



GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman
Cassandra Jones, Vice Chairwoman
Lloyd Higuera, Board Member
Linda Slater, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, February 7, 2017

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on February 2, 2017 on or before the third day prior to the meeting date, by Carol Louthan, Administrative Services Manager, Signed: Carol Louthan: in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:29 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:37 A.M.

Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:34 A.M.

Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:55 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Pastor Norm Miltz

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Ken Miller

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

January 3, 2017 Regular Board meeting, with public comment prior to Board action.



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve January 2017 claims.
4. **For Possible Action:** Approve Change Order #1 and final payment to Bramco Construction Corp. for work done at Gardnerville Station.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for January 2017. (approx. 10 minutes)
6. **For Possible Action:** Discussion on Main Street Gardnerville's affiliation with the Town of Gardnerville. Provide direction to staff and town counsel to bring back to the board, documents to separate Main Street Gardnerville from the town and county structure. Discussion on, but not limited to:
 - a. amending the contract with Main Street, based upon return of investment, that provides support for Main Street program management including but not limited to financial support and office facilities;
 - b. opening Main Street operating account for deposit of funds previously designated the County's 811 fund which should be closed;
 - c. confirming Main Street's board direction to post for the replacement of Main Street Gardnerville Executive Director on a contract basis; with public comment prior to Board action. (approx. 60 minutes)
7. **For Possible Action:** Discussion to approve, approve with modifications or deny a request for a Design Review development application (DA 16-079) by Jon & Danielle Stafford, co applicant Gerald Bing, to build a 2,600 square foot automotive repair shop with onsite parking and landscaping improvements, on their 0.23 acre parcel, located at 1232 & 1236 Pep Circle in the SI (Service Industrial) Zoning District in the Minden / Gardnerville Community Plan (APN 1220-03-411-006 & 007); with public comment prior to Board action. (approx. 30 minutes)
8. **For Possible Action:** Approval of Resolution No. 2017R-010 - augmenting the Town of Gardnerville budget for fiscal year 2016-2017, with public comment prior to Board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion on the recorded Joint Access Agreement with the adjacent property at the Town Administrative offices following transfer of ownership. Provide direction to Staff and/or Town Counsel to draft an acknowledgment of receipt of the recorded Joint Access and Parking Agreement for signature by the current owner, and any prospective buyers, concerning the common entrance off 395 over the parking lot shared by the Town and the adjacent property; with public comment prior to Board action. (approx. 10 minutes)
10. **For Possible Action:** Discussion to accept a report of tortious conduct claims per NRS 41.0385, with public comment prior to Board action. (approx. 5 minutes).
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for January 2017. (approx. 10 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for January 2017. (approx. 30 minutes)
 - a) Discussion and no action on projects submitted to the town for staff review of the Greater NV Credit union sign update, Taco Bell building remodel, Kentucky Fried Chicken remodel.
 - b) Discussion on sending the town manager to the Main street conference on May 1-3, 2017 with a cost of approximately \$2000 for the conference. May 3rd is a board meeting day.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting March 7, 2017