



GARDNERVILLE TOWN BOARD

Meeting Agenda

Lloyd Higuera, Chairman
Mary Wenner, Vice Chairwoman
Cassandra Jones, Board Member
Ken Miller, Board Member
Linda Slater, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p) 775-782-7134 (f) 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, November 3, 2015

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on October 28, 2015, on or before the third day prior to the meeting date, by Carol Louthan, Office Manager Signed: Carol Louthan : in accordance with NRS Chapter 241 at following locations:
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:47 A.M.
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:35 A.M.
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410, Gardnerville NV 89410 at 8:17 A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, Gardnerville NV 89410 at 8:24 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

INVOCATION – Carl Dahlen, Christ Presbyterian Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Linda Slater

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

October 6, 2015 Regular Board meeting, with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve October 2015 claims
4. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Application by Carson Valley Chamber of Commerce for the 20th Annual Parade of Lights, December 5, 2015 starting at Heritage Park and ending in Minden Park, and a waiver of associated street closure fees by Town of Gardnerville. This event includes closures of the following Town maintained streets from 3:00 p.m. to 8:00 p.m.: Gilman, South Ezell Street and Eddy Street.

5. Approve appointment of Meredith Fischer to the Main Street Board of Directors. Meredith Fisher will serve until June 30, 2016, to fill the vacancy left by Dorette Caldana, and then she will have the option of continuing on the board for a three year term at that time.
6. Approval use of Heritage Park for Coffin Races on October 8th weather permitting and tentatively reserve the park for the 15th of October should the weather not cooperate on the 8th.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. Not for Possible Action: presentation by Zack Laningham on his Eagle Scout project where he led the effort to replace the landscaping along the eastside Waterloo islands. (approx. 5 minutes)
8. Not for Possible Action: presentation by Aziz Syammach on his Eagle Scout project where he led the effort to replace the landscaping ground cover at the town administrative Office. (approx. 5 minutes)
9. Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for October 2015. (approx. 10 minutes)
10. For Possible Action: Discussion on approving the previously submitted Community Development Block Grant application to Douglas County for the County Commissioners consideration of the Gardnerville Station Project for the rehabilitation of the existing building, including preparing the construction documents for the county design review process, preparing construction plans, and performing the construction of the building rehabilitation, with an application amount of \$294,000, including a \$25,000 match from the Town; with public comment prior to board action. (approx. 10 minutes)
11. For Possible Action: Discussion on the purchase of one used bucket truck not to exceed the budgeted amount of \$80,000 for the replacement of the town's 1995 Ford F350 31' boom truck, to also include approving the 1995 Ford boom truck to be sent to auction once the replacement bucket truck arrives, authorizing the town manager to sign all the required documentation for the purchase and release of both bucket trucks; with public comment prior to board action. (approx. 5 minutes)
12. For Possible Action: Discussion on selecting one of five firms who responded to the request for qualifications 2015-01 to perform the surveying, engineering, and construction management services for the town project; 395 Crosswalks upgrade project, and authorizing the town manager negotiate and sign contractual agreement with the selected firm; with public comment prior to board action. (approx. 10 minutes)
13. For Possible Action: Discussion and provide direction to town staff to pursue creating a Dog Park at the Virginia Ranch detention pond, approving the staff to proceed with purchasing (max \$6000) and installing the proposed dog park sign; with public comment prior to board action. (approx. 10 minutes)
14. For Possible Action: Discussion to approve, approve with modifications or revise the town development standards as discussed in last month's meeting; with public comment prior to board action, (approx. 10 minutes)
15. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for October 2015. (approx. 5 minutes)
16. Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for October 2015. (approx. 10 minutes)
17. Not For Possible Action: Discussion on the Board members' activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Gardnerville Town Board Meeting – December 1, 2015
Gardnerville Christmas Kickoff – December 3, 2015 5:30 pm
Parade of Lights – December 5, 2015



GARDNERVILLE TOWN BOARD

Meeting Minutes

Lloyd Higuera, Chairman
Mary Wenner, Vice Chairwoman
Cassandra Jones, Board Member
Ken Miller, Board Member
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Contact: Carol Louthan, Office Manager
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Tuesday, October 6, 2015

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Jack Crandall, Calvary Chapel

The meeting was called to order at 4: 35 p.m. by Chairman Higuera and a determination of a quorum was made.

PLEDGE OF ALLEGIANCE – Tom Dallaire



PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.



FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Jones/Wenner to approve the agenda as written.

No public comment.

Upon call for the vote, motion carried unanimously.



FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

September 1, 2015 Regular Board meeting, with public comment prior to Board action.

Motion Slater/Miller to approve the previous minutes for September 1st, 2015.

No public comment.

Upon call for the vote, motion carried.



CONSENT CALENDAR FOR POSSIBLE ACTION

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1. **For Possible Action:** Correspondence
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
Accepted.
3. **For Possible Action:** Approve September 2015 claims
Approved.
4. **For Possible Action:** Approve purchase of one Road Vista retroreflectometer model 922 for the inventory and condition study of the towns street signs as required by the 2009 MUTCD, at a cost of \$9,750.
Approved.

Motion Wenner/Slater to approve the consent calendar.

No public comment.

Upon call for the vote, motion carried.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5.  **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for September 2015.**

Mr. Dallaire stated Mrs. Lochridge is not here. She had a medical issue come up.

Vicki Bates, member of the Heritage Park Gardens committee, reported we finished the children's gardening workshops. That grant is being completed this fall. We completed the first year of our sharing garden and have two more years to go on that grant. The bridge to the children's garden was completed as an Eagle Scout project by Zack Cruz. We just had the Harvest Festival last weekend. We timed it with the scarecrow event. It was busy all day long. We had a scavenger hunt. Every kid that came in got a raffle ticket and every 20 minutes or half hour we drew names for a pumpkin that we grew in the gardens. We had a critter in the corn game. The kids decorated rocks to look like pumpkins. We had a number of items for donation. Overall we have noticed there seems to be a lot more awareness of gardens in the community. When we were setting up for the Harvest Festival there was a professional photographer out there. Carol ran across a couple of 6th grade classes from CVMS. They set up a workshop on the 14th of this month. We had a Gardnerville Elementary 4th grade class over there. The good news is thanks to Norie Jenkins, Lowe's has taken us on as a project. They are giving us \$5000 worth of products, plus volunteer labor. They will finish the fencing in the children's garden and are going to create an event area between the gazebo and the fence. They have also given us four 6-foot tables. Our project for next year is the event area that Lowe's is doing and starting container gardens.

Mr. Miller announced the coffin races are this weekend at 11:00. The check-in is 10:00. They have 13 entries. Each one will run about three times. Part of the money from Lowe's will go for new frames for the gallery on the old Magoo's building. Lowe's will build permanent frames with plexiglas so you can slide the photos in and out. I am meeting with the planning commission on the 13th to hopefully get approval of the mural to go up on the mason's building.

Vice-Chairwoman Wenner asked what kind of booths they will have at the coffin races.

Mr. Miller believed Main Street is selling soft drinks and water. That will be the only thing.

Mr. Dallaire mentioned Paula and Scott presented the Great Race event to the Carson Valley Visitor's Authority and they will donate \$1,000 toward the event for promotional materials.

6.  **For Possible Action: Approval of Resolution 2015R-060 augmenting the Town of Gardnerville budget for fiscal year 2015-2016; with public comment prior to board action.**

Mr. Dallaire advised this is for the grant funds that we had last year. We didn't get the project started. We met with state lands today. Charlie and Brandi were here to clarify what they needed. They went through Carol's binder of all the expenses we have been tracking. They had a few changes that needed to be made so Carol fixed what they needed and it is all ready to go. They will submit for the reimbursement and we will send them a report when the channel is complete. The augmentation includes the \$123,500 for the channel at Kingslane and the benches.

Motion Miller/Wenner to approve Resolution 2015R-060 augmenting the Town of Gardnerville budget for the fiscal year 2015/2016.

No public comment.

Upon call for the vote, motion carried unanimously.

7. **For Possible Action: Approve budget transfers for fiscal year 2015/2016; with public comment prior to board action.**

Mr. Dallaire explained this is just a paperwork issue. We are going from the board designated fund to capital projects so we can expend the money.

No public comment.

Motion Slater/Miller to approve the budget transfers for fiscal year 2015/2016. Motion carried.

8.  **For Possible Action: Discussion to reconsider a motion of the board at the April 7, 2015 town board meeting to “advise staff that we are opposed to any cost allocation from the county.” If reconsideration is approved, an interlocal agreement will be presented for the board’s consideration as Item 9 of this agenda; with public comment prior to board action.**

Mr. Dallaire had asked about the cost allocation in April. The direction from the board was not to pay it. We went back and negotiated more with Jim Nichols. The only thing I could justify paying cost allocation on is the 611 fund, which is the enterprise fund. It is a business. We could technically enter into a contract with DDI and have them pick up the trash and that service would not be provided by the town. The Town of Minden is on board with the enterprise funds as well, as far as I know. The risk is if we don’t get on board now with the cost allocation it could go to the county commissioners for a determination. It could go either way: enterprise fund or all of it.

Chairman Higuera pointed out this has been a long journey. This is the third county manager to broach this subject. Jim Nichols made it clear that it’s all or the enterprise fund. If we stand by the action we took in April then this will go back to the commissioners and they will have two choices. They will either go for a complete cost allocation of the entire budget or they could say the enterprise funds. Why gamble. It’s better to be proactive. There will be some kind of cost allocation that will go to the county. The least painful is the enterprise fund. The contract that’s been worked out is very well stated and even had some HR type of things, which give us a little more flexibility as a town.

Mr. Dallaire will go over that in the next item.

Mrs. Jones believed part of the reason we took that action is to give Tom the strongest possible negotiating stance. The purpose was to give him the strongest position to negotiate from. I do commend Tom for the hard work.

Mr. Miller felt it gave them an opportunity to make a stand.

Mrs. Slater thought the town can live with this. We can justify it now. The other figures could not be justified. That makes a huge difference.

No public comment.

Motion Miller/Slater to rescind the original motion of April 7, 2015 to advise staff that we are opposed to any cost allocation from the county and to reconsider approval of the interlocal agreement, which will be presented for the board’s consideration. Motion carried unanimously.

9.  **For Possible Action: Discussion to approve, approve with modification or to deny an interlocal agreement between Douglas County and the Town of Gardnerville, approving cost allocation from Douglas County to the towns enterprise funds only, at a cost to the 611 Fund (Health and Sanitation) of \$20,464, for the fiscal year 2015/16, authorizing the Board Chairman to sign the agreement; with public comment prior to Board action.**

Mr. Dallaire clarified the \$20,464 is what was posted in the cost allocation plan. The number of FTE’s is not correct as far as the cost allocation plan goes. I’m sure it will get corrected next year. The \$38,000 is more realistic with the HR support and everything that is identified as FTE’s in the cost allocation plan. Next year it will probably go up based on that correction. The \$20,464 is what we will pay this fiscal year. In December or January when we augment the budget we will revise that.

Chairman Higuera asked Mr. Dallaire to go into item 7.

Mr. Dallaire advised the towns were taking a firm stand and if we are our own entity and starting to pay for these services, then we should have a little more flexibility in our personnel, who we hire and what positions we need. That

was put in there under item 7, that we can add a new person without going to the county commissioners. We don't have to go to the county commissioners to change our merit rate. We can do that during the budget process. What we budget is what we will use. If we add a position we need to go to HR but not the commissioners.

Mr. Miller likes item 8, where the county manager has to go to the commissioners to terminate the agreement.

Mr. Dallaire shared Ryan, Minden's attorney, did a great job. Mike reviewed it and approved it. But Ryan and Doug worked through a lot of the wording while we were in the meeting. It is on Minden's agenda tomorrow.

Vice-Chairwoman Wenner asked if the money is going in the county general fund or do they have a cost allocation fund so they know how it is being spent.

Mr. Dallaire did not know. I think it is just going into the general fund. I don't know that they can track it.

Mrs. Slater commented the wording on the other agreement caused heartburn. Does this agreement eliminate that?

Mr. Dallaire thought it was about the 60 days versus the 120 days.

Mrs. Slater believed they had a disagreement with what the DA came up with.

Mr. Dallaire believed that was taken out. We don't have a problem with this agreement. Mike reviewed and approved this version too.

Mrs. Slater believed this agreement has been put together very well. A lot of consideration has been given on both sides and I like it.

No public comment.

Vice-Chairwoman Wenner appreciates all the work that Lloyd and Tom did on the agreement.

Motion Jones/Slater to approve the interlocal agreement between Douglas County and the Town of Gardnerville, approving cost allocation from Douglas County to the town's enterprise fund only at a cost to the 611 fund, which is health and sanitation, of \$20,464 for the fiscal year 2015/16 and authorizing the board chairman to sign the agreement. Motion carried.

10.  **For Possible Action:** Discussion to approve, approve with modifications or deny passage of Resolution 2015-01, which continues the board's adopted policy regarding opening invocations before meetings of the Town Board of Gardnerville and provides that the policy and resolution would automatically renew each year at the October meeting under the consent calendar unless a Board member requests that the invocation policy would be heard on the administrative calendar; with public comment prior to Board action.

Mr. Dallaire reviewed last year in October we approved Resolution 2014-01. The motion last year was to evaluate the policy after a year. Out of the 12 months we have been doing this one gentleman hasn't shown up. Ken has been putting it together every month. Staff has limited contact with time and effort in obtaining someone to do the invocation.

Chairman Higuera thought one of the concerns was it would bounce back on the office. Ken has done a great job of handling the whole process.

Mr. Miller usually just sends an email each month on who will be here. The biggest thing is contacting an individual. If someone wants to contact myself or the office to do the invocation they just need to let us know a month in advance.

Vice-Chairman Wenner believed the only issue would be if and when you are no longer on the board who would be taking over this task.

Mr. Miller will see at that time. I have three years left. I try to get the information to the office by the 20th of the month.

No public comment.

Motion Miller/Wenner to continue Resolution 2015-01 for the adopted policy regarding opening invocations before meetings of the Town of Gardnerville. Motion carried unanimously.

11.  **For Possible Action:** Discussion to approve or deny adjusting the merit scoring system for Town of Gardnerville Employee Performance Evaluations, and make it retroactive to July 1, 2015 for the beginning of the 15/16 fiscal year; with public comment prior to Board action.

Mr. Dallaire shared this goes back to what Minden has been talking with us about, trying to get town staff on the same page. We are the only departments in the county that have the same employee job descriptions. We want to keep them the same so it is fair to staff. The first thing is to change rates and scores back to what it was. Minden does round it so it is a whole number. The other thing is the pay bonus scale. Once you are at a capped pay there is a scale, but with the way we are doing PMP it is difficult to get a five or a six. With having a better description of what an EP is the employee understands our expectations a little better. We are going through and getting new job descriptions organized with HR for the reviews. The job descriptions changed substantially from what we had.

Mrs. Slater asked when you implement this will you be having a meeting with all the employees.

Mr. Dallaire has talked to a couple of the staff members. The reason we are backdating this is because Mike's been out of the office and he had a review due at the end of July. I have his review done. We are just waiting on this. Once we get this done I will get it turned in.

Mrs. Slater thought with a joint meeting they are all together. If anyone has a question they all get the same information.

Mr. Dallaire has given it to some staff members. They had no comments. I think they would like it to be consistent. We can review this annually.

Mr. LaCost has a staff meeting coming up to get ready for the Christmas decorations. We will discuss it then.

No further public comment.

Motion Wenner/Slater to approve adjusting the merit scoring system for the Town of Gardnerville employee performance evaluations and make it retroactive to July 1st, 2015. Motion carried unanimously.

12.  **For Possible Action:** Discussion and review of existing Town Standards for lights, signs, and park equipment and trail amenities and associated costs with some found alternatives, with public comment prior to board action.

Mrs. Jones pointed out on page 12.2 the first paragraph under lighting there is an SPPC. It should be NV Energy. On page 12-3 under landscape the addition was real properties owned by the development's homeowners. Developments should be possessive, so an apostrophe S. Those are the two typos I found.

Mr. Dallaire explained the biggest issue is the lights. The problem is we are ordering a custom part. Each light head is \$1,310 each and another \$1,000 for the decorative pole. (Power point presentation given) (Examples of lights shown)

Mr. Miller asked if we change them they would only be added for new developments and replacements for damage.

Mr. Dallaire agreed. I would like to try the new model with the LED. Eventually we will need to update them all.

Mrs. Slater commented it looks tacky if they don't match. I like the concept of a new one, but I would like to see a plan where we do one side of 395 through town before we proceed to the other side rather than patchwork.

Chairman Higuera shared we are more in an evaluation mode right now. We need to find the right product.

Mr. Miller agreed with Mrs. Slater. It is a process of phasing it in with the budget. It's not in the budget this year.

Great Basin Lighting reminded Mr. Dallaire that the LED technology is changing.

Vice-Chairwoman Wenner asked if the dark sky compliant is county code.

Mr. Dallaire replied yes.

Mrs. Slater likes the look of the others and that the light goes down rather than out.

Mr. Dallaire shared there are a lot of options. We would keep the same system that we have. All we are doing is changing the glow part. This all amounts to what number we would use on our standard detail. That's what I wanted to get. I will bring those back to you next month. I just wanted to see if you liked those styles.

Chairman Higuera would like to see us try it and see how it works out.

Mrs. Slater asked if the base will fit the same.

Mr. Dallaire answered it is all interchangeable.

Vice-Chairwoman Wenner likes the ball finial rather than the point.

Mrs. Slater asked on the third line down you have the word "only." Do you really want to lock yourself into something of that nature or do you want to keep this standard so you have some flexibility.

Mr. Dallaire just wanted to make sure the developers understood these are the only places we're asking for them: turning points, cul-de-sacs and intersections. I can take that out. We could add crosswalks in here. With the incident that happened recently it would be nice to identify the crosswalk at night too. I did notice the crosswalk on Church Street has no light on one side. Gary Whisler is helping us with the light at Waterloo and Northampton. He submitted that to NV Energy. He is helping us with the Kingslane light.

Do you have any input on the items below lighting, besides just get rid of "only" in the Sierra Pacific, that we missed? If everybody likes the one in the lower left we will put an example light in at the end of Snaffle Bit and you can drive by and look at it.

Mr. LaCost noticed in the Ranch area almost all the lights shine into someone's window. If we did want to move the Ranch development to that type of light there would only be a handful right now. All the expansion would be with those lights so they would all match.

Mrs. Jones shared we could keep the current globes as replacements for other areas of town until we finish to avoid the patchwork.

Mr. Dallaire will just do one for right now and see how everyone likes it and then we can move forward. Mr. Dallaire went over the traffic signal and crosswalk poles section of the improvement standards.

Mrs. Jones likes the cabinet white so the builders know where they are supposed to go. If green makes sense because of the landscaping or the décor, I'd rather have the box overall fit where it is going.

Mr. Dallaire can add that as an option or leave it out altogether. They are looking for us to maintain the traffic signal poles because we originally painted them black. I have a painter giving me a quote to paint the poles. The decorative poles are standard. We will need to have a maintenance plan on the traffic signs; either paint them or have them powder coated. I suggest the board go online and look at the options for park benches and see all the options.

Mrs. Slater asked Mr. Dallaire to just pick one that looks nice.

Mr. Dallaire advised the standard right now is a black bench. We do not have a black bench anywhere.

Mr. Miller asked about the benches that Main Street is installing. Are you talking about matching those?

Mr. Dallaire answered no. I am talking about the benches in the parks. Ryan was sanding them down, put them back out and six months later they are bad. We can replace those with wood slats which are \$40 per slat, 10 slats per bench. I would like to separate the parks from the pathway. The park needs to be a higher quality. Same with the trash cans. One of the things we were looking at for the trails is a bench that is made out of recycled milk jugs. They are \$675 for a bench.

Chairman Higuera asked about the colors. What about expanding the standards to have green and black? I like the idea of having it blend in with the surroundings. We don't have to have everything the same.

Mrs. Jones suggested making it the same way as the utility boxes, which is a six foot economizer in green unless waived in writing by the town.

Chairman Higuera felt at the cost difference it is worth getting an economizer just to test it.

Mrs. Jones felt if the Victor Stanley is \$1400 and we have to replace the slats twice in 20 years it amounts to \$2,200. We could almost buy four economizers in that time.

Mrs. Slater suggested getting the elite with the arms on it.

Mrs. Jones stated even if they have to replace the bench every ten years it's still cheaper than the Victor Stanley. I like the sitemaps for aesthetics with the wood and metal combination. It's consistent with the 1930's ranch/farm community. But the reality is the milk jug one makes more sense for finances and we can get a very similar feel and even if they have to be replaced twice as often it's still cheaper. And the places we will put it are on the trails.

Mrs. Slater likes the concept of using the milk jug one on the trails for the economy, keeping it a more rustic look and then when you get into town you come up with one that is a little more decorative and blends in more.

Mr. Dallaire talked about the solar tables and their cost.

Mrs. Slater asked about putting that on the S curve rather than on the trail. There might be more usage. It's under scrutiny.

Mr. Dallaire didn't know if that was proposed in the estimates for the Gardnerville station. The station will already have solar panels.

Mrs. Slater has a hard time justifying \$14,000 for a picnic table on the trails.

Mr. Dallaire asked about the dog park or the pond?

Mrs. Slater still believed it would be better at the Gardnerville station. The trail needs to be more natural.

Mrs. Jones would not want to spend \$14,000 for a picnic table anywhere. The reality is the generation coming up is going to be using their phone and their computers. They are wifi connected regardless of whether they are plugged in or not. For example, my laptop is in my purse at all times. The laptop has gotten so small I can work anywhere.

Mr. LaCost mentioned the town standard picnic table is right around \$5,000 for the concrete.

Chairman Higuera asked how many more standards does Mr. Dallaire need comments on.

Mr. Dallaire has trash cans left. There are a lot of options.

Mrs. Slater asked him to pick one he likes.

Ms. Jones suggested whatever is the easiest to maintain.

Mr. Dallaire can put the town logo across there.

Vice-Chairwoman Wenner has seen the wood slats broken.

Mr. Dallaire pointed out the ones made with milk jugs are cheaper. We can try that. Green is what we have everywhere. Do you want signage providing maps and markers on the trails?

Chairman Higuera thought it enhances the experience.

Mr. Dallaire asked about the park sign. The standard is a concrete sign. Is this something you still like?

The board agreed with the concrete sign.

Mr. Dallaire asked if there were any other concerns. I just wanted some input. I did add an ADA table.

Mrs. Slater asked about the landscaping section of the policy. You are putting yourself in a corner. I think you should just leave it with "DG ground cover, reddish in color, town approved," something that is generic. The places you name in your policy may go out of business.

Vice-Chairwoman Wenner asked about the stamps on the grates. Is that something new we are going to start?

Mr. Dallaire answered they are only downtown in the historic district.

Chairman Higuera called for public comment.

Mr. Glenn Linderman's comment was regarding the interchangeability of the lights, but that got resolved. You could avoid patchwork by moving the heads around.

Public comment closed.

13.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for September 2015.**

Mr. Hales reported the town attorney did a lot with the interlocal agreement. It appears you are all staying out of trouble. That was it for the last month.

14.  **Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for September 2015.**

Mr. Dallaire reported they are working with Mike on the truck issue. October 15th we are meeting with all of the entities involved. We had a coordinated phone call today. We will meet two people, one from AMREP and another from Cummings that will ride along with Craig. He will do the residential route. Then they will meet the rest of the group at 9:30 at Harvest and Petar so they can watch it come at them. By then it will be three-quarters full and a lot warmer. It seems to run better in cold weather. I am hoping it will be warm. We will see what happens. They cleared the codes out of the computer before Craig brought it back. We have the printout. Then we will take it back to Reno on the 15th to see what the codes are. It sounds like there will be about five people here.

Mr. Hales stated Mike will be there. I talked to him about it and his feeling was we got their attention.

Mr. Dallaire believed everybody is trying to work together. I am working on the bid for the bucket truck. I will get that over to Mike to review. I am hoping to have something to you next month. Cost allocation is finally done.

Chairman Higuera would like to be on the committee for the crosswalks RFQ.

Mr. Dallaire can have two board members on the committee if you would like to help us pick an engineer.

Chairman Higuera asked how quickly after we make the selection would the job actually get done.

Mr. Dallaire didn't know about the whole project to construction. I think next summer. NDOT's process has not been easy. The board will be selecting the firm next month.

Mr. Miller will need material on the mural for the presentation to the planning commission. That's on the 13th. I need to pick that up in the office between now and the 12th.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Mr. Linderman wanted to speak on the last item. I noticed the new garbage truck was out there the other day. The only thing I was surprised at with the new truck was every garbage can lid was open. I don't know if that is curable.

Mr. Miller has also heard it does not empty the container completely.

Mr. Dallaire mentioned they turned down the pressure on the hydraulics. They have adjusted that. We left them open because people were calling saying we didn't pick up the garbage. If the cans are open when you take your can out you have already missed the garbage was the thinking behind that. The people out in the Ranch and Chichester were complaining. That was something staff was thinking they could do so they would let the people know when they're late with the garbage.

No further public comment.

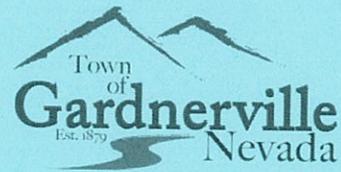
Meeting adjourned at 6:30 p.m.

Lloyd Higuera
Chairman

Tom Dallaire
Town Manager

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Correspondence
2. **Recommended Motion:** Receive and file
Funds Available: Yes N/A
3. **Department:** Administration

Prepared by: Tom Dallaire
4. **Meeting Date:** November 3, 2015 **Time Requested:** N/A
5. **Agenda:** Consent Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

MEMORANDUM

Town of Gardnerville

Tom Dallaire, P.E.
TOWN MANAGER

TO: Tom Dallaire

FROM: Marie Nicholson

SUBJECT: Praise for the Town of Gardnerville Public Works Department

DATE: 10/19/15

Today Joe Vanacore, a property owner in Arbor Gardens, came in to praise the landscaping done at the Arbor Gardens mailbox area by town staff and the boy scouts. He said they did an outstanding job. It looks great and ties in nicely with neighboring areas. Great job!

Marie

Louthan, Carol

From: plochridge@mainstreetgardnerville.org
Sent: Wednesday, October 28, 2015 11:17 AM
To: Dallaire, Tom; Louthan, Carol
Subject: Fwd: Intero's Fundraising Chili Cook off
Attachments: SKMBT_C28415102810200.pdf

Hello Tom and Carol,

Please see the email below and the attached flyer.

They would love to have someone from the Town Board or the Town Manager be one of their judges for this event.

Please respond to Rhonda Kudrna if there is any interest or not in having someone from the town judge.

Thank you,

Paula

----- Original Message -----

Subject: Intero's Fundraising Chili Cook off
Date: 2015-10-28 10:23
From: Rhonda Kudrna <cvrhonda@hotmail.com>
To: "plochridge@mainstreetgardnerville.org" <plochridge@mainstreetgardnerville.org>

Hi Paula! Thank you for chatting with me about our 1st Annual Chili Cook off...Please find the attached flyer for you to share with the Town of Gardnerville board members and committee to see if we can muster a chili cook off judge from your office! We would sure appreciate it!

Rhonda Kudrna
INTERO REAL ESTATE SERVICES
1362 Hwy. 395 Suite 112B
Gardnerville, NV 89410

★ **INTERO'S** ★
1ST ANNUAL
CHILI COOKOFF ★

NOV. 14TH - 11AM - 3PM

INTERO PARKING LOT

1362 HWY 395, GARDNERVILLE - ACROSS FROM RALEYS

COMPETE OR CONSUME

ORGANIZE A COMPANY TEAM AND
WIN AWARDS FOR CHILI COOK OFF
TITLE PEOPLE'S CHOICE AND BEST

BOOTH

\$55 TEAM



BRING YOUR FAMILY AND
FRIENDS AND SAMPLE A WIDE
VARIETY OF HOME COOKED CHILI
AND VOTE FOR YOUR FAVORITE!

\$5 PERSON

ALL PROCEEDS BENEFIT SENIOR CITIZENS OF DOUGLAS COUNTY

WE WILL BE ACCEPTING DONATIONS FOR UNWANTED USED OR NEW HANDICAP
DEVICES SUCH AS CANES WHEELCHAIRS WALKERS CARTS GLASSES ETC.

MANY SENIORS ARE IN NEED AND UNABLE TO PAY FOR SUCH ITEMS. A TRUCK
AND TRAILER WILL BE AVAILABLE.

CHILI COOKERS SIGN UP BY 10/10/15--

☎ 775-783-5330 ☎

1-4

Dallaire, Tom

From: Nevada League of Cities & Municipalities <jwalker@nvleague.org>
Sent: Wednesday, October 28, 2015 8:58 AM
To: Dallaire, Tom
Subject: City Courier - October 2015



Nevada League of Cities & Municipalities

CITY COURIER

2015 Annual Conference an Outstanding Success

The League's 2015 annual conference was an outstanding success. Over 140 elected and appointed municipal officials and staff, representatives from our sponsors, guest speakers and panelists joined together to network, offer innovative ideas, share information and experiences and attend the general and educational sessions in historic West Wendover.

The opening general session was kicked off with the presentation of colors by members of the 88th Bomber Squadron of the Civil Air Patrol, the singing of our National Anthem by Ms. Jackie Collazo and a musical performance by students of the West Wendover Elementary School. Attendees were welcomed to West Wendover by Mayor Emily Carter (League Past President). Following the opening ceremonies the general session featured an address from League President Anita Wood, Councilwoman from the City of North Las Vegas. In keeping with President Wood's objective to develop a youth program, conference goers then heard from Mr. Alfredo Salazar, the Student Body President for the West Wendover High School. Mr. Gary Longaker, Executive Director of the Nevada Rural Housing Authority, provided an update on the activities of the authority and the programs they offer that are helping Nevadans with their housing needs.

The audience was then treated to an address from our keynote speaker, Mr. Neal Petersen. Mr. Petersen gave a very uplifting talk about how if he could overcome the obstacles of being an African born under Apartheid and with a serious physical deformity to become one of a small group to have sailed solo around the world in a home-made boat then our dedicated public servants can address the challenges that they face. Mr. Petersen's presentation was inspiring and well received by the attendees.

The general session on Thursday opened with an address from League Vice President Mike Giles, Mayor, City of Lovelock. Mayor Giles stated that he is honored and looking

forward to being the League's 2016 President. The topic of limited home rule was the focus of a panel discussion featuring Senator Pete Goicoechea, Assemblyman John Ellison, Reno City Councilman David Bobzien and Mr. Kevin Powers, Chief Litigation Counsel, Legislative Counsel Bureau. The discussion was moderated by Dr. Robert Morin of Western Nevada College. They talked about the passage of AB493 and its potential impact for cities. The League will be having a workshop regarding the limited home rule granted to cities by the passage of AB493 and other topics, in January.

The group then heard from this session's featured speakers. Ms. Sarah Adler, State Director for USDA Rural Development and Mr. Don Macke, Co-founder, Center for Rural Entrepreneurship, discussed tools available to help spur economic development in both urban and rural cities.

Educational sessions held during the conference discussed challenges and opportunities for League members. Sessions were held on "The Business of Marijuana", "Getting Along with Businesses", "Adapting to Drought Conditions", "How to Participate in Public Lands Management Planning", "Eliminating Veteran's Homelessness" and "Keeping City Hall Safe". All educational sessions were well attended. We would like to thank the panelists and moderators for their participation and for sharing their expertise with our members.

Conference attendees were also afforded the opportunity to network with their colleagues from across the state at the social events held in conjunction with the conference. All three social events, the Welcoming Reception at the Toana Vista Golf Course, the 1940's Style USO Show at the historic Wendover Air Base and the Post-Conference Reception at City Hall were well attended and enjoyed by all.

We would like to thank everyone who attended the conference, our sponsors and our outstanding guest and keynote speakers. Please make plans now to join us in Sparks for the 2016 NLC&M Annual Conference scheduled for October 12 - 14th.





Thanks to West Wendover for Hosting the 2015 Annual Conference

We would like to thank the City of West Wendover for hosting the League's 2015 Annual Conference. They have set the bar high for future conference hosts. Conference attendees enjoyed the natural beauty of West Wendover at the welcoming reception held at the Toana Vista Golf Course. Conference goers were treated to the historical significance of the area by attending the 1940's style USO show held at the Wendover Air Base, an important training base during World War II.



The General Sessions were held in the world-class Peppermill Concert Hall. And finally, the post conference reception was held at the beautiful West Wendover City Hall where attendees were invited to take a "selfie" with Wendover Will. The historic icon once welcomed visitors to Nevada as they crossed the state line from Utah. The city saved Wendover Will from the scrap heap and he now welcomes all to West Wendover from his new post in the road outside City Hall. We would like to thank Mayor Emily Carter, City Manager Chris Melville, Chief of Police Burdell Welsh and the members of their staffs for their hard work in planning and hosting the conference. Well done.



Mayor Emily Carter named "Public Official of the Year"

City of West Wendover Mayor Emily Carter was named the 2015 Public Official of the Year at the League conference held in West Wendover this month. Mayor Carter was recognized for her public service to the citizens of West Wendover that began in 2006 when she was appointed to the city council. Carter was subsequently elected that same year and re-elected in 2010. She was then elected Mayor in 2012. Her campaign's guiding principle was to focus on the gover-

nance of the community and that of the Governing Board to one of unity in purpose, progress, trust and providing positive leadership to set the foundation for community growth, for increasing the resident's quality of life and for expanding business opportunities and investment into the future.

In public office, she has had the opportunity to instill an environment where achievement is not an unfulfilled political promise but instead a destination based on a vision with slow and steady progress on that charted course for the community which she serves.

During Carter's public service public and private



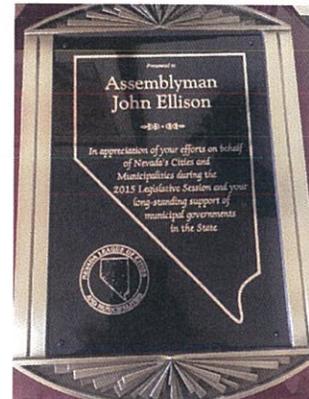
investment has increased by over 230%, visitor traffic is up 20%, gaming revenue up 67% and population has grown by nearly one-third. Under her leadership the community has undertaken major public and private facility investments including \$3M in recreational facilities, \$2.6M in commercial and industrial park development, a new \$8.5M City Hall, \$10.7M new waste water facility, \$3.5M public works facility, \$24M elementary school, over \$1M in public facility Green Energy investments and the acquisition of a State Welcome Center for use and expansion as a future Multi-modal Transportation Hub. The city has also entered into an MOU with Amtrak for a new rail passenger service which is expected to bring 3,500 additional visitors annually.

Mayor Carter has also served as officer in the League and is our current Past-President. The League would like to congratulate Mayor Emily Carter for receiving this well-deserved award.



Assemblyman John Ellison Recognized for his Support of Municipal Governments

The League presented a plaque to Assemblyman John Ellison for his support of municipal governments. Assemblyman Ellison is a former Councilman for the City of Elko and a former member of the Elko County Commission. Ellison has long been a friend to municipal governments. The inscription on the plaque read as follows: Presented to Assemblyman John Ellison, in appreciation of your efforts on behalf of Nevada's Cities and Municipalities during the 2015 Legislative Session and your long-standing support of municipal governments in the State.



The League thanks Assemblyman Ellison for all his efforts on behalf of Nevada's municipal governments and we look forward to continuing to work with him in the future.



2016 Officers and Executive Committee Members Selected

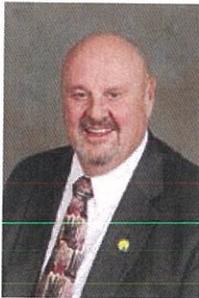
The Officers and Executive Committee Members for 2016 were selected at the annual membership meeting held during the annual conference in West Wendover earlier this month. Serving as President for 2016 will be City of Lovelock Mayor Mike Giles. City of Sparks Mayor Geno Martini will serve as Vice President. Kingsbury GID Trustee Natalie Yanish will serve as Secretary/Treasurer. The officer corps will be rounded out by City of North Las Vegas Anita Wood who will serve as Past President.

The three at-large members of the Executive Committee will be City of Henderson Councilwoman Gerri Schroder (Large City), City of West Wendover Mayor Emily

Carter (Small City / Large Town) and Town of Gardnerville Board Member Linda Slater (Small Town / GID). Congratulations to all and thank you for your willingness to serve the League and our members. The terms for all Officers and Executive Committee members begin January 1 and expire December 31, 2016.



President
Mayor Mike Giles
City of Lovelock



Vice President
Mayor Geno Martini
City of Sparks



Secretary/Treasurer
Trustee Natalie Yanish
Kingsbury GID



The Federal Reserve is Refusing to Endorse the
Pot Industry



The Federal Reserve allows banks to open their doors all the time. But pot is preventing it from giving its seal of approval to a tiny Colorado credit union.

The Fourth Corner Credit Union had hoped to help Colorado's growing legal marijuana industry solve a cash management problem stemming from its lack of access to banking services. But the Fed maintains it can't allow the credit union to operate because its focus would be serving a clientele whose business is still illegal at the federal level.

Allowing such a thing would be like allowing trade with North Korea, the Kansas City Fed said in issuing its latest blow to the Colorado-based Fourth Corner Credit Union. The Kansas City Fed is asking a Colorado District Court to dismiss a lawsuit filed against it by the credit union after officials denied its applications for regulatory approval and insurance earlier this year.

"The court would not entertain other such attempts - such as if Colorado enacted a scheme to allow trade in endangered species or trade with North Korea in derogation of federal laws, and then chartered a credit union to handle the finances for companies conducting such illegal trade," it said in its latest court filing.

This isn't just the Fed being difficult, according to Chris Pippett, a partner at the Pennsylvania law firm Fox Rothschild LLP. "The Fed's hands are tied," he said. "The federal law governs their activities, and the Fed, just like any other bank, can't handle the proceeds of illegal activity."

A sign hangs over the door of a vacant building in which a credit union was going to be established to cater to ...The National Cannabis Industry Association is not pleased with the decision. The credit union can't open without the Fed's blessing, which would allow it access to the U.S. banking system and the ability to conduct electronic transactions.

Related: Rand Paul backs effort to bring banking to legal marijuana businesses
"When the Fed stonewalls a solution crafted with the cooperation of state officials and designed to meet the Treasury Department's own guidelines, it's clear this conflict has gone too far," said Taylor West, deputy director of the Denver-based National Cannabis Industry Association.

The Fed's latest move is a contradiction on the part of the U.S. government, which last year issued guidance for banks looking to do business with legal cannabis companies. It also comes at a time when governments around the world are softening their stances on cannabis.

In Canada, Prime Minister-elect Justin Trudeau, has said he would make cannabis legalization a priority. Mexico's Supreme Court has scheduled a hearing to discuss legalizing cannabis for next week. Australia also is planning on legalizing medical cannabis, and U.K. lawmakers recently held their own debate on the issue. A petition to legalize cannabis in the U.K. has already garnered more than 226,000 signatures.

Meanwhile in the U.S., the latest Gallup poll data shows 58% of adults support marijuana legalization, a figure that has been steadily increasing as more states have legalized or are considering legalizing cannabis.

So far, four states - Alaska, Colorado, Oregon and Washington - and the District of Columbia have legalized recreational marijuana while 23 states have legalized medical marijuana. Colorado, Oregon and Washington have already begun sales of legal marijuana, and Colorado alone sold more than \$700 million worth of marijuana last year.

Marijuana is on track to become \$1 billion a year industry in Colorado, a projection the National Cannabis Industry Association plans to put on display during next week's Republican presidential debate in Boulder.



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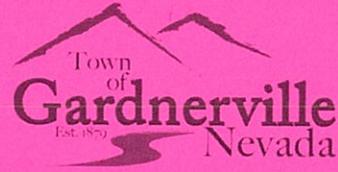
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Nevada League of Cities & Municipalities | 310 S. Curry Street | Carson City | NV | 89703

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion: Accept as submitted**
 Funds Available: Yes N/A
3. **Department: Administration**
 Prepared by: Carol Louthan
4. **Meeting Date: November 3, 2015**
5. **Time Requested: N/A**

6. **Agenda:** Consent Administrative

7. **Background Information:**

Residential Accounts	1775
Commercial Accounts	224
Green Waste Accounts	1299
Cleanup Dumpsters	7
X-cans	424
# of new residential accounts	9 accts transferred to new owners, 6 new accts
# of new commercial accounts	0
Minimum User Accounts	36
Total tons of trash	324.11
Total tons of Greenwaste	30.55

8. **Other Agency Review of Action:** Douglas County N/A

9. **Board Action:**

- Approved Approved with Modifications
 Denied Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **For Possible Action:** Approve October 2015 claims.

2. **Recommended Motion:** Approve as submitted
Funds Available: Yes N/A

3. **Department:** Administration

Prepared by: Carol Louthan

4. **Meeting Date:** November 3, 2015 **Time Requested:** N/A

5. **Agenda:** Consent Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	10/15 BOARD	G'VILLE	Paid by Check # 640415		10/01/2015	10/09/2015	10/09/2015		10/09/2015	275.00
24008 - Jones Cassandra Esq	10/15 BOARD	G'VILLE	Paid by Check # 640427		10/01/2015	10/09/2015	10/09/2015		10/09/2015	250.00
28960 - Miller Kenneth	10/15 BOARD	G'VILLE	Paid by Check # 640444		10/01/2015	10/09/2015	10/09/2015		10/09/2015	250.00
2969 - Slater Linda	10-15 BOARD	G'VILLE	Paid by Check # 640540		10/01/2015	10/09/2015	10/09/2015		10/09/2015	250.00
Account 510.150 - Board Compensation Totals										
										\$1,025.00
Account 511.181 - Retirement										
2433 - NV ST Public Employees	9-15	PAYROLL	Paid by Check # 640590		09/30/2015	10/14/2015	10/14/2015		10/14/2015	(13.28)
Account 511.181 - Retirement Totals										
										(\$13.28)
Account 511.201 - PEBS-Ret.Medical										
20219 - NV ST Public Employees	9-15	731	Paid by Check # 641081		09/01/2015	10/23/2015	10/23/2015		10/23/2015	8.88
20219 - NV ST Public Employees	10-15	731	Paid by Check # 641082		10/02/2015	10/23/2015	10/23/2015		10/23/2015	8.88
Account 511.201 - PEBS-Ret.Medical Totals										
										\$17.76
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 9/15	77578271340502795	Paid by Check # 640120		09/16/2015	10/02/2015	10/02/2015		10/02/2015	100.09
29103 - Frontier	782-3856 9/15	77578238560808025	Paid by Check # 640120		09/16/2015	10/02/2015	10/02/2015		10/02/2015	51.70
13097 - Verizon Wireless	9753221580	842011146-00001	Paid by Check # 641172		10/01/2015	10/23/2015	10/23/2015		10/23/2015	139.57
Account 520.055 - Telephone Expense Totals										
										\$291.36
Account 520.060 - Postage/Po Box Rent										
25294 - F P Mailing Solutions	RI102567447	600003046	Paid by Check # 640106		09/15/2015	10/02/2015	10/02/2015		10/02/2015	45.00
Account 520.060 - Postage/Po Box Rent Totals										
										\$45.00
Account 520.064 - Travel										
21673 - Dallaire Tom	9/30/15	TRAVEL	Paid by Check # 640972		09/30/2015	10/23/2015	10/23/2015		10/23/2015	180.75
Account 520.064 - Travel Totals										
										\$180.75

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Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	102615/1	1236	Paid by Check # 640601		09/28/2015	10/16/2015	10/16/2015		10/16/2015	23.98
2121 - Meeks Lumber	904256	06G1570	Paid by Check # 640769		09/01/2015	10/16/2015	10/16/2015		10/16/2015	8.54
20845 - Clark Plumbing & Heating Co Inc	0000829527	0007133	Paid by Check # 640963		10/06/2015	10/23/2015	10/23/2015		10/23/2015	69.75
12997 - Do Co Procurement Program	9-15 LACOST	G'VILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015		10/23/2015	9.47
Account 520.084 - Replacement & Repair Totals										
Account 520.084 - Replacement & Repair										
2924 - NV Energy	791804 9-15	791804	Paid by Check # 640180		09/25/2015	10/02/2015	10/02/2015		10/02/2015	233.98
Account 520.089 - Power										
Account 520.089 - Power Totals										
Account 520.089 - Power										
3021 - Southwest Gas-Las Vegas	0015779022 9-15	2410015779022	Paid by Check # 640237		09/16/2015	10/02/2015	10/02/2015		10/02/2015	14.42
3021 - Southwest Gas-Las Vegas	1072224004 9-15	2411072224004	Paid by Check # 640237		09/16/2015	10/02/2015	10/02/2015		10/02/2015	15.07
3021 - Southwest Gas-Las Vegas	1188600002 9-15	2411188600002	Paid by Check # 640237		09/16/2015	10/02/2015	10/02/2015		10/02/2015	7.54
Account 520.092 - Heating										
Account 520.092 - Heating Totals										
Account 520.092 - Heating										
2030 - Minden-Gardnerville Sanitation	INV0003452	0296	Paid by Check # 640774		10/01/2015	10/16/2015	10/16/2015		10/16/2015	67.71
2030 - Minden-Gardnerville Sanitation	INV0003743	0594	Paid by Check # 640774		10/01/2015	10/16/2015	10/16/2015		10/16/2015	21.16
Account 520.093 - Utilities-Sewer										
Account 520.093 - Utilities-Sewer Totals										
Account 520.093 - Utilities-Sewer										
27147 - Impact Construction	704	G'VILLE	Paid by Check # 640421		09/23/2015	10/09/2015	10/09/2015		10/09/2015	274.25
12997 - Do Co Procurement Program	9-15 LACOST	G'VILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015		10/23/2015	35.88
Account 520.097 - Maint B&G										
Account 520.097 - Maint B&G Totals										
Account 520.097 - Maint B&G										
27347 - A+ Janitorial Service	TOG0915	G'VILLE	Paid by Check # 640284		09/28/2015	10/09/2015	10/09/2015		10/09/2015	100.00
Account 520.098 - Janitorial Services										
Account 520.098 - Janitorial Services Totals										
Account 520.098 - Janitorial Services										
3519 - Xerox Corporation	081560975	716307012	Paid by Check # 640904		10/01/2015	10/16/2015	10/16/2015		10/16/2015	234.18
Account 520.136 - Rents & Leases Equipment										
Account 520.136 - Rents & Leases Equipment Totals										
Account 520.136 - Rents & Leases Equipment										

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Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.187 - Internet Expense										
15887 - Charter Communications	0012509 10/15	9354110060012509	Paid by Check # 640958		10/02/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	65.00
Account 520.187 - Internet Expense Totals Invoice Transactions 1 \$65.00										
Account 520.200 - Training & Education										
12997 - Do Co Procurement Program	9-15 LOUTHAN	GVILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	250.00
647 - United Rentals (North America) Inc	11-15 PLUT	GVILLE	Paid by Check # 641169		10/15/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	150.00
647 - United Rentals (North America) Inc	11-15 CLARK	GVILLE	Paid by Check # 641169		10/15/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	150.00
647 - United Rentals (North America) Inc	11-15 MARTIN	GVILLE	Paid by Check # 641169		10/15/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	150.00
Account 520.200 - Training & Education Totals Invoice Transactions 4 \$700.00										
Account 521.130 - Legal Services										
10816 - Rowe Hales & Yturbe LLP	25132	GVILLE	Paid by Check # 640219		09/16/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	1,520.00
Account 521.130 - Legal Services Totals Invoice Transactions 1 \$1,520.00										
Account 532.056 - Subscriptions										
31463 - SeamlessDocs Inc	1196	GVILLE	Paid by Check # 640226		09/21/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	2,450.00
Account 532.056 - Subscriptions Totals Invoice Transactions 1 \$2,450.00										
Account 533.800 - Office Supplies										
11558 - Costco-Comptroller	7237 9/15	7003731100017237	Paid by Check # 640350		09/26/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	19.71
2549 - Dallaire Tom-Petty Cash	10-15 GVILLE2	PETTY CASH	Paid by Check # 640973		10/13/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	10.00
12997 - Do Co Procurement Program	9-15 LOUTHAN	GVILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	68.23
8479 - Tahoe Supply Co	595116	TOWNGV	Paid by Check # 641156		10/08/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	74.48
Account 533.800 - Office Supplies Totals Invoice Transactions 4 \$172.42										
Account 533.806 - Software										
16648 - E Squared C Inc	43482	GVILLE	Paid by Check # 640683		10/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	37.50
12997 - Do Co Procurement Program	9-15 DALLAIRE	GVILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	375.00
Account 533.806 - Software Totals Invoice Transactions 2 \$412.50										
Department 921 - Gardnerville Admin Totals Invoice Transactions 39 \$7,982.44										

615



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
11558 - Costco-Comptroller	7237 9/15	7003731100017237	Paid by Check # 640350		09/26/2015	10/09/2015	10/09/2015		10/09/2015	540.22
11985 - Ace Hardware	102638/1	1236	Paid by Check # 640601		09/29/2015	10/16/2015	10/16/2015		10/16/2015	14.99
13485 - Ahern Rentals Inc	15141801-1	205304	Paid by Check # 640606		09/04/2015	10/16/2015	10/16/2015		10/16/2015	17.93
13485 - Ahern Rentals Inc	15120205-1	205304	Paid by Check # 640606		09/14/2015	10/16/2015	10/16/2015		10/16/2015	875.43
13485 - Ahern Rentals Inc	14979467-1	205304	Paid by Check # 640606		09/28/2015	10/16/2015	10/16/2015		10/16/2015	37.50
13485 - Ahern Rentals Inc	15229719-1	205304	Paid by Check # 640606		09/28/2015	10/16/2015	10/16/2015		10/16/2015	37.50
8037 - Crop Production Services	28427857	1119549	Paid by Check # 640669		09/29/2015	10/16/2015	10/16/2015		10/16/2015	1,010.00
2121 - Meeks Lumber	904993	06G1570	Paid by Check # 640769		09/04/2015	10/16/2015	10/16/2015		10/16/2015	10.60
2121 - Meeks Lumber	905542	06G1570	Paid by Check # 640769		09/08/2015	10/16/2015	10/16/2015		10/16/2015	15.75
21680 - Mountain View Tree Farm	70020667	GVILLE	Paid by Check # 640777		09/17/2015	10/16/2015	10/16/2015		10/16/2015	39.98
12198 - O'Reilly Auto Parts	3530-408244	1075650	Paid by Check # 640802		09/01/2015	10/16/2015	10/16/2015		10/16/2015	250.00
12198 - O'Reilly Auto Parts	3530-408582	1075650	Paid by Check # 640802		09/03/2015	10/16/2015	10/16/2015		10/16/2015	24.96
3457 - Western Nevada Supply Company	UN201535	71273	Paid by Check # 640897		07/10/2015	10/16/2015	10/16/2015		10/16/2015	(20.46)
3457 - Western Nevada Supply Company	46395372	71273	Paid by Check # 640897		09/29/2015	10/16/2015	10/16/2015		10/16/2015	541.00
1268 - Ewing Irrigation Products	371061	30447	Paid by Check # 640992		09/16/2015	10/23/2015	10/23/2015		10/23/2015	46.36
Account 520.084 - Replacement & Repair Totals										Invoice Transactions 15
2924 - NV Energy	791804 9-15	791804	Paid by Check # 640180		09/25/2015	10/02/2015	10/02/2015		10/02/2015	432.81
Account 520.089 - Power										Invoice Transactions 1
2153 - Minden Town of	1862.01 9/15	1862.01	Paid by Check # 640773		09/25/2015	10/16/2015	10/16/2015		10/16/2015	24.05
Account 520.090 - Water										Invoice Transactions 1
2030 - Minden-Gardnerville Sanitation	INV0003925	0778	Paid by Check # 640774		10/01/2015	10/16/2015	10/16/2015		10/16/2015	126.96
Account 520.093 - Utilities-Sewer										Invoice Transactions 1
Account 520.093 - Utilities-Sewer Totals										Invoice Transactions 1
Account 520.093 - Utilities-Sewer Totals										\$126.96



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1085309	8308	Paid by Check # 640111		09/15/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	155.36
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 1		\$155.36
29639 - Carson Valley Locksmith/Electronics-Radio Shack	10192343	10001352	Paid by Check # 640067		08/21/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	39.99
				Account 533.817 - Small Projects Totals				Invoice Transactions 1		\$39.99
				Department 923 - Parks & Recreation Totals				Invoice Transactions 20		\$4,220.93

3-6



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
13485 - Ahern Rentals Inc	15153811-1	205304	Paid by Check # 640606		09/09/2015	10/16/2015	10/16/2015		10/16/2015	24.01
13485 - Ahern Rentals Inc	15163342-1	205304	Paid by Check # 640606		09/11/2015	10/16/2015	10/16/2015		10/16/2015	143.09
13485 - Ahern Rentals Inc	15213973-1	205304	Paid by Check # 640606		09/24/2015	10/16/2015	10/16/2015		10/16/2015	1,349.90
2121 - Meeks Lumber	1524607	06G1570	Paid by Check # 640769		09/14/2015	10/16/2015	10/16/2015		10/16/2015	(30.84)
2121 - Meeks Lumber	906884	06G1570	Paid by Check # 640769		09/14/2015	10/16/2015	10/16/2015		10/16/2015	50.83
2121 - Meeks Lumber	1524657	06G1570	Paid by Check # 640769		09/17/2015	10/16/2015	10/16/2015		10/16/2015	(50.83)
12198 - O'Reilly Auto Parts	3530-408244	1075650	Paid by Check # 640802		09/01/2015	10/16/2015	10/16/2015		10/16/2015	374.99
12198 - O'Reilly Auto Parts	3530-411601	1075650	Paid by Check # 640802		09/21/2015	10/16/2015	10/16/2015		10/16/2015	3.99
12198 - O'Reilly Auto Parts	3530-412011	1075650	Paid by Check # 640802		09/23/2015	10/16/2015	10/16/2015		10/16/2015	138.41
Account 520.084 - Replacement & Repair Totals Invoice Transactions 9										
2924 - NV Energy	791804 9-15	791804	Paid by Check # 640180		09/25/2015	10/02/2015	10/02/2015		10/02/2015	6,422.68
Account 520.095 - Street Lights Invoice Transactions 1										
537 - Calpipe Security Bollards	53543	G'VILLE	Paid by Check # 640060		09/18/2015	10/02/2015	10/02/2015		10/02/2015	3,630.40
23092 - Brandon Industries Inc	117959	GNVGARDNERVI	Paid by Check # 640323		09/08/2015	10/09/2015	10/09/2015		10/09/2015	2,111.00
12997 - Do Co Procurement Program	9-15 LACOST	G'VILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015		10/23/2015	39.92
Account 520.103 - Maint Road Invoice Transactions 3										
9822 - Hyytinen Engineering	H-6590	G'VILLE	Paid by Check # 640731		09/28/2015	10/16/2015	10/16/2015		10/16/2015	5,625.00
Account 521.200 - Engineering Invoice Transactions 1										
3814 - Flyers Energy LLC	CFS1085309	8308	Paid by Check # 640111		09/15/2015	10/02/2015	10/02/2015		10/02/2015	341.04
3814 - Flyers Energy LLC	CFS1088476	8308	Paid by Check # 640698		09/30/2015	10/16/2015	10/16/2015		10/16/2015	60.83
Account 532.003 - Gas & Oil Invoice Transactions 2										

3-7



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN1068949	000330	Paid by Check # 640300		09/01/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1071017	000330	Paid by Check # 640300		09/08/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1073201	000330	Paid by Check # 640300		09/15/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1075298	000330	Paid by Check # 640300		09/22/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1077408	000330	Paid by Check # 640300		09/29/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
13485 - Ahern Rentals Inc	15127438-1	205304	Paid by Check # 640606		09/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	86.40
13485 - Ahern Rentals Inc	15127448-1	205304	Paid by Check # 640606		09/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	86.40
10314 - Work World Inc	43429	G'VILLE	Paid by Check # 641182		10/10/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	90.46
Account 532.028 - Uniforms Totals										Invoice Transactions 8
Account 562.000 - Capital Projects										
15887 - Charter Communications	220715 LOST	G'VILLE	Paid by Check # 640655		07/21/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	18,400.00
2514 - Stowell Candace	2015-9	G'VILLE	Paid by Check # 640856		09/30/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	385.00
9016 - Douglas Disposal Inc	41973500 9/15	41973500	Paid by Check # 640983		10/01/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	2,166.48
5189 - R O Anderson Engineering Inc	36544	G'VILLE	Edit		09/14/2015	10/29/2015	10/29/2015	10/29/2015	10/29/2015	1,000.00
5189 - R O Anderson Engineering Inc	36561	G'VILLE	Edit		09/14/2015	10/29/2015	10/29/2015	10/29/2015	10/29/2015	287.50
Account 562.000 - Capital Projects Totals										Invoice Transactions 5
Department 926 - Other Public Works Totals										Invoice Transactions 29
Fund 610 - Gardnerville Town Totals										Invoice Transactions 88

3-8



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W	10/15 BOARD	G'VILLE	Paid by Check # 640415		10/01/2015	10/09/2015	10/09/2015		10/09/2015	275.00
24008 - Jones Cassandra Esq	10/15 BOARD	G'VILLE	Paid by Check # 640427		10/01/2015	10/09/2015	10/09/2015		10/09/2015	250.00
28960 - Miller Kenneth	10/15 BOARD	G'VILLE	Paid by Check # 640444		10/01/2015	10/09/2015	10/09/2015		10/09/2015	250.00
2969 - Slater Linda	10-15 BOARD	G'VILLE	Paid by Check # 640540		10/01/2015	10/09/2015	10/09/2015		10/09/2015	250.00
Account 510.150 - Board Compensation Totals										\$1,025.00
Account 516.120 - Contract Salaries										
21697 - Blue Ribbon Personnel Services	32615	653202	Paid by Check # 640051		09/11/2015	10/02/2015	10/02/2015		10/02/2015	740.00
21697 - Blue Ribbon Personnel Services	32749	653202	Paid by Check # 640051		09/18/2015	10/02/2015	10/02/2015		10/02/2015	592.00
21697 - Blue Ribbon Personnel Services	32881	653202	Paid by Check # 640320		09/25/2015	10/09/2015	10/09/2015		10/09/2015	740.00
21697 - Blue Ribbon Personnel Services	33014	653202	Paid by Check # 640631		10/02/2015	10/16/2015	10/16/2015		10/16/2015	740.00
21697 - Blue Ribbon Personnel Services	33155	653202	Paid by Check # 640946		10/09/2015	10/23/2015	10/23/2015		10/23/2015	740.00
Account 516.120 - Contract Salaries Totals										\$3,552.00
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 9/15	77578271340502795	Paid by Check # 640120		09/16/2015	10/02/2015	10/02/2015		10/02/2015	100.09
29103 - Frontier	782-3856 9/15	77578238560808025	Paid by Check # 640120		09/16/2015	10/02/2015	10/02/2015		10/02/2015	51.70
13097 - Verizon Wireless	9753221580	842011146-00001	Paid by Check # 641172		10/01/2015	10/23/2015	10/23/2015		10/23/2015	139.57
Account 520.055 - Telephone Expense Totals										\$291.36
Account 520.060 - Postage/Po Box Rent										
25294 - F P Mailing Solutions	RI102567447	600003046	Paid by Check # 640106		09/15/2015	10/02/2015	10/02/2015		10/02/2015	45.00
Account 520.060 - Postage/Po Box Rent Totals										\$45.00
Account 520.084 - Replacement & Repair										
3890 - Arata Equipment Co.	1-833344	1015	Paid by Check # 640042		09/16/2015	10/02/2015	10/02/2015		10/02/2015	1,279.05
14929 - Certified Laboratories	2042385	455902	Paid by Check # 640072		09/10/2015	10/02/2015	10/02/2015		10/02/2015	249.72
5591 - Silver State International Trucks Inc	N29679	71641	Paid by Check # 640233		09/04/2015	10/02/2015	10/02/2015		10/02/2015	3,511.64
271 - Carson Valley Signs	1402	G'VILLE	Paid by Check # 640336		08/24/2015	10/09/2015	10/09/2015		10/09/2015	210.00

319



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Vendor: Fund 611 - Gardinerville Health & Sanitation Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair 10-15 G'VILLE										
2549 - Dallaire Tom-Petty Cash		PETTY CASH								
11985 - Ace Hardware	102615/1	1236	Paid by Check # 640353		09/29/2015	10/09/2015	10/09/2015		10/09/2015	6.00
7100 - Amrep Inc	271631	GAR050	Paid by Check # 640601		09/28/2015	10/16/2015	10/16/2015		10/16/2015	23.98
2121 - Meeks Lumber	904256	06G1570	Paid by Check # 640614		09/24/2015	10/16/2015	10/16/2015		10/16/2015	312.91
12198 - O'Reilly Auto Parts	3530-408012	1075650	Paid by Check # 640769		09/01/2015	10/16/2015	10/16/2015		10/16/2015	8.55
12198 - O'Reilly Auto Parts	3530-408244	1075650	Paid by Check # 640802		08/31/2015	10/16/2015	10/16/2015		10/16/2015	73.89
12198 - O'Reilly Auto Parts	3530-409563	1075650	Paid by Check # 640802		09/01/2015	10/16/2015	10/16/2015		10/16/2015	375.00
12198 - O'Reilly Auto Parts	3530-409819	1075650	Paid by Check # 640802		09/09/2015	10/16/2015	10/16/2015		10/16/2015	10.13
12198 - O'Reilly Auto Parts	3530-409913	1075650	Paid by Check # 640802		09/10/2015	10/16/2015	10/16/2015		10/16/2015	147.54
28602 - Owen Equipment Sales	00034339	C10112	Paid by Check # 640806		09/11/2015	10/16/2015	10/16/2015		10/16/2015	31.71
28602 - Owen Equipment Sales	00034381	C10112	Paid by Check # 640806		09/25/2015	10/16/2015	10/16/2015		10/16/2015	580.62
2510 - Parts House	634699	4170	Paid by Check # 640812		09/30/2015	10/16/2015	10/16/2015		10/16/2015	584.12
2510 - Parts House	637963	4170	Paid by Check # 640812		09/01/2015	10/16/2015	10/16/2015		10/16/2015	20.55
20845 - Clark Plumbing & Heating Co Inc	0000829527	0007133	Paid by Check # 640963		09/21/2015	10/16/2015	10/16/2015		10/16/2015	103.63
12997 - Do Co Procurement Program	9-15 TUTHILL	G'VILLE	Paid by Check # 640978		10/06/2015	10/23/2015	10/23/2015		10/23/2015	69.75
15174 - Purcell Tire Co Inc	26471156	264475	Paid by Check # 641101		09/27/2015	10/23/2015	10/23/2015		10/23/2015	98.00
15174 - Purcell Tire Co Inc	26471164	264475	Paid by Check # 641101		08/19/2015	10/23/2015	10/23/2015		10/23/2015	72.50
15174 - Purcell Tire Co Inc	26471551	264475	Paid by Check # 641101		08/19/2015	10/23/2015	10/23/2015		10/23/2015	457.63
15174 - Purcell Tire Co Inc	26472554	264475	Paid by Check # 641101		08/31/2015	10/23/2015	10/23/2015		10/23/2015	800.50
25251 - TEC Equipment Inc	83039	62348	Paid by Check # 641159		10/08/2015	10/23/2015	10/23/2015		10/23/2015	(80.25)
					09/30/2015	10/23/2015	10/23/2015		10/23/2015	2,832.72
Account 520.084 - Replacement & Repair Totals									Invoice Transactions 24	\$11,779.89

3-10



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & Sanitation Department 925 - Health & Sanitation Account 520.089 - Power	791804 9-15	791804	Paid by Check # 640180		09/25/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	233.85
Account 520.089 - Power	Invoice Transactions 1									\$233.85
Account 520.092 - Heating	0015779022 9-15	2410015779022	Paid by Check # 640237		09/16/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	14.42
Account 520.092 - Heating	1072224004 9-15	2411072224004	Paid by Check # 640237		09/16/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	15.07
Account 520.092 - Heating	1188600002 9-15	2411188600002	Paid by Check # 640237		09/16/2015	10/02/2015	10/02/2015	10/02/2015	10/02/2015	22.60
Account 520.092 - Heating	Invoice Transactions 3									\$52.09
Account 520.093 - Utilities-Sewer	2030 - Minden-Gardnerville Sanitation	INV0003452	0296		10/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	67.71
Account 520.093 - Utilities-Sewer	2030 - Minden-Gardnerville Sanitation	INV0003743	0594		10/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	21.16
Account 520.093 - Utilities-Sewer	Invoice Transactions 2									\$88.87
Account 520.097 - Maint B&G	27147 - Impact Construction	704	G'VILLE		09/23/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	274.25
Account 520.097 - Maint B&G	12997 - Do Co Procurement Program	9-15 LACOST	G'VILLE		09/27/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	35.88
Account 520.097 - Maint B&G	Invoice Transactions 2									\$310.13
Account 520.098 - Janitorial Services	27347 - A+ Janitorial Service	TOG0915	G'VILLE		09/28/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	100.00
Account 520.098 - Janitorial Services	Invoice Transactions 1									\$100.00
Account 520.136 - Rents & Leases Equipment	3519 - Xerox Corporation	081560975	716307012		10/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	234.18
Account 520.136 - Rents & Leases Equipment	Invoice Transactions 1									\$234.18
Account 520.155 - Licensing	27069 - Thompson Steven C	10-15 CDL	REIMBURSEMENT/GVI LLE		10/09/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	112.25
Account 520.155 - Licensing	Invoice Transactions 1									\$112.25
Account 520.187 - Internet Expense	15887 - Charter Communications	0012509 10/15	9354110060012509		10/02/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	65.00
Account 520.187 - Internet Expense	Invoice Transactions 1									\$65.00

3-11



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	228079 9-15	228079	Paid by Check # 640642		10/01/2015	10/16/2015	10/16/2015		10/16/2015	17,007.34
9016 - Douglas Disposal Inc	40990612 9/15	40990612	Paid by Check # 640983		10/01/2015	10/23/2015	10/23/2015		10/23/2015	3,235.30
				Account 520.197 - Landfill Expense Totals				Invoice Transactions 2		\$20,242.64
Account 521.130 - Legal Services										
10816 - Rowe Hales & Yturbe LLP	25131	G'VILLE	Paid by Check # 640219		09/16/2015	10/02/2015	10/02/2015		10/02/2015	840.00
				Account 521.130 - Legal Services Totals				Invoice Transactions 1		\$840.00
Account 521.135 - Legal-Collection Cost										
2549 - Dallaire Tom-Petty Cash	10-15 G'VILLE	PETTY CASH	Paid by Check # 640353		09/29/2015	10/09/2015	10/09/2015		10/09/2015	14.00
				Account 521.135 - Legal-Collection Cost Totals				Invoice Transactions 1		\$14.00
Account 521.140 - Physicals										
18660 - Carson Valley Medical Center	HR 8-15	PHYSICALS	Paid by Check # 640335		08/31/2015	10/09/2015	10/09/2015		10/09/2015	75.00
				Account 521.140 - Physicals Totals				Invoice Transactions 1		\$75.00
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS1085309	8308	Paid by Check # 640111		09/15/2015	10/02/2015	10/02/2015		10/02/2015	950.25
3814 - Flyers Energy LLC	CFS1088476	8308	Paid by Check # 640698		09/30/2015	10/16/2015	10/16/2015		10/16/2015	1,177.30
12198 - O'Reilly Auto Parts	3530-409776	1075650	Paid by Check # 640802		09/10/2015	10/16/2015	10/16/2015		10/16/2015	1,072.50
12198 - O'Reilly Auto Parts	3530-409804	1075650	Paid by Check # 640802		09/10/2015	10/16/2015	10/16/2015		10/16/2015	143.91
				Account 532.003 - Gas & Oil Totals				Invoice Transactions 4		\$3,343.96

3-12



Accounts Payable by G/L Distribution Report

G/L Date Range 09/28/15 - 10/31/15

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LREN1068949	000330	Paid by Check # 640300		09/01/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1071017	000330	Paid by Check # 640300		09/08/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1073201	000330	Paid by Check # 640300		09/15/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1075298	000330	Paid by Check # 640300		09/22/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
5785 - AlSCO Inc	LREN1077408	000330	Paid by Check # 640300		09/29/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	4.39
13485 - Ahern Rentals Inc	15127438-1	205304	Paid by Check # 640606		09/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	86.40
13485 - Ahern Rentals Inc	15127448-1	205304	Paid by Check # 640606		09/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	86.40
10314 - Work World Inc	43429	G'VILLE	Paid by Check # 641182		10/10/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	90.46
Account 532.028 - Uniforms Totals										\$285.21
Account 533.800 - Office Supplies										
11558 - Costco-Comptroller	7237 9/15	7003731100017237	Paid by Check # 640350		09/26/2015	10/09/2015	10/09/2015	10/09/2015	10/09/2015	19.72
12997 - Do Co Procurement Program	9-15 LOUTHAN	G'VILLE	Paid by Check # 640978		09/27/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	68.24
8479 - Tahoe Supply Co	595116	TOWNGV	Paid by Check # 641156		10/08/2015	10/23/2015	10/23/2015	10/23/2015	10/23/2015	74.49
Account 533.800 - Office Supplies Totals										\$162.45
16648 - E Squared C Inc	43482	G'VILLE	Paid by Check # 640683		10/01/2015	10/16/2015	10/16/2015	10/16/2015	10/16/2015	37.50
Account 533.806 - Software										\$37.50
Department 925 - Health & Sanitation Totals										\$42,890.38
Fund 611 - Gardnerville Health & San Totals										\$42,890.38
Grand Totals										\$97,852.36

* = Prior Fiscal Year Activity

3-13

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 20th Annual Parade of Lights, December 5, 2015 starting at Heritage Park and ending in Minden Park, and a waiver of associated street closure fees by Town of Gardnerville. This event includes closures of the following Town maintained streets from 3:00 p.m. to 8:00 p.m.: Gilman, South Ezell Street and Eddy Street.

2. **Recommended Motion:** Recommend approval.
Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** N/A

6. **Agenda:** Consent Administrative

Background Information: See attached.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued

RECEIVED

OCT 19 2015

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: September 30, 2015 Date(s) of Event: December 5, 2015

Name of Event: Carson Valley Chamber of Commerce Parade of Lights

Location of Event: Eddy St. running North on Hwy 395 turning Left on Esmeralda and finishing at Minden Park (Address or Legal Description)

Applicant's name: Carson Valley Chamber of Commerce

Contact's name: Alicia Main or Bill Chernock (If different than applicant)

Mailing address: 1477 Highway 395 Gardnerville NV 89410 (Street or P.O. Box City State Zip Code)

Physical address (If different): Street City State Zip Code

Phone #(s): 775-782-8144 (Business) (Home) 775-450-4969 (Cell)

Is the applicant a(n): [X] Corporation [] Partnership [] Individual [] Other

If corporation or partnership, please list corporate officers or partners:

Table with 3 columns: Name, Address, Title. Rows include Shannon Albert (President), Bobbi Thompson (President-Elect), Bill Chernock (Executive Director), and Alicia Main (Chamber Manager).

Description of Event: 20th Annual Chamber of Commerce Parade of Lights starting from Eddy Street running North on Hwy 395 turning left on Esmeralda and finishing at Minden Park

Hours of operation: 3:00PM to 8:00pm

What is the name of the designated event representative that will be on-site during the event and who has authority to bind the applicant? Bill Chernock / Alicia Main

Will an admission fee be charged for your event? [] Yes [X] No If yes, \$ amount:

When will fee be collected? [] Pre-sales [] At entrance

List approximate number of participants: 200-300

List approximate number of spectators: 2000-3000

List expected peak number of spectators: 2000-3000

Will alcoholic beverages be served? Yes No
(all liquor vendors must be individually licensed with Douglas County Sheriff's Office)

Will food and/or beverages be served? Yes No
(all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)

Will there be live music? Yes No
- If Yes, Name of Performer(s) _____, Type of Music _____

Name of Insurer: Warren Reed Insurance

Limits of liability: See Attached Certificate of Liability Insurance

Address of Insurer: 1521 Hwy 395N Gardnerville NV 89410
Street City State Zip code

Policy number: _____

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

Alicia Mai
Signature of Applicant

9-30-15
Date

Carson Valley Chamber of Commerce
Name of Applicant

Alicia@carsonvalleynv.org
Contact Email Address

FESTIVAL PLANS:

(MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A))

DCSO will provide security along Parade route with volunteers (Search and Rescue) providing Traffic control

Describe plan for location and supply of water facilities (§ 5.12.120(B))

Water is available from businesses along parade route

Describe food concessions plan (§ 5.12.120(C))

None

Describe toilet facilities plan (§ 5.12.120(D))

N/A but businesses along Parade route may provide toilet Facilities

Describe trash cans and litter plan (§ 5.12.120(E))

Each Towns street Cleaners will clean streets after parade.

Describe medical facilities plan (§ 5.12.120(F))

Gardnerville and Minden Fire Departments are located at both ends of the Parade Route and would be able to provide Medical Aid

Describe fire protection plan (§ 5.12.120(G))

Gardnerville and Minden Fire Departments are located at both ends of the Parade Route and would be able to provide Fire Coverage

Describe parking areas, access and parking control plan (§ 5.12.120(H))

Parking is available on back streets and side streets along Parade Route

Describe location of on-site headquarters or contact information (§ 5.12.120(J))

Carson Valley Chamber of Commerce Office will be available for contact

Bill Chernock 775-720-9490

Alicia Main 775-450-4969

Describe illumination plan (§ 5.12.120(K))

N/A

Describe overnight camping facilities plan (§ 5.12.120(L))

N/A

Describe communication system plan (§ 5.12.120(Q))

N/A

What provisions will be made for numbers of spectators in excess of the estimate (§ 5.12.040)

(§ 5.12.040)

N/A

Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ 5.12.040)

PARKING WILL BE ALONG THE STREETS ADJACENT TO HWY 395 ALONG PARADE ROUTE. SEE ATTACHED PARADE ROUTE

**INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS
FOR AN OUTDOOR FESTIVAL LICENSE APPLICATION**

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage (\$2,000,000 for high risk events).

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the Outdoor Festival license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

Carson Valley Chamber of Commerce Parade of Lights

Name of Event

Alicia Main

Applicant's name (printed)



Applicant's signature

December 5, 2015

Date of Event

9-30-15

Date

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

10/07/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Warren Reed Insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed		CONTACT NAME: Alan G. Reed PHONE (A/C, No, Ext): 775-782-2277 FAX (A/C, No): 775-782-7387 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Foremost Insurance	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	
INSURED Carson Valley Chamber 1477 Hwy 395 N, STE A Gardnerville, NV 89410			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	PAS041084998	09/10/2015	09/10/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The below mentioned certificate holder is added as an additional insured with respects to the Parade of Lights on 12/5/15.

CERTIFICATE HOLDER

TOWNOFG

Town of Gardnerville
 1407 Hwy 395
 Gardnerville, NV 89410

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Alan G. Reed

CERTIFICATE OF INSURANCE
FOR THE TOWN OF MINDEN
SHOULD BE HERE BY THE END
OF THE WEEK (10-23-15)

INFORMATION HANDOUT

For Contract No. 03-1A8434

At 03-ED-89-13.8/18

Identified by

Project ID 0300000224

MATERIALS INFORMATION

APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF
NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY

ADDED PER ADDENDUM NO. 1 DATED MAY 26, 2015

4-12

TEMPORARY

Route:	US 395	
Milepost:	VARIOUS	NDOT District II
District Permit No.:	T-359-15	
Applicant:	Carson Valley Chamber of Commerce	
Type of Activity:	Parade	
FOR DEPARTMENT USE ONLY		

APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY (Under the Provisions of NRS 408.423 and 408.210)

1. Location where the event and/or occupancy is proposed:

US Highway 395,	from Eddy Street (Gardnerville north to Esmeralda Ave (Minden))
Local name of highway	Street address or nearest cross street
between Milepost	and Milepost

2. Describe the event in detail, including the number of participants, the proposed route, the proposed date and time of the event. Please attach plans and/or drawings of the proposed route.

20th Annual Parade of Lights presented by the Carson Valley Chamber of Commerce.
Approximately 200 participants, 2000-3000 Spectators
Route: US Highway 395 fro Eddy Street in Gardnerville north to Esmeralda Ave in Minden,
State of Nevada

Map of Route and Route Signs attached.

EVENT DATE(s):
December 5th, 2015 Saturday 4pm (1600) to 8pm (2000)

3. SPECIFIC TERMS AND CONDITIONS FOR THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

Alicia Main	Alicia Main, Chamber Manager
Name of PERMITTEE	Name and Title (Please print)
1477 US Highway 395, Sulte A	<i>Alicia Main</i>
Address	Signature
Gardnerville, Nevada 89410	775-782-8144 / 775-782-1025
City, State, Zip	Telephone/Fax
September 30, 2015	
Date of Application	

District Permit No.: T-359-15 **ADDITIONAL TERMS AND CONDITIONS**

1. The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the SIGNED original permit has been received by the district office.
2. This temporary permit expires upon completion of the event.
3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. **THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.**
4. The PERMITTEE, in addition to obtaining the temporary Right-of-Way Occupancy Permit must also obtain any and all other permits required by State law or local ordinances.
5. The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees against any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them **OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA**, unless it is established by the PERMITTEE that the proximate cause was the wilful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.
6. This application must have the following signatures of approval before being processed by the district office:

Nevada Highway Patrol	County Sheriff or City Police
By: _____	By: <u>[Signature]</u>
Date: _____	Date: <u>10/1/15</u>
Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):	Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):
_____	_____

*** SEE ADDITIONAL TERMS AND CONDITIONS ON PAGE 3. ***
Reviewed by: [Signature] District II Permit Office Date: 10/9/15 ax

This temporary Right-of-Way Occupancy permit is granted to the PERMITTEE in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the activity described.

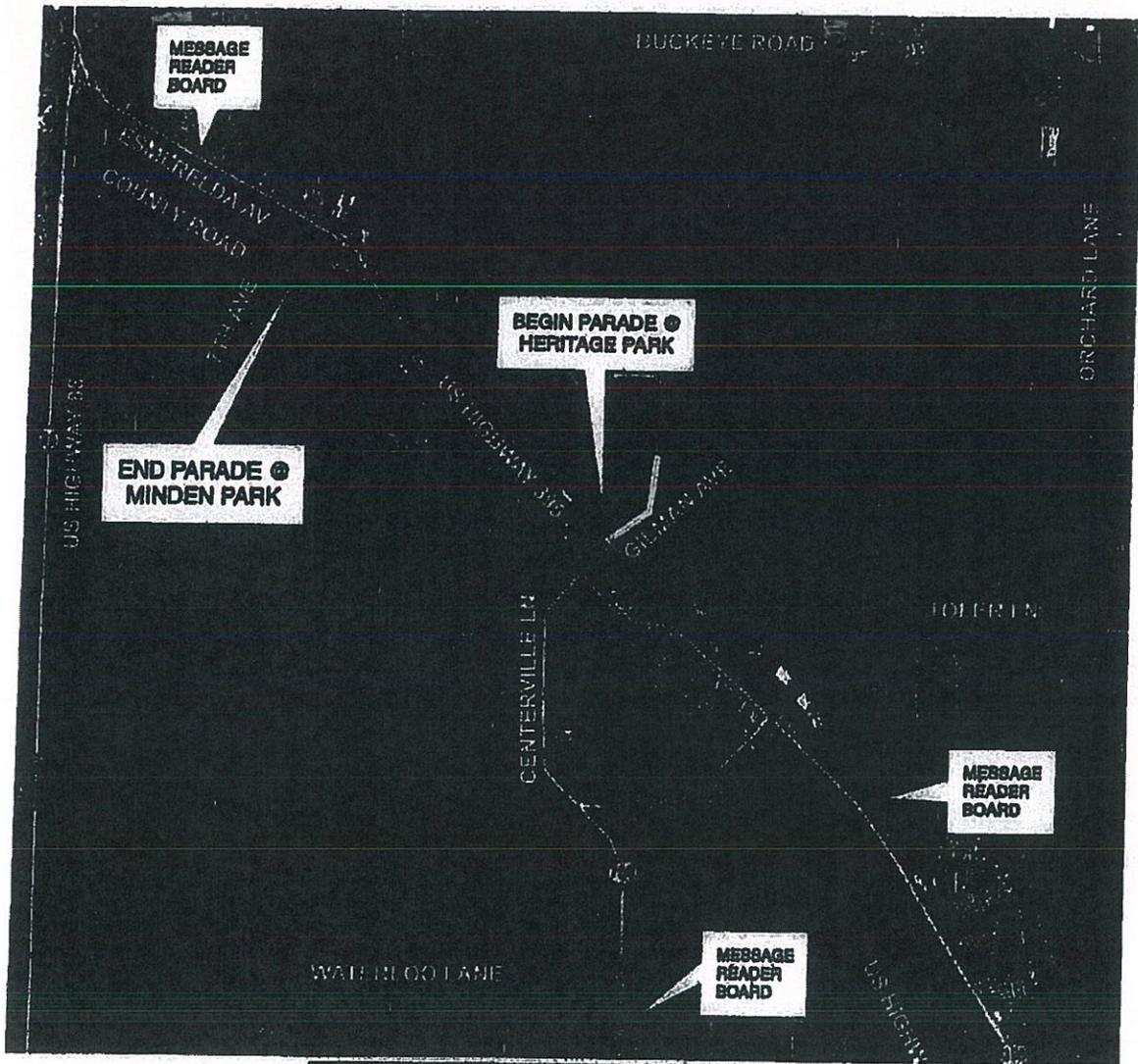
Dated this 13th day of October, 20 15

STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION
By [Signature] Director or District Engineer

ADDITIONAL TERMS AND CONDITIONS

7. All Category 1 & 2 Traffic Control Devices used on NDOT roadways must be National Cooperative Highway Research Program (NCHRP) Report 350 compliant. The PERMITTEE and/or contractor shall have manufacturer's certificates of compliance available at the project site.
8. Road closure / detour will be allowed from 4:00 PM to 8:00 PM, December 05, 2015.
9. An alternate route for US 395 through traffic shall be provided during the parade event. Detour signs are required.
10. The PERMITTEE shall use uniformed law enforcement officers for all road closures.
11. The State Right-of-Way shall be returned to the original condition. Road travel way shall remain clean and free of debris at all times. Removal of trash and debris will be the responsibility of the PERMITTEE.
12. PERMITTEE will be responsible for providing adequate traffic control for the permitted event. NDOT will not be responsible for providing any equipment or necessary labor for setting up or removing traffic control devices (e.g. cones, drums, signs or portable changeable message signs.) Traffic control shall meet the requirements of the current NDOT Standard Plans.
13. CMS message shall be: Special Event Ahead
Follow Detour

OVERALL VIEW PARADE OF LIGHTS PATH AND NDOT DETOURS



- LEGEND**
- BYPASS
 - PARADE ROUTE
 - LOADING ZONE
 - FLOAT RETURN ROUTE



Date: 10/2/2014 Author: GAL Project: PARADE OF LIGHTS

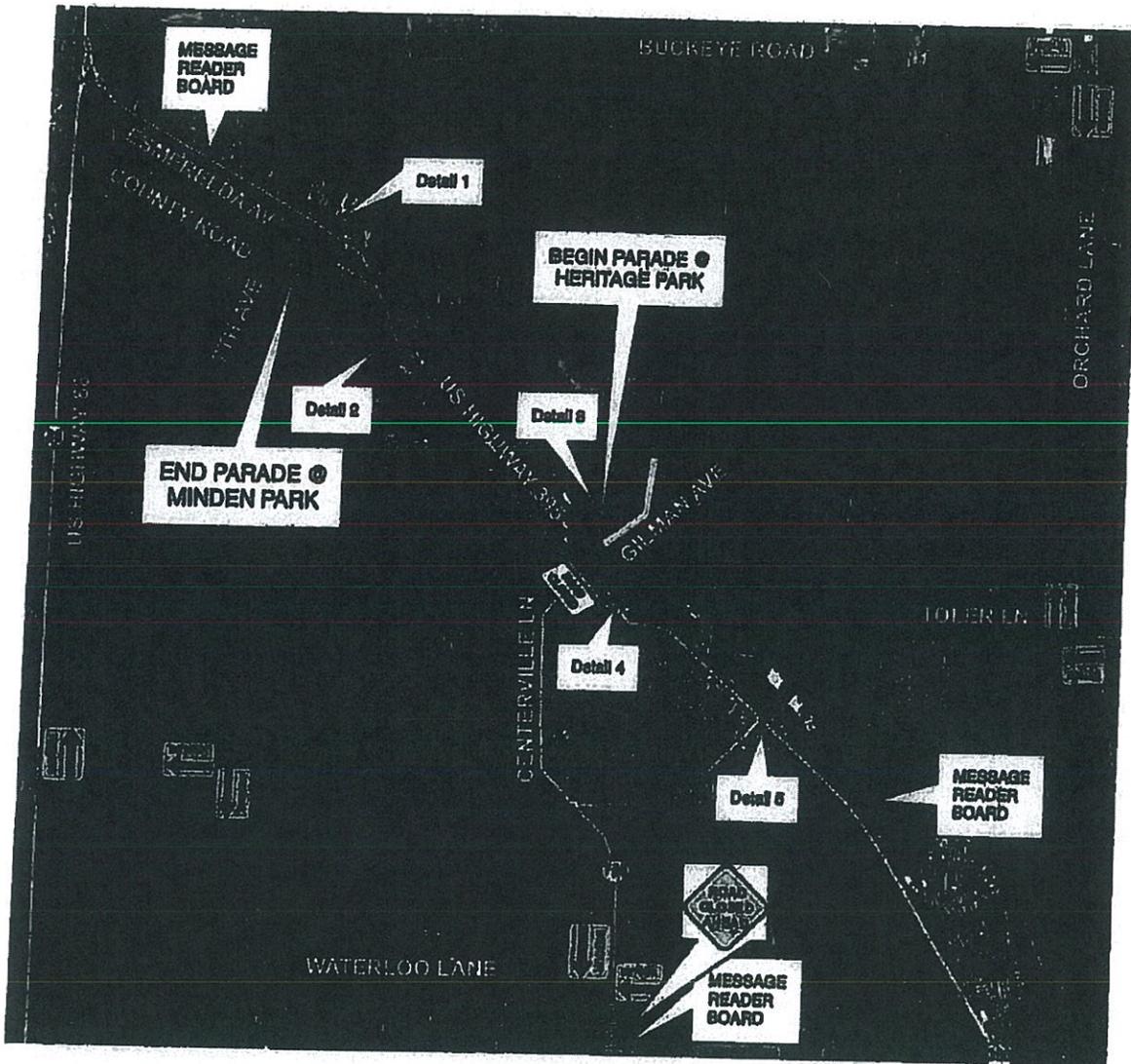
Comments:
OVERALL VIEW OF DETOUR AND
PARADE PATH



4-16

OVERALL VIEW OUTLIER SIGNAGE

www.invarfon.com



LEGEND

-  **BYPASS**
-  **PARADE ROUTE**
-  **LOADING ZONE**
-  **FLOAT RETURN ROUTE**

Manifest

- 4 x detour (L) M4-9
- 5 x detour (R) M4-9
- 1 x road closed ahead W20-3
- 1 x road closed R11-2 R11-2



Date: 10/2/2014 Author: GAL Project: PARADE OF LIGHTS

Comments:
OVERALL VIEW OF DETOUR AND
PARADE PATH



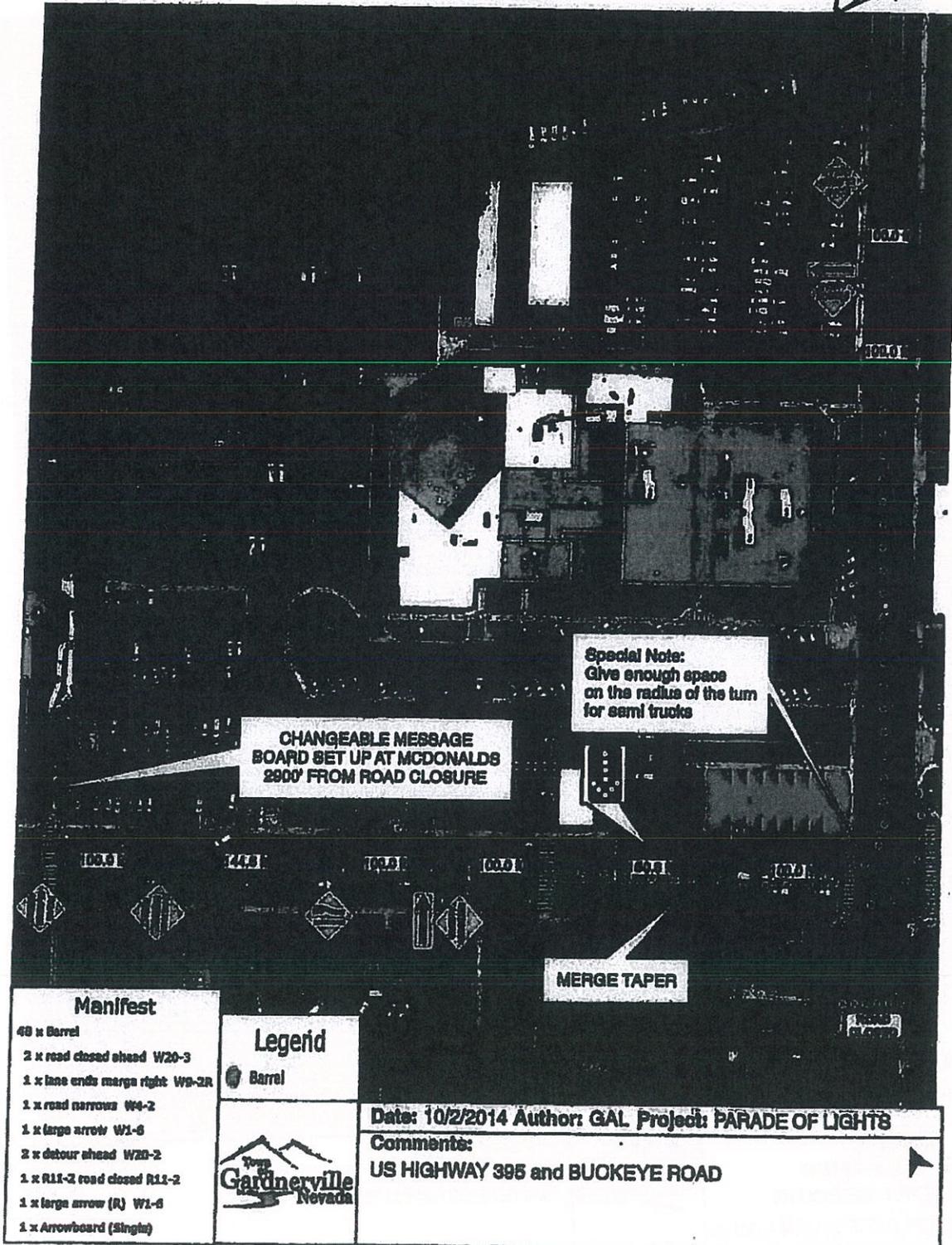
ACCEPTED

OCT 09 2015

www.lvarion.com

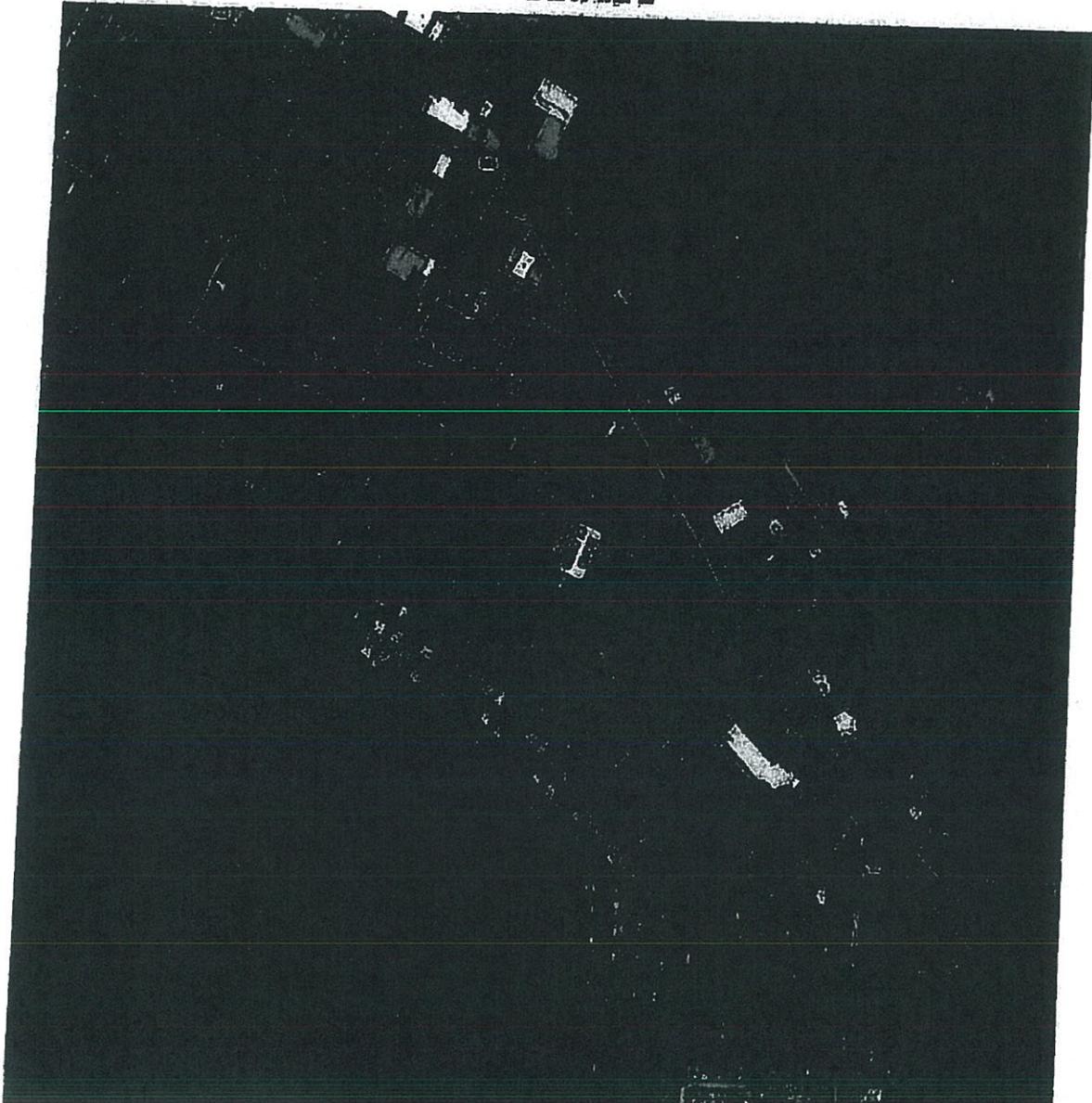
NEVADA DEPT. OF TRANSPORTATION
DISTRICT OFFICE

US HIGHWAY 395 and BUCKEYE ROAD PARADE OF LIGHTS DETAIL 1



**MINDEN DOWNTOWN
PARADE OF LIGHTS
DETAIL 2**

www.invarion.com



Manifest

4 x Barrel

1 x R11-2 road closed R11-2

LEGEND

Ⓢ DELINEATOR

▬ PARADE ROUTE

▬ FLOAT RETURN ROUTE



Date: 10/2/2014 Author: GAL Project: PARADE OF LIGHTS

Comments:

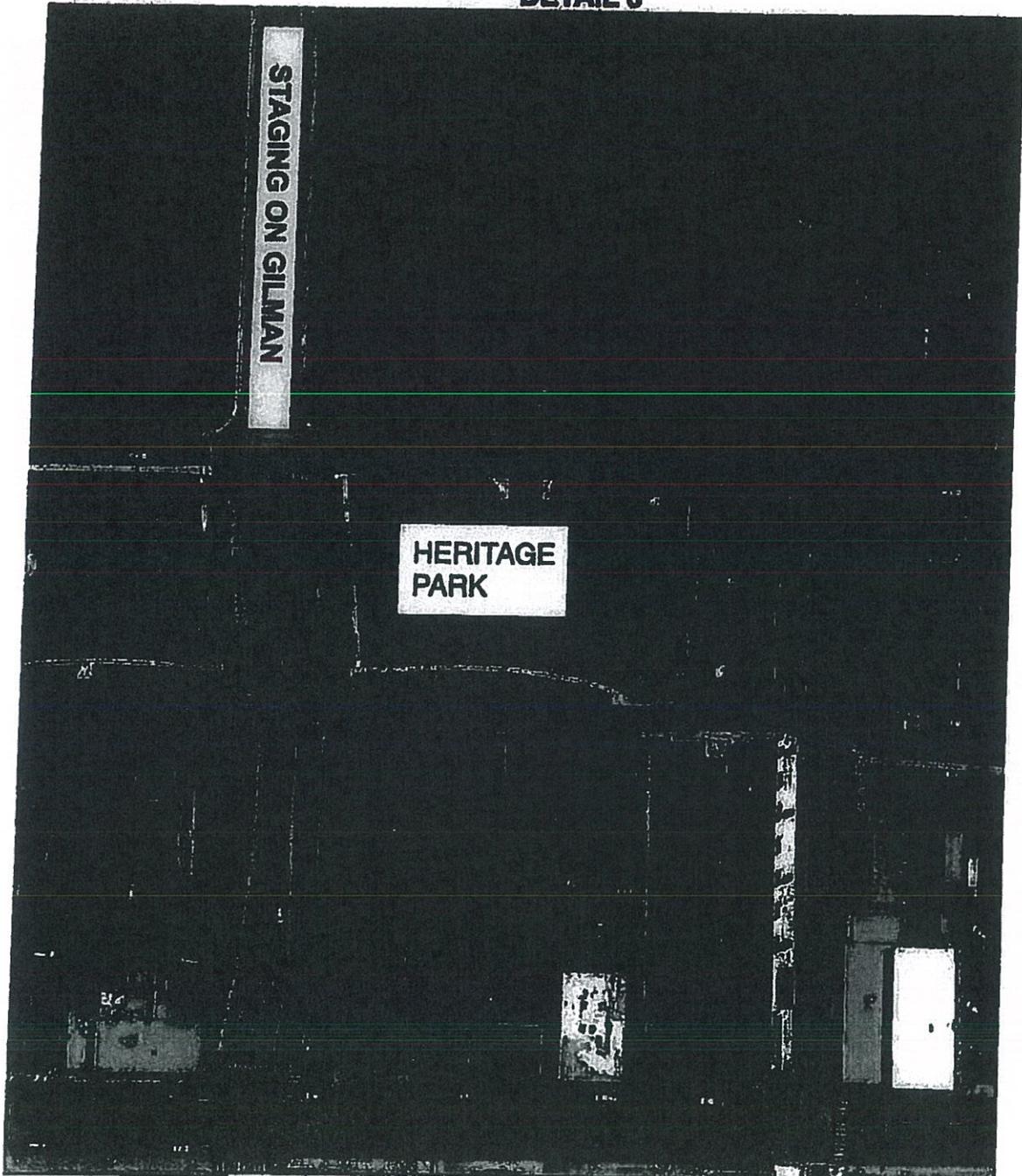
MINDEN DOWNTOWN
ROUTE AND TRAFFIC PLAN



4-19

**HERITAGE PARK
PARADE OF LIGHTS
DETAIL 3**

www.invarion.com

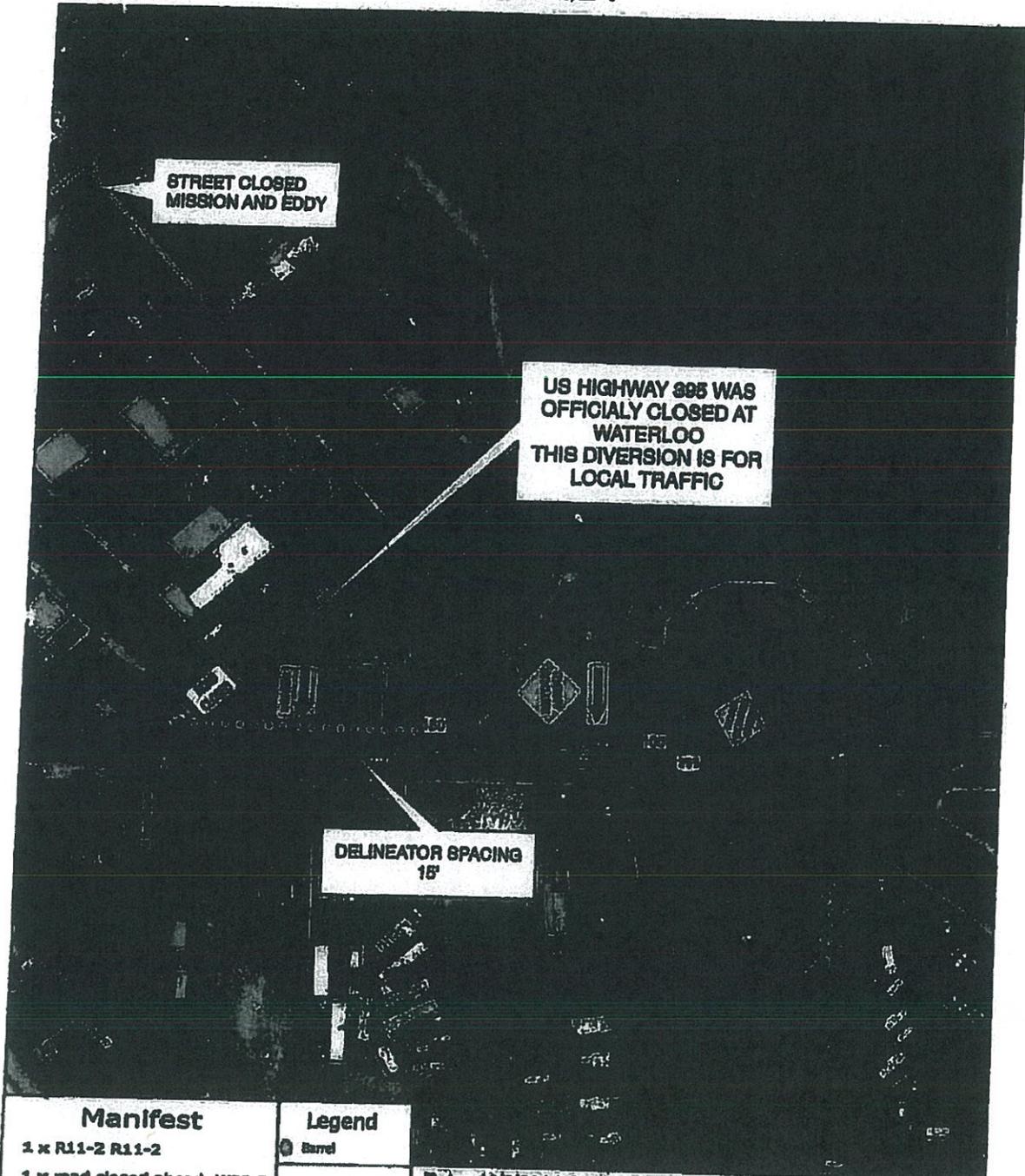


Legend ● Barrel		Date: 10/3/2014 Author: GAL Project: PARADE OF LIGHTS
Manifest 4 x Barrel		Comments: HERITAGE PARK PARADE OF LIGHTS

4-20

**US HIGHWAY 395 and DOUGLAS AVENUE
PARADE OF LIGHTS
DETAIL 4**

www.invarion.com



Manifest
1 x R11-2 R11-2
1 x road closed ahead W20-3
1 x detour ahead W20-2
1 x large arrow W1-5
1 x detour (L) M4-9
25 x Barrel

Legend
Barrel

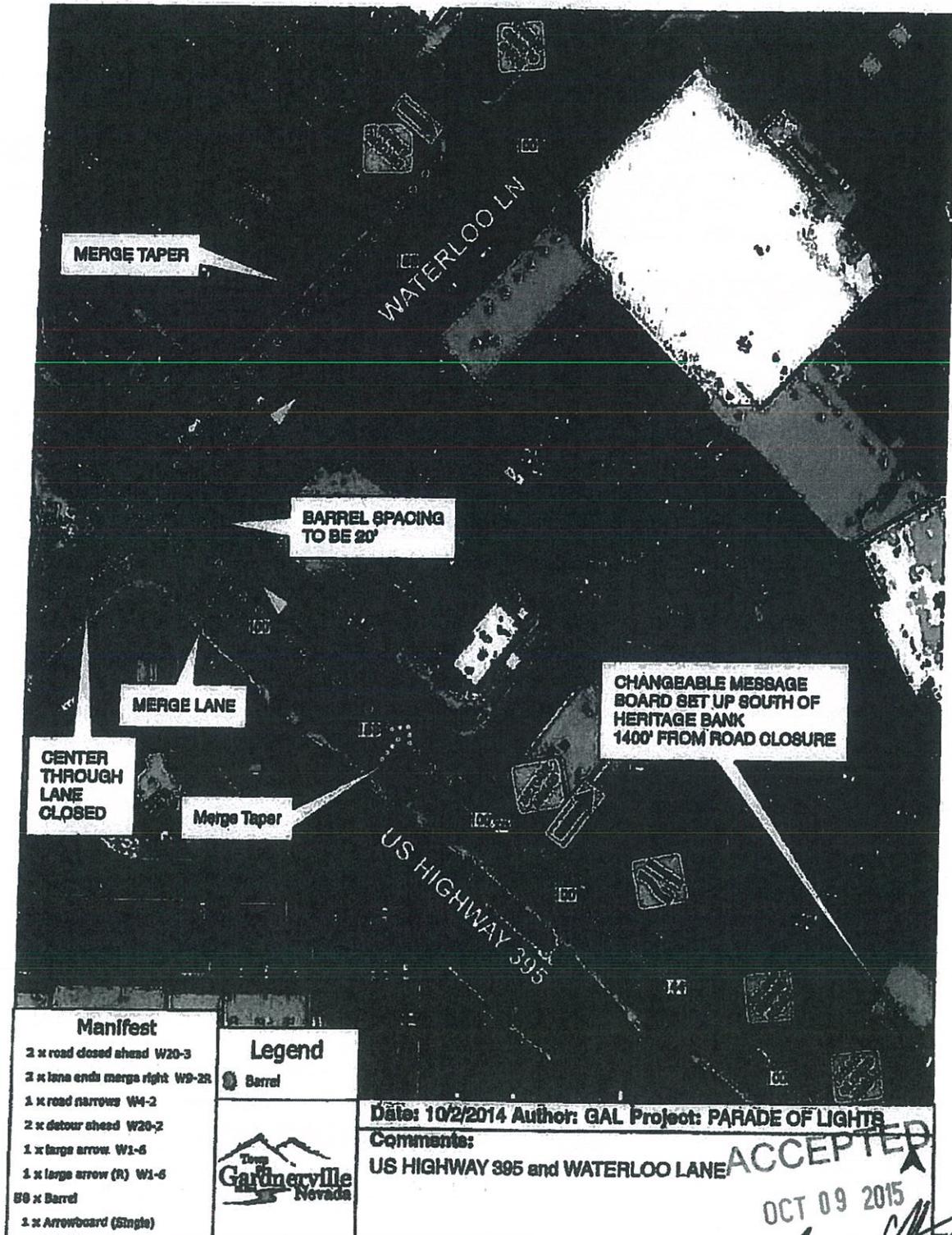
Date: 10/2/2014 Author: GAL Project: PARADE OF LIGHTS
 Comments: **ACCEPTED**
 US HIGHWAY 395 and DOUGLAS AVE
 PARADE OF LIGHTS

OCT 09 2015
 NEVADA DEPT. OF TRANSPORTATION
 DISTRICT OFFICE
[Signature]

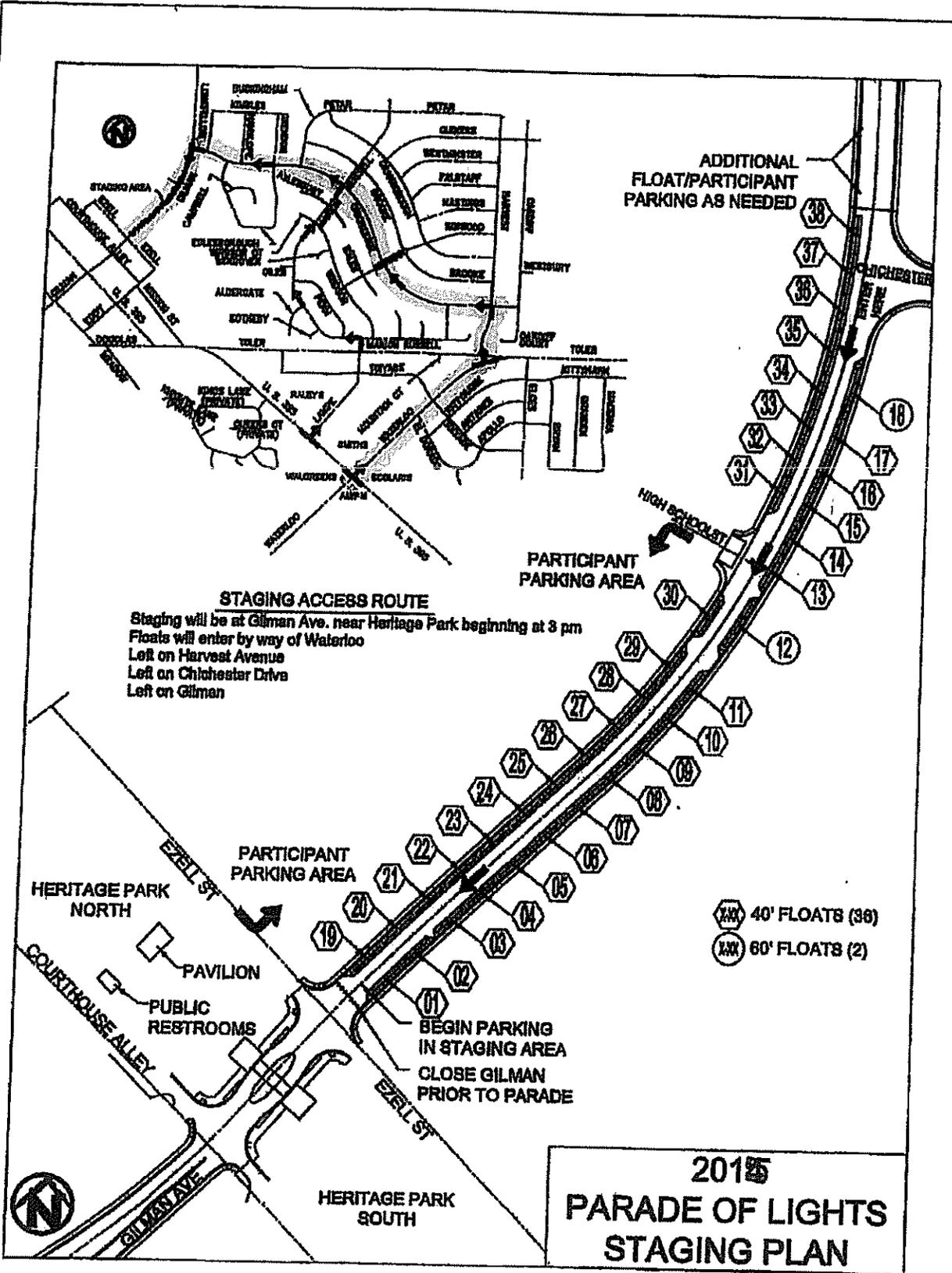
4-21

**US HIGHWAY 395 and WATERLOO DETOUR
PARADE OF LIGHTS
DETAIL 5**

www.invarion.com



4-22



STAGING ACCESS ROUTE
 Staging will be at Gilman Ave. near Heritage Park beginning at 3 pm
 Floats will enter by way of Waterloo
 Left on Harvest Avenue
 Left on Chichester Drive
 Left on Gilman

ADDITIONAL
 FLOAT/PARTICIPANT
 PARKING AS NEEDED

PARTICIPANT
 PARKING AREA

HERITAGE PARK
 NORTH

HERITAGE PARK
 SOUTH

EZEL ST

COURTHOUSE ALLEY

GILMAN AVE

PAVILION

PUBLIC
 RESTROOMS

PARTICIPANT
 PARKING AREA

BEGIN PARKING
 IN STAGING AREA
 CLOSE GILMAN
 PRIOR TO PARADE

40' FLOATS (36)

60' FLOATS (2)

2015
PARADE OF LIGHTS
STAGING PLAN

PARADE OF LIGHTS
SIGN REQUIREMENTS

SUMMARY OF SIGNS

#	SIGN	MODEL
135	BARREL OR 41" CONE	
5	DETOUR AHEAD	W20-2
4	DETOUR (L)	M4-9
5	DETOUR (R)	M4-9
6	ROAD CLOSED AHEAD	W20-3
3	LANE ENDS MERGE RIGHT	W9-2R
2	ROAD NARROWS	W4-2
5	LARGE ARROW	W1-6
4	ROAD CLOSED	R11-2
2	ARROWBOARD	
3	MESSAGE BOARD	

04/21/2008 10:01 FAX 775 798 8288

CHASE, BISHOP & REICHER

088/002

7757021025

C.U.C.C. U.A.

EST F01

NOV 23 '99 15:32

Internal Revenue Service

Department of the Treasury

District
Director

300 N. Los Angeles Street, MS 7043
Los Angeles, CA 90012

CARSON VALLEY CHAMBER OF COMMERCE
AND VISITORS AUTHORITY, INC.
1512 HWY 395, SUITE 1
CARSONVILLE, NV 89410

Person to Contact:
L. HARRADAN
Telephone Number:
(213) 894-2336

Refer Reply to:
EO(0807)97
Date:
AUGUST 11, 1997

EIN: [REDACTED]

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal income tax in SEPTEMBER 1973 as described in Internal Revenue code Section 501(c)(06).

The exempt status for the determination letter issued in SEPTEMBER 1973 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,

J. Barry

Disclosure Assistant

Post-Net Fax Note	7871	Date	11-23 1997
To	KELLY	From	BARRADAN
On/Off		On	
Phone #		Phone #	
Fax #	782-8255	Fax #	

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CERTIFICATE OF RESTATED AND AMENDED
FILED
 IN THE OFFICE OF THE SECRETARY OF STATE OF THE STATE OF NEVADA
 ARTICLES OF INCORPORATION
 OF THE
 CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED
 A Nevada Corporation
 No. 339-45
John Hill
 GENERAL SECRETARY OF STATE

ARTICLE I

The name of the corporation shall remain as the CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED.

ARTICLE V

The period of existence of this corporation shall be perpetual, unless there is a merger or dissolution pursuant to law.

ARTICLE VI

Except as otherwise provided by law and Chapter 35 of NRS, no action may be brought against any officer or director of this corporation based upon any act or omission arising from failure in his or her official capacity to exercise due care regarding the management or operation of this corporation unless the act or omission involves intentional misconduct, fraud or knowing violation of the law.

ARTICLE IX

The Restated and Amended Articles of Incorporation were approved by resolution of the members.

(NONPROFIT) ANNUAL LIST OF OFFICERS, DIRECTORS AND REGISTERED AGENT OF

Carson Valley Chamber of Commerce & Visitors Authority
 NAME OF CORPORATION

FILE NUMBER
C339-1945

FOR THE FILING PERIOD OF **11-2009** TO **11-2010**
 -07-01-2010 TO -06-30-2011



The entity's duly appointed registered agent in the State of Nevada upon whom process can be served is:

William Chernock, Executive Director
Carson Valley Chamber of Commerce & Visitors Authority

A FORM TO CHANGE REGISTERED AGENT INFORMATION CAN BE FOUND ON OUR WEBSITE:
www.nvssa.gov

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

Return one file stamped copy. (If filing not accompanied by order instructions, the stamped copy will be sent to registered agent.)

****YOU MAY NOW FILE YOUR ANNUAL LIST ONLINE AT www.nvssa.gov****

IMPORTANT: Read instructions before completing and returning this form.

1. Print or type names and addresses, either residence or business, for all officers and directors. A President, Secretary, Treasurer, or equivalent of each of Directors must be named. There must be at least one director. An Officer must sign the form. **FORM WILL BE RETURNED IF UNMAILED.**
2. If there are additional officers, attach a list of them to this form.
3. Return the completed form with the \$20.00 filing fee, if no organization. A \$25.00 penalty must be added for failure to file this form by the deadline. An annual list returned more than 90 days before the due date shall be deemed an amended list for the previous year.
4. Make your check payable to the Secretary of State. Your enclosed check will constitute a guarantee to transmit business.
5. **Ordering Copies:** If requested above, one file stamped copy will be returned at no additional charge. To receive a certified copy, enclose an additional \$20.00 per certification. A copy fee of \$1.00 per page is required for each additional copy generated when ordering it or scan the stamped or certified copies. Appropriate instructions must accompany your order.
6. Return the completed form to: Secretary of State, 825 North Carson Street, Carson City, Nevada 89701-4291, (775) 624-5700.
7. Form must be in the possession of the Secretary of State on or before the last day of the month to which it is due. (Filer's date is not stamped on receipt date.) Forms received after due date will be returned for additional fees and penalties.

FILING FEE COLOR OF HQ CAPITALIZATION _____ LATE PENALTY: 0.00/01

NAME Cheri Glodner	TITLE(S) PRESIDENT (OR EQUIVALENT OF)
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Gardnerville NV 89410
NAME Jeri Johnson	TITLE(S) SECRETARY (OR EQUIVALENT OF)
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Gardnerville NV 89410
NAME John Erdler	TITLE(S) TREASURER (OR EQUIVALENT OF)
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Gardnerville NV 89410
NAME Debra Long	TITLE(S) DIRECTOR
ADDRESS 1477 Highway 395	CITY STATE ZIP CODE Gardnerville NV 89410

I declare, to the best of my knowledge under penalty of perjury, that the above mentioned entity has complied with the provisions of NRS 202.020 and acknowledgment that pursuant to NRS 202.020, it is a category C entity knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

x WEE Clh
 Signature of Officer

Title: **Executive Director** Date: **07/30/10**

Nevada Secretary of State Annual List Handbook
 Revised: 7-1-09

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FILED
CERTIFICATE OF RESTATED AND AMENDED
ARTICLES OF INCORPORATION
OF THE

NOV 22 1995 **CARSON VALLEY CHAMBER OF COMMERCE AND**
339-46 **VISITORS AUTHORITY, INCORPORATED**

Jan Hill
A Nevada Corporation
STATE SECRETARY OF STATE

ARTICLE I

The name of the corporation shall remain as the **CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED.**

ARTICLE V

The period of existence of this corporation shall be perpetual, unless there is a merger or dissolution pursuant to law.

ARTICLE VI

Except as otherwise provided by law and Chapter 35 of NRS, no action may be brought against any officer or director of this corporation based upon any act or omission arising from failure in his or her official capacity to exercise due care regarding the management or operation of this corporation unless the act or omission involves intentional misconduct, fraud or knowing violation of the law.

ARTICLE IX

The Restated and Amended Articles of Incorporation were approved by resolution of the members.

1 b. Preserving and protecting the competitive enterprise
2 system of business by: creating a better understanding and
3 appreciation of the importance of business people and concern
4 for their problems; educating the business community and
5 representing them in city, county, state and national
6 legislative and political affairs; preventing or addressing
7 controversies which are detrimental to expansion and growth of
8 business and the community if they arise.

9 c. Promoting the general welfare and prosperity of the
10 Carson Valley area, so that its citizens and all areas of its
11 business community shall prosper. All necessary means of
12 promotion shall be provided and particular attention and
13 emphasis shall be given to the economic, civic, commercial,
14 cultural, industrial and educational interests of the area.

15 d. The chamber will be the designated tourist marketing
16 organization for the Carson Valley and surrounding areas. A
17 portion of the Douglas County Lodgers Tax and "room tax"
18 revenues granted from the rental of transient lodging,
19 authorized by Nevada Revised Statutes are granted to the
20 chamber. The chamber will advertise, publicize and promote
21 the projects specified within the law. The chamber shall also
22 advertise the resources of Carson Valley and surrounding areas
23 related to tourism, including available accommodations,
24 transportation, entertainment, natural resources and climate
25 and promote "special events" related thereto.

26 e. Any other lawful activity within the objects or
27 purposes of the corporation.
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ARTICLE IV

The number of the Board of Directors shall remain at 15, but the number of such directors may be fixed and altered from time to time by the By-Laws of the corporation.

ARTICLE V

The period of existence of this corporation shall be perpetual, unless there is a merger or dissolution pursuant to Chapter 82 of the Nevada Revised Statutes.

ARTICLE VI

Except as otherwise provided in NRS 82.136 and 82.536 and Chapter 35 of NRS, no action may be brought against any officer or director of this corporation based upon any act or omission arising from failure in his or her official capacity to exercise due care regarding the management or operation of this corporation unless the act or omission involves intentional misconduct, fraud or knowing violation of the law.

ARTICLE VII

The following are the current name and address of the Board of Directors:

Jim McFarland	1520 Church Street, Gardnerville, NV 89410
Milos Terzich	1470 Highway 395 Gardnerville, NV 89410
Bill Henderson	1627 U.S. Highway 395 N., Minden, NV 89423
Roxanne Stangle	P.O. Box 217, Minden, NV 89423
Jane Michell	P.O. Box 2048, Minden, NV 89423
Sandy Cable	P.O. Box 927, Minden, NV 89423
Diane Pettitt	P.O. Box 43, Gardnerville, NV 89410
Jim EnEarl	1679 Toni Court, Minden, NV 89423

1 Fran Houle P.O. Box 1616, Gardnerville, NV 89410
2 Ray Lummas P.O. Box 667, Gardnerville, NV 89410
3 Renee Mack P.O. Box 154, Minden, NV 89423
4 Sheila Plimpton 1795 Ironwood Drive, Minden, NV 89423
5 David Pumphrey P.O. Box 623, Minden, NV 89423
6 Ron Squires 1970 Comstock, Gardnerville, NV 89410
7 Susy Stockdale 1650 Lucerne, Minden, NV 89423

8 ARTICLE VIII

9 All persons serving, or who have served, as officers or
10 directors of this corporation, shall be indemnified by this
11 corporation against expenses actually and necessarily incurred by
12 them in connection with the defense of any action, suit or
13 proceeding which they, or any of them, are made parties, or a
14 party, by reason of having been or being directors or officers or
15 a director or an officer of this corporation, except in relation to
16 matters as to which any such director or officer or former director
17 or officer shall be adjudged in such action, suit or proceeding to
18 be liable for intentional misconduct, fraud or knowing violation of
19 law. Such indemnification shall not be deemed exclusive of any
20 other rights to which those indemnified may be entitled, under any
21 By-Law, agreement or otherwise. Notwithstanding any other
22 provision of these Articles, no director or officer of this
23 corporation shall be personally liable to the corporation or its
24 stockholders for damages for breach of fiduciary duty as a director
25 or officer. This limitation of personal liability does not limit

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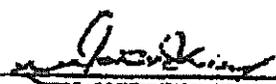
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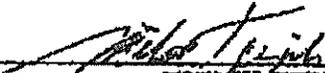
1 the liability of any officer or director for acts or omissions
2 which involve intentional misconduct, fraud or a knowing violation
3 of the law, or for payment of dividends in violation of NRS 78.300.
4

5 STATE OF NEVADA)
6 COUNTY OF DOUGLAS) ss.

7 The undersigned, JIM MCFARLAND, President of the Carson
8 Valley Chamber of Commerce and Visitor's Authority, Inc., after
9 first being duly sworn, deposes and says that he have read the
10 foregoing Certificate of Restated and Amended Articles of
11 Incorporation of the Carson Valley Chamber of Commerce and
12 Visitor's Authority, Inc. and that by a vote of 14 Board of
13 Directors, being all of the Board of Directors present, the
14 undersigned President has been authorized to execute the foregoing
15 Certificate by a Resolution of the Board of Directors adopted on
16 the 4th day of October, 1995, and that this Certificate correctly
17 sets forth the text of the Articles as restated and amended as of
18 this date.

19
20 
21 JIM MCFARLAND, President

22 SUBSCRIBED AND SWORN before me
23 this 14th day of October, 1995.

24
25 
26 NOTARY PUBLIC



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STATE OF NEVADA)
COUNTY OF DOUGLAS) ss.

The undersigned, ROXANNE STANGLE, Acting Secretary of the Carson Valley Chamber of Commerce and Visitor's Authority, Inc., after first being duly sworn, deposes and says that she has read the foregoing Certificate of Restated and Amended Articles of Incorporation of the Carson Valley Chamber of Commerce and Visitor's Authority, Inc. and that by a vote of 14 Board of Directors, being all of the Board of Directors present, the undersigned Acting Secretary has been authorized to execute the foregoing Certificate by a Resolution of the Board of Directors adopted on the 4th day of October, 1995, and that this Certificate correctly sets forth the text of the Articles as restated and amended as of this date.

Roxanne Stangle
ROXANNE STANGLE, Acting Secretary

SUBSCRIBED AND SWORN before me
this 3rd day of November, 1995.

Susan D. Smith
NOTARY PUBLIC



1 **RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARSON VALLEY**
2 **CHAMBER OF COMMERCE AND VISITOR'S AUTHORITY, INC.**
3 **A Nevada Corporation**

4
5 On the 4th day of October, 1995, at a regularly scheduled
6 meeting of the Board of Directors of the Carson Valley Chamber of
7 Commerce and Visitor's Authority, Inc., it having been brought to
8 the attention of the Board that the original Articles of
9 Incorporation expire on or about November 26, 1995, and after
10 motion being made and duly seconded, a quorum of the Board of
11 Directors being present, the following resolution was unanimously
12 passed:

13 **RESOLVED**, that the Articles of Incorporation of the
14 Carson Valley Chamber of Commerce and Visitor's
15 Authority, Inc., be restated and amended pursuant NRS
16 82.371 and NRS 82.356 to read as follows:

16 **ARTICLE I**

17 The name of the corporation shall remain as **THE CARSON**
18 **VALLEY CHAMBER OF COMMERCE AND VISITOR'S AUTHORITY, INC.**

19 **ARTICLE II**

20 This corporation is organized pursuant to Section
21 501(c)(6) of the Internal Revenue Code as amended and upon
22 dissolution, any assets of the corporation must be distributed to
23 any person or entity which is recognized as exempt under Section
24 501(c) of the Internal Revenue Code as amended.

25 **ARTICLE III**

26 This corporation is a nonprofit corporation, without
27 capital stock, which will not distribute any gains, profits or
28 dividends to its members. Its purposes shall include, but not be

1 limited to, serving the Carson Valley area of Douglas County in the
2 following manners:

3 a. Serving as a clearinghouse for general information;
4 providing a vehicle for orderly development of the community
5 by encouraging ideas and representation from within; promoting
6 the economic, educational, cultural, recreational and social
7 welfare of the residents, property owners, business
8 enterprises and investors in said area.

9 b. Preserving and protecting the competitive enterprise
10 system of business by: creating a better understanding and
11 appreciation of the importance of business people and concern
12 for their problems; educating the business community and
13 representing them in city, county, state and national
14 legislative and political affairs; preventing or addressing
15 controversies which are detrimental to expansion and growth of
16 business and the community if they arise.

17 c. Promoting the general welfare and prosperity of the
18 Carson Valley area, so that its citizens and all areas of its
19 business community shall prosper. All necessary means of
20 promotion shall be provided and particular attention and
21 emphasis shall be given to the economic, civic, commercial,
22 cultural, industrial and educational interests of the area.

23 d. The chamber will be the designated tourist marketing
24 organization for the Carson Valley and surrounding areas. A
25 portion of the Douglas County Lodgers Tax and "room tax"
26 revenues granted from the rental of transient lodging,
27 authorized by Nevada Revised Statutes are granted to the
28 chamber. The chamber will advertise, publicize and promote

1 the projects specified within the law. The chamber shall also
2 advertise the resources of Carson Valley and surrounding areas
3 related to tourism, including available accommodations,
4 transportation, entertainment, natural resources and climate
5 and promote "special events" related thereto.

6 a. Any other lawful activity within the objects or
7 purposes of the corporation.

8 ARTICLE IV

9 The number of the board of directors shall remain at 15,
10 but the number of such directors may be fixed and altered from time
11 to time by the By-Laws of the corporation.

12 ARTICLE V

13 The period of existence of this corporation shall be
14 perpetual, unless there is a merger or dissolution pursuant to
15 Chapter 82 of the Nevada Revised Statutes.

16 ARTICLE VI

17 Except as otherwise provided in NRS 82.136 and 82.536 and
18 Chapter 35 of NRS, no action may be brought against any officer or
19 director of this corporation based upon any act or omission arising
20 from failure in his or her official capacity to exercise due care
21 regarding the management or operation of this corporation unless
22 the act or omission involves intentional misconduct, fraud or
23 knowing violation of the law.

24 ARTICLE VII

25 All persons serving, or who have served, as officers or
26 directors of this corporation, shall be indemnified by this
27 corporation against expenses actually and necessarily incurred by
28 them in connection with the defense of any action, suit or

1 proceeding which they, or any of them, are made parties, or a
 2 party, by reason of having been or being directors or officers or
 3 a director or an officer of this corporation, except in relation to
 4 matters as to which any such director or officer or former director
 5 or officer shall be adjudged in such action, suit or proceeding to
 6 be liable for intentional misconduct, fraud or knowing violation of
 7 law. Such indemnification shall not be deemed exclusive of any
 8 other rights to which those indemnified may be entitled, under any
 9 By-Law, agreement or otherwise. Notwithstanding any other
 10 provision of these Articles, no director or officer of this
 11 corporation shall be personally liable to the corporation or its
 12 stockholders for damages for breach of fiduciary duty as a director
 13 or officer. This limitation of personal liability does not limit
 14 the liability of any officer or director for acts or omissions
 15 which involve intentional misconduct, fraud or a knowing violation
 16 of the law, or for payment of dividends in violation of NRS 78.300.

17	AYES	-	<u>14</u>
18	NAYS	-	NONE
19	ABSTENTIONS	-	NONE
20	ABSENTEES	-	<u>1</u>
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The undersigned, being President of the Carson Valley Chamber of Commerce and Visitor's Authority, Inc. hereby certifies that the foregoing Resolution was passed as hereinabove stated.

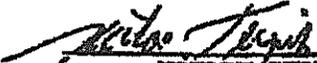

JIM MCFARLAND, President

ATTEST:


ROXANNE STANGLE
Acting Secretary

STATE OF NEVADA)
) ss.
COUNTY OF DOUGLAS)

On this 14th day of October, 1995, personally appeared before me, a Notary Public, JIM MCFARLAND and ROXANNE STANGLE, known to me to be the President and Acting Secretary, respectively, of the Carson Valley Chamber of Commerce and Visitor's Authority, Inc., who acknowledge that they executed the above Resolution.


NOTARY PUBLIC



THIS FORM SHOULD ACCOMPANY Certificate of Restated and Amended Articles OF INCORPORATION FOR A NEVADA CORPORATION

1. Name of corporation CARSON VALLEY CHAMBER OF COMMERCE AND VISITORS AUTHORITY, INCORPORATED
2. Date of adoption of Amended and Restated Articles October 4, 1995

3. If the articles were amended, please indicate what changes have been made
(a) Was there a name change? Yes No If yes, what is the new name?

(b) Did you change the resident agent? Yes No If yes, please indicate the new name, address, and address.

FILED
IN THE OFFICE OF THE
SECRETARY OF STATE OF THE
STATE OF NEVADA

NOV 22 1995

No. 339-45

Please attach the resident agent acceptance certificate.

(c) Did you change the purposes? Yes No Did you add Gaming? Gaming?
Insurance? None of these?
(d) Did you change the capital stock? Yes No If yes, what is the new capital stock?

(e) Did you change the directors? Yes No If yes, indicate the changes.

(f) Did you add the directors liability provision? Yes No

(g) Did you change the period of existence? Yes No If yes, what is the new existence?

(h) If none of the above apply, and you have amended or modified the articles, how did you change your articles?

Name and Title of Officer _____ Date _____

State of _____ }
County of _____ } ss.

On _____, personally appeared before me, a Notary Public,
_____, who acknowledged
that he/she executed the above instrument.

Notary Public

(Notary State or State)

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve appointment of Meredith Fischer to the Main Street Board of Directors. Meredith Fischer will serve until June 30, 2016, to fill the vacancy left by Dorette Caldana, and then she will have the option of continuing on the board for a three year term at that time.
2. **Recommended Motion:** Approve appointment of Meredith Fischer to the Main Street Board of Directors.
Funds Available: Yes N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** November 3, 2015 **Time Requested:** N/A
6. **Agenda:** Consent Administrative

Background Information: The Main Street Gardnerville Board of Directors already approved Meredith Fischer on October 20th. See attached background application.

7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

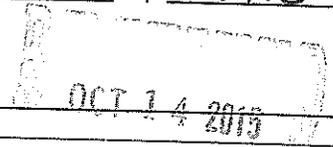


APPLICATION TO SERVE AS A BOARD MEMBER
MAIN STREET GARDNERVILLE PROGRAM
The M.S.G. Board meets the third Tuesday of each month,
6 pm, at the Town Hall, 1407 Hwy 395, Gardnerville

Thank you for having the interest and taking the time to complete this brief application. Please complete the application to the best of your ability, and again thank you for your interest!

Name: Meredith Fischer E-Mail: _____
 Address: RENO, NV 89503 Phone: _____
 Business Address: _____
 City: GARDNERVILLE State: NV Zip: 89410

Why are you interested in serving on the Main Street Gardnerville Board?
Please see answer on second page.



Please briefly describe any business and/or professional experience you could bring to your service on the Board:
Please see second page.

Do you have any direct or indirect experience with the National Main Street Program?
I do not.

Please describe any special skills you would bring to your service on the Board:
Please see second page.

Which one of these four main points do you think your experience and participation would be of the most benefit to M.S.G.: Organization, Promotion, Design, or Economic Restructuring?
Please see second page.

The Board will likely come up with projects within the framework of the Main Street Program. Are there any projects that you particularly have interest in seeing completed downtown? Why?
Please see second page.

I'm willing to invest 3-5 hours per month in the future of our downtown yes

If selected, what date would you be available to begin serving on the board? November 2015

Thank you again for completing this application, and for your interest in the Main Street Gardnerville Program. We will contact you as soon as possible regarding your application.

Signature: Meredith Fischer

Date: 10/14/15

Why are you interested in serving on the Main Street Gardnerville Board?

As a native Nevadan, raised in the Gardnerville area, I am interested in seeing our local businesses thrive. By serving on the Main Street Gardnerville Board, I would be able to actively participate and assist in making that a reality. Also, I am a firm believer that we are stronger together than we are divided. Therefore, if I can impact change and promote community by being a part of this Board, I would be honored to do so.

Please briefly describe any business and/or professional experience you could bring to your service on the Board:

My experience is rooted in sales, marketing, and business networking which I believe are all key components to create a successful business climate. I also have an extensive event planning background stemming from my time with the non-profit Thunderbird Lodge Preservation Society. Additionally, after opening my own business in the Main Street Gardnerville District, I have direct experience with the area and a vested interest in seeing Main Street Gardnerville do well.

Do you have any direct or indirect experience with the National Main Street Program?

No current experience.

Please describe any special skills you would bring to your service on the Board:

I believe my creative marketing and identification of new opportunities would be a beneficial skill to the Main Street Board. Additionally, coming from a non-profit organization (TLPS) as previously mentioned, I understand what it means to accomplish significant goals while working with a limited budget.

Which one of these four main points do you think your experience and participation would be of the most benefit to the M.S.G.: Organization, Promotion, Design or Economic Reconstructing?

Based on my strengths and input from others, I believe I would be best suited to join the Promotion Committee.

The Board will likely come up with projects within the framework of the Main Street Program. Are there any projects that you particularly have interest in seeing completed downtown? Why?

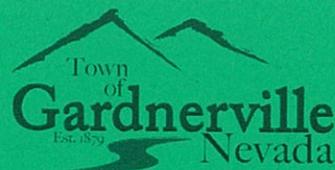
I have several ideas of projects that could be completed in the downtown area that would promote business.

Business Compass: Directional markers on the street corners that identify businesses in the area that should be visited. For example: On the corner of HWY 395 and Eddy Street the following businesses would be listed: Cheshire Antiques, Especially for You, JT Basque, Quail Cottage, Fresh Ideas, Polka Dots, Overland, and Eddy Street Vintage Market. The arrows would point you in the direction of each business. Why this is important: It keeps top of mind awareness in the consumer's mind of all of the businesses they can visit while in the area therefore making it more likely that they will "Make it a Day in the District". Additionally, it promotes walking within the district. Once implemented, it would take very little upkeep and manpower to retain. In order to keep it cost effective, each business could sponsor their name on the marker.

Additional ideas include: Business-to-Business Referral System; Make it a Day in the District Campaign; District 411: A Facebook campaign that lets followers know what is going on in the district that on a weekly basis; membership drives, and partnership benefits to name a few.

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approval of the use of Heritage Park for Coffin Races on October 8th weather permitting and tentatively reserve the park for the 15th of October should the weather not cooperate on the 8th.
2. **Recommended Motion:** Approve the use of Heritage Park for Coffin Races on October 8, 2016 and tentatively reserve Heritage Park for October 15, 2016 as an alternative date.
Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** N/A

6. **Agenda:** Consent Administrative

Background Information: See attached application.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued



Park Use/Street Closure/Special Event Application
Reservation Form/Release of Liability/Indemnification Agreement
1407 US Highway 395 N - Gardnerville, Nevada 89410
(775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): 10/28/15

Organization: Main Street Gardnerville Corporation: Yes No
(If a corporation, a copy of the **Articles of Incorporation** must be attached)

Contact Person: Paula Lochridge email: PLochridge@MainStreetGardnerville.org

Home/Cell Phone: 775-691-6357 Business Phone: 775-782-8027 Fax: 775-782-7135

Mailing Address: 1407 Hwy 395 N, Gardnerville, NV 89410

(If corporation, attach home or business phone and addresses of **president, vice-president** and **secretary**)

Requesting: Heritage Park Is request for exclusive use of park: Yes No

If Heritage Park but not exclusive use, describe which area of park is being requested:

Section of the park closest to Slaughterhouse Lane, to include areas along Ezell and possibly Courthouse Alley

Requesting: Street Closure Street(s) proposing to be closed: _____

Yet TBD. Slaughterhouse Lane and Ezell and possibly Courthouse Alley. (On HPG Side of park.)

(US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit; Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)

Requesting: Other Location of Event/Activities (if other than Heritage Park): _____

(Submit letter of *property owner's permission* if event is to be held on private property)

Name and description of event, concessions, fund-raiser, etc.:

2nd Annual Slaughterhouse Lane Coffin Races. Family friendly fundraising event for MSG.

Event date(s): Saturday, 10/8/16. If wx is bad, possibly 10/15/16 Event hours (including set up & tear down): 7 am - 5 pm.

This event is: Non-Profit: For Profit: Closed to Public: Open to Public:
(Non-profit organizations must submit **IRS 501c** letter with application)

If non-profit event, describe who benefits from proceeds of event:

Main Street Gardnerville. Proceeds to cover expenses and future MSG events and projects.

Number of patrons, customers, spectators, participants, etc. expected to attend on **each day** of the event:
400

(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)

Event Insurance Carrier: National Trust Insurance Services, LLC./Maury, Phone: (410) 547-3267
(Certificate of Insurance **must be attached to this application** and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes No
Is food being served: Yes No If yes, Health Permit # TBD
Will alcohol be sold or served: Yes No Liquor licenses/permits may be required
Will there be band or amplified music: Yes No
Will you have tents, canopies, bounce houses, dance floors, etc.? Yes No
If yes, specify quantity, dimensions, etc:

We are still in the planning stages for this event. We can present you with an updated plan regarding food and beverage vendors in 2016 once additional plans are finalized.

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)

Clean-up/Sanitation/Garbage Plan:

Volunteers/Staff will do the clean up. We will coordinate garbage plan with the town.

(Groups of 50 or more are require to pay a minimum of one \$25 dumpster service fee; park restrooms accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)

Water and Sanitation Plan if food sold or consumed during event:

We'll coordinate use of the water coupler with the town.

(Town's water coupler is available if you use hoses for water)

Other Town services, if required:

Assistance requested to help with street closures.

(Electrical outlets, pavilion lighting, etc.)

Event Parking Area: Side streets for parking. Yet TBD if Courthouse Alley will be available for event parking.

(Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property *and may not be used for parking unless a letter of owner's permission is submitted*)

Fire/Emergency Medical Services Plan:

We will coordinate with EF Fire Dept once plans are finalized.

(Submit East Fork Fire Protection District authorization and approval)

Security Plan if overnight use of Town facilities planned:

n/a

(Submit Douglas County Sheriff's Office authorization and approval)

Event Layout: All applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. **If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.**

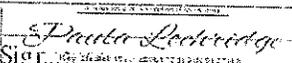
A copy of the approved form MUST be at the event

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to *reasonable attorney's fees, administrative costs and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.*

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant:

	Paula Lochridge	10/28/15
Sig.	Printed Name	Date

(If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation)

(Town Office Use Only)

Heritage Park:

Usage \$25/hr (\$300/day max) Paid \$ _____ Date: _____

Park Deposit \$300 Paid \$ _____ Date: _____
Dumpster \$25/each Paid \$ _____ Date: _____
Additional Fees/Description \$ _____
Deposit Refunded Paid \$ _____ Date: _____ Facility Reviewed: _____

Street Closure:
Application Fee \$100 Paid \$ _____ Date: _____

Scheduled for Town Board Agenda: _____ Approved: _____
Scheduled for Douglas County Commissioner Agenda: _____ Approved: _____

ARTICLES OF INCORPORATION

of

The Main Street Gardnerville Program Corporation (A Nevada Nonprofit Cooperative Corporation Without Stock)

The undersigned individual 18 years of age or older, acting as incorporator under the Nevada Nonprofit Cooperative Corporation Without Stock provisions of the Nevada Revised Statutes, adopts the following Articles of Incorporation:

ARTICLE I. NAME

The Name of this Nonprofit Cooperative Corporation Without Stock formed under the Nevada Revised Statutes provisions 81.410-81.540 shall be The Main Street Gardnerville Program Corporation (ACorporation@).

ARTICLE II. PRINCIPAL OFFICE

The principal office of the Corporation shall be located at 1407 Highway 395 North, Gardnerville, NV 89410.

ARTICLE III. RESIDENT AGENT AND REGISTERED OFFICE

Section 1: Resident Agent

The Resident Agent of the Corporation shall be Steven P. Handelin, Minden, NV 89423.

Section 2: Registered Office

The address of the Registered Office of the Corporation is 1638 Esmeralda Avenue, Minden, NV 89423. The Corporation may conduct all or part of its business in any other part of the State of Nevada.

ARTICLE IV. NONPROFIT STATUS

The Corporation is a nonprofit corporation which elects to be governed by the provisions of Chapter 81.410-81.500 of Nevada Revised Statutes, as revised or amended.

ARTICLE V. DURATION

The duration of existence of the Corporation shall be perpetual.

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///

ARTICLE VI. PURPOSE

Section 1: General Purpose

The general purposes for which this Corporation is organized are as follows:

1. The Corporation is formed as a non-profit (business league/development authority/etc.), within the meaning of section 501(c)(6) of the United States Internal Revenue Code, (hereinafter referred to as the "Code") and the laws of the State of Nevada, as set forth and revised in the Nevada Revised Statutes. All references to the Code contained herein are deemed to include corresponding provisions of any future United States Internal Revenue Code, Law, or Regulation.
2. In furtherance of the purposes set forth in this Article VI, the Corporation may exercise all the rights and powers conferred on Nonprofit Cooperative Corporation Without Stock under the laws of the State of Nevada.
3. Notwithstanding any of the above statements of purposes and powers, the Corporation shall not engage in any activities or exercise any powers, whether express or implied, so as to disqualify the Corporation from exemption from federal income tax under section 501(a) of the Code by reason of being an organization described in section 501(c)(6) of the Code.

Section 2: Specific Purpose

1. To educate and inform the community and downtown property owners of the importance of a healthy and vibrant downtown ;
2. To improve business conditions in the downtown area through activities and education of stakeholders in the areas of organization, design, promotion of the area as an exciting place to live, shop, and invest, and analysis of market information of importance to the local economy;
3. To stimulate revitalization in the downtown Gardnerville commercial district;
4. To promote a positive public image of the Town of Gardnerville and the downtown area.
5. To promote networking amongst persons interested in entrepreneurial development of inventions;

6. And, generally, to carry on, either alone or in cooperation with or through the instrumentality of others, any and all activities in furtherance of one or more such objects and purposes.

ARTICLE VII. DIRECTORS

The management of activities, affairs, and property of the corporation shall be vested in the Board of Directors, said number to be fixed from time to time by the Bylaws of the Corporation.

Each director shall hold office for the term of office to which he is appointed and until his successor is appointed and qualified or until his earlier resignation, incapacity, removal, or death.

The Directors shall possess such qualifications, be elected and qualified in such manner, serve for such term and upon such conditions, have such voting rights, exercise such powers and perform such duties, in addition to those conferred upon them by statute, as may be prescribed by the Bylaws of the Corporation.

The Board of Directors may adopt Bylaws, not inconsistent with these Articles of Incorporation or the laws of the State of Nevada for the management and control of the Corporation, and may alter, amend, and repeal any provisions or provisions thereof from time to time as therein provided. The Board of Directors also may promulgate and amend from time to time suitable policies and rules and regulations governing the work and activities of the Corporation, the care and use of its property, the qualifications, duties, performance of work and conduct of its staff and other personnel and employees and such other matters and things as may be necessary and desirable in the judgment of the Directors.

The number of directors constituting the initial Board shall be nine (9) and the names and address of the persons who are to serve as the initial Board of Directors until their successors are qualified and appointed:

Sandy Anderson	District business, property owner, resident
Kim Cervenak	District business operator
Lorraine Felix	District business operator and property owner
Laurie Hickey	
Margeret Pross	Planning Commission chair
Rory Sedgwick	District business, property owner, resident
Carol Sandmeier	
Marcia Voeller	District business operator and property owner
Paul Lindsay	Gardnerville Town Board member

ARTICLE VIII. OFFICERS

The Officers of the Corporation shall be elected by the members of the Corporation and shall serve according to the Bylaws.

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ARTICLE IX. MEMBERS

Members shall meet the eligibility requirements delineated in the Bylaws and pay the requisite fees, if any, in accordance with the Bylaws.

ARTICLE X. DISSOLUTION

In the event of liquidation, dissolution, termination, or winding up of the Corporation (whether voluntary, involuntary, or by operation of law), the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the corporation, transfer all of the property and assets of the Corporation to one or more Qualified Organizations, as defined below, as the Board of Directors shall determine. For purposes of this Article VIII "Qualified Organization" shall mean a corporation or other organization organized and operated as exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code.

If the Corporation still has funds contributed from the Town of Gardnerville or Douglas County, the Corporation shall return these funds to these governmental entities prior to making any disbursements to a Qualified Organization.

No part of the net earnings of this Corporation shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that this Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these articles.

ARTICLE XI. AMENDMENTS

These Articles of Incorporation may be altered, amended or repealed by the affirmative vote of a majority of the directors voting at any regular or special meeting; provided, that no amendment or repeal of any provision of these Articles of Incorporation is effective until the amendment or repeal is approved by the Gardnerville Town Board.

ARTICLE XII. LIMITATION OF LIABILITY

To the fullest extent not prohibited by the Nonprofit Cooperative Corporation Without Stock laws of the State of Nevada, as it exists on the date hereof or is hereafter amended, a director and/or officer of the Corporation, and/or the Town of Gardnerville and its employees agents, directors, board, officers, and assigns, shall not be liable to the Corporation or its members for any monetary damages for conduct as a director and/or

officer. Any amendment to or repeal of the Article IX or amendment to the Nonprofit Cooperative Corporation Without Stock laws shall not adversely affect any right or protection of a director and/or officer of the Corporation for or with respect to any acts or omissions of such director occurring prior to such amendment or repeal. This provision, however, shall not eliminate or limit the liability of a director or officer for:

- (1) Any breach of the director=s or officer=s duty of loyalty to the Corporation or its members;
- (2) Acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law;
- (3) Any unlawful distribution;
- (4) Any transaction from which the director or officer derived an improper personal benefit; or
- (5) Any act or omission in violation of Sections 81.410-81.540 of the Nevada Revised Statutes.

ARTICLE XIII. INDEMNIFICATION

To the fullest extent not prohibited by the laws of the State of Nevada, as it exists on the date hereof or is hereafter amended, the Corporation:

- (1) Shall indemnify any person or entity, specifically the Town of Gardnerville and its employees agents, directors, board, officers, and assigns, who is or are made, or threatened to be made, a party to an action, suit or proceeding, whether civil, criminal, administrative, investigative, or otherwise (including an action, suit or proceeding by or in the right of the Corporation), by reason of the fact that the person is or was a director of the Corporation; and
- (2) This Article XI shall not be deemed exclusive of any other provisions or insurance for the indemnification of directors, officers, employees, or agents that may be included in any statute, bylaw, agreement, resolution of members or directors or otherwise, both as to action in any official capacity and action in any other capacity while holding office, or while an employee or agent of the Corporation.



FY 2015-2016 Board of Directors

Linda Dibble, *President*

Scott Bergan, *Vice-President*

Norie Jenkins, *Treasurer*

Suzanne Carreau, *Secretary*

Tara Addeo

Margaret Pross

Stephanie Waggoner

Ken Miller, *Town Board Liaison*

Program Manager

Paula Lochridge

Town Manager

Tom Dallaire

Traffic Control Plan 2015 Coffin Races



	Date: 10/6/2015 Author: LaCost Project: MSG Coffin Races
	Comments: Heritage Park Gardnerville, NV October 10, 2015

6-12

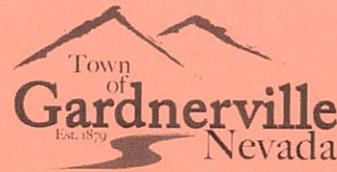
Traffic Control Plan 2016 Coffin Races



	Date: 10/22/2015 Author: LaCost Project: MSG Coffin Races
	Comments: Heritage Park Gardnerville, NV Event Date: October 8, 2016

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** presentation by Zack Laningham on his Eagle Scout project where he led the effort to replace the landscaping along the eastside Waterloo islands.
2. **Recommended Motion:**
Funds Available: Yes N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** November 3, 2015 **Time Requested:** 5 minutes
6. **Agenda:** Consent Administrative

Background Information: Presentation to be given at meeting. – Zack coordinated with town staff to perform an Eagle Scout Service Project consisting of re-locating the cobble stones at the tip of the easterly Waterloo island at Waterloo Lane and Toiyabe Ave. Zack split and replanted the existing day lilies and spread the dg the town had ordered for the project. The island annuals and additional plants will be installed in the spring in both islands. Boulders and trimming of the trees was performed by town staff. We thank Geoff, Ryan, Steve, Ron and Bob for their work on the planters to prepare for the scout project.

7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** presentation by Aziz Syammach on his Eagle Scout project where he led the effort to replace the landscaping ground cover at the town administrative office.
2. **Recommended Motion:** N/A
Funds Available: Yes N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** November 3, 2015 **Time Requested:** 5 minutes
6. **Agenda:** Consent Administrative

Background Information: Presentation to be given at meeting. – Aziz coordinated with town staff to perform an Eagle Scout Service Project consisting of planting new plants at various locations in the planters at the town administrative office. His volunteers then spread the dg ground cover over all the landscaped areas. Boulders were placed by town staff. Removal of two of the Mugo pines and root balls were removed by town staff. We thank Geoff, Ryan and Steve for all their work on the planters to prepare for the scout project.

7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for October 2015.
2. **Recommended Motion: Receive and file**
 - a. **Funds Available:** Yes N/A
3. **Department:** Administration
4. **Prepared by:** Paula Lochridge
5. **Meeting Date:** November 3, 2015 **Time Requested:** 5 minutes
6. **Agenda:** Consent Administrative
7. **Background Information** See attached.
8. **Other Agency Review of Action:** Douglas County N/A
9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Main Street Gardnerville's Program Manager Report November 3, 2015

- Most of my time this past month has been focused on events: Thirsty Third Thursday Wine Walks, Harvest Festival and Slaughterhouse Lane Coffin Races.
 - **“Thirsty Third Thursday Wine Walks”**: The Promotions Committee members are working on compiling information from our businesses through wine walk surveys and an upcoming, yet to be scheduled, planning meeting. We hope to have a full report from this past season by the end of the year or first part of next year.
 - Our first **“Slaughterhouse Lane Coffin Races”** appeared to be a success with people already making plans for their entries next year. Using feedback received from the event, the Promotions Committee members have begun sorting through what worked, what didn't work and what to add for next year's event.



Winners: “Joey's Jammin Jamakin Bobsled Team”.
Sponsored by Big Daddy's Bike Ski & Board and Rocket Fizz Lake Tahoe.



Trophy and certificate presentation at Big Daddy's Bike Ski and Board.

- Representatives from Lowe's in Carson City worked on projects at Heritage Park Gardens over the weekend of October 17th and 18th and have just a few more things to complete as part of their Community Outreach Program. *See the attached items in your packet for more information.*
- Our Basque Mural placement has been approved by the Douglas County Planning Commission on October 13th. Walter and Walter Construction will donate the labor, framing lumber and fasteners to install the mural. Ahern Rentals is going to donate a scissor lift for their crew to use. Anticipated mounting date to be within the next month or so.
- The Flower Committee will be establishing new relationships with new contacts at each school for the upcoming Flower Season. *(Each school's contact person we've been working with over the past several years has either moved or has been re-assigned.)*

- The Design Committee held a Bench Dedication on October 20th for the Roger Sandmeier Bench installed at the Carson Valley Masonic Lodge.



- Looking ahead for November...
 - There are several Heritage Park Garden Grant Status Reports that will be submitted.
 - Training will be scheduled for our newest Board Member, Meredith Fischer. (*Upon your approval of her appointment.*)
 - Training of a new Committee Chair for the Organization Committee, Tara Addeo.
 - The Organization Committee will be focusing on volunteer recruitment; business memberships & benefits; and sponsorships.



Fencing around Children's Garden completed.
Photo on Left: Before. Photo Below: After.



**Lowe's of Carson City's
Community Outreach Program Projects
in Main Street Gardnerville's
Heritage Park Gardens
October 2015**



Created an attractive area in front of the gazebo to use for events.

Photo on Left: Before. Photo Above: After.

9-4



KURT HILDEBRAND

An industrial building along Heybourne Road in Minden sold for \$3.16 million recently.

New manufacturer invests in Minden

by Kurt Hildebrand
khildebrand@recordcourier.com

A new manufacturer has purchased a large building off Heybourne Road in Carson Valley.

La Habra De Plata, a Nevada corporation bought the property at 2393 Heybourne Road, which was formally occupied by Nevada Filtration Systems.

Nevada Filtration has relocated to a building on Business Parkway that was a better fit, Plant Manager Kevin Neeley said.

They had been leasing the Heybourne location. The move occurred in July and

Nevada Filtration has been back online since.

The building sold for \$3.16 million, according to NAI Alliance Industrial Properties Group.

Escrow closed on the 52,741-square-foot industrial building on Oct. 2.

J. Michael Hoeck of NAI Alliance was the principal broker representing seller Park Place Equities LLC in this transaction.

The property was purchased by La Habra De Plata, a Nevada corporation.

According to the Nevada Secretary of State's Office, manager of the company is Howard Vipperman, president of VIP

Rubber and Plastic in La Habra, Calif.

According to the company website, it is a leading manufacturer of molded rubber and plastic, extruded rubber and plastic tubing and calendar sheeting.

Silvera Commercials Real Estate Inc. owner and broker Dick Silvera said industrial real estate has been the hot item for the past year.

"Currently there are no buildings available for lease in excess of 10,750 square feet," Silvera said. "There is demand for larger building's but lease rates are still not high enough to ignite any speculation building."

'Deadbeat Dams' author in Minden next week

Staff Reports

Between the fourth year of drought and projections that El Niño could inundate portions of the West, dams have come up as a solution to both.

However, it has been 20 years since the then commissioner of the Bureau of Reclamation, Daniel Beard predicted "we no longer can count on public or political support for construction projects [dams]...the opportunity for any further projects are extremely remote, if nonexistent."

Beard admits today, however, in his book "Deadbeat Dams" that this prediction was wrong as "there have been renewed calls for the construction of large dams and pipeline projects throughout the United States."

The University of Nevada Cooperative Extension and the nonprofit GreenACTnv have partnered to offer a "Movie and a Speaker," 6 p.m. Wednesday at the CVIC Hall in Minden to bring attention to the subjects of water policy and management.

"Damnation" is an award-winning film exploring the change in our national attitude toward big dams and the protection and restoration of wild river systems.

Following the movie, Beard will speak about his experience in water and discuss his views on the future.

He will also have his book available for purchase.

No registration is required and there is no charge to attend but donations to GreenACTnv are being collected. Refreshments will be provided.

Contact University of Nevada Cooperative Extension Educator Steve Lewis at 782-9960 for further information.

The East Fork of the Carson River was considered a prime location for a dam.

Lowe's volunteers work on Heritage Park

Staff Reports

In an effort to spruce up Heritage Park, volunteers from a Carson City home store will be hard at work this weekend.

The volunteers and supplies will be from Lowe's, as part

of their community outreach program.

They will begin work each day around 8 a.m. and work until they feel like stopping, said Main Street Gardnerville Program Manager Paula Lochridge.

They will be putting fencing around the children's garden and creating an events area in front of the garden gazebo.

Volunteers and board member from Main Street Gardnerville will also stop by.

"They are just so thankful

that this park was chosen for the project," said Lochridge.

Project manager Doug Busey and the Carson City Lowe's Manager Daniel Goff, will lead the task.

Busey said he scouted the location on Tuesday.

\$50 Off

labor on any service!

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9-5

Rubber company may bring more jobs to area

by Kurt Hildebrand
khildebrand@recordcourier.com

The recent acquisition of a large industrial building along Heybourne Road could bring additional jobs to Carson Valley.

VIP Rubber Co. President Howard Vipperman said his company recently acquired an Ontario, Calif., division, which he's preparing to move to Minden.

Vipperman estimated Friday the former plastic extrusion division of Amesbury-Truth has 40 employees.

He said that current employees will be offered an opportunity to move with the company, but that he expects there will be openings. "I know we'll be hiring in that area," he said. "Our goal is to be ready to go to work there Jan. 1."

The manufacturer will be doing all sorts of work, including making

bumpers for shopping carts and step-pads for vehicles.

Vipperman said the company recirculates all the water and recycles any products that don't meet specifications.

He said the plant won't produce any smell.

VIP is a family company founded in 1961 by Vipperman's father, Howard Sr. The company's name comes from the first three letters of Vipperman.

The company sells nationally in every state in the union, and has a staff of about 180 workers.

"We're still considered a small company," he said. "We're really excited to be coming to Minden."

VIP Rubber doing business as La Habra De Plata, bought the property at 2393 Heybourne Road for \$3.16 million, according to NAI Alliance Industrial Properties Group.

The 52,741-square-foot building was formerly leased to Nevada Filtration Systems. Escrow closed on the industrial building on Oct.

2. Intero Real Estate Services represented Vipperman in the property purchase.

"VIP Rubber identified Nevada for obvious reasons that are attracting many companies to the state," Intero Broker Matt Carter said. "Mr. Vipperman and his team recognized the gem that the Carson Valley is. We toured property all over Northern Nevada and they kept coming back to the Carson Valley."

Carter said he was happy to have a company with such longevity move here.

"In working with the ownership and leaders over the past year I can tell you that they have been a very enjoyable client to work for and we are fortunate to have people like these moving to our community," he said. "The company will be hiring in our community and should prove to be an enjoyable workplace with a great culture I have been able to witness in their other facilities."

Lowe's volunteers works on Heritage Park Gardens

Staff Reports

Despite wet weather, more than a dozen volunteers from the Carson City Lowe's worked on a fence for the Heritage Park Gardens.

Lowe's of Carson City's Store Manager Daniel Goff authorized a beautification project at the gardens through their Community Outreach Program. Wearing their red shirts, volunteers will complete the fencing around the Children's Garden and also create an events area in front of the garden gazebo. All materials and labor were provided by Lowe's.

Heritage Park Gardens is a project of Main Street Gardnerville in cooperation with the Town of Gardnerville. It's located just east of Heritage Park.

This project was started four years ago in order to provide growing spaces to local residents. Since its inception, a large Children's Garden area has been added including an educational program with monthly workshops.

Two years ago, volunteers added a meditation labyrinth to the property.

Thirty raised beds are rented for



BRAD COMAN

Lowe's store manager Daniel Goff talks with hardware and tools department manager Doug Stephens at Heritage Park Saturday morning during a volunteer fence-building effort in the rain.

the growing season by locals who want to grow their own healthy food. Surplus veggies are passed along to the Food Closet. Boy Scouts and Girl Scouts also participate in the program.

Main Street Gardnerville is a 501(c)6 nonprofit, and is a community-based self-help program with community members volunteering to revitalize downtown. Visit website at www.MainStreetGardnerville.org or find them on Facebook.

HARDWARE



Ironwood ALL DIGITAL & 3D Cinemas

1760 Hwy 395 · Minden, NV

Man sentenced for leaving elderly mother in car overnight

by Aurora Sain
asain@recordcourier.com

A Pleasantview resident was sentenced on Tuesday for leaving his elderly mother in the car for more than 24 hours.

Lloyd Ghiglieri, 62, brought his 94-year-old



Ghiglieri

mother home from the hospital on April 29, and left her in the car. Neighbors called deputies 25 hours later when they noticed a naked woman in the car.

"This is simple negligence, but some of this comes down to credibility," said District Attorney Mark Jackson referencing Ghiglieri's prior arrest history.

According to Ghiglieri, he had argued with his mother on the ride home. He received a phone call, had dinner and then went to bed. He didn't wake up until the police came to his door.

The temperatures fell into the 30s the night his mother was left in the car, and they found that her robe had slipped off; she was dehydrated and sitting on a urine-soaked seat, said Jackson.

Ghiglieri moved in with his parents in 2008 in order to take care of them.

"This son is the son that was always there," said defense attorney Maria Pence.

She also noted that his parents' doctors said he helped take care of all their daily living activities.

His father was taken into a care home a year prior, and passed away while Ghiglieri was incarcerated.

Ghiglieri also has various medical issues including hip and back problems. At the time of the arrest, he was prescribed three different pain medicines and an anti-depressant, which he says contributed to his forgetfulness, and the fact he slept so long and left his mother. He had also stayed up for a significant amount of time the night before tending to his mother's injuries, and visiting her at the hospital, Pence said.

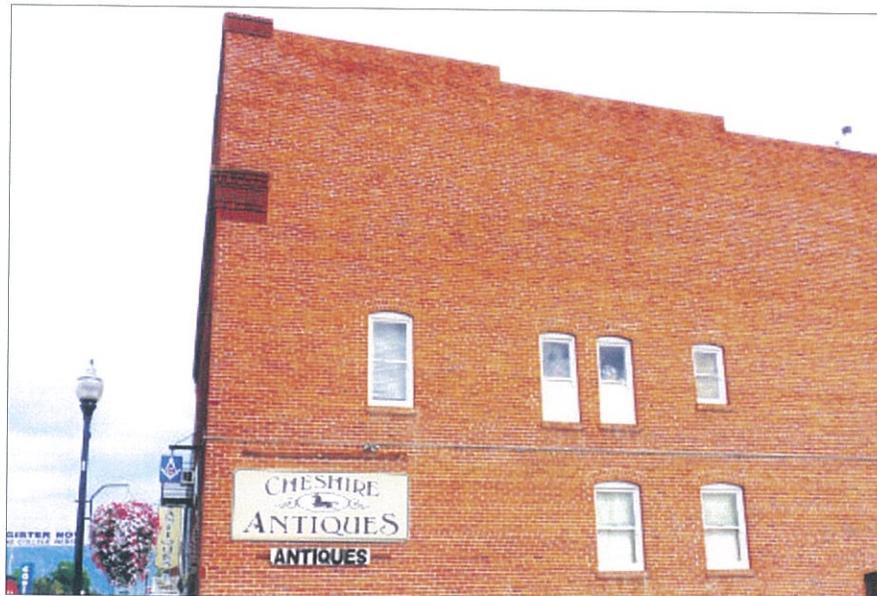
A local doctor checked Ghiglieri's medical history a few months after his arrest and concluded that the types of medication he was on, and the dosage could cause absentmindedness and forgetfulness.

Pence gave an emotional plea for Ghiglieri, stating that his mother needs him because he is the only one who ever cared for her.

"He would like to know how his mother is doing," she said. "Hopefully, he can become the caregiver that he has been."

Ghiglieri was given 210 days in jail with 169 days he's already served since his April 30 arrest.

He was also ordered to pay over \$2,000 in fines due within two weeks of his release from jail.



KURT HILDEBRAND/R-C FILE PHOTO

The wall of the Mason's Building in Gardnerville has been approved for a Basque mural.

Planning commission approves mural

by Aurora Sain
asain@recordcourier.com

A request to put a 12-by-16-foot mural on the side of the Carson Valley Masons Lodge was approved unanimously by the Douglas County Planning Commission on Tuesday.

Manager Paula

Lochrige submitted the request on behalf of Main Street Gardnerville, and said the art would be placed on the south end of the building.

Northbound motorists and visitors will be able to see the mural, which will depict a scene celebrating Basque heritage.

"This mural is of a

historical and cultural nature," said Main Street Gardnerville board member Ken Miller.

The art is already completed and there is a contractor willing to put it up for free, said Miller.

Once the mural is in place, the Carson Valley Lodge No. 33 owner agreed to leave it for a minimum of five years, and will notify Main Street Gardnerville if there are any problems concerning that time.

BIRTHS

Lucille Marjorie Drake
Elko residents Ashley and Emmanuel Drake are parents of a daughter, Lucille Marjorie Drake, born Oct. 5, 2015, at Carson Tahoe Regional Medical Center. Lucille weighed 7 pounds, 4 ounces at birth.

Country River Moran Jr.
Wellington residents Abigail Taylor and Country River Moran are parents of a son, Country River Moran Jr., born Oct. 6, 2015 at Carson Tahoe Regional Medical Center. Country weighed 5 pounds, 2 ounces at birth.

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In Jesus Name Free Medical Clinic

In Jesus Name Medical Ministry is a group of local Doctors, Nurses and volunteer staff who run a mobile medical clinic. It's a service for anyone with insufficient healthcare coverage and it's...

TOTALLY FREE! We'll have Family Practice, Pediatrics, Dermatology, Orthopedics and multiple specialty doctors available. Kids welcome! No appointment necessary.

This Month's Location:

SATURDAY, OCTOBER 17, 2015
GOOD SHEPHERD WESLEYAN CHURCH

1505 Railroad Dr
Carson City, NV
CHECK-IN IS FROM 9AM to 12 NOON.

Anyone checking in after 12 noon unfortunately cannot be seen.
For Future location call 775-782-1073 or email us at: injesusnamcmm@gmail.com

Services Provided

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*We do not prescribe narcotics *We do not provide disability or legal evaluations

What Does It Cost?
FREE.....Jesus paid it all.....Matthew 9:36

IF the Douglas County Sewer Improvement District (DCSID) really cared about flood control, they'd advocate for reservoirs in the **right** places, above Johnson Lane or Fish Springs where flooding is actually a problem, **not** Buckeye Creek...

Get the real information: please visit ProtectEastValley.org, and attend the Planning Commission meeting at 1PM on November 10th at the Historic Court House in Minden to make your voice heard.

STOP THE GRAVEL PIT

PROTECTEASTVALLEY.ORG

9-7

"Slaughterhouse Lane Coffin Races"

October 10, 2015



9-8

Inside Scoop

775-782-5121, ext 215 | editor@recordcourier.com

2 | Friday, October 16, 2015 | The Record-Courier



BRAD COMAN

The Douglas County Sheriff's 'Coffin Crusaders' team races the American Legion 'Freedom Fighters' team during Main Street Gardnerville's first Slaughterhouse Lane Coffin Races on Saturday in Heritage Park.

Heritage Park coffin race digs up lively competition

by Sarah Hauck
shauck@recordcourier.com

Skeletons are usually seen inside coffins, but that wasn't the case for the first annual coffin races Saturday at Heritage Park.

More than a dozen teams competed for the first trophy and ultimate bragging rights, with Joey's Jammin' Jamakin Bobsled Team sponsored by Big Daddy's Bike, Ski and Board and Rocket Fizz Lake Tahoe the winners.

"We knew this was going to be a learning experience," Main Street Gardnerville Program Manager Paula Lochridge said of the first event. "We had no idea what to expect from the community in terms of if they would like it, but we are really excited about making it bigger and better next year."

Teams consisted of five people; four pushing the coffin, and one driving.

Nonprofits such as Family Support Council raced alongside businesses and even public figures.

"We had businesses and the sheriff's office, who were the Coffin Crusaders, and one of my favorites was Doug Johnson's team. Because this is his final term as a commissioner, his team name was 'Termed Out,'" Lochridge said.

Although the event was a success, the event almost didn't see the dropping of the starting flag.

"What was so funny was that we had a deadline date for registration of Oct. 1 and by that time we only had one actual team registered," she said. "We wanted to give ourselves plenty of time to cancel in case we didn't get enough teams to compete, and suddenly we got 13 teams registered."

Lochridge said spectators got to watch more than a dozen races between teams before they were broken up into a finalist bracket.

By the end of the day, the finalists had run five or six trips down the 250-foot track in record heat.

"I heard the final heat was a very close call," Lochridge said of the battle for first between the sheriff's office and the bobsled team. "We had rules in place in case something like that happened, and were going to run another race, but the sheriff's office had an injury and decided to bow out."

Some teams have already started work on next year's coffins, but will see a few tweaks to the rules.

Adding vendors and more things to do between races will hopefully be added as well Lochridge said.

"The things I enjoyed the most besides all the families that came to watch, were the adults pretty much acting like kids and having fun. They were all in costume and when you asked them to pose for a photo the grimaces on their faces were just great."

IN THE SPOTLIGHT

Craft Show

A Touch of Class Craft Show 10 a.m.-8 p.m. today-Saturday at Carson Valley Inn ballroom, Minden. Boutique-style craft show. Free admission. Hourly door prizes. Information, www.atouchofclassnv.com or atouchofclasscraftshow@gmail.com.

Teen Dinner

Douglas County Public Library Teen Advisory Board hosts buffet murder mystery dinner 5-8 p.m. today at the library, 1625 Library Lane, Gardnerville. Information, Douglas County Public Library on Facebook, www.douglas.lib.nv.us, Kathy E., 782-9841.

Haunted Weekend

The Douglas County Historical Society hosts two haunted walks today-Saturday. Haunted Minden tour, tours leave at 6 and 8 p.m. today. Cost, \$10. Genoa Cemetery Tour, 6-8 p.m. Saturday. Cost, \$5. Tours leave every 15 minutes. Tickets available at the Carson Valley Museum & Cultural Center, 1477 Highway 395, Gardnerville. Information 782-2555 or www.historicnv.org.

Blood Drive

Wink's Silver Strike Lanes hosts blood drive 10:15 a.m.-2 p.m. Saturday in the blood mobile at 1281 Kimmerling Road, Gardnerville. Donors receive voucher for game of bowling. To schedule an appointment, information, www.BloodHero.com enter code: WINKS or call Monica Moore, 513-5931.

Horse Fundraiser

Between Horses and Humans hosts fundraiser noon-3 p.m. Saturday at Maddi's Friesian Ranch, 1351 Old Foothill Road, Gardnerville. Lunch, horse demonstrations, silent auctions. Information, 265-0901 or betweenhorsesandhumans@gmail.com.

Fall Fling

Main Street Minden hosts its first event, Fall Fling 3-9 p.m. Saturday, Esmeralda Ave, Minden. Food, "Frankenweenie" in CVIC Hall, live music. Cost, \$5 for adult and one child. Tickets, at Barry Chiropractic, Minden-Tahoe Airport, Blue Brick Gallery. Information, mainstreet-minden@gmail.com, Main Street Minden on Facebook, 309-1101.

TEAMS

"Rigor Mortise Tortoise"-
Battle Born Wine
"Joey's Jammin' Jamakin Bobsled Team"-Big Daddy's Bike Ski & Board & Rocket Fizz Lake Tahoe (Winner)
"Interfied"-Intero Real Estate Services
"CTB Remodeling & Construction" - Vital Signs
"The Desert Pirates"- Carson Valley Computer & Christy Degenhart, Realtor Century 21
"Black Betty"-Stor-All
"Freedom Fighter" - American Legion High Desert Post 56
"The Witches of FSC" - Family Support Council
"Radical Bonez" - Radiology Carson Tahoe Hospital
"Coffin Crusaders" - Douglas County Sheriff's Office
"Count Meek-ula" - Meeks Lumber & Hardware
"Termed Out", Commissioner Doug Johnson
"(B)Ride of Frankenstein - Hellbent FX Studio

Contact us

Phone | 775-782-5121
Fax | 775-782-6132 or 775-782-6152
Voicemail | 775-782-8278

If you have not received your weekday edition of the Record-Courier by 7 a.m., call our customer service department by noon, Monday through Friday at 775-882-2515 and a paper will be delivered. For re-delivery of the Sunday edition, call 775-882-2515 by noon on Sunday.

9-9

The Record-Courier

The Record-Courier © 2015
The Record-Courier, a thrice-weekly publication, dates back to 1880 and has its roots in two earlier Carson Valley newspapers, the Genoa Courier and the Gardnerville Record, consolidated in 1904. Please call subscriber services at 775-882-2515 for best available rates. Online access is included in the price of delivery.

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Opinion

12 | Wednesday, October 21, 2015 | The Record-Courier

Kurt Hildebrand, editor | 775-782-5121, ext 215 | khildebrand@recordcourier.com

Thanks for participating

Editor:

I want to say thank you to all those who turned out for our first Slaughterhouse Lane Coffin Races at Heritage Park on Oct. 10. It was a wonderful time for both participants and spectators. A lot of creativity and time went into each participant's entry — from the “vehicles” to the costumes — making it a lot of fun to watch.

Thank you to all the racers: American Legion High Desert Post 56; Battle Born Wine; CTB Remodeling & Construction and Vital Signs; Carson Valley Computer & Christy Degenhart Realtor Century 21; Commissioner Doug Johnson; Douglas County Sheriff's Office; Family Support Council; Hellbent FX Studios; Intero Real Estate Services; Meek's

LETTERS, 13

LETTERS

From page 12

Lumber & Hardware; Radiology Carson Tahoe Hospital; and Stor-All. Congratulations to our winners Joey's Jammin Jamakin Bobsled Team from Big Daddy's Bike Ski & Board and Rocket Fizz Lake Tahoe.

Thank you to our emcee for the event, Mike Olson, and to the Town of Gardnerville for their assistance.

And, of course, thank you to the Main Street Gardnerville volunteers who did a wonderful job organizing and running this event. It was such a success that we're looking forward to next year.

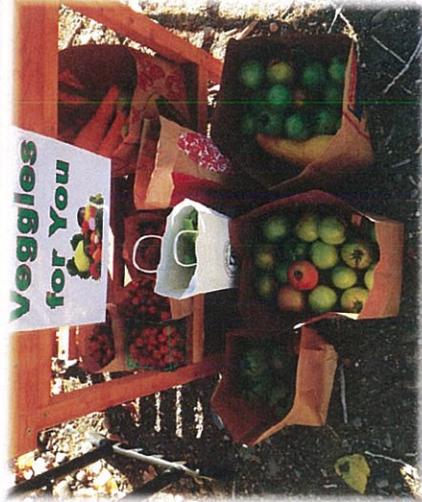
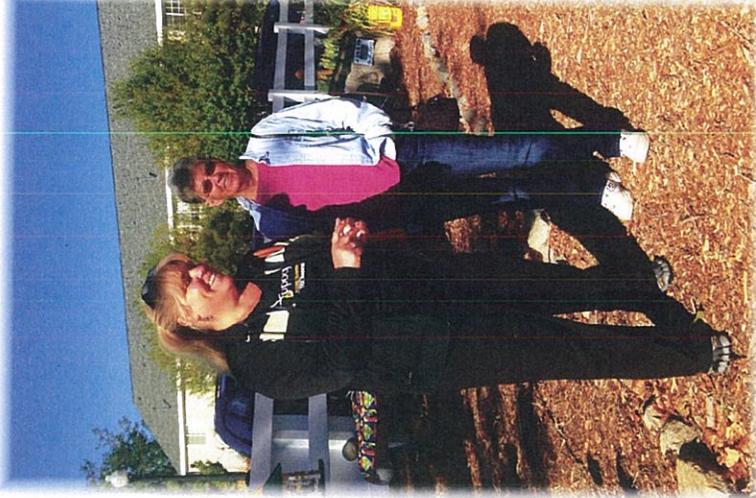
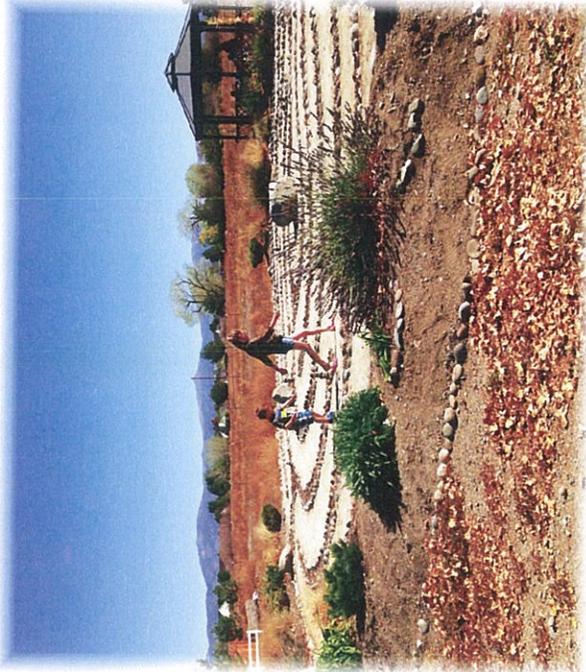
Main Street Gardnerville, a 501c6 nonprofit corporation, is going strong for our 7th year. With the exception

of one paid staff member, we are an all-volunteer organization of approximately 100 individuals who give their time and talents to various projects and events for the purpose of revitalizing our downtown district. Through this program we have seen many wonderful changes in our community, including: Heritage Park Gardens, flower baskets, business assistance programs, and special events. Our goal is to continue to make a difference.

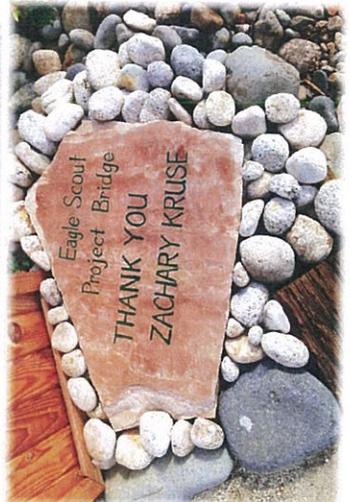
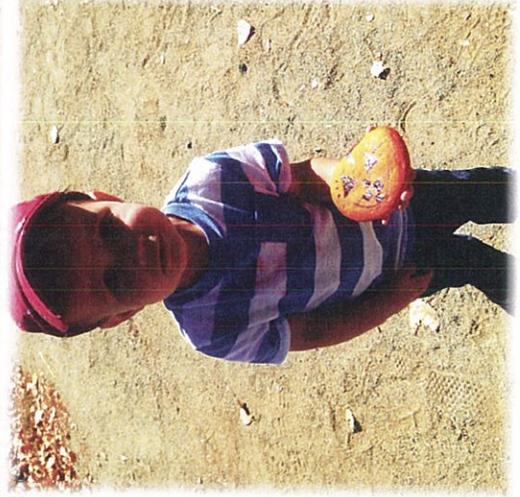
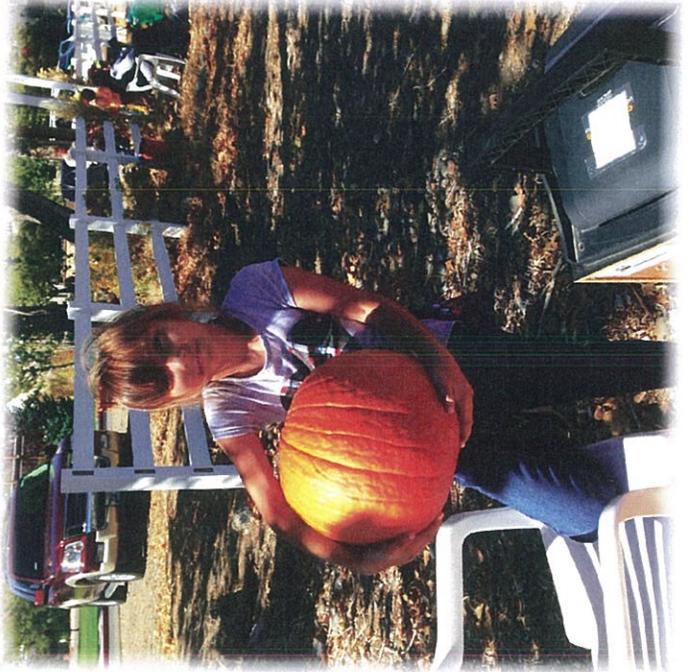
For more information on our program or to volunteer, visit our website at MainStreetGardnerville.org; call 775-782-8027; or email Info@MainStreetGardnerville.org.

Paula Lochridge
Program Manager
Main Street Gardnerville

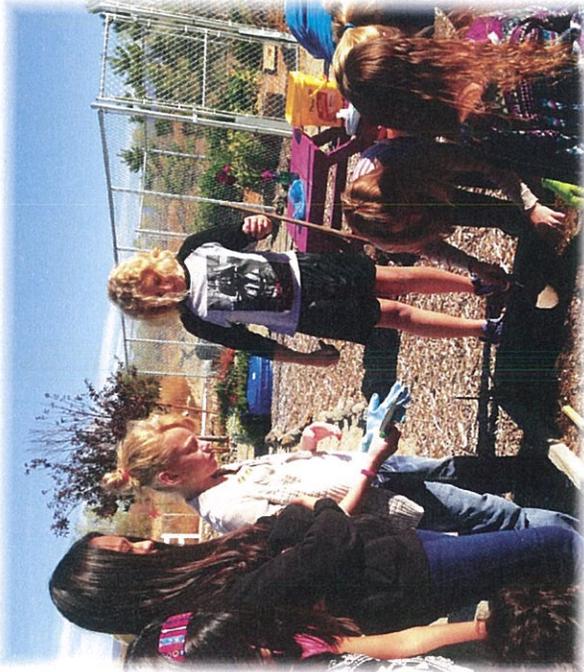
Fall Harvest Festival in Heritage Park Gardens, October 3, 2015



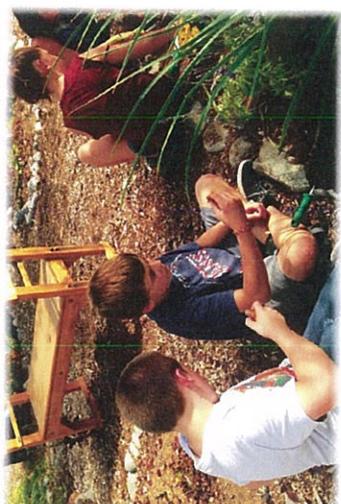
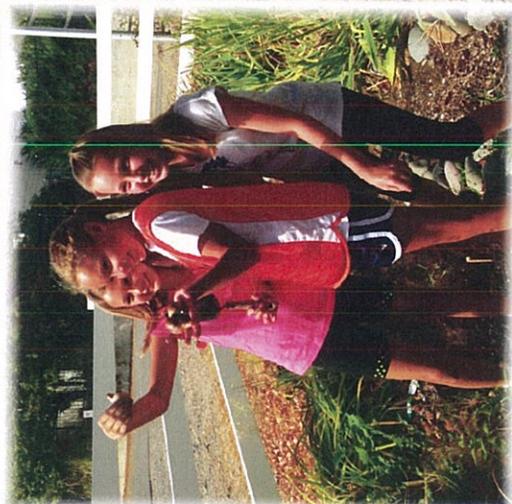
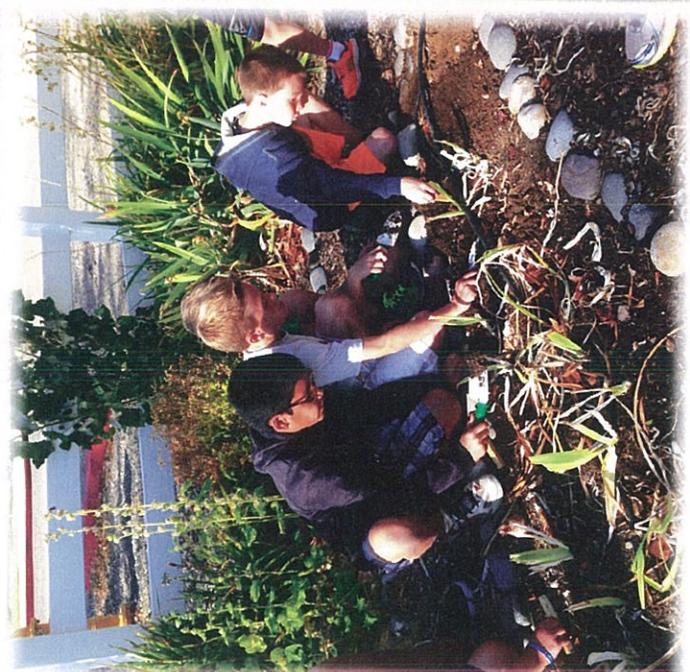
9-11



Class Field Trip to Heritage Park Gardens, October 2015



9-12



OUR TAKE

Ratepayers will pay for allocation

This week the town boards of Gardnerville and Minden approved an agreement to pay for administrative services provided by Douglas County to the towns' enterprise funds.

While a far better deal than the \$200,000 proposed originally, the \$56,000 combined didn't go down that smoothly in Minden on Wednesday night.

Both Charlie Condon and Matt Bernard voted against the deal, suggesting that perhaps it's time Minden determined what it provides to the county without cost, such as rental of the CVIC Hall.

The original proposal included all the services the county's provide to the towns, but that was winnowed down in part in recognition that the towns are creatures of the county. That eliminated Genoa from the equation altogether.

Both towns provide garbage service to residents. Minden also supplies water. Those services are accounted for in something called an enterprise fund. The only difference between an enterprise fund and a business, is that the towns just recover their costs instead of seeking a profit.

No one has worked out the math for us, yet, but the money paid to the county in cost allocation will find its way into ratepayers' bills, since there isn't another source.

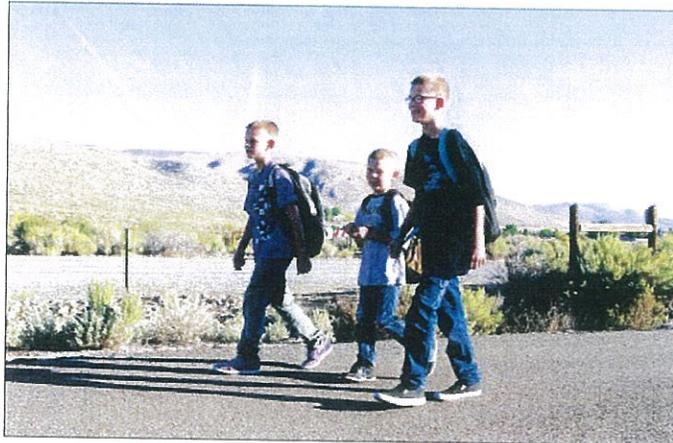
We recognize that the county is trying to be responsible with its resources, and there are clearly instances where costs should be recovered.

But no one should have any doubt that allocating these costs to the town's enterprise funds will end up costing the residents of Minden and Gardnerville.

OUR LETTERS POLICY

- ▶ Keep your letter to fewer than 500 words. We prefer them typed and will edit letters for length, spelling and grammar and accuracy. Thank-you letters are welcome; please keep them brief.
- ▶ The Record-Courier will not publish letters deemed libelous or in poor taste.
- ▶ Send the original to The Record-Courier. Photocopied letters are unacceptable. Letters can be submitted by e-mail to editor@recordcourier.com
- ▶ Be sure to personally sign the letter and include an address and telephone number so letter can be verified.
- ▶ No more than two letters per month from the same author will be published.
- ▶ If you want to write a guest opinion, contact Kurt Hildebrand a week in advance.
- ▶ Letters are published as space and time allows. Call 782-5121, ext. 215 for information.

MORNING COMMUTE



Nickolai Love, 7, (center) walks to Jacks Valley Elementary School with brothers Caleb and Benjamin Moresi Wednesday morning during International Walk-To-School Day.

LETTERS TO THE EDITOR

Truth shining through

Editor:

There are simple rays of truth that shine through the contradictory opinions and comments swirling around the county's Connectivity Plan.

During the Oct. 5 Board of County Commissioners meeting in a presentation of the Countywide Connectivity plan there was a graphic of "Most Heard Myths: The county is sitting on \$72 million ..." The County Manager commented, "I don't know where that came from," then mentioned something to the effect that there was \$48 million in year end balance but their use was restricted by law and then moved on to other myths.

Page 59 of the county's Fiscal Year 2013-2014 Comprehensive Annual Financial Report states that at year end the county had \$70.9 million invested in U.S. Treasury obligations, Federal Home Loan Bank, Federal Home Loan Corporation, Federal National Mortgage Association, etc. The report also listed \$4.9 million in cash for a total of \$75.9 million. Perhaps this is where that "Myth?" came from.

By the definitions given on pages 53 & 54 of the report and the figures on page 198 there was over \$14 million of the \$48 million in year end balances that was available to the Board of Commissioners discretion, not restricted.

This report was prepared by Christine Vuletić, Assistant County Manager/Chief

Financial Officer. Under Ms. Vuletić's signature is the statement, "County ... management assumes full responsibility for the completeness and reliability of all information presented in this report."

NRS 354.150 permits county commissioners to transfer dormant year end balances back to the county, district or unincorporated town general fund from which the monies originated. As an example when taxes paid into the Room Tax Fund are transferred to one of its restricted funds and there is a year end balance that balance may then be transferred back to the Room Tax Fund for use in another of its restricted funds. Also, when funds transferred from the general fund to a restricted fund result in a year end balance then that balance may be transferred back to the general fund from which the funds originated for future use in any fund. There is some versatility to the restricted year end balances; they are not restricted to one specific fund.

The \$48 million year end balance, including the \$34 million in so called "restricted funds", indicates that the accumulation of annual revenue (taxes) exceeded the annual expenditures by 58%.

The investments, cash, and year end balances gave commissioners \$123.9 million in addition to all annual revenues with which to work. Before a discussion is even begun about the wisdom of plans, why in the world do they need to raise taxes?

Ben Justus
Gardnerville

Great place to volunteer

Editor:

To say I love the Carson Valley is an understatement - The mountains, trees, trails, historical buildings and, of course, the people are what convinced my husband and I to move from Los Angeles with our young children 25 years ago - the single best decision we ever made (besides marrying and starting a family of course).

Throughout the many years of raising three daughters here, endless carpools to volleyball and soccer games, volunteering as the "team parent" for anything and everything for my family, it is now time for me to give back to our community in a new capacity - a volunteer. While some may think I'm crazy, this is a passion for me now and something I feel very strongly about.

While I was very active in the day to day living with our three children and my wonderful husband, others were out volunteering to make this Valley a better place for everyone to live. I don't even know the names of those volunteers of the past 25 years but it doesn't matter, volunteering is about giving time and energy for something you believe in. I see the beautification of the Main Street Gardnerville project and the countless hours it took from many volunteers to get it to the current status - I am proud to be a board member of this program. I see the various Grillin' and Chillin', chili cook offs, walks and runs for incredible causes, Project Santa Claus's, Empty Soup Bowl projects and think, "Wow, there is always something we can all do to support our community."

What an inspiration these organizations are. Maybe you aren't on a board, maybe you don't want to organize an event or even volunteer but guess what? You can participate and give back by attending something, anything, just show up. Our Valley needs us to help those who either cannot help themselves or maybe just need an extra hand from time to time. I've been there and was the recipient of such kindness - it was very humbling and something I will never forget.

I am this community, you are this community and together we can continue to make this the greatest and most extraordinary community to live in, just show up.

Here is a short list of volunteering and event references in our area:

The Record-Courier, calendar section

The Carson Valley Almanac (available at the CV Chamber of Commerce or The Record-Courier)

The DC Community Center

The DC Public Library

Tara C. Addeo
Leadership of Douglas County

Looking between Halloween and Christmas

Douglas County Trick-or-Treaters will be making the rounds on Halloween this year, which might not seem like news to some folks but it is ... sort of.

Complicating things this year is the fact that Carson City plans to move trick-or-treating to Oct. 30 in order to avoid any conflicts with the Nevada Day Celebration, which will be on Nevada's actual birthday this year.

The Douglas County Sheriff's Office and The Record-Courier will be sponsoring the 22nd annual Trick-or-Treat Safety Street at the CVIC Hall 3-8 p.m.



Kurt Hildebrand
Editor's
Notepad

Halloween night.

We'll be starting our Halloween Coloring Contest next week. We'll collect those and announce the results right around All Hallow's Eve.

It might be too early to start talking about Christmas, but

Parade of Lights is Dec. 5. The Minden Gazebo and Tree Lighting is Dec. 4.

I had a moment of *deja vu* at the Nevada Press Association last week when I heard a good chunk of the 2013 Record-Courier lineup announced during the awards banquet.

There were Scott Neuffer, Sheila Gardner and Joey Crandall winning for best community web site. Scott also won for best investigative story on whether Gardnerville is hip, and Joey won for best sports feature for his story

about Joey Jacobsen. Thankfully, those folks are competing in a different category than The R-C.

There are some metropolitan areas in this country that don't have the level of journalism available in Carson Valley. Congratulations also to Valley residents and former R-C staffers Janet Geary and Adele Hoppe at Nevada Magazine for winning the award for best magazine.

Kurt Hildebrand is editor of The Record-Courier. Reach him at khildebrand@recordcourier.com or 782-5121, ext. 21.

9-13

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on approving the previously submitted Community Development Block Grant application to Douglas County for the County Commissioners consideration of the Gardnerville Station Project for the rehabilitation of the existing building, including preparing the construction documents for the county design review process, preparing construction plans, and performing the construction of the building rehabilitation, with an application amount of \$294,000, including a \$25,000 match from the Town; with public comment prior to board action.
2. **Recommended Motion:** Motion to approve the 2016 CDBG application be submitted to Douglas County for consideration by the County Commissioners for the Gardnerville Station Project for the rehabilitation of the existing building, preparing the construction documents for the county design review process, preparing construction plans, and performing the construction of the building rehabilitation, with an application amount of \$294,000, including a \$25,000 match from the town.
Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** 10 minutes

6. **Agenda:** Consent Administrative

Background Information: The 2014 CDBG application was awarded to Douglas County, administered by the town. That application will be complete by December 2015. This funding opportunity and project submittal for the county consideration is the next step in the redevelopment project. This project has been reviewed numerous times in front of the town board and been presented at two public workshops over the life of the design phase so far. This application will require a 2016 budget line item from the town in the amount of \$25,000, should the project be approved by the BOCC and CDBG selection committee, and could increase if the selection committee does not fund the entire amount requested.

7. **Other Agency Review of Action:** Douglas County N/A

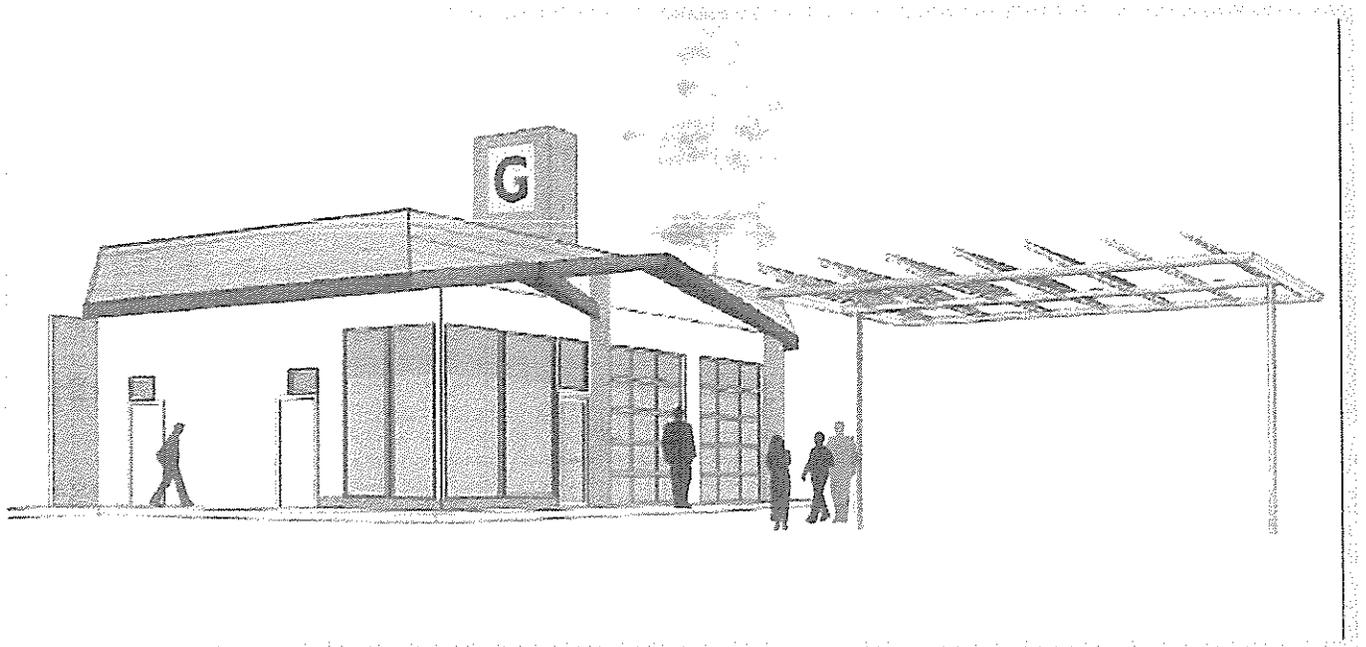
8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued

Town of Gardnerville 2016 CDBG Application

Eagle Gas Station Redevelopment Project

Submitted to Douglas County on October 26, 2015



**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

2016 APPLICATION

<p>A. Name of City/County w/address: <u>DOUGLAS COUNTY</u> <u>P.O. BOX 218, MINDEN, NV 89423</u> DUNS #: <u>010984979</u> CAGE #: <u>BQNK6</u></p> <p>B. Name, Title & Phone No. of CDBG Contact Person: <u>Ted Kozak, AICP, Associate Planner</u> <u>Douglas County Community Development Dept</u> <u>775-782-6212</u></p> <p>C. Name and Phone No. of Grant Author: <u>Candace H. Stowell, AICP</u> <u>775-882-0414</u></p>	<p>H. Ranking of this Application: Rank <input type="checkbox"/> of <input type="checkbox"/></p> <p>I. Total Project Cost: \$ <u>294,000</u></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">FUNDING SOURCES</th> <th style="text-align: center;">AMOUNT</th> <th style="text-align: center;">STATUS OF COMMITMENT</th> </tr> </thead> <tbody> <tr> <td>CDBG Request</td> <td style="text-align: right;">\$269,000</td> <td style="text-align: center;">Requested</td> </tr> <tr> <td>Local Cash</td> <td style="text-align: right;">25,000</td> <td></td> </tr> <tr> <td>Local In-Kind</td> <td></td> <td></td> </tr> <tr> <td>State</td> <td></td> <td></td> </tr> <tr> <td>Other Federal</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td>TOTAL ESTIMATED COST</td> <td style="text-align: right;">\$294,000</td> <td></td> </tr> </tbody> </table> <p>J. % CDBG: <u>91.0</u></p>	FUNDING SOURCES	AMOUNT	STATUS OF COMMITMENT	CDBG Request	\$269,000	Requested	Local Cash	25,000		Local In-Kind			State			Other Federal			Other			Other			TOTAL ESTIMATED COST	\$294,000	
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<p>D. Project Title: <u>Eagle Gas Station Redevelopment Project - Phase IIA</u></p> <p>E. Address of Project Location: <u>1395 Highway 395 N</u> <u>Gardnerville, NV</u></p> <p>F. Type of Project: (Check One) ___ Planning ___ X Community Facilities ___ Community Service ___ Economic Development ___ Housing Rehab. ___ Other _____</p> <p>G. Brief Description of Proposed Project (max. 5 lines) The Town of Gardnerville is requesting \$269,000 in 2016 CDBG funds to begin Phase IIA of the Eagle Gas Station Redevelopment Project. These funds will be used to pay for exterior and interior building renovations so that the building can be used as an information center and public meeting room.</p>	<p>K. Eligible Activity? YES L. HCDA Citation: <u>105(a)(2)</u></p> <p>M. National Objective (Check One): <input checked="" type="checkbox"/> Benefit to Low and Moderate Income Persons <input type="checkbox"/> Elimination or Prevention of Slum and Blight <input type="checkbox"/> Urgent Need</p> <p>N. Is the project a State Priority: NO <input type="checkbox"/> Public Health and Safety <input type="checkbox"/> Included in an earlier planning process</p> <p>O. Project Start Date: July 1, 2016 Project Completion Date: December 31, 2017</p> <p>NOTE: Planning grants run 7/1/2016 thru 6/30/2017; Construction grants run 7/1/2016 thru 12/31/2017. Extensions are granted at the discretion of the CDBG office.</p>																											
<p>NOTE: If the City or County is applying for CDBG funds on behalf of a non-profit organization, list the name, address, phone number and contact person for the non-profit organization on the following page.</p> <p>CERTIFICATION of Mayor or Chair: I hereby certify that, to the best of my knowledge and belief, the information in this application is true and correct, and that this application has been duly authorized by the governing body of the applicant.</p>																												
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**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

If City/County is sponsoring an Applicant, please provide the following details:

Development/Non-Profit Agency (Non-Profit, Housing Authority, etcetera):

Organization:	
Street/PO Box:	
Town/City/Zip Code:	
Chief Executive Officer:	
Phone Number:	
Grant Contact Person:	
Phone Number:	
e-mail address:	
DUNS #	
CAGE #	

AUDIT INFORMATION & CDBG FUNDING HISTORY	Grantee	Sub-Recipient
Does the City/County/Sub-Recipient expect to receive \$750,000 or more in direct and indirect (i.e. through State agencies) in federal financial assistance during any fiscal year of the project period? If so, the CDBG office requires a copy of the single audit for the year(s) of the project, if funded.	NO	NO
Has the City/County/Sub-Recipient received federal assistance from CDBG before?	YES	YES
If YES, list the dates of the most recent project(s) Douglas County has received CDBG Grants from 1982-2010 and from 2014-2015. The Town of Gardnerville's first CDBG Grant was the 2014 CDBG Grant for Phase I of the Eagle Gas Station Redevelopment Project (\$88,700).		
If NO, has the City/County/Sub-Recipient received federal financial assistance from any source – directly or indirectly – in the current or most recent fiscal year?	YES/NO	YES/NO
If YES, list dates and sources below.		

FUNDING AGENCY

DATE

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

creation requirement. If letters are not available (e.g. in the case of industrial park development), explain how the site will be marketed and jobs created and counted.

2. ELIMINATION OR PREVENTION OF SLUM AND BLIGHT

If selecting this National Objective, all of the following must be included with this application:

- (a) Slum/Blight Criteria selected
- (b) Additional Documentation (Photos, Letters from Officials, etcetera)
- (c) Slum/Blight Declaration/Resolution

NOTE: Include a copy of the declaration of Slum and Blight or the Redevelopment Area authorization passed by the City Council/County Commission as an attachment.

3. URGENT NEED

If selecting this National Objective, all of the following criteria must be met:

- (a) Determination of immediate threat – when and by whom; include documentation
- (b) Applicant's inability to finance
- (c) Confirmation that no other financial sources are available
- (d) Confirmation that threat did **not** exist for more than 18 months prior to application

NOTE: This grant funding provides for an interim solution to a problem of urgent nature until funding for a permanent solution can be secured.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Project Beneficiaries: Number of Beneficiaries and Data Sources (from 2000 Census)*

	Persons	Households or Jobs	Businesses
1. Total number of individuals/jobs/businesses	2652		
2. Total number of low/moderate income beneficiaries	1475		
3. Percentage of LMI beneficiaries (Divide line 2 by 1) %	56%		

The beneficiary figures were calculated or obtained:

a. From the **US Census** or **HUD LMISD**, cite Web link, Census Tract(s) and Block Group(s)

i. Web link: or HUD LMISD

ii. Census Tract(s): **1.01 (2000 Census)**

*Number of low/moderate income beneficiaries is based on the 2000 Census. The Eagle Gas Station project does not need to be re-qualified using newer HUD LMISD data since the 2014 application identified that Eagle Gas was a multi-phase project and included an estimated budget for Phase II (Email from Jean Barrette confirming HUD approval, 11/7/2014).

iii. Block Group(s): **1 and 2**

b. From an **Income Survey**: attach survey methodology, details, and answer the following:

i. Who conducted the survey and when?

ii. Has the Survey been verified by CDBG staff? If so, when? (dd/mm/yy)

c. Explain how the plan will benefit LMI persons.

The redevelopment of the Eagle Gas Station will create a better living environment for LMI persons by removing environmental contamination and creating a new public facility with public improvements in downtown Gardnerville. The redevelopment of this property is consistent with the revitalization activities occurring in downtown Gardnerville and will create a safer pedestrian environment for residents, visitors, and students.

This redevelopment project is an eligible CDBG activity under the HCDA# 105 (a)(2), Public Facilities and Improvements, and involves construction of new sidewalks, as well as curbs and gutter, at the Eagle Gas Station site. The redevelopment of this property will include stormwater detention facilities, landscaping, an accessory parking lot, an information center, and a public meeting room. The property will include a new canopy with photovoltaic panels, a bus stop for Douglas Area Rural Transit, and a dualport electric vehicle charging station. As owner of the property, the Town of Gardnerville is now able to work directly with NDOT on the re-design of the Highway 395 "S Curve."

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

I. SCOPE OF WORK (SoW)

Provide a clear, concise description of the proposed project including any milestones, reports, and deliverables (task and an end product) expected to be provided. Fully describe all activities for all parts of the proposed project; a description of the immediate and adjacent geographical areas; any and all effects the project will have on the geographical areas; any and all contemplated actions. Maps and photographs may be an attachment to the application, if applicable.

The second phase of the Eagle Gas Station Redevelopment Project includes renovations to the existing service station building and site improvements based on the final design plans approved by the Gardnerville Town Board on August 4, 2015 (see Attachment 1). This 2016 CDBG application only requests funding for the renovation of the former gas station building and does not include a request for funds to carry out site improvements or the construction of the new canopy. The building renovations will allow the former gas station to be used as a public meeting space and information center.

As shown on the attached design plans, the building's form and materials will be preserved, but the exterior of the building will be repainted and the entry will be turned into an information office for visitors. A public meeting room will be located in the former car repair area. The existing canopy will be demolished and a new canopy will be constructed closer to the building to provide shade. The existing bay doors will be preserved. Both existing restrooms will be renovated and one restroom will be enlarged to make it compliant with ADA.

The cost estimates for all of the building renovations and site improvements are provided as Attachment 2 with this application. The specific items requested with this 2016 CDBG application are as follows:

1. Preparation of Construction Documents for the Building Renovations and Site Improvements
2. Selective interior building demolition and demolition of the existing canopy (Item 3, Division 2)
3. Concrete work within the building and New Roofing (Item 3, Division 3)
4. Repair and replacement of roofing (Item 3, Division 7)
5. Retrofit windows and doors (Item 3, Division 8)
6. New walls, ceramic tile, acoustic ceiling cloud, exterior and interior painting, toilet accessories (item 3, Division 9 & 10)
7. Window shades and casework (Item 3, Division 12)
8. Plumbing, HVAC, and electrical upgrades (Item 3, Division 22, 23, and 26)

The Town of Gardnerville will pay for approximately \$25,000 in equipment purchases listed in the cost estimates (Item 3, Division 11).

Although the building renovations represent a stand alone project, the future on-site and off-site development phases of the Eagle Gas Station Redevelopment Project are related to two larger projects: 1) Redesign of the Highway 395 "S Curve," and 2) Stormwater management improvements connected to the Hellwinkel flood control project. The Town has recorded a boundary line adjustment (BLA) between the Eagle Gas Station property and the private property north of the property. The BLA will allow the Town to donate additional right-of-way to NDOT for improvements to the "S Curve," which continues to be a very dangerous section of Highway 395 for cars, trucks, and pedestrians.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

PROJECT IMPLEMENTATION SCHEDULE: Provide the timeline that indicates activities and estimated dates to complete the project in the HUD recommended 12 or 18 month time frame.

TASK	MONTH
PROJECT START UP:	
Prepare Request for Qualifications (RFQs) for Architectural Firms to prepare construction documents and construction management services	April-May 2016
PROCUREMENT OF PROFESSIONAL ASSISTANCE (including professional engineers, architects, community development consultants, etc.)	
Issue RFQs for Architectural Firm to Prepare Construction Documents and provide construction management services	July 2016
Review RFQ's and Select Architectural Firm	August 2016
Construction Documents Prepared	September-November 2016

PROJECT IMPLEMENTATION:	
Advertise Bid for Building Renovations/Award Contract	November-December 2016
Secure Building Permits from Douglas County/ Building Renovations Start	January 2017-July 2017
Grand Opening of Gardnerville Station	September 2017
PROJECT CLOSEOUT:	
Submit Final Quarterly Report to CDBG Office	December 2017

II. PROJECT NEEDS ANALYSIS:

1. What is the need of the community and how was it determined?

The Eagle Gas Redevelopment Project addresses several needs, including environmental remediation, redevelopment of the "S Curve" area of US 395 to improve safety for pedestrians, bicyclists, and vehicles, conversion of an abandoned gas station into a public facility; and improved stormwater management. The Douglas County Master Plan (2011) and the more recent Douglas County Valley Vision (2013) both recognize the need to redevelop the S Curve area, for safety reasons as well as to revitalize downtown Gardnerville.

Douglas County approved transferring the property to the Town of Gardnerville in 2013 for the following public purposes:

1. Improving storm drainage by using the site to store stormwater and connect to the Hellwinkel flood control channel
2. To improve safety along Highway 395 adjacent to the property, including removing access to Highway 395.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The Hellwinkel flood control channel is expected to be completed at the end of 2015 and the Town will need to determine the location and capacity of underground stormwater capture modules for the Eagle Gas Station property. In relation to the safety improvements for Highway 395, the Town continues to work with NDOT on the proposed re-design of the "S Curve." Funding for this project has not been identified.

When the Town took ownership of the property in June 2013, the original idea was to demolish the existing gas station building and turn the property into an off-street parking lot and to install underground stormwater detention basins to improve floodplain management. A public workshop was held at the site in September 2013 to consider different redevelopment options, including retaining the building as a visitor center. Based on the public workshop and a community survey, the Town of Gardnerville approved a redevelopment plan that preserved the existing structure.

2. How is it being addressed presently?

If the Town had not acquired the Eagle Gas Station property, this brownfield site would continue to be a blighted property with leaking underground storage tanks. Although the Town has acquired NDOT funds to implement safer crosswalks along Highway 395, the "S Curve" remains dangerous for pedestrians, cars, and bicyclists.

3. What is the proposed response to address the need?

By taking ownership of the former Eagle Gas Station property, the Town will be able to remove the property's environmental contamination, provide public off-street parking for downtown visitors, improve the safety of the Highway 395 "S Curve," improve stormwater management, and create an information center and public meeting room. All of these improvements complement the successful downtown revitalization efforts occurring in Gardnerville, which have been spearheaded by the Gardnerville Main Street program.

4. Why is the proposed project required?

The redevelopment of the former Eagle Gas Station allows the Town of Gardnerville to remove environmental contamination while also improving stormwater management, providing new sidewalks and curbs, and working with NDOT to create a safer "S Curve" for this portion of Highway 395. The redevelopment of this brownfield site serves multiple objectives and implements goals in the Douglas County Master Plan, the Town of Gardnerville Plan For Prosperity, the Douglas County Valley Vision Plan, and the Western Nevada Development District's Comprehensive Economic Development Strategy (2014).

5. How does the proposed project activity meet the need or solve the problem?

The Town of Gardnerville is requesting 2016 CDBG funds to carry out the next phase of the Eagle Gas Station Redevelopment Project - the renovation of the Eagle Gas Station building. Site improvements will be postponed until 2017 or 2018. It would be premature to carry out site improvements for the property due to the following issues:

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

- Although the Town has acquired private property to facilitate the donation of right-of-way to NDOT to redesign the "S Curve," the design of the "S Curve" improvements are still very preliminary.
- The location of stormwater capture modules on the site has not been finalized and the new canopy can't be constructed until the modules are purchased and installed.

6. How will the potential grantee know if the need has been met or the problem resolved?

By renovating the building as an information center and public meeting room and demolishing the existing canopy, Gardnerville will be able to commence the Phase II activities for this redevelopment project.

III. PLANNING AND PROJECT CONTEXT

- 1. How does this project contribute to the goals, objectives, and activities identified in the State of Nevada's 2015-2019 Consolidated Plan? Access the Plan using the following link:**
<http://www.diversifynevada.com/programs-resources/rural-community-development/division-documents>

The 2015-2019 Consolidated Plan for the State of Nevada includes community development and economic development priorities. Priority # 10 from the Nevada Consolidated Plan is most relevant to the Eagle Gas Station Redevelopment Project:

Priority 10: Improve infrastructure by assisting with sidewalk/path, street, water or wastewater system upgrade and development projects (page 113).

The proposed use of 2016 CDBG funds for building renovations will allow the Town of Gardnerville to start the implementation phase of the Eagle Gas Station Redevelopment Project. The building will be renovated as public facility to be used as an information center and public meeting room. After the renovation of the building, the Town will be able to proceed with the on-site and off-site public facility improvements that are connected to the Highway 395 "S Curve" improvements (including new sidewalks) as well as the Hellwinkel Flood Channel improvements (stormwater management).

- 2. Is the project specifically identified in a city/county/regional/state Plan or does the project contribute to a general priority in a plan or plans? (e.g. Consolidated Plan, Annual Action Plan, part of a Master Plan, Regional Plan, Economic Development Plan, Housing and Community Development Needs Assessment)? Provide, in an attachment, the title of the plan(s) and include a copy of the relevant pages that relate to the proposed project.**

The Eagle Gas Station parcel has been identified as a strategic property that should be developed to provide off-street parking to facilitate downtown revitalization in the Town of Gardnerville.

The documents that address this location include the Douglas County Master Plan (2011), the Town of Gardnerville Plan for Prosperity (2006), and the Town of Gardnerville Parking District

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Strategy (2007). The Douglas County Valley Vision document also discussed redevelopment opportunities at the Highway 395 "S Curve."

3. How does the proposed project meet the objectives of the plan(s) and promote long-term, proactive planning?

The Eagle Gas Station parcel was acquired by the Town of Gardnerville in order to realize a long term goal to utilize this property for visitor parking for downtown Gardnerville and to use the property for floodplain management purposes as well as transportation safety improvements. As importantly, by acquiring this abandoned gas station property, the Town has obtained funding to remove all leaking underground storage tanks. The Eagle Gas Station was identified as a potential contaminant source in the Douglas County Community Wellhead Protection Plan (2012).

The Town's acquisition of the property will also facilitate the eventual re-design of the Highway 395 "S Curve." The Town was able to carry out a land transfer with the private property immediately north of the site and to expand the size of the parcel from .39 acres to .41 acres. This Boundary Line Adjustment has already been recorded (April 2015) and represents a significant milestone in improving the "S Curve." The Town of Gardnerville will donate a portion of the expanded parcel area to NDOT to allow a safer turning radius for cars and trucks at the "S Curve."

If the Town had not been proactive and acquired the property from Douglas County in June 2013, the property would continue to be a brownfields property. With the support of Douglas County, the Gardnerville Town Board and Town Manager have been able to move forward on a redevelopment project that addresses the infrastructure and downtown revitalization goals of the Town and Douglas County.

IV. ECONOMIC DEVELOPMENT IMPACT

A focus of GOED is to more closely align CDBG projects with regional plans for Economic Development. Please respond to the following questions regarding the proposed project:

1. Describe how the proposed project contributes to the Regional Development Authority plan for the area. Explain how it furthers the goals/indicators of the regional plan.

The Town of Gardnerville's proposed infrastructure improvements are discussed on page 110 of the Western Nevada Development District's 2014 Comprehensive Economic Development Strategy (CEDS). The CEDS projects include the environmental clean up of the Eagle Gas Station projects as well as the Hellwinkel Flood Channel improvements to reduce flooding at Highway 395 and Mission Street.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

2. **Describe the local government and community efforts made to fund this project from internal sources including, but not limited to, new taxing or bonding proposals, net proceeds of mines, creation of special assessment districts, budget override votes, rate increases or other funding mechanisms and sources.**

There is no business improvement district or redevelopment district in downtown Gardnerville. Funding to support the Phase I expenditures for the Eagle Gas Station Redevelopment District has come from the Town of Gardnerville General Funds (see Attachment 3, Eagle Gas Station Redevelopment Budget).

3. **If not included in the PROPOSED PROJECT BUDGET & BUDGET JUSTIFICATION NARRATIVE section, provide a detailed budget of private funding leveraged as a result of the proposed CDBG funding.**

There is no private funding anticipated for this redevelopment project.

4. **Identify and explain post-grant employment impacts that will occur in the community as a result of the project.**

The Town of Gardnerville has not identified potential employment impacts.

5. **Identify and explain post-grant tax increment increases that will occur in the community (sales, property, etc.) as a result of the project.**

The Town of Gardnerville has not identified tax increment increases that will occur since there is no redevelopment district or tax increment financing district in downtown Gardnerville.

6. **Identify and explain post-grant impacts to the community as it pertains to per capita income and number of businesses impacted that will occur as a result of the project.**

The Town of Gardnerville has not identified per capita income changes or the number of businesses impacted from the Eagle Gas Station Redevelopment Project. However, the Town's Parking District Strategy identified the lack of public off-street parking as a barrier to downtown revitalization.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

V. PROPOSED PROJECT BUDGET & BUDGET JUSTIFICATION NARRATIVE

Please complete the following tables that summarize budget categories and funding sources for the proposed project.

Project Title: EAGLE GAS STATION REDEVELOPMENT PROJECT – PHASE 2A (Building Renovation)

Date: OCTOBER 26, 2015

Cost Category	CDBG	Local		State	Other Federal	Other	Totals
		Cash	In Kind				
Construction Documents and Construction Management	75,000						
Building Renovations	194,000						
Equipment		25,000					
Total Costs	269,000	25,000					

Additional Funding Details:

Type of Funding	Amount (\$)	Sources of Funding	Secured? YES/NO	If not, when? (dd/mm/yy)
Local Cash	25,000	Town of Gardnerville General Funds	YES	
Local In Kind				
State				
Other Federal				

NOTE: Please attach letters of commitment or letters of intent for sources of other funding.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Budget Narrative: The narrative needs to provide detail of how all sources of funding were determined and how all funds in the total budget (and in particular CDBG funds) will be spent. The narrative should provide details of each line item in the budget.

1. **For each CDBG Cost Category item shown in the budget explain:**
 - a. **how the cost was determined;**

The preliminary costs for the entire redevelopment project, including site improvements and building renovations, were prepared by Stantec Consulting and Dubè Group Architecture (funded by the 2014 CDBG Grant) and are included in Attachment 2. The estimated costs for the building renovations include the following items:

- Construction Documents
- Selective Building Demolition & Demolition of Canopy
- Concrete Work
- Roofing
- Doors & Windows
- Finishes & Specialties
- Furnishings
- Plumbing
- Heating Ventilating and Air Conditioning
- Electrical

- b. **the source of the cost estimate, and**

The cost estimates were prepared by Stantec Consulting and Dubè Group Architecture for the Town of Gardnerville. Stantec and Dube Group prepared the final design concepts for the redevelopment of the Eagle Gas Station following a presentation of preliminary design concepts at a public workshop on June 27, 2015 and a Gardnerville Town Board meeting on August 4, 2015. The cost estimates are based on site and building investigations carried out during 2015.

- c. **any additional information necessary to explain the cost and necessity of the item.**

The cost estimates are based on transforming the former gas station into a public facility with public improvements that will serve as an information center and public meeting room.

- d. **how any ongoing costs related to implementation of the project will be funded.**

The Town of Gardnerville would continue to own and manage the property and would continue to pay for all utility and maintenance costs.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

MATURITY & PROJECT READINESS:

Provide **details** regarding the project applicant's readiness to implement the proposed project:

1. Status of prior work/preliminary planning.

Using its 2014 CDBG Grant of \$88,700, the Town of Gardnerville has been able to complete the environmental remediation activities and to prepare design concepts for site improvements and building renovations which will allow this former gas station to be used as a public facility with related public improvements.

2. Capacity within the jurisdiction/implementing agency to implement the project.

The Town of Gardnerville has been able to implement all of the tasks associated with Phase I of the Eagle Gas Station Redevelopment Project and has the capacity to implement Phase IIA of this project.

3. Is the proposed project part of a larger project? If so, please ensure this has been addressed in the Scope of Work. Although the building renovations are not dependent on larger projects, the future phases of the redevelopment project are related to the larger projects discussed under the Scope of Work (Highway 395 "S Curve" re-design and the Hellwinkel Flood Control Project).

a. **Can this project be done in different phases? YES**

b. **If yes, please list the phases and provide a brief summary of each. Indicate if the City/County is planning to submit an application on any future phases.**

The Eagle Gas Station Redevelopment Project includes the following phases:

Phase I: Site Remediation and Preparation of Designs (2014 CDBG Grant)

Phase IIA: Renovation of Building (Proposed 2016 CDBG Grant)

Phase IIB: Stormwater Management Infrastructure

Phase IIC: Site Improvements (New Canopy, Landscaping, Monument Sign, New Sidewalks and Curbs)

The Town of Gardnerville does plan to submit a CDBG Application for later phases, perhaps in 2017.

c. **If the project is a multi-phase project, have CDBG funds been used in an earlier phase? Please explain.**

The Town of Gardnerville received 2014 CDBG funds in the amount of \$88,700 to assist the Town with the first phase of the project (site remediation and design concepts). The Town of Gardnerville has accomplished the following tasks since taking ownership of the property in June 2013:

1. Completed all site remediation activities, including removal of all underground storage tanks.

Town of Gardnerville Eagle Gas Station Redevelopment Project – Phase IIA

Page 15 of 20

10-16

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

2. Carried out testing for asbestos and lead-based paint.
3. Recorded a Boundary Line Adjustment with the adjacent Nishikida property, which will allow the Town of Gardnerville to donate right-of-way to NDOT for improvements to the "S Curve" of Highway 395.
4. Hired Stantec Consulting and Dubè Group Architecture to prepare the design concepts for the site improvements and building renovations. These draft design concepts were presented at the second public workshop on June 27, 2015 (on-site) and allowed attendees, including Town Board members, to ask questions and express their opinions about different design options for the building and the site. The Town Board of Gardnerville proceeded to approve a final design concept for the Eagle Gas Station on August 4, 2015. The approved design concept is attached to this 2016 CDBG grant application.

d. What sources of funding will be sought for future phases?

The Town will apply for additional CDBG funds as well as funding from the Nevada Department of Transportation (NDOT) and FEMA to pay for the future on-site and off-site improvements. An underground detention facility is proposed to improve the drainage along this section of Highway 395 and to increase public safety during large storm events. The Town intends to improve transportation safety by working with NDOT to design and construct a larger turning radius at this section of the highway referred to as the "S" curve. The "S" Curve needs to be realigned to eliminate the reoccurring problem of large vehicles, usually pulling trailers, with rear wheels that roll over the curb and a portion of the sidewalk along the west section of the Eagle Gas Station site as they head northbound on Highway 395.

4. Ownership information, if applicable: (i.e. construction, acquisition)

a. Who currently holds title to the property involved?

The Town of Gardnerville acquired title to the property in June 2013 from Douglas County.

b. In whom will the title be vested upon completion of the project?

The Town of Gardnerville will continue to own and manage the property in perpetuity.

c. Do any rights-of-way, easements, or other access rights need to be acquired?

The Town of Gardnerville has already recorded a boundary line adjustment to allow the redesign of the Highway 395 "S Curve." By swapping some property with the private property to the north of the Eagle Gas Station site, the Town will be able to now donate additional right-of-way to NDOT to redesign the Highway 395 "S Curve" and improve safety for pedestrians, bicyclists, and vehicles.

d. If "YES", when will the rights be acquired? _____

e. If the project requires water rights or well permits, have they been acquired? YES / NO

Town of Gardnerville Eagle Gas Station Redevelopment Project – Phase IIA

Page 16 of 20

10-17

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

f. If "NO", when will the rights/permits be acquired?

VII. ENVIRONMENTAL REVIEW

1. What level of environmental review is required for the proposed project?

a. Environmental Impact Statement (EIS)

b. Environmental Assessment (EA)

This project does not require environmental review since an Environmental Assessment (EA) was required for the 2014 CDBG Grant due to the fact that the redevelopment project changes a land use from a commercial to a public facility use. The EA for the Eagle Gas Station project was approved by GOED on January 3, 2015.

c. Categorically Excluded/ Does not convert to Exempt

d. Categorically Excluded/Converts to Exempt

e. Exempt

2. At what stage in the environmental review process is the project at this time?

The EA for the 2014 CDBG Grant (14/PF/03) was completed in 2014 and approved by GOED on January 3, 2015.

3. If other state or federal agencies are involved in this project and require an environmental review, provide the name and address of the agency and the name and phone number of the contact person at that agency.

N/A

4. What are the anticipated short-term and/or temporary environmental impacts associated with this project? Describe both positive and negative effects and, if necessary, proposed mitigation measures.

See response to Question 5 below

5. What are the anticipated long-term and/or permanent environmental impacts associated with this project? Describe both positive and negative effects and, if necessary, proposed mitigation measures.

The long-term positive environmental impacts of the Eagle Gas Redevelopment Project include cleaning up a brownfield site using 2014 CDBG funds, a Nevada Brownfields Grant, and Nevada Petroleum Fund assistance. All underground storage tanks have been removed, including two leaking storage tanks (heating oil and waste oil tanks).

The only negative environmental impact relates to the eventual demolition of the existing canopy. The Nevada State Historic Preservation Office (SHPO) has determined that since the Eagle Gas Station is deemed an historic property, the demolition of the canopy is considered an adverse effect.

Town of Gardnerville Eagle Gas Station Redevelopment Project – Phase IIA

Page 17 of 20

10-18

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

6. Indicate whether the proposed project involves any of the following:

a. Historic structure (designated or 50+ years old)

The EA for the Eagle Gas 2014 CDBG grant was approved on the basis of keeping the existing canopy, based on a determination by the State Historic Preservation Office (SHPO) that demolition of the canopy would be an adverse effect but that other activities (site remediation and preparation of design plans) could be carried out as part of the 2014 CDBG Grant. The Eagle Gas Station property is deemed an eligible historic structure since it was constructed in 1961 and is more than 50 years old.

Following the preparation of preliminary design plans for the property, a public workshop on June 27, and Town Board approval of the final design plans on August 4, the Town submitted a Section 106 application to SHPO in order to proceed with the demolition of the canopy and construction of a new canopy more in line with the goals of this redevelopment project. SHPO issued its response on October 12, 2015. Due to its finding of adverse effect, the Town will need to submit additional information to the Advisory Council on Historic Preservation based on 36 CFR Part 800.6 (Resolution of Adverse Effects).

b. Historic or prehistoric site: N/A

c. Historic District: N/A

7. Will this project require or result in the involuntary displacement of any person? NO

Since this project involves the redevelopment of a former gas station, there are no displacement or relocation issues.

8. Describe impacts, other than environmental, both positive and negative, which are expected as a result of this project. Quantify as much as possible. If necessary, include an attachment to the application.

In addition to the environmental benefits described above, the Eagle Gas Station Redevelopment Project will result in the following positive impacts for the Town of Gardnerville and Douglas County:

1. Adaptive Re-Use of a Brownfields Property as a public facility
2. The renovation of the gas station building as an information center and public meeting room
3. Creation of 15 public off-street parking spaces for visitors to downtown Gardnerville
4. An electric vehicle charging station for visitors and residents
5. A new canopy with photovoltaic panels and a picnic table with a smaller canopy, also with photovoltaic panels.
6. Redesign and reconstruction of the Highway 395 "S Curve"
7. New sidewalks, curbs, and gutter, and new landscaping (there is none) with low impact development features
8. Stormwater improvements, including underground stormwater detention modules, that will be part of the Hellwinkel Flood Improvements.
9. A bus stop for Douglas Area Rural Transit

Town of Gardnerville Eagle Gas Station Redevelopment Project – Phase IIA

Page 18 of 20

10-19

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

10. Elimination of existing curb cuts onto Highway 395

Planning Grants Only: N/A

1. Has a plan or study previously been conducted for the same or a similar project? YES / NO
2. If "YES", respond to the following questions:
 - a. When and by whom was the previous plan or study conducted?
 - b. What were the conclusions and recommendations?
 - c. If any of the recommendations were implemented, describe the results. If no action was taken, explain why not.
3. Will the plan contain a section detailing how to address the conclusions and implement recommendations resulting from the plan or study?
YES / NO
4. If YES, explain when the recommendations will be implemented. If no action is recommended, explain why not.
5. This proposed project is a plan or study for:
 - i. Long-term planning _____
 - ii. Short-term planning _____
 - iii. Project design _____
6. Who will be responsible for the implementation of the project?
7. How and when will implementation of the project occur?

Water System/Sewer System Projects Only:

1. If this request is for a water or sewer project, please complete the following Utility Cost Table and following questions: N/A

	WATER SYSTEM	SEWER SYSTEM	TOTAL COSTS
Number of customers			
Average monthly residential usage			
Current rates			
Charge to connect to system			
Average monthly cost for residential customers			
Date of last rate change			
Amount of last rate change			

2. Solid waste projects:
 - a. Current rates:
 - b. Date of last rate change:
 - c. Amount of last rate change:
3. If a fee will be charged for the services provided (other than water, sewer or solid waste disposal) in connection with the project, describe the fee structure in detail. Example: Ambulance fees).
4. Describe the efforts local government and the community has made to fund this project.

**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

- a. From internal sources including, but not limited to, new taxing or bonding proposals, net proceeds of mines, creation of special assessment districts, budget override votes, rate increases.
- b. From alternative or external funding sources including, but not limited to, state sewer construction loan funds, state water project grant or loan funds, USDA-RD programs, EDA, etcetera. Attach documentation showing both the successful and unsuccessful attempts.

ASSESSMENT/MINUTES/ATTACHMENTS

In order for the application to be accepted for review, include one (1) copy of the City/County Housing & Community Needs Assessment and one (1) copy of the minutes from the three (3) public participation meetings. **No applications will be considered for funding without these inclusions.**

- (REQUIRED)** (1) City/County Housing & Community Needs Assessment
- (REQUIRED)** (2) Meeting Minutes from three (3) Public Participation Meetings*

Date of 1st Notice _____	Date of Meeting #1 November 5, 2015
Date of 2nd Notice _____	Date of Meeting #2 November 19, 2015
Date of 3rd Notice _____	Date of Meeting #3 December 3, 2015

*An information meeting for potential applicants was held on Friday, October 9, 2015 at the Douglas County Community Development Department in Minden.

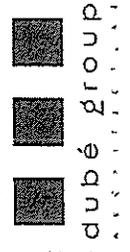
Label all attachments and list them in the Attachment Index, ensuring all references are correct. Do not include attachments unless they are needed to understand the project.

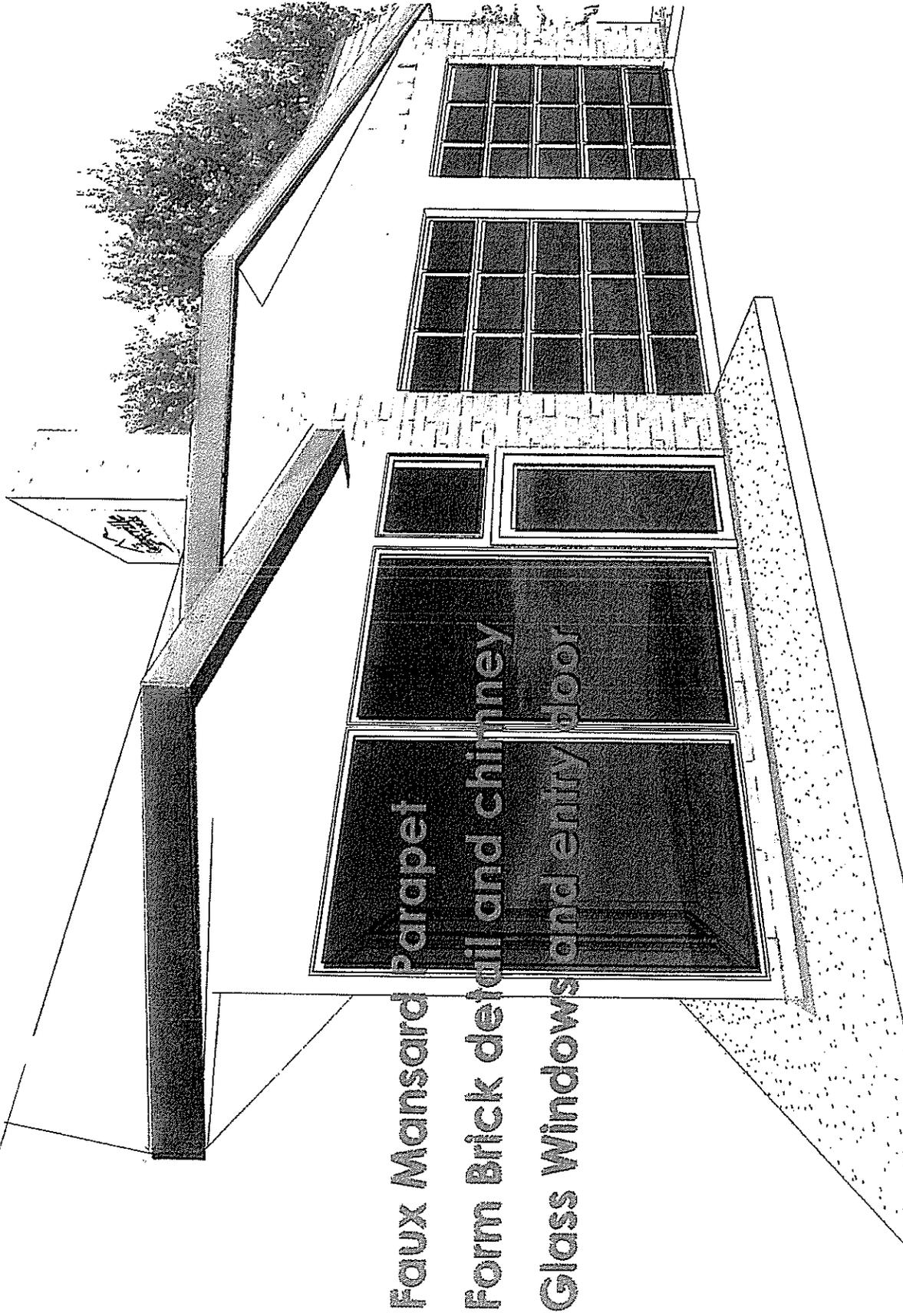
ATTACHMENT INDEX:

Item Number	Page Number	Description
1	1	Approved Design for Eagle Gas Station, August 5, 2015
2	20	Stantec/Dube Group Cost Estimates (7/30/2015)
3	25	Eagle Gas Station Redevelopment Budget
4	27	Douglas County Master Plan, Minden/Gardnerville Community Plan
5	31	Douglas County Valley Vision
6	33	WNDD Comprehensive Economic Development Strategy (2014)
7	_____	
8	_____	
9	_____	
10	_____	
_____	_____	
_____	_____	

Gardnerville (Eagle Gas) Station Redevelopment

**Town of Gardnerville
Town Board Approved Design Concepts
August 5, 2015**





Faux Mansard Parapet
Form Brick detail and chimney
Glass Windows and entry door

Building Features

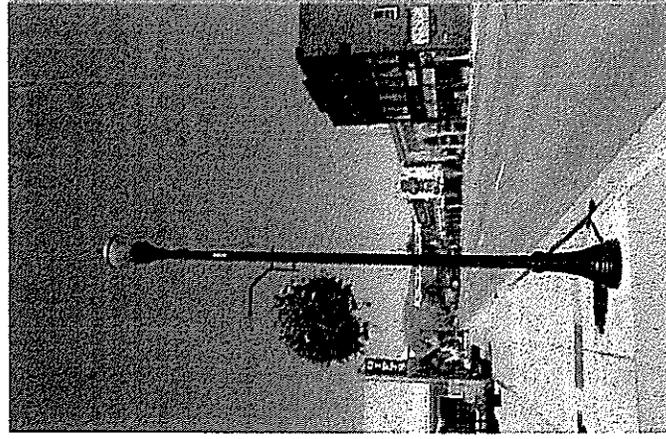
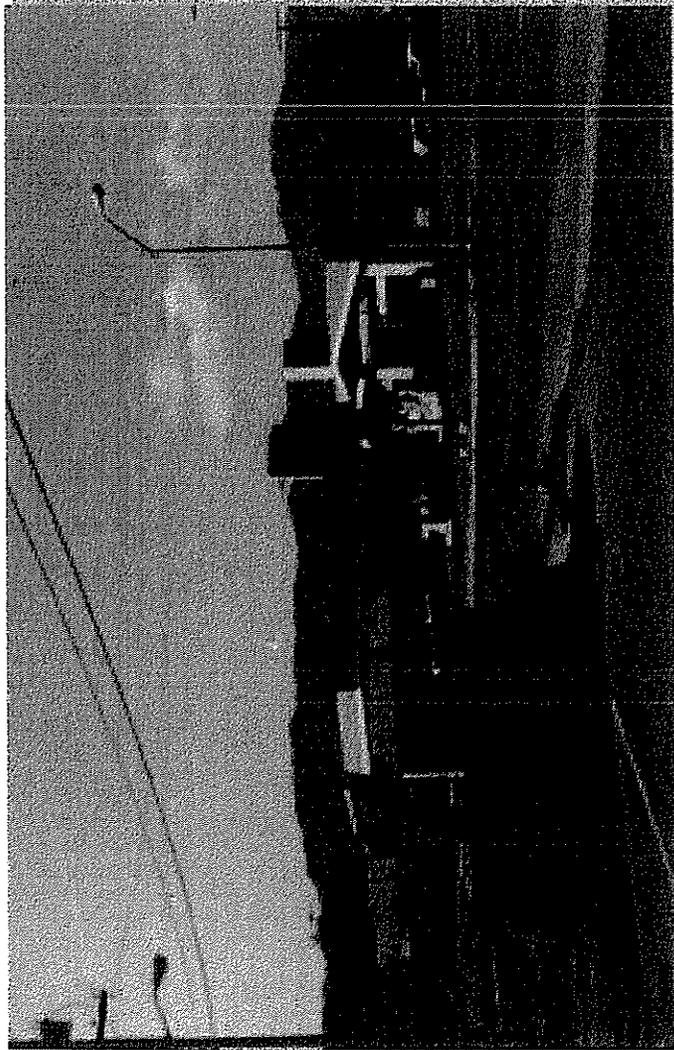


Community Workshop Summary

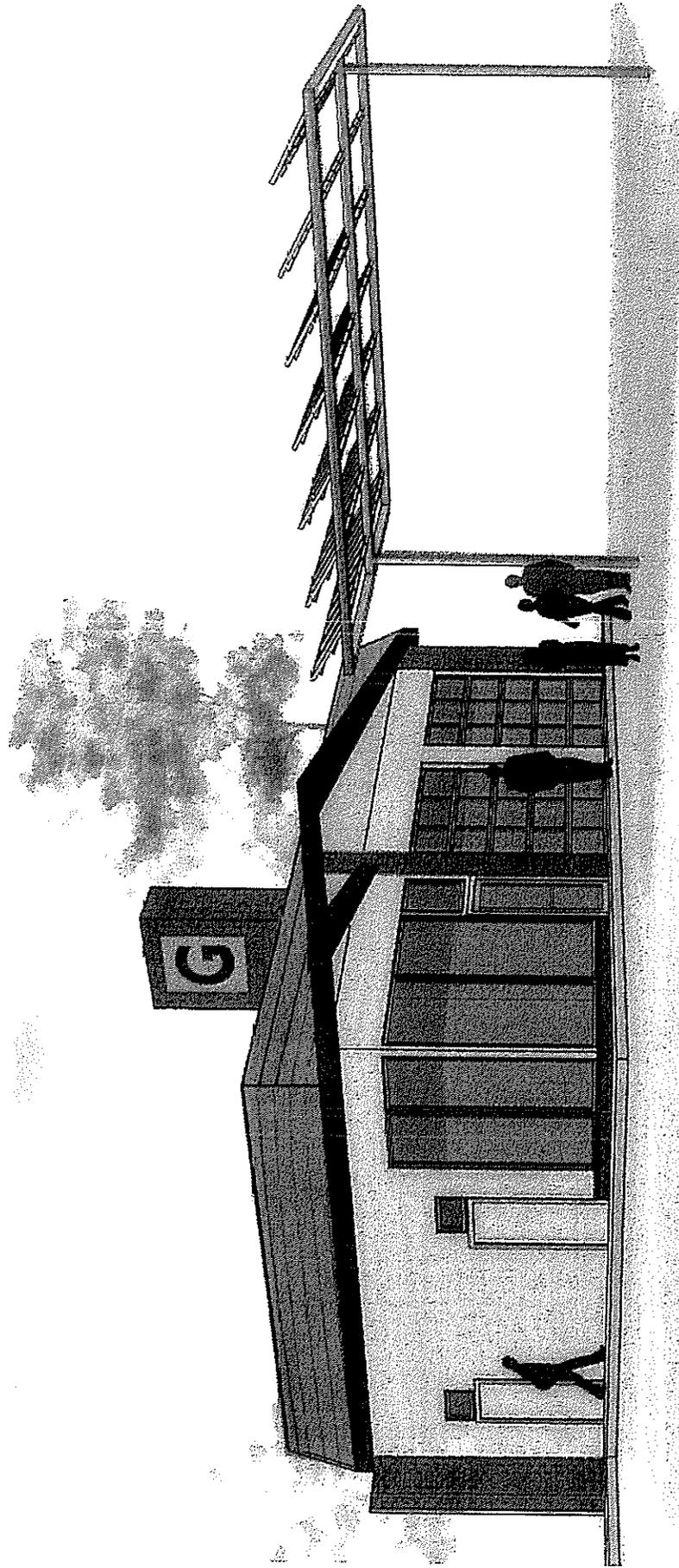
- Meeting Held Saturday, June 27, 2015
- 22 Attendees, including Town staff and consultant team
- 4 Building Color options, 4 screen wall options and 3 monument wall sign options presented
- All design concepts well received
- Two color palette options received equal votes
- Preference for a screen wall that includes brick and wood
- Unanimous support for curved monument wall
- Discussion about monument sign text



Material References



Town Board Approved Color Concept



10-27

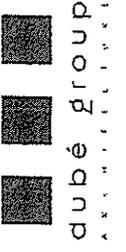
LIGHT VERSION 2

PAINT
COLORS

- NOOR 1274
VICTORIAN GARDEN
- SPICE 1437
WHITE WINGED DOVE

- FASCIA WALKER-7
BLACKJACK
- BROOK COP-1123
CANTON ROCK

- WALL UNDER NOOR 1478
HOTEL

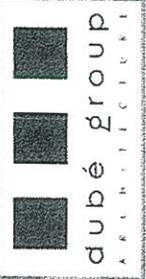


Preferred Monument Sign

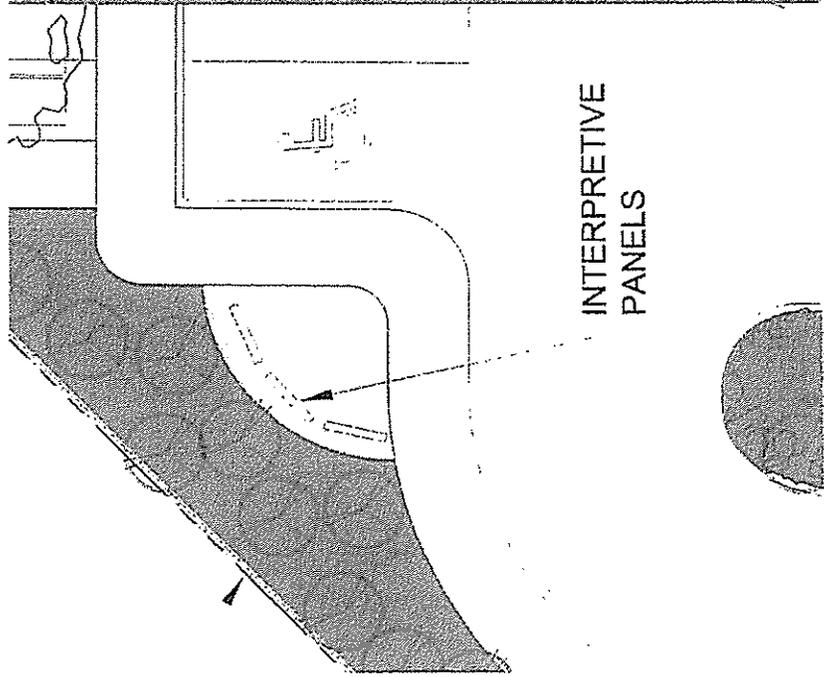
- 7 Brick columns approximately 2'x4' high
- Placed in a curved fashion at the corner of Mission Street
- Raised Metal "WELCOME" Letters
- Brushed Metal Band with Raised Letters "Main Street Gardnerville"



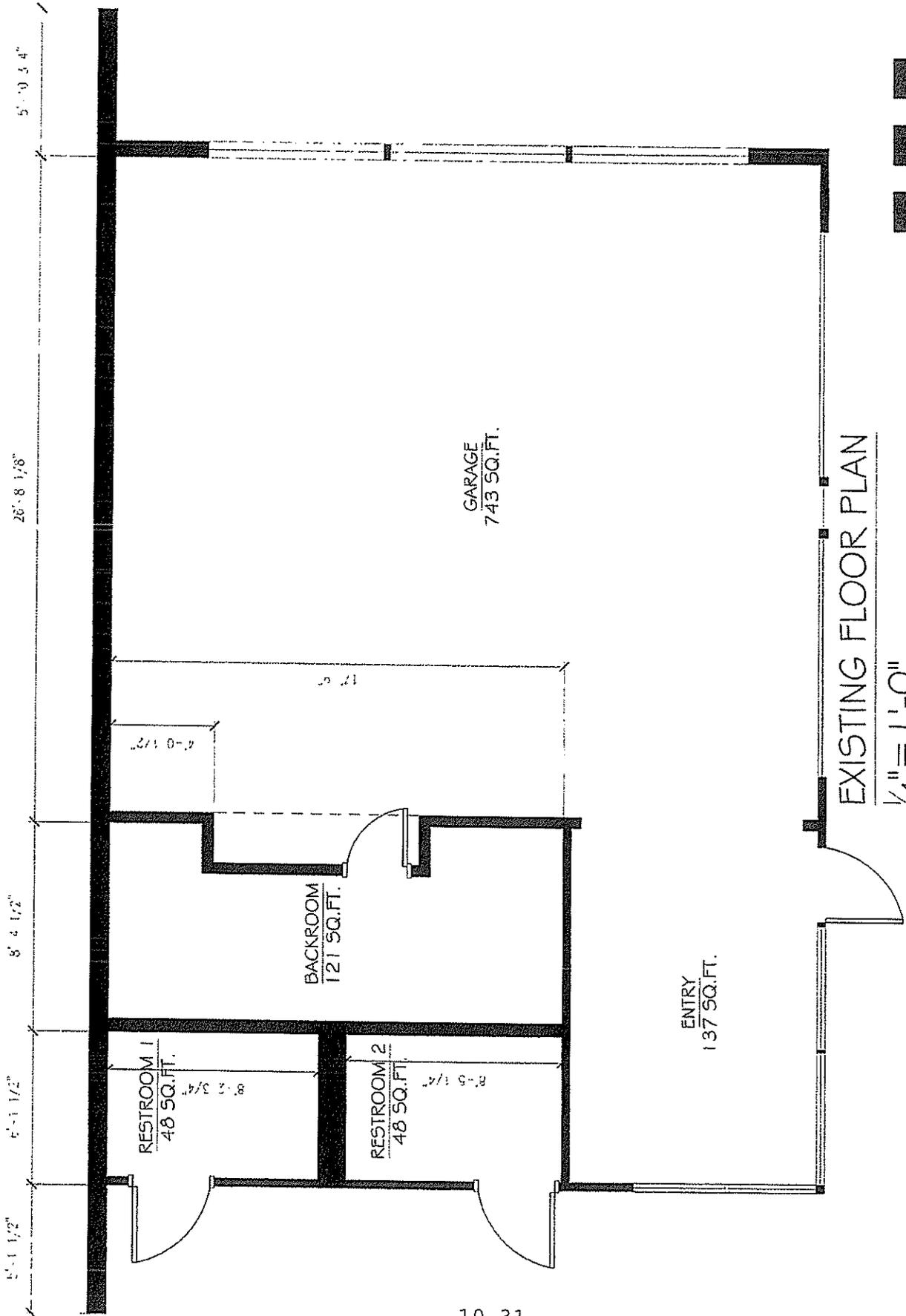
Preferred Screen Wall



Preferred Interpretive Panel Concept



10-30

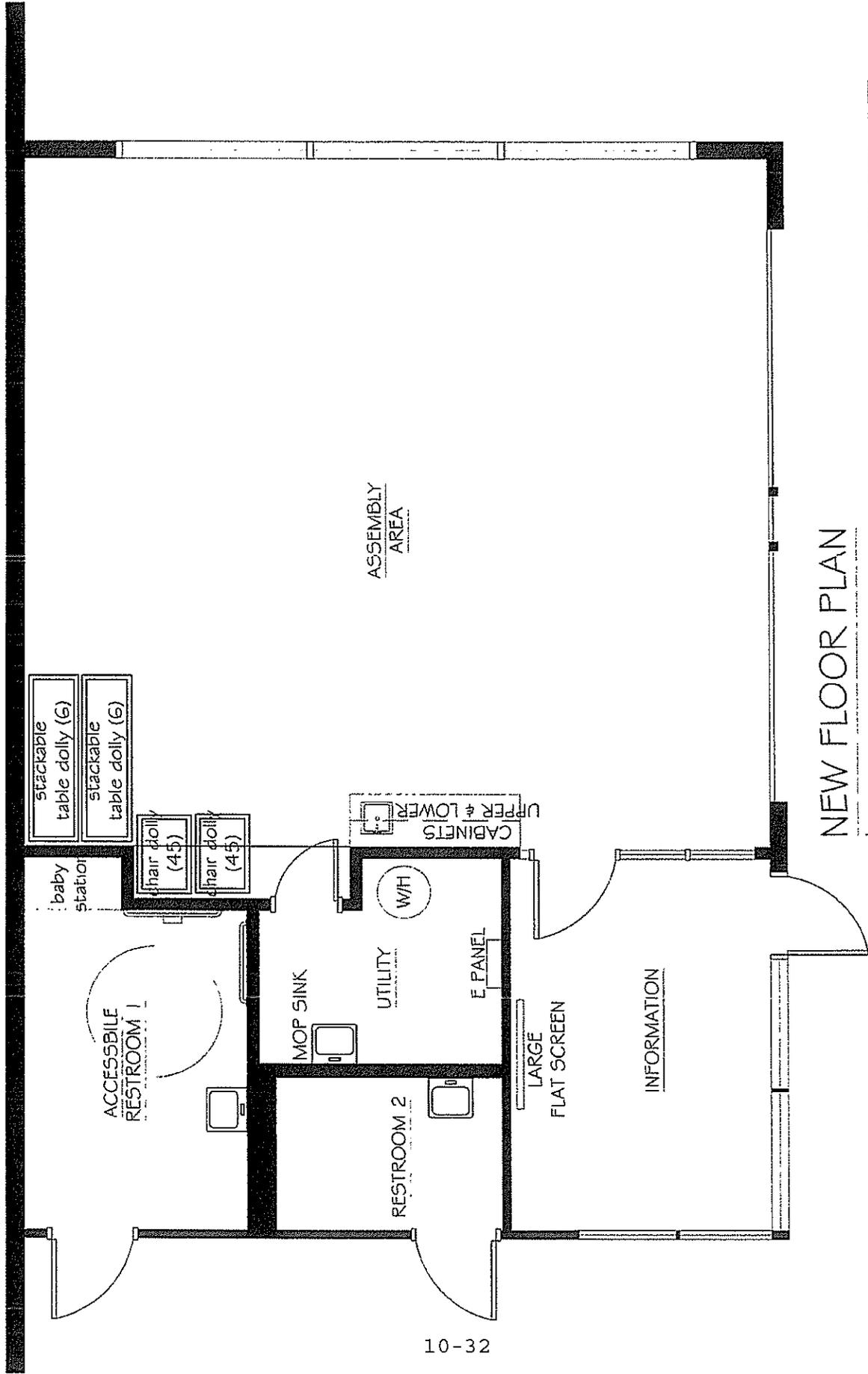


dubé group
ARCHITECTS

EXISTING FLOOR PLAN

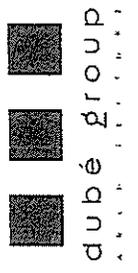
1/4" = 1'-0"

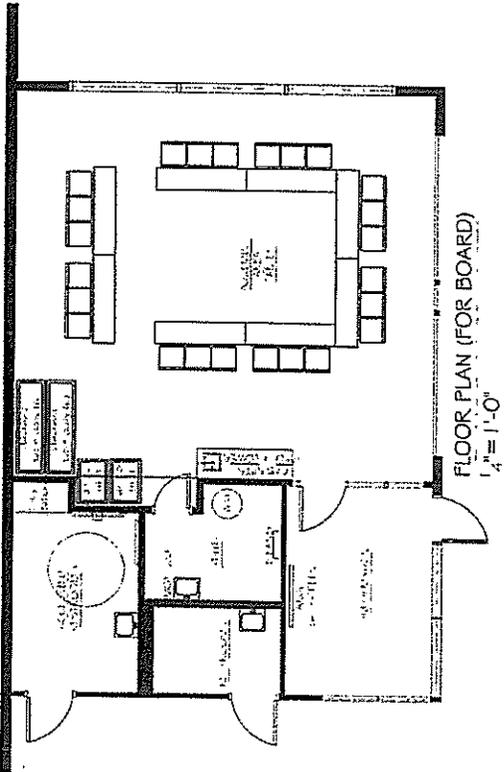




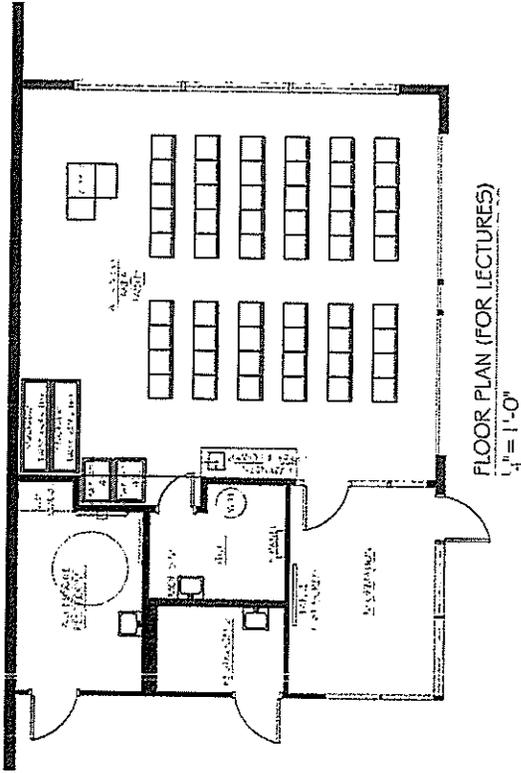
NEW FLOOR PLAN

1/4" = 1'-0"

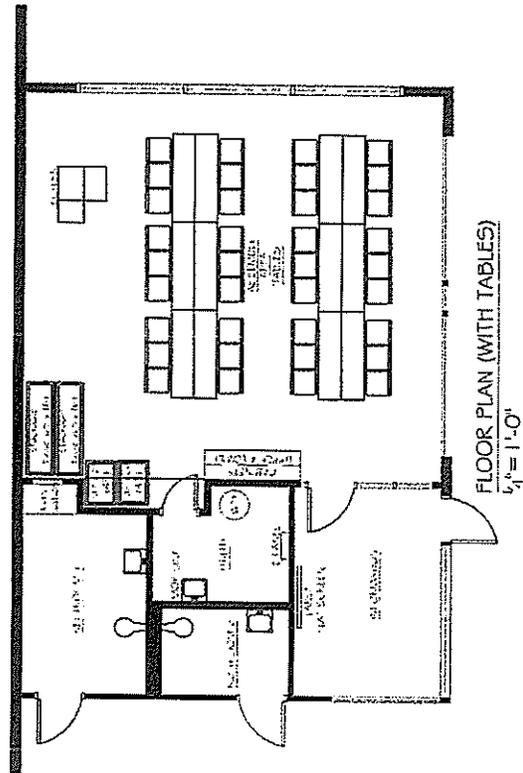




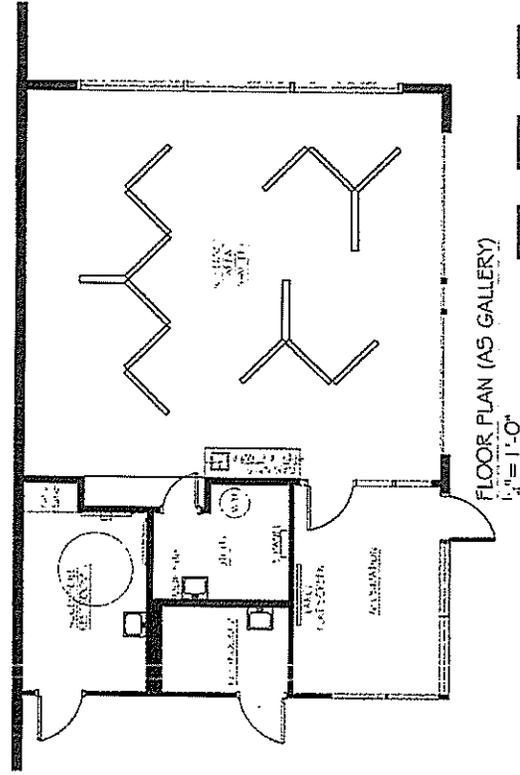
FLOOR PLAN (FOR BOARD)
1/4" = 1'-0"



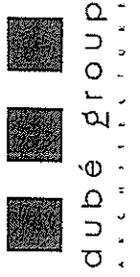
FLOOR PLAN (FOR LECTURES)
1/4" = 1'-0"



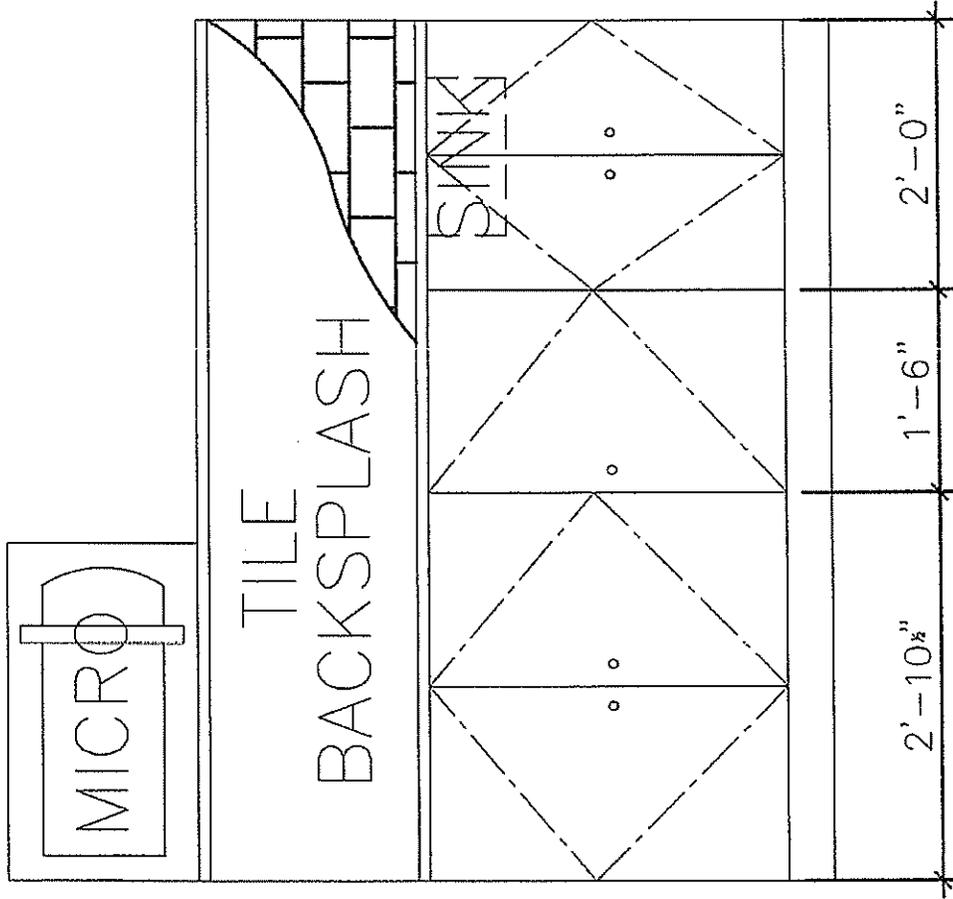
FLOOR PLAN (WITH TABLES)
1/4" = 1'-0"



FLOOR PLAN (AS GALLERY)
1/4" = 1'-0"

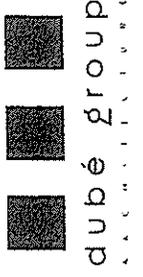


SHELVES

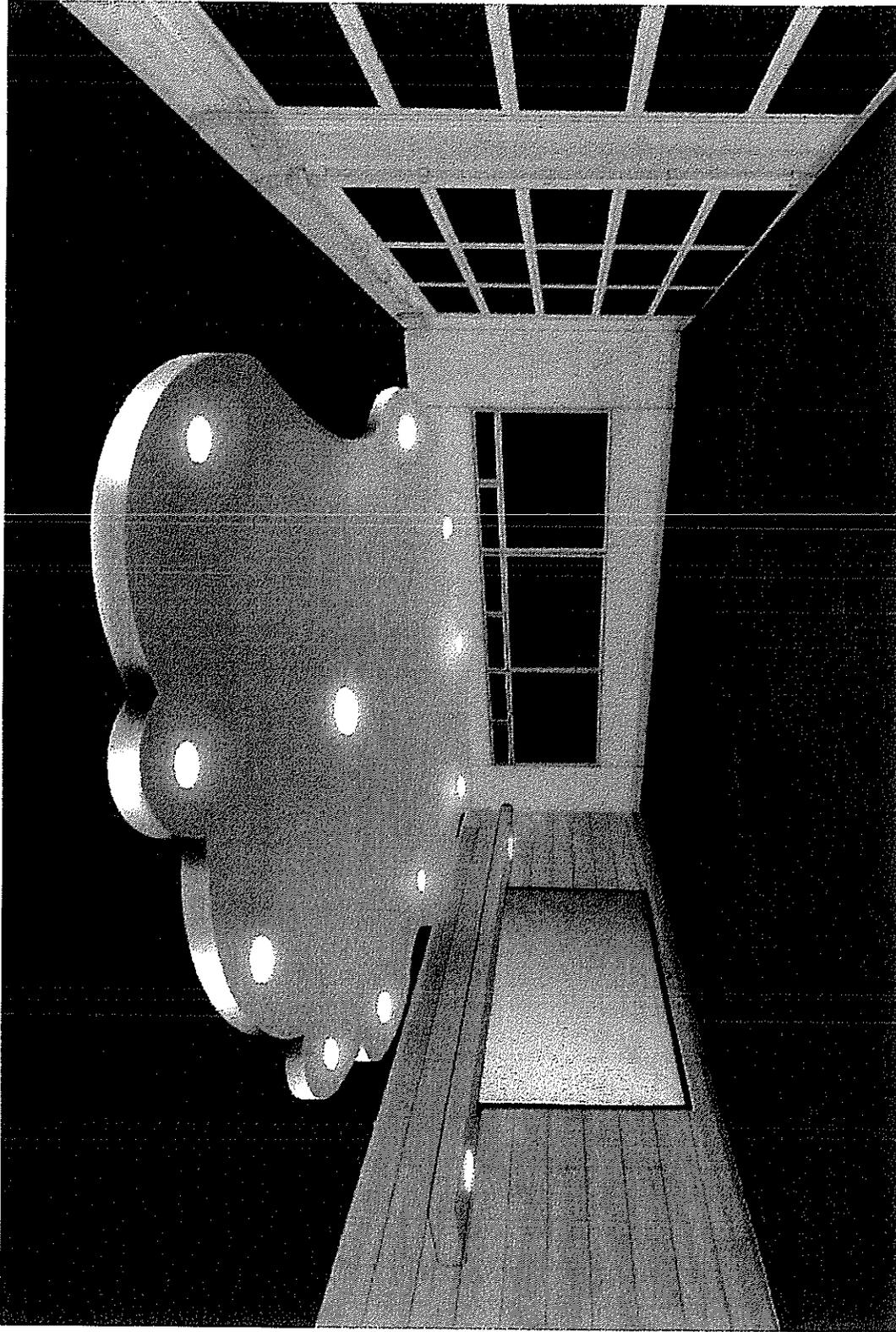


NEW CABINET ELEVATION

1/4" = 1'-0"

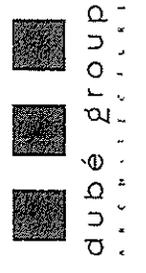


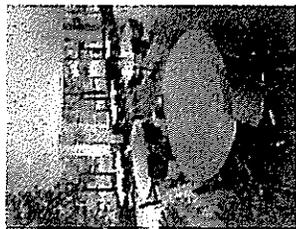
10/10/10
10/10/10



INTERIOR VIEW

- PAINT COLORS
- INTERIOR WALLS 1144
- CORRAL COTTAGE
- WALL BEHIND PRODUCTIONS 1147
- PINK-WHITE TAN

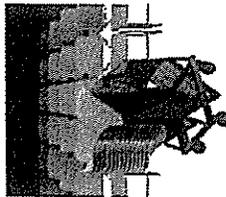




MATRIX STACK CHAIR
OVERALL DIMENSIONS: 19'-1/2"W x 14'-1/4"D x 52'-1/4"H
MANUFACTURER: KI



CONNECTABLE
OVERALL FOOTPRINT: 10' 9'-3/16"W x 4'6"L (INCLUDING CANOPY)
MANUFACTURER: CARRIERCLASS GREEN INFRASTRUCTURE



CHAIR DOLLY FOR MATRIX STACKING CHAIRS
HAS 5" CASTERS, STACKS UP TO 45 CHAIRS HIGH (7'9" HEIGHT)
MANUFACTURER: KI



SMART CART NON-SOUND LECTERN
OVERALL DIMENSIONS: 23"W x 21"D x 43"H
MANUFACTURER: OKLAHOMA SOUND CORP

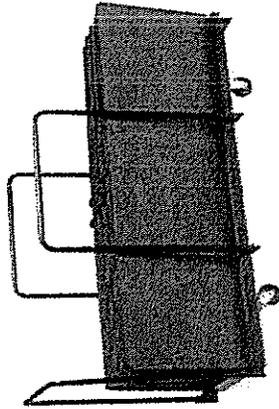
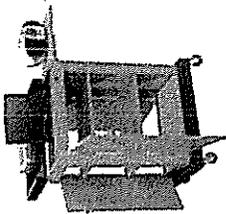
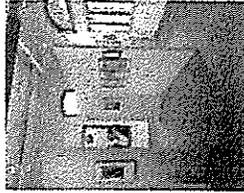
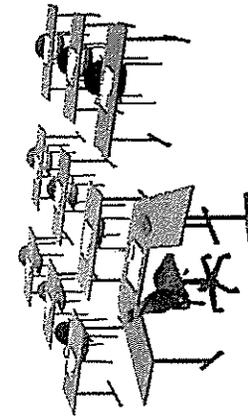


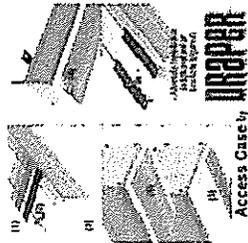
TABLE TRUCK FOR SMART TABLE
HOLDS UPS TO 6 RECTANGULAR FOLDING LEG SMART TABLES 48" TO 72" LONG



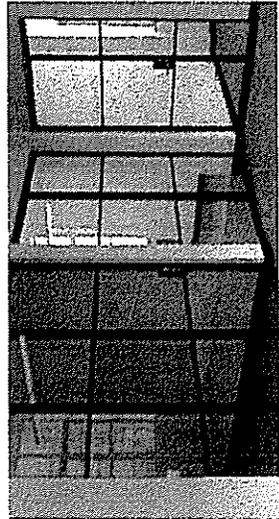
MILA-WALL
FREESTANDING MODULAR WALL SYSTEM FOR USE IN GALLERIES
MANUFACTURER: MBA DESIGN AND DISPLAY CORP.



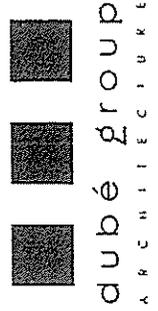
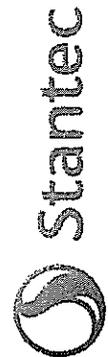
SMART TABLE FOLDING LEG RECTANGULAR TABLE
OVERALL DIMENSIONS: 72"W x 18"D x 29"H
MANUFACTURER: ABCO OFFICE FURNITURE INC



ACCESS/SERIES V ELECTRIC PROJECTION SCREEN
CASE DIMENSIONS: 8'-1/16" W x 7'-3/16"H (INCLUDING FLANGE AND MOUNTING BRACKET); 12" DROP (MORE DROP AVAILABLE UPON REQUEST)
MANUFACTURER: DRAPER, INC



INTERIOR STORE FRONT



Opinion of Probable Cost

Project Phase	Item	Description	Cost Estimate
2A		Building Improvements	\$193,628.65
	2, 3, 7, 8,		
	9, 10, 12,		
	22, 23, 26		
	11	Interior Equipment	\$25,497.31
		SUBTOTAL BUILDING	\$219,125.96
2B		Stormdrain Improvements	\$190,000.00
2C	1	Civil	\$192,460.00
	2	Landscape	\$82,485.00
	13	PV Canopy	\$60,461.00
		SUBTOTAL PROJECT	\$554,531.96
		CDs, bonds, conditions, contractors fee, escalation, 10% contingency	\$267,699.86
		OPINION OF PROJECT COST	\$822,231.82

Next Steps

- 1 September Action on CDBG Grant Application – March 2016 Award**
- 2 Pursue Funding for next phases**
- 3 Rezoning and Design Review by Douglas**
- 4 Finalize Section 106 Process**
- 5 Stormwater Improvements & NDOT R/W Dedication**





Stantec Consulting Inc.
 6995 Sierra Center Pkwy
 Reno, NV 89511
 Tel: (775) 850-0777
 Fax: (775) 850-0787

OPINION OF PROBABLE COST

Project: **Gardnerville Station**
 Design: Preliminary
 Theme: Rustic
 Prepared For: Town of Gardnerville

Project Number: 180101349
 Date: 7/30/2015
 Prepared By: JRP, PD, CJA, BS
 Reviewed By: Cstowell

In providing opinions of probable costs, it is recognized that neither the client nor Stantec has control over the costs of labor, equipment or materials, or over the Contractor's methods of determining prices or bidding. The opinion of probable cost is based on Stantec's reasonable professional judgment and experience and does not constitute a warranty, express or implied, that the Contractor's bids or the negotiated price of the Work will not vary from the Client's budget or from any opinion of probable cost prepared by Stantec. This opinion of probable cost does not include plan processing fees through public agencies, inspection fees and tests, permit fees, escalation beyond construction midpoint, construction contingency, overtime premium or hazardous material abatement/removal.

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	EXTENSION
1.0	CIVIL				
1.1	Concrete Sidewalk c/w Base	350	SQYD	75.00	\$26,250.00
1.2	Streetside Curb & Gutter c/w Base	400	LINFT	65.00	\$26,000.00
1.3	Concrete Valley Gutter	600	SQFT	15.00	\$9,000.00
1.4	Onsite Curb c/w Base	200	LINFT	30.00	\$6,000.00
1.3	Remove existing pavement	7,500	SQFT	1.50	\$11,250.00
1.4	Remove and replace unsuitable base	100	CUYD	45.00	\$4,500.00
1.5	Asphalt Pavement c/w Base	6,600	SQFT	3.10	\$20,460.00
1.6	Striping & Signage	1	LS	2,000.00	\$2,000.00
1.5	Trash Enclosure	1	LS	6,000.00	\$6,000.00
1.6	Street Lights	2	EACH	8,000.00	\$16,000.00
1.7	Relocate Existing Power Pole	1	LS	40,000.00	\$40,000.00
1.8	Storm Sewer Service (other Town project)			0.00	\$0.00
1.7	Meter and backflow	1	LS	5,000.00	\$5,000.00
1.8	Dualport EV Charging Station	1	LS	20,000.00	\$20,000.00
Civil Total					\$192,460.00
2.0	LANDSCAPE				
2.1	Decomposed Granite	1,000	SQFT	0.50	\$500.00
2.2	Decorative rock 1.5" minus rock @ 3" depth	4,700	SQFT	0.60	\$2,820.00
2.3	Shrubs	80	EACH	80.00	\$6,400.00
2.4	Deciduous trees 2.5" cal	10	EACH	400.00	\$4,000.00
2.5	Evergreen trees 6' high	2	EACH	400.00	\$800.00
2.6	Picnic table	2	EACH	2,000.00	\$4,000.00
2.7	Bench	2	EACH	2,000.00	\$4,000.00
2.8	Interpretive panels	3	EACH	5,000.00	\$15,000.00
2.9	Monument Signage	1	LS	10,000.00	\$10,000.00
2.10	Irrigation System not including backflow	4,700	SQFT	1.60	\$7,520.00
2.11	Trash receptacle	1	EACH	1,800.00	\$1,800.00
2.12	Plant establishment	4,700	SQFT	0.35	\$1,645.00
2.13	Screen fence	150	LINFT	150.00	\$22,500.00
2.14	Bicycle Rack	1	LS	1,500.00	\$1,500.00
Landscape Total					\$82,485.00

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	EXTENSION
3.0	BUILDING				
Division 1	General Requirements (NOT USED)				
Division 2	Sitework				
1.0	Selective building demolition - removal of fuel canopy (posts, roof structure) low slope roofing, men's restroom, misc. interior, electrical, plumbing & HVAC	2155	SQFT	1.85	\$3,986.75
2.0	Sawcut - remove and replace concrete for new plumbing, etc.	1	LS	1,200.00	\$1,200.00
Division 3	Concrete				
1.0	Concrete (leveling) Topping	730	SQFT	1.98	\$1,445.40
Division 4	Masonry (NOT USED)				
Division 5	Metals (NOT USED)				
Division 6	Wood and Plastics (NOT USED)				
Division 7	Thermal and Moisture Protection				
1.0	Low Slope Single Ply, 50 Mill Polyvinyl Roofing incl. inside parapets	1218	SQFT	5.50	\$6,699.00
2.0	Repair / Replace (in-kind) mansard parapet horizontal siding	1	LS	3,200.00	\$3,200.00
3.0	Repair / Replace (in-kind) metal parapet and soffit panels	1	LS	2,800.00	\$2,800.00
4.0	Misc. flashing, sheet metal, and caulk	1	LS	800.00	\$800.00
Division 8	Openings				
1.0	Retrofit (e) window frames including (n) glazing, insulated	485	SQFT	65.00	\$31,525.00
2.0	Retrofit (e) doors including (n) glazing, insulated	1	EACH	3,100.00	\$3,100.00
3.0	Aluminum frame, glazed, with retrofit door (East Fork Hotel)	1	EACH	4,100.00	\$4,100.00
Division 9	Finishes				
1.0	New walls - non-structural metal framing w/ gyp.bd both sides	1	LS	3,800.00	\$3,800.00
2.0	Ceramic Tile, restrooms (floors and walls - full height)	1	LS	5,500.00	\$5,500.00
3.0	Acoustic ceiling cloud	1	LS	3,200.00	\$3,200.00
4.0	Soffit	1	LS	1,600.00	\$1,600.00
5.0	Exterior Painting	1	LS	2,100.00	\$2,100.00
6.0	Interior Painting	1	LS	3,600.00	\$3,600.00
Division 10	Specialties				
1.0	Toilet Accessories - per room	2	EACH	500.00	\$1,000.00
Division 11	Equipment				
1.0	Lectern	1	EACH	451.11	\$451.11
2.0	Projection Screen	1	EACH	4,800.00	\$4,800.00
3.0	Projector Hanger, ceiling suspended	1	EACH	350.00	\$350.00
4.0	Seating	45	EACH	158.60	\$7,137.00

5.0	Chair Storage Cart	2	EACH	375.70	\$751.40
6.0	Tables	12	EACH	609.70	\$7,316.40
7.0	Table Storage Cart	2	EACH	895.70	\$1,791.40
8.0	Art Display Panels	3	EACH	800.00	\$2,400.00
9.0	Small Refrigerator and Microwave	1	LS	500.00	\$500.00
Division 12	Furnishings				
1.0	Roller Window Shades	485	SQFT	22.40	\$10,864.00
2.0	Casework	1	LS	3,800.00	\$3,800.00
Division 13	Special Construction				
1.0	PV Canopy, incl. footings	1218	SQFT	12.00	\$14,616.00
2.0	PV Panel, 4x2	77	EACH	485.00	\$37,345.00
3.0	Inverter	1	EACH	5,000.00	\$5,000.00
4.0	Panel Interface	1	EACH	3,500.00	\$3,500.00
5.0	PV Solar Charging Picnic Table	1	EACH	4,000.00	\$4,000.00
Division 14	<i>Conveying Equipment (NOT USED)</i>				
Division 22	Plumbing				
1.0	Plumbing Fixtures	1218	SQFT	6.84	\$8,331.12
2.0	Domestic Water Distribution	1218	SQFT	7.43	\$9,049.74
3.0	Sanitary Waste	1218	SQFT	4.83	\$5,882.94
Division 23	Heating Ventilating and Air Conditioning				
1.0	HVAC Distribution System	1218	SQFT	12.21	\$14,871.78
2.0	Terminal and Package Units	1218	SQFT	6.70	\$8,160.60
3.0	Controls and Instrumentation	1218	SQFT	4.20	\$5,115.60
Division 26	Electrical				
1.0	Electrical Service and Distribution	1218	SQFT	17.56	\$21,388.08
2.0	Lighting and Branch Wiring	1218	SQFT	10.35	\$12,606.30
3.0	Communication and Security	1218	SQFT	8.13	\$9,902.34
				Building Total	\$279,586.96
				SubTotal	\$554,531.96
				Construction Documents	\$75,000.00
				1.75% Bonds	\$9,704.31
				12% General Conditions	\$66,543.84
				6% Contractor's Fee	\$33,271.92
				5% Escalation	\$27,726.60
				10% Contingency	\$55,453.20
				Probable Opinion of Construction Cost	\$822,231.82

Project Phase	Item	Description	Cost Estimate
2A		Building Improvements	\$193,628.65
	2, 3, 7, 8, 9, 10, 12, 22, 23, 26		
	11	Interior Equipment	\$25,497.31
		SUBTOTAL BUILDING	\$219,125.96
2B		Stormdrain Improvements	\$190,000.00
2C	1	Civil	\$192,460.00
	2	Landscape	\$82,485.00
	13	PV Canopy	\$60,461.00
		SUBTOTAL PROJECT	\$554,531.96
		CDs, bonds, conditions, contractors fee, escalation, 10% contingency	\$267,699.86
		OPINION OF PROJECT COST	\$822,231.82



Gardnerville Station (Eagle Gas Station) Project Budget

Revised September 30, 2015

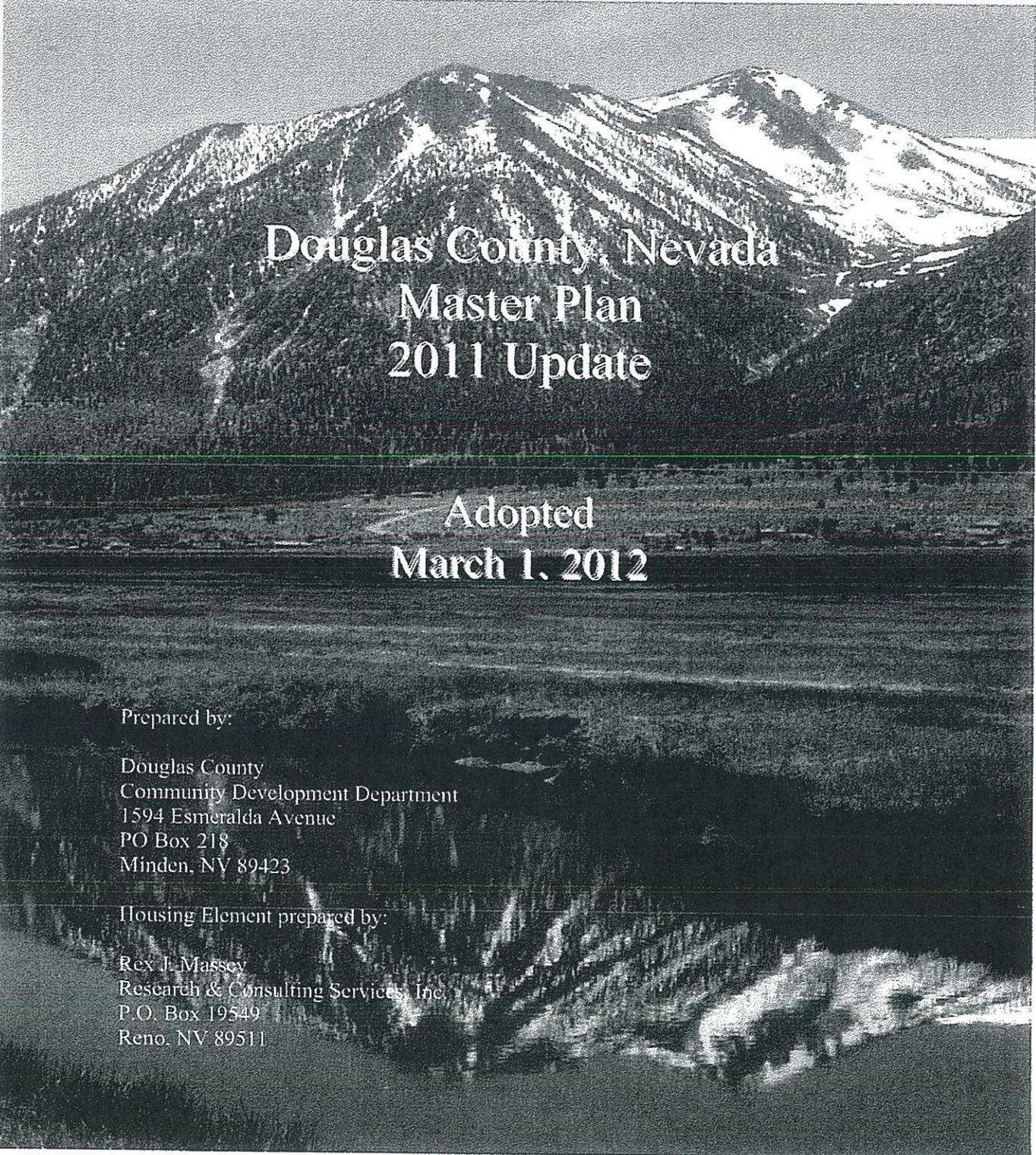
Item	Funding Source							Total	
	NDEP Brownfields (Awarded 9/23/13)	NDEP Petroleum Fund (Approved 1/21/14)	NV CDBG (Approved 3/27/14)	Proposed 2016 CDBG Grant	Proposed 2017 CDBG Grant & Other Sources	FEMA or NDOT - TAP	Douglas County		Town of Gardnerville (Non-Reimbursable Expenses)
Phase One - Removing Environmental Contaminants & Design									
Land Acquisition (Transfer of Title and Waiver of all Back Property Taxes)							\$26,559		\$26,559
Removal of Eagle Gas Signs and Poles								\$1,088	\$1,088
Landscape Materials (Ace & Plant Nursery)								\$226	\$226
MSSD Lien								\$1,499	\$1,499
MSSD Sewer								\$107	\$107
Gardnerville Water								\$375	\$375
Water Shut Off & Cap								\$258	\$258
Restroom Repairs								\$487	\$487
Tank and Line Testing, Tank Pumping, and Tank Fixtures (Atford Test & H20 & Athern)								\$4,724	\$4,724
Petroleum Fund Enrollment (FY's 2012-2014)								\$700	\$700
Window Repairs (Meeks & Custom Glass)								\$1,146	\$1,146
Removal of Waste Oil UST, Heating Oil, Kerosene Tank AST, Asbestos and Lead-Based Paint Survey	\$31,490							\$1,100	\$31,490
NDEP Enrollment Fees (FY 2014, 2015, & 2016)		\$61,233						\$250	\$61,483
Petroleum Fund - March 2014-June 2015								\$8,246	\$46,946
Removal of 3 Fuel USTs (Includes \$15,200 previously approved for canopy demo)			\$38,700						\$38,700
Demolish Canopy structure (CDBG funds will be used for tank removal)			\$0						\$0
Public Outreach and Grant Applications (C.H.Stowell Contract # 1)								\$4,550	\$4,550
Grants Management and Development Applications (C.H. Stowell Contract #2)								\$4,900	\$4,900
Workshop Ads in Record Courier and Supplies (First Workshop, 9/13/13)								\$261	\$261
Workshop Ads in Record Courier (Second Workshop, 6/27/15)								\$180	\$180
In-House Design Work, Project Mgmt & Maintenance								\$9,550	\$9,550
Visual Simulation Renderings (R.O. Anderson Contract)								\$1,125	\$1,125
Title Reports								\$2,200	\$2,200
Banner for 2015 Workshop								\$120	\$120
Nevada Blue Maps for Slantec								\$214	\$214
Property Surveys and Boundary Line Adjustment with adjacent property owner with topo (R.O. Anderson Contract)								\$20,885	\$20,885
Design Contract- Slantec Consulting Inc.			\$50,000						\$50,000
	\$31,480	\$51,233	\$38,700	\$0	\$0	\$0	\$26,559	\$64,191	\$262,173
	12%	20%	34%	0%	0%	0%	10%	24%	100%
Subtotal									
% Total									



Gardnerville Station (Eagle Gas Station) Project Budget

Revised September 30, 2015

Item	Funding Source							Town of Gardnerville (Non-Reimbursable Expenses)	Total
	NDEP Brownfields (Awarded 9/23/13)	NDEP Petroleum Fund (Approved 1/21/14)	NV CDBG (Approved 3/27/14)	Proposed 2016 CDBG Grant	Proposed 2017 CDBG Grant & Other Sources	FEMA or NDOT - TAP	Douglas County		
Phase Two - Site Improvements and Building Renovation (based on 8/4/15 Stantec & Dulbo Cost Estimates)									
Incidentals, Application Fees				\$75,000				\$5,000	\$5,000
Construction Documents				\$193,627					\$193,627
Building Renovations									
Equipment & Furnishings								\$25,497	\$25,497
Site Improvements - Civil					\$192,460				\$192,460
Site Improvements - Landscape					\$82,485				\$82,485
PV Canopy					\$60,461				\$60,461
Storm Drainage Improvements	\$0	\$0	\$0	\$288,627	\$335,406	\$190,000	\$0	\$0	\$190,000
	0.00%	0.00%	0.00%	32.58%	40.68%	23.04%	0.00%	3.70%	100.00%
Subtotal	\$31,490	\$51,233	\$88,700	\$268,627	\$335,406	\$190,000	\$26,559	\$94,688	\$1,086,703
	3%	5%	8%	25%	31%	17%	2%	9%	100%
GRAND TOTAL									



**Douglas County, Nevada
Master Plan
2011 Update**

**Adopted
March 1, 2012**

Prepared by:

Douglas County
Community Development Department
1594 Esmeralda Avenue
PO Box 218
Minden, NV 89423

Housing Element prepared by:

Rex J. Massey
Research & Consulting Services, Inc.
P.O. Box 19549
Reno, NV 89511

MG Policy 2.6 The areas identified within the Historic Minden Town Plat, between First and 10th Streets, inclusive, and County Road and US Highway 395, exclusive, are allowed to create residential lots with reduced setbacks and lot widths in keeping with the historic development patterns established for Minden.

MG Policy 2.7 Consistent with the Gardnerville Plan for Prosperity, the County and the Town shall pursue land uses that support the character of traditional Gardnerville and the community's quality of life objectives.

MG Policy 2.8 Create a mixed-use and connected community by continuing to plan for mixed-use projects that create and connect to walkable neighborhoods and existing pedestrian trails.

MG Policy 2.9 Ensure plans for mixed-use developments are realistic. Initial projects would benefit from a horizontal mix of uses that are connected through carefully coordinated site planning, where uses come together around streets and open spaces.

MG Policy 2.10 Improve U.S. Highway 395's image. Old Town and the 'S' curve continue to be a priority investment district. Other important sites identified include the South Gateway and Waterloo/U.S. 395. All new investment should improve the image of the Town.

MG Goal 3 To focus compatible, high quality commercial and industrial development within the Towns of Minden and Gardnerville.

MG Policy 3.1 Douglas County shall support the location of county-wide commercial uses in the Towns of Minden and Gardnerville, in areas planned for commercial use.

MG Policy 3.2 Douglas County shall use its zoning, project review process, and design guidelines for the County and each respective Town to promote development, including Mixed-use Commercial zoning, where appropriate, that will enhance property values and the aesthetics of the Towns and community.

MG Policy 3.3 Except where Mixed-use Commercial zoning is otherwise encouraged by this Master Plan, the County shall limit, subject to the recommendation of the Towns, the conversion of residences to commercial uses outside areas planned for commercial development in order to preserve the integrity of the neighborhoods and focus commercial development in downtowns Minden and Gardnerville.

MG Policy 3.4 The Eddy Street/Ezell Street neighborhood shall not be zoned commercial until adequate infrastructure and access, including the

-
- MG Policy 6.2 Douglas County shall require that all streets in new development be constructed to urban standards.
- MG Policy 6.3 The County shall work with the Towns to ensure adequate provision of park sites to meet the needs of the growing urban community.
- MG Policy 6.4 The County shall work closely with school authorities in the development, maintenance, and joint operation of Minden-Gardnerville school park sites.
- MG Policy 6.5 The County should plan parks in the Minden-Gardnerville Community Plan consistent with the County's park standards established in the Parks and Recreation Element.
- MG Policy 6.6 Douglas County shall require the timely and orderly provision of water and wastewater systems to serve new urban development in the Minden-Gardnerville community.
- MG Policy 6.7 Douglas County shall pursue the development of the Ironwood Extension and analyze the need for the Muller Parkway with limited access in the 20-year time frame of the Plan based on the traffic model. If not required, Muller Parkway shall be placed on the Thoroughfare Plan.
- MG Policy 6.8 Douglas County shall coordinate with the State to ensure that any modifications to U.S. Highway 395 through Minden and Gardnerville are compatible with the existing character of the towns and to not decrease the safety or desirability of walking in the towns' commercial centers. The State Department of Transportation's U.S. Hwy 395 Landscape and Aesthetics Master Plan shall be used as an implementation tool.
- MG Policy 6.9 Douglas County shall work with the Towns to plan and develop off-street parking and parking districts.
- MG Policy 6.10 Douglas County shall require the paving of all driveways, parking areas, loading areas, and other high activity areas in new or remodeled non-residential developments in this Community.

MG Goal 18 Create a new 'S' Curve

MG Policy 18.1 Redevelop the 'S' Curve as a mixed-use extension and entry for Old Town with visitor, commercial, and residential uses.

MG Policy 18.2 New investment should resolve the roadway safety of the curve and enhance pedestrian connections to adjacent neighborhoods and Old Town.

MG Policy 18.3 New development should incorporate historic buildings, hide parking, and make an esthetic thematic connection to Old Town.

MG Goal 19 Improve Relationship to Minden-Millerville area

MG Policy 19.1 Gardnerville's northern entry should include commercial and institutional uses that take advantage of U.S. Highway 395 visibility.

MG Policy 19.2 New investment should reduce the number of pedestrian and auto conflicts.

MG Policy 19.3 Site planning and building design should reflect the traditional character of Gardnerville's adjacent commercial and residential areas.

MG Goal 20 Enhance Community-Serving Commercial Center-'Commercial Quad'

MG Policy 20.1 New commercial uses located in the Commercial Quad area should enhance its role as a sub-regional and community-serving address.

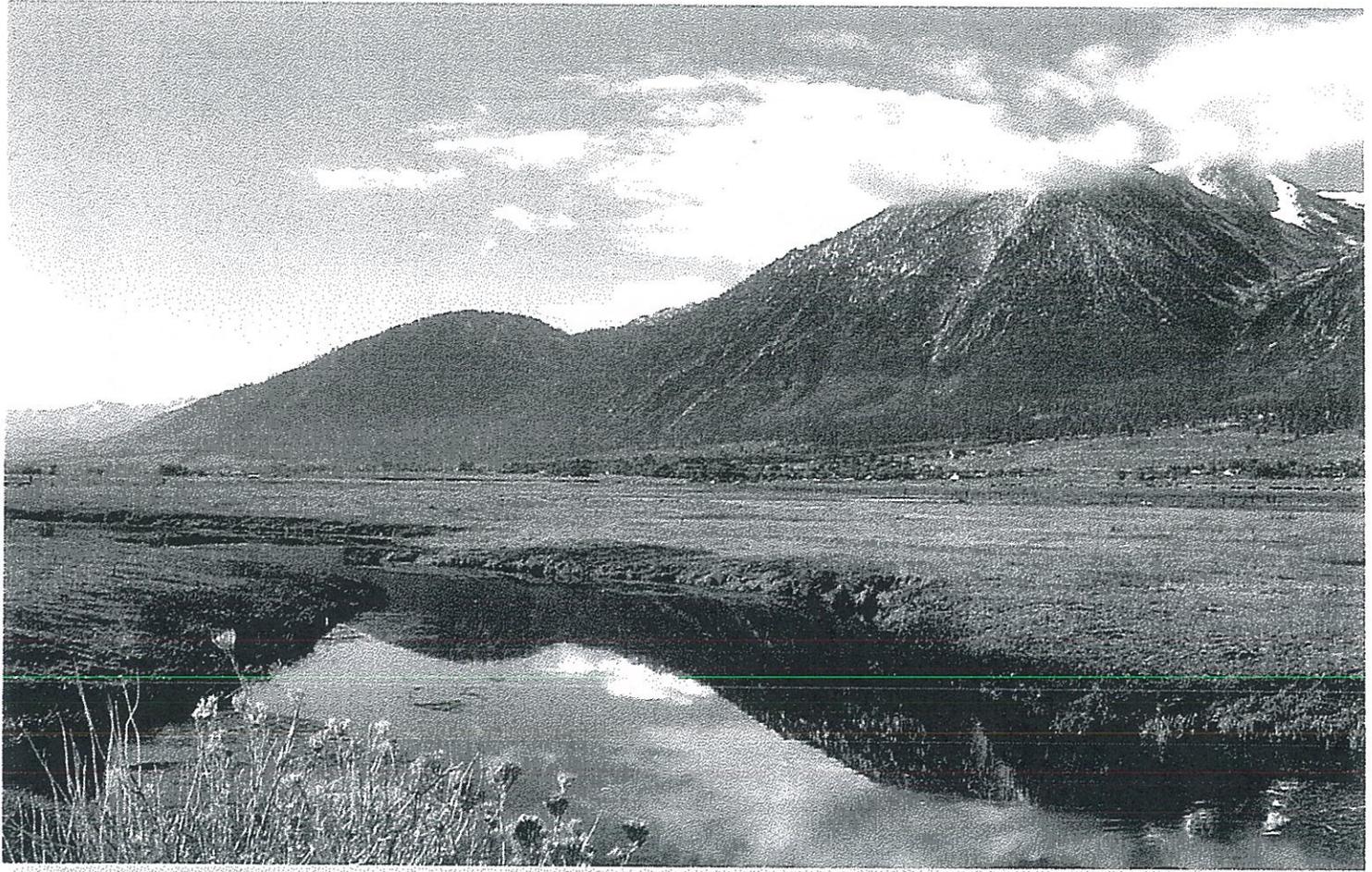
MG Policy 20.2 The development of projects in the Commercial Quad area should have easy access for automobiles and safe pedestrian connection between parcels and adjacent areas.

MG Policy 20.3 New development in the Commercial Quad area should contribute to the overall character of the district as a convenient and comfortable shopping experience.

MG Goal 21 Provide Commercial Services for Residential Uses-'South-Central Gardnerville'

MG Policy 21.1 New development on U.S. Highway 395 frontage should include commercial and residential uses that complement and serve adjacent subdivisions.

MG Policy 21.2 New development should be accessed from Stodick Parkway and a future roadway from U.S. Highway 395 into the Virginia Ranch

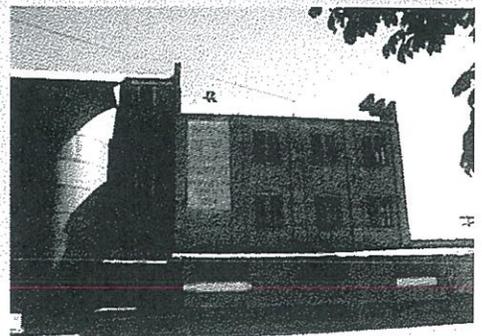
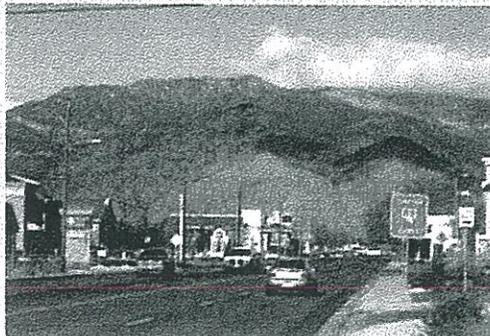


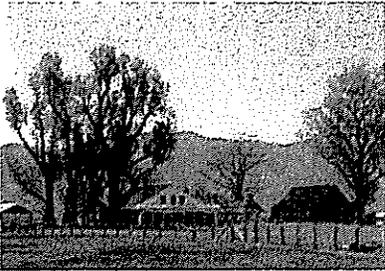
DOUGLAS COUNTY VALLEY VISION

A VISION FOR A COMMUNITY TO MATCH THE SCENERY

SEPTEMBER 2013

Prepared by:
DESIGNWORKSHOP

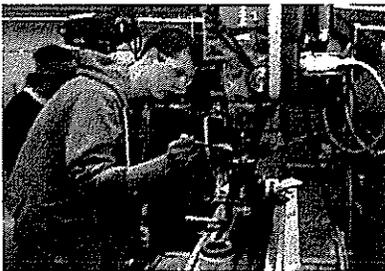




Dangberg Ranch is a centrally located historic resource.



US 395 serves both local and truck traffic.



Skilled training grows community knowledge and resources.



Healthy communities include diversity in age and income levels.

Community Principles

Principle One

Bring a Valley-wide tourism development strategy forward to preserve and restore historic resources, create historic trails, define new points of interest and attraction, and capitalize on the rich history of settlement and Native American culture.

Related strategies

- Rebrand the visitor experience to focus on environmental quality, health and wellness, and recreation activities.
- Create a comprehensive tourism strategy that aligns the varied Valley resources and amenities and creates the sense of “one destination” for residents and visitors alike.

Principle Two

Address the dilemma between US Highway 395 and Main Street by articulating needs and providing solutions for the future. Solutions should include options for highway re-alignment, travel speed reductions, and the conversion to pedestrian friendly street uses.

Related strategies

- Evaluate the opportunity for a truck bypass to divert the large volume of truck traffic away from Main Street.
- Identify key districts to focus pedestrian improvements. Create shorter blocks and reduce travel speeds to highlight the importance of the pedestrian.
- Reconfigure the S-curve and intersection at US 395 and Toler Avenue. Explore place-making opportunities.
- Evaluate opportunities to create a road diet along Main Street or in key districts based upon the ability to relocate truck traffic.

Principle Three

Support a culture of intentional and constant school improvements to create a ‘quality gain’ at all levels of education.

Related strategies

- Link education and community improvements to grow, diversify, and promote educational opportunities.
- Identify public/private partnerships aimed at attracting and developing quality learning and training programs.
- Build upon and celebrate current successes and strengths while identifying continual opportunities for improvement at all levels.
- Foster pride, ownership, and participation in a nationally distinguished Valley-wide education program.

Principle Four

Provide appropriate vital neighborhoods which include some affordable housing.

Related strategies

- Diversify the housing inventory by including multifamily units and other housing types that provide affordable housing.
- Remove potential barriers from land use and zoning codes to allow affordable housing opportunities.
- Allow for mixed use development to support housing near businesses and employment centers.

Western Nevada Development District

**COMPREHENSIVE ECONOMIC
DEVELOPMENT STRATEGY**
2014

CARSON CITY
CHURCHILL COUNTY
DOUGLAS COUNTY

HUMBOLDT COUNTY
LYON COUNTY
MINERAL COUNTY

PERSHING COUNTY
STOREY COUNTY
WASHOE COUNTY



WWW.WNDD.ORG

MAIN OFFICE
704 WEST NYE LANE SUITE 201
CARSON CITY, NEVADA 89703
PHONE: 775-883-7333
FAX: 775-883-0722
RJRADIL@WNDD.ORG
SISLAM@WNDD.ORG

- Seminars and workshops
- Outreach - Local and Regional Economic & Development and job creation efforts, local businesses
- Computer Training - Basic Microsoft Word
- Financial sustainability and management training

Certified Nursing Assistant (CNA) Training Courses

K-12 STEM/CTE Initiative - Implementation of Project Lead the Way (Engineering Strand)

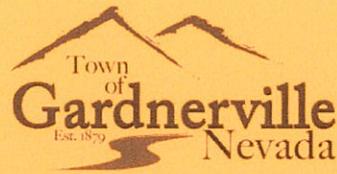
- Teacher salary & benefits
- Project Lead the Way continuing training for Teachers in Summer
- Professional Development/Task Force Support
- Project Lead the Way District Membership/Licensing/Software
- Materials for Principles of Engineering Course
- Materials for Introduction to Engineering Design Course
- 3-D Laser Printer

○ *Town of Gardnerville*

- Hellwinkle Flood Channel improvements to reduce the existing floodway area from Highway 395 at Mission Street to Martin Slough ponds.
- Pedestrian Trail - Toler to the existing sidewalk at Raley's parking lot direct connect to Highway 395.
- Highway 395 sidewalk and drainage improvement from Kingslane to Waterloo Center.
- Martin Slough Ponds - Trail Amenities Grant from State Lands for new trail from Martin Slough ponds to town wetland path.
- ADA Sidewalk upgrades, Storm drain improvements at Highway 395 and Mill, and Douglas High School. Crosswalk improvements at Mission Street & Highway 395 and at Kingslane & Highway 395 crossing as part of Safe Route to Schools Project.
- Hellwinkle Barn Rehabilitation and structural upgrade.
- ADA sidewalk improvements within the town of Gardnerville.
- Eagle Gas Station Environmental cleanup - re development as downtown gateway & parking area.
- Douglas Ave & Highway 395 intersection pedestrian safety removal of the existing "K" Rail, driveway and street entrance, and pedestrian access improvements.
- Pedestrian Trail Chichester Ponds to Toler Avenue.
- Town Landscaping - Water use reduction effort along Gilman Ave, Toler Islands, Waterloo islands, Town Parks and Town maintained regional detention ponds.
- Douglas Ave Street Lighting - Install decorative street lights.
- Street lighting extension down Highway 395 to Industrial Way.
- Underground of power lines and communication utilities at Toler/Douglas to Industrial Way.
- Existing storm drain improvements along Highway 395 and Eddy Street to Bell Street.
- ADA sidewalk upgrades, curb & gutter improvements along Highway 395.
- Land acquisition for Basque Cultural Center

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the purchase of one used bucket truck not to exceed the budgeted amount of \$80,000 for the replacement of the town's 1995 Ford F350 31' boom truck, to also include approving the 1995 Ford boom truck to be sent to auction once the replacement bucket truck arrives, authorizing the town manager to sign all the required documentation for the purchase and release of both bucket trucks; with public comment prior to board action.
2. **Recommended Motion:** Motion to approve purchasing truck ID# 39610376 in the amount of \$44,000, and authorize the town manager to sign all the required documentation for the purchase and release of both bucket trucks.

Funds Available: Yes 614 Budget of \$80,000 N/A

3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** November 3, 2015 **Time Requested:** 5 minutes
6. **Agenda:** Consent Administrative

Background Information: The 1995 bucket truck was rebuilt and put into service in 2006. Town staff uses the truck virtually every Monday from February to November, to remove and install the Eddy street 395 cross street banner, to fix town owned street lights, trim trees, install and remove flower baskets in the summer and install the Christmas decorations. Having the additional 10' of reach will improve staff's ability to trim the town's growing trees and install Christmas lighting.

New Truck 39610376 was a PG&E service truck, 1930 hours on the bucket operations and 95,000 miles makes this a good find. It will need new/additional lights and safety gear to comply with the MUTCD and other safety regulations, but that can be added after we purchase the vehicle. The bucket system is a different manufacture than we currently have but is very similar in operations. It was a blue truck that they just painted white. The door jambs are still blue. The seat and inside of the truck is being redone in the shop in Dixon, California right now.

7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

SECTION III - ADDENDUMS

2. The undersigned acknowledges receipt of the following addenda, if any, which are a part of the Request for Proposals:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Section IV - BIDDERS INFORMATION:

***Note: If submitting multiple proposals, you must submit the entire Request for Proposal package in a separate sealed envelope for each vehicle proposed, as specified in Request for Proposal Advertisement.

COMPANY CONTACT Casey Tolley TITLE: Acct. manager

COMPANY NAME Altec NUECO

ADDRESS 1730 Vanderbilt Rd
~~Birmingham Al. 35234~~

CITY Birmingham

STATE AL

ZIP CODE 35234 FEID# 63-1239383

PHONE NUMBER 916-201-6927

FAX NUMBER 205-307-2057

EMAIL Casey.Tolley@Altec.com

The **complete** price for the above described Vehicle, ID# 39610376, delivered to 1407 Highway 395 North, Gardnerville Nevada 89410, is as follows:

TOTAL PRICE: \$ 45,650.⁰⁰

=====

The **complete** price for the above described Vehicle, ID # 39610376 Picked up at Seller's location listed on page 4 of 4 is as follows:

TOTAL PRICE: \$ \$ 44,000 (Dixon, California)

*Pacific Gas & Elec.
Track.
In Shop. Now.*



1730 Vanderbilt Road Telephone (205) 307-2070
Birmingham, AL 35234 Toll Free (800) 952-5832
<http://www.nueco.com> Facsimile (205) 605-1941

Specifications

Work Order: 95 - 39610376

Truck Status

AVAILABLE

Unit Data (Aerial)

Make:	Terex
Model:	TL38-P
Unit Serial:	2070934466
Working Height:	43
Platform:	Singleman
Mount:	Behind The Cab
Stabilizer Main:	Torsion Bar
Stabilizer Aux:	None

Chassis

Year:	2008
Make:	Ford
Model:	F550

VIN:	1FDAF57R18EB30772
Engine:	Diesel
Transmission:	Automatic
Drive:	4x4
GVWR:	19500
Mileage:	95767
Brakes:	HYDRAULIC

Body

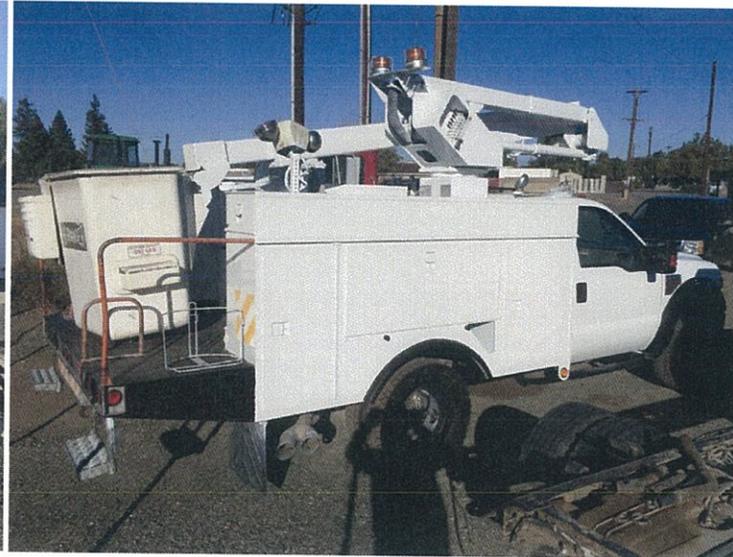
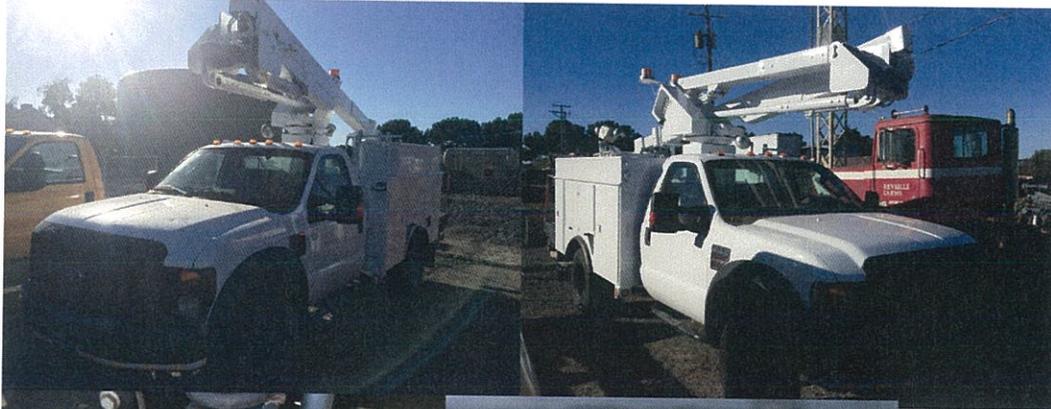
Body Make	
Body Model	
Body Type:	Service

9/23/08
1900' Boom HRS.
Add \$3500 Warranty.

11-A-4

39610376

Thursday, October 29, 2015
1:46 PM



11-A-5



11-A-6

SECTION III - ADDENDUMS

2. The undersigned acknowledges receipt of the following addenda, if any, which are a part of the Request for Proposals:

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Section IV - BIDDERS INFORMATION:

***Note: If submitting multiple proposals, you must submit the entire Request for Proposal package in a separate sealed envelope for each vehicle proposed, as specified in Request for Proposal Advertisement.

COMPANY CONTACT Casey Tolley TITLE: Account Manager

COMPANY NAME ALTEC NUECO

ADDRESS 1730 Vanderbilt Rd.

CITY Birmingham

STATE ALABAMA

ZIP CODE 35234 FEID# 63-1239383

PHONE NUMBER 906-201-6927

FAX NUMBER 205-307-2057

EMAIL CASEY.TOLLEY@NUECO.COM

The **complete** price for the above described Vehicle, ID# 39904140, delivered to 1407 Highway 395 North, Gardnerville Nevada 89410, is as follows:

TOTAL PRICE: \$ 69,455⁰⁰

=====

The **complete** price for the above described Vehicle, ID # 39904140 Picked up at Seller's location listed on page 4 of 4 is as follows:

TOTAL PRICE: \$ 65,455⁰⁰



1730 Vanderbilt Road
Birmingham, AL 35234
<http://www.nueco.com> Facsimile (205) 605-1941

Telephone (205) 307-2070
Toll Free (800) 952-5832

Specifications

Work Order: 95 - 39904140

Truck Status

AVAILABLE

Unit Data (Aerial)

Make:	Altec
Model:	AT37-G
Unit Serial:	1111DE13592
Working Height:	42
Platform:	Singleman
Mount:	Behind The Cab
Stabilizer Main:	Torsion Bar
Stabilizer Aux:	None

Chassis

Year:	2012	Cap/Ku
Make:	Ford	
Model:	F550	

VIN:	1FDUF5HT5CEB45050
Engine:	Diesel
Transmission:	Automatic
Drive:	4x4
GVWR:	19500
Mileage:	97870
Brakes:	HYDRAULIC

Body

Body Make	
Body Model	Lgs-132-84
Body Type:	Service

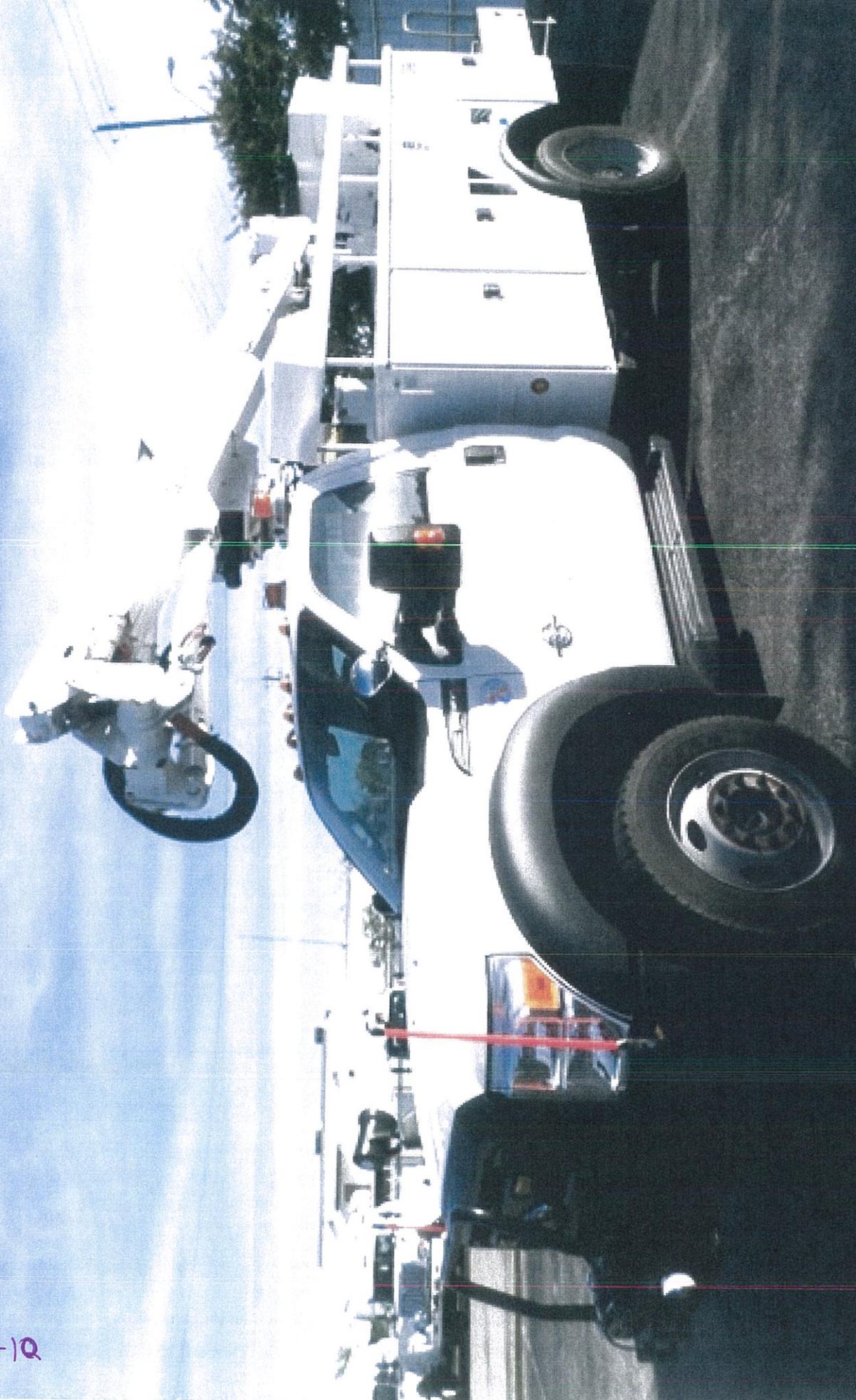
Price: \$68,900.00

11-B-8

11-B-9



Altec
NUECO
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THE ONLY SUPPLIER
OF ALTEC CERTIFIED
PRE-OWNED EQUIPMENT



11-B-10



11-B-11



11-B-12

SECTION III - ADDENDUMS

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Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

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***Note: If submitting multiple proposals, you must submit the entire Request for Proposal package in a separate sealed envelope for each vehicle proposed, as specified in Request for Proposal Advertisement.

COMPANY CONTACT Casey Tolley TITLE: Account Manager

COMPANY NAME ALTEC NVECO

ADDRESS 1730 Vanderbilt Rd.

CITY Birmingham

STATE ALABAMA

ZIP CODE 35234 FEID# 63-1239383

PHONE NUMBER 966-201-6927

FAX NUMBER 205-307-2057

EMAIL CASEY.TOLLEY@NVECO.COM

The **complete** price for the above described Vehicle, ID# 39904140, delivered to 1407 Highway 395 North, Gardnerville Nevada 89410, is as follows:

TOTAL PRICE: \$ 69,455⁰⁰

=====

The **complete** price for the above described Vehicle, ID # 39904140 Picked up at Seller's location listed on page 4 of 4 is as follows:

TOTAL PRICE: \$ 65,455⁰⁰



1730 Vanderbilt Road
Birmingham, AL 35234
<http://www.nueco.com> Facsimile (205) 605-1941
Telephone (205) 307-2070
Toll Free (800) 952-5832

Specifications

Work Order: 95 - 39904140

Truck Status	AVAILABLE
<u>Unit Data (Aerial)</u>	
Make:	Altec
Model:	AT37-G
Unit Serial:	1111DE13592
Working Height:	42
Platform:	Singleman
Mount:	Behind The Cab
Stabilizer Main:	Torsion Bar
Stabilizer Aux:	None

Chassis

Year:	2012	Cap/Ku
Make:	Ford	
Model:	F550	

VIN:	1FDUF5HT5CEB45050
Engine:	Diesel
Transmission:	Automatic
Drive:	4x4
GVWR:	19500
Mileage:	97870
Brakes:	HYDRAULIC

Body

Body Make	
Body Model	Lgs-132-84
Body Type:	Service

<u>Price:</u>	\$68,900.00
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11-C-14



11-C-13



11-C-16



11-C-17



11-C-18



11-C-19

Dallaire, Tom

From: Alex Molitvenik <alex@trucksite.com>
Sent: Thursday, October 29, 2015 9:32 AM
To: Dallaire, Tom
Subject: RE: Bucket Truck |

Hi Tom,

Here's an Altec with the identical Boom yours would just be with a 2009 Dodge 5500 Chassis (that's all I have pictures wise in the meantime)

The benefits of our truck for you are: It is an Altec boom (as far as brands go Altec in my opinion is the Lexus of booms as far as reputation/reliability; then you have Terex, and down the line Versalift and ETI

We also have good Altec support for parts

11-D-20

From: Dallaire, Tom [mailto:tdallaire@douglasnv.us]
Sent: Thursday, October 29, 2015 7:10 AM
To: Alex Molitvenik
Subject: RE: Bucket Truck |

No worries.

This would be good to get some information on this truck if you have it. It does not sound like you have pictures yet.

I was going have the guys review it today and see what they would like to go with.

Thank you for this and sorry for the confusion I may have caused.

Tom

From: Alex Molitvenik [mailto:alex@trucksite.com]
Sent: Wednesday, October 28, 2015 7:43 PM
To: Dallaire, Tom
Subject: Re: Bucket Truck |

Hi Tom,

it's a 2009 Dodge Ram 5500
Altec articulated/telescoping boom
4x4
113k miles
Rotating basket
6.7 diesel
No outriggers
Clean unit
Meets all the criteria
I should have this one as well as a 4x4 Ford F550 with a Terex boom

Price on the Dodge is \$67,900 delivered with a fresh annual certification i should have it onsite by the 12th of November.

Let me know if you need additional info;

I put together most of the proposal; I misunderstood that the due date was before the 3rd and missed the deadline.

Best regards,

Alex
Truck Site

Sent from my iPhone

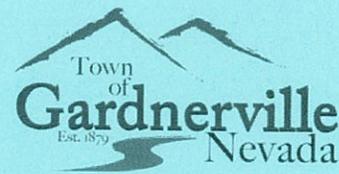
On Oct 28, 2015, at 6:34 PM, Dallaire, Tom <tdallaire@douglasnv.us> wrote:

The deadline was today. So if you have something I can see what you have. But I have a packet to complete for the board tomorrow night. So that was why I needed it today.

11-10-21

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on selecting one of five firms who responded to the request for qualifications 2015-01 to perform the surveying, engineering, and construction management services for the town project; 395 Crosswalks upgrade project, and authorizing the town manager negotiate and sign contractual agreement with the selected firm; with public comment prior to board action.
2. **Recommended Motion:** Motion to select _____ Firm to provide the design and survey services to the Town for the 395 Crosswalks upgrade project, authorizing the town manager to negotiate and sign the contractual agreement.
Funds Available: Yes N/A
– budget as part of the project. Town match using NDOT funds.

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** 10 minutes

6. **Agenda:** Consent Administrative

Background Information: All the information will be provided at the meeting.

7. **Other Agency Review of Action:** Douglas County N/A

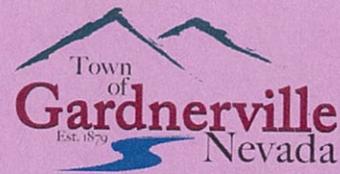
8. **Board Action:**

Approved Approved with Modifications

Denied Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion and provide direction to town staff to pursue creating a Dog Park at the Virginia Ranch detention pond, approving the staff to proceed with purchasing (max \$6000) and installing the proposed dog park sign; with public comment prior to board action.
2. **Recommended Motion:** Recommend staff pursue the creation of the dog park at the Virginia Ranch detention pond and further approve staff to proceed with purchasing and installing dog park sign number _____ .

Funds Available: Yes 610 926 - Board Designated N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** 10 minutes

6. **Agenda:** Consent Administrative

Background Information: In past workshops and budget workshops the town has held about the budget and projects the board would like to see accomplished, creating a dog park in town was one of those projects. We have previously mentioned we could install a sign on site to let everyone know of the opportunity. This will not be funded in full this fiscal year, but we can take on sections on an annual basis and do improvements over a period of 5 years, if budget allows. So step one is creating the sign. We came up with a concept for a sign shop to prepare a preliminary plan for the sign. We found one interested in the project. The sign shops, in Gardnerville, use the same sign manufacturer for this type of sign, so we obtained one estimate for the work. We provided our conceptual design. Carson Valley signs, created an image of the staff sign design (sign 2) and the sign shops option (Sign 1). Sign 2 was supposed to resemble a corral fence. With the size of lumber being used for the works to get everything to fit, it did not come back looking like a corral fence. So sign one is staff's favorite and looks more like a park sign and the town welcome signs. Sign 1 is \$5,742.50 and Sign 2 would be 3,709.75. So staff pick is not the cheapest version and staff is looking for input from the board.

See the attached paperwork from Carson Valley Signs.

7. **Other Agency Review of Action:** Douglas County N/A
A sign permit and special use permit

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued

#1 IDEA?



LETTER FONTS:
 RAILROAD
 RED GRAND
 WESTERN
 ETC. ?

FABRICATE: 1. 3'x6' SINGLE SIDED
 2"- 15LB SIGN FOAM, SPOON CARVED
 BACKGROUND, RAISED COPY, PAINTED
 IVORY COLOR... / 5/8" MDO BACKER
 BOARD, GLUED TO HDU. (HIGH DENSITY URATHANE)

11

Carson Valley Signs
 GARDNERVILLE, NV.
 OCTOBER - 2015

#2 IDEA?



FABRICATE : 1-2"x12" & 1-2"x10" CEDAR, CARVED OR SANDBLASTED SIGN... RAISED COPY AND BORDER ... NATURAL OILED WOOD BACKGROUND PRIMED AND PAINTED COPY & BORDER

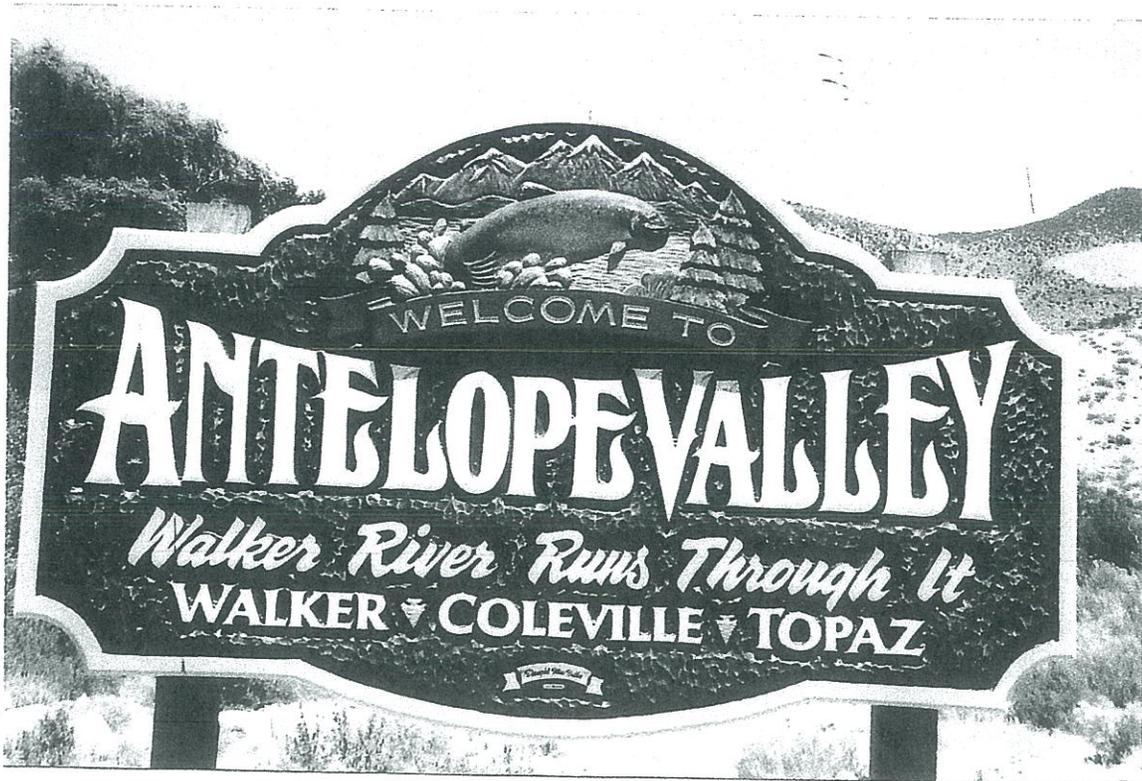
Carson Valley Signs

GARDNEVILLE, NV.
OCTOBER - 2015

#2



#1





Carson Valley Signs
 1481 Southgate Drive
 Gardnerville, NV 89410

Estimate

Date	Estimate #
10/19/2015	99

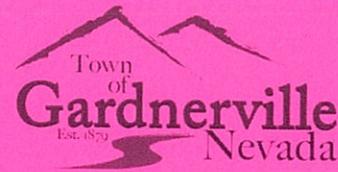
Name / Address
Town of Gardnerville 1407 Hwy 395 Gardnerville, NV 89410

P.O. No.

Description	Qty	Rate	Total
Sign One- Manufacture 2" foam with a 4mm Epanel backing. Shape cut panels with router edged and spoon carved background. Installed with two antique redwood post.. Installed with concrete... Two Days of install	1	5,742.50	5,742.50T
Sign Two- Cedar sandblasted wood... Installed with Antique redwood post.. Installed on concrete... Two days of install..	1	3,709.75	3,709.75T
		0.00%	0.00
Total			\$9,452.25

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications or revise the town development standards as discussed in last month's meeting; with public comment prior to board action

2. **Recommended Motion:** Approve the revised town standards, as previously discussed and presented last month's meeting.

Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** 10 minutes

6. **Agenda:** Consent Administrative

Background Information: We prepared a slide show of several options for town standards. Staff took notes and revised the town's general improvement standards according to the discussion of the board. The attached standards are the final version. Please provide some comments or redlines if you would like to see anything changed or deleted.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued



Town of Gardnerville General Improvement Standards

The purpose of this document is to provide basic information on improvements and amenities that are required of all projects within or proposed for annexation to the Town of Gardnerville. While not all inclusive, persons may readily obtain detailed information by contacting the Town office. The Town has adopted Douglas County Design and Improvements Criteria, "Orange Book" standards, and the Town Policies and Procedures manual. Improvements within or impacting State rights-of-way shall comply with Nevada Department of Transportation (NDOT) standards. The Town will require additional improvements when deemed appropriate and necessary. All development shall comply with the Gardnerville "Plan for Prosperity and Design Guidelines" which are available at the Town offices.

Lighting

- Town Streets require Cyclone "Historia" style lights, 4000K LED (100W350MA-5-4k (options Type 5 or Type 3) black light head on black steel fluted poles (NV Energy standard). Lights shall be installed on all town maintained "Local Roads" that are to be dedicated to the Town for maintenance at ONLY the following locations; turning points, cul-de-sacs, and intersections. Coordinate design, meter location with NV Energy, or with an electrical contractor and/or engineer, the Town will approve the final plan.
- Street lighting on private streets will not be accepted by the Town for maintenance, and the Town will not be responsible for the monthly utility bill. Poles and fixtures are encouraged to match the town standards.
- The Town will require additional lighting near parks, pedestrian malls, and other areas of public interest. The Town shall approve the final design.
- Parking lots and other privately maintained space available to the public are encouraged to use decorative lights and poles similar to the Town or NV Energy standard fixture with a fluted black steel pole.

Traffic Signal and Crosswalk Poles

- Poles and arms shall be black. Control equipment cabinets shall be white, unless previously approved in writing. The cabinets shall be addressed and marked with the town logo if the unit is going to be dedicated to the town for ownership and maintenance.

Traffic Control Sign Posts and Signage

- Regulatory stop signs, street name signs, posts, and ancillary equipment meeting Town standards shall be installed prior to acceptance of all off-site improvements for maintenance. For reference, typical installations shall consist of (1) FIN-B4 finial, (1) SP4X14 fluted sign pole, (2) TSS0936 sign trim, (1) TSS0909 logo trim, (4) 0936SS GB street sign blade, (1) TSTOP30 stop sign trim, and (1) SB-64 slip base. Contact Town offices for further supplier information.

Private Storm Drain Facilities

- Storm drain facilities proposed or required to be maintained privately, including but not limited to storm water treatment devices, piping, catch basins, and retention/detention ponds, that will convey runoff into Town maintained storm drain systems must have a maintenance and operations plan reviewed and approved by the Town. Applicant is required to submit such plan before improvement plans will be approved. Adequate funding for perpetual maintenance of such facilities must be demonstrated in the plan and approved by the town staff prior to approval of the project.

14-2

Landscape

- The Town will not maintain landscape areas between curb and sidewalks. Perpetual maintenance of these areas is the responsibility of the adjacent property owner or real property owned by the development's homeowners association (HOA).
 - Automatic irrigation must be included. Irrigation system connected to adjacent property in residential areas. Standalone systems acceptable for commercial or in cases of an HOA. The Town will not maintain landscape areas.
 - Trees from the "Town Recommended Tree List" shall be used.
 - DG ground cover (red in color) or other mixture minimizing the use of Cobble Rock Mulch is highly encouraged in landscape strips and required within the town maintained areas.
 - Landscaping in the public right-of-way in commercial areas shall utilize Town standard tree grate and stamped concrete design. Contact Town for supplier and further information.
 - The Town shall approve all landscape plans.
 - The Town will not accept dedication of and/or maintenance of neighborhood monument signs and fences.

Town Maintained Storm Drain Facilities

- Detention basins need to be constructed for dual use as park space. Automatic irrigation and sod shall be installed, minimal landscaping in the pond area with a ¾" + DG ground cover.
- Storm water treatment devices shall be required if the private storm water system overflows into the Town maintained drainage system or into a regional detention or retention pond, maintained by the Town.
 - Irrigation flows shall be incorporated into storm drain system designs. All storm drain and irrigation piping shall be reinforced concrete pipe with watertight joints, and placed within the public right-of-way

Tree Grates

- All improvement plans shall use Town standard tree grate (East Jordan Iron Works custom Gardnerville grate) or equal for trees located within the public right-of-way adjacent to parks and commercial areas. Contact Town offices for more information.

Solid Waste

- Commercial projects will be reviewed for required dumpster quantities and enclosure locations. See Town standard enclosure sizes detail. See Douglas County Development Guidelines for enclosure sizes.
- Multi-family unit solid waste collection is five (5) dwelling units per dumpster maximum. Or a single tote can be provided to the individual condo units if storage is provided at each site and a location is identified within the street for collection.
- Town trash service is required for all Commercial and Residential developments within the Town per Douglas County code.

Parks

- Picnic Tables-Town standard Wausau Tile (model TF 3215 ground sand color), or equal. Minimum 6 tables with 1 ADA table, per acre.
- Benches- Shall be six (6) foot “Victor Stanley C-10 VS Green” used in all publicly accessible areas (parks, shopping centers, etc), or equal, minimum 4 per acre.
- Litter Receptacles- Shall be Victor Stanley “Ironsites S or SD-42 VS –green, with “tapered formed lid” used in all town maintained parks, or approved equal, 1 litter receptacle per bench and table minimum.
- Drinking fountain-Town standard MDF model 440 DB (green) or equal, minimum 1 per acre with drain connection to sanitary sewer, or building department approved leach line and sump overflow.
- Restroom Buildings will be Town standard Romtec, or approved equivalent, building. Coordinate design requirements through Town.
- Irrigation Systems will use Rainbird controllers, valves and Rainbird rotor sprinklers 6500, 6504, 5000, 4500 with #8 nozzle and 1800 popup 360 deg adjustable sprinklers or approved equal equipment only. Contact Town for detailed criteria.
- Park Play Equipment-Coordinate design with Town.
- Park Monument Signs-one Wausau Tile model TF 8002 (Sand color) or equal, patterned after the Heritage Park sign is required for every park dedicated to the Town.
- Walkways-All walkways and paths shall be concrete.
- The Nature trail or pedestrian path within the town maintained open space areas shall be 3” of ac pavement or 4” PCC; path width at 10’ with 2’ of DG on either side of paved path.

Other Public Access Areas

- Litter Receptacles - Located within publicly accessible areas of the town and maintained by the town, shall be Sitescapes “CityView CV2-1000 – flat top” or approved equal. Pedestal mount or with side door options.
- Benches-Shall be six (6) foot “SiteScapes Avondale av1-1010 Black” used in areas closer to public access areas and access points (trailheads, parks, shopping centers, etc).
- Benches-Shall be six (6) foot “Enerfusion ASM-EB6B without arms Black feet Weathered slates” mounted to concrete pads, one bench for every 1000 feet of path, used in areas away from access points along trails, or in open spaces areas, or within floodways.
- Litter Receptacles- Shall be “Enerfusion ASM-R33 – Weathered slates with round cap” used in trail areas, or approved equal, 1 litter receptacle per bench minimum.
- Bollards-Shall be placed to allow no more than a 6’ clearance between large boulders or fence, and shall be Calpipe security 5” Sch. 40 black in color bollard (IBP05040). Removable bollards are required at all trail heads and pond access points.

Plans, drawings, and specifications

- Two copies of all plans, hydrology reports, traffic studies, geotechnical reports, specifications, and any other design information must be submitted to the Town for review and approval.
- One copy of paper as-built drawings, and one electronic format are required before final acceptance of improvements.
- A digital CAD file (DWG format) indicating the amenities (streets, signs, lights, benches, and striping) that are being offered for dedication and maintenance by the Town of Gardnerville.

14-4

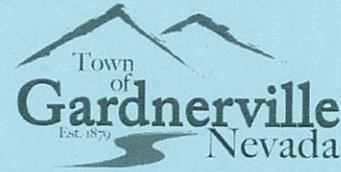
Standard Town Conditions of Approval

The following general Town conditions of approval are applied to every project in conjunction with any other requirements as set forth above.

- All administrative, engineering, or legal fees incurred by the Town in connection with reviewing the project shall be reimbursed and paid to the Town prior to the issuance of final approval.
- Improvement plans shall be reviewed and approved by the Town's engineer.
- Estimate of value for all offsite improvements dedicated to the Town is required before final acceptance of those improvements.
- Trash enclosures shall be constructed to Town standards and access for service vehicles shall be approved by Town staff.
- All drainage and agriculture irrigation facilities shall be piped and placed in the public right-of-way.
- Construction runoff and dewatering practices shall be in accordance with appropriate permits obtained from the Nevada Division of Environmental Protection. Discharge into existing Town storm drain systems will only be allowed upon written approval from the Town, and will be subject to discharge quality and storm drain cleaning requirements set forth by the Town engineer per the Town Policies and Procedures manual.
- Maintenance plans and level of service for landscaped areas proposed for care by a HOA are required to be submitted for review and approval by the Town Board, who will either recommend approval or denial to the Board of County Commissioners of the maintenance plan.
- Any damage to the Town's existing infrastructure, including, but not limited to, streets, curb and gutter, sidewalks, or drainage systems caused by the development of a project shall be repaired or replaced by the developer.
- Annexation to the Town is required if development is located outside the current Town boundary.
- One copy of record drawings both paper and electronic PDF format are required in addition to the AutoCAD (*.DWG) of all Town dedicated and maintained improvements, before final acceptance of improvements by the Town Board.

Projects shall comply with adopted County Master Plan as revised and approved by the Douglas County Board of Commissioners.

Gardnerville Town Board
AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for October 2015.
2. **Recommended Motion: N/A**
Funds Available: Yes N/A
3. **Department: Administration**

Prepared by: Tom Dallaire
4. **Meeting Date: November 3, 2015** **Time Requested: 5 minutes**
5. **Agenda:** Consent Administrative
6. **Background Information: Presented at meeting.**
7. **Other Agency Review of Action:** Douglas County N/A
8. **Board Action:**
 Approved Approved with Modifications
 Denied Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for October 2015.

2. **Recommended Motion:** None required.

Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** 10 minutes

6. **Agenda:** Consent Administrative

Background Information: See attached report.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

- Approved Approved with Modifications
 Denied Continued



Lloyd Higuera , Chairman
Mary Wenner, Vice Chairman
Cassandra Jones, Board Member
Ken Miller, Board Member
Linda Slater, Board Member

Town Manager Monthly Report October 2015 Board Meeting

- A. Gardnerville Station (former Eagle Gas):** BRAMCO should start onsite first part of November. The required labor signs are up. The CDBG application prepared by Candace was submitted to the County. This approval only formalizes the request to the BOCC.
- B. 395 Crosswalks** – We are hearing the RFQ responses. Lloyd, Mary, Geoff and myself were the selection committee. Thank you for your help with this. We received 5 highly qualified firms and we could not go wrong with any of them.
- C. Kingslane Sidewalk Project** – Sent a revised plan to Gary Whistler for NV energy review.
- D. Hellwinkel Channel:** Worked through several major issues with the NV Energy plans. The poles are now in. The plan worked out better than I had ever hoped. Thanks to Dave at Village Motel for working with us on relocating the pole out of the sidewalk and allowing us to obtain an easement for the underground power. The town then paid for an additional conduit for a future connection for the motel property. We should be looking at base and paving next week.
- E. Great Race:** Nothing to report.
- F. Office Items:**
- Cost allocation at the BOCC this week.
 - Attended the ground breaking of the casino south of Town.
 - Prepared and delivered a presentation on “What’s Growing in the Town of Gardnerville” for the Green Thumb group at the Community Center. Lots of great questions and people wanting to know what’s happening in town.
 - Lots of time on figuring out asset collection. The street light data is done, back flow devices are complete. Geoff, Carol and I watched a couple of demos on some different software for a new work order system. Micromain, our current provider, is only windows based and not accessible to field staff and not planning on going mobile. The county continues to look at asset management. But they are looking at a very costly system. IworkQ seems to be the best option for the town at this point in time. The cost is double that of Micromain. But all the guys could use their phones or a town provided tablet to do work order and maintenance tracking. Nothing has happened with the sign inventory this month. I’ll get that rolling next week. I need to find some classes on Arc GIS to manipulate all this data we are collecting.
 - Attended an Asset Management meeting with the County and Minden on Monday, I’ll provide an update if you are interested.
 - Moving forward with the fireworks and kickoff plans for December. Permission from CVMS was obtained. Permit application was submitted to East Fork for approval. Staff mowed the area and will continue to move the rest of the parcels. But wanted to get the fallout area done now.
 - No word yet on the Old Gym Playhouse.
 - I have heard nothing further from the two local gentlemen interested in the property around Heritage Park for a large MFR apartment complex project.
 - Trinity Lutheran parking lot is in for review. I am late on that review. I went over the concerns with the county. I’ll be getting a letter to them Monday.

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Board members' activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2. **Recommended Motion:** N/A
Funds Available: Yes N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** November 3, 2015 **Time Requested:** 10 minutes

6. **Agenda:** Consent Administrative

Background Information: To be given at meeting.

7. **Other Agency Review of Action:** Douglas County N/A

8. **Board Action:**

Approved Approved with Modifications
 Denied Continued