



GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman
Cassandra Jones, Vice Chairwoman
Lloyd Higuera, Board Member
Linda Slater, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, May 2, 2017

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on April 27, 2017 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant, Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:20 A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:20 A.M.
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:30 A.M.
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:50 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Pastor Emeritus Russell Howen, Trinity Lutheran Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Geoff LaCost

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

April 4, 2017 Regular Board meeting, with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

www.gardnerville-nv.gov

May 2, 2017



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve April 2017 claims.
4. **For Possible Action:** Approve budget transfers.
5. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 107th Annual Carson Valley Days Festival scheduled for June 7 through 11, 2017, sponsored by Carson Valley Active 20-30 Club #85.
6. **For Possible Action:** Approve Co-Location Agreement between the Town of Gardnerville and Douglas County School District for the common trench of the Fiber utility that will benefit both parties of the utility which is being installed on property owned by both parties, and approve the Chairman to sign the agreement.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. **For Possible Action:** Discussion on providing a letter of support for the conservation easement for the Dangberg Home Ranch a 1,373 acres, and for the conservation easement for the Van Sickle Station Ranch, 419 acres preserving the open ranch land and operations for 160 years, presentation by Jacques Etchegoyhen, Legacy Land and Water; with public comment prior to board action. (approx. 15 minutes)
8. **For Possible Action:** Discussion to approve, approve with modifications, or deny the request of the Gardnerville Water Company to accept maintenance of the road, curb, gutter, sidewalk, and drainage improvement within the new Virginia Ranch Road right of way, Phases 1 and 2, the maintenance includes the drainage pond north of the right of way; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion on the Town's final 2017-2022 Capital Improvement Plan (CIP) and review priorities for next 5 years, discussing the board priorities to be completed during the 2017-2018 fiscal year; with public comment prior to board action. (approx. 30 minutes)
10. **For Possible Action:** Discussion to approve or modify the Town's Final Budget for fiscal year 2017-2018; with public comment prior to board action. (approx. 30 minutes)
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for April 2017. (approx. 5 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for April 2017. (approx. 5 minutes)
13. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting June 6, 2017



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman
Cassandra Jones, Vice Chairwoman
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Tuesday, April 4, 2017

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Pastor Leo Kruger, Valley Christian Fellowship, gave the invocation.

4:30 P.M. Chairman Miller called the meeting to order and made the determination a quorum is present.

PRESENT:

Ken Miller, Chairman
Cassandra Jones, Vice-Chairman
Lloyd Higuera
Linda Slater
Mary Wenner

Jennifer Yturbide, Town Counsel
Tom Dallaire, Town Manager
Geoff LaCost, Town Public Works Superintendent
Carol Louthan, Administrative Services Manager

 **PLEDGE OF ALLEGIANCE – Mrs. Linda Slater led the flag salute.**

 **PUBLIC INTEREST COMMENTS (No Action)**

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No public comment.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Jones/Wenner to approve the agenda.

No public comment.

Upon call for the vote, motion carried unanimously.

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

March 7, 2017 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Jones to approve the previous minutes.

No public comment.

Upon call for the vote, motion carried unanimously.

 **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence.**
Read and noted.
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.**
Approved.
- For Possible Action: Approve March 2017 claims.**
Approved.

4. **For Possible Action:** Approve Proclamation 2017P-01 recognizing April 28, 2017 as Arbor Day.
Approved.
5. **For Possible Action:** Approve interlocal agreement for access to the Nevada Secretary of State's office business portal, authorizing the board chairman to sign.
Approved.
6. **For Possible Action:** Approve a park use application for Heritage Park by Splash Dogs scheduled for May 11- 14, 2017, at a cost to the town of \$1,500 in addition to providing bleachers, port-a-potties and assisting with setup of the event.
Approved.
7. **For Possible Action:** Approve proposed legal services agreement with town counsel's new law firm Jennifer Yturbide Law PC for attorney representation of Town interests and matters effective April 3, 2017 under existing terms and conditions, authorizing Chairman Miller to sign the agreement.
Approved.

Motion Slater/Jones to approve the consent calendar.

No public comment.

Motion carried unanimously.


ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8.  **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2017.

Mrs. Linda Dibble introduced the new Main Street Gardnerville Executive Director Debra Lehr. We are moving forward and setting up the new bank account and all the other things to get our Main Street established separately from the way we operated under the town.

Chairman Miller welcomed Debby to the town and is looking forward to the future of the Main Street program.

9.  **For Possible Action:** Discussion to approve, approve with modifications, or deny an agreement between Main Street Gardnerville and the Town of Gardnerville for the support of the Main Street Program and its efforts to promote, preserve, and enhance the Town of Gardnerville and its downtown area; with public comment prior to Board action.

Mr. Dallaire provided a copy of the agreement in board packets. Debby is here as a contract employee. It is a cost savings to the program. We will be approving the budget tonight and funding their program at \$45,000 this next year. We also provide office space, electricity, heat, water, sewer and trash that she is using until we can find another location for them. We have a seasonal employee that is hired to assist her with watering the flower baskets and setup of events. With that investment we have asked for a few things in return. There would be semi -annual reporting. They want to change to a January to December calendar. We would break the investment into two payments. That way it will even out their budget year. We broke off the cell phone and it is now in their name. She has no access to the copy machine. We are going through a background check so we can give her a key to the office. Was there anything you wanted to add?

Attorney Yturbide took the comments from the last couple of meetings and tried to craft an agreement that touched on the points you made. None of it is set in stone. If there are modifications I can make those. They are the ones I would recommend.

Mr. Higuera asked about #7, the town board liaison has no legal or voting capacity on main street's governing board. That was one of the first questions I asked is can I vote. And the president said yes.

Attorney Yturbide didn't know how you operated, but when I was looking at it I was viewing it from the standpoint that you are a town board member. I didn't want you to have a potential for a conflict of interest.

Mrs. Dibble has a concern because the liaison has had the opportunity to vote. They have been part of the quorum. It will throw a wrench for me because we are down one member at this time. So I think it behooves him to represent all of you in a voting capacity versus just in attendance capacity. And we don't have it specifically called out in the by-laws, but we will always have a member of the town board as part of our board.

Attorney Yturbide advised you have a potential conflict. There may be times the town's interest might be different or may be an interested party. I view board members sitting on other boards as a liaison in a non-representative legal capacity. It means they are a member in terms of they are a liaison between the board members but they don't necessarily serve as a quorum for voting purposes. I don't know the number of members you have at Main Street and how many you need for a quorum.

Mrs. Dibble explained they have eight because we are down one. We need five for a quorum. If we have a meeting like the last time and someone needs to leave early, we run into quite a few issues. Until we fill that position we are going to have that situation again in June because there are three board members whose terms are over. If they do not ask to remain we will be down a number of positions. It is difficult because our by-laws require that three of the individuals either live within the district, own property within the district or have a business within the district. To pull volunteers to sit on that board and take on a lot of other duties and responsibilities is becoming a lot more difficult.

Vice-Chairwoman Jones thought the conflict goes both ways. You might have to make a call at the town board that would deprive Main Street of something. So the conflict goes both ways.

Mr. Dallaire asked when we would run into a conflict for Lloyd being one member of an eight panel board.

Attorney Yturbide gave an example of in the event something was brought up where there was an issue between Main Street and Gardnerville and the person who is there is wearing both hats. You are not only a member of the Town of Gardnerville, but you are potentially wearing a hat for Main Street. It may be better for Main Street to have one vote than it would for Gardnerville. So you are an interested party and you are trying to fulfill two interests, which raises a potential that you could run into a conflict. You don't have legal counsel present at those meetings. There are certain kinds of conflicts where you can disclose what the conflict is and say whether or not you feel that binds you to refrain and recuse yourself from participating. There are others where disclosure is sufficient and you can go ahead and vote. You wouldn't really have the ability to have someone give you that direction in the board meeting. But you could certainly try to foresee that problem and ask advice. Similar to what you do on this board.

Vice-Chairwoman Jones believed the primary conflict is the budget. What happens next year if we say we'd rather do 40 and you still need 45. He's stuck in the middle.

Mrs. Dibble would like clarification on #4. Will written reports be sufficient to meet this requirement where you are looking for reports.

Chairman Miller thought if you can run financials from Quickbooks, that would be sufficient.

Mrs. Dibble was hoping if there are any concerns or questions Lloyd can be the individual who brings your concerns back to us and let us know.

Mr. Dallaire was hoping when we do the agendas we have the town attorney and manager's report and we can put your reports on a monthly basis and then we can attach Debbi's written report to her board. So we would be getting Debbi's report and the financial report on a monthly basis. Then Lloyd can touch on anything that comes up project-wise monthly. Semi-annual is what we discussed last month for reviewing and approving what they have accomplished and what they are planning on doing (action plans). Then do another report when their finances are done with a return on investment. This is what we accomplished this year, how many volunteer hours and this is what you received for the \$45,000 investment.

Mr. Glenn Linderman thought his question was basically covered by what you said. Tom talked and mentioned monthly and semiannually. Point 4 is talking about quarterly. But it's resolved.

Attorney Yturbide added that Item 4 is not really contemplating that anybody has to come back and report to the board. The only thing this agreement contemplates is one time you come back to the board. That is under #5, which is after the close of your fiscal year and you have your annual report, within 60 days you are going to report. There

isn't anything in here that prevents Main Street from asking to come forward and being placed on the agenda. This not only discusses written financial statements it also talks about operational reports.

Mrs. Dibble asked about item #3. Are you wanting to still approve each time we revise the bylaw?.

Vice-Chairwoman Jones clarified just your purposes. If you turn to page 7-2 it lists the purposes of Main Street.

Mrs. Dibble feels more comfortable with that. I envision we will be revising the by-laws on a monthly basis for a while.

Chairman Miller asked about item 9, the 120 days.

Vice-Chairwoman Jones pointed out it does not provide any commitment on the financials.

Attorney Yturbide thought the town has supported Main Street in the past financially. Essentially this deals with the office space. It says you've supported them in the past and presumably as they give reports and I think I heard some really high numbers for return of investment in terms of volunteer hours. It doesn't set an hour minimum for Main Street to meet nor does it set a dollar amount. Instead I think it's a relationship where you support one another. As those reports come back it leaves that open for both entities.

Mr. Dallaire suggested the return on investment reporting could be tied with item 5 and 2 together to report to the town. The return on investment just shows a summary of what you receive for your investment. Their volunteer hours are pretty consistent and increasing annually. The contributions from the town are projected to go down. There are a lot of funding opportunities open and available if we partner with their 501c3. I am hoping we can work together and get this first report on return on investment done at the end of this fiscal year. I want to go back and look at how it has happened over the years. We have the ability to do that.

Mrs. Dibble added Debbi is very familiar with the available money in terms of the 501c3. Having broken out from being a government entity, which we were considered, we are now much more eligible to utilize the 501c3. That will open doors that we never had open. I am excited. There is potential to move forward. There may be times when it will be beneficial for you to come in.

No public comment.

Vice-Chairwoman Jones has one detail tweak. Paragraph #5 says 60 days. I would like to extend that 60 days to a longer period. 75 or 90 days would get them to the April meeting, if necessary, because you won't have your financials done in time to meet the packet requirements. Change it to 90 days.

Mr. Linderman suggested 95 or 99 days.

Motion Slater/Higuera to approve with the modification made to item #5 to approve the agreement between Main Street Gardnerville and the Town of Gardnerville in support of the Main Street Program and its effort to promote, preserve and enhance the Town of Gardnerville and its downtown area. Motion carried unanimously.

10.  For Possible Action: Discussion on the Town of Gardnerville sponsoring the Minden Airport Aviation Roundup held October 7-8, 2017 in the amount of \$5500. Presentation by Bill Chernock; with public comment prior to Board action.

Mr. Chernock, representing the Aviation Roundup Steering Committee, gave board members an overview of the event.

Chairman Miller mentioned the problem with transportation to the parking lot. I suggested the use of school buses that would carry more individuals.

Mr. Chernock believed they learned quite a bit the last time. The real issue was people trying to get out. We've talked at some length. We've ID'd the critical intersections and they will be staffed by a properly uniformed person.

Vice-Chairwoman Jones asked what the outcome was for retaining visitors in the community.

Mr. Chernock believed it was fairly minimal on a room night bump. The benefit is in the media coverage and getting people here for the first time. Support is about supporting a community effort.

Vice-Chairwoman Jones asked if there was a bump in restaurant or shop business.

Mr. Chernock answered that is remarkably difficult to track.

Ms. Wenner asked if he had a head count for how many people attended on the Saturday compared to the Sunday?

Mr. Chernock through it was about two and a half times on Saturday than it was on Sunday.

Chairman Miller called for public comment.

Mr. Dallaire asked board members if they wanted him to read Vickie Roberts email into the record.

Board members had read the email in the packet.

Mr. Higuera asked about the \$5,500. Do we have that much with the amount of projects we have going on?

Mr. Dallaire answered right now revenue-wise the biggest thing was the gaming revenue. We estimated \$26,000, and to date we have \$24,000. We are at 78 percent with ad valorem. We have \$80,000 for the gas station and also other funds for the plans that were encumbered. We have been reimbursed from the state \$115,000 that we spent on the Gardnerville station project. It would come out of this year's budget.

Chairman Miller explained Tom originally proposed \$3500. I was the one that suggested the \$5,500 so we can include some of the staff that work for us.


Mrs. Wenner received a pass for being a volunteer.

Vice-Chairwoman Jones' question is: could we get enough to cover all staff plus the vendor booth for the \$5,500. If we could give two to each of our staff members, and include a vendor booth for the Main Street program, assuming they would make use of it, I could see the \$5,500 being a good investment in the people that we are responsible for directly as the employer, but also our community and the businesses.

Mr. Chernock could put in another 20 or 30 general admission tickets.

No further public comment.

Motion Jones/Higuera to approve the sponsorship level of Mustang at \$5,500 for the Minden Airport Aviation Roundup on October 7 subject to the additional general admission tickets and vendor booth space for Main Street Gardnerville if they choose to use it. Motion carried unanimously.

11.  **For Possible Action:** Discussion to approve, modify or deny the 2016 Town Crack Repair Project and award the contract to Vega Asphalt Paving in the amount of \$67,264.20 to cut, and remove cracked ac and repave the area within town streets in Chichester Estates and Virginia Ranch Development, authorizing the Town Superintendent to sign the contract and increase the contract by 20% to a total of \$80,717.04 as needed for inspections and additional repairs; with public comment prior to board action.

Mr. Dallaire stated the reason we asked for the 20 percent is we were thinking \$84,000 on the project. So we can modify that to what we are going to spend. We also need to hire an inspector to do the testing and compaction. That is where the 20 percent came in. This does remove the cracks in the Virginia Ranch area. We were contacted a year ago from the museum to fix their cracks in the parking lot. They are reimbursing us for that amount.

Mrs. Slater thought this year and last year we concentrated on Chichester. I don't want to neglect some the other areas. If you don't resurface pretty soon, you could be looking at a substantially larger project.


Mr. Dallaire is tracking the red areas on the PCI map.

Vice-Chairwoman Jones asked if we approve the contract today when would they expect to do the work.

Mr. LaCost would give the notice of award and notice to proceed after they get us all the documentation. I talked with Vega today and he is looking to get a sawcutting crew to sawcut the cracks next week. He would move on to the asphalt portion at the very end of April. They want to have a pre-con meeting and make sure everyone is on board.

No public comment.

Motion Higuera/Wenner to award the town's 2016-12 town crack repair project to Vega Asphalt Paving Incorporated in the amount of \$67,264.20 to repair town streets in Chichester Estates and Virginia Ranch development, authorizing the town superintendent to sign the contract and increase the contract by 20 percent to a total of \$80,717.04 as needed for inspections and additional repairs. Motion carried unanimously.

12.  **For Possible Action:** Discussion and provide direction to staff on the Hellwinkel open space perimeter fence, and moving unused funds to the Major Repairs Public Works budget line item; with public comment prior to Board action.

Mr. Dallaire has marked the corners on where the fence would be. I talked with Dave Canderle and Edith Hellwinkel. They have been mowing that side to keep the brush down. They were asking why we needed the fence. I told Edith that it was my understanding she wanted a fence around the open space to keep people from crossing her property. She hasn't had a problem with that. So we are proposing to create the fence project between the Village Motel and the path because he is having a problem with people crossing his property. We would do a field fence from the corner. Geoff had staff go out and fill it so we can put a fence post at the corner of the property to be level with the motel property. We would put a fence along the channel and dead end that into a new handrail that was built for the Toler culvert underneath Hwy 395 at the outlet. We will get proposals based on that and get it done since we had approved that already in the budget.

No public comment.

No action taken. Direction only.

13.  **For Possible Action:** Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action.

Mr. Dallaire went over the projects for this year.

Chairman Miller thought we had talked about the fence at Carrick pond last month and were going to do that.

Mr. Dallaire can make that a priority and get that done at the same time as the motel.

Vice-Chairwoman Jones stated there are already some amenities out there. If we fence it and make sure there are dogi pots, then we functionally have a dog park. As people come forward and want to sponsor things we have a place to put them. Or we put \$10,000 a year and slowly improve it. But until we have a fence we don't have a dog park.

Mr. Dallaire asked if they are talking about fencing the entire area or just fencing in front of Mr. Jones' property.

Vice-Chairwoman Jones had understood it as fencing the entire thing so we create the enclosed area for a dog park.

Mr. Dallaire reviewed there are two fences. There is a perimeter fence around this property to keep dogs out today or there is the fence you are talking about that would go inside the path and do the perimeter and then walk into a gate to get people into the fence.

Vice-Chairwoman Jones agreed with Mrs. Slater that the perimeter fence would be a split cost with Mr. Jones. But the interior fence to create the dog park is our cost.

Mr. Dallaire estimated the perimeter fencing to be around \$10,000. The interior fencing would be around \$60,000. It is a quarter mile of fencing with gates to put in there.

Mr. Dallaire continued with this year's projects. I gave board members a list of projects to rank for this year's budget. I think we can get the barn architectural plans done. We are waiting on an estimate. We can fix Southgate, patch and microsurface Sunset.

Vice-Chairwoman Jones asked how far does \$80,000 get us into the Gardnerville station.

Mr. Dallaire is done with the project this year. I am not planning on spending any more money on the project.. We have Dube` doing the plans. He is almost done. He is combining the sets of plans and coordinating for the final plan set we will submit to Douglas County. CDBG was supposed to have a meeting and they postponed it to April 18th. I have the match in the budget and we can decide after that what we want to do with the building. The tentative budget we are tracking and will revise accordingly. The trails at Gilman I would like to get done. We have a commitment for the crosswalks and Kingslane sidewalks. There are a lot of projects on the list for next year and I am curious what the board wants to work on.

Chairman Miller thought item 2 was new. What are the costs involved?

Mr. Dallaire doesn't have a total scope of work yet. Carson Valley Middle School is redoing some of their buildings. This summer they will be doing site improvements. They will be separating the buses from the parents. We can partner with them and get the two ramps done at least. Eventually the crosswalk project will come in and that side of High School Street is going to be the only crosswalk at Hwy 395. My proposal was to come in off Maple do a loop, drop the kids off and go back out Gilman. They could do pavement grindings and pave it later when there are funds.

Mrs. Wenner asked if we could send a letter to the school board.

Mr. Dallaire went to the superintendent and told her about the issues.

Mrs. Slater agreed it would be a good idea to send the letter. They need to know there are better ideas out there.

Vice-Chairwoman Jones thought the school will have to redo this in another five or 10 years. If we piggyback to try and clean up some of the issues happening at High School and Courthouse, we also have the unique opportunity to piggyback off Maple getting built to make an improvement. That is a better long term solution.

Mrs. Slater suggested in the letter make sure they understand that the county is supporting Maple.

Vice-Chairwoman Jones felt they could still drop off with the buses and then go out Maple instead of turning down Courthouse. Even if they can't veer off the plan and say they are committed, we've already signed the contract. That doesn't mean they can't have the alternate. And considering the county is going to make Maple be built out, let's get everybody on board. In the letter to the school board we might say we see some distinct problems here. You could complete this and still take advantage of what is happening with Maple right now.

Mr. Dallaire's thought with three power poles on Courthouse, those could easily be put underground. I don't know that we have the money for that, but this is the best time to do it. I just wanted to make sure we were all on the same page as to what is happening in town. This has never been projected or funded. The next step on the ADA improvements was going to be High School Street anyway. The other project is the storm drain on Douglas Avenue. I was saving some money trying to figure out how we are going to pay for these larger projects. We fixed Douglas and Mill so the next logical step is High School and Douglas. We have some missing sidewalk between 395 and Douglas that it would be nice to get cleaned up.

Mrs. Slater is all for getting those poles underground. But I think it's something we have to plan for. It will be a substantial amount of money. Maybe we should keep that on our wish list for the future. Bring our focus back more to cleaning up our streets and our sidewalks.

Vice-Chairwoman Jones agrees with Mrs. Slater. I love the idea of putting these underground. It goes along with our responsibilities to maintain the streets and the sidewalks. It has the benefit of being so much nicer when you walk through town. I don't know that it is feasible in the time frame in which this area is being ripped up anyway. But I'm willing to have you explore it.

Mr. Dallaire asked if they wanted to make it a priority or not. We can still do all the ADA improvements around these structures.

Vice-Chairwoman Jones noted NV Energy is saying \$200,000 and we have \$86,900 to roll forward. The question is how we make up the difference without compromising the necessary street repairs. We have to keep working on the patches, cracks and microsurfacing.

Mrs. Slater didn't think they want to put in the ADA improvements at this point in time. You want to wait –

Chairman Miller added if we're going underground why put it in now.

Vice-Chairwoman Jones asked to go forward and see if we can do it. I don't know how realistic it is that we could get it done right now in the middle of their construction.

Mrs. Slater didn't know if they really want to right now. I think we need to see where they are headed and what they end up with before we go in.

Chairman Miller definitely would like to see the letter sent to the school board.

Mr. Dallaire thought they could do some of it if we offer to do a portion from one pole to the other. That would be easy. We wouldn't have to deal with that in the future. They found a culvert that we didn't even know was there. It was on their plan and it is clogged. It is on their property and I've asked them to clean that out and get it functioning. Microsurface Douglas Lampe and Cemetery is on the plan.

Mrs. Slater had that down as her number one choice. You should definitely put 10 and 13 on whether you do it this year or next year. We know that those areas flood.

Ms. Wenner had storm drains ranked third and fourth.

Mr. Dallaire will combine all the microsurface projects into one. Dog park amenities and storm drain were on the list for priorities. If you can rank those when you get home that would be helpful. I can send the link out again. That would be helpful for staff.

Chairman Miller called for public comment.

Mr. Linderman mentioned last year's rain does not predict next year's rain but storm drain improvements might be able to be pushed off a year or two. We just had our big flood.

No further public comment.

Motion Jones/Slater to direct staff as discussed and approve the tentative CIP with the modifications as presented. Motion carried unanimously.

(10 minute break from 7:05 to 7:15)

14.  For Possible Action: Discussion to approve or modify the proposed Tentative Town Budget for fiscal year 17-18, and provide direction to staff for the final budget review at the May Meeting; with public comment prior to board action.

Mr. Dallaire went over the tentative budget changes from the preliminary. Revenue remained about the same. We did some corrections to the expenses.

Mrs. Slater asked are you putting in any other improvements or partnering with any business owners while you do the resurfacing.

Mr. Dallaire answered only Douglas Disposal. I want to notify the businesses on Industrial Court. It is a private road. All the owners could partner together if they want and fix that.

Mrs. Slater asked if while you are doing this if you could install sidewalk on one side and then partner with the businesses verbally to put in landscaping on their own parcels to give the project an overall improvement.

Mr. Dallaire explained there aren't any landscaping meters out there. The pavement goes up the gutter. Even if we put sidewalk in there it will be a concrete strip they will run over to park. All of the buildings there really have no parking lots. If I put a sidewalk in, people will just drive over it.

Mrs. Slater asked if he'd given any more consideration to making that one way.

Mr. Dallaire was going to do that at Service. We got some feedback from the owners that weren't too happy about adding more parking out there. Their building is in compliance. Stafford is going to be the only shop out there that is actually complying with county code. We will let them know we will be coming in and doing night work and see if they would like to partner.

No public comment.

Motion Jones/Higuera to approve the town's fiscal year 2017-2018 tentative budget. Motion carried unanimously.

15.  Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for March 2017.

Attorney Yturbide reported over the past month I assisted with the executive director agreement for Main Street, and reviewed the trash truck purchase agreement. Tom and I looked over the Silver Flume contract that you approved earlier today, the legal services agreement, and Main Street Gardnerville/Town agreement that were all on the agenda this evening, reviewed the agenda and attended the meeting. I moved into my new office. I have a sign out. It is 1701 County Road.

16.  Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for March 2017.

Mr. Dallaire reported working on the same things as Jennifer. The Logman conference is coming up. I did put it in correspondence. I'm getting asked by county staff if we were going to attend. It is May 10-12. There are a couple bills that are coming out that we have been watching. The Main Street one is coming up next week. Wes Henderson wants us to do some testimony. I never did hear back from Assemblywoman Swank. She is the one pushing this. I sent her the email and contact information for National Main Street. She has everything, but she has not responded or said anything. I have Anderson working on plans for the shop. We do have Kingslane submitted to NDOT for their final review. We did get comments back on the crosswalks project. We have a year and a half to wait on right of way for five ADA ramps that we are building.

Mrs. Slater asked if we could get an update on the fuel tax.

Mr. Dallaire is working with Larry on the diesel fuel tax.

Mrs. Slater asked what happens if that bill doesn't go through? Is there any provision that we will get a portion of the fuel tax?

Mr. Dallaire explained the fuel tax is the diesel tax that we would get a portion of, but I don't think we will get any of the 1.75 of the gas. We're hoping it will be an equal amount to the 1.75 cents. The only portion we are allowed per NRS is the 1.75 cent tax. For the towns, that only amounts to about \$43,000.

Mrs. Slater asked about their reporting of the miles to the state.

Mr. Dallaire discussed in a meeting the 277 miles of road that Douglas County is reporting to the state. 23 miles of that is ours and 14 miles is Minden. There are 600 miles total in Douglas County of roads.

Mrs. Slater felt they have an ethical point to step forward on that. If they are reporting our miles and receiving money that should be going to the Town of Gardnerville, that is not right.

Mr. Dallaire shared they are reporting our local miles to get money back to their collector roads. League of Cities has local government day coming up.

 **2nd PUBLIC INTEREST COMMENTS period (No action will be taken)**

Mr. LaCost reported Northampton now has a working solar light.

Meeting adjourned at 7:58 p.m.

Ken Miller, Chairman

Tom Dallaire, Town Manager

Gardnerville Town Board
AGENDA ACTION SHEET



1. For Possible Action: Correspondence

2. Recommended Motion: Receive and file
Funds Available: ☐ Yes ☒ N/A

3. Department: Administration

Prepared by: Tom Dallaire

4. Meeting Date: May 2, 2017 **Time Requested:** N/A

5. Agenda: ☒ Consent ☐ Administrative

6. Background Information: See attached.

7. Other Agency Review of Action: ☐ Douglas County ☒ N/A

8. Board Action:

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Louthan, Carol

From: Don Garrison <1GrandpaDon@charter.net>
Sent: Thursday, April 27, 2017 4:00 PM
To: Louthan, Carol
Subject: Street light

Dear Town Board Members and Staff .

It took awhile but, it's now History . The new street light at the corner of Waterloo and Northampton is very much appreciated by most if not all of the Sunset Park Subdivision residents.

I for one, believe that it could very likely save a pedestrian from injury or worse , as the traffic Increases in this area of Lampe Park . It will also help prevent loitering late at night, in that area which happens mostly during summer. It is very beneficial in locating the street itself on very dark nights.

We want to thank the Board and those staff members who were Involved, in following through With this important project to its completion.

Sincerely yours,

Don Garrison

Att: Carol

Please submit to the Board , for the record, at the next Board meeting. Thank you .

Sent from my iPad

Dallaire, Tom

From: Nevada League of Cities & Municipalities <jwalker@nvleague.org>
Sent: Friday, April 28, 2017 2:14 PM
To: Dallaire, Tom
Subject: City Courier - April 2017



NEVADA
LEAGUE OF CITIES AND MUNICIPALITIES

City Courier



2017 Upcoming Events

June 13, 2017
Board of Directors Meeting
12:30 - 2:30 p.m.
McCarran Airport, Las Vegas

October 10-12, 2017
NLC&M Annual Conference
City of Mesquite
CasaBlanca Resort

November 15-18, 2017
National League of Cities
City Summit, Charlotte, NC

"Friends of the League"

What's Happening around the League

Local Government Day was kicked off with Councilwoman Gerri Schroder addressing the Assembly Government Affairs Committee. Councilwoman thanked the committee members for their public service and asked them to keep in mind that the actions they take could impact local governments' ability to deliver services to their constituents. We also hosted an open house at the League office where everyone had an opportunity to meet each other and discuss issues and topics of interest.



The Board of Directors held a meeting in Carson City and had presentations from Ms. Karen Michael, Office of Secretary of State regarding the SilverFlume Business Portal and Mr. Ed Smith, Living With Fire Program regarding 2017 Wildfire Awareness Month. The Board adopted NLC&M Resolution in support of Nevada Wildfire Awareness Month for the month of May 2017.

PLATINUM

Willis Pooling
Wells Fargo

GOLD

CenturyLink
Nevada Rural Housing Authority
Republic Services

SILVER

Charles Abbott & Associates
NV Energy
Voya Financial

COPPER

L/P Insurance Services
Las Vegas Metro Chamber
of Commerce
Stradling Yocca Carlson & Rauth
Western Insurance Specialties

**We appreciate your
support!**

For information on becoming a
"Friend of the
League" please [click here](#).

Please Support our League Partners



Program Administrator

NLC Service Line
Warranty Program

To learn more about this unique program
and how it can bring revenue and peace
of mind to your community, please
contact:

Mike Madden mmadden@utilitysp.net
or 407-616-2239 for more information.



Also on the agenda there was a
roundtable discussion regarding the
2017 Legislative Session and what to
expect during the remaining 38 days
of session. Following the meeting we
had a joint Legislative Reception at
the Governor's Mansion with our
friends from NACO which was very

well attended. Thank you everyone who attended.

Please mark your calendar for the next Board of Directors
meeting on June 13, 2017, McCarran Airport, Las Vegas.

NRHA Opens Richards Crossing Homeless/Veterans Apartment Complex

Nevada Rural Housing Authority, Newsroom

Nevada Rural
Housing Authority
celebrated the
official opening of
Richards Crossing
in Carson City on
April 12th.

The first of its kind
in rural Nevada,
Richards Crossing
incorporates
housing units and
on-the-job training
facility and
community support
services that are
necessary to veterans,
homeless and extremely low-income
individuals.



Mayor Bob Crowell cuts the
ribbon along with NRHA board
member Roger Mancebo and
Chairman Rose Cook

Richards Crossing, located at 430 Jeanell Drive, features 38
single-family units, and through its innovative approach of also
providing critical training and support services, the complex
helps residents move toward self-sufficiency, positively
contributing to the local economy and community.

Eight of the apartment units are reserved for chronically
homeless veterans subsidized by U.S. Department of Housing
and Urban Development VASH Program funds. The remaining
30 units will also receive Section 8, project-based rental
assistance, and will be prioritized for veterans, disabled
individuals and the general homeless population.



For more information:

Sarah Lindsay & Kelly Boggs
Email: uscommunities@naco.org
Phone: 202-942-4290
U.S. Communities Government
Purchasing Alliance
| www.uscommunities.org



Giving many of its residents a new lease on life, Richards Crossing offers high-quality, energy-efficient housing along with supportive services through providers such as the Veterans Administration, the Veterans Resource Center, Job Opportunities in Nevada (JOIN), Carson City Social Services and Cornerstone Counseling. Thanks to CDBG funds provided through Carson City, a job-training center is also on campus, which will provide job training not only for tenants, but also up to 200 persons per year from the community. Friends In Service Helping (F.I.S.H.), a local service provider for the homeless in our area, has, through the generosity of Carson City community residents, provided furnishings for each of the apartments. Additionally, NRHA is working with the Northern Nevada Development Authority and Western Nevada College to establish the program to be utilized in the job training facility.

For more information on Richards Crossing, contact Beth Dunning at NRHA at 775-887-1795.

Carson City Public Works Director Darren Schulz being honored

Nevada Appeal Staff Report

Carson City Public Works Director Darren Schulz is being honored by the American Public Works Association (APWA).

He has been chosen along with nine other public works directors in the country to receive the Top 10 Public Works Leader of the Year Award for his leadership during 2017.



APWA is planning to present the award to Schulz during a Board of Supervisors meeting in May.

The association has over 28,500 members, including local, county, state/province, and federal agencies as well as private sector professionals.

Lake Mead to get above-average flow of Colorado River water

By Dan Elliott, The Associated Press

The federal government plans to release an above-average amount of Colorado River water into Lake Mead this year, but it's less than many hoped after a healthy snow season across much of the West.



The Bureau of Reclamation, which manages dams and reservoirs on the Colorado River, said Monday that it will release 9 million acre-feet (enough water to cover an acre of land one foot deep) from Lake Powell, sending it down the Colorado to Lake Mead, where it will be tapped by Arizona, California and Nevada.

An acre-foot can supply two typical homes for a year.

Last month, the agency projected it could release 11.1 million acre-feet from Lake Powell, but a dry early March reduced the amount of snow in the mountains that feed the river.

Still, the planned release is above the annual average of 8.7 million acre-feet, and it should be enough to delay a widely expected shortage declaration in Lake Mead, said Marlon Duke, a spokesman for the Bureau of Reclamation. The lake supplies the Las Vegas Valley with 90 percent of its water.

A shortage would trigger cuts in water deliveries to Arizona and Nevada, the first states to be hit under the multistate agreements and rules governing the Colorado River. That had been expected as soon as next year.

"It's pushed that shortage likelihood out into the future," Duke said, but it's too early to say how far.

Melting snow is expected to raise the level of Lake Powell by about 50 feet by mid-July, but after the 9 million acre-feet is released, the reservoir will be about 35 feet higher on Oct. 1 than it is now, he said.

The two reservoirs are part of the Colorado River system, which supplies water to about 40 million people and 6,300 square miles of farmland in seven states and 20 Indian reservations. Mexico is also entitled to a share under a treaty.

A prolonged drought and rising demand for water have overtaxed the river. Some researchers say global warming is also affecting water flows.

STAY CONNECTED



Legislative Update—April 17, 2017

Week eleven of the 2017 Legislative Session begins today. There are 49 days left in the session.

The first major deadline for bills was last Friday. Bills had to pass out of the first committee by the close of that day's legislative action or die. In total, 251 bills, 5 Assembly Joint Resolutions and 5 Senate Joint Resolutions failed to make the deadline and are dead. One of the Assembly Joint Resolutions and two of the Senate Joint Resolutions were originally introduced and passed in the 2015 session. These joint resolutions would have amended the state constitution so they had to be passed in consecutive legislative sessions and then would have gone to a vote of the people. The joint resolutions that passed in 2015 but failed this session were AJR8 which proposed to require that certain initiative petitions pass by a two-thirds majority, SJR11 which would have preserved the right to hunt, trap and fish in the constitution and SJR13 which would have limited the amount of certain property taxes that could have been levied on real property.

Two bills introduced by the League failed to make it out of committee. SB24 which would have allowed cities to create a vacant property registry drew serious opposition from many groups including the builders, banks, credit unions, realtors and business. The bill would have had to been watered down extensively in order to get it to pass. We have gotten agreements from the various groups to work through the next interim to develop language that everyone can agree to. SB63 which sought to change the way certain fuel taxes are distributed. The measure would have ensured that towns with the responsibility for road maintenance received fuel tax revenue. We were able to work out a deal where an MOU will be entered into between the county and the towns which will achieve the goal of the bill. We asked that this bill not be processed.

NACO's bill that would have changed the secondary calculation used to determine the abatement cap on ad valorem taxes for commercial, and sometimes owner-occupied residential, properties also did not make it out of committee.

In addition to the bills above some of the bills that we would have liked to continue to be processed include:

AB331 – Would have created the Nevada System of Community Colleges.

SB67 – Would have revised provisions relating to fire safety requirements for multi-story buildings occupied by people.

SB87 – Would have made changes related to redevelopment districts.

SB93 – Would have allowed mail-only municipal elections.

Some of the bills that we were happy to see fail to make it out of committee are listed below.

AB42 – Would have made changes relating to complying with public records requests.

AB153 – Would have required counties to pay impact fees to neighboring counties for certain costs as a result of a project of intercounty significance.

AB398 – Would have exempted the sale of electric vehicles from certain sales and use taxes.

AB479 – Would have made it optional for the State Library, Archives and Public Records Administrator to adopt regulations to carry out a program to establish and approve minimum periods of retention for records of local governments.

SB218 – Would have made several changes to the requirements for complying with requests for public records and limiting what a local government can charge for copies of public records.

SB380 – Would have prohibited a member of a local government legislative body from accepting gifts from a "local lobbyist".



Legislative Update—April 17, 2017

[A complete list of bills that failed to meet the deadline can be found here.](#)

Still alive are several bills regarding marijuana. The thought is that the many bills on this subject will be combined into a few by the end of the session. The ability of local governments to assess fees and regulate marijuana businesses will need to be included in some of the bills. Industry is trying to limit local governments in these areas.

The modest changes made last session to collective bargaining and prevailing wage triggers are being rolled back this session.

AB8, the League's bill that would allow an incorporated city to place delinquent water and storm drainage on the property tax roll has passed out of committee and is on general file for today. Cities already have the authority to place delinquent sewerage bills on the property tax roll.

Assemblywoman Swank introduced AB417 which would create a "Main Street" program in Nevada was heard last week and passed out of committee unanimously. The League brought a similar bill last session. Assemblywoman Swank believes she has located sufficient funding for a state coordinator.

The next deadline for bills is April 25th. Bill must be passed out of the house of introduction by the end of this day or cannot be processed further.

Local Government Day at the Legislature will be held on April 27th. We will be planning activities and meetings for the day. We will be co-hosting a Legislative Reception that evening at the Governor's mansion with our friends from NACO. Please plan on attending and helping our legislators understand municipal concerns and issues.

Watershed Connections

Delivering News to the Carson River Watershed Community

V-line Emergency Spillway - Photo by Ernie Schank

Inside this issue:

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Scan to be directed to
our website:



www.cwsd.org

Precautionary Draw Downs Activated at Lahontan Dam

By: Brenda Hunt, CWSD

According to the National Weather Service (NWS)-Reno and the National Resource Conservation District's (NRCS) SNOTEL data, this year's spring runoff is on track to be the highest on record. Modeling done by the NWS-Reno and NRCS suggest that the Sierra snowpack in the headwaters to the Carson River is at 206% of normal and contains enough water to fill Lahontan Reservoir twice.

Lahontan Reservoir was built in 1915 to support the [Newlands Project](#), a Bureau of Reclamation project created to make water available for agriculture and community growth. As of March 29, 2017, the reservoir contained 249,800 acre feet (AF) of water, 63,184 AF short of full capacity inclusive of the emergency wooden flashboards. Although the dam was built as a reservoir for agricultural purposes, it has protected communities located in Churchill County and the City of Fallon. In a continuing effort to protect the community from the high water event this year, Churchill County and the City of Fallon have declared a State of Emergency. Officials from the Truckee Carson Irrigation District (TCID), Bureau of Reclamation, Churchill County, and the City of Fallon are working together to implement emergency projects to reduce the flooding and potential damages to structures below the dam and deliver flood waters to the Carson Sink. Those projects include:

Clearing and Snagging in the Main Carson River Channel

During the economic downturn, the State of Nevada removed funding for the Clearing and Snagging account (NRS 532.230). With limited funding for channel clearing, combined with drought conditions, the main Carson River channel became clogged with sediment and vegetative debris. As an emergency precaution, officials have cleared and dredged portions of the main channel, increasing the river's capacity from less than 500 cubic feet per second (cfs), to 1,000 cfs.



Carson River dredging to remove sediment build-up.
Photo by: Ernie Schank

(Continued on Page 11)

Juan Guzman Receives 2017 Andy Aldax Carson River Watershed Award



Juan Guzman receives the Andy Aldax Carson River Watershed Award for Exemplary Service in Conservation and Protection of the Carson River Watershed.

Photo by: Brenda Hunt

The Carson Water Subconservancy District selected Juan Guzman to receive the 2017 Andy Aldax Carson River Watershed Award for Exemplary Service in Conservation and Protection of the Carson River Watershed.

Juan Guzman is the retired Manager of the Carson City Open Space Program. In that capacity, Mr. Guzman's vision and leadership was instrumental in leveraging several federal, state, and city funding sources to secure Carson City's current open space land base, including many lands in the Carson River Watershed. During his tenure, open space doubled in size, protecting over 5,000 acres of watershed

lands. Mr. Guzman's efforts helped to protect Buzzy's Ranch, Golden Eagle, Mexican Dam, Prison Hill, Silver Saddle Ranch, Carson Canyon, Ambrose Natural Area, Riverview Park, and the Carson River Park.

In addition to Mr. Guzman's land acquisition efforts, he participated in projects designed to provide Carson City residents access to the watershed and the river itself, including improvements to the Morgan Mill River Access Area and creation of the Carson River Aquatic Trail.

Since retirement Mr. Guzman remains active with the Carson Valley Trails Association and Muscle Powered and is a current member of their respective boards. He also volunteers with Carson City Open Space. He acknowledges that the partnerships, relationships, plans, and projects he helped foster, administer, and successfully implement should be credited to the many dedicated and passionate individuals with whom he has worked. His unselfish nature contributes to the tremendous impact he has had in creating a lasting legacy of a healthy, sustainable Carson River watershed.

Get on the Bus!



Carson River Watershed Tour

**Come explore the Carson River Watershed
on a 2-day bus tour
from Headwater to Terminus**

June 6-7, 2017

8:30 am—4:30 pm daily

Register early to ensure your seat:
\$130 by May 23, \$150 after May 23, 2017
Make checks payable to CWSD
(non-refundable after May 20, 2017).

[Download registration](#)

Questions: (775) 887-7450 or email toni@cwdsd.org

**CEU credit available for teachers and planners (AICP), and PDH hours for Engineers*

1-5

Weed Outlook Spring 2017

By: Dan Anderson



The green time of year is upon us once again. The Carson City Weed Coalition is gearing up for what looks to be a very eventful growing season. We are starting to see green up everywhere, which means the noxious and invasive weeds are on their way. With so much moisture and snow pack this year we are predicting a long and extensive growing season well into the summer.

Last year we were able to map 350 acres and treat 85 acres of noxious weeds. With the help from all of our partners and the community, we hope to beat last year's records. Our main focus this year is on Perennial pepperweed, Hoary cress, Musk thistle, Canada thistle, and Poison hemlock. We are on the lookout for new infestations of Yellow starthistle and Scotch thistle. As always we are looking to catch Medusahead before it takes over. Carson City has not had a Medusahead infestation to date.

Please help in our efforts to tackle noxious and invasive weeds within our city. If anyone has questions or concerns, please contact the Carson City Weed Coalition. Also feel free to refer to the links below for information on plant identification and noxious weed locations. Together with early detection and rapid response, we can keep Carson City free of weeds.

Perennial pepperweed



Musk thistle



Poison hemlock



Hoary cress



Canada thistle



Yellow starthistle



Carson City Weed Coalition

Phone: 775.283.7035

Email: dhanderson@carson.org

Facebook: <https://www.facebook.com/CCWeeds>

EDDMAPS

Plant ID: <http://www.eddmaps.org/Species/>

Maps: <http://www.eddmaps.org/distribution/>



1-6

Ranching and Flooding: The Minor Family's Story

By: Linda Conlin

"If you've had an emotional reaction to flood, you remember" says Julie Minor Workman, "You have to have self-sufficiency because the government can't control the weather." Nevada is the driest state in the continental US, receiving an annual precipitation of approximately 8 inches. The Carson River watershed is part of the Great Basin desert, the largest desert in the US. Residents of the watershed are surprised, even shocked when it floods. The combination of river flooding (fluvial) and run-off from alluvial fans (pluvial) creates significant flooding in the Carson River watershed, costing millions in property damage.



The Minor Ranch in the 1986 Flood

All photos courtesy of Laura Tennant and the Minor Family



The Minor Family-Tom, Julie, Cam, Steve, Del, Gene and Mary.

No one understands flooding better than a ranch or farm family living alongside the Carson River. Brothers, Henry and Will Heidenreich ranched on the Carson River in Dayton. George and Addie Minor bought out Will and formed a partnership with Henry, George's brother-in-law. In 1949, George's son, Gene, and Del (Delphine Spaletta) Minor moved to Dayton and took up residency on the ranch. George and Henry left the ranch and Gene and Del began raising pheasants. The Minor Ranch became the first Nevada licensed game preserve and they operated a hunting club at their ranch, where business owners brought special customers to hunt. Del and her children prepared ranch-style lunches for the hunters while processing the game birds for the hunters to take home. This wasn't easy work, and when it flooded in 1955 the family lost over 1,500 birds. Eventually as the flood waters would rise, the family learned to let the birds loose and not fret over it. "We had to do what we could to prepare, then wait until God was finished to see what needed to be fixed. Then we got to work" said Julie Minor Workman, one of the Minor daughters.

Gene transitioned from raising pheasants to herding cows. Making a living from the land is not easy and the children lived by the adage "Use it up, wear it out, make it do, or do without." Tom remembers that they often did without, "but no one around us had stuff so we thought it was normal." Julie described her mother, Del, as "the engine of our family. She made work-fun, and fun-fun and there was a lot of both."

During the flood in November 1950, the Dayton Bridge washed out, and Del crossed the river on telephone poles, baby Steven balanced carefully on her hip. The bridge on Dayton Valley Road, crossing the Carson River, remains the only connection between the north and south sides of Dayton to this day. Several times through the years a pulley and basket were set-up to ferry residents from the isolated side of Dayton Valley when the bridge failed. The 1955 flood was a combination of river and alluvial flooding, and many ranchers considered it the worst flood of the time, and the Dayton Bridge washed out...again.

(Continued from page 4)

When the river flooded in 1963, Julie recalls her father waking up the children at night and telling them to put on as many clothes as they could wear as the river was rising and they needed to move out of harm's way. They climbed the sand hill behind their home and bedded down for the night at a neighbor's home. Their home, surrounded by water like a moat, was never flooded.

Every year Gene gave each of his five children a calf for their college fund. It was money in the bank. Tom worked alongside his dad from a young age, even during the summer when we was in college. When Tom graduated with an agriculture degree from UNR, he went back home to work alongside his Dad as they increased the size of the herd. Tom says "we cut our own hay and adjusted the herd size to what we produced." Tom began ranching with his father full-time in 1982.

Together with other local ranchers, they worked to form the Middle Carson River CRMP (Coordinated Resource Management Plan), and in 1999, Dayton became a conservation district. When Gene passed away in 2007 Tom and Shaun (Uriarte) Minor ran the operation on their own. Their family has sponsored the community Easter Egg Hunt on the ranch for years, and they've hosted numerous River Wrangler Conserve Carson River Work Days, inviting students onto the ranchlands, one of the most beautiful places in the watershed.



Del and Gene Minor's home, 1997 Flood



The Dayton Bridge, 1997 Flood

The 1997 flood had a devastating impact on Dayton Valley and the Minor Ranch. Over nine miles of ranch fencing had to be replaced. According to the USGS, the Carson River in the Carson Plains area just east of the Minor Ranch flooded an area averaging a half-mile in width parallel to the river, ranging in depths between two and four feet. (<https://nevada.usgs.gov/crflid/Carson/floodevents.htm>). A flood came again in January 2006, and again in January and February 2017, creating hardship, destruction, and tireless days of working to repair damage. When asked why he ranches Tom says "It's the lifestyle, not the money. If anyone knew what was involved, they would wonder, why? My son, Tyler, has come back home after two college

degrees and many opportunities. He's decided he wants to be a rancher. It's not an easy life but it's a good life and a great way to raise kids." Now Tom and Tyler are working side-by-side, in the family tradition. The Carson River runs through their land and the land is their life.

Job Opening:



River Wranglers

Director of Environmental Education

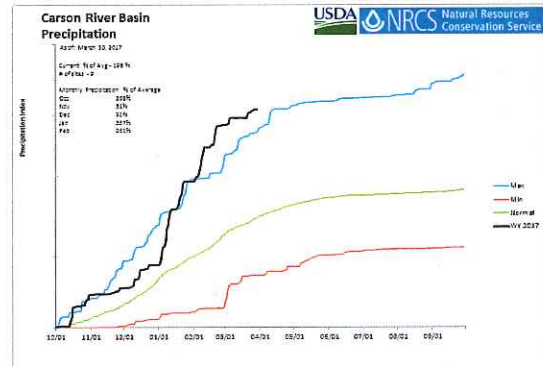
River Wranglers seeks a dynamic and qualified Director of Environmental Education to promote its vision of connecting youth to the Carson River watershed.

<http://www.riverwranglers.org/job-opening>

The Flooding of 2017: A Year For the Record Books!

By: Shane Fryer

So far, 2017 is one of the wettest years on record for the Carson River Basin. A regular atmospheric river storm track and heavy snows have moved conversations away from a four-year drought to imminent flooding. Since the beginning of the year federal disaster relief assistance has been approved twice. In January, a declaration was made for Alpine Co., Douglas Co., Lyon Co., and Storey Co., along with Carson City. In February, Alpine Co., Douglas Co. and Carson City received assistance again. On average, Carson City receives 10.41 inches annually; as of March, Carson has received 26.80 inches, and more large storms are anticipated. Currently the entire Basin is at 198% above average.



Black Line (Present 2017)

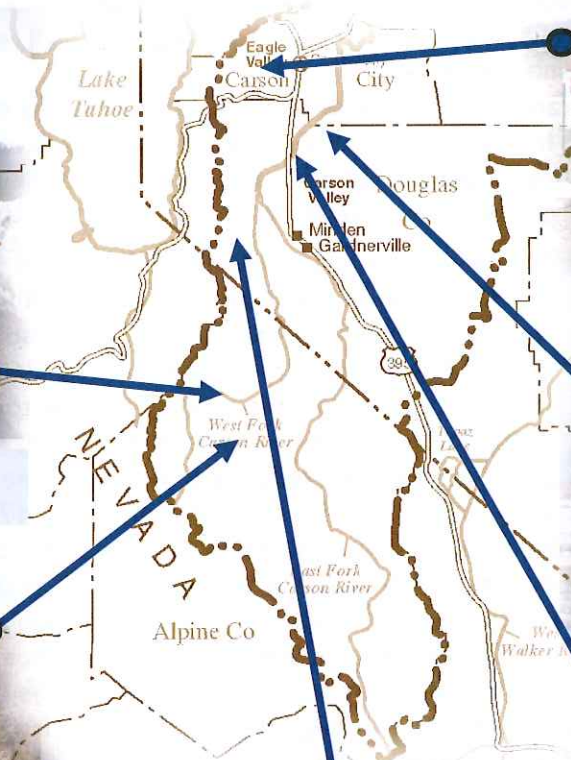
Blue Line (1986)

Green Line (Average)

Red Line (2015)



Hwy 88 flooding
Photo by: AWG



Carson City - Rhodes St.
Photo by: Shane Fryer



Carson Valley flooding
Photo by: Brenda Hunt



Blue Lakes RD
Photo by: AWG



From Kingsbury
Photo by: Courtney Walker



Hwy. 395 flooding
Photo by: Brenda Hunt



*Flooding along Dear Run Rd.
Photo by: Brenda Hunt*



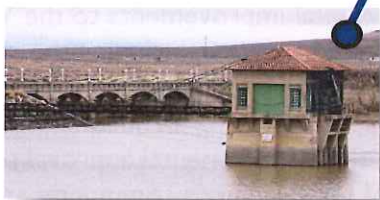
*Minor Ranch flooding in Dayton
Photo by: Ed James*



*River Bank failure in Dayton
Photo by: Ed James*



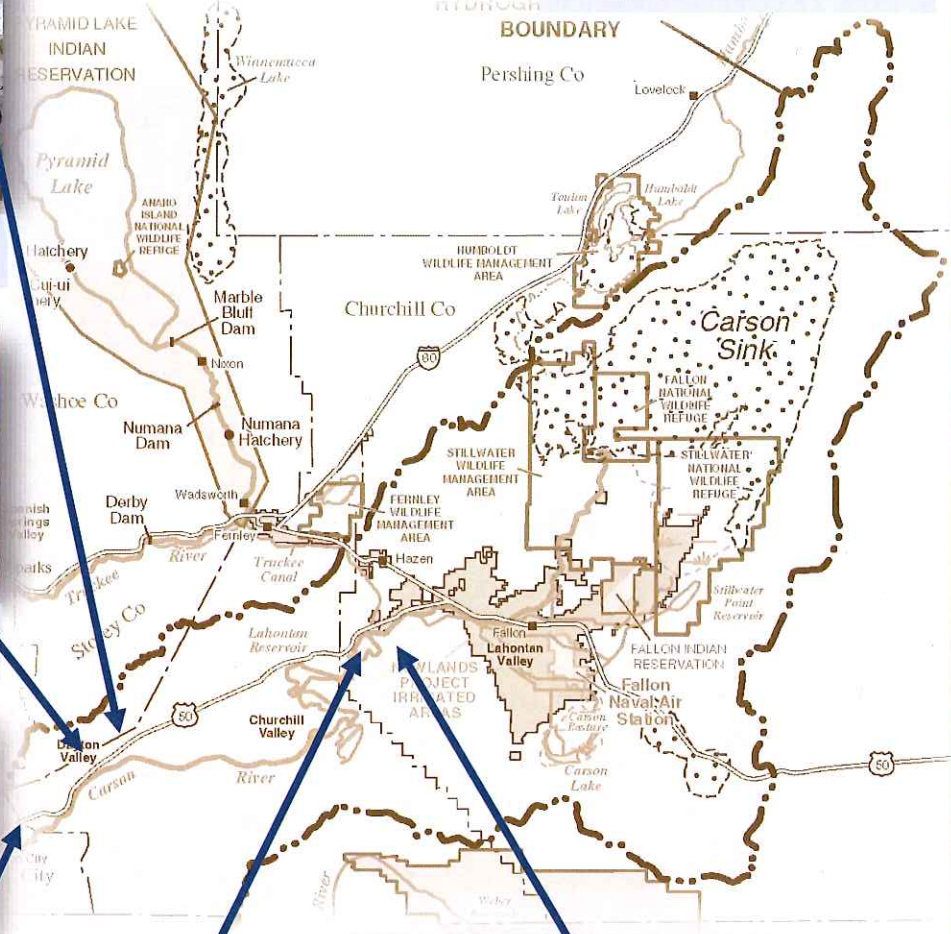
*Morgan Mill flooding
Photo by: Brenda Hunt*



*Lahontan filling
Photo by: Ernie Shank*



*Lahontan discharging
Photo by: Ernie Shank*



Virginia City and Gold Hill Wastewater System Improvements

By: Cherie Nevin, Storey County

The Virginia City sewer and stormwater systems are in the process of receiving some much needed improvements! The existing Virginia City sewer collection system development started in the 1930's and consists of old wood, clay, metal, or concrete pipelines. Due to the age of the system and materials used, there are cracked pipes, failed joints, and pipe bottoms that have rotted away.

Treatment of Virginia City wastewater began with the construction of sewage treatment ponds in 1972. The treated effluent is discharged into Six Mile Canyon Creek through a permit from the Nevada Division of Environmental Protection.



Virginia City and Gold Hill Wastewater Treatment Plant (WWTP)

Photo by: Farr West Engineering

In 2009, Storey County faced the need to perform major capital improvements to the Virginia City and Gold Hill Wastewater Treatment Plant (WWTP) and collection system, including the replacement of nearly all of the sewer collection mains throughout Virginia City and Gold Hill and the replacement of the WWTP. The County's engineering firm, Farr West, began searching for funding to investigate treatment technology options, prepare designs, and begin the environmental approval process for system improvements. Due to the historical significance of Virginia City's community and the Bureau of Land Management's (BLM) involvement in the area, the environmental approval process was extensive. The environmental assessment for the project resulted in signed programmatic agreements

(Continued on page 9)

(Continued from page 8)

between the USACE, BLM, and State Historic Preservation Office (SHPO). A "finding of no significant impact" (FONSI) was issued, which declared the project would have no significant impact to environmental and cultural resources as long as specific mitigation requirements are followed.

The US Army Corps of Engineers (USACE) has a funding arm for rural Nevada infrastructure projects and funded 75% of the design portion for the entire project. Storey County applied for the United States Department of Agriculture Rural Development Water and Waste Disposal Direct Loans and Grants Program to fund the construction of Phases 2-5 of the project. This grant and loan program is used to develop water and waste disposal systems in rural areas and towns with a population less than 10,000. The funds are available to public bodies, non-profit corporations, and Indian tribes. Projects must be primarily for the benefit of rural customers.

Phase 1 of the project, completed in 2015, involved replacing the existing Wastewater Treatment Plant with a new extended aeration facility and replacement of two lines coming into the plant. The total project cost was \$5,316,474. The plant is located on Six Mile Canyon Road in Virginia City. The plant sits within the boundary of a 12-acre parcel of land purchased by Storey County from the Bureau of Land Management (BLM). Portions of the property lie within a federal superfund site known as the Carson River National Priority Listed (NPL) Site or Carson River Mercury Site (CRMS).

Phases 2-5 of the project will kick off this spring and consists of installing approximately 65,530 linear feet of 8-inch diameter gravity sewer pipe and concrete manholes throughout Virginia City and approximately 8,000 linear feet of 4-inch diameter pressure sewer force main and three lift stations in the Gold Hill area. The total project cost is \$13,045,000 with \$8,987,000 from the grant program and \$4,058,000 in loans, through the United States Department of Agriculture Rural Development Water and Waste Disposal Direct Loans and Grants Program.

In conjunction with the sewer line replacement project, Storey County and the Nevada Department of Transportation are partnering to remove five drain inlets from the sanitary sewer collection system, replacing them with a new storm drain system which outlets into Six Mile Canyon. Once completed, the Virginia City sewer collection system will no longer convey stormwater to the Virginia City WWTP. The work is expected to total \$450,000 and will be completed in parallel with the Virginia City/Gold Hill Wastewater Improvement Project.



Earth Day at Grover Hot Springs State Park

Saturday, April 22, 10:00 am – 2:00 pm

Join us and take part in California State Parks Foundation's 19th Annual Earth Day Restoration and Cleanup.

Sign up at www.calparks.org/earth-day or contact Aly at the

Alpine Watershed Group: awg.snap.rm@gmail.com or (530) 694-2327.

Partners : Alpine Garden Club, CA State Parks Foundation, CA State Parks, Alpine/Upper Carson Weed Management Area, and Friends of Grover Hot Springs



Ducks Unlimited Works on Wetlands Project in Carson City

By: Anne Knowles

Originally Published in the Nevada Appeal December 7, 2016

Those backhoes visible from Buzzy's Ranch and Carson River roads, working on Carson City open space land, are building berms, not houses. Ducks Unlimited, the 80 year-old waterfowl conservation organization, is conducting a wetlands enhancement project on about 125 acres there. The work started Nov. 1 and should be completed in two weeks, said John Ranlett, regional biologist, intermountain west, Ducks Unlimited. The property is being excavated to rebuild two washed-out berms and a swale that meanders across three pastures.

In addition, five new and five replaced water control structure flashboard risers are being installed, as is a perimeter fence to better manage grazing of the site. When that's done, the berms and land will be revegetated. All that will enable the three pastures to be irrigated separately, provide better drainage, and improve the wildlife habitat.



*Ducks Unlimited wetland restoration in progress.
Photo by: Jim Grant, NV Appeal*

The area is home to Canada geese, yellow-headed black birds, ducks, marsh wren, white-faced ibis, sandhill cranes, and Virginia rails. "They're a secretive marsh bird. They like to hide in the weeds, but you can hear them," said Ranlett. Mule deer, coyote, and the occasional mountain lion roam there, too, said Ann Bollinger, Open Space Administrator, Carson City Parks, Recreation, and Open Space Department.

The \$250,000 project is one of 11 projects Ducks Unlimited is doing throughout the Carson and Walker river water basins. It's funded by a \$1 million North American Wetlands Conservation

Act grant made possible by a match from funding the city got to acquire what's now the Morgan Mill Preserve Open Space off Deer Run Road.

Design work started in late 2014 and took more than a year, in part because Michael Andersen, who runs cattle there, was concerned he might lose grazing land. "Once we worked through it with him he was in favor of the project," said Ranlett.

The project went out to bid in July and was awarded to Coons Construction after 14 contractors visited the site and three to four bid on it, said Ranlett. Before starting construction, cows were let on the site to help eat up the vegetation that was going to be removed anyway. "You want to put dirt on bare dirt," to build the berms, said Ranlett.

The total 455-acre property known as Buzzy's Ranch was acquired by the city for open space in two separate purchases. In 2007, 86 acres was bought from the Andersen Trust, and in 2010, another 369 acres was purchased from James Jarrard. As part of the purchase the sellers retained the water rights and full access for ranching, so the property is Carson City open space but not open to the public.



Ducks Unlimited Regional Biologist, John Ranlett, describing the wetland restoration project at Buzzy's Ranch. Photo by: Jim Grant, NV Appeal

Note: Match funding for this grant was provided by the Carson City Quality of Life Initiative and the State of Nevada Conservation and Resource Protection Grant Program to acquire what's now the Morgan Mill Preserve Open Space off Morgan Mill Road and the Carson River Canyon Open Space.

(Continued from page 1)

V-Line Canal Emergency Safety Spill Installation

An emergency safety spill was designed and installed in early March along the V-Line Canal to release water onto federal land south of Sheckler Reservoir. The spillway capacity is about 1,000 cfs and provides added



Emergency Bypass being constructed.
Photo by: Ernie Schank

safety to the more densely populated areas below the dam. Highway 95 has been improved with larger culverts to ensure the released waters can safely pass under the road on their way to the Carson Lake and eventually the Carson Sink.

Carson Lake to Stillwater Emergency Bypass

An emergency bypass is currently being built to allow water to move from Carson Lake along the bypass to the Diagonal Drain. The Diagonal Drain flows directly to Stillwater Wildlife Refuge and eventually into the Carson Sink. The expected capacity of the new bypass is between 400 and 1,000 cfs.

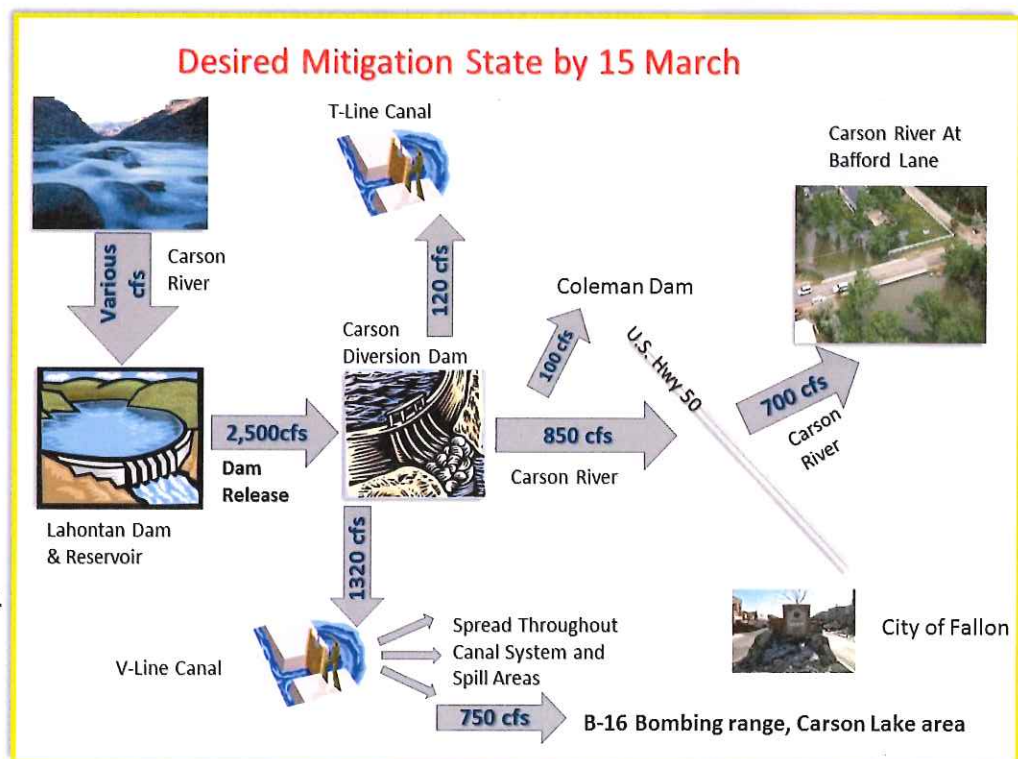
Precautionary draw down of Lahontan Reservoir

The three projects above have effectively allowed Lahontan Dam managers to undertake a precautionary reservoir draw down. Water is being released through the Carson River, the Newlands Project Canal

Systems, the new V-Line Canal Spillway, and soon the Emergency Bypass, to draw down the reservoir in advance of the spring run-off (see diagram for cfs details per project).

The projects above have increased the capacity of the Lahontan Reservoir, the Carson River, and the Newlands Project Canals, thereby limiting potential flood damages in the Churchill and Fallon area and delivering flood waters to the Carson Sink.

Contact Ernie Schank,
President, TCID Board,
ecschant@aiinc.com and/or
Rusty Jardine, TCID District
Manager and General
Counsel (775) 423-2141 if
you have questions.



Desired Water Flow Management Diagram Courtesy TCID

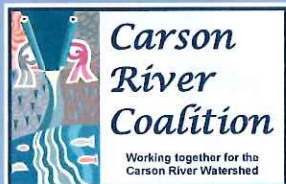
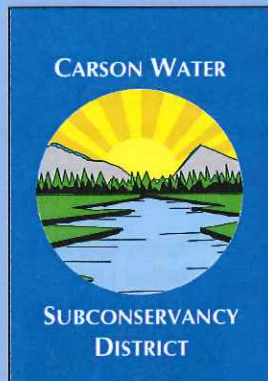
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cwsd@cwsd.org

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Anne Knowles



This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.



Upcoming Events

April 22, 2017, 10-2pm
Earth Day @ Heritage Park Garden,
Main Street Gardnerville
<http://mainstreetgardnerville.org>

April 22, 2017, 10-2pm
Earth Day at Grover Hot Spring State Park
Alpine Watershed Group
www.calparks.org/earth-day

April 22, 2017, 10-2pm
Fallon Earth Day, Oat Park, Fallon, NV
Fallon Paiute Shoshone Tribe
<https://www.facebook.com/fallonearthday>

May 1, 2017
River Wranglers' Director Application Due
<http://www.riverwranglers.org/>

May 17-21, 2017, Five Day
Great Basin Bird Conference 2017
Great Basin Bird Observatory
<https://www.gbbo.org/conference2017/>

May 19-20, 2017, Two Day
Spring Wings Festival
Friends of Stillwater, Fallon, NV
friendsofstillwaternwr@gmail.com

May 20, 2017
Storm Drain Marking Johnson Lane Area
River Wranglers
Contact (203)668-3914 or
riverwranglersnv@gmail.com

May 23- 24, 2017
Weed Warrior Training
Carson City Weed Coalition & UNCE
Contact Lindsay Chichester
chichesterl@unce.unr.edu

June 6-7, 2017, Two Day
Get On The Bus - CWSD
Early Registration ends May 23
[Register Here](#)

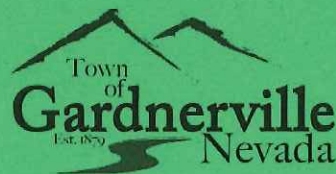
June (Now Scheduling)
Rafting the Carson River, Limited space
Contact Shane@cwsd.org if Interested



CARSON WATER SUBCONSERVANCY DISTRICT
777 E. William St., #110A
Carson City, NV 89701

Gardnerville Town Board

AGENDA ACTION SHEET



1. For Possible Action: Approve Health and Sanitation & Public Works Departments Monthly Report of activities

2. Recommended Motion: Approve as submitted
Funds Available: ☐ Yes ☒ N/A

3. Department: Administration
Prepared by: Carol Louthan

4. Meeting Date: May 2, 2017

5. Time Requested: N/A

6. Agenda: ☒ Consent ☐ Administrative

7. Background Information:
Trash (March landfill figures)

Credit Cards (March figures)

Residential Accounts	1788
Commercial Accounts	223
Green Waste Accounts	1349
Recycling Accounts	163
Cleanup Dumpsters	9
X cans	365
# of new residential accounts	11 accts transferred to new owners
# of new commercial accounts	0
Minimum User Accounts	32
Total tons of trash	377.3
Total tons of Greenwaste	2.3
Total tons of Recycling	2.16

Total Amount	\$4,297.29	
Total Transactions	45	
Visa	31	\$2,619.67
Mastercard	5	\$ 623.63
American Express		\$
Terminal	1	\$ 64.99
E checks	8	\$ 989.00

8. Other Agency Review of Action: ☐ Douglas County

☒ N/A

9. Board Action:

☐ Approved

☐ Approved with Modifications

Superintendent Town Public Works Monthly Report

Public Works & Parks – 4/2017

- 40-60% short staffed most of month from H&S coverage, illnesses, and injury.
- Spraying with 30 gallon weed sprayer mounted to Gator. We offered field staff OT or comp time to catch up (limited response).
- One staff member is out due to non-job related injury. He will have many months of light duty when he returns to work.
 - Hired 1 temporary laborer to help with weed spraying.
 - Using funding from last year's seasonal that quit early.
- Finished solar street light pole on the corner of Waterloo and Northampton (page 2-3).
- Installed irrigation main on Gilman Ave between Ezell and Chichester in open space.
- Rotary and town staff installed 125 plants in 300' of frontage on Earth Day Saturday April 22, 2017. Staff will continue to install plants and landscape as time permits.
- Installed 3 Montmorency Cherry Trees in Heritage Park Garden on Earth Day.
- Installed 2 trees in Heritage Park to replace fallen tree. Red Oak and Autumn Blaze Maple as part of Arbor Day festivities. Thanks to Girl Scout Troop 287 and Boy Scout Troop 8583 for the help with the Installation.
- Interviews were conducted for the seasonal position April 26, 2017.
- Boy Scout "Conner Richie" landscaped the Gilman Chichester Island April 19th, 2017.

Health and Sanitation – 4/2017

- One staff member still out due to injury. Shift coverage with Public Works personnel.
 - Hired 1 temporary laborer to help with coverage due to long term absence.
 - Limited scope of work to moving bins on the commercial trash routes.
- Recycling program.
 - Statistics for the program on page 2-4.
- Truck 609 had the engine rebuilt. Looks like we will keep it for a while.
- Truck 615 at shop now with electrical, brake, transmission issues.
- Truck 612 has EGR failure causing overheating issues. Waiting for 615 to return before sending to repair.

Engineering and Contracted Work – 4/2017

- Worked on Southgate Reconstruct. Should go out to bid mid May and awarded in June.
- Contract out grading of gravel alleys. Contractor has not completed yet.
- Hussman and High School had concrete repaired making some ADA improvements.
- Concrete was repaired at 1491 US Highway 395 from a buckling sidewalk.
- A new Chevy Traverse was purchased under budget and labeled #620.



New Solar Light - Waterloo at Northampton -
Looking East



New Solar Light - Waterloo at Northampton -
Looking West



Boy Scout Conner Richie Landscaping the Gilman Chichester Island
April 19th 2017



New Town Vehicle
2017 Chevy Traverse -
#620

Rotary of Minden Working with Town Staff Landscaping 300' of Gilman
April 22nd, 2017

2-3

Typical Residential Town Trash

Date		lb month	Tons Month	Customers	lb/cust month	lb/cust week
Jan-16		246480 lb	123.24 ton	1780	138 lb	31.96 lb
Feb-16		239540 lb	119.77 ton	1782	134 lb	31.02 lb
Mar-16		314180 lb	157.09 ton	1786	176 lb	40.60 lb
Apr-16		248880 lb	124.44 ton	1750	142 lb	32.82 lb
May-16		300200 lb	150.10 ton	1787	168 lb	38.77 lb
Jun-16		332300 lb	166.15 ton	1787	186 lb	42.92 lb
Jul-16		255600 lb	127.80 ton	1789	143 lb	32.97 lb
Aug-16		286080 lb	143.04 ton	1790	160 lb	36.88 lb
Sep-16		275620 lb	137.81 ton	1788	154 lb	35.58 lb
Oct-16		246780 lb	123.39 ton	1787	138 lb	31.87 lb
Nov-16		252520 lb	126.26 ton	1787	141 lb	32.61 lb
Dec-16		319200 lb	159.60 ton	1787	179 lb	41.22 lb
		Total	1658.69 ton	Average 35.77 lb/cust/week		

Recycling program

Date	Weight In	Weight Out	Recycled		Customers	lb/cust
2/6/2017	34220	32520	1700 lb	0.85 ton	179	9.50 lb
2/20/2017	36520	34240	2280 lb	1.14 ton	179	12.74 lb
3/6/2017	35960	34320	1640 lb	0.82 ton	179	9.16 lb
3/20/2017	36880	34200	2680 lb	1.34 ton	179	14.97 lb
4/10/2017	35360	32940	2420 lb	1.21 ton	179	13.52 lb
4/24/2017	35680	33440	2240 lb	1.12 ton	179	12.51 lb
5/8/2017			0 lb	0 ton	179	0.00 lb
5/22/2017			0 lb	0 ton	179	0.00 lb
6/12/2017			0 lb	0 ton	179	0.00 lb
6/26/2017			0 lb	0 ton	179	0.00 lb
7/10/2017			0 lb	0 ton	179	0.00 lb

Trash on the Recycling Route

Date	Weight In	Weight Out	Recycled		Customers	lb/cust
4/20/2017	38380	32940	5440 lb	2.72 ton	179	30.39 lb
4/27/2017			0 lb	0 ton	179	0.00 lb

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve April 2017 claims.

2. **Recommended Motion:** Approve as submitted
Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

Prepared by: Carol Louthan

4. **Meeting Date:** May 2, 2017 **Time Requested:** N/A

5. **Agenda:** ☒ Consent ☐ Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Fund	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Vendor Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 510.150 - Board Compensation											
4288 - Higuera Lloyd W		4/17 BOARD	G'VILLE	Paid by Check # 661459		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
24008 - Jones Cassandra Esq		4/17 BOARD	G'VILLE	Paid by Check # 661471		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
28960 - Miller Kenneth		4/17 BOARD	G'VILLE	Paid by Check # 661487		03/30/2017	04/07/2017	04/07/2017		04/07/2017	275.00
2969 - Slater Linda		4-17 BOARD	G'VILLE	Paid by Check # 661536		03/20/2017	04/07/2017	04/07/2017		04/07/2017	250.00
8364 - Wenner Mary		4-17 BOARD	G'VILLE	Paid by Check # 661578		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
Account 510.150 - Board Compensation Totals Invoice Transactions 5											
29103 - Frontier		782-7134 3/17	77578271340502795	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017		03/31/2017	116.24
29103 - Frontier		782-3856 3/17	77578238560808025	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017		03/31/2017	53.29
13097 - Verizon Wireless		9783111426	842011146-00001	Paid by Check # 662171		04/01/2017	04/21/2017	04/21/2017		04/21/2017	285.69
Account 520.055 - Telephone Expense Totals Invoice Transactions 3											
25903 - U S P S CMRS-FP		30465 3-17	G'VILLE	Paid by Check # 661266		03/23/2017	03/31/2017	03/31/2017		03/31/2017	250.00
25294 - F P Mailing Solutions		R1103182627	600003046	Paid by Check # 661440		03/15/2017	04/07/2017	04/07/2017		04/07/2017	45.00
Account 520.060 - Postage/Po Box Rent Totals Invoice Transactions 2											
12997 - Do Co Procurement Program		3-17 DALLAIRE	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	1,038.76
Account 520.064 - Travel Totals Invoice Transactions 1											
9554 - Good Morning Publications LLC		1764	G'VILLE	Paid by Check # 661452		03/30/2017	04/07/2017	04/07/2017		04/07/2017	1,500.00
26465 - Diamond Printing Inc		10940	G'VILLE	Paid by Check # 661712		03/31/2017	04/14/2017	04/14/2017		04/14/2017	29.32
12997 - Do Co Procurement Program		3-17 LOCHRIDGE	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	(27.96)
Account 520.072 - Advertising Totals Invoice Transactions 3											
3472 - Whipple Electric&Security Inc		577	19	Paid by Check # 661276		03/15/2017	03/31/2017	03/31/2017		03/31/2017	47.50
11985 - Ace Hardware		115026/1	1236	Paid by Check # 661644		03/28/2017	04/14/2017	04/14/2017		04/14/2017	21.98
Account 520.084 - Replacement & Repair											

3-2



Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Vendor Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.084 - Replacement & Repair										
12997 - Do Co Procurement Program	3-17 LACOST	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		34.99
Account 520.084 - Replacement & Repair Totals										\$104.47
Account 520.089 - Power										
2924 - NV Energy	2856009 3-17	2856009	Paid by Check # 661811		03/25/2017	04/14/2017	04/14/2017	04/14/2017		209.29
Account 520.089 - Power Totals										\$209.29
Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 3-17	2410015779022	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017		89.32
3021 - Southwest Gas-Las Vegas	1072224004 3-17	2411072224004	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017		94.05
3021 - Southwest Gas-Las Vegas	1188600002 3-17	2411188600002	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017	03/31/2017		85.14
Account 520.092 - Heating Totals										\$268.51
Account 520.093 - Utilities-Sewer										
2030 - Minden-Gardnerville Sanitation	17-070285	0296	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017		66.97
2030 - Minden-Gardnerville Sanitation	17-040574	0594	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017		20.93
Account 520.093 - Utilities-Sewer Totals										\$87.90
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	98483775	1481234-3433221	Paid by Check # 661220		03/13/2017	03/31/2017	03/31/2017	03/31/2017		165.41
4753 - Ricoh USA Inc	5047851830	16769392	Paid by Check # 662093		04/01/2017	04/21/2017	04/21/2017	04/21/2017		140.29
Account 520.136 - Rents & Leases Equipment Totals										\$305.70
Account 520.170 - Memberships										
6680 - Secretary Of State	17 NICHOLSON	GVILLE	Paid by Check # 661849		04/06/2017	04/14/2017	04/14/2017	04/14/2017		35.00
Account 520.170 - Memberships Totals										\$35.00
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0012509 4/17	8354110060012509	Paid by Check # 661866		03/28/2017	04/14/2017	04/14/2017	04/14/2017		64.99
32036 - Spectrum Business	0598044 4/17	8354110060598044	Paid by Check # 661867		03/28/2017	04/14/2017	04/14/2017	04/14/2017		34.99
Account 520.187 - Internet Expense Totals										\$99.98
Account 520.200 - Training & Education										
12997 - Do Co Procurement Program	3-17 DALLAIRE	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		20.00

33



Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Vendor 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.200 - Training & Education										
6961 - Logman	DALLAIRE 4-17	REGISTRATION	Paid by Check # 662028		04/13/2017	04/21/2017	04/21/2017	04/21/2017		275.00
				Account 520.200 - Training & Education Totals				Invoice Transactions 2		\$295.00
Account 521.130 - Legal Services										
10816 - Rowe & Hales LLP	27017	GVILLE	Paid by Check # 661524		03/27/2017	04/07/2017	04/07/2017	04/07/2017		2,240.00
				Account 521.130 - Legal Services Totals				Invoice Transactions 1		\$2,240.00
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	3-17 LACOST	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		66.28
12997 - Do Co Procurement Program	3-17 LOUTHAN	GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		8.99
7406 - Nevada Blue Ltd Inc	0000256224	GARD1000	Paid by Check # 662047		03/21/2017	04/21/2017	04/21/2017	04/21/2017		240.00
				Account 533.800 - Office Supplies Totals				Invoice Transactions 3		\$315.27
Account 533.806 - Software										
16648 - E Squared C Inc	44037	GVILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017	04/14/2017		37.50
16648 - E Squared C Inc	44038	GVILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017	04/14/2017		37.50
				Account 533.806 - Software Totals				Invoice Transactions 2		\$75.00
Account 550.001 - Miscellaneous Expenses										
5264 - Minden-Tahoe Airport	SPONSOR 4*17	GVILLE	Paid by Check # 662039		04/13/2017	04/21/2017	04/21/2017	04/21/2017		5,500.00
				Account 550.001 - Miscellaneous Expenses Totals				Invoice Transactions 1		\$5,500.00
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 37		\$14,101.46

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 520.037 - Weed Spraying 3-17 LACOST		GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	67.08
Account 520.084 - Replacement & Repair 114861/1		1236	Paid by Check # 661644	Account 520.037 - Weed Spraying Totals				Invoice Transactions 1		\$67.08
11985 - Ace Hardware		1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	6.25
11985 - Ace Hardware		1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	(3.00)
13485 - Ahern Rentals Inc		205304	Paid by Check # 661649		03/17/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	51.48
13485 - Ahern Rentals Inc		205304	Paid by Check # 661649		03/21/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	15.99
397 - Bing Materials		GARDN	Paid by Check # 661649		03/27/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	39.05
12997 - Do Co Procurement Program		GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	17.74
12997 - Do Co Procurement Program		GVILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	6.99
3457 - Western Nevada Supply Company		71273	Paid by Check # 662184		03/22/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	28.50
Account 520.089 - Power				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 8		\$163.00
2924 - NV Energy		791804	Paid by Check # 661809		03/28/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	548.91
Account 520.090 - Water				Account 520.089 - Power Totals				Invoice Transactions 1		\$548.91
2153 - Minden Town of		1862.01	Paid by Check # 661791		03/29/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	24.05
7445 - Office Of The Water Master		GVILLE	Paid by Check # 662062		03/26/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	109.04
Account 520.093 - Utilities-Sewer				Account 520.090 - Water Totals				Invoice Transactions 2		\$133.09
2030 - Minden-Gardnerville Sanitation		0778	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017	04/14/2017	04/14/2017	125.58
Account 532.003 - Gas & Oil				Account 520.093 - Utilities-Sewer Totals				Invoice Transactions 1		\$125.58
3814 - Flyers Energy LLC		8308	Paid by Check # 661121		03/15/2017	03/31/2017	03/31/2017	03/31/2017	03/31/2017	83.88
3814 - Flyers Energy LLC		8308	Paid by Check # 661984		03/31/2017	04/21/2017	04/21/2017	04/21/2017	04/21/2017	87.90
Account 532.003 - Gas & Oil Totals								Invoice Transactions 2		\$171.78

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 533.802 - Small Equipment										
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	Invoice Transactions 1	04/21/2017	299.00
										\$299.00
Account 533.817 - Small Projects										
31624 - Splash Dogs Inc	2731	G'VILLE	Paid by Check # 661545		03/25/2017	04/07/2017	04/07/2017	Invoice Transactions 2	04/07/2017	1,500.00
5151 - Washoe Nursery	490	G'VILLE	Paid by Check # 661898		04/06/2017	04/14/2017	04/14/2017	Invoice Transactions 18	04/14/2017	100.00
										\$1,600.00
										\$3,108.44

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.017 - Snow Removal										
11985 - Ace Hardware	114584/1	1236	Paid by Check # 661644		03/06/2017	04/14/2017	04/14/2017	04/14/2017		8.93
				Account 520.017 - Snow Removal Totals				Invoice Transactions 1		\$8.93
Account 520.037 - Weed Spraying										
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		67.08
				Account 520.037 - Weed Spraying Totals				Invoice Transactions 1		\$67.08
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	114861/1	1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017	04/14/2017		9.37
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		161.04
				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 2		\$170.41
Account 520.095 - Street Lights										
2924 - NV Energy	2856036 3-17	2856036	Paid by Check # 661810		03/25/2017	04/14/2017	04/14/2017	04/14/2017		6,140.19
				Account 520.095 - Street Lights Totals				Invoice Transactions 1		\$6,140.19
Account 520.103 - Maint Road										
11985 - Ace Hardware	114573/1	1236	Paid by Check # 661644		03/06/2017	04/14/2017	04/14/2017	04/14/2017		20.97
11985 - Ace Hardware	114609/1	1236	Paid by Check # 661644		03/07/2017	04/14/2017	04/14/2017	04/14/2017		13.98
397 - Bing Materials	165697	GARDN	Paid by Check # 661664		03/13/2017	04/14/2017	04/14/2017	04/14/2017		12.97
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017	04/21/2017		253.74
8692 - Silver State Barricade Inc	91223	G'VILLE	Paid by Check # 662119		03/14/2017	04/21/2017	04/21/2017	04/21/2017		1,042.50
3457 - Western Nevada Supply Company	46946264	71273	Paid by Check # 662184		03/20/2017	04/21/2017	04/21/2017	04/21/2017		39.00
				Account 520.103 - Maint Road Totals				Invoice Transactions 6		\$1,383.16
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1390602	8308	Paid by Check # 661121		03/15/2017	03/31/2017	03/31/2017	03/31/2017		504.77
3814 - Flyers Energy LLC	CFS1399214	8308	Paid by Check # 661984		03/31/2017	04/21/2017	04/21/2017	04/21/2017		301.15
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 2		\$805.92
Account 532.019 - Storm Drain Maintenance										
13485 - Ahern Rentals Inc	17324279-2	205304	Paid by Check # 661649		03/23/2017	04/14/2017	04/14/2017	04/14/2017		322.22
				Account 532.019 - Storm Drain Maintenance Totals				Invoice Transactions 1		\$322.22

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LEN1234820	000330	Paid by Check # 661383		03/07/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LEN1236876	000330	Paid by Check # 661383		03/14/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LEN1238843	000330	Paid by Check # 661383		03/21/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LEN1240896	000330	Paid by Check # 661383		03/28/2017	04/07/2017	04/07/2017		04/07/2017	4.39
13485 - Ahern Rentals Inc	17359916-1	205304	Paid by Check # 661649		03/30/2017	04/14/2017	04/14/2017		04/14/2017	38.75
Account 532.028 - Uniforms Totals										\$56.31
Account 533.802 - Small Equipment										
12997 - Do Co Procurement Program	3-17 PLUT	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	299.99
Account 533.802 - Small Equipment Totals										\$299.99
Account 562.000 - Capital Projects										
14825 - McGinley and Associates Inc	15264	G'VILLE	Paid by Check # 661178		12/30/2016	03/31/2017	03/31/2017		03/31/2017	4,489.20
2514 - Stowell Candace	TM4	G'VILLE	Paid by Check # 661874		04/01/2017	04/14/2017	04/14/2017		04/14/2017	100.00
Account 562.000 - Capital Projects Totals										\$4,589.20
Department 926 - Other Public Works Totals										\$13,843.41
Fund 610 - Gardnerville Town Totals										\$31,053.31

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	4/17 BOARD	G/VILLE	Paid by Check # 661459		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
24008 - Jones Cassandra Esq	4/17 BOARD	G/VILLE	Paid by Check # 661471		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
28960 - Miller Kenneth	4/17 BOARD	G/VILLE	Paid by Check # 661487		03/30/2017	04/07/2017	04/07/2017		04/07/2017	275.00
2969 - Slater Linda	4-17 BOARD	G/VILLE	Paid by Check # 661536		03/20/2017	04/07/2017	04/07/2017		04/07/2017	250.00
8364 - Wenner Mary	4-17 BOARD	G/VILLE	Paid by Check # 661578		03/30/2017	04/07/2017	04/07/2017		04/07/2017	250.00
Account 510.150 - Board Compensation Totals										
Invoice Transactions 5										\$1,275.00
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 3/17	77578271340502795	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017		03/31/2017	116.24
29103 - Frontier	782-3856 3/17	77578238560808025	Paid by Check # 661126		03/16/2017	03/31/2017	03/31/2017		03/31/2017	53.28
13097 - Verizon Wireless	9783111426	842011146-00001	Paid by Check # 662171		04/01/2017	04/21/2017	04/21/2017		04/21/2017	280.71
Account 520.055 - Telephone Expense Totals										
Invoice Transactions 3										\$450.23
Account 520.060 - Postage/Po Box Rent										
25903 - U S P S CMRS-FP	30465 3-17	G/VILLE	Paid by Check # 661266		03/23/2017	03/31/2017	03/31/2017		03/31/2017	250.00
25294 - F P Mailing Solutions	RI103182627	600003046	Paid by Check # 661440		03/15/2017	04/07/2017	04/07/2017		04/07/2017	45.00
Account 520.060 - Postage/Po Box Rent Totals										
Invoice Transactions 2										\$295.00
Account 520.072 - Advertising										
26465 - Diamond Printing Inc	10940	G/VILLE	Paid by Check # 661712		03/31/2017	04/14/2017	04/14/2017		04/14/2017	29.33
Account 520.072 - Advertising Totals										
Invoice Transactions 1										\$29.33
Account 520.084 - Replacement & Repair										
5059 - Hydraulic Industrial Services Inc	33394	G/VILLE	Paid by Check # 661152		03/15/2017	03/31/2017	03/31/2017		03/31/2017	184.23
3472 - Whipple Electric&Security Inc	577	19	Paid by Check # 661276		03/15/2017	03/31/2017	03/31/2017		03/31/2017	47.50
1957 - Lawson Products Inc	9600060227	10228446	Paid by Check # 661476		03/16/2017	04/07/2017	04/07/2017		04/07/2017	309.70
11985 - Ace Hardware	114646/1	1236	Paid by Check # 661644		03/09/2017	04/14/2017	04/14/2017		04/14/2017	58.79
11985 - Ace Hardware	114861/1	1236	Paid by Check # 661644		03/20/2017	04/14/2017	04/14/2017		04/14/2017	9.37
11985 - Ace Hardware	115026/1	1236	Paid by Check # 661644		03/28/2017	04/14/2017	04/14/2017		04/14/2017	21.98

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.084 - Replacement & Repair										
13485 - Ahern Rentals Inc	17349732-1	205304	Paid by Check # 661649		03/28/2017	04/14/2017	04/14/2017		04/14/2017	16.77
7100 - Amrep Inc	295390	GAR050	Paid by Check # 661652		03/15/2017	04/14/2017	04/14/2017		04/14/2017	33.20
7100 - Amrep Inc	295452	GAR050	Paid by Check # 661652		03/16/2017	04/14/2017	04/14/2017		04/14/2017	180.16
7100 - Amrep Inc	295563	GAR050	Paid by Check # 661652		03/20/2017	04/14/2017	04/14/2017		04/14/2017	28.49
7100 - Amrep Inc	295679	GAR050	Paid by Check # 661652		03/22/2017	04/14/2017	04/14/2017		04/14/2017	36.42
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	35.00
12997 - Do Co Procurement Program	3-17 LOUTHAN	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	(47.76)
15174 - Purcell Tire Co Inc	26486294	264475	Paid by Check # 662085		03/09/2017	04/21/2017	04/21/2017		04/21/2017	69.55
15174 - Purcell Tire Co Inc	26486433	264475	Paid by Check # 662085		03/09/2017	04/21/2017	04/21/2017		04/21/2017	50.73
15174 - Purcell Tire Co Inc	26486434	264475	Paid by Check # 662085		03/09/2017	04/21/2017	04/21/2017		04/21/2017	728.00
15174 - Purcell Tire Co Inc	26487056	264475	Paid by Check # 662085		03/30/2017	04/21/2017	04/21/2017		04/21/2017	69.55
Account 520.084 - Replacement & Repair Totals										
										Invoice Transactions 17
										\$1,831.68
Account 520.089 - Power										
2924 - NV Energy	2856009 3-17	2856009	Paid by Check # 661811		03/25/2017	04/14/2017	04/14/2017		04/14/2017	176.49
Account 520.089 - Power Totals										
										Invoice Transactions 1
										\$176.49
Account 520.092 - Heating										
3021 - Southwest Gas-Las Vegas	0015779022 3-17	24110015779022	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017		03/31/2017	89.31
3021 - Southwest Gas-Las Vegas	1072224004 3-17	2411072224004	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017		03/31/2017	94.05
3021 - Southwest Gas-Las Vegas	1188600002 3-17	2411188600002	Paid by Check # 661241		03/17/2017	03/31/2017	03/31/2017		03/31/2017	255.43
Account 520.092 - Heating Totals										
										Invoice Transactions 3
										\$438.79
Account 520.093 - Utilities-Sewer										
2030 - Minden-Gardnerville Sanitation	17-070285	0296	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017		04/14/2017	66.98
2030 - Minden-Gardnerville Sanitation	17-040574	0594	Paid by Check # 661792		04/01/2017	04/14/2017	04/14/2017		04/14/2017	20.93
Account 520.093 - Utilities-Sewer Totals										
										Invoice Transactions 2
										\$87.91

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.136 - Rents & Leases Equipment										
4753 - Ricoh USA Inc	98483775	1481234-3433221	Paid by Check # 661220		03/13/2017	03/31/2017	03/31/2017		03/31/2017	165.41
4753 - Ricoh USA Inc	5047851830	16769392	Paid by Check # 662093		04/01/2017	04/21/2017	04/21/2017		04/21/2017	120.13
Account 520.136 - Rents & Leases Equipment Totals										\$285.54
Account 520.155 - Licensing										
30022 - Briggs Jaired Owen	2-17 PHYSICAL	REIMBURSE	Paid by Check # 661669		02/15/2017	04/14/2017	04/14/2017		04/14/2017	75.00
30022 - Briggs Jaired Owen	4-17 CDL LLC	REIMBURSE	Paid by Check # 661669		04/02/2017	04/14/2017	04/14/2017		04/14/2017	9.00
Account 520.155 - Licensing Totals										\$84.00
Account 520.187 - Internet Expense										
32036 - Spectrum Business	0012509 4/17	8354110060012509	Paid by Check # 661866		03/28/2017	04/14/2017	04/14/2017		04/14/2017	64.99
32036 - Spectrum Business	0598044 4/17	8354110060598044	Paid by Check # 661867		03/28/2017	04/14/2017	04/14/2017		04/14/2017	34.99
Account 520.187 - Internet Expense Totals										\$99.98
Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	228079 3-17	228079	Paid by Check # 661947		04/03/2017	04/21/2017	04/21/2017		04/21/2017	16,884.92
9016 - Douglas Disposal Inc	40990612 3/17	40990612	Paid by Check # 661968		04/01/2017	04/21/2017	04/21/2017		04/21/2017	8,655.06
Account 520.197 - Landfill Expense Totals										\$25,539.98
Account 521.130 - Legal Services										
10816 - Rowe & Hales LLP	27017	G'VILLE	Paid by Check # 661524		03/27/2017	04/07/2017	04/07/2017		04/07/2017	60.00
Account 521.130 - Legal Services Totals										\$60.00
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1390602	8308	Paid by Check # 661121		03/15/2017	03/31/2017	03/31/2017		03/31/2017	859.22
3814 - Flyers Energy LLC	CFS1399214	8308	Paid by Check # 661984		03/31/2017	04/21/2017	04/21/2017		04/21/2017	962.21
Account 532.003 - Gas & Oil Totals										\$1,821.43
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LRN1234820	000330	Paid by Check # 661383		03/07/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LRN1236876	000330	Paid by Check # 661383		03/14/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LRN1238843	000330	Paid by Check # 661383		03/21/2017	04/07/2017	04/07/2017		04/07/2017	4.39
5785 - AlSCO Inc	LRN1240896	000330	Paid by Check # 661383		03/28/2017	04/07/2017	04/07/2017		04/07/2017	4.39

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 532.028 - Uniforms										
13485 - Ahern Rentals Inc	17359916-1	205304	Paid by Check # 661649		03/30/2017	04/14/2017	04/14/2017		04/14/2017	38.75
Account 532.028 - Uniforms Totals										\$56.31
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	3-17 LACOST	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	66.29
12997 - Do Co Procurement Program	3-17 LOUTHAN	G'VILLE	Paid by Check # 661963		03/27/2017	04/21/2017	04/21/2017		04/21/2017	9.00
Account 533.800 - Office Supplies Totals										\$75.29
Account 533.806 - Software										
16648 - E Squared C Inc	44037	G'VILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017		04/14/2017	37.50
16648 - E Squared C Inc	44038	G'VILLE	Paid by Check # 661718		04/04/2017	04/14/2017	04/14/2017		04/14/2017	37.50
Account 533.806 - Software Totals										\$75.00
Department 925 - Health & Sanitation Totals										\$32,681.96
Fund 611 - Gardnerville Health & San Totals										\$32,681.96

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Accounts Payable by G/L Distribution Report

G/L Date Range 03/31/17 - 04/28/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 614 - G'ville Ad Val Cap Proj Department 730 - G'ville Ad Val Cap Proj Account 564.700 - Motor Vehicles										
25328 - Michael Hohl Motor Co Inc	2017TRAVERSE 4-17	GARDNERVILLE	Paid by Check # 661790		04/03/2017	04/14/2017	04/14/2017		04/14/2017	28,972.00
			Account 564.700 - Motor Vehicles Totals					Invoice Transactions 1		\$28,972.00
			Department 730 - G'ville Ad Val Cap Proj Totals					Invoice Transactions 1		\$28,972.00
			Fund 614 - G'ville Ad Val Cap Proj Totals					Invoice Transactions 1		\$28,972.00
			Grand Totals					Invoice Transactions 132		\$92,707.27

* = Prior Fiscal Year Activity

3-13

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve budget transfers

2. **Recommended Motion:** Approve on consent.

Funds Available: ☒ Yes ☐ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** N/A

6. **Agenda:** ☒ Consent ☐ Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Douglas County Finance Division

Budget Transfer

Date of Request: 4/4/2017
 For Fiscal Year: 16/17

Requested By: Tom Dallaire
 Fund/Department: 610-926

Account Name	Fund	Dept	Account		Revenue Increase	Revenue Decrease	Expend Increase	Expend Decrease
1 Capital Projects	610	923	562	000				35,000
2 Buildings	610	923	562	200				24,000
3 Major Repair & Maint	610	926	532	118			59,000	
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
Totals					-	-	59,000	59,000
Net Change					-		-	

Purpose: Toler/Raley's sidewalk coming out of 611
Hellwinkel barns fence coming out of major maint & repair not buildings

Department Head or Finance Director Signature: _____

Finance Division Use Only

Approved By: _____

Date: _____

Journal # _____

4-2

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 107th Annual Carson Valley Days Festival scheduled for June 7 through 11, 2017, sponsored by Carson Valley Active 20-30 Club #85

2. **Recommended Motion:** Recommend approval on consent.

Funds Available: ☒ Yes ☐ N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** N/A

6. **Agenda:** ☒ Consent ☐ Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

RECEIVED

APR - 6 2017

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: 3/31/2017 Date(s) of Event: June 7 - 11, 2017

Name of Event: 107th Carson Valley Days Festival

Location of Event: Lampe Park, Douglas High School, Highway 395
(Address or Legal Description)

Applicant's name: Carson Valley Active 20-30 Club #85

Contact's name: Timothy Provost
(If different than applicant)

Mailing address: P.O. Box 2030 Gardnerville NV 89410
Street or P.O. Box City State Zip Code

Physical address
(If different): N/A
Street City State Zip Code

Phone #(s): _____ (Business) _____ (Home) (775) 781-2759 (Cell)

Is the applicant a(n): ☐ Corporation ☐ Partnership ☐ Individual ☒ Other Non-Profit

If corporation or partnership, please list corporate officers or partners:

Name	Address	Title

Description of Event: 107th Carson Valley Days with Carnival, Live Music, Parade, Craft Fair, Food, Walk-Jog-Run, with the Partnership of Community Resources, Volleyball tournament, Basketball tournament at Community Center

Hours of operation: 7AM-Midnight Daily

What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant? _____

Will an admission fee be charged for your event? ☐ Yes ☒ No If yes, \$ amount: _____

When will fee be collected? ☐ Pre-sales ☐ At entrance

List approximate number of participants: 100

List approximate number of spectators: 3000

List expected peak number of spectators: 4000

Will alcoholic beverages be served? ☒ Yes ☐ No
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served? ☒ Yes ☐ No
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music? ☒ Yes ☐ No
- If Yes, Name of Performer(s) Varies, To be determined Type of Music Country/Varies

Name of Insurer: Warren Reed Ins.

Limits of liability: See Attached

Address of Insurer: 1521 Hwy 395 N, Gardnerville NV 89410
Street City State Zip code

Policy number: See Attached

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

Timothy Provost
Signature of Applicant

3/31/2017
Date

Timothy Provost
Name of Applicant

tjprovost16@gmail.com
Contact Email Address

FESTIVAL PLANS

Detailed explanation of the applicant's plans to provide security and fire protection, water supply and facilities, food supply and facilities, sanitation facilities, medical facilities and services, vehicle parking space, vehicle access and on-site traffic control and, if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities. The applicant's plans shall include what provisions shall be made for numbers of spectators in excess of the estimate, provisions for cleanup of the premises and removal of rubbish after the event has concluded. A plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.050)

ATTACH ADDITIONAL PAGES IF NECESSARY

Describe law enforcement protection plan (§ 5.12.100/5.12.120(A))

Applicant 20-30 Club provides 24 hour security by all active 20-30 club members throughout the duration of the event at Lampe Park. The total number of active 20-30 Club members is 12. In addition, applicant agrees to employ police protection at the club's own expense. Applicant understands and agrees that the number and type of officers shall be determined and specified by the sheriff with approval by the board of county commissioners. At the same event, applicant employed 2 foot patrol officers@ 6 hours each on Friday, 2 foot patrol officers@ 8 hours each on Saturday, 4 bike patrol officers@ 8 hours each on Saturday, and 2 foot patrol officers@ 8 hours each on Sunday (for a total of 68 hours@ \$45/hour = \$3,060). Applicant anticipates that the number of officers and hours will be this year, although the hourly rate will most likely increase. *Applicant in years past has requested for all deposit funds with the county be paid following the event for the police protection.*

Describe plan for location and supply of water facilities (§ 5.12.110/5.12.120ccn)

Applicant will provide an ample supply of potable water for drinking and sanitation purposes. Applicant has prepared a map (attached to this festival plan) detailing the location of 3 water spickets (water outlets) in and around the area of the carnival and festival. There are a total of 14 drinking fountains throughout the entire park which should meet gallons per hour required. In addition, there are 12 vendors who will be selling water and/or other refreshments during the event. Furthermore, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. Due to the historical nature of this annual event, applicant would request the county to modify the water facilities conditions as there has always been an ample supply of potable water available to every person attending the event.

Describe food concessions plan (§ 5.12.1201s, 12.120ccn)

Twelve vendors will operate food concessions during the carnival and festival at Lampe Park. The location of the food vendors are depicted on the map attached to this festival plan. In addition to the 12 food concessions on-site, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. All food vendors will be licensed and operate under a valid health department permit pursuant to NRS chapter 446. Applicant will not allow any food vendor to operate his concession unless the vendor has the permit in his possession. Applicant will provide sanitation facilities (toilets and washing stations) for the food vendors and their employees. The toilet facilities and washing stations are depicted on the map attached to this festival plan. The toilet facilities are located within 50 feet from most of the food concessions. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as all food vendors are provided easy and a short access to toilets and hand washing stations.

Describe toilet facilities plan (§ s.12.1301s.12.12o co »

Applicant will provide ample supply of toilet facilities throughout the duration of the event at Lampe Park. Applicant has prepared a map (attached to this festival plan) detailing the location of 36 toilets and 4 wash stations. Included with the toilet facilities will be 3 services (freshen up) throughout the duration of the event. The applicant will be using shamrock septic service for sanitation. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as there has always been an ample supply of toilets available to every person attending the event.

Describe trash cans and Utter plan (§ s.12.130/s.12.12o(E))

Applicant will provide ample supply of trash cans on the premises of the event. There will be (30) thirty-six gallon trash cans with plastic bag liners on the premises. Once the trash cans reach 2/3 full they will be emptied by applicant and a new bag liner will be replaced. The full bags will then be hauled to the (2) larger 33 yard dumpsters on site. Applicant has prepared a map (attached to this festival plan) detailing the location of the (2) 33 yard dumpsters. The applicant will be using Douglas Disposal for refuse. At the conclusion of the event Douglas disposal at the cost of the applicant will pick up all refuse dumpsters. Due to the historical nature of this annual event, applicant would request the county to modify the trash cans and litter plan condition as there has always been an ample supply of trash cans available to every person attending the event.

Describe medical facilities plan (§ s.12.1401s.12.12o(F))

Applicant has contracted with East Fork Fire Protection for all emergency medical treatments throughout the duration of the event. East Fork fire will have an on-site command area with on-site personnel Saturday and Sunday of the event. In the needs of additional personnel or outside the times of onsite personnel the applicant will contact emergency dispatch for immediate assistance. Due to the historical nature of this annual event, applicant would request the county to modify the medical facilities plan condition as there has always been an adequate medical attention to every person attending the event. *East Fork Fire Protection District has agreed to waive all fees for this event due to the longevity and nature of this community event. If this agreement happens to change the applicant has requested for all deposit funds with the county be paid following the event for the medical protection.*

Describe fire protection plan (§ s.12.2101s.12.12o(G))

Applicant has contracted with East Fork Fire Protection for all emergency fire protection throughout the duration of the event. East Fork fire will have an on-site command area with on-site personnel Friday, Saturday and Sunday of the event. In the needs of additional personnel or outside the times of onsite personnel the applicant will contact emergency dispatch for immediate assistance. Due to the historical nature of this annual event, applicant would request the county to modify the fire protection plan condition as there has always been an adequate fire protection to every person attending the event. *East Fork Fire Protection District has agreed to waive all fees for this event due to the longevity and nature of this community event. If this agreement happens to change the applicant has requested for all deposit funds with the county be paid following the event for the fire protection.*

Describe parking areas, access and parking control plan (§ s.12.150-160/s.12.120(H))

Applicant will provide ample amount of parking spaces. Applicant has approval from Douglas County to use the proposed site of the community center. There will be ingress and egress off of Waterloo lane. The ingress and egress areas will continually be monitored to make sure there are no vehicles blocking these areas. If in such an event that these areas become blocked by vehicles the owner will first be first attempted to be contacted if no one is able to be found in a timely manner then additional action will be taken ultimately resulting in it being towed. There will be assistance provided Friday & Saturday of the event by a youth organization with parking direction and Ingress and egress to parking areas. The applicant Carson Valley Active 20-30 club will provide traffic assistance on Waterloo lane throughout the duration of the event to insure orderly flow of traffic to parking areas. Due to the historical nature of this annual event, applicant would request the county to modify the parking areas, access and parking control plan condition as there has always been an ample amount of parking areas, access and parking control available to every person attending the event.

Hour of operation (§ s.12.110/s.12.120(c))

Applicant has prepared a schedule (attached to this festival plan) of events detailing the times of activities throughout the event.

Describe location of on-site headquarters or contact information (§ s.12.120(J))

The location of the on-site headquarters will be located near or by the music stage and main beer area. There will be a travel trailer located there 24 hours a day throughout the duration of the event. Applicant has prepared a map (attached to this festival plan) detailing the location of the on-site headquarters. Any member of the Carson Valley Active 20-30 club wearing a red vest should be able to be contacted. If for some reason there is no one there to contact please contact Timothy Provost of the Carson Valley Active 20-30 Club 24 hours a day at 775-781-2750.

Describe illumination plan (§ s.12.150/s.12.120(K))

Applicant will provide ample amount of illumination throughout the event. Applicant has prepared a map (attached to this festival plan) detailing the location of all illumination devices. Due to the historical nature of this annual event, applicant would request the county to modify the illumination plan condition as there has always been an ample supply of illumination available everywhere throughout the event.

Describe overnight camping facility plan (§ s.12.190/s.12.120(L))

Applicant Carson Valley Active 20-30 club will have members staying overnight in Lampe Park in some form of camping throughout the duration of the event. There will also be overnight camping facilities for Carnival staff throughout the duration of the event located within Riverside Park. There will be additional Toilet facilities, power, and trash cans in these camping areas. There will be no sanitation dumping or trash left in either park locations. Due to the historical nature of this annual event, applicant would request the county to modify the overnight camping facilities plan condition as there has never been an concerns of the overnight camping facilities available everywhere throughout the event.

What provisions will be made for numbers of spectators in excess of the estimate (§ S.12.050/5.12.040)?

The applicant has made the following provisions in advance in the case the number of spectators is in excess of the estimate. The estimated number of toilets for the event per the chart in section 5.12.120 sub-section "D" requires 20 toilets and we will be providing 36 toilets. The parking area provided will handle additional parking if needed. There will be bottled water available on site at the headquarters location if the existing drinking fountain's throughout the park is exceeded. If there is any need from the following agencies such as fire, law enforcement, trash, and medical that need to be adjusted those agencies will be contacted directly by the applicant during the event and request additional support right away.

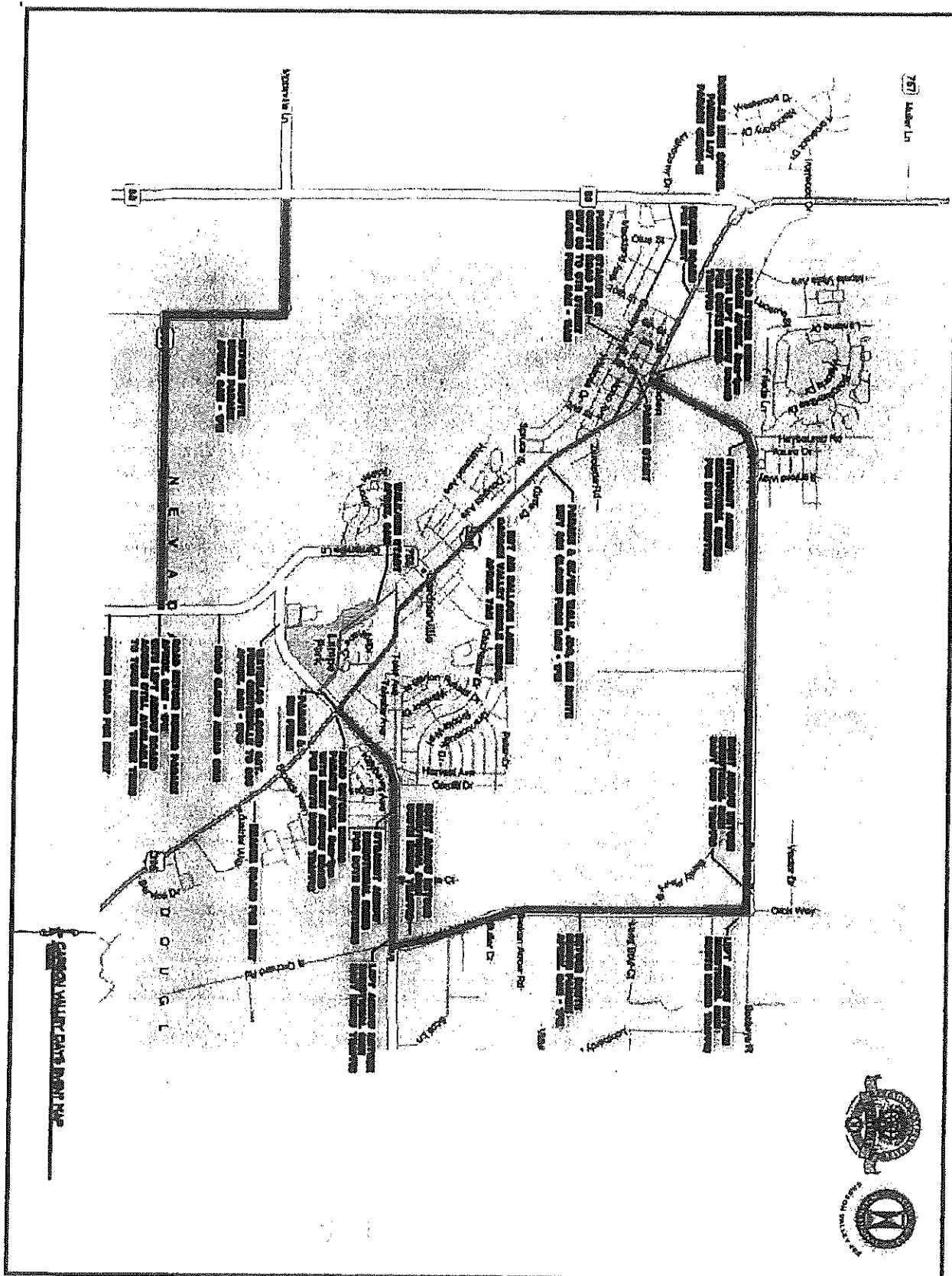
Attach a plot plan showing arrangement of the facility•. (§ s.12.050/5.12.040)

Applicant has prepared a map (attached to this festival plan) detailing the layout of the event.



EVENT SCHEDULE

<u>DAY:</u>	<u>EVENT:</u>	<u>TIME:</u>
Thursday, June 8 th	Carnival Opens Buddy Day (2 for 1 wristbands)	5 pm – 11 pm
Friday, June 9 th	Carnival Live Music	3 pm – 11 pm 5 pm – 11 pm
Saturday, June 10 th	Parade Registration Carson Valley Days Walk, Jog, Run Registration Carson Valley Days Walk, Jog, Run Carson Valley Days Parade Carnival Craft Show & Food Vendors Kid's Grease Pole Announcement of Parade Winners & Citizen of the Year Live Music Horseshoe Tournament \$20/team 32 team max Kid's Balloon Toss Kid's Watermelon Eating Contest Arm Wrestling Tricycle Races Glutton Bowl	7 am 7 am 8 am 9 am 11 am – Close 11 am – Close 12 pm – 8 pm 12:30 pm 1 pm – 11 pm 1:30 pm 2 pm 3 pm 4:15 pm 6 pm 7:30 pm
Sunday, June 11 th	Grass Volleyball Tournament Craft Show & Food Vendors Carnival Kid's Grease Pole Carson Valley Duck Derby Community Derby Business Class Derby Service Clubs/Churches Live Music Carson Valley Days Raffle	8 am – 2 pm 10 am – 4 pm 11 am – 5 pm 11 am – 5 pm 1 pm – 3:30 pm 1 pm 2 pm 3 pm 3 pm – 4:30 pm 5 pm





CARSO45 OP ID: DR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	CONTACT NAME: Account Executives/Alan	
	PHONE (A/C, No, Ext): 775-782-2277	FAX (A/C, No): 775-782-7387
INSURED Carson Valley 20-30 Club P.O. Box 2030 Gardnerville, NV 89410	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Capitol Indemnity Corporation	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Douglas County P.O. Box 218 Minden, NV 89423	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Alan G. Reed
--	---

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CERTIFICATE OF LIABILITY INSURANCE

CARSO45

OP ID: DR

DATE (MM/DD/YYYY)
03/29/2017

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PRODUCER
Warren Reed Insurance, Inc.
1521 Highway 395 North
Gardnerville, NV 89410
Alan G. Reed

CONTACT NAME: Account Executives/Alan

PHONE (A/C, No, Ext): 775-782-2277

FAX (A/C, No): 775-782-7387

E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Capitol Indemnity Corporation

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Carson Valley 20-30 Club
P.O. Box 2030
Gardnerville, NV 89410

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured with respects to property located at 1440 Courthouse, APN 1320-33-402-014, Gardnerville, NV 89410

CERTIFICATE HOLDER

CANCELLATION

Town of Gardnerville
1407 Hwy 395
Gardnerville, NV 89410

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Alan G. Reed

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CARSO45

OP ID: DR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2017

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PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed		CONTACT NAME: Account Executives/Alan PHONE (A/C, No, Ext): 775-782-2277 E-MAIL ADDRESS: FAX (A/C, No): 775-782-7387	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Capitol Indemnity Corporation	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Minden 1604 Esmeralda Ave Minden, NV 89423	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Alan G. Reed

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CARSO45

OP ID: DR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed	CONTACT NAME: Account Executives/Alan		
	PHONE (A/C, No, Ext): 775-782-2277	FAX (A/C, No): 775-782-7387	
INSURED Carson Valley 20-30 Club P.O. Box 2030 Gardnerville, NV 89410	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Capitol Indemnity Corporation		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CP02348442	03/11/2017	03/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Douglas County School District P.O. Box 1888 Minden, NV 89423	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Alan G. Reed
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THE 20-30 CLUB OF CARSON VALLEY NO. 85

Business Entity Information

Status:	Default	File Date:	3/22/1955
Type:	Domestic Non-Profit Corporation	Entity Number:	C370-1955
Qualifying State:	NV	List of Officers Due:	3/31/2017
Managed By:		Expiration Date:	
NV Business ID:	NV19551000194	Business License Exp:	

Additional Information

Central Index Key:	
--------------------	--

Registered Agent Information

Name:	REGISTERED AGENT INC.	Address 1:	769 BASQUE WAY SUITE 300
Address 2:		City:	CARSON CITY
State:	NV	Zip Code:	89706
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Commercial Registered Agent - Corporation		
Jurisdiction:	NEVADA	Status:	Active

Financial Information

No Par Share Count:	0	Capital Amount:	\$ 0
No stock records found for this company			



Officers

☐ Include Inactive Officers

Director - ROBBIE BOULAIS			
Address 1:	1337 CAHI CIRCLE	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89460	Country:	USA
Status:	Active	Email:	
Treasurer - SEAN PILLSBURY			
Address 1:	P.O. BOX 20-30	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89410	Country:	USA
Status:	Active	Email:	
Secretary - TIM PROVOST			
Address 1:	718 TRAVIS DR. #C	Address 2:	

5-16

City:	CARSON CITY	State:	NV
Zip Code:	89701	Country:	USA
Status:	Active	Email:	
President - PAUL WILSON			
Address 1:	1738 TIMBER CT	Address 2:	
City:	GARDNERVILLE	State:	NV
Zip Code:	89410	Country:	USA
Status:	Active	Email:	

- Actions\Amendments			
Action Type:	Articles of Incorporation		
Document Number:	C370-1955-001	# of Pages:	3
File Date:	3/21/1955	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C370-1955-003	# of Pages:	1
File Date:	3/15/1987	Effective Date:	
REINSTATED - REVOKED 12/1/86			
Action Type:	Amendment		
Document Number:	C370-1955-004	# of Pages:	1
File Date:	3/6/1989	Effective Date:	
REINSTATED - REVOKED 12/1/88			
Action Type:	Amendment		
Document Number:	C370-1955-005	# of Pages:	1
File Date:	3/8/1994	Effective Date:	
REINSTATED - REVOKED 12-01-93 L C			
Action Type:	Registered Agent Change		
Document Number:	C370-1955-006	# of Pages:	1
File Date:	6/11/1998	Effective Date:	
STEVEN J. WHITE			
RT 1 BOX 65 GARDNERVILLE NV 89410 EJF			
Action Type:	Amendment		
Document Number:	C370-1955-007	# of Pages:	1
File Date:	6/11/1998	Effective Date:	
REINSTATED-REVOKED 12-1-97 EJF			
Action Type:	Annual List		
Document Number:	C370-1955-009	# of Pages:	1
File Date:	6/23/1999	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C370-1955-008	# of Pages:	2

5-17

File Date:	5/14/2003	Effective Date:	
REINSTATED/REVOKED - 12/01/2000 RXS			
Action Type:	Annual List		
Document Number:	C370-1955-002	# of Pages:	1
File Date:	5/4/2004	Effective Date:	
List of Officers for 2004 to 2005			
Action Type:	Reinstatement		
Document Number:	20080823470-04	# of Pages:	1
File Date:	12/19/2008	Effective Date:	
05/09			
Action Type:	Acceptance of Registered Agent		
Document Number:	20080823472-26	# of Pages:	1
File Date:	12/19/2008	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20090532960-86	# of Pages:	1
File Date:	7/2/2009	Effective Date:	
09-10			
Action Type:	Annual List		
Document Number:	20100929684-71	# of Pages:	1
File Date:	12/16/2010	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		
Document Number:	20110341531-91	# of Pages:	1
File Date:	5/5/2011	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20110341532-02	# of Pages:	1
File Date:	5/5/2011	Effective Date:	
11-12			
Action Type:	Amended List		
Document Number:	20110788279-85	# of Pages:	1
File Date:	11/2/2011	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20120178650-82	# of Pages:	2
File Date:	3/13/2012	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20120758474-40	# of Pages:	2
File Date:	11/7/2012	Effective Date:	

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(No notes for this action)			
Action Type:	Annual List		
Document Number:	20130228051-24	# of Pages:	1
File Date:	3/27/2013	Effective Date:	
2013/2014			
Action Type:	Amended List		
Document Number:	20130573470-02	# of Pages:	1
File Date:	8/30/2013	Effective Date:	
2013/2014			
Action Type:	Annual List		
Document Number:	20140296749-04	# of Pages:	1
File Date:	4/23/2014	Effective Date:	
14-15			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20140296750-36	# of Pages:	1
File Date:	4/23/2014	Effective Date:	
CHARITABLE			
Action Type:	Annual List		
Document Number:	20150153214-44	# of Pages:	1
File Date:	3/31/2015	Effective Date:	
15-16			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20150153215-55	# of Pages:	1
File Date:	3/31/2015	Effective Date:	
chari_r			
Action Type:	Annual List		
Document Number:	20160111659-52	# of Pages:	1
File Date:	3/10/2016	Effective Date:	
16-17			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20160111660-84	# of Pages:	1
File Date:	3/10/2016	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20160431708-32	# of Pages:	1
File Date:	9/29/2016	Effective Date:	
(No notes for this action)			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20160431709-43	# of Pages:	2
File Date:	9/29/2016	Effective Date:	
(No notes for this action)			

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ARTICLES OF INCORPORATION
OF
THE 20-30 CLUB OF CARSON VALLEY NO. 85

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, have this day voluntarily associated ourselves together for the purpose of forming a non-profit corporation under the laws of the State of Nevada and we do hereby certify:

FIRST: That the name of the club shall be

THE 20-30 CLUB OF CARSON VALLEY NO. 85

SECOND: That THE 20-30 CLUB OF CARSON VALLEY NO. 85 is a non-profit corporation, organized solely for the advancement of civic, commercial, industrial and agricultural activities

THIRD: The principal office for the transaction of the business of the corporation is to be located at Gardnerville, Nevada.

FOURTH: The number of trustees shall be seven (7) one of whom shall be a continuing trustee and the remaining six to hold office for a term of six (6) months. The six revolving trustees shall be chosen by the members of the corporation as provided in the By-Laws of said corporation.

FIFTH: The names and residences of the trustees chosen for the first term are as follows:

NAME	ADDRESS
CLIFFORD WINKELMAN	Minden, Nevada
HERB CORDES	Gardnerville, Nevada
GLENN E. LOGAN	Gardnerville, Nevada
LEONARD H. WINKELMAN	Minden, Nevada
NEVADA WYSE	Minden, Nevada
ARLEN TURRI	Gardnerville, Nevada
ROBERT KIMMERLING	Gardnerville, Nevada

1 IN WITNESS WHEREOF we have hereunto set our hands
2 this 28th day of February, 1955.

3 Director - Nevada in this

4 Heckard Cordes

5 John P. Logan

6 Leonard H. Winkelman

7 Robert A. Kimmerling

8 Nevada Wise

9 Arlen Turria

10 STATE OF NEVADA

11 COUNTY OF DOUGLAS } ss

12 On this 28th day of February, 1955, before me the
13 undersigned, a Notary Public in and for the State of Nevada,
14 personally appeared CLIFFORD WINKELMAN, HERB CORDES, GLENN E.
15 LUGAN, LEONARD H. WINKELMAN, NEVADA WISE, ARLEN TURRIA, ROBERT
16 KIMMERLING known to me to be the persons whose names are
17 subscribed to the foregoing Articles of Incorporation, and
18 acknowledged to me that they executed the same.

19 IN WITNESS WHEREOF, I have hereunto set my hand and
20 seal this 28th day of February, 1955.

21 Clifford W. Winkelman
22 NOTARY PUBLIC in and for the
23 County of Douglas, State of
24 Nevada

25 My Commission Expires Feb. 28th 1958

ARTICLES OF INCORPORATION
OF

THE 20-50 CLUB OF CARSON VALLEY NO. 88

FILED AT THE REQUEST OF

DREHDEL JIM DITON

RENO, NEVADA

MARCH 22, 1955

CLERK

STATE OF NEVADA

270-1955

FILED FOR 1.00 Incorporation Fee

TEMPORARY

Route:	US 395
Milepost:	DO 20.6 - 22.6 NDOT District II
District Permit No.:	T-091-17
Applicant:	Carson Valley Active 20-30
Type of Activity:	
	Road closure - parade and walk/jog/run event
	FOR DEPARTMENT USE ONLY

**PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA
DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY
(Under the Provisions of NRS 408.423 and 408.210)**

1. Location where the event and/or occupancy is proposed:

US 395	Between Lampe Park and 6th Street
Local name of highway	Street address or nearest cross street
between Milepost DO 20.6	and Milepost DO 22.6

2. Describe the event in detail, including the number of participants, the proposed route, the proposed date and time of the event. Please attach plans and/or drawings of the proposed route.

Parade: Check in will be at the DHS parking lot. Parade starts at 6th Street and Esmeralda; then proceeds east on Esmeralda to US 395, southbound to Waterloo. Parade check in is 7:00 AM, road closure at 8:00 AM, parade starts at 9:00 AM and ends at 1:00 PM.

Walk/jog/run: Check in and starting line is at northeast end of Lampe Park. The route goes through Lampe Park to Waterloo east to US 395, then north to 5th St., west to Esmeralda, south to US 395, south to Waterloo. Run check in at 6:00 AM, begins at 8:00 AM, and finishes at 10:00 AM.

EVENT DATE(s):

June 10, 2017, 8:00 AM - 1:00 PM

3. SPECIFIC TERMS AND CONDITIONS FOR THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Carson Valley Active 20 - 30 #85

Tim Provost/Carson Valley Days Chairman

Name of PERMITTEE

Name and Title (Please print)

PO Box 2030

Address

Signature

Gardnerville, NV 89410

(775) 781-2750

City, State, Zip
4/4/2017

Telephone/Fax
tjprovost16@gmail.com

Date of Application

Email address

District Permit No.: T-091-17 **ADDITIONAL TERMS AND CONDITIONS**

1. The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the SIGNED original permit has been received by the district office.
2. This temporary permit expires upon completion of the event.
3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. **THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.**
4. The PERMITTEE, in addition to obtaining the temporary Right of Way Occupancy Permit must also obtain any and other permits required by State law or local ordinances.
5. The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees against any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA, unless it is established by the PERMITTEE that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.
6. This application must have the following signatures of approval before being processed by the district office:

Nevada Highway Patrol

By: C.L. JOHNSON/ET #076

Date: 02/06/17

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

NHP TRAFFIC CONTROL MUST BE CONTRACTED.

Sheriff/Police

By: [Signature] (Duffy) #333

Date: 02/02/17

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

*** SEE ADDITIONAL TERMS AND CONDITIONS ON PAGE 3 ***

DocuSigned by:

Jeremy Roberts 4/3/2017

Reviewed by:

ACFD076A4FB9487
District Permit Office

DS

TS

4/3/2017

DS

JS

4/4/2017

This temporary Right-of-Way Occupancy permit is granted to the PERMITTEE in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the work described.

Dated this 4/4/2017 day of April, 2017

STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION

DocuSigned by:

By: Thor Dyson

32CC95D129D1479

Director or District Engineer

ADDITIONAL TERMS AND CONDITIONS

7. The public Right-of-Way shall be returned to the original condition. Road travel way shall remain clean and free of debris at all times. Removal of trash and debris will be the responsibility of the PERMITTEE.
8. PERMITTEE shall notify the District Permit Office at (775) 834-8330 a minimum of two (2) working days prior to the event.
9. The hours of the road closure on will be allowed from 9:00 am to 1:00 pm June 11, 2016 only.
10. All closures on a State Route must be manned by uniformed law enforcement officers.
11. PERMITTEE will be responsible for providing adequate traffic control for the permitted event. Traffic control shall meet the requirements of the current NDOT Standard Plans and the MUTCD.
12. A detour and alternate route for through traffic around the road closure, shall be in place prior to the roadway being blocked for the permitted special event.
13. All Category 1 & 2 Traffic Control Devices used on NDOT roadways must be National Cooperative Highway Research Program (NCHRP) *Report 350* compliant. The PERMITTEE and/or contractor shall have manufacturer's certificates of compliance available at the project site.
14. All traffic control shall conform to the *Manual on Uniform Traffic Control Devices*, "Chapter 6," and *Nevada Department of Transportation Standard Plans for Road and Bridge Construction*, 2010 Ed. **Traffic shall not be delayed more than 20 minutes. Failure to adhere to this condition will result in immediate suspension of activity in the Right-of-Way.**
15. The work of setting up and tearing down traffic control devices, as required, shall be completed each day within the hours specified on the permit and/or on the approved traffic control plan. All traffic control devices shall be completely removed from the roadway and sidewalk at the end of the event.
16. The messages on the CMS shall be as follows:
Prior to the event:

SPECIAL	US 395
EVENT	CLOSED
SAT 6:10	8AM-1PM

During the event:

SPECIAL	
EVENT	FOLLOW
AHEAD	DETOUR

MAR 31 2022

FOR DEPT. OF JUSTICE
STATES DEPT.

TAPER LENGTH AND CHANNELIZING DEVICE SPACING

1 ADVANCE WARNING SIGN SPACING

SPEED (mph)	DISTANCE BETWEEN SIGNS (ft)		
	A	B	C
0-20	200	200	200
25-30	300	300	300
35-40	400	400	400
45-50	600	600	600
55-75	1000	1000	1000

2 TAPER LENGTH AND CHANNELIZING DEVICE SPACING

SPEED (mph)	LENGTH FOR MERGING TAPER (ft)		TAPER & CHANNELIZING DEVICE SPACING (ft)
	10.0 ft	12.0 ft	
20	80	80	20
25	125	125	25
30	150	180	30
35	200	245	35
40	280	320	40
45	450	435	45
50	500	550	50
55	550	605	55
60	600	660	60
65	650	715	65
70	700	770	70
75	750	825	75

* ON RURAL INTERSTATE HIGHWAYS WHERE THE SPEED LIMIT IS 55 MPH OR GREATER, THE CHANNELIZING DEVICE SPACING (EXCEPT FOR TAPERS) MAY BE INCREASED TO 80 FEET WHEN INCREASED DEVICE SPACING IS USED. 3 DRUMS WL BE PLACED DIAGONALLY AT 0.5 MILE INCREMENTS TO INDICATE THE LANE IS CLOSED.

3 BUFFER LENGTH

SPEED (mph)	LENGTH (ft)
20	115
25	135
30	200
35	250
40	305
45	360
50	425
55	485
60	570
65	645
70	730
75	820

4 SHIFTING TAPER = 1/2 L
SHOULDER TAPER = 1/3 L

≤ 40 mph	$L = \frac{MS^2}{60}$
≥ 45 mph	MS
S = Speed (mph)	
L = Length (ft)	
MS = Width of lateral Shift (ft)	

NOTES:

- Projects with an existing speed limit greater than 55 MPH may be temporarily reduced by 10 MPH or to 55 MPH, whichever is lower, with the concurrence from the Chief Traffic Operations Engineer. Any temporary reductions to a speed lower than 55 MPH may be reduced with concurrence from the Chief Traffic Operations Engineer and a recommendation forwarded by Traffic Operations to the Director for approval.
- The W1-3 signs shall be used when the recommended speed on a curve is 30 mph or less, the W1-4 signs shall be used when the recommended speed is 35 mph or greater.
- The W6-3 and R4-1 signs shall be installed alternately at 0.5 mile intervals when the lengths of crossovers exceed 0.5 mile.
- All regulatory signs (R series) shall be black on retroreflective white.
- All warning signs (W series) shall be black on retroreflective orange.
- Warning signs shall be a minimum of (3' x 3') for speeds of 45 mph or less, R2-1 shall be (3' x 4').
- Warning signs shall be a minimum of (4' x 4') for speeds of 50 mph or greater. R2-1 shall be (4' x 5').

TYPICAL APPLICATIONS:

NOT STANDARD SHEETS T-35.1.2 THRU T-35.1.7 INCLUDE A VARIETY OF TRAFFIC CONTROL METHODS, BUT DO NOT INCLUDE A LAYOUT FOR EVERY CONCEIVABLE WORK SITUATION. TYPICAL APPLICATIONS SHOULD BE ALTERED WHEN NECESSARY TO FIT THE CONDITIONS OF A PARTICULAR TEMPORARY TRAFFIC CONTROL ZONE. FOR ADDITIONAL INFORMATION REFER TO THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND REVISIONS.

ADVANCE WARNING ARROW PANEL

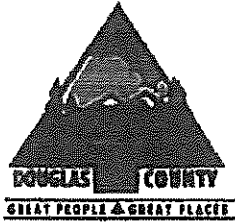
TYPE	MINIMUM SIZE (INCHES)	POSTED SPEED
A	48 x 34	30 MPH OR LESS
B	60 x 30	35 MPH TO 50 MPH
C	50 x 48	55 MPH OR MORE

ACCEPTED

MAR 31 2017

NEVADA DEPT OF TRANSPORTATION
DISTRICT PERMIT OFFICE

STATE OF NEVADA DEPARTMENT OF TRANSPORTATION			
TYPICAL TABLES/NOTES FOR TRAFFIC CONTROL SHEETS T-35.1.1 thru T-35.1.7			
DATE	REVISION	BY	CHKD
T-35.1.1	15251	10/20	10/20
SIGNED: [Signature]			DATE: 10/20
CHKD: TRAFFIC OPS ENGR			



BOARD OF COMMISSIONERS

1594 Emerald Avenue, Minden, Nevada 89423

Lawrence A. Werner
COUNTY MANAGER
775-782-9821

COMMISSIONERS:
Barry Penzel, CHAIRMAN
Steven Thaler, VICE-CHAIRMAN
Nancy McDermid
Larry Walsh
Dave Nelson

February 8, 2017

Jay Smith, Permit Inspector Supervisor
Nevada Department of Transportation
District II Permit Office
310 Galletti Way
Sparks, NV 89431

RE: Highway 395 Closure for the Carson Valley Days Parade on Saturday, June 10, 2017

Dear Mr. Smith:

This letter is to notify you that Douglas County agrees to allow traffic from Highway 395 to be diverted on to local roads during the temporary highway closure for the Carson Valley Days parade on Saturday, June 10, 2017

The County understands that the Douglas County 20-30 Club #85 will apply to NDOT for a Temporary Occupancy permit to close Highway 395 during the parade and this letter will be part of the application.

If you have any questions regarding this letter, please feel free to contact the Douglas County Manager's Office at 782-9821.

Sincerely,

Lawrence A. Werner
Douglas County Manager

XC Tommy Lovell, Carson Valley Active 20-30 Club #85
Ron Pierini, Douglas County Sheriff
Carl Ruschmeyer, Douglas County Public Works Director

Mailing Address: P.O. Box 218, Minden, NV 89423



NEVADA
DEPARTMENT OF
TOURISM AND
CULTURAL AFFAIRS

March 10, 2017

Governor
Brian Sandoval

Lieutenant Governor
& Commission Chair
Mark Hutchison

Director
Claudia Vecchio

401 North Carson St.
Carson City, NV 89701

775.687.4322
800.237.0774

Fax
775.687.6779

555 E. Washington Ave.
Suite 5600
Las Vegas, NV 89101

702.486.2426

Fax
702.486.2789

TravelNevada.com
TravelNevada.biz
NevadaCulture.org

Jay Smith, Permit Inspector Supervisor
Nevada Department of Transportation
District II Permit Office
310 Galletti Way
Sparks, NV 89410

Re: Highway 395 Closure for the Carson Valley Days Parade on June 11, 2016

Dear Mr. Smith:

The Nevada Commission on Tourism and The Department of Tourism and Cultural Affairs are in support of the requested highway closure for the Annual Carson Valley Days Parade to be held on June 10, 2017.

This year celebrates the 107th Carson Valley Days festival and attracts several thousand people to the Carson Valley. The event has a positive economic impact on tourism in the state of Nevada.

If you have any questions regarding this matter, please call our office at 775-687-0621.

Sincerely,

Claudia Vecchio
Director
Nevada Department of Tourism and Cultural Affairs

Cc: tiorovost16@gmail.com

TEMPORARY

US 395	DD
Milepost	District
District Permit No T-091-17	
Applicant Carson Valley Active	
Type of Act: 1	
Road closure - parade	
FOR DEPARTMENT USE ONLY	

APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF
NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY
(Under the Provisions of NRS 408.423 and 408.210)

- Location where event and/or occupancy is proposed:
U. S. Hwy 395 Southbound from 6th St. Minden, to Lampe Park, Gardnerville.
Local name of highway Street address or nearest cross street
between Milepost and Milepost
- Describe in detail the event, number of participants proposed route, scheduled dates and time of event. Attach plans and/or drawings of proposed route.
Parade: Check in will be at the DHS parking lot. Parade staging is across Hwy 88 down County Rd. to 6th St. The Parade starts at 6th St. & Esmeralda, then heads East on Esmeralda to Hwy 395 Southbound to Waterbury, then West on Waterbury to Lampe Park. There are Approx. 75-100 entries. Parade Check-in: 7AM; Parade Start 9AM & Ends @ 1pm. Roads close at 8AM.
Walk/Jog/Run: Check in & starting line is at NE end of Lampe Park. The route goes through Lampe Park to Waterbury, continuing East on Hwy 395, then Northbound to 5th St., then West to Esmeralda, Southbound to Hwy 395, Southbound back to Waterbury to Lampe Park. Approx 100 entries. Run check-in: 6AM; starts 8AM; Ends 10AM
EVENT DATES: June 10, 2017

3 SPECIFIC TERMS AND CONDITIONS APPURTENANT TO THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4 THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Carson Valley Active 20-20485	Tim Provost / Carson Valley Days Chairman
Name of PERMITTEE	Name and Title (Please print)
P.O. Box 2030	Tim Provost
Address	Signature
Gardnerville, NV 89410	2/1/17
City, State, Zip	Date of Application
	Telephone/Fax P-(775) 781-2750
	Email: tprovost16@gmail.com



NDOT
District II Permit Office
310 Galletti Way
Sparks, Nevada 89431

RE: Highway 395 Closure for Carson Valley Days Parade on June 10, 2017

Please accept this as a letter of support for the Carson Valley Active 20-30 Club #85 request for a portion of Highway 395 to be closed on the morning of Saturday, June 10, 2017.

This event, the Carson Valley Days Parade, is one that draws considerable attention and business to our towns each year. It has great benefit to the entire community and particular value to our merchants.

The Carson Valley Chamber of Commerce appreciates your efforts and is ready to answer any questions concerning our support of this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Bill Chernock". The signature is fluid and cursive.

Bill Chernock
Executive Director

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve Co-Location Agreement between the Town of Gardnerville and Douglas County School District for the common trench of the Fiber utility that will benefit both parties of the utility which is being installed on property owned by both parties, and approve the Chairman to sign the agreement.

2. **Recommended Motion:** On consent

Funds Available: ☒ Yes ☐ N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** N/A

6. **Agenda:** ☒ Consent ☐ Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

CO-LOCATION AGREEMENT

BETWEEN

TOWN OF GARDNERVILLE

AND

DOUGLAS COUNTY SCHOOL DISTRICT

This agreement is entered into by and between Town of Gardnerville, (the "Town"), and Douglas County School District (Contractor). The County and Douglas County School District are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, The Town believes it is beneficial to develop co-location agreements that will increase efficiencies, fiscal accountability, and preserve the historic, cultural and natural resources of Town of Gardnerville;

WHEREAS, The Town represents that it is duly qualified, equipped, staffed, competent, ready, willing and able to perform the services required as hereinafter described; and

WHEREAS, The Town and Douglas County School District deem it advantageous to enter into a co-location agreement for each party to be able to utilize spaces on the premises owned by each party and for the benefit of both Parties.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the Town and Douglas County School District mutually agree as follows:

1. TERM AND EFFECTIVE DATE OF CONTRACT. Effective on the date it is approved and signed by representatives of both Parties and will remain in effect from April 1, 2017, through April 1, 2036. This Contract shall expire at the end of the Term, unless extended by mutual agreement of the Parties.

2. CONTRACTUAL OBLIGATIONS. The Town of Gardnerville and The Douglas County School District agree to share resources and facilitates, when feasible, for the sole purpose of occupancy to conduit, rooftops and existing monopoles for installation of broadband equipment to include both fiber and wireless RF microwave technologies to enhance infrastructure providing both data and communications to Town entities and education facilities within the Town of Gardnerville and the surrounding areas.

3. PAYMENT FOR SERVICES. There will be no monetary payment between the Parties for the obligations provided under this Contract. The Town of Gardnerville and Douglas County School District mutually agreed to share conduit and space within their respective facilities when the said space is available to accommodate the need.

4. TERMINATION OF CONTRACT. Either Party may terminate this Contract upon ninety (90) days advance written notice of a default on the terms of this Contract and the failure of the other Party to cure or begin duly diligent efforts to cure any default within sixty (60) days of said notice. In the event of termination, Contractor agrees to allow County sufficient time to remove any and all equipment installed.

If at any time during the Term of this Contract, a material portion of including the Allocated Space, is damaged or destroyed by fire or other casualty, taken under the power of eminent domain, or sold, the Parties may mutually agree by written consent to immediately terminate this Contract, providing the Town and or Contractor receives sufficient time to remove the installed equipment.

5. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

6. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all building codes, rules, and regulations. The Town will not waive and intends to assert all available NRS chapter 41 liability limitations.

7. ASSIGNMENT. The Town will neither assign, transfer nor delegate any rights, obligations or duties under this agreement without the prior written consent of the Douglas County School District

8. TOWN INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the Town, including, but not limited to, the contracting agency, the Town Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

9. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the Town by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined

in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the Town or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

10. INDEMNIFICATION OF TOWN. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the Town from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor will defend, hold harmless and/or indemnify the Town against such claims. Notwithstanding the obligation of Contractor to defend the Town as set forth in this paragraph, the Town may elect to participate in the defense of any claim brought against the Town because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at the Town's own expense and the Town shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

11. INDEMNIFICATION OF CONTRACTOR. To the fullest extent permitted by law, the Town shall indemnify, hold harmless and defend Contractor from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the Town, its officers, employees and agents. The Town will defend, hold harmless and/or indemnify Contractor against such claims. Notwithstanding the obligation of the Town to defend Contractor as set forth in this paragraph, Contractor may elect to participate in the defense of any claim brought against Contractor because of the conduct of the County, its officers, employees and agents. Such participation shall be at Contractor's own expense and Contractor shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

12. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

13. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

14. STANDARD OF CARE. Contractor and its agent, Superintendent, will perform all services in a manner consistent with that level of care and skill ordinarily exercised by other members of Superintendent's profession currently practicing in the same locality under similar conditions.

15. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the Town are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

16. THIRD PARTY BENEFICIARY. Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, Superintendent, or to otherwise allow a third party to assert a cause of action against either Contractor or Town.

17. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To Town: Town of Gardnerville
1407 Highway 395 N
Gardnerville, Nevada 89410
Telephone: (775) 782-7134

To School District: Douglas County School District
Attn: Teri White
1638 Mono Avenue
Minden, Nevada 89423
Telephone: (775) 782-5134

19. CONFLICT OF INTEREST. By signing the Contract, Contractor agrees that any information obtained from Town of Gardnerville, in whatever form, will not be divulged to other competing interests without the permission of the Town Manager. In the event of a breach of this provision, Town of Gardnerville may immediately withdraw, without penalty or any payment, from this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Douglas County School District

Town of Gardnerville

By: _____
Teri White (Date)
Superintendent

By: _____
Tom Dallaire (Date)
Town Manager

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on providing a letter of support for the conservation easement for the Dangberg Home Ranch a 1,373 acres, and for the conservation easement for the Van Sickle Station Ranch, 419 acres preserving the open ranch land and operations for 160 years, presentation by Jacques Etchegoyhen, Legacy Land and Water; with public comment prior to board action.
2. **Recommended Motion:** Approve the letter of support for conservation easement of the 1,373 acre Dangberg Home Ranch, and the 419 acrea Van Sickle Station Ranch.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** May 2, 2017 **Time Requested:** 15 minutes
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: Last April the town board heard a portion of this proposal for the conservation of the Park Land Holdings. The proposed easement was reduced in size for this proposal. The Van Sickle Station easement is new to the Town Board.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

April 19, 2016

Attn: Jacques Etchegoyhen
Legacy Land and Water
PO Box 398
Minden, NV 89423

RE: Gardnerville Town Board Support SNPLMA Round 17 Nomination/ Van Sickle Station Ranch.

The Gardnerville Town Board heard your Conservation easement presentation proposing the conservation of 419 acres of agricultural land adjacent to the Carson River. The proposed easement is located within the 500 and 100 year flood plains in the heart of the Carson Valley. This easement would preserve and protect the natural resources, culture, and heritage of the Can Sickle family, while maintaining the rural character of Douglas County. Protecting the ranch will ensure the ranch's agricultural viability and heritage for generations to come.

The Gardnerville Town Board voted unanimously for their support of the application for the Van Sickle Station for the conservation easement application to the Bureau of Land Management, using the Southern Nevada Public Land Management Act Authorization, which enabled southern Nevada developers to purchase BLM property in Las Vegas Basin to provide funding for conservation easements in other parts of the State of Nevada.

The Gardnerville Town Board urges the BLM to support this critical conservation easement project in the heart of the Carson Valley for the SNPLMA Round 17 process.

Ken Miller
Chairman

Cassandra Jones, Esq.
Vice-Chairwoman

Linda Slater
Board Member

Lloyd Higuera
Board Member

Mary Wenner,
Board Member

April 19, 2016

Attn: Jacques Etchegoyhen
Legacy Land and Water
PO Box 398
Minden, NV 89423

RE: Gardnerville Town Board Support SNPLMA Round 17 Nomination/ Dangberg home Ranch.

The Gardnerville Town Board heard your conservation easement presentation proposing the conservation of 1,373 acres of agricultural land adjacent to the Carson River spanning from Highway 88 to Muller Lane. The proposed easement is located within the 500 and 100 year flood plains in the heart of the Carson Valley adjacent to an existing residential development, preserving and protecting the natural resources, culture, and heritage of the Dangberg family, while maintaining the rural character of Douglas County. Protecting the ranch will ensure the ranch's agricultural viability and heritage for generations to come.

The Gardnerville Town Board voted unanimously for their support of the application for the Dangberg Home Ranch for the conservation easement application to the Bureau of Land Management, using the Southern Nevada Public Land Management Act Authorization, which enabled southern Nevada developers to purchase BLM property in Las Vegas Basin to provide funding for conservation easements in other parts of the State of Nevada.

The Gardnerville Town Board urges the BLM to support this critical conservation easement project in the heart of the Carson Valley for the SNPLMA Round 17 process.

Ken Miller
Chairman

Cassandra Jones, Esq.
Vice-Chairwoman

Linda Slater
Board Member

Lloyd Higuera
Board Member

Mary Wenner,
Board Member

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications, or deny the request of the Gardnerville Water Company to accept maintenance of the road, curb, gutter, sidewalk, and drainage improvement within the new Virginia Ranch Road right of way, Phases 1 and 2, the maintenance includes the drainage pond north of the right of way; with public comment prior to board action.
2. **Recommended Motion:** Accept maintenance of the road, curb, gutter, sidewalk, and drainage improvement within the new Virginia Ranch Road right of way, Phases 1 and 2, the maintenance includes the drainage pond north of the right of way.

Funds Available: ☒ Yes ☐ N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** 10 minutes

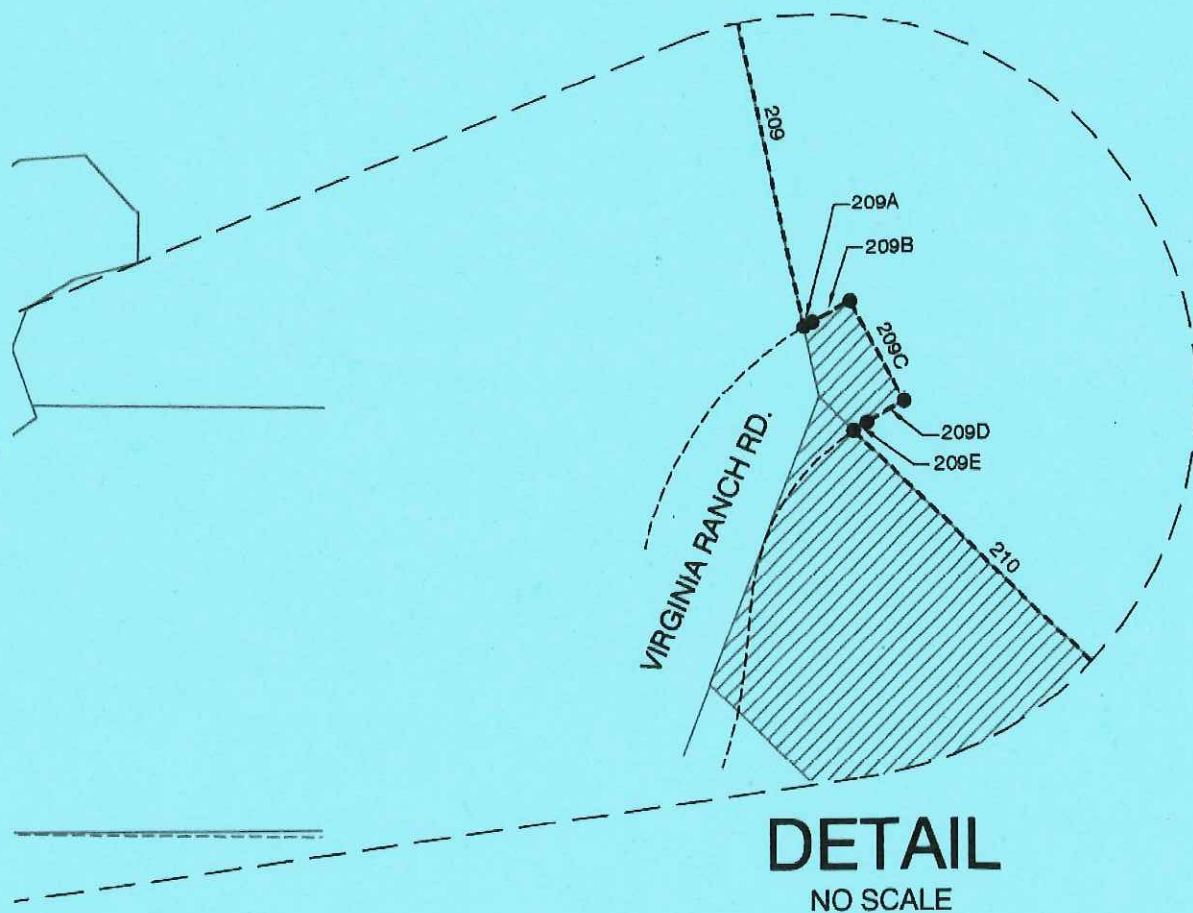
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: Gardnerville Water Company back in 2010 moved out to the Virginia Ranch Road location. They constructed street improvements to access their new facility. The prior owners could not come up with the assistance needed to create the public right of way. The Public right-of-way was accepted by the county at the last BOCC meeting and was actually recorded. The Water Company is still working on a final Record of Survey for all the documentation of the right-of-way, but we have enough now to accept maintenance. The testing records and record drawings were provided with the application. The next page identifies the annexation map and shows the town boundary ends at the return of the curve just past the tanks. This is the end of the town boundary and town's maintenance responsibility.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



Detail from the annexation map included the road to the end of the curve where a centerline monument is placed.

Best Water! Best Service!

Gardnerville
WATER
COMPANY

YOUR WATER COMPANY

1579 Virginia Ranch Road
Gardnerville, NV 89410
775-782-2339
Fax: 775-782-2491
www.gardnervillewater.org



April 19, 2017

Carol Louthan
Administrative Services Manager
Town of Gardnerville
1407 Highway 395
Gardnerville, Nevada 89410

Re: Capital Costs
Virginia Ranch Road Phase 1 & 2

Dear Carol:

Per your request, I am submitting the following design, construction, and project administration costs for Virginia Ranch Road Phase 1 & 2:

Virginia Ranch Road Phase I	\$309,296.26
Virginia Ranch Road Phase II	\$252,924.69
 Total Cost Phase I & II	 \$562,220.95

If you need additional information, please let me know.

Sincerely,

A handwritten signature in blue ink that reads 'Mark V. Gonzales'.

Mark V. Gonzales, P.E.
Manager/Engineer

0020-015
02/24/15
Page 1 of 1

EXHIBIT "A"
DESCRIPTION
RIGHT OF WAY DEDICATION NO. 1
(OVER A.P.N. 1220-03-000-041)

All that real property situated in the County of Douglas, State of Nevada, described as follows:

A parcel of land located within a portion of Section 10, Township 12 North, Range 20 East, Mount Diablo Meridian, more particularly described as follows:

BEGINNING at a point on the easterly right of way of Muller Parkway, said point also being the most south corner of Parcel 1A as shown on the Record of Survey for Sierra Nevada SW Enterprises, LTD. filed for record May 21, 2015 in the office of Recorder, Douglas County, Nevada as Document No. 2015-862467;

thence along the easterly right of way of said Muller Parkway, North 44°45'21" West, 71.27 feet to the beginning of a non-tangent curve to the left;

thence leaving the right of way of said Muller Parkway along the arc of said non-tangent curve to the left, having a radius of 20.00 feet, central angle of 105°39'23", arc length of 36.88 feet and a chord bearing and distance of North 82°24'58" East, 31.87 feet;

thence North 29°35'16" East, 15.33 feet to the beginning of a curve to the left;

thence along the arc of said curve to the left, having a radius of 470.00 feet, central angle of 08°21'51", and an arc length of 68.61 feet;

thence North 21°13'25" East, 152.90 feet to the beginning of a curve to the left;

thence along the arc of said curve to the left, having a radius of 470.00 feet, central angle of 17°22'24", and an arc length of 142.52 feet to the beginning of a reverse curve to the right;

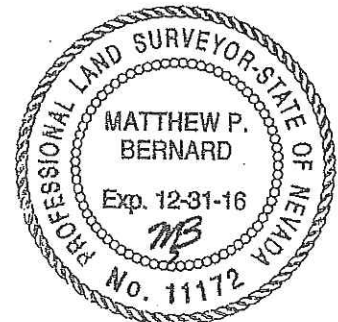
thence along the arc of said reverse curve to the right, having a radius of 180.00 feet, central angle of 55°42'22", and an arc length of 175.01 feet;

thence South 12°21'42" East, 37.59 feet;

thence South 21°13'25" West, 555.22 feet to the POINT OF BEGINNING, containing 22,045 square feet, more or less.

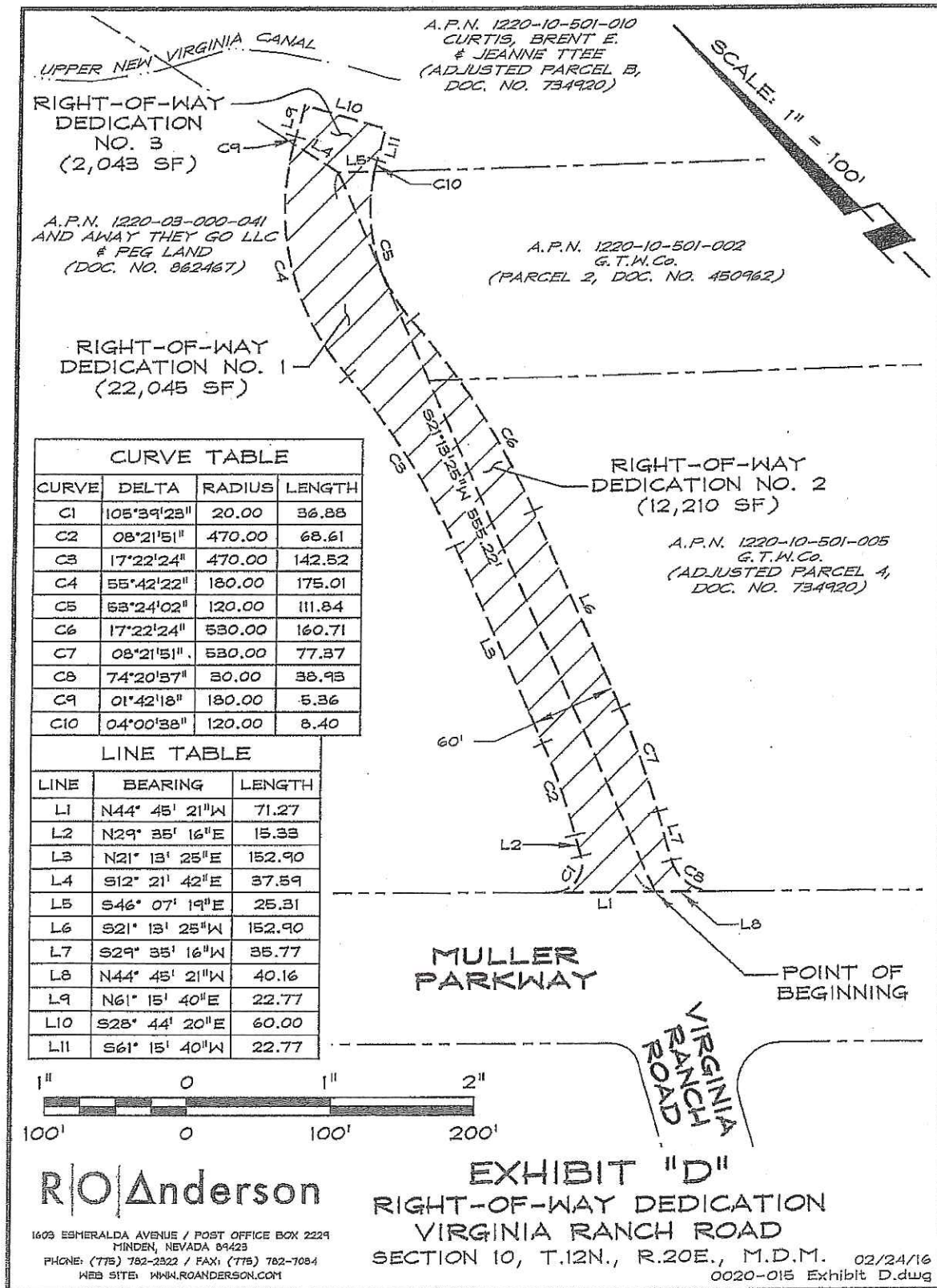
The Basis of Bearing of this description is identical to that Record of Survey for Sierra Nevada SW Enterprises, LTD. filed for record May 21, 2015 in the office of Recorder, Douglas County, Nevada as Document No. 2015-862467.

Prepared By: R.O. ANDERSON ENGINEERING, INC.
P.O. Box 2229
Minden, Nevada 89423



9-23-16

8-3



0020-015
02/24/15

EXHIBIT "C"
DESCRIPTION
RIGHT OF WAY DEDICATION NO. 3
(OVER A.P.N. 1220-10-501-011)

All that real property situates in the County of Douglas, State of Nevada, described as follows:

A parcel of land located within a portion of Section 10, Township 12 North, Range 20 East, Mount Diablo Meridian, more particularly described as follows:

Commencing from a point on the easterly right of way of Muller Parkway, said point also being the most south corner of Parcel 1A as shown on the Record of Survey for Sierra Nevada SW Enterprises, LTD. filed for record May 21, 2015 in the office of Recorder, Douglas County, Nevada as Document No. 2015-862467;

thence leaving the right of way of said Muller Parkway North 21°13'25" East, 555.22 feet to the POINT OF BEGINNING;

thence North 12°21'42" West, 37.59 feet to the beginning of a non-tangent curve to the right;

thence along the arc of said non-tangent curve to the right, having a radius of 180.00 feet, central angle of 01°42'18", arc length of 5.36 feet and a chord bearing and distance of North 60°24'31" East, 5.36 feet;

thence North 61°15'40" East, 22.77 feet;

thence South 28°44'20" East, 60.00 feet;

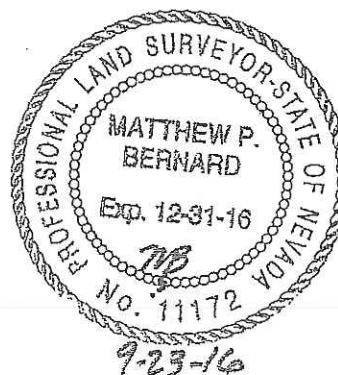
thence South 61°15'40" West, 22.77 feet to the beginning of a curve to the left;

thence along the arc of said curve to the left, having a radius of 120.00 feet, central angle of 04°00'38", and an arc length of 8.40 feet;

thence North 46°07'19" West, 25.31 feet to the POINT OF BEGINNING, containing 2,043 square feet, more or less.

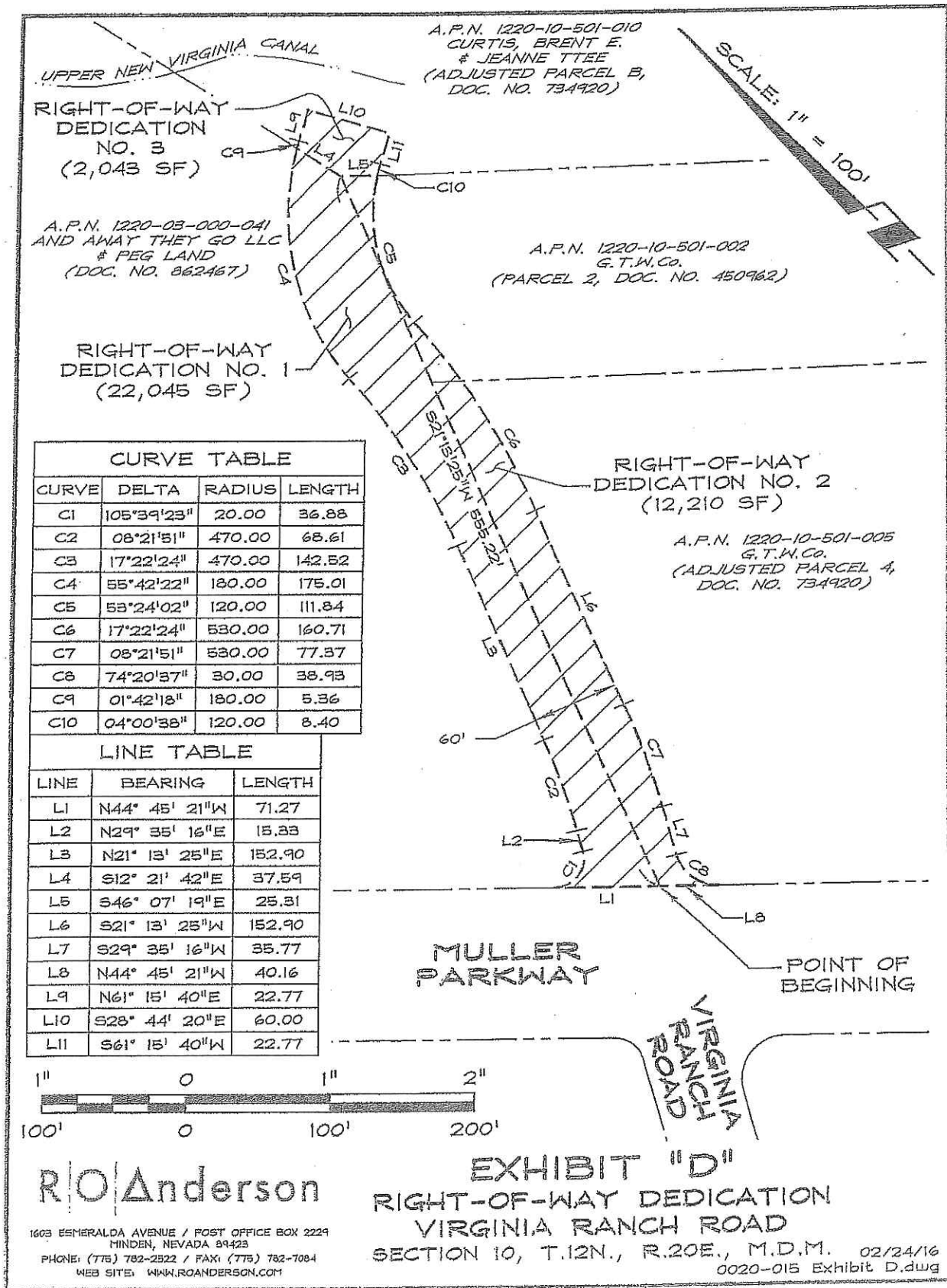
The Basis of Bearing of this description is identical to that Record of Survey for Sierra Nevada SW Enterprises, LTD. filed for record May 21, 2015 in the office of Recorder, Douglas County, Nevada as Document No. 2015-862467.

Prepared By: R.O. ANDERSON ENGINEERING, INC.
P.O. Box 2229
Minden, Nevada 89423



8-5

Attachment: Grant Deed APN 1220-10-501-011 (2171 : Virginia Ranch Road Right of Way Acceptance)



8-6

0020-015
02/24/15

EXHIBIT "B"
DESCRIPTION
RIGHT OF WAY DEDICATION NO. 2
(OVER A.P.N.'S 1220-10-501-002 & 1220-10-501-005)

All that real property situates in the County of Douglas, State of Nevada, described as follows:

A parcel of land located within a portion of Section 10, Township 12 North, Range 20 East, Mount Diablo Meridian, more particularly described as follows:

BEGINNING at a point on the easterly right of way of Muller Parkway said point also being the most south corner of Parcel 1A as shown on the Record of Survey for Sierra Nevada SW Enterprises, LTD. filed for record May 21, 2015 in the office of Recorder, Douglas County, Nevada as Document No. 2015-862467;

thence leaving the right of way of said Muller Parkway North 21°13'25" East, 555.22 feet;

thence South 46°07'19" East, 25.31 feet to the beginning of a non-tangent curve to the left;

thence along the arc of said non-tangent curve to the left, having a radius of 120.00 feet, central angle of 53°24'02", arc length of 111.84 feet and a chord bearing and distance of South 30°33'02" West, 107.84 feet to the beginning of a reverse curve to the right;

thence along the arc of said reverse curve to the right, having a radius of 530.00 feet, central angle of 17°22'24", and an arc length of 160.71 feet;

thence South 21°13'25" West, 152.90 feet to the beginning of a curve to the right;

thence along the arc of said curve to the right, having a radius of 530.00 feet, central angle of 08°21'51", and an arc length of 77.37 feet;

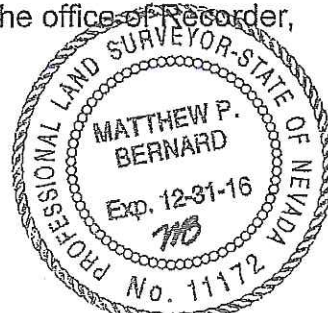
thence South 29°35'16" West, 35.77 feet to the beginning of a curve to the left;

thence along the arc of said curve to the left, having a radius of 30.00 feet, central angle of 74°20'37", and an arc length of 38.93 feet to a point on the easterly right of way of said Muller Parkway;

thence North 44°45'21" West, 40.16 feet along said easterly right of way of Muller Parkway to the POINT OF BEGINNING, containing 12,210 square feet, more or less.

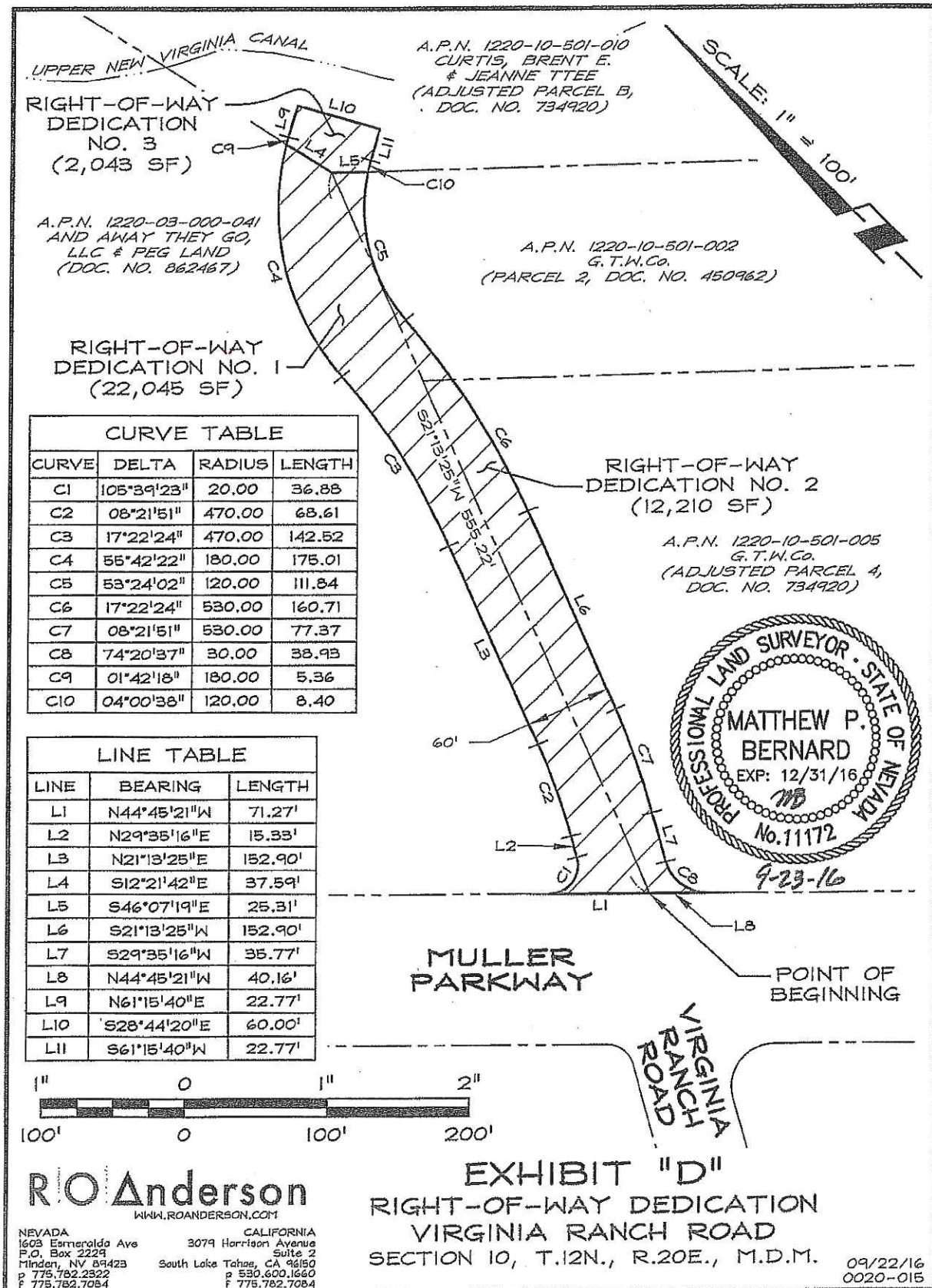
The Basis of Bearing of this description is identical to that Record of Survey for Sierra Nevada SW Enterprises, LTD. filed for record May 21, 2015 in the office of Recorder, Douglas County, Nevada as Document No. 2015-862467.

Prepared By: R.O. ANDERSON ENGINEERING, INC.
P.O. Box 2229
Minden, Nevada 89423



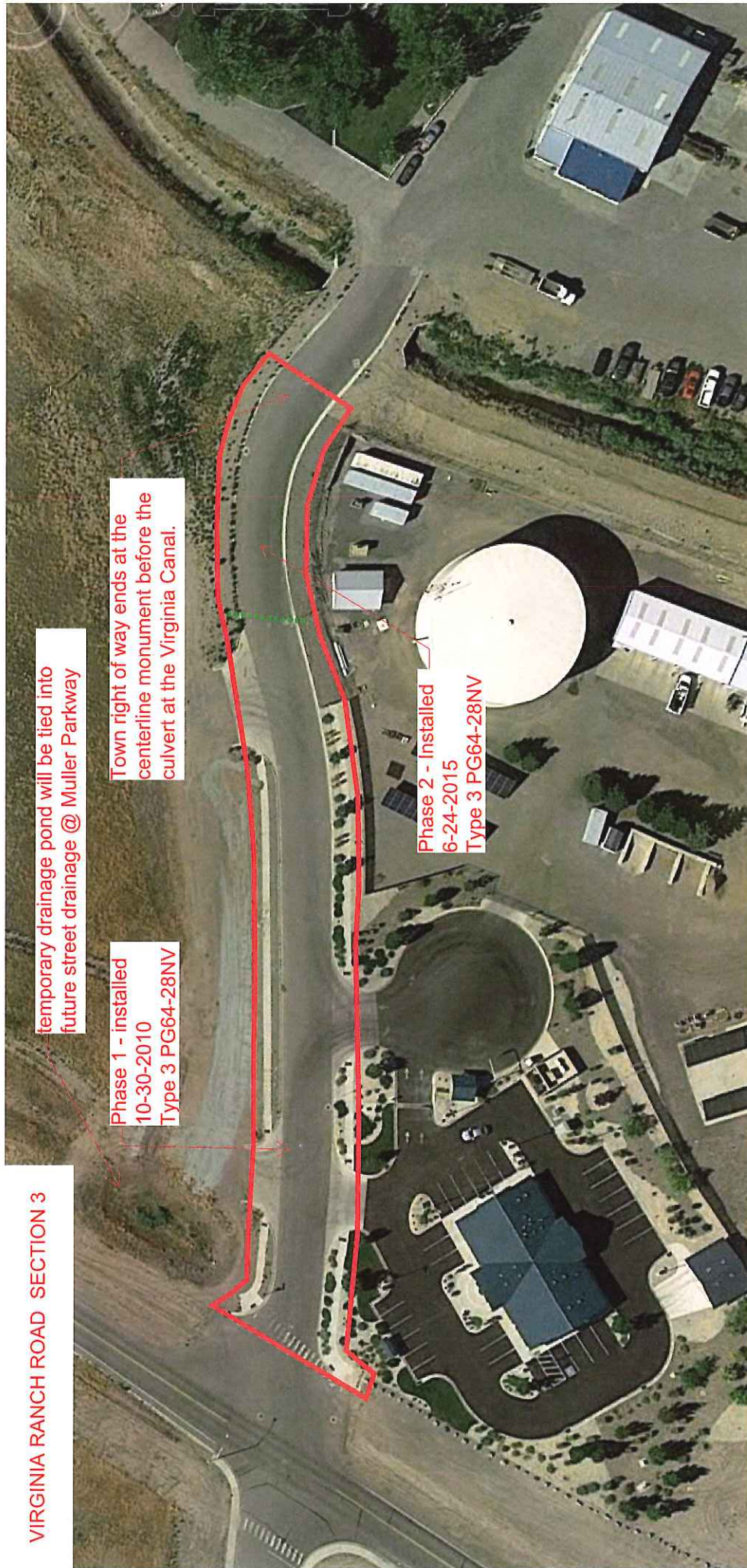
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8-7



Attachment: Grant Deed APN 1220-10-510-002 & 005 (2171 : Virginia Ranch Road Right of Way Acceptance)

VIRGINIA RANCH ROAD SECTION 3



temporary drainage pond will be tied into future street drainage @ Muller Parkway

Phase 1 - installed
10-30-2010
Type 3 PG64-28NV

Town right of way ends at the centerline monument before the culvert at the Virginia Canal.

Phase 2 - Installed
6-24-2015
Type 3 PG64-28NV

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Town's final 2017-2022 Capital Improvement Plan (CIP) and review priorities for next 5 years, discussing the board priorities to be completed during the 2017-2018 fiscal year; with public comment prior to board action.

2. **Recommended Motion:**

Funds Available: ☒ Yes ☐ N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** 30 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Table 1: Town of Gardnerville Capital Improvement Program, 2017-2022 - <FINAL FY 2017/2018 - May 2017>

Red was added or modified

Green is Rolled Forward

Blue 2016 Final CIP

Current Projects in the works

FISCAL YEAR	PUBLIC WORKS 610-926-562-000								PARKS & RECREATION/OPEN SPACE				FLEET/EQUIPMENT/FACILITIES/OTHER	
	CAPITAL				NON-CAPITAL				CAPITAL		NON-CAPITAL		614 CAPITAL	
	Roads		Storm Drain		Roads		Storm Drain		CAPITAL		NON-CAPITAL		614 CAPITAL	
	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost	Description	Cost
2016-2017 1,077,568.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000			Road Maintenance 926.520.103	\$ 50,000	Storm Drain Maintenance 926.532.019	\$ 8,500	Hellwinkle fence around open space 923.563.300	\$ 24,000	Repair Hellwinkle Hay Barn- 923.562.000	\$ 20,000	Fleet Vehicle - Office 614.	\$ 45,000
	Gardnerville Station (Former Eagle Gas) Construction of site improvements Match 926.562.200	\$ 80,000			Crack sealing 926.532.116	\$ 15,000	Storm Drain Replacement South of Cemetery - Bank and Roll- 926.532.019	\$ 40,000	Raley's to Toler Sidewalk (Sidewalk Portion) 923.562.000 - MOVE TO 611	\$ 35,000	Repair Hellwinkle Shop 923.562.000	\$ 60,000		
	Mill Street Improvements with 3 new street lights on Douglas- 926.532.118	\$ 55,000			Sunset Park Microsurfacing (Wilson, Easton, North Hampton) - 926.532.118 ROLL TO 2017-2018	\$ 45,000			LWCF Trails Amenities	\$ 81,666	Tree Treatment - 610- 923.532.118	\$ 9,000		
	Gardnerville Station Matching funds (Former Eagle Gas) NDOT TAP match \$27,108 and other project work	\$ 50,000	Kings Lane Cost	\$ 83,000										
	4 Crosswalks - FY 2013 NDOT TAP Cost	\$ 250,023	Kings Lane NDOT Grant	\$ (70,000)										
	4 Crosswalks - FY 2013 NDOT TAP Funding	\$ (232,467)			REPLACE Cape Seal Industrial and Southgate Pavement Patching - 926.532.118	\$ 262,000			LWCF Trail Grant	\$ (53,654)	Hay Barn Engineering	\$ 15,000		
	Gilman Ezell 3.35 acres - Vacant land - YEAR 1	\$ 100,000			Patch Repair Chichester & Virginia Ranch	\$ 80,500								
	TOTAL	\$ 327,556		\$ 13,000		\$ 452,500		\$ 48,500		\$ 87,012		\$ 104,000		\$ 45,000
2017-2018 1,251,557.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000	REPLACE Storm Drain On Douglas from Courthouse to Cemetery	\$ 28,000	Road Maintenance 926.520.103	\$ 50,000	Storm Drain Maintenance	\$ 8,500	Install Irrigation and trees @ Hellwinkle Barns	\$ 6,000	Tree & Shrub treatment	\$ 10,000	Gator or UTV	\$ 18,000
	Ezell Ave Half Street Improvements - North	\$ 73,000			Crack sealing 926.532.116	\$ 15,000							Field Tractor and Implements	\$ 55,000
	Gardnerville Station (Former Eagle Gas) CDBG Match 926.562.200 BOARD DESIGNATED	\$ 726,350			Cape Seal Industrial, Service Dr, Pep Cir MicroSurface - Wilson, Easton, Northampton MicroSurface - Douglas, Lampe, Cemetery	\$ 181,457								
	Gilman Ezell 3.35 acres - Vacant land - YEAR 2	\$ 55,250												
	TOTAL	\$ 879,600		\$ 28,000		\$ 246,457		\$ 8,500		\$ 6,000		\$ 10,000		\$ 73,000
2018-2019 679,250.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 45,000	REPLACE Storm Drain On Douglas from Courthouse to Cemetery	\$ 78,000	Road Maintenance	\$ 55,000	Storm Drain Maintenance	\$ 10,000	Carrick Dog Park Amenities - Bank & Roll	\$ 10,000			Road Side Message Board - Solar	\$ 20,000
	Gilman Ezell 3.35 acres - Vacant land - YEAR 3	\$ 53,250			Crack sealing	\$ 20,000			Hellwinkle Barn	\$ 45,000				
	Gville Station - Gateway Signage	\$ 15,000			MicroSurface - Arbor Gardens - Stodick estates	\$ 208,000								
					ADA Ramps and reconstruct Cemetery Dr.	\$ 120,000								
TOTAL	\$ 113,250		\$ 78,000		\$ 403,000		\$ 10,000		\$ 55,000		\$ -		\$ 20,000	
2019-2020 730,750.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000			Road Maintenance	\$ 60,000	Storm Drain Maintenance	\$ 10,000	Carrick Dog Park Amenities - Bank & Roll	\$ 10,000	Tree Treatment	\$ 9,000	Fleet Vehicle replacement w/ arrow board	\$ 45,000
	Sidewalk, curb and reconstruct Douglas Ave - Spruce - Cottonwood Phase 1 926.532.118	\$ 150,000	REPLACE Storm Drain - 395 to Bell to Gardner	\$ 80,000	Crack sealing	\$ 20,000								
	Gilman Ezell 3.35 acres - Vacant land - YEAR 4	\$ 51,750			MicroSurfacing - Chichester, Circle, and Bell	\$ 95,000								
	GVILLE Station - Site Improvements & Solar	\$ 150,000			Chichester Crack Repair	\$ 25,000								
	TOTAL	\$ 376,750		\$ 80,000		\$ 200,000		\$ 10,000		\$ 10,000		\$ 9,000		\$ 45,000
2020-2021 705,000.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000	NEW Storm Drain - Bell - 395 to Gardner Park	\$ 180,000	Road Maintenance	\$ 60,000	Storm Drain Maintenance	\$ 10,000	Carrick Dog Park Fence	\$ 30,000			Lawn Mower	\$ 15,000
	Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - Highschool Phase II	\$ 170,000			Crack sealing	\$ 25,000								
	Maple Street New Construction	\$ 75,000			MicroSurfacing - Chichester, Church, Willow	\$ 90,000								
					Chichester Crack Repair	\$ 25,000								
	TOTAL	\$ 270,000		\$ 180,000		\$ 200,000		\$ 10,000		\$ 30,000		\$ -		\$ 15,000
2021-2022 695,000.00	Sidewalk Repair and ADA Ramp Upgrades 926.532.118	\$ 25,000			Road Maintenance	\$ 60,000	Storm Drain Maintenance	\$ 10,000			Tree Treatment	\$ 10,000		
	Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - Highschool Phase II	\$ 180,000	NEW Storm Drain - Mill & Douglas	\$ 125,000	Crack sealing	\$ 25,000							Fleet Vehicle Replace Truck 602	\$ 45,000
	Town Hall <Bank>	\$ 100,000			MicroSurfacing - Chichester, The Ranch	\$ 90,000								
					Chichester Crack Repair	\$ 25,000								
	TOTAL	\$ 305,000		\$ 125,000		\$ 200,000		\$ 10,000		\$ -		\$ 10,000		\$ 45,000

Capital Improvement / Major Repair & Maintenance FY 2018-2022

Project Name: Gardnerville Station

Project Manager: Tom Dallaire

Department: 610 - 926 Public Works

Project Location: 1396 Highway 395 North

Type of Project: ☒ Capital Outlay / Project ☐ Major Repair / Maintenance

Project Objective:

Gardnerville Station: remodel the ex structure per plans from Dube. Add Strom Drain Basin underground to work with NDOT to fix 395 drainage from Mission to office.

Project Description:

remodel the ex structure per plans from Dube. Add Strom Drain Basin underground to work with NDOT to fix 395 drainage from Mission to office.

Benefits of Project:

Community and town meeting room and information center and 24 hour restroom.

Which Priority Based Budgeting Program(s) does this project support and what is the quartile ranking?

9130 - Facility maintenance

Project meets one or more of these criteria
Please mark all that apply

Mandated	Health & Safety	Preventative Maint.	Existing Deficiency	Projected Deficiency	Desirable
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Cost

Account Number: 610.926.563.900

Project Phase	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
furnishings, SD basins - CDBG Town Match	187,000					187,000
CDBG Grant: Building and SD basin	539,350					539,350
Site improvements - Gateway signage		15,000				15,000
Site improvements, Solar Canopy			150,000			150,000
						0 -
Total	726,350	15,000	150,000	0 -	0 -	891,350

Examples: Design, Pre-Construction, Construction, Other (land acquisition, right of way, major equipment, etc.)

Project Financing

Project financing totals must match project cost totals

Funding Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Dedicated Taxes						0 -
Grants	539,350					539,350
Current Year Revenue	187,000	15,000	150,000			352,000
Construction Reserves						0 -
*Debt Financing						0 -
Other (Developer Contributions)						0 -
Total	726,350	15,000	150,000	0 -	0 -	891,350

Have all project funding sources been secured?

Yes ☒ No ☐

If no, please indicate why:

*If debt financing is a projected funding source:

What is the revenue source to be used for re-payment?

What is the estimated life of the project? 1-10 years ☐ 10 years or more ☒

Impact on Operating Budget

COST

Will this project result in new and on-going operating costs or savings each year?

Yes ☐ No ☒

Describe the new costs or savings:

Solar panels will reduce the impact. Power, water and sewer are the utility.

Estimated Operating Costs/(Savings)

Costs/(Savings) Categories	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Examples: Personnel, leases, maintenance

REVENUE

Will this project result in new future revenue?

Yes ☐ No ☒

Describe the new revenue:

Estimated New Revenue

Revenue Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Capital Improvement / Major Repair & Maintenance FY 2018-2022

Project Name: Refurbished Refuse Truck Purchase

Project Manager: Tom Dallaire

Department: 611 - H&S Capital

Project Location: Motor Vehicle purchase

Type of Project: ☒ Capital Outlay / Project ☐ Major Repair / Maintenance

Project Objective:

Replace a refuse truck with DEF system with Refurbished Truck.

Project Description:

Purchase refurbished Refuse Truck

Benefits of Project:

rebuilt truck with known maintenance will be less in the long run than the new trucks with DEF that has tripled the cost of maintenance over the past 3 years. With Signs of transmission failure every 3 years. We want to replace the newer trucks that are costing too much to maintain.

Which Priority Based Budgeting Program(s) does this project support and what is the quartile ranking?

Project meets one or more of these criteria
Please mark all that apply

Mandated	Health & Safety	Preventative Maint.	Existing Deficiency	Projected Deficiency	Desirable
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Cost

Account Number: 611.925.564.700

Project Phase	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
refurbished refuse truck	150,000			250,000		400,000
						0 -
						0 -
						0 -
						0 -
Total	150,000	0 -	0 -	250,000	0 -	400,000

Examples: Design, Pre-Construction, Construction, Other (land acquisition, right of way, major equipment, etc.)

Project Financing

Project financing totals must match project cost totals

Funding Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Dedicated Taxes						0 -
Grants						0 -
Current Year Revenue						0 -
Construction Reserves	150,000			250,000		400,000
*Debt Financing						0 -
Other (Developer Contributions)						0 -
Total	150,000	0 -	0 -	250,000	0 -	400,000

Have all project funding sources been secured?

Yes ☒ No ☐

If no, please indicate why:

*If debt financing is a projected funding source:

What is the revenue source to be used for re-payment?

What is the estimated life of the project? 1-10 years ☐ 10 years or more ☒

Impact on Operating Budget

COST

Will this project result in new and on-going operating costs or savings each year?

Yes ☐ No ☒

Describe the new costs or savings:

maintenance of rebuilt truck will be less than rebuilding new ones.

Estimated Operating Costs/(Savings)

Costs/(Savings) Categories	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Examples: Personnel, leases, maintenance

REVENUE

Will this project result in new future revenue?

Yes ☐ No ☒

Describe the new revenue:

not a new funding - but will allow for continued collection of the refuse in Gardnerville.

Estimated New Revenue

Revenue Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Capital Improvement / Major Repair & Maintenance FY 2018-2022

Project Name: Capital Equipment purchases

Project Manager: Tom Dallaire

Department: 614 - Capital

Project Location: Right of Ways and Easements within the Town of Gardnerville.

Type of Project: ☒ Capital Outlay / Project ☐ Major Repair / Maintenance

Project Objective:

Continue to improve staff efficiency in maintenance and services to the town

Project Description:

Purchase new equipment

Benefits of Project:

Improves staff efficiency with the growing improvements needs for maintaining 60 acres of open space, and 3 parks, 3 landscaped detention ponds.

Which Priority Based Budgeting Program(s) does this project support and what is the quartile ranking?

Project meets one or more of these criteria
Please mark all that apply

Mandated

☐

Health
& Safety

☒

Preventative
Maint.

☒

Existing
Deficiency

☒

Projected
Deficiency

☒

Desirable

☒

Project Cost

Account Number: 614.730.564500

Project Phase	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
field tractor for attachments	35,000					35,000_
Tractor attachments	20,000					20,000_
Gater - add to fleet and old gator - backup	18,000					18,000_
Fleet vehicle replacement			45,000		45,000	90,000_
Equipment		20,000		15,000		35,000_
Total	73,000	20,000	45,000	15,000	45,000	198,000

Examples: Design, Pre-Construction, Construction, Other (land acquisition, right of way, major equipment, etc.)

Project Financing

Project financing totals must match project cost totals

Funding Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Dedicated Taxes						0 -
Grants						0 -
Current Year Revenue	47,000	20,000	45,000	15,000	45,000	172,000
Construction Reserves	26,000					26,000
*Debt Financing						0 -
Other (Developer Contributions)						0 -
Total	73,000	20,000	45,000	15,000	45,000	198,000

Have all project funding sources been secured?

Yes ☒ No ☐

If no, please indicate why:

*If debt financing is a projected funding source:

What is the revenue source to be used for re-payment?

What is the estimated life of the project? 1-10 years ☐ 10 years or more ☒

Impact on Operating Budget

COST

Will this project result in new and on-going operating costs or savings each year?

Yes ☐ No ☒

Describe the new costs or savings:

Estimated Operating Costs/(Savings)

Costs/(Savings) Categories	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Examples: Personnel, leases, maintenance

REVENUE

Will this project result in new future revenue?

Yes ☐ No ☒

Describe the new revenue:

Estimated New Revenue

Revenue Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Capital Improvement / Major Repair & Maintenance FY 2018-2022

Project Name: Capital Improvements within right of ways and easements.

Project Manager: Tom Dallaire

Department: 610 - 926 public works

Project Location: Right of ways and easements within the Town of Gardnerville.

Type of Project: ☒ Capital Outlay / Project ☐ Major Repair / Maintenance

Project Objective:

Repair existing facilities to new condition.

Project Description:

Concrete, Street improvements, Storm Drain Capital improvements.

Benefits of Project:

Improves community facilities and features within the town and maintenance duties.

Which Priority Based Budgeting Program(s) does this project support and what is the quartile ranking?

397- Maintenance and repair of sidewalks.

Project meets one or more of these criteria Mandated Health & Safety Preventative Maint. Existing Deficiency Projected Deficiency Desirable
Please mark all that apply ☒ ☒ ☒ ☒ ☒ ☒

Project Cost

Account Number: 610.

Project Phase	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
ADA sidewalk & ramp repair 926.532.118	25,000	45,000	25,000	25,000	25,000	145,000
Install Irrigation and trees @Barn 923.533.817	6,000					6,000
MicroSurface - Various roads 926.532.118	181,457	208,000	95,000	90,000	90,000	664,457
Storm Drain 926.532.019	28,000	80,000	80,000	180,000	125,000	493,000
						0
Total	240,457	333,000	200,000	295,000	240,000	1,308,457

Examples: Design, Pre-Construction, Construction, Other (land acquisition, right of way, major equipment, etc.)

Project Financing

Project financing totals must match project cost totals

Funding Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Dedicated Taxes						0 -
Grants						0 -
Current Year Revenue	205,457	333,000	200,000	295,000	240,000	1,273,457
Construction Reserves						0 -
*Debt Financing						0 -
Other (Developer Contributions)	35,000					35,000
Total	240,457	333,000	200,000	295,000	240,000	1,308,457

Have all project funding sources been secured?

Yes ☒ No ☐

If no, please indicate why:

*If debt financing is a projected funding source:

What is the revenue source to be used for re-payment?

What is the estimated life of the project? 1-10 years ☐ 10 years or more ☒

Impact on Operating Budget

COST

Will this project result in new and on-going operating costs or savings each year?

Yes ☒ No ☐

Describe the new costs or savings:

maintenance of building dependent on amount of vandals

Estimated Operating Costs/(Savings)

Costs/(Savings) Categories	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Examples: Personnel, leases, maintenance

REVENUE

Will this project result in new future revenue?

Yes ☐ No ☒

Describe the new revenue:

Estimated New Revenue

Revenue Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Capital Improvement / Major Repair & Maintenance FY 2018-2022

Project Name: Hellwinkel barns

Project Manager: Tom Dallaire

Department: 610 - 926 Parks

Project Location: Hellwinkel property open space parcel

Type of Project: ☒ Capital Outlay / Project ☐ Major Repair / Maintenance

Project Objective:

Historic barn: public usable facility for events and weddings, and tours.

Project Description:

Remodel the ex structure per plans from Dube & others. - Rebuild roof structure.

Benefits of Project:

Community, main Street and town use of the Barns required to be saved by SHPO through the land acquisition process.

Which Priority Based Budgeting Program(s) does this project support and what is the quartile ranking?

9130 - Facility maintenance

Project meets one or more of these criteria
Please mark all that apply

Mandated



Health
& Safety



Preventative
Maint.



Existing
Deficiency



Projected
Deficiency



Desirable



Project Cost

Account Number: 610.923.563.900

Project Phase	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Structure rebuild and repair - roll from 16/17	29,000	45,000				74,000
Install Irrigation and trees @ Barns 533.813	6,000					6,000
						0 -
						0 -
						0 -
Total	35,000	45,000	0 -	0 -	0 -	80,000-

Examples: Design, Pre-Construction, Construction, Other (land acquisition, right of way, major equipment, etc.)

Project Financing

Project financing totals must match project cost totals

Funding Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Dedicated Taxes						0 -
Grants						0 -
Current Year Revenue		45,000				45,000
Construction Reserves						0 -
*Debt Financing						0 -
Other (Developer Contributions)	35,000					35,000
Total	35,000	45,000	0 -	0 -	0 -	80,000

Have all project funding sources been secured?

Yes ☒ No ☐

If no, please indicate why:

*If debt financing is a projected funding source:

What is the revenue source to be used for re-payment?

What is the estimated life of the project? 1-10 years ☐ 10 years or more ☒

Impact on Operating Budget

COST

Will this project result in new and on-going operating costs or savings each year?

Yes ☒ No ☐

Describe the new costs or savings:

maintenance of building dependent on amount of vandals

Estimated Operating Costs/(Savings)

Costs/(Savings) Categories	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Examples: Personnel, leases, maintenance

REVENUE

Will this project result in new future revenue?

Yes ☐ No ☒

Describe the new revenue:

it would be minimal impact to the budget but the facility could be rented for weddings and other events.

Estimated New Revenue

Revenue Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Capital Improvement / Major Repair & Maintenance FY 2018-2022

Project Name: Vacant Land Purchase

Project Manager: Tom Dallaire

Department: 613 - Debt fund

Project Location: Vacant land Corner of Gilman Ave and Ezell Street.

Type of Project: ☒ Capital Outlay / Project ☐ Major Repair / Maintenance

Project Objective:

Future location of a new Town Hall and Multi Use facility (Fronton)

Project Description:

Purchase vacant property from the owner at 3.5% interest rate.

Benefits of Project:

Creates a town hall and multi use facility expanding the service to the town and located close to the park, trail and barns and off of High way 395 frontage.

Which Priority Based Budgeting Program(s) does this project support and what is the quartile ranking?

Project meets one or more of these criteria
Please mark all that apply

Mandated	Health & Safety	Preventative Maint.	Existing Deficiency	Projected Deficiency	Desirable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Cost

Account Number: 613 550.021 & .022

Project Phase	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
\$150,000 owner held load (3.5%) 3 yr (.021)	50,000	50,000	50,000			150,000
Annual interest on balance (.022)	5,250	3,500	1,750			10,500
						0 -
						0 -
						0 -
Total	55,250	53,500	51,750	0 -	0 -	160,500

Examples: Design, Pre-Construction, Construction, Other (land acquisition, right of way, major equipment, etc.)

Project Financing

Project financing totals must match project cost totals

Funding Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
Dedicated Taxes						0 -
Grants						0 -
Current Year Revenue	55,250	53,500	51,750			160,500
Construction Reserves						0 -
*Debt Financing						0 -
Other (Developer Contributions)						0 -
Total	55,250	53,500	51,750	0 -	0 -	160,500

Have all project funding sources been secured?

Yes ☒ No ☐

If no, please indicate why:

*If debt financing is a projected funding source:

What is the revenue source to be used for re-payment?

What is the estimated life of the project? 1-10 years ☐ 10 years or more ☒

Impact on Operating Budget

COST

Will this project result in new and on-going operating costs or savings each year?

Yes ☒ No ☐

Describe the new costs or savings:

maintenance of building dependent on amount of vandals

Estimated Operating Costs/(Savings)

Costs/(Savings) Categories	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Examples: Personnel, leases, maintenance

REVENUE

Will this project result in new future revenue?

Yes ☐ No ☒

Describe the new revenue:

not in the near future - eventually the town could rent out the multi purpose facility and courts.

Estimated New Revenue

Revenue Source	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
						0 -
						0 -
Total	0 -	0 -	0 -	0 -	0 -	0 -

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion the tentative town budget for fiscal year 2017-2018 fiscal year, and provide direction to staff for the tentative budget at the May Meeting; with public comment prior to board action.
2. **Recommended Motion:** Approve the Town's FY 2017/2018 Final Budget (with modifications as discussed), directing the town staff to modify the final budget as discussed.

Funds Available: ☒ Yes ☐ N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** 30 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: Annual Budget for the next fiscal year. See attached budget.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Town of Gardnerville
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Gardnerville, Nevada 89410
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Ken Miller, Chair
Cassandra Jones, Vice-Chair
Linda Slater, Member
Lloyd Higuera, Member
Mary Wenner, Member
Tom Dallaire, Town Manager

FINAL BUDGET MESSAGE FISCAL YEAR 2017-2018

610 General Fund

Ad Valorem Revenues based on state estimates are projected up 5.93% with consolidated tax projected to be up 0.02% over last year's budgeted revenues.

Expenditures within the **Administration Department** reflect customary operational needs with minor building maintenance non-capital expenditures. One seasonal part time Office Clerical Assistant is proposed again this year to assist with office needs while staff is away on vacation, and to provide an opportunity for additional cross training, and to make headway on office filing projects and records management. Main Street Program Manager position was removed from the town with the program manager resigning; the Main Street program contracted the employee and is no longer under the town's employment. The town is still budgeting the support of the program in the amount of \$45,000.

Expenditures within the **Parks and Recreation Department** reflect customary operational needs. We have budgeted two (2) part-time seasonal staff as part of the normal operation for the summertime maintenance of the town parks and for watering of the flower baskets along Hwy 395.

Expenditures within the **Public Works Department** reflect customary operational needs, annual street maintenance and related activities. The Capital Improvement Plan includes:

- Gardnerville Station reconstruction and regional Strom Drain basin installation – \$539,350 CDBG Grant approval with \$187,000 match from the town.

Major Repairs and maintenance items include;

- ADA and concrete sidewalk repairs.
- Storm drain repair / cleaning.
- Road maintenance projects with Microsurface seals proposed, listed under major repair and maintenance.

The General Fund contains a transfer out to the 613 debt fund for an owner owned note and a contingency allocation of 3% non-capital expenditures, and an 8.3% allocation ending fund balance based on service and supplies and salary and wage expenditures.

611 Health and Sanitation Enterprise Fund

Expenditures within this fund reflect customary operational needs. The Town proposes to purchase new recycling bins should the program become available (900+/- totes).

613 Gardnerville's Debt Fund

This fund contains a transfer in for a land payment to an owner held note, first of 3 payments.

614 Ad Valorem Capital Projects Fund

This fund contains allocations for debt service and capital projects or equipment. The Town proposes to purchase a new tractor and mowing unit and other maintenance attachments to increase the efficiency of staff.

10-1a

GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
REVENUE						
Department 000 - Revenue						
301.000	Opening Fund Balance	197,658.00	713,955.00	.00	.00	.00
301.100	Opening Fund Reserves	.00	(100,271.00)	.00	.00	.00
311.100	Ad Valorem Current	1,145,091.00	1,080,959.00	991,189.26	1,002,030.27	963,939.10
311.120	Ad Valorem Delinquent	.00	.00	5,778.98	19,322.57	11,396.23
311.200	Centrally Assessed Property Taxes	.00	.00	19,034.43	18,521.16	.00
311.700	Personal Property Current	.00	.00	57,299.70	60,205.36	58,344.48
311.800	Personal Property Delinq	.00	.00	324.82	749.85	2,262.52
321.300	Gaming-NRS Co. Lic	26,000.00	26,000.00	29,790.00	27,936.66	16,492.50
331.010	St-Consolid.Tax Dist.	278,108.00	276,717.00	161,252.11	270,381.05	264,255.52
331.140	Grant In Aid Other	.00	1.00	.00	.00	.00
332.510	Grant-CDBG	539,350.00	.00	.00	88,700.00	.00
332.805	Grant-USDOT	.00	.00	.00	20,482.00	.00
334.123	Grant-State Q1	.00	.00	.00	307,250.00	.00
337.100	State Reimbursement	.00	8,151.00	115,579.65	32,093.45	37,705.61
341.625	Prof. Fees/ App.Req.	5,000.00	5,000.00	3,722.00	4,948.75	4,784.29
360.210	Merchandise Sales	.00	.00	8.00	161.00	10.00
360.800	Miscellaneous	.00	.00	.00	.00	(99.00)
360.815	Credit Card Processing Fees	.00	.00	39.84	.00	.00
360.901	Reimbursements	.00	25,244.00	32,196.05	961.61	2,130.00
361.205	Investment-FMV Adjust	.00	.00	.00	1,609.87	701.09
361.211	Invest. Earnings-LGIP	.00	.00	976.14	937.20	366.92
361.212	Invest. Earnings-BNY Mellon	.00	.00	262.00	2,920.67	2,301.79
362.100	Rent/Lease Income	.00	.00	(550.00)	1,912.50	1,292.36
367.102	Donations	.00	6,254.00	6,254.06	2,749.00	2,669.04
368.010	Donations-Special Events	.00	.00	302.00	150.00	.00
391.100	Sale Of Property	.00	2,000.00	2,000.00	.00	2,500.00
000 - Revenue Totals		\$2,191,207.00	\$2,044,010.00	\$1,425,459.04	\$1,864,022.97	\$1,371,052.45
REVENUE TOTALS		\$2,191,207.00	\$2,044,010.00	\$1,425,459.04	\$1,864,022.97	\$1,371,052.45
EXPENSE						
Department 921 - Gardnerville Admin						
510.000	Salaries & Wages	143,988.00	187,697.00	115,544.58	152,021.89	104,514.11
510.150	Board Compensation	15,300.00	15,300.00	12,750.00	15,125.00	15,475.00
511.165	Holiday Overtime	.00	.00	72.46	243.80	914.44
511.170	Overtime	.00	616.00	91.64	514.93	475.12
511.171	Holidays	.00	.00	6,894.53	6,501.34	4,991.15
511.172	Comp Paid	.00	.00	.00	1,165.57	16.73
511.173	Vacation	.00	.00	13,300.59	13,582.57	7,465.11
511.174	Sick	.00	.00	3,530.55	5,391.58	3,818.13



GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 921 - Gardnerville Admin						
511.181	Retirement	38,299.00	37,359.00	31,168.50	57,276.13	30,904.88
511.182	Pact Workers Comp	4,871.00	3,421.00	1,656.28	5,007.89	3,064.40
511.183	Group Insurance	15,659.00	14,504.00	13,082.92	27,261.63	15,116.26
511.184	Unemployment	252.00	684.00	552.52	1,039.38	537.22
511.186	Medicare	1,984.00	1,983.00	1,553.62	2,926.53	1,682.09
511.190	Pact Other	.00	.00	.00	.00	80.04
511.195	Oasdi	447.00	205.00	.00	8.95	1.66
511.201	PEBS-Ret/Medical	116.00	.00	77.44	106.56	166.66
516.120	Contract Salaries	.00	.00	.00	.00	2,540.16
520.055	Telephone Expense	6,000.00	3,600.00	4,274.28	5,260.71	3,436.02
520.060	Postage/Po Box Rent	2,000.00	2,000.00	1,302.60	1,490.75	1,064.45
520.064	Travel	9,500.00	7,500.00	1,839.61	5,162.03	7,692.64
520.072	Advertising	3,800.00	2,300.00	2,569.92	2,936.15	1,100.70
520.080	Insur.-Liability	8,900.00	8,900.00	7,339.34	6,992.25	7,818.82
520.084	Replacement & Repair	1,000.00	1,000.00	709.05	842.92	995.97
520.089	Power	2,700.00	2,700.00	1,847.33	2,535.07	2,642.13
520.090	Water	750.00	600.00	479.31	714.63	459.48
520.092	Heating	1,850.00	1,850.00	1,489.58	2,095.28	1,746.04
520.093	Utilities-Sewer	400.00	400.00	352.09	353.07	352.58
520.097	Maint B&G	500.00	2,500.00	525.65	1,995.72	8,281.76
520.098	Janitorial Services	1,400.00	1,400.00	950.00	1,300.00	1,344.53
520.107	Maint Equip	200.00	200.00	.00	.00	397.31
520.136	Rents & Leases Equipment	4,305.00	3,400.00	2,866.16	3,488.88	2,956.01
520.169	EMRB Assessment	85.00	85.00	81.00	81.00	67.50
520.170	Memberships	4,900.00	4,900.00	4,871.16	4,395.05	4,880.95
520.187	Internet Expense	1,200.00	810.00	939.08	904.96	780.00
520.200	Training & Education	3,500.00	3,500.00	2,448.50	3,224.00	3,076.35
520.415	PACT Agent Compensation	1,000.00	1,000.00	.00	1,039.00	951.00
521.100	Professional Services	45,000.00	.00	.00	883.00	.00
521.130	Legal Services	18,000.00	18,000.00	16,620.00	19,682.00	14,224.25
532.055	Books & Periodicals	300.00	300.00	.00	.00	.00
532.056	Subscriptions	2,915.00	3,115.00	5,310.40	9,592.64	4,817.30
533.800	Office Supplies	6,000.00	6,000.00	3,609.72	4,760.20	6,561.35
533.802	Small Equipment	.00	2,500.00	275.00	.00	1,253.78
533.806	Software	300.00	1,300.00	442.50	1,954.38	1,953.54
533.817	Small Projects	.00	22,500.00	1,108.40	5,519.67	.00
550.001	Miscellaneous Expenses	1,000.00	1,000.00	5,536.25	1,067.83	614.75
550.048	Downtown Vision	.00	.00	.00	12,000.00	69,000.00

GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 921 - Gardnerville Admin						
550.100	Bank Fees-Credit Card Processing	200.00	.00	.00	.00	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	3,500.00
	Department 921 - Gardnerville Admin Totals	\$348,621.00	\$365,129.00	\$268,062.56	\$388,444.94	\$343,732.37
Department 923 - Parks & Recreation						
520.037	Weed Spraying	6,000.00	4,000.00	511.38	3,846.03	3,930.98
520.084	Replacement & Repair	5,000.00	15,000.00	6,367.15	22,037.80	26,732.12
520.089	Power	6,000.00	6,000.00	4,782.46	6,116.70	5,822.87
520.090	Water	21,500.00	21,500.00	14,755.45	20,354.34	22,745.22
520.093	Utilities-Sewer	600.00	600.00	503.00	504.40	503.70
520.097	Maint B&G	3,500.00	3,500.00	1,099.78	696.00	5,606.74
532.001	Op.Supplies	.00	10,500.00	1,316.25	667.90	.00
532.003	Gas & Oil	2,000.00	2,500.00	1,561.24	1,899.61	2,488.54
532.118	Major Repair and Maintenance	6,300.00	9,000.00	.00	.00	.00
533.802	Small Equipment	1,500.00	2,500.00	299.00	2,892.38	1,253.16
533.817	Small Projects	24,950.00	19,954.00	18,704.95	19,201.95	14,032.48
562.000	Capital Projects	.00	35,000.00	.00	.00	.00
562.200	Buildings	.00	60,000.00	.00	.00	.00
563.300	Improvements	.00	24,000.00	.00	.00	.00
	Department 923 - Parks & Recreation Totals	\$77,350.00	\$214,054.00	\$49,900.66	\$78,217.11	\$83,115.81
Department 926 - Other Public Works						
510.000	Salaries & Wages	254,301.00	261,300.00	163,889.48	198,881.14	178,303.25
510.125	Salaries-Other	7,492.00	.00	.00	.00	.00
511.165	Holiday Overtime	.00	.00	213.40	.00	305.43
511.170	Overtime	1,000.00	2,000.00	228.74	542.47	455.17
511.171	Holidays	.00	.00	9,373.21	8,527.82	8,707.56
511.172	Comp Paid	.00	.00	6,389.45	1,741.84	4,356.45
511.173	Vacation	.00	.00	7,918.67	12,344.76	9,507.52
511.174	Sick	.00	.00	5,963.73	6,815.44	5,441.85
511.175	Standby Time	.00	.00	48.00	.00	.00
511.181	Retirement	71,207.00	71,146.00	52,704.65	59,050.91	50,305.75
511.182	Pact Workers Comp	11,954.00	9,583.00	5,057.48	6,653.02	6,930.00
511.183	Group Insurance	39,769.00	40,185.00	32,973.63	35,877.97	34,981.89
511.184	Unemployment	714.00	1,308.00	948.09	1,112.80	889.82
511.186	Medicare	3,690.00	3,775.00	2,623.73	3,100.42	2,800.24
511.195	Oasdi	.00	447.00	.00	.00	66.76
516.120	Contract Salaries	.00	.00	837.13	.00	.00
520.017	Snow Removal	1,500.00	1,500.00	543.60	383.65	254.86
520.037	Weed Spraying	6,000.00	6,000.00	511.38	4,543.70	1,958.87



GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 610 - Gardnerville Town						
EXPENSE						
Department 926 - Other Public Works						
520.080	Insur.-Liability	8,900.00	8,900.00	7,283.10	6,992.25	7,318.82
520.084	Replacement & Repair	15,000.00	10,000.00	12,184.81	16,112.45	21,782.34
520.095	Street Lights	77,000.00	80,000.00	56,397.70	76,877.92	80,213.41
520.103	Maint Road	50,000.00	50,000.00	20,137.17	86,905.80	233,989.18
520.107	Maint Equip	.00	.00	189.75	194.37	860.86
520.116	Veh. Maint-Co Shop	6,000.00	8,000.00	5,477.41	1,533.32	11,833.77
520.136	Rents & Leases Equipment	360.00	200.00	.00	.00	.00
520.155	Licensing	.00	50.00	7.00	121.50	34.25
520.170	Memberships	675.00	600.00	.00	.00	.00
520.200	Training & Education	1,000.00	1,000.00	(400.00)	670.00	.00
521.100	Professional Services	.00	.00	.00	885.75	.00
521.200	Engineering	10,000.00	25,000.00	.00	5,625.00	10,182.38
532.001	Op.Supplies	.00	1,500.00	617.52	255.00	.00
532.003	Gas & Oil	8,000.00	9,000.00	5,580.16	7,274.70	6,845.58
532.019	Storm Drain Maintenance	36,500.00	48,500.00	3,563.76	18,536.83	46,319.23
532.028	Uniforms	3,480.00	2,850.00	2,654.72	3,074.43	3,153.68
532.056	Subscriptions	8,610.00	9,440.00	7,936.17	2,947.50	.00
532.116	Crack Seal Maintenance	15,000.00	15,000.00	.00	2,187.49	17,371.49
532.118	Major Repair and Maintenance	201,457.00	231,000.00	95,010.38	.00	.00
533.802	Small Equipment	5,000.00	5,000.00	695.99	13,193.44	8,225.61
533.806	Software	.00	650.00	.00	.00	.00
533.817	Small Projects	.00	.00	.00	449.95	.00
562.000	Capital Projects	350,000.00	108,893.00	337,079.09	705,296.96	169,359.13
562.200	Buildings	339,350.00	80,000.00	.00	.00	.00
563.900	Board Designated	.00	220,706.00	.00	.00	.00
564.500	Machinery & Equipment	37,000.00	.00	.00	.00	.00
618.700	Transfers Out	55,250.00	2,000.00	.00	.00	122,363.54
619.000	Contingency	38,899.00	39,636.00	.00	.00	.00
699.000	Ending Fund Balance	107,620.00	109,658.00	.00	.00	.00
Department 926 - Other Public Works Totals		\$1,772,728.00	\$1,464,827.00	\$844,639.10	\$1,288,710.60	\$1,045,118.69
EXPENSE TOTALS		\$2,198,699.00	\$2,044,010.00	\$1,162,602.32	\$1,755,372.65	\$1,471,966.87
Fund 610 - Gardnerville Town Totals						
REVENUE TOTALS		\$2,191,207.00	\$2,044,010.00	\$1,425,459.04	\$1,864,022.97	\$1,371,052.45
EXPENSE TOTALS		\$2,198,699.00	\$2,044,010.00	\$1,162,602.32	\$1,755,372.65	\$1,471,966.87
Fund 610 - Gardnerville Town Totals		(\$7,492.00)	\$0.00	\$262,856.72	\$108,650.32	(\$100,914.42)

GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018, Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
REVENUE						
Department	000 - Revenue					
301.200	Operating Res-Beg.	50,000.00	50,000.00	.00	.00	.00
301.250	Capital Res-Beg.	434,987.00	769,146.00	.00	.00	.00
344.300	Trash	605,000.00	575,000.00	428,137.27	614,678.25	564,532.21
344.301	Extra Pickup Surcharge	.00	.00	365.00	600.00	627.50
344.310	Landfill Fees	425,000.00	400,000.00	312,988.88	449,036.43	404,386.47
344.315	Dumpster Rental	.00	.00	.00	490.79	19,386.00
344.316	Lock & Key Sales	.00	.00	39.00	59.00	97.00
344.317	Dumpster Replace Fee	.00	.00	.00	70.00	380.00
360.800	Miscellaneous	.00	.00	.00	.00	2,199.92
360.810	Late Charges	5,000.00	5,000.00	5,706.29	7,523.33	8,644.14
360.815	Credit Card Processing Fees	.00	.00	572.06	.00	.00
360.820	Returned Check Fees	.00	.00	25.00	.00	25.00
360.901	Reimbursements	.00	.00	.00	.00	3,773.04
361.205	Investment-FMV Adjust	.00	.00	.00	2,154.34	406.01
361.211	Invest. Earnings-LGIP	.00	.00	1,252.94	1,137.16	352.39
361.212	Invest. Earnings-BNY Mellon	.00	.00	388.18	3,673.91	2,561.49
	000 - Revenue Totals	\$1,519,987.00	\$1,799,146.00	\$749,424.62	\$1,079,423.21	\$1,007,371.17
	REVENUE TOTALS	\$1,519,987.00	\$1,799,146.00	\$749,424.62	\$1,079,423.21	\$1,007,371.17
EXPENSE						
Department	925 - Health & Sanitation					
510.000	Salaries & Wages	302,349.00	295,875.00	176,000.79	241,592.18	218,931.56
510.125	Salaries-Other	5,707.00	.00	.00	11,635.20	(5,335.29)
510.150	Board Compensation	.00	15,300.00	12,750.00	15,125.00	15,225.00
511.165	Holiday Overtime	.00	1,500.00	2,799.46	1,743.24	1,704.18
511.167	Vacation Payout	.00	.00	.00	1,500.20	.00
511.169	Comp Payout	.00	.00	.00	883.19	.00
511.170	Overtime	.00	4,500.00	2,117.13	6,154.12	3,982.40
511.171	Holidays	.00	.00	10,226.58	10,888.33	11,678.76
511.172	Comp Paid	.00	.00	2,693.72	1,609.32	3,201.65
511.173	Vacation	.00	.00	11,178.12	16,578.11	15,521.36
511.174	Sick	.00	.00	7,784.78	6,495.53	12,362.63
511.175	Standby Time	.00	.00	12.00	.00	.00
511.181	Retirement	82,642.00	81,720.00	58,652.51	77,335.76	66,748.57
511.182	Pact Workers Comp	3,266.00	11,196.00	5,554.40	8,016.60	8,295.76
511.183	Group Insurance	50,939.00	43,457.00	33,055.63	39,415.83	41,210.20
511.184	Unemployment	850.00	1,672.00	1,056.21	1,402.93	1,081.88
511.186	Medicare	4,285.00	4,279.00	2,923.95	4,030.33	3,627.69
511.190	Pact Other	.00	.00	.00	.00	80.04



GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitization						
511.195	Oasdi	447.00	205.00	.00	.00	.00
511.202	OPEB Expense	.00	.00	.00	1,650.00	13,373.00
511.203	Pension Expense	.00	.00	.00	16,748.00	(6,857.00)
516.120	Contract Salaries	.00	.00	12,665.56	23,867.33	5,204.16
520.055	Telephone Expense	5,000.00	3,500.00	4,269.28	5,256.97	3,436.04
520.060	Postage/Po Box Rent	4,500.00	4,200.00	4,512.67	3,662.36	3,203.09
520.064	Travel	1,000.00	1,000.00	.00	2,115.48	1,077.74
520.072	Advertising	2,500.00	1,500.00	1,438.11	1,641.90	216.00
520.080	Insur - Liability	8,900.00	8,900.00	7,339.35	6,992.24	7,318.82
520.084	Replacement & Repair	65,000.00	65,000.00	32,823.68	72,299.74	73,091.95
520.089	Power	2,800.00	2,800.00	1,987.48	2,796.13	2,723.70
520.090	Water	700.00	700.00	514.20	694.26	674.22
520.092	Heating	3,000.00	3,000.00	2,401.17	3,334.95	2,590.51
520.093	Utilities-Sewer	380.00	380.00	352.10	353.09	352.59
520.097	Maint B&G	1,000.00	1,000.00	821.80	2,646.16	10,707.59
520.098	Janitorial Services	1,500.00	1,500.00	950.00	1,300.00	1,344.51
520.107	Maint Equip	20,000.00	15,000.00	39,613.75	13,830.35	37,752.79
520.116	Veh. Maint-Co Shop	5,000.00	5,000.00	.00	2,920.39	586.45
520.136	Rents & Leases Equipment	3,000.00	2,500.00	2,263.03	3,129.53	2,956.01
520.155	Licensing	450.00	250.00	252.25	451.25	63.25
520.187	Internet Expense	810.00	810.00	939.09	779.95	780.00
520.197	Landfill Expense	285,000.00	270,000.00	196,196.38	266,828.17	255,572.09
520.198	Recycling Expense	42,000.00	8,000.00	4,702.80	2,894.00	.00
520.200	Training & Education	2,000.00	2,000.00	104.50	95.00	575.00
521.100	Professional Services	.00	.00	.00	332.00	.00
521.130	Legal Services	1,500.00	1,500.00	880.00	4,455.00	953.25
521.135	Legal-Collection Cost	500.00	500.00	(174.05)	(345.36)	(39.44)
521.140	Physicals	800.00	800.00	375.00	150.00	75.00
521.500	Admin & Overhead	20,464.00	20,464.00	10,232.00	20,464.00	.00
532.001	Op. Supplies	2,500.00	2,500.00	.00	.00	.00
532.003	Gas & Oil	35,000.00	45,000.00	18,034.41	24,938.48	33,901.20
532.028	Uniforms	3,200.00	3,200.00	2,757.52	3,096.50	2,898.77
532.056	Subscriptions	3,390.00	3,390.00	4,490.20	2,733.77	67.30
532.118	Major Repair and Maintenance	.00	48,061.00	.00	.00	.00
533.800	Office Supplies	4,500.00	4,500.00	3,089.04	4,921.67	4,358.01
533.802	Small Equipment	3,000.00	3,000.00	274.99	5,035.50	1,253.78
533.806	Software	3,000.00	3,000.00	6,208.50	3,175.37	2,687.00
533.817	Small Projects	8,000.00	8,000.00	1,900.00	8,000.00	8,000.00

GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018, Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 611 - Gardnerville Health & San						
EXPENSE						
Department 925 - Health & Sanitation						
550.027	Depreciation	55,000.00	50,000.00	19,110.16	53,053.57	52,270.86
550.060	Loss On Asset Disposition	.00	.00	.00	.00	3,500.00
550.100	Bank Fees-Credit Card Processing	3,500.00	3,500.00	2,534.50	3,357.57	3,006.68
550.203	Collection Loss	.00	.00	(370.90)	4,778.78	(141.34)
562.000	Capital Projects	.00	160,000.00	1,562.50	5,287.50	.00
563.990	Capital Project Offset	.00	.00	.00	(5,287.50)	.00
564.700	Motor Vehicles	150,000.00	150,000.00	28,200.00	.00	2,612.31
564.990	Capital Outlay Offset	.00	.00	.00	.00	(6,112.31)
625.200	Operating Reserves	50,000.00	50,000.00	.00	.00	.00
625.250	Capital Impr. Reserves	265,612.00	384,987.00	.00	.00	.00
Department 925 - Health & Sanitation Totals		\$1,514,991.00	\$1,799,146.00	\$740,056.35	\$1,018,839.97	\$924,349.97
EXPENSE TOTALS		\$1,514,991.00	\$1,799,146.00	\$740,056.35	\$1,018,839.97	\$924,349.97
Fund 611 - Gardnerville Health & San Totals						
REVENUE TOTALS		\$1,519,987.00	\$1,799,146.00	\$749,474.62	\$1,079,423.21	\$1,007,371.17
EXPENSE TOTALS		\$1,514,991.00	\$1,799,146.00	\$740,056.35	\$1,018,839.97	\$924,349.97
Fund 611 - Gardnerville Health & San Totals		\$4,996.00	\$0.00	\$9,368.27	\$60,583.24	\$83,021.20



GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 613 - Gardnerville Debt						
REVENUE						
Department 000 - Revenue						
361.211 Invest. Earnings-LGIP		.00	.00	.00	.00	.25
392.000 Transfers In		55,250.00	.00	.00	.00	122,363.54
	Department	\$55,250.00	\$0.00	\$0.00	\$0.00	\$122,363.79
	000 - Revenue Totals	\$55,250.00	\$0.00	\$0.00	\$0.00	\$122,363.79
	REVENUE TOTALS					
EXPENSE						
Department 922 - Gardnerville Debt						
550.021 Loan Principal		50,000.00	.00	.00	.00	117,855.00
550.022 Loan Interest		5,250.00	.00	.00	.00	5,126.70
	Department	\$55,250.00	\$0.00	\$0.00	\$0.00	\$122,981.70
	922 - Gardnerville Debt Totals	\$55,250.00	\$0.00	\$0.00	\$0.00	\$122,981.70
	EXPENSE TOTALS					
Fund 613 - Gardnerville Debt						
REVENUE TOTALS	Fund	\$55,250.00	\$0.00	\$0.00	\$0.00	\$122,363.79
EXPENSE TOTALS		\$55,250.00	\$0.00	\$0.00	\$0.00	\$122,981.70
	Fund 613 - Gardnerville Debt Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$617.91)

GARDNERVILLE FINAL FY 17/18

Budget Year 2018

Account	Account Description	2018 Commissioner	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount
Fund 614 - G'ville Ad Val Cap Proj						
REVENUE						
Department 000 - Revenue						
301.100	Opening Fund Reserves	73,144.00	84,517.00	.00	.00	.00
331.135	Distr. from County	47,359.00	46,000.00	45,512.50	45,901.06	44,841.59
361.205	Investment-FMV Adjust	.00	.00	.00	328.67	85.07
361.211	Invest. Earnings-LGIP	.00	.00	98.33	166.60	66.06
361.212	Invest. Earnings-BNY Mellon	.00	.00	41.17	608.29	470.12
392.000	Transfers In	.00	2,000.00	.00	.00	.00
	Department 000 - Revenue Totals	\$120,503.00	\$132,517.00	\$45,652.00	\$47,004.62	\$45,462.84
	REVENUE TOTALS	\$120,503.00	\$132,517.00	\$45,652.00	\$47,004.62	\$45,462.84
EXPENSE						
Department 730 - G'ville Ad Val Cap Proj						
562.000	Capital Projects	.00	25,000.00	25,000.00	.00	.00
564.500	Machinery & Equipment	73,000.00	.00	.00	17,555.00	.00
564.700	Motor Vehicles	.00	34,373.00	28,972.00	97,657.25	2,612.31
625.103	Appropriated Reserve	47,503.00	73,144.00	.00	.00	.00
	Department 730 - G'ville Ad Val Cap Proj Totals	\$120,503.00	\$132,517.00	\$53,972.00	\$115,212.25	\$2,612.31
	EXPENSE TOTALS	\$120,503.00	\$132,517.00	\$53,972.00	\$115,212.25	\$2,612.31
Fund 614 - G'ville Ad Val Cap Proj Totals						
	REVENUE TOTALS	\$120,503.00	\$132,517.00	\$45,652.00	\$47,004.62	\$45,462.84
	EXPENSE TOTALS	\$120,503.00	\$132,517.00	\$53,972.00	\$115,212.25	\$2,612.31
	Net Grand Totals	\$0.00	\$0.00	(\$8,320.00)	(\$68,207.63)	\$42,850.53
Net Grand Totals						
	REVENUE GRAND TOTALS	\$3,886,947.00	\$3,975,673.00	\$2,220,535.66	\$2,990,450.80	\$2,546,250.25
	EXPENSE GRAND TOTALS	\$3,889,443.00	\$3,975,673.00	\$1,956,630.67	\$2,889,424.87	\$2,521,910.85
	Net Grand Totals	(\$2,496.00)	\$0.00	\$263,904.99	\$101,025.93	\$24,339.40

WELCOME
TO THE
GARDNERVILLE TOWN BOARD MEETING
MAY 2, 2016



We received 3 Board Member Input. The 4th person was Tom.

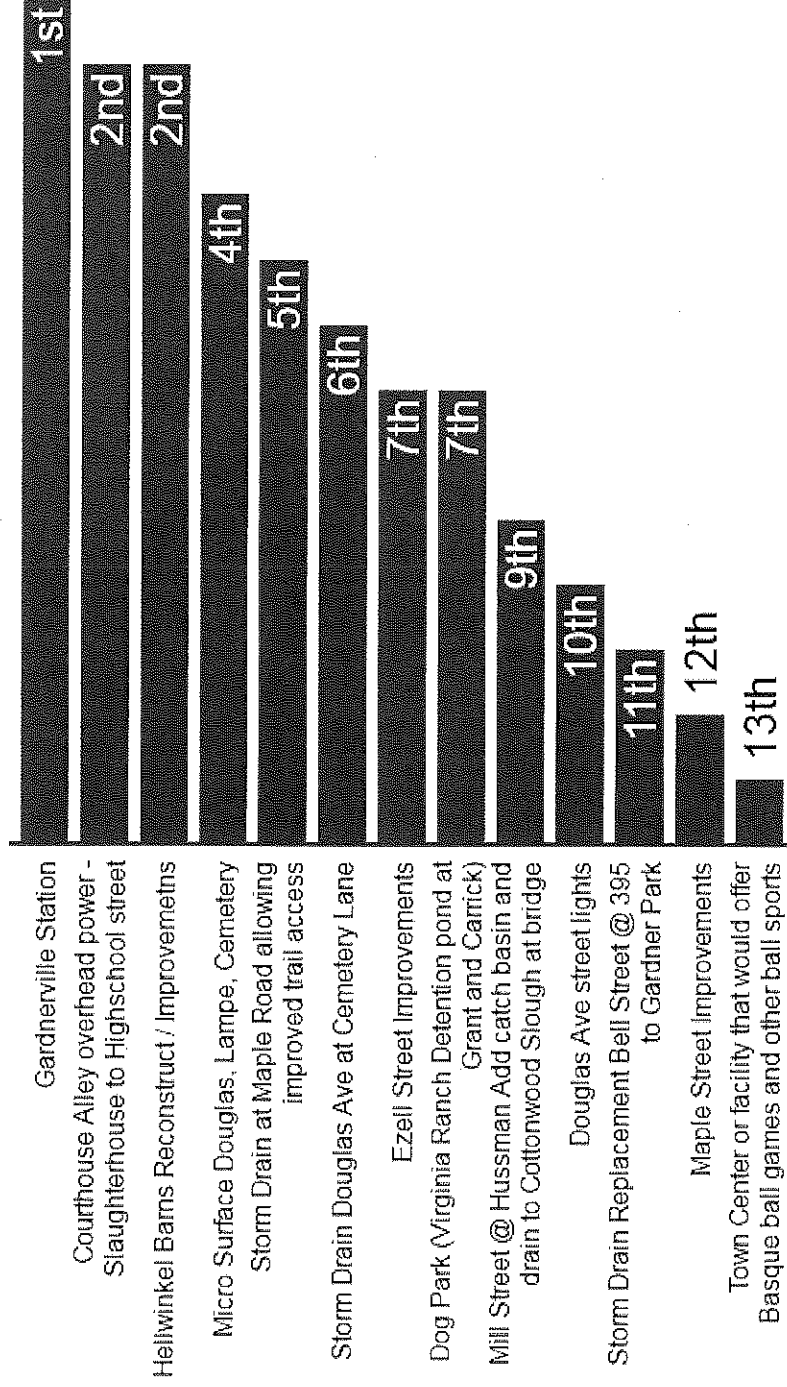
Town of Gardnerville projects ranking



When poll is active, respond at PollEv.com/tomdallaire723



Answers to this poll are anonymous



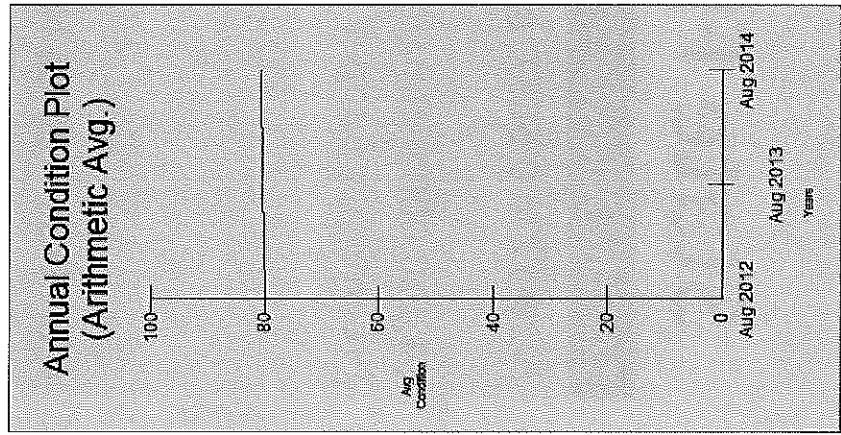
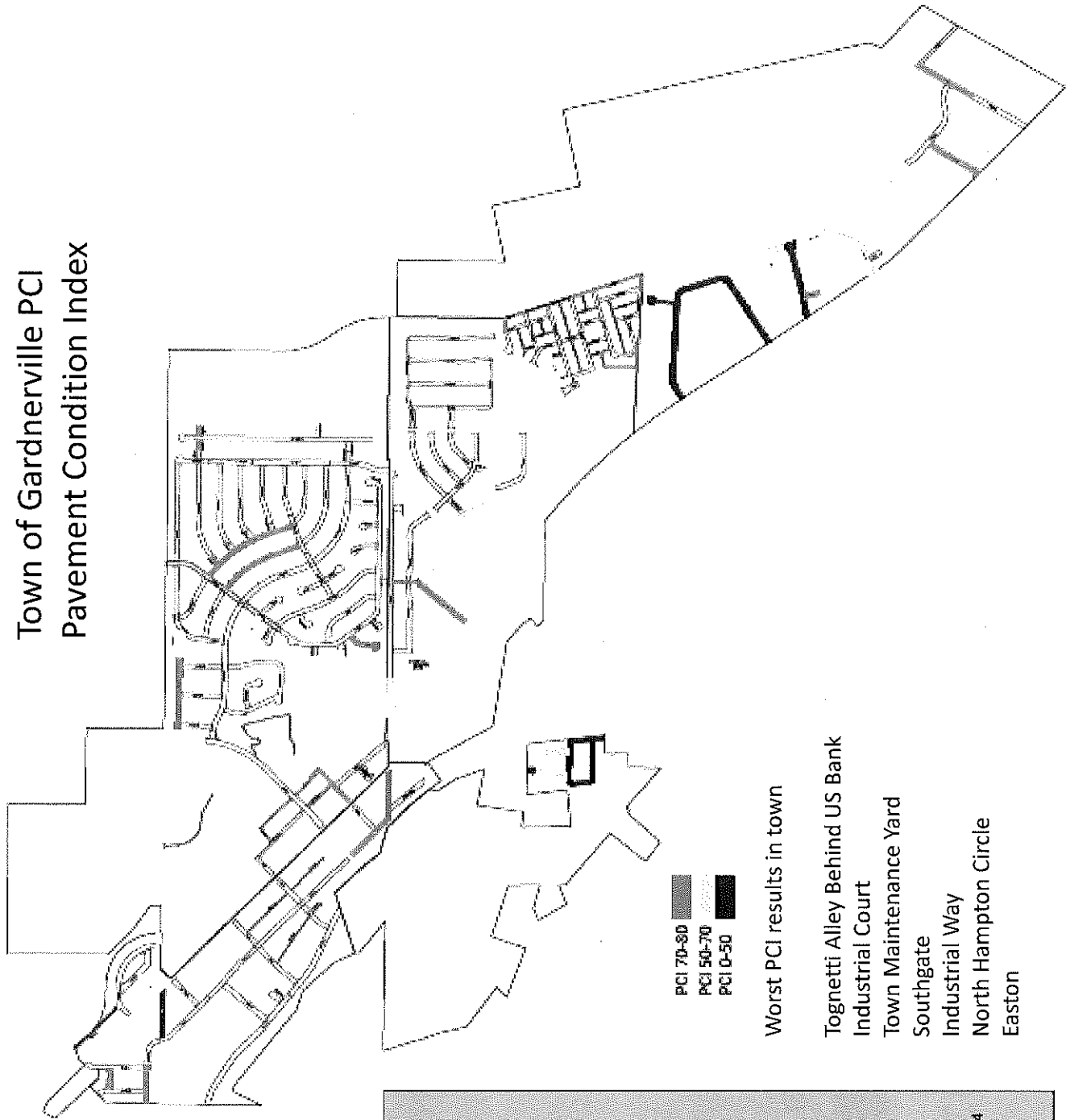
Total Results: 4

Please rank your project priorities within Gardnerville

(rank them in order of importance) ADD others we did not capture

1. Gardnerville Station
2. Courthouse @ Highschool ADA and underground overhead lines with the School District CVMS site and building improvements project
3. Hellwinkel Barns reconstruct / improvements
4. Microsurface Douglas, Lampe, Cemetery
5. Storm Drain at Maple Road allowing improved trail access
6. Storm Drain Douglas Ave at Cemetery Lane
7. Ezell Street Improvements
8. Dog Park (Virginia Ranch Detention pond at Grant and Carrick)
9. Mill Street @ Hussman Add catch basin and drain to Cottonwood Slough at bridge
10. Douglas Ave street lights
11. Storm Drain Replacement Bell Street @ 395 to Gardner Park
12. Maple Street Improvements
13. Town Center or facility that would offer Basque ball games and other ball sports
14. Other _____

Town of Gardnerville PCI Pavement Condition Index



State FINAL Projections - Proforma

Tax Rate Allowed		Tax rate per NRS limit to 3.66
3-26-17 = 0.6677 @ \$1,145,091		Used: 17/18 tax rate 0.6677 is max value
\$1,110,000 estimated for the town Preliminary Budget		

5.93% Increase over this year's budgeted number of \$1,080,959

C tax Dist. = \$279,748	C tax up 0.011% from \$276,717 this fiscal year
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Population Estimate: 5,780 (+29) Up from 5,751 16/17 Increase 0.156%

Gardnerville Town Board

Ken Miller, Cassandra Jones, Linda Slater,
Lloyd Higuera, Mary Wenner

Town Manager
Tom Dallaire

**Town Maintenance Superintendent
of Public Works**
Geoff LaCost

**Administrative
Services Manager**
Carol Louthan

Parks / Public Works Dept.

**Town Maintenance
Specialist Senior**
Mike Plut

**Town Maintenance
Specialist**
Ryan Clark

**Town Maintenance
Specialist**
Steve Thompson

**Town Maintenance
Specialist**
Ron Grove

**Town Maintenance
Specialist**
Jody Martin

Seasonal Maintenance Aide

Seasonal Maintenance Aide

Health & Sanitation Dept.

**Town Sanitation
Specialist Senior**
Craig Tuthill

**Town Sanitation
Specialist**
Jaired Briggs

**Town Sanitation
Specialist**
Michael Jacobsen

**Town Sanitation
Specialist**
Troy

Office Specialist
Marie Nicholson

**Office Aide
Seasonal
Filled**



ORGANIZATION CHART 2018

Without New full time positions 3 seasonal' s

Salaries and Benefits Comparison - With 1 new seasonal positions (two Maintenance Assistant, one Office Assistant)

MERIT	ADMIN - PARKS - PW			H&S			Total			Overall Total
	Salaries	Benefits	Sub-Total	Salaries	Benefits	Sub-Total	Salaries	Benefits	Sub-Total	
0	\$ 393,905	\$ 182,142	\$ 576,046	\$ 287,318	\$ 139,883	\$ 427,202	\$ 681,223	\$ 322,025	\$ 1,003,248	
2	\$ 416,177	\$ 188,813	\$ 604,989	\$ 305,398	\$ 145,360	\$ 450,758	\$ (40,351)	\$ (12,148)	\$ (52,499)	
3	\$ 427,313	\$ 192,145	\$ 619,457	\$ 314,437	\$ 148,067	\$ 462,504	\$ 721,574	\$ 334,173	\$ 1,055,747	
4	\$ 438,449	\$ 195,481	\$ 633,930	\$ 323,477	\$ 150,775	\$ 474,252	\$ (20,176)	\$ (6,039)	\$ (26,215)	
5	\$ 449,585	\$ 198,817	\$ 648,401	\$ 332,517	\$ 153,481	\$ 485,998	\$ 741,750	\$ 340,212	\$ 1,081,962	
6	\$ 460,721	\$ 202,151	\$ 662,872	\$ 341,557	\$ 156,189	\$ 497,746	\$ (20,176)	\$ (6,044)	\$ (26,220)	
							\$ 761,926	\$ 346,256	\$ 1,108,181	
							\$ (20,176)	\$ (6,042)	\$ (26,218)	
							\$ 782,101	\$ 352,298	\$ 1,134,399	
							\$ (20,176)	\$ (6,043)	\$ (26,219)	
							\$ 802,277	\$ 358,341	\$ 1,160,618	

Difference per 1%

	Salaries	Benefits	Total
0 - 2% difference	\$ (40,351)	\$ (12,148)	\$ (52,499)
0 - 3 % difference	\$ (60,527)	\$ (18,187)	\$ (78,714)
0 - 4% difference	\$ (80,703)	\$ (24,231)	\$ (104,934)
0 - 5% difference	\$ (100,878)	\$ (30,273)	\$ (131,151)
0 - 6% difference	\$ (121,054)	\$ (36,316)	\$ (157,370)

- Assumed average 4% across all staff. This will not change with the county Moving to COLA & Merit
- No PERS increase or decrease this year.

- County is implementing 2% COLA and max 3% merit with new review program and pointing system.
- **DO WE WANT TO JOIN THE COUNTY LEAD ON THIS?**

Town of Gardnerville

FINAL Budget FY 17-18

May 8, 2017



	FY2016-17	FY2017-18	# Change	% Change
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Total Full-Time Equivalent (FTE): 13.99 14.485 0.495 3.5%

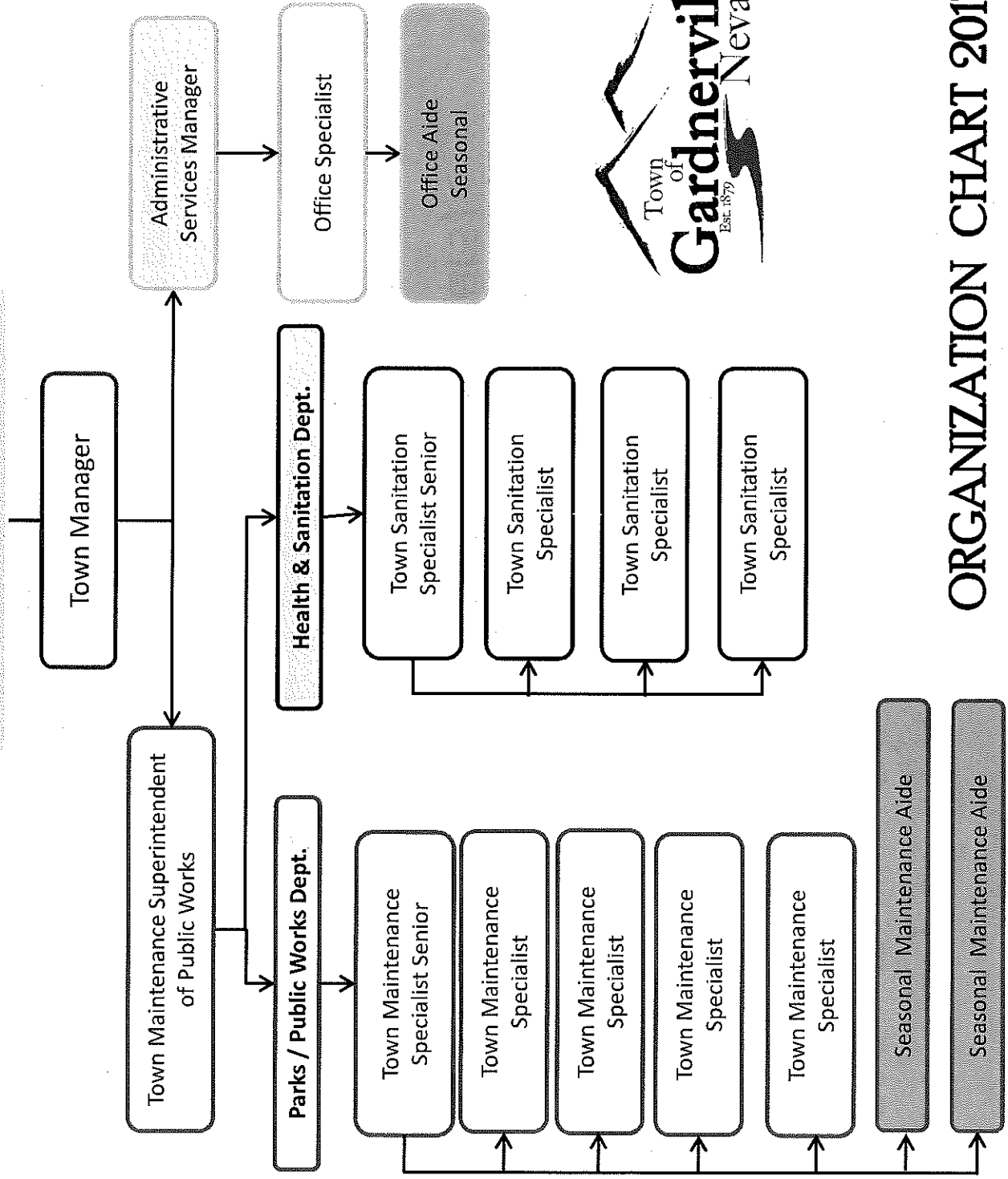
Total Number of Positions: 15 16 1 6%

3 part time positions makes the math complicated.

Town Positions & Distribution

Position	610-921	610-926	611-925	Total
Gardnerville Town Manager	0.700	-	0.300	1.000
Administrative Services Manager	0.700	-	0.300	1.000
Office Assistant Senior	0.400	-	0.600	1.000
Town Maintenance Superintendent	-	0.700	0.300	1.000
Maintenance Specialist Senior	-	0.800	0.200	1.000
Maintenance Specialist	-	0.900	0.100	1.000
Maintenance Specialist	-	0.900	0.100	1.000
Maintenance Specialist	-	0.900	0.100	1.000
Sanitation Specialist Senior	-	-	1.000	1.000
Sanitation Specialist	-	-	1.000	1.000
Sanitation Specialist	-	-	1.000	1.000
Sanitation Specialist	-	-	1.000	1.000
Maintenance Assistant II (seasonal)	-	0.495	-	0.495
Maintenance Assistant II (seasonal)	-	0.495	-	0.495
Office Clerical (Part Time)	0.250	-	0.245	0.495
Total	2.050	6.090	6.345	14.485

Gardnerville Town Board



ORGANIZATION CHART 2017

Summary of Town Funds

□ 610 – Town of Gardnerville – General Fund

- 921 Administrative
- 923 Parks and Recreation
- 926 Public Works

□ 611 – Health and Sanitation – Enterprise Fund

- 925 Health and Sanitation

□ 613 – Gardnerville Debt – (Transfers)

- 922 Gardnerville Debt Service

This fund is used this fiscal Year - \$52,750 for Gilman property

□ 614 – Ad Val Capital Project

\$47,359 (3.66% County distribution)

Used to fund additional capital purchases or projects

All Funds	2017		2018 Final Budget	\$ Change	Percent Change
	Amended Budget				
Revenue /Expenditure Grand Totals:	\$3,975,673		\$3,886,947	\$(88,726)	-2%

610 Town Fund – General Fund

Revenue	FY2016-17	FY2017-18	\$ Change	Percent Change
Department: 000 Revenue				
Taxes	\$1,080,959.00	\$1,145,091.00	64,132.00	6%
Intergovernmental Revenue	\$310,869.00	\$843,458.00	532,589.00	171%
Charges For Service	\$5,000.00	\$5,000.00	-	0%
Interest Revenue	\$0.00	\$0.00	-	n/a
Miscellaneous Revenue	\$31,498.00	\$0.00	(31,498.00)	n/a
Other Financing Sources	\$2,000.00	\$0.00	(2,000.00)	n/a
Beg.Fund Bal./Reserves	\$613,684.00	\$197,658.00	(416,026.00)	-68%
Total Revenue	\$2,044,010.00	\$2,191,207.00	147,197.00	7%
Expenditures				
Department: 921 Gardnerville Admin				
Salaries & Wages	\$203,613.00	\$159,288.00	(44,325.00)	-22%
Employee Benefits	\$58,156.00	\$61,628.00	3,472.00	6%
Services & Supplies	\$103,360.00	\$127,705.00	24,345.00	24%
Debt Service	\$0.00	\$0.00	-	n/a
Capital Outlay/Projects	\$0.00	\$0.00	-	n/a
Department Total: Gardnerville Admin	\$365,129.00	\$348,621.00	(16,508.00)	-5%

610 Town Fund – General Fund

	FY2016-17	FY2017-18	\$ Change	Percent Change
Expenditures				
Department: 923 Parks & Recreation				
Services & Supplies	\$95,054.00	\$77,350.00	(17,704.00)	-19%
Capital Outlay/Projects	\$119,000.00	\$0.00	(119,000.00)	n/a
Department Total: Parks & Recreation	\$214,054.00	\$77,350.00	(136,704.00)	-64%
Expenditures				
Department: 926 Other Public Works				
Salaries & Wages	\$263,300.00	\$255,301.00	(7,999.00)	-3%
Employee Benefits	\$126,444.00	\$127,334.00	890.00	1%
Services & Supplies	\$514,190.00	\$454,482.00	(59,708.00)	-12%
Capital Outlay/Projects	\$409,599.00	\$726,350.00	316,751.00	77%
Other Financing Uses — Contingency & Transfers out	\$41,636.00	\$94,149.00	52,513.00	126%
Ending Fund Bal/Reserves	\$109,658.00	\$107,620.00	(2,038.00)	-2%
Department Total: Other Public Works	\$1,464,827.00	\$1,765,236.00	300,409.00	21%
Fund Total: Gardnerville Town				
Revenue Totals:	\$2,044,010.00	\$2,191,207.00	147,197.00	7%
Expenditure Totals	\$2,044,010.00	\$2,191,207.00	147,197.00	7%

610 Town Funded Projects

Gardnerville PROJECTS TO HIGHLIGHT

610 FUND

610.923 Parks and Rec

Major Repair and maintenance

Bench & Tree Replacement

\$ 6,300

Small Projects

install Irrigation & Trees in Open Space @ Hellwinkel Barns

EVENTS

Tree and Shrub pest control

\$ 6,000
\$ 8,950
\$ 10,000
\$ **31,250**

TOTAL _ PARKS AND REC PROJECTS

610.926 Other Public Works

Road Maintenance

Street Lights

Storm Drain

Crack Seal Material

\$ 50,000
\$ 77,000
\$ 36,500
\$ 15,000

Major Repair and Maintenance - Micorsurface & ADA projects in town
Capital Projects

\$ 201,457

Gville Station - Strom drain basins

\$ 350,000

Gville Station - building renovation and utilities

Gville Station - Building equipment

Transfers out - Gilman and Ezell Property

\$ 339,350
\$ 37,000
\$ 55,250

TOTAL OTHER PUBLIC WORKS PROJECTS

CDBG Grant Funding

\$ **1,161,557**
\$ (539,350)

TOTAL TOWN FUNDED PROJECTS IN THE GENERAL FUND

\$ **653,457**

611 Town Health & Sanitation– Enterprise

Fund: 611 Gardnerville Health & San		FY 2016-17	FY 2017-18	\$ Change	Percent Change
Revenue					
Department: 000 Revenue					
Charges For Service		\$980,000	\$1,035,000	\$55,000	6%
Interest Revenue		\$0	\$0	\$0	n/a
Miscellaneous Revenue		\$0	\$0	\$0	n/a
Contributed Capital		\$0	\$0	\$0	n/a
Other Financing Sources		\$0	\$0	\$0	n/a
Depreciation/Amortizaion		\$0	\$0	\$0	n/a
Beg.Fund Bal./Reserves - Purchased refurbished truck & Yard improvements		\$819,146	\$484,987	(\$334,159)	-41%
Revenue Totals		\$1,799,146	\$1,519,987	(\$279,159)	-16%
Expenditures					
Department: 925 Health & Sanitation					
Salaries & Wages		\$317,175	\$302,349	(\$14,826)	-5%
Employee Benefits		\$142,529	\$153,132	\$10,603	7%
Services & Supplies		\$544,455	\$543,894	(\$561)	0%
Debt Service		\$0	\$0	\$0	n/a
Capital Outlay/Projects		\$310,000	\$150,000	(\$160,000)	-52%
Miscellaneous		\$0	\$0	\$0	n/a
Other Financing Uses		\$0	\$0	\$0	n/a
Depreciation		\$50,000	\$55,000	\$5,000	10%
Amortization		\$0	\$0	\$0	n/a
Ending Fund Bal/Reserves		\$434,987	\$315,612	(\$119,375)	-27%
Total: Health & Sanitation		\$1,799,146	\$1,519,987	(\$279,159)	-16%
Revenue Totals:		\$1,799,146	\$1,519,987	(\$279,159)	-16%
Expenditure Totals		\$1,799,146	\$1,519,987	(\$279,159)	-16%

611 Town Funded Projects

611 FUND

611.925 Health and Sanitation

Maint. Equipment - New recylce bins - May need more to get started \$ 20,000

Recycling Exspence - Nore Totes \$ 34,000

Motor Vehicle - New refurbished truck - Trade in MACK

TOTAL TOWN FUNDED PROJECTS IN THE ENTERPRISE FUND \$ 184,000



613 Town Fund – Debt

Revenue	FY 2016-17	FY 2017-18	\$ Change	Percent Change
Department: 000 Revenue				
Interest Revenue	\$0.00	\$0.00	\$0	n/a
Other Financing Sources	\$55,250.00	\$0.00	(\$55,250)	n/a
Beg. Fund Bal./Reserves	\$0.00	\$0.00	\$0	n/a
Department Total: Revenue	\$55,250.00	\$0.00	(\$55,250)	n/a

Expenditures

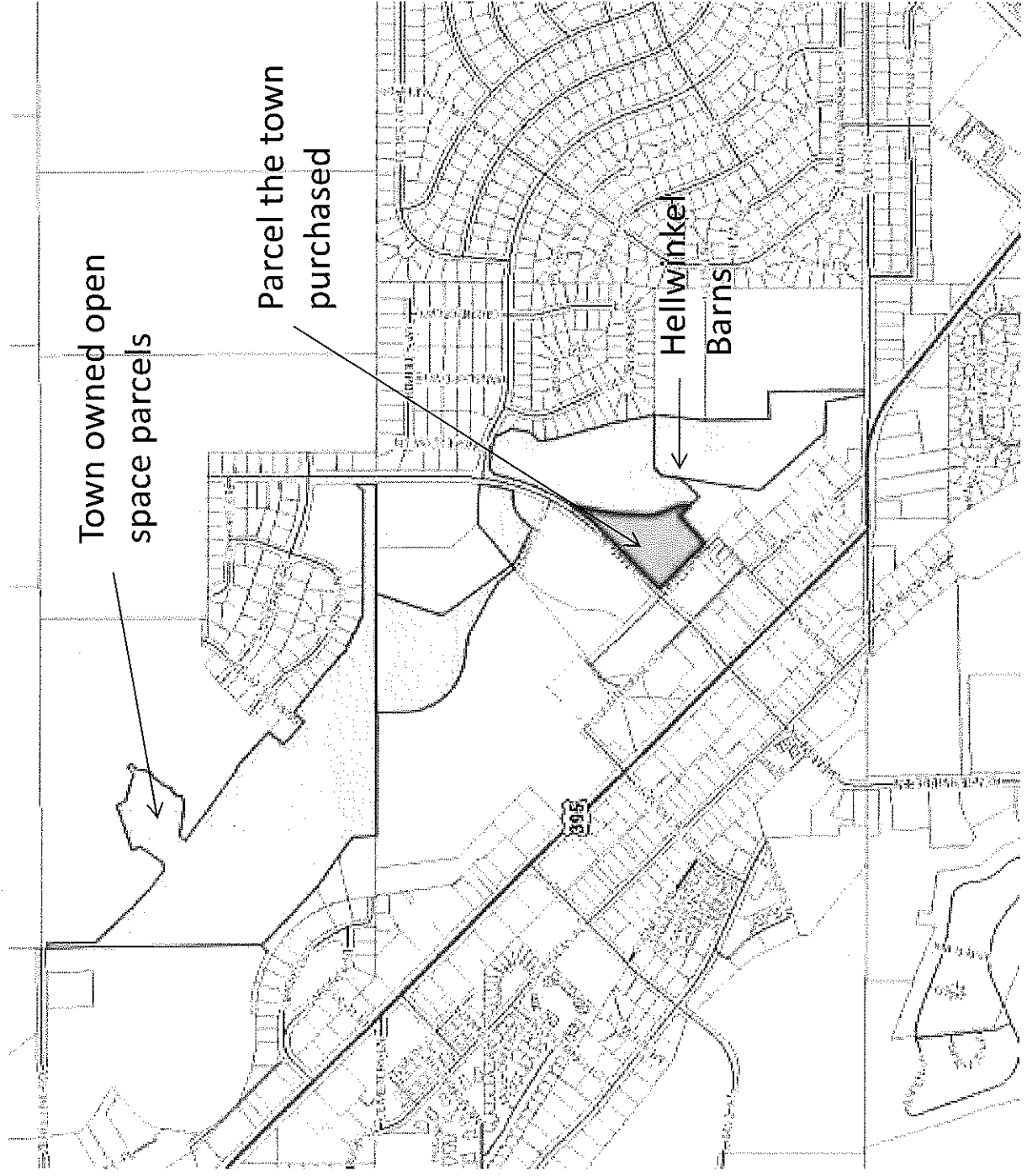
Department: 922 Gardnerville Debt

Salaries & Wages	\$0.00	\$0.00	\$0	n/a
Services & Supplies	\$0.00	\$0.00	\$0	n/a
Debt Service	\$55,250.00	\$0.00	(\$55,250)	n/a
Ending Fund Bal./Reserves	\$0.00	\$0.00	\$0	n/a
Total: Gardnerville Debt	\$55,250.00	\$0.00	(\$55,250)	n/a

Fund Total: Gardnerville Debt

Revenue Totals:	\$55,250.00	\$0.00	(\$55,250)	n/a
Expenditure Totals	\$55,250.00	\$0.00	(\$55,250)	n/a

613 Town Fund – Purchase of Parcel



614 Town Fund – Ad Val Cap Projects

Revenue	FY2016-17	FY2017-18	\$ Change	Percent Change
Department: 000 Revenue				
Intergovernmental Revenue	\$46,000	\$47,359	\$1,359	3%
Interest Revenue	\$0	\$0	\$0	n/a
Miscellaneous Revenue	\$0	\$0	\$0	n/a
Other Financing Sources	\$2,000	\$0	(\$2,000)	n/a
Beg.Fund Bal./Reserves	\$84,517	\$73,144	(\$11,373)	-13%
Total Revenue	\$132,517	\$120,503	(\$12,014)	-9%

Expenditures

Department: 730 G'ville Ad Val Cap Proj

Salaries & Wages	\$0	\$0	\$0	n/a
Services & Supplies	\$0	\$0	\$0	n/a
Debt Service	\$0	\$0	\$0	n/a
Capital Outlay/Projects	\$59,373	\$73,000	\$13,627	23%
Other Financing Uses	\$0	\$0	\$0	n/a
Ending Fund Bal./Reserves	\$73,144	\$47,503	(\$25,641)	-35%
Total G'ville Ad Val Cap Proj	\$132,517	\$120,503	(\$12,014)	-9%
Revenue Total	\$132,517	\$120,503	(\$12,014)	-9%
Expenditure Total	\$132,517	\$120,503	(\$12,014)	-9%

614 – Town Funded Projects

614 FUND

614.730 Machinery & Equipment

Gator

\$ 18,000

Lawn Tractor and Attachments

\$ 55,000

TOTAL TOWN FUNDED PROJECTS IN THE CAPITAL FUND

\$ 73,000

Pulled out of reserves

\$ 25,641

Questions?



Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for April 2017.

2.

3. **Recommended Motion:**

Funds Available: ☐ Yes ☒ N/A

4. **Department:** Administration

5. **Prepared by:** Tom Dallaire

6. **Meeting Date:** May 2, 2017 **Time Requested:** 5 minutes

7. **Agenda:** ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

9. **Board Action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for April 2017.

2. **Recommended Motion:** No action required.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** 15 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached report.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued



Ken Miller , Chairman
Cassandra Jones, Vice Chairwoman
Linda Slater, Board Member
Lloyd Higuera, Board Member
Mary Wenner, Board Member

Town Manager Monthly Report May 2017 Board Meeting

- A. Gardnerville Station (former Eagle Gas):** Spoke with Dube` this month. They will finish plans up for submittal for a building permit this month. The town was awarded \$539,350 plus this coming budget of \$187,000 from the town. We will be able to install the underground basins, remodel the building and furnish it, provided the budget is accurate.
- B. 395 Crosswalks:** No progress at this point.
- C. Kingslane Sidewalk Project:** We worked on other project this month. We need to do a cost estimate and contract docs for this project. We have the 90% plans if you want to review them.
- D. Toiyabe Storm Drain Project & Shop Improvements:** - We received the minor design review approval of the wall. RO Anderson is wrapping up the plan set and contract docs to go out to bid.
- E. Chichester Estates Park Ditch Storm Drain Outlet:** I worked on this plan set with the Gilman ponds amenities. We did get the picnic covers in finally.
- F. Office Items:**
- I attended the meeting at CDBG committee when they decided to fund all the projects. I was able to answer some questions for them to make their final determination.
 - AB417 – (Main Street Bill) was approved out of committee and is heading to the ways and means next.
 - Wrote letter to school board. The package we put together took some time for Teri to review. But they are changing the plans. I have not seen the plans as of Monday the 24th of April. I did receive an overall site plan. Access is better. They are not replacing the concrete sidewalk access ramp unless NDOT makes them improve it.
 - Met with John Endter. The fiber line is being extended when weather improves.
 - Attended the 2nd visitor's authority workshop on wayfinding signage. Signage along 395 and 88 to parks, destinations and places of interest. Discussed the need for signage the group came up with last time. They were missing some OHV access signs on Stephanie and Johnson Lane. I captured those signs for the report.
 - Attended Economic Development Committee at the chamber. Jack Jacobs will be presenting the Argi-hoods concept to the BOCC soon.
 - Met with Pete Dube` and his team at the barns to review the fronton and town hall concepts.
 - I am in Pittsburgh at the Main Street Conference for this meeting. Leave Saturday.
 - I will be attending LOGMAN conference in Tahoe on May 11-12

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2. **Recommended Motion:** N/A

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** May 2, 2017 **Time Requested:** 10 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: To be presented at meeting.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

MSG Board of Directors Meeting

April 18, 2017 6:00 PM

EXECUTIVE DIRECTOR MONTHLY STATUS REPORT

This report provides a brief overview of operations of Main Street Gardnerville program.

MONTHLY SUMMARY (ACTUAL MARCH 29-APRIL 18)

- **Financial**
 - 3/6/17 first deposit of \$20,000
 - New signees (Linda Dibble, Meredith Fischer & Debbi Lehr)
 - Credit cards applied for and received (Linda Dibble & Debbi Lehr)
 - Business checks ordered and received
 - Night deposits key requested
 - Safe installed in office
- **Membership**
 - Reviewed and updated membership list to determine who we need to approach for renewal and new membership
 - Membership
 - Current: 44
 - Founding: 4
 - In Kind: 5
- **State Main Street Program AB417**
 - Attended hearing Tuesday, April 11th it was highly supported
 - Emailed a request to all volunteers to support AB417
 - AB 417 passed committee level unanimously on Thursday, April 13th
- **Office set up**
 - MS Office 365 expires 5/1/2017
 - Adobe Acrobat DC Pro
 - Adobe Photoshop
 - Quick Books purchased and installed, met with Patty this morning
- **Forms and Branding**
 - Created new uniformed forms to better brand the program
 - Created a branding guideline sheet for future advertising and logo distribution
- **Social Media**
 - **Twitter:** 119 to 442 followers
 - **Facebook:** 2,248 to 2,622 followers
 - **Created Instagram Account:** 0-140 followers
 - **Created LinkedIn Account:** 0 to 1 followers
- **Online registration for Wine Walks, Coffin Races, etc...**
 - Already have a program Constant Contact that will allow
 - Payments through PayPal or Credit Cards
- **Emails & Constant Contact Mails**
 - Volunteer request for Business Showcase
 - Biz Blast

- **Media Mentions**

- **Carson Valley Times:** New Executive Director
- **Record Courier:** Minden Main Street vote 4/6/17, Kids Dig into Gardening 3/30/17

- **Press Releases**

- *Main Street Gardnerville welcomes new Executive Director*

OLD BUSINESS

- Put in application for Business Showcase

NEW BUSINESS

- **Terminology Changes needed** -Noticed that our language on website, brochures and policies is very confusing for example we are using sponsor for an out of district member, for associated partner for the wine walks (a MSG Member can sponsor and out of district sponsor at their location for Wine Walks) and for event sponsors. I suggest we review and change terminology starting with the policies and move down the list. i.e.: Sponsor Member become partners or affiliate members. So that we can solicit actual event sponsors for future events without getting folks confused.
- **Board of Directors Packets**-I would like to ask for all committee minutes and agenda action item requests be submitted no later than the 2nd Wednesday of every month by 5pm. To cut down on paper waste I will all BOD members the agenda and minutes electronically and only print a Board packet if you personally request one prior to the Tuesday Board meeting.

Committee Action:
Do Pass _____
Amend & Do Pass _____
Other _____

Assembly Committee on Government Affairs

This measure may be considered for action during today's work session.

ASSEMBLY BILL 417

Creates the Nevada Main Street Program within the Department of Tourism and Cultural Affairs. (BDR 18-1053)

Sponsored by:	Assemblywoman Swank
Date Heard:	April 11, 2017
Fiscal Impact:	Effect on Local Government: No.
	Effect on the State: Contains Appropriation not included in Executive Budget.

Assembly Bill 417 bill creates the Nevada Main Street Program within the Department of Tourism and Cultural Affairs. The Program is designed to provide State-level coordination with the National Main Street Center, Inc., which is a wholly owned subsidiary of the National Trust for Historic Preservation. The bill requires the Director of the Department of Tourism and Cultural Affairs to: (1) adopt regulations setting forth the requirements to apply for and receive approval as a designated local Main Street program; and (2) coordinate the Program and approve or deny applications for grants to designated local Main Street programs. Further, the bill creates the Account for the Nevada Main Street Program in the State General Fund to accept donations, grants, and other types of funding for the award of grants and operation of the Program. The bill makes an appropriation of \$500,000 from the State General Fund to the Interim Finance Committee for allocation to the Department of Tourism and Cultural Affairs for the operation of the Program and to provide grants to designated local Main Street programs.

Amendments:

Proposed by Assemblywoman Swank:

As discussed in the hearing, the conceptual amendment adds the term "or assigned program coordinator" for the purposes of adopting regulations and administering the Main Street Program account.

Main Street Gardnerville Program **Profit & Loss Budget vs. Actual** **July 2016 through March 2017**

	Jul '16 - Mar 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Opening Fund Bal 301-000	0.00	18,010.00	-18,010.00	0.0%
Invest Earn-LGIP 361-211	214.40			
Invest Earn BNY Mellon 361-212	68.47			
Distribution from Cty 331-135	0.00	10,000.00	-10,000.00	0.0%
Donations 367-102	15.00			
Membership 360-220	1,600.00	5,000.00	-3,400.00	32.0%
Merchandise Sales 360-210	9,280.00	14,000.00	-4,720.00	66.3%
Miscellaneous Income 360-800	50.00			
Promotions 360-221	14,703.00	25,000.00	-10,297.00	58.8%
USDA Grant-fed & state 332-120	1,444.00			
Total Income	27,374.87	72,010.00	-44,635.13	38.0%
Expense				
Benefits 511-180	0.00	24,603.00	-24,603.00	0.0%
Advertising 520-072	1,515.45	2,000.00	-484.55	75.8%
EMRB Assessment 520-169	0.00	7.00	-7.00	0.0%
Insurance 520-079	2,505.00	2,200.00	305.00	113.9%
Membership 520-170	150.00	350.00	-200.00	42.9%
Miscellaneous Expenses 550-001	1,970.71	500.00	1,470.71	394.1%
Office Supplies 533-800	52.44	400.00	-347.56	13.1%
Postage 520-060	0.00	300.00	-300.00	0.0%
Professional Services 521-100	0.00	1,000.00	-1,000.00	0.0%
Subscriptions 532-056	796.00	804.00	-8.00	99.0%
Telephone 520-055	463.11	700.00	-236.89	66.2%
Training 520-200	1,390.00	2,000.00	-610.00	69.5%
Travel 520-064	366.18	3,750.00	-3,383.82	9.8%
Organization Committee 550-235	4,778.67	6,100.00	-1,321.33	78.3%
Design Committee 550-236	11,921.89	13,300.00	-1,378.11	89.6%
Promotion Committee 550-237	12,125.71	13,000.00	-874.29	93.3%
DV Committee 550-238	39.59	995.00	-955.41	4.0%
Ending Fund Balance 699-000	0.00	1.00	-1.00	0.0%
Total Expense	38,074.75	72,010.00	-33,935.25	52.9%
Net Ordinary Income	-10,699.88	0.00	-10,699.88	100.0%
Net Income	-10,699.88	0.00	-10,699.88	100.0%

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12:26 PM
04/18/17

Cash Basis

Main Street Gardnerville Program
Profit & Loss by Class
July 2016 through March 2017

	Admin/O...	Advertis...	Baskets	Bench	Coffin...	Donors	Freedo...	Gallery	HP Gard...	Member...	Mercha...	Pots	Wine W...	Un...	TOTAL
Ordinary Income/Expense															
Income															
Invest Earn-L-GIP 361-211	214.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	214.40
Invest Earn BNY Mellon 361-212	68.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.47
Donations 367-102	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Membership 360-220	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	0.00	0.00	0.00	0.00	1,600.00
Merchandise Sales 360-210	0.00	0.00	6,475.00	0.00	0.00	0.00	0.00	0.00	476.00	0.00	4.00	300.00	30.00	0.00	9,280.00
Miscellaneous Income 360-800	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00
Promotions 360-221	0.00	0.00	0.00	0.00	695.00	0.00	892.00	0.00	0.00	0.00	0.00	0.00	13,116.00	0.00	14,703.00
USDA Grant-fed & state 332-120	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,444.00	0.00	0.00	0.00	0.00	0.00	1,444.00
Total Income	282.87	0.00	6,475.00	1,995.00	695.00	15.00	892.00	0.00	1,920.00	1,600.00	4.00	300.00	13,196.00	0.00	27,374.87
Expense															
Advertising 520-072	13.98	802.23	0.00	0.00	90.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	609.24	0.00	1,515.45
Insurance 520-079	2,505.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,505.00
Membership 520-170	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Miscellaneous Expenses 550-...	1,930.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.87	0.00	0.00	0.00	0.00	0.00	1,970.71
Office Supplies 533-800	52.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.44
Subscriptions 532-056	796.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	796.00
Telephone 520-055	463.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	463.11
Training 520-200	1,390.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,390.00
Travel 520-064	366.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	366.18
Organization Committee 550-2...	4,778.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,778.67
Design Committee 550-236	7,000.00	883.38	32.56	2,366.00	40.00	0.00	0.00	235.01	1,234.74	0.00	0.00	130.20	0.00	0.00	11,921.89
Promotion Committee 550-237	10,100.00	0.00	0.00	18.38	694.57	0.00	892.00	0.00	0.00	0.00	0.00	0.00	420.76	0.00	12,125.71
DV Committee 550-238	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.59	0.00	0.00	0.00	0.00	39.59
Total Expense	29,571.22	1,685.61	32.56	2,384.38	824.57	0.00	892.00	235.01	1,274.61	14.59	0.00	130.20	1,030.00	0.00	38,074.75
Net Ordinary Income	-29,288.35	-1,685.61	6,442.44	-389.38	-129.57	15.00	0.00	-235.01	645.39	1,585.41	4.00	169.80	12,166.00	0.00	-10,699.88
Net Income	-29,288.35	-1,685.61	6,442.44	-389.38	-129.57	15.00	0.00	-235.01	645.39	1,585.41	4.00	169.80	12,166.00	0.00	-10,699.88

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Trial Balance Listing

Through 03/31/17

Detail Balance Sheet Listing

Exclude Rollup Account

Account	Account Description	Balance Forward	MTD Debits	MTD Credits	Ending Balance	Prior Year MTD Balance
Fund 811 - Gardnerville Main Street						
101.000	Cash	138,401.44	360.00	2,175.18	136,586.26 ✓	137,797.62
101.090	Investment-FWV Adjust	274.68	.00	.00	274.68 ✓	(91.58)
121.100	Interest Receivable	213.00	.00	.00	213.00 ✓	213.00
202.000	Accounts Payable	.00	2,087.88	2,087.88	.00	.00
219.000	Accr Vac/Sick/Comp	.00	.00	.00	.00	.00
253.000	Fund Balance	(106,861.28)	.00	.00	(106,861.28)	(4,981.10)
	P/Y Fund Equity Adjustment	(40,912.54)	.00	.00	(40,912.54)	(406,861.28)
	Fund Revenues	(27,102.17)	272.30 ✓	545.00 ✓	(27,374.87)	.00
	Fund Expenses	35,986.87	2,087.88	.00	38,074.75	(1,717.08)
	Fund 811 - Gardnerville Main Street Totals	\$0.00	\$4,808.06	\$4,808.06	\$0.00	2,543.07
	Grand Totals	\$0.00	\$4,808.06	\$4,808.06	\$0.00	\$26,902.65

13-7

12:28 PM
04/18/17
Cash Basis

Main Street Gardnerville Program
Balance Sheet
As of March 31, 2017

	<u>Mar 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank 301-000	<u>136,586.26</u> ✓
Total Checking/Savings	<u>136,586.26</u>
Other Current Assets	
Investment-FMV Adjust 101.090	<u>274.68</u> ✓
Interest Receivable 121,100	<u>213.00</u> ✓
Total Other Current Assets	<u>487.68</u>
Total Current Assets	<u>137,073.94</u>
TOTAL ASSETS	<u>137,073.94</u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	<u>147,773.82</u> ✓
Net Income	<u>-10,699.88</u> ✓
Total Equity	<u>137,073.94</u>
TOTAL LIABILITIES & EQUITY	<u>137,073.94</u>

13-8

12:27 PM

04/18/17

Cash Basis

Main Street Gardnerville Program

DEPOSIT DETAIL

March 2017

Date	Memo	Paid Amount
Ordinary Income/Expense		
Income		
Membership 360-220		
3/7/2017	Member-bus/Silver Thistle Photography	100.00
Total Membership 360-220		100.00
Merchandise Sales 360-210		
3/7/2017	Flower basket 2017/mcpartland - double paid in error	85.00
3/7/2017	3/7 correct treasurer's error, reversed this deposit from ...	-272.30
3/7/2017	Flower basket 2017/mcpartland- city rev dble pymt 3/29	-85.00
3/8/2017	Flower basket 2017/b jane lommell	85.00
3/17/2017	Flower basket 2017/joers	95.00
3/23/2017	Flower basket 2017/baker	95.00
3/29/2017	Flower basket 2017/manoukian -county corrected keying...	85.00
3/29/2017	Flower basket 2017/dibble -county corrected keying error	85.00
Total Merchandise Sales 360-210		172.70
Total Income		272.70
Net Ordinary Income		272.70
Net Income		272.70 ✓

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12:27 PM

04/18/17

Cash Basis

Main Street Gardnerville Program EXPENSES DETAIL

March 2017

Date	Num	Name	Memo	Paid Amount
Ordinary Income/Expense				
Expense				
Advertising 520-072				
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/10 Network Solutions refund 1mo of 12	-6.99
3/24/2017	660399	Do Co Procurement Card	2/19 Network Solutions mainstreetgardnerville.org 2 yrs	75.98
3/24/2017	660399	Do Co Procurement Card	2/25 Network Solutions mainstreetgardnerville.org private registr...	29.98
Total Advertising 520-072				43.05
Miscellaneous Expenses 550-001				
3/17/2017	660227	Ricoh	Ricoh color copies 2/17 281 x .045	12.65
3/24/2017	660462	Lochridge, Paula	3/6 Raleys/snacks for special meeting - Lochridge reimb	99.99
3/24/2017	660462	Lochridge, Paula	3/3 Wmart/totes for storage unit - Lochridge reimb	35.53
3/24/2017	660399	Do Co Procurement Card	2/7 Staples #10 envelopes (1)	22.70
Total Miscellaneous Expenses 550-001				170.87
Telephone 520-055				
3/17/2017	660302	Verizon Wireless	Verizon Wireless/paula's cell 3/2-4/1	51.42
Total Telephone 520-055				51.42
Training 520-200				
3/24/2017	660399	Do Co Procurement Card	2/14 Paypal Calif Main St conf - waggoner	410.00
Total Training 520-200				410.00
Travel 520-064				
3/24/2017	660559	Waggoner, Stephanie	Calif Main St Conf 2/22-2/24 - mileage & meals/Waggoner	378.54
3/24/2017	660399	Do Co Procurement Card	2/24 Hotel Pacific room for calif main street conv - waggoner	746.78
Total Travel 520-064				1,125.32
Organization Committee 550-235				
3/10/2017	659768	Addeo, Tara	2/16 Smiths food for mingle	32.51
3/24/2017	660399	Do Co Procurement Card	2/13 Rite Aid food for Mingle	25.95
Total Organization Committee 550-235				58.46
Design Committee 550-236				
3/3/2017	659548	Bates, Vicki R	12/3 Home Depot insulation for hpg	19.48
3/3/2017	659548	Bates, Vicki R	10/18 Mill ends burlap for hpg	9.60
3/3/2017	659548	Bates, Vicki R	9/15 Lowes jet sprayer for hpg	2.02
3/24/2017	660399	Do Co Procurement Card	2/8 Burpee seeds for hpg	37.75
3/24/2017	660399	Do Co Procurement Card	2/23 Tmart.com fairy lights for labyrinth walk	84.24
3/24/2017	660399	Do Co Procurement Card	2/23 Tmart.com fairy lights for labyrinth walk - inertnat'l fee	0.67
Total Design Committee 550-236				153.76
Promotion Committee 550-237				
3/3/2017	659577	Dallaire Tom-Petty Cash	2/16 Sheriff wine walk permits	75.00
Total Promotion Committee 550-237				75.00
Total Expense				2,087.88
Net Ordinary Income				-2,087.88
Net Income				-2,087.88

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Budget Performance Report

Date Range 07/01/16 - 03/31/17

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 811 - Gardinerville Main Street									
REVENUE									
Department 000 - Revenue									
301	Opening Fund Balance								
301.000	Opening Fund Balance	18,010.00	.00	18,010.00	.00	.00	.00	18,010.00	0
	301 - Opening Fund Balance Totals	\$18,010.00	\$0.00	\$18,010.00	\$0.00	\$0.00	\$0.00	\$18,010.00	0%
331	Distr. from County								
331.135	Distr. from County	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
	331 - Distr. from County Totals	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
360	Merchandise Sales								
360.210	Merchandise Sales	14,000.00	.00	14,000.00	172.70	.00	10,824.00	3,176.00	77
360.220	Memberships	5,000.00	.00	5,000.00	100.00	.00	1,500.00	3,500.00	30
360.221	Promotions	25,000.00	.00	25,000.00	.00	.00	14,703.00	10,297.00	59
360.800	Miscellaneous	.00	.00	.00	.00	.00	50.00	(50.00)	+++
	360 - Merchandise Sales Totals	\$44,000.00	\$0.00	\$44,000.00	\$272.70	\$0.00	\$27,077.00	\$16,923.00	62%
367	Donations								
367.102	Donations	.00	.00	.00	.00	.00	15.00	(15.00)	+++
	367 - Donations Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	(\$15.00)	+++
	Department 000 - Revenue Totals	\$72,010.00	\$0.00	\$72,010.00	\$272.70	\$0.00	\$27,092.00	\$44,918.00	38%
	REVENUE TOTALS	\$72,010.00	\$0.00	\$72,010.00	\$272.70	\$0.00	\$27,092.00	\$44,918.00	38%
EXPENSE									
Department 960 - Gardinerville Main Street									
511	Retirement								
511.181	Retirement	14,045.00	.00	14,045.00	.00	.00	.00	14,045.00	0
511.182	Pact Workers Comp	1,408.00	.00	1,408.00	.00	.00	.00	1,408.00	0
511.183	Group Insurance	8,172.00	.00	8,172.00	.00	.00	.00	8,172.00	0
511.184	Unemployment	251.00	.00	251.00	.00	.00	.00	251.00	0
511.186	Medicare	727.00	.00	727.00	.00	.00	.00	727.00	0
	511 - Retirement Totals	\$24,603.00	\$0.00	\$24,603.00	\$0.00	\$0.00	\$0.00	\$24,603.00	0%
520	Telephone Expense								
520.055	Telephone Expense	700.00	.00	700.00	51.42	.00	463.11	236.89	66
520.060	Postage/Po Box Rent	300.00	.00	300.00	.00	.00	.00	300.00	0
520.064	Travel	3,750.00	.00	3,750.00	1,125.32	.00	366.18	3,383.82	10
520.072	Advertising	2,000.00	.00	2,000.00	43.05	.00	1,515.45	484.55	76
520.079	Insurance	2,200.00	.00	2,200.00	.00	.00	2,505.00	(305.00)	114
520.169	EMRB Assessment	7.00	.00	7.00	.00	.00	.00	7.00	0
520.170	Memberships	350.00	.00	350.00	.00	.00	150.00	200.00	43
520.200	Training & Education	2,000.00	.00	2,000.00	410.00	.00	1,390.00	610.00	70
	520 - Telephone Expense Totals	\$11,307.00	\$0.00	\$11,307.00	\$1,629.79	\$0.00	\$6,389.74	\$4,917.26	57%
521	Professional Services								
521.100	Professional Services	1,000.00	.00	1,000.00	.00	.00	1,125.00	(125.00)	112

Budget Performance Report

Date Range 07/01/16 - 03/31/17
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 811 - Gardnerville Main Street	EXPENSE								
Department 960 - Gardnerville Main Street									
532	Subscriptions	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,125.00	(\$125.00)	112%
532,056	Subscriptions	804.00	.00	804.00	.00	.00	796.00	8.00	99%
533	Office Supplies	\$804.00	\$0.00	\$804.00	\$0.00	\$0.00	\$796.00	\$8.00	99%
533,800	Office Supplies	400.00	.00	400.00	.00	.00	52.44	347.56	13%
550	Miscellaneous Expenses	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$52.44	\$347.56	13%
550,001	Miscellaneous Expenses	500.00	.00	500.00	170.87	.00	845.71	(345.71)	169%
550,235	Organization Committee	6,100.00	.00	6,100.00	58.46	.00	4,778.67	1,321.33	78%
550,236	Design Committee	13,300.00	.00	13,300.00	153.76	.00	11,900.27	1,399.73	89%
550,237	Promotion Committee	13,000.00	.00	13,000.00	75.00	.00	12,147.33	852.67	93%
550,238	ER Committee	995.00	.00	995.00	.00	.00	39.59	955.41	4%
550 - Miscellaneous Expenses Totals		\$33,895.00	\$0.00	\$33,895.00	\$458.09	\$0.00	\$29,711.57	\$4,183.43	88%
699	Ending Fund Balance	1.00	.00	1.00	.00	.00	.00	1.00	0%
699,000	Ending Fund Balance	\$1.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0%
Department 960 - Gardnerville Main Street Totals		\$72,010.00	\$0.00	\$72,010.00	\$2,087.88	\$0.00	\$38,074.75	\$33,935.25	53%
EXPENSE TOTALS		\$72,010.00	\$0.00	\$72,010.00	\$2,087.88	\$0.00	\$38,074.75	\$33,935.25	53%
Fund 811 - Gardnerville Main Street Totals									
REVENUE TOTALS		72,010.00	.00	72,010.00	272.70	.00	27,092.00	44,918.00	38%
EXPENSE TOTALS		72,010.00	.00	72,010.00	2,087.88	.00	38,074.75	33,935.25	53%
Grand Totals		\$0.00	\$0.00	\$0.00	(\$1,815.18)	\$0.00	(\$10,982.75)	\$10,982.75	
REVENUE TOTALS		72,010.00	.00	72,010.00	272.70	.00	27,092.00	44,918.00	38%
EXPENSE TOTALS		72,010.00	.00	72,010.00	2,087.88	.00	38,074.75	33,935.25	53%
Grand Totals		\$0.00	\$0.00	\$0.00	(\$1,815.18)	\$0.00	(\$10,982.75)	\$10,982.75	

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12:27 PM

04/18/17

Main Street Gardnerville Program

Open Invoices

As of April 18, 2017

	Type	Date	Num	Name	Memo	Due Date	Aging	Open Balance
TOTAL								

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MAIN STREET
Gardnerville
NEVADA

Annual Report 2016

Experience the Past • Enrich the Present • Embrace the Future

2016 Board of Directors

Linda Dibble, President
Scott Bergan, Vice-President
Norie Jenkins, Treasurer
Suzanne Carreau, Secretary
Tara Addeo
Meredith Fischer
Margaret Pross
Stephanie Waggoner

Ken Miller, *Town of Gardnerville Liaison*

Main Street Manager

Paula Lochridge

Town Manager

Tom Dallaire



The mission of the Main Street Gardnerville Program, in partnership with the town, county, business and community, is to revitalize downtown Gardnerville utilizing design, organization, promotion & economic district vitality to develop the unique identity and preserve the historic nature of our community.



Letter from the President & Program Manager

Dear Business Members, Sponsors, Volunteers, and Community Members:

The Main Street Gardnerville Program continues to be a vibrant part of this community as it wraps up the 8th year of operation.

The end of this year was bittersweet as we bid farewell to our Program Manager, Paula Lochridge, and posted for a new Executive Director. Since the Program began in 2008, Paula has been the director on whom we have relied to guide us through our successes and accomplishments some of which are documented throughout this report.

We rely on passionate volunteers to develop, organize, and complete projects that continue to enhance our unique identity and preserve the historic nature of our community. The value of volunteer efforts and merchant support is visible throughout the district as well as in this report. The photos that accompany the accomplishments visually highlight the commitments embraced by this program.

Please take the time to peruse this annual report, familiarize yourself with the exciting things happening in Gardnerville, and consider volunteering and/or becoming a sponsor of Main Street Gardnerville

Respectfully,



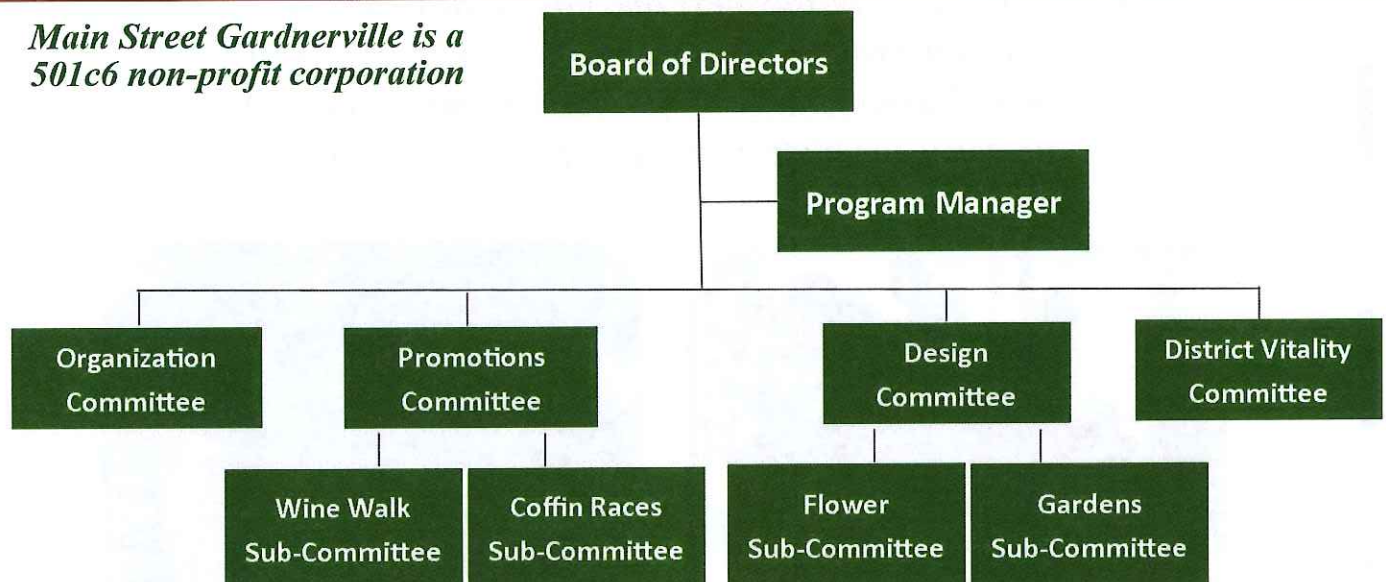
Linda Dibble, Board President



Paula Lochridge, Program Manager
Main Street Gardnerville

Organizational Flowchart

*Main Street Gardnerville is a
501c6 non-profit corporation*



Highlights of Activities, Projects and Accomplishments in 2016

ORGANIZATION:

- More than 5,000 volunteer hours were logged at an approximate value of \$115,000. *(Figures are still being collected at time of this printing.)*
- Creation of sponsorship packets to launch fundraising efforts to support events and projects.
- Organize quarterly Main Street Mingles to offer an opportunity for residents/business owners to become better engaged within our community.
- Annual Volunteer and Business Recognition Event held in September.



DISTRICT VITALITY (formerly Economic Restructuring):

- Business Tracker Updated for 2016: 17 new businesses opened; 7 businesses closed; 3 businesses relocated outside of Gardnerville; 2 businesses relocated/transferred ownership within the district and at least 14 businesses improved their business through private investment.
- Revolving Loan Funds are still available at a 2% interest rate



offered to qualified businesses within our district or to businesses that want to move into our district.

- Began a Virtual Vacancy Tour campaign to promote vacancies within our district.

DESIGN:

- Managed the Main Street Flower Program.
- Managed the Heritage Park Gardens Program.
- Continued with phase two of the "Growing to Share" project through a USDA Specialty Crop Block Grant.
- Mounted the Basque Mural on the Masons Building.



PROMOTIONS:

- Hosted several successful events, including:
 - 8th annual Thirsty Third Thursday Wine Walks
 - 2nd annual Slaughterhouse Lane Coffin Races
 - Great Race Event, in partnership with the Town of Gardnerville
 - Heritage Park Classic Car Show
- Continued to promote our business members through Biz Blast.



For more information and highlights from 2016, please visit our website.



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Gardnerville, NV 89410

Phone: 775-782-8027

Fax: 775-782-7135

E-mail: info@mainstreetgardnerville.org

www.MainStreetGardnerville.org



*Main Street Gardnerville is a 501c6
non-profit corporation & an
equal opportunity provider and employer.*

It's Happening On Main Street! (2017 Dates)

"Main Street Mingles"

Quarterly at various locations

"Heritage Park Gardens Celebrates Earth Day"

at Heritage Park Gardens, April 22nd

"Thirsty Third Thursday Wine Walks"

The third Thursday of each month, May-September

"Movies in the Park"

Town of Gardnerville Event at Heritage Park June 23rd, July 7th, July 21st & August 11th

"Let's Sweep the Town"

in the District, May 13th

"Heritage Park Gardens Open House & Plant Faire"

at Heritage Park Gardens, May 20th

"Freedom 5K Fun Run/Walk & Yankee Doodle Dash"

In conjunction with the Town of Gardnerville: July 4th at Heritage Park

"Heritage Park Gardens October Fall Harvest & EFG Scarecrow Festival"

at Heritage Park Gardens, October 7th

"Slaughterhouse Lane Coffin Races"

at Heritage Park, October 14th

"Small Business Saturday"

In the Main Street District, November 25th

"Carson Valley Christmas Kickoff"

at Heritage Park, November 30th

"Merry Main Street"

December 2nd with a day full of activities in the downtown district leading up to the Carson Valley Chamber of Commerce's Annual Parade of Lights.

"New Year's Eve Candle Light Labyrinth Walk"

at Heritage Park Gardens, December 31st

More events and activities coming soon. Events subject to change... Dates and details on-line.



Monthly Meetings

MAIN STREET BOARD:

3rd Tuesday at 6:00 pm

DESIGN COMMITTEE:

1st Thursday at 1:30 pm

Committee Chair, Stephanie Waggoner

Flower Sub-Committee:

Committee Chair, Linda Dibble

Heritage Park Gardens Sub-Committee:

Committee Chair, Carol Sandmeier

DISTRICT VITALITY COMMITTEE:

4th Thursday at 4:30 pm

Committee Chair, Meredith Fischer

ORGANIZATION COMMITTEE:

2nd Tuesday at 9:00 am

Committee Chair, Tara Addeo

PROMOTIONS COMMITTEE:

2nd Monday at 4:15 pm

Committee Chair, Scott Bergan

Coffin Races Sub-Committee:

Committee Chair, Suzanne Carreau

Wine Walks Sub-Committee:

Committee Chair, Debbie Crone-Palio

Meeting dates and times are subject to change.

Please call 775.782.8027 for up-to-date information.



**Nevada League of Cities and
Municipalities
Board of Director's Meeting**
April 27, 2017 – 2:00pm
Carson City Community Center – Sierra Room
850 E. William St.
Carson City, NV 89701

AGENDA

- I. Call to Order and Roll Call – Vice President Natalie Yanish
- II. Public Comment
- III. **For Possible Action** – Approval of Agenda
- IV. Informational Item – President's Report
- V. Informational Item – Executive Director's Report
- VI. **For Possible Action** – Consent Agenda – (These items are considered routine and may be acted on with one motion. Any member of the Board of Directors may request that an item be removed from the Consent Agenda and considered separately.)
 - a. Approval of Financial Reports for December 2016, January, February and March 2017.
 - b. Approval of the Minutes of the January 30, 2017 Meeting of the NLC&M Board of Directors.
- VII. Informational Item – President's Report.
- VIII. Informational Item – Executive Director's Report.
- IX. Informational Item – Presentation Regarding the SilverFlume Business Portal – Ms. Karen Michael, Administrator, Business Portal Division, Office of Nevada Secretary of State Barbara K. Cegavske.
- X. Informational Item – Presentation Regarding the 2017 Wildfire Awareness Month – Mr. Ed Smith, Natural Resource Specialist, University of Nevada Cooperative Extension, and Co-manager of the Living With Fire Program.
- XI. **For Possible Action** – Discussion and Possible Action to Adopt NLC&M Resolution 17 – 01 in Support of Nevada Wildfire Awareness Month – May 2017.

XII. Informational Item – Roundtable Discussion Regarding the 2017 Legislative Session.

XIII. **For Possible Action** – Discussion and Possible Action Regarding NLC&M Positions and Strategies for the 2017 Legislative Session.

XIV. Informational Item – Upcoming Events

Tonight – 5:30pm – Legislative Reception – Governor’s Mansion

June 13 – NLC&M Board of Directors Meeting – McCarran Airport, Las Vegas

October 10 – 12 – NLC&M Annual Conference – CasaBlanca Resort – Mesquite

November 15 – 18 – National League of Cities’ City Summit – Charlotte, NC

XV. Public Comment

XVI. Adjournment

Call in Information – 913 227-1219 code 695148#