



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner, Board Member  
Mike Philips, Board Member  
Ken Miller, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
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Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Wednesday, April 2, 2014

5:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**5:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Lloyd Higuera**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**March 4, 2014 Regular Board meeting, with public comment prior to Board action.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- For Possible Action: Approve March 2014 claims**
- For Possible Action: Approve the 3<sup>rd</sup> Annual Heritage Park Gardens Plant Swap & Open House, May 17<sup>th</sup>. Tentative time 10 am – 2 pm.**
- For Possible Action: Approve a town event application by FEAT of the Carson Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at Heritage Park and surrounding streets, considered to be a Class 1 use under park use policy.**



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

6. **For Possible Action:** Approve request for Street Closure of Pep Circle on May 18, 2014 from 9:00 AM–3:00 PM for the Southgate Business Park Block Party.
7. **For Possible Action:** Approve a town event application by Shop Small Northern Nevada LLC for a monthly business/vendor event scheduled for April 19, 2014 at Heritage Park from 8:00 a.m. to 4:30 p.m. considered to be a Class IV use under the park use policy.

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2014. (approx. 30 minutes)
9. **For Possible Action:** For Possible Action: Discussion to approve, approve with modifications or deny a request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. If approved, Article II-c of the Council's bylaws will state that it is to work "in partnership with the Town of Gardnerville"; with public comment prior to Board action. (approx. 15 minutes)
10. **For Possible Action:** Discussion on Douglas County adding Chapter 10.10 to the county code providing guidelines and procedures for installing Temporary Traffic Control Devices during maintenance, construction and special event activities; presentation by Erik Nilssen; with public comment prior to board action. (approx. 15 minutes)
11. **For Possible Action:** Discussion on a request by GE for the town to host a GE Night at the Movies on Saturday, August 23, 2014. Appearance by GE representative; with public comment prior to Board action. (approx. 10 minutes)
12. **For Possible Action:** Discussion on a request to approve a town event application by the Carson Valley Community Food Closet for a Luau to be held at Heritage Park September 7, 2014 from 4:00 p.m. to 9:00 p.m., and waive the \$75 fee associated with the rental of the park, considered to be a Class II use per the park use policy, appearance by Carson Valley Food Closet representative; with public comment prior to Board action. (approx. 10 minutes)
13. **For Possible Action:** Discussion on the Town sponsoring a three (3) day SPLASH DOGS event in an amount not exceeding \$1,000.00, on July 24, 25 and 26, 2014, including the town closing Ezell Street, providing Heritage Park, porta potties, and coordinating and providing 30,000 gallons of water for the pool; with public comment prior to Board action. (approx. 25 minutes)
14. **For Possible Action:** Discussion on Proclamation 2014-01 recognizing April 25, 2014 as Arbor Day; with public comment prior to Board action. (approx. 5 minutes)
15. **For Possible Action:** Discussion on the Fiscal Year 2014-2015 tentative Capital Improvement Plan (CIP), with public comment prior to Board action. (approx. 10 minutes).
16. **For Possible Action:** Public hearing to adopt the tentative budget for fiscal year 2014-2015, with public comment prior to Board action. (approx. 20 minutes)
17. **For Possible Action:** Provide direction to staff on how to proceed with credit card transaction fees, with public comment prior to Board action. (approx. 10 minutes)
18. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2014. (approx. 5 minutes)
19. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2014. (approx. 10 minutes)
20. **Not for Possible Action:** Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- 21. For Possible Action: Discussion and possible action on the annual performance evaluation of Town Manager, Thomas Dallaire, with public comment prior to Board action. (approx. 20 minutes).**

**Next regular Town Board Meeting: May 6, 2014-4:30 PM Town Administrative Offices.  
April 9, 2014 – Main Street Volunteer celebration**