



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Ken Miller, Chairman  
Cassandra Jones, Vice Chairwoman  
Lloyd Higuera, Board Member  
Linda Slater, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, April 4, 2017

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on March 30, 2017 on or before the third day prior to the meeting date, by Carol Louthan, Administrative Services Manager, Signed: Carol Louthan: in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:27 A.M.

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:39 A.M.

Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:43 A.M.

Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:55 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

### INVOCATION – Leo Kruger, Valley Christian Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Linda Slater

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**March 7, 2017 Regular Board meeting, with public comment prior to Board action.**



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

### CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve March 2017 claims.
4. **For Possible Action:** Approve Proclamation 2017P-01 recognizing April 28, 2017 as Arbor Day.
5. **For Possible Action:** Approve interlocal agreement for access to the Nevada Secretary of State's office business portal, authorizing the board chairman to sign.
6. **For Possible Action:** Approve a park use application for Heritage Park by Splash Dogs scheduled for May 11- 14, 2017, at a cost to the town of \$1,500 in addition to providing bleachers, port-a-potties and assisting with setup of the event.
7. **For Possible Action:** Approve proposed legal services agreement with town counsel's new law firm Jennifer Yturbide Law PC for attorney representation of Town interests and matters effective April 3, 2017 under existing terms and conditions, authorizing Chairman Miller to sign the agreement.

### ADMINISTRATIVE AGENDA

*(Any agenda items pulled from the Consent Calendar will be heard at this point)*

8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2017. (approx. 10 minutes)
9. **For Possible Action:** Discussion to approve, approve with modifications, or deny an agreement between Main Street Gardnerville and the Town of Gardnerville for the support of the Main Street Program and its efforts to promote, preserve, and enhance the Town of Gardnerville and its downtown area; with public comment prior to Board action. (approx. 10 minutes)
10. **For Possible Action:** Discussion on the Town of Gardnerville sponsoring the Minden Airport Aviation Roundup held October 7-8, 2017 in the amount of \$5500. Presentation by Bill Chernock; with public comment prior to Board action. (approx. 15 minutes)
11. **For Possible Action:** Discussion to approve, modify or deny the 2016 Town Crack Repair Project and award the contract to Vega Asphalt Paving in the amount of \$67,264.20 to cut, and remove cracked ac and repave the area within town streets in Chichester Estates and Virginia Ranch Development, authorizing the Town Superintendent to sign the contract and increase the contract by 20% to a total of \$80,717.04 as needed for inspections and additional repairs; with public comment prior to board action. (approx. 15 minutes)
12. **For Possible Action:** Discussion and provide direction to staff on the Hellwinkel open space perimeter fence, and moving unused funds to the Major Repairs Public Works budget line item; with public comment prior to Board action. (approx. 15 minutes)
13. **For Possible Action:** Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action. (approx. 45 minutes)
14. **For Possible Action:** Discussion to approve or modify the proposed Tentative Town Budget for fiscal year 17-18, and provide direction to staff for the final budget review at the May Meeting; with public comment prior to board action. (approx. 45 minutes)
15. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2017. (approx. 5 minutes)
16. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for March 2017. (approx. 5 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting May 2, 2017



## GARDNERVILLE TOWN BOARD

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Tuesday, March 7, 2017

4:30 p.m.

Gardnerville Town Hall

**INVOCATION – Father Paul, St. Gall Catholic Church gave the invocation.**

**4:30 P.M. Chairman Miller called the meeting to order and made the determination a quorum is present.**

**PLEDGE OF ALLEGIANCE – Lloyd Higuera led the flag salute.**

#### **PUBLIC INTEREST COMMENTS (No Action)**

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No public comment.

#### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Higuera/Wenner to approve the agenda.**

No public comment.

**Motion carried with Board member Slater absent.**

#### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**February 7, 2017 Regular Board meeting, with public comment prior to Board action.**

**Motion Higuera/Wenner to approve the previous minutes.**

No public comment.

**Motion carried with Board Member Slater absent.**

#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence.**  
Read and noted.
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.**  
Approved.
3. **For Possible Action: Approve February 2017 claims.**  
Approved.
4. **For Possible Action: Approve moving \$55,000 from Board Designated to Capital Projects for completion of Hellwinkel flood channel LOMR flood study to relocate the flood way and a flood study to evaluate the effects of the future storm drain improvements at the Hwy 395 "S" curve & Mission Street on the flood plain.**  
Approved.

**Motion Higuera/Wenner to approve the consent calendar.**

No public comment.

**Motion carried with Board Member Slater absent.**

## **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5.  **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for February 2017.**

Mrs. Linda Dibble reported we will be reviewing the action plans again because we are moving into a calendar year instead of a fiscal year. We interviewed four candidates last night. It went very well. We had one that we finally did select and are still in negotiations at this time. Hopefully we will wrap this up tomorrow.

Mr. Higuera thought it went very well last night. The board really appreciated the fact it went very smoothly. We got through it and the discussions by 8:35 or 8:40.

Mrs. Dibble agreed it did go well. Unless you have questions, that is it.

Chairman Miller has done interviews through Skype and it works out well. Just for information on BDR 1053, I attended a mayor's day last week. We met with the majority and minority leaders. The first one I met with I brought up what happened to Main Street. He believed it was back on the BDR's. Senator Roberson, the minority leader, really liked the bill. There is support for it this time around. It's coming from the tourism budget. We talked with the lieutenant governor. He told us he always has money in his budget. It sounds like it's very positive.

Mrs. Dibble appreciates you getting back to us with this information. Tom and Paula have reached out to a number of people and we are all rallying the troops. One of the candidates we interviewed was very active in going to some of the legislative bodies in the past and certainly has some good insight as to how we can keep this in the forefront. Maybe there will be a vote this year.

Mr. Dallaire added the CEO from Main Street National Center is considering coming back again and doing a presentation. We reached out to Heidi Swank, the one pushing the bill.

Chairman Miller thought the bill has a lot of support because parts of Las Vegas want to do it.

Mrs. Dibble stated there are a number of small towns that have been reaching out for more information. We are more than willing to work with them. We have made ourselves open for any discussion that comes along.

6.  **For Possible Action: Discussion to approve, approve with modifications or deny a request for a Zoning Map Amendment application DA 17-013 to change the zoning district from Neighborhood Commercial to Mixed Use Commercial for two parcels within the Town of Gardnerville, 1317 & 1321 Highway 395 (APN's 1220-04-602-001 & -002); with public comment prior to Board action.**

Ms. Wenner needs to recuse myself from this item due to the fact I recently got my real estate license and I am working with Dennis McDuffee at Interco and in the process of getting my property management license.

Mr. Dallaire noted the applicant is here and Tammy from Rob Anderson's office. It is the Guns & Arrows parcel and the vacant lot behind it adjacent to the Rite Aid drive through. They want to convert it to mixed use. The Plan for Prosperity has it in the commercial hub and it is also shown in the Stodick Parkway area as well and ties to the larger parcel below. They are planning on redoing the outside of the building at Guns & Arrows and we recommend approval. Tammy has a presentation.

Tammy Kinsley, R.O. Anderson Engineering, gave a short presentation and is available if there are any questions.

Mr. Higuera felt it has increased access and fits in with the Plan for Prosperity.

Chairman Miller would hope it will encourage further development.

No public comment.

**Motion Higuera/Jones to approve a request for a zoning map amendment application DA 17-013 to change the zoning district from neighborhood commercial to mixed use commercial for two parcels within the town of Gardnerville at 1317 and 1321 Highway 395, APN's 1220-04-602-001 and 002.**

**Motion carried with Board Member Slater absent.**

7.  **For Possible Action: Discussion to approve, approve with modifications or deny a request for a Major Design Review DA 17-012 for construction of a 19,526 square foot church, including classrooms, meeting room, multipurpose room, offices, kitchen and associated parking lot and picnic areas, within the Town of Gardnerville, APN 1320-33-310-004; with public comment prior to board action.**

Mr. Dallaire noted Rob Anderson is not here yet.

Mr. LaCost went over the project for the Town of Gardnerville. Douglas County Code 20.100.90D requires the property owner or the developer to develop the undeveloped streets next to it, which would be both Ezell and Maple Streets. I looked at a compromise where they pay us for the development and we put it on the CIP and build it the rest of the way. On Maple, a cul-de-sac would be the best option. The plans don't show any trees around the parking lot. It might need some type of shading or screening. Right now there is only one entrance. I would like a second. I would like them to move the garbage to the side so they don't have to back up and try to turn. The storm water is pushed down culverts but all the water from the parking lot is pushed into a detention basin. There are two overflows into the gardens. Our request is they pipe that. The project is in the middle of old town. One of the things in the Plan for Prosperity is that gable roofs should be hidden with a parapet. The Board needs to decide whether that is so different than what we have currently and if they want that changed. Plus the brickwork is just in the front. If you look at 395 you will find a lot of brickwork. The board just needs to decide whether that is a sticking point.

Ms. Wenner asked if that is a cul-de-sac or a roundabout.

Mr. LaCost stated the logical flow path would be to extend High School and join it.

Mr. Dallaire talked to the school district. They are working on High School Street. Next year all the parents are going to be going in and out on High School. All the buses will be coming in off 395 going around the school and coming out on High School Street. We came up with the concept of putting a cul-de-sac in at the end of Maple allowing the Slaughterhouse property and the school a commercial access.

Vice-Chairwoman Jones asked if RV parking is required.

Mr. Dallaire believed it was a requirement from Douglas County.

Tammy Kinsley advised with regard to the landscaping they do plan to follow Douglas County Code. They just weren't indicated on the plans.

Mr. Rob Anderson went over the project. We have received the staff report.

Vice-Chairwoman Jones has a problem with a single entrance. What happens if there is a car accident? There should be a second point of exit and entrance. Even a secondary access would be an exit. Wouldn't there need to be a secondary entrance?

Mr. Anderson pointed out Maple Street shouldn't be the burden of this particular applicant. From this point Maple Street is in the floodway. In the floodway you cannot increase the base flood elevation at all. So any improvement you make will have to take that into consideration. I don't know if it's in your plan to widen Ezell Street.

Mr. Dallaire responded it is to be done this year. The trailhead is coming in at that location. The sidewalk or crosswalk has a widened sidewalk around the entrance into that section onto Maple Street. That would be the main link between all of the pathways. That parcel is involved in the flood boundary one way or the other. We are working with some folks on that. We will see what happens. But eventually between the town, the county and the school

district we are hoping to get everyone together and get that developed.

Mr. Anderson wants to be cooperative with the town, but just not at the applicant's sole burden.

Vice-Chairwoman Jones asked if this applies to Ezell. The focus has been on Maple Street so far, but a portion of the improvements is on Ezell, especially if the fire district requires a second entrance and exit. The board has unanimously said that is a concern we have. Does the church's budgetary constraints for Maple apply to Ezell?

Mr. Anderson stated the financial impact is substantially less. If there was a compromise to reach and the church agreed to cooperate in this section and build the gravel secondary access out for emergency vehicles, I think that is an understandable request. Obviously we would like to avoid that.

Vice-Chairwoman Jones asked regardless of where a second entrance goes everything funnels down Gilman to the light. Has anybody looked at the impacts on the light?

Mr. Anderson advised Mr. Sologuy did evaluate the light and found there was no impact to those facilities from this proposal. And he evaluated for existing plus buildout of the south half of the Ranch at Gardnerville.

Chairman Miller suggested changing the timing of the signal at that intersection.

Vice-Chairwoman Jones sees the other impact is the town events at Heritage Park. Right now the parking lane on that street is solid. This parking lot will be put to good use whether you want it to be or not by the members of the public. I also see it being a problem with the right turn. During events I can see the parking lane being full of cars and there being a challenge that we may want to designate a portion as a right turn lane to ensure enough space for a right-hand turn during events for safety reasons.

Mr. Anderson believed the church is willing to cooperate with the town so that we could have events that don't conflict with the church's activities. We would make the parking lot available to support the town events. We request your approval of the design review application and we are available to answer questions.

Mr. Dallaire explained on the Overland side we allowed two-way to the parking area. It could be something we consider doing.

Mr. Anderson would like input about where that occurs. The staff report suggests money be paid to the town in lieu of the cost. The concern is that's a capital cost up front. The second concern is it comes at a burden of prevailing wages. We would like to have the town board's consideration if the church is required, but the cooperation would mean they would not be required to pay prevailing wage. If they were to construct it themselves they would not be subject to that requirement.

Mr. Stockwell wanted to let everyone know there will be trees in the parking lot.

Chairman Miller asked for public comment.

No public comment.

**Motion Wenner/Higuera to conditionally approve the proposed major design review DA 17-012 for the High Sierra Fellowship Church at APN 1320-33-310-004 with the conditions as outlined in the attached staff report and hopefully work with the church on getting a secondary ingress and egress worked out.**

Chairman Miller would like a clarification on that. If we go by the conditions that we have we are putting the burden of Maple Street on them. Maybe clarify item #4 on page 7-8.

Ms. Wenner added: the town, the church and county could work on having a second on Ezell or Maple; but I guess it would be Ezell.

Vice-Chairwoman Jones stated Ezell is the natural entrance and exit point. I come away from this conversation wondering if we should be trying to develop Maple at all. If the school district doesn't want to invest in it and Slaughterhouse isn't asking for it, is it even necessary for us to develop it. I have a hard time burdening any landowner that backs up to it, when we're not sure when it would be developed. At this point the sole reason to

develop it would be the school district. Yet when we approach the school district they show no interest in pursuing the project. We could absorb it into our park space. In the long term if it's not going to be connected we could just absorb it into the Martin Slough trail system.

Mr. Dallaire still needs it to maintain the ponds.

Chairman Miller asked that Ms. Wenner restate her motion.

**Motion Wenner/Higuera to conditionally approve the proposed major design review DA-17-012 for the High Sierra Fellowship Church at APN 1320-33-310-004 with the conditions as outlined in the staff report except item 4, we'd like to have Ezell Street improvements as a secondary ingress and egress.**

Attorney Yturbide asked for clarification purposes on item 4, the modification, we're saying the applicant shall provide payment for costs of completion for the remainder of Ezell Street improvements that are adjacent to the property and not Maple and provide that with the access. I'm asking the question in terms of what was presented for the motion.

Mr. Dallaire mentioned partnering with Trinity Lutheran worked out well, so either way.

Mr. Stockwell stated it would have been a financial burden if Maple Street had to be improved. If we alleviate that problem we can move forward sooner with the project.

Ms. Wenner asked if he would be willing to work with Ezell?

Mr. Stockwell answered, yes, we would.

Mr. Anderson asked to clarify on 9, can we assume the architecture proposed is acceptable.

Ms. Wenner answered yes.

Attorney Yturbide pointed out we have a first and a second. Maybe we want to restate another motion for clarification after that. Right now we have a motion that needs more clarification. It has both a first and a second. We need some votes from the board right now about whether they are clear.

Vice-Chairwoman Jones would say nay to the motion as stated, which would permit us to put a new motion on the record.

Chairman Miller called for a vote.

Upon call for the vote, motion denied with Higuera voting yeah and Miller, Jones and Wenner voting nay.

**Motion Wenner/Higuera to conditionally approve the proposed major design review DA 17-012 for the High Sierra Fellowship Church, APN 1320-33-310-004 with the conditions as outlined in the attached staff report, removing item 9 and on item 4 we would like Ezell Street instead of Maple and pay or partner with the church. Motion carried with Board Member Slater absent.**

8.  **For Possible Action.** Discussion on the review of the current Town Strategic Plan, Vision and Mission: with public comment prior to board action.

Mr. Dallaire asked if there were any changes. If you have any ideas please let us know. The League of Cities has partnered with Board Docs, an application where you can use your Ipad rather than paper and we can generate the board packet. There is another version for free. It's called Agenda Free and they will do up to 20 documents a year. We would be able to issue board members email addresses so you are not using your personal email. Minden just went to this system.

Vice-Chairwoman Jones mentioned an I-Books app would let you look at something and highlight it, write on it or put notes on it.

Chairman Miller has personal concerns. The way we are paid is a 1099. My internet service is deducted from that 1099 each year on taxes.

Mr. Dallaire will look into it.

Vice-Chairwoman Jones loves the idea, but personally if we can find a way to do it for next to nothing. There's no reason for the town to absorb a \$500 equipment cost when I already have equipment. I agree a town email would be nice.

Chairman Miller called for public comment.

Mr. Linderman thought the capabilities are mostly there except maybe the push. The email is push. So you just email it and you open it up in any app. Board Docs may be specific to I-Pad. Androids are way cheaper and they have the software to manipulate pdf files also. I would not necessarily think I-Pads would be worth the investment.

Mr. Dallaire went over the figures gleaned so far from recycling.

Mr. LaCost reviewed out of 180 potential customers, 70-76 of them are how many cans we are picking up each week. For the people that want to participate, they really participate. It's a training process for the rest of the community.

Mr. Dallaire will see what John at DDI has to say. They are doing this to come up with a processing fee. We will continue to work with DDI.

No further public comment.

No action taken.

9.  **For Possible Action: Discussion on the preliminary Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action.**

Mr. Dallaire reviewed the current CIP. We've spent money on Mill Street. We used some from the ADA ramps to pay for that. Working with the church was helpful for us. One of the longstanding projects is putting decorative lights down Douglas Avenue from 756 to Mill Street. At some point we could do this project if you were still interested. The gas station funds we spent over \$80,000 but we are getting reimbursed from the petroleum fund. We should be getting over \$100,000 back. I received an email on the Kingslane project that they were okay with the four light design. I learned at the meeting with NDOT that they really don't look at what we send to them. When we sit down in a meeting they actually look at it and make comments. The crosswalks will be another two years. The vacant land on Gilman came out of last year's budget. We had \$40,000 that rolled forward. In board designated we had \$106,000 reserved and we used those funds. I am hoping to get Industrial Way paving done this year. We are looking at putting a fence around the Hellwinkel barns and closing off the lot. I have emailed the structural engineer about the Hellwinkel barns. I will stop by and see him and see how it goes. I still don't have plans. It is time to get something done. Linda had asked to increase the ADA ramp and sidewalk budget. The sidewalk along 395 is falling apart. We will see if we can get some action. We did have plans on Ezell. With the church coming in maybe we can identify it for next year and that would give the church another year. We have a presentation on Thursday at CDBG on the gas station. We will see how we fare there. 19 projects are being presented. We'll see how that turns out. If not, we are going to need to know what the board wants to do. The building plans are pretty much complete. They are going through their final plan review and then they will be submitted for a building permit. We can get a building permit if we want to allocate money for it. We need to pay for half of the storm drain. We still owe three years on the Gilman lot. There is a collapsed pipe on Centertowne. We will be doing that this year. It would replace the storm drain from Douglas down. Do we want to fund the dog park? We can do a little a year or not. We have a lawn tractor and another pickup scheduled. Is there anything you wanted to see?

Mrs. Wenner asked if there was fencing around the dog park.

Mr. Dallaire could do about \$12,000 on that. I will change that to just the fence.

Vice-Chairwoman Jones thought in light of the winter I look at the road maintenance and know there's inflation but I think this year we will have a lot more road maintenance than normal. We should add cushion to that section of the budget.

Mr. LaCost advised the county submitted the paperwork for the flood damage. The February flood paperwork has not been approved yet. We had about \$20,000 worth of damage from the February flooding.

Mr. Dallaire will apply for what flood damage we can. We need tree replacement on here. We need a new Gator. We will keep the old one as a backup.

Chairman Miller called for public comment.

Mr. Linderman believed it would make sense to swap the bigger tractor for the lawn tractor. A bigger tractor might do a better job faster.

No further public comment.

Mr. Dallaire will bring it back next month.

Chairman Miller advised Wes Henderson mentioned there is a way we can do our budget without going through the county. He will get a hold of you and explain it further.

**Motion Jones/Higuera to direct staff to approve the preliminary CIP with modifications. Motion carried with Board Member Slater absent.**

(Break at 6:34 p.m. to 6:45)

**10.  For Possible Action: Discussion the preliminary town budget for fiscal year 17-18 fiscal year, and provide direction to staff for the tentative budget at the April Meeting; with public comment prior to board action.**

Mr. Dallaire went through the figures for this year's budget, proposed projects and events.

After discussion, changes included negotiating with Splash Dogs for a lesser amount on the national event; the Ezell widening change to next fiscal year and partner with High Sierra Fellowship; the majority of board members present felt no change to board compensation was necessary; stick with merit increases same as last year and consider discontinuing credit card fees.

Mr. Linderman asked about the billing. Is that a piece of equipment that folds it?

Mr. Dallaire answered yes.

No further public comment.

**11.  For Possible Action: Discussion to purchase a reconditioned 2006 refuse truck in the amount of \$141,000 authorizing a 20% down payment (\$28,200) at signing the contract with Alliance Refuse Trucks, and once the refuse truck is received, authorize staff to send truck 609 to be reconditioned and rebuilt in the amount of \$89,803.20 authorizing the town manager to sign the contracts and paperwork with public comment prior to board action.**

Mr. Dallaire went over the trash truck issues. I am working with Jennifer on a solution. Geoff did an internet search and found five companies in the US: two of them in Florida, one in South Carolina, Wisconsin and one in Arizona. Minden just purchased a reconditioned truck from Alliance.

Mr. LaCost explained it is a reconditioned cab and chassis with a brand new body.

Attorney Yturbide explained there are two exceptions to the competitive bidding process. One is generally considered sole source under NRS 332.115. There are a couple of sections that are applicable to the town. If you

have a certain kind of fleet or a certain kind of vehicle that you use routinely and you want to have the same type of equipment; you want the same person providing the same kind of equipment so you can do training and safety, that is one reason why you wouldn't go out to competitive bid. The other way to do it without going out to competitive bid is to join into a contract that is existing if you have something that is exactly the same.

Chairman Miller believed if we look at the location of the other vendors, transportation alone would make it non-feasible.

Vice-Chairwoman Jones added it is a single provider situation.

Mr. LaCost stated a new truck is about \$240,000. We are getting this one for about \$141,000. The advantage of this is that it doesn't have a DEF system. The DEF system doesn't provide as much power and costs more in the long run.

Attorney Yturbide pointed out Alliance is considered a sole source in Arizona. They provided you with documents related to that.

Mr. LaCost explained they have the documentation that says it was a sole source. They also had a contract with Casa Grande a sole source roll off truck, which is similar to our truck. They are on the vendor's list for the City of Phoenix for refurbishing their trucks.

Mr. Dallaire advised the last half of this item was about trading in 609. That has been one of our best trucks. Now with the oil leak Craig is looking into getting that rebuilt in Reno. We will see what transpires with that. We still need another rear load truck because 615 is showing signs of transmission problems.

Mr. LaCost would like to get the refurbished truck in stock and make sure it is what we want. Then at that time we can come back to the board and decide to send off the other truck. I would still like to send someone down to Arizona to take a look at it and make sure it is what we are asking for.

No public comment.

**Motion Higuera/Wenner to authorize staff to purchase a 2006 Peterbilt 320 refurbished cab and chassis with a new 2017 Leach rear loading refuse body in the amount of \$142,803.20 and authorizing the down payment of \$28,200 and sign the contract with Alliance Refuse Trucks. Motion carried with Board Member Slater absent.**

Attorney Yturbide asked to get a deadline from Alliance in getting the truck. I would like to put in a provision where if they don't deliver it at the time frame there is a penalty provision so they actually want to get it here. One of the things that jumped out at me was there is no deadline for them.

Mr. LaCost will get them down to a deadline they can follow.

Attorney Yturbide responded even if you get the deadline after they obtain the Leach body and you set the time frame from that point in time. Just so they are on some clock.

Mr. LaCost will ask them to write that in the contract and have you take a look at it.

**12.  For Possible Action: Discussion to direct staff to pursue the purchase of one reconditioned trash truck and pursue trading in truck 615, and sending truck 601 to auction, paying the difference in costs from trade in value for a refurbished truck, and authorize the town manager to sign the contracts and paperwork; with public comment prior to board action.**

Mr. Dallaire won't rebuild 601. That one is being used as a backup. We will keep 615 around until we could possibly trade it in or auction it off all together.

Chairman Miller asked if we need to hear this item.

Vice-Chairwoman Jones thought we needed to make a motion to auction 601.

Mr. Dallaire asked for a motion to auction just 601.

No public comment.

**Motion Wenner/Jones to authorize staff to send refuse truck 601 to auction. Motion carried with Board Member Slater absent.**

**(Vice-Chairwoman Jones left the meeting at 8:15 p.m.)**

**13.  Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2017.**

Attorney Yturbide reviewed the packet and correspondence with staff. There was an accident so we had notification of that. We discussed legislation, tree trimming at Stodick Estates and the trash truck competitive bidding issues. We talked about the property next door being up for sale. We had the joint access and parking agreement. It is already under contract. Jerome Etchegoyhen is the prospective purchaser. It is set to close by the end of the month. I spoke with the real estate agent and provided them with a copy of the joint access and parking agreement because it didn't show up in the preliminary title report. I spoke with Jerome today and inquired whether he would have any interest in discussing a permanent easement. He indicated that he hasn't gotten the property yet and wants to have some time to have it for a period of time. He said he would come back and talk with you again maybe next year. I left open the door he could discuss it sooner if he liked. He indicated he intended on following the joint access parking agreement and believed it was effective. It's a recorded document that runs with the land. His preliminary look at it indicated that he would be bound by it. In terms of a permanent easement he needs a period of time. He will keep open the possibility of talking about it in the future. The agreement is that in 50 years there is a notice provision if either one of you wanted to get out of it. If you don't, it automatically renews. I did want you to know I have made contact with him and you have a new neighbor coming. He doesn't anticipate doing anything differently. He mentioned he would be looking at tenants and securing leases. I did some research on conflicts of interest in preparing the agenda and packet. I also provided you with a letter that I am going to be moving my office to the building across from the high school. Karen and I will be moving over there. I told you that I am happy to bring you along with me. You are under a contract with me through whatever law firm. There is also a provision that if you don't want my services there is a way to exit. I would propose just going ahead and assigning that same contract over without a change of terms.

**14.  Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for February 2017.**

Mr. Dallaire reported there is a list of BDR's in the packet. There is a lot going on. Finally got the manager's message on the annual report completed. If there are any board members that want to write something that would be helpful. We went through and just listed everything that was accomplished and put in the summary of funds. So these were the final numbers that were presented. If there is a better way to show it let me know. The last thing was the survey results. Everybody seems to be satisfied. Parking is a 4, which is still satisfied. The maintenance of the streets is low.

**15.  For Possible Action: Discussion to change the date of the July 4, 2017 Gardnerville Town Board Meeting; with public comment prior to board action.**

Mr. Dallaire stated staff will be working at the fun run.

Chairman Miller asked to change it to July 5<sup>th</sup>.

No public comment.

**Motion Higuera/Wenner to change the date of the July meeting of the Gardnerville Town Board to July 5<sup>th</sup> at 4:30 p.m. Motion carried with Board Members Jones and Slater absent.**

**16. Not For Possible Action: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.**

Mrs. Wenner reported there has not been a meeting. They will have one two nights from now. There is nothing to report.

Mr. Dallaire reported for Board Member Slater. They attended a caucus meeting to talk about the BDRs and SB 127. We had a meeting on Monday with Larry and Mary Walker about the fuel tax. They are working on a diesel tax bill. They would get 5% and would include the towns and GID's in that. I left a message in Laughlin thinking they maintain their own streets. He responded that Laughlin doesn't maintain their streets. The county collects the fuel tax and they maintain the streets. Nye County maintains Tonopah streets. Carol is researching where the extra percentage Jim asked for is earmarked. I don't know if we really discussed it to say if we raised it 20 cents that it goes to roads, storm drain or parks. The costs are going up and it's hard to keep up. Everybody is in the same boat.

Chairman Miller reported there is a public government day coming up April 27<sup>th</sup>. It's going to be similar to what I went to last month. I urge you to go if you have time.

Mr. Dallaire reported there is a Main Street BDR and we will see what happens. We'll let you know if there is any movement on it. SB63 was the amended fuel tax.

Mr. Higuera reported they selected a person last night for executive director of Main Street Gardnerville. They are negotiating with her for a contract. I guess the opening offer wouldn't fly. They will go back and forth. The nice thing is if the negotiations don't go through there is a pretty good backup. I think Main Street has two very qualified candidates. They are big on fundraising and raising money in general. It was good to see Main Street board members enthusiasm about being their own entity. Linda is a prize. She really takes command.

**2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

No public comment.

**Meeting adjourned at 8:37 p.m.**

---

Ken Miller, Chairman

---

Tom Dallaire, Town Manager

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Correspondence**
2. **Recommended Motion: Receive and file**  
**Funds Available:**  Yes  N/A
3. **Department:** Administration  
  
**Prepared by:** Tom Dallaire
4. **Meeting Date:** April 4, 2017 **Time Requested:** N/A
5. **Agenda:**  Consent  Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



Week eight of the 2017 Legislative Session begins today. This is the 50<sup>th</sup> day of the session.

#### Body Camera Bills

Senator Ford's bill requiring the use of body worn cameras by all law enforcement departments (SB176) was passed out of the Senate Government Affairs Committee on March 22<sup>nd</sup>. The bill was amended to include marshals. The bill contains a provision allowing a board of county commissioners in all seventeen counties to enact or increase the fee for 911 service at a rate not to exceed \$1. The bill also allows for proceeds from this fee to be used to purchase and support body worn cameras and related equipment. There is no provision for an incorporated city to impose a fee for this purpose.

Another bill relating to body camera funding, SB88 introduced by Senator Kieckhefer, was heard in Senate Government Affairs on March 22<sup>nd</sup>. This bill contains a provision enabling local governments, including incorporated cities, to apply to the Interim Finance Committee for an allocation from the Contingency Account in the State General Fund to purchase body cameras and support equipment. There is no guarantee that the IFC would grant the request but at the least our incorporated cities have an avenue to seek funding for the soon to be mandated body cameras.

#### Marijuana

This is going to be marijuana week in the Legislature. Several marijuana related bills will be heard this week. On Tuesday, the Senate Judiciary Committee will hear the following bills:

- SB329 – Revises various provisions relating to marijuana concerning health and regulation.
- SB341 – Revises provisions relating to marijuana establishments and medical marijuana establishments.
- SB344 – Revises various provisions relating to the labeling, packaging and advertising of marijuana.
- SB374 – Prohibits certain entities from taking action against persons who engage in certain lawful activities relating to marijuana.
- SB378 – Revises provisions relating to controlled substances.

Senate Bill 302 was heard last Friday in the Senate Judiciary. This bill provides an early start for recreational marijuana sales. The bill would grant temporary licenses to existing medical marijuana dispensaries to sell recreational marijuana. Any moratoriums enacted by a local government prohibiting recreational marijuana dispensaries would remain in effect. The bill also contains a provision for a 15% excise tax on the sale of recreational marijuana. Ten percent of the proceeds would go to the state with the remaining 5% going to local governments. We are working with legislators and our friends at NACO to flush out the details of how this revenue will be distributed.

Another marijuana bill, Senate Bill 375, would authorize agreements between the Governor and Indian tribes in this State relating to the regulation of the use of marijuana.

Local Government Day at the Legislature will be held on April 27<sup>th</sup>. We will be planning activities and meetings for the day. We will be co-hosting a Legislative Reception that evening at the Governor's mansion with our friends from NACO. Please plan on attending and helping our legislators understand municipal concerns and issues.



# Douglas County Emergency Management

*Administered Under Inter-Local Agreement By The  
East Fork Fire Protection District*

1694 County Road  
Minden, NV 89423  
(775) 782-9040 (775) 782-9043

Tod F. Carlini, District Fire Chief  
Steve Eisele, Deputy Chief/Fire Marshal  
Dave Fogerson, Deputy Chief/Operations

March 23, 2017

Division of Emergency Management  
278 Fairview Drive  
Carson City, Nevada 89701  
Attention: Caleb Cage, Chief

## **Regarding: Emergency Declaration and Request for State Assistance**

Chief Cage,

Douglas County is writing this letter in conjunction with the associated Douglas County Pre Disaster Declaration in order to solicit assistance from the State of Nevada and its affiliated agencies to address mitigation efforts ahead of the anticipate Spring runoff.

As you are aware, Douglas County has experienced two significant flood events in 2017, as have other counties within the region. Douglas County, its Towns, and Special Districts have all expended considerable effort in both protective measures and flood recovery to our maximum potential. We are now at a point where additional assistance is required from the State of Nevada to prevent additional flooding and protect our County from the flooding anticipated this spring and summer.

Douglas County and other agencies within the county have spent many hours and at significant cost already in dealing with both response and now recovery. The county has concentrated the majority of its efforts in debris removal, road side drainage restoration, road repairs, culvert and bridge repair and cleaning, and snow removal, all related to the two prior flood events.

To that end, Douglas County is requesting that the State of Nevada:

- Assist with expediting any and all permitting required for mitigation work in or near the Carson River, including permits issued by the Nevada Department of Environmental Protection, State Lands, or the Army Corps of Engineers.
- Directly assist with river bank stabilization and debris removal on the Carson River. This is particularly true in areas where river bank failure or breaches have impacted Aspen Mobile Home Park in Gardnerville, and have forced the closure of US 395 in northern Douglas County during both 2017 flood events.
- Directly assist with river debris, sand, gravel bar, and sediment removal on the Carson River in areas where significant deposition occurred during the 2017 flood events.

- Directly encourage Nevada State Lands and the Army Corp of Engineers to engage in active measures within their jurisdiction of the Carson River and/or to work in concert with the Carson Valley Conservation District and agricultural interest along the river.
- Directly assist with vegetation removal impeding flows through the bypass underflow north of the 395 bridges in northern Douglas County.
- To assist specifically in identifying and providing bank stabilization and repair in areas which allow flood waters to escape the prescribed waterway resulting in the closure of US 395 in northern Douglas County.
- To assist in evaluating potential snow melt originating in the Hope Valley area of Alpine County California and feeding the West Fork of the Carson River.
- To assist with public awareness and information to help people prepare for and respond to flood events.
- To assist our local agricultural community in any way possible to facilitate their efforts to repair diversion structures and other such structures ahead of irrigation season.
- To assist and support both short and long term mitigation planning and projects.
- To coordinate all efforts with our Federal partners to the highest degree.

Douglas County has had several meetings with local, state, and federal partners in an effort to understand the potential impacts and duration of the spring and summer runoff. While there are several variables in the process, we continue to see this year as a potential for record setting year for snow melt. Our effort must be directed towards the worse-case situation. The efforts being taken in Washoe County/Lemmon Valley and in Churchill County are applauded. Douglas County is seeking a similar effort with a pre-event declaration and whatever assistance the State of Nevada can provide in mitigation and pre-event measures.

Sincerely,

Tod F. Carlini, District Fire Chief/Emergency Manager

cc: Larry Werner, County Manager  
 Mike Hays, Director/Carson Valley Conservation District  
 Ed James, P.E. /Carson River Sub-Conservancy District



## 2017 Conference Program

### Hard Rock Hotel & Casino Lake Tahoe

| <b>Wednesday, May 10</b> |   |
|--------------------------|---|
| 3:00 pm                  | Hotel Check In  |
| 4:30- 6:00 pm            | Informal Networking at The Center Bar, Hard Rock Hotel & Casino Lake Tahoe  |
| 6:30- 9:00 pm            | Dinner on your own  |
| <b>Thursday, May 11</b>  |   |
| 8:00- 8:45 am            | Breakfast and Networking  |
| 9:00- 9:15 am            | <b>Welcome:</b> Orlando Sanchez, LOGMAN President and Deputy City Manager, City of Las Vegas  |
| 9:15- 9:30 am            | <b>Renewable Energy Presentation:</b> Led by Siemens  |
| 9:30- 10:00 am           | <b>ICMA Update:</b> Bruce Channing, ICMA West Coast Regional Vice President and City Manager, City of Laguna Hills, CA  |
| 10:00 -10:45 am          | <b>2017 Nevada Legislative Session Discussion:</b><br>Facilitators: Sabra Smith Newby, Assistant County Manager, Clark County & Ted Olivas, Administrative Services Chief of Staff, City of Las Vegas |
| 10:45- 11:30 am          | <b>Recreational Marijuana Roundtable Discussion</b>   |
| 11:30 am – 12:00 pm      | <b>Marijuana Presentation:</b> Led by HDL Companies   |
| 12:00- 1:15 pm           | <b>Lunch and Networking</b>   |
| 1:15- 3:45 pm            | <b>"Building LOGMAN"</b><br>Led by Dr. Mia Mulrennan  |
| 3:45- 4:45 pm            | <b>LOGMAN Board Meeting:</b> Orlando Sanchez, LOGMAN President and Deputy City Manager, City of Las Vegas   |
| 4:45- 6:30 pm            | <b>Break</b>  |
| 6:30- 9:00 pm            | <b>Group Dinner at Riva Grill on the Lake:</b><br>Sponsored by Siemens  |
| <b>Friday, May 12</b>    |   |
| 8:00- 8:45 am            | <b>Breakfast and Networking</b>   |
| 9:00- 11:00 am           | <b>"What Keeps You Up at Night?"</b><br>Keynote Discussion by Dr. Mia Mulrennan   |
| 11:00- 11:15 am          | <b>Closing Remarks and Departure</b>  |

**Program Preview:**

Dr. Mia Mulrennan, talent strategist and owner and CEO of RaveWorthy, LLC, will lead two educational sessions:

**1. Strategic Planning Session- “Building LOGMAN”**

- a. An interactive and facilitated session on how we can keep LOGMAN evolving to better the communities we serve. Topics include:
  - i. Defining organizational purpose
  - ii. Redefining how the members of LOGMAN collaborate and on what issues
  - iii. Increasing recruitment and membership opportunities
  - iv. Exploring mentoring and coaching opportunities to develop future leaders



**2. “What Keeps You Up at Night?”**

- a. A targeted closing keynote discussion covering the challenges of recruiting and maintain a top notch workforce throughout local government in Nevada.



## **2017 Conference Registration Form**

Registration Fee: \$275

**First Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Agency/Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

### **Mail completed form and payment to:**

(Checks only please; Make checks payable to LOGMAN)

LOGMAN

c/o ICMA

777 North Capitol Street, NE #500

Washington, DC 20002

Attn: Matthew Watson

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To reserve your hotel room, visit: <http://hardrockcasinolaketahoe.com/>, and use the group code: 'LOGMAN17.' Cutoff for group rate is 30 days prior from arrival.

**Dallaire, Tom**

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**From:** Nevada League of Cities & Municipalities <jwalker@nvleague.org>  
**Sent:** Wednesday, March 29, 2017 11:45 AM  
**To:** Dallaire, Tom  
**Subject:** City Courier - March 2017



**NEVADA**  
LEAGUE OF CITIES AND MUNICIPALITIES

**City Courier - March 2017**

## 2017 Upcoming Events

April 27, 2017  
Local Government Day at the  
Legislature and Reception at the  
Governor's Mansion, Nevada Room

October 10-12, 2017  
NLC&M Annual Conference  
City of Mesquite

November 15-18, 2017  
National League of Cities  
City Summit, Charlotte, NC

## What's Happening Around the League.

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Local Government Day at the Legislature will be held on April 27th. We will be planning activities and meetings for the entire day including a Board of Directors meeting. Please plan on attending and helping our legislators understand municipal concerns and issues. Also, we will have a joint Legislative Reception with our friends from Nevada Association of Counties at the Governor's Mansion, Nevada Room, April 27, 5:30 p.m.



**Congressional City  
Conference**

MARCH 11-15, 2017 WASHINGTON, DC

National League of Cities' Congressional Cities Conference

We would like to thank the Nevadans that attended the National League of Cities' Congressional Conference. Attending were Mayor Andy Hafen (Henderson), Councilwoman Gerri Schroder (Henderson), Mayor Pro-tem

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**Thank you to all of  
our Friends for  
renewing your**

## 2017 membership!!

### "Friends of the League"

#### PLATINUM

Willis Pooling  
Wells Fargo

#### GOLD

CenturyLink  
Nevada Rural Housing Authority  
Republic Services

#### SILVER

Charles Abbott & Associates  
NV Energy  
Voya Financial

#### COPPER

L/P Insurance Services  
Las Vegas Metro Chamber  
of Commerce  
Stradling Yocca Carlson & Rauth  
Western Insurance Specialties

We appreciate your support!

For information on becoming a "Friend of the League" please [click here](#).

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Please Support our League Partners

Geno Withelder (Mesquite), Councilman Ricki Barlow (Las Vegas), Councilman David Bobzien (Reno), Javier Trujillo (Henderson Director of Public Affairs) and League Executive Director Wes Henderson.

The conference was well attended and informative. Staff from the National League of Cities provided updates on the transition to the new administration. National municipal policies were also discussed including closing the sales tax collection loophole on remote transactions, maintaining the tax exempt status for municipal bonds and increased funding for infrastructure with some funding flowing directly to cities.

We emphasized these priorities in meetings with Senator Heller and Senator Cortez Masto and in meetings with the staffs of our House members (who couldn't get back to DC due to all flights being cancelled due to the "Blizzard of 2017" - we got about 2 - 3 inches of snow). We also discussed the need for state legal marijuana businesses to have access to the federal banking system, the need to have marijuana removed from Schedule 1 so that state established marijuana industries are not jeopardized when there is a change in administration. We also discussed the need for federal assistance in funding law enforcement technology including body cameras and ancillary equipment. We also asked for our delegations support on targeted transfers of public land for municipal or economic development purposes.

We would like to thank retired Congressman Jon Porter for hosting a reception for us at the "Nevada Embassy" and for his continued support of the League and his work on behalf of Nevada. Mr. Porter gave a presentation to the Western Municipal Association (Councilwoman Schroder serves as Vice Chair of WMA) outlining his opinion of how the new administration will affect western issues and of potential legislation in Congress of interest to western states.

We again would like to thank those that attended and especially Councilman Barlow and Councilwoman Schroder for their service on the NLC Board of Directors. Councilwoman Schroder also serves as Chair of the NLC's Community and Economic Development Committee as well as the First Tier Suburbs Committee. We appreciate Councilwoman Schroder's willingness to serve. We also appreciate all from Nevada who attended the conference and helped add Nevada's voice to the conversations that develop national municipal policies.

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## City of Elko Celebrates 100 years of Incorporation.

*Mayor Chris Johnson, City of Elko*



As Mayor of Elko, Nevada I am pleased to reflect on the City of Elko's incorporation in 1917 and the 100 years since while looking forward to the years to come. On March 14, 1917 the City of Elko was incorporated by the People of the State of Nevada. Elko first identified as a railroad community, but can now be recognized in many different ways, such as a mining and ranching community. With Elko having so many different ways to identify as a community, it has been able to transition in unique ways and I now invite you to join in our celebration, reflecting on who we are, where we came from, and where we are heading.



## Please Support our League Partners



NLC Service Line Warranty Program

To learn more about this unique program and how it can bring revenue and peace of mind to your community, please contact:

Mike Madden [mmadden@utilitysp.net](mailto:mmadden@utilitysp.net) or 407-616-2239 for more information.

When looking back at old photographs from as far back as the incorporation in 1917, one can see that Elko still has many of the same buildings and unique characteristics as it did back then. Even though much of Elko is still the same, one of the most noticeable changes has been the rapid growth of the community. Much of this growth is due to the discovery of the precious resources that can be found surrounding Elko. We are very thankful for these resources and look forward to the transitions Elko will go through in the future.

The City of Elko's 100th anniversary celebration is an opportunity for us to share our history, culture, and future with people throughout the world. Elko has a promising future, with the best days still to come, and together we can make this celebration one we will remember and cherish for many years to come.



For more information:

Sarah Lindsay & Kelly Boggs  
 Email: [uscommunities@naco.org](mailto:uscommunities@naco.org)  
 Phone: 202-942-4290  
 U.S. Communities Government Purchasing Alliance  
 | [www.uscommunities.org](http://www.uscommunities.org)

## Senator Mark Amodei Addresses the Legislature

*Geoff Dornan, Nevada Appeal*

Rep. Mark Amodei said Monday he is disappointed with House leadership over the total lack of hearings on the healthcare reform bill.

The Carson City Republican said during his address to the Nevada Legislature that the problem with the process the GOP has followed so far is that there are no witnesses, no testimony about the impact of the proposed healthcare bill, no input outside of members of the committees that have sent it forward.



"My question is how much does Nevada get for Medicaid now and how much would they get from you're proposal?" he said. "That's a good place to start."

He said after the speech there is no record of any discussion of the healthcare plan.

"How can I have a serious conversation about health care when I can't go back to any record whatsoever," he asked. "That's a serious problem for me."

He said the Congressional Budget Office report indicating the current plan would cut health care to 14 million people in 2018 would not be a surprise if leadership had held hearings and followed the normal process of vetting legislation.

Amodei said it isn't as though those people won't get healthcare if the plan passes and they lose Obamacare. "For those folks who are uninsured when they really positively need health care, they go to the emergency room and they get it there, which is phenomenally inefficient and it's phenomenally expensive," he said. "They're still going to get their health care and we're going to pay even more."

Amodei said the nation's governors were even in Washington, D.C., recently but were never called to testify on the record as to how the GOP plan would work in their states.

"Ultimately, my vote will be what is the impact on Nevada," he said. He said if the party loses more than a few supporters among its ranks, the plan might not pass so they need to deal with questions about what's in it.

"I'm disappointed in leadership," Amodei said.

---

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### **Nevada League of Cities & Municipalities BoardDocs Pro**

BoardDocs Pro includes the most comprehensive suite of BoardDocs tools available and will dramatically improve the way you manage packets, access information and conduct meetings.

### **Nevada League of Cities & Municipalities Board Docs LT**

This ideal solution for many organizations that need a reliable agenda

service with all of the power of BoardDocs Pro, without all of the features that larger organizations often require.

For More Information Contact: Jo Walker, Administrative Assistant, NLC&M  
775-882-2121 or email: [jwalker@nvleague.org](mailto:jwalker@nvleague.org)

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STAY CONNECTED



Nevada League of Cities & Municipalities, 310 S. Curry Street, Carson City, NV 89703

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# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Approve Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Approve as submitted  
**Funds Available:**  Yes       N/A
3. **Department:** Administration  
**Prepared by:** Carol Louthan
4. **Meeting Date:** April 4, 2017
5. **Time Requested:** N/A
6. **Agenda:**  Consent       Administrative
7. **Background Information:**  
**Trash** (February landfill figures)      **Credit Cards** (February figures)

|                               |                                    |
|-------------------------------|------------------------------------|
| Residential Accounts          | 1790                               |
| Commercial Accounts           | 223                                |
| Green Waste Accounts          | 1348                               |
| Recycling Accounts            | 163                                |
| Cleanup Dumpsters             | 14                                 |
| X cans                        | 367                                |
| # of new residential accounts | 11 accts transferred to new owners |
| # of new commercial accounts  | 0                                  |
| Minimum User Accounts         | 32                                 |
| Total tons of trash           | 322.21                             |
| Total tons of Greenwaste      | 0                                  |
| Total tons of Recycling       | 1.99                               |

|                    |            |             |
|--------------------|------------|-------------|
| Total Amount       | \$8,192.38 |             |
| Total Transactions | 88         |             |
| Visa               | 74         | \$ 6,300.11 |
| Mastercard         | 5          | \$ 594.59   |
| American Express   |            | \$          |
| Terminal           | 1          | \$ 73.30    |
| E checks           | 8          | \$ 1,224.38 |

8. **Other Agency Review of Action:**  Douglas County       N/A
9. **Board Action:**  
 Approved       Approved with Modifications

# Superintendent Town Public Works Monthly Report

## Public Works & Parks – 3/2017

- Installed solar street light pole on the corner of Waterloo and Northampton. Still working on hardware assembly (short staffed).
- Prepared pedestrian bridge near Gilman ponds for concrete cap and installed handrail.
- Removed vegetation for sidewalk extension near Gilman ponds.
- Burned Martin Slough Ditch in preparation of irrigation season.
- Irrigation water turned on March 20<sup>th</sup> 2017 flowing through the Gilman ponds and Martin Slough. Clearing blockages as it flows.
- Repaired corner post foundation on the Hellwinkel Property.
- Repair 30 gallon weed sprayer and mount to Gator. This will be a tough year for weeds.
- Backpack spraying and physically pulling weeds around town.
- Staff coverage for H&S due to injury entire month.

## Health and Sanitation – 3/2017

- One staff member still out due to injury. Shift coverage with Public Works personnel.
  - Expected return to normal duties 11 months or 9 months with good behavior.
- Recycling program.
  - Statistics for the program on page 2-3.
  - 26% reduction to trash
- Finalized order of new/old truck. To be delivered by September 18<sup>th</sup>.
- Truck 609 has cracked head and leaking. Sent to Reno to rebuild engine.
- Truck 612 has EGR failure causing overheating issues. Waiting for 609 to return before sending to repair.

## Engineering – 3/2017

- Chichester Cracks plans
  - Advertised
  - Bid Opening
  - Awarded Tonight
  - Project scheduled for May
- Worked on Southgate Reconstruct. Should go out to bid mid April and awarded next month.
- Contract out grading of gravel alleys. This winter was hard on them.
- Piggyback contract for concrete repairs on the corner of Hussman and High School Street improving ADA accessibility. Also, repair of sidewalk on 395 near Oxoby.

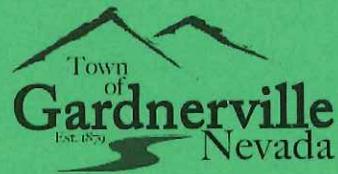
### Typical Residential Town Trash

| Date   | lb month  | Tons Month  | Customers                  | lb/cust month | lb/cust week |
|--------|-----------|-------------|----------------------------|---------------|--------------|
| Jan-16 | 246480 lb | 123.24 ton  | 1780                       | 138 lb        | 31.96 lb     |
| Feb-16 | 239540 lb | 119.77 ton  | 1782                       | 134 lb        | 31.02 lb     |
| Mar-16 | 314180 lb | 157.09 ton  | 1786                       | 176 lb        | 40.60 lb     |
| Apr-16 | 248880 lb | 124.44 ton  | 1750                       | 142 lb        | 32.82 lb     |
| May-16 | 300200 lb | 150.10 ton  | 1787                       | 168 lb        | 38.77 lb     |
| Jun-16 | 332300 lb | 166.15 ton  | 1787                       | 186 lb        | 42.92 lb     |
| Jul-16 | 255600 lb | 127.80 ton  | 1789                       | 143 lb        | 32.97 lb     |
| Aug-16 | 286080 lb | 143.04 ton  | 1790                       | 160 lb        | 36.88 lb     |
| Sep-16 | 275620 lb | 137.81 ton  | 1788                       | 154 lb        | 35.58 lb     |
| Oct-16 | 246780 lb | 123.39 ton  | 1787                       | 138 lb        | 31.87 lb     |
| Nov-16 | 252520 lb | 126.26 ton  | 1787                       | 141 lb        | 32.61 lb     |
| Dec-16 | 319200 lb | 159.60 ton  | 1787                       | 179 lb        | 41.22 lb     |
| Total  |           | 1658.69 ton | Average 35.77 lb/cust/week |               |              |

### Recycling program

| Date      | Weight In | Weight Out | Recycled | Customers | lb/cust  | %    |
|-----------|-----------|------------|----------|-----------|----------|------|
| 2/6/2017  | 34220     | 32520      | 1700 lb  | 179       | 9.50 lb  | 13.3 |
| 2/20/2017 | 36520     | 34240      | 2280 lb  | 179       | 12.74 lb | 17.8 |
| 3/6/2017  | 35960     | 34320      | 1640 lb  | 179       | 9.16 lb  | 12.8 |
| 3/20/2017 | 36880     | 34200      | 2680 lb  | 179       | 14.97 lb | 20.9 |
| 4/10/2017 |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |
| 4/24/2017 |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |
| 5/8/2017  |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |
| 5/22/2017 |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |
| 6/12/2017 |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |
| 6/26/2017 |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |
| 7/10/2017 |           |            | 0 lb     | 179       | 0.00 lb  | 0.0  |

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Approve March 2017 claims.**
2. **Recommended Motion: Approve as submitted**  
**Funds Available:  Yes  N/A**
3. **Department: Administration**  
  
**Prepared by: Carol Louthan**
4. **Meeting Date: April 4, 2017**                      **Time Requested: N/A**
5. **Agenda:  Consent  Administrative**
6. **Background Information:** See attached.
7. **Other Agency Review of Action:  Douglas County  N/A**
8. **Board Action:**  
 **Approved**                       **Approved with Modifications**  
 **Denied**                         **Continued**



# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor                                       | Invoice No.      | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|--|------------------|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 610 - Gardnerville Town                 |                  |                     |                           |             |              |            |            |               |              |                |
| Department 921 - Gardnerville Admin          |                  |                     |                           |             |              |            |            |               |              |                |
| Account 510.150 - Board Compensation         |                  |                     |                           |             |              |            |            |               |              |                |
| 4288 - Higuera Lloyd W                       | 3/17 BOARD       | G'VILLE             | Paid by Check<br># 659871 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| 24008 - Jones Cassandra Esq                  | 3/17 BOARD       | G'VILLE             | Paid by Check<br># 659883 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| 28960 - Miller Kenneth                       | 3/17 BOARD       | G'VILLE             | Paid by Check<br># 659909 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 275.00         |
| 2969 - Slater Linda                          | 3-17 BOARD       | G'VILLE             | Paid by Check<br># 659955 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| 8364 - Wenner Mary                           | 3-17 BOARD       | G'VILLE             | Paid by Check<br># 659987 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| Account 510.150 - Board Compensation Totals  |                  |                     |                           |             |              |            |            |               |              |                |
|  |                  |                     |                           |             |              |            |            |               |              | \$1,275.00     |
| Account 511.201 - PEBS-Ret.Medical           |                  |                     |                           |             |              |            |            |               |              |                |
| 20219 - NV ST Public Employees               | 2-17<br>PREMIUMS | 731                 | Paid by Check<br># 659933 |             | 02/01/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 9.68           |
| Account 511.201 - PEBS-Ret.Medical Totals    |                  |                     |                           |             |              |            |            |               |              |                |
|  |                  |                     |                           |             |              |            |            |               |              | \$9.68         |
| Account 520.055 - Telephone Expense          |                  |                     |                           |             |              |            |            |               |              |                |
| 29103 - Frontier                             | 782-7134 2/17    | 77578271340502795   | Paid by Check<br># 659606 |             | 02/16/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 110.59         |
| 29103 - Frontier                             | 782-3856 2/17    | 77578238560808025   | Paid by Check<br># 659606 |             | 02/16/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 53.54          |
| 13097 - Verizon Wireless                     | 9781299571       | 842011146-00001     | Paid by Check<br># 660302 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 285.57         |
| 29103 - Frontier                             | 782-7134 3/17    | 77578271340502795   | Open                      |             | 03/16/2017   | 03/31/2017 | 03/31/2017 |               | 03/31/2017   | 116.24         |
| 29103 - Frontier                             | 782-3856 3/17    | 77578238560808025   | Open                      |             | 03/16/2017   | 03/31/2017 | 03/31/2017 |               | 03/31/2017   | 53.29          |
| Account 520.055 - Telephone Expense Totals   |                  |                     |                           |             |              |            |            |               |              |                |
|  |                  |                     |                           |             |              |            |            |               |              | \$619.23       |
| Account 520.060 - Postage/Po Box Rent        |                  |                     |                           |             |              |            |            |               |              |                |
| 25903 - U S P S CMRS-FP                      | 30465 3-17       | G'VILLE             | Edit                      |             | 03/23/2017   | 03/31/2017 | 03/31/2017 |               | 03/31/2017   | 250.00         |
| Account 520.060 - Postage/Po Box Rent Totals |                  |                     |                           |             |              |            |            |               |              |                |
|  |                  |                     |                           |             |              |            |            |               |              | \$250.00       |
| Account 520.080 - Insur.-Liability           |                  |                     |                           |             |              |            |            |               |              |                |
| 524 - CNA Surety                             | LOUTHAN 3-17     | 60965528N           | Paid by Check<br># 660091 |             | 03/09/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 25.00          |
| 524 - CNA Surety                             | LOUTHAN 3/17     | 60965528N01         | Paid by Check<br># 660091 |             | 03/09/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 31.25          |
| Account 520.080 - Insur.-Liability Totals    |                  |                     |                           |             |              |            |            |               |              |                |
|  |                  |                     |                           |             |              |            |            |               |              | \$56.25        |
| Account 520.084 - Replacement & Repair       |                  |                     |                           |             |              |            |            |               |              |                |
| 14747 - Home Depot (Gville)                  | 8021271          | 6035322502697513    | Paid by Check<br># 659389 |             | 01/25/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 34.89          |
| 11985 - Ace Hardware                         | 114130/1         | 1236                | Paid by Check<br># 659765 |             | 02/09/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 7.49           |
| 2510 - Parts House                           | 725975           | 4170                | Paid by Check<br># 660202 |             | 02/24/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 6.38           |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.     | Invoice Description | Status                    | Held Reason                            | Invoice Date | Due Date   | G/L Date   | Received Date          | Payment Date | Invoice Amount |
|---|-----------------|---------------------|---------------------------|--|--------------|------------|------------|------------------------|--------------|----------------|
| Fund 610 - Gardnerville Town<br>Department 921 - Gardnerville Admin<br>Account 520.084 - Replacement & Repair | 229438          | GVILLE              | Paid by Check<br># 660314 |  | 02/09/2017   | 03/17/2017 | 03/17/2017 |                        | 03/17/2017   | 25.00          |
| 26531 - Waving at You.com   | 229496          | GVILLE              | Paid by Check<br># 660314 |  | 02/16/2017   | 03/17/2017 | 03/17/2017 |                        | 03/17/2017   | 75.00          |
| 3472 - Whipple Electric&Security Inc  | 577             | 19                  | Edit                      | Account 520.084 - Replacement & Repair | 03/15/2017   | 03/31/2017 | 03/31/2017 | Invoice Transactions 6 |              | 47.50          |
| 2924 - NV Energy  | 2856009 2-17    | 2856009             | Paid by Check<br># 659929 |  | 02/24/2017   | 03/10/2017 | 03/10/2017 |                        | 03/10/2017   | 191.63         |
| Account 520.089 - Power   |                 |                     |                           |  |              |            |            | Invoice Transactions 1 |              | \$191.63       |
| Account 520.090 - Water   |                 |                     |                           |  |              |            |            |                        |              |                |
| 1429 - Gardnerville Water Company   | 640.01 2/17     | 640.01              | Paid by Check<br># 660132 |  | 03/01/2017   | 03/17/2017 | 03/17/2017 |                        | 03/17/2017   | 20.09          |
| 1429 - Gardnerville Water Company   | 690.01 2/17     | 690.01              | Paid by Check<br># 660132 |  | 03/01/2017   | 03/17/2017 | 03/17/2017 |                        | 03/17/2017   | 33.65          |
| Account 520.092 - Heating   |                 |                     |                           |  |              |            |            | Invoice Transactions 2 |              | \$53.74        |
| 3021 - Southwest Gas-Las Vegas  | 0015779022 2-17 | 2410015779022       | Paid by Check<br># 659455 |  | 02/15/2017   | 02/24/2017 | 02/24/2017 |                        | 02/24/2017   | 124.52         |
| 3021 - Southwest Gas-Las Vegas  | 1072224004 2-17 | 2411072224004       | Paid by Check<br># 659455 |  | 02/15/2017   | 02/24/2017 | 02/24/2017 |                        | 02/24/2017   | 103.09         |
| 3021 - Southwest Gas-Las Vegas  | 1188600002 2-17 | 2411188600002       | Paid by Check<br># 659455 |  | 02/15/2017   | 02/24/2017 | 02/24/2017 |                        | 02/24/2017   | 122.09         |
| 3021 - Southwest Gas-Las Vegas  | 0015779022 3-17 | 2410015779022       | Edit                      |  | 03/17/2017   | 03/31/2017 | 03/31/2017 |                        |              | 89.32          |
| 3021 - Southwest Gas-Las Vegas  | 1072224004 3-17 | 2411072224004       | Edit                      |  | 03/17/2017   | 03/31/2017 | 03/31/2017 |                        |              | 94.05          |
| 3021 - Southwest Gas-Las Vegas  | 1188600002 3-17 | 2411188600002       | Edit                      |  | 03/17/2017   | 03/31/2017 | 03/31/2017 |                        |              | 85.14          |
| Account 520.098 - Janitorial Services   |                 |                     |                           |  |              |            |            | Invoice Transactions 6 |              | \$618.21       |
| 2747 - A+ Janitorial Service  | TOG0217         | GVILLE              | Paid by Check<br># 660039 |  | 03/02/2017   | 03/17/2017 | 03/17/2017 |                        | 03/17/2017   | 100.00         |
| Account 520.136 - Rents & Leases Equipment  |                 |                     |                           |  |              |            |            | Invoice Transactions 1 |              | \$100.00       |
| 32076 - Ray Morgan Company Inc  | 1445921         | DC41                | Paid by Check<br># 659440 |  | 12/14/2016   | 02/24/2017 | 02/24/2017 |                        | 02/24/2017   | 111.82         |
| 32076 - Ray Morgan Company Inc  | 1467876         | DC41                | Paid by Check<br># 659440 |  | 01/10/2017   | 02/24/2017 | 02/24/2017 |                        | 02/24/2017   | 111.82         |
| 4753 - Ricoh USA Inc  | 98330632        | 1481234-3433221     | Paid by Check<br># 659688 |  | 02/10/2017   | 03/03/2017 | 03/03/2017 |                        | 03/03/2017   | 165.41         |



# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.    | Invoice Description | Status  | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date                                 | Payment Date           | Invoice Amount    |
|---|----------------|---------------------|---|-------------|--------------|------------|------------|---|------------------------|-------------------|
| Fund 610 - Gardnerville Town<br>Department 921 - Gardnerville Admin<br>Account 520.136 - Rents & Leases Equipment |                |                     |   |             |              |            |            |   |                        |                   |
| 4753 - Ricoh USA Inc  | 5047302256     | 16769392            | Paid by Check<br># 660227                                 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 |   | 03/17/2017             | 67.83             |
| 4753 - Ricoh USA Inc  | 98483775       | 1481234-3433221     | Edit<br>Account 520.136 - Rents & Leases Equipment Totals |             | 03/13/2017   | 03/31/2017 | 03/31/2017 | Invoice Transactions 5                        |                        | 165.41            |
|   |                |                     |   |             |              |            |            |   |                        | <u>\$622.29</u>   |
| Account 520.187 - Internet Expense  |                |                     |   |             |              |            |            |   |                        |                   |
| 12997 - Do Co Procurement Program   | 1-17 LOUTHAN   | G'VILLE             | Paid by Check<br># 659351                                 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |   | 02/24/2017             | 120.74            |
| 32036 - Spectrum Business   | 0012509 3/17   | 8354110060012509    | Paid by Check<br># 660269                                 |             | 03/02/2017   | 03/17/2017 | 03/17/2017 |   | 03/17/2017             | 64.99             |
| 32036 - Spectrum Business   | 0598044 3/17   | 8354110060598044    | Paid by Check<br># 660270                                 |             | 02/28/2017   | 03/17/2017 | 03/17/2017 |   | 03/17/2017             | 34.99             |
|   |                |                     |   |             |              |            |            | Account 520.187 - Internet Expense Totals     | Invoice Transactions 3 | <u>\$220.72</u>   |
| Account 520.200 - Training & Education  |                |                     |   |             |              |            |            |   |                        |                   |
| 12997 - Do Co Procurement Program   | 1-17 LOCHRIDGE | G'VILLE             | Paid by Check<br># 659351                                 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |   | 02/24/2017             | 450.00            |
| 20306 - Sinnett Consulting Service Inc  | 15887          | G'VILLE             | Paid by Check<br># 660528                                 |             | 03/13/2017   | 03/24/2017 | 03/24/2017 |   | 03/24/2017             | 30.00             |
|   |                |                     |   |             |              |            |            | Account 520.200 - Training & Education Totals | Invoice Transactions 2 | <u>\$480.00</u>   |
| Account 521.130 - Legal Services  |                |                     |   |             |              |            |            |   |                        |                   |
| 10816 - Rowe Hales & Yturbe LLP   | 26946          | G'VILLE             | Paid by Check<br># 660512                                 |             | 03/10/2017   | 03/24/2017 | 03/24/2017 |   | 03/24/2017             | 3,660.00          |
|   |                |                     |   |             |              |            |            | Account 521.130 - Legal Services Totals       | Invoice Transactions 1 | <u>\$3,660.00</u> |
| Account 532.056 - Subscriptions   |                |                     |   |             |              |            |            |   |                        |                   |
| 12997 - Do Co Procurement Program   | 1-17 DALLAIRE  | G'VILLE             | Paid by Check<br># 659351                                 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |   | 02/24/2017             | 123.50            |
| 21673 - Dallaire Tom  | 2935 CAD       | REIMBURSE           | Paid by Check<br># 659821                                 |             | 07/22/2016   | 03/10/2017 | 03/10/2017 |   | 03/10/2017             | 1,025.00          |
| 12997 - Do Co Procurement Program   | 2-17 DALLAIRE  | G'VILLE             | Paid by Check<br># 660399                                 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |   | 03/24/2017             | 123.50            |
|   |                |                     |   |             |              |            |            | Account 532.056 - Subscriptions Totals        | Invoice Transactions 3 | <u>\$1,272.00</u> |
| Account 533.800 - Office Supplies   |                |                     |   |             |              |            |            |   |                        |                   |
| 12997 - Do Co Procurement Program   | 1-17 DALLAIRE  | G'VILLE             | Paid by Check<br># 659351                                 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |   | 02/24/2017             | 124.01            |
| 12997 - Do Co Procurement Program   | 1-17 LOUTHAN   | G'VILLE             | Paid by Check<br># 659351                                 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |   | 02/24/2017             | 73.99             |
| 11985 - Ace Hardware  | 114006/1       | 1236                | Paid by Check<br># 659765                                 |             | 02/03/2017   | 03/10/2017 | 03/10/2017 |   | 03/10/2017             | 9.53              |
| 12997 - Do Co Procurement Program   | 2-17 LOUTHAN   | G'VILLE             | Paid by Check<br># 660399                                 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |   | 03/24/2017             | 208.93            |
|   |                |                     |   |             |              |            |            | Account 533.800 - Office Supplies Totals      | Invoice Transactions 4 | <u>\$416.46</u>   |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.   | Invoice Description | Status                                     | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date           | Payment Date | Invoice Amount |
|---|---------------|---------------------|--|-------------|--------------|------------|------------|-------------------------|--------------|----------------|
| Fund 610 - Gardnerville Town<br>Department 921 - Gardnerville Admin |               |                     |  |             |              |            |            |                         |              |                |
| Account 533.802 - Small Equipment                                   |               |                     |  |             |              |            |            |                         |              |                |
| 12997 - Do Co Procurement Program                                   | 2-17 DALLAIRE | GVILLE              | Paid by Check<br># 660399                  |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |                         | 03/24/2017   | 275.00         |
|   |               |                     | Account 533.802 - Small Equipment Totals   |             |              |            |            | Invoice Transactions 1  |              | \$275.00       |
|   |               |                     | Department 921 - Gardnerville Admin Totals |             |              |            |            | Invoice Transactions 49 |              | \$10,316.47    |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor   | Invoice No.  | Invoice Description | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|--|--------------|---------------------|------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| <b>Fund 610 - Gardnerville Town</b>                                  |              |                     |                        |             |              |            |            |               |              |                |
| <b>Department 923 - Parks &amp; Recreation</b>                       |              |                     |                        |             |              |            |            |               |              |                |
| Account 520.084 - Replacement & Repair                               |              |                     |                        |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program                                    | 1-17 LACOST  | G'VILLE             | Paid by Check # 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 17.63          |
| 12997 - Do Co Procurement Program                                    | 1-17 LOUTHAN | G'VILLE             | Paid by Check # 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 585.00         |
| 18821 - Fastenal Industrial/Cons Suppl                               | NVMIN60875   | NVMIN0011           | Paid by Check # 659593 |             | 02/06/2017   | 03/03/2017 | 03/03/2017 | 03/03/2017    | 03/03/2017   | 9.21           |
| 6113 - A-L Sierra Welding Products Inc                               | 633624       | 07134               | Paid by Check # 659760 |             | 02/27/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 16.25          |
| 11985 - Ace Hardware   | 114086/1     | 1236                | Paid by Check # 659765 |             | 02/07/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 2.99           |
| 13485 - Ahern Rentals Inc  | 17123115-1   | 205304              | Paid by Check # 659771 |             | 02/01/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 11.46          |
| 13485 - Ahern Rentals Inc  | 17194886-1   | 205304              | Paid by Check # 659771 |             | 02/18/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 75.35          |
| 1133 - Douglas Fabrication Inc                                       | 574003       | G'VILLE             | Paid by Check # 659840 |             | 02/23/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 7.00           |
| 26531 - Waving at You.com  | 229438       | G'VILLE             | Paid by Check # 660314 |             | 02/09/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 224.00         |
| Account 520.084 - Replacement & Repair Totals Invoice Transactions 9 |              |                     |                        |             |              |            |            |               |              |                |
| <b>\$948.89</b>  |              |                     |                        |             |              |            |            |               |              |                |
| Account 520.089 - Power  |              |                     |                        |             |              |            |            |               |              |                |
| 2924 - NV Energy   | 791804 2=17  | 791804              | Paid by Check # 659430 |             | 02/04/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 32.80          |
| 2924 - NV Energy   | 791804 2-17  | 791804              | Paid by Check # 659927 |             | 02/25/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 607.48         |
| Account 520.089 - Power Totals Invoice Transactions 2                |              |                     |                        |             |              |            |            |               |              |                |
| <b>\$640.28</b>  |              |                     |                        |             |              |            |            |               |              |                |
| Account 520.090 - Water  |              |                     |                        |             |              |            |            |               |              |                |
| 1429 - Gardnerville Water Company                                    | 2226.01 2/17 | 2226.01             | Paid by Check # 660132 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 68.82          |
| 2153 - Minden Town of  | 1862.01 2/17 | 1862.01             | Paid by Check # 660171 |             | 02/24/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 24.05          |
| Account 520.090 - Water Totals Invoice Transactions 2                |              |                     |                        |             |              |            |            |               |              |                |
| <b>\$92.87</b>   |              |                     |                        |             |              |            |            |               |              |                |
| Account 532.003 - Gas & Oil  |              |                     |                        |             |              |            |            |               |              |                |
| 3814 - Flyers Energy LLC   | CFS1390602   | 8308                | Open                   |             | 03/15/2017   | 03/31/2017 | 03/31/2017 | 03/31/2017    | 03/31/2017   | 83.88          |
| Account 532.003 - Gas & Oil Totals Invoice Transactions 1            |              |                     |                        |             |              |            |            |               |              |                |
| <b>\$83.88</b>   |              |                     |                        |             |              |            |            |               |              |                |
| Department 923 - Parks & Recreation Totals Invoice Transactions 14   |              |                     |                        |             |              |            |            |               |              |                |
| <b>\$1,765.92</b>  |              |                     |                        |             |              |            |            |               |              |                |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.  | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|---|--------------|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 610 - Gardnerville Town  |              |                     |                           |             |              |            |            |               |              |                |
| Department 926 - Other Public Works                                   |              |                     |                           |             |              |            |            |               |              |                |
| Account 520.017 - Snow Removal  |              |                     |                           |             |              |            |            |               |              |                |
| 2297 - ASJ Small Engines Inc  | 18863        | G'VILLE             | Paid by Check<br># 659311 |             | 01/24/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 208.79         |
| 18821 - Fastenal Industrial/Cons Suppl                                | NVMIN60875   | NVMIN0011           | Paid by Check<br># 659593 |             | 02/06/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 7.90           |
| 18821 - Fastenal Industrial/Cons Suppl                                | NVMIN60879   | NVMIN0011           | Paid by Check<br># 659593 |             | 02/06/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 2.91           |
| 13485 - Ahern Rentals Inc   | 17169715-1   | 205304              | Paid by Check<br># 659771 |             | 02/13/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 59.73          |
| 25328 - Michael Hohl Motor Co Inc                                     | 5487424      | RTOWN001            | Paid by Check<br># 660475 |             | 02/14/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 82.50          |
| 25328 - Michael Hohl Motor Co Inc                                     | 5487447      | RTOWN001            | Paid by Check<br># 660475 |             | 02/15/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | (39.00)        |
| Account 520.017 - Snow Removal Totals Invoice Transactions 6          |              |                     |                           |             |              |            |            |               |              | \$322.83       |
| Account 520.084 - Replacement & Repair                                |              |                     |                           |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program                                     | 1-17 LACOST  | G'VILLE             | Paid by Check<br># 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 169.91         |
| 18821 - Fastenal Industrial/Cons Suppl                                | NVMIN60875   | NVMIN0011           | Paid by Check<br># 659593 |             | 02/06/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 13.81          |
| 6113 - A-L Sierra Welding Products Inc                                | 633624       | 07134               | Paid by Check<br># 659760 |             | 02/27/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 24.38          |
| 11985 - Ace Hardware  | 114130/1     | 1236                | Paid by Check<br># 659765 |             | 02/09/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 22.99          |
| 11985 - Ace Hardware  | 114340/1     | 1236                | Paid by Check<br># 659765 |             | 02/22/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 10.58          |
| 1133 - Douglas Fabrication Inc  | 574003       | G'VILLE             | Paid by Check<br># 659840 |             | 02/23/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 10.50          |
| 2510 - Parts House  | 725975       | 4170                | Paid by Check<br># 660202 |             | 02/24/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 9.58           |
| 12997 - Do Co Procurement Program                                     | 2-17 LOUTHAN | G'VILLE             | Paid by Check<br># 660399 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 386.43         |
| 18821 - Fastenal Industrial/Cons Suppl                                | NVMIN61015   | NVMIN0011           | Paid by Check<br># 660416 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 45.01          |
| 18821 - Fastenal Industrial/Cons Suppl                                | NVMIN61405   | NVMIN0011           | Paid by Check<br># 660416 |             | 03/07/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 12.88          |
| 14747 - Home Depot (Gville)   | 1253780      | 6035322502697513    | Paid by Check<br># 660444 |             | 03/03/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 216.96         |
| 14747 - Home Depot (Gville)   | 7163497      | 6035322502697513    | Paid by Check<br># 660444 |             | 03/07/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | (199.00)       |
| Account 520.084 - Replacement & Repair Totals Invoice Transactions 12 |              |                     |                           |             |              |            |            |               |              | \$724.03       |
| Account 520.095 - Street Lights                                       |              |                     |                           |             |              |            |            |               |              |                |
| 2924 - NV Energy  | 2856036 2-17 | 2856036             | Paid by Check<br># 659928 |             | 02/24/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 6,203.10       |
| Account 520.095 - Street Lights Totals Invoice Transactions 1         |              |                     |                           |             |              |            |            |               |              | \$6,203.10     |



# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor                                 | Invoice No.   | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|--|---------------|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 610 - Gardnerville Town           |               |                     |                           |             |              |            |            |               |              |                |
| Department 926 - Other Public Works    |               |                     |                           |             |              |            |            |               |              |                |
| Account 520.103 - Maint Road           |               |                     |                           |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program      | I-17 LACOST   | GVILLE              | Paid by Check<br># 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 229.65         |
| 14747 - Home Depot (Gville)            | 8021271       | 6035322502697513    | Paid by Check<br># 659389 |             | 01/25/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 65.97          |
| 11985 - Ace Hardware                   | 114340/1      | 1236                | Paid by Check<br># 659765 |             | 02/22/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017    | 03/10/2017   | 36.96          |
| 2121 - Meeks Lumber                    | 1004142       | 06G1570             | Paid by Check<br># 660170 |             | 02/14/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 130.71         |
| 3457 - Western Nevada Supply Company   | 16921708      | 71273               | Paid by Check<br># 660321 |             | 02/22/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 217.40         |
| 3457 - Western Nevada Supply Company   | 46921709      | 71273               | Paid by Check<br># 660321 |             | 02/22/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 217.40         |
| 23092 - Brandon Industries Inc         | 133130        | GNVGARDNERVI        | Paid by Check<br># 660367 |             | 02/28/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 466.00         |
| 18821 - Fastenal Industrial/Cons Suppl | NVMING61324   | NVMIN0011           | Paid by Check<br># 660416 |             | 03/03/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 48.27          |
| 18821 - Fastenal Industrial/Cons Suppl | NVMING61405   | NVMIN0011           | Paid by Check<br># 660416 |             | 03/07/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 28.39          |
| 18821 - Fastenal Industrial/Cons Suppl | NVMING61489   | NVMIN0011           | Paid by Check<br># 660416 |             | 03/10/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 43.69          |
| 18821 - Fastenal Industrial/Cons Suppl | NVMING61542   | NVMIN0011           | Paid by Check<br># 660416 |             | 03/13/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 49.88          |
| 14747 - Home Depot (Gville)            | 1253780       | 6035322502697513    | Paid by Check<br># 660444 |             | 03/03/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 178.85         |
| 5273 - Minden Electric                 | 2194 3-17     | GVILLE              | Paid by Check<br># 660477 |             | 03/13/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 1,525.00       |
| Account 520.107 - Maint Equip          |               |                     |                           |             |              |            |            |               |              | \$3,238.17     |
| 6321 - Safety-Kleen Inc                | 72548559      | TO23913             | Paid by Check<br># 659692 |             | 01/31/2017   | 03/03/2017 | 03/03/2017 | 03/03/2017    | 03/03/2017   | 94.87          |
| Account 520.116 - Veh. Maint-Co Shop   |               |                     |                           |             |              |            |            |               |              | \$94.87        |
| 4268 - Do Co Vehicle Maintenance       | 2@17 TRANSFER | MOTOR POOL          | Paid by Check<br># 660107 |             | 03/06/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 207.75         |
| Account 532.003 - Gas & Oil            |               |                     |                           |             |              |            |            |               |              | \$207.75       |
| 3814 - Flyers Energy LLC               | CFS1375352    | 8308                | Paid by Check<br># 659599 |             | 02/15/2017   | 03/03/2017 | 03/03/2017 | 03/03/2017    | 03/03/2017   | 437.88         |
| 3814 - Flyers Energy LLC               | CFS1383662    | 8308                | Paid by Check<br># 660117 |             | 02/28/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 128.73         |
| 3814 - Flyers Energy LLC               | CFS1390602    | 8308                | Open                      |             | 03/15/2017   | 03/31/2017 | 03/31/2017 | 03/31/2017    | 03/31/2017   | 504.77         |
| Account 532.003 - Gas & Oil            |               |                     |                           |             |              |            |            |               |              | \$1,071.38     |



# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.   | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|---|---------------|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| <b>Fund 610 - Gardnerville Town</b>                   |               |                     |                           |             |              |            |            |               |              |                |
| <b>Department 926 - Other Public Works</b>            |               |                     |                           |             |              |            |            |               |              |                |
| <b>Account 532.028 - Uniforms</b>                     |               |                     |                           |             |              |            |            |               |              |                |
| 4287 - Red Wing Shoe Store                            | 000000013-066 | GVILLE              | Paid by Check<br># 659682 |             | 02/17/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 85.49          |
| 5785 - Alisco Inc                                     | LREN1226634   | 000330              | Paid by Check<br># 659773 |             | 02/07/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| 5785 - Alisco Inc                                     | LREN1228670   | 000330              | Paid by Check<br># 659773 |             | 02/14/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| 5785 - Alisco Inc                                     | LREN1230669   | 000330              | Paid by Check<br># 659773 |             | 02/21/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| 5785 - Alisco Inc                                     | LREN1232738   | 000330              | Paid by Check<br># 659773 |             | 02/28/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| Account 532.028 - Uniforms Totals                     |               |                     |                           |             |              |            |            |               |              | \$103.05       |
| <b>Account 532.118 - Major Repair and Maintenance</b> |               |                     |                           |             |              |            |            |               |              |                |
| 32015 - Sol Inc                                       | IN125899      | 11399               | Paid by Check<br># 659709 |             | 01/10/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 5,964.57       |
| 7910 - Curtis & Sons Inc                              | 22934         | GVILLE              | Paid by Check<br># 660389 |             | 03/10/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 2,491.00       |
| Account 532.118 - Major Repair and Maintenance Totals |               |                     |                           |             |              |            |            |               |              | \$8,455.57     |
| <b>Account 562.000 - Capital Projects</b>             |               |                     |                           |             |              |            |            |               |              |                |
| 2012 - Lumos and Associates Inc                       | 93691         | 8939.000            | Paid by Check<br># 659411 |             | 02/10/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 11,787.50      |
| 2012 - Lumos and Associates Inc                       | 93692         | 8939.001            | Paid by Check<br># 659411 |             | 02/10/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 1,712.00       |
| 2012 - Lumos and Associates Inc                       | 93691.        | 8939.000            | Paid by Check<br># 659411 |             | 02/10/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 805.00         |
| 5189 - R O Anderson Engineering Inc                   | 38865         | 1393-021-17/GVILLE  | Paid by Check<br># 659680 |             | 01/30/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 1,848.00       |
| 2012 - Lumos and Associates Inc                       | 93378         | 8939.001            | Paid by Check<br># 659901 |             | 12/16/2016   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 2,654.50       |
| 6347 - Dube Group Architecture Inc                    | 401           | GVILLE              | Paid by Check<br># 660110 |             | 02/27/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 10,743.75      |
| 2012 - Lumos and Associates Inc                       | 93844         | 8939.001            | Paid by Check<br># 660463 |             | 03/09/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 570.00         |
| 14825 - McGinley and Associates Inc                   | 15264         | GVILLE              | Open                      |             | 12/30/2016   | 03/31/2017 | 03/31/2017 |               | 03/31/2017   | 4,489.20       |
| Account 562.000 - Capital Projects Totals             |               |                     |                           |             |              |            |            |               |              | \$34,609.95    |
| Department 926 - Other Public Works Totals            |               |                     |                           |             |              |            |            |               |              | \$55,030.70    |
| Fund 610 - Gardnerville Town Totals                   |               |                     |                           |             |              |            |            |               |              | \$67,113.09    |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.   | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|---|---|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San                                |   |                     |                           |             |              |            |            |               |              |                |
| Department 925 - Health & Sanitation                                |   |                     |                           |             |              |            |            |               |              |                |
| Account 510.150 - Board Compensation                                |   |                     |                           |             |              |            |            |               |              |                |
| 4288 - Higuera Lloyd W  | 3/17 BOARD  | G'VILLE             | Paid by Check<br># 659871 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| 24008 - Jones Cassandra Esq   | 3/17 BOARD  | G'VILLE             | Paid by Check<br># 659883 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| 28960 - Miller Kenneth  | 3/17 BOARD  | G'VILLE             | Paid by Check<br># 659909 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 275.00         |
| 2969 - Slater Linda   | 3-17 BOARD  | G'VILLE             | Paid by Check<br># 659955 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| 8364 - Wenner Mary  | 3-17 BOARD  | G'VILLE             | Paid by Check<br># 659987 |             | 03/02/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 250.00         |
| Account 510.150 - Board Compensation Totals Invoice Transactions 5  |   |                     |                           |             |              |            |            |               |              |                |
| 29103 - Frontier  | 782-7134 2/17   | 77578271340502795   | Paid by Check<br># 659606 |             | 02/16/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 110.60         |
| 29103 - Frontier  | 782-3856 2/17   | 77578238560808025   | Paid by Check<br># 659606 |             | 02/16/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 53.54          |
| 13097 - Verizon Wireless  | 9781299571  | 842011146-00001     | Paid by Check<br># 660302 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 285.57         |
| 29103 - Frontier  | 782-7134 3/17   | 77578271340502795   | Open                      |             | 03/16/2017   | 03/31/2017 | 03/31/2017 |               |              | 116.24         |
| 29103 - Frontier  | 782-3856 3/17   | 77578238560808025   | Open                      |             | 03/16/2017   | 03/31/2017 | 03/31/2017 |               |              | 53.28          |
| Account 520.055 - Telephone Expense Totals Invoice Transactions 5   |   |                     |                           |             |              |            |            |               |              |                |
| 25903 - U S P S CMRS-FF   | Account 520.060 - Postage/Po Box Rent<br>30465 3-17   | G'VILLE             | Edit                      |             | 03/23/2017   | 03/31/2017 | 03/31/2017 |               |              | 250.00         |
| Account 520.060 - Postage/Po Box Rent Totals Invoice Transactions 1 |   |                     |                           |             |              |            |            |               |              |                |
| 524 - CNA Surety  | Account 520.080 - Insur.-Liability<br>LOUTHAN 3-17    | 60965528N           | Paid by Check<br># 660091 |             | 03/09/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 25.00          |
| 524 - CNA Surety  | LOUTHAN 3/17  | 60965528N01         | Paid by Check<br># 660091 |             | 03/09/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 31.25          |
| Account 520.080 - Insur.-Liability Totals Invoice Transactions 2    |   |                     |                           |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program                                   | Account 520.084 - Replacement & Repair<br>1-17 LACOST | G'VILLE             | Paid by Check<br># 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 52.42          |
| 14747 - Home Depot (Gville)   | 8021271   | 6035322502697513    | Paid by Check<br># 659389 |             | 01/25/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 49.86          |
| 18821 - Fastenal Industrial/Cons Suppl                              | NVMIN60875  | NVMIN0011           | Paid by Check<br># 659593 |             | 02/06/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 13.82          |
| 1957 - Lawson Products Inc  | 9304723807  | 10228446            | Paid by Check<br># 659635 |             | 02/15/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 99.40          |
| 6113 - A-L Sierra Welding Products Inc                              | 633624  | 07134               | Paid by Check<br># 659760 |             | 02/27/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 24.38          |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor   | Invoice No.  | Invoice Description | Status                    | Held Reason                                   | Invoice Date | Due Date   | G/L Date   | Received Date           | Payment Date | Invoice Amount |
|--|--------------|---------------------|---------------------------|---|--------------|------------|------------|-------------------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San<br>Department 925 - Health & Sanitation<br>Account 520.084 - Replacement & Repair |              |                     |                           |   |              |            |            |                         |              |                |
| 8491 - CMC Tire Inc  | 50000523     | 5512                | Paid by Check<br># 659813 |   | 02/24/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017              | 03/10/2017   | 1,087.66       |
| 8491 - CMC Tire Inc  | 50000569     | 5512                | Paid by Check<br># 659813 |   | 02/24/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017              | 03/10/2017   | 1,087.66       |
| 1133 - Douglas Fabrication Inc   | 574003       | GVILLE              | Paid by Check<br># 659840 |   | 02/23/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017              | 03/10/2017   | 10.50          |
| 12198 - O'Reilly Auto Parts  | 3530-102023  | 1075650             | Paid by Check<br># 660197 |   | 01/30/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 23.98          |
| 12198 - O'Reilly Auto Parts  | 3530-104584  | 1075650             | Paid by Check<br># 660197 |   | 02/13/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | (68.55)        |
| 12198 - O'Reilly Auto Parts  | 3530-104715  | 1075650             | Paid by Check<br># 660197 |   | 02/14/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 322.47         |
| 12198 - O'Reilly Auto Parts  | 3530-104845  | 1075650             | Paid by Check<br># 660197 |   | 02/15/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 116.50         |
| 12198 - O'Reilly Auto Parts  | 3530-106450  | 1075650             | Paid by Check<br># 660197 |   | 02/24/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 9.99           |
| 12198 - O'Reilly Auto Parts  | 3530-106915  | 1075650             | Paid by Check<br># 660197 |   | 02/27/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 21.75          |
| 12198 - O'Reilly Auto Parts  | 3530-107317  | 1075650             | Paid by Check<br># 660197 |   | 02/28/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 403.80         |
| 2510 - Parts House   | 724133       | 4170                | Paid by Check<br># 660202 |   | 02/14/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 28.82          |
| 2510 - Parts House   | 725943-17    | 4170                | Paid by Check<br># 660202 |   | 02/24/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 8.99           |
| 2510 - Parts House   | 725975       | 4170                | Paid by Check<br># 660202 |   | 02/24/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 9.57           |
| 26482 - Peterbilt Truck Parts & Eq LLC   | 7086129      | 365290              | Paid by Check<br># 660206 |   | 02/14/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 59.18          |
| 26531 - Waving at You.com  | 229438       | GVILLE              | Paid by Check<br># 660314 |   | 02/09/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 25.00          |
| 26531 - Waving at You.com  | 229496       | GVILLE              | Paid by Check<br># 660314 |   | 02/16/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 75.00          |
| 5059 - Hydraulic Industrial Services Inc   | 33394        | GVILLE              | Open                      |   | 03/15/2017   | 03/31/2017 | 03/31/2017 | 03/31/2017              | 03/31/2017   | 184.23         |
| 3472 - Whipple Electric&Security Inc   | 577          | 19                  | Edit                      |   | 03/15/2017   | 03/31/2017 | 03/31/2017 | 03/31/2017              | 03/31/2017   | 47.50          |
|  |              |                     |                           | Account 520.084 - Replacement & Repair Totals |              |            |            | Invoice Transactions 23 |              | \$3,693.93     |
| 2924 - NV Energy   | 2856009 2-17 | 2856009             | Paid by Check<br># 659929 |   | 02/24/2017   | 03/10/2017 | 03/10/2017 | 03/10/2017              | 03/10/2017   | 210.58         |
|  |              |                     |                           | Account 520.089 - Power Totals                |              |            |            | Invoice Transactions 1  |              | \$210.58       |
| 1429 - Gardnerville Water Company  | 640.01 2/17  | 640.01              | Paid by Check<br># 660132 |   | 03/01/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017              | 03/17/2017   | 20.08          |



# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor   | Invoice No.     | Invoice Description | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|--|-----------------|---------------------|------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San                                     |                 |                     |                        |             |              |            |            |               |              |                |
| Department 925 - Health & Sanitation                                     |                 |                     |                        |             |              |            |            |               |              |                |
| Account 520.090 - Water  |                 |                     |                        |             |              |            |            |               |              |                |
| 1429 - Gardnerville Water Company  | 690.01 2/17     | 690.01              | Paid by Check # 660132 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 33.66          |
| 1429 - Gardnerville Water Company  | 1868            | 2                   | Paid by Check # 660132 |             | 02/01/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 1.12           |
| 1429 - Gardnerville Water Company  | 1877            | 2                   | Paid by Check # 660132 |             | 02/28/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 6.24           |
| Account 520.090 - Water Totals Invoice Transactions 4                    |                 |                     |                        |             |              |            |            |               |              |                |
| 3021 - Southwest Gas-Las Vegas   | 0015779022 2-17 | 2410015779022       | Paid by Check # 659455 |             | 02/15/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 124.53         |
| 3021 - Southwest Gas-Las Vegas   | 1072224004 2-17 | 2411072224004       | Paid by Check # 659455 |             | 02/15/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 103.10         |
| 3021 - Southwest Gas-Las Vegas   | 1188600002 2-17 | 2411188600002       | Paid by Check # 659455 |             | 02/15/2017   | 02/24/2017 | 02/24/2017 | 02/24/2017    | 02/24/2017   | 366.25         |
| 3021 - Southwest Gas-Las Vegas   | 0015779022 3-17 | 2410015779022       | Edit                   |             | 03/17/2017   | 03/31/2017 | 03/31/2017 |               |              | 89.31          |
| 3021 - Southwest Gas-Las Vegas   | 1072224004 3-17 | 2411072224004       | Edit                   |             | 03/17/2017   | 03/31/2017 | 03/31/2017 |               |              | 94.05          |
| 3021 - Southwest Gas-Las Vegas   | 1188600002 3-17 | 2411188600002       | Edit                   |             | 03/17/2017   | 03/31/2017 | 03/31/2017 |               |              | 255.43         |
| Account 520.092 - Heating Invoice Transactions 6                         |                 |                     |                        |             |              |            |            |               |              |                |
| 27347 - A+ Janitorial Service  | TOG0217         | G'VILLE             | Paid by Check # 660039 |             | 03/02/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 100.00         |
| Account 520.098 - Janitorial Services Invoice Transactions 1             |                 |                     |                        |             |              |            |            |               |              |                |
| 6321 - Safety-Kleen Inc  | 72548559        | TO23913             | Paid by Check # 659692 |             | 01/31/2017   | 03/03/2017 | 03/03/2017 | 03/03/2017    | 03/03/2017   | 94.88          |
| Account 520.107 - Maint Equip Invoice Transactions 1                     |                 |                     |                        |             |              |            |            |               |              |                |
| 4753 - Ricoh USA Inc   | 98330632        | 1481234-3433221     | Paid by Check # 659688 |             | 02/10/2017   | 03/03/2017 | 03/03/2017 | 03/03/2017    | 03/03/2017   | 165.41         |
| 4753 - Ricoh USA Inc   | 5047302256      | 16769392            | Paid by Check # 660227 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 | 03/17/2017    | 03/17/2017   | 67.82          |
| 4753 - Ricoh USA Inc   | 98483775        | 1481234-3433221     | Edit                   |             | 03/13/2017   | 03/31/2017 | 03/31/2017 |               |              | 165.41         |
| Account 520.136 - Rents & Leases Equipment Totals Invoice Transactions 3 |                 |                     |                        |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program  | 2-17 LOUTHAN    | G'VILLE             | Paid by Check # 660399 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 | 03/24/2017    | 03/24/2017   | 56.00          |
| Account 520.155 - Licensing Invoice Transactions 1                       |                 |                     |                        |             |              |            |            |               |              |                |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor  | Invoice No.   | Invoice Description | Status                    | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|---|---------------|---------------------|---------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San                                  |               |                     |                           |             |              |            |            |               |              |                |
| Department 925 - Health & Sanitation                                  |               |                     |                           |             |              |            |            |               |              |                |
| Account 520.187 - Internet Expense                                    |               |                     |                           |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program                                     | 1-17 LOUTHAN  | G'VILLE             | Paid by Check<br># 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 120.75         |
| 32036 - Spectrum Business   | 0012509 3/17  | 8354110060012509    | Paid by Check<br># 660269 |             | 03/02/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 64.99          |
| 32036 - Spectrum Business   | 0598044 3/17  | 8354110060598044    | Paid by Check<br># 660270 |             | 02/28/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 34.99          |
| Account 520.187 - Internet Expense Totals Invoice Transactions 3      |               |                     |                           |             |              |            |            |               |              |                |
| <u>\$220.73</u>   |               |                     |                           |             |              |            |            |               |              |                |
| Account 520.197 - Landfill Expense                                    |               |                     |                           |             |              |            |            |               |              |                |
| 15853 - Carson City Landfill  | 228079 1-17   | 228079              | Paid by Check<br># 659333 |             | 02/01/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 13,535.46      |
| 9016 - Douglas Disposal Inc   | 40990612 1/17 | 40990612            | Paid by Check<br># 659356 |             | 02/01/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 8,871.93       |
| 15853 - Carson City Landfill  | 228709 2-17   | 228079              | Paid by Check<br># 660077 |             | 03/01/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 17,002.12      |
| 9016 - Douglas Disposal Inc   | 40990612 2/17 | 40990612            | Paid by Check<br># 660405 |             | 03/01/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 3,045.66       |
| Account 520.197 - Landfill Expense Totals Invoice Transactions 4      |               |                     |                           |             |              |            |            |               |              |                |
| <u>\$42,455.17</u>  |               |                     |                           |             |              |            |            |               |              |                |
| Account 520.200 - Training & Education                                |               |                     |                           |             |              |            |            |               |              |                |
| 20306 - Sennett Consulting Service Inc                                | 15887         | G'VILLE             | Paid by Check<br># 660528 |             | 03/13/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 30.00          |
| Account 520.200 - Training & Education Totals Invoice Transactions 1  |               |                     |                           |             |              |            |            |               |              |                |
| <u>\$30.00</u>  |               |                     |                           |             |              |            |            |               |              |                |
| Account 521.130 - Legal Services                                      |               |                     |                           |             |              |            |            |               |              |                |
| 10816 - Rowe Hales & Yturvide LLP                                     | 26946         | G'VILLE             | Paid by Check<br># 660512 |             | 03/10/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 320.00         |
| Account 521.130 - Legal Services Totals Invoice Transactions 1        |               |                     |                           |             |              |            |            |               |              |                |
| <u>\$320.00</u>   |               |                     |                           |             |              |            |            |               |              |                |
| Account 521.135 - Legal-Collection Cost                               |               |                     |                           |             |              |            |            |               |              |                |
| 2549 - Dallaire Tom-Petty Cash  | 3-17 G'VILLE  | PETTY CASH          | Paid by Check<br># 660390 |             | 03/14/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 57.00          |
| Account 521.140 - Physicals   |               |                     |                           |             |              |            |            |               |              |                |
| 18660 - Carson Valley Medical Center                                  | HR 2-17       | PHYSICAL            | Paid by Check<br># 660377 |             | 03/13/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 300.00         |
| Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 1 |               |                     |                           |             |              |            |            |               |              |                |
| <u>\$57.00</u>  |               |                     |                           |             |              |            |            |               |              |                |
| Account 521.140 - Physicals   |               |                     |                           |             |              |            |            |               |              |                |
| 3814 - Flyers Energy LLC  | CFS1375352    | 8308                | Paid by Check<br># 659599 |             | 02/15/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 817.01         |
| 3814 - Flyers Energy LLC  | CFS1383662    | 8308                | Paid by Check<br># 660117 |             | 02/28/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 827.44         |
| 12198 - O'Reilly Auto Parts   | 3530-106458   | 1075650             | Paid by Check<br># 660197 |             | 02/24/2017   | 03/17/2017 | 03/17/2017 |               | 03/17/2017   | 180.00         |
| 3814 - Flyers Energy LLC  | CFS1390602    | 8308                | Open                      |             | 03/15/2017   | 03/31/2017 | 03/31/2017 |               | 03/31/2017   | 859.22         |
| Account 522.003 - Gas & Oil Totals Invoice Transactions 4             |               |                     |                           |             |              |            |            |               |              |                |
| <u>\$2,683.67</u>   |               |                     |                           |             |              |            |            |               |              |                |

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# Accounts Payable by G/L Distribution Report

G/L Date Range 02/24/17 - 03/31/17

| Vendor                                      | Invoice No.   | Invoice Description | Status                 | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Amount |
|---|---------------|---------------------|------------------------|-------------|--------------|------------|------------|---------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San        |               |                     |                        |             |              |            |            |               |              |                |
| Department 925 - Health & Sanitation        |               |                     |                        |             |              |            |            |               |              |                |
| Account 532.028 - Uniforms                  |               |                     |                        |             |              |            |            |               |              |                |
| 4287 - Red Wing Shoe Store                  | 000000013-066 | G'VILLE             | Paid by Check # 659682 |             | 02/17/2017   | 03/03/2017 | 03/03/2017 |               | 03/03/2017   | 85.50          |
| 5785 - AlSCO Inc                            | LEN1226634    | 000330              | Paid by Check # 659773 |             | 02/07/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| 5785 - AlSCO Inc                            | LEN1228670    | 000330              | Paid by Check # 659773 |             | 02/14/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| 5785 - AlSCO Inc                            | LEN1230669    | 000330              | Paid by Check # 659773 |             | 02/21/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| 5785 - AlSCO Inc                            | LEN1232738    | 000330              | Paid by Check # 659773 |             | 02/28/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 4.39           |
| Account 532.028 - Uniforms Totals           |               |                     |                        |             |              |            |            |               |              | \$103.06       |
| Invoice Transactions 5                      |               |                     |                        |             |              |            |            |               |              |                |
| Account 532.056 - Subscriptions             |               |                     |                        |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program           | 1-17 DALLAIRE | G'VILLE             | Paid by Check # 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 123.50         |
| 12997 - Do Co Procurement Program           | 2-17 DALLAIRE | G'VILLE             | Paid by Check # 660399 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 123.50         |
| Account 532.056 - Subscriptions Totals      |               |                     |                        |             |              |            |            |               |              | \$247.00       |
| Invoice Transactions 2                      |               |                     |                        |             |              |            |            |               |              |                |
| Account 533.800 - Office Supplies           |               |                     |                        |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program           | 1-17 LACOST   | G'VILLE             | Paid by Check # 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | (179.99)       |
| 12997 - Do Co Procurement Program           | 1-17 LOUTHAN  | G'VILLE             | Paid by Check # 659351 |             | 01/27/2017   | 02/24/2017 | 02/24/2017 |               | 02/24/2017   | 74.00          |
| 11985 - Ace Hardware                        | 114006/1      | 1236                | Paid by Check # 659765 |             | 02/03/2017   | 03/10/2017 | 03/10/2017 |               | 03/10/2017   | 9.53           |
| 12997 - Do Co Procurement Program           | 2-17 LOUTHAN  | G'VILLE             | Paid by Check # 660399 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 213.90         |
| Account 533.800 - Office Supplies Totals    |               |                     |                        |             |              |            |            |               |              | \$117.44       |
| Invoice Transactions 4                      |               |                     |                        |             |              |            |            |               |              |                |
| Account 533.802 - Small Equipment           |               |                     |                        |             |              |            |            |               |              |                |
| 12997 - Do Co Procurement Program           | 2-17 DALLAIRE | G'VILLE             | Paid by Check # 660399 |             | 02/27/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 274.99         |
| Account 533.802 - Small Equipment Totals    |               |                     |                        |             |              |            |            |               |              | \$274.99       |
| Invoice Transactions 1                      |               |                     |                        |             |              |            |            |               |              |                |
| Account 564.700 - Motor Vehicles            |               |                     |                        |             |              |            |            |               |              |                |
| 31901 - Alliance Refuse Trucks              | 29030         | G'VILLE             | Paid by Check # 660346 |             | 03/20/2017   | 03/24/2017 | 03/24/2017 |               | 03/24/2017   | 28,200.00      |
| Account 564.700 - Motor Vehicles Totals     |               |                     |                        |             |              |            |            |               |              | \$28,200.00    |
| Department 925 - Health & Sanitation Totals |               |                     |                        |             |              |            |            |               |              | \$82,857.34    |
| Fund 611 - Gardnerville Health & San Totals |               |                     |                        |             |              |            |            |               |              | \$82,857.34    |
| Grand Totals                                |               |                     |                        |             |              |            |            |               |              | \$149,970.43   |

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\* = Prior Fiscal Year Activity

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Discussion on Proclamation 2017P-01 recognizing April 28, 2016 as Arbor Day, with public comment prior to Board action.**
2. **Recommended Motion: Approve Proclamation 2017P-01 recognizing April 28, 2017 as Arbor Day.**  
**Funds Available:**  Yes       N/A
3. **Department: Administration**
4. **Prepared by: Tom Dallaire**
5. **Meeting Date: April 4, 2017      Time Requested: N/A**
6. **Agenda:**  Consent       Administrative

**Background Information:** See attached

7. **Other Agency Review of Action:**  Douglas County       N/A

**8. Board Action:**

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Approved</b> | <input type="checkbox"/> <b>Approved with Modifications</b> |
| <input type="checkbox"/> <b>Denied</b>   | <input type="checkbox"/> <b>Continued</b>                   |



**TOWN OF GARDNERVILLE  
PROCLAMATION 2017P-01**

**BY THE GARDNERVILLE TOWN BOARD PROCLAIMING  
APRIL 28, 2017 AS ARBOR DAY**

**WHEREAS**, in 1872, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, the holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees in our community increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees wherever they are planted are a source of joy and spiritual renewal.

**NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM APRIL 28, 2017 AS ARBOR DAY, AND WE URGE ALL CITIZENS TO SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND TO PLANT AND CARE FOR TREES THAT PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.**

ADOPTED: This 4<sup>th</sup> day of April 2017.

GARDNERVILLE TOWN BOARD MEMBERS:

\_\_\_\_\_  
KEN MILLER, CHAIRMAN

\_\_\_\_\_  
CASSANDRA JONES , VICE CHAIRWOMAN

\_\_\_\_\_  
LLOYD HIGUERA, MEMBER

\_\_\_\_\_  
LINDA SLATER, MEMBER

\_\_\_\_\_  
MARY WENNER, MEMBER

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Approve interlocal agreement for access to the Nevada Secretary of State's office business portal, authorizing the board chairman to sign.
2. **Recommended Motion:** Approve interlocal agreement for access to the Nevada Secretary of State's office business portal, authorizing the board chairman to sign.

Funds Available:  Yes  N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017 **Time Requested:** N/A

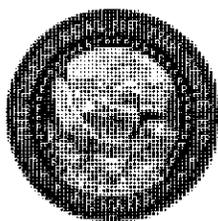
6. **Agenda:**  Consent  Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

- Approved  Approved with Modifications  
 Denied  Continued



**INTERLOCAL AGREEMENT  
For Access to Nevada's Business Portal**

An agreement between the Nevada Secretary of State's Office

and

Town of Gardnerville

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, and that such contracts may be in the form of an agreement between the public agencies;

WHEREAS, NRS 75A.100(1) authorizes the Secretary of State ("Secretary") to establish a state business portal ("Portal") to facilitate interaction among businesses and governmental agencies in this State by allowing businesses to conduct necessary transactions with governmental agencies through use of the Portal;

WHEREAS, NRS 75A.100(2) requires the Secretary, through cooperation and consultation with representative state agencies, local governments, health districts and businesses, to establish the standards and requirements necessary for a state or local agency to participate in the Portal;

WHEREAS, NRS 75A.100(2) requires the Secretary to determine the appropriate requirements to be used by businesses and governmental agencies conducting transactions through use of the Portal; and,

WHEREAS, NRS 75A.100(2) authorizes the Secretary to permit a state or local agency to participate in the Portal if it meets the standards the Secretary established and enters into an agreement with the Secretary for access to the Portal;

WHEREAS, pursuant to such authority, the Secretary hereby outlines several potential levels of access to the Portal, and sets forth the requirements and standards for access at each of those levels;

WHEREAS, Town of Gardnerville desires access to the Portal for the integration and future exchange of information between SilverFlume and Town of Gardnerville's regional license and permit platform.

NOW THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. DEFINITIONS: The following terms used throughout this agreement shall have meaning ascribed to them in this paragraph, unless the context clearly indicates otherwise:
  - a. "Secretary" means the Secretary of State of Nevada, and his or her officers, employees and immune contractors as defined in NRS 41.0307.
  - b. "Agency" means Town of Gardnerville and its officers, employees, and immune contractors as defined in NRS 41.0307.
  - c. "Portal" means the state business portal established by the Secretary pursuant to NRS 75A.100, commonly known as SilverFlume.
  - d. "Regional license and permit platform" means the software application used by the Agency to issue and renew business licenses and other permits.
  - e. "API" means Application Programming Interface, which is a method for one or more separate computer systems to interact and exchange information programmatically.
  - f. "Confidential Technical Specifications" means protocols, procedures, standards for data collection and formatting, and other specifications that would present a security risk to the Portal if made public, and are therefore confidential pursuant to NRS 242.105.
  - g. "Confidential Security Requirements Specifications" means a subset of Confidential Technical Specifications which more specifically cover systems security and that would present a security risk to the Portal if made public, and are therefore confidential pursuant to NRS 242.105. These specifications are maintained on the secured Internet content management site and are subject to change based upon technical advancements/changes and updates as established by the Secretary or by mutual agreement with the Agency.
  - h. "Business Customer" means a private person or entity that uses the features of the Portal to create or manage a business. The term excludes a governmental entity that participates in the Portal.
  - i. "Portal Administrator" means an employee of the Secretary of State's Office who has been designated as the primary person in charge of the Portal system, or the Portal Administrator's designee.
  - j. "Common Business Registration" or "CBR" means a defined set of basic information collected from a Business Customer by the Portal about a business, including, for example, the business name, date of incorporation or organization, etc.; the current specifics of which are outlined in Addendum One to this Agreement. The CBR data is confidential information while in the Portal, but may become public information upon release to the Agency. The CBR may be changed to include new, or remove old, data fields as the needs of the Secretary and the Agency require. Notice of any such changes will be provided to Agency pursuant to Paragraph 9, and access to the documents provided pursuant to Paragraph 12.

- k. "Access Levels" means the levels of access to the Portal which vary depending on the needs and resources of the Agency.
  1. "Access Level One," is a process of manual integration with the Portal whereby the Agency's staff uses a web browser to manually access the Portal and downloads CBR information. The Agency selects the specific items of information from the CBR that it desires. The Agency's staff can search for CBR information using the web interface.
  2. "Access Level Two" is a more advanced level of access that would include an automated process of integration with the Portal whereby Agency's computer license and permit platform access the Portal through the web service API and pulls CBR information into the Agency's computer platform. The Agency selects the specific items of information from the CBR that it requires. The Agency's computer platform automatically searches and downloads the desired CBR information either in real time or on a scheduled basis based upon that Agency's needs.
  3. "Access Level Three" is a level of access which includes an automated process of bi-directional integration with the Portal that, in addition to meeting the description of access described in Access Levels One and Two, is also fully integrated with the Portal's web services for filing of documents, receiving confirmations, and/or other information exchange. Bi-directional means two way communications (information exchange) between the Agency's computer platform and the Portal.

These access variances are within the control of the Agency based upon their needs, resources and other relevant criteria as established by the Agency and in consideration of the Portal's capabilities.

2. INCORPORATED DOCUMENTS. The parties agree that this Agreement incorporates the following Addenda in descending order of constructive precedence:
  - a. Addendum One – SilverFlume Common Business Registration Field List. Includes the identified data fields to be gathered/extracted/pulled from Portal for use by Agency.
  - b. Addendum Two – Technical Specifications for the Interface between the Portal (SilverFlume) and the Regional License and Permit Platform.
3. CONSIDERATION. Participation of the Agency in the Portal enhances and expands the purpose and usefulness of the Portal and the regional license and permit platform as a "one-stop-shop" for businesses to interact with government entities. The more services that are available through the Portal and the regional license and permit platform, the more efficient and effective all participants can become in processing business transactions. Therefore, in consideration of these benefits, the Secretary agrees to provide access to the Portal to the Agency free of charge. Subject to any law to the contrary, the Agency agrees to integrate with the Portal in conformance with mutually agreed Confidential Security Requirements and to abide by the terms and

conditions of this agreement in consideration of the benefit of receiving and sharing information through and with the Portal.

4. **PARTICIPATION BY THE AGENCY.** This Agreement does not require the Agency to participate and integrate at all access levels. Subject to any law to the contrary, it is solely in the discretion of the Agency to determine the level of integration and access with the Portal, and whether to develop, acquire or upgrade any of its computer systems or its regional license and permit platform to achieve any particular level of integration. However, Agency acknowledges and agrees that integration and access to the Portal will not be permitted if the Agency's system or platform fails to meet the security and technical requirements of this Agreement as set forth in the Agency's Confidential Security Requirement Specifications.
5. **COST OF AGENCY SYSTEMS.** Although access to the Portal is provided to the Agency free of charge, the Agency acknowledges and agrees that it is responsible for the costs of any computer systems, software, hardware, Internet access, or other equipment, and for development, updates, patches, training, or other goods or services it requires to access and integrate with the Portal.
6. **POINT OF CONTACT.** The Agency shall provide the Portal Administrator with the name, telephone number, and email address of a person who will be the Point of Contact for the Agency for communication between the Portal Administrator and the Agency. The Agency will ensure that the contact information for the Point of Contact person is kept up to date. The Agency Point of Contact:
  - a. Serves as primary contact for the Portal Administrator.
  - b. Coordinates Agency communications related to the Portal, including but not limited to legal, business, information technology and compliance information.
  - c. Directs internal Agency activities related to Portal, including managing and tracking activity statuses.
  - d. Tracks internal Agency issues, risks, action items, and decisions, and engages Agency subject-matter experts and executives to obtain closure to open items as soon as possible, communicating information as needed to the Portal Administrator.
  - e. Participates as Agency representative in Services Governance.

The Agency agrees that if the Point of Contact leaves employment with the Agency or the Agency determines that access by that individual is no longer appropriate, Agency will immediately appoint a new Point of Contact and notify the Portal Administrator of the change.

7. **SYSTEM CHANGES.** Agency acknowledges and agrees that the Portal is an evolving system which may change over time as additional functionality is developed and implemented, including without limitation: new features, enhanced security, or changes in data collection protocols or formatting. The Agency acknowledges that is solely responsible for its own system and software.

8. NOTIFICATION OF SYSTEM CHANGES AND SERVICES GOVERNANCE. For any new features, enhanced security, system updates, or changes, including any proposed revisions to the Confidential Security Requirements Specifications, that will impact the integration and interoperability of the Portal with the Agency's license and permit platform, the Portal Administrator will provide reasonable and necessary notice to the Agency's Point of Contact in advance of the change, unless emergency circumstances make such notice impracticable. The notice will describe the proposed change, the reason for the change, and the date the change is to occur. The Agency may provide written comments or feedback through the designated Point of Contact by the date specified in the notice to the Portal Administrator and may be involved in the design, testing and implementation of system updates or changes that directly impact them, as mutually agreed by the Parties. Nothing in this paragraph will eliminate the availability to the Agency of target release notes and actual release notes concerning changes to the system.
9. URGENT PATCHES. Paragraph 8 shall not apply to situations where the Portal Administrator deems it is necessary to apply a patch to address an urgent security concern or to fix a system defect, and the patch will affect the integration and interoperability between the Portal and the Agency's license and permit platform. In such situations, the Portal Administrator shall notify the Agency as soon as possible. The Agency shall provide immediate notice to the Portal Administrator if it becomes aware of the need for an Urgent Patch to its platform. The Parties shall work cooperatively to address the matter as the urgency of the circumstances require.
10. COST OF SYSTEM UPDATES. Agency acknowledges and agrees that it is responsible for any costs related to updates to its own platform that may become necessary to maintain integration and access should changes to the Portal occur.
11. ACCESS TO CONFIDENTIAL TECHNICAL SPECIFICATIONS. The Portal Administrator may maintain a secure Internet-accessible site that contains all documents containing Confidential Technical Specifications. The Portal Administrator shall provide access to the Agency only through the Agency's Point of Contact and all such technical specifications shall remain confidential.
12. TERMINATION OF ACCESS. If either Party to this Agreement determines that the other Party or its computer systems or platforms are not in compliance with the technical, security, data protection, or other specifications of the Portal or the platform, and that it is necessary to avoid a material security breach, data compromise, denial of service or other serious harm to the regional license and permit platform, the Portal, or information within the Portal or the platform, the Party may immediately terminate or suspend the other Party's access, without prior notice. In such a case, the terminating Party will provide the other Party with notice immediately and will reinstate access once the serious noncompliance is resolved, and resolution has been tested and demonstrated to the terminating Party's satisfaction. In all other cases, the Portal Administrator shall provide notice to the Agency of any

noncompliance with the technical, security, data protection, or other specifications of the Portal and the Agency shall have 30 days to cure the noncompliance, subject to reasonable extensions of time should the noncompliance be a matter that cannot be reasonably cured in 30 days. If, after 30 days and the expiration of any extensions, the Agency has failed to cure the noncompliance, the Portal Administrator may terminate this Agreement.

13. **DATA PROTECTION.** Regardless of the level of integration and access the Agency has to the Portal, Agency agrees to use data received from the Portal, whether it is passed through or stored in a database managed by the Portal staff or by Agency staff, for the purposes of its internal business registration, licensing, and permitting processes and shall maintain its confidentiality as required by law. Unless specifically authorized by a Business Customer, Agency agrees not to share, for any commercial purpose, the data with any agency, entity, person or natural person not authorized to access this information except as provided in NRS 75A.100, or in furtherance of the Agency's legal duties and obligations and in compliance with the Agency's laws, and local ordinances, regulations, or policies, to include public record policies.
14. **CONFIDENTIAL DATA AND NOTICE.** Data within the Portal has been declared by NRS 75A.100 to be confidential. However, once the data is transferred to the Agency, this confidentiality may change. The Parties agree to take the necessary measures to protect all confidential data from inadvertent or unauthorized disclosure or unauthorized access. If the Agency discovers that such unauthorized disclosure or access has occurred, it shall immediately notify the Portal Administrator and the State Chief Information Security Officer. The Portal Administrator shall notify the Agency Point of Contact if it becomes aware of any unauthorized access to Agency information.
15. **TECHNICAL REQUIREMENTS.** Agency agrees and warrants that it will comply with each of the technical requirements and security standards applicable to its access to the Portal as set out in its Confidential Technical Specification.
  - a. **General Security Requirements** –The Agency, if participating at the third level of access, must comply with the Confidential Security Specifications and Confidential Security Requirements Specifications and must also employ a minimum set of security standards and requirements to ensure the security interactions, and access of systems and platforms. The Agency must employ a documented security plan that, at a minimum, is equivalent to the State security standard as identified in the Confidential Security Requirements Specifications and mutually agreed to by the Portal Administrator and the Agency.
  - b. All of the Confidential Security Requirements Specifications are confidential, nonpublic documents that Agency agrees to protect from disclosure. Agency agrees that these technical requirements and security standards are sensitive and confidential, and are not public record. Agency agrees to protect these documents from unauthorized disclosure or access. Agency access to the documents is provided pursuant to Paragraph 11. All of these specifications may change over

time, and notice of any such changes will be provided to Agency pursuant to Paragraph 8. Agency shall immediately notify the Secretary through the Portal Administrator if these documents are requested to be made public, or reasonably likely to be requested to be made public or turned over to a person who is not otherwise authorized by law to access them, whether through litigation, contested administrative proceedings or under any other circumstances.

16. **INDEPENDENT PUBLIC AGENCIES.** The parties are associated with each other only for the purposes and to the extent set forth in this Agreement, and in respect to performance of services pursuant to this Agreement, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.
17. **REQUIRED APPROVAL.** This Agreement shall not become effective until and unless approved by appropriate official action of the governing body or other lawful authority of each party.
18. **AGREEMENT TERM.** This Agreement shall be effective upon approval pursuant to Section 17 above, and shall remain in effect until terminated by either party as set forth in this Agreement. Either Party may request in writing a review of the terms of the Agreement at five year intervals. If no such request is made, the terms of the Agreement shall continue until terminated under Paragraph 19.
19. **TERMINATION.** This Agreement may be terminated by either party upon 30 days written notice served pursuant to Paragraph 20. This Agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason local, State or federal funding to satisfy this Agreement is withdrawn, limited, or impaired. Within 30 days of termination of this agreement, each Party will deliver to the other Party all data necessary to properly complete any transactions that are pending at the time of termination.
20. **NOTICE.** Except as provided in paragraph 8, all notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile, by certified mail, or emailed to the email address provided by the Agency for its Point of Contact and to the addresses provided below:

Secretary of State – Business Portal Administrator  
101 N. Carson St., Suite 3  
Carson City, NV 89701  
Portal@sos.nv.gov

Town of Gardnerville  
1407 Highway 395 N  
Gardnerville, NV 89410  
[tdallaire@douglasnv.us](mailto:tdallaire@douglasnv.us)

All other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile, by certified mail, or emailed to the email address provided by the Agency for its Point of Contact

21. **INSPECTION & AUDIT.** Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and documents as are necessary to fully disclose to the other party, the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with any applicable regulations and statutes. All books, records, reports, and statements relevant to this Agreement, must be retained by each party according to its record retention schedule.
22. **BREACH; REMEDIES.** Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages.
23. **LIMITED LIABILITY.** The parties will not waive and intend to assert available NRS chapter 41 liability limitations in all cases. The liability of both parties shall not be subject to punitive damages. To the extent applicable, actual damages for any breach shall be limited by NRS 353.260 and NRS 354.626.
24. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

25. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Agreement or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
26. **SEVERABILITY.** If any non-material provision contained in this Agreement is held to be unenforceable by a court of law or equity, this Agreement shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Agreement unenforceable.
27. **ASSIGNMENT.** Neither party shall assign, transfer or delegate any rights, obligations or duties under this Agreement without the prior written consent of the other party.
28. **OWNERSHIP OF PROPRIETARY INFORMATION.** Unless otherwise provided by law or this Agreement, any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, configuration data, system designs, computer code, or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Agreement shall be the property of the Party that created it.
29. **CONFIDENTIALITY.** Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Agreement.
30. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to perform their respective duties under this Agreement.
31. **GOVERNING LAW; JURISDICTION; VENUE.** This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws, including procedural, substantive, and remedial laws, of the State of Nevada, regardless of choice of law rules. Any dispute concerning the application, construction, enforcement, breach, or any other matter arising from the Agreement must be brought in a court of competent jurisdiction in the state of Nevada. Venue for any state court action between the Secretary and the Agency shall be in Carson City.
32. **ENTIRE AGREEMENT AND MODIFICATION.** This Agreement, its integrated attachment(s), if any, and the Confidential Security Requirement Specifications constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof, except that it is explicitly acknowledged that the Confidential Security Requirement Specifications, including the CBR, may change following execution of this Agreement. Any such changes are deemed part of this Agreement. Unless an

integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, and approved by the State of Nevada Office of the Attorney General and the Agency's legal counsel.

33. **THIRD-PARTY BENEFICIARIES.** Unless otherwise specifically provided herein, nothing in this Agreement shall be construed to create any third party beneficiaries

34. **SIGNATURES IN COUNTERPART.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

**[THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and intend to be legally bound thereby.

SECRETARY OF STATE

TOWN OF GARDNERVILLE  
DOUGLAS COUNTY, NEVADA

By: \_\_\_\_\_

\_\_\_\_\_  
Ken Miller  
Town Board Chairman

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Approved as to form:

Approved as to form by:

\_\_\_\_\_  
Jennifer Yturbide  
Town Attorney

\_\_\_\_\_  
Senior Deputy Attorney General

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Tom Dallaire  
Clerk to the Board

\_\_\_\_\_  
Date

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Approve a park use application for Heritage Park by Splash Dogs scheduled for May 11- 14, 2017, at a cost to the town of \$1,500 in addition to providing bleachers, port-a-potties and assisting with setup of the event.
2. **Recommended Motion:** Approve a park use application for Heritage Park by Splash Dogs scheduled for May 11-14, at a cost to the town of \$1,500 in addition to providing bleachers, port-a-potties and assisting with setup of the event.

Funds Available:  Yes       N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017      **Time Requested:** N/A

6. **Agenda:**  Consent       Administrative

**Background Information:** With the request of providing Nationals here at Heritage Park, Splash dogs is proposing to bring a normal qualifying jump to the area before Nationals next year. The proposal is May for the jump and a separate application for park use at the end of September. See attached application.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

- Approved       Approved with Modifications  
 Denied       Continued



Park Use/Street Closure/Special Event Application
Reservation Form/Release of Liability/Indemnification Agreement
1407 US Highway 395 N - Gardnerville, Nevada 89410
(775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): May 12-14, 2017

Organization: Splash Dogs Corporation: Yes No
(If a corporation, a copy of the Articles of Incorporation must be attached)

Contact Person: Tony Reed email: tony@splashdogs.com

Home/Cell Phone: 9257836149 Business Phone: Fax: 9252264655

Mailing Address: 4103 Bentley, Pearland, TX 77584
(If corporation, attach home or business phone and addresses of president, vice-president and secretary)

Requesting: Heritage Park Is request for exclusive use of park: Yes No
If Heritage Park but not exclusive use, describe which area of park is being requested:

Requesting: Street Closure Street(s) proposing to be closed:

(US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit;
Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)

Requesting: Other Location of Event/Activities (if other than Heritage Park):

(Submit letter of property owner's permission if event is to be held on private property)

Name and description of event, concessions, fund-raiser, etc.:
Splash Dogs Dock Jumping event

Event date(s): May 12-14, 2017 Event hours (including set up & tear down): Setup May 11 8am-4pm May 12-14 8am - 7pm tear down May 14

This event is: Non-Profit: For Profit: Closed to Public: Open to Public:
(Non-profit organizations must submit IRS 501c letter with application)

If non-profit event, describe who benefits from proceeds of event:

Number of patrons, customers, spectators, participants, etc. expected to attend on **each day** of the event:  
100 each day

(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)

Event Insurance Carrier: JD Fulwiler & Co. Insurance, Inc. Phone: 503-977-5648

(Certificate of Insurance **must be attached to this application** and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes  No

Is food being served: Yes  No  If yes, Health Permit # \_\_\_\_\_

Will alcohol be sold or served: Yes  No  Liquor licenses/permits may be required

Will there be band or amplified music: Yes  No

Will you have tents, canopies, bounce houses, dance floors, etc.? Yes  No

If yes, specify quantity, dimensions, etc:

Sound system: PA and music for Splash Dogs area only, 10x10 canopies for registration and judging also for shade for dogs.

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)

Clean-up/Sanitation/Garbage Plan:

cleanup will be done by staff

(Groups of 50 or more are require to pay a minimum of one \$25 dumpster service fee; park restrooms accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)

Water and Sanitation Plan if food sold or consumed during event:

(Town's water coupler is available if you use hoses for water)

Other Town services, if required:

(Electrical outlets, pavilion lighting, etc.)

Event Parking Area: Parking in Heritage parking area

(Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property *and may not be used for parking unless a letter of owner's permission is submitted*)

Fire/Emergency Medical Services Plan:

city services

(Submit East Fork Fire Protection District authorization and approval)

Security Plan if overnight use of Town facilities planned:

Splash Dogs club members will be staying over night in rv

(Submit Douglas County Sheriff's Office authorization and approval)

Event Layout: All applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. **If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.**

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**A copy of the approved form MUST be at the event**

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**WAIVER OF LIABILITY**

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to *reasonable attorney's fees, administrative costs, and court costs and for* any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant:

|  |              |           |
|--|--------------|-----------|
| <small>eSigned via ScanlessDocx.com</small><br> | Tony Reed    | 3/21/2017 |
| Signature  | Printed Name | Date      |

(If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation)

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**(Town Office Use Only)**

**Heritage Park:**

Usage \$25/hr (\$300/day max) Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_

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Park Deposit \$300                      Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Dumpster \$25/each                      Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Additional Fees/Description \$ \_\_\_\_\_  
Deposit Refunded                      Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_ Facility Reviewed: \_\_\_\_\_

Street Closure:  
Application Fee \$100                      Paid \$ \_\_\_\_\_ Date: \_\_\_\_\_

Scheduled for Town Board Agenda: \_\_\_\_\_ Approved: \_\_\_\_\_  
Scheduled for Douglas County Commissioner Agenda: \_\_\_\_\_ Approved: \_\_\_\_\_

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Splash Dogs Inc  
4103 Bentley  
Peraland, TX 77584  
925-783-6149  
tony@splashdogs.com  
www.splashdogs.com

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## EVENT AGREEMENT

The following agreement is entered into by "Splash Dogs Inc", event producer and "Gardnerville" the event host.

The event dates are May 12-14, 2017

This agreement covers the dates described above for a one year agreement with no future relationship implied:

**Total contract value:**

- \$1,500 Organization and Operations Fee.

**Terms of payment:**

- \$1,500 to accompany return of signed contract. Either send over night or 2<sup>nd</sup> day
- Outstanding balances remaining after 30 days will be charged a 15% interest fee

Splash Dogs Inc will organize and operate a Splash Dogs Dock Jumping competition as scheduled by agreement with the Host during the course of the Gardnerville.

**Splash Dogs Inc will provide:**

*Dock, Pool, PA equipment*

*Event personnel, administration and judging*

*Ribbons, Rosettes and other Awards for participants*

*All necessary administration supplies*

*Prominent display of Event(s) on [www.splashdogs.com](http://www.splashdogs.com)*

Splash Dogs Inc will provide promotional materials and ad copy to Host for use in promotional activities; materials will be delivered as needed by Host.

Splash Dogs will organize and register all competitors prior to and on-site during the event

**Host will provide:**

**Physical requirements:** *Venue Footprint:* Approximately a 100 foot x 100 ft. area for pool and dock area; other space requirement outlined below. Competition configurations can be adapted to the venue's layout with prior approval.

Ground surface( Grass, asphalt, cement or approved surface) for the pool must be level to within 6 inches over a 45 ft long and 25 ft wide area (see configuration diagram).

*Staging area* for competitors and dogs, *Competition and staging area* should be separated from the public for dogs actively competing. The area should be large enough to accommodate 15 dogs with ample space between the dogs. Staging and competition areas should be adjacent to each other.

An area for competitors to take their dogs to pee and poop. Competitors are responsible for picking up after their dogs and disposing of dog waste.

**Additional requirements:**

A *water supply* such as a fire hydrant, to fill the 21ft x 41ft pool. The pool holds 30,000 gallons. Splash Dogs Inc does carry some water hose, 3" and 2".

A place to drain 30,000 gallons of chemical free fresh water. Typically, the pool water is pumped out with a 3" water pump.

20' x 20' *booth space* immediately adjacent to the pool venue

*Fork lift* if available.

*Power outlets* accessible near the venue to run 3 computers and sound system

Splash Dogs Inc is responsible for notifying the host of any further equipment requirements within thirty (30) days of the event weekend.

**Insurance:**

Splash Dogs Inc and Host agree to indemnify, defend and hold each other harmless from any and all claims, actions, costs, expenses, damages, fines, penalties, and liabilities, including reasonable attorneys' fees, arising out of or resulting from the Event(s), acts or omissions of each party, their employees or other authorized agents.

**Promotional:**

All use of the Splash Dogs® name(s), logos, or other devices related to the organization or events that are not supplied directly from Splash Dogs Inc must be approved by Splash Dogs Inc in advance of publication.

Host will promote this Splash Dogs competition on their website.

**PROVISIONS or CONDITIONS:**

Splash Dogs Inc retains the rights and ownership of all images and sounds including photographs, video, audio and any other media not specified. Host is allowed to take pictures, video and other media to use for future Splash Dogs event.

Splash Dogs Inc agrees to provide available personnel to participate in publicity and promotional activities.

Host agrees to provide Splash Dogs Inc with appropriate electronic versions of logos and promotional materials for inclusion on the Splash Dogs® website ([www.splashdogs.com](http://www.splashdogs.com)); Splash Dogs Inc will provide logo and promotional video or photos, to host.

Host must recognize that this event is open to all dogs, regardless of breed, size or sex.

Splash Dogs Inc reserves the right to postpone or cancel any event or portion of an event should the Splash Dogs Inc personnel feel conditions are not safe for the handlers or the dogs. Which could include, severe weather, cold weather, electrical storms and / or equipment failure.

Failure of either party to fulfill the agreements of this contract will result in forfeiture of all claims to monies or reimbursements

**EVENT SPONSORSHIP:**

Splash Dogs Inc reserves the right to display banners and other promotional items of any Splash Dogs sponsors within the Splash Dogs venue.

Splash Dogs Inc will get prior permission of any sponsor for the event.

**Merchandise Sales:**

Host agrees to allow Splash Dogs Inc to sell Splash Dogs merchandise during the course of the event, within the Splash Dogs venue area only

**INDEPENDENT CONTRACTOR**

Splash Dogs Inc enters into this agreement as an independent

**WE AGREE TO THE ABOVE TERMS AND CONDITIONS**



Tony Reed  
Splash Dogs Inc  
~~339 Aguilar~~  
~~Pittsburg, CA 94565~~  
~~925-783-6149~~

Date



Tom Dallaire  
Gardnerville

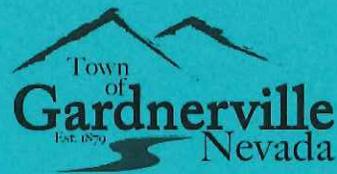
3-23-17  
Date

Please SIGN and return copy of this agreement to:

Tony Reed  
4103 Bentley  
Pearland, TX 77584  
925-783-6149



**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Approve proposed legal services agreement with town counsel's new law firm Jennifer Yturbide Law PC for attorney representation of Town interests and matters effective April 3, 2017 under existing terms and conditions, authorizing Chairman Miller to sign the agreement.
  
2. **Recommended Motion:** Approve proposed legal services with town counsel's new law firm Jennifer Yturbide Law PC for attorney representation of Town interests and matters effective April 3, 2017 under existing terms and conditions, authorizing the Chairman Miller to sign the agreement.

Funds Available:  Yes       N/A (requires staff time)

3. **Department:** Administration
  
4. **Prepared by:** Tom Dallaire
  
5. **Meeting Date:**                      **Time Requested:**    minutes
  
6. **Agenda:**    Consent                       Administrative

**Background Information:** See attached contract.

7. **Other Agency Review of Action:**    Douglas County                       N/A
  
8. **Board Action:**  
  
 Approved                       Approved with Modifications  
 Denied                               Continued

**LEGAL SERVICES AGREEMENT**

Effective the 1st day of January, 2017, the TOWN OF GARDNERVILLE (hereinafter "TOWN"), and JENNIFER YTURBIDE of ROWE HALES YTURBIDE, LLP, entered into an agreement wherein the TOWN retained JENNIFER YTURBIDE for representation of TOWN's interests.

ATTORNEY JENNIFER YTURBIDE notified the TOWN in writing that she planned to change her law firm effective April 3, 2017 to JENNIFER YTURBIDE LAW PC (hereinafter ATTORNEY), located at 1701 County Road, Minden, Nevada 89423, 775-392-4565, and verbally reported to the TOWN Board on this matter at the March 7, 2017 meeting.

The TOWN and ATTORNEY desire that the Legal Services Agreement adopted and effective on the 1<sup>st</sup> day of January, 2017 shall remain effective for the purpose of TOWN retaining ATTORNEY in all matters upon the same terms and conditions as hereinafter set forth below for the convenience of the parties.

**WITNESSETH:**

WHEREAS, TOWN is desirous of retaining ATTORNEY for representation as general counsel for TOWN in all matters relating to litigation or otherwise arising from the day to day operations of the TOWN. ATTORNEY is desirous of serving TOWN as its general counsel for all those matters in which counsel is requested by TOWN.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants, conditions and terms set forth herein, the parties agree as follows:

I

In consideration of this Agreement, JENNIFER YTURBIDE of YTURBIDE LAW PC, has agreed to represent TOWN's interests as set forth above, and TOWN agrees to retain ATTORNEY for undertaking TOWN's representation in such matters.

TOWN agrees to pay ATTORNEY for such services, in addition to all costs advanced by ATTORNEY on TOWN's behalf, in the amount of TWO HUNDRED DOLLARS AND NO/100 CENTS (\$200.00) per hour for ATTORNEY's representation in all non-litigation matters, including TOWN Board meetings where ATTORNEY is requested to attend.

For ATTORNEY's representation in non-litigation matters, ATTORNEY will be paid at the rate of TWO HUNDRED DOLLARS AND NO/100 CENTS (\$200.00) per hour. ATTORNEY's representation may include attendance at special meetings, ATTORNEY's preparation of contracts, ordinances, resolutions and other documents, and for consultation with the TOWN Manager, TOWN Board members or staff regarding issues presenting themselves to the TOWN on a day to day basis.

The parties agree that the ATTORNEY shall separately bill TOWN for services performed on TOWN's behalf for litigation related matters at the rate of TWO HUNDRED FIFTY DOLLARS AND NO/100 CENTS (\$250.00) per hour for office and research time, and TWO HUNDRED FIFTY DOLLARS AND NO/100 CENTS (\$250.00) per hour for any time spent before any Court, Board or Tribunal. ATTORNEY may engage the services of experts and other professionals as necessary after consultation and approval by TOWN.

For the purposes of this Agreement, litigation matters are defined to include those matters which are filed, or are the subject of written submission before any Court, Board or Tribunal.

ATTORNEY shall compile an individualized invoice for the time and costs expended by the ATTORNEY on each litigation matter to be submitted to the TOWN Manager on a monthly basis.

ATTORNEY bills time in increments of a minimum of two-tenths (.2) of an hour. TOWN agrees to pay ATTORNEY promptly for such services and for all costs advanced by ATTORNEY on TOWN's behalf.

## II

The initial term of this Agreement is for two (2) years, commencing 1 January 2017, and concluding 31 December 2018. This Agreement shall automatically renew for an additional two (2) year term succeeding the period of 1 January 2017 to 31 December 2018 with an automatic increase to \$225 per hour for services provided in non-litigation matters, and \$250 per hour for services provided in litigation matters. Either party may provide ninety (90) days notice to terminate this Agreement. Such notification by party desiring to terminate this Agreement shall be provided in writing to the other party.

If either party elects to modify or alter any term or provision of this Agreement, such party shall provide ninety (90) days prior written notice to the other party specifying the term(s) which is requested to be altered. In such case, ATTORNEY and TOWN agree to discuss the term(s) of the requested alteration(s) of this Agreement, and to negotiate in good faith any requested alteration(s). Thereafter, an Agreement containing the modification(s) will be submitted to the TOWN Board to adopt, ratify and confirm such modified Agreement at the next General Meeting of the TOWN Board. Such modification shall be effective until the next succeeding contract term.

IN WITNESS WHEREOF, the parties have hereunto set their hands this \_\_\_\_\_ day of  
April, 2017.

ATTORNEY:  
YTURBIDE LAW PC

TOWN BOARD OF GARDNERVILLE:

By: \_\_\_\_\_  
Jennifer Yturbide, Esq., President

By: \_\_\_\_\_  
Kenneth Miller, Chairperson

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2017.

2. **Recommended Motion:**

**Funds Available:**  Yes  N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017 **Time Requested:** 10 minutes

6. **Agenda:**  Consent  Administrative

**Background Information:** To be presented at meeting.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

- Approved  Approved with Modifications  
 Denied  Continued

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications, or deny an agreement between Main Street Gardnerville and the Town of Gardnerville for the support of the Main Street Program and its efforts to promote, preserve, and enhance the Town of Gardnerville and its downtown area; with public comment prior to Board action.

2. **Recommended Motion:** To be determined during meeting.

**Funds Available:**  Yes       N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017      **Time Requested:** 10 minutes

6. **Agenda:**  Consent       Administrative

**Background Information:** See attached agreement.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

- Approved       Approved with Modifications  
 Denied       Continued

## AGREEMENT

This Agreement is made by and between the Town of Gardnerville (Town), an unincorporated town organized under the provisions of NRS 269.500 - 269.652, and the Main Street Gardnerville Program Corporation (MSG), a Nevada nonprofit cooperative corporation without stock, formed under the Nevada Revised Statutes provisions 81.410-81.540.

## RECITALS

WHEREAS, Douglas County delegated that certain enumerated local services shall be provided by the Town within its prescribed boundaries under the provisions of Douglas County Code 18.06.030. Furthermore, DCC 18.06.040A grants the Town the powers set forth in the NRS for unincorporated towns to provide the local services enumerated in DCC 18.06.030.

WHEREAS, the Town provides services to its residents, such as, but not limited to, street and road maintenance, street lights, storm drainage, parks and recreation, and refuse collection and associated costs for these services provided by the Town;

WHEREAS, the Town is authorized by the laws of Nevada to perform and undertake numerous governmental functions and responsibilities including the power to make public improvements under NRS 269.405; and

WHEREAS, MSG was formed and established in June 2008 to promote, preserve, and enhance the Town of Gardnerville and its downtown area. Specifically, according to MSG's Amended Bylaws, the purposes for which MSG was formed are to:

- a) Stimulate revitalization in the downtown commercial district of Gardnerville by promoting a common business interest through activities directed at improving business conditions through organization (encouraging cooperation and building leadership in the business community);
- b) Promote (creating a positive image for downtown by promoting the downtown as an exciting place to live, shop, and invest);
- c) Design (improving the appearance of downtown); and
- d) Receive, administer, and distribute funds in connection with any activities related to the above purposes; provided, however that The Program shall only engage in activities that are in the purview of Section 501 (c) (6) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future laws. The Program shall not participate in, or intervene in, any political campaign on behalf of any candidate for public office, and shall remain nonpartisan; and

WHEREAS, since its formation, MSG has promoted and enhanced the Town's downtown area all to the advantage, benefit and in the best interests of the Town and its citizens; and

WHEREAS, the Town has granted MSG funds, in varying amounts, on an annual basis solely for the purposes outlined in MSG's Amended Bylaws; and

NOW, THEREFORE, in consideration of the recitals and mutual covenants made herein, the Parties agree as follows:

1. The Town will provide MSG with office space and use of the Town offices, facilities, and equipment as approved by and in the manner prescribed by Town administration.

2. As a return on investment made by the Town, MSG will continue to provide services that enhance and promote the Town of Gardnerville and its downtown area, including but not limited to management and assistance with projects and programs through volunteer hours of service and sponsorships.

3. MSG shall not amend the purposes set forth in its Amended Bylaws without mutual written agreement from the Town's governing board.

4. MSG shall provide the Town's governing board with written quarterly financial statements and written operational reports including but not limited to status updates on its activities and projects.

5. MSG shall provide an annual audit and financial report and appear before the Town's governing board within sixty (60) days of close of the calendar year.

6. MSG shall remain in good standing with the Nevada Secretary of State and comply with all laws associated with its nonprofit status and compliance with activities allowed by IRC Section 501 (c) (6) as required by its Amended Bylaws.

7. One Town Board member shall be assigned as an ex officio representative, with no legal or voting capacity, of MSG's governing board for the purpose of acting as a liason between the Town and MSG.

8. The Town shall be notified by MSG in the event of a vacancy on the MSG governing board, and shall be provided further notice upon filling such vacancy or any other changes to the MSG governing board members.

9. Either Party, without cause, may terminate this Agreement upon one hundred twenty (120) days written notice to the other Party.

10. Each respective Party agrees to indemnify and hold harmless the other Party, to the extent provided by law, including, but not limited to, NRS ch. 41, from and against any liability arising out of the performance of this Agreement, proximately caused by any act or omission of its own officers, agents, employees, contractors and authorized representatives.

11. The laws of the State of Nevada shall be applied in interpreting and construing this Agreement.

12. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement.

13. This Agreement constitutes the full and final agreement between the Parties and shall not be modified except in writing and signed by both Parties.

14. All written notices under this Agreement shall be delivered to the following officials at the addresses stated:

Main Street Gardnerville  
Program Corporation  
  
Gardnerville, Nevada 89410

Town of Gardnerville  
1407 Highway 395 N  
Gardnerville, Nevada 89410

15. This Agreement may not be assigned except by writing signed by both Parties and shall be binding upon and inure to the benefit of the Parties' respective successors and assigns.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

Dated this     day of             , 2017.

MAIN STREET PROGRAM  
CORPORATION

TOWN OF GARDNERVILLE

By: \_\_\_\_\_  
Linda Dibbles, President     (Date)

By: \_\_\_\_\_  
Kenneth Miller, Chairman     (Date)

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** For Possible Action: **Discussion on the Town of Gardnerville sponsoring the Minden Airport Aviation Roundup held October 7-8, 2017 in the amount of \$5500. Presentation by Bill Chernock; with public comment prior to Board action.**

2. **Recommended Motion:** Approve the Sponsorship Level of Mustang **(or per Board Discussion)** \$5500 of the Minden Airport Aviation Roundup on October 7&8

**Funds Available:**  **Yes**       **N/A** out of Board designated and this year's budget.

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017      **Time Requested:** 15 minutes

6. **Agenda:**  **Consent**       **Administrative**

**Background Information:** Two years ago we approved the sponsorship at \$3000. This allowed a VIP access of the board members. This year Ken and I thought it would be good to increase the sponsorship level to allow the Town Board members and all town staff and their families, VIP access to the Air Show while providing the town's support in this large community event.

7. **Other Agency Review of Action:**  **Douglas County**       **N/A**

8. **Board Action:**

**Approved**       **Approved with Modifications**  
 **Denied**       **Continued**

We need partners!



## We need partners!

- Air shows draw families and spectators of all interests, not just aviation enthusiasts!
- Air shows attract media coverage.
- Air shows extend your reach with national exposure.

# Who goes to air shows?

- Age:
  - 13.2% - 40-44
  - 12.0% - 35-39, & 18-25
  - 11.8% - over 60
- Gender:
  - 58.8% - Male
  - 41.2% - Female
- Household Income:
  - 24.1% - \$50,000 - \$74,999 / year
  - 23.1% - over \$100,000 / year
- Education:
  - 33.6% - Some College
  - 30.0% - College Graduate
  - 18.6% - High School Graduate

# Raptor level Partnership

**\$20,000**

- Airshow will be NAMED after the partner.
- Includes a private VIP tent for your guests
- Special parking for your guests
- Meet & greet with a photo opportunity for your guests with the air show pilots and performers
- Your company's name on all promotional items for air show including webpage homepage, and all national materials.
- 100 tickets & 50 hats for the Aviation Roundup Air Show
- 25 VIPs Friday evening partner BBQ with the airshow performers
- Opportunity to be a part of the opening ceremonies



**Your Name Here  
Aviation Roundup and Air Show**

# Eagle level Partnership

**\$15,000**



- 50 guest passes for the VIP tent
- Special parking for your guests
- Your company's name on the partners banner
- Your company's name on the partner page on our webpage.
- 25 Aviation Roundup hats
- 10 VIPs Friday evening partner BBQ with the air show pilots and performers.

# Performer Sponsorship

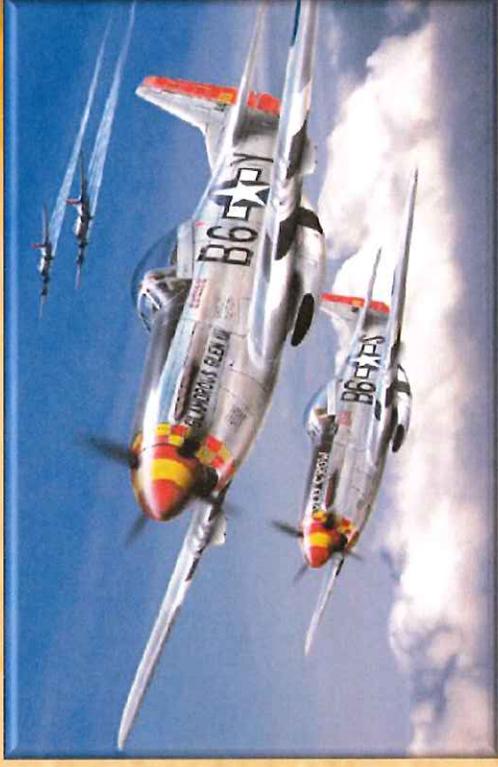
**\$7,500**

- 30 Guest passes for the VIP tent
- Private photo shoot with your performer and your guests
- Special parking for your guests
- Your company's name on the partners banner
- Your company's name on the partners page of our webpage
- 6 VIPs Friday evening partners BBQ with the air show pilots and performers
- 10 Aviation Roundup hats



# Mustang Sponsorship

\$5,500



- 20 Guest passes for the VIP tent
- Special parking for your guests
- Your company's name on the partners banner
- Your company's name on the partners page of our webpage
- 4 VIPs Friday evening partners BBQ with the air show pilots and performers
- 10 Aviation Roundup hats

# Thunderbolt Sponsorship

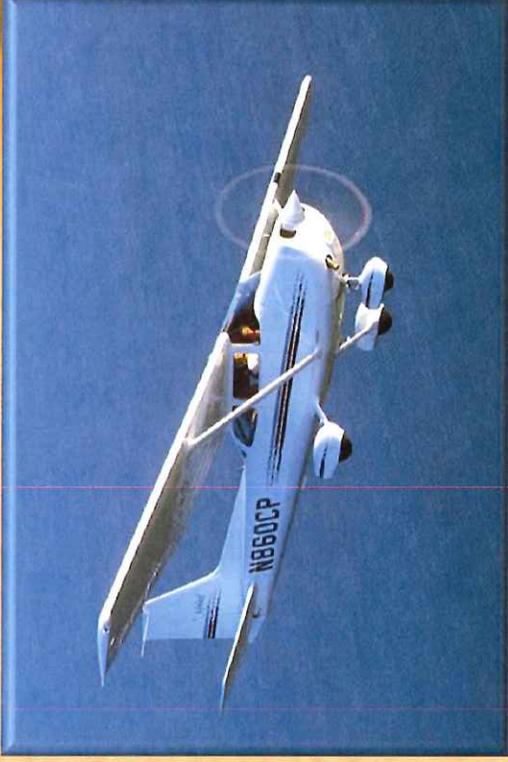
**\$3,500**



- Your company's name on the partner banner
- Your company's name on the partner page of our webpage
- 10 guest passes for the VIP tent
- Special parking for your guests
- 5 Aviation Roundup Hats
- We will hang your company's provided banner on the fence at the entrance to the show

# Skyhawk Sponsorship

**\$1,500**



- 6 Guest passes for the VIP tent
- Special parking for your guests
- Your company's name on the partner banner
- We will hang your company's provided banner on the fence at the entry to the air show.

**Dallaire, Tom**

---

**From:** Vickie Roberts <vickiejroberts@gmail.com>  
**Sent:** Friday, March 31, 2017 4:28 PM  
**To:** Dallaire, Tom  
**Subject:** Administrative Agenda #10, April 4, 2017 Town Board meeting

Tom, please have the minutes show I request you cut the \$5, 500 "sponsorship"  
Down to \$2,000.

What benefit do Gardnerville residents and businesses really receive for the Minden Airport Aviation Roundup  
requested amount?

Thank you for your attention. Sincerely,  
Victoria J. Roberts

Open copies to interested residents and taxpayers Sent from my iPad

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, modify or deny the 2016 Town Crack Repair Project and award the contract to Vega Asphalt Paving in the amount of \$67,264.20 to cut, and remove cracked ac and repave the area within town streets in Chichester Estates and Virginia Ranch Development, authorizing the Town Superintendent to sign the contract and increase the contract by 20% to a total of \$80,717.04 as needed for inspections and additional repairs; with public comment prior to board action. (approx. 15 minutes)

2. **Recommended Motion:**

**Motion to approve and award the Town's "2016-12 Town Crack Repair Project" bid to Vega Asphalt Paving Inc. in the amount of \$67,264.20 to repair town streets in Chichester Estates and Virginia Ranch Development, authorizing the Town Superintendent to sign the contract and increase the contract by 20% to a total of \$80,717.04 as needed for inspections and additional repairs; with public comment prior to board action.**

**Funds Available:**  Yes       N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Geoffrey LaCost

5. **Meeting Date:** April 4, 2017      **Time Requested:** 15 minutes

6. **Agenda:**  Consent       Administrative

### **Background Information:**

This project will repair over 12000 square feet of cracks in the Chichester Estates and Virginia Ranch development. Streets that are being focused on are Marion Russell, Sterling, Chiltern, Cheddington, Aldersgate, East Aylesbury, Cardiff, Brooke, Charlotte, Larson, and Virginia Ranch Road. Cracks identified for repair are in excess of 2" in width or provide ride quality concerns.

\$40,000 was budgeted 2015-2016 and rolled over with another \$40,000 budgeted 2016-2017 for the project. Combining the projects is more efficient for overhead costs.

# 2016 Town Crack Repair - 2" to 10" Wide Cracks

Friday, March 31, 2017



Marion Russell Near Lampe  
Large Cracks Temporarily  
fixed but ride quality issues



Proportional Example



East Aylesbury Cul-de-sac Failure



Vegetation Growth Due to Expansion

**11-3**

2016-12 Town Crack Repair

| 2016-12 Town Crack Repair |                                       |       |      | Engineers Estimate |                                   | Vega Asphalt Paving |                                    | West Coast Paving Inc. |                                       | Armac Construction |                                   | Sierra Nevada Construction |  |
|---------------------------|---------------------------------------|-------|------|--------------------|-----------------------------------|---------------------|------------------------------------|------------------------|---------------------------------------|--------------------|-----------------------------------|----------------------------|--|
| ITEM NO.                  | CORE PROJECT                          | UNITS |      | UNIT PRICE         | BID AMOUNT                        | UNIT PRICE          | LINE ITEM                          | UNIT PRICE             | LINE ITEM                             | UNIT PRICE         | LINE ITEM                         | UNIT PRICE                 | LINE ITEM                                  |
| 1                         | MOBILIZATION                          | 1     | LS   | \$ 8,000.00        | \$8,000.00                        | \$ 1,500.00         | \$1,500.00                         | \$ 4,026.00            | \$4,026.00                            | \$ 4,885.00        | \$4,885.00                        | \$ 8,487.00                | \$8,487.00                                 |
| 2                         | TRAFFIC CONTROL                       | 1     | LS   | \$ 4,000.00        | \$4,000.00                        | \$ 1,500.00         | \$1,500.00                         | \$ 6,000.00            | \$6,000.00                            | \$ 3,234.00        | \$3,234.00                        | \$ 6,000.00                | \$6,000.00                                 |
| 3                         | Cut and Remove Asphalt                | 12040 | SQFT | \$ 1.00            | \$12,040.00                       | \$ 1.48             | \$17,819.20                        | \$ 2.50                | \$30,100.00                           | \$ 2.50            | \$30,100.00                       | \$ 2.25                    | \$27,090.00                                |
| 4                         | INSTALL PG 64-28NV ASPHALT 3.5" DEPTH | 12040 | SQFT | \$ 4.00            | \$48,160.00                       | \$ 3.75             | \$45,150.00                        | \$ 3.10                | \$37,324.00                           | \$ 4.40            | \$52,976.00                       | \$ 5.25                    | \$63,210.00                                |
| 5                         | OVER EXCAVATE AND INSTALL ROADBASE    | 37    | CUYD | \$ 50.00           | \$1,850.00                        | \$ 35.00            | \$1,295.00                         | \$ 65.00               | \$2,405.00                            | \$ 97.00           | \$3,589.00                        | \$ 60.00                   | \$2,220.00                                 |
| GRAND TOTAL               |                                       |       |      |                    | Engineers Estimate<br>\$74,050.00 |                     | Vega Asphalt Paving<br>\$67,264.20 |                        | West Coast Paving Inc.<br>\$79,855.00 |                    | Armac Construction<br>\$94,784.00 |                            | Sierra Nevada Construction<br>\$107,007.00 |

**Current Project Contractors**

|                                 |                         |                       |
|---------------------------------|-------------------------|-----------------------|
| Vega Paving Inc                 | 385 Freeport Blvd Ste#4 | Sparks, NV 89431      |
| West Coast Paving               | PO Box 19102            | Reno, NV 89503        |
| Armac Construction              | PO Box 4616             | Carson City, NV 89702 |
| Sierra Nevada Construction Inc. | PO Box 50760            | Sparks, NV 89431      |

**Historical Contractors**

|                                |                   |                        |
|--------------------------------|-------------------|------------------------|
| Kustom Koating Inc             | 7998 Security Cir | Reno, NV 89506         |
| Advanced Companies Inc.        | PO Box 2602       | Truckee, CA 96160      |
| Qualcon Contractors Inc.       | 1645 Esmeralda    | Minden, NV 89423       |
| Horizon Construction Inc.      | PO Box 942        | Carson City, NV 89702  |
| BR Contractors, LLC            | 1668 Pinenut Rd   | Gardnerville NV, 89410 |
| Impact Construction            | PO Box 59         | Gardnerville NV, 89410 |
| Intermountain Slurry Seal Inc. | PO Box 1841       | Sparks, NV 89432       |
| Crockett Enterprises Inc.      | 1101 Sawmill Rd   | Gardnerville, NV 89410 |

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Discussion and provide direction to staff on the Hellwinkel open space perimeter fence, and moving unused funds the pavement patching; with public comment prior to Board action.**
2. **Recommended Motion: Approve fencing around the Village Motel at the perimeter**

**Funds Available:**  Yes       N/A (requires staff time)  
**\$24,000 for fence + board designated has an additional amount for the site**

3. **Department: Administration**

4. **Prepared by: Tom Dallaire**

5. **Meeting Date: April 4, 2017      Time Requested: 15 minutes**

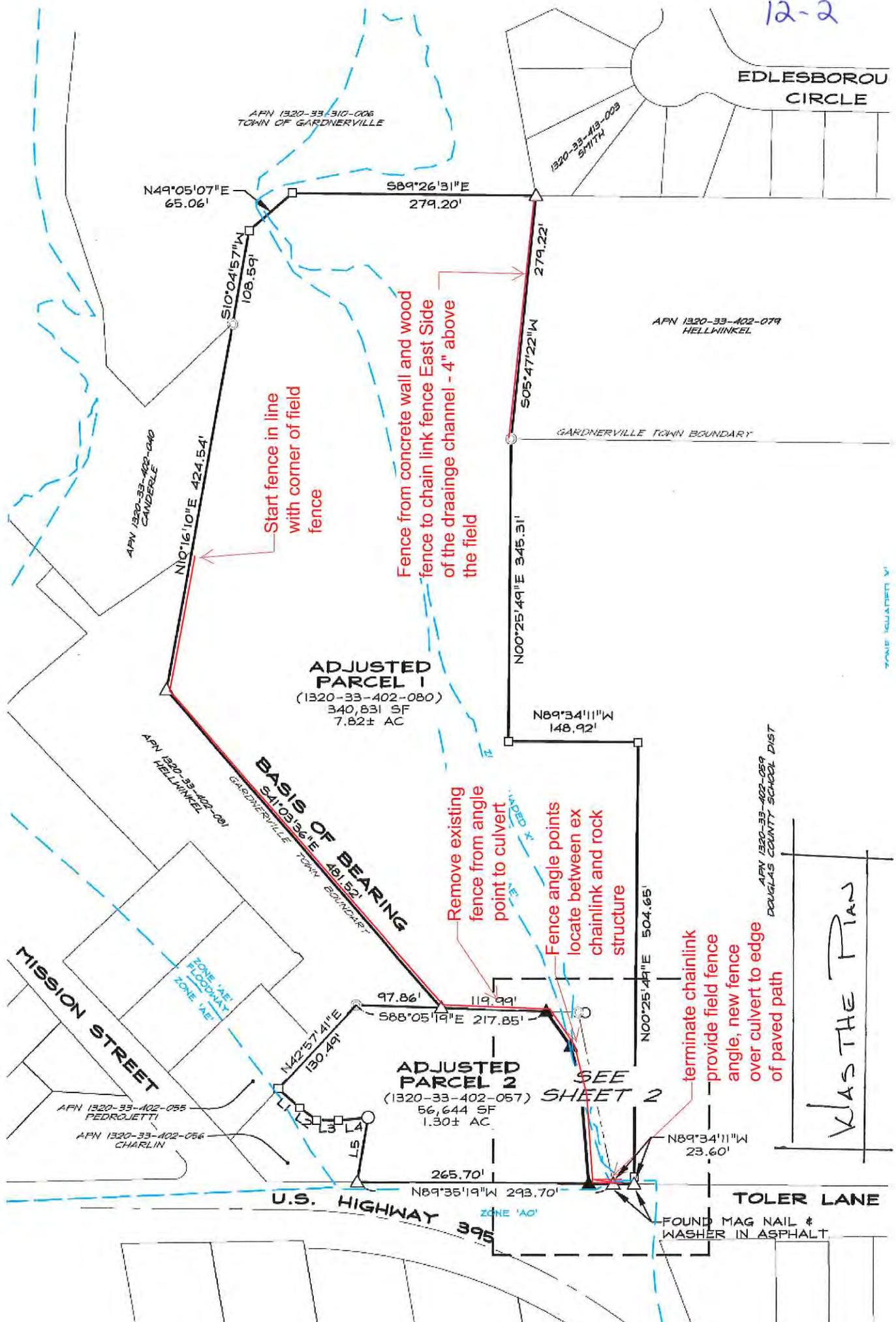
6. **Agenda:**  Consent       Administrative

**Background Information:** We planned on fencing the perimeter of the open space, budgeted for it, and I went out in the field to mark the corners and spoke with Dave Canderle and Edith Hellwinkle. Neither of them are having issues with the public and or their animals accessing onto or through their property. We decided that the fence was really not needed. With exception of around the Village Motel  
We will continue to get that fenced off with the horse non-climb style fence and get some options from the fence contractors to propose a rustic looking fence that will provide the needed security, but reduce the project down to only around the Village Motel.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

- Approved       Approved with Modifications  
 Denied       Continued



EDLESBOROU  
CIRCLE

APN 1320-33-413-003  
SMITH  
TOWN OF GARDNERVILLE

N49°05'07"E 65.06'  
S89°26'31"E 279.20'

279.22'  
S05°47'22"W

APN 1320-33-402-079  
HELLWINKEL

GARDNERVILLE TOWN BOUNDARY

APN 1320-33-402-040  
CANDLERLE

S10°04'57"W 108.59'  
N10°16'10"E 424.54'

not installing fence  
here

ADJUSTED  
PARCEL 1  
(1320-33-402-080)  
340,831  
7.62±

N00°25'49"E 345.31'

N89°34'11"W 148.92'

APN 1320-33-402-081  
HELLWINKEL

BASIS OF BEARING  
S41°03'36"E 461.32'

Start new fence and tie  
into existing fence at  
property corner

Remove existing  
fence from angle  
point to culvert

Fence angle points  
locate between ex  
chainlink and rock  
structure

APN 1320-33-402-059  
DOUGLAS COUNTY SCHOOL DIST

terminate chainlink  
provide field fence  
angle, new fence  
over culvert to edge  
of paved path

MISSION STREET  
ZONE 'AE'  
FLOODPLAIN  
ZONE 'AE'

N42°57'41"E 130.49'  
47.86'  
119.99'

ADJUSTED  
PARCEL 2  
(1320-33-402-057)  
56,644 SF  
1.30± AC

SEE  
SHEET 2

APN 1320-33-402-055  
PEDROJETTI  
APN 1320-33-402-056  
CHARLIN

N89°35'19"W 293.70'  
265.70'

N00°25'49"E 504.65'

N89°34'11"W 23.60'

U.S. HIGHWAY 395  
ZONE 'AO'

TOLER LANE

FOUND MAG NAIL &  
WASHER IN ASPHALT

TANK ISLANDS VI

PROPOSED

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action.
2. **Recommended Motion:** Motion to direct staff as discussed, approve the tentative CIP with the modifications as presented.

Funds Available:  Yes       N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017      **Time Requested:** 45 minutes

6. **Agenda:**  Consent       Administrative

**Background Information:** Every year we discuss the 5 year capital improvement plan. This is the first review by the board and the opportunity to make recommendations on projects you would like to see within the next 5 years. See the attached CIP form and prior determined projects to see if we need to re arrange the order of construction.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

- Approved       Approved with Modifications  
 Denied       Continued

Table 1: Town of Gardnerville Capital Improvement Program, 2017-2022 - <Tentative FY 2017/2018 - April 2017>

Red was added or modified

Green is Rolled Forward

Blue 2016 Final CIP

Current Projects in the works

| FISCAL YEAR               | PUBLIC WORKS 610-926-562-000  |                   |  |                  |   |                   |   |                 | PARKS & RECREATION/OPEN SPACE  |                  |  |                 | FLEET/EQUIPMENT/FACILITIES/OTHER      |                  |  |
|---------------------------|---|-------------------|--|------------------|---|-------------------|---|-----------------|--|------------------|--|-----------------|---------------------------------------|------------------|--|
|                           | CAPITAL   |                   |  |                  | NON-CAPITAL   |                   |   |                 | CAPITAL  |                  | NON-CAPITAL                            |                 | CAPITAL                               |                  |  |
|                           | Roads   |                   | Storm Drain  |                  | Roads   |                   | Storm Drain   |                 | Description  |                  | Description                            |                 | Description                           |                  |  |
|                           | Description   | Cost              | Description  | Cost             | Description   | Cost              | Description   | Cost            | Description  | Cost             | Description                            | Cost            | Description                           | Cost             |  |
| 2016-2017<br>1,057,568.00 | Sidewalk Repair and ADA Ramp Upgrades 926.532.118   | \$ 25,000         |  |                  | Road Maintenance 926.520.103  | \$ 50,000         | Storm Drain Maintenance 926.532.019                                   | \$ 8,500        | Hellwinkle fence around open space 923.563.300                         | \$ 24,000        | Repair Hellwinkle Hay Barn 923.562.000 | \$ 20,000       | Fleet Vehicle - Office 614.           | \$ 45,000        |  |
|                           | Gardnerville Station (Former Eagle Gas) Construction of site improvements Match 926.562.200           | \$ 80,000         |  |                  | Crack sealing 926.532.116   | \$ 15,000         | Storm Drain Replacement South of Cemetery <bank and roll> 926.532.019 | \$ 40,000       | Raley's to Toler Sidewalk (Sidewalk Portion) 923.562.000 - MOVE TO 611 | \$ 35,000        | Repair Hellwinkle Shop 923.562.000     | \$ 40,000       |                                       |                  |  |
|                           | Mill Street Improvements with 3 new street lights on Douglas 926.532.118                              | \$ 55,000         |  |                  | Sunset Park Microsurfacing (Wilson, Easton, North Hampton) - 926.532.118 ROLL TO 2017-2018                                  | \$ 45,000         |   |                 | LWCF Trails Amenities  | \$ 81,666        | Tree Treatment - 610-923.532.118       | \$ 9,000        |                                       |                  |  |
|                           | Gardnerville Station Matching funds (Former Eagle Gas) NDOT TAP match \$27,108 and other project work | \$ 50,000         | Kings Lane Cost  | \$ 83,000        |   |                   |   |                 |  |                  |  |                 |                                       |                  |  |
|                           | 4 Crosswalks - FY 2013 NDOT TAP Cost  | \$ 250,023        | Kings Lane NDOT Grant                                      | \$ (70,000)      |   |                   |   |                 |  |                  |  |                 |                                       |                  |  |
|                           | 4 Crosswalks - FY 2013 NDOT TAP Funding   | \$ (232,467)      |  |                  | REPLACE Cape Seal Industrial and Pavement Patching - 926.532.118  | \$ 262,000        |   |                 | LWCF Trail Grant   | \$ (53,654)      | Hay Barn Engineering                   | \$ 15,000       |                                       |                  |  |
|                           | Gilman Ezell 3.35 acres - Vacant land - YEAR 1  | \$ 100,000        |  |                  | Patch Repair Chichester & Virginia Ranch  | \$ 80,500         |   |                 |  |                  |  |                 |                                       |                  |  |
| <b>TOTAL</b>              | <b>\$ 327,556</b>   |                   | <b>\$ 13,000</b>   |                  | <b>\$ 452,500</b>   |                   | <b>\$ 48,500</b>  |                 | <b>\$ 87,012</b>   |                  | <b>\$ 84,000</b>                       |                 | <b>\$ 45,000</b>                      |                  |  |
| 2017-2018<br>752,207.00   | Sidewalk Repair and ADA Ramp Upgrades   | \$ 25,000         | REPLACE Storm Drain On Douglas from Courthouse to Cemetery | \$ 68,000        | Road Maintenance 926.520.103  | \$ 50,000         | Storm Drain Maintenance   | \$ 8,500        | Carrick Dog Park Amenities???  | \$ 12,000        | Tree treatment                         | \$ 9,000        | Gator or UTV                          | \$ 18,000        |  |
|                           | Ezell Ave Half Street Improvements - North  | \$ 73,000         |  |                  | Crack sealing 926.532.116   | \$ 15,000         |   |                 |  |                  |  |                 | Field Tractor and Implements          | \$ 50,000        |  |
|                           | Gardnerville Station (Former Eagle Gas) CDBG Match 926.562.200 BOARD DESIGNATED                       | \$ 187,000        |  |                  | CapeSeal Industrial, Service Dr, Pep Cir MicroSurface - Wilson, Easton, Northampton MicroSurface - Douglas, Lampe, Cemetery | \$ 181,457        |   |                 |  |                  |  |                 |                                       |                  |  |
|                           | Gilman Ezell 3.35 acres - Vacant land - YEAR 2  | \$ 55,250         |  |                  |   |                   |   |                 |  |                  |  |                 |                                       |                  |  |
|                           | <b>TOTAL</b>  | <b>\$ 340,250</b> |  | <b>\$ 68,000</b> |   | <b>\$ 246,457</b> |   | <b>\$ 8,500</b> |  | <b>\$ 12,000</b> |  | <b>\$ 9,000</b> |                                       | <b>\$ 68,000</b> |  |
| 2018-2019<br>590,250.00   | Sidewalk Repair and ADA Ramp Upgrades   | \$ 25,000         | Storm Drain Bell <Bank In>                                 | \$ 15,000        | Road Maintenance  | \$ 55,000         | Storm Drain Maintenance   | \$ 10,000       | Carrick Dog Park Amenities???  | \$ 10,000        | Tree Treatment                         | \$ 9,000        | Fleet Vehicle - flatbed - Arrow board | \$ 45,000        |  |
|                           | Gilman Ezell 3.35 acres - Vacant land - YEAR 3  | \$ 53,250         |  |                  | Crack sealing   | \$ 20,000         |   |                 |  |                  |  |                 | Road Side Message Board - Solar       | \$ 20,000        |  |
|                           |   |                   |  |                  | MicroSurface - Arbor Gardens - Stodick estates  | \$ 208,000        |   |                 |  |                  |  |                 |                                       |                  |  |
|                           |   |                   |  |                  | ADA Ramps and reconstruct Cemetery Dr.  | \$ 120,000        |   |                 |  |                  |  |                 |                                       |                  |  |
| <b>TOTAL</b>              | <b>\$ 78,250</b>  |                   | <b>\$ 15,000</b>   |                  | <b>\$ 403,000</b>   |                   | <b>\$ 10,000</b>  |                 | <b>\$ 10,000</b>   |                  | <b>\$ 9,000</b>                        |                 | <b>\$ 65,000</b>                      |                  |  |
| 2019-2020<br>575,250.00   | Sidewalk Repair and ADA Ramp Upgrades   | \$ 25,000         | REPLACE Storm Drain - 395 to Bell to Gardner <Bank out>    | \$ (15,000)      | Road Maintenance  | \$ 60,000         | Storm Drain Maintenance   | \$ 8,500        | Carrick Dog Park Amenities???  | \$ 10,000        |  |                 | Equipment Trailer                     | \$ 12,000        |  |
|                           | Sidewalk, curb and reconstruct Douglas Ave - Spruce - Cottonwood Phase I                              | \$ 150,000        | REPLACE Storm Drain - 395 to Bell to Gardner               | \$ 95,000        | Crack sealing   | \$ 20,000         |   |                 |  |                  |  |                 | UTV or Gator                          | \$ 20,000        |  |
|                           | Gilman Ezell 3.35 acres - Vacant land - YEAR 4  | \$ 51,750         |  |                  | MicroSurfacing - Chichester, Circle, and Bell   | \$ 95,000         |   |                 |  |                  |  |                 | Lawn tractor                          | \$ 18,000        |  |
|                           |   |                   |  |                  | Chichester Crack Repair   | \$ 25,000         |   |                 |  |                  |  |                 |                                       |                  |  |
| <b>TOTAL</b>              | <b>\$ 226,750</b>   |                   | <b>\$ 80,000</b>   |                  | <b>\$ 200,000</b>   |                   | <b>\$ 8,500</b>   |                 | <b>\$ 10,000</b>   |                  | <b>\$ -</b>                            |                 | <b>\$ 50,000</b>                      |                  |  |
| 2020-2021<br>643,000.00   | Sidewalk Repair and ADA Ramp Upgrades   | \$ 25,000         | NEW Storm Drain - Mill & Douglas <Bank in>                 | \$ 100,000       | Road Maintenance  | \$ 60,000         | Storm Drain Maintenance   | \$ 10,000       |  |                  | Tree Treatment                         | \$ 9,000        | Fleet Vehicle Replace Truck 610       | \$ 45,000        |  |
|                           | Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - Highschool Phase II                         | \$ 170,000        |  |                  | Crack sealing   | \$ 25,000         |   |                 |  |                  |  |                 | Dump Trailer                          | \$ 9,000         |  |
|                           | Maple Street New Construction   | \$ 75,000         |  |                  | MicroSurfacing - Chichester, Church, Willow   | \$ 90,000         |   |                 |  |                  |  |                 |                                       |                  |  |
|                           |   |                   |  |                  | Chichester Crack Repair   | \$ 25,000         |   |                 |  |                  |  |                 |                                       |                  |  |
| <b>TOTAL</b>              | <b>\$ 270,000</b>   |                   | <b>\$ 100,000</b>  |                  | <b>\$ 200,000</b>   |                   | <b>\$ 10,000</b>  |                 | <b>\$ -</b>  |                  | <b>\$ 9,000</b>                        |                 | <b>\$ 54,000</b>                      |                  |  |
| 2021-2022<br>688,000.00   | Sidewalk Repair and ADA Ramp Upgrades   | \$ 25,000         | NEW Storm Drain - Mill & Douglas <Bank out>                | \$ (100,000)     | Road Maintenance  | \$ 60,000         | Storm Drain Maintenance   | \$ 10,000       |  |                  | Tree Treatment                         | \$ 9,000        | Lawn Tractor                          | \$ 19,000        |  |
|                           | Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - Highschool Phase II                         | \$ 180,000        | NEW Storm Drain - Mill & Douglas                           | \$ 200,000       | Crack sealing   | \$ 25,000         |   |                 |  |                  |  |                 | Fleet Vehicle Replace Truck 602       | \$ 45,000        |  |
|                           | Town Hall <Bank>  | \$ 100,000        |  |                  | MicroSurfacing - Chichester, The Ranch  | \$ 90,000         |   |                 |  |                  |  |                 |                                       |                  |  |
|                           |   |                   |  |                  | Chichester Crack Repair   | \$ 25,000         |   |                 |  |                  |  |                 |                                       |                  |  |
| <b>TOTAL</b>              | <b>\$ 305,000</b>   |                   | <b>\$ 100,000</b>  |                  | <b>\$ 200,000</b>   |                   | <b>\$ 10,000</b>  |                 | <b>\$ -</b>  |                  | <b>\$ 9,000</b>                        |                 | <b>\$ 64,000</b>                      |                  |  |

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion the tentative town budget for fiscal year 17-18 fiscal year, and provide direction to staff for the tentative budget at the May Meeting; with public comment prior to board action.
2. **Recommended Motion:** Approve the town's FY 2017/2018 Tentative Budget (with modifications as discussed), (directing the town staff to modify the tentative budget as discussed).

Funds Available:  Yes       N/A (requires staff time)

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** April 4, 2017      **Time Requested:** 45 minutes

6. **Agenda:**  Consent       Administrative

**Background Information:** See attached budget. We have attached a tentative budget for the funds 610, 611, 613, and 614 for your review. We will detail out specific lines in the discussion at the board meeting, so please let me know if there is a need for more detail.

7. **Other Agency Review of Action:**  Douglas County       N/A

8. **Board Action:**

- Approved       Approved with Modifications  
 Denied       Continued

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Gardnerville, Nevada 89410  
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Ken Miller, Chair  
Cassandra Jones, Vice-Chair  
Linda Slater, Member  
Lloyd Higuera, Member  
Mary Wenner, Member  
Tom Dallaire, Town Manager

## FISCAL YEAR 2017-2018 TENTATIVE BUDGET MESSAGE

### **610 General Fund**

Ad Valorem Revenues based on state estimates are projected up 5.93% with consolidated tax projected to be up 0.02% over last year's budgeted revenues.

Expenditures within the **Administration Department** reflect customary operational needs with minor building maintenance non-capital expenditures. One seasonal part time Office Clerical Assistant is proposed again this year to assist with office needs while staff is away on vacation, and to provide an opportunity for additional cross training, and to make headway on office filing projects and records management. Main Street Program Manager position was removed from the town with the program manager resigning; the Main Street program contracted the employee and is no longer under the town's employment. The town is still budgeting the support of the program in the amount of \$45,000.

Expenditures within the **Parks and Recreation Department** reflect customary operational needs. We have budgeted two (2) part-time seasonal staff as part of the normal operation for the summertime maintenance of the town parks and for watering of the flower baskets along Hwy 395.

Expenditures within the **Public Works Department** reflect customary operational needs, annual street maintenance and related activities. The Capital Improvement Plan includes:

- Gardnerville Station reconstruction and regional Storm Drain basin installation – Possible CDBG Grant approval.

Major Repairs and maintenance items include;

- ADA and concrete sidewalk repairs.
- Storm drain repair / cleaning.
- Road maintenance projects with Microsurface seals proposed.

The General Fund contains a transfer out to the 613 debt fund for an owner owned note and a contingency allocation of 3% non-capital expenditures, and an 8.3% allocation ending fund balance based on service and supplies and salary and wage expenditures.

### **611 Health and Sanitation Enterprise Fund**

Expenditures within this fund reflect customary operational needs. The Town proposes to purchase new recycling bins should the program become available (900+/- totes).

### **613 Gardnerville's Debt Fund**

This fund contains a transfer in for a land payment to an owner held note, first of 3 payments.

### **614 Ad Valorem Capital Projects Fund**

This fund contains allocations for debt service and capital projects or equipment. The Town proposes to purchase a new tractor and mowing unit and other maintenance attachments to increase the efficiency of staff.



# GARDNERVILLE TENTATIVE FY 17/18

## Budget Year 2018

### TENTATIVE BUDGET

| Account                                | Account Description               | 2018 County Manager   | 2017 Amended Budget   | 2017 Actual Amount    | 2016 Actual Amount    | 2015 Actual Amount    | 2014 Actual Amount    | 2013 Actual Amount    |
|--|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Fund 610 - Gardnersville Town</b>   |                                   |                       |                       |                       |                       |                       |                       |                       |
| <b>REVENUE</b>                         |                                   |                       |                       |                       |                       |                       |                       |                       |
| Department 000 - Revenue               |                                   |                       |                       |                       |                       |                       |                       |                       |
| 301.000                                | Opening Fund Balance              | 197,658.00            | 713,955.00            | .00                   | .00                   | .00                   | .00                   | .00                   |
| 301.100                                | Opening Fund Reserves             | .00                   | (100,271.00)          | .00                   | .00                   | .00                   | .00                   | .00                   |
| 311.100                                | Ad Valorem Current                | 1,145,091.00          | 1,080,959.00          | 843,676.20            | 1,002,030.27          | 963,939.10            | 917,618.39            | 925,421.81            |
| 311.120                                | Ad Valorem Delinquent             | .00                   | .00                   | 4,705.69              | 19,322.57             | 11,396.23             | 2,582.30              | 17,538.83             |
| 311.200                                | Centrally Assessed Property Taxes | .00                   | .00                   | 16,534.69             | 18,521.16             | .00                   | .00                   | .00                   |
| 311.700                                | Personal Property Current         | .00                   | .00                   | 57,299.70             | 60,205.36             | 58,344.48             | 57,879.97             | 46,210.99             |
| 311.800                                | Personal Property Delinq          | .00                   | .00                   | 324.82                | 749.85                | 2,262.52              | 811.87                | 1,997.09              |
| 321.300                                | Gaming-NRS Co. Lic                | 26,000.00             | 26,000.00             | 24,075.00             | 27,936.66             | 16,492.50             | 22,185.00             | 21,645.00             |
| 331.010                                | St-Consolid.Tax Dist.             | 278,108.00            | 276,717.00            | 139,719.07            | 270,381.05            | 264,255.52            | 254,577.76            | 245,034.43            |
| 331.140                                | Grant In Aid Other                | .00                   | 1.00                  | .00                   | .00                   | .00                   | .00                   | 3,500.00              |
| 332.510                                | Grant-CDBG                        | .00                   | .00                   | .00                   | 88,700.00             | .00                   | .00                   | .00                   |
| 332.805                                | Grant-USDOT                       | .00                   | .00                   | .00                   | 20,482.00             | .00                   | .00                   | .00                   |
| 334.123                                | Grant-State Q1                    | .00                   | .00                   | .00                   | 307,250.00            | .00                   | .00                   | .00                   |
| 337.100                                | State Reimbursement               | .00                   | 8,151.00              | 115,579.65            | 32,093.45             | 37,705.61             | 13,527.87             | .00                   |
| 341.620                                | Professional Fees                 | 5,000.00              | .00                   | .00                   | .00                   | .00                   | .00                   | .00                   |
| 341.625                                | Prof. Fees/ App.Reg.              | 5,000.00              | 5,000.00              | 3,722.00              | 4,948.75              | 4,784.29              | 6,247.50              | 12,633.43             |
| 360.210                                | Merchandise Sales                 | .00                   | .00                   | 8.00                  | 161.00                | 10.00                 | 260.00                | 145.00                |
| 360.800                                | Miscellaneous                     | .00                   | .00                   | .00                   | .00                   | (99.00)               | 561.68                | 12,379.66             |
| 360.815                                | Credit Card Processing Fees       | .00                   | .00                   | 41.36                 | .00                   | .00                   | .00                   | .00                   |
| 360.901                                | Reimbursements                    | .00                   | .00                   | 26,240.50             | 961.61                | 2,130.00              | 8,325.61              | 2,654.27              |
| 361.200                                | Interest On Investment            | .00                   | .00                   | .00                   | .00                   | .00                   | .00                   | 651.54                |
| 361.205                                | Investment-FMV Adjust             | .00                   | .00                   | .00                   | 1,609.87              | 701.09                | (53.23)               | (1,036.50)            |
| 361.211                                | Invest. Earnings-LGIP             | .00                   | .00                   | 976.14                | 937.20                | 366.92                | .00                   | .00                   |
| 361.212                                | Invest. Earnings-BNY Mellon       | .00                   | .00                   | 262.00                | 2,920.67              | 2,301.79              | .00                   | .00                   |
| 362.100                                | Rent/Lease Income                 | .00                   | .00                   | (549.47)              | 1,912.50              | 1,292.36              | 3,651.25              | 1,315.00              |
| 367.102                                | Donations                         | .00                   | 6,254.00              | 6,254.06              | 2,749.00              | 2,669.04              | 2,100.00              | .00                   |
| 368.010                                | Donations-Special Events          | .00                   | .00                   | 2.00                  | 150.00                | .00                   | .00                   | .00                   |
| 391.100                                | Sale Of Property                  | .00                   | 2,000.00              | 2,000.00              | .00                   | 2,500.00              | .00                   | .00                   |
| <b>Department 000 - Revenue Totals</b> |                                   | <b>\$1,656,857.00</b> | <b>\$2,044,010.00</b> | <b>\$1,240,871.41</b> | <b>\$1,864,022.97</b> | <b>\$1,371,052.45</b> | <b>\$1,293,033.46</b> | <b>\$1,290,090.55</b> |
| <b>REVENUE TOTALS</b>                  |                                   | <b>\$1,656,857.00</b> | <b>\$2,044,010.00</b> | <b>\$1,240,871.41</b> | <b>\$1,864,022.97</b> | <b>\$1,371,052.45</b> | <b>\$1,293,033.46</b> | <b>\$1,290,090.55</b> |
| <b>EXPENSE</b>                         |                                   |                       |                       |                       |                       |                       |                       |                       |
| Department 921 - Gardnersville Admin   |                                   |                       |                       |                       |                       |                       |                       |                       |
| 510.000                                | Salaries & Wages                  | 143,988.00            | 187,697.00            | 105,661.52            | 152,021.89            | 104,514.11            | 93,357.54             | 83,907.72             |
| 510.150                                | Board Compensation                | 15,300.00             | 15,300.00             | 11,475.00             | 15,125.00             | 15,475.00             | 15,300.00             | 13,770.00             |
| 511.165                                | Holiday Overtime                  | .00                   | .00                   | 72.46                 | 243.80                | 914.44                | 1,659.45              | .00                   |
| 511.167                                | Vacation Payout                   | .00                   | .00                   | .00                   | .00                   | .00                   | 813.98                | 122.93                |
| 511.170                                | Overtime                          | .00                   | 616.00                | 91.64                 | 514.93                | 475.12                | 745.11                | 766.72                |
| 511.171                                | Holidays                          | .00                   | .00                   | 6,894.53              | 6,501.34              | 4,991.15              | 4,223.78              | 6,253.32              |

# GARDNERVILLE TENTATIVE FY 17/18

## Budget Year 2018

| Account                             | Account Description      | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|-------------------------------------|--------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 610 - Gardnerville Town        |                          |                     |                     |                    |                    |                    |                    |                    |
| EXPENSE                             |                          |                     |                     |                    |                    |                    |                    |                    |
| Department 921 - Gardnerville Admin |                          |                     |                     |                    |                    |                    |                    |                    |
| 511.172                             | Comp Paid                | .00                 | .00                 | .00                | 1,165.57           | 16.73              | 296.56             | 39.46              |
| 511.173                             | Vacation                 | .00                 | .00                 | 11,518.52          | 13,582.57          | 7,465.11           | 6,394.51           | 10,775.35          |
| 511.174                             | Sick                     | .00                 | .00                 | 3,181.75           | 5,391.58           | 3,818.13           | 1,861.65           | 8,583.34           |
| 511.181                             | Retirement               | 38,299.00           | 37,359.00           | 27,804.62          | 57,276.13          | 30,904.88          | 29,898.09          | 30,695.28          |
| 511.182                             | Pact Workers Comp        | 4,871.00            | 3,421.00            | 1,202.16           | 5,007.89           | 3,064.40           | 2,651.32           | 2,901.97           |
| 511.183                             | Group Insurance          | 15,659.00           | 14,504.00           | 12,418.39          | 27,261.63          | 15,116.26          | 18,126.72          | 19,624.80          |
| 511.184                             | Unemployment             | 252.00              | 684.00              | 492.46             | 1,039.38           | 537.22             | 575.88             | 617.60             |
| 511.186                             | Medicare                 | 1,984.00            | 1,983.00            | 1,385.20           | 2,926.53           | 1,682.09           | 1,526.35           | 1,709.14           |
| 511.190                             | Pact Other               | .00                 | .00                 | .00                | .00                | 80.04              | 391.64             | 417.74             |
| 511.195                             | Oasdi                    | 447.00              | 205.00              | .00                | 8.95               | 1.66               | 2.77               | 95.72              |
| 511.201                             | PEBS-Ret.Medical         | 116.00              | .00                 | 77.44              | 106.56             | 166.66             | 251.76             | 228.60             |
| 516.120                             | Contract Salaries        | .00                 | .00                 | .00                | .00                | 2,540.16           | .00                | .00                |
| 520.055                             | Telephone Expense        | 6,000.00            | 3,600.00            | 3,819.06           | 5,260.71           | 3,436.02           | 3,370.56           | 3,383.59           |
| 520.060                             | Postage/Po Box Rent      | 2,000.00            | 2,000.00            | 1,014.37           | 1,490.75           | 1,064.45           | 1,541.33           | 1,766.91           |
| 520.064                             | Travel                   | 9,500.00            | 7,500.00            | 800.85             | 5,162.03           | 7,692.64           | 2,524.58           | 2,669.62           |
| 520.072                             | Advertising              | 3,800.00            | 2,300.00            | 1,068.56           | 2,936.15           | 1,100.70           | 1,924.44           | 2,243.62           |
| 520.080                             | Insur.-Liability         | 8,900.00            | 8,900.00            | 7,339.34           | 6,992.25           | 7,818.82           | 8,156.14           | 8,859.79           |
| 520.084                             | Replacement & Repair     | 1,000.00            | 1,000.00            | 604.58             | 842.92             | 995.97             | 656.26             | 618.26             |
| 520.089                             | Power                    | 2,700.00            | 2,700.00            | 1,638.04           | 2,535.07           | 2,642.13           | 2,640.20           | 2,146.31           |
| 520.090                             | Water                    | 750.00              | 600.00              | 479.31             | 714.63             | 459.48             | 350.29             | 424.49             |
| 520.092                             | Heating                  | 1,850.00            | 1,850.00            | 1,221.07           | 2,095.28           | 1,746.04           | 1,828.15           | 1,530.43           |
| 520.093                             | Utilities-Sewer          | 400.00              | 400.00              | 264.19             | 353.07             | 352.58             | 1,959.18           | 352.58             |
| 520.097                             | Maint B&G                | 500.00              | 2,500.00            | 525.65             | 1,995.72           | 8,281.76           | 10,062.30          | 1,139.78           |
| 520.098                             | Janitorial Services      | 1,400.00            | 1,400.00            | 950.00             | 1,300.00           | 1,344.53           | 1,317.50           | 924.97             |
| 520.107                             | Maint Equip              | 200.00              | 200.00              | .00                | .00                | 397.31             | .00                | 112.50             |
| 520.136                             | Rents & Leases Equipment | 4,305.00            | 3,400.00            | 2,578.46           | 3,488.88           | 2,956.01           | 3,175.08           | 2,475.17           |
| 520.169                             | EMRB Assessment          | 85.00               | 85.00               | 81.00              | 81.00              | 67.50              | 67.50              | 62.50              |
| 520.170                             | Memberships              | 4,900.00            | 4,900.00            | 4,836.16           | 4,395.05           | 4,880.95           | 3,182.64           | 2,967.56           |
| 520.187                             | Internet Expense         | 1,200.00            | 810.00              | 839.10             | 904.96             | 780.00             | 595.11             | 504.39             |
| 520.200                             | Training & Education     | 3,500.00            | 3,500.00            | 2,153.50           | 3,224.00           | 3,076.35           | 3,001.90           | 1,709.95           |
| 520.415                             | PACT Agent Compensation  | 1,000.00            | 1,000.00            | .00                | 1,039.00           | 951.00             | 919.00             | 831.00             |
| 521.100                             | Professional Services    | 45,000.00           | .00                 | .00                | 883.00             | .00                | 64,000.00          | 71,351.67          |
| 521.130                             | Legal Services           | 18,000.00           | 18,000.00           | 14,380.00          | 19,682.00          | 14,224.25          | 14,350.50          | 24,899.86          |
| 532.055                             | Books & Periodicals      | 300.00              | 300.00              | .00                | .00                | .00                | .00                | .00                |
| 532.056                             | Subscriptions            | 2,915.00            | 3,115.00            | 5,310.40           | 9,592.64           | 4,817.30           | 3,783.84           | 3,480.84           |
| 533.800                             | Office Supplies          | 6,000.00            | 6,000.00            | 3,294.45           | 4,760.20           | 6,561.35           | 3,784.58           | 4,695.09           |
| 533.802                             | Small Equipment          | .00                 | 2,500.00            | 275.00             | .00                | 1,253.78           | .00                | 1,651.66           |
| 533.806                             | Software                 | 300.00              | 1,300.00            | 367.50             | 1,954.38           | 1,953.54           | 1,157.50           | 1,004.92           |

# GARDNERVILLE TENTATIVE FY 17/18

## Budget Year 2018

| Account   | Account Description              | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount  | 2016 Actual Amount  | 2015 Actual Amount  | 2014 Actual Amount  | 2013 Actual Amount  |
|---|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Fund 610 - Gardnersville Town</b>                  |                                  |                     |                     |                     |                     |                     |                     |                     |
| <b>EXPENSE</b>  |                                  |                     |                     |                     |                     |                     |                     |                     |
| <b>Department 921 - Gardnersville Admin</b>           |                                  |                     |                     |                     |                     |                     |                     |                     |
| 533.817   | Small Projects                   | .00                 | 22,500.00           | 1,108.40            | 5,519.67            | .00                 | .00                 | .00                 |
| 540.000   | Grants & Contributions           | .00                 | .00                 | .00                 | .00                 | .00                 | 25,000.00           | .00                 |
| 550.001   | Miscellaneous Expenses           | 1,000.00            | 1,000.00            | 36.25               | 1,067.83            | 614.75              | 8,582.31            | 1,098.55            |
| 550.048   | Downtown Vision                  | .00                 | .00                 | .00                 | 12,000.00           | 69,000.00           | 20,000.00           | .00                 |
| 550.100   | Bank Fees-Credit Card Processing | 200.00              | .00                 | .00                 | .00                 | .00                 | .00                 | .00                 |
| 564.500   | Machinery & Equipment            | .00                 | .00                 | .00                 | .00                 | 3,500.00            | .00                 | .00                 |
| <b>Department 921 - Gardnersville Admin Totals</b>    |                                  | <b>\$348,621.00</b> | <b>\$365,129.00</b> | <b>\$237,260.93</b> | <b>\$388,444.94</b> | <b>\$343,732.37</b> | <b>\$366,108.00</b> | <b>\$323,415.70</b> |
| <b>Department 923 - Parks &amp; Recreation</b>        |                                  |                     |                     |                     |                     |                     |                     |                     |
| 520.037   | Weed Spraying                    | 6,000.00            | 4,000.00            | 444.30              | 3,846.03            | 3,930.98            | 3,006.21            | 2,188.58            |
| 520.084   | Replacement & Repair             | 5,000.00            | 15,000.00           | 6,204.15            | 22,037.80           | 26,732.12           | 18,024.78           | 10,583.21           |
| 520.089   | Power                            | 6,000.00            | 6,000.00            | 4,233.55            | 6,116.70            | 5,822.87            | 4,993.79            | 4,909.03            |
| 520.090   | Water                            | 21,500.00           | 21,500.00           | 14,622.36           | 20,354.34           | 22,745.22           | 17,909.49           | 20,758.73           |
| 520.093   | Utilities-Sewer                  | 600.00              | 600.00              | 377.42              | 504.40              | 503.70              | 503.70              | 341.70              |
| 520.097   | Maint B&G                        | 3,500.00            | 3,500.00            | 1,099.78            | 696.00              | 5,606.74            | 2,944.20            | 825.00              |
| 532.001   | Op-Supplies                      | .00                 | 10,500.00           | 1,316.25            | 667.90              | .00                 | .00                 | 74.96               |
| 532.003   | Gas & Oil                        | 2,000.00            | 2,500.00            | 1,389.46            | 1,899.61            | 2,488.54            | 2,436.60            | 2,190.67            |
| 532.118   | Mejor Repair and Maintenance     | 6,300.00            | 9,000.00            | .00                 | .00                 | .00                 | .00                 | .00                 |
| 533.802   | Small Equipment                  | 1,500.00            | 2,500.00            | .00                 | 2,892.38            | 1,253.16            | 593.43              | 1,583.57            |
| 533.817   | Small Projects                   | 24,950.00           | 19,954.00           | 17,104.95           | 19,201.95           | 14,032.48           | 23,329.15           | 68,027.75           |
| 562.000   | Capital Projects                 | .00                 | 35,000.00           | .00                 | .00                 | .00                 | .00                 | .00                 |
| 562.200   | Buildings                        | .00                 | 60,000.00           | .00                 | .00                 | .00                 | .00                 | .00                 |
| 563.300   | Improvements                     | .00                 | 24,000.00           | .00                 | .00                 | .00                 | .00                 | .00                 |
| 564.500   | Machinery & Equipment            | .00                 | .00                 | .00                 | .00                 | .00                 | 11,543.25           | .00                 |
| <b>Department 923 - Parks &amp; Recreation Totals</b> |                                  | <b>\$77,350.00</b>  | <b>\$214,054.00</b> | <b>\$46,792.22</b>  | <b>\$78,217.11</b>  | <b>\$83,115.81</b>  | <b>\$85,284.60</b>  | <b>\$111,483.20</b> |
| <b>Department 926 - Other Public Works</b>            |                                  |                     |                     |                     |                     |                     |                     |                     |
| 510.000   | Salaries & Wages                 | 254,301.00          | 261,300.00          | 147,059.52          | 198,881.14          | 178,303.25          | 170,672.10          | 154,223.46          |
| 511.165   | Holiday Overtime                 | .00                 | .00                 | 213.40              | .00                 | 305.43              | 832.30              | .00                 |
| 511.170   | Overtime                         | 1,000.00            | 2,000.00            | 228.74              | 542.47              | 455.17              | 969.49              | 447.43              |
| 511.171   | Holidays                         | .00                 | .00                 | 9,373.21            | 8,527.82            | 8,707.56            | 7,424.17            | 6,922.90            |
| 511.172   | Comp Paid                        | .00                 | .00                 | 5,914.59            | 1,741.84            | 4,356.45            | 1,339.52            | 1,651.49            |
| 511.173   | Vacation                         | .00                 | .00                 | 7,244.52            | 12,344.76           | 9,507.52            | 9,727.60            | 7,683.99            |
| 511.174   | Sick                             | .00                 | .00                 | 5,187.71            | 6,815.44            | 5,441.85            | 5,734.64            | 6,913.73            |
| 511.175   | Standby Time                     | .00                 | .00                 | 48.00               | .00                 | .00                 | .00                 | .00                 |
| 511.181   | Retirement                       | 71,207.00           | 71,146.00           | 47,453.26           | 59,050.91           | 50,305.75           | 44,733.29           | 36,454.31           |
| 511.182   | Pact Workers Comp                | 11,954.00           | 9,583.00            | 4,348.56            | 6,653.02            | 6,930.00            | 6,689.50            | 5,402.55            |
| 511.183   | Group Insurance                  | 39,769.00           | 40,185.00           | 31,265.02           | 35,877.97           | 34,981.89           | 29,802.83           | 26,997.48           |
| 511.184   | Unemployment                     | 714.00              | 1,308.00            | 854.33              | 1,112.80            | 889.82              | 943.39              | 833.48              |
| 511.186   | Medicare                         | 3,690.00            | 3,775.00            | 2,359.30            | 3,100.42            | 2,800.24            | 2,690.47            | 2,346.94            |

# GARDNERVILLE TENTATIVE FY 17/18

Budget Year 2018

| Account                                    | Account Description          | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|--|------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Fund 610 - Gardnersville Town</b>       |                              |                     |                     |                    |                    |                    |                    |                    |
| <b>EXPENSE</b>                             |                              |                     |                     |                    |                    |                    |                    |                    |
| Department 926 - Other Public Works        |                              |                     |                     |                    |                    |                    |                    |                    |
| 511.195                                    | Oasdi                        | .00                 | 447.00              | .00                | .00                | 66.76              | 265.11             | 927.02             |
| 516.120                                    | Contract Salaries            | .00                 | .00                 | 837.13             | .00                | .00                | .00                | .00                |
| 520.017                                    | Snow Removal                 | 1,500.00            | 1,500.00            | 534.67             | 383.65             | .00                | 133.74             | .00                |
| 520.037                                    | Weed Spraying                | 6,000.00            | 6,000.00            | 444.30             | 4,543.70           | 1,958.87           | 2,016.07           | 1,019.08           |
| 520.080                                    | Insur.-Liability             | 8,900.00            | 8,900.00            | 7,283.10           | 6,992.25           | 7,318.82           | 8,156.13           | 8,795.78           |
| 520.084                                    | Replacement & Repair         | 15,000.00           | 10,000.00           | 12,014.40          | 16,112.45          | 21,782.34          | 14,209.99          | 7,464.82           |
| 520.095                                    | Street Lights                | 77,000.00           | 80,000.00           | 50,257.51          | 76,877.92          | 80,213.41          | 74,645.78          | 69,875.62          |
| 520.103                                    | Main Road                    | 50,000.00           | 50,000.00           | 18,754.01          | 86,905.80          | 233,989.18         | 112,733.07         | 285,805.79         |
| 520.107                                    | Maint Equip                  | .00                 | .00                 | 189.75             | 194.37             | 860.86             | 189.75             | 412.56             |
| 520.116                                    | Veh., Maint-Co Shop          | 6,000.00            | 8,000.00            | 5,477.41           | 1,533.32           | 11,833.77          | 6,981.31           | 4,307.20           |
| 520.136                                    | Rents & Leases Equipment     | 360.00              | 200.00              | .00                | .00                | .00                | .00                | .00                |
| 520.155                                    | Licensing                    | .00                 | 50.00               | 7.00               | 121.50             | 34.25              | 14.00              | 28.50              |
| 520.170                                    | Memberships                  | 675.00              | 600.00              | .00                | .00                | .00                | .00                | .00                |
| 520.200                                    | Training & Education         | 1,000.00            | 1,000.00            | (400.00)           | 670.00             | .00                | 652.12             | .00                |
| 521.100                                    | Professional Services        | .00                 | .00                 | .00                | 885.75             | .00                | .00                | .00                |
| 521.200                                    | Engineering                  | 10,000.00           | 25,000.00           | .00                | 5,625.00           | 10,182.38          | 5,578.75           | 17,074.87          |
| 532.001                                    | Op.Supplies                  | .00                 | 1,500.00            | 617.52             | 255.00             | .00                | .00                | .00                |
| 532.003                                    | Gas & Oil                    | 8,000.00            | 9,000.00            | 4,774.24           | 7,274.70           | 6,845.58           | 10,763.69          | 8,303.68           |
| 532.019                                    | Storm Drain Maintenance      | 36,500.00           | 48,500.00           | 3,241.54           | 18,536.83          | 46,319.23          | 11,150.46          | 20,144.98          |
| 532.028                                    | Uniforms                     | 3,480.00            | 2,850.00            | 2,598.41           | 3,074.43           | 3,153.68           | 2,614.02           | 2,256.27           |
| 532.056                                    | Subscriptions                | 8,610.00            | 9,440.00            | 7,936.17           | 2,947.50           | .00                | .00                | .00                |
| 532.116                                    | Crack Seal Maintenance       | 15,000.00           | 15,000.00           | .00                | 2,187.49           | 17,371.49          | 22,789.97          | 26,089.56          |
| 532.118                                    | Major Repair and Maintenance | 206,457.00          | 231,000.00          | 93,634.79          | .00                | .00                | .00                | .00                |
| 533.802                                    | Small Equipment              | 5,000.00            | 5,000.00            | 396.00             | 13,193.44          | 8,225.61           | .00                | 1,163.63           |
| 533.806                                    | Software                     | .00                 | 650.00              | .00                | .00                | .00                | .00                | .00                |
| 533.817                                    | Small Projects               | .00                 | .00                 | .00                | 449.95             | .00                | .00                | .00                |
| 562.000                                    | Capital Projects             | .00                 | 108,893.00          | 332,489.89         | 705,296.96         | 169,359.13         | 124,944.92         | 113,570.78         |
| 562.200                                    | Buildings                    | .00                 | 80,000.00           | .00                | .00                | .00                | .00                | .00                |
| 563.900                                    | Board Designated             | 187,000.00          | 220,706.00          | .00                | .00                | .00                | .00                | .00                |
| 618.700                                    | Transfers Out                | 55,250.00           | 2,000.00            | .00                | .00                | 122,363.54         | 123,469.00         | 122,982.00         |
| 619.000                                    | Contingency                  | 38,899.00           | 39,636.00           | .00                | .00                | .00                | .00                | .00                |
| 699.000                                    | Ending Fund Balance          | 107,620.00          | 109,658.00          | .00                | .00                | .00                | .00                | .00                |
| Department 926 - Other Public Works Totals |                              | \$1,230,886.00      | \$1,464,827.00      | \$802,638.00       | \$1,288,710.60     | \$1,045,118.69     | \$802,867.18       | \$940,099.90       |
| EXPENSE TOTALS                             |                              | \$1,656,857.00      | \$2,044,010.00      | \$1,086,691.15     | \$1,755,372.65     | \$1,471,966.87     | \$1,254,259.78     | \$1,374,998.80     |
| Fund 610 - Gardnersville Town Totals       |                              |                     |                     |                    |                    |                    |                    |                    |
| REVENUE TOTALS                             |                              | \$1,656,857.00      | \$2,044,010.00      | \$1,240,871.41     | \$1,864,022.97     | \$1,371,052.45     | \$1,293,033.46     | \$1,290,090.55     |
| EXPENSE TOTALS                             |                              | \$1,656,857.00      | \$2,044,010.00      | \$1,086,691.15     | \$1,755,372.65     | \$1,471,966.87     | \$1,254,259.78     | \$1,374,998.80     |



# GARDNERVILLE TENTATIVE FY 17/18

Budget Year 2018

| Account   | Account Description         | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|---|-----------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Fund 611 - Gardnerville Health &amp; San</b> |                             |                     |                     |                    |                    |                    |                    |                    |
| <b>REVENUE</b>                                  |                             |                     |                     |                    |                    |                    |                    |                    |
| Department 000 - Revenue                        |                             |                     |                     |                    |                    |                    |                    |                    |
| 301.200   | Operating Res-Beg.          | 50,000.00           | .00                 | .00                | .00                | .00                | .00                | .00                |
| 301.250   | Capital Res-Beg.            | 769,146.00          | .00                 | .00                | .00                | .00                | .00                | .00                |
| 344.300   | Trash                       | 575,000.00          | 427,951.72          | 614,678.25         | 564,532.21         | 510,489.26         | 503,494.25         |                    |
| 344.301   | Extra Pickup Surcharge      | .00                 | 365.00              | 600.00             | 627.50             | 681.50             | 530.00             |                    |
| 344.310   | Landfill Fees               | 425,000.00          | 312,925.14          | 449,036.43         | 404,386.47         | 352,557.44         | 347,636.20         |                    |
| 344.315   | Dumpster Rental             | .00                 | .00                 | 490.79             | 19,386.00          | 37,184.38          | 35,773.17          |                    |
| 344.316   | Lock & Key Sales            | .00                 | 19.00               | 59.00              | 97.00              | 103.00             | 78.00              |                    |
| 344.317   | Dumpster Replace Fee        | .00                 | 60.00               | 70.00              | 380.00             | 348.00             | 505.00             |                    |
| 360.800   | Miscellaneous               | .00                 | .00                 | .00                | 2,199.92           | 2,275.00           | 615.06             |                    |
| 360.810   | Late Charges                | 5,000.00            | 5,706.29            | 7,523.33           | 8,644.14           | 7,779.36           | 7,724.71           |                    |
| 360.815   | Credit Card Processing Fees | .00                 | 451.79              | .00                | .00                | .00                | .00                |                    |
| 360.820   | Returned Check Fees         | .00                 | 25.00               | .00                | 25.00              | 75.00              | 100.00             |                    |
| 360.901   | Reimbursements              | .00                 | .00                 | .00                | 3,773.04           | .00                | .00                |                    |
| 361.200   | Interest On Investment      | .00                 | .00                 | .00                | .00                | .00                | 3,113.70           | 255.15             |
| 361.205   | Investment-FMV Adjust       | .00                 | 1,137.16            | 2,154.34           | 406.01             | 177.18             | (1,147.63)         |                    |
| 361.211   | Invest. Earnings-LGIP       | .00                 | 1,252.94            | 1,137.16           | 352.39             | .00                | .00                |                    |
| 361.212   | Invest. Earnings-BNY Mellon | .00                 | 388.18              | 3,673.91           | 2,561.49           | .00                | .00                |                    |
| Department 000 - Revenue Totals                 |                             | \$1,519,987.00      | \$749,145.06        | \$1,079,423.21     | \$1,007,371.17     | \$914,783.82       | \$895,563.91       |                    |
| REVENUE TOTALS                                  |                             | \$1,519,987.00      | \$749,145.06        | \$1,079,423.21     | \$1,007,371.17     | \$914,783.82       | \$895,563.91       |                    |
| <b>EXPENSE</b>                                  |                             |                     |                     |                    |                    |                    |                    |                    |
| Department 925 - Health & Sanitation            |                             |                     |                     |                    |                    |                    |                    |                    |
| 510.000   | Salaries & Wages            | 302,349.00          | 156,975.69          | 241,592.18         | 218,951.56         | 208,878.17         | 209,186.64         |                    |
| 510.125   | Salaries-Other              | .00                 | .00                 | 11,635.20          | (5,335.29)         | 622.58             | 1,990.09           |                    |
| 510.150   | Board Compensation          | .00                 | 11,475.00           | 15,125.00          | 15,225.00          | 15,300.00          | 13,770.00          |                    |
| 511.165   | Holiday Overtime            | .00                 | 2,799.46            | 1,743.24           | 1,704.18           | 2,321.88           | .00                |                    |
| 511.167   | Vacation Payout             | .00                 | .00                 | 1,500.20           | .00                | .00                | .00                |                    |
| 511.169   | Comp Payout                 | .00                 | .00                 | 883.19             | .00                | .00                | .00                |                    |
| 511.170   | Overtime                    | .00                 | 2,117.13            | 6,154.12           | 3,982.40           | 2,994.36           | 6,506.29           |                    |
| 511.171   | Holidays                    | .00                 | 10,226.58           | 10,888.33          | 11,678.76          | 9,758.04           | 11,163.59          |                    |
| 511.172   | Comp Paid                   | .00                 | 2,504.96            | 1,609.32           | 3,201.65           | 1,046.52           | 547.47             |                    |
| 511.173   | Vacation                    | .00                 | 10,171.72           | 16,578.11          | 15,521.36          | 12,634.63          | 17,425.29          |                    |
| 511.174   | Sick                        | .00                 | 5,893.43            | 6,495.53           | 12,362.63          | 7,994.46           | 9,462.12           |                    |
| 511.175   | Standby Time                | .00                 | 12.00               | .00                | .00                | .00                | .00                |                    |
| 511.176   | Call Back                   | .00                 | .00                 | .00                | .00                | 112.35             | .00                |                    |
| 511.181   | Retirement                  | 82,642.00           | 52,541.83           | 77,335.76          | 66,748.57          | 61,410.97          | 54,991.01          |                    |
| 511.182   | Pact Workers Comp           | 13,969.00           | 4,718.91            | 8,016.60           | 8,295.76           | 7,324.52           | 7,080.91           |                    |
| 511.183   | Group Insurance             | 50,939.00           | 30,886.32           | 39,415.83          | 41,210.20          | 43,144.67          | 40,791.02          |                    |
| 511.184   | Unemployment                | 850.00              | 945.63              | 1,402.93           | 1,081.88           | 1,170.63           | 1,145.69           |                    |

# GARDNERVILLE TENTATIVE FY 17/18

## Budget Year 2018

| Account                              | Account Description          | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|--------------------------------------|------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 611 - Gardnerville Health & San |                              |                     |                     |                    |                    |                    |                    |                    |
|                                      | EXPENSE                      |                     |                     |                    |                    |                    |                    |                    |
| Department 925 - Health & Sanitation |                              |                     |                     |                    |                    |                    |                    |                    |
| 511.186                              | Medicare                     | 4,285.00            | 4,279.00            | 2,614.97           | 4,030.33           | 3,627.69           | 3,324.59           | 3,284.88           |
| 511.190                              | Pact Other                   | .00                 | .00                 | .00                | .00                | 80.04              | 391.64             | 401.47             |
| 511.195                              | Oasdi                        | 447.00              | 205.00              | .00                | .00                | .00                | .00                | .00                |
| 511.202                              | OPEB Expense                 | .00                 | .00                 | .00                | 1,650.00           | 13,373.00          | 2,017.00           | 6,208.00           |
| 511.203                              | Pension Expense              | .00                 | .00                 | .00                | 16,748.00          | (6,857.00)         | .00                | .00                |
| 516.120                              | Contract Salaries            | .00                 | .00                 | 12,665.56          | 23,867.33          | 5,204.16           | .00                | 11,849.67          |
| 520.055                              | Telephone Expense            | 5,000.00            | 3,500.00            | 3,819.05           | 5,256.97           | 3,436.04           | 3,370.53           | 3,061.80           |
| 520.060                              | Postage/Po Box Rent          | 4,500.00            | 4,200.00            | 4,217.67           | 3,662.36           | 3,203.09           | 4,294.04           | 3,756.77           |
| 520.064                              | Travel                       | 1,000.00            | 1,000.00            | .00                | 2,115.48           | 1,077.74           | 663.74             | .00                |
| 520.072                              | Advertising                  | 2,500.00            | 1,500.00            | 1,408.78           | 1,641.90           | 216.00             | 807.02             | 1,358.26           |
| 520.080                              | Insur.-Liability             | 8,900.00            | 8,900.00            | 7,339.35           | 6,992.24           | 7,318.82           | 8,656.14           | 8,859.79           |
| 520.084                              | Replacement & Repair         | 65,000.00           | 65,000.00           | 30,992.00          | 72,299.74          | 73,091.95          | 38,281.49          | 38,705.34          |
| 520.089                              | Power                        | 2,800.00            | 2,800.00            | 1,810.99           | 2,796.13           | 2,723.70           | 2,673.19           | 2,857.17           |
| 520.090                              | Water                        | 700.00              | 700.00              | 514.20             | 694.26             | 674.22             | 617.56             | 467.57             |
| 520.092                              | Heating                      | 3,000.00            | 3,000.00            | 1,962.38           | 3,334.95           | 2,590.51           | 2,766.42           | 2,420.05           |
| 520.093                              | Utilities-Sewer              | 380.00              | 380.00              | 264.19             | 353.09             | 352.59             | 366.62             | 352.59             |
| 520.097                              | Maint B&G                    | 1,000.00            | 1,000.00            | 821.80             | 2,646.16           | 10,707.59          | 18,424.90          | 1,394.37           |
| 520.098                              | Janitorial Services          | 1,500.00            | 1,500.00            | 950.00             | 1,300.00           | 1,344.51           | 1,317.50           | 924.98             |
| 520.107                              | Maint Equip                  | 20,000.00           | 15,000.00           | 39,613.75          | 13,830.35          | 37,752.79          | 23,609.99          | 25,235.47          |
| 520.116                              | Veh. Maint-Co Shop           | 5,000.00            | 5,000.00            | .00                | 2,920.39           | 586.45             | 5,864.92           | 2,920.31           |
| 520.136                              | Rents & Leases Equipment     | 3,000.00            | 2,500.00            | 1,995.49           | 3,129.53           | 2,956.01           | 3,175.06           | 2,475.22           |
| 520.155                              | Licensing                    | 450.00              | 250.00              | 168.25             | 451.25             | 63.25              | 147.75             | 41.00              |
| 520.187                              | Internet Expense             | 810.00              | 810.00              | 839.11             | 779.95             | 780.00             | 595.10             | 504.39             |
| 520.197                              | Landfill Expense             | 285,000.00          | 270,000.00          | 170,656.40         | 266,828.17         | 255,572.09         | 237,897.28         | 226,590.99         |
| 520.198                              | Recycling Expense            | 42,000.00           | 8,000.00            | 4,656.80           | 2,894.00           | .00                | .00                | .00                |
| 520.200                              | Training & Education         | 2,000.00            | 2,000.00            | 104.50             | 95.00              | 575.00             | 271.95             | 97.50              |
| 521.100                              | Professional Services        | .00                 | .00                 | .00                | 332.00             | .00                | .00                | 3,351.67           |
| 521.130                              | Legal Services               | 1,500.00            | 1,500.00            | 820.00             | 4,455.00           | 953.25             | 369.50             | 697.50             |
| 521.135                              | Legal-Collection Cost        | 500.00              | 500.00              | (85.01)            | (345.36)           | (39.44)            | (203.38)           | (332.60)           |
| 521.140                              | Physicals                    | 800.00              | 800.00              | 375.00             | 150.00             | 75.00              | 150.00             | 150.00             |
| 521.500                              | Admin & Overhead             | 20,464.00           | 20,464.00           | 10,232.00          | 20,464.00          | .00                | .00                | .00                |
| 532.001                              | Op.Supplies                  | 2,500.00            | 2,500.00            | .00                | .00                | .00                | .00                | .00                |
| 532.003                              | Gas & Oil                    | 35,000.00           | 45,000.00           | 16,212.98          | 24,938.48          | 33,901.20          | 40,204.68          | 39,924.12          |
| 532.028                              | Uniforms                     | 3,200.00            | 3,200.00            | 2,701.21           | 3,096.50           | 2,898.77           | 2,614.01           | 2,104.85           |
| 532.056                              | Subscriptions                | 3,390.00            | 3,390.00            | 4,490.20           | 2,733.77           | 67.30              | 26.30              | 325.55             |
| 532.118                              | Major Repair and Maintenance | .00                 | 48,061.00           | .00                | .00                | .00                | .00                | .00                |
| 533.800                              | Office Supplies              | 4,500.00            | 4,500.00            | 3,013.75           | 4,921.67           | 4,358.01           | 3,752.22           | 2,967.40           |
| 533.802                              | Small Equipment              | 3,000.00            | 3,000.00            | 274.99             | 5,035.50           | 1,253.78           | .00                | 1,651.67           |

# GARDNERVILLE TENTATIVE FY 17/18

Budget Year 2018

| Account                              | Account Description              | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|--------------------------------------|----------------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 611 - Gardnerville Health & San |                                  |                     |                     |                    |                    |                    |                    |                    |
| EXPENSE                              |                                  |                     |                     |                    |                    |                    |                    |                    |
| Department 925 - Health & Sanitation |                                  |                     |                     |                    |                    |                    |                    |                    |
| 533.806                              | Software                         | 3,000.00            | 3,000.00            | 6,133.50           | 3,175.37           | 2,687.00           | 2,993.50           | 3,470.80           |
| 533.817                              | Small Projects                   | 8,000.00            | 8,000.00            | 1,900.00           | 8,000.00           | 8,000.00           | 8,000.00           | .00                |
| 550.006                              | Fiscal Agent Charges             | .00                 | .00                 | .00                | .00                | .00                | .00                | 200.00             |
| 550.027                              | Depreciation                     | 55,000.00           | 50,000.00           | 19,110.16          | 53,053.57          | 52,270.86          | 50,613.28          | 69,267.10          |
| 550.060                              | Loss On Asset Disposition        | .00                 | .00                 | .00                | .00                | 3,500.00           | .00                | .00                |
| 550.100                              | Bank Fees-Credit Card Processing | 3,500.00            | 3,500.00            | 2,397.65           | 3,357.57           | 3,006.68           | 2,899.52           | .00                |
| 550.203                              | Collection Loss                  | .00                 | .00                 | (128.35)           | 4,778.78           | (141.34)           | (159.08)           | 1,315.64           |
| 562.000                              | Capital Projects                 | .00                 | 160,000.00          | 1,562.50           | 5,287.50           | .00                | 11,235.00          | .00                |
| 563.990                              | Capital Project Offset           | .00                 | .00                 | .00                | (5,287.50)         | .00                | (11,235.00)        | .00                |
| 564.500                              | Machinery & Equipment            | .00                 | .00                 | .00                | .00                | .00                | 242,237.42         | .00                |
| 564.700                              | Motor Vehicles                   | 150,000.00          | 150,000.00          | 28,200.00          | .00                | 2,612.31           | 7,028.27           | .00                |
| 564.990                              | Capital Outlay Offset            | .00                 | .00                 | .00                | .00                | (6,112.31)         | (249,265.69)       | .00                |
| 625.200                              | Operating Reserves               | 50,000.00           | 50,000.00           | .00                | .00                | .00                | .00                | .00                |
| 625.250                              | Capital Impr. Reserves           | 265,612.00          | 384,987.00          | .00                | .00                | .00                | .00                | .00                |
| Department 925 - Health & Sanitation | Totals                           | \$1,519,987.00      | \$1,799,146.00      | \$675,894.48       | \$1,018,839.97     | \$924,349.97       | \$845,508.76       | \$842,921.41       |
| EXPENSE TOTALS                       |                                  | \$1,519,987.00      | \$1,799,146.00      | \$675,894.48       | \$1,018,839.97     | \$924,349.97       | \$845,508.76       | \$842,921.41       |
| Fund 611 - Gardnerville Health & San | Totals                           | \$1,519,987.00      | \$1,799,146.00      | \$749,145.06       | \$1,079,423.21     | \$1,007,371.17     | \$914,783.82       | \$895,563.91       |
| REVENUE TOTALS                       |                                  | \$1,519,987.00      | \$1,799,146.00      | \$675,894.48       | \$1,018,839.97     | \$924,349.97       | \$845,508.76       | \$842,921.41       |
| EXPENSE TOTALS                       |                                  | \$0.00              | \$0.00              | \$73,250.58        | \$60,583.24        | \$83,021.20        | \$69,275.06        | \$52,642.50        |

# GARDNERVILLE TENTATIVE FY 17/18

Budget Year 2018

| Account                             | Account Description                              | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|-------------------------------------|--|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Fund 613 - Gardnerville Debt</b> |  |                     |                     |                    |                    |                    |                    |                    |
| REVENUE                             |  |                     |                     |                    |                    |                    |                    |                    |
| Department                          | <b>000 - Revenue</b>                             |                     |                     |                    |                    |                    |                    |                    |
| 361.200                             | Interest On Investment                           | .00                 | .00                 | .00                | .00                | .00                | 10.94              | .24                |
| 361.205                             | Investment-FMV Adjust                            | .00                 | .00                 | .00                | .00                | .00                | .19                | (.19)              |
| 361.211                             | Invest. Earnings-LGIP                            | .00                 | .00                 | .00                | .00                | .25                | .00                | .00                |
| 392.000                             | Transfers In                                     | 55,250.00           | .00                 | .00                | .00                | 122,363.54         | 123,469.00         | 122,982.00         |
|                                     | Department <b>000 - Revenue Totals</b>           | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,363.79       | \$123,480.13       | \$122,982.05       |
|                                     | <b>REVENUE TOTALS</b>                            | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,363.79       | \$123,480.13       | \$122,982.05       |
| EXPENSE                             |  |                     |                     |                    |                    |                    |                    |                    |
| Department                          | <b>922 - Gardnerville Debt</b>                   |                     |                     |                    |                    |                    |                    |                    |
| 550.006                             | Fiscal Agent Charges                             | .00                 | .00                 | .00                | .00                | .00                | .00                | 200.00             |
| 550.021                             | Loan Principal                                   | 50,000.00           | .00                 | .00                | .00                | 117,855.00         | 112,942.00         | 108,234.00         |
| 550.022                             | Loan Interest                                    | 5,250.00            | .00                 | .00                | .00                | 5,126.70           | 10,039.66          | 14,735.31          |
|                                     | Department <b>922 - Gardnerville Debt Totals</b> | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,981.70       | \$122,981.66       | \$123,169.31       |
|                                     | <b>EXPENSE TOTALS</b>                            | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,981.70       | \$122,981.66       | \$123,169.31       |
| Fund                                | <b>613 - Gardnerville Debt Totals</b>            | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,363.79       | \$123,480.13       | \$122,982.05       |
|                                     | <b>REVENUE TOTALS</b>                            | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,363.79       | \$123,480.13       | \$122,982.05       |
|                                     | <b>EXPENSE TOTALS</b>                            | \$55,250.00         | \$0.00              | \$0.00             | \$0.00             | \$122,981.70       | \$122,981.66       | \$123,169.31       |
| Fund                                | <b>613 - Gardnerville Debt Totals</b>            | \$0.00              | \$0.00              | \$0.00             | \$0.00             | (\$617.91)         | \$498.47           | (\$187.26)         |

# GARDNERVILLE TENTATIVE FY 17/18

Budget Year 2018

| Account                                   | Account Description                             | 2018 County Manager | 2017 Amended Budget | 2017 Actual Amount | 2016 Actual Amount | 2015 Actual Amount | 2014 Actual Amount | 2013 Actual Amount |
|---|---|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 614 - G'ville Ad Val Cap Proj        |   |                     |                     |                    |                    |                    |                    |                    |
| REVENUE                                   |   |                     |                     |                    |                    |                    |                    |                    |
| Department 000 - Revenue                  |   |                     |                     |                    |                    |                    |                    |                    |
| 301.100                                   | Opening Fund Reserves                           | 73,144.00           | 84,517.00           | .00                | .00                | .00                | .00                | .00                |
| 331.135                                   | Distr. from County                              | 47,359.00           | 46,000.00           | 31,773.32          | 45,901.06          | 44,841.59          | 42,513.33          | 44,951.91          |
| 361.200                                   | Interest On Investment                          | .00                 | .00                 | .00                | .00                | .00                | 496.41             | 50.52              |
| 361.205                                   | Investment-FMV Adjust                           | .00                 | .00                 | .00                | 328.67             | 85.07              | (13.42)            | (180.38)           |
| 361.211                                   | Invest. Earnings-LGIP                           | .00                 | .00                 | 98.33              | 166.60             | 66.06              | .00                | .00                |
| 361.212                                   | Invest. Earnings-BNY Mellon                     | .00                 | .00                 | 41.17              | 608.29             | 470.12             | .00                | .00                |
| 392.000                                   | Transfers In                                    | .00                 | 2,000.00            | .00                | .00                | .00                | .00                | .00                |
|   | Department 000 - Revenue Totals                 | \$120,503.00        | \$132,517.00        | \$31,912.82        | \$47,004.62        | \$45,462.84        | \$42,996.32        | \$44,822.05        |
|   | REVENUE TOTALS                                  | \$120,503.00        | \$132,517.00        | \$31,912.82        | \$47,004.62        | \$45,462.84        | \$42,996.32        | \$44,822.05        |
| EXPENSE                                   |   |                     |                     |                    |                    |                    |                    |                    |
| Department 730 - G'ville Ad Val Cap Proj  |   |                     |                     |                    |                    |                    |                    |                    |
| 562.000                                   | Capital Projects                                | .00                 | 25,000.00           | 25,000.00          | .00                | .00                | .00                | .00                |
| 564.500                                   | Machinery & Equipment                           | 73,000.00           | .00                 | .00                | 17,555.00          | .00                | 10,026.71          | 40,049.90          |
| 564.700                                   | Motor Vehicles                                  | .00                 | 34,373.00           | .00                | 97,657.25          | 2,612.31           | 39,616.48          | .00                |
| 625.103                                   | Appropriated Reserve                            | 47,503.00           | 73,144.00           | .00                | .00                | .00                | .00                | .00                |
|   | Department 730 - G'ville Ad Val Cap Proj Totals | \$120,503.00        | \$132,517.00        | \$25,000.00        | \$115,212.25       | \$2,612.31         | \$49,643.19        | \$40,049.90        |
|   | EXPENSE TOTALS                                  | \$120,503.00        | \$132,517.00        | \$25,000.00        | \$115,212.25       | \$2,612.31         | \$49,643.19        | \$40,049.90        |
| Fund 614 - G'ville Ad Val Cap Proj Totals |   |                     |                     |                    |                    |                    |                    |                    |
|   | REVENUE TOTALS                                  | \$120,503.00        | \$132,517.00        | \$31,912.82        | \$47,004.62        | \$45,462.84        | \$42,996.32        | \$44,822.05        |
|   | EXPENSE TOTALS                                  | \$120,503.00        | \$132,517.00        | \$25,000.00        | \$115,212.25       | \$2,612.31         | \$49,643.19        | \$40,049.90        |
|   | Net Grand Totals                                | \$0.00              | \$0.00              | \$6,912.82         | (\$68,207.63)      | \$42,850.53        | (\$6,646.87)       | \$4,772.15         |
| REVENUE GRAND TOTALS                      |   | \$3,352,597.00      | \$3,975,673.00      | \$2,021,929.29     | \$2,990,450.80     | \$2,546,250.25     | \$2,374,293.73     | \$2,353,458.56     |
| EXPENSE GRAND TOTALS                      |   | \$3,352,597.00      | \$3,975,673.00      | \$1,787,585.63     | \$2,889,424.87     | \$2,521,910.85     | \$2,272,393.39     | \$2,381,139.42     |
| Net Grand Totals                          |   | \$0.00              | \$0.00              | \$234,343.66       | (\$101,025.93)     | \$24,339.40        | \$101,900.34       | (\$27,680.86)      |

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2017.

2.

3. **Recommended Motion:**  
**Funds Available:**  Yes  N/A

4. **Department:** Administration

5. **Prepared by:** Tom Dallaire

6. **Meeting Date:** April 4, 2017 **Time Requested:** 5 minutes

7. **Agenda:**  Consent  Administrative

**Background Information:** To be presented at meeting.

8. **Other Agency Review of Action:**  Douglas County  N/A

9. **Board Action:**

- Approved  Approved with Modifications  
 Denied  Continued

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for March 2017.
2. **Recommended Motion:** No action required.  
**Funds Available:**  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** April 4, 2017 **Time Requested:** 15 minutes
6. **Agenda:**  Consent  Administrative

**Background Information:** See attached report.

7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



Ken Miller , Chairman  
Cassandra Jones, Vice Chairwoman  
Linda Slater, Board Member  
Lloyd Higuera, Board Member  
Mary Wenner, Board Member

## Town Manager Monthly Report April 2017 Board Meeting

- A. Gardnerville Station (former Eagle Gas):** Spoke with Dube` this month. They are still making some plan corrections and changes that I have discussed with them on the outside lighting. A presentation on them in a meeting like an overview?
- B. 395 Crosswalks:** We received comments back form NDOT on the crosswalks plans. A bunch of minor labeling things and more clarification issues on the easements needed. Those are being revised now. Then wait on right-of-way. Staff will work on getting contracts done and Lumos is working up a cost estimate.
- C. Kingslane Sidewalk Project:** We submitted the 90% plans to NDOT for final review and comments. We need to do a cost estimate and contract docs for this project. We have the 90% plans if you want to review them.
- D. Toiyabe Storm Drain Project & Shop Improvements:** - RO Anderson has combined the plans and have submitted for minor design review. They are going to do the contract docs and get the project out to bid.
- E. Chichester Estates Park Ditch Storm Drain Outlet:** I am going to combine this project with the ponds storm drain project. The county wants a SIP on this effort. I need to get the plans updated and out to bid and review by the county.
- F. Office Items:**
- I presented to the CDBG committee. Tough questions on other funding sources and will be working with mina street to see if we can get some investment from them. We will pursue alternative funding in case the actual selection meeting does not go our way. We really presented the only shovel ready economic development project out of all the applications. April 18<sup>th</sup> is the reconvening of the panel to make the determination of what CDBG is funding.
  - Reviewed and worked through several iterations of the Getaway magazine ad we are partnering with the Main Streets on. (See attached ad)
  - SB63 was removed from the hearing panel. The county DA will be working with the towns to come up with some language on the diesel fuel tax and include towns in that funding structure.
  - Met with the design team and the county on issues that have been brought forward after the town board meeting. County staff wants Maple Street constructed as an adjacent public right-of-way. County staff count not support the Ezell Street being constructed because it was not in a right-of-way. So the church was going to get back in touch with us on if they wanted to pave the entrance to Maple and connect their parking lot to Maple. It is a much smaller amount of paving and driveway than going to Ezell. The church was OK with Ezell. I do not have funding identified in this next budget cycle to build Ezell.
  - Met with John Endter in the field to walk the improvements from Gilman to CVMS so they can connect the two schools. That work should be starting soon.
  - Attended a meeting with county staff and NDOT to discuss the holdup on the Martin Slough Trail project. NDOT has started the work on the acquisition, but there is still 6 months in that process. So it should be under construction in late 2018.
  - Attended the visitor's authority workshop on wayfinding signage. Signage along 395 and 88 to parks, destinations and places of interest. It was productive and the consultants were beneficial.
  - Attended the Stormwater and MS4 workshop for CEU and to connect with county and state officials on those who enforce the MS4's. So good news is the MS4 program in the valley including the town and Ranchos is not on the radar.



**Ken Miller , Chairman**  
**Cassandra Jones, Vice Chairwoman**  
**Linda Slater, Board Member**  
**Lloyd Higuera, Board Member**  
**Mary Wenner, Board Member**

- Attended Economic Development committee. There was a meeting with MGSD for an attempt to consider ways to allow new building to pay connection fees over a period of time.
- Met with Teri White, Superintendent of Douglas County School, and discussed projects going in in town and some ideas we had on streamlining access from the trails to the schools, crosswalk project, Kingslane crosswalk and sidewalk from Raleys to Topaz.
- Reviewed the Sliver Flume application and the information that can become available to the town once the agreement is signed and approved by the state.
- At my meeting with Pete Dube` to discuss the gas station, I also asked Pete to help me with two other projects, (1) Hellwinkel Barn architectural plans, he is getting me a price and (2) with the conceptual plans for the fronton / community facility and possible town hall complex.
- Met with Geoff and NV Energy staff onsite at Courthouse Alley and High School Street to see if we can't get the power lines underground and still service the 4 buildings overhead from an alternative source and underground all the lines from Heritage Park to High School Street. That would be a nice cleanup project of the overhead lines and safety access to CVMS. Again, this is an opportunity only, the school district is going to be investing in CVMS, and this would be a great partnering project with them to make their project that much better and save the town money in the end.

# STEP BACK IN TIME AND EXPERIENCE THE HISTORIC HEARTS OF CARSON VALLEY

TOWN OF GARDNERVILLE • MAIN STREET GARDNERVILLE • MAIN STREET MINDEN

## BE A PART OF THE TOWN OF GARDNERVILLE SIGNATURE EVENTS.

**May 12-14th** – Heritage Park goes to the dogs with Splash Dogs Jump Event.

Watch the dogs make a splash.

**June 8-11th** – Carson Valley Days

**July 4th** – Freedom 5k Fun Run/Walk at Heritage Park  
Gardnerville nature trail and CVMS cross country track

Join friends, relatives, neighbors and visitors this summer for Gardnerville's Movies in the Park. Starting Friday, June 23rd at dusk in Heritage Park

- **June 23rd** – "Monster Trucks"
- **July 7th** – "Jungle Book" Disney's live action version
- **July 21st** – "Princess Bride"
- **August 11th** – Disney's "Moana"

**September 28th-October 1st** – Splash Dogs returns for their national competition.



GARDNERVILLE-NV.GOV



## MAIN STREET MINDEN, THE HEART OF OUR COMMUNITY



### MAIN STREET MINDEN'S SIGNATURE EVENTS FOR THE WHOLE FAMILY

May 4th, 2017 Minden Park 4-7 PM

"May the Fourth be with you" Star Wars Themed Event for the Whole Family  
Team Trivia • Costume Contents • Crafts • Light Saber Training for the Kids  
Adult Cantina and More

May 23 - September 19th, 2017 Every Tuesdays 4-8 PM

Esmeralda Avenue's Farmers Markets  
Food • Fun • Music • Locally Sourced Products

August 10th, 2017 - 10 AM -2 PM Minden Park  
Hot August Nights® Poker Run Lunch Stop



MAINSTREETMINDEN.COM

## EXPERIENCE THE PAST, ENRICH THE PRESENT, AND EMBRACE THE FUTURE



### MAIN STREET GARDNERVILLE; THE LONGEST RUNNING MAIN STREET PROGRAM IN NEVADA

May 18th, June 15th, July 20th, August 17th, September 21st

9th Annual Thirsty Third Thursday Wine Walks.  
Registration from 4:30pm to 7:00pm

Save the Date Saturday October 7th, 2017  
Fall Harvest & Scarecrow Festival at Heritage Park

Save the Date Saturday October 14th, 2017  
3rd Annual Slaughterhouse Lane Coffin Races  
Free admission to the public



MAINSTREETGARDNERVILLE.ORG

## Marijuana Bills – 2017 Legislature

| Bill # | Sponsor               | Topic   | Comments |
|--------|-----------------------|---|----------|
| AB135  | A -<br>Judiciary      | Requires that a determination that a person is operating certain vehicles under the influence of marijuana can only be made by a blood test and not by testing urine. |          |
| AB259  | McCurdy<br>and others | Provides a procedure for the vacation of certain convictions for use of a controlled substance if the underlying activity is now legal.                               |          |

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Marijuana Bills – 2017 Legislature

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| AB422 | Araujo | <p>Revises various provisions relating to the medical use of marijuana; transferring the program for the medical use of marijuana from the Division of Public and Behavioral Health of the Department of Health and Human Services to the Department of Taxation; revising provisions relating to the registry of persons who are authorized to engage in or assist in the medical use of marijuana; revising provisions relating to the authorization of nonresidents to engage in the medical use of marijuana; prohibiting the Department of Taxation from requiring a medical marijuana dispensary to determine whether a person has exceeded the legal limits for possession of marijuana for medical use; revising provisions relating to medical marijuana establishment agents</p> |  |
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Marijuana Bills – 2017 Legislature

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| SB228 | S - HHS       | <p>Authorizes the issuance of a registry identification card or letter of approval to engage in the medical use of marijuana for certain patients who suffer from opioid addiction; authorizing additional providers of health care to provide the written documentation necessary for such a patient to obtain a registry identification card or letter of approval.</p> |               |
| SB236 | Segerblom     | <p>Authorizes a county or city to require a person who wishes to operate a business in which the use of marijuana is allowed or to hold a special event at which the use of marijuana is allowed to obtain a license or permit.</p>   | Pot Club Bill |
| SB277 | S - Judiciary | <p>Creates the Subcommittee on Criminal Justice Information Sharing of the Advisory Commission on the Administration of Justice; revising provisions governing the release of certain information relating to the medical use of marijuana; repealing provisions governing the Advisory Committee on Nevada Criminal Justice Information Sharing</p>                      |               |

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| SB302 | Segerblom,<br>Farley,<br>Spearman<br>and Cancela | Authorizing the sale of marijuana by certain establishments for purposes other than medical use for a limited period of time; imposing taxes; revising existing taxes for sales of marijuana for medical purposes; providing a penalty. | Early start bill. |
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16-8

Marijuana Bills – 2017 Legislature

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| SB329 | Segerblom | <p>Revises various provisions relating to the medical use of marijuana; transferring the program for the medical use of marijuana from the Division of Public and Behavioral Health of the Department of Health and Human Services to the Department of Taxation; authorizing the registration of medical marijuana research facilities; authorizing the registration of nonprofit medical marijuana dispensaries; revising the maximum amount of marijuana that the holder of a registry identification card or letter of approval may possess; allowing the holder of a registry identification card to cultivate, grow or produce marijuana and give marijuana to another holder of a registry identification card or letter of approval in certain circumstances; revising provisions relating to registry identification cards; revising provisions relating to medical marijuana establishments; authorizing the growth and handling of industrial hemp and the production of agricultural hemp seed in certain circumstances; providing penalties.</p> |
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Marijuana Bills – 2017 Legislature

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| <p>SB341</p> | <p>Farley,<br/>Segerblom</p> | <p>Authorizes a local government to request the registration of additional medical marijuana dispensaries within the jurisdiction of the local government; revising the purposes for which the Division of Public and Behavioral Health of the Department of Health and Human Services may spend certain money relating to the medical use of marijuana collected by the Division; authorizing any institution of the Nevada System of Higher Education to seek the approval of the Federal Government to perform research relating to marijuana; limiting the authority of a board of county commissioners or the governing body of an incorporated city to regulate or impose license taxes upon marijuana establishments and medical marijuana establishments.</p> | <p>Contains a 3% cap on local government fees.</p> |
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Marijuana Bills – 2017 Legislature

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| SB344 | Farley,<br>Segerblom | <p>Revises standards for the labeling and packaging of marijuana for medical use; establishing limits on the quantity of marijuana for medical use that may be sold in a single package; prohibiting the production of edible marijuana products or marijuana-infused products that appear to be candy or may appeal to children; requiring a facility for the production of edible marijuana products or marijuana-infused products which produces cookies or brownies to seal such a product in a container which is not transparent; prohibiting advertising by a medical marijuana establishment that would be appealing to children; establishing similar provisions for recreational marijuana establishments with delayed effect; providing penalties.</p> |
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Marijuana Bills – 2017 Legislature

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| SB351 | Atkinson  | <p>Provides that the holder of a valid registry identification card is not deemed to be an unlawful user of or addicted to a controlled substance for purposes of the prohibition on the possession, custody or control of a firearm by certain persons; providing that the holder of a valid registry identification card is not deemed to have habitually used a controlled substance to the extent that his or her normal faculties are impaired for purposes of holding a permit to carry a concealed firearm.</p> |  |
| SB374 | Segerblom | <p>Prohibits a professional licensing board from taking disciplinary action against a licensee who holds a registry identification card or engages in certain lawful activities relating to marijuana; prohibiting an employer from taking adverse action against an employee for expressing opinions relating to marijuana; providing a penalty.</p>  |  |
| SB375 | Segerblom | <p>Authorizes the Governor or his or her designee to enter into agreements with Indian tribes in this State relating to the regulation of the use of marijuana.</p>  |  |

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| SB378 | S - Judiciary | <p>Provides that the holder of a valid registry identification card is not deemed to be an unlawful user of or addicted to a controlled substance for purposes of the prohibition on the possession, custody or control of a firearm by certain persons or to have habitually used a controlled substance to the extent that his or her normal faculties are impaired for purposes of holding a permit to carry a concealed firearm; requiring the sealing of all records relating to certain convictions concerning the possession of a controlled substance; authorizing the holder of a valid registry identification card to engage in the medical use of marijuana while completing treatment for the abuse of alcohol or drugs;</p> <p>prohibiting the eviction or penalization of a tenant of real property or a mobile home who holds a valid registry identification card or letter of approval for engaging in the medical use of marijuana; providing that the holder of a valid registry identification card or letter of approval must not be prohibited from engaging or assisting in the medical use of marijuana while on certain property; requiring the Division</p> |
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SB378  
Continued

of Public and Behavioral Health of the Department of Health and Human Services to provide training to certain persons concerning the rights of persons holding a registry identification card or letter of approval and to adopt regulations necessary to provide such training; requiring certain persons to complete such training annually; providing that the odor of marijuana upon certain persons does not alone constitute probable cause to search the person or the person's property or subject the person or the person's property to inspection; revising provisions relating to prohibited acts by a person while driving or being in actual physical control of a vehicle or commercial motor vehicle on a highway or on premises to which the public has access or while operating or being in actual physical control of a vessel under power or sail on the waters of this State; providing for the testing of the saliva of the holder of a valid registry identification card to determine the presence of marijuana therein under certain circumstances; requiring the Committee on Testing for Intoxication to certify a device used for testing the saliva of a person; authorizing the

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| SB378<br>Continues |   | committee to adopt regulations relating to such devices   |                 |
| SB396              | Spearman, Segerblom, Parks, Atkinson, Cancela, Denis, Farley, Ford, Ratti and Woodhouse | Authorizes the medical use of marijuana or industrial hemp by a provider of health care or massage therapist on a patient or client; prohibiting disciplinary action against a provider of health care or massage therapist for administering or recommending the use of marijuana or industrial hemp; revising the medical conditions for which a person may obtain a registry identification card;. | Massage Therapy |
| SB416              | Spearman, Segerblom and Farley  | Authorizes a medical marijuana establishment or an association of medical marijuana establishments to propose and enter into an agreement to carry out a program of apprenticeship for medical marijuana establishment agents.  | Apprentices     |

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| SB487 | S – Revenue and Economic Development  | Imposes an excise tax on sales of marijuana and related products by a retail marijuana store; distributing the money raised by the excise tax to cities and counties; establishing limitations on the use of the proceeds of the excise tax by a city or county; requiring the creation of an advisory committee on mental health and substance abuse issues in each county. | Distribution formula in subsection 6(c)(2) of section 9 is unacceptable. |
| SB508 | S – Revenue and Economic Development on behalf of the Office of Finance in the Office of the Governor | Imposes an excise tax on sales of marijuana and related products by a retail marijuana store; distributing the money raised by such an excise tax.   | Revenue generated goes to DSA.   |
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