



GARDNERVILLE TOWN BOARD

1407 Highway 395 N.
Gardnerville, Nevada 89410
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www.gardnerville-nv.gov

Meeting Agenda

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Philips, Board Member
Ken Miller, Board Member

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, March 4, 2014

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Mike Philips

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

February 4, 2014 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- For Possible Action: Approve February 2014 claims**
- For Possible Action: Approve Town of Gardnerville 2013 Annual Report**
- For Possible Action: Approve Use of Heritage Park by the Douglas County Historical Society for a Young Chautauqua Performance to be held at Heritage Park June 17, 2014 from 5:00 p.m. to 6:00 p.m., considered to be a Class 1 use per policy.**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

6. **For Possible Action:** Approve a town special event application for Austin's House Poker Run Fundraiser scheduled for September 20, 2014 at Heritage Park from 9:00 a.m. to 5:00 p.m., considered to be a Class 1 use per policy.
7. **For Possible Action:** Approve resolution 2014R-10, requested by County Staff to dedicate Mathias Parkway, from Virginia Ranch Road to the Virginia Ditch, to the county for maintenance, which is an extension of the Muller Parkway right-of-way and county collector road.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8. **For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for February 2014.
 - a. Approve, approve with modifications or deny the Main Street Gardnerville Design Committee's selected location for the Basque mural; with public comment prior to Board Action. (approx. 10 minutes)
9. **For Possible Action:** Discussion on a request by Main Street Gardnerville and the Carson Valley Visitors Authority to hang 18"x 30" banners on decorative light poles within downtown, Mission Street to Church Street from January through June; with public comment prior to Board action. (approx. 15 minutes)
10. **For Possible Action:** Discussion on a request to approve a town event application by the Family Support Council for Grillin & Chillin BBQ Cook Off to be held at Heritage Park June 7, 2014 from 6:00 a.m. to 11:00 p.m., and waive fees associated with the rental of the park, considered to be a Class II use per policy. Appearance by a Family Support representative; with public comment prior to Board action. (approx. 10 minutes)
11. **For Possible Action:** Discussion on a request to approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for a Holy Smoker Bar-B-Que and Car Show on May 3, 2014, and waive fees associated with the street closure, appearance by Ken Miller; with public comment prior to Board action. (approx. 10 minutes)
12. **For Possible Action:** Discussion to award, reject or modify Bid 2014-05 for Chichester Crack Repair; with public comment prior to Board action. (approx. 5 minutes)
13. **For Possible Action:** Discussion on a Master Plan Amendment (ref. DA 14-012), a request by county staff for the Town Board to review, comment, and provide a recommendation on the adoption of the 2014 Douglas County Bike Plan, funded and prepared by the Nevada Department of Transportation (NDOT), affecting areas outside of the Tahoe Basin and amending a portion of the 2003 Comprehensive Trails Plan. (approximately 20 minutes)
14. **For Possible Action:** Discussion to approve submittal of an application for a \$550,000 NDOT 2014 Transportation Alternatives Program (TAP) grant, to be funded in 2015, to improve the safety of the Highway 395 "S Curve" adjacent to the former Eagle Gas Station site located at 1395 Highway 395 North (APN 1320-33-402-075), including drainage improvements and new ADA sidewalks. TAP grants require a minimum match of 5%, which would be \$20,250 for this application; with public comment prior to Board action. (approx. 20 minutes)
15. **For Possible Action:** Discussion on movie rating to be played at the town's "Movies in the Park" event and for the board to consider playing edited versions only of PG-13 movies during "Movies in the Park"; with public comment prior to Board action. (approx. 10 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

16. **For Possible Action.** Discussion on budget development for Fiscal Year 2014/2015 including, but not limited to;
- a. review of Towns strategic plan and goals
 - b. review of the Town Values
 - c. update of capital improvement projects for fiscal year 2014-2019
 - d. review of the town employee merit increases
 - e. review and discuss proposed town projects anticipated for bidding award before June 30, 2014
 - f. review of the tentative budget for 2014-2015 and review of the revenue estimates,
 - g. review of health & sanitation fees and services, and other matters properly related thereto; with public comment prior to Board action. (approx. 60 minutes)
17. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for February 2014. (approx. 5 minutes)
18. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for February 2014. (approx. 10 minutes)

Next regular Town Board Meeting: Wednesday, April 2, 2014-5:30 PM Town Administrative Offices.