



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Mary Wenner, Chairwoman  
Ken Miller, Vice Chairman  
Cassandra Jones, Board Member  
Linda Slater, Board Member  
Lloyd Higuera, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Tuesday, December 6, 2016

4:30 p.m.

Gardnerville Town Hall

#### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on December 1, 2016, on or before the third day prior to the meeting date, by Carol Louthan, Administrative Services Manager, Signed: Carol Louthan; in accordance with NRS Chapter 241 at following locations:

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:21 A.M.

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:28 A.M.

Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:37 A.M.

Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:45 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

#### INVOCATION – Don Wingfield from Lifepoint Church

4:30 P.M. Call to Order and Determination of a Quorum

#### PLEDGE OF ALLEGIANCE – Lloyd Higuera

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

#### FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

November 1, 2016 Regular Board meeting, with public comment prior to Board action.





**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve November 2016 claims.
4. **For Possible Action:** Approve the urban forestry annual work plan update.
5. **For Possible Action:** Approve Amendment No. 2 to Cooperative Agreement P492-12-063 U.S. 395 Kingslane Project of 110 lineal feet of sidewalk and new channel and culvert improvements with Nevada Department of Transportation, authorizing chairman Wenner to sign the agreement.
6. **For Possible Action:** Approve extension of Gilman Pond Park Amenities grant project #32-00326 with Nevada Division of State Parks, Land & Water Conservation Fund, authorizing the town manager to sign the agreement.
7. **For Possible Action:** Approve the proposed legal service agreement with Jennifer Yturbide of Rowe Hales Yturbide, LLP for attorney representation of Town interests and matters effective January 1, 2017 to conclude December 31, 2018, authorizing Chairman Wenner to sign the agreement.
8. **For Possible Action:** Approve privacy policy for the Town of Gardnerville; with public comment prior to board action. (approx. 10 minutes)
9. **For Possible Action:** Approve survey results for Town of Gardnerville Service Survey; with public comment prior to Board action.

**ADMINISTRATIVE AGENDA**

*(Any agenda items pulled from the Consent Calendar will be heard at this point)*

10. **Not for Possible Action:** Presentation by Ed James, Manager, Carson Water Subconservancy District, regarding the new Carson River Floodplain Map the conservancy has been working on modeling the Carson River watershed (approx. 20 minutes)
11. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2016. (approx. 10 minutes)
12. **For Possible Action:** Discussion to approve, approve with modifications or deny a request by the Record Courier to become a sponsor for the "Newspapers in Education" program in a budgeted amount of \$150; with public comment prior to Board action. (approx. 5 minutes)
13. **For Possible Action:** Discussion on a request for a modification to the Ranch at Gardnerville Planned Development and a Variance to Improvement Standards as they relate to design criteria for the construction of the Zerolene Road crossing of Martin Slough. The property is located south of Buckeye Road and east of Highway 395 along Heybourne Road, within the SFR-8000 (Single Family Residential-8,000 square foot minimum net parcel size) and the MFR (Multi-Family Residential) zoning districts with a Planned Development (PD) Overlay, in the Minden/Gardnerville Community Plan Area. The applicant is Ezra Nilson. PD 0-008-8 and LDA 16-035; presentation but RO Anderson, with public comment prior to Board action. (approx. 60 minutes)
14. **For Possible Action:** Discussion to approve or deny authorizing staff to proceed with submittal of an application for the Gardnerville Station project, located at 1395 Highway 395 North (APN: 1320-33-402-086) to Douglas County for their consideration and support for the 2017 Community Development Block Grant application; with public comment prior to Board action. (approx. 10 minutes)
15. **For Possible Action:** Discussion on joining with Douglas Disposal Inc. (DDI) and the Town of Minden in a trial recycling program by providing approximately 180 homes with limited recycling service in the Town of Gardnerville every other week between February 2017 and July 2017, and allowing the town to collect data needed to determine a volume across all the towns customers should a recycling program become offered by DDI full time; with public comment prior to board action. (approx. 10 minutes)
16. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2016. (approx. 5 minutes)
17. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for November 2016. (approx. 15 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- 18. For Possible Action: Discussion and election of Chairman and Vice Chairman of the Gardnerville Town Board for the calendar year 2017.**
- a. Election of Gardnerville Town Board Chairman for the 2017 calendar year; with public comment prior to Board action.
  - b. Election of Gardnerville Town Board Vice-Chairman for the 2017 calendar year; with public comment prior to Board action. (approx. 10 minutes).

**2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

**Adjourn**

**Next monthly meeting January 3, 2017**