

GARDNERVILLE TOWN BOARD

Meeting Agenda

Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager Senior for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, November 5, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at <u>www.gardnerville-nv.gov</u>. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Lloyd Higuera

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

October 1, 2013 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion after public comment. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities
- 3. For Possible Action: Approve October 2013 claims
- 4. <u>For Possible Action</u>: Approve Town Special Event application by the Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 from 3:00 p.m. to 8:00 p.m.
- 5. <u>For Possible Action</u>: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 starting at Heritage Park and ending in Minden Park.



- 6. <u>For Possible Action:</u> Approve the Douglas County 2013 Hazard mitigation plan for acceptance of the plan for implementation measures in order to receive funding of the project listed within the document.
- 7. <u>For Possible Action:</u> Approve Resolution 2013R-072 augmenting the Town of Gardnerville budget for fiscal year 2013-2014.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 8. <u>Not for Possible Action</u>: Discussion on the Main Street Program Manager's Monthly Report of activities for October 2013. (approx. 15 minutes)
- 9. <u>For Possible Action:</u> Discuss and receive status report on Eagle Gas Project and approve the preliminary CDBG (Community Development Block Grant) application to Douglas County in the amount of \$88,700 to pay for phase 1 tasks, with public comment prior to board action. (approx. 20 minutes)
- 10. <u>For Possible Action</u>: Discussion and approval of the NV Energy Charging Station Shared Investment Program agreement for a dual port ChargePoint EV charging station (CT4021) on Eddy Street, and fund the installation, maintenance, and annual fee for the ChargePoint service and provide free charging service within Gardnerville for the first 5 years, and authorize the town manager to sign project documentation, with public comment prior to board action. (approx. 30 minutes)
- 11. <u>For Possible Action</u>: Discussion on funding the Christmas Kickoff Fireworks display including consideration of the Health and Sanitation Department's sponsorship of the display; providing a raffle for one single family residence within the Town of Gardnerville to win free trash service pick up for one year (January 1, 2014 through December 31, 2014), not excluding the town employees but excluding Town Board members, with public comment prior to board action. (approx. 15 minutes)
- For Possible Action: Discussion on and direction to staff, to pursue acquiring fee title to a 0.13 acre parcel (APN: 1220-03-210-015) containing Arbor Gardens development United States Postal Service mail box cluster, currently owned by Syncon Homes, with public comment prior to board action. (approx. 15 minutes)
- 13. <u>Not For Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for October 2013. (approx. 5 minutes)
- 14. <u>Not For Possible Action</u>: Discussion on the Town Manager/Engineer's Monthly Report of activities for October 2013. (approx. 10 minutes)
- 15. <u>For Possible Action:</u> Discussion on the Town Manager's goals, with public comment prior to board action. (approx. 10 minutes)

Adjourn

Main Street's 3rd Annual Holiday Shopping Bazaar – November 9, 2013 - St Gall Church Next Regular Board Meeting – December 3, 2013 Christmas Kickoff and Fireworks display 5:30 PM, Thursday, December 5th Parade of Lights Heritage Park to Minden Park, 3:00 PM to 6:00 PM December 7th



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

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Tuesday, October 1, 2013

4:30 p.m.

Gardnerville Town Hall

4:30 P.M. Chairman Miller called the meeting to order and made the Determination a Quorum is present.

PLEDGE OF ALLEGIANCE- Mike Philips

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Chairman Miller advised it has been requested that item 8 be pulled due to the applicant's withdrawal of their application.

Motion Philips/Slater to approve the agenda with that change.

No public comment.

Motion carried unanimously.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES: September 3, 2013 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Wenner to approve the previous minutes of September 3rd.

No public comment.

Motion carried unanimously.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Jeanne Lamb, Gardnerville resident, was wondering; Minden has resurfaced all the streets over there. You came through the Chichester area to do ours also, but mine is the last street in the area to be built in the estates and there are a lot of cracks that really need to be fixed.

Mr. Dallaire advised it is on the list.

Chairman Miller explained this is not on the agenda so we cannot make any comments at this time. But if you leave your name and phone number someone will get back to you.

No further public comment.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion after public comment. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda. Motion Higuera/Slater to approve the consent calendar with item eight being removed.

- 1. For Possible Action: Correspondence Read and noted.
- 2. <u>For Possible Action</u>: Health and Sanitation & Public Works Departments Monthly Report of activities Motion to accept.
- 3. For Possible Action: Approve September 2013 claims Motion to approve.
- 4. <u>For possible action</u>: Approve the grant extension to December 2014 and contract modification for the Hellwinkel flood channel project and State of Nevada, State Lands Question 1 (Q1) funding in the amount of \$307,250, and authorize the town manager to sign the paperwork. Motion to approve.
- 5. <u>For possible action</u>: Approve the Grant funding of the State of Nevada, Division of State Parks Land and Water Conservation Fund Project agreement for the Martin slough pond trails and amenities in the amount of \$53,654, and authorize the town manger to sign the paperwork. Motion to approve.
- 6. <u>For possible action</u>: Approve the use of Heritage Park on June 17, 2014 by the Douglas County Historical Society to hold the Young Chautauqua Performance, and waive the customary \$100 use fee for this event.

Motion to approve.

- 7. <u>For possible action</u>: Approve the road closure of Douglas Ave at 1480 Douglas for the Trinity Lutheran Church Trunk or Treat public event and waive the customary \$100 dollar road closure fee. Motion to approve.
- For possible action: Approve the use of Heritage Park on November 10, 2013 by the Cross Fit Divergence, for a fitness completion / fundraiser for Cross Fit Walter Reed a wounded warrior project, and waive half the customary \$200 dollar use fee for this event. (removed from calendar – no action taken.)

No public comment.

Motion carried unanimously.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

9. Not for Possible Action: Presentation by Sondra Condron on history of the Eagle Gas station.

Sondra Condron works for Douglas County and wanted to let the board know about the history of the gas station. I am very pleased you decided to keep it. My folks moved here in 1958 from Cheyenne. When we moved to town my dad bought the gas station. It was a tiny station set next to the road with two tiny pumps. The Shell station distributor said if you go ahead and buy it then we will build you a brand new station in 1961. Dad bought the station and in 1961 the existing station was built. I am pretty sure I have quite a few pictures of the old station and the new station that I will be glad to give to you. As soon as he bought the station in 1958 two old time Gardnerville residents came to my dad and said we don't like newcomers and we will not buy gas from you until you have been here for 10 years. My dad said something like I don't need you anyway. I am the first gas station coming from the south and I am going to pick everybody up from LA and I'm going to get your kids. He hired some boys from Douglas High. The rules were any of the kids could work on their cars and use all of dad's tools as long as they put all the tools back where they were. So they all worked there. They bought gas there. We went to every football and basketball game. Dad had bets with most of the boys. It was always double or nothing. Milkshakes from the Frosty next door on winning or losing. There were times we owed thousands of milkshakes to these kids. Lots of good memories and if I can find some pictures to back that up I will do that. I am absolutely thrilled that you are keeping the station. As kids we all had to work there. So I spent every summer pumping gas. It was part of the criteria for me to drive my car. I had to learn how to change oil and change tires.

Vice-Chairman Slater mentioned, on behalf of the board, we would love some of the pictures.

Mrs. Condron is retiring in nine days. So I will go through the box of pictures and see what I can find.

10. For Possible Action: Review and approve the recommended redevelopment plan and direct staff to pursue potential funding sources for the Eagle Gas Station Site (APN 1320-33-402-075) at 1395 Highway

395 N., Town of Gardnerville, within the Main Street District, based on the public input at the September 7 public workshop and staff recommendations, and other matters properly related thereto, with public comment prior to board action.

Mr. Dallaire appreciated those who came to the workshop. We had about 30 people show up throughout the presentation. We had a survey to find out which option everyone liked. After the workshop was done we put a survey on the internet and they could download the presentation and take a two question survey. Might have to do a little better description of why we are doing the parking and the additional use in the future for that street. An information center is what the plans are. We ended up with seven comments. We had thirty five total participants in the online survey. Option three was chosen by 83%, option two 5%. Out of the 35 online participants we had 42% pick option two which was the restroom and parking and option three 54% was saving the gas station and utilizing that as a public restroom. We asked at the workshop and in the survey for five amenities. Survey online was pretty comparable to what was at the workshop. The results show a main street office and decorative benches, a bus stop, public restrooms, enhanced landscaping, decorative lighting, EV charging with solar power, gateway sign, informational kiosk, dog station and run.

Mr. Philips asked if there were comments on what we were going to do as far as changing the looks of it.

Mr. Dallaire shared there were two people who commented on the architectural features. My thought on that is right now there is a metal parapet on top. The roof slopes to the back of the parcel. We will just extend it and make it look similar to the buildings in Gardnerville. We haven't selected a color scheme yet. We will work on that next. My thought is brick accents and then wood panels similar to JT. The biggest thing is getting the gateway signage and work on little portions as funding is available. We are working with Douglas County on the CDBG building improvements and then possibly removing the fuel tanks. We did have a meeting with NDEP on site. They found three inches of water in the bottom of the tanks. We will be pumping that out. The cathotic protection system on the tanks has a history from the previous owner of not being in service when they show up to do their inspections, which hurts us on the petroleum fund side. We did have the state's consultant on site and he was noticing there are a lot of other contamination points. There will need to be some testing. NDEP is actually helping us to get the report done so we can proceed with removal of the tanks. The NDEP Brownsfield grant was approved. So we did get the \$10,000. We will probably have to remove the big trees in the background. There is a steel guardrail growing into the tree. The trees need to come down for safety. We do have a work plan. The grant applications are what we will be focusing on this month. We have a tentative submittal to Douglas County on October 17th for CDBG funds. Then they will submit it on the county's behalf to the state.

Public comment.

Jeanne Lamb thought the perspective view is wonderful. I would like to suggest the crosswalk be more bold in presentation. There are people walking back and forth all the time.

Mr. Dallaire mentioned in NDOT's TAP program we have four crosswalks in town that we have asked for funding to install strobe lights when there are pedestrians.

Mrs. Lamb noticed when traveling to the north, people went slow past all the businesses but when get to the curve they start to speed up and I am worried about the kids.

Mr. Higuera thought this will change quite a bit over the course of the years. You have a pretty solid plan to get it launched.

Mr. Dallaire is just looking for the Board to approve pursuing the funding and get the applications out. It is a worthy project and we can keep this moving forward.

No further public comment.

Motion Higuera/Slater to approve the redevelopment plan for the Eagle Gas station site and direct staff to pursue funding to implement the redevelopment plan. Motion carried.

11. For Possible Action: Discussion on a land development application, LDA13-013, for Scott McCullough, Douglas County School District, for a tentative parcel map to divide 12.04 acres into two parcels, the smallest being 1.31 net acres in area. The subject property is located at 1290 Toler Lane and

within the PF (Public Facilities) zoning district and the Minden-Gardnerville Community Plan (APN: 1320-33-402-059), with public comment prior to board action.

Mr. Dallaire introduced the applicant, Scott McCullough; and surveyor, Matt Bernard, R.O. Anderson Engineering. There were a few issues staff brought forward, one of which was the easements to the site utilizing the existing driveway. If the existing driveways are going to be used there should be an easement. Lucille has given me her draft report. It wasn't approved by Mimi yet so I didn't include it in the packets. But it does address those issues and concerns. When I met with Ken about this there is a concern about additional parking being necessary once the parcel map is done. If anyone moved in there they have to get a minor design review or design review along with that process to do any tenant improvements on the building. Right now it is slated for warehouse.

Mr. Matt Bernard, RO Anderson Engineering, stated this building had run its course for being classrooms. The school district has an asset they need to find something to do with. Parking and access we thought about and tried to configure it. We did leave the parking alley all the way around the rectangle we created with the school district staying in ownership of all of that as opposed to easements. When it comes to parking who knows what will be there. Until a design review comes forward it is hard to say how much parking is required. The school district is under parked.

Vice-Chairman Slater asked how many parking spaces are associated with it.

Mr. Bernard answered the way it is right now there is very little, if any, three or four on the street.

Chairman Miller asked if the school would look at a reciprocal parking agreement.

Mr. Bernard thought they would. It depends on the use.

Chairman Miller's concern is if that facility is used for another youth type service, that you would have to have room for pickup and drop off. With just the three spaces on the street that is tough.

Mr. McCullough felt they would have to address those issues when the entity comes forward. The school district is willing to entertain that at the time we have the use that comes up.

Vice-Chairman Slater believed they are kicking the can down the road on the parking.

Mr. McCullough would say deferring.

Mr. Higuera thought by limiting the parking you are limiting the amount of people that would have interest in the building.

Mr. Bernard explained if a higher use comes along then a design review would occur and they would have to meet the code requirements for parking. Another use would have to be approved.

Chairman Miller realizes that. It's close to a school and a natural thing would be something youth could use.

Mr. Philips felt this is more of a school district issue than the town.

Vice-Chairman Slater is not fond of the concept. You are kicking the can down the road and inviting the front landscaping to be torn out, paved over and not leaving the potential buyer any other sources for parking.

Mr. McCullough believed there was sufficient space in the back to handle the parking.

Mr. Bernard added it is PF zoning. That building is already calculated into the parking. The site right now functions as a public facility with those square footages accounted for in the parking if a reciprocal agreement is put in place.

Chairman Miller thought the owner of the land is limiting themselves who they can sell the land to.

Public comment.

Mr. Dirk Goering, Douglas County Planning, wanted to let them know one of the conditions of approval is for reciprocal parking and access agreement. They will have to record that prior to the final map.

No further public comment.

Motion Higuera/Wenner to approve a land development application LDA 13-013 for Scott McCullough, Douglas County School District, for a tentative parcel map to divide 12.04 acres into two parcels, the smallest being 1.31 net acres in area. The subject property is located at 290 Toler Lane and within the PF (Public Facilities) zoning district and the Minden/Gardnerville community plan, APN 1320-33-402-059, with the conditions contained in the staff report. Motion carried unanimously.

12. For Possible Action: Presentation and discussion to accept the Valley Vision Plan and direction to staff to develop a joint resolution between Towns of Gardnerville and Minden and Douglas County to be approved at a later date, to confirm the principles within the plan and to commit to the identification of funds for the plans for future implementation, with public comment prior to board action.

Eric Roverud, landscape architect and sometimes planner has been working with the county, local business leaders and citizens on a project called the Valley Vision. Mr. Roverud gave a power point presentation to the board.

Chairman Miller called for public comment.

Steve Mokrohisky, County Manager, offered his support. The County Board of Commissioners will be taking up this presentation. We are requesting the same action from them on Thursday. We have been very supportive of this effort and pursued similar efforts in the south shore of Lake Tahoe. It has led to the development of the south shore area plan which was adopted unanimously by the TRPA governing board last week. Douglas County was the first local agency to have an adopted area plan because of the vision we created. You saw some of the pictures of the work that was recently completed in the town of Genoa. That started with a vision. That vision was critical to have the residents and businesses articulate what they wanted to see. They didn't want to completely change Genoa. They just wanted to see a more pedestrian friendly mixed use trail access from the bed base into the retail operation. Eight new businesses have moved into Genoa over the past year and a half to two years.

You have already started doing many things in Gardnerville. You are far ahead of where the town of Minden is and a lot of other areas throughout Douglas County, with undergrounding power poles, landscaping improvements, Eagle Gas, the outstanding Main Street Gardnerville program that the county continues to support financially. You have led in the effort. You were doing the Eagle Gas station at the same time we were doing the Valley Vision. I think it adds nicely and it is good timing. You've probably heard about Bently Enterprises and the investments the private sector is now looking at making. That is in the town of Minden. But I don't see the boundaries between Minden and Gardnerville. We are all one community and we need to work together. The process you went through with Eagle Gas was outstanding; the extent to which you gathered public input, listened to the community and brought that forward. I think the result is wonderful. I will commit from the county we will work with you as you finalize the funding for that and where you have a gap in funding if there is anything the county can do to step forward to help get you across the finish line we will do that. These kind of improvements are not just for the town of Gardnerville. This really is about the entire community.

We just got an announcement from NDOT that the Martin Slough trail grant that we applied for was approved. This is a \$615,000 grant from NDOT. There is a \$100,000,00 commitment from the private sector for the Ranch at Gardnerville for a portion of that and Douglas County has committed anywhere between 25 and \$50,000 for that. That adds to both the town of Gardnerville's trail connection and our entire community. So I want to thank you for taking this into consideration. It is really critical for the towns of Minden, Gardnerville and the county to come together to formalize our commitment to these principles. The concepts will change and evolve over time. But the principles and ideas are critical. It is important that we as public agencies lead in that effort both in our verbal and written commitment to implementing these principles and in our efforts to try and fund those to show the private sector that we in the public sector are committed to that.

Ms. Wenner asked if that would affect our citizens in any way with their tax rate, corroborating with Minden and the County.

Mr. Mokrohisky answered absolutely not. The action that is being requested is to direct your manager to work with me and the Minden town manager, if my board and the Minden board direct that. Then we will work together, draft a joint resolution, which would just say we are going to partner. We will work to contribute available resources towards funding those improvements. I think we can get to the point of talking about specific CIP projects and how that process would go with funding different efforts. It may be matching funds for NDOT, reconstruction of the roads, more landscaping in the corridor or undergrounding power poles in Minden. We're not talking about an increase in taxes or a change in governing structure. This is an informal partnership that would be formalized through a joint resolution.

Mrs. Lamb asked if there are future plans to have the gigantic trucks that go through town sidetrack them.

Mr. Mokrohisky believed Eric touched on that in his presentation. It is contemplated as a potential in the future. I think ultimately that may come. But there are a lot of things we can do. We still have a difficult challenge in getting pedestrians across the highway. We do ultimately think there needs to be some calming of the traffic, additional landscape amenities and a redirection of the truck traffic would help. But that is a larger discussion that is a component of this vision and will be further debated in the future.

Mrs. Lamb shared some of the gigantic trucks are coming through Chichester Estates.

Vice-Chairman Slater appreciates the county wanting to be a partner with us.

Mr. Mokrohisky believed the Board of Commissioners will look closely at the action you take here before they take their action. Thank you for your consideration.

My name is Cassandra Jones. I am an attorney here in town. I live around the corner from this building. The one question I had is: where is the town of Genoa in this resolution. I see this as a joint resolution between Minden, Gardnerville and Douglas County. We have other governing agencies like the GID's, but they don't quite have the same impact if someone were to develop a piece of property and we were looking at visual protection. But the town of Genoa does. So is there going to be a request for Genoa to participate in this joint resolution?

Mr. Mokrohisky stated there was no effort to exclude the town of Genoa. While the vision plan encompasses the entire Carson Valley there is a primary focus on the 395 main street corridor. We need to start with the main players in that effort. The plan is not complete. It will continue to evolve. We will continue to look for partners. The town of Genoa has come a long way. We have been able, in partnership with the town of Genoa, to do what we want to do in the main street corridor. It was a little easier. It was a smaller area. You don't have a five lane state highway and it was in a redevelopment area. So we had funds available to make that happen. That's really why we focused on Douglas County and the towns of Minden and Gardnerville. We will be working with others as we move forward.

Ms. Wenner asked if that would make main street Minden and Gardnerville a redevelopment area.

Mr. Mokrohisky has not contemplated that. We are looking at funding this through our own funding mechanisms. We will look throughout the course of this year and as we go into budget next year to allocate some funds into an account that would go towards these types of improvements. That's what we're asking of you as you go you're your budget process for next year that you consider contributing towards those improvements as you already are here.

No further public comment.

Motion Slater/Higuera to accept the Valley Vision plan and direct staff to develop a joint resolution between towns of Gardnerville and Minden and Douglas County to be approved at a later date to confirm the principles within the plan and to commit to the identification of funds for plans for future implementation. Motion carried unanimously.

13. Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for September 2013.

Ms. Lochridge reported there was an item on our USDA revolving loan fund. We had a couple of applications that were out but they didn't come in and get approved by the September 30th deadline. So we did lose out on that additional \$26,000 to loan out to businesses in the district. But we do have over \$22,000 in repayment that is in our account that we can continue to loan out. Yesterday we got approval from the Nevada Department of Agriculture, the Specialty Crop Block Grant program. We don't have the official paperwork yet. We had requested \$5,000. We are hoping we get that or maybe a little extra. The State of Nevada Department of Taxation renewed our tax exempt status. We are good until 2018. We have our wine walk season, which is officially ended. We are in the process of getting as much information as we can. We had a great meeting this morning; our monthly morning coffee meeting at Sharkey's. We had 17 or 18 people attend that meeting. Also we have surveys out. We should have a complete report on not only this season, but the five seasons previously, at our next board meeting and for the Town Board as

well. Labyrinth dedication is coming up. The funds that we received from the NCOT grant have been put to good use. Our volunteers have been working really hard on that project. They have a fall harvest festival going on this Saturday with a special dedication to the labyrinth at 2:00 p.m. If you can make it we'd love to see you there.

Chairman Miller mentioned there will be lemonade.

Mrs. Sandmeier advised there will be zucchini bread, pumpkin cookies and carrot muffins from the garden.

Mrs. Lochridge continued, the holiday shopping bazaar is doing very well. We only have four spots left. This will be the third annual. We are beginning to do volunteer orientations every quarter. We want to get everybody more educated on what Main Street Gardnerville is all about.

Mr. Philips asked how the garden did this year.

Mrs. Sandmeier answered there was quite a bit of food went out there until the very end. The deer found us and started jumping the fences. We will have to address that issue next year. The boy scouts are going to do a special recognition of them and the food closet with the total number of pounds that was contributed to the food closet. That will be at 12:30. The pumpkins did not do very well this year.

Mrs. Lochridge reported the flower baskets are down We just sent out a press release to our media contacts thanking all of the businesses and individuals that adopted and sponsored the flower baskets, the town and students. Carson Valley Times picked it up right away. I'm hoping the Record Courier does too soon.

Vice-Chairman Slater asked about the contributions received when Worth Borda passed away, how will they be utilized.

Mrs. Lochridge answered with those funds we were able to put them towards the remaining baskets from this season. There are only a couple that will carry over for next season. This is the first season, thanks to her and her wishes, that we totally had every single basket sponsored.

Vice-Chairman Slater stated the people she has spoken with have been so happy with the flowers this year and they wanted to make sure kudos go to whoever is watering or making sure they are maintained.

Mrs. Lochridge responded we have a seasonal employee that has a background in this and he spotted anything that was going wrong.

14. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for September 2013.

Mrs. Amens reported not a lot going on, which from an attorney's standpoint is probably a good thing other than monitoring Sharkey's. Other than that I don't have anything.

Chairman Miller asked before Carol Sandmeier leaves, there is a model of the Hellwinkel barn on the back table that I made that I brought in tonight.

15. <u>Not For Possible Action</u>: Discussion on the Town Manager/Engineer's Monthly Report of activities for September 2013.

Mr. Dallaire had a meeting with Smith's engineer. They are moving forward with a minor design review. This is an amenity to the supermarket. They are proposing a five bay gas station. The small entrance is the concern we are watching off of Waterloo, probably a right turn in, right turn out only. That will have to be pushed back further than where they show it on the plan. There are no dimensions on the plan. The property for Jack in the Box and Taco Bell both extend into Smith's building about four spaces from the island in the little drive aisle. So they will utilize from the property line out on the first two rows of parking. The row up against Waterloo will be gone and then they will utilize the first row of parking. So basically there are three aisles of parking that will go away. They are over parked and they are showing they will still be over parked with the gas station by about six stalls.

Chairman Miller's concern is the entrance to the Scolari's area.

Mr. Dallaire stated there are four entrances into Smith's already. This would be a fifth one. It's a deal breaker if it's not allowed. Douglas County went out and looked at it and they were looking at doing a median between the two on Waterloo. This would be the third median. The League of Cities had a good conference. Thank you for all the support in attending. (addressing the comment to Mrs. Lamb) Minden didn't actually repave the streets. It is a seal they spray on. If you go over to Stodick Estates we did that entire development plus finished off the end of Gardnerville up by Minden where Minden sprayed as well.

Mrs. Lamb asked about the cracks.

Mr. Dallaire explained Chichester is unique in that it creates big cracks. As soon as maintenance staff gets finished with the parks before they winterize them they are going to be crack sealing.

Vice-Chairman Slater added there are so many different areas to try to keep happy and up to date. It is a never ending battle.

Mr. Dallaire continued his report: New Beginnings is wrapping up the site work. Dink is doing the landscaping out there. The end of Crestmore is done and they still have to do the street light improvements. Then those will be coming to the Board for dedication and approval. Dink is doing a good job with the landscaping. I like the park-like detention pond facility. If you have a chance drive by and make sure it is okay. There is a lot of open space still in there. It will be easier for staff to maintain the shrubbery on the trail.

Chairman Miller stated in front New Beginnings, Heritage Bank cleared off their lot yesterday. The property behind the car wash has been cleared also and is being developed with a project we might see later.

Mr. Dallaire received an email from Lisa Noonan. At the candy dance I met with Dave Fogerson from East Fork and he was in a safety meeting discussing safe routes to school and asked me to get in contact with Lisa. We have an appointment next week to discuss safe routes to school. Two years ago I asked the school district for their approval in the crosswalk strobe lights at Mill, Mission, High School and Kingslane. Holly Luna gave us a letter and we never really discussed the safe routes to school. There is a lot of grant funding for safe routes to school. We will be discussing that.

Ms. Wenner mentioned there is another area going from Chichester to the middle school in the morning. They are going across Gilman anywhere they want.

Mr. Dallaire advised after school they go on the north side of the pond and walk on the property to the north. With the amenities we will also have a crosswalk on this side of Chichester Drive at the bridge. I am hoping that will help.

Mrs. Lamb asked if they could institute a bicycle license where in order to ride your bike on the street you have to take a bicycle test and know the rules.

Mr. Dallaire answered that would be a state program. NDOT is working on a bike plan.

Mrs. Lamb has noticed that a lot of older men don't signal and don't stop.

Mr. Dallaire stated the last thing is about the turnarounds at the end of dead-end streets at the Ranch at Gardneville. They had a solution the fire department and Rob Anderson came up with. Minden did not approve that due to the use of their future driveway. Rob drew up a hammerhead and if we did it per the fire code it would have to be a 100 foot wide T at the end of the street. East Fork approved the design as shown in the packet. We were thinking that would suffice for the backup area. I just wanted to make sure you are okay with that concept. It is a little different but the hammerhead did not look good or a bulb. Lots 158 and 159 have the potential of having a driveway off the street and would be the only access for this section of road.

16. For Possible Action: Discussion on the town manager's work plan and goals with public comment prior to board action.

Mr. Dallaire reported this is something they discussed during his review. It's not just goals. It is a work plan. I had received a few things from Cheryl Gonzales before she left. We can change this. It is not cut in stone. But I wanted to find out what you are looking for from me. I took the projects from the CIP plan. There is a section as far as personal goals, career goals and board priorities from the strategic planning session. I had the certified public

official on there. That was last year. I actually received it at the NACO conference. Continuing education is ongoing. Emergency response training, I actually have the certificate but I need to expand that a little more.

Ms. Wenner asked if on the emergency response training is for the board also.

Mr. Dallaire answered it is online. I can invite you to the training. They just had training this last month. Basically in those kinds of situations, Todd Carlini will be the guy in charge and dictate what he needs help with and if we have any equipment that can help him, then he would call us in.

Ms. Wenner asked if the board has a plan if anything happens.

Mr. Dallaire answered the county has an emergency management plan.

Mr. Philips asked if we have the stuff necessary to contain a spill

Mr. Dallaire answered, yes, they do.

Mr. Higuera asked if Tom was looking for direction. It struck me that we have two things mixed together. I would like to see you have your goals broken out in a separate format. I see as goals on this particular list: the Hellwinkle channel, pedestrian path, Eagle Gas station, trail upgrade. All that would be set up as goals. Things like budget, open meeting law and all the monthly things are important. I'd like to see those broken out into the town manager's duties. That's mostly what this is; your day-to-day what we expect you to be doing in your free time.

Mr. Dallaire got this format from a conversation with Linda a while ago. It was about the task, what it would be, when it would be done.

Vice-Chairman Slater pulled the evaluation from last year and you had good goals. Your goals have three elements: purpose, measurable and attainable. The ones that you put in the evaluation last year were fine. This year it's all over the place. I think if you broke it down, my ideas were along with Lloyd's: the Hellwinkle channel, Eagle Gas station, town hall and maintenance facilities. Then include in that your personal job and career goals. You have to be able to attain them in one year. We as board members, we made the mistake of not having the new goals available at the time of your evaluation. That won't happen again on our part. I just think it would be easier for you. Pick three or four goals out of the list that we can measure and elaborate on. You can add more if you want. Eagle Gas as an example: what are you going to accomplish within that one-year time frame. That's what I'm interested in seeing so I can measure at the end of that year where you are in that system. It has to be attainable.

Mr. Philips would not want him to pin himself down on that because there are too many unknowns in something like that.

Vice-Chairman Slater suggested picking another goal then. You have to be able to measure it. You have to know where Tom is in the process next year.

Ms. Wenner felt possibly they should not use the capital improvement projects at all.

Vice-Chairman Slater suggested sticking to something that is attainable within the year.

Mr. Philips agreed. Don't leave yourself open to failure.

Vice-Chairman Slater didn't think he should put items that are going to be grant related.

Mr. Dallaire suggested maybe the application itself is a goal.

Chairman Miller stated some of these are ongoing maintenance. That would not be a goal. Some of the others like the Hellwinkle channel and Eagle Gas depend on grants. The success of getting those grants should not be measured by us. Tom doesn't have any control over that other than the actual application. As far as the work accomplished towards that project, that should be measured.

Mr. Dallaire understands. But I did ask Steve (county manager) about his goals for 13/14. He emailed his goals to me. I am just not sure with the goals, there just wasn't much discussed last year. On page 3 personal and job career goals I have: take classes to finish the Public Official certificate requirements; which I did. Continuing

education; that was on last year's as well; emergency response training, but I didn't take all of the classes that I could have. Become more organized; this is one that just came up.

Chairman Miller felt with Josh leaving and not having that position filled it creates more of a backlog for you. It will probably be January or February before you get caught up with a new employee coming on.

Vice-Chairman Slater asked if he would go over these and come up with three goals, or more if you like, and your personal job and career goals as you had last year.

Mr. Dallaire will add the transition plan.

Vice-Chairman Slater suggested Mr. Dallaire ask each time you put a goal down: Does it have a purpose? Is it measureable? Is it attainable within a one-year cycle?

Mr. Higuera thought we really need to do this in May when the evaluation is done.

Mr. Dallaire started this in February.

Chairman Miller felt one of the problems with Tom's review is it is in budget time. We get built up in the budget and so does he. It's hard for us to keep focus on something like this.

Mr. Philips didn't want Tom to set too many goals for himself so you can actually complete what you set for yourself.

Vice-Chairman Slater suggested one of the goals be the town hall and maintenance facility where you were going to fix the stucco and repaint. That's something that is measurable and attainable. Rather than bring these back to the board members at another meeting, could he just email them to us and if we had any comments we could just correspond with Tom?

Mrs. Amens advised rather than providing comments back as a group you would send individual comments.

Chairman Miller reviewed Tom will email board members about what the goals might be and then any comments we have make in next month's meeting, not by email back.

Ms. Amens advised they can make their suggestions back to Tom in case you have a revision or question. But don't copy the whole group. Then overall comments once he has a final plan at the meeting.

Vice-Chairman Slater mentioned cross training some of the staff. Just be more specific as to who on staff, no names, just positions.

Ms. Wenner thought Tom's work schedule is big enough without goals being huge too.

Mr. Philips thought Tom keeps them informed on projects and how they are moving along. So we know how you are doing anyway.

Mrs. Lamb commented Mr. Dallaire does a fantastic job.

No action taken.

Motion Higuera/Wenner to adjourn at 6:30 pm. Motion carried unanimously.

Respectfully submitted,

Gardnerville Town Board

AGENDA ACTION SHEET



- 1. Title: Correspondence
- 2. Recommended Motion: Receive and File **Yes** N/A **Funds Available:** 3. Department: Administration **Prepared by: Tom Dallaire** 4. Meeting Date: November 5, 2013 Time Requested: n/a 5. Agenda: 🗹 Consent **Administrative Background Information:** This section provides copies of letters or other correspondence received, that Staff feels are noteworthy for the Board members to review. 6. Other Agency Review of Action: Not Required 7. Board Action:
 - □ Approved □ Approved with Modifications □ Denied □ Continued



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OCT 1 1 2013 CARDL. Extensis our THANKS TO ALL THE CREW AT THE ! QG. FOR HELPINE US PUTON A very succession OKID Bertesi CELEP PATION IT THE PACING. LOOKING FORMAND TO NEXT YEAR Soods - Chaire NS



KIWANIS CLUB OF CARSON VALLEY

Meets every Thurs. 6:30 a.m. Sharkey's Casino



Jom, Thank you so much for speaking at our Kewanis meeting this morning It was very interesting and you provided so much information for our club. We really appreceate you coming. you are always invited to come to our meetings - we will buy you Thanks again ! Sondra breakfast.

BRING THIS CARD & GET A FREE BREAKFAST!

1-5



STATE OF NEVADA DEPARTMENT OF TRANSPORTATION 1263 S. Stewart Street Carson City, Nevada 89712

BRIAN SANDOVAL Governor

RUDY MALFABON, P.E., *Director* in Reply Refer to:

October 1, 2013

PSD 7.10

Mr. Tom Dallaire, P.E. Town Manager and Engineer Town of Gardnerville 1407 Highway 395 North Gardnerville, Nevada 89410

RE: Initial Notification of Transportation Alternatives Program (TAP) project status

Dear Mr. Dallaire,

The purpose of this letter is to state that the US 395 Crosswalk Improvements project has been selected for TAP funding for the FY 2013-2014 cycle. Please contact Kirsten Kehe of our Local Public Agency (LPA) Program at 775-888-7669 or at <u>kkehe@dot.state.nv.us</u> to begin your project if you would like to have your project administered by the LPA program. Or if you would like NDOT Design to administer the project please contact Tim Mueller at <u>tmueller@dot.state.nv.us</u> or 775-888-7351. In either case please contact either Kirsten or Tim within 30 days.

Please note: this letter is not a Notice to Proceed (NTP).

Congratulations we are looking forward to working with you on the completion of your project!

Sincerely,

Ti Muller

Tim Mueller Special Projects Manager

CC: Kirsten Kehe Kristena Shigenaga April Pogue Bill Story Tim Rowe Andrew Soderborg, FHWA

NEVADA



ASSOCIATION OF COUNTIES 304 S. Minnesota Street Carson City, NV 89703 (775) 883-7863 www.nvnaco.org LEAGUE OF CITIES & MUNICIPALITIES 310 S. Curry Street Carson City, NV 89703 (775) 882-2121 www.nvleague.org



OCT 3 0 2013

Mr. Tom Dallaire Manager/Engineer Town of Gardnerville 1407 Highway 395 N Gardnerville, Nevada 89410

Dear Mr. Dallaire:

On behalf of the Nevada Association of Counties and the Nevada League of Cities and Municipalities we would like to thank you for participating in our 2013 Joint Annual Conference "Building the Legacy of Local Government."

This joint annual conference provided local government officials and their staffs from across the State an opportunity to receive valuable training and information that will help them to better serve their constituents. Your presentation on the Planning and Land Use panel was very well received and contributed much to the success of this year's Joint Conference.

Thank you again for taking time out of your busy schedule to support Nevada's cities and counties.

Jeff Fontaine Executive Director Nevada Association of Counties

Wes Henderson Executive Director Nevada League of Cities and Municipalities

"Building the Legacy of Local Government"

1-7

CITY COURIER



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MU

BEST PRACTICES FOR FOOD TRUCKS

The National League of Cities has released a report on the burgeoning food truck industry.

According to the NLC website (www.nlc.org) mobile vending generates approximately \$650 million in revenue annually and is on pace to quadruple over the next five years.

The website further notes the most cities are legally ill-equipped to harness this expansion.



OCTOBER 31, 2013

NATIONAL LEAGUE OF CITIES Congress of cities and Exposition

The annual National League of Cities Congress of Cities and Exposition is scheduled to be held in Seattle, WA from November 13 – 16, 2013. The agenda has many topical educational sessions as well as dynamic speakers. NLC announced that the opening general session speakers include Anthony Foxx, Secretary of the U.S. Department of Transportation (and former Mayor of Charlotte, NC), Carol

Coletta, Vice President for Community and National Initiatives, John S. and James L. Knight Foundation, Brad Smith, **Executive Vice President** and General Counsel. Microsoft and Angela Glover Blackwell, Founder and CEO, PolicyLink. According to the NLC website "the 2013 Congress of Cities Exposition will and showcase the dynamic ways cities are driving change and finding suc-

cessful solutions to the most pressing challenges in local government." We encourage you to take advantage of this opportunity to meet with local government leaders from across the country and add Nevada's voice to the conversations that develop national municip a l p o l i c i e s.

For more information go to www.nlc.org regarding the Congress of Cities and Exposition.

NDOT PLANNING WORKSHOPS

The Nevada Department of Transportation is hosting a series of workshops around the state on a wide range of transportation topics. These workshops will provide an opportunity to express any concerns or comments regarding NDOT projects, studies and Two items that plans. will be discussed are the Local Public Agency (LPA) process and the Highway Safety Improvement Program.

The new Transportation Alternative Program included in the newly enacted MAP21 will also be discussed. Dates and • locations are listed be-low.

- November 5 NDOT Headquarters – 1263 S. Stewart Street, Carson City
- November 7 NDOT District III Conference Room – 725 W. 4th St., Winnemucca.
- November 13 BLM Office – 1400 Front Street, Caliente
- November 19 –
 NDOT District II
 Training Room –
 1951 Idaho St., Elko

- November 20 NDOT Maintenance Yard – 1401 E. Aultman St., Ely
- December 4 County Commission Office – 27 S. Main St., Yerington
- December 4 NDOT District II Maintenance Conference Room – 888 Harrigan Road, Fallon
- December 17 RTC Building – 600 S. Grand Central Parkway Room 108, Las Vegas



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. Title: Health and Sanitation Monthly Report
- 2. Recommended Motion: Accept as submitted

3. Department: Health and Sanitation

Prepared by: Carol Louthan

Phone Number: 782-7134

4. Meeting Date: November 5, 2013

Time Requested: none

5. Agenda: 🔽 Consent

Administrative

6. Background Information:

Residential Accounts	1722
Commercial Accounts	218
Green Waste Accounts	1147
Cleanup Dumpsters	11
X-cans	653
# of new residential	1 new owner & 14 accts
accounts	transferred to new owners
# of new commercial	1 - Just Smiles Dental
accounts	
Minimum User Accounts	40
Total tons of trash	291.18
Total tons of Greenwaste	37.71

- 7. Other Agency Review of Action:
- 8. Board Action:

□ Approved □ Denied

□ Approved with Modifications □ Continued

Agenda Item #2

Health & Sanitation Report Craig Tuthill October, 2013

Delivered eight trash cans

- Delivered 10 new greenwaste cans
- Replaced old greenwaste cans with new greenwaste cans on Hussman, Church, Wildrose, Spruce,
- Douglas and in Stodick Estates, Carson Valley Estates 47 cans.
- Dumped and removed nine cleanup dumpsters
- Changed oil on 608, 612 and 609
- Grease all trucks each week
- Swept town three times
- Training Duane Winter and Mike Bell on rear loader trucks
- Had refurbished two dumpsters
- Picked up extra greenwaste
- Delivered new binds to new businesses opening
- Training Duane Winter & Mike Bell on street sweeper
- 601 put used tires on
- 608 put new front tires on
- Hung banners all month
- Had building lights changed
- Delivered clean-up bins 8 total

PARKS & PUBLIC WORKS REPORT - MIKE PLUT

PARKS: The town parks have been core aerated and fall fertilizer applied.

Park water will be shut down we will work with Gardnerville town water to shut our accounts and avoid the monthly charge at each location. Steve Thompson took and passed the certified arborist exam this month. Weed classes were taken at the Cooperative extension. Water is slowly coming into the Martin Slough the first pond behind the mansion No water yet on either side of Gilman at Chichester. The plaque for Tom Cook has been installed on the rock at the new oak tree.

New Garland has been installed on the "seasons greetings" signs for the roof of the pavilion and all lights and outlets are being checked for installation. A new Christmas tree is been made for the roof and will be strung with cosmic ribbon.

PUBLIC WORKS: Transverse cracks at Larson, Charlotte, Brooke and Granborough have been filled with lightweight concrete. A concrete patch at the storm drain collar at Chichester and Cardiff is complete. Red paint has been applied on 756 corners at Douglas Ave. The weeds of been knocked down on Stodick Parkway. The light post bases have been realigned on all light poles on 395. The hinge on the man door at the shop needed welding repair and is complete. The stumps on South Industrial have not been ground yet but the contractor will complete the job soon. We contacted NV Energy to do a power line clearance at the Eagle gas station for a substantial savings to the town.

EQUIPMENT: We have received the new riding lawnmower. The liftgate cylinder for truck 610 was rebuilt and reinstalled. The drum rotation belt for the concrete mixer needs to be replaced. We're trying to locate the proper belt now.

MANPOWER: This month for parks and public works: Class: Eight man days Sick: Five man days Vacation: 3.5 man days Help with sanitation: five man days Banner every Monday: 12 man-hours

AGENDA ACTION SHEET



- 1. Title: Approve October 2013 claims
- 2. Recommended Motion: Approve claims as submitted

Funds Available: 🗹 Yes 🛛 🗆 N/A

3. Department: Administration

Prepared by: Carol Louthan

- 4. Meeting Date: November 5, 2013 Time Requested: none
- 5. Agenda: Consent Administrative
- 6. Background Information:

This report is generated through claims submitted to the Douglas County Comptroller by the Town. If backup material is necessary for your review it can be found on file at the Town office.

- 7. Other Agency Review of Action: V/A
- 8. Board Action:

□Approved □ Denied □ Approved with Modifications □ Continued

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Accounts Payable by G/L Distribution Report G/L Date Range 10/01/13 - 10/31/13

Run by Carol Louthan on 10/31/2013 01:51:39 PM

Received Date Payment Date Invoice Amount		10/18/2013 45.00	10/18/2013 100.00	ons 2 \$145.00	10/18/2013 35.99	ons 1 \$35.99	10/18/2013 94.00	ons 1 \$94.00	10/11/2013 197.50	10/11/2013 460.00	ons 2 \$657.50	10/04/2013 100.00	10/18/2013 37.50	ons 2 \$\$137.50	10/11/2013 195.00	10/11/2013 343.52	10/18/2013 7.97	ons 3 \$\$546.49
G/L Date Received Da		10/18/2013	10/18/2013	Invoice Transactions	10/18/2013	Invoice Transactions	10/18/2013	Invoice Transactions	10/11/2013	10/11/2013	Invoice Transactions 2	10/04/2013	10/18/2013	Invoice Transactions	10/11/2013	10/11/2013	10/18/2013	Invoice Transactions 3 Invoice Transactions 37
Due Date		10/18/2013	10/18/2013	ships Totals	10/18/2013	oense Totals	10/18/2013	i ation Totals	10/11/2013	10/11/2013	vices Totals	10/04/2013	10/18/2013	oplies Totals	10/11/2013	10/11/2013	10/18/2013	enses Totals dmin Totals
Invoice Date		09/27/2013	10/01/2013	Account 520.170 - Memberships Totals	10/02/2013	- Internet Ex	09/27/2013	aining & Educ	10/02/2013	09/27/2013	Account 521.130 - Legal Services Totals	09/26/2013	10/01/2013	00 - Office Sup	09/07/2013	09/30/2013	09/27/2013	ilaneous Expe Gardnerville A
Held Reason				Account 520.:		Account 520.187 - Internet Expense Totals		Account 520.200 - Training & Education Totals			Account 521.1.			Account 533,800 - Office Supplies Totals				Account 550.001 - Miscellaneous Expenses Totals Department 921 - Gardnerville Admin Totals
Status		Paid by Check # 611925	Paid by Check # 611988		Paid by Check # 611906	AO	Paid by Check # 611925	Accour	Paid by Check # 611741	# 611787	- - - -	Paid by Check	# ULLJUZ Paid by Check # 611038	006110 #	Paid by Check	# 011024 Paid by Check # 611624	# ULIUST Paid by Check # 611075	Account 5
Invoice Description		G'VILLE	G'VILLE		8354110060012509		G'VILLE		G'VILLE	G'VILLE		G'VILLE	G'VILLE		G'VILLE	GVILLE	G'VILLE	
Invoice No.	erships	9-13 NICHOLSON	2014-114	at Evnanca	0012509 10/13	a & Education	9-13 DALLAIRE		LEI VILLES 13-14 NRS	22915	Sumfor	G'VILLE G'VILLE	9/ 20/ 1.2 40465		aneous Expenses 6949	7043	9-13 LOUTHAN G'VILLE	
Vendor	Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.170 - Memberships	12997 - Do Co Procurement Program	6631 - International Slurry Surfacing	Account £30.127 - Internet Evnence	15887 - Charter Communications	Account 520 200 - Training & Education	12997 - Do Co Procurement Program	Accordences I and I control formation	218 - NV ST Legislative Counsel Bureau	10816 - Rowe Hales & Yturbide LLP	Account E23 000 . Affice Cumulae	11625 - Accurate Mobile Locksmith Inc	16648 - E Squared C		Account 550.001 - Miscellaneous Expenses 26465 - Diamond Printing Inc 6949	26465 - Diamond Printing Inc	12997 - Do Co Procurement Program	

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Accounts Payable by G/L Distribution Report G/L Date Range 10/01/13 - 10/31/13

Trancrotione 1	In color	alctor Totale	1 0014111411 COV	Arrent 520 (
10/11/2013	10/11/2013	10/11/2013	10/01/2013		Paid by Check # 611714	0778	13-100763	2030 - Minden-Gardnerville Sanitation
e Transactions 1	Invoice	ower Totals	unt 520.0 89 - 1	Acco			Sewer	Account 520.093 - Utilities-Sewer
10/11/2013	10/11/2013	10/11/2013	09/25/2013		Paid by Check # 611735	791804	791804 9-13	2924 - NV Energy
e Transactions 17	Invoic	tepair Totals	eplacement & F	: 520,084 - Re	Account			Account 520.089 - Power
10/24/2013	10/24/2013	10/24/2013	10/07/2013		Paid by Check # 612224	114510650	217980	8037 - Crop Production Services
10/18/2013	10/18/2013	10/18/2013	09/26/2013		Paid by Check # 612159	71273	CM15667288	
10/18/2013	10/18/2013	10/18/2013	09/25/2013		Paid by Check # 612159	/12/3	4260/926	242/ - Western Nevada Supply Company
10/18/2013	10/18/2013	10/18/2013	5102/22/20		# 612159	C/7T/		
51/02/01/01	CTNZ INT INT	CTOS INT INT			# 612159		1 5 6 6 9 3 3	
			C 10C/ 3C/ 00		# 612159 Daid by Chack	71773	15667288	3457 - Western Nevada Supply Company
10/18/2013	10/18/2013	10/18/2013	09/05/2013		Paid by Check	71273	45648674	3457 - Western Nevada Supply Company
10/18/2013	10/18/2013	10/18/2013	09/18/2013		Paid by Check	06G1570	768818	2121 - Meeks Lumber
10/18/2013	10/18/2013	10/18/2013	09/09/2013		# 612016	06G1570	767220	2121 - Meeks Lumber
10/18/2013	10/18/2013	10/18/2013	09/27/2013		Paid by Check	G'VILLE	9-13 DALLAIRE	12997 - Do Co Procurement Program
10/18/2013	10/18/2013	10/18/2013	09/25/2013		Faid by Check	1236	085824/1	11985 - Ace Hardware
10/18/2013	10/18/2013	10/18/2013	09/19/2013		Paid by Check	1236	085657/1	11985 - Ace Hardware
10/18/2013	10/18/2013	10/18/2013	09/13/2013		Paid by Check # 611857	1236	085522/1	11985 - Ace Hardware
10/11/2013	10/11/2013	10/11/2013	09/13/2013		Paid by Check # 611758	4170	519260	2510 - Parts House
10/11/2013	10/11/2013	10/11/2013	09/09/2013		Paid by Check # 611758	4170	518508	2510 - Parts House
10/11/2013	10/11/2013	10/11/2013	09/06/2013		Paid by Check # 611758	4170	518179	2510 - Parts House
10/11/2013	10/11/2013	10/11/2013	09/04/2013		Faid by Check # 611758	4170	517604	2510 - Parts House
10/04/2013	10/04/2013	10/04/2013	09/18/2013		Paid by Check # 611302	G'VILLE	GVILLE 9/18/13	- 22011 Accurate Mobile Locksmith Inc
							ement & Repair	Department 923 - Parks & Recreation Account 520.084 - Replacement & Repair
Keceived Date Payment Date	e/L Date				Criterico			Fund 610 - Gardnerville Town
						Invoice Description	Invoice No.	
	Received Date Payment Date 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/11/2013 2 Transactions 17 10/11/2013 2 Transactions 1 10/11/2013		G/L Date G/L Date 10/04/2013 10/11/2013 10/11/2013 10/11/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013	10/04/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013	Heid Reason Invoice Date Due Date G/L Date 09/18/2013 10/04/2013 10/11/2013 10/11/2013 09/06/2013 10/11/2013 10/11/2013 10/11/2013 09/06/2013 10/11/2013 10/11/2013 10/11/2013 09/05/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/118/2013 10/118/2013 10/118/2013 09/13/2013 10/118/2013 10/118/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 09/05/2013 10/18/2013 10/18/2013 10/18/2013 09/05/2013 10/18/2013 10/18/2013 10/18/2013 09/05/2013 10/18/2013 10/18/2013 10/18/2013 09/05/2013 10/18/2013 10/18/2013 10/18/2013 09/25/2013 10/18/2013 <t< td=""><td>Held Reason Invoice Date Due Date G/L Date Received Date R 09/18/2013 10/04/2013 10/11/2013 10/11/2013 10/11/2013 R 09/06/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 R 09/09/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 1 09/13/2013 10/18/2013 10/18/2013 10/18/2013 1 1 09/13/2013 10/18/2013 10/18/2013 10/18/2013 1 1 09/13/2013 10/18/2013 10/18/20</td><td>motice Usecuption Status Heid Reason Invoice Date G/L Da</td><td>amount & Repair GYULLE paid by Check all by Check 09/18/2013 10/04/2013 10/04/2013 9/18/13 6/11/263 9/18/2013 10/11/2013 10/11/2013 10/11/2013 9/18/13 6/11/263 9/18/2013 10/11/2013 10/11/2013 10/11/2013 518/13 611/758 611/758 09/06/2013 10/11/2013 10/11/2013 518/20 41/70 Paid by Check 09/06/2013 10/11/2013 10/11/2013 518/20 41/70 Paid by Check 09/13/2013 10/11/2013 10/11/2013 518/20 41/70 Paid by Check 09/13/2013 10/11/2013 10/11/2013 618/70 Paid by Check 09/13/2013 10/11/2013 10/11/2013 10/11/2013 06/57/1 1236 Paid by Check 09/13/2013 10/11/2013 10/11/2013 06/57/1 1236 Paid by Check 09/13/2013 10/11/2013 10/11/2013 06/57/2013 10/21/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 6/51250</td></t<>	Held Reason Invoice Date Due Date G/L Date Received Date R 09/18/2013 10/04/2013 10/11/2013 10/11/2013 10/11/2013 R 09/06/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 R 09/09/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 09/13/2013 10/18/2013 10/18/2013 10/18/2013 10/18/2013 1 09/13/2013 10/18/2013 10/18/2013 10/18/2013 1 1 09/13/2013 10/18/2013 10/18/2013 10/18/2013 1 1 09/13/2013 10/18/2013 10/18/20	motice Usecuption Status Heid Reason Invoice Date G/L Da	amount & Repair GYULLE paid by Check all by Check 09/18/2013 10/04/2013 10/04/2013 9/18/13 6/11/263 9/18/2013 10/11/2013 10/11/2013 10/11/2013 9/18/13 6/11/263 9/18/2013 10/11/2013 10/11/2013 10/11/2013 518/13 611/758 611/758 09/06/2013 10/11/2013 10/11/2013 518/20 41/70 Paid by Check 09/06/2013 10/11/2013 10/11/2013 518/20 41/70 Paid by Check 09/13/2013 10/11/2013 10/11/2013 518/20 41/70 Paid by Check 09/13/2013 10/11/2013 10/11/2013 618/70 Paid by Check 09/13/2013 10/11/2013 10/11/2013 10/11/2013 06/57/1 1236 Paid by Check 09/13/2013 10/11/2013 10/11/2013 06/57/1 1236 Paid by Check 09/13/2013 10/11/2013 10/11/2013 06/57/2013 10/21/2013 10/11/2013 10/11/2013 10/11/2013 10/11/2013 6/51250

Accounts Payable by G/L Distribution Report

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INVOICE AMOUNT	353.19	59.56	\$412.75		23.37	330.00	72.07	27.45	26.94	(4.49)	28.29	1,211.59	225.00	\$1,940.22 \$4,909.41
kecelved Date Payment Date	10/04/2013	10/18/2013	nsactions 2		10/04/2013	10/04/2013	10/11/2013	10/11/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	10/24/2013	nsactions 9 nsactions 30
o/r hate kecel	10/04/2013	10/18/2013	Invoice Transactions		10/04/2013	10/04/2013	10/11/2013	10/11/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	10/24/2013	Invoice Transactions Invoice Transactions
Due Date	10/04/2013	10/18/2013	& Oil Totals		10/04/2013	10/04/2013	10/11/2013	10/11/2013	10/18/2013	10/18/2013	10/18/2013	10/18/2013	10/24/2013	jects Totals ation Totals
Involce Date	09/15/2013	09/30/2013	Account 532.003 - Gas & Oil Totals		08/27/2013	09/11/2013	09/27/2013	09/27/2013	09/04/2013	09/04/2013	09/12/2013	09/27/2013	08/30/2013	Account 533.817 - 5mall Projects Totals artment 923 - Parks & Recreation Totals
Held Keason			Account !											Account 533.817 - Small Projects Totals Department 923 - Parks & Recreation Totals
status	Paid by Check # 611380	Paid by Check # 611948			Paid by Check # 611373	Paid by Check # 611523	Paid by Check # 611763	Paid by Check # 611763	Paid by Check # 611857	Paid by Check # 611857	Paid by Check # 611857	Paid by Check # 611925	Paid by Check # 612347	
Invoice Description	8308	8308			TTOONIWAN	G'VILLE	78-805218	78-805218	1236	1236	1236	G'VILLE	G'VILLE	
INVOICE NO.	CFS0714416	CFS0721455		rojects	NVMIN36485	44650	165153-01	165156-01	085289/1	085290/1	085496/1	9-13 DALLAIRE G'VILLE	620	
Venuor Fund 610 - Gardnerville Town Department 923 - Parks & Recreation Account 532.003 - Gas & Oi l	3814 - Hyers Energy LLC	3814 - Flyers Energy LLC		Account 533.817 - Small Projects	18821 - Fastenal Industrial/Cons Suppl	15836 - Summit Plumbing LLC	2485 - PDM Steel Service Centers Inc	2485 - PDM Steel Service Centers Inc	11985 - Ace Hardware	11985 - Ace Hardware	11985 - Ace Hardware	12997 - Do Co Procurement Program	17717 - Sierra Canopy Rentals	

Accounts Payable by G/L Distribution Report G/L Date Range 10/01/13 - 10/31/13

							e/ L De	ы'г Date Kange 10/U1/13 - 10/31/13	- 10/31/13
Vendor	Invoice No.	Invoice Description	Status	Held Reason In	Invoire Date	Due Date	G/I Data De	Dereived Date Daviment Date	Terrorico Associate
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.084 - Replacement & Repair	s ement & Repair								
3597 - A Sign Shop	213144	G'VILLE	Paid by Check	08	08/30/2013	10/04/2013	10/04/2013	10/04/2013	15.50
18821 - Fastenal Industrial/Cons Suppl	NVMIN36485	NVMIN0011	# 01123/ Paid by Check	08	08/27/2013	10/04/2013	10/04/2013	10/04/2013	41.24
13485 - Ahern Rentals Inc	12473014-1	205304	# 0113/3 Paid by Check # 611573	60	09/06/2013	10/11/2013	10/11/2013	10/11/2013	85.37
13485 - Ahern Rentals Inc	12516478-1	205304	# 0.01273 Paid by Check	60	09/19/2013	10/11/2013	10/11/2013	10/11/2013	56.95
13485 - Ahern Rentals Inc	12532825-1	205304	<pre># 0112/3 # Check # 611573</pre>	60	09/24/2013	10/11/2013	10/11/2013	10/11/2013	3.69
13485 - Ahern Rentals Inc	12542813-1	205304	Paid by Check	60	09/26/2013	10/11/2013	10/11/2013	10/11/2013	11.27
13485 - Ahern Rentals Inc	12543592-1	205304	# Paid by Check	60	09/26/2013	10/11/2013	10/11/2013	10/11/2013	5.99
2510 - Parts House	516862	4170	# 01272 Paid by Check # 611750	08,	08/28/2013	10/11/2013	10/11/2013	10/11/2013	39.58
2510 - Parts House	518179	4170	# 011/30 Paid by Check # 511750	60	09/06/2013	10/11/2013	10/11/2013	10/11/2013	8.18
2510 - Parts House	518508	4170	# 011/30 Paid by Check # 611750	/60	09/09/2013	10/11/2013	10/11/2013	10/11/2013	15,45
2510 - Parts House	519527	4170	# 011/38 Paid by Check	/60	09/16/2013	10/11/2013	10/11/2013	10/11/2013	16,15
11985 - Ace Hardware	085462/1	1236	# bulloo Paid by Check	/60	09/11/2013	10/18/2013	10/18/2013	10/18/2013	9.98
11985 - Ace Hardware	085496/1	1236	# 01105/ Paid by Check	/60	09/12/2013	10/18/2013	10/18/2013	10/18/2013	4.99
11985 - Ace Hardware	085522/1	1236	# Paid by Check	/60	09/13/2013	10/18/2013	10/18/2013	10/18/2013	6.73
11985 - Ace Hardware	085758/1	1236	# Paid by Check # 611067	/60	09/23/2013	10/18/2013	10/18/2013	10/18/2013	15.48
11985 - Ace Hardware	085824/1	1236	Paid by Check	/60	09/25/2013	10/18/2013	10/18/2013	10/18/2013	10.10
12997 - Do Co Procurement Program	9-13 DALLAIRE	G'VILLE	# put 65/ Paid by Check	/60	09/27/2013	10/18/2013	10/18/2013	10/18/2013	81.26
8043 - Mark Smith Tire Center Inc	71700044751	A17-14675	# 012525 Paid by Check # 612000	/60	09/05/2013	10/18/2013	10/18/2013	10/18/2013	55.00
8043 - Mark Smith Tire Center Inc	71700046873	A17-14675	# 012000 Paid by Check # 617000	/60	09/24/2013	10/18/2013	10/18/2013	10/18/2013	23.50
5059 - Hydraulic Industrial Services Inc	19310	G'VILLE	# 012000 Paid by Check # 612271	10/	10/07/2013	10/24/2013	10/24/2013	10/24/2013	113.68
			Account 5.	Account 520.084 - Replacement & Repair Totals	sment & Re	pair Totals	Invoice Tr	Invoice Transactions 20	\$620.09

Accounts Payable by G/L Distribution Report G/L Date Range 10/01/13 - 10/31/13

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Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date	e Due Date	G/L Date Received Dat	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520 065 - Stread Lights								
2924 - NV Energy	791804 9-13	791804	Paid by Check	09/25/2013	10/11/2013	10/11/2013	10/11/2013	5,797.89
			CC/TTO #	Account 520.095 - Street Lights Totals	t Lights Totals	Invoice Transactions	ns 1 –	\$5,797.89
Account SZULIUS - Maint Road 13485 - Ahern Rentals Inc 12	soad 12511900-1	205304	Paid by Check	09/18/2013	10/11/2013	10/11/2013	10/11/2013	48,00
1911 - Kustom Koatings Inc	130735	G'VILLE	# 0115/3 Paid by Check	10/03/2013	10/11/2013	10/11/2013	10/11/2013	20,900.00
1911 - Kustom Koatings Inc	130736	G'VILLE	# 011095 Paid by Check	10/03/2013	10/11/2013	10/11/2013	10/11/2013	8,630.75
11985 - Ace Hardware	085522/1	1236	# 011095 Paid by Check	09/13/2013	10/18/2013	10/18/2013	10/18/2013	59.97
11985 - Ace Hardware	085571/1	1236	# 01185/ Paid by Check	09/16/2013	10/18/2013	10/18/2013	10/18/2013	25.98
29712 - Armac Construction LLCorp	13-085	G'VILLE	# 01103/ Paid by Check # 617370	09/13/2013	10/24/2013	10/24/2013	10/24/2013	900.00
	;		6/TZTO #	Account 520.103 - Maint Road Totals	nt Road Totals	Invoice Transactions	- us 6	\$30,564.70
Account 532.003 - Gas & Oil 3814 - Flyers Energy LLC	oil CFS0714416	8308	Paid by Check	09/15/2013	10/04/2013	10/04/2013	10/04/2013	1,745.98
3814 - Flyers Energy LLC	CFS0721455	8308	# 011360 Paid by Check # 611948	09/30/2013	10/18/2013	10/18/2013	10/18/2013	321.88
				Account 532.003 - Gas & Oil Totals	as & Oil Totals	Invoice Transactions	ns 2 –	\$2,067.86
Account 532.028 - Uniforms 5785 - Alsco Inc	ns LREN849576	000330	Paid by Check	09/03/2013	10/04/2013	10/04/2013	10/04/2013	4.35
5785 - Alsco Inc	LREN851803	000330	# 011311 Paid by Check	09/10/2013	10/04/2013	10/04/2013	10/04/2013	4.34
5785 - Alsco Inc	LREN853975	000330	# 011211 Paid by Check	09/17/2013	10/04/2013	10/04/2013	10/04/2013	4.35
5785 - Alsco Inc	LREN856124	000330	# 011211 Paid by Check	09/24/2013	10/04/2013	10/04/2013	10/04/2013	4.34
15118 - Magic Stitches Inc	14499	G'VILLE	# 011211 Paid by Check # 511440	08/19/2013	10/04/2013	10/04/2013	10/04/2013	5.00
15118 - Magic Stitches Inc	14531	G'VILLE	# 011110 Paid by Check	09/24/2013	10/04/2013	10/04/2013	10/04/2013	12.50
4287 - Red Wing Shoe Store	66000003680	G'VILLE	Paid by Check	09/27/2013	10/11/2013	10/11/2013	10/11/2013	100.00
12997 - Do Co Procurement Program	9-13 LOUTHAN	G'VILLE	# 011/70 Paid by Check # 611075	09/27/2013	10/18/2013	10/18/2013	10/18/2013	24.00
			4	Account 532.028 - Uniforms Totals	niforms Totals	Invoice Transactions 8	ns 8	\$158.88

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Vendor Fund 610 - Gardnerville Town	Invoice No.	Invoice Description	Status	Held Reason Invoice Date Due Date	vice Date D	ue Date	G/L Date Received	Received Date Payment Date Invoice Amount	Invoice Amount
Uppartment 9.26 - Other Public Works Account 562.000 - Capital Projects 4030 - Northwest Hydraulic Consultants Inc 17302	s Il Projects nc 17302	G'VILLE	Paid by Check	1/60	09/16/2013 1	0/04/2013 *	10/04/2013 * 10/04/2013	10/04/2013	9,372.00
2514 - Stowell Candace	m	G'VILLE	# 611456 Paid by Check	10/0	10/03/2013	10/11/2013	10/11/2013	10/11/2013	718.00
5189 - R O Anderson Engineering Inc	33060	G'VILLE	# 011814 Paid by Check # 612066	2/60	09/23/2013 1	10/18/2013	10/18/2013	10/18/2013	750.00
			De	Account 562.000 - Capital Projects Totals Department 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals	apital Proje · Public Wo Inerville To	ects Totals irks Totals wn Totals	Invoice Transactions 3 Invoice Transactions 40 Invoice Transactions 107	ctions 3 ctions 40 ctions 107	\$10,840.00 \$50,049.42 \$60,082.47

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Received Date Payment Date Invoice Amount		10/04/2013 250.00	10/04/2013 275.00	10/04/2013 250.00	10/04/2013 250.00	ns 4 \$1,025.00	10/04/2013 98.53	10/04/2013 46.33	10/18/2013 148.86	ns 3 \$293.72	10/11/2013 250.00	10/11/2013 1,500.00	10/24/2013 44.93	ns 3 \$1,794.93
G/L Date Received Dat		10/04/2013	10/04/2013	10/04/2013	10/04/2013	Invoice Transactions	10/04/2013	10/04/2013	10/18/2013	Invoice Transactions	10/11/2013	10/11/2013	10/24/2013	Invoice Transactions
Due Date		10/04/2013	10/04/2013	10/04/2013	10/04/2013	ation Totals	10/04/2013	10/04/2013	10/18/2013	ense Totals	10/11/2013	10/11/2013	10/24/2013	Rent Totals
Invoice Date Due Date		09/25/2013	09/25/2013	09/25/2013	09/25/2013	oard Compens	09/16/2013	09/16/2013	10/01/2013	Telephone Exp	10/02/2013	10/02/2013	10/04/2013	stage/Po Box
Held Reason						Account 510.150 - Board Compensation Totals				Account 520.055 - Telephone Expense Totals				Account 520.060 - Postage/Po Box Rent Totals
Status		Paid by Check # 611405	Paid by Check # 611442	Paid by Check # 611478	Paid by Check # 611514	Accol	Paid by Check # 611386	Paid by Check # 611386	Paid by Check # 612145	Aco	Paid by Check	# 611831 Paid by Check # 611022	# 011034 Paid by Check # 613347	# ALZZA
Invoice Description		GVILLE	GVILLE	G'VILLE	G'VILLE		77578271340502795	782-3856 9/13 77578238560808025	842011146-00001		G'VILLE	GVILLE	600003046	
Invoice No.	n Compensation	10/13 BOARD	10/13 BOARD	10-13 BOARD	10-13 BOARD		ione Expense 782-7134 9/13	782-3856 9/13	9712516485		Je/Po Box Rent 30465 10-13	10-13 BULK	MAIL RI101712073	
	Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation	4288 - Higuera Lloyd W	28960 - Miller Kenneth	18629 - Philips Michael	2969 - Slater Linda		Account 520.055 - Telephone Expense 29103 - Frontier	29103 - Frontier	13097 - Verizon Wireless		Account 520.060 - Postage/Po Box Rent 25903 - U S P S CMRS-FP 30465 10-13	3286 - U S Postmaster-G'VILLE	25294 - F P Mailing Solutions	

Accounts Payable by G/L Distribution Report G/L Date Range 10/01/13 - 10/31/13

eck	0594	13-100581	2030 - Minden-Gardnerville Sanitation
leck	0296	is-sewer 13-100290	Account 220.093 - Utilitie 2030 - Minden-Gardnerville Sanitation
		Course	Account 530 003 - 1151151ac-Saurae
	0 2411188600002	118860002 1 -13	3021 - Southwest Gas-Las Vegas
	0 2411072224004	1072224004 1 -13	3021 - Southwest Gas-Las Vegas
	0 2410015779022	0015779022 1 -13	3021 - Southwest Gas-Las Vegas
Account 5		Đ	Account 520.092 - Heating
Paid by Check 09/ # 611735	791804	791804 9-13	2924 - NV Energy
Account 520.084 - Replace			Account 520.089 - Power
leck	A17-14675	71700045854	8043 - Mark Smith Tire Center Inc
ieck	1236	085824/1	11985 - Ace Hardware
leck	1236	085621/1	11985 - Ace Hardware
ieck	1236	085522/1	11985 - Ace Hardware
	4170	519138	2510 - Parts House
	4170	518508	2510 - Parts House
teck	4170	518179	2510 - Parts House
leck	205304	12550900-1	13485 - Ahern Rentals Inc
teck	205304	12479484-1	13485 - Ahern Rentals Inc
leck	205304	12470575-1	13485 - Ahern Rentals Inc
Check	ir Townga	n on cement & Repai 147313	Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair 726 - Central Systems Electric Inc 147313
Held Reason	Invoice Description	Invoice No.	Vendor
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Status Held Reason Invoice Date Due Date Paid by Check 09/18/2013 10/04/2013 Paid by Check 09/18/2013 10/11/2013 # 611573 09/05/2013 10/11/2013 Paid by Check 09/09/2013 10/11/2013 # 611573 09/09/2013 10/11/2013 Paid by Check 09/09/2013 10/11/2013 # 611573 09/09/2013 10/11/2013 Paid by Check 09/09/2013 10/11/2013 # 611573 09/09/2013 10/11/2013 Paid by Check 09/13/2013 10/11/2013 # 611558 09/13/2013 10/11/2013 Paid by Check 09/13/2013 10/11/2013 # 611557 09/14/2013 10/11/2013 Paid by Check 09/14/2013 10/11/2013 # 611357 09/14/2013 10/11/2013 Paid by Check 09/14/2013 10/11/2013 # 611357 Paid by Check 09/14/2013 10/11/2013 # 611357 Paid by Check 09/14/2013 10/11/2013	Invoice DescriptionStatusHeld ResInvoice DescriptionStatusHeld ResTOWNGAPaid by Check# 611573205304Paid by Check# 611573205304Paid by Check# 611573205304Paid by Check# 611573205304Paid by Check# 6117584170Paid by Check# 6117584170Paid by Check# 6117581236Paid by Check# 6118571236Paid by Check# 6118571236Paid by Check# 6118571236Paid by Check# 6118571236Paid by Check# 61185721304# 611857Paid by Check791804# 611857Paid by Check791804# 611857Paid by Check2410015779022Paid by Check2410015779022Paid by Check2411072224004# 61236324110722224004# 61236324110722224004# 6123632411188600002# 6123632411188600002# 6123632411188600002# 6123632411188600002# 6123632411188600002# 6123632411188600002# 6123632410015779022Paid by Check2410015779022Paid by Check2410015779022Paid by Check2410015779023# 6123632411188600002# 6123632411188600002# 6123632411188600002# 6123632411188600002# 612363259Paid by Che	Invoice No. Invoice Description Status Held Res n cement & Repair # 611373 TOWNGA Paid by Check 147313 TOWNGA Paid by Check # 611573 # 611573 12479484-1 205304 Paid by Check # 611573 # 611573 12479484-1 205304 Paid by Check # 611573 # 611573 12550900-1 205304 # 611573 # 611573 # 611573 518508 4170 Paid by Check # 611573 # 611573 519138 4170 Paid by Check # 611573 # 611573 519138 4170 Paid by Check # 611573 # 611573 68552211 1236 # 611573 # 611573 # 611573 085621/1 1236 # 611573 # 611573 # 611573 0855522/1 1236 # 611857 # 611857 # 611857 085621/1 1236 # 611857 # 611857 # 611857 717000458854 A170 # 611857 # 611857

Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date Due Date	Due Date	G/L Date Received Da	Received Date Payment Date Invoi	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.097 - Maint B&G	50							
3472 - Whipple Electric&Security Inc	12971	192	Paid by Check	10/04/2013	10/24/2013	10/24/2013	10/24/2013	314.25
3472 - Whipple Electric&Security Inc	12972	192	# b12395 Paid by Check # 612395	10/04/2013	10/24/2013	10/24/2013	10/24/2013	154.00
			Account 5	Account 520.097 - Maint B&G Totals	t B&G Totals	Invoice Transactions 2	ons 2	\$468.25
Account 520.098 - Janitorial Services 27347 - A+ Janitorial Service TOG1013	ial Services TOG1013	G'VILLE	Paid by Check # 611562	10/01/2013	10/11/2013	10/11/2013	10/11/2013	85.00
			Account 520.098 - Janitorial Services Totals	- Janitorial Sei	vices Totals	Invoice Transactions	ons 1	\$85.00
Account 520.116 - Veh. Maint-Co Shop 4268 - Do Co Vehicle Maintenance 9@13 TRANSFER	aint-Co Shop 9@13 TRANSFER	MOTOR POOL	Paid by Check # 611932	10/02/2013	10/18/2013	10/18/2013	10/18/2013	745.98
			Account 520.116 - Veh. Maint-Co Shop Totals	Veh. Maint-Co	Shop Totals	Invoice Transactions 1	ns 1	\$745.98
Account 520.136 - Rents & Leases Equipment 3519 - Xerox Corporation 070483738 71	& Leases Equipme 070483738	ant 716307012	Paid by Check # 612162	10/02/2013	10/18/2013	10/18/2013	10/18/2013	263.97
			Account 520.136 - Rents & Leases Equipment Totals	k Leases Equip	ment Totals	Invoice Transactions	ns 1	\$263.97
Account 520.187 - Internet Expense 15887 - Charter Communications 0012509	et Expense 0012509 10/13	8354110060012509	Paid by Check # 611906	10/02/2013	10/18/2013	10/18/2013	10/18/2013	36.00
			Account 520.187 - Internet Expense Totals	' - Internet Ex	oense Totals	Invoice Transactions 1	ons 1	\$36.00
Account 520.197 - Landfill Expense 15853 - Carson City Landfill 1007047	l Expense 10070477	228079	Paid by Check # 611508	09/09/2013	10/11/2013	10/11/2013	10/11/2013	635,68
15853 - Carson City Landfill	10070746	228079	# 011230 Paid by Check # 611508	09/10/2013	10/11/2013	10/11/2013	10/11/2013	370.04
15853 - Carson City Landfill	10071043	228079	# 011230 Paid by Check # 611508	09/11/2013	10/11/2013	10/11/2013	10/11/2013	383.38
15853 - Carson City Landfill	10071044	228079	# uttode Paid by Check # 611598	09/11/2013	10/11/2013	10/11/2013	10/11/2013	394.40
15853 - Carson City Landfill	10071045	228079	# dirace Paid by Check # 611598	09/11/2013	10/11/2013	10/11/2013	10/11/2013	358,44
15853 - Carson City Landfill	10071340	228079	# diloo # 61500	09/12/2013	10/11/2013	10/11/2013	10/11/2013	332.92
15853 - Carson City Landfill	10071348	228079	# dilog Paid by Check # 611508	09/12/2013	10/11/2013	10/11/2013	10/11/2013	478.50
15853 - Carson City Landfill	10071362	228079	# ULLIGO Paid by Check # 611500	09/12/2013	10/11/2013	10/11/2013	10/11/2013	310.88
15853 - Carson City Landfill	10071599	228079	# 011230 Paid by Check # 611598	09/13/2013	10/11/2013	10/11/2013	10/11/2013	383.38
15853 - Carson City Landfill	10071611	228079	# 011598 # 611598	09/13/2013	10/11/2013	10/11/2013	10/11/2013	359,60

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342.78	51U2/11/U1	5102/11/01		CTU2/FU/FU		# 611598	1 10077		
						# 611598	020066	10060165	15853 - Carcon City Landfill
400.78	10/11/2013	10/11/2013	10/11/2013	09/04/2013		# 611598 Paid by Check	228079	10069132	15853 - Carson City Landfill
242.36	10/11/2013	10/11/2013	10/11/2013	09/03/2013		Paid by Check	228079	10068798	15853 - Carson City Landfill
584,64	10/11/2013	10/11/2013	10/11/2013	09/02/2013		# 611598	228079	10068587	15853 - Carson City Landfill
592.18	10/11/2013	10/11/2013	10/11/2013	09/30/2013		Paid by Check # 611598	228079	10075884	15853 - Carson City Landfill
385.70	10/11/2013	10/11/2013	10/11/2013	09/27/2013		Paid by Check # 611598	228079	10075234	15853 - Carson City Landfill
357.86	10/11/2013	10/11/2013	10/11/2013	09/27/2013		Paid by Check # 611598	228079	10075230	15853 - Carson City Landfill
263.32	10/11/2013	10/11/2013	10/11/2013	09/26/2013		Paid by Check # 611598	228079	10074964	15853 - Carson City Landfill
435.58	10/11/2013	10/11/2013	10/11/2013	09/26/2013		# 611598	228079	10074920	15853 - Carson City Landfill
385.70	10/11/2013	10/11/2013	10/11/2013	09/25/2013		# 611598	228079	10074671	15853 - Carson City Landfill
387.44	10/11/2013	10/11/2013	10/11/2013	09/24/2013		Paid by Check # 611598	228079	10074385	15853 - Carson City Landfill
582.90	10/11/2013	10/11/2013	10/11/2013	09/23/2013		Faid by Check	228079	10074064	15853 - Carson City Landfill
323.64	10/11/2013	10/11/2013	10/11/2013	09/20/2013		# 011200 Paid by Check	228079	10073418	15853 - Carson City Landfill
420.50	10/11/2013	10/11/2013	10/11/2013	09/20/2013		Paid by Check	228079	10073389	15853 - Carson City Landfill
341.04	10/11/2013	10/11/2013	10/11/2013	09/19/2013		# CLICO Paid by Check # 611508	228079	10073202	15853 - Carson City Landfill
398,46	10/11/2013	10/11/2013	10/11/2013	09/19/2013		Paid by Check	228079	10073146	15853 - Carson City Landfill
472.12	10/11/2013	10/11/2013	10/11/2013	09/19/2013		Paid by Check	228079	10073076	15853 - Carson City Landfill
353.22	10/11/2013	10/11/2013	10/11/2013	09/18/2013		Paid by Check	228079	10072821	15853 - Carson City Landfill
317.84	10/11/2013	10/11/2013	10/11/2013	09/18/2013		# ottoo Paid by Check # 611508	228079	10072813	15853 - Carson City Landfill
357.28	10/11/2013	10/11/2013	10/11/2013	09/18/2013		F difference	228079	10072789	15853 - Carson City Landfill
350.32	10/11/2013	10/11/2013	10/11/2013	09/17/2013		# ottoo Paid by Check # 611500	228079	10072522	15853 - Carson City Landfill
606.68	10/11/2013	10/11/2013	10/11/2013	09/16/2013		Paid by Check # 611598	228079	Expense 10072265	Department 925 - Health & Sanitation Department 925 - Health & Sanitation Account 520.197 - Landfill Expense 15853 - Carson City Landfill
Invoice Amount	Received Date Payment Date	G/L Date	Due Date	Invoice Date	Held Reason	Status	Invoice Description	Invoice No.	Vendor
3 - 10/31/13	G/L Date Range 10/01/13 - 10/31/13	, C/L	à	3					

Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date Payment Date		Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520 197 - Landfill Exnense	ú								1	
15853 - Carson City Landfill	10069169	228079	Paid by Check		09/04/2013	10/11/2013	10/11/2013	10/	10/11/2013	412.96
15853 - Carson City Landfill	10069426	228079	Paid by Check	J	09/05/2013	10/11/2013	10/11/2013	10/	10/11/2013	526.64
15853 - Carson City Landfill	10069487	228079	# 011200 Paid by Check # 611508)	09/05/2013	10/11/2013	10/11/2013	10/	10/11/2013	262.16
15853 - Carson City Landfill	10069503	228079	Faid by Check)	09/05/2013	10/11/2013	10/11/2013	10/	10/11/2013	323.64
15853 - Carson City Landfill	10069785	228079	# 011200 Paid by Check # 611500)	09/06/2013	10/11/2013	10/11/2013	10/	10/11/2013	341.04
15853 - Carson City Landfill	10069787	228079	# 011330 Paid by Check # 611508)	09/06/2013	10/11/2013	10/11/2013	10/	10/11/2013	376.42
9016 - Douglas Disposal Inc	40990612 9/13	40990612	# 611935		10/01/2013	10/18/2013	10/18/2013	10/	10/18/2013	3,496.44
			-	Account 520.197 - Landfill Expense Totals	· Landfill Exp	ense Totals	Invoio	Invoice Transactions 39	1	\$18,648.86
Account 521.130 - Legal Services 4218 - NV ST Legislative Counsel Bureau 13-14	Services 13-14 NRS	GVILLE	Paid by Check		10/02/2013	10/11/2013	10/11/2013	10/	10/11/2013	197.50
10816 - Rowe Hales & Yturbide LLP	22915	GVILLE	# 011/41 Paid by Check # 611787	0	09/27/2013	10/11/2013	10/11/2013	10/	10/11/2013	30.00
				Account 521.130 - Legal Services Totals	0 - Legal Ser	vices Totals	Invoic	Invoice Transactions 2		\$227.50
Account 521.135 - Legal-Collection Cost 12997 - Do Co Procurement Program 9-13 NICHOLSON	Collection Cost 9-13 NICHOLSON	G'VILLE	Paid by Check # 611925	0	09/27/2013	10/18/2013	10/18/2013	10/	10/18/2013	60.00
			Account	Account 521.135 - Legal-Collection Cost Totals	al-Collection	Cost Totals	Invoid	Invoice Transactions 1		\$60.00
Account 332.003 - 645 & 011 3814 - Flyers Energy LLC	on CFS0714416	8308	Paid by Check	0	09/15/2013	10/04/2013	10/04/2013	10/(10/04/2013	100.95
24693 - NC Auto Parts	31-074026	0606/	Paid by Check	0	08/15/2013	10/11/2013	10/11/2013	10/:	10/11/2013	1,150.00
3814 - Flyers Energy LLC	CFS0721455	8308	# CLICE	0	09/30/2013	10/18/2013	10/18/2013	10/:	10/18/2013	1,565.90
			2	Account 53	Account 532.003 - Gas & Oil Totals	& Oil Totals	Invoic	Invoice Transactions 3		\$2,816.85

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date Due Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
rund 011 - Gargnerville Health & San Department 925 - Health & Sanitation Account 532.028 - Uniforms	15								1
5785 - Alsco Inc	LREN849576	000330	Paid by Check	•	09/03/2013	10/04/2013	10/04/2013	10/04/2013	4.34
5785 - Alsco Inc	LREN851803	000330	# CLILL Paid by Check # 611311	0	09/10/2013	10/04/2013	10/04/2013	10/04/2013	4.35
5785 - Alsco Inc	LREN853975	000330	Paid by Check)	09/17/2013	10/04/2013	10/04/2013	10/04/2013	4.34
5785 - Alsco Inc	LREN856124	000330	Faid by Check	2	09/24/2013	10/04/2013	10/04/2013	10/04/2013	4.35
15118 - Magic Stitches Inc	14499	G'VILLE	# 011311 Paid by Check # 611440	0	08/19/2013	10/04/2013	10/04/2013	10/04/2013	5.00
15118 - Magic Stitches Inc	14531	G'VILLE	# Daid by Check	J	09/24/2013	10/04/2013	10/04/2013	10/04/2013	12.50
4287 - Red Wing Shoe Store	66000003680 G'VILLE	G'VILLE	# ULTTO Paid by Check # 611779	0	09/27/2013	10/11/2013	10/11/2013	10/11/2013	100.00
12997 - Do Co Procurement Program	9-13 LOUTHAN G'VILLE	G'VILLE	# 011//0 Paid by Check # 611925	0	09/27/2013	10/18/2013	10/18/2013	10/18/2013	24.00
Account 533.800 - Office Supplies	upplies			Account 53	Account 532.028 - Uniforms Totals	orms Totals	Invoic	Invoice Transactions 8	\$158.88
11625 - Accurate Mobile Locksmith Inc	G'VILLE 9/26/13	G'VILLE	Paid by Check # 611302	0	09/26/2013	10/04/2013	10/04/2013	10/04/2013	100.00
16648 - E Squared C	40465	G'VILLE	Faid by Check # 611938	1	10/01/2013	10/18/2013	10/18/2013	10/18/2013	37.50
			Ac Depart Fund 6	Account 533.800 - Office Supplies Totals Department 925 - Health & Sanitation Totals Fund 611 - Gardnerville Health & San Totals	- Office Sup alth & Sanita ille Health &	plies Totals ntion Totals .San Totals	Invoic Invoic Invoic	Invoice Transactions 2 Invoice Transactions 88 Invoice Transactions 88	\$137.50 \$28,320.53 \$28,320.53

Accounts Payable by G/L Distribution Report G/L Date Range 10/01/13 - 10/31/13

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Report	1/13 - 10/31/13
Distribution	G/L Date Range 10/01/
G/L	Ŭ
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Payable	
Accounts	

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\$10,026.71 \$10,026.71 \$10,026.71 \$98,429.71 Received Date Payment Date Invoice Amount 10,026.71 10/11/2013 Invoice Transactions 1 Invoice Transactions 1 Invoice Transactions 196 Invoice Transactions 1 09/26/2013 10/11/2013 10/11/2013 G/L Date Account **564.500** - Machinery & Equipment Totals Department **730** - G'ville Ad Val Cap Proj Totals Fund **614** - G'ville Ad Val Cap Proj Totals Held Reason Invoice Date Due Date Paid by Check # 611574 Status Invoice Description 205304 Account 564.500 - Machinery & Equipment 12544014-1 Invoice No. Department 730 - G'ville Ad Val Cap Proj Fund 614 - G'ville Ad Val Cap Proj 13485 - Ahern Rentals Inc Vendor

Grand Totals

* = Prior Fiscal Year Activity



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. For Possible Action: Approve Town Special Event application by the Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 from 3:00 p.m. to 8:00 p.m.
- 2. Recommended Motion: Approve application as submitted.

Funds Available: 🗹 Yes 🛛 🗌 N/A

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: N/A
- 5. Agenda: Consent Administrative

Background Information: See attached

- 6. Other Agency Review of Action: County
- 7. Board Action:
 - □ Approved □ Denied

□ Approved with Modifications □ Continued

Agenda Item #4

✓ N/A



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5



Application for Special Event/Street Closure/Exclusive use of Horitage Park 1407 Highway 395 Gardnerville, Nevada 89410 (775) 782-7134 (775) 782-7135 Fax

Date of Application: September 24, 2013

Location of Event/Activities: Heritage Park/ HWY 395 north to Esmeralda, Minden (submit latter of property owner's permission if event is to be held on private property)
Street(s) proposing to be closed: Gilman(Heritage Prk /HWY 395 north to Esmeralda (US 395, SR756 require NDOT permission*Waterloo/Toler/Elges require County permission)
Requesting use of Heritage Park? Yes_XXNo
Organization: Carson Valley Chamber of Composition: Yes No No (If a corporation is applying for use, a copy of the Articles of Incorporation must be altached).
Contact Person: Alicia Main
Home Telephone #:Business Telephone #Business Telephone #
Mailing Address:1477 HWY 395 Suite A
Type of Activity Fark will be used for: Parade Staging
Will alcohol be sold or served? Yes No $\frac{1}{2}$ Band or amplified music? Yes No $\frac{1}{2}$
This event is Non-Profit $ imes$ For Profit Closed to Public Open to Fublic $ imes$
This event is Non-Profit $\stackrel{\times}{\longrightarrow}$ For Profit Closed to Public Open to Fublic $\stackrel{\times}{\longrightarrow}$
This event is Non-Profit \times For Profit Closed to Public Open to Fublic \times Will a fee be charged to attend the event? Yes No \times
This event is Non-Profit X For Profit Closed to Public Open to Fublic X Will a fee be charged to attend the event? Yes No X Date(s) Requested (include setup and tear down time): December 7, 2013

Rvant Insurance Carrier & Telephone #: Warren Reed Ins 782-2277

Event Security Plan: DCSO will provide Security along Parade Route with Volunteers providing Traffic control

(Submit Douglas County Sheriff's Office authorization and approval)

Water and Sanitation Plan if food is being sold or consumed during event: Water and Restroom facilities may be provided by business along route

Event Clean-up/Sanitation/Garbage Plan: Street Cleaners will come thru after the Parade

(garbage dumpsters/porta-a-cans/restrooms/stc.)

Fire/Emergency Medical Services Plan:____

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Gardnerville Fire Dept is available to provide Medical aid (Submit East Fark Fire Protection District authorization and approval)

Event Parking Area: Side Streets of the Parade Route (Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: Applicants MUST provide a drawing(s) clearly showing event area(s), streats

requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

Waiver of Liability: Said group agrees that it shall indemnify, defend and hold harmless the Town of Gardnerville and Douglas County from any and all expenses or damages which may occur. or liability that it may sustain, including reasonable attorney's fees, administrative costs, and court costs, by reason of the Town's permission to said group for conducting referenced event at denoted location. Said group, through its representative, hereby agrees to abide by the conditions of approval of the Town Board and any other conditions that may be set forth by Douglas County.

Date: 9/30/13 ate: <u>9/30//3</u>Signature: ______ Printed name above: <u>Alicia Main</u> Alla

(Town Office Use Only)

Deposit umount Paid:	Date Processed:
Receipt Number:	Facility Reviewed:
Scheduled for Town Board Ap	enda:
Approved:	
Scheduled for Douglas County	Commissioner Agende:
Appraved:	
Deposit Returned:	

A copy of the approved form MUST be at the event



					CVCHA-1	OP ID: DR
ACORD' CER	TIFIC	CATE OF LIA	BILITY IN	ISURA		(MM/DD/YYYY)
THIS CERTIFICATE IS ISSUED AS A						9/27/13
BELOW. THIS CERTIFICATE OF IN	SURANC	R NEGATIVELY AMEND, E DOES NOT CONSTITU	FXTEND OR ALT	ER THE CO	VERAGE AFEORNED BY TH	
REPRESENTATIVE OR PRODUCER, A	ND THE	CERTIFICATE HOLDER.				
IMPORTANT: If the certificate holder the terms and conditions of the policy certificate holder in lieu of such endor	. certain	policies may require an e	policy(ies) must b ndorsement. A sta	e endorsed. tement on th	If SUBROGATION IS WAIVED is certificate does not confer), subject to rights to the
PRODUCER	Sementic	775-782-2277	CONTACT NAME:			
Warren Reed Insurance, Inc. 1521 Highway 395 North		775-782-7387	PHONE MAC No Ently		FAX (A/C, No):	
Gardnerville, NV 89410 Alan G. Reed			E-MAIL ADDRESS:		(ACC, NO).	
			[N	SURER(S) AFFO	RDING COVERAGE	NAIC #
INSURED Carson Valley Chamber			INSURER A : Forem			
INSURED Carson Valley Chamber 1477 Hwy 395 N, STE A Gardnerville, NV 89410			INSURER B : Pro Gro	oup Manag	ement	
			INSURER D :			
			INSURER E :		······································	
COVERAGES CER	TIFICAT	E NUMBER:	INSURER F :			<u> </u>
THIS IS TO CERTIFY THAT THE POLICIES	S OF INSL	IRANCE LISTED BELOW HAY	VE BEEN ISSUED TO	THE INSUR	REVISION NUMBER: D NAMED ABOVE FOR THE PO	
INDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH	PERTAIN	ENT, TERM OR CONDITION THE INSURANCE AFFORD	OF ANY CONTRACT	OR OTHER	DOCUMENT WITH RESPECT TO	MUICH THE
INSR LTR TYPE OF INSURANCE	ADDL SUB	R		POLICY EXP		
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A X COMMERCIAL GENERAL LIABILITY	X	PAS041084998	09/10/13	09/10/14	DAMAGE TO RENTED PREMISES (Ea occurrence) \$	50,000
CLAIMS-MADE X OCCUR				•	MED EXP (Any one person) \$	5,000
					PERSONAL & ADV INJURY S	1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$	2,000,000
					PRODUCTS - COMP/OP AGG \$	2,000,000
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) S	
ANY AUTO					BODILY INJURY (Per person) \$	
ALL OWNED SCHEDULED AUTOS AUTOS					BODILY INJURY (Per accident) \$	
HIRED AUTOS					PROPERTY DAMAGE \$	
					S	
EXCESS LIAB CLAIMS-MADE					EACH OCCURRENCE S	
DED RETENTIONS	1				AGGREGATE S	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			······································		WC STATU- OTH-	
B ANY PROPRIETOR/PARTNER/EXECUTIVE Y/N OFFICER/MEMBER EXCLUDED?	N/A	080702	01/01/13	01/01/14	E.L. EACH ACCIDENT S	1,000,000
(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE \$	1,000,000
DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT S	1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHIC The below mentioned certificate holder	ris arider	l ac an additional incura	s Schedule, if more spac d	e is required)		
with respects to the Parade of Lights o	n 12/7/13	l.				
CERTIFICATE HOLDER		· · ·	CANCELLATION			
		TOWNOFG				
			THE EXPIRATION	DATE TH	ESCRIBED POLICIES BE CANCEL EREOF, NOTICE WILL BE DE	
Town of Gardnerville			ACCORDANCE WI	TH THE POLIC	Y PROVISIONS.	
1407 Hwy 395			AUTHORIZED REPRESE	NTATIVE		
Gardnerville, NV 89410			Alan G. Reed			
I						
					RD CORPORATION. All right	s reserved.
ACORD 25 (2010/05)	The A	CORD name and logo ar	e registered mark	s of ACORI	D	

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Gardnerville Town Board

AGENDA ACTION SHEET

- 1. For Possible Action: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 18th Annual Parade of Lights, December 7, 2013 starting at Heritage Park and ending in Minden Park.
- 2. Recommended Motion: Approve as submitted.

Funds Available: 🗆 Yes 🛛 🖻 N/A

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: N/A
- 5. Agenda: Consent Administrative

Background Information: See attached.

- 6. Other Agency Review of Action: Douglas County
- 7. Board Action:

□ Approved □ Denied

□ Approved with Modifications □ Continued

Agenda Item #5

TED THRAN, CLERK-TREASURER OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPROVAL FORM 775 782-9014 FAX 775-782-9016

DATE: OCTOBER 2, 2013

*

FROM: TED THRAN, CLERK-TREASURER

Thank you, in advance, for your cooperation!

SUBJ: OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPLICATION

Enclosed please find an application for an Outdoor Festival Entertainment Event submitted by Carson Valley Chamber of Commerce.

The event is the 18th Annual Carson Valley Chamber of Commerce Parade of Lights, scheduled for **December 7, 2013** from 3 p.m. -8 p.m., starting at Eddy Street running north on Highway 395 turning left on Esmeralda Avenue and finishing at Minden Park, Minden, Nevada.

Please review the application(s), print this page, and return your signed response to Carol A. McCulloch, in Ted Thran's Office no later than <u>WEDNESDAY, OCTOBER 16, 2013</u>. THIS ITEM IS SCHEDULED FOR THE <u>NOVEMBER 7, 2013</u> COMMISSIONER AGENDA.

DATE:	(please do 1	ot detach)		
APPROVE: YES NO DEPOSIT RECOMMENDED: COMMENTS/CONDITIONS:	YES NO	; if yes, amour		
SIGNED:				
PRINT NAME & TITLE:			-	
OUTDRFST.LTR/REV 10-2-13				

RECEIVED

OCT - 2 2013

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: Septemb	per 24, 2013	Date(s) of Event:	Decembe	7, 2013
Name of Event: Carson Va	illey Chamber of Comm	erce Parade of Lights		
	ldy Street running north at Minden Park ress or Legal Description)	on Hwy 395 turning left o	on Esmera	alda and
Applicant's name: Carson	Valley Chamber of Con	imerce		
Contact's name: Alicia Main	n and Bill Chernock ferent than applicant)			
Mailing address:		, Nv 89410		
Physical address (If different):	t or P.O. Box	City	State	Zip Code
Street	-	City	State	Zip Code
Phone #(s):	l (Business)	(Home)	775-450-4	969 (Alic
Is the applicant a(n): 🗹 Co	prporation 🗌 Part	nership 🗌 Individua	i 🗆 ot	her
If corporation or partnersh	ip, please list corpor	ate officers or partner	s:	
Name Patrick Rhamey	Address		Title Presid	ent
Ursula Prebezac	······································	<u></u>	·	lent Elect
Bill Chernock				tive Director
Alicia Main				ber Manager
Description of Event: 18th A running north on Hwy 395 turni	Annual Chamber of Con ing left on Esmeralda a	nmerce Parade of Lights nd finishing at Minden Pa	starting Fi	rom Eddy Street
Hours of operation: <u>3:00 PM</u>	l to 8:00 pm			
What is the name of the dea and who has authority to bi	signated event repre Ind the applicant? <u>Bil</u>	sentative that will be I Chemock/Alicia Main	on-site c	luring the event
Will an admission fee be cha			, \$ amou	unt:
When will fee be collected?	Pre-sales 🗌 At e	entrance		

Outdoor Festival Packet: Revised May 2009

List approximate number of participants:	200-300					
List approximate number of spectators:	2000-3000					
List expected peak number of spectators	2000-3000					
Will alcoholic beverages be served? Y (all liquor vendors must be individually li		uglas C	ounty Sh	eriff's Office)		
Will food and/or beverages be served? Yes No (all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)						
Will there be live music? Yes No - If Yes, Name of Performer(s)		, T	ype of Mi	ısic		
Warren Reed insurance Name of Insurer:						
Limits of liability:	of Liability Insuran	ce				
-	ardnerville	NV	89410			
Street	City	State	Zip code			
PAS041084998 Policy number:						

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.

<u>Allcca Main</u> Signature of Applicant

<u>9-2-7-13</u> Date

ALTCER MAEN Name of Applicant

FESTIVAL PLANS: (MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A)) DCSO will provide security along Parade route with volunteers(Search and Rescue) providing Traffic control

Describe plan for location and supply of water facilities (§ 5.12.120(B)) Water is available from businesses along Parade route

Describe food concessions plan (§ 5.12.120(C)) None

Describe toilet facilities plan (§ 5.12.120(D)) N/A but businesses along Parade route may provide toilet Facilities

Describe trash cans and litter plan (§ 5.12.120(E))

Each Towns street Cleaners will clean streets after parade.

Describe medical facilities plan (§ 5.12.120(F))

Gardnerville and Minden Fire Departments are located at both ends of the Parade Route and would be able to provide Medical aid

Describe fire protection plan (§ 5.12.120(G))

Gardnerville and Minden Fire Departments are located at both ends of the Parade route and would be able to provided Fire Coverage

۰.

Describe parking areas, access and parking control plan (§ 5.12.120(H)) Parking is available on back streets and side streets along Parade route

Describe location of on-site headquarters or contact information (§ 5.12.120(J)) Chamber of commerce Office and Bill Chernock/AliciaMain will be available for contact. Bill Chernock 775-720-9490 Alicia Main 775-450-4969

Describe illumination plan (§ 5.12.120(K))

N/A

Describe overnight camping facilities plan (§ 5.12.120(L)) N/A

Describe communication system plan (§ 5.12.120(Q)) Chamber of commerce Office and Bill Chernock/AliciaMain will be available for contact. Bill Chernock 775-720-9490 Alicia Main 775-450-4969

What provisions will be made for numbers of spectators in excess of the estimate (§ 5.12.040) N/A

Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ 5.12.040)

Parking will be along the streets adjacent to HWY 395 along the parade route. See Attached Parade route

PROPERTY OWNER AFFIDAVIT

STATE OF NEVADA)
) ss: COUNTY OF DOUGLAS)
N/A I, being duly sworn, depose, and say that I am an owner* of property involved in this application, that the applicant has my full permission to use the property and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects complete, true and correct to the best of my knowledge and belief.
Location of Event: Address or Legal Description
Signed
Subscribed and sworn to before me this day of, 20,
*Owner refers to the following. Please mark the appropriate box. OWNER/JOINT OWNER
POWER OF ATTORNEY (Provide copy of Power of Attorney) AGENT (Notarized letter from property surger sides less less less less less less less l
AGENT (Notarized letter from property owner giving legal authority to agent)
Douglas County Clerk's Office
~OR~
Notary Public in and for said county and state
My commission expires:

Outdoor Festival Packet: Revised May 2009

INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS FOR AN OUTDOOR FESTIVAL LICENSE APPICATION

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REOUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage (\$2,000,000 for high risk events).

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the Outdoor Festival license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

Carson Valley Chamber of Commerce Parade of Lights

December 7, 2013

Date of Event

Name of Event Alicia Main

Applicant's name (printed)

licu 7

Date

Applicant's signature

	ACORD' ACO								CHA-1	1	OP ID: DR
	CER	TI	FIC	CATE OF LIA	BIL	ITY IN	ISURA	NCF			(NM/DD/YYYY)
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	the terms and conditions of the policy certificate holder in lieu of such endor				ndorse	ment. A stai	tement on th	nis certificate doe	s not c	onfer	rights to the
	RODUCER	Sem	enus	S}.			·····				
W	arren Reed Insurance, Inc.			775-782-2277	NAME:						
15 Ga	21 Highway 395 North ardnerville, NV 89410			775-782-7387	LAC.N	p, Ext):			AX A/C, No):		
Ā	an G. Reed				ADDRE	55:					
ļ					<u> </u>	INS	URER(S) AFFO	RDING COVERAGE			NAIC #
INIS	sured Carson Valley Chamber					RA:Foremo					
	1477 Hwy 395 N, STE A				INSURE	RB:Pro Gro	oup Manag	ement			
	Gardnerville, NV 89410				INSURE	RC;					
					INSURE	RD:					
					INSURE	RE;					
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А	X COMMERCIAL GENERAL LIABILITY	Х		PAS041084998		09/10/13	09/10/14	DAMAGE TO RENTED PREMISES (En occum	5	s	50,000
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					[PERSONAL & ADV IN		\$	1,000,000
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в	AND EMPLOYERS' LIABILITY			080702				TORYLIMITS	OTH- ER	ļ	
-	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A		000702		01/01/13	01/01/14	E.L. EACH ACCIDENT	·	\$	1,000,000
	(Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below				1	ļ		E.L. DISEASE - EA EM	IPLOYEE	\$	1,000,000
	DESCRIPTION OF OPERATIONS below		 	····				E.L. DISEASE - POLIC	Y LIMIT	\$	1,000,000
						1					
	CRIPTION OF OPERATIONS / LOCATIONS / VEHICL below mentioned certificate holder			ACORD 101, Additional Remarks) Schadul d	e, if more space	is required)				
vith	respects to the Parade of Lights on	12/	7/13	as an equilibrial startion	4						
CEI	RTIFICATE HOLDER	······			CANC	ELLATION					
				DOUGLAS	OANO	ELLATION		·····			
				DOUGLAS	SHOL	LD ANY OF T	HE ABOVE D	ESCRIBED POLICIE	S BE C		ED BEFORE
					THE	EXPIRATION	DATE THE	REOF. NOTICE	WILL F	E DE	LIVERED IN
	Douglas County				ACCO	RDANCE WIT	H THE POLIC	Y PROVISIONS.			
	P.O. Box 218			F					·		
	Minden, NV 89423			I		ized represen 3. Reed	TATIVE				
				5-91	mai i V	. ngeu					

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Carson Valley Chamber 18th Annual Parade of Lights December 7, 2013

The Following permits have been applied for:

Town of Minden Street Closure/Special Events Application

Town of Gardnerville Application for Special Event/Street Closure

Application and Permit for Temporary occupancy of Nevada Department of Transportation Right-of Way

> Ted Thran Douglas County Clerk-Treasurer



Miepost

District

2/3

District Permit No.: Applicant:

Type of Activity:

FOR DEPARTMENT USE ONLY

APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY (Under the Provisions of NRS 408.423 and 408.210)

1. Location where event and/or occupancy i	5 Droposed:
HWY 395 - From Eddy Street and HWY 395(Gard	nerville) north to Esmeralda Ave (Minden)
Local name of highway between Milepost	Street address or nearest cross street and Milepost
2. Describe in detail the event, number of pa event_Attach plans and/or drawings of pr	ticipants proposed music and the state to the state
18th Annual Parade of Lights presented by the C	arson Valley Chamber of Commerce.
Approx 200 Participants 2000-3000 Spectators	and an and a second
Route: Hwy 395 - From the intersection of Eddy S	treet and HWY 395 (Gardnerville)
north to Esmeralda Lane (Minden)	
Map of Route and Route signage is attached	
EVENT DATES:	

Saturday December 7, 2013 From 3:00 PM to 8:00 PM

3. SPECIFIC TERMS AND CONDITIONS APPURTEMANT TO THIS PERMIT ARE LISTED ON PAGES 2 & 3.

4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.

City, State, Zip	Date of Application	Telephone/Fax		
Gardnerville, NV 89410	September 24, 2013	775-782-8144/775-782-1025		
Address	Signature			
1477 Highway 395 Suite A	aun	~		
Name of PERMITTEE	Name and Title (Please)	print)		
Carson Valley Chamber of Commerce	Alicia Main/ Manager			

District Permit No.:	District	Permit	No •
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ADDITIONAL TERMS AND CONDITIONS

- 1. The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the SIGNED original permit has been received by the district office.
- 2. This temporary permit expires upon completion of the event.
- 3. The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.
- The PERMITTEE, in addition to obtaining the temporary Right-of-Way Occupancy Permit must also obtain any and all other permits required by State law or local ordinances.
- 5. The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees gainst any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in part, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA, unless it is established by the PERMITTEE that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.
- 6. This application must have the following signatures of approval before being processed by the district office:

Nevada Highway Patrol

Ву:_____

Date:_____

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

Sheriff/Police Date: 09-29-701

Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):

DOOD WILL AZSIST ROAD CLOSURE

*** SEE ADDITIONAL TERMS AND CONDITIONS ON PAGE 3, ***

Reviewed by:

District Permit Office

Date

This temporary Right-of-Way Occupancy permit is granted to the PERMITTEE in accordance with the provisions of Chapter 408 NRS, and subject to the terms and conditions stipulated to perform the work described.

Dated this	

STATE OF NEVADA, DEPARTMENT OF TRANSPORTATION

By

Director or District Engineer







Appliantion for Special Évent/Street Closure/Exclusive use of Heritage Park 1407 Highway 395 Gardnerville, Nevada 89410 (775) 782-7134 (775) 782-7135 Fax

\$

Date of Application: September 24, 2013

Location of Event/Activities: Heritage Park/ HWY 395 north to Esmeralda, Minden (submit letter of property owner's permission if svent is to be held on private property)
Street(s) proposing to be closed. (US 395, SR756 require NDOT permission®Waterloo/Toler/Elges require County permission)
Requesting use of Heritage Park? Yes No
Organization: Carson Valley Chamber of Com Corporation: YesX NoNo
Contact Person: Alicia Main
Mome Talephone #: Business Telephone #2775-782-8144 Fax #:282-1025
Mailing Address:
Type of Activity Park will be used for: Parade Staging
Will alcohol be sold or served? YesNo \times Band or amplified music? YesNo \times
This avent is Non-Profit For Profit Closed to Public Open to Public
Will a fee be charged to attend the event? YesNo
Date(s) Requested (Include setup and sear down time): December 7, 2013
Event liours: 3:00 pm to 8:00 Pm
Describe proposed event, concessione, flmd-raisers, etc. 18th Annual Parade of Lights

Rvant Insurance Carrier & Telephone #: Warren Reed Ins 782-2277

Event Security Plan, DCSO will provide Security along Parade Route with Volunteers providing Traffic control

(Submit Douglas County Sheriff's Office authorization and appraval)

Water and Sanitation Plan if food is being sold or consumed during event: Water and Restroom facilities may be provided by business along route

Event Clean-up/Sanitation/Garbage Plan: Street Cleaners will come thru after the Parade

(garbage dumpsters/porta-a-canstrestrooms/etc.)

Fire/Smargency Medical Services Plan: Gardnerville Fire Dept is available to provide Medical aid

(Submit Bast Fork Fire Projection District authoritation and approval)

Event Parking Area: Side Streets of the Parade Route

(Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: Applicants MUST provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Horitage Park, a Town furnished template will be provided indicating utility lines and other evant constraints.

Waiver of Liability: Said group agrees that it shall indomnify, defend and hold harmless the Town of Gardnerville and Douglas County from any and all expenses or damages which may occur, or liability that it may sustain, including reasonable attorney's fees, administrative costs, and court costs, by reason of the Town's permission to said group for conducting referenced event at denoted location. Said group, through its representative, hereby agrees to abide by the conditions of approval of the Town Board and any other conditions that may be set forth by Douglas County,

Data: 9/30/13	Signature:	Plan	-	
Printed name above:	Alicia Main	- Carrol Martin Constanting		

(Town Office Use Only)

Deposit amount Paid;	Date Processed:
Receipt Number:	Facility Reviewed:
Scheduled for Town Board	Assed
Approved:	
Scheduled for Douglas Cou	uty Commissioner Agendo
Approved:	
Deposit Returned:	

A copy of the approved form MUST be at the event



AC	ORD
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

OP ID: DR

CVCHA-1

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	Gardnerville, NV 89410				AUTHOR	NZED REPRESEN	TATIVE	· · · · · · · · · · · · · · · · · · ·		
					Alan (G. Reed				
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TOWN OF MINDEN

Street Closure / Special Event Application

This application and deposit must be on file in Town of Minden in order to guarantee event approval.

Carson Valley Chamber of Commerce

Name of Organization

Alicia Main

Contact Person

18th Annual Parade of Lights from Heritage Pk north along HWY 395 turning off onto Esmeralda and finishing at Minden Park

N/A	775-782-8144	Alicia@carsonvalleynv.org	
Home phone	Work phone	Email Address	
1477 HWY 395 Suite A		Gardnerville, NV	89410
Mailing Address		City and State	Zip Code
1477 HWY 395 Suite A		Gardnerville, NV	89410
Physical Address	***************************************	City and State	Zip Code
December 7, 2013	3:00 pm to 8:00 pm		200-300
Requested Date (Day 1)	Requested opening time	Requested opening time	Anticipated #of People
Requested Date (Day 2)	Requested opening time	Requested opening time	Anticipated #of People
Requested Date (Day 3)	Requested opening time	Requested opening time	Anticipated #of People

Will the activity involve alcohol consumption? Yes No X If yes, will alcohol be sold? Yes No If alcohol is to be sold, a permit must be obtained from the Sheriff's Office. Also please check with Nevada State Health Department for temporary food permit.

PLEASE INDICATE STREETS REQUESTED FOR CLOSURE ON THE ATTACHED MAP.

PARK AMENITIES Check all the that will be needed for your event:

Electricity at Gazebo:
Electricity on at 5th Street:
Tables:
Chairs:
Microphones:
If so, how many?

CD Player: D Nature and duration of any amplified sound: Minimal sound coming from Parade Floats

What (if any) vehicles will be brought into the park? None

Other Special Needs:

ADDITIONAL SERVICES The Following must be coordinated with Town personnel prior to the event:

Resident Notification: Residents and businesses in the immediate area of the event must be notified of the street closure. Attach proof of such notification.

Indicate placement on attached map with a " Γ ". Trash: Number of dumpsters requested: ⁰ Requested days / times for dumpsters to be emptied:

Signs / Barricades: Event coordinator is responsible for obtaining and placing signs and barricades as necessary. Minden Park Restrooms: Town personnel are responsible for maintaining restrooms at a charge to the event.

Sanihuts: If an event has at least 500 people expected to attend, Sanihuts must be supplied by the applicant.

Indicate placement on attached map with a "S". Sanihuts needed (Y/N): N

Patron Parking: No alleys are to be blocked; access to residences must be maintained. Parking lot adjacent to CVIC Hall has priority use for CVIC Hall renters.

C:\Documents and Settings\tthran\Local Settings\Temporary Internet Files\Content.Outlook\GPT5EEBS\Street_Clasure_App_2010.doc

Please return to: Town of Minden 1604 Esmeralda Ave. Suite 101 Minden, NV 89423 Phone: 775-782-5976 Fax: 775-782-5287

<u>Cleaning of streets after the event:</u> Event coordinator is responsible for clean up of streets and surrounding area after the event. This may include a large portion of the downtown corridor. What provisions have been made for cleanup? Street Cleaner will come after Parade

Proof of liability insurance is required, and bonded security guards may be mandated at the discretion of the Board. Attach proof of notification to residents and businesses in the immediate area of the event.

APPLICANT CERTIFIES THAT NO MODIFICATIONS / CHANGES WILL BE MADE TO ANY EQUIPMENT OF THE TOWN OF MINDEN DURING THE EVENT. THE TOWN DOES NOT ACCEPT RESPONSEBILITY FOR LOST OR DAMAGED ARTICLES IN CONNECTION WITH YOUR EVENT.

alla !	m	9/30/13
Signature of applic	ant	Date
****	*****	***************************************
		ERSONNEL ONLY:

Number of days of street closure Number of times event dumpster Town Staff Hours for Cleanup / Remarks:	s were emptied:	Charges for Trash Charges for Staff	t Closure: \$ 1 Removal: \$ Hours: \$	
EXPECTED FEES			A	CTUAL FEES
Amount of Insurance Required:		_ Proof Rec'd: 🛛 Securit	y Required: 🖬 Proc	of Rec'd: [] (attached)
Dep. Rec'd: 🛛 Check No	Date:	QB Credit No	QB Sales No.	OB Inv No.
Name on Deposit Check / Credit	Card:			
Payment Rec'd: Check No.			ed: 🛛 Date:	QB Credit Refunded



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7757821825 GUC.C.I.R.	637 FOI NOU 23 '99 18139		
Internal Revenue Service	Department of the Treasury		
District Director	300 N. Los Angeles Girect. 1/13 7043 Los Angelso, CA 80012		
CAREON VALLET CRAMMER OF COMMENCE AND PLEITORS ADTROPITY, LEC. 1512 EFT 395, SUITE 1 CARDENAVILLE, SV 89410	Person to Contact: L. BARRAGAN Tetephene Number: (213) 894–2336		
	Refer Hophytox 20(0207)97 Usto: AUGUST 11, 1997		
Vi Bernandina	EIN:		
Deer Texpeyer :			
This latter is in response to your request for a copy of the determination letter for the above named organization. Our records indicate that this organization was recognized to be exampt from Federal income tex in SEPTEMBER 1973as described in External Revenue code Section SOL(c)(06).			

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ilf you need further assistance, please contact our office at the above address or telephone number.

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Sincerely,

Sour

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Disclosure Assistant

NAME OF TAXABLE PARTY.

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	(NONPROFIT) ANNUAL LIST OF OFFICERS, DESCTORS AND REC	DISTURED AGENT OF FLEMENER
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"YOU MAY NOW FILE YOUR ANNUAL LIST ONLINE AT WASHINGG. GOV"

BECONDANT: Read instructions below completing and relating this form.

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6. Ordering Constant Proposaled above, and the element of the second
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Signature of Officer

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b. Preserving and protecting the competitive enterprise system of business by: creating a better understanding and appreciation of the importance of business people and concern for their problems; educating the business community and representing them in city, county, state and national legislative and political affairs; preventing or addressing controversies which are detrimental to expansion and growth of business and the community if they arise.

c. Promoting the general walfare and prosperity of the Carson Valley area, so that its citizens and all areas of its business community shall prosper. All necessary means of promotion shall be provided and particular attention and emphasis shall be given to the economic, civic, commercial, cultural, industrial and educational interests of the area.

d. The chamber will be the designated tourist marketing organization for the Carson Valley and surrounding areas. A portion of the Douglas County Lodgers Tax and "room tax" revenues granted from the rental of transient lodging, authorized by Nevada Revised Statutes are granted to the chamber. The chamber will advertise, publicise and promote the projects specified within the law. The chamber shall also advertise the resources of Carson Valley and surrounding areas related to tourism, including available accommodations, transportation, entertainment, natural resources and climate and promote "special events" related thereto.

e. Any other lawful activity within the objects or purposes of the corporation.

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1		APTICLE IV			
2	The number of	of the Board of Directors shall remain at 15,			
3	but the number of such	directors may be fixed and altered from time			
4	to time by the By-Lam				
5		ARTICLE			
6	The period	of existence of this corporation shall be			
7	perpetual, unless the	re is a marger or dissolution pursuant to			
8	Chapter 82 of the Heve				
9	ARTICLE VI				
10	Except as otherwise provided in MES 82.136 and 82.536 and				
11	Chapter 35 of MRS, no action may be brought against any officer or				
12	director of this corporation based upon any act or omission arising				
13	from failure in his or her official capacity to exarcise due care				
14	regarding the managemen	regarding the management or operation of this corporation unless			
15	the act or caission involves intentional misconduct, fraud or				
16	knowing violation of th	law.			
17		<u>AETICLE VII</u>			
10	The following	are the current name and address of the			
19	Board of Directors:				
20	Jim McFarland	1520 Church Street,			
21	Willow Manutal	Gardnerville, NV 89410			
22	Milos Terzich	1470 Highway 395 Gardnerville, NV 89410			
23	Bill Henderson	1627 U.S. Highway 395 M			
24	Batrome a Chan - 1	Mindon, NV 89423			
25	Roxanne Stangle	21.7 Mandell, NV 03623			
26	June Micheli	P.O. Box 2048, Minden, NV 89423			
27	Sandy Cable	P.O. Box 927, Minden, NV 89423			
28	Diane Pettitt	P.O. Box 43, Gardnerville, NV 89410			
	Jim EnCerl	1679 Toni Court, Minden, NV 89423			
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l	Fran Houle	P.O. Box 1616, Gardnerville, MV 894	10
	Ray Lummus	P.O. Box 667, Gardnerville, MV 8941	.0
	Ranae Mack	P.O. Box 154, Minden, NV 89423	
	Sheila Plizyton	1795 Ironwood Drive, Minden, NV 894	23
	David Funghrey	P.O. Box 623, Minden, NV 89423	
	Ron Squires	1970 Constock, Gardmarville, NV 894	10
	Suzy Stockdale	1650 Lucerne, Minden, MV 89423	-

AREICLA VIII

9 All persons serving, or who have served, as officers or directors of this corporation, shall be indomnified by this 10 corporation against expenses actually and necessarily incurred by 11 them in connection with the defense of any action, suit or 12 proceeding which they, or any of thes, are made parties, or a 13 party, by reason of having been or being directors or officers or 16 a director or an officer of this corporation, except in relation to 15 matters as to which any such director or officer or former director 16 or officer shall be adjudged in such action, suit or proceeding to 17 be liable for intentional misconduct, frond or knowing violation of 18 19 Such indemnification shall not be deemed exclusive of any lav. other rights to which those indemnified may be entitled, under any 20 21 By-Law, agreement or otherwise. Notwithstanding any other provision of these Articles, no director or officer of this 22 corporation shall be personally liable to the corporation or its 23 stockholders for damages for breach of fiduciary duty as a director 24 or officer. This limitation of personal liability does not limit 25 111 26 /// 27

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the liability of any officer or director for acts or caissions 1 which involve intentional misconduct, fraud or a knowing violation 2 of the law, or for payment of dividends in violation of NRS 78.300. 3

5 STATE OF MEVADA) 80. 6 COUNTY OF DOUGLAS

7 The undersigned, JIN MCFARLAND, President of the Carson Valley Chamber of Commerce and Visitor's Authority, Inc., after 8 first being duly seorn, deposes and says that he have read the 9 foregoing Certificate of Restated and Amended Articles 10 OŽ. Incorporation of the Carson Valley Chamber of Commerce 11 and Visitor's Authority, Inc. and that by a vote of 14 Board of 12 Directors, being all of the Board of Directors present, the 13 undersigned President has been authorized to execute the foregoing 14 Certificate by a Resolution of the Board of Directors adopted on 15 the 4th day of October, 1995, and that this Certificate correctly 16 sats forth the text of the Articles as restated and amended as of 17 18 this date.

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NOTARY FUBLIC

SUBSCRIBED AND SWORN before se

this 18 day of Attach, 1995. MILOS TEROCI WINYOM MAIL COMMANDER 24, 198

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1 STATE OF NEVADA 2 COURTY OF DOUGLAS

The undersigned, HORAMER STANGLE, Acting Secretary of the 3 Carson Valley Chamber of Commerce and Visitor's Authority, Inc., 4 after first being duly sworn, deposes and says that she has read 3 the foregoing Certificate of Restated and Amended Articles of 6 Incorporation of the Carson Valley Chamber of Commarca and 7 Visitor's Authority, Inc. and that by a vote of 14 Board of 8 Directors, being all of the Board of Directors present, the 9 undersigned Acting Secretary has been authorized to execute the 10 foregoing Cartificate by a Resolution of the Board of Directors 11 adopted on the 4th day of October, 1995, and that this Certificate 12 correctly sats forth the text of the Articles as restated and 13 14 amended as of this date.

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SUBSCRIBED AND SWORE before se this 3rd day of No. ember, 1995.

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1	RESOLUTION OF THE BOARD OF DIRECTORS OF THE CARSON VALLEY
2	CHANNER OF COMMENCE AND VISITOR'S ADDEORITY, INC.
3	A Seveda Corporation
4	
5	On the 4th day of October, 1995, at a regularly scheduled
6	meeting of the Board of Directors of the Carson Valley Chamber of
7	Commerce and Visitor's Authority, Inc., it having been brought to
8	the attention of the Board that the original Articles of
9	Incorporation expire on or about November 26, 1995, and after
10	motion being made and duly seconded, a quorum of the Board of
11	Directors being present, the following resolution was unaniscusly
12	passed:
13	RESOLVED, that the Articles of Incorporation of the Carson Valley Chamber of Conserve and Visitory
16	Authority, Inc., be restated and amended pursuant MRS 82.371 and MRS 82.356 to read as follows:
15	CTR OFFICE CO TOUC OF LOTTORS!
16	APTICLE_I
17	The name of the corporation shall remain as THE CARSON
10	VALLEY CHAMBER OF COMMERCE AND VISITOR'S AUTHORITY, INC.
19	ABTICLE IT
20 21	This corporation is organized pursuant to Section
22	501 (c) (6) of the Internal Revenue Code as amended and upon
23	dissolution, any assets of the corporation must be distributed to
24	any person or entity which is recognized as exampt under Section
25	501(c) of the Internal Revenue Code as amended.
26	ANTICLE ITT
27	This corporation is a nonprofit corporation, without
28	capital stock, which will not distribute any gains, profits or
	dividends to its members. Its purposes shall include, but not be
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limited to, serving the Carson Valley area of Douglas County in the following menners:

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a. Serving as a clearinghouse for general information; providing a vehicle for orderly development of the community by encouraging ideas and representation from within; promoting the economic, educational, cultural, recreational and social welfare of the residents, property owners, business enterprises and investors in said area.

b. Preserving and protecting the competitive enterprise system of business by: creating a better understanding and appreciation of the importance of business people and concern for their problems; educating the business community and representing them in city. county, state and mational legislative and political affairs; preventing or addressing controversies which are detrimental to expansion and growth of business and the community if they arise.

c. Promoting the general walfare and prosperity of the Carson Valley area, so that its citizens and all areas of its business community shall prosper. All necessary means of promotion shall be provided and particular attention and emphasis shall be given to the economic, civic, commercial, cultural, industrial and educational interests of the area.

d. The chamber will be the designated tourist marketing
organization for the Carson Valley and surrounding areas. A
portion of the Douglas County Lodgers Tax and "room tax"
revenues granted from the rental of transient lodging,
authorized by Nevada Revised Statutes are granted to the
chamber. The chamber will advertise, publicize and promote

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: : : : : : : : : : : : : : : : : : :	 and promote "special events" related thereto. and promote "special events" related thereto. any other lawful activity within the objects or purposes of the corporation.
9	The number of the board of directors shall remain at 15,
10	but the number of such directors may be fixed and altered from time
11	to time by the By-Laws of the corporation.
12	ARTICLE_V
13	The pariod of existence of this corporation shall be
14	perpetual, unless there is a margar or dissolution pursuant to
15	Chapter 82 of the Nevada Revised Statutes.
16	ARTICLE VI
17	Except as otherwise provided in MRS 82.136 and 82.536 and
18	Chapter 35 of MRS, no action may be brought against any officer or
19	director of this corporation based upon any act or calesion arising
20	from failure in his or her official capacity to exercise due care
21	regarding the management or operation of this corporation unless
22	the act or omission involves intentional misconduct, fraud or
23	knowing violation of the law.
24	ABTICLE VIL
25	All persons serving, or who have served, as officars or
26	directors of this corporation, shall be indomnified by this
27	corporation against expenses actually and necessarily incurred by
28	them in connection with the defense of any action, suit or
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1	proceeding which they, or any of them, are made parties, or a
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3	a director or an officer of this corporation, except in relation to
4	matters as to which any such director or officer or former director
5	or officer shall be adjudged in such action, suit or proceeding to
6	be liable for intentional misconduct, fraud or knowing violation of
7	law. Such indemnification shall not be deemed exclusive of any
8	other rights to which those indemified may be entitled, under any
9	By-Law, agreement or otherwise. Notwithstanding any other
10	provision of these Articles, no director or officer of this
11	corporation shall be personally liable to the corporation or its
12	stockholdars for damages for breach of fiduciary duty as a director
13	or officer. This limitation of personal liability does not limit
14	the liability of any officer or director for acts or calesions
15	which involve intentional misconduct, fraud or a knowing violation
16	of the law, or for payment of dividends in violation of NRS 78.300.
17	Avers - <u>14</u>
18	Kays - Roas
19	Abstrations - None
20	ABSENTERS -
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The undersigned, being President of the Carson Valley Chamber of Commerce and Visitor's Authority, Inc. hereby certifies that the foregoing Resolution was passed as hereinabove stated.

MCPARLAND President

ATTROT:

Acting Secretary

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 COUNTY OF DOTELAS

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13 On this <u>AB</u> day of <u>Fifeka</u>, 1995, personally 14 appeared before me, a Notary Public, JIN MCNARLAND and MONARME 15 STANGLE, known to me to be the President and Acting aSecretary, 16 respectively, of the Carson Valley Chamber of Commerce and 17 Visitor's Authority, Inc., who acknowledge that they executed the 18 above Resolution.

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2	5 Di	AUTHORITY, INCORPORATIO October 4, 1995	
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Gardnerville Town Board

AGENDA ACTION SHEET

- 1. For Possible Action: Approve the Douglas County 2013 Hazard mitigation plan for acceptance of the plan for implementation measures in order to receive funding of the project listed within the document
- 2. Recommended Motion: Approve the Douglas County 2013 Hazard mitigation plan acceptance of the plan for implementation measures in order to receive funding of the project listed within the document.

Funds Available: Ves Ves N/A

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: N/A
- 5. Agenda: Consent Administrative

Background Information: The Fire Chief asked if the town would participate in the plan update. Staff understands that this plan is essential to go after federal funding in the future when the project deals with specific items accomplishing the mitigation actions listed in section 8.5. Town staff did participate in the development of the Douglas County 2013 Hazard Mitigation Plan. We have a digital copy in the office. A hard copy of the full document can be provided on request (290 pages). It deals with lakes' hazards, earthquake and fire. There are many sections not listed in this packet.

A portion of Section 5.2.4 is the floods section giving a history of the valley flooding. Section 8.5 is the mitigation action plan matrix where 5.E, 5.G, 5.H and 5.J are specific items the town can participate in making Gardnerville a safer place to live.

- 6. Other Agency Review of Action: Douglas County V/A
- 7. Board Action:

Approved	
□ Denied	

□ Approved with Modifications □ Continued

5.2.4 Floods

Planning Significance -High

5.2.4.1 Nature

Flooding is the accumulation of water where there usually is none or the overflow of excess water from a stream, river, lake, reservoir, or coastal body of water onto adjacent floodplains. Floodplains are lowlands adjacent to water bodies that are subject to recurring floods. Floods are natural events that are considered hazards only when people and property are affected.

Nationwide, floods result in more deaths than any other natural hazard. Physical damage from floods includes the following:

- Inundation of structures, causing water damage to structural elements and contents.
- Erosion or scouring of stream banks, roadway embankments, foundations, footings for bridge piers, and other features.
- Destruction of crops, erosion of topsoil, and deposition of debris and sediment on croplands.
- Release of sewage and hazardous or toxic materials as wastewater treatment plants are inundated, storage tanks are damaged, and pipelines are severed.
- Impact damage to structures, roads, bridges, culverts, and other features from highvelocity flow and from debris carried by floodwaters. Such debris may also accumulate on bridge piers and in culverts, increasing loads on these features or causing overtopping or backwater effects.

Floods also cause economic losses through closure of businesses and government facilities; disrupt communications; disrupt the provision of utilities such as water and sewer service; result in excessive expenditures for emergency response; and generally disrupt the normal function of a community.

Nevada is the driest state in the Union, with an average annual precipitation of only about nine and one half inches, although there are areas in Douglas County that average above forty inches (CWSD). Douglas County is unique in the fact that many different types of flooding occur within its boundaries. The major flood types that may occur in Douglas County include:

 Alluvial Flooding (Zone AO FIRM Maps): Alluvial fans occur mainly in dry mountainous regions, are deposits of rock and soil that have eroded from mountainsides and accumulated on valley floors in a fan-shaped pattern. The deposits are narrow and steep at the head of the fan, broadening as they spread out onto the valley floor. Channels along fans are not well defined and flow paths are unpredictable. As rain runs off steep valley walls, it gains velocity, carrying large boulders and other debris. When the debris fills the runoff channels of the fan, floodwaters spill out, spreading laterally and cutting new channels. The process is then repeated, resulting in shifting channels and combined erosion and flooding problems over a large area (Wright 2008).

- 2) Ponding (Zone AO and AH FIRM Maps): Ponding occurs when water has no available outlet. Ponding floodwaters are typified by low or no velocities and a depth. In areas where rivers exceed floodwater storage capacity excess water will begin to pond. Ponding is common in the Carson Valley adjacent to the Carson River and away from the Carson and Pinenut Mountain Ranges.
- 3) Riverine Flooding (Zone A and AE FIRM Maps): Stream channels are adjusted to carry the normal discharge of water from upstream and from tributaries. Most of the time, the water level remains within the confines of the stream banks, but periodically the flow of water is beyond the capacity of the channel to hold, and the water spills over the banks causing (riverine) flooding (Easterbrook 1999). Riverine flooding is more devastating to a community than alluvial flooding or ponding. Riverine flooding can inundate hundreds of square miles and the floodwaters could take several weeks to recede. In addition, riverine flooding may cause disruptions in utility services and may close large portions of the local transportation network. Douglas County is affected by riverine flooding under the following three scenarios:
 - (1) Flash floods caused by summer thunderstorms;
 - (2) Floods caused by rapid snowmelt; and
 - (3) Floods caused by frontal rains and frontal rains on snow or frozen grounds.

Flash floods result from intense rainfall in localized areas during thunderstorms, usually during the months of June to November. These floods, while intense, tend to be localized because the storms usually cover a small area. Washes along the eastern boundary of Douglas County abutting the Pinenut Mountains and Gardnerville Ranchos are the area most likely to be affected by summer flash flooding. Floods from rapid snowmelt tend to occur between March and June, and can cover a large area but tend to flood areas close to the main river channel. Floods resulting from rain on snow or frozen ground tend to occur between November and April and have caused some of the greatest regional historical floods.



Flash Flooding, Johnson Lane Wash July, 2005

In Douglas County, the primary cause of riverine flooding is winter rainstorms saturating and melting the Sierra snowpack at elevations between 4,500 and 8,000 feet or higher. Though most winter storms bring snow to elevations above 6,000 feet, a pattern of warm storms (known as the Pineapple Express or Pineapple Connection because they come from the warm Pacific Islands) occasionally dumps rain at higher elevations. Winter floods can occur any time between November and April in successive years, or not occur at all for many years.

Hazard Analysis



River Flooding, 1997 New Year's Flood, East Side of Gardnerville Ranchos Photo by Marilyn Newton

5.2.4.2 Effects of Wildland Fires on Floods

Wildfire is a disturbance that can change the characteristics of a watershed such that the subsequent hydrologic response to normal precipitation is often a sudden and dramatic increase in water discharge. Wildfires alter the live and dead vegetation in a watershed by: (1) decreasing the canopy interception, which increases the percentage of rainfall available for runoff; (2) decreasing the water normally lost as evapotranspiration, which increases the base flow; (3) consuming ground cover, litter, duff, and debris, which increases runoff velocities and reduces interception and storage (Moody and Martin 2001).

Significant wildland fires, such as experienced during the 2011, 2012 and 2013 fire seasons, may affect the root systems of vegetation and trees. The soils (ground) in the burned area can become unstable and subject to movement (earth flows) which can cause damage to structures and road ways that are in its path. The most recent evidence of this occurrence was during a storm event near the Ray May Way wildland fire (2012) where severe damage to root systems of trees and vegetation allowed for wet saturated unstable ground to move downhill blocking Highway 395. The Wildland fire and slope map on the following page (Figure 5-10) shows recent fires in Douglas County. The map also identifies the slopes in these areas and the concern of deforestation on these slopes.



Recent Fires in Douglas County



5.2.4.3 History

The Carson River begins in multiple large watersheds in the Sierra Nevada in California south of Lake Tahoe, and consists of two forks, the West Fork Carson River and the East Fork Carson River. These Tributaries flow northward into Nevada before joining to form the main-stem Carson River in mid-Carson Valley. The west Fork Carson River enters Nevada west of Mud Lake and several miles west of U.S. 395. It continues in a northerly to northwesterly direction along the western side of Carson Valley and is joined by several small streams from the Carson Range to the west and joins the East Fork. The East Fork enters Nevada approximately 5 miles east and south of the West Fork in a deep, narrow canyon incised into volcanic bedrock. It flows northerly and enters the southern end of Carson Valley a few miles east of the West Fork. The East Fork then turns northwestward, flows to the west of the towns of Minden and Gardnerville, and joins the West Fork southeast of Genoa, near the western side of the valley (See The Primary Flood Zones Map (Figure 5-11) for 2010 floodplain boundaries in Douglas County).

From near Genoa, the main-stem Carson River flows northeasterly through the northern part of Carson Valley, crosses under U.S. 395 at Cradlebaugh Bridge, and exits the valley at its northeast corner. The river then flows northerly along a deep, bedrock canyon near Empire, just south of U.S. 50. After exiting the deep but short bedrock canyon a little west of Dayton, the Carson River continues in a northeasterly direction for several miles, traversing the broad, alluvial Carson Plains before entering a relatively confined bedrock-bounded channel in the northern end of the Pine Nut Mountains at the east end of the Carson Plains. As it enters the northern Pine Nut Mountains, the river turns nearly due west and flows a total distance of about 12 air miles before exiting the mountains at Fort Churchill. Downstream, the Carson River passes under Weeks Bridge on U.S. 95 Alt, and enters Lahontan Reservoir a few more miles to the east. Downstream from Lahontan Reservoir, the river flows northeastward to its terminus at Carson Sink. The Carson River Basin in Nevada and California encompasses about 3,966 square miles, of which about 3,360 square miles are in Nevada (CWSD).

Douglas County entered into the National Flood Insurance Program on January 4, 1975 under the Emergency Program and then on March 28, 1980 under the regular program. The first Flood Insurance Rate Maps (FIRMs) for Douglas County were dated March 28, 1980. The most recent FIRMs are dated January 20, 2010. The County is covered by 37 published FIRM panels. According to the State of Nevada Community Assistance Visit (CAV) findings from February 2012, there are currently 1,077 flood insurance policies in Douglas County totaling \$287,798,100 in coverage. There have been 117 losses in Douglas County totaling \$2,943,995 in paid losses.

The FIRMs that are effective in Douglas County are the 2008 editions which have been found to be inaccurate. September 17, 2009, Douglas County filed suit against FEMA in U.S. District Court alleging that FEMA's data and analyses were scientifically or technically incorrect, which is the sole statutory basis of an appeal. County officials were notified by the Scientific Resolution Panel on July 18, 2012 that based on the submitted scientific and technical information by Douglas County and FEMA, the panel has determined that FEMA's data does not satisfy National Flood Insurance Program mapping standards defined in FEMA's Guidelines and Specifications for Flood Hazard Mapping Partners and must be revisited. FEMA has subsequently stated that although the 2008 FIRMS are known to contain errors they are the "best available information" and the County still regulates to these maps. This has placed thousands of residences into floodplains where flood hazards do not actually exist. One of the major priorities for the County is to restudy and remap the flood hazards in the areas where the maps are known to be incorrect. There are other areas of the County where flood risk has not been studied or the studies are old and need to be redone.

The Carson River Water Subconservancy District is actively mapping and studying the entire Carson River Watershed. There are many "approximate floodplains" (Zone A) along the Carson River. This study will eliminate many of the approximate floodplain locations and provide more accurate floodplain elevations for the County to use for regulations.

Figure 5-11

Primary Flood Zones



Risk Mapping, Assessment, and Planning (MAP)

FEMA has recently developed a new program called Risk MAP. The goal of this program is to work closely with communities to better understand local flood risk, mitigation efforts, and spark watershed –wide discussions on flood awareness. Historically, FEMA has dealt with flood mapping and issues on a county-by-county basis. The Risk MAP process allows FEMA to focus on flood issues on a watershed- wide basis, with local input.

Risk MAP Charter

In 2012, Carson Water Subconservancy District (CWSD), FEMA, State of Nevada, Alpine County, Douglas County, Carson City, Lyon County, Churchill County, and other federal agencies became signatories to the Risk MAP Charter (Charter) for the Carson River Watershed. The Charter represents a good-faith effort by all parties to share data, communicate findings, and plan mitigation activities to protect communities within the watershed from flood risks. The Charter does not legally bind nor preclude communities from participating in FEMA's National Flood Insurance Rate Map (FIRM) appeal process. The Charter does:

- Detail the long-term flood hazard mapping vision for the watershed
- Describe the desired mapping, assessment, planning information, and planning products
- Describe the assistance that CWSD and FEMA will provide
- Summarize local flooding concerns and indicates areas where floodplain changes are expected
- Describe the roles and responsibilities of the CWSD, FEMA, and other signatory partners

Table 5-10

Historical Floods in Douglas County

	Flooding Location	Comments	Estimated Losses
December 1852	Carson Valley	Two days of heavy snowfall followed by four days of warm rain. Little damage occurred because settlements were located away from the low areas. It is likely flooding occurred along other western Nevada rivers at this time.	No Figures available
December 1861 January 1862	Carson and Truckee River Basins	Two days of heavy snow before Christmas, followed by extreme cold temperatures freezing the snow. From Christmas Day until December 27, a warm rain fell. It was reported that Carson Valley became a lake. At that time, most of the settlements were located out of the valley along the eastern slope of the Sierra Nevada, so little damage was reported.	No Figures available
December 1867 January 1868	Carson and Truckee River Basins	On December 20, an unseasonably warm rainstorm fell on snow accumulations in the Sierra Nevada. This storm became more intense on December 24 and ended on Christmas Day. After a period of clear weather, a second intense rainstorm began on December 30 and continued through January 2, 1868. The Carson Valley again became a lake. This flooding exceeded the 1861 flood crest. All bridges in the Carson Valley crossing the East Fork and West Fork Carson River as well as the main-stem, were swept away, including William Cradelbaugh's toll bridge, the first bridge over the Carson River in Carson Valley.	No Figures available

	Flooding Location	Comments	Estimated Losses
March 1907	Walker, Carson and Truckee River Basins	A series of snow storms began on March 16, turning to rain and continuing until March 20. The Truckee River severely damaged the Electric Light Bridge. In Carson Valley, all of the bridges of the East Fork and West Fork Carson River as well as the main-stem Carson River were either destroyed or seriously damaged. Among the bridges destroyed on the Carson River were the Cradlebaugh bridges on the Gardnerville-Carson city Road (U.S 395, and the McTarnahan bridge on the toll-road on the south end of Prison Hill.	No Figures available
March 1928	Walker, Carson and Truckee River Basins	A snowstorm began March 23 and soon turned to a rainstorm below the 8,000-foot elevation. On March 26 temperatures dropped. In the Carson Valley, both forks of the Carson River and the main-stem Carson River overflowed their banks, but little damage was caused.	No Figures available

	Flooding Location	Comments	Estimated Losses
December 1937	Carson and Truckee River Basins	Rain began on the evening of December 9, and continued until the afternoon of December 11, melting most of the snow pack at the higher elevations. After a short break, the rain restarted and continued until December 13. On the East Fork Carson River, the Douglas Power (Ruhenstroth) Dam was severely damaged. Flooding began in the south end of Carson Valley on December 10. In the Gardnerville area, the flood crested at 10.300 cfs late in the afternoon of December 11 at the USGS stream gage on the East Fork Carson River near Gardnerville. On the West Fork Carson River, parts SR 37 present day SR 88, were flooded to the depth of 14 inches. On the Carson River, Cradlebaugh Bridge was under about 18 inches of water, and the main highway between Carson City and Gardnerville was closed and not reopened until December 13.	No Figures available
November December 1950	Walker, Carson and Truckee River Basins.	A sequence of rapid moving storms and unseasonably high temperatures melted most of the early snow pack in the Sierra. During a period from November 13 to December 8, total precipitation ranged from about 5 inches at the foot of the Sierra Nevada in Nevada to about 30 inches at the crest in California. On the East Fork Carson River near Gardnerville, the flood crested on November 21, at 12,100 cfs. At the north end of Carson Valley, the peak discharge near Carson City was 15,500 cfs on November 22.	The estimate of damages in the three river basins was \$4.4 Million (\$27.6 million in 1997 dollars) (U.S. Geological Survey, 1954).

	Flooding Location	Comments	Estimated Losses
December 1955	Truckee, Carson and Walker River Basins	During December 21 to 24, an intense storm of unseasonably high temperatures melted part of the snow pack in the Northern Sierra Nevada. Precipitation at the headwaters of the principal river basins averaged from 10 to 13 inches. On the East Fork of the Carson River near Gardnerville, the flood crested at 17,600 cfs on December 23. On the West Fork Carson River at Woodfords, California, the flood crested on December 23 at 4,810 cfs. In the Carson Valley, over 16,000 acres were flooded (about the same acreage flooded in New Year's flood 1997) and many families were forced to move out when their homes were isolated and flooded. The largest structure destroyed in Carson Valley was Lutheran Bridge, which collapsed. At the north end of Carson Valley, the flood crested near Carson City on December 24 at 30,000 cfs, setting a record that stood until the New Year's flood 1997.	The estimate of damages in the three river basins was \$3,992,000 (\$22,327,000 in 1997 dollars) (U.S. Geological Survey 1963b). One life was lost.
January February 1963	Truckee, Walker and Carson River Basins	As late as January 27, western Nevada was having one of its worst winter droughts. An intense storm of unseasonably high temperatures started late January 28 and continued through February 1. Precipitation varied from 5 to more than 13 inches. The freezing level was above 8,000 feet during most of the storm and as high as 11,000 feet at times. On February 1, the flood crested at 13,360 cfs on the East Fork Carson River near Gardnerville, and at 4,890 cfs on the West Fork Carson river at Woodfords (USGS Survey, 1966 a).	Damage in the three river basins was estimated at \$3,248,000 (\$15,130,000 in 1997 in dollars) (U.S. Geological Survey 1966a).

	Flooding Location	Comments	Estimated Losses
December 1964	Truckee and Carson River Basins	This flood resulted from a storm of unseasonably high temperature and rain melting part of the snow pack. During December 21-23, warm air mass raised temperatures, increased wind velocities and caused torrential rains, as much as 16 inches in the mountain areas. This flood was similar to the December 1955 flood. On December 23, the East Fork Carson river near Gardnerville crested at 8,230 cfs and the West Fork Carson River at Woodfords crested at 3,100 cfs. In Carson Valley, 13,500 acres of pasture, hay and grain were flooded. The flood crested on the Carson River near Carson City on Christmas Day at 8,740 cfs (USGS Survey 1971).	The estimate of damages in these two river basins was \$2,236,000 (\$10,111,000 in 1997 dollars) (U.S. Geological Survey, 1966b).
February 1986	Truckee and Carson River Basins	A light rain began February 12 becoming heavy on February 15, diminishing on February 18. On February 19, the East Fork Carson River near Gardnerville crested at 7,380 cfs, and the West Fork Carson River at Woodfords crested at 551 cfs (Pupacko and others, 1988). Flooding in Carson Valley caused the closing of Cradlebaugh Bridge on U.S. 395 over the Carson River on February 17.	Damage resulting from this flood was estimated at \$12,700,000 (\$17,760,000 in 1997 dollars) (Donna Garcia, U.S. Army Corps of Engineers, verbal commun., 1997).
December 1996 January 1997	Walker, Carson and Truckee River Basins	This flood resulted from several moderate to heavy snowstorms during December 1996, followed by three subtropical, heavy rainstorms from the Pacific. The third storm melted most of the snow pack in the Sierra Nevada below 7,000 feet and produced heavy rainfall up to 10,000 feet.	Estimated initial damage (Interagency Hazard mitigation Team for FEMA- 1153-DR-NV) \$21,310,567.
August 2012	Preacher/Ray May Fire area watersheds	This flash flood resulted from thunderstorm rain on wildfire footprints. The debris covered and closed U.S. Highway 395.	Estimated initial damage : \$92,000.00 (Nevada Department of Transportation).

5.2.4.4 Location, Extent and Probability of Future Events

Based on historical events, flooding is a high probability in Douglas County. According to the FIRMs maps, there is a 1% chance of a 100-year flood each year.

Flooding, whether localized or basin-wide, is a common phenomenon in the Carson River Basin and occurs with some regularity over the historic period of record. There is no reason to assume this will change now or in the future. Earlier snowmelt or less overall snow accumulation (in favor of more rain at higher elevations) may occur in response to climate change. However, both localized and regional-scale flooding will continue to be of concern to communities living on or near flood-prone areas. From the USGS website http://nevada.usgs.gov/crfld/floodhistory.cfm#

Floods are described in terms of their extent (including the horizontal area affected and the vertical depth of floodwaters) and the related probability of occurrence. Flood studies often use historical records, such as stream flow gages, to determine the probability of occurrence for floods of different magnitudes. The probability of occurrence is expressed as a percentage for the chance of a flood of a specific extent occurring in any given year.

Factors contributing to the frequency and severity of flooding include the following:

- Rainfall intensity and duration
- Antecedent moisture conditions
- Watershed conditions, including steepness of terrain, soil types, amount and type of vegetation, and density of development
- The existence of attenuating features in the watershed, including natural features such as swamps and lakes and human-built features such as dams
- The existence of flood control features, such as levees and flood control channels
- Velocity of flow
- Availability of sediment for transport, and the erodibility of the bed and banks of the watercourse

These factors are evaluated using (1) a hydrologic analysis to determine the probability that a discharge of a certain size will occur, and (2) a hydraulic analysis to determine the characteristics and depth of the flood that results from that discharge.

Climate change may be expected to lead to more frequent extreme weather conditions in the future. Nevada's desert climate characterized by hot summers and low humidity may become more extreme. The potential for experiencing wet and dry weather extremes from year-to-year is also increased.

The following table (Table 5-11) from the Carson River Watershed's Regional Floodplain Management Plan shows that the Carson River is able to transport flows up to around 10,000 cfs before transportation is affected and first responders would need to mobilize.

Tab	ماد	5-1	1
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Level (ft)	Approximate cfs	Potential Flood Impacts	
19.0	38000	Incredible flood with damage previously unknown from Carson Valley to Fort Churchill including Empire and Dayton areas. USGS estimated 100 yr flood	
17.0	29600	Record flooding. All towns cut offbridges and roads destroyed.	
16.0	25800	Near record flooding with massive destruction throughout reach. Most towns isolated with transportation nearly impossible.	
15.0	22200	Major flood disaster with widespread destruction throughout reach from Genoa to Weeks. Transportation extremely difficult.	
13.5	17400	Flood disaster throughout reach. Transportation very difficult. Large number of structures affected and infrastructure damage (roads, bridges, power, water).	
12.0	13300	Extensive flooding with major damage. Most roads in valley areas flooded making transportation difficult. Massive erosion with large agricultural losses and cattle drownings.	
11.0	10900	Major flooding. Many roads and highways flooded. Transportation becoming difficultUS Hwy 395 closes. Massive bank erosion with the ability to wash away buildingscarsroads. River channel begins to move around laterally.	
10.5	9800	Moderate flooding through reach. Damage to roads, bridges, crops, irrigation systems and buildings in lower areas. Transportation begins to be affected.	
10.0	8800	Flood stage. Minor to moderate lowland flooding with several homes having flood problems in Genoa, Carson Valley, Stewart, and Dayton. Minor to moderate damage to agriculture.	
9.5	7800	Minor flood impacts in lower portions of reach.	
9.0	6900	Minor lowland flooding through reach in lower flood prone areas.	
8.5	6000	Minimal lowland flooding through reach.	
8.0	5200	Monitoring stage. Flood threat and localized overbank flows begin in lowest areas.	

Source: NOAA National Weather Service, Advanced Hydrologic Prediction Service: Reno: Carson River near Carson City

Table 8-3

STAPLE+E Evaluation Criteria for Mitigation Actions

Evaluation Category	Discussion "It is important to consider" regulations.	Considerations
Economic	If the action can be funded with current or future internal and external sources, if the costs seem reasonable for the size of the project, and if enough information is available to complete a FEMA Benefit Cost Analysis.	Benefit/cost of action; Contributes to other economic goals; Outside funding required; FEMA Benefit Cost Analysis
Environmental	The impact on the environment because of public desire for a sustainable and environmentally healthy community.	Effect on local flora and fauna; Consistent with community environmental goals; Consistent with local, State and Federal laws

Upon review by the Planning Committee, mitigation actions were selected for Douglas County that best fulfill the goals of the HMP and were appropriate and feasible to implement during the 5-year lifespan of this version of the HMP. In reviewing the actions the Planning Committee considered the following:

Actions that strengthen, elevate, relocate, or otherwise improve buildings, infrastructure, or other facilities to enhance their ability to withstand the damaging impacts of future disasters

Actions in which the benefits (which are the reduction in expected future damages and losses) are greater than the costs considered as necessary to implement the specific action

Actions that either address multi-hazard scenarios or address a hazard that present the greatest risk to the jurisdiction

The Planning Committee used the Staple+E results as a starting point and then through discussion and consensus made adjustments to include actions that were considered a high, moderate and low priority to the County. These are shown in Table 8-4.

8.5 IMPLEMENTING A MITIGATION ACTION PLAN

The Mitigation Action Plan Matrix which was prepared detailing how the overall benefit-cost were taken into consideration and how each mitigation action will be implemented and administered. This matrix is Table 8-4.

Matrix
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4 Actic
Table 8-

ActionLocal General DivisionPopertment / DivisionPopertment icProtectionPriority Economic JustificationPriority Local Communy1.AUpdate Master Plan, Open Space and Agricultural Lands Persevition Implementation Plan and County Title 20 to be consistent with the hazard area maps and implementation maps and implementation plan and County Title 20 to be codes.Percection of lives due to better intrastructure and building codes.Protection of lives due to better intrastructure and building codes.1.BDevelopment tanad continues and maps and implementation maps and implementation intrastructure and building codes.Protection of lives due to better intrastructure and building codes.Prior tevel1.BCounty presonal codes every 3 years.Planning property.High property.1.CCoonty presonel on high hazard areas.Development, property.High property.1.CCoonty presonel on high hazard areas.Coontine easting GIS property.Coontine easting GIS property.Coontine easting GIS property.1.CCoontine easting GIS to up to test lives including HAZIG MHI.Coontine easting GIS property.Provide information to agencies and property.1.CCoontine easting GIS to up to test lives sentices and mitue information to agencies and property.Provide information to agencies and property.1.DDevelopment through the County. </th <th>I</th> <th></th> <th></th> <th>A ATOM T</th> <th>TUDIO O T ANUMULI LAM INTALLA</th> <th>VI MDTA</th> <th></th> <th></th>	I			A ATOM T	TUDIO O T ANUMULI LAM INTALLA	VI MDTA		
 Update Master Plan, Open Update Master Plan, Open Space and Agricultural Lands Preservation Implementation Preservation Implementation Preservation Implementation Preservation Implementation Preservation Implementation Plan and County Title 20 to be consistent with the hazard area Plan and County Title 20 to be consistent with the hazard area Plan and County Title 20 to be consistent with the hazard area Plan and County Title 20 to be consistent with the hazard area Identify & educate Douglas Identify & educate Douglas County personnel on high Energies detected Energies of the present of the planning Local General Is months Provide information for the hazard areas. Manuture / Manual Continue existing GIS Community Local General Revolde information for and property. Development, Fund Provide information to agencies Hi in that efforts to protect lives and molecular areas. Develop the dara sets that are the energies of the in that efforts to protect lives and through the County. Develop the dara sets that are thronology Develop the dara sets that are thronology. Develop the dara sets that are thronology to the information to agencies the through the County. Develop the dara sets that are thronology to the information to agencies the inclusion tool. Develop the dara sets that are thronology to the information to agencies the thronolities to the information tool. Develop the dara sets that are thronology to the information tool. Develop the dara sets that are thronology to the and property. Develop the dara sets that are the infigution tool. Develop county		Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
Identify & educate DouglasPlanning County personnel on high hazard areas.Local General Fund18 months planning & Public Works project to protect lives and property.vCounty personnel on high hazard areas.Emergency Mgmt.Local General18 months project to protect lives and property.vCoordinate existing GIS capabilities to Dhazards through the County.Community Mgmt.Local General project to protect lives and property.vCoordinate existing GIS 		1.A	Update Master Plan, Open Space and Agricultural Lands Preservation Implementation Plan and County Title 20 to be consistent with the hazard area maps and implementation strategies developed in the HMP every 10 years. Review and update ordinances and codes every 3 years.	Community Development	Fund Fund	2 Years	Protection of lives due to better infrastructure and building codes.	High
Coordinate existing GISCommunityLocal GeneralOngoingProvide information to agenciescapabilities to ID hazardsDevelopment,Fundin their efforts to protect livesthrough the County.TechnologyProvidein their efforts to protect livesDevelop the data sets that areEmergencyUNR, HMGPOngoingProvide information to agenciesDevelop the data sets that areEmergencyUNR, HMGPOngoingProvide information to agenciesDevelop the data sets that areEmergencyUNR, HMGPOngoingProvide information to agenciesIncluding HAZUS MH.ManagementManagementEmergencyUNR, HMGPUtilize the Internet as aEmergencyDoroingProvide information to theUtilize the Internet as aEmergencyLocal GeneralOngoingProvide information to theUtilize the Internet as aEmergencyDoroingProvide information to theDevelop County building codesCommunityLocal GeneralOngoingProvide information to theDevelop County building codesDevelopmentPundOngoingProvide information to theDevelop County building codesDevelopmentPundOngoingProvide information to theDevelop th and structures fromDevelopmentPundProtect lives and property.Develop to and structures fromDevelopmentPundProtect lives and property.Develop the and structures fromDevelopmentPundPundBoole and structures fromDevelop	1	1.B	as	Planning Committee/ Emergency Mgmt.	Local General Fund	18 months	Provide information for planning & Public Works project to protect lives and property.	High
Develop the data sets that are necessary to test hazard scenarios and mitigation tools, including HAZUS MH.Emergency Management including HAZUS MH.UNR, HMGP meter efforts to protect lives and property.Utilize the Internet as a communication tool, as well as an education tool.Undoing Provide information to agencies and property.Develop County building codes a and ordinances that protect people and structures from drought, earthquake, flood, severe weather & wildfire.Develop County building codes infrastructure and building codes.		1.C			Local General Fund	Ongoing	Provide information to agencies in their efforts to protect lives and property.	High
Utilize the Internet as a communication tool, as well as an education tool.Emergency Management FundLocal General ongoingOngoing provide information to the community in their effort to protect lives and property.Develop County building codes and ordinances that protectCommunityLocal General protect lives and property.Develop County building codes and ordinances that protectCommunityLocal General protect lives and property.Develop County building codes and ordinances that protectCommunityLocal General protect lives and property.Develop County building codes and ordinances that protectCommunityLocal General protect lives and property.Develop County building codes and ordinances that protectCommunityLocal General protect lives and property.Develop County building codesCommunityLocal General protect lives and protect lives and property.Develop County building codesCommunityLocal General protect lives and protect lives and building protect.		U.I	lat are In tools,	Emergency Management	UNR, HMGP	Ongoing	Provide information to agencies in their efforts to protect lives and property.	Moderate
Develop County building codesCommunityLocal GeneralOngoingProtection of lives due to betterand ordinances that protectDevelopmentFundinfrastructure and buildingpeople and structures from drought, earthquake, flood,severe weather & wildfire.codes.		1.E	Utilize the Internet as a communication tool, as well as an education tool.	Emergency Management	Local General Fund	Ongoing	Provide information to the community in their effort to protect lives and property.	High
		1. FI	Develop County building codes and ordinances that protect people and structures from drought, earthquake, flood, severe weather & wildfire.		Local General Fund	Ongoing	Protection of lives due to better infrastructure and building codes.	High

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Mitigation Strategy

Matrix
Action Plan
Table 8-4

ActionDepartmentPotentialImplementationLinkPrior2.A.Develop emergencyCommissionEvolopment / USEPA.NDEF,Evolopment / ImplementationEconomic justificationPrior2.A.Develop emergencyCommissionCommissionEvolopment / USEPA.NDEF,USEPA.NDEF,Economic justificationPrior2.B.Develop emergencyEnergencyUSEPA.NDEF,USEPA.NDEF,Participa of lives due to pre-High2.B.Annually review the County'sEmergencySERCE.ADMG,OngoingProtection of lives and propertyHigh2.B.EDA & identify updates.USEPA.NDEF,OngoingProtection of lives and propertyHigh2.C.Conduct minimum of oneEmergencyUSEPA.NDEF,OngoingProtection of lives and propertyHigh2.D.Establish a budget andEmergencyUSEPA.NDEF,OngoingProtection of lives & propertyHigh2.D.Establish a budget andEmergencyUSEPA.NDEF,OngoingProtection of lives & propertyHigh2.D.Establish a budget andEatablish a budget andEmergencyUSEPA.NDEF,OngoingProtection of lives & propertyModera2.B.Establish a budget andEatablish a budget andEmergencyINDCR, LIMGP,Inde to pre-planning.Modera2.B.Establish a budget andEatablish a budget andEnergencyINDCR, LIMGP,Inde to pre-planning.Energency2.B.Establish a budget andEatablish a budget and <t< th=""><th>l</th><th></th><th></th><th></th><th></th><th>THE TAME IT</th><th></th><th></th></t<>	l					THE TAME IT		
2.A.Develop emergency revaluation programs for revaluation programs for revaluation programs for resignation mergenostCommunity Bervice Charge NDCNR, Utility NDCNR, Utility NDCNR, Utility NDCNR, Utility swildhand fre areas by avaremess about evacuationEMFG, SERC, NDCNR, Utility NDCNR, Utility NDCNR, DMS, Service Charge Service Charge swaremess about evacuationEMFG, SERC, NDCNR, DMS, NDCNR, DMS, NDS, NDCNR, DMS, NDS, NDCNR, DMS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, NDS, <th>1, 11, 11, 11, 11, 11, 11, 11, 11, 11, 1</th> <th>Action Number</th> <th>Action Item</th> <th>Department / Division</th> <th>Potential Funding Source</th> <th>Implementation Timeline</th> <th>Economic Justification</th> <th>Priority Level</th>	1, 11, 11, 11, 11, 11, 11, 11, 11, 11, 1	Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
2.BAnnually review the County's EOP & identify needed planEmergency Management USEPA, NDEP, NDCNR; DHS, NDCNR; DHS, NDCNR; DHS, NDCNR; DHS, Local General FundOngoing due to pre-planning.Protection of lives and property due to pre-planning.2.CConduct minimum of one disaster exercise each year.Emergency Management EmergencyUSEPA, NDEP, NDCNR; DHS, Local General ManagementOngoing due to pre-planning.Protection of lives and property due to pre-planning.2.CConduct minimum of one disaster exercise each year.Emergency Management 		2.A.	Develop emergency evacuation programs for neighborhoods in flood prone & wildland fire areas by increasing the public awareness about evacuation programs.	Community Development / Emergency Management	EMPG, SERC, USEPA, NDEP, NDCNR, Utility Service Charge	18-24 months	Protection of lives due to pre- planning.	High
2.CConduct minimum of one disaster exercise each year.Emregency USEPA, NDEP, USEPA, NDEP, ManagementProtection of lives and property due to pre-planning.2.DEstablish a budget and identify funding sources for mitigation outreach.Emergency General FundIs-24 Months HumanProtection of lives & property due to awareness.2.DEstablish a budget and identify funding sources for mitigation outreach.Emergency Management Human USFSIs-24 Months HumanProtection of lives & property due to awareness.2.EKork with school districts to develop a public outreach behave during an emergency.EMPG, HMGP, USFSIs-24 Months Human Bertes, CDC,Protection of lives & property due to awareness.		2.B	Annually review the County's EOP & identify needed plan updates.	Emergency Management	HMGP, PDM, SERC, EMPG, USEPA, NDEP, NDCNR; DHS, Local General Fund	Ongoing	Protection of lives and property due to pre-planning.	High
Establish a budget and identify funding sources for mitigation outreach.Emergency ManagementEMPG, HMGP, NV Health & Human Services, CDC, USFSI8-24 Months due to awareness.Protection of lives & property due to awareness.Work with school districts to develop a public outreach behave during an emergency.Emergency USFSEMPG, HMGP, 18-24 MonthsI8-24 Months Protection of lives & property due to awareness.		2.C	Conduct minimum of one disaster exercise each year.	Emergency Management	EMPG, SERC, USEPA, NDEP, NDCNR, Local General Fund	Ongoing	Protection of lives and property due to pre-planning.	High
Emergency Work with school districts to develop a public outreach campaign that teaches children how to avoid danger and behave during an emergency.Emergency EMPG, HMGP, NV Health & NV Health & Human Services, CDC, USFSI 8-24 Months how to awareness.Protection of lives & property due to awareness.	<u>ر</u> ۲	2.D	Establish a budget and identify funding sources for mitigation outreach.		EMPG, HMGP, NV Health & Human Services, CDC, USFS	18-24 Months	Protection of lives $\&$ property due to awareness.	Moderate
		2.E	Work with school districts to develop a public outreach campaign that teaches children how to avoid danger and behave during an emergency.	Emergency Management	EMPG, HMGP, NV Health & Human Services, CDC, USFS	18-24 Months	Protection of lives & property due to awareness.	Moderate

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Mitigation Strategy

Matrix
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Table

ActionDepartment / DivisionPotentialImplementation2.FUtilize Business for Innovative Climate ChangeDivisionPunding SourceTimelineEcononic Justification2.FUtilize Business for Innovative Climate ChangeEmergency ManagementEMPG, HMGP, 18-24 MonthsProtection of lives & propert2.GParand mitigation actionsEMPG, HMGP, 18-24 MonthsProtection of lives & propert2.GPreprese develop, & distributeEmergency hazard mitigation actionsEMPG, HMGP, 18-24 MonthsProtection of lives & propert2.GPreprese develop, & distributeEmergency hazard mitigation actionsEMPG, HMGP, 18-24 MonthsProtection of lives & propert2.GPreprese develop, & distributeEmergency hazard mitigation actionsEMPG, HMGP, 18-24 MonthsProtection of lives & propert3.AStrepset, develop, & distributeEmergency humanEMPG, HMGP, 18-24 MonthsProtection of lives & propert3.AStrepset, develop, & distributeEmergency humanEMPG, HMGP, 18-24 MonthsProtection of lives & propert3.AStrepset, develop, & distributeEmergency humanEmergency buildings and fieldings, highStrepset, CDC, buildings, highStrepset, CDC, humanStrepset, CDC, buildings and fieldings, highStrepset, CDC, buildings, highStrepset, CDC, buildings, highProtection of lives & propert human3.BGround truth the unreinforcedCommunityLocal GeneralOngoing fundProtection of lives and propert human3.B <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>							
Utilize Business for Innovative Climate Innovative Climate awareness and mitgation and encourage businesses to developfimplement hazard migation add encourage businesses to developfimplement hazard migation appropriate public information programs and projects at Douglas County-sponsored events and noigas County-sponsored events and noigas County-sponsored events and projects at Douglas County-sponsored events and buildings, nucleasing eventes and projects at events and noilings, including since science, buildings, and eventes and projects at buildings and fire Districts, including since science, buildings, public fired the facilities, including since science, public buildings, buildings, buildings, buildings, buildings, buildings, buildings and utilities, buildings, building state duriblings, building stateEmergency tunerabilities, buildings, building, buildings, building state buildings, building stateEmergency tunerabilities, building, building state buildings, building stateEmergency tunerabilities, building, building stateEmergency tunet tune buildings, building stateEmergency tunet tunet tunet buildings, building stateEmergency tunet tunet tunet buildings, building stateEmergency tunet tunet tunet buildings, building stateEmergency tunet tunet buildings, building stateEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunetEmergency tunet tunet <th>Action Number</th> <th></th> <th>Department / Division</th> <th>Potential Funding Source</th> <th>Implementation Timeline</th> <th>Economic Justification</th> <th>Priority Level</th>	Action Number		Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
Prepare, develop, & distributeEmergencyEMPG, HMGP,18-24 Monthsappropriate public informationManagementNV Health &18-24 Monthsabout hazard mitigationManagementNV Health &18-24 Monthsabout hazard mitigationManagementNV Health &18-24 Monthsprograms and projects atServices, CDC,USFS18-24 MonthsDouglas County -sponsoredServices, CDC,USFS18-24 Monthsevents and on the County'sEvents and on the County'sLocal GeneralOngoingSurvey and assessCommunityLocal GeneralOngoingearthquakeVulnerabilities ofDevelopmentFund0vulnerabilities ofDevelopmentFundCocal General0buildings andfacilities, includingEvelopmentFund24-48 Monthsand utilities.DevelopmentFund, HMGP,PowPund, HMGP,masonry building listDevelopmentPund, HMGP,Pund, HMGP,developed by the State.DevelopmentPund, HMGP,Pund, HMGP,	2.F	Utilize Business for Innovative Climate Change (BICEP) to increase awareness and knowledge of hazard mitigation and encourage businesses to develop/implement hazard mitigation actions.	Emergency Management	EMPG, HMGP, NOAA, USFS	18-24 Months	Protection of lives & property due to awareness.	Low
Survey and assessCommunityLocal GeneralOngoingearthquakevulnerabilities ofDevelopmentFundOngoingvulnerabilities, includingfacilities, includingEvelopmentFundOngoingfacilities, includingfacilities, includingfacilities, includingImadeOngoingcritical facilities, includingfacilities, includingfacilities, includingImadeImadecritical facilities, includinghighconticutLocal General24-48 Monthsintorical buildingsbuilding listDevelopmentPDMImadeImadedeveloped by the State.DevelopmentPDMPDMImadeImade	2.G	Prepare, develop, & distribute appropriate public information about hazard mitigation programs and projects at Douglas County -sponsored events and on the County's Fire Districts' website.	Emergency Management	EMPG, HMGP, NV Health & Human Services, CDC, USFS	18-24 Months	Protection of lives & property due to awareness.	High
Ground truth the unreinforced Community Local General 24-48 Months masonry building list Development Fund, HMGP, PDM	e. V	Survey and assess earthquake vulnerabilities of buildings and facilities, including critical facilities, schools, public buildings, high occupancy buildings, historical buildings and utilities.	Community Development	Fund Fund	Ongoing	Protection of lives and property through improved infrastructure.	High
	3.B	Ground truth the unreinforced masonry building list developed by the State.	Community Development	Local General Fund, HMGP, PDM	24-48 Months	Protection of lives and property through improved infrastructure.	Low

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	Priority Level	Moderate	Moderate	High	Low	Low	Low
	Economic Justification	Protection of lives and property through improved infrastructure.	Protection of homes, businesses, infrastructure, and critical facilities.	Protection of homes, businesses, infrastructure, and critical facilities.	Protection of lives, homes, businesses, infrastructure, and critical facilities.	Protection of lives, homes, businesses, infrastructure, and critical facilities.	Protection of lives due to pre- planning.
Matrix	Implementation Timeline	Ongoing	2 Months	Ongoing	Ongoing	Ongoing	Ongoing
8-4 Action Plan Matrix	Potential Funding Source	Local General Fund, PDM, HMGP, CDBG	Local General Fund	Local General Fund	Local General Fund		NV Health & Human Services, CDC
Table 8-4	Department / Division	Community Development, School District, Public Works, Non-County utilities	Community Development	Douglas County	Community Development	Emergency Management	Emergency Management
	Action Item	Mitigate the earthquake vulnerabilities of buildings and facilities, including critical facilities, schools, public buildings, high occupancy buildings, historical buildings and utilities.	Enforce the seismic provisions in building codes.	Create an earthquake awareness and mitigation website that links to the Nevada Shakeout page, includes information on mitigating hazardous building contents, and promotes personal and homeowner mitigation of earthquake risks.	Create a Quaternary fault, potential liquefaction, and potential seismically induces landscape maps.	Encourage the purchase of earthquake insurance.	Update Mass Illness Plan & integrate with local Hazard Mitigation Plan.
	Action Number	3.C	3.D	3.E	3.F	3.G	4.A

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Mitigation Strategy

Table 8-4 Action Plan Matrix

Priority Level						
Le Le	Low	Low	High	High	High	High
Economic Justification	Protection of lives by training and exercise.	Protection of lives due to pre- planning.	Additional data collection will lead to more accurate floodplain maps and storm water design.	Protection of homes, businesses, infrastructure, and critical facilities.	Remove numerous homes that were incorrectly mapped into the floodplain by FEMA during the 2010 FIRM update.	Provide basin wide coordination of floodplain hazards of the Carson River. Provide floodplain depths in areas that were previously
Implementation Timeline	1 year	6-12 months	5 years.	Ongoing	24 months	36 months
Potential Funding Source	Nevada State Health and Human Services, Public Health Nurse	NV Health & Human Services, CDC, Carson Hospital	Local General Fund, PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NDCNR, 319(h) grants (Clean Water Act), USGS	Local General Fund	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NDRCS, Local General Fund	Local General Fund, EMGP, FEMA, USACE
Department / Division	Emergency Management	Health Dept.	Community Development, 911 Emergency Services	Community Development	Community Development	Carson Water Subconservancy District
Action Item	Create and implement a training and exercise program relative to epidemics.	Prepare by acquiring/storing needed medical equipment.	Add rain gauges to existing warning system.	Adopt or update policies that discourage growth in flood- prone areas.	Complete FEMA floodplain mapping of Johnson Lane, Buckbrush, and Sunrise Washes.	Complete FEMA floodplain mapping of the entire Carson River from Alpine County to Churchill County.
Action Number	4.B	4.C	<u>ې</u> ۲ کرې	5.B	5.C	5.D

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Mitigation Strategy

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Table 8-4

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ActionDepartment/ DivisionPotential Enumling SourceImplementation TimelineRecomme Justification5.BIdentify acquire and developDivisionPDM, HMGP, TMACP,5 yearsupstream foodwater storage the high water isvel.5.BIdentify acquire and developDevelopmentFMA, RFC, TMACP,5 yearsupstream foodwater storage the high water isvel.5.FIdentify acquire and developDevelopmentUSEPA, NICS, TRAA, RFC,5 yearsupstream foodwater storage the high water isvel.5.FSubtexper, Cottonwood Slough and Rocky SloughDevelopmentUSEPA, NICS, teodi General5 yearswill remove tesidences from the the high water level.5.GNote RemergenyDivisionThm IAGP, teodi GeneralOngoingEliminate backwater ponding of the high water level.5.GProvide emergency access to homes cast of 35, (Buckeys, Zetolene, Lucerne or GilmanDevelopment USEPA, NRCS, SearsSyearsProvide a minimum of one to and ARC, Davidenet5.HKad),Fund5 yearsInorfic.Development to and ARC, DavidenetDMA, RFC, Davidenet5.HFordiene, Lucerne or GilmanDevelopment USEPA, NRCS, DevelopmentSyearsInorfic.Local General5.HFordiene, Lucerne or GilmanDevelopment USEPA, NRCS, DevelopmentSyearsInorfic.Local General5.HFordiene, Lucerne or GilmanDevelopment USEPA, NRCS, DevelopmentSyearsInordia and to stora to a Barna (Clen <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>							
E Identify acquire and develop Community PDM, HMGP, MA, RFC, Ustream floodwater storage approximate or undetermined. regional detention basins (regional detention basins (regional detention basins (regional detention basins (regional detention basins buckey, Buckbrush, and Calle Hern, Buckey, Buckbrush, and Calle Hern, Buckey, Buckbrush, and Elliminate backwater ponding of F approximate or undetermined. F Systems Upstream floodwater storage buckey, Buckbrush, and Calle Hern, Buckey, Buckbrush, and Calle Hern, Buckey, Buckbrush, and Calle Hern, Buckey, Buckhrush, and Calle Hern, Buckey, Buckhrush, and Contownood Slough and Rocky Slough. PMM, HMGP, F Systems Period F Period F 3 Provide emergency access to buckey access to buckey access to buckey access to buckey access to buckey. PDM, HMGP, Fund Systems Provide a minimum of one F F 1 Novide emergency access to buckey access to buckey. Development Local General Fund Systems Provide a minimum of one F F 1 Novide emergency access to buckey. Development Local General Fund Systems Fordida a minimum of one F F 1 Novide emergency access to br>buckey. Dopolation F 1 Minter Accli Systems	Action Number	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
E Identify acquire and develop Community PDM, HMGP, IMA, RFC, regional detruptieram 5 years Upstream floodwater storage into objain and hep attenuate (Ruhenstroth, Pine Nut, Buckeye, Buckynth, and Calle Hermosh) Ubstream Upstream floodwater storage into objain and hep attenuate (Ruhenstroth, Pine Nut, Buckeye, Buckynth, and Calle Hermosh) User (Pain) User (Pain) P State Route 88 culvert Calle Hermosh) Local Gen. Local Gen. he high water level. 3 Nate Route 88 culvert Cotronwood Slough and Rocky Slough. Development Local General Development Local General Development Local General System floodwater storage intrate backwater ponding of runoff. 3 Provide emergency access to Rocky Slough. Development Rocky Slough. Development Local General System intrate backwater ponding of runoff. 4 Rocky Slough. PDM, HMGP, Rocky Slough. 5 years Provide a minimum of one emergency access route to a insprovement. 4 Novide emergency access route to a koad). Sterefore Local General 5 years Provide attire tenergency access route to a intrate backwater ponding of runoff. 1 Roodh Local General Sterefore USDA, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA, RCC, NDEP, NAA						approximate or undetermined.	
F State Roue 88 culvet Fold Number System Provide a minimum of one more gancy access to number Number System Provide a minimum of one more gancy access to number Number System Provide a minimum of one more gancy access to number Number Number System Provide a minimum of one more gancy access to number Number Number Number System Provide a minimum of one more gancy access to number	5.E	Identify acquire and develop locations for upstream regional detention basins (Ruhenstroth, Pine Nut, Buckeye, Buckbrush, and	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, Local Gen.	5 years	Upstream floodwater storage will remove residences from the floodplain and help attenuate the high water level.	High
3 Provide emergency access to homes east of 395. (Buckeye, Zerolene, Lucerne or Gilman FDM, HMGP, WSDA, NDEP, USDA, NDEP, Zerolene, Lucerne or Gilman 5 years Provide a minimum of one emergency access route to a large portion of the County's PDM, HMGP, 1 Local General Road). Development USEPA, NRCS, USEPA, NRCS, Fund 5 years Invide a minimum of one emergency access route to a large portion of the County's PDM, HMGP, 1 Local General Road). PDM, HMGP, 5 years Increase channel capacity reducing peak flood heights 1 USEPA, NRCS, FEMA, 319(h) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, FEMA, 319(h) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) PDM, HMGP, 5 years Increase channel capacity 1 USEPA, NRCS, Water Act) <	5.F	State Route 88 culvert expansion at Mottsville Lane, Cottonwood Slough and Rocky Slough.	Community Development	Fund PDM, HMGP, USFS, BLM, Local General Fund	Ongoing	Eliminate backwater ponding of runoff.	High
I Community PDM, HMGP, 5 years Increase channel capacity Initiate Park Ditch Development FMA, RFC, 5 years Increase channel capacity Initiate Park Ditch USDA, NDEP, USDA, NDEP, USDA, NDEP, reducing peak flood heights Improvements. USEPA, NRCS, EBMA, 319(h) Parents reducing peak flood heights Replace at grade dip sections EMMA, RFC, Domunity PDM, HMGP, Ongoing Provide better emergency with culverts (30 locations). Public Works USEPA, NRCS, Provide better emergency access to neighborhoods. FEMA, 319(h) grants (Clean USEPA, NRCS, Paces to neighborhoods. access to neighborhoods.	5.G	Provide emergency access to homes east of 395. (Buckeye, Zerolene, Lucerne or Gilman Road).	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, Local General Fund	5 years	Provide a minimum of one emergency access route to a large portion of the County's population.	Moderate
CommunityPDM, HMGP,OngoingProvide better emergencyReplace at grade dip sectionsDevelopment,FMA, RFC,access to neighborhoods.Nulth culverts (30 locations).Public WorksUSEPA, NRCS,access to neighborhoods.FEMA, 319(h)grants (Cleangrants (Cleangrants (Clean	5.H	Initiate Park Ditch improvements.	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act)	5 years	Increase channel capacity reducing peak flood heights	Low
	5.1	Replace at grade dip sections with culverts (30 locations).	Community Development, Public Works	PDM, HIMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean	Ongoing	Provide better emergency access to neighborhoods.	High

6-24

Mitigation Strategy

Matrix
Plan
Action
Table 8-4

Action Number	r Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Justification	Priority Level
			Water Act)			
5.1	Initiate Johnson Lane ditch expansion and culvert replacement.	Community Development	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act), USGS	5 years	Maintain storm runoff in the roadside ditch.	Moderate
5.K	Education of public regarding flood hazards and damage potential.	Community Development, Carson Water Subconservancy District	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act), USGS	Ongoing	Maintains a higher level of risk awareness by the general public.	High
5.L	Continue to strictly enforce the County's building code Title 20, Open Space and Master Development Plan.	Community Development	Local General Fund	Ongoing	Protection of lives due to better infrastructure and building codes.	High
5.M	Evaluate the new FEMA criteria for repetitive loss properties within the County.	Community Development	PDM, HMGP, Local General Fund	Ongoing	Protect lives and property by eliminating structures in flood areas.	Low
6.A	In areas at risk to severe weather, retrofit public buildings to withstand snow loads and severe winds to prevent roof collapse/damage.	Community Development	PDM, HMGP, Local General Fund	Ongoing	Protection of homes, businesses, infrastructure, and critical facilities.	Low
					• • • • • • • • • • • • • • • • • • •	*****

Mitigation Strategy

Matrix
Plan N
Action
Table 8-4

Action						
	Action Item	Department / Division	Potential Funding Source	Implementation Timeline	Economic Lustification	Priority Level
6.B Deve Man: melt.	lop Storm Water agement Plan for snow	Community Development, Carson Sub Conservancy District	PDM, HMGP, FMA, RFC, USDA, NDEP, USEPA, NRCS, FEMA, 319(h) grants (Clean Water Act), USGS, CC PW	12-14 months	Protection of homes, businesses, infrastructure, and critical facilities.	Low
A. 7	Adopt the International Wildland Urban Interface Code (IWUI) including ignition resistant building construction provisions.	Board of County Commissioners	Douglas County	6-12 Months	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	Moderate
ろく 7.B の Pub IWI Spa	Develop and implement public education program regarding the requirements of IWUI Code and defensible space best practices.	Fire Districts, UNR Cooperative Extension	HMGP, PDM, NDF, BLM, National Fire Plan, USFS, Fire Districts SNPLMA	Ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High
7 .C Dev deft of tl	Develop/continue inspection program to enforce the defensible space requirements of the IWUI code.	Fire Districts	Fire Districts, NDF, PDM, HMGP, National Fire Plan, SNPLMA	12-24 Months ongoing	Mitigation Project will ensure a greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	High

Mitigation Strategy

Matrix
Plan
Action
Table 8-4

Implementation Priority Timeline Economic Justification Level	Mitigation Project will ensure a H greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire	Ongoing Mitigation Project will ensure a High greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	Ongoing Mitigation Project will ensure a High greater number of residential structures and critical facilities and infrastructure benefit from actions to protect lives and property from wildfire.	12-24 Months Mitigation Project will ensure a Low greater number of residential structures and critical facilities
	ect will ensure a of residential critical facilities are benefit from ct lives and wildfire	ect will ensure a of residential rritical facilities ure benefit from ct lives and vildfire.	ensure a lential acilities fit from and	
	Mitigation Proj greater number structures and c and infrastructu actions to prote	Mitigation Proj greater number structures and c and infrastructu actions to prote property from v	Mitigation Proj greater number structures and c and infrastructu actions to prote property from w	Mitigation Project will ens greater number of residenti structures and critical facil and infrastructure benefit f
Timeline	12-24 Months ongoing	Ongoing	Ongoing	12-24 Months
Funding Source	HMGP, PDM, National Fire Plan, USFS, Fire Districts, SNPLMA	HMGP, PDM, BLM, National Fire Plan, USFS, Fire Districts, SNPLMA	HMGP, PDM, Fire District s, National Fire Plan, USFS, NDF, SNPLMA	HMGP, PDM, Fire Districts
Division	Fire Districts, towns, GID's, HOA's	Fire Districts	Fire Districts, Resource Conservation District	Fire Districts
Action Item	Develop/continue curb-side dead tree and weed removal pick up program. Continue curbside chipping programs. Continue community biomass collection point programs.	Work with the Nevada Division of Forestry, Nevada Division of State Lands, the Bureau of Land Management and the US Forest Service to implement fuels reduction projects on state and federal lands in and around communities.	Implement fuels reduction projects on private lands as identified in the CWPP. The scope of such projects to include both fuel breaks and defensible space based upon the nature of the risk.	Retrofit buildings in the Wildland Urban Interface with non-combustible roofing
Number	7.D	7 .E	7 .F	7.G

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Table 8-4 Action Plan Matrix

Ϋ́Z	Action Number	A ction Tem	Department/ Division	Potential	Implementation		Priority
H'L		Review, update and enforce the Master Plan, Open Space Plan and building codes relative to defensible space requirements for new development.	Fire Districts, Community Development	Fund, CDBG	Ongoing	Protection of homes, businesses, infrastructure, and critical facilities.	Moderate
89899988 80499988 80499	BLM= Bur BLM= Bur CDBG= Co DHS= Dep EMPG = E Grant GID= Gen HMGP = Hor HOA= Hor	BLM= Bureau of Land Management CDBG= Community Development Block Grant DHS= Dept. of Homeland Security EMPG = Emergency Management Performance Grant GID= General Improvement District HMGP = Hazard Mitigation Grant Program HOA= Home Owner's Association		HUD= Housing Urban Development NDEP = Nevada Division of Environmental Protection NDF = Nevada Department of Forestry PDM = Pre-Disaster Mitigation SERC = State Emergency Response Commission SNPLMA= Southern Nevada Public Land Management Act		USACE= U.S. Army Corps of Engineers USDA = U.S. Department of Agriculture USEPA = U.S. Environmental Protection Agency USFS = U.S. Fire Service USGS = US Geological Survey	S 2 U


Gardnerville Town Board

AGENDA ACTION SHEET

- 1. For Possible Action: Approve Resolution 2013R-072 augmenting the Town of Gardnerville budget for fiscal year 2013-2014.
- 2. Recommended Motion: Approve Resolution 2013R-072 augmenting the Town of Gardnerville budget for fiscal year 2013-2014

Funds Available: 🗹 Yes 🛛 🗆 N/A

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: N/A
- 5. Agenda: Consent Administrative

Background Information: See attached.

6. Other Agency Review of Action:
Douglas County

7. Board Action:

□ Approved □ Denied

□ Approved with Modifications □ Continued

Agenda Item #7

□ N/A

Douglas County Board of Commissioners

AGENDA ACTION SHEET

- 1. <u>Title</u>: For possible action. Discussion on the adoption of Resolution Number 2013R-072, Town of Gardnerville which augments fiscal year 2013-14 budgets by \$62,360.
- 2. <u>Recommended Motion</u>: Adopt Resolution Number 2013R-072, Town of Gardnerville which augments fiscal year 2013-14 budgets by \$62,360.
- 3. Funds Available: N/A
- 4. <u>Prepared by</u>: Christine Vuletich, Assistant County Manager/ Chief Finance Officer
- 5. <u>Meeting Date</u>: November 7, 2013 <u>Time Required</u>: 5 minutes
- 6. <u>Agenda</u>: Consent
- 7. <u>Background Information</u>: NRS 354.598005 allows for and provides guidelines for local governments to augment their budgets if anticipated resources actually available during the budget period exceed those estimated. Typically, staff brings augmentations before the Board three times a year for such things as bringing forward budget for already approved purchase orders and projects from prior fiscal year, amending the opening fund balance based on prior year results and to augment additional revenue and deferred funds.

These are our first augmentations for 2013-14 fiscal year, the majority of the augments are to bring forward remaining budget for already approved purchase orders and projects still in process from fiscal year 2012-13.

8. <u>Committee/Other Agency Review</u>: N/A

- 9. <u>Reviewed by</u>:
 - _____ Department Manager _____ District Attorney

County Manager Other

- 10. <u>Commission Action</u>: _____ Approved
 - _____ Denied

____ Other

Approved with Modifications
Deferred

Agenda Item # _____

RESOLUTION NUMBER 2013R-073

RESOLUTION AUGMENTING THE 2013-14 FISCAL YEAR BUDGET FOR THE TOWN OF GARDNERVILLE

WHEREAS, there is a need to revise the 2013-2014 Budget for the Town of Gardnerville as follows:

Gardnerville Operating Fund	S	56,560
Health and Sanitation Fund		5,800
Total	<u>S</u>	62,360

NOW, THEREFORE, BE IT RESOLVED, that the 2013-14 Fiscal Year Budget Augmentation is herein approved.

ADOPTED, this _____ day of _____, 2013

VOTE: AYES

NAYS

ABSENT

GARDNERVILLE TOWN BOARD DOUGLAS COUNTY, NEVADA

CHAIRMAN

ATTEST:

Tom Dallaire Clerk to the Board NOW, THEREFORE, BE IT RESOLVED, that the 2013-14 Fiscal Year budget is herein approved.

	ADOPTED, this	day of	, 2013
VOTE:	Ayes Commissioners:		
	Nays Commissioners:		
	Absent Commissioners:		

Chair

Board of County Commissioners

ATTEST:

TED THRAN Clerk-Treasurer

ATTEST:

Ted Thran Clerk to the Board

Douglas County Budget Augmentation 7-Nov-13 Town of Gardnerville

Town of Gardnerville Operating Fund

	Budget Augments -11/7/13				
		Expenditure			
		Revenue Increase/	Increase/	Budget (after	
	Adopted Budget	(Decrease)	(Decrease)	augments)	Notes
Opening Fund Balances:					
Beginning Fund Balance	70,459	56 560			_
Beginning Fund Reserve		56,560		127,019	1
Total Opening Fund Balance	213,867 284,326	56,560	State State State	213,867 340,886	1
				2*+0;000	
Revenues:					
Taxes	962,686			962,686	
Intergovernmental Revenues	268,918			268,918	
Charges for Services	8,000			8,000	
Miscellaneous	5,000			5,000	
Total Revenues	1,244,604			1,244,604	
Expenditures and Other Uses:					
General Government					
Admin	317,889			317,889	
Cultural					
Parks and Recreation	141,050			141,050	
Public Works					
Other Public Works	843,300		56,560	899,860	1
Total Expenditures	1,302,239	•	56,560	1,358,799	
			50,500		
Other Financing Sources/ Uses					
Transfers Out	122,982			122,982	
Contingency	33,250			33,250	
Total Other Financing Sources/ Uses	156,232		-	156,232	
Ending Fund Balances:					
Ending Fund Balance	70,459			70,459	
Ending Fund Reserve				-	
Fotal Ending Fund Balance	70,459	-		70,459	
Fotal Augments	-	FEFE			
Contrast of the line of the li		56,560	56,560		
Notes:					

1 Carry forward purchase orders and projects from 2012-13

Douglas County Budget Augmentation 7-Nov-13 Town of Gardnerville

Town of Gardnerville - Health and Sanitation

Adopted Budget	Revenue Increase/ (Decrease)	Expenditure Increase/ (Decrease)	Amended Budget (after	
			augments)	Notes:
526,544	5,800		527 244	1
526,544	5,800		DEMONSTRATION AND STORE STORES	T
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•			•	
886,000	-		886,000	
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1,158,785		5,800	1,164,585	T
253,759			753 750	
253,759			253,759	
	5,800	5.800		
	526,544 883,000 3,000 886,000 1,158,785 1,158,785 1,158,785 253,759 253,759	526,544 5,800 883,000 - 3,000 - 1,158,785 - 1,158,785 - 253,759 -	526,544 5,800 - 883,000 - - 3,000 - - 1,158,785 5,800 1,158,785 - 253,759 - 253,759 -	526,544 5,800 - 532,344 883,000 - 883,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,000 3,0

Notes:

1 Carry forward purchase orders and projects from 2012-13

Gardnerville Town Board

AGENDA ACTION SHEET



1. <u>Not for Possible Action.</u> Discussion on the Main Street Program Manager's Monthly Report of activities for October 2013.

X N/A

Funds Available:
□Yes

2. Department: Main Street Program

Prepared by: Paula Lochridge

3. Meeting Date: November 5, 2013

Time Requested: 5 minutes

- 4. Agenda:
 Consent X Administrative
- 5. Background Information: See attached
- 6. Other Agency Review of Action: X N/A
- 7. Board Action:

□Approved □Denied □Approved with Modifications □Continued



Main Street Gardnerville's Report for September Activities Gardnerville Town Board Meeting, November 5, 2013

- I worked with Mike Rowe on getting some of our paperwork with the Secretary of State's office and the Department of Taxation corrected. The word "The" was omitted from the corporate name on some filings and a word in the name of the corporation was transposed in another filing. As a result, the Secretary of State issued Main Street Gardnerville a new entity number.
- Next Sidewalk Gallery... Carson Valley Fall Colors. We had 88 photos submitted from local residents. The plans are to have the new display up the first week of November.
- Holiday Shopping Bazaar... this 3rd annual fundraising event takes place at St. Gall on Saturday, November 9th. 44 vendors and close to 100 raffle prizes and silent auction items. Partnered with the Knights of Columbus who will be selling food and beverages. Also partnering with students from DHS's Leadership Class to help with set up and tear down. Live entertainment from local artists Vanessa Littrell and Eddie Dimock.
- CVCC Volunteer of the Year... One of our volunteers and board members, Carol Sandmeier, was nominated and selected to receive the Chamber's Volunteer of the Year award. She will be recognized at their annual gala on Saturday, November 2nd.
- A special labyrinth dedication was held during the Heritage Park Gardens Fall Harvest Celebration on October 5th. Over 100 guests visited the gardens during the event. And over 40 people attended the dedication... including Gardnerville Town Board Members Linda Slater, Mary Wenner and Ken Miller, who also serves on the Main Street Board; the Town Manager, Tom Dallaire; Main Street Gardnerville Board Members Stephanie Waggoner & Carol Sandmeier; and Barry Penzel, Douglas County Commissioner.
- We will begin holding Volunteer Orientations every quarter with our first one re-scheduled for November 18th, 5:30-6:30 pm.

Upcoming events and dates:

- Cash Mob: Saturday, November 2nd at Unique Boutique (Flier in your packet.)
- Monthly Morning Coffee Meeting, Tuesday, November 5th, at 8:30 am at Sharkey's Casino
- 3rd Annual Holiday Shopping Bazaar, November 9th, 11 am 4 pm (Flier in your packet.)
- Volunteer Orientation, November 18th, 5:30-6:30 pm
- Merry Main Street, special events & promotions planned for Saturday, December 7th during the day. Details to be finalized during our next Promotions Meeting on November 6th.

Thank you so much for your continued support of the Main Street Gardnerville Program!

Bula Sochridge

Paula Lochridge Program Manager, Main Street Gardnerville



Sidewalk Gallery's next display: Carson Valley Fall Colors



































3rd Annual Fundraising Event

Holiday Shopping Bazaar Saturday, November 9th, 11 am - 4 pm

Over 40 Vendors Under One Roof • Silent Auction • Raffle Prizes at St. Gall Church, 1343 Centerville Lane in Gardnerville

Entertainment • Refreshments

Free Admission

Contact Main Street Gardnerville for more info:

75.782.8027

2 MainStreetGardnerville.org

8-5

Record-Courier E-edition 10/30/2013

Carol Sandmeier, Main Street Gardnerville Board Member & Vice-President selected as Volunteer of the Year.

Drew Aguilar named citizen of the year

by Kurt Hildebrand khildebrand@recordcourier.com

Carson Valley Accounting owner Drew Aguilar was named citizen of the year by the Carson Valley Chamber of Commerce



and The Record-Courier on Monday.

Aguilar was nominated by Carson Valley Medical Center Director of Marketing Shannon Albert for the award.

Aguilar

"You'd be hard pressed to find a worthy cause or event in the Carson Valley

that doesn't include Drew Aguilar," she wrote. "Either through volunteering his time and talents, or supporting the cause financially, Drew's commitment to improving the Carson Valley for businesses and residents is unmatched."

Aguilar said he was stunned when told the news on Monday.

"I love this community," he said. "This is very cool."

Aguilar has lived in Carson Valley since 2004, when he purchased Carson Valley Accounting.

He volunteers for the Carson Valley Boys & Girls Club, the Austin Kirby Foundation, Carson Valley Medical Center Hospital Foundation, and the Carson Valley Sertoma Club, where he works the beer wagon.



Volunteer of the Year Carol Sandmeier

IF YOU GO

What: 2013 Community Awards When: 6 p.m. Saturday Where: Carson Valley Inn Reservations: http://carsonvalleynv.org

is a key member of Main Street Gardnerville and was nominated by Jan Kris.

"Everywhere I look or turn, I see Carol's name or hand involved in a worthwhile project that enhances the beauty and joy of living here in Carson Valley," Kris wrote.

Dangberg Home Ranch Historic Park's Mark Jensen was named employee of the year.

Jensen was an employee with the Nevada State Parks Division when the state decided to close the home ranch and lay him off in 2011.

Jensen volunteered until the Friends of Dangberg Home Ranch was in a position to rehire him.

Minden's Bently Enterprises was named business of the year.

The company includes Bently Biofuels, Bently Ranch, Romadyn and soon, Bently Heritage.

Work is underway to convert the Minden Farmer's Bank into a LEED headquarters, among other plans.

The Knights of Columbus were named service club of the year for their work supporting City of Refuge, the Boys & Girls Club, Suicide Prevention, Triad and Kids and Horses with donations of a



Heritage Park Gardens Labyrinth Dedication, October 5, 2013





Press Release: The 2nd Annual Heritage Park Gardens Fall Harvest Celebration and Labyrinth Dedication Release Date: Immediate Release as of 10/8/2013 Contact: Paula Lochridge, Program Manager Phone: 775.782.8027 E-Mail: plochridge@mainstreetgardnerville.org



The 2nd annual Fall Harvest Celebration was held October 5th, at Heritage Park Gardens, culminating with the dedication of the Labyrinth that Main Street Gardnerville volunteers have been building all summer.

The Carson Valley Food Closet recognized Matthew and Zachary Kruse from Boy Scout troop 33 for the vegetables they raised in their bed. They donated 182 pounds of food to the Food Closet this summer.

Over 100 guests visited the gardens during the event. And over 40 people attended the dedication... including Gardnerville Town Board Members Linda Slater, Mary Wenner and Ken Miller, who also serves on the Main Street Board; the Town Manager, Tom Dallaire; Main Street Gardnerville Board Members Stephanie Waggoner & Carol Sandmeier, Main Street Program Manager Paula Lochridge and Barry Penzel, Douglas County Commissioner. Of course, many volunteers were on hand too to join in the celebration of all of their hard work.



Donors, such as the Town of Gardnerville, Nevada Commission on Tourism, Greenhouse Garden Center, Genoa Trees and Full Circle Compost, were recognized for their contributions.

The Heritage Park Gardens is a project of Main Street Gardnerville in cooperation with the Town of Gardnerville.

Information: Carol Sandmeier at cjsandmeier@aol.com or Paula Lochridge at

PLochridge@mainstreetgardnerville.org or 782-8027.

Follow us on Facebook and Twitter for event and project updates!

Main Street Gardnerville is a 501c6 non-profit corporation and an equal opportunity provider.



Main Street Gardnerville 1407 Main Street (Hwy 395 N), Gardnerville, NV 89410 www.mainstreetgardnerville.org Main Street Gardnerville is an equal opportunity provider.

Fax: 775.782.7135





SATURDAY, OCTOBER 5, 2013 • RGJ.COM/LIVING





SECTION

Heritage Park Gardens Harvest Festival is today

Staff report

The second annual Harvest Festival will run from noon to 3 p.m. today at Her itage Park Gardens, 1447 Courthouse St. in Gardnerville...

Pumpkins will be given away every half hour and people can sign up for garden plots in 2014. Children of all ages can paint their own jack-o-lantern rocks to take home. Garden goodies yurd art will be for sale, as well as corn stalk bundles

and iris starts. Herbs and seeds collected from the gardens will be available. There also will be refreshments.

At 12:30 p.m., the Carson Valley Food Closet will be recognizing Matthew and Zachary Kruse from Boy Scout troop 33 for the vegetables they raised in their bed and donated. At 2 p.m., the ribboncutting ceremony to celebrate the opening and dedication of the labyrinth will start. The labyrinth is not a maze but a spiral-patterned path that leads to the

center of a circle and back out again. Often found in cathedrals and gardens, they're designed as a place to stroll and meditate or relax the mind. Donors will be recognized for their contributions. The Heritage Park Gardens is a pro-

The Heritage Park Gardens is a project of Main Street Gardnerville in cooperation with the town of Gardnerville. Details: Carol Sandmeier at

Details: Carol Sandmeter at cjsandmeter@aol.com or Paula Lochridge at PLochridge@mainstreet gardnerville.org or 775-782-8027. 13.00

 \mathcal{A}_{i}

1. WHAT?

<u>Cash Mobs</u> are flash sales • <u>BOOST</u> sales for a business • <u>SUPPORTS</u> locals • a <u>FUN</u> way to get out & become <u>INVOLVED!</u>

2. WHERE?

Unique Boutique

(in the Mountain View Center) 1528 Hwy 395, Suite 130 Gardnerville

QUESTIONS?

MainStreetGardnerville.org info@MainStreetGardnerville.org

775.782.8027





3. WHEN? Saturday, Nov. 2nd 10 am-2:00 pm

4. HOW?

Come out & commit to spend \$10-\$20 on new, gently used and handcrafted items. Unique Boutique offers a wide variety of gently used adult and children clothing, décor and more. All in all, Unique Boutique has a lot under one roof that won't break the bank!



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. <u>For Possible Action.</u> Discussion and receive status report on Eagle Gas Project and approve the preliminary CDBG (Community Development Block Grant) application to Douglas County in the amount of \$88,700 to pay for phase 1 tasks, with public comment prior to board action.
- 2. Recommended Motion: Receive a status report on the Eagle Gas Station Project and approve the preliminary CDBG application for \$88,700 for Phase 1 tasks, as discussed in the attached staff report.

Funds Available: □Yes ☑ N/A Funding is not identified for the project until 2015 - CDBG will help fund the phases of clean up and planning then apply for funding of the construction.

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: 20 minutes
- 5. Agenda: Consent Administrative

Background Information:

Town staff has been pushing the project forward. A boundary survey is being performed and a title report was obtained this month. A CDBG application was prepared and submitted to Douglas County and is on the November 7th BOCC meeting(item 13. A presentation will be made to the BOCC on November 21, 2013 at the Tahoe meeting. A final application will be submitted in December pending the County BOCC recommendations.

The attached staff report provides a status report and includes information on the preliminary CDBG application that has been submitted to Douglas County to help pay for the Phase I costs of planning, site cleanup and tank removal at the Eagle Gas Station site.

- 6. Other Agency Review of Action: ^{IV} Douglas County □N/A
- 7. Board Action:

□ Approved □ Denied □Approved with Modifications □ Continued



Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board member

MEMORANDUM

Subject:	Eagle Gas Station Status Report and CDBG Preliminary Grant Application
From:	Tom Dallaire, P.E., Town of Gardnerville
To:	Gardnerville Town Board
Date:	October 31, 2013

I. TITLE:

<u>For Possible Action</u>. Discussion and receive status report on Eagle Gas Project and approve the preliminary CDBG (Community Development Block Grant) application in the amount of \$88,700 of funding to pay for phase 1 tasks, with public comment prior to board action.

II. RECOMMENDATION

Staff recommends to the Gardnerville Town Board approval of the preliminary CDBG Application submittal to Douglas County in the amount of \$88,700 to help pay for the Phase I costs at the Eagle Gas Station site.

III. BACKGROUND

The most recent cost estimate for the redevelopment of the Eagle Gas Station site totals \$564,432. Phase I, which includes the clean up of the site and removal of all underground storage tanks, is projected to cost \$175,700. Phase II, which includes site improvements and the renovation of the building, is projected to cost \$388,742. The projected costs do not include storm drainage improvements or Highway 395 realignment at the "S" Curve.

To help pay for the Phase I costs of project planning and site cleanup, staff has submitted a preliminary application to Douglas County for Community Development Block Grant (CDBG) funds in the amount of \$88,700. Combined with the Brownfields Grant, the CDBG funds will allow the Town to prepare the site for future improvements, including design work for the site and the building.

IV. DISCUSSION

The Town of Gardnerville has submitted a preliminary application for \$88,700 in Community Development Block Grant (CDBG) funds to Douglas County (See Attachment 1). This preliminary CDBG application requests funding to remove the underground fuel tanks (which are not covered by the Brownfields Grant) and to hire an architecture/engineering/landscape architecture firm to prepare development designs. The Town of Gardnerville is requesting CDBG funds in order to transform the property rom an abandoned gas station into a public



facility which will serve residents, businesses, and visitors. As approved by the Town Board, the Eagle Gas Station Redevelopment Plan will utilize the existing building as a meeting room for Main Street Gardnerville and other organizations, accessory visitor parking, a monument sign with changeable copy, an information kiosk, a DART bus stop, enhanced landscaping with decorative lighting and Main Street benches, and an Electric Vehicle Charging station. As additional grant funds becomes available, the Town will also move forward on flood and transportation safety improvements at this site.

As documented in the CDBG application, the Eagle Gas Station is located in a low and moderate income area, based on 2000 Census data (CDBG applicants have been instructed to still use 2000 Census data).

The preliminary application will be presented to the Board of Commissioners on November 7th with presentations scheduled on November 21st. The Board will approve the ranking of the applications on December 5th. If the Eagle Gas Station application is ranked favorably, the Town of Gardnerville will submit a final application to Douglas County by December 31st. The CDBG schedule for 2014 applications to Douglas County and to the State of Nevada is as follows:

Preliminary CDBG Applications to Douglas County

- November 7, 2013 Board of Commissioners Meeting
 - Conceptual grants briefly introduced by staff. County staff will request additional grant ideas.
 - Summary of Past Performances" must be reviewed and approved by the Board
- November 21, 2013 Board of Commissioners Lake Tahoe Meeting
 - > Applicants can give a brief (5 minute) presentation on their proposed grant.
 - Public comment taken on conceptual grants
- December 5, 2013 Board of Commissioners Meeting
 - Grants ranked (2 County specific grants and 1 state wide grant can be submitted to CDBG)
 - Ranked applications will be requested to submit a complete CDBG application to the County by December 31, 2013 (Hard Copy and Digital).

CDBG Applications to State of Nevada

- January 7, 2014 Grants due to CDBG office
- March 25-27, 2014 Tentative Advisory Committee Meeting recommendations for funding. Applicant presents grant and discusses any changes to grant since submittal.
- May 2014 Governor's letters mailed
- July 2014 Grant awards sent out



Eagle Gas Station Status Report November 5, 2013 Town Board Meeting Page 3 of 3

Brownfields Grant

The Brownfields Grant is currently projected to provide approximately \$40,000 to pay for removal of the underground heating oil and waste oil tanks, the above ground kerosene tank, soil sampling around these same tanks, and surveys of the building for asbestos and lead-based paint evaluation. NDEP is currently waiting for final authorization from the U.S. Environmental Protection Agency (EPA) regarding Davis-Bacon wage rates for the project. Once this approval is received, NDEP will authorize McGinley & Associates to proceed with the work.

Petroleum Fund

The Town of Gardnerville has successfully reenrolled the site in the State's Petroleum Fund. If there is any soil contamination discovered around the underground fuel tanks, the Petroleum Fund will help pay for remediation costs.

V. Conclusion

The Town's preliminary CDBG application for \$88,700 will be revised during the coming weeks as final numbers are received for the Brownfields grant and the proposed design work. Since the Brownfields Grant can only fund a portion of the clean up tasks at the Eagle Gas Station site, the CDBG funds will enable the Town to finish the Phase I tasks and to hire an architecture and engineering firm to prepare the designs for the site and the building.

Attachments:

1. Preliminary CDBG Application for Eagle Gas Station

Board meeting Topics of Discussion / Notes:

- .
- -

- .
- -

Eagle Gas Station Redevelopment Project Submitted by Town of Gardnerville



Preliminary CDBG Application Submittal to Douglas County October 16, 2013

Community Development Block Grant Program

2014 CDBG COUNTY APPLICATION

A. Project Title and Physical Address:

Eagle Gas Station Redevelopment Project 1395 Highway 395 N Gardnerville, NV 89410

B. Applicant Details:

Name:	Town of Gardnerville
Street/PO Box:	1407 Highway 395 N
Town/City/Zip Code:	Gardnerville, NV 89410
Chief Executive Officer:	Tom Dallaire, P.E., Town Manager
Phone Number:	775-782-7134
Contact Person:	Candace H. Stowell, AICP
Phone Number:	775-882-0414
e-mail address:	chstowell@me.com

1. Formal Applicant (Jurisdiction Name, Official Address and Telephone, Contacts):

C. Project Information:

1. Project Background and Description:

The Town of Gardnerville is submitting an application for Community Development Block Grant Funds (CDBG) in order to redevelop the former Eagle Gas Station site into a public facility with accessory public parking and other visitor amenities. The property contains .39 acres and is located at the intersection of Highway 395 and Mission Street, also known as the "S Curve" (See Attachment 1, Location Map). The Town of Gardnerville petitioned the Board of County Commissioners, with the help of the Douglas County Clerk's office, to perform a tax sale on the parcel due to the delinquent taxes owed to the County. The County Board of Commissioners unanimously approved the Town's request in February 2013. Following the mandatory 90 day redemption period, Douglas County transferred the site to the Town of Gardnerville on June 7, 2013.

The property has been used as a gas station for many decades. The existing building, which contains a 1,200 square feet structure with two service bays, was constructed in 1961. The



future land use for the property is Commercial and the current zoning is Commercial General, or CG.

Existing Situation to be Addressed by the Proposed Project

The Town of Gardnerville is requesting \$88,700 in CDBG funds for a multi-phased project to redevelop the former Eagle Gas Station into a public facility. This project involves removal of underground (4) and above ground storage tanks (1), the station canopy, and the fuel dispensing lines. The project also includes renovations to the existing service station building and surface site improvements including: accessory public parking, site amenities, and an underground storage facility to improve the drainage along this section of Highway 395. The proposed drainage improvements will increase public safety during flood events. In addition, the Town intends to improve transportation safety by working with NDOT to design and construct a larger turning radius at this section of highway. The "S" Curve needs to be improved to eliminate the reoccurring problem of large vehicles driving over a portion of the Eagle Gas Station site as they head northbound on Highway 395.

Conditions/Concerns that Warrant Intervention

Since Eagle Gas is an abandoned gas station with underground and above ground storage tanks containing fuel, kerosene, heating oil, and waste oil, CDBG funds are requested to clean up the site and redevelop the site as a public facility. The previous owner had a record of neglect and failed to submit the mandatory reports related to underground tank testing. The facility was red tagged by NDEP in November 2012 for non-compliance. The site reported contamination back in 2004, which was addressed by the previous owner, and the case was closed by NDEP. The subject site is located within the 10 year ground water plumb of three (3) public water wells for the Gardnerville Water Company.

Justification for Project

Redevelopment and Revitalization. The redevelopment of the Eagle Gas Station Site represents a significant opportunity to further revitalize the historic core of Gardnerville, while cleaning up a site containing a potential groundwater contamination situation. This site serves as the southern gateway to the historic downtown core, which includes late 19th century structures that house stores, restaurants, and hotels. The Eagle Gas Station site is located within the boundary of the Main Street Gardnerville district (See Attachment 3, Main Street Gardnerville Boundary). By removing the remnants of the old gas station and redeveloping the site to serve as a Meeting Room along with accessory public parking, the Town will be able to implement the land use goals and actions contained in the Douglas County Master Plan, the Town of Gardnerville Plan for Prosperity, the Town of Gardnerville Parking District Strategy, and the Main Street Gardnerville Committee Plans.





Flood Mitigation.

In addition, the redevelopment of this site will allow the Town of Gardnerville to eventually implement storm drainage improvements along this portion of Highway 395, which will reduce flood hazards from the Carson River. The Town will coordinate and work with NDOT to install an underground storm water storage facility to allow for the free flow of storm water from the highway into the underground system where the water will be discharged into the existing storm drain system, currently maintained by the Town. The proposed improvement will utilize low impact development practices to further reduce the volume of stormwater runoff currently be discharged at this existing parcel.

Transportation Improvements

The Eagle Gas Station Site now contains three curb cuts which access Highway 395 when there should only be one access point. By eliminating excessive curb cuts and improving the turning radius at the "S" Curve, the Town of Gardnerville will be able to improve safety for vehicles and pedestrians.

Justification for Requesting CDBG Funds

The Town is requesting CDBG funds under Section 105 (a) (2) of the Housing and Community Development Act of 1974. The Town of Gardnerville is working to complete the clean up of the site and to carry out pre-development planning work which will facilitate the transformation of the property into a public facility which includes accessory public parking and additional visitor amenities. The Town has been awarded a Brownfields Grant from the State of Nevada to remove the single 550 gallon used oil tank and 550 gallon heating oil tank. However, the Brownfields Grant may not be used to pay for the removal of the underground gasoline storage tanks or for any proposed site improvements. CDBG funds will allow the Town of Gardnerville to complete the clean up of the site and to pay for site and building designs and construction estimates needed to make this a successful community project.

PROJECT DESCRIPTION

The Eagle Gas Station Redevelopment Project is located at 1395 Highway 395 N (APN # 1320-33-402-075) in the Town of Gardnerville (See Attachment 1). The site is 0.39 acres, is currently zoned as Commercial General and is designated with a future land use of Commercial in the Douglas County Master Plan. The site is also located within the Main Street Gardnerville District (see Attachment 2). The site contains a 1,200 square foot steel frame structure with brick veneer exterior, constructed in 1961. There is also a canopy over the old fuel dispenser bays that will need to be removed.

Redevelopment Project and Phasing

Since acquiring the property in June 2013, the Town has removed four fuel dispenser pumps and removed the shelving, cabinets, refrigeration units and debris that was left inside the old service station building. The redevelopment of the site is expected to occur in two or three phases, with the first phase focused on site remediation and preparation of design and engineering plans to better understand the scope of improvements that are needed on the site and for the building.



COUNTY APPLICATION FORM 2014: page 4 Town of Gardnerville Eagle Gas Station Redevelopment Project

Project Feasibility

The Eagle Gas Station Redevelopment Project involves renovations to an existing building, site improvements that will allow for accessory public parking, new ADA sidewalk and curb and gutter, landscaping, Gateway signage for downtown Gardnerville, a DART bus station and an electric vehicle charging station. The building renovation will contain an information kiosk and map of Gardnerville and the Carson Valley, two public restrooms, a public meeting room for small businesses to utilize for interviews, or larger meetings that would otherwise be charged at other complexes. While the entire project may take at least 5 years to complete, the Town of Gardnerville has the capacity to complete a phased project that is being proposed as funding becomes available.

Preliminary Budget

The Town has begun to apply for funds to assist with the redevelopment of the site and has encouraged public review and input during the summer of 2013. The preliminary budget for this redevelopment project is shown in Attachment 6.

On September 23, the Town learned that the Nevada Division of Environmental Protection (NDEP) had approved its Brownfields application to remove the used oil and heating oil storage tanks.

The Town will continue to be responsible for the maintenance and upkeep of the property and would pay for these expenses out of General fund expenditures and the budget for the site will be evaluated on an annual basis.

2. Project Phasing

Is the proposed project part of a larger project or is it a stand-alone project?

The Eagle Gas Station Redevelopment Project is a stand-along project. However, the storm drainage improvements would tie this site development into a larger flood control project the Town is currently designing and expects to construct once funding becomes available. State Question One funds were used for the acquisition of the neighboring 7.34 acres of ranch land property, and Question One funds will be used to construct the flood channel necessary for the storm drainage proposed for this site.

Can the proposed project be implemented in different phases? If yes, please explain.

The redevelopment of the Eagle Gas Station site will need to proceed in at least two phases. The request for 2014 CDBG funds is related to Phase One of this redevelopment project. Phase One involves removal of all of the environmental hazards and further studies and preparation of the improvement plans for the building and the site. These plans will provide construction cost estimates for the project and will provide the basis for future funding requests.



Have CDBG funds been used for an earlier phase or for prior work related to this project? If yes, please provide details.

The Town of Gardnerville has never used CDBG funds for this site, as the subject property was privately owned until the Town acquired the site in June 2013.

3. Project Readiness:

Since acquiring the site from Douglas County in June 2013, the Town of Gardnerville has been able to remove much of the site debris left behind from the previous owner and has also removed all items from the service station building. Town Staff and Consultant held a public workshop on September 7th to review three redevelopment options as well as potential site amenities. The site plan for the preferred redevelopment option is contained in this application and represents the plan most preferred by the public (See Attachment 8, Proposed Site Plan). The Town continues to maintain the site and has replaced broken windows and is currently working to remove trees behind the building so the storage tanks can be removed as soon as the funding is available. The Phase One improvements are well underway as evidenced by the Town's receipt of a Brownfields Grant from the State of Nevada.

Other Funding Sources

The Town of Gardnerville reenrolled the Eagle Gas Station property into the State Petroleum Fund (which provides coverage for contamination for leaking UST's) and also applied for State of Nevada Brownfields funds. In addition, the Town included the proposed flood mitigation project in the 2013 Douglas County Hazard Mitigation Plan which will allow the Town to apply for FEMA Hazard Mitigation Funds. The proposed highway improvements at the "S" Curve will be submitted to the 2014 NDOT Transportation Alternatives TAP) Program to carry out flood mitigation and highway safety improvements being considered for this site.

Environmental Review

During 2012 and 2013, Phase I and Phase II Environmental Site Assessments were carried out by Krazan Associates. The assessments did not find evidence of concentration of heavy contamination in the soil where samples were drilled. The ground water fluctuates between 8 and 12 feet deep at the site. There was a leak from the tanks in 2004, which was repaired by lining of the existing steel tanks and adding a cathodic protection unit to the system to aid in reducing the deterioration.

The NDEP Brownfields Grant will pay for an asbestos and lead-based paint survey of the building and will also include soil samples around the underground waste oil and heating oil tanks to test for any soil contamination. The Brownfields Grant survey work has not been carried out yet, but is expected to be completed during November 2013.

Prior Work/Preliminary Planning

During the summer of 2013, the Town Manager and Engineering Technician developed several redevelopment options for the Eagle Gas Station Site. Three options were created for public review and comment. Two options proposed to demolish all structures on the site and use the site only for public parking, while a third option retained the existing building for use



COUNTY APPLICATION FORM 2014: page 6 Town of Gardnerville Eagle Gas Station Redevelopment Project as a meeting room for Main Street Gardnerville. More information on the public outreach process and selection of a preferred redevelopment option is discussed under Section 4, Project Context.

Capacity to Implement Project

As the owner of the Eagle Gas Station site, the Town of Gardnerville has the capacity to implement the redevelopment of the site. In addition, the Executive Director of Main Street Gardnerville would be able to help manage the use of the building as a meeting room for Main Street and as a visitor information center. Further, the Carson Valley Visitors Authority is supportive of having more information available to people traveling through the Town of Gardnerville.

Other Permits

The Town of Gardnerville will need to submit building permits and a design review application for the site improvements to Douglas County Community Development Department. The Town will need to meet with NDOT to determine if additional right-of-way needs to be acquired from this site and the adjacent property to the north to improve the "S" curve (see Attachment 7). A preliminary plan is being developed for review by NDOT.

4. Project Context:

There are several planning documents which address the Eagle Gas Station Site specifically as well as in general terms, including the Douglas County Master Plan (2011) the Town of Gardnerville Plan for Prosperity, the Town of Gardnerville Parking District Strategy (2007), and Main Street Gardnerville Committee Plans. The site was identified as a prime location for public parking to serve the businesses within Main Street Gardnerville.

The Town of Gardnerville provided many opportunities for public input during the summer of 2013. In order to solicit public input on redevelopment options for the site, the Town held a public workshop on September 7 and also posted an online survey for the remaining month of September. A summary report on the Workshop as well as the online survey is provided as Attachment 3. Public input has favored retaining the service station building and renovating the building so that it may be used as an information center and a meeting room for Main Street Gardnerville and the general public. In addition, there is strong support for adding an electrical vehicle charging station as well as a bus stop for Douglas Area Rapid Transit (DART). The proposed site plan favored by the public is provided as Attachment 8.

5. Additional Items

Project Impact

The redevelopment of the Eagle Gas Station site as a public facility, which includes the removal of underground and above ground storage tanks and possibly abatement of lead and/or asbestos in the service station building, will create a significant benefit to the Town of Gardnerville. CDBG funds will help the Town of Gardnerville remove



COUNTY APPLICATION FORM 2014: page 7 Town of Gardnerville Eagle Gas Station Redevelopment Project environmental hazards and redevelop the site as a gateway entrance for Main Street Gardnerville, which will benefit residents, businesses, and visitors. As importantly, the redevelopment of the site will allow the Town of Gardnerville to implement flood and transportation safety improvements, which are long overdue at this location.

Resource Leveraging

The preliminary budget (Attachment 6) provides itemized costs as well as the actual and potential funding source for each item. The total estimated cost for the redevelopment of the Eagle Gas station into a public facility with accessory parking, a gateway sign, electric vehicle charging station, public restrooms, and enhanced landscaping is \$564,432, not including the storm drainage costs. The preliminary budget shows two phases for the project. The first phase, which includes site remediation and predevelopment costs, is projected to cost \$175,700. The Town of Gardnerville has already expended \$21,000 in funds for this first phase. Douglas County has also contributed to this project by transferring the parcel to the Town of Gardnerville and waiving the back property taxes owed to the County in excess of \$26,000. The NDEP Brownfields Grant, which has already been awarded to the Town, will pay for approximately \$40,000 in site cleanup costs to remove two underground storage tanks (heating oil and waste oil) and one above ground storage tank (kerosene), tree removal and environmental surveys of the building. The second phase of the redevelopment project includes the actual site improvement and building renovation costs once the public has the opportunity to voice their input on the final site design and building elevations and improvements. This phase is projected to cost \$388,732, not including the proposed storm drainage costs.

The Town of Gardnerville is requesting \$88,700 in CDBG Funds, or 50% of the total projected cost for Phase One. Phase Two will include potential funds from NDOT and FEMA to pay for the storm drainage and transportation improvements at the site.

Benefits to LMI

The Eagle Gas Station site is located in Census Tract 1.01 (2000 Census Census Tracts). Based on the 2000 Census LMSID data, the percentage of low-income persons is 59% in Block Group 1 and 53 % in Block Group 2, as shown in the table below.

CT/BG	Low Mod	Low Mod Univ	Low Mod Percentage
1.01/1	724	1233	59
1.01/2	751	1419	53

Risk Analysis

The Town of Gardnerville has been awarded several grants in recent years. Most recently, the Town was awarded an NDEP Brownfields Grant for the Eagle Gas Station site. The Town is also the recipient of several NDOT TAP projects, Nevada State Lands Question 1 funding, and Land and Water conservation funding for multimodal trail improvement projects. The Town of Gardnerville has the expertise and staff to carry out the Eagle Gas Redevelopment Project. Since acquiring ownership of the property, the



COUNTY APPLICATION FORM 2014: page 8 Town of Gardnerville Eagle Gas Station Redevelopment Project Town of Gardnerville has expended \$21,000 on the Eagle Gas Station.

6. Summary

CDBG funds will allow the Town of Gardnerville to remove the underground gasoline storage tanks at the Eagle Gas Station site and to prepare site improvement and building renovation plans for the property. Once the design plans are completed, the Town expects to apply for additional CDBG funds in 2015 to carry out the actual improvements on the site.

Attachments:

- 1) Location Map
- 2) Main Street Gardnerville Boundary
- 3) Summary Report on Public Workshop and Online Survey
- 4) Eagle Gas Station Redevelopment Simulation
- 5) Newspaper Articles from Record-Courier
- 6) Preliminary Budget for Eagle Gas Station Redevelopment Project
- 7) Proposed Eagle Gas Station Boundary Line Adjustments
- 8) Proposed Site Plan for Eagle Gas Station





Eagle Gas Station



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EAGLE GAS STATION REDEVELOPMENT PROJECT

SUMMARY OF PUBLIC COMMENTS RECEIVED DURING SEPTEMBER 2013







Eagle Gas Station Redevelopment Project Summary of Public Comments during September 30, 2013

Public review and comment on the Eagle Gas Station Redevelopment Project was obtained during the September 7th Public Workshop at the site as well as an online survey during September. The Town of Gardnerville requested public comments on three redevelopment options as well as potential amenities for the site. More information on the Workshop and the Online Survey is provided below.

I. Eagle Gas Station Public Workshop on September 7

At the Public Workshop on September 7, participants were asked to select their preferred redevelopment option. Each participant was provided with 4 dots, or points, to select one or more preferred redevelopment options. Options 1 and 2 proposed demolition of all structures on the site while Option 3 retained the main building. All redevelopment options proposed public parking, drainage improvements, and a gateway sign. As shown in the figure below, 13% of the points (10) were for Option 1, 5% of the points (4) were for Option 2, and 82% of the points (65) were for Option 3.



The September 7th public workshop included a discussion of possible amenities for the site. Participants were allowed to select 5 potential amenities for the site. As shown in the figure below, the most popular amenities chosen by Workshop participants included a bus stop (10), an electric vehicle charging station (14), a Gateway Sign (12), a Kiosk (11), Public Restrooms (12), and Solar Panels (11).



II. Eagle Gas Station Online Survey

The online survey was posted on the Town's webpage from September 13 through September 30. There were a total of 35 responses from the public. The public feedback on the preferred redevelopment option for the Eagle Gas Station Site, based on the results of the Online Survey, showed that 3% (1 respondent) in favor of Option 1, 43% (15 respondents) in favor of Option 2, and 54% (19 respondents) in favor of Option 3. The figure below depicts the percentage for each redevelopment option.



The online survey allowed respondents to provide open-ended comments on the redevelopment options. Below are the 7 responses that were submitted by the public:

1. What are the parking spaces for? I think just landscaping is sufficient.

2. It would be great to find & show old pics of station on kiosk from when it was shell station & former owner history.

3. Option one is bizarre... it has a smaller building, yet fewer parking spaces... and an unsafe exit to 395.

4. Turn existing structure into a Visitor's Center.

5. That structure is not a historical building and is an obvious eye sorer. It seriously needs to go!

6. w/ ICE CREAM SHOP.

7. Do we need that many parking spaces in that area? I wouldn't think we would.

The online survey also asked for suggestions on site amenities. As shown in the bar chart below, the most popular amenities included a bus stop (10), an electrical vehicle charging station (13), a gateway sign (11), enhanced landscaping (14), and public restrooms (16).





Perspective View

ission Street

onument Sign

Bul

Office -

Picnic

anel Operation

Maintain Solar Access to Building Roof For Proper Solar Panel Operation

9-8

Changeable Banner



Water Conserving Parking Lot Buffer and Storm Water Pretreatment Area

Seating Area

U.S. Highway 395



Downtown Gardnerville Gateway Eagle Gas Station





CONCEPTUAL GATEWAY MONUMENT SIGN


Attachment 5

Eagle Gas Station Articles from The Record-Courier

Town OKs keeping gas station at entry | RecordCourier.com

10/11/13 6:56 AM

by Kurt Hildebrand khildebrand@recordcourier.com

October 3, 2013

Town OKs keeping gas station at entry



The Eagle Gas Station in Gardnerville.

- <u>«</u>
- 1 of 1 images
 <u>»</u>

Longtime Carson Valley resident Sondra Condron told members of the Gardnerville Town Board she was pleased they were keeping the gas station building that was built by her father, Virgil.

She said her dad, Virgil, and family moved to Carson Valley and purchased what today is referred to as Eagle Gas Station in 1958.

"My dad bought the little gas station that was there before," she said. "The Shell distributor said they would build a new station in 1961. Remember that in 1958 there were 2,500 people in the Valley, and to be anybody in town you had to be German, Lutheran and Republican. And we weren't any of those things."

http://www.RecordCourier.com/news/8374526-113/station-gas-town-dallaire



Town OKs keeping gas station at entry | RecordCourier.com

10/11/13 6:56 AM

She said a couple of the old timers came to her father, and told him that he would have to be in business for 10 years before they would patronize him.

"He said, 'I'm the first gas station on the road from Los Angeles, and I'll get your kids," she said. "And he did. He hired all kids from Douglas High School. He would let them work on their cars in the garage. As kids we all had to work at the gas station."

Town Manager Tom Dallaire said that 54 percent of the respondents to an online poll favored keeping the building, which could become offices for Main Street Gardnerville.

Dallaire said state environmental inspectors found 3 inches of liquid in the bottom of the gas station's tanks, that will be have to be pumped out.

He also said the big trees on the back portion of the lot will have to be taken down because they're too close to the waste oil tank.

"Considering how big a project this is, we should expect it will change over the years," board member Lloyd Higuerra said.

At a Sept. 7 workshop residents voted overwhelmingly to keep the gas station.

The project could cost up to \$416,000, which Dallaire plans to pay for using grants over the next 10 years.

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Page 2 of 2

10/11/13 6:57 AM

Residents say station should stay | RecordCourier.com



The Eagle Gas Station in Gardnerville.

<u>«</u>
 1 of 3 images
 <u>»</u>

Gardnerville residents attending a workshop at the former Eagle Gas Station on Saturday overwhelmingly thought the building should be preserved on the site.

Town Manager Tom Dallaire described three options to residents, two of which included removing the building. A third option that preserves the building on the site was a favorite with the two dozen that attended the Saturday session.

Mission Street resident Judy Mello expressed concern that someone unfamiliar with the intersection might attempt a left turn onto Highway 395.

"It's virtually impossible to turn south onto Highway 395," she said. "It's unsafe."

Mello voted to keep the gas station building on the property.

"What I love about option three is that the building's a huge sound barrier for me, and it would be a shame to tear down the building."

Ken Douglas suggested that instead of having an electric vehicle charger the town set up a war memorial.

Douglas, who served in the U.S. Navy as a corpsman, said Douglas County doesn't have anything to recognize veterans.

http://www.recordcourier.com/news/8036152-113/station-gas-building-town

Page 2 of 3

Staff Reports

September 5, 2013

Gardnerville hosts gas station workshop

Gardnerville will be hosting a public workshop on Saturday to show plans for the future of the former Eagle Gas Station on Highway 395, and ask residents for their ideas.

The workshop will be 9-11 a.m. at the site, 1392 Highway 395.

The town acquired the gas station in June after it was taken over by the county. Attempts to sell the station failed to raise enough money to cover its tax bill.

According to Gardnerville Town Manager Tom Dallaire the station's fuel tanks aren't leaking, which was a major concern.

Under three plans that will be presented to the public on Saturday, one removes all the structures for off-street parking, another puts more landscaping on the site and a third leaves the building that could be used as an office for Main Street Gardnerville, the visitors center and a meeting room.

The site could also serve as a bus stop for downtown.

@2005 - 2013 Swift Communications, Inc.

http://www.recordcourier.com/news/8007971-113/station-gardnerville-gas-site

Station key to storm drainage | RecordCourier.com

10/11/13 6:58 AM

by Kurt Hildebrand khildebrand@recordcourier.com

August 10, 2013

Station key to storm drainage



The Eagle Gas Station in Gardnerville.

- <u>«</u> • 1 of 1 images
- <u>»</u>

The former Eagle Gas Station is a lot more valuable for what could go under it, than what's standing on it.

Gardnerville Town Manager Tom Dallaire told members of the town board on Tuesday that installing flood control structures under the property could go a long way toward making Highway 395 passable in a flood.

Dallaire said the gas station's fuel tanks are sound, but that his plan was to dig them up when the town has money.

Thanks to the testing, the town can now enroll in the state petroleum fund, which will help to pay to

http://www.recordcourier.com/news/7617491-113/lot-town-dallaire-station

Gardnerville moves forward with Eagle Gas plans | RecordCourier.com

10/11/13 6:59 AM

by Kurt Hildebrand khildebrand@recordcourier.com

August 2, 2013

Gardnerville moves forward with Eagle Gas plans



One of the spectres haunting Gardnerville's ownership of the former Eagle Gas station was exorcised when the fuel tanks and pipes were determined to be sound.

"All the tanks and pipes are not leaking," Town manager Tom Dallaire said Monday. "We're going to enroll in the state petroleum fund so if they start leaking, we'll be able to fix them."

The town's plans for the gas station, which came into its possession on June 5, are still a work in progress.

Town workers cleaned out the broken glass and food that was inside. Gone are the signs advertising specials on beer and energy drinks, as are the light poles, signs and poles.

The line and tank testing was done in early July, costing the town \$2,000.

http://www.recordcourier.com/news/7527390-113/town-gas-eagle-dallaire



ATTACHMENT 6

2014 CDBG Application - Preliminary Budget

Revised October 11, 2013

				runding source				
	NDEP Brownfields							
	(Awarded					_	Town of	ļ
Phase One	ICT ICT IC	INV ERIERSY		FEIVIA MITIGATION	NDUI - IAP	Douglas County	Garanerville	Total
Land Acquisition	Ι							104
Debris Removal						000'97¢		000'97\$
Tark and Line Testing	T						nnn's¢	23,000
Dotroloum Eurol Earollmont (EVI- 2012 2014)	T						\$2,800	\$25
	T						\$600	\$600
litie Keport								
Window Repairs							\$1,100	\$1,100
Removal of Waste Oil UST, Heating Oil, Kerosene Tank AST, Asbestos								
	340,000							\$40,000
Removal of 3 Fuel USTS			\$23,500					\$23,500
Demolish Canopy structure			\$15,200					\$15,200
Public Outreach and Grant Applications (C.H.Stowell Contract)							\$5,000	\$5.000
In-House Design Work for Redevelopment Options							\$3,000	\$3.000
Visual Simulation Renderings (R.O. Anderson Contract)							\$1.500	\$1.
Property Survey (R.O. Anderson Contract)							\$4.000	\$4.000
Site and Building Design Contract			\$50,000					\$50,000
Sub	Subtotal \$40,000	\$0	\$88,700	\$0		\$26,000	\$21,000	\$175,700
%	% Total 23%	%0	50%	%0	%0		12%	
Phase Two								
Surface Demolition Costs (Removal of asphalt, cement)			\$62,161					\$62,161
Re-Paving and Striping			\$73,200					\$73,200
5' Sidewalk w/ ADA Design					\$39,372			\$39,372
6 " Median Curb			\$7,515					\$7,515
24" Curb & Gutter					\$16,864			\$16,864
9" Commercial Valley Gutter Spandrel					\$17,496			\$17,496
Landscaping			\$40,624					\$40,6
Lighting			\$4,500					\$4,500
Building Renovations			\$60,000					\$60,000
Gateway Monument Sign							\$15,000	\$15,000
EV Charging Station- Dual Port/Chargepoint		\$10,000						\$10,000
Solar Panels		\$30,000						\$30,000
Trash Enclosure			\$12,000					\$12,000
Storm Drainage improvements - not included in estimate								
Sub	Subtotal \$0	\$40,000	\$260,000	\$0	\$73,732	\$0	\$15,000	\$388,732
TOTAL	\$40.000	\$40.000	\$348,700	\$0	\$73,732	\$26,000	\$36.000	\$564,432











Gardnerville Town Board

AGENDA ACTION SHEET

- 1. <u>For Possible Action.</u> Discussion and approval of the NV Energy Charging Station Shared Investment Program agreement for a dual port ChargePoint EV charging station (CT4021) on Eddy Street, and fund the installation, maintenance, and annual fee for the ChargePoint service and provide free service within Gardnerville for the first 5 years, and authorize the town manager to sign project documentation, with public comment prior to board action.
- 2. Recommended Motion: Approve (or Deny) the NV Energy Charging Station Shared Investment Program agreement for a dual port EV charging station on Eddy Street, as discussed in the attached staff report.

Funds Available:
✓ Yes □ N/A
The street sealing project was under budget and project monies rolling forward in January from 2012/2013 budget
year.

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: 30 minutes
- 5. Agenda: Consent Z Administrative

Background Information:

NV Energy currently has a shared investment program staff wanted to utilize for Eagle Gas site and obtain one amenity which was requested during the public workshop. The Eagle Gas site should not be improved until after it is cleaned up. So this was an alternate location for the unit that will not cost a lot of money to install the unit as the infrastructure is there. The NV Energy program may not be available next year with the new ownership of NV Energy. We can take advantage of this program this year if we can get the work completed by December 15th.

The attached staff report provides information about the proposed agreement with Nevada Energy for a dualport charging station on Eddy Street. The NV Energy Shared Investment Agreement will provide a cost rebate to the Town of Gardnerville equal to the cost of the dual port ChargePoint EV charging unit.

- 6. Other Agency Review of Action: Douglas County V/A
- 7. Board Action:
 - -Approved Denied

Approved with Modifications Continued



Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board member

MEMORANDUM

Subject:	NV Energy Shared Investment Agreement for ChargePoint EV Charging Station on Eddy Street
From:	Tom Dallaire, P.E., Town of Gardnerville
To:	Gardnerville Town Board
Date:	October 31, 2013

I. TITLE:

<u>For Possible Action.</u> Discussion and approval of the NV Energy Charging Station Shared Investment Program agreement for a dual port ChargePoint EV charging station (CT4021) on Eddy Street, and fund the installation, maintenance, and annual fee for the ChargePoint service and provide free service within Gardnerville for the first 5 years, and authorize the town manager to sign project documentation, with public comment prior to board action. (approx 30 minutes)

II. RECOMMENDATION

Staff recommends to the Gardnerville Town Board approval of the NV Energy Shared Investment Program agreement to install a dual port ChargePoint EV charging station on Eddy Street.

III. BACKGROUND

The Charging Station Shared Investment Program at NV Energy provides cost rebates to organizations that install ChargePoint Electrical Vehicle (EV) charging stations. Nevada Energy has used this program to install EV charging units at the College of Southern Nevada, Desert Research Institute, UNLV, UNR, and Meadowwoods Mall in Reno. Host organizations are responsible for paying for the installation cost and annual license fees while NV Energy will provide a rebate for the cost of the charging unit. The Shared Investment Program will be discontinued at the end of this year and may not be back in the future.

IV. DISCUSSION

Town staff met with Nevada Energy to discuss possible locations for EV charging stations this past summer. Although the Eagle Gas Station site is the preferred location for the Town's first EV charging station, a charging unit cannot be installed until the site is ready for redevelopment. As a result, staff is recommending Eddy Street as an interim location. Once the Eagle Gas Station site is redeveloped, the dual port charging station can be relocated to the Eagle Gas site and a single port charging station could then be installed at the Eddy Street location if the board



desired to keep it. There will be sufficient history available of the units use to see if there is a benefit to the community as a whole.

If the Town Board approves the contract with NV Energy, the Town would then ask Briggs Electric (the designated electric contractor for the program) to install the unit along Eddy Street. Following site inspection by Nevada Energy, the Town then would receive a rebate check for the cost of the charging unit. As soon as the unit is operational, the station will be added to the network of Chargepoint stations which can viewed on the company's web page (www.chargepoint.com). The cost to install the dual port charging station on Eddy Street, which includes the electrical work and the actual unit would be \$11,346.20. Potential funding from NV energy would be \$7,000, leaving the install costs at \$4,346.20 the town would pay to have the unit.

The Town would pay an annual license fee of \$340 for the dual port charging station. At such time as the Eagle Gas Station site has been redeveloped, the dual port charging unit could be relocated to the Eagle Gas site and a single port unit could be installed on Eddy Street if there is enough interest in retaining an EV charging unit on Eddy Street.

V. CONCLUSION

The proposed contract with NV Energy will enable the Town of Gardnerville lead the community in installing a public charging station for electric vehicles. Due to the fact that the program will expire at the end of this year, the Town would like to take advantage of this opportunity. Although the Eagle Gas Station site is preferred, it is premature to install an EV charging station on the property. However, the proposed contract with NV Energy will allow the Town to install a dual port EV charging stations on Eddy Street before the end of the year and relocate the charging station to the Eagle Gas Station site in late 2014 or early 2015.

Attachments:

- 1. Draft NV Energy Charging Station Shared Investment Contract
- 2. Briggs Quote for Eddy Street EV Charging Station
- 3. ChargePoint Information Brochure
- 4. Photo Simulation for Eddy Street Charging Station

Board meeting Topics of Discussion / Notes:

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- •



Investment Program Charging - Shared Electric Vehicle

Travis Johnson

Electric Transportation Program Manager NV Energy



Purpose

Partner with large retailers to deploy EV charging stations

- Share the cost of installing charging stations with the host
- Reno and Las Vegas demonstration site launch cities
- Host locations will be retail, shopping malls, multi-housing, communities venues
- Other retail locations to follow first wave of demonstration sites
- Program dramatically lowers the cost for the host through NVE funding





Details



5 Year Program

- Host agrees to five year deployment
- NV Energy will contribute \$7,000 per dual cord charging station
- Host offers free charging to customers

C

- Host agrees to keep stations in working order
- NV Energy can monitor usage to study adoption rates of EVs

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Process

Sequence of events

- NV Energy & host agree to scope (number of stations and location
- Host secures a bid (with technical assistance from NV Energy)
 - NV Energy & host sign agreement
 - W9 needed to facilitate funding
 - Stations installed by contractor
- NV Energy cuts a check to host to cover significant amount of the installed cost
 - Host takes 30% tax credit (expires 12/31/2013)

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ChargePoint Service locations. This is an interactive map for users to determine if a unit is busy or available for charging. The Eddy Street location will listed on this map when the service is available.





10-6

CHARGING STATION SHARED INVESTMENT AGREEMENT

This Charging Station Shared Investment Agreement ("Agreement") is entered into by Sierra Pacific, a Nevada corporation d/b/a NV Energy ("Company"), principally located at 6100 Neil Rd., Reno, NV 89511, and The **Town of Gardnerville** ("Host"), with a principal location of **1407 Highway 395, Gardnerville, NV 89410**, as of the **5th of November, 2013** ("Effective Date"). Company and Host may be referred to herein individually as a "party" or collectively as the "parties."

RECITALS

A. Company is a regulated electric utility with the primary business purpose of generating, transmitting, distributing and selling retail electric power to consumers of such power within certain geographic areas of the State of Nevada. As part of its interest in increasing customer access to electric vehicle charging infrastructure, Company has developed a Charging Station Shared Investment Program in which it works with certain property owners or tenants within its certificated service territory to provide electric vehicle charging stations ("Stations") on said property owners' and tenants' premises for consumers to use to charge their electric vehicles;

B. Host is the owner or tenant of the property located in the Eddy Street Right of Way located at Address:1224 Eddy Street, APN: 1320-53-401-035 (the "Property") and shares an interest in investing in, owning, operating and maintaining such a Station(s), to be constructed and located on the Property. Host will provide complementary charging to users of the Station(s) and will permit Company to gather energy usage data for its discretionary and sole use;

C. In light of the above, the parties have agreed to enter into this Agreement for the purpose of constructing, operating and maintaining certain electric vehicle charging equipment that may include one or all of the following: circuit breakers, transformers, conduit, associated wiring, bollards/impact protection devices, and SAE J-1772 compliant charging Station on the Property, such construction to be completed in accordance with NEC 625 by a qualified contractor approved by Company and paid for by the Host. Host shall own, operate, maintain, repair and replace (as needed) the Station(s);

D. In consideration of the above and pursuant to the terms and conditions of this Agreement, as set forth below, Company shall make a cost abatement payment to Host as set forth below.

The parties now agree to the following terms and conditions:

AGREEMENT

1. **Installation**: Company and Host agree to the following scope of work, responsibilities and rights, (respectively, their "Scope of Work") for the construction, maintenance and operation of **1** networked type, dual port Station(s).

a. <u>Company Scope of Work</u>:

- (i) Company and Host will agree to the scope of work including number and location of Station(s), which will be completed at Host's cost;
- (ii) Company may inspect the construction of the Station(s) at any time during or upon completion of construction by Hosts' contractor;
- (iii) Construction of the Station(s) shall not be deemed to be complete unless and until Company has completed a final inspection where the station is in working order and constructed in accordance to all applicable codes, including final inspection by any permitting agency ("Completion");
- (iv) Upon Completion of construction and inspection by Company, Company agrees to make a cost abatement payment of \$7,000 per networked Station to Host within thirty (30) days of Completion of that specific Station ("Cost Abatement").

b. Host Scope of Work:

- (i) Host will retain a qualified electrical contractor who will obtain all necessary permit(s), and will procure and construct the Station(s);
- (ii) Host will be responsible for ensuring compliant construction;
- (iii) Station(s) must be constructed in accordance with NEC 625 and all other applicable codes & permit requirements;
- (iv) Station(s) will be constructed on the Property at the locations identified on **Exhibit A**, attached hereto and incorporated into this Agreement;
- If Host does not own the Property in fee, it will obtain written authorization from the owner to install and operate the Station(s) and will provide such written authorization to Company prior to construction;
- (vi) Station(s) must be constructed within sixty (60) days of the Effective Date. Should Host require more time due to procurement delays, it will request an extension from Company;
- (vii) Station(s) installed must be compatible with Company's Chargepoint Network and Host is responsible for acquiring a Chargepoint Network license, renewing the license and paying all fees associated with the license.
- (viii) Host agrees to keep Station(s) in working order and repair any defect or problem, or replace as necessary, within sixty (60) days of discovery of such defect, problem or destruction (including but not limited to construction defect, mechanical or electric failure, vandalism or damage by external forces, including total destruction or rendering useless). Such maintenance, repair or replacement must be completed by a qualified electrical contractor;
- (ix) Host agrees to allow Company to monitor usage data via the Chargepoint Network.

(x) At the end of the Term or termination of this Agreement, Host shall remain wholly responsible for the Station(s), including permitting, repair, operation and removal.

2. <u>User Fees for Charging Services.</u> Host agrees to provide free charging services for five (5) years from the date the Station(s) has been inspected and approved for use by Company. At the end of the five (5) year period, Host can set and collect a fee for charging.

3. <u>Demand Response.</u> Company reserves the right to enable demand response functionality at any time during the Term of this Agreement to temporarily reduce the charge rate of the Station(s). This option may be utilized during instances of power system emergency or periods of excessive heat.

4. <u>License and Access.</u> Host grants, conveys and warrants to Company, for the Term of this Agreement, a license to access (ingress and egress), inspect and test the Station(s) as may be necessary or convenient for its operations, on, under, over, across and through the Property. Host acknowledges that the foregoing license is coupled with an interest and thus irrevocable during the Term of this Agreement. Should Host, at any time during the Term of this Agreement lease, sublease, sell, encumber or otherwise transfer the Property, Host shall immediately notify Company who may amend or terminate this Agreement in its sole discretion. In the event of such lease, sublease, sale, encumbrance or transfer, such conveyances must be made subject to Company's license granted in this Section 4 if ownership of the Station(s) is transferred to the conveyee.

5. **Qualifications and Representation.** The following are conditions of this Agreement and the Cost Abatement by Company:

- a. Host certifies that it is the owner of the Property or, in the alternative, is a tenant of the Property and will provide Company with written authorization of the Property owner of record for the construction, operation and maintenance of the Station(s) on the Property prior to construction commencing; and
- b. Host shall have a dedicated off-street parking spot for electric vehicles where electric vehicle charging can be performed safely or will obtain any and all permits or licenses for public parking where necessary.

6. <u>Term.</u> The term of this Agreement shall begin as of the date set forth above and shall continue for sixty (60) months thereafter ("Term"), unless sooner terminated by Company. Under no circumstances will additional Cost Abatement or any damages or reimbursements be due or owing to Host by Company should (i) the Agreement be terminated prior to the end of the initial Term, (ii) assigned, if permitted by Company, to a third party, or (iii) if ownership of the Station(s) is transferred to a third party.

7. <u>DISCLAIMER OF WARRANTY</u>. HOST UNDERSTANDS AND AGREES THAT COMPANY DOES NOT WARRANT IN ANY WAY THE EQUIPMENT OR THE SERVICES PROVIDED IN CONNECTION WITH THE STATION(S) INSTALLATION AND THAT ALL SUCH EQUIPMENT AND SERVICES SHALL BE ACCEPTED "AS IS" WITH RESPECT TO COMPANY AND THAT COMPANY IN NO WAY WARRANTS THE PERFORMANCE OF THE STATION OR THE COMPANY-OWNED FACILITIES. HOST UNDERSTANDS AND ACKNOWLEDGES THAT ANY AND ALL OBLIGATIONS WITH RESPECT TO WARRANTY OF THE STATION(S) SHALL COME FROM THE PRODUCT MANUFACTURER AND WITH RESPECT TO THE STATION(S) INSTALLATION FROM HOST'S RETAINED CONTRACTOR.

8. LIMIT OF LIABILITY, INDEMNIFICATION DUTIES AND RELEASE. HOST AGREES AND ACKNOWLEDGES THAT IN NO EVENT WILL COMPANY BE LIABLE, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, WARRANTY OR OTHERWISE FOR ANY DAMAGES WHATSOEVER, INCLUDING BUT NOT LIMITED TO, DIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, CONNECTED WITH OR RESULTING FROM THE CONSTRUCTION, INSTALLATION, OPERATION, MAINTENANCE, REMOVAL OR ANY OTHER ACTIVITY, ACT, OR OMISSION RELATED TO THE STATION(S) OR THE COMPANY-OWNED FACILITIES. ACCORDINGLY, HOST HEREBY INDEMNIFIES, DEFENDS, RELEASES, HOLDS HARMLESS AND DISCHARGES COMPANY, ITS AGENTS, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES, CONTRACTORS, AFFILIATES, SUCCESSORS IN INTEREST AND ASSIGNS FROM AND AGAINST ANY AND ALL CLAIMS OF WHATEVER NATURE ARISING IN CONNECTION WITH OR ASSOCIATED WITH THE CONSTRUCTION, INSTALLATION, OPERATION, MAINTENANCE, REMOVAL OR ANY OTHER ACTIVITY, ACT OR OMISSION RELATED TO THE STATION(S) OR THE COMPANY-OWNED FACILITIES. THIS INCLUDES BUT IS NOT LIMITED TO, ANY AND ALL CLAIMS OR DAMAGES ARISING FROM ENVIRONMENTAL CONDITIONS, TRESPASS, THIRD PARTY ACTIONS, PROPERTY DAMAGE, BODILY INJURY OR DEATH.

9. <u>Host's Representations.</u> Host warrants to Company that Host has all necessary power, right, authority and capacity to enter into and perform this Agreement in accordance with its terms.

10. <u>Company's Remedies for Host's Default</u>. If Host is the defaulting Party, Company shall be entitled to (i) with or without waiving such default or breach, proceed with the remaining terms and conditions of this Agreement; (ii) terminate this Agreement; or (iii) seek specific performance. In the event specific performance is not available as a remedy due to Host's actions or an event of Host filing or being placed in bankruptcy, Company may exercise any and all rights and seek any and all remedies which Company may hold or to which it may be entitled at law or in equity, including the right to seek damages on account of such default or breach.

11. <u>Notices.</u> Each notice, consent, request, or other communication required or permitted under the Agreement must be in writing, delivered personally or sent by certified mail (postage prepaid, return receipt requested), by email (with electronic confirmation of receipt), by facsimile (with electronic confirmation of receipt), or by a recognized international courier, and addressed to the Parties as follows:

COMPANY:

NV Energy Attn: Program Manager, Electric Transportation 6100 Neil Rd. M/S S2A41 Reno, NV 89520 Ph: 775-834-5770

With a copy to:

NV Energy Legal Department 6226 W. Sahara Avenue M/S 03A Las Vegas, NV 89146

HOST:

Town of Gardnerville 1407 Highway 395 N. Gardnerville NV 89410

with copies to:

[ENTER INFORMATION]

Each notice, consent, request, or other communication is deemed to have been received by the Party to whom it was addressed (1) when delivered if delivered personally; (2) on the third business day after the date of mailing if mailed by certified mail; (3) on the first business day after electronic transmission if delivered by email; (4) on the first business day after the facsimile transmission if delivered by facsimile; or (5) on the date officially recorded as delivered according to the record of delivery if delivered by courier. Each Party may change its address for purposes of the Agreement by giving written notice to the other Party in the manner set forth above in this Section 11. Notices given by counsel to Host or Company shall be deemed given by respectively, Host or Company.

12. <u>Assignment</u>. Company may assign this Agreement to any person or entity, in its sole discretion. Host may not assign its rights under this Agreement without the prior written approval of Company, with the exception of an assignment to an "Affiliate" of Host. For purposes of this Section, an "Affiliate" means (i) any natural person or legal entity that, directly or indirectly, owns fifty percent (50%) or more of either the capital or profits of Host, or (ii) any natural person or legal entity fifty percent (50%) or more of whose capital or profits are owned, either directly or indirectly by Host.

13. <u>Binding Effect</u>. This Agreement is binding upon and inures to the benefit of the Parties and their respective heirs, executors, administrators, representatives, successors and permitted assigns. Except as provided in the previous sentence, no party other than those specifically identified as Host and Company is an intended beneficiary of this Agreement, and this Agreement cannot be enforced by any creditor of a Party.

14. <u>Headings: Exhibits: Cross References</u>. The headings and captions used in this Agreement are for convenience and ease of reference only and must not be used to construe, interpret, expand or limit the terms of this Agreement. All exhibits attached to this Agreement are incorporated into the Agreement by reference. All references in this Agreement to Sections, Subsections, and Exhibits are to Sections, Subsections, and Exhibits of or to this Agreement, unless otherwise specified.

15. <u>Severability</u>. If any portion or provision of the Agreement is invalid, illegal, or unenforceable, or any event occurs that renders any portion or provision of the Agreement void, the other portions or provisions of the Agreement will remain valid and enforceable. Any void portion or provision will be deemed severed from the Agreement, and the balance of the Agreement will be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void. The Parties further agree to amend the Agreement to replace any stricken portion or provision with a valid provision that comes as close as possible to the intent of the stricken portion or provision.

16. <u>Negotiation of Agreement</u>. The provisions of this Agreement have been negotiated by the Parties at arm's length and with sufficient time for review and advisement by legal counsel and therefore must not be interpreted or construed in favor of, or with prejudice against, any particular Party, but in accordance with the general tenor of the language used.

17. <u>Integration</u>. The Agreement represents the entire and integrated agreement between Host and Company. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of the Agreement. Any additional or inconsistent terms and conditions set forth in any other document have no force and effect on the terms of the Agreement, unless that document amends the Agreement in compliance with Section 19 below.

18. <u>Counterparts</u>. This Agreement may be executed in two or more counterparts. A set of counterparts containing the signatures of the Parties will have the same effect as a single Agreement containing the signatures of all Parties. Facsimiles of the signatures of the Parties will have the same effect as original signatures for purposes of enforcement of the Agreement.

19. <u>Amendment</u>. No amendment, change or modification of this Agreement is valid unless in writing and signed by both Parties with the same formality as this Agreement.

20. <u>No Waiver</u>. The failure of either Party to enforce any of the provisions of the Agreement at any time, or to require performance by the other Party of any of the provisions of the Agreement at any time, or to complain of any act or omission on the part of another Party, no

matter how long it may continue, is not (and must not be deemed) a waiver of any provisions or a Party's rights under this Agreement, unless otherwise expressly stated in a writing executed by the Party to be charged. Nor does a failure to enforce provisions, to require performance, or to complain of any act or omission in any way affect the validity of the Agreement or the right of any Party to enforce each and every provision.

21. <u>Governing Law/Jurisdiction</u>. The Agreement is governed by and must be construed in accordance with the laws of the State of Nevada, without giving effect to its choice or conflicts of law provisions. All actions arising from this Agreement must be initiated in the courts of Washoe County, Nevada or the federal district court with jurisdiction over Washoe County, Nevada. The Parties agree they will not initiate an action against each other in any other jurisdiction.

22. <u>No Recording of this Agreement</u>. This Agreement must not be recorded in the office for the recording of deeds or in any other office or place of public record. A memorandum of this Agreement may be recorded by Company in its sole discretion.

23. <u>Performance of Acts on Business Days.</u> Any reference in this Agreement to time of day refers to local time in Reno, Nevada. Unless specifically stated to the contrary, all references to days in this Agreement refer to calendar days. Any reference in this Agreement to a "business day" refers to a day that is not a Saturday, Sunday or legal holiday (or observed as a legal holiday) for Nevada state governmental offices under the Nevada Revised Statutes. If the final date for payment of any amount or performance of any act required by this Agreement falls on a Saturday, Sunday or legal holiday, that payment is required to be made or act is required to be performed on the next business day.

24. <u>Survival.</u> The provisions, warranties, rights and obligations of the parties that are set forth in Sections 1(b), 2, 3, 4, 5, 6, 7, 8, 9, 13, 17, 21, 22, and 26 survive expiration or termination of the Escrow and the other rights and obligations of the Parties under this Agreement.

25. **Discretion.** Reference in this Agreement to the "discretion" of a Party means the Party's sole and absolute discretion. Such discretion is not subject to any external standard, including but not limited to, any standard of custom, "good faith" or reasonableness.

26. <u>Confidentiality</u>. Company and Host must not discuss or disclose the contents of this Agreement or any information or documentation furnished by one Party to the other with the public, except:

- (i) as reasonably contemplated or required by the terms of this Agreement,
- (ii) as may be required by applicable law or regulation,
- (iii) in confidential internal communications between principals and employees, and in discussions with their agents, representatives, accountants, advisors and attorneys,

- (iv) in communications with banking and other financial representatives,
- (v) in communications with governmental entities and their representatives, and
- (vi) as reasonably necessary to effectively communicate with contractors for due diligence purposes.

The above restrictions do not apply to information that (i) is or becomes generally available to the public, (ii) is in one Party's possession before being furnished by the other Party or (iii) becomes available to a Party from a source other than the other Party or any of its representatives.

IN WITNESS WHEREOF, the Parties hereto have caused this document to be executed on the date hereinafter written.

COMPANY:

SIERRA PACIFIC POWER COMPANY, a Nevada corporation d/b/a NV ENERGY,

Ву:	 	
Print Name:		

Title:_____

Date:_____

.

STATE OF NEVADA)
COUNTY OF DOUGLAS) ss.)

	This	instrument	was	acknowledged	before	me	on			20,	by
		···· ··· ··· ···	······								as
corpora	ation d	l/b/a NV Ene	rgv		of S	ierra	Pacif	ic Power	Company,	a Nev	rada
1			ч Б Ј•								

Notary Public

HOST: 2 original copies required

Town of Gardnerville

Ву:	
Print Name:	
Title:	
Date:	
STATE OF NEVADA)	
COUNTY OF DOUGLAS) ss.	
This instrument was acknowledged	before me on, 20, by
	of, a

Notary Public

•

EXHIBIT A

Location of the Station(s) on the Property





Gardnerville Town Board

AGENDA ACTION SHEET

- 1. For Possible Action: Discussion on funding the Christmas Kickoff Fireworks display including consideration of the Health and Sanitation Department's sponsorship of the display; providing a raffle for one single family residence within the Town of Gardnerville to win free trash service pick up for one year January 1, 2014 through December 31, 2014, not excluding the town employees but excluding Town Board members, with public comment prior to board action
- 2. Recommended Motion: Based on discussion
- 3. Funds Available: ^I Yes □ N/A Budgeted \$8,000 H&S 13/14 budget. Donations are welcomed.
- 4. Department: Administration

Prepared by: Tom Dallaire

- 5. Meeting Date: November 5, 2013 Time Requested: 15 minutes
- 6. Agenda: Consent Z Administrative

Background Information:

Staff wanted to discuss with the Board the Christmas Kickoff Event fireworks funding and provide an update on that effort;

The funding for the fireworks was planned to come out of the H&S account. Along with that we were proposing to have a drawing for one single family trash service account (\$220.40) that would require the applicant to be a Gardnerville resident. The drawing would exclude the Town Board but not the town employees that live within the town boundary.

The event is growing with performances during the evening and has 3 choirs and the bell ringers. The light show will be on a bigger Christmas tree this year which is now built.

A bounce house company wants to set up at the end of the park. Are we ok with that?

- 7. Other Agency Review of Action: Douglas County
- 8. Board Action:
 - Approved Denied

Approved with Modifications

The Fireworks display will cost \$8,000 again this year. East fork is saying we need more rain and ideal situation will be 4" of snow on the ground.

We will mow down the properties under the display zone.

Donations Collected:

Anonymous donor after last year's event \$100

Donations forth coming we are aware of:

Carson Valley Medical Center reporting they will donate	\$1250
Heritage Bank of Nevada has donated	\$200

To date this brings the donated amount to \$1,550 of the \$8,000 bill leaving \$6,450 remaining.

Now we have postage costs, Record courier ad, access TV cable ad and email campaign going on to attempt to collect more funds.

FIREWORKS DISPLAY CONTRACT AND PURCHASE ORDER

THIS CONTRACT, entered into on October 23, 2013 and between LANTIS PRODUCTIONS, INC. (a Utah corporation hereinafter referred to as LANTIS), and Garnerville Christmas in the Nighttime Sky of (hereinafter referred to as CLIENT).

WITNESSETH: LANTIS agrees to furnish the CLIENT, in accordance with the terms and conditions hereinafter set forth, a Fireworks Display Show as per our proposal made a part hereof, including the services of a licensed and trained Pyrotechnician to take charge of and fire the Display.

CLIENT shall pay LANTIS the sum of eight thousand and No/100 (\$8,000.00) DOLLARS, in United States Currency, according to the following terms and conditions:

1. Due upon execution of contract	\$ 4,000.00
2. Due ten days prior to the show	\$ 4,000.00
Total:	\$8,000.00

All sums due herein shall be mailed directly to the corporate offices of Lantis Productions Inc., P.O. Box 491, Draper, Utah 84020, unless otherwise directed in writing.

Note: Balance due at time of show must be given to the authorized representative of LANTIS before said show will be commenced.

The said display is hereby scheduled to be performed on December 5, 2013. The display may be cancelled by CLIENT up to ten 10 Min. days before display's date. At this time only the cost of the set pieces (if applicable) and permit fees will be paid for by CLIENT. If for reasons other than adverse weather conditions the display shall be cancelled within the ten 10 Min. days prior to the show date, the CLIENT agrees to pay an amount equal to one-half of the total contract amount as a cancellation fee.

If the scheduled presentation of the show is delayed due to adverse weather conditions, or other circumstances beyond the reasonable control of either LANTIS or CLIENT, each shall bear an equal share (i.e., 50%) of all "out-of-pocket" expenses incurred by LANTIS due to the delay. Such expenses shall include, but shall not be limited to, additional lodging, meals, Pyrotechnician fees, permits, vehicle rentals, and equipment rentals (if any) incurred by authorized representatives of LANTIS necessary to present the show.

11-2

CLIENT hereby agrees that any show so delayed must be presented within 10 calendar days of the originally scheduled date without incurring additional expenses except as detailed in the paragraph above. If the presentation of the show is delayed beyond ten 10 Min. calendar days from the originally scheduled date, this contract shall be subject to renegotiation between LANTIS and CLIENT.

CLIENT agrees to provide and furnish a suitable place to display the said fireworks. LANTIS, on behalf of CLIENT, will secure all required state and/or local fireworks permits. Any required marine permits will be obtained by LANTIS on behalf of the CLIENT. CLIENT will obtain any required <u>event</u> permits, and will arrange for any security bonds as required by law in CLIENT'S community when necessary. CLIENT agrees to furnish necessary and adequate police and/or private security, fire and other necessary protection for proper crowd control, auto parking control, and proper security around the designated safety area during the set-up, during firing, and for a minimum of thirty minutes following show completion.

Any vehicles or personal property located within the designated safety area shall be removed at the CLIENT'S Expense. Any damage or destruction of vehicles or personal property left remaining in the designated safety area shall be the sole responsibility of the CLIENT.

CLIENT hereby acknowledges and agrees that the LANTIS Pyrotechnician, the CLIENT, or Local Fire Authority, shall have the right to delay the start of, or terminate the firing of, the Fireworks Display Show if, in any one of the individuals' reasonable judgment, unsafe conditions exist as detailed in the LANTIS Safety Procedures Manual, NFPA 1123 Guidelines, or other applicable local law or regulation.

LANTIS shall provide insurance coverage for the following amounts and specified risks only:

Bodily Injury and Property Damage, including Product Liability of \$2,000,000.00.

Under the provisions of our insurance coverage, this protection shall be extended to the CLIENT and additional insured only upon receipt by LANTIS of a properly executed original copy of this contract.

It is agreed that this contract shall be governed by the laws of the State of Utah. Should any legal action be brought to enforce or interpret the terms or provisions of this Contract, any court of competent jurisdiction shall be proper venue for such an action. Interest at 2% per month (AN ANNUAL PERCENTAGE RATE OF TWENTY FOUR PERCENT PER ANNUM A.P.R. 24%) will be charged on all accounts past due, and the Client agrees to pay the same. If any legal action is brought to enforce or interpret the terms or provision of this Contact, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief they may be entitled to. It is further agreed that nothing in this Contract shall be construed as forming a partnership, the parties hereto being severally responsible for their own separate debts and obligations, and neither party shall be held responsible for any agreement not stated in this Contract. The parties hereto do mutually and severally guarantee the terms, conditions and payments of this Contract and these articles shall be binding on the parties themselves and on their heirs, executors, administrators, successors and assigns. CLIENT further warrants that the signature affixed hereto on their behalf is properly authorized to execute such documents and incur such obligations on behalf of the CLIENT. CLIENT further agrees that none of the provisions of this contract may be changed or modified in any way without the express written permission of LANTIS.

Additional Provisions:

IN WITNESS WHEREOF, the parties hereto, by and through their duly authorized agents, have set their duly authorized signatures and seals the dates and places indicated below.

LANTIS

Executed on behalf of LANTIS PRODUCTIONS INC. on October 23, 2013 at Fairfield, UT.

Lantis Productions Inc.

by:

Kenneth L. Lantis, President

CLIENT

Executed on behalf of	this	day of	, 2013
at,			

by:	 	
Title:	 	

CLIENT COMMUNICATIONS DATA Lantis Productions Inc.

Show # 13242

Please provide requested information to assure constant and immediate communication with Lantis Productions Inc. Fairfield, Utah and the Show Sponsor.

Show Sponsor: Garnerville Christmas in the Nighttime Sky

Billing Address: 1407 Hwy 395 N., Gardnerville, NV 89410

Show Date:December 5, 2013Approximate Time:6:30 PMPMLengthofShow:10 Min.

Show Location: <u>420 Feet North West of Ezell St. and Gilman Ave., Garnerville, Nevada, 30Deg.</u> <u>56'40.25" N 119Deg. 44'54.05"W Elv. 475289410</u>

Lantis Productions representative should contact the following person or persons for instructions: <u>Primary Contact</u> 2ND Alternate

Name	Name
Tom Dallaire	Carol Louthan
Address	Address
<u>1401 Hwy 395 N.</u>	
City, State, Zip	City, State, Zip
Phone Office <u>775-782-7134 X 102</u>	Phone Office 775-782-7184 X 103
Home	Home
Cell <u>775-690-8366</u>	Cell <u>775-309-3052</u>
Specific Address of Display Site: 420	Feet North West of Ezell St. and Gilman Ave., Garnerville,
Nevada, 30Deg. 56'40.25" N 119Deg.	44'54 05"W Fly 475289410
Routing to Location from Major High	wav:

East on Heritage Park 1477 Hwy 395, Douglas County School District Property Extremely Important Nearest Airments

Extremely Important Nearest Airport: FAA Identifier: NV55

Lat/Long: 38-53-55.9200N / 119-38-57.9000W 38-53.932000N / 119-38.965000W 38.8988667 / -119.6494167 (estimated) Elevation: 5260 ft. / 1603 m (estimated) Variation: 16E (1985) From city: 5 miles SE of GARDNERVILLE, NV Time zone: UTC -7 (UTC -8 during Standard Time) Zip code: 89410

Approximate Distance: 3.3 Miles

Additional Comments._____Use reverse side if needed.

INSURANCE CERTIFICATE REQUISITION Lantis Productions Inc

Show # 13242

Client Name: <u>Town of Garnerville</u> Address: <u>1407 Hwy 395 N., Gardnerville, NV 89410</u>

Display Date: December 5, 2013

Approximate Time: 6:30 PM PM

Location of Display: <u>420 Feet North West of Ezell St. and Gilman Ave., Garnerville,</u> <u>Nevada, 30Deg. 56'40.25" N 119Deg. 44'54.05"W Elv. 475289410</u>

Exact Names of those to be insured: <u>Douglas County School District, Spence Commercial</u> <u>Properties, Meadow Creek Investment and Green Heritage Park on Douglas County</u> <u>School District wet land property</u>.

Name of Site Property Owner: <u>Town of Gardnerville</u>

Insurance Certificate is to be issued to: Garnerville Christmas in the Nighttime Sky <u>1407</u> <u>Hwy 395 N., Gardnerville, NV</u> 89410

Title: _____ Phone: _____

Address: <u>1407 Hwy 395 N., Gardnerville, NV 89410</u>

This form must be returned with your signed contract in order for the Insurance Certificate to be processed. Our Insurance Carrier requires that we have this form in addition to the signed contract prior to the Certificate being issued and the coverage extended to the show sponsor(s).

The Insurance Carrier also requires that a diagram of the display show site and a description of the surrounding properties be submitted before the show. Please attach this diagram to this form. If you have any questions, please contact our Corporate Office at 1-800-443-3040 8 a.m. to 5 p.m. Mountain Time.

REQUEST FOR DIAGRAM OF FIRING AREA Lantis Productions Inc.

Show # 13242

Dear Customer: Garnerville Christmas in the Nighttime Sky

In an effort to better understand and plan for your fireworks display show, it is of the utmost importance that you supply our office with a diagram or map of the proposed display site and the surrounding areas in all directions.

The map should show distances (in feet) from spectators and parking areas as well as buildings wires and overhead obstructions. We need to receive this information before we can apply for permits and insurance.

Preparation and planning can bring out the best in a fireworks display. It can also reduce accidents. Thank you for your cooperation and attention to this matter!



Lantis Productions Inc.

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Lantis Fireworks & lasers P.O. Box 491

13242

LANTIS Fireworks & Lasers

Take to spanne spathered

Draper, Utah 84020 801-768-2255 fax 801-768-2433

	4				/N	IVOICE 💳
Name Address City Phone	tomer Town of Gardnerville 1407 Hwy. 395 North Gardnerville 775-782-7134	State <u>NV</u>	Zip <u>89410</u>		Date Order No. Rep FOB	Bryan L
Qty		Description			Unit Price	TOTAL
1	Fireworks Display Decem	ber 5, 2013			\$8,000.00	\$8,000.00
Pa O O	yment Details Cash Check			Shipp Taxes	SubTotal ing & Handling State	\$8,000.00 \$0.00
) Name	Credit Card				TOTAL	\$8,000.00
CC #	Expires			Offi	ce Use Only	

Thank You



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. <u>For Possible Action</u>: Discussion on and direction to staff, to pursue acquiring fee title to a 0.13 acre parcel (APN: 1220-03-210-015) containing Arbor Gardens development United States Postal Service mail box cluster, currently owned by Syncon Homes, with public comment prior to board action.
- 2. Recommended Motion: Direct staff to (or not to) proceed with creating the documentation required to acquire the 0.13 acres of land currently used for public use within the Arbor Garden Subdivision.

Funds Available: 🗹 Yes 🛛 🗆 N/A

3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: N/A
- 5. Agenda: Consent Administrative

Background Information: Several weeks back we received a couple complaints from residents about the condition of the land on the property around the cluster mail boxes within the Arbor Gardens subdivision. A call to Syncon Homes requesting the weeds be cut down was made and we inquired of their willingness to dedicate the land to the town so we can keep it maintained for our residents as a small portion of the area was improved along with the extension of Crestmore right of way. There is water to the area now with the New Beginnings improvements and it would make a great Eagle Scout project in the near future and make a big improvement to the entrance into the development. This week (Wednesday) Syncon Homes called back and confirmed they were interested in quitclaiming the property to the town if we prepare the paperwork for them to sign.

- 6. Other Agency Review of Action: Douglas County
- 7. Board Action:

□Approved □ Denied □ Approved with Modifications □ Continued The parcel was created with the modification to the Arbor Gardens subdivision and the creation of the parcel that was within the Crestmore right of way creating a small parcel the developer has owned since the development was constructed several years ago



Condition on September 13, 2013



Condition of the site on September 26, 2013



Condition of the site on November 1, 2013



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. <u>Not For Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for October 2013.
- 2. Recommended Motion: No action required. Funds Available: □ Yes □ N/A
- 3. Department: Administration

Prepared by: Tom Dallaire

- 4. Meeting Date: November 5, 2013 Time Requested: 5 minutes
- 5. Agenda: Consent Administrative

Background Information: Presented at meeting.

6. Other Agency Review of Action: Douglas County V/A

7. Board Action:

□ Approved □ Denied □ Approved with Modifications □ Continued



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. <u>Not For Possible Action</u>: Discussion on the Town Manager/Engineer's Monthly Report of activities for October 2013.
- 2. Department: Administration

Prepared by: Tom Dallaire

- 3. Meeting Date: November 5, 2013 Time Requested: 15 minutes
- 4. Agenda: Consent Administrative

Background Information: See attached report.

- 5. Other Agency Review of Action: Douglas County V/A
- 6. Board Action:
 - □ Approved □ Denied

□ Approved with Modifications □ Continued



Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member

Town Manager/Engineer's Monthly Report November 2013 Board Meeting

- A. Smith's A minor design review was submitted to the county and provided to the town for review and comment. They are planning on removing three rows of parking and installing a five (5) bay gas station with small booth. There was a concern about drainage from around the new station into the existing storm drain system within Smith's parking lot. They are asking to install a new drive isle onto Waterloo Lane. The county conditioned them to create a larger island, more defined, to discourage cars from turning into the drive isle from the eastbound lane on Waterloo.
- **B. Golden Gate Petroleum:** The tanks are in on this site. They are working on the on-site storm drain system. The Grant Drive Improvements are complete. They have the side rough graded and should be starting the building soon.
- **C. The Ranch to Gardnerville Phase IIa and IIb:** Test section on the road base was performed on the first section being built. They scraped the top 6" of rock out, graded the larger rock out of the section, recomputed and are now moving forward on the road construction of the next phases. They were able to remove the overhead power lines through the development. The first phase still does not have signs up for the residents in the development.
- **D. Arbor Gardens:** We have received a couple of complaints about the small parcel where the mailboxes are located. This property is owned by Syncon Homes and is to be maintained by them. I called to ask that they mow the weeds at the site and the thoughts on donating the land to the town so we can maintain the area that is being neglected. This parcel is between two right-of-ways and could easily be turned into an Eagle Scout project, planted and improved for little maintenance. We now have water to the island with the New Beginnings project.
- **E. New Beginnings:** Construction continues behind Heritage Bank. We did a walkthrough with the landscape contractor and came up with a list of conditions. So hopefully next month we will be bringing forward the dedication of the landscaping within Crestmore Drive and the retention basin. They continue to put siding on the structure and have started with some area placing sheet rock. They contacted me about the required concrete picnic tables. The contractor did not leave a hole in the concrete slab for the town's standard picnic table. They will be ordering four tables: two standard tables and two that allow for ADA access.
- **F. Hellwinkel Channel:** I have finally tied Denny down to a meeting on November 1st. I will report at the meeting about our discussion.
- **G. Eagle Gas:** Candace and I prepared the preliminary application to Douglas County for consideration of funding the phase 1 clean up and improvement plan preparation for the site and building. We are waiting on one more bid for the tank pumping task. NDEP required the tanks to be pumped to a level of 1" (or less) of fluid in the bottom of all the tanks. I filled out an NV energy tree service request and we are waiting for the NV Energy contractor to come clean



Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member

the power lines. Basically removing the tree at the Mission Street side to within 10 feet of the line. They do not do the clean up so town staff will be doing that if the public does not take the wood first.

- H. NDOT Sidewalk and 756 parking: I have made the corrections for NDOT and have submitted the plans to NDOT for review.
- I. Kingslane: ROA determined the right-of-way location and gathered additional topo information needed for the design of the project. Once we get the new engineer hired, this will be the first project. I can email the association manager to get on the next meeting agenda to discuss the issues and the items that are changing and NDOT's process. We need the homeowners input on the fence type we will propose along the street and at the back of their property. This is required for the NDOT right-of-way department to determine the size of a temporary construction easement.
- J. Carson River: I attended a meeting about the Carson River erosion issues upstream of Gardnerville. The river is eroding the bank into the BIA Land across from the Carson Valley golf course and upstream of the dike that was built to try to keep the flood water from going into Gardnerville. The Virginia ditch diversion, a concrete structure, is in bad shape and the ditch committee is looking into assessing fees to all the downstream ditch users. The Allerman Ditch Company has been assessing fees for maintenance of the river, but the other ditch company has not been collecting fees. If the river continues to erode the land and move easterly in its current direction then the town will have more flood water to deal with. I am assuming that is the explanation of why the Carson River did not flood the town in 1997. The dike that was built along the river was there to reduce the flooding on this side of the river. This area of erosion is just upstream of the beginning that dike. Is participating in clean up of the Carson River at the Virginia Ditch / Rocky Slough Diversion structure to keep Gardnerville from major flooding something the Board would like to discuss next month?
- K. Waterloo Center: I was contacted by the Waterloo Center contractor, who is building the tenant improvement for the VA services within the vacant building behind Walgreens. They should be opening this month. We walked the site for a final development approval of the improvements onsite. I inspected the site improvements with the county inspector and found a few issues needing resolved.
- L. 756 Cottonwood Slough crossing: I met with NDOT along with Jeff Foltz to discuss this project with the NDOT Staff. NDOT staff is making a big deal about the widening and if they should do that due to the age of the bridge. It was built in the 60's and is still in good shape but is 50 years old. They may replace the entire unit. They are going to have their staff determine a more quantifiable estimate on the project costs. We estimated the costs for adding on 10' of bridge. They are going to look at a couple options. 1. Replace the bridge and widen it to the width needed. 2. Add an attached 10' to the existing bridge. 3. Add a detached section 6' in width so they can still maintain the existing bridge. We are waiting to hear back from them.



Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member

M. Office Items:

- Provided final Valley Vision comments from the presentation made to the Board.
- Attended the Business Council of Douglas County meeting as they had a panel of business owners there that discussed the service the local governments do for the new businesses and how we can help them and others to move into the area to open a business.
- Reviewed health insurance costs and options, Insurance is going up from 2% to 26%, with the HSA plan increasing the 26%. The town employees could change plans which will play with the benefit costs of the town.
- Made some progress on the Southgate area parking plan. The County gave me some information on existing parking stalls on each side, which was not what I was looking for. I was looking for building sizes. I went through the town files and found much of the information I needed, and have started putting the spreadsheet together.
- I have reviewed and selected 6 people to interview for the Engineer 1 position. We had 38 applications from PE's to EIT to GIS technicians. Only 4 did not qualify for the position and we only had 4 local people apply from Minden, Carson, Fernley, and Sparks. This was a difficult process to get through at HR this time. They are really busy
- Presented to the Carson Valley Kiwanis Group on "What the Town of Gardnerville is working on" The presentation went very well and there were some good questions and they had to cut me off as I was running over on time. We are the only bike collection now. Do we want to help with Project Santa Claus this year with a toy drive as well as the food drive.
- Attended a meeting with the County Manager and other departments about the staff decision on the county health care option that will be presented to the BOCC on November 7th.
- Attended the county code and standard details workshop where they discussed a few more issues that were brought up again by Rob Anderson.
- Met with Lisa Noonan to discuss several things: Safe Routes to School and how we plan for that in the future and make routes that are off the road for kids to walk or ride to school; what are their priorities and if they were aware of any issues now. We discussed the crosswalk improvement project and I left her with that information. We discussed the High School Street extension, and how that would clean up the drop off and delivery of the students; future expansion of school property 10 acres at the time the Virginia Ranch development continues to develop; and the GES building and the process they are going through. They are waiting to hear the appraisal values to the building and how they take into account the improvement needed to be a sustainable building, (ie, utilities, parking, use and structural integrity). SHPO currently has their grant applications open until December 13th.
- Staff is continuing to support Project Santa Claus. The town accepts bikes at the maintenance yard and will discard the ones they do not want to repair. I attended the open house of the new bike workshop at China Springs. They have 6 new stations for fixing bikes for the program. We want to do a toy drive this year benefiting the Project Santa Claus along with the news 2 food drive. The town office will be a drop off location for those who do not want to leave the toy or the food with the garbage can.



Gardnerville Town Board

AGENDA ACTION SHEET

- 1. <u>For Possible Action</u>: Discussion on the town manager's goals; with public comment prior to board action.
- 2. Recommended Motion: Accept or modify the Town manager's goals (as discussed by the board) for the review period of April 2013 to March 2014.
- 3. Funds Available: 🗆 Yes 🖻 N/A
- 4. Department: Administration

Prepared by: Tom Dallaire

- 5. Meeting Date: November 5, 2013 Time Requested: 10 minutes
- 6. Agenda: Consent Z Administrative

Background Information: The Board wanted to just list the goals of the town manager. This was revised, coordinated and developed with board member input.

- 7. Other Agency Review of Action: □Yes □ N/A
- 8. Board Action:
 - □Approved □ Denied

□ Approved with Modifications □ Continued

2013-2014 GOALS FOR TOM DALLAIRE

- 1. Work on emergency management certifications through the FEMA emergency management Institute.
 - a. Obtain certificates of completion for the following classes. IS-100b, 100PWb, 101C, 130, and 230C, and possibly other related IS-### courses required for certification for FEMA funding in the event of emergency.
- 2. Become more organized in day to day operations to be more effective and efficient with my time.
 - a. Organize the office and files and how files are being done to be more effective when searching through for information.
- 3. Prepare an ADA transition plan for Town Board approval.
 - a. Work with Beneficial Designs on the sidewalk study.
 - b. Prepare the text for them to edit and utilize to create the transition plan.
- 4. Apply for and attempt to obtain grant funding to increase the town investment in improvement projects for downtown and town trails.
 - Applied for Land and water conservation Grant Martin slough pond trail and amenities from the concrete walk to the existing trail at CVMS - \$53,000 (Town cost \$53,000 {25K cash and \$28K in kind(design and project management)}
 - b. Applied for NDOT Crosswalk improvements at Mill, High School, Mission and Kingslane to install strobe light system, and perform the 2010 ADA improvements at these locations. (\$340,000) (Town Cost \$43,000)
 - c. Cottonwood Slough Widening Project and sidewalk connection and extension to St. Gall connection sidewalks in that area.
 - i. Work with Aspen Park and the county to improve this section of pedestrian access.
 - Work with NDOT and the County, who applied for the grant, but we did the presentation to the NDOT as we submitted the project last year to NDOT. (\$640,000) (Costs the town some Engineer time and possibly a cash matching contribution)
 - d. Proceed with Kingslane Design and flood impact study for 100 ft of sidewalk.
 83,000 project (up to \$50K from Town (\$13K required per the grant)
- 5. Repair stucco and paint on Town Administrative office.