



GARDNERVILLE TOWN BOARD

Meeting Agenda

Lloyd Higuera, Chairman
Mary Wenner, Vice Chairwoman
Cassandra Jones, Board Member
Ken Miller, Board Member
Linda Slater, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
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Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, April 7, 2015

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

INVOCATION – Pastor Leo

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Mary Wenner

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

March 3, 2015 Regular Board meeting, with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
3. **For Possible Action: Approve March 2015 claims**
4. **For Possible Action: Approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for their Holy Smoker BBQ and Car Show on May 2, 2015**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

5. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 104th Annual Carson Valley Days Festival scheduled for June 10 through 15, 2014, sponsored by Carson Valley Active 20-30 Club #85.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action:** Discussion on Proclamation 2015P-01 recognizing April 24, 2015 as Arbor Day, with public comment prior to Board action. (approx. 5 minutes)
7. **For Possible Action:** Accept the Tree City USA Award for 2014; with public comment prior to Board action. (approx 10 minutes)
8. **For Possible Action:** Discussion and accept report for the Town of Gardnerville Tree inventory and maintenance plan. Presentation by David S. Howlett, Ph.D., State Urban Forester, Nevada Division of Forestry, with public comment prior to Board action. (approx. 20 minutes)
9. **For Possible Action:** Discussion to approve, approve with modifications or deny possible participation in the Cottonwood Slough Water Users Association maintenance and upgrades to the Carson River Cottonwood Slough diversion structure in the amount of \$10,000. The rehabilitation project is estimated at \$184,000. Appearance by David Hussman; with public comment prior to Board action. (approx. 30 minutes)
10. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2015. (approx. 10 minutes)
11. **For Possible Action:** Discussion on partnering with Main Street Gardnerville and authorize staff to continue to look for sponsors to provide a lunch stop for the participants in "2016 Great Race" event, including staff time to support the event, paying a fee of \$2,500, providing a venue for the participants to park and display their vehicles, and provide lunch for approximately 225 participants at a cost of around \$5,500, with public comment prior to Board action. (approx. 20 minutes)
12. **For Possible Action:** Discussion on contracting with Sierra View Excavating to replace 310 lineal feet of existing storm drain pipe between State Route 756 ending at an existing irrigation structure south of the Van Rensselaer Jewelry Store (1452 US Highway 395 N), including: replacement of the existing curb, gutter and sidewalk, providing a new manhole and cover to ensure ADA compliance within the walkway, relocating a main street light 25' north of the current location, centering the light on the proposed facilities, and providing a new ADA Ramp at the corner of 395 and 756, all within the Nevada Department of Transportation right of way, and authorizing the Town Manager to sign the contract; with public comment prior to Board action. (approx. 45 minutes)
13. **For Possible Action:** Discussion to approve, approve with modifications or deny the NV Energy easement for the completed underground power lines across town property per the NV Energy agreement for undergrounding of the power lines between Gilman Avenue and Toler Lane, as part of the Hellwinkel Channel and pedestrian project (APN's 1320-33-310-006 and 1320-33-402-080), with public comment prior to Board action. (approx. 20 minutes)
14. **For Possible Action:** Discussion and overview of the meetings to date including the County's presentation to the Board of County Commissioners and provide official direction to staff on the County's Cost allocation plan, with public comment prior to Board action. (approx. 20 minutes).
15. **For Possible Action:** Discussion to provide direction to staff on the town's Strategic plan, Goals, Values and Vision for Fiscal Year 2015/2016 including, but not limited to;
 - a. Discuss Towns Strategic Plan and Goals,
 - b. Discuss Town Values,
 - c. Discuss Town Vision, and other matters properly related thereto; with public comment prior to Board action. (approx. 45 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

16. **For Possible Action:** Public hearing to adopt the Fiscal Year 2015-2020 Tentative Capital Improvement Plan (CIP); with public comment prior to Board action. (approx. 10 minutes).
17. **For Possible Action:** Public hearing to adopt the Tentative Budget for Fiscal Year 2015-2016; with public comment prior to Board action. (approx. 45 minutes)
18. **For Possible Action:** Discussion to select a board member to attend the 2015 Rural Roundup; with public comment prior to Board action. (approx. 5 minutes)
19. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2015. (approx. 5 minutes)
20. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2015. (approx. 20 minutes)
21. **Not for Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

PUBLIC INTEREST COMMENTS (No Action)

Gardnerville Town Board Meeting – May 5, 2015