



GARDNERVILLE TOWN BOARD

1407 Highway 395 N.
Gardnerville, Nevada 89410
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Meeting Agenda

Ken Miller, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Linda Slater, Board Member
Mary Wenner, Board Member

Tuesday, January 8, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Tom Dallaire

1. For Possible Action:

- a. **Election of Gardnerville Town Board Chairman for the 2013 calendar year; with public comment prior to Board action.**
- b. **Election of Gardnerville Town Board Vice-Chairman for the 2013 calendar year; with public comment prior to Board action. (approx 10 minutes).**

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

- December 4, 2012 Regular Board meeting, with public comment prior to Board action.**
December 14, 2012 Special Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

2. Correspondence
3. Health and Sanitation & Public Works Departments Monthly Report of activities
4. Approve December 2012 claims
5. Approve Town policies
 - a. Park Use Policy
 - b. Street Closure/Special Events Policy
 - c. Park Use/Street Closure Application

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion on Development Application (DA) 12-054, for Frank Lepori, Sierra Nevada SW Enterprises, a Major Design Review for Golden Gate Petroleum consisting of a 3,200 sq. ft. convenience store with gasoline sales (7-11) and attached 1,200 sq. ft. restaurant (Port of Subs) on approximately 1.25 acres. The subject property is located within the Marketplace at Virginia Ranch, with zoning GC/PD (General Commercial with Planned Development Overlay), located at 1161 U.S. Hwy 395, within the Town of Gardnerville and the Minden/Gardnerville Community Plan. (APN's: 1220-10-110-007, 1220-10-501-006 & 008), with public comment prior to Board action. (approx 30 minutes)
7. **For Possible Action:** Discussion on a request to abandon an existing public utility easement as previously approved during the Stone Creek Planned Development project review and replacement of a new public utility easement for Parkway Vista Apartments (PD) 12-001, New Beginnings Housing, LLC parcel map application. The new easement will be located over the existing storm drain and extend the main storm drain line into the adjacent parcel for future connection. The subject property is located at 1331 Stodick Parkway in the MFR/PD (Multi-Family, 9,000 square foot lot size with Planned Development Overlay zoning district within the Town of Gardnerville and Minden/Gardnerville Community Plan (APN: 1220-03-202-001), with public comment prior to Board action. (approx 15 minutes)
8. **For Possible Action:** Discussion on Town Board member appointments to represent the Town of Gardnerville and to be the Town Board liaison for the following boards:
 - a. Main Street Gardnerville Board of Directors
 - b. Carson Valley Arts Council
 - c. Nevada League of Cities,with public comment prior to Board action. (approx. 10 minutes)
9. **For Possible Action:** Discussion on Town events for the 2013 fiscal year, including but not limited to;
 - a. The July 4th Red, White and Blue Celebration
 - b. Movies in the Park June thru September
 - c. Rock-A-Thon
 - d. Carson Valley Days – Friday Night Block Party
 - e. Old Town Days
 - f. 8th annual Christmas Kickoff
 - g. Parade of Lights, with public comment prior to Board action. (approx 15 minutes)
10. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for December 2012. (approx 10 minutes)
11. **For Possible Action:** Discussion on a request to promote Craig Tuthill, Maintenance Technician II (Grade 30) to a Maintenance Specialist II (Grade 37) with a 10% increase in compensation, and include the time served in acting capacity towards the 12 month probationary period for the promoted position, with public comment prior to Board action. (approx. 10 minutes)
12. **For Possible Action:** Approve Resolution No. 2013R-005 augmenting the Town of Gardnerville budget for fiscal year 2012-2013, with public comment prior to Board action. (approx. 5 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

13. **For Possible Action:** Discussion and direction to staff on how and under what circumstances the town owned equipment may be borrowed or otherwise utilized by other governmental entities; with public comment prior to Board action. (approx 10 minutes)
14. **For Possible Action:** Discussion on Town Resolution 2012-03, and support of County Resolution 2012R-90 in support of the consolidated tax bill draft generated by the interim subcommittee to study the allocation of money distributed from the Local Government Tax Distribution Account; with public comment prior to Board action. (approx 5 minutes)
15. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for December 2012. (approx 10 minutes)
16. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for December 2012. (approx 10 minutes)
17. **Not For Possible Action:** Reports and or update discussion from Town Board Members concerning the various boards they are a member of or a liaison to, or meetings and functions they have attended. These may include but not be limited to Main Street Gardnerville, Arts Council, and Nevada League of Cities. No action will be taken on these reports. (approx 5 minutes)

Adjourn

Next Regular Board Meeting February 5, 2013