



GARDNERVILLE TOWN BOARD

Meeting Agenda

Lloyd Higuera, Chairman
Mary Wenner, Vice Chairwoman
Cassandra Jones, Board Member
Ken Miller, Board Member
Linda Slater, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, August 4, 2015

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on July 30, 2015, on or before the third day prior to the meeting date, by Carol Louthan, Office Manager

Signed: Carol Louthan: in accordance with NRS Chapter 241 at following locations;
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:07 A.M.
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:32 A.M.
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410, Gardnerville NV 89410 at 8:10 A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, Gardnerville NV 89410 at 8:19 A.M. and on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

INVOCATION – Pastor Lon Smith, River Ministries

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Linda Slater

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

June 2, 2015 Regular Board meeting, with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence**
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- 3. For Possible Action: Approve July 2015 claims**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

4. **For Possible Action:** Approve Gardnerville Special Event Application for the 25th Annual Carson Valley Sertoma Oktoberfest scheduled for September 13, 2015 in Heritage Park, designated a Class II use per park use and reservation policy.
5. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event application for Carson Valley Sertoma Oktoberfest, September 13, 2015 from 12:00 p.m. to 4:30 p.m.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion to approve Proclamation 2015P-02 recognizing the week of August 10th through August 16th, 2015 as Brain Injury Awareness week; with public comment prior to Board action. (approx. 10 minutes)
7. **For possible action:** Discussion and presentation by Stantec Consulting, regarding the results of the June 27th Gardnerville Station workshop and selecting the proposed site elements, building color, wall design options and color, gateway sign concept, discussing the three information signs and concepts the board would like to pursue, Discussing the budget and future phases, providing direction to staff to proceed with the 2016 CDBG project application to Douglas County; with public comment prior to Board action. (approx. 60 minutes)
8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for May 2015. (approx. 10 minutes)
9. **For possible action:** Discussion on an agreement between the Town of Gardnerville and Main Street Gardnerville to clarify the finance department's concern over the Program Manager's position, and provide for a revised budget to accommodate the employee concept; with public comment prior to Board action. (approx. 10 minutes)
10. **For Possible Action:** Discussion on a request by Rick Nuzum on a Major Design Review to construct a 4,800 sq ft building in the Service Industrial (SI) zone within the Minden-Gardnerville community plan, located at 1448 Industrial Way (APN:1220-03-410-009); with public comment prior to Board action. (approx. 20 minutes)
11. **For Possible Action:** Discussion on Douglas County Pay and Compensation Study changes including, but not limited to the following;
 - A) modification to annual leave policy 200.36,
 - B) Town Staff Pay Grades,
 - C) revisions to the Town job descriptions and classifications,
 - D) paying the full PERS contribution rate of 2.25% as approved by the Board of County Commissioners, with associated budget modifications; with public comment prior to Board action. (approx. 20 minutes)
12. **For Possible Action:** Discussion on Town organization structure and provide direction to staff on promoting the Town Civil Engineer to the Town Superintendent, along with increasing the beginning pay to recruit an experienced mechanic with a CDL for the Health and Sanitation Department, with associated budget modifications; with public comment prior to Board action. (approx. 20 minutes)
13. **For Possible Action:** Discussion to approve, approve with modifications or deny the request to sign an interlocal agreement between Douglas County and the Town of Gardnerville on maintenance of the future multi modal trail along the Martin Slough, south of Zerolene and north of the existing Martin Slough Nature Trail, adjacent to the Chichester Estate subdivision, at the Martin Slough Ponds, southeast of the intersection of Chichester Drive and Gilman Ave; with public comment prior to Board action. (approx. 20 minutes)
14. **For Possible Action:** Discussion to award, award with modifications or deny the 2015 Hellwinkel Channel Project #08D01, PWP# DO 2015 246, the contract to impact Construction in the amount of \$405,455.41, and authorizing the town manager to sign the award and contract, and provide approvals of project change orders up to 10% above the contract price, for a total amount of \$446,040.95; with public comment prior to Board action (approx. 10 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

15. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for July 2015.
(approx. 5 minutes)

16. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for July 2015.
(approx. 5 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Gardnerville Town Board Meeting – September 1, 2015