



## GARDNERVILLE TOWN BOARD

1407 Highway 395  
Gardnerville, Nevada 89410  
775-782-7134 FAX: 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

### Meeting Agenda

Paul Lindsay, Chairman  
Ken Miller, Vice Chairman  
Lloyd Higuera, Board Member  
Mike Philips, Board Member  
Linda Slater, Board Member

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**Tuesday, December 4, 2012**

**4:30 p.m.**

**Gardnerville Town Hall**

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### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Ken Miller**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**November 6, 2012 Regular Board meeting, with public comment prior to Board action.**

### **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. Correspondence
2. Health and Sanitation Department Monthly Report
3. Approve November 2012 claims
4. Approve H & S write-offs



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5. **For Possible Action:** Discussion on Planned Development Application (PD) 12-001, for Greg Urrutia, New Beginnings Housing, LLC, a Planned Development on a 8.26 acre parcel to include a 30 unit affordable senior housing complex with associated amenities and parking on a 2.02 acre parcel, a detention pond on a 1.21 acre parcel with a future phase on the remaining 5.02 acre parcel. The subject property is located at 1331 Stodick Parkway in the MFR/PD (Multi-Family, 9,000 square foot lot size with Planned Development Overlay zoning district within the Town of Gardnerville and Minden/Gardnerville Community Plan (APN: 1220-03-202-001), with public comment prior to Board action. (approx 20 minutes)
6. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2012. (approx 10 minutes)
7. **For Possible Action:** Discussion on revising the following Town policies;
  - a. Park Use Policy
  - b. Heritage Park Reservation Policy
  - c. Street Closure/Special Events Policy;with public comment prior to Board action. (approx 20 minutes)
8. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for October 2012. (approx 10 minutes)
9. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2012. (approx 20 minutes)
10. **For Possible Action:** Discussion to approve Proclamation 2012P-03 recognizing Paul Lindsay for his dedicated service to the Town of Gardnerville, with public comment prior to Board action. (approx 10 minutes)

### ***Adjourn***

**Calendar:** Town Christmas Potluck – 12:00 pm to 2:00 pm December 14, 2012  
Lloyd Higuera & Mary Werner – Swearing in ceremony, January 2, 2012  
Next Regular Board Meeting January 8, 2013