

#### GARDNERVILLE TOWN BOARD

#### **Meeting Agenda**

Ken Miller, Chairman Cassandra Jones, Vice Chairwoman Lloyd Higuera, Board Member Linda Slater, Board Member Mary Wenner, Board Member

#### 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday,	March 7, 201	7
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4:30 p.m.

Gardnerville Town Hall

#### MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on March 2, 2017 on or before the third day prior to the meeting date, by Carol Louthan,

Administrative Services Manager, Signed: \_\_\_\_\_: in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at \_\_\_\_\_; A.M. Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at \_\_\_\_\_; A.M. Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at \_\_\_\_\_; A.M. Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at \_\_\_\_\_\_ A.M. www.gardnerville-nv.gov.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business or direct on a business or directly restrict the formation, operation or expansion of a business or direct on a business or directly restrict the formation, operation or expansion of a business or direct on a business or directly restrict the formation, operation or expansion of a business or direct on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

#### INVOCATION - Father Teo from St Gall Catholic Church

#### 4:30 P.M. Call to Order and Determination of a Quorum

#### PLEDGE OF ALLEGIANCE – Cassandra Jones

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

#### FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

February 7, 2017 Regular Board meeting, with public comment prior to Board action.



#### CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence.
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.
- 3. For Possible Action: Approve February 2017 claims.
- 4. <u>For Possible Action</u>: Approve moving \$55,000 from Board Designated to Capital Projects for completion of Hellwinkel flood channel LOMR flood study to relocate the flood way and a flood study to evaluate the effects of the future storm drain improvements at the Hwy 395 "S" curve & Mission Street on the flood plain.

#### ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 5. <u>Not for Possible Action</u>: Discussion on the Main Street Program Manager's Monthly Report of activities for February 2017. (approx. 10 minutes)
- 6. <u>For Possible Action</u>: Discussion to approve, approve with modifications or deny a request for a Zoning Map Amendment application DA 17-013 to change the zoning district from Neighborhood Commercial to Mixed Use Commercial for two parcels within the Town of Gardnerville, 1317 & 1321 Highway 395 (APN's 1220-04-602-001 & -002); with public comment prior to Board action. (approx. 30 minutes)
- For Possible Action: Discussion to approve, approve with modifications or deny a request for a Major Design Review DA 17-012 for construction of a 19,526 square foot church, including classrooms, meeting room, multipurpose room, offices, kitchen and associated parking lot and picnic areas, within the Town of Gardnerville, APN 1320-33-310-004; with public comment prior to board action. (approx. 45 minutes)
- 8. <u>For Possible Action</u>. Discussion on the review of the current Town Strategic Plan, Vision and Mission: with public comment prior to board action.( approx. 30 Min)
- 9. <u>For possible Action</u>: Discussion on the preliminary Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action. (approx. 45 minutes)
- 10. <u>For possible Action</u>: Discussion the preliminary town budget for fiscal year 17-18 fiscal year, and provide direction to staff for the tentative budget at the April Meeting; with public comment prior to board action. (approx. 45 minutes)
- 11. <u>For Possible Action</u>: Discussion to purchase a reconditioned 2006 refuse truck in the amount of \$141,000 authorizing a 20% down payment (\$28,200) at signing the contract with Alliance Refuse Trucks, and once the refuse truck is received, authorize staff to send truck 609 to be reconditioned and rebuilt in the amount of \$89,803.20 authorizing the town manager to sign the contracts and paperwork with public comment prior to board action. (approx. 15 minutes)
- 12. <u>For Possible Action</u>: Discussion to direct staff to pursue the purchase of one reconditioned trash truck and pursue trading in truck 615, and sending truck 601 to auction, paying the difference in costs from trade in value for a refurbished truck, and authorize the town manager to sign the contracts and paperwork; with public comment prior to board action. (approx. 10 minutes)
- 13. <u>Not For Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for February 2017. (approx. 10 minutes)
- 14. <u>Not For Possible Action</u>: Discussion on the Town Manager's Monthly Report of activities for February 2017. (approx. 10 minutes)
- 15. <u>For Possible Action</u>: Discussion to change the date of the July 4, 2017 Gardnerville Town Board Meeting; with public comment prior to board action. (approx. 5 minutes)



16. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting April 4, 2017



#### GARDNERVILLE TOWN BOARD

#### **Meeting Minutes**

Ken Miller, Chairman Cassandra Jones, Vice Chairwoman Lloyd Higuera, Board Member Linda Slater, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 <u>www.gardnerville-nv.gov</u>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, February 7, 2017

4:30 p.m.

Gardnerville Town Hall

#### INVOCATION – Pastor Norm Miltz

**4:33 P.M.** Chairman Miller called the meeting to order and made the determination a quorum is present.

PLEDGE OF ALLEGIANCE - Chairman Miller led the flag salute.

#### PUBLIC INTEREST COMMENTS (No Action)

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No public comment.

#### E FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

#### Motion Higuera/Slater to approve the agenda.

No public comment.

Upon call for the vote, motion carried unanimously.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

January 3, 2017 Regular Board meeting, with public comment prior to Board action.

Motion Wenner/Jones to approve the previous minutes of January 3, 2017.

No public comment.

Upon call for the vote, motion carried unanimously.

#### CONSENT CALENDAR FOR POSSIBLE ACTION

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- 1. <u>For Possible Action</u>: Correspondence. Read and noted
- 2. <u>For Possible Action</u>: Health and Sanitation & Public Works Departments Monthly Report of activities. Accepted.
- 3. <u>For Possible Action</u>: Approve January 2017 claims. Approved.
- For Possible Action: Approve Change Order #1 and final payment to Bramco Construction Corp. for work done at Gardnerville Station. Approved.

No public comment.

#### Motion Higuera/Wenner to approve the consent calendar. Motion carried unanimously.

#### **ADMINISTRATIVE AGENDA**

(Any agenda items pulled from the Consent Calendar will be heard at this point)

## 5. <u>Not for Possible Action</u>: Discussion on the Main Street Program Manager's Monthly Report of activities for January 2017

Mrs. Lochridge reported she is excited about the flower basket program. This is the fastest we have had this many sold. We have 40 sponsored. We have 28 flower baskets left. We do have our mingle scheduled for next Thursday, February16. Our focus is on the upcoming wine walk season. We had a meeting with our USDA representative to discuss a possible grant for a market analysis update. We had members of Main Street Minden join as well. They don't have funds available yet for that particular project. They are hoping to find out in April if there will be money available. There are some other grants that the town and main street may be able to apply for. We are currently working on our action plan revisions. We hope to take those to our board at the end of this month to have final approval. We are relaunching the revolving loan program. We have just over \$32,000 in that account. I have spoken with most of the original members of our loan committee and almost everyone is in to continue this process. We are spending a lot of time working on the upcoming transition. We are still working on logging in the hours from our volunteers. As of last week for 2016 our volunteers had logged just over 4700 hours.

- 6. For Possible Action: Discussion on Main Street Gardnerville's affiliation with the Town of Gardnerville. Provide direction to staff and town counsel to bring back to the board, documents to separate Main Street Gardnerville from the town and county structure. Discussion on, but not limited to:
  - a. amending the contract with Main Street, based upon return of investment, that provides support for Main Street program management including but not limited to financial support and office facilities;
  - b. opening Main Street operating account for deposit of funds previously designated the County's 811 fund which should be closed;
  - c. confirming Main Street's board direction to post for the replacement of Main Street Gardnerville Executive Director on a contract basis; with public comment prior to Board action.

Mr. Dallaire went to the Main Street board meeting to talk about how we will replace awesome Paula. We looked at the bylaws and how it was created. The county had a new auditor company and we had some audit flags in the last couple years because of this program. We had a contract that came forward in 2015 to have the town provide the program manager to Main Street and then Main Street would reimburse the town for the benefits for the program manager. That way it was being tracked on our payroll. The end of the year when the county reports to the state the county merges the 811 fund with 610 and the numbers get adjusted. They do work hard at trying to get money for the program. They are earning about \$43,000. The program is going into its 8<sup>th</sup> year. We are hoping to get some direction from the board to prepare these documents.

Chairman Miller explained for the successful programs we have seen in the national conferences, there is a separate taxing function within the community that the town does not run the program. They have a contract employee as an executive director run the program. The funding mechanism does not work because the town has money and they are supporting the program, so why do we need to get donations. With the Enrichment Council there is a mechanism to get donations with a 501c3 to help out. The original thought was to break off Main Street eventually and have it independent from the town. This is a step in that direction. It would become self-supporting down the road. This is one of the roads to get to that point.

Mr. Higuera was very impressed with the way the Main Street Board is willing to go independent. That seemed to be the overall feeling. It will mean a lot more work for them. They like the idea of independence.

Chairman Miller thought one of the solutions to the questions about an executive director on a contract basis is to pay them a stipend for benefits.

Mrs. Slater thought \$43,000 in revenue comingling with town money is questionable.

Ms. Wenner asked who would be doing the evaluation if it is a contract employee.

Mr. Dallaire answered the Main Street board has been doing evaluations through the county program. I suspect it will be similar to my review and it would be all board members reviewing the director. We would still have some reviewing capabilities on the action plans and an annual report. Lloyd could provide an update unless you want the executive director here at every meeting. There are some reservations about the program, but we have volunteers that are working on projects that are very invested in the flowers, adopt a pots and the gardens,. They are running on their own. The volunteers are still there doing those programs. The action plans would be kind of our time to coordinate. They will get their books done a lot quicker than we can. Maybe two times a year they could do a report. We can assign a value on each program, for instance, the hanging baskets. Having that program exist and the coordination has a value. The value could be equal to a staff member to coordinate. Main Street is doing that so there is a value for those programs. Paula always promotes our movies. We partner in the fun run and kickoff. There is value added that is not included in the return on investment. Minden based it on volunteer hours. Minden gave Main Street Minden office space, two or three road closures down main street and use of the park twice. They gave a value to that and then Minden said they wanted 140 volunteer hours for the events. The return on investment is an easier, cleaner way to deal with it. Give staff the direction to move forward and we will bring this back next time. This gets us to the point where we will hire the employee or we can post it tomorrow for Main Street on their website. I've talked to four individuals that are interested in it. The plan is the Main Street board will have a special meeting and do the interviews.

Mrs. Slater would like a better figure. We are already providing the manager's salary. We need to look at that figure during budget. If they are breaking off they need to become self-sufficient.

Mr. Dallaire sees this as the next step to becoming self-sufficient. This will save them 15 to \$20,000.

Vice-Chairwoman Jones pointed out Independent contractors don't normally get benefits. No stipend is needed. They are not an employee. They are an independent contractor. We are already providing rent, lease computers, copies and \$50,000.

Town Counsel Yturbide advised they don't have to write it in terms of an amount for a salary. It's just leaving the option for the town to provide some kind of financial support to Main Street based on the fact that they give a return of value to the town. So it's really that broad and can be in any form of package. Tom is trying to give you some idea about what you spend right now so you can think of how much would be available in the budget to continue to support Main Street. They support the town and they provide value for services, streets and other projects that you do.

Ms. Wenner asked if the salary would continue until July 1.

Mr. Dallaire explained when Paula leaves it would discontinue.

Vice-Chairwoman Jones is comfortable separating and the organization maturing. There is a different personality of the executive who starts an organization and the executive who continues and grows it. The shape of the organization changes, so this makes a lot of sense. It's also giving Main Street the opportunity to learn and eventually we can wean Main Street off the town and set them up to succeed by diversifying their sources of income.

Mr. Dallaire noted there will be some investment on their part. We will probably have to do a resolution.

Vice-Chairwoman Jones would like to have some consent from the board members. We will be cutting down on direct oversight. We're looking at reports twice annually and continuing to have a confirmation would be necessary.

Chairman Miller would need a clause in the contract that says we will review the contract as a town board annually.

Town Counsel Yturbide advised that is a part of how you keep your approval.

Vice-Chairwoman Jones thought the first contract should be a shorter period and reviewed in March as part of the budget. That way we get on the right cycle. It will affect the person hired as director.

Chairman Miller likes the idea of a semi-annual report.

Mrs. Slater thought if we keep our representative he can report back. I would like to see that carried over.

Vice-Chairwoman Jones reviewed right now we donate in-kind. We are stepping back and saying instead of designating the employee we are going to give you cash and you can spend it any way you want.

Ms. Wenner added they just have to report back on what they are spending it on.

Public comment.

Mrs. Dibble, President of the Main Street board just wanted to reiterate a few points. We do want some oversight from the town board. We are venturing down an avenue we've never been down. We are going to be looking to you for some guidance. We envision, when we hire this individual, the individual will be answering to nine people. So there will be quite a bit of oversight and direction of the individual. They will never be working autonomous, always working under our guidance. There may be times when we may need further guidance from you. I agree that we should at least report back on a biannual basis. We have Lloyd as our liaison. The only issue that is a little uncertain is how quickly we post this position. What we proposed at our meeting is that we look at it on a 6 month basis. Then we would review it to determine whether we need a contract employee or consider making the position an employee of Main Street. I wanted to make sure that was clear. Six months may not be long enough to actually evaluate and make that decision. Maybe we need to look at a year. At our board meeting that was the proposal we approved. We wanted to leave that as an open possibility.

Vice-Chairwoman Jones doesn't think it makes a difference from our point of view. We are going to provide you in-kind services and cash. I think whether you choose to use that money to pay an independent contractor or to hire an employee is a decision for your board to make.

Mr. Higuera felt an employee is a lot more paperwork than a contract employee.

Mrs. Dibble asked if they had any questions.

Chairman Miller asked about the succession of officers on the board. That will be very important to have the succession of officers down the road.

Mrs. Dibble didn't know how we could guarantee that. There are a lot of concerns and we will have to redraft a lot of paperwork. I suggested forming a small subcommittee of the board. In essence the volunteer team we have believes they give back to the town as much as they give to Main Street. Each time the town has an event there are just as many Main Street volunteers as there are anybody else. It's incredible the amount of hours we get out of the volunteers.

No further public comment.

Motion Higuera/Wenner to direct staff and town counsel to bring back to the board documents to separate Main Street Gardnerville from the town and county structure; including amending the contract with Main Street based upon return of investment that provides support of the Main Street program management, including, but not limited to: financial support and office facilities; opening a Main Street operating account for deposit of funds previously designated the county's 811 fund, which should be closed, and confirming Main Street's board direction to post for the replacement of Main Street Gardnerville executive director on a contract basis. Motion carried unanimously.

7. For Possible Action: Discussion to approve, approve with modifications or deny a request for a Design Review development application (DA 16-079) by Jon & Danielle Stafford, co applicant Gerald Bing, to build a 2,600 square foot automotive repair shop with onsite parking and landscaping improvements, on their 0.23 acre parcel, located at 1232 & 1236 Pep Circle in the SI (Service Industrial) Zoning District in the Minden / Gardnerville Community Plan (APN 1220-03-411-006 & 007); with public comment prior to Board action.

Mr. Dallaire reviewed the project with board members. Until we have a business license process where we review what businesses actually go into the building, the people do what they want. The tow truck company came to us for design review and we discussed the parking. They weren't going to have any problems on their site. You can go out there anytime and see they are parking on the street. They are loading cars on the street. The oil gets spilled on the street. There are all kinds of issues. The neighbor can't get his delivery trucks in and out of the facility because the tow truck is in the road. Enforcement is a problem.

Mr. Gary Thurm and John and Danielle Stafford are present. Mr. Thurm went over the project. Since last month they have purchased the end parcel. The center lot is owned by Jerry Bing. The Staffords currently lease it and utilize it for parking.

Vice-Chairwoman Jones asked if the bottom of the building will be brick or stucco.

Mr. Thurm answered stucco. It is metal siding and a metal roof,

Mrs. Slater asked if their retention pond is going to be a mud hole.

Mr. Thurm answered It will be partially landscaped and either grass or rock lined. The county requires onsite retention to accommodate a 24 hour rain storm event.

Steve Mason, Douglas County Planning, commented the screening and landscaping of retention ponds is a standard condition. That is part of the landscaping requirement. It will need to be relocated to the back of the property and out of the public view.

No public comment.

Motion Jones/Slater to conditionally approve the proposed major design review DA16-079 for the Stafford Automotive major vehicle service center with the conditions as outlined in the attached staff report and subject to the changes that were presented tonight. Motion carried unanimously.

8. For Possible Action: Approval of Resolution No. 2017R-010 - augmenting the Town of Gardnerville budget for fiscal year 2016-2017, with public comment prior to Board action.

Mr. Dallaire went over how the augmentation differed from previous years and what line items will be getting the extra funds. They are looking into Main Street's numbers.

No public comment.

Motion Slater/Higuera to approve Resolution 2017R-010 augmenting the Town of Gardnerville budget for fiscal year 2016/2017. Motion carried unanimously.

(Board Member Slater left the meeting at 5:53 p.m.)

# 9. For Possible Action: Discussion on the recorded Joint Access Agreement with the adjacent property at the Town Administrative offices following transfer of ownership. Provide direction to Staff and/or Town Counsel to draft an acknowledgment of receipt of the recorded Joint Access and Parking Agreement for signature by the current owner, and any prospective buyers, concerning the common entrance off 395 over the parking lot shared by the Town and the adjacent property; with public comment prior to Board action.

Chairman Miller felt this would open up parking in this area to the adjacent parking lot. Once these are recorded they are recorded forever unless both property owners agree to take it off.

Town Counsel Yturbide explained a copy of the joint parking agreement that is in existence speaks to it running with the land. This particular one goes for 50 years. There is a 50 year provision in it. If you don't do anything it just renews. The reason why Tom brought it to my attention is the property transferred after the death of the individual who owned it. The individuals who are the beneficiaries currently have it for sale. Keith Squires contacted Tom to talk to him about the agreement. Do you want it to be a reciprocal easement? Do you want the 50 year provision? It's probably sufficient that Keith would be happy to assign it; be happy to have the prospective purchaser sign an acknowledgement that he has received the document and knows about the access agreement and parking.

Vice-Chairwoman Jones thought this should show up in an ordinary title search.

Mr. Dallaire has two options. This is the least expensive. We could hire a survey firm to come out and do the

easements. It is not actually drawn on any map. This just says we can use it.

Vice-Chairwoman Jones looked at it and wondered why this wasn't an easement in the first place.

Town Counsel Yturbide thought the same thing. Was there a reason why you wanted to be able to reconsider it 50 years from now?

Chairman Miller's question is if we do this do we want to redesign that turn as you come around in the parking area to where it is not as sharp.

Mr. Dallaire pointed out we lost a driveway on the highway. We reduced the number of driveways entering off 395. We shared their driveway and provided this awkward entry onto our property. None of that is compliant.

Vice-Chairwoman Jones asked if an easement would have to be approved by the county.

Mr. Dallaire answered not approved, but it has to be signed by both property owners.

Town Counsel Yturbide pointed out there is no indication the other property owner would do that yet. But it is something that could be explored.

Mr. Dallaire would end up drawing lines on a map that has a metes and bounds description explaining where the drive aisles are, excluding the parking. It would have to be a metes and bounds description. There is a cost associated with that.

Town Counsel Yturbide advised if they would agree with that.

Vice-Chairwoman Jones worries about what happens 100 years from now when someone forgets to renew this lease. We talked about a future town hall on the land we bought over by Heritage Park. Then we have this building which we could lease. But if we don't have secured parking on a permanent basis then the value of this building goes down if we were ever to lease it out in the future or if we wanted to resell it. I think cleaning it up and doing it right so the parking doesn't get overlooked is the way to go.

Town Counsel Yturbide asked what direction the board wants us to go forward with and bring back. What direction would you give staff and counsel?

Vice-Chairwoman Jones would pursue an easement first, and if not, then I'd like to make sure an acknowledgement of the existing recorded lease is confirmed by the new purchaser as part of their closing documents so the joint access and parking agreement doesn't get overlooked in a 100 page chain of title report.

No public comment.

Motion Jones/Wenner to pursue an easement first, and if not, then make sure an acknowledgement of the existing recorded lease is confirmed by the new purchaser as part of their closing documents so the joint access and parking agreement doesn't get overlooked. Motion carried with Board Member Slater absent.

## 10. For Possible Action: Discussion to accept a report of tortious conduct claims per NRS 41.0385, with public comment prior to Board action.

Town Counsel Yturbide explained this is the annual claims report that you get every year. POOL provides you with a document that sets forth any claims that have been made. There was one this year. A dumpster got away and scratched a window. It was \$325. It's closed out. There is nothing else pending. So it was just brought to your attention.

No public comment.

Motion Wenner/Higuera to accept legal counsel's summary of claims for tortious conduct as required annually by NRS 41.0385. Motion carried with Board Member Slater absent.

## 11. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for January 2017.

Town Counsel Yturbide reported I went on a tour. There is a benefit to that. It does give me a vision and idea on what you are speaking about. I was also impressed that the drainage system worked very well. There wasn't anything major that happened. I worked on the summary of claims, the Main Street separation and the access and parking agreement that we just talked about. We also had time to visit about the bylaws and some consistency with the county code that we will try and tackle down the road. There were some other pending matters that were discussed: an accident recently, some employment matters, a solar light, review of the agenda and attendance at the meeting.

Mr. Dallaire mentioned the bylaws are from 1976. The meetings are supposed to be on the first Thursday at 8:00 p.m. You get paid \$25 per meeting. So we are looking through and I was confused about the bylaws versus the norms and procedures. The board of county commissioners just reviewed their procedures. We don't have anything like that. So we want to create that. I want to update the bylaws to have in the policy manual and that way when we do get a new board member it is very clear. We will be bringing that back.

Chairman Miller asked if we redo the bylaws, do we have to get approval by the county.

Town Counsel Yturbide thought we can just amend them, but I will double check. One of the things in the statute we were looking at is you just have to have bylaws. Clearly you are still operating properly because you've had resolutions that address when the meetings take place and compensation of board members. The danger of updating is what if you miss one of those things. So I have gone back and forth about that part. If you were going to amend I would amend in very general terms. You are not required to because you do have the resolutions in place. One of the things Tom brought up are the norms and procedures. There are a number of GID's that have procedures and norms. It kind of assigns the role of each board member: how they address and what they do with the town manager: how the public addresses or gets questions answered. So that will come up separately if you want to have something like that. Both the board of commissioners and Minden have them. They mirror one another. There was a GID that had one in 2009 that was a little different. We are busy and have a lot of things to do.

## 12. A Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for January 2017.

- a) Discussion and no action on projects submitted to the town for staff review of the Greater NV Credit union sign update, Taco Bell building remodel, Kentucky Fried Chicken remodel.
- b) Discussion on sending the town manager to the Main street conference on May 1-3, 2017 with a cost of approximately \$2000 for the conference. May 3<sup>rd</sup> is a board meeting day.

Chairman Miller suggested the gas station, since it might be a while before we do any more work as far as the parking area, maybe before the wine walks, get that lined out for parking spaces. Jerry's is closed for the evening so that takes that problem away. If we had lined parking spaces people would utilize it.

Mr. Dallaire can. We do have a presentation with CDBG on March 8<sup>th</sup>. SHPO gave us a letter of approval so we can put solar panel lighting down 395. I emailed them to find out what the next step would be. We will meet with the right-of-way department to start the process to acquire that property. They were supposed to be reviewing it. We do have two lights at High School that would be easier and cleaner to just connect to NV Energy. There is a kit out that we can run our lights off solar panels. I have the redlines done for Kingslane. The four decorative street light options have not been approved by NDOT. I emailed them again. They will look at it. MSA has been to the site and created an electrical panel for the shop. I conveyed to them that the conduit will go inside the shop and come out to the highway to power the two lights on the street and one on our future wall. The town website, we have a lot of comments. We went through and are getting that close for the board to review. It is operational if you want to see it. I can send you a link. It's just a matter of where those buttons go and which pictures. Taco Bell has a minor design review. They are redoing their colors. It is nice to have the investment in the town. The other one was KFC. I have not heard back from them. We said no to the new design. It doesn't show it is attached to AM PM. This is an architect from back east. I gave them some other color choices. The Gardnerville portion of the Greater Nevada Credit Union is the sign outside in the parking lot which I didn't realize wasn't changing size. It is set back far enough it is not causing problems. They will remove the signage off the wall and put it over the front. The Main Street conference is the first weekend in May which is our board meeting. So I didn't know if there was an appetite to move the meeting or I will not attend the Main Street conference.

Chairman Miller thought the new Main Street director would be going. Do you have any idea if any of their board members are attending?

Mr. Dallaire responded Paula reserved a spot for the town. According to the county they are rolling forward \$147,000. Paula reserved two rooms at the conference hotel and one room at the hotel across the street. It is already full for the conference.

Chairman Miller felt many times there are ideas on improving the town. It's important you attend. I don't know what will be on the agenda that month.

Vice-Chairwoman Jones asked if we should hold the meeting in May as scheduled or change it.

Chairman Miller felt it was important Mr. Dallaire attend.

Vice-Chairwoman Jones would suggest as we firm up the agenda for May they should know whether they can proceed without Mr. Dallaire.

Mr. Dallaire stated the boundary line adjustment did get recorded. I met with the new commissioner, Larry Walsh, and it was a great meeting. He is supportive of what we do and we will email the agenda to him.

#### 2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

No public comment.

Meeting adjourned at 6:40 p.m.

Ken Miller, Chairman

Tom Dallaire, Town Manager

Gardnerville Town Board AGENDA ACTION SHEET				
1. For Possible Action: Correspondence				
2. Recommended Motion: Receive and file Funds Available: □ Yes □ ▷ N/A				
3. Department: Administration				
Prepared by: Tom Dallaire				
4. Meeting Date: March 7, 2017 Time Requested: N/A				
5. Agenda: 🖻 Consent 🛛 🗆 Administrative				
6. Background Information: See attached.				
7. Other Agency Review of Action:  Couglas County V/A				
8. Board Action:				

- □ Approved □ Denied



## OFFICE OF THE DISTRICT ATTORNEY DOUGLAS COUNTY

Mark B. Jackson District Attorney

February 23, 2017



Mailing Address P.O. Box 218 Minden, Nevada 89423

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Douglas V. Ritchie Chief Civil Deputy

Steven D. Schultz Chief Investigator

Erin C. Plante Office Manager

Gina Reiboldt Child Support Coordinator



Town of Gardnerville c/o Tom Dallaire, Town Manager 1407 Highway 395 n. Gardnerville, NV 89410

Re: Recreational Marijuana Establishments

Dear Tom:

The Douglas County Community Development Department, is seeking your input on a proposed zoning text amendment to prohibit recreational marijuana establishment uses in Douglas County. Recreational marijuana establishment uses, including cultivation, testing, product manufacturing, distribution and retail facilities, would be prohibited in all Douglas County zoning districts. The proposed text amendment treats recreational marijuana establishments similarly to medical marijuana establishments, which are currently prohibited within Douglas County. The proposed amendment will first be presented to the Douglas County Planning Commission on March 14, 2017, for public and commissioner comment. Subsequently, an ordinance will be brought forward to the Douglas County Board of Commissioners for their consideration. In particular, Community Development is interested to know whether your entity supports or is against the prohibition, positive or negative impacts anticipated by the prohibition, and the reasoning or beliefs supporting the positon. Any written comments your entity is willing to provide is helpful to the process and will be provided to the Douglas County Board of Commissioners.

This proposed text amendment is being brought forward due to the passage of State Question No. 2: Initiative to Regulate and Tax Marijuana (Recreational Marijuana Act) which became effective on January 1, 2017. It should be noted, the majority of voters within Douglas County voted against the Recreational Marijuana Act. A copy of the Recreational Marijuana Act is attached; however, in summary it allows: 1) a person over the age of 21 to possess, use, consume, or purchase one ounce or less of marijuana or one-eighth of an ounce or less of concentrated marijuana; 2) a person to cultivate no more than six marijuana plants for personal use with no more than 12 plants cultivated at a single residence; and, 3) the regulation and licensing of recreational marijuana establishments by the State of Nevada Department of Taxation (Department of Taxation.) The Department of Taxation anticipates having the licensing process and regulations finalized by the end of the current Legislative Session and will likely begin accepting applications for recreational marijuana establishments by summer 2017. The Recreational Marijuana Act allows for potentially two marijuana establishments within Douglas County based on its population.

1-2

Town of Gardnerville February 23, 2017 Page 2

The proposed text amendment does <u>not</u> prohibit the use of recreational marijuana by qualified individuals in Douglas County nor the ability of a qualified individual to grow marijuana plants for non-commercial, personal use consistent with the Recreational Marijuana Act in Douglas County. The proposed text would solely prohibit recreational marijuana establishments as a use within all zoning districts; just as medical marijuana establishments are prohibited. The Recreational Marijuana Act recognizes marijuana establishments must comply with all local ordinances and rules pertaining to zoning and land use. The Nevada Legislature has delegated to the Douglas County Board of Commissioners the authority and responsibility to adopt local ordinances and rules governing zoning, land use, buildings, structures, and uses within zoning districts. In order to ensure and protect the unique qualities and communities in Douglas County, your thoughts, feedback, and comments on the proposed text to prohibit recreational marijuana establishments is being requested.

Thank you in advance for your time and consideration in reviewing this important matter. Should you have any questions or need further information, please feel free to contact me by phone 775-782-9803 or by email <u>cgregory@douglas.nv.gov</u>.

Sincere Regards,

MARK B. JACKSON

Douglas County District Attorney

By:

Cynthea Gregory, Deputy District Attorney Attorney for Community Development Department

CG:jf

Attachments: Recreational Marijuana Act Proposed ZTA Language

### Proposed Zoning Text Amendment Prohibiting Recreational Marijuana Establishments in Douglas County, Development Code, Title 20

Pursuant to its Constitutionally delegated authority as set forth in NRS Chapters 244, 278, and the Regulation and Taxation of Marijuana Act, including but not limited to 244.195, 244.357, 278.020, 278.250, 278.260, as well as regulations or legislation adopted or subsequently amended pursuant to the Regulation and Taxation of Marijuana Act; and for the reasons stated above, individually and in the aggregate, the Douglas County Code, Title 20, sections, 20.660.170 and Appendix A Definitions are hereby amended as set forth below with deleted language shown with a strikethrough and new language shown as underlined and *italicized*), as follows:

#### 20.660.170 Medical mMarijuana establishment uses.

A. Medical marijuana establishment, as defined by Nevada Revised Statute (NRS) Chapter 453A Medical Use of Marijuana, is a prohibited use within all zoning districts. Medical marijuana establishment uses are unlawful and are prohibited as a permitted use, special use, accessory use or temporary use within all zoning districts.

B. Marijuana establishment, as defined by the 2016 Regulation and Taxation of Marijuana Act, including any subsequent amendments or regulations, is a prohibited use within all zoning districts. Marijuana establishment uses are unlawful and are prohibited as a permitted use, special use, accessory use or temporary use within all zoning districts.

B-<u>C</u>. The prohibition on medical marijuana establishment uses <u>and marijuana</u> <u>establishment uses</u> is not intended to interfere with the individual rights of a person to: lawfully use <u>or grow marijuana non-commercially for medicinal use</u> medical marijuana as regulated and permitted by NRS Chapter 453A; or <u>lawfully use or grow marijuana noncommercially for personal use as regulated and permitted by the Regulation and Taxation of Marijuana Act.</u>

#### Title 20, Appendix A Definitions.

<u>"Marijuana establishments": means a marijuana cultivation facility, a marijuana</u> testing facility, a marijuana product manufacturing facility, a marijuana distributor, or a retail marijuana store. The facility or establishments listed above are further defined in the Regulation and Taxation of Marijuana Act, including any amendments, and said definitions are hereby incorporated.

#### **INITIATIVE TO REGULATE AND TAX MARIJUANA**

EXPLANATION - Matter in *bolded italics* is new; matter between brackets {-material} is material to be omitted.

#### THE PEOPLE OF THE STATE OF NEVADA DO ENACT AS FOLLOWS:

Section 1. Sections 1 to 18, inclusive, of this act may be cited as the Regulation and Taxation of Marijuana Act.

Sec. 2. In the interest of public health and public safety, and in order to better focus state and local law enforcement resources on crimes involving violence and personal property, the People of the State of Nevada find and declare that the use of marijuana should be legal for persons 21 years of age or older, and its cultivation and sale should be regulated similar to other legal businesses.

The People of the State of Nevada find and declare that the cultivation and sale of marijuana should be taken from the domain of criminals and be regulated under a controlled system, where businesses will be taxed and the revenue will be dedicated to public education and the enforcement of the regulations of this act.

The People of the State of Nevada proclaim that marijuana should be regulated in a manner similar to alcohol so that:

1. Marijuana may only be purchased from a business that is licensed by the State of Nevada;

2. Business owners are subject to a review by the State of Nevada to confirm that the business owners and the business location are suitable to produce or sell marijuana;

3. Cultivating, manufacturing, testing, transporting, and selling marijuana will be strictly controlled through state licensing and regulation;

- 4. Selling or giving marijuana to persons under 21 years of age shall remain illegal;
- 5. Individuals will have to be 21 years of age or older to purchase marijuana;
- 6. Driving under the influence of marijuana will remain illegal; and

7. Marijuana sold in the state will be tested and labeled.

Sec. 3. As used in sections 1 to 18, inclusive, of this act, unless the context otherwise requires:

1. "Community facility" means a facility licensed to provide day care to children, a public park, a public playground, a public swimming pool, a center or facility the primary purpose of which is to provide recreational opportunities or services to children or adolescents, or a church, synagogue, or other building, structure, or place used for religious worship or other religious purpose.

2. "Concentrated marijuana" means the separated resin, whether crude or purified, obtained from marijuana.

3. "Consumer" means a person who is 21 years of age or older who purchases marijuana or marijuana products for use by persons 21 years of age or older, but not for resale to others.

4. "Department" means the Department of Taxation.

5. "Dual Licensee" means a person or group of persons who possess a current, valid registration certificate to operate a medical marijuana establishment pursuant to chapter 453A of NRS and a license to operate a marijuana establishment under sections 1 to 18, inclusive, of this act.

6. "Excluded felony offense" means a conviction of an offense that would constitute a category A felony if committed in Nevada or convictions for two or more offenses that would constitute felonies if committed in Nevada. "Excluded felony offense" does not include:

(a) A criminal offense for which the sentence, including any term of probation, incarceration, or supervised release, was completed more than 10 years ago; or

(b) An offense involving conduct that would be immune from arrest, prosecution, or penalty pursuant to chapter 453A of NRS, except that the conduct occurred before the effective date of chapter 453A of NRS, or was prosecuted by an authority other than the State of Nevada.

7. "Locality" means a city or town, or, in reference to a location outside the boundaries of a city or town, a county.

8. "Marijuana" means all parts of any plant of the genus Cannabis, whether growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Marijuana" does not include:

(a) The mature stems of the plant, fiber produced from the stems, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stems (except the resin extracted therefrom), fiber, oil, or cake, the sterilized seed of the plant which is incapable of germination; or

(b) The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink, or other products.

9. "Marijuana cultivation facility" means an entity licensed to cultivate, process, and package marijuana, to have marijuana tested by a marijuana testing facility, and to sell marijuana to retail marijuana stores, to marijuana product manufacturing facilities, and to other marijuana cultivation facilities, but not to consumers.

10. "Marijuana distributor" means an entity licensed to transport marijuana from a marijuana establishment to another marijuana establishment.

11. "Marijuana establishment" means a marijuana cultivation facility, a marijuana testing facility, a marijuana product manufacturing facility, a marijuana distributor, or a retail marijuana store.

12. "Marijuana product manufacturing facility" means an entity licensed to purchase marijuana, manufacture, process, and package marijuana and marijuana products, and sell marijuana and marijuana products to other marijuana product manufacturing facilities and to retail marijuana stores, but not to consumers.

13. "Marijuana products" means products comprised of marijuana or concentrated marijuana and other ingredients that are intended for use or consumption, such as, but not limited to, edible products, ointments, and tinctures.

14. "Marijuana paraphernalia" means any equipment, products, and materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, preparing, testing, analyzing, packaging, repacking, storing, or containing marijuana, or for ingesting, inhaling, or otherwise introducing marijuana into the human body.

15. "Marijuana testing facility" means an entity licensed to test marijuana and marijuana products, including for potency and contaminants.

16. "Process" means to harvest, dry, cure, trim, and separate parts of the marijuana plant by manual or mechanical means, such as sieving or ice water separation, but not by chemical extraction or chemical synthesis. 17. "Public place" means an area to which the public is invited or in which the public is permitted regardless of age. "Public place" does not include a retail marijuana store.

18. "Retail marijuana store" means an entity licensed to purchase marijuana form marijuana cultivation facilities, to purchase marijuana and marijuana products from marijuana product manufacturing facilities and retail marijuana stores, and to sell marijuana and marijuana products to consumers.

19. "Unreasonably impracticable" means that the measures necessary to comply with the regulations require such a high investment of risk, money, time, or any other resource or asset that the operation of a marijuana establishment is not worthy of being carried out in practice by a reasonably prudent businessperson.

Sec. 4. 1. Sections 1 to 18 do not permit any person to engage in and do not prevent the imposition of any civil, criminal, or other penalty for:

(a) Driving, operating, or being in actual physical control of a vehicle, aircraft, or vessel under power or sail while under the influence of marijuana or while impaired by marijuana;

(b) Knowingly delivering, giving, selling, administering, or offering to sell, administer, give, or deliver marijuana to a person under 21 years of age, unless:

(1) The recipient is permitted to possess marijuana pursuant to chapter 453A of NRS; or

(2) The person demanded and was shown bona fide documentary evidence of the majority and identity of the recipient issued by a federal, state, county, or municipal government, or subdivision or agency thereof;

(c) Possession or use of marijuana or marijuana paraphernalia on the grounds of, or within, any facility or institution under the jurisdiction of the Nevada Department of Corrections;

(d) Possession or use of marijuana on the grounds of, or within, a school providing instruction in preschool, kindergarten, or any grades 1 through 12; or

(e) Undertaking any task under the influence of marijuana that constitutes negligence or professional malpractice.

2. Sections 1 to 18 do not prohibit:

(a) A public or private employer from maintaining, enacting, and enforcing a workplace policy prohibiting or restricting actions or conduct otherwise permitted under sections 1 to 18, inclusive, of this act;

(b) A state or local government agency that occupies, owns, or controls a building from prohibiting or otherwise restricting the consumption, cultivation, processing, manufacture, sale, delivery, or transfer of marijuana in that building;

(c) A person who occupies, owns, or controls a privately owned property from prohibiting or otherwise restricting the smoking, cultivation, processing, manufacture, sale, delivery, or transfer of marijuana on that property; or

(d) A locality from adopting and enforcing local marijuana control measures pertaining to zoning and land use for marijuana establishments.

3. Nothing in the provisions of sections 1 to 18, inclusive, of this act shall be construed as in any manner affecting the provisions of chapter 453A of NRS relating to the medical use of marijuana.

Sec. 5. 1. Not later than 12 months after the effective date of this act, the Department shall adopt all regulations necessary or convenient to carry out the provisions of sections 1 to 18, inclusive, of this act. The regulations must not prohibit the operation of marijuana establishments, either expressly or through regulations that make their operation unreasonably impracticable. The regulations shall include:

(a) Procedures for the issuance, renewal, suspension, and revocation of a license to operate a marijuana establishment;

(b) Qualifications for licensure that are directly and demonstrably related to the operation of a marijuana establishment;

(c) Requirements for the security of marijuana establishments;

(d) Requirements to prevent the sale or diversion of marijuana and marijuana products to persons under 21 years of age;

(e) Requirements for the packaging of marijuana and marijuana products, including requirements for child-resistant packaging;

(f) Requirements for the testing and labeling of marijuana and marijuana products sold by marijuana establishments including a numerical indication of potency based on the ratio of THC to the weight of a product intended for oral consumption;

(g) Requirements for record keeping by marijuana establishments;

(h) Reasonable restrictions on signage, marketing, display, and advertising;

(i) Procedures for the collection of taxes, fees, and penalties imposed by sections 1 to 18, inclusive, of this act;

(j) Procedures and requirements to enable the transfer of a license for a marijuana establishment to another qualified person and to enable a licensee to move the location of its establishment to another suitable location;

(k) Procedures and requirements to enable a dual licensee to operate medical marijuana establishments and marijuana establishments at the same location;

(1) Procedures to establish the fair market value at wholesale of marijuana; and

(m) Civil penalties for the failure to comply with any regulation adopted pursuant to this section or for any violation of the provisions of section 13 of this act.

2. The Department shall approve or deny applications for licenses pursuant to section 9 of this act.

3. The Department may by motion or on complaint, after investigation, notice of the specific violation, and an opportunity for a hearing, pursuant to the provisions of chapter 233B of NRS, suspend, revoke, or fine a licensee for the violation of sections 1 to 18, inclusive, of this act or for a violation of a regulation adopted by the Department pursuant to this section.

4. The Department may immediately suspend the license of any marijuana establishment if the marijuana establishment knowingly sells, delivers, or otherwise transfers marijuana in violation of sections 1 to 18, inclusive, of this act, or knowingly purchases marijuana from any person not licensed pursuant to sections 1 to 18, inclusive, of this act or to chapter 453A of NRS. The Department must provide an opportunity for a hearing pursuant to the provisions of NRS 233B.121 within a reasonable time from a suspension pursuant to this subsection.

5. To ensure that individual privacy is protected:

(a) The Department shall not require a consumer to provide a retail marijuana store with identifying information other than government-issued identification to determine the consumer's age; and

(b) A retail marijuana store must not be required to acquire and record personal information about consumers other than information typically acquired in a financial transaction conducted at a retail liquor store.

6. The Department shall conduct a background check of each prospective owner, officer, and board member of a marijuana establishment license applicant.

7. The Department shall inspect marijuana establishments as necessary to enforce sections 1 to 18, inclusive, of this act or the regulations adopted pursuant to this section.

Sec. 6. Notwithstanding any other provision of Nevada law and the law of any political subdivision of Nevada, except as otherwise provided in sections 1 to 18, inclusive, of this act, it is lawful, in this State, and must not be used as the basis for prosecution or penalty by this State or a political subdivision of this State, and must not, in this State, be a basis for seizure or forfeiture of assets for persons 21 years of age or older to:

1. Possess, use, consume, purchase, obtain, process, or transport marijuana paraphernalia, one ounce or less of marijuana other than concentrated marijuana, or one-eighth of an ounce or less of concentrated marijuana;

2. Possess, cultivate, process, or transport not more than six marijuana plants for personal use and possess the marijuana produced by the plants on the premises where the plants were grown, provided that:

(a) Cultivation takes place within a closet, room, greenhouse, or other enclosed area that is equipped with a lock or other security device that allows access only to persons authorized to access the area; and

(b) No more than 12 plants are possessed, cultivated, or processed at a single residence, or upon the grounds of that residence, at one time;

3. Give or otherwise deliver one ounce or less of marijuana, other than concentrated marijuana, or one-eighth of an ounce or less of concentrated marijuana without remuneration to a person provided that the transaction is not advertised or promoted to the public; or

4. Assist another person who is 21 years of age or older in any of the acts described in this section.

Sec. 7. Notwithstanding any other provision of Nevada law and the law of any political subdivision of Nevada, it is not unlawful and shall not be an offense or be a basis for seizure or forfeiture of assets for persons 21 years of age or older to manufacture, possess, use, transport, or purchase marijuana paraphernalia, or to distribute or sell marijuana paraphernalia to a person who is 21 years of age or older.

Sec. 8. Notwithstanding any other provision of Nevada law and the law of any political subdivision of Nevada, except as otherwise provided in sections 1 to 18, inclusive, of this act, or the regulations adopted pursuant to section 5 of this act, it is lawful and must not, in this State, be used as the basis for prosecution or penalty by this State or a political subdivision of this State, and must not, in this State, be a basis for seizure or forfeiture of assets for persons 21 years of age or older to:

1. Possess marijuana and marijuana products, purchase marijuana from a marijuana cultivation facility, purchase marijuana and marijuana products from a marijuana product manufacturing facility, return marijuana or marijuana products to a facility from which they were purchased, transport marijuana and marijuana products to or from a marijuana testing facility, use the services of a marijuana distributor to transport marijuana or marijuana products to or from marijuana products to or from marijuana establishments, or sell marijuana and marijuana products to consumers, if the person conducting the activities described in this subsection has a current, valid license to operate a retail marijuana store or is acting in the person's capacity as an agent of a retail marijuana store.

2. Cultivate, harvest, process, package, or possess marijuana, sell marijuana to a marijuana cultivation facility, a marijuana product manufacturing facility, or a retail marijuana store, transport marijuana to or from a marijuana cultivation facility, a marijuana product manufacturing facility, or a marijuana testing facility, use the services of a marijuana distributor to transport marijuana to or from marijuana establishments, or purchase marijuana from a marijuana cultivation facility, if the person conducting the activities described in this paragraph has a current, valid license to operate a marijuana cultivation facility.

3. Package, process, manufacture, or possess marijuana and marijuana products, transport marijuana and marijuana products to or from a marijuana testing facility, a marijuana cultivation facility, or a marijuana product manufacturing facility, use the services of a marijuana distributor to transport marijuana or marijuana products to or from marijuana establishments, sell marijuana and marijuana products to a retail marijuana store or a marijuana product manufacturing facility, purchase marijuana from a marijuana cultivation facility, or purchase marijuana and marijuana products from a marijuana product manufacturing facility, if the person conducting the activities described in this paragraph has a current, valid license to operate a marijuana product manufacturing facility or is acting in his or her capacity as an agent of a marijuana product manufacturing facility.

4. Possess marijuana and marijuana products and transfer and transport marijuana and marijuana products between marijuana establishments, if the person transporting the

marijuana and marijuana products has a current, valid license to operate as a marijuana distributor or is acting in his or her capacity as an agent of a marijuana distributor.

5. Possess, process, repackage, transport, or test marijuana and marijuana products if the person has a current, valid license to operate a marijuana testing facility or is acting in his or her capacity as an agent of a marijuana testing facility.

6. Lease or otherwise allow property owned, occupied, or controlled by any person, corporation, or other entity to be used for any of the activities conducted lawfully in accordance with this section.

Sec. 9. It is the public policy of the People of the State of Nevada that contracts related to the operation of marijuana establishments under sections 1 to 18, inclusive, of this act should be enforceable, and no contract entered into by a licensee, its employees, or its agents as permitted pursuant to a valid license issued by the Department, or by those who allow property to be used by a licensee, its employees, or its agents as permitted pursuant to a valid license issued by the Department, shall be deemed unenforceable on the basis that the actions or conduct permitted pursuant to the license are prohibited by federal law.

Sec. 10. I. No later than 12 months after the effective date of this act, the Department shall begin receiving applications for marijuana establishments.

2. For 18 months after the Department begins to receive applications for marijuana establishments, the Department shall only accept applications for licenses for retail marijuana stores, marijuana product manufacturing facilities, and marijuana cultivation facilities pursuant to sections 1 to 18, inclusive, of this act, from persons holding a medical marijuana establishment registration certificate pursuant to chapter 453A of NRS.

3. For 18 months after the Department begins to receive applications for marijuana establishments, the Department shall issue licenses for marijuana distributors pursuant to sections 1 to 18, inclusive, of this act, only to persons holding a wholesale dealer license pursuant to chapter 369 of NRS, unless the Department determines that an insufficient number of marijuana distributors will result from this limitation.

4. Upon receipt of a complete marijuana establishment license application, the Department shall, within 90 days:

(a) Issue the appropriate license if the license application is approved; or

(b) Send a notice of rejection setting forth the reasons why the Department did not approve the license application.

5. The Department shall approve a license application if:

(a) The prospective marijuana establishment has submitted an application in compliance with regulations adopted by the Department and the application fee required pursuant to section 12;

(b) The physical address where the proposed marijuana establishment will operate is owned by the applicant or the applicant has the written permission of the property owner to operate the proposed marijuana establishment on that property;

(c) The property is not located within:

(1) 1,000 feet of a public or private school that provides formal education traditionally associated with preschool or kindergarten through grade 12 and that existed on the date on which the application for the proposed marijuana establishment was submitted to the Department; or

(2) 300 feet of a community facility that existed on the date on which the application for the proposed marijuana establishment was submitted to the Department;

(d) The proposed marijuana establishment is a proposed retail marijuana store and there are not more than:

(1) 80 licenses already issued in a county with a population greater than 700,000;

(2) 20 licenses already issued in a county with a population that is less than 700,000 but more than 100,000;

(3) 4 licenses already issued in a county with a population that is less than 100,000 but more than 55,000;

(4) 2 licenses already issued in a county with a population that is less than 55,000;

(5) Upon request of a county government, the Department may issue retail marijuana store licenses in that county in addition to the number otherwise allowed pursuant to this paragraph;

(e) The locality in which the proposed marijuana establishment will be located does not affirm to the Department that the proposed marijuana establishment will be in violation of zoning or land use rules adopted by the locality; and

(f) The persons who are proposed to be owners, officers, or board members of the proposed marijuana establishment:

(1) Have not been convicted of an excluded felony offense; and

(2) Have not served as an owner, officer, or board member for a medical marijuana establishment or a marijuana establishment that has had its registration certificate or license revoked.

6. Competing applications. When competing applications are submitted for a proposed retail marijuana store within a single county, the Department shall sue an impartial and numerically scored competitive bidding process to determine which application or applications among those competing will be approved.

Sec. 11. 1. All licenses expire one year after the date of issue.

2. The department shall issue a renewal license within 10 days of receipt of the prescribed renewal application and renewal fee from a marijuana establishment if its license is not under suspension or has not been revoked.

Sec. 12. 1. The Department shall require each applicant for a marijuana establishment license to pay a one-time application fee of \$5,000.

2. The Department may require payment of an annual licensing fee not to exceed:

For the initial issuance of a license for a retail marijuana store	\$20,000
For a renewal license for a retail marijuana store	
For the initial issuance of a license for a marijuana cultivation facility	\$30,000
For a renewal license for a marijuana cultivation facility	\$10,000
For the initial issuance of a license for a marijuana product manufacturing	
facility	
For a renewal license for a marijuana product manufacturing facility	\$3,300
For the initial issuance of a license for a marijuana distributor	
For a renewal license for a marijuana distributor	\$5,000
For the initial issuance of a license for a marijuana testing facility	\$15,000
For a renewal license for a marijuana testing facility	\$5,000
Sec. 13. In addition to requirements established by rule pursuant to section 5 of	f this act:

1. Marijuana establishments shall:

(a) Secure every entrance to the establishment so that access to areas containing marijuana is restricted to persons authorized to possess marijuana;

(b) Secure the inventory and equipment of the marijuana establishment during and after operating hours to deter and prevent theft of marijuana;

(c) Determine the criminal history of any person before the person works or volunteers at the marijuana establishment and prevent any person who has been convicted of an excluded felony offense or who is not 21 years of age or older from working or volunteering for the marijuana establishment.

2. All cultivation, processing, and manufacture of marijuana must take place at a physical address approved by the Department and within an area that is enclosed and locked in a manner that restricts access only to persons authorized to access the area. The area may be uncovered only if it is enclosed with security fencing that is designed to prevent unauthorized entry and that is at least 8 feet high.

3. All cultivation, processing, and manufacture of marijuana must not be visible from a public place by normal unaided vision.

4. All cultivation, processing, and manufacture of marijuana must take place on property in the marijuana establishment's lawful possession or with the consent of the person in lawful physical possession of the property.

5. A marijuana establishment is subject to reasonable inspection by the Department, and a person who holds a marijuana establishment license must make himself or herself, or an agent thereof, available and present for any inspection required by the Department. The Department shall make reasonable accommodations so that ordinary business is not interrupted and safety and security procedures are not compromised by the inspection.

Sec. 14. 1. Restrictions on personal cultivation.

(a) Except as otherwise provided in chapter 453A of NRS, any person who:

(1) Cultivates marijuana within 25 miles of a retail marijuana store licensed pursuant to sections 1 to 18, inclusive, of this act, unless the person is a marijuana cultivation facility or a person acting in his or her capacity as an agent of a marijuana cultivation facility;

(2) Cultivates marijuana plants where they are visible from a public place by normal unaided vision; or

(3) Cultivates marijuana on property not in the cultivator's lawful possession or without the consent of the person in lawful physical possession of the property;

(b) Is guilty of:

(1) For a first violation, a misdemeanor punished by a fine of not more than \$600.

(2) For a second violation, a misdemeanor punished by a fine of not more than \$1,000.

(3) For a third violation, a gross misdemeanor.

(4) For a fourth or subsequent violation, a category E felony.

2. A person who smokes or otherwise consumes marijuana in a public place, in a retail marijuana store, or in a moving vehicle is guilty of a misdemeanor punished by a fine of not more than \$600.

3. A person under 21 years of age who falsely represents himself or herself to be 21 years of age or older to obtain marijuana is guilty of a misdemeanor.

4. A person under 21 years of age who knowingly enters, loiters, or remains on the premises of a marijuana establishment shall be punished by a fine of not more than \$500 unless the person is authorized to possess marijuana pursuant to chapter 453A of NRS and the marijuana establishment is a dual licensee.

5. A person who manufactures marijuana by chemical extraction or chemical synthesis, unless done pursuant to a marijuana product manufacturing license issued by the Department or authorized by chapter 453A of NRS, is guilty of a category E felony.

6. A person who knowingly gives marijuana to any person under 21 years of age, or who knowingly leaves or deposits any marijuana in any place with the intent that it will be procured by any person under 21 years of age is guilty of a misdemeanor.

7. A person who knowingly gives marijuana to any person under 18 years of age, or who knowingly leaves or deposits any marijuana in any place with the intent that it will be procured by any person under 18 years of age is guilty of a gross misdemeanor.

8. Notwithstanding the provisions of sections 1 to 18, inclusive, of this act, after the effective date of this act, the legislature may amend provisions of this act to provide for the conditions in which a locality may permit consumption of marijuana in a retail marijuana store.

Sec. 15. An excise tax is hereby imposed and must be collected by the State respecting wholesale sales of marijuana in this State by a marijuana cultivation facility at a rate of 15 percent of the fair market value at wholesale of the marijuana. The tax imposed pursuant to this subsection:

1. Is the obligation of the marijuana cultivation facility; and

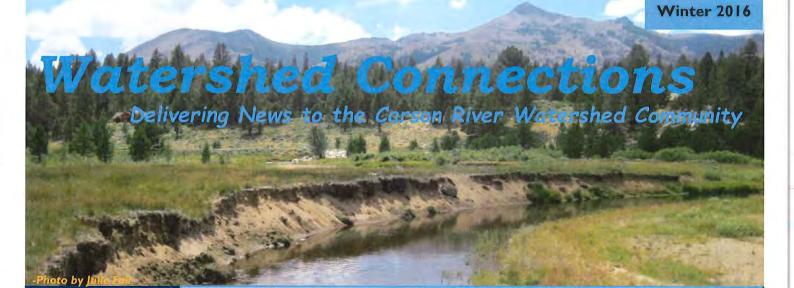
2. Is separate from and in addition to any general state and local sales and use taxes that apply to retail sales of tangible personal property.

Sec. 16. Any tax revenues, fees, or penalties collected pursuant to sections 1 to 18, inclusive, of this act, first must be expended to pay the costs of the Department and of each

locality in carrying out sections 1 to 8, inclusive, of this act and the regulations adopted pursuant thereto. The Department shall remit any remaining money to the State Treasurer to be deposited to the credit of the State Distributive School Account in the State General Fund.

Sec. 17. If any provision of this act, or the application thereof to any person, thing, or circumstance is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of this act as a whole or any provision or application of this act which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this act are declared to be severable.

Sec. 18. This act shall become effective on October 1, 2015, if approved by the legislature, or on January 1, 2017, if approved by the voters.



#### Inside this issue:

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www.cwsd.org

#### Restoring Meadows in the Upper Carson River Watershed By Julie Fair, American Rivers

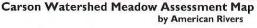
It is currently estimated that 40 to 60 percent of meadows in the Sierra Nevada need restoration primarily due to impacts from historic land uses. Meadows in the Sierra Nevada provide a suite of ecological and hydrologic benefits including increasing groundwater storage, improving late season base flows, and reducing flooding by moderating peak flows. Bank vegetation along creeks shade and cool water

temperatures, while providing important riparian and instream habitat. American Rivers, a national river conservation organization, is leading the effort to increase the pace and scale of meadow restoration in the Upper Carson River Watershed. The restoration projects outlined below are only possible through collaborations with many local partners and stakeholders. Key collaborators for our upper Carson River watershed projects include the US Forest Service, CA Dept. of Fish and Wildlife, Alpine Watershed Group, and Friends of Hope Valley.

#### Hope Valley Meadow Restoration

American Rivers' first meadow restoration project in the Upper Carson began in 2011 with the restoration planning for Hope Valley Meadow in partnership with the





Alpine Watershed Group and Friends of Hope Valley. Road infrastructure, historic grazing, and other land uses caused the stream channel to be disconnected from its floodplain, incise the riverbed, and erode the rivers banks (< 10 feet in places). The

1-14

(Continued on page 6)

#### Watershed Connections

#### Watershed Projects in Ash Canyon, Carson City By: Ann Bollinger and Richard Wilkinson

Over the past three years, Carson City has been conducting erosion stabilization projects in Ash Canyon located on the west side of Carson City. Ash Creek is a perennial stream and important to Carson City's drinking water supply. The projects are an ongoing effort to meet objectives identified in the Ash Canyon Erosion Control Plan written by Resource Concepts, Inc. in 2014. Past projects have included "road" closures and rehabilitation, repairing waterbars, slope stabilization, rip-rapped ditches, and education signage. Grants from the Nevada Division of Environmental Protection (NDEP), 319 Nonpoint Source Grant Program have played a significant role in completing this plan.



Ash Canyon Restoration Site I—Erosion Control Photo by Richard Wilkinson



Ash Canyon Restoration Site 2— Road Closure Photo by Richard Wilkinson

In fall of 2016, the Carson City Open Space Program started working with high school student and Eagle Scout candidate Jake Kordonowy. Jake expressed his interest and willingness to assist with a seeding and planting project in the lower section of the watershed. In preparation, Carson City worked with Horizon Construction to place logs and block access to the reclamation areas, place filtration waddles, scarify soils, and dig holes for the plantings. Jake was successful in recruiting 45 volunteers from local scout troops for his project on Saturday, October 22<sup>nd</sup>. Jake and his volunteers planted 498 plants (native grasses, shrubs, and trees) and reseeded

(Continued on next page)

## 2017 Carson Watershed Management Forum US EPA Mercury Superfund Bus Tour February 21st, 2017

The full day tour will include historic source sites and areas under investigation, with discussions on the remedial investigation and the feasibility study. On February 22nd a two hour US EPA Mercury Workshop will seek ideas to address mercury contamination.

2-Day Forum with Mercury Workshop

#### February 22nd and 23rd, 2017

Presentations on restoration, source water protection, EE education, invasive species, floodplain planning and mapping, along with many other watershed topics!

Carson Ríver Coalition Working regular for the

The Eureka Mill on the Carson

River

The events are free - @ the Auditorium of the Carson City Community Center <u>Click Here to RSVP</u> or Contact: Shane@cwsd.org P: (775) 887-9005 Interested in presenting? Contact Shane!

Page 2

Watershed Connections

Page 3



approximately 6,000 square feet of bare soil. The Nevada Division of Forestry donated seed, pine logs and staff to assist with the planting project. The Nevada Division of State Lands and the Masonic Lodge granted access and graciously participated in the watershed protection efforts. Carson City appreciates all those who made this and all previous projects possible. For more information on these projects, contact Ann Bollinger, <u>annbollinger@carson.org</u>

Ash Canyon Restoration - Volunteers Photo by Richard Wilkinson

#### Welcome New AmeriCorps Members By: Gavin Feiger, Watershed Coordinator, Alpine Watershed Group

The Alpine Watershed Group (AWG) and River Wranglers (RW) welcome two new AmeriCorps members. Thanks to support from the Sierra Nevada AmeriCorps Partnership, AWG and RW are able to grow their education and outreach programs sharing Sarah Muskin, and AWG is enhancing its monitoring and restoration programs hosting Alyson Cheney. Please join us in welcoming Sarah and Aly to the area and thanking them for their service.



Sarah Muskin

#### Sarah Muskin, Education & Outreach Coordinator Alpine Watershed Group and River Wranglers

Sarah grew up in coastal New England and spent her summers exploring the Green Mountains of Vermont as a camp counselor. She recently graduated from Vassar College in Poughkeepsie, New York with a B.A. in Environmental Studies. In 2015, she travelled to Tanzania with the School of International Training to study "Wildlife Conservation and Political Ecology." Sarah has engaged in water related topics not only through her academic courses in environmental management and ecology, but also in an independent study project about water borne disease prevention that she completed while in Tanzania on the Coast of Lake Victoria. Sarah is passionate about stewardship,

environmental health, and social justice. In her free time, Sarah enjoys running, hiking, reading, gardening, and learning new skills. Sarah will be spending half her time with the AWG and the other half with River Wranglers.



Alyson Cheney

#### Alyson Cheney, Restoration & Monitoring Coordinator Alpine Watershed Group

Aly grew up in Boulder Colorado, where her love of wild rivers and big mountains began. She carried these passions into her education at Connecticut College where she majored in Environmental Studies and Economics. Both in her senior project and research abroad, Aly explored how residents and tourists value the ecosystem services provided by local watersheds. During her collegiate summers, Aly worked for the Tuolumne River Trust. While paddling the Tuolumne from the Sierra to the sea, Aly reaffirmed her passion for water conservation as a career. Since graduating Aly has been guiding rapids on the American River and backpacking in Costa Rica. She is excited to get back to

California, to participate in some hands on restoration work and ski some Tahoe powder!

#### Watershed Connections

#### Page 4

#### Comments Sought on Carson City Stormwater Management Program Update By: Robb Fellows, Chief Stormwater Engineer, Carson City Public Works

Carson City Storm Water Management Program, in place since 2003, is in the process of a program update as required under the Small Municipal Separate Sewer System (MS4) National Pollution Discharge Elimination Systems (NPDES) permit. Many citizens don't realize that stormwater (precipitation, generally rain and melting snow) is not treated and that surface water from storms that flow through the city's storm drains eventually reach the river. Carson City's program works to reduce the amount of pollutants that enter our stormwater system. The main focus of the program is to look at how the people of Carson City can change everyday to prevent or reduce polluting our lakes, creeks, and rivers.



Polluted Stormwater Entering Storm Drain

Continue to improve storm water website.

Continue to collaborate with Carson Water

least two outreach meetings or events each

Implement an "Adopt a Watershed" program

Subconservancy District (CWSD) on a watershed wide outreach. Participate in at

from unique visitors.

by August 22, 2017.

Show a 5% increase of website visits each year

Under the updated program, seven distinct areas or control measures are addressed as outlined below :

.

.

year.

#### Public Education and Outreach

- Continue direct mailing in January and July to all developed parcels in the city.
- Continue providing worksheets to all second and fourth grade students.
- Continue direct mailing to all lawn care businesses in the City.
- Continued use and promotion of the hazardous material/used oil collection program.

#### Public Involvement/Participation

- Continue to maintain storm water website and hotline with a 10% annual increase in calls made to the hotline.
- Develop/Implement "Adopt a Watershed" program by August 22, 2017.
- Continue to support and participate in CWSD activities.

#### **Post-Construction Site Storm Water Management**

- Continue to review the adequacy of the storm
   water utility and fees.
- Continue Implementation of inspection
   program for existing storm water quantity and quality control facilities.
- Continue to enforce post construction BMP maintenance ordinance, CCMC 12.18.
- Develop and adopt Low Impact Development (LID) standards and incorporate them into Stormwater Division 14 of the Development

#### Watershed Connections

#### Conserve Carson River Work Days 2016 By: Linda Conlin, Director, River Wranglers

As the autumn leaves on the majestic cottonwood trees begin to fall and frost covers the ground, elementary and teen River Wranglers can be found on the banks of the Carson River. They are cutting willows, creating bundles and planting them on the river bank. The students understand they are helping



prevent erosion and look forward to seeing the willows leaf out in the springtime as the willow roots begin holding soil in place.

Students from Douglas High School FFA, Dayton High's zoology, environmental science and marine science classes and Silver Stage High School's zoology classes participated in River Wranglers training so they could become 4<sup>th</sup> grade mentors. Then they worked with a small group of elementary students at various sites on the river and taught them about the Carson River watershed, nonpoint source pollution, the water cycle and animal adaptations - how animals living in our watershed adapt to their environment.

Carson River Work Day

Since 1995 students have gathered at the river to celebrate Conserve Carson River Work Days and

explore the habitat while participating in conservation projects. This fall 118 high school students and 532 elementary students participated in Douglas and Lyon counties. With support from Carson Valley Conservation District employees Mike Hayes and Craig Burnside, as well as Dayton Valley Conservation District employees Rob Holley, Stacy Mathis and Robert Fillippini, students learned hands-on about the value of trees in preventing erosion.

The River Wranglers trio; Sarah Muskin (Americorps volunteer), Becki Schwindt (environmental educator) and Linda Conlin (director) worked tirelessly to spend time before the field trip in the classroom, training teens and educating 4<sup>th</sup> graders about the history of the Carson River watershed. River Wranglers coordinates the field trips and then the trio are back in the classroom again administering the post-event evaluation and reviewing activities. "Every workday fills me with hope for the future health of the river. The hope is in the look of resolve in their eyes and the optimism in their voices when these kids figure out that they have the ability to be an important part of improving the quality of water in their watershed," said Schwindt.



Carson River Work Day

The result of Conserve Carson River Work Days (CCRWD) is extremely positive. Teen students, once 4<sup>th</sup> grade participants, are now returning as mentor educators and have traveled full circle. Being outdoors; learning, observing and working, CCRWDs fulfils our kids need and desire to be aware of their environment; the quality of their water...the quality of their life. Thank you to the Carson Water Subconservancy District and NDEP's 319 grant program for helping fund these inspiring events.

1-18

Page 5

#### Watershed Connections

(Restoring Meadows in the Upper Carson River Watershed, continued from page 1)

eroding banks contribute sediment to the river and reduce woody riparian cover that cools the river and provides habitat. American Rivers worked with partners and stakeholders to plan and develop restoration designs and implement the project. The first phase of restoration was completed in fall of 2015 and the second Phase was completed October 2016. Approximately one mile of stream channel, located on US Forest Service and California Department of Fish and Wildlife land in Hope Valley Meadow, has been restored using bank stabilization and revegetation techniques. The project reduces erosion, improves floodplain connectivity, and enhances aquatic and wet meadow habitat for birds, fish and other wildlife. This large-scale project was funded by the National Fish and Wildlife Foundation, the Sierra Nevada Conservancy, the California Wildlife Conservation Board, the California Department of Water Resources, the Wildlife Conservation Society, and the Bella Vista Foundation.

Click here to watch a video of the construction



Hope Valley CA — Meadow Restoration Photo by Shane Fryer

#### **Carson River Watershed Meadow Assessment**

American Rivers and our partners recognized the need to assess and prioritize meadow restoration in the Sierra, as the lack of basic knowledge regarding these meadows has limited restoration efforts in this area. To remedy this issue, American Rivers developed the Meadow Condition Scorecard in 2010 with support from the National Fish and Wildlife Foundation and in collaboration with the US Forest Service, UC Davis. The Meadow Condition Scorecard is a methodology to quickly assess the overall condition and restoration potential of a meadow, and provide data to prioritize sites for restoration. American Rivers applied the scorecard in the Upper Carson Watershed in 2014 evaluating all accessible meadows for restoration potential (See Assessment Map on Page I). American Rivers and partners are now collaborating with stakeholders to identify priority sites for restoration based on the scorecard results. The first round of analyses identified Faith Valley Meadow, upstream of Hope Valley, as a top priority. American Rivers has received funding from the National Fish and Wildlife Foundation to begin project planning and restoration could start next season. American Rivers plans to continue to work with stakeholders to identify addition restoration Rivers plans to continue to work with

For more information on American Rivers work in the Upper Carson River Watershed, contact Julie Fair at American Rivers: <u>ifair@americanrivers.org</u>. V-Vq

ntinue to maintain stormwater hotline and rson City Connect. ntinue to enforce BMPs for construction e erosion and sediment control as required the Development Standards, Division 13.	<ul> <li>Continue to train staff in construction site erosion/sediment control management and enforcement methods per the training policy.</li> </ul>
e erosion and sediment control as required	
Discharge Detection and Elimination	
pontinue regular updates to the storm sewer	• Continue to monitor stormwater outfalls.
그는 그렇다는 그는 것이 아니는 것이 같이 많이	• Complete GIS data base transfer for the storn sewer map by November 16, 2017.
ntinue to maintain stormwater hotline.	• Continue to train staff in illicit detection program and procedures.
	<ul> <li>Continue to operate and promote the hazardous material/used oil collection program.</li> </ul>
	Continue to train Public Works and Parks staff
	per City policy.
er governmental agencies in the watershed mplement pollution prevention/good	<ul> <li>Update the Municipal Pollution Prevention/ Good Housekeeping program and Integrated Pest Management program by Aug 29, 2017.</li> </ul>
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Creek Master Storm Water Manage	ement Program (CCSWMP)
hin the watershed under the approved	<ul> <li>Include any specific BMP that relates to the Clear Creek watershed in the LID standards and incorporate them into Stormwater Division 14 of the Development Standards.</li> </ul>
c comment period began November	
	ontinue to enforce illicit discharge program dinance. Intinue to maintain stormwater hotline. Intinue to inspect the storm drain system, pection of 20% of the system annually.

If you have specific questions, please contact Robb Fellows, P.E., <u>Rfellows@carson.org</u>.  $l \sim 20$ 

#### Watershed Connections

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Save a Stamp! Sign up for CWSD's e-blast list for a digital newsletter copy. <u>cwsd@cwsd.org</u>

<u>Editor:</u> Brenda Hunt

<u>Production:</u> Shane Fryer

Thanks to Contributors!

Ann Bollinger Linda Conlin Julie Fair Gavin Feiger Robb Fellows Rich Wilkinson

CARSON WATER

SUBCONSERVANCY DISTRICT



This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.

> NEVADA DIVISION OF ENVIRONMENTAL PROTECTION

#### **Upcoming Events**

Happy Holidays from the CWSD and CRC! Have a safe and festive New Years!

January 1st, 2017 Nevada State Parks: First Hike - Fort Churchill SP (12:30pm-3:00pm) bucklandstation@hdiss.net - Dayton Valley (2:30pm-3:30pm) washoelake@hdiss.net - Washoe Lake SP (10:00am-12:00pm) washoelake@hdiss.net

January 4th, 2017 Carson City Storm Water Management Program Update Comment Period Ends <u>www.carsonsw.org</u>

January 11-12, 2017, Two Day Annual Winter Weed Conference Eastern Nevada Landscape Coalition <u>www.envlc.org</u>

January 14, 2017, 8:00am-6:00pm 2nd School Garden Conference Nevada Department of Agriculture Ashley Jeppson, <u>ajeppson@agri.nv.gov</u> January 28. 2017, 8:30am-5:00pm DRI STEAM Teacher Training, NV Museum of Art, <u>Register Here</u>

January 26-29, 2017: Eagles & Ag in Douglas County, <u>www.carsonvalleynv.org/pages/</u> <u>eaglesag/</u>

February 14-16, 2017 Nevada Water Resources Association Reno, NV, <u>Register Here</u>

February 21, 2017, 9:00 - 4:30: EPA & NDEP Mercury Superfund Site Tour Carson Water Subconservancy District Shane@cwsd.org

February 22-23, 2017, 9:00 - 4:30 Carson River Watershed Management Forum, Carson City Community Center <u>Shane@cwsd.org</u>

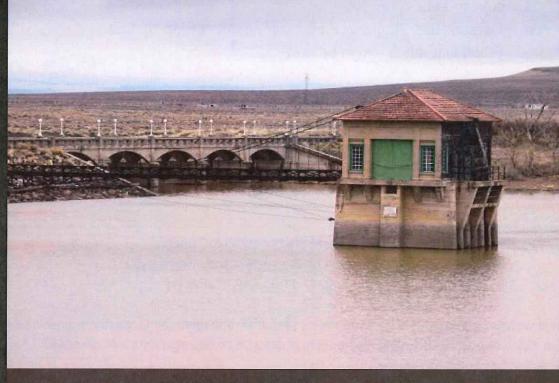


CARSON WATER SUBCONSERVANCY DISTRICT 777 E. William St., #110A Carson City, NV 89701

#### Dallaire, Tom

From:	Brenda Hunt - Watershed Program Manager <brenda=cwsd.org@mail26.us4.mcsv.net> on behalf of Brenda Hunt - Watershed Program Manager <brenda@cwsd.org></brenda@cwsd.org></brenda=cwsd.org@mail26.us4.mcsv.net>
Sent:	Thursday, March 02, 2017 4:20 PM
То:	Dallaire, Tom
Subject:	CR Floodplain Management Workshop Invitation and Agenda





Lahontan Reservoir at over 246,000 acre feet – Photo by Lahontan State Park Staff

**Invitation to Participate in the Carson River** 

## **Regional Floodplain Management Workshop**

When: March 8, 2017 9AM - Noon

Location: Sierra Room, Carson City Community Center, 850 E William St. Carson City, NV 89701

Contact: Brenda Hunt, 887-9005, brenda@cwsd.org or Ed James 887.7456, edjames@cwsd.org

- 1. Welcome and Introductions
- 2. NRCS: Snotel / River Runoff Forecasts (Jeff Anderson)
- 3. National Weather Service: Spring/Summer Runoff Forecast (Tim Bardsley)
- 4. USBR Presentation: Lahontan Reservoir Management (Terri Edwards)
- 5. TCID: Newlands Project Management (Rusty Jardine)
- 6. Brainstorm Session: Strategies on Storing Flood Waters Upstream of Lahontan Reservoir (Steve Lewis, UNCE)
- 7. Announcements:
  - a. Carson River Regional Flood Management Plan Update
  - b. Flood Insurance sign up now

#### **Webinar Opportunities**

USDA Office of Sustainability & Climate Effects of Drought on Recreation and Wilderness March 22, 2017 11:00 AM US/Pacific

This webinar will explore how researchers, resource managers, and industry professionals are assessing and addressing the impacts of drought on recreation and Wilderness opportunities and experiences.

EPA's Clean Water State Revolving Fund Branch and the USDA Forest Service National Urban Forest Technology & Science Delivery Team "The Clean Water State Revolving Fund: Flexible Funding for the Urban Tree Canopy."

#### March 29, 2017 10:30 AM - Noon PST

Since its inception, the Clean Water State Revolving Fund (CWSRF) program has provided over \$118 billion to projects nationwide, making it EPA's largest source of funding for water quality. While the CWSRF has traditionally funded publicly-owned treatment works, it can also fund green infrastructure including tree planting and land acquisition for water quality improvement and protection.

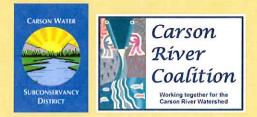
FIRST TIME USERS: Make sure you are able to access Adobe Connect: https://usfs.adobeconnect.com/common/help/en/support/meeting\_test.htm To connect to the webinar, go to https://usfs.adobeconnect.com/spf-ucf/ Questions? Contact Kelly Tucker at tucker.kelly@epa.gov

### **Don't Forget to Download the**

#### Winter Watershed Connections Newsletter

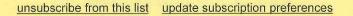
Get out there and enjoy the Sun!!!

Brenda Hunt, Carson River Watershed Program Manager Shane Fryer, Watershed Program Specialist



Carson Water Subconservancy District 777 E. William Street, Suite 110A

Carson City, NV 89701 775-887-9005 (p) 775-887-7457 (f) <u>www.cwsd.org</u>





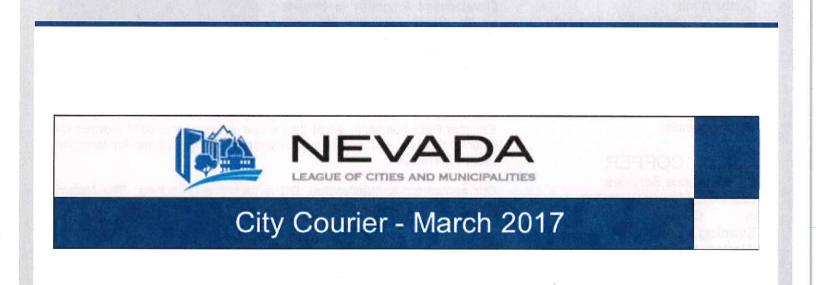
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# Dallaire, Tom

From: Sent: To: Subject: Nevada League of Cities & Municipalities <jwalker@nvleague.org> Friday, March 03, 2017 12:59 PM Dallaire, Tom City Courier - March 2017



# 2017 Upcoming Events

March 11-15, 2017 National League of Cities Congressional Cities Conference March 11-15, 2017, Washington DC

April 27, 2017 Local Government Legislative Day at the Legislature and Reception at the Governor's Mansion

October 10-12, 2017 NLC&M Annual Conference City of Mesquite

November 15-18, 2017 National League of Cities City Summit, Charlotte, NC

# "Friends of the

# What's Happening around the League

February 28th was Mayors Day at the Legislature. League President, Mayor Geno Martini, and Chair of the League's Council of Mayors and Chairs, Mayor Bob Crowell, and Mayor John Lee, City of North Las Vegas addressed the Assembly Government Affairs Committee. We also had meetings with legislative leadership as well as the Governor's Chief of Staff Mark Willden and Lt. Governor Mark Hutchison. We would like to thank the Mayors for taking the time to represent their cities at the Legislature.

Mr. Wes Henderson, Executive Director, was appointed to represent municipalities on the Governor's Task Force on the Implementation of Question 2: The Regulation and Taxation of Marijuana by Executive Order.

The Board of Directors met on January 30, 2017 in Reno.

# League"

# PLATINUM

Willis Pooling Wells Fargo

GOLD CenturyLink Nevada Rural Housing Authority Republic Services

# SILVER

Charles Abbott & Associates NV Energy Voya Financial

# COPPER

L/P Insurance Services Las Vegas Metro Chamber of Commerce Stradling Yocca Carlson & Rauth Western Insurance Specialties

# We appreciate your support!

For information on becoming a "Friend of the League" please <u>click here.</u>

# Please Support our League Partners



NLC Service Line Warranty Program

To learn more about this unique program and how it can bring revenue and peace of mind to your community, please contact:

Mike Madden mmadden@utilitysp.net or 407-616-2239 for more information.

Attorney General Adam Laxalt executed the Administration of Oath of Office for President Geno Martini, Vice President Natalie Yanish and Secretary/Treasurer Gerri Schroder.

We had presentations regarding the U.S. Dept. of Agriculture Rural Development Programs in Nevada by Ms. Sarah Adler and Mr. Herb Shedd, USDA Rural Development and Senator Tick Segerblom regarding the Legalization of Recreational Marijuana in Nevada.



Natalie Yanish\_ Gerri Schroder and Attorney General Adam Laxalt

The Board also approved the following; NLC&M new logos, partnership with Emerald Data Solutions, adopt theme and dates for the 2017 Nevada City Council Meeting and a League policy regarding the request for temporary reductions of dues.

Our annual trip to Washington, DC is rapidly approaching. The National League of Cities' Congressional Cities Conference is March 11 - 15. We have meetings scheduled with all the members of our Congressional Delegation. Some of the important issues we will address will include Marijuana Banking, Removal of Marijuana from Schedule 1 of the Controlled Substances Act, Police Body Cameras, and Public Lands Transfers for Public Purposes/Economic Development. Registration is still open if you would like to attend and help add Nevada's voice to the conversations that develop national municipal policies.



For more information click here:

# Mayor and County Recognition Day for National Service

National Service makes an imprint on Nevada in so many ways. From the AmeriCorps members and Senior Corps (RSVP, Senior Companion and Foster Grandparent )



participants to the organizations that commit to managing these federal



For more information:

Sarah Lindsay & Kelly Boggs Email: uscommunities@naco.org Phone: 202-942-4290 U.S. Communities Government Purchasing Alliance | www.uscommunities.org programs in rural and urban areas, the benefit to Nevada communities and its citizens are powerful.

I hope you will join us in recognizing the value the national service members and nonprofit organizations as leaders in applying citizen service aka national service and volunteerism to meet locally identified needs by signing on for the

Mayor and County Recognition day for National Service, which is April 4, 2017.

All you need to do to be part of this national 'Thank you' and recognition day is sign up here or call the CNCS State office at 775-784-7474. Share your support of national service on April 4, 2017 on social media. Tag it #Mayors4Service, #County4Service, #Nvvolunteers

Find out more about how leaders are recognizing this day across the country at Corporation for National and Community Service resources!

# Program pushes injured Veterans out of their comfort zone and into the mountains

City of Reno, Newsroom

Experiencing a life-altering injury in the name of duty for the U.S. military comes with two forms of pain physical and emotional.

The High Fives Foundation in Truckee, California and the City of Reno's Parks, Recreation and Community Services Department in Reno have teamed up to host a program called Military to the Mountains.



Seven injured Veterans are trained for nine weeks at the Evelyn Mount Northeast Community Center and Double Diamond Athletic Club, preparing them for a week of skiing at Squaw Valley Alpine Meadows in California from April 3 to April 9, 2017. The Veterans are instructed by members of the Achieve Tahoe adaptive ski program.

"The City of Reno is stoked to be a part of this inspiring program," said April Wolfe, Therapeutic Recreation Specialist for the City of Reno. "The motivated group of Veterans are putting the work in, supporting each other to get physically and mentally prepared for an epic week on snow."

The entire effort is completely organized and funded by the High Fives Foundation, whose mission is to provide resources and inspiration to mountain action sports athletes with life-altering injuries. "I actually attempted post-injury skiing for the first time earlier this season, and I really struggled," said Air Force Veteran Shay Hampton. "I can already see how the nine weeks of training will translate to the snow. I can't wait to get back out there!"

In 2015, Military to the Mountains inspired Squaw Valley Alpine Meadows ski resort located in the Lake Tahoe area of California to join the program. The resort now provides a Silver Tahoe Super Pass to military personnel, along with a note of appreciation and a challenge coin for a donation of \$25, of which all proceeds support the Military to the Mountains program and 22Kill, an organization working to raise awareness to the suicide epidemic that is plaguing U.S. Veterans, including education on mental health issues such as PTSD.

"We're dedicated to improving the physical and emotional health of US Veterans," said Roy Tuscany, executive director of the High Fives Foundation. "It's been an extremely rewarding opportunity to bring all of these organizations together to honor these men and women who have been injured serving our country."

Watch and share last year's Military to the Mountains video recap: https://vimeo.com/185727081.

STAY CONNECTED



Nevada League of Cities & Municipalities, 310 S. Curry Street, Carson City, NV 89703

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# **Gardnerville Town Board**



Credit Cards (January figures)

# **AGENDA ACTION SHEET**

- 1. <u>For Possible Action:</u> Approve Health and Sanitation & Public Works Departments Monthly Report of activities
- 2. Recommended Motion: Approve as submitted Funds Available: □ Yes □ N/A
- 3. Department: Administration Prepared by: Carol Louthan
- 4. Meeting Date: March 7, 2017
- 5. Time Requested: N/A
- 6. Agenda: <sup>I</sup><sup>¬</sup> Consent

**Administrative** 

# 7. Background Information:

**Trash** (January landfill figures)

Residential Accounts	1789
Commercial Accounts	223
Green Waste Accounts	1344
Recycling Accounts	162
Cleanup Dumpsters	3
X cans	376
# of new residential	5 accts transferred to new
accounts	owners
# of new commercial	0
accounts	
Minimum User Accounts	32
Total tons of trash	318.05
Total tons of Greenwaste	9.82
Total tons of Recycling	Begins 2/6/17

\$1	6,888.42
	220
195	\$14,474.09
24	\$ 1,900.18
1	\$ 59.46
4	\$ 454.69
	195

8. Other Agency Review of Action: Douglas County

M/A

- 9. Board Action:
- □ Approved

□ Approved with Modifications

# Superintendent Town Public Works Monthly Report

## Public Works & Parks – 2/2017

- Street light hit in front of Waterloo Center on 395. Working with insurance. 2/5/2017
- Wind Event February 10<sup>th</sup>. Approximately \$20,000 worth of damage and staff labor allocated to the repairs and remediation. Page 2-3 and 2-4.
- Reset sign posts in The Ranch and around town that are leaning. The new bases are larger and include additional concrete to keep them from leaning again.
- Reported to NDOT concrete curb failure on 395 in front of the Town Office.
- Garbage can and bollard hit at town office. Working with insurance. 2/23/2017
- Staff coverage for H&S due to injury.

## Health and Sanitation – 2/2017

- One staff member still out due to injury. Shift coverage with Public Works personnel.
- Recycling program.
  - Statistics for the program on page 2-5.
  - o 26% reduction to trash
- Quotes and truck replacement schedule for purchasing refurbished trucks.

### Engineering – 2/2017

- Chichester HOA presentation on 2/4/2017. Update on road maintenance and recycling.
- Solar Street Light at Waterloo and Northampton.
  - Foundation installed by Curtis and Sons on March 1<sup>st</sup>, 2017
  - After 28 days of curing we will install the Solar Street Light.
- Facilitated the Public Safety and Judicial System day for Leadership Douglas County.
  - Great experience.
- Worked on Chichester cracks plans.
- Charter and Verizon out for the Carson Valley 2/27/2017.
  - Who would have guessed the internet was so important?
- Major Design Review for High Sierra Fellowship Church.
- Zoning Map Amendment to change from NC to MUC @ 1317 & 1321 US Highway 395 N
  - Delegated to Tom Too much on my plate
- PCI reviewed for future projects.
- Budget evaluation and project planning.
- CIP investigation and planning.

# Wind Event 2/10/2017 - Resident Damage Impacting the Town

Friday, February 10, 2017 9:12 AM



Northampton @ Waterloo Decorative Stop Sign and Sign post damaged



Hussman @ Meadow Ct Sierra Peaks hired to clear the road



Tree blocking access near the Mansion Resident cleared access



Meadow Lane - Tree Down Pulling over street light NV Energy Notified

2-3

# Wind Event 2/10/2017 - Town Damage

Friday, February 10, 2017 9:16 AM



Toler Lineal Sierra Peaks hired to remove from power Town staff finished removal



Heritage Park Town staff removed tree



Gardner Park Town staff removed tree



Shop Yard No visible damage to crack sealer

# Typical Residential Town Trash

Date	lb month		Tons Month	1.1	Customers	lb/cust month	1	lb/cust week
Jan-16	246480 I	b	123.24	ton	1780	138	lb	31.96 lk
Feb-16	239540 l	lb	119.77	ton	1782	134	lb	31.02 lk
Mar-16	314180 I	b	157.09	ton	1786	176	lb	40.60 lk
Apr-16	248880 I	b	124.44	ton	1750	142	lb	32.82 lk
May-16	300200 l	lb	150.10	ton	1787	168	lb	38.77 lb
Jun-16	332300 I	lb	166.15	ton	1787	186	lb	42.92 lk
Jul-16	255600	lb	127.80	ton	1789	143	lb	32.97 lb
Aug-16	286080	b	143.04	ton	1790	160	lb	36.88 lb
Sep-16	275620	b	137.81	ton	1788	154	lb	35.58 lb
Oct-16	246780	b	123.39	ton	1787	138	lb	31.87 lt
Nov-16	252520	b	126.26	ton	1787	141	lb	32.61 lt
Dec-16	319200	b	159.60	ton	1787	179	lb	41.22 lb
	Tot	2	1658 69	ton		Avorago	35 7	7 lb/cust/wook

Total 1658.69 ton

Average 35.77 lb/cust/week

# Recycling program

Date	Weight In	Weight Out	Recycled			Customers	lb/cust
2/6/2017	34220	32520	1700	lb	0.85 to	n 179	9.50 lb
2/20/2017	36520	34240	2280	lb	1.14 to	n 179	12.74 lb
3/6/2017	-		0	lb	0 to	n 179	0.00 lb
3/20/2017	_		0	lb	0 to	n 179	0.00 lb
4/10/2017			0	lb	0 to	n 179	0.00 lb
4/24/2017			0	lb	0 to	n 179	0.00 lb
5/8/2017			0	lb	0 to	n 179	0.00 lb
5/22/2017			0	lb	0 to	n 179	0.00 lb
6/12/2017			0	lb	0 to	n 179	0.00 lb
6/26/2017			0	lb	0 to	n 179	0.00 lb
7/10/2017	-		0	lb	0 to	n 179	0.00 lb

# **Gardnerville Town Board** Town **AGENDA ACTION SHEET** 1. For Possible Action: Approve February 2017 claims. 2. Recommended Motion: Approve as submitted Funds Available: Ves 3. Department: Administration Prepared by: Carol Louthan 4. Meeting Date: March 7, 2017 Time Requested: N/A 5. Agenda: 🔽 Consent **Administrative** 6. Background Information: See attached. 7. Other Agency Review of Action: Douglas County **№** N/A 8. Board Action: □ Approved with Modifications □ Approved

- □ Denied
- Approved with M
  Continued

128.73	02/03/2017	02/03/2017	02/03/2017	01/17/2017	Paid by Check # 658724	2411072224004	1072224004 1- 17	3021 - Southwest Gas-Las Vegas
134.18	02/03/2017	02/03/2017	02/03/2017	01/17/2017	Paid by Check # 658724	2410015779022		3021 - Southwest Gas-Las Vegas
\$210.59	sactions 2	Invoice Transactions	Power Totals	Account 520.089 - Power Totals	1			mitted - COD CCT turners
131.39	02/10/2017	02/10/2017	02/10/2017	01/26/2017	# 658893	2856009	2856009 1-17	2924 - NV Energy
79.20	02/10/2017	02/10/2017	02/10/2017	01/26/2017	Paid by Check # 658891	791804	791804 1-17	2924 - NV Energy
\$34.89	sactions 1	Invoice Transactions	Repair Totals	eplacement & I	Account 520.084 - Replacement & Repair Totals			Access F50 860 - Danser
34.89	02/24/2017	02/24/2017	02/24/2017	01/25/2017	Paid by Check # 659389	6035322502697513	ment & kepair 8021271	Account 520.084 - Keplacement & Kepair 14747 - Home Depot (Gville) 8021271
\$50.29	sactions 1	Invoice Transactions	Travel Totals	Account 520.064 - Travel Totals				
50.29	02/10/2017	02/10/2017	02/10/2017	02/01/2017	Paid by Check # 658934	MILEAGE	1-30-17	Account 520.064 - Iravel 2969 - Slater Linda
\$448.39	sactions 3	Invoice Transactions 3	pense Totals	Account 520.055 - Telephone Expense Totals				and the second
285.57	02/17/2017	02/17/2017	02/17/2017	02/01/2017	# coords Paid by Check # 650378	842011146-00001	9779621919	13097 - Verizon Wireless
53.29	02/03/2017	02/03/2017	02/03/2017	01/16/2017	Paid by Check	77578238560808025	782-3856 1/17	29103 - Frontier
109.53	02/03/2017	02/03/2017	02/03/2017	01/16/2017	Paid by Check	77578271340502795	me Expense 782-7134 1/17	Account 520.055 - Telephone Expense 29103 - Frontier 782-7134 1
\$9.68	sactions 1	Invoice Transactions	edical Totals	Account 511.201 - PEBS-Ret.Medical Totals	# 0280/8 Account 511		PKEMIJUMS	
9.68	02/03/2017	02/03/2017	02/03/2017	01/03/2017	Paid by Check	731	at Medical 1-17	Account 511.201 - PEBS-Ret.Medical 20219 - NV ST Public Employees 1-17
\$1,275.00	actions 5	Invoice Transactions 5	sation Totals	2 Account 510.150 - Board Compensation Totals	# 658972 Account 510.15			
250.00	02/10/2017	02/10/2017	02/10/2017	02/02/2017	# boosse Paid by Check	GVILLE	2-17 BOARD	8364 - Wenner Mary
250.00	02/10/2017	02/10/2017	02/10/2017	02/02/2017	Paid by Check	G'VILLE	2-17 BOARD	2969 - Slater Linda
275.00	02/10/2017	02/10/2017	02/10/2017	02/02/2017	# 00001 Paid by Check	G'VILLE	2/17 BOARD	28960 - Miller Kenneth
250.00	02/10/2017	02/10/2017	02/10/2017	02/02/2017	# closed Paid by Check # 650051	G'VILLE	2/17 BOARD	24008 - Jones Cassandra Esq
250.00	02/10/2017	02/10/2017	02/10/2017	02/02/2017	Paid by Check # 658843	G'VILLE	ompensation 2/17 BOARD	Department 921 - Gardnerville Admin Department 921 - Gardnerville Admin Account 510.150 - Board Compensation 4288 - Higuera Lloyd W 2/17 BOARD
- 02/28/17 Invoice Amount	G/L Date Range 01/27/17 - 02/28/17 son Invoice Date Due Date G/L Date Received Date Payment Date Invoice Amount	G/L Date G/L Date Receive	Due Date	Invoice Date	Status Held Reason	Invoice Description	Invoice No.	DOUGLAS TIAN TIOPUL & ELLY JAKES Vendor

DOUGLAS A COUNTY									
Vendor	Invoice No.	Invoice Description	Status Held Reason	ason Invoice Date	Due Date	G/L Uate	Received Late Paym	Payment Date In	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Acrount 520.092 - Heating									
3021 - Southwest Gas-Las Vegas	1188600002 1-	2411188600002	Paid by Check	01/17/2017	02/03/2017	02/03/2017	07/03	02/03/2017	120.78
3021 - Southwest Gas-Las Vegas	0015779022 2-	2410015779022	# b58/24 Paid by Check	02/15/2017	02/24/2017	02/24/2017	-2/20	02/24/2017	124.52
3021 - Southwest Gas-Las Vegas	1/ 1072224004 2-	2411072224004	# 009400 Paid by Check # 660455	02/15/2017	02/24/2017	02/24/2017	02/24	02/24/2017	103.09
3021 - Southwest Gas-Las Vegas	1/ 1188600002 2- 17	2411188600002	# 000000 Paid by Check # 650455	02/15/2017	02/24/2017	02/24/2017	02/24	02/24/2017	122.09
	17			Account 520.092 - Heating Totals	leating Totals	Invo	Invoice Transactions 6	l	\$733.39
Account 520.098 - Janitorial Services 27347 - A+ Janitorial Service TOG1116	al Services TOG1116	G'VILLE	Paid by Check	02/08/2017	02/17/2017	02/17/2017	02/13	02/17/2017	100.00
27347 - A+ Janitorial Service	T0G1216	G'VILLE	# 659033 Paid by Check	02/08/2017	02/17/2017	02/17/2017	02/17	02/17/2017	100.00
27347 - A+ Janitorial Service	T0G0117	G'VILLE	# 659033 Paid by Check	02/08/2017	02/17/2017	02/17/2017	02/11	02/17/2017	150.00
			# boyuss Account 520	Account 520.098 - Janitorial Services Totals	ervices Totals	Invo	Invoice Transactions 3	l	\$350.00
Account 520.136 - Rents & Leases Equipment 4753 - Ricoh USA Inc 98172021 14	t Leases Equipm 98172021	ent 1481234-3433221	Paid by Check	01/13/2017	02/03/2017	02/03/2017	02/0	02/03/2017	165.41
4753 - Ricoh USA Inc	5046861309	16769392	# 058/02 Paid by Check	02/01/2017	02/17/2017	02/17/2017	02/17	02/17/2017	46.49
32076 - Ray Morgan Company Inc	1445921	DC41	# 659227 Paid by Check	12/14/2016	02/24/2017	02/24/2017	02/24	02/24/2017	111.82
32076 - Ray Morgan Company Inc	1467876	DC41	# 659440 Paid by Check	01/10/2017	02/24/2017	02/24/2017	02/24	02/24/2017	111.82
			# 659440 Account 520,136 - Rents & Leases Equipment Totals	ents & Leases Equ	ipment Totals	Invo	Invoice Transactions 4	ļ	\$435.54
Account 520.187 - Internet Expense 32036 - Spectrum Business 0012509	t Expense 0012509 2/16	8354110060012509	Paid by Check	02/02/2017	02/17/2017	02/17/2017	02/11	02/17/2017	65.96
32036 - Spectrum Business	0598044 2/16	8354110060598044	Paid by Check	02/02/2017	02/17/2017	02/17/2017	02/13	02/17/2017	34.99
12997 - Do Co Procurement Program	1-17 LOUTHAN G'VILLE	G'VILLE	# 009204 Paid by Check # 650351	01/27/2017	02/24/2017	02/24/2017	02/2	02/24/2017	120.74
			# Account 52	Account 520.187 - Internet Expense Totals	xpense Totals	Invo	Invoice Transactions 3		\$221.69
Account 520.200 - Training & Education 12997 - Do Co Procurement Program 1-17 LOCHRIDGE	g & Education 1-17 LOCHRIDGE	G'VILLE	Paid by Check # 659351	01/27/2017	02/24/2017	02/24/2017	02/20	02/24/2017	450.00
			Account 520.2	Account 520.200 - Training & Education Totals	Ication Totals	Invo	Invoice Transactions 1		\$450.00
			3-						
			.3						

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GRAT FIGHLE & GRAT PLACES	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date R	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town									
Department 921 - Gardnerville Admin Account 521.130 - Legal Services	ervices								
10816 - Rowe Hales & Yturbide LLP	26815	G'VILLE	Paid by Check # 658921		01/19/2017	01/19/2017 02/10/2017	02/10/2017	02/10/2017	780.00
				Account 521.130 - Legal Services Totals	30 - Legal Se.	rvices Totals	Invoice	Invoice Transactions 1	\$780.00
Account 532.056 - Subscriptions 12997 - Do Co Procurement Program 1-17	iptions 1-17 DALLAIRE G'VILLE	G'VILLE	Paid by Check		01/27/2017	02/24/2017	02/24/2017	02/24/2017	123.50
			TCCCCO #	Account 532.0	Account 532,056 - Subscriptions Totals	otions Totals	Invoice	Invoice Transactions 1	\$123.50
Account 533.800 - Office Supplies	Supplies								
8479 - Tahoe Supply Co	642001	TOWNGV	Paid by Check # 658386		01/11/2017	01/27/2017	01/27/2017	01/27/2017	88.03
8479 - Tahoe Supply Co	642255	TOWNGV	Paid by Check		01/13/2017	01/27/2017	01/27/2017	01/27/2017	58.87
9064 - R & S Optimum Offset	17-10141	G'VILLE	# crosso # 658012		01/30/2017	02/10/2017	02/10/2017	02/10/2017	355.00
2549 - Dallaire Tom-Petty Cash	2-17 G'VILLE	PETTY CASH	# coord Paid by Check		02/06/2017	02/17/2017	02/17/2017	02/17/2017	19.80
12997 - Do Co Procurement Program	1-17 DALLAIRE G'VILLE	G'VILLE	# coocco Paid by Check # 650351		01/27/2017	02/24/2017	02/24/2017	02/24/2017	124.01
12997 - Do Co Procurement Program	1-17 LOUTHAN G'VILLE	G'VILLE	Paid by Check		01/27/2017	02/24/2017	02/24/2017	02/24/2017	73.99
				Account 533.800 - Office Supplies Totals	00 - Office Su	pplies Totals	Invoice	Invoice Transactions 6	\$719.70
Account 333,800 - Software 16648 - E Squared C Inc	re 43966	G'VILLE	Paid by Check # 658820		02/01/2017	02/10/2017	02/10/2017	02/10/2017	37.50
				Account 533,806 - Software Totals	Account 533.806 - Software Totals	tware Totals	Invoice	Invoice Transactions 1	\$37.50

Accounts Payable by G/L Distribution Report G/L Date Range 01/27/17 - 02/28/17

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3-4

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					3-5			
\$185.80 \$1,807.09	Invoice Transactions 1 Invoice Transactions 13	Invoice T Invoice T	ojects Totals eation Totals	Account 533.817 - Small Projects Totals Department 923 - Parks & Recreation Totals	Acc			
185.80	02/17/2017	02/17/2017	02/17/2017	12/09/2016	Paid by Check # 659244	<b>G'VILLE</b>	0Jecus 5656	Account 333.4.4 Small Projects 5331 - Signs of Excitement Inc 5656
\$136.03	Invoice Transactions 2	Invoice T	s & Oil Totals	Account 532.003 - Gas & Oil Totals				
59.57	02/17/2017	02/17/2017	02/17/2017	01/31/2017	Paid by Check # 659106	8308	CFS1368045	3814 - Flyers Energy LLC
76.46	02/03/2017	02/03/2017	02/03/2017	01/15/2017	Paid by Check # 658595	8308	n CFS1359363	Account 532,003 - Gas & Oli 3814 - Flyers Energy LLC
\$24.05	Invoice Transactions 1	Invoice Ti	Water Totals	Account 520.090 - Water Totals				
24,05	02/10/2017	02/10/2017	02/10/2017	01/26/2017	Paid by Check	1862,01	1862.01 1/17	Account 2.20,000 - Water 2153 - Minden Town of
\$787.36	Invoice Transactions 4	Invoice Ti	ower Totals	Account 520.089 - Power Totals				and the second se
32.80	02/24/2017	02/24/2017	02/24/2017	02/04/2017	# 659430	791804	791804 2=17	2924 - NV Energy
32.80	02/17/2017	02/17/2017	02/17/2017	02/04/2017	Paid by Check	791804	791804 1=17	2924 - NV Energy
688,96	02/10/2017	02/10/2017	02/10/2017	01/26/2017	Paid by Check	791804	791804 1-17	2924 - NV Energy
32.80	01/27/2017	01/27/2017	01/27/2017	01/06/2017	Paid by Check # 658343	791804	791804 12=16	2924 - NV Energy
\$673.85	Invoice Transactions 5	Invoice Tr	tepair Totals	Account 520.084 - Replacement & Repair Totals	Account 520			Account 520.039 - Downar
585.00	02/24/2017	02/24/2017	02/24/2017	01/27/2017	Paid by Check	G'VILLE	1-17 LOUTHAN	12997 - Do Co Procurement Program
17,63	02/24/2017	02/24/2017	02/24/2017	01/27/2017	# 000//0 Paid by Check # 650051	G'VILLE	1-17 LACOST	12997 - Do Co Procurement Program
54.25	02/10/2017	02/10/2017	02/10/2017	01/03/2017	Paid by Check	205304	17007045-1	13485 - Ahern Rentals Inc
(54.25)	02/10/2017	02/10/2017	02/10/2017	01/03/2017	# 030775 Paid by Check	205304	17007027-2	13485 - Ahern Rentals Inc
71.22	02/10/2017	02/10/2017	02/10/2017	01/03/2017	Paid by Check	205304	ment & Repair 17007027-1	Department 2.25 - Parks & recreation Account 520.084 - Replacement & Repair 13485 - Ahern Rentals Inc 17007027-1
								Fund 610 - Gardnerville Town
- 02/28/17 Invoice Amount	Accounts Payable by G/L Distribution Keport G/L Date Range 01/27/17 - 02/28/17 Status Held Reason Invoice Date Due Date G/L Date Received Date Payment Date Invoice Amount	G/L Distr G/L Date   G/L Date	Due Date	Held Reason Invoice Date	Account status Hel	Invoice Description	Invoice No.	

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DOUGLIS COUNTY SLEAT FLOUR A GOUNTY			G/L Date Range 01/27/17 - 02/28/17				G/L Date	G/L Date Range 01/27/17 - 02/28/17	- 02/28/17
Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date Receive	Received Date Payment Date	Invoice Amount
10 - Gi							10		
Account 520.017 - Snow Removal	Removal	A Dates	100 million (100 million)		av and the set				
13485 - Ahern Rentals Inc	17018469-1	205304	# 658775		01/05/2017	02/10/2017	02/10/2017	02/10/201/	08.141
13485 - Ahern Rentals Inc	17023972-1	205304	# 658775		01/06/2017	02/10/2017	02/10/2017	02/10/2017	13.16
2297 - ASJ Small Engines Inc	18861	G'VILLE	Paid by Check		01/24/2017	02/10/2017	02/10/2017	02/10/2017	12.00
2510 - Parts House	717824	4170	# 030/02 Paid by Check		01/05/2017	02/10/2017	02/10/2017	02/10/2017	34.88
2297 - ASJ Small Engines Inc	18863	G'VILLE	Paid by Check		01/24/2017	02/24/2017	02/24/2017	02/24/2017	208.79
				Account 520.0	Account 520.017 - Snow Removal Totals	moval Totals	Invoice Transactions 5	actions 5	\$420.63
Account 520.084 - Replacement & Repair	ement & Repair								
13485 - Ahern Rentals Inc	17008031-1	205304	Paid by Check		01/03/2017	02/10/2017	02/10/2017	02/10/2017	56.98
13485 - Ahern Rentals Inc	17060256-1	205304	Paid by Check		01/17/2017	02/10/2017	02/10/2017	02/10/2017	35.98
2510 - Parts House	719247	4170	Paid by Check		01/13/2017	02/10/2017	02/10/2017	02/10/2017	54.88
2510 - Parts House	719847	4170	Paid by Check		01/18/2017	02/10/2017	02/10/2017	02/10/2017	21.22
12198 - O'Reilly Auto Parts	3530496659	1075650	Paid by Check		12/30/2016	02/17/2017	02/17/2017	02/17/2017	16.99
12198 - O'Reilly Auto Parts	3530-100130	1075650	Paid by Check		01/18/2017	02/17/2017	02/17/2017	02/17/2017	12.99
12997 - Do Co Procurement Program	1-17 LACOST	G'VILLE	# 059204 Paid by Check		01/27/2017	02/24/2017	02/24/2017	02/24/2017	169.91
			# 659351 Account !	520.084 - Re	151 Account 520.084 - Replacement & Repair Totals	Repair Totals	Invoice Transactions 7	actions 7	\$368.95
Account 520.095 - Street Lights 7918 7918	Lights 791804 1-17	791804	Paid by Check		01/26/2017	02/10/2017	02/10/2017	02/10/2017	563.06
2924 - NV Energy	2856036 1-17	2856036	# 000001 Paid by Check # 650000		01/27/2017	02/10/2017	02/10/2017	02/10/2017	6,140.62
			760000 #	Account 520	Account 520.095 - Street Lights Totals	Lights Totals	Invoice Transactions 2	sactions 2	\$6,703.68
Account 520.103 - Maint Road 2358 - Newman Traffic Signs Inc TI-	Road T1-0306123	GAR025	Paid by Check		01/19/2017	02/03/2017	02/03/2017	02/03/2017	560.06
13485 - Ahern Rentals Inc	17060256-1	205304	# 0580/4 Paid by Check		01/17/2017	02/10/2017	02/10/2017	02/10/2017	239.98
13485 - Ahern Rentals Inc	17102333-1	205304	Paid by Check		01/27/2017	02/10/2017	02/10/2017	02/10/2017	16.98
12997 - Do Co Procurement Program	1-17 LACOST	G'VILLE	# 000//0 Paid by Check # 659351	3-0	01/27/2017	02/24/2017	02/24/2017	02/24/2017	229.65

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DUGLIS DUNCINS DATE FOR A SALAT PACES				5 2	AUDBY		G/L Date Range 01/27/17 - 02/28/17	G/L Date Range 01/27/17 - 02/28/17	- 02/28/17
Vandor	Invoice No.	Invoice Description	Status He	Held Reason	Invoice Date Due Date	Due Date	G/L Date Received Da	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.103 - Maint Road	Ö						1		
14747 - Home Depot (Gville)	8021271	6035322502697513	Paid by Check		01/25/2017	02/24/2017	02/24/2017	02/24/2017	65.97
			600600 #	Account 520	Account 520.103 - Maint Road Totals	Road Totals	Invoice Transactions	ons 5	\$1,112.64
Account 532.003 - Gas & Oil 3814 - Flyers Energy LLC	oil CFS1359363	8308	Paid by Check		01/15/2017	02/03/2017	02/03/2017	02/03/2017	390,94
3814 - Flyers Energy LLC	CFS1368045	8308	# Paid by Check		01/31/2017	02/17/2017	02/17/2017	02/17/2017	416.24
			001600 #	Account 5.	Account 532.003 - Gas & Oil Totals	: & Oil Totals	Invoice Transactions	ions 2	\$807.18
Account 532.028 - Uniforms 10314 - Work World Inc	ıs 50423	109-103 G'VILLE	Paid by Check		01/07/2017	02/03/2017	02/03/2017	02/03/2017	44.98
13485 - Ahern Rentals Inc	17023972-1	205304	# 658/65 Paid by Check		01/06/2017	02/10/2017	02/10/2017	02/10/2017	31.99
13485 - Ahern Rentals Inc	17024769-1	205304	# 658//5 Paid by Check		01/06/2017	02/10/2017	02/10/2017	02/10/2017	31.99
5785 - Alsco Inc	LREN1216374	000330	# 658//5 Paid by Check		01/03/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1218521	000330	# 058/// Paid by Check		01/10/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1220521	000330	# 658/// Paid by Check		01/17/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1222517	000330	# 658777 Paid by Check		01/24/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1224566	000330	# 658/// Paid by Check		01/27/2017	02/10/2017	02/10/2017	02/10/2017	4.39
			# 658777	Account 5.	Account 532.028 - Uniforms Totals	forms Totals	Invoice Transactions 8	ions 8	\$130.91
Account 533.802 - Small Equipment 25328 - Michael Hohl Motor Co Inc 5487012	quipment 5487012	GVILLE	Paid by Check # 658871		01/31/2017	02/10/2017	02/10/2017	02/10/2017	396.00
			Accou	int 533.802 ·	Account 533.802 - Small Equipment Totals	pment Totals	Invoice Transactions 1	ions 1	\$396.00
Account 562,000 - Capital Projects 31525 - Bramco Construction Corp 7256	Projects 7256	3010	Paid by Check		01/04/2017	01/27/2017	01/27/2017	01/27/2017	62,241.46
2012 - Lumos and Associates Inc	93550	8939,001	# 658259 Paid by Check		01/13/2017	01/27/2017	01/27/2017	01/27/2017	2,042.00
2012 - Lumos and Associates Inc	93549	8939.000	# 038324 Paid by Check		01/13/2017	01/27/2017	01/27/2017	01/27/2017	500.00
31525 - Bramco Construction Corp	7256-E	3010-E	# 058324 Paid by Check # 659061	3-	01/04/2017	02/17/2017	02/17/2017	02/17/2017	51,801.31
				-					

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# Accounts Payable by G/L Distribution Report G/L Date Range 01/27/17 - 02/28/17

SEAT FEORLA SHAT PLACES	Invoice No.	Invoice No. Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Held Reason Invoice Date Due Date G/L Date Received Date Payment Date Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works										
Account 562.000 - Capital Projects 2012 - Lumos and Associates Inc 93691	al Projects 93691	8939,000	Paid by Check		02/10/2017 02/24/2017 02/24/2017	02/24/2017	02/24/2017		02/24/2017	11,787.50
2012 - Lumos and Associates Inc	93692	8939.001	Paid by Check		02/10/2017	02/24/2017	02/24/2017		02/24/2017	1,712.00
2012 - Lumos and Associates Inc	93691.	8939,000	# boyer1		02/10/2017 02/24/2017	02/24/2017	02/24/2017		02/24/2017	805.00
			# 059411 /	Account 562.000 - Capital Projects Totals Department 926 - Other Public Works Totals - Fund 610 - Gardnerville Town Totals	unt 562.000 - Capital Projects Totals nent 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals	ojects Totals Vorks Totals Town Totals	Invo Invo Invo	Invoice Transactions 7 Invoice Transactions 37 Invoice Transactions 89	7 37 89	\$130,889.27 \$140,829.26 \$148,516,51

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DOUGLAS COUNTY								other Devision		Toucies Amount
Vendor	Invoice No.	Invoice Description	Status	Held Keason	Invoice Date	Due Date	G/L Uate	Received Date Payment Date		TUNNICE AILIOUTIL
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation	ompensation									
4288 - Higuera Lloyd W	2/17 BOARD	GVILLE	# 658843		02/02/2017	02/10/2017	02/10/2017		02/10/2017	250.00
24008 - Jones Cassandra Esq	2/17 BOARD	G'VILLE	Paid by Check		02/02/2017	02/10/2017	02/10/2017		02/10/2017	250.00
28960 - Miller Kenneth	2/17 BOARD	G'VILLE	# 658851 Paid by Check		02/02/2017	02/10/2017	02/10/2017		02/10/2017	275.00
2969 - Slater Linda	2-17 BOARD	G'VILLE	# 6588/3 Paid by Check		02/02/2017	02/10/2017	02/10/2017		02/10/2017	250.00
8364 - Wenner Mary	2-17 BOARD	G'VILLE	# 028934 Paid by Check		02/02/2017	02/10/2017	02/10/2017		02/10/2017	250.00
			# 6589/2 Accoun	t 510.150 - B	Account 510,150 - Board Compensation Totals	sation Totals	Invoi	Invoice Transactions	5 1	\$1,275.00
Account 520.055 - Telephone Expense 782-7134 1 782-7134 1	one Expense 782-7134 1/17	77578271340502795	Paid by Check		01/16/2017	02/03/2017	02/03/2017		02/03/2017	109.53
29103 - Frontier	782-3856 1/17	77578238560808025	Paid by Check		01/16/2017	02/03/2017	02/03/2017		02/03/2017	53.28
13097 - Verizon Wireless	9779621919	842011146-00001	# 658600 Paid by Check		02/01/2017	02/17/2017	02/17/2017		02/17/2017	285.57
			# ACCOL	int 520.055 -	Account 520.055 - Telephone Expense Totals	pense Totals	Invoi	Invoice Transactions	۳ ۲	\$448.38
Account 520.072 - Advertising 26465 - Diamond Printing Inc 10	sing 10736	G'VILLE	Paid by Check		01/28/2017	02/10/2017	02/10/2017		02/10/2017	90.00
C			# 658812	Account 53	Account 530 073 - Advertising Totals	ticimo Totalo	Third	Invoice Transactions 1	-	\$90.00
And ASS Contraction	mont 0. Domain			ALCOURT 22	DANH - 7 /0.0	SIDIO I GINISH			4	
Account 2 20,054 - Keplatement & Kepair 1957 - Lawson Products Inc 9304621474	9304621474	10228446	Paid by Check		01/04/2017	01/27/2017	01/27/2017		01/27/2017	63.86
11985 - Ace Hardware	113688/1	1236	Paid by Check		01/18/2017	02/10/2017	02/10/2017		02/10/2017	1.49
11985 - Ace Hardware	113786/1	1236	# 030//2 Paid by Check		01/24/2017	02/10/2017	02/10/2017		02/10/2017	24.95
11985 - Ace Hardware	113829/1	1236	# 030//2 Paid by Check		01/26/2017	02/10/2017	02/10/2017		02/10/2017	24.95
11985 - Ace Hardware	113921/1	1236	# book//2 Paid by Check		01/31/2017	02/10/2017	02/10/2017		02/10/2017	49.90
32116 - Kart-Man Inc	012617IA	GVILLE	# 000//2 Paid by Check		01/26/2017	02/10/2017	02/10/2017		02/10/2017	139.05
2510 - Parts House	719247	4170	Paid by Check		01/13/2017	02/10/2017	02/10/2017		02/10/2017	54.87
7100 - Amrep Inc	292670	GAR050	# 628906 Paid by Check		01/18/2017	02/17/2017	02/17/2017		02/17/2017	424.28
3890 - Arata Equipment Co.	1-88493	1015	# 659043 Paid by Check	3-	01/26/2017	02/17/2017	02/17/2017		02/17/2017	100.47

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date Receive	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation									
Account 520.084 - Keptacement & Keptare 3890 - Arata Equipment Co.	nent & kepair 1-88533	1015	Paid by Check		01/30/2017	02/17/2017	02/17/2017	02/17/2017	108.38
12198 - O'Reilly Auto Parts	3530-497655	1075650	# 659044 Paid by Check		01/04/2017	02/17/2017	02/17/2017	02/17/2017	(70.00)
12198 - O'Reilly Auto Parts	3530-498352	1075650	# 659204 Paid by Check		21/02/2017	02/17/2017	02/17/2017	02/17/2017	12.99
12198 - O'Reilly Auto Parts	3530-498547	1075650	# 659204 Paid by Check		01/10/2017	02/17/2017	02/17/2017	02/17/2017	27.48
12198 - O'Reilly Auto Parts	3530-498579	1075650	# 659204 Paid by Check		01/10/2017	02/17/2017	02/17/2017	02/17/2017	19.99
12198 - O'Reilly Auto Parts	3530-498628	1075650	# 659204 Paid by Check		01/10/2017	02/17/2017	02/17/2017	02/17/2017	(44.33)
12198 - O'Reilly Auto Parts	3530-498664	1075650	# 659204 Paid by Check		01/10/2017	02/17/2017	02/17/2017	02/17/2017	57.61
12198 - O'Reilly Auto Parts	3530498736	1075650	# 659204 Paid by Check		01/10/2017	02/17/2017	02/17/2017	02/17/2017	7.18
12198 - O'Reilly Auto Parts	3530499891	1075650	# 659204 Paid by Check		01/17/2017	02/17/2017	02/17/2017	02/17/2017	68.55
12198 - O'Reilly Auto Parts	3530-499898	1075650	Paid by Check		01/17/2017	02/17/2017	02/17/2017	02/17/2017	66.9
12198 - O'Reilly Auto Parts	3530-499899	1075650	# 059204 Paid by Check		01/17/2017	02/17/2017	02/17/2017	02/17/2017	2.99
12198 - O'Reilly Auto Parts	3530-101603	1075650	# 059204 Paid by Check		01/27/2017	02/17/2017	02/17/2017	02/17/2017	23.98
12997 - Do Co Procurement Program	1-17 LACOST	G'VILLE	# 659204 Paid by Check		01/27/2017	02/24/2017	02/24/2017	02/24/2017	52.42
14747 - Home Depot (Gville)	8021271	6035322502697513	# Paid by Check		01/25/2017	02/24/2017	02/24/2017	02/24/2017	49.86
			# Account	520.084 - Re	ios Account 520.084 - Replacement & Repair Totals	Repair Totals	Invoice Transactions 23	actions 23	\$1,207.91
Account 520.089 - Power 2924 - NV Energy	791804 1-17	791804	Paid by Check		01/26/2017	02/10/2017	02/10/2017	02/10/2017	79.21
2924 - NV Energy	2856009 1-17	2856009	# 000091 Paid by Check		01/26/2017	02/10/2017	02/10/2017	02/10/2017	159.53
			# 5688cd	Acco	Account 520.089 - Power Totals	Power Totals	Invoice Transactions 2	actions 2	\$238.74
Account 520.092 - Meating 3021 - Southwest Gas-Las Vegas	0015779022 1-	2410015779022	Paid by Check		01/17/2017	02/03/2017	02/03/2017	02/03/2017	134.18
3021 - Southwest Gas-Las Vegas	1/ 1072224004 1-	2411072224004	# 000/24 Paid by Check		01/17/2017	02/03/2017	02/03/2017	02/03/2017	128.73
3021 - Southwest Gas-Las Vegas	1/ 118860002 1- 17	2411188600002	# 036724 Paid by Check # 658724	3-10	01/17/2017	02/03/2017	02/03/2017	02/03/2017	362.34

DOUGLAS COUNTY ZALA FILM A LAT FILES			Account	s Payab	le by c	G/L U	Accounts Payable by G/L DIstribution Keport G/L Date Range 01/27/17 - 02/28/17	<b>1 - 02/28/17</b>
Vendor	Invoice No.	Invoice Description	Status Held	Held Reason Invoice Da	Invoice Date Due Date	G/L Date	Received Date Payment Date	Invoice Amount
11 - G								
Account 520.092 - Heating	-6 500773100	CC0077310018C	Daid hy Chack	2106/21/00	710C/#C/C0 2	7100140100	7100/20/00	124.53
SULT - JUUNTER GAS-LAS VEGAS	17		# 659455	102 102 120				
3021 - Southwest Gas-Las Vegas	1072224004 2- 17	2411072224004	Paid by Check # 659455	02/15/2017	7 02/24/2017	02/24/2017	02/24/2017	103.10
3021 - Southwest Gas-Las Vegas	1188600002 2- 17	2411188600002	Paid by Check # 659455	02/15/2017 02/24/2017 Account E20 002 - Machine Tatele	7 02/24/2017	02/24/2017 Truni	017 02/24/2017	366.25
				ACCOUNT 320.022	neaung iotais	INALIT .		CTICT7/T&
Account 520.098 - Janitorial Services 27347 - A+ Janitorial Service TOG1116	al Services TOG1116	<b>G'VILLE</b>	Paid by Check	02/08/2017	7 02/17/2017	02/17/2017	02/17/2017	100.00
27347 - A+ Janitorial Service	T0G1216	GVILLE	# paid by Check	02/08/2017	7 02/17/2017	02/17/2017	02/17/2017	100.00
27347 - A+ Janitorial Service	T0G0117	G'VILLE	# 659055 Paid by Check	02/08/2017	7 02/17/2017	02/17/2017	02/17/2017	150.00
			# 659033 Account !	Account 520.098 - Janitorial Services Totals	Services Totals	Invo	Invoice Transactions 3	\$350,00
Account 520,136 - Rents & Leases Equipment	Leases Equipme	ent						
4753 - Ricoh USA Inc	98172021	1481234-3433221	Paid by Check	01/13/2017	7 02/03/2017	02/03/2017	02/03/2017	165.41
4753 - Ricoh USA Inc	5046861309	16769392	Paid by Check	02/01/2017	7 02/17/2017	02/17/2017	02/17/2017	46.50
			# 039427 Account 520.136	0002227 Account 520.136 - Rents & Leases Equipment Totals	uipment Totals	Invo	Invoice Transactions 2	\$211.91
Account 520.187 - Internet Expense	t Expense							
32036 - Spectrum Business	0012509 2/16	8354110060012509	Paid by Check	02/02/2017	7 02/17/2017	02/17/2017	02/17/2017	65.96
32036 - Spectrum Business	0598044 2/16	8354110060598044	Paid by Check	02/02/2017	7 02/17/2017	02/17/2017	02/17/2017	34.99
12997 - Do Co Procurement Program	1-17 LOUTHAN	G'VILLE	# 000201 Paid by Check # 650351	01/27/2017	7 02/24/2017	02/24/2017	02/24/2017	120.75
				Account 520.187 - Internet Expense Totals	<b>Expense</b> Totals	Invo	Invoice Transactions 3	\$221.70
Account 520,197 - Landfill Expense 15853 - Carson City Landfill 228079	Expense 228079 1-17	228079	Paid by Check	02/01/2017	7 02/24/2017	02/24/2017	02/24/2017	13,535.46
9016 - Douglas Disposal Inc	40990612 1/17	40990612	# 659333 Paid by Check	02/01/2017	7 02/24/2017	02/24/2017	02/24/2017	8,871.93
			# 659356 Accoun	Account 520.197 - Landfill	- Landfill Expense Totals	Invo	Invoice Transactions 2	\$22,407.39
Account 521.130 - Legal Services 10816 - Rowe Hales & Yturbide LLP 26815	ervices 26815	G'VILLE	Paid by Check # 658921	01/19/2017	7 02/10/2017	02/10/2017	02/10/2017	500.00
				Account 521.130 - Legal Services Totals	Services Totals	Invo	Invoice Transactions 1	\$500.00
			3-1	2.1				
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Vendor         Invoice No.           Fund 611 - Gardnerville Mealth & San         Invoice No.           Department 925 - Health & Sanitation         Account 521.135 - Legal-Collection Cost           2549 - Dallaire Tom-Petty Cash         2-17 GVILLE           Account 521.140 - Physicals         Account 521.140 - Physicals           18660 - Carson Valley Medical Center         HR 12-16	Invoice No.								
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 521.135 - Legal-Collect 2549 - Dallaire Tom-Petty Cash . 2-17 Account 521.140 - Physicals 18660 - Carson Valley Medical Center HR:		Invoice Description	Status He	Held Reason I	Invoice Date Due Date	Due Date	G/L Date Received	Received Date Payment Date Invoice Amount	Invoice Amount
2549 - Dallaire Tom-Petty Cash 2-17 Account 521.140 - Physicals 18660 - Carson Valley Medical Center HR	-tion Cost								
- Physicals enter	2-17 G'VILLE	PETTY CASH	Paid by Check	)	02/06/2017	02/17/2017	02/17/2017	02/17/2017	30.00
ysicals			# 659083 Account 5	3 Account 521.135 - Legal-Collection Cost Totals	al-Collection	1 Cost Totals	Invoice Transactions	ctions 1	\$30.00
	21 61	DINCLOUIC	And his Chaste		2100/12/01	2100/20/00	2100/20/00	T100/20/00	75.00
	01-71 >	CHADICALS	# 658552		0102/10/21	1707/00/20	1102/00/20		00°C 1
				Account 52	21.140 - Phy	Account 521,140 - Physicals Totals	Invoice lransactions 1	ctions 1	00.4/\$
Account 532,003 - Gas & UII 3814 - Flyers Energy LLC CFS	CFS1359363	8308	Paid by Check	2	01/15/2017	02/03/2017	02/03/2017	02/03/2017	914,23
3814 - Flyers Energy LLC CFS	CFS1368045	8308	# 658595 Paid by Check	1	01/31/2017	02/17/2017	02/17/2017	02/17/2017	836.47
			# 659106	Account 53	12.003 - Gas	Account 532.003 - Gas & Oil Totals	Invoice Transactions 2	ctions 2	\$1,750.70
Account 532.028 - Uniforms 10314 - Work World Inc 50423	423	109-103 G'VILLE	Paid by Check	1	01/07/2017	02/03/2017	02/03/2017	02/03/2017	44.98
13485 - Ahern Rentals Inc. 170	17023972-1	205304	# 658765 Paid by Check	2	01/06/2017	02/10/2017	02/10/2017	02/10/2017	31,99
13485 - Ahern Rentals Inc 170	17024769-1	205304	# 658775 Paid by Check	2	01/06/2017	02/10/2017	02/10/2017	02/10/2017	31.99
5785 - Alsco Inc	LREN1216374	000330	# 6587/5 Paid by Check	,	01/03/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1218521	000330	# 658777 Paid by Check	5	01/10/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1220521	000330	# 658/// Paid by Check	)	01/17/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc LRE	LREN1222517	000330	# 658/// Paid by Check	9	01/24/2017	02/10/2017	02/10/2017	02/10/2017	4.39
5785 - Alsco Inc	LREN1224566	000330	# 036/// Paid by Check	,	01/27/2017	02/10/2017	02/10/2017	02/10/2017	4.39
			# 1//860	Account 53	32.028 - Uni	Account 532.028 - Uniforms Totals	Invoice Transactions 8	ctions 8	\$130.91
Account 532.056 - Subscriptions 12997 - Do Co Procurement Program 1-17	ions 1-17 DALLAIRE G'VILLE	G'VILLE	Paid by Check # 659351		01/27/2017	02/24/2017	02/24/2017	02/24/2017	123.50
				Account 532.056 - Subscriptions Totals	56 - Subscrij	ptions Totals	Invoice Transactions 1	ctions 1	\$123.50
Account 533.800 - Office Supplies 8479 - Tahoe Supply Co 64200:	oplies 642001	TOWNGV	Paid by Check		01/11/2017	01/27/2017	01/27/2017	01/27/2017	88.02
8479 - Tahoe Supply Co	642255	TOWNGV	# boood Paid by Check # 658386	3-12	01/13/2017	01/27/2017	01/27/2017	01/27/2017	58.88

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# Accounts Payable by G/L Distribution Report G/L Date Range 01/27/17 - 02/28/17

DOUGLAS COUNTY										
Vendor	Invoice No.	Invoice No. Invoice Description	Status	Held Reason Invoice Date Due Date	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Received Date Payment Date Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 533.800 - Office Supplies	pupplies				and a second	den and a series	The second second		and the second se	
9064 - R & S Optimum Offset	17-10141	G'VILLE	Paid by Check		01/30/2017	02/10/2017	02/10/2017		02/10/2017	355.00
A - A WildRouter	10001745	GWILF	# 000912 Paid hv Check		02/06/2017	7100/21/00	7102/21/20		02/17/2017	76.95
	CI TTOOOT	O VILLE	# 650020		in a loss has					
12997 - Do Co Procurement Program	1-17 LACOST	G'VILLE	Paid by Check		01/27/2017	02/24/2017	02/24/2017		02/24/2017	(179.99)
			# 659351							
12997 - Do Co Procurement Program	1-17 LOUTHAN G'VILLE	GVILLE	Paid by Check		01/27/2017	02/24/2017	02/24/2017		02/24/2017	/4.00
			# 659351							4
				Account 533.800 - Office Supplies Totals	00 - Office Sul	pplies Totals	Invo	Invoice Transactions 6	9	\$472.86
Account 533,806 - Software	re		short bud		710C/10/CV		2100/01/00		7106/01/00	37 50
16648 - E Squared C Inc	45900	A JILLE	# 658820		1102/10/20	ITOZ INT IZO	1107/01/20		1102 001 120	2010
				Account !	Account 533.806 - Software Totals	Invare Totals	Invo	Invoice Transactions	1	\$37.50
			Depi	Department 925 - Mealth & Sanitation Totals	lealth & Sanii	tation Totals	Invo	Invoice Transactions 71	71	\$30,790.63
			Fund	Fund 611 - Gardnerville Health & San Totals	rville Health	& San Totals	Invo	Invoice Transactions 71	71	\$30,790.63
* = Prior Fiscal Year Activity						Grand Totals	Invo	Invoice Transactions 160	160	\$179,307.14

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3-13

# Gardnerville Town Board



- 1. <u>For Possible Action</u>: Approve moving \$55,000 from Board Designated to Capital Projects for completion of Hellwinkel flood channel LOMR flood study to relocate the flood way and a flood study to evaluate the effects of the future storm drain improvements at the Hwy 395 "S" curve & Mission Street on the flood plain.
- 2. Recommended Motion: To approve moving \$55,000 from Board Designated to Capital Projects for completion of Hellwinkel flood channel LOMR flood study and flood study to evaluate the effects of the future storm drain improvements at the Hwy 395 "S" curve & Mission Street on the flood plain, authorizing the town manager (or Chairman) to sign the contracts.

Funds Available:  $\square$  Yes  $\square$  N/A – Budgeted 16/17 \$100,000 in Board designated for the Hellwinkel study. Those funds will provide both studies.

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire
- 5. Meeting Date: March 7, 2017 Time Requested: N/A
- 6. Agenda: Consent Consent Administrative

**Background Information**: Hellwinkle Channel was constructed in 2016. The floodway needs to be relocated now that the channel is constructed. RO Anderson is performing the studies up and down stream of this location and will be an extension of his model with a more detailed study on the effects of the "S" curve drainage.

- 7. Other Agency Review of Action: Douglas County V/A
- 8. Board Action:
  - Approved with Modifications
- Approved
  Denied
- **Continued**



February 25, 2017 °

# Via E-mail and Hand Delivery

Tom Dallaire, P.E. TOWN OF GARDNERVILLE 1407 Hwy 395 North Gardnerville, Nevada 89410

# Hellwinkel Channel Improvement Project Letter of Map Revision (LOMR) Fixed Price Engagement Proposal

Dear Tom:

Thank you for the opportunity to present this fixed-fee proposal to perform 1-D and 2-D hydraulic analyses to support an application to the Federal Emergency Management Agency (FEMA) for a Letter of Map Revision (LOMR) because of the recently completed Hellwinkel project. As you know, a LOMR is the process by which FEMA considers and processes proposed modifications to an effective Flood Insurance Rate Map (FIRM).

**Background:** The Town of Gardnerville (Town) has recently constructed a grass-lined channel and a paved pedestrian/bicycle pathway through Hellwinkel property from Toler Avenue to Chichester Estates detention basin connecting with Gilman Avenue. The primary objectives of that improvement project included development of additional flood conveyance capacity within Martin Slough floodplain and improve pedestrian and bicycle connectivity between Toler Avenue and Gilman Avenue. Based on the design objectives, it is expected that the base flood elevations and flooding characteristics in the FEMA designated floodplain in this area have been modified from what is now shown on the effective FIRM. Because the project involved improvements within FEMA-designated regulatory floodplain, as a participating community of National Flood Insurance Program (NFIP), the Town is required to report any modifications or changes to the FEMA regulated floodplain by submitting technical or scientific data, as soon as practicable.

**Scope of Services:** Preparation of FEMA submittals, such as a LOMR requires assembly of a significant databases, modifications to the effective models, execution of time consuming numerical models and requires critical analyses of modeling results to draw professional conclusions. As you are intimately aware of, the floodplain hydraulics in this area of the Town are complex due to various physical constraints that impact flow patterns and the fact that portions of the recently constructed improvements may see contributing flood flows from two separate sources: East Fork Carson River and Pine

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Mr. Tom Dallaire, P.E. February 25, 2017 Page 2 of 4

Nut Creek. Specifically, for this project, we anticipate providing following services in support of LOMR submittal to FEMA and Douglas County:

- Review FEMA *effective models* provided by the Town, and confirm with FEMA that these models are in fact current *Effective models*;
- Prepare a *Duplicate Effective model* by operating the *effective models* and compare the results against FEMA-published results to establish that the instance of the *Effective models* correctly replicates FEMA-published results;
- Affecting changes to the *Duplicate Effective model* that were not included at the time the effective model was constructed to produce the *Corrected Effective model*. Changes in the system that may justify a *Corrected Effective model* are not now fully known, but may include improved topographic data or improved estimates of roughness over the original data set;
- Make any necessary adjustments (corrections) to the Corrected Effective models necessary to correctly represent the modified site conditions including the additional hydraulic capacity resultant from the Town's improvement project, which will result in the Post-project model); and
- Prepare a comprehensive report and supporting documentation required for the LOMR application submittal to Douglas County and FEMA for approval.

# Total Professional Services \$21,780

Although the fixed price entitles you to unlimited consultation with us, if your question or issue raised requires additional research, analysis or other services beyond the above described services, those services will be subject to an additional price negotiation and consummated using a Change Order before the services will be performed. Furthermore, the fixed price fee quoted above does not include either Douglas County's review fees, nor the FEMA review fees. Checks for these fees will be required at the time the LOMR application is submitted to Douglas County and FEMA for processing. Currently, Douglas County requires \$350 and FEMA requires \$8,250 to review LOMR applications.

**Deliverables:** The principal deliverable will be LOMR application and supporting documentation that includes each of the required hydraulic models as summarized above, an annotated flood insurance map reflecting the hydraulic impacts to the flood plain resultant from the Town's improvements and a comprehensive written report summarizing our findings. Hydraulic models will be provided in a digital form on a CD or DVD.

Mr. Tom Dallaire, P.E. February 25, 2017 Page 3 of 4

**Timing:** Based on our current work load, we estimate that we can complete above mentioned scope of services and submit LOMR to FEMA and Douglas County within 80 days of receiving your authorization to proceed and approval of the attached agreement. It is important to understand, however, that there will be additional time required by Douglas County and FEMA personnel to review the LOMR application and supporting documentation. During this review period, additional data might be requested by FEMA tor completion of their review. The time required to obtain a LOMR can be as much as one year after submittal to FEMA.

**Payment Terms:** Billing for services provided will occur monthly as a percentage of work completed.

Please review this letter and the attached *Terms of Service and Agreement* carefully. Upon your approval, please sign your acknowledgement and acceptance at the bottom of this letter, and initial the *Terms of Service and Agreement* in the space provided on the last page. After receiving executed copies of these documents, we will initiate our efforts.

Again, we appreciate your confidence and opportunity to assist you with this project. Should you have further questions or concerns after reviewing this proposal, please free to contact either of us at (775) 782-2322.

Yours sincerely,

R.O. ANDERSON ENGINEERING, INC.

Shaker Gorla,<sup>4</sup>P.E., CFM Senior Project Professional

Attachments

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Robert O. Anderson, P.E., CFM, WRS President / Principal Engineer



Mr. Tom Dallaire, P.E. February 25, 2017 Page 4 of 4

# ACKNOWLEDGED AND ACCEPTED:

TOWN OF GARDNERVILLE

By: Tom Dallaire, P.E.

Date

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### R.O. ANDERSON ENGINEERING, INC. (CONSULTANT) TERMS OF SERVICE AND AGREEMENT FOR **PROFESSIONAL SERVICES**

### **ARTICLE 1 - SERVICES OF CONSULTANT**

1.01 Scope

- CONSULTANT shall provide the Basic and Additional Services set forth herein and described more fully in the scope of services or Α. within the engagement letter.
- В. Upon this Agreement becoming effective, CONSULTANT is authorized to begin Basic Services.

### **ARTICLE 2 - CLIENT'S RESPONSIBILITIES**

### 2.01 General

- CLIENT shall have the responsibilities set forth herein;
- A. Provide all criteria and full information as to CLIENT's requirements for the PROJECT, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications.
- В. Assist CONSULTANT by placing at CONSULTANT's disposal all available information pertinent to the PROJECT including previous reports and any other data relative to design or construction of the PROJECT.
- C.
- Furnish to CONSULTANT, as required for performance of CONSULTANT's basic services, the following: 1. Data prepared by or services of others, including without limitation borings, probings, and subsurface explorations, 1. hydrographic surveys, laboratory tests and inspections of samples, materials and equipment;
  - 2. Appropriate professional interpretations of all of the foregoing;
  - З. Environmental assessment and impact statements, if required by any governmental authority;
  - 4. Previous property, boundary, easement, right-of-way, topographic and utility surveys;
  - 5. Property descriptions:
  - Zoning, deed and other land use restrictions; and, 6.
  - Other special data or consultations not covered in Article 2; 7.
- All of which CONSULTANT may use and rely upon in performing services under this AGREEMENT. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for D, CONSULTANT to perform services under this AGREEMENT.
- Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT, obtain E. advice of an attorney, insurance counselor and other consultants as CLIENT deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT. Furnish approvals and permits from all governmental authorities having jurisdiction over the PROJECT and such approvals and
- F consents from others as may be necessary for completion of the PROJECT.
- Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that G. affects the scope or timing of CONSULTANT's services, or any defect or nonconformance in the work of any Contractor.
- Bears all costs incident to compliance with the requirements of Article 2.01. H.

### **ARTICLE 3 - TIMES FOR RENDERING SERVICES**

### 3.01 General

- A. CONSULTANT's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. Unless specific periods of time or specific dates for providing services are specified in this Agreement, CONSULTANT's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
- Β. If in this Agreement specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or dates are changed through no fault of CONSULTANT, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If CLIENT has requested changes in the scope, extent, or character of the Project, the time of performance of and compensation for CONSULTANT's services shall be adjusted equitably.

### 3.02 Suspension

If CLIENT fails to give prompt written authorization to proceed with any phase of services after completion of the immediately Α. preceding phase, or if CONSULTANT's services are delayed through no fault of CONSULTANT, CONSULTANT may suspend services after giving seven days' written notice to CLIENT.

### **ARTICLE 4 - PAYMENTS TO CONSULTANT**

### 4.01 Methods of Payment for Services and Reimbursable Expenses of CONSULTANT

For Basic Services. CLIENT shall pay CONSULTANT for Basic Services performed or furnished under Exhibit A, on a lump sum Α. basis. The amount billed in each monthly invoice will be calculated based upon our estimate of the percent completed for each task as progress occurs.

В. For Reimbursable Expenses. In addition to payments provided for in paragraphs 4.01.A, CLIENT shall pay CONSULTANT for Reimbursable Expenses incurred by CONSULTANT and CONSULTANT's

- Subconsultants at cost + 10% for said reimbursable expenses. Reimbursable Expenses may include the following:
  - Subconsultants hired at the CLIENT's request for services not included in Exhibit A. 1.
  - 2. Application costs or fees advanced on the CLIENT's behalf.
  - Fees paid to state or local agencies for required documents (e.g. Recorder's Office, Assessor's Office). З.

### 4.02 Other Provisions Concerning Payments

Retainer. Not required. A.

Terms of Service and Agreement for Professional Services (LS-PUB-MB-NV)

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- B. *Preparation of Invoices.* Invoices will be prepared in accordance with CONSULTANT's standard invoicing practices and will be submitted to CLIENT by CONSULTANT, unless otherwise agreed. The amount billed in each monthly invoice will be calculated based upon our estimate of the percent completed for each task as progress occurs.
- C. Payment of Invoices. Invoices are due and payable upon receipt. CONSULTANT is under no duty to release deliverables, make submittals or appear at public meetings on behalf of CLIENT to testify and provide opinions until the scheduled payment is received. If CLIENT fails to make any payment due CONSULTANT for services and expenses within 30 days after receipt of CONSULTANT's invoice therefore, the amounts due CONSULTANT will be increased at the rate of 1.5% per month (or the maximum rate of Interest permitted by law, if less) from said thirtieth day. In addition, CONSULTANT may, after giving seven days' written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses, and other related charges. Payments then received will be credited first to interest and then to principal.
- D. Disputed invoices. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.
- E. Payments Upon Termination.
  - 1. In the event of any termination under paragraph 6.06, CONSULTANT will be entitled to invoice CLIENT and will be paid for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination.
  - In the event of termination by CLIENT for convenience, or by CONSULTANT for cause, CONSULTANT, in addition to invoicing for those items identified in subparagraph 4.02.D.1, shall be entitled to invoice CLIENT and shall be paid a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination.

### **ARTICLE 5 - OPINIONS OF COST**

### 5.01 Opinions of Probable Construction Cost

A. CONSULTANT's opinions of probable Construction Costs provided for herein are to be made on the basis of CONSULTANT's experience and qualifications and represent CONSULTANT's best judgment as an experienced and qualified professional generally familiar with the industry. However, since CONSULTANT has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, CONSULTANT cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by CONSULTANT. If CLIENT wishes greater assurance as to probable Construction Cost, CLIENT shall employ an independent cost estimator.

### 5.02 Opinions of Total Project Costs

A. CONSULTANT assumes no responsibility for the accuracy of opinions of Total Project Costs.

### ARTICLE 6 - GENERAL CONSIDERATIONS

### 6.01 Standards of Performance

- A. The standard of care for all professional consulting and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT's profession practicing under similar circumstances at the same time and in the same locality. CONSULTANT <u>makes no warranties, express or implied,</u> under this Agreement or otherwise, in connection with CONSULTANT's services.
- B. CONSULTANT shall be responsible for the technical accuracy of its services and documents resulting therefrom, and CLIENT shall not be responsible for discovering deficiencies therein. CONSULTANT shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CLIENT-furnished information.
- C. CONSULTANT shall perform or furnish professional consulting and related services in all phases of the Project to which this Agreement applies. CONSULTANT shall serve as CLIENT's prime professional for the Project. CONSULTANT may employ such CONSULTANT's Subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services. CONSULTANT shall not be required to employ any CLIENT's Consultant unacceptable to CONSULTANT.
- D. CONSULTANT and CLIENT shall comply with applicable Laws or Regulations and CLIENT-mandated standards. This Agreement is based on these requirements as of the date of the Proposal. Changes to these requirements after the Effective Date of the Proposal accompanying this Agreement may be the basis for modifications to CLIENT's responsibilities or to CONSULTANT's scope of services, times of performance, or compensation.
- CLIENT shall be responsible for, and CONSULTANT may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data and other information furnished by CLIENT to CONSULTANT pursuant to this Agreement. CONSULTANT may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.
- F. CLIENT shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to delay the services of CONSULTANT.
- G. During the Construction Phase, if any, CONSULTANT shall not supervise, direct, or have control over Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.
- H. CONSULTANT neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.
- I. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (Document No. 1910-8, Latest Edition) unless both parties mutually agree to use other General Conditions.

### 6.02 Authorized Project Representatives

A. Contemporaneous with the execution of this Agreement, CONSULTANT and CLIENT shall designate specific individuals to act as CONSULTANT's and CLIENT's representatives with respect to the services to be performed or furnished by CONSULTANT and responsibilities of CLIENT under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of each respective party.

### 6.03 Design without Construction Phase Services

A. It is understood and agreed that if CONSULTANT's Basic Services under this Agreement do not include Project observation, or review of the Contractor's performance, or any other Construction Phase services, and that such services will be provided by CLIENT,

Terms of Service and Agreement for Professional Services (LS-PUB-MB-NV)

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v. 10/2016
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then CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against the CONSULTANT that may be in any way connected thereto.

### 6.04 Use of Documents

- All Documents are instruments of service in respect to this Project, and CONSULTANT shall retain an ownership and property interest А. therein (including the right of reuse at the discretion of the CONSULTANT) whether or not the Project is completed.
- В. Copies of CLIENT-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to the CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CLIENT to CONSULTANT are only for convenience of CONSULTANT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- Copies of Documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copes) that are signed C. or sealed by the CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- D. When transferring documents in electronic media format, CONSULTANT makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of this Project. Unless explicitly stated in the Agreement, CONSULTANT is not obligated to release electronic data.
- E. CLIENT may make and retain copies of Documents for information and reference in connection with use on the Project by CLIENT. Such Documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaption by CONSULTANT, as appropriate for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT or to CONSULTANT's Subconsultants, CLIENT shall indemnify and hold harmless CONSULTANT and CONSULTANT's Subconsultants from all claims, damages, losses and expenses, including attorney's fees arising out of or resulting therefrom.
- If there is a discrepancy between the electronic files and the hard copies, the hard copies govern. F.
- G. Any verification or adaption of the Documents for extensions of the Project or for any other project will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

### 6,05 Insurance

- CONSULTANT shall procure and maintain professional liability insurance with a limit of \$1,000,000 per occurrence.
- В, CLIENT shall require Contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause CONSULTANT and CONSULTANT's Subconsultants to be listed as additional insured with respect to such liability and other insurance purchased and maintained by Contractor for the Project.
- At any time, CLIENT may request that CONSULTANT, at CLIENT's sole expense, provide additional insurance coverage, increased C. limits, or revised deductibles that are more protective than those otherwise provided. If so requested by CLIENT, with the concurrence of CONSULTANT, and if commercially available, CONSULTANT shall obtain and shall require CONSULTANT's Subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by CLIENT.

### 6.06 Termination Α.

The obligation to provide further services under this Agreement may be terminated: 1.

### For cause,

- By either party upon 30 days' written notice in the event of substantial failure by the other party to perform in a. accordance with the terms hereof through no fault of the terminating party. b.
  - By CONSULTANT:
    - upon seven days' written notice if CONSULTANT believes that CONSULTANT is being requested by 1) CLIENT to furnish or perform services contrary to CONSULTANT's responsibilities as a licensed professional; or
    - upon seven days' written notice if the CONSULTANT's services for the Project are delayed or 2) suspended for more than 90 days for reasons beyond CONSULTANT's control.
    - CONSULTANT shall have no liability to CLIENT on account of such termination. 3)
- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of such substantial failure if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

### 6.07 Controlling Law

This Agreement is to be governed by the laws of the state of Nevada. А.

### 6.08 Successors, Assigns, and Beneficiaries

- CLIENT and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives Α. of CLIENT and CONSULTANT (and to the extent permitted by paragraph 6.08.B the assigns of CLIENT and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement. Neither CLIENT nor CONSULTANT may assign, sublet, or transfer any rights under or interest (including, but without limitation,
- Β. monies that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to any assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- Unless expressly provided otherwise in this Agreement: Nothing in this Agreement shall be construed to create, impose, or give rise to C. any duty owed by CLIENT or CONSULTANT to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

### 6.09 **Dispute Resolution**

Terms of Service and Agreement for Professional Services (LS-PUB-MB-NV) Page 3 of 4 v. 10/2016 1-8

- A. CLIENT and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 45 days from the date of notice prior to exercising their rights under other provisions of this Agreement, or under law. In the absence of such an agreement, the parties agree to submit the matter to confidential non-binding mediation. If such mediation efforts are not successful, the parties agree to submit the dispute to confidential binding arbitration. The Federal Arbitration Act shall then govern this arbitration clause and any and all related court proceeding(s) shall be sealed.
- B. Attorney's Fees and Costs: The prevailing party in such a dispute shall be awarded all costs and attorney's fees incurred through all appeals and enforcement of judgment or award, including, without limitation, all costs and attorney's fees in related contempt proceedings, garnishments, execution, levy, debtor and third-party examinations, bankruptcy litigation and discovery, whether before, after or during any trial.

### 6.10 Hazardous Environmental Condition

- A. CLIENT represents to CONSULTANT that to the best of its knowledge a Hazardous Environmental Condition does not exist.
- B. CLIENT has disclosed to the best of its knowledge to CONSULTANT the existence of all Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Material located at or near the Site, including type, quantity and location.
- C. CLIENT acknowledges that CONSULTANT is performing professional services for CLIENT and that CONSULTANT is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the Site in connection with CONSULTANT's activities under this Agreement.

### 6.11 Allocation of Risks

### A. Indemnification

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- 1. To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CLIENT, CLIENT's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CONSULTANT or CONSULTANT's officers, partners, employees, and CONSULTANT's Subconsultants in the performance and furnishing of CONSULTANT's services under this Agreement.
- To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless CONSULTANT, CONSULTANT's officers, directors, partners, employees, and CONSULTANT's Subconsultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT or CLIENT's officers, directors, partners, employees, and CLIENT's consultants with respect to this Agreement or the Project.
   To the fullest extent permitted by law, CONSULTANT's total liability to CLIENT and anyone claiming by, through, or under
- 3. To the fullest extent permitted by law, CONSULTANT's total liability to CLIENT and anyone claiming by, through, or under CLIENT for any cost, loss, or damages caused in part by the negligence of CONSULTANT and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the percentage share that CONSULTANT's negligence bears to the total negligence of CLIENT, CONSULTANT, and all other negligent entities and individuals.
- 4. This allocation of risk clause does not change the substantive law governing professional negligence liability including, but not limited to, the application of the Economic Loss Doctrine.

### 6.12 Notices

A. Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the cover letter accompanying this agreement and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

### 6.13 Survival

А,

All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

### 6.14 Severability

A. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### 6.15 Waiver

A. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

### **ARTICLE 7 - EXHIBITS AND SPECIAL PROVISIONS**

### 7.01 Exhibits Included

A. CONSULTANT's Engagement Letter and Scope of Services ("Exhibit A" above).

### 7.02 Total Agreement

A. This Agreement (consisting of pages 1 to 4, inclusive), together with the Exhibits (identified above) constitutes the entire agreement between CLIENT and CONSULTANT and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Read and Acknowledged:

Initial Consultant: \_\_\_\_\_ Client: \_\_\_\_\_

February 25, 2017

FEB 2 7 2017

Tom Dallaire, P.E. TOWN OF GARDNERVILLE 1407 Hwy 395 North Gardnerville, Nevada 89410

# Storm Drainage Improvements: U.S. Highway 395 & Toler Lane Intersection Fixed Price Engagement Proposal

Dear Mr. Dallaire:

Thank you for the opportunity to present this fixed-fee proposal to assess existing storm drainage infrastructure that now serves the area of Town bounded between the intersections of Toler Lane with U.S. Highway 395 and Douglas Avenue with U.S. Highway 395 and prepare improvement plans of storm drainage improvements in this area to improve conveyance of runoff from these areas of the Town of Gardnerville.

**Background:** The Town of Gardnerville (Town) is contemplating improvements to the undersized existing storm drainage infrastructure in the immediate vicinity of "S-Curve" section of US Hwy. 395. The project area is subjected to repetitive flooding and results in ponding water even during the occurrence of more frequent precipitation events such as 10-year storm event. The town has recently completed improvements to Martin Slough near Hellwinkel property resulting in improved flood conveyance capacity and is currently constructing an underground detention facility on its commercially zoned property at the north-west corner of US Hwy 395 and Mission Street (former gas station). This underground detention facility is expected to store considerable amount of storm water and attenuate peak run-off from more frequent storms. The Town's objective is to route run-off from surface improvements to the underground detention facility with the discharge from the detention facility routing back to the Slough via a new storm drain through recently acquired easements. A copy of the Town's Conceptual Plan for these improvements is attached for clarity.

**Scope of Services:** Specifically, for this project, we anticipate providing following services:

- Review existing storm drainage infrastructure in the immediate vicinity of the project site, and perform field survey;
- Review conceptual-level storm drainage improvement plans provided by the Town;

S:\PROPOSALS\Hydrology & Hydraulics\Town of Gardnerville\Storm Drainage\Proposal\_T Dallaire\_Storm Drainage

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Mr. Tom Dallaire, P.E. February 25, 2017 Page 2 of 3

- Perform hydrologic modeling to estimate runoff peak discharge for various precipitation events;
- Perform hydraulic calculations to size required storm drainage improvements such as catch basin inlets, storm drain pipes, etc.
- Prepare civil improvement plans, submit for agencies' reviews and obtain required approvals;
- Prepare temporary and permanent right-of-way encroachment permits as required;
- Prepare traffic control plans and submit to NDOT District II, Douglas County, and Town approval;
- Prepare probable construction cost estimates and specifications;
- Prepare bid documents for use by the Town to solicit construction proposals.

# Total Professional Services Fee \$32,400

Although the fixed price entitles you to unlimited consultation with us, if your question requires additional research, analysis or other services beyond the above described services, those services will be subject to an additional price negotiation and consummated using a Change Order before the services will be performed. Furthermore, the fixed price fee quoted above does not include application and review fees assessed by Douglas County, NDOT and other agencies'.

**Deliverables:** The principal deliverables will be a letter report summarizing hydrologic and hydraulic modeling results, a set of civil improvement plans of the proposed storm drainage improvements, Engineer's estimate of probable construction costs, and bid documents. Hydrologic and Hydraulic models and civil improvement plans (PDF) will be provided in a digital form on a CD or DVD.

**Timing:** Based on our current work load, we estimate that we can complete above mentioned scope of services within 110 days of receiving your authorization to proceed and approval of the attached agreement.

**Payment Terms:** Billing for services provided will occur monthly as a percentage of work completed.

Please review this letter and the attached *Terms of Service and Agreement* carefully. Upon your approval, please sign your acknowledgement and acceptance at the bottom of this letter, and initial the *Terms of Service and Agreement* in the space provided on

Mr. Tom Dallaire, P.E. February 25, 2017 Page 3 of 3

the last page. After receiving executed copies of these documents, we will initiate our efforts.

Again, we appreciate your confidence and opportunity to assist you with this project. Should you have further questions or concerns after reviewing this proposal, please free to contact either of us at (775) 782-2322.

Yours sincerely,

R.O. ANDERSON ENGINEERING, INC.

Shaker Gorla, P.E., CFM Senior Project Professional

Robert O. Anderson, P.E., CFM, WRS President / Principal Engineer

Attachments

# ACKNOWLEDGED AND ACCEPTED:

TOWN OF GARDNERVILLE

By: Tom Dallaire, P.E.

Date

### R.O. ANDERSON ENGINEERING, INC. (CONSULTANT) TERMS OF SERVICE AND AGREEMENT FOR **PROFESSIONAL SERVICES**

### **ARTICLE 1 - SERVICES OF CONSULTANT**

1.01 Scope

CONSULTANT shall provide the Basic and Additional Services set forth herein and described more fully in the scope of services or Α. within the engagement letter.

### Β. Upon this Agreement becoming effective, CONSULTANT is authorized to begin Basic Services.

### ARTICLE 2 - CLIENT'S RESPONSIBILITIES

### 2.01 General

2.

D.

CLIENT shall have the responsibilities set forth herein:

- Provide all criteria and full information as to CLIENT's requirements for the PROJECT, including design objectives and constraints, Α. space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications.
- Β. Assist CONSULTANT by placing at CONSULTANT's disposal all available information pertinent to the PROJECT including previous reports and any other data relative to design or construction of the PROJECT. C.
  - Furnish to CONSULTANT, as required for performance of CONSULTANT's basic services, the following:
    - Data prepared by or services of others, including without limitation borings, probings, and subsurface explorations, 1. hydrographic surveys, laboratory tests and inspections of samples, materials and equipment;
      - Appropriate professional interpretations of all of the foregoing;
    - 3. Environmental assessment and impact statements, if required by any governmental authority;
    - 4. Previous property, boundary, easement, right-of-way, topographic and utility surveys;
    - Property descriptions; 5.
    - 6. Zoning, deed and other land use restrictions; and,
    - Other special data or consultations not covered in Article 2: 7.
  - All of which CONSULTANT may use and rely upon in performing services under this AGREEMENT. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this AGREEMENT.
- Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT, obtain advice of an attorney, insurance counselor and other consultants as CLIENT deems appropriate for such examination and render in E. writing decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT.
- Furnish approvals and permits from all governmental authorities having jurisdiction over the PROJECT and such approvals and F. consents from others as may be necessary for completion of the PROJECT. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that
- G. affects the scope or timing of CONSULTANT's services, or any defect or nonconformance in the work of any Contractor.
- H. Bears all costs incident to compliance with the requirements of Article 2.01.

### **ARTICLE 3 - TIMES FOR RENDERING SERVICES**

### 3.01 General

- CONSULTANT's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous А. progress of the Project through completion. Unless specific periods of time or specific dates for providing services are specified in this Agreement, CONSULTANT's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
- В. If in this Agreement specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or dates are changed through no fault of CONSULTANT, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If CLIENT has requested changes in the scope, extent, or character of the Project, the time of performance of and compensation for CONSULTANT's services shall be adjusted equitably.

### 3.02 Suspension

If CLIENT fails to give prompt written authorization to proceed with any phase of services after completion of the immediately Α. preceding phase, or if CONSULTANT's services are delayed through no fault of CONSULTANT, CONSULTANT may suspend services after giving seven days' written notice to CLIENT.

### **ARTICLE 4 - PAYMENTS TO CONSULTANT**

### 4.01 Methods of Payment for Services and Reimbursable Expenses of CONSULTANT

- For Basic Services. CLIENT shall pay CONSULTANT for Basic Services performed or furnished under Exhibit A, on a lump sum Α. basis. The amount billed in each monthly invoice will be calculated based upon our estimate of the percent completed for each task as progress occurs.
- For Reimbursable Expenses. In addition to payments provided for in paragraphs 4.01.A, CLIENT Β.
  - shall pay CONSULTANT for Reimbursable Expenses incurred by CONSULTANT and CONSULTANT's
  - Subconsultants at cost + 10% for said reimbursable expenses. Reimbursable Expenses may include the following: 1.
    - Subconsultants hired at the CLIENT's request for services not included in Exhibit A.
    - 2. Application costs or fees advanced on the CLIENT's behalf.
    - З. Fees paid to state or local agencies for required documents (e.g. Recorder's Office, Assessor's Office).

### Other Provisions Concerning Payments 4.02

Retainer. Not required. A.

Terms of Service and Agreement for Professional Services (LS-PUB-MB-NV)

### Page 1 of 4 v. 10/2016

- B. *Preparation of Invoices.* Invoices will be prepared in accordance with CONSULTANT's standard invoicing practices and will be submitted to CLIENT by CONSULTANT, unless otherwise agreed. The amount billed in each monthly invoice will be calculated based upon our estimate of the percent completed for each task as progress occurs.
- C. Payment of Invoices. Invoices are due and payable upon receipt. CONSULTANT is under no duty to release deliverables, make submittals or appear at public meetings on behalf of CLIENT to testify and provide opinions until the scheduled payment is received. If CLIENT fails to make any payment due CONSULTANT for services and expenses within 30 days after receipt of CONSULTANT's invoice therefore, the amounts due CONSULTANT will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thintieth day. In addition, CONSULTANT may, after giving seven days' written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses, and other related charges. Payments then received will be credited first to interest and then to principal.
- D. Disputed invoices. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.
- E. Payment's Upon Termination.
  - In the event of any termination under paragraph 6.06, CONSULTANT will be entitled to invoice CLIENT and will be paid for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination.
  - 2. In the event of termination by CLIENT for convenience, or by CONSULTANT for cause, CONSULTANT, in addition to invoicing for those items identified in subparagraph 4.02.D.1, shall be entitled to invoice CLIENT and shall be paid a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination.

### **ARTICLE 5 - OPINIONS OF COST**

### 5.01 Opinions of Probable Construction Cost

A. CONSULTANT's opinions of probable Construction Costs provided for herein are to be made on the basis of CONSULTANT's experience and qualifications and represent CONSULTANT's best judgment as an experienced and qualified professional generally familiar with the industry. However, since CONSULTANT has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, CONSULTANT cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost, CLIENT shall employ an independent cost estimator.

### 5.02 Opinions of Total Project Costs

A. CONSULTANT assumes no responsibility for the accuracy of opinions of Total Project Costs.

### **ARTICLE 6 - GENERAL CONSIDERATIONS**

### 6.01 Standards of Performance

- A. The standard of care for all professional consulting and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT's profession practicing under similar circumstances at the same time and in the same locality. CONSULTANT <u>makes no warranties, express or implied,</u> under this Agreement or otherwise, in connection with CONSULTANT's services.
- B. CONSULTANT shall be responsible for the technical accuracy of its services and documents resulting therefrom, and CLIENT shall not be responsible for discovering deficiencies therein. CONSULTANT shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CLIENT-furnished information.
- except to the extent such action is directly attributable to deficiencies in CLIENT-furnished information.
   CONSULTANT shall perform or furnish professional consulting and related services in all phases of the Project to which this Agreement applies. CONSULTANT shall serve as CLIENT's prime professional for the Project. CONSULTANT may employ such CONSULTANT's Subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the services. CONSULTANT shall not be required to employ any CLIENT's Consultant unacceptable to CONSULTANT.
- D. CONSULTANT and CLIENT shall comply with applicable Laws or Regulations and CLIENT-mandated standards. This Agreement is based on these requirements as of the date of the Proposal. Changes to these requirements after the Effective Date of the Proposal accompanying this Agreement may be the basis for modifications to CLIENT's responsibilities or to CONSULTANT's scope of services, times of performance, or compensation.
- Bervices, times of performance, or compensation.
   CLIENT shall be responsible for, and CONSULTANT may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data and other information furnished by CLIENT to CONSULTANT pursuant to this Agreement. CONSULTANT may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.
- F. CLIENT shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to delay the services of CONSULTANT.
- G. During the Construction Phase, if any, CONSULTANT shall not supervise, direct, or have control over Contractor's work, nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.
- H. CONSULTANT neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.
- I. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (Document No. 1910-8, Latest Edition) unless both parties mutually agree to use other General Conditions.

### 6.02 Authorized Project Representatives

A. Contemporaneous with the execution of this Agreement, CONSULTANT and CLIENT shall designate specific individuals to act as CONSULTANT's and CLIENT's representatives with respect to the services to be performed or furnished by CONSULTANT and responsibilities of CLIENT under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of each respective party.

### 6.03 Design without Construction Phase Services

A. It is understood and agreed that if CONSULTANT's Basic Services under this Agreement do not include Project observation, or review of the Contractor's performance, or any other Construction Phase services, and that such services will be provided by CLIENT,

Terms of Service and Agreement for Professional Services (LS-PUB-MB-NV)

Page 2 of 4 v. 10/2016 *U - I U* 

then CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against the CONSULTANT that may be in any way connected thereto.

### 6.04 Use of Documents

- All Documents are instruments of service in respect to this Project, and CONSULTANT shall retain an ownership and property interest A therein (including the right of reuse at the discretion of the CONSULTANT) whether or not the Project is completed.
- В. Copies of CLIENT-furnished data that may be relied upon by CONSULTANT are limited to the printed copies (also known as hard copies) that are delivered to the CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CLIENT to CONSULTANT are only for convenience of CONSULTANT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- Copies of Documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copes) that are signed C. or sealed by the CONSULTANT. Files in electronic media format of text, data, graphics, or of other types that are furnished by CONSULTANT to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- When transferring documents in electronic media format, CONSULTANT makes no representations as to long term compatibility, D. usability, or readability of documents resulting from the use of software packages, operating systems, or computer hardware differing from those used by CONSULTANT at the beginning of this Project. Unless explicitly stated in the Agreement, CONSULTANT is not obligated to release electronic data.
- E. CLIENT may make and retain copies of Documents for information and reference in connection with use on the Project by CLIENT. Such Documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaption by CONSULTANT, as appropriate for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT or to CONSULTANT's Subconsultants. CLIENT shall indemnify and hold harmless CONSULTANT and CONSULTANT's Subconsultants from all claims, damages, losses and expenses, including attorney's fees arising out of or resulting therefrom. F.
  - if there is a discrepancy between the electronic files and the hard copies, the hard copies govern,
- G. Any verification or adaption of the Documents for extensions of the Project or for any other project will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

### 6.05 Insurance

CONSULTANT shall procure and maintain professional liability insurance with a limit of \$1,000,000 per occurrence.

- В. CLIENT shall require Contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause CONSULTANT and CONSULTANT's Subconsultants to be listed as additional insured with respect to such liability and other insurance purchased and maintained by Contractor for the Project.
- At any time, CLIENT may request that CONSULTANT, at CLIENT's sole expense, provide additional insurance coverage, increased C. limits, or revised deductibles that are more protective than those otherwise provided. If so requested by CLIENT, with the concurrence of CONSULTANT, and if commercially available, CONSULTANT shall obtain and shall require CONSULTANT's Subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by CLIENT.

### 6.06 Termination 1.

Α.

The obligation to provide further services under this Agreement may be terminated:

### For cause,

- By either party upon 30 days' written notice in the event of substantial failure by the other party to perform in a. accordance with the terms hereof through no fault of the terminating party. b.
  - By CONSULTANT:
    - upon seven days' written notice if CONSULTANT believes that CONSULTANT is being requested by 1) CLIENT to furnish or perform services contrary to CONSULTANT's responsibilities as a licensed professional; or
    - upon seven days' written notice if the CONSULTANT's services for the Project are delayed or 2) suspended for more than 90 days for reasons beyond CONSULTANT's control.
    - CONSULTANT shall have no liability to CLIENT on account of such termination. 3)
- Notwithstanding the foregoing, this Agreement will not terminate as a result of such substantial failure if the party c. receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

### 6.07 Controlling Law

This Agreement is to be governed by the laws of the state of Nevada. Α.

### 6.08 Successors, Assigns, and Beneficiaries

- CLIENT and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives A. of CLIENT and CONSULTANT (and to the extent permitted by paragraph 6.08.B the assigns of CLIENT and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
- В, Neither CLIENT nor CONSULTANT may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to any assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- Unless expressly provided otherwise in this Agreement: Nothing in this Agreement shall be construed to create, impose, or give rise to C. any duty owed by CLIENT or CONSULTANT to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

### 6.09 **Dispute Resolution**

Terms of Service and Agreement for Professional Services (LS-PUB-MB-NV) Page 3 of 4 v. 10/2016

- CLIENT and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 45 days from the date of notice А. prior to exercising their rights under other provisions of this Agreement, or under law. In the absence of such an agreement, the parties agree to submit the matter to confidential non-binding mediation. If such mediation efforts are not successful, the parties agree to submit the dispute to confidential binding arbitration. The Federal Arbitration Act shall then govern this arbitration clause and any and all related court proceeding(s) shall be sealed.
- В. Attorney's Fees and Costs: The prevailing party in such a dispute shall be awarded all costs and attorney's fees incurred through all appeals and enforcement of judgment or award, including, without limitation, all costs and attorney's fees in related contempt proceedings, garnishments, execution, levy, debtor and third-party examinations, bankruptcy litigation and discovery, whether before, after or during any trial.

### 6.10 Hazardous Environmental Condition

- Α.
- CLIENT represents to CONSULTANT that to the best of its knowledge a Hazardous Environmental Condition does not exist. CLIENT has disclosed to the best of its knowledge to CONSULTANT the existence of all Asbestos, PCB's, Petroleum, Hazardous В. Waste, or Radioactive Material located at or near the Site, including type, quantity and location.
- CLIENT acknowledges that CONSULTANT is performing professional services for CLIENT and that CONSULTANT is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at C, or near the Site in connection with CONSULTANT's activities under this Agreement.

### 6.11 Allocation of Risks

### Indemnification

Α.

- To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CLIENT, CLIENT's officers, 1. directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CONSULTANT or CONSULTANT's officers, directors, partners, employees, and CONSULTANT's Subconsultants in the performance and furnishing of CONSULTANT's services under this Agreement.
- 2. To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless CONSULTANT, CONSULTANT's officers, directors, partners, employees, and CONSULTANT's Subconsultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT or CLIENT's officers, directors, partners, employees, and CLIENT's consultants with respect to this Agreement or the Project.
- To the fullest extent permitted by law, CONSULTANT's total liability to CLIENT and anyone claiming by, through, or under 3. CLIENT for any cost, loss, or damages caused in part by the negligence of CONSULTANT and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the percentage share that CONSULTANT's negligence bears to the total negligence of CLIENT, CONSULTANT, and all other negligent entities and individuals.
- This allocation of risk clause does not change the substantive law governing professional negligence liability including, but not limited to, the application of the Economic Loss Doctrine. 4.

### 6.12 Notices

Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the cover letter A. accompanying this agreement and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

### 6.13 Survival

Α.

All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

### 6.14 Severability

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken. and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### 6.15 Waiver

Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

### **ARTICLE 7 - EXHIBITS AND SPECIAL PROVISIONS**

### 7.01 Exhibits Included

CONSULTANT's Engagement Letter and Scope of Services ("Exhibit A" above). Α.

### 7.02 Total Agreement

This Agreement (consisting of pages 1 to 4, inclusive), together with the Exhibits (identified above) constitutes the entire agreement Α. between CLIENT and CONSULTANT and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

### Read and Acknowledged:

Initial Consultant: \_\_\_\_\_ Client: \_\_\_\_

### Gardnerville Town Board



- 1. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for February 2017. MSG Board President, Linda Dibble, presenting.
- 2. Recommended Motion: Receive and file a. Funds Available: □ Yes □ N/A
- 3. Department: Administration
- 4. Prepared by: Paula Lochridge
- 5. Meeting Date: February 7, 2017 Time Requested: 10 minutes
- 6. Agenda: Consent Z Administrative
- 7. Background Information See attached.
- 8. Other Agency Review of Action: Douglas County
- 9. Board Action:
- □ Approved
- □ Approved with Modifications
- □ Denied
- □ Continued



### Main Street Gardnerville's Program Manager Report March 7, 2017

### • BDR 1053

- Tom Dallaire and I have both reached out to Nevada Assembly Woman Swank. She is behind BDR 1053 – To create a State Main Street Program.
- Main Street Mingle at Record Courier Center, Feb. 16<sup>th</sup>:
  - Our Mingle on February 16<sup>th</sup> was well attended and the focus was on the upcoming wine walk season. We will provide some helpful hints on how they can improve the event, cut their expenses and on ways that the businesses can "cash in" on the exposure. And various attendees shared what works for them.

### • Miscellaneous Program Items:

- Action plans have been finalized for the upcoming fiscal year however they will soon be revised to reflect the calendar year as the program moves from a fiscal year to a calendar year setup.
- List of 2016 Accomplishments has been finalized.
- We have 5 candidates that will be interviewed on Monday, March 6<sup>th</sup> for the MSG Executive Director position.
- Have been working closely with the MSG Board President, Linda Dibble on plans for moving forward with the program.

### Design Budget Total 2017-2018: \$18,500

Respo	Responsible: Design Committee		BUD	BUDGET	\$300	, <sup>1</sup>	observabilitations and the factor of a field to be defined and allowing a summary of the ob-
	Provide technical assistance to 3 businesses and/or 3	ousinesses and/or 3	Strate	Strategy Number:	3		
Goal:		beir buildings and	Strategic Pl	Strategic Plan Number:	За		
and the second	land appropriately.	0		Priority:			
Al Marine and Annal Annal Annal A					and a state of an end of an end of a state of the state o	n server and a server of the ser	a 1910 de la desta de la compañía de la desta de la desta de la desta de la desta de la deba de la deve de la En 1917 de la desta de la deve de la desta de la desta de la deve d
Step #	Action Step	Who's Responsible	e Start Date	Date Due	Date Done	Estimated Cost	Status
Ч	Distribute copies of the Design/Town Guidelines to those with interest and need	Stephanie	Ongoing	Ongoing		\$300.00	Create a package with these guidelines, in conjunction with the Town and SHPO.
2	Meet with property owners of dilapidated buildings to determine levels of interest in working with MSG	Design Committee & DV Committee	Ongoing	Ongoing		\$0.00	
'n	Locate and work with qualified historic based architect in assisting property owners	Design Committee	Ongoing	Ongoing		\$0.00	
4	Work with graphic artist that can take digital photos and manipulate them to show what can be accomplished to property owners and the community	Stephanie	Ongoing	Ongoing		\$0.00	as needed for each project
ъ	Assist property owners with maintenance by coordinating work teams to clean, paint, maintain structures in the district whose owners are not physically and/or financially able to perform needed maintenance.	Design Committee	Ongoing	Ongoing		\$0.00	
			5			\$300.00	

Board Approved: 02-21-2017

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22200	Responsible: Design Committee	a maadaanaa ka madaa maadaa maadaa maadaa ahaa ka saara ahaa ka saara ahaa saara saara saara saara saara saara	BUD	BUDGET	\$6,200	politika mesharan gila a fara sa a sa badan 1	a statistical devices and account of the state of the device of the state of t
	Assist the Town administration with continued streetscape	continued streetscape	Strate	Strategy Number:	1		
Goal	Goal: improvements including the highest level of cleanliness and	evel of cleanliness and	Strategic Pl	Strategic Plan Number: 1a,	1a, 1b, 1d,	, 1e, 1f	
	well maintained public investments, more consistent signage and 10 additional pieces of street furniture	more consistent treet furniture		Priority:			
an antara an			Tri Mirahimiran Aban Amerikan		1		a data menganakanan ara data manaka sara na sara sara sara sara sara sara
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status
ਦ	Secure sponsors for benches and plaques	Stephanie/Linda D Donna W	Ongoing	Ongoing		\$0.00	Sponsors will be presented with a certificate at each bench warming event.
7	Placement & installation of benches	Stephanie/Geoff/Tom	as needed	Ongoing		\$550.00	Possible additional costs for installation and easements. 2 hr. Adminstration \$85.00 per hour + 4 Man hours \$50.00 + \$50.00 Materials
m	Diagrama needed for MSG south entrance and obtain bids and possible funding options	Town Manager & Design Committee	Ongoing	Ongoing		\$0.00	To include gateway signage possibilities at Gardnerville Station.
4	Update Sidewalk Gallery on empty bldg. at the corner of Main and Eddy Streets as needed.	Stephanie/Linda D /Linda G.	Ongoing	Ongoing		\$450.00	Working with DHS Photo Club and other organizations on this project with a Goal of 4 exhibits annually
Ŋ	Plan and execute Town "Clean-up" Day	Stephanie/Tom	7/1/2017	6/31/2018		\$0.00	Determine date(s) and needs with Town. Recruit volunteers as needed. Weather & scheduling premitting.
9	Future Murals creations and placement within district 2016/2017	Stephanie/Design Committee	Ongoing	Ongoing		\$5,000.00	possible new Murals, coordinated with artist and building owners also including permits thru county
7	Maintenance of current Lamp Post Banners	Stephanie/Tom	Ongoing			\$200.00	As needed \$35.22 for each replacement

Board Approved: 02-21-2017

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### **Design Committee Action Plan--Fronton Court**

Goal: Assist va Fronton Tournarr Step # Brainston invested <sub>I</sub> committe	Goal: Assist various partners in developing a plan to bring a Fronton Court and possible National and International Tournaments to the district.				>		
Goal: Fronton Tournam Step # Brainston invested p committee	Court and possible Nation Tents to the district.		Strate	Strategy Number:	4		
Step # Tournarr Brainston 1 invested <sub>I</sub> committee	neuts to the district.	nig a plan to pring a	Strategic Pl	Strategic Plan Number:	4a-4c		
		าลเ ลทน เกษะกลุมงกลา		Priority:			
	Action Step	Who's Responsible Start Date	Start Date	Date Due	Date	Estimated Cost	Status
	Brainstorming sessions with invested partners/steering committee members	Tom/Stephanie/ Executive Director/ Karen Craig	Ongoing	TBD		\$0.00	Partners include: Town of Gardnerville, Lisa Granahan (Douglas County), Dominique Etchegoyhen (Legacy Land and Water/Basque Community Representative), AJ Frels Jan Vandermade (CVVA), Karen Craig (Creative Cities/Bently), Xabier Berrueta (USA Pelota Federation President), Pat Atkinson (Nevada Arts Council) and members from the local Basque Club.
2 Analyze t	Analyze the Opportunity	Tom/Stephanie/ Executive Director/ Karen Craig	Ongoing	TBD		\$0.00	Tara/AJ to research possible volleyball connection; Town to do a site evaluation and help with construction estimate phase; AJ/Jan to research grants and possible Basque related events; Lisa to assess what part the County can play in all this; Dominique to engage some key players in the Basque Community.
3 Organize each phas	Organize with chairs/champions for each phase of the project	Tom/Stephanie/ Executive Director/ Karen Craig	TBD	TBD		\$0.00	
4 Strategize	0	Tom/Stephanie/ Executive Director/ Karen Craig	TBD	TBD		\$0.00	
5 Mobilize communi	Mobilize others from the community into action	Tom/Stephanie/ Executive Director/ Karen Craig	TBD	TBD		\$0.00	

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### **Design Committee Action Plan--Flowers**

Respo	Responsible: Design Committee/Flower Committee	wer Committee	BUDGET	GET	\$7,000		
			Strategy Number:	Number:	3 & 4		
Goal:	Goal: Manage, improve existing, and create new projects for MSG Flower Program	e new projects for MSG	Prio	Priority:	1		
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status
-	Recruit "Gardeners of Gardnerville" volunteers	DC&FC Chairs	Ongoing	Ongoing		N/A	Currently 17 active members; 8 FYI
2	Make contact with flower providers for 2017 and sign MOUs for both baskets and AAPots	Linda Dibble	9/1/2016	1/1/2017		N/A	Completed for 2017 Season
m	Manage/Promote 68 Hanging Flower Baskets in Main Street District	Linda/Flower Comm/Town	1/1/2017	9/30/2017		\$0.00	Total production cost is \$3740 (68 x \$55). Total revenue will be calculated after all baskets have been sponsored.
4	Manage/Promote 55 Adopt-a-pots within Main Street District	Linda/Flower Comm.	10/1/2016	6/30/2017		\$0.00	Total production cost is \$1375 (55 x \$25). Total revenue will be \$825 if all 55 are adopted at \$40 each.
3	Organize delivery of 2017 baskets and adopt-a-pots with town & volunteer assistance	Linda	6/1/2017	6/15/2017		\$0.00	
ę	Organize removal of 2017 baskets and adopt-a-pots with town & volunteer assistance in fall of 2017	Linda/Flower Committee/Town	Sept/Oct 2017	Fall 2017		\$0.00	Pots and baskets will be emptied and cleaned for storage.
2	Create Fall arrangements for AAPots and promote adoption by merchants	Petal Pusher Teams	9/1/2017	12/1/2017		\$5/AAPot	Est. cost is \$5/pot. Decorate existing AAPots with pumpkins and flowers for fall. Adoption cost/pot \$20. Profit \$15/pot
œ	Create and send Thank You cards to flower sponsors and adoptees	Linda/Lydia Smith	9/1/2017	12/1/2017		\$50.00	This replaces the Thank You event held in previous years do to low attendance. Deliver at time of pick up.
6	Maintain plantings in Eddy St. planter	Joan/Lydia/Cece	Ongoing	Ongoing		\$50.00	Volunteers continue to maintain the planter.
Board Ap	Board Approved: 02-21-2017			5-4			

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### FY 2017-2018

<ul> <li>10 Design/Create a "Flow Historical Society 2017</li> <li>11 Design, create, and pripromoting FC projects</li> <li>12 Identify new possibiliti Identify new possibiliti Interview/Hire Summe Interview/Hire Summe</li> </ul>	Design/Create a "Flower Tree" for CV Historical Society 2017 Gala Tree Event Design, create, and print book markers promoting FC projects Identify new possibilities to keep "Main Street in Bloom" Interview/Hire Summer Seasonal	Linda/Flower Comm. Linda	7/1/2017			Great publicity for both MSG and the
	, and print book markers projects ossibilities to keep "Main m" s Summer Seasonal	Linda	- 1001 17 J	11/30/2017	 \$50.00	Flower Committee. Volunteers enjoy this activity.
	ossibilitíes to keep "Main n" e Summer Seasonal	Elowor Comm	/ T / 7 / 1	Ongoing	\$100.00	Design is complete.
Interview/Hire	s Summer Seasonal		Ongoing	Ongoing	 N/A	Members are encouraged to present new ideas for consideration by FC, DC & Board.
employee to wa <b>13</b> perform other c assist with Wine down.	employee to water flowers baskets and perform other duties as assigned, i.e. assist with Wine Walk set up/take down.	Tom and Prog Mgr	5/1/2017	Fall 2017		Costs to be shared with Promotion and District Vitality Committees on a percentage base.
Recreate the "p smaller hanging visitors at CV M	Recreate the "photo op" space with smaller hanging baskets and pots for visitors at CV Museum gazebo	Linda/Cheryl P.	5/1/2017	Fall 2017	\$110.00	2 hanging baskets; \$55/basket. Offers a location for visitors to take "selfies". Promotes both MSG and the FC.
15 Design, purchas promoting flow	Design, purchase, and hang a banner promoting flower basket sponsorships	Cheryl P.	2/1/2017	5/1/2017	\$150.00	One time cost to purchase a banner

FY 2017-2018

### Design Committee Action Plan--Heritage Park Gardens

\$5,000
BUDGET
Responsible: Design Committee/HPG Committee

	Complete a Master Plan tor "Heritage Park Gardens" and
Goal:	Goal: continue with garden installation to provide opportunities
	for community involvement including educational
	exheriences

55,000	2	2a-2f	
BUDGEI	Strategy Number:	Strategic Plan Number:	Priority:

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status
Ħ	Continue infrastructure installation and maintenance as per Master Plan (earthwork/grading, trenching, irrigation needs) Develop container garden area.		07/01/17			\$1,500.00	Prepare front corner for planting. Repair and paint shed.
2	Maintain labyrinth and explore special event opportunities	HPG Committee, Town	07/01/17	Ongoing		\$150.00	Replace plants as needed and top dress with bark.
з	Provide growing spaces to local youth groups	HPG Committee	07/01/17	Ongoing		\$0.00	3 beds valued at \$70 each.
4	Maintain demonstration garden spaces and beautify area with plantings.	HPG Committee	1/10//20			\$300.00	Use plant donations when possible.
ъ	Continue to identify and apply for funding-grants, donations, sponsors	HPG Committee/MSG Executive Director, Org Committee & GCEC	07/01/17	Ongoing		\$0.00	
9	Rent availble raised beds for FY 2015- 16 FY 2017-2018	Carol/HPG Committee	07/01/17	Ongoing		\$0.00	Rental fees based on size: small-\$30, medium-\$50, large - \$70
4	Continue insurance coverage for garden participants	MSG Executive Director	21/10/20	Ongoing		\$0.00	Part of current program policy.
8	Make quarterly report to the Town Board on progress	Carol Sandmeier or HPG Representative	L1/10/L0	Ongoing		<b>00</b> .0 <b>\$</b>	
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\$1,950.00

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		Design Committee Action Flam-Thermage Fair Valuens, continued	אוו בומוונוכ	HINAGE FOIL		י רטוונווומכמ	
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status
6	Hold regular work days to involve community; plan activities and publish schedule in advance. Schedule occasional meet and greet days.	Carol Sandmeier & HPG Committee	07/01/17	Ongoing		\$200.00	Involve local youth groups when possible
10	Hold annual special events to increase community engagement and to provide educational experiences. Conduct post- event reviews and compile recommendations for the next FY.	Committee	07/01/17	Ongoing		\$400.00	Fall Harvest Celebration, May Plant Exchange & Open House, New Year's Eve Candlelight Labyrinth Walk; Keep on Walking Dessert Coffee (\$100 per event)
11	Participate in public programs to increase awareness of HPG/MSG programs	HPG Committee	07/01/17	Ongoing		\$200.00	Set up booth at community events Coffin Races, July 4th and Farmer's Markets
12	Create "Garden Goodies"/"Yard Art" available for donations at local events	Sandi Morrison & Comnittee	07/01/17	Ongoing		\$250.00	All items will be garden related
13	Grow and deliver food to local Food Closet	Committee	07/01/17	10/01/15		\$100.00	Encourage plot people to share surplus, HPG Comm. will plant for Food Closet in any open spaces
14	Continue construction and implementation of Children's Garden area as per the approved design, and including educational programming component. Operation of Children's Garden area including educational programming component	HPG/Design Committee, Town, and Org Committee	07/01/17	Ongoing		\$500.00	Workshops to be held throughout the growing season.
						\$1,650.00	

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### FY 2017-2018

	Desig	Design Committee Action PlanHeritage Park Gardens, continued	on PlanHe	:ritage Park	Gardens	, continued	
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date	Estimated	Status
-					Done	Cost	
15	Continue "Sharing Gardens" program as per USDA Grant requirements	Steering Committee	07/01/17	3 угз. Ongoing grant	8/1/2017	\$0.00	Working with Social Services and Food Closet reps to plan project. \$2900 is remaining from reimbursement NV Dept of Ag Grant. Working with the Partnership of Communtiy Resources and Food Closet.
16	Repair and replace fencing around growing spaces	Carol/Committee	1/10/20	Ongoing		\$500.00	on as needed basis
17	Install & maintain irrigation system including water costs	HPG Committee	07/01/17			\$500.00	(In September/October, water costs were \$81.91.)
18	Purchase amendment, compost and bark as needed.	HPG Committee	<i>L</i> 1/10/ <i>L</i> 0			\$400.00	
						\$1,400.00	

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FY 2017-2018

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## **District Vitality Committee Action Plan-Revolving Loan Pool**

District Vitality Budget Total FY 2017-2018: \$1250

Responsible: District Vitality Committee-Meredith Fischer, Chair

(			B	BUDGET \$0	<b>\$</b> 0		
	Accarcing the need for increasing loss	amount and interact	Strategy	Strategy Number:	1		
Goal:		amount and interest igs and provide micro-	itegic Plan Number: Priority:	Number: Priority:	1b		
	IUALIS LO DUSILIESSES.			1			
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status/Comments
	Market RLF as a "tool in the toolbox" for businesses and property owners through the MSG website, press releases, etc.	Executive Director & Meredith Fischer	Ongoing Ongoing	Ongoing		\$0.00	
7	Revisit RLF guidelines/documents and interest rate annually and adjust as applicable	Executive Director & Meredith Fischer	Ongoing	Ongoing		\$0.00	Revisit these guidelines for both additional funding possibilities and also for monies that are being re- paid into our RLF account.
n	Remain in contact with the Loan Committee Members and Loan Liaison.	Executive Director & Ongoing Meredith Fischer		Ongoing		\$0.00	For New Executive Director: As of January 2017, our Loan Liaison, Tim Rubald, had to step down. He provided us the list of Loan Committee Members. He said he had not been in contact with them for over 3 years so not sure of their interest to continue. Paula will make contact with them and arrange a meeting with Committee Chair and new Executive Director.

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				BUDGET S900	0065		
(	Develop a comprehensive benchmarking program consisting of at	÷	Strategy	Strategy Number:	1		
Goal:	Goal: least a business directory (updated semi-annually); an ownership directory (undated annually): sales tax revenues (undated		itegic Plan Number: Priority:	Number:			
	quarterly) and property values (updated annually).	ually).					
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status/Comments
-	Complete accurate inventory of parcels in district in the spring. (SF of building, condition, parking spaces, ownership, assessed value of land and buildings for past 3 years, etc). Include photos.	Executive Director, DV Committee and Flower Committee	Ongoing	Ongoing		\$0.00	Land and property values, building conditions, hours, parking etc. Looking into utilizing students from DHS for this project. Have utitilzed DHS Students in the past for some of this. Possibly get them reengaged?
7	Track building condition, parking spaces, ownership information, assessed value of land and buildings.		07/01/17	07/01/17 06/30/18		\$0.00	
7	Check with Center for Regional Studies to determine what type of reports would be available to us on the district. Such as employment and sales numbers.	Dana Childs	07/01/17	07/01/17 Ongoing		\$900.00	Verify these figures from 2009: Revisit: \$900 annual cost (employment-\$300 and sales \$600)
3	Research and possibly create an online, interactive business and vacancy directory that can be utilized by the public and perspective newcomers to the district.	Executive Director & Town Manager	Ongoing	Ongoing		\$0.00	Review status of GIS or Google Mapping with Eric Schmidt. Add: This has been in progress for a few years. Still on the agenda for both MSG and the Town.

**District Vitality Committee Action Plan-Benchmarking** 

FY 2017-2018

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District Vitality Committee Action Plan-Investment Opportunities Responsible: District Vitality Committee-Meredith Fischer, Chair

BUDGET \$300	y investment opportunities	Market Analysis report and distributing it as needed.	Action Step Who's Responsible Start Date Due Date Estimated Status/Comments Date Done Cost Status/Comments	Facilitate a working relationship with the brokerage community and maintain a closeExecutive Director and DV Committeebrokerage community and maintain a closeExecutive Director and nalationship with downtown propertyExecutive Director and 	Create a program for property owners so they know to call MSG when they have a vacancy.DV Committee bV Committee6/1/2013 OngoingDasign should be involved with the window dressing design aspect.Program should include "window dressing" to put a positive spin on the vacancy.DV Committee6/1/2013 OngoingOngoing s0.00S0.00 Utilize the new Tour Kit program we received in late 2015.	Revise the Market Analysis from 2009/2010.Executive Director; MSM Director; TownOngoing Ongoing06/30/18Collaborate with Main Street Minden, Town of Gardnerville and Town of this withRevise the Market Analysis from 2009/2010.MSM Director; TownOngoing Ongoing06/30/18%0.00 Fund this withCollaborate with Main Street Minden, fown of Gardnerville and Town of this withManagers06/30/1806/30/18%0.00 Fund this withMinden to apply for a USDA grant to for a USDA grant to began in January of 2017.	Use the Market Analysis to allow MSG to educate and encourage property owners on the DV Committee Ongoing Ongoing \$0.00 benefits of clustering.	Assist non-resident property owners to understand the best use for their vacantDV Committee07/01/17Ongoing ng\$0.00Obtain non-resident property owner information from ToG. Develop relationships. Utilize the new Tour Kit program we received in late 2015.
	Facilitat	Market	Step #	Facilitate brokerag 1 relations managen one mee	Create a know to <i>Program</i> <i>put a po</i> :	3 Revise th	Use the ducate benefits	Assist no 4 understa property

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# District Vitality Committee Action Plan-Investment Opportunities, continued

ŝ	Provide copies of Market Analysis to owners of vacant properties and brokers/managers when appropriate.	DV Committee	Ongoing	Ongoing Ongoing	Ongoing	\$50.00	
6	Provide information developed to Organization Committee to assist in PR and communications with stakeholders and public	DV Committee	07/01/17	Ongoing Ongoing	Ongoing	\$0.00	Update information in preparation for printing
۲	Focus on developing niche of similar and/or complementary businesses (nodes) for critical mass.	DV Committee	07/01/17	Ongoing Ongoing	Ongoing	\$0.00	Update base maps for in-house use. Have Douglas County GIS or Tom/Geoff with the Town guide us.
<b>00</b>	Visit new businesses within the district with welcome packets.	DV Committee	07/01/17	Ongong		\$250.00	The packet should include various program information, such as: membership; events; projects; market analysis; revolving loan fund, annual report; volunteering; etc.

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## **District Vitality Committee Action Plan- Recruiting Strategies**

Responsible: District Vitality Committee-Meredith Fischer, Chair

-(				BUDGET \$50	<b>\$50</b>		
	Revise market analysis to develop recruiting strategies	g strategies focusing	Strategy	Strategy Number:	1		
Goal:	Goal: on start-ups from nearby communities and home based	iome based	ttegic Plan	itegic Plan Number:	1b		
	businesses if applicable. Develop recruiting strategies	strategies focusing		Priority:			
	on start-ups from nearby communities and home based businesses if applicaple.	nome based					
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status/Comments
4	Focus on visiting businesses outside the district/in surrounding areas as "secret shoppers"	DV Comm	07/01/17	Ongoing		\$0.00	Review plan of action as to which businesses and what types of businesses would be beneficial to recruit to our district.
7	Create a recruitment strategy and packets of information showing potential new businesses "What's in it for them" to relocate to the Main Street District.	DV Comm	07/01/17	Ongoing		\$50.00	Review plan of action as to which businesses and what types of businesses would be beneficial to recruit to our district.
ю	Create virtual vacancy tours to promote vacancies in the district.	DV Comm	Ongoing	Ongoing		\$100.00	Work closely with property managers to promote district vacancies. (This may start in FY 16/17)
4	Create a special web page to post these videos on.	DV Comm and Promo Comm	Ongoing	Ongoing		\$0.00	Promotion Committee/Program Manager will manage the web page. (This may start in FY 16/17)
ŝ	Create a policy for vacancy tours.	DV Comm and Org Comm	Ongoing	Ongoing		\$0.00	Org Comm will finalize the vacancy tour policy provided to them by the DV Committee. It will then go on to the MSG for approval. ( <i>This may</i> <i>start in FY 16/17</i> )

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# Organization Committee Action Plan - Plan Development and Implementation

FY 2017-2018: \$4,400 Org Budget Total

### **Responsible: Organization Committee**

Tara Addeo
Chair: T
nmittee
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Goal: on an annual basis, reviews their specific action Ensure each committee develops an action plan plan quarterly and update as needed.

Strategy Number: Strategic Plan Number

\$250

BUDGET

ო Priority:

Step #	Action Step Conduct annual action plan development meeting and include specific training for new board members. Draft plan for MSG Board review. Review plan prior to adopting.	Who's Responsible Each Committee Organization Committee Chairs MSG Board	Start Date Ongoing Ongoing Ongoing	Date Due Ongoing Ongoing Ongoing	Date Completed	Estimated Cost \$250.00 \$0.00 \$0.00	Status Annually in first quarter months. Annually in first quarter months. Annually in first quarter months.
4 w	Allow public input at MSG Board meetings. Adjust plan per public input and publish once finalized. Implement action plan and conduct quarterly reviews at	MSG Board MSG Board and Program Manager	Ongoing Ongoing	Ongoing Ongoing		\$0 <sup>.</sup> 00 \$0 <sup>.</sup> 00	Annually in first quarter months. Annually in first quarter months.
D	the committee and board level to track progress.		Guidging	Origoing		nn.n¢	

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\$250.00

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## **Organization Committee Action Plan - Internal Controls**

Responsi	Responsible: Organization Committee	nmittee		BUDGET	\$250		
Goal	Maintain strong internal controls for financial Goal: purposes, including an internal budget process; updated in December/January, working closely	rols for financial nal budget process; ry, working closely	Strate Strategic Pl	Strategy Number: Strategic Plan Number Priority:	1 2		
	will the Lown board and its administration.	aoministration.					
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Done	Estimated Cost	Status
٦	After reviewing the action plan, determine a budget that will be suitable for the needs of the plan.	MSG Board	03/01/17	04/01/17		00.0\$	
7	Review proposed plans and budget with Gardnerville Town Board to secure support.	Comm Chair, Board President and Executive Director	03/01/17	04/01/17		\$0.00	Action plans need to be presented to the Town Board for approval.
ю	Update and revise policy manual as necessary.	Board/Program Manager	Ongoing	Ongoing		\$0.00	
4	Review and possibly revise Long Range Plans	Organization Committee	07/01/17	06/30/18		\$250.00	Organize a brainstorming session with the MSG Board Members to review and revise current long range plans. Perhaps use a facilitator to help with the process as we have in years past.
		-				\$250.00	

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### **Organization Committee Action Plan - CPA**

Responsi	Responsible: Organization Committee	mmittee		BUDGET	\$0 - Cov	ered by Profes	\$0 - Covered by Professional Services Budget Line
Goal:	Goal: Retain CPA for completion of taxes	of tayes	Strate Strategic PI	Strategy Number: Strategic Plan Number	3 2a		
				Priority:	e		
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
£	Select a qualified bookkeeper to work with CPA.	MSG Board	Ongoing	Ongoing		\$0.00	Currently working with Carson Valley Accounting who is doing our taxes pro- bono.
2	Work with CPA.	Comm Chair, Board President and Executive Director	Ongoing	Ongoing		\$0.00	CPA will continue to do our taxes if we work with a qualified bookkeeper to organize the data.
3	File tax returns.	Comm Chair, Board President and Executive Director, CPA	Ongoing	Ongoing		\$0.00	
4	Program bookkeeping	Comm Chair, Board President and Executive Director,CPA	Ongoing	Ongoing		\$0.00	Determine who will be doing the book keeping and provide training if necessary. Coordinate bookkeeping efforts with current CPA.
						\$0.00	

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## **Organization Committee Action Plan - Fundraising Plan**

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BUDGET	Strategy Number:	Strategic Plan Number	Priority:
Responsible: Organization Committee	and a second find the second	Goal: Representation runtion abiling plan unatrocuses on	memberships for our program.

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
1	Conduct annual review and update of fundraising plan.	Org. Committee	07/01/17	06/30/18		\$0.00	
2	Update current sponsors/underwriters	Org. Committee	Ongoing	Ongoing		\$0.00	
3	Conduct annual review and update of sponsorship packets.	Org. Committee	07/01/17	06/30/18		\$0.00	
4	Reach out to potential sponsors/underwriters for program events and projects.	Org. Committee	Ongoing	Ongoing		00.0\$	

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# **Organization Committee Action Plan - Committee Structure**

\$0

BUDGET

Responsible: Organization Committee

	Maintain a committee structure within the board,	ure within the board,	Strate	Strategy Number:	5		
Goal	Goal: per the by-laws of the organization; at least one	ization; at least one	α.	Plan Number			
	committee for each of the four points of Main Street, with a board member on each committee,	ur points of Main r on each committee,		Priority:	3		
	preferably serving as the chairperson.	airperson.					
Step #	Policy Step	Who's Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
F	Review committee structure.	Organization Committee & MSG Board	07/01/17	06/30/18		00.0\$	Or with installation of new board members. Consider restructuring this process based on the Main Street Refresh of 2016/2017.
2	Appointments by the Town of Executive Director and Gardnerville Board Town Board	Executive Director and Town Board	Ongoing	Ongoing		\$0.00	
÷	Board Elections	MSG Board	07/01/17	06/30/18		\$0.00	

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# **Organization Committee Action Plan - Communication Tools**

Committee	
Organization	
<b>Responsible:</b>	

BUDGET \$1,000 Strategy Number: 6 Strategic Plan Number 5 Priority: 1

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
-	Complete an Annual Report and post on web and report to Town Board of Directors.	Organization and Technical Advisor(s)	02/01/18	04/01/18		\$1,000.00	Printing costs for reports/packets.
7	Speak to service clubs, churches, senior centers, and at Movies in the Park, Minden Concerts, etc. to promote MSG.	Executive Director /Organization Committee/Board Designee	Ongoing	Ongoing		\$0.00	
ę	Work cooperatively and communicate with Minden MS Program (and any other Main Street Programs that may be created within the state.)	Org Committee & MSG Board Members	7/1/2016	06/30/17		00.0\$	

## Organization Committee Action Plan - Executive Director

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program manager Executive Director. Review Maintain and clearly define the role of the progress on an annual basis. Goal:

~ Strategy Number: BUDGET Plan Number

\$0

Priority: Ongoing

÷	Action Ston	Who's	Start		Estimated	
orep #		Responsible	Date	Date Due	Cost	Status
	Executive Director review.	Board President, Board Vice President, Org Chair	01/01/18	04/01/18	\$0.00	Yearly Review
	Report to MSG Board.	Board President, Board Vice President, Org Chair	04/01/18	06/01/18	\$0.00	

### **Organization Committee Action Plan - Training**

Responsi	Responsible: Organization Committee	nmittee		BUDGET	*\$9,200		
			Strate	Strategy Number:	8		
Goal:	Goal: Maintain ongoing training for Board of Directors	Board of Directors	Strategic PI	Strategic Plan Number	9		
	and Program Manager.			Priority:	Priority: Ongoing		
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
٢	Attend National Conference.	MSG Board	Ongoing	Ongoing		\$4,000.00	Annual during the Spring. Average cost is \$2,000 per person. We usually send two people.
2	Attend grant writing workshops/classes.	Board Designee Executive Director	Ongoing	Ongoing		\$200.00	

Step #	Action Step	wno <sup>-</sup> s Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
L	Attend National Conference.	MSG Board	Ongoing	Ongoing		\$4,000.00	Annual during the Spring. Average cost is \$2,000 per person. We usually send two people.
3	Attend grant writing workshops/classes.	Board Designee Executive Director	Ongoing	Ongoing		\$200.00	
3	Training for MSG Board.	Board Designee Executive Director	Ongoing	Ongoing		\$200.00	Researching
4	Attend Rural Round Up	Executive Director	Ongoing	Ongoing		\$1,000.00	Should the conference provide interesting and desired sessions.
Q	Attend CA Downtown Assoc. or MS CA Conference.	Board Designee Executive Director	When available			\$2,000.00	Should the conference provide interesting and desired sessions. Average cost is \$1,000 per person and we usually send one or two people; depending on conference content.
9	Select a candidate from MSG to attend the Chamber of Commerce's Leadership Program.	TBA	7/1/2017	6/30/2018		\$800.00	
7	Complete annual retreat.	Org Chair, MSG Board, Executive Director	7/1/2017	6/30/2018		\$1,000.00	
						\$9,200.00	

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\*This budgeted amount is divided into two other budget lines: Travel and Training. New amounts would need to be divided up for the new budget lines. This amount is not in the Org Comm budget line.

Board Approved: 02-21-2017

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# Organization Committee Action Plan - Business/Property Owners & Volunteers

\$400

BUDGET

**Responsible: Organization Committee** 

			Strate	Strategy Number:	თ		
Goal	Goal: Provide opportunities for professional	ofessional	Strategic P	Strategic Plan Number	9		
	developitietit joi M3G IITEIILE	uers, property		Priority:	2		
				-			
			I				
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Due Date Done	Estimated Cost	Status
-	Provide information to businesses and volunteers.	Organization Committee	07/01/17	06/30/18		\$0.00	In coordination with the DV Committee when working with businesses.
7	Develop workshops for businesses/volunteers as need arises.	Organization Committee	07/01/17	06/30/18		\$200.00	Work closely with the DV Committee on the workshops focused on businesses.
e	Conduct a minimum of one workshop per year.	Organization Committee	07/01/17	06/30/18		\$200.00	Work closely with the DV Committee on the workshops focused on businesses.

\$400.00

Work closely with the DV Committee

businesses.

on the workshops focused on

\$0.00

06/30/18

07/01/17

Organization Committee

Collect and review feedback

on workshops and modify workshop content as

4

necessary.

businesses.

5-24

# **Organization Committee Action Plan - Business and Volunteer Recognition**

\$2,500

BUDGET

**Responsible: Organization Committee** 

•							
			Stratec	Strategy Number:	10		
Goal	Goal: Host annual volunteer and business recognition	usiness recognition	Strategic PI	Strategic Plan Number	3		
	event.			Priority:	1		
Cton #	Action Stor	Who's	Start			Estimated	
areh #	Aculou Step	Responsible	Date	Date Due		Cost	Status
-	Conduct annual volunteer and	Org. Committee	07/01/17	09/30/17		\$2,500.00	Held in the fall. Cost include prices of venue; food; drink and
							recognition/trophy items.

\$0.00 \$0.00 09/30/17 09/30/17 07/01/17 07/01/17 Org. Committee Org. Committee scope of recognition and draft Review event attendance and the planning and execution of Draft written procedures for recommendations for the following year's event. the event. 3 3

\$2,500.00

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# Organization Committee Action Plan - Promote a State Main Street Program

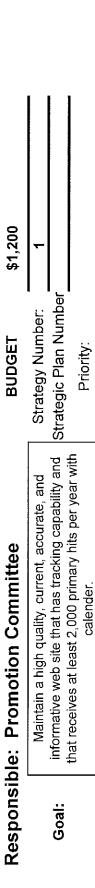
Responsi	Responsible: Organization Committee	mmittee		BUDGET	\$0		
			Strate	Strategy Number:			
Goal:	Goal: The Organization Committee will aid efforts to	e will aid efforts to	Strategic Plan Number	an Number			
	bring a state Main Street program to Nevada.	ogram to Nevada.	m • 1	Priority:	L		
				-			
Ctor #	Action Ston	Who's	Start			Estimated	
# daic	Action step	Responsible	Date	Date Due		Cost	Status
~	Follow up with League of	Ora Committee	07/01/17	06/30/18		\$0.00	

5-26

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### Promotion Action Plan - Website & Social Media

Promo Budget Total FY 2017-2018: \$10,455



Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
-	Use site as communication tool to program stakeholders	Executive Director/Promo Committee	Ongoing	Ongoing		\$600.00	Fee is \$50 per month. Anything over the allowed two hours per calendar month, will simply be billed at an hourly rate of \$50/hour, broken down by the quarter hour.
7	Coordinate with Committee Chairs for additional information and to help with updates for website and social media sites	Executive Director/Promo Committee	Ongoing	Ongoing		\$0.00	Committee & Sub-Committee Chairs are asked to submit something once a month, by the end of each month, to Executive Director.
3	Improve Photo Gallery Portion of the Website	Executive Director/Promo Committee	7/1/2017	Ongoing	-	\$0.00	
4	Manage e-mailings through Constant Contact	Executive Director	Ongoing	Ongoing		\$600.00	Promotion of events, projects, businesses members (Biz Blast) and the sharing of Program Information. This is done in conjunction with information provided from each of the committees.
		•				\$1,200.00	

5-27

## Promotion Action Plan - Information Packets & Kiosk

\$330	~	
BUDGET	Strategy Number:	
Responsible: Promotion Committee	Goal: Coreate and maintain quainy packets or information to attract tourists, including a first class brochure providing information on opportunities for tourists to interact with St available events and activities in downtown	Cardnantilla Maintain and tradata Kinek

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
-	Obtain additional pieces from businesses to provide packets of information at events, for bus tours, and at convention opportunities. Price appropriately for fundraising opportunity	Promo Committee	Ongoing	Ongoing	п/а	\$250.00	As needed for certain events. Done in conjunction with the other committees. Price to include folders, prints, copies, rack cards, flyers, etc.
3	Research bus tour companies	Shannon Hickey	Ongoing	Ongoing	n/a	\$0.00	Establish relationships with Tour Operators
<b>6</b>	Research conventions and local events	Promo Committee	Ongoing	Ongoing	n/a	\$0.00	Establish relationships with sponsors/hosts of the conventions and local events
4	Maintain supplies of materials and keep them "fresh", current and accurate	Executive Director/Promo Committee	Ongoing	Ongoing	n/a	\$60.00	Approximately 100 per month. In house color copies are \$.045 each (4 1/2 cents!). Total average would be \$54. Round-up for busier months.
Q	Maintain & update Kiosk	Executive Director/Promo Committee	Ongoing	Ongoing	n/a	\$20.00	Updated at least weekly. Approximately 25 per month. In house color copies are \$.045 each (4 1/2 cents!) Total average would be \$13.50. Round up-for busier months.
						\$330.00	

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### Promotion Action Plan - Events

\$1,500	8	
BUDGET	Strategy Number: Strategic Plan Number Priority:	
Responsible: Promotion Committee	Continue to develop and maintain an annual, comprehensive program of five promotions, that provide opportunities for social interaction, drawn on the area's culture and heritage, with locals, tourists and the downtown stakeholders; each with its own appropriate marketing plan	
Responsi	Goal:	

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
-	Working with Town Administration, and stakeholders, develop and overall plan of at least four but no more than six, promotion programs complete with marketing plans.	Promotion Committee	Ongoing	Ongoing		C \$	5 Thirsty Third Thursday Wine Walks, Small Business Saturday, Freedom 5K event, Coffin Races, HPG Harvest Festival & HPG Open House
5	Obtain approval of MSG Board for Promotion Plan prior to implementation	Scott Bergan, Committee Chair	Ongoing	Prior to each event		\$0	Once a plan is created, place on agenda for board approval. Promotional plans should be completed 6 months out from each promotion
3	Include fundraisers in most of the promotions utilizing various strategies.	Promomtion & Org Committee	Ongoing	Ongoing		0\$	
4	Music Licenses	Executive Director	07/01/17	06/30/18		\$1,000	The three licenses are:
2	Event Equipment	Executive Director	07/01/17	06/30/18		\$500	Purchase of EZ Up / Tents

5-29

# Promotion Action Plan Event - Thirsty Third Thursday Wine Walks

BUDGET

\$4,000

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
-	Obtain approval of MSG Board for Promotion plan each year prior to implementation	Scott Bergan/Debbie Palio	1/1/2018	03/01/18		\$0.00	Place on agenda in first quarter of 2018 for approval.
7	Create work plan with assignments	Scott Bergan/Debbie Palio	1/1/2018	04/01/18		\$0.00	
ю	Increase Wine Walk Volunteer Recruitment	Promotion & Org Committee	1/1/2018	Ongoing	-	\$0.00	
4	Hold a wine walk training/wine presentation meeting to educate volunteers and business participants	Promotion & Org Committee	1/1/2018	04/01/18		\$100.00	Explain how the event benefits the business and downtown. Perhaps as part of a Main Street Mingle in first quarter 2018.
5	Permits	Executive Director & Debbie Palio	3/1/2018	04/01/18		\$75.00	Temporary liquor permits
9	Insurance Coverage	Executive Director	Ongoing	Ongoing		\$0.00	Included in program's overall insurance
7	Wine Glasses	Scott Bergan/Debbie Palio	3/1/2018	04/01/18		\$2,000.00	Using a Forever Glass, monitor inventory for re-orders. Executive Director to order.
ω	Checklist, themes, details & volunteer follow through	Scott Bergan/Debbie Palio	3/1/2018	05/01/18		\$0.00	
	Incidentals such as decorations, handouts, etc	Scott Bergan/Debbie Palio				\$500.00	Miscellaneous: Ink/Pads; Decorations; Wrist Bands; Spouts; Flags; etc.
	Monthly prize	Executive Director & Debbie Palio				\$125.00	One \$25 gift certificate given away each month for a total of five.
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Board Approved: 02-21-2017

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### FY 2017-2018

# Promotion Action Plan Event - Thirsty Third Thursday Wine Walks, continued

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
თ	Advertising-Newspaper, TV, Radio, Community Calendars, Biz Blasts, Social Networking sites, etc.	Executive Director, Scott Bergan & Debbie Palio	3/1/2018	Ongoing		\$1,000.00	As needed per wine walk event. Based on quarter page ad at approxmately \$200 each.
10	Advertising-Poster/Flyer distribution/Walking brochure	Promotion Committee	3/1/2018	Ongoing		\$170.00	Utilize other committees and volunteers to help with this effort. Based on monthly averages of 750 at a cost of .045 each.
						\$3,970.00	

Round up to \$4,000.00

# Promotion Action Plan Event - Freedom 5 K Fun Run/Walk

BUDGET \$1,500

Distribution of funds to be determined with the Town.

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
F	Obtain approval of MSG Board and Gardnerville Town Board on the Promotion plan prior to implementation	Tom/Carol/Scott/ Executive Director	01/01/18	03/01/18		00.0\$	
2	Determine Event Chair Person	Tom/Carol/Scott/ Executive Director	01/01/18	03/01/18		\$0.00	
3	Create work plan with assignments	Tom/Carol/Scott/ Executive Director	03/01/18	03/01/18	-	\$0.00	
4	Advertising-Newspaper, TV, Radio, Comm Calendars, Biz Blasts, Social Networking Sites, etc	Tom/Carol/Scott/ Executive Director	03/01/18	06/01/18			
5	Advertising-Poster/flier distribution	Tom/Carol/Scott/ Executive Director	03/01/18	05/01/18			Utilize all committees to help distribute flyers
	Determine Route	Town	03/01/18	05/01/18			
9	Aquire Sponsorships	Org Comm/Town	03/01/18	05/01/18			
7	Establish Partnerships	Promotion Committee/Town	03/01/18	05/01/18			Lions Club-Breakfast
8	Permits, if needed	Town Manager /Executive Director	03/01/18	05/01/18			
6	Insurance Coverage	Manager/Executive	Ongoing	Ongoing		\$0.00	Included in program's overall insurance
10	Set up Race Entry for online registrations	Carol Louthan	03/01/18	05/01/18			
44	T-Shirts Design/Ordering	Carol Louthan	03/01/18	05/01/18			

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### Promotion Action Plan Event - HPG Fall Festival

BUDGET

\$425

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
-	Obtain approval of MSG Board for Promotion plan prior to implementing	Scott/Carol S.	07/01/17	10/01/17		\$0.00	
2	Determine Event Chair Person	Scott/Carol S.	07/01/17	08/01/17		\$0.00	
3	Create work plan with assignments	Scott/Carol S.	07/01/17	09/01/17		\$0.00	
4	Advertising-Newspaper, TV, Radio, Comm Calendars, Biz Blasts, Social Networking Sites, etc	Promotion Committee	07/01/17	10/01/17		\$200.00	Quarter page ad in Record Courier.
2	Advertising-Poster/flier distribution	Promotion Committee	07/01/17	10/01/17		\$25.00	Utilize all committees to help distribute flyers
9	Aquire Sponsorships	Org Comm/Town	07/01/17	09/01/17		\$0.00	
7	Establish Partnerships	Promotion & Design Committee	07/01/17	09/01/17		\$0.00	Partner with East Fork Gallery's annual Scarecrow Festival Event
œ	Coordinate needs with East Fork Gallery	Scott Bergan/Carol Sandmeier/ East Fork Gallery Representative				\$0.00	Tables for EFG to use.
6	Fill out any necessary paperwork for Heritage Park usage	Executive Director/Scott Bergan/Carol Sandmeier	07/01/17	08/01/17		\$0.00	Have placed on the TOG Consent Calendar for approval to use a small section of the park.
10	Permits, if needed	Executive Director/Scott/Carol S.	07/01/17	08/01/17		\$0.00	
11	Insurance Coverage	Executive Director	Ongoing	Ongoing		\$0.00	Included in program's overall insurance
12	Incedentals for the event	Carol Sandmeier	08/01/17	10/01/17		\$200.00	Miscellaneous items needed for the event.
Board Approv€	Board Approved: 02-21-2017			5-33		\$425.00	L

### FY 2017-2018

### **Promotion Action Plan Event - Coffin Races**

			BUDGET	GET	\$1,500		
Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
Ţ	Obtain approval of MSG Board for Promotion plan prior to implementing	Suzanne Carreau/Scott Bergan	07/01/17	08/01/17	07/01/17	\$0.00	Board approved making this an annual event on 11/20/2015.
2	Determine Event Chair Person	Suzanne Carreau/Scott Bergan	07/01/17	07/01/17	07/01/17	\$0.00	Suzanne Carreau
3	Create work plan with assignments	Suzanne Carreau/Scott Bergan	07/01/17	09/01/17		\$0.00	
4	Coordinate plans with the Town	Suzanne Carreau/Scott Bergan	07/01/17	09/01/17		\$0.00	
ъ	Request approval from the Town for street closures	Suzanne Carreau/Scott Bergan	07/01/17	09/01/17		\$0.00	
9	Advertising-Newspaper, TV, Radio, Comm Calendars, Biz Blasts, Social Networking Sites, etc	Executive Director/Promo Committee	07/01/17	10/01/17		\$500.00	Quarter page ad in the Record Courier is approximately \$200.
7	Advertising-Poster/flier distribution	Promotion Committee	07/01/17	10/01/17		\$25.00	Utilize other committees and volunteers to help with this effort. Based on approximately 500 at a cost of .045 each. Rounded up from \$22.50 to \$25.00.
8	Aquire Sponsorships	Org Committee	07/01/17	09/01/17		\$0.00	
6	Establish Partnerships	Promotion Committee	07/01/17	09/01/17		\$0.00	
10	Permits, if needed	Executive Director/Suzanne Carreau	07/01/17	09/01/17		\$0.00	
11	Insurance Coverage	Executive Director	Ongoing	Ongoing		\$0.00	Included in program's overall insurance
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# Promotion Action Plan Event - Coffin Races, continued

	1
Miscellaneous items needed for the event such as decorations, trophy's, etc.	
\$975.00	\$1,500.00
10/01/17	
08/01/17	
Suzanne Carreau/Scott Bergan	
Incedentals for the event	
12	
	Incedentals for the event Carreau/Scott 08/01/17 10/01/17 \$\$975.00 \$

3-35

Board Approved: 02-21-2017

# **Promotion Action Plan - Regional Events**

\$0	2			
BUDGET	Strategy Number:	Strategic Plan Number	Priority:	L
Responsible: Promotion Committee	Participate with five regional events to build brand and S knowledge to highlight downtown Gardnerville.			
Responsi		Goal:		

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
F	Develop a list of organizations that host local and regional events	Promotion Committee	7/1/2017	Ongoing		\$0.00	Be sure that each organization has a mission and/or goals that are similar to MSG's mission and goals. Town of Gardnerville, Douglas County Historical Society, Chamber (Parade of Lights/Announcing Stand) and Visitors Authority, other.
2	Determine which events MSG should be represented at and in what manner and media	Promotion Committee	7/1/2017	Ongoing		\$0.00	
3	Contact those organizations hosting events where MSG wants to be represented	Promotion Committee	7/1/2017	Ongoing		\$0.00	
4	Offer to co-host events that are appropriate for MSG and also where a suitable venue is availablethink future.	Promotion Committee	7/1/2017	Ongoing		\$0.00	

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Board Approved: 02-21-2017

# Promotion Action Plan - Program Advertising

ET *\$3,000	umber:	
Responsible: Promotion Committee	Create and implement an advertising plan for promoting the Main Street Gardnerville program. <i>(Individual Strategic Plan Number committee projects and events should include advertising within their action plan for projects and events.)</i>	
Responsi	Goal:	

Step #	Action Step	Who's Responsible	Start Date	Date Due	Date Completed	Estimated Cost	Status
-	Obtain approval of MSG Board for Promotion plan prior to implementing	Scott Bergan/Executive Director	7/1/2017	Ongoing			Possibilities: Newspapers, magazines, billboards, online, etc.
2	Recruit someone with advertising knowledge to oversee this planning	Promotion Committee	7/1/2017	Ongoing			Tara Addeo/Organization Committee
ю	Recruit someone to create a Community Calendar tracker and update it regularly with program events	Promotion Committee	7/1/2017	Ongoing			

\*This amount is actually listed in the Advertising Budget Line and not in the Promotions Committee Budget.



### **2016** Accomplishments

### **Organization Committee**

1. Around 5,000 volunteer hours were logged at an approximate value of \$115,000.

(Figures are still being collected at time of this posting.)

2. Creation of sponsorship packets to launch fundraising efforts to support events and projects.

3. Organize quarterly Main Street Mingles to offer an opportunity for residents/business owners to become better engaged within our community.

- 4. Annual Volunteer and Business Recognition Event held in September.
- 5. Annual Report completed.
- 6. Orientation training for old, new, and perspective volunteers conducted.
- 7. Formal presentation to Town Board of Directors on annual accomplishments of MSG.
- 8. Have increased the size of our current committee.

### District Vitality (formerly Economic Restructuring) Committee

- 1. Business Directory Updated.
- 2. Business Tracker Updated for 2016: 17 new businesses opened; 7 businesses closed; 3 businesses relocated outside of Gardnerville; 2 businesses relocated/transferred ownership within the district and at least 14 businesses improved their business through private investment.
- 3. Revolving Loan Funds are still available at a 2% interest rate offered to qualified businesses within our district or to businesses that want to move into our district.
- 4. Welcome packets personally delivered by committee members to new businesses.
- 5. Began a Virtual Vacancy Tour campaign to promote vacancies within our district.
- 6. Established relationships with many Property Managers/Owners to move forward with the vacancy tours and possible recruitment of new businesses.
- 7. Recruited new members for the District Vitality Committee.

### **Promotion Committee**

1. Successful wine walk season based on income not attendance. Averaged 51 businesses participating and close to 1250 people in attendance during the 2016 season. (Does not include the number of businesses that our district businesses partnered with.) Added a

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Grab-n-Go element to provide easy access to food for the wine walkers. Sold MSG wine charms as a fundraiser. Added a roadside banner at Frontier Communication to provide addition promotion for this event.

- 2. Held our second annual Slaughterhouse Lane Coffin Races in October. We improved this event with vendors; seating, enhanced timing and scoring and course safety added a roadside banner to promote this event
- 3. Hosted the Great Race, in partnership with the Town of Gardnerville with attendance of approximately 2000. Hosted the first annual Heritage Park Classic Car Show in conjunction with the Great race, we had 72 entries.
- 4. Website updated with a calendar and individual committee blog pages.
- 5. Continue to recruit new volunteers for implementing our events.
- 6. Freedom 5k Fun Run participation in conjunction with the Town of Gardnerville.
- 7. Small Business Saturday participation for the 4<sup>th</sup> straight year.
- 8. Partnered with East Fork Gallery on their annual Scarecrow Festival to take place with the Heritage Park Gardens Fall Festival event.
- 9. Provided volunteers for the Town of Gardnerville's Annual Carson Valley Christmas Kickoff event
- 10. Assisted Carson Valley Chamber of Commerce with their Parade of Lights event, in partnership with the Town of Gardnerville, with a parade entry and an announcing stand at the Museum
- 11. Continue to promote our business members through bi-monthly Biz Blast emails to a database of close to 1,000 people.
- 12. Have increased our Facebook followers by 25%

### **Design Committee**

- 1. One new bench was installed within the district, located at the Record Courier Center with two more ordered and ready for installation in 2017. All benches were decorated for the holidays.
- 2. Purchased more lamp post banners so that there is one on each light pole throughout our district. These banners will be up from January until the Flower baskets are hung.
- 3. Sidewalk Gallery Reception was held to celebrate all the participating students from the Douglas High School Photography Class. This Sidewalk Gallery is an exhibition of their talent. Purchased new frames to improve the look of the gallery display and to make it easier to change them out. Building front was repainted by volunteers before the new frames were installed.
- 4. The Basque Mural mounted on the Masons Building facing south.
- 5. The Fronton Court Steering Committee continues to meet throughout the year.
- 6. Partnered with the Town of Gardnerville for the annual "Let's Sweep the Town" event.
- 7. Managed The Heritage Park Garden Projects with a volunteer subcommittee:
  - a. Rented 15 individual spaces for people to grow their own vegetables and flowers.
    6 additional spaces were used by participants in the Sharing Garden program and
    3 more plots were gardened by Girl Scouts and a Home School Class. There were
    2 demonstration beds one on square foot gardening and one planted by the

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Master Gardeners featuring herbs and strawberries. There were a total of 26 spaces under cultivation in the main garden area.

- b. Three summer workshops were scheduled in the Children's Garden providing educational opportunities. Elementary school aged children planted sprout bottles, helped plant circle gardens, made newspaper pots to plant seeds. In the Fall they were treated to a demonstration from Hall's Honey on bees and other pollinators. The third year of the USDA grant was completed. Fencing around the Children's Garden area was completed. Plants were added to the Butterfly/Pollinator Garden.
- c. Continued with phase two of the "Growing to Share" program involving families from the Food Closet and the Partnership of Community Services "Fuerza Latinas" group comprised of about a dozen families. Plants were provided along with oversight of the project. Midweek work evenings were held during summer months. A part of the harvest was donated to the Food Closet.
- d. Volunteers maintained and irrigated the garden common areas and the labyrinth at monthly Saturday morning work days, and during the summer with Wednesday evening work sessions.
- e. Planned and hosted four public special events: a March Garden Opener, a May Open House with plants available, an October Harvest Festival in conjunction with the Scarecrow Festival hosted by East Fork Gallery, and a New Year's Eve Candlelight Labyrinth Walk.
- f. Participated in the August Wine Walk by offering dessert and coffee in the Gardens. Walkers were invited to "Keep on Walking" to Heritage Park Gardens to enjoy the labyrinth and refreshments. A nice crowd enjoyed a summer evening at HPG.
- g. Monthly rock painting workshops were held under the leadership of volunteer, Sandi Morrison, to produce "Garden Goodies" to use as fundraisers. Volunteers set up booths at Community events and donations were received totaling over \$1,000.
- h. Local schools were involved through various activities. First grade classes from Gardnerville Elementary walked to HPG for a tour and a planting activity. Two classes from Carson Valley Middle School planned and planted a living sun dial in the Children's Garden. Another group came to plant daffodils in the spring. A teen group from the Partnership program came for a day to plant tomatoes and help with garden clean up.
- i. HPG stepped into the community by participating at the Lampe Park Farmer's Market, at the Great Race, as a part of the Coffin Races, and at other events where we could provide information.
- j. Other 2016 improvements- A wonderful hand-crafted log bench was added near the labyrinth. A high school student transformed our dumpster into a beautiful art

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bin. A brochure rack was installed and a mail box added where visitors can leave comments, both hand painted with garden designs.

- 8. Managed the Main Street Flower program through a volunteer subcommittee:
  - a. 68 hanging flower baskets were planted and grown by FC volunteers and students and staff at three local schools. The baskets were sponsored by community members in support of both the FFA school programs and the Main Street Gardnerville Program.
  - b. 62 flower pots were planted and grown by FC volunteers and Smith Valley School students. These pots were adopted for the summer by local merchants in support of the SVS FFA program and MSG Program.
  - c. Created a photo op location with signage and hanging flower baskets and the Sierras as a backdrop at the Carson Valley Museum for locals and visitors alike to take "selfies".
  - d. Adorned Main Street with outdoor fall decorations using artificial flowers and pumpkins. Again these were sponsored by local merchants in support of the MSG Program.
  - e. Decorated a chain link fence at the south entrance on Main Street to spruce up town property that is being renovated.
  - f. Planted and maintained the Eddy Street Flower Planter with an abundance of perennial and annual flowers and bushes showcased throughout the spring, summer, and fall season.
  - g. Designed and decorated a Holiday Tree titled "Birds of a Feather Volunteer Together" for the Douglas County Historical Society's Gallery of Trees Fundraising event in order to highlight both our Main Street and Flower Committee Programs.

## Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Discussion to approve, approve with modifications or deny a request for a Zoning Map Amendment application DA 17-013 to change the zoning district from Neighborhood Commercial to Mixed Use Commercial for two parcels within the Town of Gardnerville, 1317 & 1321 Highway 395 (APN's 1220-04-602-001 & -002); with public comment prior to Board action.
- 2. Recommended Motion: approve the proposed request DA 17-01, by Ruins to Riches, LLC to change from Neighborhood Commercial to Mixed Use Commercial, based on the findings and conclusions in the staff report.

Funds Available: <sup>I</sup> Yes □ N/A (requires staff time)

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire
- 5. Meeting Date: March 7, 2017 Time Requested: 30 minutes
- 6. Agenda: Consent Z Administrative

**Background Information**: The applicant is proposing to change the zoning from neighborhood commercial to mixed use commercial. The existing commercial building adjacent to Hwy 395 will remain. The apartment complex will be constructed at the back of the lot adjacent to the other apartments accessed off of Village Way. The applicant currently proposes 20 units for now and would have the potential for up to 44 units should an access agreement with the adjacent property owner be obtained. Town staff has sent an email to the property manager in support of the access.

- 7. Other Agency Review of Action: Douglas County V/A
- 8. Board Action:
- **Approved**
- Approved with Modifications
  Continued
- □ Denied

Town of Gardnerville 1407 Highway 395 North Gardnerville, Nevada 89410 (775) 782-7134 (775) 782-7135 facsimile www.gardnerville-nv.gov



### PROJECT REVIEW APPLICATION

Location Street Address: <u>1317 & 1321 N. Hwy 395</u> Assessor's Parcel #: <u>1220-04-602-001 & 1220-04-602</u>-002 Current Zoning Designation: <u>Neighborhood Commercial</u> County Project Reference #:

Project Description

A Zoning Map Amendment application to change the zoning district from Neighborhood Commercial to Mixed Use Commercial for two parcels within the Town of Gardnerville.

Applicant:

Name: Dennis McDuffee and Jeff Pisciotta (Ruins	to Riches, LLC.)
Address: PO. Box 119 Gardnerville, NV 89410	
Telephone Number: (75) 720-9000	Fax Number: ( )

Owner:

 Name: Dennis McDuffee and Jeff Pisciotta (Ruins to Riches, LLC.)

 Address: 1502 Hussman Ave. Gardnerville, NV 89410

 Telephone Number: (775 720-9000

 Fax Number: ()

Engineer:

<u>Ingine cr.</u>	
Name: R.O. ANDERSON ENGINEERING, INC 7	Fammy Kinsley, Associate Planner
Address: 1603 Esmeralda Ave, Minden, NV 89423	
Telephone Number: (773 215-5013	Fax Number: ( )

By signing this application, the applicant agrees to reimburse the Town of Gardnerville for all expenses reasonably incurred by the town in the process of reviewing the application, including, but not limited to, engineering and legal expenses. A \$75 deposit is included with this application.

Applicant or Applicant's Representative:

ettry P. Pisciota

Masciol Signature

2/2/17

{When projects are located or proposed to be located within the Town of Gardnerville, Douglas County requires review and comment by the Town Board before making a final decision on the project. The Town of Gardnerville makes recommendations to Douglas County on all development to be located within the township boundaries. Douglas County will not render a decision until a letter of recommendation has been submitted by the Town.}

(Application and all materials related to the project review need to be submitted to the Town office by the Friday two weeks before the Board meeting.)

DUUGLAS COUNTY CTEAT HIGHLE & COUNTY	DOUGLAS COUN COMMUNITY DEVELOPMEN 1594 Esmeralda Ave Post Office Box 2. Minden, Nevada 89 TEL (775) 782-62 FAX (775) 782-90 www.douglascountyn	<b>TY</b> <b>DEPARTMENT</b> enue 18 423 17 07	Egunlas Junty Gerndy Receipt 5 Comm. Bevelopment 1703310-1 02/02/2017 5 Thu, Feb 02, 2017 10:35AN Name: MCDUFFEE DENNIS Addr: PO BOX 119 City: GARDNERVILLE State: MV Zip: 89010 3 RUINS TO RICHES LLC 2,770.00 513 - 1 ITEM(S): TOTAL: \$2970.00 Check FAID \$2970.00
DEVELO FOR STAFF USE ON	PMENT APPLICAT	ION	Have a good day !!!
DA <u>17-013</u> File Number Town:	Receipt Number CHULL, Floodplain Zone	CTZ Received By	
Master Plan Land Use: Regional/Community Plan:	FIRM # & Date: MG Wellhead Protect	<u>u</u>	Case Planner: Heve

### **INSTRUCTIONS TO APPLICANT**

The following application form is provided for persons to submit a **Development Application** with Douglas County. As an applicant, you must complete this form and incorporate <u>all</u> requested information, as prescribed by the submittal requirements, before the application is accepted by the Community Development Department.

A. A	pplication for	r (check all that a	apply):			
	Agreement (De Master Plan M Master Plan T	, Major , Minor , Accessory Dwelling evelopment/Reim./A lap Amendment ext Amendment	ffordable Housing)	<ul> <li>Va:</li> <li>Va:</li> <li>Va:</li> <li>Zor</li> <li>Zor</li> <li>Modified</li> <li>Mod</li> <li>Mod</li> </ul>	dification, Major dification, Minor	
В.	Project Loca					
Stree	et Address (if a	available): <u>1317</u> &	1321 N. Hwy 395			
Asse	ssor's Parcel N	Number(s): 1220-0	04-602-001 & 1220-0	04-602-0	002	
	roximately	679	Feet North or		3.8.7	1e
	roximately	0	(Circle one) Feet East or V (Circle one)	$\sim$	(Street Name Hwy 395 (Street Name)	)
****	*****	*****		******		*****
C. The	Project Desc	ription	nendment Application to cha			orhood Commercial to
<u> </u>						
List	any previous a	pplications that h	ave been filed for th	is site: P	RE 16-054	

### **APPLICANT:**

Contact Name: Dennis McDuffee/Jeff Pisciotta	Company: Ruins 2 Riches, LLC
Address: PO Box 119 City/Sta	
Telephone No: ( ) 775 720-9000	Fax No: ( )
E-mail Address: Dennis@InteroNV.com	
OWNER:	
Contact Name: MCLAREN Land Company, LLC	Company:
Address: PO Box 435 City/Sta	te/Zip: Glengrook, NV 89413
	Fax No: ( )
E-mail Address:	
ENGINEER/REPRESENTATIVE:	
Contact Name: Tammy Kinsley, Associate Planne	Company: RO ANDERSON ENGINEERING, INC
Address: 1603 Esmeralda Ave City/Sta	
Telephone No: ( ) 775 215-5013	
E-mail Address: tkinsley@roanderson.com	

### LETTER OF AUTHORIZATION

This letter shall serve to notify and verify that I/we am/are the legal owner(s) of the property being considered under this application and do hereby authorize the above representative to file and represent my/our interest in this application.

\*\*\*\*\*\*\*\*\*\*\*\*\*

I/we am/are the legal owner(s) of said property; have read the foregoing Letter of Authorization and know the contents thereof; and so hereby certify (or declare) under penalty of perjury under the laws of the State of Nevada that the information contained in this application is true and correct.

OWNER(s) of RECORD: (Include extra sheet:	s in necessary)	
Ruins to Riches 11C	Smill	1-10-10
Printed Name	Signature	Date

Printed Name

Signature

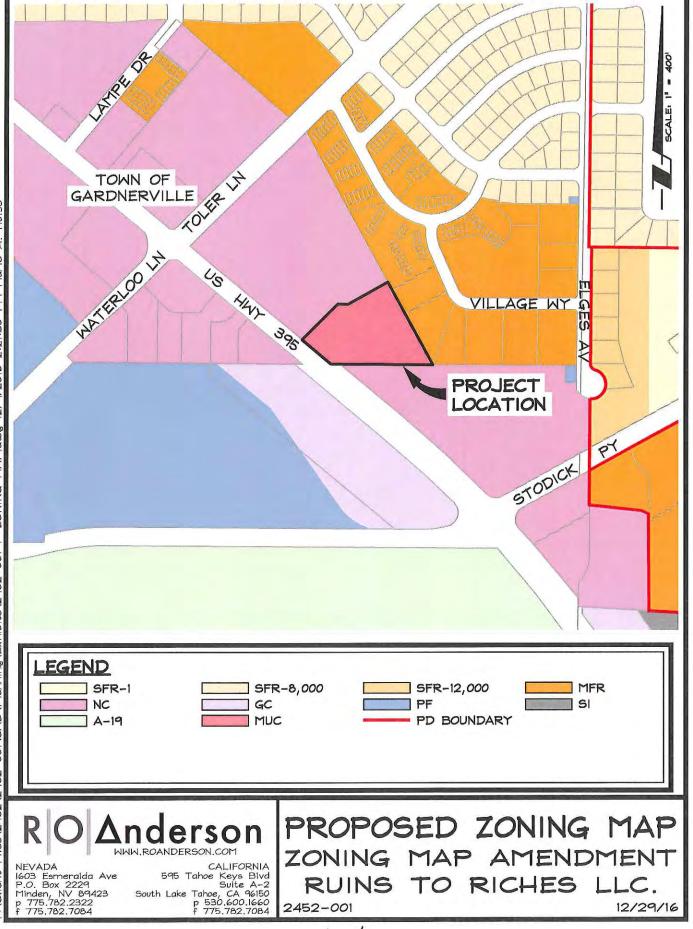
Date

**Note:** For permits requiring a public hearing, this application must include the names of all owners and, if a corporation, all stockholders and officers (Douglas County Code 20.04.010).

I certify under penalty of perjury that I am the applicant and that the foregoing statements and answers contained herein and the information herein submitted, are in all respects true and correct. I also certify that all plans and submittal requirements are in accordance with the Nevada Revised Statutes and Douglas County Code, have been drawn to a standard engineering scale (e.g., 1"=10', 1"=20', 1"=30') that is appropriate to the project size, and clearly define and identify all of the required information.

APPLICANT/APPLICANT'S	REPRESENTATIVE:	
Ruins to Riches	1/c Solf	1-10-17
Printed Name	Signature	Date

extra copy





Ken Miller , Chairman Cassandra Jones, Vice Chairman Linda Slater, Board Member Mary Wenner, Board Member Lloyd Higuera, Board Member

MEMORANDUM

Date:	February 28, 2017
То:	Gardnerville Town Board
From:	Tom Dallaire, P.E., Town of Gardnerville
Subject:	DA 17-013 (Zoning Map Amendment); Ruins to Riches, LLC, Located at 1317 1321 Highway 395 North APN: 1220-04-602-001 & -002

### I. TITLE:

Discussion to approve, approve with modifications or deny a request for a Zoning Map Amendment application DA 17-013 to change the zoning district from Neighborhood Commercial to Mixed Use Commercial for two parcels within the Town of Gardnerville, 1317 & 1321 Highway 395 (APN's 1220-04-602-001 & -002)

### **II. RECOMMENDATION**

Staff's Recommendation to the Gardnerville Town Board is to approve the proposed request by Ruins to Riches, LLC to change from Neighborhood Commercial to Mixed Use Commercial, based on the findings and conclusions in the staff report.

### The following recommended conditions need to be considered;

The following are staff's items that should be addressed at the design review stage. This current application in front of you is a Zone Change only, which will allow these issues to be considered in the future and there will not be any conditions for the zoning amendment for the development application:

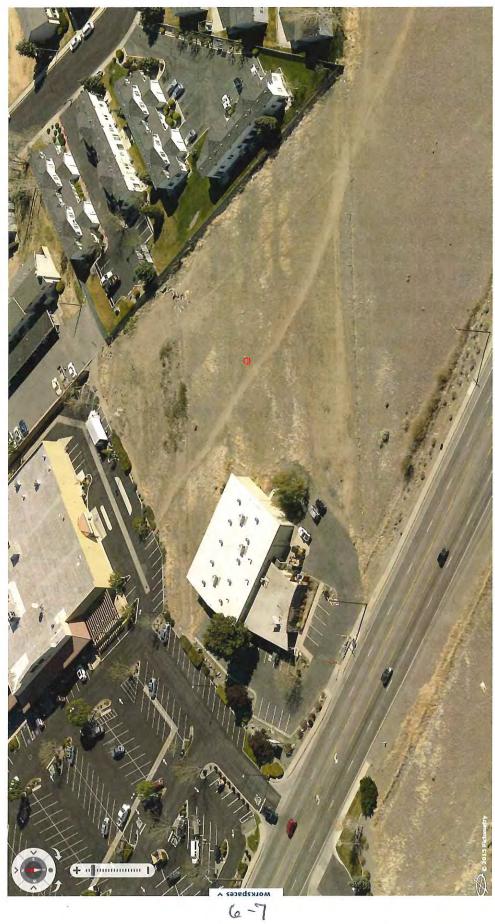
- 1. Access, parking and connections to the adjacent sites should be investigated and improved with the design review application process. The town has reached out to the owners agent and provided an email and diagram of the concern.
- 2. Provide trash enclosure for 1 (2) yard trash bin for every 4 6 housing units, depending on desired pickup schedule and provide an enclosure structure per the Douglas County standards with the towns standard dimensions as attached.
- 3. The applicant shall submit design review for town board review and approval. Plans shall be in conformance with Douglas County Design Criteria and Improvement Standards (DCDCIS) Division 7, and the Town of Gardnerville Design Standards.
  - a. A decorative stop sign at Highway 395.
  - b. Pedestrian access should be provided and planned for the existing walk system a connecting the parcels at the rear of the site.
  - c. The storm water leaving the site shall be treated prior to discharge into the existing irrigation system adjacent to Hwy 395.

### **NOTE's from Board Meeting:**

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### **III. DISCUSSION AND EVALUATION**

<u>Master Plan and Zoning Consistency</u>: The project is located within the Minden-Gardnerville urban service area and a 10-year well-head protection zone and the site is just over 600 feet to the Gardnerville Water Company's public water well #6.

With the current improvements on the site adjacent to the highway, and a retail space and warehouse space available for leasing, and currently has a tenant in the front unit, and the applicant has shared interest in reinvestment of the existing structure to update the exterior look of the building.



The project site is designated in the Master Plan as GC (General Commercial) while in the Neighborhood Commercial zone. The town Plan for Prosperity states the objective I (pg 3) objective 3 (pg 6) is to improve US Hwy 395's image within the town. This specific site is only shown on the commercial quad section and really not identified as mixed use in the plan. The adjacent vacant site south of the subject parcels are identified to be mixed use along the highway and Stodick Parkway with 3 acres of commercial and 5.56 acres of residential (67 dwelling units (page 22). All new investment should improve the town's image. The zone change at this time is what is in front of the board, not the submitted floor plans, elevations or site plan, which will be reviewed at a design review submittal at a later time.

Access to the parcels would be reduced from two driveways to one driveway per NDOT requirements, that could cause other unintended issues at full buildout and full occupancy of the warehouse and retail space. The Plan for Prosperity is all about creating mixed use areas. With the condos and apartments in the back of this parcel Staff feels this would be a great use of the property and a much needed rental space for our residents.

<u>**Traffic:**</u> The traffic study is conceptual at this point and indicates with the mixed use zoning, the maximum units that could occupy the land is 44 units. Currently the proposed unit number is 20



DA 17-013 Ruins to Riches, LLC, ZMA March 7, 2017 Town Board Meeting Page 5 of 5

dwelling units. Should the shared driveway concept be allowed with the shopping center, 36 dwelling units could be proposed while meeting the County design standards. This will all come out in the design review stage. The current Traffic study does report 44 townhomes would only produce 29 trips in the morning and 34 trips in the evening. Those proposed figures seems to be a little off as it was specific to town homes and not apartments in the study. The traffic study includes the single driveway currently proposed as the only entrance and exit. The movements should be improved further with the additional access into the shopping center and that would provide a direct access to Waterloo lane without movement onto highway 395.

**Drainage:** The proposed parcel fronting the highway is virtually covered in impervious surface. There is some landscaping around the site. The Back parcel is a vacant former irrigated field. There are signs of a former ditch on the vacant lot with a couple of concrete diversion structure that are there today. There are no signs of any irrigation being diverted. The drainage appears to flow to the highway. A hydrology report is not required as part of this review process.

With the location to Gardnerville Water Company Well No.6 infiltration should not be an option as the site is within the wellhead protection zone. The draining from the proposed site will need to be collected, treated and discharged into the existing irrigation ditch adjacent to highway 395.

A conceptual drainage study is not a requirement for a zoning map amendment, so nothing was submitted for review. The Design review phase would be appropriate for this level of review.

**Floodplain:** A small portion of the southwesterly portion of the site is located within the AO2 ft flood plan which became effective in June 2016. There appears to be a culvert under hwy 395 at the intersection of the southerly property line and Hwy 395 right of way. This pipe would directly discharge into the Cottonwood Slough on the west side of highway 395.

### **IV. ZONING MAP AMENDMENT FINDINGS**

Pursuant to County Code, Section 20.610.090 Findings for Zoning map amendments The planning commission and the board shall, in approving an amendment to the zoning map, make the following findings:

A. The use in question is of a similar type and intensity to other principally permitted or conditionally permitted uses in the same zone district.

**Town Staff Response:** The use in question is a fit for the area and similar to that of the adjacent uses of the developed property.

B. The use in question meets the purpose and intent of the district in which it is proposed.

**Town Staff Response:** The plan for prosperity encourages this type of development as a mixed use proposal it would allow for the existing land use in the front and provide residence dwelling units within direct access to shopping, and recreation purposes, while dwellings would not place on highway 395 directly.



C. The use in question meets and conforms to the applicable policies and maps of the master plan.

**Town Staff Response:** The master plan supports the towns plan for prosperity and this proposed use. There is a definite need for more apartment style dwelling units in Gardnerville.

Currently MFR zoning consists of 233 acres, or 18% of the town, with 3% of the current property available (6.54 acres) as being vacant, 36 acres was developed as single family units, and 76 acres was developed on receiving area.

613	MFR	٣	233.26	Multi Family	148.97 MFR
Vacant	3%		6.54	130	0.56 Commercial
Single Family	15%		36.15	200	75.60 RECEIVING AREA
					8.13 MFR plus other Zones

D. If the amendment is in a receiving area and changes land to any industrial, commercial, or residential district, or otherwise increases the density or intensity of use, that the amendment is being requested in the context of a specific plan or a planned development, and utilizes transfer development rights.

Town Staff Response: The site is not located within a receiving area. The need is shown above.

### **Conclusion:**

Does the project fill a need in Gardnerville? The multi-family housing within the town of Gardnerville is full at this time. There are waiting lists to move in. There are other vacant parcels that are currently zoned multi family, but this is a smaller lot of the others that may be available. It is close proximity to services which made this location desirable for the mixed use commercial. The mixed use commercial does require more parking and parking takes up land that would not otherwise be needed if they constructed MFR or neighborhood commercial.

Based on the findings and the staff report, Staff's Recommendation to the Gardnerville Town Board is to approve the proposed request by Ruins to Riches, LLC to change from Neighborhood Commercial to Mixed Use Commercial, based on the findings and conclusions in the staff report.



February 27, 2017

### **Via Hand Delivery**

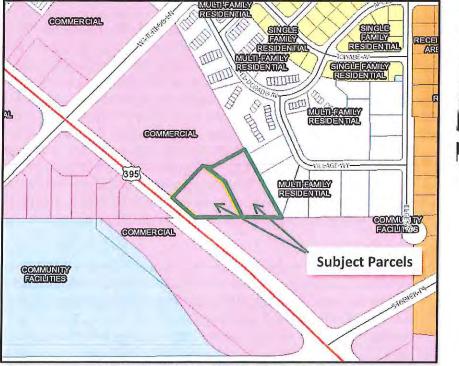
Douglas County Community Development P.O. Box 218 Minden, NV 89423

> *Revised* Statement of Justification and Detailed Description A Zoning Map Amendment

To whom it may concern:

On behalf of the applicants, Dennis McDuffee and Jeff Pisciotta, please consider this letter their statement of justification and detailed description for the Zoning Map Amendment application to change the zoning district from Neighborhood Commercial to Mixed-Use Commercial. The subject site is located at 1317 & 1321 N. HWY 395, Gardnerville, NV; Assessor's Parcel Numbers 1220-04-602-001 & 1220-04-602-002, within the Town of Gardnerville. Both parcels have a Master Plan designation of Commercial.

The subject parcels are located on the eastern side of U.S. Highway 395 approximately 679 feet south of Waterloo Lane. Per the Assessor's database, the property fronting U.S. Hwy 395 (located at 1321 N. Hwy 395) has an existing commercial building and the parcel behind, 1317 N. Hwy 395, is vacant. The parcels are within an "X-shaded" flood zone as per the FEMA FIRM panel 32005C0265H dated June 15, 2016.



### 1317 & 1321 N. Hwy 395; Gardnerville, Nevada

6-11

Physical 1603 Esmeralda Avenue Vinden, Nevada 89423 9 775,782,2322

Mailing P.O. Box 2229 Minden, Nevada 8942: www.ROAnderson.con 🍵 Minden, Nevada

Reno, Nevada
 South Lake Tahoe, California

# R O Anderson

February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 2 of 8

### **Request for Mixed-Use Commercial Zoning**

The applicants are requesting a Zoning Map Amendment to change the zoning district for both parcels from Neighborhood Commercial to Mixed Use Commercial, in order develop a multi-family residential project in conjunction with the existing commercial building on site. The surrounding properties land use and zoning consists of the following:

<b>Relation to Parcel</b>	Land Use Designation	Zoning Classification	Current Use
North	Commercial	Neighborhood Commercial (NC)	Carson Valley Fair Center
East	Multi-Family Residential	Multi-Family Residential (MFR)	Townhouse
East	Multi-Family Residential	Multi-Family Residential (MFR)	Townhouse
South	Commercial	Neighborhood Commercial (NC)	Vacant Land
West	Commercial	Neighborhood Commercial (NC)	Remax Realty Affiliates building

### **Conceptual Development Plan**

The applicants have provided a conceptual development plan which describes in graphic terms their approach in developing this site consistent with the regulations and guidelines of the Mixed Use Commercial zoning district. The concept consists of three multi-family residential structures (approximately 20 units) situated to the rear of the parcel with the existing commercial building at the front along U.S. Hwy 395. Each residential unit will have approximately 780 square feet of living space. This proposal provides 30 covered carport parking spaces with additional guest parking as required per Douglas County Title 20 and the Design Guidelines for Multi-Family Residential in the Mixed-Use Commercial zoning district. Although a conceptual plan of the floor plans, exterior elevations and site layout have been provided with this application, the applicants continue to work on the final design for the multi-family residential units, the required three amenities, plus the design elements for landscaping and open spaceas required per Douglas County Code 20.664.125 Multifamily housing (Mixed-Use Commercial zoning district). The final design details and specifications for the residential units will be submitted under a Design Review Application to the Douglas County Community Development Division for review and approval. The existing commercial building will remain as is, except Mr. McDuffee and Mr. Pisciotta plan to remove the rock from the front face of the building and update, improve the overall look of the façade and resurface the parking areas.

### Grading, Drainage and Flood Plain

The Conceptual Drainage Report, Grading and Drainage Plan will be required with the subsequent application for Design Review. Douglas County Engineering staff will review these reports prior to issuing any building permits for compliance with FEMA regulations and Douglas County Code. The type of construction of the proposed structures will also be verified by the Building Division with the Design Review submittal for compliance with FEMA's standards for constructing in the "X-shaded" Flood zone, which requires that the finished floor of the structure be elevated a minimum of 12 inches above highest adjacent grade. Any type of construction or future development be it residential or commercial, will require the same level of evaluation for construction in this flood zone.



# R O Anderson

February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 3 of 8

### Utilities

The site is located within the Town of Gardnerville, who provides town services such as refuse disposal and drainage and road maintenance. The site is also within the Gardnerville Water Company services area, which provides community water service to the site. Finally, community sewer services are provided by the Minden-Gardnerville Sanitation District. All required public facilities for an Urban Service Area currently serve the site. Any future expansion of development on this site will be reviewed through the design review process, and if necessary, mitigation improvements to the public facilities for this project will be required for subsequent development.

### **Traffic Study**

The applicant has provided a Traffic Impact Study prepared by Solaegui Engineers. The recommendations and conclusions from the study indicate that the proposed change in zoning and the conceptual mixed-use commercial project will have little impact on the adjacent street network. The study, prepared for up to 44 units, recommends that any required signing, striping, or traffic control improvements comply with Douglas County and Nevada Department of Transportation requirements. In addition, NDOT has provided a letter of recommendations for this zoning map amendment application. When and if a final design is processed for development through the Design Review and Site Improvement Permit process with Douglas County, the applicants will obtain the proper review and approval for their final design and encroachments on to Hwy 395 meeting NDOT and the Douglas County Design Criteria and Improvement Standards Manual, specifically 2.4 Access, and Douglas County Code 20.100.090 Roadway facilities.

The following is our analysis of the required findings for a Zoning Map Amendment, per Douglas County Code Sections 20.610.050:

### **Analysis of Zoning District Guidelines**

Pursuant to Section 20.650.010 of the Douglas County Code, the purpose of the Mixed Use Commercial district is intended for the development of areas which integrate compatible commercial uses with medium density multi-family residential uses through proper design. The commercial land use designation in the master plan outlines goals that include providing for a better jobs/housing balance and more affordable housing, as well as conserving land resources and reducing commute times. In addition, the plan stipulates that the MUC district can be used for in-fill projects and as a rehabilitation tool for selective properties in distressed areas. The MUC district can also be located as a transition zone between multi-family development and other commercial districts. This site is a prime example of an infill property with the commercial building up front on Hwy 395 and the vacant part of the site to the rear. The site also serves as a buffer between existing multi-family residential housing to the east and the commercial use onsite and the adjacent shopping center to the north.

### **Applicable Master Plan Goals and Policies**

This request for a ZMA provides the opportunity to revitalize a property that has been vacant for some time. Messrs. McDuffee and Pisciotta believe that changing the zoning district to Mixed-Use Commercial as requested will help facilitate this needed revitalization. This request is consistent with

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February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 4 of 8

the Urban Communities LU Policy 5.6 <u>To identify particular areas within Douglas County for</u> development as distinct urban communities. LU Goal 5:

"Douglas County shall provide for the use of flexible community design techniques within Urban Service Areas to establish or revitalize neighborhoods. Mixed-Use Commercial projects, high-density traditional design, and Planned Developments are examples of these techniques, which should be considered when site design or neighborhood compatibility concerns can best be addressed by a project with a mix of uses or densities."

### Minden/Gardnerville Community Plan

Location and General Description Minden-Gardnerville is the most urbanized community in the Carson Valley and is generally characterized as the heart of the valley. This community lies in the center of the Carson Valley and includes the Towns of Minden and Gardnerville.

The areas should be developed as distinct neighborhoods compatible and complimentary to surrounding neighborhoods. A variety of residential densities should be utilized with the predominant land use being single family. Multi-family uses, except Mixed-use Commercial districts, where appropriate, should be limited to small enclaves spread throughout the community rather than concentrating this use. Housing for seniors and affordable housing should be included within the overall housing mix.

### Major Commercial Development in the Downtowns of Minden and Gardnerville

Compact commercial development and revitalization of downtown areas can be aided by intensifying commercial development in the downtown areas and limiting strip development in the expanding areas. Mixed commercial and residential uses, incorporating higher residential densities, are encouraged in the downtowns to add vitality to the areas and reduce automobile congestion and emissions.

### Housing

Residents have expressed a desire for a variety of housing types in their community, including without limitation smaller lot sizes, including single-family traditional development, and mixed-use commercial, both of which promote density and vitality in the historic district.

Minden/Gardnerville (MG) Community Plan Goals, Policies, and Actions:

MG Goal 1 To preserve and enhance the existing character of the Minden-Gardnerville community.

*MG Policy 1.2* The County shall support the expansion of commercial development, and plan for a wide variety of housing types and densities, including single-family traditional and mixed-use commercial, in a manner that is compatible with the Towns' existing character.

*MG Policy 1.8* Douglas County shall plan for a wide variety of housing types and densities, including without limitation, Mixed-use Commercial zoning districts, in the Minden-Gardnerville community.



## R O Anderson

February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 5 of 8

> *MG Policy 1.10* Growth areas shall be planned with distinct neighborhoods in mind. Neighborhoods shall contain a mix of residential homes and, where appropriate Mixed-use Commercial zoning.

*MG Policy 1.12* Multi-family residential projects shall be located within the urban service and receiving areas of Minden and Gardnerville. Multi-family residential projects shall be located within a reasonable proximity to major roadways, commercial centers, emergency services, schools, pedestrian trails, and other urban services.

*MG Policy 1.13* The County shall encourage the intermixing of multi-family residential projects within existing single-family residential neighborhoods. Whenever possible, multi-family projects, including without limitation Mixed-use Commercial zoning, where appropriate, shall be sited and designed to act as a buffer between commercial and higher density single-family residential land uses.

MG Goal 2 To pursue land uses consistent with the Plans for Prosperity that support the character of traditional Gardnerville and Minden and the community's quality of life objectives.

*MG Policy 2.7* Consistent with the Gardnerville Plan for Prosperity, the County and the Town shall pursue land uses that support the character of traditional Gardnerville and the community's quality of life objectives.

*MG Policy 2.8* Create a mixed-use and connected community by continuing to plan for mixeduse projects that create and connect to walkable neighborhoods and existing pedestrian trails.

*MG Policy 2.9* Ensure plans for mixed-use developments are realistic. Initial projects would benefit from a horizontal mix of uses that are connected through carefully coordinated site planning, where uses come together around streets and open spaces.

### Master Plan Chapter 4: Housing Element:

The limited availability of land zoned for high density residential development or mixed use development continues to be an issue in Douglas County.

Higher density residential options have rarely been utilized in Douglas County. Residential development rarely exceeds 4-5 units per acre and single-family attached housing such as condominiums and townhomes represent only a small percentage of the total housing inventory particularly in the Carson Valley.

Based on a 2010 analysis of vacant land zoned for multi-family residential (MFR) development, there are now only 124.75 acres zoned as MFR, with almost 100 acres of this total located only in the

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February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 6 of 8

Minden/Gardnerville Community Plan area...In addition, there are only 18.14 acres zoned as Mixed Use Commercial, all of which is located in the Minden/Gardnerville Community Plan Area.

### Future Housing Demand

Future housing demand estimates are based upon two different population forecasts. A lower growth forecast prepared by the Nevada State Demographer estimates a total of 1,352 new housing units for ownership and 375 rental units will be needed by 2030. A projected 377 for sale housing units will be needed to meet the demands of low and very low income households. Just over 200 rental housing units will be needed for low and very low-income households over the next 20 years under the State Demographer's population forecast.

A population forecast which is based upon historic Douglas County growth levels from 2000 to 2010 requires a substantial increase in new housing units as compared to the Demographer's forecast. The total number of new owner units could be as high as 5,401 with 1,507 units for low and very low income owner households over the next 20 years. Under the historic population growth scenario, an estimated 1,524 rental units will be needed by 2030 with 840 units being available for low and very low income households in Douglas County.

H Goal 6 To increase availability of affordable homeownership opportunities for households with incomes up to 120 percent of AMI.

H Policy 6.2 Provide sufficient lands zoned MFR or MUC in Douglas County Community Plans.

### Growth Management (GM) Goals, Policies, and Actions

*GM Goal 2:* To direct new development to locations within or adjacent to existing communities where public services and facilities can be provided and a sense of community can be created or enhanced.

### Gardnerville "Plan for Prosperity"

The Town of Gardnerville has a "Plan for Prosperity" that represents the town's plans, values and vision for future development. Per the Executive Summary of the plan:

### **Overall Objectives**

The planning process resulted in three overall objectives for the Town's future:

OBJECTIVE 1: Creating a Mixed use and Connected Community Continue to plan for mixed-use projects that create and connect to walkable neighborhoods.

OBJECTIVE 2: Make Sure Plans are Feasible

# R O Anderson

February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 7 of 8

Make sure plans for mixed-use development are realistic. Initial projects would benefit from a horizontal mix of uses that are connected by carefully coordinated site planning, where uses come together around streets and open spaces.

### OBJECTIVE 3: Improve US 395's Image

Old Town and the 'S' Curve continue to be a priority investment district. Other important sites identified included the South Gateway and Waterloo/US 395. However, all new investment should improve the image of the town.

### Findings for Zoning Map Amendment 20.610.050

When approving a zoning text or map amendment, the planning commission and the board must make the following findings:

A. That the proposed amendment is consistent with the policies embodied in the adopted master plan and the underlying land use designation contained in the land use plan;

**Response:** The requested zoning district of Mixed Use Commercial is consistent with the policies in the 2011 Master Plan and the existing land use designation. The proposed ZMA is within an established urban area, which further supports the land use policies embodied in the adopted Master Plan and the Minden/Gardnerville Community Plan.

B. That the proposed amendment will not be inconsistent with the adequate public facilities policies contained in this title;

**Response:** The zoning map amendment complies with the adequate facilities ordinance, and is consistent with Title 20 of Douglas County Code Adequate Public Facilities code 20.100.100.

C. That the proposed amendment is compatible with the actual and master planned use of the adjacent properties.

**Response**: Based on the evidence provided and the goals and policies of the County's Master Plan, the proposed Mixed-Use Commercial zoning is compatible with both the actual and master planned uses of the adjacent commercial and multifamily residential properties.

### **Future Entitlement Process**

Once the Zoning Map Amendment process is completed Mr. McDuffee and Mr. Pisciotta will submit for a Design Review application for the approval of the building design and improvements. Concurrently or shortly after the design review approval, they will merge the two parcels and re-subdivide through the

# R O Anderson

February 27, 2017 Ruins 2 Riches, LLC. ZMA Statement of Justification/Description Page 8 of 8

Tentative Subdivision Map, Site Improvements and Final Subdivision Map process with Douglas County Community Development to create individual ownership of the multi-family buildings.

Thank you for your consideration. Should you have any questions regarding this application, please contact me directly at (775) 215-5013 or via email at tkinsley@roanderson.com.

Sincerely,

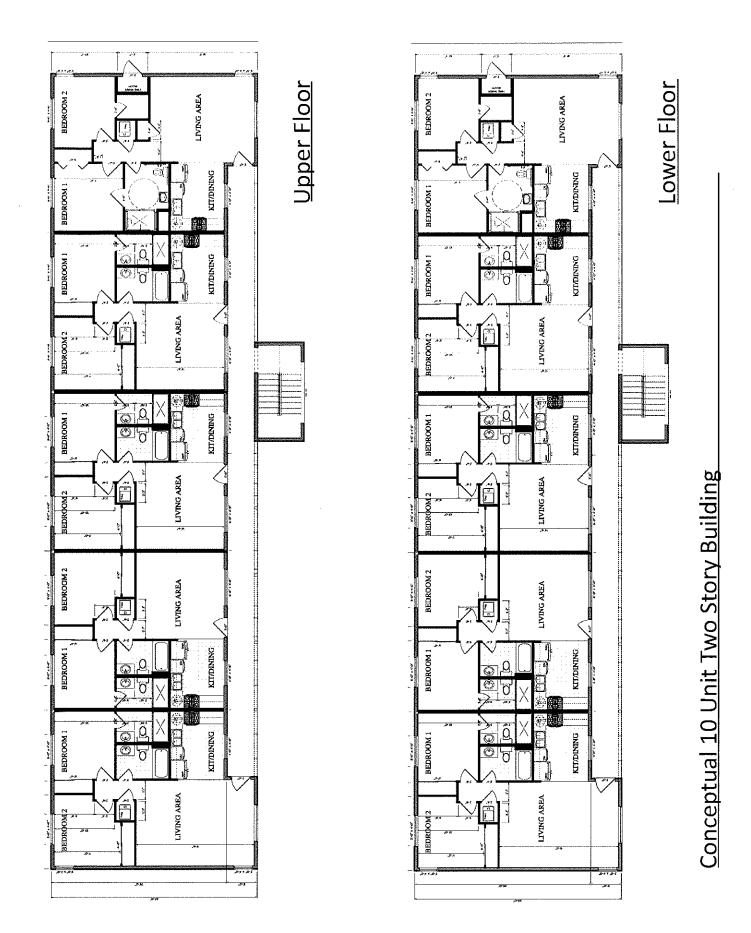
R.O. ANDERSON ENGINEERING, INC.

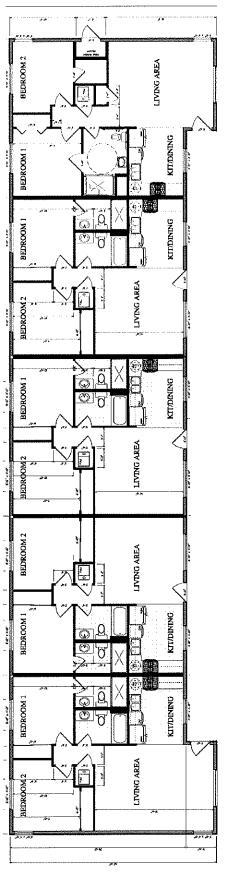
Jany J. tensley

Tammy J. Kinsley Associate Planner



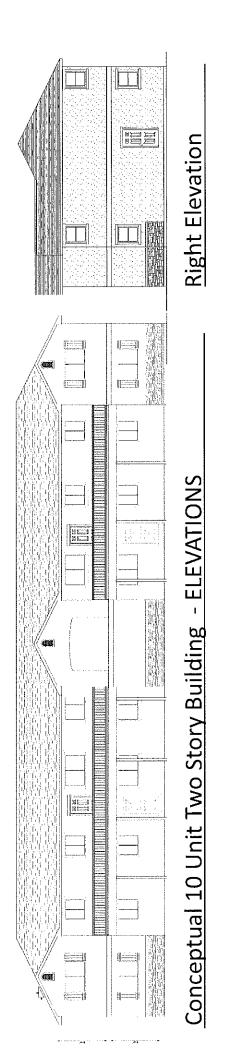
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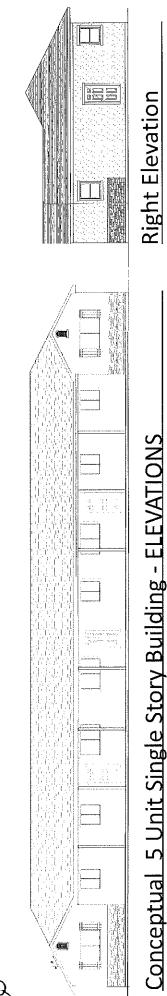


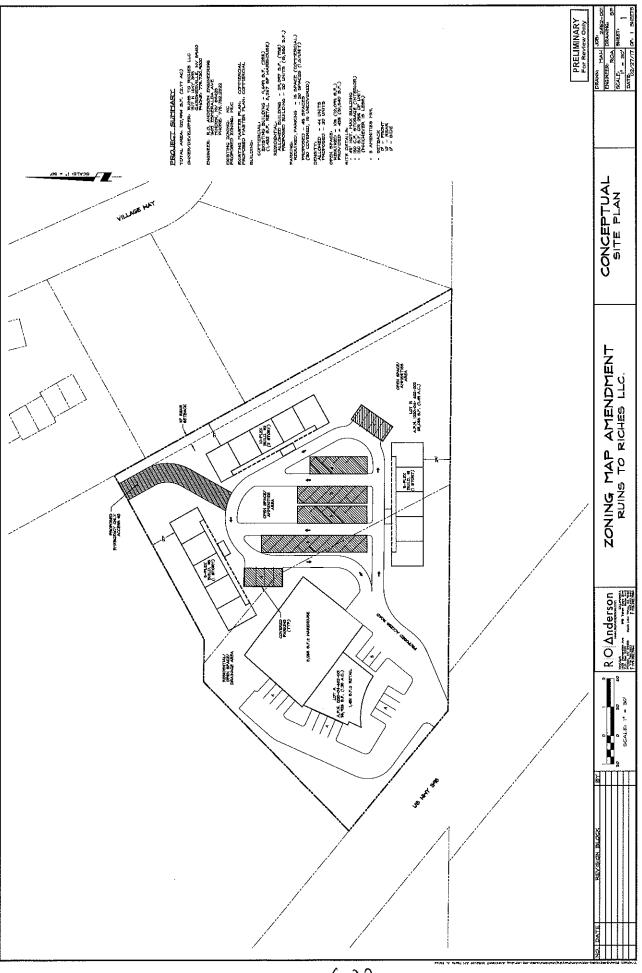


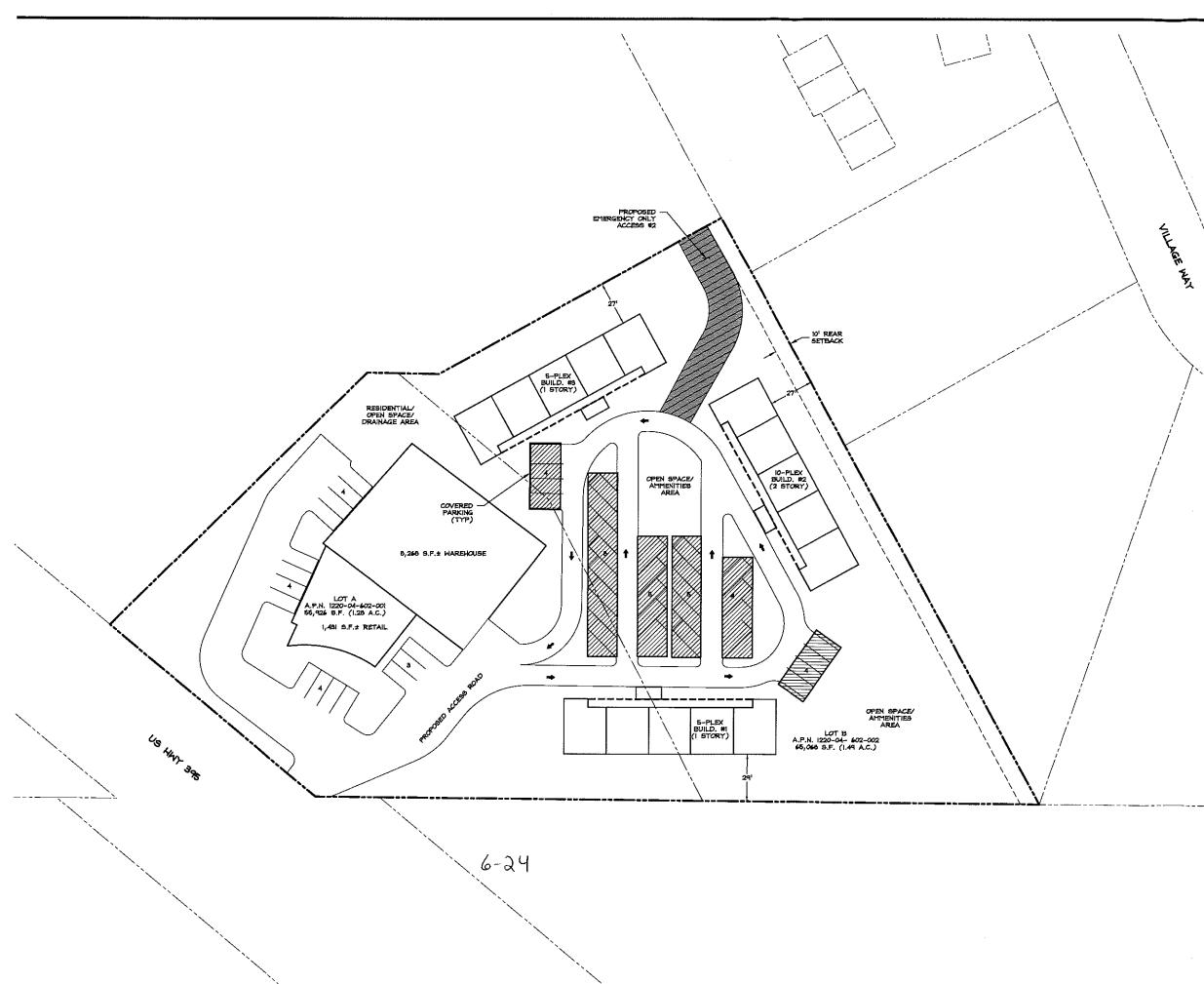


<u>Single - level Floor</u>









### PROJECT SUMMARY

TOTAL AREA: 120,994 S.F. (2.77 AC) OWNER/DEVELOPER: RUINS TO RICHES LLC ISIT N HHY 345 GARDNERVILLE, NV 89410 PHONE: 775.720,900 ENGINEER: R.O. ANDERSON ENGINEERING IGO3 ESMERALDA AVE MINDEN, NV 89423 PHONE: 775.782.2322 EXISTING ZONING: NC PROPOSED ZONING: MUC EXISTING MASTER PLAN: COMMERCIAL PROPOSED MASTER PLAN: COMMERCIAL PROPOSED MASTER PLAN: COMMERCIAL BUILDING: COMMERCIAL: EXISTING BUILDING - 9,699 S.F. (25%) (1,432 9.F. RETAIL 8,267 SF WAREHOUSE) RESIDENTIAL: ALLOWED BUILDING - 29,097 S.F. (75%) PROPOSED BUILDING - 20 UNITS (15,580 S.F.) PARKING: REGUIRED PARKING - IS SPACES (1.5/UNIT) PROPOSED - 45 SPACES (30 COVERED, IS UNCOVERED) DENSITY: ALLOMED - 44 UNITS PROPOSED - 20 UNITS OPEN SPACE: REGUIRED = IOX (12,099 S.F.) PROPOSED = 43% (51,540 S.F.) SITE DETAILS: • 45' MGT. MAX BUILDING • 150 C.F. STORAGE (INTERIOR) • 3 AMENITIES MIN.

SETBACK
 0<sup>1</sup> - FRONT
 10<sup>1</sup> - REAR
 0<sup>1</sup> - SIDE

# Gardnerville Town Board



- 1. <u>For Possible Action</u>: Discussion to approve, approve with modifications or deny a request for a Major Design Review DA 17-012 for construction of a 19,526 square foot church, including classrooms, meeting room, multipurpose room, offices, kitchen and associated parking lot and picnic areas, within the Town of Gardnerville, APN 1320-33-310-004; with public comment prior to board action. (approx. 45 minutes)
- 2. Recommended Motion: Conditionally approve the proposed Major Design review DA-17-012 for the High Sierra Fellowship Church at APN 1320-33-310-004 with the conditions as outlined in the attached staff report. (with the additional items that were discussed this evening).

**Funds Available:**  $\blacksquare$  Yes  $\square$  N/A (requires staff time)

- 3. Department: Administration
- 4. Prepared by: Geoffrey LaCost
- 5. Meeting Date: March 7, 2017 Time Requested: 45 minutes
- 6. Agenda: Consent Z Administrative

### **Background Information:**

Before the board is a major design review for the construction of a new 19,525 square foot (sf) church on an existing undeveloped 5.08 acre lot. The building as proposed includes classrooms, meeting room, multipurpose room, offices, and kitchen. The parking area consists of 175 spaces, 6 of which are ADA accessible spaces.

Items the board should discuss:

- 1. County code 20.100.090D requires the property owner to develop and improve adjoining roads to properties being developed.
  - a. Staff believes it is reasonable to have the property owner pay the Town of Gardnerville for the appropriate road improvements of which the Town will include the projects to the CIP for future development.
    - i. Maple Street would be cost of completion, up to the crown of the road, of the portion of Maple adjacent to the property including pavement, base, Curb and Gutter (C&G), sidewalks, easements and administrative costs.
    - ii. Ezell would be a 100% cost of completion of the portion of Ezell adjacent to the property including pavement, base, Curb and Gutter (C&G), sidewalks, easements and administrative costs. The difference is due to the fact that Ezell is already half done.
    - iii. In the supporting documents there is a preliminary concept for parking on Ezell. Does the Town Board want to have an angled parking style?

- 2. County Code 20.100.090.E.1.a requires a cul-de-sac be installed at the end of Maple till the road is continued connecting to High School Street. In the supporting documentation there is a preliminary concept for Maple Street alignment and cul-de-sac.
  - a. Does the Town Board approve the alignment as conceptually proposed?
  - b. The alignment requires dedication of some additional right-of-way from the High Sierra Church property. This is called out as part of the above code.
- 3. The site light at the entrance will presumably be similar to the parking lot night sky friendly lights.
  - a. Does the town want to require this particular light to follow the town street light standard because of the proximity to the road?
- 4. There are trees placed around the building but none in the parking lot or around the parking lot.
  - a. There should be additional trees planted on the street side per 20.694.100G which include Ezell, Maple, and Gilman.
  - b. Staff believes additional trees are appropriate in the parking lot landscape planters and around the perimeter of the parking lot to shield 175 parked cars.
- 5. There is only one entrance to the property and 733 daily trips on Sundays.
  - a. Does the town want to require a second entrance onto Maple Street to improve accessibility?
  - b. Staff is requesting the trash enclosure be rotated near its current location to allow a second access onto Maple.
- 6. The storm water overflow from the parking lot detention basin into the Heritage Park Garden Wetland will erode the DG path.
  - a. Staff is requiring the overflow be piped to the wetland detention basin to prevent eroding issues.
  - b. Overflows should be limited to 1 to reduce piping into the Wetland.
  - c. An easement will need to be drafted to account for piping into the Heritage Park Garden wetlands.
- 7. The exterior architecture is questionable as to whether it follows the Plan for Prosperity in design and ascetics. The town board needs to decide if the ascetics are acceptable.
  - a. The plan calls out that "gable roofs (will be) hidden behind a parapet."
    - i. There are two gabled roofs visible.
  - b. The plan calls out that "buildings should be either wood frame construction or brick with strong cornice lines and punched window openings."
    - i. Some of the building has a stone veneer. A majority does not.
- 7. Other Agency Review of Action: □ Douglas County □ N/A
- 8. Board Action:
- □ Approved
- Approved with Modifications
  Continued
- Denied

Town of Gardnerville 1407 Highway 395 Gardnerville, Nevada 89410 775-782-7134 775-782-7135 fax www.gardnerville-nv.gov



### STAFF REPORT

Date: March, 7 2016 GTB Meeting

To: Gardnerville Town Board

From: Geoffrey LaCost, Superintendent Town Public Works

Subject: DA 17-012,

Major Design Review DA 17-012 for construction of a 19,526 square foot church, including classrooms, meeting room, multipurpose room, offices, kitchen and associated parking lot and picnic areas, within the Town of Gardnerville, APN 1320-33-310-004; with public comment prior to board action.

APN: 1320-33-310-004.

### REQUEST

Before the board is a major design review for the construction of a new 19,525 square foot (sf) church on an existing undeveloped 5.08 acre lot. The building as proposed includes classrooms, meeting room, multipurpose room, offices, and kitchen. The parking area consists of 175 spaces, 6 of which are ADA accessible spaces.

The following is our summary of the required findings per Douglas County Code Section 20.614.040:

A. The proposed development is consistent with the goals and policies embodied in the adopted master plan and the general purpose and intent of the applicable district regulations;

**APPLICANT COMMENT:** The project site has a Master Plan designation of Commercial and is within the General Commercial zoning district of the Town of Gardnerville. The Church Use is allowed in this land use and zoning district as per Douglas County Code section 20.658.050 Institutional & Uses of Community Significance (B).

STAFF COMMENT: Agreed, the proposed development does meet the essence of the Douglas County Master Plan for the General Commercial Zoning district.

High Sierra Fellowship Church Major Design Review - Development Application March 3, 2017

B. The proposed development is compatible with and preserves the character and integrity of adjacent development and neighborhoods and includes improvements or modifications either on-site or within the public right-of-ways to mitigate development related adverse impacts, such as traffic, noise, odors, visual nuisances, or other similar adverse effects to adjacent development and neighborhoods. These improvements or modifications may include but shall not be limited to the placement or orientation of buildings and entryways, parking areas, buffer yards, and the addition of landscaping, walls, or both;

**APPLICANT COMMENT:** The proposed site layout has perimeter landscaping and affords parking areas with the required landscaped fingers between parking stall areas. The proposed landscape buffer at the corner of Gillman Avenue and Maple Street is proposed with street trees and will meet the landscape requirements of Douglas County's Design Criteria and Improvement Standards. The undeveloped areas of the site will remain in their natural state, which is consistent with the surrounding Town of Gardnerville parcels to the north, west, and east of the site. The perimeter of the site will continue the use of the existing bicycle and pedestrian easement on Gilman Avenue with the proposed connector path on Maple Street. The main church building is situated in the southeast corner of the parcel, leaving the parking, landscape buffers and natural vegetated areas toward the Heritage Park site across Ezell Street. Parking lot and building exterior lighting will be directed downward and not spill from the perimeter of the site, as per the Douglas County Design Criteria and Improvement Standards.

STAFF COMMENT: The finish of the building should present a sense of place within the area. The proposed building elevation drawings do not appear to fit in with the Plan for Prosperity Design Guidelines. Additional brick is needed to fit into the "Old Town" district. According to 20.694.100G there needs to be additional trees along the street sides for Ezell Street, Maple Street, and Gilman Avenue. The parking lot itself needs additional trees along the landscape perimeter and in the finger islands to reduce a visual nuisance of a large parking lot. This will also lessen noise issues next to the Community Garden. To fit into the town the street light at the entrance should follow the Gardnerville Town Standard.

C. The proposed development will not generate pedestrian or vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the neighborhood;

**COMMENT:** The applicant has provided a Traffic Analysis report, prepared by Paul Solaegui Engineers that states the church use anticipates generating 733 average daily trips and 241 AM peak hour trips during a typical Sunday. In addition, during a weekday the project is anticipated to generate 182 average daily trips with 11 trips occurring during both the AM and PM peak hours. The report states that this church use will have little impact on the existing adjacent street network. The primary access to the site will be from Gilman Avenue. This driveway approach will have stop sign control for the exiting of vehicles onto Gilman Avenue.

STAFF COMMENT: 241 AM peak trips mean that a vehicle would have to be able to leave/enter a single entrance every 15 seconds. To alleviate traffic from the single entrance staff recommends a second entrance to Maple Street. This will require the trash enclosure be adjusted on the current plans.

High Sierra Fellowship Church Major Design Review - Development Application March 3, 2017

D. The proposed development incorporates roadway improvements, traffic control devices or mechanisms, or access restrictions to control traffic flow or divert traffic as needed to reduce or eliminate development impacts on surrounding neighborhood streets;

**COMMENT:** There are no roadway improvements proposed with the construction of the project site. Gilman Avenue is an existing improved two-lane roadway with one lane in each direction. The speed limit is 25 miles per hour. There are curb and gutter, sidewalk and bike lanes on both sides of the street. The traffic engineer analyzed if improvements to Gilman Avenue are necessary and based on the analysis Gilman Avenue is adequate to serve the project both under current conditions and with future build-out of The Ranch at Gardnerville subdivision(located north of the project on Gilman Avenue). The only proposed traffic control device is a stop sign at the driveway exit to Gilman Avenue.

STAFF COMMENT: Per Douglas County Code 20.100.090D the property owner will develop and improve adjoining unfinished roads specifically Maple Street and Ezell Street. The town recognizes that completion of the two street projects may be over burdening on the applicant therefore the town will accept payment for the work of the roads to be completed and the Town will complete the full scope of the work at a later date. As part of the Maple Street improvements the applicant will need to provide right-of-way to create a cul-de-sac per Douglas County Code 20.100.090.E.1.a. The Town will also not maintain regulatory signage at the ingress/egress points onto the property.

High Sierra Fellowship Church Major Design Review - Development Application March 3, 2017

**E.** The proposed development incorporates features to minimize adverse effects, including visual impacts, of the proposed development on adjacent properties;

**APPLICANT COMMENT**: The exterior architectural features of the church building will consist of weathered and red brick wainscoting and accent columns that will be accented with earthtone exterior insulation finishing system (EIFS, similar to stucco) walls above. The roofing materials and walkway roofing materials will be weathered brown corrugated roofing material and a standing seam, non-reflective, metal charcoal grev roof above. Accent exterior walls will be of Hardieboard - Board and batten wood stock in a brown tone. The cross on the exterior east elevation wall will be a wooden feature. The window glass will be clear anodized with Low E glazing. All exterior mandoors will be painted to match the building. Aluminum window louvers will be an accent to the northwest and southeast windows. The building exterior walls are designed to breakup the materials and visual elevations so as not to appear as a flat continuous boring surface. Clear story windows of clear anodized with Low E glazing will be on the southwest elevation. The overall building height will not exceed the allowable 45 feet. *The roof will have two pitched 5: 12 areas with the majority of the facade having parapet* walls and 4: 12 roof slopes behind. The proposed site layout has perimeter landscaping and affords parking areas with the required landscaped fingers between parking stall areas. The proposed landscape buffer at the corner of Gillman Avenue and Maple Street is proposed with street trees and will meet the landscape requirements of Douglas County's Design Criteria and Improvement Standards. The undeveloped areas of the site will remain in their natural state which is consistent with the surrounding Town of Gardnerville parcels to the north, west, and east. The perimeter of the site will continue the use of the existing bicycle and pedestrian easement on Gilman Avenue with the proposed connector path on Maple Street. The main church building is situated in the northeast corner of the parcel, leaving the. parking, landscape buffers and natural vegetated areas toward the Heritage Park site across Ezell Street. Parking lot and building exterior lighting will be directed downward and not spill from the perimeter of the site, as per the Douglas County Design Criteria and Improvement Standards.

### STAFF COMMENT: The storm water overflow to the Heritage Park Gardens wetlands needs to be piped. The overflow will cause the Nature path to be degrade and rut.

F. The project is not located within an identified archeological/cultural study area, as recognized by the county. If the project were located in a study area, an archeological resource reconnaissance has been performed on the site by a qualified archeologist and any identified resources have been avoided or mitigated to the extent possible per the findings in the report;

**APPLICANT COMMENT:** The project site is not known to be an identified archeological or cultural study area.

STAFF COMMENT: Agreed, no comment.

High Sierra Fellowship Church Major Design Review - Development Application March 3, 2017

**G.** The proposed development complies with all additional standards imposed on it by the particular provisions of this chapter, the Douglas County design criteria and Improvement Standards and all other requirements of this title applicable to the proposed development and uses within the applicable base zoning district, including but not limited to, the adequate public facility policies of Chapter 20.100; and

**APPLICANT COMMENT:** The proposed construction and site improvements for a church use within the General Commercial zoning district, as specified by Douglas County Code, comply with the improvement standards as per the Douglas County Design Criteria and Improvement Standards and the public facility policies as stated in Chapter 20.100. The project will be served by NV Energy for electrical service, Southwest Gas for natural gas services, Gardnerville Water Company for water services and the Town of Gardnerville for storm drain, sanitary sewer, and trash pick-up services. Frontier Communications is the cable and telephone provider for this area of Douglas County.

### STAFF COMMENT: Agreed, no comment.

H. The proposed development will not be materially detrimental to the public health, safety, convenience and welfare, or result in material damage or prejudice to other property in the vicinity.

**APPLICANT COMMENT:** The proposed church development will not be materially detrimental to the public health, safety, convenience and welfare, or result in material damage or prejudice to other properties in the vicinity of the project site. The proposed site layout has perimeter landscaping and affords parking areas with the required landscaped fingers between parking stall areas. The proposed landscape buffer at the corner of Gillman Avenue and Maple Street is proposed with street trees and will meet the landscape requirements of Douglas County's Design Criteria and Improvement Standards. The undeveloped areas of the site will remain in their natural state which is consistent with the surrounding Town of Gardnerville parcels to the north, west, and east of the project parcel.

STAFF COMMENT: The property needs additional trees to hide a large parking lot and an additional entrance for traffic safety.

### Staff recommends approval with the following conditions;

- 1. All improvements need to conform to the Town's General Improvement Standards specifically the trash enclosure; a copy has been attached to this report. Town staff shall review and approved all future improvement plans.
- 2. Provide a storm drain maintenance plan for the proposed mechanical and/or biological filtration basin.
- 3. Pipe overflow of retention basin into Heritage Park Garden Wetlands. Provide applicable easements.
- 4. The applicant shall provide payment for cost of completion of half of Maple Street and the remainder of Ezell Street improvements that are adjacent to the property.
- 5. The applicant will provide right-of-way for a cul-de-sac at the end of Maple Street.
- 6. The applicant will provide a second entrance to alleviate expected traffic congestion.
- 7. The applicant will use the town standard street light at the entrances to the property.
- 8. There will be additional trees planted along the street per county code and around the parking lot including the landscape islands.
- 9. The architecture of the building will include additional brickwork to provide a good "fit" with the plan for prosperity.
- 10. The applicant shall be responsible for all administrative, engineering, or legal fees incurred by the Town in conjunction with reviewing the project. These fees shall be reimbursed to the Town before the issuance of the final approval.
- 11. Damage to the Town's existing infrastructure, during the construction phase of this project, shall be replaced at the contractor's / developers expense.
- 12. All development shall comply with the Town's General Improvement Standards. Please see the attached standards.

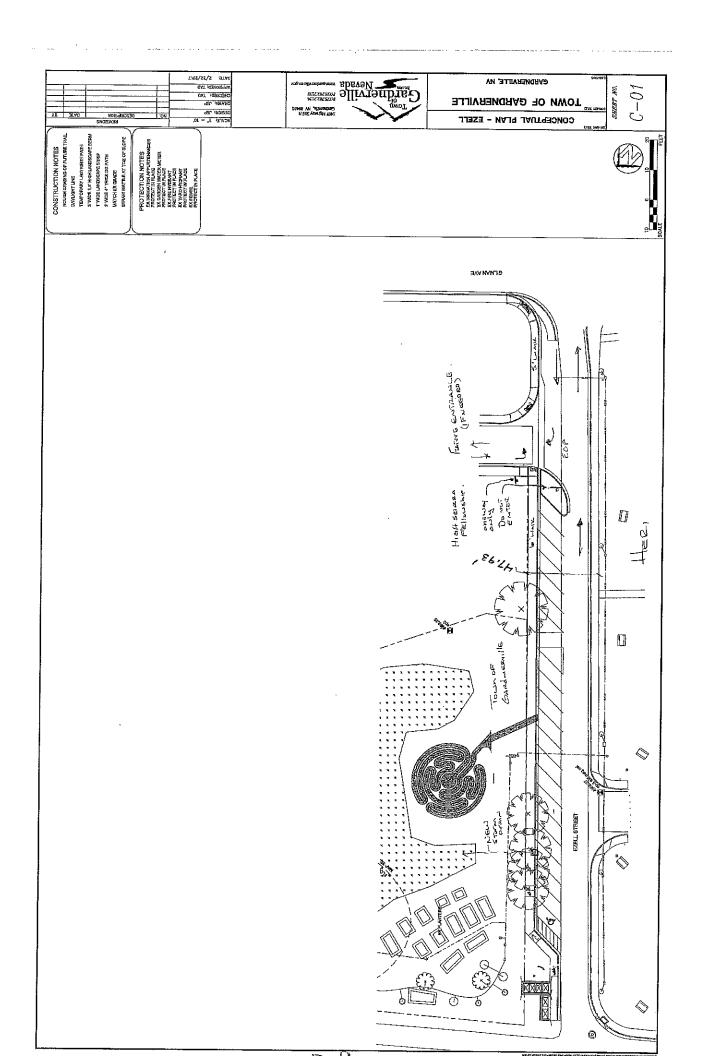
Please give us a call with any questions or concerns you may have regarding this project.

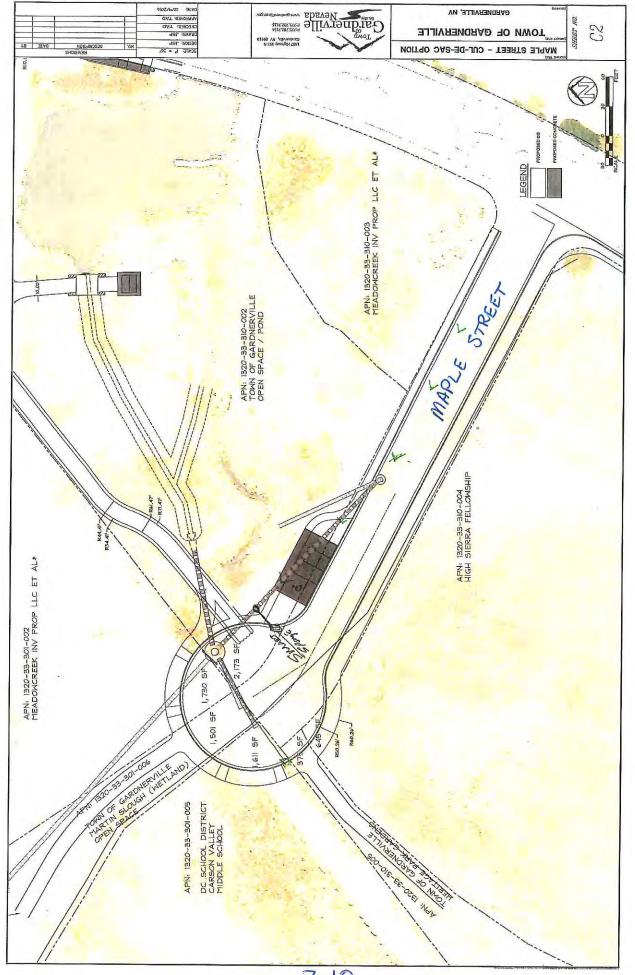
Sincerely,

Geoffrey LaCost, E.I. Town of Gardnerville Superintendent Town Public Works

CC: File High sierra Fellowship Church Evan Nikirk P.E., R.O. Anders

Evan Nikirk P.E., R.O. Anderson Lucille Rao, DC Planning Barbra Resnik, DC Engineering





<sup>7-10</sup> 

### 20.100.090 Roadway facilities

A. Adequate roadways. New development, with the exception of parcels created by division of land into large parcels as defined by NRS and single-family residential building permits on parcels created prior to the adoption of this title, or as provided in subsection P, shall be served by paved roadways adequate to accommodate the vehicular traffic to be generated by the development. Proposed streets shall provide a safe, convenient and functional system for traffic circulation, and shall be properly related to the county's transportation plan, road classification system, adopted master plan and any amendments thereto, and shall be appropriate for the particular traffic characteristics of each development.

B. Access roads. All developments must be connected to the county's improved thoroughfare and road system by one or more access roads of such dimensions and location approved to the standards specified in the design criteria and improvement standards manual. Requirements for dedication of right-of-way and improvement of access roads may be increased depending on the density or intensity of the proposed development. Access roads within a project shall be designed, constructed and offered for dedication in accordance with the design criteria and improvement standards manual.

C. Road network. New development shall be supported by a regional transportation network having adequate capacity, and safe and efficient traffic circulation. A traffic impact study shall be submitted demonstrating adequacy of the road network as required by the design criteria and improvement standards to accommodate traffic generated by the development, other developed property and undeveloped property approved for development. The traffic impact study shall address the issues specified in the design criteria and improvement standards manual. Improvements to roads designated by the master plan as regional in nature shall be made in accordance with the design criteria and improvement standards manual.

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1. The arrangement of roads shall provide for the continuation of major roads between adjacent properties when necessary for the convenient movement of traffic, effective fire protection, or for efficient provision of utilities.

a. If the adjacent property is undeveloped and the road must be temporarily dead-ended, right-of-way shall be extended to the property line, and the construction and maintenance of a turnaround is required for temporary use, with a notation that land outside the normal road right-of-way shall revert to abutting property owners whenever the road is continued.

b. Where a road does not extend to the boundary of the development, and its continuation is not required for access to adjoining property, its terminus shall be no closer than 50 feet to the boundary.

c. Emergency access shall comply with the provisions of the road standards.

d. The developer shall be responsible for posting a sign at the terminus of temporarily deadended right-of-way indicating that the right-of-way is intended to be extended in the future.

### 20.694.100 Landscape design standards

A. At least 15 percent of the total paved area devoted to parking and driveway areas must be offset by pervious areas of landscape material (e.g., xeriscaping, turf, and/or new or existing trees and shrubs). All landscaping must be irrigated with an irrigation system approved by the department.

B. Plant materials existing or proposed within public rights-of-way adjacent to a landscaping project shall be included on the landscape plan but will not be counted toward the total required landscape area.

C. Where a perimeter fence or wall is proposed along a street frontage within a residential subdivision, a minimum five-foot landscape planter area shall be provided outside the fenced area adjacent to the sidewalk. This area shall include street trees and a variety of shrubs and plants to screen the fence and provide an aesthetically pleasing streetscape.

D. On multi-family developments, at least 50 percent of the required common open space areas must be landscaped in pervious material, such as xeriscaping, trees, shrubs, and/or turf.

E. New construction shall provide adequate shade trees in all paved areas and provide an appropriate balance of evergreen and deciduous plantings throughout the site.

F. The landscape plans shall show a minimum of one tree for every 400 square feet of required onsite landscaped area.

G. In addition to paragraph F above, street trees, with a minimum two-inch caliper and five-foot spread, are required for all new commercial, industrial, public, institutional, or residential subdivisions creating parcels of one-half net acre or less. One tree shall be planted, at a maximum, for each 40 lineal feet of street frontage, on average. Street trees must be planted by the developer and include proper irrigation prior to the issuance of a certificate of occupancy. In single-family residential subdivisions, installation of trees and irrigation system shall occur prior to issuance of a certificate of occupancy for each individual dwelling unit. Street trees must be set back a minimum of ten feet from water and sewer lines, 30 feet from an intersection, and ten feet from any driveway, hydrant, or street sign. Trees which grow to more than 20 feet in height may not be planted under overhead utility lines. Street trees within highway rights-of-way shall limit mature spread to 20 feet. Street trees shall follow the approved street tree list found in the Douglas County Design Criteria and Improvement Standards, Appendix B, "Plant List.". Any exceptions to the list shall be at the discretion of the director.

H. All trees must be staked in accordance with the International Society of Arborists standards.

I. Street trees adjacent to sidewalks, parking lots, or streets must be free of fruit or other elements which litter the ground. All street trees must be heat and cold resistant, tolerant of the urban environment, and insect and disease resistant.

J. Shrubs and hedges must be a minimum five-gallon size. Hedges, where required, shall be planted and maintained to form a continuous, unbroken, solid, visual screen within three years after planting.

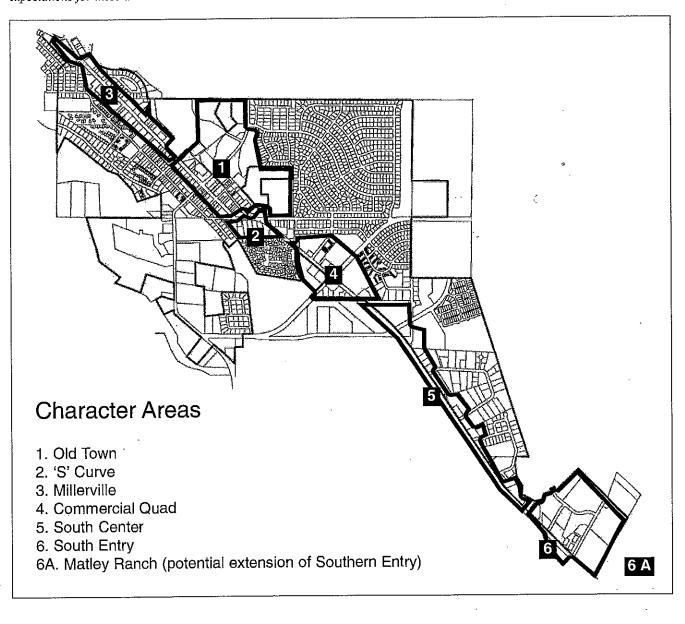
### Gardnerville Plan for Prosperity • Design Guidelines

### Urban Design Concepts

The Plan for Prosperity provides overall planning concepts for opportunity areas. The guidelines for character districts build upon these concepts identifying key site planning and other design features. Leading concepts illustrate how individual projects contribute to Gardnerville's overall design.

### Below:

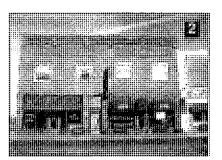
This Map indicates the design character areas of the Plan for Prosperity. The Guidelines are organized to communicate design expectations for these areas.

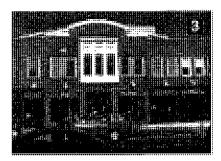


### GARDNERVILLE PLAN FOR PROSPERETY

### Section Three







### Above:

(1) Historic photograph of Gardnerville's Oddfellows Hall (2) Contemporary photo of the **Oddfellows Hall** (3) Example of a new building designed to fit into a two-story main street context. The Building:

- · Steps back the third level to maintain a two-story elevation;
- Has a transparent ground floor storefront that faces the sidewalk;
- Has "punched" window openings in the upper floor; and
- · Introduces an architectural bay element over the main building entry.

### 3.1 Old Town

Guiding Principle: New development should reflect the pedestrian scale, orientation and character of Gardnerville's traditional commercial, residential and mixed-use buildings.

### Urban Design Concepts for Old Town

New investment is to revitalize Old Town Gardnerville into a pedestrian friendly traditional town center for the community. New projects have to be designed to coexist with commercial and residential uses. Soundwalls, blank walls, locating parking lots in front of buildings, and providing service access to buildings without regard of their impact on existing and future residents and tenants will be discouraged. Old Town has distinctive traditional and planned gateways, focal points and pedestrian linkages. Every new project will have to contribute to these design elements in Old Town.

### Block and Lot Patterns

Old Town possesses a traditional pattern of blocks and lots that new development should fit within and emulate. The underlying pattern of lots creates an "Old Town cadence". The bay spacing and building widths are relatively narrow providing pedestrian-scaled walking edge and variety. New development should developed in the block and lot "modules" familiar traditional to Gardnerville.

### Gateways

There are two important gateway points in the Old Town character area. The 'S' Curve is the traditional point of arrival from the south. The Gardnerville Museum (historic school) is the traditional entry from

the north. New investment in these areas has to reinforce their role as gateways.

### Focal Points

The intersection at Gilman and Main Street is Old Town's "number one corner". Hotels clustered here because it was a crossroad and arrival point. It was the traditional location for Gardnerville's substantial buildings. This location has important opportunity sites that should frame the intersection and activate it with ground floor commercial uses.

### Heritage Park

Heritage Park is an important civic focal point and plays an important social role in the community. The park is surrounded by vacant development sites providing a unique opportunity in Carson Valley for activating a traditional town center public park.

The development of each edge will contribute to the quality of the park. Development on the north and south side of the park should spatially define and activate its edges. On the south, sites are part of Old Town's traditional commercial Main Street blocks. Multi-story buildings with commercial uses that face the park are planned for this area. These could also include residential uses.

The Plan for Prosperity identifies desirable uses, design character, and orientation of new development. On the north side are vacant sites that are planned as horizontal mixeduse developments. Retail uses are planned for the corner sites facing the park at Gilman. These corner sites should orient towards the park and enhance pedestrian connections to existing and future residential development along Gilman. The Balance of the northern edge can be

7-14

### Gardnerville Plan for Prosperity • Design Guidelines

developed with residential uses that orient towards the park. This housing should differentiate itself from other suburban track housing developed to the north. It should be more urban in character, potentially stacked-flats, townhouses or small-lot single-family with narrow side and front yard setbacks. Parking garages and driveways should not face the park but be accessed via a neighborhood alley system. A combination of two and three-story development would be allowed along Gilman and facing the park.

### Pedestrian Connections

Old Town has been the traditional destination for a social walk and visit. In recent years traffic on US 395 has increased and road widening has impacted sidewalks. New development on Main Street still has to reinforce the pedestrian nature of the area in concert with the Town's efforts to add streetscaping and work with NDOT on traffic calming measures. In addition, the improvement of side street connections to Douglas Street's traditional residential neighborhood and new neighborhoods to the north is important. Streetscape improvements should enhance pedestrian connections while new development provides interest and orients towards the street. Parking lots, blank walls and other investment that does not enhanced connections will not be permitted on side streets. New buildings have to have a corner orientation.

### Vehicular Access

In Old Town, development has traditionally been serviced via the alleys or through the front door. Main Street's traffic and lack of on-street parking no longer allows the front door service. Therefore, the alley system for parking lot access and service is important. Every project that connects to the alleys has to support this system with connecting driveways, service access, and parking lots. The mid-block and rear parking system has to be reinforced by every new investment in Old Town. No parking garages or driveways should face on to Heritage Park.

### **Old Town Guidelines**

DESIGN GOAL: New investment in Old Town should reflect its role as the historic core of the community with traditional street-oriented storefront buildings, narrow lots, pedestrian-scaled block pattern, and a mix of residential and commercial uses.

### Site Connections

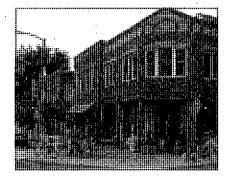
- Building entries should be located facing streets.
- Public streets and open spaces should be the primary means of visually and functionally connecting various buildings and development in Old Town.

### **Building Alignments and Orientation**

- Commercial buildings should be aligned and orientated towards public streets.
- The ground floors of commercial and mixed-use buildings should have transparent storefronts that contribute to pedestrian connections.
- Building and landscape setbacks along public streets should provide an interconnected sidewalk system.
- Commercial buildings should have storefronts located along the sidewalk.
- Residential development should have front yards and porches oriented towards the street.

### Streetscape and Landscape Design

 New development should implement the Town's streetscape mas-



Above:

This new infill mixed-use building is located on a corner. The building orients towards the intersection and sidewalks.



### Above:

Old Town includes older historic residential blocks. New development located in or adjacent to these areas should step down in height and include design features that transition between residential and commercial buildings.

### Section Three



### Above:

Heritage Park is an important civic amenity. Development facing the park should provide a well-defined and active edge. Commercial ground floor uses should be located along Gilman enhancing pedestrian connections to Old Town.

### ter plan.

Roadway and Parking Lot Design

- Parking lots and driveways should be accessed by mid-block alleys rather than by individual curb cuts.
- Parking lots should be located in the middle of Main Street blocks, hidden behind buildings.

**Response to Architectural Context** 

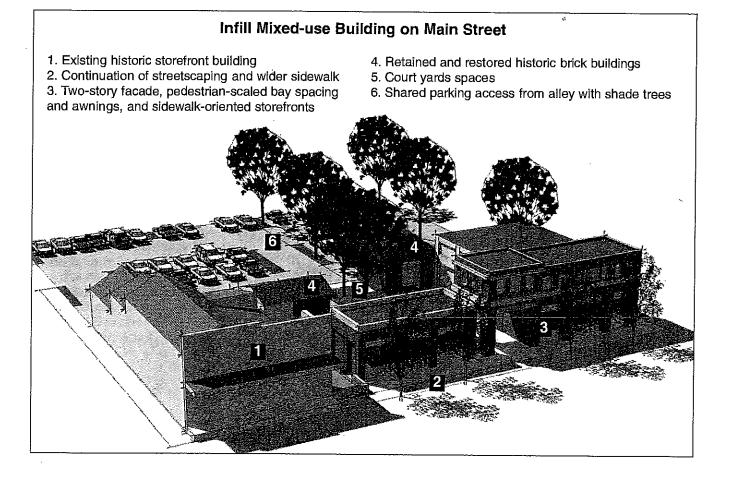
- New investment should reflect Old Town's variety of architectural styles.
- Storefront buildings should be either wood frame construction or brick with strong cornice lines and punched window openings.
- Commercial buildings should have
- flat roofs or gable roofs hidden

### behind a parapet.

 Residential architecture should be varied, have porches facing the street, and locate parking at the rear of the site.

### Signage Design

- Signs in Old Town should be mounted on buildings and work at the modest scale of the historic state highway (not large auto-oriented signage) and at the street level experience of a pedestrian.
- Window signs should be part of the overall graphic concept for the business and part of the pedestrian signage tradition.





Town of Gardnerville 1407 Highway 395 North Gardnerville, Nevada 89410 (775) 782-7134 (775) 782-7135 facsimile www.gardnerville-nv.gov



### **PROJECT REVIEW APPLICATION**

Location

Street Address: Gilman Ave. at Ezell and Maple Streets Assessor's Parcel #: 1320-33-310-004 Current Zoning Designation: General Commercial County Project Reference #: DA 17-012

Project Description

Construction of a 19,525-square foot church, including classrooms, offices, meeting room, kitchen, and multi-purpose room, with a 80,040-square foot parking lot (175 parking spaces), landscaping, playground, and picnic areas.

Applicant.

Name: High Sierra Fellowship Church (c/o Steve Stockwell, Administrative Pastor)	
Address: 1701 Lucerne Street, Minden, Nevada 89423	
Telephone Number:         ()         775.782.7486         Fax Number:         ()	

Owner'

Name: High Sierra Fellowship Church (c/o Steve	e Stockwell, Administrative Pastor)
Address: 1701 Lucerne Street, Minden, Nevada	89423
Telephone Number: ( ) 775.782.7486	Fax Number: ( )

Engineer:

Name: R.O. ANDERSON ENGINEERING, INC.	- Evan Nikirk, P.E., Senior Engineer
Address: 1603 Esmeralda Ave, Minden, Nevada	
Telephone Number: ( ) 775.215.5007	Fax Number: ( )

By signing this application, the applicant agrees to reimburse the Town of Gardnerville for all expenses reasonably incurred by the town in the process of reviewing the application, including, but not limited to, engineering and legal expenses. A \$75 deposit is included with this application.

Applicant or Applicant's Representative:

Steve Stockwell, Admin. Pastor	Sta Statuer	02.15.2017
		Date
Printed Name	Signature	Date

{When projects are located or proposed to be located within the Town of Gardnerville, Douglas County requires review and comment by the Town Board before making a final decision on the project. The Town of Gardnerville makes recommendations to Douglas County on all development to be located within the township boundaries. Douglas County will not render a decision until a letter of recommendation has been submitted by the Town.}

(Application and all materials related to the project review need to be submitted to the Town office by the Friday two weeks before the Board meeting.)

J		🤇 əs County, Nevada Receipt
DOUGLAS COUNTY CERALTIONILA GRATTILAGE DEVELO	DOUGLAS COUNTY COMMUNITY DEVELOPMENT D 1594 Esmeralda Avenue Post Office Box 218 Minden, Nevada 89423 TEL (775) 782-6217 FAX (775) 782-9007 www.douglascountynv.ge PMENT APPLICATIC	DEPARTMENT         Thu, Feb 02, 2017 10:334N           1e         Name: HIGH SIEREA           Addr: PO ROX 279         Addr: PO ROX 279           3         Eity: GARDNERVILLE           State: NV Zip: 89410         2 HIGH SIEREA FELLOWEHIP 2,890.00 513           EOY         1 ITEM(6): TOTAL: \$2090.00
FOR STAFF USE ON	LY	nave a good vay :::
<u>DA 17-017</u> File:Number	Receipt Number	CTZ 2/2/17 Received By Date
Town:	Floodplain Zone:	Zoning: <u>GC</u>
Master Plan Land Use:	FIRM # & Date:	Case Planner: <u>HF</u>
Regional/Community Plan:	M Gr Wellhead Protection	on Area (s):

### **INSTRUCTIONS TO APPLICANT**

The following application form is provided for persons to submit a **Development Application** with Douglas County. As an applicant, you must complete this form and incorporate <u>all</u> requested information, as prescribed by the submittal requirements, before the application is accepted by the Community Development Department.

A. Appli	cation for (check all that apply):	***************************************
<ul> <li>□ Aba</li> <li>□ Aba</li> <li>□ Desi</li> <li>□ Desi</li> <li>□ Desi</li> <li>□ Desi</li> <li>□ Agr</li> <li>□ Mas</li> <li>□ Mas</li> </ul>	indonment nexation ign Review, Major ign Review, Minor ign Review, Accessory Dwelling Unit eement (Development/Reim./Affordable Housin ster Plan Map Amendment ster Plan Toxt Amendment	<ul> <li>Special Use Permit</li> <li>Variance, Major</li> <li>Variance, Minor</li> <li>Zoning Map Amendment</li> <li>Zoning Text Amendment</li> <li>Modifications to Existing Development Approvals:</li> <li>Modification, Major</li> <li>Modification, Minor</li> <li>************************************</li></ul>
B. Pro	oject Location	
Street Ad	ldress (if available):n/a	
Assessor	's Parcel Number(s): 1320-33-310-004	
	mately <u>-0-</u> Feet(No	orth or South of Ezell Street
Approxir	mately -0- Feet Ea	e one) (Street Name) st of West of Gilman Avenue le one) (Street Name)
*****	******	*******
<b>C. Pro</b> The appl	of act Description	tion of a 19,525-square fool church, including classrooms, meeting room,
List any	previous applications that have been filed	for this site: n/a

### APPLICANT:

Contact Name: Steve S	tockwell, Administrative Pa	astor Company:	High Sierra Fellowship Church
Address: 1701 Luceme	e Street City/State	e/Zip: Minden,	Nevada 89423
Telephone No: ( )	782-7486	Fax No; (	
E-mail Address: admin	I@nstellowship.org		
OWNER:			
Contact Name: Steve S	tockwell, Administrative Pa	astor Company	High Sierra Fellowship Church

### ENGINEER/REPRESENTATIVE:

Contact Name: Eva	an Nikirk / Tammy	Kinsley Company: R.O. Anderson Engineering, Inc
Address: 1603 Esn		City/State/Zip: Minden, Nevada 89423
Telephone No: (		Fax No: ( )
		n.com / tkinsley@roanderson.com

### LETTER OF AUTHORIZATION

This letter shall serve to notify and verify that I/we am/are the legal owner(s) of the property being considered under this application and do hereby authorize the above representative to file and represent my/our interest in this application.

I/we am/are the legal owner(s) of said property; have read the foregoing Letter of Authorization and know the contents thereof; and so hereby certify (or declare) under penalty of perjury under the laws of the State of Nevada that the information contained in this application is true and correct.

OWNER(s) of RECORD: (Include extra sheets if necessary)

Steve Stockwell	Stan Stand	1201,2016
Printed Name	Signature	Date

Printed Name

Signature

Date

Note: For permits requiring a public hearing, this application must include the names of all owners and, if a corporation, all stockholders and officers (Douglas County Code 20.04.010).

I certify under penalty of perjury that I am the applicant and that the foregoing statements and answers contained herein and the information herein submitted, are in all respects true and correct. I also certify that all plans and submittal requirements are in accordance with the Nevada Revised Statutes and Douglas County Code, have been drawn to a standard engineering scale (e.g., 1"=10', 1"=20', 1"=30') that is appropriate to the project size, and clearly define and identify all of the required information.

### APPLICANT/APPLICANT'S REPRESENTATIVE:

Evan Nikirk, P.E.

Printed Name

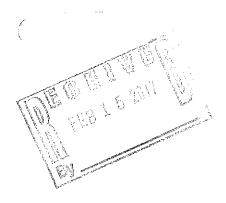
Allale	telai	12.01.2016
Signature		Date



February 2, 2017

Via Hand Delivery

DOUGLAS COUNTY COMMUNITY DEVELOPMENT PLANNING DIVISION P.O. Box 218 Minden, NV 89423



### Statement of Justification for Design Review High Sierra Fellowship Church, Gardnerville, NV APN: 1320-30-310-004

To whom it may concern:

On behalf of our client, High Sierra Fellowship Church, please consider this letter our statement of justification for a Design Review application.

The applicant is requesting to construct a church building, approximately 19,525 square feet in size, with one trash enclosure, parking lot area, landscaping, playground and picnic areas. The project site is located on the northwest side of Gilman Avenue, just northeast of Ezell Street and southwest of Maple Street. The current parcel number is 1320-30-310-004; there is no address for this location. The site has a master plan designation of Commercial and is located within the General Commercial Zoning District in the Town boundary of Gardnerville. Per the FEMA FIRM Panel 32005C 0253H dated June 15, 2016 the site is located within the "X-shaded," "AE" and "AE Floodway" special flood hazard areas.

The church building will be constructed in the "X-shaded" portion of the site. All structures will meet Douglas County Code and FEMA standards for construction in these designated areas. In addition to the main church use, the building will have administration offices, classrooms, meeting rooms and a kitchen. The primary access to the site will be from Gilman Avenue. The project proposes a parking lot to accommodate 175 parking spaces, of which will include six required ADA spaces located near the front, center parking area of the church building. There are perimeter sidewalks around the building to accommodate the egress and ingress doors around the church building. There will be a playground and picnic area to the southwest of the church building and a picnic area at the northwest end of the building.

Improvements on the site will consist of the following:

1. Improvements at the southwest side of the building (landscaping, picnic area, playground, and roof over the multi-purpose room) will slope toward a central grassy swale that will drain to a new drop inlet to be installed near the driveway entrance. The drop inlet will tie into an existing 18-inch-diameter stub from the curb inlet on Gilman Avenue.

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### $\mathbb{R} \cap \mathbf{\Delta}\mathbf{nderson}$

High Sierra Fellowship Church Design Review Page 2 of 5

- 2. Improvements on the northeast side of the building facing Maple Street (including roof) and back of building (facing Gilman Avenue) will slope to a shallow xeriscape swale that will drain to a new drop inlet near the rear exit walk. The drop inlet will be centered over and discharge directly into the existing 30-inch-diameter reinforced concrete pipe (RCP) storm drain.
- 3. The roof over the southeastern classrooms, kitchen, and nursery and the back of the building in this area (i.e., between classrooms and Gilman Avenue) will be collected by a swale and drain to either the new drop inlet by the driveway entrance or to the new drop inlet next to the rear exit walk.
- 4. The concrete areas in front of the building and the parking lot will drain to the west side of the site, generally following the existing surface drainage pattern toward the wetlands on the adjacent parcel owned by the Town of Gardnerville. Runoff will be collected by curb and gutter on the downslope side of the parking lot, then routed to a stormwater biofilter / detention basin via a series of curb openings. The biofilter will be approximately two feet deep and will be designed generally consistent with bioretention systems (rain gardens) in the *Truckee Meadows Structural Controls Design and LID Manual.*

The exterior architectural features of the church building will consist of weathered and red brick wainscoting and accent columns that will be accented with earthtone stucco walls above. The roofing materials and walkway roofing materials will be weathered brown corrugated roofing material and a standing seam, non-reflective, metal charcoal grey roof above. Accent exterior walls will be of Hardieboard – Board and batten wood stock in a brown tone. The Cross on the exterior east elevation wall will be a wooden feature. The window glass will be clear anodized with Low E glazing. All exterior man-doors will be painted to match the building. Aluminum window louvers will be an accent to the northwest and southeast windows. The building exterior walls are designed as to break-up the materials and visual elevations so as not to appear as a flat continuous boring surface. Clear story windows of clear anodized with Low E glazing will be or the overall building height will not exceed the allowable 45 feet. The roof will have two pitched 5:12 areas with the majority of the façade having parapet walls and 4:12 roof slopes behind.

The following is our analysis of the required findings for a Design Review per Douglas County Code Section 20.614.040.

### 20.614.040 Design Review Findings

When considering applications for design review, the director shall evaluate the impact of the design review on and its compatibility with surrounding properties and neighborhoods to ensure the appropriateness of the development and make the following findings:

A. The proposed development is consistent with the goals and policies embodied in the adopted master plan and the general purpose and intent of the applicable district regulations;

### $\mathbb{R} \cap \mathbf{\Delta}\mathbf{nderson}$

High Sierra Fellowship Church Design Review Page 3 of 5

**Response:** The project site has a Master Plan designation of Commercial and is within the General Commercial zoning district of the Town of Gardnerville. The Church Use is allowed in this land use and zoning district as per Douglas County Code section 20.658.050 Institutional & Uses of Community Significance (B).

B. The proposed development is compatible with and preserves the character and integrity of adjacent development and neighborhoods and includes improvements or modifications either on-site or within the public rights-of-way to mitigate development-related adverse impacts, such as traffic, noise, odors, visual nuisances, or other similar adverse effects to adjacent development and neighborhoods. These improvements or modifications may include but shall not be limited to the placement or orientation of buildings and entryways, parking areas, buffer yards, and the addition of landscaping, walls, or both;

**Response:** The proposed site layout has perimeter landscaping and affords parking areas with the required landscaped fingers between parking stall areas. The proposed landscape buffer at the corner of Gillman Avenue and Maple Street is proposed with street trees and will meet the landscape requirements of Douglas County's Design Criteria and Improvement Standards. The undeveloped areas of the site will remain in their natural state, which is consistent with the surrounding Town of Gardnerville parcels to the north, west, and east of the site. The perimeter of the site will continue the use of the existing bicycle and pedestrian easement on Gilman Avenue with the proposed connector path on Maple Street. The main church building is situated in the southeast corner of the parcel, leaving the parking, landscape buffers and natural vegetated areas toward the Heritage Park site across Ezell Street. Parking lot and building exterior lighting will be directed downward and not spill from the perimeter of the site, as per the Douglas County Design Criteria and Improvement Standards.

C. The proposed development will not generate pedestrian or vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the neighborhood;

**Response:** The applicant has provided a Traffic Analysis report, prepared by Paul Solaegui Engineers that states the church use anticipates generating 733 average daily trips and 241 AM peak hour trips during a typical Sunday. In addition, during a weekday the project is anticipated to generate 182 average daily trips with 11 trips occurring during both the AM and PM peak hours. The report states that this church use will have little impact on the existing adjacent street network. The primary access to the site will be from Gilman Avenue. This driveway approach will have stop sign control for the exiting of vehicles onto Gilman Avenue.

D. The proposed development incorporates roadway improvements, traffic control devices or mechanisms, or access restrictions to control traffic flow or divert traffic as needed to reduce or eliminate development impacts on surrounding neighborhood streets;

**Response:** There are no roadway improvements proposed with the construction of the project site. Gilman Avenue is an existing improved two-lane roadway with one lane in each direction. The speed limit is 25 miles per hour. There are curb and gutter, sidewalk and bike lanes on both sides of the street. The traffic engineer analyzed if improvements to Gilman Avenue are necessary and based on the analysis Gilman Avenue is adequate to serve the project both under current conditions and with future build-out of The Ranch at Gardnerville subdivision

### $\mathbb{R} \cap \mathbf{\Delta}\mathbf{nderson}$

High Sierra Fellowship Church Design Review Page 4 of 5

(located north of the project on Gilman Avenue). The only proposed traffic control device is a stop sign at the driveway exit to Gilman Avenue.

E. The proposed development incorporates features to minimize adverse effects, including visual impacts, of the proposed development on adjacent properties;

Response: The exterior architectural features of the church building will consist of weathered and red brick wainscoting and accent columns that will be accented with earthtone exterior insulation finishing system (EIFS, similar to stucco) walls above. The roofing materials and walkway roofing materials will be weathered brown corrugated roofing material and a standing seam, non-reflective, metal charcoal grey roof above. Accent exterior walls will be of Hardieboard - Board and batten wood stock in a brown tone. The Cross on the exterior east elevation wall will be a wooden feature. The window glass will be clear anodized with Low E glazing. All exterior man-doors will be painted to match the building. Aluminum window louvers will be an accent to the northwest and southeast windows. The building exterior walls are designed as to break-up the materials and visual elevations so as not to appear as a flat continuous boring surface. Clear story windows of clear anodized with Low E glazing will be on the southwest elevation. The overall building height will not exceed the allowable 45 feet. The roof will have two pitched 5:12 areas with the majority of the façade having parapet walls and 4:12 roof slopes behind. The proposed site layout has perimeter landscaping and affords parking areas with the required landscaped fingers between parking stall areas. The proposed landscape buffer at the corner of Gillman Avenue and Maple Street is proposed with street trees and will meet the landscape requirements of Douglas County's Design Criteria and Improvement Standards. The undeveloped areas of the site will remain in their natural state which is consistent with the surrounding Town of Gardnerville parcels to the north, west, and east. The perimeter of the site will continue the use of the existing bicycle and pedestrian easement on Gilman Avenue with the proposed connector path on Maple Street. The main church building is situated in the northeast corner of the parcel, leaving the parking, landscape buffers and natural vegetated areas toward the Heritage Park site across Ezell Street. Parking lot and building exterior lighting will be directed downward and not spill from the perimeter of the site, as per the Douglas County Design Criteria and Improvement Standards.

F. The project is not located within an identified archeological/cultural study area, as recognized by the county. If the project is located in a study area, an archeological resource reconnaissance has been performed on the site by a qualified archeologist and any identified resources have been avoided or mitigated to the extent possible per the findings in the report;

Response: The project site is not known to be an identified archeological or cultural study area.

G. The proposed development complies with all additional standards imposed on it by the particular provisions of this chapter, the Douglas County design criteria and improvement standards and all other requirements of this title applicable to the proposed development and uses within the applicable base zoning district, including but not limited to, the adequate public facility policies of chapter 20.100; and

### R O Anderson

High Sierra Fellowship Church Design Review Page 5 of 5

**Response:** The proposed construction and site improvements for a church use within the General Commercial zoning district, as specified by Douglas County Code, comply with the improvement standards as per the Douglas County Design Criteria and Improvement Standards and the public facility policies as stated in Chapter 20.100. The project will be served by NV Energy for electrical service, Southwest Gas for natural gas services, Gardnerville Water Company for water services and the Town of Gardnerville for storm drain, sanitary sewer, and trash pick-up services. Frontier Communications is the cable and telephone provider for this area of Douglas County.

H. The proposed development will not be materially detrimental to the public health, safety, convenience and welfare, or result in material damage or prejudice to other property in the vicinity. (Ord. 763, 1996)

**Response:** The proposed church development will not be materially detrimental to the public health, safety, convenience and welfare, or result in material damage or prejudice to other properties in the vicinity of the project site. The proposed site layout has perimeter landscaping and affords parking areas with the required landscaped fingers between parking stall areas. The proposed landscape buffer at the corner of Gillman Avenue and Maple Street is proposed with street trees and will meet the landscape requirements of Douglas County's Design Criteria and Improvement Standards. The undeveloped areas of the site will remain in their natural state which is consistent with the surrounding Town of Gardnerville parcels to the north, west, and east of the project parcel.

Thank you for your consideration regarding this Design Review Application submittal. If you should have any questions please feel free to contact me.

Sincerely,

R.O. ANDERSON ENGINEERING, INC.

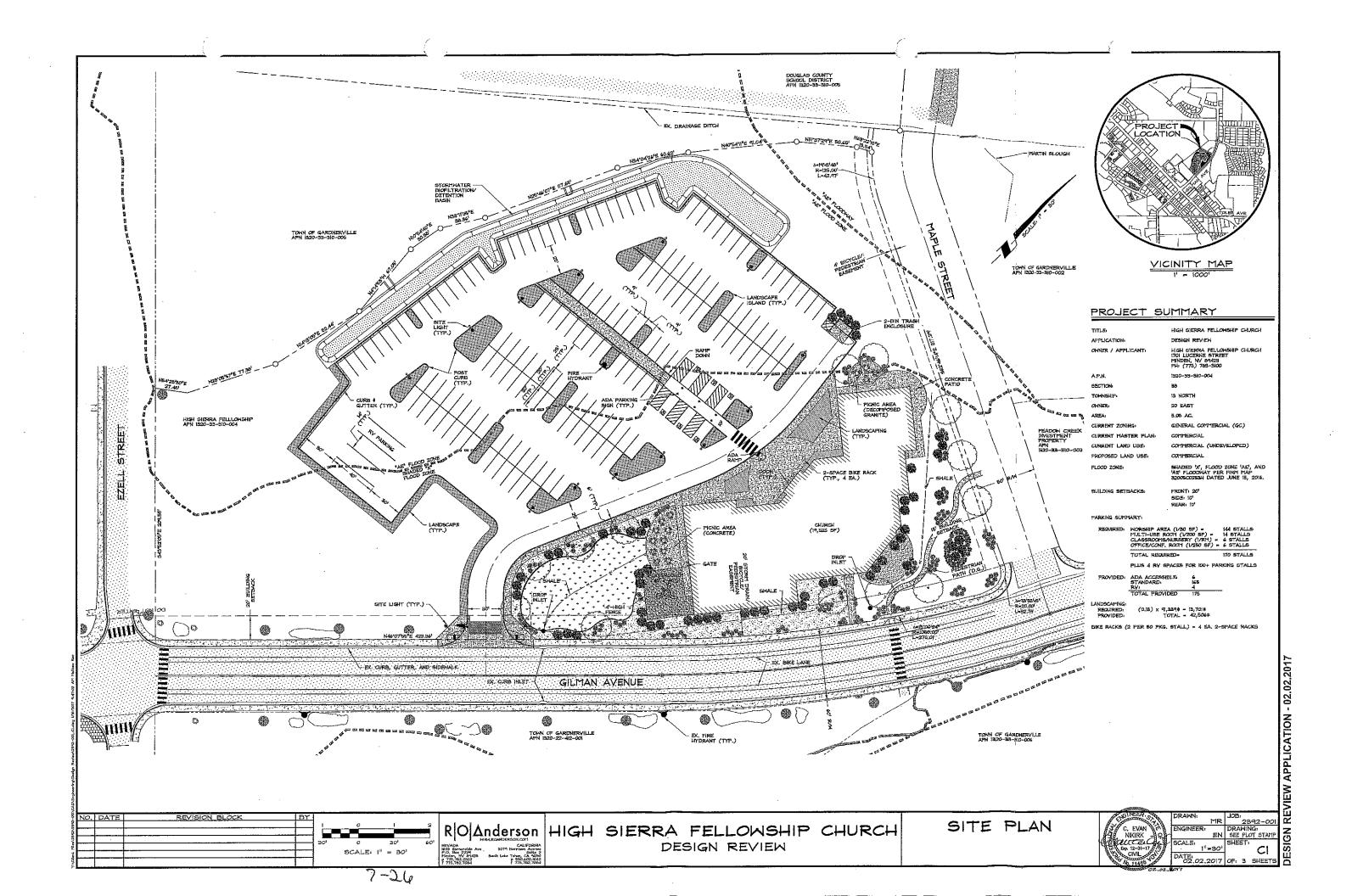
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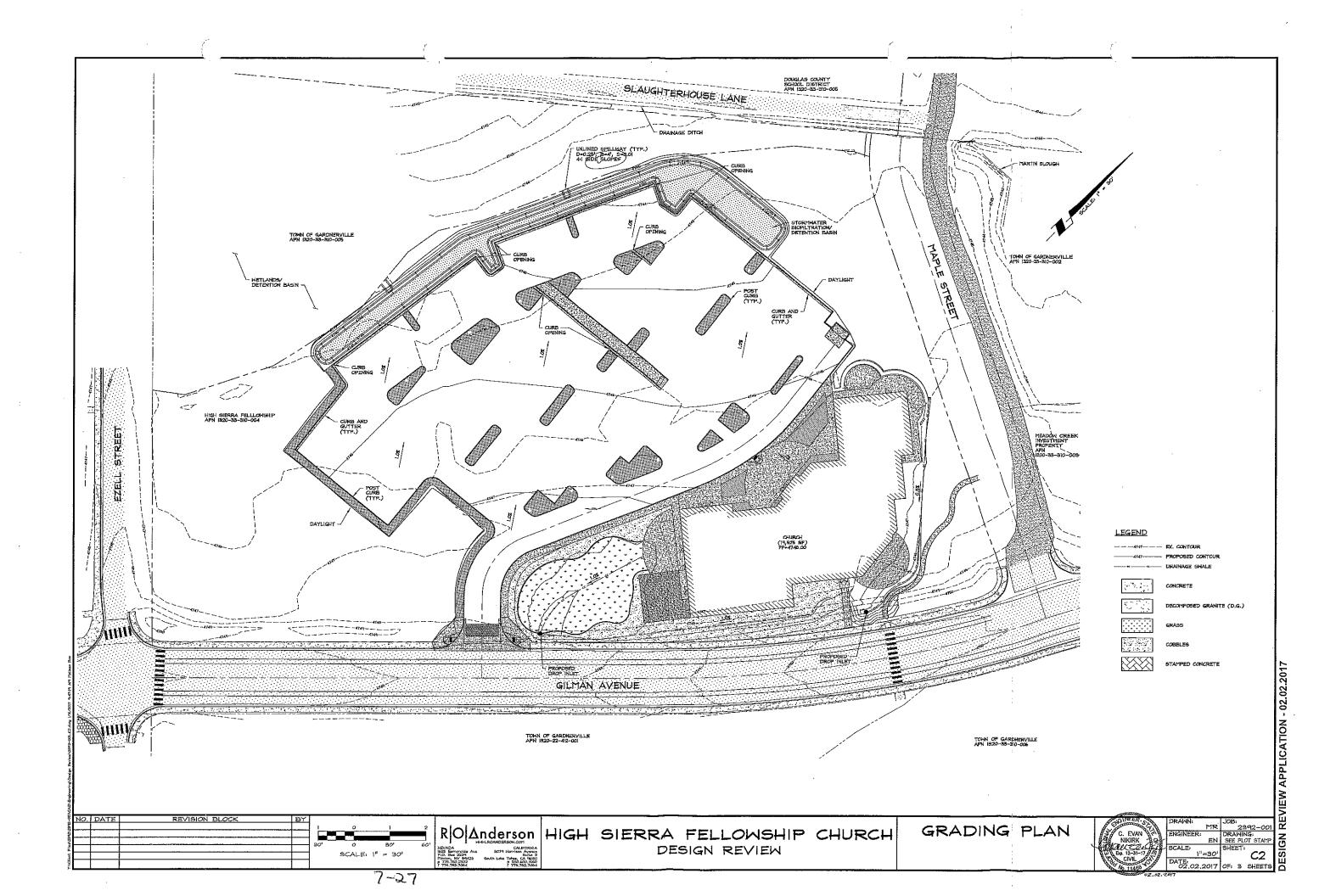
Tammy J. Kinsley, Associate Planner

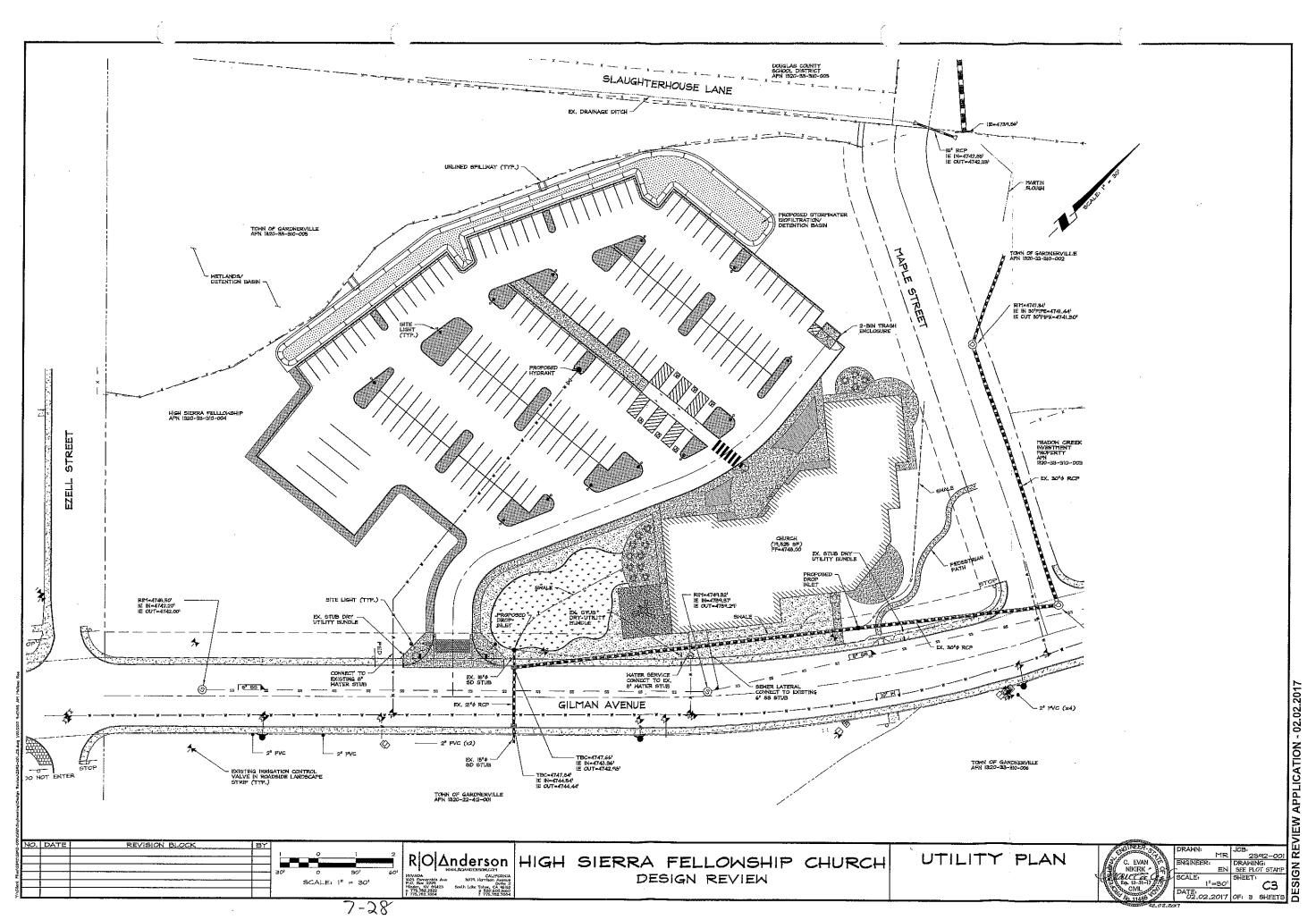
### **ITEMS NOT INCLUDED**

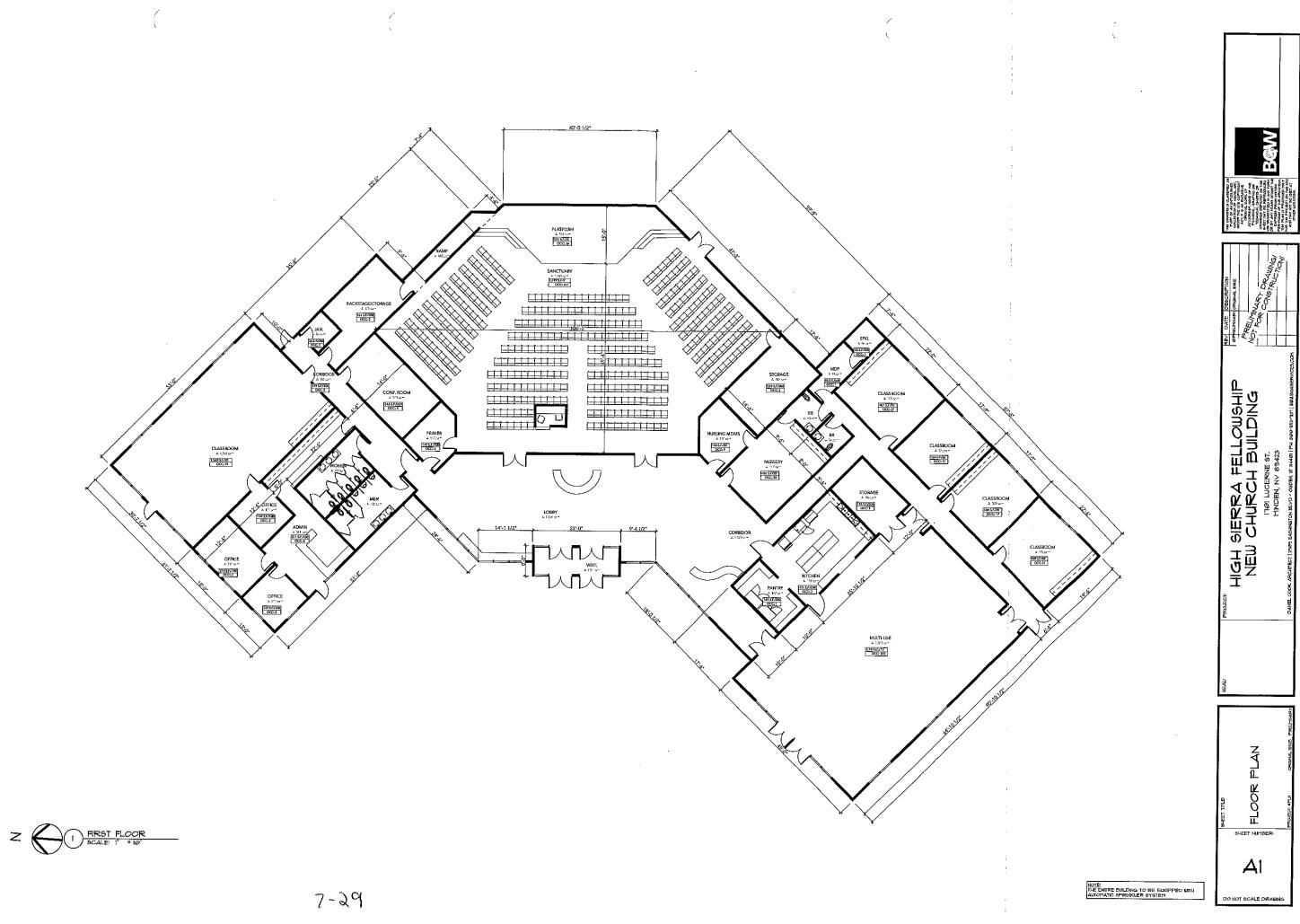
### Design Review High Sierra Fellowship Church, Gardnerville, NV (APN 1320-30-310-004)

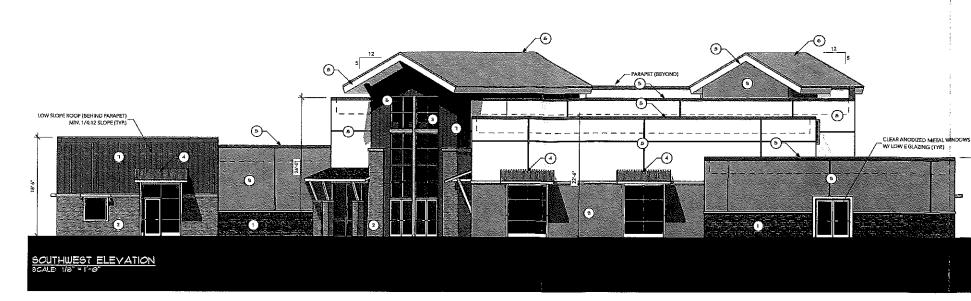
- 11. Tax Receipt Not applicable; the church is tax exempt
- 19. WCAC Not applicable; there are no water conveyances on this parcel.



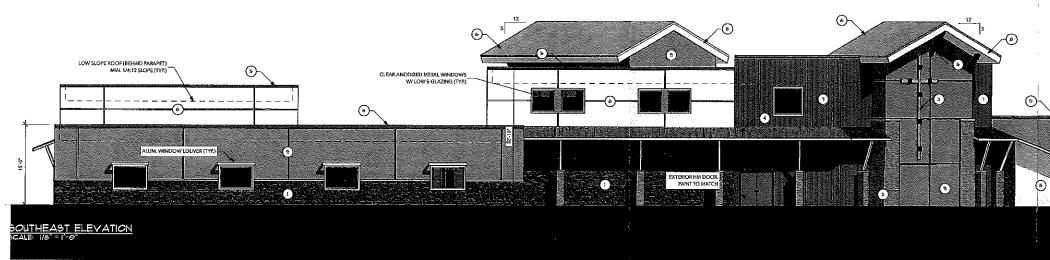


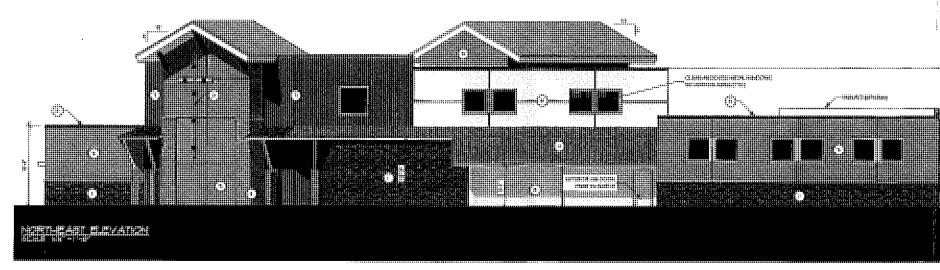


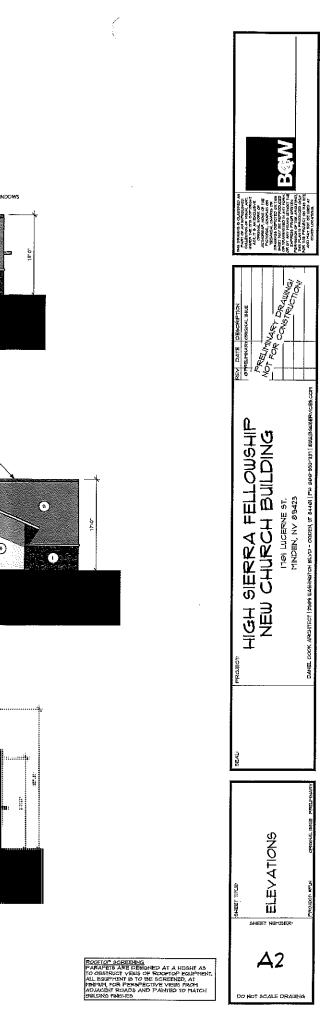




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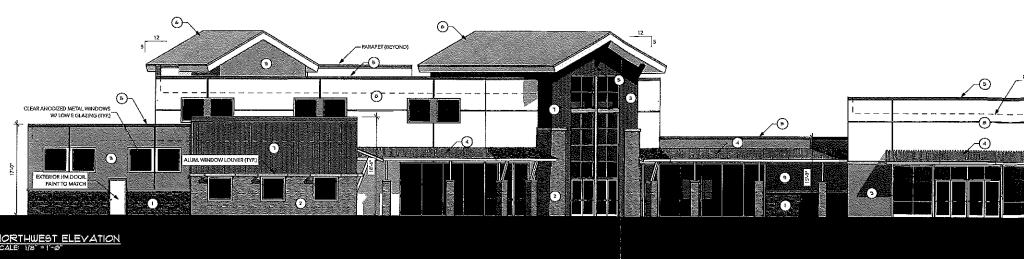








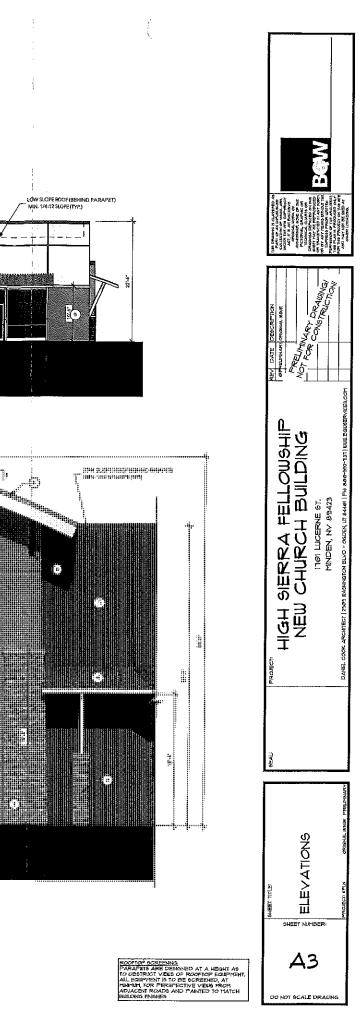
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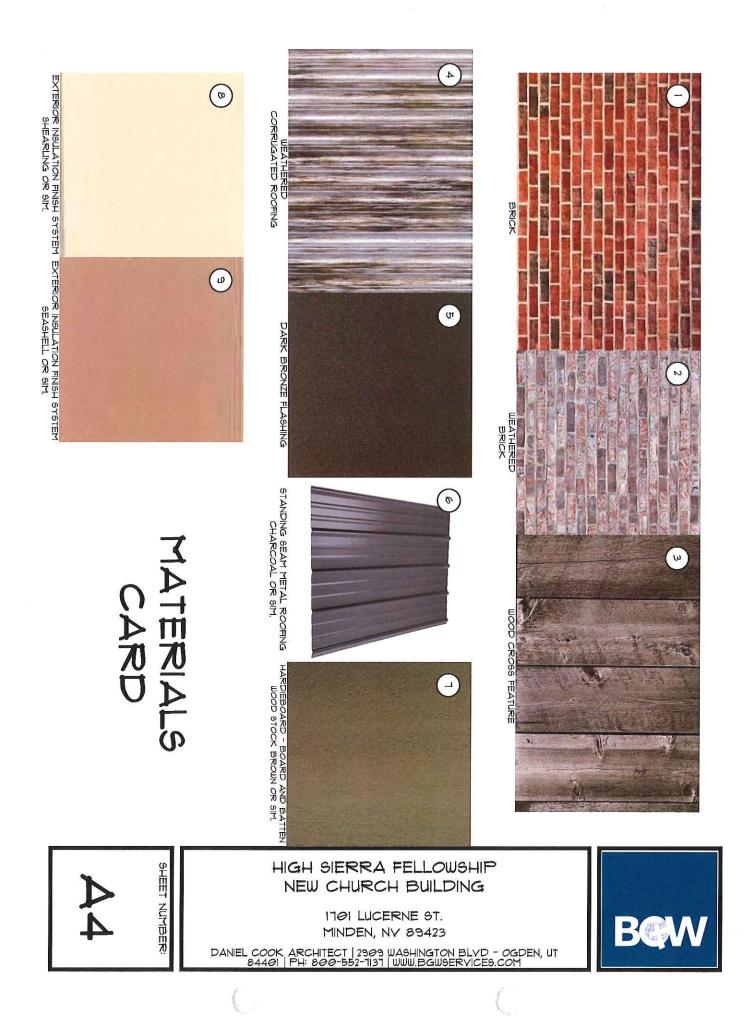
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11



Gardnerville Town Board AGENDA ACTION SHEET
1. <u>For Possible Action</u> : Discussion on the review of the current Town Strategic Plan, Vision and Mission: with public comment prior to board action.
2. Recommended Motion:
Funds Available: 🗹 Yes 🛛 🗌 N/A (requires staff time)
3. Department: Administration
4. Prepared by: Tom Dallaire
5. Meeting Date: March 7, 2017 Time Requested: 30 minutes
6. Agenda: Consent Z Administrative
Background Information: See attached.
7. Other Agency Review of Action: □Douglas County □ N/A
8. Board Action:
□ Approved □ Approved with Modifications

□ Denied

□ Approved with Modifications
 □ Continued

Mission Statement	The Town of Gardnerville provides high quality services based upon community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while pro- actively preparing for the future. We will be accessible and fully accountable to our community.	
Town Gardnerville Et.169 Nevada	The Town of ( services base effective and protect the cor actively pre- accessible and f	



### Town Vision

running and cycling. The town is business friendly and Gardnerville is a destination for all ages; an active, safe town, well connected with accessible trails for walking, parking. History and heritage are cherished and well encourages a diverse mix of businesses with ample

preserved. Gardnerville offers blue skies, clean air and

many activities to enjoy, inside and out, all year round.

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Town	Gan Est. 1879

# Town Core Values

We are proud of our historical, environmental, and cultural heritage, and will strive to project improved community awareness.

- Our community is our number one priority. We will strive to meet the needs of all, while balancing our services to meet community wide needs.
- representatives, we strive to treat our staff, customers, and suppliers as The Town values honesty, integrity, and ethics. As community we would want to be treated.

- The Town values our employees, and strives to foster an atmosphere of ceamwork and cooperation.
- The Town operates as an "open" government which is accessible and fully accountable to our community. ц.
- The Town is always open to new ideas, and treats all ideas fairly. 6.



- Economic Vitality
- Strong sense of community
- Infrastructure that attributes to a safe and healthy community

8-3

Government Transparency / Efficiency / Accountability



## Economic Vitality

### Goals:

- Support a "business friendly" environment that attracts new businesses and is responsive to the needs of the current business community.
- Develop strategies for attracting and retaining business.
- Support Main Street Gardnerville in revitalization efforts of the downtown District.
- Work cooperatively with other agencies and governments in economic development.



## **Economic Vitality**

### Actions:

- Downtown District through the beatification efforts of the Main Street Program. Work with Main Street and local businesses to revitalize and enhance the
- Continue to enhance and nurture relationships with other government agencies, Chamber of Commerce, NNDA, WNDD, the Douglas County Business Council, and other organizations.
- Work with other agencies to streamline the plan review process while maintaining the interests of community residents and businesses.

- Encourage and contribute in both financial and non-financial means assisting the program and activities of Main Street Gardnerville that are beneficial to the community.
- Coordinate and participate in creating a parking district section in county code to increase the building potential of the smaller parcel located within the town.
- complete work to create a center median on Main Street to beautify the downtown. Work with other agencies to make Muller Parkway a truck bypass. After bypass is

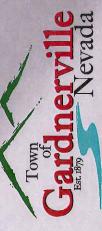


## Economic Vitality

### Actions:

- Explore areas of possible expansion for town east and west (Douglas or Mission
- Work on Industrial Park infrastructure as well as signage, parking and traffic patterns.
- Improve pedestrian accessibility in the Downtown District and historical areas of
  - Work with other agencies to improve traffic control at the intersection of 756 and

Strong Sense of Community	als Maintain Gardnerville's "small town" look and feel and develop a richer sense of ownership from the Town's residents and businesses as evidenced through increased pedestrian traffic, monthly events and continued focus on beautification projects. Support community activities and family oriented events. Support fund-raising opportunities that further community goals. Support policies that maintain Gardnerville's heritage while allowing for well managed and complimentary growth in development and recreational opportunities while conserving our historical, environmental and cultural resources. Continue to market the Town through presentations to community and civic groups as well as prospective businesses of our town. Encourage new business to come to town.	
Town Out of the second se	<ul> <li>Goals</li> <li>Maintain Gardnerville's " ownership from the Town increased pedestrian traffi projects.</li> <li>Support community activi projects.</li> <li>Support fund-raising oppo managed and compliment opportunities while conseination resources.</li> <li>Continue to market the To groups as well as prospect come to town.</li> </ul>	



## Strong Sense of Community

#### Actions

- Actively solicit and encourage community involvement in town planning. do we increase this?
- Encourage and utilize volunteer opportunities for town projects.
- Encourage staff and Board involvement in community activities.
- Encourage partnerships to preserve culturally and historically sensitive areas and ouildings within the town.
- Continue to work with the private sector to encourage and enhance Downtown evitalization.
- A Board Member will serve as liaison to the Nevada League of Cities, Carson Valley Arts Council and Main Street Gardnerville.
- Improve pedestrian access throughout town and determine linkage opportunities <u>for future development.</u>

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### Infrastructure that healthy community attributes to a safe and

#### Goals:

- Continue to seek new ways of providing services more effectively and efficiently.
- Provide town services at the lowest cost possible for the residents and businesses.
- Work with other government entities on joint economic planning and development that creates "destination" for residents and visitors alike.

#### Actions:

8-11

- Actively solicit opportunities to plant street trees and flowers throughout town. Possibly initiate themed landscaping.
- Be aggressive with maintenance activities to reduce long-term costs and preserves infrastructure in a desirable condition.
  - Strive to attain a Pavement Condition Index that preserves pavement before reconstruction is necessary.
- Encourage staff to seek additional work related training to create efficiency <u>and improve operations.</u>
- Paperless board packets. Each member could bet an iPad , use Board Docs.

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Y	lne	6
Town	of	Est. 1879
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### Infrastructure that healthy community attributes to a safe and

# Actions (cont'd):

- Encourage community involvement in Town operations.
- Jointly bid projects with other government agencies to reduce cost.
- Actively pursue a bypass (Muller Parkway) to get truck traffic off main street
- <u>Add bike lanes, public transportation, educate residents about public</u>

8-12

- transportation, connection of Gardnerville and Minden with public transportation
- Work with other agencies on parking district and getting parking downtown.
- subdivision with sidewalks and trails with signage for a more walkable Work with developers and other agencies in an effort to connect each community.
- Develop relationships with businesses with excess parking to share access and parking with businesses that have inadequate parking.



#### Government Transparency/ Efficiency/ Accountability

#### Goals:

- Maintain a well managed and fiscally sound, open, accountable, and progressive
- Continue the Town's Internet presence through regular updates to the town website and be active on Face Book and Twitter.
- Continue to develop and nurture relationships with other government agencies.
- Continue to seek new ways of providing services effectively and efficiently.
- Continue to develop Town Asset Management Systems that account for condition, costs, and location.
- Develop a plan for the town to start Recycling or at least participate in the process to include Minden, Douglas Disposal, Douglas County, and Bentley Aerodynamics.



#### Government Transparency/ Efficiency/ Accountability

#### Actions:

- Board packets are generated electronically for use by the public.
- Bids are to be electronically distributed and allowing cost savings to the contractor, saving the town time and resources.
- Encourage community involvement in Town planning.
- Perform routine maintenance operations efficiently and effectively on streets, storm drains systems, ponds, trails and parks, and landscape areas.
- Promote connected developments through multi modal trails and providing pedestrian connections throughout town.
- Track cost of benefit for purchasing backhoe as opposed to renting.
- Utilize the new work order system to track staff work progress and maintenance.
- Participate in the group discussion on getting recycling in the Carson Valley

#### Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Discussion on the preliminary Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action.
- 2. Recommended Motion: Motion to direct staff as discussed, approve the preliminary CIP with the modifications as presented.

**Funds Available:** <sup>I</sup> Yes □ N/A (requires staff time)

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire
- 5. Meeting Date: March 7, 2017 Time Requested: 45 minutes
- 6. Agenda: Consent Z Administrative

**Background Information**: Every year we discuss the 5 year capital improvement plan. This is the first review by the board and the opportunity to make recommendations on projects you would like to see within the next 5 years. See the attached CIP form and prior determined projects to see if we need to rearrange the order of construction.

- 7. Other Agency Review of Action: Douglas County V/A
- 8. Board Action:
  - Approved with Modifications
- □ Approved □ Denied
- □ Continued

		_							modified			Forward						_			
*					PUBLIC W	DRKS 610-926-562-000								RECREA	TION/OPEN SPACE	-	FLEET/EQU	IIPMENT/	FACILITIE		
YEAR	Roads	CAPITA	л.	Storm Drain		Roads	ON-CAPI	TAL	Storm Dra	in		CAPITAL	-		NON-CAPITA		CAPITAL	1		NON-CAPIT	TAL
	Description	1	Cost	Description	Cos	t Description		Cost	Description		Cost	Description		Cost	Description	Cos	t Description		Cost Des	cription	-
	Sidewalk Repair and ADA Ramp Upgrades 926,532,118	\$	25,000			Road Maintenance 926,520,103	s	50,000	Storm Drain Maintenance 926.532.019	\$	8,500	Hellwinkle fence around open space 923,563,300	\$	24,000	Repair Hellwinkel Hay Barn 923,562,000	\$ 20,00	0 Fleet Vehicle - Office 614.	s	45,000 Sma	all equipment acement 923,533,802	02 <sup>\$</sup>
	Gardnerville Station (Former Eagle Gas) Construction of site improvements Match 926.562.200	\$	80,000			Crack sealing 926.532,116	s	15,000	Storm Drain Replacement Sour of Cemetery - <bank and="" roll=""> 926.532.019</bank>			Raley's to Toler Sidewalk (Sidewalk Portion) 923,562,000	\$	35,000	Repair Hellwinkel Shop 923.562.000	\$ 40,00	0				
68.00	Mill Street Improvements with 3 new street lights on Douglas 926.532.118	\$	55,000			Sunset Park Microsurfacing (Wilson, Easton, North Hampton) 926.532.118	\$	45,000				LWCF Trails Amenities	\$	81,666	Tree Treatment - 610- 923,532,118	\$9,00	0				
1,037,5	Gardnerville Station Matching funds (Former Eagle Gas) NDOT TAP match \$27,108 and other project work	\$	50,000	Kings Lane Cost S	83,00	•															
	4 Crosswalks - FY 2013 NDOT TAP Cost	ş	250,023	Kings Lane NDOT Grant \$	(70,00	<mark></mark>															
	4 Crosswalks - FY 2013 NDOT TAP Funding	s	(232,467)			Cape Seal Industrial and Pavement Patching - 926.532.118	\$	280,000				LWCF Trail Grant	s	(53,654)	Hay Barn Engineering	\$ 15,00	<mark>0</mark>				
	Gilman Ezell 3.35 acres - Vacant land	\$	100,000			Patch Repair Chichester & Virginia Ranch	\$	40,000		-											
	TOTAL	S	327,556	S	13,000	A STATE OF THE STA	\$	430,000		S	48,500		S	87,012		\$ 84,00		\$	45,000	11 2	\$
	Sidewalk Repair and ADA Ramp Upgrades Ezell Ave Half Street Improvements - North	\$	25,000 73,000			Road Maintenance 926.520.103 Crack sealing 926.532.116	s	50,000	Storm Drain Maintenance	S	8,500	Carrick Dog Park Amenities	\$	12,000	Parks Small Equipment Tree treatment	\$ 4,50	0 Fleet Vehicle - flatbed - Arrow board 0 Lawn tractor	-		all equipment acements	\$
833.33	Gilman Ezell 3.35 acres - Vacant land	\$	58,333		_	Cape Seal Southgate, Service Dr, Pep Cir	s	125,000	Storm Drain Replacement Sout	th s	66,000					\$9,00	Gator		18,000		-
614.			194719			Stodick Estates Microsurface	s	80,000	of Cemetery - Project				_			1		-	10,000		-
	TOTAL	s	156,333	s			s	275,000		s	74,500		s	12,000		\$ 13,50	0	s	81,000		S
-	Sidewalk Repair and ADA Ramp Upgrades		25,000			Road Maintenance	s		Storm Drain Maintenance	s	100000	Carrick Dog Park Amenities	s		Tree Treatment		0 0 Fleet Vehicle Replace Truck 610		45.000 Sma	all equipment	s
	Gilman Ezell 3.35 acres - Vacant land	s	58,333			Crack sealing	\$	20,000									Field Tractor and Implements		50,000 repla	acements	-
333.33					_	Slurry Arbor Gardens	\$		Storm Drain Bell <bank></bank>	s	15,000					1	Road Side Message Board - Solar		20,000		+
600,3	1				_	ADA Ramps and reconstruct Cemetary Dr.	s	120,000													
	TOTAL	S	83,333	S	-		\$	353,000		s	25,000		s	10,000		\$ 9,00	0	S 1	15,000		\$
	Sidewalk Repair and ADA Ramp Upgrades	\$	25,000			Road Maintenance	\$	60,000	Storm Drain Maintenance	s		Carrick Dog Park Amenities	\$	10,000	Tree Treatment		0 Equipment Trailer		12 000 Sma	all equipment	s
	Sidewalk, curb and reconstruct Douglas Ave - Spruce - Cottonwood Phase 1	\$	150,000		_	Crack sealing	\$	20,000								1	Fleet Vehicle Replace Truck 602		45,000	acements	
0,333.3	Gilman Ezell 3.35 acres - Vacant land	s	58,333			Chichester micro Surfacing	s	75,000	Storm Drain - Bell	\$	80,000						UTV or Gator	\$	20,000		
60						Chichester Crack Repair	\$	25,000													
	TOTAL	\$	233,333	s			s	180,000		\$	88,500		s	10,000		\$ 9,00	0	s	77,000		s
	Sidewalk Repair and ADA Ramp Upgrades	\$	25,000			Road Maintenance	\$	60,000	Storm Drain Maintenance	s	10,000				Tree Treatment	\$9,00	0 Fleet Vehicle - Additional Utility	\$	45,000 Sma	all equipment acements	\$
00'0	Sidewalk, curb and reconstruct Douglas Ave - Cottonwood - Highschool Phase II	\$	170,000			Crack sealing	\$	25,000									Dump Trailer		9,000		
2-0202	Maple Street New Construction	\$	75,000			Chichester micro Surfacing	\$		New Storm Drain - Mill & Douglas	s	100,000										
			_			Chichester Crack Repair	\$	25,000													
	TOTAL	\$	270,000	S	(*)		\$	155,000		S	110,000		S	-		\$ 9,00	0	S			\$
, 0	Sidewalk Repair and ADA Ramp Upgrades Sidewalk, curb and reconstruct Douglas Ave - Cottonwood -	s	25,000			Road Maintenance Crack sealing	S	60,000 25,000	Storm Drain Maintenance	\$	10,000				Tree Treatment	\$9,00	0 Lawn Tractor	\$		II equipment acements	\$
200.002	Highschool Phase II					Chichester micro Surfacing			New Storm Drain - Mill &		100,000		-								
5005	Town Hall <bank></bank>	\$	100,000					45,000	Douglas	\$	100,000							-			-
	TOTAL		305,000			Chichester Crack Repair	\$ \$	25,000								\$ 9,00					

9-2

Town of Gardnerville Capital Improvement Program 2017-2022

#### Gardnerville Town Board AGENDA ACTION SHEET



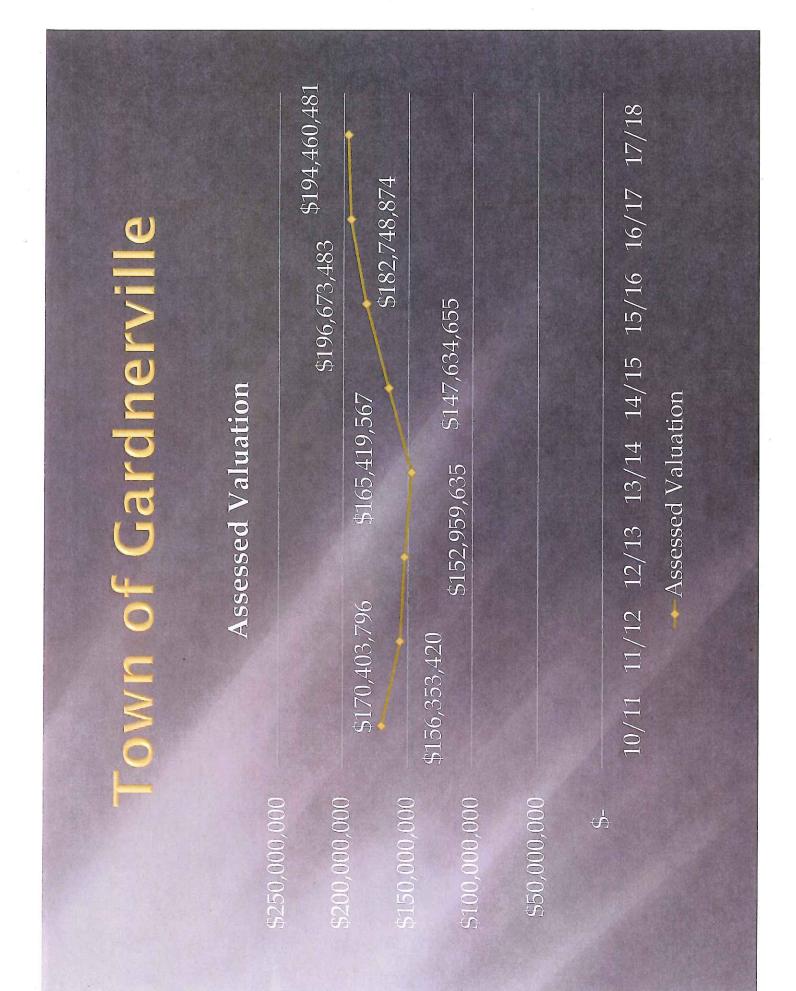
- 1. <u>For Possible Action</u>: Discussion the preliminary town budget for fiscal year 17-18 fiscal year, and provide direction to staff for the tentative budget at the April Meeting; with public comment prior to board action.
- 2. Recommended Motion:

Funds Available: 🗹 Yes 👘 🗌 N/A (requires staff time)

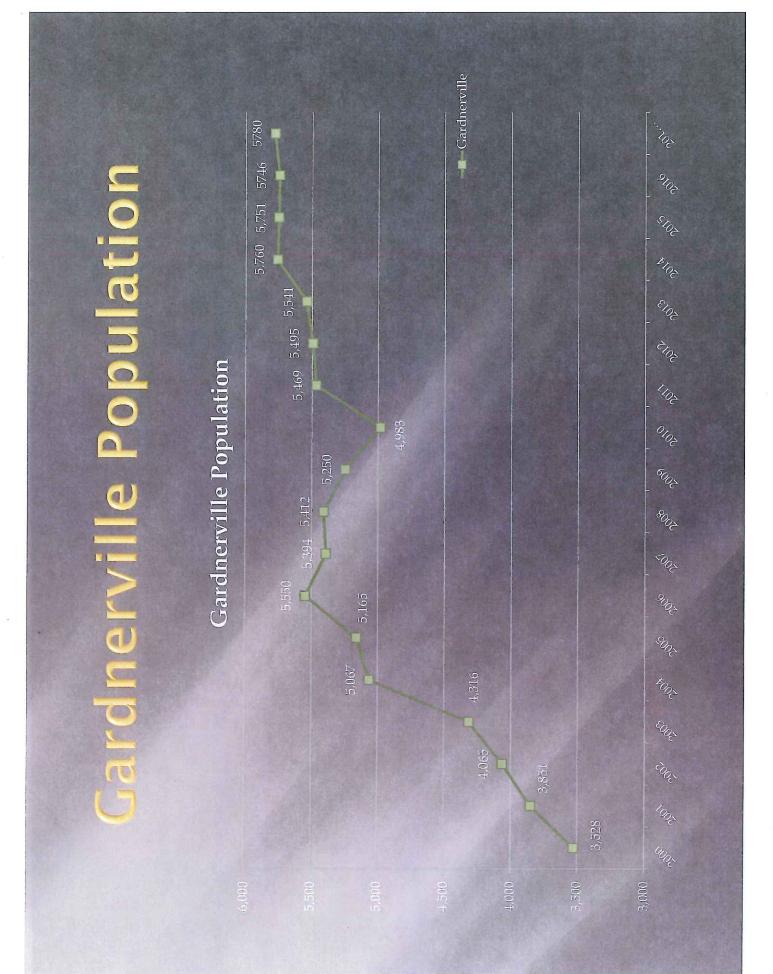
- 3. Department: Administration
- 4. Prepared by: Tom Dallaire
- 5. Meeting Date: March 7, 2017 Time Requested: 45 minutes
- 6. Agenda: Consent Z Administrative

Background Information: See attached.

- 7. Other Agency Review of Action: Douglas County V/A
- 8. Board Action:
- □ Approved □ Denied
- □ Approved with Modifications
   □ Continued



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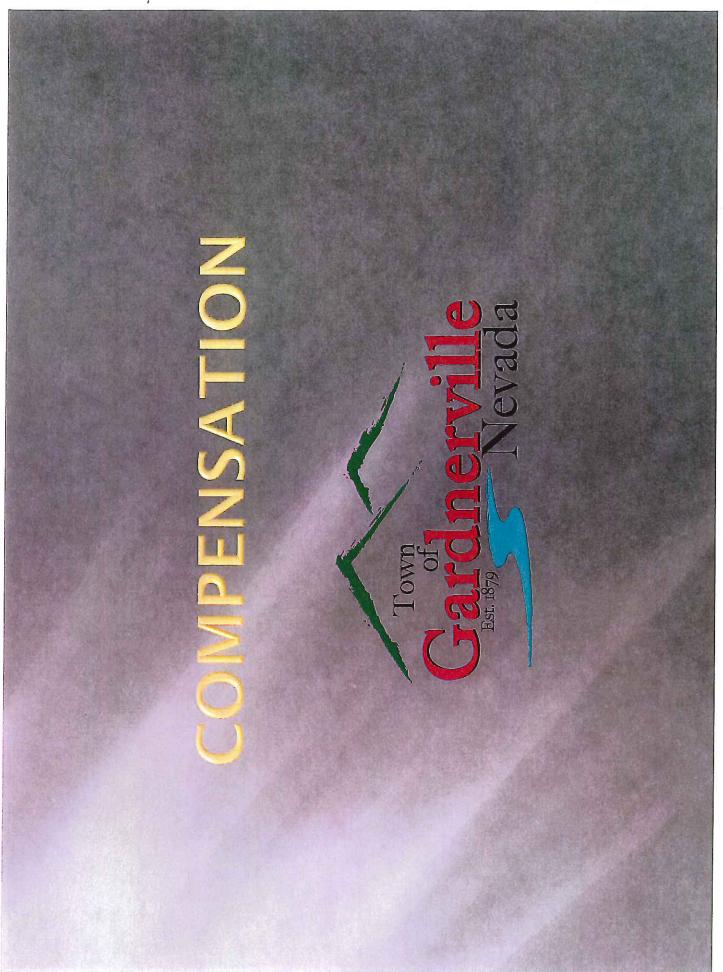
Used: 16/17 tax rate 0.6677 is max value Staff estimated revenue at \$1,110,000 0.026% Increase (estimate) over this year's budgeted number of \$1,080,959

C tax Dist. = \$279,748

C tax up 0.011% from \$276,717 this fiscal year

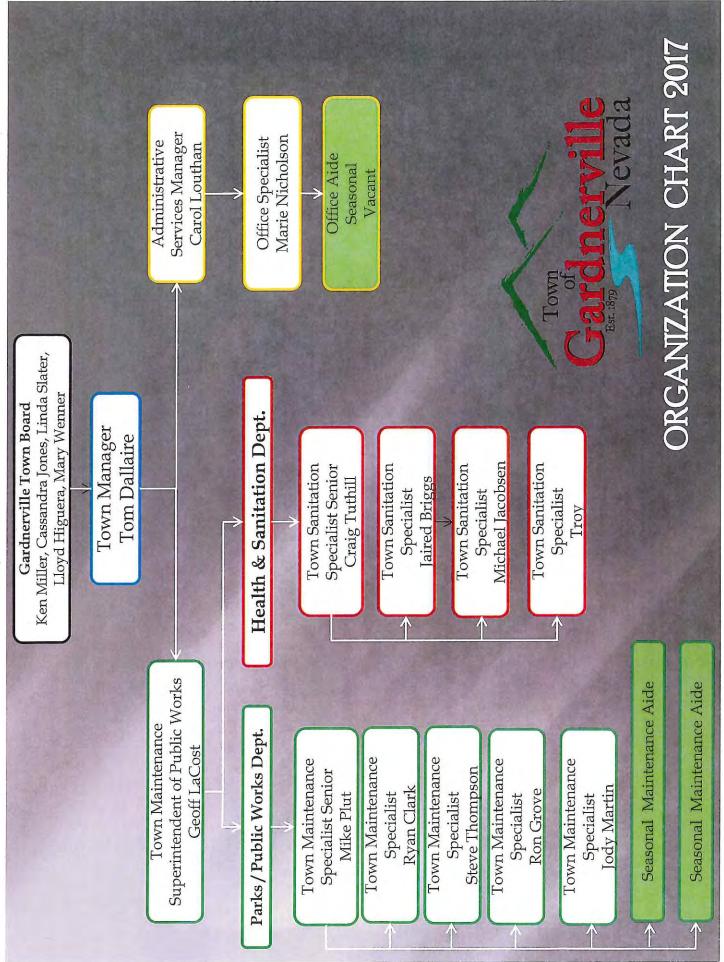
Population Estimate: 5,780 (+29) Up from 5,751 16/17 Increase 0.156%

									2017/18	\$279,748	\$1,110,000
N/	3								2016/17	\$277,987	\$1,080,959
enue History									2015/16	\$265,723	\$1,102,393
									2014/15	\$260,630	\$1,013,344
/enu									2013/14	\$228,755	\$1,013,311
Ke									2012/13	\$232,332	\$982,330
									2011/12	\$237,525	\$998,000
	\$1,600,000	\$1,400,000	\$1,200,000	\$1,000,000	\$800,000	\$600,000	\$400,000	\$200,000	÷	LC-Tax	ZP-Tax



ation	Gardnerville Ranchos GID \$500 \$500	flat this year air?	Board Compensation	
ard Compensation	Indian Hills GID \$500 \$500	raise - With Revenue Board & 4.5% to Cha nbers)	Defisation	
$\bigcirc$	Gardnerville Minden (Proposed) \$575 \$550 \$525 \$500	Some Members mention a proposed raise - With Revenue flat this year Staff proposes: \$25 increase to all members - 5% for Board & 4.5% to Chair? (\$6900 – Chair and \$6300 for the members)	2009 2010 2011 2012 2013	
Town B	Position G	Some Members Staff proposes: \$25 increase to (\$6900 – Chair a	\$33,000 \$30,000 \$25,000 \$25,000 \$13,000 \$13,000 \$13,000 \$13,000 \$5,000 \$5,000 \$2006 2007 2008	

10-7



10-8

Without New full time positions

#### 3 seasonal's

Salaries and Benefits Comparison - With 1 new seasonal positions (two Maintenance Assistant, one Office Assistant)

MERIT	ADN	ADMIN - PARKS - PW	's	PW						H&S				Total			Ć	Overall Total
	7	Salaries		Benefits	S	Sub-Total		Salaries		Benefits	S	Sub-Total	ŝ	Salaries	Benefits	afits	)	
0	\$	393,905	\$	393,905 \$ 182,142	ω	576,046	\$	287,318	ŝ	139,883	\$	427,202	\$	681,223 \$		322,025	Ś	1,003,248
c	ł				i.								(0	(40,351) \$	)	12,148)	\$	(52,499)
7	A	416,177 \$	\$	188,813	\$	604,989	5	305,398	\$	145,360	\$	450,758	\$	721,574 \$	(r)	334,173	ω	1,055,747
c	(		1									~	4	(20,176) \$		(6,039)	\$	(26,215)
ŋ	\$	427,313 \$	\$	192,145	\$	619,457	θ	314,437	\$	148,067	\$	462,504	\$	741,750 \$	(4)	340,212	\$	1,081,962
	ŧ		i										-	(20,176) \$		(6,044)	\$	(26,220)
4	A	438,449 \$	\$	195,481	ŝ	633,930	69	323,477 \$	\$	150,775	69	474,252	\$	761,926 \$	(4)	346,256	69	1,108,181
L	(						3						-	(20,176) \$		(6,042)	\$	(26,218)
Q	æ	449,585 \$	\$	198,817	\$	648,401	Ś	332,517 \$	\$	153,481 \$	\$	485,998	\$	782,101 \$	(1)	352,298	\$	1,134,399
c	e											UT.	44	(20,176) \$		(6,043)	θ	(26,219)
0	A	400,727 \$	s	202,151	\$	662,872 \$	5	341,557 \$	\$	156,189 \$	\$	497,746	\$	802,277 \$	(*)	358,341	θ	1,160,618
					S	Salaries		Benefits		Total		Difference per 1%	per	.1%				
		- 0	. 2%	0 - 2% difference \$	\$	(40,351) \$	\$	(12,148) \$	69.	(52,499)								
		- 0	3 %	0 - 3 % difference \$	\$	(60,527) \$	\$	(18,187) \$	\$	(78,714)								
		- 0	4%	0 - 4% difference \$	ω	(80,703) \$	\$	(24,231) \$	ŝ	(104,934) \$	\$	(20,176) \$	6	(6,039)				

# Cost for merit increase is based on current salaries

(131,151)

(30,273) \$

0 - 5% difference \$ (100,878) \$

0 - 6% difference \$ (121,054) \$

(157,370)

(36,316) \$

- 2017 Health insurance stayed flat Same county contribution from over 10 years ago
  - This Fiscal year allowed up to 6% merit. Assumed average 4% across all staff,
    - WE are currently under that at this time
      - No PERS increase or decrease this year.

# **Budget Items**

- Direction on Compensation for Board Members.
- County is in negotiations still. Minden increased the insurance Staff compensation / merits this year? if so what rate? coverage on families to all staff.
- Credit Card system Not working as well as ewe had hoped. it's a lot more staff time to manage and monitor the charges.
- Effects the budget about \$2,232.08 in fees. Collected <u>\$443.37</u> in credit card fees to Would the board re-consider dropping the charge of a credit card fee?

# **Tentative Budget Items**

What do We need to clarify next time or provide a more detailed breakdown in the Board packet?

Preliminary	Budget Year 2018
2018	

Account	Account Description	2018	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
d 610 -	Fund 610 - Gardnerville Town								
Departm	VENUE Department 000 - Revenue								
/ axes 311.100	Ad Valorem Current	1,0	1,081,000.00	1,080,959.00	843,676.20	1,002,030.27	963,939.10	917,618.39	
	Budget Transactions Level Projected	Transaction State proforma- tax rate 0.6677 per county	per county				Number of Units 1.00	Cost Per Unit 1,081,000.00 Projected Totals	Total Amount 1,081,000.00 \$1,081,000.00
311.120	Ad Valorem Delinguent		00.	00	4,705.69	19,322.57	11,396.23	2,582.30	
311.200	Centrally Assessed Property Taxes		00.	00	16,534.69	18,521.16	00.	00.	
311.700	Personal Property Current		. 00.	00	48,409.29	60,205.36	58,344.48	57,879.97	
311.800	Personal Property Deling		00'	00	210.40	749.85	2,262.52	811.87	
		Taxes Totals \$1,0	\$1,081,000.00	\$1,080,959.00	\$913,536.27	\$1,100,829.21	\$1,035,942.33	\$978,892.53	
Intergov 321.300	Intergovernmental Revenue 00 Gaming-NRS Co. Lic		26,000.00	26,000,00	22,297.50	27,936.66	16,492.50	22,185.00	
	Budget Transactions Level Projected	Transaction Projected gaming revenue					Number of Units 1.00	Cost Per Unit 26,000.00 Projected Totals	Total Amount 26,000.00 \$26,000.00
331,010	St-Consolid.Tax Dist.		280,000.00	276,717.00	139,719.07	270,381.05	264,255.52	254,577.76	
	Budget Transactions Level Projected	Transaction State consolidated tax - Item 12 - page d-16	- page d-16				Number of Units 1.00	Cost Per Unit 280,000.00 Projected Totals	Total Amount 280,000.00 \$280,000.00
331.140	Grant In Aid Other		00.	1.00	00.	00.	00.	00.	
	Budget Transactions / ava/	Transaction					Number of Units	Cost Per Unit	Total Amount
	ted	Grants will roll forward					1.00	1.00 Projected Totals	
332.510	Grant-CDBG		00'	00	00.	88,700.00	00.		
332 805	Grant-USDOT		00.	00.	00.	20,482.00	00.		
334.123	Grant-State Q1		00.	00	00'	307,250.00			
337 100	State Raimhursement		00.	8,151.00	8,151.92	32,093.45	37,705.61	13,527.87	

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Account	Account Description		2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 610 -	610 - Gardnerville Town								
REVENUE Department Charges For \$ 341.620 Pr	VENUE Department 000 - Revenue Charges For Service 20 Professional Fees		5,000.00	00	00.	00.	00.	00	
	Budget Transactions Level Projected	Transaction Fees for engineering					Number of Units 1.00	Cost Per Unit 5,000.00 Projected Totals	Total Amount 5,000.00 \$5,000.00
341,625	Prof. Fees/ App.Req.		00.	5,000.00	2,797.00	4,948.75	4,784.29	6,247.50	
	Budget Transactions Level Projected	Transaction Devloper project review					Number of Units 1.00	Cosť Per Uniť 5,000.00 Projected Totals	Total Amount 5,000.00 \$5,000.00
010 030	Donatione-Snorial Events		00.	00.	2.00	150.00			
010		Charges For Service Totals	\$5,000.00	\$5,000.00	\$2,799.00	\$5,098.75	\$4,784.29	\$6,247.50	
Interes	Interest Revenue			9	00	00	00	2.757.49	
361.200	Interest On Investment		00.	8 8	8	1 609.87	701	(53.23)	
361.205	Investment-FMV Adjust		00	00	976.14	937.20		00.	
361.211	Invest. Earnings-Lour		00.	00	262.00	2,920.67	2,301.79	00.	
217'105		Interest Revenue Totals	\$0.00	\$0.00	\$1,238.14	\$5,467.74	\$3,369.80	\$2,704.26	
Miscelle	Miscellaneous Revenue					00 131	UU UF	260.00	
360.210	Merchandise Sales		00.	00.	8.00	00	,		
360.800	Miscellaneous		00.	00	00'	00.	66)	90'TOC	
360.815	Credit Card Processing Fees		00	8	36.93	8		00.	
360.901	Reimbursements		00.	25,244.00	26,240.50	961.61	2,130.00	8,325.01	
	Budget Transactions						An a bou of I helter	Creek Dar I Init	Total Amount
	Level	Transaction					NUMPER OF UNIO	25 244 00	75 744.00
	Projected	Main Street Gardnerville - Reimbursments for Paula Benifits	- Reimbursments f	or Paula Benifits			0017	Projected Totals	\$25,244.00
001 000	Dont/I asca Toroma		00.	0.	(749.47)	1,912.50			
CU1 290	Donations		00.	6,254.00	6,254.06	2,749.00			
701-		Miscellaneous Revenue Totals	\$0.00	¢\$	\$31,790.02	\$5,784.11	\$6,002.40	\$14,898.54	
Other /	Other Financing Sources		00.	2,000.00	2,000.00	00.			
DOT.	and a toport						TO LOO DO	40.04	

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2018 Preliminary Budget Year 2018

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Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
610 - Gardnerville Town PENSE Department 921 - Gardnerville Admin Enployee Benefits 81 Retirement	50,637.00	37,359.00	23,909.63	27,276.13	30,904.88	29,898.09	
Position Transactions Level Projected Projected Projected	Position 921212001 - Town Manager - Gardnerville 921284001 - Office Specialist 921285001 - Administrative Services Manager 921363001 - Main Street Program Manager	7ype Benefit Benefit Benefit		Code PERS 0 - PERS Regular PERS 0 - PERS Regular PERS 0 - PERS Regular PERS 0 - PERS Regular	ā.	Projected Totals	Totel Annount 18,489.00 5,272.00 13,067.00 13,809.00 \$50,637.00
Pact Workers Comp	7,312.00	3,421.00	676.34	5,007.89	3,064.40	2,651.32	
Position Transactions Level Projected	Position 921212001 - Town Manager - Gardnerville	7)pe Worke	D/pe Workers Comp 6 Workers Comp 6	Code 6601 - Douglas County - Other 6604 - Town of Gardnerville	ther B		Total Amount 2,496.00 475.00
Projected Projected	92120101 - 10WI Plantenance Assistant 921284001 - Office Specialist 921285001 - Administrative Services Manader			6601 - Douglas County - Other 6601 - Douglas County - Other	ther		712.00 1,764.00
Projected	921363001 - Main Street Program Manager			6601 - Douglas County - Other		Projected Totals	1,865.00 \$7,312.00
Group Insurance	22,570.00	14,504.00	10,513.59	27,261.63	15,116.26	18,126.72	
Level	Position	Type		Code			Total Amount
Projected	921212001 - Town Manager - Gardnerville	Benefit		HSAE VIS EE+FAM - HSAE Vision Employee + Family The conv / 65 - 1 ife and AD&D FE 50K / 65	Vision Employee +	+ Family S	80.00
Projected	921212001 - Town Manager - Gardnerville 00101001 - Town Manager - Gardnerville	Benefit		HSAE MED EMP+FAM - HSAE Medical Employee + Family	AE Medical Employ	ree + Family	7,887.00
Projected	921212001 - Town Manager - Gardnerville	Benefit		HSAE DEN EE+FAM - HSAE Dental Employee + Family	E Dental Employee	+ Family	303.00
Projected	921284001 - Office Specialist	Benefit	t	LIFE EE 25K <65 - Life and AD&D EE 25K <65	d AD&D EE 25K <6	55	23.00
Projected	921284001 - Office Specialist	Benefit		HSAE VIS EE - HSAE Vision Employee Only	n Employee Only		23.00
Projected	921284001 - Office Specialist	Benefit	2	HSAE MED EMP - HSAE Medical Employee	edical Employee		2,252.00
Projected	921284001 - Office Specialist	Benefit		HSAE DEN EE - HSAE Dental Employee	tal Employee		174.00
Projected	921285001 - Administrative Services Manager			POS DEN EE + SP - POS Dental Employee + Spouse	ental Employee + 2	Spouse	303.00
Projected	921285001 - Administrative Services Manager			POS VIS EE + SP - POS Vision EE + Spouse	sion EE + Spouse		40.00
Projected	921285001 - Administrative Services Manager			Life ee 50K <65 - Life and AD&D ee 50K <65	d AD&D EE 50K <6	22	80.00
Projected	921285001 - Administrative Services Manager		-	POS MED EMP - POS Medical Employee	cal Employee		4,454.00
Projected	921363001 - Main Street Program Manager	Benefit		LIFE EE 25K <65 - Life and AD&D EE 25K <65	d AD&D EE 25K <6	2	00.86 00 535 A
Projected	921363001 - Main Street Program Manager	Benefit		POS MED EMP - POS MEDICAI EMPIOYEE	cal Employee		00.000.0

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2014 Actual Amount 2015 Actual Amount 2016 Actual Amount 2017 Actual Amount 2017 Amended Budget 2018 Projected 100 Account Description Account Account Descriptio EXPENSE

Employee Benerius Pi	projected	921363001 - Main Street Program Manager	Benefit	N SO4	POS VIS EE - POS Vision Employee Only	mployee Only	Projected Totals	57.00 \$22,570.00
511.184 U	Unemployment	456.00	684.00	422.91	1,039.38	537.22	575.88	
	Position Transactions	Position	Type	Code				Total Amount
	Projected	921212001 - Town Manager - Gardnerville	Tax	SUTA	SUTA - SUTA			98.00
	Projected	921261001 - Town Maintenance Assistant	Tax	SUTA	SUTA - SUTA			65.00
	Projected	921284001 - Office Specialist	Tax	SUTA	SUTA - SUTA			56.00
	Projected	921285001 - Administrative Services Manager	Tax	SUTA	SUTA - SUTA			98.00
	Projected	921363001 - Main Street Program Manager	Тах	SUTA	SUTA - SUTA		Projected Totals	139.00 \$456.00
511.186 M	Medicare	2,812,00	1,983.00	1,195.53	2,926.53	1,682.09	1,526.35	
	Position Transactions							
	Level	Position	Type	Code				Total Amount
	Projected	921212001 - Town Manager - Gardnerville	Tax	MED	MED - Medicare			00.869
	Projected	921261001 - Town Maintenance Assistant	Tax	MED -	MED - Medicare			188.00
	Projected	921284001 - Office Specialist	Tax	MED	MED - Medicare			273.00
	Projected	921285001 - Administrative Services Manager	Tax	MED	MED - Medicare			677.00
	Projected	921363001 - Main Street Program Manager	Tax	MED	MED - Medicare		Denincted Totale	¢2 812 00
						50000		
511.190 P	Pact Other	00'	00.	00.	00.	80.04	391.64	
	Oasdi	802.00	205.00	00'	8.95	1.66	2.77	
	Position Transactions							11111
	Level	Position 011261001 - Town Maintenance Accidant	<i>Tax</i> Tax	Code FICA -	Code FICA - FICA			1 0tal Amount 802.00
	Panalou						Projected Totals	\$802.00
511 201 P	PERS-Ret.Medical	00.	00'	67.76	106.56	166.66	251.76	
		TO TOT TOT	CO JUT OUT	10E 76	TO TO 204	464 663 34	63 VLV C34	

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Account	Account Description	2 2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	Amount Amount	ZU14 Actual Amount	
Fund 610 -	610 - Gardnerville Town PENSE							
Departin Services 520.055	Department 921 - Gardnerville Admin Services & Supplies 55 Telephone Expense	3,600.00	3,600.00	3,533.49	5,260.71	3,436,02	3,370.56	
	Budget Transactions Level Projected	Transaction 1/2 cost of telephone for admin and maintenance	a			Number of Units 1.00	Cost Per Unit 3,600.00 Projected Totals	Total Amount 3,600.00 \$3,600.00
520.060	Postage/Po Box Rent Budget Transactions Leve/ Provierted	2,000.00 Transaction 1/2 nostane & postane meter rental	2,000.00	1,014.37	1,490.75	1,064.45 Number of Units 1.00	1,541.33 Cost Per Unit 2,000.00	Total Amount 2,000.00
							Projected Totals	\$2,000.00
520,064	Travel Budget Transactions Leve/ Projected Projected	7,500.00 7, 7ransaction 1/2 hotels, miles, air, food - NV League of cities - Sparks hotels, air, food & miles - Main Street Conference	7,500.00 - Sparks e	800.85	5,162.03	7,692.64 Number of Units 1.00 1.00	2,524.58 Cost Per Unit 3,500.00 4,000.00 Projected Totals	Total Amount 3,500.00 4,000.00 \$7,500.00
520.072	Advertising Budget Transactions Level Projected	2,300.00 Transaction events, labor ads,	2,300.00	1,068.56	2,936.15	1,100.70 Number of Units 1.00	1,924.44 Cost Per Unit 2,300.00 Projected Totals	Total Amount 2,300.00
520.080	InsurLiability Budget Transactions	8,900.00	8,900.00	7,283.09	6,992.25	7,818.82 Number of Units	8,156.14 Cost Per Unit	Total Amount
	Level Projected	17ansaction 1/3 insurance for town - admin - split 3 ways				1.00	8,900.00 Projected Totals	8,900.00
520.084	Replacement & Repair	1,000.00	1,000.00	490.71	842.92	995,97	656.26	
	Budget Transactions Level Projected	Transaction Admin Bldg maintenance 1/2 admin 1/2 H&S				Number of Units 1.00	Cost Per Unit 1,000.00 Projected Totals	Total Amount 1,000.00 \$1,000.00

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Find 610 - Gar	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	Amount	
EXPENSE EXPENSE Department 921 - Services & Supplies 520.089 Power	610 - Gardnerville Town PENSE Department 921 - Gardnerville Admin Services & Supplies 89 Power	2,700.00	2,700.00	1,446,41	2,535.07	2,642.13	2,640.20	
	Budget Transactions Level Projected	Transaction 1/2 power for admin & maint facility				Number of Units 1.00	Cost Per Unit 2,700.00 Projected Totals	Total Amount 2,700.00 \$2,700.00
520.090 V	Water	750.00	600.00	425.57	714.63	459.48	350.29	
	Budget Transactions Level Projected	Transaction 1/2 water for admin & maint office				Number of Units 1.00	Cast Per Unit 750.00 Projected Totals	Total Amount 750.00 \$750.00
520.092	Heating	1,850.00	1,850.00	1,221.07	2,095.28	1,746.04	1,828.15	
	Budget Transactions Level Projected	Transaction 1/2 heating admin & maint office				Number of Units 1.00	Cost Per Unit 1,850.00 Projected Totals	Total Amount 1,850.00 \$1,850.00
520.093	Utilities-Sewer	400.00	400.00	264.19	353.07	352.58	1,959.18	
	Budget Transactions Level Projected	Transaction 1/2 sewer admin & maint office				Number of Units 1.00	Cost Per Unit 400.00 Projected Totals	Total Amount 400.00 \$400.00
520.097	Maint B&G	2,500.00	2,500.00	525.65	1,995.72	8,281.76	10,062.30	
	Budget Transactions Level Projected	Transaction 1/2 Bathroom Remodel				Nurnber of Units 1.00	Cost Per Unit 2,500.00 Projected Totals	Total Amount 2,500.00 \$2,500.00
520.098	Janitorial Services	1,400.00	1,400.00	850.00	1,300,00	1,344.53	1,317.50	
	Budget Transactions Level Projected	Transaction 1/2 admin bldg cleaning				Number of Units 1.00	Cast Per Unit 1,400.00	Total Amount 1,400.00

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Account	Account Description	2018 Projected	cted	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 610 - EXPENSE Departm Services 520.107	610 - Gardnerville Town PENSE Department 921 - Gardnerville Admin Services & Supplies 07 Maint Equip	200	200.00	200.00	00.	00,	15.795	00.	
	Budget Transactions Level Transaction Projected 1/2 alarm monitoring	n monitoring					Number of Units 1.00	Cost Per Unit 200.00 Projected Totals	Total Amount: 200.00 \$200.00
520.136	Equipment sactions	3,810.00 Transaction 1/2 Ricoh Copier lease	0.00	3,400.00	2,510.63	3,488.88	2,956.01 Number of Units 1.00	3,175.08 Cast Per Unit 3,000.00 360.00	Total Amount 3,000.00 360.00
	Projected Dell Lease Projected RMC Servic	Dell Lease Program 2 Units -U- Monitors RMC Service Contract 1 Unit	ys				1.00	450.00 Projected Totals	450.00 \$3,810.00
520.169	EMRB Assessment Budget Transactions Leivel Transaction Projected EMBR ?		85.00	85.00	81.00	81.00	67.50 Number of Units 1.00	67.50 Cost Per Unit 85.00 Projected Totals	Tatal Amount 85.00 \$85.00
520.170	Memberships Budget Transactions	4,900,00	0.00	4,900.00	4,836.16	4,395.05	4,880.95	3,182.64	
		Transaction ASCE CHAMBER extra for new program ICMA					Number of Units 1.00 1.00 1.00	Cost Per Unit 250.00 150.00 800.00	Total Amount 250.00 150.00 475.00 800.00
	Projected Logman Projected NV League Cities	e Cities					1.00	3,000.00 3,000.00 Projected Totals	3,000.00 \$4,900.00
520,187	Internet Expense	810	810.00	810.00	739.12	904.96	780.00	595.11	
	Budget Transactions Level Transaction Projected 1/2 Charter II	Transaction 1/2 Charter internet expense					Number of Units 1.00	Cost Per Unit 810.00 Proiected Totals	Total Amount 810.00 \$810.00

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Account	Account Description		2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 610 - EXPENSE Departn Services 520.200	610 - Gardnerville Town PENSE Department 921 - Gardnerville Admin Services & Supplies 00 Training & Education		3,500.00	3,500.00	2,123.50	3,224.00	3,076.35	06'100'£	
	Budget Transactions Level Projected Projected	Transaction Classes Continuing education Seminars					Number of Units 1.00 1.00	Cast Per Unit 1,000.00 1,000.00 1,500.00 Projected Totals	70tal Amount 1,000.00 1,000.00 1,500.00 \$3,500.00
520.415	PACT Agent Compensation Budget Transactions Level Projected	Transaction Fee for insurance	1,000.00	1,000.00	0,	1,039.00	951.00 Number of Units 1.00	919.00 Cost Per Unit 1,000.00 Projected Totals	Total Amount 1,000.00 \$1,000.00
521.100 521.130	Professional Services Legal Services Budget Transactions Level Projected	Transaction Town counsel fees	.00 18,000.00	.00	.00 10,720.00	883.00 19,682.00	.00 14,224.25 Number of Units 1.00	64,000.00 14,350.50 Cost Per Unit 18,000.00 Projected Totals	Total Amount 18,000.00 \$18,000.00
532.055	Books & Periodicals Budget Transactions Leve/ Projected Projected	Transaction legislature update updated manuals	300.00	300.00	00.	00	.00 Number of Units 1.00 1.00	.00 Cost Per Unit 150.00 150.00 Projected Totals	Total Amount 150.00 150.00 \$300.00
532.056	Subscriptions Budget Transactions Level Projected Projected Projected	4,615.00 Transaction 1/2 admin 1/2 H&S - JCG Technologies (recordir Archive Social 1/3 admin, 1/3 MSG, 1/3 H&S Newspapers in Education Pronto - website Record Courtier - newspaper 1/2 admin 1/2 h&S	4,615.00 3,115. JCG Technologies (recording software) nin, 1/3 MSG, 1/3 H&S tion	3,115.00 ording software)	4,161.90	9,592.64	4,817.30 Number of Umits 1.00 12.00 12.00 12.00	3,783.84 Cost Per Unit 225.00 70.00 150.00 125.00 50.00	Total Amount 225.00 840.00 1,500.00 1,500.00 50.00

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Account	Account Description	201	2018 Projected	2017 Amended Budget	2017 Actual Amount	Amount Amount	Amount Amount	Amount	
Fund 610 - ( EXPENSE Departme Services	610 - Gardnerville Town PENSE Department 921 - Gardnerville Admin Services & Supplies Projected	Seamless Docs - annual for we	· web fillable forms				1.00	1,850.00 Projected Totals	1,850.00 \$4,615.00
533.800	Office Supplies Budget Transactions Level Projected	Transaction 1/2 office supplies	6,000.00	6,000.00	3,075.99	4,760.20	6,561.35 Number of Units 1.00	3,784.58 Cost Per Unit 6,000.00 Projected Totals	Total Amount 6,000.00 \$6,000.00
533.802	Small Equipment Budget Transactions Level Projected	Transaction equipment for office - Chairs	2,500.00	2,500.00	0.	8	1,253.78 Number of Units 1.00	00. Cost Per Unit 2,500.00 Projected Totals	Total Amount 2,500.00 \$2,500.00
533.806	Software Budget Transactions Level Projected Projected	Transaction Light o rama programers light o rama update	1,300.00	1,300.00	367.50	1,954.38	1,953.54 الاستافات مار لسائم 2.00 2.00	1,157.50 Cost Per Unit 450.00 200.00 Projected Totals	Total Amount 900.00 400.00 \$1,300.00
533.817	Small Projects Budget Transactions Level Projected Projected	22,500.00 Transaction Digital Scan - Large format plans for records Re finish restroom - 1/2 admin 1/2 H&S	22,500.00 ns for records 11/2 H&S	22,500.00	1,108.40	5,519.67	.00 Number of Umits 1.00 1.00	.00 Cost Per Unit 20,000.00 2,500.00 Projected Totals	Total Amount 20,000.00 2,500.00 \$22,500.00
540.000 550.001	Grants & Contributions Miscellaneous Expenses Budget Transactions Level Projected	Transaction Additional needs not budgeted for	.00 1,000.00 1 for	.00 1,000.00	.00 36.25	.00 1,067.83	.00 614.75 Number of Units 1.00	25,000.00 8,682.31 Cost Per Unit 1,000.00 Projected Totals	Total Amount 1,000.00 \$1,000.00

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Downtown Vision

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	Account Description		2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	Budget Year 2018 2014 Actual Amount	
nd <b>610 - G</b> EXPENSE Departme <i>Services</i> å 0.100	PENSE PENSE PENSE Department 921 - Gardnerville Admin Services & Supplies 00 Bank Fees-Credit Card Processing	lmin cessing	200.00	0.	00.	8.	00'	8.	
	Budget Transactions Level Projected	Transaction Bank processing fees					Number of Units 1.00	Cost Per Unit 200.00 Projected Totals	
		Services & Supplies Totals	\$105,620.00	\$103,360.00	\$48,684.41	\$100,271.19	\$148,469.21	\$188,030.89	11
ital O	Capital Outlay/Projects on Machinen & Emilinment		00.	00.	00.	00.	3,500.00	00.	1.00
		Capital Outlay/Projects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$0.00	
	Department	921 - Gardnerville Admin Totals	\$383,974.00	\$365,129.00	\$209,179.86	\$388,444.94	\$343,732.37	\$366,108.00	
Department Services & St 137 W			4,000.00	4,000.00	444.30	3,846.03	3,930.98	3,006.21	
	Budget Transactions Level Projected	Transaction weed chemicals					Number of Units 1.00	Cost Per Unit 4,000.00 Projected Totals	Total Amount 4,000.00 \$4,000.00
	Replacement & Repair		15,000.00	15,000.00	5,867.10	22,037.80	26,732.12	18,024.78	
	Budget Transactions		4				Au - Lou of I with	Cont Dar Unit	~
	Level	Transaction Bot Court - Einst nlanting					NUMBER OF UP 1.00	1,000.00	1,000.00
	Projected	Boy Scout - List prevening Boy Scout Projects Arbor Park / Toler Islands	r Park / Toler Islands				1.00	4,500.00	
	Projected	repair / replace - trees & Shrubs	k Shrubs				1.00	6,000.00	
	Projected	Repairs of park equipment	int				1.00	3,500.00 Projected Totals	
	Power		6,000.00	6,000.00	3,643.57	6,116.70	5,822.87	4,993.79	
	Budget Transactions Level Projected	Transaction Park - power for restrooms and irrigation	ms and irrigation				Number of Units 1.00	Cost Per Unit 6,000.00 Projected Totals	Total Amount 6,000.00 \$6,000.00
	Water		21,500.00	21,500.00	14,529.49	20,354.34	22,745.22	17,909.49	
	Budget Transactions						Autorhar of Units	Crost Por Unit	Total Amount
	Level Drniactad	Iransaction 1237 Gilman					1.00	225.00	

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Account	Account Description	2018 Projected	Budget	Amount	Amount	Amount	Amount	
Fund 610 -	610 - Gardnerville Town							
EXPENSE								
Department	nent 923 - Parks & Recreation							
SCI MICE	Jervices a supplies Distorted	1327 Studick Parkwav A				1.00	570.00	570.00
	Deviced	1327 Studick Darkwav B				1.00	375.00	375.00
	Designed	1406 Kithuhawk				1.00	1,150.00	1,150.00
	Deviced	1443 Counthouse - Heritane Park				1.00	4,300.00	4,300.00
	Projected	1447 Countriouse - Haritane Dark				1.00	1,550.00	1,550.00
	Projected	Arhor Cardene Dark/Sugar Manle				1.00	2,120.00	2,120.00
	Projected					1.00	3,900.00	3,900.00
	Projected	termo & Tolar				1.00	00.066	00.066
	Projected	Mt Ach				1.00	1,050.00	1,050.00
	Projected	Tolor & Harvest				1.00	800.00	800.00
	Projected	Tolar Jane				1.00	190.00	190.00
	Projected	Wal Mart nond nark				1.00	4,030.00	4,030.00
	Projected	Waterloo Lane				1.00	250.00	250.00
	Lingues						Projected Totals	\$21,500.00
520.093	Utilities-Sewer	600.00	600.00	377.42	504.40	503.70	503.70	
	Budget Transactions							
	Level	Transaction				Number of Units 1.00	Cost Her Unit 600.00	10001 Amount 600.00
	Projected	Sewer at Hentage Park/Gville Station restrooms					Projected Totals	\$600.00
520.097	Maint B&G	3,500.00	3,500.00	1,099.78	696.00	5,606.74	2,944.20	
	Budget Transactions						and the c	The land
	Level Projected	Transaction restrooms, pavilion, benches general maint				Number of Units 1.00	Cost Her Unit 3,500.00 Projected Totals	10(al Amount 3,500.00 \$3,500.00
532.001	Op.Supplies	10,500.00	10,500.00	1,316.25	667.90	00.	00.	
	Budget Transactions	Transaction				Number of Units	Cost Per Unit	Total Amount
	Projected	tools used for general maintenance				1.00	10,500.00 Projected Totals	10,500.00 \$10,500.00
532.003	Gas & Oil	2,500.00	2,500.00	1,389.46	1,899.61	2,488.54	2,436.60	
	Budget Transactions					All when of I mits	Chet Ber Linit	Total Amount
	Level	Transaction nark equinment file				1.00	2,500.00	2,500.00
	Frugetten	hairs equipments there					Projected Totals	\$2,500.00

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Account	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	ZUI6 Actual Amount	Amount Amount	ZULT ACLURI	Amount
Fund 610 EXPENSE Depart	Fund 610 - Gardnerville Town EXPENSE Department 923 - Parks & Recreation							
Service 532.118	Services & Supplies 18 Major Repair and Maintenance	00.000,6	00'000'6	00.	00.	00.	00.	0
	Budget Transactions Level 77 Projected T1	Transaction Tree treatment Sestimic/fertilizer				Number of Units 1.00	Cost Per Unit 9,000.00 Projected Totals	
533.802	Small Equipment	2,500.00	2,500.00	00'	2,892.38	1,253.16	593.43	13
	Budget Transactions Level Projected bl	Transaction blowers, tools, maintenance equipment				Number of Units 1.00	Cost Per Unit 2,500.00 Projected Totals	
533.817	Small Projects	13,700.00	19,954.00	17,104.95	19,201.95	14,032.48	23,329.15	ŝ
	ansactions	Treeschier				Number of Units	Cost Per Unit	
	Projected C	rigisaction Christmas Kickoff				1.00	1,700.00	
		CKO - Metal tree replacement				1.00	2,000.00	
		July 4th event				1.00	500.00	
		Landscaping Shop at hwy frontage@ 395				1.00	6,000.00	
		Movies in the Park				1.00	2,000.00	
		Splash Dogs				1.00	1,500.00 Projected Totals	
	Servic	Services & Supplies Totals \$88,800.00	\$95,054.00	\$45,772.32	\$78,217.11	\$83,115.81	\$73,741.35	1.0
Capita 562,000	Capital Outlay/Projects 00 Capital Projects	35,000.00	35,000.00	00.	00.	.00	00'	
	actions	Transaction raleys to toler sidewalk / lights meter				Number of Units 1.00	Cost Per Unit 35,000.00 Projected Totals	
562.200	Buildings	60,000.00	60,000.00	00'	00.	00.	00.	1.00
	Budget Transactions Level	Transaction				Number of Units 1 00	Cast Per Unit 40 000 00	

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Anticult         2013 Anticlet         2013 Anticlet         2015 Anticlet         2016 Anticlet						·				Budget Year 2018
Indicated bern         100         20,000.00           Projected Trable         3           Z4,000.00         24,000.00         0         0         20,000.00           The sector         100         20,000.00         0	Acc	ount Description			017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Therascription         24,000.00         24,000.00         24,000.00         0.00         00	t tay	terville Town 923 - Parks & Recrea Projects Projected		E				1.00	20,000.00 Projected Totals	20,000.00 \$60,000.00
Heliwinkle Fence around open Space property         1.00         24,000.00         24,000.00         24,000.00         24,000.00         24,000.00         24,000.00         24,000.00         24,000.00         21,543.25         76,000.00         11,543.25         76,000.00         11,543.25         76,000         11,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         76,000         21,543.25         760         766 <t< td=""><td>ι Ε</td><td>provements Budget Transactions ו פעפו</td><td>Transaction</td><td>24,000.00</td><td>24,000.00</td><td>00.</td><td>8</td><td>.00 Number of Units</td><td>.00 Cost Per Unit</td><td>Total Amount</td></t<>	ι Ε	provements Budget Transactions ו פעפו	Transaction	24,000.00	24,000.00	00.	8	.00 Number of Units	.00 Cost Per Unit	Total Amount
International condition         00         00         00         00         00         15,43.25           Internation Totals         \$119,000.00         \$119,000.00         \$119,000.00         \$119,000.00         \$119,43.25         \$119,43.25         \$119,43.25         \$119,43.25         \$119,43.25         \$119,43.25         \$119,67.10         \$119,43.25         \$176,67.210         \$119,43.25         \$176,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$119,67.210         \$110,67.210<		Projected	Hellwinkle Fence around	open Space property				1.00	24,000.00 Projected Totals	24,000.00 \$24,000.00
Capital Outfay/Projects Totals         \$119,000.00         \$119,000.00         \$119,000.00         \$119,000.00         \$119,000.00         \$119,43.35         Total 17,33.35         Total 17,33.35         Total 17,33.35         Total 33,115.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,126.81         \$83,286.60         Total 33,125.81         \$83,286.60         \$10,6572.10         Total 33,125.80         \$10,6572.10         Total 33,125.80         \$10,6572.10         Total 33,125.80         \$10,6572.10         \$10	Ma	chinery & Equipment		.00	00.	00.	00.	00.	11,543.25	
rtcs & Recreation Totals         \$207,800.00         \$214,054.00         \$45,772.32         \$76,217.11         \$83,115.81         \$85,284.60           244,510.00         261,300.00         129,496.91         198,881.14         178,303.25         170,672.10           200         221268001 - Town Maintenance Specialist         Earnings         Code         106           921268003 - Town Maintenance Specialist         Earnings         Code         106,303.25         170,672.10           921268003 - Town Maintenance Specialist         Earnings         Code         706         706           921268003 - Town Maintenance Specialist         Earnings         Earnings         921268003         170,672.10           921268003 - Town Maintenance Specialist         Earnings         S24,473         933.35         170,672.10           921268003 - Town Maintenance Specialist         Earnings         S2126804         106,70         706           921226001 - Superintendent Town Public Worts         Earnings         S213.60         106.70         .00         .00           .00         .00         .00         .00         .00         .00         .00         .00           .010         .02         .00         .00         .00         .00         .00         .00 <t< td=""><td></td><td></td><td>Capital Outlay/Projects Totals</td><td>\$119,000.00</td><td>\$119,000.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$11,543.25</td><td></td></t<>			Capital Outlay/Projects Totals	\$119,000.00	\$119,000.00	\$0.00	\$0.00	\$0.00	\$11,543.25	
Sition Transactions         Tansactions         Type         Code         Type         Total           Level         921268001 - Town Maintenance Specialist         Earnings         E	nt Mat Sal	Department 923 926 - Other Public W Pes aries & Wages	Parks & Recreation Totals orks	\$207,800.00 244,510.00	\$214,054.00 261,300.00	\$45,772.32 129,496.91	\$/8,217.11 198,881.14	\$83,115.81 178,303.25	00.70,284.00	
Level         Desired         Desired <thdesired< th=""> <thdesired< th=""> <thdes< td=""><td></td><td>Position Transactions</td><td></td><td></td><td>ų F</td><td></td><td></td><td></td><td></td><td>Total Amount</td></thdes<></thdesired<></thdesired<>		Position Transactions			ų F					Total Amount
Projected         921268002 - Town Maintenance Specialist         Earnings           Projected         921268003 - Town Maintenance Specialist         Earnings           Projected         921268004 - Town Maintenance Specialist Sr         Earnings           Projected         921268004 - Town Maintenance Specialist Sr         Earnings           Projected         921268001 - Town Maintenance Specialist Sr         Earnings           Projected         921226001 - Town Maintenance Specialist Sr         Earnings           Projected         92122001 - Town Maintenance Specialist Sr         Earnings           Projected         921226001 - Superintendent Town Public Works         Earnings           av Overtime         0         .00		Lever Projected	921268001 - Town Maint	enance Specialist	Earr					42,083.00
Projected         921268003 - Town Maintenance Specialist         Earnings           Projected         9212268004 - Town Maintenance Specialist Sr         Earnings           Projected         9212268004 - Town Maintenance Specialist Sr         Earnings           Projected         9212268004 - Town Maintenance Specialist Sr         Earnings           Projected         921326001 - Superintendent Town Public Works         Earnings           Projected         921326001 - Superintendent Town Public Works         Earnings           Projected         921326001 - Superintendent Town Public Works         Earnings           Projected         00         00         106.70         .00         305.43         8323.30           Projected         00         2,000.00         2,8,72.79         8,527.82         8,777.56         7,424.17           Paid         0.00         0.00         5,914.59         1,741.84         4,356.45         1,339.52           Ion         0.00         0.00         0.00         5,033.66         5,744.76         9,577.60           Ion         0.00         0.00         5,033.26         1,741.84         5,745.46         9,727.60           Ion         0.00         0.00         0.00         5,033.26         1,741.84         5,773.60		Projected	921268002 - Town Maint	enance Specialist	Earr	ings				33,116.00
Projected         9212/2001         Town manuements operations         Fundaments operations           Projected         921326001 - Superintendent Town Public Works         Earnings         Frojected Totals         \$2           Projected         921326001 - Superintendent Town Public Works         Earnings         Frojected Totals         \$2           aly Overtime         .00         .00         .00         106.70         .00         305.43         \$32.30           aly Overtime         .00         .00         2/000.00         228.74         \$542.47         455.17         969.49           time         .00         .00         .00         2/003.26         1,741.84         4,356.45         1,339.52           aly Diad         .00         .00         .00         .00         7/093.26         1,741.84         5,775.60           tion         .00         .00         .00         .00         7/093.26         1,741.84         5,775.60           tion         .00         .00         .00         .00         .00         .00         .00         .00           dy Time         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00		Projected	921268003 - Town Maint	enance Specialist	Earr	ings				36,991.00
Projected         921326001 - Superintendent Town Public Works         Earnings         Farnings         Frojected Totals         \$2           av Overtime         .00         .00         .00         106.70         .00         305.43         \$32.30           av Overtime         .00         .00         106.70         .00         305.43         \$32.30           av Overtime         .00         .00         2,000.00         228.74         542.47         455.17         969.49           avs         .00         .00         2,003.00         228.74         542.47         455.17         969.49           avs         .00         .00         .00         5,914.59         1,741.84         4,356.45         1,339.52           tion         .00         .00         .00         .00         7,093.26         1,2344.76         9,507.52         9,727.60           dby Time         .00         .00         .00         .00         .00         .00         .00         .00           adv Time         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00         .00		Projected	921272001 - Town Maint	enance Specialist Sr	Earr	ings				44,446.00
ay Overtime         .00         .00         106.70         .00         305.43           time         .00         2,000.00         228,74         542.47         455.17           ays         .00         2,000.00         228,74         542.47         455.17           ays         .00         .00         .00         8,552.782         8,707.56           ays         .00         .00         .00         8,432.79         8,527.82         8,707.56           ays         .00         .00         .00         .00         5,914.59         1,741.84         4,356.45           tion         .00         .00         .00         7,093.26         12,344.76         9,507.52           tion         .00         .00         .00         .00         .00         .00           dby Time         .00         .00         .00         .00         .00         .00           act Salaries         .00         .00         .00         .00         .00         .00		Projected	921326001 - Superintend	dent Town Public Works	,	lings			Projected Totals	50,902.00 \$244,510.00
op control     2000.00     228.74     542.47     455.17       time     .00     .00     .00     8,432.79     8,527.82     8,707.56       ays     .00     .00     .00     8,432.79     8,527.82     8,707.56       ays     .00     .00     .00     5,914.59     1,741.84     4,356.45       p aid     .00     .00     .00     7,093.26     1,741.84     5,507.52       tion     .00     .00     .00     7,093.26     12,344.76     5,507.52       dby Time     .00     .00     .00     .00     .00     .00       adx Time     .00     .00     .00     .00     .00       adx Salaries     .00     .00     .00     .00     .00	H	lidav Overtime		00.	00'	106.70	00.	305.43	832.30	
Mode         00         00         8,432.79         8,527.82         8,707.56           ays         .00         .00         .00         8,5914.59         1,741.84         4,356.45           p Paid         .00         .00         .00         7,093.26         12,344.76         9,507.52           tion         .00         .00         .00         7,093.26         12,344.76         9,507.52           dby Time         .00         .00         .00         .00         5,033.66         6,815.44         5,441.85           dby Time         .00         .00         .00         .00         .00         .00         .00           adx Salaries         .00         .00         .00         .00         .00         .00         .00	0	ertime		00'	2,000.00	228.74	542.47	455.17	969.49	
Decision         00         00         5,914.59         1,741.84         4,356.45           to privation         .00         .00         .00         7,093.26         12,344.76         9,507.52           to mode         .00         .00         .00         7,093.26         12,344.76         9,507.52           to mode         .00         .00         .00         5,033.66         6,815.44         5,441.85           dby Time         .00         .00         .00         .00         .00         .00         .00           ract Salaries         .00         .00         .00         .00         .00         .00         .00         .00	위	lidavs		00'	00.	8,432.79	8,527.82	8,707.56	7,424.17	
.00         .00         7,093.26         12,344.76         9,507.52           tion         .00         .00         5,033.66         6,815.44         5,441.85           dby Time         .00         .00         .00         5,033.66         6,815.44         5,441.85           dby Time         .00         .00         .00         .00         .00         .00           ract Salaries         .00         .00         .00         .00         .00         .00	8	mn Paid		00	00.	5,914.59	1,741.84	4,356.45	1,339.52	
.00 .00 5,033.66 6,815.44 5,441.85 5,734 dby Time .00 .00 96.00 .00 .00 .00 ract Salaries .00 .00 837.13 .00 .00	e/	cation		00.	00.	7,093.26	12,344.76	9,507.52	9,727.60	
dby Time .00 .00 95.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	Sic	×		00.	00	5,033.66	6,815.44	5,441.85	5,734.64	
.00 .00 837.13 .00 .00	Stor 1	andby Time		00.	00	96.00	00.	00'	00.	
	3 0	ntract Salaries		00.	00.	837.13	00.	00.	00.	

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Account	Account Description	2 2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 610 - Gard EXPENSE Department <i>Employee Bel</i> 511.181 Re	610 - Gardnerville Town PENSE Department 926 - Other Public Works <i>Enployee Benefils</i> 81 Retirement	68,466.00	71,146.00	42,170.49	59,050.91	50,305.75	44,733.29	
	Position Transactions Level Projected Projected Projected Projected	<i>Position</i> 921268001 - Town Maintenance Specialist 921268002 - Town Maintenance Specialist 921268003 - Town Maintenance Specialist 9212268004 - Town Maintenance Specialist 921326001 - Town Maintenance Specialist Sr 921326001 - Superintendent Town Public Works	7)/pe Benefit Benefit Benefit Benefit Benefit		Code PERS O - PERS Regular PERS O - PERS Regular PERS O - PERS Regular PERS O - PERS Regular PERS O - PERS Regular		Projected Totals	Total Amount 11,784.00 9,273.00 10,353.00 10,358.00 12,445.00 12,445.00 12,445.00 12,445.00
511.182	Pact Workers Comp Position Transactions Level Projected Projected Projected Projected	9,245.00 Position 921268001 - Town Maintenance Specialist 921268003 - Town Maintenance Specialist 921268003 - Town Maintenance Specialist 921226001 - Town Maintenance Specialist 921326001 - Superintendent Town Public Works	9,583.00 77/pe Worke Worke Worke	3,633.58 7ype Workers Comp Workers Comp Workers Comp Workers Comp Workers Comp	6,653.02 Code 6601 - Douglas County - Other 6601 - Douglas County - Other	6,930.00	6,689.50 Projected Totals	Total Amount 1,591.00 1,522.00 1,398.00 1,399.00 1,924.00 \$9,245.00
511.183	Group Insurance Position Transactions (elve/ Projected Projected Projected Projected Projected Projected Projected Projected	39,769,00 Position 921268001 - Town Maintenance Specialist 921268001 - Town Maintenance Specialist 921268001 - Town Maintenance Specialist 921268002 - Town Maintenance Specialist 921268002 - Town Maintenance Specialist 921268003 - Town Maintenance Specialist	40,185.00 7)799 Benefit Benefit Benefit Benefit Benefit Benefit Benefit Benefit	27,847.80 27,847.80 27,847.80	35,877.97 34,981.89 29,80 Code HSAE MED EMP - HSAE Medical Employee HSAE MED EMP - HSAE Medical Employee HSAE DEN EE - HSAE Dental Employee HSAE DEN EE - HSAE VISION Employee ULFE EE 25K <65 - Life and AD&D EE 25K <65 LIFE EE 25K <65 - Life and AD&D EE 25K <65 DOS VISI EE +1 CH - POS vision EE +1 Child POS MED EMP+CH - POS Medical Employee +1 Child HSAE DEN EE+1CH - HSAE Medical Employee +1 Child HSAE DEN EE+1CH - HSAE Medical Employee +1 Child HSAE MED EMP+CH - HSAE Medical Employee +1 Child	34,981.89 tedical Employee tal Employee and Employee Only an AD&D EE 25K <{ d AD&D EE 25K <{ vision EE +1 Child Medical Employee te Medical Employee AE Medical Employee AE Medical Employee	29,802.83 55 55 55 55 4 1 Child 1 + 1 Child 1 + 1 Child 2 = + 1 Child 2 = + 1 Child 2 = + 1 Child	Total Amount 5,066.00 390.00 390.00 51.00 51.00 51.00 6,876.00 390.00 51.00 6,876.00 51.00

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Fund 610 - Gardnerville Town EXPENSE Department 926 - Other Public Works							
ment							
Department 926 - Other Public Works							
Employee Renefite							
Projected Second	921268004 - Town Maintenance Specialist	Benefit	POS DEN	POS DEN EE - POS Dental Employee	mployee		390.00
Projected	921268004 - Town Maintenance Specialist	Benefit	I SIN SOA	POS VIS EE - POS Vision Employee Only	ployee Only		51.00
Projected	921268004 - Town Maintenance Specialist	Benefit	LIFE EE 2	5K <65 - Life and	LIFE EE 25K <65 - Life and AD&D EE 25K <65		52,00
Projected	921268004 - Town Maintenance Specialist	Benefit	POS MED	POS MED EMP - POS Medical Employee	il Employee		5,727.00
Projected	921272001 - Town Maintenance Specialist Sr	Benefit	HSAE DEN	<b>HSAE DEN EE - HSAE Dental Employee</b>	l Employee		347.00
Projected	921272001 - Town Maintenance Specialist Sr	Benefit	LIFE EE 2	SK <65 - Life and	IFE EE 25K <65 - Life and AD&D EE 25K <65		46.00
Projected	921272001 - Town Maintenance Specialist Sr	Benefit	HSAE MEI	HSAE MED EMP - HSAE Medical Employee	ical Employee		4,503.00
Drojected	921272001 - Town Maintenance Specialist Sr	Benefit	HSAE VIS	HSAE VIS EE - HSAE Vision Employee Only	Employee Only		46.00
Droierted	921326001 - Sunerintendent Town Public Works	Benefit	HSAE VIS	EE+FAM - HSAE	HSAE VIS EE+FAM - HSAE Vision Employee + Family	amily	40.00
Droierted	921326001 - Superintendent Town Public Works	Benefit	LIFE EE 5	DK <65 - Life and	JFE EE 50K <65 - Life and AD&D EE 50K <65		80.00
Projected	921326001 - Superintendent Town Public Works	Benefit	HSAE MEI	D EMP+FAM - HSH	HSAE MED EMP+FAM - HSAE Medical Employee + Family	+ Family	7,887.00
Detector	031336001 - Superintendent Town Public Works	Benefit	HSAE DE	I EE+FAM - HSAE	HSAE DEN EE+FAM - HSAE Dental Employee + Family	Family	303.00
L OCCCO					Pro	Projected Totals	\$39,769.00
511.184 Unemployment	714.00	1,308.00	760.00	1,112.80	889.82	943.39	
Position Transactions							
Level	Position	Type	Code				Total Amount
Projected	921268001 - Town Maintenance Specialist	Tax	SUTA - SUTA	JTA			126.00
Projected	921268002 - Town Maintenance Specialist	Tax	SUTA - SUTA	JTA			126.00
Projected	921268003 - Town Maintenance Specialist	Tax	SUTA - SUTA	JTA			126.00
Projected	921268004 - Town Maintenance Specialist	Tax	SUTA - SUTA	JTA			126.00
Projected	921272001 - Town Maintenance Specialist Sr	Tax	SUTA - SUTA	ЛА			112.00
Projected	921326001 - Superintendent Town Public Works	Tax	SUTA - SUTA	ЛА			98.00
					Pro	Projected Totals	\$714.00
511.186 Medicare	3,550.00	3,775.00	2,100.79	3,100.42	2,800.24	2,690.47	
Position Transactions							Tel a series
Level	Position	Type	Code				ו מנשו אושמעור
Projected	921268001 - Town Maintenance Specialist	Tax	MED - Medicare	dicare			611.00
Projected	921268002 - Town Maintenance Specialist	Tax	MED - Medicare	dicare			481.00
Projected	921268003 - Town Maintenance Specialist	Tax	MED - Medicare	dicare			537.00
Projected	921268004 - Town Maintenance Specialist	Tax	MED - Medicare	dicare			537.00
Projected	921272001 - Town Maintenance Specialist Sr	Tax	MED - Medicare	dicare			645.00
Projected	921326001 - Superintendent Town Public Works	Tax	MED - Medicare	dicare		a lind day of	739.00

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265.11 \$85,124.59

66.76 \$95,974.46

.00 \$105,795.12

.00 \$76,512.66

447.00 \$126,444.00

.00 \$121,744.00

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Employee Benefits Totals

Oasdi

511.195

Account	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	ZU15 ACtual Amount	ZU14 ACWal	
Fund 610 - Gand EXPENSE Department Services & Su 520.017 Sr	610 - Gardnerville Town JENSE Department 926 - Other Public Works Services & Supplies 17 Snow Removal	1,500.00	1,500.00	431.44	383.65	254.86	133.74	
	Budget Transactions Leive/ 7 Projected C	Transaction Cinders				Number of Units 1.00	Cast Per Unit 1,500.00 Projected Totals	Total Amount 1,500.00 \$1,500.00
520.037	Weed Spraying Budget Transactions Leve/ Projected D Projected w	6,000.00 Transaction Douglas County Weed Abaitement- Contract weed chemicals	6,000.00	444.30	4,543.70	1,958.87 Number of Units 1.00	2,016.07 Cost Per Unit 3,400.00 2,600.00 Projected Totals	Total Amount 3,400.00 2,600.00
520.080	InsurLiability Budget Transactions Leve/ Projected 1	8,900.00 Transaction 1/3 insurance for Town	8,900.00	7,283.10	6,992.25	7,318.82 Number of Units 1.00	8,156.13 Cost Per Unit 8,900.00 Projected Totals	Total Amount 8,900.00 \$8,900.00
520.084	Replacement & Repair Budget Transactions (evel Projected P	10,000.00 Transaction Public works tools replacement and equipment repair	10,000.00 ant repair	11,474.09	16,112.45	21,782.34 Number of Units 1.00	14,209.99 Cost Per Unit 10,000.00 Projected Totals	Total Amount 10,000:00 \$10,000:00
520,095	Street Lights Budget Transactions (eve/ Projected S	80,000.00 Transaction Street Lights in Town - NV Energy charge	80,000.00	44,054.41	76,877.92	80,213.41 Number of Units 1.00	74,645.78 Cost Per Unit 80,000.00 Projected Totals	Total Amount 80,000.00 \$80,000.00
520.103	Maint Road Budget Transactions (evel Projected	50,000.00 Transaction Road Maintenance - street sealing, patching, potholes	50,000.00 , potholes	15,811.46	86,905.80	233,989.18 Number of Umits 1.00	112,733.07 Cost Per Unit 50,000.00 Projected Totals	Total Amount 50,000.00 \$50,000.00
520.107	Maint Equip	00.	00.	189.75	194.37	860.86	189.75	

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Account	Account Description	201	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
nd 610 -	Fund 610 - Gardnerville Town								
Departn	-ense Department 926 - Other Public Works Services & Supplies							10	
520.116	Veh. Maint-Co Shop		8,000.00	8,000.00	5,269.66	1,533.32	11,833.77	0,981.31	
	Budget Transactions Level Projected	Transaction County repair to Town vehicles					Number of Units 1.00	Cost Per Unit 8,000.00 Projected Totals	Total Amount 8,000.00 \$8,000.00
520.136	Rents & Leases Equipment		200.00	200.00	00.	00.	00.	00.	
	Budget Transactions Level Projected	Transaction pw computer lease program					Number of Units 1.00	Cost Per Unit 200.00 Projected Totals	Total Amount 200.00 \$200.00
520.155 520.170	Licensing Memberships		.00 600.00	50.00	7.00	121.50	34.25	14,00	
	Budget Transactions Level Projected Projected Projected	Transaction ASCE Slurry USA DIGGS					Number of Units 1.00 1.00 1.00	Cost Per Unit 250.00 100.00 250.00 Projected Totals	Total Amount 250.00 100.00 250.00 \$600.00
520.200	Training & Education Budget Transactions Leve/ Projected	t Transaction Safety classes and process classes	1,000.00 sees	1,000.00	(400.00)	670.00	.00 Number of Units 1.00	652.12 Cast Per Unit 1,000.00 Projected Totals	Total Amount 1,000.00 \$1,000.00
521.100 521.200	Professional Services Engineering		.00 25,000.00	.00 25,000.00	00.	885.75 5,625.00	.00 10,182.38	.00 5,578.75	
	Budget Transactions Level Projected	Transaction engineering work on town projects - gas station site plan D des	jects - gas stati	on site plan D des			Number of Units 1.00	Cost Per Unit 25,000.00 Projected Totals	Total Amount 25,000.00 \$25,000.00

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Account	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	Amount	
Ind 610 - Gard EXPENSE Department Services & St	Fund 610 - Gardnerville Town EXPENSE Department 926 - Other Public Works Services & Supples					ę	Ę	
532.001	Op.Supplies Budget Transactions	1,500.00	1,500.00	617.52	00.662	00.	Cost Dor Unit	Total Amount
	Level Projected	Transaction operational supplies - clean up emergency mang. equip and gear	ng. equip and gear			1.00 1.00 1.00	1,500.00 Projected Totals	1,500.00
532.003	Gas & Oil	00.000,6	00.000,6	4,645.51	7,274.70	6,845.58	10,763.69	
	Budget Transactions Level Projected	Transaction fuel for public works vehicles				Number of Units 1.00	Cost Per Unit 9,000.00 Projected Totals	Total Amount 9,000.00 \$9,000.00
532,019	Storm Drain Maintenance	48,500.00	48,500.00	3,241.54	18,536.83	46,319.23	11,150.46	
	Budget Transactions Level Projected Projected	<i>Transaction</i> Bank roll - Storm Drain at Douglas to manhole video storm drains, clean, repair, irrigation cleaning	aning			Number of Units 1.00 1.00	Cost Per Unit 40,000.00 8,500.00 Projected Totals	Total Amount 40,000.00 8,500.00 \$48,500.00
532.028	Uniforms	2,850.00	2,850.00	2,580.85	3,074.43	3,153.68	2,614.02	
	Budget Transactions Level Projected Projected	Transaction Shirt, sweatshirt, jacket Budget - Staff Uniform Reimbursement - \$200 boots, \$200 pants	200 pants			Number of Units 6.00 6.00	Cost Par Unit 275.00 200.00 Projected Totals	Total Amount 1,650.00 1,200.00 \$2,850.00
532.056	Subscriptions	9,440.00	9,440.00	7,936.17	2,947.50	00.	00'	
	Budget Transactions Lavel	Transaction				Number of Units	Cost Per Unit	Total Amount
	Projected	1 seat (town) Autocad				2.00	1,500.00	3,000.00
	Projected	2 Radar detectors for speed limit signs				2.00	255.00	510.00
	Projected	2 seats verdek (elec charging station)				1.00	1,250.00	1,250.00
	Projected	Auto Cad for 1 om - Reinibulse for incerice Earlithy Durde (work order system) 1/2 by 1/2 H&S	2 H&S			1.00	2,500.00	2,500.00
	Projected	invarion, com - Rapid plan traffic control software	ware			1.00	380.00	380.00
	Projected	Micropaver				1.00	550.00 Droiected Totals	\$9 440.00

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Account	Account Description	2018 Projected	2017 Amended Budget	Amount	Amount	Amount	Amount	
Fund 610	Ga							
EXPENSE Depart Service 532.116	PENSE Department 926 - Other Public Works Services & Supplies 16 Crack Seal Maintenance	15,000.00	15,000.00	00.	2,187.49	17,371.49	22,789.97	
	Budget Transactions Leve/ Projected	Transaction crack sealing material & operations				Number of Units 1.00	Cost Per Unit 15,000.00 Projected Totals	Total Amount 15,000.00 \$15,000.00
532,118	Major Repair and Maintenance	231,000.00	231,000.00	91,143.79	00'	00'	00.	
	Budget Transactions Level Projected Projected Projected	Transaction Cape seal industrial way & pavement patching Mill street (S) curb replacement - 3 Street lights and mtr Sidewalk and ADA upgrades sunset park micro surface and patching	ig hts and mtr			Number of Units 1.00 1.00 1.00	Cost Per Unit 106,000.00 55,000.00 25,000.00 45,000.00 Projected Totals	Total Amount 106,000.00 55,000.00 25,000.00 45,000.00 \$231,000.00
533.802	Small Equipment	5,000.00	5,000.00	396.00	13,193.44	8,225.61	00.	
	Budget Transactions Level Projected Projected	Transaction other equipment needs portable eye wash station - PW Power generator on PW trucks				Number of Umits 1.00 1.00 1.00	Cost Per Unit 2,500.00 500.00 2,000.00 Projected Totals	Total Amount 2,500.00 500.00 2,000.00 \$5,000.00
533.806	Software	650,00	650.00	00.	00.	00	00.	
	Budget Transactions Level Projected Projected	Transaction Illistrator and adobe SHI Int.				Number of Units 1.00 1.00	Cast Per Unit 500.00 150.00 Projected Totals	Total Amount 500.00 150.00 \$650.00
	at the second seco	00.	00:	00.	449.95	00.	.00	
533,81/	Small Projects	Services & Supplies Totals \$514,140.00	\$514,190.00	\$195,126.59	\$248,765.05	\$450,344.33	\$272,628.85	
Capit 562.000	Capital Outlay/Projects 000 Capital Projects	00'	53,893.00	318,521.64	705,296.96	169,359.13	124,944.92	

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1		Total Amount 80,000.00 \$80,000.00		Total Amount 100,000.00 110,706.00 65,000.00 \$275,706.00			Total Amount 39,635.00 \$39,635.00			Total Amount 109,658.00 \$109,658.00		
2014 Actual Amount	0.	Cost Per Unit 80,000.00 Projected Totals	00'	Cost Per Unit 100,000.00 110,706.00 65,000.00 Projected Totals	\$124,944.92	123,469.00	Cost Per Unit 1,321,175.00 Projected Totals	\$123,469.00	00.	Cost Per Unit 1,321,176.00 Projected Totals	\$0.00 \$802,867.18 \$1.254,259.78	\$1,293,033.46 \$1,254,259.78 \$38,773.68
2015 Actual Amount	8	Number of Units 1.00	00.	Number of Units 1.00 1.00 1.00	\$169,359.13	122,363.54 .00	Number of Units .03	\$122,363.54	00.	Number of Units .08	\$0.00 \$1,045,118.69 \$1.471.966.87	\$1,371,052.45 \$1,471,966.87 (\$100,914.42)
2016 Actual Amount	00.		00*		\$705,296.96	00.		\$0.00	00.		\$0.00 \$1,288,710.60 \$1.755.377.65	\$1,864,022.97 \$1,755,372.65 \$108,650.32
2017 Actual Amount	00		00		\$318,521.64	00.		\$0.00	00.		\$0.00 \$747,400.67 *1 000 357 85	20.202,250,14 \$1,002,352.85 \$119,179.07
2017 Amended Budget	80,000.00		275,706.00		\$409,599.00	2,000.00	supplies	\$41,636.00	109,658.00	is only 610	\$109,658.00 \$1,464,827.00	\$2,044,010.00 \$2,044,010.00 \$2,044,010.00
2018 Projected	80,000.00	liding remodel	275,706.00	r Flood Study r sidewalk repair ance or Barns	\$355,706.00	.00 39,635.00	al.& Ben. + services &	\$39,635.00	109,658.00	ien, services & supplie	\$109,658.00 \$1,385,393.00	\$1,977,167.00 \$2,005,684.00 \$1,977,167.00 \$28,517.00
	Works	Transaction Gardnerville Station - Building remodel		Transaction Hellwinkle Channel FEMA Flood Study Larger Streets projects or sidewalk repair REserve for Helleinkle Fence or Barns	Capital Outlay/Projects Totals		Transaction 3%*\$1,321,176 -sum Sal.& Ben. + services & supplies	Other Financing Uses Totals		s Transaction 8.3% of 1,321175 sal&ben. services & supplies only 610	Ending Fund Bal/Reserves Totals 926 - Other Public Works Totals	610 - Gardnerville Town Totals REVENUE TOTALS EXPENSE TOTALS 610 - Gardnerville Town Totals
Account Description	610 - Gardnerville Town PENSE Department 926 - Other Public Works Capital Outhal/Projects 00 Buildings	Budget Transactions Level Projected	Board Designated	Budget Transactions Level Projected Projected		Other Financing Uses 00 Transfers Out 00 Contingency	Budget Transactions Level Projected		Ending Rund Bal/Reserves 00 Ending Fund Balance	Budget Transactions Level Projected	Department 9	Fund
Arrount	Fund 610 - Gard EXPENSE Department 562.200 Bi		563.900			Other Fir 618.700 619.000			Ending F 699.000			

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**2018 Preliminary** 

Account	Account Description		2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 611-Gard REVENUE Department Charges For 3 344.300 Ti	Fund 611 - Gardnerville Health & San REVENUE Department 000 - Revenue Charges For Service 344.300 Trash		575,000.00	575,000.00	400,013.65	614,678.25	564,532.21	510,489.26	
	Budget Transactions Level Projected	Transaction Estimated trash collection service	rvice				Number of Units 1.00	Cost Per Unit 575,000.00 Projected Totals	Total Amount 575,000.00 \$575,000.00
344.301 344.310	Extra Pickup Surcharge Landfill Fees		.00.400,000.00	.00 400,000.00	295.00 293,718.96	600.00 449,036.43	627.50 404,386.47	681.50 352,557.44	
	Budget Transactions Level Projected	Transaction Costs to dispose of waste					Number of Units 1.00	Cost Per Unit 400,000.00 Projected Totals	Total Amount 400,000.00 \$400,000.00
344.315	Dumpster Rental		00	00.	00.	490.79	19,386.00	37,184.38	
1	Budget Transactions Level Projected	Transaction Estimated dumpster rental					Number of Units 1.00	Cost Per Unit 30,000.00 Projected Totals	Total Amount 30,000.00 \$30,000.00
344.316	Lock & Kev Sales		00.	00.	19.00	59.00	97.00	103.00	
344 317	Dumpster Replace Fee		00.	00.	60.00	70.00	380,00	348.00	
360.810	Late Charges		5,000.00	5,000.00	5,181.69	7,523.33	8,644.14	7,779.36	
	Budget Transactions						Autober of Linite	Chet Par Unit	Total Amount
	Level	Transaction Estimated late feec					1.00	5,000.00	5,000.00
	Projected							Projected Totals	\$5,000.00
		Charges For Service Totals	\$980,000.00	\$980,000.00	\$699,288.30	\$1,072,457.80	\$998,053.32	\$909,142.94	
Intere	Interest Revenue		00	6	00	00	00	3,113.70	
361.200	Interest On Investment		8 8	8	00	2,154.34	406.01	177.18	
361.205	Investment-Filly Adjust		8.0	00	1,252.94	1,137.16	352.39	00.	
117.105	Invest. Earnings-Luth Tough Earnings-BNV Mallon		00.	00	388.18	3,673.91	2,561.49		
717.100	TINGSO FOUND IN THE PROVIDE	Interest Revenue Totals	\$0.00	\$0.00	\$1,641.12	\$6,965.41	\$3,319.89	\$3,290.88	
Nisce	Nriscellaneous Revenue		00	00	00.	00'	2,199.92	2,275.00	
200.000	Priscellaricous Prodit Port Dronection Feet		00	00	440.83	00.	00'		
CT0'00C				90	25.00	00.	25.00	75.00	

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	2018 Preliminary

2013 Projected         2017 Amended         2017 Amended         2017 Amount         2017 Amount         A
2017 Actual         2010 Actual         2010 Actual         Amount
Amount         Amount<
Amount Amount Amo 3,773.04 \$2,350 \$5,997.96 \$2,350 00 \$10,005 10,005 \$10,007,371.17 \$914,780 \$10,007,371.17 \$914,780
4         23.350           5         \$2,350           5         \$2,000           0         \$0,000           Projected Tot         \$0,005           0         \$11,085           7         \$914,788           7         \$914,788
Amount 42,350.00 \$2,350.00 00 00 50,000.00 Projected Totals 311,085.00 Projected Totals 311,085.00 Projected Totals \$914,783.82 \$914,783.82

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Account	Account Description	2018 Projected	Budget	Amount	Amount	Amount	Amount	
611 - G	Fund 611 - Gardnerville Health & San							
EXPENSE								
Department 92 Salaries & Medes	nt 925 - Health & Sanitation Meres							
	Projected	925271001 - Town Sanitation Specialist Sr	B	Earnings			Projected Totals	49,504.00 \$283,793.00
510.125	Salaries-Other	00.	00.	00'	11,635.20	(5,335.29)	622.58	
510.150	Board Compensation	.00	15,300.00	10,200.00	15,125.00	15,225.00	15,300.00	
511.165	Holiday Overtime	00.	1,500.00	2,456.23	1,743.24	1,704.18	2,321.88	
511.167	Vacation Payout	00,	00.	00'	1,500.20	00.	00.	
511.169	Comp Payout	00,	00.	00.	883.19	00.	00.	
511.170	Overtime	00'	4,500.00	2,117.13	6,154.12	3,982.40	2,994.36	
511.171	Holidays	00.	00.	9,325.50	10,888.33	11,678.76	9,758.04	
511.172	Comp Paid	.00	00.	2,156.64	1,609.32	3,201.65	1,046.52	
511.173	Vacation	00.	00.	9,660.28	16,578.11	15,521.36	12,634.63	
511.174	Sick	.00	00.	4,855.49	6,495.53	12,362.63	7,994.46	
511.175	Standby Time	.00	00.	24.00	00.	00.	00.	
511.176	Call Back	00.	00.	00.	00'	00.	112.35	
516.120	Contract Salaries	00.	00.	12,665.56	23,867.33	5,204.16	00.	
		Salaries & Wages Totals \$283,793.00	\$317,175.00	\$191,477.72	\$338,071.75	\$282,476.41	\$261,662.99	
mployee	Employee Benefits							
511.181	Retirement	79,467.00	81,720.00	46,356.97	77,335.76	66,748.57	61,410.97	
	Position Transactions							
	Level	Position	R	Type CC	Code			Total Amount
	Projected	921212001 - Town Manager - Gardnerville	Be	Benefit PE	PERS 0 - PERS Regular			7,924.00
	Projected	921268001 - Town Maintenance Specialist	Be	Benefit PE	PERS 0 - PERS Regular			1,310.00
	Projected	921268002 - Town Maintenance Specialist	Be	Benefit PE	PERS 0 - PERS Regular			1,031.00
	Projected	921268003 - Town Maintenance Specialist	Be	Benefit PE	PERS 0 - PERS Regular			1,151.00
	Projected	921268004 - Town Maintenance Specialist	Be	Benefit PE	PERS 0 - PERS Regular			1,151.00
	Projected	921272001 - Town Maintenance Specialist Sr	Be	Benefit PE	PERS 0 - PERS Regular			3,112.00
	Projected	921284001 - Office Specialist	B	Benefit PE	PERS 0 - PERS Regular			7,908.00
	Projected	921285001 - Administrative Services Manager	Be	Benefit PE	PERS 0 - PERS Regular			5,600.00
	Projected	921326001 - Superintendent Town Public Works		Benefit PE	PERS 0 - PERS Regular			6,109.00
	Projected	925165001 - Town Sanitation Specialist	æ	Benefit PE	PERS 0 - PERS Regular			10,507.00
	Projected	925165002 - Town Sanitation Specialist	B	Benefit PE	PERS 0 - PERS Regular			9,901.00
	Projected	925165003 - Town Sanitation Specialist	B	Benefit PE	PERS 0 - PERS Regular			00.106,6
	Projected	925271001 - Town Sanitation Specialist Sr	B	Benefit PE	PERS 0 - PERS Regular			13,862.00
							Drojochod Totale	470 AC7 DD

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Account	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	ZU14 ACTUAL Amount	
nd 611 - EXPENSE Departm	Fund 611 - Gardnerville Health & San EXPENSE Department 925 - Health & Sanitation							
511.182	Employee Benerics 82 Pact Workers Comp	10,734.00	11,196.00	3,883.50	8,016.60	8,295.76	7,324.52	
	Position Transactions							
	Level	Position		Туре	Code			Total Amount
	Projected	921212001 - Town Manager - Gardnerville		Workers Comp	6601 - Douglas County - Other	- Other		1,070.00
	Projected	921268001 - Town Maintenance Specialist		Workers Comp	6601 - Douglas County - Other	- Other		177.00
	Projected	921268002 - Town Maintenance Specialist		Workers Comp	6601 - Douglas County - Other	- Other		140.00
	Projected	921268003 - Town Maintenance Specialist		Workers Comp	6601 - Douglas County - Other	- Other		156.00
	Projected	921268004 - Town Maintenance Specialist		Workers Comp	6601 - Douglas County - Other	- Other		156.00
	Projected	921272001 - Town Maintenance Specialist Sr		Workers Comp	6601 - Douglas County - Other	- Other		420.00
	Projected	921284001 - Office Specialist		Workers Comp	6601 - Douglas County - Other	- Other		1,068.00
	Projected	921285001 - Administrative Services Manager		Workers Comp	6601 - Douglas County - Other	- Other		757.00
	Projected	921326001 - Superintendent Town Public Works		Workers Comp	6601 - Douglas County - Other	- Other		825.00
	Projected	925165001 - Town Sanitation Specialist		Workers Comp	6601 - Douglas County - Other	- Other		1,419.00
	Drojected	925165002 - Town Sanitation Specialist		Workers Comp	6601 - Douglas County - Other	- Other		1,337.00
	Projected	925165003 - Town Sanitation Specialist		Workers Comp	6601 - Douglas County - Other	- Other		1,337.00
	Projected	DEDT4001 - Town Canitation Charialist Cr		Workers Comp	6601 - Douglas County - Other	- Other		1,872.00
	Projected	ic remarade linnali iac limo - TOOT/ZCZE		duro coviou			Projected Totals	\$10,734.00
511.183	Group Insurance	50,939.00	43,457.00	26,588.46	39,415.83	41,210.20	43,144.67	
	Position Transactions							
	Level	Position		Type	Code			Total Amount
	Projected	921212001 - Town Manager - Gardnerville		Benefit	LIFE EE SOK <65 - Life and AD&D EE SOK <65	and AD&D EE 50K <{	55	35.00
	Projected	921212001 - Town Manager - Gardnerville		Benefit	HSAE VIS EE+FAM - HSAE Vision Employee + Family	AE Vision Employee	+ Family	18.00
	Projected	921212001 - Town Manager - Gardnerville		Benefit	HSAE DEN EE+FAM - HSAE Dental Employee + Family	SAE Dental Employee	e + Family	130.00
	Projected	921212001 - Town Manager - Gardnerville		Benefit	HSAE MED EMP+FAM - HSAE Medical Employee + Family	HSAE Medical Employ	yee + Family	3,380.00
	Projected	921268001 - Town Maintenance Specialist		Benefit	HSAE DEN EE - HSAE Dental Employee	ental Employee		44,00
	Projected	921268001 - Town Maintenance Specialist		Benefit	HSAE MED EMP - HSAE Medical Employee	Medical Employee		563.00
	Projected	921268001 - Town Maintenance Specialist		Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	and AD&D EE 25K <(	65	6.00
	Projected	921268001 - Town Maintenance Specialist		Benefit	HSAE VIS EE - HSAE Vision Employee Only	sion Employee Only		6.00
	Projected	921268002 - Town Maintenance Specialist		Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	and AD&D EE 25K <(	65	6.00
	Projected	921268002 - Town Maintenance Specialist		Benefit	POS VIS EE +1 CH - POS vision EE +1 Child	S vision EE +1 Child		6.00
	Projected	921268002 - Town Maintenance Specialist		Benefit	POS DEN EE +1 - POS Dental Employee +1	Dental Employee +1		44.00
	Projected	921268002 - Town Maintenance Specialist		Benefit	POS MED EMP+CH - POS Medical Employee + 1 Child	<b>DS Medical Employee</b>	+ 1 Child	764.00
	Projected	921268003 - Town Maintenance Specialist		Benefit	HSAE MED EMP+CH - HSAE Medical Employee + 1 Child	<b>ISAE Medical Employ</b>	ee + 1 Child	764.00
	Projected	921268003 - Town Maintenance Specialist		Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	and AD&D EE 25K <(	65	6.00
	Projected	921268003 - Town Maintenance Specialist		Benefit	HSAE VIS EE+1CH - HSAE Vision Employee + 1 Child	AE Vision Employee	+ 1 Child	6.00
		tillitation Taurataine Maintenance Charlet		Donofit	UCAE DEN EF1CH - HCAE Dantal Employee + 1 Child	CAE Nantal Employee	Pind + 1	44.00

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Budget Year 2018 **2018 Preliminary** 

2014 Actual

2015 Actual

2016 Actual

2017 Actual

2017 Amended

Account Account Description	2018 Projected Budge	÷	Amount Amount Amount Amount	
Fund 611 - Gardnerville Health & San				
EXPENSE				
Department 925 - Health & Sanitation	tion			
Employee Benenis		Ponofit	DOS MED EMD - DOS Medical Employee	637.00
Projected	921268004 - Lown Maintenance Specialist	Denetit	TOS FILL LITE TOS FICULUS ENIPOPEE	6.00
Projected	921268004 - Town Maintenance Specialist	Benefic		00.9
Projected	921268004 - Town Maintenance Specialist	Benefit	POS VIS EE - POS Vision Employee Unly	00.0
Projected	921268004 - Town Maintenance Specialist	Benefit	POS DEN EE - POS Dental Employee	44.00
Projected	921272001 - Town Maintenance Specialist Sr	Benefit	HSAE DEN EE - HSAE Dental Employee	87.00
Drojected	921272001 - Town Maintenance Specialist Sr	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	12.00
Drnjactari	921272001 - Town Maintenance Specialist Sr	Benefit	HSAE MED EMP - HSAE Medical Employee	1,126.00
Drojected	921272001 - Town Maintenance Specialist Sr	Benefit	HSAE VIS EE - HSAE Vision Employee Only	12.00
Drotected	921284001 - Office Snecialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	35.00
Droierted	921284001 - Office Snecialist	Benefit	HSAE VIS EE - HSAE Vision Employee Only	35.00
Drojected	921284001 - Office Specialist	Benefit	HSAE MED EMP - HSAE Medical Employee	3,377.00
Draincted	921284001 - Office Specialist	Benefit	HSAE DEN EE - HSAE Dental Employee	260.00
Drojected	021285001 - Administrative Services Manager	Benefit	POS MED EMP - POS Medical Employee	1,909.00
Drojected	921285001 - Administrative Services Manager	Benefit	LIFE EE 50K <65 - Life and AD&D EE 50K <65	35.00
Drojected	921285001 - Administrative Services Manager	Benefit	POS VIS EE + SP - POS Vision EE + Spouse	18.00
Drojected	921285001 - Administrative Services Manager	Benefit	POS DEN EE + SP - POS Dental Employee + Spouse	130.00
Drojected	921326001 - Superintendent Town Public Works	Benefit	LIFE EE 50K <65 - Life and AD&D EE 50K <65	35.00
Projected	921326001 - Superintendent Town Public Works	Benefit	HSAE VIS EE+FAM - HSAE Vision Employee + Family	18.00
Droierted	021326001 - Superintendent Town Public Works	Benefit	HSAE DEN EE+FAM - HSAE Dental Employee + Family	130.00
Drainted	021326001 - Superintendent Town Public Works	Benefit	HSAE MED EMP+FAM - HSAE Medical Employee + Family	3,380.00
Droiarted	925165001 - Town Sanitation Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	58.00
Drojacted	975165001 - Town Sanitation Specialist	Benefit	POS MED EMP+FAM - POS Medical Employee + Family	11,267.00
Projected	925165001 - Town Sanitation Specialist	Benefit	POS DEN EE +FAM - POS Employee + Family	433.00
Projected	925165001 - Town Sanitation Specialist	Benefit	POS VIS EE + FAM - POS Vision EE + Family	57.00
Drojected	925165002 - Town Sanitation Specialist	Benefit	POS VIS EE - POS Vision Employee Only	57.00
Projected	925165002 - Town Sanitation Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	58.00
Projected	925165002 - Town Sanitation Specialist	Benefit	POS MED EMP - POS Medical Employee	6,363.00
Projected	925165002 - Town Sanitation Specialist	Benefit	POS DEN EE - POS Dental Employee	433.00
Projected	925165003 - Town Sanitation Specialist	Benefit	LIFE EE 25K <65 - Life and AD&D EE 25K <65	58.00
Projected	925165003 - Town Sanitation Specialist	Benefit	HSAE MED EMP+CH - HSAE Medical Employee + 1 Child	7,640.00
Projected	925165003 - Town Sanitation Specialist	Benefit	HSAE DEN EE+1CH - HSAE Dental Employee + 1 Child	433.00
Projected	925165003 - Town Sanitation Specialist	Benefit	HSAE VIS EE+1CH - HSAE Vision Employee + 1 Child	57.00
Droiented	925271001 - Town Sanitation Specialist Sr	Benefit	· LIFE EE 25K <65 - Life and AD&D EE 25K <65	58.00
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57.00 433.00 6,363.00

\$50,939.00

Projected Totals

POS VIS EE - POS Vision Employee Only

POS MED EMP - POS Medical Employee POS DEN EE - POS Dental Employee

Benefit Benefit Benefit Benefit Benefit

> 925271001 - Town Sanitation Specialist Sr 925271001 - Town Sanitation Specialist Sr 925271001 - Town Sanitation Specialist Sr 925271001 - Town Sanitation Specialist Sr

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Account Account Description		2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 611 - Gardnerville Health & San	& San							
EXPENSE								

Department 925 - Health & Sanitation Enployee Benefits

		Total Amount	42.00	14.00	14.00	14.00	14.00	28.00	84.00	42.00	42.00	139.00	139.00	139.00
1,170.63														
1,081.88														
1,402.93			SUTA - SUTA	SUTA - SUTA	SUTA - SUTA	SUTA - SUTA	SUTA - SUTA	SUTA - SUTA	SUTA - SUTA					
835.17		Code	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA	SUTA
1,672.00		Type	Tax	Tax	Tax	Tax	Tax	Tax	Tax	Tax	Tax	Tax	Tax	Tax
850.00		Position	921212001 - Town Manager - Gardnerville	921268001 - Town Maintenance Specialist	921268002 - Town Maintenance Specialist	921268003 - Town Maintenance Specialist	921268004 - Town Maintenance Specialist	921272001 - Town Maintenance Specialist Sr	921284001 - Office Specialist	921285001 - Administrative Services Manager	921326001 - Superintendent Town Public Works	925165001 - Town Sanitation Specialist	925165002 - Town Sanitation Specialist	925165003 - Town Sanitation Specialist
Unemployment	Position Transactions	Level	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
511.184														

139.00 \$850.00

Projected Totals

SUTA - SUTA SUTA - SUTA

Tax Tax Tax Tax Tax

925165001 - Town Sanitation Specialist 925165002 - Town Sanitation Specialist 925165003 - Town Sanitation Specialist 925271001 - Town Sanitation Specialist Sr

Projected Projected Projected Projected

Position LevelDistingTypeCodeTotal AnnountLevel921265001Town Manager - GardnervilleTaxMED - Medicare411.00Projected921265002Town Maintenance SpecialistTaxMED - Medicare68.00Projected921265002Town Maintenance SpecialistTaxMED - Medicare68.00Projected921265002Town Maintenance SpecialistTaxMED - Medicare68.00Projected921265002Town Maintenance SpecialistTaxMED - Medicare69.00Projected921265002Town Maintenance SpecialistTaxMED - Medicare69.00Projected921265002Town Maintenance Specialist SrTaxMED - Medicare69.00Projected921265001Ortifice Specialist SrTaxMED - Medicare69.00Projected921265002Ortifice Specialist SrTaxMED - Medicare69.00Projected921265001Ortifice Specialist SrTaxMED - Medicare545.00Projected921255001Town Sanitation Specialist SrTaxMED - Medicare545.00Projected921255002Town Sanitation Specialist SrTaxMED - Medicare545.00Projected921255002Town Sanitation Specialist SrTaxMED - Medicare545.00Projected92551001Town Sanitation Specialist SrTaxMED - Medicare545.00Projected9255002Town Sanitation Specialist SrTaxMED - Medicare545.00	Medicare	4,121.00	4,279.00	2,317.97 4,030.33	3,627.69	3,324.59	
Position     Dype     Code       921212001 - Town Manager - Gardnerville     Tax     MED - Medicare       92121268001 - Town Maintenance Specialist     Tax     MED - Medicare       9212168002 - Town Maintenance Specialist     Tax     MED - Medicare       9212168003 - Town Maintenance Specialist     Tax     MED - Medicare       9212168004 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921268001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921268001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921265001 - Town Sanitation Specialist     Tax     MED - Medicare       921565002 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921565001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921565001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921565001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921565002 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921565002 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921565001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       921650	Position Transactions						
921212001 - Town Manager - Gardnerville     Tax     MED - Medicare       921268001 - Town Maintenance Specialist     Tax     MED - Medicare       921268002 - Town Maintenance Specialist     Tax     MED - Medicare       921268003 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       92128001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       92128001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       92128001 - Superintendent Town Public Works     Tax     MED - Medicare       921256001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Medicare       925165001 - Town Santlation Specialist Sr     Tax     MED - Med	Level	Position	Type	Code			Total Amount
921268001 - Town Maintenance Specialist     Tax     MED - Medicare       921268003 - Town Maintenance Specialist     Tax     MED - Medicare       921268003 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist Sr     Tax     MED - Medicare       921285001 - Town Sanitation Specialist     Tax     MED - Medicare       92165001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist     Tax     MED - Medicare       925165001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare  <	Projected	921212001 - Town Manager - Gardnerville	Tax	MED - Medicare			411.00
921268002 - Town Maintenance Specialist     Tax     MED - Medicare       921268003 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist Sr     Tax     MED - Medicare       921285001 - Town Sanitative Services Manager     Tax     MED - Medicare       921285001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       92511001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925271001 - Town Sanitation Specialist Sr     Tax     MED - Medicare	Projected	921268001 - Town Maintenance Specialist	Tax	MED - Medicare			68.00
921268003 - Town Maintenance Specialist     Tax     MED - Medicare       921268004 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921272001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist Sr     Tax     MED - Medicare       921285001 - Superintendent Town Public Works     Tax     MED - Medicare       921356001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist Sr     Tax     MED - Medicare       92511001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       92511001 - Town Sanitation Specialist Sr     Tax     MED - Medicare	Projected	921268002 - Town Maintenance Specialist	Tax	MED - Medicare			R
921268004 - Town Maintenance Specialist     Tax     MED - Medicare       921272001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist     Tax     MED - Medicare       921285001 - Superintendent Town Public Works     Tax     MED - Medicare       921356001 - Town Sanitation Specialist     Tax     MED - Medicare       925165001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist     Tax     MED - Medicare       92571001 - Town Sanitation Specialist Sr     Tax     MED - Medicare       925271001 - Town Sanitation Specialist Sr     Tax     MED - Medicare	Projected	921268003 - Town Maintenance Specialist	Tax	MED - Medicare			60.00
921272001 - Town Maintenance Specialist Sr     Tax     MED - Medicare       921285001 - Office Specialist     Tax     MED - Medicare       921285001 - Administrative Services Manager     Tax     MED - Medicare       921285001 - Superintendent Town Public Works     Tax     MED - Medicare       92155001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist     Tax     MED - Medicare       9251010 - Town Sanitation Specialist Sr     Tax     MED - Medicare	Projected	921268004 - Town Maintenance Specialist	Tax	MED - Medicare			60.00
921284001 - Office Specialist     Tax     MED - Medicare       921285001 - Administrative Services Manager     Tax     MED - Medicare       921326001 - Superintendent Town Public Works     Tax     MED - Medicare       925165001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist     Tax     MED - Medicare       925271001 - Town Sanitation Specialist Sr     Tax     MED - Medicare	Projected	921272001 - Town Maintenance Specialist Sr	Tax	MED - Medicare			162.00
921285001 - Administrative Services Manager     Tax     MED - Medicare       921326001 - Superintendent Town Public Works     Tax     MED - Medicare       925165001 - Town Sanitation Specialist     Tax     MED - Medicare       925165002 - Town Sanitation Specialist     Tax     MED - Medicare       925165003 - Town Sanitation Specialist     Tax     MED - Medicare       925271001 - Town Sanitation Specialist Sr     Tax     MED - Medicare	Projected	921284001 - Office Specialist	Tax	MED - Medicare			410.00
921326001 - Superintendent Town Public Works Tax MED - Medicare 925165001 - Town Sanitation Specialist Tax MED - Medicare 925165002 - Town Sanitation Specialist Tax MED - Medicare 925165003 - Town Sanitation Specialist Sr Tax MED - Medicare 925271001 - Town Sanitation Specialist Sr Tax MED - Medicare	Projected	921285001 - Administrative Services Manager	Tax	MED - Medicare			290.00
925165001 - Town Sanitation Specialist Tax MED - Medicare 925165002 - Town Sanitation Specialist Tax MED - Medicare 925165003 - Town Sanitation Specialist Sr Tax MED - Medicare 925271001 - Town Sanitation Specialist Sr Tax MED - Medicare	Projected	921326001 - Superintendent Town Public Works	Tax	MED - Medicare			317
925165002 - Town Sanitation Specialist Tax MED - Medicare 925165003 - Town Sanitation Specialist Sr Tax MED - Medicare 925271001 - Town Sanitation Specialist Sr Tax MED - Medicare Projected Totals 44,	Projected	925165001 - Town Sanitation Specialist	Tax	MED - Medicare			545
925165003 - Town Sanitation Specialist Tax MED - Medicare 925271001 - Town Sanitation Specialist Sr Tax MED - Medicare Projected Totals 44,	Projected	925165002 - Town Sanitation Specialist	Tax	MED - Medicare			513
925271001 - Town Sanitation Specialist Sr Tax MED - Medicare Projected Totals 44,	Projected	925165003 - Town Sanitation Specialist	Tax	MED - Medicare			513.00
Projected Totals	Projected	925271001 - Town Sanitation Specialist Sr	Tax	MED - Medicare			718.00
						Projected Totals	\$4,121.00

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Account	Account Description	2018	2018 Projected	201/ Amended Budget	Amount	Amount	Amount	Amount	
Fund 611	611 - Gardnerville Health & San								
Depart	PENSE Department 925 - Health & Sanitation Employee Benefits								
511,195	Oasdi		00.	205.00	00.	00.	00.	00.	
511.202	OPEB Expense		00.	00.	00.	1,650.00	13,373.00	2,017.00	
511.203	Pension Expense		00.	00.	00.	16,748.00	(6,857.00)	00.	
		Employee Benefits Totals \$1	\$146,111.00	\$142,529.00	\$79,982.07	\$148,599.45	\$127,560.14	\$118,784.02	
Service 520.055	Services & Supplies 55 Telephone Expense		3,500.00	3,500.00	3,533.48	5,256.97	3,436.04	3,370.53	
	Budget Transactions Level 77ans Projected 1/2 to	Transaction 1/2 telephone Admin & Maint office	jc				Number of Units 1.00	Cost Per Unit 3,500.00	Total Amount 3,500.00
							1	Projected Totals	\$3,500.00
520.060	Postage/Po Box Rent		4,200.00	4,200.00	4,217.67	3,662.36	3,203.09	4,294.04	
	ransactions						And handel with	Crot Par Init	torioral letat
	Level Trans Projected 1/2 p	Transaction 1/2 postage and all bulk mail pos	ostage				NUMPER 01 UNIO	4,200.00	4,200.00
							Ì	Projected Totals	\$4,200.00
520.064	Travel		1,000.00	1,000.00	00.	2,115.48	1,077.74	663.74	
	ransactions	Targation					Number of Units	Cost Per Unit	Total Amount
	Projected semi	rrensection seminars, training					1.00	1,000.00	1,000.00
								Projected Totals	\$1,000.00
520.072	Advertising		1,500.00	1,500.00	1,408.78	1,641.90	216.00	807.02	
	ransactions						Aurobar of Linits	Crist Par Linit	Total Amount
	Level Iran Projected news	newsletters, personnel ads, rate increase ads	increase ads				1.00	1,500.00	1,500.00
								Projected Totals	\$1,500.00
520,080	Insur-Liability		8,900.00	8,900.00	7,283.10	6,992.24	7,318.82	8,656.14	
	Budget Transactions								14114
	Level Tran Deviated 1/3 i	Transaction 1/3 insurance for Town					Number of Units 1.00	LOST HET UNIT 8,900.00	10(a) Amount
								<b>Drojected Totals</b>	\$8.900.00

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Account	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 611 - Gard EXPENSE Department Services & Su	611 - Gardnerville Health & San PENSE Department 925 - Health & Sanitation Services & Supplies							
520.084	nent & Repair et Transactions <i>vel</i>	65,000.00 Transaction	65,000.00	27,745.30	72,299.74	73,091.95 Number of Units	38,281.49 Cost Per Unit rr 000.00	Total Amount
	Projected	repair of equipment, tires, filters, etc.				1.00	65,000.00 Projected Totals	\$65,000.00
520.089	Power	2,800.00	2,800.00	1,600.41	2,796.13	2,723.70	2,673.19	
	Budget Transactions Level - 7 Projected 1,	Transaction 1/2 Electricity for admin and maintenance office				Number of Units 1.00	Cost Per Unit 2,800.00 Projected Totals	Total Amount 2,800.00 \$2,800.00
520.090	Water	700.00	700.00	453.10	694.26	674.22	617.56	
	Budget Transactions Level 7 Projected 1.	Transaction 1/2 water for admin & maintenance office				Number of Units 1.00	Cost Per Unit 700.00 Projected Totals	Total Amount 700.00 \$700.00
520.092	Heating	3,000.00	3,000.00	1,962.38	3,334.95	2,590.51	2,766.42	
	Budget Transactions Level 7 Projected 1	Transaction 1/2 heating admin & maint office, all maint facility	ity			Number of Units 1.00	Cost Per Unit 3,000.00 Projected Totals	Total Amount 3,000.00 \$3,000.00
520.093	Utilities-Sewer	380.00	380.00	264.19	353.09	352.59	366.62	
	Budget Transactions Level 7 Projected 1	Transaction 1/2 sewer admin & maint facility				Number of Units 1.00	Cost Per Unit 380.00 Projected Totals	Total Amount 380.00 \$380.00
520.097	Maint B&G	1,000.00	1,000.00	821.80	2,646.16	10,707.59	18,424.90	
	Budget Transactions Level 7 Projected k	Transaction landscaping Update in Front @395				Number of Units 1.00	Cost Per Unit 1,000.00	Total Amount 1,000.00
							Projected Totals	\$1,000.00

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Account	Account Description	2018 Projected	2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	
Fund 611 -	611 - Gardnerville Health & San							
EXPENSE Department Services & St 520.098 Ja	PENSE Department 925 - Health & Sanitation Services & Supplies 98 Janitorial Services	1,500.00	1,500.00	850.00	1,300.00	1,344.51	1,317,50	
	Budget Transactions Level Projected Projected	Transaction 1/2 cleaning services - admin bldg shop restroom cleaning supplies				Number of Umits 1.00 1.00	Cost Per Unit 1,000.00 500.00 Projected Totals	Total Amount 1,000.00 500.00 \$1,500.00
520.107	Maint Equip	15,000.00	15,000.00	39,613.75	13,830.35	37,752.79	23,609.99	
	Budget Transactions Leve/ Projected	77கரலை New Green Waste Bins - Chichester residence - (full load)	e - (full load)			Number of Units 1.00	Cost Per Unit 15,000.00 Projected Totals	Total Annount 15,000.00 \$15,000.00
520.116	Veh. Maint-Co Shop	5,000.00	5,000.00	.00	2,920.39	586.45	5,864.92	
	Budget Transactions Level Projected	Transaction Town vehicles repaired at County shop				Number of Units 1.00	Cost Per Unit 5,000.00 Projected Totals	Total Amount 5,000.00 \$5,000.00
520.136	Rents & Leases Equipment	3,000.00	2,500.00	1,927.67	3,129.53	2,956.01	3,175.06	
	Budget Transactions Level Projected	Transaction 1/2 copier payment - same as admin				Number of Units 1.00	Cost Per Unit 3,000.00 Projected Totals	Total Amount 3,000.00 \$3,000.00
520.155	Licensing Buidact Tenensting	250.00	250.00	112.25	451.25	63.25	147.75	
	Level Level Projected	Transaction Reimbursement for CDL's				Number of Units 1.00	Cost Per Unit 250.00 Projected Totals	Total Amount 250.00 \$250.00
520.187	Internet Expense	810.00	810.00	739.13	779.95	780.00	595.10	
	Budget Transactions Level Projected	Transaction 1/2 Charter internet expense				Number of Units 1.00	Cost Per Unit 810.00 Projected Totals	Total Amount 810.00 \$810.00

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Account	Account Description	201	2018 Projected	zui/ Amended Budget	Amount	Amount	Amount	Amount	
Fund 611 - Garr EXPENSE Department Services & S 520.197 L	Fund 611 - Gardnerville Mealth & San EXPENSE Department 925 - Health & Sanitation Services & Supplies 520.197 Landfill Expense		270,000.00	270,000.00	150,608.62	266,828.17	255,572.09	237,897.28	
	Budget Transactions Leive/ Projected	Transaction Fees paid at CC, DDI					Number of Units 1.00	Cost Per Unit 270,000.00 Projected Totals	Total Amount 270,000.00 \$270,000.00
520.198	Recycling Expense Budget Transactions Level Projected	Transaction Bentty	8,000.00	8,000.00	4,656.80	2,894.00	.00 Number of Units 1.00	.00 Cost Per Unit 8,000.00 Projected Totals	Total Amount 8,000.00 \$8,000.00
520.200	Training & Education Budget Transactions Level Projected	Transaction certification - safety classes	2,000.00	2,000.00	74.50	95.00	575.00 Number of Units 1.00	271.95 Cost Per Unit 2,000.00 Projected Totals	Total Annount 2,000.00 \$2,000.00
521.100 521.130	Professional Services Legal Services Budget Transactions Level Projected	Transaction Transaction Town Counsel fees	.00 1,500.00	.00 1,500.00	.00	332.00 4,455.00	,00 953.25 Number of Umits 1.00	.00 369.50 Cost Per Unit 1,500.00 Projected Totals	Total Amount 1,500.00 \$1,500.00
521.135	Legal-Collection Cost Budget Transactions (sve <sup>1</sup> Projected	Transaction Liens & collection company fees	500.00 IS	500.00	(142.01)	(345.36)	(39.44) Number of Units 1.00	(203.38) Cost Per Unit 500.00 Projected Totals	Total Amount 500.00 \$500.00
521.140	Physicals Budget Transactions Level Projected	Transaction Physicals for CDL	800.00	800.00	75.00	150.00	75.00 Number of Units 1.00	150.00 Cast Per Unit 800.00 Projected Totals	Total Ampunt 800.00 \$800.00

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		<i>Total Amount</i> 20,464.00 \$20,464.00	<i>Total Amount</i> 2,500.00 \$2,500.00	Total Amount 45,000.00 \$45,000.00	<i>Total Amount</i> : 1,600.00 ±1,600.00 \$3,200.00	<i>Total Amount</i> 840.00 2,500.00 \$3,390.00	
2014 Actual Amount	6.	<i>Cost Per Unit</i> 20,464.00 Projected Totals	.00 Cost Per Unit 2,500.00 Projected Totals	40,204,68 <i>Cost Per Unit</i> 45,000,00 Projected Totals	2,614.01 <i>Cost Per Unit</i> 400.00 Projected Totals	26.30 <i>Cast Per Unit</i> 70.00 2,500.00 50.00 Projected Totals	.00
2015 Actual Amount	0.	Number of Units 1.00	.00 Number of Units 1.00	33,901.20 Number of Units 1.00	2,898.77 Number of Units 4.00 4.00	67.30 Number of Units . 12.00 1.00 1.00	.00
2016 Actual Amount	20,464.00		00.	24,938.48	3,096.50	2,733.77	00.
2017 Actual Amount	00.		00.	15,205.54	2,683.65	4,366.70	00.
2017 Amended Budget	20,464.00		2,500.00	45,000.00	3,200.00	00.092,E	48,061.00
2018 Projected	20,464.00	<i>Transaction</i> per Larry - Ùse last years number	2,500.00 <i>Transaction</i> new tools	45,000.00 <i>Transaction</i> gas & oll for trash vehicles	3,200.00 <i>Transaction</i> \$200 boot & \$200 Pant Allowance Uniform tees shirts, sweatshirts, jackets	3,390.00 <i>Transaction</i> Archive Social 1/3 Facility Dude 1/2 Record Courier 1/2	00
Account Description	Fund <b>611 - Gardnerville Health &amp; San</b> EXPENSE Department <b>925 - Health &amp; Sanitation</b> <i>Services &amp; Supplies</i> 521.500 Admin & Overhead	Budget Transactions <i>Level</i> Projected	Op.Supplies Budget Transactions <i>Level</i> Projected	Gas & Oil Budget Transactions <i>Level</i> Projected	Uniforms Budget Transactions <i>Level</i> - Projected Projected	Subscriptions Budget Transactions <i>Level</i> Projected Projected	Major Repair and Maintenance
Account	Fund <b>611 - Gard</b> EXPENSE Department <i>Services &amp; Su</i> 521,500 Ac		532,001	532.003	532.028	532.056	532.118

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		<i>Total Amount</i> 4,500.00 \$4,500.00	<i>Total Amount</i> 3,000.00 \$3,000.00	Total Amount 3,000.00 \$3,000.00	Total Amount 8,000.00 \$8,000.00	<i>Total Amount</i> 3,500.00 \$3,500.00	
		Total / 4	Total / 3 \$3	Total / 3 \$3	Total / 8 \$8	Total / 3 \$3	
2014 Actual Amount	3,752.22	<i>Cost Per Unit</i> 4,500.00 Projected Totals	.00 <i>Cost Per Unit</i> 3,000.00 Projected Totals	2,993.50 <i>Cost Per Unit</i> 3,000.00 Projected Totals	8,000.00 Cost Per Unit 8,000.00 Projected Totals	2,899.52 <i>Cost Per Unit</i> 3,500.00 Projected Totals	(159.08) \$414,448.47 11,235.00 (11,235.00) 242,237.42 7,028.27
2015 Actual Amount	4,358.01	Number of Units 1.00	1,253.78 Number of Units 1.00	2,687.00 Number of Units 1.00	8,000.00 Number of Units 1.00	3,006.68 Number of Units 1.00	(141.34) \$462,042.55 .00 .00 .00 2,612.31
2016 Actual Amount	4,921.67		5,035.50	3,175.37	8,000.00	3,357.57	4,778.78 \$479,115.20 5,287.50 (5,287.50) .00
2017 Actual Amount	2,790.32		0C.	6,133.50	1,900.00	2,232.08	(128.35) \$283,489.36 1,562.50 .00 .00
2017 Amended Budget	4,500.00		3,000.00	3,000.00	8,000.00	3,500.00	.00 \$544,455.00 160,000.00 .00 150,000.00
2018 Projected	4,500.00		3,000.00	3,000.00	8,000.00	3,500.00 ansaction fees	00. 00. 00. 00. 00. 00.
	Б	Transaction office supplies	<i>Transaction</i> Misc equipment & tools	<i>Transaction</i> WAM support	<i>Transaction</i> Fireworks	3,500. <i>Transaction</i> credit card monthly and transaction fees	Services & Supplies Totals
Account Description	611 - Gardnerville Health & San PENSE Department 925 - Mealth & Sanitation Services & Supplies 00 Office Supplies	Budget Transactions <i>Level</i> Projected	Small Equipment Budget Transactions <i>Level</i> Projected	Software Budget Transactions <i>Level</i> Projected	Small Projects Budget Transactions <i>Level</i> Projected	Bank Fees-Credit Card Processing Budget Transactions <i>Level</i> Projected	0.3 Collection Loss <i>Capital Outlay/Projects</i> 00 Capital Project Offset 00 Machinery & Equipment 00 Motor Vehicles
Account	Fund <b>611 -</b> EXPENSE Departm <i>Services</i> 533,800		533.802	533.806	533.817	550.100	550.203 <i>Capital (</i> 562.000 563.990 564.700 564.700

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2014 Actual		(249,265.69) \$0.00	.00 40 00	\$0,613.28		Cost Per Unit Total Amount 15,000.00 15,000.00	15,000.00 15,000.00 20	6	\$50,613.28	.00	Total Dave I latis		.00	Tot		263,181.00 263,181.00 Projected Totals \$284,987.00	\$0.00	\$845,508.76 ¢845 508.76	\$0.000,(c) \$	\$845,508.76	\$69,275.06
	Another A	(6,112.31) (2 (\$3,500.00)	3,500.00	\$2,270.86		Number of Units Cosi 1.00	1.00	Projec	\$52,270.86	00.	Mumber of Prince		00*	Ö		1.00 20 Project		\$924,349.97 \$1 \$1 \$1		+ 44	\$83,021.20
2016 Actual		00 <sup>.</sup> 0\$	00.	53,053 <b>.</b> 57		NU			\$53,053.57	00.			00.	Nu			\$0 <b>.</b> 00	\$1,018,839.97 \$1.018,839.97	10 EC 804 011 14	\$1,018,839.97	\$60,583.24
2017 Actual		.00 \$1,562.50	00 <b>.</b>	19,110,16					\$19,110.16	00.			00.				\$0.00	\$575,621.81 &575,621.81	\$201 395.25	\$575,621.81	\$125,773.44
2017 Amended	2 22 22	.00 \$310,000.00	00. 00 da	50,000.00					\$50,000.00	50,000.00			384,987.00				\$434,987.00	\$1,799,146.00 \$1 709 146 00	¢1,799,146,00	\$1,799,146.00	\$0.00
2018 Driviated		00 <sup>.</sup>	00.	50,000.00		l refuse Truck	eciation		\$50,000.00	50,000.00			284,987,00				\$334,987.00	\$1,311,785.00 \$1 311 785 00	\$1.341.085.00	\$1,311,785.00	\$29,300.00
		Capital Outlay/Projects Totals	Micrallananuc Totalc			<i>Transaction</i> 2014 Perterbuilt Side Load refuse Truck	615 2012 Mack truck depreciation Depreciation		Deprectation Totals		u vita en cert	Reserves		Transaction	replacement cost	Keserves	Ending Fund Bal/Reserves Totals	925 - Health & Sanitation Totals	611 - Gardnerville Health & San Totals REVENUE TOTALS	EXPENSE TOTALS	611 - Gardnerville Health & San Totals
Account Descrimition	611 - Gardnerville Health & San FINSE Department 925 - Health & Sanitation Capital Outlay/Projects	pital Outlay Offset	<i>us</i> Loss On Asset Disposition	n Depreciation	Budget Transactions	<i>Level</i> Projected	Projected Projected		Endinn Fund Ral/Decenses	Operating Reserves	Budget Transactions	Projected	Capital Impr. Reserves	Budget Transactions	Projected	Projected	Ending	Department 925 - Hee	Fund 611 - Garánerv		Fund 611 - Gardnerv
Account	Fund <b>61.1 - Gardnerville</b> EXPENSE Department <b>925 - H</b> <i>Capital Outlay/Projects</i>	564.990	Miscellaneous 550.060 Lo	<i>Depreciation</i> 550.027 E					Endina Fund	625.200 (			625.250 (								

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Preliminary	Budget Year 2018
2018	

																				[						
							,	Total Amount	5.127.00	117,449.00 \$122,576.00			-	Total Amount	ו הרמו אווהמוור	406.00 \$405.00	1								Total Amount	112,942.00 \$112,942.00
2014 Actual Amount		10.94	-19	00	\$11.13	123,469.00		Cost Per Unit	5.127.00	117,449.00 Projected Totals	\$123,469.00	00,	2	tion Doc Link	nun rei viin	406.00 Proiected Totals		\$0.00	\$123,480.13	\$123,480.13			112,942.00		Cost Per Unit	112,942.00 Projected Totals
2015 Actual Amount		00'	00.	.25	\$0.25	122,363.54		Number of Units	1,00	1,00	\$122,363.54	00.	2	Ali umbar and I hailen		1.00		00"0\$	\$122,363.79	\$122,363.79			117,855.00		Number of Units	1.00
2016 Actual Amount		00.	00,	00	00°0\$	00.		V			\$0.00	00.		e				\$0"00	\$0.00	\$0.00			00.		V	
2017 Actual Amount		00.	00.	00.	00"0\$	00.					00"0\$	00.						\$0.00	\$0.00	\$0.00			00"			
2017 Amended Budget		00.	00-	00.	\$0.00	00,					\$0.00	00.						\$0.00	\$0.00	\$0.00			00.			
2017 2018 Projected		00,	00.	00"	\$0.00	00.			8-700 - intrest	8-700 - principle	\$0.00	00.	2		•	m end of prior year		\$0.00	\$0.00	\$0.00			00.			Principal on 2005 Medium Term Financing (MS-lights)
					Interest Revenue Totals			Transaction	transfer from 610-926-618-700 - intrest	Transfer from 610-926-618-700 - principle	Other Financing Sources Totals			Transformer		Appropriated reserves from end of prior year		Beg.Fund Bal./Reserves Totals	Department 000 - Revenue Totals	REVENUE TOTALS					Transaction	Principal on 2005 Medium
Account Description	613 - Garcinerville Debt VENUE Department 000 - Revenue Interest Revenue	Interest On Investment	Investment-FMV Adjust	Invest. Earnings-LGIP		Other Financing Sources 00 Transfers In	Budget Transactions	Level	Projected	Projected	Other	<i>Beg.Fund Bal./Reserves</i> 00 Opening Fund Balance		<i>l aual</i>		Projected		Beg.	Department			ent 922 - Gardnerville Debt	Loan Principal	Budget Transactions	Level	Projected
Account	Fund <b>613 -</b> • REVENUE Departm <i>Interest</i>	361.200	361.205	361.211		<i>Other Fil</i> 392.000						<i>Beg.Fum</i> 301.000									EXPENSE	Department Debt Service	550.021			

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Preliminary	Budget Year 2018
2018	

	f .														
			Total Amount	10,040.00 \$10,040.00			Total Amount	70.00	\$70.00						
2014 Actual Amount		10,039.66	Cost Per Unit	10,040.00 Projected Totals	\$122,981.66	00.	Cost Per Unit	70.00	Projected Totals	\$0.00	\$122,981.66	\$122,981.66	¢103 480 13	\$122,981.66	\$498.47
2015 Actual Amount		5,126.70	Number of Units		\$122,981.70	00.	Number of Units	1.00		\$0.00	\$122,981.70	\$122,981.70	¢122 363 70	\$122,981.70	(\$617.91)
2016 Actual Amount		00,	~		\$0.00	00.	V			\$0.00	00 <b>°</b> 0\$	\$0.00	\$0.00	\$0.00	\$0.00
2017 Actual Amount		00.			\$0.00	00.				\$0.00	\$0.00	\$0"00	\$0 00	\$0.00	\$0.00
2017 Amended Budget		00.		hts)	\$0.00	00.				\$0°00	\$0.00	\$0,00	00 U\$	\$0.00	\$0.00
2 2018 Projected		00,		erm Financing (MS-lights)	\$0.00	00,				\$0.00	\$0°0	\$0.00	ψU UU	\$0.00	\$0.00
			Transaction	Interest on 2005 Medium Term Financing (M	Debt Service Totals		Transaction	Appropriated reserves		Ending Fund Bal/Reserves Totals	922 - Gardnerville Debt Totals	EXPENSE TOTALS	613 - Gardnerville Debt Totals REVENUE TOTALS	EXPENSE TOTALS	613 - Gardnerville Debt Totals
Account Description	Fund 613 - Gardnerville Debt EXPENSE Department 922 - Gardnerville Debt Debt Service	Loan Interest	Budget Transactions <i>Level</i>	Projected		Ending Fund Bal/Reserves 03 Appropriated Reserve	Budget Transactions Level	Projected		Ending F	Department 922 - G		Fund 613 - G		Fund 613 - G
Account	Fund <b>613 - Gar</b> r EXPENSE Department <i>Debt Service</i>	550.022				Ending 625.103									

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																						ŋ,
		Total Amount 46,000.00 \$46,000.00										Total Amount 72,144,00	\$72,144.00							tanonal leter	1 ULAI AITIUUTL 8,500.00	\$8,500.00
2014 Actual Amount	42,513,33	Cost Per Unit 46,000.00 Projected Totals		(13.42)	00.	.00	\$482.99	00.	\$0.00	00.		<i>Cost Per Unit</i> 72,144.00	Projected Totals	\$0.00	\$42,996.32	\$42,996.32		00,	10,026.71	Cort Day 1 toit	6,500.00	Projected Totals
2015 Actual Amount	44,841.59	Number of Units 1.00 *44 841 50		.00	66.06	470.12	\$621.25	00.	\$0.00	00"		Number of Units 1.00		\$0.00	\$45,462.84	\$45,462.84		00.	00	Alisonhan af Haita	21/10 10 12/11/10/	
2016 Actual Amount	45,901.06	¢45 001 06		328,67	166.60	608.29	\$1,103.56	00,	\$0.00	00.				\$0.00	\$47,004.62	\$47,004.62		00.	17,555.00			
2017 Actual Amount	31,773.32	¢\$ 31 777 30		0.0	98:33	41.17	\$139.50	00.	\$0.00	00.				\$0.00	\$31,912.82	\$31,912.82		25,000.00	00.			
2017 Amended Buddet	46,000.00	per NRS 354,59815 2 a		00.	00.	00.	\$0.00	2,000.00	\$2,000.00	84,517.00				\$84,517.00	\$132,517.00	\$132,517.00		25,000.00	00,			
2018 Projected	46,000.00	6 of \$1,253,625 per l \$445 በጣ በባ		00 <sup>.</sup>	00'	00.	\$0.00	00.	\$0.00	72,144.00		ו end of prior year		\$72,144.00	\$118,144.00	\$118,144.00		00.	00"		10	
		s <i>Transaction</i> Do Co Distribution - 3.66% of \$1,253,625 Internmental Revenue Tritals					Interest Revenue Totals		Other Financing Sources Totals			Transaction Appropriated reserve from end of prior year		Beg.Fund Bal./Reserves Totals	Department 000 - Revenue Totals	REVENUE TOTALS	Proj			a cútre a cura. Transactar	Movie Projector - and lens	
Account Description	Funid <b>614 - G'ville Ad Val Cap Proj</b> REVENUE Department <b>000 - Revenue</b> <i>Intergovernmental Revenue</i> 331.135 Distr. from County	Budget Transactions Level Projected	of On Towortmon	Investment-FMV Adjust	Invest. Earnings-LGIP	Invest. Earnings-BNY Melion	annain a Contract	ouner mianchiy sources 30 Transfers In	Oth	<i>Beg.Fund Bai,/Reserves</i> 00 Opening Fund Reserves	Budget Transactions	<i>Level</i> Projected		Beg	Departmei		Department 730 - G'ville Ad Val Cap Proj Capital Outlav/Projects	Capital Projects	Machinery & Equipment	Budget Transactions	Projected	
Account	Funid <b>614 - G'vii</b> REVENUE Department <i>Intergovernin</i> 331.135 D		Interest Revenue 361 200	361.205	361.211	361.212		טעוופי ריוו 392.000		<i>Beg.Funa</i> 301.100						FYDENCE	Department Capital Outlay	562.000	564.500			

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### 2018 Preliminary Budget Year 2018

N N	8	Preliminary Budget Year 2018
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-		Total Amount 45,000.00 \$45,000.00		<i>Total Amount</i> 73,144.00 \$73,144.00				
2014 Actual Amount	39,616.48	<i>Cast Per Unit</i> 45,000.00 Projected Totais	\$49,643.19 .00	<i>Cast Per Unit</i> 73,144.00 Projected Totals	\$0.00 \$49,643.19 \$49,643.19	\$42,996.32 \$49,643.19	(\$6,646.87) \$2,374,293.73 \$2,272,393.39	\$101,900.34
2015 Actual Amount	2,612.31	Number of Units 1.00	\$2,612.31 .00	Number of Units 1.00	\$0.00 \$2,612.31 \$2,612.31	\$45,462.84 \$2,612.31	\$42,850.53 \$2,546,250.25 \$2,521,910.85	\$24,339.40
2016 Actual Amount	97,657.25		\$115,212.25 .00		\$0.00 \$115,212.25 \$115,212.25	\$47,004.62 \$115,212.25	(\$68,207.63) \$2,990,450.80 \$2,889,424.87	\$101,025.93
2017 Actual Amount	00.		\$25,000.00 .00		\$0.00 \$25,000.00 \$25,000.00	\$31,912.82 \$25,000.00	\$6,912.82 \$1,854,839.99 \$1,602,974.66	\$251,865.33
2017 Amended Budget	34,373,00		\$59,373.00 73,144.00		\$73,144.00 \$132,517.00 \$132,517.00	\$132,517.00 \$132,517.00	\$0.00 \$3,975,673.00 \$3,975,673.00	\$0.00
2018 Projected	45,000.00	icle purchase	\$45,000.00 73,144.00		\$73,144.00 \$118,144.00 \$118,144.00	\$118,144.00 \$118,144.00	\$0.00 \$3,464,913.00 \$3,407,096.00	\$57,817.00
	Cap Proj	<i>Transaction</i> Possible replacement vehicle purchase	Capital Outlay/Projects Totals	<i>Transaction</i> Reserves	Ending Fund Bal/Reserves Totals Department 730 - G'ville Ad Val Cap Proj Totals EXPENSE TOTALS	Fund <b>614 - G'ville Ad Val Cap Proj</b> Totals REVENUE TOTALS EXPENSE TOTALS	614 - G'ville Ad Val Cap Proj Totals Net Grand Totals REVENUE GRAND TOTALS EXPENSE GRAND TOTALS	Net Grand Totals
Account Description	Fund <b>614 - G'ville Ad Val Cap Proj</b> EXPENSE Department <b>730 - G'ville Ad Val Cap Proj</b> <i>Capital Outbay/Projects</i> 564.700 Motor Vehicles	Budget Transactions <i>Level</i> Projected	Ending Fund Baj/Reserves 03 Appropriated Reserve	Budget Transactions <i>Level</i> Projected	1 Department <b>730 -</b>	Fund 614 -	Fund <b>614</b> -	
Account	Fund <b>614 -</b> EXPENSE Departrn <i>Capital I</i> 564.700		Ending , 625.103					

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N.S.

# Town of Gardnerville - Preliminary Budget 2017/18

2018 Projected 2017 Amended Budget 2017 Actual Amount 2016 Actual Amount 2015 Actual Amount 2014 Actual Amount 2013 Actual Amount Account Description Account Number

Fund: 610 - Gardnerville Town REVENUES

000

301.000     Opening Fund Balance       301.100     Opening Fund Balance       301.100     Opening Fund Reserves       311.120     Ad Valorem Current       311.120     Ad Valorem Delinquent       311.120     Ad Valorem Delinquent       311.120     Ad Valorem Delinquent       311.120     Ad Valorem Delinquent       311.120     Rentrality Assessed Property Taxes       311.610     New Construction Current       311.610     New Construction Current       311.610     Personal Property Delinq       311.800     Gaming-NRS Co. Lic       321.300     St-Consolid.Tax Dist.	nce Irves	157,658.00 0.00	713,955.00 (100,271.00)	0.00	0.00	0.00	0.0	0.00
	rves	0.00	(100,271.00)	0.00	00 0	00 0	00 0	
					0.00	22.2	0.00	0.00
		110,000.00	1,080,959.00	843,676.20	1,002,030.27	963,939.10	917,618.39	925,421.81
	ient	00.00	0.00	4,705.69	19,322.57	11,396.23	2,582.30	17,538.83
	Property Taxes	0.00	0.00	16,534.69	18,521.16	0.00	0.00	0.00
- 13		0.00	0.00	0.00	0.00	0.00	00.00	00.00
	urrent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	urrent	0.00	0.00	48,409.29	60,205.36	58,344.48	57,879.97	46,210.99
	beling	0.00	0.00	210.40	749.85	2,262.52	811.87	1,997.09
		26,000.00	26,000.00	22,297.50	27,936.66	16,492.50	22,185.00	21,645.00
	L	278,108.00	276,717.00	139,719.07	270,381.05	264,255.52	254,577.76	245,034.43
		0.00	0.00	00.00	00.0	0.00	0.00	0.00
		0.00	1.00	0.00	0.00	0.00	00.0	3,500.00
		0.00	0.00	0.00	00.0	0.00	0.00	0.00
		0.00	0.00	0.00	00.0	0.00	0.00	0.00
	Irce	0.00	00.00	0.00	00.00	0.00	0.00	0.00
332.510 Grant-CDBG		0.00	0.00	0.00	88,700.00	0.00	0.00	0.00
		0.00	0.00	0.00	20,482.00	0.00	0.00	0.00
334.121 Grant In Aid-State(P)	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00
334.123 Grant-State Q1		0.00	0.00	0.00	307,250.00	0.00	0.00	0.00
		0.00	0.00	0.00	00.0	0.00	0.00	0.00
	State	0.00	0.00	0.00	00.0	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	00'0 .	0.00	0.00	0.00
		0.00	0.00	0.00	00.0	0.00	0.00	0.00
	nt	0.00	8,151.00	8,151.92	32,093.45	37,705.61	13,527.87	0.00
		0:00	0.00	0.00	0.00	0.00	00.00	0.00
	225	5,000.00	5,000.00	2,797.00	4,948.75	4,784.29	6,247.50	12,633.43
		0.00	0.00	00.00	0.00	0.00	00.0	0.00
	ommitt.	0.00	00.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	8.00	161.00	10.00	260.00	145.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	9	0.00	0.00	0.00	0.00	(00.66)	561.68	12,379.66
	ing Fees	0.00	0.00	36.93	0.00	0.00	00.0	0.00
		0.00	25,244.00	26,240.50	961.61	2,130.00	8,325.61	2,654.27
	hent	0.00	0.00	0.00	0.00	0.00	2,757.49	651.54
	just	0.00	0.00	0.00	1,609.87	201.09	(53.23)	(1,036.50)
	đ	0.00	0.00	976.14	937.20	366.92	0.00	0.00
	IY Mellon	0.00	0.00	262.00	2,920.67	2,301.79	0.00	0.00
		0.00	0.00	(749.47)	1,912.50	1,292.36	3,651.25	1,315.00
		0.00	6,254.00	6,254.06	2,749.00	2,669.04	2,100.00	0.00
	ivents	0.00	0.00	2.00	150.00	0.00	0.00	0.00
		0.00	2,000.00	2,000.00	0.00	2,500.00	0.00	0.00
392.000 Transfers In		0.00	0.00	0.00	0.00	0.00	0.00	0.00
393.100 Bond Proceeds		0.00	0.00	0.00	00.00	0.00	0.00	0.00
Department	Department Total: 000 - Revenue	\$576,766.00	\$2,044,010.00	\$1,121,531.92	\$1,864,022.97	\$1,371,052.45	\$1,293,033.46	\$1,290,090.55
	REVENUES Total	\$576,766.00	\$2,044,010.00	\$1,121,531.92	\$1,864,022.97	\$1,371,052.45	\$1,293,033.46	\$1,290,090.55
Department: 921 - Gardnerville Admin								
510.000 Salaries & Wages		135,127.00	187,697.00	94,368.73	152,021.89	104,514.11	93,357.54	83,907.72
510.150 Board Compensation	-	0.00	15,300.00	10,200.00	15,125.00	15,475.00	15,300.00	13,770.00
		000		77 46	08 576	014 44	1 6ED 4E	

Account Number	Account Description	2018 Projected 2017 Amended Budget	mended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
511.166	Sick Buyback	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.167	Vacation Payout	0.00	0.00	0.00	0.00	0.00	813.98	122.93
511.168	Vacation Buyback	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.169	Comp Payout	0.00	0.00	00.00	0.00	0.00	0.00	0.00
511.170	Overtime	0.00	616.00	91.64	514.93	475.12	745.11	766.72
511.171	Holidays	00.00	0.00	6,198.99	6,501.34	4,991.15	4,223.78	6,253.32
511.172	Comp Paid	0.00	0.00	0.00	1,165.57	16.73	296.56	39.46
511.173	Vacation	0.00	0.00	9,903.08	13,582.57	7,465.11	6,394.51	10,775.35
511.174	Sick	0.00	0.00	2,874.79	5,391.58	3,818.13	1,861.65	8,583.34
511.180	Benefits	57,624.95	0.00	00.00	0.00	0.00	0.00	0.00
181.181	Retirement Dart Markam Cama	0.00	37,359.00	23,909.63	5/,2/6.13 F 007 90	30,904.88	29,898.09	30,695.28
2011110	Fract workers comp	000	3,721.00	10 513 01	50.100,C	04.700,c AC AT F AT	2C.1C0,2	16.105,2
11184 P	Group Insurance []namalormant	0.00	00.FUC,F1	50°010'01	50'T07'/7	07'0TT'CT	7/107107	09-170/ST
511.186	Medicare	0.00	1.983.00	1 195 53	2,926,53	1 682 09	1.576.35	1 709 14
511.187	Uniform Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.188	Co. Dependent Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.190	Pact Other	0.00	0.00	0.00	0.00	80.04	391.64	417.74
511.195	Oasdi	802.00	205.00	0.00	8.95	1.66	2.77	95.72
511.201	PEBS-Ret. Medical	0.00	0.00	67.76	106.56	166.66	251.76	228.60
516.120	Contract Salaries	0.00	0.00	0.00	0.00	2,540.16	0.00	0.00
520.055	Telephone Expense	3,600.00	3,600.00	3,533.49	5,260.71	3,436.02	3,370.56	3,383.59
520.060	Postage/Po Box Rent	2,000.00	2,000.00	1,014.37	1,490.75	1,064.45	1,541.33	1,766.91
520.064	Travel	7,500.00	7,500.00	800.85	5,162.03	7,692.64	2,524.58	2,669.62
520.072	Advertising	2,300.00	2,300.00	1,068.56	2,936.15	1,100.70	1,924.44	2,243.62
520.080	InsurLiability	8,900.00	8,900.00	7,283.09	6,992.25	7,818.82	8,156.14	8,859.79
+90.02c	Keplacement & Kepair	T,000.00	T,000.UU	1/.044	842.92	19.669	97.959	97.919
520.089	Power	2,700.00	2,700.00	1,446.41	2,535.07	2,642.13	2,640.20	2,146.31
060.022	Water	/50.00	600.00	42.574 	/14.63	459.48	350.29	424.49
260.022	Heating	1,850.00	1,850.00	/0.127/1	2,092.28	1,/46.04	1,828.15	1,530.43
550.025	Udindes-Sewer Maint B8.6	7 E00 DD	3 EDD 00	204.19 E7E 6E	1 005 23.07	8C.2CE	81.856,1	85.265
800.055	Tantorial Services	1 400 00	1 400 00	850.00	7/////T	0/1070	1 317 50	07.5CT/T
520.107	Maint Equip	200.00	200.00	0.00	0.00	397.31	00.0	112.50
520.108	Maint Office Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.123	Deductable	0.00	00.0	0.00	0.00	0.00	00.00	0.00
520.130	Rents & Leases Bldgs	0.00	00.0	00.0	0.00	0.00	00.0	00.0
520.136	Rents & Leases Equipment	3,360.00	3,400.00	2,510.63	3,488.88	2,956.01	3,175.08	2,475.17
520.169	EMRB Assessment	85.00	85.00	81.00	81.00	67.50	67.50	62.50
520.170	Memberships	4,900.00	4,900.00	4,836.16	4,395.05	4,880.95	3,182.64	2,967.56
520.187	Internet Expense	810.00	810.00	739.12	904.96	780.00	595.11	504.39
520.200	I faining & Education Election Economic	00.005,5	00.002,5	0.00	3,224.00	3,0/0.5	0,000 0,000	26.60/1 0.00
117.027		00.0	0,00	000		0,00	010 010	0.00
CT-F-02C	raci Agent compensation Professional Semires		0000	00.0	00'650'T	00.105	00.000 83	23 151 67
521.130	Legal Services	18,000.00	18.000.00	10.720.00	19.682.00	14.224.25	14.350.50	24.899.86
521.135	Legal-Collection Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.160	Auditing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.300	Debt Issuance Costs	0.00	0.00	00.0	0.00	0.00	00.00	0.00
521.404	Moving Expenses	0.00	00.00	0.00	0.00	0.00	0.00	0.00
521.500	Admin & Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532.001	Op.Supplies	0.00	00.00	0.00	0.00	0.00	00.00	0.00
532.055	Books & Periodicals	300.00	300.00	0.00	0.00	0.00	0.00	0.00
532.056	Subscriptions	4,615.00	3,115.00	4,161.90	9,592.64	4,817.30	3,783.84	3,480.84
532.109	Bottled Water	0.00	0.00	0.00	0.00	0.00	. 0.00	0.00

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Account Number	ber Account Description	2018 Projected 20	2018 Projected 2017 Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
532.118	Major Repair and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533.800	Office Supplies	6,000.00	6,000.00	3,075.99	4,760.20	6,561.35	3,784.58	4,695.09
533.802	Small Equipment	2,500.00	2,500.00	0.00	0.00	1,253.78	0.00	1,651.66
533.806	Software	1,300.00	1,300.00	367.50	1,954.38	1,953.54	1,157.50	1,004.92
533.813	Office Products Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533.817	Small Projects	22,500.00	22,500.00	1,108.40	5,519.67	0.00	0.00	0.00
540.000	Grants & Contributions	0.00	0.00	0.00	00.00	0.00	25,000.00	0.00
550.001	Miscellaneous Expenses	1,000.00	1,000.00	36.25	1,067.83	614.75	8,682.31	1,098.55
550.048	Downtown Vision	0.00	0.00	0.00	12,000.00	69,000.00	20,000.00	0.00
550.100	Bank Fees-Credit Card Processing	200.00	0.00	0.00	0.00	0.00	0.00	0.00
550.173	Restricted Use - Special Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
562.000	Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
562.200	Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
562.500	Infrastructure	0.00	0.00	0.00	0.00	00.00	0.00	00.0
564.500	Machinery & Equipment	0.00	0.00	0.00	0.00	3,500.00	0.00	00.00
564.602	Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Department Total: 921 - Gardnerville Admin	\$298,723.95	\$365,129.00	\$209,179.86	\$388,444.94	\$343,732.37	\$366,108.00	\$323,415.70
	923 - Parks & Recreation							
520.037	Weed Spraying	4,000.00	4,000.00	444.30	3,846.03	3,930.98	3,006.21	2,188.58
520.084	Replacement & Repair	15,000.00	15,000.00	5,867.10	22,037.80	26,732.12	18,024.78	10,583.21
520.089	Power	6,000.00	6,000.00	3,643.57	6,116.70	5,822.87	4,993.79	4,909.03
520.090	Water	21,500.00	21,500.00	14,529.49	20,354.34	22,745.22	17,909.49	20,758.73
520.093	Utilities-Sewer	600.00	600.00	377.42	504.40	503.70	503.70	341.70
520.097	Maint B&G	3,500.00	3,500.00	1,099.78	696.00	5,606.74	2,944.20	825.00
520.107	Maint Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.136	Rents & Leases Equipment	0.00	0.00	0.00	0.00	00.0	0.00	0.00
532.001	Op.Supplies	10,500.00	10,500.00	1,316.25	667.90	0.00	0.00	74.96
532.003	Gas & Oil	2,500.00	2,500.00	1,389.46	1,899.61	2,488.54	2,436.60	2,190.67
532.118	Major Repair and Maintenance	6,000.00	9,000.00	0.00	00.00	0.00	0.00	0.00
533.802	Small Equipment	2,500.00	2,500.00	0.00	2,892.38	1,253.16	593.43	1,583.57
533.817	Small Projects	13,700.00	19,954.00	17,104.95	19,201.95	14,032.48	23,329.15	68,027.75
001-100		00.0	0.00	0.00	0.00	0.00	0.00	0.00
000.200		35,000.00	35,000.00	0.00	0.00	0.00	0.00	0.00
202,200	Buildings	00'00000	60'00000	0.00	0.00	0.00	0.00	0.00
006.200	Intrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
563 301	Park Immovements	00.00	00.000/112	0000	0.00	0.00	0.00	0.00
564.500	Machinery & Equipment	0.00	0.00	0.00	00.0	00.0	0.00	0,00
	Department Total: 923 - Parks & Recreation	\$207,800.00	\$214,054.00	\$45,772.32	\$78,217.11	\$83,115.81	\$85,284.60	\$111,483.20
Department: 926	926 - Other Public Works							
510.000	Salaries & Wages	258,778.00	261,300.00	129,496.91	198,881.14	178,303.25	170,672.10	154,223.46
510.125	Salaries-Other	0.00	0.00	0.00	0.00	00.00	0.00	0.00
511.165	Holiday Overtime	0.00	0.00	106.70	0.00	305.43	832.30	0.00
511.166	Sick Buyback	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.167	Vacation Payout	0.00	0.00	0.00	0.00	0.00	00.00	0.00
511.168	Vacation Buyback	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.169	Comp Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.170	Overtime	0.00	2,000.00	228.74	542.47	455.17	969.49	447.43
511.171	Holidays	0.00	0.00	8,432.79	8,527.82	8,707.56	7,424.17	6,922.90
511.172	Comp Paid	0.00	0.00	5,914.59	1,741.84	4,356.45	1,339.52	1,651.49
C/T'TTC	vacation	00.0	0.00	7,093.26	12,344./6	9,507.52	9,727.60	7,683.99
541 115 5/TTTC		0.00	0.00	00.55U/C	6,815.44 0.00	5,441.85	5,734.64	6,913.73
C/T*TTC		124 517 00	0.00	0.05	0.00	0.00	0.00	0.00
101.110	Detrettes	00./Tc/47T	0.00	0.00	0.00	0.00	0.00	0.00
187.115	Keurement	0.00	71,146.00	42,170.49	59,050.91	50,305.75	44,733.29	36,454.31

Account Number	r Account Description	2018 Projected 2017 Amended Budget	Amended Budget	2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
511.182	Pact Workers Comp	0.00	9,583.00	3,633.58	6,653.02	6,930.00	6,689.50	5,402.55
511.183	Group Insurance	0.00	40,185.00	27,847.80	35,877.97	34,981.89	29,802.83	26,997.48
511.184	Unemployment	0.00	1,308.00	760.00	1,112.80	889.82	943.39	833.48
511.186	Medicare	00.00	3,775.00	2,100.79	3,100.42	2,800.24	2,690.47	2,346.94
511.187	Uniform Allowance	0.00	00.00	0.00	0.00	0.00	00.0	0.00
511.188	Co. Dependent Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.195	Oasdi	0.00	447.00	0.00	0.00	66.76	265.11	927.02
516.120	Contract Salaries	0.00	0.00	837.13	0.00	0.00	0.00	0.00
520.017	Snow Removal	1,500.00	1,500.00	431.44	383.65	254.86	133.74	0.00
520.037	Weed Spraying	6,000.00	6,000.00	444.30	4,543.70	1,958.87	2,016.07	1,019.08
090.025	Postage/Po Box Rent	0.00	0.00	00.0	0.00	00.0	0.00	0.00
080.025	Insur-Liability	00.006,8	00.006,8	//283.10	577766'9 15 CF 57	/,318.82	61.001,8	8/.56/,8
920.024	Keplacement & Kepair	10'00000	0.000,01	11,4/4.09	64.711,01	45.28/,12	14,209.99	/,404.82
520.005	Heating	00.0	0.00	0000	000	00.0	0.0	00.0
520.093	Utilities-Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520,095	Street Lights	80,000.00	80,000.00	44,054.41	76,877.92	80,213.41	74,645.78	69,875.62
520.103	Maint Road	50,000.00	50,000.00	15,811.46	86,905.80	233,989.18	112,733.07	285,805.79
520.107	Maint Equip	0.00	00.0	189.75	194.37	860.86	189.75	412.56
520.116	Veh. Maint-Co Shop	8,000.00	8,000.00	5,269.66	1,533.32	11,833.77	6,981.31	4,307.20
520.136	Rents & Leases Equipment	200.00	200.00	0.00	0.00	0.00	0.00	0.00
520.141	Rents/Leases Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.155	Licensing	0.00	50.00	7.00	121.50	34.25	14.00	28.50
520.169	EMRB Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.170	Memberships	600.00	600.00	0.00	0.00	0.00	0.00	0.00
520.200	Training & Education	1,000.00	1,000.00	(400.00)	670.00	0.00	652.12	0.00
521.100	Professional Services	0.00	00.0	. 0.00	885.75	0.00	0.00	0.00
521.200	Engineering	25,000.00	25,000.00	0.00	5,625.00	10,182.38	5,578.75	17,074.87
521.201	Engineering/Applicant Req	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707-175	Engineering /Annex	00.0	0.00	0.00	0.00	0.00	0.00	0.00
005.125		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TUU.255	Up.supplies	00'000'T	1,000.00	7C'/TQ	00.002 0F 17F F	0.00	0.00	00.0
200.250		9,000.00	9,000.00	10,040,4	0/-1/2//	50,040,0 50,010,34	11 1E0 46	80.5U5,8
850 CE3	Storm praintenance Uniforme		7 850 00	76.1172,6	CO.OCC/OT	27.5TC/04	04.0CT/TT	06:117,02
532.055	Books & Periodicals	00.0	0.00	0.00	0.00	0.00	0.00	0.00
532.056	Subscriptions	9,440.00	9,440.00	7,936.17	2,947.50	0.00	0.00	0.00
532.116	Crack Seal Maintenance	15,000.00	15,000.00	0.00	2,187.49	17,371.49	22,789.97	26,089.56
532.118	Major Repair and Maintenance		231,000.00	91,143.79	0.00	00.0	0.00	0.00
533.802	Small Equipment	5,000.00	5,000.00	396.00	13,193.44	8,225.61	0.00	1,163.63
533.806	Software	650.00	650.00	0.00	0.00	0.00	0.00	0.00
533.817	Small Projects	0.00	0.00	0.00	449.95	0.00	0.00	0.00
562.000	Capital Projects	0.00	53,893.00	318,521.64	705,296.96	169,359.13	124,944.92	113,570.78
562.200	Buildings	80,000.00	80,000.00	0.00	0.00	0.00	0.00	0.00
562.500	Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
563.300	Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
563.900	Board Designated	109,294.00	275,706.00	0.00	0.00	0.00	0.00	0.00
564.500	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618.700	Transfers Out	0.00	2,000.00	00.0	0.00	122,363.54	123,469.00	122,982.00
619.000	Contingency	39,635.00	39,636.00	0.00	0.00	0.00	0.00	0.00
625.107	Improvements Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
625.140	Road Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
625.500	Buildings Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
699.000	Ending Fund Balance Denartment Total: 926 - Other Dublic Works	±1 071 558.00	±1 464 877 00	0.00 ¢747 400 67	0.00	0.00 #1 045 118 60	0.00 81 738 C084	0.00 ¢040 000 00
	חפקמונווופוור וטרפו: אלס - טרוובו בתחוור אוטויים	\$1,U/1,2/2,UU	\$1,464,827.00	\$/4/,400.6/	\$1,288,/10.50	\$9.811,CPU,LZ	\$802,801.18	06.660,046\$

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Fotomal intensitional intensitiene intensitene intensitiene intensitiene intensitiene intensitiene		EXPENSES Total	\$1,577,795.95	\$2,044,010.00	\$1,002,352.85	\$1,755,372.65	\$1,471,966.87	\$1,254,259.78	\$1,374,998.80
Induction         Interfactore         Interfactore <th></th> <th></th> <th>\$576.766.00</th> <th>\$2.044.010.00</th> <th>¢1 121 531 92</th> <th>¢1 864 022 97</th> <th>¢1 371 057 45</th> <th>¢1 703 033 46</th> <th>¢1 700 000 55</th>			\$576.766.00	\$2.044.010.00	¢1 121 531 92	¢1 864 022 97	¢1 371 057 45	¢1 703 033 46	¢1 700 000 55
Intrastation during a propertion of the propertice of the propertion of the propertice of the propropropertice of the propertice of the propertice of t			\$1,577,795.95	\$2,044,010.00	\$1,002,352.85	\$1,755,372.65	\$1,471,966.87	\$1,254,259.78	\$1,374,998.80
It. Classical statistical statisticon statistical statistical statistical statistical stati		Fund Total: 610 - Gardnerville Town	(\$1,001,029.95)	\$0.00	\$119,179.07	\$108,650.32	(\$100,914.42)	\$38,773.68	(\$84,908.25)
Interfactor         Sector         S	4	e Health & San							
(1)         (1) <td>ment:</td> <td>- Revenue</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	ment:	- Revenue							
0.10.10.10.10.10.10.10.10.10.10.10.10.10	301.200	Operating Res-Beg.	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
(30)         (4) <td>301.250</td> <td>Capital ResBeg.</td> <td>311,085.00</td> <td>769,146.00</td> <td>00.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	301.250	Capital ResBeg.	311,085.00	769,146.00	00.00	0.00	0.00	0.00	0.00
4031         Enclude function         0000         35/34         6000         0000 <td>344.300</td> <td>Trash</td> <td>575,000.00</td> <td>575,000.00</td> <td>400,013.65</td> <td>614,678,25</td> <td>564,532.21</td> <td>510,489.26</td> <td>503,494.25</td>	344.300	Trash	575,000.00	575,000.00	400,013.65	614,678,25	564,532.21	510,489.26	503,494.25
343.13         1umble files         -0.0000	344.301	Extra Pickup Surcharge	0.00	00.00	295.00	600.00	627.50	681.50	530.00
M-113         Currenticulation (Conditional Conditional Conditana Conditional Conditana Conditional Conditional Condit	344.310	Landfill Fees	400,000.00	400,000.00	293,718.96	449,036.43	404,386.47	352,557.44	347,636.20
31.11         Control frequestion         Contro frequestion         Con	344.315	Dumpster Rental	0.00	0.00	0.00	490.79	19,386.00	37,184.38	35,773.17
44.13         Chrometer frames/ene         0.00           0.111         Description	344.316	Lock & Key Sales	0.00	0.00	19.00	59.00	67.00	103.00	78.00
4%10         Model functioned         0.00         0.00         0.00         0.00         0.00         0.00           0000         Interfunctioned         0.00         0.00         0.00         0.00         0.00         0.00           0000         Interfunctioned         0.00         0.00         0.00         0.00         0.00         0.00           0000         Interfunctioned         0.00         0.00         0.00         0.00         0.00         0.00         0.00           0000         Interfunctioned         0.00 <td< td=""><td>344.317</td><td>Dumpster Replace Fee</td><td>0.00</td><td>0.00</td><td>60.00</td><td>70.00</td><td>380.00</td><td>348.00</td><td>505.00</td></td<>	344.317	Dumpster Replace Fee	0.00	0.00	60.00	70.00	380.00	348.00	505.00
66.00         Interference         1.00         0.00         0.00         0.00         2.352.0           66.01         Interference         0.00         0.0	344.750	Assets Dedicated/Donated	0.00	00.0	0.00	0.00	0.00	0.00	0.00
(363)         (364)         (373)         (373)         (373)         (373)         (373)         (373)         (373)           (363)         (364)         (364)         (373)         (373)         (373)         (373)           (363)         (364)         (364)         (373)         (373)         (373)         (373)           (363)         (364)         (373)         (373)         (373)         (373)         (373)           (313)         (313)         (314)         (373)         (313)         (313)         (313)           (313)         (314)         (314)         (314)         (312)         (314)         (313)           (313)         (314)         (314)         (314)         (312)         (314)         (313)           (313)         (314)         (314)         (312)         (314)         (314)         (313)           (313)         (314)         (314)         (314)         (314)         (314)         (313)           (313)         (314)         (314)         (314)         (314)         (314)         (313)           (311)         (314)         (314)         (314)         (314)         (314)           (311)         <	360.800	Miscellaneous	0.00	00.0	0.00	0.00	2,199.92	2,275.00	615.06
60.013         Cutatic foreinagines         0.00         0.00         0.00         0.00         0.00         0.00           60.013         Cutatic foreinagines         0.00         0.00         0.00         0.00         0.00         0.00           60.013         Internation Acistic         0.00	360.810	Late Charges	5,000.00	5,000.00	5,181.69	7,523.33	8,644.14	7,779.36	7,724.71
6000         Remundancy (action from constrained action from constrained actin from constraned action from constraned action from constrained	360.815	Credit Card Processing Fees	0.00	0.00	440.83	0.00	0.00	0.00	0.00
6036         Prevention Activation         0.00           31.11         medicine	360.820	Returned Check Fees	0.00	00.00	25.00	00.00	25.00	75.00	100.00
60.30         Depredient Auflack, 100         0.00         0.00         0.00         0.00         0.00         0.00           61.31         Therest for Medience         0.00         0.00         0.00         0.00         0.00         0.00           61.31         Therest for Medience         0.00         0.00         0.00         0.00         0.00         0.00           61.31         Therest for Medience         0.00         0.	360.849	Amortization- Add Back	0.00	0.00	00.00	0.00	0.00	0.00	0.00
Monome         Construction         Lumber         Lumber         Construction         Lumber         Construction         Constructin         Constructin         Construc	360.850	Depreciation Add-Back	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30.131         Investmentation (a)         0.00         0.00         1.137.16         0.00 <th0< td=""><td>105.005</td><td>Keimbursements Tataract On Tavastmant</td><td>0,00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>3,773.04</td><td>0.00</td><td>0.00</td></th0<>	105.005	Keimbursements Tataract On Tavastmant	0,00	0.00	0.00	0.00	3,773.04	0.00	0.00
(3.11)         Interference         (3.11)         Interference         (3.11)	361 205	Truvestment-FMV Adiust	00.0	00.0	000	0000	0000		CT1077
31.11         Invest. Berning BWY Melin         0.00         363.15         3,53.51         3,51.61         0.00	361.211	Invest. Earnings-LGIP	0.00	0.00	1.252.94	1.137.16	352.39	00'0	00.0
31100         Sile Of Property         0.00 <td>361.212</td> <td>Invest. Earnings-BNY Mellon</td> <td>0.00</td> <td>0.00</td> <td>388.18</td> <td>3,673.91</td> <td>2,561.49</td> <td>0.00</td> <td>0.00</td>	361.212	Invest. Earnings-BNY Mellon	0.00	0.00	388.18	3,673.91	2,561.49	0.00	0.00
32.00         Tradies In bourd Process offset 233.10         0.00 <td>391.100</td> <td>Sale Of Property</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	391.100	Sale Of Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33.10         Bind Process         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00           31.10         De Process Create         Exclusion Random         \$1,34,105.00         \$1,795,145.00         \$1,795,453.11         \$1,977,117         \$91,775.12         \$	392.000	Transfers In	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33.101         Bond Proceeds Offset $0.00$	393.100	Bond Proceeds	0.00	00.0	00.0	0.00	0.00	0.00	00.00
Pepatrment Total: 000 - Revenue         \$1,34,105:00         \$1,394,765:00         \$1,795,16:00         \$701,355:25         \$1,077,371.17         \$914,763:82         \$1           RECLUES Total         \$1,341,050:00         \$1,391,66:00         \$701,355:25         \$1,079,472:21         \$1,077,371.17         \$914,763.82         \$1           Reclues total         \$1,341,050:00         \$1,391,66:00         \$701,355:25         \$1,079,471.21         \$104,763.82         \$1           \$100         Sanires & Wapes         200         0.00         15,500.00         \$1,793,418         \$24,752.82         \$107,71.17         \$914,763.82         \$1           \$101         Sanires & Wapes         200         0.00         15,500.00         \$1,793,418         \$107,771.17         \$914,763.82         \$1           \$11.16         Vacution Payout         0.00         15,500.00         \$1,793,418         \$1,794,418         \$2,321.68         \$1         \$2,473.68         \$1,294,763.82         \$1         \$1,794,418         \$1,204,763.82         \$1,591,768.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,763.82         \$1,914,7	393.101	Bond Proceeds Offset	0.00	0.00	00.00	00.0	0.00	0.00	0.00
Revenues from         \$1,34,065.00         \$1,39,146.00         \$70,35.25         \$1,007,371.17         \$91,738.18         \$4           3000         Salaries & Woges         235,975.00         138,016.89         241,592.18         216,931.56         206,878.17         \$91,760.00         \$1,901,460.00         \$1,901,460.00         \$1,901,460.00         \$1,901,460.00         \$1,901,460.00         \$1,910,473.11.7         \$91,473.83.18         \$101,473.11.7         \$91,473.23.19         \$101,473.11.7         \$91,473.23.19         \$101,473.20.00         \$100,873.11.7         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.11         \$101,473.23.11         \$101,473.23.19         \$101,473.23.19         \$101,473.23.19         \$101,473.23.11         \$101,473.23.23.19         \$101,473.23.23.23.23.23.23.23.23.23.23.23.23.23		Department Total: 000 - Revenue	\$1,341,085.00	\$1,799,146.00	\$701,395.25	\$1,079,423.21	\$1,007,371.17	\$914,783.82	\$895,563.91
P35 Health & Sanitation         235,473.00         236,175.00         138,016.89         241,592.18         218,371.56         208,781.7         2           6         Salaries & Wages         233,733.00         295,875.00         138,016.89         241,592.18         218,321.56         208,781.7         2           6         Beard Compensation         0.00         1,500.00         19,200.00         1,4552.00         (5,335.29)         62300.00           7         Vacation Payout         0.00         1,500.00         1,450.00         10,200.00         0.00         0.00         0.00           8         Vacation Payout         0.00         1,500.00         0.00         0.00         0.00         0.00         0.00           9         Comp Payout         0.00         0.00         0.00         0.00         0.00         0.00         0.00           1<	XPENSES	KEVENUES I OTAI	\$1,341,085.00	\$1,799,146.00	\$701,395.25	\$1,079,423.21	\$1,007,371.17	\$914,783.82	\$895,563.91
Statters & Weges         233,733.00         235,875.00         138,016.89         241,592.18         208,873.17         7           Salarters & Weges         233,733.00         200         0.00         1,503.00         1,533.20         523,532.93         523,533.00         523,532.93         523,530.00         533,523.93         523,530.00         533,520         523,530.00         533,520         523,530.00         55,236.00         52,936.00         0.00         <		- Health & Sanitation							
Statist-Other         0.00         0.00         0.00         1,55.00         (5,332.9)         62.58           Board Compensation         0.00         1,500.00         1,5125.00         1,520.00         0.00 <td>510.000</td> <td>Salaries &amp; Wages</td> <td>283,793.00</td> <td>295,875.00</td> <td>138,016.89</td> <td>241,592.18</td> <td>218,931.56</td> <td>208,878.17</td> <td>209,186.64</td>	510.000	Salaries & Wages	283,793.00	295,875.00	138,016.89	241,592.18	218,931.56	208,878.17	209,186.64
Beard Compensation         0.00         15,30.00         15,25.00         15,25.00         15,20.00         15,30.00           Holiday Overtime         0.00         1,500.00         2,456.23         1,743.24         1,704.18         2,331.48           Vacation Buyback         0.00         0.00         0.00         0.00         0.00         0.00           Vacation Buyback         0.00         0.00         0.00         0.00         0.00         0.00           Vacation Buyback         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Vacation Buyback         0.00	510.125	Salaries-Other	0.00	0.00	0.00	11,635.20	(5,335.29)	622.58	1,990.09
Holiday Overtine         0.00         1,500.00         2,456.23         1,743.24         1,704.18         2,321.88           Vacation Bayback         0.00         0.00         0.00         0.00         0.00         0.00           Vacation Baypack         0.00         0.00         0.00         0.00         0.00         0.00           Vacation Baypack         0.00         0.00         0.00         0.00         0.00         0.00           Comp Payout         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Overtime         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Overtime         0.00	510.150	Board Compensation	0.00	15,300.00	10,200.00	15,125.00	15,225.00	15,300.00	13,770.00
watarun reyou.         0.00	COT.112	Holiday Overtime	0.00	1,500.00	2,456.23	1,743.24	1,704.18	2,321.88	0.00
Comparison         Comparison <thcomparison< th="">         Comparison         Comparis</thcomparison<>	511.168	vacation Purhack Vacation Burback		000	000	00 0	0.00	0.00	0.00
Overtime         0.00         4,500.00         2,117.13         6,154.12         3,982.40         2,994.36           Holidays         0.00         0.00         9,255.50         10,888.33         11,678.76         2,758.04           Komp Paid         0.00         0.00         0,215.64         1,609.22         3,201.65         1,046.52           Vacation         0.00         0.00         9,660.28         16,578.11         15,521.36         1,663.46           Vacation         0.00         0.00         0.00         9,660.28         16,578.11         15,521.65         1,046.52           Stick         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Stick         0.00	511.169	Comp Payout	0.00	0.00	0.00	883.19	0.00	0.00	0.00
Holidays         0.00         0.00         0,235.50         10,88.33         11,678.76         9,738.04           Comp Paid         0.00         0.00         0.00         2,156.64         1,609.32         3,201.65         1,046.52           Vacation         0.00         0.00         0.00         9,660.28         1,678.11         15,571.36         1,534.63           Stck         0.00         0.00         0.00         0.00         9,660.28         16,578.11         15,521.36         1,534.63           Stck         0.00         0.00         0.00         0.00         0.00         9,660.28         16,578.11         15,521.36         1,534.63           Stck         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Call Back         0.00         0	511.170	Overtime	0.00	4,500.00	2,117.13	6,154.12	3,982.40	2,994.36	6,506.29
Comp Paid         0.00         0.00         0.15654         1,60322         3,201.65         1,045.22           Vacation         0.00         0.00         0,00         9,660.28         1,6,78.11         15,571.36         1,5,534.63           Sick         0.00         0.00         9,660.28         1,6,578.11         15,521.36         1,5,634.63           Sick         0.00         0.00         0.00         4,855.49         6,495.53         12,562.63         7,994.46           Standby Time         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Call Back         0.00         0.00         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00<	511.171	Holidays	0.00	0.00	9,325.50	10,888.33	11,678.76	9,758.04	11,163.59
Vacation         0.00         0.00         9,660.28         16,578.11         15,521.36         12,634.63           Sick         0.00         0.00         0.00         4,855.49         6,495.53         7,994.46           Standby Time         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Standby Time         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Call Back         0.00         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         0.00         0.00           Retirement         79,467.00         81,720.00         46,356.97         7/335.76         61,410.97           Pact Workers Comp         10,734.00         11,196.00         3,883.50         8,016.60         7,324.52           Group Insurance         50,939.00         1,67.2	511.172	Comp Paid	0.00	0.00	2,156.64	1,609.32	3,201.65	1,046.52	547.47
Sick         0.00         0.00         4,855.49         6,495.53         12,362.63         7,994.46           Standby Time         0.00         0.00         24,00         0.00         0.00         0.00         0.00           Call Back         0.00         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         0.00           Renefits         0.00         0.00         0.00         0.00         0.00         0.00           Retirement         79,467.00         81,720.00         46,356.97         77,335.76         66,748.57         61,410.97           Pact Workers Comp         10,734.00         11,196.00         3,883.50         8,016.60         8,295.76         7,324.52           Group Insurance         50,939.00         43,457.00         26,588.46         39,415.83         41,210.20         43,144.67           Unemployment         850.00         1,672.00         835.17         1,402.33         1,081.88         1,170.63	511.173	Vacation	0.00	0.00	9,660.28	16,578.11	15,521.36	12,634.63	17,425.29
Standby Time         0.00         0.00         24.00         0.00         0.00         0.00           Call Back         0.00         0.00         0.00         0.00         0.00         0.00           Renefits         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         0.00           Retirement         79,467.00         81,720.00         46,356.97         77,335.76         66,748.57         61,410.97           Pact Workers Comp         10,734.00         11,196.00         3,883.50         8,016.60         8,295.76         7,324.52           Group Insurance         50,939.00         43,457.00         25,884.66         39,415.83         41,210.20         43,124.67           Unemployment         850.00         1,672.00         85.31         1,402.33         1,081.88         1,370.63	511.174	Sick	0.00	0.00	4,855.49	6,495.53	12,362.63	7,994.46	9,462.12
Call Back         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         112.35           Benefits         0.00         0.00         0.00         0.00         0.00         0.00           Retirement         79,467.00         81,720.00         46,535.697         77,335.76         66,748.57         61,410.97           Pact Workers Comp         10,734.00         11,196.00         3,883.50         8,016.60         8,295.76         7,324.52           Group Insurance         50,939.00         43,457.00         26,588.46         39,415.83         41,210.20         43,144.67           Uhemployment         850.00         1,672.00         835.17         1,402.93         1,081.88         1,170.63	511.175	Standby Time	0.00	0.00	24.00	0.00	0.00	0.00	0.00
Determina         0.00	511.176	Call Back	0.00	0.00	0.00	0.00	0.00	112.35	0.00
Pact Workers Comp 00,745.00 01,724.00 01,720.00 05,760 05,76.0 01,710.27 Pact Workers Comp 10,734.00 11,196.00 3,883.50 8,016.60 8,295.76 7,324.52 Group Insurance 50,939.00 43,457.00 26,588.46 39,415.83 41,210.20 43,144.67 Unemployment 850.00 1,672.00 835.17 1,402.93 1,081.88 1,170.63	101111	Definition	00.0	00.00	0UU	00.00	00.0	00.0	U.UU
Group Insurance 50,939.00 43,457.00 26,588.46 39,415.83 41,210.20 43,144.67 4 Unemployment 850.00 1,672.00 835.17 1,402.93 1,081.88 1,170.63	511.182	Part Workers Comp	00.794,67	11 196 00	15,000,04 3 883 50	8 016 60	100/148.26	78-014/10	10.126,4c
Unemployment 850.00 1,672.00 835.17 1,402.93 1,081.88 1,170.63	511.183	Group Insurance	50,939.00	43,457.00	26,588.46	39,415.83	41,210.20	43,144.67	40,791.02
	511.184	Unemployment	850.00	1.672.00	835 17	1 407 03	1 001 88	C7 U2+ +	

Account Number	Account Description	2018 Projected 2017 Amended Budget		2017 Actual Amount	2016 Actual Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
511.187	Uniform Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.188	Co. Dependent Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.190	Pact Other	0.00	0.00	0.00	0.00	80.04	391.64	401.47
511.195	Oasdi	0.00	205.00	0.00	0.00	0.00	0.00	0.00
511.202	OPEB Expense	0.00	0.00	0.00	1,650.00	13,373.00	2,017.00	6,208.00
511.203	Pension Expense	0.00	0.00	0.00	16,748.00	(6,857.00)	0.00	0.00
516.120	Contract Salaries	0.00	0.00	12,665.56	23,867.33	5,204.16	0.00	11,849.67
520.055	Telephone Expense	3,500.00	3,500.00	3,533.48	5,256.97	3,436.04	3,370.53	3,061.80
520.060	Postage/Po Box Rent	4,200.00	4,200.00	4,217.67	3,662.36	3,203.09	4,294.04	3,756.77
520.064	Travel	1,000.00	1,000.00	0.00	2,115.48	1,077.74	663.74	0.00
520.072	Advertising	1,500.00	1,500.00	1,408.78	1,641.90	216.00	807.02	1,358.26
520.080	InsurLiability		8,900.00	7,283.10	6,992.24	7,318.82	8,656.14	8,859.79
520.084	Replacement & Repair		65,000.00	27,745.30	72,299.74	73,091.95	38,281.49	38,705.34
520.089	Power	2,800.00	2,800.00	1,600.41	2,796.13	2,723.70	2,673.19	2,857.17
520.090	Water	700.00	700.00	453.10	694.26	674.22	617.56	467.57
520.092	Heating	3,000.00	3,000.00	1,962.38	3,334.95	2,590.51	2,766.42	2,420.05
520.093	Utilities-Sewer	380.00	380.00	264.19	353.09	352.59	366.62	352.59
520.097	Maint B&G	1,000.00	1,000.00	821.80	2,646.16	10,707.59	18,424.90	1,394.37
520.098	Janitorial Services	1,500.00	1,500.00	850.00	1,300.00	1,344.51	1,317.50	924.98
520.107	Maint Equip	15,000.00	15,000.00	39,613.75	13,830.35	37,752.79	23,609.99	25,235.47
520.108	Maint Office Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.110	Veh. Maint-Shop Parts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.116	Veh. Maint-Co Shop	5,000.00	5,000.00	0.00	2,920.39	586.45	5,864.92	2,920.31
520.123	Deductable	0.00	0.00	0.00	0:00	0.00	0.00	0.00
520.130	Rents & Leases Bidgs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
520.136	Rents & Leases Equipment	3,000.00	2,500.00	1,927.67	3,129.53	2,956.01	3,175.06	2,475.22
520.155	Licensing	250.00	250.00	112.25	451.25	63.25	147.75	41.00
520.169	EMRB Assessment	0.00	00.0	0.00	0.00	0.00	0.00	0.00
520.170	Memberships	0.00	0.00	00.00	0.00	0.00	0.00	0.00
520.187	Internet Expense	810.00	810.00	739.13	779.95	780.00	595.10	504.39
520.195	Street Sweeping		0.00	00.00	0.00	0.00	0.00	0.00
520.197	Landfill Expense		270,000.00	150,608.62	266,828.17	255,572.09	237,897.28	226,590.99
520.198	Recycling Expense	8,000.00	8,000.00	4,656.80	2,894.00	0.00	00.00	0.00
520.200	Training & Education	2,000.00	2,000.00	74.50	95.00	575.00	271.95	97.50
521.100	Professional Services	0.00	0.00	0.00	332.00	0.00	0.00	3,351.67
521.130	Legal Services	1,500.00	1,500.00	500.00	4,455.00	953.25	369.50	697.50
521.135	Legal-Collection Cost	500.00	500.00	(142.01)	(345.36)	(39.44)	(203.38)	(332.60)
521.140	Physicals	800.00	800.00	75.00	150.00	75.00	150.00	150.00
521.151	Drug/Alcohol Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.160	Auditing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.300	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.301	Debt Issue Cost Offset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.404	Moving Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.500	Admin & Overhead	20,464.00	20,464.00	0.00	20,464.00	0.00	0.00	0.00
532.001	Op.Supplies		2,500.00	0.00	0.00	0.00	0.00	0.00
532.003	Gas & Oil		45,000.00	15,205.54	24,938.48	33,901.20	40,204.68	39,924.12
532.028	Uniforms	3,200.00	3,200.00	2,683.65	3,096.50	2,898.77	2,614.01	2,104.85
532.055	Books & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532.056	Subscriptions	3,390.00	3,390.00	4,366.70	2,733.77	67.30	26.30	325.55
532.109	Bottled Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532.118	Major Repair and Maintenance	0.00	48,061.00	0.00	0.00	0.00	0.00	0.00
533.800	Office Supplies	4,500.00	4,500.00	2,790.32	4,921.67	4,358.01	3,752.22	2,967.40
533.802	Small Equipment	3,000.00	3,000.00	0.00	5,035.50	1,253.78	0.00	1,651.67
533.806	Software	3,000.00	3,000.00	6,133.50	3,175.37	2,687.00	2,993.50	3,470.80
533.813	Office Products Program	0:00	0.00	0.00	0.00	0.00	0.00	0.00

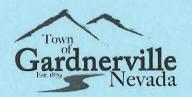
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8,000.00 6,000 0.00 0.00 0.00 0.00 0.00 0	533.817						A DESCRIPTION OF A DESC		
(3)         (4) <td></td> <td>Small Projects</td> <td>8,000.00</td> <td>8,000.00</td> <td>1,900.00</td> <td>8,000.00</td> <td>8,000.00</td> <td>8,000.00</td> <td>0.00</td>		Small Projects	8,000.00	8,000.00	1,900.00	8,000.00	8,000.00	8,000.00	0.00
(30)         (31) <th< td=""><td>550.001</td><td>Miscellaneous Expenses</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td></th<>	550.001	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(10)         (10) <th< td=""><td>550.003</td><td>Bond Principal</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td></th<>	550.003	Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3103         Find wetchast         00           0.00 <td< td=""><td>550.004</td><td>Bond Interest</td><td>00.00</td><td>0.00</td><td>0.00</td><td>00.0</td><td>0.00</td><td>0.00</td><td>0.00</td></td<>	550.004	Bond Interest	00.00	0.00	0.00	00.0	0.00	0.00	0.00
9000         1001         1001         0000         000         000         000	550.006	Fiscal Agent Charges	0:00	0.00	0.00	00.00	0.00	0.00	200.00
50.33         Notivelliations         0.00         0.01         0.00	550.021	Loan Principal	0.00	00.0	0.00	0.00	0.00	0.00	0.00
Gills         Control	550.022	Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(3.0)         (3.0) <th< td=""><td>550.026</td><td>AmortBond Issue Costs</td><td>0.00</td><td>00.0</td><td>0.00</td><td>00.0</td><td>0.00</td><td>0.00</td><td>0.00</td></th<>	550.026	AmortBond Issue Costs	0.00	00.0	0.00	00.0	0.00	0.00	0.00
Signed         Control week manual model         Control model         Contro         Control mo	550.027	Depreciation	50,000.00	50,000.00	19,110.16	53,053.57	52,270.86	50,613.28	69,267.10
S1301         Calencinal Antescrient inclusione         30000         30000         3000	550.060	Loss On Asset Disposition	0.00	0.00	0.00	00.00	3,500.00	0.00	0.00
Signal         Classical control         Clas	550.100	Bank Fees-Credit Card Processing	3,500.00	3,500.00	2,232.08	3,357.57	3,006.68	2,899.52	0.00
(30)         (30) <th< td=""><td>550.203</td><td>Collection Loss</td><td>0.00</td><td>0.00</td><td>(128.35)</td><td>4,778.78</td><td>(141.34)</td><td>(159.08)</td><td>1,315.64</td></th<>	550.203	Collection Loss	0.00	0.00	(128.35)	4,778.78	(141.34)	(159.08)	1,315.64
32,00         Cquingletti         1100         1000         1000         1100         1100           36,00         Future         00         000         000         000         000           36,00         Future         00         000         000         000         000           36,00         Future         00         000         000         000         000         000           36,00         Future         000         000         000         000         000         000           36,00         Future         000         000         000         000         000         000         000           36,00         Future         000         000         000         000         000         000         000           36,00         Future         000	550.990	Debt-Principal Offset	0.00	0.00	00.0	00.0	0.00	0.00	00.0
52.01         Initiations         0.0         <	562.000	Capital Projects	0.00	160,000.00	1,562.50	5,287.50	00.00	11,235.00	0.00
82.00         Πητητεύτη         0.00	562.200	Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Signed         Diality Frequencia         Cold         Cold<	562.500	Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5600         Control Memory Solution         C00         C00 <td>563.990</td> <td>Capital Project Offset</td> <td>0.00</td> <td>0.00</td> <td>00.00</td> <td>(5,287.50)</td> <td>0.00</td> <td>(11,235.00)</td> <td>0.00</td>	563.990	Capital Project Offset	0.00	0.00	00.00	(5,287.50)	0.00	(11,235.00)	0.00
56/60         Control         COD         C	564.500	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	242,237.42	0.00
56/10         Description         0.0         0.0         0.0         0.0         0.0         0.0           56/10         Moneylones         0.0         0.0         0.0         0.0         0.0         0.00         0.00           56/10         Moneylones         0.0         0.0         0.0         0.0         0.00         0.00         0.00           55/10         Moneylones         0.00	564.602	Office Equipment	0.00	0.00	00.0	0.00	0.00	0.00	0.00
55/70         Монченен         0.00         10.00         0.00	564.609	Data Processing Equipment	0.00	0.00	0.00	00.0	0.00	0.00	0.00
55430         Control Contry Create         Cold         Col	564.700	Motor Vehicles	0.00	150,000.00	00.00	00.0	2,612.31	7,028.27	0.00
GMM         Tandencold         0.00	564.990	Capital Outlay Offset	0.00	0.00	0.00	00.0	(6,112.31)	(249,265.69)	0.00
62:300         Openational Sector         5:0000         5:0000         0:00         0	618.700	Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CLASS         Openations         23,957.00         54,97.00         0.00<	625.200	Operating Reserves	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
G.5.0         Edition for interment Total is stantified $100$ $0.00$ <	625.250	Capital Impr. Reserves	284,987.00	384,987.00	0.00	0.00	0.00	0.00	0.00
Inequality is a statuted of the statute	625.500	Buildings Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ind REUE         Numbers/Ind         4,100,100         557,61.14         1,00,03957         540,30         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         546,300         547,301         51,00,701.10         586,300.15         586,300         566,		Department lotal: 925 - Health & Sanitation	\$1,311,785.00	\$1,799,146.00	\$575,621.81	\$1,018,839.97	\$924,349.97	\$845,508.76	\$842,921.41
Ind BRDML         Control (c)		EXPENSES TOTAL	\$1,311,785.00	\$1,799,146.00	\$575,621.81	\$1,018,839.97	\$924,349.97	\$845,508.76	\$842,921.41
Fund Folds:         Total Fold         St.7.6.1.1.         St.7.6.1.1.         St.7.6.2.1.0.         St.7.7.6.         St.7.7.6		Total: 611 - Gardnerville Health	\$1,341,085.00	\$1,799,146.00	\$701,395.25	\$1,079,423.21	\$1,007,371.17	\$914,783.82	\$895,563.91
Fund Tooli G1.1 - Gardnerville Health & San $23,3000$ $413,773,44$ $660,832,4$ $680,275,6$ $652,75,6$ <t< td=""><td></td><td>Total: 611 - Gardnerville Health</td><td>\$1,311,785.00</td><td>\$1,799,146.00</td><td>\$575,621.81</td><td>\$1,018,839.97</td><td>\$924,349.97</td><td>\$845,508.76</td><td>\$842,921.41</td></t<>		Total: 611 - Gardnerville Health	\$1,311,785.00	\$1,799,146.00	\$575,621.81	\$1,018,839.97	\$924,349.97	\$845,508.76	\$842,921.41
IS Statewine Det IS Statewine Det Statewine Det Size Detrement Size Detrement		Fund Total: 611 - Gardnerville Health & San	\$29,300.00	\$0.00	\$125,773.44	\$60,583.24	\$83,021.20	\$69,275.06	\$52,642.50
met         00 - Renue           30.100         Opening Fund Balance         0.00         0.00         0.00         0.00           36.130         Interest On Investment: Minut Aljust         0.00         0.00         0.00         0.00           36.131         Interest On Investment: Minut Aljust         0.00         0.00         0.00         0.00         0.00           36.131         Invest Emming-Lint         0.00         0.00         0.00         0.00         0.00         0.00           36.131         Invest Emming-Lint         0.00         0	1	strille Debt							
31.000         Opening Fund Balance         0.00         0.0	ment	000 - Revenue							
351.00         Interact on Investment         0.00	8	Opening Fund Balance	0.00	0.00	U U	00.0	000	00.0	
361.05         Invest. Enringe. (CP         0.00         0.00         0.10         0.00         0.19           361.21         Invest. Enringe. (CP         0.00         0.00         0.00         0.00         0.19         0.00           361.21         Invest. Enringe. (CP         0.00	361.200	Interest On Investment	0.00	0.00	0.0	00.0	0.0	10.00	0.00
351.211         Invest. Earninge-LGP         0.00         0.	361.205	Investment-FMV Adjust	0.00	0.00	0.00	00.0	00.0	010	
35.1.21         Invest Earnings-Bit/ Mellon         0.00         122,363.79         123,460.00         122,363.79         123,460.13         122,123           Ansfres In         Department Total         \$0.00         \$0.00         \$0.00         \$0.00         \$12,363.79         \$123,460.13         \$122,13           Annot bet         \$22 - Gardnerville Debt         \$500         \$0.00         \$0.00         \$0.00         \$0.00         \$0.00         \$123,480.13         \$122,12         \$122,12         \$122,12 <td>361.211</td> <td>Invest. Earnings-LGIP</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.25</td> <td>0.00</td> <td>00.0</td>	361.211	Invest. Earnings-LGIP	0.00	0.00	0.00	0.00	0.25	0.00	00.0
32.000         Traiffes In Department Total: 000         0.00         0.00         0.00         122,363.54         123,469.00         123,329           Revenue         8.000         80.00         80.00         80.00         8123,653.79         \$123,460.13         \$123,29           Network         9.000         80.00         80.00         \$0.00         \$0.00         \$123,460.13         \$123,400.13           Network         80         80.00         \$0.00         \$0.00         \$0.00         \$123,653.79         \$123,460.13         \$123,523           Network         80.00         \$0.00         \$0.00         \$0.00         \$0.00         \$123,65.13         \$123,460.13         \$123,490.13         \$123,69.13 </td <td>361.212</td> <td>Invest. Earnings-BNY Mellon</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	361.212	Invest. Earnings-BNY Mellon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pepartment Total: 000 - Revenue         \$0.00         \$0.00         \$122,363.79         \$123,480.13           REVENUES Total         \$0.00         \$0.00         \$0.00         \$0.00         \$123,363.79         \$123,480.13           Imment:         \$1.15         Holiday Overtime         \$0.00         \$0.00         \$0.00         \$123,363.79         \$123,480.13           Imment:         \$2.2 - Gardmenville Delt         \$0.00         \$0.00         \$0.00         \$0.00         \$123,480.13           \$11.16         \$6.8 Buyback         0.00         0.00         0.00         0.00         0.00         0.00           \$11.16         Yacation Buyback         0.00 </td <td>392.000</td> <td>Transfers In</td> <td>00.00</td> <td>0.00</td> <td>00.0</td> <td>0.00</td> <td>122,363.54</td> <td>123,469.00</td> <td>122,982.00</td>	392.000	Transfers In	00.00	0.00	00.0	0.00	122,363.54	123,469.00	122,982.00
ReTURE Total         \$0.00         \$0.00         \$0.00         \$122,363.79         \$122,460.13           Intent:         22 - Gardnerville Datt         21 - Gardnerville Datt		Department Total: 000 - Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$122,363.79	\$123,480.13	\$122,982.05
Instruct         22 - Gardnerville Deht           511.155         Holiday Overtime         0.00         0.00         0.00         0.00         0.00           511.157         Vacation Bayout         0.00         0.00         0.00         0.00         0.00         0.00           511.157         Vacation Bayout         0.00         0.00         0.00         0.00         0.00         0.00           511.158         Vacation Bayout         0.00         0.00         0.00         0.00         0.00         0.00           511.158         Vacation Bayout         0.00		REVENUES Total	\$0.00	\$0.00	\$0.00	\$0.00	\$122,363.79	\$123,480.13	\$122,982.05
Matching Control         0.00									
molitary variantie         u.u.         u.u. <thu.u.< th="">         u.u.         u.u.<td>H</td><td></td><td>000</td><td>00.0</td><td></td><td></td><td></td><td></td><td></td></thu.u.<>	H		000	00.0					
Joint Survivants         Used in the product	201-115		00'0	0.00	0.00	0.00	0.00	0.00	0.00
vacatori reyout         0.00	L31 112		00.0	00.0	00.0	n0:0	0.00	0.00	0.00
Total Target         0.00	211 168	vacation Burback		0.00	00.0	0.00	0.00	0.00	0.00
Admin R Overhead         0.00         1.00         1.00         1.00         1.00         1.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00	511 160			00.0	00.0	00.0	00.0	0.00	n.u
Bond Principal         0.00         112,955.00         112,942.00         103	521.500	Admin & Overhead	0.00	0.0	00.0	000	000	00.0	
Bond Interest         0.00         112,955.00         112,942.00         103 <th< td=""><td>550.003</td><td>Bond Principal</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>0.00</td><td>000</td><td>00.0</td></th<>	550.003	Bond Principal	0.00	0.00	0.00	0.00	0.00	000	00.0
Fiscal Agent Charges         0.00         0.00         0.00         0.00         0.00         0.00         112,942.00         108           Loan Principal         0.00         0.00         0.00         0.00         112,942.00         112,942.00         108           Loan Interest         0.00         0.00         0.00         0.00         5,156.70         10035.66         14	550.004	Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Loan Principal 0.00 0.00 0.00 0.00 117,855.00 112,942.00 108 Loan Interest 0.00 0.00 0.00 0.00 5,126,70 10,039,66 14	550.006	Fiscal Agent Charges	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Loan Interest 0.00 0.00 0.00 5,126,70 10,039,66	550.021	Loan Principal	0.00	0.00	0.00	0.00	117.855.00	112.942.00	108.234.00
	550.022	Loan Interest	0.00	0.00	0.00	0.00	5,126.70	10,039.66	14,735.31

# Town of Gardnerville - Preliminary Budget 2017/18

550.025	Loan Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
625.103	Appropriated Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Department Total: 922 - Gardnerville Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$122,981.70	\$122,981.66	\$123,169.31
	EXPENSES Total	\$0.00	\$0.00	\$0.00	\$0.00	\$122,981.70	\$122,981.66	\$123,169.31
	Fund REVENUE Total: 613 - Gardnerville Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$122,363.79	\$123,480.13	\$122,982.05
	Fund EXPENSE Total: 613 - Gardnerville Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$122,981.70	\$122,981.66	\$123,169.31
	Fund Total: 613 - Gardnerville Debt	\$0.00	\$0.00	\$0.00	\$0.00	(\$617.91)	\$498.47	(\$187.26)
Fund: 614 - G'ville Ad Val Cap Proj	d Val Cap Proj							
REVENUES								
c	000 - Nevellue Oneninn Flind Recentes	72 144 ND	R4 517 00	000	00.0	0.00	0.00	0.00
331 135	Distr from Cauchy	46 000 00	46 DDD DD	31 773 32	45,901,06	44.841.59	42,513,33	44.951.91
334.121	Grant In Aid-State(P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
337.100	State Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
360.750	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0:00
360.800	Miscellaneous	0.00	0.00	0.00	00.0	0.00	0.00	0.00
361.200	Interest On Investment	0.00	0.00	0.00	00.00	0.00	496.41	50.52
361.205	Investment-FMV Adjust	0.00	0.00	0.00	328.67	85.07	(13.42)	(180.38)
361.211	Invest. Earnings-LGIP	0.00	0.00	98.33	166.60	66.06	0.00	0.00
361.212	Invest. Earnings-BNY Mellon	00.00	0.00	41.17	608.29	470.12	0.00	00.00
392.000	Transfers In	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00
393.100	Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Department Total: 000 - Revenue	\$118,144.00	\$132,517.00	\$31,912.82	\$47,004.62	\$45,462.84	\$42,996.32	\$44,822.05
EVDENCES	REVENUES Total	\$118,144.00	\$132,517.00	\$31,912.82	\$47,004.62	\$45,462.84	\$42,996.32	\$44,822.05
ment:	730 - G'ville Ad Val Cap Proj							
ŝ	Holiday Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.166	Sick Buyback	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.167	Vacation Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.168	Vacation Buyback	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511.169	Comp Payout	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521.300	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
550.006	Fiscal Agent Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
550.021	Loan Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
550.022	Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
562.000	Capital Projects	0.00	25,000.00	25,000.00	0.00	0.00	0.00	0.00
562.200	Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
262.500	Tutrastructure	0.00	0.00	0.00	0.00	0.00	00.0	0.00
564.500	Machinery & Equipment	0.00	0.00	0.00	1/,25.00	0.00	1/.970/01	40,049.90
564.700	Motor Vehicles	45,000.00	34,373.00	0.00	97,657.25	2,612.31	39,616.48	0.00
618.700	Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00
625.103	Appropriated Keserve	/3/144.00	/3,144.00	00.0	0.00	0.00	0.00	0.0
	Department Total: 730 - G'ville Ad Val Cap Proj	\$118,144.00	\$132,517.00	\$25,000.00	\$115,212.25	\$2,612.31	\$49,643.19	\$40,049.90
	EXPENSES LOG	\$118,144.00	00./TC/2515	00.000,62\$	C2.212,C11≰	\$2,012.31	\$43,043.14	440,044.20
		\$118,144.00	\$132,517.00	\$31,912.82	\$47,004.62	\$45,462.84	\$42,996.32	\$44,822.05
	Fund EXPENSE Total: 614 - G'ville Ad Val Cap Proj	\$118,144.00	\$132,517.00	\$25,000.00	\$115,212.25	\$2,612.31	\$49,643.19	\$40,049.90
	Fund Total: 614 - G'ville Ad Val Cap Proj	\$0.00	\$0.00	\$6,912.82	(\$68,207.63)	\$42,850.53	(\$6,646.87)	\$4,772.15
	REVENUE GRAND Totals:	\$3,464,913.00	\$3,975,673.00	\$1,854,839.99	\$2,990,450.80	\$2,546,250.25	\$2,374,293.73	\$2,353,458.56
	EXPENSE GRAND Totals:	\$3.406.646.00	¢3 075 673 00	¢1 607 074 66	TO ACA 000 C4	10 010 101 CT		CN 021 120 CA
		and along the last	open spin inint	0011 1617001TA	10.727,000,24	C0.016,12C,24	20.020,2/2,24	21.2CT/TOC/24

#### Gardnerville Town Board AGENDA ACTION SHEET



- 1. For Possible Action: Discussion to purchase a reconditioned 2006 refuse truck in the amount of \$141,000 authorizing a 20% down payment (\$28,200) at signing the contract with Alliance Refuse Trucks, and once the refuse truck is received, authorize staff to send truck 609 to be reconditioned and rebuilt in the amount of \$89,803.20 authorizing the town manager to sign the contracts and paperwork with public comment prior to board action. (approx. 15 minutes)
- 2. <u>Recommended Motion:</u> Authorize staff to purchase a 2006 Peterbuilt 320 Refurbished Cab and Chassis with a new 2017 Leach rear loading refuse body in the amount of \$142,803.20 authorizing the down payment of \$28,200 at signing the contract with Alliance Refuse Trucks.

Funds Available: <sup>I</sup> Yes □ N/A (requires staff time)

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire Geoffrey LaCost
- 5. Meeting Date: Time Requested: 15 minutes
- 6. Agenda: Consent Z Administrative

#### **Background Information**:

Currently the Health and Sanitation (H&S) fleet of commercial trucks are beginning to show wear from the trips to the Carson City Dump. We have noticed that the older reliable trucks have fewer repairs then the new trucks with Diesel Exhaust Fluid (DEF) systems. To capitalize on that observation we are looking to purchase a refurbished 2006 Cab and Chassis that has had the engine and transmission rebuilt. It will be outfitted with a new 25 yard Leach rear loading body similar to our current fleet.

Finding a company in this region providing the service that we are looking for was challenging. We located "Alliance Refuse Trucks LLC" from Phoenix Arizona that can meet our requirements and is a sole source in the refurbishment of refuse equipment.

Both Minden and Douglas Disposal have utilized Alliance Refuse Trucks services locally and we have confirmed that Alliance has current contracts with the City of Casa Grande and Phoenix Arizona.

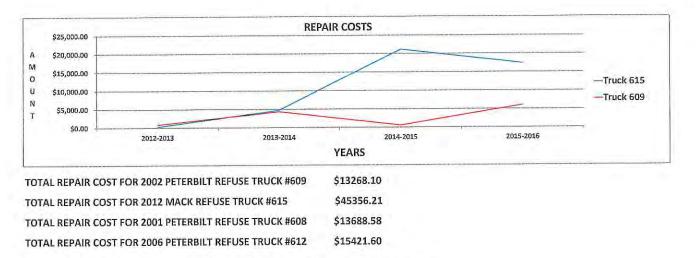
When making this agenda item staff recognizes that we need experience working with this company. Therefore we are only pursuing the purchase of a single refurbished truck at this time and will bring the topic back to the board for future steps.

We are working on warranty information which will be handed out at the board meeting.

- 7. Other Agency Review of Action: Douglas County
- ₩N/A

- 8. Board Action:

□ Approved □ Approved with Modifications □ Denied □ Continued



The sanitation department is looking to trade-in the 2012 Mack refuse truck. Repair cost for this particular refuse truck have been very costly with poor engineering, subpar parts, and emission component problems along with transmission performance issues. We are hopeful in lowering maintenance cost by purchasing a refurbished 2006 Peterbilt refuse truck of same body capacity without the component problems with new federal engine regulations. We will be receiving trade-in value of \$58,000 towards the refurbished 2006 Peterbilt refuse truck; we also will be keeping the 29 yard leach body to be placed on refurbished 2006 chassis. Here is a cost analysis between the 2012 Mack refuse truck and the 2002 Peterbilt refuse truck from 2012 to 2016 we feel the direction of purchasing a refurbished truck is a more cost effective way to move forward at this time.



1985 W. Tremaine Ave. Gilbert, AZ, 85233 602-721-4368

July 7, 2016

To whom it may concern:

This letter has been written to confirm that Alliance Refuse Trucks LLC, is a sole source in the refurbishment of refuse equipment.

Alliance Refuse trucks has been in the business of refurbishing all types of refuse equipment since 2003. As part of our business we fully refurbish all parts of the equipment. This includes but not limited to the chassis, body, loader arms for Front Loaders, Side Loaders, Rear Loader, Roll Offs and Container Delivery Units.

At Alliance Refuse trucks we have heavy equipment mechanics that are ASE certified in Diesel Engines, Drive Trains, Brakes, Suspensions, Electrical and AC systems. Our heavy equipment maintenance team has collective experience of over 75 years. Our quality program is managed by a trained and certified Six Sigma Quality Green Belt with over 25 years of experience in quality systems. In order to control our quality all of the work done during the refurbishing process is performed on site.

Alliance Refuse Trucks warrants that no other services are available in the state of Arizona that would serve the same purpose or function and done to our quality level.

If you desire additional information, please contact me at phone number listed above, or email, <u>karie@alliancetrucks.com</u>.

Sincerely,

Karie Warrington

Karie Warrington Owner - Alliance Refuse Trucks LLC

#### Alliance REFUSE TRUCKS

1985 W. Tremaine Ave Gilbert, AZ 85233

Tel: 602-721-1264

Name/Address

Town of Gardnerville Craig Tuthill 1407 US Hwy 395N Gardnerville NV 89410

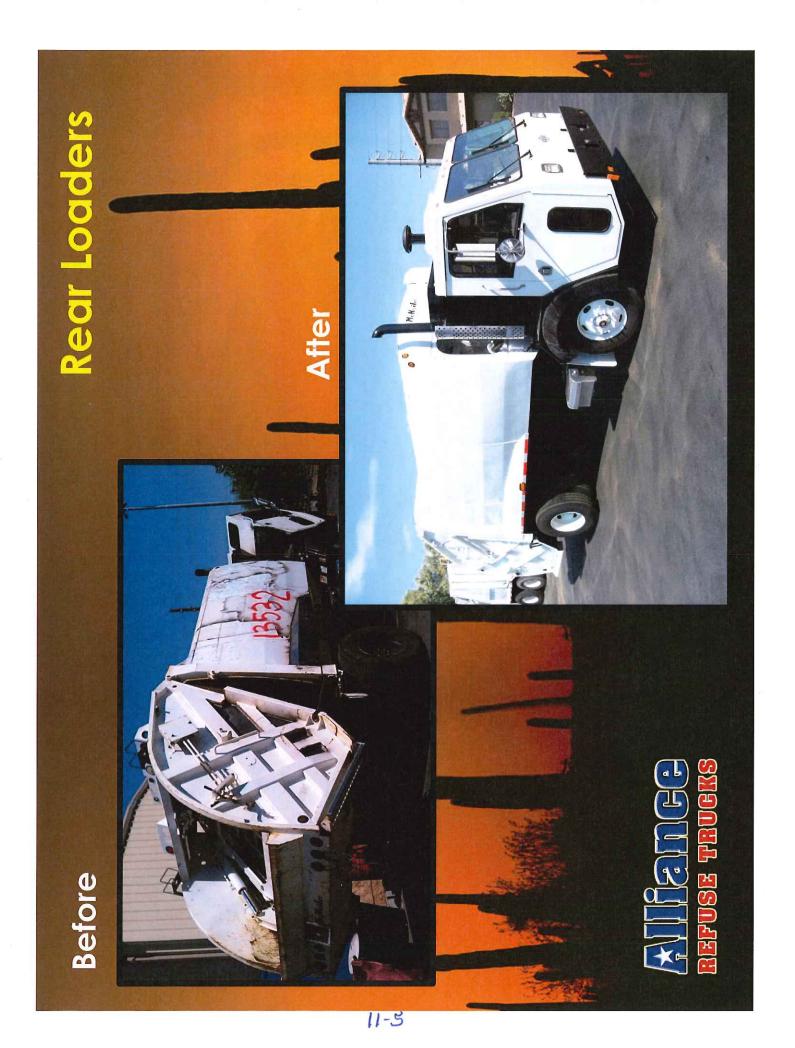
#### **Sales Quote**

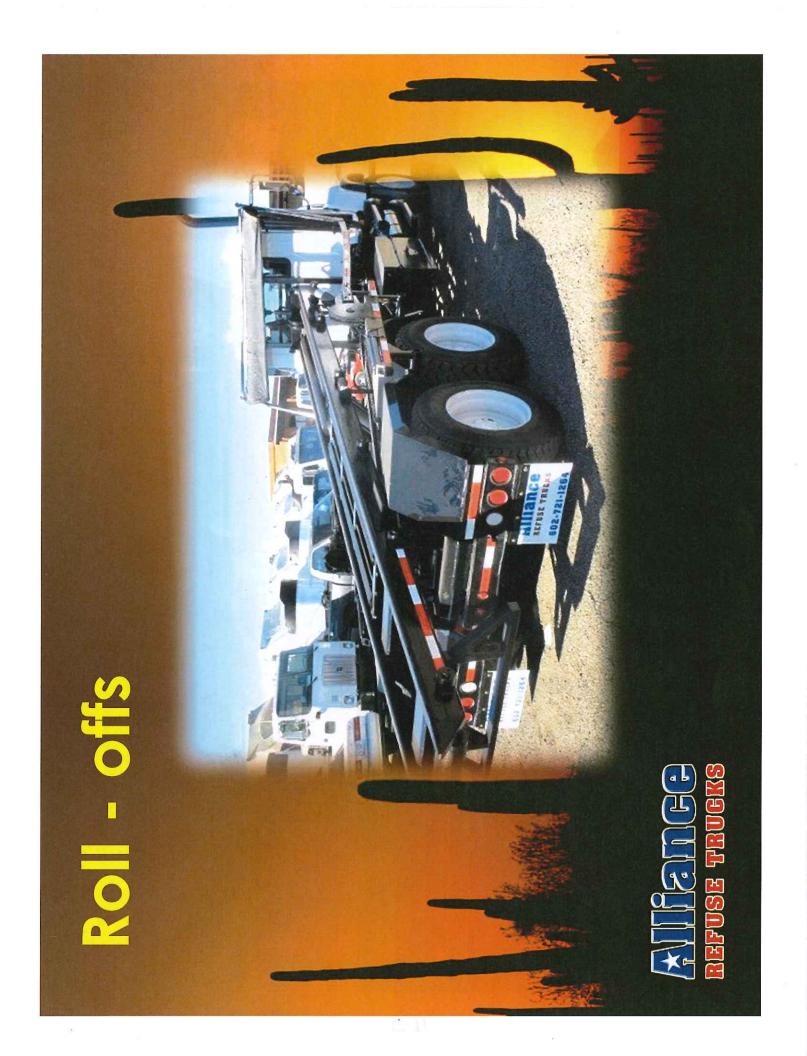
Date	S.O. No.
2/16/2017	201561

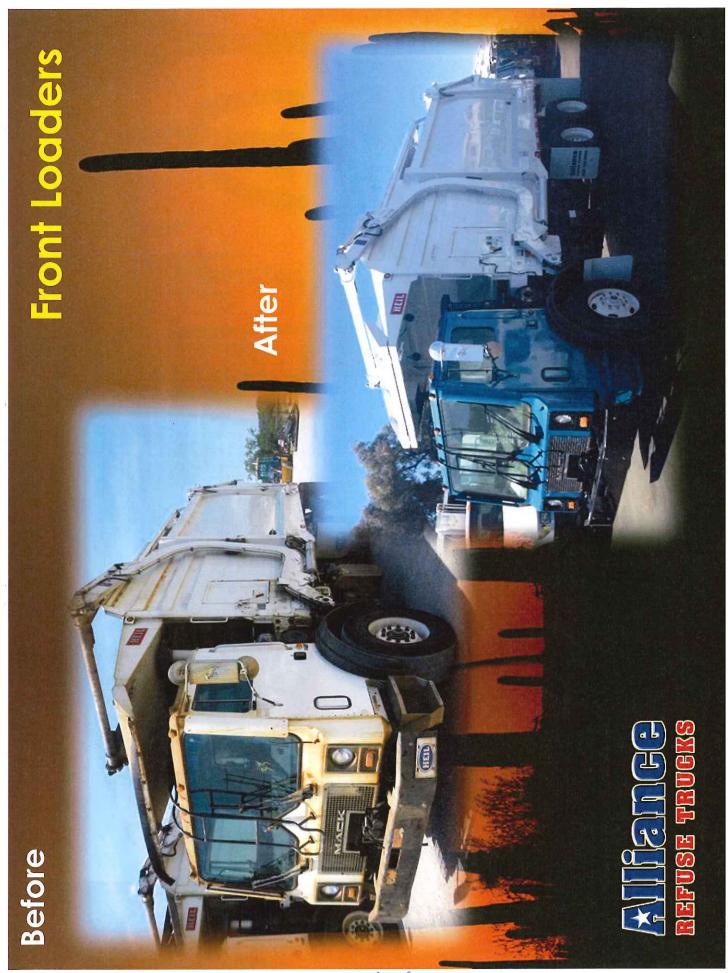
Ship To

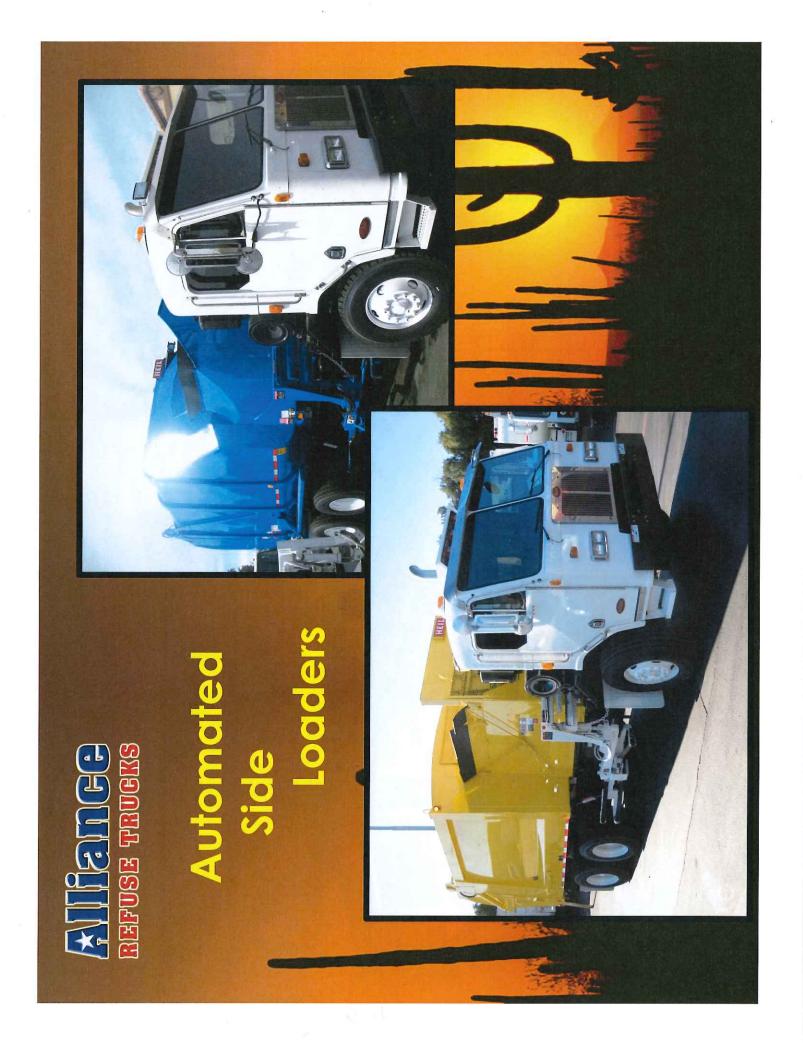
Craig 775-691-5644 Carol 775-782-7134

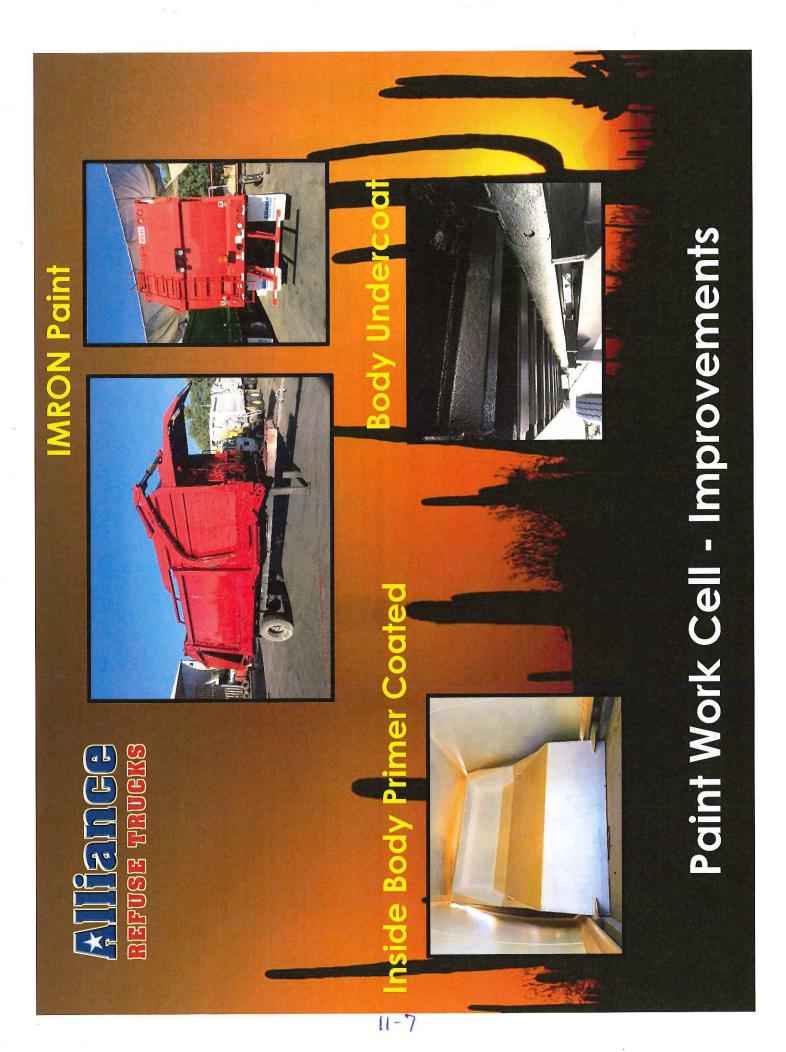
		P.O. Number	Rep
Description	Ordered	Rate	Amount
2005 - 2007 Peterbilt 320 In-frame engine rebuild Transmission rebuild New Leach Alpha - 25yd Rear Load Body Refurbishment of Cab and Chassis includes: Rebuild will include: Verify engine is working properly and no leaks Verify transmission is working properly with no leaks All tires have minimum 75% life All tires brakes have minimum 75% life Hand sand Cab and Chassis Paint frame black Paint cab choice of customers choice (need paint code) Detail interior of cab Perform a 85 point quality check to cab and chassis Pre delivery inspection done by outside source Estimated refurbishment time is based upon Alliance receiving the New Leach Alpha Body work will begin on Cab and Chassis when Alliance receives a signed	1	141,000.00	141,000.00T
purchase agreement along with a 20% deposit of \$28,200.00. Freight Out Out-of-state sale, exempt from sales tax	1	1,803.20 0.00%	1,803.207 0.00
		Total	\$142,803.20

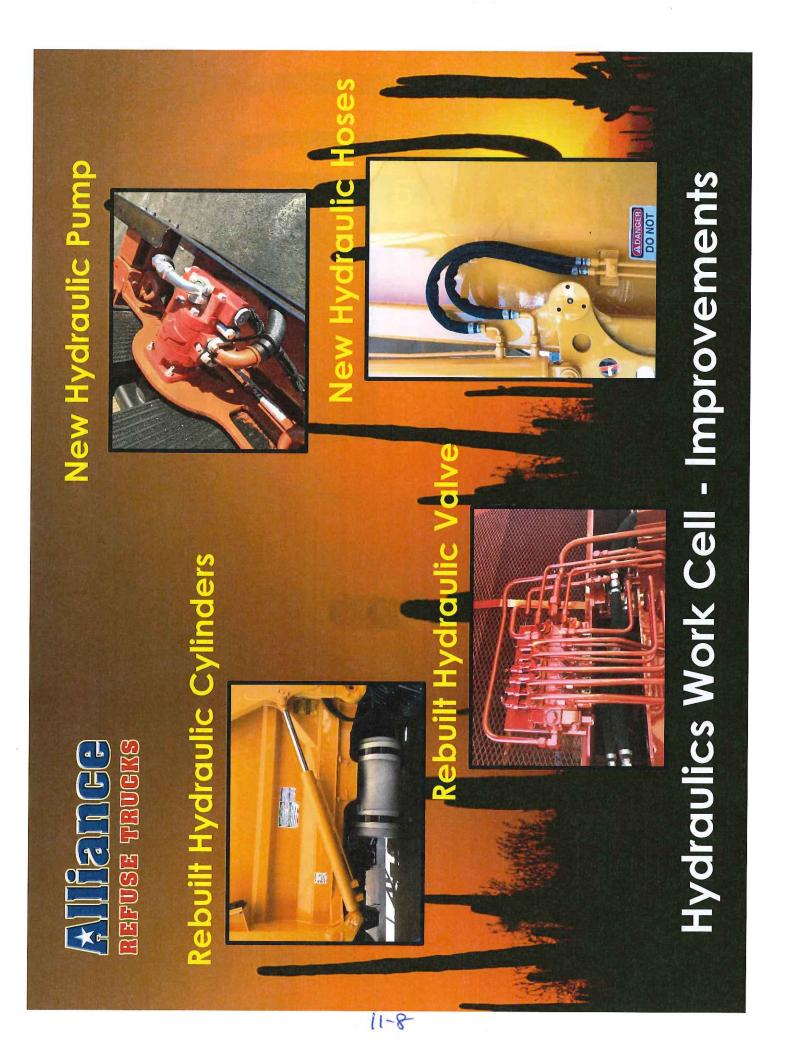












# Gardnerville Town Board AGENDA ACTION SHEET



- 1. <u>For Possible Action</u>: Discussion to direct staff to pursue the purchase of one reconditioned trash truck and pursue trading in truck 615, and sending truck 601 to auction, paying the difference in costs from trade in value for a refurbished truck, and authorize the town manager to sign the contracts and paperwork; with public comment prior to board action. (approx. 10 minutes)
- 2. <u>Recommended Motion:</u> Authorize staff to send refuse truck #601 to auction.

Funds Available: 🗹 Yes 🛛 🗌 N/A (requires staff time)

- 3. Department: Administration
- 4. Prepared by: Tom Dallaire Geoffrey LaCost
- 5. Meeting Date: March 7, 2017 Time Requested: 10 minutes
- 6. Agenda: Consent Z Administrative

### **Background Information**:

Truck #615 has demonstrated a higher yearly maintenance cost than similar trucks in our commercial fleet. That being said, we will be looking at replacing the cab and chassis with a refurbished model mounting #615 existing body to it. Staff needs additional time to verify the correct course of action therefore we are not taking action at this time.

Truck #601 is not a good candidate for refurbishing. Many of the parts are failing and field staff is not comfortable driving #601 to Carson City due to mechanical issues. Staff recommends sending #601 to auction to reduce potential liability. This also removes a vehicle from the limited parking space at the shop creating room for the new truck from the previous agenda item.

7. Other Agency Review of Action: 
Douglas County

₩N/A

- 8. Board Action:
- □ Approved
- **Approved with Modifications**
- □ Denied
- □ Continued

## **Gardnerville Town Board**

## **AGENDA ACTION SHEET**



1. For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2017. 2. 3. Recommended Motion: EN/A Funds Available: 
Yes 4. Department: Administration 5. Prepared by: **Tom Dallaire** March 7, 2017 **Time Requested: 5 minutes** 6. Meeting Date: Administrative 7. Agenda: Consent Background Information: To be presented at meeting. Also, see attached. 8. Other Agency Review of Action: 
Douglas County N/A 9. Board Action: **Approved with Modifications Approved Continued** □ Denied

## **ROWE HALES YTURBIDE**

A LIMITED LIABILITY PARTNERSHIP

#### ATTORNEYS AT LAW

P.O. Box 2080 1638 Esmeralda Avenue Minden, NV 89423

Telephone (775) 782-8141 Facsimile (775) 782-3685 Michael Smiley Rowe James R. Hales Jennifer A. Yturbide

March 1, 2017

Mr. Tom Dallaire Mr. Ken Miller Town of Gardnerville 1407 Highway 395 N Gardnerville, Nevada 89410

Dear Mr. Dallaire and Mr. Miller:

By April 3, 2017 there will be a new law firm in the area servicing your needs. That's right, Yturbide Law will be established to provide the same professional, ethical, and friendly legal services that you have received from me in the past.

After thirty years of both public and private practice, most recently and for the past five years as a partner with the firm Rowe Hales Yturbide, I felt that it was time to establish my own firm. As a sole practitioner, I feel that I will be able to offer an extended level of service with a more personal approach.

Joining me in this new venture will be my long time legal assistant, Karen Humphreys. Karen brings thirty years of legal assistant and paralegal experience to the practice, and emulates my desire to provide a high level of professional and personal service.

Yturbide Law will be located at 1701 County Road, Suite M, in the Brown Plaza across from Douglas High School with easy access from both Highway 88 and County Road. We can be reached by phone at 775-392-4565 or accessed via our website at mindentahoelaw.com.

Karen and I are excited with this new venture. We plan on transferring your files and business no later than March 31, 2017. If we have your original estate plan, it will transfer with us. Our desire is to proceed and provide you with as seamless a transition as possible. We will offer the same general practice areas of service and also expand into some additional practice areas in collaboration with several special area practice attorneys and consultants in both Nevada and California. A menu of services will be found on my website, which will be published soon. March 1, 2017 Page 2

All my accounts receivable, and trust funds for cases I am currently working on, will be transferred to the new firm no later March 31, 2017. All current active cases and matters will be performed under the same terms and conditions originally agreed upon and specified in your current engagement letter. This means, among other things, I will not be raising my fees as a result of this move.

I am looking forward to this new opportunity. On May 13, 2017 my oldest daughter Olivia will be graduating with honors from Gonzaga School of Law, thus establishing a third generation of attorneys in my family. It is with such pride and inspiration that I continue on in my practice and enthusiastically hope you will continue on as my client. However, as always, you have a choice to engage alternate counsel if you desire. If this is the case please let me know directly on or before March 17, 2017. Otherwise, if I do not hear from you, thank you for your confidence and your continued patronage.

If at any time you have a question about this correspondence or the status of your case, don't hesitate to contact Karen or me.

Sincerely, nnifer Xturbide. Esa

**Gardnerville Town Board** 



## **AGENDA ACTION SHEET**

- 1. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for February 2017.
- 2. Recommended Motion: No action required. **⊡**N/A Funds Available: Ves
- 3. Department: Administration
- **Tom Dallaire** 4. Prepared by:
- **Time Requested: 15 minutes** March 7, 2017 5. Meeting Date:
- **Administrative** 6. Agenda: Consent

Background Information: See attached report.

- MN/A 7. Other Agency Review of Action: 
  Douglas County
- 8. Board Action:
- **Approved with Modifications Approved**
- □ Denied
- **Continued**



Ken Miller , Chairman Cassandra Jones, Vice Chairwoman Linda Slater, Board Member Lloyd Higuera, Board Member Mary Wenner, Board Member

### Town Manager Monthly Report March 2017 Board Meeting

**A. Gardnerville Station (former Eagle Gas):** Spoke with Dube` this month. They are almost complete with the plan set and will submit to the county. I did not hear from you last month; How does the board want to review these plans?

A presentation on them in a meeting like an overview?

What are your expectations? I need the plans to prepare an application for signage and bring that back to the board for final say on the signage.

- B. 395 Crosswalks: They have been submitted to NDOT. There were revisions to the easements as previously provided to NDOT for review. That review did not happen. The property acquisition phase has now started. It will be up to 17 months for this process, per NDOT right of way! I have the plan set if you would like to see them.
- **C. Kingslane Sidewalk Project:** Tim is working through the final details for their plans and MSA electrical plan. The 4 decorative street lighting options has STILL not been approved by NDOT as of 1-31-17. We will submit the plans to NDOT next week for a 90% review submittal after we get some coordinating plan items cleaned up. Town staff will be starting to generate the contract documents for this project.
- **D.** Toiyabe Storm Drain Project: RO Anderson is working on the plans again. I hope to meet with them after the board meeting this month.
- E. Chichester Estate Park Ditch Storm Drain Outlet: There is a contractor interested in the pipe repair. With the weather, this is delayed.
- F. Office Items:
- Not sure where this month has gone? I have missed a few days this month with vacation and personal time away.
- Participated in the County Strategic plan process. (phase 1 only) The consultant did a great job and I think we should consider going through their exercise.
- Met with Getaway magazine about an ad we are putting in in the spring and summer magazine at a cost of \$3,000.
- Met with Elizabeth about the community food closet building. Coordinated some plan revisions with the engineer based on that conversation.
- Met with the county on the 60% trail head improvement plans on Buckeye Road to try to coordinate the types of furniture we will all use along the trail.
- Met with GIS on the town needs in attempt to get the info for the ADA transition plan complete.
- Met with Vicki at DC finance to close out Main Street 811 account. They will be setting up their bank account next week.
- Met with John Endter about extending the fiber line from Gilman to CVMS so they can connect the two schools.
- Attended the Legislative meeting on SB127. That was revised and moves to the assembly.
- Prepared agenda and attended the caucus meeting that Linda Slater, Chairs.
- Attended the visitor's authority meeting discussed the banners and heard the great things they are working on.
- Sat on a panel for the new accountant person that will oversee the town's accounts.
- Town Website: I have not had the time to deal with this appropriately.

Start Date: 02/01/2017 iff. End Date: 03/02/2017 Repeals the prospective expiration of the NV Grow Program. (BDR S-217) -- Introduced on 02/01/2017. AB94 AB95 Revises provisions governing child support. (BDR 38-197) - Introduced on 02/01/2017. Revises provisions governing motor carriers. (BDR 58-118) -- Introduced on 02/02/2017. AB96 Revises provisions relating to evidence collected from forensic medical examinations of victims of sexual assault. AB97 (BDR 15-538) -- Introduced on 02/02/2017. Revises provisions governing the Office of Grant Procurement, Coordination and Management of the Department of **AB98** Administration. (BDR 18-580) -- Introduced on 02/02/2017. **AB99** Revises provisions relating to services for children. (BDR 38-144) -- Introduced on 02/02/2017. AB100 Revises provisions governing contractors. (BDR 54-194) -- Introduced on 02/03/2017. AB101 Revises provisions governing the management of wildlife. (BDR 45-187) -- Introduced on 02/03/2017. AB102 Revises certain provisions relating to the proper venue in civil actions. (BDR 2-591) -- Introduced on 02/03/2017. Eliminates the Achievement School District. (BDR 34-691) -- Introduced on 02/07/2017. AB103 AB104 Makes various changes relating to elections. (BDR 24-184) -- Introduced on 02/07/2017. Revises continuing education requirements relating to suicide prevention and awareness for certain providers of health AB105 care. (BDR 54-32) -- Introduced on 02/07/2017. Revises provisions governing government contracting. (BDR 27-295) -- Introduced on 02/07/2017. AB106 Provides for the sealing of records relating to eviction under certain circumstances. (BDR 3-689) -- Introduced on AB107 02/07/2017. AB108 Provides for the periodic review of Medicaid reimbursement rates. (BDR 38-209) - Introduced on 02/07/2017. Revises provisions relating to public utilities. (BDR 58-622) -- Introduced on 02/07/2017. AB109 AB110 Revises provisions governing education. (BDR 34-327) -- Introduced on 02/07/2017. Authorizes the Division of Welfare and Supportive Services of the Department of Health and Human Services to use AB111 money in the Fund for Energy Assistance and Conservation to assist certain low-income households in paying for Requires the Legislative Auditor to conduct an audit of certain fees paid by applicants for game tags for predatory AB112 wildlife programs and activities. (BDR S-623) -- Introduced on 02/07/2017. AB113 Requires an employer to make certain accommodations for a nursing mother. (BDR 40-7) -- Introduced on 02/07/2017. AB114 Revises provisions governing irrigation districts. (BDR 48-639) -- Introduced on 02/09/2017. Authorizes a physician assistant or advanced practice registered nurse to perform certain services. (BDR 40-98) --AB115 Introduced on 02/09/2017. Authorizes advanced practice registered nurses to perform certain acts required to be performed by a physician or AB116 certain other providers of health care. (BDR 54-497) -- Introduced on 02/09/2017. Requires certain educational personnel to take certain actions to ensure pupils in grade 11 in public high schools are AB117 college and career ready. (BDR 34-292) -- Introduced on 02/09/2017. Revises provisions governing the issuance of permits to carry concealed firearms. (BDR 15-572) -- Introduced on AB118 02/09/2017. Revises provisions governing garnishment as it relates to spousal and child support. (BDR 3-732) -- Introduced on AB119 02/09/2017. Revises provisions relating to school construction. (BDR 34-779) -- Introduced on 02/09/2017. AB120

AB121 Makes various changes relating to collective bargaining between local government employers and employee organizations. (BDR 23-621) -- Introduced on 02/09/2017.

Start Date: 02/01/2017 ..... End Date: 03/02/2017 Revises provisions related to the State Board of Examiners awarding compensation to victims of crime. (BDR 16-305) -AB122 Introduced on 02/09/2017. Revises provisions governing limited-liability companies. (BDR 7-531) -- Introduced on 02/09/2017. AB123 Requires the Department of Education to establish a code of conduct governing interpersonal interactions and certain AB124 communications by teachers, administrators and other employees with pupils. (BDR 34-296) -- Introduced on Revises provisions relating to court interpreters. (BDR 1-297) -- Introduced on 02/09/2017. AB125 Abolishes certain committees and commissions. (BDR 38-555) -- Introduced on 02/09/2017. AB126 AB127 Revises provisions relating to emergencies in schools. (BDR 34-196) -- Introduced on 02/09/2017. Exempts certain unpaid individuals from the requirement to obtain licensure as a process server. (BDR 54-700) --AB128 Introduced on 02/09/2017. Revises provisions relating to the practice of optometry and the issuance of a prescription for an ophthalmic lens. AB129 (BDR 54-744) -- Introduced on 02/09/2017. Revises various provisions relating to guardianships. (BDR 13-524) -- Introduced on 02/10/2017. AB130 AB131 Designates English as the official language of the State of Nevada. (BDR 19-797) -- Introduced on 02/10/2017. Provides for enhanced penalties for committing assault or battery against certain civilian employees and volunteers of AB132 law enforcement agencies. (BDR 15-111) -- Introduced on 02/10/2017. Revises provisions governing landlords and tenants. (BDR 10-339) -- Introduced on 02/10/2017. AB133 Revises provisions governing exemptions of certain special districts from certain requirements of the Local Government AB134 Budget and Finance Act. (BDR 31-562) -- Introduced on 02/10/2017. Revises provisions relating to prohibited acts concerning the use of marijuana and the operation of a vehicle or vessel. AB135 (BDR 43-598) -- Introduced on 02/10/2017. AB136 Revises provisions governing bail in certain criminal cases. (BDR 14-708) -- Introduced on 02/10/2017. Revises provisions relating to tax credits for film and certain other productions and certain credits against the insurance AB137 premium tax. (BDR 32-68) -- Introduced on 02/10/2017. Authorizes the de minimus collection of precipitation under certain circumstances. (BDR 48-445) -- Introduced on AB138 02/10/2017. Provides for the voluntary establishment of a program of dual language immersion in certain public elementary schools. AB139 (BDR 34-442) -- Introduced on 02/10/2017. Revises the boundary line between Carson City and Washoe County. (BDR S-696) - Introduced on 02/10/2017. AB140 Revises the organizational structure and purposes of the Office of Minority Health. (BDR 18-214) - Introduced on AB141 02/10/2017. Establishes provisions concerning children seeking federal status as special immigrant juveniles. (BDR 38-739) --AB142 Introduced on 02/13/2017. Creates a Legislative Committee on Tax Expenditures and Incentives for Economic Development. (BDR 17-807) -AB143 Introduced on 02/13/2017. Creates the Nevada Advisory Commission on Mentoring. (BDR 34-31) -- Introduced on 02/13/2017. AB144 Extends the statute of limitations for certain civil actions for damages for injuries incurred as a child as a result of sexual AB145 abuse or pornography. (BDR 2-584) -- Introduced on 02/13/2017. Enacts the Uniform Recognition and Enforcement of Canadian Domestic-Violence Protection Orders Act. (BDR 3-617) -AB146 - Introduced on 02/13/2017. Revises provisions governing the disposal of property in the custody of certain governmental agencies. (BDR 14-577) --AB147 Introduced on 02/13/2017. Increases the penalty for notaries public and document preparation services that fraudulently provide legal services or AB148 advice. (BDR 19-756) -- Introduced on 02/13/2017. Revises provisions relating to noncompete provisions in employment contracts. (BDR 53-316) -- Introduced on AB149 02/13/2017.

Start Date: 02/01/2017

End Date: 03/02/2017

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- AB150 Revises provisions governing private professional guardians. (BDR 13-808) -- Introduced on 02/13/2017.
- AB151 Provides for the certification of law enforcement dispatchers. (BDR 23-767) -- Introduced on 02/13/2017.
- AB152 Revises various provisions governing the investment of public money. (BDR 31-782) -- Introduced on 02/13/2017.
- AB153 Requires counties to pay impact fees to certain local governments for certain costs incurred as a result of projects of intercounty significance. (BDR 22-796) -- Introduced on 02/13/2017.
- AB154 Revises provisions relating to prevailing wages. (BDR 28-747) -- Introduced on 02/13/2017.
- AB155 Creates the Task Force on the Economics of the Middle Class in Nevada. (BDR S-820) -- Introduced on 02/13/2017.
- AB156 Authorizes public and private schools to obtain and use an albuterol inhaler in certain circumstances. (BDR 40-581) -- Introduced on 02/13/2017.
- AB157 Requires a provider of health care or health facility to provide a patient with certain information relating to insurance coverage. (BDR 40-697) -- Introduced on 02/13/2017.
- AB158 Requires the State Board of Cosmetology to allow the use of fish for pedicures. (BDR 54-812) -- Introduced on 02/13/2017.
- AB159 Prohibits hydraulic fracturing in this State. (BDR 46-593) -- Introduced on 02/13/2017.
- AB160 Requires consideration of alternatives to window replacement in certain state buildings. (BDR 58-725) -- Introduced on 02/13/2017.
- AB161 Requires the notarization of certain rental agreements. (BDR 10-733) -- Introduced on 02/13/2017.
- AB162 Requires a business that accepts a driver's license as proof of identity to also accept a permanent resident card for that purpose. (BDR 52-734) -- Introduced on 02/13/2017.
- AB163 Revises provisions governing certain short-term loans. (BDR 52-737) -- Introduced on 02/13/2017.
- AB164 Requires proof of identity for voting in person. (BDR 24-587) -- Introduced on 02/13/2017.
- AB165 Provides for the licensure of health services executives. (BDR 54-566) -- Introduced on 02/13/2017.
- AB166 Revises provisions governing education. (BDR 34-778) -- Introduced on 02/13/2017.
- AB167 Revises provisions relating to domestic relations. (BDR 11-588) -- Introduced on 02/13/2017.
- AB168 Makes various changes relating to the Nevada Transportation Authority. (BDR 58-645) -- Introduced on 02/13/2017.
- AB169 Revises provisions governing certain fees collected by county recorders. (BDR 20-832) -- Introduced on 02/13/2017.
- AB170 Extends the requirement for the Office of Economic Development to submit quarterly reports relating to certain economic development incentives. (BDR 32-302) -- Introduced on 02/13/2017.
- AB171 Removes the prohibition against carrying certain concealed weapons. (BDR 15-458) -- Introduced on 02/13/2017.
- AB172 Revises provisions governing business entities. (BDR 7-9) -- Introduced on 02/13/2017.
- AB173 Revises provisions governing the process for a change of name. (BDR 3-586) -- Introduced on 02/13/2017.
- AB174 Urges the Reno City Council to take steps to protect the Grand Army of the Republic Cemetery. (BDR S-652) --Introduced on 02/13/2017.
- AB175 Requires certain increases in the minimum wage paid to employees in private employment in this State. (BDR 53-866) -- Introduced on 02/13/2017.
- AB177 Revises provisions relating to domestic violence. (BDR 3-210) -- Introduced on 02/13/2017.



	Start Date: 02/01/2017	End Date: 03/02/2017	
AB178	8 Revises provisions concerning employment discrimination. (BDF	8 18-831) Introduced on 02/13/2017	
AB179	9 Revises provisions governing massage therapy. (BDR 54-766) -	- Introduced on 02/13/2017.	
<u>AB180</u>	Enacts the Juvenile Justice Bill of Rights. (BDR 5-711) Introdu	ced on 02/13/2017.	
AB181	<ol> <li>Revises provisions governing the restoration of civil rights for ex-</li> </ol>	felons. (BDR 14-720) Introduced or	n 02/13/2017.
AB182	2 Revises provisions governing the education of pupils with disabi	lities. (BDR 34-490) Introduced on C	02/13/2017.
AB183	3 Revises provisions governing the collection of a hospital bill. (BE	0R 40-694) Introduced on 02/13/201	7.
<u>AB184</u>	A Revises provisions concerning the withdrawal of certain pleas. (I	3DR 3-286) Introduced on 02/13/20	17.
AB185	5 Revises provisions regarding juvenile justice. (BDR 5-287) Intr	oduced on 02/13/2017.	
AB186	6 Revises provisions relating to education. (BDR 34-868) Introduced	iced on 02/13/2017.	
AB187	Revises provisions governing the membership of the Board of W 02/13/2017.	/ildlife Commissioners. (BDR 45-763)	Introduced on
<u>AB188</u>	Revises provisions governing the eligibility requirements for gran	ts awarded under the Silver State Op	portunity Grant
AB189	Revises the number of legislative measures that may be request	ed by certain persons and entities. (B	DR 17-619)
<u>AB190</u>	Requires certain health and safety training for entertainment indu	ustry workers and supervisors. (BDR 5	53-151)
AB191	1 Revises provisions governing parentage. (BDR 11-761) Introd	uced on 02/13/2017.	
<u>AB192</u>	Revises provisions governing the temporary limited appointment 525) Introduced on 02/13/2017.	of persons with disabilities by state a	gencies. (BDR 23-
AB193	3 Requires the fluoridation of water in certain circumstances. (BDF	R 40-716) Introduced on 02/13/2017	
AB194	Provides for the certification of behavioral healthcare peer recov 02/13/2017.	ery support specialists. (BDR 54-712)	Introduced on
AB195	5 Revises provisions governing cosmetology. (BDR 54-119) Intr	oduced on 02/13/2017.	
AB196	Provides for an endorsement that a teacher, administrator or oth responsive educational leadership. (BDR 34-659) Introduced of		n culturally
AB197	Z Enacts the Uniform Trust Decanting Act. (BDR 13-715) Introdu	iced on 02/13/2017.	
<u>AB198</u>	8 Revises provisions concerning domestic relations. (BDR 11-669)	) Introduced on 02/13/2017.	
AB199	9 Revises provisions relating to end-of-life care. (BDR 40-813) II	ntroduced on 02/13/2017.	
<u>AB200</u>	Requires notice of exemptions from certain immunization require children under certain circumstances. (BDR 38-726) Introduce Creates the Office of the Inspector General in the Office of Finar	d on 02/13/2017.	
<u>AB201</u>	Introduced on 02/13/2017.		x 10-040)
<u>AB202</u>	2 Revises provisions relating to the Silver State Opportunity Grant	Program. (BDR 34-722) Introduced	on 02/13/2017.
AB203	Revises provisions governing cemeteries. (BDR 40-723) Introd	luced on 02/13/2017.	
<u>AB204</u>	Requires marriage licenses and certificates of marriage to includ marriage. (BDR 11-743) – <i>Introduced on 02/13/2017</i> .	e the name to be used by each spous	e after the
AB205	5 Revises provisions relating to cremation. (BDR 40-649) Introdu	iced on 02/13/2017.	

Start Date: 02/01/2017 ...t End Date: 03/02/2017 AB206 Revises provisions relating to the renewable portfolio standard. (BDR 58-746) -- Introduced on 02/13/2017. Revises provisions governing juries. (BDR 1-648) - Introduced on 02/13/2017. AB207 Prohibits certain vehicles from being operated in the extreme left lane of certain controlled-access highways. (BDR 43-AB208 189) -- Introduced on 02/13/2017. Revises provisions governing the forfeiture of water rights. (BDR 48-308) -- Introduced on 02/13/2017. AB209 AB210 Authorizes the creation of community education advisory boards. (BDR 34-457) -- Introduced on 02/13/2017. AB211 Revises provisions governing compensation and wages. (BDR 53-764) -- Introduced on 02/13/2017. Prohibits the use of pupil achievement data to evaluate employees of a school district. (BDR 34-693) -- Introduced on AB212 02/13/2017. Revises provisions relating to dental care. (BDR 57-288) -- Introduced on 02/13/2017. AB213 Establishes a program to increase participation by certain demographic groups in clinical trials. (BDR 40-707) --AB214 Introduced on 02/13/2017. AB215 Requires the reporting of certain information relating to prescription drugs. (BDR 57-284) -- Introduced on 02/13/2017. Makes various changes relating to the prosecution of certain persons. (BDR 5-293) -- Introduced on 02/13/2017. AB216 Provides for the revocation of the business license of a place of transient lodging where repeated acts of prostitution AB217 have regularly occurred. (BDR 20-278) -- Introduced on 02/13/2017. Revises provisions concerning certain juvenile offenders. (BDR 14-215) -- Introduced on 02/13/2017. AB218 AB219 Revises provisions relating to gaming enterprise districts. (BDR 41-193) -- Introduced on 02/13/2017. Revises provisions governing the transportation of pupils to and from certain activities and programs. (BDR 34-526) --AB220 Introduced on 02/13/2017. Requires a school district to allow pupils and employees of a charter school to evacuate to a public school in the district AB221 during a crisis or emergency. (BDR 34-594) -- Introduced on 02/13/2017. Revises provisions governing payday loans, title loans and installment loans. (BDR 52-574) -- Introduced on AB222 02/13/2017. AB223 Revises provisions relating to energy efficiency programs. (BDR 58-660) -- Introduced on 02/13/2017. Revises provisions relating to persons with disabilities. (BDR 39-780) -- Introduced on 02/13/2017. AB224 Revises provisions governing the time for the commencement of a school day for public high schools. (BDR 34-537) --AB225 Introduced on 02/13/2017. AB226 Revises provisions relating to elections. (BDR 24-88) -- Introduced on 02/13/2017. AB227 Makes changes relating to domestic partnerships. (BDR 11-784) -- Introduced on 02/13/2017. Revises provisions relating to the termination of parental rights. (BDR 11-590) -- Introduced on 02/20/2017. AB228 Revises provisions governing domestic relations. (BDR 11-701) -- Introduced on 02/21/2017. AB229 AB230 Authorizes the use of supplemental stop lamps on motor vehicles. (BDR 43-508) -- Introduced on 02/22/2017. Revises provisions relating to economic development. (BDR 18-294) -- Introduced on 02/22/2017. AB231 AB232 Establishes provisions governing changing the name of a minor. (BDR 3-811) -- Introduced on 02/22/2017. Authorizes a lessor of a motortruck to impose certain additional charges. (BDR 43-52) -- Introduced on 02/23/2017. AB233

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Revises provisions governing motor carriers. (BDR 58-651) -- Introduced on 02/24/2017.

Start Date: 02/01/2017

AB234

End Date: 03/02/2017

Enacts the Uniform Commercial Real Estate Receivership Act. (BDR 3-714) -- Introduced on 02/24/2017. AB235 Authorizes an agency which provides child welfare services to obtain the education records of certain pupils. (BDR 38-AB236 838) -- Introduced on 02/24/2017. Abolishes capital punishment. (BDR 15-544) -- Introduced on 02/24/2017. AB237 Enacts provisions relating to the importation, possession, sale, transfer and breeding of dangerous wild animals. AB238 (BDR 50-760) -- Introduced on 02/24/2017. AB239 Enacts the Revised Uniform Fiduciary Access to Digital Assets Act. (BDR 59-687) -- Introduced on 02/24/2017. Makes various changes relating to transportation. (BDR 58-742) -- Introduced on 02/24/2017. AB240 AB241 Requires baby changing facilities in certain public restrooms. (BDR 22-861) -- Introduced on 02/24/2017. Revises provisions relating to certain loans secured by a lien on real property. (BDR 54-857) - Introduced on AB242 02/24/2017. Revises provisions relating to victims of sex trafficking and involuntary servitude. (BDR 14-444) -- Introduced on AB243 02/27/2017. AB244 Revises provisions relating to certain insurance gratuities. (BDR 57-95) -- Introduced on 02/27/2017. Enacts provisions governing the dispensing of biological products and interchangeable biological products. (BDR 54-AB245 504) -- Introduced on 02/27/2017. Revises provisions relating to the creation of a local improvement district and tax increment area. (BDR 22-705) --AB246 Introduced on 03/01/2017. Provides for the early termination of certain rental agreements by victims of harassment, sexual assault or stalking. AB247 (BDR 10-655) --- Introduced on 03/01/2017. Revises provisions governing unfair acts or practices relating to vehicle dealers. (BDR 43-877) -- Introduced on AB248 03/01/2017. Requires the State Plan for Medicaid and all health insurance plans to provide certain benefits relating to contraception. AB249 (BDR 38-858) -- Introduced on 03/01/2017. Revises provisions governing motor vehicle registration. (BDR 43-1052) -- Introduced on 02/06/2017. AB326\* Revises provisions governing the use of money in the Patriot Relief Account. (BDR 36-1163) -- Introduced on AB472\* 02/06/2017. Revising provisions governing sex offenders and offenders convicted of a crime against a child. (BDR 14-134) --SB99\* Introduced on 02/06/2017. Makes certain changes relating to elections. (BDR 24-522) -- Introduced on 02/03/2017. SB100 Restricts the authority to administer botulinum toxin to certain medical professionals. (BDR 40-677) -- Introduced on SB101 02/03/2017. Authorizes the possession of a handgun in a vehicle that is on the property of certain educational entities or child care SB102 facilities in certain circumstances. (BDR 15-79) -- Introduced on 02/03/2017. SB103 Revises provisions governing elections. (BDR 24-521) -- Introduced on 02/07/2017. Revises provisions relating to teachers and other educational personnel. (BDR 34-329) -- Introduced on 02/07/2017. SB104 Revises provision governing the authorization of certain days of observance. (BDR 19-115) -- Introduced on SB105 02/07/2017. Requires certain increases in the minimum wage paid to employees in private employment in this State. (BDR 53-865) -SB106 Introduced on 02/07/2017. SB107 Requires ethnic and diversity studies in public high schools. (BDR 34-116) -- Introduced on 02/08/2017. Revises requirements for the instruction in American government that is taught to pupils in public high schools. SB108 (BDR 34-523) -- Introduced on 02/08/2017. 14-8 Page 6 of 12

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- <u>SB109</u> Prohibits any person from requiring another person to undergo implantation of a microchip or other permanent identification marker. (BDR 15-509) -- *Introduced on 02/08/2017*.
- SB110 Revises provisions governing the process for a change of name. (BDR 3-142) -- Introduced on 02/08/2017.
- SB111 Revises provisions relating to the auditing of agencies of the Executive Department of the State Government. (BDR 31-552) -- Introduced on 02/09/2017.
- <u>SB112</u> Requires a course of study in health provided to pupils in certain grade levels in public schools to include certain information on organ and tissue donation. (BDR 34-516) -- *Introduced on 02/09/2017.*
- SB113 Revises provisions relating to elections. (BDR 24-452) -- Introduced on 02/09/2017.
- SB114 Revises provisions relating to common-interest communities. (BDR 18-681) -- Introduced on 02/13/2017.
- <u>SB115</u> Revises provisions concerning the prohibition against carrying or possessing certain weapons while on certain property. (BDR 15-279) -- *Introduced on 02/13/2017.*
- SB116 Revises provisions governing warnings against trespassing. (BDR 15-76) -- Introduced on 02/13/2017.
- SB117 Revises provisions relating to election accessibility. (BDR 24-547) -- Introduced on 02/13/2017.
- SB118 Creates the interim Nevada Task Force on Financial Security. (BDR S-23) -- Introduced on 02/13/2017.
- <u>SB119</u> Provides immunity from civil liability to certain volunteers who serve on an organizational team established by the principal of a public school as part of the reorganization of the school district. (BDR 34-322) -- Introduced on
- SB120 Revises provisions relating to problem gambling. (BDR 40-810) -- Introduced on 02/13/2017.
- <u>SB121</u> Directs the Legislative Commission to appoint a committee to conduct an interim study concerning issues regarding the behavioral and cognitive care needs of older persons. (BDR S-63) -- *Introduced on 02/13/2017*.
- SB122 Establishes a program to provide grants for family planning services. (BDR 40-630) -- Introduced on 02/13/2017.
- SB123 Revises provisions relating to the State Long-Term Care Ombudsman. (BDR 38-507) -- Introduced on 02/13/2017.
- <u>SB124</u> Revises provisions concerning the ownership, possession and control of firearms by certain persons. (BDR 3-307) Introduced on 02/13/2017.
- <u>SB125</u> Revises provisions governing the restoration of certain civil rights for ex-felons. (BDR 14-20) -- *Introduced on* 02/13/2017.
- <u>SB126</u> Establishes a program to provide loans to certain small businesses owned by minorities and women. (BDR 18-21) -- *Introduced on 02/13/2017.*
- SB127 Revises provisions relating to the election of members of certain local governing bodies. (BDR 20-786) -- Introduced on 02/13/2017.
- SB128 Revises provisions relating to the requirements to levy taxes to support certain fire districts. (BDR 20-454) -- Introduced on 02/13/2017.
- <u>SB129</u> Amends provisions regarding the regulation of certain accounting firms which perform attest services. (BDR 54-481) -- *Introduced on 02/13/2017.*
- <u>SB130</u> Revises provisions relating to brew pubs. (BDR 52-520) -- Introduced on 02/13/2017.
- SB131 Requires certain pharmacies to provide a prescription reader upon request. (BDR 54-665) -- Introduced on 02/13/2017.
- SB132 Revises provisions relating to public high schools. (BDR 34-47) -- Introduced on 02/13/2017.
- SB133 Revises the Uniform Deployed Parents Custody and Visitation Act. (BDR 11-571) -- Introduced on 02/13/2017.
- SB134 Revises provisions concerning water. (BDR 48-787) -- Introduced on 02/13/2017.
- SB135 Requires that an applicant for certain insurance-related licenses have the option to take an examination in Spanish. (BDR 57-684) -- Introduced on 02/13/2017.
- <u>SB136</u> Makes various changes concerning health care. (BDR 18-143) -- Introduced on 02/13/2017.

Start Date: 02/01/2017 End Date: 03/02/2017 .t Revises provisions governing certain plans, programs and reports relating to veterans. (BDR 37-64) -- Introduced on SB137 02/13/2017. Authorizes the creation of a local improvement district for a waterfront maintenance project. (BDR 22-678) -- Introduced SB138 on 02/13/2017. Makes various changes to provisions relating to patient-centered medical homes. (BDR 40-679) -- Introduced on SB139 02/13/2017. Authorizes the residential confinement or other appropriate supervision of certain older offenders. (BDR 16-798) --SB140 Introduced on 02/13/2017. Revises provisions relating to special license plates for veterans with a qualifying service-connected disability. (BDR 43-SB141 636) -- Introduced on 02/13/2017. Revises provisions governing physical therapy. (BDR 54-511) -- Introduced on 02/13/2017. SB142 Requires each public school in a school district to establish and maintain a school library. (BDR 34-59) -- Introduced on SB143 02/13/2017. SB144 Revises provisions relating to elections. (BDR 24-300) -- Introduced on 02/13/2017. Revises provisions relating to energy. (BDR 58-54) -- Introduced on 02/13/2017. SB145 Requires certain electric utilities to file a distributed resources plan with the Public Utilities Commission of Nevada. SB146 (BDR 58-15) -- Introduced on 02/13/2017. Authorizes tax credits for employers who assist employees in finding and paying for day care. (BDR 32-56) --SB147 Introduced on 02/13/2017. SB148 Revises provisions relating to veterans. (BDR 37-57) -- Introduced on 02/13/2017. Revises provisions governing regional transportation commissions. (BDR 22-318) -- Introduced on 02/13/2017. SB149 Revises provisions related to energy efficiency programs. (BDR 58-568) -- Introduced on 02/13/2017. SB150 Provides for the establishment of a public health laboratory in certain counties. (BDR 40-752) -- Introduced on SB151 02/13/2017. Revises provisions relating to motor vehicles. (BDR 40-802) -- Introduced on 02/13/2017. SB152 SB153 Revises provisions relating to graduation from high school. (BDR 34-833) -- Introduced on 02/13/2017. Creates the Program to Develop Leadership Skills for Elementary School Pupils. (BDR 34-819) -- Introduced on SB154 02/13/2017. SB155 Makes an appropriation for educational leadership training programs. (BDR S-1) -- Introduced on 02/13/2017. SB156 Revises provisions relating to the safe transportation of children. (BDR 43-349) -- Introduced on 02/13/2017. Revises provisions governing the payment of compensation for overtime and the requirement for a 30-minute meal SB157 period. (BDR 53-453) -- Introduced on 02/13/2017. Revises provisions governing guardianships. (BDR 13-468) -- Introduced on 02/13/2017. SB158 Provides for the regulation of the sale of dextromethorphan. (BDR 40-543) -- Introduced on 02/13/2017. SB159 Revises provisions relating to administrative regulations. (BDR 18-610) -- Introduced on 02/13/2017. SB160 Revises provisions governing product liability. (BDR 3-949) -- Introduced on 02/06/2017. SB161\* Revises provisions governing the installation of drought tolerant landscaping in common-interest communities. (BDR 10-SB161 611) -- Introduced on 02/13/2017. Revises provisions relating to psychological assistants, psychological interns and psychological trainees. (BDR 54-614) SB162 -- Introduced on 02/13/2017. Revises provisions relating to professional entities. (BDR 7-632) -- Introduced on 02/13/2017. SB163

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Authorizes a school district to lease school buses or vehicles belonging to the school district in certain circumstances. SB164 (BDR 34-668) -- Introduced on 02/13/2017. Makes various changes concerning the prevention and treatment of obesity. (BDR 40-791) -- Introduced on SB165 02/13/2017. Establishes a program to survey pupils enrolled in public schools concerning the use and abuse of alcohol and drugs. SB166 (BDR 34-795) -- Introduced on 02/13/2017. Makes an appropriation for the creation and maintenance of school gardens. (BDR S-834) -- Introduced on SB167 02/13/2017. SB168 Establishes the Wards' Bill of Rights. (BDR 13-6) -- Introduced on 02/13/2017. Revises provisions relating to sexual offenses. (BDR 15-472) -- Introduced on 02/13/2017. SB169 SB170 Revises provisions governing public records. (BDR 19-560) -- Introduced on 02/13/2017. Requires certain pharmacies to provide a means for persons to dispose of unused drugs. (BDR 54-634) -- Introduced SB171 on 02/13/2017. SB172 Revises provisions relating to nonrepairable vehicles. (BDR 43-806) -- Introduced on 02/13/2017. SB173 Revises provisions relating to facilities for achievement charter schools. (BDR 34-629) -- Introduced on 02/13/2017. Renames McCarran International Airport as Harry Reid International Airport. (BDR S-34) -- Introduced on 02/13/2017. SB174 Designates November 12 as Asian Culture Day in Nevada. (BDR 19-74) -- Introduced on 02/13/2017. SB175 Revises provisions relating to public safety. (BDR 23-666) -- Introduced on 02/13/2017. SB176 Revises provisions governing the assignment of certain defendants to a program for treatment of mental illness. SB177 (BDR 14-754) -- Introduced on 02/13/2017. Revises provisions relating to the funding formula for K-12 public education. (BDR 34-792) -- Introduced on SB178 02/13/2017. Expands the eligibility for tax abatements for certain businesses related to airplanes. (BDR 32-805) -- Introduced on SB179 02/13/2017. Revises provisions relating to the State Supplemental School Support Account. (BDR 34-461) -- Introduced on SB180 02/13/2017. Revises provisions governing certain alcohol and drug abuse programs. (BDR 16-513) -- Introduced on 02/13/2017. SB181 Revises certain fees charged by sheriffs and constables. (BDR 20-607) -- Introduced on 02/13/2017. SB182 Makes the provisions of the Local Government Budget and Finance Act applicable to housing authorities. (BDR 31-SB183 616) -- Introduced on 02/13/2017. Makes various changes relating to the Nevada Transportation Authority. (BDR 58-717) -- Introduced on 02/06/2017. SB183\* Revises provisions relating to aggregated sentences and eligibility for parole. (BDR 14-83) -- Introduced on SB184 02/13/2017. Prohibits contracts for consumer goods or services from including provisions that interfere with a consumer's rights to SB185 provide certain information to others. (BDR 52-27) -- Introduced on 02/13/2017. Revises provisions relating to the provision of information and assistance to immigrants. (BDR 18-280) -- Introduced on SB186 02/13/2017. Proposes to revise provisions relating to the preservation and promotion of the arts and museums in this State. SB187 (BDR 33-267) -- Introduced on 02/13/2017.

- SB188 Revises provisions prohibiting certain discriminatory acts. (BDR 18-106) -- Introduced on 02/13/2017.
- SB189 Revises provisions relating to child care facilities. (BDR 38-61) -- Introduced on 02/13/2017.
- SB190 Extends and revises the Zoom schools program for the 2017-2019 biennium. (BDR S-774) -- Introduced on 02/13/2017.

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<u>SB191</u>	Establishes a standard for evidence of eligibility for any benefit, program or assistance provided to a veteran with a military service-connected disability. (BDR 37-803) Introduced on 02/13/2017.
<u>SB192</u>	Establishes required hours of operation for certain mobile mental health units. (BDR 39-816) Introduced on 02/13/2017.
<u>SB193</u>	Revises provisions relating to certain payments to public officers and employees. (BDR 23-81) Introduced on 02/13/2017.
<u>SB194</u>	Prohibits the sale of products derived from or containing certain animal species under certain circumstances. (BDR 52- 664) Introduced on 02/13/2017.
SB195	Revises provisions relating to common-interest communities and time shares. (BDR 10-470) Introduced on 02/13/2017.
SB196	Requires an employer in private employment to provide paid sick leave to employees under certain circumstances. (BDR 53-682) Introduced on 02/16/2017.
<u>SB197</u>	Extends the deadline for issuing certain bonds for certain environmental improvement projects in the Lake Tahoe Basin. (BDR S-493) – Introduced on 02/21/2017.
<u>SB198</u>	Extends the deadline for issuing certain bonds relating to the property and natural resources of Nevada approved by the voters in 2002. (BDR S-494) Introduced on 02/21/2017.
<u>SB199</u>	Revises provisions relating to alcoholic beverages. (BDR 52-519) Introduced on 02/22/2017.
<u>SB200</u>	Revises provisions relating to instruction in computer education and technology. (BDR 34-266) Introduced on 02/22/2017.
<u>SB201</u>	Enacts provisions relating to conversion therapies. (BDR 54-301) Introduced on 02/22/2017.
<u>SB202</u>	Revises various provisions of the Charter of the City of Sparks. (BDR S-503) Introduced on 02/22/2017.
<u>SB203</u>	Revises provisions relating to domestic corporations. (BDR 7-71) Introduced on 02/22/2017.
<u>SB204</u> <u>SB205</u>	Requires the Public Utilities Commission of Nevada to investigate and establish a requirement for certain electric utilities to procure energy storage systems under certain circumstances. (BDR 58-642) <i>Introduced on 02/22/2017.</i> Revises provisions governing the payment of certain expenses of Legislators during a regular legislative session. (BDR 17-533) <i>Introduced on 02/22/2017.</i>
<u>SB206</u>	Revises provisions relating to barbering. (BDR 54-535) Introduced on 02/22/2017.
<u>SB207</u>	Creates the Legislative Committee on Transportation. (BDR 17-529) Introduced on 02/23/2017.
<u>SB208</u>	Revises provisions relating to health care. (BDR 57-24) Introduced on 02/27/2017.
<u>58209</u>	Revises provisions relating to insurance. (BDR 53-485) Introduced on 02/27/2017.
<u>SB210</u>	Provides for the licensure and regulation of anesthesiologist assistants. (BDR 54-155) Introduced on 02/27/2017.
<u>SB211</u>	Revises provisions relating to elections. (BDR 24-58) Introduced on 02/27/2017.
<u>58212</u>	Revises provisions governing the welfare of pupils. (BDR 34-674) Introduced on 02/27/2017.
<u>SB213</u>	Revises provisions relating to education. (BDR 34-583) Introduced on 02/27/2017.
<u>58214</u>	Revises provisions relating to crimes against children and human trafficking. (BDR 15-891) Introduced on 02/27/2017.
<u>SB215</u>	Revises the circumstances under which the holder of a driver's license or identification card must report a name change to the Department of Motor Vehicles. (BDR 43-673) Introduced on 02/27/2017.
<u>SB216</u>	Makes various changes governing the use of a cellular telephone or other handheld or mounted wireless communications device while operating a motor vehicle. (BDR 43-757) – <i>Introduced on 02/27/2017</i> .
<u>SB217</u>	Revises provisions governing the membership of the Public Employees' Retirement Board. (BDR 23-842) Introduced on 02/27/2017.
<u>SB218</u>	Revises provisions relating to public notices. (BDR 19-981) Introduced on 02/27/2017.

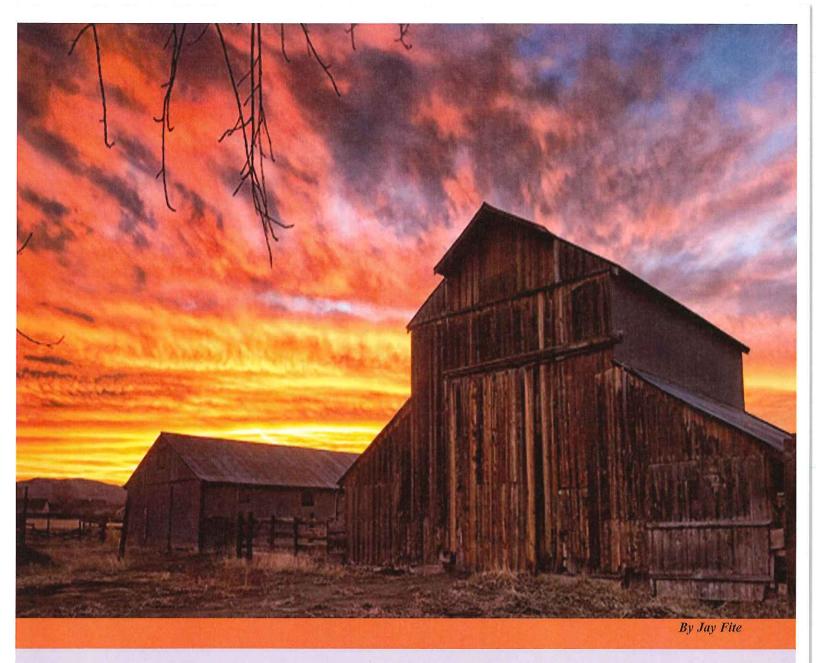
	Start Date: 02/01/2017		End Date: 03/02/2017	
<u>SB219</u>	Provides for the regulation of certai	n sources of non-ionizi	ng radiation. (BDR 40-889) Introduced c	on 02/27/2017.
<u>SB220</u>	Requires school districts to submit to bargaining agreements. (BDR 23-6	이 전 것은 것이 가지 않는 것이 같아. 것이 것이 것이 것이 같아.	ten report concerning the fiscal impact of ///////////////////////////////////	collective
<u>SB221</u>	Revises provisions governing wildli	fe. (BDR 45-814) Intr	oduced on 02/27/2017.	
<u>SB222</u>	Provides that certain noncompete p Introduced on 02/27/2017.	provisions in employme	nt contracts are void and unenforceable. (	BDR 53-799)
<u>SB223</u>			om performing certain actions relating to in	nmigration
<u>58224</u>		certain classrooms an	d other locations within a public school wh 017.	iich are used for
<u>SB225</u>	Revises provisions relating to bullyi	ng and cyber-bullying.	(BDR 34-753) Introduced on 02/27/2017	7.
<u>SB226</u>	Revises provisions relating to trans	portation network comp	panies. (BDR 58-486) Introduced on 02/	28/2017.
<u>SB227</u>	Revises provisions relating to nurse	əs. (BDR 54-213) Intr	oduced on 02/28/2017.	
<u>SB228</u>	Revises provisions relating to regist 02/28/2017.	try identification cards a	and letters of approval. (BDR 40-576) In	troduced on
<u>SB229</u>	Revises provisions relating to guard	dianships. (BDR 13-87)	Introduced on 02/28/2017.	
<u>SB230</u>	Makes various changes relating to	judgments. (BDR 2-512	?) Introduced on 02/28/2017.	
<u>SB231</u>	Revises provisions relating to water	r. (BDR 48-736) <i>Intro</i>	duced on 03/01/2017.	
SB232	Enacts the Domestic Workers' Bill of	of Rights. (BDR 53-887	) Introduced on 03/01/2017.	
SB233		id and health insurance	plans to provide certain benefits. (BDR 3	8-817)
SB238*	Introduced on 03/01/2017. Provides for the submission of a ce 02/06/2017.	rtain advisory question	to the voters of the City of Ely. (BDR S-70	9) Introduced on
<u>SB296*</u>		plary or punitive dama	ges in certain civil actions. (BDR 3-940)	Introduced on
AR1		es for the 79th Session	of the Legislature. (BDR R-825) Introdu	iced on
AR2	Provides for the appointment of Ass	sembly attaches. (BDR	R-828) Introduced on 02/06/2017.	
AR3	Provides allowances to the member 829) Introduced on 02/06/2017.	rs of the Assembly for p	periodicals, stamps, stationery and commu	inications. (BDR R-
<u>SR1</u>	Adopts the Standing Rules of the S 02/06/2017.	enate for the 79th Sess	sion of the Legislature. (BDR R-824) Intr	oduced on
SR2	Provides allowances to the member 826) Introduced on 02/06/2017.	rs of the Senate for per	iodicals, stamps, stationery and communic	cations. (BDR R-
SR3	Recognizes the appointment of the	Senate Session staff. (	(BDR R-827) Introduced on 02/06/2017.	
ACR1	Adopts the Joint Standing Rules of Introduced on 02/06/2017.	the Senate and Assem	bly for the 79th Session of the Legislature	. (BDR R-823)
ACR2		ne clergy for the 79th Se	ession of the Nevada Legislature. (BDR R	-864) Introduced
ACR3	Memorializes fallen North Las Vega	as Police Detective Cha	d Parque. (BDR R-863) Introduced on 0	)2/07/2017.
AJR2	Proposes to amend the Nevada Co 690) Introduced on 02/01/2017.	nstitution to require the	recognition of all marriages regardless of	gender. (BDR C-

AJR3 Recognizes the strategic partnership and bond of friendship with, and expressing the Nevada Legislature's support for, the State of Israel. (BDR R-303) -- Introduced on 02/13/2017.

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AJR4	Requests the National Research Council of the National Academy of Sciences to conduct an independent scientific and economic analysis of the current management practices of the Colorado River, the impact of these practices on water
AJR5	Proposes to amend the Nevada Constitution to remove the provisions relating to the election and duties of the Board of Regents. (BDR C-60) Introduced on 02/13/2017.
AJR6	Proposes to amend the Nevada Constitution to abolish the Office of State Controller and the Office of State Treasurer. (BDR C-67) Introduced on 02/13/2017.
AJR7	Expresses the opposition of the Nevada Legislature to certain proposed changes to the federal Medicare and Social Security programs. (BDR R-699) Introduced on 02/15/2017.
AJR8*	Proposes to amend the Nevada Constitution to require approval of certain initiative measures by a two-thirds vote. (BDR C-916) Introduced on 02/06/2017.
AJR10*	Proposes to amend the Nevada Constitution to revise provisions relating to the compensation of certain elected officers. (BDR C-1068) Introduced on 02/06/2017.
SCR1	Directs the Legislative Commission to appoint a committee to conduct an interim study relating to affordable housing within the State of Nevada. (BDR R-835) Introduced on 02/13/2017.
SJR1	Proposes to amend the Nevada Constitution to replace the State Board of Pardons Commissioners with the Clemency Board and requires the Legislature to provide for the organization and duties of the Clemency Board. (BDR C-567)
SJR2	Ratifies the Equal Rights Amendment to the Constitution of the United States. (BDR R-13) Introduced on 02/13/2017.
SJR3	Proposes to amend the Nevada Constitution to provide certain rights to voters. (BDR C-55) Introduced on 02/13/2017.
SJR4	Urges Congress to propose an amendment to the United States Constitution to allow the regulation of independent political expenditures by corporations. (BDR R-777) Introduced on 02/13/2017.
SJR5	Urges Congress to enact the Marketplace Fairness Act. (BDR R-890) Introduced on 02/22/2017.
SJR6	Proposes to amend the Nevada Constitution to provide for certain increases in the minimum wage. (BDR C-867) Introduced on 02/27/2017.
SJR7	Urges Congress to enact legislation transferring title to certain public lands to the State of Nevada. (BDR R-841) Introduced on 02/27/2017.
SJR11*	Proposes to amend the Nevada Constitution to preserve the right to hunt, trap and fish in this State. (BDR C-1001) Introduced on 02/06/2017.
<u>SJR13*</u>	Proposes to amend the Nevada Constitution to limit the total amount of certain property taxes that may be levied on real property. (BDR C-1004) Introduced on 02/06/2017.
<u>SJR17*</u>	Proposes to amend the Nevada Constitution to expand the rights guaranteed to victims of crime. (BDR C-952) Introduced on 02/06/2017.
IP1	Revises provisions relating to voter registration Introduced on 02/06/2017.



Town of Gardnerville Annual Report

2016



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Town Staff:

**Town Board Members** 

Mary Wenner, Chairwoman Ken Miller, Vice-Chairman Cassandra Jones, Member Lloyd Higuera, Member Linda Slater, Member Tom Dallaire, Town Manager Carol Louthan, Administrative Services Mgr Marie Nicholson, Office Specialist Geoffrey LaCost, Town Maintenance Superintendent Paula Lochridge, Main Street Program Manager

> Parks & Public Works Staff: Ryan Clark Ron Grove Jody Martin Mike Plut Steve Thompson

Health & Sanitation Staff Jaired Briggs Michael Jacobsen Craig Tuthill Troy Wandler

Town of Gardnerville 1407 Highway 395 N Gardnerville, NV 89410 775-782-7134 Phone 775-782-7135 Fax www.gardnerville-nv.gov

# Town Manager's Message

At the beginning of the year town staff prepares a brief year-end report for you - the resident, property owner and/or business owner within the Town of Gardnerville in order to share the accomplishments and projects completed during 2016, and to provide information on proposed projects for 2017.

#### Major highlights for 2016 were:

- Gardnerville Station -Bramco removed the contaminated soil and the canopy. 720 tons of contaminated soils was removed from the site.
- Mill Street Improvements We partnered with Trinity Lutheran Church to improve the north side of Mill Street and improve the drainage there replacing the curb, gutter and sidewalk from 395 to Douglas. We then replaced the valley gutter at Mill, upgraded the ADA ramps at the intersection, and installed 3 new decorative lights on Douglas Ave, paving the way to continue with the decorative lights to Gilman Ave. We intend to reconstruct the other side of Mill Street when the Mill Street crosswalk is replaced.



Gardnerville Station canopy demolition

- Arbor Day Planted 2 trees in the Virginai ranch detention pond with Girl Scout Troops 287 and 314 and Boy Scout Pack 8583 and 411.
- Hellwinkel Barn Work Day Jr ROTC came out on a very windy day to stain the Hellwinkel barn. We want to thank them for the valiant effort fighting the wind and trying to stain the barn. They did get much of the area cleaned up.
- Great Race was a huge success and a big THANK YOU goes out to town staff, Main Street volunteers and all those owners of the awesome cars who participated in the car show and helped with the Great Race event. It was really a community effort and we thank you for your support. We did tie for Best Lunch Stop. Thank you Overland for supplying such a great lunch for the Great Race participants.
- Carson Valley Christmas Kickoff Thank you for your support at the kickoff event. 10 cobblers were consumed in a record time
  of 35 minutes. Lantis fireworks provided another great performance and we appreciate the support of the sponsors (Sharkey's
  Casino, Bealls, Carson Valley Medical Center, Heritage Bank & Jonathan Parker & Yu Shimizu Parker). We continue to need
  additional sponsorships each year.
- Online customer service survey The third survey was conducted and the free trash service drawing held at the kickoff event was awarded Shirley Jones. Congratulations! We thank everyone who participated in the survey and for supporting our effort in supplying residents with excellent customer service;

### Upcoming Project for 2017

- · Trail amenities from concrete in Martin Slough Nature park to the trail behind CVMS and amenities will be going in soo
- Crosswalk Improvements Ongoing, plans are at 95% now, and NDOT is attempting to acquire the little bit of property needed to construct those crossing improvements at Mill, High School and Mission Streets.
- CVMS is going to re-create the parent drop off access and exit separating the bus route around the school. We hope to partner with the school district on improvements to High School Street and Courthouse Alley as well.
- Kingslane Sidewalk sidewalk installed between Judy's Window Coverings and Kingslane. Plans are complete and NDOT is reviewing them for final approval. We worked with Nevada Energy to locate a new meter onsite for required streetlights and rapid flashing beacons at this crosswalk location.
- Gardnerville Station Applied again for CDBG funding to construct a storm water detention basin under the site and rebuild the building. Dubé Group is almost complete with the construction drawings. work will be done as grants are obtained, or funding is identified by the town board.

On behalf of the Gardnerville Town Board and staff, our sincerest thank you for living in and doing business in Gardnerville during 2016 and best wishes for 2017. Please feel free to contact the town administrative office at 775.782.7134 with any comments or suggestions of projects, areas you would like to see improvement in, or projects you would like to see the town pursue. Sincerely, Tom Dallaire Gardnerville Town Manager

# Administration/Parks

#### Administration

Town Administration provides overall support for Town operations and serves as point in ensuring the Town Board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, and public communications.

a. The Town website is being worked on by Pronto Marketing.

b. The Gardnerville Main Street Program continues working on ways to attract people to the Gardnerville downtown core and recognize the shopping potential offered by our downtown businesses.

#### **Parks and Recreation**

The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for town activities.

a. Received the "Tree City USA" recognition for the thirteenth consecutive year.

b. Gardnerville was the lunch stop for the Great Race. Heritage Park was filled with beautiful historic cars from the Great Race and the Heritage Park Car Show. The Town of Gardnerville tied for Great Race Best Lunch Stop.



Great Race/Heritage Park Car Show 2016

c. The eleventh season of Movies in the Park continued with four great movies (*Night at the Museum, Minions, Big Hero 6 and Star Wars The Force Awakens*) for residents and visitors to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses: Bodywise Physical Therapy, Carson Valley Medical Center, CLE Hospitality, Center for Advanced Eyecare, Grand Prix Express Car Wash and Northwest Martial Arts We appreciate their support.



2016 Movies in the Park - Night at the Museum

d. On Arbor Day 2016, the Town, along with Girl Scout Troops 287, 314 and Cub Scouts from Troop 411 celebrated by planting three trees at Carrick Pond near Wal Mart. Each scout was given a Ponderosa Pine tree to plant at home.



Arbor Day 2016

e. Other annual events held at Heritage Park included; July 4th Freedom 5k Fun Run and Yankee Doodle Dash.

f. The third Splash Dogs event was successful. We set up a shaded area, bleachers and port-a-potties. Water was donated by the Gardnerville Water Company.

g. The Carson Valley Christmas Kickoff, which again featured a fireworks display by Lantis Fireworks. Entertainment ,Christmas Carolers, and the musical light show. We were pleased to have the All About Dance Kids again this year. They are a wonderful addition.

h. The Town of Gardnerville/Main Street Gardnerville had another float in the Parade of Lights.

# Parks/Public Works

i. Public Arborist training held on November 4 to facilitate better pruning habits of town residents.

j. Boy Scouts - Boy Scout Micah and his crew installed



JROTC - painting barns landscaping on two of the Waterloo median islands.

k. JROTC - The Douglas High JROTC applied stain and preservative to the Hellwinkel barns.

#### **Public Works**

The Public Works Department maintains 40 + lane miles of local streets, the Town's storm drain conveyances, controls weeds within the public right of way, provides snow and ice control measures in inclement weather, and all other maintenance associated with the street network. Review of development projects and design of road maintenance and repair projects is provided through the Town Manager/Engineer.

#### Town Projects:

a. The Town continues to make progress on the redevelopment of the Gardnerville station (former Eagle Gas) Bramco Construction removed 720 tons of contaminated material and the canopy came down. The town will be reimbursed for the expenditures from the petroleum fund.

b. Replaced a storm drain on Hussman for better drainage.

c. Installed removable bollards at Carrick detention pond to deter people from driving around the pedestrian path.

d. Installed a drop inet storm drain in front of Battle Born Wine to improve drainage in that area of Highway 395.

e. Repaired a failed storm drain at the corner of Toler and Highway 395. The repair involved a 35" squash pipe

connecting to a box culvert under the road.

- f. 300 trip hazards were repaired by Precision Concrete.
- g. Four ADA ramps were installed on Toler/Hwy 395

h. New work order system implemented with tablets/ online access for maintenance staff.

i. Purchased a Dodge Ram

# Completed Development Projects within the town:

a. Reviewed and approved a memorial wall and easement abandonment for St. Gall Church

b. Trinity Lutheran Chuch parking lot at the corner of Mill and Douglas was completed. The Town did pavement repair, and installed new street lighting along Douglas as part of the project.

### Health & Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

a. Third online town customer service survey completed by residents and raffle held for a year's free trash service awarded to Shirley Jones, a residential trash customer.



We thank everyone for filling out the town survey. Stay tuned to the town website for the 2017 customer service survey.

b. Continued maintenance of all town vehicles.

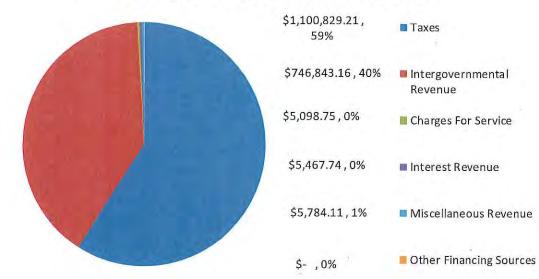
c. We are still working

SHIRLEY JONES, WINNER OF A YEAR'S FREE TRASH SERVICE for dumping local. We

hope to see that accomplished in 2016.

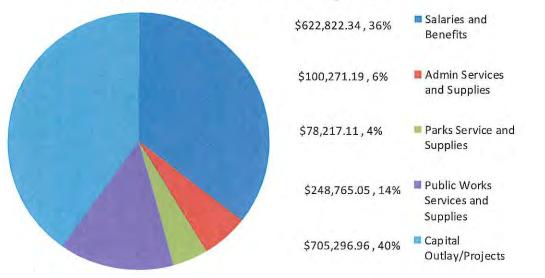
d. We will be working with Douglas Disposal and the Town of Minden starting in February 2016 on a trial recycling program.

## Fiscal Year 15/16



## Fund 610-Gardnerville - Revenue

## Fund 610-Gardnerville - Expenses

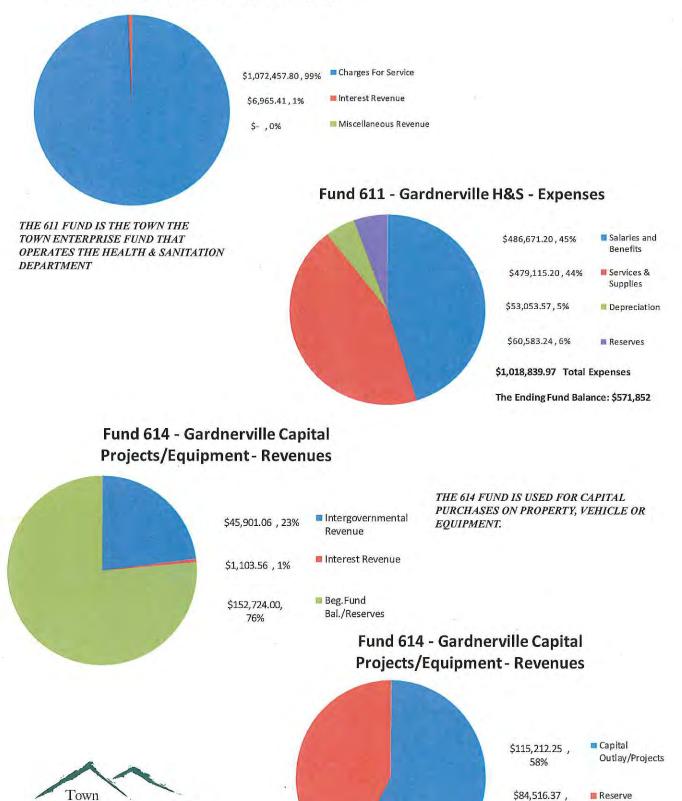


610 IS THE TOWN ADMINISTRATIVE FUND ADMINISTRATION, PARKS AND PUBLIC WORKS IS PROVIDED BY THIS FUND.



## Fiscal Year 15/16

#### Fund 611-Gardnerville H&S - Revenue



42%

# Main Street Gardnerville

Highlights of Main Street Gardnerville Accomplishments

#### **Organization** Committee

- 1. Around 5,000 volunteer hours were logged at an approximate value of \$115,000. (Figures are still being collected at time of this posting.)
- 2. Creation of sponsorship packets to launch fundraising efforts to support events and projects.
- 3. Organize quarterly Main Street Mingles to offer an opportunity for residents/business owners to become better engaged within our community.



#### **Promotion Committee**

 Hosted the Great Race, in partnership with the Town of Gardnerville with attendance of approximately 2000.
 Hosted the first annual Heritage Park Classic Car Show in conjunction with the Great race, we had 72 entries.
 Partnered with East Fork Gallery on their annual Scarecrow Festival to take place with the Heritage Park Gardens Fall Festival event.

3. Assisted Carson Valley Chamber of Commerce with their Parade of Lights event, in partnership with the Town of Gardnerville, with a parade entry and an announcing stand at the Museum

#### District Vitality (formerly Economic Restructuring) Committee

- 1. Began a Virtual Vacancy Tour campaign to promote vacancies within our district.
- 2. Established relationships with many Property Managers/Owners to move forward with the vacancy tours and possible recruitment of new businesses.
- 3. Recruited new members for the District Vitality Committee.

#### Design Committee

- 1. One new bench was installed within the district, located at the Record Courier Center with two more ordered and ready for installation in 2017. All benches were decorated for the holidays.
- 2. Purchased more lamp post banners so that there is one on each light pole throughout our district. These banners will be up from January until the Flower baskets are hung.
- 3. Managed The Heritage Park Garden Projects with a volunteer subcommittee:
  - a. Rented 15 individual spaces for people to grow their own vegetables and flowers.
    - 6 additional spaces were used by participants in the Sharing Garden program and 3 more plots gardening and one planted by the Master Gardeners featuring herbs and strawberries.

2 demonstration beds – one on square foot gardening and one planted by the Master Gardeners featuring herbs and strawberries. There were a total of 26 spaces under cultivation in the main garden area.





Main Street Flowers

Children's Garden



#### **Constant Contact Survey Results**

Survey Name: 2016 Town of Gardnerville Service Survey Response Status: Partial & Completed Filter: None 3/2/2017 3:55 PM PST

Are you a current customer of the Town of Gardnerville's Health Sanitation Department (trash service customer)

Answer	0%	100%	Number of Response(s)	Response Ratio
yes			109	100.0 %
no - You are not eligible to participate in the survey - The Town of Gardnerville boundary does not include the Gardnerville Ranchos.			0	0.0 %
No Response(s)			0	0.0 %
		Totals	109	100%

Which of the following are your primary sources of information about Town issues, services,

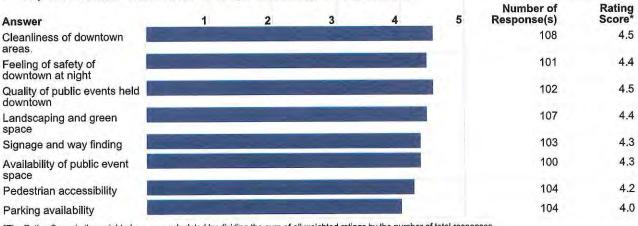
### and events?

Answer	0%	100%	Number of Response(s)	Response Ratio
Town Record (bi-annual newsletter)			75	68.8 %
Town website via home computer			21	19.2 %
Town website via mobile device			2	1.8 %
Record Courier (newspape	r)		58	53.2 %
Carson Valley Times (on-li news magazine)			18	16.5 %
Social networking site (FaceBook, Twitter)			13	11.9 %
Word of mouth			42	38.5 %
Town emails/press release	s Elli		8	7.3 %
Public meetings			2	1.8 %
Other			6	5.5 %
		Totals	109	100%

For each of the following issues in DOWNTOWN GARDNERVILLE please rate your satisfaction on a scale of 1 to 5:

where 5 means "Very Satisfied" and 1 means "Very Dissatisfied"

1 = Very Dissatisfied, 2 = Dissatisfied, 3 = Average, 4 = Satisfied, 5 = Very Satisfied



\*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Please rate your satisfaction of the Town maintained assets

on a scale of 1 to 5:

where 5 means "Very Satisfied" and 1 means "Very Dissatisfied"

1 = Very Disatisfied, 2 = Disatisfied, 3 = Average, 4 = Satisfied, 5 = Very Satisfied

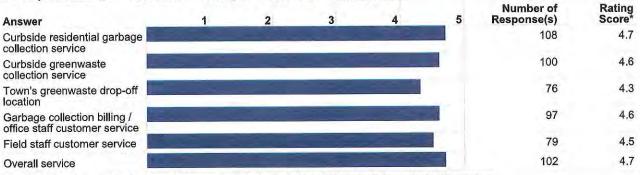
Answer	1	2	3	4	5	Number of Response(s)	Rating Score*
Maintenance of parks (Heritage, Gardner, Arbor Gardens)			- 2 CAR			106	4.6
Maintenance of walking trails / open space / wetlands (Martin Slough Nature Trail)						99	4.4
Maintenance of regional detention ponds (Stodick Ponds, Virginia Ranch Pond Two, Virginia Ranch Regional Pond)					-	96	4.4
Landscaping areas (Toler Lane, Waterloo Islands, Stodick Lineal)						103	4.3
Maintenance of streets	_	-	-			109	3.9
Maintenance of sidewalks						107	4.1
Maintenance of street signs						106	4.3
Cleanup of debris/litter in and near roadways			-			106	4.4
Maintenance of Town owned buildings (Maintenance Facility, Town Admin Office)						48	4.4
Street sweeping operations	-					108	4.3

\*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

#### Please rate your satisfaction of the Town's garbage collection services

#### on a scale of 1 to 5:

where 5 means "Very Satisfied" and 1 means "Very Dissatisfied" 1 = Very Dissatisfied, 2 = Disatisfied, 3 = Average, 4 = Satisfied, 5 = Very Satisfied



\*The Rating Score is the weighted average calculated by dividing the sum of all weighted ratings by the number of total responses.

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			34	31.1 %
No			62	56.8 %
Other			12	11.0 %
No Response(s)			1	<1 %
1000 and 1000 and		Totals	109	100%

If your Answer was Yes to Number 6; How easy was it to contact the person you needed to reach? 1 = Very Easy, 2 = Somewhat Easy, 3 = Normal, 4 = Difficult, 5 = Very Difficult

	1	2	3	4	5	Number of Response(s)	Rating Score*
						47	1.3
*The Rating Score is the weighted average	calculated by divid	ling the sum of a	Il weighted rating	s by the number	of total respon	nses.	

Answer	0%	100%	Number of Response(s)	Response Ratio
Highly satisfied			89	81.6 %
Somewhat satisfied			17	15.5 %
Neutral			3	2.7 %
Somewhat dissatisfied			0	0.0 %
Highly dissatisfied			0	0.0 %
No Response(s)			0	0.0 %
		Totals	109	100%

If you could change ONE thing about the Town of Gardnerville, what would it be?

77 Response(s)

Have you ever par	ticipated in Main Street Gardner	ville's Thirsty Third Thursday?	,	
Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			32	29.3 %
No			77	70.6 %
No Response(s)	10		0	0.0 %
		Totals	109	100%

If you answered yes to the previous question, do you have any suggestions on how to improve Main Street Gardnerville's Thirsty Third Thursday?

23 Response(s)

Do you attend the	Gardnerville Christmas Kickoff?			
Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			57	52.2 %
No			49	44.9 %
No Response(s)			3	2.7 %
		Totals	109	100%

Answer	0%	100%	Number of Response(s)	Response Ratio
Yes			17	15.5 %
No	M		54	49.5 %
No Response(s)	A CONTRACTOR OF A CONTRACTOR OFTA CONTRACTOR O		38	34.8 %
		Totals	109	100%

Answer	0%	100%	Number of Response(s)	Response Ratio
Curbside Recycling	Harrison and the	and the second se	74	74.0 %
A community orchard blanted and available to residents			22	22.0 %
Frail system from Hwy 395 o Lampe Park (behind Naterloo Center)			32	32.0 %
Fown center/facility that would offer Basque handball games and other ball sports			11	11.0 %
More heritage based murals			17	17.0 %
Fown ownership of the Old Gym Playhouse - repairing and remodeling needed			9	9.0 %
Dog Park	No. of Concession, Name		31	31.0 %
Other			15	15.0 %
		Totals	100	100%

This section provides staff information to analyze and document the results based on those individuals who have participated in the Town's Customer Service Survey.

What is your gender?	?			
Answer	0%	100%	Number of Response(s)	Response Ratio
Male			31	28.4 %
Female			75	68.8 %
Prefer not to answer			3	2.7 %
No Response(s)	1		0	0.0 %
		Totals	109	100%

What is your age?			1	
Answer	0%	100%	Number of Response(s)	Response Ratio
Younger than 18	100		0	0.0 %
18 - 34			2	1.8 %
35 - 44			14	12.8 %
45 - 54			14	12.8 %
55 - 64			32	29.3 %
65+			47	43.1 %
No Response(s)	1		0	0.0 %
		Totals	109	100%

Which area do you live within the Town of Gardnerville Number of Response 100% Response(s) Answer 0% Ratio 7.3 % 8 Arbor Gardens **Carson Valley Estates** 4 3.6 % 11 10.0 % Stodick Estates 42.2 % 46 **Chichester Estates** 3.6 % The Ranch at Gardnerville 4 Sunset (North Hampton Wilson Cir) 1 <1 % Old Town (Hussman, Circle, Douglas, High School streets) 13.7 % 15 16.5 % 18 Other No Response(s) 2 1.8 % 109 100% Totals

	our current residence?	100%	Number of Response(s)	Response Ratio
Answer	0%	100 %	105	96.3 %
Own				
Rent			3	2.7 %
Prefer not to answer	1		0	0.0 %
No Response(s)	1		1	<1 %
		Totals	109	100%

	many years have you lived in		Number of	Response
Answer	0%	100%	Response(s)	Ratio
3 or less			23	21.1 %
4 - 5			20	18.3 %
6 - 10			20	18.3 %
11 - 20			20	18.3 %
21 - 30			10	9.1 %
31 +			16	14.6 %
No Response(s)			0	0.0 %
		Totals	109	100%

Would you like the Town to email you information about Town events? Your contact information will not be released to any other entities.

Answer 0%	100%	Number of Response(s)	Response Ratio
Yes - I would like to be notified of Town events		63	57.7 %
No - I do NOT want to be notified about Town events		46	42.2 %
No Response(s)		0	0.0 %
	Totals	109	100%

\*Please enter the information indicated below.

Address 1 = Your physical street address where trash service is provided

Answers	Number of Response(s)
First Name	109
Last Name	109
Email Address	109
Address 1	109

TextBlock:

	Gardnerville Town Board AGENDA ACTION SHEET
1.	For Possible Action: Discussion to change the date of the July 2017 Gardnerville Town Board Meeting; with public comment prior to board action.
2.	Recommended Motion: Based on board discussion.
	Funds Available: 🗹 Yes 🛛 🗌 N/A (requires staff time)
3.	Department: Administration
4.	Prepared by: Tom Dallaire
5.	Meeting Date: March 7, 2017 Time Requested: 5 minutes

☑ Administrative 6. Agenda: Consent

Background Information: July 4 is the first Tuesday of the month, which is when the normal board meeting date would fall. We will need to change that since it is a holiday and we have an event (Freedom 5k) on that date.

- ₩N/A 7. Other Agency Review of Action: Douglas County
- 8. Board Action:
- □ Denied
- $\square$  Approved  $\square$  Approved with Modifications □ Continued

## **Gardnerville Town Board**



## AGENDA ACTION SHEET

- 1. <u>Not For Possible Action</u>: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.
- 6. Agenda: Consent Z Administrative

Background Information: To be given at meeting.

- 7. Other Agency Review of Action: 
  County
  VA
- 8. Board Action:
- □ Approved □ Denied
- Approved with Modifications
- **Continued**