



Annual Report

2012

Contents

Message	1
Town Departments	
Administration	2
Parks & Recreation	2
Public Works	2/3
Health & Sanitation	3
Main Street Gardnerville	4

Town Board Members

Paul Lindsay, Chairman
Ken Miller, Vice-Chairman
Lloyd Higuera, Member
Mike Philips, Member
Linda Slater, Member

Town Staff:

Tom Dallaire, Town Manager
Josh Poulson, Engineering Tech
Carol Louthan, Office Manager Sr.
Marie Nicholson, Office Assistant Senior
Paula Lochridge, Main Street Program Manager

Maintenance Staff:

Mike Plut
Dan Grimes
Ryan Clark
Jody Martin
Steve Thompson
Craig Tuthill
Mike Turner

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Town Manager's Message

At the beginning of each year, town staff prepares a brief report for you - the resident, property owner and/or business owner within the Town of Gardnerville in order to share the accomplishments and projects completed during 2012, and to provide information on proposed projects for 2013.

Paul Lindsay, 2012 Town Board Chairman, decided not to re-run for the Board this year. We want to thank Paul for his service and support to the town over these past 10 years and his time and dedication to making Gardnerville a better place to live, work and play. Staff has enjoyed working with Paul on projects like the Christmas Kickoff's pavilion musical light show. We will miss having his expertise on that system. Two new members were elected to the Board during the November 2012 election. We welcome back Lloyd Higuera, who was appointed by the board earlier in the year when Robin Bernard moved to Las Vegas, and Mary Wenner who was elected by the Gardnerville residents. They both have so much to offer and are excited about serving on the board. Staff looks forward to working with them and having their guidance and direction for the Town of Gardnerville as we are heading into its future.

The Town is still being affected by the downturn in the US economy and with lower assessed property values, brings reduced revenues for the town. This past 2012-2013 fiscal year, within the town boundary, there was an 11% (\$18 million) reduction in assessed value from prior fiscal year. This decline in property value reduces the taxes received by the town to use for operations, maintenance, and town improvement projects. The reduction, coupled with the rising cost to do business reduces the amount of funds staff has to perform maintenance services. There appears to be only a 3% forecasted reduction in assessed value for this year. The town will be further affected by the downturn in the economy and your Town Board is striving to provide the best possible service to meet community expectations. On the bright side, revenues are not projected to be decreasing as much in 2013 as they have in the past couple of years.

A major highlight for 2012 was the fireworks show that we included in the town's Carson Valley Christmas Kickoff event. That was a fun program to plan and for the weather to cooperate so the program was able to be executed on time. The Eddy Street lighting project was completed this year.

Main Street Gardnerville (MSG) continues to hold events that attract people to the downtown core businesses, working to ensure that the whole community knows where businesses are located and what merchandise and services the Gardnerville businesses have to offer. MSG is planning more events and/or programs this coming year. We are looking forward to the spring flowers down Main Street. Substantial progress was made to the community garden, and we thank all the volunteers on that project that have spent countless hours making that program a success. They are planning additional features in the community garden area; a labyrinth and starting a kid's garden this summer.

Our thoughts and prayers are with Dan Grimes, and his family. Dan was struck with a sudden illness this past year and retired from the Town.

Staff is always searching for alternative funding sources, but is finding those sources drying up or being changed to different state and federal programs. The town was ranked number three (3) out of eight (8) projects that applied to receive a portion of the NDOT funding to improve a couple of the crosswalks within Gardnerville that are adjacent to Carson Valley Middle School, Gardnerville Elementary School and Kingslane. We are waiting to hear about those funds and when we can move forward with that project. We are also working with NDOT to add sidewalk along Highway 395 from Kingslane to the Waterloo Center. This has been put on hold until funding from NDOT can be identified. The town was awarded a \$25,000 grant from State Lands; Land, Water and Conservation Fund Grant program and we are excited about adding some amenities to the Martin Slough Pond trail system this coming summer.

Town staff is focusing on the transverse cracks in Chichester, which has and will become a huge issue for the residents of that subdivision in future years. We are going to apply a micro-surface seal coat on the street in an attempt to reduce the amount of shrinkage we are currently experiencing with asphalt used for those streets.

On behalf of the Gardnerville Town Board and staff, our sincerest thank you for living and doing business in Gardnerville during 2012 and best wishes for 2013. Please feel free to contact the town administrative office at 775.782.7134 with any comments or suggestions of projects, areas you would like to see improvement in, or projects you would like to see the town pursue.

Sincerely,
Tom Dallaire
Gardnerville Town Manager

Administration

Town Administration provides overall support for Town operations and serves as point in ensuring the Town Board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, and public communications.

- a. The Town website has been updated and now links with the Douglas County website. Town staff is always updating it with the latest information on what is happening in the town.
- b. Town staff upgraded 3 computers (Josh, Paula, Tom) and County IT staff upgraded one (Marie). We are waiting for County IT staff to install our new server system and another computer (Carol).
- c. We are celebrating the success of having the Gardnerville Main Street Program working on ways to attract people to the Gardnerville downtown core and recognize the shopping potential offered by our downtown businesses.

Parks and Recreation

The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for Town activities.

- a. Received the "Tree City USA" recognition for the tenth consecutive year.
- b. The seventh season of Movies in the Park continued with four great movies (The Sandlot, Percy Jackson & the Olympians, Tangled and Cars) for residents to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses. We appreciate their support.
- c. On Arbor Day 2012 the Douglas High Environmental Club assisted in planting a Chanticleer Pear tree.
- d. Other annual events held at Heritage Park included Valley Cruiser's annual Rockathon Car Show co-sponsored by the Gardnerville Town Board, the Sertoma Club's



OLD TOWN DAYS - SEPTEMBER 2012

annual Oktoberfest, Old Town Days and the Carson Valley Christmas Kickoff, which featured a fireworks display by Lantis Fireworks. Entertainment included the Carson Valley Boys & Girls Club, the Christmas Carolers, and the musical light show.

- e. Assisted Main Street Gardnerville in watering of plants and helping with other Main Street events.
- f. Assisted Main Street Gardnerville at Heritage Park Gardens with the installation of water lines and fencing.
- g. A big thank you to the Carson Valley 3rd Ward of The Church of Jesus Christ of Latter Day Saints for volunteering to plant 400 shrubs, flowers, and trees along the Toler Lane lineal walkway.
- h. As you may have seen we have updated the uniforms for staff to include a fluorescent green shirt which improves staff safety by improving their visibility.
- i. The newly acquired Hellwinkel Barns were part of the Carson Valley Historic Barn Tour.

Public Works

The Public Works Department maintains 40 lane miles of local streets, maintains the Town's storm drain conveyances, controls weeds within the public right of way, provides snow and ice control measures in inclement weather, and all other maintenance associated with the street network. Review of development projects and design of road maintenance and repair projects is provided through the Town Manager/Engineer and Engineering Technician.

- a. The Town Manager and Engineering Tech have been busy working to improve development and reduce risk to the citizens by participating in the revisions to the Douglas County Design Criteria and Improvement Standards, Douglas County Standard Details, and the Douglas County Hazard Mitigation Plan.
- b. They also attended the Nonpoint Education for Municipal Officials (NEMO) on protecting water quality through community planning.
- c. Staff has been working to find funding for projects



Toler landscaping volunteers 12/15/12



2012 CHICHESTER CRACK FILL BEFORE

- i. NDOT LPA for Kingslane Sidewalk – We have signed the necessary agreements.
- ii. Land and Water Conservation Fund Grant – Ranked 1st and are waiting for funding.
- iii. NDOT FY2013 TE partnered with Douglas County for Trails – Ranked 2nd and are waiting for funding.
- iv. NDOT FY2013 TE submitted for crosswalk upgrades – Ranked 3rd and are waiting for funding.
- d. Civil Improvement and Maintenance Projects
 - i. Dredging of the Gilman ponds was completed by Impact Construction which cleaned out the sedimentation accumulated over the last 8 years.
 - ii. 2012 Chichester Crack Fill was completed by Impact Construction.
 - iii. 2012 Chichester Crack Patch was completed by Cruz Construction.
 - iv. Hellwinkel Flood Trench and Trail
 - 1. Northwest Hydraulics is working on the final report for the Hellwinkel trench. This will not solve the flooding problems but will help in the short term.
 - 2. Wetlands Delineation was completed by RCI.
 - 3. Geotechnical Report was completed by Wood Rodgers.
 - v. Raley's to Toler Sidewalk

2012 CHICHESTER CRACK PATCH



- 1. Approved at the county. Deferred for future funding.
- vi. Toler Landscaping Design.
- vii. Eddy Street Lighting
 - 1. Eddy Street is now the brightest street in town but is still night sky friendly with the new LED bulbs.
- e. ADA transition plan - Staff is finalizing the plan for handicap ramp replacement and improvements required with the new 2010 ADA guidelines.
- f. With the help of Nichols Consulting we have completed the PCI's for all the streets in Gardnerville. We will be working on the oldest and lowest PCI streets first.
- g. Town staff with the help of Douglas County GIS has been working to update our GIS information and has been working with the county to implement the use of 2 new software products; Pictometry and Vuetworks.
- h. Town staff has reviewed the plans for several developments and have been working with the developers and construction crews for these projects.
 - i. The Ranch at Gardnerville
 - ii. Walmart
 - iii. Gardnerville Elementary School Expansion
 - i. They have also worked with developers and Douglas County on annexations for
 - i. Hellwinkel Property – 7.54
 - ii. Peri Brothers and Barton Health Property – 95.76 Acres

4. Health and Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

- a. Bought a new Mack refuse vehicle
- b. The Greenwaste program has once again been put on hold for the winter to help with fuel costs and free up maintenance staff's time for other projects within the town. If residents call, they have been asked to put out their greenwaste during the off season with your normal garbage.
- c. We received the second shipment of greenwaste cans. And will be distributing them in the near future.
- d. As you may have seen we have updated the uniforms for staff to include a fluorescent green shirt which improves staff safety by improving their visibility.

Main Street Gardnerville Program

Main Street Gardnerville (MSG) has been in existence since 2008. MSG represents more than 200 parcels and nearly 200 businesses. The Main Street approach advocates a return to community self-reliance, local empowerment, and the rebuilding of traditional commercial districts based on the unique needs of the community. Some of the highlights of the Main Street Program accomplishments are listed below:

Design Committee:

- Managed the Main Street Flower program through a volunteer committee
- Transformed the street front of a vacant building along the Main Street Corridor into a Main Street Sidewalk Gallery with rotating exhibits.
- Installed Brochure Rack located at corner of Eddy Street and Main Street. A second rack will soon be installed near the Museum and shared with the Carson Valley Visitor Association.
- Constructed and opened Phase 1 of Heritage Park Gardens, a public use community garden.
- Hosted two public events: June Open House – Plant Swap and Sale and October - Harvest Celebration.
- Awarded a \$4,000 grant from the Nevada Commission on Tourism. Main Street Gardnerville will be able to construct a labyrinth within the Heritage Park Gardens with this grant money.
- Added four new benches to the town streetscape: two benches to honor local residents who have made significant contributions to the community and two to honor the military service.

Economic Restructuring Committee:

- Through the Revolving Loan Fund, we have made loans totaling \$30,000 to businesses within the Main Street Gardnerville district
- There have been a total of 14 new businesses which have opened in the Main Street District in 2012 with 6 businesses closing and 5 relocating outside of the district. 14 businesses have improved their business through private investment.

Organization Committee:

- There are approximately 100 volunteers that have logged 4,650 hours for a total value of \$93,000.
- On the first Tuesday of each month, Main Street Gardnerville hosts a casual community coffee meeting at Sharkey's Casino from 8:30 to 9:30 in the morning.
- Co-op billboard installed in November south of Gardnerville in conjunction with the Historian Inn, JT Basque Bar & Dining Room and MSG.

Promotions Committee:

- Database members increased to over 900 and our Facebook Page has over 1260 Fans
- This was the fourth year for our Thirsty Third Thursday Wine Walks.
- The 2nd annual Holiday Shopping Bazaar was a successful fundraising event with 45 vendors and over 100 donated raffle and silent auction prizes.
- Cash Mobs were started at the end of the wine walk season to encourage people to shop our downtown.



WINE WALK - JULY 2012



EDDY STREET KIOSK/PLANTER