



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Ken Miller, Chairman  
Cassandra Jones, Vice Chairwoman  
Lloyd Higuera, Board Member  
Linda Slater, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, April 4, 2017

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on March 30, 2017 on or before the third day prior to the meeting date, by Carol Louthan, Administrative Services Manager, Signed: Carol Louthan : in accordance with NRS Chapter 241 at following locations;

**Carson Valley Chamber of Commerce**, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:27 A.M.

**Douglas County Historic Courthouse**, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:33 A.M.

**Gardnerville Post Office**, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:43 A.M.

**Gardnerville Town Offices**, 1407 HWY 395 N, Gardnerville NV 89410 at 8:55 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

### INVOCATION – Leo Kruger, Valley Christian Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Linda Slater

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**March 7, 2017 Regular Board meeting, with public comment prior to Board action.**



**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve March 2017 claims.
4. **For Possible Action:** Approve Proclamation 2017P-01 recognizing April 28, 2017 as Arbor Day.
5. **For Possible Action:** Approve interlocal agreement for access to the Nevada Secretary of State's office business portal, authorizing the board chairman to sign.
6. **For Possible Action:** Approve a park use application for Heritage Park by Splash Dogs scheduled for May 11- 14, 2017, at a cost to the town of \$1,500 in addition to providing bleachers, port-a-potties and assisting with setup of the event.
7. **For Possible Action:** Approve proposed legal services agreement with town counsel's new law firm Jennifer Yturbide Law PC for attorney representation of Town interests and matters effective April 3, 2017 under existing terms and conditions, authorizing Chairman Miller to sign the agreement.

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2017. (approx. 10 minutes)
9. **For Possible Action:** Discussion to approve, approve with modifications, or deny an agreement between Main Street Gardnerville and the Town of Gardnerville for the support of the Main Street Program and its efforts to promote, preserve, and enhance the Town of Gardnerville and its downtown area; with public comment prior to Board action. (approx. 10 minutes)
10. **For Possible Action:** Discussion on the Town of Gardnerville sponsoring the Minden Airport Aviation Roundup held October 7-8, 2017 in the amount of \$5500. Presentation by Bill Chernock; with public comment prior to Board action. (approx. 15 minutes)
11. **For Possible Action:** Discussion to approve, modify or deny the 2016 Town Crack Repair Project and award the contract to Vega Asphalt Paving in the amount of \$67,264.20 to cut, and remove cracked ac and repave the area within town streets in Chichester Estates and Virginia Ranch Development, authorizing the Town Superintendent to sign the contract and increase the contract by 20% to a total of \$80,717.04 as needed for inspections and additional repairs; with public comment prior to board action. (approx. 15 minutes)
12. **For Possible Action:** Discussion and provide direction to staff on the Hellwinkel open space perimeter fence, and moving unused funds to the Major Repairs Public Works budget line item; with public comment prior to Board action. (approx. 15 minutes)
13. **For Possible Action:** Discussion on the tentative Town Capital Improvement Projects (CIP) and review priorities for next 5 years and project priorities to be completed during the 17-18 fiscal year; with public comment prior to board action. (approx. 45 minutes)
14. **For Possible Action:** Discussion to approve or modify the proposed Tentative Town Budget for fiscal year 17-18, and provide direction to staff for the final budget review at the May Meeting; with public comment prior to board action. (approx. 45 minutes)
15. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2017. (approx. 5 minutes)
16. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for March 2017. (approx. 5 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly meeting May 2, 2017