



## GARDNERVILLE TOWN BOARD

1407 Highway 395  
Gardnerville, Nevada 89410  
775-782-7134 FAX: 775-782-7135  
www.gardnerville-nv.gov

### Meeting Agenda

Paul Lindsay, Chairman  
Ken Miller, Vice Chairman  
Lloyd Higuera, Board Member  
Mike Philips, Board Member  
Linda Slater, Board Member

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Tuesday, October 2, 2012

4:30 p.m.

Gardnerville Town Hall

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### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Lloyd Higuera**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**August 14, 2012 Special Board meeting, with public comment prior to Board action.**

**September 4, 2012 Regular Board meeting, with public comment prior to Board action.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. Correspondence
2. Health and Sanitation Department Monthly Report
3. Approve September 2012 claims



**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

4. **For Possible Action:** Discussion regarding approval of Resolution 2012R-077 to prohibit left turns from Service Drive onto US 395; with public comment prior to Board action. (approx 10 minutes)
5. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for September 2012. (approx 10 minutes)
6. **For Possible Action:** Discussion on Overhead Street Banner Policy and Main Street Banner form; with public comment prior to Board action. (approx 15 minutes)
7. **For Possible Action:** Discussion and direction to staff on revising the following Town policies;
  - a. Heritage Park Use Policy
  - b. Heritage Park Reservations Policy
  - c. Street Closure/Special Events Policy; with public comment prior to Board action.(approx. 20 minutes)
8. **For Possible Action:** Discussion and possible action to allow a street closure for a Farmers Market which will be held adjacent to Heritage Park along Ezell Street each Saturday from October 6, 2012 to November 8th, including waiving the Town's 60-day application requirement under the Town's Street Closure Policy. This is not an request for exclusive use of Heritage Park. The park will remain open to the public during this event. Public comment prior to Board action.
9. **For Possible Action:** Discussion on providing a Town sponsored Fireworks display for two events;
  - a. The 2012 Christmas Kickoff, November 28<sup>th</sup>,
  - b. Fourth of July 2013 event, with public comment prior to Board action.
10. **For Possible Action:** Board discussion and possible action to determine a maximum not to exceed bid for the purchase and acquisition of real property located at 1395 Highway 395, APN: 1320-33-402-075, within the Town of Gardnerville and Main Street District, currently known as the Eagle Gas Station; with public comment prior to Board action.
11. **For Possible Action:** Discussion on town Health and Sanitation staff position modifications;
  - a. Health and Sanitation Maintenance Specialist II and proceeding with staff leadership,
  - b. Hiring an additional full time Health and Sanitation Maintenance Tech I,
  - c. Promoting the current H & S Department Maintenance Tech I to Maintenance Tech II with 10% pay increase, with public comment prior to Board action. (approx 20 minutes)
12. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for September 2012. (approx 10 minutes)
13. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for September 2012. (approx 20 minutes)

***Adjourn***

**Calendar:** Nevada League of Cities Conference, Elko, October 4-6, 2012  
Regular Town Board Meeting – November 6, 2012