



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner, Board Member  
Mike Phillips, Board Member  
Ken Miller, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Tuesday, July 1, 2014

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Linda Slater**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**June 3, 2014 Regular Board meeting, with public comment prior to Board action.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- For Possible Action: Approve June 2014 claims**
- For Possible Action: Approve appointment of Tara Addeo and Scott Bergan to the Main Street Board of Directors.**



**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for June 2014. (approx. 10 minutes)
6. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Bently Nevada Inc. to hold a car show and battle of the bands, benefitting STEM (Science Technology, Engineering, and Mathematics in Nevada), within Heritage Park on September 6, 2014 from 10 a.m. to 3:00 p.m., designated a class one use per town policy; with public comment prior to board action. (approx. 15 minutes)
7. **For Possible Action:** Discussion to approve, approve with modifications or deny the Town of Gardnerville creating a new non-commercial sign policy affecting garage, yard, estate and special event signs posted within the 395 corridor within the Town of Gardnerville and making A frame signs available to residents and business owners to use as an alternative to boxes or posting on fences and or publicly owned assets; with public comment prior to board action. (approx. 30 minutes)
8. **For Possible Action:** Discussion to approve, approve with modifications or deny holding an opening invocation, which may include a prayer, a reflective moment of silence, or a short solemnizing message to be offered before town board meetings or at other town functions for the benefit of the town board by a member of the clergy, a public official or member of the attending public; with public comment prior to board action. (approx. 30 minutes)
9. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for June 2014. (approx. 5 minutes)
10. **Not for Possible Action:** Discussion on board members' committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)
11. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for June 2014. (approx. 20 minutes)
12. **For Possible Action:** Discussion on potentially changing the date of the August town board meeting; with public comment prior to board action. (approx. 10 minutes)

Next regular Town Board Meeting - August \_\_\_\_, 2014 - 4:30 PM Town Administrative Offices

July 4, 2014 – Freedom 5k Fun Run/Walk – Heritage Park

July 18, 2014 – Movies in the Park – Despicable Me 2 – Heritage Park

July 25, 26, 27, 2014 – Splash Dogs – Heritage Park



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner, Board Member  
Mike Philips, Board Member  
Ken Miller, Board Member

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Contact: Carol Louthan, Office Manager  
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Tuesday, June 3, 2014

4:30 p.m.

Gardnerville Town Hall

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 **4:30 P.M. Chairman Slater called the meeting to order and made the Determination a Quorum is present.**

 **PLEDGE OF ALLEGIANCE- Mike Philips led the Pledge of Allegiance.**

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Higuera/Wenner to approve the agenda.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**  
**May 6, 2014 Regular Board meeting, with public comment prior to Board action.**

**Motion Higuera to approve the previous minutes from May 6.**

Mr. Miller has a correction. Under item 13, the second page, about halfway down: "Mr. Dallaire answered a little over" it should be 5 acres rather than 2 acres on the piece of land owned by Spence Properties.

**Mr. Higuera amended the motion to include that correction. Mr. Miller seconded the motion.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

 **PUBLIC INTEREST COMMENTS (No Action)**

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No public comment.

Mrs. Slater recognized the recent passing of "Chuck" Charles Barrett, former Gardnerville board member. Please observe a moment of silence.

 **CONSENT CALENDAR FOR POSSIBLE ACTION**

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**Motion Higuera/Wenner to approve the consent calendar**

No public comment.

1. **For Possible Action: Correspondence  
Read and noted.**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**

**Accepted.**

3. **For Possible Action:** Approve May 2014 claims

**Approved.**

4. **For possible action:** Approve the Town of Gardnerville's insurance renewal proposal from the Nevada Public Agency Insurance Pool (POOL) and payment of \$21,956.46 for fiscal year 2014-2015.

**Approved.**

**Upon call for the vote, motion carried unanimously.**

*(At this point discussion was reopened on the May 6, 2014 minutes)*

Mr. Dallaire wanted to clarify on the correction to the minutes, the question was from Kurt. He was asking about the acreage on Heritage Park.

Mr. Miller thought he asked about the acreage on Spence Properties.

Mr. Dallaire clarified Kurt was asking about the acreage on the actual existing park. That is what I answered. That is the two acres.

Mr. Rowe recommended if it is correct the way it is stated, then you should reconsider the motion and not amend the minutes.

**Amended motion Higuera/Miller to approve the May minutes as presented.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

#### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5.  **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for May 2014.

Mrs. Lochridge thanked the volunteers and town staff for putting up the flowers and delivering the adopt-a-pots. Right now we have 46 of our 68 baskets spoken for. We are still looking for 22½ sponsors. If anybody is looking to sponsor a basket Marie will be more than happy to take care of that. We have 54 adopt-a-pots spoken for with only five left to adopt out to businesses in the district. Great participation with the businesses on that project. Attached is a short version of the notes from the conference. That had to be the best conference I have been to. We all split up, did separate workshops and will exchange notes and share ideas. We had a wonderful meeting with the senior director of programs and services and also the senior Main Street program officer, both with the National Main Street Center. They are still very excited about what we've accomplished. They are making us a top priority as far as creating special policies to get us advanced in their national program since we don't have a state program in place yet. We will have a board vacancy at the end of June, Carol Sandmeier, one of our original board members, who was a part of the program when it first started. She is remaining on as a volunteer and chairperson at the Heritage Park Gardens. There is also a vacancy left by Susie Biaggini. We have a deadline in place by June 13<sup>th</sup> for applications to come in for the board to review and recommend an appointment to you at the next board meeting. We have membership renewal letters going out. We had some of the best numbers for the first wine walk of the season. We had 350 people registered and a lot more downtown just shopping and visiting. We have a couple of conferences coming up with the Chamber and Sparks. We are finalizing a few of our bench projects, the Basque mural project and the 501c3 process. There was a change in general managers at the location of the mural. I talked with the owner of the property today. As long as we can get everything to her in the next few days it will go through.

Mr. Rowe asked about the agreement.

Ms. Lochridge and Mr. Dallaire went through it. I added the notary portion to the document, but otherwise it looked great.

6.  **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. If

**approved, Article II-c of the Council's bylaws will state that it is to work "in partnership with the Town of Gardnerville"; with public comment prior to Board action.**

Mrs. Caldana has done some additional research. Based on the legal findings that word needs to be "in cooperation." The last sentence should read: "In order to accomplish these purposes the organization has the following objectives in cooperation with the Town of Gardnerville." I had an independent attorney review the documentation. It should be highlighted in yellow in the board packet. There were some areas that needed to be better clarified. (Mrs. Caldana went over the areas that need changes and some of the issues associated with being a 501c3.)

Mr. Miller asked if a bench was done by the 501c3, does it have to be turned over to the 501c6.

Mrs. Caldana answered it would not have to be if it was paid in its entirety.

Mr. Miller asked if there was a way to get the bench over to the town for maintenance after the installation.

Mrs. Caldana answered if everything is paid for by the 501c3 it could be gifted to the town at that point. If it is working in cooperation with the town, yes. She went over the case from the Supreme Court from the Children's Museum in Carson City. The town must be very careful in their workings with the 501c3. It should be a separate entity. Everything within those documents was considered good to go. Main Street is a 501c6 because we deal with businesses. Tim Rubald, who initially helped establish this with Jim Park, believed previous main streets had come under the umbrella of 501c3. The federal government started taking a look at that because one of the objectives of the main street program is to support the businesses within their community and to revitalize the downtown. That distinction made it impossible for us to be a 501c3. It would give the 501c3 opportunities. You, as the Town of Gardnerville could request grant money from them. We as a c6 could request grant money as they get up and running. Within our budget for Main Street we have just \$1,000. That will cover the state, federal and county filing fees.

Mr. Miller commented at the present time there are some donors that are reluctant to give money to Main Streets because they can't write it off on taxes. This would give the opportunity for donors to write this off on their taxes to the 501c3. If the 501c3 board saw fit to give part of that money to the town or to Main Street Gardnerville projects, that would be available.

Mrs. Caldana pointed out they discussed possibly having a liaison from the town and Main Street be on the 501c3. They could not be a liaison as a representative of the town because the town receives taxpayer money. As a Main Street volunteer, if I chose to be on the board I could do that in a capacity separate from the 501c6. You can't blend the boards even though some towns are doing that in California.

Ms. Wenner wanted to clarify the 501c3 can give money to Main Street and to the town but it can't go the other direction.

Mrs. Caldana confirmed that was correct. Paula is paid with taxpayer money and we use this office.

Mr. Higuera asked if they have enough people to make up a board.

Mrs. Caldana would like to have seen people like Chris Bently, Joe Benigno and people of that nature. We have three people on the board. There is no specific set number of people in place. Before the paperwork is filed there must be a board. It can be as small as one or as large seven.

No public comment.

**Motion Higuera/Wenner to approve the request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. Motion carried unanimously.**

-  **For Possible Action:** Discussion and possible action to direct staff to provide information to Douglas County in relation to the Town of Gardnerville recommending allowance or prohibition of medical marijuana establishments (MME) within the Town of Gardnerville, presentation by Cynthia Gregory, Deputy District Attorney and Hope Sullivan, Douglas County Planning Manager, with public comment prior to board action.

Ms. Cynthia Gregory, Deputy District Attorney and Hope Sullivan, Planning Manager for Douglas County

Community Development would just like to thank you for allowing us to be present for this item and seek your input. I apologize for the length of the materials. We did want to provide enough background so there could be a good discussion about the pros and cons for the town. Ms. Gregory gave a power point presentation. The four points we are asking each of the towns to focus on are: 1. Identify any concerns allowing or prohibiting medical marijuana establishments; 2. Do you support or oppose medical marijuana establishments (MME) from being located within your boundaries; 3. If you choose to support, do you support all of the different types of medical marijuana establishments or just certain ones.

Mr. Philips asked if the town allowed a dispensary does that prohibit cardholders from growing within 25 miles. They have to get their product from that dispensary?

Ms. Gregory advised the intent of the law is if you have a dispensary within 25 miles you are not allowed to self grow. However, there are a number of exceptions.

Mr. Miller asked how an individual obtains a card. And, if it is obtained from California, does it have to be recognized by Nevada?

Ms. Gregory answered the process in Nevada is you need to get a written recommendation from a medical doctor. There is paperwork and a fee you submit to the state. They run a background check. If you pass you get a card. The state of Nevada has chosen to recognize out of state cards. California does not recognize Nevada issued cards. The fourth and final question for the board is: if you were to allow medical marijuana establishments, what type of zoning regulations would you recommend be imposed.

Chairman Slater asked if a person does have this MM card and they are living with a relative and they pass away, what becomes of that card. Does anybody acknowledge that person is now deceased? Is the card cancelled?

Ms. Gregory answered the cards are regulated by the state. I assume there is a provision you have to notify the state if the cardholder is deceased.

Chairman Slater asked if that was a good faith move on the individual's part only. There is nothing that is an oversight that would say every six months this person needs to check in? I would make the assumption myself that this card would be good for one year.

Ms. Gregory agreed it is good for one year. You do have to renew it.

Chairman Slater asked within that time frame if the person is deceased there is no one that oversees this?

Ms. Gregory advised if you go into a dispensary and purchase they would ask for an ID. That is part of the requirement. They would be caught if they went into a dispensary. You can obtain a primary caregiver card. That is a separate process. They go through an application process and identify who they are obtaining the marijuana for and verify that person has a card.

Chairman Slater asked at the end of one year when that application would be renewed again, it would be on the good faith of the caregiver to say yes this person still needs this prescription and it could actually go on for years.

Ms. Gregory answered the underlying individual, their license would still have to be valid.

Ms. Wenner asked if the doctor wouldn't have to renew his prescription for it.

Ms. Gregory answered it is on a yearly basis. It can't be a prescription because the federal government has determined that medical marijuana is a scheduled 1 controlled substance, meaning that it has no medical benefits from their perspective and that it is highly abusive. Since it is regulated by the FDA you can't write a prescription. The doctor would write a written recommendation.

Mr. Higuera thought Linda's question brings up the enforcement issue.

Ms. Gregory explained they do have regulations written. They were passed effective April 1. They are in the process of hiring inspectors. They have been allocated money by the legislature to hire employees.

Mr. Miller asked if an inspector finds a violation, who makes the arrest.

Ms. Gregory thought it would depend on the violation. Douglas County is only allowed one dispensary. If you were looking to allow MME's, one of the regulations you could impose is to say they are only allowed within these zoning districts. We are seeking input. If one was located within your jurisdiction it would have an impact.

Ms. Wenner asked if the town would be held liable for anything?

Ms. Gregory is seeking a recommendation. Ultimately it is the Board of County Commissioners who will make the decision. The state has included in NRS provisions that they are not liable for any detrimental effects. Obviously we would want to include that in our ordinance if the board chose to move forward. Another restriction that is included is an MME cannot be located within 1,000 feet of a school or 300 feet of existing community facilities: pools, parks, day care, churches, effectively anything where the primary use is by children (Map shown on screen of locations presently acceptable for MME's). You have two schools, nine churches, nine parks and one day care. That gives you an idea where they could potentially locate. The county can opt out. If the county chooses not to have any MME's then the patients within Douglas County could continue to grow or have medical marijuana delivered if they were a registered cardholder. Carson City has the ability to have two dispensaries. They are moving forward with that.

Mr. Philips asked if we allowed a dispensary, it still wouldn't prohibit people within 25 miles from growing it.

Ms. Gregory repeated there are exceptions.

Mr. Philips asked if the county would receive any tax money from this.

Ms. Gregory responded we would receive a quarter of a percent sales tax and Douglas County is a guaranteed county with regard to funding.

Mr. Philips did not see the point in having one here. If they put in a dispensary and cut out all of the exceptions it would help law enforcement. Every grower they found would be illegal.

Mr. Miller asked if he was correct that the revenues cannot be deposited into a bank by federal law.

Ms. Gregory answered there has been a Department of Justice, as well as through the banking arm of the federal government, guideline. They just recently issued a similar guideline memo indicating that banks will not be prosecuted if they report it is medical marijuana. (Continuation of power point presentation). We are asking for your input and recommendation on each of those four questions.

Mr. Miller asked if all special use permits are the same fee.

Ms. Sullivan answered yes.

Chairman Slater asked if the zoning changes, how does that affect a facility that is already in place.

Ms. Sullivan answered it would be considered a nonconforming use and it could continue to stay there and operate. If it vacates, the future use would need to be a conforming use.

Public comment.

Mr. Greg Sayabalian, local business person and resident, would ask you to allow this one dispensary in Gardnerville, Douglas County. There are many patients in the area that cannot obtain their medical marijuana that they need are not be able to grow. It is a difficult process to grow the marijuana yourself. It sounds easy but it is not. These people just don't have the knowledge or ability to do this on their own. It's very highly regulated. I have followed the laws for two years. I left my business two years ago to pursue this business. There are some great opportunities in it. I am also a caregiver for an ex-girlfriend. She didn't have the ability get it or grow it. I got the caregiver card to help her out. She was prescribed by pain management six to eight Percocets a day for her pain. Now that she has her card, her pain is still there, but it doesn't really matter to her. It takes it out of your mind. Now she takes two to four Percocets a day. So it really will help people get away from the dependency of pharmaceutical drugs. There is still a lot to learn. There is a lot of good that comes from this. This is a legal drug that has been approved by the state and voters of Nevada. It is regulated. Cynthia could probably tell you there will be cameras in all the dispensaries monitored by the health division. It will not be on the street for children and in the schools. It will be priced higher than what you find on the street. If you compare it to California and Colorado, there is no comparison. The strictness of the rules and regulations in Nevada are things we've never seen before. I just think it is one dispensary as compared to all the alcohol (bars) in the county. Everyone will know who goes in there. It's not

a hidden behind the scenes business. This business will be helpful to a lot of people in the area. The state could mandate, if there aren't enough dispensaries, you accept one. Take into consideration one you approve. If you do put a moratorium on it, at least you still have a chance to accept it. It is very helpful to patients. I have seen it myself. I would hope you would recommend acceptance, regulate it and watch over it. I think we have bigger problems in this area than one small legal business. Thank you for your time.

Mr. Miller asked Mr. Sayabalian about the dependency of a legal drug. How do you separate the dependency of a legal drug to marijuana? Both have a dependency.

Mr. Sayabalian thought there has not been any medical proof of dependency on marijuana. I've done lots of checking. Yes people do use it a lot and depend on it. But if you can take eight Percocets a day you're hooked. I don't think it's the same amount of dependency as pharmaceuticals.

Chairman Slater asked about the caregiver card and the patient card your lady friend just recently got. Are you talking about separate cards?

Mr. Sayabalian answered she got her medical marijuana card through a physician. I am listed as her caregiver. They haven't issued the cards yet. So when they do get a caregiver card allowed by the state I will get that card and be her official caregiver.

Chairman Slater asked what that would allow you to do on her behalf.

Mr. Sayabalian is allowed, on her behalf, to either help her grow her own product or be able to go to the store and pick it up and bring it to her home.

Chairman Slater believed they both have the same ability but only one of you needs it.

Mr. Sayabalian, as a caregiver, is helping her grow her product. When the dispensary opens she will be able to go on her own. I will give up my caregiver position. She had to list me on her application.

As Mr. Philips understands it, they only allow you so much product every 14 days whether you pick it up or she does.

Ms. Cassandra Jones asked about the 25 mile rule. If Carson City is approved for two medical MME's, if they placed a dispensary at Costco, that 25 mile rule would extend well into our county. I would expect the 25 mile rule covers us. So the north end of the valley, if there was a medical marijuana dispensary in Carson City would still cover the majority of the population in the community, without us having to approve it in the first place.

Ms. Linda Gilkerson is a mom who has lived in Douglas County for over 20 years. I am employed with the Partnership of Community Resources. I work with youth in schools. I run a program called STOP (students taking on prevention). I work with the youth that opt out of drinking under age, smoking and doing drugs. I'd like you to think about what our culture will look like and what message we are sending to our youth that another drug is okay. I am strongly encouraging you to opt out. The Partnership of Community Resources along with the sheriff's department, school district and juvenile probation are all forming a committee to educate our community. Genoa's response to this presentation was they don't mind it but put it in the ranchos. I live across from the schools in the ranchos. I find that very offensive. Also, we say it is highly regulated. But if you've ever been to Venice Beach in California you will see place after place and \$40 gets a medical marijuana card. The pro medical marijuana people have really crafted this. There are medicines that can help. It is really more about what we want our community to look like and the accessibility to our youth. Marijuana is addictive. One in ten people who use marijuana become addicted. I lost a 25 year old nephew to the use of marijuana and other prescription drugs. The only person who wins will be the people who have the dispensary. I would encourage you to go online to a group called SAM. Smart Approaches to Marijuana. The Partnership has had a couple of marijuana training meetings for our community. Maybe before you decide you might want to look at the website. That is what we do for a living. I think that when we talk about dispensaries, most of us shop in the north end. If Carson City has a dispensary let them have it. Let Reno have it. They will deliver. We do not have to have it in our county. They do market to children. They talk about brownies. They have ring pops and all kinds of things with marijuana in them.

Ms. Annette Philips is really worried about the youth. The sheriff's department has their hands full. I believe we are already considered as part of the heroine highway through the district. I've been told marijuana is a gateway drug. I would just ask you to really consider what we are putting into our town. Thank you for your time.

Doria Shoemaker supports they move forward in giving Douglas County the recommendation to start creating proper regulations for the county so it's not in a place you don't want it. Take the power that is given to you and start forming what would be okay and not okay. There is a lot of talk about growing medical marijuana. What is unique with Nevada is the laboratory testing. People can be growing their own medicine, but they don't know what the THC or CBD levels are or how to process it to benefit them with whatever ailment they have. I think the lab testing will be a great tool. I find it ironic that we are all debating this medicine when quite a few are on pharmaceutical drugs. The reason this is becoming such a profound medicine is because pharmaceutical drugs aren't helping people with cancer, end of life, Parkinsons, epilepsy, and kids with seizures. It is pretty profound what it is doing. I understand the fears and concerns, but in this community people need accessibility I'm a supporter of PCR (Partnership of Community Resources). It's a great organization. I educate my girls every day on things that can be addictive. I think our gateway drugs are sugar and caffeine. That is turning on the gene for addiction. It should be noted that painkiller drugs are killing someone every 30 minutes in the US. Nevada has done a great job in looking at the states that have gone through the process and looked at the mistakes and where they can improve.

Ms. Gregory will answer some of the questions from the comments. The first question was the concern about the legislature and mandating that a dispensary be located within Douglas County. Currently that is not the law. The current law does allow individual jurisdictions to decide. However, it could be in 2015 during the legislative session that the legislature does require that. There might be an issue there because they have delegated a lot of the zoning responsibility to the jurisdiction. Along those lines there is a petition to legalize marijuana within Nevada. If they acquire the appropriate number of signatures it will go to the 2015 legislature. Lastly if the county chooses not to have a dispensary that dispensary does not go back to the state for allocation; it simply is not allocated. With regard to the question of security, there are very stringent security requirements. They require cameras, tracking it from seed to sale. The question regarding the 25 mile rule; what we are being told by the state is that it's 25 miles. However, they will look at the convenience to the patients. I am not convinced the jurisdictions that opt out, that they will necessarily enforce that. There was a statement about the school district. At our presentation regarding the moratorium, there were a number of school district employees, a board member and a letter from the school superintendent in favor of the moratorium and in favor of prohibiting. Included were some disciplinary actions and the highest was for drugs. They felt medical marijuana was the drug that they were most disciplining kids for using. The juvenile probation officer did speak in favor of the moratorium and prohibiting it, as well as the sheriff. There were potential business owners that did speak in favor of allowing it. Kids can get a medical marijuana card if they are under the age of 18, if the parent agrees, signs, the pros and cons have been explained by the doctor and the parent administers the medical marijuana. There was a question about state forcing it. That is currently not the law. It could be in 2015. Medical marijuana is constitutional. In California it was passed by statute. In Nevada the voters did, through an initiative, pass it twice. It is part of our constitution and I included that section in your packet, which is Exhibit B.

Mr. Dallaire asked if it is illegal at a federal level, is that going to affect any grant funding we go after. If this is approved in the county and the federal government recognizes that, for highway funding that we need from the federal level, they could come in and say because you are doing this you don't get the funding.

Ms. Gregory hasn't seen that as a point or qualification on any grant applications. That could potentially happen. They have focused on the individual dispensary. In Las Vegas there was a cooperative and the feds closed it down. There weren't any ramifications to the county or city that I am aware of. Again, it will depend on the atmosphere of the federal government at that time. At this point the administration has indicated with proper guidelines they will not prosecute.

Mr. Michael Olson thought the board, county and state are in a quandary. One of the problems we have is it is not a legal drug but it is going that direction. My biggest struggle is I believe every action results in an equal and opposite reaction. When I looked at numbers they said there were 96 or 103 medical marijuana cards in Douglas County at this time. That number is increasing. My goal is to keep it out of the hands of kids. It is too rough of a decision to make for youth. I believe it is probably better for us to regulate it and control it rather than to bury our heads. If I look at 100 people with cards, that's 1200 mature plants in the county. I believe it is a whole lot easier to break into a garden than go into a store illegally. So I believe that right now the moratorium is the right thing to do. We're seeing doctors leaning towards this solution because they believe it does no harm. But we've only had about 50 years of widespread use of marijuana. We don't know all the health effects this drug may cause. We also don't know what it does to society. I believe the proper thing to do is the moratorium. We need to see how everyone is addressing this before we rush out and be the lead dog. I believe there will be stronger and more pushes to legalize marijuana. What we need to do is be at a point where we can sensibly regulate how it is distributed, how it's done and if someone does it illegally or wrong that we can punish them or take their investment away. It takes \$500,000 to invest for someone to grow marijuana in Nevada. If they're going to take their \$500,000 and distribute marijuana out the back door of their warehouse I want their \$500,000, their building, their product and I want them out of the state,

or I want them in prison or doing time. That's the only way we will be affecting this in a positive way. Right now marijuana is not prescription, it's a recommendation. We need to figure out what we can put in place for law enforcement. We need to figure out whether we charge them a liquor license instead of a permit. We need to take the time to figure this out and approach it sensibly.

No further public comment.

Mr. Miller commented there are some things I am torn with. My father had cancer and died 25 years ago. Somewhere he had a source to get marijuana. Mike Olson made a good point that things are in the home now. Kids get started with alcohol in the home. If you have marijuana, who is to say the children may not go back and try to smoke a few plants. In the census the planning department put together from 2010, we have a little over a quarter of a percent of medical card individuals in Douglas County. In Gardnerville you are looking at probably 10 or 11 individuals. If we make a decision to have a dispensary we're serving 10 people in the community. But are we doing a disservice to others by having it in the community. We don't see anybody from the medical community here to speak. If we have a doctor within the community that writes recommendations for marijuana, would their practice grow because of that? I would not like to see a doctor's practice grow because of that reason.

Ms. Wenner commented Greg and the young lady both indicated if you're growing it in the backyard or in your house, you don't actually know as well as a lab tech what it is you're growing. I would want to go somewhere where I knew what I was getting. I would rather have a dispensary than somebody growing it and not knowing what they are doing.

Mr. Higuera thought they should make a clarification that we are not approving or disapproving this tonight. They are asking for recommendations so it will help the commissioners make their decision. It is against federal law. I did read in these reports that some doctors in California have been threatened with prosecution for issuing these marijuana cards. I don't see how it will be enforced. I agree I don't want to see the dispensaries be a direct conduit to the youth. I can see enforcement as being a huge part of this equation. The other part is zoning. If we have to move ahead we have to have strict controls in the form of special use permits, zoning controls and then enforcement has to be very strict.

Chairman Slater's concerns echo everyone else's. My concerns are general, like the schools and the parks location. I am also concerned about the high potential for abuse, driving under the influence, locations of where these facilities will be located, and hours of operation. In my estimation if these facilities are allowed to go in within the town boundaries they should go in where we have a medical facility environment or a medical campus. I say this because I think we need the state and federal oversight. I know law enforcement would have a difficult time trying to enforce something that's in the industrial park. There's so much that is unsaid. If you put it in a medical facility location it's regulated and has federal and state oversight.

Ms. Wenner agreed with Chairman Slater.

Mr. Philips wished we had some kind of input from local law enforcement.

Chairman Slater sympathizes and understands where you have someone that is sick this relieves their pain and stops the seizures. However, there is too much unknown. There is too much potential for abuse. I am totally opposed to any cultivation. I think that we need more time. I agree with Mike that if we have the moratorium it would give more time for people to think about it and come up with some answers to the questions that have been asked. Tom brought up a point, would this affect federal funding for the town. That is a huge issue for the towns. I support a moratorium at this time to allow more input and discuss the issues further on a county level.

Mr. Philips asked if the board is saying the moratorium is probably a good idea.

Chairman Slater personally thinks it would. I don't think at this time we need to say we support it or don't support it. I think a moratorium can be another avenue.

Ms. Gregory will leave it to board discretion if you feel comfortable as a board to make a recommendation. Just for clarification there is a moratorium in place, however, it is only temporary. What I hear you saying is that you would like a prohibition but that it be revisited within a year.

Mr. Miller would not say prohibition. You have heard our input and what our concerns are. I'd like those concerns taken back to the county commissioners.

Ms. Gregory added the commissioners can extend the moratorium for another 180 days. At some point they will have to make a decision whether to allow or prohibit.

Mr. Miller's personal opinion is at this time we just don't have enough information on how it's going to be regulated until it goes down into the larger population areas.

**Motion Higuera/Miller to support the moratorium.**

Mr. Rowe asked if your motion is to extend the existing moratorium for an additional six month period.

**Mr. Higuera didn't say that but I would add to extend it because I think we need more time to study the issue and get answers to all of our questions. So we would support the current moratorium and support the extension.**

Mr. Philips did not like the word prohibition. I don't think that is what this board is saying.

Ms. Gregory pointed out the state is accepting applications August 5 through 18. They have 90 days to process those. If the moratorium were extended anybody applying within that time period of the current moratorium would be prohibited them from getting permission from the county for an MME.

Mr. Dallaire asked if Ms. Gregory is specifically looking for zoning districts within the town that we would eliminate or increase the setback from a school. Is that what you will be presenting back to the county commissioners?

Ms. Gregory is anticipating presenting all of the input that we have received in addition to law enforcement. They have stated on the record they are in favor of the moratorium. They have expressed it is a gateway drug. That is their concern. At that time we will ask the board for direction. They will either direct staff to draft an ordinance that allows it with zoning controls or they may ask staff to draft an ordinance which does not allow medical marijuana establishments within the county. The other option is to extend the moratorium. My preference is they go ahead and make a decision within the initial 180 day period so the county is very clear as to which direction they are going.

Mr. Dallaire asked if they had any direction on the cultivation facility. Is there a minimum or maximum number of plants that can be grown in a cultivation facility?

Ms. Gregory answered there is no requirement. There are a certain number of plants at which point it's going to be profitable or worth it for the facility to grow and recoup their costs. Another zoning control could be to say you have to have a certain size of facility or a certain amount of square feet. The medical marijuana can't be grown in a backyard. It has to be grown enclosed. It has to be enclosed and locked.

Chairman Slater added the main reason I say keep the MME's in a medical facility community is so it keeps it out of a storefront. That way we don't have it next door. We don't have it across the street. We don't have it in the backroom. We have it on one campus.

Ms. Gregory understands. However, currently the way the state has written the law it has to be located within commercial or industrial zone. Some of the hospitals are located within a community facility.

Mr. Dallaire asked about the zoning of the current hospital facility.

Ms. Gregory would have to check.

Mr. Dallaire thought the hospital is in a commercial zone.

Ms. Hope Sullivan heard they don't like the word prohibition. I heard a lot of supporting comments for the benefits of medical marijuana and a lot of questions on enforcement. We will carry these messages back. I also heard discussion about a moratorium. I feel like what I heard was let's see what happens. We know these other communities are doing it. Let's see what happens in these other communities with enforcement, with police, with children. What are the impacts and then revisit it with that set of facts. I'm not sure you can do that in 180 days. I get that prohibition may be an offensive word. If the objective of this board is to say we're not really sure. We have all these concerns. Might not be such a bad thing. Might be a good thing. We just don't really know. Let's wait and see what happens everywhere else. Come back and tell us and then we'll tell you what we think. That's a little bit different message than let's wait 180 days. I'm not sure that's the message you are sending.

Mr. Victor Calabrese asked if he wanted to invest in this type of business and the moratorium is still in place

during the application period, what happens to my fee and my application during the process.

Ms. Gregory answered the application fee is nonrefundable. The state would keep the \$5,000 application fee. They would process your application. They would rank you, at which point in time if you were the successful applicant you would be issued a provisional license. Before you could be operational you would have to come to the county and comply with our regulations, at which point we would indicate that we are currently prohibited and not authorized. Your fee would be nonrefundable.

Mr. Calabrese asked if I was denied I would have to refile the following year within that ten day period.

That is Ms. Gregory's understanding.

Ms. Cassandra Jones sees one of the solutions for the board is to possibly do a motion that is a compromise between an outright prohibition and extending the moratorium, would be an ordinance prohibiting this for a period of time that would have a sunset in it. That way we don't have entrepreneurs investing \$5,000 in something that is not going to pan out because we (as the county) can't make a decision. We could suggest to the county commissioners an ordinance banning this type of establishment with a sunset in two years that would give ample time to look at the other communities and develop the appropriate zoning regulations that we need to respond in the context of our own community and our own culture.

Mr. Philips doesn't want to set a time limit. The 180 days ends in September. I'm skeptical of extending that time frame.

Mr. Higuera asked if we need to do any kind of motion.

Mr. Rowe advised it's is discretionary. If you don't want to make a motion you don't have to any action.

Mr. Philips didn't think they should pin themselves down.

Mr. Higuera rescinded his previous motion.

Mr. Philips clarified when I said I didn't like the word "prohibition", I'm not against this. I don't want to see it prohibited.

Ms. Sullivan just described what she heard from all the board.

8.  **For possible action: Discussion to approve or deny continuing the Town of Gardnerville's membership to the Nevada League of Cities and Municipalities for fiscal year 2014 2015 at a cost of \$2,800 and determine the number of the board members participating in the annual Nevada League of Cities conference, held at the Texas Station, City of North Las Vegas, Las Vegas Nevada, with public comment prior to Board action.**

Mr. Dallaire explained the item should read \$2890.01. I did a breakdown which is in board packets. We didn't get a packet from Nevada League of Cities prior to their last meeting. We had one seat on the executive board to share. They got rid of the executive board and now there is only one board. We hold equal weight with the other cities in the program. They got rid of the deductions that the town was receiving before. They now have a base assessment and an assessment based on population. Previous years we have not had a base assessment. It was just a fee based on the population. It was \$1428 last year. The rate is .26 per capita this year and next year it will be .30½ cents. We are now members of the board at large. NACO was \$795 and Jeff never did respond to my request. I don't see where I, as a town manager, would go to get any camaraderie with NACO.

Ms. Wenner understood the only reason we were going to pay the fees this year was because you wanted to have the League present Main Street Gardnerville to the state.

Mr. Dallaire did send the link to the video. I am going to call again tomorrow.

Chairman Slater has attended meetings by NACO and NLC. NACO is on the county level. It doesn't relate to the town. As much as I don't like doubling the fees, it is worthwhile. I believe the town needs to have representation. So with that I support continuing our membership with Nevada League of Cities.

Mr. Higuera would support it too. We should be part of something bigger than we are.

Mr. Miller has trouble with the fee but sees the connection for the town. I think the Main Street item should go to the Nevada Commission on Tourism as far as promoting Main Street as a program with the state. There are actually people that make tours of main street cities. But we have to be on the directory of national to be recognized. The only way to get on the directory is to get the state to approve the program.

Mr. Miller would rather attend the Main Street Conference than the Nevada League of Cities conference.

Mr. Dallaire would recommend the Main Street Conference for any of the board members.

Ms. Wenner asked if they could request the fee be lowered.

Mr. Miller thought they would have a hard time showing a hardship.

Chairman Slater asked if they could budget each year for someone who hasn't been to the Main Street conference before to attend.

No public comment.

**Motion Higuera/Philips to approve the fiscal year 2014/2015 Nevada League of Cities and Municipalities membership dues in the amount of \$2890.01. Motion carried unanimously.**

9.  **For possible action:** Discussion on any future 2015 legislative issues or bill draft requests the town would like to submit to the League for consideration in presenting to the 2015 legislature, with public comment prior to Board action.

Chairman Slater wanted to make sure each member had the paper with possible subjects for legislature bills.

Mr. Dallaire has asked Wes to look at the Main Street program and see if we can get it presented. The Nevada Commission on Tourism is a good one or going through the Economic Development Department of the State. We have other options. It doesn't sound like NLC would be able to get behind this program. My whole focus was to try to get Wes to introduce it to all the other cities in Nevada. Then we as a group go to the state and ask them to look at Main Street. In order to have the program be recognized we are working on some other options on how we could be part of their program without the state umbrella. My hope was we could ask NLC to help us with this BDR and move it forward. But it will be contingent if they hear it and get support from the other cities and municipalities within the League of Cities. I heard today of a taxing index on fuel. We will need to pay attention to Assembly Bill 413. It passed the last legislature but there will be some new rules and modifications or state taxes that could bring some additional funding to jurisdictions. This indexing could cost the local residents quite a bit of money on taxes in the future as far as fuel.

Mr. Miller asked about the service tax.

Mr. Olson believed the service tax was an option to the margin tax. They were putting a tax on services.

No further public comment.

No action taken.

10.  **For possible action:** Discussion to approve, approve with conditions, continue or deny the proposed Town of Gardnerville Employee Evaluation and Merit System; with public comment prior to Board action.

Mr. Dallaire reviewed Human Resources wants to know what the town wants to do as far as a policy on merit increases and evaluation of the scores that staff receives in the PMP program. I am waiting to see what happens with the pay plan. We should give the county some direction as to what scale or range we would like to see. The last one was done in 2006. (Mr. Dallaire went over the present scoring, Minden and East Fork's scoring system.) The bottom three on the page are what staff has put together. We came up with some different ranges. I graphically did it on the back.

Mr. Philips felt Minden's scoring looked good.

Mr. Dallaire has the performance score averages for the last four years.

Mr. Miller thought because of the present scoring, our budget is 4%. Regardless of whether you get a high of 86 or 100, you still only get a 4% increase. If we look at the next one we are rewarding the ones that score higher if we use that 3 percent average.

Mr. Dallaire believed it gives more of an incentive. We don't have any staff that have gotten anything higher. I am afraid with the new pay plan the upper end is too low and they will end up raising that quite a bit.

Mr. Higuera noticed in the monthly report that you held a staff meeting to discuss the merit system structure. It says maintenance staff prefers to see it stay as it is.

Mr. Dallaire commented staff likes the four percent. It's an automatic four percent. I would recommend the 6%. We can still max it out at four. Then they have to work for it. We have one employee that is maxed out. (Tom went over the policy for employees who are at the top of the scale) The current policy is .5 percent for an employee who is topped out. If the score indicated a 4 percent increase could we cut that in half for the topped out employee, a one time lump sum payment, which would be two percent of their wages.

Chairman Slater thought salaries take up a huge portion of the budget. Are we going to have sufficient funding to implement this long term?

Mr. Dallaire reviewed the presentation also had what our projected rates were for the property taxes and what the rates were for trash. Our property taxes are now on the rise. I assumed on the budget a four percent increase. Depending on what comes out of the pay plan in the next few months it will change the whole dynamic of what could happen.

Ms. Wenner asked if they choose to give a higher salary to people who are topped out, will they make it retro back to the evaluation.

Mr. Dallaire didn't think they can. We don't know the results of the study.

Chairman Slater likes the 6% merit, average 3%.

Mr. Higuera agreed.

**Motion Miller/Higuera to recommend the 6% merit with the 3% average.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

Mr. Dallaire would like to increase the amount to half of what the merit would have been for one time topped out employees.

Chairman Slater would suggest the 3, 4, 5 percent.

Mr. Rowe advised making a second motion so it is clearer.

**Motion Wenner/Higuera to approve if a person is topped out and their percentage was at the 3, 4 5 or 6 percent that they be given half of what their merit increase would have been.**

No public comment.

**Motion carried unanimously.**

11.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for May 2014.**

Mr. Rowe reported there was the usual administrative work. A lot of time spent reviewing the MME that you heard tonight. Ken had me look at the Town of Greece, New York versus Galloway Supreme Court decision on meeting

prayer. I've done that. Bottom line it was emphasized that the lesson to be learned is the public entity can recommend a prayer but it must be broadly acceptable to all of the members and the public and the public body must be inclusive and welcome all viewpoints and creeds to be participants. (Mr. Rowe went over the Supreme Court ruling)

Chairman Slater asked if Mr. Miller was talking about all the board meetings or specific functions.

Mr. Miller answered board meetings and also the Christmas Kickoff.

Mr. LaCost mentioned the City of Marco Island in Florida also follows that same philosophy where they invite a pastor within the city limits. Every month they would have a different person.

Mr. Miller suggested rather than make phone calls leave an open invitation to rotate it. That way you are not showing preference.

Ms. Annette Philips thought it was wonderful.

Ms. Wenner noted the commissioners do that.

Mr. Higuera stated the commissioners have been doing it for the last couple of years. Lately the person that was designated has not shown up. There may be a waning of interest on the part of the pastors.

Ms. Wenner asked if they don't show could you ask anybody in the audience.

Mr. Rowe felt that would be permissible as well. The point at which the invocation was given was before any business was conducted. If the town attempts to go beyond simply recommending the town will inevitably encounter sensitive problems.

Mr. Miller would like to see this as an action item on next month's agenda.

Mrs. Jones read the opinion and what I heard was you can't dictate tone of substance. I think a time limit consistent with the open meeting law, the public comment period of three minutes. I don't think that would affect the tone or substance. But it would keep us from getting the 20 minute sermon.

Mr. Rowe thought if you did something like that it would be in the way of a recommendation. The facts in this case make it clear that Greece didn't do anything more than ask them if they wanted to do it. If you want to go forward you do a hybrid and that is it is recommended the invocation maintain a consistent timeline with public comment under the opening meeting law. Be very general about it. If you want it on the agenda we can put it on the agenda and talk about it.

Chairman Slater would not want to see any controversy. I don't want to see any conflict of interest. I think the Pledge of Allegiance is sufficient. We're in a territory where any time we initiate something it is always questioned. I just don't want to put the town in a position to be questioned.

Mr. Higuera felt it's just one more thing on the plate of the staff. I like Ken's idea of having it be an open invitation.

Mr. Miller would like to discuss it in an action item.

Mr. Rowe will put it on the agenda.

12.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for May 2014.**

Mr. Dallaire reported the conference was well worth attending. There were several classes I attended that I would like to implement the idea here. One of them is a bike rack system. They do art work on the bike rack. I was thinking ranch brands for the area and a story or description of what ranch it is and where they were located.

Mrs. Jones thought it would blend in with what the Visitors Authority is doing.

Mr. Dallaire continued there was another class in older building energy savings. There were a lot of other great ideas on Main Street and organization for managers. Jennifer and Roxanne were excited about the program when we left. We will see what happens in Minden and how this helps. Anything we can do to work together and try to mend the Gardnerville/Minden relationship would be helpful. Projects: the TAP funding didn't turn out real well. Out of nine applicants we were ranked #8.

Chairman Slater asked how Kingslane is coming along.

Mr. Dallaire responded the state is waiting on us to get the design done. We have been on a lot of other projects. I will have some time this month to get it finished. I have to hire a structural engineer that knows the LFRD code to design the wall. I think we have it pretty much there. It is just some fine tuning. CDBG was funded. There is a class in Wells. I will attend that. I will meet with Candace. We are thinking about extending Candace's contract. She still wants to be part of the Gardnerville station project.

Chairman Slater asked what type of funding options we have.

Mr. Dallaire stated without NDOT we don't have any. Maybe we can go through the whole corridor or make the project larger to open NDOT's eyes and go with federal funds with the Valley Vision aspect. Have Minden and Gardnerville lower some poles, fix some of the curb, gutter and sidewalk issues we have through the whole corridor and make it a \$10 million project. That's the type of project the federal government funds nowadays.

Chairman Slater does not want to let the project sit. We need to move forward and show progress.

Mr. Dallaire reported the petroleum fund should be doing their study this month on the leak of the tank. Then we can proceed with that. In the meantime the governor has to approve the CDBG. That will happen in July. Once that gets approved we'll have the funding to proceed with the demo, get the canopy down and the tanks out. We will see how much damage there is in the ground. Then we can make the decision do we fund the storm drainage. Do we want to do that? We will discuss that in a board meeting and move forward on getting that done. I'm hoping to have some sort of master plan. I'm still waiting on Denny for the Hellwinkel Channel. That one is an issue. I did meet with State Lands on the project and they are excited. They are going to change the amounts based on the engineer's estimate but I was hoping to have some construction numbers. I did give it to a contractor to look at to see if I am in the ball park. We will get that ball rolling. They are okay now. Before the grant had to match a percentage. The match is 50-50, which helps the case. But we have spent a lot of money on the hydraulic analysis already. So we included that and the funds we have expended. We're just trying to make sure we get the \$307,000 back. After the meeting I was pretty confident we will have that. Q1 will have another program. They will get another million this next year. The next two projects are going to get awarded and funded.

Chairman Slater saw a lull and we need to be a little more progressive.

Mr. Dallaire asked if we want to be progressive on the park improvements. It's taken a lot of staff time in doing that in preparation for Heritage Park. Geoff spent all day yesterday doing that. We have Eagle Scouts coming in to do the three park projects. That's still staff time and it takes away from other things.

Mr. Miller asked if Rite of Passage has been at the park the last two days?

Mr. Dallaire answered yes.

Ms. Wenner asked if all of the board members are helping with the 4<sup>th</sup> of July.

Mr. Dallaire has positions if you would like to help. You are more than welcome. I will get a task list. As far as the run we will have cones out and more signage. Lloyd did the watering station last year. I liked it better when I had a little more control of the event. I have the route map done. Everything is a go as far as the run. We have Shop Small Northern Nevada there with booths and vendors. Rite of Passage is coming to help on the route. We are trying to come up with some ideas for selfies. Always welcome the help.

Meeting adjourned at 7:46 p.m.

Respectfully submitted,

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Linda Slater  
Chairman

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Tom Dallaire  
Town Manager

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Correspondence**
2. **Recommended Motion: Receive and file**  
**Funds Available:**  Yes  N/A
3. **Department:** Administration  
  
**Prepared by:** Tom Dallaire
4. **Meeting Date:** July 1, 2014 **Time Requested:** N/A
5. **Agenda:**  Consent  Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



## Nevada League of Cities & Municipalities

310 S. Curry Street  
Carson City, NV 89703  
775-882-2121

June 9, 2014

Mr. Tom Dallaire  
Town Manager  
Town of Gardnerville  
1407 Hwy. 395 N  
Gardnerville, NV 89410

Dear *TOM* Mr. Dallaire:

I would like to personally thank you and the Town of Gardnerville for your membership in the League. We derive our strength from our members and we appreciate Gardnerville's contributions to our success. We look forward to your continued participation in the League as we continue to grow.

This year's conference will be held September 23 – 25, at the Texas Station, in North Las Vegas. We are busy planning for the conference and believe it will be dynamic. We hope that you and other leaders from Gardnerville will join us. Our conference has been designated as an official NV150 event.

Attached is an invoice for League dues for FY 2014–15. Again, we appreciate your continued membership in the League and look forward to continuing working with Gardnerville for the mutual benefit of all members of the League. Please call me any time we can be of service.

Regards,

*WES*  
Wes Henderson  
Executive Director

Attachment: Invoice

## Dallaire, Tom

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**From:** Gregory, Cynthea [cgregory@douglas.nv.gov]  
**Sent:** Wednesday, June 04, 2014 9:38 AM  
**To:** 'Cassandra@CassandraJones.com'  
**Cc:** Sullivan, Hope; Dallaire, Tom  
**Subject:** Med Mj and 25 mile rule

Hi Cassandra-

Yesterday, I think I may have misunderstood your question re: Carson City dispensaries and the 25 mile rule. To clarify, it is the State's position that if a person is within 25 miles of a dispensary then he/she cannot self-grow marijuana plants unless one of the exceptions exist. But there is no State requirement that dispensaries be 25 miles apart.

Thanks,

**Cynthea Gregory**

**Deputy District Attorney**

*Douglas County District Attorney's Office*

*Ph# (775) 782-9803*

*Fax#(775) 783-6490*

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# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Accept as submitted  
**Funds Available:**  Yes  N/A
3. **Department:** Administration  
  
**Prepared by:** Carol Louthan
4. **Meeting Date:** July 1, 2014 **Time Requested:** N/A
5. **Agenda:**  Consent  Administrative
6. **Background Information:** New trash truck was picked up on Wednesday, June 25 in Ontario, California by Craig Tuthill. New town logo stickers have been ordered and will be put on next week.

Residential Accounts	1746
Commercial Accounts	216
Green Waste Accounts	1208
Cleanup Dumpsters	5
X-cans	686
# of new residential accounts	7 accts transferred to new owners & 2 new accts
# of new commercial accounts	0
Minimum User Accounts	38
Total tons of trash	369.52
Total tons of Greenwaste	34.92

7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued

Parks/Public Works Report – Mike Plut

Parks: Pumps at the Carrick lift station have been adjusted and the recent rains have allowed us to dial them in to high and low water levels. It seems to be working well and keeping the majority of the water out of Carrick pond. CAD pest-control will come and spray all of the trees in town June 5. I have scheduled Douglas County mosquito

control to come in prior to our first movie and grilling and chilling event at Heritage Park to do a preemptive strike. Volunteers have been working at Heritage Park Gardens.

Public works: We are setting up new banners every week at the Eddy Street crossing. Two seasonal workers started the beginning of June. One worker is five days a week watering the plants and the other worker will cover the weekend watering.

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Approve June claims**
2. **Recommended Motion: Approve as submitted**  
**Funds Available:**  **Yes**       **N/A**
3. **Department:** Administration  
  
**Prepared by:** Carol Louthan
4. **Meeting Date:** **July 1, 2014**      **Time Requested:** N/A
5. **Agenda:**  **Consent**       **Administrative**
6. **Background Information:** See attached.
7. **Other Agency Review of Action:**  **Douglas County**       **N/A**
8. **Board Action:**  
 **Approved**       **Approved with Modifications**  
 **Denied**       **Continued**

# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Account 155.000 - Prepaid Expense										
6961 - Logman	LOGMAN58368 31314	583683 DALLAIRE	Paid by Check # 621506		06/06/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	225.00
				Account 155.000 - Prepaid Expense Totals				Invoice Transactions 1		\$225.00
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Figuera Lloyd W	6/14 BOARD	G'VILLE	Paid by Check # 620868		05/29/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	250.00
18629 - Philips Michael	6-14 BOARD	G'VILLE	Paid by Check # 620913		05/29/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	250.00
2969 - Slater Linda	6-14 BOARD	G'VILLE	Paid by Check # 620951		05/29/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	275.00
28960 - Miller Kenneth	6/14 BOARD	G'VILLE	Paid by Check # 621153		05/29/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	250.00
				Account 510.150 - Board Compensation Totals				Invoice Transactions 4		\$1,025.00
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 5/14	77578271340502795	Paid by Check # 620851		05/31/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	99.20
29103 - Frontier	782-3856 5/14	77578238560808025	Paid by Check # 620851		05/16/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	46.12
13097 - Verizon Wireless	9726196382	842011146-00001	Paid by Check # 621667		06/01/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	131.87
				Account 520.055 - Telephone Expense Totals				Invoice Transactions 3		\$277.19
Account 520.064 - Travel										
21673 - Dallaire Tom	5/17-21/14	TRAVEL	Paid by Check # 620822		05/21/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	185.40
12997 - Do Co Procurement Program	5-14 DALLAIRE	G'VILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	874.40
				Account 520.064 - Travel Totals				Invoice Transactions 2		\$1,059.80
Account 520.089 - Power										
2924 - NV Energy	791804 5-14	791804	Paid by Check # 621175		05/28/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	189.45
				Account 520.089 - Power Totals				Invoice Transactions 1		\$189.45
Account 520.136 - Rents & Leases Equipment										
3519 - Xerox Corporation	074307708	716307012	Paid by Check # 621291		06/01/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	390.05
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		\$390.05
Account 520.187 - Internet Expense										
15887 - Charter Communications	0012509 6/14	8354110060012509	Paid by Check # 621373		06/02/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	65.00
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$65.00

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 520.200 - Training & Education	12997	Do Co Procurement Program 5-14 PLUT GVILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	150.00
Account 520.200 - Training & Education Totals Invoice Transactions 1										
2549 - Dallaire Tom-Petty Cash Account 533.800 - Office Supplies	6-14	GVILLE	Paid by Check # 621060		06/03/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	44.35
30060 - LaCost Geoffrey SUBWAY 6-2-14	REIMBURSE		Paid by Check # 621132		06/02/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	44.45
12997 - Do Co Procurement Program 5-14 LOUTHAN	GVILLE		Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	114.45
Account 533.800 - Office Supplies Totals Invoice Transactions 3										
16648 - E Squared C Inc 40852	GVILLE		Paid by Check # 621411		06/01/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	37.50
Account 533.806 - Software Totals Invoice Transactions 1										
Department 923 - Parks & Recreation Account 520.084 - Replacement & Repair	18821	Fastenal Industrial/Cons Suppl NVMIN40860		Department 921 - Gardnerville Admin	04/30/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	25.08
2510 - Parts House 558507	4170		Paid by Check # 621202		05/23/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	33.29
Account 520.084 - Replacement & Repair Totals Invoice Transactions 2										
2924 - NV Energy 791804 5-14	791804		Paid by Check # 621175		05/28/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	411.57
Account 520.089 - Power Totals Invoice Transactions 1										
Account 520.089 - Power Totals										
<div style="text-align: right;"> <u>\$150.00</u>  <u>\$37.50</u>  <u>\$3,397.24</u>  <u>\$58.37</u>  <u>\$411.57</u> </div>										

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 610 - Gardnerville Town</b>										
Department 923 - Parks & Recreation										
Account 520.097 - Maint B&G										
11985 - Ace Hardware	090870/1	1236	Paid by Check # 620990		05/19/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	50.96
11985 - Ace Hardware	091005/1	1236	Paid by Check # 620990		05/23/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	32.97
13485 - Ahern Rentals Inc	13271004-1	205304	Paid by Check # 620994		05/01/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	96.87
13485 - Ahern Rentals Inc	13289133-1	205304	Paid by Check # 620994		05/06/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	107.96
13485 - Ahern Rentals Inc	13298597-1	205304	Paid by Check # 620994		05/08/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	11.58
13485 - Ahern Rentals Inc	13317774-1	205304	Paid by Check # 620994		05/13/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	19.58
8037 - Crop Production Services	24469551	1119549	Paid by Check # 621059		05/30/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	1,300.00
2510 - Partis House	554428	4170	Paid by Check # 621202		04/29/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	4.99
3457 - Western Nevada Supply Company	45869677	71273	Paid by Check # 621285		05/07/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	93.42
3457 - Western Nevada Supply Company	45873982	71273	Paid by Check # 621285		05/12/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	198.79
Account 520.097 - Maint B&G Totals Invoice Transactions 10										<u>\$1,917.12</u>
<b>Account 532.003 - Gas &amp; Oil</b>										
3814 - Flyers Energy LLC	CFS0822418	8308	Paid by Check # 620846		05/15/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	172.46
3814 - Flyers Energy LLC	CFS08029404	8308	Paid by Check # 621428		05/31/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	82.14
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										<u>\$254.60</u>
<b>Account 533.817 - Small Projects</b>										
271 - Carson Valley Signs	807	GVILLE	Paid by Check # 621041		05/31/2014	06/12/2014	06/12/2014	06/12/2014	06/13/2014	295.00
3115 - Swank Motion Pictures Inc	1930575	0223170001	Paid by Check # 621249		05/27/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	524.00
26788 - BMI	25145228	1668947	Paid by Check # 621338		06/02/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	330.00
12997 - Do Co Procurement Program	5-14 LOUTHAN	GVILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	329.12
12997 - Do Co Procurement Program	5-14 DALLAIRE	GVILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	1,786.29
21680 - Mountain View Tree Farm	70018588	GVILLE	Paid by Check # 621543		06/04/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	161.88
Account 533.817 - Small Projects Totals Invoice Transactions 6										<u>\$3,426.29</u>
Department 923 - Parks & Recreation Totals Invoice Transactions 21										<u>\$6,067.95</u>

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Field Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
18821 - Fastenal Industrial/Cons Suppl	NVMIN41442	NVMIN0011	Paid by Check # 620839		05/07/2014	06/06/2014	06/06/2014		06/06/2014	49.81
13485 - Ahern Rentals Inc	13298597-1	205304	Paid by Check # 620994		05/08/2014	06/13/2014	06/13/2014		06/13/2014	20.48
2510 - Part's House	556192	4170	Paid by Check # 621202		05/09/2014	06/13/2014	06/13/2014		06/13/2014	52.69
2297 - ASJ Small Engines Inc	15509	G'VILLE	Paid by Check # 621316		06/10/2014	06/20/2014	06/20/2014		06/20/2014	27.00
17081 - CAD Pest Control Service Inc	98880	G'VILLE	Paid by Check # 621348		06/05/2014	06/20/2014	06/20/2014		06/20/2014	4,995.00
Account 520.084 - Replacement & Repair Totals Invoice Transactions 5										
2924 - NV Energy	791804 5-14	791804	Paid by Check # 621175		05/28/2014	06/13/2014	06/13/2014		06/13/2014	6,516.20
Account 520.095 - Street Lights										
Account 520.103 - Maint Road										
18821 - Fastenal Industrial/Cons Suppl	NVMIN40734	NVMIN0011	Paid by Check # 620839		04/16/2014	06/06/2014	06/06/2014		06/06/2014	50.85
5833 - Sierra Nevada Const Inc	20110	G'VILLE	Paid by Check # 620943		05/15/2014	06/06/2014	06/06/2014		06/06/2014	74,083.88
11985 - Ace Hardware	091005/1	1236	Paid by Check # 620990		05/23/2014	06/13/2014	06/13/2014		06/13/2014	43.98
23092 - Brandon Industries Inc	106925	GNVGARDNERVI	Paid by Check # 621341		06/03/2014	06/20/2014	06/20/2014		06/20/2014	77.00
Account 520.103 - Maint Road Totals Invoice Transactions 4										
3814 - Flyers Energy LLC	CFS0822418	8308	Paid by Check # 620846		05/15/2014	06/06/2014	06/06/2014		06/06/2014	561.64
3814 - Flyers Energy LLC	CFS08029404	8308	Paid by Check # 621428		05/31/2014	06/20/2014	06/20/2014		06/20/2014	297.96
Account 532.003 - Gas & Oil Totals Invoice Transactions 2										
Account 532.019 - Storm Drain Maintenance										
11985 - Ace Hardware	091065/1	1236	Paid by Check # 620990		05/27/2014	06/13/2014	06/13/2014		06/13/2014	11.99
1130 - Do Co Weed Control	1510	G'VILLE	Paid by Check # 621071		05/16/2014	06/13/2014	06/13/2014		06/13/2014	165.00
15836 - Summit Plumbing LLC	47644	G'VILLE	Paid by Check # 621635		05/22/2014	06/20/2014	06/20/2014		06/20/2014	812.50
Account 532.019 - Storm Drain Maintenance Totals Invoice Transactions 3										
										<u>\$5,144.98</u>
										<u>\$6,516.20</u>
										<u>\$74,255.71</u>
										<u>\$859.60</u>
										<u>\$989.49</u>

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 926 - Other Public Works										
Account 532.028 - Uniforms										
5785 - Alisco Inc	LREN923996	000330	Paid by Check # 620774		05/06/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
5785 - Alisco Inc	LREN925998	000330	Paid by Check # 620774		05/13/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
5785 - Alisco Inc	LREN927987	000330	Paid by Check # 620774		05/20/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
5785 - Alisco Inc	LREN929916	000330	Paid by Check # 620774		05/27/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
4287 - Red Wing Shoe Store	660000003999	GVILLE	Paid by Check # 620921		05/06/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	78.75
13485 - Ahern Rentals Inc	13345106-1	205304	Paid by Check # 620994		05/20/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	112.50
				Account 532.028 - Uniforms Totals				Invoice Transactions 6		\$208.81
Account 562.000 - Capital Projects										
5189 - R O Anderson Engineering Inc	34193	GVILLE	Paid by Check # 620919		05/05/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	5,400.00
2514 - Stowell Candace	11	GVILLE	Paid by Check # 621247		05/31/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	420.00
				Account 562.000 - Capital Projects Totals				Invoice Transactions 2		\$5,820.00
Account 926 - Other Public Works Totals										
				Fund 610 - Gardnerville Town Totals				Invoice Transactions 23		\$93,794.79
								Invoice Transactions 62		\$103,484.98
Fund 611 - Gardnerville Health & San										
Account 115.000 - Accounts Receivable										
30263 - Silveria Jack	318426	GVILLE	Paid by Check # 620948		05/22/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	136.92
	REFUND			Account 115.000 - Accounts Receivable Totals				Invoice Transactions 1		\$136.92
Account 155.000 - Prepaid Expense										
13590 - WAM Software Inc	40601353	353	Paid by Check # 621278		06/01/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	2,106.00
				Account 155.000 - Prepaid Expense Totals				Invoice Transactions 1		\$2,106.00
Account 206.100 - Refunds Payable										
2183 - Lynne Cauley Real Estate Mngt	314711	VASEY REFUND	Paid by Check # 621139		06/03/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	80.20
	REFUND			Account 206.100 - Refunds Payable Totals				Invoice Transactions 1		\$80.20

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
4288 - Higuera Lloyd W	6/14 BOARD	GVILLE	Paid by Check # 620868		05/29/2014	06/06/2014	06/06/2014		06/06/2014	250.00
18629 - Phillips Michael	6-14 BOARD	GVILLE	Paid by Check # 620913		05/29/2014	06/06/2014	06/06/2014		06/06/2014	250.00
2969 - Slater Linda	6-14 BOARD	GVILLE	Paid by Check # 620951		05/29/2014	06/06/2014	06/06/2014		06/06/2014	275.00
28960 - Miller Kenneth	6/14 BOARD	GVILLE	Paid by Check # 621153		05/29/2014	06/13/2014	06/13/2014		06/13/2014	250.00
	Account 510.150 - Board Compensation Totals							Invoice Transactions 4		\$1,025.00
29103 - Frontier	782-7134 5/14	77578271340502795	Paid by Check # 620851		05/31/2014	06/06/2014	06/06/2014		06/06/2014	99.19
29103 - Frontier	782-3856 5/14	77578238560808025	Paid by Check # 620851		05/16/2014	06/06/2014	06/06/2014		06/06/2014	46.11
13097 - Verizon Wireless	9726196382	842011146-00001	Paid by Check # 621667		06/01/2014	06/20/2014	06/20/2014		06/20/2014	131.87
	Account 520.055 - Telephone Expense Totals							Invoice Transactions 3		\$277.17
3286 - U S Postmaster-GVILLE	6-14 BULK MAIL	GVILLE	Paid by Check # 621267		06/05/2014	06/13/2014	06/13/2014		06/13/2014	1,000.00
	Account 520.060 - Postage/Po Box Rent Totals							Invoice Transactions 1		\$1,000.00

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair	NVMIN0011									
18821 - Fastenal Industrial/Cons Suppl	NVMIN40734	NVMIN0011	Paid by Check # 620839		04/16/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	8.10
11985 - Ace Hardware	090702/1	1236	Paid by Check # 620990		05/12/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	88.47
8043 - Mark Smith Tire Center Inc	71700069696	A17-14675	Paid by Check # 621142		05/21/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	1,825.94
12198 - O'Reilly Auto Parts	3530-330819	1075650	Paid by Check # 621191		05/13/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	38.90
12198 - O'Reilly Auto Parts	3530-330912	1075650	Paid by Check # 621191		05/14/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	(33.92)
12198 - O'Reilly Auto Parts	3530-330962	1075650	Paid by Check # 621191		05/14/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	21.99
12198 - O'Reilly Auto Parts	3530-330970	1075650	Paid by Check # 621191		05/14/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	30.96
12198 - O'Reilly Auto Parts	3530-331106	1075650	Paid by Check # 621191		05/15/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	.78
12198 - O'Reilly Auto Parts	3530-331122	1075650	Paid by Check # 621191		05/15/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	23.88
12198 - O'Reilly Auto Parts	3530-332157	1075650	Paid by Check # 621191		05/22/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	62.98
12198 - O'Reilly Auto Parts	3530-332300	1075650	Paid by Check # 621191		05/23/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	9.99
12198 - O'Reilly Auto Parts	3530-332805	1075650	Paid by Check # 621191		05/27/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	31.00
12198 - O'Reilly Auto Parts	3530-332823	1075650	Paid by Check # 621191		05/27/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	168.71
2510 - Parts House	557113	4170	Paid by Check # 621202		05/15/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	10.39
2510 - Parts House	557890	4170	Paid by Check # 621202		05/20/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	11.48
Account 520.084 - Replacement & Repair Totals Invoice Transactions 15										
\$2,299.65										
2924 - NV Energy	791804 5-14	791804	Paid by Check # 621175		05/28/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	189.94
Account 520.089 - Power Totals Invoice Transactions 1										
\$189.94										
5331 - Signs of Excitement Inc	3367	GVILLE	Paid by Check # 620945		05/12/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	721.04
Account 520.097 - Maint B&G Totals Invoice Transactions 1										
\$721.04										
3519 - Xerox Corporation	074307708	716307012	Paid by Check # 621291		06/01/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	390.05
Account 520.136 - Rents & Leases Equipment Totals Invoice Transactions 1										
\$390.05										



# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - <b>Gardnerville Health &amp; San</b> Department <b>925 - Health &amp; Sanitation</b> Account <b>520.187 - Internet Expense</b>										
15887 - Charter Communications	0012509 6/14	8354110060012509	Paid by Check # 621373		06/02/2014	06/20/2014	06/20/2014		06/20/2014	65.00
Account 520.187 - Internet Expense Totals Invoice Transactions 1										
15853 - Carson City Landfill	10123924	228079	Paid by Check # 621035		05/01/2014	06/12/2014	06/12/2014		06/13/2014	356.70
15853 - Carson City Landfill	10123925	228079	Paid by Check # 621035		05/01/2014	06/12/2014	06/12/2014		06/13/2014	522.00
15853 - Carson City Landfill	10123949	228079	Paid by Check # 621035		05/01/2014	06/12/2014	06/12/2014		06/13/2014	433.26
15853 - Carson City Landfill	10124197	228079	Paid by Check # 621035		05/02/2014	06/12/2014	06/12/2014		06/13/2014	383.38
15853 - Carson City Landfill	10124200	228079	Paid by Check # 621035		05/02/2014	06/12/2014	06/12/2014		06/13/2014	394.98
15853 - Carson City Landfill	10125112	228079	Paid by Check # 621035		05/05/2014	06/12/2014	06/12/2014		06/13/2014	624.08
15853 - Carson City Landfill	10125403	228079	Paid by Check # 621035		05/06/2014	06/12/2014	06/12/2014		06/13/2014	330.60
15853 - Carson City Landfill	10125669	228079	Paid by Check # 621035		05/07/2014	06/12/2014	06/12/2014		06/13/2014	354.96
15853 - Carson City Landfill	10125676	228079	Paid by Check # 621035		05/07/2014	06/12/2014	06/12/2014		06/13/2014	513.30
15853 - Carson City Landfill	10125703	228079	Paid by Check # 621035		05/07/2014	06/12/2014	06/12/2014		06/13/2014	396.14
15853 - Carson City Landfill	10125967	228079	Paid by Check # 621035		05/08/2014	06/12/2014	06/12/2014		06/13/2014	464.58
15853 - Carson City Landfill	10125969	228079	Paid by Check # 621035		05/08/2014	06/12/2014	06/12/2014		06/13/2014	444.28
15853 - Carson City Landfill	10125971	228079	Paid by Check # 621035		05/08/2014	06/12/2014	06/12/2014		06/13/2014	338.72
15853 - Carson City Landfill	10126265	228079	Paid by Check # 621035		05/09/2014	06/12/2014	06/12/2014		06/13/2014	423.40
15853 - Carson City Landfill	10126321	228079	Paid by Check # 621035		05/09/2014	06/12/2014	06/12/2014		06/13/2014	377.58
15853 - Carson City Landfill	10126973	228079	Paid by Check # 621035		05/12/2014	06/12/2014	06/12/2014		06/13/2014	562.60
15853 - Carson City Landfill	10127322	228079	Paid by Check # 621035		05/13/2014	06/12/2014	06/12/2014		06/13/2014	423.98
15853 - Carson City Landfill	10127580	228079	Paid by Check # 621035		05/14/2014	06/12/2014	06/12/2014		06/13/2014	480.24
15853 - Carson City Landfill	10127589	228079	Paid by Check # 621035		05/14/2014	06/12/2014	06/12/2014		06/13/2014	424.56

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.197 - Landfill Expense										
15853 - Carson City Landfill	12127647	228079	Paid by Check # 621035		05/14/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	379.90
15853 - Carson City Landfill	10127880	228079	Paid by Check # 621035		05/15/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	466.90
15853 - Carson City Landfill	10127924	228079	Paid by Check # 621035		05/15/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	331.18
15853 - Carson City Landfill	10127935	228079	Paid by Check # 621035		05/15/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	482.56
15853 - Carson City Landfill	10128245	228079	Paid by Check # 621035		05/16/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	419.34
15853 - Carson City Landfill	10128246	228079	Paid by Check # 621035		05/16/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	388.02
15853 - Carson City Landfill	10129020	228079	Paid by Check # 621035		05/19/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	586.96
15853 - Carson City Landfill	10129372	228079	Paid by Check # 621035		05/20/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	443.12
15853 - Carson City Landfill	10129623	228079	Paid by Check # 621035		05/21/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	412.38
15853 - Carson City Landfill	10129641	228079	Paid by Check # 621035		05/21/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	495.32
15853 - Carson City Landfill	10129651	228079	Paid by Check # 621035		05/21/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	407.16
15853 - Carson City Landfill	10129856	228079	Paid by Check # 621035		05/22/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	487.78
15853 - Carson City Landfill	10129884	228079	Paid by Check # 621035		05/22/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	494.74
15853 - Carson City Landfill	10129890	228079	Paid by Check # 621035		05/22/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	372.36
15853 - Carson City Landfill	10130196	228079	Paid by Check # 621035		05/23/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	513.30
15853 - Carson City Landfill	10130218	228079	Paid by Check # 621035		05/23/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	544.04
15853 - Carson City Landfill	10131116	228079	Paid by Check # 621035		05/27/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	436.74
15853 - Carson City Landfill	10131485	228079	Paid by Check # 621035		05/28/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	499.96
15853 - Carson City Landfill	10131491	228079	Paid by Check # 621035		05/28/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	543.46
15853 - Carson City Landfill	10131515	228079	Paid by Check # 621035		05/28/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	394.98
15853 - Carson City Landfill	10131856	228079	Paid by Check # 621035		05/29/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	512.14
15853 - Carson City Landfill	10131857	228079	Paid by Check # 621035		05/29/2014	06/12/2014	06/12/2014	06/13/2014	06/13/2014	527.22

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# Accounts Payable by G/L Distribution Report

Payment Date Range 06/01/14 - 06/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation										
Account 520.197 - Landfill Expense										
9016 - Douglas Disposal Inc	40990612 5/14	40990612	Paid by Check # 621408		06/01/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	3,509.46
Account 520.197 - Landfill Expense Totals								Invoice Transactions 42		<u>\$21,898.36</u>
Account 520.200 - Training & Education										
12997 - Do Co Procurement Program	5-14 PLUT	G'VILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	150.00
Account 520.200 - Training & Education Totals								Invoice Transactions 1		<u>\$150.00</u>
Account 521.135 - Legal-Collection Cost										
12997 - Do Co Procurement Program	5-14 NICHOLSON	G'VILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	44.00
Account 521.135 - Legal-Collection Cost Totals								Invoice Transactions 1		<u>\$44.00</u>
Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS0822418	8308	Paid by Check # 620846		05/15/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	1,658.03
3814 - Flyers Energy LLC	CFS08029404	8308	Paid by Check # 621428		05/31/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	1,630.10
Account 532.028 - Uniforms										
5785 - AlSCO Inc	LEN923996	000330	Paid by Check # 620774		05/06/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
5785 - AlSCO Inc	LEN925998	000330	Paid by Check # 620774		05/13/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
5785 - AlSCO Inc	LEN927987	000330	Paid by Check # 620774		05/20/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
5785 - AlSCO Inc	LEN929916	000330	Paid by Check # 620774		05/27/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	4.39
4287 - Red Wing Shoe Store	66000003999	G'VILLE	Paid by Check # 620921		05/06/2014	06/06/2014	06/06/2014	06/06/2014	06/06/2014	78.74
13485 - Ahern Rentals Inc	13345106-1	205304	Paid by Check # 620994		05/20/2014	06/13/2014	06/13/2014	06/13/2014	06/13/2014	112.50
Account 533.800 - Office Supplies										
12997 - Do Co Procurement Program	5-14 LOUTHAN	G'VILLE	Paid by Check # 621403		05/27/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	114.43
Account 533.800 - Office Supplies Totals								Invoice Transactions 6		<u>\$208.80</u>
Account 533.806 - Software										
16648 - E Squared C Inc	40852	G'VILLE	Paid by Check # 621411		06/01/2014	06/20/2014	06/20/2014	06/20/2014	06/20/2014	37.50
Account 533.806 - Software Totals								Invoice Transactions 1		<u>\$114.43</u>
Account 533.806 - Software Totals								Invoice Transactions 1		<u>\$37.50</u>
Department 925 - Health & Sanitation Totals								Invoice Transactions 81		<u>\$31,709.07</u>
Fund 611 - Gardnerville Health & San Totals								Invoice Transactions 84		<u>\$34,032.19</u>
Grand Totals								Invoice Transactions 146		<u>\$137,517.17</u>

\* = Prior Fiscal Year Activity

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Approve appointment of Tara Addeo and Scott Bergan to the Main Street Board of Directors.**
2. **Recommended Motion: Approve**  
**Funds Available:**  Yes  N/A
3. **Department: Main Street Gardnerville**  
  
**Prepared by: Paula Lochridge**
4. **Meeting Date: July 1, 2014** **Time Requested: N/A**
5. **Agenda:**  Consent  Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



JUN 16 2014

# APPLICATION TO SERVE AS A BOARD MEMBER MAIN STREET GARDNERVILLE PROGRAM

The M.S.G. Board meets the third Tuesday of each month,  
6 pm, at the Town Hall, 1407 Hwy 395, Gardnerville

Thank you for having the interest and taking the time to complete this brief application. Please complete the application to the best of your ability, and again thank you for your interest!

Name: TARA ADDEO E-Mail: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: Gardnerville State: NV Zip: 89410

Why are you interested in serving on the Main Street Gardnerville Board?  
BECAUSE I LOVE MY COMMUNITY & WANT TO SEE IT FLOURISH

Please briefly describe any business and/or professional experience you could bring to your service on the Board:  
I AM PLANTED IN THE CARSON VALLEY. I'VE LIVED HERE WITH MY 3 DAUGHTERS & HUSBAND FOR OVER 23 YEARS - I HAVE MANY CONTACTS IN THE VALLEY AS ADVERTISING MGR. I WAS AN EVENT PLANNER FOR OVER 10 YEARS. OF RECORD COURSE  
Do you have any direct or indirect experience with the National Main Street Program?  
NO I DO NOT...

Please describe any special skills you would bring to your service on the Board:  
I HAVE BEEN AN EVENT PLANNER FOR MANY YEARS & I HAVE VERY GOOD ORGANIZATIONAL SKILLS, AND I COMMUNICATE WELL WITH OTHERS...

Which one of these four main points do you think your experience and participation would be of the most benefit to M.S.G.: Organization, Promotion, Design, or Economic Restructuring?  
ORGANIZATION, PROMOTION OR DESIGN

The Board will likely come up with projects within the framework of the Main Street Program. Are there any projects that you particularly have interest in seeing completed downtown? Why?  
I AM OPEN TO LEARNING ABOUT ALL OF THEM & BEING USED WHERE I AM BEST SUITED.

I'm willing to invest a minimum of 5 hours per month in the future of our downtown  yes  
If selected, what date would you be available to begin serving on the board? 8/1/14

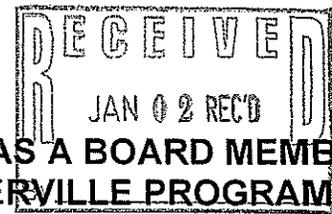
Thank you again for completing this application, and for your interest in the Main Street Gardnerville Program. We will contact you as soon as possible regarding your application.

Signature: [Signature] 4-2 Date: 6/13/14

Ph: 775.782.8027 Main Street Gardnerville  
1407 Main Street (Hwy 395 N), Gardnerville, NV 89410 Fax: 775.782.7135  
www.mainstreetgardnerville.org

Main Street Gardnerville is a non-profit corporation and an equal opportunity provider and employer.

Thank You For Your Interest And Time In Completing This Application



**APPLICATION TO SERVE AS A BOARD MEMBER  
MAIN STREET GARDNERVILLE PROGRAM**

The M.S.G. Board meets the third Wednesday of each month,  
6 pm, at the Town Hall, 1407 Hwy 395, Gardnerville

Thank you for having the interest and taking the time to complete this brief application. Please complete the application to the best of your ability, and again thank you for your interest!

Name: SCOTT BERGAN E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address: NONE

City: GARDNERVILLE State: NEVADA Zip: 89410

Why are you interested in serving on the Main Street Gardnerville Board?  
I HAVE LIVED IN DOUGLAS COUNTY SINCE 1979 AND NOW HAVE THE TIME TO GIVE BACK

Please briefly describe any business and/or professional experience you could bring to your service on the Board:  
SEE ATTACHED - (2)

Do you have any direct or indirect experience with the National Main Street Program?  
NO

Please describe any special skills you would bring to your service on the Board:  
EXTENSIVE MANAGEMENT EXPERIENCE IN VERY DIVERSE AREAS.

Which one of these four main points do you think your experience and participation would be of the most benefit to M.S.G.: Organization, Promotion, Design, or Economic Restructuring?  
1 - PROMOTION 2 - ORGANIZATION

The Board will likely come up with projects within the framework of the Main Street Program. Are there any projects that you particularly have interest in seeing completed downtown? Why?  
NO

I'm willing to invest 5-10 hours per month in the future of our downtown (  ) yes

If selected, what date would you be available to begin serving on the board? FEB 1, 2014

Thank you again for completing this application, and for your interest in the Main Street Gardnerville Program. We will contact you as soon as possible regarding your application.

Signature: Scott Bergan Date: JAN 2, 2014

Ph: 775.782.8027 Main Street Gardnerville 1407 Main Street (Hwy 395 N), Gardnerville, NV 89410 Fax: 775.782.7135

www.mainstreetgardnerville.org  
Main Street Gardnerville is an equal opportunity provider.

# Scott Bergan

Garunerville, Nevada 89410

## Experience

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### **General Manager, Restoration Shop Manager January 1990-2012 Deeside Trading Co. Ltd. Robert M. Lee, Sparks, Nevada**

- Management-Responsible for the management of collector cars, highly decorated arms and armor, fine arts, general aviation, watercraft, properties both personal & commercial
- Insurance both Personal & Commercial-Fine art, homeowners, aviation, employee's health, worker's compensation, maintain low premium through excellent risk management
- Financial Reporting- Report to President on the financial status of all ongoing projects, properties, aviation dept., and net worth, attend meetings with bank and money managers.
- Professional- Work with company attorneys, accountants, authors, historians, photographers & curators. Also, Federal, State and Local law enforcement and licensing agencies
- Consultant- Work with representatives of Sotheby's, Christies, RM Auction, Gooding & Co., & Barrett-Jackson Auction Company on the purchase, sale, and or trade of the items that held the owners interest

## Skills

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- Management of professional office, 15+ employees
- Works well with others and has experience in leadership and managing teams
- Extensive knowledge & experience of antique and classic car restoration
- Highly successful in establishing long term and beneficial business/client relationships
- Judging at the Pebble Beach Concours d' Elegance
- Senior Judging Credentials with the Ferrari Club of America

## Activities and Interests

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- Churchill Vineyards, Volunteer for wine tasting events
- Maintain National Race Car Road Racing License
- S.C.C.A., Volunteer Flagging, Grid, Communications

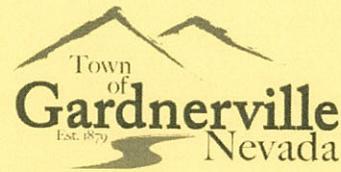
## References

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- Upon Request

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for June 2014.
2. **Recommended Motion: Receive and file**
  - a. **Funds Available:**  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Paula Lochridge
5. **Meeting Date:** July 1, 2014 **Time Requested:** 5-10 minutes
6. **Agenda:**  Consent  Administrative
7. **Background Information** N/A
8. **Other Agency Review of Action:**  Douglas County  N/A
9. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



## Main Street Gardnerville's Report Gardnerville Town Board Meeting, July 1, 2014

**Hello Gardnerville Town Board Members, Here is our report for activities from June 2014:**

- As noted in your consent calendar, during our June meeting, our board selected two applicants to serve in our vacancies left by original board members Susie Biaggini and Carol Sandmeier. These two new members are Tara Addeo and Scott Bergan. Officers for the next fiscal year will be: Dorette Caldana, President; Margaret Pross, Vice President; and Norie Jenkins, Treasurer. The position of Secretary will be filled during our July board meeting and the necessary paperwork will be filed with the state before the end of the month.
- Tom Dallaire and I made a presentation to NV League of Cities in Sparks on June 20<sup>th</sup>. It was well received and the board directed Wes Henderson, their Executive Director, to research the process to see if they may be able to sponsor a coordinating program or perhaps present it to the legislature. *(I've included the presentation in your packet.)*
- Our latest wine walk had 43 businesses participating and over 400 registered wine walkers. Lots of positive feedback coming in from both the businesses participating and the people coming out to support the event. A special thank you to the DCSO for allowing the use of their electronic reader boards to warn drivers of increased pedestrian traffic in our district during the event.
- We are awaiting signed paperwork from the owners of Sharkey's to proceed on the Basque Mural project. I've been told that they are very excited about the project but we can't proceed without the signed easements.
- The Nevada Department of Agriculture notified us that the State has approved our "Sharing to Grow" grant application and is sending it on to USDA National for final approval. It's for \$7500. We should hear in October if it's accepted. *(I've included the letter of intent for this grant in your packet.)*
- The Design/Heritage Park Gardens Committee presented the Main Street Board with the final plans for Children's Garden. *(I've included the schematic in your packet.)*
- A donation of a metal gazebo was made to the Heritage Park Gardens by Affordable Ambiance. *(Photo included in your packet.)*
- I will be working closely with the District Vitality Committee to update the current Business Inventory with the photos of businesses taken by Leadership Students last month.
- We currently have a total of 60 MSG members, awaiting 9 of them to renew their membership for the next fiscal year.
- We have been given the use of a 5' x 10' storage unit from Stor-All for 2 years in exchange for a Main Street Gardnerville sponsorship.

**Business Updates:**

- The Blue Cow opened and participated in our last wine walk.
- Bling for the King opened and they became a member of MSG
- Nana Laurie's Trinkets & Treasures opened and they became a member of MSG

**Upcoming events and dates:**

- Monthly Morning Coffee Meeting, Tuesday, July 1<sup>st</sup>, at 8:30 am at Sharkey's Casino
- Freedom 5K Fun Run/Walk & Yankee Doodle Chalk Artfest, July 4<sup>th</sup>
- MSG Board Meeting, July 15<sup>th</sup>
- Thirsty Third Thursday Wine Walk July 17<sup>th</sup>
- Town's Movies in the Park-"Despicable Me 2", Friday, July 18<sup>th</sup> at dusk

Thank you for your continued support of our program.



Paula Lochridge  
Program Manager, Main Street Gardnerville

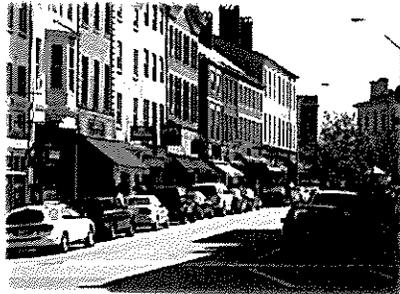
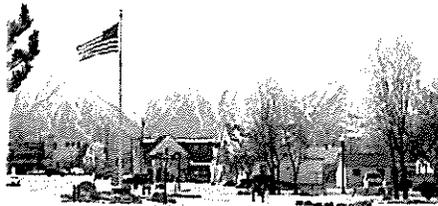


# Vision Statement

## Experience the Past

## Enrich the Present

## Embrace the Future



© Kirk Lawler

## What is Main Street?

- **Organization** National Main Street Center
- **Methodology** used to revitalize older, traditional business districts
- **Network** that connects communities, coordinating programs, and downtown professionals
- **Brand** that is a registered trademark and seen as the premier downtown revitalization program

**Advocates** a return to community self reliance, local empowerment, and the rebuilding of traditional commercial districts based on their unique assets.

## Ground Rules for Main Street Revitalization Efforts

- Historic preservation
- Commercial development
- Economic development
- All inclusive – Multi Use
- Main Street concepts transfer to the entire community
- Main Street drives overall community improvement
- **Main Street is NOT a merchant's association**



## Why is Downtown Important?



### Downtown is a symbol of:

- Community economic health
- Partnership between the private sector and the public sector
- Local quality of life
- Community pride
- Community history

## Why is Downtown Important?



- Downtown** rehabilitation work stimulates the local economy....  
Materials and labor for new commercial construction often come from out of town.
- Main Street grants, loans, design assistance and more

## Why is Downtown Important?



Downtown can be a tourist destination and events attract new visitors

**Heritage Travelers:**

- Spend 2.5 times as much money as other visitors
- Visit twice as many places
- Stay longer

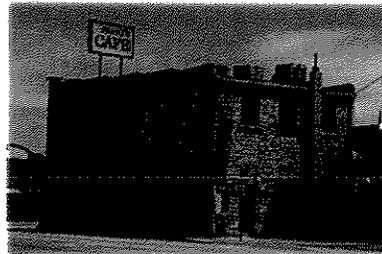
## Reinvestment on Main Street

Through December 31, 2012

<b>\$55.7 billion</b>	Reinvestment in physical improvements (\$2.1B increase/2012)
<b>109,664</b>	Net new businesses created (increase of over 4,700 in 2012)
<b>473,439</b>	Net new jobs created (almost 25,000 added in 2012)
<b>236,201</b>	Buildings rehabilitated (over 7,000 rehabbed in 2012)
<b>\$18.00</b>	Dollars invested in physical improvements for every dollar invested in program administration
<b>2,200+</b>	Number of Main Street programs designated through 2012

## Main Street Four-Point Approach® Simultaneous work in four broad areas:

- **Organization** - getting the community working toward consensus
- **Design** - getting the commercial district in top physical shape
- **Promotion** - marketing the district's unique characteristics and assets
- **Economic Restructuring:** diversifying the district's economic base



## **National Main Street Community Criteria for Accreditation**

1. Broad-based public and private support
2. Vision and mission statements
3. Comprehensive work plan
4. Historic preservation ethic
5. Active board and committees
6. Adequate operating budget
7. Paid, professional program director
8. On-going training for staff & volunteers
9. Reporting of key statistics
10. Current member of National Main Street Network

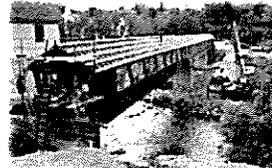
## **Necessary Ingredients for an Effective Commercial Revitalization Program**



- Broad-based public and private support
- Strong Organizational Structure
- Sustainable programming

## Stages of Main Street Programs

1. **Catalyst Phase** - starting-up phase...
  - volunteers on board believe in the vision
  - Often – pioneer, visionary, and entrepreneurs eager to get the ball rolling.
2. **Growth Phase** – handling larger projects,,
  - The volunteers on board believe in the results of what they have seen. They may have special skills that are needed for the duration of the major projects.
3. **Maintenance Phase** - community is in good health
  - the role of volunteers may lessen, changing roles
  - Events are mature, projects need maintenance.



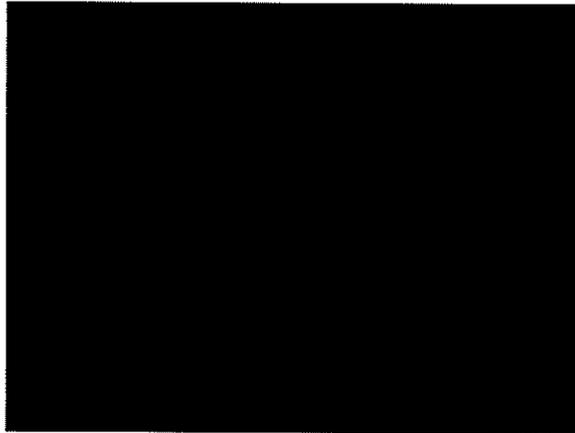
## Engaging the community...



- Business & property owners
  - Residents / consumers
  - Government (local, county, state)
  - Civic organizations / Social service agencies
  - Preservationists / Professionals
  - Economic/community development corp.
  - Financial institutions / utilities
  - Schools / Religious institutions
  - Regional planners
  - Media
  - Everyone!
- *The Leaders*
  - *The workers*
  - *The Investors*
  - *The Beneficiaries!*



## Don Rypkema

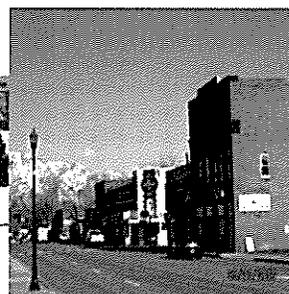


You can find this video in its entirety by searching YouTube for 2014 National Main Street Conference Opening Plenary or by going to the National Main Street Center site at MainStreet.org.



### Mission Statement

The mission of the Main Street Gardnerville Program, in partnership with the town, county, business and community, is to revitalize downtown Gardnerville utilizing design, organization, promotion & economic district vitality to develop the unique identity and preserve the historic nature of our community.



## Accomplishments

### Design

- Sidewalk gallery
- Installation of benches throughout the districts
- Basque Mural Project

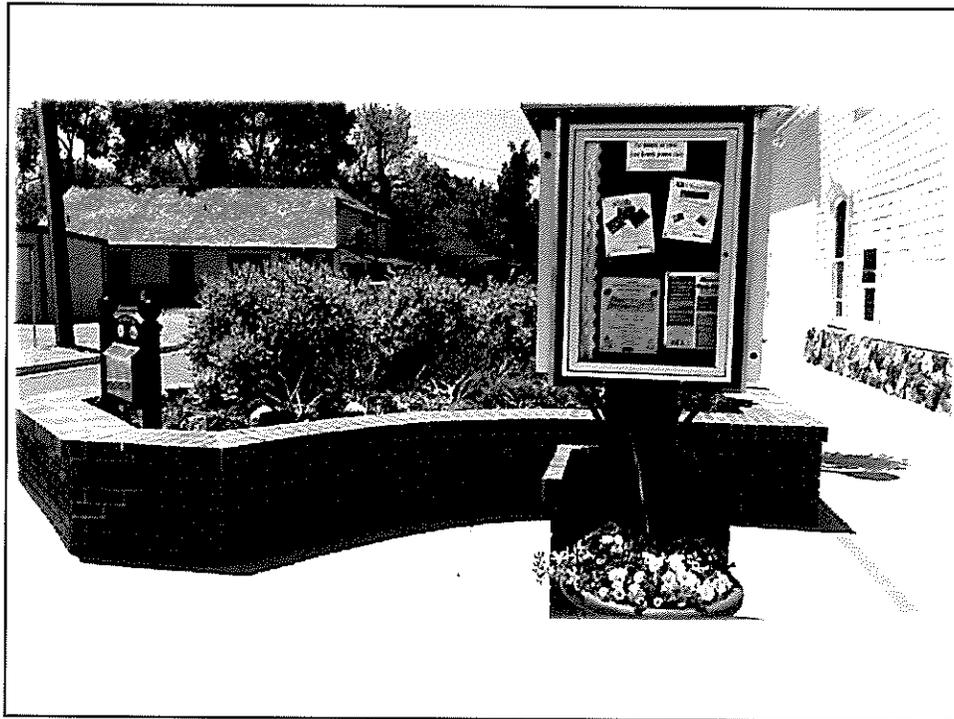


## Accomplishments

### Design

- Managed flower program
- Received several grants for construction, or “growth” of Heritage Park Garden projects.





## Accomplishments

### District Vitality/Economic Restructuring

- A complete Market Analysis was created.
- Revolving Loan Fund recipient  
increased jobs from three to 63 - sold the  
 business and remains on as CEO



**No Place Like Home  
 Senior Care, LLC**  
*Helping Seniors Be Independent At Home™*



## Business Inventory Tracker

	2009	2010	2011	2012	2013
• Opened	7	13	19	14	16
• Closed	2	12	3	6	10
• Relocated Outside of District	2	0	2	1	0
• Relocated Outside of Gardnerville	1	6	2	4	1
• Relocated w/in District/Owner Transfer	0	3	0	3	6
• Private Investment	0	4	17	14	16

## Accomplishments

### Organization

- Action Plans and Strategic Plans.
- Trainings for Board Members, Volunteers, and Businesses conducted.
- Organizes Membership/Sponsorship drives.
- Over 6,000 volunteer hours logged for 2013 at an approximate value of \$132,000.
- Presentations to local organizations.
- Annual Recognition Event held each year.



## Accomplishments

### Promotions

- In 5 years, our Wine Walks generated over \$71,000 in net income, 2009-2013.
- Cash Mobs increased foot traffic 20-50%.
- Partnered with the Town on various events.
- Cross-promotion with other local organizations/groups.
- Continues to explore various ways to help promote the Main Street District including working with local businesses on co-op advertising efforts.



## District Special Events

- |  |   |
|--|---|
| <p><b>"Cash Mobs"</b><br/>The first Saturday of each month</p> <p><b>"Monthly Morning Coffee Meetings"</b><br/>The first Tuesday of each month,<br/>8:30-9:30 am at Sharkey's Casino</p> <p><b>"Heritage Park Gardens Spring Kickoff Event"</b><br/>at Heritage Park Gardens, March 1<sup>st</sup></p> <p><b>"Celebrating Success on Main Street"</b><br/>Carson Valley Museum, April 9<sup>th</sup></p> <p><b>"Open Range Dinner"</b><br/>Genoa Cowboy Festival sanctioned<br/>event at Sharkey's Casino, April 30<sup>th</sup></p> <p><b>"Thirsty Third Thursday Wine Walks"</b><br/>The third Thursday of each month,<br/>May-September</p> <p><b>The Town of Gardnerville's</b><br/><b>"Movies in the Park"</b><br/>at Heritage Park June 6<sup>th</sup>, June 27<sup>th</sup>,<br/>July 18<sup>th</sup> &amp; August 8<sup>th</sup></p> <p><b>"Heritage Park Gardens Plant Exchange &amp; Open House"</b><br/>at Heritage Park Gardens, May 17<sup>th</sup></p> | <p><b>"Freedom 5K Freedom Fun Run/Walk &amp; Yankee Doodle Dash"</b><br/>July 4<sup>th</sup> at Heritage Park</p> <p><b>"Splash Dogs"</b><br/>Carson Valley Dog Days of Summer event<br/>Heritage Park, July 25-27<sup>th</sup></p> <p><b>"Old Town Days"</b><br/>In conjunction with the town,<br/>Sept. 13-14<sup>th</sup> at Heritage Park</p> <p><b>"Heritage Park Gardens October Fall Harvest"</b><br/>at Heritage Park Gardens, September 6<sup>th</sup></p> <p><b>The Town of Gardnerville's</b><br/><b>"Carson Valley Christmas Kickoff"</b><br/>The Town of Gardnerville's<br/>December 4<sup>th</sup> at Heritage Park, 5:30 pm.</p> <p><b>"Merry Main Street"</b><br/>December 6<sup>th</sup> with a day full of special<br/>promotions in the downtown district leading<br/>up to the Carson Valley Chamber of<br/>Commerce's Annual Parade of Lights.</p> |
|--|---|

*More events and activities coming soon... More details on-line.*

## What's Next

- Further Development of Heritage Park Gardens
- Business Recruitment, Growth, & Training
- Develop a Specific Fundraising Strategy to Increase Self-Sufficiency
- Well designed, visually attractive, pedestrian friendly design & streetscape
- Restore Existing Building Stock



We could not have accomplished so much without all the passionate  
**VOLUNTEERS!**





*Thank You!*

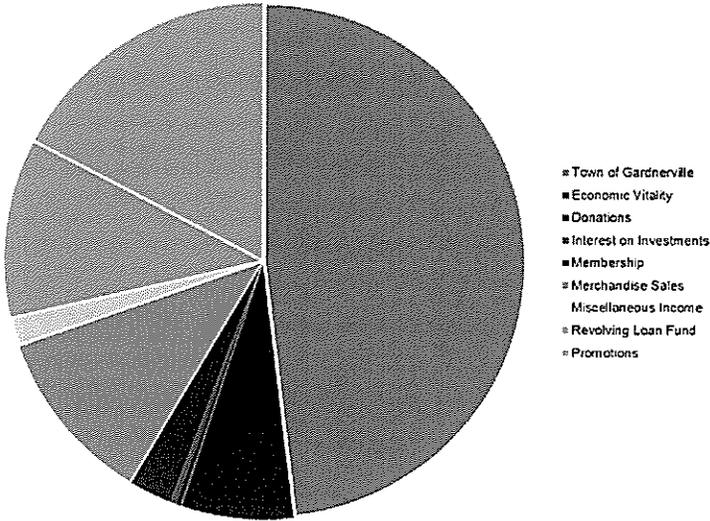
 <p><b>Contact Information:</b>  <b>Tom Dallaire, P.E.</b>          1407 Hwy 395, Gardnerville          775-782-7134          Gardnerville-nv.gov          TDallaire@co.douglas.nv.us</p>	 <p><b>Contact Information:</b>  <b>Paula Lochridge</b>          1407 Hwy 395, Gardnerville          775-782-8027          Info@MainStreetGardnerville.org          MainStreetGardnerville.org</p>
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## Funding Sources

July 2012 – June 2013

- Town of Gardnerville - \$68,000
- County's Economic Vitality - \$10,000
- Donations - \$456.00
- Interest on Investments - \$500
- Membership - \$3,868.04
- Merchandise Sales - \$15,670.32
- Miscellaneous Income - \$2,504.50
- Revolving Loan Fund - \$15,904.47
- Promotions - \$24,649.50

# Funding Source Fiscal Year 2012-13



8-17



April 14, 2014

Katie Jameson  
Nevada Department of Agriculture  
405 South 21<sup>st</sup> Street  
Sparks, NV 89431-5557

Dear Ms. Jameson,

Heritage Park Gardens is a community garden project of the Main Street Gardnerville Program. We submit this Letter of Intent for the 2014 Specialty Crop Block Grant Program.

The project we propose would expand our current community garden to include an additional area for individual growing spaces (approximately 60 square feet each) for five families that are involved in the local Getting Ahead Alliance, and associated with the "Bridges out of Poverty" movement. These Douglas County families are learning life skills in order to better their life circumstances. By growing their own specialty crops, families can reap the benefits of improved nutrition and provide themselves with healthy fresh food. They gain an increased awareness of food choices and expand access for themselves and their neighbors in the community. The project will expand their knowledge of growing techniques and harvesting information, as they find interesting ways to use their product and learn how to bring the garden to the table. They will gather a booklet of recipe suggestions for creative and healthier ways to prepare food for themselves and their friends. A workshop experience will educate families about the benefits derived from growing specialty crops. The project will use a multi-generational approach, involving children, parents and hopefully even grandparents and provide experience-based learning opportunities. We are excited to partner with the local Carson Valley Community Food Closet in addition to the Getting Ahead Alliance. Food Closet clients and other "Getting Ahead" families can be invited to an Open House Event at the Gardens, thereby reaching further out into the locally underserved community and increasing awareness of the benefits of healthy consumption of specialty crops and healthy physical activity.

To initiate the project, we need funding to clear and prepare the area, to install water lines, to construct the necessary raised beds, to obtain good soil to fill them, and to install protective fencing to keep deer and rabbits from harvesting. We will provide specialty crop seeds and plants for the families. Also necessary are tools and workshop supplies, fertilizer and soil amendments and other gardening needs. The project mainly involves volunteers although some staff time from the Main Street Program Manager is required. In addition, copy costs for information sheets, garden journals and the proposed recipe collection would be included.

At this time we anticipate that it will require \$7,500 to initiate the project and to continue it for 3 years, involving 5 families each year, for a total of 15 families in 3 years.

Thank you for consideration of our project.

A handwritten signature in blue ink that reads "Paula Lochridge".

Paula Lochridge  
Program Manager

Main Street Gardnerville  
Ph: 775.782.8027 1407 Main Street (Hwy 395 N), Gardnerville, NV 89410 Fax: 775.782.7135  
www.mainstreetgardnerville.org

*Main Street Gardnerville is a 501c6 corporation and an equal opportunity provider and employer.*





5-20

# GARDNERVILLE

## FREEDOM

### 5K Fun Run/Walk



# Family Fun Event

Registration—Fun Run/Walk

\$15 in advance, \$20 day of event

Family rates available

No Registration fee for Veterans & Active Military

Deck yourself out in a patriotic costume and show off your American spirit!

Carson Valley Lions Club will be hosting a "Pancake Breakfast" - \$6

July 4, 2014

Heritage Park

7 am—12 pm

Run starts at 8 am

Walk starts at 8:15 am



### "Yankee Doodle Chalk Artfest"

hosted by the

Carson Valley Arts Council

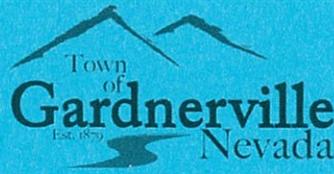
& East Fork Gallery

Registration fee \$10



For more information: 775.782.8027, [www.Gardnerville-NV.gov](http://www.Gardnerville-NV.gov) or [www.MainStreetGardnerville.org](http://www.MainStreetGardnerville.org)

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by Bently Nevada Inc. to hold a car show and battle of the bands, benefitting STEM (Science Technology, Engineering, and Mathematics in Nevada), within Heritage Park on September 6, 2014 from 10 a.m. to 3:00 p.m., designated a class one use per town policy; with public comment prior to board action.
  
2. **Recommended Motion:** Approve a town application for Heritage Park requested by Bently Nevada Inc. to hold a car show/battle of the bands in Heritage Park on September 6, 2014 from 10:00 a.m. to 3:00 p.m.  
**Funds Available:**  Yes  N/A
  
3. **Department:** Administration  
  
**Prepared by:** Tom Dallaire
  
4. **Meeting Date:** July 1, 2014 **Time Requested:** 15 minutes
  
5. **Agenda:**  Consent  Administrative

**Background Information:** In order for the Battle of the Bands to take place in Heritage Park, a music license needs to be acquired to play the music each band will be playing. The town subscribes to three different music licenses so music like this can be played during town events. As long as no fee is required to listen to the music then the town's music license can be utilized to cover the event. This will be a great event that has the potential of growing at Heritage Park. The proceeds benefit STEM, which is for the benefit of children. This makes the application a class one use per town policy.

See attached application.

6. **Other Agency Review of Action:**  Douglas County  N/A
  
7. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued



**Reservation Form and Release of Liability and Indemnification Agreement**

For Town Park Use, Street Closures, and/or Special Events

1407 Highway 395

Gardnerville, Nevada 89410

(775) 782-7134 (775) 782-7135 Fax

Date of Application: 5.28.14

(Application must be submitted 10 business days prior to the requested Town park use, street closure, and/or special event)

Location of Event/Activities: Heritage Park  
(Submit letter of property owner's permission if event is to be held on private property)

Street(s) proposing to be closed: None  
(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)

Requesting use of Heritage Park? Yes  No

If No, describe which Town park you are requesting to reserve: \_\_\_\_\_

If exclusive park use not being requested, describe which area of the Town park is being requested to be used: \_\_\_\_\_

Name of Applicant Organization or Business: GTE Bently Nevada, Inc. Corporation: Yes  No   
(If a corporation is applying for use, a certified copy of the Articles of Incorporation must be attached).

Contact Person: Heather Schembri Supervisor of Activity: Heather Schembri

Home Telephone #: 530-586-2730 Business Telephone #: 775-215-1081 Fax #: \_\_\_\_\_  
(If applicant is an entity, must include home or business telephone numbers of principals; if applicant is a corporation, must include home or business telephone numbers of president, vice president, and secretary of corporation)

Home or Business Address: 1631 Bently Pkwy Minden, NV 89423  
(If applicant is an entity or corporation, must include names and addresses of principals of entity or officers of corporation)

Mailing Address: same

Type of Activity Town Park will be used for: Charity Car/Motor Show

Will alcohol be sold or served? Yes  No   
(If alcohol to be served, it may be necessary to obtain additional appropriate liquor licenses/permits)

Band or amplified music? Yes  No

This event is Non-Profit  For Profit  Closed to Public  Open to Public

Will a fee be charged to attend the event? Yes \_\_\_ No X

Date(s) Requested (include setup and tear down time): Sept. 6 2014

Event hours: 10am - 3pm

Describe proposed event, concessions, fund-raisers, etc.: Car show & Battle of the Bands to raise money to donate to Douglas County STEM

Town services, if any, required: Restrooms

(Electrical outlets, restroom/toilet facilities, etc.)

Will you have tents, bounce houses, canopies, dance floors etc? Yes X No \_\_\_

If Yes, specify quantity, dimensions, etc.: unsure how many but will have tents smaller than 20' x 20'

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20' X 20' may be subject to additional security deposits and/or insurance coverage)

Number of patrons, customers, spectators, participants and/or other persons expected to attend the use for each day it is proposed to be conducted: 300

(If more than 500 people are expected to attend the event, a Douglas County outdoor festival permit is required)  
\*Groups of 50 or more require a mandatory garbage dumpster service (\$25.00/dumpster)

Event Insurance Carrier & Telephone #: \_\_\_\_\_

(Certificate of Insurance naming the Town as additional insured is required)

Event Security Plan: \_\_\_\_\_

(Submit Douglas County Sheriff's Office authorization and approval)

Water and Sanitation Plan if food is being sold or consumed during event: Food will be sold. We will bring trash cans if needed.

Event Clean-up/Sanitation/Garbage Plan: \_\_\_\_\_

(Garbage dumpsters/porta-a-cans/restrooms/etc.)

Fire/Emergency Medical Services Plan: \_\_\_\_\_

(Submit East Fork Fire Protection District authorization and approval)

Event Parking Area: Middle School / Sharkies / Gilman Ave.  
(Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: Applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

**WAIVER OF LIABILITY**

The **UNDERSIGNED**, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure / Special Events Policy, that I have read those Policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Signature(s) of Authorized Representative(s) of Applicant: Arthur H. Euson Jr. Date: 28 May 2014

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

(If applicant is a corporation, must include signature of president, vice president, and secretary of corporation)

Printed Name(s) of Authorized Representative(s) of Applicant above: Arthur H. Euson Jr.  
President

**(Town Office Use Only)**

Application Fees Paid: \_\_\_\_\_  
Deposit amount Paid: \_\_\_\_\_ Date Processed: \_\_\_\_\_  
Receipt Number: \_\_\_\_\_ Facility Reviewed: \_\_\_\_\_  
Scheduled for Town Board Agenda: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Scheduled for Douglas County Commissioner Agenda: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Deposit Returned: \_\_\_\_\_

*A copy of the approved application **MUST** be at the event*

What is STEM-NV?

**The appropriate integration of  
Science, Technology, Engineering  
and Mathematics in Nevada  
education at grade level**

STEM –NV education focuses on active teaching and learning, centered on relevant experiences, problem-solving, and critical thinking processes. STEM education emphasizes the natural interconnectedness of science, technology, engineering, and mathematics, and their connection to other disciplines, to produce informed citizens that possess and apply the necessary understandings to expand Nevada’s STEM-capable workforce in order to compete in a global society

#### STEM-NV: GOALS

§ 1 Create and support a statewide science, technology, engineering and mathematics resource network to enhance collaboration among K--12, higher education, business and industry, government, community organizations, parents, and students

§ 2 Ensure that science, technology, engineering and mathematics education is foundational for every

Nevada student K--12, including underrepresented populations

§ 3 Expand students’ access to rich and diverse experiences, starting in early childhood, that increase the numbers of students skilled and interested in pursuing science, technology, engineering and mathematics

jobs, degrees, and careers

§ 4 Promote interdisciplinary instruction, where teachers engage students in activities that use multiple disciplines to increase student learning, interest and engagement

§ 5 Provide students with opportunities to apply science, technology, engineering and mathematics knowledge in the real world to foster creativity, critical thinking, collaboration, and problem--solving

**SPECIAL CERTIFICATE OF INSURANCE - SPC142462**

THIS CERTIFICATE IS NOT A POLICY OF INSURANCE AND IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE OF A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.		THIS DOCUMENT SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED UNDER THIS NUMBER.	
NAME AND ADDRESS OF INSURANCE COMPANY:  ELECTRIC INSURANCE COMPANY 75 SAM FONZO DRIVE, BEVERLY, MA 01915  LDI COI 278928 11 11		COMPANIES AFFORDING COVERAGES  COMPANY LETTER <b>A</b> ELECTRIC INSURANCE COMPANY  COMPANY LETTER <b>B</b>  COMPANY LETTER <b>C</b>  COMPANY LETTER <b>D</b>	
NAME AND ADDRESS OF INSURED: Bently Nevada, Inc. 1631 Bently Parkway South, Minden, NV 89423 USA			

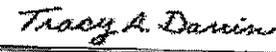
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, CERTAIN POLICIES MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

COMPANY LETTER	TYPE OF INSURANCE	POLICY NUMBER	POLICY PERIOD	LIMITS OF LIABILITY		
					EACH OCCURRENCE	AGGREGATE
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL FORM <input checked="" type="checkbox"/> PREMISES-OPERATIONS <input checked="" type="checkbox"/> XCU <input checked="" type="checkbox"/> PRODUCTS/COMPLETED OPERATIONS HAZARD <input checked="" type="checkbox"/> BLANKET CONTRACTUAL <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY <input checked="" type="checkbox"/> INDEPENDENT CONTRACTORS <input checked="" type="checkbox"/> SEPARATION OF INSURED / CROSS LIABILITY <input checked="" type="checkbox"/> CLINICAL TRIALS <input checked="" type="checkbox"/> OCCURRENCE FORM <input checked="" type="checkbox"/> SUDDEN AND ACCIDENTAL POLLUTION LIABILITY	GL 14-1	1/1/14 TO 1/1/15	BODILY INJURY AND PROPERTY DAMAGE COMBINED SINGLE LIMIT PER OCCURRENCE	\$ 2,500,000	\$5,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> COMPREHENSIVE FORM <input checked="" type="checkbox"/> ALL OWNED <input checked="" type="checkbox"/> HIRED <input checked="" type="checkbox"/> NON-OWNED	ML 14-2	1/1/14 TO 1/1/15	BODILY INJURY AND PROPERTY DAMAGE COMBINED SINGLE LIMIT PER ACCIDENT	\$2,500,000	
A	<b>EXCESS LIABILITY</b> <input checked="" type="checkbox"/> FOLLOWING FORM	XS 14-1	1/1/14 TO 1/1/15	BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$2,500,000	\$5,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b> <input checked="" type="checkbox"/> USLH <input checked="" type="checkbox"/> JONES ACT <input checked="" type="checkbox"/> OUTER CONTINENTAL SHELF LANDS ACT <input checked="" type="checkbox"/> OTHER STATES' ENDORSEMENT	WC 14-1	1/1/14 TO 1/1/15	<input checked="" type="checkbox"/> STATUTORY LIMITS EACH ACCIDENT DISEASE - POLICY LIMIT DISEASE - EACH EMPLOYEE	\$2,500,000 \$5,000,000 \$2,500,000	

LOCATION:

REMARKS: Subject to their terms and conditions, the General, Excess and Automobile Liability policies include Town of Gardnerville as additional insured but only to the extent required by a contract with the Named Insured. Solely to the extent required by the underlying contract with the Named Insured, this insurance shall provide coverage on a primary and noncontributory basis and shall contain a waiver of subrogation if made in writing prior to an "occurrence" giving rise to a loss. The policies referenced above have been endorsed to provide the following notice of cancellation to the certificate holder: Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the certificate holder, but failure to do so shall impose no obligation or liability of any kind upon the insurer affording coverage, its agents or representatives.

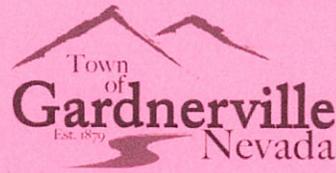
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

NAME AND ADDRESS OF CERTIFICATE HOLDER: Town of Gardnerville 1407 US Highway 395 N, Gardnerville, NV 89410	DATE ISSUED: 05/29/2014 DATE LAST MODIFIED: 05/29/2014   TRACY A. DARRIN Authorized Representative
CONTRACT NO.: HERITAGE PARK EVENT Contract Term: From: 09/06/2014 To: 09/06/2014	

6-6

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications or deny the Town of Gardnerville creating a new non-commercial sign policy affecting garage, yard, estate and special event signs posted within the 395 corridor within the Town of Gardnerville and making A frame signs available to residents and business owners to use as an alternative to boxes or posting on fences and or publicly owned assets; with public comment prior to board action.
2. **Recommended Motion: Based on board discussion.**  
Funds Available:  Yes       N/A
3. **Department: Administration**  
  
Prepared by: Tom Dallaire
4. **Meeting Date: July 1, 2014**      **Time Requested: 30 minutes**
5. **Agenda:**  Consent       Administrative

**Background Information :** Linda Slater has a story to share on how this came about. But in working with a person on Bell Street she was thinking the town needs to provide a solution for the residents to keep the garage sale signs off the decorative street signs and painted light poles on Douglas and street light poles on Gilman. Town staff researched many organizations and found they limit the residents to the number of events they can have and whether a garage sale is even permissible per code. We did not want to present that type of policy. Instead we are going to allow residents and businesses to use signs the town owns so we can obtain a consistent and uniform look of temporary sale signs visible along US Highway 395 through Gardnerville. Signs are placed within the down town core 395 area by the local businesses who already have a Douglas County sign permit for their 'A' frame signs can continue to use them. This policy does not regulate those county permitted signs. We are looking at the temporary sale and special event signs that tend to utilize staff time in removing the signs when they are posted on the public owned poles, light poles, utility boxes and fences.

We have attached all the correspondence to the residents and the information provided within the newsletters over the past four years. We are always having people place signs on our decorative poles throughout the area to advertise their event.

See the attached preliminary policy and other information provided to the residents within the newsletter.

6. **Other Agency Review of Action:**  Douglas County       N/A
7. **Board Action:**  
 Approved       Approved with Modifications  
 Denied       Continued



## NON PERMITTED TEMPORARY SIGN POLICY

**Purpose:** The purpose of this policy is to promote a constant and uniform look to the use of estate, yard, and garage sale signs, and other special event signs within the US Highway 395 corridor within the Boundary of the Town of Gardnerville (“Town”). This will promote the use of similar signage for temporary sales signs, enhancing the corridor for a more clean and orderly appearance, while discouraging various shaped and sized sale and event signs that are taped or posted to or on publicly owned: utility boxes, utility poles, decorative sign poles, telspar poles, fences, wood power poles, and street lights. The Gardnerville Town Board (“Board”) has determined that observance of these guidelines promotes orderly use of the signs owned by the Town, and provides guidance to the users and staff on regulating and tracking issued signs.

### SECTION 1: SIGN PLACEMENT

#### A. SIGN SIZE AND LOCATION:

- a. Signs shall not exceed four (4) square feet in area and must not be illuminated.
- b. Signs must be located behind any existing public sidewalks on sidewalks four (4) feet wide or less.
- c. Signs shall be located such that a four (4) foot wide space is available for pedestrian users of the sidewalk.
- d. No sign shall be displayed more than two (2) days before or one (1) day following the sale or event. Signs are prohibited on utility equipment or poles, within Highway 395 right-of-ways, on park property, and on public property.
- e. ALL Town staff and Board Members have been instructed to remove ANY noncompliant signage, especially those signs taped to Town and State owned poles.

The Town of Gardnerville is providing an opportunity for residents to comply with this policy by providing appropriate uniform signage available for checkout at:  
Town of Gardnerville Administrative Office, 1407 US Highway 395 N., Gardnerville, NV 89410  
(775) 782-7134

### SECTION 2: CRITERIA/PROCEDURE

**A. ELIGIBLE USERS:** Town of Gardnerville business owners and residents operating or living within the Town of Gardnerville boundary.

#### B. APPLICATION:

- a. “Sign Use” applications must be received by the Town of Gardnerville Administrative Office at the time of sign checkout.
- b. “Sign Use” applications will be accepted and documented on a first come first serve basis, determined by the order in which completed applications are received for a particular date. The Town reserves the right to refuse sign use.

**C. DURATION:**

- a. Sign use is limited to a single weekend for each application submitted.
- b. Signs are available during normal business hours:  
Monday through Friday 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m.
- c. Signs shall be returned the Monday following the sale or event, during normal business hours.

**D. CHARGE:** There is a \$2.00 refundable deposit.

**E. LIABILITY FOR DAMAGE:**

- a. The users of "Town Signs" are liable for any lost, stolen, or non-returned signs and for any damage to "Town Signs".
- b. The users of "Town Signs" will be liable for any damage caused by use of "Town Signs" to public or private property.
- c. The users of "Town Signs" are liable for injury to any person resulting from the use of "Town Signs".
- d. Should a "Town Sign" become lost, stolen, or not be returned for any reason, a \$40.00 sign replacement fee will be assessed against the user of the "Town Sign".

## **Temporary signs:**

Please be aware that “garage sale” and other temporary signs CANNOT be taped or otherwise put on street lights or street sign posts. Not only is this against Douglas County Code Section 20.696.200, but tape adhesives quickly ruin painted surfaces. Gardnerville residents have a significant investment in poles and posts, especially the decorative type. Town staff goes to great lengths to keep the Town clean and inviting, a place where we are proud to call home. You may call the Town offices and report the location of signs at 782-7134.

**We need your help in taking care  
of our investment.**

## Josh Poulson joins Gardnerville team



*On September 6, 2011 Josh Poulson, engineering technician, joined the staff of the Town of Gardnerville. Josh grew up in Farmington, Utah and has lived in Las Vegas for the past four years prior to starting work with the Town of Gardnerville. He has been doing engineering for the last 10 years, including working for the City of North Las Vegas and owning his own company, Poulson Consulting, where he worked on a master planned community in Mesquite, Nevada. He is excited to work for the town and looks forward to keeping Gardnerville a great place to live.*

## Hazardous Waste

Ever wonder what to do with that can of dried-up paint, or that solvent you haven't touched in years? Our local transfer station has an easy and free solution to help you clean up that corner of the garage while responsibly protecting the environment we all enjoy.

Residents wishing to dispose of paints, stains, solvents, herbicides, pesticides, fertilizers, aerosol cans, contaminated oil/gas, household chemicals and cleaners can call 775-782-5713 to make an appointment for drop-off at NO CHARGE on most Thursdays and Saturdays. For business or commercial waste, call Clean Harbors of Reno at 775-331-9400. If you have containers over 5 gallons, electronics such as televisions or computer monitors, propane cylinders, or appliances they can advise you.

Living in the shadow of the Sierra Nevada Mountains is great on many levels. Make the short and scenic drive to the Douglas Disposal Recycling Station, just past the Douglas County Animal Shelter and the gun range. Take responsibility for your hazardous waste and don't make our collective backyard your personal trash can.

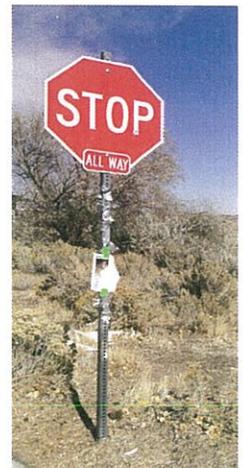
Cheers and best,

Robin Bernhard

Vice Chairman, Gardnerville Town Board

## Temporary Signs

Please be aware that "garage sale" and other temporary signs CANNOT be taped or otherwise put on street lights or street sign posts. Not only is this against Douglas County Code, but tape adhesive quickly ruins painted surfaces. You have a significant investment in poles and posts, especially the decorative type. You may call the town offices and report the location of signs at 782-7134. Please do not allow our stop signs to look like this →



**STOP**  
**ALL WAY**

NEW  
LOS  
7-6

INSURE YOUR BUSINESS  
Working at only one

7-6

June 26, 2014

Subject: Posting of signs prohibited on Town poles and posts

Dear :

Please be aware that “garage sale” and other temporary signs cannot be taped or otherwise posted on street light or street sign posts. Not only is this against Douglas County Code (Section 20.696.200), but tape adhesives quickly ruin painted surfaces. The Town Board has directed Town employees to remove all signs that are posted in violation of this policy.

If you should have any questions or comments please feel free to call the Town Office.

Respectfully,

Marie Nicholson  
Office Assistant Senior

Marketing Displays With Same Day Shipping Call: 800.572.2194

Products New Best Sellers Sale Free Catalog Contact Us

Business Yard Signs For Real Estate

Display Products > Outdoor Signs & Displays > Real Estate Yard Signs

\$1.73 10" w x 30" h 9 Gauge Steel	\$2.18 10" w x 30" h 4 Gauge Steel	\$18.39 24" w x 18" h Black Metal Rod	\$18.39 24" w x 18" h Black Metal Frame	\$16.10 18" x 24" w x 24" h Plastic Sidewalk	\$50.56 6mm Thick Graphics (max) Plastic	\$55.53 36" w x 24" h Steel Frame	\$78.95 23-1/4" x 31-1/4" Aluminum Sign		
\$55.29 23-1/2" x 35-1/2" Metal Poster Frame	\$77.33 18" x 26-1/2" 2-Way Sign Display	\$65.17 22-1/8" x 28" Aluminum w/Black Finish	\$72.95 23-1/2" x 35-3/8" 2-Sided Steel Sign w/ Glossy	\$54.63 30" x 40" Steel Poster Frame (Lens Not)	\$96.06 22" x 28" Plastic Frame with Coroplast®	\$85.74 22" x 28" Polyethylene Frame (A-Frame Only)	\$123.93 22" x 28" Polyethylene Frame with Coroplast®		
\$79.66 24" x 18" Polyethylene Frame with	\$116.00 24" x 36" Signcade® Deluxe (A-Frame)	\$119.17 24" x 36" Signcade® Deluxe (A-Frame)	\$126.00 24" x 36" Signcade® Deluxe with	\$137.47 24" x 36" Signcade® Deluxe with	\$174.00 24" x 36" Signcade® Deluxe with	\$173.71 24" x 36" Signcade® Deluxe with			
\$18.14 Kit Includ (2) Black Coroplast® Inserts	\$18.14 22" x 28" Set of (2) Coroplast® Inserts	\$18.14 22" x 28" Set of (2) Coroplast® Inserts	\$19.97 24" x 36" Set of (2) Coroplast® Inserts	\$20.80 24" x 36" Set of (2) Coroplast® Inserts	\$20.80 24" x 36" Set of (2) Coroplast® Inserts	\$10.41 Bracket Only for Corrugated	\$35.00 A-Frame Handle Metal Satin Finish	You May Also Like: Outdoor Brochure	

Business Yard Signs - Custom Plastic Signs For Your Lawn

Do you need new business yard signs for your agency? Do you have your own signage, and just need some new frames? These real estate signs are one of the most affordable and effective marketing tools used by home owners and realtors alike. Choose from several different yard frame sizes and designs in this online selection. These business yard signs, also known as outdoor advertisement frames, are specially constructed from rugged materials to last a long time. There are metal and plastic options offered here at some of the lowest prices available on the web. These business yard signs are the most economical way to communicate important property listings to passersby and potential home buyers. The large framing allows users to display plenty of information to entice curious onlookers to stop and take notice. These business yard signs, real estate signs are commonly seen in residential areas and business centers. Most realtors use these yard displays to announce an open house or newly listed property. There are business yard signs for sale here that stick into the yard, as well as other options that can

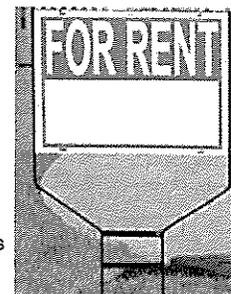


be used on pavement. Order these a-frame open house signs to place temporarily in a driveway during a property showing. These real estate signs with a double-sided design allows for advertising in multiple directions. When the open house is complete, simply fold the frame flat and place in a car trunk.

**Do any of these real estate signs include custom printed graphics?**

- All of the business yard signs offered here are intended for realtors that have existing signage, or have a local print shop that will print graphics for these frames.
- Some of these real estate signs can be used with existing advertising signage, while others feature display surfaces that can be printed on directly.
- For more detailed information regarding any of these frames, please read the corresponding product page specifications, or contact one of our call center specialists.

Real estate signs, like advertising displays and outdoor frames, can lead the way to your residential property and commercial areas for sale. We supply these yard displays in many different designs for realtors to choose from. Order these real estate signs that are portable in bulk quantities so that all of the agents have their own signage. Use these yard signs to increase traffic and help potential buyers find your property. This open house signage, real estate signs can also be used as contractor displays to advertise services like landscaping, painting, or roofing. The a-frame yard signs can also be used to convey "for rent" or "for sale" messages to prospective home buyers. These metal and plastic yard frames, real estate signs and other realtor signs are intended for outdoor use. During inclement weather these open house signage holders should be brought inside to avoid damage. Most of these real estate signs that are portable are lightweight and will not withstand high winds. Keep graphics and custom yard signage looking brand new by avoiding usage during wet weather.



**Are any of these real estate signs sold with lens or inserts?**

- There are several sizes and options here to choose from among these yard signage frames, many of which feature lens, inserts or other types of display panels.
- Several of these real estate signs that are affordably priced feature nothing but the frame so that agents have the freedom to design custom graphics for an open house, or new listing.
- Coroplast inserts are sold separately in white and black in various sizes to fit the a frame yard frames offered here.



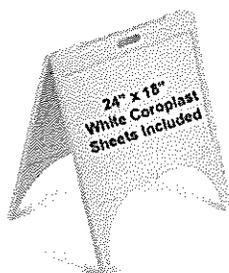
These realtor yard frames are just one small segment of the wide selection of outdoor displays offered in this online catalog. This company has been producing and selling POP displays for more than thirty nine years. This site features the largest online selection of advertising and marketing products. There are currently more than 1.5 million units and four thousand unique products available our three warehouses located in Rhode Island. Shoppers can place orders on this site at any time. Unlike most other online retailers in this business; there is also live customer service available weekdays during normal business hours. Shoppers can contact these specialists for anything from; placing an order, to requesting freight cost, or simply to inquire about specific product details. Our representatives receive months of in-depth training on policies and procedures as well as detailed weekly product training. Another factor that sets this company apart from all of the competition is the amazing shipping standard. All orders placed before 1pm EST weekdays ship the same day. All other order requests ship the following business day. Some restrictions do apply, especially with such items that include custom graphics or require assembly prior to

shipping. Customers can call 1-800-572-2194, or for instant access to live chat with a representative click on the icon located throughout this site. This company has been a leader in this business for nearly four decades now, and continues to grow and evolve with the changes in technology and the demands of the commercial buyers. Please bookmark this site as a favorite and come back and shop with us again soon to see all of the new and exciting products. We appreciate your patronage, and look forward to satisfying all of your point of purchase display needs in the future.

**Recently Viewed Products**



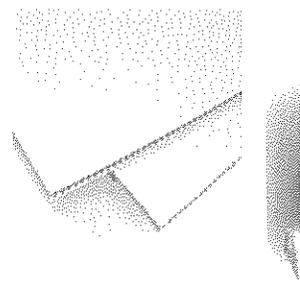
BSW28MKV2  
\$115.78



BSW2418  
\$79.66



NPABRD39  
\$47.45



CRP2228WHT  
\$18.11

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**Orders**  
• Ordering Info

Marketing Displays With Same Day Shipping Chat 800.972.2194

Products New Best Sellers Sale Free Catalog Contact Us

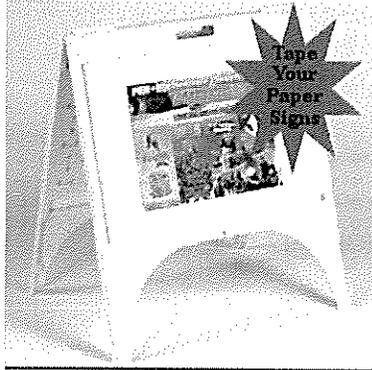
Sandwich Board 24" x 18": Secure Your Own Signs & Messages

Display Products > Outdoor Signs & Displays > Sidewalk Signs > Pavement Signs > A-Frame Sign Holders

SKU# BSW2418

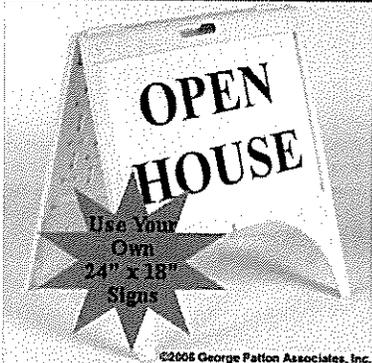
**OUT OF STOCK**

More expected in approximately 12 days



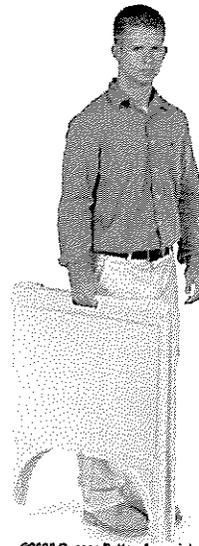
- Double-Sided
- Change Your Signs In Seconds
- Includes (2) Rigid White 24" w x 18" h Sign Boards
- Polyethylene construction that is virtually indestructible
- White exterior for a neutral colored display.

Quantity	Price (USD)
1	\$79.66
2 - 4	\$74.58
5 - 14	\$71.19
15 - 39	\$62.71
40 - 101	\$59.32



Description	Specifications	Ordering Info	Images
-------------	----------------	---------------	--------

This sandwich board is a two-sided a-frame sign holder. Users can place two of the same posters, or two completely different messages on either side. We supply this sandwich board with (2) pieces of rigid & durable satin white coroplast. These inserts are for taping your signs to or attach vinyl letters to.



©2006 George Patton Associates, Inc.

This sandwich board is a very versatile outdoor display. You are not restricted to a particular sized poster or sign (anything smaller than 24" W x 18" H can be used). This sandwich board allows for flexibility so you can secure multiple sized signs, pictures or promotional material to them. Advertisers can create a collage of exciting ads. With this sandwich board, like other style sign frames, you can change your sign in seconds with the use of tape. Quickly replace outdated announcements with relevant ones. This sandwich board is made of heavy duty plastic that is virtually indestructible and will not rust or splinter. It is also lightweight and portable, due to its folding design. The sandwich board can be used to display your promotional materials on your sidewalk, at your store-front or anywhere else you need a durable and portable sign holder. The sign holders are recommended when you are trying to draw customers, who may be passing, into your store. This outdoor sandwich board, like a business sign, is designed to be a cost effective and useful marketing tool.

**Please note, the coroplast backboard surface is NOT intended for write on/wipe off use.**

**Special Note:** We are one of the only vendors who sells this product packaged (1) frame to a very protected, re-shippable carton. You do not receive just plastic frames stacked on

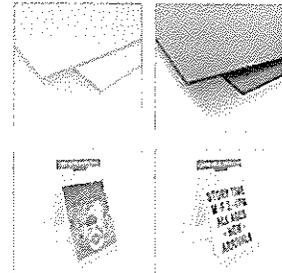


©2006 George Patton Associates, Inc.

pallets, un-boxed and marked up. The frames are neatly boxed. While our pricing may be slightly higher than similar

ADD TO CART

Related Products & Categories



Share or recommend this product on your favorite social networking site.

0 Like   
0 Tweet

7-10

units, each frame is delivered in a durable, 275lbs. test, double-wall carton that allows you to transfer the product with ease.

**Total Dimensions:** 26" W x 29" H x 20" D (when opened)  
**Visible Area:** 24" W x 17" H

These sandwich boards, also known as sidewalk signs, help draw clients into your store or restaurant. Simply attach your marketing material to the coroplast backboard. The sandwich boards are exceptionally simple to set up and attach your signage to. The shapes of these sandwich boards are that of an a-frame sign, which provides a two-sided display, so you can display your message in both directions. An "a frame sign" or one of our other style sandwich boards and business signs are an easy way for you to promote your business. Outdoor sandwich boards are recommended for businesses that have a lot of foot traffic passing by. Use these sandwich boards to display your promotional materials for your retail store, restaurant or bar.

We are the country's grandest P.O.P. display manufacturer and distributor. Our items lines feature thousands of unique displays and store fixtures that are in stock and ready to ship. You can order by going through our online checkout or calling us at 1-800-572-2194 Monday - Friday 8:00 - 5: 30 EST.

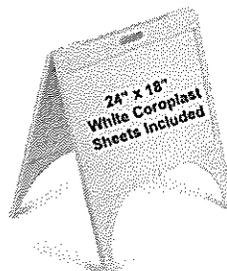
Recently Viewed Products



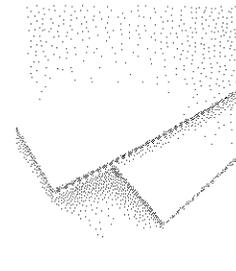
BSW28MKV2  
\$115.78



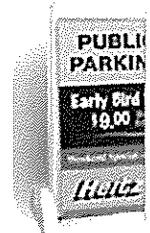
NPABRD39  
\$47.45



BSW2418  
\$79.66



CRP2228WHT  
\$18.11



SWS243  
\$94.8

Contact Us

- Live Chat (Default)  
Available Monday - Friday  
9 am - 5 pm Eastern Time  
US
- Customer Service  
1-800-572-2194
- Email:  
info@displays2go.com

Company

- About Us
- Privacy Policy
- Legal Statement
- New Product Suppliers
- Address:  
55 Broad Common Road  
Bristol, RI 02809 USA

Orders

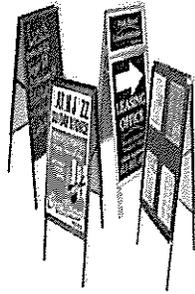
- Ordering Info
- Track Orders
- Custom Silk Screen
- Returns
- Shopping Cart

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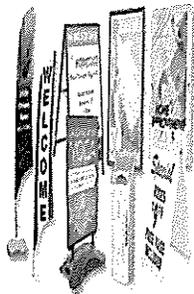
7-11

Marketing Displays With Same Day Shipping/Chat: 800.572.2194

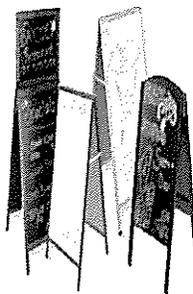
Products New Best Sellers Sale Free Catalog Contact Us



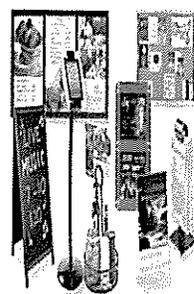
Aluminum A-Frame Signs



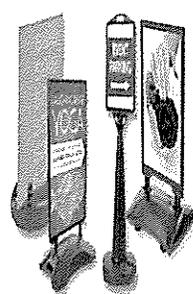
Outdoor Signs & Displays



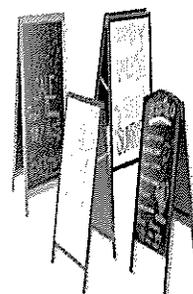
Sidewalk Signs



Bar & Restaurant Supplies



Water Based Sidewalk Signs



Chalkboard Easel Signs

Sidewalk Signs with 22" x 28" Write On Surface (Dry Erase)

Display Products > Outdoor Signs & Displays > Sidewalk Signs > Pavement Signs > A Frame Sign

SKU# BSW28MKV2

**11 IN STOCK**

Order in the next 17 hrs 34 mins and this item will ship on Tuesday, June 24, 2014.

**Add Your Own Sign Rider!**  
*(Not Included)*

**DRY ERASE!**

**Lightweight & Portable!**

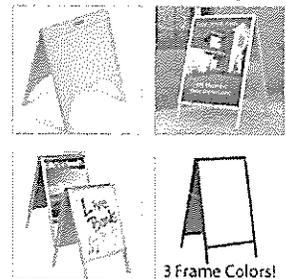
**Features:**

- Stabilizing Brace**
- Stacking Lugs**
- Brace in Storage** (Back Side of A-Frame)
- "Stay Tabs"** Keep Signs in Place

Quantity	Price (USD)
1 - 2	\$115.78
3 - 9	\$110.52
10 - 25	\$97.36
26 - 65	\$92.10

**ADD TO CART**

Related Products & Categories



- Sign rider holds additional advertising signage securely at top of a-frame.
- Double-sided 22" x 28" write-on surface for displaying messages.
- Features two white board panels that writes and cleans off easily with dry erase markers.
- Made from heavy duty plastic which will not rust, crack, splinter or peel.
- Unit is sold with 4 markers and 1 eraser included.

Description Specifications Ordering Info Images

These sidewalk signs feature a white, write on/wipe off surface on both sides. The writing surface is 22"W x 27 1/2"H. The write on sandwich boards, like other sidewalk signs, make it easy to advertise your message and quickly change it as necessary. Users can update the board as many times as they wish. We supply these sidewalk signs with 4 assorted markers and 1 eraser. These sandwich boards are portable. Sidewalk signs fold flat and can be easily moved or stacked. The boards have handles at the top for carrying.

Share or recommend this product on your favorite social networking site.

Like

Tweet

*2/12*

These sidewalk signs are constructed from heavy duty plastic which will not rust, crack, splinter or peel. The write on surface is white coated hardboard. The surface of the sidewalk signs erases clean. We use hardboard because it is economical, tempered and tough. It is the least porous board available. The sidewalk signs' purpose is an indoor or outdoor product, however your written message will run in the event of precipitation. Each of the sandwich boards, which is an A-frame sign, is perfect to place in front of businesses. These sidewalk signs are great at enticing passersby into your store, restaurant or bar.

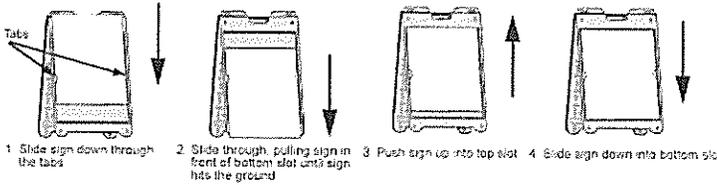


**Special Note:** We are one of the only vendors who sells this product packaged (1) frame to a very protected, re-shippable carton. You do not receive just plastic frames stacked on pallets, un-boxed and marked up. The frames are neatly boxed. While our pricing may be slightly higher than similar units, each frame is delivered in a durable, 275lbs. test, double-wall carton that allows you to transfer the product with ease.

**Assembly Instructions:**  
Assembly Instructions

**Sign Insertion Instructions**

**Dimensions:**  
Overall: 24-1/4" W x 35" H x 24-1/2" D (when opened)



**Write-On**  
**Area:** 22" W x 26-7/8" H  
**Marker Set:** (1) Each Red, Black, Blue & Green Plus (1) Eraser  
**Sign Rider:** 23-7/8" w x 1/8" thickness  
**Weight:** 10 lbs.

Sandwich board, sidewalk signs are one of the most versatile and effective types of outdoor displays. We have a large variety of restaurant and hotel display items. This includes changeable signs, sign frames and A-Frame sign holders. A changeable sign can be one of the most useful types of sign items. These can integrate a write on/wipe off sign or a changeable sign with removable letters. Most of these sandwich boards are also portable sign displays and they fold flat for easy transport.

We are the grandest stock P.O.P. display manufacturer and distributor in the country. We have several thousand unique point of purchase displays that are in stock and ready to ship. To place your order, call us at 1-800-572-2194 Monday - Friday 8:00 - 5:30 EST.

**Recently Viewed Products**



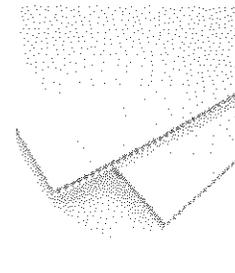
BSW2418  
\$79.66



BSW28MKV2  
\$115.78



NPABRD39  
\$47.45



CRP2228WHT  
\$18.11



SWS243  
\$94.8

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- Email:  
info@displays2go.com

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Bristol, RI 02809 USA

**Orders**

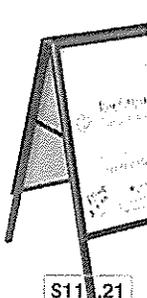
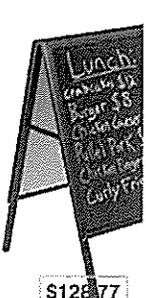
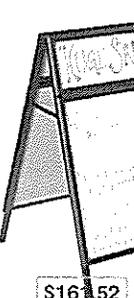
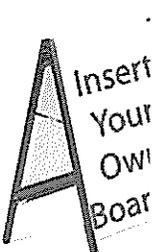
- Ordering Info
- Track Orders
- Custom Silk Screen
- Returns
- Shopping Cart

Marketing Displays With Same Day Shipping Chat 800.572.2194

Products New Best Sellers Sale Free Catalog Contact Us

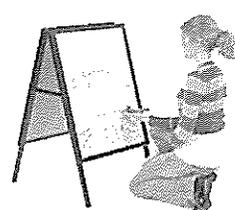
Metal A Frame Signs | Aluminum Snap Frames

Display Products > Outdoor Signs & Displays > Aluminum A-Frame Signs

					
\$88.73	\$94.61	\$103.49	\$111.21	\$128.77	\$161.52
22" x 28" Aluminum Frame PVC Lens	22" x 28" Aluminum Frame PVC Lens	22" x 28" Aluminum Frame Anti-Glare Lens for Posters &	22" x 28" Aluminum Frame Clear Lens Wet Erase	22" x 28" Aluminum Frame Anti-Glare Lens Wet Erase	22" x 28" Aluminum Frame Clear Lens Wet Erase
					
\$128.79	\$113.15	\$270.15	\$264.05	\$78.95	\$118.85
22" x 28" Aluminum Framing PVC Lens	22" x 28" Aluminum Framing PVC Lens	22" x 28" Aluminum Frame Anti-Glare Lens Includes (2)	22" x 28" Aluminum Frame Anti-Glare Lens Includes (2)	23-1/4" x 31-1/4" Aluminum Sign (No Lens)	30" x 40" Aluminum Frame PVC Lens

**Metal A Frame Signs With Aluminum Snap Open Frames**

Do you need new metal a frame signs for your store-front advertising? Are you shopping on a limited budget, but don't want to sacrifice quality? These metal a frame signs are made with quality aluminum, yet are affordably priced. Choose from various popular framing sizes, as well as units with a write-on surface. These signage displays, aluminum a frame signs draw attention to your business from outdoors. Use these curb sign displays to advertise a daily special or upcoming entertainment. These metal a frame signs feature snap frame poster holders. The framing snaps open and shut on both sides to quickly change out signage. Several of these a frame signs feature a white or black write-on board to allow retail establishments or restaurants the freedom to change out messages on a daily basis. Two PVC plastic lenses are also included to protect your sign and decrease the glare from the sun. These *metal a frame signs*, snap open sidewalk displays feature a black or silver finish. The anodized aluminum is also weather resistant, making it ideal for outdoor use in fair weather conditions!

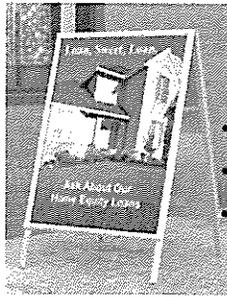


**Can these metal a frame signs be left outdoors even in inclement weather conditions?**

- These metal a frame signs are intended for outdoor use however, it is best to bring them inside during rain or snow storms.
- Although most of these sidewalk sandwich boards are made with aluminum they are not built to withstand harsh weather such as high winds or rain storms.
- Some of the advertising signage for sale here does feature a plastic lens that provides some protection against moisture.

These sidewalk signs, poster frames and other a frame signs in this series hinge open and fold closed for portability. Some of these aluminum sidewalk advertising displays also include a header on top of the pavement signage. There are a frame signs in 22" x 28" and 30" x 40" varieties. Choose a write-on board in silver or black framing. These a-frame signs are essential marketing tools for attracting new clients into your business. Many of these fixtures are lightweight to carry and easy to use. This type of a frame signs is fitting for a hometown business or traveling marketplace. Place any of these outdoor advertising poster holders near a busy street to promote a grand opening or other special event. From our warehouse, shoppers can buy a frame signs to hold commercial posters. This huge supply of pavement signs, sign boards, and other a frame signs are available in many styles and

7-14



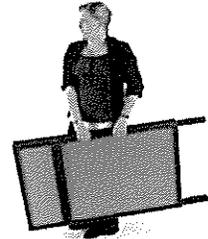
functions. These write-on boards, also known as outdoor signage, are offered as part of our vast in-stock inventory. Start your shopping today and find every display you need for your business!

**Do these a frame signs require assembly prior to use?**

- The majority of the sidewalk signage offered here ships completely assembled, and ready for use right out of the box.
- Any of these a frame signs that do require assembly can be completed by one person in a matter of minutes.
- More detailed information regarding any of the outdoor advertising displays can be found on the product pages.

Many of these curb poster displays are used by many businesses to advertise new products and services.

These sandwich boards are easy to use and can be set up in a matter of seconds. The lightweight aluminum and folding design make it easy to transport this sidewalk signage from indoors to outdoors. Restaurants, bars and retail shops use these portable displays to entice passersby to check out their establishment. There are various styles of signage offered here; write-on boards, poster holders and units with a separate header. Choose the design that best suits the needs of your retail business, restaurant or bar. Some of the sidewalk signage includes a clear or non-glare lens to protect the display message or poster. The lens provides minimal protection against moisture, however it is highly recommended to bring these sandwich boards inside during harsh weather conditions. When not in use, the curb signage can be folded up and placed in a closet without taking up much space. Changing out signage on these outdoor advertising displays is extremely easy. To insert a new poster, unsnap all four side of the framing, remove the lens and old graphics. Users can place the new retail signage and lens back into the unit and close all four sides. It's that easy!



Not only is there a huge assortment of advertising displays and outdoor signage available here, D2go also provides a one-stop shop for a diverse collection of POP products. There are currently more than four thousand different products to choose from in this online catalog. Shoppers can find everything from sandwich boards, advertising light boxes, pole banners, event canopies, waste receptacles and much more. Over 95% of the products for sale on this site are offered with same day shipping options. To qualify; simply place an order for in stock products prior to 1pm EST and your items ship that day. Some restrictions do apply, especially in respect to custom printed graphics, and some of the larger display cases. For more information feel free to contact us at 1-800-572-2194, weekdays during regular business hours. There are over twenty five representatives available to answer product inquiries, track orders, quote shipping costs, and much more. These representatives complete months of in-depth product training prior to going "live" on the phones. Shoppers are assured that they can not only speak to a live agent, but also a knowledgeable specialist that has first-hand knowledge of the quality merchandise for sale here. There is also live chat available for shoppers that prefer to text rather than speak with someone on the phone. With more than thirty nine years of experience in this business; this company continues to be a leader in sales, service and dependability.

**Recently Viewed Products**



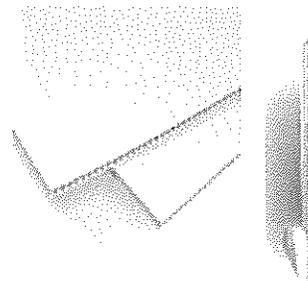
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\$115.78



BSW2418  
\$79.66



NPABRD39  
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CRP2228WHT  
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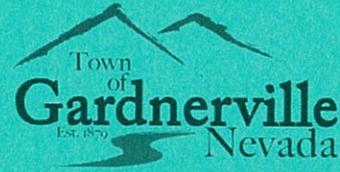
**Orders**

- Ordering Info
- Track Orders
- Custom Silk Screen
- Returns
- Shopping Cart

7-13

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve, approve with modifications or deny holding an opening invocation, which may include a prayer, a reflective moment of silence, or a short solemnizing message to be offered before town board meetings or at other town functions for the benefit of the town board by a member of the clergy, a public official or member of the attending public, with public comment prior to board action
2. **Recommended Motion:** If approved, town counsel should be requested to bring forth a resolution establishing the Board's policy regarding opening invocations consistent with the holding of the U.S. Supreme Court in *Town of Greece v Galloway* 572 US\_\_\_, WL 1757828 (May 5, 2014).

Funds Available:  Yes  N/A

3. **Department:** Administration

Prepared by: Tom Dallaire

4. **Meeting Date:** July 1, 2014 **Time Requested:** 30 minutes

5. **Agenda:**  Consent  Administrative

**Background Information:** Ken Miller asked the town attorney to research the Supreme Court ruling on *Town of Greece vs Galloway* holding an invocation at the beginning of the town board meetings. After town counsel reported on the Supreme Court opinion at the June town board meeting, Ken Miller requested that the question of whether the town board would allow an invocation to be presented before town board meetings and other public functions of the town be placed on the board's July agenda for action. If approved, town counsel should be requested to draft a resolution setting forth the policy of the board regarding opening invocations before public functions including town board meetings. The resolution would set forth the policy of the board consistent with the U.S. Supreme Court ruling in *Town of Greece v Galloway*.

6. **Other Agency Review of Action:**  Douglas County  N/A

7. **Board Action:**

- Approved  Approved with Modifications  
 Denied  Continued

# General Municipal Litigation Update

Kevin D. Siegel  
Burke, Williams & Sorensen, LLP  
May 8, 2014  
10:45 a.m.

League of California Cities  
City Attorney Conference  
Spring 2014

## ***Town of Greece v. Galloway (2014) -- U.S. --, 2014 WL 1757828***

Take-Away: Invocations at Council meetings are  
constitutional absent discriminatory selection policy

### Facts:

Volunteers invited to open meetings with prayer

Purpose: solemn, deliberative councilmembers

Town compiled list from local directory

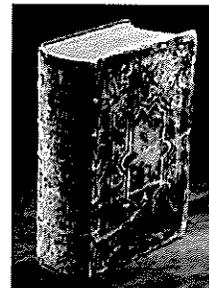
All volunteers were Christian (1999-2007)

Town did not review prayers

Plaintiff offended

Town invited a Jew and a Wiccan  
priestess

Second Circuit: Unconstitutional



8-2

**Town of Greece (cont.)**

**Analysis:**

*Marsh v. Chambers*: Upheld invocations before legislative sessions based on history and tradition

Held: Applicable to Town's meetings

Tradition of prayer since founding of U.S.

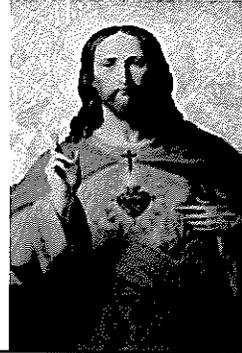
Gov't can't police or edit content

No pattern of proselytizing or denigrating comments

Non-discriminatory selection policy

Ceremonial, non-coercive purpose, unlike HS graduation ceremonies (*Lee v. Weisman*)

Accord *Rubin v Lancaster*



**All Towing Services LLC v. City of Orange (2013)  
220 Cal.App.4th 946, Update p. 1**

Take-Away: Campaign contributions do not disqualify councilmember from voting on award of contract

**Facts:**

Contract awarded to contributors to councilmembers' campaigns

Losing bidder claimed conflict of interest



**Analysis**

Campaign contributions excluded from "gift" and "income" definitions under Political Reform Act

Contrary suggestion in *BreakZone Billiards* is wrong

No cause of action for damages under Gov. Code § 1090



# U.S. Supreme Court Opinion on Public Meeting Invocations

Thursday, May 22, 2014 10:25:00 AM Categories: [Public Meeting Invocations](http://www.sccounties.org/Blog/ViewCategory.aspx?cat=129&mid=1267&pageid=866)  
(<http://www.sccounties.org/Blog/ViewCategory.aspx?cat=129&mid=1267&pageid=866>)

[Previous Post << \(http://www.sccounties.org/electronic-waste-recycling-changes\)](http://www.sccounties.org/electronic-waste-recycling-changes)

This *Technical Bulletin* outlines a recent opinion of the US Supreme Court relating to invocations at public body meetings. A copy of the Court's syllabus opinion in the case *Town of Greece New York v. Galloway et al.*, is attached for your convenience. The full opinion is available online at [www.supremecourt.gov](http://www.supremecourt.gov) (<http://www.supremecourt.gov>).

May 2014						
S	M	T	W	T	F	S
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<a href="#">1</a>	<a href="#">2</a>	<a href="#">3</a>	<a href="#">4</a>	<a href="#">5</a>	<a href="#">6</a>	<a href="#">7</a>

On May 5, 2014, the United States Supreme Court narrowed the scope of legal challenges that may be brought against a public body's invocation policies based on the content of the prayers. In this particular case the Town of Greece, New York had a policy of opening meetings with a prayer/invocation. The Town's policy was open to clergy of all creeds, however, nearly all of the local congregations were Christian. As a result nearly all of the prayers at town meetings were Christian in nature. The plaintiffs, who were all citizens attending various meetings, challenged the policy arguing that the prayers preferred Christianity over all other beliefs. They sought to limit the town to "inclusive and ecumenical" invocations that referred only to a "generic god." The Court's opinion held that the first amendment to the Constitution requires public bodies to maintain a policy of nondiscrimination, and may not intentionally create a pattern that over time denigrates, proselytizes, or betrays an impermissible government purpose. However, the Court held that the first amendment did not require the public body to search outside of its borders in order to achieve religious diversity. The Court also rejected the argument that individual prayers had to be nonsectarian. To hold such, the Court said, would require the public body to act as a supervisor or censor of religious speech.

The Court further pointed to the fact that the audience to whom the prayers are directed are the lawmakers themselves and not the public. The prayers are meant to lend gravity to public proceedings, and not to coerce citizens to engage in a religious observance. The public attending these meetings may leave the room or otherwise not participate.

Public bodies should also look to § 6-1-160 of the SC Code of Laws for guidance concerning public invocation policies. The South Carolina Legislature enacted the Public Invocations Act in 2008, to provide a procedure for state and local governments to enact policies for an invocation to open a public meeting. The Act's requirements apply to most public bodies, and includes many of those issues addressed by the Supreme Court in *Galloway*.

Pursuant to § 6-1-160(B) public bodies may enact an invocation policy by one of three methods: (1) the members of the body offer an invocation on an objective and rotating basis; (2) the body may elect a chaplain; or (3) the body may allow invocation speakers from the community of religious leaders where the body is located. If the body allows speakers from the community, to ensure objectivity, the body annually shall compile a list of all known, established religious congregations and assemblies by reference to local telephone books or similar sources.

Please consult your county attorney if you have specific questions about this opinion and its application to the SC Public Invocations Act. The SCAC staff is also available at 1-800-922-6081 to address general questions.



(<http://www.sccounties.org/Blog/RSS.aspx?p=866~1267~-1>)



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# Comments

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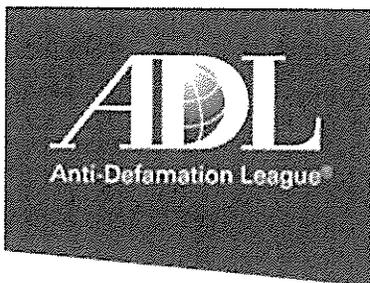
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CIVIL RIGHTS RELIGIOUS FREEDOM

# Opening Prayers at Public Meetings of Local Town Councils

## Questions & Answers About the Greece v. Galloway Decision

The U.S. Supreme Court's recent ruling in Greece v. Galloway has raised many questions about the constitutionality and appropriateness of legislative prayer.

The Court's decision expanded the types of opening prayers or invocations that may be given at public meetings of local legislative bodies, including municipal and county boards, councils, and commissions. According to the Court, these prayers may be given by public officials, clergy, or ordinary citizens.

However, the Court's decision does not require any kind of opening prayer before local legislative bodies.

In our pluralistic society, prayers at meetings of local legislative bodies inevitably cause some community members to feel isolated or excluded, and divide communities along religious lines. They may be permissible, but they are a bad idea.

The Anti-Defamation League strongly discourages local public officials from instituting prayers - sectarian or non-sectarian - at public meetings.

### FREQUENTLY ASKED QUESTIONS

**Are local legislative bodies now required to open public meetings with sectarian prayers?**

No. The Court's decision does not require local legislative bodies to open meetings with sectarian or non-sectarian prayers.

**Are there any limitations on the types of prayers that can be given at public meetings of local legislative bodies?**

Yes. There are two limitations. First, the local legislative body must have a non-discrimination policy as to prayer givers. This means that a public official, clergy member or community member cannot be denied the opportunity to give the opening prayer or invocation based on his or her faith tradition, including minority religious beliefs or atheism. Second, the practice of a local legislative body cannot result in a "pattern of prayers that over

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time denigrate, proselytize, or betray impermissible government purpose.”

**Is a local community member who is obligated, needs or wants to attend a meeting of local legislative body required to participate in or remain in the room for an opening prayer?**

No. The Court’s decision in no way requires a community member to participate in the prayer or remain in the room during the prayer. In fact, it would be unconstitutional for a public official to require a community member to participate in the prayer, to require a community member to be present in the room for the prayer, or to treat a community member adversely for any reason related to the prayer.

**Should local legislative bodies open meetings with prayers?**

No. Although the decision allows local legislative bodies to open public meetings with prayers, such a practice can be insensitive and counterproductive. Sectarian prayers are totally appropriate in houses of worship and other private settings. But at town councils they can be divisive and convey a message of exclusion to community members of other faiths or non-believers. Community members should never feel pressured to participate in a religious activity contrary to their religious beliefs. If a local legislative body seeks to open meetings with some solemnizing, ceremonial act, a moment of silence where government officials and the public can silently pray or meditate, if they choose to do so, is a more appropriate alternative.

**Does the Court’s decision authorize sectarian or non-sectarian opening prayers at local public school board meetings?**

No. The decision only applies to meetings of local legislative bodies. A school board is distinct from a local legislative body because it is affiliated with a public school and school-age children frequently attend and participate in meetings. Local school boards are subject to much more restrictive constitutional standards that prohibit any kind of opening prayers – whether sectarian or non-sectarian.

**Does the Court’s decision authorize school-sponsored prayers in public schools?**

No. The decision is limited to the issue of prayer before legislative bodies. It in no way impacts long-standing U.S. Supreme Court decisions strictly prohibiting school-sponsored prayer or other religious practices in our nation’s public schools.

**For more information contact your local ADL Office.**

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*This sample policy incorporates practices that have been expressly approved by federal courts; however, courts have also approved other practices, including having prayers delivered by community volunteers, invited guests, chaplains, or elected officials. To consult with an attorney and review other policies that may better fit the unique needs of a deliberative body, public officials should call Alliance Defending Freedom at 1-800-835-5233.*

**POLICY REGARDING OPENING INVOCATIONS  
BEFORE MEETINGS OF THE [NAME OF DELIBERATIVE BODY]**

---

**WHEREAS**, the [name of deliberative body] (“the Council”) is an elected legislative and deliberative public body, serving the citizens of [locale, state]; and

**WHEREAS**, the Council wishes to solemnize its proceedings by allowing for an opening invocation before each meeting, for the benefit and blessing of the Council; and

**WHEREAS**, the Council now desires to adopt this formal, written policy to clarify and codify its invocation practices; and

**WHEREAS**, our country’s Founders recognized that we possess certain rights that cannot be awarded, surrendered, nor corrupted by human power, and the Founders explicitly attributed the origin of these, our inalienable rights, to a Creator. These rights ultimately ensure the self-government manifest in our deliberative bodies, upon which we desire to invoke divine guidance and blessing; and

**WHEREAS**, in *Marsh v. Chambers*, 463 U.S. 783 (1983), the United States Supreme Court validated the Nebraska Legislature’s practice of opening each day of its sessions with a prayer by a chaplain paid with taxpayer dollars, and specifically concluded, “The opening of sessions of legislative and other deliberative public bodies with prayer is deeply embedded in the history and tradition of this country. From colonial times through the founding of the Republic and ever since, the practice of legislative prayer has coexisted with the principles of disestablishment and religious freedom.” *Id.* at 786; and

**WHEREAS**, in *Town of Greece v. Galloway*, 572 U.S. \_\_\_, 2014 WL 1757828 (May 5, 2014), the United States Supreme Court validated opening prayers at town council meetings finding that “legislative prayer lends gravity to public business, reminds lawmakers to transcend petty differences in pursuit of a higher purpose, and expresses a common aspiration to a just and peaceful society.” *Id.* at \*7; and

**WHEREAS**, the Council desires to avail itself of the Supreme Court’s recognition that it is constitutionally permissible for a public body to “invoke divine guidance” on its work. *Id.* at 792; and

**WHEREAS**, the Supreme Court has clarified that opening invocations are “meant to lend gravity to the occasion and reflect values long part of the Nation’s heritage” and should not

show over time “that the invocations denigrate nonbelievers or religious minorities, threaten damnation, or preach conversion.” *Town of Greece*, 2014 WL 1757828, at \*11 ; and

**WHEREAS**, in *Town of Greece* the Supreme Court rejected a challenge based on the religious content of the prayers and cautioned against government officials acting as “supervisors and censors of religious speech” by requiring that prayers be “generic” or “nonsectarian,” noting that “[t]he law and the Court could not ... require ministers to set aside their nuanced and deeply personal beliefs for vague and artificial ones.” *Id.* at \*10, \*11. Further, the Court stated: “Once it invites prayer into the public sphere, government must permit a prayer giver to address his or her own God or gods as conscience dictates.” *Id.* at \*11; and

**WHEREAS**, this Council is not establishing a policy that defines the constitutional limits for permissible public invocations; rather, this Council intends to adopt guidelines that are consistent with the guidance provided by several courts that have considered the validity of public invocations; and

**WHEREAS**, numerous courts have approved an invocation practice that incorporates a neutral system to invite religious leaders from the local community and/or volunteers to provide an invocation before public meetings. *Town of Greece*, 2014 WL 1757828; *see also Simpson v. Chesterfield Cnty. Bd. of Supervisors*, 404 F.3d 276 (4th Cir. 2005), *cert. denied*, 546 U.S. 937 (2005); *Pelphrey v. Cobb Cnty.*, 547 F.3d 1263 (11th Cir. 2008); *Rubin v. City of Lancaster*, 710 F.3d 1087 (9th Cir. 2013); and

**WHEREAS**, the Council intends to adopt a policy that does not proselytize or advance any particular faith, or show any purposeful preference of one religious view to the exclusion of others; and

**WHEREAS**, the Council intends to adopt a policy that will not show a purposeful preference of one religious view over another by not permitting the faith of the person offering the invocation to be considered when extending an invitation or scheduling participation; and

**WHEREAS**, the Council believes that clergy that serve the local community are peculiarly suited through training, tradition, and public service to petition for divine guidance upon the deliberations of the Council, and to accomplish the Council’s objective to solemnize public occasions, express confidence in the future, and to encourage the recognition of what is worthy of appreciation in society. *See Lynch v. Donnelly*, 465 U.S. 668, 693 (1984) (O’Conner, J., concurring); and

**WHEREAS**, the Council accepts as binding the applicability of general principles of law and all the rights and obligations afforded under the United States and [state] Constitutions and statutes.

**NOW, THEREFORE, BE IT RESOLVED** by the [name of deliberative body] of [locale, state], that the Council hereby adopts the following written policy regarding opening invocations before meetings of the Council, to wit:

1. It is the intent of the Council to allow a private citizen to solemnize the proceedings of the [name of deliberative body]. It is the policy of the Council to allow for an invocation, which may include a prayer, a reflective moment of silence, or a short solemnizing message, to be offered before its meetings for the benefit of the Council to accommodate the spiritual needs of the public officials.

2. No member or employee of the Council or any other person in attendance at the meeting shall be required to participate in any prayer that is offered and such decision shall have no impact on the ability of the person to actively participate in the business of the Council.

3. No member or employee of the Council will direct the public to stand, bow, or in any way participate in the prayers; make public note of a person's presence or absence, attention or inattention during the invocation; or indicate that decisions of the Council will in any way be influenced by a person's acquiescence in the prayer opportunity.

4. The invocation shall be voluntarily delivered by an appointed representative of Assemblies List for the [locale]. To ensure that such person (the "invocation speaker") is selected from among a wide pool of representatives, on a rotating basis, the invocation speaker shall be selected according to the following procedure:

a. The Clerk to the [deliberative body] (the "Clerk") shall compile and maintain a database (the "Assemblies List") of the assemblies with an established presence in the [define the jurisdiction of the deliberative body or other relevant geographic boundaries] that regularly meet for the primary purpose of sharing a religious perspective (hereinafter referred to as a religious assembly).

b. The Assemblies List shall be compiled by referencing the listing for "churches," "synagogues," "congregations," "temples," "mosques" or other religious assemblies in the annual phonebook publication distributed by the company that holds the telecommunication franchise for the [locale], research from the Internet, and consultation with local chambers of commerce. All religious assemblies with an established presence in the [jurisdiction of the deliberative body] are eligible to be included in the Assemblies List, and any such religious assembly can confirm its inclusion by specific written request to the Clerk.

c. The policy is intended to be and shall be applied in a way that is all-inclusive of every diverse religious assembly serving the citizens of [locale]. The Assembly List is compiled and used for purposes of logistics, efficiency, and equal opportunity for all of the community's religious leaders, who may themselves choose whether to respond to the Council's invitation and participate. Should a question arise as to the authenticity of a religious assembly, the Clerk shall refer to criteria used by the Internal Revenue Service in its determination of those organizations that would legitimately qualify for I.R.C. § 501(c)(3) tax-exempt status.

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- d. The Assemblies List shall also include the name and contact information of any chaplain who may serve one or more of the fire departments or law enforcement agencies of the [jurisdiction of the deliberative body].
- e. The Assemblies List shall also include the name and contact information of any religious assembly located outside the [jurisdiction of the deliberative body] if such assembly is attended by at least one resident of the [locale] and such resident requests the inclusion of the assembly by specific written communication to the Clerk.
- f. The Assemblies List shall be updated, by reasonable efforts of the Clerk, in November of each calendar year.
- g. Within thirty (30) days of the effective date of this policy, and on or about December 1 of each calendar year thereafter, the Clerk shall mail an invitation addressed to the “religious leader” of each entry on the Assemblies List.
- h. The invitation shall be dated at the top of the page, signed by the Clerk at the bottom of the page, and read as follows:

*Dear Religious Leader,*

*The [name of the deliberative body] makes it a policy to invite members of the clergy or religious representative in [locale] to voluntarily offer an invocation before the beginning of its meetings, for the benefit and blessing of the Council. As a representative of one of the religious congregations with an established presence serving the local community, or in your capacity as a chaplain for one of the local fire departments or law enforcement agencies, you are eligible to offer this important service at an upcoming meeting of the Council.*

*If you are willing to assist the Council in this regard, please send a written reply at your earliest convenience to the Clerk to the Council at the address included on this letterhead. Representatives are scheduled on a first-come, first-serve basis. The dates of the Council’s scheduled meetings for the upcoming year are listed on the following, attached page. If you have a preference among the dates, please state that request in your written reply.*

*This opportunity is voluntary, and you are free to offer the invocation according to the dictates of your own conscience. To maintain a spirit of respect and ecumenism, the Council requests only that the opportunity not be exploited as an effort to convert others to the particular faith of the invocation speaker or to*

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*disparage any faith or belief different than that of the invocation speaker.*

*On behalf of the [name of deliberative body], I thank you in advance for considering this invitation.*

*Sincerely,  
Clerk to the Council*

- i. The respondents to the invitation shall be scheduled on a first-come, first-serve basis to deliver the invocation.
  - j. In the event an eligible representative of an Assembly serving the local community believes that the clerk has not complied with the terms of this policy, the representative has the right to have the matter reviewed by the Council.
5. No invocation speaker shall receive compensation for his or her service.
  6. No guidelines or limitations shall be issued regarding an invocation's content, except that the Council shall request by the language of this policy that no invocation should proselytize or advance any faith, or disparage the religious faith or non-religious views of others.
  7. The Clerk shall make every reasonable effort to ensure that a variety of eligible invocation speakers are scheduled for the Council's meetings. In any event, no invocation speaker shall be scheduled to offer an invocation at consecutive meetings of the Council or at more than three (3) Council meetings in any calendar year.
  8. Neither the Council nor the Clerk shall engage in any prior inquiry, review of, or involvement in, the content of any invocation to be offered by an invocation speaker.
  9. To clarify the Council's intentions, as stated herein above, the following disclaimer shall be included in at least ten (10) point font at the bottom of any printed program or schedule of events published by the Council:

*"Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the [deliberative body] Clerk."*

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10. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the Council with, nor express the Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the Council's respect for the diversity of religious denominations and faiths represented and practiced among the citizens of [locale].

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that this policy shall become effective immediately upon adoption by the Council.

THUS INTRODUCED at the regular meeting of the [name of deliberative body] of [Locale, name of state], on \_\_\_\_\_, 20\_\_.

For: \_\_\_\_\_

Against: \_\_\_\_\_

THUS ADOPTED at the regular meeting of the [name of deliberative body] of [locale, name of state], on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
CHAIR of COUNCIL

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*Information is general in nature and provided to educate the public and public officials. For community specific legal advice, contact Alliance Defending Freedom at [www.AllianceDefendingFreedom.org](http://www.AllianceDefendingFreedom.org) or 1-800-835-5233.*

**RESOLUTION ADOPTING POLICY REGARDING OPENING INVOCATIONS  
BEFORE MEETINGS OF THE MEMPHIS CITY COUNCIL**

---

**WHEREAS**, the Memphis City Council (“the Council”) is an elected legislative and deliberative public body, serving the citizens of Memphis, Tennessee; and

**WHEREAS**, the Council wishes to solemnize its proceedings by allowing for an opening invocation before each meeting, for the benefit and blessing of the Council; and

**WHEREAS**, the Council now desires to adopt this formal, written policy to clarify and codify its invocation practices; and

**WHEREAS**, the Founders of this country recognized that American citizens possess certain rights that cannot be awarded, surrendered, nor corrupted by human power, and the Founders explicitly attributed the origin of these, our inalienable rights, to a Creator. These rights ultimately ensure the self-government manifest in our deliberative bodies, upon which we desire to invoke divine guidance and blessing; and

**WHEREAS**, in *Marsh v. Chambers*, 463 U.S. 783 (1983), the United States Supreme Court validated the Nebraska Legislature’s practice of opening each day of its sessions with a prayer by a chaplain paid with taxpayer dollars, and specifically concluded, “The opening of sessions of legislative and other deliberative public bodies with prayer is deeply embedded in the history and tradition of this country. From colonial times through the founding of the Republic and ever since, the practice of legislative prayer has coexisted with the principles of disestablishment and religious freedom.” *Id.*, at 786; and

**WHEREAS**, the Council desires to adopt a policy consistent with the Supreme Court’s recognition that it is constitutionally permissible for a public body to “invoke divine guidance” on its work. *Id.* at 792. Such invocation “is not, in these circumstances, an ‘establishment’ of religion or a step toward establishment; it is simply a tolerable acknowledgment of beliefs widely held among the people of this country.” *Id.*; and

**WHEREAS**, the Supreme Court also observed in *Zorach v. Clauson*, 343 U.S. 306, (1952), “We are a religious people whose institutions presuppose a Supreme Being.” *Id.* at 313-14; and

**WHEREAS**, the Supreme Court acknowledged in *Holy Trinity Church v. United States*, 143 U.S. 457 (1892), that the American people have long followed a “custom of opening sessions of all deliberative bodies and most conventions with prayer...,” *Id.* at 471; and

**WHEREAS**, the Supreme Court has determined, “The content of [such] prayer is not of concern to judges where . . . there is no indication that the prayer opportunity has been exploited to proselytize or advance any one, or to disparage any other, faith or belief.” *Marsh*, 463 U.S. at 794-795; and

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**WHEREAS**, the Supreme Court also proclaimed that it is not the job of the courts or deliberative public bodies “to embark on a sensitive evaluation or to parse the content of a particular prayer” offered before a deliberative public body. *Id.*; and

**WHEREAS**, this council is not establishing a policy that defines the Constitutional limits for permissible public invocations but instead desires to adopt guidelines that are consistent with the guidance provided by the several courts that have considered the validity of public invocations; and

**WHEREAS**, this council is only bound by the decisions of the United States Court of Appeals for the Sixth Circuit but is also guided by decisions in several federal circuits to help ensure that the Council’s policies concerning public invocations are consistent with the Constitution; and

**WHEREAS**, in *Snyder v. Murray City Corporation*, 159 F.3d 1227 (10<sup>th</sup> Cir. 1998), the United States Court of Appeals for the Tenth Circuit provided guidance when it clarified that the Constitution is concerned with a “more aggressive form of advancement, i.e., proselytization,” and the term “proselytize” as used by the Supreme Court in *Marsh* indicates “the real danger in this area is effort by the government to convert citizens to particular sectarian views.” *Id.*, at 1234 n.10; and

**WHEREAS**, numerous courts have approved an invocation practice that incorporates a neutral system to invite religious leaders from the local community to volunteer on a first come first served basis provide an invocation before public meetings. See *Simpson v. Chesterfield County Bd. of Supervisors*, 404 F.3d 276 (4<sup>th</sup> Cir. 2004), *cert. denied*; *Pelphrey v. Cobb County, Ga.*, 547 F.3d 1263 (11<sup>th</sup> Cir. 2008), *cert. denied*; *Joyner v. Forsyth County, NC*, 653 F.3d. 341 (4<sup>th</sup> Cir. 2011), *cert. denied*.

**WHEREAS**, the Fourth Circuit showed little concern that the invocations before board meetings in *Simpson* included prayers that were “traditionally made to a divinity that is consistent with the Judeo-Christian tradition,” *Id.*, at 280, because *Marsh* also considered, and found constitutionally acceptable, the fact that the prayers in question fit broadly within ‘the Judeo-Christian tradition.’” *Id.*, at 283 (quoting *Marsh*, 463 U.S. at 793); and

**WHEREAS**, the Council intends to avoid the unique circumstances identified by the Fourth Circuit’s decision in *Wynne v. Town of Great Falls*, 376 F.3d 292 (4<sup>th</sup> Cir. 2002), *cert. denied*, that found an invocation practice unconstitutional because a town Board “improperly ‘exploited’ a ‘prayer opportunity’ to ‘advance’ one religion over others.” *Id.*, at 298 (quoting *Marsh*, 463 U.S. at 794) because:

(1) The Town Council “steadfastly refused” to allow any “deity associated with any specific faith other than Christianity” to be invoked, *Id.*, at 300, n.5; and

(2) Town Council members publicly chided and “ostracized” those who refused to participate in their prayers, *Id.*, at 295; and

(3) The refusal to participate in prayers “adversely affected [a citizens] right to participate in the Council meetings.” *Id.*, at 299, n.4; and

**WHEREAS**, in *Pelphrey v. Cobb County*, 547 F.3d 1263 (11<sup>th</sup> Cir. 2008), the United States Court of Appeals for the Eleventh Circuit reviewed and specifically approved as constitutional the invocation policy of a county board that did not “compose or censor prayers” by attempting to limit prayers to “nondenominational” or “nonsectarian” prayers but rather allowed clergy members to offer invocations consistent with the dictates of their own conscience. *Id.* at 1267-74; and

**WHEREAS**, the Council intends, and has intended in past practice, to adopt a policy that does not proselytize or advance any particular faith, or show any purposeful preference of one religious view to the exclusion of others; and

**WHEREAS**, the Council intends to adopt a policy, consistent with its prior practice that will not show a purposeful preference of one religious view over another by not permitting the faith of the person offering the invocation to be considered when extending an invitation; and

**WHEREAS**, the Supreme Court recognized in *Marsh v. Chambers*, 463 U.S. at 786, this country’s history and tradition of opening sessions of deliberative public bodies with an invocation and affirmed in *Lynch v. Donnelly*, 465 U.S. 668 (1984), that “Our history is replete with official references to the value and invocation of Divine guidance in deliberations and pronouncements of the Founding Fathers and contemporary leaders.” *Id.*, at 675, and the Council believes that clergy that serve the local community are peculiarly suited through training, tradition, and public service to petition for divine guidance upon the deliberations of the Council, and to accomplish the Council’s objective to solemnize public occasions, express confidence in the future, and to encourage the recognition of what is worthy of appreciation in society. See *Lynch*, 465 U.S. at 693 (O’Conner concurring); and

**WHEREAS**, the Council accepts as binding the applicability of general principles of law and all the rights and obligations afforded under the United States and Tennessee Constitutions and statutes.

**NOW, THEREFORE, BE IT RESOLVED** by the Memphis City Council that the Council hereby adopts the following written policy regarding opening invocations before meetings of the Council, to wit:

1. It is the intent of the Council to allow a private citizen to solemnize the proceedings of the Memphis City Council. It is the policy of the Council to allow for an invocation, which may include a prayer, a reflective moment of silence, or a short solemnizing message, to be offered before its meetings for the benefit of the Council.

2. Although the invocation may be listed in the program or schedule of events, it shall not be considered an agenda item for the meeting or part of the public business.

3. No member or employee of the Council or any other person in attendance at the meeting shall be required to participate in any prayer that is offered and such decision shall have no impact on the ability of the person to actively participate in the business of the Council.

4. The invocation shall be voluntarily delivered by an eligible member of the clergy or appointed representative of an organization from the Council's Assemblies List. To ensure that such person (the "invocation speaker") is selected from among a wide pool of representatives, on a rotating basis, the invocation speaker shall be selected according to the following procedure:

a. The Council Administrator of the Council shall cause a database to be compiled and maintained (the "Assemblies List") of the assemblies and organizations with an established presence in Memphis and Shelby County that regularly meet for the primary purpose of sharing a religious perspective or exist for the betterment of the City and its inhabitants (hereinafter referred to as benevolent organizations).

b. The Assemblies List shall be compiled from all available sources including the listing for "churches," "congregations," other religious assemblies or non-religious/ non-profit organizations that are devoted to the betterment of the City and its inhabitants in databases maintained by the Council, suggestions from council members, the annual phonebook distributed by ATT, research from the Internet, and consultation with local neighborhood associations. All benevolent organizations with an established presence in the area are eligible to be included in the Assemblies List, and any such organization may request inclusion in the Assemblies List by written request to the Chairman of the Council.

c. The policy is intended to be and shall be applied in a way that is all-inclusive of every diverse religious assembly and benevolent organizations serving the citizens of Memphis and Shelby County, irrespective of religious or irreligious affiliation. The Assembly List is compiled and used for purposes of logistics, efficiency, and equal opportunity for all of the community's benevolent organizations, who may themselves choose whether to respond to the Council's invitation and participate. Should a question arise as to the authenticity of a benevolent organization, the Council Administrator shall refer to criteria used by the Internal Revenue Service in its determination of those organizations that would legitimately qualify for I.R.C. § 501(c)(3) tax-exempt status.

d. The Assemblies List shall also include the name and contact information of any chaplain who may serve one or more of the fire departments, law enforcement agencies or military organizations within the City and County.

e. The Assemblies List shall be updated, by reasonable efforts of the Council Administrator, by December 15 of each calendar year.

- g. Within thirty (30) days of the effective date of this policy, and on or about December 31 of each calendar year thereafter, the Council Administrator shall publish a notice in a newspaper of general circulation in Memphis and Shelby County and shall post a notice on the bulletin board outside the Council's chambers which shall read:

#### MEMPHIS CITY COUNCIL'S INVOCATION POLICY

*The Memphis City Council makes it a policy to invite members of the clergy, religious representatives and representatives of other benevolent organizations in Memphis and Shelby County to voluntarily offer an invocation before the beginning of its meetings, for the benefit, blessing, wisdom and guidance of the Council. Any leader of a religious congregations or representative of a benevolent organization with an established presence in the local community, any chaplain for one of the local fire departments, law enforcement agencies or military units, are eligible to offer this important service at an upcoming meeting of the Council.*

*Any organization or individual willing to assist the Council in this regard, please send a written request at your earliest convenience to the Council Administrator of the Council at City Hall, Room 514. Persons delivering the invocation are scheduled on a first-come, first-serve basis. The dates of the Council's scheduled meetings for the upcoming year are established by ordinance before the beginning of each calendar year and are listed on the council's website. If you have a preference among the dates, please state that request in your written request.*

*This opportunity is voluntary, and you are free to offer the invocation according to the dictates of your own conscience. To maintain a spirit of respect and ecumenism, the Council requests only that the opportunity not be exploited as an effort to convert others to the particular faith of the invocation speaker, nor to disparage any faith or belief different than that of the invocation speaker.*

MEMPHIS CITY COUNCIL  
CHAIRMAN

- i. As the invitation notice indicates, the respondents to the invitation shall be scheduled on a first-come, first-serve basis to deliver the invocation.

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- j. In the event an eligible member of the clergy believes that the Council Administrator has not complied with the terms of this policy, the clergy member has the right to have the matter reviewed by the Council.
5. No invocation speaker shall receive compensation for his or her service.
6. No guidelines or limitations shall be issued regarding an invocation's content, except that the Council shall request by the language of this policy that no invocation should proselytize or advance any faith, or disparage the religious faith or non-religious views of others.
7. The Clerk shall make every reasonable effort to ensure that a variety of eligible invocation speakers are scheduled for the Council meetings. In any event, no invocation speaker shall be scheduled to offer an invocation at consecutive meetings of the Council, or at more than three (3) Council meetings in any calendar year. Should there be no requests or not enough sufficient requests to give the invocation at any of the twenty-four (24) bi-monthly meetings of the Council, the Council Administrator shall cause persons to be invited on a random basis.
8. Neither the Council nor the Clerk shall engage in any prior inquiry, review of, or involvement in, the content of any invocation to be offered by an invocation speaker.
9. To clarify the Council's intentions, as stated herein above, the following disclaimer shall be included in at least ten (10) point font at the bottom of any printed program or schedule of events published by the Council and shall be read aloud prior to the introduction of the invocation speaker:
- "Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Council. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Council Administrator of the Memphis City Council. "*
10. Shortly after the opening gavel that officially begins the meeting and the agenda/business of the public, the Chairperson of the Council shall introduce the invocation speaker and the person selected to recite the Pledge of Allegiance following the invocation, and invite only those who wish to show respect for the traditional observances and/or the Council to stand.
11. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the Council with, nor express the Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the Council's respect for the diversity of religious denominations and faiths represented and practiced among the citizens in Memphis and Shelby County. This policy shall in no way govern the statements or comments authorized by the Council's Rules of Procedure for any member of the general public at the end of the Council meetings; this segment of the Council's agenda is intended to afford

any member of the general public to make any statements protected by the First Amendment of the United States Constitution.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that this policy shall become effective immediately upon adoption by the Council.

JIM STRICKLAND,  
Council Member

BILL MORRISON  
CHAIRMAN

8-20

6-19-14

Dear Ken

I Support your position on Prayer  
AND could type this on the  
Computer, but this is PERSONAL  
AT NEAR 90 years of age, it MAY  
NOT be good for me to TRY TO  
MAKE A Council Meeting.

I AM A 3RD GENERATION NEVADAN  
VETERAN OF WW2 EUROPEAN  
THEATER. OMAHA BEACH, BATTLE OF  
BULGERE, 5 MAJOR PUSHES. THERE  
ARE NO NON BELIEVERS IN FOX HOLES.  
MEN IN MY FAMILY HAVE SERVED OUR  
COUNTRY AND OUR GOD SINCE 1775,  
SO STAND UP FOR WHAT THIS  
COUNTRY WAS FOUNDED ON, INCLUDE  
REFERENCE TO GOD IN ALL PLANS.  
WHAT HAVE THE ANTI RELIGION PEOPLE  
EVER DONE FOR THE LAND OF THE FREE  
THAT MANY SHED THEIR BLOOD FOR?

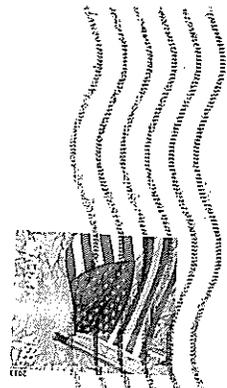
Respectfully Chet Ott  
GOD SAVE AMERICA PLEASE!

8-21



Mr. Chester E. Ott  
1444 Sally Ln  
Gardnerville, NV 89460

RENO NV 895  
19 JUN 2014 PM 2 L



Ken Miller  
1521 HASSMAN  
GARDNERVILLE NV 89410

202

8941083132



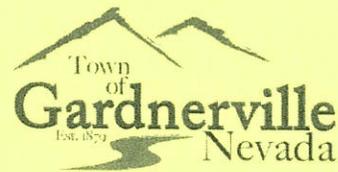
**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for June 2014.
2. **Recommended Motion:** N/A  
**Funds Available:**  Yes  N/A
3. **Department:** Administration  
  
**Prepared by:** Tom Dallaire
4. **Meeting Date:** July 1, 2014 **Time Requested:** 5 minutes
5. **Agenda:**  Consent  Administrative
6. **Background Information:** Presented at meeting.
7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued

# Gardnerville Town Board

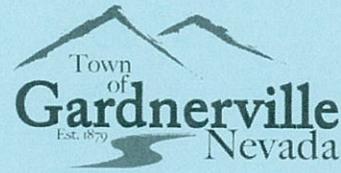
## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville.
2. **Recommended Motion:** N/A  
**Funds Available:**  Yes  N/A
3. **Department:** Administration  
  
**Prepared by:** Tom Dallaire
4. **Meeting Date:** July 1, 2014 **Time Requested:** 15 minutes
5. **Agenda:**  Consent  Administrative
6. **Background Information:** Presented at meeting.
7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for June 2014.

2. **Recommended Motion:** None required.

**Funds Available:**  Yes  N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** July 1, 2014 **Time Requested:** 20 minutes

6. **Agenda:**  Consent  Administrative

**Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

- Approved  Approved with Modifications  
 Denied  Continued



Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Ken Miller, Board Member  
Mike Philips, Board Member  
Mary Wenner, Board Member

## Town Manager Monthly Report July 2014 Board Meeting

- A. The Ranch to Gardnerville Phase II C - E:** No progress on this development. Phase 1 and 2B will be coming to the town soon for approval and turned over for maintenance.
- B. Hellwinkel Channel:** Denny Peters did give us the final report on the hydrology for the channel. We received 8 hard copies and a CD with the study on it for submittal to the county and to the Army Corps of Engineers.
- C. Gardnerville Station (former Eagle Gas):** The environmental impact study is plugging along. Candace has met with SHPO and the Tribe about the property. SHPO has directed that they want the canopy to remain. So we will be working through that now. Maybe once the consultants are on board we can have a meeting to let them know why we need it gone. It's a bit shaky and in the way of everything good about the site. The panels have been hit regularly by RV's and have caused damage to the structure and the vehicle I'm sure. The town prefers not to deal with that issue on an ongoing basis.
- D. NDOT Sidewalk:** The bids went out to three local contractors. Sierra View Construction was awarded the contract for \$7,600 for the sidewalk between Gilman and High School with a new tree grate and stamped concrete, along with repairing the slab at Heritage Bank, and Anker Car Wash that have heaved. We are also having them look at Gardner Park to replace the concrete and brick work that was placed there several years ago. The brick work is uneven and not bordered very well. The drinking fountain is old and deteriorated. So it needs to be looked at closer and a solution will be presented to proceed. We will most likely isolate the drinking fountain and replace that at a later date due to the plumbing required.
- E. Walter and Walter:** Built a garage on a corner lot in North Hampton and we coordinated with them on the new sidewalk ramp at the new driveway to meet the current ADA code. The work is complete as of Friday.
- F. Kingslane:** Geoff has made some progress on the proposed plans. We will have a detail of the actual trough to be LFRD designed by a local consultant next week.
- G. Office Items:**
- Attended the chamber meeting and gave them an update on town activities. Lee gave a report on the medical marijuana item from this month's meeting. He appreciated the conversation and discussion that took place on the topic at the town board meeting.
  - Attended the mandatory training on harassment in the work place coordinated with Douglas County HR.
  - Met with Nathan from Beneficial Designs and Eric Schmidt from the County GIS to discuss the evaluation procedure to rank the importance of the concrete repairs. It is ranked on proximity to the government office or schools and then residents and commercial establishments. The



**Linda Slater, Chairman**  
**Lloyd Higuera, Vice Chairman**  
**Ken Miller, Board Member**  
**Mike Philips, Board Member**  
**Mary Wenner, Board Member**

ranking system will be included in the sidewalk transition plan. This ranking system will prioritize our work on the sidewalk upgrades.

- Movies in the Park is off to a good start. Many people came to watch Frozen. Too many people. We will start getting Port a Potties at the events to help out our restroom situation. We have ordered a 12'x24' screen. It is not an in stock item. The screen may not be available to install for the June 27<sup>th</sup> movie. We bought new wireless sound equipment and additional speakers to make the sound better in the park outdoor atmosphere. The next movie this Friday will have the sound system updated which will increase the sound quality at 150' from the movie screen.
- Had an issue with the quick connect in Heritage Park at the Grilling and Chilling event. They broke the quick connect and we had to call back town staff to come in and shut it off. The cost of the repair was deducted from the deposit.
- Carson Valley Days went off without a hitch. We had a bit of larger mess to clean up this year compared to years past. Also, had the incident with the sprinklers in the park not being turned off for the Friday Night event. That issue was forwarded to Pool Pact. They will need to approve the Shop Small proposal and get any paperwork from them to ensure we are covered.
- Worked on July 4<sup>th</sup> event plan course markings. We are ready for that event.
- Thank you to Joseph Campbell for coordinating the Gardner Park facelift. They planted over 100 plants and spread DG for ground cover. About 34 or 35 people showed up to support him in his Eagle Scout project.
- Met with two Eagle Scouts about projects for the town.
  - Jared Funk – Went out of town on a family trip. He wants to do the Arbor Gardens entrance property landscaping (see attached plan)
  - Zack Cruz - Heritage Park Gardens Children's Garden wood bridge over the wetlands area. (plan included in Main Street Manager's report)
- Attended the Nevada State Contract Certification Course.
- Paula and I presented Main Street Program to the Nevada League of Cities on the town level and the national level. The response was positive and they directed Wes to look into this further to see if it could be a BDR request or something the League would take on. We will be keeping an eye on this process.
- Priority Based budgeting process with the county is still moving forward. This is consuming some staff time to comply with this. I am not seeing a benefit to participate in this additional budgeting process.
- Attended a year end finance workshop put on by Douglas County Finance.
- Met with IT Department and they ordered a new computer for my work station. A much needed upgrade so I can run the same software the rest of the staff is running. This was a budgeted item in the 2013-2014 budget at \$1700.00.
- Impact cleaned out the Company Ditch, outlet ditch to Toler and the Decker Ditch. We did get the Allerman Ditch Company to assist with paying for the cleaning out of the ditch.



# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on potentially changing the date of the August town board meeting; with public comment prior to board action.
2. **Recommended Motion:** per the discussion. If approved move the August town board meeting to August 7<sup>th</sup> or 12<sup>th</sup> at 4:30 pm.

Funds Available:  Yes  N/A

3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** July 1, 2014 **Time Requested:** 10 minutes
6. **Agenda:**  Consent  Administrative

**Background Information:** The town manager has a conflict with his personal schedule that is requiring him to be out of the office on July 26<sup>th</sup> through August 6<sup>th</sup> back on August 7<sup>th</sup>.

The board wanted the August meeting to discuss the proposed trash rates and provide direction to staff on keeping or raising the current rates.

We can hold the meeting on the normal night and have staff do the presentation and review the rates or possibly change the meeting date.

7. **Other Agency Review of Action:**  Douglas County  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued