

GARDNERVILLE TOWN BOARD

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-ny.gov

Meeting Agenda

Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member

Tuesday, April 2, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 894I0, or by calling (775) 782-7I34 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE-Lloyd Higuera

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

March 5, 2013 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities
- 3. For Possible Action: Approve March 2013 claims
- 4. For Possible Action: Accept 2012 Year End Report
- 5. <u>For Possible Action</u>: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Douglas County Senior Services for the 13th Annual Big Mama's Show & Shine, May 11, 2013 at Lampe Park.

www.gardnerville-nv.gov April 2, 2013



GARDNERVILLE TOWN BOARD MEETING AGENDA - CONT'D

6. <u>For Possible Action</u>: Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 103rd Annual Carson Valley Days Festival scheduled for June 5 through 10, 2013, sponsored by Carson Valley Active 20-30 Club #85.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 7. For Possible Action: Discussion on a Town Street Closure Application for Trinity Lutheran Church to close Douglas Avenue from Mill to Cottonwood on May 4, 2013 and a request to waive street closure fee of \$100; with public comment prior to Board action. (approx. 5 minutes)
- 8. Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for March 2013.
 - a. <u>Not for Possible Action</u>: 5 year Update of Main Street's accomplishments, presentation by Dorette Caldana (approx. 15 minutes)
- 9. <u>For Possible Action:</u> Discussion on Proclamation 2013P-01 recognizing April 26, 2013 as Arbor Day; with public comment prior to Board action. (approx. 5 minutes)
- 10. <u>For Possible Action:</u> Discussion on Boundary Line Adjustment between The Ranch at Gardnerville and Town of Gardnerville between APN's 1320-32-614-001 and 1320-33-210-063, with public comment prior to Board action. (approx. 10 minutes)
 - a. <u>For Possible Action:</u> Discussion on Boundary Line Adjustment (quitclaim deed) for the removal of open space (the "adjusted" area) from the Town's parcel, with public comment prior to Board action. (approx. 10 minutes)
 - b. <u>For Possible Action:</u> Discussion on potential new slope easements and public utility easements along the adjusted boundary to relocate those along the existing lines being adjusted, with public comment prior to Board action. (approx. 10 minutes)
- 11. For Possible Action: Discussion to award, deny or re-bid, the Chichester Microsurfacing project (project number 2012-03). The project consists of noticing adjacent residents and providing materials and labor to microsurface portions of Gilman Avenue, Chichester Drive, Marion Russell Dr, Lampe Road, and Harvest Avenue. Together with Additive Alternate "A" consisting of North Hampton Circle, Wilson Circle, and Easton Way. Awarding the project will include authorizing the town manager to sign the contract and authorize the billings in addition to 10% over the total contract amount, and to cover any change orders during construction; with public comment prior to Board action. (approx 10 minutes)
- 12. <u>For Possible Action:</u> Discussion to approve, approve with conditions or deny the strategic plan update for the Town of Gardnerville, with public comment prior to Board action. (approx. 15 minutes)
- 13. <u>For Possible Action:</u> Discussion on the Fiscal Year 2013-2014 Tentative Capital Improvement Plan (CIP), with public comment prior to Board action. (approx. 10 minutes).
- 14. <u>For Possible Action:</u> Public hearing to adopt the Tentative Budget for Fiscal Year 2013-2014, with public comment prior to Board action. (approx. 45 minutes)
 - a. <u>For Possible Action</u>: Discussion on Town Board compensation with public comment prior to Board action. (approx. 5 minutes)
- 15. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for March 2013. (approx 10 minutes)
- 16. Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2013. (approx 10 minutes)

Adjourn

Next Regular Board Meeting – May 7, 2013 Valley Vision meeting – April 8-10, 3013 @ CVIC Hall.



GARDNERVILLE TOWN BOARD

1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Meeting Minutes

Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member

Tuesday, March 5, 2013

4:30 p.m.

Gardnerville Town Hall



4:30 P.M. Call to Order and Determination of a Quorum

PRESENT:

Ken Miller, Chairman Linda Slater, Vice-Chairman Llovd Higuera Mike Philips **Mary Wenner**

Tyler Altom, Town Counsel Tom Dallaire, Town Manager Paula Lochridge, Main Street Program Manager Carol Sandmeier, Main Street Board of Director Carol Louthan, Office Manager Sr.



PLEDGE OF ALLEGIANCE- Mike Philips



The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

Motion Slater/Philips to approve the agenda.

No public comment.

Upon call for the vote, motion carried.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

February 5, 2013 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Slater to approve the minutes of February 5, 2013. Mr. Philips abstained.

No public comment

Upon call for the vote, motion carried with Board Member Philips abstaining.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Ms. Wenner announced she is the new liaison between the Carson Valley Arts Council and the Town of Gardnerville. They are having their second annual springfest. It's called the Irish Eyes Murder Mystery. It is on March 15th. If anyone is interested I have a flyer for it. They need people to go. They also have a fundraiser. Anybody who wants to donate anything there is a form you can fill out for noncash donations.

No further public comment.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion after public comment. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. Gardnerville Town Board Meeting March 5, 2013 – 4:30 p.m. Page 2

When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. Correspondence

Read and noted.

- 2. Health and Sanitation & Public Works Departments Monthly Report of activities Accepted
- 3. Approve February 2013 claims

Approved

- 4. Approve Gardnerville Special Event Application for the Douglas County Historical Society's "Taste of the Towns" scheduled for August 3, 2013.
- 5. Approve Gardnerville Special Event Application for the Douglas County Historical Society's Historic Home Tour on September 14, 2013.

 Approved
- 6. Approve Gardnerville Special Event Application for FEAT of the Carson Valley's Autism 5K and 10K Charity Walk/Run April 27, 2013 from 9:00 a.m. to 12:00 p.m. at Heritage Park.

 Approved

No public comment.

Motion Higuera/Wenner to approve the consent calendar. Motion carried.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. Not for Possible Action. Discussion on the Main Street Program Manager's Monthly Report of activities for February 2013 to include a presentation from Carol Sandmeier on the Heritage Park Gardens.

Ms. Lochridge reported the cash mob is going well. I do not have numbers yet for the last one at East Fork Gallery. I received a call from a member of the Fernley Chamber of Commerce who heard about our cash mobs and which they are trying to initiate. She was calling for some advice. We had 14 people at our monthly morning coffee meeting, seven of which were new. One is the brand new GM to Sharkey's that started today. Several people were in attendance from Gadzooks (1411 Hwy 395). It is going to be an art gallery. They will have jewelry, remade furniture; a very unique type of shop. They are hoping to open by the end of March or first part of April. Found out the old Heirloom Antiques building is not going to be a retail shop. I don't understand what they do but I heard they do backdrops, assemble them there and send them out. Dora's Old and New just recently opened. They are still trying to finalize the plans for the second annual open range dinner. They will finalize details by the end of this week. Richard Metts is the new GM for Sharkey's

Mrs. Sandmeier reported on the Heritage Park Gardens. Included in the packet is a draft of a master plan for the garden. Josh is working on the engineering aspects of this plan. Also in your packet you have a proposal that we put together about the children's garden. There is a picture of rocks in the packet. They are selling quite a few of these rocks. We have a monthly painting workshop of the rocks. We have had all kinds of special orders.

Ms. Wenner asked if they supplied the rocks.

Mrs. Sandmeier supplies the rocks from the garden area. When we have a special order we go around and pick the perfect rock. We are taking the small rocks and making alphabet rocks. We will have them for the kids to play with and also sell them. There is a picture of a tree that was donated by the Lions Club. That is the first tree out in the children's garden. There is another family that wants to donate a tree. We had 16 beds available and all but three are rented. We have changed out the children's bed and made it a wood sided bed so they have easier access. Next to the master gardener's bed there are two wood beds up there. We couldn't fit the hay bale beds up there. They are ready to build more beds. Today I heard there is a possible rental by the youth group from the Partnership of Community Services. We will do a square foot gardening plan with them so each of the 12 students will have their own square. We have some upcoming events planned. On April 20th we will have a daffodils day. They will have a few activities and some publicity. The big one will be the second annual plant swap and sale June 1st. We will have speakers and some activities like last year. Currently they are working on cleaning up and getting the gardens ready for spring planting and prepping the area for the labyrinth construction. We have three active teenagers helping us and they ride by and ask if we need help. Residents that are close to the garden are always coming over to help and

they watch over the garden.

- 8. For Possible Action. Discussion and direction on budget development for Fiscal Year 2013/2014 including, but not limited to;
 - a. Review of current and proposed town projects.
 - b. Review the updated capital improvement plan.
 - c. Discussion on Health & Sanitation dumpster rental and number of residential trash cans provided to town residents per policy.
 - d. Discussion of additional staffing and compensation of staff and town board.
 - e. Review of the revenue estimates, staff revenue projections and other matters properly related thereto, with public comment prior to Board action.

Mr. Dallaire wanted to give an overview of where we are with the budget. It is due next month. What you determine tonight will modify this version and then we will get it back and have it before the board meeting next month.

Vice-Chairman Slater would like to make sure to get a copy of the packet for next month since I will not be here.

Mr. Dallaire will need to have the tentative budget ready to hear in April so the county can then report it to the state. We did get the public notices for the workshop out to all the news channels. I have not heard it on the radio yet. We sent it out in the Biz Blast and will post it at the grocery stores. We can see if the paper will do an article on the press release. This is the document Steve asked me to put together. It is on the website. This is the strategic plan and all the bold and bulleted items listed are how we have accomplished that goal or are working on that goal. If you see anything that is missing please let me know and we can add to it before the workshop. At the workshop they will work on updating, modifying or adding what the Board would like to accomplish in Gardnerville. The handout shows you where each dollar of your tax goes. The figure includes \$20m in improvements in the Carson Valley, most of which are in Gardnerville.

Mr. Dallaire went over the salaries, wages and benefits portion of the budget, adding a new position or promoting an existing position.

The Board discussed adding a maintenance supervisor, park ranger 1 or maintenance tech 1. The direction to Mr. Dallaire was to include a maintenance supervisor salary in the 13/14 budget.

Mr. Dallaire went over the achievements for 2012/13. We are getting prices again on patching the stucco on this building or redoing it. It would be \$900 to patch it. We have money from this year's budget we can roll forward and add money to it if we want to do the entire building. There is a new computer for my office plugged into this year's budget. We will go to twice a year cleanings for the carpet in the office. We would like to look at purchasing the old GES building, which is now vacant. We are running out of room in this office. We could apply for funding to get it evaluated through SHPO. It will be coming up on the school district agenda in the next month or so to see what their board wants to do with it. There would be some improvements that would go along with that. Is this something the Board would like to pursue to work something out with the school district? The school district does not want to go to auction.

The Board discussed the possibility of acquiring the GES building.

Mr. Dallaire pointed out the school district is working on doing a parcel map for the property. The school district does not want to see it empty but they are not in the business of rehabbing old buildings. We would have to do an analysis and then you can get funding for rehabilitation. They won't pay for parking improvements but anything to the structure itself would be funded to make it safer. It is already publicly accessible.

Chairman Miller would like a special meeting and adjourn over there and have a tour of the building.

Mr. Higuera suggested getting some dimensions. It could be our CVIC hall. The county is building a community center but there is nothing in that center for performing arts. It would be a community gathering spot. We still need that type of thing in the community.

Vice-Chairman Slater thought the idea is worthy of looking at. If we can take a tour of it we could get a general idea.

Mr. Dallaire will proceed with the idea to show a floor plan and find out what the dimensions are. There is a basement for storage. There is a strip of land owned by the school district between the Hellwinkel property and the school. We should be able to get some kind of easement. We could do a parking lot below the soccer field on the Hellwinkel property. Then the events you would just walk around the barns and you are at Heritage Park. We can get something sketched up. We could lease out this building. It's owned outright. Then it would be another revenue generator. He continued the presentation going over the projected parks and public works projects. In the next budget cycle maintenance will be the larger figure and capital projects will be smaller specific to just new improvements such as crosswalks and ADA ramp upgrades.

- Mr. Philips asked about the gas station. Where is that going to come in with the work we need to do.
- Mr. Dallaire has included it in the CIP. We can use the money for another project if it does not go forward.
- Mr. Dallaire continued with the projected public works projects.

Board discussion on proposed parks and public works projects in the 13/14 Capital Improvements Program.

Mr. Dallaire asked if the Hellwinkel channel and trail is still a top priority for the Board. Staff feels the trail is more of a priority than the channel because the channel is off to the far side of the channel and doesn't gather that much storm water.

Mr. Higuera asked about the crosswalks.

Mr. Dallaire explained NDOT has a new director. They have wiped the slate clean for grants and changed the program. So we thought we needed to reapply. I received a call today from Dean Morton and they are ready to issue the notice to proceed, but he wants it in writing from his boss to proceed. It may be a while before we hear back. The other grant we received was for the amenities at the nature park. They will be getting that started as soon as we receive the notice to proceed.

Mr. Dallaire continued with the public works/parks projects.

Vice-Chairman Slater asked about the Ezell half street improvements.

Mr. Dallaire is proposing to do the section in front of Heritage Park Gardens only.

Vice-Chairman Slater asked if Gasoline and Tognetti Alley could be DG instead of paving them.

Mr. Dallaire believed it was a priority at the time when I started. In the meantime we have had Alton come over once a year to regrade and recompact it. So it is not a high priority now. We could pull it off. Gasoline Alley we use with the trash truck every time we pick up residential trash. The residential access is all off the alley.

Vice-Chairman Slater asked about the town maintenance facility upgrades; Raley's to Toler sidewalk plan \$56,000.

Mr. Dallaire explained the plan for Toiyabe sidewalk to go from Raley's to Toler. We were going to push the yard out because we own the whole strip adjacent to our property. We want to add the eight foot wide sidewalk to get to the GES school so that link is done. Then we would push our yard out and move the cinder location into a retaining wall/concrete structure that could be covered. Those cinders would be relocated to the side of the building. That would free up the yard. Also, the grass area is storing the last load of dumpsters we received. I would like to utilize that area for storage. We would put up a fence, remove the curb, relocate the flag pole to the front and put in some asphalt grindings to store the cans on that side; leave the back side of the building for equipment, pop the back of the yard out to the path and have an access entrance for the landscaper that is in the back with a double gate so we can get in and out off Toler instead of driving around to the highway. Do they want to invest some money into the town facilities?

Vice-Chairman Slater asked about the fleet equipment. How often would you use the backhoe?

Mr. Dallaire thought if we had the backhoe we could clean the ditches ourselves. The dump truck we have now is in the worst condition of any vehicle we own. We need a crack seal machine to be a little more efficient. We need a

Gardnerville Town Board Meeting March 5, 2013 – 4:30 p.m. Page 5

trailer that is wider with a tilt bed for the lawnmowers. We would auction off the old ones. He is watching state surplus for used equipment we might be able to purchase for less. We are hoping to get the barns and shop done on the Hellwinkel property so we would have more storage. Do we want to move the repair of the barns and shop up on the CIP? Eventually when Sierra Nevada Southwest comes for a larger project and wants to change the 80 acres of commercial that is when we will ask for some property for a shop/storage facility. We want to paint the maintenance shop.

Vice-Chairman Slater mentioned there was a fence down at the Hellwinkel property. Is there any way of reinforcing the fence?

Mr. Dallaire will look into it. He asked if the Board would like to move up the maintenance yard project?

The Board agreed if it gives staff more room at the maintenance shop it should be included.

Mr. Dallaire continued with completed and proposed public works projects and the health and sanitation budget.

Mr. Dallaire went over some of the accomplishments of Main Street Gardnerville. They have quite a few volunteers, quite a following on Facebook. The Biz Blast goes to 800 people who signed up with their email and it also goes to 1130 fans on Facebook. They have loaned out \$56,000. The flower baskets are a great program. We will be having a presentation next month from Main Street that shows their achievements and how the program is helping. The town is still the primary supporter of the program. This is the five year mark. The town is down to \$60,000 for the support. Main Street Gardnerville is concerned about the program at the five year mark and not proceeding with it. I think it is a huge benefit. Paula has been doing a great job. She has a great working relationship with all the volunteers.

Chairman Miller added the program is run by Paula but they have 70 to 75 volunteers. That says a lot for the program. They have gotten grants. If they get the 501c3 designation I think they will see a difference in contributions.

Mr. Dallaire went back to health and sanitation to cover some of the issues that need to be corrected in county code, the residential trash can and current dumpster issues. I will look at and bring back a cost analysis of dumpster rental fees being discontinued and having every commercial customer picked up at least one time a month. Residents would be allowed two trash cans and two greenwaste cans. Any cans over that limit would be charged.

Mr. Dallaire went over town board compensation and staff salaries.

Vice-Chairman Slater likes Minden's town board compensation rates.

Mr. Philips felt this is something that would need to be brought back.

Mr. Dallaire needs some direction for the budget. We can discuss it next month again. Minden's rate would be a 12 percent increase for the chairman, five percent for the vice-chairman and 10 percent for board members.

Mr. Philips asked if anyone on the Board really cared about the increase.

Vice-Chairman Slater thought they should be compensated.

Chairman Miller suggested \$500 for the chairman and \$450 for the rest.

Vice-Chairman Slater thought that would put them below the Ranchos GID. She suggested \$500 across the board, the same as the Ranchos GID.

Mr. Philips asked Mr. Dallaire to agendize it and they can talk about it at the next meeting.

Vice-Chairman Slater asked Mr. Dallaire to base the budget on the Gardnerville Ranchos GID rates and then they can discuss it.

Mr. Dallaire has a spreadsheet he received from Kathy Lewis on employee salaries. From the spreadsheet a two percent increase ends up to be about \$4,000. I believe Minden is proposing a 4% merit increase maximum. This August there will be another one percent increase in PERS for employees. There was an increase this year of 9 ½ percent for health insurance. We held the employees this fiscal year to a 2% maximum increase. In 2011 there was

Gardnerville Town Board Meeting March 5, 2013 – 4:30 p.m. Page 6

a PERS increase of one percent and we had a zero percent salary increase.

Chairman Miller suggested looking at the four percent.

Mr. Higuera agreed.

Vice-Chairman Slater thought it was a figure the Board can work with. We need to make sure the employees know we appreciate their working with us.

Mr. Dallaire corrected the amount of each two percent increase to \$6,000.

Mr. Dallaire talked about the county's cost allocation. Minden has approached him about sharing a financial employee. The county will be doing a new report on cost allocation. The finance employee would be a specific item on the agenda if they would like to see that. I would also like some direction on a possible wifi spot at the park. It would run about \$60 a month.

Vice-Chairman Slater asked if they really wanted to add another expense. We need to cut back, not keep adding.

Chairman Miller felt with the middle school close by it would end up being a place for the kids to congregate.

Mr. Dallaire will move the maintenance yard project up on the CIP if the Board is okay with that. We also talked about purchasing a used vehicle rather than a new one. I will bring it back to the Board if I find something. I will keep an eye on the state purchasing site.

9. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2013.

Mr. Altom reported they did the regular work on the agenda. Did a little bit of work with Tom on the presentation to the county for the Eagle Gas property. It sounds like they got the exemption. Talked with Doug Ritchie about the exemption. Looked at a few easements related to the Wal Mart site. Next month there will be the modification to the Ranch at Gardnerville. I looked at a few preliminary things on that.

10. Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for February 2013.

Mr. Dallaire asked if there were any questions on his report. Starbucks is looking at redoing the outside edge of the building. They are adding an awning. I think staff can handle it at the staff level rather than holding them up another month. They will try and move the handicapped ramp around but there will be a slope issue. I will work with the county on that. Next month the boundary line adjustment for the Ranch at Gardnerville will be on the agenda. The Ranch at Gardnerville parcel we obtained in 2004 needs to get pushed out and the issue Tyler was talking about was a construction easement so they can fill on our property where the boundary line adjustment is going. We will keep an eye on that. Also as soon as the easement record for Wal Mart we will see the Golden Gate Petroleum parcel come forward

Motion Higuera/Wenner to adjourn at 8:27 p.m.

Hespectfully submitted,	
Ken Miller	Tom Dallaire
Chairman	Town Manager

Gardnerville Town Board





1.	Title: Correspondence
2.	Recommended Motion: Receive and File
	Funds Available: ☐ Yes ☐ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2013 Time Requested: n/a
5.	Agenda: ☐ Consent ☐ Administrative
	Background Information: This section provides copies of letters or other correspondence received, that Staffeels are noteworthy for the Board members to review.
6.	Other Agency Review of Action: Not Required
7.	Board Action:
	☐Approved ☐Approved with Modifications ☐ Continued





Councilwoman Debra March, President
Mayor Emily Carter, 1st Vice President
Councilwoman Anita Wood, Second Vice President
Chairman Jeff James, Third Vice President
Mayor Mike Giles, Secretary/Treasurer
Councilman Steve Ross, Immediate Past President
Wes Henderson, Executive Director

310 S. Curry Street · Carson City, Nevada 89703 • Phone: (775) 882-2121 · Fax: (775) 882-2813

Web Site: http://www.nvleague.org

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MEETING NOTICE

Quarterly Board Meeting

Date: April 18, 2013

Time: 2:00 p.m. – 4:00 p.m.

Location: Old Assembly Chambers

101 North Carson Street Carson City, NV 89701

Local Government Day at the Legislature

Date: April 19, 2013

Time: 8:00 a.m. - 5:00 p.m.

Location: Legislative Building

Please RSVP to nvleague@nvleague.org by: April 12, 2013



Carson River Watershed Boundary Map

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Upcoming Events 8

The Flow

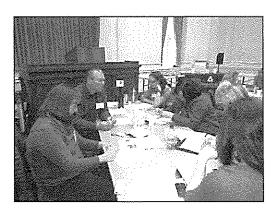
Delivering News from the Carson River Watershed Community

Spring 2013

CRC Environmental Education Roundtable: Developing Effective Program Measures

By Steve Lewis, University of Nevada Cooperative Extension

How successful are you as an environmental educator? What difference are your programs making? Are people changing as a result of your programs in what they know and how they behave? And, ultimately, has your programming improved environmental conditions? These are fundamental questions all those in environmental education must ask and find creative ways to answer. It all comes down to accountability to funders, participants, and us — the individual educators. The CRC Education Working Group members found themselves asking these questions

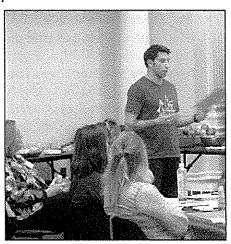


Small groups work on evaluation components.

and designed a day-long workshop on February 6 in the beautiful Old Assembly Chambers at the State Capitol to help others improve their program evaluation skills.

Dr. Sue Donaldson, Water Quality Specialist, University of Nevada

Cooperative Extension, delivered the keynote presentation entitled "Moving Beyond Awareness: The 'So What'



A spokesman from each group reported on their "breakout sessions".

Factor." Successful program evaluation begins with planning and planning precedes program implementation. Sue shared a Logic Model on the NEMO program and talked about how the planning she invested in the project from the onset established a firm foundation for program evaluation as well as implementation.

Roundtable participants broke into seven small groups and worked on evaluation components for existing environmental education programs. The "guinea pig" programs included Sierra Nevada Journeys Watershed

(Continued on page 7)

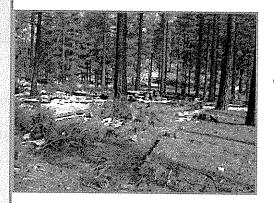
CLEAR CREEK MULTI-JURISDICTIONAL HAZARDOUS FUELS REDUCTION PROJECT

By Washoe Tribe of Nevada and California, Washoe Environmental Protection Department

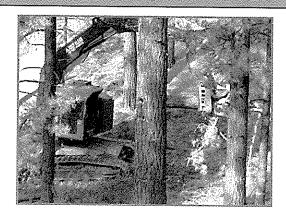
Project Description:

The Washoe Tribe, in partnership with the US Forest Service — Carson Ranger District and Nevada State Parks, is beginning implementation of its portion of the Clear Creek Multi-jurisdictional Hazardous Fuels Reduction Project. The project received funding through the Southern Nevada Public Lands Management Act (SNPLMA) Round 9 program.

Clear Creek is at increased risk to catastrophic wildland fire. Effective fire suppression, repeated drought cycles, insect infestations, and tree diseases have combined to produce an unhealthy ecosystem susceptible to devastating wildland fires. The area contains dense brush understory, significant ladder fuels, overstocked forest stands, expanding areas infected with dwarf mistletoe and stem rusts, extensive down and standing dead trees, and brush and conifer invaded aspen stands. Previous wildland fires in the area have burned erratically with devastating results.

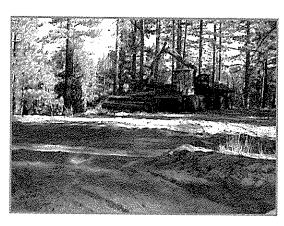


Grant funding was utilized to obtain a contractor to perform the project activities.



Project Goals:

- Restore culturally important native vegetation
- · Improve ecological function and health
- · Reduce risk of catastrophic wildland fire
- · Reduce hazardous fuel loading
- Protect natural and cultural resources, watersheds, and communities.



Treatments:

CTL Forest Management was contracted to complete thinning treatments on the Upper Clear Creek Parcel. Mechanical thinning was completed in fall 2012. Trees up to 29" dbh were thinned utilizing a ground based tractor system. Hand thinning will be completed in the meadows and aspen stands. Landings and temporary roads will be rehabbed and reseeded this spring.

Approximately 60 cords of fuel wood was provided to the tribe. Approximately 350 poles will be provided to the Tribe for construction of a round house.

Changes to the CWSD Board of Directors

By Debbie Neddenriep, Carson Water Subconservancy District

We want to recognize and thank all the board members whose terms ended in December 2012, Andy Aldax—Douglas County Agriculture Representative, Tom Sweeney—Alpine County, Mike Olson—Douglas County, Chuck Roberts—Lyon County, and Pete Olsen—Churchill County. We appreciate their thoughtfulness, insightfulness, and tireless efforts on behalf of the Carson River Watershed. Best wishes to all in their future endeavors.

As of January 2013, five new board members joined CWSD's Board of Directors, Mary Rawson—Alpine County, Barry Penzel—Douglas County, Ray Fierro—Lyon County, and Carl Erquiaga—Churchill County. In addition, Don Frensdorff has filled Andy Aldax's position as the Douglas County Agriculture Representative. Please visit the CWSD website to learn more about each of our new board members. We look forward to their fresh viewpoints and appreciate their willingness to serve on CWSD's board.

2013 Andy Aldax Award presented to the Minor Family of Dayton Valley

By Toni Leffler, Carson Water Subconservancy District



Andy Aldax presents the Minor Clan with the award while CWSD Board President Ernie Schank looks on.

Carson Water Subconservancy District is pleased to announce the Minor Family of Dayton, Nevada, has received the 2013 Andy Aldax Award for exemplary service in conservation and protection of the Carson River Watershed. Created in 2007, this award recognizes individuals or organizations for significant contributions in promoting and achieving the Carson River Watershed Vision Statement. Nominated for demonstrating watershed conservation, community leadership, on-the-ground education and conservation projects, the Minor Family has been hard at work for 64 years. Three generations of Minor Family members, patriarch Gene (deceased) and matriarch Delphine, with son Tom, and daughters Mary and Julie, and all of their respective families, have donated over 3,000 volunteer

hours toward conservation efforts in the Carson River Watershed. The family has actively participated in multiple community boards, authored state legislation, received 4-H Leader of the Year (Delphine), and lead numerous tours of their Dayton Valley ranch to demonstrate conservation measures. They even host the annual community Easter Egg Hunt. In her nomination letter, Linda Conlin, River Wranglers President, stated, "The Minor Family Ranch not only supports the vision of the Carson River Coalition, Tom actively participated in developing our vision. The Minor Family is one of the founding families of the Middle Carson River Carson River Management Planning Group (CRMP) and the formation of the Dayton Valley Conservation District. Generous with their time and resources, the Minor Family Ranch practices conservation, education, and service to community." CWSD is grateful for their many years of dependable and enthusiastic service to the entire Carson River Watershed.

Conserve Carson River Work Day Creates Change!

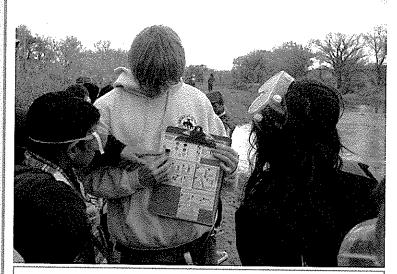
By Linda Conlin, Nevada River Action Team

For nearly two decades, elementary 4th graders and teen mentors have worked side-by-side on the banks of the Carson River. They explored the concept of watershed and learned about pollution, created water cycle bracelets, tested water quality, and learned how animals adapt to their surroundings by using activities *Ernie the Invertebrate* or *Build a Beaver*. They worked together to wrap cottonwood trees to protect them from beaver, install wood duck nest boxes and bat houses, and plant thousands and thousands of willows along the river bank.

In 2012, the 18th anniversary of Conserve Carson River Work Days, I asked elementary kids why we do this field trip with them. "What do we want you to

FFA student from Douglas High works with elementary 4th graders from Gardnerville Elementary at The Nature Conservancy River Fork Ranch. Paul Pugsley, CVCD, offers technical assistance. *Photo Courtesy of Nevada River Action Team*

learn?" I asked them when I visited their classrooms after the field trip. "You want us to learn about the river and how we can take care of it," answered one eager student. "You want us to conserve



Silver Stage High School biology student teaches about the importance of dissolved oxygen to students from Riverview Elementary at the Minor Family Ranch. Photo Courtesy of Nevada River Action Team

water," chimed in another. "We need to stop pollution," said a third. Another student laughed as he said, "You want us to have fun!" "Yes, you're all on the right track!" I responded.

Interested in challenging the students and taking it to another level, I invited them to make changes in their lives to reduce their impact on our watershed. Each student made a choice to do one thing at home, at school and when they are out and about so they can become Carson River Stewards. They plan to bring refillable water bottles to school instead of using plastic bottles or use the backside of paper for rough drafts or scratch paper. They agreed to pick up their

(Continued on page 5)

Right: The Shovel Brigade - Dayton High School science students take a short break after working with elementary students from Sutro Elementary School. Photo Courtesy of Nevada River Wranglers



Jennifer Harris stakes willow bundles to the stream bank at Conserve Carson River Work Day 2012. Photo Courtesy of Nevada River Wranglers



(Continued from page 4)

dog's poop or leave parks and river access cleaner than it was when they arrived. They want to try using cloth napkins and sponges instead of paper napkins and paper towels at home or take five minute showers or turn off water when brushing teeth. The Conserve Carson River Work Day impacts their lives in a significant way and we plan to continue this watershed event for years to come.

They went to the river, got the t-shirt and made the commitment. Won't you follow their lead?

Mark Your Calendars

What: Carson River Festival

When: June 22, 2013

Time: 9:00 AM—3:00 PM

Where: Old Town Dayton at

Oodles of Noodles

What: Main CRC

Meeting

When: May 13, 2013

Time: 9:00 AM—12:00 PM Where: Sierra Room, Carson

City Community Center

Coalition

Tentative Topic: Floodplain Issues

Hope Valley Meadow Stewards: Contributing to Restoration Planning Efforts on Upper West Fork Carson River

By Chris Katopothis, Alpine Watershed Group

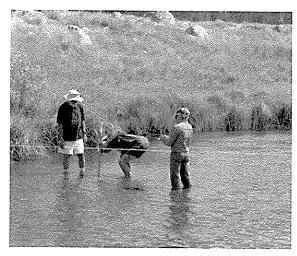
The West Fork of the Carson River starts as a small mountain stream flowing out of the Lost Lakes along the Sierra crest near Carson Pass, and meanders down the Eastern slope of the Sierra into Hope Valley Meadow. Within the Hope Valley reach, the river has been joined by several smaller tributary streams and provides flows able to support the well-known trout fishery in Hope Valley. However, the river in this reach does not function to support self-sustaining wild fish populations or adequate riparian habitat for wildlife. The upper West Fork Carson River is also an ongoing source of abundant clean water for downstream users.

In part due to various historical and ongoing recreational uses, the stream channel in large portions of Hope Valley Meadow is incised and down cutting the channel. This results in the river losing connection to its natural floodplain areas in the meadow. Riparian vegetation is present only intermittently, leading to unstable banks, a lack of complex in-stream habitat and limited cover for fish and wildlife.

Starting in 2011, American Rivers, a non-profit working to protect and restore the nation's rivers and streams, is leading a multi-partnership effort to assess restoration needs in Hope Valley Meadow. Design plans focus on improving hydrologic function and wildlife habitat within the meadow. The overall goal of the Hope Valley Restoration Project is to restore the full range of ecosystem services to this highly-visible and well-known meadow. These services include natural water storage, flood attenuation, cooling and filtering of water, aquatic and riparian habitat, and recreational values.

Alpine Watershed Group (AWG) in partnership with Friends of Hope Valley and American Rivers, is recruiting and training volunteer "Meadow Stewards" interested in helping with water quality monitoring, streamflow monitoring, and photo monitoring in Hope Valley. Field training began in May 2012, with a number of

outings and data collection conducted through the 2012 field season. Meadow Stewards learn to measure river flow using United States Geological Survey approved equipment, and to maintain and download data collected by digital loggers at each monitoring site. Information collected by Meadow Stewards helps inform the restoration planning process, but most importantly, this information establishes baseline data for surface water characterization before any potential restorations are implemented.



Meadow Stewards measuring West Fork Carson River water levels in Hope Valley. Picture Courtesy of Alpine Watershed Group

The 2013 Meadow Stewards field season begins May/June and will continue into fall, as weather and flow conditions permit. We welcome new volunteers! Training is provided to anyone interested in contributing to the monitoring efforts in Hope Valley. Come join the Hope Valley Meadow Stewards team and enjoy this beautiful and unique Sierra Nevada meadow while gathering valuable information that supports the meadow restoration.

Learn more about the project at www.alpinewatershedgroup.org. To volunteer in the field, please contact Chris at 530-694-2327 or awg.chris@gmail.com.

(Continued from page 1)

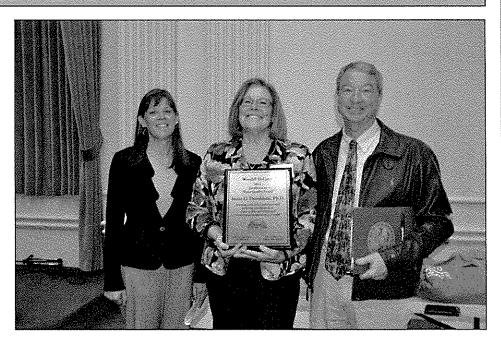
Education, Nevada Recycles, Schoolyard Habitats, Eagles & Agriculture, Explore Your Watershed Conservation Tours, Project Wet, and the Alpine Watershed Group Citizen's Monitoring. The first breakout session was to write program outcomes, describing learning, action, and conditions as a result of the program. Next we practiced writing SMART (specific, measureable, attainable, relevant, time-bound) goals. Completing the participation, activities, and program investments was the work of the third breakout session. And finally, the small groups developed strategies to measure and convey program results.

In addition to these hands-on exercises, we heard from Andre DeLeon, Nevada Department of Education, who talked about the next generation science standards. Sonya Sistare, University of Nevada Cooperative Extension, shared evaluation approaches used to measure the Living With Fire Program. Throughout the course of the day, participants were able to contribute feedback via handheld response devices also known as clickers. These devices helped demonstrate the value and utility of immediate program evaluation. For instance, 90 percent of the attendees indicated by clicker feedback they would change the way they evaluate their program(s) as a result of what they learned at the Roundtable. A follow-up survey will be conducted in three months to determine longer-term impacts. Network opportunities were provided by way of breaks, display sharing and a giveaway flash drive with detailed information on environmental education programs throughout the Carson River Watershed. Thank you to all who participated and helped organize this successful event.

Congratulations to Dr. Susan Donaldson 2013 Wendell McCurry Award Recipient!

We appreciate all Dr. Donaldson has done to educate the public about nonpoint source pollution throughout Northern Nevada and want to acknowledge this well deserved honor.

To learn more about Dr. Donaldson's work and this prestigious award, see the full press release on the Nevada Division of Environmental Protection (NDEP) website at http://ndep.nv.gov/admin/wendll13.htm



Colleen Cripps, Administrator, NDEP; Dr. Susan Donaldson; and Mr. Dave Gaskin, Deputy Administrator, NDEP. Photo courtesy of Mary Kay Wagner, NDEP

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FOR
INFORMATION
ON REGULARLY
SCHEDULED
MEETINGS VISIT
www.cwsd.org

Editor: Brenda Hunt

Thanks to these
Contributors!
Chris Katopothis
Debbie Neddenriep
Linda Conlin
Steve Lewis
Toni Leffler
Washoe Tribe of NV
& California





This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.



Upcoming Events

Earth Week Events at Fallon Paiute Shoshone Tribe:

April 24—27, 2013. For a complete schedule email <u>Carmen Gonzales</u> or call 775,423,0590.

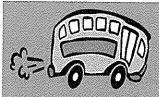
CRC Main Meeting: May 13, 2013, 9:00am - 12:00 pm. See AD on page 5 or for more information email <u>Brenda Hunt</u> or call 775.887,9005.

Grazing & Weed Management

Workshop: May 18, 2013, 8:00 am - 3:00 pm, River Fork Ranch, 381 Genoa Lane, Genoa. Email <u>Jamie Greer</u> or call 775.353.3640 to learn more.

Spring Wings at Stillwater National Wildlife Refuge:

May 17-19, 2013. This is an awesome event! Go to www.springwings.com (after 3/18) to register, or email Susan.gawyer for more information 775.423.5128, ext. 228



Carson River Get on the Bus Watershed Tour 2013

Nunc 12 & 13, 2013 8:30 a.m.—4:30 p.m.

Headwaters to the Terminus

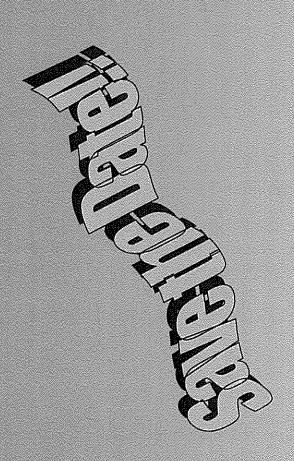
Carson River Coalition and Carson Water Subconservancy District invite you to join us for these informative days sharing programs, projects, and studies accomplished throughout the watershed. Hear about noxious weeds, aquatic invasive species, river projects and what's on the horizon!

Download a registration form at www.cwsd.org . Send via fax/email 775.887.7457 / kathi@cwsd.org

All subscribers who receive a physical & digital copy of the newsletter will no longer get a physical copy beyond this edition. To continue to receive both, contact Kathi@cwsd.org by May 31st.



CARSON WATER SUBCONSERVANCY DISTRICT 777 E. Williams St., #110A Carson City, NV 89701





Carson Ríver Coalitíon

Working together for the Carson River Watershed

What: Main CRC Meeting

Monday, May 13, 2013 Time: 9AM— 12PM When:

Sierra Room, Carson City Community Center Where:

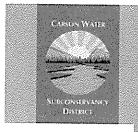
Meeting Topics:

Floodplain Management, Protection & Conservation

Carson River Mercury Superfund

CRC Working Group Updates

Questions? Call or Email Brenda Hunt at 775.887.9005 or brenda@cwsd.org



Carson Water Subconservancy District

Search

CWSD Events Schedule

Event Detail

Event Date: 4/4/2013 8:45:00 AM

Location: Building A, El Dorado County Board of Supervisor

Chambers 330 Fair Lane Placerville, CA

Subject: California Pesticide Continuing Education Training

Details: Registration is at 8:45; The Program runs from 9:00 am -

12:00 pm. For additional information please contact El

Dorado County Dept. of Agriculture (530) 621-5520

Sponser Link:

Agenda Link: Flyer: California Pesticide Continuing Education

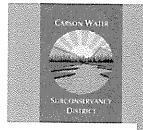
Category: CRCMeeting

BACK

Carson Water Subconservancy District

777 E. William Street. Suite 110A Carson City, NV 89701 (775) 887-7450

For information regarding this website, please contact: visionASP



Carson Water Subconservancy District

Search

CWSD Events Schedule

Event Detail

Event Date: 6/12/2013 8:30:00 AM

Location: Meet Next to CWSD Office 777 E. William Street Carson

City, NV

Subject: 2013 Get On The Bus Carson River Watershed Tour

Details: Learn about the Carson River Watershed on this two-day bus tour. Cost is only \$100 if received by May 17, 2013.

Sign up early for this great tour! See attached flyer.
Contact Kathi Lawrence with questions at 775.887.1260

or kathi@cwsd.org

Sponser Link:

Agenda Link: Flyer & Registration

Category: SPECIAL

BACK

Carson Water Subconservancy District

777 E. William Street, Suite 110A Carson City, NV 89701 (775) 887-7450

For information regarding this website, please contact: visionASP

Spring 2013 Volume 6, Issue 1

NDWR

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City of Las Vegas Becomes Class 5 CRS Community

Las Vegas has earned the first Class 5 Community Rating System (CRS) ranking in Nevada. With this upgrade, Las Vegas joins the top 6% of CRS communities nationwide. Viva Las Vegas!

Learning from Our Flood History

In a recent Sunday edition of the Reno Gazette Journal (January 27, 2013), an article by Marilyn Newton (who some may remember as having taken some of the most compelling photographs of the 1997 New Year's Floods) tells the history of the Town of Caliente, Nevada, and the impact that repeated flooding has had on this historic railroad town. In her article Ms. Newton describes construction of the railroad in the early 1900s and writes:

"Another problem facing the construction crews was the canyon, through which the peaceful 1 little Muddy River meandered. It was definitely not the best place to lay track, but other geographical handicaps made it the only logical location. Perhaps the engineers should have listened when a friendly, wizened, wrinkled Indian watched the progress, then shook his head and pointed to a place about 15 feet above the rail bed as if indicating that's where the track should go. According to legend, the learned engineers were not about to take the advice of the old man. That was a decision they would regret."

After repeated flood damages and destruction to railroad track and rolling stock during subsequent flood events, the tracks were eventually relocated, heeding the advice of the old man.

Fast forward to 2013 and FEMA's implementation of the Biggert Waters Flood Insurance Reform Act of 2012. The Act calls for changes to the National Flood Insurance Program (NFIP) which are intended to repay the nearly \$18 billion debt to the U.S. Treasury that resulted from the devastating 2005 Hurricane season, and to make the program actuarially sound. To achieve these objectives, FEMA intends to phase in flood insurance premium increases to reach actuarially based rates and to phase out premium subsidies and discounts.

As these changes go into effect, flood insurance policy holders with property in high risk flood zones will be looking for ways to reduce their policy premiums. When flood insurance policies are written, the premium depends in large part on the way the insured structure is built. Insurance underwriters consider not only flood zone but also such things as the lowest floor elevation, elevation of machinery and equipment servicing the building, flood venting, and details of a crawlspace construction. Communities that enforce NFIP building requirements in Special Flood Hazard Areas are ultimately assisting property owners with controlling their

flood insurance costs. Communities that enforce higher standards, especially freeboard standards, provide further policy premium savings for property owners.

For communities with limited, existing development in Special Flood Hazard Areas, the impending premium increases should provide further incentive to guide inappropriate development away from areas susceptible to flooding. Participation in the Community Rating System (CRS) is another way in which communities can lower policy premiums for their constituents through CRS premium discounts.

Marilyn Newton's story of Caliente reminds us of the consequences of ignoring historical knowledge of local flooding and putting development and infrastructure at risk by locating them in the high risk flood hazard areas. Implementing and enforcing floodplain management standards not only makes sense for protecting development from future flood damages, it also keeps money in our Nevada communities through lower flood insurance premiums.

> Kim Davis, PE, CFM Nevada Floodplain Manager

Carson River Coalition Reaffirms Main Message: Protect Floodplain from Development

By John Cobourn and Steve Lewis, University of Nevada Cooperative Extension, and Brenda Hunt, Carson Water Subconservancy District

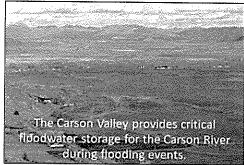
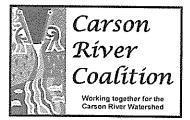


Photo: Full rights remain the property of Walf Products, Inc.-nurr.wolf-products.com

"Rivers were here long before man, and for untold ages every stream has periodically exercised its right to expand when carrying more than normal flow. Man's error has not been the neglect of flood control measures, but his refusal to recognize the right of rivers to their floodplain."

Engineering News-

Record 1937



Following the Carson River Coalition (CRC) Forum in February 2012, participants submitted feedback on the Forum via an electronic questionnaire. One question asked whether participants agreed or disagreed with the statement:

"Protecting the floodplain from future development should continue to be the CRC's main message." Of the 67 people who answered, 94% agreed (61.2% strongly agreed/32.8% agreed). This result reaffirms the CRC main message developed in 2003 that provided the impetus for the development and publication of the 2008 Carson River Watershed Floodplain Manage ment Plan (CRWFMP, 2008).

Why is protecting the floodplain from development such a critical message to convey and task to accomplish for the Carson River Watershed community? The Carson River is prone to flooding every five years on average, and 17 of the Newton, Reno Gazette Journal) past 33 documented flooding events since 1852 have caused major flooding and extensive damage. Ensuring that floodplains within the river corridor and flood hazard areas are kept in an open and more natural state allows the river to access its floodplain during flood events, providing natural, low

cost, flood protection (CRWFMP 2008). This type of protection is often referred to as the "Living River" concept and is a best practice in floodplain management. Benefits of this concept include:

- The river remains connected to its floodplain.
- Open floodplains provide storage for floodwaters, which can limit the damage downstream.
- Wildlife, ripatian and river habitat are minimally disturbed.
- Water quality and supply are enhanced.
- Structures are not built in hazardous, unstable and unsafe areas.

from the large 1997 river floods was over 30 times greater along the Truckee River than along the Carson River (UNCE Fact Sheet 11-69). The Truckee Flood Management Project is looking at a price tag of around 1.6 billion dollars to retroactively obtain a "living river." Do current and future residents of the Carson River Watershed want this to be their future? It is much less hazardous and costly to prevent development in floodplains than to protect development after it is built. Since floodplains are the water storage areas during flooding events, Carson Watershed communities can avoid future

> catastrophic flood damages if they work now to keep the river's floodplains in agriculture and open space uses. Currently, most communities along the Carson River are not located in the floodplain; therefore,



Dangers of channel migration are severe. This home in the Dayton Valley was torn apart when banks were eroded by the force of floodwaters in the incised channel. (Marilyn

Truckee River floodplains provide a contrast to those of the Carson River. In the Truckee River Watershed, much of the floodplain through Reno and Sparks contains buildings, residences and roads. As a result, the estimated cost of damages

we have a timely opportunity to achieve floodplain protection and safeguard our future.

The CRC's River Corridor Working Group is a voluntary partnership that works toward

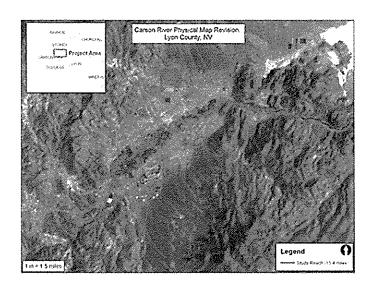
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Carson River Flood Mapping Project

By Mitch Blum, HDR Engineering

HDR Engineering is developing detailed hydrology, hydraulic models, and floodplain mapping for approximately a 40 mile reach of the Carson River in Lyon County and Carson City, Nevada for the Carson Water Subconservancy District (CWSD) through a grant from FEMA Region 9. This work is being conducted under the FEMA Cooperating Technical Partners (CTP) program and is part of continuing efforts to provide sound floodplain management in the Carson River Watershed.

In order to assess spatial, temporal and volumetric flood impacts, complex unsteady flow HEC-RAS modeling was chosen for the project. It is envisioned that the modeling and mapping will be used for long term watershed-wide land use planning, with the immediate goal of submitting a Physi-



cal Map Revision (PMR) under FEMA guidelines and specifications. This particular PMR will result in updates to the Lyon County Flood Insurance Rate Map (FIRM) panels for the study reach. Other major project elements include: Project Management, Public Outreach, Data Collection, Field Reconnaissance, Hydrologic

Analysis, Hydraulic Modeling, Floodplain Mapping, Reporting and Data Management. The five-year work plan is to re-map the Carson River Floodplain from Alpine County to Lahontan Reservoir. The CRC's River Corridor Working Group, whose members hail from all parts of the watershed, are partners in this process.

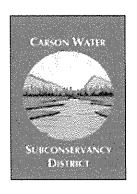
"Building in the floodplain is like setting your tent up on the highway when no cars are coming." Vicki Watson, University of Wisconsin

Protect Floodplain from Development, continued

the completion of the suggested actions outlined in the Floodplain Management Plan. These actions range from education and outreach to LiDAR imaging and floodplain mapping. The University of Nevada Cooperative Extension (UNCE) recently published four colorful brochures to inform the public about flooding hazards and the importance of floodplain management. These

brochures explain the functions and values of a protected floodplain for water quality, wildlife habitat and community safety; the benefits of maintaining agricultural land use in floodplains; and warn about the dangers of channel migration to structures built near river channels.

So what can you do to help? The CRC needs everyone to engage and inform our elected officials, floodplain property owners and the general public about flooding issues. If you have other ideas about how to promote this message effectively, or if you'd like to join the CRC, and/or obtain copies of the UNCE brochures, call or email Brenda at CWSD, (775) 887-9005, brenda@cwsd.org.



EVADATE DE LA PROPERTIE SI PORTO SI POR

"When the left hand of

know what the right hand is doing, sitcoms

and tragedies are

government does not

Nevada Silver Jackets Team Signs Charter and Agrees to Work Together

Members of the Nevada Silver Jackets, a multi-agency flood risk management team, gathered on November 8, 2012 in the state capital of Carson City to attend a charter-signing ceremony. Nevada became the 34th state to join this national initiative. The Nevada team has been working together for more than a year, collaborating in flood mitigation, response, and recovery. Jason King, team member and State Engineer, stated, "Often, one agency doesn't have all the answers, but in working with other state, federal, tribal and local agencies, we can share information and experience, leverage resources, and reach comprehensive strategies and solutions."

The following core agencies have signed the charter and pledged to review it annually: Nevada Division of Water Resources, Nevada Division of Emergency Management, U.S. Army Corps of Engineers, Federal Emergency Management Agency, U.S. Geological Survey, National Oceanic Atmospheric Administration, National Weather Service, and U.S. Department of Agriculture, Natural Resources Conservation Service

To quote a recent article in the Nevada Appeal, a daily newspaper for the state capital, which covered the signing event, "When the left hand of government does not know what the right hand is doing, sitcoms

by the various agencies, better flood maps and predictions can be made. As Steve Berris from the USGS noted, "We can leverage resources to get something better."

With only five team meetings so

combining the data collected



Nevada Silver Jackets Team at November 8, 2012 Charter Signing Ceremony

and tragedies are born. A new partnership between federal and state agencies aims to let both hands know what the other is doing." The article continued to state that, with federal government funds shrinking, the simple act of working together is a way for agencies big and small to fund and complete projects and to avoid competing for limited federal budget resources.

Judy Soutiere, a SJ Team member from the USACE, said,

"When agencies choose to communicate, they all find a wealth of information, data, and knowledge in each other." The Silver Jacket team format will lend itself to sharing information such as high water records, topographic mapping, hydrologic and hydraulic modeling, and flow information among the various agencies. By

With only five team meetings so far since its inception, there still is a learning curve among the members. Kim Davis, Nevada's Floodplain Manager from the Division of Water Resources (DWR), said, "We've been in a phase of learning about each

other, as well as about agencies' authorities and limitations." Under the coordination and facilitation of the DWR, the team is committed at a minimum to meeting twice a year and will convene other meetings as necessary. In the event of a major flood event, most of the significant relationships with federal, state, and some local agencies will be in place so that after a disaster the team can hit the ground running to work on such activities as the development and imple mentation of a post-disaster mitigation action strategy. Judy reiterated a theme from the recent Flood Risk Management and Silver Jackets Workshop in her statement, "One of the purposes of building a Silver lackets team is to make a friend before you need a friend."



REMEMBERING THE PAST — INSURING THE FUTURE JUNE 9-14, 2013 — HARTFORD, CT

NFIP Minus Rated Properties and CRS

By Rebecca C. Quinn, CFM, RC Quinn Consulting

The following discussion on the <u>loss of Community Rating System (CRS) discount for minus-rated properties</u> is reprinted from an article in the November 2012 issue of **The Insider**, a publication of the Association of State Floodplain Managers.

As a reminder, minus-rated properties are those that are rated with the lowest floor one foot or more below the base flood elevation. FEMA instituted this policy in part to ensure that only buildings that are compliant with the NFIP construction criteria receive the policy discounts available in Community Rating System communities. Last March, it was reported that more than 45,000 properties in 938 of the 1,192 CRS communities were minus-rated and affected by this policy.

In my last column I wrote that communities can request their minus-rated policy list by emailing NFIPCRS@iso.com (include the Community Identification Number). I also shared my experience where I saw some properties were likely minus-rated because of relatively minor compliance issues that should be easy to correct (e.g., heat pump lower than the lowest floor, noncompliant flood openings).

Cristina Martinez, a CRS Flood Technical Coordinator with ISO, and former state and local floodplain manager, got in touch and shared information from previous CRS newsletters. (ref. "Minus Rated" Properties and the CRS Discount, NFIP/CRS Update, March 2012). While noncompliance may indeed cause minus-rating, it's not the only cause and may not even be the primary cause. A large number of properties are minus-rated because of "disconnects" in the information used to rate the policies.

In 2008, after receiving their list of minus-rated properties, a number of CRS Coordinators took the initiative to help property owners understand the implications and options available to them. Martinez told me that her hands-on experience working with communities in Colorado and the experience of others revealed a lot about disconnects that result in minus-ratings.

After talking to Martinez, here's what I understand are some other the common causes of minus-rating, other than the obvious ones I saw myself:

- 1. Some pre-FIRM buildings were incorrectly rated as post-FIRM buildings even though they'd not been substantially improved or substantially damaged.
- 2.Buildings that were built in compliance with the effective flood map at the time of construction, but rated based on a more recent map that shows higher BFEs. These policies should be "grandfathered" because they were compliant when constructed. Many people, including agents, may not know how to access what FEMA calls "historic" FIRMs. Some (but probably not all) historic FIRMs are accessible through the FEMA Map Service Center (www.msc.fema.gov and click on "Product Catalog").
- 3. Some floodproofed non-residential buildings were rated using elevation certificates instead of floodproofing design certification (indeed, insurance agents may not even be aware that a building is floodproofed if the proper documentation isn't provided).
- 4.Buildings with "below-grade" crawlspaces generally are rated as having basements even if the floor above is properly elevated. But if it can be shown that a building with a below-grade crawlspace complies with the limitations and requirements in Technical Bulletin 11, *Crawlspace Construction for Buildings Located in Special Flood Hazard Areas*, insurance companies can re-rate these buildings. As a reminder, TB 11 does not permit use of below-grade crawlspaces everywhere it has some very specific limitations: the depth below grade shall be no more than 2 ft measured from the lowest adjacent grade to the top of the footing and the perimeter wall shall be no more than 4 ft high measured from the top of the footing to the top of the wall. Work through the numbers and you'll see this means below-grade crawlspaces can be used only in relatively shallow SFHAs, especially if freeboard is required.

There's no way the average property owner could figure out these compliance and rating problems. But once they realize their buildings are minus-rated, they can talk to their insurance agents to find out what's causing that rating. What they learn may lead to corrections of noncompliance or corrections of problems with ratings that can sometimes result in lower premiums. This can add up to real savings, especially in CRS communities because these policyholders will also regain the CRS discount! Plus, in some cases, insurance companies may be able to issue refunds of excess premiums paid in the current year.

Your role? Local officials should get the list of minus-rated properties in their communities and take some time to figure out how best to help their citizens identify and resolve what factors cause minus-ratings.

Flood Insurance from the Lender's Perspective

The following Q&A is excerpted from the Office of the Comptroller of the Currency, U.S. Department of the Treasury website, Answers & Solutions for Customers of National Banks, www.helpwithmybank.gov

What is flood insurance?

Unlike a standard homeowner's policy, flood insurance covers losses to your property caused by flooding. Some of the things a standard flood policy will cover include:

- structural damage to the building and its foundation
- the electrical and plumbing systems
- furnace, water heater, and central air conditioner
- refrigerators, cooking stoves, and built-in appliances
- permanently installed carpeting over an unfinished floor
- flood debris cleanup

You can also buy a flood insurance policy to cover the contents of your home, such as furniture, clothing, food freezers and the food in them, portable air conditioners, and certain valuable items, such as artwork and furs (up to \$2,500).

Policies are available in three forms: *Dwelling* (for most homes), *General Property* (for example, for apartment buildings and businesses) and *Residential Condominium Building Association* (condominiums).

When a property securing a loan is located in a Special Flood Hazard Area (SFHA) in which flood insurance is available under the Flood Disaster Protection Act (FDPA or Act), a national bank may not make, increase, extend, or renew any mortgage loan unless that property is covered by flood insurance. Under the Act, the *mandatory purchase* amount is the lesser of:

- The outstanding principal balance of the loan(s), or
- The maximum amount of insurance available under the National Flood Insurance Program (NFIP), which is the lesser of:
 - The maximum limit available for the type of structure (\$250,000 for a residential structure and \$500,000 for a nonresidential structure), or
 - The insurable value of the structure. Coverage must be obtained and maintained throughout the term of the loan.

To obtain flood insurance coverage, you must live in a community that participates in the NFIP.

Can my lender require more flood insurance than the minimum required by regulation?

Yes. Lenders are permitted to require more flood insurance coverage than the minimum amount required by the Flood Disaster Protection Act (FDPA or Act). If the flood insurance requested by the lender is greater than \$250,000, then you or the lender may have to seek such coverage outside the NFIP.

How much can a bank charge for flood insurance?

Flood insurance premiums are calculated based on factors such as:

- Year of building construction
- Building occupancy
- Number of floors



Lenders are permitted to require more flood insurance coverage than the minimum amount required by the Flood Disaster Protection Act.



The Lender's Perspective, continued

- The location of the contents in the building
- The flood risk of the building (i.e., the flood zone)
- The location of the lowest floor in relation to the elevation requirement on the flood map
- The deductible you choose and the amount of building and contents coverage

You do not have to purchase the flood insurance policy from the bank. It may be purchased through insurance companies which sell policies through their network of agents. The coverage is offered through FEMA and its National Flood Insurance Program (NFIP).

If flood insurance is required in connection with a loan but the borrower does not purchase the required amount of flood insurance, the lender must *force place coverage* and may charge the borrower for the cost of premiums and fees incurred in purchasing the insurance. Force placed flood insurance coverage is often more expensive than coverage under a policy purchased directly by the borrower.

My home is located in a Special Flood Hazard Area (SFHA). I am thinking about obtaining a home equity loan. Will I be required to have flood insurance?

Yes. Flood Insurance will be required if the loan is secured by a building or mobile home located in an SFHA in which flood insurance is available under the Flood Disaster Protection Act.

You can be exempt from purchasing flood insurance for a building or a mobile home in a SFHA only if:

- The original principal balance of the loan is \$5,000 or less; and
- The original repayment term is one year or less.

When can lenders or servicers charge the borrower a fee for making a flood determination?

There are four instances under the Flood Disaster Protection Act (FDPA or Act) when the borrower can be charged a specific fee for a *flood determination*:

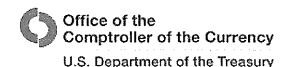
- 1. When the determination is made in connection with the making, increasing, extending, or renewing of a loan that is initiated by the borrower;
- 2. When the determination is prompted by a revision or updating of floodplain areas or flood-risk zones by Federal Emergency Management Agency (FEMA);
- 3. When the determination is prompted by FEMA's publication of notices that affect the area in which the secured property is located; or
- 4. When the determination results in force placement of insurance.

The loan agreement or other contractual documents between the parties may also permit the imposition of fees.

Does the Flood Disaster Protection Act (FDPA or Act) apply to loans that are being restructured or modified?

It depends.

By definition, a designated loan is a loan secured by a building or mobile home that is located in a Special Flood Hazard Area in which flood insurance is available under the Act. If the loan being restructured or modified meets the definition of a designated loan, the Act would apply to that loan. Additional flood insurance may be required if the lender increases the amount of the loan.



Answers & Solutions for Customers of National Banks

Force placed flood insurance coverage is often more expensive than coverage under a policy purchased directly by the borrower.



FEMA Online LOMC



Additional documents required

Elevation Form or Existing Elevation

Certificate* - This document is located

within the Online LOMC application

FIRM Panel or FIRMette - This docu-

Subdivision Plat Map or Property

Deed with Tax Assessor's Map or

located with the County/Parish Clerk,

Community

mented is located within the MSC Store

Other Suitable Map - This document is

Recorder, or Registrar of Deeds for the

* NOTE: If the request is to make a determina-

Certificate has already been completed for this

Elevation Form. Check with your community to

see if an Elevation Certificate is already on file

tion on the structure and an NFIP Elevation

property, it may be submitted in lieu of the

for your property or structure.

when requesting a LOMA:

What is a Letter of Map Change (LOMC)?

If a property owner thinks their property has been inadvertently mapped in a Special Flood Hazard Area (SFHA),

> they may submit a request to FEMA tor a Letter of Map Change (LOMC), A SFHA is defined as the area that will be inundated by the flood event having a 1percent chance of being equaled or exceeded in any given year. A LOMC reflects an official revision/amendment to an effective Flood Insurance Rate Map

(FIRM). If the

1.OMC request is granted, property owners may be eligible for lower flood insurance premiums, or the option to not purchase flood insurance.

What is the Online LOMC?

The Online LOMC is an internet-based tool that allows applicants to easily request a Letter of Map Amendment (LOMA). A LOMA is a letter from FEMA stating that an existing structure or parcel of land - that is on naturally high ground and has not been elevated by fill - would not be inundated by the base flood. This new tool is a convenient way for applicants to upload all information and supporting documentation and check the status of their application online. Users can submit LOMA requests through this tool instead of filing the MT-EZ paper form via mail.

Who can use the Online LOMC?

Anyone, including home or property owners, their representatives, and professional surveyors and engineers, may submit a LOMA request using the Online LOMC. Certification by licensed engineering or surveying professionals is required for some supporting

documentation, which may be scanned and uploaded by the applicant.

What are the benefits?

- Applicants may save information online and finish applying at their convenience
- Clear and intuitive interface makes applying userfriendly
- Frequent applicants can manage multiple LOMA requests online
- Applicants can check their application status in real-time
- More efficient communications with LOMC processing staff
- Coming soon! Request all LOMC types via the Online LOMC

For More Information . . .

Go to www.fcma.gov/online-lomc



Certified Floodplain Managers in Nevada

In Spring of 2004, the Nevada Floodplain Management Program reported that there were 25 Nevadans who had earned Certified Floodplain Manager (CFM) designation from the Association of State Floodplain Managers. Today there are 67 CFMs around the Silver State:

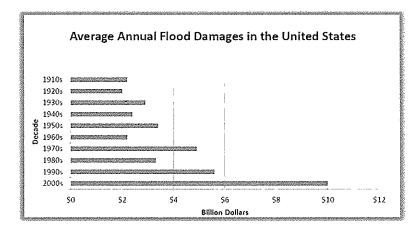
Boulder City 3 Gardnerville 1 Las Vegas 22 Reno 13
Caliente 1 Hawthorne 1 Minden 3 Sparks 4

Carson City 2 Henderson 13 North Las Vegas 2 Washoe Valley 2



Costs and Impacts of Flooding

Association of State Floodplain Managers



The Costs and Impacts of Flooding, from "Flood Mapping for the Nation, A Cost Analysis for the Nation's Flood Map Inventory" March 1, 2013, ASFPM



ASFPM's report entitled "Flood Mapping for the Nation, A Cost Analysis for the National Flood Map Inventory" March 1, 2013, and other policy resources may be found on the ASFPM website:

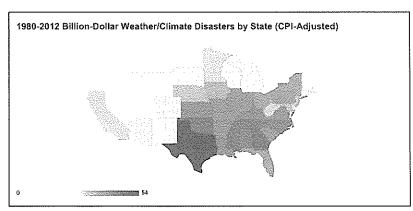
www.floods.org

Floods are the leading cause of natural disaster losses in the United States, having cost approximately \$50 billion in property damage in the 1990s and accounting for more than two-thirds of federally declared natural disasters (National Research Council, 2009).

Billion Dollar Weather/Climate Disasters

National Climatic Data Center

National Oceanic and Atmospheric Administration



Please note that the map reflects a summation of billion-dollar events for each state affected (i.e., it does not mean that each state shown suffered at least \$1 billion in losses for each event).



Billion Dollar Weather/Climate Disasters may be found on the NOAA National Climatic Data Center website: www.ncdc.noaa.gov

/billions

NDWR

NEVADA FLOODPLAIN MANAGEMENT NEWS Nevada Division of Water Resources 901 South Stewart Street, Suite 2002 Carson City, Nevada 89701

Phone: 775-684-2800 Fax: 775-684-2811 E-mail: nvflood@water.nv.gov

To subscribe send email request to: nvflood@water.nv.gov





Nevada Floodplain Management News is a publication of the Nevada Floodplain Management Program.

The Nevada Floodplain Management Program was established in the Department of Conservation and Natural Resources, Division of Water Planning by the 1997 Nevada State Legislature after the need for a statewide flood management program became apparent when damages from the 1997 New Years Flood on the Truckee River were assessed.

In the Spring of 2001 the Nevada Floodplain Management Program was transferred within the Department of Conservation and Natural Resources and was later confirmed by Governor's Executive Order, dated April 10, 2003, to its current residence within the Division of Water Resources under the direction of the Nevada State Engineer.

Nevada Flood Hazard Mapping Update



For more information contact Luke Opperman, lopperman@water.nv.gov.

Carson City	Vicee, Ash & Kings Can- yon PMR	Appeal period ends April 17, 2013.
Elko County	West Wendover Appeal Resolution	Elko countywide DFIRMs, approximate effective date September 4, 2013.
Lander	County Wide DFIRM	Letter of Final Determination approximately in May 2013.
Lyon		FEMA 2-D modeling with topographic survey data supplied by community of Yer- ington. Preliminary map release estimated within 2-4 months.
Mineral	County Wide DFIRM	Effective date of countywide DFIRMs November 16, 2012.
Nye County		FEMA and community of Pahrump worked to refine certain areas depicted on pre- liminary maps. Revised-preliminary maps have been shared with community.
Washoe County	Evans Creek and White Lake PMR	Effective date June 18, 2013

PMR - Physical Map Revision; LOMR - Letter of Map Revision; LFD—Letter of Final Determination; DFIRM - Digital Flood Insurance Rate Map; CTP - Cooperating Technical Partner; CWSD - Carson Water Subconservancy District



COMMUNITY DEVELOPMENT

1594 Esmeralda Avenue, Minden, Nevada 89423

Building Division Engineering Division Planning Division Code Enforcement

Mimi Moss COMMUNITY DEVELOPMENT DIRECTOR

775-782-6201 FAX: 775-782-6297 website: www.douglascountynv.gov

Road Name Change Notice

Parcel Number (APN): 1220-11-002-018

Reason: Due to the realignment of Pinenut Road, the County needs to assign a new road name along an approximately 2,000 foot section of the old Pinenut Road alignment. This will eliminate road name duplication and ensure timely emergency services. This change will go into effect **immediately**. Please allow two to three weeks for other agencies and Departments of the County to implement the change.

- 1. The new road name will be Pinenut Court.
- 2. The former road name was Pinenut Road
- 3. The existing residence at 1608 Pinenut Road will be readdressed to 1608 Pinenut Court. The residence is approximately 1,000 feet west of the Pinenut Road and Pinenut Court intersection.
- 4. The road name change will apply to an approximately 2,000 foot section.
- 5. See Map Below:



Pursuant to Douglas County Code, Section 20.900.110 Administrative appeals of address designations or road names, any person who is affected by the action has the right to appeal the address or road designation.

If there are any questions or comments, please contact Dirk Goering, Associate Planner at (775) 782-6212 or dgoering@co.douglas.nv.us

Thanks.

Dirk Goering, Associate Planner

COMMUNITY VISIONING WORKSHOPS

April 8th, 9th & 10th, 2013

CVIC Hall

1602 Esmeralda Ave, Minden, NV 89423

Share Your Vision

April 8, 2013

1:30-3:00 p.m. Public invitation to drop by

and discuss the elements with the planning/design team as

they work.

5:00-7:00 p.m. Public Open House:

Information stations, elements

of the plan, and maps to discuss the future vision.

April 9, 2013

12:00-1:30 p.m. Public invitation to drop by

and contribute ideas to the

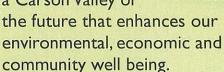
Vision.

April 10, 2013

3:30-6:00 p.m. Public Presentation and Open

House: Discuss plan progress and the ideas illustrated.

The Valley Vision project is a broad based collaborative effort to visualize a Carson Valley of





These workshops will utilize the ideas and goals developed by the County, Towns and many business owners, as well as the input of the public to develop a Vision Plan that can be the catalyst for long term successful economic prosperity.

For questions about the vision process contact:
Eric Roverud or Stephanie Grigsby at 775-588-5929

88-594

Email Eric at

eroverud@designworkshop.com

Email Stephanie at

sgrigsby@designworkshop.com



Douglas County is a sponsor of the Valley Vision Project



Gardnerville Town Board





Prepared by: Carol Louthan Phone Number: 782-7134

4. Meeting Date: April 2, 2013 Time Requested: none

5. Agenda: Consent Administrative

6. Background Information:

Residential Accounts	1701
Commercial Accounts	215
Green Waste Accounts	1140
Cleanup Dumpsters	5
X-cans	650
# of new residential	8 accts transferred to new
accounts	owners – 1 new acct
# of new commercial	1 – Ace Hardware
accounts	
Minimum User Accounts	41
Total tons of trash	275.14

- 7. Other Agency Review of Action:
- 8. Board Action:

 Approved

 Denied

 Approved with Modifications

 Continued

PARKS AND PUBLIC WORKS – 2013 February M. Plut

<u>PARKS DEPARTMENT</u>: The Tolar drip line is being installed.

Change powder coat color at Walmart detention pond or exchange.

The hydraulic valve on the Brush Cat attachment has had new O-rings installed. The twelve inch auger bit for the Bob Cat has also been rebuilt with a new cutting head and some hard facing.

A vandalism report with DCSO was filled for the Heritage Park trash can at the restrooms.

We have a bid to re-level and repair the brick flat work at Heritage Park and Gilman pavers, Historian and 395 at Park and Sell.

PUBLIC WORKS: The lift truck # 614 has been recertified for this year.

One full pallet of concrete has been used to fill street cracks in Chichester.

HEALTH & SANITATION REPORT February 2013 By Craig Tuthill

Delivered 4 bins
Delivered 3 green waste cans
Delivered 4 trash cans
Put work lights on 612 and 608
Changed packer ram on 609
Received camera equipment from Arata for 615
Fixed bracket on 605 street sweeper
Fixed park place dumpster with new casters and lids Replaced lids on customers bin
Rotated tires on 609
Helped parks and rec diagnose crack sealing machine and pull belt and alternator off machine
Took trucks to Carson dump all month



STATE OF NEVADA

PUBLIC UTILITIES COMMISSION

ALAINA BURTENSHAW Chairman

REBECCA WAGNER
Commissioner

DAVID NOBLE Commissioner

CRYSTAL JACKSON Executive Director

FOR IMMEDIATE RELEASE:

Date: March 28, 2013

Contact: Peter Kostes
Public Information Officer

(775) 684-6118

APRIL IS NATIONAL SAFE DIGGING MONTH

Public Utilities Commission of Nevada supports efforts of Nevada Regional Common Ground Alliance

Carson City, Nev. – April marks the sixth annual National Safe Digging Month, reminding Nevada residents to call 811 two working days before any digging project.

The Public Utilities Commission of Nevada supports the efforts of the Nevada Regional Common Ground Alliance, sponsors of National Safe Digging Month in the Silver State.

When calling 811, homeowners and contractors are connected to the local one-call center, which notifies the appropriate utility companies of their intent to dig. Professional locators are then sent to the requested digging site to mark the approximate locations of underground lines with flags, paint or both. A utility line is damaged by digging once every eight minutes nationwide, and one-third of these incidents are caused by failure of the professional excavator or homeowner to call 811 before beginning their digging project.

"April is the traditional start of the digging season, so we strongly encourage individuals and companies to call 811 before they begin digging," said Ken Jones, PUCN gas pipeline engineer. "By calling 811 to have the underground utility lines in their area marked, homeowners and professionals are making an important decision that can help keep them and their communities safe and connected."

Striking a single line can cause injury, repair costs, fines and inconvenient outages. Every digging project, no matter how large or small, warrants a call to 811. Installing a mailbox, building a deck and planting a tree or garden are all examples of digging projects that need a call to 811 before starting.

The depth of utility lines can vary for a number of reasons, such as erosion, previous digging projects and uneven surfaces. Utility lines need to be properly marked because even when digging only a few inches, the risk of striking an underground utility line still exists.

For information about safe digging procedures, visit www.call811.com

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NORTHERN NEVADA OFFICE
1150 East William Street
Carson City, Nevada 89701-3109
(775) 684-6101 • Fax (775) 684-6110

1-26

http://puc.nv.gov

SOUTHERN NEVADA OFFICE 9075 West Diablo Drive, Suite 250 Las Vegas, Nevada 89148 (702) 486-7210 • Fax (702) 486-7206

Gardnerville Town Board





1.	Title: Approve March 2013 clain	ns
2.	Recommended Motion: Approve	claims as submitted
	Funds Available: 🗹 Yes	□ N/A
3.	Department: Administration	
	Prepared by: Carol Louthan	
4.	Meeting Date: April 2, 2013	Time Requested: none
5.	Agenda: Consent	☐ Administrative
6.	Background Information:	
	This report is generated through Comptroller by the Town. If back can be found on file at the Town of	n claims submitted to the Douglas County kup material is necessary for your review in office.
7.	Other Agency Review of Action:	☑ N/A
8.	Board Action:	
	□Approved □ Denied	☐Approved with Modifications ☐ Continued

Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

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Vendor	Invoice No.	Invoice Description	Status Held Reason	eason Invoice Date	Due Date	G/L Date Received [Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin Account 510,150 - Board Compensation	ompensation							
4288 - Higuera Lloyd W	3/13 BOARD	G'VILLE	Paid by Check	02/27/2013	03/08/2013	03/08/2013	03/08/2013	220.00
28960 - Miller Kenneth	3/13 BOARD	G'VILLE	# 003210 Paid by Check # 603730	02/27/2013	03/08/2013	03/08/2013	03/08/2013	250.00
18629 - Philips Michael	3/13 BOARD	G'VILLE	# 603236 Paid by Check # 603371	02/27/2013	03/08/2013	03/08/2013	03/08/2013	220.00
2969 - Slater Linda	3-13 BOARD	G'VILLE	# 0032/1 Paid by Check # 603305	02/27/2013	03/08/2013	03/08/2013	03/08/2013	237.50
			Account 510.1	Account 510.150 - Board Compensation Totals	sation Totals	Invoice Transactions 4	ions 4	\$927.50
Account 520.055 - Telephone Expense 29103 - Frontier	one Expense 782-7134 2/13	77578271340502795	Paid by Check	02/16/2013	03/01/2013	03/01/2013	03/01/2013	95.46
29103 - Frontier	782-3856 2/13	77578238560808025	# 602929 Paid by Check " 60000	02/16/2013	03/01/2013	03/01/2013	03/01/2013	43.68
5061 - Sprint/Nextel	268465621-103 268465621	268465621	# 602929 Paid by Check	02/18/2013	03/01/2013	03/01/2013	03/01/2013	126.61
			# 603038 Account 520	Account 520.055 - Telephone Expense Totals	pense Totals	Invoice Transactions	rions 3	\$265.75
Account 520.060 - Postage/Po Box Rent 12997 - Do Co Procurement Program 2-13 LOUTHAI	e/Po Box Rent 2-13 LOUTHAN	GVILLE	Paid by Check	02/27/2013	03/15/2013	03/15/2013	03/15/2013	83.76
25903 - U S P S CMRS-FP	30465 3-13	G'VILLE	# 503424 Paid by Check	03/06/2013	03/15/2013	03/15/2013	03/15/2013	250.00
			# 603631 Account 520.0	31 Account 520.060 - Postage/Po Box Rent Totals	k Rent Totals	Invoice Transactions 2	ions 2	\$333.76
Account 520.064 - Travel 12997 - Do Co Procurement Program	2-13 DALLAIRE GVILLE	GVILLE	Paid by Check	02/27/2013	03/15/2013	03/15/2013	03/15/2013	447.92
			# 603424	Account 520.064 - Travel Totals	Travel Totals	Invoice Transactions	ions 1	\$447.92
Account 520.080 - InsurLiability 524 - CNA Surety	iability LOUTHAN 3-13	60965528N	Paid by Check	03/01/2013	03/22/2013	03/22/2013	03/22/2013	25.00
524 - CNA Surety	LOUTHAN 3/13	60965528N01	# 003/21 Paid by Check # 603721	03/01/2013	03/22/2013	03/22/2013	03/22/2013	39,00
				Account 520.080 - InsurLiability Totals	ability Totals	Invoice Transactions 2	ions 2	\$64.00
Account 520.084 - Replacement & Repair 11985 - Ace Hardware 080309/1	ment & Repair 080309/1	1236	Paid by Check # 603356	02/07/2013	03/15/2013	03/15/2013	03/15/2013	3.88
			Account 520.08	Account 520.084 - Replacement & Repair Totals	Repair Totals	Invoice Transactions	ions 1	\$3.88
Account 520.089 - Power 2924 - NV Energy	791804 2-13	791804	Paid by Check	02/26/2013	03/08/2013	03/08/2013	03/08/2013	192.53
			# 603238	Account 520.089 - Power Totals	Power Totals	Invoice Transactions 1	ions 1	\$192.53

Page 1 of 12

Page 2 of 12

Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

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Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date	Dite Date	G/I Date Re	Renewed Date Dawmont Date	Transition Amount
Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin							ברוגרם המוכ ו מאווניות המופ	Allyonce Alltouill
Account 520.090 - Water								
1429 - Gardnerville Water Company	640.01 2/13	640.01	Paid by Check # 603452	03/04/2013	03/15/2013	03/15/2013	03/15/2013	18.21
1429 - Gardnerville Water Company	690.01 2/13	690.01	Paid by Check # 603452	03/04/2013	03/15/2013	03/15/2013	03/15/2013	46.06
Account 520.092 - Heating			Acco	Account 520,090 - Water Totals	Water Totals	Invoice	Invoice Transactions 2	\$64.27
3021 - Southwest Gas-Las Vegas		0015779022 2- 2410015779022 13	Paid by Check # 603056	02/15/2013	03/01/2013	03/01/2013	03/01/2013	82.65
3021 - Southwest Gas-Las Vegas	1072224004 2- 13	241072224004	Paid by Check # 603056	02/15/2013	03/01/2013	03/01/2013	03/01/2013	102.71
3021 - Southwest Gas-Las Vegas	1188600002 2- 13	2411188600002	eck	02/15/2013	03/01/2013	03/01/2013	03/01/2013	94.61
Account 520.098 - Janitorial Services	al Services		Accoun	Account 520.092 - Heating Totals	eating Totals	Invoice T	Invoice Transactions 3	\$279.97
27347 - A+ Janitorial Service	T0G0213	G'VILLE	Paid by Check # 603348	02/23/2013	03/15/2013	03/15/2013	03/15/2013	85.00
Account 520.136 - Rents & Leases Equipment	Leases Equipm	ent	Account 520.098 - Janitorial Services Totals	- Janitorial Se	r vices Totals	Invoice 7	Invoice Transactions 1	\$85.00
3519 - Xerox Corporation	066795965	716307012	Paid by Check # 603662	03/01/2013	03/15/2013	03/15/2013	03/15/2013	208.85
Account 520.187 - Internet Expense	Expense		Account 520.136 - Rents & Leases Equipment Totals	k Leases Equip	ment Totals	Invoice T	Invoice Transactions 1	\$208.85
15887 - Charter Communications	0012509 3/13	8354110060012509	Paid by Check # 603715	03/02/2013	03/22/2013	03/22/2013	03/22/2013	36.00
Account 520.200 - Training & Education	& Education		Account 520.187 - Internet Expense Totals	- Internet Ex	cense Totals	Invoice T	Invoice Transactions 1	\$36.00
12997 - Do Co Procurement Program	2-13 DALLAIRE	GVILLE	Paid by Check # 603424	02/27/2013	03/15/2013	03/15/2013	03/15/2013	97.50
Account 521.130 - Legal Services	rvices		Account 520.200 - Training & Education Totals	aining & Educ	ation Totals	Invoice 7	Invoice Transactions 1	\$97.50
10816 - Rowe Hales & Yturbide LLP	22080	GVILLE	Paid by Check # 603286	02/21/2013	03/08/2013	03/08/2013	03/08/2013	3,492.28
			Account 521.1	Account 521.130 - Legal Services Totals	vices Totals	Invoice T	Invoice Transactions 1	\$3,492.28

Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Held Reason Invoice Date Due Date G/L Date	Due Date	G/L Date	Received Date Payment Date Invoice Amount	Invoice Amount
Fund 610 - Gardnerville Town									
Department 921 - Gardnerville Admin									
Account 533.800 - Office Supplies	upplies								
6089 - A-#1 Chemical Inc	4584700	296958	Paid by Check		02/20/2013	03/08/2013	03/08/2013	03/08/2013	35.48
			# 603103						
18821 - Fastenal Industrial/Cons Suppl	NVMIN32856	NVMIN0011	Paid by Check		02/06/2013	03/08/2013	03/08/2013	03/08/2013	3.93
			# 603186						
11625 - Accurate Mobile Locksmith Inc	G'VILLE 3/5/13 G'VILLE	G'VILLE	Paid by Check		03/05/2013	03/15/2013	03/15/2013	03/15/2013	10.00
			# 603355						
12997 - Do Co Procurement Program	2-13 LOUTHAN G'VILLE	GVILLE	Paid by Check		02/27/2013	03/15/2013	03/15/2013	03/15/2013	99.39
			# 603424						
				Account 533.800 - Office Supplies Totals	00 - Office Su	pplies Totals	Invo	Invoice Transactions 4	\$148.80
Account 550.001 - Miscellaneous Expenses	neous Expenses								
28215 - Carson Creature Catchers	10596	GVILLE	Paid by Check		03/12/2013	03/12/2013 03/22/2013	03/22/2013	03/22/2013	870.00
			# 603710						
			Account 5	Account 550,001 - Miscellaneous Expenses Totals	ellaneous Exp	enses Totals	Invo	Invoice Transactions 1	\$870.00
			Dep	Department 921 - Gardnerville Admin Totals	Gardnerville /	Admin Totals	Invo	Invoice Transactions 29	\$7,518.01

Accounts Payable by G/L Distribution Report 6/L Date Range 03/01/13 - 03/31/13

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Paid by Check 02/27/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 Paid by Check 02/05/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 # 603356 Paid by Check 02/07/2013 03/15/2013 03/15/2013 03/15/2013 # 603356 Paid by Check 02/01/2013 03/15/2013 03/15/2013 03/15/2013 # 603356 Paid by Check 02/01/2013 03/15/2013 03/15/2013 03/15/2013 # 603356 Paid by Check 02/07/2013 03/15/2013 03/15/2013 03/15/2013 # 603362 Paid by Check 02/07/2013 03/15/2013 03/15/2013 03/15/2013 # 603362 Account 520.084 - Replacement & Repair Totals Invoice Transactions 1 1 Paid by Check 02/26/2013 03/15/2013 03/15/2013 03/15/2013 # 603362 Account 520.089 - Power Totals Invoice Transactions 1 1 Paid by Check 02/28/2013 03/22/2013 03/22/2013 # 603552 Account 532.003 - Gas & Oil Totals Invoice Tr	Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date	Invoice Date Due Date	G/I Date	Received Date Daymont Date	Tourist Amount
Products Inc. 587846 07134 paid by Check 02/27/2013 03/15/20	Fund 610 - Gardnerville Town				1		1 (2)	יייייי מוני ומאוונוון דמוני	TINOISE AIRIONIE
Products Inc. 587848 07134 Paid by Check 02/27/2013 03/15/	Account 520.084 - Replac	n cement & Repair							
1236 Paid by Check 02/05/2013 03/15/	6113 - A-L Sierra Welding Products Inc	587848	07134	Paid by Check	02/27/2013		03/15/2013	03/15/2013	16.25
1236 Paid by Check 02/07/2013 03/15/	11985 - Ace Hardware	080242/1	1236	# cossss Paid by Check # 603356	02/05/2013	03/15/2013	03/15/2013	03/15/2013	23.94
136 Paid by Check 1236 Paid by Check 1236 Paid by Check 1236 1236 1236 1400356 1400356 1400356 1400356 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004 1400 14004	11985 - Ace Hardware	080288/1	1236	# 603356 # 603356	02/07/2013	03/15/2013	03/15/2013	03/15/2013	66'6
485849 4170 Paid by Check 02/01/2013 03/15/2	11985 - Ace Hardware	080340/1	1236	Paid by Check	02/08/2013	03/15/2013	03/15/2013	03/15/2013	17.99
486679 4170 Paid by Check 02/05/2013 03/15/2	2510 - Parts House	485849	4170	# 603555 # 603567	02/01/2013	03/15/2013	03/15/2013	03/15/2013	87.25
486679 4170 Paid by Check 02/07/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/08/2013 03/08/2013 03/08/2013 03/08/2013 03/08/2013 03/22/2	2510 - Parts House	486274	4170	Paid by Check # 603562	02/05/2013	03/15/2013	03/15/2013	03/15/2013	27.98
Account 520.084 - Replacement & Repair Totals Invoice Transactions 7 Invoice Transactions 1 Invoice Transactions 2	2510 - Parts House	486679	4170	# 603562 # 603562	02/07/2013	03/15/2013	03/15/2013	03/15/2013	(13.99)
791804 2-13 791804 Paid by Check 02/26/2013 03/08/2013 03/08/2013 03/08/2013	Account 520.089 - Power			Account 520.0	84 - Replacement &	Repair Totals	Invoi	ce Transactions 7	\$169.41
2.003 - Gas & Oil CFS0622736 8308 Paid by Check 02/28/2013 03/22/2013 03/22/2013 03/22/2013 3.817 - Small Projects WE 0303 G GVILLE Paid by Check 02/28/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/22	2924 - NV Energy		791804	Paid by Check # 603258	02/26/2013		03/08/2013	03/08/2013	546.03
CFS0622736 8308 Paid by Check 02/28/2013 03/22/2013 03/	Account 532.003 - Gas & (Ji0			Account 520,089 -	Power Totals	Ĭnvoi	ce Transactions 1	\$546.03
Account 532.003 - Gas & Oil Totals Invoice Transactions 1 733070 06G1570 Paid by Check 02/28/2013 03/15/2013 03/15/2013 03/15/2013 # 603510 WE 0303 G G'VILLE Paid by Check 03/12/2013 03/22/2013 03/22/2013 03/22/2013 # 603800 Account 533.817 - Small Projects Totals Invoice Transactions 2 Department 923 - Parks & Recreation Totals Invoice Transactions 11 \$\$\frac{1}{8}\$	3814 - Flyers Energy LLC	CFS0622736	8308	Paid by Check # 603752	02/28/2013		03/22/2013	03/22/2013	71.11
733070 06G1570 Paid by Check 02/28/2013 03/15/2013 03/15/2013 (33/15/2013 # 603510 # 603510 Paid by Check 03/12/2013 03/22/2013 03/22/2013 (33/22/2013 # 603800 Account 533.817 - Small Projects Totals Invoice Transactions 2 # 5 Department 923 - Parks & Recreation Totals Invoice Transactions 11 \$1	Account 533.817 - Smail P	Projects			Account 532.003 - G a	s & Oil Totals	Invoi		\$71.11
WE 0303 G G'VILLE Paid by Check 03/12/2013 03/22/2013 03/22/2013 03/22/2013 # 603800 Account 533.817 - Small Projects Totals Invoice Transactions 2 # Department 923 - Parks & Recreation Totals Invoice Transactions 11 \$1	2121 - Meeks Lumber	733070	06G1570	Paid by Check # 603510	02/28/2013	03/15/2013	03/15/2013	03/15/2013	19.38
Invoice Transactions 2 Invoice Transactions 11 \$	9486 - Light O Rama, Inc.	WE 0303 G	G'VILLE	Paid by Check # 603800	03/12/2013	03/22/2013	03/22/2013	03/22/2013	435.50
				Accour Departmen	it 533.817 - Small Pi t 923 - Parks & Recr	rojects Totals eation Totals	Invoid	e Transactions 2 e Transactions 11	\$454.88 \$1,241.43

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Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

Vendor	Invoice No.	Invoice Description	Status Heic	Held Reason Invoice Date	Due Date	G/L Date R	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520 084 - Rentacement & Benair	S rement & Renair							
5785 - Alsco Inc	LREN784420	000330	Paid by Check	02/12/2013	03/08/2013	03/08/2013	03/08/2013	7.50
27975 - Pape' Material Handling Exchan	6997340	5100363	# 503113 Paid by Check # 603268	02/08/2013	03/08/2013	03/08/2013	03/08/2013	.93
27975 - Pape' Material Handling Exchan	6997367	5100363	# vozzoo Paid by Check # 603268	02/19/2013	03/08/2013	03/08/2013	03/08/2013	264.73
6113 - A-L Sierra Welding Products Inc	587848	07134	# 502255 Paid by Check # 503250	02/27/2013	03/15/2013	03/15/2013	03/15/2013	24.38
11985 - Ace Hardware	080606/1	1236	# 003330 Paid by Check # 60326	02/21/2013	03/15/2013	03/15/2013	03/15/2013	4.49
11985 - Ace Hardware	080657/1	1236	# 003350 Paid by Check # 603256	02/15/2013	03/15/2013	03/15/2013	03/15/2013	7.49
3940 - Isom Crane and Rigging	4499	GVILLE	# 603330 Paid by Check	03/01/2013	03/15/2013	03/15/2013	03/15/2013	350.00
24693 - NC Auto Parts	31068141	79090	# 003471 Paid by Check # 603524	02/11/2013	03/15/2013	03/15/2013	03/15/2013	24.18
24693 - NC Auto Parts	31068373	79090	# 003324 Paid by Check # 603534	02/19/2013	03/15/2013	03/15/2013	03/15/2013	37.88
24693 - NC Auto Parts	31068408	79090	# 003524 Paid by Check	02/19/2013	03/15/2013	03/15/2013	03/15/2013	14.16
24693 - NC Auto Parts	11973353	79090	# 003524 Paid by Check # 603534	02/21/2013	03/15/2013	03/15/2013	03/15/2013	46.06
27975 - Pape' Material Handling Exchan	65100	5100363	# 003524 Paid by Check # 603557	02/27/2013	03/15/2013	03/15/2013	03/15/2013	608.20
2510 - Parts House	485198	4170	# 003337 Paid by Check # 003573	01/28/2013	03/15/2013	03/15/2013	03/15/2013	20.00
2510 - Parts House	485216	4170	# 603562 Paid by Check # 603563	01/28/2013	03/15/2013	03/15/2013	03/15/2013	10.77
2510 - Parts House	485849	4170	# 003502 Paid by Check # 003573	02/01/2013	03/15/2013	03/15/2013	03/15/2013	130,87
2510 - Parts House	487076	4170	# 603562 Paid by Check # 603563	02/11/2013	03/15/2013	03/15/2013	03/15/2013	3.02
13485 - Ahern Rentals Inc	1181840-1	205304	# 003502 Paid by Check # 603670	02/25/2013	03/22/2013	03/22/2013	03/22/2013	15.00
			# 95307.9 Account 520 .	Account 520.084 - Replacement & Repair Totals	Repair Totals	Invoice	Invoice Transactions 17	\$1,599.66
Account 520.095 - Street Lights 2924 - NV Energy 7918	Lights 791804 2-13	791804	Paid by Check	02/26/2013	03/08/2013	03/08/2013	03/08/2013	5,791.52
				Account 520.095 - Street Lights Totals	Lights Totals	Invoice	Invoice Transactions 1	\$5,791.52
Account 520.107 - Maint Equip 6321 - Safety-Kleen Inc 599	Equip 59907584	3043731	Paid by Check	02/05/2013	03/01/2013	03/01/2013	03/01/2013	103.10
				Account 520.107 - Maint Equip Totals	Equip Totals	Invoice	Invoice Transactions 1	\$103.10
- Participation - Participatio			Manual				- ALAMATET TO THE T	

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Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

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Pagiot Francis 20116 - Verifice Maintenance 305-0 Co Vehicle Maintenance 3	Fund 610 - Gardnerville Town	Invoice No.	Invoice Description	Status Hek	Held Reason Invoice Date	Invoice Date Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fig. 10 Fig.	Department 926 - Other Public Worl	ks Maint-Co Shon							
LEG CFS0616174 8308 Paid by Check 02/15/2013 03/01/2013	4268 - Do Co Vehicle Maintenance	2@13 TRANSFER	MOTOR POOL	Paid by Check # 603738	03/05/2013		03/22/2013	03/22/2013	212.33
LIC CFS0616174 8308 Paid by Check 02/15/2013 03/01/2013	Account 532.003 - Gas &			Account 5	20.116 - Veh. Maint-C	o Shop Totals	Invoíc		\$212.33
LECTOR CFS0622736 8308 Paid by Check C92/28/2013 G3/22/2013 G3/22/201	3814 - Flyers Energy LLC	CFS0616174	8308	Paid by Check # 602921	02/15/2013	03/01/2013	03/01/2013	03/01/2013	327.91
Paid by Check Paid by Chec	3814 - Flyers Energy LLC	CFS0622736	8308	Paid by Check # 603752	02/28/2013	03/22/2013	03/22/2013	03/22/2013	339.33
LREN78412 200330 Pald by Check 20,12/2013 33/08	Account 532.028 - Unifor	sm.			Account 532.003 - Ga	is & Oil Totals	Invoic		\$667.24
LREN/86715 C00330 Paid by Check C0/13/2013 G3/08/2013 G3/08/2013 G3/08/2013 G3/08/2013 F4 603115	5785 - Alsco Inc		000330	Paid by Check	02/05/2013	03/08/2013	03/08/2013	03/08/2013	3,86
LREN789075 000330 Paid by Check 02/19/2013 03/08/2013 03/08/2013 03/08/2013 Paid by Check 02/25/2013 03/08/2013 0	5785 - Alsco Inc	LREN784420	000330	Paid by Check	02/12/2013	03/08/2013	03/08/2013	03/08/2013	3,86
LREN789057 000330 Paid by Check 02/26/2013 03/08/2013 03/08/2013 03/08/2013 03/08/2013 03/08/2013 03/08/2013 03/22/2013 03/2	5785 - Alsco Inc	LREN786715	000330	# COSTIC Paid by Check # 603115	02/19/2013	03/08/2013	03/08/2013	03/08/2013	3.86
Sales 3071 G'VILLE # 603671 Paid by Check # 60314/2013 63/22/2013	5785 - Alsco Inc	LREN789057	000330	Paid by Check	02/26/2013	03/08/2013	03/08/2013	03/08/2013	3.86
Feed 514782 GVILLE # 603804 Account 532.028 - Uniforms Totals Invoice Transactions 6	5666 - Allied Uniform Sales	3071	G'VILLE	# COSTES Paid by Check # 603671	03/13/2013	03/22/2013	03/22/2013	03/22/2013	59.72
t 532.116 - Crack Seal Maintenance Feed 514639 19530 Paid by Check 02/12/2013 03/15/2013 03/15/2013 03/15/2013 Feed 514782 19530 Paid by Check 02/14/2013 03/15/2013 03/15/2013 03/15/2013 Feed 514782 06G1570 Paid by Check 02/14/2013 03/15/2013 03/15/2013 03/15/2013 Feed 514782 06G1570 Paid by Check 02/14/2013 03/15/2013 03/15/2013 03/15/2013 Feed 514782 06G1570 Paid by Check 02/14/2013 03/15/2013 03/15/2013 03/15/2013 Feed 732111 06G1570 Paid by Check 02/21/2013 03/15/2013 03/15/2013 03/15/2013 Feed 732111 Paid by Check 02/21/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 Feed 732111 Paid by Check 02/21/2013 03/15/2013	15118 - Magic Stitches Inc	14382	GVILLE	# 503071 Paid by Check # 603804	03/12/2013	03/22/2013	03/22/2013	03/22/2013	157.75
Feed 514639 19530 Paid by Check # 603437 02/12/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 1 732111 06G1570 Paid by Check # 603510 02/21/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 1 Account 532.116 - Crack Seal Maintenance Totals # 603510 Account 532.116 - Crack Seal Maintenance Totals Invoice Transactions 4 \$8.99 \$8.99 Account 532.116 - Gardnerville Town Totals Invoice Transactions 72 \$17,7	Account 532.116 - Crack	Seal Maintenanc	gų.		Account 532.028 - Un	iforms Totals	Invoice	e Transactions 6	\$232.91
Feed 514782 19530 Paid by Check #603437 02/14/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 03/15/2013 1 732111 06G1570 Paid by Check Paid Paid by Check Paid Paid Paid Paid Paid Paid Paid Paid	3953 - Eastern Sierra Feed	514639	19530	Paid by Check # 603437	02/12/2013	03/15/2013	03/15/2013	03/15/2013	73.13
730097 06G1570 Paid by Check 02/06/2013 03/15/2013 03/15/2013 03/15/2013		514782	19530	Paid by Check	02/14/2013	03/15/2013	03/15/2013	03/15/2013	60.75
732111 06G1570 Paid by Check 02/21/2013 03/15/2013 03/15/2013 03/15/2013 # 603510 Account 532.116 - Crack Seal Maintenance Totals Invoice Transactions 4 \$\frac{1}{8}\$. Department 926 - Other Public Works Totals Invoice Transactions 32 \$\frac{1}{8}\$. Fund 610 - Gardnerville Town Totals Invoice Transactions 72 \$\frac{1}{8}\$.	2121 - Meeks Lumber	730097	06G1570	# 50343/ Paid by Check # 603510	02/06/2013	03/15/2013	03/15/2013	03/15/2013	66.40
Invoice Transactions 4 Invoice Transactions 32 Invoice Transactions 72	2121 - Meeks Lumber	732111	06G1570	Paid by Check # 603510	02/21/2013	03/15/2013	03/15/2013	03/15/2013	180.06
				Account 532.1 1 Departme	16 - Crack Seal Mainte int 926 - Other Public and 610 - Gardnerville	mance Totals Works Totals Town Totals	Invoice Invoice Invoice	e Transactions 4 Transactions 32 Transactions 72	\$380.34 \$8,987.10 \$17,746.54

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Accounts Payable by G/L Distribution Report 6/L Date Range 03/01/13 - 03/31/13

t Date Invoice Amount		013 220.00	013 250.00	013 220.00	013 237.50	\$927.50	013 643.86	\$643.86	013 95,46	013 43.68	013 126.61	\$265.75	013 250.00	\$250.00	013 25.00	013 39.00	\$64.00
Received Date Payment Date		03/08/2013	03/08/2013	03/08/2013	03/08/2013	Invoice Transactions 4	03/01/2013	Invoice Transactions 1	03/01/2013	03/01/2013	03/01/2013	Invoice Transactions 3	03/15/2013	Invoice Transactions 1	03/22/2013	03/22/2013	Invoice Transactions 2
G/L Date		03/08/2013	03/08/2013	03/08/2013	03/08/2013	Invo	03/01/2013	Invo	03/01/2013	03/01/2013	03/01/2013	Invo	03/15/2013	Invo	03/22/2013	03/22/2013	Invo
Due Date		03/08/2013	03/08/2013	03/08/2013	03/08/2013	sation Totals	03/01/2013	alaries Totals	03/01/2013	03/01/2013	03/01/2013	cpense Totals	03/15/2013	x Rent Totals	03/22/2013	03/22/2013	ability Totals
n Invoice Date		02/27/2013	02/27/2013	02/27/2013	02/27/2013	Board Comper	02/15/2013	Account 516.120 - Contract Salaries Totals	02/16/2013	02/16/2013	02/18/2013	- Telephone Ex	03/06/2013	Postage/Po Bo	03/01/2013	03/01/2013	Account 520.080 - InsurLiability Totals
Status Held Reason		Paid by Check # 603210	Paid by Check # 603238	Paid by Check # 603271	Paid by Check # 603305	Account 510.150 - Board Compensation Totals	Paid by Check # 602872	_	Paid by Check	# 002929 Paid by Check # 602030	# 002929 Paid by Check # 603058	# COCCOUNT 520.055 - Telephone Expense Totals	Paid by Check # 603631	Account 520.060 - Postage/Po Box Rent Totals	Paid by Check	# 003/21 Paid by Check # 603731	# 603/21 Account 520
Invoice Description		G'VILLE	G'VILLE	G'VILLE	G'VILLE		653202		77578271340502795	77578238560808025	268465621		GVILLE		60965528N	60965528N01	
Invoice No.	n Compensation	3/13 BOARD	3/13 BOARD	3/13 BOARD	3-13 BOARD	•	act Salaries 14778		ione Expense 782-7134 2/13	782-3856 2/13	268465621-103 268465621		je/Po Box Rent 30465 3-13		-Liability LOUTHAN 3-13	LOUTHAN 3/13	
	Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation	4288 - Higuera Lloyd W	28960 - Miller Kenneth	18629 - Philips Michael			Account 5.16.120 - Contract Salaries 21697 - Blue Ribbon Personnel Services 14778		Account 520.055 - Telephone Expense er 782-7134 2		5061 - Sprint/Nextel		Account 520.060 - Postage/Po Box Rent 25903 - U S P S CMRS-FP 30465 3-13		Account 520.080 - InsurLiability ety		



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Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date - Due Date	Ore Oeto	sison Outed 150	to Comment of the Com	¥
Fund 611 - Gardnerville Health & San				1	חמב חמוב		Received Date Payment Date	Invoice Amount
Department 925 - Health & Sanitation	<u>.</u>							
Account 5.20.084 - Replacement & Repair	cement & Repair							
5785 - Alsco Inc	LREN784420	000330	Paid by Check # 603115	02/12/2013	03/08/2013	03/08/2013	03/08/2013	7.50
18821 - Fastenal Industrial/Cons Suppl	NVMIN32857	NVMIN0011	Paid by Check # 603186	02/06/2013	03/08/2013	03/08/2013	03/08/2013	136.08
6113 - A-L Sierra Welding Products Inc	587848	07134	Paid by Check # 603350	02/27/2013	03/15/2013	03/15/2013	03/15/2013	24.38
11985 - Ace Hardware	080242/1	1236	Paid by Check # 603356	02/05/2013	03/15/2013	03/15/2013	03/15/2013	3.24
11985 - Ace Hardware	080494/1	1236	# 603356 # 603356	02/15/2013	03/15/2013	03/15/2013	03/15/2013	10.18
11985 - Ace Hardware	080549/1	1236	# 603356 # 603356	02/19/2013	03/15/2013	03/15/2013	03/15/2013	21.99
11985 - Ace Hardware	080626/1	1236	Paid by Check # 603356	02/22/2013	03/15/2013	03/15/2013	03/15/2013	20,96
11985 - Ace Hardware	080654/1	1236	Paid by Check # 603356	02/25/2013	03/15/2013	03/15/2013	03/15/2013	(2.99)
3890 - Arata Equipment Co.	1-73967	1015	Paid by Check # 603364	02/11/2013	03/15/2013	03/15/2013	03/15/2013	76.92
24693 - NC Auto Parts	31068578	79090	Paid by Check # 603524	02/25/2013	03/15/2013	03/15/2013	03/15/2013	124.06
2510 - Parts House	485849	4170	Paid by Check # 603562	02/01/2013	03/15/2013	03/15/2013	03/15/2013	130.88
2510 - Parts House	486274	4170	Paid by Check # 603562	02/05/2013	03/15/2013	03/15/2013	03/15/2013	4.77
2510 - Parts House	488247	4170	Paid by Check # 603562	02/19/2013	03/15/2013	03/15/2013	03/15/2013	2.08
2510 - Parts House	488998	4170	Paid by Check # 603562	02/25/2013	03/15/2013	03/15/2013	03/15/2013	127.72
Account 520.089 - Power			Account 520.084 - Replacement & Repair Totals	olacement & R	epair Totals	Invoice Transactions 14	sactions 14	\$682.77
2924 - NV Energy	791804 2-13	791804	Paid by Check # 603258	02/26/2013	03/08/2013	03/08/2013	03/08/2013	296.19
Account 520.090 - Water				Account 520.089 - Power Totals	ower Totals	Invoice Transactions	sactions 1	\$296.19
1429 - Gardnerville Water Company	640.01 2/13	640.01	Paid by Check # 603452	03/04/2013	03/15/2013	03/15/2013	03/15/2013	18.21
1429 - Gardnerville Water Company	690.01 2/13	690.01	Paid by Check # 603452	03/04/2013	03/15/2013	03/15/2013	03/15/2013	46.06
				Account 520.090 - Water Totals	Water Totals	Invoice Transactions 2	sactions 2	\$64.27

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Accounts Payable by G/L Distribution Report 6/L Date Range 03/01/13 - 03/31/13

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San									
Department 925 - Health & Sanitation Account 520 092 - Heating									
3021 - Southwest Gas-Las Vegas	0015779022 2-	2410015779022	Paid by Check		02/15/2013	03/01/2013	03/01/2013	03/01/2013	82.64
3021 - Southwest Gas-Las Vegas	13 1072224004 2-	241072224004	# 503056 Paid by Check	-	02/15/2013	03/01/2013	03/01/2013	03/01/2013	102.71
3021 - Southwest Gas-Las Vegas	13 1188600002 2- 13	2411188600002	# bususe Paid by Check # 603056	_	02/15/2013	03/01/2013	03/01/2013	03/01/2013	283.80
]		500	Account !	Account 520.092 - Heating Totals	ating Totals	Invo	Invoice Transactions 3	\$469.15
Account 520.098 - Janitorial Services 27347 - A+ Janitorial Service TOG0213	l Services TOG0213	G'VILLE	Paid by Check	_	02/23/2013	03/15/2013	03/15/2013	03/15/2013	85.00
			-	Account 520.098 - Janitorial Services Totals	lanitorial Se	rvices Totals	Invo	Invoice Transactions 1	\$85.00
Account 520.107 - Maint Equip 6321 - Safety-Kleen Inc 599	uip 59907584	3043731	Paid by Check		02/05/2013	03/01/2013	03/01/2013	03/01/2013	103.10
			*L0000 #	Account 520.107 - Maint Equip Totals	107 - Maint	Equip Totals	Invo	Invoice Transactions 1	\$103.10
Account 520,136 - Rents & Leases Equipment 3519 - Xerox Corporation 066795965 71	Leases Equipme 066795965	e nt 716307012	Paid by Check		03/01/2013	03/15/2013	03/15/2013	03/15/2013	208.85
			# 6U3662 Account 520.136 - Rents & Leases Equipment Totals	36 - Rents & 1	eases Equip.	ment Totals	Invo	Invoice Transactions 1	\$208.85
Account 520.187 - Internet Expense 15887 - Charter Communications 0012509	Expense 0012509 3/13	8354110060012509	Paid by Check		03/02/2013	03/22/2013	03/22/2013	03/22/2013	35.99
				Account 520.187 - Internet Expense Totals	Internet Ex	pense Totals	Invo	Invoice Transactions 1	\$35.99
Account 520.197 - Landfill Expense	expense								
15853 - Carson City Landfill	631-10013106	228079	Paid by Check		03/04/2013	03/15/2013	03/15/2013	03/15/2013	123.62
15853 - Carson City Landfill	10014198	228079	Paid by Check		02/01/2013	03/15/2013	03/15/2013	03/15/2013	357.86
15853 - Carson City Landfill	10014200	228079	Paid by Check		02/01/2013	03/15/2013	03/15/2013	03/15/2013	374.68
15853 - Carson City Landfill	10014644	228079	Paid by Check		02/04/2013	03/15/2013	03/15/2013	03/15/2013	549.84
15853 - Carson City Landfill	10014870	228079	Paid by Check		02/05/2013	03/15/2013	03/15/2013	03/15/2013	465.16
15853 - Carson City Landfill	10013807 W/D	228079	Paid by Check		02/06/2013	03/15/2013	03/15/2013	03/15/2013	(394.40)
15853 - Carson City Landfill	10015066	228079	# oussed Paid by Check		02/06/2013	03/15/2013	03/15/2013	03/15/2013	439.06
15853 - Carson City Landfill	10015067	228079	# 503390 Paid by Check		02/06/2013	03/15/2013	03/15/2013	03/15/2013	398.46
15853 - Carson City Landfill	10015091	228079	# 603350 Paid by Check		02/06/2013	03/15/2013	03/15/2013	03/15/2013	345.68
A designation		1.5.ATT (1	# 603390	Authorite Price				Ministratives	

Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date	Due Date	G/L Date Rece	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Acrount 520 197 - Landfill Evnense	o and a							
15853 - Carson City Landfill	10015257	228079	Paid by Check	02/07/2013	03/15/2013	03/15/2013	03/15/2013	428.04
15853 - Carson City Landfill	10015261	228079	# ousssu Paid by Check # cosse	02/07/2013	03/15/2013	03/15/2013	03/15/2013	268.54
15853 - Carson City Landfill	10015264	228079	# oussau Paid by Check # 602200	02/07/2013	03/15/2013	03/15/2013	03/15/2013	400.78
15853 - Carson City Landfill	10015426	228079	# oussed Paid by Check # Cosses	02/08/2013	03/15/2013	03/15/2013	03/15/2013	335.82
15853 - Carson City Landfill	10015427	228079	# 603390 Paid by Check # 603360	02/08/2013	03/15/2013	03/15/2013	03/15/2013	421.08
15853 - Carson City Landfill	10015862	228079	# bussed Paid by Check # 602200	02/11/2013	03/15/2013	03/15/2013	03/15/2013	480.82
15853 - Carson City Landfill	10016096	228079	# 003330 Paid by Check # 603380	02/12/2013	03/15/2013	03/15/2013	03/15/2013	400.78
15853 - Carson City Landfill	10016275	228079	# 003330 Paid by Check # 603300	02/13/2013	03/15/2013	03/15/2013	03/15/2013	401,94
15853 - Carson City Landfill	10016276	228079	# 003330 Paid by Check # 603300	02/13/2013	03/15/2013	03/15/2013	03/15/2013	319.00
15853 - Carson City Landfill	10016339	228079	# 603590 Paid by Check # 60350	02/13/2013	03/15/2013	03/15/2013	03/15/2013	396.14
15853 - Carson City Landfill	10016480	228079	# oussyo Paid by Check # cossoo	02/14/2013	03/15/2013	03/15/2013	03/15/2013	390,92
15853 - Carson City Landfill	10016485	228079	# 603390 # 603300	02/14/2013	03/15/2013	03/15/2013	03/15/2013	351.48
15853 - Carson City Landfill	10016500	228079	# 003390 Paid by Check # 603300	02/14/2013	03/15/2013	03/15/2013	03/15/2013	370.04
15853 - Carson City Landfill	10016687	228079	# oossed Paid by Check # 603500	02/15/2013	03/15/2013	03/15/2013	03/15/2013	354.38
15853 - Carson City Landfill	10016693	228079	# 003330 Paid by Check # 603300	02/15/2013	03/15/2013	03/15/2013	03/15/2013	386.28
15853 - Carson City Landfill	10017156	228079	# cosses Paid by Check # 603300	02/18/2013	03/15/2013	03/15/2013	03/15/2013	491.26
15853 - Carson City Landfill	10017388	228079	# 003350 Paid by Check # 603300	02/19/2013	03/15/2013	03/15/2013	03/15/2013	425.72
15853 - Carson City Landfill	10017600	228079	# oossed Paid by Check # 603300	02/20/2013	03/15/2013	03/15/2013	03/15/2013	500.54
15853 - Carson City Landfill	10017602	228079	# oosses Paid by Check # 603390	02/20/2013	03/15/2013	03/15/2013	03/15/2013	397.88
15853 - Carson City Landfill	10017634	228079	# 003330 Paid by Check # 603300	02/20/2013	03/15/2013	03/15/2013	03/15/2013	345.68
15853 - Carson City Landfill	10017804	228079	# cosses Paid by Check # 603390	02/21/2013	03/15/2013	03/15/2013	03/15/2013	303.92
15853 - Carson City Landfill	10017806	228079	# 0033390 # 603390	02/21/2013	03/15/2013	03/15/2013	03/15/2013	406.58

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Accounts Payable by G/L Distribution Report G/L Date Range 03/01/13 - 03/31/13

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Accounts Payable by G/L Distribution Report 6/L Date Range 03/01/13 - 03/31/13

Vendor	Invoice No.	Invoice Description	Status He	Held Reason Invoic	Invoice Date	Due Date	G/i Date	Received Data Darmont Data	Truck American
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	nc nc						2000	ייייי לייי ליייי ליייי לייייי לייייי לייייי	
Account 532.003 - Gas & Oil									
3814 - Flyers Energy LLC	CFS0616174	8308	Paid by Check # 602921	02/15	02/15/2013 0	03/01/2013	03/01/2013	03/01/2013	1,286.86
3814 - Flyers Energy LLC	13-817632	8308	Paid by Check	02/08	02/08/2013 0	03/01/2013	03/01/2013	03/01/2013	229.50
3814 - Flyers Energy LLC	CFS0622736	8308	# 502,721 Paid by Check # 603752	02/28	02/28/2013 0	03/22/2013	03/22/2013	03/22/2013	1,291.96
Account 532,028 - Uniforms	rms			Account 532.003 - Gas & Oil Totals	3 - Gas &	Oil Totals	Invoi	Invoice Transactions 3	\$2,808.32
5785 - Alsco Inc	LREN782175	000330	Paid by Check # 603115	02/02	02/05/2013 0	03/08/2013	03/08/2013	03/08/2013	3.86
5785 - Alsco Inc	LREN784420	000330	Paid by Check	02/12	02/12/2013 0	03/08/2013	03/08/2013	03/08/2013	3.86
5785 - Alsco Inc	LREN786715	000330	# Social Paid by Check	02/19	02/19/2013 0	03/08/2013	03/08/2013	03/08/2013	3.86
5785 - Alsco Inc	LREN789057	000330	# 503113 Paid by Check # 603115	02/26	02/26/2013 0	03/08/2013	03/08/2013	03/08/2013	3.86
5666 - Allied Uniform Sales	3071	G'VILLE	# Paid by Check # 603671	03/13/2013		03/22/2013	03/22/2013	03/22/2013	59.73
15118 - Magic Stitches Inc	14382	G'VILLE	# 003071 Paid by Check # 603804	03/12,	03/12/2013 0:	03/22/2013	03/22/2013	03/22/2013	157.75
Account 533.800 - Office Supplies	Supplies			Account 532.028 - Uniforms Totals	8 - Unifor	ms Totals	Invoi	Invoice Transactions 6	\$232.92
6089 - A-#1 Chemical Inc	4584700	296958	Paid by Check	02/20	02/20/2013 0:	03/08/2013	03/08/2013	03/08/2013	35.48
11625 - Accurate Mobile Locksmith Inc	G'VILLE 3/5/13 G'VILLE	GVILLE	# voortoo Paid by Check # 6023555	03/05/2013		03/15/2013	03/15/2013	03/15/2013	10.00
12997 - Do Co Procurement Program	2-13 LOUTHAN G'VILLE	G'VILLE	# cossss Paid by Check # 603424	02/27/	02/27/2013 03	03/15/2013	03/15/2013	03/15/2013	73.91
* = Prior Fiscal Year Activity			Dep	Account 533.800 - Office Supplies Totals Department 925 - Health & Sanitation Totals Fund 611 - Gardnerville Health & San Totals Grand Totals	ice Suppl & Sanitat lealth & S	ation Totals ation Totals * San Totals Grand Totals	Invoid Invoid Invoid Invoid	Invoice Transactions 3 Invoice Transactions 93 Invoice Transactions 93 Invoice Transactions 165	\$119.39 \$23,312.78 \$23,312.78 \$41,059.32

Gardnerville Town Board

AGENDA ACTION SHEET

Approved with Modifications



For Possible Action: Accept 2012 Year End Report
 Recommended Motion: Accept 2012 Year End Report Funds Available: ☐ Yes ☐ N/A
 Department: Administration
 Prepared by: Tom Dallaire

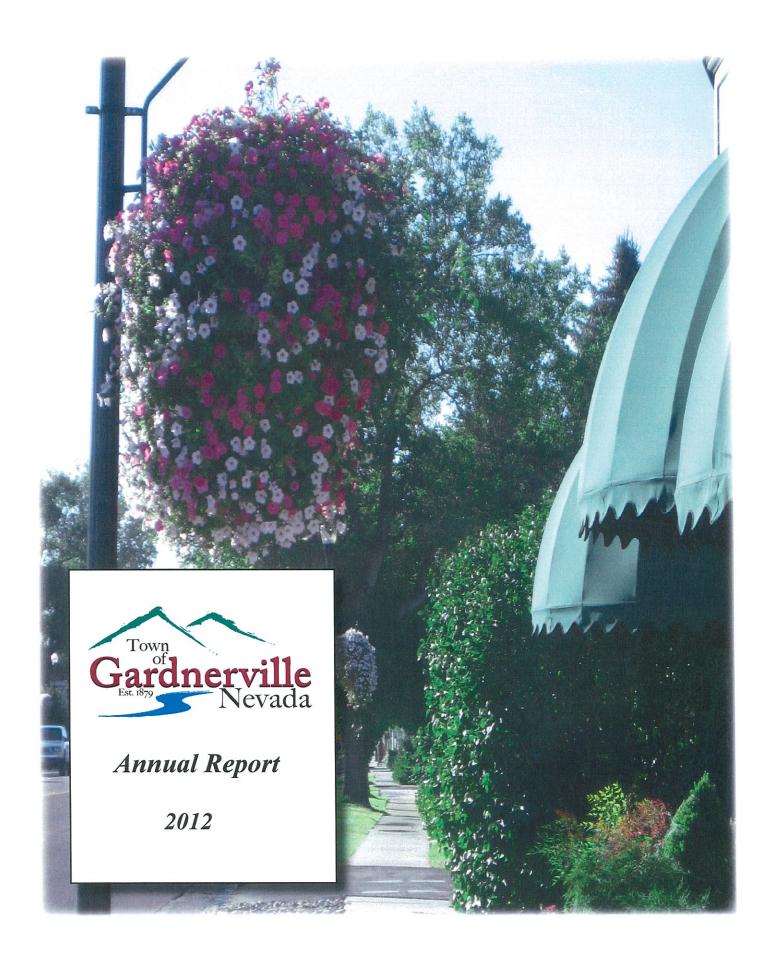
 Meeting Date: April 2, 2013 Time Requested: N/A
 Agenda: ☐ Consent ☐ Administrative
 Background Information: See attached report

 Other Agency Review of Action: ☐ Douglas County
 N/A
 Board Action:

☐ Continued

Approved

□ Denied



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Town Departments	
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Parks & Recreation	2
Public Works	2/3
Health & Sanitation	3
Main Street Gardnerville	4

Town Board Members

Paul Lindsay, Chairman Ken Miller, Vice-Chairman Lloyd Higuera, Member Mike Philips, Member Linda Slater, Member

Town Staff:

Tom Dallaire, Town Manager
Josh Poulson, Engineering Tech
Carol Louthan, Office Manager Sr.
Marie Nicholson, Office Assistant Senior
Paula Lochridge, Main Street Program Manager
Maintenance Staff:

Mike Plut
Dan Grimes
Ryan Clark
Jody Martin
Steve Thompson
Craig Tuthill
Mike Turner

Town of Gardnerville 1407 Highway 395 N Gardnerville, NV 89410 775-782-7134 Phone 775-782-7135 Fax www.gardnerville-nv.gov

Town Manager's Message

At the beginning of each year, town staff prepares a brief report for you - the resident, property owner and/or business owner within the Town of Gardnerville in order to share the accomplishments and projects completed during 2012, and to provide information on proposed projects for 2013.

Paul Lindsay, 2012 Town Board Chairman, decided not to re-run for the Board this year. We want to thank Paul for his service and support to the town over these past 10 years and his time and dedication to making Gardnerville a better place to live, work and play. Staff has enjoyed working with Paul on projects like the Christmas Kickoff's pavilion musical light show. We will miss having his expertise on that system. Two new members were elected to the Board during the November 2012 election. We welcome back Lloyd Higuera, who was appointed by the board earlier in the year when Robin Bernard moved to Las Vegas, and Mary Wenner who was elected by the Gardnerville residents. They both have so much to offer and are excited about serving on the board. Staff looks forward to working with them and having their guidance and direction for the Town of Gardnerville as we are heading into its future.

The Town is still being affected by the downturn in the US economy and with lower assessed property values, brings reduced revenues for the town. This past 2012-2013 fiscal year, within the town boundary, there was an 11% (\$18 million) reduction in assessed value from prior fiscal year. This decline in property value reduces the taxes received by the town to use for operations, maintenance, and town improvement projects. The reduction, coupled with the rising cost to do business reduces the amount of funds staff has to perform maintenance services. There appears to be only a 3% forecasted reduction in assessed value for this year. The town will be further affected by the downturn in the economy and your Town Board is striving to provide the best possible service to meet community expectations. On the bright side, revenues are not projected to be decreasing as much in 2013 as they have in the past couple of years.

A major highlight for 2012 was the fireworks show that we included in the town's Carson Valley Christmas Kickoff event. That was a fun program to plan and for the weather to cooperate so the program was able to be executed on time. The Eddy Street lighting project was completed this year.

Main Street Gardnerville (MSG) continues to hold events that attract people to the downtown core businesses, working to ensure that the whole community knows where businesses are located and what merchandise and services the Gardnerville businesses have to offer. MSG is planning more events and/or programs this coming year. We are looking forward to the spring flowers down Main Street. Substantial progress was made to the community garden, and we thank all the volunteers on that project that have spent countless hours making that program a success. They are planning additional features in the community garden area; a labyrinth and starting a kid's garden this summer.

Our thoughts and prayers are with Dan Grimes, and his family. Dan was struck with a sudden illness this past year and retired from the Town.

Staff is always searching for alternative funding sources, but is finding those sources drying up or being changed to different state and federal programs. The town was ranked number three (3) out of eight (8) projects that applied to receive a portion of the NDOT funding to improve a couple of the crosswalks within Gardnerville that are adjacent to Carson Valley Middle School, Gardnerville Elementary School and Kingslane. We are waiting to hear about those funds and when we can move forward with that project. We are also working with NDOT to add sidewalk along Highway 395 from Kingslane to the Waterloo Center. This has been put on hold until funding from NDOT can be identified. The town was awarded a \$25,000 grant from State Lands; Land, Water and Conservation Fund Grant program and we are excited about adding some amenities to the Martin Slough Pond trail system this coming summer.

Town staff is focusing on the transverse cracks in Chichester, which has and will become a huge issue for the residents of that subdivision in future years. We are going to apply a micro-surface seal coat on the street in an attempt to reduce the amount of shrinkage we are currently experiencing with asphalt used for those streets.

On behalf of the Gardnerville Town Board and staff, our sincerest thank you for living and doing business in Gardnerville during 2012 and best wishes for 2013. Please feel free to contact the town administrative office at 775.782.7134 with any comments or suggestions of projects, areas you would like to see improvement in, or projects you would like to see the town pursue.

Sincerely, Tom Dallaire Gardnerville Town Manager

Administration

Town Administration provides overall support for Town operations and serves as point in ensuring the Town Board's policies and goals are met. Department duties include accounts payable and receivable, purchasing and contracts, legal services, and public communications.

- a. The Town website has been updated and now links with the Douglas County website. Town staff is always updating it with the latest information on what is happening in the town.
- b. Town staff upgraded 3 computers (Josh, Paula, Tom) and County IT staff upgraded one (Marie). We are waiting for County IT staff to install our new server system and another computer (Carol).
- c. We are celebrating the success of having the Gardnerville Main Street Program working on ways to attract people to the Gardnerville downtown core and recognize the shopping potential offered by our downtown businesses.



The Parks and Recreation Department maintains community parks, open spaces, the Martin Slough area, and provides support for Town activities.

- a. Received the "Tree City USA" recognition for the tenth consecutive year.
- b. The seventh season of Movies in the Park continued with four great movies (The Sandlot, Percy Jackson & the Olympians, Tangled and Cars) for residents to enjoy at Heritage Park. This event would not be possible without the contributions of local businesses. We appreciate their support.
- c. On Arbor Day 2012 the Douglas High Environmental Club assisted in planting a Chanticleer Pear tree.
- d. Other annual events held at Heritage Park included Valley Cruiser's annual Rockathon Car Show co-sponsored by the Gardnerville Town Board, the Sertoma Club's



Toler landscaping volunteers 12/15/12



OLD TOWN DAYS - SEPTEMBER 2012

annual Oktoberfest, Old Town Days and the Carson Valley Christmas Kickoff, which featured a fireworks display by Lantis Fireworks. Entertainment included the Carson Valley Boys & Girls Club, the Christmas Carolers, and the musical light show.

- e. Assisted Main Street Gardnerville in watering of plants and helping with other Main Street events.
- f. Assisted Main Street Gardnerville at Heritage Park Gardens with the installation of water lines and fencing.
- g. A big thank you to the Carson Valley 3rd Ward of The Church of Jesus Christ of Latter Day Saints for volunteering to plant 400 shrubs, flowers, and trees along the Toler Lane lineal walkway.
- h. As you may have seen we have updated the uniforms for staff to include a fluorescent green shirt which improves staff safety by improving their visibility.
- i. The newly acquired Hellwinkel Barns were part of the Carson Valley Historic Barn Tour.

Public Works

The Public Works Department maintains 40 lane miles of local streets, maintains the Town's storm drain conveyances, controls weeds within the public right of way, provides snow and ice control measures in inclement weather, and all other maintenance associated with the street network. Review of development projects and design of road maintenance and repair projects is provided through the Town Manager/ Engineer and Engineering Technician.

- a. The Town Manager and Engineering Tech have been busy working to improve development and reduce risk to the citizens by participating in the revisions to the Douglas County Design Criteria and Improvement Standards, Douglas County Standard Details, and the Douglas County Hazard Mitigation Plan.
- b. They also attended the Nonpoint Education for Municipal Officials (NEMO) on protecting water quality through community planning.
- c. Staff has been working to find funding for projects



2012 CHICHESTER CRACK FILL BEFORE

- i. NDOT LPA for Kingslane Sidewalk We have signed the necessary agreements.
- ii. Land and Water Conservation Fund Grant Ranked 1st and are waiting for funding.
- iii. NDOT FY2013 TE partnered with Douglas County for Trails Ranked 2nd and are waiting for funding.
- iv. NDOT FY2013 TE submitted for crosswalk upgrades Ranked 3rd and are waiting for funding.
- d. Civil Improvement and Maintenance Projects
- i. Dredging of the Gilman ponds was completed by Impact Construction which cleaned out the sedimentation accumulated over the last 8 years.
- ii. 2012 Chichester Crack Fill was completed by Impact Construction.
- iii. 2012 Chichester Crack Patch was completed by Cruz Construction.
- iv. Hellwinkel Flood Trench and Trail
- 1. Northwest Hydraulics is working on the final report for the Hellwinkel trench. This will not solve the flooding problems but will help in the short term.
- 2. Wetlands Delineation was completed by RCI.
- 3. Geotechnical Report was completed by Wood Rodgers.
- v. Raley's to Toler Sidewalk

2012 CHICHESTER CRACK PATCH



- 1. Approved at the county. Deferred for future funding.
- vi. Toler Landscaping Design.
- vii. Eddy Street Lighting
- 1. Eddy Street is now the brightest street in town but is still night sky friendly with the new LED bulbs.
- e. ADA transition plan Staff is finalizing the plan for handicap ramp replacement and improvements required with the new 2010 ADA guidelines.
- f. With the help of Nichols Consulting we have completed the PCI's for all the streets in Gardnerville. We will be working on the oldest and lowest PCI streets first.
- g. Town staff with the help of Douglas County GIS has been working to update our GIS information and has been working with the county to implement the use of 2 new software products; Pictometery and Vueworks.
- h. Town staff has reviewed the plans for several developments and have been working with the developers and construction crews for these projects.
- i. The Ranch at Gardnerville
- ii. Walmart
- iii. Gardnerville Elementary School Expansion
- i. They have also worked with developers and Douglas County on annexations for
- Hellwinkel Property 7.54
- ii. Peri Brothers and Barton Health Property 95.76 Acres

4. Health and Sanitation

The Health and Sanitation Department collects and transports both residential and commercial municipal waste, performs street sweeping, operates the curb-side greenwaste pickup program, and maintains the Town's fleet of collection vehicles.

- a. Bought a new Mack refuse vehicle
- b. The Greenwaste program has once again been put on hold for the winter to help with fuel costs and free up maintenance staff's time for other projects within the town. If residents call, they have been asked to put out their greenwaste during the off season with your normal garbage.
- c. We received the second shipment of greenwaste cans. And will be distributing them in the near future.
- d. As you may have seen we have updated the uniforms for staff to include a fluorescent green shirt which improves staff safety by improving their visibility.

Main Street Gardnerville Program

Main Street Gardnerville (MSG) has been in existence since 2008. MSG represents more than 200 parcels and nearly 200 businesses. The Main Street approach advocates a return to community self-reliance, local empowerment, and the rebuilding of traditional commercial districts based on the unique needs of the community. Some of the highlights of the Main Street Program accomplishments are listed below:

Design Committee:

- Managed the Main Street Flower program through a volunteer committee
- Transformed the street front of a vacant building along the Main Street Corridor into a Main Street Sidewalk Gallery with rotating exhibits.
- Installed Brochure Rack located at corner of Eddy Street and Main Street. A second rack will soon be installed near the Museum and shared with the Carson Valley Visitor Association.
- Constructed and opened Phase 1 of Heritage Park Gardens, a public use community garden.
- Hosted two public events: June Open House Plant Swap and Sale and October Harvest Celebration.
- Awarded a \$4,000 grant from the Nevada Commission on Tourism. Main Street Gardnerville will be able to construct a labyrinth within the Heritage Park Gardens with this grant money.
- Added four new benches to the town streetscape: two benches to honor local residents who have made significant contributions to the community and two to honor the military service.

Economic Restructuring Committee:

- Through the Revolving Loan Fund, we have made loans totaling \$30,000 to businesses within the Main Street Gardnerville district
- There have been a total of 14 new businesses which have opened in the Main Street District in 2012 with 6 businesses closing and 5 relocating outside of the district. 14 businesses have improved their business through private investment.

Organization Committee:

- There are approximately 100 volunteers that have logged 4,650 hours for a total value of \$93,000.
- On the first Tuesday of each month, Main Street Gardnerville hosts a casual community coffee meeting at Sharkey's Casino from 8:30 to 9:30 in the morning.
- Co-op billboard installed in November south of Gardnerville in conjunction with the Historian Inn, JT Basque Bar & Dining Room and MSG.

Promotions Committee:

- · Database members increased to over 900 and our Facebook Page has over 1260 Fans
- This was the fourth year for our Thirsty Third Thursday Wine Walks.
- The 2nd annual Holiday Shopping Bazaar was a successful fundraising event with 45 vendors and over 100 donated raffle and silent auction prizes.
- Cash Mobs were started at the end of the wine walk season to encourage people to shop our downtown.



WINE WALK - JULY 2012



EDDY STREET KIOSK/PLANTER

Gardnerville Town Board





1. <u>For Possible Action</u>: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Douglas County Senior Services for the 13th Annual Big Mama's Show & Shine, May 11, 2013 at Lampe Park.

2. Recommended Motion: Recommend approval of a Doug Festival Entertainment Event Application by Douglas County S 13 th Annual Big Mama's Show & Shine, May 11, 2013 at Lampe Funds Available: ☐ Yes	2013 at Lampe Park.
Prepared by: Tom Dallaire 4. Meeting Date: April 2, 2013 Time Requested: N/A 5. Agenda: Consent	nty Senior Services for the
4. Meeting Date: April 2, 2013 Time Requested: N/A 5. Agenda: □ Consent □ Administrative Background Information: See attached application 6. Other Agency Review of Action: □ Douglas County 7. Board Action: □ Approved with Modifications	
5. Agenda: Consent Administrative Background Information: See attached application 6. Other Agency Review of Action: Douglas County 7. Board Action: Approved □Approved with Modifications	
Background Information: See attached application 6. Other Agency Review of Action: Douglas County 7. Board Action: Approved Approved with Modifications	
6. Other Agency Review of Action: □ Douglas County 7. Board Action: □ Approved □ Approved with Modifications	
7. Board Action: Approved	
☐Approved ☐Approved with Modifications	□ N/A
-Continued	

TED THRAN, CLERK-TREASURER OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPROVAL FORM 775 782-9014 FAX 775-782-9016

DATE:

OUTDRFST.LTR/REV 3-6-13

MARCH 6, 2013

FROM: TED THRAN, CLERK-TREASURER SUBJ: OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPLICATION Enclosed please find an application for an Outdoor Festival Entertainment Event submitted by the DOUGLAS COUNTY SENIOR SERVICES OFFICE. The event is the 13th Annual Big Mama's Show & Shine, scheduled for Saturday, May 11, 2013, to be held at Lampe Park, 1325 Waterloo Lane, Gardnerville, Nevada. Please review the application(s), print this page, and return your signed response to Carol A. McCulloch, in Ted Thran's Office no later than TUESDAY, MARCH 19, 2013. THIS ITEM IS SCHEDULED FOR THE APRIL 4, 2013 COMMISSIONER AGENDA. Thank you, in advance, for your cooperation! (please do not detach) DATE: APPROVE: YES NO DEPOSIT RECOMMENDED: YES NO ; if yes, amount \$ COMMENTS/CONDITIONS: SIGNED: PRINT NAME & TITLE:

DOUGLAS COUNTY CLERK

DOUGLAS COUNTY OUTDOOR FESTIVAL LICENSE APPLICATION PACKET

GENERAL PROCEDURES

- 1. APPLICATION AND FEES. Complete the form in ink. This application is for outdoor events with attendance of 500 or more persons on any one day of the event. There is a \$100.00 nonrefundable application fee. No application fee is required where the applicant is a Douglas County based charitable or nonprofit organization in good standing or where the applicant is an agency or department of the County. Applications along with supporting documents shall be submitted to the County Clerk's Office at least 60 days before the event. Upon receipt of a completed application and fees the Clerk's office will set the application for public hearing at a regular meeting of the Board of County Commissioners, not less than fifteen (15) days nor more that thirty (30) days after submission; and shall give not less than ten (10) days written notice to the applicant.
- 2. **DEADLINE**. All applications must be submitted at least **sixty** (60) days in advance of the event. With good cause shown, in cases of emergency or extenuating circumstances, applications may be submitted not less than twenty-five (25) days in advance of the event.
- 3. **INSURANCE.** The Outdoor Festival license will not be issued until the applicant has agreed to hold harmless, and has submitted evidence of sufficient insurance to indemnify, the County of Douglas, and their employees, agents and contractors for any and all liability for damages, injury, loss or expense caused or occasioned by reason of an act, or failure to act on the part of the applicant, the sponsoring organization, their agents and employees throughout the event. Additional bonds may be required.
- 4. CONDITIONS. All conditions for approval imposed under Douglas County Code \S 5.12 must be met before issuance of the Outdoor Festival license.
- 5. APPROVAL AND AGENCY SIGN-OFFS. The application will be reviewed by the county manager, the sheriff, the applicable fire district, the applicable paramedic district, the applicable town, the community development director, the public works director, the district attorney's office and the community services director, who shall investigate the application and report in writing to the clerk to the board not later than 10 days prior to the hearing, with appropriate recommendations related to their official functions, as to granting a license and conditions. The completed and agency reviewed application must be heard by the Board of County Commissioners for approval or denial.
- 6. **ISSUANCE OF LICENSE**. Your Outdoor Festival license will be issued by the County Clerk after all applicable fees have been paid and all necessary forms and approvals have been received. The Outdoor Festival license is an official receipt of payment and must be displayed prominently on the premises where the festival is conducted. This permit shall be valid only for the Outdoor Festival authorized, the date(s) authorized and not for any other event.

OUTDOOR FESTIVAL EVENT LICENSE CHECKLIST

Materi	ais requ	nred for Submittal:			
	\$100	non-refundable application fee – check(s) made payable to "Douglas County"			
	Comp	leted application			
	Festiv	al location Owner affidavit signed and notarized			
	Certifi	ed copies of articles of incorporation filed in Nevada (if applicable)			
		s and addresses of anyone contributing, investing or having an expected ial interest greater than \$500 in producing the festival (If applicable)			
	Financ	cial statement of the licensee (if applicable)			
	Proof	of Insurance / Indemnification			
		of IRS Section 501 nonprofit status or certificate of nonprofit corporation or society the Nevada Secretary of State (if applicable)			
	Permits required by other governmental agencies (if applicable)				
□ require	Detai ements	led festival plans describing: (Please refer to each section of the ordinance for			
		Law enforcement protection plan			
		Fire protection plan			
		Location and supply of water facilities			
		Food concessions plan (if applicable)			
		Toilet facilities plan			
		Trash cans and litter plan			
		Medical facilities plan			
		Plot plan showing arrangement of facilities and parking, egress and ingress			
		Parking areas, access and parking control plan			
		Illumination plan (if applicable)			
		On-site headquarters or contact information			
		Overnight camping facilities plan (if applicable)			
		Plans for numbers of spectators in excess of estimate			
		Communication plans (if applicable)			

RECEIVED MAR - 5 2013

DOUGLAS COUNTY CLERK

OUTDOOR FESTIVAL LICENSE APPLICATION

Application Date: _	2/16/13	Date(s) of I	Event: Sa	t. May 1/1	2013
Name of Event:	13th Annual	BIL MAM	A's She	w& Shino	
Location of Event:_		1325 Wate		e, Gardner	ville
Applicant's name: _	Douglas Co	unty Serior	Service	<u> </u>	
Contact's name:	Amanda (If different than applica	<u>Zeid</u>			
Physical address (If different):	2300 Meads Street or P.O. Box Same Street	W Lane, Ga City	rdnervi, ll Stal	te Zip Code)
775 Phone #(s): <u>78</u>	3 - 6455(Business))(H	775 lome) <u>790</u>	0-226 (Cell)	
Is the applicant a(n): Corporation	Partnership 🗆 Ind	dividual 🏻	Other	
If corporation or pa	rtnership, please list c	corporate officers or	partners:		
Name	Addre	ess	Titl	e	
Description of Event on Wheels in Rood if Fun	:: Car Show n Douglas C. for all!	is Craft Fair	- to be a	refit Meal c, crafts	.S.)
lours of operation:	7am - 5pm	(actual even	t is loan	1-3pm)	
Vhat is the name of Ind who has authori	the designated event ity to bind the applicar	representative that nt? <u>Amanda</u>	will be on-sit	e during the ever	nt
Vill an admission fe	e be charged for your	event? Yes No	If yes, \$ ar	mount: 445.00 e	ntry fee
Vhen will fee be coll	ity to bind the applicance be charged for your lected? A Pre-sales	At entrance		per venu No Fee fo Publi	r general

List approximate number of participants: 125 - 175
List approximate number of spectators: 400 - 500
List expected peak number of spectators: 250
Will alcoholic beverages be served? Yes No 20-30 Club & Wargarita Man to (all liquor vendors must be individually licensed with Douglas County Sheriff's Office) Provide Nicenses
Will food and/or beverages be served? X Yes No (all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)
Will there be live music? Yes No DJ provided by - If Yes, Name of Performer(s) Stage One Production Stype of Music Mix of music: Oldies, country, etc.
Name of Insurer:
Limits of liability:
Address of Insurer:
Policy number:
I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit. Amanda Reid, Recreation Specialist Amanda Reid, Recreation Specialist Ontact Email Address Ontact Email Address

FESTIVAL PLANS:

(MUST BE COMPLETED - ATTACH ADDITIONAL PAGES IF NECESSARY)

Detailed explanation of the applicant's plans to provide law enforcement protection; water facilities; food concessions; toilet facilities; trash cans and litter; medical facilities; fire protection; parking areas, access and concessions; tollet racilities; trash cans and litter; medical racilities; fire protection; parking areas, access and parking control; maintenance of a headquarters or providing contact information; if it is proposed or expected that spectators or participants will remain at hight or overnight, the arrangements for illuminating the premises and for camping or similar facilities; and what provisions shall be made for numbers of spectators in excess of the estimate. Applicant may submit a plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.040)

Describe law enforcement protection plan (§ 5.12.120(A))
- In The POST, DCSO loss not comics) allid and law Col
ACCOUNTS AND
history over the years.
d was
Describe plan for location and supply of water facilities (§ 5.12.120(B)) Bottled water will be available for purchase at the food concession at the pavillion as well as drinking Buntains throughout the park.
Describe food concessions plan (§ 5.12.120(C)) Douglas County Senior Services will prepare, distribute, and service food at the favillion. All volunteurs and staff will be instructed in food safety and distribution standards.
Describe toilet facilities plan (§ 5.12.120(D)) Als requested by the farks Department, we have ordered to regular port-a-polities, 2 handicapped Port-a-Polities and 2 handi washing stations to be delivered and set up in 2 locations on either end of the soccer field (see map) with 5 reg, 1 Hw, and 1 Hc
Describe trash cans and litter plan (§ 5.12.120(E)) As requested by the farks Department, we have ordered a dumpster to be delivered and located near the pavillion to handle trash. Farks personel and volunteers will empty trash cans throughout the day and after the event as needed.
Describe medical facilities plan (§ 5.12.120(F)) Doualas County Senior Services staff are CPR/AED/First Aid centified. A first field kit will be on site at the pavillion. Appropriate omeraency proceedures shall be followed under the direction of all if needed
Cooking and smoking areas are clearly marked within Lampe ark all will be observed. In the event of an emergency, state will call 911.

Describe parking areas, access and parking control plan (§ 5.12.120(H)) Car participants will be directed to park on the soccerfield during the event. Public will be directed to park in designated Lampe Park parking spaces. Overflow parking will be directed across the street to therbig Park.
Describe location of on-site headquarters or contact information (§ 5.12.120(1)) On-Site headquarters will be located at the pavillion at food Consessions. Arnanda Reid will be roving throughout the park huring the event but can be reached by cell phone and walkie-talkie.
Describe illumination plan (§ 5.12.120(K)) NA - Daylight hours
Describe overnight camping facilities plan (\$ 5.12.120(L)) NIA - Single day extent to take place during daylight hours
Describe communication system plan (§ 5.12.120(0)) Staff will carry cell phones and walkie talkies during the event and communication will be monitored and coordinated through Amanda Reid (Event coordinator)
What provisions will be made for numbers of spectators in excess of the estimate (§ 5.12.040) Although we anticipate up to 50 spectators, they do not all come at the same time. In the event of excess, parting will be made available at Herbig Park, Parks & Rec. offices and the Senior Center.
Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ $5.12.040$)
see map

CONTRIBUTORS & INVESTORS LIST

Please list anyone who has contributed, invested or who has a financial interest greater than \$500. Use additional sheets if necessary.

Name	Address
NA	

PROPERTY OWNER AFFIDAVIT

STATE OF NEVADA	}	
COUNTY OF DOUGLAS) ss:)	1
I, that I am an owner* of prop	being erty involved in this application, th	duly sworn, depose, and say
permission to use the prope	rty and that the foregoing stateme	ents and answers herein contained inplete, true and correct to the best
of my knowledge and belief.		ipiete, true and correct to the best
Location of Event:	Address or Local Description	
	Address of Legal Description	
		,
	Signed	
Subscribed and sworn to be	fore me this day of	, 20
*Owner refers to the fallowing	ng Planca mark the advanciate b	
	ng. Please mark the appropriate be	OX.
☐ OWNER/JOINT OWNER		
CORPORATE OFFICER/PA	ARTNER	
D POWER OF ATTORNEY (F	Provide copy of Power of Attorney)	
☐ AGENT (Notarized letter	from property owner giving legal	authority to agent)
☐ LETTER FROM GOVERNM	IENT AGENCY WITH STEWARDSHI	P
Douglas County Clerk's Office	re/	_
~OR~ /		
/		
Notary Public in and for said	county and state	-
/		
My commission expires:		-
THE GOLDHISONOTI CAPITOST		

Outdoor Festival Packet: Revised May 2009

INSURANCE, HOLD HARMLESS & INDEMNIFICATION REQUIREMENTS FOR AN OUTDOOR FESTIVAL LICENSE APPICATION

Pursuant to Douglas County Code §5.12, any applicant for a Douglas County Outdoor Festival license must ensure the following requirements are met to the satisfaction of Douglas County before the Outdoor Festival license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY. APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT. APPLICANT shall maintain coverage and limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage (\$2,000,000 for high risk events).

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self insured retention and prior to issuing the license. The COUNTY prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the Outdoor Festival license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions	s stated above:
Name of Event	Date of Event
Applicant's name (printed)	
Applicant's signature	Date

NEVADA PUBLIC AGENCY INSURANCE POOL **CERTIFICATE OF PARTICIPATION** issued to

Douglas County

The Nevada Public Agency Insurance Pool (hereinafter NPAIP) certifies that the above-mentioned entity is a participating Member of NPAIP for the period beginning July 1, 2012 expiring July 1, 2013.

As a participating member, this entity is entitled to all the rights, privileges and protections and subject to all the duties and responsibilities under the Interlocal Cooperative Agreement and Bylaws of NPAIP and the coverage forms issued by NPAIP.

The following coverage forms apply to NPAIP and its Members:

Nevada Public Agency Insurance Pool Coverage Form:

NPAIP 201213

The lines of coverage and key limits of liability afforded to NPAIP members, subject to the coverage application and subject to additional sublimits as stated in the NPAIP Coverage Form, are summarized as follows:

Property/Crime/Equipment Breakdown

Blanket Limit per schedule of locations Sublimit for earthquake coverage Sublimit for flood coverage Sublimit for flood coverage zone A Sublimit for Equipment Breakdown, Boiler & Machinery Sublimit for Money & Securities including Dishonesty

\$ 300,000,000 per loss \$ 100,000,000 annual aggregate \$ 100,000,000 annual aggregate \$ 10,000,000 annual aggregate

\$ 60,000,000 each accident 500,000 each loss

Casualty

Bodily Injury, Property Damage, Personal Injury, Employment Based Benefits Administration, Law Enforcement Activities, and Wrongful Acts

\$10,000,000 per event \$10,000,000 annual aggregate

Certain sublimits apply. All sublimits are a part of and not in addition to the Limits of Liability.

Participating member's Maintenance Deductible of \$5,000 for Section V property, and \$50,000 for Section VI (lability coverages for each and every loss and/or claim and/or event; such deductibles are subject to \$300,000 aggregate.

This certificate is not a contract of insurance and does not bind NPAIP as such. The coverages provided will be governed by the terms and conditions of NPAIP Coverage Form and by the Interlocal Cooperative Agreement and Bylaws of NPAIP; and all claims, questions or disputes will be settled by reference to the same.

> Wayne E. Carison, MBA, CPCU, ARM **Executive Director**

DOUGLAS COUNTY SCHEDULE OF SUB-ENTITIES INCLUDED IN COUNTY'S COVERAGE Douglas County Weed District Senior Services Center

Chook was book of which which the service of the se O Control of the state of the s Daring and celd Miller State of State D. S. Sond. Service of the servic May 2012 LAMPE PARK Bits MAMA'S Show & Shine goccer(1) がある SERVE . STATE OF THE PARTY PANS SAND



Douglas County Senior Services

"BIG MAMA'S"

13th Annual Show & Shine Car Show

Saturday, May 11th, 2013
All proceeds to benefit Meals on Wheels

Place:	Lampe Park Pavilion.	1325 W

Lampe Park Pavilion, 1325 Waterloo Lane, Gardnerville, NV

Fee:

\$45.00 Early Registration (post mark on or before May 1st, 2013)

\$55.00 Late Registration (post marked or received after May 1st)

Includes:

Dash Plaque, One Car Show T-Shirt*, Coffee and Doughnuts, One Lunch

Ticket, and 2 Raffle Tickets *Additional T-Shirts available for purchase day of event.

Check-In

8:00 a.m. - 10:00 a.m.

Show & Shine

10:00 a.m. - 2:00 p.m.

Awards Presentation

3:00 p.m. - 4:00 p.m.

Participant's Gate closes at 10:00 a.m.

If you want to park with a group, please come to Lampe Park together (no saving of spaces).

Awards:

Big Mama's Best of Show, Participant's Choice and 1st & 2nd Place for each Class

Classes:

No Tow-Ins

1. Pre 1948 Stock Car 8. 1966-1972 Modified Car 15. 1973 and Above 2. Pre 1948 Modified Car 9. 1955-1957 Chevy Stock 16. Sports Cars 3. 1949-1959 Stock Car 10. 1955-1957 Chevy Modified 17. Special Interest 4. 1949-1959 Modified Car 11. Pre 1965 Truck Stock 18. Street Rods		
5. 1960-1965 Stock Car 12. Pre 1965 Truck Modified 19 Rat Rods	re 1948 Modified Car 949-1959 Stock Car 949-1959 Modified Car 960-1965 Stock Car	Sports Cars Special Interest Street Rods
6. 1960-1965 Modified Car 13. 1966-1972 Truck Stock 20. Under Construction	60-1965 Modified Car	
7. 1966-1972 Stock Car 14. 1966-1972 Truck Modified		Under Construction

Cars will be judged based on paint, chrome, interior, engine and trunk

Registration Information

Name:							
Mailing Address:							
Phone Number:		E-Mail:					
Vehicle Make & Year:				. —			
Judging Class: (No cha	inges	allo	wed or	n day of	event)		
Body Style:				Co	lor:		
T-Shirt: (Circle Size):	M,	L,	XL,	XXL,	\overline{XXXL}		
Signature & Date:				Í			

Please make checks payable and mail to: Douglas County Senior Services, 2300 Meadow Lane, Gardnerville, NV 89410

<u>Liability:</u> The following does hereby release Douglas County Senior Services and Douglas County Parks & Recreation Departments and their employees of liability in conjunction with any damage to exhibitors, person and/or anyone operating exhibitor's space, merchandise and/or personal property due to fire, theft, breakage, acts of god, or any kind of public disorder or disturbance during the days event.

Douglas County Senior Services BIG MAMA'S 13th ANNUAL SHOW & SHINE CRAFT & VENDOR FAIR

Saturday, May 11th, 2013
Lampe Park Pavilion
1325 Waterloo Lane, Gardnerville, NV
Booth Rental Registration Form
Set-Up Time: 7:30am – 8:30am
Event 9:00am – 3:00pm

Participation Form:	
Applicant Name:	
Day Time Phone:	email:
Bo- (You p. All proc	oth Size 10' X 10' Space rovide your own shade, tables, etc.) Booth Cost: \$30.00* eeds benefit Meals on Wheels ne to sign up April 30 th , 2013
	e request that each vendor donate a small raffle prize, e delivered on or before April 30 th .
Do	uke checks payable & mailed to: uglas County Senior Services 2300 Meadow Lane Gardnerville, NV 89410 epared for wind and/or foul weather Sorry No Refunds
Douglas County Parks & Recreat conjunction with any damage to space, merchandise and/or perso	nereby release Douglas County Senior Services and ation Departments and their employees of liability in exhibitors, person and/or anyone operating exhibitor's anal property due to fire, theft, breakage, acts of god or sturbance during the day's events.
For further information contact a areid@co.douglas.nv.us	Amanda at the Senior Center at (775) 783-6455 or
Signature:	Date:

Activities Done Each Year

January

Look for music for Christmas lights

Update information for Movies in the Park sponsor list

February

Send out letters to potential sponsors of Movies in the Park

March

Start preparing Power Point for Movies in the Park Prepare letter for NDEP rolling stock permit for April 1 Prepare letter for rolling stock permit April

Start to gather information for July newsletter

Prepare Movies in the Park flyer

May

June

Prepare letter for rolling stock permit Get newsletter to printer July

File proof of beneficial use by 9/11 to state water engineer August Start to gather information for January newsletter

September

Prepare letter for rolling stock permit October

November

Year-end report – ask everyone to make list of what their department has done during the year

December

Fill out NDOT permits for banners and street light maintenance on highway Get food permit for CV Kickoff Get burn permit for CV Kickoff Finish year-end report for January meeting Get newsletter to printer

Activities done each year-c: My Files

Gardnerville Town Board



AGENDA ACTION SHEET

- 1. <u>For Possible Action</u>: Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 103rd Annual Carson Valley Days Festival scheduled for June 5 through 10, 2013, sponsored by Carson Valley Active 20-30 Club #85.
- 2. Recommended Motion: Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 103rd Annual Carson Valley Days Festival scheduled for June 5 through 10, 2013, sponsored by Carson Valley Active 20-30 Club #85.

3.	Funds Available: ☐ Yes
4.	Department: Administration
	Prepared by: Tom Dallaire
5.	Meeting Date: April 2, 2013 Time Requested: N/A
6.	Agenda: ☐ Administrative
	Background Information: See attached application
7.	Other Agency Review of Action: Douglas County
3.	Board Action:
	□Approved □Approved with Modifications □ Continued

TED THRAN, CLERK-TREASURER OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPROVAL FORM 775 782-9014 FAX 775-782-9016

DATE: MARCH 25, 2013

FROM: TED THRAN, CLERK-TREASURER

Thank you in advance for your conneration!

SUBJ: OUTDOOR FESTIVAL ENTERTAINMENT EVENT APPLICATION

Enclosed please find an application for an Outdoor Festival Entertainment Event submitted by the CARSON VALLEY ACTIVE 20-30 CLUB #85.

The event is the 103rd Annual Carson Valley Days Festival, scheduled for June 5 through 10, 2013 (June 5 is for setting up; June 10 is for taking down rides, booths, etc), to be held throughout Minden & Gardnerville: at Lampe Park, Herbig Park, Heritage Park, CV Middle School, Douglas High School, Minden Park & Highway 395, Nevada.

Please review the application(s), print this page, and return your signed response to Carol A. McCulloch, in Ted Thran's Office no later than <u>TUESDAY</u>, <u>APRIL 16, 2013</u>. THIS ITEM IS SCHEDULED FOR THE MAY 2, 2013 COMMISSIONER AGENDA.

T. 4 (1777)	(please o	lo not detach)	
DATE:			
APPROVE: YESNO			
DEPOSIT RECOMMENDED: COMMENTS/CONDITIONS:			
Manage Handel Server			
		,	
SIGNED:			Marine (Marine) (Marine)
PRINT NAME & TITLE:			

OUTDRFST.LTR/REV 3-25-13

RECEIVED MAR 2 2 2013

OUTDOOR FESTIVAL LICENSE APPLICATION

DOUGLAS COUNTY CLERK

Application Date: 3	- 22-13	Date(s) of Ev	ent: <u>کسد څ</u>	7013 - JUNE	19 2013
Name of Event: 103 ह					
Location of Event: <u>विस्</u>	AC PARK, HERBIG PARK (Address or Legal Description	HERITAGE PARK, OU ON) MINDEN PAIRK, R	MINDLE SCHOOL HIGHNAY 3	och Baranas High	School,
Applicant's name: <u>Ca</u>					
Contact's name: To	MMY LOVERE (If different than applicant)		<u> </u>		
Mailing address: <u>ρ.ο.</u>	Box ZO3C	GARONERVILLE	NV	84410	
Physical address (If different):	1/4	City	State	Zip Code	
S		City		Zip Code	
Phone #(s):	(Business) _	(Ho	me) (775) 313	5-6913 (Cell)	
Is the applicant $a(n)$:					- 7
If corporation or partn					
Name	Address				
	Address		Title		
Description of Event: 1 PORSOE, HOT ALP (PARTHERSHIP OF CO	BALLOOUS, CRAFT	FAIR, FOOD, WA	K-709-RU	UNITH THE	
TOURNAMENT.			- iouse is and) VOLTYBALL	
Hours of operation: Z_0	M - MONIGHT C	4100			
What is the name of the and who has authority t	e designated event re to bind the applicant?	presentative that wi	ll be on-site (ひん	during the event	t
Will an admission fee bo	e charged for your eve	ent? ☐Yes⊠No 1	f yes, \$ amoı	unt:	
When will fee be collect					

List approximate number of participants:
List approximate number of spectators:
List expected peak number of spectators: 4000
Will alcoholic beverages be served? Yes No (all liquor vendors must be individually licensed with Douglas County Sheriff's Office)
Will food and/or beverages be served? Yes No (all concessionaires must be licensed and operate under a valid health department permit pursuant to NRS chapter 446.)
Will there be live music? Yes \[\] No - If Yes, Name of Performer(s) \(\frac{\lambda \text{NRIES}}{\text{TO BE DETERMINED}} \), Type of Music \(\frac{\lambda \text{OUNTRY} \frac{\lambda \text{NRIES}}{\text{VAIZIES}} \)
Name of Insurer: WARREN REED INS.
Limits of liability: SEE ATTACHED
Address of Insurer: SZ) HWY 395N GARDNERVILLE NV 89410 Street City State Zip code
Policy number: SEE ATTACHED
I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the permit. The filing of the application does not authorize the conducting of any business for which a permit is required, and any carrying on of such business before a permit is issued may also be grounds for denial of a permit.
7/100/11
Signature of Applicant Date
THOMAS LOUEL TROVERS SEGMOND, COM Name of Applicant Contact Email Address

FESTIVAL PLANS

Detailed explanation of the applicant's plans to provide security and fire protection, water supply and facilities, food supply and facilities, sanitation facilities, medical facilities and services, vehicle parking space, vehicle access and on-site traffic control and, if it is proposed or expected that spectators or participants will remain at night or overnight, the arrangements for illuminating the premises and for camping or similar facilities. The applicant's plans shall include what provisions shall be made for numbers of spectators in excess of the estimate, provisions for cleanup of the premises and removal of rubbish after the event has concluded. A plot plan showing arrangement of the facilities including those for parking, egress and ingress shall be submitted with the application. (§ 5.12.050)

ATTACH ADDITIONAL PAGES IF NECESSARY

Describe law enforcement protection plan (§ 5.12.100/5.12.120(A))

Applicant 20-30 Club provides 24 hour security by all active 20-30 club members throughout the duration of the event at Lampe Park. The total number of active 20-30 Club members is 12. In addition, applicant agrees to employ police protection at the club's own expense. Applicant understands and agrees that the number and type of officers shall be determined and specified by the sheriff with approval by the board of county commissioners. At the same event, applicant employed 2 foot patrol officers @ 6 hours each on Friday, 2 foot patrol officers @ 8 hours each on Saturday, 4 bike patrol officers @ 8 hours each on Saturday, and 2 foot patrol officers @ 8 hours each on Sunday (for a total of 68 hours @ \$45/hour = \$3,060). Applicant anticipates that the number of officers and hours will be this year, although the hourly rate will most likely increase. Applicant in years past has requested for all deposit funds with the county be paid following the event for the police protection.

Describe plan for location and supply of water facilities (§ 5.12.110/5.12.120(B)) Applicant will provide an ample supply of potable water for drinking and sanitation purposes. Applicant has prepared a map (attached to this festival plan) detailing the location of 3 water spickets (water outlets) in and around the area of the carnival and festival. There are a total of 14 drinking fountains throughout the entire park which should meet gallons per hour required. In addition, there are 12 vendors who will be selling water and/or other refreshments during the event. Furthermore, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. Due to the historical nature of this annual event, applicant would request the county to modify the water facilities conditions as there has always been an ample supply of potable water available to every person attending the event.

Describe food concessions plan (§ 5.12.120/5.12.120(C))

Twelve vendors will operate food concessions during the carnival and festival at Lampe Park. The location of the food vendors are depicted on the map attached to this festival plan. In addition to the 12 food concessions on-site, the carnival and festival is located a short walking distance from 3 supermarkets, a convenience store and numerous restaurants. All food vendors will be licensed and operate under a valid health department permit pursuant to NRS chapter 446. Applicant will not allow any food vendor to operate his concession unless the vendor has the permit in his possession. Applicant will provide sanitation facilities (toilets and washing stations) for the food vendors and their employees. The toilet facilities and washing stations are depicted on the map attached to this festival plan. The toilet facilities are located within 50 feet from most of the food concessions. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as all food vendors are provided easy and a short access to toilets and hand washing stations.

Describe toilet facilities plan (§ 5.12.130/5.12.120(D))

Applicant will provide amply supply of toilet facilities throughout the duration of the event at Lampe Park. Applicant has prepared a map (attached to this festival plan) detailing the location of 36 toilets and 4 wash stations. Included with the toilet facilities will be 3 services (freshen up) throughout the duration of the event. The applicant will be using shamrock septic service for sanitation. Due to the historical nature of this annual event, applicant would request the county to modify the location of the toilet facilities condition as there has always been an ample supply of toilets available to every person attending the event.

Describe trash cans and litter plan (§ 5.12.130/5.12.120(E))

Applicant will provide amply supply of trash cans on the premises of the event. There will be (30) thirty-six gallon trash cans with plastic bag liners on the premises. Once the trash cans reach 2/3 full they will emptied by applicant and a new bag liner will be replaced. The full bags will then be hauled to the (2) larger 33 yard dumpsters on site. Applicant has prepared a map (attached to this festival plan) detailing the location of the (2) 33 yard dumpsters. The applicant will be using Douglas Disposal for refuse. At the conclusion of the event Douglas disposal at the cost of the applicant will pick up all refuse dumpsters. Due to the historical nature of this annual event, applicant would request the county to modify the trash cans and litter plan condition as there has always been an ample supply of trash cans available to every person attending the event.

Describe medical facilities plan (§ 5.12.140/5.12.120(F))

Applicant has contracted with East Fork Fire Protection for all emergency medical treatments throughout the duration of the event. East Fork fire will have an on-site command area with on-site personal Saturday and Sunday of the event. In the needs of additional personal or outside the times of onsite personal the applicant will contact emergency dispatch for immediate assistance. Due to the historical nature of this annual event, applicant would request the county to modify the medical facilities plan condition as there has always been an adequate medical attention to every person attending the event. East Fork Fire Protection District has agreed to waive all fess for this event due to the longevity and nature of this community event. If this agreement happens to change the applicant has requested for all deposit funds with the county be paid following the event for the medical protection.

Describe fire protection plan (§ 5.12.210/5.12.120(G))

Applicant has contracted with East Fork Fire Protection for all emergency fire protection throughout the duration of the event. East Fork fire will have an on-site command area with on-site personal Friday, Saturday and Sunday of the event. In the needs of additional personal or outside the times of onsite personal the applicant will contact emergency dispatch for immediate assistance. Due to the historical nature of this annual event, applicant would request the county to modify the fire protection plan condition as there has always been an adequate fire protection to every person attending the event. East Fork Fire Protection District has agreed to waive all fess for this event due to the longevity and nature of this community event. If this agreement happens to change the applicant has requested for all deposit funds with the county be paid following the event for the fire protection.

Describe parking areas, access and parking control plan (§ 5.12.150-160/5.12.120(H)) Applicant will provide amply amount of parking spaces. Applicant has approval from Douglas County to use the proposed site of the community center. There will be ingress and egress off of waterloo lane. The ingress and egress areas will continually be monitored to make sure there are no vehicles blocking these areas. If in such an event that these areas become blocked by vehicles the owner will first be first attempted to be contacted if no one is able to be found in a timely manner then additional action will be taken ultimately resulting in it being towed. There will be assistance provided Friday & Saturday of the event by an youth organization with parking direction and ingress and egress to parking areas. The applicant Carson Valley Active 20-30 club will provide traffic assistance on Waterloo lane throughout the duration of the event to insure orderly flow of traffic to parking areas. Due to the historical nature of this annual event, applicant would request the county to modify the parking areas, access and parking control plan condition as there has always been an ample amount of parking areas, access and parking control available to every person attending the event.

Hours of operation (§ 5.12.170/5.12.120(I))

Applicant has prepared a schedule (attached to this festival plan) of events detailing the times of activities throughout the event.

Describe location of on-site headquarters or contact information (§ 5.12.120(J)) The location of the on-site headquarters will be located near or by the music stage and main beer area. There will be a travel trailer located there 24 hours a day throughout the duration of the vent. Applicant has prepared a map (attached to this festival plan) detailing the location of the on-site headquarters. Any member of the Carson Valley Active 20-30 club wearing a red vest should be able to be contacted. If for some reason there is no one there to contact please contact Tommy Lovell of the Carson Valley Active 20-30 Club 24 hours a day at 775-313-6913.

Describe illumination plan (§ 5.12.180/5.12.120(K))

Applicant will provide amply amount of illumination throughout the event. Applicant has prepared a map (attached to this festival plan) detailing the location of all illumination devices. Due to the historical nature of this annual event, applicant would request the county to modify the illumination plan condition as there has always been an ample supply of illumination available everywhere throughout the event.

Describe overnight camping facilities plan (§ 5.12.190/5.12.120(L))

Applicant Carson Valley Active 20-30 club will have members staying overnight in Lampe Park in some form of camping throughout the duration of the event. There will also be overnight camping facilities for Carnival staff throughout the duration of the event located within Riverside Park. There will be additional Toilet facilities, power, and trash cans in these camping areas. There will be no sanitation dumping or trash left in either park locations. Due to the historical nature of this annual event, applicant would request the county to modify the overnight camping facilities plan condition as there has never been an concerns of the overnight camping facilities available everywhere throughout the event.

What provisions will be made for numbers of spectators in excess of the estimate $(\S 5.12.050/5.12.040)$?

The applicant has made the following provisions in advance in the case the number of spectators is in excess of the estimate. The estimated number of toilets for the event per the chart in section 5.12.120 sub-section "D" requires 20 toilets and we will be providing 36 toilets. The parking area provided will handle additional parking if needed. There will be bottled water available on site at the headquarters location if the existing drinking fountain's throughout the park is exceeded. If there is any need from the following agencies such as fire, law enforcement, trash, and medical that need to be adjusted those agencies will be contacted directly by the applicant during the event and request additional support right away.

Attach a plot plan showing arrangement of the facilities including those for parking, egress and ingress. (§ 5.12.050/5.12.040)

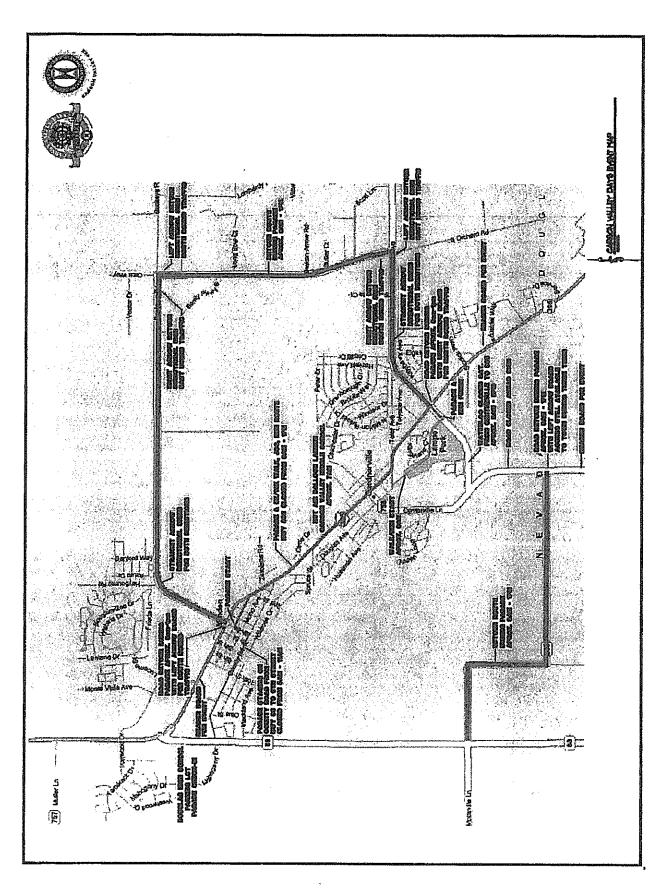
Applicant has prepared a map (attached to this festival plan) detailing the layout of the event.

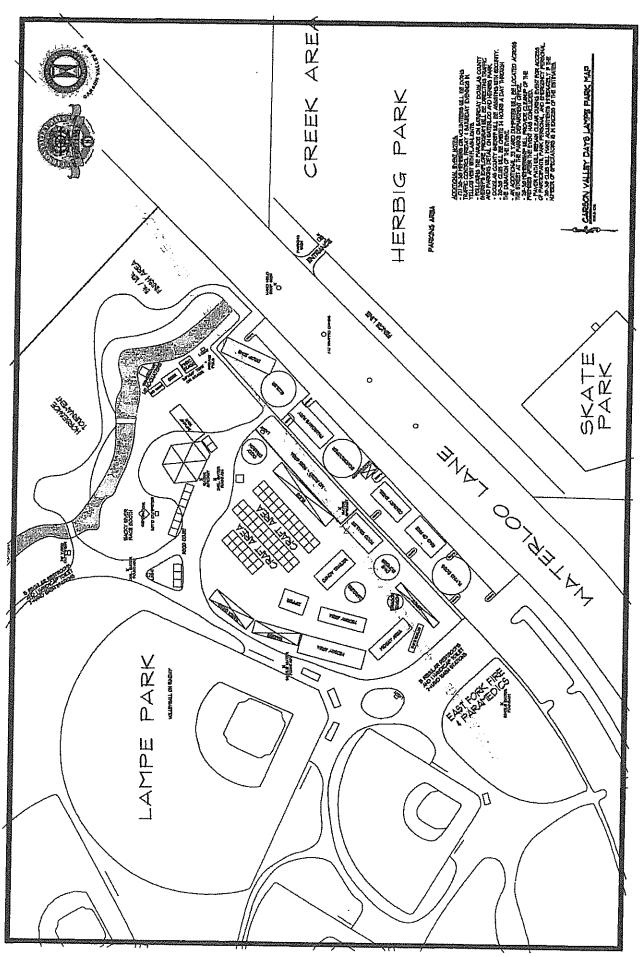


103RD YEAR CARSON VALLEY DAYS

EVENT SCHEDULE

DAY:	EVENT:	TIME:
Thursday, June 6 th		
	Golf Tournament @ Carson Valley Golf Course Carnival Opens Buddy Day (2 for 1 wristbands)	7:30 am - 2 pm 5 pm - 11 pm
Friday, June 7 th		
	Carnival Live Music	3 pm - 11 pm 7 pm - 10 pm
Saturday, June 8 th		
	Parade Registration Carson Valley Days Walk, Jog, Run Registration Carson Valley Days Walk, Jog, Run Carson Valley Days Parade Carnival Craft Show & Food Vendors Kid's Grease Pole Arm Wrestling Free Kids Games Horseshoe Tournament Live Music	7 am 7 am 8 am 9 am 11 am - Close 11 am - Close 12 pm - 6 pm 1:30 pm - 3 pm 1 pm - 3:30 pm 2:30 pm - 5 pm 6 pm - CLOSE
Sunday, June 9 th		
	Grass Volleyball Tournament Craft Show & Food Vendors Carnival Kid's Grease Pole Glutton Bowl Carson Valley Days Raffle	8 am - 2 pm 10 am - 4 pm 11 am - 5 pm 11 am - 5 pm 2:30 pm - 3 pm 4 pm





CARSO43

OP ID: DR

DATE (MM/DD/YYYY)

CERTIFICATE OF LIABILITY INSURANCE

03/19/13 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER 775-782-2277 NAME: PHONE (A/C, No, Ext); E-MAIL ADDRESS: Warren Reed Insurance, Inc. FAX (A/C, No): 775-782-7387 1521 Highway 395 North Gardneryllle, NV 89410 Alan G. Reed INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Capitol Indemnity Corporation Carson Valley 20-30 Club 85 INSURED INSURER B: P.O. Box 2030 INSURER C: Gardnerville, NV 89410 INSURER D: INSURER E: INSURER F: **COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP LIMITS TYPE OF INSURANCE POLICY NUMBER **GENERAL LIABILITY** 1,000,000 EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) CP02118499 02/22/13 02/22/14 100,000 X Α \$ COMMERCIAL GENERAL LIABILITY 5.000 CLAIMS-MADE X OCCUR MED EXP (Any one person) 1,000,000 PERSONAL & ADV INJURY 5 2,000,000 \$ GENERAL AGGREGATE 2.000.000 GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG POLICY PRO-S COMBINED SINGLE LIMIT AUTOMOBILE LIABILITY (En accident) BODILY INJURY (Per parson) ANY AUTO SCHEDULED ALL OWNED AUTOS **BODILY INJURY (Per accident)** AUTOS NON-OWNED PROPERTY DAMAGE \$ HIRED AUTOS AUTOS (Per accident) \$ UMBRELLA LIAB s **EACH OCCURRENCE** OCCUR EXCESS LIAB CLAIMS-MADE AGGREGATE \$ DED RETENTION \$ OTH-ER WORKERS COMPENSATION WC STATU-TORY LIMITS AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) E.L. EACH ACCIDENT N/A E.L. DISEASE - EA EMPLOYEE \$ yes, describe under ESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$ DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) RE: Carson Valley Days, June 7,8,9 2013 CANCELLATION **CERTIFICATE HOLDER DOUGLAS** SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. **Douglas County** P.O. Box 218 AUTHORIZED REPRESENTATIVE Minden, NV 89423 Alan G. Reed

CERTIFICATE OF LIABILITY INSURANCE

CARSO43 OP ID: DR

DATE (MM/DD/YYYY) 03/19/13

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P.O. Box 1888

Minden, NV 89423

AUTHORIZED REPRESENTATIVE

Alan G. Reed



DATE (MM/DD/YYYY)

CERTIFICATE OF LIABILITY INSURANCE 03/19/13 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT NAME: PHONE (A/C, No, Ext); E-MAIL ADDRESS: PRODUCER 775-782-2277 Warren Reed Insurance, Inc. FAX (A/C, No): 775-782-7387 1521 Highway 395 North Gardnerville, NV 89410 Alan G. Reed NAIC# INSURER(S) AFFORDING COVERAGE INSURER A: Capitol Indemnity Corporation INSURED Carson Valley 20-30 Club 85 INSURER B : P.O. Box 2030 INSURER C: Gardnerville, NV 89410 INSURER D : INSURER E : INSURER F **CERTIFICATE NUMBER: REVISION NUMBER:** COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADOLISUBR POLICY EFF POLICY EXP TYPE OF INSURANCE POLICY NUMBER 1,000,000 GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (En occurrence) 100,000 X CP02118499 02/22/13 02/22/14 Α COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR 5,000 MED EXP (Any one person) s 1.000.000 PERSONAL & ADV INJURY 2,000,000 GENERAL AGGREGATE 2,000,000 PRODUCTS - COMP/OP AGG ŝ GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY BODILY INJURY (Per person) ANY AUTO SCHEDULED AUTOS NON-OWNED ALL OWNED BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Ş HIRED AUTOS \$ **UMBRELLA LIAB EACH OCCURRENCE** 5 OCCUR **EXCESS LIAB** AGGREGATE 5 CLAIMS-MADE RETENTION \$ DED WC STATU-TORY LIMITS WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT NIA E.L. DISEASE - EA EMPLOYEE (Mandatory in NH)
If yes, describe under
DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$ DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Carson Valley Days, June 7,8,9 2013 CANCELLATION CERTIFICATE HOLDER TOWNOFG SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of Gardnerville 1407 Hwy 395 AUTHORIZED REPRESENTATIVE Gardnerville, NV 89410 Alan G. Reed

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ARTICLES OF LINCORPLRATION

THE 20-30 CLUB OF CARSON VALLEY NO. 85

KNU ALL MEN BY THESE PRESENTS:

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That we, the undersigned, have this day voluntarily associated ourselves together for the purpose of forming a . 8 non-profit corporation under the lawr of the State of Nevada and we do hereby certify:

> FIRST: That the name of the club shall be THE 20-30 CLUB OF CARSON VALLEY NO. 85

SECUND: That THE 20-30 CLUB OF CARSON VALLEY NO. 85 Is a non-profit corporation, organized solely for the advancement of civic, commercial, industrial and agricultural activity

THIRD: The principal office for the transaction of the business of the corporation is to be located at Gardes Novada.

FOURTH: The number of trustees shall be seven (one of whom shall be a continuing trustes and the remaining six to hold office for a term of six (6) months. The cala revolving trustees shall be chosen by the members of the corporation as provided in the By-Laws of said expression

FIFTH: The names and residences of the chosen for the ist term are as follows:

NAME

ADORESS

CLIFFORD WINKELMAN

HERB CORDES

GLEIN E. LOGAN

LEWARD H. WINKELMAN

NEVADA WISE

ARLEN TURRIA

ROBERT KIMMERLING

Minden, Kevada Genoa, Revada Gazdnozville, Ne Minden, Mavede Minden, Nevada Gardnerville, Wavada Gardnerville, Nevada

IN WITHER WE Have hereunto set our hands day of cabruary, 1955. 3 10 11 12 13 STATE OF NEVADA 15 COUNTY OF DOUGLAS On this 187 16 day of February, 1955, before me they . undersigned, a Notary Public in and for the State of Wevada, personally appeared CLIFFORD WINKELMAN, HERE CORDES, GLENN E. 19 LLGAN, LEONARD H. WIIKELMAN, NEVADA WISE, ARLEN TERRIA, ROBERT KIMMERLING known to me to be the persons whose nesse are 21 subscribed to the foregoing Articles of Incorporation, and acknowledged to me that they executed the same. 23 IN WITNESS WHEREOF. I have horsunte set by hand 24 day of February, 1955. 25 26 27 23 لار دحمانت فينه وعل حجد يعود 29 30 31, 32

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ARTICLES OF INCORPORATION

THE 20-30 CLUB OF CARSON VALLEY NO. 85

FILED AT THE BESTERST OF

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HEHO, MEVACA

MARCH 22,1985

Control.

Page For a 2.00 Organization Pag

TEMPORARY

	Route: US 395 DO
	Milepost: 22.16 - 00.67 NDOT District II
-	District Permit No.: T-0(05-13
	Applicant: Carson Valley 00/30
L	Type of Activity: Koad Gostice Darado
L	
L	FOR DEPARTMENT USE ONLY

APPLICATION AND PERMIT FOR TEMPORARY OCCUPANCY OF NEVADA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY (Under the Provisions of NRS 408.423 and 408.210)

1. Location where the event and/or occupancy is proposed: Hwy 395, between County Rd. and Water In
Hwy 395 netween County Rd. and Water of highway Street address or negrest cross street
between Milepost and Milepost
Describe the event in detail, including the number of participants, the proposed route, the proposed date and time of the event. Please attach plans and/or drawings of the proposed route.
This is for a request for the closure of Hwy 395 to allow
the opportunity for the town of Gardnerville/minden to celebrate the 103rd annual Carson Valley Days parade. This
local prent will run from gam-llam on the 8th of lune
Larson valley Active 20/30 is Requesting to hold the permit
trom gam to Form of the same day to allow for clean-up of
Road ways and surrounding areas. The narade route is
attached to this form more details on the whereabouts
and location of the event.
EVENT DATE(s):
lune 8th 2013
3. SPECIFIC TERMS AND CONDITIONS FOR THIS PERMIT ARE LISTED ON PAGES 2 & 3.
4. THE PERMIT SHALL BE SIGNED AND RETURNED TO THE DISTRICT OFFICE.
CI CO
Jasen Stotter Secretaria
Name of PERMITTEE Name and Title (Please print)
Name of PERMITTEE Name and Title (Please print)
Name of PERMITTEE Name end-Title (Please print) POBOX 2030 Address Gardnerville (NV 89410 (775) 245, 2823
Name of PERMITTEE Name and Title (Please print) Address Signature

District Permit No.: T-CO5-13 ADDITIONAL TERMS AND CONDITIONS

- The permit shall be signed by PERMITTEE on Page 1 and returned to the district office. The permit shall not be valid until the SIGNED original permit has been received by the district office.
- 2. This temporary permit expires upon completion of the event.
- The temporary Right-of-Way Occupancy Permit, or a conformed copy, shall be kept at the site of the event and must be shown to any representative of the Department of Transportation or any law enforcement officer on demand. THE EVENT SHALL BE SUSPENDED IF THE PERMIT IS NOT AT THE SITE AS PROVIDED.
- 4. The PERMITTEE, in addition to obtaining the temporary Right-of-Way Occupancy Permit must also obtain any and other permits required by State law or local ordinances.
- The PERMITTEE agrees to indemnify and save harmless the State of Nevada and its officers, agents, and employees gainst any and all liability, loss, damage, cost and expense which it or they may incur, suffer, or be required to pay by reason of death, disease, or bodily injury to any person or persons, or injury to, destruction of, or loss of use of any property, including property belonging to the State of Nevada, arising out of or incident to activities contemplated by this permit, and proximately caused, in whole or in pert, by any act or omission of the PERMITTEE, or its contractors, agents, or the employees of any one or all of them OR BY THE OFFICERS, AGENTS, OR EMPLOYEES OF THE STATE OF NEVADA, unless it is established by the PERMITTEE that the proximate cause was the willful misconduct or gross negligence of the officers, agents, or employees of the State of Nevada.

this application must have the lonewing signal	tures of approval before being processed by the district of
Nevada Highway Patrol	Sheriff/Police
BV: 17. 1 1 1317	By:
Date: 03-12-2013	Date: 03-/1-20/3
Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):	Special conditions / requirements or other comments (i.e. escorts, traffic control, contact area supervisor, or N/A):
	common area supervisor, or large.
EE ADDITIONAL TERMS AND CONDITIONS ON PA	GE 3. ***
ee additional terms and conditions on pa	GE 3. ***

Director or District Engineer

6-20

By

lake day of March

STATE OF NEVADA, DEPARTMENT-OF TRANSPORTATION

Ŧ,

T-065-13 Parade.doc

March 18, 2013

ADDITIONAL TERMS AND CONDITIONS

- 1. All Category 1 & 2 Traffic Control Devices used on NDOT roadways must be National Cooperative Highway Research Program (NCHRP) Report 350 compliant. The PERMITTEE and/or contractor shall have manufacturer's certificates of compliance available at the project site.
- 2. Road closure will be allowed from 9:00 AM to 1:00 PM.
- 3. The PERMITTEE shall use Douglas County Sheriff Officers for all road closures.
- The State right-of-way shall be returned to the original condition.
 Road travel way shall remain clean and free of debris at all times.
 Removal of trash and debris will be the responsibility of the PERMITTEE.
- 5. PERMITTEE will be responsible for providing adequate traffic control for the permitted event. Traffic control shall meet the requirements of the current NDOT Standard Plans and the MUTCD.
- 6. The PERMITTEE shall be responsible for the maintenance of all traffic control signs, cones ect. placed in the NDOT R/W.
- 7. An alternate route for thru traffic on US395 shall be provided during the parade event and clean-up of the NDOT R/W.

Permit # T-065-13, Carson Valley 20/30 Road closure

Additional terms and conditions item # 2 will be amended to read

2. Road closure will be allowed from 8:00 AM to 1:00 PM.

Please attach this email to the permit.

Jennifer Bahmiller

jbahmiller@dot.state.nv.us

NDOT Permits

(775) 834-8330

310 Galletti Way

Sparks, NV 89431



BOARD OF COMMISSIONERS

1594 Esmeralda Avenuo, Minden, Nevada 89423

Steve Mokrohisky COUNTY MANAGER 775-782-9821

COMMISSIONERS: Greg Lynn, CHAIRMAN Doug Johnson, VICE-CHAIR Lce Bonner Nancy McDermid Barry Penzel

PAGE 02/02

March 22, 2013

Steven R. Smith, Permit Coordinator Nevada Department of Transportation District II Permit Office 310 Galletti Way Sparks, NV 89431

RE: Highway 395 Closure for the Carson Valley Days Parade on Satutday, June 8, 2013

Dear Mr. Smith:

This letter is to notify you that Douglas County agrees to allow traffic from Highway 395 to be diverted on to local roads during the temporary highway closure for the Carson Valley Days parade

It is the County's understanding that the Douglas County 20-30 Club will apply to NDOT for a Temporary Occupancy permit to close Highway 395 during the parade and this letter will be part of the application.

If you have any questions regarding this letter, please feel free to contact the Douglas County

Sincerely

Steve Mokrohisky

Douglas County Manager

Jason Stoffer, Carson Valley Active 20-30 Club XC

Ron Pierini, Douglas County Sheriff

Carl Ruschmeyer, Douglas County Public Works Director



NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS

Governor

Brian Sandoval

Brian K. Krolicki

March 22, 2013

Nevada Department of Transportation

District II Permit Office

310 Galletti Way

Sparks, NV 89410

Lieutenant Governor & Commission Chair Re: Highway 395 closure for the Carson Valley Days Parade on June 8, 2013

To Whom It May Concern:

The Nevada Commission on Tourism is in support of the requested highway closure for the Annual Carson Valley Days Parade to be held on June 8, 2013.

401 North Carson St. Carson City, NV 89701

This year celebrates the 103rd Carson Valley Days festival and attracts several thousand people to the Carson Valley. The event has a positive economic impact on tourism in the state of Nevada.

If you have any questions regarding this matter, please do not hesitate to contact me.

Phone

775.687.4322

800.237.0774

Claudia Vecchio

Fax

Director

Sincerely,

775.687.6779

Nevada Department of Tourism and Cultural Affairs

Websites TravelNevada.com NevadaCulture.org

Gardnerville Town Board

AGENDA ACTION SHEET



1. <u>For Possible Action:</u> Discussion on a Town Street Closure Application for Trinity Lutheran Church to close Douglas Avenue from Mill to Cottonwood on May 4, 2013 and a request to waive street closure fee of \$100; with public comment prior to Board action.

	comment prior to Board action.
2.	Recommended Motion: Approve Town Street Closure Application for Trinity Lutheran Church to close Douglas Avenue from Mill to Cottonwood on May 4 2013 and waive the street closure fee of \$100. Funds Available: Yes N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2013 Time Requested: 5 minutes
5.	Agenda: □Consent
	Background Information: See attached application. Since this is the first street closure application after the new street closure policy was approved, we thought it should come before the Board.
6.	Other Agency Review of Action: □Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued



Reservation Form and Release of Liability and Indemnification Agreement For Town Park Use, Street Closures, and/or Special Events

For Town Park Use, Street Closures, and/or Special Events 1407 Highway 395 Gardnerville, Nevada 89410 (775) 782-7134 (775) 782-7135 Fax

Date of Application: 3-26-/3 (Application must be submitted 10 business days prior to the requested Town park use, street closure, and/or special event)
Location of Event/Activities: 1480 Developments Ave (Submit letter of property owner's permission if event is to be held on private property)
Street(s) proposing to be closed: Derectes Are (M://sto Cottle (US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)
Requesting use of Heritage Park? YesNoNo
If No, describe which Town park you are requesting to reserve:
If exclusive park use not being requested, describe which area of the Town park is being requested to be used:
Name of Applicant Organization or Business: This Luther Corporation: Yes No (If a corporation is applying for use, a certified copy of the Articles of Incorporation must be attached).
Contact Person: At- Lie Walker Supervisor of Activity: Sels
Home Telephone #: 782 -60/8 Business Telephone #221-1263 Fax #: (If applicant is an entity, must include home or business telephone numbers of principals; if applicant is a corporation, must include home or business telephone numbers of president, vice president, and secretary of corporation)
Home or Business Address: 1480) occasion for a special specia
Mailing Address: 5 cense
Type of Activity Town Park will be used for:
Will alcohol be sold or served? Yes No (If alcohol to be served, it may be necessary to obtain additional appropriate liquor licenses/permits)
Band or amplified music? Yes No No
This event is Non-Profit / For Profit Closed to Public Onen to Public

Will a fee be charged to attend the event? YesNoX
Date(s) Requested (include setup and tear down time): May 4, 2013
Event hours: 9 Am to 3pm
Describe proposed event, concessions, fund-raisers, etc. Car Show And BBQ
Town services, if any, required:
(Electrical outlets, restroom/toilet facilities, etc.)
Will you have tents, bounce houses, canopies, dance floors etc? Yes No
If Yes, specify quantity, dimesions, etc.:
(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20' X 20' may be subject to additional security deposits and/or insurance coverage)
Number of patrons, customers, spectators, participants and/or other persons expected to attend the use for each day it is proposed to be conducted: 250 spectators and participants
(If more than 500 people are expected to attend the event, a Douglas County outdoor festival permit is required) *Groups of 50 or more require a mandatory garbage dumpster service (\$25.00/dumpster)
Event Insurance Carrier & Telephone #: Church Mutual Tos, Co.
(Certificate of Insurance naming the Town as additional insured is required)
Event Security Plan: No Abolical Real Cones
Trinsity Lutheram Mens Ministry members
(Submit Douglas County Sheriff's Office authorization and approval)
Water and Sanitation Plan if food is being sold or consumed during event:
Jy was a safe
Event Clean-up/Sanitation/Garbage Plan: Church waters
(Garbage dumpsters/porta-a-cans/restrooms/etc.)
Fire/Emergency Medical Services Plan: 18:11 he prove De Dto
(Submit East Fork Fire Protection District authorization and approval)
Event Parking Area: (Heritage Park Parking MUST remain open for visitors at all times)

Event Layout: Applicants MUST provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure / Special Events Policy, that I have read those Policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Signature(s) of Authorized Rep	resentative(s) of Applicant:	Quelin Walker Date: 3-26-13
corporation)	n, must include signature of pr	Date:Date:
Printed Name(s) of Authorized	Representative(s) of Applicant a	bove: Archie Walker
		bove: Archie Walker 3-26 *LEU. Jim BEILSTEIL Harold S. Hanson
	(Town Office Use (Only)
Application Fees Paid:		
Deposit amount Paid:	Date Processed	•
Receipt Number:	Facility Reviewed:	
Scheduled for Town Board A	genda:	
Approved:		
Scheduled for Douglas Count	y Commissioner Agenda:	
Approved: Deposit Returned:		
Deposit Returned:		

A copy of the approved application MUST be at the event

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/22/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policylies) must be endorsed. If SUBROGATION IS WAIVED, subject to the

te co	enms ertifi	and condition cate holder (n	ns (lieu	of ti	he policy, co such endon	ertalr some	n pol	icies may require an enc	dorsem	ent A state	ement on thi	s certificate does not co	onter	rights to the
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Church Mulual Insurance Company						PHONE	PHONE (A/C, No. Ext): 1-800-554-2642 Option 1 (A/C, No): 702 384 4043							
		Pecos Rd., Ste son NV 89074	. 12	20					ADDRESS: CGOMEZ@NVCHURCHINS.COM					
nei	iuei:	SUILINN 080/4										DING COVERAGE		NAIC #
*NSURED						INSURER A: Church Mutual Insurance Company					18767			
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		CLAIMS-MAD	E	X	OCCUR	J. '	ļ'.					MED EXP (Any one person)	\$ 15,0	юс
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												GENERAL AGGREGATE	\$ 5,00	0,000
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-	TOWN OF GARDENVILLE.										******			

1407 HIGHWAY 395 NORTH. GARDNERVILLE, NV 89410 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2010/05)

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Gardnerville Town Board

AGENDA ACTION SHEET



١.	Not for Possible Action: Discussion on the Main Street Program Manager	S						
	Monthly Report of activities for March 2013.							
	a. Not for Possible Action: 5 year Update of Main Street's							
	accomplishments, presentation by Dorette Caldana (approx. 15							
	minutes)							
	Funds Available: □Yes X N/A							
l.	Department: Main Street Program							
	Bronaved by Pouls I schridge / Denette Celdens							
	Prepared by: Paula Lochridge / Dorette Caldana							
2.	Meeting Date: April 2, 2013 Time Requested: 15 minutes							
	Time requested: 15 minutes							
3.	Agenda: ☐ Consent X Administrative							
١.	Background Information: See attached							
	Other Agency Devices of Astinus W.N.							
	Other Agency Review of Action: X N/A							
í.	Board Action:							
	□Approved □Approved with Modifications							
	□Denied □Continued							



To: Gardnerville Town Board

Fr: Paula Lochridge, Main Street Gardnerville Program Manager

Re: Program Manager's Report for April 2, 2013

- Preparing for several upcoming events:
 - Our Cash Mobs continue on Saturday, April 6 at Cheshire Antiques. More information is in your packet.
 - Monthly Morning Coffee Meetings continue on the first Tuesday of each month at Sharkey's Casino, 8:30-9:30 am.
 - Thirsty Third Thursday Wine Walks begin in May.
 - A special event was held by both our Promotions and Organization Committees at the Historian Inn on March 19th at 5 pm. Approximately 35 business owners and volunteers attended to find out how participating in the Thirsty Third Thursday Wine Walks can benefit the participants.
 - DCSO and Partnership of Community Resources holding a free server training seminar. I've included the flyer in the board packet. I'm planning on attending this. It might be good to have a couple more people (board members or volunteers) from MSG attend and we can share what we learn with those involved with the wine walk.
 - o 2nd Annual Volunteer Recognition Gala at the museum on April 4th. Would love to have you attend to help honor our volunteers and the community who supports them. An invitation is in your packet.
 - Heritage Park Gardens Earth Day/ Daffodil Day Event on April 20th and 2nd
 Annual Plant Swap and Sale on June 1st. More details in your packet.
 - o 2nd Annual Open Range Dinner at Sharkey's Casino featuring entertainment from All Hat No Cattle on May 1st. (Date changed from May 2nd.) A Genoa Cowboy Festival sanctioned event.
- We will be launching a quarterly E-newsletter in April. This newsletter will not only share program updates but also spotlight volunteer(s) and business member(s).
- Push is on for Flower Basket sponsorships and soon for the Adopt-a-pots.
- MSG Board Business Visitations: Board Members have been visiting various businesses within the district to explain more about the Main Street Gardnerville program and to encourage membership into our program.
- Presentation from Dorette Caldana, MSG Board President, on the progress of our program.

Upcoming events and dates:

- Monthly Morning Coffee Meetings Tuesday, April 2nd at 8:30 am.
- Volunteer Gala, April 4th.
- Our Next Cash Mob, Saturday, April 6th. Location to be announced soon.
- Heritage Park Gardens Daffodil Day Event on April 20th.
- 2nd Annual Open Range Dinner at Sharkey's Casino on May 1st.
- Thirsty Third Thursday Wine Walk on May 16th.
- Heritage Park Gardens 2nd Annual Plant Swap and Sale on June 1st.

Thank you so much for your continued support of the Main Street Gardnerville Program!

Paula Lochridge,

Main Street Gardnerville Program Manager



Ph: 775.782.8027

Main Street Gardnerville

continues with its

"Cash Mob"

Economic Stimulus Campaign

A "Cash Mob" is a new movement aimed at supporting local businesses and rebuilding communities. "Cash Mobbers" join together and commit to spending \$10-20 at a predetermined local business.

The next "Cash Mob" will take place Saturday, April 6th at Cheshire Antiques, 1423 Main Street in Gardnerville.

Show up anytime during *Cheshire Antiques'* regular business hours 10 am – 5:30 pm on April 6th and commit to investing \$10-20 back into our local economy.

Karen and Richard Campbell opened *Cheshire Antiques* in January of 2005. They opened the first 6,000' of the store with only a handful of dealers. The store now encompasses two buildings with more than 12,000' of great antique furniture. With 50+ dealers, the selection of antiques gets better every day. They offer European antiques as well as a great selection of local treasures from this historic area. You will love the selection of quality antiques and the unsurpassed customer service *Cheshire Antiques* offers.

Join our Facebook Group at "Main Street Gardnerville Cash Mob"

According to the American independent Business Alliance, when a consumer spends \$100 in a locally owned business, \$45 of it stays in the community. When that same \$100 is spent in a national chain store, only \$13 stays local.

8-4

Fax: 775.782.7135





Douglas County Sheriff's Office

Invites you to attend an Annual FREE Server Training







Who: Business owners, managers, clerks and anyone selling or serving alcohol

When: Thursday, April 11, 2013 9:00 AM—11:00 AM

Where: Carson Valley Inn, 1627 U.S. Hwy 395 Minden

What You Will Learn:

Community Panel (Sheriff, County Commissioner, Youth)

- The current concerns about underage drinking in Douglas County and the importance of the role your business plays
- Where youth obtain alcohol
- How product placement can effect your "bottom line"

Server Training (Sheriff's Office Deputies)

- Laws/Local Codes/Policies
- Legal Consequences
- Responsibilities
- Identification Challenges: fake ids,
- Compliance Checks

This event is a collaborative effort between the Douglas County Sheriff's Office, the Partnership of Community Resources substance abuse prevention coalition, and a grant from the Department of Juvenile Justice Enforcement of Underage Drinking Laws.



You're Invited to an Evening of
Volunteer Appreciation
April 4, 2013 - 6:00 – 7:30 pm
Carson Valley Museum and Cultural Center
1477 Main Street in Gardnerville



April is National Volunteer Appreciation Month and we want to celebrate with you! Please join us as we honor all of our Main Street Gardnerville Volunteers for their support, service and dedication assisting with the revitalization efforts of the Main Street District!

The evening will include special guest speaker Douglas County Commissioner Barry Penzel, as well as appetizers, dessert, beverages and a cash bar. You'll have the chance to meet our volunteers who share a passion as well as those individuals who truly appreciate the efforts that our volunteers put forth.

RSVP <u>Required</u> for you and a guest by Friday, March 29, 2013

775.782.8027 or via email

PLochridge@MainStreetGardnerville.org

celebrate picase mark sour calendar and join us to

Sign up for Children's Garden

seed starting pots Make your own with newspaper

seed starting @ 11 am Class on

on Square Foot Information Gardening

garden space Sign up for a

at Heritage Park Gardens

Saturday, April 20, 2013

10 am - 2 pm

Garden goodies

Main Street Gardnerville at (775)782-8027. For more information, please contact Carol at cisandmeier@aol.com or

MAIN STREET Gardnerville

Visit our website!

www.mainstreetgardnerville.org





2nd Annual Plant Swap & Sale at Heritage Park Gardens Coming on June 1!





8-8



Visit our website! www.mainstreetgardnerville.org For further information, please contact Carol Sandmeier at cisandmeier@aol.com or Main Street Gardnervile at (775)782-8027.

Main Street Gardnerville

Bloomin'... Mobbin' and more in the Main Street Gardnerville District

The Flower Committee is preparing for our downtown to bloom once again, thanks to the efforts of the volunteers and of course, the three schools involved: Douglas High School, China Spring/Aurora Pine Facility and Smith Valley!

Cash Mobs continue to gain a strong foot hold in the Main Street Gardnerville district. A Cash Mob is a movement aimed at supporting local businesses and rebuilding communities. Cash Mobbers join together and commit to spending \$10-20 at a predetermined local business. Cash Mobbing is an increasingly popular way to enable community members to make a difference for locally owned businesses. These "mobbings" take place the first Saturday of each month.



Mobbers Shannon Crabtree (L) and Nancy Goldwater (R) with business owner Gary Allen.

Accomplishments

Main Street Gardnerville has approximately 100 volunteers working on a variety of different committees to help with the program's revitalization efforts of the Main Street District. Some of the accomplishments with these various committees include:

Project Team

Paula Lochridge, Champion, PLochridge@MainStreetGardnerville.org (775) 782-8027

M.S.G. Board Members
Dorette Caldana, President
Carol Sandmeier, Vice-President
Norie Jenkins, Treasurer
Susie Biaggini, Secretary
Kenneth Garber
Ken Miller, Town Board Liaison
Megan Phillips
Deb Pierrel
Margaret Pross
Plus our large group of dedicated & passionate volunteers

- Through the Revolving Loan Fund, we have made loans totaling \$30,000 to businesses within the Main Street Gardnerville district.
- Constructed and opened Phase 1 of Heritage Park Gardens, a public use community garden.
- Transformed the street front of a vacant building along the Main
 Street Corridor into a Main Street Sidewalk Gallery with rotating exhibits.
- Added four new benches to the town streetscape which adds both character and encourages pedestrian traffic.
- Established an open line of communication with local realtors in order to facilitate a working relationship with the brokerage community and maintain close ties with downtown property management companies.



 Hosted a variety of events aimed at bringing both residents and visitors to the downtown corridor.
 These events include: Thirsty Third Thursday Wine Walks, Cash Mobs, Holiday Shopping Bazaar, Merry Main Street. Also worked in conjunction with the Town of Gardnerville on their annual events such as

Movies in the Park and the Carson Valley Christmas Kickoff.

Douglas County Economic Vitality

Lisa Granahan
Economic Vitality Manager
Douglas County
PO Box 218
Minden, Nevada 89423

Phone: 775-782-6268
Fax: 775-782-6255
E-mail:
Igranahan@co.douglas.nv.us

We're on the Web! www.douglascountynv.gov

Creating a
Community to
Match the Scenery



The Douglas County Economic Vitality Strategy and Action Plan was adopted by the County Board of Commissioners in September 2010. The plan addresses three focus areas and 12 projects that will strengthen our economy and our community. For more information, please visit our website at:

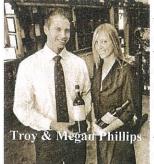
http://www.douglascountynv.gov/index.aspx?NID=296

Focus on Partnerships

Change cannot be accomplished alone... it takes a community. Many of our projects rely on forging partnerships in order to reach a common goal... that of breathing new life into our Main Street District.

One of our most notable projects includes the Revolving Loan Fund Program which was made possible through a grant from USDA Rural. This grant gives Main Street Gardnerville the ability to offer loans to qualifying businesses in the district, or to those businesses that want to open within the district, at a 2% interest rate.

There are several success stories from businesses within our district who have benefitted through these available funds. Troy Phillips with Battle Born Wine was able to boost his store's marketing efforts. The money also allowed him to solidify his inventories.



Rick Ackerson with No Place Like Home Senior Care was able to jump start his new business when they

opened in 2011. He was able to purchase office equipment and promote an existing home caregiver to fulltime office manager.

To receive a loan packet or for more information, please contact us: 775.782.8027.



How to Get Involved

The Main Street Gardnerville Program is always looking for more volunteers. If you would like to get involved in downtown, contact us at 775-782-8027, via email at info@MainStreetGardnerville.org or online at www.MainStreetGardnerville.org.

We succeed thanks to the support and commitment of our volunteers and we would be honored to add your name to our growing list of volunteers!



Gardnerville Town Board

AGENDA ACTION SHEET



1. For Possible Action: Discussion on Proclamation 2013P-01 recognizing April 26, 2013 as Arbor Day; with public comment prior to Board action. 2. Recommended Motion: Approve Proclamation 2013P-01 recognizing April 26, 2013 as Arbor Day **Funds Available:** ☐ **Yes** N/A 3. Department: Administration Prepared by: **Tom Dallaire** 4. Meeting Date: April 2, 2013 Time Requested: 5 minutes 5. Agenda: Consent ✓ Administrative Background Information: The Board annually issues a Proclamation in observance of Arbor Day as part of our continuing dedication to the urban forest. 6. Other Agency Review of Action: Douglas County V N/A 7. Board Action: **Approved Approved with Modifications**

☐ Continued

Denied



TOWN OF GARDNERVILLE PROCLAMATION 2013P-01

BY THE GARDNERVILLE TOWN BOARD PROCLAIMING APRIL 26, 2013 AS ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees in our community increase property values, enhance the economic vitality of business areas, and beautify our community; and

NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM APRIL 26, 2013 AS ARBOR DAY, AND WE URGE ALL CITIZENS TO SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND TO PLANT AND CARE FOR TREES THAT PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.

ADOPTED: This 2nd day of April 2013.

GARDNERVILLE TOWN BOARD MEMBERS:	
KEN MILLER, CHAIRMAN	LINDA SLATER, VICE CHAIRMAN
LLOYD HIGUERA, MEMBER	MIKE PHILIPS, MEMBER
	ADVIA/FAINED AAFAADED

MARY WENNER, MEMBER

Gardnerville Town Board





- 1. <u>For Possible Action:</u> Discussion on Boundary Line Adjustment between The Ranch at Gardnerville and Town of Gardnerville between APN's 1320-32-614-001 and 1320-33-210-063, with public comment prior to Board action. (approx. 10 minutes)
 - a. <u>For Possible Action:</u> Discussion on Boundary Line Adjustment (quitclaim deed) for the removal of open space (the "adjusted" area) from the Town's parcel, with public comment prior to Board action. (approx. 10 minutes)
 - b. <u>For Possible Action:</u> Discussion on potential new slope easements and public utility easements along the adjusted boundary to relocate those along the existing lines being adjusted, with public comment prior to Board action. (approx. 10 minutes)
- 2. Recommended Motion: Motion to approve the boundary line adjustment between the Ranch at Gardnerville and the Town of Gardnerville, APN's 132-32-614-001 and 1320-33-210-063 and authorize the chairman to sign the boundary line adjustment map.
 - a. Motion to approve the 0.39 acre reduction in open space from the town parcel and authorize the chairman to sign the quitclaim deed.
 - b. Motion to approve the adjusted slope and public utility easements that will accompany the boundary line as indicated on the boundary line adjustment map and authorize the chairman to sign the slope and public utility easement documents.

	Funds Available:	Yes 💆	N/A		
3.	Department: Admin	istration			
Pr	epared by: Tom	Dallaire			
4.	Meeting Date:	April 2,	2013	Time Requeste	ed: 30 minutes
5.	Agenda: Consent	<u> </u>	Administr	ative	
To for Ra	ckground Information mply with staff requiven Board Meeting for the Ranch at Gardnerville reel by a total of 0.39	iests with or the pla dnerville, developr	nin the staf nned devel LLC, adju	f report from opment modifications the lot of the lot o	the September 201 cation (PD) 04-008- configuration of Th
Sec	e the attached sheet fo	or the are	a breakdow	n.	
6.	Other Agency Revie	w of Actio	on: 🔽 Doug	las County	N/A
7.	Board Action:				
Minimum and the Control of the Contr	Approved Denied	□Appro □Contin	oved with M nued	odifications	

Background information continued:

The Boundary line adjustment will be;

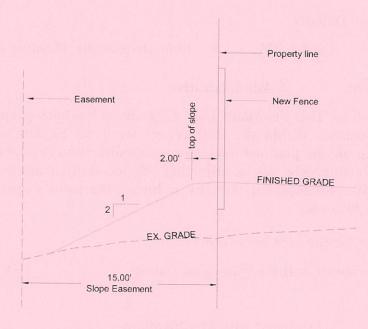
- Reducing the open space area by 0.60 acres around the proposed Minden well site.
- Increasing the open space area at the wetland by 0.13 acres
- Increasing the open space area for the future multi-model trail extension by 0.08 acres located behind the proposed parcels creating a pedestrian link from the larger open space area to Zerolene Road.

This creates a net reduction in open space for the Gardnerville portion of the planned development by 0.39 acres for a total parcel size of 30.44 acres. The original planned development approved December 2004 proposed an open space parcel of 27.12 acres.

Item "A" is accompanies the BLA to create a description of the adjusted parcel.

Item "B" is to adjust the slope and Public utility easements to accommodate the grading of the lots and their adjusted boundaries. The slope easements are to allow grading to take place on town property for the construction of the development and allow for proper maintenance of those slopes in the future. There is a situation where the homeowner in Chichester owns the adjacent slope creating a smaller back yard with no access to the slope to keep the weeds maintained.

This eliminates that problem and should damage occur due to the adjacent property owner they have access on the open space property to fix the damage they have caused to the slope. It also allows the town to spray for weeds on the easement without the adjacent property owners complaining about killing their vegetation along the fence.



- CANDER'S CERTIFICATE

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BY. CARRIE C DEMINOR

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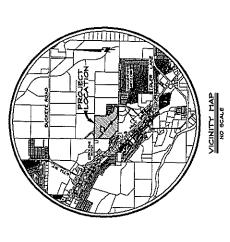
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SURVEYOR'S CERTIFICATE

LINDA D. BIACO, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, CERTIFF THAT!

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LINDA IT BIAGG, F.L.B. MEGS

CONTUNITY DEVELOPMENT DEPARTMENT CERTIFICATE

IT IS HEREBY CRETATED THAT THIS BOARDARY SHE ADJUSTMENT WAS RESENTED TO THE DRAWA'S CONTINUENT COPPLINETS DEVELOPTENT DEPORTED.

COTTANTY DEVELOPITED SPEAKITENT DATE

CLERK TREASURER'S CERTIFICATE

AL PROFESTY TAKES FOR THE PAGES BRONK ON THIS TAP HAVE BEEN FAILD IN FALL FOR THE PROCH. TAX TEXA.

(A.P.N.*S. 1500-257-614-GG. AND 1300-33-710-64.)

TED K. THEM DOGLAS CONTT CLESK-TREADURER

RECORDERIS CERTIFICATE

MINUTES PAST _____ O'CLOCK ___.T., IN BOOK ____ OF OFFICIAL THE REQUEST OF THE RANCH AT GARDNERNLE I, LLC. RECORDS, AT PAGE DOCUTERT NO. FILED FOR REZOND THIS DAT OF

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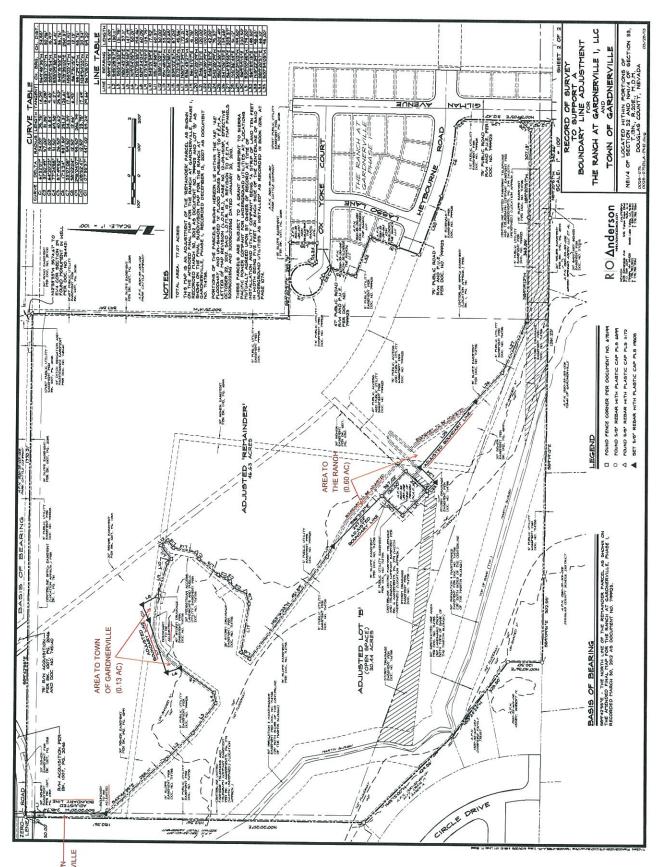
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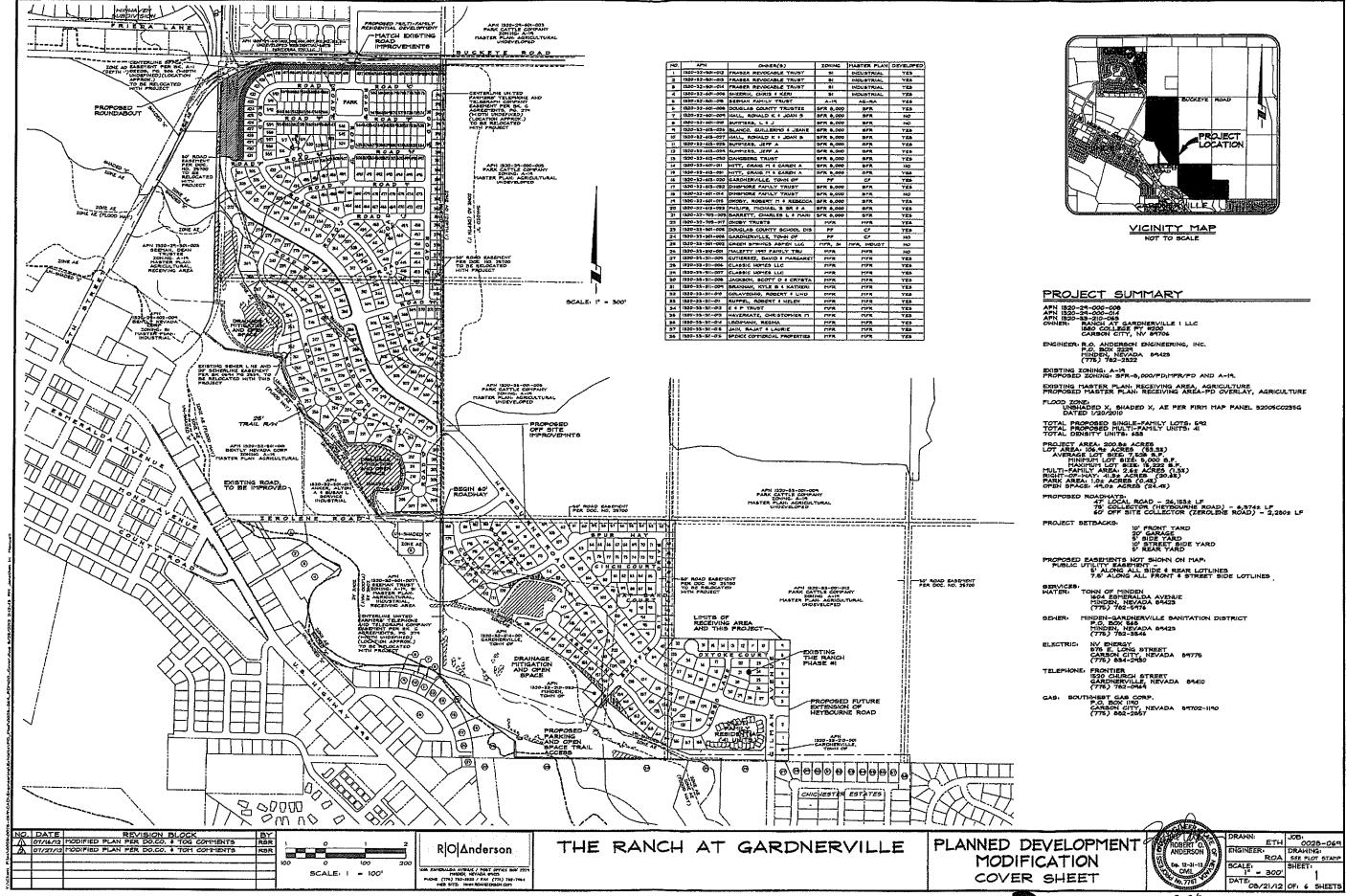
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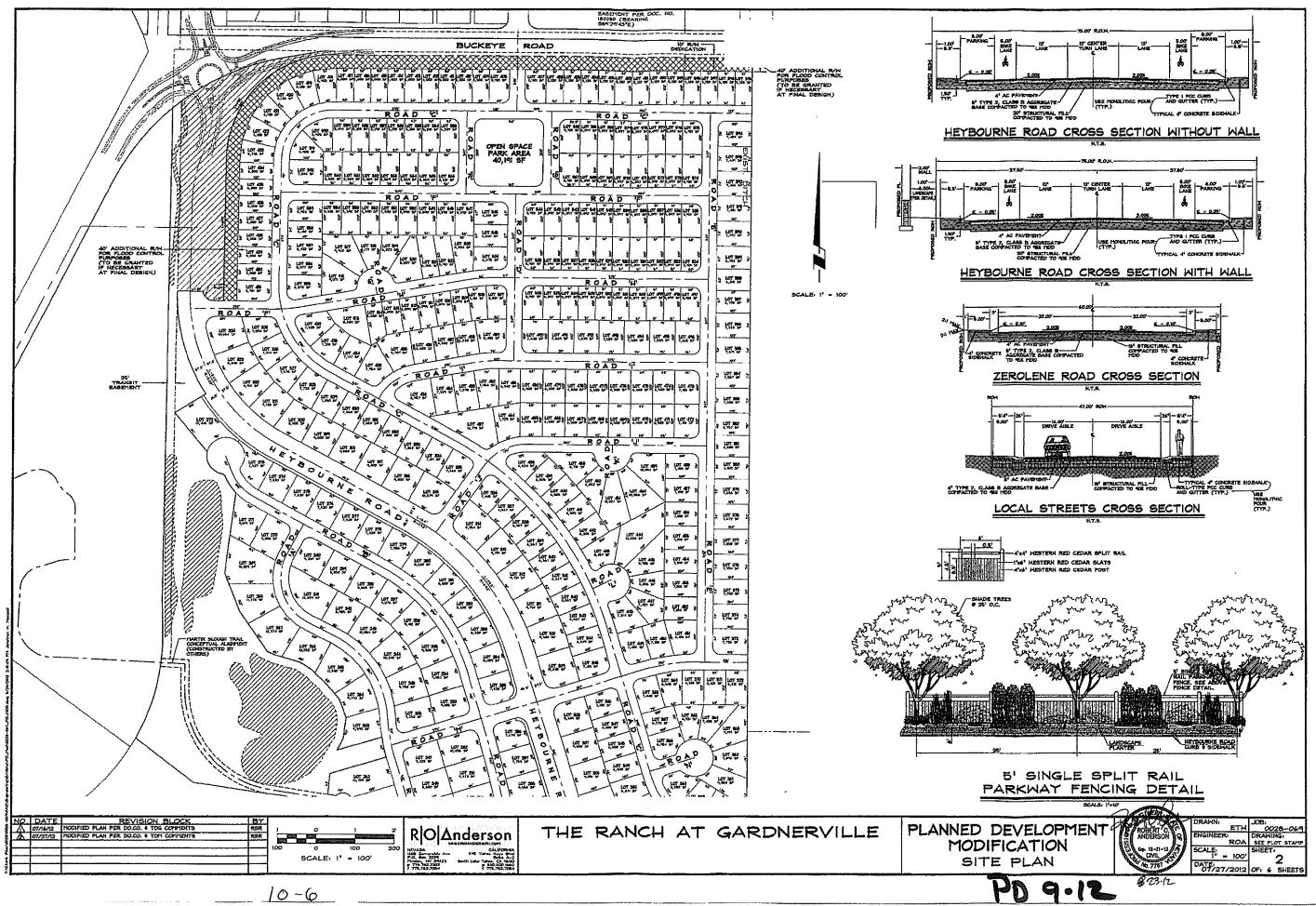
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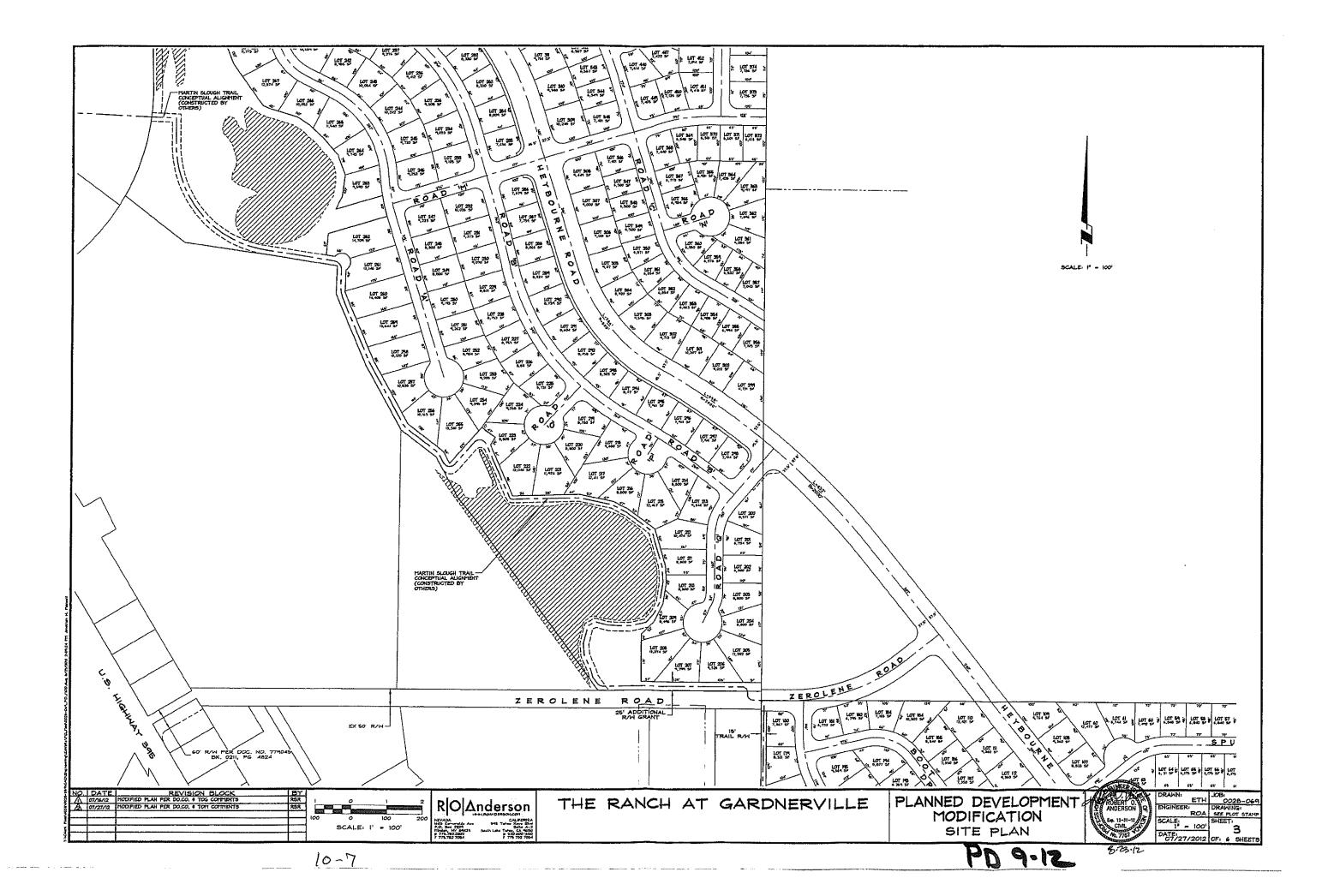
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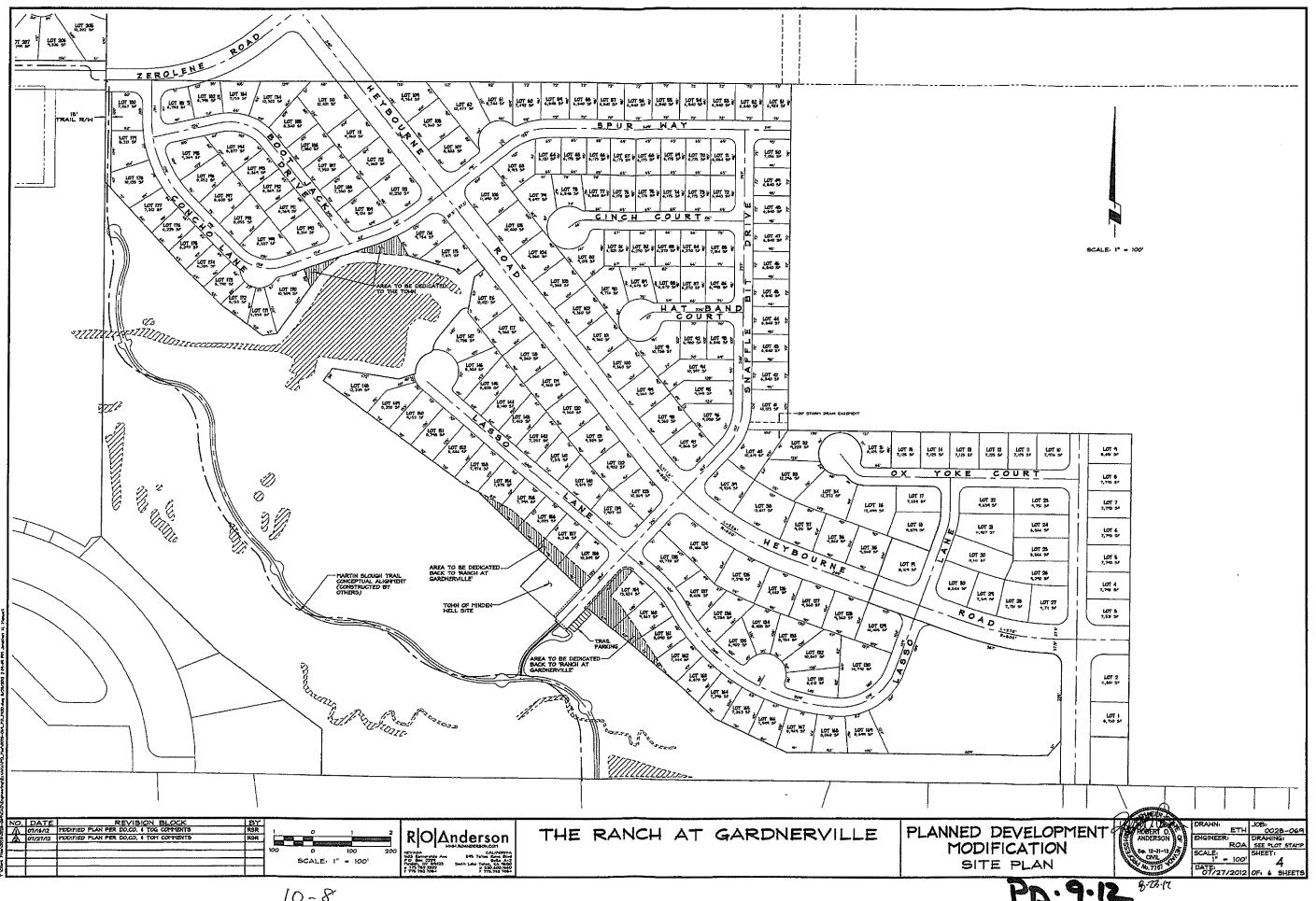




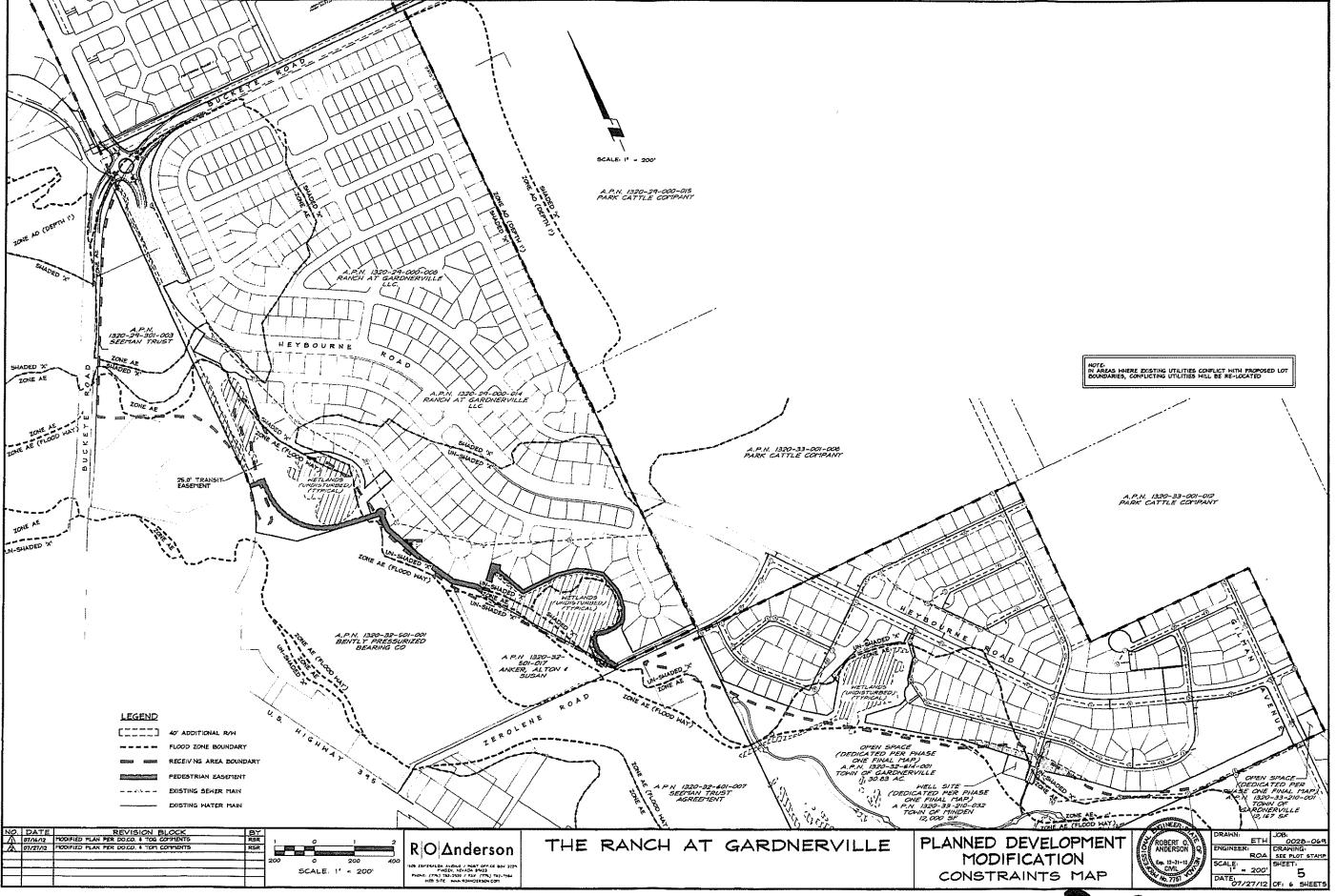




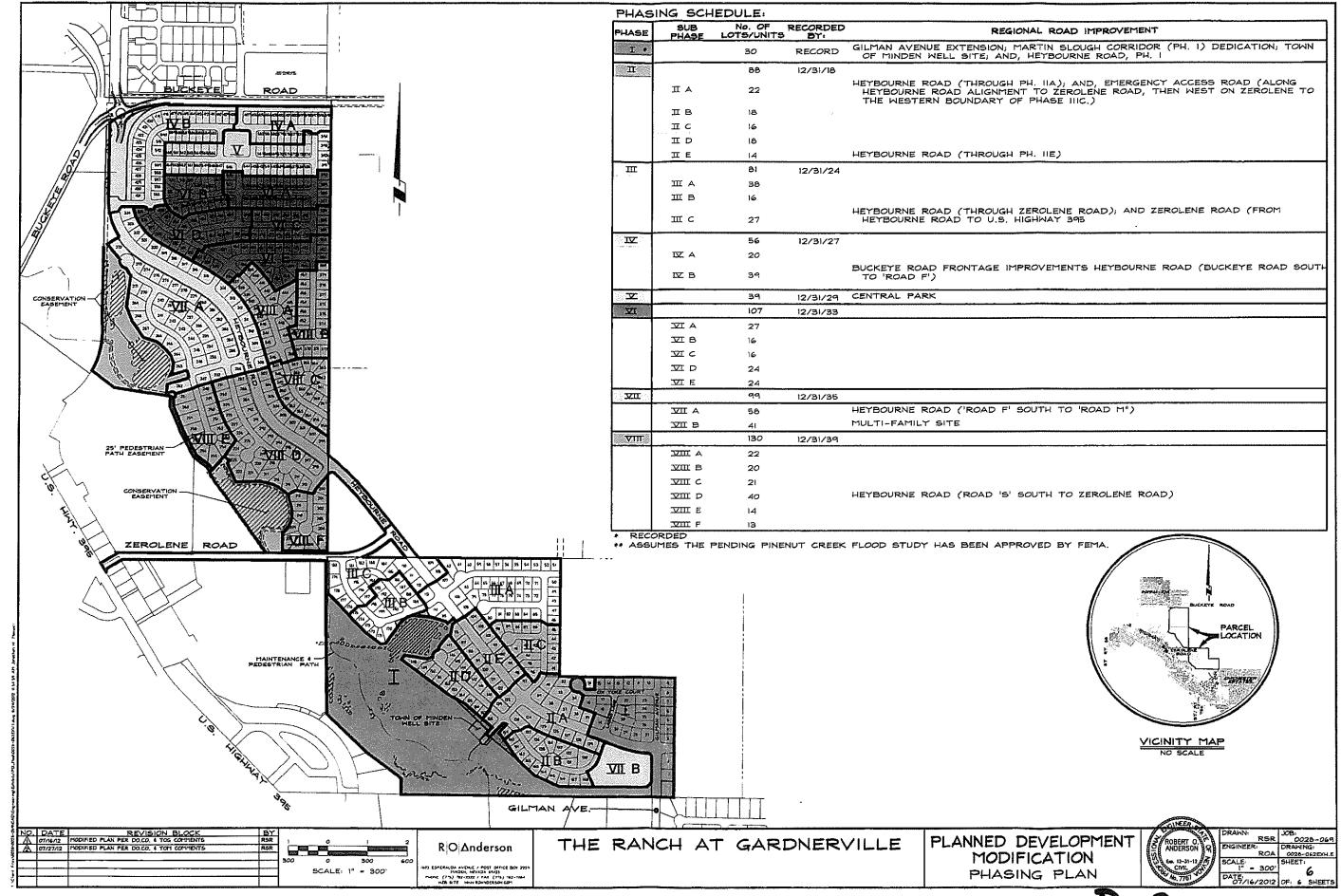




10-8



Po 9.12



When recorded, mail to: The Ranch at Gardnerville 1, LLC 1830 College Parkway, No. 200 Carson City, Nevada 89706

A portion of APN: 1320-32-614-001

The party executing this document hereby affirms that this document submitted for recording does not contain the social security number of a person or persons as required by NRS 239B.030.

QUITCLAIM DEED

THIS INDENTURE, made this _____ day of ______, 2013, by and between, THE TOWN OF GARDNERVILLE, a political subdivision of the State of Nevada, GRANTOR, and, THE RANCH AT GARDNERVILLE 1, LLC, a Nevada limited liability company, GRANTEE,

WITNESSETH:

WHEREAS, GRANTEE is the owner and developer of a residential subdivision in Douglas County, Nevada, commonly known as The Ranch at Gardnerville ("Project").

WHEREAS, as a condition of the approval of the Project by Douglas County and pursuant to a Quitclaim Deed recorded in the Official Records of Douglas County on March 23, 2012 as Document No. 0799422, GRANTEE conveyed to GRANTOR certain real property, consisting of approximately 30.83 acres to remain as undeveloped open space ("Open Space").

WHEREAS, pursuant to a modification of the Project Subdivision Map (PD 04-

Draft

008-4), approved by GRANTOR's Town Board on August 7, 2012, it is necessary to release

from the Open Space and reconvey to GRANTEE a portion of the Open Space consisting of

approximately 25,957 square feet more particularly described in Exhibit "A" which is

incorporated by this reference as if fully set forth herein ("Property").

NOW THEREFORE, the undersigned GRANTOR, for good and valuable

consideration, the receipt of which is hereby acknowledged, hereby releases the Property from

the restrictions set forth in the Quitclaim Deed recorded in the Official Records of Douglas

County on March 23, 2012 as Document No. 0799422 requiring the Property to remain open and

free from structures of other above-ground improvements.

Additionally, the undersigned GRANTOR releases, remises, and forever

quitclaims unto GRANTEE, and to its successors and assigns forever, all of their right, title, and

interest across, upon, in and under the Property.

TO HAVE AND TO HOLD all and singular the premises, together with the

appurtenances, including but not limited to, any and all buildings, improvements, structures and

fixtures located thereon, unto the GRANTEE and to its heirs, successors and assigns forever.

IN WITNESS WHEREOF, the GRANTOR has executed this conveyance the day

and year first above written.

THE TOWN OF GARDNERVILLE a political subdivision of the State of Nevada

By:_____

Ken Miller, Chairman Gardnerville Town Board

2

Draft

STATE OF NEVADA)
	: ss.
COUNTY OF DOUGLAS)
On	, 2013, personally appeared before me, a notary
public, Ken Miller, person	ally known (or proved) to me to be the person whose name is
subscribed to the foregoing	g instrument, who acknowledged to me that he is the Chairman,
Gardnerville Town Board,	of the Town of Gardnerville, a political subdivision of the state
Nevada and who further ack	mowledged to me that he executed the foregoing Quitclaim Deed on
behalf of said entity.	
	NOTARY PUBLIC

EXHIBIT "A"

0028-075-13 03/05/13 Page 1 of 2

DESCRIPTION AREA ADJUSTED FROM LOT 'B' TO REMAINDER PARCEL (A.P.N. 1320-32-614-001 to 1320-33-210-063)

All that real property situate in the County of Douglas, State of Nevada, described as follows:

A parcel of land located within portions of the Northeast one-quarter (NE) of Section 32 and the Northwest one-quarter (NW) of Section 33, Township 13 North, Range 20 East, Mount Diablo Meridian, Douglas County, Nevada, described as follows:

Commencing at the northeasterly corner of Lot 'C' as shown on the Final Subdivision Map for The Ranch at Gardnerville, Phase 1, recorded December 13, 2007 in the office of Recorder, Douglas County, Nevada as Document No. 714735, the POINT OF BEGINNING;

thence along the northerly line of said Lot 'C', North 46°31'31" West, 120.00 feet to the northwesterly corner of said Lot 'C';

thence continuing North 46°31′31″ West, 247.02 feet to a point on the common line between Lot 'B' as shown on said Final Subdivision Map, Document No. 714735 and Remainder parcel as shown on the Amended Final Map for The Ranch at Gardnerville, Phase 1, recorded March 30, 2012 in said office of Recorder, as Document No. 799923;

thence along said common line the following courses:

South 61°51'07" East, 98.60 feet; South 49°08'50" East, 272.22 feet; South 43°28'29" West, 38.51 feet to the POINT OF BEGINNING, containing 10,019 square feet (0.23 acres), more or less.

TOGETHER WITH a parcel of land located within a portion of the Northwest onequarter (NW) of Section 33, Township 13 North, Range 20 East, Mount Diablo Meridian, Douglas County, Nevada, described as follows:

Commencing at the northeasterly corner of the Lot 'C' as shown on the Final Subdivision Map for The Ranch at Gardnerville, Phase 1, recorded December 13, 2007 in the office of Recorder, Douglas County, Nevada as Document No. 714735;

thence along the easterly line of said Lot 'C', South 43°28'29" West, 30.00 feet to the POINT OF BEGINNING;

thence along the common line between Lot 'B' of said Final Subdivision Map, Document No. 714735 and Remainder parcel as shown on the Amended Final Map for

Y:\Client Files\0028\0028-075\Documents\Legal Descriptions\0028-075 Area Adjusted from T of Gard to The Ranch.doc

0028-075-13 03/05/13 Page 2 of 2

The Ranch at Gardnerville, Phase 1, recorded March 30, 2012 in said office of Recorder, as Document No. 799923, the following courses:

South 46°31'31" East, 37.00 feet; North 43°28'29" East, 134.99 feet;

Along the arc of a curve to the right having a radius of 26.50 feet, central angle of 87°22'41", and arc length of 40.42 feet;

South 40°51'10" West, 90.96 feet; South 48°18'59" East, 26.28 feet; South 34°40'14" East, 223.34 feet; South 47°06'33" East, 32.51 feet;

thence North 50°24'38" West, 302.49 feet; thence South 43°28'29" West, 75.37 feet; thence North 46°31'31" West, 42.00 feet to the southeasterly corner of said Lot

thence along said easterly line of Lot 'C', North 43°28'29" East, 70.00 feet to the POINT OF BEGINNING, containing 15,938 square feet (0.37 acres), more or less.

The Basis of Bearing of this description is South 89°42'55" East, the north line of the Remainder parcel as shown on the Amended Final Map for The Ranch at Gardnerville, Phase 1, recorded March 30, 2012 in the office of Recorder, Douglas County, Nevada as Document No. 799923.

Prepared By: R.O. ANDERSON ENGINEERING, INC.

P.O. Box 2229

'C':

Minden, Nevada 89423



Gardnerville Town Board





- 1. For Possible action: Discussion to award, deny or re bid, the Chichester Microsurfacing project (project number 2012-03). The project consists of noticing adjacent residents and providing materials and labor to microsurface portions of Gilman Avenue, Chichester Drive, Marion Russell Dr, Lampe Road, and Harvest Avenue. Together with Additive Alternate "A" consisting of North Hampton Circle, Wilson Circle, and Easton Way. Awarding the project will include authorizing the town manager to sign the contract and authorize the billings in addition to 10% over the total contract amount, and to cover any change orders during construction; with public comment prior to Board action.
- Department: Administration
 Prepared by: Tom Dallaire

 Meeting Date: April 2, 2013 Time Requested: 10 minutes
 Agenda: □Consent □ Administrative

Background Information: This is the third and final part of our three step plan for the repair of the major roadways within the Chichester subdivision. The roads have been patched and the cracks filled to enable the proper installation of the microsurfacing. The Chichester Microsurfacing project went out to bid on March 11, 2013. Bid opening was March 29, 2013. There have been six contractors sent plans.

6.	Other Agency Review	of Action: Douglas County	▼ N/A
7.	Board Action:		
	☐Approved ☐ Denied	☐Approved with Modifications ☐ Continued	

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2012-03 Chichester Microsurfacing	crosurfacing	VSS IN	VSS INTERNATIONAL	CENTRAL VALLEY	CENTRAL VALLEY ENGINEERING & ASPHALT	INTERMOUN	INTERMOUNTAIN SLURRY SEAL	SIERRA NEVAL	SIERRA NEVADA CONSTRUCTION
CORE PROJECT	UNITS	UNIT PRICE	LINE ITEM PRICE	UNIT PRICE	LINE ITEM PRICE	UNIT PRICE	IINF ITEM PRICE	11MIT PRICE	I INE ITEM DDICE
Mobilization	1	\$3,100.00	\$3,100.00	\$20,000.00	\$20.000.00	\$13,200.00	\$13 200 00	\$14 500 00	\$14 500 00
Traffic Control	1	\$10,000.00	\$10,000.00	\$20,000.00	1	\$26,500.00	\$26,500.00	\$66,677.75	\$56,677.75
Type III Microsurfacing	732.69	\$150.00	\$109,903.50	\$188.00	\$137,745.72	\$130.00	\$95.249.70	\$75.00	\$54.951.75
BID TOTAL			\$123,003.50		\$177,745.72		\$134,949.70		\$136,129,50
				•				_	
ALTERNATE A	UNITS	UNIT PRICE	LINE ITEM PRICE	UNIT PRICE	LINE ITEM PRICE	UNIT PRICE	LINE ITEM PRICE	UNIT PRICE	LINE ITEM PRICE
Mobilization	1	\$3,500.00	\$3,500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1.00	\$1.00
Traffic Control	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2.500.00	\$500.00	\$500.00
Type III Microsurfacing	165.02	\$150.00	\$24,753.00	\$188.00	\$31,023.76	\$130.00	521,452.60	\$75.00	\$12,376,50
BID TOTAL			\$33,253.00		\$37,023.76		\$25,952.60		\$12.877.50
				_					
GRAND TOTAL			VSS INTERNATIONAL		CENTRAL VALLEY		INTERMOUNTAIN		SIERRA NEVADA
					ENGINEERING &		SLURRY SEAL		CONSTRUCTION
			\$156,256.50		\$214,769.48		\$160 902 30		\$149 007 00

Gardnerville Town Board

AGENDA ACTION SHEET



1. For Possible Action: Discussion to approve, approve with conditions or deny the strategic plan update for the Town of Gardnerville, with public comment prior to Board action. 2. Recommended Motion: Approve strategic plan as presented or per discussion at tonight's meeting. **Funds Available:** ☐ **Yes** V N/A 3. Department: Administration Prepared by: Tom Dallaire 4. Meeting Date: April 2, 2013 Time Requested: 15 minutes **✓** Administrative 5. Agenda: ☐ Consent Background Information: Attached report has been modified from discussion held at the March 16, 2013 workshop. T N/A 6. Other Agency Review of Action: Douglas County

Approved with Modifications

☐ Continued

7. Board Action:

_Approved

Denied



Town's Mission: "The Town of Gardnerville provides high quality services based upon community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while pro-actively preparing for the future. We will be accessible and fully accountable to our community."

Core Values:

Directive: The Town values statement shall establish the core values that assist in fulfilling the Town mission.

The Town Statement of Core Values adopted by official Board action shall be as follows:

- 1. We are proud of our historical, environmental, and cultural heritage, and will strive to project improved community awareness.
- 2. Our community is our number one priority. We will strive to meet the needs of all, while balancing our services to meet community wide needs.
- 3. The Town values honesty, integrity, and ethics. As community representatives, we strive to treat our staff, customers, and suppliers as we would want to be treated.
- 4. The Town values our employees, and strives to foster an atmosphere of teamwork and cooperation.
- 5. The Town operates as an "open" government which is accessible and fully accountable to our community.
- 6. The Town is always open to new ideas, and treats all ideas fairly.

Vision:

Strategic Theme:

Economic Vitality
Strong sense of community
Infrastructure that attributes to a safe and healthy community
Government Transparency / Efficiency / Accountability



Economic Vitality

Goals:

Support a "business friendly" environment that attracts new businesses and is responsive to the needs of the current business community.

Develop strategies for attracting and retaining business.

Support Main Street Gardnerville in revitalization efforts of the downtown District.

Work cooperatively with other agencies and governments in economic development.

Actions:

Work with Main Street and local businesses to revitalize and enhance the Downtown District through the beatification efforts of the Main Street Program.

Actively participate in the development of the "Valley Vision" plan along the 395 corridor from Topaz Lake to Jacks Valley Road.

Continue to enhance and nurture relationships with other government agencies, Chamber of Commerce, NNDA, WNDD, the Douglas County Business Council, and other organizations.

Work with other agencies to streamline the plan review process while maintaining the interests of community residents and businesses.

Encourage and contribute in both financial and non-financial means assisting the program and activities of Main Street Gardnerville that are beneficial to the community.

Coordinate and participate in creating a parking district section in county code to increase the building potential of the smaller parcel located within the town.

Work with other agencies to make Muller Parkway a truck bypass. After bypass is complete work to create a center median on Main Street to beautify the downtown.

Explore areas of possible expansion for town east and west (Douglas or Mission Street)

Work on Industrial Park infrastructure as well as signage, parking and traffic patterns.

Improve pedestrian accessibility in the Downtown District and historical areas of town.

Work with other agencies to improve traffic control at the intersection of 756 and Waterloo.



Strong Sense of Community

Goals:

Maintain Gardnerville's "small town" look and feel and develop a richer sense of ownership from the Town's residents and businesses as evidenced through increased pedestrian traffic, monthly events and continued focus on beautification projects.

Support community activities and family oriented events.

Support fund-raising opportunities that further community goals.

Support policies that maintain Gardnerville's heritage while allowing for well managed and complimentary growth in development and recreational opportunities while conserving our historical, environmental and cultural resources.

Continue to market the Town through presentations to community and civic groups as well as prospective businesses of our town. Encourage new business to come to town.

Actions:

Actively solicit and encourage community involvement in town planning.

Encourage and utilize volunteer opportunities for town projects.

Encourage staff and Board involvement in community activities.

Encourage partnerships to preserve culturally and historically sensitive areas and buildings within the town.

Continue to work with the private sector to encourage and enhance Downtown revitalization.

A Board Member will serve as liaison to the Nevada League of Cities, Douglas County Regional Transportation Committee, Carson Valley Arts Council and Main Street Gardnerville.

Improve pedestrian access throughout town and determine linkage opportunities for future development.



Infrastructure that attributes to a safe and healthy community

Goals:

Continue to seek new ways of providing services more effectively and efficiently.

Provide town services at the lowest cost possible for the residents and businesses.

Work with other government entities on joint economic planning and development that creates "destination" for residents and visitors alike.

Actions:

Actively solicit opportunities to plant street trees and flowers throughout town. Possibly initiate themed landscaping.

Be aggressive with maintenance activities to reduce long-term costs and preserves infrastructure in a desirable condition.

Strive to attain a Pavement Condition Index that preserves pavement before reconstruction is necessary.

Encourage staff to seek additional work related training to create efficiency and improve operations.

Encourage community involvement in Town operations.

Jointly bid projects with other government agencies to reduce cost.

Actively pursue a bypass (Muller Parkway) to get truck traffic off main street

Add bike lanes, public transportation, educate residents about public transportation, connection of Gardnerville and Minden with public transportation

Work with other agencies on parking district and getting parking downtown.

Work with developers and other agencies in an effort to connect each subdivision with sidewalks and trails with signage for a more walkable community.

Develop relationships with businesses with excess parking to share access and parking with businesses that have inadequate parking.



Government Transparency/Efficiency/Accountability

Goals:

Maintain a well managed and fiscally sound, open, accountable, and progressive government.

Continue the Town's Internet presence through regular updates to the town website and be active on Face Book and Twitter.

Continue to develop and nurture relationships with other government agencies.

Continue to seek new ways of providing services effectively and efficiently.

Continue to develop Town Asset Management Systems that account for condition, costs, and location.

Actions:

Board packets are generated electronically for use by the public.

Bids are to be electronically distributed and allowing cost savings to the contractor, saving the town time and resources.

Encourage community involvement in Town planning.

Perform routine maintenance operations efficiently and effectively on streets, storm drains systems, ponds, trails and parks, and landscape areas.

Promote connected developments through multi modal trails and providing pedestrian connections throughout town.

Track cost of benefit for purchasing backhoe as opposed to renting.

Participate with the county on View Works system.

Town Projects

Economic Vitality

Ongoing Projects:

- Main Street Gardnerville Program
- o GIS of business located in Main Street District
- Preparing conceptual plans for improvements to local businesses
- Downtown Parking District

- Downtown Gateway
 - Eagle Gas removal and conversion to park and parking as part of Downtown Parking District
- Town Gateway
 - o Install on Highway 756
 - Move sign from Virginia Ranch to Pine Nut Rd
- Industrial Park
 - Clustering of businesses
- Website/Information packet
 - Keep website updated, Facebook/Twitter
- Youth programs
 - Work with high school program for interns
 - Work with youth groups
- New Business program
 - Work with Main Street on attracting and keeping businesses in the downtown.

Town Projects

Strong Sense of Community

Ongoing Projects:

- Finish Toler Landscaping Project
- Land and Water Conservation Fund (LWCF) Trail Amenities at Gilman Pond

- Acquire and update the old Gardnerville Elementary School Building (Heritage Building)
- Acquire and install parking on Spence property adjacent to Heritage Park and Gardens
- o Install water saving landscaping
 - o Gilman Ave
 - Waterloo islands
- o Jewel Commercial Park pond landscaping
- Repairs to the Hellwinkel Property
 - Hay Barn and Shop
- o Install multi-modal trails
 - Waterloo Center Trail
 - Martin Slough Trail (from Gilman Ponds to Zerolene)
 - Heritage Park Gardens Trail
- Dog park at Walmart pond
- Main Street bike path
- Add connection of subdivisions to design guidelines
- Create pedestrian plan

Town Projects

Infrastructure That Attributes to a Safe and Healthy Community

Ongoing Projects:

- Updating noncompliant ADA ramps throughout the town
- Maintenance of current and future road improvements
- o Maintenance of current and future storm drain improvements

- o Install camera system at the Hellwinkel Property
- Repair and update to ADA compliance broken and damaged sidewalk throughout the town
- Install new ADA compliant sidewalk where none currently exists throughout the town
 - Kingslane
 - o Raley's to Toler
- o Inventory condition of storm drain improvements
- Town master drainage study and plan
- Replace failing storm drain improvements
 - South of the cemetery
- o Construct the east side of Ezell north and south of Gilman
- Paving of alleys (Gasoline and Tognetti)
- High School St extension
- Alleviate flood hazard throughout the town
 - Waterloo / Toiyabe drop inlets
 - Spruce St drainage improvements
 - Hellwinkel Channel
 - Culvert under Highway 395 and Toler
 - Culvert along the west side of Highway 395
- Douglas Ave street lighting
- Culvert crossing and roadway connection on Muller Parkway
- Centerville Bridge widening over Cottonwood Slough
- Connect future development trails and street
- Connect dead ends when possible for better flow of traffic

Town Projects

Government Transparency / Efficiency / Accountability

Ongoing Projects:

- o Maintain Town website, Twitter, and Facebook
 - Bids are done digitally
- o GIS of town maintained infrastructure
 - o storm drain
 - o roads
 - o curb and gutter
 - o sidewalk
 - o trails
 - o street lights
 - o signs
- o GIS of town sweeper and trash routes

- Larger crack seal unit to increase efficiency
- o 3 yard dump truck
- 2 equipment trailers
- Backhoe (track cost to see if feasible)
- o Trailer mounted pressure washer

Gardnerville Town Board

AGENDA ACTION SHEET



1. <u>For Possible Action:</u> Discussion on the Fiscal Year 2013-2018 Tentative Capital Improvement Plan (CIP), with public comment prior to Board action.

2.	Recommended Motion: Motion to approve the Tentative five-year Capital Improvement Plan for Fiscal Year 2013-2018 as presented (or with modifications per this evening's discussion). Funds Available: Yes
	Department: Administration
	Prepared by: Tom Dallaire
	Meeting Date: April 2, 2013 Time Requested: 10 minutes
	Agenda: ☐ Consent ☐ Administrative
	Background Information: The Capital Improvement Plan has been revised to address the priorities that have been discussed and established with the revised Strategic Plan. The plan has also been changed to address the requested changes in staffing patterns.
•	Other Agency Review of Action: \(\sum_{\text{Douglas County}} \)
	Board Action:
	□ Approved □ Approved with Modifications □ Continued

Table 1: Town of Gardnerville Capital Improvement Program, 2012-2018 - < Tentative Budget>

١.,			PUBLIC WO	RKS 610-926-562-000						PARKS	& RECRE	EATION/OPEN SPACE		FLEET/	EQUIPMENT/FACI	LITIES/OTHER	
YEAR		CAPITAL			NON-CAPIT	AL				CAPITAL		NON-CAPIT	AL	CAPITAL		NON-C	CAPITAL
3 5	Roads	Storm Drai		Roads			Storm Dr	rain									
	Description	Cost Description	Cost	Description		Cost	Description		Cost	Description	С	ost Description	C	ost Description	Cos	Description	Co
	FY 2013 TE NDOT Match - Crosswalks	\$ 15,000 Bank Hellwinkel Channel	\$ 49,246	Road Maintenance	-\$	50,000	Storm Drain Maintenance	\$	7,000	LWCF Trails Amenities Match \$	25,0	000		Debt Service Series 2005	\$ 122,98	2 Small equipment- replacements	\$ 2,50
				Chichester Microsurfacing (Gilman, Chichester, Portions o Marion Russell and Harvest)	\$	123,003	187							613.730.564.500 Lawn Mower replacement	\$ 29,000	-	
2013				Sunset Park Microsurfacing (Wilson, Easton, North Hamp	oton) \$	33,253				7/19	11-17			Town Server	\$ 10,549)	
2012-2013 558,532.84				Seal Coat Stodick Estates	\$	31,000											
				Crack-sealing	-\$	10,000											
				Patch repair in Chichester area	-\$	-50,000	15 Marie -				(F 1955) - (F F			: - 2			
	TOTAL	\$ 15,000	\$ 49,246		\$	297,256		\$	7,000	\$	25,0	000	\$	-	\$ 162,53	1	\$ 2,50
. .	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,000 Bank Hellwinkel Channel	\$ 28,057	Road Maintenance	\$	50,000	Storm Drain Maintenance	\$	8,500	Raley's to Toler Sidewalk (Sidewalk Portion)	35,0	000 Repair Hellwinkel Shop	\$ 40,	000 Debt Service-Series 2005	\$ 118,00	Small equipment replacements	\$ 2,50
2013-2014 405,057.00	1.1	Kingslane NDOT Match	\$ 50,000	Crack sealing	\$	15,000											
201				Patch repair in Chichester area	\$	33,000											
	TOTAL	\$ 25,000	\$ 78,057		\$	98,000		\$	8,500	\$	35,0	000	\$ 40,	000	\$ 118,00	0	\$ 2,50
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,000		Road Maintenance	\$	50,000	Storm Drain Maintenance	\$	8,500					Debt Service-Series 2005	\$ 118,00	Small equipment replacements	\$ 2,50
2015				Crack sealing	\$	15,000											
2014-2015 429,300.00	d * - 4			Cape Seal Industrial Way	\$	174,000					721			Jan Jan Baran			
- 1	and the second			Patch repair in Chichester area	\$	36,300	- 2 600										
	TOTAL	\$ 25,000	\$ -		\$	275,300		\$	8,500	\$			\$	-	\$ 118,00		\$ 2,50
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,000		Road Maintenance	\$	50,000	Storm Drain Maintenance	\$	8,500	Waterloo Islands Water Saving Landscaping	12,0	000		Larger Crack Seal Unit	\$ 45,000	Small equipment replacements	\$ 2,50
30.00	Main Street Gateway Demolition (Former Eagle Gas) Anticipating Grant Funding to Assist	\$ 55,000		Crack sealing	\$	15,000						10 60 7 3 4		(a)			
2015-2016 499,430.00	Main Street Gateway Construction (Former Eagle Gas)	\$ 112,000		Slurry Stodick Estates	\$	78,500											
2.5	Town Maintenance Facility Upgrades (Part of Raley's to Toler Sidewalk Plans)	\$ 56,000	1 1 5 2	Patch repair in Chichester area	\$	39,930	8 253										
	TOTAL	\$ 248,000	\$ -		\$	183,430		\$	8,500	\$	12,0	000	\$	-	\$ 45,000		\$ 2,500
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,000		Road Maintenance	\$		Storm Drain Maintenance	1200	8,500			Repair Hellwinkel Hay Barn	\$ 20,0	000 2 Equipment Trailers	\$ 12,000	Small equipment replacements	\$ 2,500
2016-2017				Crack sealing	\$	15,000	Storm Drain Replacement Sou of Cemetery	uth \$ 90	6,000		1 / 2 / 2 / 2 / 2	4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1 1			
2016-2017 430,923.00				Slurry Arbor Gardens	\$	158,000	1 1 1										
				Patch repair in Chichester area	\$	43,923											
10000	TOTAL	\$ 25,000	\$ -		\$	266,923		\$ 10-	4,500	\$			\$ 20,0	00	\$ 12,000		\$ 2,500
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,000		Road Maintenance	\$	50,000	Storm Drain Maintenance	\$	8,500	Gilman Water Saving Landscaping \$	12,0	000		3 Yard Dump Truck	\$ 65,000	Small equipment replacements	\$ 2,500
2018	Ezell Ave Half Street Improvements - North	\$ 73,000		Crack sealing	\$	15,000				"The Ranch" Trail	35,0	000	22.0				
2017-2			1 - 1	Cape Seal Southgate, Service Dr, Pep Cir	\$	95,000	199										
				Patch repair in Chichester area	\$	48,315											
	TOTAL	\$ 98,000	\$ -	and a second sec	\$	208,315		\$ 8	8,500	\$	47,0	000	\$		\$ 65,000		\$ 2,500

Town of Gardnerville
Capital Improvement Program 2012-2018

Gardnerville Town Board

AGENDA ACTION SHEET



For Possible Action: Public hearing to adopt the Tentative Budget for Fiscal Year 2013-2014, with public comment prior to Board action.
 Recommended Motion: Motion to adopt the tentative budget for fiscal year 2013-2014 as presented or with modifications. Funds Available: Yes □ N/A
 Department: Administration
 Prepared by: Tom Dallaire

 Meeting Date: April 2, 2013 Time Requested: 10 minutes
 Agenda: □ Consent □ Administrative

Background Information: See attached information.

6. Other Agency Review of Action: □Douglas County □N/A

7. Board Action: □Approved with Modifications

☐ Continued

Denied

LIVE - Douglas County - LIVE

Account Number	Description	2014 rinalice Officer	Budget	Amount	Amount	Amount	Amount
Fund	610	Gardnerville Town					
Revenue							
Department	000	Revenue					
Taxes							
311.100	Ad Valorem Current	\$962,686.00	\$982,823.00	\$911,762.55	\$941,010.59	\$975,041.47	\$1,030,506.63
311.120	Ad Valorem Delinquent	\$0.00	\$0.00	\$1,921.76	\$33,356.53	\$13,056.22	\$10,553.00
311.600	Ag Deferred Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
311.610	New Construction Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
311.700	Personal Property Current	\$0.00	\$0.00	\$45,417.07	\$43,626.47	\$48,484.94	\$49,761.84
311.800	Personal Property Deling	\$0.00	\$0.00	\$650.06	\$1,374.54	\$153.06	\$1,428.43
Total: Taxes		\$962,686.00	\$982,823.00	\$959,751.44	\$1,019,368.13	\$1,036,735.69	\$1,092,249.90
Intergovernmental Revenue	al Revenue						
321.300	Gaming-NRS Co. Lic	\$25,000.00	\$25,000.00	\$16,335.00	\$26,482.50	\$24,637.50	\$28,935.00
331.010	St-Consolid.Tax Dist.	\$243,918.00	\$232,734.00	\$123,362.15	\$232,855.26	\$249,725.29	\$281,497.55
331,110	Grant-EDA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
331.185	Grant Match	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00
331,280	Grant-FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
331.286	Grant-Nonpoint Source	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
332.805	Grant-USDOT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
334.121	Grant In Aid-State(P)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
334.123	Grant-State Q1	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00
334.230	Grant-Traffic Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
334.801	Nv Div Of Forestry-State	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335.402	Scort	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
337.100	State Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Intergover	Total; Intergovernmental Revenue	\$268,918.00	\$257,734.00	\$139,697.15	\$459,337.76	\$275,112.79	\$310,432,55
Charges For Service	rvice						
335.600	DMV 5%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335.602	Mv PrivSpecial	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LIVE - Douglas County - LIVE

	2010 Actual			\$11,250.70	\$11.250.70		\$9,450.71	\$0.00	\$9,450.71		\$0.00	\$0.00	\$50.00	\$6,556.13	\$24,478.51	(\$150.00)	\$0.00	\$30.934.64		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$1,454,318.50	\$1,454,318.50
	2011 Actual			\$6,606.20	\$6,606.20		\$6,811.21	\$0.00	\$6,811,21		\$0.11	\$0.00	\$295.00	\$23,494.18	\$0.00	\$1,350.00	\$0.00	\$25,139.29		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$1,350,405.18	\$1,350,405.18
1	2012 Actual Amount			\$9,583.75	\$9,583.75		\$5,964.73	\$0.00	\$5,964.73		\$0.00	\$0.00	\$260.00	\$2,739.01	\$12,088.80	(\$25.00)	\$0.00	\$15,062.81		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$1,509,317.18	\$1,509,317.18
	2013 Actual Amount			\$8,159.30	\$8,159.30		\$1,675.43	\$0.00	\$1,675.43		\$0.00	\$0.00	\$0.00	\$10,965.49	\$2,354.27	\$190.00	\$0.00	\$13,509.76		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$1,122,793.08	\$1,122,793.08
	2013 Amended Budget			\$6,000.00	\$6,000.00		\$5,000.00	\$0.00	\$5,000.00		\$0.00	\$0.00	\$0.00	\$8,275.00	\$0.00	\$0.00	\$0.00	\$8,275.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$202,527.00	\$440,743.00	\$643,270.00	\$1,903,102.00	\$1,903,102.00
	2014 Finance Officer	Gardnerville Town	Revenue	\$8,000.00	\$8,000.00		\$5,000.00	\$0.00	\$5,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$70,459.00	\$213,867.00	\$284,326.00	\$1,528,930.00	\$1,528,930.00
	Description	610	000	Prof. Fees/ App.Req.	For Service	ଥା	Interest On Investment	Investment-FMV Adjust	evenue	Revenue	Cash Overs/Shorts	Downtown Vision Committ.	Merchandise Sales	Miscellaneous	Reimbursements	Rent/Lease Income	Donations	sous Revenue	Sources	Loan Proceeds	Sale Of Property	Transfers In	Bond Proceeds	ancing Sources	eserves	Opening Fund Balance	Opening Fund Reserves	Bal./Reserves	al: Revenue	
	Account Number	Fund	Department	341.625	Total: Charges For Service	Interest Revenue	361.200	361,205	Total: Interest Revenue	Miscellaneous Revenue	360.100	360.205	360.210	360.800	360.901	362.100	367.102	(y <u>Total: Miscellaneous Revenue</u>	Other Financing Sources	360.750	391.100	392.000	393.100	Total: Other Financing Sources	Beg.Fund Bal./Reserves	301.000	301.100	Total: Beg.Fund Bal./Reserves	Department Total: Revenue	Revenue Totals

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Account Number	Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount
Fund	610	Gardnerville Town					
Expenses							
Department	921	Gardnerville Admin					
Salaries & Wages	S						
510.000	Salaries & Wages	\$106,752.00	\$113,272.00	\$69,735.53	\$124,073.95	\$115,852.75	\$83,071.81
510.150	Board Compensation	\$13,770.00	\$14,500.00	\$10,327.50	\$13,550.00	\$14,786.23	\$14,586.90
511.166	Sick Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511.167	Vacation Payout	\$0.00	\$0.00	\$122.93	\$0.00	\$0.00	\$0.00
511.168	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511.169	Comp Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511.170	Overtime	\$600.00	\$500.00	\$578.70	\$2,215.05	\$1,361.74	\$467.08
511.171	Holidays	\$0.00	\$0.00	\$5,651.12	\$6,172.77	\$6,004.35	\$4,716.49
511.172	Comp Paid	\$0.00	\$0.00	\$39.46	\$0.00	\$0.00	\$0.00
511.173	Vacation	\$0.00	\$0.00	\$8,589.18	\$5,941.76	\$10,173.65	\$9,042.24
511.174	Sick	\$0.00	\$0.00	\$8,412.40	\$1,699.04	\$4,720.72	\$3,259.15
516.120	Contract Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,474.66
Total: Salaries & Wages	& Wages	\$121,122.00	\$128,272.00	\$103,456.82	\$153,652.57	\$152,899.44	\$116,618.33
Employee Benefits	<u>sifis</u>						
511.180	Benefits	\$48,000.00	\$46,087.00	\$0.00	\$0.00	\$0.00	\$0.00
511.181	Retirement	\$0.00	\$0.00	\$22,519.44	\$32,725.56	\$31,418.70	\$20,417.78
511.182	Pact Workers Comp	\$0.00	\$0.00	\$1,842.48	\$2,904.77	\$2,946.30	\$1,865.34
511.183	Group Insurance	\$0.00	\$0.00	\$16,405.19	\$18,900.80	\$20,514.43	\$12,785.92
511.184	Unemployment	\$0.00	\$0.00	\$456.86	\$586.79	\$662.51	\$458.76
511.186	Medicare	\$0.00	\$0.00	\$1,256.21	\$1,911.27	\$2,045.09	\$1,406.42
511.187	Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511.188	Co. Dependent Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
511.190	Pact Other	\$800.00	\$800.00	\$228.32	\$280.67	\$617.43	\$938.71
511.195	Oasdi	\$0.00	\$0.00	\$95.72	\$133.92	\$0.00	\$0.00
511.201	PEBS-Ret.Medical	\$201.00	\$200.00	\$171.45	\$200.04	\$252.84	\$78.76
Total: Employee Benefits	e Benefits	\$49,001.00	\$47,087.00	\$42,975.67	\$57,643.82	\$58,457.30	\$37,951.69

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Town of Gardnerville <Tenative Budget>

Account Number 2014 Actual Difficult 2013 Actual Signor <)	
fig Gardnerville Town Fig Gardnerville Town Fig	Account Number	Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual	2011 Actual	2010 Actual
speak Supplies \$1,000.00 \$1,994.98 \$3,071.56 \$3,320.80 PostagedPro Box Rent \$3,000.00 \$3,600.00 \$1,204.98 \$3,071.56 \$2,087.29 Travel \$3,000.00 \$3,600.00 \$1,721.99 \$1,706.30 \$2,087.29 Advertising \$5,500.00 \$3,600.00 \$1,721.99 \$1,706.30 \$1,999.56 Advertising \$5,500.00 \$1,700.00 \$2,400.00 \$1,700.00 \$1,999.56 \$1,999.56 Advertising \$5,500.00 \$2,500.00 \$1,700.00 \$2,400.00 \$1,999.56 \$1,999.56 Power \$1,000.00 \$2,500.00 \$2,500.00 \$1,900.00 \$1,999.56 \$1,9	Fund	610	Gardnerville Town					Timonio
read Supplies \$1,000 \$1,004.06 <	Department	921	Gardnerville Admin					
Telephone Expense \$3,500.00 \$1,304.96 \$5,007.156 \$2,300.00 \$2,500.00 \$2,500.00 \$2,500.00 \$2,500.00 \$2,500.00 \$2,500.00 \$2,500.00 \$2,000.00	Services & Sup	Sejio						
Postage Po Box Rent \$3,500.00 \$3,500.00 \$1,704.90 \$2,085.62	520.055	Telephone Expense	\$3,600.00	\$3,600.00	\$1,934.98	\$3,071.55	\$3,320,80	\$4,067,39
Travel \$3,000.00 \$3,000.00 \$2,069.60 \$2,069.61 \$2,069.61 \$2,069.61 \$2,000.00 \$	520.060	Postage/Po Box Rent	\$3,500.00	\$3,500.00	\$1,721.99	\$1,706.30	\$2,087.29	\$2,475.44
Advertising \$6,500.00 \$7,000.00 \$1,003.53 \$2,170.69 \$1,99.64 \$1,99	520.064	Travei	\$3,000.00	\$3,000.00	\$2,669.62	\$2,406.15	\$252.57	\$1,405.65
Replacement & Repair \$8,900.00 \$8,800.00 \$7,900.0 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.1 \$7,900.2 \$7,000.0 \$7,100.	520.072	Advertising	\$6,500.00	\$7,500.00	\$1,083.53	\$2,170.89	\$1,949.96	\$2,292.17
Replacement & Repair \$750.00 \$750.00 \$1790.00 \$392.50 \$392.50 \$1,464.97 \$1,980.10 \$1,991.00 Water \$2,000.00 \$2,500.00 \$2,500.00 \$1,464.97 \$1,990.10 \$1,991.00 Water \$800.00 \$1,000.00 \$2,500.00 \$1,13.73 \$1,991.00 \$1,500.00 Heating \$1,500.00 \$2,500.00 \$1,13.73 \$1,602.00 \$1,13.73 \$1,002.00 \$1,000.00 \$1,13.73 \$1,12.00 <t< td=""><td>520.080</td><td>InsurLiability</td><td>\$8,900.00</td><td>\$8,900.00</td><td>\$8,859.79</td><td>\$7,996.14</td><td>\$7,818.79</td><td>\$7,995.57</td></t<>	520.080	InsurLiability	\$8,900.00	\$8,900.00	\$8,859.79	\$7,996.14	\$7,818.79	\$7,995.57
Power \$2,600.00 \$1,464.97 \$1,990.19 \$1,990.10 Waler \$200.00 \$2,600.00 \$2,600.00 \$1,464.97 \$1,990.40 \$1,990.40 Hearing \$2,500.00 \$2,500.00 \$1,113.73 \$1,600.40 \$2,500.00 <td< td=""><td>520.084</td><td>Replacement & Repair</td><td>\$750.00</td><td>\$750.00</td><td>\$392.50</td><td>\$569.55</td><td>\$327.66</td><td>\$1,660.40</td></td<>	520.084	Replacement & Repair	\$750.00	\$750.00	\$392.50	\$569.55	\$327.66	\$1,660.40
Water \$800.00 \$770.00 \$253.70 \$499.24 \$750.77 \$750.70 \$711.27 \$713.24 \$750.70 \$711.27 \$710.70 \$711.27 \$711.25	520.089	Power	\$2,600.00	\$2,600.00	\$1,464.97	\$1,980.19	\$1,991.06	\$2,449.10
Heating \$2,500.00 \$1,13.73 \$1,627.76 \$2,008.31 \$ Utilities-Sewer \$400.00 \$400.00 \$26,600.00 \$26,468 \$303.40 \$2,009.00 Maint B&C \$1,000.00 \$1,500.00 \$1,500.00 \$1,100.00 <td< td=""><td>520.090</td><td>Water</td><td>\$800.00</td><td>\$700.00</td><td>\$263.72</td><td>\$499.24</td><td>\$750.77</td><td>\$903.00</td></td<>	520.090	Water	\$800.00	\$700.00	\$263.72	\$499.24	\$750.77	\$903.00
Waint B&G \$1,500.00 \$264.68 \$383.40 \$302.40 \$31,280 \$31,280 \$31,280 \$31,280 \$31,280 \$31,328 \$31,328 \$31,432.80<	520.092	Heating	\$2,500.00	\$2,500.00	\$1,113.73	\$1,627.76	\$2,096.31	\$2,516.49
Maint B&G \$1,500.00 \$1,500.00 \$1,500.00 \$1,100.00 <t< td=""><td>520.093</td><td>Utilities-Sewer</td><td>\$400.00</td><td>\$400.00</td><td>\$264.68</td><td>\$383.40</td><td>\$302.40</td><td>\$302.40</td></t<>	520.093	Utilities-Sewer	\$400.00	\$400.00	\$264.68	\$383.40	\$302.40	\$302.40
Janitorial Services \$1,100.00 \$1,000.00 \$11,250 \$10,025.00 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$11,250 \$10,00	520.097	Maint B&G	\$1,500.00	\$1,500.00	\$545.21	\$7,880.46	\$1,132.80	\$1,811.13
Maint Equip \$750.00 \$750.00 \$112.50 \$112.50 \$112.50 \$12.50 Maint Office Equip \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Peductable \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Rents & Leases Equipment \$2.100.00 \$2.100.00 \$2.400.60 \$1.779.07 \$2.480.66 \$1.855.49 \$1.500.00 Memberships \$2.100.00 \$2.300.00 <td></td> <td>Janitorial Services</td> <td>\$1,100.00</td> <td>\$1,000.00</td> <td>\$712.47</td> <td>\$1,062.50</td> <td>\$977.50</td> <td>\$1,020.00</td>		Janitorial Services	\$1,100.00	\$1,000.00	\$712.47	\$1,062.50	\$977.50	\$1,020.00
Maint Office Equip \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Deductable \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Rents & Leases Bidgs \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Rents & Leases Equipment \$2,100.00 \$75.00 \$75.00 \$1,779.07 \$2,480.66 \$1,855.49 \$1,770 EMRB Assessment \$75.00 \$75.00 \$2,290.00 \$2,292.56 \$2,480.66 \$1,750 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,770 \$1,780	520.107	Maint Equip	\$750.00	\$750.00	\$112.50	\$112.50	\$112.50	\$257.80
Deductable \$0.00 \$0.00 \$0.00 \$0.00 Rents & Leases Bidgs \$0.00 \$0.00 \$0.00 \$0.00 Rents & Leases Equipment \$2,100.00 \$2.100.00 \$1,179.07 \$2,480.66 \$1,855.49 \$1,855.49 EMRB Assessment \$1,500.00 \$3,500.00 \$2,100.00 \$2,293.56 \$2,817.56 \$1,770 Memberships \$1,710.00 \$3,500.00 \$2,000.00 \$2,293.56 \$2,611.56 \$2,817.56 \$2,817.56 Internet Expense \$1,710.00 \$3,500.00 \$2,000.00 \$2,000.00 \$1,700.95 \$2,117.00 \$1,872.24 \$2,850.00 PACT Agent Compensation \$0.00 \$1,700.95 \$1,700.95 \$2,117.00 \$1,897.26 \$5,000 PACT Agent Compensation \$850.00 \$7,000.00 \$1,1351.67 \$20,000 \$1,000 \$1,1351.67 \$20,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000 \$2,000 \$2,000 \$2,000 \$2,000 \$2,000 \$2,000 \$2,000 \$2,000 <	520.108	Maint Office Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rents & Leases Bidgs \$0.00 \$0.00 \$0.00 \$0.00 Rents & Leases Equipment \$2,100.00 \$1,779.07 \$1,480.66 \$1,855.49 \$1,557.00 EMRB Assessment \$75.00 \$3,500.00 \$3,500.00 \$2,932.56 \$2,611.56 \$1,770.00 \$2,932.56 \$2,511.50 \$2,817.50 \$2,511.50 \$	520.123	Deductable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rents & Leases Equipment \$2,100.00 \$1,779.07 \$2,480.66 \$1,855.49 \$1 EMRB Assessment \$75.00 \$1,00.00 \$1,779.07 \$62.50 \$17.00 \$17.00 Memberships \$3,500.00 \$3,500.00 \$2,932.56 \$2,611.56 \$2,817.56 \$2 Internet Expense \$1,710.00 \$3,600.00 \$1,700.95 \$1,700.95 \$1,700.95 \$1,872.44 \$2 Internet Expense \$1,710.00 \$2,000.00 \$1,700.00 \$1,700.00 \$1,887.25 \$2 \$1 Faction Expense \$0.00 \$0.00 \$1,700.00 <	520.130	Rents & Leases Bidgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EMMB Assessment \$75.00 <t< td=""><td>520.136</td><td>Rents & Leases Equipment</td><td>\$2,100.00</td><td>\$2,100.00</td><td>\$1,779.07</td><td>\$2,480.66</td><td>\$1,855.49</td><td>\$1,586.51</td></t<>	520.136	Rents & Leases Equipment	\$2,100.00	\$2,100.00	\$1,779.07	\$2,480.66	\$1,855.49	\$1,586.51
Memberships \$3,500.00 \$3,500.00 \$2,932.56 \$2,611.56 \$2,817.56 \$2,817.56 Internet Expense \$1,710.00 \$810.00 \$1,709.95 \$2,611.70 \$1,887.25 \$5.5 Training & Education \$2,200.00 \$2,000.00 \$1,709.96 \$1,000.00 \$1,887.25 \$5.5 Election Expense \$0.00 \$70.00 \$70.00 \$41.50 \$826.00 \$10.00	520.169	EMRB Assessment	\$75.00	\$75.00	\$62.50	\$52.50	\$17.00	\$23.00
Internet Expense \$1,710.00 \$810.00 \$396.41 \$522.01 \$722.44 \$55.20 Training & Education \$2,200.00 \$2,000.00 \$1,709.95 \$2,117.00 \$1,887.25 \$55. Election Expense \$0.00 \$0.00 \$0.00 \$0.00 \$1,887.25 \$50.00 PACT Agent Compensation \$850.00 \$750.00 \$77,351.67 \$60,000.00 \$78,310.00 \$11,200.00 \$1	520.170	Memberships	\$3,500.00	\$3,500.00	\$2,932.56	\$2,611.56	\$2,817.56	\$2,914.68
Training & Education \$2,200.00 \$2,000.00 \$1,709.95 \$2,117.00 \$1,887.25 \$5.00 Election Expense \$0.00 \$0.	520.187	Internet Expense	\$1,710.00	\$810.00	\$396.41	\$522,01	\$722.44	\$722.45
Election Expense \$0.00	520.200	Training & Education	\$2,200.00	\$2,000.00	\$1,709.95	\$2,117.00	\$1,887.25	\$5,376.60
PACT Agent Compensation \$850.00 \$750.00 \$415.50 \$826.00 \$836.00 \$31,5 Professional Services \$66,501.00 \$70,500.00 \$71,351.67 \$60,000.00 \$78,810.00 \$31,5 Legal Services \$20,000.00 \$18,000.00 \$17,300.46 \$23,921.57 \$39,364.47 \$24,3 Legal-Collection Cost \$100.00 \$100.00 \$0.00 \$0.00 \$0.00 \$0.00 Auditing \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Moving Expenses \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	520.210	Election Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Services \$66,501.00 \$70,500.00 \$71,351.67 \$60,000.00 \$78,810.00 \$31,5 Legal Services \$20,000.00 \$18,000.00 \$17,300.46 \$23,921.57 \$39,364.47 \$24,3 Legal-Collection Cost \$100.00 \$100.00 \$0.00 \$0.00 \$0.00 \$0.00 Auditing \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	520.415	PACT Agent Compensation	\$850.00	\$750.00	\$415.50	\$826.00	\$836.00	\$756.00
Legal-Collection Cost \$10,00 \$18,000.00 \$17,300.46 \$23,921.57 \$39,364.47 \$24,3 Legal-Collection Cost \$100.00 \$100.00 \$0.00	521.100	Professional Services	\$66,501.00	\$70,500.00	\$71,351.67	\$60,000.00	\$78,810.00	\$31,500.00
Legal-Collection Cost \$100.00 \$0.00 \$0.00 \$0.00 Auditing \$0.00 \$0.00 \$0.00 \$0.00 Moving Expenses \$0.00 \$0.00 \$0.00 \$0.00	521.130	Legal Services	\$20,000.00	\$18,000.00	\$17,300.46	\$23,921.57	\$39,364.47	\$24,319.85
Auditing \$0.00 \$0.00 \$0.00 \$0.00 Moving Expenses \$0.00 \$0.00 \$0.00 \$0.00	521.135	Legal-Collection Cost	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Moving Expenses \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	521.160	Auditing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	521.404	Moving Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

user: Tom Dallaire

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Friday, March 29, 2013

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)		
Account Number	Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
521.500	Admin & Overhead	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
530.101	96-97 Flood	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.001	Op.Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.055	Books & Periodicals	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$528.35	
532.056	Subscriptions	\$4,100.00	\$7,100.00	\$3,480.84	\$26.00	\$26.00	\$26.00	
532.109	Bottled Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	
533.800	Office Supplies	\$5,000.00	\$5,000.00	\$1,843.73	\$3,890.25	\$2,332.45	\$8,713.80	
533.802	Small Equipment	\$500.00	\$500.00	\$1,651.66	\$6,111.62	\$339.50	\$0.00	
533,806	Software	\$200.00	\$200.00	\$454.92	\$938.77	\$349.14	\$1,751.19	
533.813	Office Products Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
533.817	Small Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,694.00	
550.001	Miscellaneous Expenses	\$2,000.00	\$1,974.00	\$870.00	\$187.50	\$159.03	\$793.00	
550.048	Downtown Vision Committ.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Services & Supplies	<u>& Supplies</u>	\$145,036.00	\$149,609.00	\$125,388.96	\$135,152.07	\$152,636.74	\$112,864.97	
Debt Service								
6 521.300	Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Debt Service	<u>rice</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Outlay/Projects	rojects							
562.000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.200	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.500	Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
564,500	Machinery & Equipment	\$1,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00	
564.602	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Capital Outlay/Projects	utlay/Projects	\$1,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Tot	Department Total: Gardnerville Admin	\$316,359.00	\$329,168.00	\$271,821.45	\$346,448.46	\$363,993.48	\$267,434.99	
Department	923	Parks & Recreation						
Salaries & Wages	S							
511.166	Sick Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.167	Vacation Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Friday, March 29, 2013

LIVE - Douglas County - LIVE

2010 Actual	Amount		\$0.00	\$0.00	\$0.00		\$1,087.50	\$6,852.17	\$4,307.35	\$15,961.37	\$648.00	\$134.25	\$240.00	\$0.00	\$56.46	\$1,147.95	\$396.00	\$9,828.57	\$40,659.62		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,659.62
2011 Actual	Amount		\$0.00	\$0.00	\$0.00		\$474.41	\$11,135.79	\$3,999.53	\$16,285.73	\$648.00	\$1,722.64	\$240.00	\$0.00	\$1,921.88	\$1,846.63	\$0.00	\$14,451.94	\$52,726.55		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,726.55
2012 Actual	Amount		\$0.00	\$0.00	\$0.00		\$2,254.00	\$14,714.86	\$4,663.53	\$17,237.38	\$567.00	\$1,495.00	\$0.00	\$0.00	\$164.98	\$2,802.29	\$995.00	\$11,447.33	\$56,341.37		\$0.00	\$450,470.50	\$0.00	\$0.00	\$0.00	\$0.00	\$16,602.78	\$467,073.28	\$523,414.65
2013 Actual	Amount		\$0.00	\$0.00	\$0.00		\$442.73	\$7,060.05	\$3,109.20	\$12,068.13	\$216.12	\$510.00	\$0.00	\$0.00	\$74.96	\$1,384.50	\$419.95	\$58,069.34	\$83,354.98		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$83,354.98
2013 Amended	Budget		\$0.00	\$0.00	\$0.00		\$2,500.00	\$12,000.00	\$3,500.00	\$17,000.00	\$650.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$3,000.00	\$2,500.00	\$38,975.00	\$84,625.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,625.00
2014 Finance	Gardnerville Town	Parks & Recreation	\$0.00	\$0.00	\$0.00		\$2,500.00	\$12,000.00	\$4,500.00	\$21,500.00	\$650.00	\$2,500.00	\$1,500.00	\$0.00	\$1,500.00	\$3,200.00	\$1,500.00	\$14,700.00	\$66,050.00		\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$141,050.00
Account Number Description	610	923	Vacation Buyback	Comp Payout	ss & Wages	sejidan	Weed Spraying	Replacement & Repair	Power	Water	Utilities-Sewer	Maint B&G	Maint Equip	Rents & Leases Equipment	Op.Supplies	Gas & Oil	Small Equipment	Small Projects	ss & Supplies	<u>y/Projects</u>	Land	Capital Projects	Buildings	Infrastructure	Improvements	Park Improvements	Machinery & Equipment	Total: Capital Qutlay/Projects	Department Total: Parks & Recreation
Account Numb	Fund	Department	511.168	511.169	Total: Salaries & Wages	Services & Supplies	520.037	520.084	520.089	520.090	520.093	520.097	520.107	520.136	لا 532.001 ج	1 532.003	√ 533.802	533.817	Total: Services & Supplies	Capital Outlay/Projects	561.100	562.000	562.200	562.500	563.300	563.301	564.500	Total: Capital	Department 1

LIVE - Douglas County - LIVE

Docariotion		2014 Finance	2013 Amended	2013 Actual	2012 Actual	2011 Actual	2010 Actual	
610	1	Gardnerville Town	agong	Allicular	Allouit	Allount		
926		Other Public Works						
Salaries & Wages		\$213,651.00	\$177,680.00	\$103,843.26	\$161,402.64	\$105,861.42	\$171,492.31	
Salaries-Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sick Buyback		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vacation Payout		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Vacation Buyback		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Comp Payout		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Overtime		\$4,000.00	\$4,000.00	\$379.22	\$396.14	\$3,125.97	\$2,262.90	
Holidays		\$0.00	\$0.00	\$6,327.00	\$6,800.89	\$4,981.77	\$9,144.79	
Comp Paid		\$0.00	\$0.00	\$1,221.71	\$0.00	\$0.00	\$0.00	
Vacation		\$0.00	\$0.00	\$4,522.46	\$8,432.10	\$13,329.51	\$10,007.32	
Sick		\$0.00	\$0.00	\$5,344.93	\$5,510.44	\$10,579.22	\$5,454.38	
Total: Salaries & Wages		\$217,651.00	\$181,680.00	\$121,638.58	\$182,542.21	\$137,877.89	\$198,361.70	
Employee Benefits								
Benefits		\$95,042.00	\$77,959.00	\$0.00	\$0.00	\$0.00	\$0.00	
Retirement		\$0.00	\$0.00	\$25,789.55	\$39,239.62	\$23,729.73	\$39,314.81	
Pact Workers Comp		\$0.00	\$0.00	\$3,571.35	\$5,470.43	\$2,850.68	\$4,665.81	
Group Insurance		\$0.00	\$0.00	\$21,062.70	\$29,623.50	\$16,443.02	\$26,545.14	
Unemployment		\$0.00	\$0.00	\$593.19	\$850.65	\$658.01	\$941.77	
Medicare		\$0.00	\$0.00	\$1,622.46	\$2,537.70	\$1,639.12	\$2,319.73	
Uniform Allowance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Co. Dependent Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Oasdi		\$0.00	\$0.00	\$701.20	\$951.18	\$997.37	\$767.51	
Total: Employee Benefits		\$95,042.00	\$77,959.00	\$53,340.45	\$78,673.08	\$46,317.93	\$74,554.77	
Services & Supplies								
Snow Removal		\$1,500.00	\$1,500.00	\$0.00	\$102.34	\$53.97	\$405.44	
Weed Spraying		\$2,200.00	\$2,000.00	\$442.73	\$2,140.03	\$601.16	\$1,733.75	
Postage/Po Box Rent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
InsurLiability		\$8,900.00	\$8,900.00	\$8,795.78	\$7,996.14	\$7,818.80	\$7,495.57	
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user: Tom Dallaire

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		2044 Elmonto	4 0 700				
Account Number	Description	2014 Finance Officer	zuns Amended Budget	Zu13 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount
Fund	610	Gardnerville Town					
Department	926	Other Public Works					
520.084	Replacement & Repair	\$9,500.00	\$9,500.00	\$4,613.41	\$18,124.30	\$6,122.79	\$20,897.35
520.089	Power	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
520.092	Heating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
520.093	Utilities-Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
520.095	Street Lights	\$71,000.00	\$70,000.00	\$46,793.39	\$69,903,49	\$67,026.80	\$74,387.55
520.103	Maint Road	\$83,000.00	\$140,000.00	\$151,880.33	\$35,418.47	\$42,905.84	\$35,202.25
520.107	Maint Equip	\$1,500.00	\$2,500.00	\$309.13	\$309.14	\$507.28	\$327.33
520.116	Veh. Maint-Co Shop	\$3,000.00	\$4,500.00	\$4,307.20	\$1,566.05	\$3,373.32	\$0.00
520.136	Rents & Leases Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
520.141	Other Rents/Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,600.00
520.155	Licensing	\$0.00	\$0.00	\$28.50	\$0.00	\$0.00	\$0.00
520.169	EMRB Assessment	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
520.170	Memberships	\$0.00	\$0.00	\$0.00	\$995.00	\$0.00	\$0.00
520.200	Training & Education	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
9 521,100	Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$291.00
521.200	Engineering	\$21,000.00	\$13,500.00	\$17,074.87	\$11,611.75	\$4,300.00	\$13,004.85
521.201	Engineering/Applicant Req	\$0.00	\$0.00	\$0.00	\$0.00	\$1,530.00	\$2,983.18
521.202	Engineering /Annex	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
532.001	Op.Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.47
532.003	Gas & Oil	\$10,000.00	\$10,000.00	\$5,429.79	\$8,904.61	\$7,010.05	\$8,806.47
532.019	Storm Drain Maintenance	\$8,500.00	\$20,000.00	\$2,692.26	\$55,054.30	\$17,710.30	\$2,571.70
532.028	Uniforms	\$2,800.00	\$2,000.00	\$1,917.88	\$2,506.32	\$1,842.12	\$2,291.14
532.055	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
532.116	Crack Seal Maintenance	\$15,000.00	\$27,200.00	\$17,628.96	\$3,789.68	\$212.82	\$729.37
533.802	Small Equipment	\$500.00	\$0.00	\$0.00	\$2,434.48	\$0.00	\$0.00
533.806	Software	\$0.00	\$0.00	\$0.00	\$7,356.30	\$0.00	\$0.00
533.817	Small Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Services & Supplies	Supplies	\$239,450.00	\$312,650.00	\$261,914.23	\$228,212.40	\$161,015.25	\$181,783.42

LIVE - Douglas County - LIVE

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int Number	Account Number Description	2014 Finance Officer	2013 Amended Budget	Z013 Actual Amount	2012 Actual Amount	2011 Actual Amount	Zuju Actual Amount	
Fund	610	Gardnerville Town		AND THE RESERVE OF THE PROPERTY OF THE PROPERT				
Department	926	Other Public Works						
Capital Outlay/Projects	ojects							
562.000	Capital Projects	\$103,057.00	\$509,712.00	\$73,167.98	\$128,991.42	\$307,646.95	\$335,012.31	
562.200	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.500	Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
563.300	Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
563.900	Board Designated	\$200,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
564.500	Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Capital Outlay/Projects	tlay/Projects	\$303,957.00	\$509,712.00	\$73,167.98	\$128,991.42	\$307,646.95	\$335,012.31	
Other Financing Uses	Jses							
618.700	Transfers Out	\$117,962.00	\$122,982.00	\$7,373.92	\$122,982.00	\$332,981.00	\$122,982.00	
619,000	Contingency	\$27,000.00	\$25,467.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Other Financing Uses	ncing Uses	\$144,962.00	\$148,449.00	\$7,373.92	\$122,982.00	\$332,981.00	\$122,982.00	
Ending Fund Bal/Reserves	Reserves							
Q 625.107	Improvements Reserve	\$0.00	\$188,400.00	\$0.00	\$0.00	\$0.00	\$0.00	
625.140	Road Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
625.500	Buildings Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
000.669	Ending Fund Balance	\$70,459.00	\$70,459.00	\$0.00	\$0.00	\$0.00	\$0.00	
otal: Ending Fur	Total: Ending Fund Bal/Reserves	\$70,459.00	\$258,859.00	\$0.00	\$0.00	\$0.00	\$0.00	
partment Tota	Department Total: Other Public Works	\$1,071,521.00	\$1,489,309.00	\$517,435.16	\$741,401.11	\$985,839.02	\$912,694.20	
Revenue Totals:		\$1,528,930.00	\$1,903,102.00	\$1,122,793.08	\$1,509,317.18	\$1,350,405.18	\$1,454,318.50	
Expense Totals		\$1,528,930.00	\$1,903,102.00	\$872,611.59	\$1,611,264.22	\$1,402,559.05	\$1,220,788.81	· · · · · · · · · · · · · · · · · · ·
Fund Total: Gardnerville Town	erville Town	\$0.00	\$0.00	\$250,181.49	(\$101,947.04)	(\$52,153.87)	\$233,529.69	

LIVE - Douglas County - LIVE

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Acı	Account Number Description	Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual	2010 Actual	
Fu	Fund	611	Gardnerville Health & San						
Ä	Revenue								
L	Department	000	Revenue						
J	Charges For Service	vice							
344	344.300	Trash	\$505,000.00	\$490,000.00	\$352,466.74	\$502,764.24	\$497,382.88	\$499,010.85	
344	344.301	Extra Pickup Surcharge	\$0.00	\$0.00	\$325.50	\$370.00	\$406.50	\$513.50	
344	344.310	Landfill Fees	\$343,000.00	\$334,000.00	\$243,388.60	\$347,289.24	\$343,443.33	\$344,535.18	
344	344.315	Dumpster Rental	\$0.00	\$30,000.00	\$23,839.17	\$34,872.51	\$34,398.63	\$33,983.55	
344	344.316	Lock & Key Sales	\$0.00	\$0.00	\$76.00	\$137.00	\$61.00	\$190.00	
344	344.317	Dumpster Replace Fee	\$0.00	\$0.00	\$245.00	\$2,190.75	\$340.00	\$167.00	
360	360.810	Late Charges	\$5,000.00	\$5,000.00	\$5,277.56	\$7,240.27	\$6,243.82	\$7,032.86	
~1	Total: Charges For Service	or Service	\$853,000.00	\$859,000.00	\$625,618.57	\$894,864.01	\$882,276.16	\$885,432.94	
1	Interest Revenue								
361	361.200	Interest On Investment	\$3,000.00	\$3,000.00	\$1,234.50	\$4,879.25	\$3,401.59	\$3,083.35	
361	361.205	Investment-FMV Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4	Total: Interest Revenue	kenue	\$3,000.00	\$3,000.00	\$1,234.50	\$4,879.25	\$3,401.59	\$3,083.35	
4	Miscellaneous Revenue	venue							
360.	360.800	Miscellaneous	\$0.00	\$0.00	\$209.26	\$1,564.55	\$0.00	\$150.00	
360	360.820	Returned Check Fees	\$0.00	\$0.00	\$100.00	\$0.00	\$75.00	\$75.00	
Π	Total: Miscellaneous Revenue	ous Revenue	\$0.00	\$0.00	\$309.26	\$1,564.55	\$75.00	\$225.00	
ч	Contributed Capital	al							
344.	344.750	Assets Dedicated/Donated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Η	Total: Contributed Capital	Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ч	Other Financing Sources	ources							
391.	391.100	Sale Of Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
392.	392.000	Transfers In	\$0.00	\$0.00	\$0.00	\$21,213.00	\$231,182.00	\$21,357.00	
393.	393.100	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
393.	393.101	Bond Proceeds Offset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
H	Total: Other Financing Sources	cing Sources	\$0.00	\$0.00	\$0.00	\$21,213.00	\$231,182.00	\$21,357.00	

LIVE - Douglas County - LIVE

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Account Number	ır Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount	
Fund	611	Gardnerville Health & San						
Department	000	Revenue						
Depreciation/Amortizaton	Amortizaion							
360.849	Amortization- Add Back	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
360.850	Depreciation Add-Back	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Depreci	Total: Depreciation/Amortizaion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Beg Fund Bal /Reserves	Reserves							
301.200	Operating Res-Beg.	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
301.250	Capital ResBeg.	\$476,544.00	\$532,946.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Beg.Eur	Total: Beg.Fund Bal./Reserves	\$526,544.00	\$582,946.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department T	Department Total: Revenue	\$1,382,544.00	\$1,444,946.00	\$627,162.33	\$922,520.81	\$1,116,934.75	\$910,098.29	
Revenue Totals		\$1,382,544.00	\$1,444,946.00	\$627,162.33	\$922,520.81	\$1,116,934.75	\$910,098.29	
Expenses								
Department	925	Health & Sanitation						
Salaries & Wages	Sepi							
510.000	Salaries & Wages	\$250,977.00	\$256,336.00	\$131,591.22	\$194,270.30	\$199,516.78	\$241,753.27	
510.125	Salaries-Other	\$0.00	\$0.00	\$0.00	\$4,178.12	(\$10,170.21)	(\$1,909.76)	
510.150	Board Compensation	\$14,201.00	\$14,500.00	\$10,327.50	\$13,550.00	\$14,786.27	\$14,586.84	
511.167	Vacation Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.168	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.169	Comp Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.170	Overtime	\$3,500.00	\$3,500.00	\$5,026.50	\$1,499.87	\$3,420.23	\$3,582.01	
511.171	Holidays	\$0.00	\$0.00	\$10,105.99	\$8,608.17	\$12,852.82	\$16,357.27	
511.172	Comp Paid	\$0.00	\$0.00	\$406.02	\$0.00	\$0.00	\$0.00	
511.173	Vacation	\$0.00	\$0.00	\$12,665.26	\$8,947.03	\$13,337.77	\$23,273.73	
511.174	Sick	\$0.00	\$0.00	\$7,941.12	\$2,837.77	\$10,567.73	\$10,943.08	
511.176	Call Back	\$0.00	\$0.00	\$0.00	\$0.00	\$110.10	\$127.70	
516.120	Contract Salaries	\$0.00	\$15,000.00	\$11,849.67	\$961.00	\$0.00	\$0.00	
Total: Salaries & Wages	s & Wages	\$268,678.00	\$289,336.00	\$189,913.28	\$234,852.26	\$244,421,49	\$308,714.14	

user: Tom Dallaire

LIVE - Douglas County - LIVE

	COLCULA POLICE	2542 Amoundary	ADAM A LALL			
Description	Officer	Zurs Amended Budget	Zens Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount
611	Gardnerville Health & San					
925	Health & Sanitation					
Employee Benefits						
Benefits	\$118,821.00	\$117,326.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement	\$0.00	\$0.00	\$38,038.08	\$50,471.33	\$48,962.98	\$61,729.81
Pact Workers Comp	\$0.00	\$0.00	\$4,614.06	\$6,506.93	\$5,916.74	\$6,779.35
Group Insurance	\$0.00	\$0.00	\$32,646.81	\$41,939.97	\$46,099.75	\$58,540.37
Unemployment	\$0.00	\$0.00	\$811.86	\$1,023.37	\$1,168.21	\$1,387.36
Medicare	\$0.00	\$0.00	\$2,281.55	\$2,901.41	\$2,959.93	\$3,641.90
Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Co. Dependent Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pact Other	\$0.00	\$0.00	\$212.05	\$328.79	\$617.43	\$908.38
Oasdi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OPEB Expense	\$0.00	\$0.00	\$0.00	\$1,001.00	\$2,696.00	\$0.00
Total: Employee Benefits	\$118,821.00	\$117,326.00	\$78,604.41	\$104,172.80	\$108,421.04	\$132,987,17
Services & Supplies						
Telephone Expense	\$3,500.00	\$3,600.00	\$1,934.99	\$3,085.54	\$3,320.80	\$4,067.33
Postage/Po Box Rent	\$4,200.00	\$4,000.00	\$3,711.84	\$3,260.89	\$3,054.75	\$2,964.33
Travel	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$383.71	\$0.00
Advertising	\$1,500.00	\$1,500.00	\$1,109.23	\$924.55	\$1,793.57	\$786.97
InsurLiability	\$8,900.00	\$8,900.00	\$8,859.79	\$7,996.14	\$7,818.80	\$8,995.57
Replacement & Repair	\$40,000.00	\$34,000.00	\$28,022.95	\$52,069.62	\$28,088.24	\$26,776.60
Power	\$2,600.00	\$2,500.00	\$1,875.43	\$2,575.91	\$2,409.93	\$2,890,29
Water	\$750.00	\$750.00	\$263.73	\$499.22	\$535.88	\$529.01
Heating	\$4,000.00	\$4,000.00	\$1,813.90	\$2,710.01	\$3,398.90	\$4,248.14
Utilities-Sewer	\$380.00	\$380.00	\$264.68	\$302.40	\$302.40	\$302.40
Maint B&G	\$12,000.00	\$5,000.00	\$1,089.32	\$8,247.33	\$1,210.31	\$1,792.55
Janitorial Services	\$1,350.00	\$1,350.00	\$712.48	\$1,062.50	\$977.50	\$935,00
Maint Equip	\$2,000.00	\$31,000.00	\$25,132.04	\$628.49	\$619.79	\$550.32
Maint Office Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Veh. Maint-Shop Parts	80.00	\$0.00	\$0 DD	\$0.00	0000	4

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2010 Actual Amount			\$1,615.18	\$0.00	\$0.00	\$1,586.50	\$114.00	\$40.25	\$0.00	\$722.43	\$0.00	\$277,610.66	\$26.25	\$3,600.00	\$881.25	\$257.05	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,987.59	\$2,291.09	\$0.00	\$26.00	\$3.00	\$4,013.77	\$11,408.76	\$2,852.19	\$0.00	\$0.00
2011 Actual Amount			\$1,631.62	\$0.00	\$0.00	\$1,855.52	\$57.00	\$29.75	\$0.00	\$722.44	\$0.00	\$219,332.42	\$0.00	\$3,647.50	\$1,748,25	\$79.49	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,519.60	\$1,842.16	\$0.00	\$26.00	\$0.00	\$2,743.73	\$2,352.79	\$2,455.14	\$0.00	\$0.00
2012 Actual Amount			\$1,918.11	\$0.00	\$0.00	\$2,480.67	\$234.00	\$0.00	\$0.00	\$522.04	\$0.00	\$221,560.29	\$25.00	\$0.00	\$1,027.50	(\$74.03)	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,820.63	\$2,463.08	\$0.00	\$26.00	\$0.00	\$2,836.14	\$11,501.31	\$2,106.00	\$0.00	\$0.00
2013 Actual Amount			\$2,699.18	\$0.00	\$0.00	\$1,779.10	\$35.50	\$0.00	\$0.00	\$396.40	\$0.00	\$147,394.54	\$97.50	\$3,351.67	\$377.50	(\$80.64)	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,969.87	\$1,766.50	\$0.00	\$325.55	\$0.00	\$1,973.72	\$1,651.67	\$3,470.80	\$0.00	\$0.00
2013 Amended Budget	San		\$2,000.00	\$0.00	\$0.00	\$2,100.00	\$250.00	\$50.00	\$0.00	\$810.00	\$0.00	\$240,000.00	\$2,000.00	\$3,800.00	\$1,500.00	\$500.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$3,200.00	\$0.00	\$2,550.00	\$0.00	\$3,000.00	\$10,200.00	\$5,400.00	\$0.00	\$0.00
2014 Finance Officer	Gardnerville Health & San	Health & Sanitation	\$3,500.00	\$0.00	\$0.00	\$2,100.00	\$350.00	\$50.00	\$0.00	\$2,010.00	\$0.00	\$250,000.00	\$2,000.00	\$4,000.00	\$2,000.00	\$500.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,000.00	\$3,200.00	\$0.00	\$2,550.00	\$0.00	\$3,000.00	\$5,000.00	\$5,400.00	\$0.00	\$8,000.00
Description	611	925	Veh. Maint-Co Shop	Deductable	Rents & Leases Bidgs	Rents & Leases Equipment	Licensing	EMRB Assessment	Memberships	Internet Expense	Street Sweeping	Landfill Expense	Training & Education	Professional Services	Legal Services	Legal-Collection Cost	Physicals	Drug/Alcohol Testing	Auditing	Moving Expenses	Op.Supplies	Gas & Oil	Uniforms	Books & Periodicals	Subscriptions	Bottled Water	Office Supplies	Small Equipment	Software	Office Products Program	Small Projects
Account Number Description	Fund	Department	520.116	520.123	520.130	520.136	520.155	520.169	520.170	520.187	520.195	520.197	520.200	521.100	521.130	£ 521.135	521.140	521.151	521.160	521.404	532.001	532.003	532.028	532.055	532.056	532.109	533.800	533.802	533.806	533.813	533.817

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	2010 Actual	Manager		\$0.00	\$200.00	\$0.00	\$390,674.48		\$0.00	\$0.00	\$0.00	\$0.00	\$18,650.00	\$2,507.31	(\$18,650.00)	\$2,507,31		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
	2011 Actual			\$0.00	\$200.00	\$0.00	\$330,457.99		\$0.00	\$0.00	\$0.00	\$0.00	\$19,550.00	\$1,631.54	(\$19,550.00)	\$1,631,54		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
:	2012 Actual Amount			\$0.00	\$200.00	\$525.39	\$374,834.73		\$0.00	\$0.00	\$0.00	\$0.00	\$20,500.00	\$713.43	(\$20,500.00)	\$713.43		\$0.00	\$0.00	\$0.00	\$0.00	\$220,930,50	\$0.00	\$0.00	(\$220,930.50)	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
	2013 Actual Amount			\$0.00	\$200.00	\$1,315.64	\$269,664.88		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	80.00
	2013 Amended Budget			\$0.00	\$0.00	\$0.00	\$421,140.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00
	2014 Finance Officer	Gardnerville Health & San	Health & Sanitation	\$0.00	\$0.00	\$0.00	\$424,640.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$260,000.00	\$0.00	\$0.00	\$0.00	\$260,000,00		\$0.00	\$0.00		\$0.00	\$0.00
	Description	611	925	Miscellaneous Expenses	Fiscal Agent Charges	Collection Loss	Supplies		Bond Issuance Costs	Bond Issue Cost Offset	Bond Principal	Bond Interest	Loan Principal	Loan Interest	Debt-Principal Offset	e)	<u> jects</u>	Capital Projects	Buildings	Infrastructure	Capital Project Offset	Machinery & Equipment	Office Equipment	Data Processing Equipment	Capital Outlay Offset	lay/Projects		Loss On Asset Disposition	STI	ses	Transfers Out	cing Uses
	nt Number	Fund	Department	550.001	550.006	550.203	Total: Services & Supplies	Debt Service	521.300	521.301	550.003	550.004	550.021	550.022	250.990	Total: Debt Service	Capital Outlay/Projects	S62.000	562.200	562,500	563.990	564.500	564.602	564.609	564,990	Total: Capital Outlay/Projects	Miscellaneous	550.060	Total: Miscellaneous	Other Financing Uses	618.700	Total: Other Financing Uses

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Friday, March 29, 2013

LIVE - Douglas County - LIVE

2014 Finance 2013 Amended Officer Budget Gardnerville Health & San
Gardnerville hearn & San
Health & Sanitation
\$90,000.00
\$90,000.00
\$0.00
\$0.00
\$50,000.00
\$170,405.00 \$476,544.00
\$0.00
\$220,405.00 \$526,544.00
\$1,382,544.00 \$1,444,946.00
\$1,382,544.00 \$1,444,946.00
\$1,382,544.00 \$1,444,946.00
\$0.00

LIVE - Douglas County - LIVE

			•					
Account Number	r Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual	2010 Actual	
Fund	613	Gardnerville Debt		The state of the s				THE PROPERTY OF THE PROPERTY O
Revenue								
Department	000	Revenue						
Interest Revenue	<u>one</u>							
361.200	Interest On Investment	\$0.00	\$300.00	\$0.23	\$1,30	\$439.99	\$440.39	
361.205	Investment-FMV Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Interest Revenue	Revenue	\$0.00	\$300.00	\$0.23	\$1.30	\$439.99	\$440.39	
Other Financing Sources	1g Sources							
392.000	Transfers In	\$122,982.00	\$122,982.00	\$7,373.92	\$144,433.00	\$138,175.00	\$144,356.00	
Total: Other Fi	Total: Other Financing Sources	\$122,982.00	\$122,982.00	\$7,373.92	\$144,433.00	\$138,175.00	\$144,356.00	
Beq.Fund Bal./Reserves	Reserves							
301.000	Opening Fund Balance	\$605.00	\$306.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Beg.Fun	Total: Beg.Fund Bal./Reserves	\$605.00	\$306.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: Revenue	otal: Revenue	\$123,587.00	\$123,588.00	\$7,374.15	\$144,434.30	\$138,614,99	\$144,796.39	
Revenue Totals		\$123,587.00	\$123,588.00	\$7,374.15	\$144,434.30	\$138.614.99	\$144.796.39	
/ Expenses								
/ Department	922	Gardnerville Debt						
Salaries & Wages	Sab							
511.166	Sick Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.167	Vacation Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511,168	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.169	Comp Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Salaries & Wages	& Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Services & Supplies	saliga							
550.006	Fiscal Agent Charges	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	
Total: Services & Supplies	& Supplies	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	

LIVE - Douglas County - LIVE

A comment Minming	00000	2014 Finance	2013 Amended	2013 Actual	2012 Actual	2011 Actual	2010 Actual	
Fund	613	Gardnerville Debt	Budget	Amount	Amount	Amount	Alliount	The state of the s
Department	922	Gardnerville Debt						
Debt Service								
550.003	Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.004	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550,021	Loan Principal	\$108,234.00	\$108,234.00	\$0.00	\$124,222.00	\$118,948.00	\$113,905.00	
550.022	Loan Interest	\$14,748.00	\$14,748.00	\$7,361.39	\$20,210.96	\$25,441.89	\$30,450.84	
550.025	Loan Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Debt Service	90	\$122,982.00	\$122,982.00	\$7,361.39	\$144,432.96	\$144,389.89	\$144,355.84	
Ending Fund Bal/Reserves	Reserves							
625,103	Appropriated Reserve	\$405.00	\$406.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Ending Fund Bal/Reserves	nd BallReserves	\$405.00	\$406.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Tota	Department Total: Gardnerville Debt	\$123,587.00	\$123,588.00	\$7,561.39	\$144,632.96	\$144,589.89	\$144,555.84	
Revenue Totals:		\$123,587.00	\$123,588.00	\$7,374.15	\$144,434.30	\$138,614.99	\$144,796.39	
C Expense Totals		\$123,587.00	\$123,588.00	\$7,561.39	\$144,632.96	\$144,589.89	\$144,555.84	
Fund Total: Gardnerville Debt	erville Debt	\$0.00	\$0.00	(\$187.24)	(\$198.66)	(\$5,974.90)	\$240.55	

LIVE - Douglas County - LIVE

		2014 Finance	2013 Amended	2043 Actual	2042 Actual	2044 Actual	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Des	Description	Officer	Budget	Amount	Actual Amount	ZU11 Actual Amount	2010 Actual Amount
	614	G'ville Ad Val Cap Proj		Managara a a a a a a a a a a a a a a a a a			
	000	Revenue					
퓠	Intergovernmental Revenue						
	Distr. from County	\$45,000.00	\$44,586.00	\$27,993.89	\$46,537.18	\$47,042.42	\$49,427.80
G	Grant In Aid-State(P)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
S	State Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ĕ	Total: Intergovernmental Revenue	\$45,000.00	\$44,586.00	\$27,993.89	\$46,537.18	\$47,042.42	\$49,427.80
Interest Revenue							
=	Interest On Investment	\$800.00	\$600.00	\$196.49	\$857.14	\$825.69	\$1,040.55
=	Investment-FMV Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ş	Total: Interest Revenue	\$800.00	\$600.00	\$196.49	\$857,14	\$825.69	\$1,040.55
اڇ	Miscellaneous Revenue						
~	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
핅	Total: Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ŏ	Other Financing Sources						
ت	Loan Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
-	Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ш	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
'걸	Total: Other Financing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Š	Beg.Fund Bal./Reserves						
Ç	Opening Fund Reserves	\$111,068.00	\$111,748.00	\$0.00	\$0.00	\$0.00	\$0.00
œ	Total: Beg.Fund Bal./Reserves	\$111,068.00	\$111,748.00	\$0.00	\$0.00	\$0.00	\$0.00
15.	Department Total: Revenue	\$156,868.00	\$156,934.00	\$28,190.38	\$47,394.32	\$47,868.11	\$50,468.35
		\$156,868.00	\$156,934.00	\$28,190.38	\$47,394.32	\$47,868.11	\$50,468.35

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LIVE - Douglas County - LIVE

	Account Number Description	Officer	Zurs Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount	
Fund	614	5				-		
Expenses								
Department	730	G'ville Ad Val Cap Proj						
Salaries & Wages	<u>88</u>							
511.166	Sick Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.167	Vacation Payout	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.168	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.169	Comp Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Salaries & Wages	s Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Services & Supplies	plies							
550.006	Fiscal Agent Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Services & Supplies	& Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Debt Service								
521.300	Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.021	Loan Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.022	Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Debt Service	vice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Outlay/Projects	Projects							
7 562.000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.200	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.500	Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
564,500	Machinery & Equipment	\$0.00	\$45,000.00	\$40,049.90	\$0.00	\$0.00	\$0.00	
564.700	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Capital Qutlay/Projects	utlay/Projects	\$0.00	\$45,000.00	\$40,049.90	\$0.00	\$0.00	\$0.00	
Other Financing Uses	Uses.							
618.700	Transfers Out	\$0.00	\$0.00	\$0.00	\$42,664.00	\$36,376.00	\$42,731.00	
Total: Other Financing Uses	ancing Uses	\$0.00	\$0.00	\$0.00	\$42,664.00	\$36,376.00	\$42,731.00	
Ending Fund Bal/Reserves	al/Reserves							
625.103	Appropriated Reserve	\$156,868.00	\$111,934.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Ending Ft	Total: Ending Fund BallReserves	\$156,868.00	\$111,934.00	\$0.00	\$0.00	\$0.00	\$0.00	

	Town of	_	rville <	Gardnerville <tenative budget<="" th=""><th>Budget</th><th>٨</th><th></th></tenative>	Budget	٨	
Account Number Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual	
Fund 614	G'ville Ad Val Cap Proj						
Department Total: G'ville Ad Val Cap Proj	\$156,868.00	\$156,934.00	\$40,049.90	\$42,664.00	\$36,376.00	\$42,731.00	
Revenue Totals:	\$156,868.00	\$156,934.00	\$28,190.38	\$47,394.32	\$47,868.11	\$50,468.35	
Expense Totals	\$156,868.00	\$156,934.00	\$40,049.90	\$42,664.00	\$36,376.00	\$42,731.00	
Fund Total: G'ville Ad Val Cap Proj	\$0.00	\$0.00	(\$11,859.52)	\$4,730.32	\$11,492.11	\$7,737.35	

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)		
Account Number	Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount	
Fund	811	Gardnerville Main Street	reet					
Revenue								
Department	000	Revenue						
Intergovernmental Revenue	al Revenue							
331.120	NV Commission on Tourism	\$0.00	\$0.00	\$0.00	\$3,450.00	\$0.00	\$1,500.00	
331.135	Distr. from County	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$50,000.00	
331.138	Distr. from Town	\$64,000.00	\$68,000.00	\$68,000.00	\$60,000.00	\$75,000.00	\$25,000.00	
331.140	Grant In Aid Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,500.00	
332.120	Grant-USDA	\$0.00	\$0.00	\$0.00	\$2,500.00	\$15,000.00	\$17,488.70	
Total: Intergover	Total: Intergovernmental Revenue	\$64,000.00	\$68,000.00	\$78,000.00	\$75,950.00	\$90,000.00	\$100,488.70	
Interest Revenue	Οŧ							
361.200	Interest On Investment	\$500.00	\$500.00	\$231.95	\$848.97	\$990.36	\$1,177.41	
361,205	Investment-FMV Adjust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Interest Revenue	evenue	\$500.00	\$500.00	\$231.95	\$848.97	\$990.36	\$1,177.41	
Miscellaneous Revenue	<u>(evenue</u>							
J 360.210	Merchandise Sales	\$500.00	\$500.00	\$5,311.00	\$17,321.50	\$6,118.00	\$950.00	
360.220	Memberships	\$3,000.00	\$3,500.00	\$841.10	\$3,910.00	\$5,995.00	\$5,245.00	
360.221	Promotions	\$25,500.00	\$23,500.00	\$15,987.50	\$37,116.65	\$27,326.34	\$31,054.00	
360.800	Miscellaneous	\$0.00	\$0.00	\$375.29	\$467.00	\$2.00	\$8,477.00	
367.102	Donations	\$0.00	\$0.00	\$36.00	\$211.00	\$0.00	\$0.00	
Total: Miscellaneous Revenue	sous Revenue	\$29,000.00	\$27,500.00	\$22,550.89	\$59,026.15	\$39,441.34	\$45,726.00	
Beg, Fund Bal./Reserves	GServes							
301.000	Opening Fund Balance	\$32,440.00	\$32,440.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Beg.Fund Bal./Reserves	BaL/Reserves	\$32,440.00	\$32,440.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: Revenue	al: Revenue	\$125,940.00	\$128,440.00	\$100,782.84	\$135,825.12	\$130,431.70	\$147,392.11	
Revenue Totals		\$125,940.00	\$128,440.00	\$100,782.84	\$135,825.12	\$130,431.70	\$147,392.11	

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user: Tom Dallaire

LIVE - Douglas County - LIVE

Officer Gardnerville Main Street	Budget	Amount	Amount	Amount	2010 Actual Amount
Gardnervine main Stree	±				
Gardnerville Main Street	44				
\$47,015.00	\$53,100.00	\$31,318.22	\$39,055.97	\$38,467.91	\$37,687.26
\$0.00	\$0.00	\$0.00	\$875.26	(\$41.94)	\$2,585.30
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$1,719.03	\$1,604.35	\$1,806.94	\$1,912.47
\$0.00	\$0.00	\$1,839.20	\$836.00	\$1,972.88	\$0.00
\$0.00	\$0.00	\$1,442.10	\$2,173.60	\$624.03	\$1,232.69
\$47,015.00	\$53,100.00	\$36,318.55	\$44,545.18	\$42,829.82	\$43,417.72
\$22,280.00	\$21,858.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$7,357.52	\$10,310.73	\$9,217.51	\$8,751.22
\$0.00	\$0.00	\$1,095.38	\$1,281.55	\$1,146.78	\$1,255.27
\$0.00	\$0.00	\$5,679.54	\$7,222.68	\$6,827.52	\$6,369.36
\$0.00	\$0.00	\$178.57	\$197.83	\$209.86	\$196.80
\$0.00	\$0.00	\$526.28	\$632.79	\$621.17	\$592.92
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$331.05	\$0.00	\$0.00	\$0.00
\$22,280.00	\$21,858.00	\$15,168.34	\$19,645.58	\$18,022.84	\$17,165.57
\$1,200.00	\$1,200.00	\$458.62	\$241.79	\$0.00	\$0.00
\$300.00	\$300.00	\$0.00	\$0.00	\$44.00	\$0.00
\$4,750.00	\$2,100.00	\$0.00	\$4,588,18	\$2,819.04	\$4,155.65
\$1,000.00	\$0.00	\$2,508.96	\$6,069.50	\$2,111.78	\$427.03
\$2,300.00	\$1,500.00	\$2,244.00	\$249.00	\$2,710.20	\$599.80
\$0.00	\$0.00	\$6.25	\$5.25	\$4.25	\$0.00
\$500.00	\$500.00	\$400.00	\$400.00	\$400.00	\$400.00
\$2,750.00	\$7,500.00	\$1,015.00	\$3,121.45	\$860.00	\$1,953.94

LIVE - Douglas County - LIVE

Account Number	Description	2014 Finance Officer	2013 Amended Budget	2013 Actual Amount	2012 Actual Amount	2011 Actual Amount	2010 Actual Amount
Fund	811	Gardnerville Main Street					
Department	096	Gardnerville Main Street					
532.055	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$59.20	\$0.00
532.056	Subscriptions	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00
533,800	Office Supplies	\$400.00	\$416.00	\$0.00	\$0.00	\$0.00	\$0.00
533.806	Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,384.99
533.817	Small Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,922.88
541.001	Grants	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00
550.001	Miscellaneous Expenses	\$0.00	\$0.00	\$752.42	\$1,097.80	\$4,353.48	\$791.78
550.235	Organization Committee	\$7,100.00	\$4,600.00	\$451.11	\$1,852.20	\$3.00	\$7,256.44
550.236	Design Committee	\$15,000.00	\$13,000.00	\$1,806.03	\$19,717.39	\$5,508.09	\$17,339.85
550.237	Promotion Committee	\$15,000.00	\$15,000.00	\$5,828.43	\$10,428.25	\$10,215.74	\$10,949.13
550.238	ER Committee	\$0.00	\$1,050.00	\$0.00	\$0.00	\$15,600.00	\$0.00
Total: Services & Supplies	Supplies	\$54,170.00	\$51,036.00	\$15,470.82	\$52,544.51	\$44,801.78	\$71,383.15
Ending Fund Bal/Reserves	Reserves						
000:669	Ending Fund Balance	\$2,475.00	\$2,446.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Ending Fund Bal/Reserves	d Bal/Reserves	\$2,475.00	\$2,446.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total	Department Total: Gardnerville Main Street	\$125,940.00	\$128,440.00	\$66,957.71	\$116,735.27	\$105,654.44	\$131,966.44
Revenue Totals:		\$125,940.00	\$128,440.00	\$100,782.84	\$135,825.12	\$130,431.70	\$147,392.11
Expense Totals		\$125,940.00	\$128,440.00	\$66,957.71	\$116,735.27	\$105,654.44	\$131,966.44
Fund Total: Gardnerville Main Street	erville Main Street	80.00	\$0.00	\$33,825.13	\$19,089.85	\$24,777.26	\$15,425.67
Revenue Grand Totals:	als:	\$3,317,869.00	\$3,757,010.00	\$1,886,302.78	\$2,759,491.73	\$2,784,254.73	\$2,707,073.64
Expense Grand Totals:	als:	\$3,317,869.00	\$3,757,010.00	\$1,569,671.41	\$2,703,145.62	\$2,439,573.53	\$2,443,016.04
Net Grand Totals:		\$0.00	\$0.00	\$316,631.37	\$56,346.11	\$344,681.20	\$264,057.60

Gardnerville Town Board

AGENDA ACTION SHEET



1. <u>Not For Possible Action:</u> Discussion on the Town Attorney's Monthly Report of activities for March 2013.

2.	Recommended Motion: None required. Funds Available: □ Yes □ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2013 Time Requested: 10 minutes
5.	Agenda: 「Consent 트 Administrative
	Background Information: To be presented at meeting
6.	Other Agency Review of Action: Douglas County N/A
7.	Board Action:
	□Approved □Approved with Modifications □Continued

Gardnerville Town Board



AGENDA ACTION SHEET

1. Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2013. 2. Recommended Motion: None required. Funds Available: ☐ Yes V/A 3. Department: Administration Prepared by: **Tom Dallaire** 4. Meeting Date: April 2, 2013 Time Requested: 10 minutes 5. Agenda: Consent **▼** Administrative Background Information: See attached. 6. Other Agency Review of Action: ☐ Douglas County FN/A 7. Board Action: **□** Approved **□** Approved with Modifications **□** Denied □ Continued



Ken Miller, Chairman Linda Slater, Vice Chairman Lloyd Higuera, Board Member Mike Philips, Board Member Mary Wenner, Board Member

Town Manager/Engineer's Monthly Report March 5, 2013 Board Meeting

- A. Toler Lane Improvements: Complete and growing. The guys needs to clean up the area and will do that prior to sweeping this next week. We are now having issues with people pulling out the plans and throwing them around. So keeping them alive is going to be complicated.
- **B. Walmart:** We are waiting on the punch list items to be completed. There are some issues with the installed improvements at the park not being the correct brand and broken pipes as we think they left the water on after the improvements were installed. They are working on those fixes now.
- C. New Beginnings Plan review: The revised plans were just submitted. We will do our review of them this week. They are in a BIG hurry to get moving on this project.
- **D. Minden Gardnerville Trail Plan:** NDOT's grant funding new Transportation Alternatives Program (TAP) was released this week.
- E. Hellwinkel Channel: I plan on having a meeting with Denny this next month for an update and get a set of plans.
- F. Office Items:
- Strategic plan: I thought this went well. I hope everyone thought it was useful.
- Helped the County interview and select for the open Budget Analyst II positions.
- Attended the Economic Development Committee.
- Met with Daniel Gorlay on his Eagle Scout Project: He is going to work on cleaning out and around the barns and plant a couple trees.
- Met with David Olges on his Eagle Scout project about setting 8 doggie pot stations. (4) on Toler and (4) at the Detention Pond at Walmart.
- Attended the manager meeting. There is SB387 we are watching that will require entities
 wanting to bond for improvements to add a ballot question at a normal or special election and
 the vote needs to provide 2/3 vote of the electors to pass and approve the bond. Do you want
 to get our opposition to this bill out now or wait until it begins to go forward? I will bring this
 back to the Board if you should desire.
- We are going to start looking at changing the agreement with the county and working through the issues and cost allocation so we have some form of agreement.
- THE VALLEY VISION WORKSHOP IS APRIL 8-10. See the flyer and please participate in the workshop.