked the six bag maximum.

Board agreed.

Mr. Dallaire mentioned the extra leaf bags we give out are getting low.

Mrs. Slater's neighbor had 14 bags. That only took care of maybe 2/3rds of his back yard.

Mr. LaCost mentioned there are some super users that have 50, 60, 70 bags.

Mrs. Slater shared the alternative is to tell them to take it to the town facility. Is that creating additional work for the men to tell the residents to take it there rather than limit the leaf bags?

Mr. Dallaire felt the orange bags are an easier way to know they have been into the office, and the customer has been told that no garbage should go in the bags. If they throw out black bags we don't know what is in it. We will need to order more bags. Are there any other things that you think we should add or should remove from the list?

Vice-Chairwoman Jones suggested furniture exceeding 50 pounds in weight.

Mr. Dallaire will bring it back next month with the revisions. We will add furniture weighing 50 pounds or more.

12. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for November 2017.

Attorney Yturbide reported other than the typical review and attending meetings I worked with Tom on some public works projects and discussions related to those. We were just going over a Southwest Gas & NDOT agreement for the change in utilities for Kingslane. There was some research related to disclosure statements. I just received a letter from the county auditors. They are doing an audit of financial statements. They want me to respond to a letter by Friday to the auditors. Essentially they want to know if we have any litigation pending since June or any threatened litigation. I discussed with both Tom and Carol and sent them copies of that letter. I don't think we have any. It has to be something over \$20,000 for an individual claim. But I can talk with Tom about that and get it out by Friday. Other than that there hasn't been much more.

13. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for November 2017.

Mr. Dallaire asked if they had any questions.

Chairman Miller suggested on item F, sidewalk at the French, rather than getting with the bars, I think we need to get with the local businesses on this project instead of listing it as bars. What do you have on the curb?

Mr. Dallaire reported I contacted Kevin Verre. Kingslane was submitted to the NDOT office in Reno. We have been working with Carson for the last eight years. We sent to get our temporary permit from the NDOT office in Reno. It came back with 4½ pages of comments. I sent it to Kevin and Lee Bonner. Dean Morton called me back after that. Kevin got on Dean to be a little more responsive. So he has offered to take that project over and do it as an NDOT project. But it would be on their schedule. He wanted to do the project summer of 2018. That is in the middle of the irrigation season. The downstream users aren't going to allow that. That's the only way they can get water. You have to build it now or next winter. He wanted to make the project smaller by moving the crosswalk portion back to the

crosswalks project and wouldn't do the irrigation improvements now. So I have Lumos revising the plans. We are looking at trying to reduce that. The lighting is an issue. That was a requirement from NDOT. We changed it and added a pipe. The project needs to be under \$250,000. Kingslane wants to do a new sign out front that they want to provide. Kevin and I haven't actually talked. The nature trail improvements Zack started yesterday. They are putting in the ramps and next week they will put up the structures and then I will have him work on the trail after that. We should be done by the end of the month. I have a meeting with the grant administrator tomorrow and I will go over where we are with that project. I am hoping to do the signage instead of the parking area. We are on track to get that done.

14. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

Ms. Wenner reported Brian Fitzgerald didn't have a lot to update other than to make sure everyone knows the CV Arts Council has a web page. They would like you all to be friends on Facebook with them. They have a calendar of events going on. They have a gingerbread house decorating contest coming up.

Mrs. Slater reported Nevada League of Cities had a teleconference in November. I was unable to attend. The issue is still the regulations that the Department of Taxation will use to govern the tax collected from the sale of marijuana and distribution. The deadlines were extended for input from all parties. There is another teleconference coming up. I believe it's in a week. The regulations at this point in time do not have any bearing on Douglas County or the town of Gardnerville.

Mr. Higuera reported Main Street Gardnerville is the first in Nevada to be in the Main Street Nevada program. National Main Street will be in town for training sessions for two days in January. Debbi has a schedule if you want to meet these folks. You are also invited to any of the training sessions. Main Street Gardnerville's membership is up again. It's at 57 right now. And Shop Small went very well. They had 25 participants.

Chairman Miller mentioned Peter Wallisch has left the state director position.

Mr. Dallaire advised Jean Barrett is taking over. Main Street is in the GOED office.

15. For Possible Action: Discussion and election of Chair and Vice Chair of the Gardnerville Town Board for the calendar year 2018.

a. Election of Gardnerville Town Board Chairman for the 2018 calendar year; with public comment prior to Board action.

Motion Slater/Higuera to appoint Cassandra Jones as chairman.

Mrs. Jones reminded everyone she is running in the election. There is no ethical conflict for me to be chairman while running. I am prepared so I am honored and ready to take on the responsibility.

No public comment.

Upon call for the vote, motion carried.

b. Election of Gardnerville Town Board Vice-Chairman for the 2018 calendar year; with public comment prior to Board action.

Motion Higuera/Wenner to nominate Linda Slater for Vice-Chairman.

Mrs. Slater would love it.

No public comment.

Upon call for the vote, motion carried.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Heidi Saucedo asked if Mrs. Jones was a nay vote on the Chase Bank.

Vice-Chairwoman Jones answered no, I was not. I did vote yeah on that one.

Mr. Dallaire presented Chairman Miller with a gold gavel for his year as chairman.

Chairman Miller has enjoyed this year. It's just part of the fun of being on this board.

Mr. Higuera received an email, the advisory boards are doing something different, rather than having people turn in a piece of paper and making the picks, they are going to interview everybody and appoint on Monday January 8, Tuesday, January 9 and Wednesday, January 10 between 6 -8 pm.

No further public comment.

Christmas potluck December 15th.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Cassandra Jones, Chairwoman

Tom Dallaire, Town Manager

Gardnerville Town Board AGENDA ACTION SHEET



- 1. For Possible Action: Correspondence 2. Recommended Motion: Receive and file Funds Available:
 Yes ⊡ N/A 3. Department: Administration Prepared by: **Tom Dallaire** 4. Meeting Date: January 2, 2018 Time Requested: N/A 5. Agenda: [™]Consent **Administrative** 6. Background Information: See attached. 7. Other Agency Review of Action: Douglas County **⊠ N/A** 8. Board Action: □ Approved
 - □ Denied
- □ Approved with Modifications
- □ Continued

You take Videos Agonda 21 EXPERINED full Version" STOP AGENDA 21 (Tom Deweese - Details) Iron Mountain Explaining o' d Aronda Zi Silest world war III stralegy started about 1950, Organizing 4+ about 1982 Implementing it in 2000- USA and around the World Infiltrating all OUN governments at gll levels - And Scheel systems

Don't be fooled Bur Resionslization foday is the Russ Unelected Councils Sustainable Development is Arenda z Public Private Parmerships 13 Fase isvy All Unconstitutiona

Gardnerville Town Board

AGENDA ACTION SHEET



- 1. <u>For Possible Action:</u> Approve Health and Sanitation & Public Works Departments Monthly Report of activities
- 2. Recommended Motion: Approve as submitted Funds Available: □ Yes □ N/A
- 3. Department: Administration Prepared by: Carol Louthan
- 4. Meeting Date: January 2, 2018
- 5. Time Requested: N/A
- 6. Agenda: Consent **Administrative**

7. Background Information:

Trash (November landfill figures)

Residential Accounts	1789								
Commercial Accounts	231								
Green Waste Accounts	1381								
Recycling Accounts	0								
Cleanup Dumpsters	5								
X cans	344								
# of new residential	4 accts transferred to new								
accounts	owners								
# of new commercial	0								
accounts									
Minimum User Accounts	29								
Total tons of trash	381.28								
Total tons of Greenwaste	40.58								

Total Amount	\$7,106.50
Total CC transactions	71
Visa	\$4811.07
Mastercard	\$ 794.50
Am Ex & Discvr	\$ 0
Terminal	\$ 454.43
E checks	\$ 1046.50

Credit Cards (November figures)

8. Other Agency Review of Action: Douglas County

⊠N/A

9. Board Action:

□ Approved

 \square Approved with Modifications

Gardnerville Town Board AGENDA ACTION SHEET



- For Possible Action: Approve December 2017 claims.
 Recommended Motion: Approve as submitted Funds Available: Yes N/A
 Department: Administration Prepared by: Carol Louthan
 Meeting Date: January 2, 2018 Time Requested: N/A
 Agenda: Consent Administrative
 Background Information: See attached.
 Other Agency Review of Action: Douglas County N/A
 Board Action:
 - \square Approved \square Approved with Modifications
 - Denied
 Continued

DOUGLIGS COUNTY	r R		Account	s Payab	le by 0	G/L Di	counts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	Report 7 - 12/31/17
Vendor	Invoice No.	Invoice Description	Status Hel	Held Reason Invoice D	Invoice Date Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin								
Account JLU-LEU - BOARD COMpensation 4288 - Higuera Lloyd W 12/17 BOARD	compensation 12/17 BOARD	G'VILLE	Paid by Check	11/30/2017	17 12/08/2017	12/08/2017	12/08/2017	250.00
24008 - Jones Cassandra Esq	12/17 BOARD	GVILLE	# 0/1000 Paid by Check	11/30/2017	17 12/08/2017	12/08/2017	12/08/2017	250.00
28960 - Miller Kenneth	12/17 BOARD	GVILLE	# 0/10// Paid by Check	11/30/2017	17 12/08/2017	12/08/2017	12/08/2017	275.00
2969 - Slater Linda	12-17 BOARD		# 0/1093 Paid by Check	11/30/2017	17 12/08/2017	12/08/2017	12/08/2017	250.00
8364 - Wenner Mary	12-17 BOARD	GARDNERVILLE TOWN OF CADDNEDVILLE	# 0/1149 Paid by Check # 671106	11/30/2017	17 12/08/2017	12/08/2017	12/08/2017	250.00
A 2004 POR PARA	المدالم مالا غراد	GANDINENVILLE	# 0/1100 Account 51	Account 510.150 - Board Compensation Totals	pensation Totals	Invoio	Invoice Transactions 5	\$1,275.00
20219 - NV ST Public Employees 12-17	Ket. Medical 12-17 DDFMTIMC	731	Paid by Check	12/01/2017	17 12/15/2017	12/15/2017	12/15/2017	9.68
	PKEIVILUNS			Account 511.201 - PEBS-Ret.Medical Totals	et.Medical Totals	Invoio	Invoice Transactions 1	\$9.68
Account 520.055 - Telephone Expense 29103 - Frontier 782-7134 1	one Expense 782-7134 11/17	e Expense 782-7134 11/17 775-782-7134-050279-	Paid by Check	11/16/2017	17 12/08/2017	12/08/2017	12/08/2017	108.50
29103 - Frontier	782-3856 11/17	782-3856 11/17 775-782-3856-080802-	# 6/1043 Paid by Check	11/16/2017	17 12/08/2017	12/08/2017	12/08/2017	54.47
13097 - Verizon Wireless	9797290897	2 842011146-00001	# 0/1045 Paid by Check # 671084	12/01/2017	17 12/22/2017	12/22/2017	12/22/2017	325.99
			# 0/ 1901 Account 5	Account 520.055 - Telephone Expense Totals	e Expense Totals	Invoia	Invoice Transactions 3	\$488.96
Account 520.064 - Travel 23632 - Clark Ryan	11/13-11/14/17 MILEAGE	MILEAGE	Paid by Check	11/14/2017	17 12/01/2017	12/01/2017	12/01/2017	46.55
12997 - Do Co Procurement Program	10-17	GVILLE	# 6/0/18 Paid by Check	10/27/2017	17 12/01/2017	12/01/2017	12/01/2017	123.69
12997 - Do Co Procurement Program	UALLAIKE 10-17 SLATER		# 0/0/30 Paid by Check # 670736	10/27/2017	17 12/01/2017	12/01/2017	12/01/2017	236.97
12997 - Do Co Procurement Program	10-17	GVILLE	# 0/0/30 Paid by Check	10/27/2017	17 12/01/2017	12/01/2017	12/01/2017	681.93
27069 - Thompson Steven C	11-14/11-15-17	MILEAGE DETMRI IDSEMENIT	# o/u/30 Paid by Check # 670880	11/15/2017	17 12/01/2017	12/01/2017	12/01/2017	96.30
			1000 /0 ±	Account 520.06	Account 520.064 - Travel Totals	Invoic	Invoice Transactions 5	\$1,185.44
Account > ZU.U/2 - Adverdising 22633 - Sierra Nevada Media Group 11	Ising 56745- 11202017	1057644	Paid by Check # 671013	11/30/2017	17 12/22/2017	12/22/2017	12/22/2017	346.50
12	/1020011			Account 520.072 - Advertising Totals	Ivertising Totals	Invoice	Invoice Transactions 1	\$346.50

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			Accour	nts Payabl	e by G	counts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	Jtion R Je 12/01/17	- 12/31/17
Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date Due Date	Due Date	G/L Date Received Date Payment Date		Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin			,					
2924 - NV Energy	2856009 11-17	2856009	Paid by Check	11/22/2017	12/08/2017	12/08/2017	12/08/2017	188.17
			# 6/1110	Account 520.089 - Power Totals	Power Totals	Invoice Transactions 1	1 	\$188.17
Account 520.092 - Heating 3021 - Southwest Gas-Las Vegas	g 0015779022 11	2410015779022	Paid by Check	11/14/2017	12/01/2017	12/01/2017	12/01/2017	51.33
3021 - Southwest Gas-Las Vegas	-17 1072224004 11	2411072224004	# 6/08/1 Paid by Check	11/14/2017	12/01/2017	12/01/2017	12/01/2017	55.70
3021 - Southwest Gas-Las Vegas	-17 1188600002 11	2411188600002	# 6/08/1 Paid by Check	11/14/2017	12/01/2017	12/01/2017	12/01/2017	32.21
	-17		# 6/08/1	Account 520.092 - Heating Totals	leating Totals	Invoice Transactions	۳ ۳	\$139.24
Account 520.097 - Maint B&G 29573 - Clean Air Systems 1.	B&G 177101	GVILLE	Paid by Check	11/17/2017	12/08/2017	12/08/2017	12/08/2017	127.50
13485 - Ahern Rentals Inc	18345289-2	205304	# 6/0999 Paid by Check	11/21/2017	12/15/2017	12/15/2017	12/15/2017	137.55
			# 0/17NZ	Account 520.097 - Maint B&G Totals	nt B&G Totals	Invoice Transactions 2	2	\$265.05
Account 520.136 - Rents & Leases Equipment 4753 - Ricoh USA Inc 99709614 14	& Leases Equipm 99709614	ent 1481234-3433221	Paid by Check	11/10/2017	12/01/2017	12/01/2017	12/01/2017	165.41
4753 - Ricoh USA Inc	5051423993	16769392	# 670834 Paid by Check	12/01/2017	12/22/2017	12/22/2017	12/22/2017	149.47
			# 6/1894 Account 520.	6/1894 Account 520.136 - Rents & Leases Equipment Totals	ipment Totals	Invoice Transactions	-	\$314.88
Account 520.187 - Internet Expense 12997 - Do Co Procurement Program 10-17	let Expense 10-17	GVILLE	Paid by Check	10/27/2017	12/01/2017	12/01/2017	12/01/2017	64.99
32036 - Spectrum Business	LOUTHAN 0012509 12/17	8354110060012509	# 6/0/36 Paid by Check	12/02/2017	12/22/2017	12/22/2017	12/22/2017	64.99
32036 - Spectrum Business	0598044 12/17	8354110060598044	# 6/1934 Paid by Check	11/28/2017	12/22/2017	12/22/2017	12/22/2017	44.99
			# 0/1955 Acc	Account 520.187 - Internet Expense Totals	xpense Totals	Invoice Transactions	۳ ۲	\$174.97
Account 520.200 - Training & Education 12997 - Do Co Procurement Program	ng & Education 11-17	GVILLE	Paid by Check	11/27/2017	12/22/2017	12/22/2017	12/22/2017	25.00
	DALLAIKE		# 0/T/62 Accoun	Account 520.200 - Training & Education Totals	ucation Totals	Invoice Transactions 1	1	\$25.00
Account 521.130 - Legal Services 12372 - Jennifer Yturbide Law PC Corp 338	Services 338	GVILLE	Paid by Check	11/20/2017	12/01/2017	12/01/2017	12/01/2017	3,680.00
			0/10/0 #	Account 521.130 - Legal Services Totals	ervices Totals	Invoice Transactions 1	-	\$3,680.00

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7.	COUNTY
	DOUGLAS

Accounts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date Due Date	Invoice Date	Due Date	G/L Date	Received Date Payment Date Invoice Amount	nent Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin	e									
Account 532.056 - Subscriptions	D.									
12997 - Do Co Procurement Program	10-17 DALLAIRE	GVILLE	Paid by Check # 670736		10/27/2017	12/01/201/	/107/10/21	12/0	/107/10/71	123.50
12997 - Do Co Procurement Program	11-17 DALLATRE	GVILLE	Paid by Check # 671782		11/27/2017	12/22/2017	12/22/2017	12/2	12/22/2017	123.50
31463 - SeamlessDocs Inc	1845	TOWN OF	Paid by Check # 671906		11/01/2017 12/22/2017	12/22/2017	12/22/2017	12/2	12/22/2017	2,450.00
				Account 532.0	Account 532.056 - Subscriptions Totals	itions Totals	Invo	Invoice Transactions 3		\$2,697.00
Account 533.800 - Office Supplies	Supplies									
12997 - Do Co Procurement Program	10-17 LOUTHAN	GVILLE	Paid by Check # 670736		10/27/2017	10/27/2017 12/01/2017	12/01/2017	12/0	12/01/2017	95.31
12997 - Do Co Procurement Program	11-17 NICHOL CON	TOWN OF	Paid by Check		11/27/2017	11/27/2017 12/22/2017 12/22/2017	12/22/2017	12/2	12/22/2017	17.75
12997 - Do Co Procurement Program	11-17 TUTHILL	GARDINERVILLE TOWN OF GARDNERVILLE	# 0/1/02 Paid by Check # 671782		11/27/2017	12/22/2017	12/22/2017	12/2	12/22/2017	10.00
12997 - Do Co Procurement Program	11-17 I OI ITHAN	GVILLE	Paid by Check # 671782		11/27/2017 12/22/2017	12/22/2017	12/22/2017	12/2	12/22/2017	137.06
				Account 533.800 - Office Supplies Totals	0 - Office Sul	oplies Totals	Invo	Invoice Transactions 4		\$260.12
Account 533.806 - Software	are									01 20
16648 - E Squared C Inc	44232	GVILLE	Paid by Check # 671265		/107/10/71	/107/51/21 /107/10/21	102/61/21	1/71	/T07/CT/7T	DC-75
			Dep	Account 533.806 - Software Totals Department 921 - Gardnerville Admin Totals	Account 533.806 - Software Totals ht 921 - Gardnerville Admin Totals	cware Totals Idmin Totals	Invo Invo	Invoice Transactions 1 Invoice Transactions 36	I	\$37.50 \$11,087.51

Run by Carol Louthan on 12/28/2017 08:35:37 AM

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Payable	
Accounts	





Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoic	Invoice Date Du	Due Date	G/L Date	Received Date Pa	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.084 - Replacement & Repair	ement & Repair									
12198 - O'Reilly Automotive Inc	3530-154233	1075650	Paid by Check # 671375	10/30/2017		12/15/2017	12/15/2017	11	12/15/2017	310.00
17081 - CAD Pest Control Service Inc	505438	GVILLE	# 0,1273 Paid by Check # 671748	12/06/2017		12/22/2017	12/22/2017	11	12/22/2017	8,187.25
			Account	Account 520.084 - Replacement & Repair Totals	ent & Repa	air Totals	Invoi	Invoice Transactions 2	I	\$8,497.25
Account 520.089 - Power 2924 - NV Energy	791804 11-17	791804	Paid by Check	11/23/2017		12/08/2017	12/08/2017	1	12/08/2017	503.83
			TTTT /0 #	Account 520.089 - Power Totals	089 - Pow	er Totals	Invoi	Invoice Transactions 1	l	\$503.83
Account 520.090 - Water 2153 - Minden Town of	1862-01 11/17	1862-01	Paid by Check	11/29/2017		12/15/2017	12/15/2017	1	12/15/2017	24.05
			TCCT /0 #	Account 520.090 - Water Totals	.090 - Wat	er Totals	Invoi	Invoice Transactions 1	I	\$24.05
Account 533.817 - Small Projects	rojects						6			
2549 - Dallaire Tom-Petty Cash	11-17 GVILLE 2	PETTY CASH	Paid by Check # 670738	11/15/2017		12/01/2017	12/01/2017	1	12/01/2017	25.00
31630 - Sierra Event Rentals LLC	1900	TOWN OF GARDNFRVIIIF	# 671143	11/15/2017		12/08/2017	12/08/2017	Ħ	12/08/2017	296.25
13485 - Ahern Rentals Inc	18375888-1	205304	Paid by Check	11/28/2017		12/15/2017	12/15/2017	7	12/15/2017	80.00
13485 - Ahern Rentals Inc	18376298-1	205304	# 0/ 1202 Paid by Check # 671202	11/28/2017		12/15/2017	12/15/2017	H	12/15/2017	48.00
13485 - Ahern Rentals Inc	18378874-1	205304	# 0/ 1202 Paid by Check # 671202	11/29/2017		12/15/2017	12/15/2017	1	12/15/2017	701.50
11558 - Costco-Comptroller	7237 11/17 C'VTI	7003731100017237	# 0/1202 Paid by Check # 671248	11/28/2017		12/15/2017	12/15/2017	1	12/15/2017	21.49
74 - Jay Aldrich Photographer	2267	GVILLE	# 0,12.10 Paid by Check # 671311	12/05/2017		12/15/2017	12/15/2017	н	12/15/2017	250.00
2121 - Meeks Lumber	1064072	06G1570	# 671348	11/20/2017		12/15/2017	12/15/2017	7	12/15/2017	2.37
2121 - Meeks Lumber	1064652	06G1570	# 671348	11/22/2017		12/15/2017	12/15/2017	7	12/15/2017	114.03
20482 - Brick Markers Inc	45869	GVILLE	Paid by Check # 671744	12/07/2017		12/22/2017	12/22/2017	Ħ	12/22/2017	50.00
12997 - Do Co Procurement Program	11-17 LACOST	GVILLE	# 671782	11/27/2017		12/22/2017	12/22/2017	Ħ	12/22/2017	473.39
12997 - Do Co Procurement Program	11-17 I OI ITHAN	GVILLE	# 671782	11/27/2017		12/22/2017	12/22/2017	н.	12/22/2017	1,229.00
14747 - Home Depot (Gville)	5024939	6035322502697513	# 671814	11/24/2017		12/22/2017	12/22/2017	1	12/22/2017	226.07
				Account 533.817 - Small Projects Totals Department 923 - Parks & Recreation Totals	nall Projec & Recreati	tts Totals om Totals	Invoi Invoi	Invoice Transactions 13 Invoice Transactions 17	~ ~	\$3,517.10 \$12,542.23

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DUCCLAS STORY PARCES	1		Accoul	nts Pa	yable	by G	i /L Dis G/L Da	counts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	01/17 - 12/3	1 /17
Vendor	Invoice No.	Invoice Description	Status	Held Reason I	Invoice Date Due Date	Due Date	G/L Date Rec	Received Date Payment Date	t Date Invoice Amount	mount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.084 - Replacement & Repair	s ement & Repair									
12997 - Do Co Procurement Program	11-17 LACOST	GVILLE	Paid by Check		11/27/2017	12/22/2017	12/22/2017	12/22/2017		399.00
14747 - Home Depot (Gville)	2251423	6035322502697513	# 0/1/02 Paid by Check # 671814		11/17/2017	12/22/2017	12/22/2017	12/22/2017		58.77
			Account	Account 520.084 - Replacement & Repair Totals	icement & R	epair Totals	Invoice T	Invoice Transactions 2	\$	\$457.77
Account 520.095 - Street Lights 2924 - NV Energy 2856	Lights 2856036 11-17	2856036	Paid by Check	1	11/22/2017	12/08/2017	12/08/2017	12/08/2017		6,433.92
2924 - NV Energy	791804 11=17	791804	Paid by Check	п	11/29/2017	12/15/2017	12/15/2017	12/15/2017	017	37.79
		3	COCT /0 #	Account 520.095 - Street Lights Totals	95 - Street L	ights Totals	Invoice T	Invoice Transactions 2	\$6,	\$6,471.71
Account 520.103 - Maint Road 12997 - Do Co Procurement Program 10	Road 10-17	GVILLE	Paid by Check		10/27/2017	12/01/2017	12/01/2017	12/01/2017		564.80
2510 - Parts House	LOUTHAN 771441	004170	# 670736 Paid by Check	ſ	11/06/2017	12/08/2017	12/08/2017	12/08/2017	017	7.44
13485 - Ahern Rentals Inc	18351988-1	205304	# b/1122 Paid by Check	-	11/20/2017	12/15/2017	12/15/2017	12/15/2017	017	29.99
9081 - Genoa Trees & Landscape Inc	6459	GVILLE	# 6/1202 Paid by Check		11/01/2017	12/15/2017	12/15/2017	12/15/2017		366.00
2121 - Meeks Lumber	1065268	06G1570	# 0/1209 Paid by Check		11/29/2017	12/15/2017	12/15/2017	12/15/2017	017	37.98
17081 - CAD Pest Control Service Inc	505438	GVILLE	# 0/1348 Paid by Check	-	12/06/2017	12/22/2017	12/22/2017	12/22/2017		416.75
14747 - Home Depot (Gville)	2251423	6035322502697513	# 0/1/48 Paid by Check # 67101/		11/17/2017	12/22/2017	12/22/2017	12/22/2017		110.49
			LTOT /0 #	Account 520.103 - Maint Road Totals	103 - Maint	Road Totals	Invoice T	Invoice Transactions 7	\$1,	\$1,533.45
Account 520.155 - Licensing 12997 - Do Co Procurement Program	ing 11-17 TUTHILL		Paid by Check		11/27/2017	12/22/2017	12/22/2017	12/22/2017	017	29.25
		GAKIJINEKVILLE	70/1/0 #	Account 52	Account 520.155 - Licensing Totals	nsing Totals	Invoice T	Invoice Transactions 1		\$29.25
Account 520.170 - Memberships 6945 - American Society Of Civil 1043	erships 1043822402	308860	Paid by Check	U	09/05/2017	12/15/2017	12/15/2017	12/15/2017		272.00
6631 - International Slurry Surfacing	30000224	GVILLE	# 0/1208 Paid by Check		11/06/2017	12/15/2017	12/15/2017	12/15/2017		100.00
			00CT/0 #	Account 520.170 - Memberships Totals	70 - Member	ships Totals	Invoice T	Invoice Transactions 2	\$	\$372.00
Account 520.200 - Iraining & Education 12997 - Do Co Procurement Program 10-17	ig & Education 10-17	GVILLE	Paid by Check		10/27/2017	12/01/2017	12/01/2017	12/01/2017		550.00
	LOUIHAN		# 0/0/30 Accoun	Account 520.200 - Training & Education Totals	ning & Educ	ation Totals	Invoice T	Invoice Transactions 1	\$	\$550.00

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71	COUNTY	GREAT PLACES
	DOUGLAS	GREAT PEOPLE .

Accounts Payable by G/L Distribution Report

G/L Date Range 12/01/17 - 12/31/17

Received Date Payment Date Invoice Amount

462.50

12/22/2017

\$462.50

409.63 280.04

12/08/2017 12/22/2017 177.46

12/01/2017 12/08/2017 12/08/2017 12/08/2017 12/08/2017

\$689.67

4.39 4.39 4.39 4.39

Received Date Paym		12/22 actions 1		12/08	12/22	actions 2	12/01	12/08	12/08	12/08	12/08	actions 5		12/01	actions 1	12.65	61/21	actions 1		10/71	12/01	12/15	•	12/22	12/22	
Received	г	J vioico Tranci		2	7	Invoice Transactions	7		2	7	7	Invoice Transactions		2	Invoice Transactions 1	1		Invoice Transactions		1	7	7		2	7	
G/L Date		/T07/77/71	H	12/08/2017	12/22/2017	Π	12/01/2017	12/08/2017	12/08/2017	12/08/2017	12/08/2017	II		12/01/2017	IJ		12/15/201/	II		/107/10/71	12/01/2017	12/15/2017		12/22/2017	12/22/2017	
Due Date		12/22/2017	eening lotais	12/08/2017	12/22/2017	🗞 Oil Totals	12/01/2017	12/08/2017	12/08/2017	12/08/2017	12/08/2017	forms Totals		12/01/2017	otions Totals		12/15/2017	nance Totals		12/01/201/	12/01/2017	12/15/2017		12/22/2017	12/22/2017	
Invoice Date		11/30/201/ 200 E-rind	Account >21.200 - Engineering Totals	11/15/2017	11/30/2017	Account 532.003 - Gas & Oil Totals	11/11/2017	11/07/2017	11/14/2017	11/21/2017	11/28/2017	Account 532.028 - Uniforms Totals		10/27/2017	156 - Subscrij		11/06/2017	r and Mainte		10/2//201/	10/27/2017	11/16/2017		11/27/2017	12/11/2017	
Held Reason Invoice Date			Account 222			Account 5						Account 5			Account 532.056 - Subscriptions Totals			- Major Repai								
Status		# 671796		Paid by Check # 671037	Paid by Check # 671803		Paid by Check # 670917	Paid by Check # 670959	0		Paid by Check # 670736			Paid by Check # 671392	Account 532.118 - Major Repair and Maintenance Totals		Paid by Check # 670736	Paid by Check	# 0/0/30 Paid by Check	# 671335	Paid by Check	Paid by Check	# 671798			
Invoice Description		R4421-1324		8308	8308		109-103	000330	000330	000330	000330			TOWN OF GARDNERVILLE		enance	TOWN OF GARDNERVILLE			GVILLE	GVILLE	8939.001		GVILLE	NVMIN0011	
Invoice No.	ring	6616		CFS1516804	CFS1525072	v	55276-109	LREN1308929	LREN1310911	LREN1312894	LREN1314887		itions	10-17 NICHOLSON		epair and Maint	40057		Projects	10-17 DALLAIRE	10-17	95663		11-17 DALLATDE	NVMIN67713	
Vendor	Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 521.200 - Engineering	24984 - Farr West Engineering Inc	Account 532.003 - Gas & Oil	3814 - Flyers Energy LLC	3814 - Flyers Energy LLC	Account 532 028 - Ilniforms	10314 - Work World Inc	5785 - Alsco Inc	5785 - Alsco Inc	5785 - Alsco Inc	5785 - Alsco Inc		Account 532.056 - Subscriptions	12997 - Do Co Procurement Program		Account 532.118 - Major Repair and Maintenance	5189 - R O Anderson Engineering Inc		Account 562.000 - Capital Projects	12997 - Do Co Procurement Program	12997 - Do Co Procurement Program	2012 - Lumos and Associates Inc		12997 - Do Co Procurement Program	18821 - Fastenal Industrial	

870.00

12/15/2017

\$870.00

\$195.02

375.00 \$375.00

12/01/2017

2,861.00

12/01/2017 12/01/2017 12/15/2017 12/22/2017 12/22/2017

799.96 399.00 100.00 314.19

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SREAT PEOPLE & GREAT PLACES COUNT

Accounts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17

Vendor	Invoice No.	Invoice No. Invoice Description Status	Status	Held Reason	Invoice Date	Due Date	G/L Date Re	Held Reason Invoice Date Due Date G/L Date Received Date Payment Date Invoice Amount	Invoice Amount
Fund 610 - Gardnerville Town									
Department 926 - Other Public Works	Ø								
Account 562.000 - Capital Projects	I Projects					3			
14747 - Home Depot (Gville)	2251421	6035322502697513	Paid by Check		11/17/2017	11/17/2017 12/22/2017 12/22/2017	12/22/2017	12/22/2017	(15.00)
E100 D.O.Andorron Engineering Inc.	*0101		# 6/1814 Edit		7100/20/11	710C/6C/C1 * 710C/6C/C1 / 10C/2C/11	7100/00/01		14 580 00
	.76104	GARDNERVII I F	CUIL		1102/12/11	1107 107 171	1107 67 51		00-000/1 -
				Account 562.000 - Capital Projects Totals	0 - Capital Pro	jects Totals	Invoice	Invoice Transactions 7	\$19,039.15
			Det	Department 926 - Other Public Works Totals	Other Public V	Vorks Totals	Invoice	Invoice Transactions 32	\$31,045.52
				Fund 610 -	Fund 610 - Gardnerville Town Totals	Fown Totals	Invoice	Invoice Transactions 85	\$54,675.26

DUCINS TOURING TARAT PLACES			Accounts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	ayable	e by G	i/L Distril G/L Date Ra	Distribution Report G/L Date Range 12/01/17 - 12/31/17	Report 7 - 12/31/17
Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date	Due Date	G/L Date Received D	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Acrount 510 150 - Board Commensation	n Commensation							
4288 - Higuera Lloyd W	12/17 BOARD	G'VILLE	Paid by Check	11/30/2017	12/08/2017	12/08/2017	12/08/2017	250.00
24008 - Jones Cassandra Esq	12/17 BOARD	GVILLE	# 6/1060 Paid by Check	11/30/2017	12/08/2017	12/08/2017	12/08/2017	250.00
28960 - Miller Kenneth	12/17 BOARD	GVILLE	# 6/10// Paid by Check	11/30/2017	12/08/2017	12/08/2017	12/08/2017	275.00
2969 - Slater Linda	12-17 BOARD	TOWN OF	# 6/1093 Paid by Check	11/30/2017	12/08/2017	12/08/2017	12/08/2017	250.00
8364 - Wenner Mary	12-17 BOARD	GAKDNEKVILLE TOWN OF	# 6/1149 Paid by Check	11/30/2017	12/08/2017	12/08/2017	12/08/2017	250.00
		GAKUNEKVILLE	# 0/1180 Account 510.150 - Board Compensation Totals	soard Compen	sation Totals	Invoice Transactions	ions 5	\$1,275.00
Account 516.120 - Contract Salaries 21697 - Blue Ribbon Personnel Services 47687	ict Salaries 47687	653202	Paid by Check	11/17/2017	12/01/2017	12/01/2017	12/01/2017	689.13
21697 - Blue Ribbon Personnel Services	47822	653202	# 6/0694 Paid by Check	11/24/2017	12/08/2017	12/08/2017	12/08/2017	555.00
21697 - Blue Ribbon Personnel Services	48057	653202	# 6/0980 Paid by Check	12/08/2017	12/22/2017	12/22/2017	12/22/2017	397.75
21697 - Blue Ribbon Personnel Services 21697 - Blue Ribbon Personnel Services	48176 48296	653202 653202	# 6/1/41 Edit Edit	12/15/2017 12/22/2017	12/29/2017 12/29/2017	12/29/2017 12/29/2017		670.63 693.75 42 005 75
			Account 516.120	0 - Contract Salaries Totals	llaries Totals	Invoice lransactions	c suoi	\$3,000.20
Account 520.055 - Telephone Expense 29103 - Frontier 782-7134 1	ione Expense 782-7134 11/17	775-782-7134-050279- E	Paid by Check	11/16/2017	12/08/2017	12/08/2017	12/08/2017	108.50
29103 - Frontier	782-3856 11/17	775-782-3856-080802-	Paid by Check	11/16/2017	12/0 <mark>8</mark> /2017	12/08/2017	12/08/2017	54.47
13097 - Verizon Wireless	9797290897	5 842011146-00001	# 0/1043 Paid by Check # 671984	12/01/2017	12/22/2017	12/22/2017	12/22/2017	326.00
			Account 520.055 - Telephone Expense Totals	· Telephone Ex	pense Totals	Invoice Transactions	ions 3	\$488.97
Account 520.08 4 - Replacement & Repair 271 - Carson Valley Signs 2422	cement & Repair 2422	GVILLE	Paid by Check	11/10/2017	12/01/2017	12/01/2017	12/01/2017	1,175.00
138 - Guided Truck & Equipment	G11313	GVILLE	# 0/0/ 11 Paid by Check # 670763	11/02/2017	12/01/2017	12/01/2017	12/01/2017	1,190.71
138 - Guided Truck & Equipment	G11339	GVILLE	# 0/0/02 Paid by Check # 670763	11/14/2017	12/01/2017	12/01/2017	12/01/2017	52.50
138 - Guided Truck & Equipment	G11336	GVILLE	# 0/0/02 Paid by Check	11/15/2017	12/01/2017	12/01/2017	12/01/2017	498.75
138 - Guided Truck & Equipment	G11359	GVILLE	# 0/0/02 Paid by Check # 670763	11/21/2017	12/01/2017	12/01/2017	12/01/2017	2,250.02
13485 - Ahern Rentals Inc	18339713-1	205304	# 0/0/02 Paid by Check # 671202	11/16/2017	12/15/2017	12/15/2017	12/15/2017	20.98

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			Accounts Pa	ayable	by G	i/LD	counts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	r - 12/31/17
Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date Due Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	c							
Account 520.084 - Replacement & Repair 7100 - Amren Inc	cement & Repair 307179	GARD50	Paid by Check	11/17/2017	12/15/2017	12/15/2017	12/15/2017	1,339.69
			# 671211					16.00
16156 - Howell's Lock & Safe (Michael)	2537	GVILLE	Paid by Check # 671305	11/28/201/	/107/ς1/71	/102/51/21	/107/c1/71	TP.UU
12198 - O'Reilly Automotive Inc	3530-154723	1075650	Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	13.98
12198 - O'Reilly Automotive Inc	3530-154756	1075650	Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	4.49
12198 - O'Reilly Automotive Inc	3530-154758	1075650	# 6/13/5 Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	4.49
12198 - O'Reilly Automotive Inc	3530-154776	1075650	# 6/13/5 Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	13.98
12198 - O'Reilly Automotive Inc	3530-154781	1075650	# 6/13/5 Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	16.98
12198 - O'Reilly Automotive Inc	3530-154782	1075650	# 6/13/5 Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	2.32
12198 - O'Reilly Automotive Inc	3530-154791	1075650	# 6/13/5 Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	5.99
12198 - O'Reilly Automotive Inc	3530-154807	1075650	# 6/13/5 Paid by Check	11/02/2017	12/15/2017	12/15/2017	12/15/2017	36.00
12198 - O'Reilly Automotive Inc	3530-155496	1075650	# 6/13/5 Paid by Check	11/06/2017	12/15/2017	12/15/2017	12/15/2017	29.84
12198 - O'Reilly Automotive Inc	3530-155545	1075650	# o/13/3 Paid by Check	11/06/2017	12/15/2017	12/15/2017	12/15/2017	32.44
12198 - O'Reilly Automotive Inc	3530-155547	1075650	# 6/13/5 Paid by Check	11/06/2017	12/15/2017	12/15/2017	12/15/2017	13.98
12198 - O'Reilly Automotive Inc	3530-155738	1075650	# o/13/3 Paid by Check	11/07/2017	12/15/2017	12/15/2017	12/15/2017	11.38
12198 - O'Reilly Automotive Inc	3530-155747	1075650	# o/13/3 Paid by Check	11/07/2017	12/15/2017	12/15/2017	12/15/2017	299.94
12198 - O'Reilly Automotive Inc	3530-155762	1075650	# 0/13/3 Paid by Check # 671375	11/07/2017	12/15/2017	12/15/2017	12/15/2017	6:99
12198 - O'Reilly Automotive Inc	3530-155957	1075650	# 0/12/3 Paid by Check	11/08/2017	12/15/2017	12/15/2017	12/15/2017	1,695.00
12198 - O'Reilly Automotive Inc	3530-155964	1075650	# o/13/5 Paid by Check	11/08/2017	12/15/2017	12/15/2017	12/15/2017	50.38
12198 - O'Reilly Automotive Inc	3530-156139	1075650	# 6/13/5 Paid by Check	11/09/2017	12/15/2017	12/15/2017	12/15/2017	6.44
12198 - O'Reilly Automotive Inc	3530-156140	1075650	# 6/13/5 Paid by Check	11/09/2017	12/15/2017	12/15/2017	12/15/2017	13.18
12198 - O'Reilly Automotive Inc	RP3530-156778	1075650	# o/13/5 Paid by Check	11/13/2017	12/15/2017	12/15/2017	12/15/2017	196.95
12198 - O'Reilly Automotive Inc	3530-157638	1075650	# 6/13/3 Paid by Check # 671375	11/17/2017	12/15/2017	12/15/2017	12/15/2017	24.70

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	a V		Accounts	Payable	e by G	g/L D	Accounts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	7 - 12/31/17
Vendor	Invoice No.	Invoice Description	Status Held Reason	eason Invoice Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair	ז ement & Repair							
12198 - O'Reilly Automotive Inc	3530-157664	1075650	Paid by Check	11/17/2017	12/15/2017	12/15/2017	12/15/2017	37.28
12198 - O'Reilly Automotive Inc	3530-159195	1075650	# 0/13/3 Paid by Check # 671375	11/27/2017	12/15/2017	12/15/2017	12/15/2017	25.64
12198 - O'Reilly Automotive Inc	3530-159220	1075650	# 0/13/3 Paid by Check # 671375	11/27/2017	12/15/2017	12/15/2017	12/15/2017	5.99
12198 - O'Reilly Automotive Inc	3530-159272	1075650	# 0/13/3 Paid by Check # 671375	11/27/2017	12/15/2017	12/15/2017	12/15/2017	6.29
12198 - O'Reilly Automotive Inc	3530-159377	1075650	# 0/13/3 Paid by Check # 671375	11/28/2017	12/15/2017	12/15/2017	12/15/2017	10.99
26482 - Peterbilt Truck Parts & Eq LLC	567768	365290	# 0/13/3 Paid by Check # 671306	11/01/2017	12/15/2017	12/15/2017	12/15/2017	459.54
26482 - Peterbilt Truck Parts & Eq LLC	7118597	365290	# 011000 Paid by Check	11/06/2017	12/15/2017	12/15/2017	12/15/2017	453.46
26482 - Peterbilt Truck Parts & Eq LLC	7118598	365290	# 0/1300 Paid by Check	11/06/2017	12/15/2017	12/15/2017	12/15/2017	16.99
22307 - Chemsearch	2950971	623777	# 0/1300 Paid by Check # 671767	12/05/2017	12/22/2017	12/22/2017	12/22/2017	388.21
8491 - CMC Tire Inc	50003774	5512	# 0/1/0/ Paid by Check # 671769	11/17/2017	12/22/2017	12/22/2017	12/22/2017	956.00
8491 - CMC Tire Inc	50004030	5512	# 0/1/00 Paid by Check # 671760	11/17/2017	12/22/2017	12/22/2017	12/22/2017	41.50
8491 - CMC Tire Inc	50004031	5512	# 0/1/00 Paid by Check # 671768	11/17/2017	12/22/2017	12/22/2017	12/22/2017	41.50
8491 - CMC Tire Inc	50004079	5512	# 0/1/00 Paid by Check # 671769	11/30/2017	12/22/2017	12/22/2017	12/22/2017	85.00
12997 - Do Co Procurement Program	11-17 TUTHILL		# 0/1/00 Paid by Check	11/27/2017	12/22/2017	12/22/2017	12/22/2017	234.98
12997 - Do Co Procurement Program	11-17 LACOST	GVILLE	# 0/1/02 Paid by Check # 671703	11/27/2017	12/22/2017	12/22/2017	12/22/2017	276.91
18821 - Fastenal Industrial	NVMIN67454	1100NIMVN	# 0/ 1/02 Paid by Check # 671798	11/28/2017	12/22/2017	12/22/2017	12/22/2017	12.62
Account F30 000 - Domon			Account 520.084	4 - Replacement & Repair Totals	Repair Totals	Invoi	Invoice Transactions 44	\$12,076.00
2924 - NV Energy	2856009 11-17	2856009	Paid by Check # 671110	11/22/2017	12/08/2017	12/08/2017	12/08/2017	210.17
				Account 520.089 - Power Totals	Power Totals	Invoi	Invoice Transactions 1	\$210.17
Account 520.092 - Heating 3021 - Southwest Gas-Las Vegas	g 0015779022 11 17	2410015779022	Paid by Check	11/14/2017	12/01/2017	12/01/2017	12/01/2017	51.33
3021 - Southwest Gas-Las Vegas	-1/ 1072224004 11 -17	2411072224004	# 0,001 Paid by Check # 670871	11/14/2017	12/01/2017	12/01/2017	12/01/2017	55.70

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4	COUNTY LAT PLAC
R	9 11
	DOUGLAS
	DO

Accounts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17

GUEAT PEOPLE & GREAT PLACES									
Vendor	Invoice No.	Invoice Description	Status Hel	Held Reason Invoice Date	e Date Due Date	e G/L Date		Received Date Payment Date]	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation									
Account 520.092 - Heating				V 1/ 1 1				2100/10/01	OK 67
3021 - Southwest Gas-Las Vegas	1188600002 11 -17	1188600002 11 2411188600002 -17	# 670871	/107/+1/11	/TNZ/TN/ZT /TNZ		1102/1	/TN7/TN/7T	20.00
1 1 1 1	ì			Account 520.0	Account 520.092 - Heating Totals	tals	Invoice Transactions	ls 3	\$203.65
Account 520.097 - Maint B&G 29573 - Clean Air Systems 1.	\$&G 177101	GVILLE	Paid by Check	11/17/2017	2017 12/08/2017		12/08/2017	12/08/2017	127.50
13485 - Ahern Rentals Inc	18345289-2	205304	# b/U999 Paid by Check	11/21/2017	2017 12/15/2017		12/15/2017	12/15/2017	137.55
			# 0/ T707	Account 520.097 - Maint B&G Totals	- Maint B&G To	tals	Invoice Transactions 2	Ts 2	\$265.05
Account 520.136 - Rents & Leases Equipment 4753 - Ricoh USA Inc 99709614 14	k Leases Equipm 99709614	ent 1481234-3433221	Paid by Check	11/10/2017	2017 12/01/2017		12/01/2017	12/01/2017	165.41
4753 - Ricoh USA Inc	5051423993	16769392	# 0/10034 Paid by Check # 271004	12/01/2017	2017 12/22/2017		12/22/2017	12/22/2017	118.70
			# 0/ 1034 Account 520.13(ov.1034 Account 520.136 - Rents & Leases Equipment Totals	s Equipment To	tals	Invoice Transactions 2	ls 2	\$284.11
Account 520.155 - Licensing 12997 - Do Co Procurement Program	ng 11-17 TUTHILL		Paid by Check	11/27/2017	2017 12/22/2017		12/22/2017	12/22/2017	36.25
ж 1	2	GAKDINEKVILLE	# 0/ T/97	Account 520.155 - Licensing Totals	5 - Licensing To	tals	Invoice Transactions 1	is 1	\$36.25
Account 520.187 - Internet Expense 13997 - Do Co Pronument Pronam 10-17	et Expense 10-17	GVILLE	Paid by Check	10/27/2017	2017 12/01/2017		12/01/2017	12/01/2017	64.99
32036 - Spectrum Business	LOUTHAN 0012509 12/17		# 670736 Paid by Check	12/02/2017	2017 12/22/2017		12/22/2017	12/22/2017	64.99
	0598044 12/17		# 671934 Paid by Check	11/28/2017	2017 12/22/2017		12/22/2017	12/22/2017	44.99
			# 671935 Accour	Account 520.187 - Internet Expense Totals	net Expense To	itals	Invoice Transactions	1s 3	\$174.97
Account 520.197 - Landfill Expense 9016 - Douglas Disposal Inc	Expense 40990612 10-	40990612	Paid by Check	11/01/2017	2017 12/01/2017		12/01/2017	12/01/2017	10,073.43
15853 - Carson City Landfill	17 228079 11-17	228079	# 670738 Paid by Check	12/01/2017	2017 12/22/2017		12/22/2017	12/22/2017	13,996.56
1132 - Douglas Disposal Inc	40990612	40990612	# 6/1/55 Paid by Check # 671787	12/01/2017	2017 12/22/2017		12/22/2017	12/22/2017	14,859.46
	/1/11			Account 520.197 - Landfill Expense Totals	Ifili Expense To	tals	Invoice Transactions 3	^{1s 3}	\$38,929.45
Account 520.198 - Recycling Expense 13443 - Bently Ranch 153004	ng Expense 153004	GVILLE	Paid by Check	10/06/2017	2017 12/01/2017		12/01/2017	12/01/2017	189.40
13443 - Bently Ranch	153129	GVILLE	# 0,0002 Paid by Check # 670692	10/13/2017	2017 12/01/2017		12/01/2017	12/01/2017	208.00

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			Accounts	Payablo	e by G	counts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17	Distribution Report G/L Date Range 12/01/17 - 12/31/17	ceport
Vendor	Invoice No.	Invoice Description	Status Held Reason	on Invoice Date	Due Date	G/L Date Received Dat	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520 108 - Decording Evenance								
13443 - Bently Ranch	153197	GVILLE	Paid by Check	10/20/2017	12/01/2017	12/01/2017	12/01/2017	198.20
13443 - Bently Ranch	153301	GVILLE	# 6/0692 Paid by Check	10/27/2017	12/01/2017	12/01/2017	12/01/2017	343.20
13443 - Bently Ranch	153349	GVILLE	# 6/0692 Paid by Check	10/31/2017	12/01/2017	12/01/2017	12/01/2017	315.20
13443 - Bently Ranch	153547	GVILLE	# 6/0692 Paid by Check	11/02/2017	12/22/2017	12/22/2017	12/22/2017	50.80
13443 - Bently Ranch	153451	GVILLE	# 0/1/30 Paid by Check	11/10/2017	12/22/2017	12/22/2017	12/22/2017	295.20
13443 - Bently Ranch	153492	GVILLE	# 0/1/30 Paid by Check	11/17/2017	12/22/2017	12/22/2017	12/22/2017	187.20
13443 - Bently Ranch	153593	GVILLE	# 6/1/30 Paid by Check	11/24/2017	12/22/2017	12/22/2017	12/22/2017	142.00
13443 - Bently Ranch	153664	GVILLE	# 6/1/36 Paid by Check	11/30/2017	12/22/2017	12/22/2017	12/22/2017	136.40
			1/30	Account 520.198 - Recycling Expense Totals	cpense Totals	Invoice Transactions 10	ins 10	\$2,065.60
Account 521.130 - Legal Services 12372 - Jennifer Yturbide Law PC Corp 338	Services 338	GVILLE	Paid by Check	11/20/2017	12/01/2017	12/01/2017	12/01/2017	760.00
			9//(Account 521.130 - Legal Services Totals	ervices Totals	Invoice Transactions 1	ins 1	\$760.00
Account 532.003 - Gas & Oil 3814 - Flvers Energy LLC	Oil CFS1516804	8308	Paid by Check	11/15/2017	12/08/2017	12/08/2017	12/08/2017	1,387.21
3814 - Flyers Energy LLC	CFS1525072	8308	# 671037 Paid by Check	11/30/2017	12/22/2017	12/22/2017	12/22/2017	954.40
				Account 532.003 - Gas & Oil Totals	s & Oil Totals	Invoice Transactions 2	ins 2	\$2,341.61
Account 532.028 - Uniforms 10314 - Work World Inc	ms 55276-109	109-103	Paid by Check	11/11/2017	12/01/2017	12/01/2017	12/01/2017	177.45
5785 - Alsco Inc	LREN1308929	000330	# 6/091/ Paid by Check	11/07/2017	12/08/2017	12/08/2017	12/08/2017	4.39
5785 - Alsco Inc	LREN1310911	000330	# 6/0959 Paid by Check	11/14/2017	12/08/2017	12/08/2017	12/08/2017	4.39
5785 - Alsco Inc	LREN1312894	000330	# 6/0959 Paid by Check	11/21/2017	12/08/2017	12/08/2017	12/08/2017	4.39
5785 - Alsco Inc	LREN1314887	000330	# 6/0959 Paid by Check	11/28/2017	12/08/2017	12/08/2017	12/08/2017	4.39
		3	7.2	Account 532.028 - Uniforms Totals	iforms Totals	Invoice Transactions	ins 5	\$195.01
Account 532.056 - Subscriptions 12997 - Do Co Procurement Program DALL DALL	riptions 10-17 DALLAIRE	GVILLE	Paid by Check # 670736	10/27/2017	12/01/2017	12/01/2017	12/01/2017	123.50
MM Carol Long and 12/28/2017 08:35:37 AM	5:37 AM							Page 12 of 13

74	COUNTY GILAT PLACES
	DOUGLAS
	DOUGLAS

Accounts Payable by G/L Distribution Report G/L Date Range 12/01/17 - 12/31/17

	Invoice Amount			123.50	\$247.00		95.30	17.75	137.06	\$250.11		37.50	960.00	\$997.50		36.00	136.00	\$172.00	\$63,978.71	\$63,978.71
	Received Date Payment Date Invoice Amount			12/22/201/	Invoice Transactions 2		12/01/2017	12/22/2017	12/22/2017	Invoice Transactions 3	ia.	12/15/2017	12/22/2017	Invoice Transactions 2		12/22/2017	12/22/2017	Invoice Transactions 2	Invoice Transactions 99	Invoice Transactions 99
	G/L Date F			12/22/2017	Invoice		12/01/2017	12/22/2017	12/22/2017	Invoia		12/15/2017	12/22/2017	Invoia	8	12/22/2017	12/22/2017	Invoia	Invoia	Invoio
	Due Date			11/27/2017 12/22/2017	ptions Totals		10/27/2017 12/01/2017	12/22/2017	12/22/2017	pplies Totals		12/15/2017	12/22/2017	tware Totals	æ	12/22/2017	12/22/2017	ojects Totals	tation Totals	& San Totals
ŭ	Held Reason Invoice Date Due Date			11/27/2017	Account 532.056 - Subscriptions Totals		10/27/2017	11/27/2017	11/27/2017	00 - Office Su		12/01/2017	12/12/2017	Account 533.806 - Software Totals		11/13/2017	12/05/2017	0 - Capital Pr	Health & Sani	erville Health
	Held Reason				Account 532.0					Account 533.800 - Office Supplies Totals				Account				Account 562.000 - Capital Projects Totals	Department 925 - Health & Sanitation Totals	Fund 611 - Gardnerville Health & San Totals
	Status		100 100 100 100 100 100 100 100 100 100	# C71707	79/T/0 #		Paid by Check	Paid by Check	# 6/1/82 Paid by Check	# 671782		Paid by Check	Paid by Check	# 0/TA99	(*). 	Paid by Check # 671773	# 671723	100	Depi	Fund
	Invoice Description			GVILLE			GVILLE	TOWN OF	GARDNERVILLE GVILLE			GVILLE	353			GVILLE	GVILLE			
	Invoice No.		ptions	11-17	DALLAIKE	supplies	10-17 1 OLITHAN	11-17	NICHOLSON 11-17	LOUTHAN	re.	44232	7CC00273		Projects	15148	15193			
DOUGLAS COUNTY	Vendor	Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	Account 532.056 - Subscriptions	12997 - Do Co Procurement Program	÷	Account 533.800 - Office Supplies	12997 - Do Co Procurement Program	12997 - Do Co Procurement Program	12997 - Do Co Procurement Program		Account 533.806 - Software	16648 - E Squared C Inc	13590 - WAM Software Inc		Account 562.000 - Capital Projects	16634 - ABE Printing & Copy	16634 - ABE Printing & Copy			

* = Prior Fiscal Year Activity

\$63,978.7 \$118,653.97

Invoice Transactions 184

Grand Totals

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Page 13 of 13

Gardnerville Town Board AGENDA ACTION SHEET



- 1. For Possible Action: Approve Town Policy 21.5 Extra Trash Collection Days
- 2. Recommended Motion: Approve on consent

Funds Available:
Ves VA

- 3. Department: Administration
- 4. Prepared by: Carol Louthan
- 5. Meeting Date: January 2, 2018 Time Requested: N/A
- 6. Agenda: Consent Administrative

Background Information: The recommended changes from the board last month have been incorporated. Please see attached policy.

- 7. Other Agency Review of Action: Douglas County
- 8. Board Action:
- \Box Approved \Box Approved with Modifications
- Denied
- Approved with Mod
 Continued



TOWN OF GARDNERVILLE

TOWN OPERATIONS MANUAL DIRECTIVES AND PROCEDURES

SUBJECT: Extra Trash Collection Days

Issue Date

Directive: Gardnerville Health & Sanitation collects extra trash bags or cans from your neighborhood twice a year: spring and fall. Please use the directions below to ensure proper use of the program and to help keep your neighborhood clean.

Procedure:

- 1. A maximum of six (6) bags, boxes or cans of trash will be collected from each home per extra trash collection.
- 2. Place your items out by 5:30 AM.
- 3 Place items out on your normal day of trash service during your scheduled Extra Trash service week.
- 4. Make sure the items are visible and placed at least 2 feet away from your trash container, cars, poles and other obstructions.
- 5. Only set out bags or cans during your scheduled Extra Trash Service week. Setting items out at other times is considered illegal dumping.
- 6. Put trash in containers or bags no larger than 32 gallons and weighing no more than 50 pounds, or it cannot be collected.

Up to six (6) bags of trash per collection, including:

- Household trash
- Greenwaste

UNACCEPTABLE TEMS FOR EXTRA TRASH COLLECTION

- Furniture weighing 50 pounds or more
- Mattresses and box springs
- Dressers, tables and television stands
- Toilets and sinks
- Carpet and rugs (must be rolled into pieces no larger than 4 feet in height or not greater than 50 pounds each piece)
- Exercise equipment (treadmills, stationary bikes, etc.)
- Construction materials:
- Building materials, such as insulation or drywall
- Concrete or bricks
- Wood boards or fencing

Automotive/Lawn Garden materials:

- Automotive parts or fluids
- Car tires, batteries
- Lawnmowers, gas motors

Hazardous materials:

- Paints & chemicals
- Electronics (televisions, computers, etc.)
- Liquids
- Hot ashes
- Medical waste
- Propane tanks

Appliances:

- · Freon-containing appliances, such as refrigerators, freezers and air conditioners
- Large metal appliances, such as stoves, dryers and washers
- Tubs, hot tubs or spas

Other:

Commercial or industrial waste

Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Approval of Proclamation 2018R-01 recognizing January 2018 as National Radon Action month; with public comment prior to board action.
- 2. Recommended Motion: Approve Town Proclamation 2018R-01 recognizing January 2018 as National Radon Action month.

Funds Available:
Yes
N/A

- 3. Department: Administration
- 4. Prepared by: Carol Louthan
- 5. Meeting Date: January 2, 2018 Time Requested: 5 minutes
- 6. Agenda: Consent Z Administrative

Background Information: See attached Proclamation.

- 7. Other Agency Review of Action: Douglas County M/A
- 8. Board Action:
- \square Approved \square Approved with Modifications
- \Box Denied \Box Continued



Proclamation 2018P-01

A PROCLAMATION DECLARING JANUARY 2018 AS "NATIONAL RADON ACTION MONTH IN GARDNERVILLE, NEVADA"

WHEREAS, many Gardnerville residents don't know about radon, yet need to know, for the safety and health of their families, as radon is a colorless, odorless, naturally occurring radioactive gas that is the primary cause of lung cancer among nonsmokers; the second leading cause of lung cancer in smokers and

WHEREAS, the U.S. EPA estimates 21,000 people in the U.S. die each year from lung cancer caused by indoor radon exposure, and lung and bronchus cancer kill more people in a year than any other cancer; and

WHEREAS, radon kills more people than secondhand smoke, drunk driving, choking, drowning or home fires; and

WHEREAS, any home in Gardnerville may have elevated levels of radon, even if neighboring homes do not, and living in a home with an average radon level of 4 picocuries per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

WHEREAS, testing is the only way to know if a home has an elevated radon level, and testing is easy and inexpensive, and when identified, homes can be fixed; and

WHEREAS, University of Nevada Cooperative Extension, the Nevada Division of Public and Behavioral Health, and the U.S. Environmental Protection Agency support efforts to encourage all Gardnerville residents to test their homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials and features.

NOW, THEREFORE, the Town Manager Thomas Dallaire, do hereby proclaim January 2018, as

"NATIONAL RADON ACTION MONTH" In Gardnerville, Nevada

ADOPTED: This 2nd day of January, 2018.

GARDNERVILLE TOWN BOARD MEMBERS:

Cassandra Jones, Chairwoman

Linda Slater, Vice-Chairwoman

Lloyd Higuera, Member

Ken Miller, Member

Mary Wenner, Member

Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Presentation on the wayfinding signage project by Carson Valley Visitors Authority, Jan Vandermade and Steve Noll with Design Workshop and discuss the maintenance and letter of support commitment; with public comment prior to board action.
- 2. Recommended Motion: Based on presentation or Board discussion.

Funds Available: \Box Yes \Box N/A

- 3. Department: Administration
- 4. **Prepared by:** Tom Dallaire
- 5. Meeting Date: January 2, 2018 Time Requested: 15 minutes
- 6. Agenda: Consent 🗹 Administrative

Background Information: Based upon 3 benchmark Carson Valley brand and vision studies and accompanying recommendations (dating as far back as 2006), the Carson Valley Visitors Authority has embarked on the development of a valley-wide wayfinding program study and project plan. Over the past 12 months a Town of Gardnerville representative has participated in the initial development process as part of an organized stakeholder group. During this board meeting the Visitor's Authority, along with the consultant retained to assist with developing the wayfinding program (Design Workshop), will provide an update and overview of the initial planning process as well as outlining the next steps. At this time, your support is requested to allow this project to continue (either in the form of a formal letter of support or further direction to staff as may be necessary in both the planning or future budget considerations).

This item will be informational and staff is asking the board to provide direction on your thoughts on how the town could be involved in this project.

- 8. Board Action:
- □ Approved
- Approved with Modifications
 Continued
- Denied

CARSON VALLEY WAYFINDING GARDNERVILLE TOWN BOARD MEETING

January 2, 2018



Overview of Process

Previous Studies

- Visitor Tourism Assessment
 - March 2006
- Carson Valley, NV BrandPrint
 - June 29, 2012
- Douglas County Valley Vision
 - September 2013





Overview of Process

Current Process

Carson Valley Visitors Authority

- Infrastructure Grant Secured from Travel Nevada (2016-2017)
- Focused on Wayfinding
- Design Workshop Retained to assist

Purpose of Process

- Direct Residents and Visitors to specific destinations and places of interest.
- Engage County and Towns to Identify Wayfinding Opportunities
- Develop Clarity and Hierarchy for Signage and Information
- Gain Approval from NDOT, County and Towns

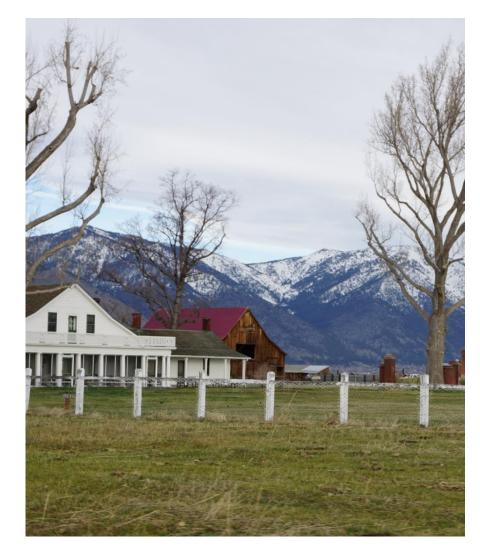


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Overview of Process

Planning Process & Team

- Planning Team
 - Carson Valley Visitors Authority Staff and Board
 - Towns of Minden, Gardnerville and Genoa Staff
 - Douglas County Staff
 - Carson Valley Trails Association
 - Design Workshop staff
- Process to Date
 - Committee formed early 2017
 - Four Meetings (first Feburary 2017)
 - Emails, Phone Calls, Presentations
 - Three meetings with NDOT staff



Overview of Process

Planning Steps

- Inventory Of Existing Signage
 - Location, Type and Effectiveness
 - Opportunities for Consolidating
- Wayfinding Opportuities
 - Areas of Interest, Recreation,
 - Location of Signs
 - Information on Signs
- Review and Refinement
 - Confirm Message and Location
 - Review Meetings with NDOT
 - Provide Draft Recommendations
 - Develop Funding Arrangements
 - Establish Phasing







Wayfinding Hierarchy NODE

Primary directional information at decision-making intersection



DISTRICT

Important local attractions displayed on branded vehicular/pedestrian signs



CORRIDOR

Attractions along major roadway corridors



Existing Directional Signs

Makes use of existing signage to direct visitors to specific attractions



Corridor Samples

395 & Jacks Valley Rd -Southbound



395 & Stephanie Way Southbound





Corridor Samples



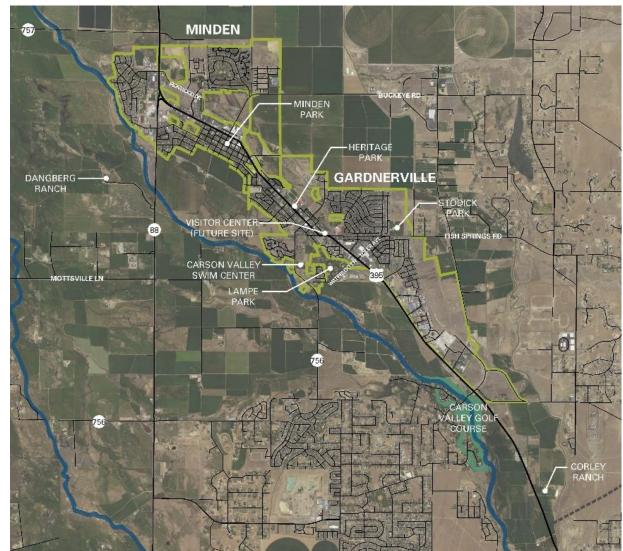
Existing Condition



New Sign Location

District Sample





District Sample



Existing Condition



Potential Sign Location

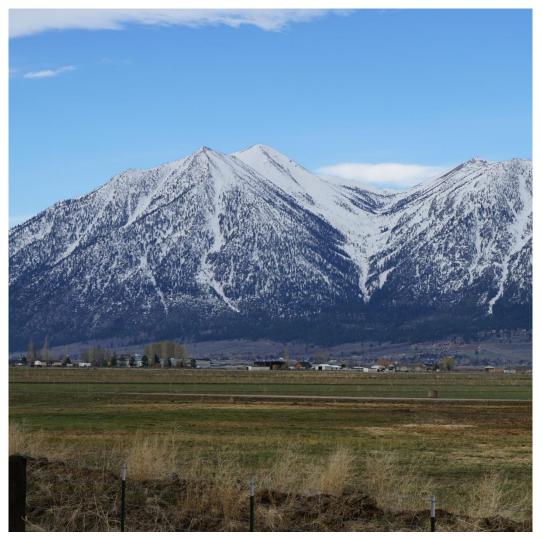
Next Steps

Finalize Sign Content and Location

Develop Funding Strategies

Establish Phasing

Secure Permits with NDOT



Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: For Possible Action: Discussion to reconsider the prior board conditional approval for Design Review application DA-17-092 for Chase Bank located South of Lampe Drive, East of Highway 395 at the current site of the Westerner Motel located on a 1.06 acre parcel (APN:1220-04-501-011), presentation by William Reilly, APMI and Joe Hernadez with Chase; with public comment prior to board action.
- 2. Recommended Motion: Based on board discussion.

Funds Available:
Ves V/A

- 3. Department: Administration
- 4. **Prepared by:** Tom Dallaire
- 5. Meeting Date: January 2, 2018 Time Requested: 30 minutes
- 6. Agenda: Consent Consent Administrative

Background Information: The town board conditionally approved the Chase Bank project with the elimination of the driveway access from Highway 395, based on the proposed plan of having two other in and out drive accesses to the project: one access from Smith's drive isle and a commercial access from Lampe Drive. The traffic study indicates a total of two (2) left turn movements from 395 across the northbound traffic lanes at the AM peak hour, and 10 left- hand movements during the PM peak hour. County staff has informed town staff that they cannot support the elimination of the access, but would support the right turn only options as previously discussed in the prior project meetings. The proposal before the board at the last meeting provided no improvement to the access that exists today.

The consultant, has requested they have an opportunity to explain the need for the access and requested to be back on the agenda this coming month to see if something can be worked out. Town staff did provide a concept to be considered. The proposed access by the consultants is attached with this item.

- 7. Other Agency Review of Action: Douglas County
- 8. Board Action:
- \square Approved \square Approved with Modifications
- \Box Denied \Box Continued



REQUEST FOR PLACEMENT ON THE AGENDA

FOR THE GARDNERVILLE TOWN BOARD

Will Reilly or Adam Siros

480-226-0185

Name: _____ Telephone: _____

8300 N. Hayden Rd

Mailing Address: _____

Scottsdale, AZ 85258

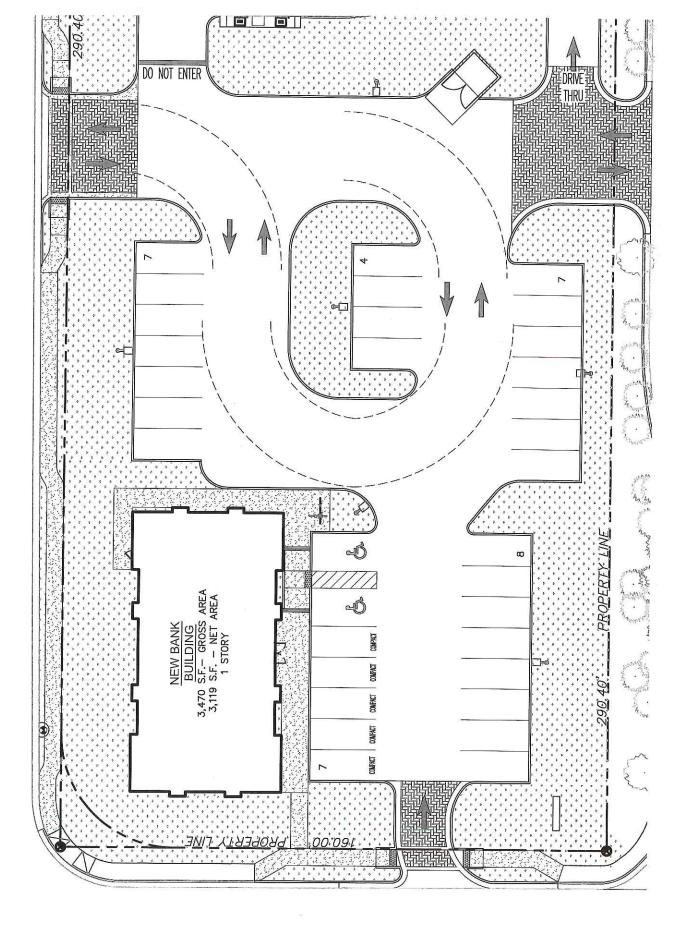
Nature of Request and Approximate Amount of Time Needed:

Will Reilly or Adam Siros will present the proposal of a modified driveway into the proposed CHASE building. Approximate time needed is 15 minutes.

Signature:

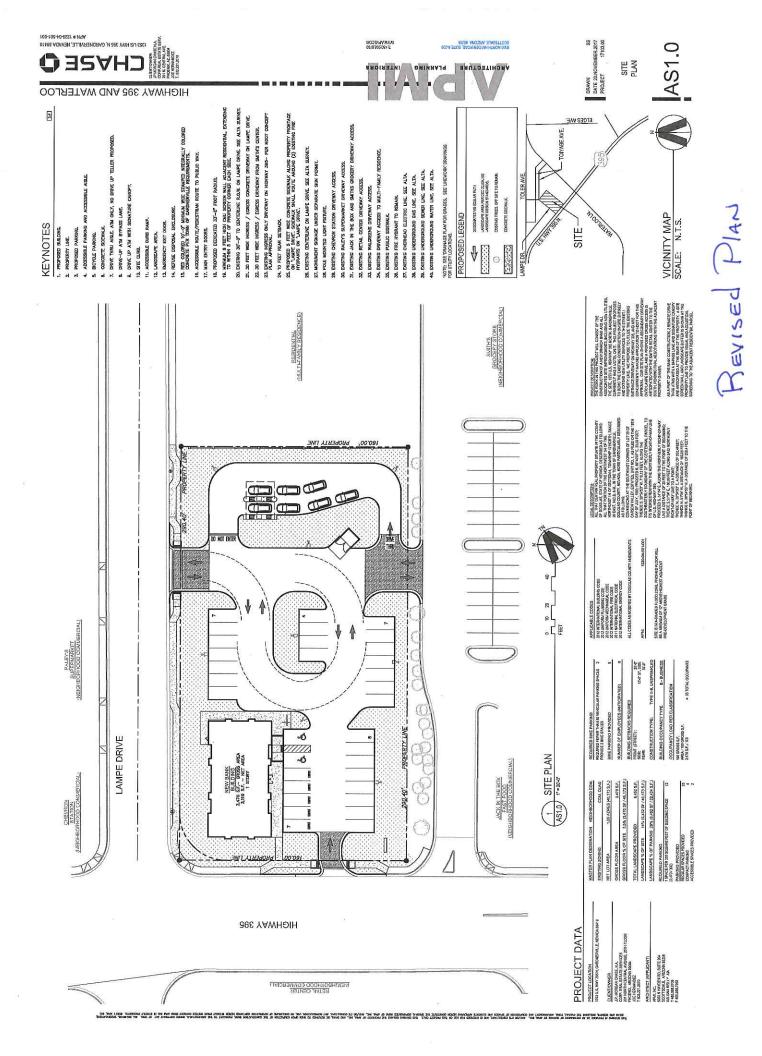
The Gardnerville Town Board meets on the first Tuesday of each month. Please submit any pertinent information regarding your request at least 15 days prior to the Board meeting date.

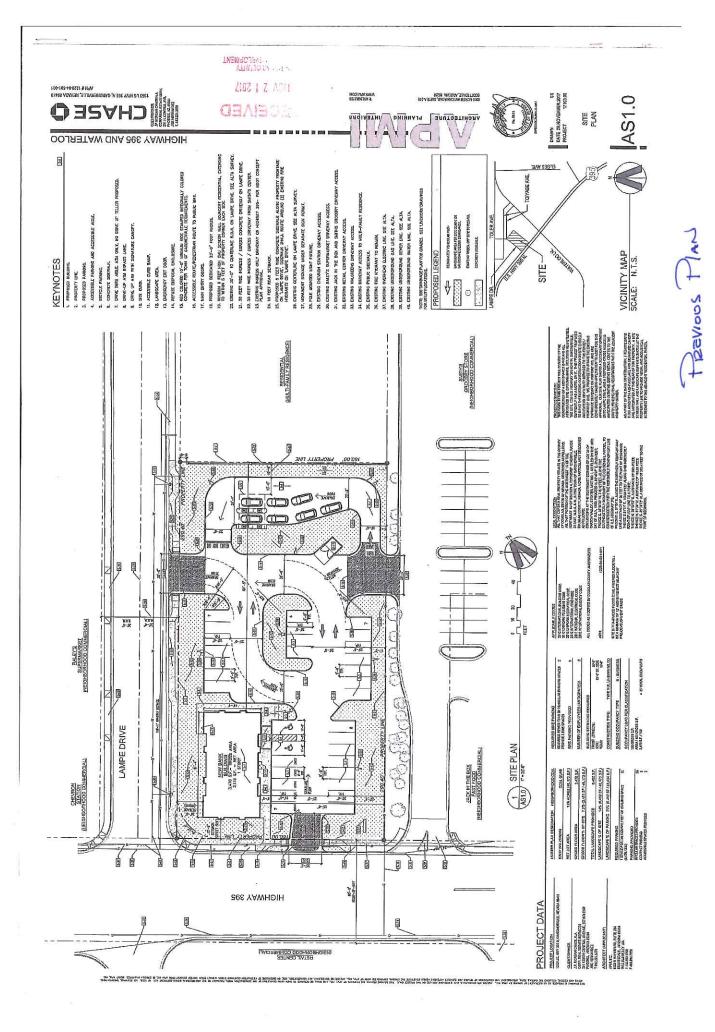
Agendas are posted three days prior to the meeting. You will receive a copy of the Agenda in the mail informing you of the approximate time you will appear before the Board.



Revised Plan - Larger

HIGHWAY 395





December 6, 2017

Attn: Heather Ferris, Planning Manager Douglas County Community Development 1594 Esmeralda Avenue PO Box 218 Minden, NV 89423

Re: DA 17-092 JP Chase Bank N.A. Project Review for a Chase Bank located south of Lampe Drive, east of Highway 395 at the current site of the Westerner Motel, located on a 1.06 acre parcel (APN 1220-04-501-011.

Town

The Town Board heard the Project Review application at the December 5th, 2017 board meeting and they recommend approval of the Project Review, with the following conditions and comments;

- 1. All improvements need to conform to the Town's General Improvement Standards specifically the trash enclosure; a copy has been attached to this report. Town staff shall review and approve all future improvement plans.
- 2. Provide a treatment mechanism for stormwater from the site. Treat onsite and provide a storm drain maintenance plan for the proposed mechanical and/or biological filtration basin. Or provide a smart sponge insert into existing catch basin on Lampe Drive with the maintenance plan for that item. The Town will need to approve and accept the maintenance of that option
- 3. The board asked that the block wall be consistent with the materials/finish to match the building.
- 4. The board pointed out that the access off Highway 395 into the site causes too much congestion, and with the driveway through to Smiths being proposed, the one way entrance from 395 needs to be eliminated. Is there a demonstrated need for three entrances? The Plan for Prosperity encourages the reduction of driveways along 395.
- 5. The board asked that the applicant address the site visibility on the driveway into the Smith's project. Landscaping or signage should not obstruct the view of driver/pedestrian.
- 6. The applicant shall be responsible for all administrative, engineering, or legal fees incurred by the Town in conjunction with reviewing the project. These fees shall be reimbursed to the Town before the issuance of the final approval.
- 7. Damage to the Town's existing infrastructure, during the construction phase of this project, shall be replaced at the contractor's / developers expense.
- 8. All development shall comply with the Town's General Improvement Standards. Please see the attached standards.
- 9. Construction runoff and dewatering practices shall be in accordance with the appropriate permits obtained from the Nevada Division of Environmental Protection. Discharge into existing Town storm drain systems will be allowed upon approval from the Town, and will be subject to discharge quality and storm drain cleaning requirements as set forth by the Town.
- 10. The Town will not assume maintenance of any on-site storm drainage improvement proposed in this application. Operation and maintenance of all on-site improvements shall be the responsibility of the property owner.

Chase Bank Development Review DA 17-92 December 6, 2017

If you have any questions or comments or require additional information, please do not hesitate to contact me at 782-7134.

Sincerely,

Tom Dallaire P.E.

Gardnerville Town Manager

CC: File William J. Reilly, AIA JP Morgan Chase Bank N.A.