



GARDNERVILLE TOWN BOARD

Meeting Agenda

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Philips, Board Member
Ken Miller, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, August 5, 2014

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Ken Miller

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

July 1, 2014 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve July 2014 claims
4. **For Possible Action:** Approve a request by the Douglas County Republican Committee to hold a political barbeque fundraiser in Heritage Park October 11, 2014 from 9:00 a.m. to 5:00 p.m. designated a Class III use per park use and reservation policy.
5. **For Possible Action:** Approve Gardnerville Special Event Application for the 24th Annual Carson Valley Sertoma Oktoberfest scheduled for September 21, 2014 in Heritage Park, designated a Class II use per



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

park use and reservation policy.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion to approve Proclamation 2014P-02 recognizing the week of August 11th through August 17th, 2014 as Brain Injury Awareness week; with public comment prior to Board action. (approx. 15 minutes)
7. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for July 2014. (approx. 10 minutes)
8. **For Possible Action:** Discussion on July 4, 2014 Freedom 5K run/walk event and provide direction on continuing or discontinuing the event; with public comment prior to Board action. (approx. 10 minutes)
9. **For Possible Action:** For Possible Action: Discussion on a request by Ken Hendrix, Jenuane Communities the Ranch, LLC, to modify an existing Planned Development PD 04-008 to:
 - a. Increase the number of residential units from 41 to 42 in the multi-family zoning portion of the project;
 - b. Request for approval of private roads without sidewalk;
 - c. Request a variance of improvement standards to reduce the width of the right-of-way from 60 feet to 32 feet;
 - d. Request to allow tandem parking for unit 1 in each of the proposed 14 buildings and;
 - e. Request a waiver of the recreational vehicle storage requirement, totaling 5 spaces.The subject property is located at Heybourne Road and Gilman Avenue within the SFR-8000 PD/MFR (Single Family Residential and Multi-family residential) Zoning District within the Minden-Gardnerville Community plan (APN:1320-33-210-069); with public comment prior to Board action. (approx. 20 minutes)
10. **For Possible Action:** Discussion on a request by Ken Hendrix, Jenuane Communities, the Ranch LLC, for a major design review for a 42 unit multi-family townhouse project. The subject property is located at Heybourne Road and Gilman Avenue in the MFR (Multi-family residential and SFR-8000/PD (Single Family residential – one-half acre minimum net parcel size) zoning district and within the Minden Gardnerville Community Plan (APN #1320-33-210-069); with public comment prior to Board action. (approx. 20 minutes)
11. **For Possible Action:** Discussion on Draft Resolution 2014-01, a resolution by the Gardnerville Town Board adopting policy regarding opening invocations before meetings of the Town Board of Gardnerville; with public comment prior to Board action. (approx. 30 minutes)
12. **For Possible Action:** Discussion on the health and sanitation department charges for service, funding and discussion of trash rates; with public comment prior to Board action. (approx. 30 minutes).
13. **For Possible Action:** Discussion to approve ten (10) Gardnerville pictures to be enlarged and hung in the Douglas County Community Center; with public comment prior to Board action. (approx. 15 minutes)
14. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for July 2014. (approx. 5 minutes)
15. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for July 2014. (approx. 20 minutes)

Movies in the Park – August 8, 2014 – Back to the Future

Next regular Town Board Meeting – September 2, 2014 - 4:30 PM Town Administrative Offices



GARDNERVILLE TOWN BOARD

Meeting Minutes

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
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Contact: Carol Louthan, Office Manager
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Tuesday, July 1, 2014

4:30 p.m.

Gardnerville Town Hall

4:30 P.M. Chairman Slater called the meeting to order and made the determination of a quorum.

PLEDGE OF ALLEGIANCE- Linda Slater led the flag salute.



FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Higuera/Wenner to approve.

No public comment.

Motion carried unanimously.



FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

June 3, 2014 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Wenner to approve the June 3rd regular board meeting minutes.

No public comment.

Motion carried unanimously.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Mr. Glen Linderman, while riding his bike, saw one of our senior citizens proceeding northbound on the sidewalk and where the car rental place is there is a telephone pole in the middle of the sidewalk. He struggled around the telephone pole. With the move about ADA requirements, I wonder what the situation is and maybe something should be done about that. I thought I would bring it to your attention.

Mr. Philips asked if that was in part of our sidewalk survey.

Mr. Dallaire explained there are a lot of problems with sidewalks in town. You have ones on Mission Street and along Douglas. NV Energy is not going to relocate them and we have to get easements. Moving them is an expensive option. Unfortunately that is the stance NV Energy is taking. Apparently NV Energy does not fall under the ADA guidelines because the poles were in before all the guidelines came up. Don French, at NV Energy, is the one that told me it is about \$50,000 to have the pole moved.

Mr. Linderman thought perhaps they could get an easement from the property owner.

Ms. Marion Barritt would appreciate it if someone would proofread the newsletter. The corner of Douglas and Highway 395, the second building back has had an old green recliner for months and months. Is there something we can do to get that moved? There is also a Smith's cart there. Is there anything we can do to suggest that developers plant the right trees so we don't have the problem in the future of trees growing too big?

Engineering, and Mathematics in Nevada), within Heritage Park on September 6, 2014 from 10 a.m. to 3:00 p.m., designated a class one use per town policy; with public comment prior to board action.

Mr. Dallaire stated we have a request to use the park for a car show. They want to put the cars in the park itself. All the proceeds will be going to benefit STEM at the high school.

Vice-Chairman Higuera asked if the class 1 benefits youth, therefore there is no fee.

Ms. Wenner asked what the fundraising part of it is.

Mr. Dallaire answered yes, class 1 benefits kids, no fee. They are doing booths and the car registration fees for the show. I am not sure about the bands.

No public comment.

Motion Higuera/Wenner to approve a town application for Heritage Park requested by Bently Nevada Incorporated to hold a car show/battle of the bands in Heritage Park on September 6, 2014, 10:00 a.m. to 3:00 p.m. Motion carried unanimously.

7.  **For Possible Action: Discussion to approve, approve with modifications or deny the Town of Gardnerville creating a new non-commercial sign policy affecting garage, yard, estate and special event signs posted within the 395 corridor within the Town of Gardnerville and making A frame signs available to residents and business owners to use as an alternative to boxes or posting on fences and or publicly owned assets; with public comment prior to board action.**

Mr. Dallaire pointed out the county does have a current policy on temporary signs. It is in Title 20.696.200. I did get a correspondence from Shane (Douglas County Code Enforcement Officer) on this. Also 20.696.100 talks about temporary signs. All of the signs on 395 where they post garage sales with an arrow or address are illegal within Douglas County Code. Therefore we can't really do a policy that goes against the county code currently. Mimi is here and I believe they are working on revising the sign code and we will want to participate in that effort to see what we can do. Mr. Dallaire asked Chairman Slater to explain how this issue came about.

Chairman Slater's neighbor was having a yard sale. She put a sign across the street that was made by one of her children. Her neighbor had words with the owner of the commercial property where she placed the sign. I suggested she put the sign on the sidewalk where it wouldn't obstruct the sidewalk. The owner of the property was nice enough, after talking with him, to offer the use of an A frame sign. We see a lot of damage to the black decorative poles. It takes a lot of time and paint to clean them. Tom and I discussed trying to come up with an idea that would be neat and clean that we can utilize on the 395 corridor. We came up with the idea that if the town could buy some signs that are not too expensive, maybe rent them out for deposit, which would be refundable, that people might start using them. They would be uniform, clean and neat. That's what prompted this.

Mr. Dallaire explained under the current county policy they would still be illegal. All the A frame signs that are in Gardnerville in front of businesses are a separate permit. I took it upon myself to generate the policy to get the discussion started to figure out how far we want to go with this. There are a couple options for signage that are cheap and affordable.

Mr. Philips didn't think the question was how far we want to go with this. It's more what can we legally do?

Vice-Chairman Higuera felt enforcement is the missing link. We need an enforcement policy of some sort.

Ms. Yturbide advised the county does have code enforcement and they process claims for any violation.

Mr. Miller sees the signs and takes them down. I feel town staff has enough to do and they are not around on weekends. I agree with Lloyd, the enforcement issue and the time from town staff, including Marie taking the applications for the signage and the \$2.50 fee, is not near enough for a sign we have to pay \$30 or \$40 for.

Chairman Slater believes we need to try something to clean up the corridor. If we could implement something like this that would not be in conflict with Douglas County it may spread. The deposit, which would be refundable, would be an encouragement for people to want to use it.

Chairman Slater asked if the county has ever considered having someone come in on a Saturday.

Ms. Moss thought that would be great, but it would be overtime.

Mr. Dallaire mentioned during the summer we have a person who waters the plants. He has been asked to remove the garage sale signs. That stops in September.

Ms. Moss could have the code enforcement officer step up the enforcement of offsite signs, garage signs, signs on utility poles, and that type of thing.

Chairman Slater personally felt it is a necessity. Some of the signs are not portraying a good image for the town or the county as a whole.

Mr. Philips asked if there was something in the county code about vehicles being painted with advertising a business parked in their parking lot.

Ms. Moss has been dealing with that business owner. The signage on the vehicle is fine. The question now is can we get compliance. We recently sent a letter to that property owner about moving the vehicle.

Mr. Dallaire mentioned today it is cleaned up and the vehicle was moved.

Mr. Philips has seen a trailer that is parked in the parking lot of Lucky Liquor. Two or three times I have seen people back into kids because they didn't see them coming out from behind the trailer.

Ms. Moss will send that off to the code enforcement officer. It is important to remember we are going to be amending the sign ordinance and your input is valuable in terms of what should be allowed and what is appropriate.

Chairman Slater would definitely like the town to be part of the process.

Ms. Wenner asked if garage sale signs are one of the things they will discuss.

Ms. Moss felt it can be if that's an issue you want to address.

Mr. Linderman asked if Mr. Miller has the right to take down those signs.

Mr. Miller didn't feel it has anything to do with being a board member. It has to do with I'm a resident of Gardnerville.

Mr. Linderman mentioned if citizens are allowed to take the signs down there could be an altercation. If it was well known, I'm quite sure there would be some citizens who would take the signs down. Another issue is the business of A frame signs. I have just about run over some of those signs. Usually they are placed appropriately but not always.

Chairman Slater thought bicycles were supposed to be on the road and not on the sidewalk.


Mr. Linderman rides on the sidewalk. Usually there is no one to avoid. I have ridden down 395 from Gilman to the end of 88. I've gotten some interesting experiences with the traffic. Usually I try to stay off of 395. So where else do you go? I would be very interested if it is legal to ride on the sidewalk

Mr. Dallaire advised it is not. They have addressed that in the code. The county has a new bike plan coming out. They are actually sharing the road. You can ride your bike with the traffic. We are working on identifying some bike lanes and have a bike lane on Douglas Avenue. That bike plan is going through the process right now. NDOT had a grant that helped with that.

Mr. Miller added the state passed a law that you have to give at least 3 feet if there are bike lanes present. Many parts of Douglas County there aren't any bike lanes present.

Mr. Linderman thought one of the worst places is by Wal Mart. There is just no other alternative route. There's no crosswalks, so you can't walk across and ride down the other side of 395 very easily. Even when they are blocking

Motion Higuera/Philips that no action be taken on the sign policy and that we participate in the county's update of the sign ordinance. Motion carried unanimously.

8.  **For Possible Action:** Discussion to approve, approve with modifications or deny holding an opening invocation, which may include a prayer, a reflective moment of silence, or a short solemnizing message to be offered before town board meetings or at other town functions for the benefit of the town board by a member of the clergy, a public official or member of the attending public; with public comment prior to board action.

Mr. Dallaire advised Mr. Miller had asked Mike Rowe last month to research this issue. We talked to the county. They do have an invocation. Most of the time the people invited are not showing up. They do offer it on their agenda. There isn't any set policy the county has on that. The DA has given them some suggestions.

As long as Mr. Miller is in office he would be willing to make that invitation rather than town staff. I would compile a list and go down the list and ask them to respond by a certain date. If they do not, go to the next one.

Ms. Wenner enjoys the invocation.

Mr. Philips thought it was a great idea as long as we're not promoting one religion over another.

Vice-Chairman Higuera liked Mr. Miller's idea of having an open invitation and notifying the various churches. That would cut down on staff time.

Mr. Miller has the time to do it. I'm sure if we left someone off the list we would hear about it.

Ms. Wenner asked where you would get the list.

Mr. Miller would get it from the yellow pages or internet.

Public comment.

Ms. Marie Schnook is here to say that having opening prayers at meetings is a good idea. (Ms. Schnook read a prepared statement into the record. The recording is available at the town office).

Ms. Marion Barritt did not prepare a written statement. I was born in England. I have sampled various religions. I am the president of the Young at Heart. I do stand up when they do the prayer at lunchtime. But it is very difficult. I do not want to be forced to be a part of it. To do this at a public meeting, which is starting to happen more and more I think it is inappropriate. It is appropriate to say God Bless America. But I don't believe we should have prayers whether it be from different denominations, because you will miss some. I really wish you would strongly consider not doing this. People can pray in private and in churches. Thank you for listening.

Barbara Henningson lives at 1509 Hussman. I am here, not only representing myself and my desire, that I think it is very appropriate and wonderful and I would love to see all public meetings open with a word of prayer, a moment of silence, or any of the things that were listed; I am also here representing Trinity Lutheran Church which is here in Gardnerville. I love Marie's presentation. I did not have the ability or the time to put together a comment like that. I see according to the agenda you open with the Pledge of Allegiance. I feel that is very important and very appropriate. But in that meeting you should have made reference one nation under God and you were striking the authority of a God when you made that statement. In the same sense it is everyone's right to not join in with the pledge. It is everyone's right to not join in when someone is offering a prayer and it is not required to hold hands. It is a personal time, but I do not feel it is wrong in any respect for someone to ask for some guidance, which is what I assume would happen in a prayer before a public meeting in asking that everyone seated here can work together for the good of the town, the community and of each other. And having that moment of being in prayer helps everyone to have the right attitude as decisions are being made by this board who is representing a community of people and a country that has been founded on Christian beliefs. As we founded this country we did not find it wrong to give credit and realize it is important to have some help and guidance. I feel that's what a prayer is doing. It may not be the same to everyone. Everyone is praying to their own authority, not necessarily we're seeing the same person as the authority. Constitutionally it's now a possible thing to have. It is not against the Constitution. I think it would be a wonderful thing. I would love to see it happen not only for myself, but I do know the members of the Trinity Lutheran

people to turn up. What about a trial period? Try it for a year or six months and see how it goes. If we like it we continue.

Ms. Yturbide advised they could structure it as something that is temporary with a clause to come back for review. You would have a sunset clause that whatever you voted on would expire unless you bring it forward again.

Chairman Slater asked if it could be done on a yearly basis?

Ms. Yturbide believed they could.

Mr. Miller believed if you look at the recommended motion it would be a resolution. We look at some resolutions annually.

Chairman Slater would just like it to be consistent. I don't want the town to start a policy, skip a year and then it gets picked up the following year. Maybe try it for one year and if everybody feels comfortable then we can do it. But if there is hesitation then we can express our views at that time. If it falls to town staff it is extra work.

Geoff asked about making it an open invitation for whoever is here.

Mr. Miller has a problem with that because sometimes we have no public present.

Ms. Yturbide advised most importantly you need to be objective and there should be something set up so it can't appear as if you have any control or bias. People feel differently. If the town does an invocation it has to be content neutral. Once we open the door people are creative about how they look at whether content is being swayed one way or another by procedure. So to protect all of you, you would want it to be something that is very neutral; that a policy be set up with a rotation basis. I would suggest whatever decision you make any resolution be drafted by counsel and presented to you next month. You can look at it, have us take back your comments and try and craft whatever it is you would like.

Ms. Barritt is getting from Ms. Yturbide that you don't want to open yourselves up for a lawsuit.

Ms. Yturbide commented the Supreme Court has indicated you can do invocation. We need to look at creating a policy that puts you in the best position for whatever it is you would like to do. As a governmental body you are not trying to promote one faith or another, or the lack of faith.

Ms. Wenner asked if that left Ken open if he is the one who is in charge of finding entities.

Ms. Yturbide suggested we look at that when we come back with a resolution. Look at some options and try to present some choices for you relative to that.

Motion Miller to have town counsel bring forth a resolution establishing the board's policy regarding opening invocations consistent with the holding of US Supreme Court in the Town of Greece vs. Galloway, 572 USWL 1757828, May 5, 2014.

Vice-Chairman Higuera asked to get a second would you add that it be a test drive.

Mr. Miller would add to his motion that it is to be reviewed annually.

Mr. Philips seconded the motion.

Ms. Yturbide asked when you say for it to be reviewed annually, meaning that it would cease unless it was brought forward by vote again.

Mr. Miller agreed.

Chairman Slater clarified that is after counsel brings back the resolution for review and acceptance.

Motion carried with Slater voting nay.

Mr. Dallaire reported we had a long conversation with the developers of the Ranch. The improvements have been built. We didn't get the opportunity to take over the maintenance at that time. Sidewalks were cracked so there is quite a bit of painted concrete sidewalks that the developer will replace. The pavement seems to be in good condition. We are looking into the new pavement. The county has started requiring the new pavement as of 2007. The concern is the pavement has been down for 2 or 3 years and we have two more years before we have to do something to try and make that pavement last longer than 20 years. So they should be paying a prorated amount for that sealing of the street. I am working with county staff on that. That might be coming forward shortly. There are some minor things, a couple light standards are leaning. The new phase 2B is already built out. There are only a few homes left. They are starting phase 2A now. The builder does not like the way the foundations turned out so they are looking at changing the plans to slab on grade similar to what they did in Arbor Gardens. Anderson Engineering provided the towns an opportunity to review phase c through e. We have reviewed them and made comments. They have adjusted the plans. I have the plans and the hydrology report to get those submitted for Army Corps and Douglas County to build the trench. We will award the contract to Sierra View Construction to add the decorative tree grate and the new tree in front of the psychology office. The rock will be removed. The sidewalk at Heritage Bank has sunk and Heritage Bank will be paying for it as part of our contract. The sidewalk at Anker's Car Wash has come together similar to the panels we removed on 395 several years ago. We will replace those as well and possibly Gardner Park. We had one ramp added in Sunset Park by the Lampe Park tennis courts on Northampton. Walter & Walter came and wanted to know what kind of ramp and driveway approach we needed. This new one is compliant and they were willing to put it in per the standards. It is an ADA compliant ramp. Geoff has been working on a plan for the Arbor Gardens parcel. We did plant the one tree on the site on Arbor Day. He has come up with a plan. There will be an open house July 10th at New Beginnings. They have asked me to say a few words about that facility.

Mr. LaCost has been trying to incorporate ideas into one area to use as a test. My goal was to reduce the herbicides and pesticides that we currently use. If we can use natural plants and natural predators to combat the insects we will be better off and it will reduce the herbicide usage. There are companion plants you can use for roses. Putting plants that are comparable together will be a great addition. I also saw something interesting on Gardner Street. There are flowers coming up between the pavers. I was considering doing that for the park. Right across the street from this area is a senior citizen home so I was hoping to put community raised beds that are handicap accessible so the people across the way could have a small garden and take care of it.

Mr. Dallaire added we do have an Eagle Scout wanting to do a project.

Mr. LaCost would like to incorporate the garden and an arbor. There will be a two or three foot walkway between the circles so there will be walkways. We are using quite a bit of DG, but trying to incorporate more of the greenery.

Chairman Slater asked if he was going to use this concept for all the rest of it. My concern is, are you going to make sure you incorporate that throughout the town?

Mr. LaCost believed if it is successful we would be able to reduce the herbicide and pesticides. I understand if I can reduce the chemical usage on this garden, we can also reduce the chemical usage on the rest our parks and communities.

Mr. Philips asked how much maintenance we are talking about.

Mr. LaCost believed the bulbs would not need to be split for two, three or four years. When you do split them you could almost have a community sale. Ideally we want to do as little maintenance as possible.

Mr. Dallaire has incorporated the annuals in many areas. We have got to get to the point it's a priority and get those done. Staff just doesn't have the time for the tulips, daffodils and snapdragons. The problem is this is a brand new small piece of property. How do you make it look decent and useful. The design is functional and incorporates the New Beginnings facility, similar to the detention basin on the back side they have improved. People are always over there walking.

Mr. Miller asked if Mr. LaCost had spoken to Comstock Seed. The owner has done a lot of studies.

Mr. LaCost has talked with him. That's one of the reasons we will use the California poppies. The Comstock seed is more of a native natural plant and we would like to incorporate them in a lot of different areas.

Chairman Slater mentioned on Gardner Street 95 percent of the petunias are returns.

Mr. Dallaire explained that will be part of the discussion for the board along with the rate increase. We presented it to the board during the budget cycle. It is about \$3,000 for the year in fees. Is it going to be something that is part of doing business or do we need to do an increase? If we did a rate increase to cover it, it would be less than a penny per customer. So it isn't a significant amount of the budget.

Public comment closed.

**Motion Miller/Higuera to keep the meeting date for August the same as it says on the regular calendar.
Motion carried unanimously.**

Meeting adjourned 6:55 p.m.

Linda Slater
Chairman

Tom Dallaire
Town Manager

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Correspondence
2. **Recommended Motion:** Receive and file
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration

Prepared by: Tom Dallaire
4. **Meeting Date:** August 5, 2014 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued



Family Support Council of Douglas County

RECEIVED
JUL 07 2014

BY:

Imagine a community without family violence.....we can do it together!

BOARD OF DIRECTORS

June 30, 2014

Executive Officers

Jeanne Koerner
President

Alicia Main
Vice President

Tami Force
Interim Treasurer

Nancy Epstein
Secretary

Board Members

David Aymami

Arthur Eunson

Sharla Hales

Carrie Nicolaisen

Ted Thran

Interim Executive Director

Cory Jo Allen

Tom,

On behalf of the Board of Directors and the committed Staff of Family Support Council, I want to express our sincerest appreciation for your support and dedication to our Mission with your participation in the Agency's signature fundraising event, Grillin' & Chillin' BBQ & Blues in early June. More than 500 members of our Douglas County community enjoyed an evening of incredibly delicious barbeque, lively band entertainment, and the comraderie that occurs only when you can sit in a beautiful location and share it with friends and family.

We are grateful for all your assistance in preparation for and during the signature event for Family Support. You were always there at the other end of the phone to help in whatever way you could and I am very thankful for your guidance and direction.

Your commitment to Family Support Council's vision of a community without violence makes us all feel that our efforts have not gone unnoticed. We appreciate your support and will continue to work on the community's behalf to provide our services in domestic and sexual violence, parenting, children's therapy, the emergency women's shelter, and local presentations to the youth and adolescents in both our middle schools and the high school.

Again, please accept our sincerest thanks for your time, energy, and unwavering support of the Agency's diligent work in our community.

With extreme gratitude,

Cory Jo Allen
Interim Executive Director

1-2

Louthan, Carol

From: John&Judy Cates <johnandjudy7@gmail.com>
Sent: Thursday, July 17, 2014 9:50 AM
To: Louthan, Carol
Subject: Letter to Michael Plut re Ron Grove

To: Michael Plut
From: John and Judy Cates
Re: Landscape Maintenance
Date: July 17, 2014

Hi Michael,

We have recently moved into Stodick Estates South and are avid daily walkers. Landscaping is one of our hobbies and we always notice when areas are well groomed and when they are not. We have a beautiful view of Stodick Parkway and were immediately impressed with the beauty and regular maintenance of the landscaping.

The last few days during our walks down Toler, we observed a Gardnerville landscaper working very hard cleaning up what had been an eyesore for quite a while. On the second or third day we stopped to talk to Ron Grove and were very impressed with his horticultural background, his work ethic, and his knowledge of landscaping. Ron is very gregarious, professional, and obviously enjoys his work tremendously. On the way back from our walk the same day, we saw Ron talking to other Stodick Estates residents, and found they also were praising him for the great job he was doing.

Michael, we would like to congratulate you on hiring such an outstanding employee. Not only is Ron a wonderful addition to the landscaping team, he is a great public relations representative for the Town of Gardnerville.

Sincerely,
John and Judy Cates
1419 Arlen Lane
782-7823



NLC&M

Local Government Affairs Committee

Possible 2015 BDR Topics

Clean-up of Statutes Governing Planning and Zoning Authority

The Nevada chapter of the American Planning association has been contacted. They are discussing among themselves and may recommend specific changes to NRS 278. The LGAC agrees that using our planning experts to suggest needed changes would be a better route than seeking a study. We are waiting for the planning group to forward their suggestions.

Expand the allowed uses of residential construction taxes to improve parks.

Consider seeking an expansion of the allowed uses of residential construction taxes for park improvements, particularly in established communities where a new park cannot be constructed.

There is general agreement that there is a need to allow the use of this revenue for improvement, reconstruction and enhancement of older parks. Routine maintenance would not be an allowable use of RCT revenue.

Reversion of changes to public records laws implemented by 2013 SB74.

This bill made several changes to how local governments provide copies of public records and what can be charged for the copies. For example, the bill requires that local governments provide audio or video copies at no charge.

There is general agreement that if we can show substantial costs to our members this may be a good use of a BDR. We are still gathering information on this.

Amend the timelines in NRS 616B.336 and NRS 354 for furnishing audited financial statements to the Insurance Commissioner and Department of Taxation so that the statements are due on the same date.

Currently, audited financial statements from self-insured employers are due to the Insurance Commissioner within 120 days after the end of the fiscal year (October 30) while NRS 354 allows a local government 5 months after the end of the fiscal year (November 30) to submit audited financial statements to the Department of Taxation.

There is general agreement that this would be beneficial. We are checking to see if the Insurance Commissioner would be opposed or may submit the BDR.

Create and fund Nevada Coordinating Agency for the Main Streets USA Program
Communities in Nevada cannot be officially recognized as “Main Street USA” members due to the fact that Nevada does not have a coordinating agency. The Main Street program has very specific guidelines for coordinating agencies including an identified funding source. This BDR could seek to have the League or another entity named as the state coordinating agency. Funding would be in the \$300 – 500k range for the biennium.

We have talked to a representative from GOED and there is interest at the state level in the Main Street program. We have reached out to the Lt. Governor’s office as well.

Right to know what is being transported.

Amend the law to require notice to local governments about what is being transported on railways and highways within their jurisdictions. There was uniform consensus that, at a minimum, first responders should be aware of what types of material are transiting through a jurisdiction.

LCB is continuing to research this item for us. An email with their initial response was sent out to the group Monday, 7/28.

Net metering and solar installations.

Consider seeking the repeal of provisions passed last session regarding net metering of solar installations. The change in the law has resulted in a loss of substantial funds to local governments with solar installations.

We are seeking information on what this change is costing municipalities that have solar installations. If the cost is sufficient then the LGAC may recommend that this issue be addressed with a BDR.

Authorization for GIDs to add services without needing approval of county commission and expansion of list of services GIDs are allowed to offer (NRS 318).

NRS 318.116 provides a list of services a GID may offer. When a GID is created by a county commission the services the GID will provide is defined. Currently, a GID that wishes to add a new service has to go to the county commission to get permission. This BDR would remove that requirement. The BDR could also add additional services a GID can provide to NRS 318.116.

We are still gathering information on this. There is some concern that this bill would be opposed by the counties or NACO. There has been a suggestion that we seek out a legislator to sponsor this bill.

Prevailing Wage Trigger

NRS 338.080 requires that any public works project in excess of \$100,000 pay prevailing wages. This figure has not been changed since 1985. \$100,000 in 1985 equates to over \$217,000 in 2014.

We have talked to a couple of Assembly R's and they do not plan on bringing a bill this session. There was a comment made that the caucus may bring a bill. There is general agreement that if we do not have a deal with labor there is no possibility of getting this passed. There has been some talk of possibly introducing the bill with a population cap.

Extend date for closing fiscal year to allow for later augmentations to reflect year-end activity.

Extending the date for the close of the fiscal year would enable local governments to perform the final budget augmentation at a more appropriate time to reflect year-end activity. The current timeframe creates a situation where local governments are forced to predict the future with a month left in the fiscal year. This can be problematic, especially if an emergency arises after the final augmentation has been posted but before the close of the fiscal year, or in instances where amounts are unknown until after July 1. It is recommended that the date for the close of the fiscal year be extended to the end of August.

The City of Reno has provided the following regarding this item. After further discussion with our Finance/Budget staff, it appears that the more appropriate "fix" for this issue may actually be an amendment to the following NAC provision:

NAC 354.450 Deadline. (NRS 354.107, 354.594, 354.598005) The procedure for augmentation must be completed before June 30 of the affected fiscal year. [Tax Comm'n, Local Gov't Reg. part No. 10, eff. 1-13-72; A 11-8-74; 1-14-82]

The Legislative Committee also recommended that a "white paper" be prepared that reflect the positions of the League to be provided to the sponsor(s) of an anticipated tax bill. The tax issues include:

- A study on, or imposition of, a tax on services.
- Reduction in the statutory rate of depreciation for improvements to real property.

Other items that were suggested or may be of interest to League members that were not forwarded to LGAC for consideration.

Publication of reports on internet website in lieu of newspaper (2013 AB4)

Repeal outdated requirements that reports be published in a newspaper.

Assembly Aizley is expected to bring a BDR regarding this topic. It is our understanding that the press association has been put on notice that the requirements for publishing in newspapers will slowly be phased out.

Authorization to impose a franchise fee on satellite TV providers.

Satellite TV providers are currently exempt from franchise fees.

There was some concern about the perception that cities are just after revenue. It is possible that this issue can be addressed through the comprehensive tax bill expected to be introduced this session.

Changes to the dates on which municipal governments are required to submit preliminary and final budgets to the Department of Taxation.

The Legislative Committee didn't see this as a pressing issue.

Authority to charge service fee/assessment to vacant properties in Redevelopment Areas.

To reduce blight and encourage development in Redevelopment Areas, local governments should be given the authority to charge service fees/assessments to vacant properties located in such areas.

There was no interest in pursuing this topic.

Change funding formula for Ethics Commission to require all public employers to contribute.

Currently, pursuant to NRS 281A.270, only counties with a population over 10,000 and cities with a population greater than 15,000 located in those counties are responsible for funding the Ethics Commission. However, every public employee in the State of Nevada is subject to the jurisdiction of the Ethics Commission, so requiring all public employers to contribute would create a more equitable funding formula.

There was not consensus on this by the Legislative committee. There was discussion about getting our smaller members not being in favor of this.

Public records clean-up related to confidentiality.

There is no explicit statutory authority allowing a local government to redact personal information from 911 audio/transcripts prior to releasing them to the public, so NRS 239 should be amended to allow such redaction.

Language concerning the confidentiality of juvenile records should be clarified and strengthened to provide such records greater protection from public disclosure.

There was discussion about reaching out to the Administrative Office of the Courts to see if they would be interested in using a BDR to address these issues.

Home Rule (2013 SB2)

Attempt to gain at least functional home rule. Nevada is considered a "Dillon's Rule" state. Judge John Dillon issued an opinion in 1868 that opined that municipal governments are a creation of the state legislature and therefore only have the powers that expressly granted to them, or necessary or essential to carry out expressly granted powers, by the legislature. This

means that unless a municipality cannot act unless it has specific statutory authority to take the action. A better, more flexible, approach to municipal government would allow municipal governments to take actions unless they are prohibited or limited by statute.

Senator Goicoechea has said that he will introduce a home rule bill this session.

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
2. **Recommended Motion:** Accept as submitted
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration
Prepared by: Carol Louthan
4. **Meeting Date:** August 5, 2014 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:**

| | |
|-------------------------------|---|
| Residential Accounts | 1749 |
| Commercial Accounts | 215 |
| Green Waste Accounts | 1219 |
| Cleanup Dumpsters | 6 |
| X-cans | 690 |
| # of new residential accounts | 9 accts transferred to new owners & 3 new accts |
| # of new commercial accounts | 1 new acct (Grocery Outlet & 1 transferred (Overland Hotel sold to Ranch Loan Trio) |
| Minimum User Accounts | 39 |
| Total tons of trash | 355.83 |
| Total tons of Greenwaste | 52.27 |

Report by Mike Plut: Parks: the parks are being mowed two times a week to keep up with the mulching. Weeds and overgrowth are still problem. All of our water backflow check devices have been checked and only one needs a servicing, it'll get a rebuild kit and rechecked for the water company.

One of our seasonal employees was not working out and we had to let him go.

Public works: The Company and Decker ditch have been cleaned out by a contractor. Weeds are an ongoing problem throughout town. We're trying to keep on top of weeds this year's crop is making it difficult in both parks and right of ways. The dead-end sign has been relocated on Marion Russell so that it does not interfere with the trees. The dead-end signed at Sterling Ln. on S. Marion Russell Court has been moved and is now visible from at least Lampe Dr. The new street name signs and stop signs have been installed in the Chichester neighborhood to replace the faded sign.

Near the end of the month the state was out jetting the slot drains on 395 to improve storm drainage.

Our storm drains did well in the storm we had flooding that that I believe only backed up because of the quantity of rain in the short timeframe everything receded well, although we are installing diversion boards to route water from Stodick Parkway to Crestmore pond.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- ☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve July claims
2. **Recommended Motion:** Approve as submitted
Funds Available: ☒ Yes ☐ N/A
3. **Department:** Administration

Prepared by: Carol Louthan
4. **Meeting Date:** August 5, 2014 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Accounts Payable by G/L Distribution Report

G/L Date Range 07/01/14 - 07/31/14

| Vendor | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|---|------------------|---------------------|--|-------------|--------------|------------|------------------------|---------------|--------------|----------------|
| Fund 610 - Gardnerville Town Department 921 - Gardnerville Admin | | | | | | | | | | |
| Account 510.150 - Board Compensation | | | | | | | | | | |
| 4288 - Higuera Lloyd W | 7/14 BOARD | G'VILLE | Paid by Check # 622097 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 250.00 |
| 28960 - Miller Kenneth | 7/14 BOARD | G'VILLE | Paid by Check # 622124 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 250.00 |
| 18629 - Phillips Michael | 7-14 BOARD | G'VILLE | Paid by Check # 622156 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 250.00 |
| 2969 - Slater Linda | 7-14 BOARD | G'VILLE | Paid by Check # 622184 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 275.00 |
| | | | Account 510.150 - Board Compensation Totals | | | | Invoice Transactions 4 | | | \$1,025.00 |
| Account 511.201 - PEBS-Ret.Medical | | | | | | | | | | |
| 20219 - NV ST Public Employees | 7-14 PREMIUMS | 731 | Paid by Check # 622984 | | 07/14/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 20.90 |
| | | | Account 511.201 - PEBS-Ret.Medical Totals | | | | Invoice Transactions 1 | | | \$20.90 |
| Account 520.055 - Telephone Expense | | | | | | | | | | |
| 13097 - Verizon Wireless | 9727900254 | 842011146-00001 | Paid by Check # 622793 | | 07/01/2014 | 07/18/2014 | 07/18/2014 | | 07/18/2014 | 165.07 |
| | | | Account 520.055 - Telephone Expense Totals | | | | Invoice Transactions 1 | | | \$165.07 |
| Account 520.060 - Postage/Po Box Rent | | | | | | | | | | |
| 25294 - F P Mailing Solutions | R1102060084 | 600003046 | Paid by Check # 622888 | | 07/04/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 44.93 |
| | | | Account 520.060 - Postage/Po Box Rent Totals | | | | Invoice Transactions 1 | | | \$44.93 |
| Account 520.093 - Utilities-Sewer | | | | | | | | | | |
| 2030 - Minden-Gardnerville Sanitation | 14-070290 | 0296 | Paid by Check # 622383 | | 07/01/2014 | 07/11/2014 | 07/11/2014 | | 07/11/2014 | 67.71 |
| 2030 - Minden-Gardnerville Sanitation | 14-070581 | 0594 | Paid by Check # 622383 | | 07/01/2014 | 07/11/2014 | 07/11/2014 | | 07/11/2014 | 21.16 |
| | | | Account 520.093 - Utilities-Sewer Totals | | | | Invoice Transactions 2 | | | \$88.87 |
| Account 520.097 - Maint B&G | | | | | | | | | | |
| 5358 - ABC Fire Inc | IN00020578 | 4386 | Paid by Check # 622812 | | 07/07/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 335.45 |
| | | | Account 520.097 - Maint B&G Totals | | | | Invoice Transactions 1 | | | \$335.45 |
| Account 520.169 - EMRB Assessment | | | | | | | | | | |
| 2401 - NV ST Dept Business/Industry | AA14-337 | PAYROLL | Paid by Check # 622142 | | 06/20/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 67.50 |
| | | | Account 520.169 - EMRB Assessment Totals | | | | Invoice Transactions 1 | | | \$67.50 |
| Account 520.187 - Internet Expense | | | | | | | | | | |
| 15887 - Charter Communications | 0012509 7/14 | 8354110060012509 | Paid by Check # 622560 | | 07/08/2014 | 07/18/2014 | 07/18/2014 | | 07/18/2014 | 65.00 |
| | | | Account 520.187 - Internet Expense Totals | | | | Invoice Transactions 1 | | | \$65.00 |

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Accounts Payable by G/L Distribution Report

G/L Date Range 07/01/14 - 07/31/14

| Vendor | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|--|---------------|---------------------|---|-------------|--------------|------------|------------|-------------------------|--------------|-------------------|
| Fund 610 - Gardnerville Town | | | | | | | | | | |
| Department 921 - Gardnerville Admin | | | | | | | | | | |
| Account 532.056 - Subscriptions | | | | | | | | | | |
| 2667 - Record Courier | 7034794 14-15 | 7034794/GVILLE | Paid by Check # 622429 | | 06/23/2014 | 07/11/2014 | 07/11/2014 | | 07/11/2014 | 27.30 |
| | | | Account 532.056 - Subscriptions Totals | | | | | Invoice Transactions 1 | | <u>\$27.30</u> |
| 2549 - Dallaire Tom-Petty Cash | 7-14 GVILLE | PETTY CASH | Paid by Check # 622868 | | 07/15/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 16.00 |
| | | | Account 533.800 - Office Supplies Totals | | | | | Invoice Transactions 1 | | <u>\$16.00</u> |
| 16648 - E Squared C Inc | 40893 | GVILLE | Paid by Check # 622589 | | 07/01/2014 | 07/18/2014 | 07/18/2014 | | 07/18/2014 | 37.50 |
| | | | Account 533.806 - Software Totals | | | | | Invoice Transactions 1 | | <u>\$37.50</u> |
| | | | Department 921 - Gardnerville Admin Totals | | | | | Invoice Transactions 15 | | <u>\$1,893.52</u> |

Accounts Payable by G/L Distribution Report

G/L Date Range 07/01/14 - 07/31/14

| Vendor | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|--|-------------|---------------------|---|-------------|--------------|------------|------------|------------------------|--------------|----------------|
| Fund 610 - Gardnerville Town | | | | | | | | | | |
| Department 923 - Parks & Recreation | | | | | | | | | | |
| Account 520.084 - Replacement & Repair | | | | | | | | | | |
| 1130 - Do Co Weed Control | 1823 | G'VILLE | Paid by Check # 622880 | | 07/08/2014 | 07/25/2014 | 07/25/2014 | 07/25/2014 | | 536.25 |
| | | | Account 520.084 - Replacement & Repair Totals | | | | | Invoice Transactions 1 | | \$536.25 |
| 2030 - Minden-Gardnerville Sanitation | 14-070763 | 0778 | Paid by Check # 622383 | | 07/01/2014 | 07/11/2014 | 07/11/2014 | 07/11/2014 | | 126.96 |
| | | | Account 520.093 - Utilities-Sewer Totals | | | | | Invoice Transactions 1 | | \$126.96 |
| 7422 - Wheeler Screen Printing | 3181 | G'VILLE | Paid by Check # 622500 | | 07/03/2014 | 07/11/2014 | 07/11/2014 | 07/11/2014 | | 274.25 |
| 3115 - Swank Motion Pictures Inc | RG1944967 | 0223170001 | Paid by Check # 623030 | | 07/08/2014 | 07/25/2014 | 07/25/2014 | 07/25/2014 | | 374.00 |
| | | | Account 533.817 - Small Projects Totals | | | | | Invoice Transactions 2 | | \$648.25 |
| | | | Department 923 - Parks & Recreation Totals | | | | | Invoice Transactions 4 | | \$1,311.46 |

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Accounts Payable by G/L Distribution Report

G/L Date Range 07/01/14 - 07/31/14

| Vendor | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|--|----------------------|---------------------|---------------------------|-------------|--------------|------------|------------|-------------------------|--------------|----------------|
| Fund 610 - Gardnerville Town | | | | | | | | | | |
| Department 926 - Other Public Works | | | | | | | | | | |
| Account 520.084 - Replacement & Repair | | | | | | | | | | |
| 1130 - Do Co Weed Control | 1823 | G'VILLE | Paid by Check # 622880 | | 07/08/2014 | 07/25/2014 | 07/25/2014 | 07/25/2014 | | 536.25 |
| Account 532.028 - Uniforms | | | | | | | | Invoice Transactions 1 | | \$536.25 |
| 5666 - Allied Uniform Sales | 3477 | G'VILLE | Paid by Check # 622522 | | 07/02/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | | 293.48 |
| 26819 - Martin Jody | 7-14 PANTS | G'VILLE | Paid by Check # 622651 | | 07/07/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | | 37.27 |
| Account 562.000 - Capital Projects | | | | | | | | Invoice Transactions 2 | | \$330.75 |
| 2926 - NV Energy | 3000696919 14 -15 | 21711 G'VILLE | Paid by Check # 622973 | | 07/08/2014 | 07/25/2014 | 07/25/2014 | 07/25/2014 | | 4,000.00 |
| Account 562.000 - Capital Projects | | | | | | | | Invoice Transactions 1 | | \$4,000.00 |
| Department 926 - Other Public Works | | | | | | | | Invoice Transactions 4 | | \$4,867.00 |
| Fund 610 - Gardnerville Town | | | | | | | | Invoice Transactions 23 | | \$8,071.98 |

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Accounts Payable by G/L Distribution Report

G/L Date Range 07/01/14 - 07/31/14

| Vendor | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|--|--------------|---------------------|--|-------------|--------------|------------|------------|------------------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 510.150 - Board Compensation | | | | | | | | | | |
| 4288 - Higuera Lloyd W | 7/14 BOARD | G'VILLE | Paid by Check # 622097 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 250.00 |
| 28960 - Miller Kenneth | 7/14 BOARD | G'VILLE | Paid by Check # 622124 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 250.00 |
| 18629 - Philips Michael | 7-14 BOARD | G'VILLE | Paid by Check # 622156 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 250.00 |
| 2969 - Slater Linda | 7-14 BOARD | G'VILLE | Paid by Check # 622184 | | 06/26/2014 | 07/03/2014 | 07/03/2014 | | 07/03/2014 | 275.00 |
| | | | Account 510.150 - Board Compensation Totals | | | | | Invoice Transactions 4 | | \$1,025.00 |
| 13097 - Verizon Wireless | 9727900254 | 842011146-00001 | Paid by Check # 622793 | | 07/01/2014 | 07/18/2014 | 07/18/2014 | | 07/18/2014 | 165.08 |
| | | | Account 520.055 - Telephone Expense Totals | | | | | Invoice Transactions 1 | | \$165.08 |
| 25294 - F P Mailing Solutions | RI102060084 | 600003046 | Paid by Check # 622888 | | 07/04/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 44.92 |
| | | | Account 520.060 - Postage/Po Box Rent Totals | | | | | Invoice Transactions 1 | | \$44.92 |
| 5059 - Hydraulic Industrial Services Inc | 22020 | G'VILLE | Paid by Check # 622627 | | 07/03/2014 | 07/18/2014 | 07/18/2014 | | 07/18/2014 | 185.77 |
| | | | Account 520.084 - Replacement & Repair Totals | | | | | Invoice Transactions 1 | | \$185.77 |
| 2030 - Minden-Gardnerville Sanitation | 14-070290 | 0296 | Paid by Check # 622383 | | 07/01/2014 | 07/11/2014 | 07/11/2014 | | 07/11/2014 | 67.71 |
| 2030 - Minden-Gardnerville Sanitation | 14-070581 | 0594 | Paid by Check # 622383 | | 07/01/2014 | 07/11/2014 | 07/11/2014 | | 07/11/2014 | 21.16 |
| | | | Account 520.093 - Utilities-Sewer Totals | | | | | Invoice Transactions 2 | | \$88.87 |
| 5358 - ABC Fire Inc | IN00020578 | 4386 | Paid by Check # 622812 | | 07/07/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 335.46 |
| | | | Account 520.097 - Maint B&G Totals | | | | | Invoice Transactions 1 | | \$335.46 |
| 15887 - Charter Communications | 0012509 7/14 | 8354110060012509 | Paid by Check # 622560 | | 07/08/2014 | 07/18/2014 | 07/18/2014 | | 07/18/2014 | 65.00 |
| | | | Account 520.187 - Internet Expense Totals | | | | | Invoice Transactions 1 | | \$65.00 |
| 2549 - Dallaire Tom-Petty Cash | 7-14 G'VILLE | PETTY CASH | Paid by Check # 622868 | | 07/15/2014 | 07/25/2014 | 07/25/2014 | | 07/25/2014 | 45.00 |
| | | | Account 521.135 - Legal-Collection Cost Totals | | | | | Invoice Transactions 1 | | \$45.00 |

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Accounts Payable by G/L Distribution Report

G/L Date Range 07/01/14 - 07/31/14

| Vendor | Invoice No. | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Amount |
|--|---------------|---------------------|---------------------------|---|--------------|------------|-------------------------|---------------|--------------|----------------|
| Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation | | | | | | | | | | |
| Account 532.028 - Uniforms | 3477 | G'VILLE | Paid by Check # 622522 | 07/02/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 293.49 |
| 5666 - Allied Uniform Sales | | | Paid by Check # 622651 | 07/07/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 37.27 |
| 26819 - Martin Jody | 7-14 PANTS | G'VILLE | | Account 532.028 - Uniforms Totals | | | Invoice Transactions 2 | | | \$330.76 |
| Account 532.056 - Subscriptions | | | | | | | | | | |
| 2667 - Record Courier | 7034794 14-15 | 7034794/G'VILLE | Paid by Check # 622429 | 06/23/2014 | 07/11/2014 | 07/11/2014 | 07/11/2014 | 07/11/2014 | 07/11/2014 | 27.30 |
| Account 533.806 - Software | | | | Account 532.056 - Subscriptions Totals | | | Invoice Transactions 1 | | | \$27.30 |
| 16648 - E Squared C Inc | 40893 | G'VILLE | Paid by Check # 622589 | 07/01/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 07/18/2014 | 37.50 |
| | | | | Account 533.806 - Software Totals | | | Invoice Transactions 1 | | | \$37.50 |
| | | | | Department 925 - Health & Sanitation Totals | | | Invoice Transactions 16 | | | \$2,350.66 |
| | | | | Fund 611 - Gardnerville Health & San Totals | | | Invoice Transactions 16 | | | \$2,350.66 |
| | | | | Grand Totals | | | Invoice Transactions 39 | | | \$10,422.64 |

* = Prior Fiscal Year Activity

3-7

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve a request by the Douglas County Republican Committee to hold a political barbeque fundraiser in Heritage Park October 11, 2014 from 9:00 a.m. to 5:00 p.m. designated a Class III use per park use and reservation policy.
2. **Recommended Motion:** Approve
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration

Prepared by: Tom Dallaire
4. **Meeting Date:** August 5, 2014 **Time Requested:** N/A
5. **Agenda:** ☒ Consent ☐ Administrative
6. **Background Information:** See attached.
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**

| | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Submitted 7/8/14



Park Use/Street Closure/Special Event Application
Reservation Form/Release of Liability/Indemnification Agreement
1407 US Highway 395 N - Gardnerville, Nevada 89410
(775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): SATURDAY, OCT. 11, 2014

Organization: DCRCC Corporation: Yes ☐ No ☒
(If a corporation, a copy of the Articles of Incorporation must be attached)

Contact Person: 775-781-4849 email: dcrcgap@gmail.com
Home/Cell Phone: --- Business Phone: Same Fax: ---
Mailing Address: 1507 Hwy. 395N - Ste. B, Gardnerville, NV 89410
(If corporation, attach home or business phone and addresses of president, vice-president and secretary)

Requesting: Heritage Park ☒ Is request for exclusive use of park: Yes ☒ No ☐
If Heritage Park but not exclusive use, describe which area of park is being requested:

Requesting: Street Closure NO Street(s) proposing to be closed: ---

(US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit;
Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)

Requesting: Other NO Location of Event/Activities (if other than Heritage Park):

(Submit letter of property owner's permission if event is to be held on private property)

Name and description of event, concessions, fund-raiser, etc.: political BBQ

Event date(s): 10-11-14 Event hours (including set up & tear down): 9:00A-5:00P = 8-2

This event is: Non-Profit: ☒ For Profit: ☐ Closed to Public: ☐ Open to Public: ☒
(Non-profit organizations must submit IRS 501c letter with application)

If non-profit event, describe who benefits from proceeds of event: DCRCC

Number of patrons, customers, spectators, participants, etc. expected to attend on **each day** of the event: 200

(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)

Event Insurance Carrier: MERIDIEN, C.C. Phone: ?

(Certificate of Insurance **must be attached to this application** and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits)

7/8/14 - will send rider per template direct from insurer.

7/7/14 msg Cx1 - need spelling of last name. 4-2

Is a fee charged to attend the event: Yes X No _____
Is food being served: Yes X No _____ If yes, Health Permit # _____
Will alcohol be sold or served: Yes X No _____ Liquor licenses/permits may be required
Will there be band or amplified music: Yes X No _____
Will you have tents, canopies, bounce houses, dance floors, etc.? Yes X No _____
If yes, specify quantity, dimensions, etc.: 1 tent - 20 x 50

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)

Clean-up/Sanitation/Garbage Plan: Town bin

(Groups of 50 or more are required to pay a minimum of one \$25 dumpster service fee; park restrooms accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)

Water and Sanitation Plan if food sold or consumed during event: NONE CATERED EVENTS

(Town's water coupler is available if you use hoses for water)

Other Town services, if required: NONE Electricity

(Electrical outlets, pavilion lighting, etc.)

Event Parking Area: Streets

(Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted)

Fire/Emergency Medical Services Plan: ? Ask Tom

(Submit East Fork Fire Protection District authorization and approval)

Security Plan if overnight use of Town facilities planned: NO

(Submit Douglas County Sheriff's Office authorization and approval)

Event Layout: All applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. **If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.**

A copy of the approved form MUST be at the event

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant:

Carl Schnock, DCRCK Treasurer Carl Schnock 7/7/14

Signature Printed Name Date

(If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation)

(Town Office Use Only)

Heritage Park:

\$ 200 ~~\$ 300~~ Usage \$25/hr (\$300/day max) Paid \$ 200 Date: 7/8/14 CK# 4063
\$ 300 ~~\$ 300~~ Park Deposit \$300 Paid \$ 300 Date: 7/8/14 CK# 4063
Dumpster \$25/each Paid \$ _____ Date: _____
Additional Fees/Description \$ _____
Deposit Refunded Paid \$ _____ Date: _____ Facility Reviewed: _____

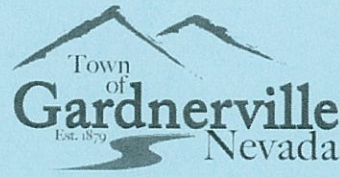
Street Closure:

Application Fee \$100 Paid \$ N/A Date: _____

Scheduled for Town Board Agenda: 8/5/14 Approved: _____
Scheduled for Douglas County Commissioner Agenda: Approved: _____

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Approve Gardnerville Special Event Application for the 24th Annual Carson Valley Sertoma Oktoberfest scheduled for September 21, 2014 in Heritage Park, designated a Class II use per park use and reservation policy.

2. **Recommended Motion: Approve**
Funds Available: ☐ Yes ☒ N/A

1. **Department: Administration**

Prepared by: Tom Dallaire

2. **Meeting Date: August 5, 2014 Time Requested: N/A**

3. **Agenda:** ☒ Consent ☐ Administrative

Background Information: See attached application.

4. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

5.

6. **Board Action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued



Park Use/Street Closure/Special Event Application
Reservation Form/Release of Liability/Indemnification Agreement
1407 US Highway 395 N - Gardnerville, Nevada 89410
(775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): 6-16-2014

Organization: Carson Valley Senior Club Corporation: Yes ☒ No ☐
(If a corporation, a copy of the Articles of Incorporation must be attached) 5013c

Contact Person: Jim Woods email: Jim.Woods@CarsonValley.org
Home/Cell Phone: 76-265-3914 Business Phone: 775-720-7009 Fax: N/A
Mailing Address: 1260 Hawthorne Way Gardnerville NV 89460
(If corporation, attach home or business phone and addresses of president, vice-president and secretary)

Requesting: Heritage Park ☒ Is request for exclusive use of park: Yes ☐ No ☒
If Heritage Park but not exclusive use, describe which area of park is being requested:
The area North of Cluckerton/Gilman Rd

Requesting: Street Closure ☒ Street(s) proposing to be closed: _____

(US Hwy 395, SR75, and streets closed at intersections of US Hwy 395 require NDOT encroachment permit;
Waterloo, Toler, Elges, Grant, Stodick, and Muller require County permission)

Requesting: Other ☒ Location of Event/Activities (if other than Heritage Park): _____

(Submit letter of property owner's permission if event is to be held on private property)

Name and description of event, concessions, fund-raiser, etc.: FUND RAISER FOR LOCAL
Charity

Event date(s): 21 Sept 2014 Event hours (including set up & tear down): 9am - 530pm

This event is: Non-Profit: ☒ For Profit: ☐ Closed to Public: ☐ Open to Public: ☒
(Non-profit organizations must submit **IRS 501c** letter with application) * Attached

If non-profit event, describe who benefits from proceeds of event: Local Charities

Number of patrons, customers, spectators, participants, etc. expected to attend on **each day** of the event:
400

(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)

Event Insurance Carrier: Lawton Companies LLC - Kansas City MO Phone: 816-960-7000
(Certificate of Insurance must be attached to this application and must name the Town of Gardnerville as additional insured, and date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes ☐ No ☒
Is food being served: Yes ☒ No ☐ If yes, Health Permit # _____
Will alcohol be sold or served: Yes ☒ No ☐ Liquor licenses/permits may be required
Will there be band or amplified music: Yes ☒ No ☐
Will you have tents, canopies, bounce houses, dance floors, etc.? Yes ☒ No ☐
If yes, specify quantity, dimensions, etc.: SEE Attached Site Plan

(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)

Clean-up/Sanitation/Garbage Plan: SEPTONIA WILL PROVIDE OFFSITE TRASH CAN -
EMPTIED AS NEEDED - DUMPSTORY BY TOA
(Groups of 50 or more are require to pay a minimum of one \$25 dumpster service fee; park restrooms accommodate a maximum of 100 people, one port-a-potty is required for every 100 people over 100)

Water and Sanitation Plan if food sold or consumed during event: TOWN OF CANNONVILLE
WATER VIA HOSE; COUPLER - SANITATION: TOA & NEW. JOHN AS NEEDED
(Town's water coupler is available if you use hoses for water)

Other Town services, if required: ELECTRICAL POWER FROM PAVILLION (150/15V)
(Electrical outlets, pavilion lighting, etc.)

Event Parking Area: DIRT PARKING LOT WITH LETTER OF PERMISSION! WILL BE
(Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted)

Fire/Emergency Medical Services Plan: NOTICE TO Sheriff Office! Douglas Co Fire
(Submit East Fork Fire Protection District authorization and approval)

Security Plan if overnight use of Town facilities planned: N/A
(Submit Douglas County Sheriff's Office authorization and approval)

Event Layout: All applicants **MUST** provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. **If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.**

A copy of the approved form MUST be at the event

WAIVER OF LIABILITY

The **UNDERSIGNED**, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant:

James Woods CHAIRMAN Oktoberfest
Signature Printed Name Date 7/25/14

(If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation)

(Town Office Use Only)

Heritage Park:

| | | |
|-------------------------------|--------------------|--------------------------------------|
| Usage \$25/hr (\$300/day max) | Paid \$ <u>100</u> | Date: <u>7/25/14</u> |
| Park Deposit \$300 | Paid \$ _____ | Date: _____ |
| Dumpster \$25/each | Paid \$ _____ | Date: _____ |
| Additional Fees/Description | \$ _____ | |
| Deposit Refunded | Paid \$ _____ | Date: _____ Facility Reviewed: _____ |

Street Closure:

Application Fee \$100 Paid \$ _____ Date: _____

Scheduled for Town Board Agenda: _____ Approved: _____
Scheduled for Douglas County Commissioner Agenda: _____ Approved: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/26/2013

9/1/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC-1 KANSAS CITY
444 W. 47TH STREET, SUITE 900
KANSAS CITY MO 64112-1906
(816) 960-9000

CONTACT

NAME:

PHONE (A/C, No, Ext):

FAX (A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: PHILADELPHIA INDEMNITY INSURANCE

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
1080371 SERTOMA INC
AND ITS SUBSIDIARIES
1912 E. MEYER BLVD
KANSAS CITY MO 64132

COVERAGES SERIN03

CERTIFICATE NUMBER: 10455324

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|----------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY | Y | N | PHPK1066464 | 9/1/2013 | 9/1/2014 | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) \$ 20,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | | | | | | | \$ |
| A | AUTOMOBILE LIABILITY | N | N | PHPK1066464 | 9/1/2013 | 9/1/2014 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ XXXXXXXX |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ XXXXXXXX |
| | <input checked="" type="checkbox"/> HIRED AUTOS | | | | | | PROPERTY DAMAGE (Per accident) \$ XXXXXXXX |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | \$ XXXXXXXX |
| | <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | | | | |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB | | N | PHUB432385 | 9/1/2013 | 9/1/2014 | EACH OCCURRENCE \$ 1,000,000 |
| | <input type="checkbox"/> EXCESS LIAB | | N | | | | AGGREGATE \$ 1,000,000 |
| | <input type="checkbox"/> CLAIMS-MADE | | | | | | \$ XXXXXXXX |
| | DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 | | | | | | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | NOT APPLICABLE | | | WC STATUTORY LIMITS |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y/N | N/A | | | | OTH-ER |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. EACH ACCIDENT \$ XXXXXXXX |
| A | LIQUOR LIABILITY | N | N | PHPK1066464 | 9/1/2013 | 9/1/2014 | E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX |
| | | | | | | | 1,000,000 OCCURRENCE |
| | | | | | | | 1,000,000 AGGREGATE |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CARSON VALLEY SERTOMA (NV) # 10739 - TOWN OF GARDNERVILLE NEVADA IS NAMED AS ADDITIONAL INSURED UNDER GENERAL LIABILITY, SUBJECT TO POLICY TERMS & CONDITIONS, WITH RESPECT TO CARSON VALLEY SERTOMA'S OKTOBERFEST SEPTEMBER 22, 2013.

CERTIFICATE HOLDER

CANCELLATION

10455324

TOWN OF GARDNERVILLE
1407 HIGHWAY 395
GARDNERVILLE NV 89410

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



STATE OF NEVADA
DEPARTMENT OF TAXATION

1550 E. College Parkway
Suite 115
Carson City, Nevada 89706-7937

Phone: (775) 687-4820 • Fax: (775) 687-5981

In-State Toll Free: 800-992-0900

Web Site: <http://tax.state.nv.us>

KENNY C. GUINN
Governor

DAVID P. PURSELL
Executive Director

June 30, 2002

LAS VEGAS OFFICE
Grant Sawyer Office Building
Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 486-2300
Fax: (702) 486-2373

RENO OFFICE
4600 Kietzke Lane
Building O, Suite 263
Reno, Nevada 89502
Phone: (775) 688-1295
Fax: (775) 688-1333

Account Number: RCE-002-483

Exp date: June 30, 2007

CARSON VALLEY SERTOMA
PO BOX 1546
MINDEN NV 89423

Pursuant to NRS 372.326 and related statutes, CARSON VALLEY SERTOMA has been granted sales/use tax exempt status as a charitable organization. Direct purchases of tangible personal property made by CARSON VALLEY SERTOMA are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to CARSON VALLEY SERTOMA are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.343, this letter of exemption will be revoked.

Sincerely,

Richard Reed, Tax Administrator I
Compliance Division, Carson City District

TAX ID # 43-1155565

2-17N JCE



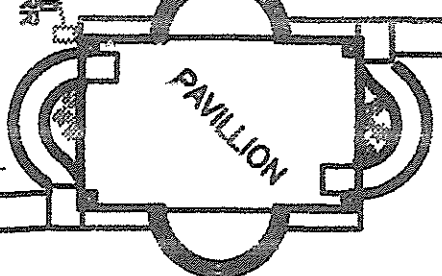
STOWED BOX TRUCK! Need keys.

bring for messes

CHAPEL

20' x 20' SHED
CANNES
AND
TUBS

20' x 20' SHED
APRIL 15
P.L. 1012
WIR DRAIN



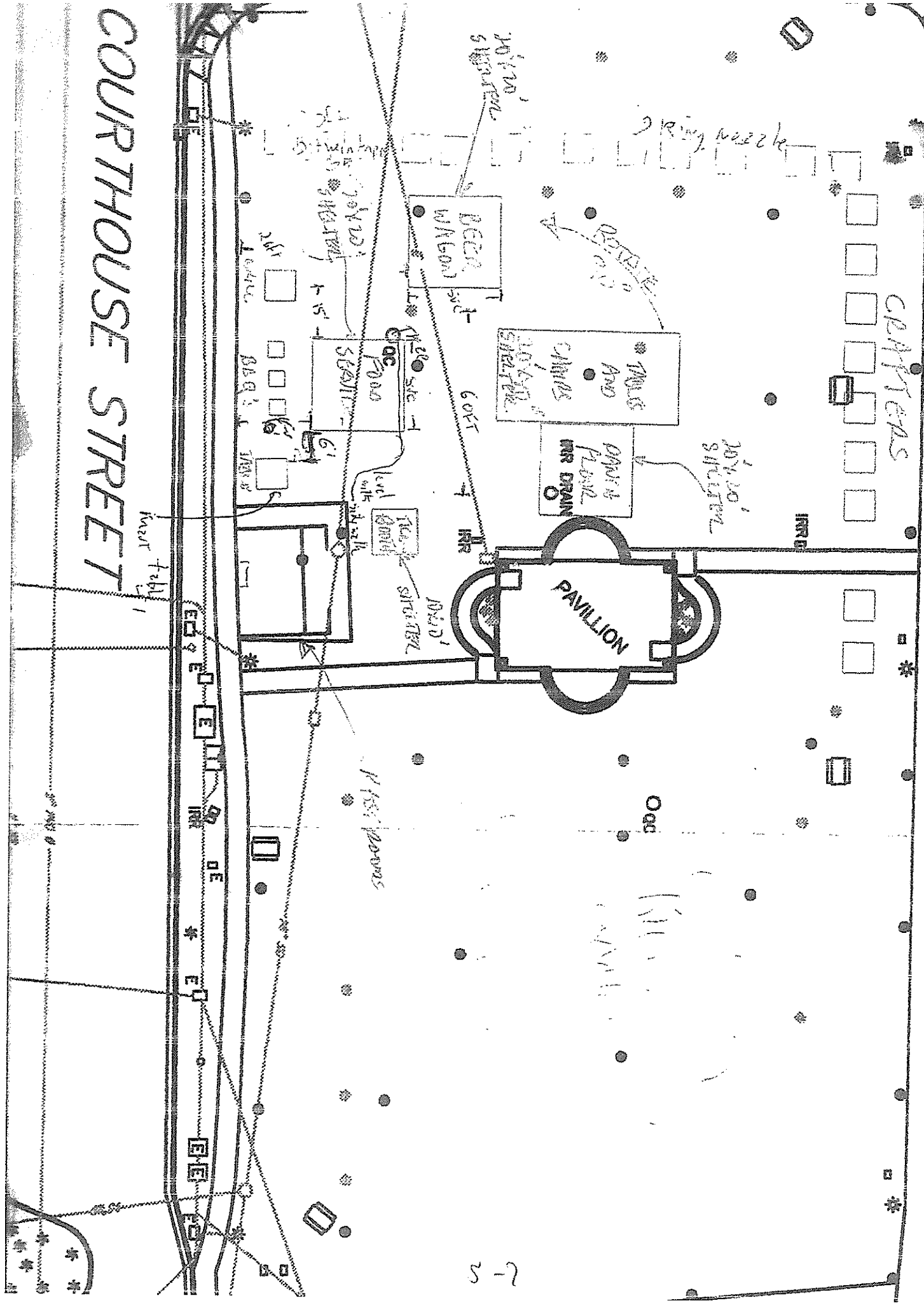
20' x 20' SHED
BEGON
WALTON

20' x 20' SHED
FOOD
STATION

20' x 20' SHED
TUBS
AND
CANNES

1500' PAVILION

COURTHOUSE STREET



Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve Proclamation 2014P-02 recognizing the week of August 11th through August 17th, 2014 as Brain Injury Awareness week; with public comment prior to Board action.
2. **Recommended Motion:** Approve Proclamation 2014P-02 recognizing the week of August 11th through August 17th, 2014, as Brain Injury Awareness Week.
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** August 5, 2014 **Time Requested:** 10 minutes
6. **Agenda:** ☐ Consent ☒ Administrative
7. **Background Information:** See attached. Presentation by Michael Smith at meeting.
8. **Other Agency Review of Action:** ☐ Douglas County ☐ N/A
9. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Town of Gardnerville
Proclamation 2014P-02

**A Proclamation by the Gardnerville Town Board recognizing the week of
August 11th through August 17th, 2014 as
Brain Injury Awareness Week**

Whereas, a traumatic brain injury (TBI) is a blow, jolt or bump to the head or a penetrating head injury that disrupts the brain's normal function, often resulting in a lifetime of physical, cognitive and behavior challenges;

Whereas, 1.7 million Americans, including 475,000 children, sustain a traumatic brain injury each year, and as many as 5.3 million people nationwide live with long-term disabilities due to TBI;

Whereas, every 21 seconds, someone in the United States will sustain a traumatic brain injury (TBI), which equals more than 4,000 people daily; and

Whereas, the average lifetime cost of care for a person with a severe traumatic brain injury ranges from \$600,000 to \$1,875,000; and

Whereas, the effects of brain injury are devastating emotionally and financially to families; and

Whereas, many individuals with brain injury can make valuable contributions to our society with appropriate services and supports; and

Whereas, public awareness is critical to the prevention of brain injury and to enhancing the recovery process of all individuals affected; and

NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM THE WEEK OF AUGUST 11th THROUGH AUGUST 17th, 2014AS BRAIN INJURY AWARENESS WEEK IN GARDNERVILLE.

Adopted: This 5th Day of August 2014.

GARDNERVILLE TOWN BOARD MEMBERS

Linda Slater, Chairman

Lloyd Higuera, Vice-Chairman

Mary Wenner, Member

Mike Philips, Member

Ken Miller, Member



Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for July 2014.
2. **Recommended Motion: Receive and file**
 - a. **Funds Available:** ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Paula Lochridge
5. **Meeting Date:** August 5, 2014 **Time Requested:** 5-10 minutes
6. **Agenda:** ☐ Consent ☒ Administrative
7. **Background Information** N/A
8. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
9. **Board Action:**

| | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



Board Member Terms

Through June 30, 2015

- Suzanne Carreau
- Norie Jenkins

Through June 30, 2016

- Dorette Caldana
- Kenneth Garber
- Margaret Pross

Through June 30, 2017

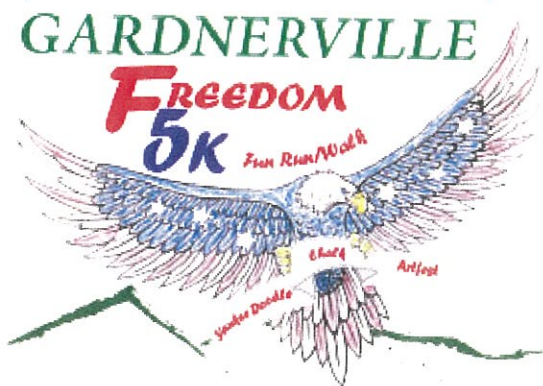
- Tara Addeo
- Scott Bergan
- Stephanie Waggoner

Gardnerville Town Board Liaison

- Ken Miller



“Freedom 5K Fun Run & Walk/ Yankee Doodle Chalk Artfest”



Congratulations to all of the participants in the Fun Run/Walk! Here are our 1st, 2nd and 3rd place finishers... time unofficial:



1st Place: Mark Gookin with a time of 21:22



2nd Place: Jeff Gordon with a time of 22:19



3rd Place: Madison Cole with a time of 22:45.

A special thank you to all of our partners including: [Carson Valley Arts Council](#), [East Fork Gallery](#), [Carson Valley Lions Club](#), [Shop Small N. NV](#), the American Cancer Society and [Rolling Thunder Entertainment Co.](#) of Nevada

CARSON VALLEY TIMES

Valley Fourth of July events abound in Gardnerville, Genoa and Minden

Staff Reports

Fourth of July festivities are scheduled around the Valley today, with everything from a 5K run and sidewalk art at Gardnerville's Heritage Park to a bike parade and free lunch at Minden Town Park.

Fireworks will be at Lake Tahoe at dusk (after 9 p.m.) and at Mills Park in Carson City (also at dusk).

Wherever you go and whatever you do, please feel free to share your Fourth of July photos with us! E-mail to joey@carsonvalleytimes.com or post to our Facebook page at <http://www.facebook.com/cvalleytimes>

GARDNERVILLE

(Click here for more on the Town of Gardnerville's planned events)



Freedom 5K Fun Run/Walk: 7 am at Heritage Park. Registration forms available for download at <http://www.MainStreetGardnerville.org> and <http://www.gardnerville-nv.gov> and

at the Town of Gardnerville office at 1407 Hwy 395 in Gardnerville. Submit the forms, with payment, to the Town of Gardnerville.

Yankee Doodle Chalk Artfest: Hosted from 7 a.m. to noon by the **Carson Valley Arts Council & East Fork Gallery**. Registration fee is \$10 in advance and includes the chalk. Applications are due by June 27. Registration forms available from the Carson Valley Arts Council, at 1572 Hwy 395 in Minden or on their website at <http://www.cvartscouncil.com>. Registration forms also available at the East Fork Gallery, 1503 Main Street, Suite K and at the Park & Recreation Office, 1325 Waterloo Lane in Gardnerville. Mail to CVAC, Attn: Chalk Artfest, 1572 Highway 395, Minden, NV 89423 or drop off at the East Fork Art Gallery or Gardnerville Town Office. During the event, families with children under 12 can visit the ***"Family Chalk Doodle Fun Zone"*** from 8 am – 12 noon free (no preregistration needed).

Shop Small Northern Nevada: A small business vendor fair will be set up at Heritage Park in Gardnerville along with bounce houses and family fun.

Pancake Breakfast: The **Carson Valley Lions Club** will host a ***"Pancake Breakfast"*** from 8-11am at Heritage Park. The \$6 breakfast includes pancakes, eggs, sausage and beverage.



Thank you for participating in our 2nd Annual Gardnerville Freedom 5K Fun Run/Walk Event on July 4th.

We would appreciate it if you could take a moment to fill out our survey. There are only 6 quick questions. Your feedback will help us plan for next year's event.

Thank you!

Main Street Gardnerville & Town of Gardnerville

[Continue >](#)

Online Surveys by
Constant Contact®

7-7



Gardnerville Freedom 5K Fun Run/Walk Event Survey

1. What did you like about the Gardnerville Freedom 5K Fun Run/Walk? *(Please check all that apply.)*

☐ Start time

☐ Route

☐ Length

☐ Theme

☐ Cost

☐ Other

Comment:

500 characters left.

7-8

2. What would you change about this event?

☐ Wouldn't Change Anything

☐ Add Additional Activities

☐ Other

Comment:

500 characters left.

3. How did you hear about this event? *(Please check all that apply. This will help us determine the best way to promote this event.)*

☐ Record Courier

☐ Carson Valley Times

☐ KBUL 98.1

☐ Banner/Flyers

☐ Word of Mouth

☐ E-Newsletter

☐ Main Street Gardnerville Facebook/Twitter

☐ Main Street Gardnerville Website

☐ Town of Gardnerville Website

☐ Town of Gardnerville Facebook

☐ American Red Cross/Relay for Life

☐ Other

Comment:

500 characters left.

4. Do you plan on participating in this event again next year?

☐ Yes

☐ No

☐ I don't know

7-9

Comment:

500 characters left.

5. Which category describes your age?

Younger than 18

18 - 24

25 - 34

35 - 44

45 - 54

55 - 64

65 or older

Prefer not to answer

6. What Town/City do you live in?

Gardnerville

Minden

Genoa

Carson City

Reno/Sparks

Other

Comment:

500 characters left.

Finish

7-10



Dog Days of Summer 2014





GARDNERVILLE'S HERITAGE PARK

JULY 25-27, 2014

FUN FOR THE ENTIRE FAMILY!!!!

Now is the time to get out and have some fun with your dog!

We will train you AND your dog!

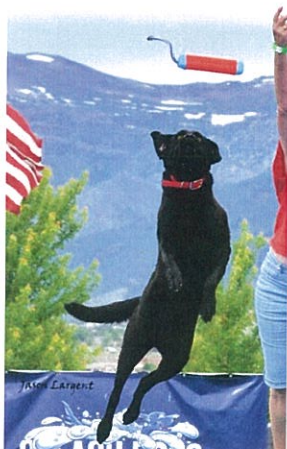
\$20 fee for training, which also covers a competitive jump if training is successful.

Competition jumps for lap dogs to big dogs starting at 3 pm on Friday and 11 am on Saturday and Sunday and continuing all day. New waves start every two hours. Come join the fun!!!!

For more info and to SIGN UP go to: www.splashdogs.com

Can your dog swim and likes to fetch???

Then give SPLASH DOGS a try!!!



**OPEN TRAINING ON THE DOCK
FOR NEW DOGS ONLY**

Friday 12-2:30pm and 7pm

Saturday 8am – 10am

Sunday 8am – 10am



JUST ANNOUNCED!!!!!!

Training pool is coming too

Training will now be available throughout the entire event.

Less waiting...more dogs...
more fun!!!

What is better than a **free** day in the park cheering on the flying dogs!!!

Bring your chairs and enjoy a day in the park.

Please **only** bring your **leashed** dog if they will be training or competing.

Crates and/or x-pens are suggested.

Bring shade and enjoy!



Special thank you to the Town of Gardnerville, the Gardnerville Water Company and Main Street Gardnerville.

Heritage Park is located on Gilman behind the Overland Basque Restaurant in the heart of Gardnerville.

Lochridge, Paula

From: pitchingup@aol.com
Sent: Monday, July 28, 2014 1:16 PM
To: Dallaire, Tom; Lochridge, Paula
Subject: Splash



We can not thank you two and everyone involved in making this last weekend happen. Everyone thought that this venue was by far the very best we have ever been to. Even with the temperature almost at 100, all the grass made it wonderfully pleasant. Happy dogs and happier humans made this the best jump ever. Lots of community there watching. The bleachers were full almost the whole time and the awning was a lifesaver.

You have no idea how grateful we are.

Heather and Oreo



New gazebo in the gardens, donated by
Affordable Ambiance.

July 7, 2014

Children's Garden new addition to Heritage Park

Brad Coman | The Record-Courier

A Children's education garden is under construction this summer at Heritage Park because of a grant received by Main Street Gardnerville.

Volunteer Carol Sandmeier, head of the Heritage Park garden projects, said the organization received a \$5,000 USDA Specialty Crop Block grant to create an educational and fun garden for children.

The garden is under construction this summer with eight raised flowerbeds, a teaching corner, and an alphabet and butterfly garden in the master plan.

"The alphabet garden will be 26 feet long with a plant for each letter of the alphabet," Sandmeier said. "Some letters we'll have to be creative with like 'x.' We might have to put in a poem or something."

Construction is taking place this summer with help and donations from volunteers, she said.

The goal of the garden is to make it a place where children can learn about growing and eating healthy vegetables.

"Some of our gardens are in their third growing season and we just can't believe how the projects have mushroomed," she said. "Last year during our harvest we had some kids pull out some carrots and they were so excited they just started eating them on the spot, and we thought, 'yes, this is what we want them to be doing.'"

After construction on the children's garden is completed this summer, Main Street Gardnerville will start planning workshops and educational activities for students to begin in spring 2015.

"We'll have some more opportunities for kids to help with getting set up," Sandmeier said. "Kids will know best what kids want to do."

The organization would like to have a gardening summer camp next year and to bring in school groups to work in the garden or do workshops.

"We want to let kids know that gardening is a healthy thing to do and what you eat out of the garden is healthy and that it's fun to do it, too," she said.

Finishing the garden is this summer's focus, though, Sandmeier said.

Volunteers work on the children's education garden and other Heritage Park gardens the second Wednesday of each month at 5 p.m. and the fourth Saturday of each month at 9 a.m.

"A family that is moving donated a gazebo so we'll need a work crew to put that together," she said. "There are always weeds that need to be pulled."

Volunteers and their children can help "once or as often as they want," she said, "but if people come once they get the bug and want to come again."



Head volunteer Carol Sandmeier shows the Girl Scouts garden in the current children's area at Heritage Park Gardens Saturday. *(Left top photo.)*

The Children's Garden is being expanded at Heritage Park Gardens thanks to a grant to Main Street Gardnerville. *(Right top photo.)*

Main Street Gardnerville volunteers, including Carol Sandmeier (shown here), are in the process of finishing the Children's Garden at Heritage Park Gardens. *(Left bottom photo.)*

Carol Sandmeier shows where the teaching area will be in the Children's Garden on Saturday. *(Right bottom photo.)*



Main Street Gardnerville seeking board members for separate 501c3

Courtesy of Main Street Gardnerville

During the past several years, Main Street Gardnerville has been working to establish a separate 501(c)3 to support projects within the Gardnerville Community. Since Main Street Gardnerville is a 501(c)6, many grants are not available to us.

The Town Board of Gardnerville voted to approve continuation of this Main Street Gardnerville effort at their June 3, 2014, meeting.

In order to further the revitalization and beautification as well as educational programs within the community; we are seeking interested candidates to serve on a board of directors for the 501(c)3, which will be called the Gardnerville Community Enrichment Council.

This board would be a separate entity from Main Street Gardnerville and would have the opportunity to request money from a variety of sources that are more than willing to support such nonprofit organizations.

Initially, five or more board members are sought. In order to complete the process, a board must be in place before submitting our final paperwork to the County, State, and Federal Governments. So, final approval of the 501(c)3 may take time prior to its establishment.

Bylaws of this 501(c)3 are available by request which will give you an overview of the purpose and intent of the organization.

If you should have an interest in being on the board, please contact Dorette Caldana, President of the Board, Main Street Gardnerville, at 775-782-8027 or dcaldana@charter.net.

by Leslie Pearson
Special to The R-C

July 18, 2014

Valley business owner up for national retail award



Larry Rice, of Sierra Gourmet Grill and Wine Bar, will be traveling to Washington D.C. where he may receive an award.

Larry Rice, of Sierra Gourmet Grill and Wine Bar, will be traveling to Washington D.C. where he may receive an award.

The owner of Nevada Unique Store and the Sierra Gourmet Grill and Wine Bar is a nominee for a national retail award to be given at the end of July.

Larry Rice, a member of the National Retail Federation, will participate in its legislative retail advocates summit in Washington D.C. where he may be awarded America's Retail Champion.

"It's very exciting," Rice said.

"On a local level we work with Main Street Gardnerville to support that organization and we do work hard to provide something unique to the area."

Rice's store and restaurant provides food, art and furniture handcrafted by local artisans, he said.

"We're proud to give exposure to folks who can't get their stuff into larger box stores," Rice said.

Rice said that box stores have their place, but he would like to promote buying local first.

Legislators will have a chance to hear from Rice and 150 other business owners during the summit.

Two issues affecting Rice's business are online business taxes versus "brick and mortar" business taxes and the "red tape" that takes up a small businesses time, he said.

Rice sells items online as part of Nevada Unique Store's business and also has his physical business located at 1378 Highway 395.

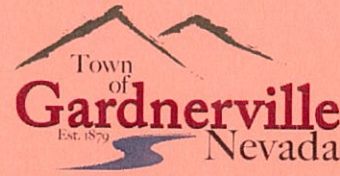
“It’ll be interesting because I’ll be able to tell our legislators both sides of the fence,” he said.
“There is a discrepancy between taxes for online business and brick and mortar businesses and I understand both sides of the issue.”

Rice said he would also like to speak with legislators concerning all the “red tape and paperwork” that needs to be taken care of in order to run a business.

Rice will leave for the summit at the end of the month and is “ecstatic” about possibly winning the retail champion award.

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on July 4, 2014 Freedom 5K run/walk event and provide direction on continuing or discontinuing the event; with public comment prior to Board action.
2. **Recommended Motion:** Based on discussion.
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** August 5, 2014 **Time Requested:** 10 minutes
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: This was the second Freedom 5k run. There were 21 runners last year and 81 this year.

We wanted to get board input on the event and if we should continue to hold the event next year. After staff having a post event meeting, we wanted direction from the board as to continue to have the event next year. Staff's thought on the event with all that is going on that day is to just hold the run and play music. Start the race at 8 am (both run and walker with walkers at a different starting line, and end at 10:30 am. No vendors, that did not seem to go well and not a lot of shopping that we saw. The chalk art will not be back next year, as there was very little participation. We did discuss adding a kids inflatable obstacle course and paying Bounce n play and bounce-osity for those obstacles.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**

| | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on a request by Ken Hendrix, Jenuane Communities the Ranch, LLC, to modify an existing Planned Development PD 04-008 to:
 - a. Increase the number of residential units from 41 to 42 in the multi-family zoning portion of the project,
 - b. Request for approval of private roads without sidewalk,
 - c. Request a variance to improvement standards to reduce the width of the right-of-way from 60 feet to 32 feet,
 - d. Request to allow tandem parking for unit 1 in each of the proposed 14 buildings and,
 - e. Request a waiver of the recreational vehicle storage requirement, totaling 5 spaces.

The subject property is located at Heybourne Road and Gilman Avenue within the SFR-8000 PD/MFR (Single Family Residential and Multi-family residential) Zoning District within the Minden-Gardnerville Community plan (APN:1320-33-210-069); with public comment prior to Board action.

2. **Recommended Motion:** Continue this item and hold a special meeting in August, after the engineer, developer, Town and County staff have worked out several of these issues that are then identified on a plan ready to be approved by the board, or conditionally approve the modifications to the PD (04-008), the Ranch at Gardnerville Planned Development based on the findings, conditions, and conclusions in the staff report.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** August 5, 2014 **Time Requested:** 20 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See the attached staff report.

7. **Other Agency Review of Action:** ☐ Douglas County ☐ N/A

8. **Board Action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued



Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Ken Miller, Board Member
Mike Philips, Board Member
Mary Werner, Board Member

MEMORANDUM

Date: July 26, 2014

To: Gardnerville Town Board

From: Tom Dallaire, P.E., Town of Gardnerville

Subject: PD 04-008 (Modification Planned Development); The Ranch at Gardnerville Multi Family Project; APN:1320-33-210-069

I. TITLE:

Discussion on a request by Ken Hendrix, Jenuane Communities the Ranch, LLC, to modify an existing Planned Development PD 04-008 to:

- a. Increase the number of residential units from 41 to 42 in the multi-family zoning portion of the project,
- b. Request for approval of private roads without sidewalk,
- c. Request a variance to improvement standards to reduce the width of the right-of-way from 60 feet to 32 feet,
- d. Request to allow tandem parking for unit 1 in each of the proposed 14 buildings and,
- e. Request a waiver of the recreational vehicle storage requirement, totaling 5 spaces.

The subject property is located at Heybourne Road and Gilman Avenue within the SFR-8000 PD/MFR (Single Family Residential and Multi-family residential) Zoning District within the Minden-Gardnerville Community plan (APN:1320-33-210-069);

II. RECOMMENDATION

Staff recommends to the Gardnerville Town Board to CONTINUE this item and hold a special meeting in August, after the engineer, developer, Town and County staff have worked out several of these issues and are then identified on a plan ready to be approved by the board; or conditionally approve the modifications to the PD (04-008) The Ranch at Gardnerville Planned Development based on the findings, conditions, and conclusions in the staff report.

III. FINDINGS AND BACKGROUND INFORMATION.

The Ranch at Gardnerville was last modified in July, 2012 when the open space boundary was realigned to accommodate the changes of the roads and parcels with a change in the planned development boundary.

| | |
|--|---------------|
| <p>9. For Possible Action: Discussion to approve, approve with modifications, or deny a request for a planned development modification (PD) 04-008-4, for the Ranch at Gardnerville, LLC, requesting a modification to a previously approved planned development; to modify the planned development boundary identified in ordinance #2004-1108, extend and modify the development schedule and modify the subdivision design as a result of changes to the road improvements and re-designing of alley ways to the streets; including associated variances to the Douglas County Design Manual and Douglas County Development Code. The property is located south of Buckeye Road and north of Gilman Avenue along Heybourne Road, within the SFR-8,000 (Single Family Residential, 8,000 square foot minimum parcel size) zoning district with a PD (Planned Development) Overlay, and is located within the Minden-Gardnerville Community Plan Area, APN's: 1320-29-000-008, -014, 1320-33-210-033 & 1320-32-501-017, with public comment prior to Board action.</p> | <p>7/3/20</p> |
|--|---------------|

A clarification on the Maintenance trail and trail access was provided by the town in May 2013

| | |
|---|-----------------|
| <p>1. Discussion on a request for clarification and possible modification to the Ranch at Gardnerville, LLC (PD) 04-008-4, specifically to amend the conditions of approval from the Town of Gardnerville dated October 27, 2004, Item number 1, "development shall provide linkage from the existing end of the Martin Slough Maintenance Road behind CVMS through to the new Town boundary" (Zerolene Road) clarifying the requirement to construct the maintenance path within the open space at phase I and determining the extent of those path improvements, APN's: 1320-32-614-001, 1320-29-000-008, -014, 1320-33-210-033 & 1320-32-501-017, with public comment prior to Board action.</p> | <p>5/7/2013</p> |
|---|-----------------|

This application to change the planned development is to allow one additional dwelling unit to the project increase from 41 to 42 units. This change allows the ratio of units per acre ratio to be increased from 14.08 units per acre to 14.43 units per acre, well under the 16 units per acre they are allowed per code which would result in 46 units total of the parcel.

The additional dwelling unit, if approved by the board, allows the plan in the next item to be approved.

The additional waivers listed above in items a-e and proposed in this item brings some concern of the public safety and quality of life and how well the development will function in the future.

IV. ITEMS TO DISCUSSION:

The Narrow Roads – Allowing 20' wide paved roads is similar to an alley in width. Access needs to be provided for emergency response vehicles and trash trucks. We do not own a small short trash truck that would be required to serve this area. Will the development be required to drive cars and trucks shorter than 20'. There is no sidewalk and the longer truck will be out in the road.

9-3

Adjusted
to
24'
7-30-2014

Recreational Vehicle storage - Does the board think waiving this county requirement for the multifamily residential that is compatible with the Ranch and Chichester Estate residents a good idea. This will depend on the target demographics. I can understand waiving for senior low income housing. But this is upper end townhomes similar to the adjacent residents who do have recreational vehicles.

Sidewalk issues – the Plan for Prosperity requires any new development to have pedestrian friendly access. ADA guide is to have only one per site. Does the board want to allow only the minimum of one required access to this development? There currently are 8 units that do not have direct access to the public sidewalk system.

Trash pick-up service - They are proposing to use totes. Staff is concerned about the confined spaces available for placement of the totes on the street and storage inside the garage as the justification letter proposes. What direction can the board provide to staff on this issue? The staff report identifies several options. If the tote is the final option, then the board needs to limit each resident to one tote. Green waste will need to be taken off site by the HOA contractor.

NOTE's from Board Meeting or other issues brought up during the meeting:

IV. STAFF CONCERNS AND CONDITIONS:

The following are the conditions identified by staff in the review of the attached proposed PD modification;

1. Town staff can support the additional unit.
2. Town staff can support private roads.
3. Town staff can support the reduction of the right of way to 32 feet. The road width should accommodate larger trucks in the development; U-hauls, fire and rescues vehicles, refuse and street sweepers will all need access to the private development. Can the development propose roads that are couple feet wider? 20' of pavement is an alley width.
4. Town staff cannot support the reduction of roads down to 20' of pavement attached to rolled curb with no sidewalk. We do not feel like there is sufficient access to the units while larger vehicles are in the development and during refuse pickup operations.
5. Staff can support the tandem parking if sidewalks and access to the public right of ways where on street parking is provided have visitor access without walking on the 20' private roads. (This is a problem for many developments within Gardnerville that does not need to be repeated.)
6. Town staff cannot support the waiving recreational vehicle storage. Does the demographic target for these units own recreational vehicles? If so the parking should be provided. There is no other RV parking besides on the street and that is not acceptable.
7. The trash pickup service proposed is a concern to town staff with the proposed waivers for the project. The proposed narrow roads and tight radii within the development are possible but not an easy task and something town staff want to avoid. Can the radii be increased road width to 26' per AASHTO requirements for a refuse truck? Currently the radii of the tentative map and design review plan do not match.
 - a. The totes are Otto classic 95 gallon bins. The town currently allows two bins per customer and two green waste per customer. That's 4 bins total. I would submit to you there is not sufficient space provided on the narrow road proposed to place 84 - 34" deep by 27" wide bins 36" apart. The automated truck that serves the Ranch area will need the bin 36" apart to allow the fingers on the tipper and release the empty tote without dumping over the adjacent can. The driver does have some control of the fingers when operated by a joystick in the cab. And having to deal with a potential of 84 totes in this development, this is not a reasonable request to ask of the town, who has to provide the service. And per the Statement of Justification, do residents really store their trash can in the garage? So some suggestions for consideration in modifying the design;
 - i. Provide areas for the trash totes to be placed off the narrow road to allow a car or two to pass while the trash collection services are taking place. With an 8' truck and the 3' tote on each side of the road with wheels in the gutter you only have roughly 6 to 7 feet for a car to pass during the service. These are not much wider than the alleys that were installed several years back in Lacosta. It's not easy dealing with those areas and we should be working on solutions to make the situation better and not allowing additional designs be constructed just because we allowed it before.
 - ii. The town could limit the development to a single tote per residence to help with the additional tote issues.

ROAD
INCREASED
TO 24'
WIDE

NOT
ADDRESSED

TURB
RADIUS
AND CORNERS
APPEARS
TIGHT
AS
DIMENSIONS

ROAD
LARGER
TOTES FIT
ON ROAD

- iii. The developer is insisting on totes. Then provide a storage place outside the structure for the units. If hidden from view, the Nevada legislature just passed a bill to allow an HOA to place cans outside in front of the residence if hidden within a containment area. A 9x20 garage is really small to suggest a 3' trash can is going to be stored inside.
 - b. Provide dumpsters in place of totes. The original requirement of the development was one bin for every 4 residences (10 bins total). This requirement was for the development wanting only one pickup every week. After reviewing what is working in the town's service area and the demographics of the apartment complexes that have developments with up to 1 bin for every 8 units, these facilities are being dumped Tuesday and Friday. That system is working well and we would be good with a similar proposal for this development. Or possibly dumping 2 bins Monday and Friday and 3 bins on Wednesday if needed. We can work that out if the 6 bins are provided.
8. Town staff cannot support the waiver of no sidewalks. Sidewalks on one side of the road or at the adjacent apartments connecting to the public right of way to each section needs to be provided. The town's Plan for Prosperity states "Every new development in the town would be connected to existing and future sidewalk and local street system rather than be planned as an isolated project" (page iv). The plan applies to development within the Town of Gardnerville even though the plan was prepared prior to annexing the Ranch into its boundaries. The Plan for Prosperity Design Guidelines goal is to have new projects be organized around pedestrian oriented streets. The current plan provides a single link from the walkway off Gilman Ave. to the BBQ area inviting the public to utilize the facility and connects half the development to public roadway. Maybe with the on-street parking available along Heybourne and Gilman the development should offer pedestrian access to all structures proposed. The ditch behind the facility will have a maintenance path constructed as part of the open space improvements that will allow pedestrians to walk on that access. The developer may want to consider that with the backyard enclosed area. Only one parking stall has access to a sidewalk. How are pedestrians supposed to get to the other building units?
9. Cutting of Lasso Lane should be avoided at all costs. If it has to be cut, then cut the full width of Lasso and replace the section back to the concrete crosswalk, where the water connections are going to be made. This pavement has not been accepted by the town for maintenance. The pavement was placed just a few months ago.
10. The future ditch needs to be constructed and no longer bonded as it will need to be used prior to this development going in.
11. Stop, street signage and lights should be decorative in nature to match the town standards.
12. Curb cuts for the driveway entrances will need to provide handicap ramps straight through, unless sidewalk enters the site with colored stamp concrete to match the Ranch development at each entrance.
13. Provide more detail on the catch basin insert and provide a maintenance schedule. Onsite and discharge storm drain facilities proposed are required to be maintained privately, including but not limited to storm water treatment devices, piping, catch basins, and retention/detention ponds, that will convey runoff into town maintained storm drain systems shall have a maintenance and operations plan reviewed and approved by the town.

- Applicant is required to submit such plan before improvement plans will be approved. Adequate funding for perpetual maintenance of such facilities must be demonstrated.
14. All irrigation and/or storm water conveyance facilities shall be piped with exception of the Martin Slough and Park ditch. The Park ditch needs to extend from Gilman to the Martin Slough ditch. Ditch maintenance path and pedestrian access shall be provided. The ditch needs to be constructed prior to the site improvements going in. The development cannot discharge into a bonded "future" ditch by others.
 15. Where does the existing mail cluster box fit into this proposed development? Will the box need to be relocated. If so, it should be located on the opposite side of the street on the town parcel if possible.
 16. How will the trucks enter the site to provide fill material, and what is the route proposed to be used? The development needs to identify a construction route for the project and where the structural fill material will be delivered from. This project exceeds the town board expectation of the development through phases 2b to be constructed using Chichester Drive as an access route. This is set for phase 7B and an alternative route needs to be provided. A construction route needs to be identified at the improvement plan review phase. Maybe partner with the Ranch developers and remove the Gilman concrete median for access off the highway during short truck runs of fill material from south valley.

The previous conditions of the planned development are as follows and are contained within the town's letter of approval dated August 8, 2012, indicates the following shall be provided;

17. The Town will not accept dedication or maintenance of neighborhood monument signs and fences.
18. Multi-family units shall be served by 2-cubic yard dumpsters; one dumpster per four dwelling units. Dumpster location, access, and size shall be coordinated with the Town at the project design review stage. *Per the proposed plan (10) 2-cubic yard dumpsters need to be provided for the site. (see item 7 above as discussed with the board)*
19. All irrigation and/or storm water conveyance facilities shall be piped with exception of the Martin Slough and Park ditch. The Park ditch needs to extend from Gilman to the Martin Slough ditch. Ditch maintenance path and pedestrian access shall be provided. The ditch needs to be constructed prior to the site improvements going in. The development cannot discharge into a bonded "future" ditch by others.
20. Storm drain facilities proposed are required to be maintained privately, including but not limited to storm water treatment devices, piping, catch basins, and retention/detention ponds that will convey runoff into town maintained storm drain systems shall have a maintenance and operations plan reviewed and approved by the town. Applicant is required to submit such plan before improvement plans will be approved. Adequate funding for perpetual maintenance of such facilities must be demonstrated.
21. The following standard town conditions of approval shall apply:
 - a. All administrative, engineering, or legal fees incurred by the Town in connection with reviewing the project shall be reimbursed and paid to the Town.
 - b. Improvement plans shall be reviewed and approved by the Town's engineer.
 - c. Trash enclosures shall be constructed to town standards and access for service vehicles shall be approved by town staff.

- d. All drainage and agriculture irrigation facilities shall be piped and placed in the public right-of-way, *with the exception of Martin Slough and Park ditch which shall remain open in this project.*
- e. Construction runoff and dewatering practices shall be in accordance with the appropriate permits obtained from the Nevada Division of Environmental Protection. Discharge into existing town storm drain systems will only be allowed upon written approval from the Town, and will be subject to discharge quality and storm drain cleaning requirements as set forth by the town.
- f. Maintenance plans and level of service for landscape areas proposed for care by a homeowner's association are required to be submitted for review and approval by the town board, who will either recommend approval or denial to the board of county commissioners of the maintenance plan.
- g. Any damage to the town's existing infrastructure, including, but not limited to: streets, curb and gutter, sidewalks, or drainage systems, caused by the development of the project, shall be repaired or replaced by the developer.

NOTE's from Board Meeting on conditions and modifying any conditions:

July 24, 2014

Via Hand Delivery

Dirk Goering, AICP
Associate Planner
DOUGLAS COUNTY COMMUNITY DEVELOPMENT
Post Office Box 218
Minden, Nevada 89423

RECEIVED

JUL 24 2014

DOUGLAS COUNTY
COMMUNITY DEVELOPMENT

**The Ranch at Gardnerville PD 04-008
Esplanade at The Ranch
Description and Statement of Justification**

Dear Dirk:

On behalf of our client, Jenuane Communities The Ranch, LLC, please consider this letter our statement of justification and project description for a modification to The Ranch at Gardnerville Planned Development.

Submitted concurrently with this Planned Development Modification is a Design Review for the development of fourteen (14) triplex condominium buildings containing a total of 42 single ownership units and one remaining common area parcel. The proposal includes a total of 42 building envelopes the smallest being approximately 1,499 square foot in size. The project is located at the intersection of Gilman Avenue and Heybourne Road in the Town of Gardnerville (APN 1320-33-210-069). The project site is part of The Ranch at Gardnerville Planned Development and totals 2.91 acres. The site is zoned SFR-8000 PD and MFR PD and is designated as Receiving Area in the Douglas County Master Plan.

The applicant proposes to modify the Planned Development by increasing the multi-family residential units by one unit to 42 and the overall density for the planned development to a total of 634 dwelling units. Additionally, the proposed project includes the following variances from the standard ordinance:

- Request for private roads;
- Request for modification of urban local road improvement standards to include the reduction of the private road right-of-way from 60 feet to 32 feet, reduction of the standard road width from 35 to 24 feet, and removal of sidewalks;
- Allowance of tandem parking for Unit 1 in each building; and,
- Waiver of recreational vehicle storage requirements totaling 5 spaces.

BACKGROUND:

The Ranch at Gardnerville Planned Development was originally approved on December 2, 2004 (PD 04-008) as the Anker Park Subdivision. The total site area was 201.45 acres in size and included 603 single family lots and 30 multi-family lots for a total of 633 dwelling units. Since the original approval, there have been several modifications to the Planned Development including a modification (PD 04-008-4) approved in November 2012 which allowed the applicant flexibility to increase the multi-family residential units to 41 units and decrease the number of

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single family units proportionally, not to exceed MFR density standards at the time of design review.

The proposed request will result in a density of 14.4 dwelling units per acre, still below the maximum of 16 dwelling units per acre as allowed under MFR. If approved, the application will require transfer of one additional development right as required for the additional density.

KEY ISSUES:

Master Plan & Zoning Consistency: The request is consistent with the master plan designation of Receiving Area and the base zoning district of multi-family which calls for a maximum density of 16 dwelling units per acre. The project proposes 14.4 dwelling units per acre.

Neighborhood Compatibility: The Esplanade at The Ranch project site is located south of Heybourne Road and west of Gilman Avenue within The Ranch at Gardnerville Planned Development. The multifamily residential units are compatible with the existing single family residences to the north and Chichester Estates Subdivision to the southeast.

Phasing: The development of the overall Planned Development will be constructed in up to 24 separate subphases. The Owner is not requesting any amendment to the phasing plan which shows the multi-family component of this planned development to be constructed in Phase VII B by December 31, 2035.

Development Schedule: The applicant plans to commence construction of the multi-family component immediately upon receipts of final project approvals and permitting. The multi-family project will be constructed in a single phase. The applicant anticipates project build-out could occur within 18 to 36 months depending on market demands.

Roads/Traffic: Access to the project will be via private roads at three locations. Two of the connections are off of Lasso Lane and one connection off of Gilman Avenue. On June 12, 2013, Traffic Works prepared an updated traffic study for Phases 4 through 8 of the project, serving as a supplement to the previous traffic analysis dated September 2004.

Drainage/Flood Plain: The Esplanade at the Ranch project site is located in a Zone X, Unshaded flood zone which is an area determined to be outside of the 500-year floodplain. Storm drainage will be collected on site and conveyed to the ditch that will be constructed (by others) south of the site. Onsite catch basins will be equipped with inserts to pre-treat storm water run-off prior to discharge from the site.

Maintenance of Common Area Facilities: Common area within the multi-family development will be maintained by a homeowner's association.

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Trash Receptacles: Trash receptacle will be stored within in each unit's enclosed garage pursuant to Douglas County Code 20.690.030(Q).

Storage Space: 150 cubic feet of storage space will be provided within the garage of each unit.

Variances from Standard Ordinance: The proposed project includes the following variances from the standard ordinance:

- Request for private roads;
- Request for modification of urban local road improvement standards to include the reduction of the private road right-of-way from 60 feet to 32 feet, reduction of the standard road width from 35 to 24 feet, and removal of sidewalks;
- Allowance of tandem parking for Unit 1 in each building; and,
- Waiver of recreational vehicle storage requirements totaling 5 spaces.

The applicant has made the request for private roads and modifications to the urban local road improvement standards in order to allow the project design to provide for full 20-foot driveways and additional open space. While the proposed project is considered multi-family, the desire is for the units to reflect single-family residential components and blend into the existing single-family residential neighborhood. The deviations from the standard ordinances reflect the style and type of housing development proposed, which is more upscale, urban density single-family attached homes. The reduction and modification of the roadway standards is in favor of driveways and landscaped areas which will be maintained by the homeowner's association.

The proposed project exceeds the required parking standards by providing 145 parking spaces (70 garage spaces, 65 driveway spaces, and 10 off-street spaces). Each unit must provide two parking spaces, one of which must be covered. However, these spaces for Unit 1 of each building are tandem parking spaces which are not allowed under code without approval.

The applicant requests a waiver of the requirement to construct a recreational vehicle storage facility. A Recreational vehicle storage facility was not a requirement of the overall Ranch at Gardnerville Planned Development. The applicant requests that this be extended to the multi-family component of the project as well.

Open Space: Open space requirements were met through the overall planned development and through the utilization of transferrable development rights. Therefore, the additional open space within the multi-family development is above and beyond what is required. The project includes a total of 43,103 square feet of landscaping area which exceeds the 6,150 square feet (15% of paved area) required per Douglas County Code 20.694.100(A).

The following paragraphs provide our analysis of the required findings for a Planned Development per Douglas County Code §20.676.040:

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Planned Development Findings:

1. *The plan is consistent with the statement of objectives of a planned development contained in the master plan and in this chapter.*

Comment: The stated purpose of a planned development process in Chapter 20.676.010 is to provide a method of comprehensive planning for smaller, less complex development projects than are typically processed with a specific plan, and which meet certain criteria. These criteria are as follows:

- i. The project site contains topographic constraints, environmental resources, or other features which require special planning consideration;

Comment: The project site is not constrained by physical or environmental features that would otherwise render it subject to the stated criteria. Douglas County requires that a planned development application be filed for this project since the site is located within a designated Receiving Area.

- ii. A more efficient and desirable design can be achieved through flexible design standards or mixed land use patterns than can be attained through the strict adherence to zoning standards;

Comment: By carefully planning both the street patterns and connections to the adjoining regional roads, the project meets the objectives of the receiving areas as contained in Douglas County code. The project proposes residential development compatible with the density allowed under the MFR/PD zoning district.

- iii. Adequate public facilities and infrastructure exist or can be provided to the project site to serve the proposed type and intensity of development;

Comment: Adequate public facilities exist to serve the proposed development, including all typical urban services (community sewer, community water, storm drainage) and related key infrastructure. Minden-Gardnerville Sanitation District (MGSD) and the Town of Minden will provide community sewer and community water service to all lots within the proposed development, respectively.

- iv. Detailed development plans are known at the time the comprehensive development plan is prepared, allowing combined review and approval.

Comment: Detailed development plans have been submitted with this application, including grading, drainage, utility plans, floor plans, elevations, and project phasing plans.

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- v. Build-out of the planned development project area is contemplated within the scope and duration of the plan.

Comment: The applicant plans to commence construction of the multi-family component immediately upon receipts of final project approvals and permitting. The applicant anticipates project build out could occur within 18 to 36 months depending on market demands. However, the applicant is not proposing a change to the current phasing plan. The overall planned development will be constructed in up to 24 subphases, the timing of which will be determined based upon market conditions then present in the community. The multi-family component of this planned development is to be constructed in Phase VII B by December 31, 2035.

- vi. The project is located within a receiving area as shown on the master plan land use maps, and is proposing to utilize transfer development rights.

Comment: The project is located within a receiving area and will require one additional transfer development right. The transfer of an adequate number of development rights to the site will occur concurrently with or immediately prior to the recordation of the final map.

- 2. *The extent that the plan departs from zoning and subdivision regulations otherwise applicable to the property, including but not limited to density, bulk and use are deemed to be in the public interest.*

Comment: The proposed development does not require any variances to the standard subdivision regulations with respect to density, bulk and use and is consistent with the Receiving Area land use density regulations and policies as previously discussed. The applicant is requesting a variance to standard ordinances including a request for private roads; a request for modification of urban local road improvement standards to include the reduction of the private road right-of-way from 60 feet to 32 feet, reduction of the standard road width from 35 to 24 feet, and removal of sidewalks; allowance of tandem parking for Unit 1 in each building; and, a waiver of recreational vehicle storage requirements totaling 5 spaces.

- 3. *The ratio of residential to non-residential use in the planned development is consistent with the master plan.*

Comment: This finding is not applicable to this particular application.

- 4. *The purpose, location and amount of the common open space in the planned development, the reliability of the proposals for maintenance and conservation of the common open spaces are adequate as related to the proposed density and type of residential development.*

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Comment: Common facilities for the overall Planned Development include the regionally significant Martin Slough riparian area parcel and the detention ponds. Perimeter fencing will be privately maintained. Within the multi-family development, additional open space with amenities will be provided to the residents. These areas will be maintained by a homeowners association.

5. *The physical design of the plan and the manner in which the design of the planned development makes provisions for adequate public facilities, as required by this code.*

Comment: All public facility requirements contained within the adopted code are met with the proposed development, including adequate water, sewer, streets, drainage and open space.

6. *The beneficial relationship of the proposed planned development to the neighborhood in which it is proposed to be established, as expressed in the compatibility standards of this code.*

Comment: No compatibility standards are specifically expressed in the development code; however this proposal is compatible with adjacent land uses as it provides similar residential land uses as adjacent approved developments.

7. *Where a development plan proposes development over a period of years, the sufficiency of the terms and conditions intended to protect the interests of the public, residents and owners of the planned development and the integrity of the plan and, where the plan provides for phases, the period in which the application for each phase must be filed.*

Comment: As indicated in previous paragraphs, the overall planned development will be constructed in a series of 24 subphases. The timing and scope of each respective phase will be dependent on market and economic factors within the community. It is anticipated that the multi-family component build-out could be completed within 18 to 36 months of the project approval. However, the applicant is not proposing a change to the current phasing plan which indicates that the multi-family component of this planned development is to be constructed in Phase VII B by December 31, 2035.

8. *That each individual unit or phase of the development, if built in stages, as well as the total development, can exist independently and be capable of creating a good environment in the locality and be as desirable and stable in any phase as in the total development.*

Comment: The accompanying project phasing plan demonstrates that each phase can exist independently with adequate access and utility services being provided to each phase.

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9. *The uses proposed will not be a detriment to the present and proposed surrounding land uses, but will enhance the desirability of the area and have a beneficial effect.*

Comment: The planned development will increase the desirability of the area by promoting a high quality neighborhood that is compatible with surrounding development.

10. *Any deviation from the standard ordinance requirements is warranted by the design and additional amenities incorporated in the development plan which offers certain unusual redeeming features to compensate for any deviations that may be permitted.*

Comment: While the proposed project is considered multi-family, the desire is for the units to reflect single-family residential components and blend into the existing single-family residential neighborhood. The deviations from the standard ordinances reflect the style and type of housing development proposed, which is more upscale, urban density single-family attached homes. The reduction and modification of the roadway standards is in favor of driveways and landscaped areas which will be maintained by the homeowner's association.

11. *The principles incorporated in the proposed development plan indicate certain unique or unusual features which could not otherwise be achieved under the other zoning districts.*

Comment: Development within a receiving area requires a planned development overlay zoning district; there is no other alternative approach for entitling development within these areas.

12. *The planned development will not result in material prejudice or diminution in value of surrounding properties, and will not endanger the health, safety and welfare of the community.*

Comment: The project is proposed to be developed at land use types and densities that are compatible with adjacent residential developments. Therefore, the proposal will not result in material prejudice or diminution of value of these surrounding properties. There exists no evidence or findings to date that indicate the proposal will endanger the health, safety or general welfare of the community.

13. *The subdivision of land proposed in the planned development meets the requirements of the Nevada Revised Statutes and this code.*

Comment: The proposed subdivision meets the requirements of NRS Chapter 278 and Douglas County Development Code Planned Development standards.

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- 14. The subdivision of land proposed in the planned development conforms to the density requirements, lot dimension standards and other regulations applicable to planned developments.*

Comment: The proposal is consistent with the regulations applicable to planned developments within receiving areas in Douglas County's urban areas.

- 15. The subdivision of land proposed in the planned development conforms to the improvement and design standards contained in the development code and adopted design criteria and improvement standards.*

Comment: All of the proposed improvements conform to Douglas County's design standards consistent with the requested variances.

- 16. Where applicable, adequate transfer development rights have been established consistent with the number of proposed units within the planned development.*

Comment: Transfer of development rights will occur prior to or concurrent with the recordation each phase of this proposed subdivision development.

- 17. The planned development has a beneficial relationship to the neighborhood in which it is proposed to be established.*

Comment: The Planned Development is consistent with the neighborhood development within this area of Minden and Gardnerville.

Tentative Subdivision Map Findings:

- 1. The property to be subdivided is zoned for the intended uses and the density and design of the subdivision conforms to the requirements of the zoning regulations contained in Part II of this development code;*

Comment: With the proposed Planned Development, the proposal conforms to the requirements of Part II of the development code.

- 2. If planned development is proposed, the tentative subdivision map conforms to the density requirements, lot dimension standards and other regulations applicable to planned developments;*

Comment: The tentative map conforms to the planned development regulations.

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3. *The tentative subdivision map conforms to public facilities and improvement standards contained in the development code;*

Comment: All adequate public facilities are provided with this development application.

4. *The tentative subdivision map conforms to the improvement and design standards contained in the development code and adopted design criteria and improvement standards;*

Comment: All of the proposed improvements conform to Douglas County's design standards consistent with the requested variances.

5. *If applicable, that a phasing plan has been submitted and is deemed acceptable;*

Comment: The applicant plans to commence construction of the multi-family component immediately upon receipts of final project approvals and permitting. The multi-family component will be constructed in a single phase. The applicant anticipates project build out could occur within 18 to 36 months depending on market demands. However, the applicant is not proposing a change to the current phasing plan. The overall planned development will be constructed in up to 24 subphases, the timing of which will be determined based upon market conditions then present in the community. The multi-family component of this planned development is to be constructed in Phase VII B by December 31, 2035.

6. *The approval contains terms that plan for the possibility of abandonment or termination of the project;*

Comment: The project-phasing plan has been developed so that any phase of the project can stand alone and independent of subsequent phases in case of abandonment or termination of the project.

7. *There are no delinquent taxes or assessments on the land to be subdivided, as certified by the County Treasurer.*

Comment: All taxes are paid current as demonstrated by the receipt from the County Treasurer's office that is attached to this application.

8. *The project is not located within an identified archeological/cultural study area, as recognized by the county. If the project is located in a study area, an archeological resource reconnaissance has been performed on the site by a qualified archeologist and any identified resources have been avoided or mitigated to the extent possible per the findings in the report.*

Comment: The project site is not located in an identified cultural resources study area.

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NRS 27A380 and 410 The following is a discussion on the criteria prescribed by Nevada Revised Statute (NRS) 278A.380 and 278A.410. Comments to these two sections are below:

In addition to the findings required by Title 20 for planned development approval, NRS 278A.380, (Purposes of provision for enforcement and modification) and NRS 278A.410 Section 2, provides:

"The enforcement and modification of the provision of the plan must be to the further mutual interest of the residents and owners of the planned development and of the public in the preservation and integrity of the plan as finally approved. The enforcement and modification of the provisions must be drawn also to insure that modifications, if any, in the plan will not impair the reasonable reliance of the residents and owners upon the provision of the plan or result in changes that would adversely affect the public interest."

Comment: The existing provisions of Title 20 Section 20.676 allow for modifications to a Planned Development, where the review requires the same kind of findings that are required of the initial application.

NRS 278A.410 (2) Modification of the plan by City and County provides as follows:
"All provisions of the plan authorized to be enforced by the city or county may be modified, removed or released by the city or county, except grants or easements relating to the service or equipment of a public utility unless expressly consented to by the public utility, subject to the following conditions:

1. No such modification, removal or release of the provisions of the plan by the city or county may affect the rights of the residents of the planned unit residential development to maintain and enforce those provisions.

Comment: This request does not change or impact the enforcement or maintenance of the plan under the existing CC&R's.

2. No modification, removal or release of the provisions of the plan by the city or county is permitted except upon a finding by the city or county, following a public hearing that it:

- (a) Is consistent with the efficient development and preservation of the entire planned unit development;

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Comment: As conditioned, the plan will not impact the residents within and adjacent to the proposed development. Measures to reduce traffic and noise have been addressed by limiting access points, buffering with open space, and compatibility with the surrounding residential character.

(b) Does not adversely affect either the enjoyment of land abutting upon or across a street from the planned unit development or the public interest; and

Comment: This request will not result in a change of conditions which would adversely affect neighboring properties as described or the public interest.

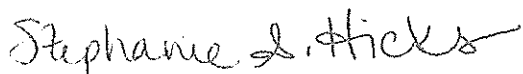
(c) Is not granted solely to confer private benefit upon any person.

Comment: The modification does not seek to confer a private benefit.

Thank you for your consideration regarding this matter. Should you have any further questions, please do not hesitate to call.

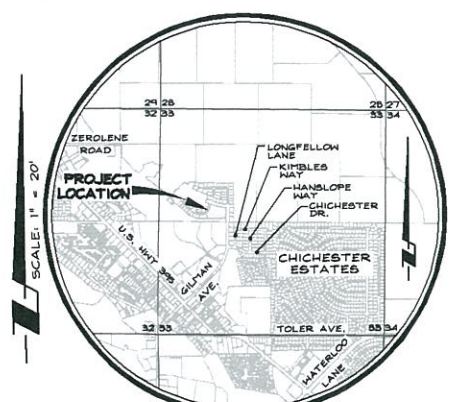
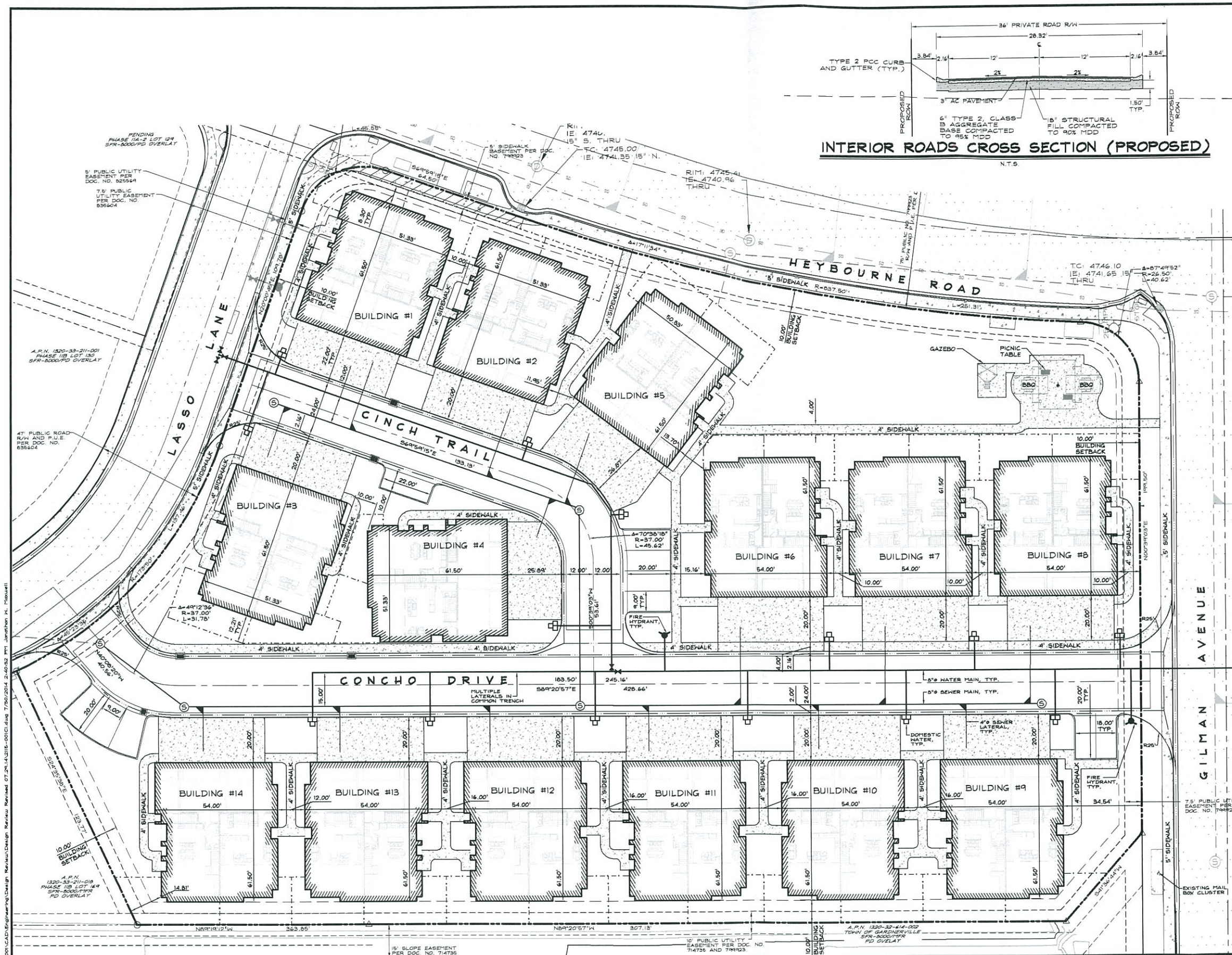
Yours faithfully,

R.O. ANDERSON ENGINEERING, INC.



Stephanie A. Hicks, AICP, CFM
Director of Grants & Hazard Mitigation Planning

cc. Ken Hendrix
Carrie McAninch
Tom Dallaire, P.E.
Jenifer Davidson

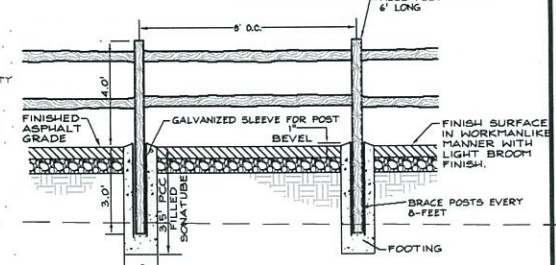


VICINITY MAP
SCALE: 1" = 2,000'
PROJECT SUMMARY

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|-------------------|---|
| TITLE: | JENUANE COMMUNITIES THE RANCH |
| APPLICANT/OWNER: | CENTENIAL EXCHANGE COMPANY LLC P.O. BOX 548 GLENBROOK, NV 89413 |
| PROJECT ADDRESS: | THE RANCH AT GARDNERVILLE PHASE VII B |
| A.P.N.: | 1320-33-210-069 |
| SECTION: | 33 |
| TOWNSHIP: | 13 NORTH |
| RANGE: | 20 EAST |
| ZONING: | SFR 8,000 PD & MFR PD |
| MASTER PLAN: | RECEIVING AREA |
| PROJECT AREA: | 2.91 AC |
| LANDSCAPING: | |
| REQUIRED: | (15) x (41,000) = 6,150 # |
| PROVIDED: | 43,103 # |
| FLOOD ZONE: | UNSHADED 'X' PER MAP PANEL 32005C0255G DATED 01/20/2010 |
| PROJECT SETBACKS: | FRONT 10-FT, REAR 10-FT, SIDE 10-FT, SIDE STREET 10-FT |
| TOTAL REQUIRED: | (42 UNITS/2) = 84 SPACES |
| TOTAL PROVIDED: | GARAGE = 70 SPACES DRIVEWAY = 65 SPACES STREET = 10 SPACES |
| TOTAL PROVIDED: | 145 SPACES |

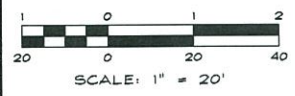
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JUL 31 2014

BY:



ELEVATION
SPLIT RAIL FENCE DETAIL
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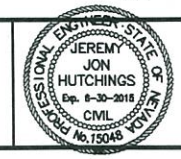
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JENUANE COMMUNITIES THE RANCH

SITE & UTILITY
PLAN



| | | | |
|-----------|----------|----------|----------------|
| DRAWN: | RSR | JOB: | 2115-001 |
| ENGINEER: | JJH | DRAWING: | SEE PLOT STAMP |
| SCALE: | 1" = 20' | SHEET: | C1 |
| DATE: | 07/01/14 | OF: | 2 SHEETS |

9-20

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on a request by Ken Hendrix, Jenuane Communities the Ranch, LLC, for a major design review for a 42 unit multi-family townhouse project. The subject property is located at Heybourne Road and Gilman Avenue in the MFR (Multi-family residential and SFR-8000/PD (Single Family residential – one-half acre minimum net parcel size) zoning district and within the Minden Gardnerville Community Plan (APN #1320-33-210-069; with public comment prior to Board action.
2. **Recommended Motion:** Continue this item if the prior item is continued until a plan can be prepared that addresses the concerns of staff. If a revised site plan is provided prior to the board meeting, then the board could approve the design review and provide applicable conditions from the attached staff report.
Funds Available: ☐ Yes ☒ N/A
3. **Department:** Administration
4. **Prepared by:** Tom Dallaire
5. **Meeting Date:** August 5, 2014 **Time Requested:** 20 minutes
6. **Agenda:** ☐ Consent ☒ Administrative

Background Information:

The 2.91 acre multifamily zoned property is part of the planned development for the Ranch at Gardnerville scheduled to be constructed in phase 7B, prior to 2035.

The applicant is proposing 14 (3 unit triplexes) for the 42 unit multifamily project. The building elevations match those of the existing development. They will be constructed by the same builder. The engineer is going to present the color materials and elevations of the proposed buildings at the meeting. They appear to fit within the development. A revised plan should be provided at the meeting indicating an acceptable width in the proposed roads, larger radii and an indicated location of the trash totes, then the board should approve the project and condition the items the board feels needs to be addressed, like RV parking, and pedestrian access.

7. **Other Agency Review of Action:** ☒ Douglas County ☐ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

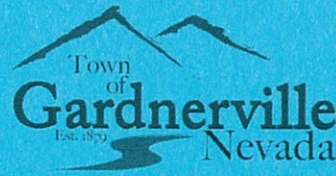
The following are the conditions identified by staff in the review of the attached proposed PD modification;

1. Town staff can support the reduction of the right-of-way to 32 feet. The road width should accommodate larger trucks in the development: U-hauls, fire and rescue vehicles, refuse and street sweepers will all need access to the private development. Provide roads that are couple feet wider? 20' of pavement is an alley width.
2. Provide recreational vehicle storage or a plan to address the need.
3. Provide areas for the trash totes to be placed off the narrow road to allow a car or two to pass while the trash collection services are taking place. Wider roads will help but there is not enough road space in this development for 42 cans. If dumpsters are decided to be utilized, then provide a location for dumpster storage.
4. Provide pedestrian access to and from the residential units to the offsite public parking and sidewalk system.
5. Cutting of Lasso Lane should be avoided at all costs. If it has to be cut, then cut the full width of Lasso and replace the section back to the concrete crosswalk where the water connections are going to be made. This pavement has not been accepted by the Town for maintenance. The pavement was placed just a few months ago.
6. The future ditch needs to be constructed and no longer bonded as it will need to be used prior to this development going in.
7. Stop, street signage and lights should be decorative in nature to match the town standards.
8. Curb cuts for the roadway entrances will need to provide handicap ramps straight through.
9. Provide colored stamped concrete to match the Ranch development at each entrance.
10. Provide information on the catch basin inserts and provide a maintenance schedule. Onsite and discharge storm drain facilities proposed are required to be maintained privately, including but not limited to storm water treatment devices, piping, catch basins, and retention/detention ponds, that will convey runoff into town maintained storm drain systems shall have a maintenance and operations plan reviewed and approved by the town. Applicant is required to submit such plan before improvement plans will be approved. Adequate funding for perpetual maintenance of such facilities must be demonstrated.
11. All irrigation and/or storm water conveyance facilities shall be piped, with exception of the Martin Slough and Park ditch. The Park ditch needs to extend from Gilman to the Martin Slough ditch. Ditch maintenance, path and pedestrian access shall be provided. The ditch needs to be constructed prior to the site improvements going in. The development cannot discharge into a bonded "future" ditch by others.
12. Where does the existing mail cluster box fit into this proposed development? Will the box need to be relocated. If so, it should be located on the opposite side of the street, on the town parcel, if possible.
13. How will the trucks enter the site for the import fill material to be delivered to the site? The development needs to identify a construction route for the project and where the structural fill material will be delivered from. This project exceeds the town board expectations of the development through phases 2b to be constructed using Chichester Drive as an access route. This is set for phase 7B and an alternative route needs to be provided. A construction route needs to be identified at the improvement plan review phase. Maybe partner with the Ranch developers and remove the Gilman concrete median for access off the highway during short truck runs of fill material from south valley.
14. The town will **not** accept dedication or maintenance of neighborhood monument signs and fences.
15. The following Standard Town Conditions of Approval shall apply:

- a. All administrative, engineering, or legal fees incurred by the Town in connection with reviewing the project shall be reimbursed and paid to the Town.
- b. Improvement plans shall be reviewed and approved by the Town's engineer.
- c. All drainage and agriculture irrigation facilities shall be piped and placed in the public right-of-way, *with the exception of Martin Slough and Park Ditch which shall remain open in this project.*
- d. Construction runoff and dewatering practices shall be in accordance with the appropriate permits obtained from the Nevada Division of Environmental Protection. Discharge into existing town storm drain systems will only be allowed upon written approval from the Town, and will be subject to discharge quality and storm drain cleaning requirements as set forth by the Town.
- e. Maintenance plans and level of service for landscape areas proposed for care by a homeowner's association are required to be submitted for review and approval by the town board, who will either recommend approval or denial to the Board of County Commissioners of the maintenance plan.
- f. Any damage to the town's existing infrastructure, including, but not limited to, streets, curb and gutter, sidewalks, or drainage systems caused by the development of the project shall be repaired or replaced by the developer.

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on Draft Resolution 2014-01, a resolution by the Gardnerville Town Board adopting policy regarding opening invocations before meetings of the Town Board of Gardnerville; with public comment prior to Board action.

2. **Recommended Motion:** Based on attorney's report and board discussion.
Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** August 5, 2014 **Time Requested:** 30 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: Last month the board discussed offering an invocation prior to town board meetings/special events and directed town council to provide a resolution and policy to the board this month. See attached resolution.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

RESOLUTION 2014-01

**A RESOLUTION OF THE GARDNERVILLE TOWN BOARD ADOPTING
POLICY REGARDING OPENING INVOCATIONS BEFORE MEETINGS
OF THE TOWN BOARD OF GARDNERVILLE**

W I T N E S S E T H

WHEREAS, the Gardnerville Town Board ("Board") is a duly authorized town board pursuant to Nevada Revised Statutes ("NRS") Chapter 269 and Douglas County Code ("DCC") 18.06; and

WHEREAS, the Board wishes to solemnize its proceedings by allowing for an opening invocation before each meeting, for the benefit and blessing of the Board; and

WHEREAS, the Board now wishes to adopt this formal, written policy to clarify and codify its invocation practices; and

WHEREAS, the Founders of this country recognized that American citizens possess certain rights that cannot be awarded, surrendered, nor corrupted by human power, and the Founders explicitly attributed the origin of these, our inalienable rights, to a Creator. These rights ultimately ensure the self-government manifest in our deliberative bodies, upon which we desire to invoke divine guidance and blessing; and

WHEREAS, in *Marsh v. Chambers*, 463 U.S. 783 (1983), the United States Supreme Court concluded, "The opening of sessions of legislative and other deliberative public bodies with prayer is deeply embedded in the history and tradition of this country. From colonial times through the founding of the Republic and ever since, the practice of legislative prayer has coexisted with the principles of disestablishment and religious freedom." *Id.*, at 786; and

WHEREAS, the Board desires to adopt a policy consistent with the Supreme Court's recognition that it is constitutionally permissible for a public body to "invoke divine guidance" on its work. *Id.*, at 792. Such invocation "is not, in these circumstances, an 'establishment' of religion or a step toward establishment; it is simply a tolerable acknowledgment of beliefs widely held among the people of this county." *Id.*; and

WHEREAS, the Supreme Court has determined, "The content of [such] prayer is not of concern to judges where...there is no indication that the prayer opportunity has been exploited to proselytize or advance any one, or to disparage any other, faith or belief." *Marsh*, 463 U.S. at 794-795; and

WHEREAS, this Board is not establishing a policy that defines the Constitutional limits for permissible public invocations but instead desires to adopt guidelines that are consistent with the guidance provided by the several courts that have considered the validity of public invocations, the most recent of which is the *Town of Greece v. Chambers*, 463 U.S. ____, 2014, WL 1757828; and

WHEREAS, the Board intends to adopt a policy that does not proselytize or advance any particular faith, or show any purposeful preference of one religious view to the exclusion of others; and

WHEREAS, the Board intends to adopt a policy that will not show a purposeful preference to one religious view over another by not permitting the faith of the person offering the invocation to be considered when extending an invitation; and

WHEREAS, the Board accepts as binding the applicability of general principles of law and all the rights and obligations afforded under the United States and Nevada Constitutions and statutes.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Gardnerville that the Board hereby adopts the following written policy regarding opening invocations before meetings of the Board, to wit:

1. It is the intent of the Board to allow a private citizen to solemnize the proceedings of the Gardnerville Town Board. It is the policy of the Board to allow for an invocation, which may include a prayer, a reflective moment of silence, or a short solemnizing message, to be offered before its meetings for the benefit of the Board.

2. Although the invocation may be listed in the program or schedule of events, it shall not be considered an agenda item for the meeting or part of the public business.

3. No member or employee of the Town or any other person in attendance at the meeting shall be required to participate in any prayer that is offered and such decision shall have no impact on the ability of the person to actively participate in the business of the Board.

4. The invocation shall be voluntarily delivered by an eligible member of the clergy or appointed representative of an organization from the Board's Assemblies List. To ensure that such person (the "invocation speaker") is selected from among a wide pool of representatives, on a rotating basis, the invocation speaker shall be selected according to the following procedure:

a. A member of the Board and Town counsel shall cause a database to be compiled and maintained (the "Assemblies List") of the assemblies and organizations with an established presence in Gardnerville and Douglas County that regularly meet for the primary purpose of sharing a religious perspective or exist for the betterment of the Town or county and their inhabitants (hereinafter referred to as benevolent organizations).

b. The Assemblies List shall be compiled from all available sources including the listing for "churches," "congregations," other religious assemblies or non-religious/ non-profit organizations that are devoted to the betterment of the Town and its inhabitants in databases maintained by the Town, suggestions from Board members, the annual phonebook distributed by Tahoe Telephone Directories, research from the Internet, and consultation with local neighborhood associations. All benevolent organizations with an established presence in the area are eligible to be

included in the Assemblies List, and any such organization may request inclusion in the Assemblies List by written request to the Chairman of the Board.

c. The policy is intended to be and shall be applied in a way that is all inclusive of every diverse religious assembly and benevolent organizations serving the citizens of Douglas County, irrespective of religious or irreligious affiliation. The Assemblies List is compiled and used for purposes of logistics, efficiency, and equal opportunity for all of the community's benevolent organizations, who may themselves choose whether to respond to the Board's invitation and participate. Should a question arise as to the authenticity of a benevolent organization, Town counsel shall refer to criteria used by the Internal Revenue Service in its determination of those organizations that would legitimately qualify for I.R.C. 501(c)(3) tax-exempt status.

d. The Assemblies List shall also include the name and contact information of any chaplain who may serve one or more of the fire department, law enforcement agencies or military organizations within the County.

e. The Assemblies List shall be updated, by reasonable efforts of the Town counsel, by December 15 of each calendar year.

f. Within thirty (30) days of the effective date of this policy, and on or about December 31 of each calendar year thereafter, the Board shall publish a notice in a newspaper of general circulation in Douglas County, shall post a notice in the Town Board's chambers, and on the Town's website which shall read:

TOWN BOARD OF GARDNERVILLE'S INVOCATION POLICY

The Town Board of Gardnerville makes it a policy to invite members of the clergy, religious representatives and representatives of other benevolent organizations in Gardnerville and Douglas County to voluntarily offer an invocation before the beginning of its meetings, for the benefit, blessing, wisdom and guidance of the Board. Any leader of a religious congregation or representative of a benevolent organization with an established presence in the local community, any chaplain for one of the local fire department, law enforcement agency or military units, are eligible to offer this important service at an upcoming meeting of the Board.

Any organization or individual willing to assist the Board in this regard, please send a written request at your earliest convenience to the Town of Gardnerville at 1407 Hwy. 395, Gardnerville, Nevada. Persons delivering the invocation are scheduled on a first-come, first-serve basis. The dates of the Board's scheduled meetings for the upcoming year are established by policy and are listed on the Board's website. If you have a preference among the dates, please state that request in your written request.

This opportunity is voluntary, and you are free to offer the invocation according to the dictates of your own conscience. To maintain a spirit of respect and ecumenism, the Board requests only that the opportunity not be exploited as an effort to convert others to the particular faith of the invocation speaker, nor to disparage any faith or belief different than that of the invocation speaker, nor to disparage any person by name or by inference.

TOWN BOARD OF GARDNERVILLE
CHAIRMAN

g. As the invitation notice indicates, the respondents to the invitation shall be scheduled on a first-come, first-serve basis to deliver the invocation.

h. In the event an eligible member of the clergy believes that the Board has not complied with the terms of this policy, the clergy member has the right to have the matter reviewed by the Board.

5. No invocation speaker shall receive compensation for his or her service.

6. No invocation shall exceed ninety (90) seconds in length.

7. The invocation shall be positive and uplifting and respectful of the diverse religions and spiritual makeup of Douglas County and the Town.

8. The invocation need not be religious in form but may be a thought, reading or moment of silence. The invocation speaker shall not ask members of the Board or audience to stand, bow their head, pray or other gesture. An invocation speaker may use a phrase such as "please join me".

9. The invocation shall not address any agenda item in a way to attempt to influence the Board's decision or mention anyone by name or by inference.

10. The invocation speaker shall not solicit membership or donations to a church or organization.

11. An invocation speaker who fails to follow this policy will not be invited to speak another invocation.

12. Should a scheduled invocation speaker fail to attend a meeting when scheduled, the Board will observe a moment of silence.

13. No guidelines or limitations shall be issued regarding an invocation's content, except that the Board shall request by the language of this policy that no invocation should proselytize or

advance any faith, or disparage the religious faith or non-religious views of others.

14. The Board shall make every reasonable effort to ensure that a variety of eligible invocation speakers are scheduled for the Board meetings. In any event, no invocation speaker shall be scheduled to offer an invocation at consecutive meetings of the Board, or at more than three (3) Board meetings in any calendar year. Should there be no requests or not enough sufficient requests to give the invocation at any of the monthly meetings of the Board, the Board shall cause persons to be invited on a random basis.

15. The Board shall not engage in any prior inquiry, review of, or involvement in, the content of any invocation to be offered by an invocation speaker.

16. To clarify the Board's intentions, as stated hereinabove, the following disclaimer shall be included in at least ten (10) point font at the top of any printed agenda or schedule of events published by the Board and shall be read aloud prior to the introduction of the invocation speaker:

"Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville.

17. Shortly after the opening gavel that officially begins the meeting and the agenda/business of the public, the Chairperson of the Board shall introduce the invocation speaker and the person selected to recite the Pledge of Allegiance following the invocation, and invite only those who wish to show respect for the traditional observances and/or the Board to stand.

18. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the Board with, nor express the Board's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the Board's respect for the diversity of religious denominations and faiths represented and practiced among the citizens in Gardnerville and Douglas County. This policy shall in no way govern the statements or comments authorized by the Board's procedure for any member of the general public on any agenda item; this segment of the Board's agenda is intended to afford any member of the general public to make any statements protected by the First Amendment of the United States Constitution.

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19. This Resolution will be in effect for one year after its passage, and will expire unless renewed by the Board after public hearing and comment.

RESOLUTION PASSED this _____ day of August, 2014.

AYES:

NAYS:

ABSENT: _____

ATTEST:

TOM DALLAIRE, TOWN MANAGER
TOWN OF GARDNERVILLE

LINDA SLATER, CHAIRPERSON
GARDNERVILLE TOWN BOARD

APPROVED AS TO FORM AND CONTENT:

MICHAEL SMILEY ROWE, ESQ.
ROWE HALES YTURBIDE, LLP
TOWN COUNSEL

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion on the health and sanitation department funding and discussion of trash rates; with public comment prior to Board action.

2. **Recommended Motion:** Based on board discussion.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** August 5, 2014 **Time Requested:** 30 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information:

It has been four years since the town has implemented a rate increase. The idea behind waiting was to give business and residents a chance to be successful with the current downturn in the market. Staff needs some direction from the board on what the board would like to streamline in the current health and Sanitation billing practices.

See attached report.

7. **Other Agency Review of Action:** ☐ Douglas County ☐ N/A

8. **Board Action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued



Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Ken Miller, Board Member
Mike Philips, Board Member
Mary Werner, Board Member

MEMORANDUM

Date: July 26, 2014
To: Gardnerville Town Board
From: Tom Dallaire, P.E., Town of Gardnerville
Subject: Health and sanitation rate structure and billing practices.

Over the past four years, Town staff have streamlined the field collection operations and have reduced the time on the routes to be as efficient as possible. There are current practices administrative staff are taking in order to operate the H&S business that we are finding need to be improved. We need to take steps to reduce this effort by staff to stream line our administrative efforts and come up with a 5 to 10 year plan for the H&S fund to ensure its success.

There are really three services the department provides for its customers.

1. Residential bin pickup where we have one to two 95 gallons tote at each resident. We have one fee if you have a single 95 gallon tote or if you have 2-95 gallon totes. That does not seem right to me. It takes extra time and more volume to dump the additional bin.
2. Commercial bin pick up and just over a half of those customers are charged a bin rental fee.
3. We also pick up green waste. While this reduces our dump tonnages which we are charged for, there is still a cost associated with this service, to have the staff drive a truck around town to pick up green waste. This is becoming to be a very popular program and we are doing this with two trucks now and will need a third shortly.

Staff is looking for direction from the board on the following items and if we can proceed with a rate schedule and change some of the ways we currently are doing business. We are getting very busy in the office with projects and town events and need to find a way to save time and effort so we can focus on the customer.

Things we need to take into consideration on when we looking at a rate structure and rates residents and business are paying for.

Commercial Service considerations;

Residential service considerations;

- A. Just have one service fee. No more trash and Land fill fee.
- B. We need to charge an extra tote fee. We are already stopped at the house to dump a bin. The space that the second bin adds to the truck is valuable and needs to be paid for. We are proposing an additional \$5.00 a month charge. That is \$15 per quarter, and returns \$48,660 if those customers keep the bin and pay the fee for the extra service. If not, then we will have up to 811 additional bins we can distribute to other new customers or replace customers older bins. Each bin costs almost \$60 each.
- C. Phase out the Minimum users. People are asking to join this all the time. Unless we offer a smaller can, many people want to use this service. Currently there are 37 users. They pay the minimum fee of \$15 per quarter. They customer can only have one bag in the tote to be dumped. The guys track this the best they can, but often time the adjacent neighbor needs more room and they fill the empty bin with their garbage and we call the minimum user and it becomes a he said she said battle. This is something we do not need. Do we want to offer a smaller bin to provide options to the customer? Or just have 95 gallon tote and green waste service. We offer this to all residents. Not all residents take advantage of that service.
- D. Do we want to do away with the 2nd bin and just offer a 2yard bin free of charge to residential customers for a week during the fiscal year?

With the tonnage being recorded on the residential trash service we see an influx in new customers from the new development. We provide 811 extra 95 Gallon totes to a single family homes with no charge and we pick up green waste for free and that program taking off, increasing our operational costs to provide the service. So the fees are based on 2012 revenue and tonnage distribution between residential, commercial and green waste, staff estimates our current rates are \$12.46 low for the quarter in residential service. This will only get worse as we begin adding addition fees and monies into reserves for future projects and equipment.

Recycling Service

- A. Do we want to plan to implement a recycling program in the future, if so how far out? This will have to be something where we need to pay for the capital improvement and then provide the service. We will need a facility and staff to operate the facility and then contract to have it packaged and hauled off site. Or we can partner with someone that can provide the service and help pay for the facility. Either way such a facility is not provided for in the rates.

2014 "Staff Streamline" Recommendations for Gardnerville Health and Sanitation

1. Elimination of commercial bin rental fee

Consistent with the industry and will allow us to replace damaged wheels and bins.

2. If a business is on a route and scheduled, then they are billed per the route and schedule.

Currently field staff makes a judgment call on the fly if enough trash in a bin warrants a pickup and diligent records are transcribed in the field along with the office. This modification will save staff time on tracking and bin dumps. Both Drivers and Marie's time will be reduced dealing with the paperwork. We may look into digital option in the future.

3. Minimum Monthly Commercial Bin Pickup

We have 5 to 6 business not calling for pick up. Some with one pick up per year. We had a business with their own bin and one pickup in 2 years of which the trash was rotting.

4. Eliminating minimum residential user option – (Grandfather existing customers or phase out)

Minimum users get a large tote, to place one bag in each week. Staff has to watch and track this, there is nothing stopping an adjacent neighbor from dumping extra garbage in the large tote with one bag of garbage. Drivers record this and notify the office staff. Marie has to remove them from the minimum user list spending staff time on all levels.

5. Second Residential Tote Fee \$5 per month

Currently we provide a second trash tote for refuse without charge. This is not consistent with the industry. We also have to replace both totes on a regular schedule. This fee modification will offset the loss of commercial bin rental fees.

6. Consolidate trash and land fill fee into one Service Fee.

10 Year Goals for Gardnerville Health and Sanitation

1. Recycling Program

A transfer station will give us space to implement a recycling program. Reno has recently started a program and we are tracking its success.

2. Maintenance Shop Expansion

Our H+S department and Parks department are sharing space in the same buildings. Growth is limited now and some vehicles/equipment are being left outside to the elements.

3. GPS Tracking System

GPS tracking will keep better tabs on route efficiencies and permit improvements.

4. More?

Gardnerville Health and Sanitation Financial Snapshot

| | 2012 | 2013 | 2014 |
|--------------------|---------------|---------------|---------------|
| Total Revenue | \$ 922,520.81 | \$ 895,563.91 | \$ 914,199.47 |
| Operating Expense | \$ 787,849.17 | \$ 842,921.41 | \$ 860,491.00 |
| Profit to Reserves | \$ 134,671.64 | \$ 52,642.50 | \$ 53,708.47 |
| Reserves End | \$ 405,161.00 | \$ 526,544.00 | \$ 380,385.00 |

| | | |
|-----------|---------------|---------------|
| New Truck | Truck #615 | Truck #616 |
| | \$ 220,930.50 | \$ 242,237.42 |

Figures from "Budget Performance report" 7/30/2014 GL

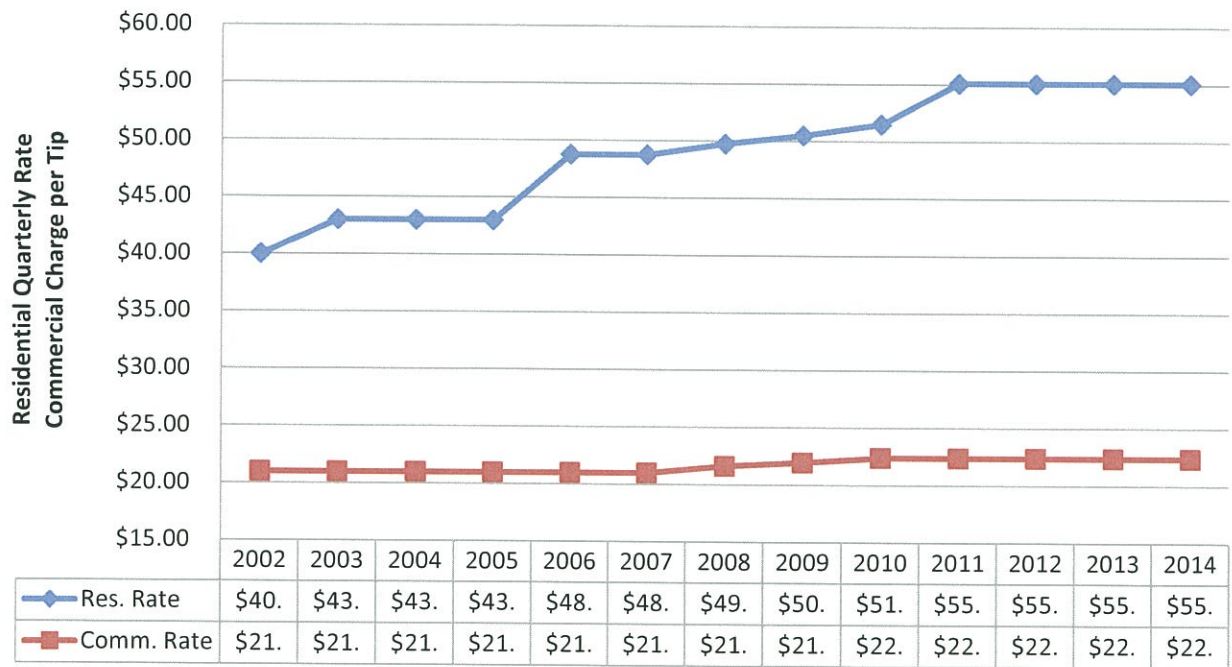
Rate Chart

| YEAR | Res. Rate | Comm. Rate |
|------|-----------|------------|
| 2002 | \$ 40.00 | \$ 21.00 |
| 2003 | \$ 43.00 | \$ 21.00 |
| 2004 | \$ 43.00 | \$ 21.00 |
| 2005 | \$ 43.00 | \$ 21.00 |
| 2006 | \$ 48.75 | \$ 21.00 |
| 2007 | \$ 48.75 | \$ 21.00 |
| 2008 | \$ 49.75 | \$ 21.63 |
| 2009 | \$ 50.50 | \$ 21.96 |
| 2010 | \$ 51.50 | \$ 22.40 |
| 2011 | \$ 55.10 | \$ 22.40 |
| 2012 | \$ 55.10 | \$ 22.40 |
| 2013 | \$ 55.10 | \$ 22.40 |
| 2014 | \$ 55.10 | \$ 22.40 |

no change

no change

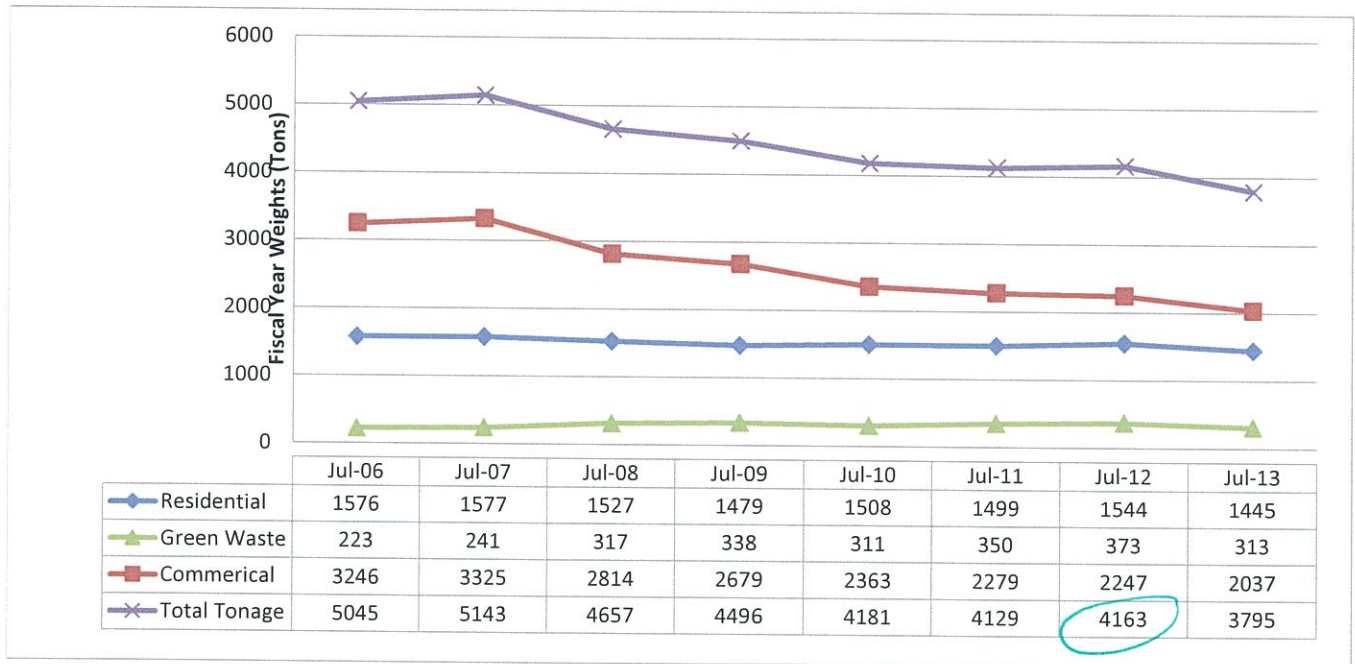
Rate Increases OverTime



Tonnage Summary

| Fiscal year weights (tons) | | | | | Fiscal YearTotal % | | |
|----------------------------|-------------|------------|-------------|---------------|--------------------|-------|-------|
| Fiscal Year | Residential | Commerical | Green Waste | Total Tonnage | Res. | Com | Green |
| Jul-05 Jun-06 | 4915 | | 263 | 5178 | 94.9% | | 5.1% |
| Jul-06 Jun-07 | 1576 | 3246 | 223 | 5045 | 31.2% | 64.3% | 4.4% |
| Jul-07 Jun-08 | 1577 | 3325 | 241 | 5143 | 30.7% | 64.6% | 4.7% |
| Jul-08 Jun-09 | 1527 | 2814 | 317 | 4657 | 32.8% | 60.4% | 6.8% |
| Jul-09 Jun-10 | 1479 | 2679 | 338 | 4496 | 32.9% | 59.6% | 7.5% |
| Jul-10 Jun-11 | 1508 | 2363 | 311 | 4181 | 36.1% | 56.5% | 7.4% |
| Jul-11 Jun-12 | 1499 | 2279 | 350 | 4129 | 36.3% | 55.2% | 8.5% |
| Jul-12 Jun-13 | 1544 | 2247 | 373 | 4163 | 37.1% | 54.0% | 8.9% |
| Jul-13 Jun-14 | 1445 | 2037 | 313 | 3795 | 38.1% | 53.7% | 8.3% |

| | | | |
|--------------------------|--------------|--------------|-------------|
| | 2015 | | |
| Total Budgeted income | \$883,000.00 | | |
| Based on use actual 2014 | \$336,100.76 | \$473,966.78 | \$72,932.46 |

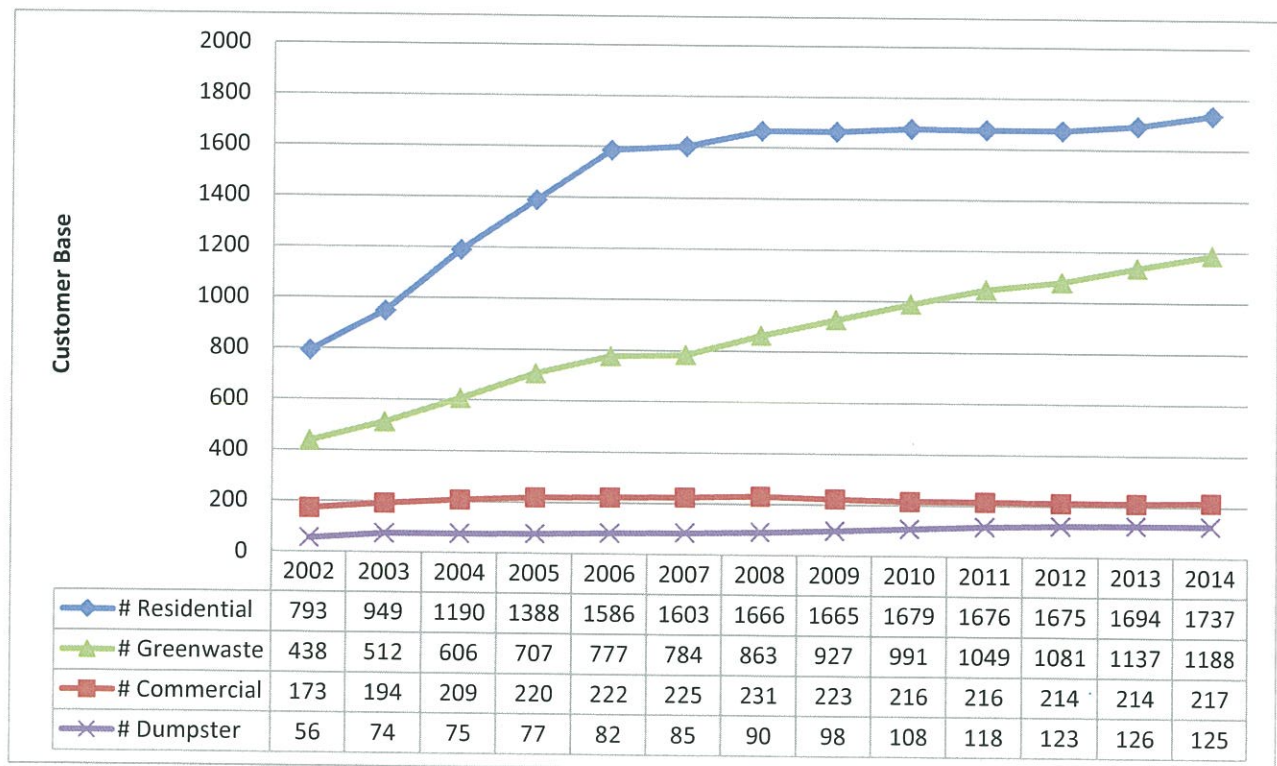


Combined residential and commercial tonnage

Not Complete Yet

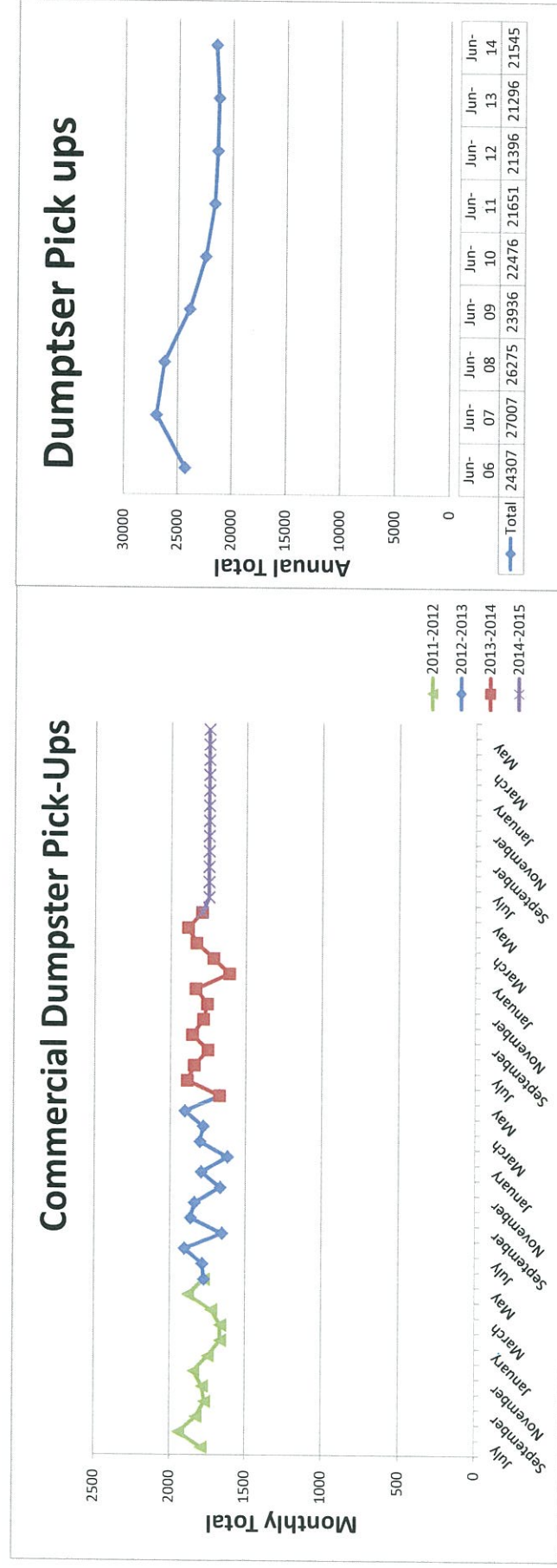
Number of Customers

| YEAR | # Residential | # Commercial | # Greenwaste | # Dumpster |
|------|---------------|--------------|--------------|------------|
| 2002 | 793 | 173 | 438 | 56 |
| 2003 | 949 | 194 | 512 | 74 |
| 2004 | 1190 | 209 | 606 | 75 |
| 2005 | 1388 | 220 | 707 | 77 |
| 2006 | 1586 | 222 | 777 | 82 |
| 2007 | 1603 | 225 | 784 | 85 |
| 2008 | 1666 | 231 | 863 | 90 |
| 2009 | 1665 | 223 | 927 | 98 |
| 2010 | 1679 | 216 | 991 | 108 |
| 2011 | 1676 | 216 | 1049 | 118 |
| 2012 | 1675 | 214 | 1081 | 123 |
| 2013 | 1694 | 214 | 1137 | 126 |
| 2014 | 1737 | 217 | 1188 | 125 |



(2-11)

| | July | August | September | October | November | December | January | February | March | April | May | June | Total | Difference | Average |
|--------|--------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|------|------|-------|------------|---------|
| Jul-05 | Jun-06 | 2156 | 2379 | 2232 | 2211 | 2235 | 2189 | 2242 | 1998 | 1999 | 2397 | 2269 | 24307 | | 2026 |
| Jul-06 | Jun-07 | 2162 | 2337 | 2237 | 2382 | 2242 | 2201 | 2411 | 2014 | 2178 | 2344 | 2228 | 27007 | 2700 | 2251 |
| Jul-07 | Jun-08 | 2264 | 2326 | 2058 | 2423 | 2207 | 2159 | 2116 | 2107 | 2178 | 2191 | 2096 | 26275 | 732 | 2190 |
| Jul-08 | Jun-09 | 2118 | 2071 | 2209 | 2216 | 1868 | 2014 | 1888 | 1719 | 1879 | 1912 | 2075 | 23936 | 2339 | 1995 |
| Jul-09 | Jun-10 | 2010 | 1963 | 1920 | 1961 | 1847 | 1838 | 1737 | 1687 | 1855 | 1851 | 1867 | 22476 | 1460 | 1873 |
| Jul-10 | Jun-11 | 1857 | 1922 | 1797 | 1798 | 1868 | 1884 | 1705 | 1596 | 1767 | 1825 | 1843 | 21651 | 825 | 1804 |
| Jul-11 | Jun-12 | 1790 | 1940 | 1825 | 1767 | 1784 | 1841 | 1745 | 1663 | 1724 | 1879 | 1775 | 21396 | 255 | 1783 |
| Jul-12 | Jun-13 | 1785 | 1905 | 1655 | 1864 | 1839 | 1667 | 1795 | 1620 | 1783 | 1905 | 1673 | 21296 | 100 | 1775 |
| Jul-13 | Jun-14 | 1888 | 1842 | 1751 | 1855 | 1783 | 1756 | 1833 | 1611 | 1830 | 1886 | 1794 | 21545 | 249 | 1795 |



Proposed changes in billing will result in a leveling of monthly dumpster pickups, streamline record keeping, and improve efficiency for the field personnel.

COMPARE LOCAL AGENCIES

Estimated and probably liberal-2006 was the year that tipping fees were waived and trip tickets were not collected.

| Years | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 |
|-----------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|----------|
| Fees and Charges | | | | | | | | | | | | | |
| Transfer Station-per ton | \$63.88 | \$70.20 | \$72.90 | \$77.77 | \$82.27 | \$82.27 | \$85.76 | \$95.15 | \$93.80 | \$94.19 | \$99.68 | \$100.82 | \$102.43 |
| Ormsby Landfill | | | | | | \$40.00 | \$40.00 | \$50.00 | \$50.00 | \$58.00 | \$58.00 | \$58.00 | \$58.00 |
| Douglas Disposal | | | | | | | | | | | | | |
| Residential-quarterly | \$45.75 | \$50.28 | | | | \$58.80 | \$61.71 | | \$68.16 | | | | \$ 73.29 |
| Residential-extra can | \$45.75 | \$50.28 | | | | \$58.80 | \$61.71 | | \$5.01 | | | | \$ 73.29 |
| 2 yard commercial | \$17.98 | \$19.76 | | \$20.98 | | \$21.98 | \$23.06 | | \$25.48 | | | | \$ 27.38 |
| 2 yd bin rental-month | \$15.00 | | | \$17.00 | \$18.00 | \$22.00 | \$22.00 | | \$22.00 | | | | \$ - |
| Town of Minden | | | | | | | | | | | | | |
| Residential-quarterly | \$43.65 | \$43.65 | \$43.65 | | \$51.00 | \$51.00 | \$52.50 | \$54.00 | \$55.20 | | | | \$ 58.00 |
| Residential-extra can | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3.45 | \$3.45 | \$3.60 | \$3.70 | \$3.75 | | | | \$ 3.90 |
| 2 yard commercial | \$18.50 | \$18.50 | | \$21.25 | \$21.25 | \$21.25 | \$21.90 | \$22.50 | \$23.00 | | | | \$ 24.15 |
| 2 yd bin rental-month | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | | | \$ - |
| Town of Gardnerville | | | | | | | | | | | | | |
| Residential-quarterly | \$40.00 | \$43.00 | \$43.00 | \$43.00 | \$48.75 | \$48.75 | \$49.75 | \$50.50 | \$51.50 | \$55.10 | \$55.10 | \$55.10 | \$55.10 |
| Residential-extra can | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2 yard commercial | \$21.00 | \$21.00 | \$21.00 | \$21.00 | \$21.00 | \$21.00 | \$21.63 | \$21.96 | \$22.40 | \$22.40 | \$22.40 | \$22.40 | \$22.40 |
| 2 yd bin rental-month | \$15.00 | \$15.00 | \$15.00 | \$15.00 | \$15.00 | \$15.00 | \$15.00 | \$16.00 | \$17.00 | \$17.00 | \$17.00 | \$17.00 | \$17.00 |

Based on a 10 ton load, it costs approximately \$488.71 to tip at Ormsby and \$833.61 to tip at the transfer station, including fuel, labor, tip fees, and \$1/mile wear and tear.

DDI does not charge bin rental for their customers

12-12

LIVE - Douglas County - LIVE
Town of Gardnerville 611 - 2015 Final Budget

| Account Number Description | 2015 Commissioner | 2014 Actual Amount | 2013 Actual Amount | 2012 Actual Amount | 2011 Actual Amount | 2010 Actual Amount |
|---|-----------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|
| Fund: 611 - Gardnerville Health & San | | | | | | |
| Revenues | | | | | | |
| Department: 000 - Revenue | | | | | | |
| Charges For Service | | | | | | |
| 344.300 | 505,000.00 | 486,757.25 | 503,494.25 | 502,764.24 | 497,382.88 | 499,010.85 |
| 344.301 | 0.00 | 661.50 | 530.00 | 370.00 | 406.50 | 513.50 |
| 344.310 | 343,000.00 | 336,234.61 | 347,636.20 | 347,289.24 | 343,443.33 | 344,535.18 |
| 344.315 | 30,000.00 | 34,022.38 | 35,773.17 | 34,872.51 | 34,398.63 | 33,983.55 |
| 344.316 | 0.00 | 103.00 | 78.00 | 137.00 | 61.00 | 190.00 |
| 344.317 | 0.00 | 348.00 | 505.00 | 2,190.75 | 340.00 | 167.00 |
| 360.810 | 5,000.00 | 7,085.72 | 7,724.71 | 7,240.27 | 6,243.82 | 7,032.86 |
| Account Classification Total: RE20 - Charges For Service | \$883,000.00 | \$865,212.46 | \$895,741.33 | \$894,864.01 | \$882,276.16 | \$885,432.94 |
| Interest Revenue | | | | | | |
| 361.200 | 0.00 | 2,706.53 | 255.15 | 4,879.25 | 3,401.59 | 3,083.35 |
| 361.205 | 0.00 | 1,147.63 | (1,147.63) | 0.00 | 0.00 | 0.00 |
| Account Classification Total: RE27 - Interest Revenue | \$0.00 | \$3,854.16 | (\$892.48) | \$4,879.25 | \$3,401.59 | \$3,083.35 |
| RE30 - Miscellaneous Revenue | | | | | | |
| 360.800 | 0.00 | 2,275.00 | 615.06 | 1,564.55 | 0.00 | 150.00 |
| 360.820 | 0.00 | 75.00 | 100.00 | 0.00 | 75.00 | 75.00 |
| Account Classification Total: RE30 - Miscellaneous Revenue | \$0.00 | \$2,350.00 | \$715.06 | \$1,564.55 | \$75.00 | \$225.00 |
| RE33 - Contributed Capital | | | | | | |
| 344.750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: RE33 - Contributed Capital | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| RE35 - Other Financing Sources | | | | | | |
| 391.100 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 392.000 | 0.00 | 0.00 | 0.00 | 21,213.00 | 231,182.00 | 21,357.00 |
| 393.100 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 393.101 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: RE35 - Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$21,213.00 | \$231,182.00 | \$21,357.00 |
| RE37 - Depreciation/Amortization | | | | | | |
| 360.849 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 360.850 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: RE37 - Depreciation/Amortization | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| RE40 - Beg. Fund Bal./Reserves | | | | | | |
| 301.200 | 50,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 301.250 | 330,385.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: RE40 - Beg. Fund Bal./Reserves | \$380,385.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Department Total: 000 - Revenue | \$1,263,385.00 | \$871,416.62 | \$895,563.91 | \$922,520.81 | \$1,116,934.75 | \$910,098.29 |
| Revenues Total | \$1,263,385.00 | \$871,416.62 | \$895,563.91 | \$922,520.81 | \$1,116,934.75 | \$910,098.29 |

LIVE - Douglas County - LIVE
Town of Gardnerville 611 - 2015 Final Budget

| Account Number Description | 2015 Commissioner | 2014 Actual Amount | 2013 Actual Amount | 2012 Actual Amount | 2011 Actual Amount | 2010 Actual Amount |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Expenditures | | | | | | |
| Department: 925 - Health & Sanitation | | | | | | |
| Salaries & Wages | | | | | | |
| 510.000 Salaries & Wages | 262,024.00 | 205,969.99 | 209,186.64 | 194,270.30 | 199,516.78 | 241,753.27 |
| 510.125 Salaries-Other | 0.00 | 0.00 | 1,990.09 | 4,178.12 | (10,170.21) | (1,909.76) |
| 510.150 Board Compensation | 15,300.00 | 15,300.00 | 13,770.00 | 13,550.00 | 14,786.27 | 14,586.84 |
| 511.165 Holiday Overtime | 0.00 | 2,321.88 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.167 Vacation Payout | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.168 Vacation Buyback | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.169 Comp Payout | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.170 Overtime | 3,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.171 Holidays | 0.00 | 2,994.36 | 6,506.29 | 1,499.87 | 3,420.23 | 3,582.01 |
| 511.172 Comp Paid | 0.00 | 9,758.04 | 11,163.59 | 8,608.17 | 12,852.82 | 16,357.27 |
| 511.173 Vacation | 0.00 | 1,046.52 | 547.47 | 0.00 | 0.00 | 0.00 |
| 511.174 Sick | 0.00 | 12,634.63 | 17,425.29 | 8,947.03 | 13,337.77 | 23,273.73 |
| 511.176 Call Back | 0.00 | 7,994.46 | 9,462.12 | 2,837.77 | 10,567.73 | 10,943.08 |
| 516.120 Contract Salaries | 0.00 | 112.35 | 0.00 | 0.00 | 110.10 | 127.70 |
| Account Classification Total: EX10 - Salaries & Wages | \$280,824.00 | \$258,132.23 | \$281,901.16 | \$234,852.26 | \$244,421.49 | \$308,714.14 |
| Employee Benefits | | | | | | |
| 511.180 Benefits | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.181 Retirement | 66,675.00 | 61,410.97 | 54,991.01 | 50,471.33 | 48,962.98 | 61,729.81 |
| 511.182 Pact Workers Comp | 7,836.00 | 7,324.52 | 7,080.91 | 6,506.93 | 5,916.74 | 6,779.35 |
| 511.183 Group Insurance | 48,238.00 | 43,144.67 | 40,791.02 | 41,939.97 | 46,099.75 | 58,540.37 |
| 511.184 Unemployment | 1,311.00 | 1,170.63 | 1,145.69 | 1,023.37 | 1,168.21 | 1,387.36 |
| 511.186 Medicare | 3,800.00 | 3,324.59 | 3,284.88 | 2,901.41 | 2,959.93 | 3,641.90 |
| 511.187 Uniform Allowance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.188 Co. Dependent Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.190 Pact Other | 0.00 | 391.64 | 401.47 | 328.79 | 617.43 | 908.38 |
| 511.195 Oasdi | 196.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 511.202 OPEB Expense | 0.00 | 0.00 | 6,208.00 | 1,001.00 | 2,696.00 | 0.00 |
| Account Classification Total: EX15 - Employee Benefits | \$128,056.00 | \$116,767.02 | \$113,902.98 | \$104,172.80 | \$108,421.04 | \$132,987.17 |
| Services & Supplies | | | | | | |
| 520.055 Telephone Expense | 3,500.00 | 3,370.53 | 3,061.80 | 3,085.54 | 3,320.80 | 4,067.33 |
| 520.060 Postage/Po Box Rent | 4,200.00 | 4,019.02 | 3,756.77 | 3,260.89 | 3,054.75 | 2,964.33 |
| 520.064 Travel | 1,000.00 | 219.54 | 0.00 | 0.00 | 383.71 | 0.00 |
| 520.072 Advertising | 1,500.00 | 807.02 | 1,358.26 | 924.55 | 1,793.57 | 786.97 |
| 520.080 Insur.-Liability | 8,900.00 | 8,656.14 | 8,859.79 | 7,996.14 | 7,818.80 | 8,995.57 |
| 520.084 Replacement & Repair | 40,000.00 | 36,211.43 | 38,705.34 | 52,069.62 | 28,088.24 | 26,776.60 |
| 520.089 Power | 2,800.00 | 2,458.47 | 2,857.17 | 2,575.91 | 2,409.93 | 2,890.29 |
| 520.090 Water | 650.00 | 465.56 | 467.57 | 499.22 | 535.88 | 529.01 |
| 520.092 Heating | 3,500.00 | 2,766.42 | 2,420.05 | 2,710.01 | 3,398.90 | 4,248.14 |
| 520.093 Utilities-Sewer | 380.00 | 366.62 | 352.59 | 302.40 | 302.40 | 302.40 |
| 520.097 Maint B&G | 2,500.00 | 15,640.10 | 1,394.37 | 8,247.33 | 1,210.31 | 1,792.55 |
| 520.098 Janitorial Services | 1,350.00 | 1,020.00 | 924.98 | 1,062.50 | 977.50 | 935.00 |
| 520.107 Maint Equip | 33,700.00 | 23,609.99 | 25,235.47 | 628.49 | 619.79 | 550.32 |
| 520.108 Maint Office Equip | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520.110 Veh. Maint-Shop Parts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520.116 Veh. Maint-Co Shop | 2,000.00 | 5,864.92 | 2,920.31 | 1,918.11 | 1,631.62 | 1,615.18 |
| 520.123 Deductable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520.130 Rents & Leases Bldgs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

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LIVE - Douglas County - LIVE
Town of Gardnerville 611 - 2015 Final Budget

| Account Number Description | 2015 Commissioner | 2014 Actual Amount | 2013 Actual Amount | 2012 Actual Amount | 2011 Actual Amount | 2010 Actual Amount |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 520.136 Rents & Leases Equipment | 2,100.00 | 2,892.49 | 2,475.22 | 2,480.67 | 1,855.52 | 1,586.50 |
| 520.155 Licensing | 250.00 | 114.50 | 41.00 | 234.00 | 57.00 | 114.00 |
| 520.169 EMRB Assessment | 0.00 | 0.00 | 0.00 | 0.00 | 29.75 | 40.25 |
| 520.170 Memberships | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520.187 Internet Expense | 810.00 | 595.10 | 504.39 | 522.04 | 722.44 | 722.43 |
| 520.195 Street Sweeping | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 520.197 Landfill Expense | 250,000.00 | 219,164.60 | 226,590.99 | 221,560.29 | 219,332.42 | 277,610.66 |
| 520.200 Training & Education | 2,000.00 | 271.95 | 97.50 | 25.00 | 0.00 | 26.25 |
| 521.100 Professional Services | 3,800.00 | 0.00 | 3,351.67 | 0.00 | 3,647.50 | 3,600.00 |
| 521.130 Legal Services | 1,500.00 | 369.50 | 697.50 | 1,027.50 | 1,748.25 | 881.25 |
| 521.135 Legal-Collection Cost | 500.00 | (232.38) | (332.60) | (74.03) | 79.49 | 257.05 |
| 521.140 Physicals | 800.00 | 150.00 | 150.00 | 300.00 | 300.00 | 600.00 |
| 521.151 Drug/Alcohol Testing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 521.160 Auditing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 521.404 Moving Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 521.500 Admin & Overhead | 18,117.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 532.001 Op. Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 532.003 Gas & Oil | 45,000.00 | 38,161.98 | 39,924.12 | 43,820.63 | 37,519.60 | 27,987.59 |
| 532.028 Uniforms | 3,200.00 | 2,421.49 | 2,104.85 | 2,463.08 | 1,842.16 | 2,291.09 |
| 532.055 Books & Periodicals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 532.056 Subscriptions | 50.00 | 26.30 | 325.55 | 26.00 | 26.00 | 26.00 |
| 532.109 Bottled Water | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.00 |
| 533.800 Office Supplies | 3,000.00 | 3,061.13 | 2,967.40 | 2,836.14 | 2,743.73 | 4,013.77 |
| 533.802 Small Equipment | 5,000.00 | 0.00 | 1,651.67 | 11,501.31 | 2,352.79 | 11,408.76 |
| 533.806 Software | 5,400.00 | 2,993.50 | 3,470.80 | 2,106.00 | 2,455.14 | 2,852.19 |
| 533.813 Office Products Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 533.817 Small Projects | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 550.001 Miscellaneous Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 550.006 Fiscal Agent Charges | 0.00 | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 550.100 Bank Fees-Credit Card Processing | 0.00 | 2,899.52 | 0.00 | 0.00 | 0.00 | 0.00 |
| 550.203 Collection Loss | 0.00 | (159.08) | 1,315.64 | 525.39 | 0.00 | 0.00 |
| Account Classification Total: EX20 - Services & Supplies | \$455,507.00 | \$386,206.36 | \$377,850.17 | \$374,894.73 | \$330,457.99 | \$390,674.48 |
| Difference in Landfill from budget to actual | | 30,835.40 | | | | |
| Debt Service | | | | | | |
| 521.300 Bond Issuance Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 521.301 Bond Issue Cost Offset | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 550.003 Bond Principal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 550.004 Bond Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 550.021 Loan Principal | 0.00 | 0.00 | 0.00 | 20,500.00 | 19,550.00 | 18,650.00 |
| 550.022 Loan Interest | 0.00 | 0.00 | 0.00 | 713.43 | 1,631.54 | 2,507.31 |
| 550.990 Debt-Principal Offset | 0.00 | 0.00 | 0.00 | (20,550.00) | (19,550.00) | (18,650.00) |
| Account Classification Total: EX22 - Debt Service | \$0.00 | \$0.00 | \$0.00 | \$713.43 | \$1,631.54 | \$2,507.31 |

LIVE - Douglas County - LIVE
Town of Gardnerville 611 - 2015 Final Budget

| Account Number Description | 2015 Commissioner | 2014 Actual Amount | 2013 Actual Amount | 2012 Actual Amount | 2011 Actual Amount | 2010 Actual Amount |
|--|-----------------------|-----------------------|---------------------|---------------------|-----------------------|---------------------|
| Capital Outlay/Projects | | | | | | |
| 562.000 Capital Projects | 60,000.00 | 22,470.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 562.200 Buildings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 562.500 Infrastructure | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 563.990 Capital Project Offset | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 564.500 Machinery & Equipment | 0.00 | 242,237.42 | 0.00 | 220,930.50 | 0.00 | 0.00 |
| 564.602 Office Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 564.609 Data Processing Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 564.700 Motor Vehicles | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 564.990 Capital Outlay Offset | 0.00 | 0.00 | 0.00 | (220,930.50) | 0.00 | 0.00 |
| Account Classification Total: EX25 - Capital Outlay/Projects | \$60,000.00 | \$269,707.42 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Miscellaneous | | | | | | |
| 550.060 Loss On Asset Disposition | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: EX28 - Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Financing Uses | | | | | | |
| 618.700 Transfers Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: EX30 - Other Financing Uses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Depreciation | | | | | | |
| 550.027 Depreciation | 80,600.00 | 49,890.12 | 69,267.10 | 72,820.90 | 64,916.01 | 67,544.77 |
| Account Classification Total: EX33 - Depreciation | \$80,600.00 | \$49,890.12 | \$69,267.10 | \$72,820.90 | \$64,916.01 | \$67,544.77 |
| Amortization | | | | | | |
| 550.026 Amort-Bond Issue Costs | 0.00 | 0.00 | 0.00 | 455.05 | 546.08 | 546.08 |
| Account Classification Total: EX34 - Amortization | \$0.00 | \$0.00 | \$0.00 | \$455.05 | \$546.08 | \$546.08 |
| Ending Fund Bal/Reserves | | | | | | |
| 625.200 Operating Reserves | 50,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 625.250 Capital Impr. Reserves | 208,398.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 625.500 Buildings Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Classification Total: EX35 - Ending Fund Bal/Reserves | \$258,398.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Department Total: 925 - Health & Sanitation | \$1,263,385.00 | \$1,080,703.15 | \$842,921.41 | \$787,849.17 | \$750,394.15 | \$902,973.95 |
| Expenditures Total | | | | | | |
| Expenditures Total | \$1,263,385.00 | \$1,080,703.15 | \$842,921.41 | \$787,849.17 | \$750,394.15 | \$902,973.95 |
| Fund Revenue Total: 611 - Gardnerville Health & San | \$1,263,385.00 | \$871,416.62 | \$895,563.91 | \$922,520.81 | \$1,116,934.75 | \$910,098.29 |
| Fund Expenditure Total: 611 - Gardnerville Health & San | \$1,263,385.00 | \$1,080,703.15 | \$842,921.41 | \$787,849.17 | \$750,394.15 | \$902,973.95 |
| Fund Net Total: 611 - Gardnerville Health & San | \$0.00 | (\$209,286.53) | \$52,642.50 | \$134,671.64 | \$366,540.60 | \$7,124.34 |
| Revenue Grand Totals: | \$1,263,385.00 | \$871,416.62 | \$895,563.91 | \$922,520.81 | \$1,116,934.75 | \$910,098.29 |
| Expenditure Grand Totals: | \$1,263,385.00 | \$1,080,703.15 | \$842,921.41 | \$787,849.17 | \$750,394.15 | \$902,973.95 |
| Net Grand Totals: | \$0.00 | (\$209,286.53) | \$52,642.50 | \$134,671.64 | \$366,540.60 | \$7,124.34 |

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Town of Gardnerville
Health and Sanitation

| Projected Summary | | | Option 1 | | | Option 2 | | | Option 3 | | | Minden's comparison Option 4 | | | Streamline Option 5 | | | |
|----------------------------|--------------------|---------------------|----------------------------|---------------------|----------------------|----------------------------|---------------------|---------------------|----------------------------|---------------------|----------------------|---------------------------------|----------------------------|---------------------|----------------------------|----------------------------|---------------------|----------------------------|
| Customer Type | 2014/2015 | | | 7% overall increase | | | 3% overall Increase | | | 5% overall increase | | | Town fee at Minden rates | | | Stream Lined Compromise | | |
| | Fee | Number of Customers | Anticipated Annual Revenue | Fee | Number of Customers | Anticipated Annual Revenue | Fee | Number of Customers | Anticipated Annual Revenue | Fee | Number of Customers | Anticipated Annual Revenue | Fee | Number of Customers | Anticipated Annual Revenue | Fee | Number of Customers | Anticipated Annual Revenue |
| Customers: | | | | 7% | Residential Increase | | 3% | Increase | | 5% | Residential Increase | | Match Town of Minden Rates | | | Match Town of Minden Rates | | |
| Single Family (qtr) | \$ 55.10 | 1583 | \$ 87,223 | \$ 58.96 | 1583 | \$ 93,329 | \$ 56.75 | 1583 | \$ 89,840 | \$ 57.86 | 1583 | \$ 91,584 | \$ 58.00 | 1583 | \$ 91,814 | \$ 58.00 | 1583 | \$ 91,814 |
| Duplex (qtr) | \$ 110.21 | 17 | \$ 1,874 | \$ 117.91 | 17 | \$ 2,005 | \$ 113.51 | 17 | \$ 1,930 | \$ 115.71 | 17 | \$ 1,967 | \$ 116.00 | 17 | \$ 1,972 | \$ 116.00 | 17 | \$ 1,972 |
| Triplex (qtr) | \$ 165.32 | 3 | \$ 496 | \$ 176.87 | 3 | \$ 531 | \$ 170.26 | 3 | \$ 511 | \$ 173.57 | 3 | \$ 521 | \$ 174.00 | 3 | \$ 522 | \$ 174.00 | 3 | \$ 522 |
| 4 plex (qtr) | \$ 220.42 | 8 | \$ 1,763 | \$ 235.83 | 8 | \$ 1,887 | \$ 227.01 | 8 | \$ 1,816 | \$ 231.42 | 8 | \$ 1,851 | \$ 232.00 | 8 | \$ 1,856 | \$ 232.00 | 8 | \$ 1,856 |
| 6 plex (qtr) | \$ 330.63 | 1 | \$ 331 | \$ 353.74 | 1 | \$ 354 | \$ 340.52 | 1 | \$ 341 | \$ 347.13 | 1 | \$ 347 | \$ 348.00 | 1 | \$ 348 | \$ 348.00 | 1 | \$ 348 |
| Office-Residential (qtr) | \$ 55.65 | 36 | \$ 2,003 | \$ 55.64 | 36 | \$ 2,003 | \$ 53.56 | 36 | \$ 1,928 | \$ 54.60 | 36 | \$ 1,966 | \$ 52.00 | 36 | \$ 1,872 | \$ 52.00 | 36 | \$ 1,872 |
| Minimum User (qtr) | \$ 15.00 | 37 | \$ 555 | \$ 16.07 | 37 | \$ 595 | \$ 15.45 | 37 | \$ 572 | \$ 15.75 | 37 | \$ 583 | \$ 14.00 | 37 | \$ 518 | \$ 15.00 | 37 | \$ 555 |
| Extra Can (qtr) | | 811 | \$ - | \$ - | 811 | \$ - | \$ - | 811 | \$ - | \$ - | 811 | \$ - | \$ 15.00 | 811 | \$ 12,165 | \$ 15.00 | 500 | \$ 7,500 |
| Green Waste | | 1188 | \$ - | | 1188 | \$ - | | 1188 | \$ - | | 1188 | \$ - | | 1188 | \$ - | | 1188 | \$ - |
| 2 YD on Call | \$ 25.00 | 1 | \$ 25 | \$ 25.00 | 1 | \$ 25 | \$ 25.00 | 1 | \$ 100 | \$ 25.00 | 1 | \$ 25 | \$ 25.00 | 1 | \$ 25 | \$ 25.00 | 1 | \$ 25 |
| Residential Revenue | 1737 \$ 377,080.88 | | | \$ (25,827) | 1737 | \$ 402,908 | 1737 \$ 388,147 | | 1737 \$ 395,376 | | 1737 \$ 444,368 | | 1737 \$ 425,856 | | | | | |
| | | | | | | | | | | | | | | | | | | |
| Commercial Accounts | \$ 22.40 | 216 | | \$ 23.97 | 216 | | \$ 23.07 | 216 | | \$ 23.52 | 216 | | \$ 23.00 | 216 | | \$ 22.80 | 216 | |
| Commercial Bin Rental | \$ 17.00 | 114 | \$ 23,256 | \$ 17.00 | 114 | \$ 23,256 | \$ 17.00 | 114 | \$ 23,256 | \$ 17.00 | 114 | \$ 23,256 | \$ - | 114 | \$ - | \$ - | 114 | \$ - |
| Commercial Dumpster Tips | | 22476 | \$ 503,462 | | 22476 | \$ 538,705 | | 22476 | \$ 518,566 | | 22476 | \$ 528,636 | | 22476 | \$ 516,948 | | 22476 | \$ 512,453 |
| Commercial Revenue | \$ 526,718 | | | \$ 561,961 | | | \$ 541,822 | | \$ 551,892 | | \$ 516,948 | | \$ 512,453 | | | | | |
| Solid Waste (tons) Expense | | | | | | | | | | | | | | | | | | |
| Carson | \$ (58.00) | 3713 | \$ (215,354) | \$ (58.00) | 3713 | \$ (215,354) | \$ (58.00) | 3713 | \$ (215,354) | \$ (58.00) | 3713 | \$ (215,354) | \$ (58.00) | 3713 | \$ (215,354) | \$ (58.00) | 3713 | \$ (215,354) |
| Douglas | \$ (102.48) | 452 | \$ (46,321) | \$ (102.48) | 452 | \$ (46,321) | \$ (102.48) | 452 | \$ (46,321) | \$ (102.48) | 452 | \$ (46,321) | \$ (102.48) | 452 | \$ (46,321) | \$ (102.48) | 452 | \$ (46,321) |
| Total Tonnage | | 4165 | \$ (261,675) | | 4165 | \$ (261,675) | | 4165 | \$ (261,675) | | 4165 | \$ (261,675) | | 4165 | \$ (261,675) | | 4165 | \$ (261,675) |
| | | | | | | | | | | | | | | | | | | |
| Projected Income | \$ 903,799 | | | \$ 964,869 | | | \$ 929,969 | | \$ 947,268 | | \$ 961,316 | | \$ 938,309 | | | | | |
| Projected Expenses | \$ 878,061 | | | \$ 878,061 | | | \$ 878,061 | | \$ 878,061 | | \$ 878,061 | | \$ 878,061 | | | | | |
| Profit/Loss to Reserves | \$ 25,738 | | | \$ 86,808 | | | \$ 51,908 | | \$ 69,207 | | \$ 83,255 | | \$ 60,248 | | | | | |

Profit is utilized for replacement of vehicles, equipment, and capital projects.

Special Notes:
We are saving \$44.48 per ton by taking refuse to Carson City

Gardnerville Town Board

AGENDA ACTION SHEET



1. **For Possible Action:** Discussion to approve ten (10) Gardnerville pictures to be enlarged and hung in the Douglas County Community Center; with public comment prior to Board action

2. **Recommended Motion:** Motion to approve picture numbers _____ to be sent to the Douglas County Community Center.

Funds Available: ☒ Yes ☐ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** August 5, 2014 **Time Requested:** 15 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: At the January 2014 meeting the Board approved assisting in equipping and furnishing the new Douglas County Community and Senior Center to decorate the corridors and public spaces at a cost to the town of \$2000. Staff has gone through some of the older photos of Gardnerville and would like Board members to further refine what they would like to see in the community center. Please vote for the picture you like. Geoff will tally them before the meeting and can report the results during this item. Then we can discuss further which pictures we would like to see in there. Please keep in mind they are looking for historic pictures.

7. **Other Agency Review of Action:** ☐ Douglas County ☐ N/A

8. **Board Action:**

☐ Approved

☐ Approved with Modifications

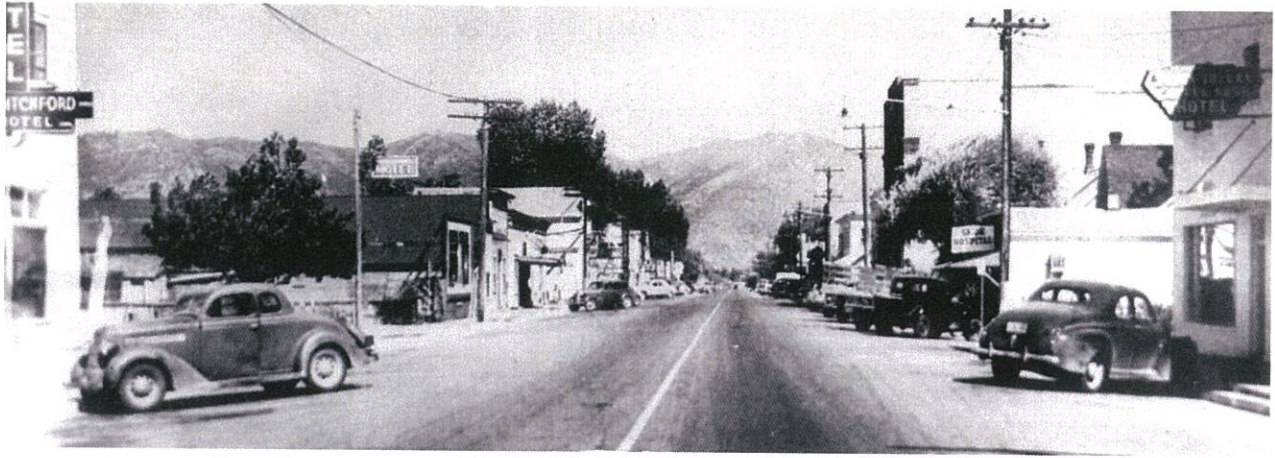
☐ Denied

☐ Continued

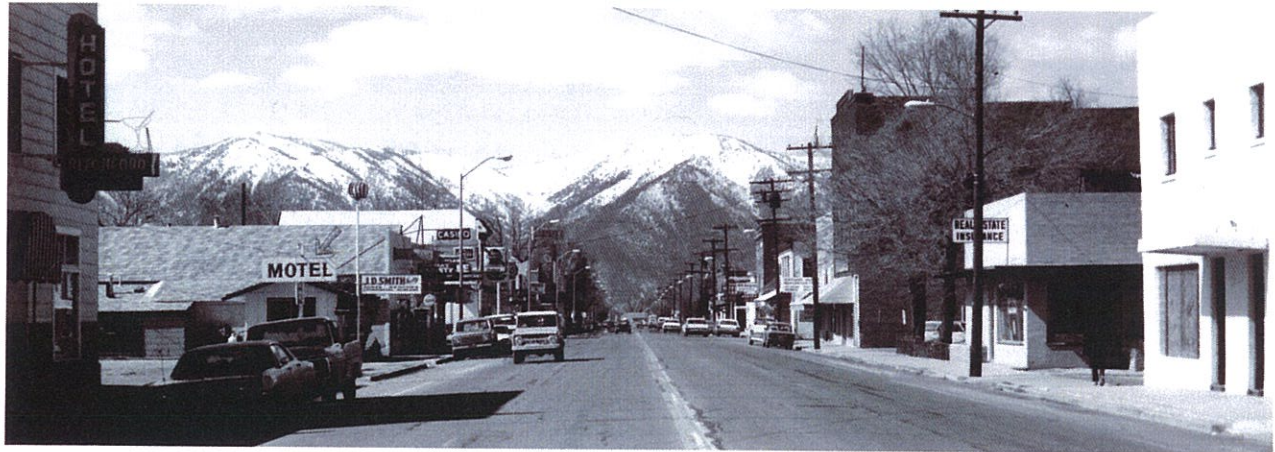
Gardnerville Historic Pictures
(Circle 10 of your favorite pictures)

| | | | |
|-----------|-----------|-----------|-----------|
| 1 | 21 | 41 | 61 |
| 2 | 22 | 42 | 62 |
| 3 | 23 | 43 | 63 |
| 4 | 24 | 44 | 64 |
| 5 | 25 | 45 | 65 |
| 6 | 26 | 46 | 66 |
| 7 | 27 | 47 | 67 |
| 8 | 28 | 48 | |
| 9 | 29 | 49 | |
| 10 | 30 | 50 | |
| 11 | 31 | 51 | |
| 12 | 32 | 52 | |
| 13 | 33 | 53 | |
| 14 | 34 | 54 | |
| 15 | 35 | 55 | |
| 16 | 36 | 56 | |
| 17 | 37 | 57 | |
| 18 | 38 | 58 | |
| 19 | 39 | 59 | |
| 20 | 40 | 60 | |

U.S. 395 (looking west)



c. 1940



c. 1970



2002



2010

12-2



②

Description

Photo - Fourth of July Parade in Gardnerville with men on horseback.

1922

Photo #: 0018A-0003

123



③

Description

Photo set up as a postcard. Written on the front: "Douglas Milling & Power Co. Gardnerville NEV." Written on the back: "12 horse team used in freighting"/Old Graunke Mill.

Photo #: 0020-0005

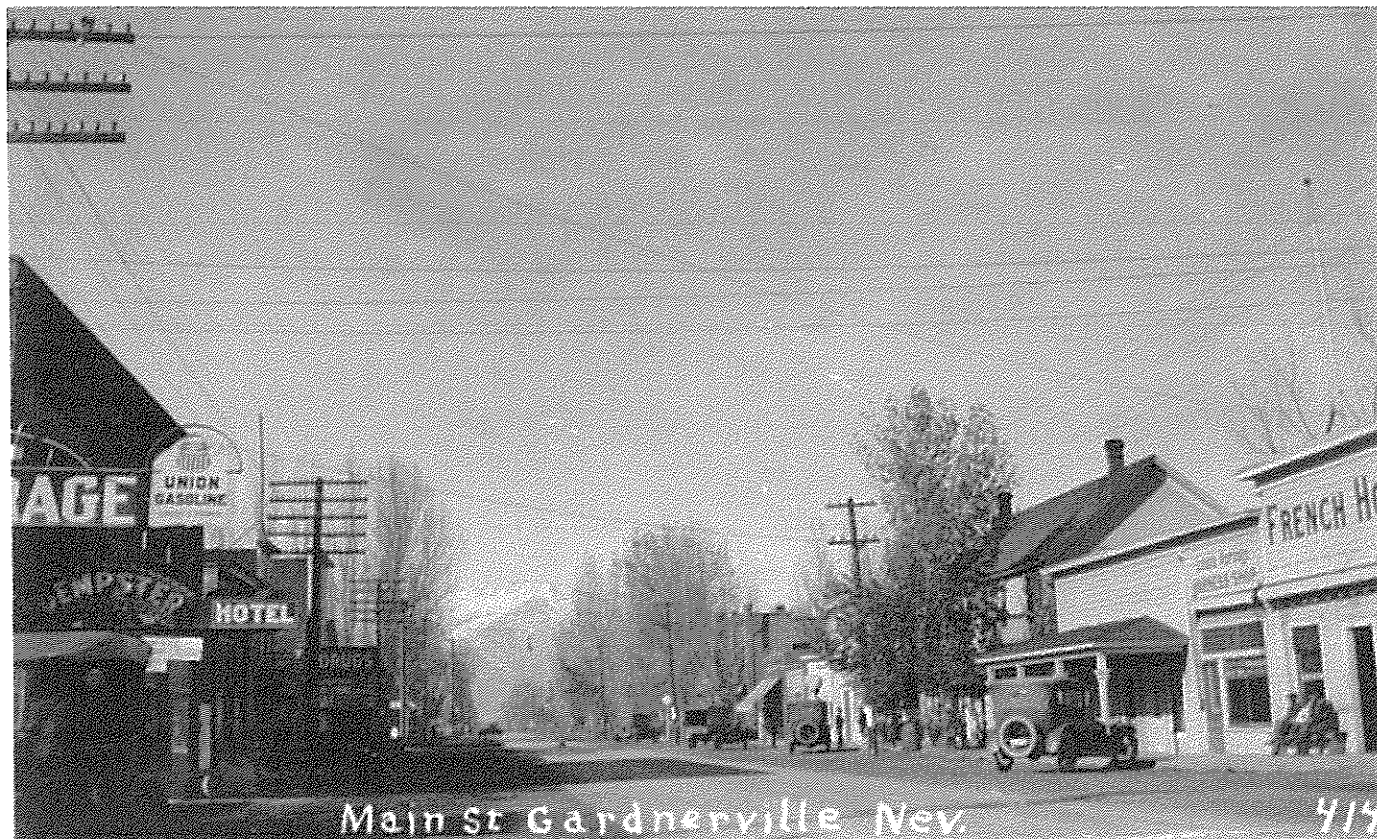
People

Anderson, Verla Hellwinkel

Hellwinkel, Henry

Sarman, Fritz

12-4



④

Description

Photo set up as a postcard of 1920's street scene of Gardnerville. On the right behind the trees is the East Fork Hotel. On the left is the Dempster Ice Cream Parlor and Hotel. Page 95 in Carson Valley Book. Courtesy of Henry and Edna Frevert.

Photo #: 0007-0025



5

Description

Photo - Street scene of Gardnerville before 1920. First on the right is building brought from Virginia City about 1895 and now the J T Bar. On the far right is the Ritchford Hotel since destroyed by fire. Page 95 in Carson Valley Book. Courtesy of Henry and Edna Frevert

.Photo #: 0007-0024

13-6



6

Description

Photo - Main Street Gardnerville. Krummes Blacksmith Shop is on the right. (1) copy

Photo #: 0007-0030

12-7



⑦

Description

Photo - People lined up in a horseshoe shape posing for the photo in Gardnerville. *CIRCA 1900*

Photo #: 0018A-0006

13-8



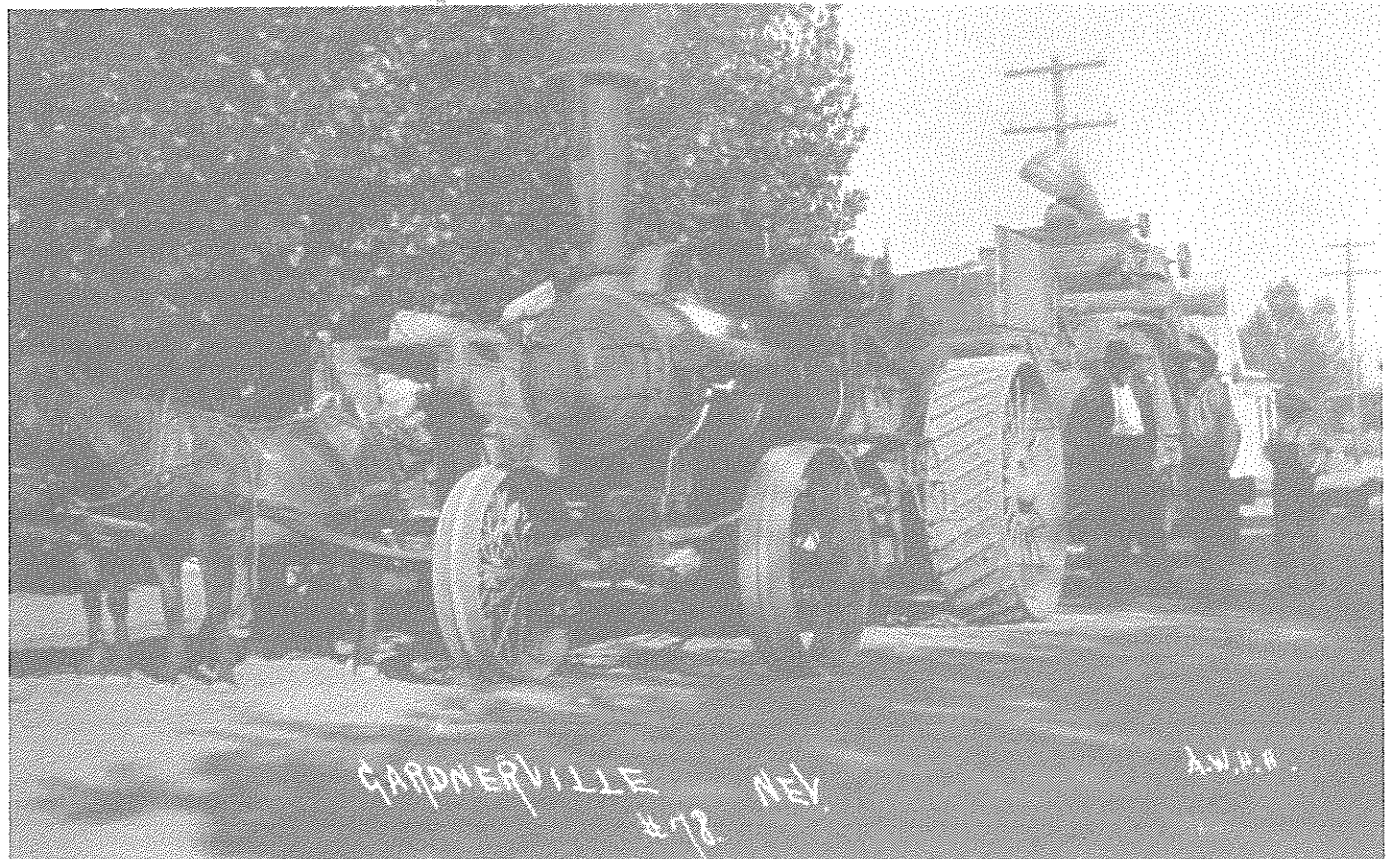
8

Description

Photo - Street scene of Gardnerville. The habit of moving houses to Gardnerville was common. Valhalla Hall is visible. (1) copy *CIRCA 1917*

Photo #: 0007-0028

13-9



9

Description

Photo set up as a postcard of "Gardnerville Nev.," showing steam engine tractor pulling a large piece of farm equipment. Notice the horse team pulling a wagon on the left.

Photo #: 0027-0008

People

Helberg, August Wilhelm Heinrich

13-10



TO

Description

Photo - 1938 Carson Valley flood Gilman and Douglas, Gardnerville

Photo #: 0017-0025



11

Description

Photo - Aerial view of Minden-Gardnerville 1940-41

Photo #: 0001-0008

12 + 13



12

Description

Photo - Gardnerville Cornet Band.

Typed on the back: About 1897 - 1901

Back Row: E. Jarvis, Fritz Luhrs, Will Rabe, Wm. King, George Brown, Martin Christensen, Lawrence P. Jacobsen, Will Nelson.

Second Row: Henry Berning, Carl Henningsen, Lawrence M. Jacobsen, Clarence Henningsen, Chris Frantzen, Billy Luhrs, Charles Elges

Front Row: Earl Christensen (by drum) Charlie Berning, Bert Selkirk, Henry Elges, Fritz Elges.

(see 0100-L-001)

Photo #: 0007-0022

People

Berning, Charlie

Berning, Henry

12-14



13

Description

Photo set up as a postcard of Main Street in Gardnerville.

Photo #: 0007-0008

People

Helberg, August Wilhelm Heinrich

13-15



14

Description

Photo - Gardnerville. Written on the intake sheet: "The Chris Neilsen sign on the snapshot was identified as being 'her Uncle's store,' said Mrs. Brooks (Jeanne) Park. Bertha Cardinal was a sister to Chris Neilsen. Bertha was Jeanne Park's mother.

Mrs. Leon Peck sent the snapshot to me because her husband said, "It was Gardnerville."

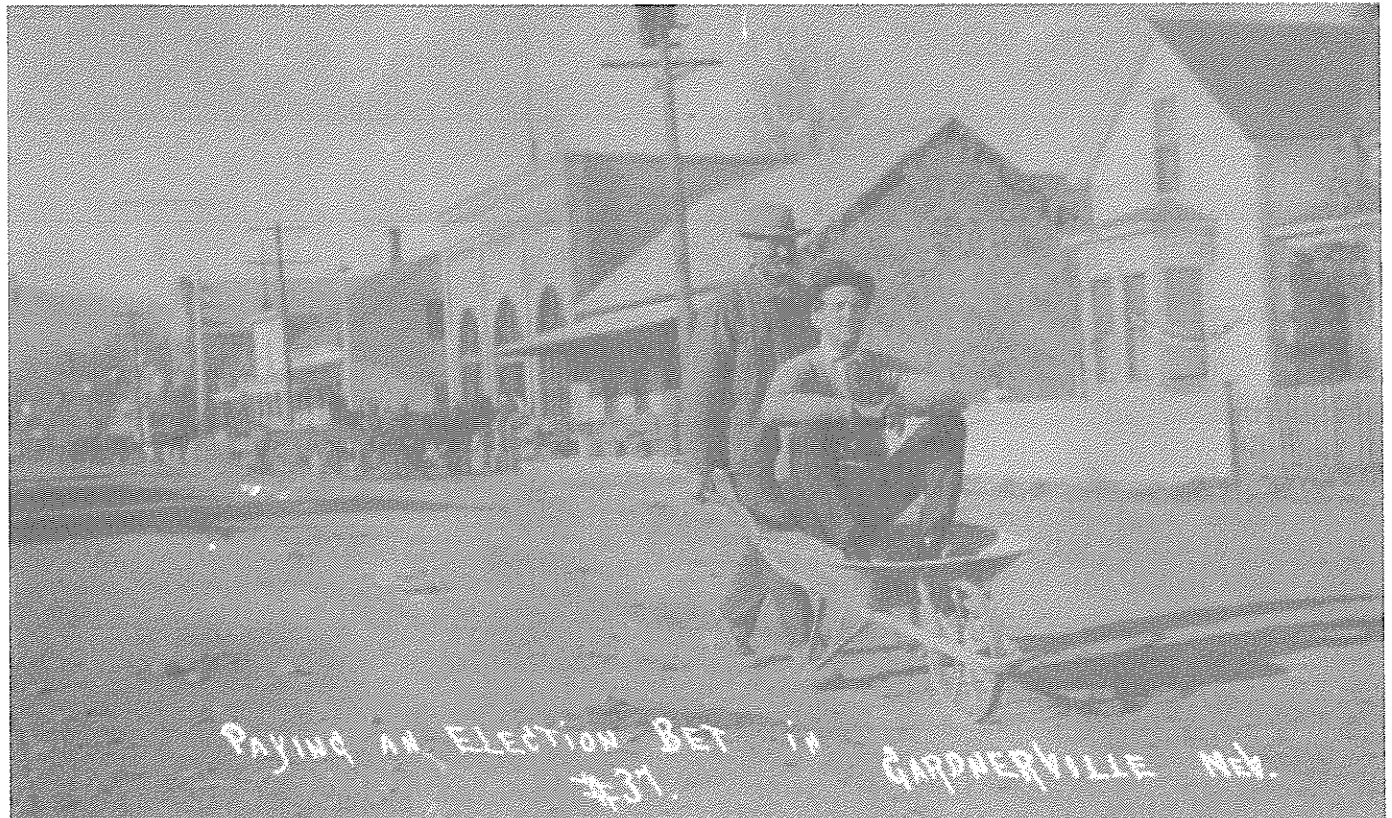
The Peck's used to live in Mountain City, Nevada, years ago. Mrs. Peck died in 1978. Sent to me in a letter from a friend who was sorting her belongings before moving from Blackfoot, Idaho, August 13, 1976, to Boise, Idaho, Mrs. Leon L. Peck."

Photo #: 0007-0007

People

Neilsen, Chris

13-16



15

Description

Photo set up as a postcard of "Paying an Election Bet in Gardnerville, Nev. #37 A.W.H.H." Main St. Christ Larson is pushing Mathias Jepsen in a wheelbarrow. Circa 1900
(2 copies)

Photo #: 0044B-0012

People

Jepsen, Mathias
Helberg, August Wilhelm Heinrich
Larson, J. C. "Christ"

13-17



16

Description

Photo - Gardnerville Baseball team

Written on a separate paper: "L - R Edwin Millar, Frank Holman, Art Nelson, Fred Way, Henry Lange, Arendt Jensen, Harry Milkes. Lower left to right: Fred Beck, Hans Jensen, John Ellis, Otto Heitman. Dates from 1918-1920.

Heitman Family collection

Photo #: 0034A-0006

People

Millar, Edwin

Holman, Frank

Nelson, Art

Way, Fred

Lange

13-18



17

Description

Photo - Main Street in Gardnerville showing the Ritchford Hotel and the Minden-Bridgeport Stage (car).

Photo #: 0007-0050

12-19



18

Description

Photo set up as a postcard of Main Street scene, Gardnerville. The IOOF Hall, Theater, Howard Bros., Drug stores and cars are in the photo. Before 1920.

Photo #: 0007-0037

13-20



19

Description

Postcard entitled "Street Scene - Gardnerville" Date unknown, Early 20th Century

13-21



20

Description

Photos - Taken in front of Gardnerville Elementary School with Consolidated School District A written on the fascia.

e - Unidentified young woman

f - Two unidentified young women

i - Unidentified young woman

Photo #: 0062B-0001

13-22

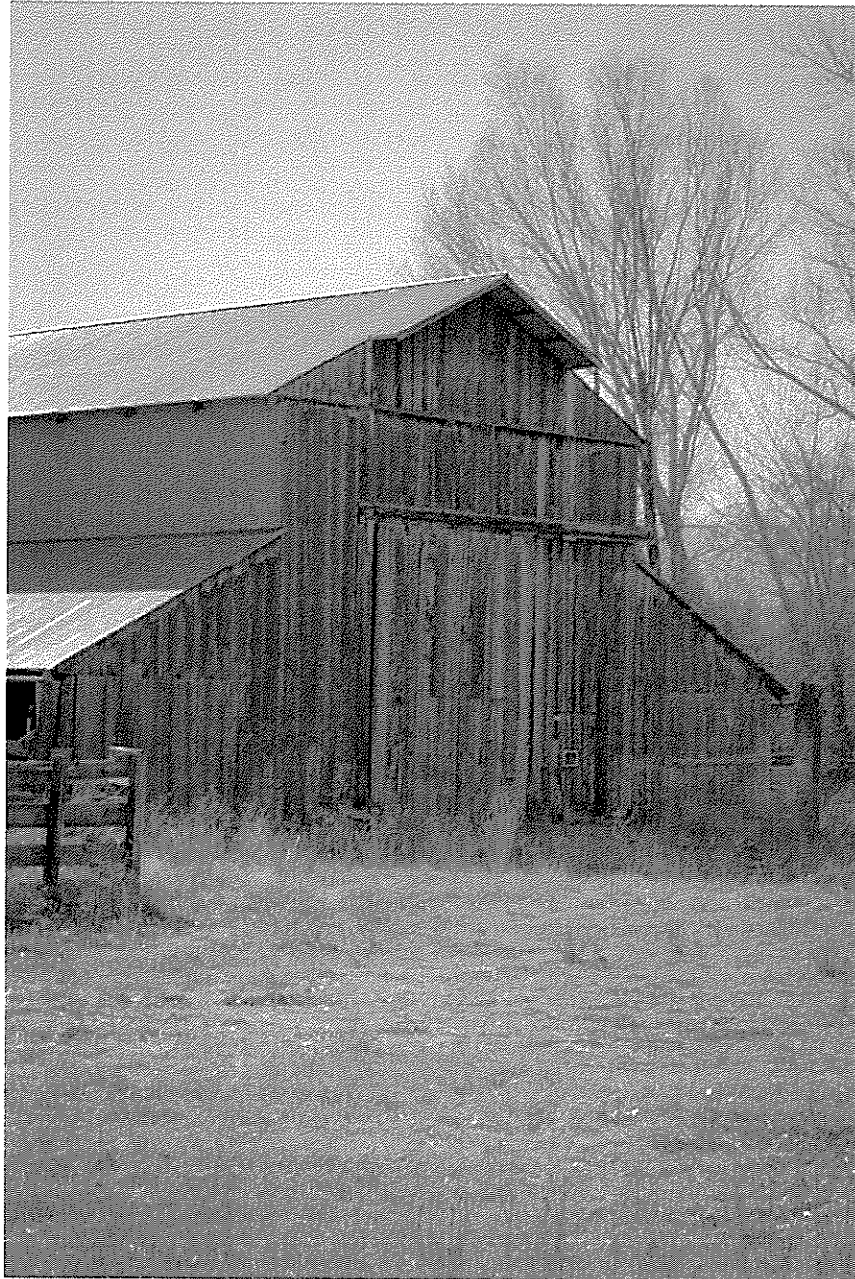
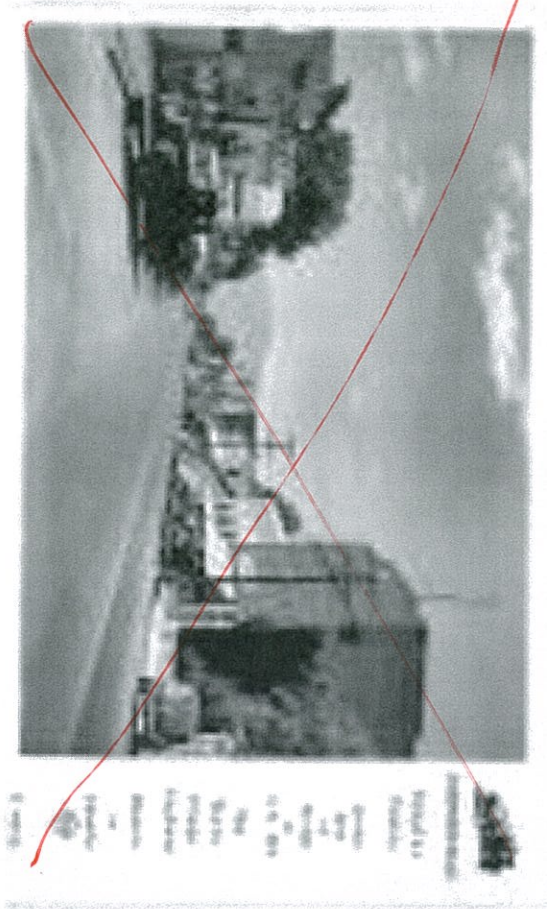


Photo by: Douglas High School 2012

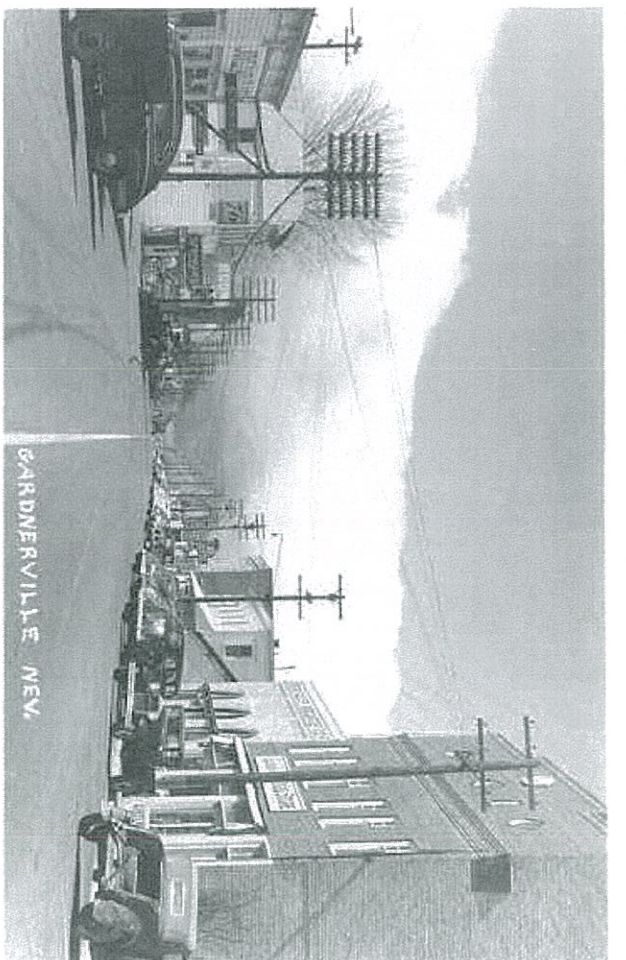
21

Hellwinkel Barn. Located in the heart of downtown Gardnerville, this timber lodge pole barn was built in the early 1920's and was used to house milk cows until the early 50's. Then the Hellwinkel ranch was taken over by the daughter of _____ and new son in law and was turned into a working family ranch, where the Hellwinkel's grew hay and raised farm animals and the family children participated in 4-H. The town of Gardnerville acquired a portion of the Helleinkel Ranch in 2012 in an effort to preserve the town's open space and to construct a flood channel and extend planned multi model pedestrian trail.

19-23



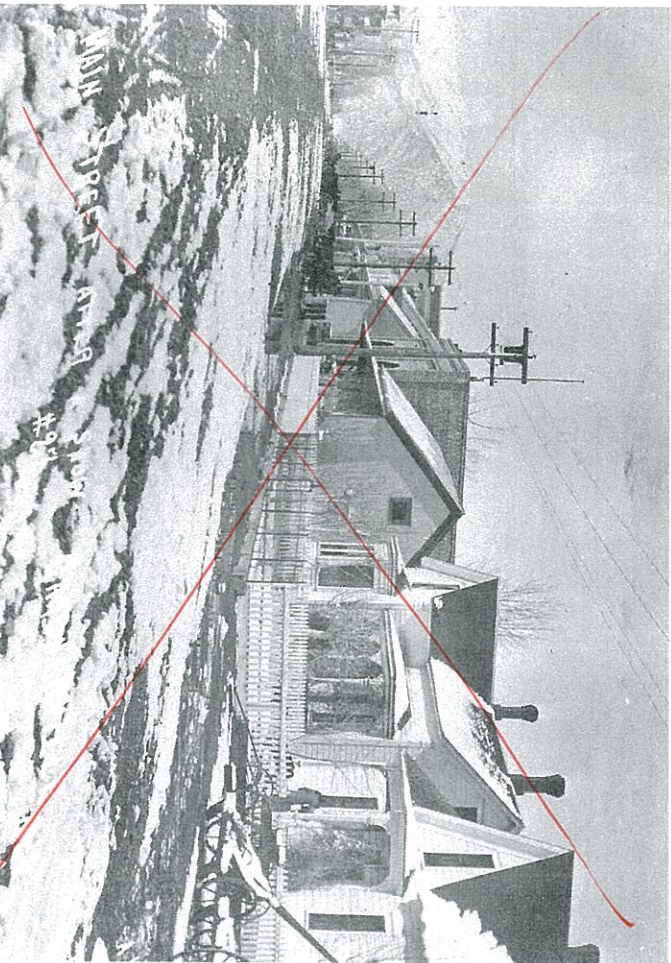
GARDNERVILLE, NEV.
 1924-25



GARDNERVILLE, NEV.

#22

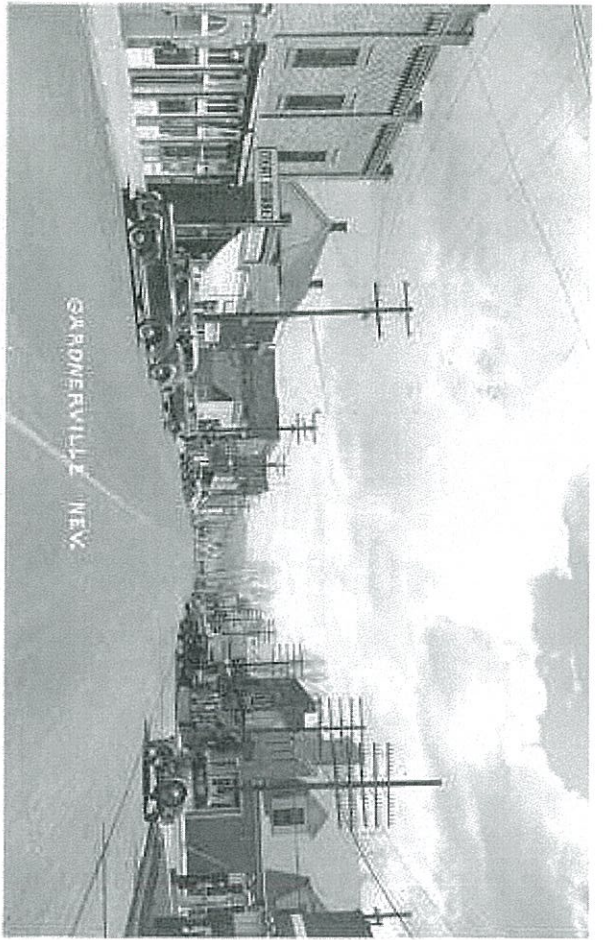
13-24



Same as #13



#23



#24



#25



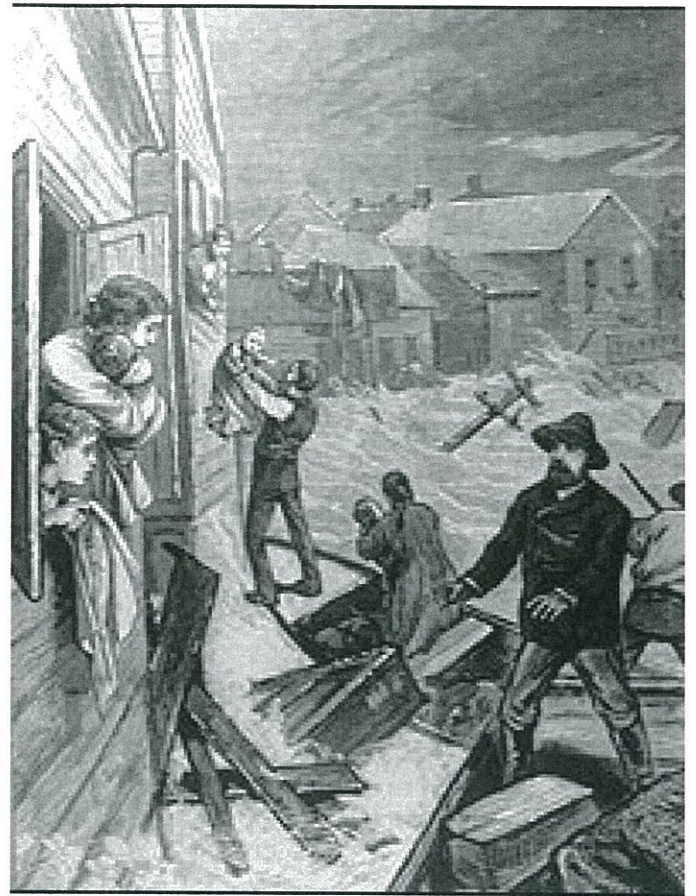
#26

13-25

GARDNERVILLE
Doug
Court
Gar
Spe
of
U.S.
Th
Fla
High
MEXI
CC
CANV
F-25



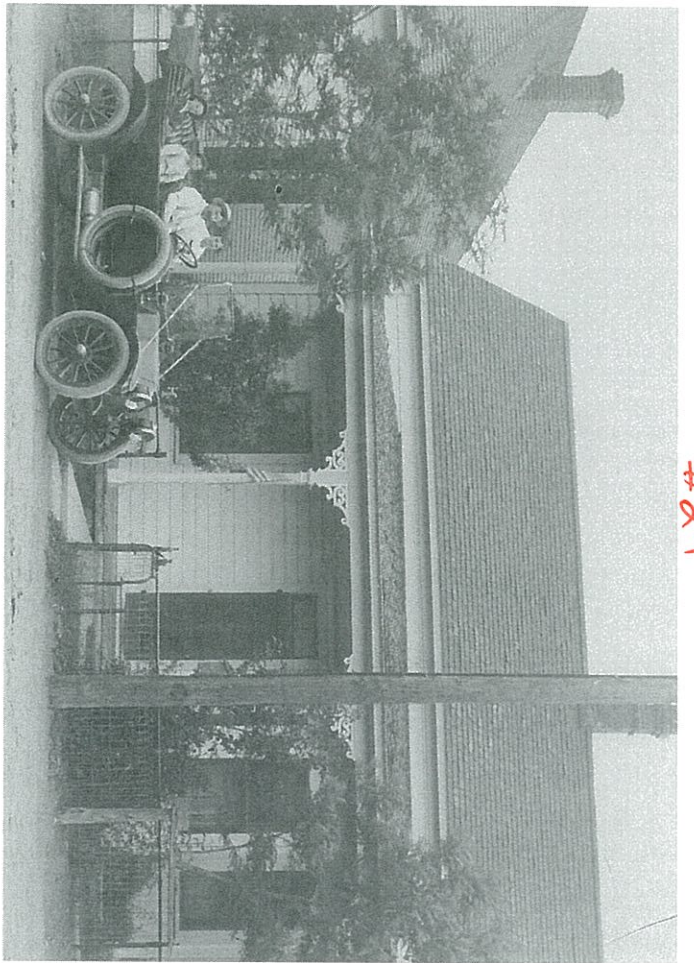
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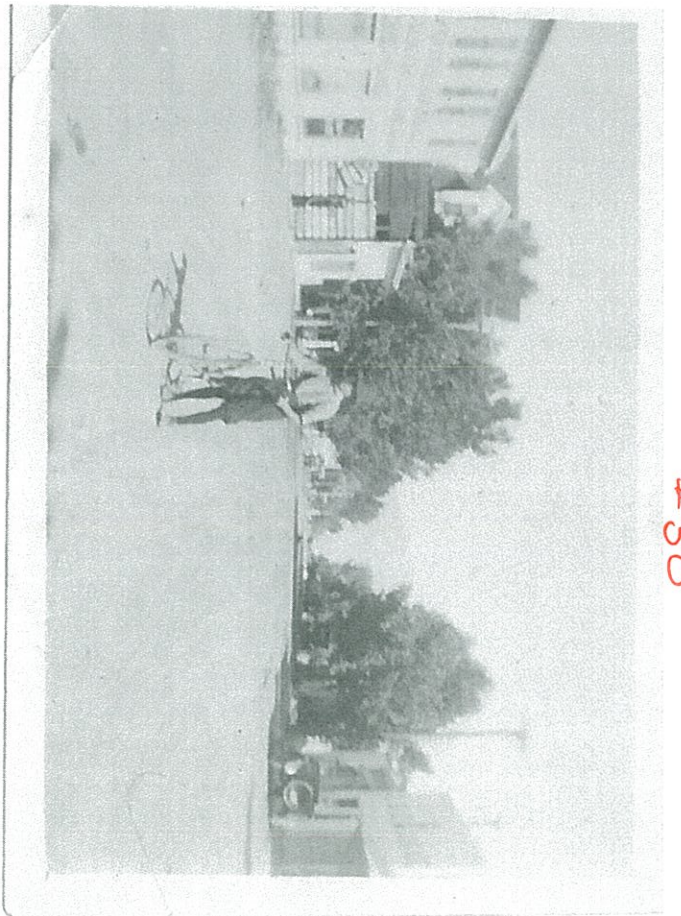
Great flood of 1862

Harper's Illustrated

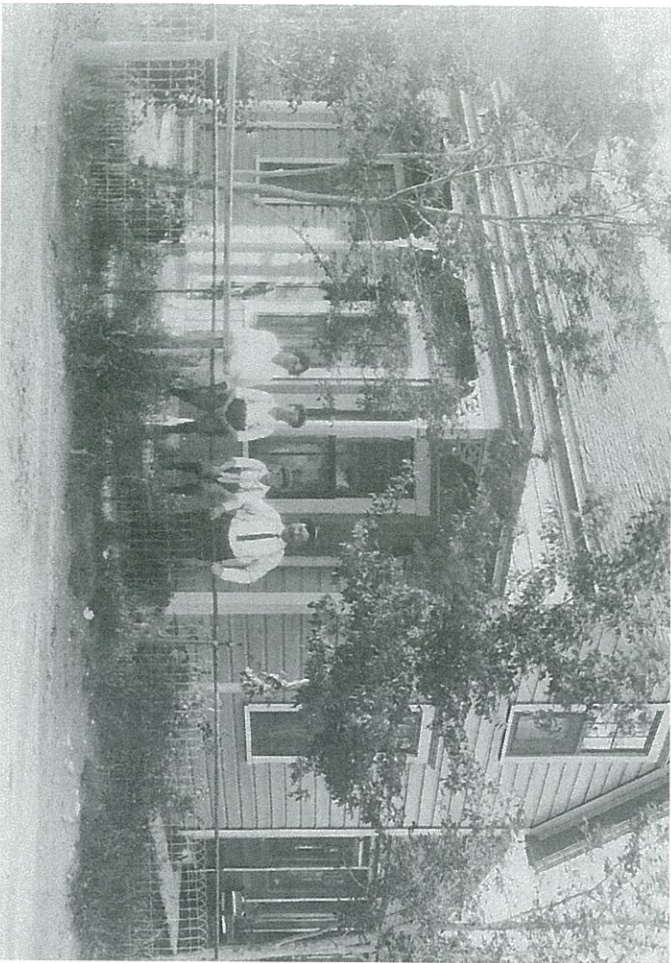
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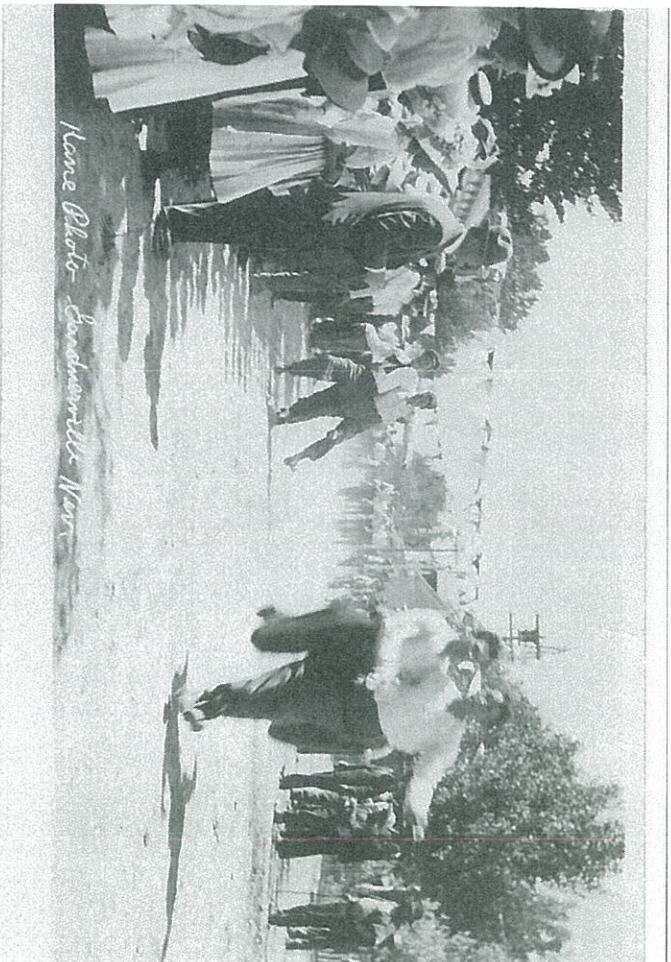
#29



#30



#31

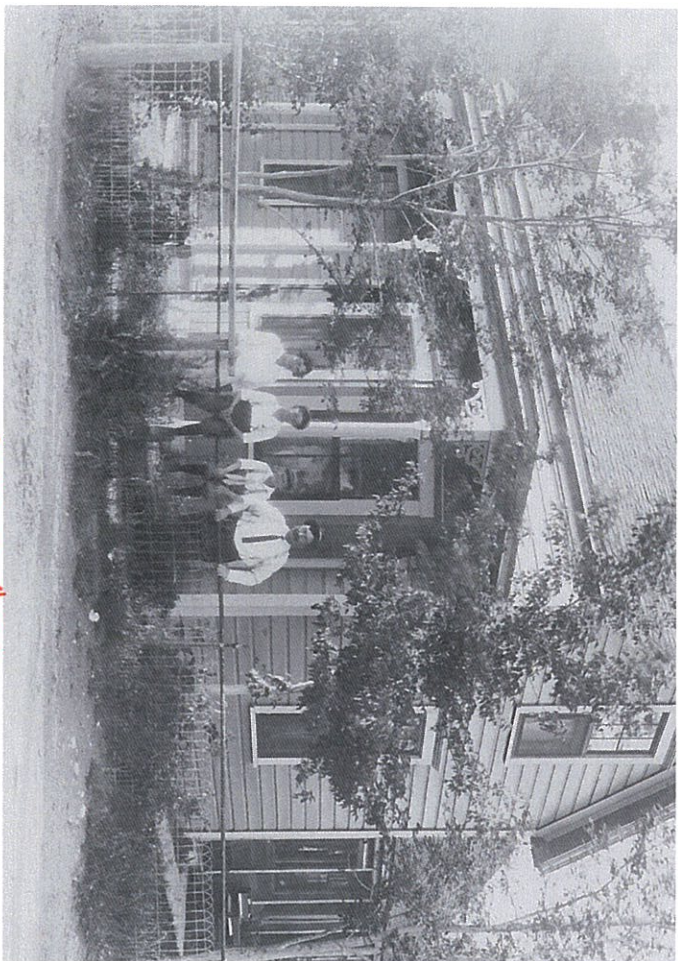


Home Photo - Goodwinville - New

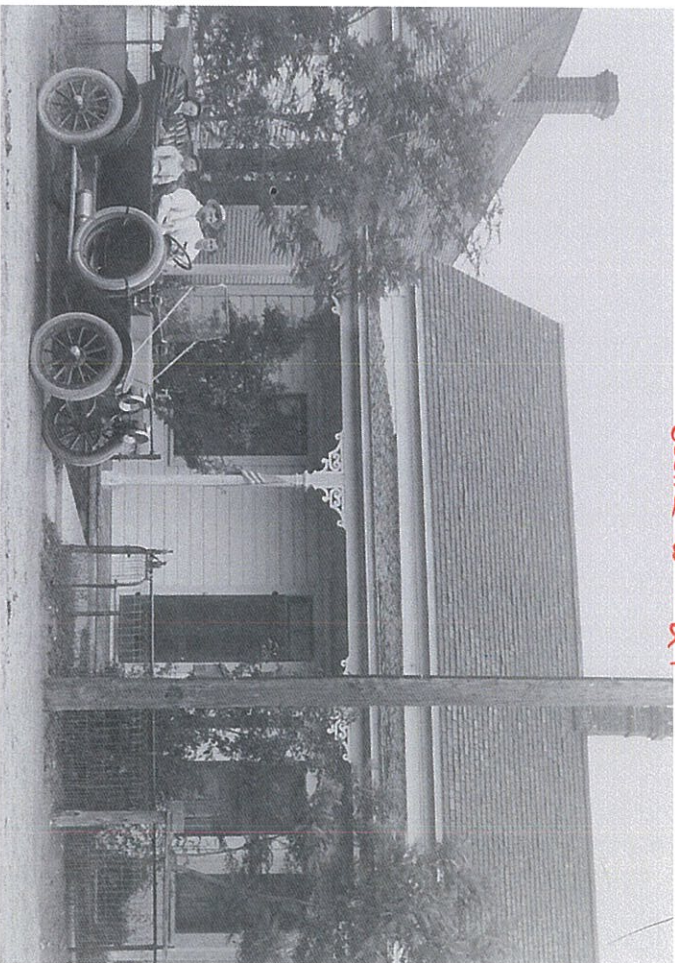
#32



#33



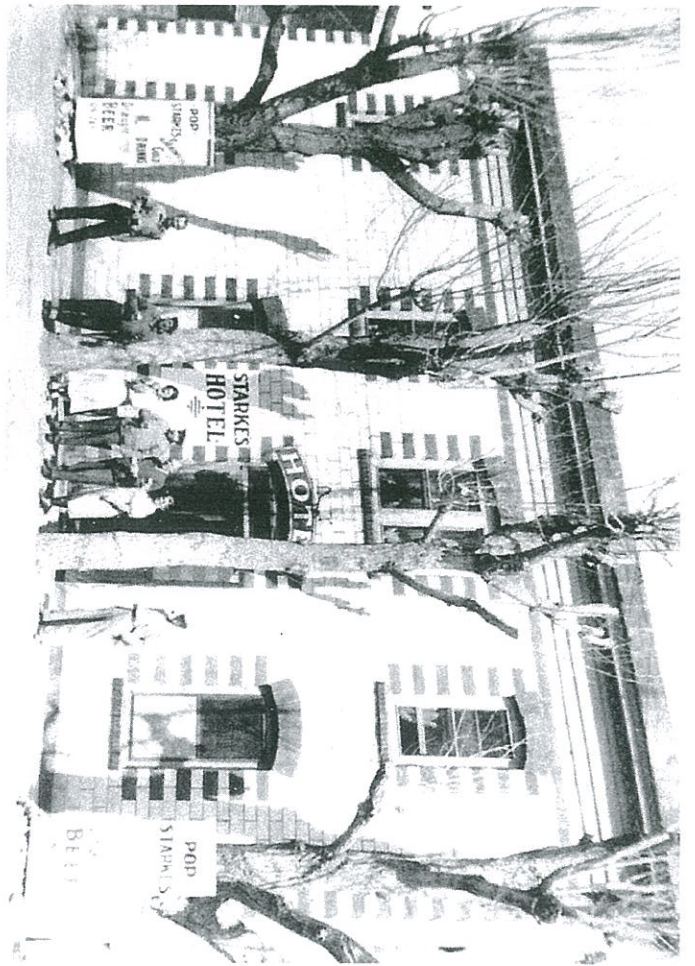
Same as #31



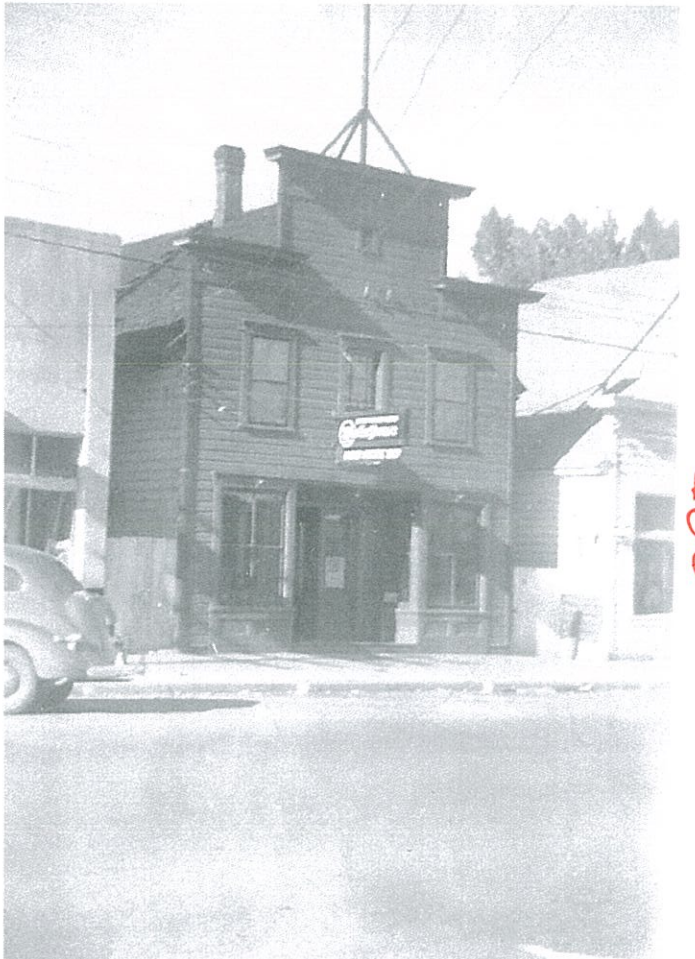
Same as #29



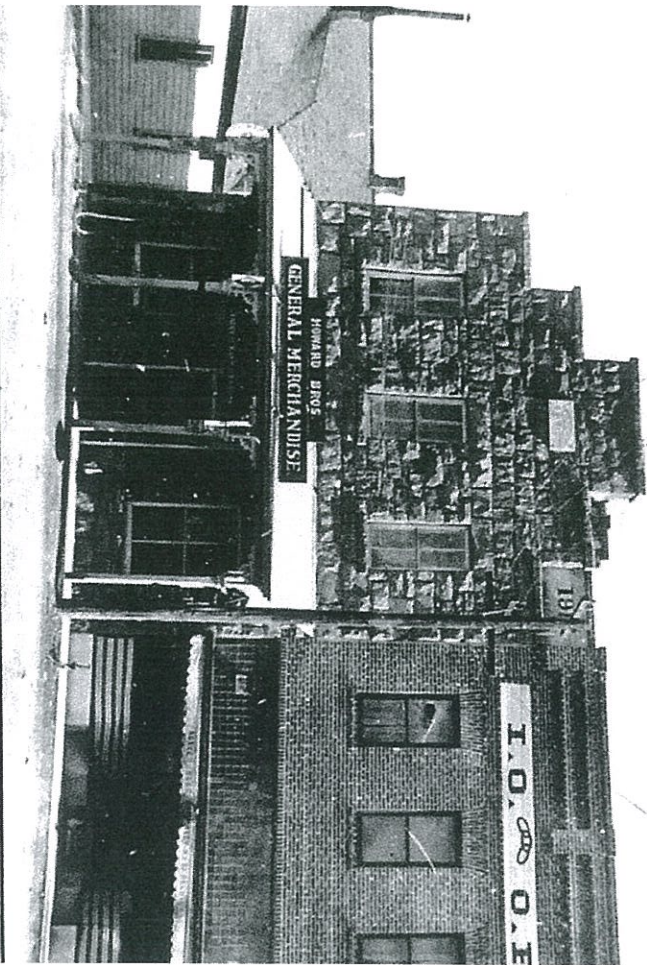
#34



#35



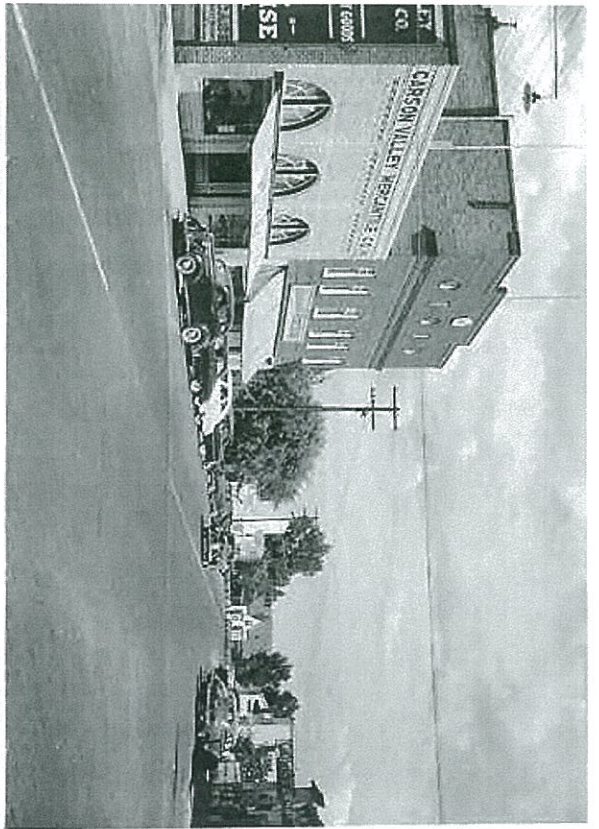
#36



#37





#38

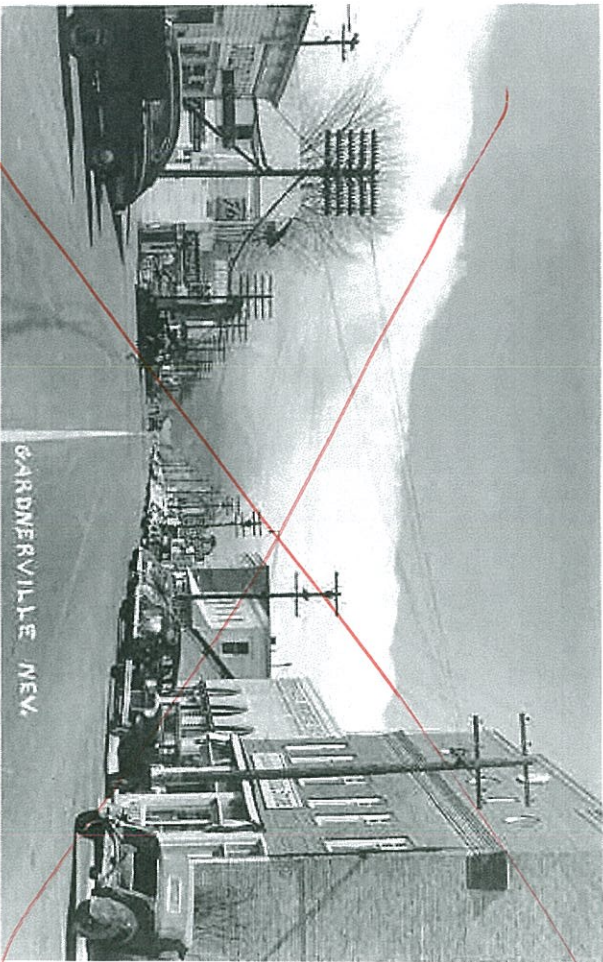
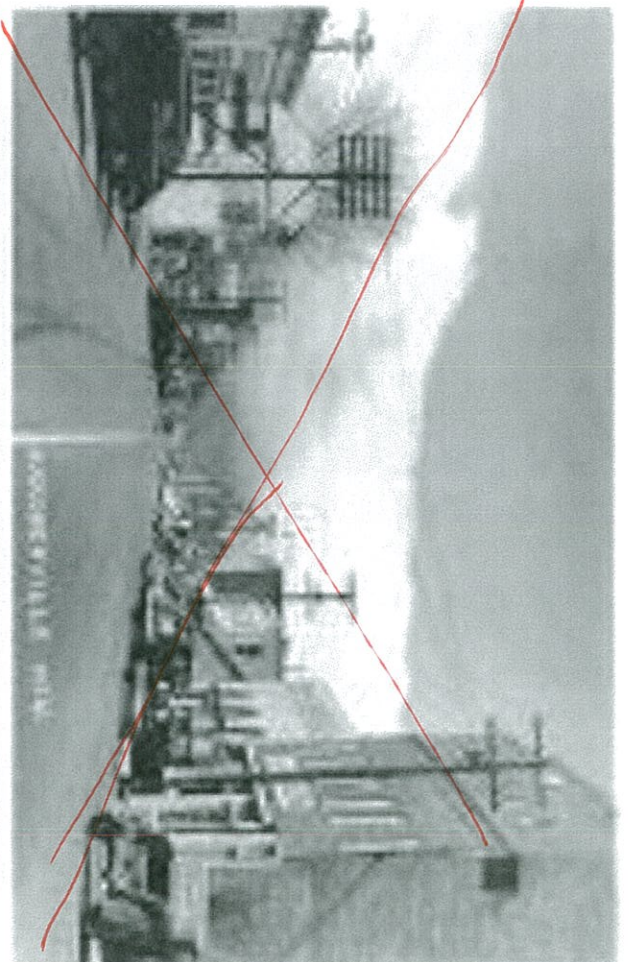


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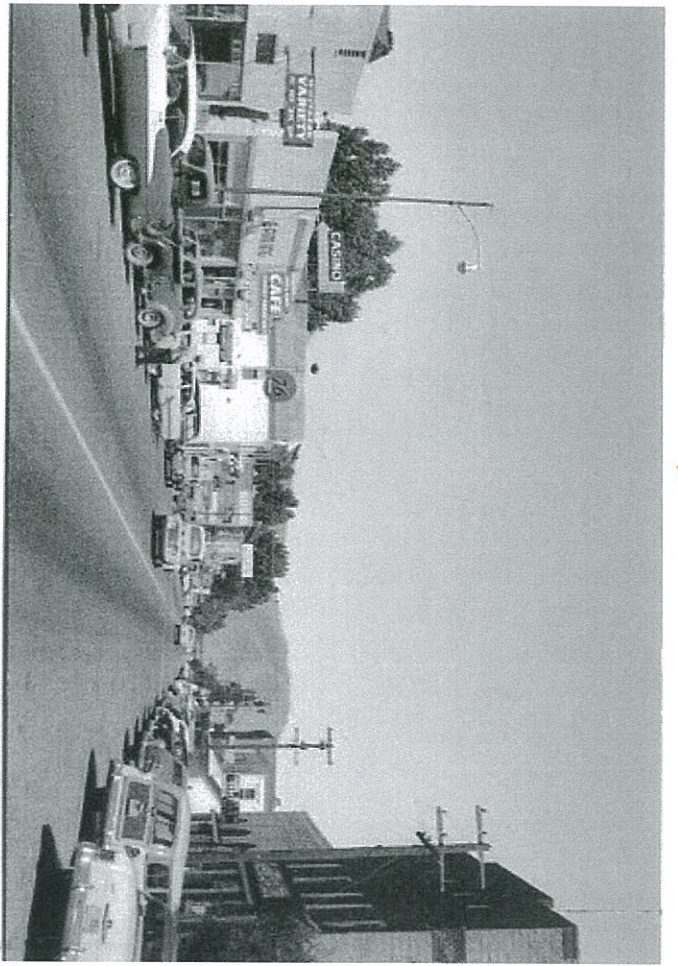


#40

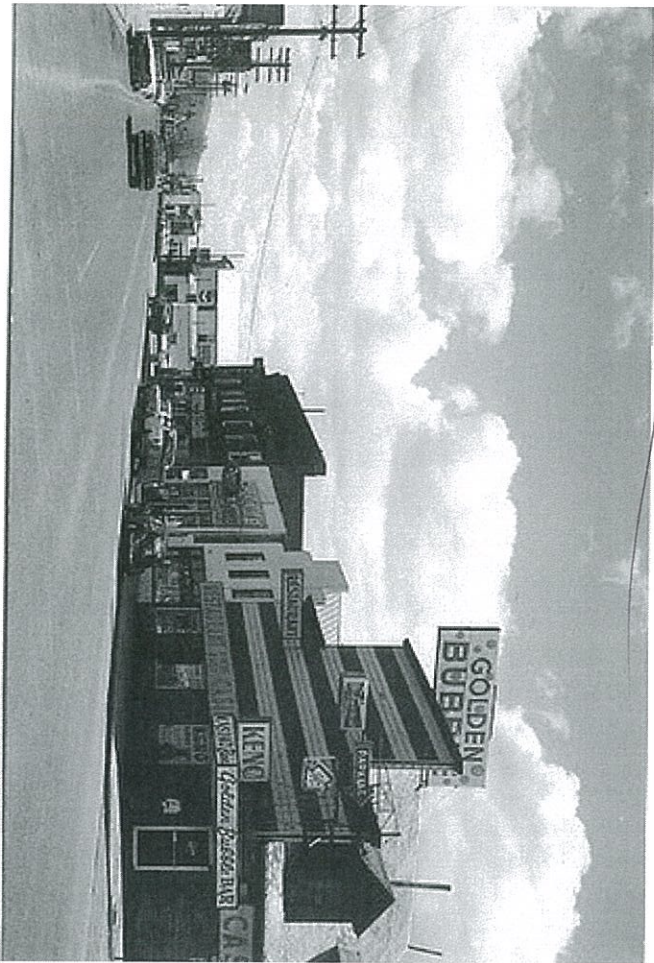

GARDNERVILLE
 Douglas
 County
 Garden
 Spot
 of
 Nevada
 on
 U.S. 395
 The
 Three
 Flaga
 Highway
 Mexico
 to
 Canada

 F 9054



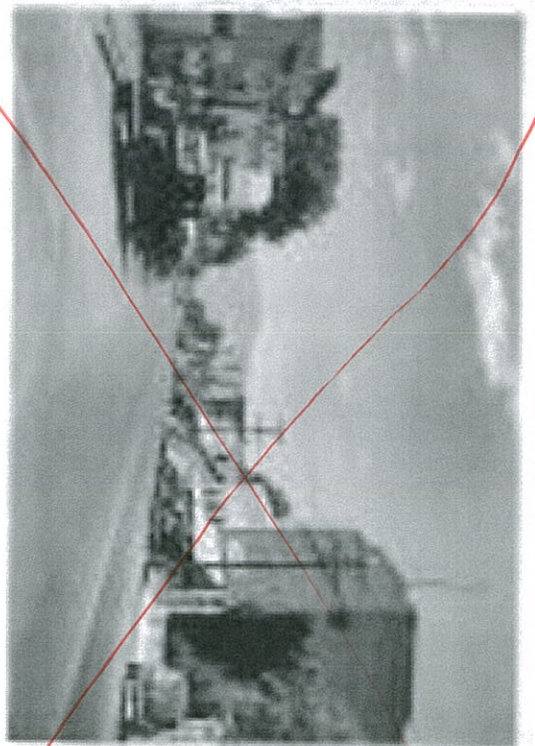
Seen at #32



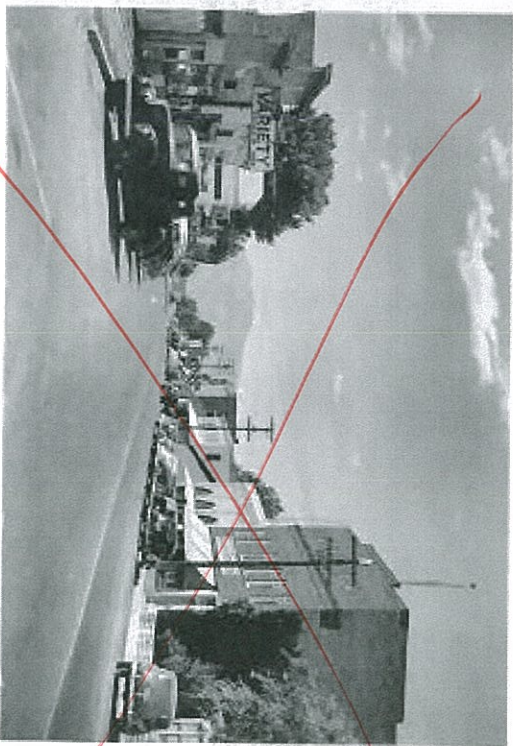
#42



#43

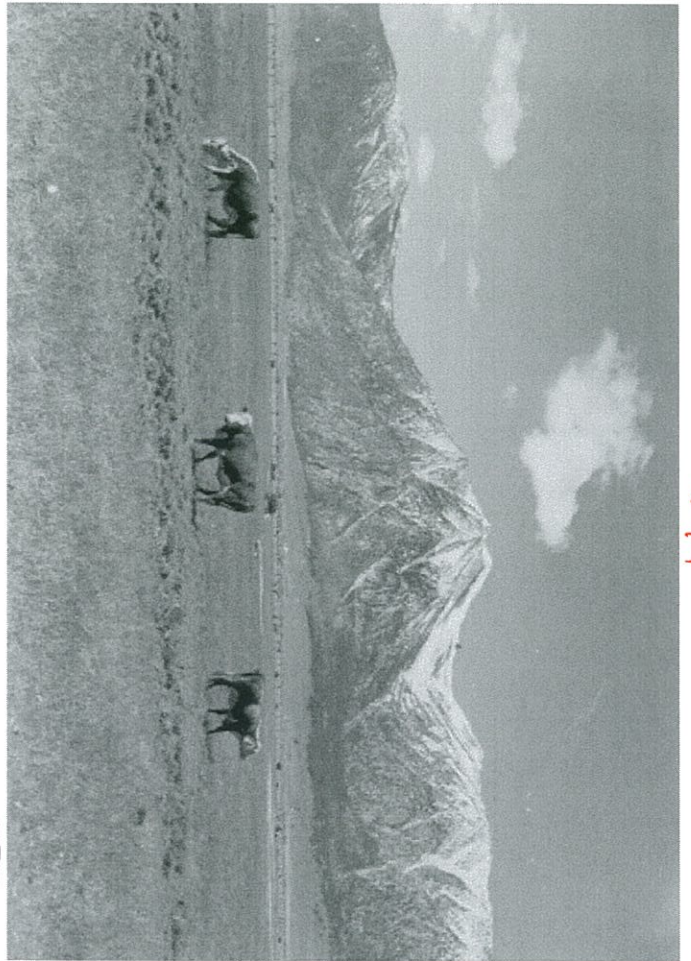


12-31



Same as #2.5

GOLDENVILLE
Douglas
County
Garden
Spot
of
British
Columbia
U.S. 89
The
Teton
Flats
Highway
Mexico
to
Canada
P. 0455



#44

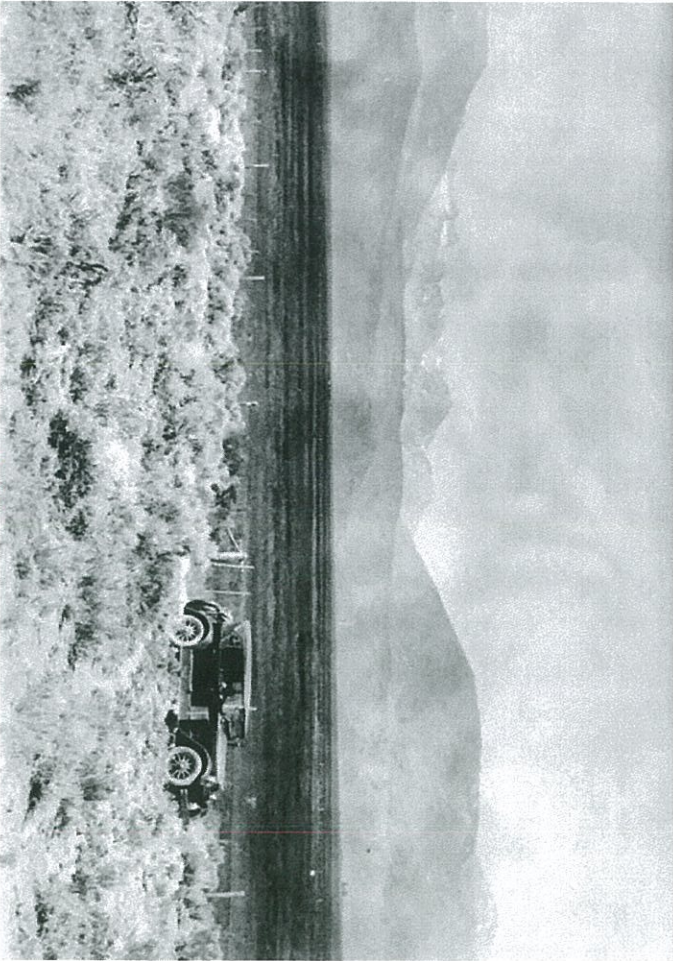


#46

13-32

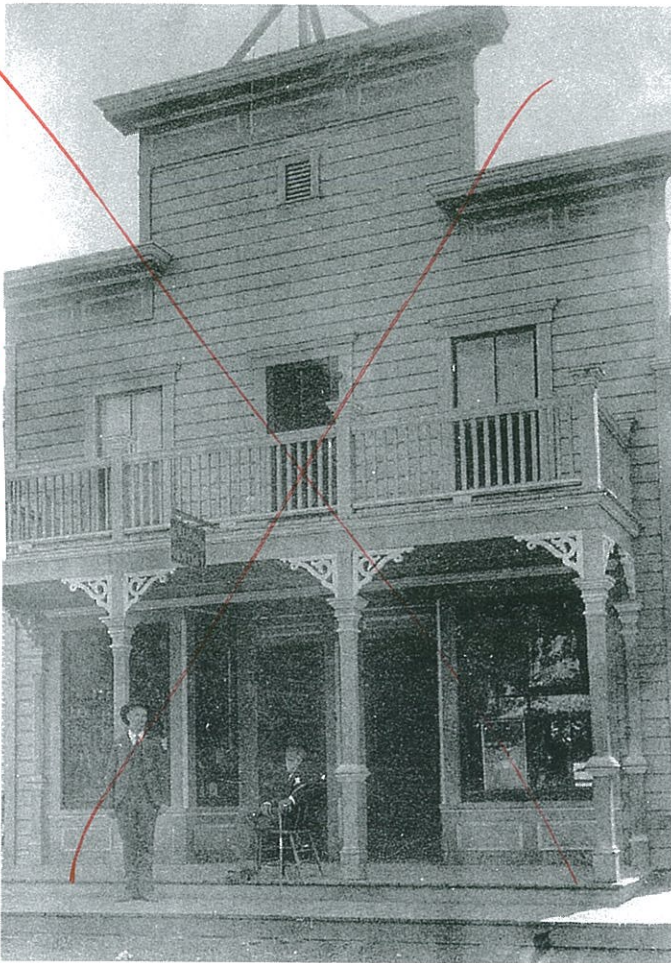


#45



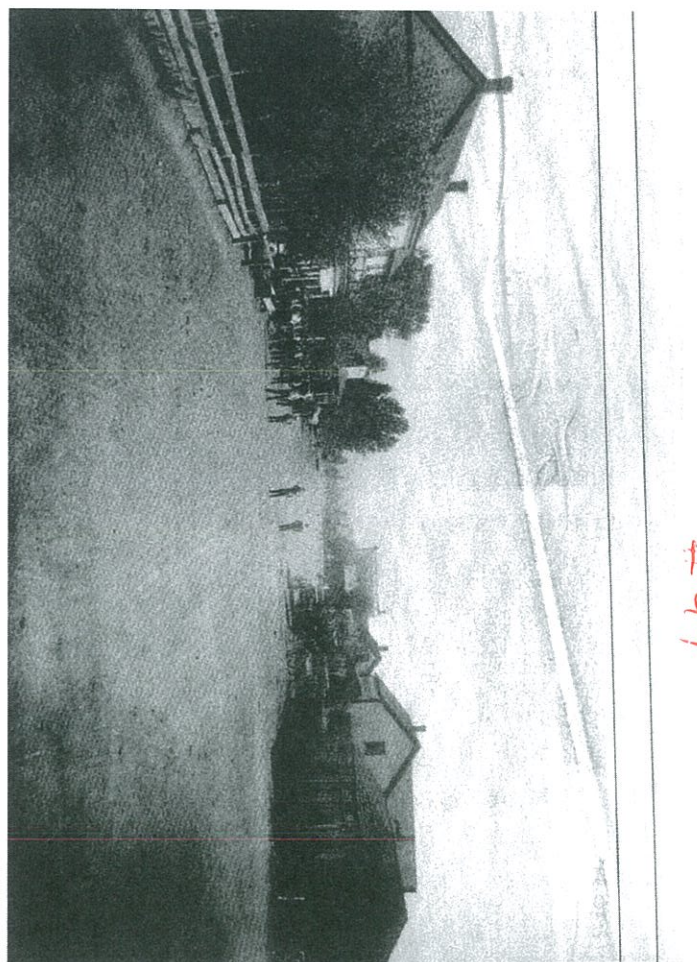
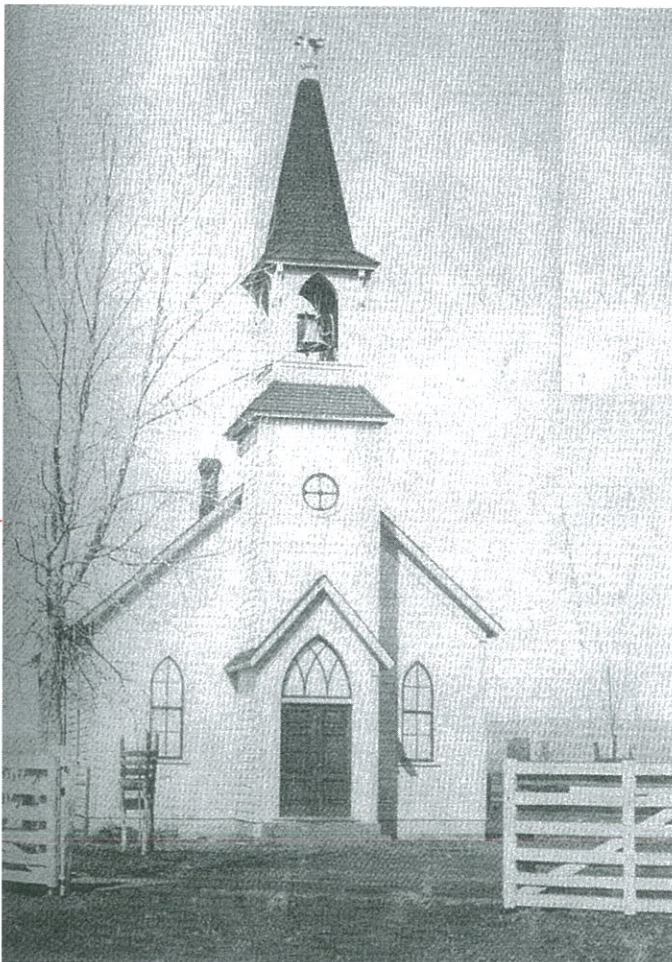
#47

same as #46



#48

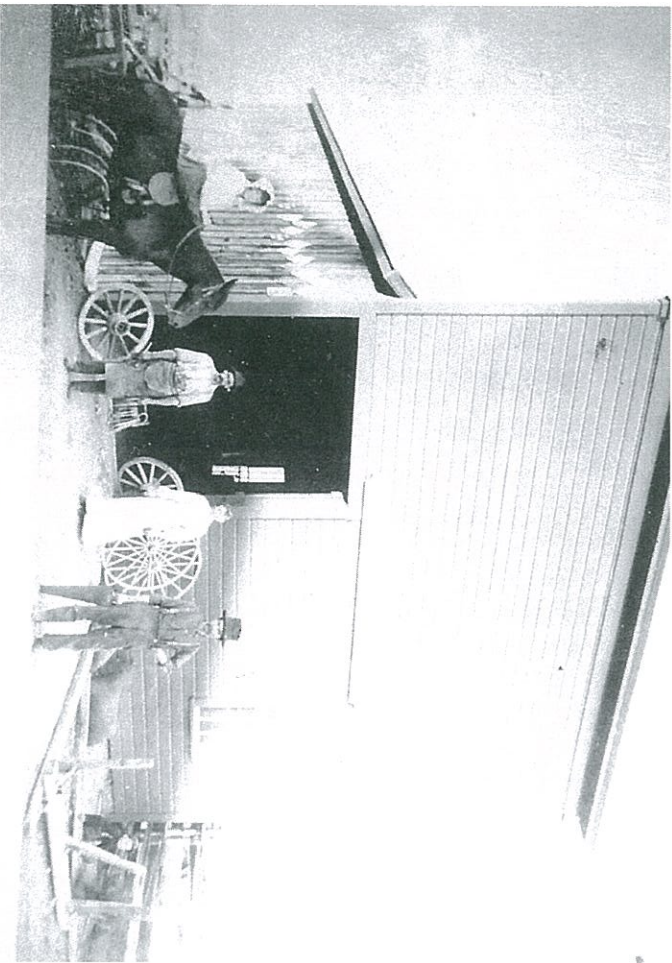
#450



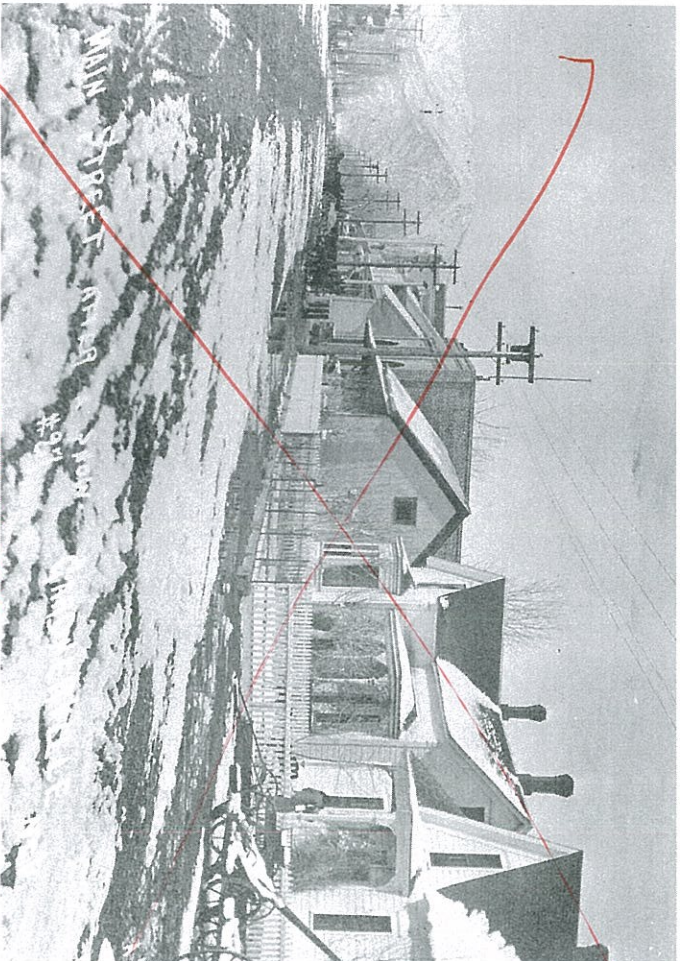
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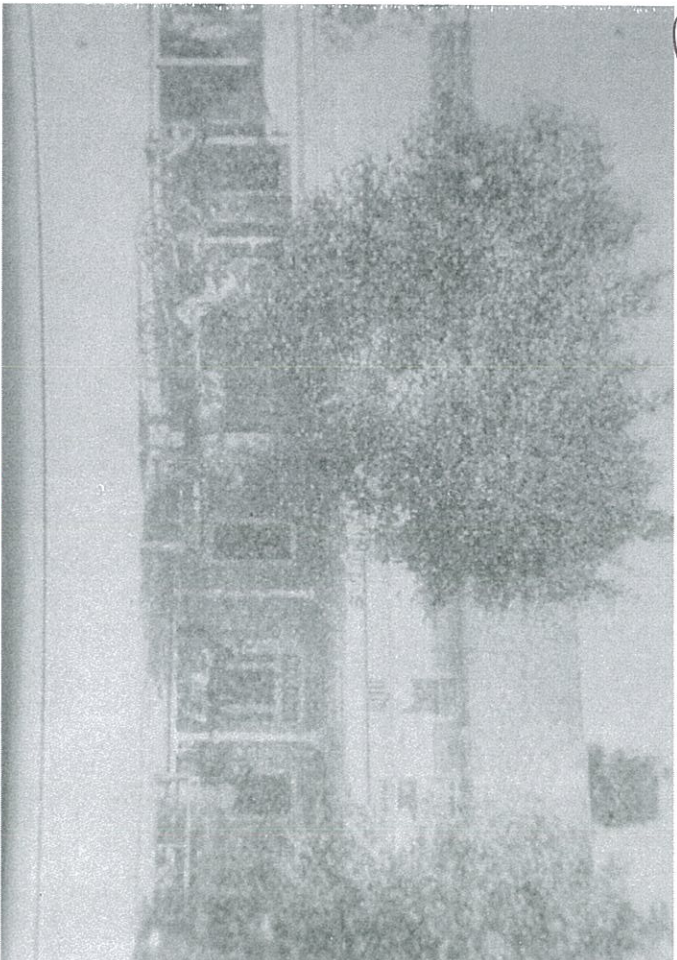
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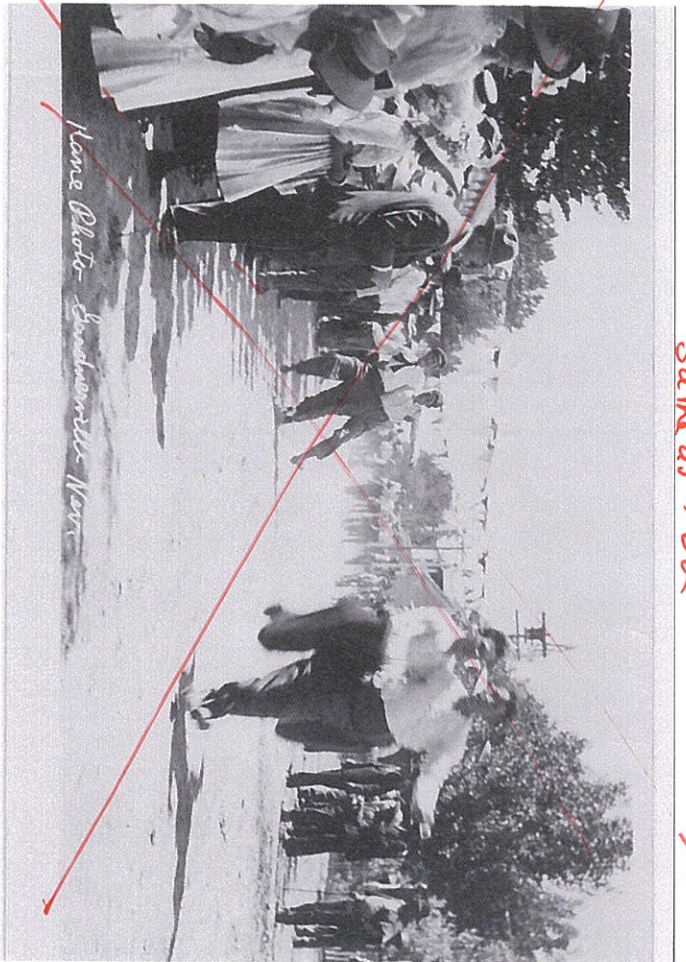
#52



same as #13

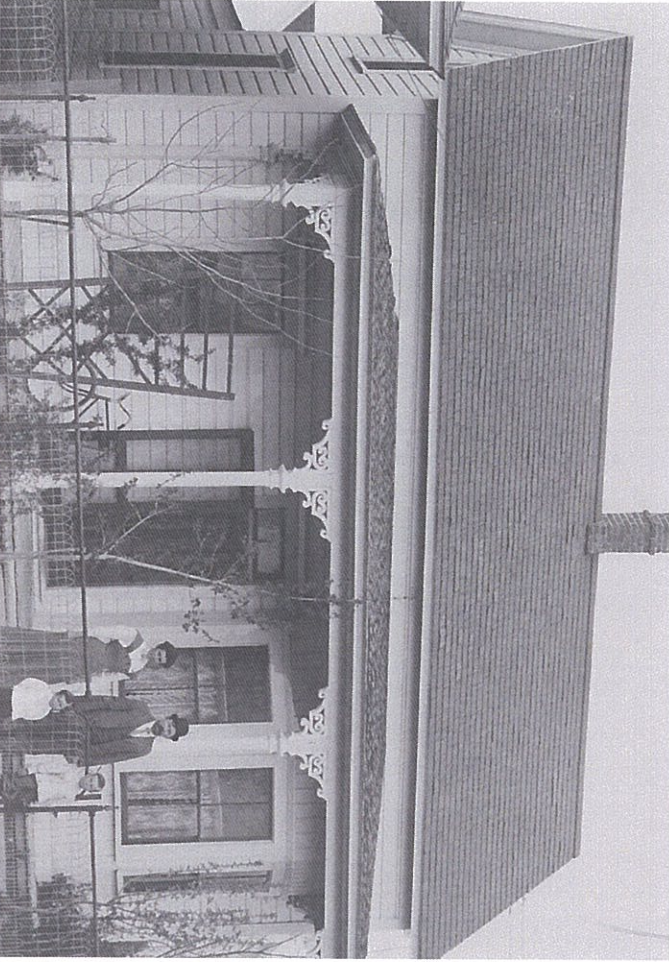


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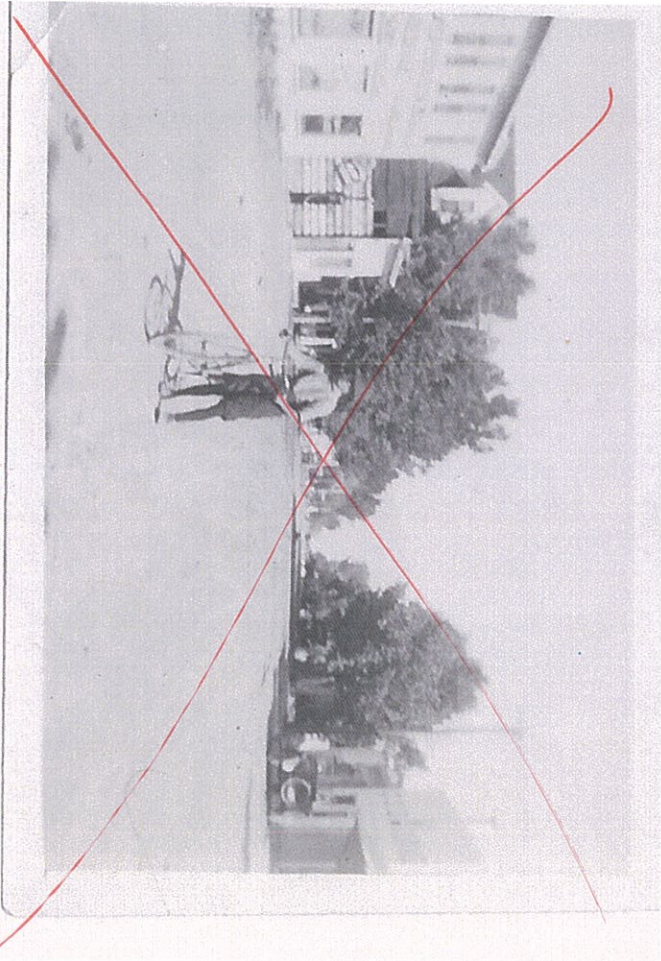


Same as #32

Home Photo - Buckminster War



#54

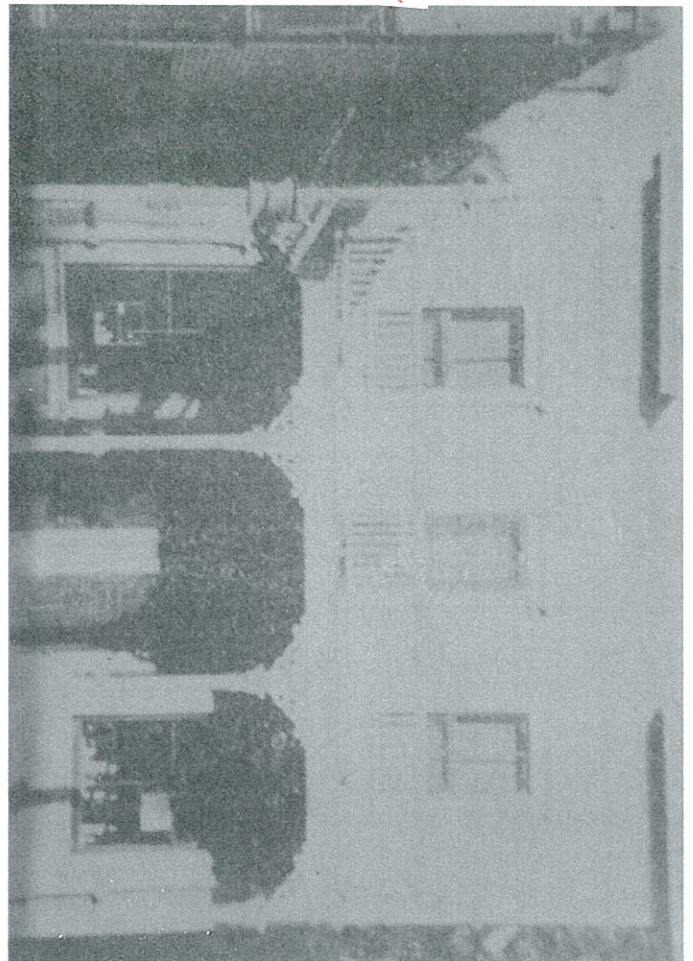


Same as #30

#55



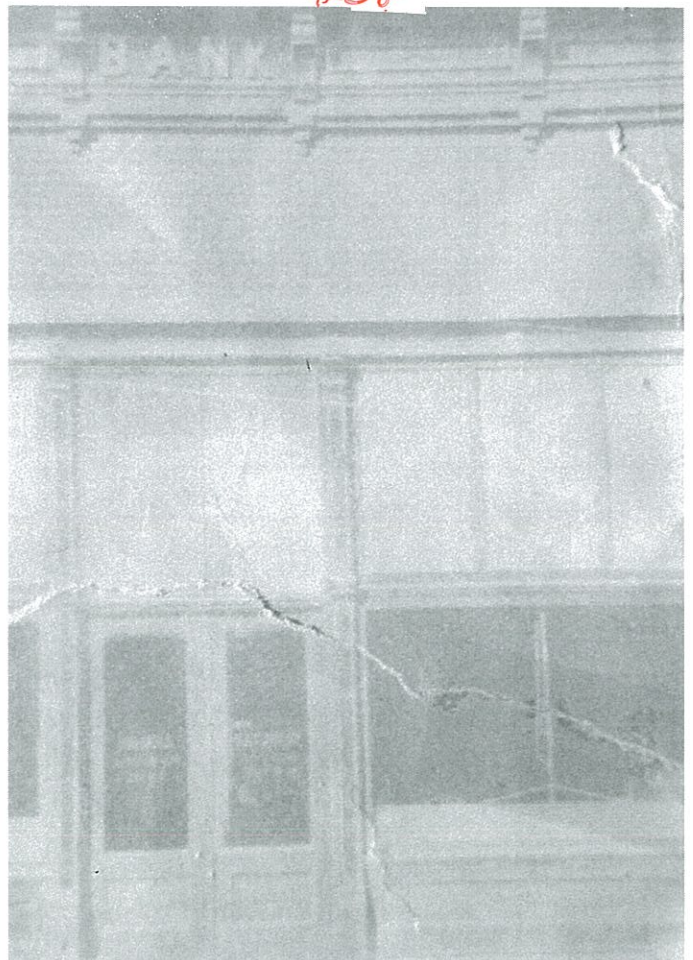
#56



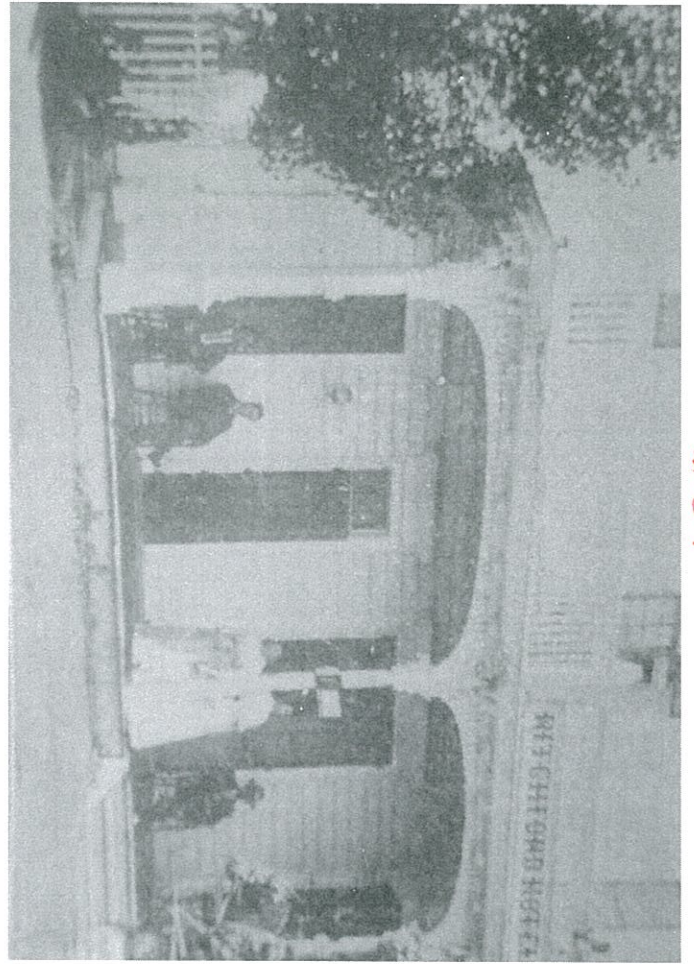
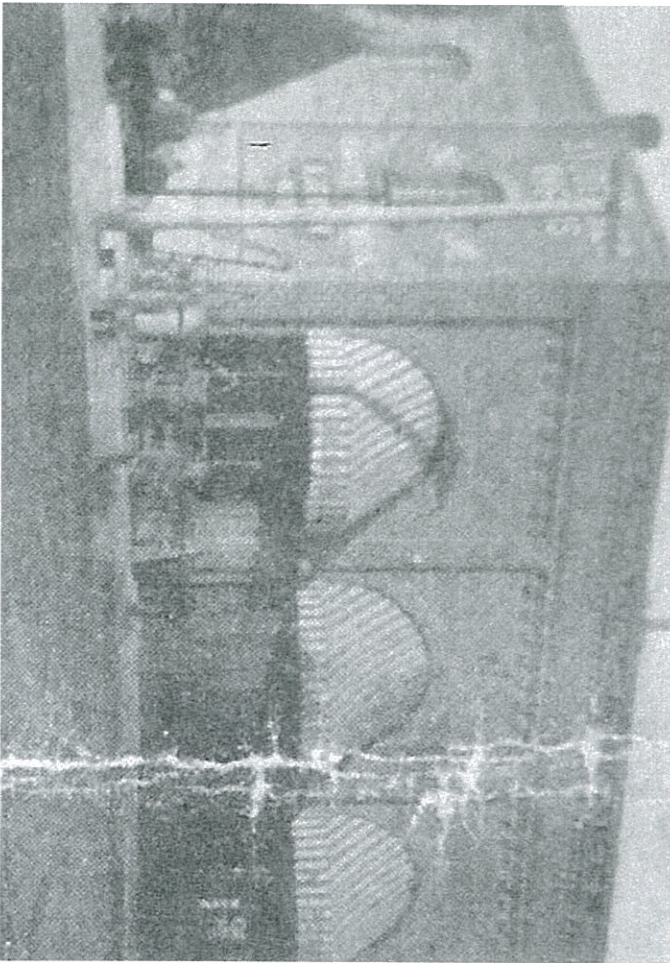
#57



#58

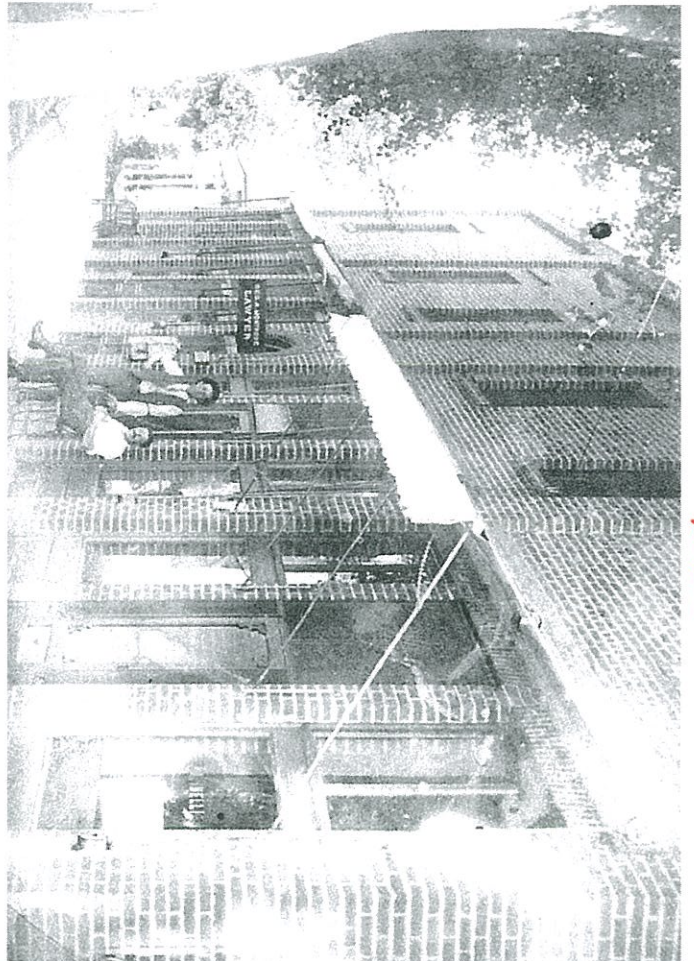
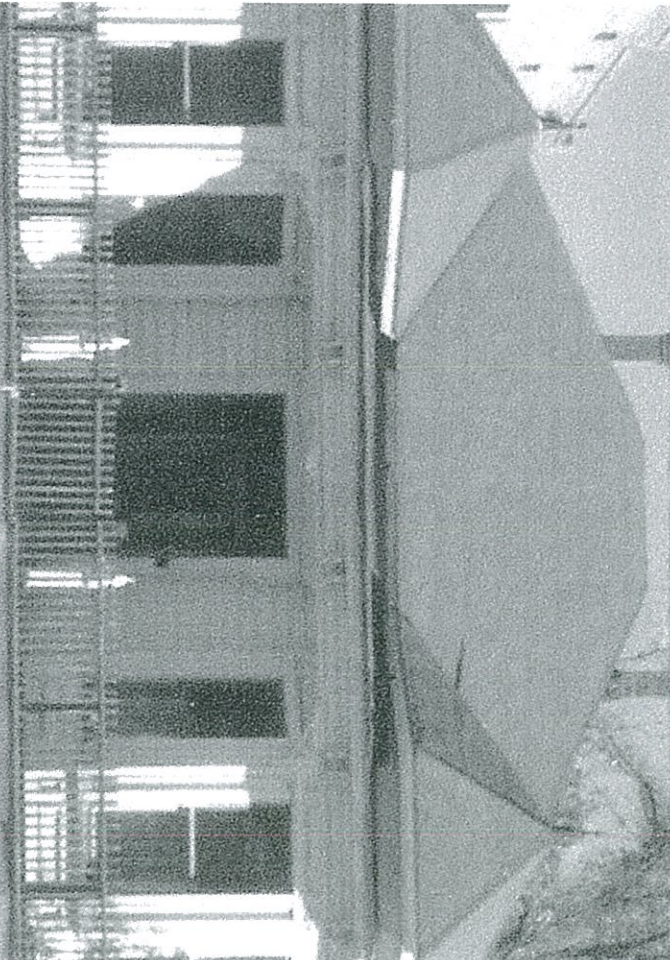


#61

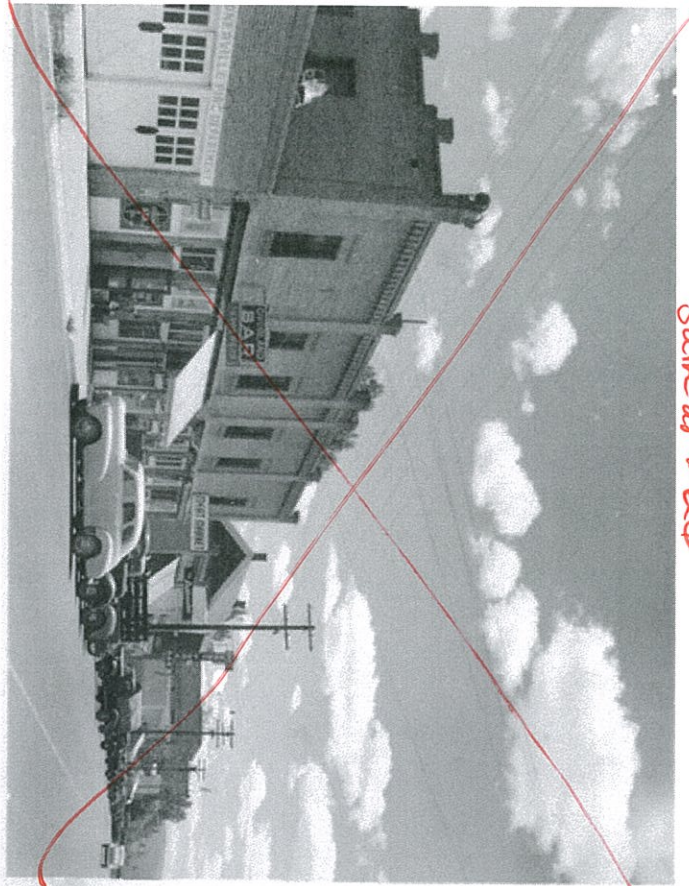


#59

#62

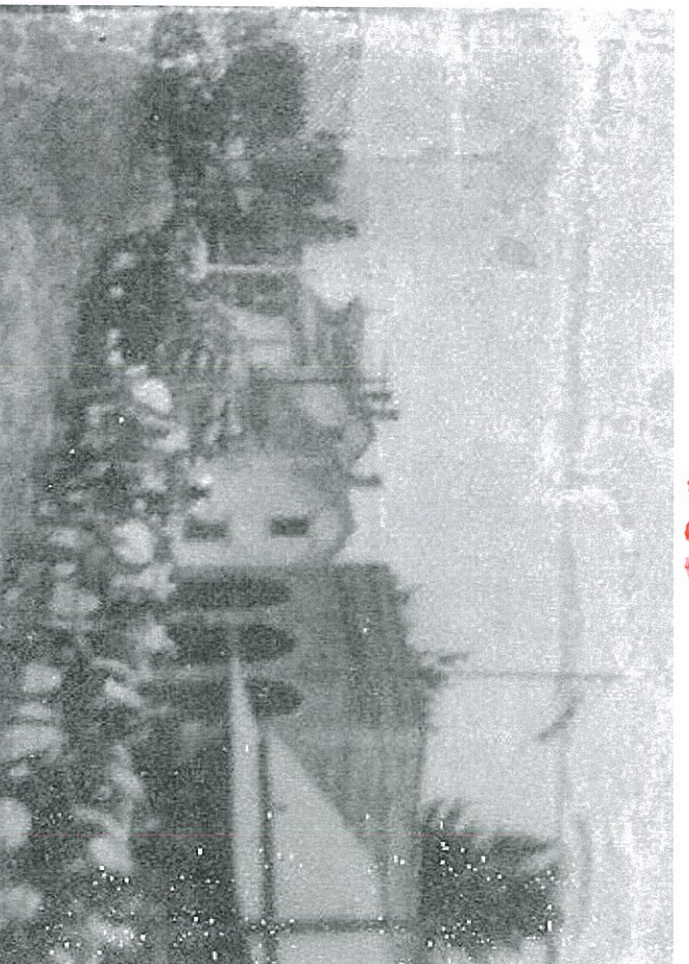


#60

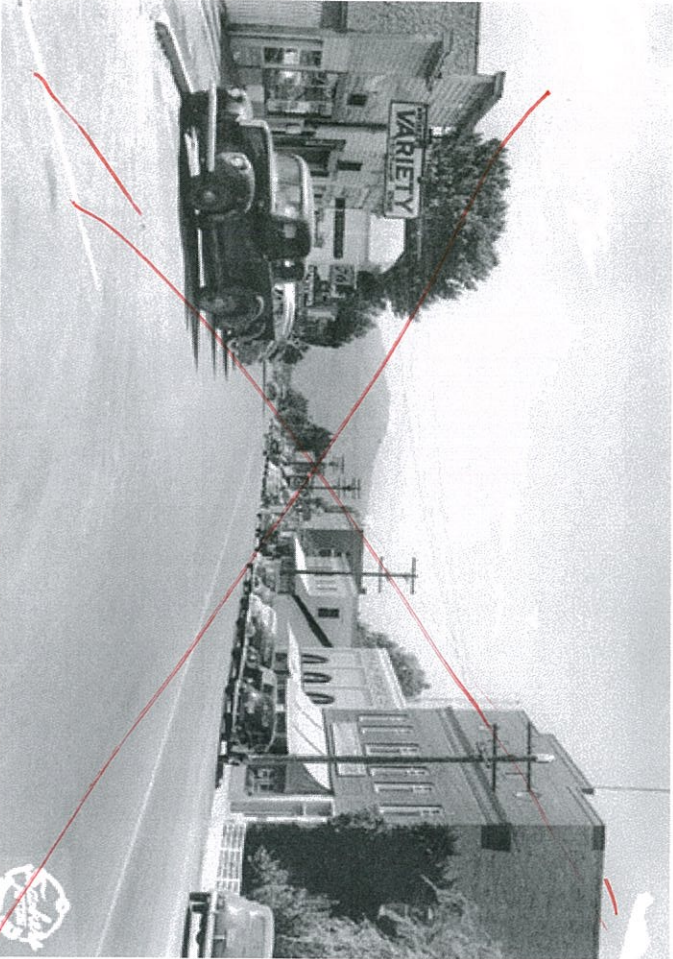


Same as #26

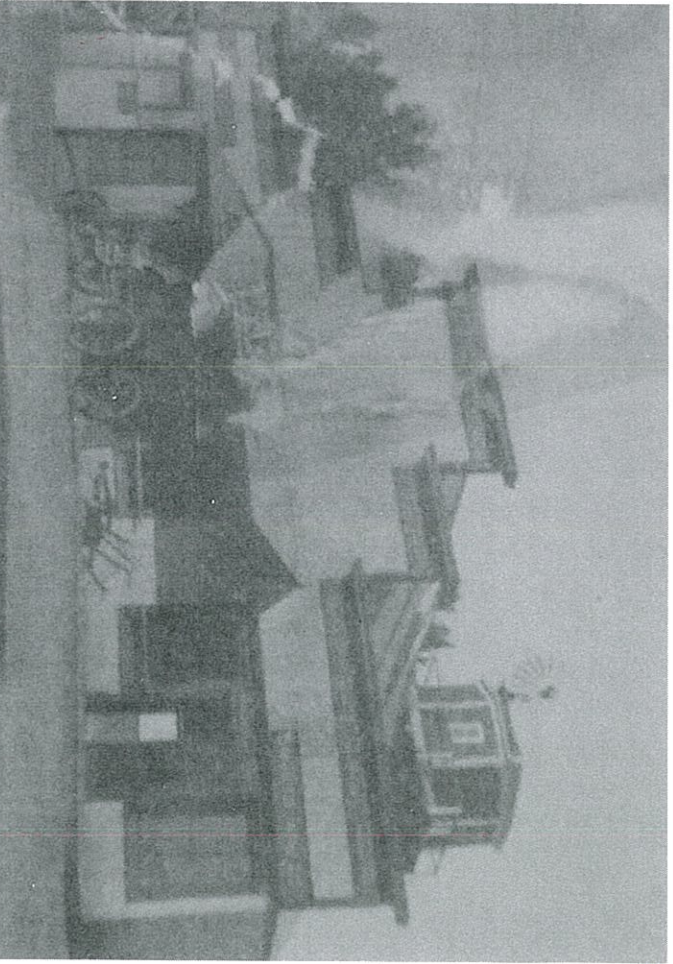
GARDN
VILLE
Doug
Court
'Gar
Spi
of
Neva
of
U.S.
Th
Th
Fla
High
MEXI
to
CAN



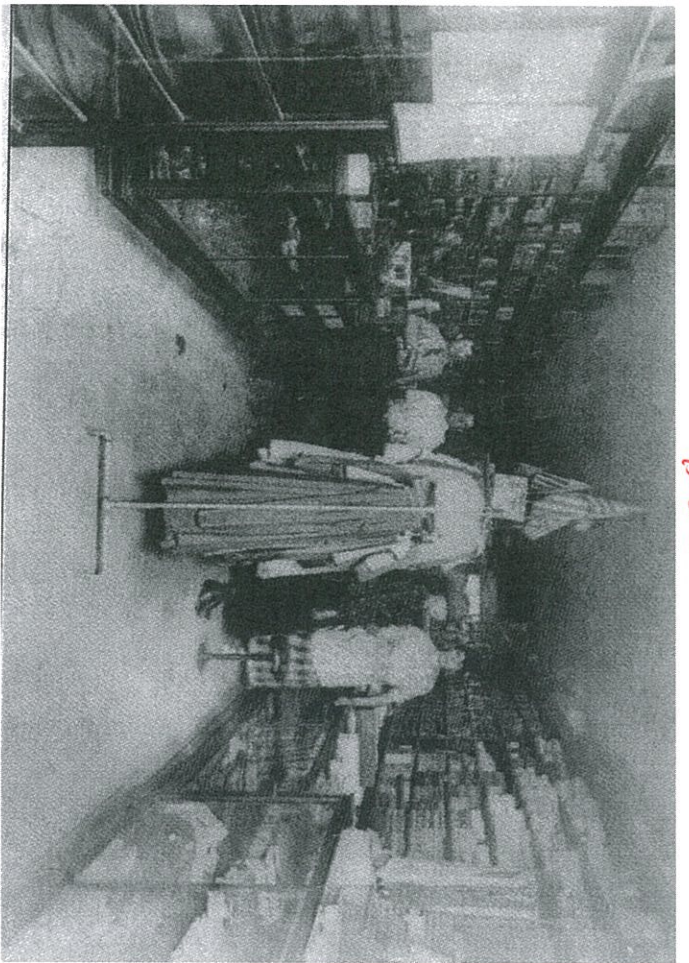
#63



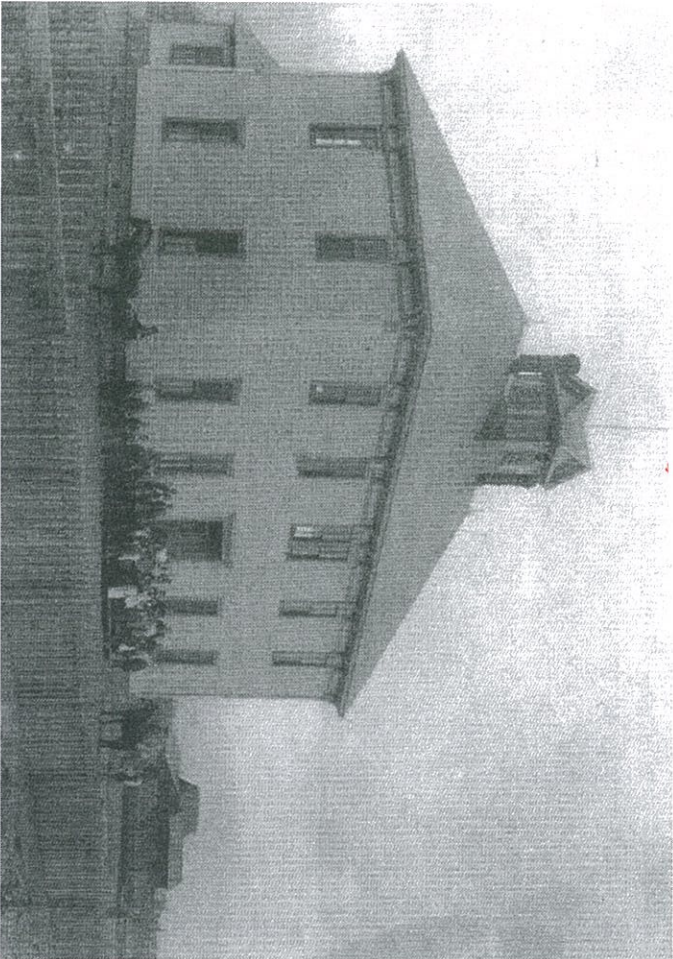
Same as #25



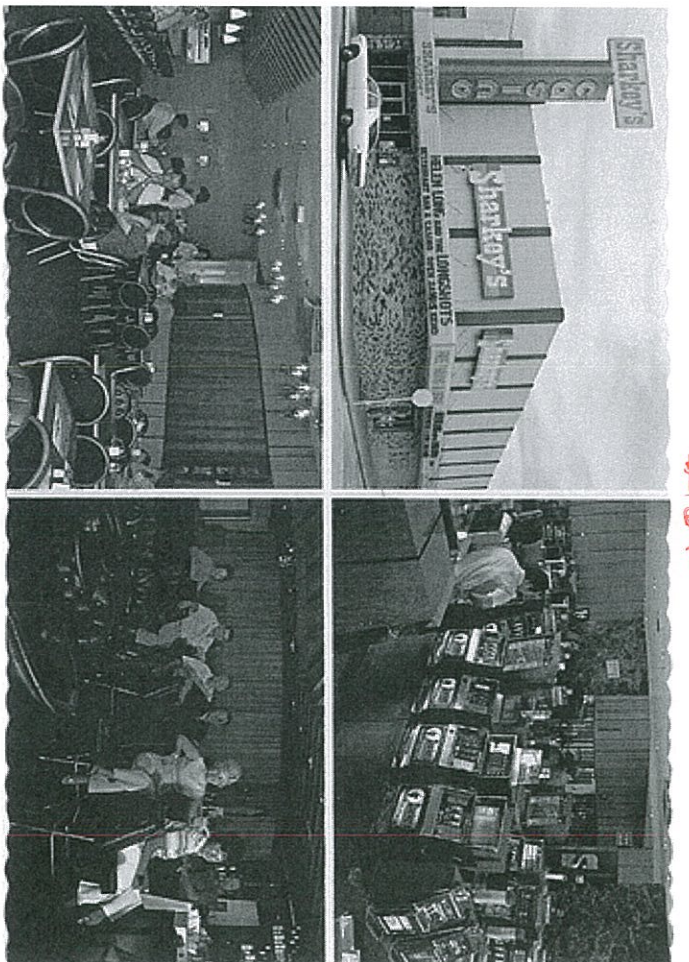
#64



#65



#67



#66



same as #23

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for July 2014.
2. **Recommended Motion: N/A**
Funds Available: ☐ Yes ☒ N/A
3. **Department: Administration**

Prepared by: Tom Dallaire
4. **Meeting Date: August 5, 2014** **Time Requested: 5 minutes**
5. **Agenda:** ☐ Consent ☒ Administrative
6. **Background Information: Presented at meeting.**
7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A
8. **Board Action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Gardnerville Town Board

AGENDA ACTION SHEET



1. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for July 2014.

2. **Recommended Motion:** None required.

Funds Available: ☐ Yes ☒ N/A

3. **Department:** Administration

4. **Prepared by:** Tom Dallaire

5. **Meeting Date:** August 5, 2014 **Time Requested:** 20 minutes

6. **Agenda:** ☐ Consent ☒ Administrative

Background Information: See attached report.

7. **Other Agency Review of Action:** ☐ Douglas County ☒ N/A

8. **Board Action:**

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Ken Miller, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

Town Manager Monthly Report August 2014 Board Meeting

A. The Ranch to Gardnerville -

Esplanade design review and PD amendment: These two items are on the agenda. They will be continued if they do not provide revised plans. I have issues with the trash collection and the limited space on the street without blocking driveways and where they will store the cans. It will turn into Arbor Gardens for sure.

Phase 1 and 2B will be coming to the town soon for approval and turned over for maintenance. I inspected two homes' sidewalk and curb in order for the those to receive the Certificate of Occupancy.

B. Hellwinkel Channel: Filled out the county application and working on the Army Corps application. Lots of things got in the way this month.

C. Gardnerville Station (former Eagle Gas): The environmental impact study is now almost complete. We met with the county and Candace on this project to review the sub recipient agreement and discuss the project timing. We are still waiting on NDEP to get final approval to get moving with the site underground investigation.

D. NDOT Sidewalk: The section in front of the psychologist office (Tab Hunter) was on the schedule and the owner was not able to remove the rock in time or unwilling to pay Sierra View \$300 to remove the rocks and he was unable to perform the work when he had it scheduled. He has two other jobs after the town work he is going to next and is scheduled to start on the last part of the project August 11, 2014

E. Garage on Hussman: Edmunds Construction built a garage at a house on Hussman and Cottonwood. We worked with the contractor to come up with an approved driveway access for the project and made a field visit to ensure it was going to be built correctly and per code. The plans were lacking detailed information.

F. Office Items:

- Attended the chamber meeting and gave them an update on town activities.
- Attended a meeting with Linda and Ron Richmond who is the new Sharkeys Manger. That was a great meeting and I am excited to have someone with his caliber working on the site. He has a lot of plans for the place.
- Movies in the Park is going well. The sound system is a huge improvement. Next movie is Back to the Future. It will have the new wide screen so we will get to see both screens in action. Many people came to watch Despicable Me 2 even with the threatening thunderstorm. Turned into a very nice evening.
- Splash Dogs seems to be a great event. Lots of people. I will need to talk with the hotel managers to see how they did during the event. It was very busy when I stopped by there this weekend. The Historian Inn was sold out for the time frame.



Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Ken Miller, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

- Sat in on several NV League of Cities meetings discussing BDR's. Wes is working on getting a meeting set up with the Lt. Governor to discuss the Main Street issue. This BDR will be one the League will sponsor if they can't get anyone else to run with it. Good news for Main Street.
- Spent a lot of time on the H&S rate study. There are lots of questions and with a little direction we can work towards a more realistic goal. We need to have the conversation with the board to see what kind of direction we should be going in.
- We will be doing a presentation to the Chichester HOA on August 23rd at CVI. This is what I will be discussing. Do any of you have any further items we need to discuss?
 - Garage sale signage
 - Chichester road work, micro surfacing versus Gilsonite.
 - What I would like to do to Gilman and Chichester Drive to identify a bike lane with signage. This will be an attempt to make the road appear narrower than it is and provide a bike route from Waterloo Lane into town where they can catch the county planned lane on Douglas and 756. Someday...
 - Signage which was just replaced.
 - Future work
 - Toler Lane landscaping
 - Landscaping and easements along Gilman and why they are different than Toler and is a separate issue.

Then review Town projects

- Martin Slough trail
- Martin Slough ponds from pond to Minden Jacks wetland.
- Gardnerville Station (Eagle Gas)
- Hellwinkle channel
- Sidewalk crossings at Kingslane, Mission, High School, and Mill.
- Douglas County will be sealing Waterloo Lane from 395 to Elges at the end of August. Contract with chip seal starts on August 18th. Slurry will follow.