



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner, Board Member  
Mike Phillips, Board Member  
Ken Miller, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Tuesday, December 2, 2014

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

### INVOCATION – Pastor Jesse Miller

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Mike Phillips

### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

November 4, 2014 Regular Board meeting, with public comment prior to Board action.

### **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve November 2014 claims



**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

4. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2014. (approx. 10 minutes).
5. **For Possible Action:** Discussion on Proclamation 2014P-03, recognizing the contributions of Michael W. Phillips Sr. as a Gardnerville Town Board Member for the years 2003-2014 (approx. 10 minutes).
6. **For Possible Action:** Discussion on Ordinance 2014-1430 to amend Douglas County Code Title 10.16.050 to empower the unincorporated towns within Douglas County to establish vehicle speed limits and zones within the unincorporated towns boundary on town maintained streets only; with public comment prior to Board action. (approx. 20 minutes).
7. **For Possible Action:** Discussion on a request by Ken Hendrix, KDH Builders, for a major design review for a 41 unit multi-family housing project which includes thirteen (13) triplexes and one (1) duplex. The subject property is located at Heybourne Road and Gilman Avenue in the MFR (Multi-family residential and SFR-8000/PD (Single Family residential – one-half acre minimum net parcel size) zoning districts within the Minden Gardnerville Community Plan (APN #1320-33-210-069); with public comment prior to Board action. (approx. 20 minutes).
8. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2014. (approx. 5 minutes)
9. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2014. (approx. 20 minutes)

**Adjourn**

Carson Valley Christmas Kickoff – December 4, 2014 – 5:30 PM – Heritage Park  
Carson Valley Parade of Lights – December 6, 2014 – Start Heritage Park – Finish in Minden  
Open House Douglas County Community Center – December 6, 2014 @ 1:00 PM to 5:00 PM  
Gardnerville Town Board Meeting – January 6, 2015



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner, Board Member  
Mike Philips, Board Member  
Ken Miller, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

---

Tuesday, November 4, 2014

4:30 p.m.

Gardnerville Town Hall

---

**INVOCATION – Pastor Carl Dahlen**

The meeting was called to order at 4:30 p.m. by Chairman Slater and a determination of a quorum was made.

**PRESENT:**

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner  
Mike Philips  
Ken Miller

Jennifer Yturbide, Town Counsel  
Tom Dallaire, Town Manager  
Paula Lochridge, Main Street Manager  
Carol Louthan, Office Manager Sr.

**PLEDGE OF ALLEGIANCE – Mary Wenner**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Higuera/Miller to approve the agenda.**

No public comment.

**Upon call for the vote, motion carried.**

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**  
**October 7, 2014 Regular Board meeting, with public comment prior to Board action.**

**Motion Higuera/Wenner to approve the minutes of October 7<sup>th</sup>.**

No public comment.

**Upon call for the vote, motion carried.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

No public comment.

**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence  
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities  
Accepted.

Mrs. Lochridge just wants to make sure it's worth it to everybody involved. We are participating in the Frontier America's Best Communities competition that the Chamber is spearheading. The information is in your packet. Frontier and Dish have teamed up to support the revitalization of small towns. They have a \$10 million competition going on to help stimulate growth. We are members of Reno Tahoe Territory. Mr. Miller has been attending those meetings on behalf of Main Street. He volunteered us to host a meeting in March in preparation for the conference next year. Our Basque mural project is just about complete. The committee chair of the design committee is working with the artist to get a contractor lined up to mount it. We are hopefully going to detail the entire project. We started advertising for sponsors to pre-order flower baskets. For those that want to sponsor one before February it will be \$85. After that I am not sure what it will be. Another Cash Mob will be held this Saturday at Accolades. We have a volunteer orientation on November 13<sup>th</sup>. Earlier than the Bird open house event downtown is the Saturday before Thanksgiving. The Saturday after Thanksgiving we are partnering with the Chamber again on the Small Business Saturday event. We are still waiting for details on the Heritage Park Gardens New Year's Eve Labyrinth Walk. "Walk In the Old-Walk Out the New. It will be from 6:00 p.m. to 9:00 p.m.

7.  **For Possible Action: Discussion to approve sending a Town Board Gardnerville Main Street representative and Town Manager to the annual California Main Street Association conference in February 2015, in Livermore California for the Main Street conference; with public comment prior to Board action.**

This item was brought to Mr. Dallaire's attention by Ken Miller. The Main Street conference is in Atlanta. That is the one Ken is interested in going to. This one is the affiliate that Paula has been working with in California. Paula is planning on sending three members. She is planning on going with two other board members, whether it is our representative or someone else.

Mr. Higuera believed going to Livermore is an experience. Their Main Street is outstanding.

Mr. Dallaire thought Livermore sounds a lot like Gardnerville.

Mr. Miller prefers to go to the conference in Atlanta, Georgia in March, which is not on the agenda.

Chairman Slater pointed out they should send whoever is the representative from the town board.

Mr. Dallaire reviewed how much is left in the training budget in Administration.

Ms. Wenner asked if Mr. Miller wants to go to both Livermore and Atlanta.

Mr. Miller would prefer Atlanta.

Chairman Slater asked if they should wait to see what is on the agenda.

Mr. Miller asked to put it on the agenda next month.

Mr. Dallaire mentioned the hotel rooms may be full.

Ms. Wenner suggested reserving a room for Tom and wait to see who else is going.

Chairman Slater agreed with reserving one room. There is a 30 day cancellation on the majority of rooms. Then wait until the agenda comes out so we can make a better decision on whether it is the right thing to do. Put it back on our agenda to review when the California agenda comes out.

**Motion Higuera/Miller to continue this item until after they come up with an agenda.**

Mrs. Lochridge mentioned the California Main Street Association has been great, offering to take us under their wing if we don't have a state program in place. That's kind of a plan B that we may be able to fall back on if we can't get a state program for Nevada. It is nice for us to try and attend their sessions whenever possible and get that networking.

No further public comment.

**Upon call for the vote, motion carried.**

Mr. Dallaire needs something that can be removed quickly. I don't know if we need to go to the expense of a rental fence. We have the orange fencing - we will need to purchase another roll or two. All of the Gardnerville storm drainage system drains into either the Cottonwood or Martin Slough upstream. These detention ponds are designed to remove oil and heavy particulates. In the packet it shows what is actually supposed to be coming out. It is to clean up storm water before it goes into the Carson River. We have the ability to fence off the irrigation box at the wetlands behind the middle school and run it through and filter it through the vegetation. We will start on it tomorrow and get the materials ordered. Ms. Ytrubide will give us the verbiage on the sign.

Mr. Ernst was standing by the pond a few days ago and a couple kids were chasing some of the ducks. I hate to see some 12 or 13 year old get stuck in there with nobody around. They are actually harming some of the ducks.

Glen Linderman understands nature gives us rain when it gives us rain. When there is rain there can be a pond. This is a desert. I don't think adding water is reasonable. Taking advantage of no rain to do some of the maintenance you need to do is an excellent idea. A permanent sign indicating beyond this point you proceed at your own risk is an appropriate statement whether there is water or not. You can outline some of the hazards: surface may be unstable, you may get stuck. That's appropriate for information. If the ducks don't like being harassed they can fly away. If they don't like the fact there is no water they can fly away. God gave them wings. If people want to feed them that is between them and the state wildlife department. The town doesn't need to be concerned.

No further public comment.

**Motion Higuera/Wenner to clean up the area around the Martin Slough ponds, install warning signs, verbiage to be worked out by the town attorney, and add additional fencing. Motion carried.**

9.  **For Possible Action: Discussion on Resolution 2014R-02, the 2<sup>nd</sup> of two public hearings to approve a proposed trash rate increase; with public comment prior to Board action.**

Mr. Dallaire has one other letter received on October 30<sup>th</sup> from Elaine Fowler sent through Sarah Lawrence. She wanted this read into the record (email attached to minutes). Mary caught a math issue in the rate calculation. The rates are correct. The amount of the rate increase was incorrect. We corrected that in the handout on the table. We have a truckload of cans to be delivered tomorrow and we will start handing out greenwaste cans again. I did meet with Minden on the rate study. Ted looked at it and said it was complicated. They had three recommendations. He recommended (1) We look at revenue and expenses (cash flow analysis) and adjust the rate according to that rather than on the basis of tonnage. (2) We need more in reserves. (3) They wanted to add totes and bins to our depreciation schedule which we will do.

Mr. Miller asked when the rates go up will you be notifying residents door to door. If you look at the number of cans that are out there you might have a lot more saying why was I billed for an extra can without notification.

Mr. Philips shared when there was a rate increase in the past we just did it. They were published in the paper.

Mr. Dallaire pointed out most of the people will be calling on January 1<sup>st</sup> when they get the first bill.

Ms. Wenner asked if they will receive a credit if they turn in the can?

Mr. Dallaire answered yes. In the letter that was read, we're not telling the lady she needs to give up her minimum service, we are just phasing it out. I will remind Marie to let the minimum users know.

Public comment.

Mr. Glen Linderman thought maybe a two-week grace period for people who have a second can to get a reduction on the bill would be good.

No further public comment.

**Motion Higuera/Miller to approve Resolution 2014R-02 and institute the trash rate increase with the January 1, 2015 billing. Motion carried.**

Ms. Wenner reported Brian Fitzgerald has taken the position of president for the next year for Carson Valley Arts Council. They have just completed their community feasibility study and he can provide hard copies or a DVD of the presentation of findings for those who are interested.

Mr. Higuera reported nothing really happening on this. The Regional Transportation commission will start again in January with public hearings and then the actual adoption in March. It is kind of a first quarter activity.

Chairman Slater reported the Nevada League of Cities Conference was held in September in North Las Vegas and it was well attended. Lt. Governor Brian Krolicke gave an update on all the various events that will take place throughout the state this year in celebration of our state's 150<sup>th</sup> birthday. The conference provided several educational sessions. Some of the issues mentioned in the sessions were: using social media, higher education, economic development and sustainable cities, as well as the pros and cons of recycling in your community. We also heard from the legislative panel which consists of five of our Nevada legislators who give their time each year for the conference. This year the discussion was broad and ranged from: the Tesla Company coming to Reno and its impact, term limits, property tax caps to environmental issues and services. This panel is very good for those that attend. It gives you an insight on what is coming down the pipeline. Next year's conference is scheduled to be in West Wendover. The next board of directors meeting will be held in December.

Mr. Miller reported Main Street Gardnerville has been trying to form a foundation 501c3 that would benefit the town for beautification. There's been a lot of legal work and paperwork. The problem is now we cannot find board members. If you know of anybody in town that might be interested in serving on the foundation, please let us know. It cannot be one of the board members from either the town or Main Street. I have recruited one individual. I think I may have possibly recruited another one last night. Even though there have been articles in the paper, we just have not gotten any applications. I think it has to be by word of mouth. We are looking at somewhere around six months to a year for full approval after the paperwork is filed. Until they get a board it could be quarterly meetings.

Mr. Dallaire believed that is the general direction they were headed.

Mr. Miller thought it is something that is needed in the community. The donations we receive are not tax deductible for the donor. It is strictly a gift to us. There would be other grants that could be applied for in the future if we were a 501c3.

Mr. Higuera mentioned that in trying to recruit we should say it would be a quarterly obligation.

Mr. Miller cannot commit to that. It would be up to the board to do that. I have not seen the bylaws. I can't see the necessity of meeting more than quarterly. If you have somebody in mind, Paula has an application.

Ms. Cassandra Jones reviewed the bylaws and if memory serves, it wasn't specific about how often the meetings would be. The foundation can be broader. If someone wants to contribute to the fireworks it is not a deduction this year. But if the foundation was in place it could be.

Meeting adjourned at 6:00 p.m.

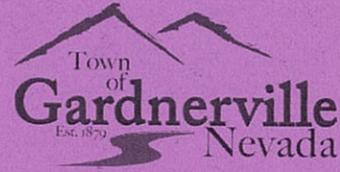
---

Linda Slater  
Chairman

---

Tom Dallaire  
Town Manager

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action:** Correspondence

2. **Recommended Motion:** Receive and file  
**Funds Available:**  Yes  N/A

3. **Department:** Administration

**Prepared by:** Tom Dallaire

4. **Meeting Date:** December 2, 2014 **Time Requested:** N/A

5. **Agenda:**  Consent  Administrative

6. **Background Information:** See attached.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

Approved

Denied

Approved with Modifications

Continued



# CITY COURIER

## ELECTION WRAPUP

The political landscape in Nevada underwent a major change on Election Day. Republicans took control of both houses of the Nevada Legislature, kept the offices of Governor and Lieutenant Governor and took control of the other four Constitutional offices (Attorney General, Secretary of State, Treasurer and Controller).

As expected, Governor Brian Sandoval easily won reelection. State Senator Mark Hutchinson won the Lieutenant Governor's race over Assemblywoman

Lucy Flores. In a race between two longtime Nevada political families, Adam Laxalt defeated Secretary of State Ross Miller and will be the next Attorney General. Termed-out State Senator Barbara Cegavske won the election to become Secretary of State over outgoing Treasurer Kate Marshall. Businessman Dan Schwartz defeated termed-out Controller Kim Wallin and will be the new Treasurer. Finally, University Regent Ron Knecht defeated Assemblyman Andrew Mar-

tin in the race to become Controller.

The election results will result in a very different look for the 2015 Legislative Session that will begin on Monday, February 2<sup>nd</sup>.

In the Senate, Senator Michael Roberson has been named Majority Leader, Senator Ben Kieckhefer as Assistant Majority Leader, Senator Aaron Ford will be the Minority Leader and Senator Pete Goicoechea will chair the Senate Government Affairs Committee.

Assemblyman Ira Hanson has been named as Speaker-Designee. Assemblyman Paul Anderson will be the Majority Leader. Assemblywoman Marilyn Kirkpatrick will serve as Minority Leader and Assemblyman John Hambrick will chair the Assembly Government Affairs Committee.

We look forward to working with all 63 members of the Nevada Legislature during the upcoming session.

SENATE		ASSEMBLY	
COMMITTEE	CHAIR	COMMITTEE	CHAIR
Revenue and Economic Development	Senator Michael Roberson	Taxation	Assemblywoman Michele Fiore
Finance	Senator Ben Kieckhefer	Ways and Means	Assemblyman Paul Anderson
Commerce, Labor and Energy	Senator James Settlemeyer	Commerce & Labor	Assemblyman Randy Kirner
Health and Human Safety	Senator Joe Hardy	Health and Human Services	Assemblyman James Oscarson
Judiciary	Senator Greg Brower	Judiciary	Assemblyman Wesley Duncan
Transportation	Senator Scott Hammond	Transportation	Assemblyman Jim Wheeler
Natural Resources	Senator Don Gustavson	Natural Resources, Agriculture & Mining	Assemblyman John Ellison
Education	Senator Becky Harris	Education	Assemblywoman Melissa Woodbury
Legislative Operations and Elections	Senator Patricia Farley	Legislative Operations and Elections	Assemblyman Lynn Stewart

## NLC&M BILL DRAFTS FOR THE 2015 SESSION

The Nevada League of Cities and Municipalities is authorized by statute (NRS 218D.210) to submit five Bill Draft Requests for each legislative session. Listed below is a brief summary of the League's BDRs for the 2015 session of the Nevada Legislature.

**BDR 454** – Revises provisions governing the authorized uses of the proceeds of the Residential Construction Tax. This BDR seeks to clarify that improvements to existing parks or facilities are allowable uses of revenue generated by the residential construction tax (NRS 278.49839). The BDR would also add a definition of improvements to the statute.

**BDR 455** - Revises provisions governing state licenses required for liquor importers, wholesale dealers of wines and liquors, wholesale dealers of beer, wine makers, instructional wine-making facilities, breweries, brew pubs and craft distilleries to require approval of governing body of city instead of county if principal place of business is located in a city. Current law (NRS 369.180) requires that persons that wish to engage in certain businesses obtain a license or permit from the State. The law further requires that applicants obtain the approval of the county commission even if the business is wholly located within a city. This is duplicative and requires the applicant to seek ap-

proval from both the city and county. In practice, the county business license departments will not forward the application to the county commission without agreement by the city. This BDR would change the final approval for applications for businesses wholly within the confines of a city to the governing body of the city.

**BDR456** - Revises provisions governing timing of budget hearings by local governments. Current law (NRS 354.596(4)) requires local governments to hold a hearing on their tentative budgets on a specific date. In many cases this causes a local government to hold a special meeting. This BDR would allow for the hearing on the tentative budget to occur at a regularly scheduled meeting of the governing body.

**BDR 463** - Establishes state coordinating agency for the "Main Streets" program of the National Main Street Center of the National Trust for Historic Preservation. Nevada does not currently have a coordinating agency for the "Main Streets" program under the National Main Street Center, a subsidiary of the National Trust for Historic Preservation.

As a result, any of Nevada's cities or towns cannot be recognized as an official "Main Street" program. According to their website, For the past 34 years, the Main Street Four Point Approach has been used successfully in ap-



proximately 2,000 communities, producing \$59.6 billion in investment, creating 502,728 jobs and resulting in the rehabilitation of more than 246,158 buildings (see more on our reinvestment statistics). Building on this successful foundation, the National Main Street Center is committed to expanding the impact of Main Street by providing a new generation of research and resources to existing Main Street programs and extending our reach to older commercial districts that are not yet part of the Main Street Network. This BDR would establish a state coordinating agency for the program to be housed in the Executive branch and fund its operations.

**BDR 464** - Clarifies provisions governing the fees that may be charged for providing copies of public records. Current law (NRS 239) governs public records. Chapter 239 further governs the provision of copies of public records and the fees that may be charged by the custodian of the public record (NRS

239.0107, NRS 239.052 – NRS 239.055). NRS 239.055 allows a governmental entity to impose an additional fee if complying with a request for a public document requires the entity "to make extraordinary use of its personnel or technological resources." This BDR would add a definition of what constitutes an extraordinary use of its personnel or technological resources" to the statute.

We would like to thank the members of our Legislative and Local Government Affairs Committees for their hard work in developing our BDRs for the 2015 session.

## THANKS TO OUR OUTGOING MUNICIPAL ELECTED OFFICIALS

Public service is an honorable, yet often unappreciated, undertaking. We would like to thank the outgoing municipal elected officials for their service and extend our best wishes for them in their future endeavors.

### *City of Carlin*

Mayor Cliff Eklund (Elected to Elko County Commission)

### *City of Fernley*

Mayor LeRoy Goodman  
Councilmember Kelly Malloy

### *City of Reno*

Mayor Bob Cashell  
Councilman Dwight Dortch  
Councilwoman Sharon Zadra

### *City of Sparks*

Councilman Mike Carrigan

### *City of Wells*

Mayor Kenny Huff  
Councilman Bruce Widmer

### *City of West Wendover*

Councilman Roy Briggs  
Councilman Saul Andrade  
Councilman Johnny Gorum

### *City of Winnemucca*

Councilman Doug Cain

### *Town of Gardnerville*

Board Member Mike Phillips

### *Town of Pahrump*

Board Chair Harley Kulkin  
Board Vice Chair Bill Dolan  
Board Member Tom Waters  
Board Member Amy Riches  
Board Member Bob Adams

### *Incline Village General Improvement District*

Trustee Chair Joe Wolfe  
Trustee Bruce Simonian

### *Kingsbury General Improvement District*

Trustee Secretary/Treasurer  
Bob McDowell

## WELCOME TO NEWLY ELECTED MUNICIPAL OFFICIALS

The Nevada League of Cities and Municipalities would like to welcome our newly elected municipal officials. We are your organization and encourage you to be active in League activities. Please contact our office for more information regarding the League and anytime we can be of assistance. Congratulations on your election and we look forward to working with you for the betterment your municipality and the League.

### *City of Carlin*

Mayor Donetta Skinner  
Councilwoman Pam Griswold

### *City of Fernley*

Mayor Roy Edgington  
Councilwoman Shari Whalen  
Councilman Stan Lau

### *City of Reno*

Mayor Hillary Schieve  
Councilwoman Naomi Duerr  
Councilman Paul McKenzie

### *City of Sparks*

Councilwoman Charlene Bybee

### *City of Wells*

Mayor Layla Welsh-Walz  
Councilwoman Yvonne Stewart

### *City of West Wendover*

Councilman John Hanson  
Councilwoman Jasie Holm

### *City of Winnemucca*

Councilwoman Thereas Mavity

### *Town of Gardnerville*

Board Member Cassandra Jones

### *Incline Village General Improvement District*

Trustee Kendra Wong  
Trustee Timothy Callicrate

## "Friends of the League"

*NLC&M thanks CenturyLink for their membership in our "Friends of the League" program at the "Platinum" level.*



**CenturyLink™**

Stronger Connected™

*For more information regarding the "Friends of the League" program, please call the League office at 775-882-2121.*

## Upcoming Events

Nevada Association of  
Counties Annual Conference  
Nov. 18-20, 2014, Ely, NV

National League of Cities  
Congress of Cities &  
Exposition, Nov. 19-22, 2014  
Austin, TX

NLC&M Board of Directors  
Meeting, Dec. 5, 2014, Las  
Vegas, McCarran International  
Airport, Mezzanine Level,  
Room 5

NLC&M 2015 Officer  
Investiture Ceremony, Jan. 2015  
Date and Location TBD

NLCM/NACO Local  
Government Summit, January  
23, 2015,  
City of Henderson Convention  
Center

78th Session of the Nevada  
Legislature, Feb. 2, 2015  
Carson City, NV

**GRANTS TRAINING IN CARSON CITY, NV—JANUARY 5-6, 2015**

Nevada Division of Public and Behavioral Health and Grant Writing USA will present a two-day grants workshop in Carson City, January 5-6, 2015. This training is for grant seekers across all disciplines. Attend this class and you'll learn how to find grants and write winning grant proposals.

[Click here for full event details.](#)

Beginning and experienced grant writers from city, county and state agencies as well as nonprofits, K-12, colleges and universities are encouraged to attend.

Multi-enrollment discounts and discounts for Grant Writing USA returning alumni are available. Tuition payment is not required at the time of enrollment.

Tuition is \$455 and includes all materials: workbook and accompanying 420MB resource CD that's packed full of tools and more than 200 sample grant proposals. Seating is limited, online reservations are necessary.

Complete event details including learning objectives, class location, graduate testimonials and online registration are [available here.](#)

**Contacts:**

The Client Services Team  
at Grant Writing USA  
800.814.8191  
[cs@grantwritingusa.com](mailto:cs@grantwritingusa.com)

Julia Peek  
Nevada Division of Public and Behavioral Health  
775.684.4192  
[jpeek@health.nv.gov](mailto:jpeek@health.nv.gov)

More than 10,000 agencies across North America have turned to Grant Writing USA for grant writing and grant management training.

## Louthan, Carol

---

**From:** Haley von Schottenstein <hvonscho@gmail.com>  
**Sent:** Monday, November 24, 2014 7:38 PM  
**To:** Louthan, Carol  
**Subject:** Main Street Gardnerville Appreciation

Dear Carol,

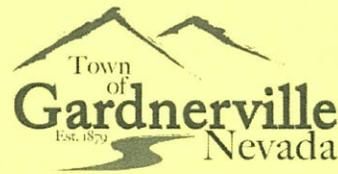
I just wanted to send a quick thank you to anyone who is involved in putting up the Christmas lights along Main Street Gardnerville. It puts a smile on my face and I truly feel the holiday spirit every night I drive home from work.

All of the hard work that is put into this town is always greatly appreciated!

Best,  
Haley von Schottenstein  
(775) 901-3041

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities

2. **Recommended Motion: Accept as submitted**  
Funds Available:  Yes  N/A

3. **Department:** Administration  
**Prepared by:** Carol Louthan

4. **Meeting Date:** December 2, 2014 **Time Requested:** N/A

5. **Agenda:**  Consent  Administrative

6. **Background Information:**

Residential Accounts	1752
Commercial Accounts	219
Green Waste Accounts	1239
Cleanup Dumpsters	4
X-cans	683
# of new residential accounts	6 accts transferred to new owners
# of new commercial accounts	
Minimum User Accounts	39
Total tons of trash	358.88
Total tons of Greenwaste	36.69

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **For Possible Action: Approve November 2014 claims.**
2. **Recommended Motion: Approve as submitted**  
**Funds Available:  Yes       N/A**
3. **Department:** Administration  
  
**Prepared by:** Carol Louthan
4. **Meeting Date: December 4, 2014      Time Requested: N/A**
5. **Agenda:  Consent       Administrative**
6. **Background Information:** See attached.
7. **Other Agency Review of Action:  Douglas County       N/A**
8. **Board Action:**  
 **Approved**                       **Approved with Modifications**  
 **Denied**                               **Continued**

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 510.150 - Board Compensation										
4288 - Higuera Lloyd W.	11/14 BOARD	G'VILLE	Paid by Check # 627075		10/30/2014	11/07/2014	11/07/2014		11/07/2014	250.00
28960 - Miller Kenneth	11/14 BOARD	G'VILLE	Paid by Check # 627116		10/30/2014	11/07/2014	11/07/2014		11/07/2014	250.00
18629 - Phillips Michael	11-14 BOARD	G'VILLE	Paid by Check # 627153		10/30/2014	11/07/2014	11/07/2014		11/07/2014	250.00
2969 - Slater Linda	11-14 BOARD	G'VILLE	Paid by Check # 627180		10/30/2014	11/07/2014	11/07/2014		11/07/2014	275.00
	Account 510.150 - Board Compensation Totals							Invoice Transactions 4		\$1,025.00
20219 - NV ST Public Employees	11-14 PREMIUMS	731	Paid by Check # 627787		11/14/2014	11/21/2014	11/21/2014		11/21/2014	20.90
	Account 511.201 - PEBS-Ret.Medical							Invoice Transactions 1		\$20.90
21697 - Blue Ribbon Personnel Services	26484	653202	Paid by Check # 627000		10/24/2014	11/07/2014	11/07/2014		11/07/2014	141.12
21697 - Blue Ribbon Personnel Services	26623	653202	Paid by Check # 627265		10/31/2014	11/14/2014	11/14/2014		11/14/2014	114.66
21697 - Blue Ribbon Personnel Services	26760	653202	Paid by Check # 627554		11/07/2014	11/21/2014	11/21/2014		11/21/2014	77.18
	Account 516.120 - Contract Salaries							Invoice Transactions 3		\$332.96
29103 - Frontier	782-7134 10/14	77578271340502795	Paid by Check # 627050		10/16/2014	11/07/2014	11/07/2014		11/07/2014	103.34
29103 - Frontier	782-3856 10/14	77578238560808025	Paid by Check # 627050		10/12/2014	11/07/2014	11/07/2014		11/07/2014	49.20
13097 - Verizon Wireless	9734714238	842011146-00001	Paid by Check # 627895		11/01/2014	11/21/2014	11/21/2014		11/21/2014	148.89
	Account 520.055 - Telephone Expense							Invoice Transactions 3		\$301.43
11985 - Ace Hardware	094123/1	1236	Paid by Check # 627242		10/10/2014	11/14/2014	11/14/2014		11/14/2014	15.56
12997 - Do Co Procurement Program	10-14 LA COST	GVILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	11.95
	Account 520.060 - Postage/Po Box Rent							Invoice Transactions 2		\$27.51
12997 - Do Co Procurement Program	10-14 DALLAIRE	GVILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	271.68
	Account 520.064 - Travel							Invoice Transactions 1		\$271.68

32

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.072 - Advertising	1063912103114	1063912	Paid by Check # 627435		10/31/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	177.00
22633 - Sierra Nevada Media Group				Account 520.072 - Advertising Totals				Invoice Transactions 1		\$177.00
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	093977/1	1236	Paid by Check # 627242		10/06/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	14.14
11985 - Ace Hardware	094024/1	1236	Paid by Check # 627242		10/07/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	3.99
11985 - Ace Hardware	094222/1	1236	Paid by Check # 627242		10/15/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	15.99
12997 - Do Co Procurement Program	10-14 DALLAIRE	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	674.79
2121 - Meeks Lumber	839529	06G1570	Paid by Check # 627755		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	7.59
Account 520.084 - Replacement & Repair Totals				Account 520.084 - Replacement & Repair Totals				Invoice Transactions 5		\$716.50
2924 - NV Energy	791804 10-14	791804	Paid by Check # 627135		10/23/2014	11/07/2014	11/07/2014	11/07/2014	11/07/2014	229.32
Account 520.089 - Power										
Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 10/14	640.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	31.08
1429 - Gardnerville Water Company	690.01 10/14	690.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	89.36
1429 - Gardnerville Water Company	410.03 10/14	410.03	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	38.11
Account 520.090 - Water Totals				Account 520.090 - Water Totals				Invoice Transactions 3		\$158.55
Account 520.097 - Maint B&G										
11985 - Ace Hardware	093658/1	1236	Paid by Check # 627242		09/18/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	18.99
11985 - Ace Hardware	093713/1	1236	Paid by Check # 627242		09/22/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	5.14
Account 520.097 - Maint B&G Totals				Account 520.097 - Maint B&G Totals				Invoice Transactions 2		\$24.13
Account 520.098 - Janitorial Services										
27347 - A+ Janitorial Service	TOG1014	G'VILLE	Paid by Check # 627501		11/11/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	85.00
Account 520.098 - Janitorial Services Totals				Account 520.098 - Janitorial Services Totals				Invoice Transactions 1		\$85.00
Account 520.136 - Rents & Leases Equipment										
3519 - Xerox Corporation	076707417	716307012	Paid by Check # 627484		11/01/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	193.25
Account 520.136 - Rents & Leases Equipment Totals				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		\$193.25

33



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 921 - Gardnerville Admin										
Account 520.187 - Internet Expense										
15887 - Charter Communications	0012509 11/14	8354110060012509	Paid by Check # 627586		11/02/2014	11/21/2014	11/21/2014		11/21/2014	65.00
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		\$65.00
12997 - Do Co Procurement Program	10-14 LOUTHAN	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	50.73
				Account 520.200 - Training & Education Totals				Invoice Transactions 1		\$50.73
8479 - Tahoe Supply Co	560228	TOWNGV	Paid by Check # 627201		10/23/2014	11/07/2014	11/07/2014		11/07/2014	78.80
11985 - Ace Hardware	094515/1	1236	Paid by Check # 627242		10/28/2014	11/14/2014	11/14/2014		11/14/2014	3.58
13485 - Ahern Rentals Inc	13949770-1	205304	Paid by Check # 627244		10/27/2014	11/14/2014	11/14/2014		11/14/2014	9.23
12997 - Do Co Procurement Program	10-14 DALLAIRE	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	2,124.96
12997 - Do Co Procurement Program	10-14 LOUTHAN	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	95.18
				Account 533.800 - Office Supplies Totals				Invoice Transactions 5		\$2,311.75
16648 - E Squared C Inc	43058	G'VILLE	Paid by Check # 627311		11/03/2014	11/14/2014	11/14/2014		11/14/2014	37.50
				Account 533.806 - Software Totals				Invoice Transactions 1		\$37.50
				Department 921 - Gardnerville Admin Totals				Invoice Transactions 36		\$6,028.21

3-4

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	093340/1	1236	Paid by Check # 627242		09/04/2014	11/14/2014	11/14/2014		11/14/2014	21.98
11985 - Ace Hardware	093938/1	1236	Paid by Check # 627242		10/03/2014	11/14/2014	11/14/2014		11/14/2014	18.99
11985 - Ace Hardware	094026/1	1236	Paid by Check # 627242		10/07/2014	11/14/2014	11/14/2014		11/14/2014	10.98
13485 - Ahern Rentals Inc	13847522-1	205304	Paid by Check # 627244		10/01/2014	11/14/2014	11/14/2014		11/14/2014	19.98
13485 - Ahern Rentals Inc	13875671-1	205304	Paid by Check # 627244		10/08/2014	11/14/2014	11/14/2014		11/14/2014	17.16
13485 - Ahern Rentals Inc	13906393-1	205304	Paid by Check # 627244		10/15/2014	11/14/2014	11/14/2014		11/14/2014	183.95
13485 - Ahern Rentals Inc	13908637-1	205304	Paid by Check # 627244		10/16/2014	11/14/2014	11/14/2014		11/14/2014	38.80
13485 - Ahern Rentals Inc	13914096-1	205304	Paid by Check # 627244		10/17/2014	11/14/2014	11/14/2014		11/14/2014	4.25
13485 - Ahern Rentals Inc	13921010-1	205304	Paid by Check # 627244		10/20/2014	11/14/2014	11/14/2014		11/14/2014	10.74
13485 - Ahern Rentals Inc	13939777-1	205304	Paid by Check # 627244		10/23/2014	11/14/2014	11/14/2014		11/14/2014	32.54
12198 - O'Reilly Auto Parts	3530-356651	1075650	Paid by Check # 627400		10/21/2014	11/14/2014	11/14/2014		11/14/2014	10.50
2510 - Parts House	583354	4170	Paid by Check # 627408		10/13/2014	11/14/2014	11/14/2014		11/14/2014	5.94
12997 - Do Co Procurement Program	10-14 PLUT	G'VILLE	Paid by Check # 627621		10/27/2014	11/18/2014	11/18/2014		11/21/2014	58.99
12997 - Do Co Procurement Program	10-14 LOUTHAN	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	45.00
12997 - Do Co Procurement Program	10-14 NICHOLSON	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	39.00
1266 - Ewing Irrigation Products	8873335	30447	Paid by Check # 627641		10/24/2014	11/21/2014	11/21/2014		11/21/2014	149.50
18821 - Fastenal Industrial/Cons Suppl	NVMIN44407	NVMIN0011	Paid by Check # 627643		10/31/2014	11/21/2014	11/21/2014		11/21/2014	15.72
9121 - Victor Stanley Inc	S129735	C000310	Paid by Check # 627898		10/08/2014	11/21/2014	11/21/2014		11/21/2014	1,080.00
Account 520.084 - Replacement & Repair Totals Invoice Transactions 18										
<b>\$1,764.02</b>										
2924 - NV Energy	791804 10-14	791804	Paid by Check # 627135		10/23/2014	11/07/2014	11/07/2014		11/07/2014	402.32
Account 520.089 - Power Totals Invoice Transactions 1										
<b>\$402.32</b>										

33

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town										
Department 923 - Parks & Recreation										
Account 520.090 - Water										
1429 - Gardnerville Water Company	1302.01 10/14	1302.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	877.66
1429 - Gardnerville Water Company	1321.01 10/14	1321.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	131.37
1429 - Gardnerville Water Company	1340.01 10/14	1340.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	53.36
1429 - Gardnerville Water Company	1348.01 10/14	1348.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	891.74
1429 - Gardnerville Water Company	1373.01 10/14	1373.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	129.73
1429 - Gardnerville Water Company	1745.01 10/14	1745.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	255.30
1429 - Gardnerville Water Company	2139.01 10/14	2139.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	122.49
1429 - Gardnerville Water Company	2140.01 10/14	2140.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	160.95
1429 - Gardnerville Water Company	2226.01 10/14	2226.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	615.07
1429 - Gardnerville Water Company	2297.01 10/14	2297.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	728.12
1429 - Gardnerville Water Company	2431.01 10/14	2431.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	272.08
1429 - Gardnerville Water Company	2593.01 10/14	2593.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	361.93
1429 - Gardnerville Water Company	2624.01 10/14	2624.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	75.79
1429 - Gardnerville Water Company	2641.02 10/14	2641.02	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014		11/21/2014	240.49
Account 520.090 - Water Totals Invoice Transactions 14										\$4,916.08
3814 - Flyers Energy LLC	CFS0903513	8308	Paid by Check # 627650		10/31/2014	11/21/2014	11/21/2014		11/21/2014	42.27
Account 532.003 - Gas & Oil Totals Invoice Transactions 1										\$42.27
13485 - Ahern Rentals Inc	13954809-1	205304	Paid by Check # 627244		10/28/2014	11/14/2014	11/14/2014		11/14/2014	7.98
Account 533.817 - Small Projects Totals Invoice Transactions 1										\$7.98
Department 923 - Parks & Recreation Totals Invoice Transactions 35										\$7,132.67

36



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	094350/1	1236	Paid by Check # 627242		10/21/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	14.97
11985 - Ace Hardware	094390/1	1236	Paid by Check # 627242		10/23/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	18.60
13485 - Ahern Rentals Inc	13869933-1	205304	Paid by Check # 627244		10/07/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	91.53
13485 - Ahern Rentals Inc	13875671-1	205304	Paid by Check # 627244		10/08/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	15.99
13485 - Ahern Rentals Inc	13878755-1	205304	Paid by Check # 627244		10/08/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	4.99
13485 - Ahern Rentals Inc	13914096-1	205304	Paid by Check # 627244		10/17/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	5.97
13485 - Ahern Rentals Inc	13939777-1	205304	Paid by Check # 627244		10/23/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	7.72
13485 - Ahern Rentals Inc	13954569-1	205304	Paid by Check # 627244		10/28/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	39.99
21680 - Mountain View Tree Farm	70019251	G'VILLE	Paid by Check # 627382		10/09/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	115.91
21680 - Mountain View Tree Farm	70019254	G'VILLE	Paid by Check # 627382		10/09/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	499.65
21680 - Mountain View Tree Farm	70019271	G'VILLE	Paid by Check # 627382		10/14/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	227.88
21680 - Mountain View Tree Farm	70019284	G'VILLE	Paid by Check # 627382		10/15/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	512.73
21680 - Mountain View Tree Farm	70019307	G'VILLE	Paid by Check # 627382		10/22/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	113.94
21680 - Mountain View Tree Farm	70019313	G'VILLE	Paid by Check # 627382		10/23/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	320.73
12198 - O'Reilly Auto Parts	3530-356651	1075650	Paid by Check # 627400		10/21/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	15.75
2510 - Parts House	582607	4170	Paid by Check # 627408		10/08/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	3.72
2510 - Parts House	583354	4170	Paid by Check # 627408		10/13/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	5.94
12997 - Do Co Procurement Program	10-14 PLUT	G'VILLE	Paid by Check # 627621		10/27/2014	11/18/2014	11/18/2014	11/21/2014	11/21/2014	58.99
12997 - Do Co Procurement Program	10-14 DALLAIRE	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	2,545.49
1268 - Ewing Irrigation Products	8806567	30447	Paid by Check # 627641		10/10/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	66.90
1268 - Ewing Irrigation Products	8854335	30447	Paid by Check # 627641		10/21/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	178.76
1268 - Ewing Irrigation Products	8873335	30447	Paid by Check # 627641		10/24/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	149.51

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardinerville Town										
Department 926 - Other Public Works										
Account 520.084 - Replacement & Repair										
18821 - Fastenal Industrial/Cons Suppl	NVMIN44407	NVMIN0011	Paid by Check # 627643		10/31/2014	11/21/2014	11/21/2014		11/21/2014	15.71
9081 - Genoa Trees & Landscape Inc	4240	G'VILLE	Paid by Check # 627665		10/21/2014	11/21/2014	11/21/2014		11/21/2014	48.00
9081 - Genoa Trees & Landscape Inc	4213	G'VILLE	Paid by Check # 627665		10/24/2014	11/21/2014	11/21/2014		11/21/2014	88.00
9081 - Genoa Trees & Landscape Inc	4241	G'VILLE	Paid by Check # 627665		11/12/2014	11/21/2014	11/21/2014		11/21/2014	60.00
2121 - Meeks Lumber	838785	06G1570	Paid by Check # 627755		10/22/2014	11/21/2014	11/21/2014		11/21/2014	19.58
27975 - Pape' Material Handling Exchan	7329155	5100363	Paid by Check # 627794		10/22/2014	11/21/2014	11/21/2014		11/21/2014	16.84
Account 520.084 - Replacement & Repair Totals Invoice Transactions 28										<u>\$5,263.79</u>
2924 - NV Energy	791804 10-14	791804	Paid by Check # 627135		10/23/2014	11/07/2014	11/07/2014		11/07/2014	6,556.74
2924 - NV Energy	791804 10=14	791804	Paid by Check # 627389		10/28/2014	11/14/2014	11/14/2014		11/14/2014	39.25
Account 520.095 - Street Lights Invoice Transactions 2										<u>\$6,595.99</u>
1911 - Kustom Coatings Inc	140793	GARD01	Paid by Check # 627098		10/27/2014	11/07/2014	11/07/2014		11/07/2014	94,577.08
30649 - Precision Concrete Cutting Inc	N14188	G'VILLE	Paid by Check # 627158		10/24/2014	11/07/2014	11/07/2014		11/07/2014	3,805.52
11985 - Ace Hardware	093340/1	1236	Paid by Check # 627242		09/04/2014	11/14/2014	11/14/2014		11/14/2014	78.46
11985 - Ace Hardware	094390/1	1236	Paid by Check # 627242		10/23/2014	11/14/2014	11/14/2014		11/14/2014	9.49
11985 - Ace Hardware	094555/1	1236	Paid by Check # 627242		10/30/2014	11/14/2014	11/14/2014		11/14/2014	1.99
12997 - Do Co Procurement Program	10-14 LOUTHAN	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	69.51
14747 - Home Depot (Gville)	2010254	6035322502697513	Paid by Check # 627696		11/03/2014	11/21/2014	11/21/2014		11/21/2014	185.84
8692 - Silver State Barricade Inc	76988	G'VILLE	Paid by Check # 627847		10/27/2014	11/21/2014	11/21/2014		11/21/2014	122.00
Account 520.103 - Maint Road Invoice Transactions 8										<u>\$98,849.89</u>
12997 - Do Co Procurement Program	10-14 TUTTHILL	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	34.25
Account 520.155 - Licensing Invoice Transactions 1										<u>\$34.25</u>

3-8

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 532.003 - Gas & Oil										
3814 - Flyers Energy LLC	CFS0903513	8308	Paid by Check # 627650		10/31/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	252.92
Account 532.003 - Gas & Oil Totals Invoice Transactions 1										
13485 - Ahern Rentals Inc	13866277-1	205304	Paid by Check # 627244		10/06/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	72.53
13485 - Ahern Rentals Inc	13949649-1	205304	Paid by Check # 627244		10/27/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	4.99
5785 - AlSCO Inc	LEN970404	000330	Paid by Check # 627248		10/07/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	4.39
5785 - AlSCO Inc	LEN976466	000330	Paid by Check # 627248		10/28/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	4.39
30634 - S & L Safety Products	666913	G'VILLE	Paid by Check # 627823		10/16/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	187.74
Account 532.028 - Uniforms Totals Invoice Transactions 5										
2514 - Stowell Candace	2014-5	G'VILLE	Paid by Check # 627448		11/01/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	350.00
Account 562.000 - Capital Projects Totals Invoice Transactions 1										
Department 926 - Other Public Works Totals Invoice Transactions 46										
Fund 610 - Gardnerville Town Totals Invoice Transactions 117										
										\$274.04
										\$350.00
										\$111,620.88
										\$124,781.76

3-4

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
Department 925 - Health & Sanitation										
Account 510.150 - Board Compensation										
4288 - Figueroa Lloyd W	11/14 BOARD	G'VILLE	Paid by Check # 627075		10/30/2014	11/07/2014	11/07/2014		11/07/2014	250.00
28960 - Miller Kenneth	11/14 BOARD	G'VILLE	Paid by Check # 627116		10/30/2014	11/07/2014	11/07/2014		11/07/2014	250.00
18629 - Phillips Michael	11-14 BOARD	G'VILLE	Paid by Check # 627153		10/30/2014	11/07/2014	11/07/2014		11/07/2014	250.00
2969 - Slater Linda	11-14 BOARD	G'VILLE	Paid by Check # 627180		10/30/2014	11/07/2014	11/07/2014		11/07/2014	275.00
Account 510.150 - Board Compensation Totals Invoice Transactions 4										\$1,025.00
Account 516.120 - Contract Salaries										
21697 - Blue Ribbon Personnel Services	26484	653202	Paid by Check # 627000		10/24/2014	11/07/2014	11/07/2014		11/07/2014	141.12
21697 - Blue Ribbon Personnel Services	26623	653202	Paid by Check # 627265		10/31/2014	11/14/2014	11/14/2014		11/14/2014	114.66
21697 - Blue Ribbon Personnel Services	26760	653202	Paid by Check # 627554		11/07/2014	11/21/2014	11/21/2014		11/21/2014	77.17
Account 516.120 - Contract Salaries Totals Invoice Transactions 3										\$332.95
Account 520.055 - Telephone Expense										
29103 - Frontier	782-7134 10/14	77578271340502795	Paid by Check # 627050		10/16/2014	11/07/2014	11/07/2014		11/07/2014	103.33
29103 - Frontier	782-3856 10/14	77578238560808025	Paid by Check # 627050		10/12/2014	11/07/2014	11/07/2014		11/07/2014	49.21
13097 - Verizon Wireless	9734714238	842011146-00001	Paid by Check # 627895		11/01/2014	11/21/2014	11/21/2014		11/21/2014	148.88
Account 520.055 - Telephone Expense Totals Invoice Transactions 3										\$301.42
Account 520.060 - Postage/Po Box Rent										
12997 - Do Co Procurement Program	10-14 NICHOLSON	G'VILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014		11/21/2014	64.90
Account 520.060 - Postage/Po Box Rent Totals Invoice Transactions 1										\$64.90
Account 520.072 - Advertising										
22633 - Sierra Nevada Media Group	1057644103114	1057644	Paid by Check # 627434		10/31/2014	11/14/2014	11/14/2014		11/14/2014	108.00
Account 520.072 - Advertising Totals Invoice Transactions 1										\$108.00
Account 520.084 - Replacement & Repair										
21369 - Silver State Towing LLC Inc	14114	TOWNGVIL	Paid by Check # 627178		10/17/2014	11/07/2014	11/07/2014		11/07/2014	280.00
11985 - Ace Hardware	093977/1	1236	Paid by Check # 627242		10/06/2014	11/14/2014	11/14/2014		11/14/2014	14.13
11985 - Ace Hardware	094222/1	1236	Paid by Check # 627242		10/15/2014	11/14/2014	11/14/2014		11/14/2014	15.99
11985 - Ace Hardware	094504/1	1236	Paid by Check # 627242		10/28/2014	11/14/2014	11/14/2014		11/14/2014	24.95

310



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.084 - Replacement & Repair										
11985 - Ace Hardware	094512/1	1236	Paid by Check # 627242		10/28/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	24.95
13485 - Ahern Rentals Inc	13878755-1	205304	Paid by Check # 627244		10/08/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	6.58
13485 - Ahern Rentals Inc	13914096-1	205304	Paid by Check # 627244		10/17/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	5.97
12198 - O'Reilly Auto Parts	3530-354237	1075650	Paid by Check # 627400		10/06/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	5.59
12198 - O'Reilly Auto Parts	3530-354260	1075650	Paid by Check # 627400		10/06/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	8.49
12198 - O'Reilly Auto Parts	3530-354389	1075650	Paid by Check # 627400		10/07/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	39.99
12198 - O'Reilly Auto Parts	3530-355371	1075650	Paid by Check # 627400		10/13/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	7.38
12198 - O'Reilly Auto Parts	3530-356651	1075650	Paid by Check # 627400		10/21/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	15.74
12198 - O'Reilly Auto Parts	3530-356696	1075650	Paid by Check # 627400		10/21/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	.89
12198 - O'Reilly Auto Parts	3530-356840	1075650	Paid by Check # 627400		10/22/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	59.94
12198 - O'Reilly Auto Parts	3530-357095	1075650	Paid by Check # 627400		10/23/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	50.29
12198 - O'Reilly Auto Parts	3530-357174	1075650	Paid by Check # 627400		10/24/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	71.94
18505 - Sierra Freightliner Inc	2196214	0012000000	Paid by Check # 627431		10/31/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	45.00
12997 - Do Co Procurement Program	10-14 DALLAIRE	GVILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	674.78
28602 - Owen Equipment Sales	00031747	C10112	Paid by Check # 627793		10/22/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	171.47
26482 - Peterbilt Truck Parts & Eq LLC	5242753	365290	Paid by Check # 627799		10/20/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	8.59
26482 - Peterbilt Truck Parts & Eq LLC	5242754	365290	Paid by Check # 627799		10/20/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	6.09
25251 - TEC Equipment Inc	CM694396R	62348	Paid by Check # 627877		09/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	(418.52)
25251 - TEC Equipment Inc	99087	62348	Paid by Check # 627877		10/14/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	578.83
Account 520.084 - Replacement & Repair Totals Invoice Transactions 23										
Account 520.089 - Power Totals Invoice Transactions 1										
2924 - NV Energy	791804 10-14	791804	Paid by Check # 627135		10/23/2014	11/07/2014	11/07/2014	11/07/2014	11/07/2014	232.01
Account 520.089 - Power Totals Invoice Transactions 1										
<b>\$1,699.06</b>										
<b>\$232.01</b>										



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.090 - Water										
1429 - Gardnerville Water Company	640.01 10/14	640.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	31.07
1429 - Gardnerville Water Company	690.01 10/14	690.01	Paid by Check # 627661		11/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	89.37
1429 - Gardnerville Water Company	1391 2	2	Paid by Check # 627661		08/31/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	5.25
1429 - Gardnerville Water Company	1411 2	2	Paid by Check # 627661		09/30/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	1.20
1429 - Gardnerville Water Company	1427 2	2	Paid by Check # 627661		10/30/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	2.04
				Account 520.090 - Water Totals				Invoice Transactions 5		<u>\$128.93</u>
11985 - Ace Hardware	093658/1	1236	Paid by Check # 627242		09/18/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	18.99
11985 - Ace Hardware	093713/1	1236	Paid by Check # 627242		09/22/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	5.13
				Account 520.097 - Maint B&G Totals				Invoice Transactions 2		<u>\$24.12</u>
27347 - A+ Janitorial Service	Account 520.098 - Janitorial Services TOG1014	G'VILLE	Paid by Check # 627501		11/11/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	85.00
				Account 520.098 - Janitorial Services Totals				Invoice Transactions 1		<u>\$85.00</u>
8808 - Otto Environmental Systems NA Inc	Account 520.107 - Maint Equip ELOY 17437	G'VILLE	Paid by Check # 627792		10/29/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	22,829.74
				Account 520.107 - Maint Equip Totals				Invoice Transactions 1		<u>\$22,829.74</u>
3519 - Xerox Corporation	Account 520.136 - Rents & Leases Equipment 076707417	716307012	Paid by Check # 627484		11/01/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	193.25
				Account 520.136 - Rents & Leases Equipment Totals				Invoice Transactions 1		<u>\$193.25</u>
15887 - Charter Communications	Account 520.187 - Internet Expense 0012509 11/14	8354110060012509	Paid by Check # 627586		11/02/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	65.00
				Account 520.187 - Internet Expense Totals				Invoice Transactions 1		<u>\$65.00</u>
15853 - Carson City Landfill	Account 520.197 - Landfill Expense 228079 10-14	228079	Paid by Check # 627571		11/03/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	18,526.71
9016 - Douglas Disposal Inc	40990612 10/14	40990612	Paid by Check # 627630		11/01/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	3,789.91
				Account 520.197 - Landfill Expense Totals				Invoice Transactions 2		<u>\$22,316.62</u>

30  
2

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 521.135 - Legal-Collection Cost										
2549 - Dallaire Tom-Petty Cash	11-14 GVILLE	PETTY CASH	Paid by Check # 627606		11/07/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	15.00
Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 1										
3814 - Flyers Energy LLC	CFS0903513	8308	Paid by Check # 627650		10/31/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	1,591.50
Account 532.003 - Gas & Oil										
13485 - Ahern Rentals Inc	13866277-1	205304	Paid by Check # 627244		10/06/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	72.53
5785 - AlSCO Inc	LEN970404	000330	Paid by Check # 627248		10/07/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	4.39
5785 - AlSCO Inc	LEN976466	000330	Paid by Check # 627248		10/28/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	4.39
30634 - S & L Safety Products	666913	GVILLE	Paid by Check # 627823		10/16/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	187.74
Account 532.028 - Uniforms Invoice Transactions 4										
8479 - Tahoe Supply Co	560228	TOWNGV	Paid by Check # 627201		10/23/2014	11/07/2014	11/07/2014	11/07/2014	11/07/2014	78.80
13485 - Ahern Rentals Inc	13949770-1	205304	Paid by Check # 627244		10/27/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	9.23
12997 - Do Co Procurement Program	10-14 DALLAIRE	GVILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	124.97
12997 - Do Co Procurement Program	10-14 LOUTHAN	GVILLE	Paid by Check # 627621		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	78.72
Account 533.800 - Office Supplies Invoice Transactions 4										
16648 - E Squared C Inc	43058	GVILLE	Paid by Check # 627311		11/03/2014	11/14/2014	11/14/2014	11/14/2014	11/14/2014	37.50
Account 533.806 - Software Invoice Transactions 1										
7617 - Lantiss Fireworks & Lasers	14255 DEPOSIT	GVILLE	Paid by Check # 627733		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	4,000.00
7617 - Lantiss Fireworks & Lasers	14255 BALANCE	GVILLE	Paid by Check # 627732		10/27/2014	11/21/2014	11/21/2014	11/21/2014	11/21/2014	4,000.00
Account 533.817 - Small Projects Invoice Transactions 2										
2203 - Morts Auto Body	6794	GVILLE	Paid by Check # 627122		10/17/2014	11/07/2014	11/07/2014	11/07/2014	11/07/2014	1,852.33
Account 564.700 - Motor Vehicles Invoice Transactions 1										
Account 564.700 - Motor Vehicles Totals Invoice Transactions 1										

3 6



# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San										
				Department 925 - Health & Sanitation		Totals		Invoice Transactions	63	\$61,463.10
				Fund 611 - Gardnerville Health & San		Totals		Invoice Transactions	63	\$61,463.10

3-14

# Accounts Payable by G/L Distribution Report

G/L Date Range 11/01/14 - 11/30/14

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 614 - G'ville Ad Val Cap Proj Department 730 - G'ville Ad Val Cap Proj Account 564.700 - Motor Vehicles	6794	G'VILLE	Paid by Check # 627122		10/17/2014	11/07/2014	11/07/2014		11/07/2014	1,852.34
2203 - Morts Auto Body										
Account 564.700 - Motor Vehicles Totals										\$1,852.34
Department 730 - G'ville Ad Val Cap Proj Totals										\$1,852.34
Fund 614 - G'ville Ad Val Cap Proj Totals										\$1,852.34
Grand Totals										\$188,097.20

\* = Prior Fiscal Year Activity

3-5

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2014.
2. **Recommended Motion: Receive and file**
  - a. **Funds Available:**  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Paula Lochridge
5. **Meeting Date:** December 2, 2014 **Time Requested:** 5-10 minutes
6. **Agenda:**  Consent  Administrative
7. **Background Information** N/A
8. **Other Agency Review of Action:**  Douglas County  N/A
9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



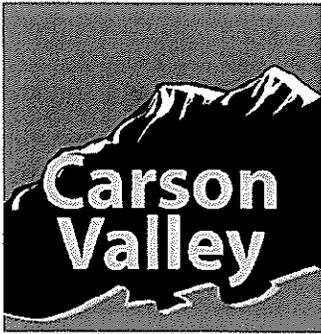
## Main Street Gardnerville's Report Gardnerville Town Board Meeting, December 2, 2014

### Here is our report for our recent activities:

- Kenneth Garber will be resigning his Main Street Gardnerville Board seat in January. We are currently looking for applicants for this seat. Applicants can be from inside or outside the district for this particular seat.
- **Promotional Events:**
  - Earlier than the Bird event on the 22<sup>nd</sup> seemed to be well attended. There were lots of folks walking the streets and in the 15 shops we visited throughout the day.
  - Small Business Saturday is on the 29<sup>th</sup>. This is in partnership with the CV Chamber of Commerce and AmEx.
  - Our Cash Mob events will come to a close, but a variation of these events will be planned for 2015.
  - Main Street Gardnerville will assist the town with their parade entry for the Parade of Lights.
  - I will be assisting with the announcing duties for both the Carson Valley Christmas Kickoff and the Parade of Lights.
- **Design Committee:**
  - Mural: Will be looking now for an alternate site to display the Basque Mural.
  - Banners: In the process of ordering a sample lamp post banner for the district.
  - Benches: Hope to get the Browder Bench installed soon in front of Ron Cauley's office. We are currently collecting donations for a bench honoring one of our volunteers, Roger Sandmeier, who passed this summer. The Masons have agreed to place it near their business door.
- Board Member Suzanne Carreau is currently working with our webmaster on some additions to our **website**. This will include a calendar on the events page and individual pages specifically for each committee.
- Held a **Volunteer Orientation Meeting** on Thursday, November 13<sup>th</sup>. Presentation is included with this report. We had 8 people in attendance, 3 current volunteers and five new volunteers. One of those new volunteers sent a very nice email: *"I was certainly impressed with your orientation as a potential volunteer. Well done. Thank you. FYI: In my travels back and forth to Las Vegas quite consistently for 4 years, whenever we mentioned "Gardnerville," (for what it's worth), absolutely everyone said 'what a beautiful place to live'—this was in my travels to Las Vegas, Henderson, Tonopah and Round Mountain."*

### Upcoming events and dates:

- (Cancelled) **Monthly Morning Coffee Meeting**, Tuesday, December 2<sup>nd</sup> at 8:30 am at Sharkey's Casino
- **Carson Valley Christmas Kickoff**, Heritage Park, December 4<sup>th</sup>. (Some of our volunteers have signed up to help with this event.)
- **CVCC's Parade of Lights** entry in conjunction with the Town, December 6<sup>th</sup>.
- Announcing at CVCC's **Parade of Lights** in front of the Museum, December 6<sup>th</sup>.
- **"New Year's Eve Candlelight Labyrinth Walk"**, December 31, 2014 from 6 - 9 pm. *"Walk in the old and out the new!"*



**Chamber  
of Commerce**



## **Small Business Saturday "Holiday Treasure" Promotion**

**Saturday, November 29, 2014, 10 am - 4 pm**

**You could win:**

**A Holiday Treasure Gift Basket filled with prizes;**

**A special Gift Basket from the Chocolate Shoppe; and**

**\$25 Amex Gift Cards to be given away  
at 25 participating businesses.**



**Pick up prize entry forms at  
any participating business on  
Saturday, November 29th.**

**For a complete list of businesses, visit:**

**MainStreetGardnerville.org or**

**CarsonValleyNV.org**



For more information, call: 775-782-8027 or 775-782-8144

**Who and What is MSG?**

MSG is not a business association or a chamber, but an association of people who promote and protect a place they love.



---

---

---

---

---

---

---

---



**MAIN STREET DISTRICT**

---

---

---

---

---

---

---

---

**Why is Main Street Important?**

A strong downtown –

- Is a major employer.
- Helps reduce sprawl.
- Provides a shopping alternative to national chains.



---

---

---

---

---

---

---

---



### What's the difference between the Town of Gardnerville and MSG?

- MSG is a 501(c)(6). That means we are a nonprofit organization.
- We do work in conjunction with the town and county which are both government agencies.
- Remember....MSG is not the town nor are we a government agency.

---

---

---

---

---

---

---

---



- MSG does help to enhance the Town of Gardnerville's own Strategic Plan;
- MSG does help to enhance Douglas County's own Master Plan;
- While always keeping in mind our mission and goals as a nonprofit.




---

---

---

---

---

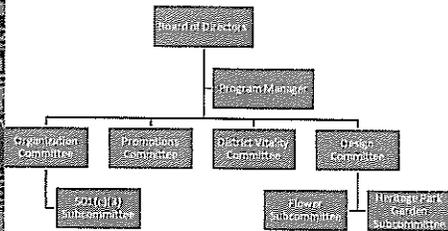
---

---

---



### MSG Organizational Flowchart




---

---

---

---

---

---

---

---



**How can I be a great volunteer?**

- Promote the brand!
- Direct people to our website!
- Know who we are!
- Choose a project or committee that reflects your area of interest!

And.....

- Know when to say NO!

---

---

---

---

---

---

---

---



**POP QUIZ**

1. Who and what is MSG?
2. Name the four points approach (hint: four committees).
3. What's the difference between the Town and MSG?
4. Where can I get more information and/or sign-up to be a volunteer with MSG?
5. Give one method or way you can promote the Main Street Gardnerville brand.

---

---

---

---

---

---

---

---



*Thank You for Volunteering!*

Contact Information:  
 Paula Lochridge  
 1407 Hwy 395, Gardnerville  
 775-782-8027  
 Info@MainStreetGardnerville.org  
 MainStreetGardnerville.org

---

---

---

---

---

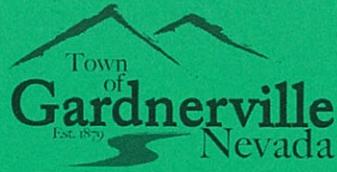
---

---

---

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on Proclamation 2014P-03, recognizing the contributions of Michael W. Philips Sr. as a Gardnerville Town Board Member for the years 2003-2014.

2. **Recommended Motion:** Approve Proclamation 2014P-03 recognizing the contributions of Michael W. Philips Sr. as a Gardnerville Town Board Member for the years 2003-2014.

Funds Available:  Yes  N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 2, 2014 **Time Requested:** 10 minutes

6. **Agenda:**  Consent  Administrative

**Background Information:** See Proclamation 2014P-03.

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued



## Proclamation

2014P-04

**A RESOLUTION BY THE GARDNERVILLE TOWN BOARD RECOGNIZING THE CONTRIBUTIONS OF MICHAEL W. PHILIPS SR. AS A TOWN BOARD MEMBER FOR THE YEARS 2003-2014**

**WHEREAS**, Michael (Mike) W. Philips has served this community as a member of the Gardnerville Town Board ("Board") from 2003-2014; and

**WHEREAS**, Mike has been recognized by the Board serving as both Chairman and Vice Chairman of the Board during his term in office; and

**WHEREAS**, the Board has led the Town through progressive change in all aspects of local government, opening lines of communication with other agencies, civic groups, and the public; and

**WHEREAS**, during Mike's tenure on the Board, the Town launched Movies in the Park, the Carson Valley Christmas Kickoff, the Heritage Park Pavilion, completed Main Street Lighting Phase 1 and 2, the trail in the Martin Slough, decorative signage on town streets, implemented a street pavement index, acquired 7.3 acres of open space and three historic barns known as the Hellwinkel Ranch; the Pinenut Basin Flood Study and helped create Main Street Gardnerville,

**WHEREAS**, the community is a better place as a result of Mike's tireless dedication and commitment to its citizens, businesses, and visitors.

**NOW, THEREFORE, BE IT RESOLVED AS SET FORTH**, that the Gardnerville Town Board herein recognizes Mike Philips for his exceptional contributions and service to the community during his term on the Gardnerville Town Board.

**ADOPTED:** This 2<sup>nd</sup> day of December 2014, by the following vote:

**GARDNERVILLE TOWN BOARD MEMBERS:**

\_\_\_\_\_  
LINDA SLATER  
CHAIRMAN

\_\_\_\_\_  
LLOYD HIGUERA  
VICE-CHAIRMAN

\_\_\_\_\_  
MARY WENNER

\_\_\_\_\_  
KEN MILLER

ATTEST:

\_\_\_\_\_  
TOM DALLAIRE  
GARDNERVILLE TOWN MANAGER/ENGINEER

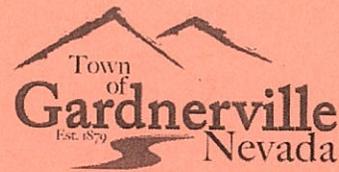
APPROVED AS TO FORM  
AND CONTENT:

\_\_\_\_\_  
MIKE ROWE, ESQ.  
GARDNERVILLE TOWN COUNSEL

5-2

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on Ordinance 2014-1430 to amend Douglas County Code Title 10.16.050 to empower the unincorporated towns within Douglas County to establish vehicle speed limits and zones within the unincorporated towns boundary on town maintained streets only); with public comment prior to Board action.
2. **Recommended Motion:** to approve the revisions to title 10.16.050 and to recommend to the county commissioners to approve this revised ordinance.  
Funds Available:  Yes  N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** December 2, 2014 **Time Requested:** 20 minutes
6. **Agenda:**  Consent  Administrative

**Background Information:** Last month the Town of Minden took a plan to the county commissioners to install some traffic control devices within the Wildrose area. Minden residents are having issues with the speeding and the volume of traffic using the residential street as a bypass. The BOCC asked county staff to work with Minden to revise the code to allow the towns to set the speed limits. This ordinance reflects that work and revision made by Minden and the DA's (District Attorney's) office. Mike Rowe has reviewed and approved this ordinance.

The ordinance will allow the town to set the speed limits on all residential streets.

Past ordinances include:

92-11 – County Resolution authorizing the installation of signs and designating Gardnerville residential local roads as 15 MPH.

98-2 – Town Resolution requesting the 15 MPH within the Chichester Estates developemnt.

98R-22 - County Resolution authorizing the 15 MPH in Chichester Estates development.

No County Code was identified currently on the books authorizing the 15 MPH speeds.

7. **Other Agency Review of Action:**  Douglas County & Minden, Genoa  N/A
8. **Board Action:**  
 Approved  Approved with Modifications  
 Denied  Continued

SUMMARY

An ordinance amending Douglas County Code Title 10.16.050 to empower the unincorporated towns within Douglas County to establish vehicle speed limits and zones within the unincorporated towns.

TITLE

Ordinance No. 2014-\_\_\_\_\_ to amend Douglas County Code Title 10.16.050 to empower the unincorporated towns within Douglas County to establish vehicle speed limits and zones within the unincorporated towns.

The Board of County Commissioners of the County of Douglas, State of Nevada, do ordain as follows:

Douglas County Code Title 10.16.050 is amended with the language being deleted shown with a ~~strike through~~ and the new language shown in *italics and underlined*, as follows:

**TITLE 10: Vehicles and Traffic**

**Chapter 10.16: Speed**

**10.16.050 Restricted speed limits and zones in unincorporated towns**

As authorized by state law, ~~the board of county commissioners or the~~ *respective* town board of each unincorporated town establishes vehicle speed limits and zones within the unincorporated towns ~~as set forth below in this section,~~ except for park and school zones *and except as otherwise posted by the State of Nevada or by the county of Douglas*, and directs the posting of such speed limits and zones by said unincorporated towns in order to provide for the safety of persons and property therein. ~~The towns must comply with Douglas County Code Section 10.04.060 and NRS 484A.430.-~~

Formatted: Font: Italic, Underline

~~The board of county commissioners therefore establishes the following speed restrictions for all streets and alleys within the unincorporated towns within the county of Douglas:-~~

~~A. The town of Minden. All highways speed limit. Except as otherwise posted by the state of Nevada or by the county of Douglas, the posted speed limit on all highways, or portions thereof, and all alleys within this town shall be twenty five miles per hour.~~

PROPOSED ON THIS \_\_\_\_ day of \_\_\_\_\_, 2014.

PASSED ON THIS \_\_\_\_ day of \_\_\_\_\_, 2014.

Vote: Ayes: Commissioners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nays: Commissioners \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Doug N. Johnson, Chairman  
Douglas County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk

This Ordinance is effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

RESOLUTION AUTHORIZING THE INSTALLATION AND  
MAINTENANCE OF A TRAFFIC CONTROL DEVICE  
DESIGNATING THE FOLLOWING STREETS AS 15 MILE PER HOUR  
SPEED LIMIT IN THE TOWN OF GARDNERVILLE

WHEREAS Chapter 10.08.030 of the Douglas County Code empowers the Board of County Commissioners to determine and direct that certain traffic control devices be placed and maintained in order to regulate traffic and to provide for the safe and expeditious movement of traffic; and,

WHEREAS there is a public need and necessity to designate 15 MPH SPEED LIMITS ON THE FOLLOWING LISTED STREETS WITHIN THE TOWN OF GARDNERVILLE:

ANTARES AND APOLLO AVENUES, BELL AND CHURCH STREETS, CIRCLE DRIVE, COTTONWOOD STREET, DOUGLAS AVENUE, EAST AND WEST EDDY STREET, ELGES AND EL DORADO AVENUES, EZELL AND GARDNER STREETS, EAST AND WEST HIGH SCHOOL STREETS, HUSSMAN AND KITTY HAWK AVENUES, LAMPE LANE, MEADOW COURT, MEADOW LANE, MILL AND MISSION STREETS, MOUNTAIN COURT, SPRUCE STREET, TOIYABE AND TOLER AVENUES, VILLAGE WAY, WATERLOO LANE, WILDROSE DRIVE, WILLOW STREET, CEMETERY ROAD, NORTH HAMPTON AND WILSON COURT.

NOW, THEREFORE BE IT RESOLVED that the Town of Gardnerville will post and maintain signage of "15 MILES PER HOUR" placed along the following roads:

ANTARES AND APOLLO AVENUES, BELL AND CHURCH STREETS, CIRCLE DRIVE, COTTONWOOD STREET, DOUGLAS AVENUE, EAST AND WEST EDDY STREET, ELGES AND EL DORADO AVENUES, EZELL AND GARDNER STREETS, EAST AND WEST HIGH SCHOOL STREETS, HUSSMAN AND KITTY HAWK AVENUES, LAMPE LANE, MEADOW COURT, MEADOW LANE, MILL AND MISSION STREETS, MOUNTAIN COURT, SPRUCE STREET, TOIYABE AND TOLER AVENUES, VILLAGE WAY, WATERLOO LANE, WILDROSE DRIVE, WILLOW STREET, CEMETERY ROAD, NORTH HAMPTON AND WILSON COURT.



RESOLUTION 98-2

1  
2 A RESOLUTION OF THE GARDNERVILLE TOWN BOARD REQUESTING  
3 AUTHORIZATION TO INSTALL AND MAINTAIN TRAFFIC CONTROL DEVICES  
4 DESIGNATING A FIFTEEN MPH SPEED LIMIT ON CERTAIN STREETS IN THE  
5 TOWN OF GARDNERVILLE; TOGETHER WITH OTHER MATTERS PROPERLY  
6 RELATING THERETO.

7 WHEREAS, the Gardnerville Town Board ("Board") has accepted,  
8 or will accept, for operation and maintenance, certain streets  
9 located within the Chichester Estates Subdivision as streets  
10 within the Town of Gardnerville. On the acceptance of such  
11 streets, it is necessary to establish a speed limit for vehicular  
12 travel on such streets; and

13 WHEREAS, Town Board of Gardnerville has requested, and  
14 received, approval by the Douglas County Board of Commissioners to  
15 establish a fifteen miles per hour ("15 mph") speed limit within  
16 the town of Gardnerville for all streets accepted by the Town of  
17 Gardnerville for operation and maintenance. Upon acceptance of  
18 streets within the Chichester Estates Subdivision, the Board finds  
19 and determines that it is necessary to establish the same speed  
20 limit on such streets as exist within the balance of the Town of  
21 Gardnerville; and

22 WHEREAS, pursuant to Douglas County Code ("DCC") 18.06.030 the  
23 Board of County Commissioners has delegated to the Town of  
24 Gardnerville the authority to provide the service of streets,  
25 alleys and sidewalks. Further, pursuant to DCC 10.08.030 the  
26 Board of County Commissioners is empowered to determine and direct  
27 that certain traffic control devices be placed and maintained in  
28 order to regulate traffic and to provide for the safe and  
expeditious movement of traffic; and

6-6

-1-

MICHAEL SMILEY ROWE  
Attorney at Law  
P. O. Box 2080 • Minden, NV 89423  
(702) 782-8141

32003

MICHAEL SMILEY ROWE  
Attorney at Law  
P. O. Box 2080 • Minden, NV 89423  
(702) 782-8141

1           WHEREAS, the Board finds and determines that the public need  
2 and necessity requires that the streets delineated within this  
3 Resolution be designated a speed limit of 15 mph upon their  
4 acceptance by the Town of Gardnerville.

5           NOW, THEREFORE, BE IT RESOLVED, as set forth herein:

6           1.    The Town Board of Gardnerville has determined at its  
7 public hearing of November 5, 1998, duly noticed and properly  
8 conducted in accordance with Nevada's Open Meeting Law, NRS 241,  
9 that the public need and necessity requires that certain streets  
10 within the Chichester Estates Subdivision be designated with a  
11 speed limitation of 15 mph for all vehicular traffic, unless  
12 otherwise posted.

13           2.    It appears to the satisfaction of the Board that the  
14 Board of County Commissioners of Douglas County should be  
15 requested to determine and direct that certain traffic control  
16 devices be placed and maintained on the streets delineated within  
17 this Resolution in order that the existing 15 mph speed limit be  
18 extended to streets accepted, or to be accepted, by the Town of  
19 Gardnerville.

20           3.    The Town Board requests that the Douglas County  
21 Commission authorize and empower the Town Board to place and  
22 maintain traffic control devices on the following streets to  
23 provide for a safe and expeditious movement of traffic:

- 24           Abbey Lane, Aldersgate Court, Brooke Way, Buckingham  
25           Court, Campbell Court, Chedington Court, Chichester  
26           Drive, Chiltern Court, East Aylesbury Court, East  
27           Wales Court, Edelsborough Circle, Giles Lane,  
28           Granborough Drive, Grendon Way, Hampton Way, Hanslope Way,  
          Harvest Avenue (aka Harvest Drive), Hastings Lane, Kimbles  
          Way, Lampe Drive, Lewis Drive, Longfellow Lane, Maple Street  
          (aka High School Street), North Marion Russell Drive, Penn  
          Lane, Petar Lane, Sotheby Court, South Marion Russell Court,

32004

MICHAEL SMILEY ROWE  
Attorney at Law  
P. O. Box 2080 • Minden, NV 89423  
(702) 782-8141

1 South Marion Russell Drive, Sterling Lane, Wendover  
2 Court, West Aylesbury Court, West Wales Court,  
3 Westminster Place, Windsor Court, Windsor Drive,  
4 and Winwood Way.

5 4. The Board further directs and authorizes the Manager of  
6 the Town to transmit a copy of this Resolution to the Board of  
7 County Commissioners of Douglas County for its review and  
8 favorable consideration. The Board further requests that the  
9 Douglas County Commission pass the appropriate Resolution  
10 authorizing the installation and maintenance of traffic control  
11 devices designating the delineated streets as 15 mph speed limit,  
12 and authorizing the Town to place and maintain traffic control  
13 devices to notify the residents of the Town of the posted speed  
14 limit.

15 5. The Board finds that due and proper notice of the date,  
16 time and place of the Board meeting at which this Resolution was  
17 to be discussed has been duly and properly given, and that all  
18 interested parties choosing to do so have submitted data, views or  
19 arguments in writing, either prior to or at the public hearing, or  
20 that all interested parties desiring to do so have submitted data,  
21 views or arguments orally at the hearing.

22 6. This Resolution shall be effective upon passage and  
23 approval by the Board.

24 ADOPTED: This 5th day of November, 1998 by the following vote:

25 GARDNERVILLE TOWN BOARD MEMBERS:

26 THOMAS J. COOK

27 RANDALL P. SLATER

28 LOREN R. ORR

WILLIAM S. PRYOR

MICHAEL SMILEY ROWE  
Attorney at Law  
P. O. Box 2080 • Minden, NY 89423  
(702) 782-8141

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

DOUGLAS W. SONNEMANN

AYES:

Thomas J. Cook  
Diane L. Pettitt  
Douglas W. Sonnemann  
William J. Papp  
Lawrence J. ...

NAYES:

\_\_\_\_\_  
\_\_\_\_\_

ABSENT:

\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

Thomas J. Cook  
THOMAS J. COOK, CHAIRMAN  
TOWN BOARD OF GARDNERVILLE

Diane L. Pettitt  
DIANE L. PETTITT  
GARDNERVILLE TOWN MANAGER

APPROVED AS TO FORM AND CONTENT:

Michael Smiley Rowe  
MICHAEL SMILEY ROWE, ESQ.  
GARDNERVILLE TOWN COUNSEL

RESOLUTION 98R-122

RESOLUTION OF DOUGLAS COUNTY, STATE OF NEVADA AUTHORIZING  
PLACEMENT OF TRAFFIC CONTROL DEVICES ON DESIGNATED ROADS  
WITHIN THE TOWN OF GARDNERVILLE

WHEREAS Chapter 10.08.030 of the Douglas County code empowers the Board of County Commissioners to determine and direct that certain traffic control devices be placed and maintained in order to regulate traffic and to provide for the safe and expeditious movement of traffic; and,

WHEREAS there is a public need and necessity to install and maintain traffic control devices designating 15 mph speed limit on certain streets in the Town of Gardnerville.

NOW, THEREFORE BE IT RESOLVED that traffic control devices designating 15 mph speed limit be installed and maintained on certain streets within the Chichester Estates Subdivision.

FURTHERMORE, BE IT RESOLVED that the Town of Gardnerville will be responsible for installation and maintenance of the requested traffic devices.

Approved this 3RD day of DECEMBER, 1998.

Vote: Ayes Commissioners:

BERNARD CURTIS

KELLY KITE

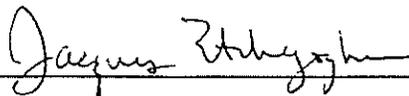
DONALD MINER

STEVE WEISSINGER

JACQUES ETCHEGOYHEN

Nays:

Absent:

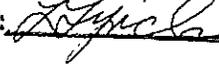


Jacques Etchegoyhen, Chairman  
Douglas County Board of Commissioners

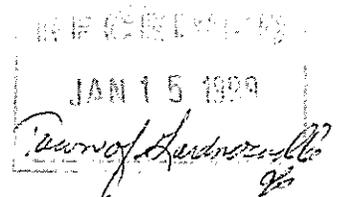
ATTEST:

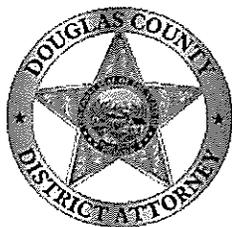


Barbara Reed, Clerk-Treasurer

BY:  DEPUTY

6-10





OFFICE OF THE DISTRICT ATTORNEY  
DOUGLAS COUNTY

Mark B. Jackson  
District Attorney

MEMORANDUM

TO: Jim Nichols, County Manager  
FROM: Douglas V. Ritchie  
DATE: November 24, 2014  
RE: Modifying the Speed Limits Within Douglas County

---

**ISSUE:** What political entities may alter speed limits within Douglas County?

**RESPONSE:** The establishment of speed limits must be by ordinance and therefore must be performed by the Douglas County Board of Commissioners unless the road is maintained by the Nevada Department of Transportation. However, Douglas County Ordinance 10.16.050 has granted to the unincorporated towns the ability to establish speed limits which are then approved by the Douglas County Board of Commissioners through the adoption of the applicable County Ordinance.

**ANALYSIS**

**A. Statutory Authority**

Douglas County may enact ordinances regulating the use of highways within the county. “[A] local authority may adopt, *by ordinance*, regulations with respect to highways under its jurisdiction within the reasonable exercise of the police power.” NRS 484A.420(1) (emphasis added). A “highway” is defined as:

[T]he entire width between the boundary lines of every way dedicated to a public authority when any part of the way is open to the use of the public for purposes of vehicular traffic, *whether or not the public authority is maintaining the way*.

NRS 484A.095 (emphasis added).

A “public authority” is defined as the Nevada Department of Transportation or the local authority having jurisdiction to enact laws or ordinances or adopt regulations relating to traffic over a highway.” NRS 484A.195. The term “local authority” is defined as the governing board of a county, incorporated city, or other political subdivision having authority to enact laws or ordinances relating to traffic over a highway. NRS 484A.115.

On June 14, 1981, Assembly Bill 571 was adopted. It expanded the definition of “highway” to include public roads that are not maintained by the County. The official summary of A.B. 571 states that the bill “[e]xtends the definition of ‘highway’ to include every way ‘dedicated’ to a public authority whether or not such way is ‘maintained’ by the public authority.”

As the legislative history and plain language of the statute show, it is not necessary that the county maintain a road for the road to be considered a public highway subject to the police powers of the County. As long as the road has been offered for dedication and is open to the public for travel, then it is subject to the provisions of NRS chapter 484A regardless of whether the county has accepted the road for maintenance. *See Lee v. State of Nevada*, 997 P.2d 138 (Nev. 2000).

Based on the foregoing, speed limits may only be set by ordinance and, within Douglas County, only by the Douglas County Board of Commissioners because the Board is the only entity that may enact ordinances and otherwise revise the Douglas County Code.<sup>1</sup>

## **B. County Ordinances**

Pursuant to an ordinance adopted by the County Commissioners, currently all unincorporated towns, except the Town of Minden, may “establish[] vehicle speed limits and zones within” their respective town boundaries. *See*, Douglas County Code 10.16.050. For some reason, the Town of Minden had all of its speed limits set at 25 miles per hour unless otherwise posted by the State of Nevada or Douglas County. *See*, Douglas County Code 10.16.050.

Although the unincorporated towns may be able to set speed limits, the speed limits only become effective through the adoption of an ordinance. Therefore, the County Commissioners must adopt any ordinance altering a speed limit based on the town’s recommendation. However, traffic control devices necessary to assist in the enforcement of the speed limit may be established by a resolution of the Board of Commissioners. Douglas County Code 10.08.030.

---

<sup>1</sup> There is an exception for highways constructed and maintained by the Nevada Department of Transportation (NRS chapter 408).

# Gardnerville Town Board



## AGENDA ACTION SHEET

1. **For Possible Action:** Discussion on a request by Ken Hendrix, KDH Builders, for a major design review for a 41 unit multi-family housing project which includes thirteen (13) triplexes and one (1) duplex. The subject property is located at Heybourne Road and Gilman Avenue in the MFR (Multi-family residential and SFR-8000/PD (Single Family residential – one-half acre minimum net parcel size) zoning districts within the Minden Gardnerville Community Plan (APN #1320-33-210-069); with public comment prior to Board action.

2. **Recommended Motion:**

Funds Available:  Yes  N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** December 2, 2014 **Time Requested:** 45 minutes

6. **Agenda:**  Consent  Administrative

**Background Information:**

Item pulled by Applicant 11/26/14

7. **Other Agency Review of Action:**  Douglas County  N/A

8. **Board Action:**

Approved  Approved with Modifications  
 Denied  Continued

## Dallaire, Tom

---

**From:** Stephanie Hicks <SHicks@roanderson.com>  
**Sent:** Wednesday, November 26, 2014 1:33 PM  
**To:** Dallaire, Tom  
**Cc:** Sullivan, Hope; Goering, Dirk; Resnik, Barbra; Nilssen, Erik; Jeremy J. Hutchings; tonya@kdhbuilders.net; Ken Hendrix (khendrix@kdhbuilders.net); R. Clay Hendrix (chendrix@kdhbuilders.net); Robert O. Anderson  
**Subject:** Esplanade at The Ranch

Hi Tom:

Please accept this email as the applicant's formal request to continue the Esplanade at The Ranch Design Review from the December 2, 2014 Town Board Meeting to the January Town Board Meeting. The request is being made so that we can fully address the concerns brought to our attention in yesterday's meeting. With the holiday weekend, we feel we would not be able to give staff or the Town Board adequate time to review any revisions or additional exhibits in advance of the meeting. Therefore, we respectfully request the continuance.

We will be in attendance at the December meeting to explain the reason for our request.

If you have any questions, please let me know.

Have a Happy Thanksgiving.

Stephanie Hicks, AICP, CFM  
Director of Grants & Hazard Mitigation  
Planning  
direct line 775.215.5042  
[SHicks@roanderson.com](mailto:SHicks@roanderson.com)  
[www.ROAnderson.com](http://www.ROAnderson.com)

**RO Anderson**

**NEVADA**  
1603 Esmeralda Avenue  
Minden, NV 89423  
p 775.782.2322  
f 775.782.7084

**CALIFORNIA**  
595 Tahoe Keys Blvd, Suite A-2  
South Lake Tahoe, CA 96150  
p 530.600.1660  
f 775.782.7084

**TEXAS**  
PMB 115  
5109 82nd Street, #7  
Lubbock, TX 79424  
p 806.589.0712  
f 806.589.0713

This email message and any attached documents may contain information that is confidential and/or privileged. The information is intended to be for the use of the individual or entity named above. Any review, reliance, use or distribution by others or forwarding without express permission is strictly prohibited. If you are not the intended recipient of this transmission, please notify the sender immediately and delete all copies of this transmission.

7-2

**Gardnerville Town Board**  
**AGENDA ACTION SHEET**



1. **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for November 2014.**
2. **Recommended Motion: N/A**  
**Funds Available:  Yes  N/A**
3. **Department: Administration**  
  
**Prepared by: Tom Dallaire**
4. **Meeting Date: December 4, 2014**      **Time Requested: 5 minutes**
5. **Agenda:  Consent  Administrative**
6. **Background Information: Presented at meeting.**
7. **Other Agency Review of Action:  Douglas County  N/A**
8. **Board Action:**  
 **Approved**                       **Approved with Modifications**  
 **Denied**                               **Continued**

# Gardnerville Town Board

## AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2014.

2. Recommended Motion: None required.

Funds Available:  Yes  N/A

3. Department: Administration

4. Prepared by: Tom Dallaire

5. Meeting Date: December 2, 2014 Time Requested: 20 minutes

6. Agenda:  Consent  Administrative

Background Information: See attached report.

7. Other Agency Review of Action:  Douglas County  N/A

8. Board Action:

- |                                   |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied   | <input type="checkbox"/> Continued                   |



Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Ken Miller, Board Member  
Mike Philips, Board Member  
Mary Wenner, Board Member

## Town Manager Monthly Report December 2014 Board Meeting

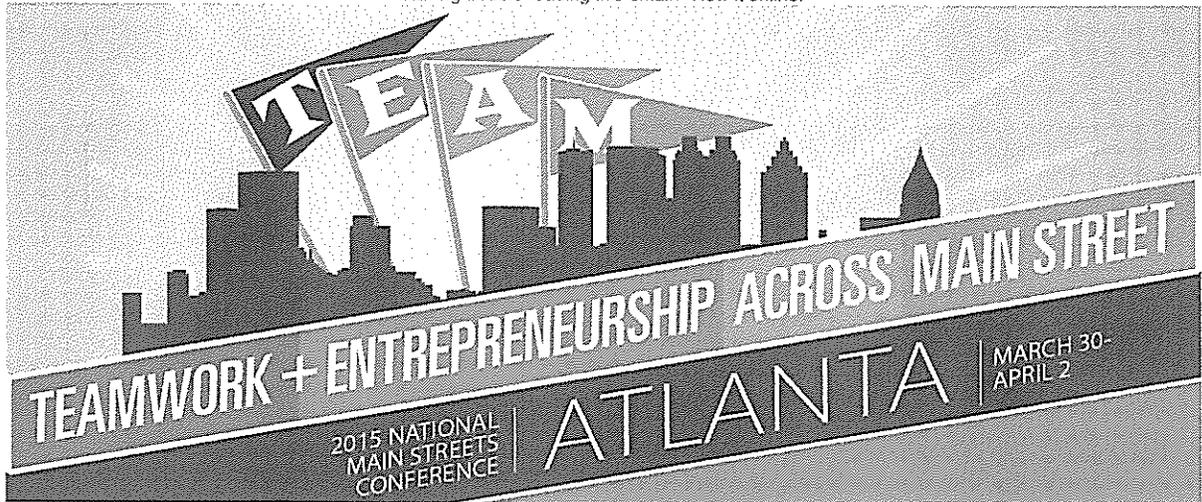
- A. Esplanade at the Ranch:** I spend a lot of time reviewing and meeting with county staff and residents about this project. The applicant pulled the project to be heard by the town this afternoon. Met with Dave about the BLA. He was going to review the plan with his brother and get back to me.
- B. Gardnerville Station (former Eagle Gas):** Major Drilling was going to start next week onsite December 2<sup>nd</sup>.
- C. Meeting with NDOT on crosswalks** - Provided the last bit of information for this project to NDOT to get us a contract.
- D. Kingslane Sidewalk Project** – Dean sent over a project extension for one year. We are going to bill them for the design and studies that have been done to date. We are close to getting a 60% design to NDOT with all the design changes. We have a wall being designed by Three Castles we need for our submittal and NDOTS review.
- E. Office Items:**
- Deal with Main Street projects; banners, benches and mural.
  - Review issues with ducks and town staff.
  - Reviewed the site cleanup with a contractor at the Martin Slough ponds while they are dry.
  - Attended the quarterly technology steering committee meeting and discussed IT project and fiber project connections the County and Minden are participating in.
  - Attended the Chamber meeting.
  - Attended the Chamber Economic Committee meeting.
  - Met with engineers on the site improvements at Sharkey's.

**Dallaire, Tom**

---

**From:** National Main Street Center <mainstreetnews@savingplaces.org>  
**Sent:** Wednesday, November 19, 2014 12:53 PM  
**To:** Dallaire, Tom  
**Subject:** Welcome to Hotlanta!

Having trouble reading this email? [View it online.](#)



NOVEMBER 19, 2014



Just as it's starting to get cold across the country, the 2015 National Main Streets Conference is heating things up! Join your fellow Main Street colleagues as we gather in Atlanta, Ga., March 30 – April 2, 2015. With over 60+ classroom sessions and more than a dozen mobile workshops, the 2015 conference will showcase and celebrate the innovative techniques and practices that make the Main Street Approach® one of the most powerful economic development tools in the nation. With a little bit of something for everyone, we know that we've got an educational track just for you!

**Conference Tracks:**

- Organizational Development
- Leadership Development

9-3

- Marketing
- Promotional Events
- Urban Revitalization
- Arts and Cultural Heritage
- Placemaking and Design
- Economic Development

## **Registration Will Open in December**

**Early Bird:** \$375 Member, \$475 Non-Member

**Regular:** \$475 Member, \$595 Non-Member

**One Day:** \$225

**Student:** \$175

### **Conference Location and Host Hotel:**

Omni CNN Center and Hotel

100 CNN Center

Atlanta, GA 30303

### **Book a hotel room**

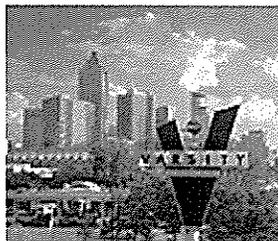
*Book by February 24 to receive a special rate*

### **The Fabulous Fox Theatre**



This year's Opening Plenary and Reception will be held in Atlanta's Fox Theatre. Built in the 1920s, the Fox has served as Atlanta's premier venue for movies, musicals and Broadway shows. In 2015, the Fox will be celebrating their 40th anniversary of the "Save the Fox" campaign, where Atlanta residents raised \$3 million dollars to help renovate and revitalize this stunning structure. This venue truly is one of Atlanta's remarkable landmarks. Learn more.

### **50 Fun Things to Do in and around Atlanta**



Atlanta offers tons of fun for families, business professionals and everyone in between. There are so many things to do in Atlanta - from family friendly attractions and history, to outdoor adventures and award-winning culture - you're sure to find seasonal sensations year-round! Create your must-have memories starting with this list of 50 fun things to do in Atlanta. Learn more.



### **See What Others Are Saying!**

The 2015 National Main Streets Conference has so much to offer. Find out what your colleagues are saying and join in on the conversation by using the hashtag #NMSCAtlanta.

Follow us on Twitter and Facebook



**National Main Street  
Center**  
a subsidiary of the  
National Trust for Historic Preservation

FIND US ONLINE  Facebook  Twitter

[Manage your email subscriptions](#) | [Forward this email to a friend](#)

© 2014 NATIONAL MAIN STREET CENTER, INC.  
53 West Jackson Blvd. Suite 350 Chicago, IL 60604  
312.939.5547 ext. 37233 | 312.939.5651 (fax)  
[www.mainstreet.org](http://www.mainstreet.org) | [PreservationNation.org](http://PreservationNation.org)