

GARDNERVILLE TOWN BOARD

Meeting Agenda

Linda Slater, Chairman Lloyd Higuera, Vice Chairman Mary Wenner, Board Member Mike Philips, Board Member Ken Miller, Board Member 1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager Senior for any questions or additional information. You may also view the board packet online at the town's website.

Wednesday, April 2, 2014

5:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

5:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Lloyd Higuera

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

March 4, 2014 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion after public comment. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities
- 3. For Possible Action: Approve March 2014 claims
- 4. For Possible Action: Approve the 3rd Annual Heritage Park Gardens Plant Swap & Open House, May 17th. Tentative time 10 am 2 pm.
- For Possible Action: Approve a town event application by FEAT of the Carson Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at Heritage Park and surrounding streets, considered to be a Class 1 use under park use policy.

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GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

- 6. <u>For Possible Action</u>: Approve request for Street Closure of Pep Circle on May 18, 2014 from 9:00 AM-3:00 PM for the Southgate Business Park Block Party.
- 7. For Possible Action: Approve a town event application by Shop Small Northern Nevada LLC for a monthly business/vendor event scheduled for April 19, 2014 at Heritage Park from 8:00 a.m. to 4:30 p.m. considered to be a Class IV use under the park use policy.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 8. Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for March 2014. (approx. 30 minutes)
- 9. <u>For Possible Action</u>: For Possible Action: Discussion to approve, approve with modifications or deny a request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. If approved, Article II-c of the Council's bylaws will state that it is to work "in partnership with the Town of Gardnerville"; with public comment prior to Board action. (approx. 15 minutes)
- 10. <u>For Possible Action</u>: Discussion on Douglas County adding Chapter 10.10 to the county code providing guidelines and procedures for installing Temporary Traffic Control Devices during maintenance, construction and special event activities; presentation by Erik Nilssen; with public comment prior to board action. (approx. 15 minutes)
- 11. <u>For Possible Action</u>: Discussion on a request by GE for the town to host a GE Night at the Movies on Saturday, August 23, 2014. Appearance by GE representative; with public comment prior to Board action. (approx. 10 minutes)
- 12. For Possible Action: Discussion on a request to approve a town event application by the Carson Valley Community Food Closet for a Luau to be held at Heritage Park September 7, 2014 from 4:00 p.m. to 9:00 p.m., and waive the \$75 fee associated with the rental of the park, considered to be a Class II use per the park use policy, appearance by Carson Valley Food Closet representative; with public comment prior to Board action. (approx. 10 minutes)
- 13. <u>For Possible Action</u>: Discussion on the Town sponsoring a three (3) day SPLASH DOGS event in an amount not exceeding \$1,000.00, on July 24, 25 and 26, 2014, including the town closing Ezell Street, providing Heritage Park, porta potties, and coordinating and providing 30,000 gallons of water for the pool; with public comment prior to Board action. (approx. 25 minutes)
- 14. <u>For Possible Action</u>: Discussion on Proclamation 2014-01 recognizing April 25, 2014 as Arbor Day; with public comment prior to Board action. (approx. 5 minutes)
- 15. <u>For Possible Action</u>: Discussion on the Fiscal Year 2014-2015 tentative Capital Improvement Plan (CIP), with public comment prior to Board action. (approx. 10 minutes).
- 16. <u>For Possible Action</u>: Public hearing to adopt the tentative budget for fiscal year 2014-2015, with public comment prior to Board action. (approx. 20 minutes)
- 17. <u>For Possible Action</u>: Provide direction to staff on how to proceed with credit card transaction fees, with public comment prior to Board action. (approx. 10 minutes)
- 18. <u>Not For Possible Action</u>: Discussion on the Town Attorney's Monthly Report of activities for March 2014. (approx. 5 minutes)
- 19. Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2014. (approx. 10 minutes)
- 20. <u>Not for Possible Action</u>: Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)

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GARDNERVILLE TOWN BOARD MEETING AGENDA - CONT'D

21. <u>For Possible Action</u>: Discussion and possible action on the annual performance evaluation of Town Manager, Thomas Dallaire, with public comment prior to Board action. (approx. 20 minutes).

Next regular Town Board Meeting: May 6, 2014-4:30 PM Town Administrative Offices. April 9, 2014 – Main Street Volunteer celebration

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GARDNERVILLE TOWN BOARD

Meeting Minutes

Linda Slater, Chairman Lloyd Higuera, Vice Chairman Mary Wenner, Board Member Mike Philips, Board Member Ken Miller, Board Member

1407 Highway 395 N. Gardnerville, Nevada 89410 (p)775-782-7134 (f): 775-782-7135 www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager Senior for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, March 4, 2014

4:30 p.m.

Gardnerville Town Hall

4:30 P.M.

Call to Order and Determination of a Quorum

Vice Chairman Higuera called the meeting to order and made the determination of a quorum.

PRESENT:

Lloyd Higuera, Vice-Chairman **Mary Wenner** Michael W. Philips, Sr. Ken Miller

Tom Dallaire, Town Manager Debra Amens, Town Attorney Paula Lochridge, Main Street Gardnerville Manager Carol Louthan, Office Manager Sr.

ABSENT:

Linda Slater, Chairman

PLEDGE OF ALLEGIANCE- Mike Philips led the Pledge of Allegiance.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Philips/Miller to approve the agenda.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

February 4, 2014 Regular Board meeting, with public comment prior to Board action.

Motion Wenner to approve the previous minutes.

Mr. Miller has a correction on page 9, under item 17. If you look down about halfway it says the 2nd of February. It should read the 2nd of April.

Amended motion Wenner/Philips to approve the minutes with the correction on item 17 to April 2nd.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

PUBLIC INTEREST COMMENTS (No Action)

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Mr. Dallaire announced Paula Lochridge has been with Main Street for five years. We have a certificate of appreciation for her service to our town and to Main Street for the past five years.

Mr. Miller added as a member of this board and of the Main Street board, working with Paula the past four years

has been a joy. She is a real workaholic.

Ms. Lochridge stated it is a joy and a pleasure to do what I do.

Mr. Howard Thew has lived in Gardnerville for 30 years. We have an ongoing speeding problem on Wildrose Drive. People use that street for a short cut. We are getting more and more young families with children in this area. That street has no sidewalks. People come from Gardnerville where the speed limit is 15, and before getting to the Minden line they have already hit 25. Is it possible to get a stop sign placed on Spruce and Wildrose? I don't know what we need to do. We have talked with the Town of Minden and they are looking at putting a stop sign in further on Second Street, or the street before that. We are trying to do everything we can to get people to slow down. The sheriff has patrolled it and picked up several people speeding. Changing the speed limit is probably a bigger problem than needs to be done. Gardnerville is great at 15 miles an hour. A stop sign at Spruce and Wildrose, at the border, would be a tremendous help to slow down the cars.

Mr. Philips advised it has been an ongoing problem for years.

Mr. Thew stated there is constantly foot traffic on the street.

Vice-Chairman Higuera thanked Mr. Thew for his comments.

Mr. Dallaire asked if Mr. Thew would sign in and leave his number. We can get back to you. The 15 miles an hour limit is not in county code. It's difficult to enforce. We hope people will do 25. For the most part it works. We have put the speed test out and let the sheriff know when the best time is to write tickets. We have had requests for speed humps. We hesitate to put them in. They really don't work that well. You can't put a stop sign in to control speeding. It will be difficult to show the use. There has to be a lot of traffic in the intersection. We can have field staff put the test out and leave it for a week to get accurate data so we can send it to the sheriff's office.

No further public comment.

CONSENT CALENDAR FOR POSSIBLE ACTION

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Motion Philips/Wenner to approve the consent calendar.

1. For Possible Action: Correspondence

Read and noted.

2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities

Motion to accept.

3. For Possible Action: Approve February 2014 claims

Motion to approve.

4. For Possible Action: Approve Town of Gardnerville 2013 Annual Report

Motion to approve.

5. <u>For Possible Action</u>: Approve Use of Heritage Park by the Douglas County Historical Society for a Young Chautauqua Performance to be held at Heritage Park June 17, 2014 from 5:00 p.m. to 6:00 p.m., considered to be a Class 1 use per policy.

Motion to approve.

6. <u>For Possible Action</u>: Approve a town special event application for Austin's House Poker Run Fundraiser scheduled for September 20, 2014 at Heritage Park from 9:00 a.m. to 5:00 p.m., considered to be a Class 1 use per policy.

Motion to approve.

7. For Possible Action: Approve resolution 2014R-10, requested by County Staff to dedicate Mathias Parkway, from Virginia Ranch Road to the Virginia Ditch, to the county for maintenance, which is an extension of the Muller Parkway right-of-way and county collector road.

Motion to approve.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

- 8. For Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for February 2014.
 - a. Approve, approve with modifications or deny the Main Street Gardnerville Design Committee's selected location for the Basque mural; with public comment prior to Board Action.

Ms. Lochridge thanked the board for the five year certificate. We have accomplished so much in such a short time. Carol Sandmeier is passing out a personal invite to our Celebrating Success on Main Street. We are inviting the whole community. It is scheduled for April 9 from 6:00 to 8:00 p.m. at the Carson Valley Museum. RSVP is required. It is a way for us to celebrate the successes we have had over the past five years; all of the volunteers that work endlessly and tirelessly to make things happen; and also the businesses that support us. We would like to invite everybody to that event. Dorette Caldana will be attending next month's meeting to do the annual report on our program to the Gardnerville Board. We have a board retreat scheduled for March 15. Steve Lewis from the extension will be facilitating the event. We had sad news. Susie Biaggini resigned. She was one of the original board members when Main Street was created. She got a terrific new job and it is taking away from what she can do for Main Street. We will be putting out a press release soon to find a replacement for that vacancy. The replacement will need to either live in, work in, or own property within the Main Street District. We have a couple of conferences coming up. We are sending Ken Miller to the Rural Roundup. He will be representing both the town board and Main Street Gardnerville. The California Main Street Alliance conference is happening in March - Carol Sandmeier and Stephanie Waggoner will be attending; and the National Main Street conference is in Detroit this year and will be attended by Stephanie Waggoner and myself.

Carol Sandmeier, vice president of the board and chairperson for the design and heritage park committees reported we have spent the winter months in the gardens planning. We have planned four special events. The season opener last Saturday was a day where we invited the community to help with the garden. We had a fabulous turnout. We had a service group from Douglas High; repaired the hoop house; cleaned all the weed area where the children's garden will be; finished all the painting on the shed and staked out the perimeter for the children's garden. We rented all the beds for this next year except for one tiny bed at the front. We are building two extra spaces for people who came on Saturday. We have the boy scouts growing food for the food closet. A girl scout troop is coming in to grow food for the food closet. We have a bed that has been donated by Yu to provide a space for the volunteers from the food closet to grow food. A lot of people stop by and ask if they can help. We are planning for the children's garden to have educational programming. Some of the things I have been collecting are the scissors and tape measures from Harbor Freight. Finally I asked if they could donate the scissors and tape measures. They gave me two big boxes of tape measures. We got the paint donated for the shed from Meeks. We have a guy who is doing all of the wood work for the gardens. He has now built four benches to put out there. He has also made arrows for the garden for special events. The other donation we got is a barbecue from Ken Miller who is part of our committee. He brought that because sometimes we have a barbeque for the volunteers. Thank you Ken. On May 17 we have an open house, plant sale and swap. We will be growing our own plants to sell. In the fall the Harvest Festival will be in conjunction with the Oktoberfest. We have added a new event, a New Year's Eve labyrinth walk. We will schedule it for New Year's New York time and invite the community to do something inspiring and fun. The children's garden received a grant of \$5,000 and another \$1,000 to do some special fencing. In the packet is a conceptual plan we have been working on. We are almost ready to submit it to the grant people. There is a teaching corner. We have had tree stumps donated to make stools. There is a keyhole garden, an alphabet garden and a butterfly garden. We are going to have to change the fencing in order to protect the crops from the deer.

Ms. Lochridge passed out the new location of the mural.

Mrs. Sandmeier is working on the paperwork for an easement with Sharkey's and they are excited to have this. It will cover one of the windows, but that is okay with them. Paula and Dorie made a presentation to the Basque club who offered to help financially. They suggested putting lights on the mural. They will try to come up with some solar lighting.

Mr. Miller purchased four solar lights at Costco for \$40. They mount anywhere. You can run them either as motion detectors or at dusk.

Mrs. Sandmeier stated the mural will be painted on a backboard so it can be moved. It will probably sit over the front window and drop down a little.

Motion Wenner/Philips to approve the Gardnerville Design committee's location for the Basque mural.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

9. For Possible Action: Discussion on a request by Main Street Gardnerville and the Carson Valley Visitors Authority to hang 18"x 30" banners on decorative light poles within downtown, Mission Street to Church Street from January through June; with public comment prior to Board action.

Mrs. Sandmeier reported this has been a project on the design committee's list for a long time. You have the information in the packet. Because the Visitor's Authority wants the banners too, we'll make this a cooperative effort. We have the benefit of Yu's design skills. After discussion we have changed the word "relax" to "stay." The design has the state of Nevada and the star to indicate the Carson Valley. We propose Main Street and Gardnerville banners will be green and have the changing logos for Main Street and Town of Gardnerville. When it gets to Minden it would turn to red, still having the Visitor's Authority logo as part of it.

- Mr. Philips asked what they are made out of.
- Mrs. Sandmeier thought it was Sunbrella.
- Mr. Dallaire added it is a banner material like the one across the highway.
- Mr. Philips pointed out the wind just wreaks havoc with them.
- Mrs. Sandmeier stated these are guaranteed for five years. We will have to keep them as a budget item for replacements.
 - Mr. Dallaire explained they will hang on the decorative light poles.
- Mrs. Sandmeier pointed out when the flowers go down the street looks so empty. It would be a wonderful thing to put up until the Christmas season. They would not be up all the time. We are aiming for every other pole as we start the program.
- Mr. A.J. Frels, Carson Valley Visitor's Authority, wanted everyone to know they back this project. The branding study had banners as part of that study. One of the things that came up was the possibility of having the back of some of the banners list the events. I haven't had a chance to address that yet.
- Mr. Miller asked about putting the message on the backside. We don't want to put too much information. It would slow traffic or cause some other problems.
 - Mr. Frels indicated if we did list events it would be a different event on each one.
- Mrs. Sandmeier is asking for approval of the idea and concept. We will let Tom choose the hardware for the poles.
- Mr. Dallaire stated there are a couple of options for hardware. We have put all the flowers up in the past, maybe now we would only put up the ones that are sponsored.
- Mrs. Lochridge is looking for approval of the concept so we can get more accurate figures and some samples. We just wanted to get the approval before we invest any more time and effort.
 - Mr. Dallaire mentioned this will have to go to the county for approval.
- Mrs. Sandmeier added they are delighted to be partnering with the Chamber. We are also grateful to Yu for the design work she has done on the banners.

No public comment.

Motion Miller/Wenner to approve the request by Main Street Gardnerville and Carson Valley Visitor's Authority to hang 18 X30 banners on decorative light poles within downtown from Mission Street to Church Street January through June. Motion carried with Chairman Slater absent.

10. For Possible Action: Discussion on a request to approve a town event application by the Family Support Council for Grillin & Chillin BBQ Cook Off to be held at Heritage Park June 7, 2014 from 6:00 a.m. to 11:00 p.m., and waive fees associated with the rental of the park, considered to be a Class II use per policy. Appearance by a Family Support representative; with public comment prior to Board action.

Shirley Gibson, Executive Director of Family Support Council and board president Jeanne Kerner are here representing the Support Council. We submitted an application for Chillin & Grillin, which is our main event fundraiser. We are asking for the application to be approved. The second thing is we are asking to waive the fees for the park.

Ms. Kerner stated the event should be sold out at least six weeks in advance. Right now we have 10 grillers. We need 20. We had 400 people last year.

- Ms. Wenner asked what they spent the money on.
- Ms. Gibson advised general operating expenses.

Mr. Dallaire felt the park use could go either way. The policy really states a lot of youth sponsorship and recreation. If it is a youth organization we waive the fees under Class 1. Class 2 is a 50 percent reduction. When we revised the policy last year it was \$300 max that we would charge. We haven't worked out the details on how much support they will need from the town or town staff as far as the dumpsters and cans. With class two the fee is 50 percent of normal, so it would be \$150. Per policy it was difficult to tell from what was on the application whether this was a youth organization or not.

Ms. Wenner asked if they needed an employee there all day.

Mr. Dallaire met with Dave Aymami. They were talking about closing the road and we utilize our staff time to put that plan together. We have to put up traffic control to make sure everybody is noticed. The county is working on a policy that we will need to abide by and it will be coming soon. This is going to start costing us time and money to support events. I don't want to start this in the middle of the year. We would start it now and be consistent for the whole year.

- Mr. Higuera shared we do have expenses and that is why the town put the policy in place.
- Mr. Dallaire brought this to the board to decide how they want to proceed. It will set a precedent. I do not know what kind of support the event will need from town staff.
 - Ms. Gibson didn't think they needed any help from Minden's staff last year.
 - Mr. Philips is concerned about setting a precedent by changing the policy.
 - Ms. Wenner wants to make sure the town employees get paid for their time.

Mr. Dallaire pointed out there is still a \$300 deposit that we can charge specific to the staff time. We have two bins for trash out there and we take those fees out of the deposit. So if there is some extra staff time involved we can take it out of the deposit. There is also a \$100 road closure permit that we need to discuss. There is time involved in that.

No public comment.

Motion Wenner/Philips to make sure that the town is covered for their fees and to follow the park policy that has been set up. Motion carried with Chairman Slater absent.

11. For Possible Action: Discussion on a request to approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for a Holy Smoker Bar-B-Que and Car Show

on May 3, 2014, and waive fees associated with the street closure, appearance by Ken Miller; with public comment prior to Board action.

Mr. Miller, representing Trinity Lutheran Church, stated this is an annual event to raise funds. We are in the stages of planning to pave the large parking lot across the street from the church. These funds would go to a memorial garden. It is the men's ministry group that is putting it on. The first year we had 15 cars. Last year we had 42 cars and we had at least $2/3^{rds}$ of the block filled. We are anticipating 60, 65 cars this year. We are also putting a car parts swap on the dirt area. They will be serving a tri tip luncheon. We usually net somewhere around \$1.500. The usage of detour signs is required this year. I did some research online and found a site, Traffic Management Incorporated, that has the signs at a reasonable rate. They made the detour signs for \$28.14 apiece and they are out of metal. Ahern does not have these signs available. We are asking the \$100 street closure fee be waived. The reason is we pick up the signs from the town yard and set them all up and return them.

- Ms. Wenner asked about the changes to the road closure.
- Mr. Dallaire explained we will have to have a map approved for all of these events prepared by an engineer or certified individual in road closures. I am going to be certified and be the supervisor of putting the signs in. I bought the software last year and we had to use it for a couple of our projects. We prepared the plan for Ken last year. He had everything but the detour signs.
 - Mr. Miller will be making it public that we have signs available for a rental fee.
- Mr. Dallaire stated we have the road closed signs. We waived the fee last year but we have changed the policy since.

No public comment.

Motion Philips/Wenner to approve the street closure application to close Douglas Avenue on Saturday, May 3, 2014 and deny waiving the town's \$100 street closure fee. Motion carried with Mr. Miller abstaining and Chairman Slater absent.

12. For Possible Action: Discussion to award, reject or modify Bid 2014-05 for Chichester Crack Repair; with public comment prior to Board action.

Mr. Dallaire had 11 bidders on the project ranging from \$50,007 to \$93,370. We estimated it to be about \$72,000. We are coming in under budget. In the original budget we had only had \$33,000 for this project. When Geoff and I started looking at how many cracks there was, it was a lot of work to fill a couple cracks, so we decided to make the project bigger. We have some funds that we are not using yet from the Kingslane project. That will not happen until after the irrigation season. So we will use those funds. I asked Debra if we can issue a change order and include more cracks. The project includes Edlesborough, the other side of Chichester, the bulbs off Marion Russell, Penn and the two bulbs off Windsor. We were talking about just doing additional cracks which were in the core project and Alt A. You can see the difference in square footage. If we do change they are looking for 3,500 square feet which would basically do the rest of Chichester with the exception of Cardiff and all the cracks staff has filled over the past few months. We have to award it before we can do the change order.

- Ms. Amens hasn't finished the total review. It looks like there's enough flexibility that you can do a change order.
- Mr. Dallaire reported the successful bidder was Sierra Nevada Construction. There is quite a list of work that they have done. Douglas County had a chip seal project that didn't go well. We will keep a close eye on it.
 - Mr. Miller found it interesting they have such a high charge for traffic control, yet they have the lowest bid.
- Mr. Dallaire stated they did the same thing last time. If we can capitalize on having these cheap prices then we should do it, award it and authorize the manager to sign up to \$72,000. We can finish off Chichester with that. The recommended motion would be to approve and award the town's 2014-05 Chichester crack repair bid to Sierra Nevada Construction (SNC) and authorize the town manager to sign the contract in a total not to exceed \$72,000.
 - Mr. Mark Sterling lives in Chichester. I am on the board of the homeowner's association. Are the specs on line?
 - Mr. Dallaire answered they are still online.

No further public comment.

Motion Miller/Wenner to approve Sierra Nevada Construction do the maintenance on Chichester Estates roads on covering the cracks and also authorize the town manager, Tom Dallaire, to sign the contract not to exceed \$72,000. Motion carried with Chairman Slater absent.

- 13. For Possible Action: Discussion on a Master Plan Amendment (ref. DA 14-012), a request by county staff for the Town Board to review, comment, and provide a recommendation on the adoption of the 2014 Douglas County Bike Plan, funded and prepared by the Nevada Department of Transportation (NDOT), affecting areas outside of the Tahoe Basin and amending a portion of the 2003 Comprehensive Trails Plan.
- Mr. Dirk Goering, Douglas County Planning, gave a power point presentation on the bike plan. We will be going to the planning commission next Tuesday.
 - Mr. Philips asked if NDOT supplies the county with any funding.
- Mr. Goering answered the plan doesn't allocate any funding through the Nevada Department of Transportation. Many of the roads within the county are maintained by NDOT. There are also grants available from NDOT. This identifies projects of interest to the town and county so when it is time to apply for a grant we have this on our master plan.
- Mr. Miller believed they are both safety issues. One is signage. Once the bike paths are implemented how often are the signs out there so motorists can be aware there might be a biker on the path? The other issue is many of our roads, such as the road to the Gardnerville Ranchos, are not wide enough for a bike path. It's dangerous for anyone walking let alone riding a bike.
 - Mr. Higuera asked if there was a timeline on the implementation.
 - Mr. Goering answered no. It talks about updating this plan every two years.
- Mr. Dallaire stated we do have the 756 widening project at the Cottonwood Slough crossing. We should probably get another application in. The bridge widening will be costly unless they can bolt some sort of structure on the side.
 - Mr. Goering pointed out there are many other funding opportunities that are discussed in the bike plan.
- Mr. Miller would like them to consider a roundabout at the intersection of 756 and the in-town side of Waterloo to help solve traffic problems in the future.

Public comment.

Ms. Cassandra Jones likes the idea of a trail plan. It is aspirational. It is consistent with the plan for prosperity and the economic vitality plan. The trail system here is designed to connect with the foot path. The bike plan doesn't stand separate from the foot path trail system that we have been developing countywide over the last several years. This has a great opportunity to impact the town. When you see what has happened with Genoa and connecting Walley's, it can have a huge impact. But I worry about the funding. This becomes an aspirational plan that has no funding and no force behind it. I see it being kicked down the road. Historically Douglas County has simply waived these plans for various subdivisions. Chichester has smaller sidewalks than what was required and now we can't ride our bikes and walk with the kids side by side on the same sidewalk. My comment is if we are going to adopt a plan we shouldn't be ready to waive it when we run into financial problems. It needs to be more than just aspirational but the goal we have and really want to pursue.

Ms. Wenner sees the plan working with Minden and the Valley Vision in trying to get both the county and towns to work together to get the grants to bring a bicycle trail down the main street or side streets. All the roads are very close to the edge and there is no lip. So it will have to be something both the county and the towns will work together to improve.

Mr. Ed Kleiner is thrilled to see the Dresslerville/Waterloo corridor is a priority item. Mike Olson informs me they are also working on making the road wider. Tom mentioned the Cottonwood slough. I heard there might be an alternative bike route that not having to be on the roadway might be less expensive option. I have heard it might go

through the Hussman ranch and come into the park from the backside.

Mr. Dallaire believed it has been brought up a few times. But it is not on any plan. I am not sure what the Hussmans think about that.

Mr. Kleiner did talk with Tim Mueller from NDOT a few days ago about the TAP funding. He suggested getting the application in. The funds are rolling over all the time.

Mr. Dallaire explained the problem we have with 756 is the bridge. That was the point to NDOT. It has to be done in stages. It opened up a can of worms. NDOT is actually trying to move that forward.

No further public comment.

Motion Wenner/Miller to adopt the 2014 Douglas County Bike Plan funded and prepared by the Nevada Department of Transportation.

Mr. Dallaire asked if they had any comments. I have quite a few comments.

Mr. Goering is still working on the draft plan so if you have any comments please have Tom bring them to me in the next few weeks. Look through the plan and provide comments.

Upon call for the vote, motion carried with Chairman Slater absent.

14. For Possible Action: Discussion to approve submittal of an application for a \$550,000 NDOT 2014 Transportation Alternatives Program (TAP) grant, to be funded in 2015, to improve the safety of the Highway 395 "S Curve" adjacent to the former Eagle Gas Station site located at 1395 Highway 395 North (APN 1320-33-402-075), including drainage improvements and new ADA sidewalks. TAP grants require a minimum match of 5%, which would be \$27,500 for this application; with public comment prior to Board action.

Mr. Dallaire had the item on the agenda as \$20,250. It should be \$27,500. I didn't get that corrected. We are asking for \$550,000. We are looking at sidewalk replacement along the S curve. We are working through the right-of-way issue with Mr. Nishikida. I haven't gotten the approval from him yet. Once I get that I can modify the plan. We can't really do it without his piece of property.

Mr. Philips noticed once this is done Douglas would be one way.

Mr. Dallaire advised it is not one way. The parking is diagonal. I still need to go the fire department. I talked to the water company and they are in support of this. With this realignment it will give us seven more feet. This isn't the final plan until I can get Mr. Nishikida's approval. We did update it with the storm drains and improvements. The improvements are quite costly. Some of this will have to be reduced to CDBG funds and we will have to phase this in. The project is curb, gutter and sidewalk replacement from the neighbor's building all the way down to Mission Street; and a portion of the curb, gutter and sidewalk replacement along the opposite side of the highway from the antique store all the way to the spa store. In talking with Mark Gonzales they would end up paving their parcel if they have some place to put the storm water. Douglas Avenue was just a concept. We don't have to do that. The submittal for the grant is next Friday. Candace and I decided to bump it to \$550,000. There might be some storm drainage we can get rid of and put that as part of the CDBG funding. We are doing a presentation this month. The town would be responsible for the \$27,500. We will round it to 30 and turn it in to NDOT.

No public comment.

Mr. Philips asked if he has talked with Edith Hellwinkel.

Mr. Dallaire has not yet.

Motion Philips/Miller to approve the submittal of an application for \$550,000 NDOT 2014 TAP grant with the required five percent match not to exceed \$27,500. Motion carried with Chairman Slater absent.

15. For Possible Action: Discussion on movie rating to be played at the town's "Movies in the Park"

event and for the board to consider playing edited versions only of PG-13 movies during "Movies in the Park"; with public comment prior to Board action.

Mr. Dallaire reviewed there were two movies made last year rated PG that were not cartoons. We are hoping to be able to play movies like Ironman, Avengers or Captain America if we get the edited versions. The problem is Swank doesn't rerate them after they're edited. We usually play four movies every year and we try and do two animated and 2 non-animated. Finding new PG movies is getting difficult. We can go back to the old ones but some of those were on a different rating system.

- Mr. Higuera asked if staff had seen an example of the edited versions.
- Mr. Dallaire has not.
- Mr. Higuera mentioned in the survey Spaceballs got six votes.
- Mr. Dallaire clarified the survey list only has PG movies.

Public comment.

Andrew Galloway, resident for 16 years, believes the main issue here is not really the rating but why is it rated PG13. It really needs to be boiled down to a movie by movie basis as to why it's rated what it is and what the final product is afterwards. In addition to having a larger roster it might possibly spark up more buzz from the youth from middle to high school and they might come out.

Mr. Higuera read an email into the record from Beverly Giannopulos which is included with these minutes.

Ms. Cassandra Jones loves the idea of family movies but I really doubt you will have anybody with really young children there. Myself and friends with preschoolers can't make it there because it starts too late. When you think about movies for families you are probably looking at 6, 7, 8 or older. I love the comment you read into the record, but don't be programming for families with preschoolers. I say that from modern day experience.

No further public comment.

Mr. Philips thought it was a good idea to have the rating published in the Record Courier. Then people can decide whether they want to go and see it or not.

Mr. Higuera stated it is on the website. We can do a public notice. This would be next year. I wouldn't get an unedited version.

Motion Miller to approve the use of edited PG13 movies to play at the town movie park event with the stipulation it is watched by somebody in the town staff before it is shown at the park. (Motion withdrawn)

Mr. Philips thought the problem with that is you have to advertise that you're going to have it.

Motion Miller/Wenner to approve the use of edited pg13 movies to play at the town movies in the park starting 2015 and with the stipulation to be reviewed by town staff before the actual showing. Motion carried with Chairman Slater absent.

- 16. For Possible Action. Discussion on budget development for Fiscal Year 2014/2015 including, but not limited to;
 - a. review of Towns strategic plan and goals
 - b. review of the Town Values
 - c. update of capital improvement projects for fiscal year 2014-2019
 - d. review of the town employee merit increases
 - e. review and discuss proposed town projects anticipated for bidding award before June 30, 2014
 - f. review of the tentative budget for 2014-2015 and review of the revenue estimates,
 - g. review of health & sanitation fees and services, and other matters properly related thereto; with public comment prior to Board action.

Gardnerville Town Board Meeting March 4, 2014 – 4:30 p.m. Page 10

- Ms. Wenner would like to add the Valley Vision to the action plan.
- Mr. Dallaire put on the budget this year an intern for the office. We might have to have an additional seasonal. Right now I have budgeted for two seasonals for help with water, events for Main Street and to help us out on the weekends.
 - Mr. Kleiner asked about the lift truck. Have you worked something out with the parks department?
- Mr. Dallaire answered we have the same type of lift truck. We have budgeted for a new projector. We will be doing work on Gilman islands, engineering and work on the Hellwinkel barn and Waterloo islands. If there is anything else the board would like to add please let me know. We are still moving forward with ADA, slurry of Industrial (need to have the pavement analyzed between Douglas Disposal and the highway), need to do a gilsonite seal from Gilman/Centerville all the way to Spruce, more crack patching in Chichester (if we do the change order from tonight it will probably be finished), need to go over health and sanitation rates and are moving forward with the Hellwinkel flood channel.

(Short recess at 7:49 to 7:54 p.m.)

Mr. Dallaire continued with the power point presentation on the 2014-2015 budget. We had a four percent max merit increase last year, two percent the year before and zero percent the year before that. Minden is looking at an accountant position. Do we want to share cost in that at all? I will be talking with Kathy Bradshaw to see if we can take the Main Street revenue payables, except for salary and benefits, and get that away from the county. I would still like to do a block fence around the maintenance yard. We have been talking about the Toler Lane project. If the numbers allow we will get that put in. The Hellwinkel metal shop has dirt floors. We need to fix the security of the structure and put a concrete floor. We can store a lot of the seasonal equipment there. We are still looking for a dump truck. I am going to a state training certification class on contracts in April.

- Mr. Philips would like to budget for a four percent increase in staff merit raises but maybe not go with that.
- Mr. Dallaire will make that an action item next month.

17. Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2014.

Ms. Amens reported we have the Arbor Gardens quitclaim deed signed by Syncon and Tom will sign it tonight. We will get that recorded. I worked with Tom on the interlocal agreement. I was involved in the open meeting training, which I enjoyed doing. We continue to monitor the Sharkey's bankruptcy. With the last payment they are only one month behind.

Mr. Higuera thought Ms. Amens did a great job on the training.

18. Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for February 2014.

Mr. Dallaire asked if there were any questions. I made some comments on the temporary traffic control. We may go over it again before it is finalized. I will be gone next week.

Mr. Miller has filed for town board.

Respectfully submitted,

Ms. Wenner advised Linda Slater and Cassandra Jones have filed and Annette Philips filed this afternoon.

Motion Philips/Wenner to adjourn at 8:27 p.m.

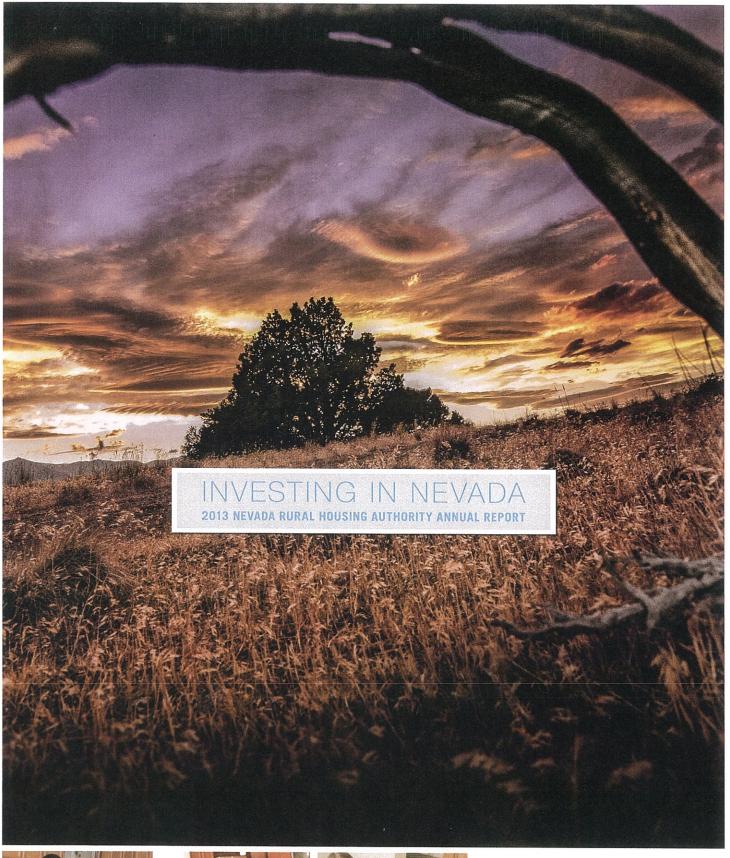
Lloyd Higuera	Tom Dallaire



Gardnerville Town Board

AGENDA ACTION SHEET

1.	Title: Correspondence	
2.	Recommended Motion: Receive an	nd File
	Funds Available: Yes	s <u></u> <u>⊾</u> N/A
3.	Department: Administration	
	Prepared by: Tom Dallaire	
4.	Meeting Date: April 2, 2014	Time Requested: n/a
5.	Agenda: <u>F</u> Consent <u>L</u> Adr	ninistrative
6.	Other Agency Review of Action:	Not Required
7.	Board Action:	
	⊑Approved □Denied	☐Approved with Modifications ☐Continued











CHAIRMAN'S MESSAGE

"NRHA didn't just survive 2013, we thrived, and our result of what happens when a team of innovative leaders refuses to accept 'can't.'"



Nevada Rural Housing Authority (NRHA) did it again. In a tough, albeit improving, economy, we got things done. We helped Nevada families, supported local government housing initiatives, improved low-income living conditions, expanded our services and grew our team. We invested in Nevada.

NRHA didn't just survive 2013, we thrived, and our success is a direct result of what happens when a team of innovative leaders refuses to accept "can't." In 2013, our team found a way, whether it was securing the money to fund a sorely needed housing study or strategizing with community groups to devote resources to supporting the homeless.

The year 2013 was focused on NRHA as an organization as well. Our performance planning process will wrap up in 2014, but already it has helped us refocus and prioritize execution of short- and medium-term goals based on long-term strategic goals.

That "can do" attitude supports our heartfelt mission – to improve the quality of life in rural Nevada. Each department, each meeting, each project, each person at Nevada Rural Housing Authority works toward that goal in the work they do every day.

I have worked with this organization long enough that I am no longer surprised by its ability to succeed in challenging times. It is not just this team's work ethic and commitment to the mission, it is their visionary leadership and passion for serving the community. The Nevada Rural Housing Authority believes in investing in Nevada.

Tillia A Swan

Willis A. Swan Chairman Nevada Rural Housing Authority Board of Commissioners

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Strategic & Performance Plan



Overview



Rental & Housing



EXECUTIVE DIRECTOR'S MESSAGE

Never in our history has state, local, and federal government been under greater pressure to show results. Regardless of economic conditions, NRHA has always been a leader in developing the best solutions to further our mission and serve the state of Nevada.

Our strength begins with our exceptional staff and the training we continually provide to maintain excellence. Then we augment our capabilities through our consultants, board members, mentors and advisors. We continually ask what can we do to raise the bar to a new level, refine our internal practices and improve results.

We don't plan to plan, we plan to implement and in 2013 we invested in and implemented a lot of great programs in rural Nevada. Our investment of time, energy and resources in the state we love is already paying big dividends:

- We invested in the rural homebuyer by expanding Home at LastTM financing and homebuyer education programs - enabling them to become even better investors in their own communities.
- We invested in Nevada's future by commissioning two housing studies that will help stakeholders in 20 different rural communities assess and act on their housing needs.
- We invested in solutions for Nevada's low-income families through our work with the Rural Nevada Continuum of Care.
- We invested in the quality of life of rural families in Fallon by rehabilitating the Sunridge Apartments.

We invested in our organization because a better NRHA can serve this great state more effectively. Not only did we expand our team and enhance our resources, but we invested in our process, ensuring attainable goals, measureable results, and consistent forward progress. In communities throughout rural Nevada, the Nevada Rural Housing Authority is investing, in small and large ways. We see promise. We see opportunity. We see a bright future.

D. Gary Longaker **Executive Director** Nevada Rural Housing Authority

"We invested in our organization because a better NRHA can serve this great state more effectively. Not only did we expand our team and enhance our resources, but we invested in our process, ensuring measureable results. and consistent. forward progress."









Tom Cook



STRATEGIC & PERFORMANCE PLANNII



Walking the Walk - We Started By Investing in a Stronger NRHA.

The work we do at NRHA, how we do it and the results we are able to achieve have a direct impact on the lives of thousands of Nevadans. So we take our work and our process quite seriously.

In order to improve on those results, NRHA developed a comprehensive Performance Plan in 2013. The key benefits of this plan, listed below, will make NRHA a stronger organization better capable of fulfilling its mission of improving the quality of life in Nevada's rural communities.

PERFORMANCE PLAN GOALS

- · Establish a more effective and efficient goal-setting process
- Accelerate completion of organizational priorities in alignment with community needs
- Boost employee cooperation organization-wide
- Accelerate performance improvements
- · Gain powerful insights by engaging employees more effectively
- · Improve the quality and relevance of feedback
- · Improve NRHA's bottom line

Performance planning, management and reporting improvements are a small part of what NRHA did in 2013 to better serve clients and improve outcomes. In addition to formalizing these performance systems, NRHA is instituting quarterly data-driven reviews with NRHA senior staff to monitor progress on achieving key performance objectives.

Better Tools Make Us More Effective.

NRHA invested in infrastructure and resources in 2013. In addition to growing our team and investing in employee training and certifications, NRHA invested heavily in technology. Improvements included:

- Major system-wide software upgrade
- Hardware upgrades and work station enhancement
- · New comprehensive, mobile friendly website with Spanish translation

· Online search engine optimization to help users find NRHA online

Developing the Right Relationships Makes all the

Throughout its history, NRHA has sought partners in order to expand the scope of what we do and improve the services we offer. This diagram looks at the largest and most significant partners we work with, but there are many more at every level of the social, public and private sectors.



OVERVIEW



CJ Manthe, Chief Financial Officer, discusses the Home at Last™ Access Program with Nick Serrano, Vice President of Mortgage Lending for Greater Nevada Mortgage.

We've Been Investing in Nevada for More Than 40 Years.

The year 2013 once again saw the Nevada Rural Housing Authority committing itself to investing in the Silver State - in big ways and small. We expanded our programs, grew our team, and laid the foundation for exciting new projects that will enable us to serve the residents of rural Nevada even more effectively.

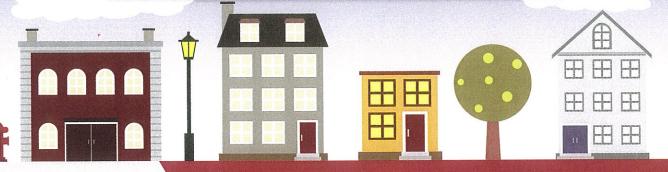
It was a year during which we sought out innovative funding solutions in order to pursue the initiatives we felt were most valuable. We believe that the investments we are making in our programs and people are already paying great dividends for the state of Nevada.

Nevada Rural Housing Authority Presents Our Annual Report Summary of Financial Performance.

We ended 2013 with an additional \$1,627,680 in assets from 2012, with operating expenses and operating revenues remaining relatively flat.

Fiscal Year	Operating Revenues	Operating Expenses	Non-Operating	Surplus (Deficit)	Total Net Assets
2013	\$15,768,783	\$14,173,952	\$32,849	\$1,627,680	\$15,902,002
2012	\$15,738,084	\$14,005,699	\$134,647	\$1,867,032	\$14,274,322
2011	\$15,712,635	\$16,103,685	\$142,623	(\$248,427)	\$12,407,290
2010	\$14,610,319	\$14,248,145	\$275,587	\$637,761	\$12,655,717
2009	\$13,394,164	\$14,241,886	\$118,728	(\$728,994)	\$12,018,956
2008	\$13,587,825	\$13,133,675	\$3,316,008	\$3,770,158	\$12,747,950
2007	\$13,317,929	\$11,358,710	(\$102,021)	\$1,857,198	\$8,977,792
2006	\$13,306,642	\$12,851,217	\$2,957,310	\$3,412,735	\$7,120,594

RENTAL & HOUSING PROGRAMS BY THE NUMBERS



HOUSEHOLDS SERVED

HOUSING CHOICE VOUCHERS

ECONOMIC IMPACT

VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH)

\$343,218 **ECONOMIC IMPACT**



DISABLED INDIVIDUALS SERVED 726



TENANT-BASED RENTAL ASSISTANCE

\$103,242 ECONOMIC IMPACT



SECURITY DEPOSIT LOANS DISBURSED

\$100,358

RENTAL & HOUSING PROGRAMS

Being Good at What We Do Enables Us to Serve More of Our State's Most Needy Residents.



Left to right: Rose Cook, Board Member; Marka Turner, Director of Rental & Housing Programs; Willis Swan, Board Chair; and Gary Longaker, Executive Director, receive the 2013 Housing Choice Voucher Program of the Year award.

NEVADA RURAL HOUSING AUTHORITY NAMED HOUSING CHOICE VOUCHER PROGRAM OF THE YEAR.

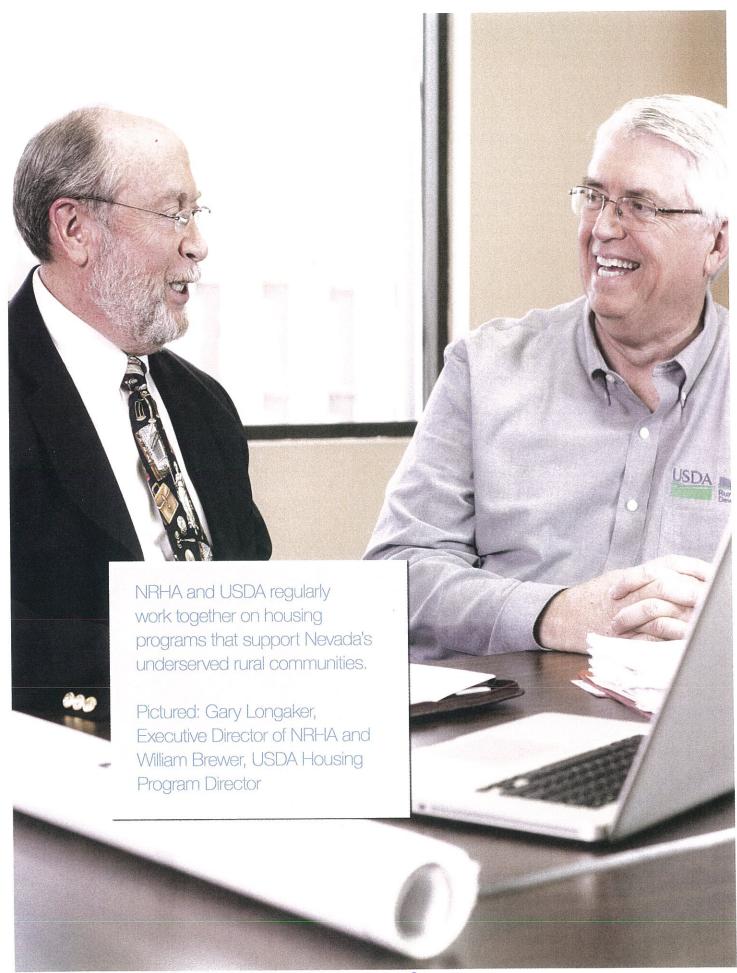
When you invest in good people and develop quality programs, not only do you get things done, you get them done exceptionally well. In 2013, the Nevada Rural Housing Authority was named the Housing Choice Voucher Program of the Year by the Department of Housing & Urban Development (HUD), Small Public Housing Authority Division. NRHA was awarded Public Housing Authority Program of the Year in 2008 and received a Special Achievement Award for Consistently High Utilization in 2011. Additionally, the Housing Authority has been named a HUD High Performer nine of the previous 10 years.

While the HCV Program of the Year award is a cherry on our 2013 sundae, it is the work that the Rental & Housing Programs team is doing year after year - from coalition building to grant writing - that is having a profound impact on the quality of life for the low-income residents we serve.

Our Keys to Success in Challenging Times: HIGH VOUCHER UTILIZATION

NRHA was able to maintain a Housing Choice Voucher utilization rate above 99 percent by capitalizing on strong strategic initiatives that positioned the department to continue to issue vouchers during a year of economic challenges. Planning and

NRHA was able to maintain a Housing Choice Voucher utilization rate above 99 percent during a year of economic challenges.



implementation of cost-saving measures enabled us to continue serving as many households in rural Nevada as possible. High utilization of vouchers can be challenging with a transient population, but it is vital because the better we maintain our voucher utilization, the better rural Nevada is served.

IMPROVING TECHNOLOGY

We invested in software, systems and training in 2013 that have enhanced our internal processes, as well as services to Housing Choice Voucher landlords and clients through online applications and resources. This software implementation has also provided additional opportunities to reduce overhead expenses while preserving customer service.



VARIED FUNDING SOURCES

NRHA receives the majority of its funding through grants that require ongoing efforts to secure. In order to grow our Rental & Housing Programs and extend our reach, we must grow our financial resources.

- In 2013, NRHA submitted renewal grant funding requests to HUD for the Multi-Family Service Coordinator, and we were awarded \$150,029 to cover fiscal years 2013 and 2014.
- NRHA was awarded \$55,000 in grant funding from the Nevada Housing Division to serve low-income elderly, disabled or homeless households.
- The NRHA Board approved a resolution to partner with Rural Services in the Shelter Plus Care grant program. The Shelter Plus Care program is funded through grants from HUD for housing and supportive services for homeless families and individuals.

Investing Resources Today Enables Us to Prevent Homelessness Tomorrow.

Our Director of Rental & Housing Programs, Marka Turner, serves as Co-Chair of the Rural Nevada Continuum of Care (RNCoC). The RNCoC works to secure additional HUD funds to serve the homeless population. By investing NRHA time, energy and resources in this important effort, we are helping Nevada find long-term solutions for homelessness.

- In 2013, RNCoC efforts resulted in a \$735,000 grant for homeless housing assistance and services.
- The creation and implementation of a Centralized Intake and Assessment process across the continuum's jurisdiction will help ensure rural Nevada continues to be eligible for these grant funds.
- · Collaboration with social service agencies serving the same population helps reduce duplication of services, as well as builds strong partnerships to help efficiently address homeless issues in rural Nevada.
- Allocation of NRHA's Tenant-Based Rental Assistance vouchers to homeless individuals to get them into housing is a specific step the Nevada Rural Housing Authority took to address homelessness.

By investing time, energy and resources in this important effort. NRHA is helping Nevada find longterm solutions for homelessness.



Purchased a home

Home at Last™ Access mortgages issued

Generated for local governments through Home at Last™ financed new home purchases

Home at Last™ Access down payment assistance

Home at Last™ MCC tax savings (over a 10-year period)

Home at Last™ MCC mortgages

Impact of Home at Last™ home purchases*







*Based on REALTOR® economic impact multiplier

HOMEBUYER SERVICES

When Rural Nevadans Can Invest in a Home of Their Own,

HOME AT LAST™ IS AN ECONOMIC ENGINE IN RURAL NEVADA.

Home at Last[™] has proven to be an economic powerhouse for the state of Nevada. This innovative home financing program helps rural residents achieve the dream of homeownership at a time when traditional financing models have not succeeded.

More than 20 percent of Home at Last™ transactions in 2013 represented loans for new home construction, an area of growth and focus for the Home at Last™ team. These new homes had an added multiplier effect in economic impact in their communities, creating more than 500 jobs and \$15 million in local and state government revenue.

Over 30 percent of 2013 Home at Last™ loans were USDA loans packaged with another Home at Last™ product, providing homebuyers in our most rural communities the most competitive mortgage rates, along with down payment assistance or a mortgage tax credit. Another 60 percent of Home at Last™ loans were FHA loans executed through our partner, the Department of Housing and Urban Development.

In 2013, 978 families were able to purchase a home of their own through an NRHA Home at Last™ financing program.

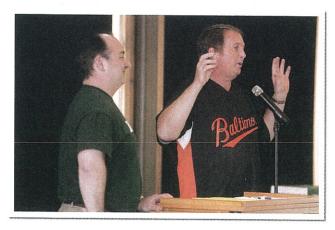


Mortgage & Marketing Specialist, works with Sia Howe of Lennar.

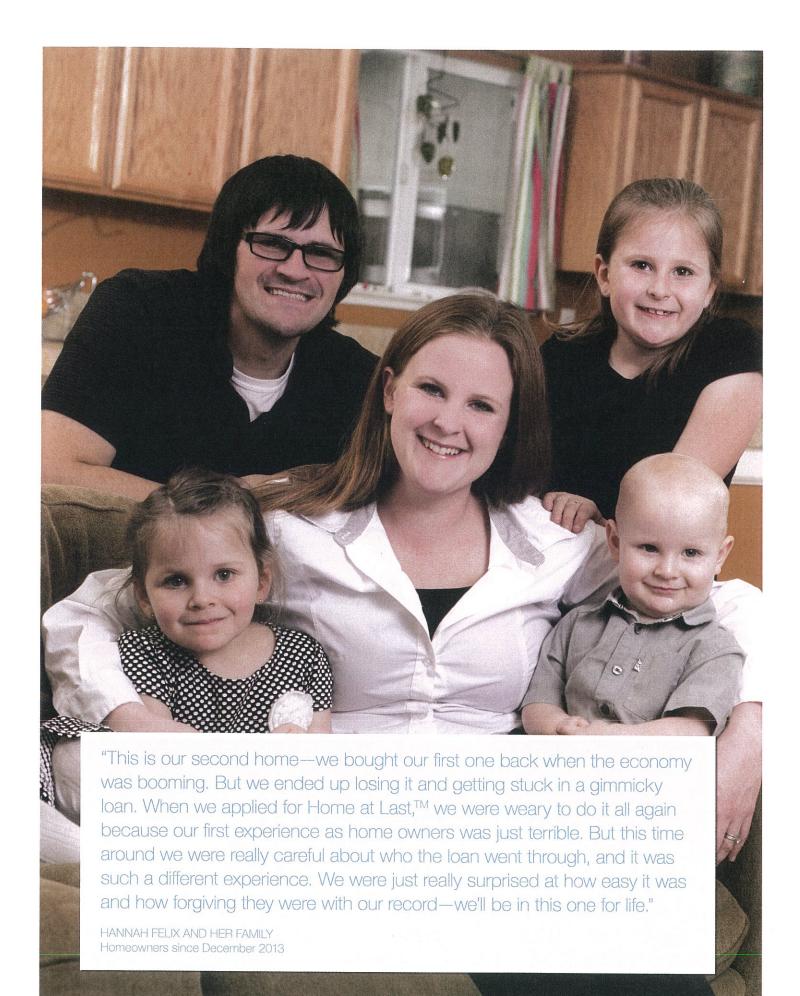
Investing in Our Team and Resources Paid Off Immediately.

Increasing demand for our programs and expansion opportunities led Home at Last™ to add two new positions in 2013. The Carson City office added a Management Assistant to help with day-to-day operations and a new position was created to run a Southern Nevada Home at Last™ office. Alison Rachiell was hired as the Southern Nevada Mortgage & Marketing Specialist in May of 2013 and has gotten the Henderson, Nevada, office off to a strong start with her knowledge of the real estate community and background in energy efficiency.

Home at Last™ marketing and outreach events helped improve awareness of our programs and strengthen our partnerships. The grand opening of the southern Nevada office included local and state dignitaries. The first NRHA Homebuyer Expo in Reno surpassed expectations for participation, and our lender appreciation event helped enhance our relationship with our valuable lender partners.



Nevada Division of Mortgage



Milestones

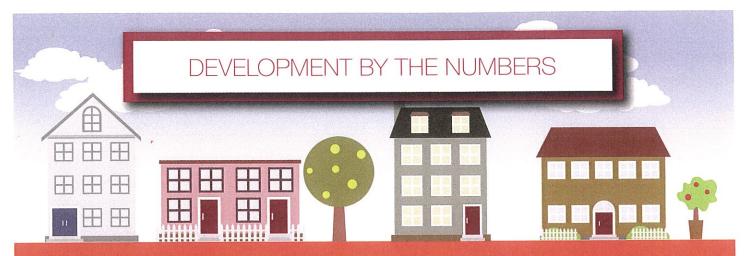
- 2,300 Home at Last[™] families served
- Doubled the number of families helped in 2013 vs. 2012
- Elko, Nevada from 5 loans in 2012 to 111 in 2013
- Southern Nevada from 22 loans in 2012 to 148 in 2013
- Built a team of 39 lender partners
- · Built a team of nine builder partners

Being an Industry Leader Has its Rewards. And Awards.

Our mission-driven efforts to improve the quality of life in rural Nevada have resulted in recognition by multiple entities. In 2013, Home at Last™ received the Comstock Award for Innovation from the Northern Nevada Development Authority, the Pioneer in Housing Award from Nan McKay & Associates, and the USDA Rural Development Director's Going the Extra Mile Award.

PORTRAIT OF A TYPICAL HOME AT LAST™ FAMILY AVERAGE INCOME \$172,000 AVERAGE LOAN 34 **AVERAGE AGE** \$6,880 AVERAGE HOUSEHOLD SIZE DOWN PAYMENT GRANT SINGLE-FAMILY DETACHED HOME PURCHASE

In 2013, Home at Last™ received the Comstock Award for Innovation from the Northern Nevada Development Authority, the Pioneer in Housing Award from Nan McKay & Associates, and the USDA Rural Development Director's Going the Extra Mile Award.

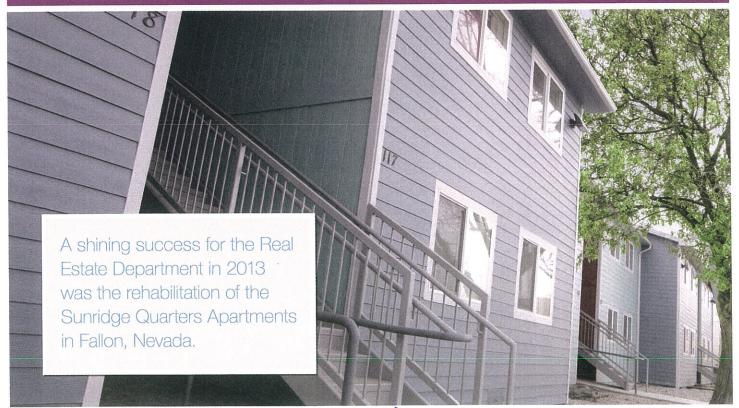


\$5.7 MIL

INJECTED INTO THE FALLON ECONOMY DURING THE SUNRIDGE APARTMENTS REHABILITATION

\$325,514 INVESTED IN WINNEMUCCA MANOR FACELIFT

\$1,9 MILLION AQUIRED OF PINION APARTMENTS IN ELKO



REAL ESTATE DEVELOPMENT

NRHA Maximizes the Impact of Our Real Estate Development Services.

The Nevada Rural Housing Authority (NRHA) Real Estate Department laid the groundwork for future success in 2013 with strategic investments. The year saw a valuable new addition to the team, the beginning of innovative new projects, the accomplishment of previously set goals, and the spearheading of economic studies necessary for providing rural communities with the tools to thrive.

NRHA HIRES NEW DIRECTOR OF REAL ESTATE OPERATIONS, EDDIE HULT.

Eddie Hult joined the NRHA leadership team as Director of Real Estate Operations in May of 2013. Hult brings to the NRHA table a wealth of professional experience in construction, development, finance and logistics, as well as an MBA in business and a bachelor's degree in accounting. Eddie got down to business quickly, transforming the department he was hired to run, reviewing and improving internal processes, kicking off several major initiatives, and keeping existing projects on track and on budget.

Essential Rural Housing Studies Launched in 2013.

The Nevada Rural Housing Demand Study and the Carson City Housing Demand Study were both launched by NRHA in 2013. The studies were funded using innovative cost sharing initiatives that defrayed 50 percent of the total study costs.

The Nevada Rural Housing Demand Study, whose need was first identified in 2012, will address 16 mining towns with perceived housing shortages and challenges with:

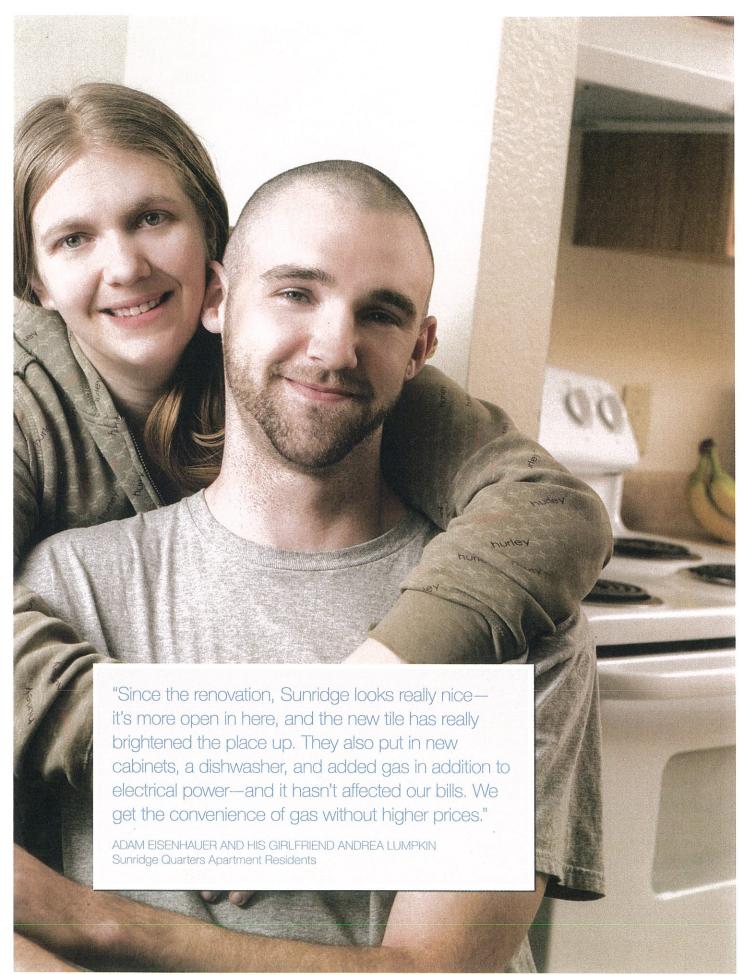
- Housing
- Infrastructure
- Amenities
- Financing

The Carson City Housing Demand Study was initiated to analyze the housing needs of the urban and surrounding suburban areas, including Carson City, Douglas County and the greater Dayton area.

The results of both studies are expected in early 2014.



and Mike Hynick, Construction



Sunridge Apartments Rehabilitation Makes Economic and Individual Impact.

A shining success for the Real Estate Department in 2013 was the rehabilitation of the Sunridge Apartments in Fallon, Nevada. NRHA, in partnership with Investor Enterprise Group, was awarded the Low Income Housing Tax Credit that was used to fund the \$7.1 million dollar project aimed at the complete restoration of the complex's interior and exterior buildings and landscape. The low-income Fallon residents saw the completion of the first two complexes in December of 2013. This project will be completed in the spring of 2014.

INVESTING IN NEVADA

NRHA has brought in experts on green energy technologies to identify projects that can benefit the environment through improved energy efficiencies.

The Townhomes at Eureka Canyon See Finishing Touches.

A new development project that was approved and occupied in 2012—the Townhomes at Eureka Canyon — got some additional amenities in 2013. NRHA met its landscaping goals and the project came in 30 percent under budget.

The townhomes have breathed new life into the community through:

- · Desert-friendly xeriscape
- Tree landscape
- Park with a playground
- · Family-friendly picnic area and barbecues

Winnemucca Manor Gets More Curb Appeal.

On the heels of the successful 2012 construction of the Larios Arms Senior Residence, NRHA returned to Winnemucca to enhance an adjacent senior residence, Winnemucca Manor. More than \$325,500 was invested in a facelift of the property in 2013. With this enhancement, the entire Winnemucca Senior Campus, consisting of the two residences, a senior center, walking paths and green space, now has a consistent look and feel.



More than \$325,000 was invested in an exterior remodel of Winnemucca Manor.



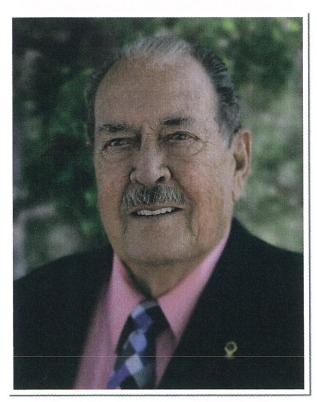


playground to the Townhomes at

THOMAS J. COOK SEPTEMBER 27, 1929 - APRIL 25, 2013

The world lost a committed public servant, and the Nevada Rural Housing Authority lost a dear friend on April 25, 2013, when Tom Cook, Nevada Rural Housing Authority Commissioner, passed away.

Those who had the pleasure of knowing and working with Tom stood in awe of his dogged commitment to serving his community in big ways and small. In fact, the State of Nevada recognized him for this exemplary service and named him Public Official of the Year in 2004.



Master Gunnery Sergeant Tom Cook spent 30 years in the United States Marine Corps. He was a proud Marine and a veteran of both the Korean and Vietnam wars. When he retired to civilian life, Tom worked in ranching and gaming, building several successful businesses while continuing to build on his legacy of service by volunteering in his local community.

Tom was a longtime member of the Nevada League of Cities, served on the Town of Gardnerville Board, and had 40 years of service with Lions Clubs International where he was known affectionately as "Bubba."

Appointed to the Nevada Rural Housing Authority Board of Commissioners in 1999 by the Nevada League of Cities and Municipalities, Tom brought vast knowledge, experience, uncompromising standards and good humor. At NRHA, Tom was a true catalyst for change. He served as both Chairman and Vice Chairman of the Board of Commissioners, helping to grow the organization, establish its goals and ensure it stayed on a true path working toward those goals.

Throughout his tenure on the Board, Tom kept the organization mission focused on providing housing for our most needy rural citizens. Among his lasting legacies are the rehabilitation of Southgate Apartments in Carson City, and the development of the Home at Last™ program. The continued vitality of these programs are a testament to the wonderful work Tom Cook did for his community, his state and his country. He will be dearly missed.

LOOKING FORWARD

Investing in 2013 Will Provide Dividends in 2014 and Beyond.

Nevada Rural Housing Authority had a banner year in 2013. Our ledgers are healthy, our awards cabinet is full, our programs are thriving and expanding, we've added staff and improved our internal processes. And yet while 2013 was in many ways a building year, we still managed to do an outstanding job providing for the housing needs of rural Nevadans. All that work we did in 2013 has positioned our organization to do even more great things in 2014. Here's a peek at what we see in rural Nevada's future.



Rural Nevada Continuum of Care is Helping Our Most Challenged Residents - the Homeless - Right Now.

By investing our time and talents in this important organization, we are helping to build its infrastructure and financial base so that it can better achieve its goals of reducing rural homelessness today and tomorrow.

Smart Planning for Rural Nevada Housing Will Benefit the State.

The studies we commissioned and kicked off in 2013 are providing NRHA, rural communities and their governments with a well-researched, quantifiable assessment of housing needs. Armed with this information, we can help these communities plan well for their future success.

We're Improving Our Reach to Rural Homebuyers Throughout the State.

By building a southern Nevada Home at Last™ office and growing our team, we have been able to expand the reach of Home at Last™ programs, touching more rural residents and getting more Nevadans into homes of their own.

Even as the state and country continue to struggle with economic recovery, Nevada Rural Housing Authority is helping to make recovery and growth happen. Today. Right here in Nevada. Investments we made in 2013, in the 40-plus years since our inception, and the ones we will continue to make in 2014 all play a role in enhancing the vitality, sustainability and economic health of our state.



Above: NRHA Board of Commissioners, from left, Willis Swan, Board Chairman, Gwen Washburn, Vice Chairman, Roger Mancebo, Commissioner, Chandra Henry, Commissioner and Rosella May Cook, Commissioner.

Inset: Consultant Sheri Woods Green works with NRHA leadership on the strategic plan.

EVERY INVESTMENT WE MAKE IN NEVADA SUPPORTS OUR MISSION & VISION

MISSION

Enhance the quality of life in rural communities by providing the resources for greater independence through affordable housing and related programs.

VISION

Nevada Rural Housing Authority creates hope for the future by providing a full range of housing and community development programs that help build and sustain independent communities.



GETTING YOU HOME

3695 Desatoya Drive Carson City, Nevada 89701 nvrural.org 775.887.1795

The Nevada Rural Housing Authority is a self-supporting organization that does not rely upon the State budgeting process for its operations. All operating expenses are paid from program revenues and independent funding sources. No taxpayer dollars were used to produce this document.



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The ITLOW Delivering News from the Carson River Watershed Community

Spring 2014

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River

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2014 Andy Aldax Award Recipients

By Debbie Neddenriep, Carson Water Subconservancy District

In January 2014, Carson Water Subconservancy District (CWSD) Board of Directors presented the 2014 Andy Aldax Carson River Watershed Award for exemplary service in conservation and protection of the Carson River Watershed to Judy Wickwire of Alpine County, California; and Mahmood "Moody" and Genie Azad of Washoe Valley, Nevada. The award, created in 2007, recognizes individuals or organizations that actively demonstrate a 10+ year commitment and accomplish plans and projects to improve and sustain the Carson River Watershed.

Judy Wickwire is an active and tireless volunteer in the Carson River's Upper Watershed in Alpine County. She annually leads volunteer willow planting projects and completes water quality monitoring on the West Fork of the Carson River through Hope Valley. She has served as Hope Valley Steward, Markleeville Creek Day team leader, and Snapshot Day educator. Judy served as Vice President of the Alpine County Fish and Game Commission and was the first woman governor for



Judy Wickwire and Genie Azad accept the 2014 Andy Aldax Award.

Cal Trout. Judy also served as a working member of the team that helped establish the Hope Valley Access Area and currently maintains the access sign for the California Department of Fish and Game (DFG). She is the owner of Horse Feathers Fly Fishing School based at Sorensen's Resort in Hope Valley and is a founding member of High Sierra Flycasters. Judy assists with the Trout in the Classroom Program in Alpine County schools. She is an avid photographer who photo-documents projects for the Alpine Watershed Group, Friends of Hope Valley, and the Historical Society.

Mahmood "Moody" and Genie Azad employed their professional skills toward the protection, enhancement, and health of the Carson River Watershed. Moody, who passed away in 2012, was an avid fisherman with an active love of the outdoors. He

(Continued on page 3)

Page 2 The Flow

Drought Could Dry Up Dairy Farmers' Expansion Plans

By Kirk Siegler, National Public Radio

When Pete Olsen talks about drought on his fifthgeneration dairy farm in Fallon, Nev., he's really talking about the snowpack 60 miles to the west in the Sierra Nevada. The Sierras, Olsen says, are their lifeblood. That is, the snowmelt from them feeds the Truckee and Carson Rivers and a tangle of reservoirs and canals that make this desert bloom. Some of the highest-grade alfalfa in the world is grown here. And it makes perfect feed for dairy cows, because it's rich in nutrients.

But like much of the far West, northern Nevada is in the grips of a historic drought. The federal government has declared much of the region a disaster area. Snowpack in the Sierra Nevada is at historically low levels. That means feed will be in



Powdered-milk processing plant in Fallon, under construction.

short supply, which is a big deal, because the alfalfa that's grown here doesn't just stay local. There's demand for it in California, Asia and beyond. "Depending on how bad it is, it could be daunting to try and find all the feed that we need," Olsen says.

Pressure to Grow

This drought's timing couldn't be worse: Farmers like Olsen are under pressure to expand, even double, the size of their herds to meet the demands of a new \$50 million powdered-milk processing plant scheduled to open in Fallon next month. "We're just doing the finishing touches to get the plant up and running here in the next month," says Wesley Clark, the plant's manager, on a recent tour.

He says all of the powdered milk processed here will head directly to the Port of Oakland, then to China, where demand is huge. Right now, local dairies can churn out about 800,000 pounds of milk a day. But once this plant's online, 1.2 million more pounds per day will be needed. That means thousands more cows, and a lot more alfalfa, which is one of the most water-intensive crops.

Does the drought threaten the dairy industry's expansion here? You bet. "We've got customers secured, and customers — they need it now," Clark says. "They need it before we even start." Clark says they've started lining up contracts to bring in milk from outside this drought-stricken region, even though they'd rather not. It's more expensive and the quality isn't as good.

A Burgeoning Dairy Industry

Local and state officials aggressively courted the plant here with tax incentives. Promotional literature touted Nevada as a great place to relocate a dairy to, or expand one. There's that ideal climate for growing alfalfa hay. There's ample water, they said. But this latest drought, and predictions of more like it to come, is raising questions about the long-term viability of farming in the arid West.

"It's hard to believe that we can add a lot more agriculture in Nevada," says Kelly Redmond, a climatologist at the federally backed Desert Research Institute in Reno, Nev. He studies farming and climate in the Great Basin. Redmond says farmers in Nevada are increasingly competing for water with

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(Continued from page 2)

thirsty desert cities like Las Vegas. "That's where the money and the power is," he says. "And ag has sort of given way to this, bit by bit."

Nevada was the driest state in the nation even before this historic drought. And the only reason farming is even possible here is that a century ago, the Bureau of Reclamation built the first ever federally funded dam and diversion project. It allowed water to plunge off the Sierra Nevada and down into farms in Fallon and beyond. "The way ag adjusts is to try to become more efficient, have more efficient types of crops and just make better use of what water there is available for them," Redmond says.

Adapt and Survive

As for dairy farmer Pete Olsen? For now, he's mostly focused on the short term. This spring he'll likely grow less water-consumptive alternatives to alfalfa, such as the grain milo. "It's not something we've had a lot of experience with," he says. "But if we had multiple years like this, this year we're considering it."

Olsen doesn't know how much irrigation water he'll get come spring. He's still planning to expand to meet the demands of the new plant. But he'll do it cautiously. "My dad told me a long time ago, Nevada's a land of extremes,



Alfalfa field in Fallon, Nevada.

and it's been born out of my experience that he's been right," Olsen says. "We'll be really dry this year, and next year, we'll get one of those gully washer winters where you'll wish it'd stop snowing."

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(Continued from page 1)

worked as a professional engineer for over 25 years in the water resource field. Much of his career was spent in the Carson River watershed working on stormwater management systems, water quality studies, and flood and river restoration/bank stabilization projects. Moody communicated well with people on every level, sharing both his knowledge and enthusiasm for environmental protection.

Genie Azad is a passionate environmental leader with over 17 years of experience in Nevada and Northern California. She shared her knowledge and enthusiasm as CWSD's Watershed Coordinator from 2002-2011. Genie successfully coordinated the Carson River Coalition (CRC) process, helped develop the Carson River Stewardship Plan and the Carson River Regional Floodplain Management Plan, and managed grants for many projects and studies. Genie currently serves as a volunteer board member with River Wranglers, a local watershed education non-profit organization.

CWSD is grateful to these recipients for their many years of dependable and enthusiastic service to the Carson River watershed. To see pictures and learn about past winners, visit our website at http://cwsd.org/newcms/userpages/AAWinners.aspx.

Spring 2014 Page 4

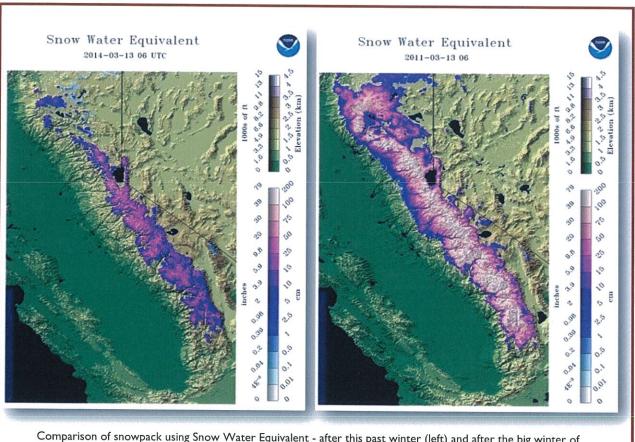
Dry Winter Will Result in Below Normal Streamflows this Summer

By Chris Smallcomb, Warning Coordination Meteorologist, National Weather Service, Reno

It goes without saying this past winter has been disappointing from a snowpack perspective in the mountains feeding the Carson River watershed. As of mid-March the snowpack in the Sierra above 8000 feet was running about 50-65% of normal, with worse numbers below 8000 feet. Much of this snowpack can be attributed to a series of atmospheric river storms in early February. If it weren't for those storms, the water outlook would be radically worse.

The frequency of big storms goes way down in April, compared to what we normally see in winter months; therefore, we're getting close to our normal time of year for the peak snowpack. This year's meager snowpack, barring a series of major storms in April, will yield well below normal streamflow along the Carson River this spring and summer. As of mid-March, the California Nevada River Forecast Center, part of the National Weather Service, is projecting 40-56% of normal streamflow for the upper reaches of the Carson River, and only 25-28% of normal for the river at Carson City and Fort Churchill. Peak flows are forecast to occur from late April to early May.

These low streamflows are likely to increase the intensity and impacts of drought this year throughout the Carson River watershed and for those who depend on its spring runoff. The especially low snowpack below 8000 feet will also increase risks for wildfires this year. Is there any hope for a better winter next year? There has been some talk of El Niño returning but it's much too soon to tell if that will happen with any degree of confidence. Even if El Niño occurs, the impacts to the Carson River watershed are uncertain.



Alpine Watershed Group Seeks Partners to Restore Section of East Fork Carson River

By Shane Fryer, Alpine Watershed Group

The riparian habitat and banks along the East Fork of the Carson River in Alpine County are being negatively impacted by off-road vehicle use. Specifically, the reach between the Silver Creek confluence and Hangman's Bridge is experiencing riparian habitat loss, bank erosion and associated water quality impacts. The Alpine

Watershed Group, in partnership with Alpine County, the US Forest Service\Humboldt – Toiyabe National Forest, and Friends of Hope Valley, is pursuing a restoration grant for this reach of the East Fork from California State Parks' Off-Highway Motor Vehicle Recreation program.

If funding is received, the project will protect the river by delineating vehicle access and restoring riparian habitat areas that are impacted by off-road motorized vehicles. All restoration sites are located on Alpine County or National Forest lands.

The Alpine Watershed Group is actively seeking partners who want to be a part of the project. If you would like more information or are interested in becoming a partner, please contact Shane Fryer at:



East Fork of the Carson River in Alpine County.

awg.shane@gmail.com, or visit: www.alpinewatershedgroup.org



Parking available on the surface streets around the mansion

This project will benefit Alpine County visitors, fly fishermen, motorized recreationalists and our treasured watershed. The rehabilitation efforts will:

- Preserve vehicle access to this reach in designated areas,
- Rehabilitate impacted riparian habitat which, reduces silt/erosion and other water quality impacts,
- Improve the quality of this important trout fishing reach,
- Enhance visitors' experiences along this reach, and
- Create and maintain strategic partnerships in the protection of this California designated Wild and Scenic River.

The proposal is currently in the initial stage of the grant application. The final proposal is due May 2nd and the project will involve public outreach, planning and implementation. We'll keep you posted!

Page 6 The Flow

US Geological Survey (USGS) Work in Carson River Watershed

Provided by Dave Berger, Chief, Northern Nevada Hydrologic Studies, USGS



CWSD appreciates the great work being done by the USGS in our watershed. Dave Berger provided a brief description of current work being conducted. We invite you to learn more about these projects by visiting the Nevada Water Science Center, U.S. Geological Survey, at http://nevada.usgs.gov/.

Historic Flood Chronology and Database

The USGS maintains a historic flood chronology website for the Carson River basin and is nearing completion of a similar website for the Walker River basin. The main focus of these websites is to provide user-friendly access to historic flood information that will help Nevada communities in understanding the extent and frequency of flood hazards and flood risks in selected watersheds.

Carson River Algae Study

The USGS is completing a four-year study on estimating the contribution of nitrogen from groundwater along a 1.6 mile reach of the East Fork Carson River in Carson Valley. This study is designed to improve the understanding of the interaction between surface water and groundwater and the role groundwater discharge to the stream plays in algal growth during low flow conditions in the summer months.

Carson Valley Water Quality and Groundwater Monitoring

The USGS is continuing to monitoring groundwater levels and collect water quality data throughout the year for information that defines the hydrologic conditions throughout the Carson Valley groundwater basin. Accurate data from these activities provide information for hydrologic accounting of the quantity and quality of the Carson Valley groundwater resources.

Clear Creek Monitoring Study

The USGS is continuing to monitor sediment and selected water quality characteristics in the Clear Creek watershed in Eagle Valley for the Nevada Department of Transportation. Three sites are monitored for streamflow, suspended and bed sediment, major ion chemistry, trace elements, nutrients, dissolved oxygen, pH, specific conductance, alkalinity, and petroleum hydrocarbons.

Dayton Valley Study

The USGS is monitoring the groundwater levels and Carson River water levels within Dayton Valley to examine temporal change in surface water and groundwater relationships. Additionally, bulk precipitation and groundwater quality is monitored in Mound House, Dayton, Carson Plains, and Silver Springs areas.

Newlands Monitoring Study

The USGS is monitoring groundwater levels in areas of land-use and management change within Churchill County. The primary focus of the monitoring network is the shallow aquifer, 0 to 50 feet below land surface, and the basalt aquifer, the principal source of the municipal water supply for the area. Monitoring includes the collection of groundwater-quality samples from aquifers used for domestic and municipal supply.

Stillwater National Wildlife Refuge Water Quality Study

The USGS is monitoring the chemical quality of inflow and bottom sediment of channels that deliver water to Stillwater National Wildlife Refuge. This study will provide information needed to assess how water rights acquired for the Refuge are affecting water quality. The Nevada Department of Agriculture will also analyze samples for the presence of pesticides.

Page 7 The Flow

Lahontan Watercraft Inspections

By Tony Beauregard, Nevada State Parks

In 2014, Lahontan staff will again be operating our boat inspection stations. Starting May 2nd, inspections for aquatic invasive species will be required prior to launching in the lake. The purpose is to prevent invasive species, like Quagga mussels, Asian clams and New Zealand mud snails, from entering Lahontan Reservoir. Invasive plants, like milfoil, will also be a focus of the inspections.

When entering the park, signs will direct boaters to the station where their boat will be inspected, and they will be given a short survey to take. Boat inspections typically take 10 to 15 minutes if the boat is clean, drained and dry. Decontaminating a wet or



2013 boat inspection training at Lahontan State Recreation Area.

dirty boat usually takes 30 minutes and up to 90 minutes for large boats or wake board boats with wet ballast tanks. Inspections are free, but each boat will require a Nevada AIS sticker along with a current



Get on the Bus

Watershed Tour 2014

June 11 & 12, 2014

8:30 a.m.—4:30 p.m.

Headwaters to the Terminus

The Carson Water Subconservancy District invites you to join us on a tour of the Watershed! We'll spend two days seeing and discussing the programs, projects, and studies being accomplished throughout the watershed. You'll hear about noxious weeds, aquatic invasive species, river projects, and what's on the horizon!

Download a registration form www.cwsd.org.

We are seeking sponsorships for lunches and snacks! Please contact Toni at 775-887-7450.

registration sticker. Boat registration and the AIS sticker can be purchased at any NDOW office or online at www.ndow.nv.gov. Non-motorized boats, like kayaks and canoes, also require inspection and an AIS sticker. For information about sticker requirements please contact NDOW.

Boats leaving Lahontan can obtain a wire tag that will allow the boater to re-enter Lahontan without further inspection, if the wire remains intact upon re-entry.

Quagga mussels and other invasive species, can be devastating to water lines, boat intakes, props, and create damage to fisheries. In the Lake Mead Recreation Area, boaters spend thousands of dollars on boat repairs and decontaminations. Repairs and decontaminations have cost Lake Mead millions. We hope to prevent that at Lahontan Reservoir.

Inspection stations like the ones at Lahontan, Rye Patch, Wild Horse Reservoir, and Lake Tahoe hope to educate boaters and prevent the spread of these damaging invasive species. The key to prevention is to Clean, Drain and Dry your boat each time you leave a body of water.

Save a Stamp!
Sign up for
CWSD's e-blast
list for a digital
newsletter copy.
cwsd@cwsd.org

Editor: Brenda Hunt

Thanks to Staff & Contributors!

Debbie Neddenriep Kirk Siegler Chris Smallcomb Shane Fryer Dave Berger Tony Beauregard Page 8

The Flow

UPCOMING EVENTS

Carson River Coalition 2014 Forum:
April 3, 2014, Carson City, NV. Registration is \$10, including lunch. www.cwsd.org.

Water Education Teacher Workshop April 16, 23, 30 & May 7, Genoa, NV. Learn how to address Next Generation Science Standards in the classroom using Project WET. http://www.ndep.nv.gov/edu/

Fallon Earth Day Celebration
April 19, 2014, 10am, Fox Peak Station.,
Fallon, NV, Hosted by Fallon Paiute-Shoshone
Tribe Environmental Department,
775-423-0590

Spring Wings Festival

April 25-26, 2014, Churchill County Fairgrounds, Fallon, NV. Participate in the annual celebration of shorebird and waterfowl migration through the Lahontan Valley of north-central Nevada. www.springwings.org.

Washoe Tribe Earth Day Celebration
May 3, 2014, 10am-2pm, Carson Colony
Senior Center, 401 Washoe St., Carson City,
NV. 775-265-8680 for more information.

UPCOMING EVENTS

Weed Warrior Basic Level Training
May 20-21, 2014. Locations:

Live at UNCE: 4955 Energy Way, Reno Via video at: UNCE: 2621 Northgate Lane, Suite 15, Carson City and 1325 Waterloo Lane, Gardnerville, cost \$50. 775-336-0247

Friends of Hope Valley Willow Planting
June 7-8, 2014, 9am., Pickett's Junction Highway
88/89 Hope Valley.

http://www.friendsofhopevalley.org/events.html

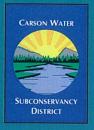
Get on the Bus Watershed Tour
June 11 & 12, 2014, 8:30am-4:30pm. Carson
River Watershed, www.cwsd.org

Carson River Watershed Invasive Species

Awareness Month, June 2014. www.cwsd.org

Sierra Water Work Group Summit 2014
June 12-13, 2014, North Tahoe Event Center,
Kings Beach, CA www.sierrawaterworkgroup.org/

Carson River Festival at Oodles of Noodles June 21, 2014, Dayton Valley, NV www.facebook.com/riverwranglersnv





This newsletter has been developed in part with Clean Water Act 319 (h) funds from the Nevada Division of Environmental Protection.



CARSON WATER SUBCONSERVANCY DISTRICT 777 E. William St., #110A Carson City, NV 89701

Gardnerville Town Board

AGENDA ACTION SHEET

1. Title: Health and Sanit	eation Monthly Report	
2. Recommended Motion:	Accept as submitted	
Funds Available:	Yes <u>N/A</u>	
3. Department: Health and	d Sanitation	
Prepared by: Carol Lou	than Phone Number: 782-713	34
4. Meeting Date: April 2, 2	Time Requested: none	
5. Agenda: Consent	☐ Administrative	
6. Background Informatio	n:	
Residential Accou	ints 1735	
Commercial Acco	unts 218	
Green Waste Acco	ounts 1199	
Cleanup Dumpste	rs 1	
X-cans	678	
# of new r	esidential 12 accts transferred to new	
accounts	owners	
# of new co	mmercial 1 – Upswung Parking	
accounts	Systems	
Minimum User A	ecounts 38	
Total tons of trash		
Total tons of Gree	nwaste 0 - Greenwaste starts 4/1/14	
is intermittently flowing into the sereleased April 1 per the watermaste		idge to be
Public works: Crack ceiling continue	s on the north end of town: Church Street and S	pruce Street
	ine clearance on trees at electrical lines. 30 minu	
	the business Horse'n Around. Our two newest hi	res will
complete their 10 hour OSHA class.		
7. Other Agency Review of	f Action:	
8. Board Action:		
Approved	Approved with Modifications	
Denied	Continued	

Gardnerville Town Board





1.	1. Title: Approve March 2014 claims	
2.	2. Recommended Motion: Approve claim	s as submitted
	Funds Available: Yes	N/A
3.	3. Department: Administration	
	Prepared by: Carol Louthan	
4.	4. Meeting Date: April 2, 2014	Time Requested: none
5.	5. Agenda: Consent	Administrative
6.	6. Background Information:	
	This report is generated through cla Comptroller by the Town. If backup is can be found on file at the Town office	naterial is necessary for your review i
7.	7. Other Agency Review of Action: 💆	N/A
8.	8. Board Action:	
		pproved with Modifications

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960 - Postage / Po Box Rent 30465 3-14 G'VILLE Paid by Check 03/06/2014 03/14/2014 03/14/2014 03/14/2014 30465 3-14 G'VILLE # 617553 Account 520.060 - Postage / Po Box Rent Totals Invoice Transactions 1 # 1064 - Travel 2-14 DALLAIRE G'VILL Paid by Check 02/27/2014 03/21/2014 03/21/2014 03/21/2014 Program 2-14 DALLAIRE G'VILL Paid by Check 03/07/2014 03/21/2014 03/21/2014 03/21/2014 Paid by Check Brid by Check 03/07/2014 03/21/2014 03/21/2014 03/21/2014 Paid by Check 02/28/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 Paid by Check 02/28/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 Paid by Check 00en 02/16/2014 03/21/2014 03/21/2014 03/21/2014	13097 - Verizon Wireless	9721050047	842011146-00001	n Ì	03/01/2014 Telephone Ex	03/28/2014 pense Totals	03/28/2014 Invoice Transact		132.97
# 61752 - Advertising Program 2-14 DALLAIRE GVILL Paid by Check	Account 520.060 - Postaç 25903 - U S P S CMRS-FP	ge/Po Box Rent 30465 3-14	GVILLE	Paid by Check	03/06/2014	03/14/2014	03/14/2014	03/14/2014	250.00
964 - Travel Paid by Check 02/27/2014 03/21/2014 03/21/2014 03/21/2014 Program 2-14 DALLAIRE GVILL # 617656 03/07/2014 03/21/2014 03/21/2014 03/21/2014 3-14 GAS REIMBURSE Paid by Check Account 520.064 - Travel Totals Invoice Transactions 2 Account 520.064 - Travel Totals Invoice Transactions 2 3 Group 1063912022814 1063912 Paid by Check 02/28/2014 03/21/2014 03/21/2014 4 Group 0004080715 311942 Open Account 520.072 - Advertising Totals Invoice Transactions 2 \$				# 01/333 Account 520.060 - Po	ostage/Po Boo	: Rent Totals	Invoice Transact		\$250.00
3-14 GAS REIMBURSE	Account 520.064 - Travel 12997 - Do Co Procurement Program		GVILL	Paid by Check	02/27/2014	03/21/2014	03/21/2014	03/21/2014	20.00
# 01/722 Account 520.064 - Travel Totals Invoice Transactions 2 372 - Advertising Group 1063912022814 1063912 # 617816 0004080715 311942 Open Account 520.064 - Travel Totals Invoice Transactions 2 Account 520.064 - Travel Totals Invoice Transactions 2 # 61716 Account 520.064 - Travel Totals Invoice Transactions 2	30060 - LaCost Geoffrey	3-14 GAS	REIMBURSE	# o1/o50 Paid by Check # 617733	03/07/2014	03/21/2014	03/21/2014	03/21/2014	50.00
372 - Advertising Group 1063912022814 1063912 Paid by Check 02/28/2014 03/21/2014 03/21/2014 03/21/2014 # 617816 02/16/2014 03/28/2014 03/28/2014 03/28/2014 Open Account 520.072 - Advertising Totals Invoice Transactions 2					unt 520.064 - '	Fravel Totals	Invoice Transact		\$70.00
# 01/010 0004080715 311942 Open 02/16/2014 03/28/2014 03/28/2014 03/28/2014 03/28/2014 03/28/2014 03/28/2014 03/28/2014 03/28/2014	Account 520.072 - Adver d 22633 - Sierra Nevada Media Group	tising 1063912022814	1063912	Paid by Check	02/28/2014	03/21/2014	03/21/2014	03/21/2014	94.34
	2685 - Reno Gazette Journal	0004080715	311942	21	02/16/2014 20.072 - Adver	03/28/2014 tising Totals	03/28/2014 Invoice Transact	03/28/2014 ions 2	\$205,34



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Accounts Payable by G/L Distribution Report 6/L Date Range 03/01/14 - 03/31/14

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Vendor	Invoice No.	Invoice Description	Status Held Reason	n Invoice Date Due Date	Due Date	G/L Date Receiv	Received Data - Paymont Data	Invoice Amount
Fund 610 - Gardnerville Town				1				
Department 921 - Gardnerville Admin								
Account 5.20.084 - Replacement & Repair	ement & Repair	100001		9				
11336 - COSICO-COMPITORIEL	/23/ 2/14.	/003/3110001/23/	Paid by Check # 617342	02/26/2014	03/14/2014	03/14/2014	03/14/2014	22.42
2121 - Meeks Lumber	793541	06G1570	Paid by Check # 617446	02/26/2014	03/14/2014	03/14/2014	03/14/2014	28.50
2121 - Meeks Lumber	793593	06G1570	Paid by Check # 617446	02/26/2014	03/14/2014	03/14/2014	03/14/2014	39.98
2121 - Meeks Lumber	1518005	06G1570	Paid by Check # 617446	02/27/2014	03/14/2014	03/14/2014	03/14/2014	(39.98)
2121 - Meeks Lumber	793706	06G1570	Paid by Check # 617446	02/27/2014	03/14/2014	03/14/2014	03/14/2014	11.38
11985 - Ace Hardware	088804/1	1236	Paid by Check # 617583	02/18/2014	03/21/2014	03/21/2014	03/21/2014	65.98
11985 - Ace Hardware	088853/1	1236	Paid by Check # 617583	02/20/2014	03/21/2014	03/21/2014	03/21/2014	68.9
11985 - Ace Hardware	088892/1	1236	Paid by Check # 617583	02/21/2014	03/21/2014	03/21/2014	03/21/2014	16.49
11985 - Ace Hardware	088995/1	1236	Paid by Check # 617583	02/26/2014	03/21/2014	03/21/2014	03/21/2014	7.98
Account 520.089 - Power			Account 520.084 - Replacement & Repair Totals	teplacement & I	Repair Totals	Invoice Transactions	- rsactions 9	\$159.64
2924 - NV Energy	791804 2-14	791804	Paid by Check # 617474	02/26/2014	03/14/2014	03/14/2014	03/14/2014	203.78
Account 520 090 - Water			Acc	Account 520.089 - Power Totals	Power Totals	Invoice Transactions	rsactions 1	\$203.78
1429 - Gardnerville Water Company	640.01 2/14	640.01	Paid by Check # 617378	03/05/2014	03/14/2014	03/14/2014	03/14/2014	20.40
1429 - Gardnerville Water Company	690.01 2/14	690.01	Paid by Check # 617378	03/05/2014	03/14/2014	03/14/2014	03/14/2014	32.65
1429 - Gardnerville Water Company	410.03 2/14	410.03	Paid by Check # 617378	03/05/2014	03/14/2014	03/14/2014	03/14/2014	70.97
Account 520.092 - Heating	_			Account 520.090 - Water Totals	Water Totals	Invoice Transactions	sactions 3	\$124.02
3021 - Southwest Gas-Las Vegas	0015779022	2410015779022	Paid by Check	02/18/2014	03/07/2014	03/07/2014	03/07/2014	98.92
3021 - Southwest Gas-Las Vegas	1072224004 2-	2411072224004	Paid by Check # 617219	02/18/2014	03/07/2014	03/07/2014	03/07/2014	102.26
3021 - Southwest Gas-Las Vegas	1188600002 2- 7	2411188600002	Paid by Check # 617219	02/18/2014	03/07/2014	03/07/2014	03/07/2014	96.64
				Account 520.092 - Heating Totals	eating Totals	Invoice Transactions 3	isactions 3	\$297.82



Designation Control State	Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date	Due Date	G/L Date Received	Received Date Payment Date	Invoice Amount
Second 520,097 - Maint B&G 128	Fund 610 - Gardnerville Town								
Figure 8.66	Department 921 - Gardnerville Admi	Ī							
1111 128	Account 520.097 - Maint	t B&G							
Paid by Check 03/01/2014 03/14/2014	30050 - Legacy Specialties Inc	1111	128	Paid by Check # 617432	02/28/2014	03/14/2014	03/14/2014	03/14/2014	4,460.00
Paid by Check 03/01/2014 03/14/2014					Account 520.097 - Mair	ot B&G Totals	Invoice Transa		\$4,460.00
Paid by Check	Account 520.136 - Rents	s & Leases Equipme	ent						
Paid by Check	3519 - Xerox Corporation	072867765	716307012	Paid by Check	03/01/2014	03/14/2014	03/14/2014	03/14/2014	238.13
Paid by Check Paid by Chec				Account 520.13 (6 - Rents & Leases Equi	pment Totals	Invoice Transa		\$238.13
Paid by Check 03/02/2014 03/21/2014	Account 520.187 - Intern	net Expense							
Paid by Check 03/06/2014 03/14/2014	15887 - Charter Communications	0012509 3/14	8354110060012509	Paid by Check # 617638	03/02/2014	03/21/2014	03/21/2014	03/21/2014	44.65
Fig. 8 Education					nt 520.187 - Internet Ex	cpense Totals	Invoice Transa		\$44.65
S-14 CLARK GVILLE	Account 520,200 - Traini	ing & Education							
S-14 GVILLE Paid by Check 03/06/2014 03/14/2014	5967 - UNR/Board of Regents	5-14 CLARK	G'VILLE	Paid by Check # 617556	03/06/2014	03/14/2014	03/14/2014	03/14/2014	20.00
THOMPSON	5967 - UNR/Board of Regents	5-14	G'VILLE	Paid by Check	03/06/2014	03/14/2014	03/14/2014	03/14/2014	20.00
# 617656 # 617656 # 617656 # 617656 # 617657 # 617667 # 617667 # 617668 # 617668 # 617668 # 617668 # 617668 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617669 # 617667 # 617667 # 617667 # 617667 # 617669 # 617667 # 617669 # 617667 # 617669 # 617667 # 617669 # 617667 # 617669 # 617667 # 617669 # 617667 # 617669 # 617669 # 617667 # 617669 # 617667 # 617669 # 617667 # 617669 # 617667 # 617660 # 617667 # 617660 # 617660 # 617660 # 617667 # 617660 # 617600 # 617600 # 617600 # 617600 # 617600 # 617600 # 617600 # 617600 # 617600 # 617600 # 617600 # 6	12997 - Do Co Procurement Program	THOMPSON 2-14 LOUTHAN	G'VILLE	# 617556 Paid by Check	02/27/2014	03/21/2014	03/21/2014	03/21/2014	95.00
Figure Supplies CVIILE Paid by Check CO2/26/2014 CO3/14/2014				# 61/656 Account 5 ;	20,200 - Training & Edu	cation Totals	Invoice Transa		\$195.00
23351 GVILLE Paid by Check 02/26/2014 03/14/2014	Account 521.130 - Legal	l Services							
# 533.800 - Office Supplies The sument Program	10816 - Rowe Hales & Yturbide LLP	23351	G'VILLE	Paid by Check # 617507	02/26/2014	03/14/2014	03/14/2014	03/14/2014	2,800.00
t 533.800 - Office Supplies					count 521.130 - Legal S e	ervices Totals	Invoice Transa		\$2,800.00
# 617656 ement Program 2-14 LOUTHAN G'VILLE	Account 533,800 - Office 17997 - Do Co Procurement Program	e Supplies 2-14 DALLAIRE	G'VILL	Paid by Check	02/27/2014	03/21/2014	03/21/2014	03/21/2014	30,76
ement Program 2-14 LOUTHAN G'VILLE # 617656 ement Program 2-14 G'VILLE Paid by Check 02/27/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 # 617656 Account 533.806 - Software 40699 G'VILLE Paid by Check 02/27/2014 03/21/2014 03/				# 617656	•			•	
rement Program 2-14 G'VILLE # 617656 Account 533.800 - Office Supplies Totals Invoice Transactions 3 t 533.806 - Software 40699 G'VILLE Reid by Check Big Signature Totals Invoice Transactions 1 Department 921 - Gardnerville Admin Totals Invoice Transactions 40 \$11/2014 \$	12997 - Do Co Procurement Program	2-14 LOUTHAN	GVILLE	Paid by Check # 617656	02/27/2014	03/21/2014	03/21/2014	03/21/2014	62.61
Account 533.806 - Software 40699 GVILLE Paid by Check 03/01/2014 03/21/2014 03/21/2014 03/21/2014 # 617667 Account 533.806 - Software Totals Invoice Transactions 1 Department 921 - Gardnerville Admin Totals Invoice Transactions 40 \$\$10.0000 and \$\$10.00000 and \$\$10.000000 and \$\$10.00000 and \$\$10.000000 and \$\$10.00000 and \$\$10.000000 and \$\$10.00000 and \$\$10.000000 and \$\$10.000000 and \$\$10.00000 and \$\$10.00000 and \$\$10.000000	12997 - Do Co Procurement Program	2-14 NICHOLSON	G'VILLE	Paid by Check # 617656	02/27/2014	03/21/2014	03/21/2014	03/21/2014	15.30
t 533.806 - Software 40699 G'VILLE Paid by Check 03/01/2014 03/21/2014 03/21/2014 03/21/2014 # 617667 Account 533.806 - Software Totals Invoice Transactions 1 Department 921 - Gardnerville Admin Totals Invoice Transactions 40 \$\frac{10}{10}\$					ount 533,800 - Office S u	ipplies Totals	Invoice Transa		\$108.67
Account 533.806 - Software Totals Invoice Transactions 1 Department 921 - Gardnerville Admin Totals Invoice Transactions 40	Account 533.806 - Softw 16648 - E Squared C	vare 40699	GVILLE	Paid by Check	03/01/2014	03/21/2014	03/21/2014	03/21/2014	37.50
Invoice Transactions 40					Account 533.806 - So	ftware Totals	Invoice Transa	actions 1	\$37.50
				Departr	nent 921 - Gardnerville	Admin Totals	Invoice Transa	actions 40	\$10,515.67

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Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date Due Date	Tvoice Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 923 - Parks & Recreation		Address and the state of the st				· · · · · · · · · · · · · · · · · · ·			
Account 520.084 - Replacement & Repair	ment & Repair								
13485 - Ahern Rentals Inc	12995517-1	205304	Paid by Check # 617274	Ö	02/24/2014	03/14/2014	03/14/2014	03/14/2014	221.45
13485 - Ahern Rentals Inc	13028800-1	205304	Paid by Check # 617274	.0	02/25/2014	03/14/2014	03/14/2014	03/14/2014	50.93
13485 - Ahern Rentals Inc	12922052-1	205304	Paid by Check # 617274	6	02/28/2014	03/14/2014	03/14/2014	03/14/2014	26.77
12997 - Do Co Procurement Program	2-14 PLUT	GVILLE	Paid by Check # 617656	30	02/27/2014	03/21/2014	03/21/2014	03/21/2014	.98
Account 520.089 - Power			Account 52	Account 520.084 - Replacement & Repair Totals	cement & R	epair Totals	Invoir	Invoice Transactions 4	\$330.13
2924 - NV Energy	791804 2-14	791804	Paid by Check # 617474	Ö	02/26/2014	03/14/2014	03/14/2014	03/14/2014	430.78
Account 533.817 - Small Projects	rojects			Account !	Account 520.089 - Power Totals	ower Totals	Invoi	Invoice Transactions 1	\$430.78
21565 - Nevada Civil War Volunteers	1-14 G'VILLE	G'VILLE	Open Ac Departi	01/11/2014 03/28/2014 Account 533.817 - Small Projects Totals Department 923 - Parks & Recreation Totals	01/11/2014 03/28/2014 7 - Small Projects Totals arks & Recreation Totals	03/28/2014 jects Totals ation Totals	03/28/2014 Invoid Invoid	014 03/28/2014 Invoice Transactions 1 Invoice Transactions 6	682.60 \$682.60 \$1,443.51

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Vendor	Invoice No.	Invoice Description	Status	Held Reason Invoice Date	Due Date	G/L Date Received	Received Date Payment Date	Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works Account 520.017 - Snow Removal	s Removal							
13485 - Ahern Rentals Inc	12956059-1	205304	Paid by Check	02/03/2014	03/14/2014	03/14/2014	03/14/2014	29.98
13485 - Ahern Rentals Inc	12965716-1	205304	# 01/2/7 Paid by Check # 617274	02/05/2014	03/14/2014	03/14/2014	03/14/2014	87.87
	,			Account 520.017 - Snow Removal Totals	emoval Totals	Invoice Transactions 2	actions 2	\$117.85
Account 520.037 - Weed Spraying 11985 - Ace Hardware 089014	Spraying 089014/1	1236	Paid by Check # 617583	02/27/2014	03/21/2014	03/21/2014	03/21/2014	15.63
				Account 520,037 - Weed Spraying Totals	oraying Totals	Invoice Transactions 1	actions 1	\$15.63
Account 520.084 - Replacement & Repair 13485 - Ahern Rentals Inc	cement & Repair 12922060-1	205304	Paid by Check	02/03/2014	03/14/2014	03/14/2014	03/14/2014	84.15
8043 - Mark Smith Tire Center Inc	71700060294	A17-14675	Paid by Check	02/13/2014	03/14/2014	03/14/2014	03/14/2014	1,313.46
8043 - Mark Smith Tire Center Inc	71700060760	A17-14675	# O1/13/ Paid by Check # 617437	02/19/2014	03/14/2014	03/14/2014	03/14/2014	56.25
12198 - O'Reilly Auto Parts	3530-318398	1075650	Paid by Check	02/18/2014	03/14/2014	03/14/2014	03/14/2014	11.36
11985 - Ace Hardware	088983/1	1236	# b1/486 Paid by Check	02/26/2014	03/21/2014	03/21/2014	03/21/2014	6,49
			# 01/303 Account	oos Account 520.084 - Replacement & Repair Totals	Repair Totals	Invoice Transactions	sctions 5	\$1,471.71
Account 520.095 - Street Lights 2924 - NV Energy 7918	t Lights 791804 2-14	791804	Paid by Check	02/26/2014	03/14/2014	03/14/2014	03/14/2014	6,560.13
			# 617474	Account 520.095 - Street Lights Totals	: Lights Totals	Invoice Transactions 1	actions 1	\$6,560.13
Account 520.103 - Maint Road 5619 - Aervoe-Pacific Company Inc 20	Road 2014-024501-	G'VILLE	Paid by Check	02/25/2014	03/14/2014	03/14/2014	03/14/2014	341.43
Total Manager Transfer Court Con	00	300040	# 617273	03/06/2014	03/28/2014	03/28/2014	4100/80/2014	200 56
2556 - Newfidil Hallic Signs All. 8692 - Silver State Barricade Inc	72590	GVILLE	Open	02/22/2014 03/28/2014 02/27/2014 03/28/2014 Account 520.103 - Maint Road Totals	03/28/2014 it Road Totals	03/28/2014 Invoice Transactions		209.37 \$751.36
Account 520.116 - Veh. Maint-Co Shop 4268 - Do Co Vehicle Maintenance 2@14 TRANSFER	Maint-Co Shop 2@14 TRANSFFR	MOTOR POOL	Open	03/11/2014	03/28/2014	03/28/2014	03/28/2014	3,262.56
			Accon	Account 520.116 - Veh. Maint-Co Shop Totals	o Shop Totals	Invoice Transactions 1	actions 1	\$3,262.56
Account 532.003 - Gas & Oil 3814 - Flyers Energy LLC	Oil CFS0781223	8308	Paid by Check	02/15/2014	03/07/2014	03/07/2014	03/07/2014	633.83
3814 - Flyers Energy LLC	CFS0787927	8308	open #	02/28/2014 03/28/2014 Account 532.003 - Gas & Oil Totals	03/28/2014 is & Oil Totals	03/28/2014 Invoice Transactions	03/28/2014 actions 2	336.88 \$970.71
			and when the second	3	want Amount	A. L. A.		James
Run by Carol Louthan on 03/27/2014 03:28:20 PM	28:20 PM			-6				Page 5 of 12

Vendor	Invoice No.	Invoice Description	Status	Held Reason In	Invoice Date	Due Date	G/L Date	Received Date Dayment Date		Invoice Amount
Fund 610 - Gardnerville Town Department 926 - Other Public Works				1						
Account 332.020 - Uniternis 5785 - Alsco Inc	ns LREN896857	000330	Paid by Check	02	02/04/2014	03/07/2014	03/07/2014	03/07/2014	2014	4.39
5785 - Alsco Inc	LREN898966	000330	# 010350 Paid by Check # 616006	02	02/11/2014	03/07/2014	03/07/2014	03/07/2014	2014	4.39
5785 - Alsca Inc	LREN901099	000330	# orcsso Paid by Check # 616996	02	02/18/2014	03/07/2014	03/07/2014	03/07/2014	2014	4.39
5785 - Alsco Inc	LREN903297	000330	Paid by Check	02,	02/25/2014	03/07/2014	03/07/2014	03/07/2014	2014	4.39
1749 - Interstate Safety & Supply Inc	1162012	101055	# 617410	02,	02/20/2014	03/14/2014	03/14/2014	03/14/2014	2014	88.42
Account 532.116 - Crack Seal Maintenance	eal Maintenanc	a		Account 532.028 - Uniforms Totals	.028 - Unif	orms Totals	Invoi	Invoice Transactions 5		\$105.98
13485 - Ahern Rentals Inc	12985001-1	205304	Paid by Check # 617274	02/	02/11/2014	03/14/2014	03/14/2014	03/14/2014	2014	25.74
13485 - Ahern Rentals Inc	12989336-1	205304	Paid by Check	02/	02/12/2014	03/14/2014	03/14/2014	03/14/2014	2014	39.55
13485 - Ahern Rentals Inc	12993177-1	205304	# 617274 # 617274	02/	02/13/2014	03/14/2014	03/14/2014	03/14/2014	2014	38.50
13485 - Ahern Rentals Inc	12997352-1	205304	# 51/2/1 Paid by Check # 617274	02/	02/14/2014	03/14/2014	03/14/2014	03/14/2014	2014	38.50
13485 - Ahern Rentals Inc	13006983-1	205304	# 51,2,7 Paid by Check # 61,7274	02/	02/18/2014	03/14/2014	03/14/2014	03/14/2014	2014	40.60
13485 - Ahern Rentals Inc	13013421-1	205304	Paid by Check # 617274	02/	02/20/2014	03/14/2014	03/14/2014	03/14/2014	2014	43.05
13485 - Ahern Rentals Inc	13016224-1	205304	Paid by Check # 617274	05/	02/20/2014	03/14/2014	03/14/2014	03/14/2014	2014	26.25
13485 - Ahern Rentals Inc	13020020-1	205304	Paid by Check # 617274	05/	02/21/2014	03/14/2014	03/14/2014	03/14/2014	2014	29.05
13485 - Ahern Rentals Inc	13026316-1	205304	Paid by Check # 617274	05/	02/25/2014	03/14/2014	03/14/2014	03/14/2014	2014	23.10
5352 - Construction Sealants & Supply	R90140	GARDNT	Open Account 532.1 Departm	03/06/2014 03/28/2014 Account 532.116 - Crack Seal Maintenance Totals Department 926 - Other Public Works Totals Fund 610 - Gardnerville Town Totals	03/06/2014 Seal Mainten: ther Public W Sardnerville T	03/28/2014 nance Totals Norks Totals Town Totals	03/28/2014 Invoic Invoic Invoic	014 03/28/2014 Invoice Transactions 10 Invoice Transactions 30 Invoice Transactions 76	2014	10,088.00 \$10,392.34 \$23,648.27 \$35,607.45

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Vendor	Invoice No.	Invoice Description	Status He	Held Reason Invoice Date Due Date	ite Due Date	G/L Date	Received Date Payment Date Invoice Amount	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	a							
Account 510.150 - Board Compensation	Compensation							
4288 - Higuera Lloyd W	3/14 BOARD	G'VILLE	Paid by Check # 617103	02/27/2014	4 03/07/2014	03/07/2014	03/07/2014	250.00
28960 - Miller Kenneth	3/14 BOARD	G'VILLE	Paid by Check # 617152	02/27/2014	4 03/07/2014	03/07/2014	03/07/2014	250.00
18629 - Philips Michael	3-14 BOARD	G'VILLE	Paid by Check # 617190	02/27/2014	4 03/07/2014	03/07/2014	03/07/2014	250.00
2969 - Slater Linda	3-14 BOARD	GVILLE	Paid by Check # 617217	02/27/2014	4 03/07/2014	03/07/2014	03/07/2014	275.00
			Account 5	Account 510.150 - Board Compensation Totals	ensation Totals		Invoice Transactions 4	\$1,025.00
Account 520.055 - Telephone Expense	one Expense							
29103 - Frontier	782-7134 2/14	77578271340502795	Paid by Check # 617075	02/16/2014	4 03/07/2014	03/07/2014	03/07/2014	96.70
29103 - Frontier	782-3856 2/14	77578238560808025	Paid by Check # 617075	02/16/2014	4 03/07/2014	03/07/2014	03/07/2014	45.47
13097 - Verizon Wireless	9721050047	842011146-00001	Open	03/01/201	03/01/2014 03/28/2014	03/28/2014	03/28/2014	132.97
tand on a self-contained CAO OCT tourself	4000 XX		Account	Account 520.055 - Telephone Expense Totals	Expense Totals		Invoice Transactions 3	\$275,14
25903 - U S P S CMRS-FP	30465 3-14	G'VILLE	Paid by Check	03/06/201	03/06/2014 03/14/2014	03/14/2014	03/14/2014	250.00
			# 617553	•				
			Account 5.	Account 520.060 - Postage/Po Box Rent Totals	3ox Rent Totals		Invoice Transactions 1	\$250.00

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Accounts Payable by G/L Distribution Report 6/L Date Range 03/01/14 - 03/31/14

Invoice No. Invoice Description Status Held Reason Invoice Date Due Date G/L Date
Account 520.084 - Replacement & Repair o-Comptroller 7237 2/14, 7003731100017237 Paid by Check 02/26/2014 03/14/2014 # 6-17242
71700059814 A17-14675 Faid by Check 02/07/2014 # 617437
06G1570 Paid by Check 02/26/2014 03/14/2014 # 617446
06G1570 Paid by Check 02/26/2014 03/14/2014 # 617446
06G1570 Paid by Check 02/27/2014 03/14/2014 # 417446
06G1570 Pald Check 02/27/2014 03/14/2014 # 617446
3530-317532 1075650 F 217486 02/12/2014 03/14/2014 # 617486
3530-317501 1075650 Paid by Check 02/12/2014 # 4.7486
3530-318426 1075650 Paid by Pa
3530-320476 1075650 Page 1075650 3/04/2014 # 617486
1236 Paid by Check 02/04/2014 # 617583
1236 Paid by Check 02/18/2014 # 617583
1236 Paid by Check 02/20/2014 # 617583
1236 Paid by Check 02/21/2014 # 617583
1236 Paid by Check 02/26/2014 # 617583
GAR050 Paid by Check 02/20/2014 # 617595
GAR050 Paid by Check 02/26/2014 # 617595
4170 Paid 2007 (10/2014 # 617781
1015 Open 03/06/2014 03/28/2014 62348 Open 02/24/2014 03/28/2014 GVILLE Open 03/12/2014 03/28/2014 Account 520.084 - Replacement & Repair Totals

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Vendor	Invoíce No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date Reco	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 520.089 - Power									
2924 - NV Energy	791804 2-14	791804	Paid by Check # 617474		02/26/2014	03/14/2014	03/14/2014	03/14/2014	214.63
Account EDS 600 . Water				Accoun	Account 520,089 - Power Totals	ower Totals	Invoice Ti	Invoice Transactions 1	\$214.63
1429 - Gardnerville Water Company	640.01 2/14	640.01	Paid by Check		03/05/2014	03/14/2014	03/14/2014	03/14/2014	20.39
1429 - Gardnerville Water Company	690.01 2/14	690.01	# C17378 # 617378		03/05/2014	03/14/2014	03/14/2014	03/14/2014	32.65
1429 - Gardnerville Water Company	1272	2	Paid by Check # 617378		01/31/2014	03/14/2014	03/14/2014	03/14/2014	2.31
1429 - Gardnerville Water Company	1289	2	Paid by Check # 617378		01/31/2014	03/14/2014	03/14/2014	03/14/2014	1.26
				Accoun	Account 520.090 - Water Totals	Vater Totals	Invoice Tr	Invoice Transactions 4	\$56.61
Account 5.0.092 - Heating 3021 - Southwest Gas-Las Vegas		2410015779022	Paid by Check		02/18/2014	03/07/2014	03/07/2014	03/07/2014	98.93
3021 - Southwest Gas-Las Vegas	214 1072224004 2-	2411072224004	# 61/219 Paid by Check		02/18/2014	03/07/2014	03/07/2014	03/07/2014	102.25
3021 - Southwest Gas-Las Vegas	14 1188600002 2-	2411188600002	# b1/219 Paid by Check # 61710		02/18/2014	03/07/2014	03/07/2014	03/07/2014	289.90
	14		# 01/713	Account :	Account 520.092 - Heating Totals	ating Totals	Invoice Tr	Invoice Transactions 3	\$491,08
Account 520.097 - Maint B&G 30050 - Legacy Specialties Inc 1:	8&G 1111	128	Paid by Check		02/28/2014	03/14/2014	03/14/2014	03/14/2014	4,460.00
	i (3CL /10 #	Account 520	Account 520.097 - Maint B&G Totals	B&G Totals	Invoice Tr	Invoice Transactions 1	\$4,460.00
Account 520.116 - Veh. Maint-Co Shop 4268 - Do Co Vehicle Maintenance 2@14 TPANGEED	laint-Co Shop 2@14 TPANSEED	MOTOR POOL	Open		03/11/2014	03/28/2014	03/28/2014	03/28/2014	431.70
			Account	Account 520.116 - Veh. Maint-Co Shop Totals	sh. Maint-Co	Shop Totals	Invoice Tr	Invoice Transactions 1	\$431.70
Account 520.136 - Rents & Leases Equipment 3519 - Xerox Corporation 072867765 71	& Leases Equipm 072867765	ent 716307012	Paid by Check # 617576	_	03/01/2014	03/14/2014	03/14/2014	03/14/2014	238.12
			Account 520.136 - Rents & Leases Equipment Totals	16 - Rents & 1	eases Equip	ment Totals	Invoice Tr	Invoice Transactions 1	\$238.12
Account 520.155 - Licensing 30022 - Briggs Jaired Owen	ing 2-14 CDL INS	REIMBURSE	Paid by Check	_	02/24/2014	03/07/2014	03/07/2014	03/07/2014	57.25
			610/TO #	Account 52	Account 520.155 - Licensing Totals	n sing Totals	Invoice Tr	Invoice Transactions 1	\$57.25
Account 520.187 - Internet Expense 15887 - Charter Communications 0012509	et Expense 0012509 3/14	8354110060012509	Paid by Check # 617638	_	03/02/2014	03/21/2014	03/21/2014	03/21/2014	44.64
			-	Account 520.187 - Internet Expense Totals	Internet Exp	ense Totals	Invoice Tr	Invoice Transactions 1	\$44.64
Run by Carol Louthan on 03/27/2014 03:28:20 PM	8:20 PM		ι	-10					Page 9 of 12

Vendor	Invoice No.	Invoice Description	Status Held Reason	Invoice Date	Due Date	G/L Date	Received Date Payment Date In	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation	Ĭ.							
Account 5.20.197 - Landill Expense 15853 - Carson City Landfill 1010217	expense 10102175	228079	Paid by Check	02/03/2014	03/14/2014	03/14/2014	03/14/2014	427.46
15853 - Carson City Landfill	10102365	228079	# 617320 Paid by Check # 617330	02/04/2014	03/14/2014	03/14/2014	03/14/2014	397.88
15853 - Carson City Landfill	10102540	228079	# 01/320 Paid by Check # 61720	02/05/2014	03/14/2014	03/14/2014	03/14/2014	364,24
15853 - Carson City Landfill	10102548	228079	# 01/320 Paid by Check # 617730	02/05/2014	03/14/2014	03/14/2014	03/14/2014	294.06
15853 - Carson City Landfill	10102554	228079	# 61/320 Paid by Check # 617330	02/05/2014	03/14/2014	03/14/2014	03/14/2014	384.54
15853 - Carson City Landfill	10102707	228079	# 01/320 Paid by Check # 61773	02/06/2014	03/14/2014	03/14/2014	03/14/2014	402.52
15853 - Carson City Landfill	10102727	228079	# 01/320 Paid by Check # 61730	02/06/2014	03/14/2014	03/14/2014	03/14/2014	341,04
15853 - Carson City Landfill	10102728	228079	# 01/320 Paid by Check # 617330	02/06/2014	03/14/2014	03/14/2014	03/14/2014	236,06
15853 - Carson City Landfill	10102893	228079	# 01/320 Paid by Check # 617330	02/07/2014	03/14/2014	03/14/2014	03/14/2014	323.06
15853 - Carson City Landfill	10102918	228079	# 61/320 Paid by Check # 617330	02/07/2014	03/14/2014	03/14/2014	03/14/2014	383,38
15853 - Carson City Landfill	10103270	228079	# 01/320 Paid by Check # 617330	02/10/2014	03/14/2014	03/14/2014	03/14/2014	604.36
15853 - Carson City Landfill	10103480	228079	# 01/320 Paid by Check	02/11/2014	03/14/2014	03/14/2014	03/14/2014	423.40
15853 - Carson City Landfill	10103684	228079	# 61/320 Paid by Check	02/12/2014	03/14/2014	03/14/2014	03/14/2014	355.54
15853 - Carson City Landfill	10103693	228079	# 61/320 Paid by Check # 647770	02/12/2014	03/14/2014	03/14/2014	03/14/2014	482.56
15853 - Carson City Landfill	10103709	228079	# 617320 Paid by Check # 617330	02/12/2014	03/14/2014	03/14/2014	03/14/2014	358.44
15853 - Carson City Landfill	10103904	228079	# 01/320 Paid by Check # 617320	02/13/2014	03/14/2014	03/14/2014	03/14/2014	437.32
15853 - Carson City Landfill	10103913	228079	# 01/320 Paid by Check # 61730	02/13/2014	03/14/2014	03/14/2014	03/14/2014	430.94
15853 - Carson City Landfill	10103949	228079	# 01/320 Paid by Check # 617330	02/13/2014	03/14/2014	03/14/2014	03/14/2014	287.68
15853 - Carson City Landfill	10104168	228079	# 01/320 Paid by Check # 617750	02/14/2014	03/14/2014	03/14/2014	03/14/2014	464.00
15853 - Carson City Landfill	10104175	228079	# 61/320 Paid by Check # 61770	02/14/2014	03/14/2014	03/14/2014	03/14/2014	364.82
15853 - Carson City Landfill	10104611	228079	# 01/320 Paid by Check # 64770	02/17/2014	03/14/2014	03/14/2014	03/14/2014	573.04
15853 - Carson City Landfill	10104924	228079	# 61/320 Paid by Check ω # 617320	02/18/2014	03/14/2014	03/14/2014	03/14/2014	455.30
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Page-planting Page-plantin	Vendor	Invoice No.	Invoice Description	Status Held Reason	ason Invoice Date	Due Date	G/L Date Re	Received Date Payment Date	Invoice Amount
8. Smiriation 10105721 228079 Paid by Check 02/19/2014 03/14/2014	Fund 611 - Gardnerville Health & San								
10105124 228079 Pad by Check 02/19/2014 03/14/2	Department 925 - Health & Sanitation								
10105121 228079 #617320 02197014 031447014	Account 5.20.197 - Langail	ii expense		; ;		*********	7 7000 7 77 00	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	
10105722 228079 Faid by Check 02/19/2014 03/14/	15853 - Carson City Landfill	101051/1	6/0877	Faid by Check	02/19/2014	03/14/2014	03/14/2014	03/14/2014	4/5,02
10105522 228079 # 617320 Pad by Check 02/10/2014 03/14/201	15853 - Carson City Landfill	10105184	228079	Paid by Check	02/19/2014	03/14/2014	03/14/2014	03/14/2014	354.96
10105222 228079 Pald Py Check UJ/19/2014 UJ/14/2014 UJ/14/				# 617320	4				1
10105420 228079 Paid by Check 02/20/2014 03/14/	15853 - Carson City Landfill	10105222	228079	Paid by Check # 617320	02/19/2014	03/14/2014	03/14/2014	03/14/2014	313.78
10105449 228079 Padd by Check 02/20/2014 03/14/	15853 - Carson City Landfill	10105420	228079	Paid by Check	02/20/2014	03/14/2014	03/14/2014	03/14/2014	446.60
# 617320 10105459 228079 Paid by Check 02/20/2014 03/14/2014	15853 - Carson City Landfill	10105449	228079	# 61/320 Paid by Check	02/20/2014	03/14/2014	03/14/2014	03/14/2014	401.94
10105459 228079 Paid by Check 02/20/2014 03/14/				# 617320					
10105715 228079 Faid by Check 02/21/2014 03/14/	15853 - Carson City Landfill	10105459	228079	Paid by Check	02/20/2014	03/14/2014	03/14/2014	03/14/2014	298.12
10105722 228079 # 617320 22/24/2014 03/14/2014	15853 - Carson City Landfill	10105715	228079	# 01/320 Paid by Check	02/21/2014	03/14/2014	03/14/2014	03/14/2014	441.38
10105722 228079 Paid by Check 02/21/2014 03/14/				# 617320					
10106462 228079 Paid by Check 02/24/2014 03/14/	15853 - Carson City Landfill	10105722	228079	Paid by Check # 617320	02/21/2014	03/14/2014	03/14/2014	03/14/2014	396.14
# 617320 10106783 228079 # 617320 P id by Check 02/25/2014 03/14/2014	15853 - Carson City Landfill	10106462	228079	Paid by Check	02/24/2014	03/14/2014	03/14/2014	03/14/2014	551.58
10106783 228079 Paid by Check 02/25/2014 03/14/				# 617320					
10106978 228079 Paid by Check 02/26/2014 03/14/	15853 - Carson City Landfill	10106783	228079	Paid by Check # 617320	02/25/2014	03/14/2014	03/14/2014	03/14/2014	395.56
10107012 228079 Paid by Check 02/26/2014 03/14/	15853 - Carson City Landfill	10106978	228079	Paid by Check	02/26/2014	03/14/2014	03/14/2014	03/14/2014	338.72
# 617320 10107304 228079 Paid by Check 02/27/2014 03/14/2014	15853 - Carson City Landfill	10107012	228079	Paid by Check	02/26/2014	03/14/2014	03/14/2014	03/14/2014	429.20
10107304 228079 Paid by Check 02/27/2014 03/14/2014 03/21/2014 03/				# 617320					1
10107488 228079 Paid by Check 02/28/2014 03/14/2014 03/	15853 - Carson City Landfill	10107304	228079	Paid by Check # 617320	02/27/2014	03/14/2014	03/14/2014	03/14/2014	366.56
10107493 228079 Paid by Check 02/28/2014 03/14/2014 03/	15853 - Carson City Landfill	10107488	228079	Paid by Check # 617320	02/28/2014	03/14/2014	03/14/2014	03/14/2014	392.66
10107091 228079 Paid by Check 02/26/2014 03/14/2014 03/14/2014 03/14/2014	15853 - Carson City Landfill	10107493	228079	Paid by Check # 617320	02/28/2014	03/14/2014	03/14/2014	03/14/2014	523.74
40990612 2/14 40990612 Paid by Check 03/01/2014 03/21/2014 03/21/2014 1,	15853 - Carson City Landfill	10107091	228079	Paid by Check # 617320	02/26/2014	03/14/2014	03/14/2014	03/14/2014	320.74
# \$17, Account 520.197 - Landfill Expense Totals Invoice Transactions 39 \$17, and the content of	9016 - Douglas Disposal Inc	40990612 2/14		Paid by Check # 617664	03/01/2014	03/21/2014	03/21/2014	03/21/2014	1,840.98
gal-Collection Cost 2-14 LOUTHAN G'VILLE Paid by Check 02/27/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 # 617656 Account 521.135 - Legal-Collection Cost Totals Invoice Transactions 1				•	20.197 - Landfill Ex	pense Totals	Invoice	Transactions 39	\$17,079.32
2-14 LOUTHAN G'VILLE Paid by Check 02/27/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014 03/21/2014	Account 521.135 - Legal-C	Collection Cost							!
count 521.135 - Legal-Collection Cost Totals Invoice Transactions 1	12997 - Do Co Procurement Program	2-14 LOUTHAN		Paid by Check	02/27/2014	03/21/2014	03/21/2014	03/21/2014	28.00
				# C1,039 Account 521.13	15 - Legal-Collection	n Cost Totals	Invoice	Transactions 1	\$28.00

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date Due Date	Due Date	G/L Date	Received Date Payment Date	Invoice Amount
Fund 611 - Gardnerville Health & San Department 925 - Health & Sanitation Account 532.003 - Gas & Oil	e II								
3814 - Flyers Energy LLC	CFS0781223	8308	Paid by Check # 617068	•	02/15/2014	03/07/2014	03/07/2014	03/07/2014	1,393.69
3814 - Flyers Energy LLC	CFS0787927	8308	Open	Account 53	02/28/2014 03/28/2014 Account 532.003 - Gas & Oil Totals	03/28/2014 & Oil Totals	03/28/2014 Invoi	03/28/2014 03/28/2014 invoice Transactions 2	1,215.15
Account 532.028 - Uniforms 5785 - Alsco Inc	ms LREN896857	000330	Paid by Check	Ü	02/04/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - Alsco Inc	LREN898966	000330	# 616996 Paid by Check # 616006	J	02/11/2014	03/07/2014	03/07/2014	03/07/2014	4.39
5785 - Alsco Inc	LREN901099	000330	# 010350 Paid by Check # 616006	Ü	02/18/2014	03/07/2014	03/07/2014	03/07/2014	4,39
5785 - Alsco Inc	LREN903297	000330	# 010330 Paid by Check # 616006	Ü	02/25/2014	03/07/2014	03/07/2014	03/07/2014	4.39
1749 - Interstate Safety & Supply Inc	1162012	101055	# 010950 Paid by Check # 617410	J	02/20/2014	03/14/2014	03/14/2014	03/14/2014	88.41
Arrestet E23 200 . Office Counties	001			Account 53	Account 532.028 - Uniforms Totals	orms Totals	Invoi	Invoice Transactions 5	\$105.97
12997 - Do Co Procurement Program	S-14 LOUTHAN G'VILLE	G'VILLE	Paid by Check # 617656	0	12/27/2014	02/27/2014 03/21/2014	03/21/2014	03/21/2014	63.62
12997 - Do Co Procurement Program	2-14 NICHOLSON	G'VILLE	Paid by Check # 617656	0	02/27/2014	03/21/2014	03/21/2014	03/21/2014	15.29
Account 533.806 - Software	re		A	Account 533.800 - Office Supplies Totals	- Office Sup	plies Totals	Invoir	Invoice Transactions 2	\$78.91
13590 - WAM Software Inc	EUPD0353	353	Paid by Check	0	02/26/2014	03/14/2014	03/14/2014	03/14/2014	700.00
16648 - E Squared C	40699	G'VILLE	# 617667 # 617667	0	03/01/2014	03/21/2014	03/21/2014	03/21/2014	37.50
* = Prior Fiscal Year Activity			Depar Fund (Account 533.806 - Software Totals Department 925 - Health & Sanitation Totals Fund 611 - Gardnerville Health & San Totals Grand Totals	Account 533.806 - Software Totals t 925 - Health & Sanitation Totals Gardnerville Health & San Totals Grand Totals	ware Totals ation Totals & San Totals Grand Totals	Invoid Invoid Invoid Invoid	Invoice Transactions 2 Invoice Transactions 93 Invoice Transactions 169	\$737.50 \$32.869.19 \$32,869.19 \$68,476.64

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Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Approve the 3 rd Annual Heritage Park Gardens Plant Swap & Open House, May 17 th . Tentative time 10 am – 2 pm.					
2.	Recommended Motion: Approve the 3 rd Annual Heritage Park Gardens Plan Swap & Open House, May 17 th . Tentative time 10 am – 2 pm.					
3.	Funds Available: ☐ Yes					
4.	Department: Administration					
	Prepared by: Tom Dallaire					
5.	Meeting Date: April 2, 2014 Time Requested: N/A					
5.	Agenda: ☐ Consent ☐ Administrative					
	Background Information:					
7.	Other Agency Review of Action: □ Douglas County □ N/A					
3.	Board Action:					
	□Approved □Approved with Modifications □Continued					



Save the Date

3rd Annual

Plant Swap & Sale

at Heritage Park Gardens

May 17, 2014







Visit our website! www.mainstreetgardnerville.org For further information, please contact Carol Sandmeier at <u>cisandmeier@aol.com</u> or Main Street Gardnervile at (775)782-8027.



Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Approve a town event application by FEAT of the Carson
	Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at Heritage
	Park and surrounding streets, considered to be a Class 1 use under park use
	policy; with public comment prior to Board action.

2.	Recommended Motion: Approve a town event application by FEAT of the
	Carson Valley 5K/10K fundraiser scheduled for Saturday, April 26, 2014 at
	Heritage Park and surrounding streets, considered to be a Class 1 use under the
	park use policy.

3.	Funds Available: ☐ Yes
1.	Department: Administration
	Prepared by: Tom Dallaire
2.	Meeting Date: April 2, 2014 Time Requested: N/A
3.	Agenda: ☐ Consent ☐ Administrative
	Background Information: See attached
4.	Other Agency Review of Action: □Douglas County
5.	Board Action:
	□Approved □Approved with Modifications □Continued

Call TANA Re! Brd Mts - To request reserver just whether they need to attend or next





The sovoccossacococococo

Park Use/Street Closure/Special Event Application Reservation Form/Release of Liability/Indemnification Agreement 1407 US Highway 395 N - Gardnerville, Nevada 89410 (775) 782-7134 Phone (775) 782-7135 Fax

	Date of Application (must be submitted 10 business days prior to event): Ware V
	Organization: FA OF THE CONSON VAILEY Corporation: Yes No_X(LLC) (If a corporation, a copy of the Articles of Incorporation must be attached)
	Contact Person: ARA ADDUO email: LV2P(an@adl.CoM) Home/Cell Phone: 775,230.587 Business Phone: Fax: Mailing Address: PD POX 2274 Minden NV FF 423 (If corporation, attach home or business phone and addresses of president, vice-president and secretary)
	Requesting: Heritage Park Is request for <u>exclusive</u> use of park: Yes No If Heritage Park but not exclusive use, describe which area of park is being requested:
	Requesting: Street Closure MA Street(s) proposing to be closed:
	(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)
	Requesting: Other \(\sum \frac{f}{l} \) Location of Event/Activities (if other than Heritage Park):
	(Submit letter of property owner's permission if event is to be held on private property)
	Name and description of event, concessions, fund-raiser, etc.: FUNDIAMISER SWIOR 601 TOWN Structs \$125
	Event date(s): SH. APril 21th Event hours (including set up & tear down): 8-1:06PM.
4	This event is: Non-Profit: For Profit: Closed to Public: Open to Public: (Non-profit organizations must submit IRS 501c letter with application)
	If non-profit event, describe who benefits from proceeds of event: The little who who was a first to 17 - 4 - 0/4 Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
	(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)
wit.	Event Insurance Carrier:
	1 of 3
	5-2

Is a fee charged to attend the event: Is food being served: Will alcohol be sold or served: Will there be band or amplified music: Yes No Liquor licenses/permits may be required Will you have tents, canopies, bounce houses, dance floors, etc.? Yes No
If yes, specify quantity, dimensions, etc: (Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage) Clean-up/Sanitation/Garbage Plan: (Park dumpster(s), groups of 50 or more require a mandatory dumpster service of \$25/dumpster; park restrooms accommodate a maximum of 100 people, one port-a-can is required for every 100 people-over 100) (I) Nicolar
Water and Sanitation Plan if food sold or consumed during event: (Town's water coupler is available if you use hoses for water) Other Town services, if required: (Electrical outlets, pavilion lighting, etc.) Event Parking Area: (Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted Fire/Emergency Medical Services Plan:
(Submit East Fork Fire Protection District authorization and approval) Security Plan if overnight use of Town facilities planned: (Submit Douglas County Sheriff's Office authorization and approval)
Event Layout: All applicants <u>MUST</u> provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.
A copy of the approved form MUST be at the event
2 of 3

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Signature	Printed Nar	ne	Date
(If applicant is a corporation, n	nust include signatı	ıre of president, vic	e-president, and secretary of corp
	(Tow	n Office Use Onlv)	
Haritaga Park	(Tow	n Office Use Only)	
Heritage Park: Usage \$25/hr (\$300/day max)	·	Date:	
<u>Heritage Park:</u> Usage \$25/hr (\$300/day max) Park Deposit \$300	Paid \$	Date:	
Heritage Park: Usage \$25/hr (\$300/day max) Park Deposit \$300) Dumpster \$25/each	Paid \$ Paid \$	Date:	
Usage \$25/hr (\$300/day max) Park Deposit \$300 Dumpster \$25/each	Paid \$ Paid \$ Paid \$	Date:Date:	
Usage \$25/hr (\$300/day max) Park Deposit \$300) Dumpster \$25/each Additional Fees/Description	Paid \$ Paid \$ Paid \$	Date:Date:	
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F.E.A.T. OF THE CARSON VALLEY, INC.

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	rmation	A				
	Status:	Active			File Date:	05/26/2004
	Type:	Domestic Non-Profit Corporation			Entity Number:	C14069-2004
Qualifying		NV			List of Officers Due:	05/31/2014
	ged By:				Expiration Date:	
Foreign					On Admin Hold:	No
NV Busin	ess ID:	NV20041485918			Business License Exp:	
Additional Information	on					
· · · · · · · · · · · · · · · · · · ·					Central	Index Key
						, 1
Registered Agent Info	ormatio	n				
	Name:	CORPORATE DIRECT, INC.		Address 1	: 2248 MERIDIAN BLV	D STE H
Add	iress 2:		ļ.,	City	: MINDEN	
	State:	NV		Zip Code	89423	
	Phone:			Fax	-	
Mailing Add	dress 1:		М	ailing Address 2		
Mailir	ng City:			Mailing State	: NV	*****
Mailing Zip Code:						
Acen	4 T					
Agen	nt Type:	Commercial Registered Agent - Corporation	on			
Juris	diction:	Commercial Registered Agent - Corporation NEVADA der this registered agent ()	on	Status	a: Active	
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Address 1.	2246 MERIDIAN DLVU. SUITE II	Address 2.	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	
Director - TIFFANY I	RADTKE		
Address 1:	2248 MERIDIAN BLVD. SUITE H	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

Actional Amondments	
Actions Amendments	
Click here to view 16 actions\amendments associated with this company ()	

Disclaimer ()

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: FEB 0 1 2005

F E A T OF THE CARSON VALLEY INC PC BOX 2274 MINDEN, NV 89423

Employer Identification Number: 20-1179753 DLN. 17053264015014 Contact Person DEL TRIMBLE ID# 31309 Contact Telephone Number: 8771 829-5508 Accounting Period Ending DECEMBER 31 Public Charity Status 170 (b) (1 -A -v1 Form 990 Required. YES Effective Date of Exemption: MAY 26, 2004 Contribution Deductibility. YES Advance Ruling Ending Date: DECEMBER 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c⁻(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code—You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(e):3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your suvance ruling begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status

Please set enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes

Letter 1045 (DO, CG)

F E A T OF THE CARSON VALLEY INC

Sincerely,

Lois G Lerner

Director, Exempt Organizations Rulings and Agreements Enclosures: Information for Organizations Exempt Under Section 501(c)(3)
Form 872-C

Letter 1045 (DO/CG)



CERTIFICATE OF LIABILITY INSURANCE

FEATO-1

OP ID: CM

DATE (MM/DD/YYYY)

03/24/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). PRODUCER CONTACT NAME: 775-782-2277 Warren Reed insurance, Inc. 1521 Highway 395 North Gardnerville, NV 89410 PHONE (A/C, No, Ext): E-MAIL ADDRESS: 775-782-7387 FAX (A/C, No): Team Trout INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Capitol Indemnity Corporation FEAT of the Carson Valley INSURED INSURER B P.O. Box 2274 INSURER C: Minden, NV 89423 INSURER D INSURER E INSURER F: **COVERAGES** CERTIFICATE NUMBER: **REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR TYPE OF INSURANCE POLICY NUMBER LIMITS GENERAL LIABILITY 1,000,000 **EACH OCCURRENCE** DAMAGE TO RENTED PREMISES (Ea occurrence) COMMERCIAL GENERAL LIABILITY Α Χ OX0025535 04/26/14 04/27/14 100,000 CLAIMS-MADE X OCCUR 5,000 MED EXP (Any one person) Exc PERSONAL & ADV INJURY 2,000,000 **GENERAL AGGREGATE** S GEN'L AGGREGATE LIMIT APPLIES PER: 2,000,000 PRODUCTS - COMP/OP AGG S PRO-X POLICY 5 AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT (Ea accident) ΑΝΥ ΔΕΙΤΟ BODILY INJURY (Per person) ALL OWNED AUTOS SCHEDULED BODILY INJURY (Per accident) \$ AUTOS NON-OWNED AUTOS PROPERTY DAMAGE (Per accident) HIRED AUTOS s \$ UMBRELLA LIAB OCCUR EACH OCCURRENCE **EXCESS LIAB** CLAIMS-MADE AGGREGATE \$ DED RETENTIONS WORKERS COMPENSATION WC STATU-TORY LIMITS AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT \$ N/A (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE \$ If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required) RE: 5 K Walk/10 K Run Fundraiser at Heritage Park, 1447 Courthouse St. Gardnerville NV. On April 26th, 2014 The Town of Gardnerville is an additional insured. **CERTIFICATE HOLDER** CANCELLATION TOWNOFG SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Town of Gardnerville 1407 Hwy 395 AUTHORIZED REPRESENTATIVE Gardnerville, NV 89410

ACORD 25 (2010/05)

Coucly Wetchelf
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Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Approve request for Street Closure of Pep Circle on May 18, 2014 from 9:00 AM-3:00 PM for the Southgate Business Park Block Party.
2.	Recommended Motion: Approve a request for street closure of Pep Circle on May 18, 2014 from 9:00 a.m. to 3:00 p.m. for the Southgate Business Park Block Party.
	Funds Available: ☐ Yes ☐ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: March 4, 2014 Time Requested: N/A
5.	Agenda: Consent Administrative
	Background Information: See attached.
5.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued



Park Use/Street Closure/Special Event Application Reservation Form/Release of Liability/Indemnification Agreement 1407 US Highway 395 N - Gardnerville, Nevada 89410 (775) 782-7134 Phone (775) 782-7135 Fax

(7,0),000,100,100
Date of Application (must be submitted 10 business days prior to event): 3-21-14
Organization: Bounce N Play LLC Corporation: Yes No X (If a corporation, a copy of the Articles of Incorporation must be attached)
Contact Person: Jarrad Publiese email: Structure to your 20046 your content Phone: 530-318-0297 Business Phone: 783-8188 Fax: Mailing Address: 1224 Peo Cir. Graduer ville in (If corporation, attach home or business phone and addresses of president, vice-president and secretary)
Requesting: Heritage Park Is request for exclusive use of park: Yes No If Heritage Park but not exclusive use, describe which area of park is being requested:
Requesting: Street Closure \(\sum \) Street(s) proposing to be closed: \(\sum \) \(\
(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)
Requesting: Other Location of Event/Activities (if other than Heritage Park):
(Submit letter of property owner's permission if event is to be held on private property)
Name and description of event, concessions, fund-raiser, etc.: Southgate Business
Event date(s):
This event is: Non-Profit: For Profit: Closed to Public: Open to Public: \(\sqrt{Non-profit organizations must submit IRS 501c letter with application}\)
If non-profit event, describe who benefits from proceeds of event:
Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)
Event Insurance Carrier: Liberty United Insurance Phone: 818-761-8888 (Certificate of Insurance must name the Town of Gardnerville as additional insured, date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes No A Is food being served: Yes No D If yes, Health Permit # Will alcohol be sold or served: Yes No D Liquor licenses/permits may be required Will there be band or amplified music: Yes No Will you have tents, canopies, bounce houses, dance floors, etc.? Yes No If yes, specify quantity, dimensions, etc: About 20 parting of the facility
(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)
Clean-up/Sanitation/Garbage Plan: All businesses will go around ofter event AD ptck-up, we also ast out garbacy cans (Park dumpster(s), groups of 50 or more require a mandatory dumpster service of \$25/dumpster; park restrooms accommodate a maximum of 100 people, one port-a-can is required for every 100 people over 100)
Water and Sanitation Plan if food sold or consumed during event:
(Town's water coupler is available if you use hoses for water)
Other Town services, if required: Howl
(Electrical outlets, pavilion lighting, etc.)
Event Parking Area: Southoute Side street parking B Service Or. (Event cannot block driveways of private residences around park. Please note that director east of Heritage Park is private property and may not be used for parking unless a letter of owner's permission is submitted) Fire/Emergency Medical Services Plan:
(Submit East Fork Fire Protection District authorization and approval)
Security Plan if overnight use of Town facilities planned:
(Submit Douglas County Sheriff's Office authorization and approval)
Event Layout: All applicants <u>MUST</u> provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.
A copy of the approved form MUST be at the event
•
2 of 3

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

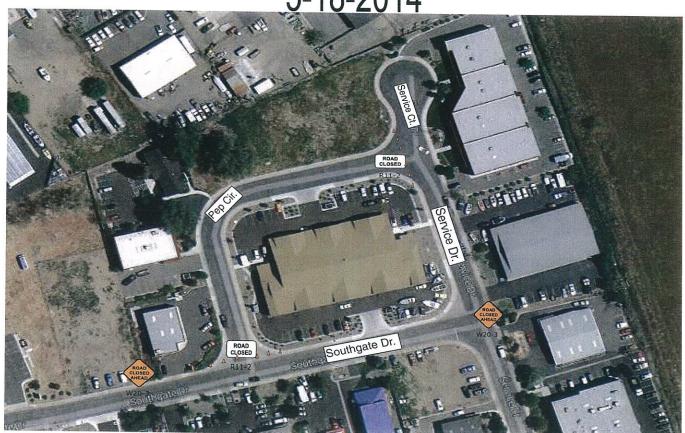
Signature	Printed.	Name	Date	
If applicant is a corporation, 1	nust include sigt	nature of president, vi	ce-president, and secretary of	corporation
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Service Dr. Pep Cir. Pep Cir. southgate Rd. Hwy 395 6-3

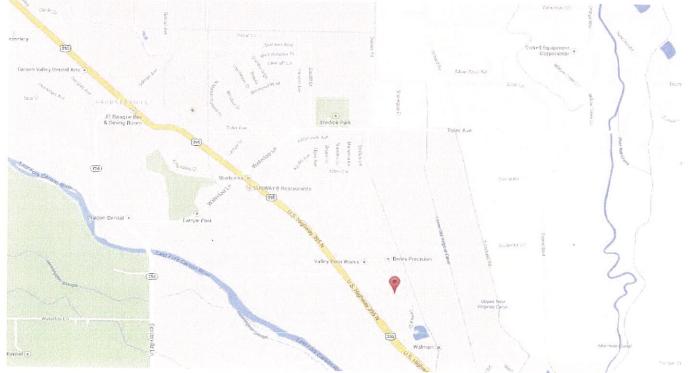


Traffic Control Plan 1224 Pep Cir. Gardnerville NV

5-18-2014



Aerial View



Town View



Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Approve a town event application by Shop Small Northern Nevada LLC for a monthly business/vendor event scheduled for April 19, 2014 at Heritage Park from 8:00 a.m. to 4:30 p.m. considered to be a Class IV use under the park policy.
2.	Recommended Motion: Approve a town event application for Shop Small Northern Nevada LLC to hold an event April 19, 2014 at Heritage Park from 8:00 a.m. to 4:30 p.m. considered to be a Class IV use under park policy. Funds Available: Yes N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: N/A
5.	Agenda: Consent - Administrative
	Background Information: See attached application.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued





Park Use/Street Closure/Special Event Application Reservation Form/Release of Liability/Indemnification Agreement 1407 US Highway 395 N - Gardnerville, Nevada 89410 (775) 782-7134 Phone (775) 782-7135 Fax

Date of Application (must be submitted 10 business days prior to event): March 20, 20, 4014
Organization: 5hop Small Northern Newdo LC Corporation: Yes X No (If a corporation, a copy of the Articles of Incorporation must be attached)
Contact Person: Jennifer Cantley email: Shopsmall no agmil. Com Home/Cell Phone: 775-720-(991) Business Phone: Fax: Mailing Address: 1674 Highway 395, #200 Minden NV 8947-3 (If corporation, attach home or business phone and addresses of president, vice-president and secretary)
Requesting: Heritage Park X Is request for exclusive use of park: Yes X No If Heritage Park but not exclusive use, describe which area of park is being requested:
Requesting: Street Closure Street(s) proposing to be closed:
(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)
Requesting: Other Location of Event/Activities (if other than Heritage Park):
(Submit letter of property owner's permission if event is to be held on private property)
Name and description of event, concessions, fund-raiser, etc.: Monthly Business Vendor Event for Shop Small Northern Nevada LLC
Event date(s): April 19 2014 Event hours (including set up & tear down): 8am - 430 pm
This event is: Non-Profit: For Profit: Closed to Public: Open to Public: (Non-profit organizations must submit IRS 501c letter with application)
If non-profit event, describe who benefits from proceeds of event:
Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)
Event Insurance Carrier: Xames De Graffence, d Phone: 115-783-583-7 (Certificate of Insurance must name the Town of Gardnerville as additional insured, date and location of the event - see Special Event Policy for policy limits)

Is a fee charged to attend the event: Yes No X Is food being served: Yes No X If yes, Health Permit # Will alcohol be sold or served: Yes No X Liquor licenses/permits may be required									
Will there be band or amplified music: Yes X No									
Will you have tents, canopies, bounce houses, dance floors, etc.? Yes X No									
(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20'x20' may be subject to additional security deposits and/or insurance coverage)									
Clean-up/Sanitation/Garbage Plan: Park Dunosters									
(Park dumpster(s), groups of 50 or more require a mandatory dumpster service of \$25/dumpster; park restrooms accommodate a maximum of 100 people, one port-a-can is required for every 100 people over 100)									
Water and Sanitation Plan if food sold or consumed during event: N/2									
(Town's water coupler is available if you use hoses for water)									
Other Town services, if required: Electrical Witets									
(Electrical outlets, pavilion lighting, etc.)									
Event Parking Area: Gilman Lo. (Event cannot block driveways of private residences around park. Please note that dirt lot east of Heritage Park									
is private property and may not be used for parking unless a letter of owner's permission is submitted)									
Fire/Emergency Medical Services Plan: NA									
(Submit East Fork Fire Protection District authorization and approval)									
Security Plan if overnight use of Town facilities planned: N/A									
(Submit Douglas County Sheriff's Office authorization and approval)									
Event Layout: All applicants <u>MUST</u> provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.									
A copy of the approved form MUST be at the event									
2 of 3									

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Authorized Representative(s) of Applicant: gnatáre (If applicant is a corporation, must include signature of president, vice-president, and secretary of corporation) will discuss (Town Office Use Only) Heritage Park: Usage \$25/hr (\$300/day max) Paid \$ Date: Park Deposit \$300 Paid \$ Facility Reviewed: Date: Dumpster \$25/each Paid \$ Date: Additional Fees/Description \$ Deposit Refunded Paid \$ Date: Street Closure: **Application Fee \$100** Paid \$ Scheduled for Town Board Agenda: Approved: Scheduled for Douglas County Commissioner Agenda: Approved:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/21/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

BURNS & WILCOX OF LAS VEGAS 3773 HOWARD HUGHES PKWY STE 320N LAS VEGAS, NV 89169-5947 (702) 696-1525 INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS: Shop Small Northern Nevada LLC 1674 US Hwy 395 Ste 200 Minden, NV 89423 COVERAGES CERTIFICATE NUMBER: USS240027									E NUMBER: USS240027	NAME: PHONE (A/C, No, Ext): (702) 696-1525 FAX (A/C, No): (801) 432-5469					NAIC # 21113
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Shop Small Northern Nevada LLC 1674 US Hwy 395 Ste 200 Minden, NV 89423					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.										
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ACORD 25 (2010/05)

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Gardnerville Town Board

AGENDA ACTION SHEET

1.	Not For Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for March 2014 and a presentation by the Main Street Gardnerville's President of the Board, Dorette Caldana, regarding the program's successes from 2013.
2.	Recommended Motion: Funds Available: ☐ Yes ☐ N/A
3.	Department: Administration
	Prepared by: Paula Lochridge/Dorette Caldana
4.	Meeting Date: April 2, 2014 Time Requested: Approximately 30 minutes
5.	Agenda: Consent Administrative
6.	Other Agency Review of Action: □ Douglas County □ N/A
7.	Board Action:
	□Approved □Approved with Modifications □Continued



Main Street Gardnerville's Report Gardnerville Town Board Meeting, April 2, 2014

Hello Gardnerville Town Board Members, Here is our report for activities from March 2014:

- Dorette Caldana, Margaret Pross and I had a conference call with Carolyn Dellutri, Senior Director of Programs & Services, & Kathy LaPlante, Senior Program Officer, both with the National Main Street Center regarding our program. They said they were very impressed with our dedication to the four point approach and are thrilled to hear of our successes... especially without a Main Street coordinating partner or a state program in place.
- We had a successful Board Retreat on March 15th. We will be revising a few of the action plans then taking it to both our board and then to the Town Board for final approval.
- Planning for upcoming events are in progress: Cash Mobs, Wine Walks, Wine Walk Training and Celebrating Success on Main Street. (With a vacancy on our promotions committee, with the resignation of Susie Biaggini, I have had to take on more of this committee's duties until we have someone ready to step in.)
- New Business Members:
 - Nana Laurie's Trinkets & Treasures
 - High Desert Guns
 - Douglas County Republican Central Committee
- Dorette Caldana, President of our Board of Directors, will be prepared to do our annual presentation on Main Street Gardnerville's successes for the past calendar year.

Upcoming Conferences:

- Rural Round Up in Ely, April 30-May 2. Sending Ken Miller
- California Main Street Alliance Annual Conference, in Hanford, CA, March 26-28. Sending Board Members Carol Sandmeier and Stephanie Waggoner
- National Main Street Conference in Detroit, May 18-21. Attending: Program Manager, Paula Lochridge, Board Member, Stephanie Waggoner and Town Manager, Tom Dallaire.

Thank you for your continued support of our program.

Paula Hochridge

Paula Lochridge

Program Manager, Main Street Gardnerville

Upcoming events and dates:

- Monthly Morning Coffee Meeting, Tuesday, April 1st, at 8:30 am at Sharkey's Casino. (Flyer in your packet)
- Cash Mob: Saturday April 5th at Polka Dots. (Flyer in your packet)
- Celebrating Success on Main Street event at the Museum to honor our volunteers and business members. Public is invited; RSVPs required. (Flyer in your packet)
- Wine Walk Training event: "Find out how participating in the wine walks can benefit you and your business" (Flyer in your packet)



You're invited to our once a month morning coffee meetings.

The purpose of these casual meetings is to get together with members of our community and talk about upcoming events, projects or just things in general that might have an impact on our downtown district.

It is also a great way to meet and share ideas with your neighbors.

These meetings are held the first
Tuesday of each month, 8:30-9:30am
at Sharkey's Casino.
Coffee provided. Gratuity appreciated.

For more information, and to RSVP, please call 782.8027.

1. WHAT?

<u>Cash Mobs</u> are flash sales • <u>BOOST</u> sales for a business • <u>SUPPORTS</u> locals • a <u>FUN</u> way to get out & become <u>INVOLVED!</u>

2.WHERE?

Polka Dots

1455 Hwy 395 N

QUESTIONS?

MainStreetGardnerville.org info@MainStreetGardnerville.org 775.782.8027







3. WHEN?

Saturday, April 5th 10 am—4-ish pm

4. HOW?

Come out & commit to spend \$10-\$20 and support this locally owned business.

You can find items under \$20 such as: Journal books, note pads, stationary. 7 lines of greeting cards. Unique gifts for children age 2 and up. Peepers reading glasses, Jelly Cat stuffed animals, kitchen gloves and dish towels, Snoozie slippers. Old fashioned candy, taffy, gourmet chocolates. Easter goodies are now in stock, too! Coffee and samples of gourmet candy will be served.



Are <u>YOU</u> the Missing Piece to the Puzzle? Join Us In

Celebrating Success on Main Street

Wednesday, April 9, 2014 - 6:00 – 8:00 pm Carson Valley Museum and Cultural Center 1477 Main Street in Gardnerville

April is National Volunteer
Appreciation Month and we want
to celebrate with you!

Please join us as we honor all of our Main Street Gardnerville Volunteers and Businesses for their support, service and dedication assisting with the revitalization efforts of the Main Street District!



You'll have the chance to meet those who are passionate about our community as well as those individuals who truly appreciate the efforts that our volunteers and businesses put forth.

Appetizers will be provided along with a no host bar.

RSVP <u>Required</u> for you and a guest by Wednesday, April 2, 2014 775.782.8027 or via email PLochridge@MainStreetGardnerville.org



Business Owners, Managers & Volunteers You're Invited...

Find out how participating in the "Thirsty Third Thursday Wine Walks" can benefit you and your business!

Thursday, April 24, 2014 5:30-7:00 p.m. Sharkey's Casino, upstairs

Why should I attend?

Whether you're new to the event or have been participating for years, find out how you and your business can increase profitability through wine walk events. The focus will be on marketing and promotion while providing a "fun" experience to future clients.

RSVP Required by April 18, 2014 Seating is Limited 775-782-8027

info@MainStreetGardnerville.org



Main Street Gardnerville is a nonprofit 501c6 corporation and an equal opportunity provider and employer.



Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: For Possible Action: Discussion to approve, approve with modifications or deny a request by Main Street Gardnerville to create a Gardnerville Community Enrichment Council as a 501c3 organization. If approved, Article II-c of the Council's bylaws will state that it is to work "in partnership with the Town of Gardnerville"; with public comment prior to Board action.
2.	Recommended Motion: Funds Available: Yes N/A
3.	Department: Administration
	Prepared by: Dorette Caldana/Paula Lochridge
4.	Meeting Date: April 2, 2014 Time Requested: 15 minutes
5.	Agenda: □Consent
	Background Information: The 501c3 application is required to create the Gardnerville Community Enrichment Council (GCEC), which is a goal of the Main Street Gardnerville (MSG) Organization Committee. Once the application is submitted, the GCEC will be its own entity. The benefit of creating the 501c3 would enable both MSG and the Town of Gardnerville funding opportunities where a 501c3 is required applying for qualified projects that fall under the guidelines of the GCEC 501c3. An MSG Board Member will serve as a liaison on the GCEC Board, much in the same way as a Town Board Member serves as a Town Board liaison on the MSG Board. Copies of the Bylaws, Conflict of Interest and Parties Involved in the process are included in your packet.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □ Continued

GARDNERVILLE COMMUNITY ENRICHMENT COUNCIL BYLAWS

ARTICLE I. Name and Location

The corporation shall be known as Gardnerville Community Enrichment Council, hereafter referred to as the "Organization". The Organization is a Nevada corporation and the governing body, known as the Board of Directors, may change the location of the principal office from one location to another at any time.

ARTICLE II. Purpose and Function

The Organization is a non-profit Nevada Corporation organized exclusively for educational and charitable purposes, more specifically for promoting the enrichment and beautification of the Gardnerville community. In order to accomplish these purposes, the Organization has the following objectives:

- a. To promote the revitalization of Gardnerville's historic corridors by enhancing the streetscape with building improvements, preservation projects, and other programs that beautify and improve the community.
- b. To provide and support cultural community enrichment events to benefit and support Gardnerville such as public art exhibits, festivals, and other related activities.
- c. To develop and maintain Heritage Park Gardens, and other projects that provide public gardening spaces, demonstration gardens, food production for the local food banks, a Children's Garden, and public events to promote awareness of principles of sustainable living and environmental stewardship in partnership with the Town of Gardnerville.
- d. To manage and fund local community rejuvenation efforts for public benefit through varied funding sources.

ARTICLE III. Board of Directors

Section 1. Number and Qualifications

The Organization shall have no more than seven (7) but never less than one (1) Director(s) and collectively they shall be known as the Board of Directors. The number of Directors may fluctuate based on the need and size of the organization as determined by a majority vote of the Board. The President shall act as the Chairperson of the Board if one is not selected. All members of the Board of Directors must be at least eighteen (18) years of age.

Section 2. Powers

Subject to the provisions of the laws of this state and any limitations in the Articles of Incorporation and the Bylaws of this Organization, the activities and affairs of this Organization shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors.

Section 3. Duties

It shall be the duty of the Directors to:

- a. Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by these Bylaws;
- b. Maintain the focus and purpose of the organization and provide direction and support to the operational aspects of the organization;
- c. Establish and measure systems for the continual evaluation of projects and activities of the organization;
- d. Actively engage in the work of the organization;
- e. Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties and fix the compensation, if any, of all Officers, agents, and employees of the Organization;
- f. Supervise all Officers, agents, and employees of the Organization to assure that their duties are performed properly;
- g. Ensure effective fiscal management of the organization; raise funds as necessary; review and approve an annual budget and regular financial reporting;
- h. Meet at such times and places as required by these Bylaws;
- i. Register their addresses with the secretary of the Organization;
- j. Confirm that he/she has read these Bylaws prior to his/her election;
- k. Fully disclose his/her conflict of interest to the entire Board and remain in compliance with the Organization's Conflict of Interest Policy;
- I. Promote and enhance the public image of the Organization.

Section 4. Election and Term of Office

Each Director shall hold office for a period of three (3) years and until his or her successor is elected and qualifies. The expiration of each Director's term will be staggered to promote the continuity of the organization. The initial Board of Directors shall be elected as follows:

- a. Two (2) Directors shall be appointed for a one (1) year term expiring on the next Fiscal Year End of the Organization.
- b. Two (2) Directors shall be appointed for a two (2) year term expiring on the Fiscal Year End following the Organization's next Fiscal Year End.

- c. Three (3) Directors shall be appointed for a three (3) year term expiring on the Fiscal Year End following the Organization's next two (2) Fiscal Year Ends.
- d. If only one Director makes up the original Board, the term shall be a three (3) year term expiring on the Organization's third Fiscal Year End from taking office.
- e. After all terms of the initial Directors have expired, the terms of all Directors shall expire three (3) years from the expiration date of his/her predecessor.

The Board will annually nominate and elect Directors whose term is expiring, in addition to the transaction of such other business as may come before the Board.

Each Director shall cast one vote per candidate, and may vote for as many candidates as there are open offices. The candidates receiving the highest number of votes shall be elected to serve.

Section 5. Compensation

Directors shall serve without compensation. However, they shall be allowed reasonable reimbursement of expenses incurred in the performance of their duties when such services have been authorized or directed by the Board. Any payments to Directors shall be approved in advance in accordance with this Organization's Conflict of Interest Policy.

Section 6. Regular and Annual Meetings

Regular meetings shall be held at such frequency, time, and place as the Board determines. Monthly meetings will be standard unless otherwise determined by the Board. An annual meeting must be held once during the year. Any one of the regular meetings may be designated as the annual meeting.

Section 7. Special Meetings

Special meetings of the Board of Directors may be called by the President, Vice President, or by majority vote of the Board of Directors, or, if different, by the persons specifically authorized under the laws of this state to call special meetings of the Board. Such meetings shall be held at a location determined by the Board. At least one week prior notice shall be given to the Board for a special meeting.

Section 8. Quorum for Meetings

In order to conduct business, a quorum of the Board membership must be present. Fifty-one percent (51%) of the members of the Board of Directors shall constitute a quorum at any regular or special meeting of the Board.

Except as otherwise provided under the Articles of Incorporation, these Bylaws, or provisions of law, no business shall be considered by the Board at any meeting at which the required quorum is not present, and the only motion which the chair shall entertain at such meeting is a motion to adjourn.

Section 9. Proxy

A Board Member may give a written proxy to another Board Member if they are unable to attend a meeting.

Section 10. Conduct of Meetings

Meetings of the Board of Directors shall be presided over by the chairperson of the Board, or, if no such person has been so designated, or in his or her absence, the President of the Organization, or in his or her absence, by the Vice President of the Organization, or in the absence of each of these persons, by a chairperson chosen by a majority of the Directors present at the meeting. The Secretary of the Organization shall act as Secretary of all meetings of the Board, provided that, in his or her absence, the presiding officer shall appoint another person to act as Secretary of the meeting.

Section 11. Rules of Parliamentary Practice

The rules of parliamentary practice contained in Robert's Rules of Order, as most recently published, shall govern the conduct of business for all meetings.

Section 12. Vacancies

Vacancies on the Board of Directors shall exist 1) on the death, resignation, or removal of any Director, and 2) whenever the number of authorized Directors is increased.

Any Director may resign effective upon giving written notice to the chairperson of the Board, the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No Director may resign if the Organization would then be left without a duly elected Director or Directors in charge of its affairs, except upon notice to the office of the Attorney General or other appropriate agency of this state.

Directors may be removed from office, with or without cause, as permitted by and in accordance with the laws of this state.

Unless otherwise prohibited by the Articles of Incorporation, these Bylaws, or provisions of law, vacancies on the Board may be filled by approval of the Board of Directors. If the number of Directors then in office is less than a quorum, a vacancy on the Board may be filled by approval of a majority of the Directors then in office or by a sole remaining Director. A person elected to fill a vacancy on the Board shall hold office until the next election of the Board of Directors or until his or her death, resignation, or removal from office.

Section 13. Non-liability of Directors

The Directors shall not be personally liable for the debts, liabilities, or other obligations of the Organization.

Section 14. Indemnification by Corporation of Directors and Officers

The Directors and Officers of the Organization shall be indemnified by the Organization to the fullest extent permissible under the laws of this state.

Section 15. Insurance for Corporate Agents

Except as may be otherwise provided under provisions of law, the Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Organization (including a Director, Officer, employee, or other agent of the Organization) against liabilities asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the Organization would have the power to indemnify the agent against such liability under the Articles of Incorporation, these Bylaws, or provisions of law.

ARTICLE IV. Officers

Section 1. Designation and Qualification of Officers

The Officers of the Organization shall be a President, a Vice President, a Treasurer, and Secretary. Any person over the age of eighteen (18) may serve as Officer of this Organization.

Section 2. Election and Term of Office

Officers shall be elected by the Board of Directors at the Annual Meeting or as vacancies occur. Each Officer shall hold office for a three (3) year term, until he or she resigns or is removed or is otherwise disqualified to serve, or until his or her successor shall be elected and qualified, whichever occurs first. The expiration of each Officer's term will be staggered to promote the continuity of the organization. The initial Officers shall be elected as follows:

- a. The President and Vice President shall begin with a one (1) year term expiring on the Organization's next Fiscal Year End.
- b. The Secretary shall begin with a two (2) year term expiring on the Fiscal Year End following the Organization's next Fiscal Year End.
- c. The Treasurer shall begin with a three (3) year term expiring on the Fiscal Year End following the Organization's next two (2) Fiscal Year Ends.
- d. After the first terms of the initial Officers have expired, the terms of all Officers shall expire three (3) years from the expiration date of his/her predecessor.

Section 3. Removal and Resignation

Any Officer may be removed, either with or without cause, by the Board of Directors, at any time. Any Officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the Organization. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this section shall be superseded by any conflicting terms of a contract which has been approved or ratified by the Board of Directors relating to the employment of any Officer of the Organization.

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Section 4. Vacancies

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any Officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Vacancies occurring in offices of Officers appointed at the discretion of the Board may or may not be filled as the Board shall determine.

Section 5. Duties of President

The President shall be the chief executive officer of the Organization and shall, subject to the control of the Board of Directors, supervise and control the affairs of the Organization and the activities of the Officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. Unless another person is specifically appointed as chairperson of the Board of Directors, the President shall preside at all meetings of the Board of Directors. The President will not vote on matters coming before the Board of Directors, except to break a tie vote of the other members. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the Organization, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.

Section 6. Duties of Vice President

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

Section 7. Duties of Treasurer

- a. Have charge and custody of, and be responsible for, all funds and securities of the Organization, and deposit all such funds in the name of the Organization in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.
- b. Keep and maintain adequate and correct accounts including backup documentation for all transactions of the Organization's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses. Accounting procedures shall follow generally accepted accounting principles.
- c. Assist the President in developing an annual budget to be approved by the Board including plans for the fiscal support of the programs of the Organization. The Treasurer shall further report regularly on the status of the budget. Any change to the budget must be approved by the Board of Directors. The Fiscal Year shall be on a calendar year.
- d. Assist the Board in ensuring that all assets are permanently dedicated to exempt purposes.

- e. Keep books and records detailing all activities both financial source of support like contributions, grants, sponsorships, and other sources of revenues. All forms of support will be tracked throughout the year in preparation of annual reports.
- f. Prepare, submit, and keep on file for the required time period all required financial reports required by law such as applicable 990 Form(s) and schedules, applicable tax forms and estimated tax payments.
- g. At all reasonable times satisfy requests for the books of account and financial records to any Director of the Organization, or anyone else in accordance with these Bylaws or as required by law.
- h. Render to the President and Directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the Organization.
- i. Prepare and certify the financial statements to be included in any required reports.
- j. In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the Organization, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

Section 8. Duties of Secretary

- a. Certify and keep at the principal office of the Organization or at such other place as the Board may determine:
 - a master file of all records of the Organization with applicable originals and copies including, but not limited to the Organization's Articles of Incorporation and Bylaws as amended to date, forms submitted for incorporation;
 - ii. a book of minutes of all meetings and attendance of the Directors and Committees recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.
- b. See that all meeting notices are duly given in accordance with the provisions of these Bylaws or as required by law.
- c. Satisfy request for documents of the Organization in accordance with the provisions of these Bylaws or as required by law.
- d. Sign as necessary with the President or Vice President in the name and on behalf of the organization any contracts or agreements authorized by the Board.
- e. Provide or delegate duties of photo documentation of activities done by the organization.
- f. In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

Section 9. Compensation

Officers shall serve without compensation. However, the organization may reimburse any Officer for reasonable expenses incurred in connection with services to the Board when such service has been authorized or directed by the Board. Nothing herein contained shall be construed to preclude any Officer or Director from serving the Organization in any other capacity and receiving compensation therefore.

ARTICLE V. Committees

Section 1. Standing Committees

The Board of Directors may appoint ad hoc or standing committees as needed for administration of the Organization. These committees may consist of persons who are not also members of the Board and shall act in an advisory capacity to the Board.

Section 2. Executive Committee

Policies of the Board of Directors are carried out by the Executive Committee, made up of the President, Vice President, Treasurer, and Secretary. The Committee shall oversee all administrative functions and governing policies, such as human resources, finance, information systems, facilities and investments and shall act as necessary between regularly scheduled meetings of the Board of Directors. They shall have the authority to develop and review the management of the Organization including any internal personnel issues. Its actions shall be subject to approval by the Board of Directors.

Section 3. Meetings and Action of Committees

Meetings and action of committees shall be governed by, noticed, held, and taken in accordance with the provisions of these Bylaws concerning meetings of the Board of Directors, with such changes in the context of such bylaw provisions as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for regular and special meetings of committees may be fixed by resolution of the Board of Directors or by the committee. The Board of Directors may also adopt rules and regulations pertaining to the conduct of meetings of committees to the extent that such rules and regulations are not inconsistent with the provisions of these Bylaws.

ARTICLE VI. Execution of Instruments, Deposits, and Funds

Section 1. Execution of Instruments

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any Officer or agent of the Organization to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Organization, and such authority may be general or confined to specific instances. Unless so authorized, no Officer, agent, or employee shall have any power or authority to bind the Organization by any contract or

engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

Section 2. Checks and Notes

Except as otherwise specifically determined by resolution of the Board of Directors, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the Organization shall be signed by the Treasurer for amounts of \$500.00 or less. The President of the Organization or a Director's signature will also be required for checks over \$500.00.

Section 3. Deposits

All funds of the Organization shall be deposited in a timely manner (no more than 14 days after the date of receipt) to the credit of the Organization in such banks, trust companies, or other depositories as the Board of Directors may select.

ARTICLE VII. Corporate Records and Reports

Section 1. Directors' Inspection Rights

Every Director shall have the absolute right at any reasonable time to inspect and copy all books, records, and documents of every kind and to inspect the physical properties of the Organization, and shall have such other rights to inspect the books, records, and properties of this Organization as may be required under the Articles of Incorporation, other provisions of these Bylaws, and provisions of law.

Section 2. Right to Copy and Make Extracts

Any inspection under the provisions of this article may be made in person or by agent or attorney and the right to inspection shall include the right to copy and make extracts.

Section 3. Periodic Report

The Board shall cause any annual or periodic report required under law to be prepared and delivered to an office of this state or to the members, if any, of this Organization, to be so prepared and delivered within the time limits set by law.

Section 4. Financial Audit

Annual audits of the Organization's financial transactions shall be conducted at the direction of the Board and in coordination with the Treasurer.

ARTICLE VIII. IRC 501(c)(3) Tax Exemption Provisions

Section 1. Limitations on Activities

No substantial part of the activities of this Organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and this Organization shall not participate in,

or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding any other provisions of these Bylaws, this Organization shall not carry on any activities not permitted to be carried on 1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or 2) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

Section 2. Prohibition Against Private Inurement

No part of the net earnings of this Organization shall inure to the benefit of, or be distributable to, its members, Directors or trustees, Officers, or other private persons, except that the Organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of this Organization.

Section 3. Distribution of Assets

Upon the dissolution of this Organization, its assets remaining after payment, or provision for payment, of all debts and liabilities of this Organization, shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or shall be distributed to the federal government, or to a state or local government, for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of this state.

ARTICLE IX. Amendment of Bylaws

These Bylaws may be altered, amended, or repealed by a two-thirds majority of the Board of Directors.

ARTICLE X. Construction and Terms

If there is any conflict between the provisions of these Bylaws and the Articles of Incorporation of this Organization, the provisions of the Articles of Incorporation shall govern.

Should any of the provisions or portions of these Bylaws be held unenforceable or invalid for any reason, the remaining provisions and portions of these Bylaws shall be unaffected by such holding.

All references in these Bylaws to the Articles of Incorporation shall be to the Articles of Incorporation, Articles of Organization, Certificate of Incorporation, Organizational Charter, Corporate Charter, or other founding document of this Organization filed with an office of this state and used to establish the legal existence of this Organization.

All references in these Bylaws to a section or sections of the Internal Revenue Code shall be to such sections of the Internal Revenue Code of 1986 as amended from time to time, or to corresponding provisions of any future federal tax code.

ADOPTION OF BYLAWS

We, the undersigned, are all of the initial Directors or incorporators of this Or we consent to, and hereby do, adopt the foregoing Bylaws as the Bylaws of the	ganization, and nis Organization.
Dated:	
Printed Name:	
Printed Name:	
Printed Name:	
Printed Name:	

GARDNERVILLE COMMUNITY ENRICHMENT COUNCIL CONFLICT OF INTEREST POLICY

ARTICLE I. Purpose

The purpose of the conflict of interest policy is to protect the interest of the Gardnerville Community Enrichment Council, hereafter referred to as the "Organization", when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II. Definitions

1. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
- c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Article III. Procedures

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

4. Violations of the Conflicts of Interest Policy

a. If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the

- member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV. Records of Proceedings

The minutes of the governing board and all committees with board delegated powers shall contain:

- The names of the persons who disclosed or otherwise were found to have a financial
 interest in connection with an actual or possible conflict of interest, the nature of the
 financial interest, any action taken to determine whether a conflict of interest was
 present, and the governing board's or committee's decision as to whether a conflict of
 interest in fact existed.
- 2. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V. Compensation

- A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI. Annual Statements

Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy,
- c. Has agreed to comply with the policy, and
- d. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its taxexempt purposes.

Article VII. Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- 1. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- 2. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII. Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

Adopted	 	
Signature, Title		

The following were involved in the 501c3 process:

- 1. Dorette Caldana, President of Board, Chair of Org Committee responsible for implementation of goal from annual action plan to implement 501c3
- 2. Carol Sandmeier, VP of Board
- 3. Margaret Pross, Board Member and Member of County Planning Commission
- 4. Jim Woods, MSG Volunteer
- 5. Yu Shimizu, MSG Volunteer and Former Civilian Analyst for the Military
- 6. Kathleen Tomascak, Grant Writer and Employed by TRPA
- 7. Joanna Lilly, Financial Coordinator for Western Nevada College and currently employed in Accounting with TRPA
- 8. Paula Lochridge
- 9. Katherine Chase, Accountant who reviewed the 501c3
- 10. Scott Lichtig, Attorney



Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Discussion on Douglas County adding Chapter 10.10 to the county code providing guidelines and procedures for installing Temporary Traffic Control Devices during maintenance, construction and special event activities; presentation by Erik Nilssen; with public comment prior to board action. (approx. 15 minutes)									
2.	Recommended Motion: Recommend approving the addition of Temporary Traffic Control Devices, Chapter 10.10 to the county code. (or including any modifications to the chapter as discussed during the meeting)									
	Funds Available: ☐ Yes									
3.	Department: Administration									
	Prepared by: Tom Dallaire									
4.	Meeting Date: April 2, 2014 Time Requested: N/A									
5.	Agenda: □Consent									
	Background Information: The County Engineer has identified a problem with the lack of traffic control devices being used during maintenance, construction and special events and has decided to add a section to the county code to define a procedure to follow to keep people safe during these road closures.									
	The GID's will be notified of this chapter as well and he is now waiting on comments from them on this chapter.									
5.	Other Agency Review of Action: $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$									
7.	Board Action:									
	□Approved □Approved with Modifications □Continued									

CHAPTER 10.10

Temporary Traffic Control

Sections:

10.10.1 Purpose of title 10.10.2 Application of title

10.10.3 Manual on uniform traffic control devices

10.10.4 Authority to approve or deny restriction and issue permits

10.10.5 Permit fees

10.10.1 Purpose of title.

The purpose of this title is to establish uniform requirements across all towns, general improvement districts (GID), county departments, and public or private agencies for the complete or partial closing of a county right-of-way or easement dedicated for the facilitation of public transportation. The title will clarify when temporary traffic control is required, who has the responsibility to review and approve the temporary traffic control plans (TTCP), and when public notifications are required.

10.10.2 Application of title.

This title shall be applied to any construction, work, maintenance, parades, special events, or activity where the partial or total closing of the right-of-way or road easement is desired. This title does not apply to emergency closures of the right-of-way as determined by the sheriff, fire chief, utility company, or other state or federal agencies.

10.10.3 Manual on Uniform Traffic Control Devices.

- (A) Douglas County adopts the Manual on Uniform Traffic Control Devices (MUTCD) as the reference guide for placement of temporary traffic control within Douglas County. The MUTCD shall be used in streets, alleys, highways, transit stops or other facilities, hereinafter referred to as "county transportation facilities." The county may also adopt manuals, in whole or in part, developed and published by other cities, states or the federal government, along with modifications, amendments, or a supplement specific to Douglas County.
- (B) All temporary traffic control plans (TTCP) must be prepared by an American Traffic Safety Services Association (ATSSA) Certified Work Zone Traffic Control Supervisor or a Nevada Registered Professional Civil Engineer.
- (C) Clarifications and corrections. The county engineer is authorized to publish changes and corrections to the MUTCD as needed to provide clarification, additional explanation or illustration of any provisions, or to correct typographical or other similar errors. Such clarifications and corrections shall be in writing and stated on the road closure permit form.
- (D) The county engineer or designee, is authorized to approve or disapprove temporary traffic control utilized on any county transportation facility, and to take those actions necessary, in his or her professional judgment and in accordance with the MUTCD, to promote, preserve and protect public health, safety and welfare on such transportation facilities with respect to barricading and temporary traffic control.

10.10.4 Authority to approve or deny restriction and issue permits

(A) Permit required. No person shall restrict any portion of a county transportation facility, county right-of-way or easement without first obtaining a valid road closure permit unless otherwise provided for in this title.

The necessity of a road closure permit shall be as follows:

- 1) For temporary restrictions of a transportation facility that have a duration of under one hour no road closure permit is required if the following conditions are met:
 - i. No intersections are restricted.
 - ii. No roadways within 300-feet of a traffic signal are restricted.
- 2) For temporary restrictions of a transportation facility that has a duration of greater than one hour, but less than four hours a road closure permit is required. All provisions of the road closure permit shall be completed except the "Public Notice" provision.
- 3) For temporary restrictions with a duration of greater than four hours all provisions of the road closure shall be completed.
- 4) For closures within 300-feet of a Nevada Department of Transportation (NDOT) owned right of way (US 395, 88, 50, SR 756, 757, 759, 206, 207, 209, etc.) the applicant shall contact NDOT to verify what additional permits and requirements may be necessary to gain approval. The applicant shall forward proof of NDOT coordination prior to obtaining a road closure permit from the County.
- 5) Parades may be exempt from strict adherence to the MUTCD if intersecting streets will not be closed for more than four hours. Due to the general "rolling" closure of roads along parade routes, volunteers may be used in lieu of signage to denote the closure of roads. Proposed parade routes and traffic control measures shall be submitted to the county engineer for review and approval.
- 6) Transportation facility closures which occur as a result of a reoccurring event may have a traffic control plan on file with the county. A permit shall not be required for each event, but notification of parties listed under the "Affected Party All Closures" of the road closure permit shall be notified for each event.
- (B) Authority to approve or deny restrictions.
 - 1) The county engineer or a designee shall have the authority to approve or deny all partial and full restrictions of county transportation facilities located outside of the boundaries of a Town or GID. The Town or GID has the option to defer review and approval to the county at their request. Additionally, any restrictions of county transportation facilities requested in conjunction with a Site Improvement, Encroachment or Building Permit shall be requested through the County Engineer regardless of location. This is to allow the applicant the ability to obtain all permits in one location.
 - 2) For a closure of a town or GID maintained county transportation facility that is not requested in conjunction with a Site Improvement, Encroachment or Building Permit, the town or district engineer may approve or deny the closure permit.
 - i. An application shall be made to the town or general improvement district on a form provided by the entity.
 - ii. The TTCP shall be prepared or approved by the town or GID engineer.
 - iii. The approved TTCP shall be forwarded to the county engineer for notification and

coordination, but not for review or approval. For closures within 300 feet of a county maintained right of way the county engineer shall review the plan for its impact to the county transportation facility.

1. The county requires that as a minimum the following parties by notified for a planned closure that will be in effect for more than one hour:

dispatch, school district transportation division, post office, homeowners or business along the street to be affected, and the refuse collection agency.

Notification to the homeowners or businesses may be by mail or door hangers, but shall include at a minimum the date and duration of closures. Proposed alternate access routes if necessary shall be identified.

- 2. Additional notifications may be required by the town or GID.
- iv. For events anticipated to attract more than 500 attendees or that cross jurisdictional boundaries the TTCP shall be submitted through the county's outdoor festival permit and shall be under the review of the county engineer. The county engineer shall coordinate with the engineer or manager representing the affected towns or GID.
- (C) The county engineer may establish procedures, rules and issue permits. The county engineer shall develop, publish and revise from time to time as needed, procedures and rules, hereinafter referred to as the rules, for applying for permission to restrict any portion of a county transportation facility, and is authorized to issue or cause to be issued a road closure permit for all such requests that are approved. The rules may include blanket exceptions for certain types of work or specific types of restrictions for which a road closure permit is not necessary. Each road closure permit shall include general and special conditions as determined necessary by the county engineer or designee for the permit holder's temporary use of the right-of-way to promote, preserve or protect public health, safety and welfare by minimizing impact on the traveling public and gaining compliance with temporary traffic control standards with respect to such restrictions.
- (D) Temporary traffic control permit modification, suspension or revocation. The county engineer or designee may modify any condition of a permit, or suspend or revoke such temporary traffic control permit at any time when necessary, in their sole discretion, to promote, preserve or protect public health, safety and welfare. Such permit may also be suspended or revoked if the permit holder fails to follow the TTCP, applicable laws, or any general or special conditions of the permit.
- (E) This ordinance shall not limit any town or GID to require additional forms, information, permits or compensation from the applicant for the temporary closure.

10.10.5 Permit Fees.

- (A) Fees shall be set by the board of county commissioners on the road closure permit application.
- (B) Temporary traffic control fees must be paid at the time of submittal of a road closure permit.
- (C) The county shall not charge any fees in addition to those collected by a town or GID under their submittal processes.

Notice of Road Closure

Project Name Douglas County Site Improvement Permit Number

Street Name

As a part of the project to install the XXXXXX in your neighborhood, CONTRACOR NAME will need to temporarily close the street in front of your property.

The closure will take place on

And	is	expected	to	last	from
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to

For questions or concerns regarding this project, your contact for CONTRACTOR NAME is SUPERINTENDENT at (775) XXX-XXXX

If you have any additional questions regarding this project please contact Erik Nilssen with the Douglas County Community Development Department at (775) 782-9063.



Notice of Road Closure

Project Name Douglas County Site Improvement Permit Number

Street Name

As a part of the project to install the XXXXXX in your neighborhood, CONTRACOR NAME will need to temporarily close the street in front of your property.

The closure will take place on

And is expected to last from

____to __

For questions or concerns regarding this project, your contact for CONTRACTOR NAME is SUPERINTENDENT at (775) XXX-XXXX

If you have any additional questions regarding this project please contact Erik Nilssen with the Douglas County Community Development Department at (775) 782-9063.





Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Discussion on a request by GE for the town to host a GE Night at the Movies on Saturday, August 23, 2014. Appearance by GE representative; with public comment prior to Board action.
2.	Recommended Motion: to approve town staff to show a movie for GE Family Night and Recommend we partner with them if they will show a different movie he (Based on Board discussion)
	Funds Available: ☐ Yes
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: March 4, 2014 Time Requested: 10 minutes
5.	Agenda: □Consent □ Administrative
	Background Information: GE would like to have a movie in the park for their employees on August 23, 2014. We have discussed with them that the park would still be open to the public. We would not advertise their movie but can't stop people from attending if they see a movie being shown or equipment being set up for the event. They would like to show the movie Frozen, which we are showing on June 6. The movie itself runs \$524. We would have staff time, movie equipment and sound equipment. We gave them a ball park figure for a town fee of \$1500 for their event. They will be at the board meeting and may want to discuss the Board sharing the cost of the movie and actually having a 5 th movie But since they want to show Frozen and we will have already shown it wouldn't recommend sharing the movie cost as an option unless a different movie is selected to be played. The town will have already incurred the costs of showing the movie Frozen in Early June.
6.	Other Agency Review of Action: □ Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued



Park Use/Street Closure/Special Event Application Reservation Form/Release of Liability/Indemnification Agreement 1407 US Highway 395 N - Gardnerville, Nevada 89410 (775) 782-7134 Phone (775) 782-7135 Fax

, , , , , , , , , , , , , , , , , , , ,
Date of Application (must be submitted 10 business days prior to event): 3-21-1014
Organization: GE Oil and Gus Corporation: Yes V No (If a corporation, a copy of the Articles of Incorporation must be attached)
Contact Person: Kafie Marquardt email: Kafie marquardt age. (1877) Home/Cell Phone: 720-2994 Business Phone: 215-1132 Fax: Mailing Address: 1631 Benth Parkway 5. Minden 89423 (If corporation, attach home or business phone and addresses of president, vice-president and secretary)
Requesting: Heritage Park X Is request for exclusive use of park: Yes No If Heritage Park but not exclusive use, describe which area of park is being requested:
Requesting: Street Closure na Street(s) proposing to be closed:
(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)
Requesting: Other Location of Event/Activities (if other than Heritage Park):
(Submit letter of property owner's permission if event is to be held on private property)
Name and description of event, concessions, fund-raiser, etc.: GE event for our emplyers to show move in park
Event date(s): Aug 23rd 2014 Event hours (including set up & tear down): evening to show mov
This event is: Non-Profit: For Profit: Closed to Public: X Open to Public: (Non-profit organizations must submit IRS 501c letter with application)
If non-profit event, describe who benefits from proceeds of event:
Number of patrons, customers, spectators, participants, etc. expected to attend on each day of the event:
(Douglas County Outdoor Festival Permit is required if more than 500 attendees expected on any day of event)
Event Insurance Carrier: See a Hacker Phone: Phone: Certificate of Insurance must name the Town of Gardnerville as additional insured, date and location of the
event - see Special Event Policy for policy limits)

Is a fee charged to attend the event:	YesNo X
Is food being served:	Yes No If yes, Health Permit #
Will alcohol be sold or served:	Yes No X Liquor licenses/permits may be required Yes X No (hope to use TOG move equipment)
Will you have tents commission have a	Yes x No (hope to use TOG movie equipment)
If yes, specify quantity, dimensions, etc	ouses, dance floors, etc.? YesNo X
may be subject to additional security de	
	dumpsters / pay park to clean up
(Park dumpster(s), groups of 50 or mor accommodate a maximum of 100 people	e require a mandatory dumpster service of \$25/dumpster; park restrooms e, one port-a-can is required for every 100 people over 100)
Water and Sanitation Plan if food sold o	r consumed during event: W()
(Town's water coupler is available if yo	· · · · · · · · · · · · · · · · · · ·
Other Town services, if required:	up movie / chan up, and tear down of must
(Electrical outlets, pavilion lighting, etc	Trave stat .
Event Parking Area: <u>Qustra</u> (Event cannot block driveways of private is private property and may not be used	for parking unless a letter of owner's permission is submitted)
	call 911 / gE first responders on site
(Submit East Fork Fire Protection Distr	ict authorization and approval)
Security Plan if overnight use of Town f	acilities planned: No over with
(Submit Douglas County Sheriff's Office	authorization and approval)
Event Layout: All applicants MUST pr	ovide a drawing(s) clearly showing event area(s), streets requested for
closure, booth spaces, etc. If requesting indicating utility lines and other event	g use of Heritage Park, a Town furnished template will be provided
А сору о	f the approved form MUST be at the event
	2 of 3

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure/Special Events Policy, that I have read those policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Signature	Printed	l Name	Date
If applicant is a corporation	on, must include sig	gnature of president, v	ice-president, and secretary of corporation
	_		,
	(2	Town Office Use Only	v)
Heritage Park:	(2	Town Office Use Only	v)
	·	,	v)
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ELECTRIC I	NSURANCE COMPANY						
75 SAM FONZO DRIVE, BEVERLY, MA 01915				COMPANY LETTER B			
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Bently Neva 1631 Bently	Parkway South, Minden, NV 8942	23 USA	COMPANY LETTER	D	-		
THIS IS TO CER NOTWITHSTAND ISSUED OR MAY POLICES, LIMITS BE ENDORSED. STATEMENT ON	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUICED BY PAID CLAIMS, IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, CERTAIN POLICIES MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).						
COMPANY LETTER	TYPE OF INSURANCE	POLICY NUMBER	POLICY	LIM	TS OF LIABILIT	Υ	
			PERIOD		EACH OCCURRENCE	AGGREGATE	
A	GENERAL LIABILITY XI COMMERCIAL FORM XI PREMISES-OPERATIONS XI XCU XI PRODUCTS/COMPLETED OPERATIONS HAZARD XI BLANKET CONTRACTUAL XI PERSONAL AND ADVERTISING INJURY LIABILITY XI INDEPENDENT CONTRACTORS XI SEPARATION OF INSUREDS XI CLINICAL TRIALS XI OCCURRENCE FORM	GL 14-1	1/1/14 TO 1/1/15	BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$ 2,500,000	\$5,000,000	
Α	AUTOMOBILE LIABILITY (X) COMPREHENSIVE FORM (X) ALL OWNED (X) HIRED (X) HON-OWNED	ML 14-2	1/1/14 TO 1/1/15	BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$2,500,000		
А	EXCESS LIABILITY [X] FOLLOWING FORM	XS 14-1	1/1/14 TO 1/1/15	EODILY INJURY AND PROPERTY DAMAGE COMBINED	\$2,500,000	\$5,000,000	
Α	WORKERS COMPENSATION AND	WC 14-1	1/1/14 TO	(X) STATUTORY LIMITS			
	EMPLOYERS LIABILITY		1/1/15	EACH ACCIDENT	\$2,500,000		
	X USLH [X] JONES ACT [X] OUTER CONTINENTAL SHELF LANDS ACT [X] OTHER STATES			DISEASE - POLICY LIMIT	\$5,000,000		
	ENDORSEMENT			DISEASE - EACH EMPLOYEE	\$2,500,000	***************************************	
LOCATION: REMARKS:				, , , , , , , , , , , , , , , , , , , ,			
CANCELLAT	ON: SHOULD ANY OF THE ABOVE DESCR IAL 30 DAYS WRITTEN NOTICE TO THE CERT KIND UPON THE INSURER AFFORDING COV	RIBED POLICIES BE CA	ANCELLED BEF	FORE THE EXPIRATION DATE TO THE TOTAL TOTAL TO THE TOTAL TOTAL TO THE TOTAL TOTAL TO THE TOTAL TOTAL TOTAL TO THE TOTAL TO	TE THEREOF, THE IS	SUING INSURER WILL SE NO OBLIGATION OR	
	ADDRESS OF CERTIFICATE HOLD	DATE ISSUED: 3/24/2014					
				Tracyt	l. Danin		
					A. DARRIN epresentative		

Louthan, Carol

From: Marquardt, Katie (GE, Measurement & Control) <katie.marquardt@ge.com>

Sent: Wednesday, March 05, 2014 3:26 PM

To: Louthan, Carol

Cc:Spiers, Holly (GE Oil & Gas)Subject:GE Movies in the Park Night

Hi Carol,

The GE team is looking to use Heritage Park to host a GE Night at the movies. (just as the town of Gardnerville hosts for the community) We would advertise among our employee population. Looking for a Saturday evening date in either June or August 2014.

I understand you reach out to local teams/businesses to pay for the movies you show to the community - not sure if there could be a way to show the movie we would select/purchase as one of the community sponsored movies When I spoke with you last week, you mentioned the cost would be about 1500 (for the movie and use of park/equipment to show the movie) Just as a background, we have 750 employees at our site - not sure what to expect as far as attendance for this event

Please tell me again when the next board meeting is where this idea could be presented....Thanks, Katie

Katie Marquardt GE Oil & Gas Measurement and Control Human Resources Manager

T 775 215 1132
F 775 215 2875
M 775 720 2994
D *201 1132
katie.marquardt@ge.com<mailto:katie.marquardt@ge.com>

1631 Bently Parkway South Minden, NV 89423



Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Discussion on a request to approve a town event application by the Carson Valley Community Food Closet for a Luau to be held at Heritage Park September 7, 2014 from 4:00 p.m. to 9:00 p.m., and waive the \$75 fee associated with the rental of the park, considered to be a Class II use per policy, appearance by Carson Valley Food Closet representative; with public comment prior to Board action.
2.	Recommended Motion: Approve a town event application by the Carson Valley Community Food Closet for a Luau to be held at Heritage Park on September 7 2014 from 4:00 to 9:00 p.m. but not waive the fee associated with the rental of the park. Funds Available: Yes N/A
2	
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 10 minutes
5.	Agenda: Consent Administrative
	Background Information: See application.
6.	Other Agency Review of Action: □Douglas County □ N/A
7.	Board Action:
	□Approved □Approved with Modifications □ Continued



\$25.00 per hour sequest fees warred on mouth 4th to the four board TREST \$300 depost strangs

Reservation Form and Release of Liability and Indemnification Agreement

For Town Park Use, Street Closures, and/or Special Events 1407 Highway 395 Gardnerville, Nevada 89410 (775) 782-7134 (775) 782-7135 Fax

Date of Application: Feb 18 2014
(Application must be submitted to t
(Application must be submitted 10 business days prior to the requested Town park use, street closure, and/or special event)
*
Location of Event/Activities: Helitage Pork (Submit letter of property owner's permission if event is to be held on private property)
(Submit letter of management)
(Submit letter of property owner's permission if event is to be held on private property)
Street(s) proposing to be closed: N/a
(US 395, SR756 require NDOT permission; Waterloo/Toler/Elges require County permission)
·
Requesting use of Heritage Park? Yes X No
If No, describe which Town park you are requesting to reserve:
If exclusive park use not being requested, describe which area of the Town park is being requested to be used:
Town pane is some for decision to be used.
Noma of Anti- 10 in Carson Vailey Comm.
Name of Applicant Organization or Business: fract Classed Corporation: Ves
Name of Applicant Organization or Business: fract (lused Corporation: Yes No X (If a corporation is applying for use, a certified copy of the Articles of Incorporation must be attached).
15 of the or portunity mass be unacreal.
Contact Person: Sanches Supervisor of Activity: Same
Home Telephone #: Business Telephone # 775 767 9711 Fax #: 775 762 9452
corporation, must include home or business telephone numbers of president, vice president, and secretary of
corporation) corporation
Home or Business Address: 255 Naturious B, Gardnerville, NV & 9410 (If applicant is an entity or corporation, must include names and addresses of principals of entity or officers of corporation)
(If applicant is an entity or corporation must include names and address of it is
corporation) corporation
Mailing Address: PD Box 2911 Gardnerville, IN 89410
3 3 4 10 NV 374 10
Type of Activity Town Park will be used for: Salmon Bale
- SP- 11 10 11 14 WILL WILL DE USED 101. O JC CONTON Gale
Will alcohol be sold or served? Vog V
Will alcohol be sold or served? Yes No
(If alcohol to be served, it may be necessary to obtain additional appropriate liquor licenses/permits)
Band or amplified music? Yes VNo
This event is Non-Profit
Inis event is Non-Profit
ı
1)

19-5

Will a fee be charged to attend the event? Yes X No
Date(s) Requested (include setup and tear down time): Supt 7 4-9 pm
Event hours: 5:30 - 9pm
Describe proposed event, concessions, fund-raisers, etc: Hawaran Luay, Music, avinks to support a Capital Campaign
Town services, if any, required: _all
(Electrical outlets, restroom/toilet facilities, etc.)
Will you have tents, bounce houses, canopies, dance floors etc? Yes No
If Yes, specify quantity, dimesions, etc.: unknown @ this time, possibly tents
(Stakes are not permitted for use in securing tents, etc.; bounce houses, dance floors or tents larger than 20' X 20' may be subject to additional security deposits and/or insurance coverage)
Number of patrons, customers, spectators, participants and/or other persons expected to attend the use for each day it is proposed to be conducted: _/oo-250
(If more than 500 people are expected to attend the event, a Douglas County outdoor festival permit is required) *Groups of 50 or more require a mandatory garbage dumpster service (\$25.00/dumpster)
Event Insurance Carrier & Telephone #: Warren Reed
(Certificate of Insurance naming the Town as additional insured is required)
Event Security Plan: TBD
(Submit Douglas County Sheriff's Office authorization and approval)
Water and Sanitation Plan if food is being sold or consumed during event: TEO
Event Clean-up/Sanitation/Garbage Plan: TBO
(Garbage dumpsters/porta-a-cans/restrooms/etc.)
Fire/Emergency Medical Services Plan: TIS O
(Submit East Fork Fire Protection District authorization and approval)
Event Parking Area:
A V STATE OF THE S

12-3

Event Layout: Applicants MUST provide a drawing(s) clearly showing event area(s), streets requested for closure, booth spaces, etc. If requesting use of Heritage Park, a Town furnished template will be provided indicating utility lines and other event constraints.

WAIVER OF LIABILITY

The UNDERSIGNED, for himself/herself and on behalf of the above named Applicant Organization or Business, does hereby agree to protect, indemnify, save and keep harmless, the Town of Gardnerville, its elected and appointed officials, employees and volunteers and others working on behalf of the Town of Gardnerville, and Douglas County, Nevada, from any and all claims, demands, suits or loss, including all costs connected therewith, including but not limited to reasonable attorney's fees, administrative costs, and court costs and for any damages which may be asserted, claimed or recovered against or from the Town of Gardnerville, its elected and appointed officials, employees, volunteers or others working on behalf of the Town of Gardnerville, by reason of personal injury, including but not limited to bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this Reservation Form and Release of Liability and Indemnification Agreement.

I do hereby certify that, in representation of the above-named Applicant Organization or Business, I have received a copy of the Town's Park Use and Reservation Policy and the Town's Street Closure / Special Events Policy, that I have read those Policies, and that the above-named Applicant Organization or Business will observe all rules and regulations contained therein, including any conditions of approval of the Town Board, and any other conditions and/or requirements that may be set forth by Douglas County, Nevada.

Signature(s) of Authorized Representative(s) of Applicant:	XXXV Date: 2-18-14
	Date:
(If applicant is a corporation, must include signature of p corporation)	Date: president, vice president, and secretary of
Printed Name(s) of Authorized Representative(s) of Applicant	above:
(Town Office Use	Only)
	l:
Approved: Scheduled for Douglas County Commissioner Accordes	
Approved: Deposit Returned:	

A copy of the approved application MUST be at the event

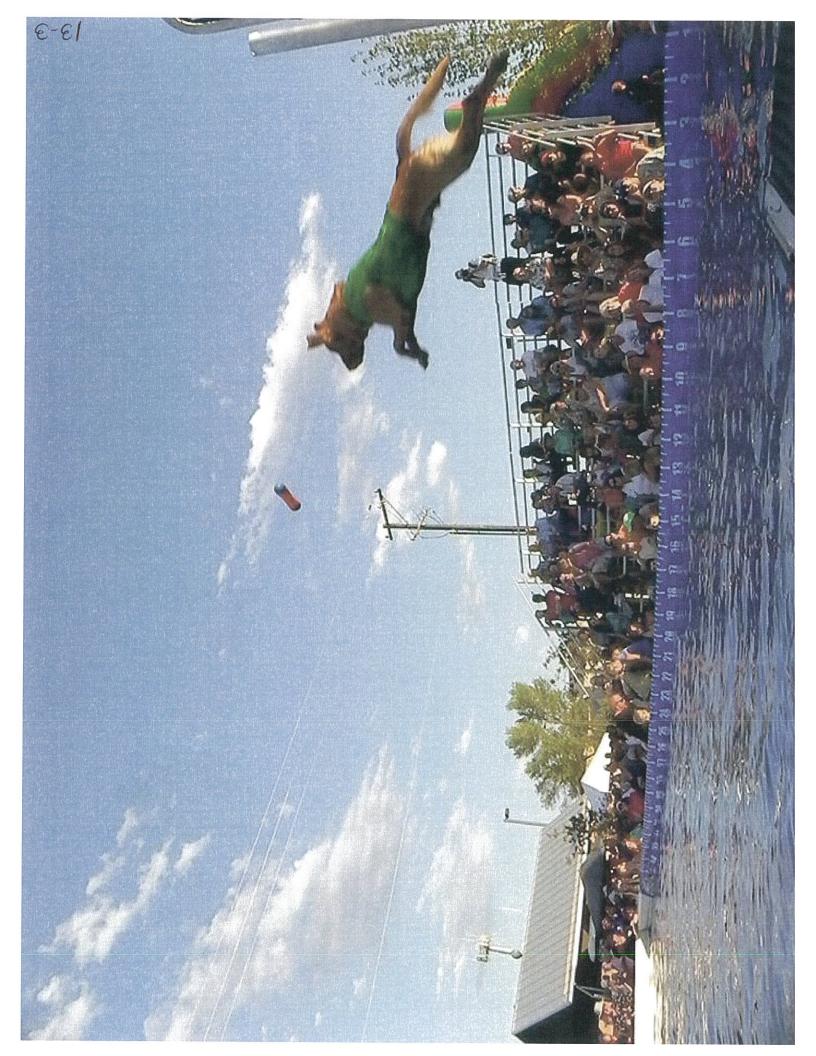
12-4



Gardnerville Town Board

AGENDA ACTION SHEET

1.	<u>For Possible Action</u> : Discussion on a request of the Town to sponsor the 3 day SPLASH DOGS event in an amount not exceeding \$1,000.00, on July 24, 25 and 26, 2014, including the town closing Ezell Street, providing Heritage Park, porta potties, and coordinating and providing 30,000 gallons of water for the pool; with public comment prior to Board action.
2.	Recommended Motion: Approve sponsoring of the July 24, 25, and 26 th Splash Dogs event closing North side of Ezell Street (around the park) and provide Heritage Park, with a cost to the town not to exceed \$1,000.
	Funds Available: ✓ Yes ✓ N/A – Park projects have funds available for this event.
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 25 minutes
5.	Agenda: ☐ Consent ☐ Administrative
	Background Information: The town was approached by the Splash Dog organizers to provide an sponsor a local Splash Dog event to be held at Heritage Park. The event is a family event of a nature that will make Gardnerville a destination and provide the local economy with a small boost in sale and room nights within the Carson Valley. CVI had this event at their new outdoor theater last year and it was very successful for its first year. If the board approves sponsorship of this event, staff will begin to work with the event organizers to provide a flyer for distribution, work with the local motels/hotels to provide weekend packages for this event, obtain road closure for Ezell for three days, obtain adjacent property owner permission to use site, work on obtaining bleachers for the event, coordinating food venders during the daytime and coordinating filling and emptying of the pool. Courthouse Alley will still be open for traffic. We have received many emails supporting the event.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	Approved —Approved with Modifications Continued





Come join the FUN from Friday, July 12th to Sunday, July 14th 2013!! Each Splash is \$20. Practice is \$20 and can be applied to a Competition Splash. Beginners are welcomed and encouraged to come out and try this fun sport with their dogs!!

Splash Dogs California State Fair Championship Series

Cal Expo. 1600 Exposition Blvd, Sacramento, CA 95815

OKC Sanctioned Event) Dock Jumping Competition







Friday, July 12th, Splashes are at 11am, 1pm, 3pm, 5pm, and 7pm. Saturday, July 13th, Splashes are at 11am, 1pm, 3pm,5pm, and Super Vertical is at 6pm. Sunday, July 14th, Splashes are at 11am, 1pm, 3pm, and Finals are at 5pm. Registration and Practice Dock open daily at 10am. The Dock close daily at 6pm. COME ON OUT AND JOIN THE FUN!! If nothing else, while you are out enjoying our State Fair, stop by and watch some AMAZING TEAMS ROCK THE DOCK!! Be warned, you are going to want to go home and get your own dog to come play with these guys once you see some amazing dogs FLY!!



California State Fair

★ July 12th - 28th 2013 ★

To register and for more information, go to splashdogs.com. For more information on the California State Fair, go to bigfun. org.





Come join the FUN from Wednesday. June 12th thru Saturday, June 15th, 2013!!



Each Splash is \$20. Practice is \$20 & can be applied to a Competition Splash, Beginners are welcomed and encouraged to come out to try this fun sport with their dogs!!

ogs Shasta Champio Jock Jumping Come (UKC Sanctioned Event

Shasta District Fairgrounds, 1890 Briggs Street, Anderson, CA 9600



Wednesday, June 12th, Thursday, June 13th, and Friday, June 14th Splashes are at 1pm, 3pm, and 5pm. Wednesday and Thursday will have a Splash at 7pm. Friday will have Super Vertical Competition at 7pm. Saturday, June 15th, Splashes are at 1pm and 3pm, with Finals at 5pm. Registration and Practice Dock open at Noon daily. The Dock closes at 8pm daily, COME ON OUT AND JOIN THE FUN!! IF nothing else, stop by when you are at the Fair and watch some AMAZING TEAMS ROCK THE DOCK!! Don't worry, you will want to go home and get your own dog after you see some of these dogs FLY!!



To register, go to splashdogs.com. For more info on the fair, go to shastadistrictfair.com





Login | Subscribe Trending:

Jobs Peak fire damage estimated at \$1.25 million Sister charged with aiding fugitive Gomez Restaurant burglar sent to prison 700 gather to celebrate 'Diny' Sheriff's office seeks person of interest

Serving Minden-Gardnerville and Carson Valley, NV



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News		
	*	

by Kurt Hildebrand khildebrand@recordcourier.com

Back to: August 14, 2013

Dogs make splash in Minden



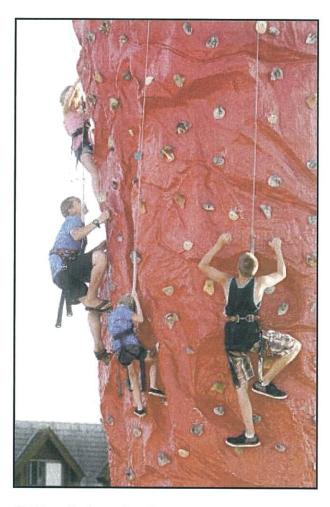
A splash dog soars through the air to the delight of the crowd at the Carson Valley Inn's birthday celebration on Sunday.



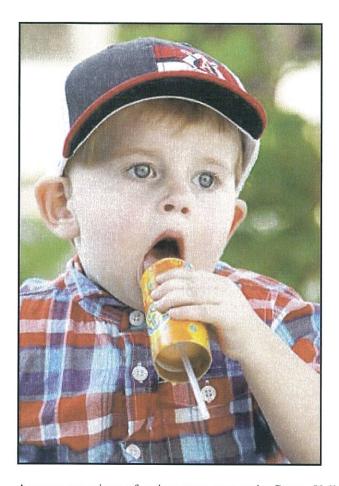
The Carson Valley Inn birthday festivities on Sunday included the Splash Dogs Jumping Competition.



The Blues Monsters perform in the Carson Valley Inn lounge today and Saturday.



Children climb a rock wall at the Carson Valley Inn's 29th birthday celebration on Sunday.



A youngster enjoys a free ice cream treat at the Carson Valley Inn's birthday celebration on Sunday.

- «
- 7 of 5 images
- >>

A Splash Dog demonstration drew as many as 300 people to the Carson Valley Inn's 29th anniversary party on Sunday, and 75 of their dogs. "The splash dog attendance was overwhelming," Marketing Director Bill Henderson said. "The stands were filled for every heat and there were many other people hanging around." Not all the dogs were professionals at the sport, which has dogs jumping off a pier after toys thrown over a pool. "It amazed me how many local people brought their dogs," he said. "Many of them were there to give it a try, but there were also many ...

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Dallaire, I om

From: Sent: Pam Kindall [therapyisgolden@att.net] Monday, March 24, 2014 12:00 PM

To:

Dallaire, Tom

Subject:

Splash Dog Competition in Gardnerville

I am writing regarding the proposed Splash Dog competition in Gardnerville. We had so much fun last year at the CVI Splash Dog event and would really like to enjoy another Splash Dog event this year. It would also be great to have the event for 2-1/2 days this year.

Thank you for your consideration.

Pam & Brett Kindall Team Golden Paws

Dallaire, Tom

From:

Jamie Torrey [luvmyemmylou@gmail.com]

Sent:

Monday, March 24, 2014 12:01 PM

To:

Dallaire, Tom

Subject:

Splash Dogs jump in Gardnerville

To whom it may concern,

Our family has been an avid supporter of Splash dogs for several years now and would be thrilled to see a jump in the Gardnerville area. Splash Dogs supports a fun family time with our beloved pets and Gardnerville would be a wonderful location to hold one of these fantastic jumps.

Please consider this request for approval and allow Splash Dogs to bring this fun activity to the area.

Thank you, Jamie Torrey

Dallaire, Tom

From:

John Hefner [csmjvh@hotmail.com] Monday, March 24, 2014 12:07 PM

Sent: To:

Dallaire, Tom; pitchingup@aol.com

Subject:

Splash Dogs Event

I am in full support of the proposed Splash Dogs Event to be held at Heritage Park. The park is an excellent location. I know several of the dog owners and they are responsible owners. Most of the dogs are crated inbetween events and as I understand it the organizers will naturally be responsible for any clean up which may be necessary. Additionally, they will have an designated area outside of the grassy area for nature to occur, which will be cleaned after the event.

I believe these types of events can only enhance our life here in the valley as they are wholesome and bring not just individuals but families which stimulate our local economy. We should not miss these opportunities when they arise.

Thank you for your consideration.

John Hefner 775 720-6995

From:

idofun@aol.com

Sent:

Monday, March 24, 2014 12:34 PM

To: Subject: Dallaire, Tom Splash Dogs

Dear Mr. Dallaire,

Thank you for taking our emails! My family and I are very excited about the possibility of a Splash Dogs event here in our beautiful valley! The weather is wonderful in July and being able to enjoy the grass and facilities of Heritage Park would be a real plus. Wouldn't it be fun to offer specials at shops, restaurants and bars in the area in honor of the event? I can see this being a fun family event, as well as boosting the economy of the town! I have been taking my dog to jumps with Splash Dogs for the last couple of years and I usually spend about \$480.00 each weekend away. Lodging, restaurants, shopping, and fuel all in the town we're visiting. And that's just one person! I also don't mind driving several hours each way to attend.

The other thing I'd like to tell you about is how friendly and responsible I've found the dog sport community to be. Everyone supports each other and their number one concern is their dog, along with supporting the community they're visiting. Everyone picks up after their dogs, keeps their dogs on leashes, and keeps personal space between their dogs while waiting their turn in the pool. I've raised two kids here, who played every sport imaginable, and dog sport people are so much more relaxed. They are a very nice group of people who take pride in the way they effect the venues who are hosting them and want to be invited back. We all have favorite venues we look forward to visiting year after year. Wouldn't it be wonderful if Gardnerville could be one of those locations? I feel very strongly that you won't be disappointed if you invite Splash Dogs to Heritage Park!

Thank you for your time, The Hotho Family

Dallaire, Tom

From:

Carol Snee [snees@rtci.net]

Sent:

Monday, March 24, 2014 12:49 PM

To:

Dallaire, Tom

Subject:

Splash Dogs

To whom it may concern;

I would LOVE to see a splash dogs even held in Gardernville, NV this July. Many of us dog enthusiasts have to travel long distances to participate and it would be wonderful to have an event in our own back yard. It would be great for the local motels, restaurants and casinos as well.

Please give due consideration to this request.

Thank you in advance, Carol Snee Reno, NV

From:

Eric Hamilton [eric_hamilton_2000@yahoo.com]

Sent:

Monday, March 24, 2014 12:52 PM

To: Cc: Dallaire, Tom Eric Hamilton

Subject:

Gardnerville Jump

I'm writing in support of the Splash Dogs event in Gardnerville in July. I live in the San Jose area (near SF) and last year drove 5 hours to the CVI event in Minden. As you know it was very well attended both by dogs and spectators. There were a lot of big jumping dogs there.

If Gardnerville hosts the Splash Dogs event in July, you can count on me being there with my 2 dogs.

Best Regards, Eric Hamilton

Dallaire, Tom

From:

Eric Hamilton [eric_hamilton_2000@yahoo.com]

Sent:

Monday, March 24, 2014 12:52 PM

To: Cc: Dallaire, Tom

Eric Hamilton

Subject:

Gardnerville Jump

I'm writing in support of the Splash Dogs event in Gardnerville in July. I live in the San Jose area (near SF) and last year drove 5 hours to the CVI event in Minden. As you know it was very well attended both by dogs and spectators. There were a lot of big jumping dogs in attendance.

If Gardnerville hosts the Splash Dogs event

Dallaire, Tom

From: Sent:

Sharon Laviolette [slaviol@aol.com]

To:

Monday, March 24, 2014 1:04 PM Dallaire, Tom

Subject:

Splash Dogs

I hear Splash Dogs is planning an event in July!

Please approve their request!

We had so much fun at CVI and Tamarack Junction last year!

Thank you so much!

Sharon LaViolette Bachman

Sent from my iPhone

Dallaire, Tom

From:

Dee Dixon [deemom69@aol.com]

Sent:

Monday, March 24, 2014 1:29 PM

To:

Dallaire, Tom

Subject:

Splash Dogs

Please Please let Splash Dogs come to Gardnerville!! We love your town!!

From:

dbscubagirl@charter.net

Sent:

Monday, March 24, 2014 4:09 PM

To:

Dallaire, Tom

Subject:

splash dog event in July

Hello this email is to request that you have the Splash Dog event in July. Last year the event brought a lot of people out to enjoy it! At one point it was standing room only watching all of the amazing dogs fly through the air! Please consider having the event again this year we had a BALL!!!

Sincerely,

Dawn Nelson and Super Luke!

Dallaire, Tom

From: Sent:

Lucy Johnson [adlintahoe@charter.net] Monday, March 24, 2014 4:30 PM

To: Cc: Dallaire, Tom heather

Subject:

Splash Dogs in Gardnerville

Last year the Splash dogs event at CVI drew a Huge crowd. Everyone enjoyed it Very Much. Getting these dogs and their owners/trainers all kinds of great exposure, and giving our Awesome Community yet another event to share with Friends and Family this Summer.

I personally look forward to Splash Dogs coming back again this Summer, and Every summer.

Sincerely, Lucy Johnson

Dallaire, Tom

From: Sent:

k [kathy_skizzle@yahoo.com] Monday, March 24, 2014 7:07 PM

To:

Dallaire, Tom

Subject:

Splash Dogs event Do.Co

I am writing in support of having the splash dogs here in Douglas County again. This was a Great, welcomed event last year and look forward to more of these events! Please continue to bring wholesome events such as this to our community!

Live It~ Own it Kathy Solis



From: Sent: Pamela Sauer [macred533@gmail.com]

To:

Monday, March 24, 2014 10:17 PM Dallaire, Tom

Subject:

Splash Dog Event

Dear Gardnerville Town Board,

Just a brief note to let you know that we attended the Splash Dog Event held at Carson Valley Inn last summer and have attended several other of these events held in Reno. The events always are enjoyable to those that attend. They attract a desireable group of people including children. In addition, I feel this event can help inspire our young people to know that if they care for and train their dogs they too can enter their animals.

I hope you will agree that these events are a worthwhile endeavor for the Gardnerville and Minden communities.

Thank you for your consideration.

Sincerely,

Pamela Sauer 987 Peralta Way Minden, Nv

From:

pjfriebel@aol.com

Sent:

Tuesday, March 25, 2014 10:41 AM

To: Subject:

Dallaire, Tom Splash Dogs Event

It would be great to have a Splash Dog event at Heritage Park in July. Splash Dogs is such a fun dog sport that the whole family can enjoy either by watching or participating. I hope the city will allow this event to happen.

Thank you, Janet Friebel

Dallaire, Tom

From:

Ausscyn@aol.com

Sent:

Tuesday, March 25, 2014 12:58 PM

To:

Dallaire, Tom

Subject:

July Splash Dogs Jump

To Whom It May Concern:

I'm writing in regards to the Splash Dogs Jump, July 25-27 in Gardnerville. I hope the town board will approve this event as it's a wonderful sport, both for the dogs and handlers, as well as the audience. I'm sure the event will entertain all who attend, and they in turn will welcome the opportunity to spend the day outdoors at the park for something the entire family can enjoy, and at no cost.

Splash Dogs always does a terrific job putting on canine dock diving, and are a very professional group. I'm looking forward to taking my own dogs and giving it a try!

Sincerely, Cynthia Kennedy Virginia City Highlands

Dallaire, Tom

From: Sent:

Richard Church [rlchurch@yahoo.com]

To:

Tuesday, March 25, 2014 1:22 PM Dallaire, Tom

Subject:

Splash Dog Events

I wanted to e-mail in support of the splash dog event. The people who attend these events are always very leash conscious and pick up after their dogs. Moreover, this type always bring a great deal of dollar to the local area as most people tend to use local hotels and services. respectfully Richard Church

From:

Lisa Smith [dragonfly_minis@yahoo.com]

Sent:

Tuesday, March 25, 2014 1:48 PM

To:

Dallaire, Tom

Subject:

In Support Of The Splash Dogs' Event In July 2014

Dear Gardnerville Town Board.

We are very excited to hear of the possibility of the upcoming Splash Dogs' event in your town this July!! We sadly missed the jump at CVI last year since it was a lot of work to do for just a one day event. However, our family can certainly justify everything that goes into us attending a multiday event like your's would be and we are looking forward to making it into an extended family vacation. All we need from you is the approval to start packing the minivans with dogs and their people. There is such a fun family friendly atmosphere to all of the Splash Dogs events!! We would love to participate in one in your lovely little town

Thank you for your consideration!!

Sincerely,

Lisa Smith

Dallaire, Tom

From:

Silva, Wendy R - APHIS [Wendy.R.Silva@aphis.usda.gov]

Sent:

Tuesday, March 25, 2014 1:55 PM

To:

Dallaire, Tom

Subject:

2013 Carson Valley Inn Splash Dogs

Attachments:

Bailey from California.jpg

To Whom it may concern,

I just wanted to let you know that last year was such a blast jumping up at the Carson Valley Inn and here is a photo from the event when Bailey was just 11 months old with his Super Fly Suit. I hope to come back this year again and jump with Splash Dogs since Bailey and I had such a blast.

Thank you.

Wendy Silva

Sacramento, CA 95825

Dallaire, Tom

From: Sent:

Mary Green [l.mgreen@sbcglobal.net] Tuesday, March 25, 2014 3:48 PM

To:

Dallaire, Tom Splash Dogs

Subject:

Hi, Please let Splash Dogs come to your area. We will Drive up from the Bat area and spend a ton of money for the weekend. Mary Green

From:

hadsher77@aol.com

Sent:

Tuesday, March 25, 2014 8:11 PM

To: Subject: Dallaire, Tom Splash dogs

Please support the splash dogs jump in July. Katherine Hadley 2568 Henning Lane Minden, Nv

Dallaire, Tom

From:

Lin Nelson [linmnelson@sbcglobal.net]

Sent: To: Tuesday, March 25, 2014 9:06 PM

Subject:

Dallaire, Tom Splash Dogs

I'm writing in support of Gardnerville hosting a Splash Dogs 3-day event in July 2014. Splash Dogs is the nation's fastest growing sport both for participants and spectators and it will be a popular attraction. It was such an event that brought me to Carson Valley last summer. Unfortunately, we were in Minden for only one day and did not have time to browse the shops and restaurants in the town. The grassy Heritage Park is an ideal setting for both canines and humans and a 3-day event should prove beneficial to local businesses. I have been associated with the Splash Dogs company for several years and assure you that an association with them will prove to be a very positive experience for you and a relationship that you will want to cultivate. Hope to see you in July! Lin M. Nelson, Carnelian Bay,CA

Dallaire, Tom

From:

Leslie Morefield [Imorefield@charter.net]

Sent:

Wednesday, March 26, 2014 10:32 AM

To:

Dallaire, Tom

Subject:

Proposed Dog Dock Jumping Competition - July 2014

This e-mail is in support of the proposed Dog Dock Jumping Competition planned for I believe Heritage Park in July 2014. I am a long-time Minden resident and dock jump my two dogs. I have attended several of the Splashdogs dock jumping competitions over the past two years and have found these events to be professionally run with utmost care for the surrounding venue. Competitors in this dog competition are very respectful and cognizant of the impact of their dogs to surrounding neighborhoods and businesses making sure that barking is kept to a minimum and all dog waste is cleaned up. I have traveled several times over the hill and to the Reno/Sparks area to compete and believe these competitions provide a boost to the local economy with dog-friendly hotel occupancy, patronizing restaurants and grocery stores, and other local establishments. I know I have left my fair share of money at towns that have hosted these competitions. Additionally it is good, clean family fun! What better way to spend a hot summer day than around water, well-behaved dogs, and the benefit of an occasional splash? Beginners and their owners are always welcome and the event coordinators are happy to help new dogs give it a try. I hope we will have an opportunity to see this event come to Gardnerville in July. Thank you for your consideration.

Leslie Morefield Minden,NV 775-782-4360

From:

pitchingup@aol.com

Sent: To: Thursday, March 27, 2014 12:08 PM Lochridge, Paula; Dallaire, Tom

Subject:

Re: Splash Dogs Flyers

Thank you guys sooooo much. I hope Tom is still speaking to me and wasn't overwhelmed with emails. I have no idea if few or many came.

Please let me know if there is anything you think I should have with us on Wednesday for the board.

Take care, Heather

----Original Message-----

From: Lochridge, Paula < PLochridge@co.douglas.nv.us>

To: Dallaire, Tom < tdallaire@co.douglas.nv.us>

Cc: pitchingup <pitchingup@aol.com> Sent: Thu, Mar 27, 2014 11:14 am Subject: FW: Splash Dogs Flyers

Hi Tom, I wasn't sure what was sent directly to you for the board packet but thought I'd forward this to you just in case.

Paula

From: Lisa Smith [mailto:dragonfly minis@yahoo.com]

Sent: Monday, March 24, 2014 5:35 PM

To: Lochridge, Paula

Subject: Splash Dogs Flyers

Here are a few of the flyers that I made for past Splash Dogs events. Thanks for your interest!! We are really looking forward to attending the event. Please let me know if there is anything else I can do to help make this happen.

~Lisa



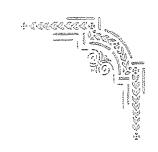
Gardnerville Town Board

AGENDA ACTION SHEET

1.	<u>For Possible Action</u> : Discussion on Proclamation 2014-01 recognizing April 25, 2014 as Arbor Day; with public comment prior to Board action.
2.	Recommended Motion: Approve Proclamation 2014-01 recognizing April 25, 2014 as Arbor Day.
	Funds Available: $\ \ \ \ \ \ \ \ \ \ \ \ \ $
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 5 minutes
5.	Agenda: Consent Administrative
	Background Information: The Board annually issues a Proclamation in observance of Arbor Day as part of our continuing dedication to the urban forest and the Tree City USA designation. See attached Proclamation
	This year the tree will be planted on the Arbor Gardens parcel for a starter to a larger landscaping project in the future.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued







TOWN OF GARDNERVILLE PROCLAMATION 2014P-01

BY THE GARDNERVILLE TOWN BOARD PROCLAIMING APRIL 25, 2014 AS ARBOR DAY

WHEREAS, in 1872, J. Sterling Morton proposed to Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees in our community increase property values, enhance the economic vitality of business areas, and beautify our community; and

NOW, THEREFORE LET IT BE RESOLVED THAT THE GARDNERVILLE TOWN BOARD DOES HEREBY PROCLAIM APRIL 25, 2014 AS ARBOR DAY, AND WE URGE ALL CITIZENS TO SUPPORT EFFORTS TO PROTECT OUR TREES AND WOODLANDS, AND TO PLANT AND CARE FOR TREES THAT PROMOTE THE WELL-BEING OF THIS AND FUTURE GENERATIONS.

ADOPTED: This 2nd day of April 2014.

LINDA SLATER CHAIRMAN	LLOYD HIGUERA, VICE CHAIRMAN
MARY WENNER, MEMBER	MIKE PHILIPS, MEMBER







Gardnerville Town Board

AGENDA ACTION SHEET

1.	For Possible Action: Discussion on the Fiscal Year 2014-2015 tentative Capital Improvement Plan (CIP), with public comment prior to Board action.
2.	Recommended Motion: Motion to approve the 2014-2015 tentative Capital Improvement plan (or as modified during the discussion)
	Funds Available: ✓ Yes ✓ N/A – Being Budgeted
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 10 minutes
5.	Agenda: □Consent
	Background Information: This is an opportunity for the board to review the tentative CIP, prior to the final CIP approval next month. Please look at the projects crossed off and the ones that are remaining to be funded. We need to get these projects prioritized so we can keep the grant funds coming in. This projects in where we are, what we have done and are doing. The grant funding is becoming difficult to track as we budget it during one budget cycle and the funds are not used until a following budget cycle
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued

Green is Rolled Forward

Blue Changed from 2012 Final CIP

Highlighted represents change from Tentative to Final

			8,		RKS 610-926-562-000					Forward	ZC & DECDEA	2012 Final CIP TION/OPEN SPACE		from Tentative to Final	OUTDATES TO	ACILITIES/OTHER	
YEAR		CAPITAL		T CBLIC WO		NON-CAI	ITAL			CAPITAL	AS & RECKEA	NON-CAPITA	AL.	CAPITAL	QUIFMENT/F		CAPITAL
FISC YE,	Roads		Storm Drain		Roads			Storm Drain		9,111,12		Non Carri		Carrie		Home	
_	Description	C	ost Description	Cost	Description		Cost Description		Cost	Description	Cos	t Description	Co	st Description		Cost Description	Cost
	FY 2013 TE NDOT Match - Crosswalks	\$ 15.0	000 Bank Hellwinkel Channel	\$ 49,246	Road-Maintenance	\$	50,000 Storm Drain Maint	enance \$	7,000	LWCF Trails Amenities Match	\$ 25,000)		Debt-Service-Series 2005	\$ 122	,982 Small equipment replacements	\$ 2,500
					Chichester Microsurfacing (Gilman, Chichester, Portions of Marion Russell and Harvest)	of _\$	123,003-			NDOT 2014 TAP Match	\$ 25,00	00		613.730.564.500 Lawn Mower	-\$29		
2013					Sunset Park Microsurfacing (Wilson, Easton, North Hampton)	\$	33,253							Town Server	\$ 10	,549	
2012-20					Seal Coat Stodiek Estates	-\$	31,000										
					Crack sealing	-\$	10,000										
					Patch repair in Chichester area	-\$	50,000										
	TOTAL	\$ 15,0	00	\$ 49,246		\$	297,256	\$	7,000		\$ 50,000		\$		\$ 162	,531	\$ 2,500
4 0	Sidewalk Repair and ADA Ramp Upgrades	\$ 25.0	00 Bank Hellwinkel Channel	\$ 23,037	Road Maintenance	\$	50,000 Storm Drain Maint	enance \$	8,500	Raley's to Toler Sidewalk (Sidewalk Portion)	\$ 35,000	Repair Hellwinkel Shop	\$ 40,0	000 613 Debt Service Series 2005	\$ 122	,982 Small equipment replacements	\$ 2,500
2013-2014	Valley Vision	\$ 20,0	000 Kingslane NDOT Match	\$ 50,000	Crack sealing	\$	15,000							614-Fleet Vehicle	\$ 42	,612	
20 20					Patch repair in Chichester area	\$	72,000										
	TOTAL	\$ 45,0	00	\$ 73,037		\$	137,000	\$	8,500		\$ 35,000		\$ 40,0	00	\$ 165	,594	\$ 2,500
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,0	00- Hellwinkle Channel	\$ 534,000	Road Maintenance	\$	50,000 Storm Drain Maint	enance \$	8,500					613-Debt Service-Series 2005	\$ 122	,982 Small equipment replacements	\$ 2,500
2.00		\$ (25,0	00) Q1 Grant Match	\$ (307,250)	Crack sealing (Material)	\$	15,000							Projector Movie	\$ 8	,500	
2014-2015	Valley Vision	\$ 15,0	00											Small Dump Truck	\$ 34	,500	
	TOTAL	\$ 15,0		\$ 226,750		\$	65,000	\$	8,500	Waterloo Islands Water Saving	\$ -		\$	•	\$ 165		\$ 2,500
	Sidewalk Repair and ADA Ramp Upgrades Main Street Gateway Demolition (Former Eagle Gas)	\$ 25,0			Road Maintenance	\$	50,000 Storm Drain Maint	enance \$	8,500	Landscaping	\$ 12,000			Larger Crack Seal Unit		Small equipment replacements	\$ 2,500
90	Anticipating Grant Funding to Assist	\$ 55,0	00		Crack sealing	\$	15,000							Bucket Truck	\$ 60	,000	
2015-2016	Main Street Gateway Construction (Former Eagle Gas)	\$ 112,0	00		Sidewalk / ADA Cape Seal Road Industrial Way	\$	174,000										
52 59	Town Maintenance Facility Upgrades (Part of Raley's to Toler Sidewalk Plans)	\$ 56,0	00		Patch repair in Chichester area	\$	39,930										
	Valley Vision Bank	\$ 20,0	00														
	TOTAL	\$ 268,0	00	\$ -		\$	278,930	\$	8,500		\$ 12,000		\$		\$ 60	,000	\$ 2,500
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,0	00		Road Maintenance	\$	50,000 Storm Drain Maint	enance \$	8,500			Repair Hellwinkel Hay Barn	\$ 20,0	00 Equipment Trailer	\$ 8	,000 Small equipment replacements	\$ 2,500
3.00	Valley Vision	\$ 20,0	00		Crack sealing	\$	15,000 Storm Drain Repla South of Cemetery	cement \$	96,000								
2016-3					Slurry Stodick Estates	\$	78,500										
					Patch repair in Chichester area	\$	43,923										
	TOTAL	\$ 45,0	00	\$ -		\$	187,423	\$	104,500		\$ -		\$ 20,0	00	\$ 8		\$ 2,500
	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,0	00		Road Maintenance	\$	50,000 Storm Drain Maint	enance \$	8,500	Gilman Water Saving Landscaping	\$ 12,000	Parks Small Equipment	\$ 4,5	00 Fleet Vehicle	\$ 45	,000 Small equipment replacements	\$ 2,500
918	Ezell Ave Half Street Improvements - North	\$ 73,0	00		Crack sealing	\$	15,000			"The Ranch" Trail	\$ 35,000						
2017-2018	Valley Vision	\$ 20,0	00		Cape Seal Southgate, Service Dr, Pep Cir	\$	95,000										
,, 4					Patch repair in Chichester area	\$	48,315										
	TOTAL	\$ 118,0		\$ -		\$	208,315	\$	8,500		\$ 47,000		\$ 4,5	00	\$ 45		\$ 2,500
-	Sidewalk Repair and ADA Ramp Upgrades	\$ 25,0			Road Maintenance	\$	50,000 Storm Drain Maint	enance \$	8,500					Fleet Vehicle	\$ 45	,000 Small equipment replacements	\$ 2,500
0.00	Valley Vision	\$ 20,0			Crack sealing	\$	15,000										
2018-2019	Sidewalk, curb and reconstruct Cemetary Dr.	\$ 120,0	00		Slurry Arbor Gardens	\$	158,000						The second				
					•												
1 5 5	TOTAL	\$ 165,0	00	\$ -		\$	223,000	\$	8,500		\$ -		\$		\$ 45	,000	\$ 2,500



Gardnerville Town Board

AGENDA ACTION SHEET

	2014-2015, with public comment prior to Board action.
2.	Recommended Motion: Approve the Towns Tentative budget as presented or as modified by the discussion of the board.
	Funds Available: ✓ Yes ✓ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 20 minutes
5.	Agenda: □Consent
	Background Information: Every year we review the tentative budget so we can review and review the budget before the final Budget goes to the state next month. We have many projects and many with grant funding associated with the projects. We need to set the towns priorities and pick projects you want competed now that align with the towns Values, and Strategic plan.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications
	☐ Denied ☐ Continued

LIVE - Douglas County - LIVE

Town of Gardnerville 610 - 2015 Tentative Budget

	9	lown or gardnerville 610 - 2015 Tentative Budget	anervill	e 010 - 1	2015 le	ntative E	Sudget	
Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual	2012 Actual	
Fund	610	Gardnerville Town						
Revenue								
Department	000	Revenue						
Taxes								
311.100	Ad Valorem Current	\$1,043,867.00	\$962,686.00	\$962,686.00	\$888,960.92	\$925,421.81	\$941,010.59	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	State proforma- tax rate 0.6677 per county	0.6677 per county			1.00	1043867.0000	\$1,043,867.00
		Total Finance Officer					ı	\$1,043,867.00
311.120	Ad Valorem Delinquent	\$0.00	\$0.00	\$0.00	\$8,495.09	\$17,538.83	\$33,356.53	
311.600	Ag Deferred Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
311.610	New Construction Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
311.700	Personal Property Current	\$0.00	\$0.00	\$0.00	\$52,664.57	\$46,210.99	\$43,626.47	
311.800	Personal Property Deling	\$0.00	\$0.00	\$0.00	\$421.00	\$1,997.09	\$1,374.54	
Total: Taxes		\$1,043,867.00	\$962,686.00	\$962,686.00	\$950,541.58	\$991,168.72	\$1,019,368.13	·
Intergovernmental Revenue	al Revenue							
321.300	Gaming-NRS Co. Lic	\$22,000.00	\$25,000.00	\$25,000.00	\$16,110.00	\$21,645.00	\$26,482.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Projected gaming revenue	en			1.00	22000.0000	\$22,000.00
		Total Finance Officer					ı	\$22,000.00
331.010	St-Consolid.Tax Dist.	\$261,373.00	\$243,918.00	\$243,918.00	\$149,243.78	\$245,034.43	\$232,855.26	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	State consolidated tax - Item 12 - page d-16	Item 12 - page d-16			1.00	261373.0000	\$261,373.00
		Total Finance Officer						\$261,373.00
331.110	Grant-EDA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

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						Total Amount	\$70,000.00	\$53,500.00	\$123,500.00								Total Amount	\$307,250.00	\$307,250.00									
udget	2012 Actual			\$0.00		Cost Per Unit	70000.0000	53500.0000		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00		Cost Per Unit	307250.0000		\$0.00	\$0.00	\$0.00	\$0.00	\$459,337.76		\$0.00	\$0.00	\$0.00
Gardnerville 610 - 2015 Tentative Budget	2013 Actual Amount			\$3,500.00		Number of Units	1.00	1.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		Number of Units	1.00		\$0.00	\$0.00	\$0.00	\$0.00	\$270,179.43		\$0.00	\$0.00	\$0.00
.015 Ten	2014 Actual Amount			\$0.00						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	\$165,353.78		\$0.00	\$0.00	\$0.00
610 - 2	2014 Amended Budget			\$0.00				D		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			ion		\$0.00	\$0.00	\$0.00	\$0.00	\$268,918.00		\$0.00	\$0.00	\$0.00
dnerville	2014 Adopted Budget			\$0.00			Project 100' sidewalk	ater Conservation Fun		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			nkle Trench Construct		\$0.00	\$0.00	\$0.00	\$0.00	\$268,918.00		\$0.00	\$0.00	\$0.00
Town of Gar	2015 Finance Officer	Gardnerville Town	Revenue	\$123,500.00		Transaction	NDOT Grant - Kingslane Project 100' sidewalk	State Lands Land and Water Conservation Fund	Total Finance Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$307,250.00		Transaction	State Lands Q1 for Helleinkle Trench Construction	Total Finance Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$714,123.00		\$0.00	\$0.00	\$0.00
To	Description	610	000	Grant In Aid Other	Budget Transactions:	Level	Finance Officer	Finance Officer		Grant Match	Grant-FEMA	Grant-Nonpoint Source	Grant-USDOT	Grant In Aid-State(P)	Grant-State Q1	Budget Transactions:	Level	Finance Officer		Grant-Traffic Safety	Nv Div Of Forestry-State	Scort	State Reimbursement	mental Revenue	<u>ice</u>	DMV 5%	Mv PrivSpecial	Professional Fees
	Account Number	Fund	Department	331.140						331.185	331.280	331.286	332.805	334.121	334.123			•		334.230	334.801	335.402	337.100	Total: Intergovernmental Revenue	Charges For Service	335.600	335.602	341.620

LIVE - Douglas County - LIVE

Town of Gardnerville 610 - 2015 Tentative Budget

					Total Amount	\$6,000.00	\$6,000.00																				
2012 Actual Amount			\$9,583.75		Cost Per Unit	6000.0000		\$9,583.75		\$5,964.73	\$0.00	\$5,964.73		\$0.00	\$0.00	\$260.00	\$2,739.01	\$12,088.80	(\$25.00)	\$0.00	\$15,062.81		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013 Actual Amount			\$12,633.43		Number of Units	1.00		\$12,633.43		\$651.54	(\$1,036.50)	(\$384.96)		\$0.00	\$0.00	\$145.00	\$12,379.66	\$2,654.27	\$1,315.00	\$0.00	\$16,493.93		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 Actual Amount			\$5,805.00					\$5,805.00		\$660.55	\$1,036.50	\$1,697.05		\$0.00	\$0.00	\$0.00	\$561.68	\$7,950.00	\$485.00	\$0.00	\$8,996.68		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 Amended Budget			\$8,000.00					\$8,000.00		\$5,000.00	\$0.00	\$5,000.00		\$0.00	\$0.00	\$0.00	\$547.00	\$0.00	\$0.00	\$0.00	\$547.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 Adopted Budget			\$8,000.00			Town plan review fees		\$8,000.00		\$5,000.00	\$0.00	\$5,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2015 Finance Officer	Gardnerville Town	Revenue	\$6,000.00		Transaction	Review fee for Town pla	Total Finance Officer	\$6,000.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Description	610	000	Prof. Fees/ App.Req.	Budget Transactions:	Level	Finance Officer		or Service	42.	Interest On Investment	Investment-FMV Adjust	venue	<u>anuana</u>	Cash Overs/Shorts	Downtown Vision Committ.	Merchandise Sales	Miscellaneous	Reimbursements	Rent/Lease Income	Donations	ous Revenue	Sources	Loan Proceeds	Sale Of Property	Transfers In	Bond Proceeds	ncing Sources
Account Number	Fund	Department	341.625					Total: Charges For Service	Interest Revenue	361.200	361.205	Total: Interest Revenue	Miscellaneous Revenue	360.100	360.205	360.210	360.800	360.901	362.100	367.102	Total: Miscellaneous Revenue	Other Financing Sources	360.750	391.100	392.000	393.100	Total: Other Financing Sources

Town of Gardnerville 610 - 2015 Tentative Budget

		TO THE ROLL OF THE PARTY OF THE					Total Amount	\$70,459.00	\$33,250.00	\$103,709.00			
)	2012 Actual				\$0.00		Cost Per Unit	70459.0000	33250.0000	I	\$0.00	\$0.00	\$1,509,317.18
	2013 Actual				\$0.00		Number of Units	1.00	1.00		\$0.00	\$0.00	\$1,290,090.55
	2014 Actual Amount				\$0.00						\$0.00	\$0.00	\$1,132,394.09
	2014 Amended Budget				\$344,495.00						\$213,867.00	\$558,362.00	\$1,803,513.00
	2014 Adopted Budget				\$70,459.00			om prior year	ency		\$213,867.00	\$284,326.00	\$1,528,930.00
	2015 Finance Officer	Gardnerville Town	Revenue		\$103,709.00		Transaction	Ending fund balance from prior year	Prior year 2014 contingency	Total Finance Officer	\$0.00	\$103,709.00	\$1,867,699.00
	Account Number Description	610	000	il./Reserves	Opening Fund Balance	Budget Transactions:	Level	Finance Officer	Finance Officer		Opening Fund Reserves	Total: Beg.Fund Bal./Reserves	Department Total: Revenue
	Account Numb	Fund	Department	Beg. Fund Bal./Reserves	301.000						301.100	Total: Beg.Ft	Department 1

Pages 4 of 26

Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	610	Gardnerville Town						
Revenue Totals		\$1,867,699,00	\$1,528,930.00	\$1.803.513.00	\$1 132 394 09	\$1 290 090 55	\$1 509 317 18	
Expenses								
Department	921	Gardnerville Admin						•
Salaries & Wages	(A)							
510.000	Salaries & Wages	\$110,664.00	\$106,752.00	\$106,752.00	\$66,160.08	\$83,907.72	\$124,073.95	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Gardnerville Town Manager (T. Dallaire) 0.6 FTE	ager (T. Dallaire) 0.6	FTE		09:0	84640.0000	\$50,784.00
	Finance Officer	Office Manager - Senior	- Senior (C. Louthan) .600 FTE	旦		09.0	60000.0000	\$36,000.00
	Finance Officer	Office Asst - Senior (M. Nicholson) .500 FTE	Nicholson) .500 FTE			0.50	43480.0000	\$21,740.00
	Finance Officer	Office Clarical - Seasonal Part time (vacant)	al Part time (vacant)			0.40	5350.0000	\$2,140.00
		Total Finance Officer					I	\$110,664.00
510.150	Board Compensation	\$15,300.00	\$15,300.00	\$15,300.00	\$11,475.00	\$13,770.00	\$13,550.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 Chair Comp 500/Mo	500/Month (275*12)			1.00	3300.0000	\$3,300.00
	Finance Officer	1/2 board comp. board r	board member - Vice Chair \$500/mo)	\$500/mo)		4.00	3000.0000	\$12,000.00
		Total Finance Officer					l	\$15,300.00
511.165	Holiday Overtime	\$0.00	\$0.00	\$0.00	\$1,449.40	\$0.00	\$0.00	
511.166	Sick Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.167	Vacation Payout	\$0.00	\$0.00	\$0.00	\$813.98	\$122.93	\$0.00	*
511.168	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.169	Comp Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.170	Overtime	\$600.00	\$600.00	\$600.00	\$477.55	\$766.72	\$2,215.05	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	all staff overtime is put ir	is put into this item- time card 610-921	d 610-921		1.00	0000.0009	\$600.00
		Total Finance Officer					l	\$600.00

5/5%

LIVE - Douglas County - LIVE

Town of Gardnerville 610 - 2015 Tentative Budget

Autocount Number 610 Control Politique of Statis Autocount Number 2014 Autocount Number 2014 Autocount Number 2014 Autocount Number 2014 Autocount Number	The color The									
nd 610 Gardnerville Town Appartment \$10 Gardnerville Admin Appartment 221 Gardnerville Admin \$10.00 \$0.00 <th>nd 610 Cardonavulla Town 610 Cardonavulla Town 4 Control Administration 55.000 \$</th> <th>count Number</th> <th>Description</th> <th>2015 Finance Officer</th> <th>2014 Adopted Budget</th> <th>2014 Amended Budget</th> <th>2014 Actual Amount</th> <th>2013 Actual Amount</th> <th>2012 Actual Amount</th> <th></th>	nd 610 Cardonavulla Town 610 Cardonavulla Town 4 Control Administration 55.000 \$	count Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount	
177 Boardinevulle Administ \$50.00 \$50.00 \$52.88.0.1 \$50.00	Holidoys Sign Sig	pu	610	Gardnerville Town						
Holidaye Holidaye \$10.00	Holidaye Holidaye \$10.00	Department	921	Gardnerville Admin						
1,172 Comp Paid S0.00	1,172 Compp Bailet Signo	1.171	Holidays	\$0.00	\$0.00	\$0.00	\$3,803.18	\$6,253.32	\$6,172.77	
173 Sick than Sign Sig	1.73 Vacation Store St	1.172	Comp Paid	\$0.00	\$0.00	\$0.00	\$286.40	\$39.46	\$0.00	
1,130 Sick	114 Sirk	1.173	Vacation	\$0.00	\$0.00	\$0.00	\$5,128.88	\$10,775.35	\$5,941.76	
Contract Salanies A Mages \$126,644.00 \$122,652.00 \$122,622.00	State Contract Sciences Stool	1.174	Sick	\$0.00	\$0.00	\$0.00	\$1,863.72	\$8,583.34	\$1,699.04	
Total Saladrea & Magos S126,654.00 S122,652.00 S122,652.00 S122,652.00 S124,651.19 S124,641.19 S1	Transcription Profession	6.120	Contract Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Burdget Transactions: S48,032.00 S49,000.00 S49,425.00 S49,4	Bundent Transactions:	Total: Salaries &	Wages	\$126,564.00	\$122,652.00	\$122,652.00	\$91,458.19	\$124,218.84	\$153,652.57	
1480 Benefits benefit benefit benefits benefit benefits benefit ben	Budget Transactions: Level Transactions Substituting Level Transactions Transactio	Employee Bene	fits							
Eucle Pudget Transactions: Transaction So.00 So.	Eucel	1.180	Benefits	\$48,032.00	\$48,000.00	\$49,425.00	\$0.00	\$0.00	\$0.00	
Finance Officer Finance Of	Finance Officer Transaction Transaction Finance Officer Finance Office		Budget Transactions:							
Finance Officer Benifits all inclusive Total Finance Officer So.00	Finance Officer Benifits all Inclusive Total Finance Officer Total Finance Officer Total Finance Officer Total Finance Officer So.00 So.00 St.1296.07 St.004.77 St.0		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Retirement Retirement South So	Total Finance Officer S0.00 S0.00 S1,296.07 S30,695.28 S32,725.66		Finance Officer	Benifits all inclusive				1.00	48032.0000	\$48,032.00
.181 Retirement \$0.00 \$0.00 \$21,296,07 \$20,695,28 \$22,725,56 .182 Pact Workers Comp \$0.00 \$0.00 \$1,620,48 \$2,901,77 \$2,904,77 .183 Group Insurance \$0.00 \$0.00 \$0.00 \$1,620,48 \$1,902,40 \$1,890,080 .184 Unemployment \$0.00 \$0.00 \$0.00 \$1,600,49 \$1,709,14 \$1,819,020 .185 Wedicare \$0.00 \$0.00 \$0.00 \$0.00 \$1,709,14 \$1,710,17 .187 Uniform Allowance \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 .188 Co. Dependent Insurance \$0.00	1.81 Retirement \$0.00 \$0.00 \$0.00 \$2.1296 07 \$30,695.28 \$32,725.66 1.82 Pact Workers Comp \$0.00 \$0.00 \$0.00 \$16,004.95 \$19,024.90 \$18,000.00 1.83 Group Insurance \$0.00 \$0.00 \$0.00 \$11,002.49 \$19,024.90 \$18,000.00 1.84 Unemployment \$0.00 \$0.00 \$0.00 \$0.00 \$10,002.41 \$11,002.40 \$18,000.00 1.85 Medicare \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10,002.41 \$11,002.72 \$11,002.72 1.86 O. Dependent Insurance \$0.00			Total Finance Officer					1	\$48,032.00
1.82 Pact Workers Comp \$0.00 \$0.00 \$1.620.48 \$2.904.77 \$2.904.77 1.83 Group Insurance \$0.00 \$0.00 \$0.00 \$1.620.48 \$19.624.80 \$18.900.80 1.84 Unemployment \$0.00 \$0.00 \$0.00 \$0.00 \$1.090.14 \$1.700.14 \$1.811.27 1.85 Medicare \$0.00	132 Pact Workers Comp \$0.00 \$0.00 \$1,620.48 \$2,901.97 \$2,904.77 138 Group Insurance \$0.00 \$0.00 \$1,604.96 \$1,962.480 \$18,900.80 134 Unemployment \$0.00 \$0.00 \$0.00 \$1,002.14 \$1,612.04 \$18,900.80 138 Medicare \$0.00	1.181	Retirement	\$0.00	\$0.00	\$0.00	\$21,296.07	\$30,695.28	\$32,725.56	
133 Group Insurance \$0.00 \$0.00 \$0.00 \$19,624.96 \$19,624.80 \$18,900.80 134 Unemployment \$0.00 \$0.00 \$0.00 \$1,089.14 \$51,709.14 \$1,911.27 136 Medicare \$0.00 \$0.00 \$0.00 \$0.00 \$1,089.14 \$1,709.14 \$1,911.27 137 Uniform Allowance \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 138 Co. Dependent Insurance \$0.00 \$0.0	133 Group Insurance \$0.00 \$0.00 \$0.00 \$15.064.96 \$19.624.80 \$18.900.80 1.34 Unemployment \$0.00 \$0.00 \$0.00 \$421.61 \$61.709.14 \$13.91.27 1.86 Medicare \$0.00 \$0.00 \$0.00 \$1.089.14 \$1.709.14 \$1.911.27 1.87 Uniform Allowance \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 1.88 Co. Dependent Insurance \$0.00 \$80.00 \$	1.182	Pact Workers Comp	\$0.00	\$0.00	\$0.00	\$1,620.48	\$2,901.97	\$2,904.77	
1.84 Unemployment \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1.089.14 \$1,709.14 \$1,911.27 1.87 Uniform Allowance \$0.00 <	1.184 Unemployment S0.00 \$0.0	1.183	Group Insurance	\$0.00	\$0.00	\$0.00	\$15,064.95	\$19,624.80	\$18,900.80	
1.186 Medicare \$0.00 \$0.00 \$0.00 \$0.00 \$1,089.14 \$1,709.14 \$1,911.27 1.187 Uniform Allowance \$0.00 <t< td=""><td>136 Medicare \$0.00 \$0.00 \$0.00 \$1,089.14 \$1,709.14 \$1,911.27 1487 Uniform Allowance \$0.00 \$</td><td>1.184</td><td>Unemployment</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$421.61</td><td>\$617.60</td><td>\$586.79</td><td></td></t<>	136 Medicare \$0.00 \$0.00 \$0.00 \$1,089.14 \$1,709.14 \$1,911.27 1487 Uniform Allowance \$0.00 \$	1.184	Unemployment	\$0.00	\$0.00	\$0.00	\$421.61	\$617.60	\$586.79	
1.187 Uniform Allowance \$0.00	1.87 Uniform Allowance \$0.00	1.186	Medicare	\$0.00	\$0.00	\$0.00	\$1,089.14	\$1,709.14	\$1,911.27	
188 Co. Dependent Insurance \$0.00<	138 Co. Dependent Insurance \$0.00<	1.187	Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	•
190 Pact Other \$0.00 \$800.00 \$800.00 \$78.33 \$417.74 \$280.67 1.95 Oasdi \$0.00 \$0.00 \$0.00 \$9.72 \$133.92 2.01 PEBS-Ret.Medical \$252.00 \$201.00 \$201.00 \$188.82 \$188.82 \$200.04 Budget Transactions: Level Transaction Transaction Total Finance Officer Number of Units Cost Per Unit Total Finance Officer Retired employees insurance - Rozanne Deleau \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	Pact Other Pact Other \$0.00 \$800.00	.188	Co. Dependent Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
195 Oasdi \$0.00 \$0.00 \$0.00 \$0.00 \$133.92 \$133.92 201 PEBS-Ret.Medical \$252.00 \$201.00 \$188.82 \$228.60 \$200.04 Budget Transactions: Level Transaction Number of Units Cost Per Unit Total Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 Total Finance Officer \$49,001.00 \$50,426.00 \$39,759.40 \$55,433.82	195 Oasdi \$0.00 \$0.00 \$0.00 \$0.00 \$133.92 \$133.92 EBS-Ret.Medical \$252.00 \$201.00 \$201.00 \$188.82 \$228.60 \$200.04 Budget Transactions: Level Transaction Transaction Number of Units Cost Per Unit Total Finance Officer Retired employees insurance - Rozanne Deleau \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	.190	Pact Other	\$0.00	\$800.00	\$800.00	\$78.33	\$417.74	\$280.67	
201 PEBS-Ret.Medical \$252.00 \$201.00 \$201.00 \$188.82 \$228.60 \$200.04 \$200.04 \$200.00 \$188.82 \$228.60 \$200.04 \$200.04 \$200.00 \$201.00 \$188.82 \$228.60 \$200.04 \$200.04 \$200.00 \$200.04 \$200.00	201 PEBS-Ret.Medical Budget Transactions: \$201.00 \$201.00 \$201.00 \$188.82 \$228.60 \$200.04 Budget Transactions: Level Transaction Transaction Number of Units Cost Per Unit Total Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 21.0000 Total Finance Officer \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	.195	Oasdi	\$0.00	\$0.00	\$0.00	\$0.00	\$95.72	\$133.92	
Budget Transactions: Number of Units Cost Per Unit Total Evvel Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 21.0000 21.0000 20.000	Budget Transactions: Transaction Cost Per Unit Total Finance Officer Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 21.0000 Total Finance Officer \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	.201	PEBS-Ret.Medical	\$252.00	\$201.00	\$201.00	\$188.82	\$228.60	\$200.04	
Level Transaction Number of Units Cost Per Unit Total Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 21.0000 Total Finance Officer Total Finance Officer \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	Level Transaction Cost Per Unit Total Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 21.0000 21.0000 20.01.000 20.0		Budget Transactions:							
Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 Total Finance Officer \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	Finance Officer Retired employees insurance - Rozanne Deleau 12.00 21.0000 Total Finance Officer \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82	Total Finance Officer \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85 \$57,643.82		Finance Officer	Retired employees insur	ance - Rozanne Dele	au		12.00	21.0000	\$252.00
<u>otal: Employee Benefits</u> \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85	<u>otal: Employee Benefits</u> \$48,284.00 \$49,001.00 \$50,426.00 \$39,759.40 \$56,290.85			Total Finance Officer					1	\$252.00
		Total: Employee	Benefits	\$48,284.00	\$49,001.00	\$50,426.00	\$39,759.40	\$56,290.85	\$57,643.82	

user: Tom Dallaire

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Town of Gardnerville 610 - 2015 Tentative Budget

		2015 Finance	2014 Adopted	2014 Amended	2014 Actual	2013 Actual	2012 Actual	
Account Number	Descrip	Officer	Budget	Budget	Amount	Amount	Amount	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
Services & Supplies	olies							
520.055	Telephone Expense	\$3,600.00	\$3,600.00	\$3,600.00	\$2,384.77	\$3,383.59	\$3,071.55	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 cost of telephone for admin and maintenance	or admin and maintens	ance		1.00	3600.0000	\$3,600.00
		Total Finance Officer					l	\$3,600.00
520.060	Postage/Po Box Rent	\$3,500.00	\$3,500.00	\$3,500.00	\$951.71	\$1,766.91	\$1,706.30	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 postage & postage	postage meter rental			1.00	3500.0000	\$3,500.00
		Total Finance Officer					J	\$3,500.00
520.064	Travel	\$4,500.00	\$3,000.00	\$3,000.00	\$897.67	\$2,669.62	\$2,406.15	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 hotels, miles, air, food - NV League of cities - N.LV	od - NV League of citi	ies - N.LV		1.00	4500.0000	\$4,500.00
		Total Finance Officer					l	\$4,500.00
520.072	Advertising	\$3,500.00	\$6,500.00	\$6,500.00	\$1,174.30	\$2,243.62	\$2,170.89	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	newsletters, events				1.00	3500.0000	\$3,500.00
		Total Finance Officer					1	\$3,500.00
520.080	InsurLiability	\$8,900.00	\$8,900.00	\$8,900.00	\$8,156.14	\$8,859.79	\$7,996.14	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
7	Finance Officer	1/3 insurance for town				1.00	8900.0000	\$8,900.00
1/5		Total Finance Officer					l	\$8,900.00
8								

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Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
520.084	Replacement & Repair	\$750.00	\$750.00	\$750.00	\$588.51	\$618.26	\$569.55	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 admin bldg alarm				1.00	200.0000	\$200.00
	Finance Officer	1/2 admin bldg maintenance	ance			1.00	550.0000	\$550.00
		Total Finance Officer					ļ	\$750.00
520.089	Power	\$2,600.00	\$2,600.00	\$2,600.00	\$1,842.84	\$2,146.31	\$1,980.19	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 power for admin & r	admin & maint facility			1.00	2600.0000	\$2,600.00
		Total Finance Officer					J	\$2,600.00
520.090	Water	\$500.00	\$800.00	\$800.00	\$350.29	\$424.49	\$499.24	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 water for admin & maint office	aint office			1.00	500.0000	\$500.00
		Total Finance Officer					l	\$500.00
520.092	Heating	\$1,850.00	\$2,500.00	\$2,500.00	\$1,434.18	\$1,530.43	\$1,627.76	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 heating admin & maint office	int office			1.00	1850.0000	\$1,850.00
		Total Finance Officer						\$1,850.00
520.093	Utilities-Sewer	\$400.00	\$400.00	\$2,000.00	\$1,871.28	\$352.58	\$383.40	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 sewer admin & maint office	t office			1.00	400.0000	\$400.00
154		Total Finance Officer						\$400.00
3								

Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
520.097	Maint B&G	\$600.00	\$1,500.00	\$6,500.00	\$7,133.73	\$1,139.78	\$7,880.46	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	carpet cleaning				1.00	0000009	\$600.00
		Total Finance Officer					ı	\$600.00
520.098	Janitorial Services	\$1,000.00	\$1,100.00	\$1,100.00	\$850.00	\$924.97	\$1,062.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 admin bldg cleaning				1.00	1000.0000	\$1,000.00
		Total Finance Officer					I	\$1,000.00
520.107	Maint Equip	\$200.00	\$750.00	\$750.00	\$0.00	\$112.50	\$112.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 alarm monitoring				1.00	200.0000	\$200.00
		Total Finance Officer					l	\$200.00
520.108	Maint Office Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.123	Deductable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.130	Rents & Leases Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.136	Rents & Leases Equipment	\$2,500.00	\$2,100.00	\$2,100.00	\$2,022.17	\$2,475.17	\$2,480.66	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 copy machine lease				1.00	2500.0000	\$2,500.00
		Total Finance Officer					l	\$2,500.00

Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
520.169	EMRB Assessment	\$75.00	\$75.00	\$75.00	\$67.50	\$62.50	\$52.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Fee County pays?				1.00	75.0000	\$75.00
		Total Finance Officer					1	\$75.00
520.170	Memberships	\$4,900.00	\$3,500.00	\$3,500.00	\$3,182.64	\$2,967.56	\$2,611.56	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	NV League Cities				1.00	2800.0000	\$2,800.00
	Finance Officer	ICMA				1.00	800.0000	\$800.00
	Finance Officer	APWA				1.00	150.0000	\$150.00
	Finance Officer	ASCE				1.00	250.0000	\$250.00
	Finance Officer	CHAMBER				1.00	150.0000	\$150.00
	Finance Officer	USA DIGS				1.00	150.0000	\$150.00
	Finance Officer	NV PROF. ENGINEERING LICENCE	NG LICENCE			1.00	100.0000	\$100.00
	Finance Officer	Logman				1.00	225.0000	\$225.00
	Finance Officer	extra money				1.00	275.0000	\$275.00
		Total Finance Officer					l	\$4,900.00
520.187	Internet Expense	\$810.00	\$1,710.00	\$1,710.00	\$395.11	\$504.39	\$522.01	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 Charter internet expense	euse			1.00	810.0000	\$810.00
		Total Finance Officer					1	\$810.00



Town of Gardnerville 610 - 2015 Tentative Budget

)							
Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
520.200	Training & Education	\$3,000.00	\$2,200.00	\$2,200.00	\$2,419.45	\$1,709.95	\$2,117.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Seminars, classes, continuing education	nuing education			1.00	3000.0000	\$3,000.00
		Total Finance Officer					l	\$3,000.00
520.210	Election Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.415	PACT Agent Compensation	\$850.00	\$850.00	\$850.00	\$459.50	\$831.00	\$826.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Fee for insurance				1.00	850.0000	\$850.00
		Total Finance Officer					1	\$850.00
521.100	Professional Services	\$66,000.00	\$66,501.00	\$66,501.00	\$64,000.00	\$71,351.67	\$60,000.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Distribution to Main Stree	Main Street 811-000-331-138			1.00	64000.0000	\$64,000.00
	Finance Officer	E2C Computer support				1.00	2000.0000	\$2,000.00
		Total Finance Officer					ı	\$66,000.00
521.130	Legal Services	\$20,000.00	\$20,000.00	\$20,000.00	\$9,640.50	\$24,899.86	\$23,921.57	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Town counsel fees				1.00	20000.0000	\$20,000.00
		Total Finance Officer					L	\$20,000.00



Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
521.135	Legal-Collection Cost	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	filing liens, collection company	mpany			1.00	100.0000	\$100.00
		Total Finance Officer					l	\$100.00
521.160	Auditing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
521.404	Moving Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
521.500	Admin & Overhead	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
530.101	96-97 Flood	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.001	Op.Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.055	Books & Periodicals	\$300.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	updated manuals				1.00	150.0000	\$150.00
	Finance Officer	legislature update				1.00	150.0000	\$150.00
		Total Finance Officer					l	\$300.00
532.056	Subscriptions	\$4,100.00	\$5,600.00	\$5,600.00	\$3,233.84	\$3,480.84	\$26.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Record Courier	E-			1.00	100.0000	\$100.00
	Finance Officer	2 seats of Autocad				2.00	1000.0000	\$2,000.00
	Finance Officer	Esri - one seat for town office	office			1.00	1000.0000	\$1,000.00
	Finance Officer	Vueworks, and esri subscription	cription			1.00	1000.0000	\$1,000.00
		Total Finance Officer						\$4,100.00
532.109	Bottled Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual	2012 Actual	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
533.800	Office Supplies	\$5,000.00	\$5,000.00	\$5,000.00	\$2,862.89	\$4,695.09	\$3,890.25	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 office supplies				1.00	5000.0000	\$5,000.00
		Total Finance Officer					ı	\$5,000.00
533.802	Small Equipment	\$2,400.00	\$1,700.00	\$1,700.00	\$0.00	\$1,651.66	\$6,111.62	
533.806	Software	\$200.00	\$200.00	\$900.00	\$1,045.00	\$1,004.92	\$938.77	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	light o rama update				1.00	200.0000	\$200.00
		Total Finance Officer					ı	\$200.00
533.813	Office Products Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2
533.817	Small Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.001	Miscellaneous Expenses	\$500.00	\$500.00	\$500.00	\$8,467.31	\$1,098.55	\$187.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Additional needs not budgeted for	dgeted for			1.00	200.0000	\$500.00
		Total Finance Officer					J	\$500.00
550.048	Downtown Vision Committ.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Services & Supplies	Supplies	\$142,535.00	\$146,236.00	\$153,536.00	\$125,431.33	\$142,906.01	\$135,152.07	
Debt Service								
521.300	Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Debt Service	<u>S</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Outlay/Projects	rojects							
562.000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.200	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
₩ 562.500	Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
user: Tom Dallaire	ā		Dades	Pares 13 of 26				Tuesday

Town of Gardnerville 610 - 2015 Tentative Budget

		2015 Finance	inance 2014 Adonted 2014 Amended			Date A 2500		
Account Number Description	Description	Officer	Budget	Budget	Amount	Amount Amount	Amount	
Fund	610	Gardnerville Town						
Department	921	Gardnerville Admin						
564.500	Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
564.602	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Capital Outlay/Projects	utlay/Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Tot	Department Total: Gardnerville Admin	\$317,383.00	\$317,889.00	\$326,614.00	\$256,648.92	\$323,415.70	\$346,448.46	

Town of Gardnerville 610 - 2015 Tentative Budget

				galullei ville oto - zoto i entative budget	OTO:	ntative r	suager	
Account Number	. Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	610	Gardnerville Town						
Department	923	Parks & Recreation						
Salaries & Wages	Sel							
511.165	Holiday Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.166	Sick Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.167	Vacation Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.168	Vacation Buyback	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.169	Comp Payout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Salaries & Wages	& Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Services & Supplies	plies							
520.037	Weed Spraying	\$3,500.00	\$2,500.00	\$2,500.00	\$3,006.21	\$2,188.58	\$2,254.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	weed chemicals				1.00	3500.0000	\$3,500.00
		Total Finance Officer						\$3,500.00
520.084	Replacement & Repair	\$12,000.00	\$12,000.00	\$12,000.00	\$8,106.64	\$10,583.21	\$14,714.86	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Repairs of park equipment				1.00	12000.0000	\$12,000.00
		Total Finance Officer					ļ	\$12,000.00
520.089	Power	\$4,750.00	\$4,500.00	\$4,500.00	\$3,157.31	\$4,909.03	\$4,663.53	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Park - power for restrooms	for restrooms and irrigation			1.00	4750.0000	\$4,750.00
		Total Finance Officer					l	\$4,750.00



Town of Gardnerville 610 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual	2012 Actual	
Fund	610	Gardnerville Town						
Department	923	Parks & Recreation						
520.090	Water	\$21,500.00	\$21,500.00	\$21,500.00	\$8,702.56	\$20,758.73	\$17,237.38	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1443 Courthouse - Heritage Park	itage Park			1.00	4300.0000	\$4,300.00
	Finance Officer	Wal Mart pond park				1.00	4030.0000	\$4,030.00
	Finance Officer	Waterloo Lane				1.00	250.0000	\$250.00
	Finance Officer	Toler Lane				1.00	190.0000	\$190.00
	Finance Officer	Gardner Park				1.00	3900.0000	\$3,900.00
	Finance Officer	Lampe & Toler				1.00	0000.066	\$990.00
	Finance Officer	Mt Ash				1.00	1050.0000	\$1,050.00
	Finance Officer	1237 Gilman				1.00	225.0000	\$225.00
	Finance Officer	Toler & Harvest				1.00	800.0000	\$800.00
	Finance Officer	1327 Stodick Parkway A	⋖			1.00	570.0000	\$570.00
	Finance Officer	1327 Stodick Parkway B	m			1.00	375.0000	\$375.00
	Finance Officer	1447 Courthouse - Heritage Park	tage Park			1.00	1550.0000	\$1,550.00
	Finance Officer	Arbor Gardens Park/Sugar Maple	gar Maple			1.00	2120.0000	\$2,120.00
	Finance Officer	1406 Kittyhawk				1.00	1150.0000	\$1,150.00
		Total Finance Officer					l	\$21,500.00
520.093	Utilities-Sewer	\$1,000.00	\$650.00	\$650.00	\$378.12	\$341.70	\$567.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Sewer at Heritage Park/Gville Junction restrooms	Gville Junction restro	oms		1.00	1000.0000	\$1,000.00
		Total Finance Officer						\$1,000.00

Town of Gardnerville 610 - 2015 Tentative Budget

						TOTO JEILIGHINE DUUBEL	andher	
Account Number Description	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount	
Fund	610	Gardnerville Town						
Department	923	Parks & Recreation						
520.097	Maint B&G	\$1,500.00	\$2,500.00	\$2,500.00	\$531.30	\$825.00	\$1,495.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	restrooms, pavilion, benches	ches			1.00	1500.0000	\$1,500.00
		Total Finance Officer						\$1,500.00
520.107	Maint Equip	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	
520.136	Rents & Leases Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.001	Op.Supplies	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$74.96	\$164.98	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	tools used for general m	general maintenance			1.00	1500.0000	\$1,500.00
		Total Finance Officer					I	\$1,500.00
532.003	Gas & Oil	\$3,000.00	\$3,200.00	\$3,200.00	\$1,735.56	\$2,190.67	\$2,802.29	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	park equipment				1.00	3000.0000	\$3,000.00
		Total Finance Officer					I	\$3,000.00
533.802	Small Equipment	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$1,583.57	\$995.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	replace weed wackers, trimmers, sprayers	rimmers, sprayers			1.00	1500.0000	\$1,500.00
		Total Finance Officer						\$1,500.00

Town of Gardnerville 610 - 2015 Tentative Budget

						TOTAL I CILICALINE DANGE	Jana	
Account Number Description	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	610	Gardnerville Town						
Department	923	Parks & Recreation						
533.817	Small Projects	\$12,200.00	\$14,700.00	\$14,700.00	\$9,140.67	\$68,027.75	\$11,447.33	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Christmas Kickoff				1.00	1700.0000	\$1,700.00
	Finance Officer	Movies in the Park				1.00	1500.0000	\$1,500.00
	Finance Officer	Civil War re enactment				1.00	1500.0000	\$1,500.00
	Finance Officer	Landscaping Shop at hwy frontage and Waterloo	vy frontage and Wate	arloo		1.00	6000.0000	\$6,000.00
	Finance Officer	July 4th event				1.00	200.0000	\$500.00
	Finance Officer	Splash Dogs				1.00	1000.0000	\$1,000.00
		Total Finance Officer					ı	\$12,200.00
Total: Services & Supplies	Supplies	\$62,450.00	\$66,050.00	\$66,050.00	\$34,758.37	\$111,483.20	\$56,341.37	
Capital Outlay/Projects	ojects							
561.100	Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.000	Capital Projects	\$0.00	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$450,470.50	
562.200	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.500	Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
563.300	Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
563.301	Park Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
564.500	Machinery & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,602.78	
Total: Capital Outlay/Projects	tlay/Projects	\$0.00	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$467,073.28	
Department Tota	Department Total: Parks & Recreation	\$62,450.00	\$141,050.00	\$141,050.00	\$34,758.37	\$111,483.20	\$523,414.65	



Town of Gardnerville 610 - 2015 Tentative Budget

Propries S218,751.00 \$218,751.00 \$115,135.48 \$154,223.46 \$161,402.64 Total Amount 25.00 \$2218,751.00 \$115,135.48 \$154,223.46 \$161,402.64 Total Amount Sessional II (Seasonal) 475 FTE \$100.00 \$10.00 \$10.00 \$10.00 \$10.00 Sectionican II (Clark.) 9 FTE \$100.00 \$10.00 \$10.00 \$10.00 \$10.00 \$10.00 Cost) 1.0 FTE \$10.00<	Description 2015 Finance 2014 Adopted Officer Budget Gardnerville Town
\$218,751.00 \$115,135.48 \$154,223,46 \$161,402.64 Number of Units Cost Per Unit FTE 0.48 27040,0000 0.90 44460,0000 0.90 38070,0000 0.70 54500,000 0.90 38070,0000 0.90 38070,0000 0.90 38070,000 0.90 38050,000 0.90 380	926 Other Public Works
\$218,751.00 \$115,135.48 \$154,223.46 \$161,402.64 Number of Units Cost Per Unit FTE 0.48 27040.0000 0.90 44460.0000 0.90 38070.0000 0.44460.0000 0.48 27040.0000 0.48 2700.0000 0.48 2700.000 0.48 2700.000 0.90 34950.000 0.90 34950.000 0.90 \$0.00 \$0.00 0.90 34950.000 0.90 \$0.00 \$0.00 0.90 \$0.00 \$0.00 0.90 \$0.00 \$0.00 0.90 \$0.00 \$0.00 0.90 \$0.	
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FTE 0.48 27040.0000 FTE 0.90 44460.0000 FTE 0.90 38070.0000 1.00 53720.0000 0.48 21008.0000 0.48 21008.0000 0.48 21008.0000 0.90 34950.000 0.90 34950.000 0.90 34950.000 0.90 34950.000 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 0.90 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 0.9	Level Transaction
FTE 0.90 44460.0000 1.00 38070.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 53720.0000 1.00 50.00 5	Finance Officer Maintenance Assistant II (Seasonal) .475 FTE
FTE 1.00 38070.0000 1.00 53720.0000 0.70 54500.0000 0.70 54500.0000 0.70 54500.0000 0.80 \$0.00 \$8	Finance Officer Maintenance Technician II (Clark) .9 FTE
1.00 53720.0000 \$ 0.70 54500.0000 \$ 0.48 21008.0000 \$ 0.48 21008.0000 \$ 50.00 \$832.30 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$ 50.00 \$0.00	Finance Officer Maintenance Technician II (
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80.00 \$0.00	Finance Officer Maintenance Specialist II (Plut) .7 FTE
\$0.00 \$0.90 \$4950.0000 \$0.0000 \$0.000 \$0.000 \$0.000 \$0.000 \$0.000 \$0.000 \$0.000 \$0.000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.000000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.00000 \$0.0000	Finance Officer Maintenance Assistant II (seasonal) 0.475
\$0.00 \$0.00	Finance Officer Maintenance Tech I - (Grove)
\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4,000.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$7,210.20 \$7,683.99 \$8,432.10 \$0.00 \$4,803.39 \$6,913.73 \$5,510.44 \$0.00 \$136,062.29 \$177,843.00 \$182,542.21	Total Finance Officer
\$0.00 \$832.30 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4,000.00 \$540.20 \$447.43 \$396.14 \$0.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$7,210.20 \$7,683.99 \$6,913.73 \$5,510.44 \$0.00 \$4,803.39 \$6,913.73 \$5,510.44 \$0.00 \$136,062.29 \$177,843.00 \$182,542.21	
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\$0.00 \$0.00	Vacation Payout \$0.00
\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$447.43 \$0.00 \$0.00 \$440.00 \$0	Vacation Buyback \$0.00
\$4,000.00 \$540.20 \$447.43 \$396.14 Number of Units Cost Per Unit \$0.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$7,210.20 \$7,683.99 \$8,432.10 \$0.00 \$4,803.39 \$6,913.73 \$5,510.44 \$222,751.00 \$136,062.29 \$177,843.00 \$182,542.21	Comp Payout \$0.00
\$0.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$7,210.20 \$7,683.99 \$8,432.10 \$0.00 \$7,803.39 \$6,913.73 \$5,510.44 \$222,751.00 \$136,062.29 \$177,843.00 \$182,542.21	Overtime \$2,000.00
\$0.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$7,210.20 \$7,683.99 \$8,432.10 \$0.00 \$7,210.20 \$7,683.99 \$8,432.10 \$0.00 \$4,803.39 \$6,913.73 \$5,510.44 \$222,751.00 \$136,062.29 \$177,843.00 \$182,542.21	Budget Transactions:
\$0.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$0.00 \$7,210.20 \$7,683.99 \$6,913.73 \$5,510.44 \$222,751.00 \$136,062.29 \$1.00 \$1.00 \$1.00 \$1.7,843.00 \$1.80.50 \$1.00 \$1.20 \$1.7,843.00 \$1.80.50 \$1.20 \$1.7,843.00 \$1.80.50 \$1.20 \$1.20 \$1.7,843.00 \$1.80.50 \$1.80.50 \$1.20	Level Transaction
\$0.00 \$6,687.98 \$6,922.90 \$6,800.89 \$0.00 \$822.74 \$1,651.49 \$0.00 \$0.00 \$7,210.20 \$7,683.99 \$8,432.10 \$0.00 \$4,803.39 \$6,913.73 \$5,510.44 \$222,751.00 \$136,062.29 \$177,843.00 \$182,542.21	Finance Officer Snow removal, storm drain, str
\$0.00 \$6,687.98 \$6,922.90 \$6,8 \$0.00 \$7,210.20 \$7,683.99 \$8,4 \$0.00 \$4,803.39 \$6,913.73 \$5,5 \$222,751.00 \$136,062.29 \$177,843.00 \$182,5	Total Finance Officer
\$0.00 \$852.74 \$1,651.49 \$0.00 \$7,210.20 \$7,683.99 \$8,4 \$0.00 \$4,803.39 \$6,913.73 \$5,5 \$222,751.00 \$136,062.29 \$177,843.00 \$182,5	Holidays \$0.00
\$0.00 \$7,210.20 \$7,683.99 \$0.00 \$4,803.39 \$6,913.73 \$222,751.00 \$136,062.29 \$177,843.00 \$1	Comp Paid \$0.00
\$0.00 \$4,803.39 \$6,913.73 \$222,751.00 \$136,062.29 \$177,843.00 \$1	Vacation \$0.00
\$222,751.00 \$136,062.29 \$177,843.00	Sick \$0.00
	Total: Salaries & Wages \$222,425.00

ல் user: Tom Dallaire

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Town of Gardnerville 610 - 2015 Tentative Budget

				100000				
Fund	610	Gardnerville Town						
Department	926	Other Public Works						
Employee Benefits								
511.180 E	Benefits	\$104,524.00	\$100,927.00	\$101,427.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
_	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
1 **	Finance Officer	Engineer I (LaCost)				1.00	26515.0000	\$26,515.00
_	Finance Officer	Maintenance Specialist II (Plut)	II (Plut)			0.70	22846.0000	\$15,992.20
_	Finance Officer	Maintenance Tech II (Clark)	lark)			0.90	20065.0000	\$18,058.50
<u>.</u>	Finance Officer	Maintenance Tech II (Thompson)	hompson)			0.90	21630.0000	\$19,467.00
_	Finance Officer	Maintenance Assistant II (Seasonal) (0.475 FTE)	II (Seasonal) (0.475 FT	E)		1.00	3202.0000	\$3,202.00
_	Finance Officer	Maintenance Assistant I (Seasonal) (0.475 FTE)	I (Seasonal) (0.475 FTI	Ε)		1.00	2488.0000	\$2,488.00
	Finance Officer	Maintenance Tech I (Grove)	ove)			0.90	20890.0000	\$18,801.00
		Total Finance Officer					1	\$104,523.70
511.181 F	Retirement	\$0.00	\$0.00	\$0.00	\$30,361.64	\$36,454.31	\$39,239.62	
511.182 P	Pact Workers Comp	\$0.00	\$0.00	\$0.00	\$4,588.99	\$5,402.55	\$5,470.43	
	Group Insurance	\$0.00	\$0.00	\$0.00	\$21,611.28	\$26,997.48	\$29,623.50	
511.184 L	Unemployment	\$0.00	\$0.00	\$0.00	\$673.23	\$833.48	\$850.65	
511.186 N	Medicare	\$0.00	\$0.00	\$0.00	\$1,866.72	\$2,346.94	\$2,537.70	
511.187 U	Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.188 C	Co. Dependent Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
511.195 C	Oasdi	\$0.00	\$0.00	\$0.00	\$126.78	\$927.02	\$951.18	
Total: Employee Benefits	nefits	\$104,524.00	\$100,927.00	\$101,427.00	\$59,228.64	\$72,961.78	\$78,673.08	
ces & Supplie	ω.							
520.017 S	Snow Removal	\$1,500.00	\$1,500.00	\$1,500.00	\$133.74	\$0.00	\$102.34	
ш	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
ľΨ	Finance Officer	Cinders				1.00	1500.0000	\$1,500.00
		Total Finance Officer					l	\$1,500.00
user: Tom Dallaire			Pages	Pages 20 of 26				Tuesday,

Town of Gardnerville 610 - 2015 Tentative Budget

Town of Gardnerville 610 - 2015 Tentative Budget

Fund 610 Gardnerville Town Sep. 100.000 Sep. 100.0000 Sep. 100.0000 Sep. 100.0000 Sep. 100.0000 Sep. 100.0000 Sep. 100.0000 Sep. 100.0	\$34,393.88 \$285,805.79	THE PERSON NAMED IN COLUMN 1
Maint Road \$50,000.00 \$100,000 \$100,		Amount
Budget Transactions: Transaction \$50,000.00 \$63,000.00 \$100,000.00 \$34 Level Triansaction: Total Finance Officer \$1,500.00 \$1,500.00 \$1,500.00 \$1,500.00 \$1,500.00 \$2,500.00 \$1,500.00<		
Budget Transactions: Level Transaction \$1,500.00 \$1,500.00 \$1,500.00 Budget Transactions: Total Finance Officer \$2,500.00 \$1,500.00 \$1,500.00 Budget Transactions: Transaction \$2,000.00 \$3,000.00 \$1,500.00 \$4,500.00 Finance Officer Total Finance Officer \$3,000.00 \$3,000.00 \$3,000.00 \$4,000.00 Budget Transactions: Transaction \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer County repair to Town vehicles \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer County repair to Town vehicles \$0.00 \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Memberships \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Hudget Transactions: Transaction Transaction \$1,000.00 \$1,000.00 Budget Transactions: Transaction \$0.00 \$0.00 \$0.00 Budget Transacti		\$35,418.47
Level Transaction \$1,500.00 \$1,500.00 Budget Transactions: Total Finance Officer \$2,500.00 \$1,500.00 \$1,500.00 Budget Transactions: Total Finance Officer Total Finance Officer \$3,000.00 \$3,000.00 \$4 Pinance Officer Total Finance Officer \$3,000.00 \$3,000.00 \$5,000.00 \$4 Rents & Leases Equipment Total Finance Officer \$0.00 \$0.00 \$0.00 \$5,000 Clicensing \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Training & Educations: \$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Transactions: Transactions: Transactions: \$1,000.00 \$1,000.00 \$0.00 Budget Transactions: Transactions: Transactions: Transactions: \$0.00 \$0.00 \$0.00 Finance Officer Safety classes and process classes \$0.00 \$0.00 \$0.00 \$0.00 <td></td> <td></td>		
Finance Officer Total Finance Officer Maint Equip \$2,500.00 \$1,500.00 \$1,500.00 Budget Transactions: Level Transactions: Level Transactions: Level Transactions: Level Transactions: County repair to Town vehicles Finance Officer Other Rents/Leases Equipment \$5,000.00 \$3,000.00 \$3,000.00 Cher Rents/Leases Equipment \$5,000 \$5,000 \$5,000 Cher Rents/Leases Equipment \$5,000 \$5,000 Cher Rents/Leases Equipment \$5,000 \$5,000 Cher Rents/Leases Source \$5,000 \$5,000 Cher Rents/L	Number of Units	Cost Per Unit Total Amount
Total Finance Officer S2,500.00 \$1,500.00	1.00	50000.0000 \$50,000.00
Budget Transactions: \$2,500.00 \$1,500.00 \$1,500.00 Level Transaction Total Finance Officer \$3,000.00 \$3,000.00 \$4 Finance Officer Transactions: Transaction \$3,000.00 \$3,000.00 \$4 Budget Transactions: Transaction Total Finance Officer \$0.00<		\$50,000.00
Budget Transactions: Transaction Finance Officer Total Finance Officer Veh. Maint-Co Shop \$3,000.00 \$3,000.00 \$4,0 Budget Transactions: Transaction \$5,000.00 \$4,0 Finance Officer County repair to Town vehicles \$0.00 \$0.00 \$4,0 Finance Officer So.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4,0 Chier Rents/Leases Equipment \$0.00	\$94.88	\$309.14
Level Transaction Finance Officer \$3,000.00 \$3,000.00 \$4,0 Budget Transactions: Transaction \$3,000.00 \$3,000.00 \$4,0 Budget Transactions: Transaction Transaction \$6,00 \$0,00 \$6		
Finance Officer Equipment repair Veh. Maint-Co Shop \$3,000.00 \$3,000.00 \$4,0 Budget Transactions: Transaction \$5,000.00 \$6,00	Number of Units	Cost Per Unit Total Amount
Total Finance Officer	1.00	2500.0000 \$2,500.00
Veh. Maint-Co Shop \$3,000.00 \$3,000.00 \$4,000.00 Budget Transactions: Transaction Transaction \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer County repair to Town vehicles Total Finance Officer \$0.00		\$2,500.00
Budget Transactions: Level Transaction Finance Officer County repair to Town vehicles Total Finance Officer \$0.00 \$0.00 Rents & Leases Equipment \$0.00 \$0.00 \$0.00 Uicensing \$0.00 \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$0.00 \$0.00 \$0.00 Memberships \$0.00 \$0.00 \$0.00 \$0.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Transaction \$1,000.00 \$1,000.00 Finance Officer Safety classes and process classes Total Finance Officer Professional Services \$0.00 \$0.00 \$0.00	\$4,072.48 \$4,307.20	\$1,566.05
Level Transaction Finance Officer County repair to Town vehicles Rents & Leases Equipment \$0.00 \$0.00 \$0.00 Other Rents/Leases \$0.00 \$0.00 \$0.00 \$0.00 Licensing \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$1,000.00 \$1,000.00 \$0.00 \$0.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 \$1,000.00 \$0.00 Budget Transactions: Transaction \$1,000.00 \$1,000.00 \$0.00 \$0.00 Finance Officer Safety classes and process classes Total Finance Officer \$0.00 \$0.00 \$0.00		
Finance Officer County repair to Town vehicles Rents & Leases Equipment \$0.00 \$0.00 \$0.00 Other Rents/Leases \$0.00 \$0.00 \$0.00 Licensing \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$0.00 \$0.00 Memberships \$0.00 \$1,000.00 \$1,000.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Level \$1,000.00 \$1,000.00 Finance Officer Safety classes and process classes \$0.00 \$0.00 Professional Services \$0.00 \$0.00 \$0.00	Number of Units	Cost Per Unit Total Amount
Total Finance Officer Rents & Leases Equipment \$0.00 \$0.00 \$0.00 Other Rents/Leases \$0.00 \$0.00 \$0.00 Licensing \$0.00 \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$0.00 \$0.00 \$0.00 Memberships \$0.00 \$1,000.00 \$1,000.00 \$1,000.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Transaction \$1,000.00 \$1,000.00 Evel Transaction \$1,000.00 \$1,000.00 Finance Officer Safety classes and process classes \$0.00 \$0.00 Professional Services \$0.00 \$0.00 \$0.00	1.00	3000.0000 \$3,000.00
Rents & Leases Equipment \$0.00 \$0.00 \$0.00 Other Rents/Leases \$0.00 \$0.00 \$0.00 Licensing \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$0.00 \$50.00 Memberships \$0.00 \$0.00 \$0.00 Training & Education \$1,000.00 \$1,000.00 Budget Transactions: Level \$1,000.00 Finance Officer Safety classes and process classes Finance Officer Safety classes and process classes Total Finance Officer Total Finance Officer		\$3,000.00
Other Rents/Leases \$0.00 \$0.00 \$0.00 Licensing \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$50.00 \$50.00 Memberships \$0.00 \$1,000.00 \$1,000.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Transaction \$1,000.00 \$1,000.00 Finance Officer Safety classes and process classes Total Finance Officer \$0.00 \$0.00 Professional Services \$0.00 \$0.00 \$0.00	\$0.00	\$0.00
Licensing \$0.00 \$0.00 \$0.00 EMRB Assessment \$0.00 \$50.00 \$50.00 Memberships \$0.00 \$0.00 \$0.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Level Transaction Transaction \$1,000.00 Finance Officer Safety classes and process classes Total Finance Officer Total Finance Officer \$0.00 \$0.00	\$0.00	\$0.00
EMRB Assessment \$0.00 \$50.00 Memberships \$0.00 \$0.00 \$0.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Level Transaction Transaction \$1,000.00 \$1,000.00 Finance Officer Safety classes and process classes Total Finance Officer \$0.00 \$0.00	\$14.00	\$0.00
Memberships \$0.00 \$0.00 \$0.00 Training & Education \$1,000.00 \$1,000.00 \$1,000.00 Budget Transactions: Level Transaction Finance Officer Safety classes and process classes Total Finance Officer Total Finance Officer Professional Services \$0.00 \$0.00	\$0.00	\$0.00
Training & Education \$1,000.00 \$1,000.00 Budget Transactions: Transaction \$1,000.00 Level Transaction Transaction Finance Officer Safety classes and process classes Total Finance Officer \$0.00 Professional Services \$0.00	\$0.00	\$995.00
Budget Transactions: Level Transaction Finance Officer Safety classes and process classes Total Finance Officer \$0.00 \$0.00	\$0.00	\$0.00
Finance Officer Safety classes and process classes Total Finance Officer \$0.00 \$0.00		
Finance Officer Safety classes and process classes Total Finance Officer \$0.00 \$0.00	Number of Units	Cost Per Unit Total Amount
Total Finance Officer Professional Services \$0.00 \$0.00	1.00	1000.0000 \$1,000.00
Professional Services \$0.00 \$0.00 \$0.00		\$1,000.00
	\$0.00	\$0.00

Town of Gardnerville 610 - 2015 Tentative Budget

State Cost Per Unit Cost)	
State	Account Number		2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual	2013 Actual	2012 Actual	
State Chicago State St	Fund	610	Gardnerville Town						
diget Transactions: \$12,000.000 \$22,000.000 \$22,000.000 \$22,000.000 \$22,000.000 \$21,001.175 Total Author Transactions: Inchesting diper implications of fine of the policy of	Department	926	Other Public Works						
vidil Number of Units Cost Per Unit Total A stratement of the Cost Per Unit Total A stratement of Cost Per Unit Total Finance Officer \$1200 00000 \$120 00000	521.200	Engineering	\$12,000.00	\$21,000.00	\$28,000.00	\$2,683.17	\$17,074.87	\$11,611.75	
Transaction		Budget Transactions:							
Total Finance Officer		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer Stool Stoo		Finance Officer	PCI's				1.00	12000.0000	\$12,000.00
ginearing /Ampicant Req \$0.00 \$0.0			Total Finance Officer					ı	\$12,000.00
Soliding	521.201	Engineering/Applicant Req	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supples Supp	521.202	Engineering /Annex	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
South policy Sout	521.500	Admin & Overhead	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ris & Oil \$9,000.00 \$10,000.0	532.001	Op.Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
role of Transaction seed of Transaction and England Seed of Transaction and England Seed of Transaction and England Seed of See	532.003	Gas & Oil	\$9,000.00	\$10,000.00	\$10,000.00	\$7,371.62	\$8,303.68	\$8,904.61	
vel Transaction \$8,500.00 \$8,500.00 \$5,190.97 \$20,144.98 \$56,054.30 \$36,500.00 orm Drain Maintenance Total Finance Officer \$8,500.00 \$8,500.00 \$8,500.00 \$5,190.97 \$20,144.98 \$56,054.30 \$30,00 dget Transactions: Transaction Transaction Number of Units Cost Per Unit Total Finance Officer figms \$2,800.00 \$2,800.00 \$2,800.00 \$2,800.00 \$2,500.00 \$3,500.00		Budget Transactions:							
Total Finance Officer Total Finance Officer S8,500.000 \$8,500.0000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,500.000 \$8,000.000 \$8,000.000 \$8,000.000 \$8,000.000 \$8,000.000 \$8,000 \$8,000.000 \$8,000.000 \$8,000.000 \$8,000 \$8,000.000 \$8,000.000 \$8,000.000 \$8,000 \$8,000.000 \$8,000 \$8,000.000 \$8,000 \$		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer S8,500.00 \$8,5		Finance Officer	fuel for public works vel	hicles			1.00	9000.0000	\$9,000.00
rum Drain Maintenance dget Transactions: \$8,500.00 \$8,500.00 \$5,190.97 \$20,144.98 \$55,054.30 rel Transactions: Transaction Number of Units Cost Per Unit Total Number of Units Total Finance Officer rel Transactions: \$2,800.00 \$2,800.00 \$2,800.00 \$2,800.00 \$2,500.32 \$8,5 dget Transactions: Transaction Number of Units Cost Per Unit Total Anneance Officer \$1,870.94 \$2,256.27 \$2,506.32 rel Transaction Staff Uniform Reimbursement - \$200 boots, \$200 pants \$1,870.94 \$2,256.27 \$2,506.32 \$1,501.04 ance Officer Shirt, sweatshirt, jacket Budget - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Aberiodicals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00			Total Finance Officer					ı	\$9,000.00
dget Transactions: Transaction Number of Units Cost Per Unit Total A seption vel Transaction \$2,800.00 \$2,800.00 \$2,800.00 \$2,800.00 \$2,506.37 \$2,506.32 \$8,500.00 \$1,870.94 \$2,256.27 \$2,506.32 \$8,500.00 \$1,200.00<	532.019	Storm Drain Maintenance	\$8,500.00	\$8,500.00	\$8,500.00	\$5,190.97	\$20,144.98	\$55,054.30	
vel Transaction Total Finance Officer Number of Units Cost Per Unit Total Finance Officer iforms \$2,800.00 \$2,800.00 \$2,800.00 \$2,800.00 \$1,870.94 \$2,266.27 \$2,506.32 \$8,6 dget Transactions: Transaction Transaction Number of Units Number of Units Cost Per Unit Total Analyse and Staff Uniform Reimbursement - \$200 boots, \$200 pants \$0.00 \$0.000 \$1,2 ance Officer Shirt, sweatshirt, jacket Budget - \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Actal Finance Officer \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		Budget Transactions:							
Total Finance Officer		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer		Finance Officer	video storm drains, clea	ın, repair			1.00	8500.0000	\$8,500.00
dget Transactions: \$2,800.00 \$2,800.00 \$1,870.94 \$2,256.27 \$2,506.32 dget Transaction: Transaction Number of Units Number of Units Cost Per Unit Total Annual Transaction ance Officer Shirf, sweatshirf, jacket Budget - \$0.00 \$0.00 \$0.00 \$0.00 \$1,6 As Periodicals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00			Total Finance Officer					l	\$8,500.00
dget Transactions: Number of Units Cost Per Unit Total Annual	532.028	Uniforms	\$2,800.00	\$2,800.00	\$2,800.00	\$1,870.94	\$2,256.27	\$2,506.32	
Transaction Transaction Transaction Transaction Transaction Transaction Total Au		Budget Transactions:							
ance Officer Staff Uniform Reimbursement - \$200 boots, \$200 pants 3.00 400.0000 \$1,2 ance Officer Shirt, sweatshirt, jacket Budget - 2.00 800.000 \$1,6 Total Finance Officer \$0.00 \$0.00 \$0.00 \$0.00		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
ance Officer Shirt, sweatshirt, jacket Budget - Total Finance Officer So.00 \$0.000 \$1,6 \$2,8 So.00 \$0.00		Finance Officer	Staff Uniform Reimburs	ement - \$200 boots, \$2	200 pants		3.00	400.0000	\$1,200.00
Total Finance Officer \$0.00 \$0.0		Finance Officer	Shirt, sweatshirt, jacket	Budget -			2.00	800.0000	\$1,600.00
oks & Periodicals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00			Total Finance Officer						\$2,800.00
001-00	532.055	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Isor. Tom Dalla	Gio			22 of 26				VehsellT

Town of Gardnerville 610 - 2015 Tentative Budget LIVE - Douglas County - LIVE

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual	2013 Actual	2012 Actual	
Fund	610	Gardnerville Town						
Department	926	Other Public Works						
532.116	Crack Seal Maintenance	\$15,000.00	\$15,000.00	\$45,000.00	\$22,648.22	\$26,089.56	\$3,789.68	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	crack sealing material & operations	operations			1.00	15000.0000	\$15,000.00
		Total Finance Officer					1	.\$15,000.00
533.802	Small Equipment	\$0.00	\$500.00	\$13.00	\$0.00	\$1,163.63	\$2,434.48	
533.806	Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,356.30	
533.817	Small Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Services & Supplies	Supplies	\$196,300.00	\$239,450.00	\$292,963.00	\$141,977.35	\$452,742.34	\$228,212.40	
Capital Outlay/Projects	ojects							
562.000	Capital Projects	\$712,250.00	\$98,037.00	\$272,895.00	\$82,518.97	\$113,570.78	\$128,991.42	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	NDOT 395 sidewalk project @ Kingslane	ject @ Kingslane			1.00	83000.0000	\$83,000.00
	Finance Officer	State Lands LWCF Martin Slough Trail	in Slough Trail			1.00	80250.0000	\$80,250.00
	Finance Officer	Hellwinkle Channel and trail	trail			1.00	534000.0000	\$534,000.00
	Finance Officer	Valley Vision				1.00	15000.0000	\$15,000.00
		Total Finance Officer					ļ	\$712,250.00
562.200	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
562.500	Infrastructure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
563.300	Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
563.900	Board Designated	\$27,742.00	\$182,135.00	\$182,135.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Crack Fill or additional street sealing project.	reet sealing project.			1.00	27742.0000	\$27,742.00
		Total Finance Officer						\$27,742.00
2 564.500	Machinery & Equipment	\$0.00	\$0.00	\$36,500.00	\$0.00	\$0.00	\$0.00	

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Town of Gardnerville 610 - 2015 Tentative Budget

\$122,982.00 \$123,469.00 \$122,981.66 \$122,982.00 \$12 \$122,982.00 \$123,469.00 \$122,981.66 \$122,982.00 \$12 \$13-000-392-000	Account Number D	Description	2015 Finance Officer	ce 2014 Adopted 20	14 Amended	2014 Actual	2014 Actual 2013 Actual 2012 Actual	2012 Actual	
## St739.992.00 \$122.982.00 \$123.469.00 \$122.981.66 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$122.982.00 \$10 \$10 \$177449.0000 \$10 \$10 \$10 \$17749.0000 \$10 \$10 \$10 \$17749.0000 \$10 \$10 \$10 \$17749.0000 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10	1	610	Gardnerville Town	lafinna	Buager	Amount	Amount	Amount	
\$122,576.00 \$122,982.00 \$122,469.00 \$172,000 \$17		926	Other Public Works						
### ST22,576.00 \$122,982.00 \$123,489.00 \$122,982.00 \$122,982.00 \$122,982.00 \$122,982.00 \$122,982.00 \$122,982.00 \$122,982.00 \$122,982.00 \$10 mirrest MS lights to 613-000-392-000 \$122,080.00 \$10 mirrest MS lights to 613-000-392-000 \$122,080.00 \$10 mirrest MS lights to 613-000-392-000 \$122,080.00 \$10 mirrest MS lights to 613-000-392-000 \$10 mirrest MS lights to 613-000-392-000 \$122,080.00 \$122,08	Jse	//Projects	\$739,992.00	\$280,172.00	\$491,530.00	\$82,518.97	\$113,570.78	\$128,991.42	
Frincipal MS lights to 613-000-392-000 1.00 1.17449.0000 1.00 1.17449.0000 1.00 1	⊢ ⊕	ransfers Out udget Transactions:	\$122,576.00	\$122,982.00	\$123,469.00	\$122,981.66	\$122,982.00	\$122,982.00	2
Frincipal MS lights to 613-000-392-000 Intrest MS Lights to 613-000-392-000 Total Finance Officer \$27,093.00 \$33,250.00 \$33,250.00 \$0.00	ت	evel	Transaction				Number of Units	Cost Per Unit	Total Amount
Fig. 1 Transaction Transaction St. 200 St. 250.00 St. 2	ΙŒ	nance Officer	Principal MS lights to 67	13-000-392-000			1.00	117449.0000	\$117,449.00
Total Finance Officer S27,093.00 \$33,250.00 \$30.00 \$	ĬĪ.	nance Officer	Intrest MS Lights to 613	-000-392-000			1.00	5127.0000	\$5,127.00
### St.7.093.00			Total Finance Officer					l	\$122,576.00
Transaction Transaction Transaction Total Finance Officer \$0.00	O	ontingency	\$27,093.00	\$33,250.00	\$33,250.00	\$0.00	\$0.00	\$0.00	
Transaction 3% of \$9030022 Budgeted Sal & Ben. and Services and supplies. Total Finance Officer \$149,689.00 \$156,232.00 \$156,719.00 \$122,981.66 \$122,982.00 \$12	8	udget Transactions:							
3% of \$003082 Budgeted Sal & Ben. and services and supplies. Total Finance Officer \$149,669.00 \$156,232.00 \$156,719.00 \$122,981.66 \$122,982.00 \$122,	Ľ	ivel	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer \$156,232.00 \$156,719.00 \$122,981.66 \$122,982.00 \$122,982.00 \$149,669.00 \$149,669.00 \$10.00 \$	I III	nance Officer	33082	d Sal.& Ben. and ser	rvices and		1.00	27093.0000	\$27,093.00
\$149,669.00 \$156,232.00 \$156,719.00 \$122,981.66 \$122,982.00 \$122,982.00 \$10.00			Total Finance Officer						\$27,093.00
e \$0.00 \$0.0	Ci	sas na	\$149,669.00	\$156,232.00	\$156,719.00	\$122,981.66	\$122,982.00	\$122,982.00	
e \$0.00 \$0.	3e	serves							
\$0.00 \$0.00	≟	provements Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
\$0.00 \$0.00	ď	ad Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
\$74,956.00 \$70,459.00 \$70,459.00 \$0.	В	ildings Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E.3% of 903082, sal., ben. services & supplies only 610 Total Finance Officer \$74,956.00 \$1,069,991.00 \$1,335,849.00 \$1,335,849.00 \$1,335,849.00 \$1,335,849.00 \$1,487,866	Щ	iding Fund Balance	\$74,956.00	\$70,459.00	\$70,459.00	\$0.00	\$0.00	\$0.00	
Transaction Number of Units Cost Per Unit 8.3% of 903082, sal., ben. services & supplies only 610 1.00 74956.0000 Total Finance Officer \$70,459.00 \$70,459.00 \$0.00 \$0.00 \$1,487,866.00 \$1,069,991.00 \$1,335,849.00 \$542,768.91 \$940,099.90 \$741,401.11	B	idget Transactions:							
8.3% of 903082, sal., ben. services & supplies only 610 Total Finance Officer \$74,956.00 \$70,459.00 \$70,459.00 \$0	Le	vel	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer \$70,459.00 \$70,459.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,487,866.00 \$1,069,991.00 \$1,335,849.00 \$542,768.91 \$940,099.90 \$741,401.11	ιĒ	nance Officer		n. services & supplie	s only 610		1.00	74956.0000	\$74,956.00
\$74,956.00 \$70,459.00 \$70,459.00 \$0.00 \$0.00 \$0.00 \$1,487,866.00 \$1,069,991.00 \$1,335,849.00 \$542,768.91 \$940,099.90 \$741,4			Total Finance Officer						\$74,956.00
\$1,487,866.00 \$1,069,991.00 \$1,335,849.00 \$542,768.91 \$940,099.90	d E	al/Reserves	\$74,956.00	\$70,459.00	\$70,459.00	\$0.00	\$0.00	\$0.00	
	0	ther Public Works	\$1,487,866.00	\$1,069,991.00	\$1,335,849.00	\$542,768.91	\$940,099.90	\$741,401.11	

3udget	2012 Actual Amount	\$1,509,317.18	\$1,611,264.22	(\$101,947.04)	\$1,509,317.18	\$1,611,264.22	(\$101,947.04)
ntative I	2013 Actual Amount	\$1,290,090.55	\$1,374,998.80	(\$84,908.25)	\$1,290,090.55	\$1,374,998.80	(\$84,908.25)
nerville 610 - 2015 Tentative Budget	2014 Actual Amount	\$1,132,394.09	\$834,176.20	\$298,217.89	\$1,132,394.09	\$834,176.20	\$298,217.89
e 610 - 3	2014 Amended Budget	\$1,803,513.00	\$1,803,513.00	\$0.00	\$1,803,513.00	\$1,803,513.00	\$0.00
rdnervill	2014 Adopted Budget	\$1,528,930.00	\$1,528,930.00	\$0.00	\$1,528,930.00	\$1,528,930.00	\$0.00
Town of Gard	2015 Finance Officer	\$1,867,699.00	\$1,867,699.00	\$0.00	\$1,867,699.00	\$1,867,699.00	\$0.00
Ĕ							
	Account Number Description	Revenue Totals:	Expense Totals	Fund Total: Gardnerville Town	Revenue Grand Totals:	Expense Grand Totals:	Net Grand Totals:

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Town of Gardnerville 611 - 2015 Tentative Budget

Section Cardinerville Health & San Budget Amount A	Account Minmhor	10000	2015 Finance	2014 Adopted	2014 Amended	2014 Actual	2013 Actual	2012 Actual	
Signature of the final	ind ind	Pesculphon 844	Officer Officer		Budget	Amount	Amount	Amount	
Se05,000.00		110	Gardnerville Health & Sa	u					
SSOS.000.00 SSOS.000.00 SSOS.000.00 SSOS.000.00 SSOS.000.00 SSOS.044.25 SSOS.764.24 Innisactions: Transaction Total Finance Officer SSOO.00 SSOO.000 S	Revenue								
Transactions SSOS.000.000 SSOS.000	Department	000	Revenue						
Transactions: Transaction Seos.000.00	Charges For Ser	vice							
Transactions: Transaction Number of Units Cost Per Unit Officer Estimated trash fees \$0.00 \$0.00 \$460.50 \$50.00 \$50.00 Kup Surcharge \$343.000.00 \$343.000.00 \$343.000.00 \$347.695.00 \$377.00 Fransactions: Transactions: Transaction Number of Units Cost Per Unit Tennal Finance Officer \$30,000.00 \$30,000.00 \$30,000.00 \$34,773.35 \$34,7289.24 Transactions: Transactions: Transaction Number of Units Cost Per Unit Py Sales \$30,000.00 \$30,000.00 \$30,000.00 \$32,4773.35 \$34,723.00 Py Sales \$50,00 \$0.00 \$50.00 \$224,773.35 \$34,724.71 \$34,900.00 Py Sales \$50.00 \$0.00 \$50.00 \$50.00 \$52,000.00 \$7724.71 \$724.27 Transactions: Transaction \$50.00 \$50.00 \$50.00 \$52.60.00 \$52.60.00 \$52.60.00 Spinor on \$50.00 \$50.00 \$55.50.18	44.300	Trash	\$505,000.00	\$505,000.00	\$505,000.00	\$357,646.75	\$503,494.25	\$502,764.24	
Transaction Estimated trash fees South Surcharge Estimated trash fees South Surcharge South Surcharge South Sout		Budget Transactions:							
Kup Surcharge \$0.00 \$0.00 \$460.50 \$550.00 \$370.00 Rup Surcharge \$0.00 \$343.000.00 \$345.000.00 \$347.085.20 \$370.00 ees \$343.000.00 \$343.000.00 \$343.000.00 \$340.000.00 \$347.085.20 \$347.085.20 fransactions: Transaction: Total Finance Officer Total Finance Officer \$30,000.00 \$30,000.00 \$30,000.00 \$34,072.51 \$34,872.51 Tennsactions: Transaction: Transaction: Total Finance Officer \$30,000.00 \$30,000.00 \$30,000.00 \$34,872.51 \$34,872.51 PReplace Fee Estimated dumpster rental \$30,000.00 \$30,000.00 \$30,000.00 \$34,872.51 \$34,872.51 Transactions: Total Finance Officer \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$34,872.51 \$34,872.51 February: Transactions: Total Finance Officer \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 \$50.00 </td <td></td> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> <td>Number of Units</td> <td>Cost Per Unit</td> <td>Total Amount</td>		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer		Finance Officer	Estimated trash fees				1.00	505000.0000	\$505,000.00
kup Surcharge \$0.00 \$0.00 \$460.50 \$590.00 \$377.09 Fransactions: Transactions: Transactions: Number of Units Cost Per Unit Total Finance Officer Fehrlal \$390,000.00 \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 Fehrlal \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 Fehrlal \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 Prental \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 Prepare Estimated dumpster rental \$100 \$30,000.00 \$30,000.00 \$30,000.00 Prepare Estimated dumpster rental \$100 \$30,000.00 \$			Total Finance Officer					I	\$505,000.00
Fransactions: Transaction S343,000.00 \$343,000.00 \$247,065.30 \$347,269.24 Pransactions: Transaction Transactions Transaction Total Finance Officer S30,000.00 \$30,0	44.301	Extra Pickup Surcharge	\$0.00	\$0.00	\$0.00	\$460.50	\$530.00	\$370.00	
Transactions: Transaction Number of Units Cost Per Unit Total Finance Officer Tential \$30,000.00 \$30,000.00 \$30,000.00 \$34,773.35 \$35,773.17 \$34,872.51 Transactions: Transaction \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 Officer Estimated dumpster rental \$0.00 \$0.00 \$0.00 \$60.0	44.310	Landfill Fees	\$343,000.00	\$343,000.00	\$343,000.00	\$247,065.30	\$347,636.20	\$347,289.24	
Transaction Transaction Transaction Transactions Trans		Budget Transactions:							
Officer Estimated landfill fees 1.00 343000,000 rental \$30,000.00 \$30,000.00 \$30,000.00 \$34,773.35 \$35,773.17 \$34,872.51 rental \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 \$34,773.35 \$35,773.17 \$34,872.51 Officer Estimated dumpster rental \$0.00 \$0.00 \$0.00 \$30.0		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Fental \$30,000.00 \$30,000.00 \$30,000.00 \$30,000.00 \$34,872.51 \$34,872.51 Fransactions: Transaction: Total Finance Officer \$0.00 \$0.00 \$60.00 <td></td> <td>Finance Officer</td> <td>Estimated landfill fees</td> <td></td> <td></td> <td></td> <td>1.00</td> <td>343000.0000</td> <td>\$343,000.00</td>		Finance Officer	Estimated landfill fees				1.00	343000.0000	\$343,000.00
reanisactions: \$30,000.00 \$30			Total Finance Officer					l	\$343,000.00
Transaction: Transaction Transaction Total Finance Officer Total Finance Officer \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$137.00 \$137.00 ey Sales \$0.00 \$0.00 \$0.00 \$0.00 \$2.88.00 \$7.490.75 \$1.90.75 replace Fee \$0.00 \$0.00 \$0.00 \$5.000.00 \$5.530.18 \$7.240.77 \$7.240.27 ransactions: Transaction Transaction 1.00 \$0.000.000 Total Finance Officer Estimated late fees 1.00 \$883,000.00 \$883,000.00 \$883,000.00 \$695,741.33 \$894,864.01	14.315	Dumpster Rental	\$30,000.00	\$30,000.00	\$30,000.00	\$24,773.35	\$35,773.17	\$34,872.51	
Transaction Transaction Number of Units Cost Per Unit Total Finance Officer ey Sales \$0.00 \$0.00 \$0.00 \$0.00 \$137.00 \$137.00 r Replace Fee \$0.00 \$0.00 \$0.00 \$0.00 \$228.00 \$7.724.71 \$7.240.27 Transactions: Transactions: Transaction Total Finance Officer Total Finance Officer Total Finance Officer \$883,000.00 \$88		Budget Transactions:							
Officer Estimated dumpster rental 1.00 30000.0000 ey Sales \$0.00 \$0.00 \$0.00 \$137.00 ey Sales \$0.00 \$0.00 \$280.00 \$137.00 r Replace Fee \$0.00 \$0.00 \$280.00 \$2190.75 rges \$5,000.00 \$5,000.00 \$5,530.18 \$7,724.71 \$7,240.27 ransactions: Transaction Number of Units Cost Per Unit To Officer Estimated late fees \$883,000.00 <td></td> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> <td>Number of Units</td> <td>Cost Per Unit</td> <td>Total Amount</td>		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer \$0.00 \$0.00 \$83.00 \$78.00 \$137.00 \$137.00 \$0.00 \$0.00 \$288.00 \$5.590.18 \$7.724.71 \$7.240.27 \$7		Finance Officer	Estimated dumpster rental				1.00	30000.0000	\$30,000.00
ey Sales \$0.00 \$0.00 \$0.00 \$83.00 \$78.00 \$137.00 r Replace Fee \$0.00 \$0.00 \$0.00 \$2.88.00 \$5,190.75 rges \$5,000.00 \$5,000.00 \$5,000.00 \$5,530.18 \$7,724.71 \$7,240.27 Transactions: Transaction Number of Units Cost Per Unit Officer Estimated late fees Total Finance Officer Total Finance Officer Total Finance Officer \$883,000.00			Total Finance Officer					l	\$30,000.00
Replace Fee \$0.00 \$0.00 \$0.00 \$288.00 \$5.500.00 \$2.190.75 ransactions: Transaction Transaction \$5,000.00 \$5,000.00 \$5,530.18 \$7,724.71 \$7,240.27 Officer Estimated late fees Total Finance Officer Total Finance Officer \$883,000.00 \$883,000.00 \$883,000.00 \$883,000.00 \$884,864.01	14.316	Lock & Key Sales	\$0.00	\$0.00	\$0.00	\$83.00	\$78.00	\$137.00	
ransactions: \$5,000.000 \$5,000.000 \$5,000.000 \$5,530.18 \$7,724.71 \$7,240.27 Transaction Officer Estimated late fees 1.00 \$600.0000 Total Finance Officer \$883,000.00 \$883,000.00 \$883,000.00 \$883,000.00	44.317	Dumpster Replace Fee	\$0.00	\$0.00	\$0.00	\$288.00	\$505.00	\$2,190.75	
Fit Transactions: Number of Units Cost Per Unit Se Officer Estimated late fees 1.00 5000.0000 Total Finance Officer \$883,000.00 \$883,000.00 \$883,000.00 \$883,000.00 \$883,000.00	360.810	Late Charges	\$5,000.00	\$5,000.00	\$5,000.00	\$5,530.18	\$7,724.71	\$7,240.27	
Transaction Number of Units Cost Per Unit Officer Estimated late fees 1.00 5000.0000 Total Finance Officer \$883,000.00 \$883,000.00 \$883,000.00 \$884,864.01		Budget Transactions:							
Officer Estimated late fees 1.00 5000.0000 Total Finance Officer \$883,000.00 \$883,000.00 \$635,847.08 \$895,741.33 \$894,864.01		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer \$883,000.00 \$883,000.00 \$635,847.08 \$895,741.33 \$894,864.01		Finance Officer	Estimated late fees				1.00	5000.0000	\$5,000.00
\$883,000.00 \$883,000.00 \$835,847.08 \$895,741.33			Total Finance Officer						\$5,000.00
	Total: Charges Fo	or Service	\$883,000.00	\$883,000.00	\$883,000.00	\$635,847.08	\$895,741.33	\$894,864.01	

LIVE - Douglas County - LIVE

Town of Gardnerville 611 - 2015 Tentative Budget

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Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	611	Gardnerville Health & San	San					
Department	000	Revenue						
Interest Revenue	an.							
361.200	Interest On Investment	\$0.00	\$3,000.00	\$3,000.00	\$679.43	\$255.15	\$4,879.25	
361.205	Investment-FMV Adjust	\$0.00	\$0.00	\$0.00	\$1,147.63	(\$1,147.63)	\$0.00	
Total: Interest Revenue	svenue	\$0.00	\$3,000.00	\$3,000.00	\$1,827.06	(\$892.48)	\$4,879.25	
Miscellaneous Revenue	evenue							
360.800	Miscellaneous	\$0.00	\$0.00	\$2,275.00	\$2,275.00	\$615.06	\$1,564.55	
360.820	Returned Check Fees	\$0.00	\$0.00	\$0.00	\$50.00	\$100.00	\$0.00	
Total: Miscellaneous Revenue	ous Revenue	\$0.00	\$0.00	\$2,275.00	\$2,325.00	\$715.06	\$1,564.55	
Contributed Capital	tal							
344.750	Assets Dedicated/Donated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Contributed Capital	d Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Financing Sources	Sources							
391.100	Sale Of Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
392.000	Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,213.00	
393.100	Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
393.101	Bond Proceeds Offset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Other Financing Sources	ncing Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,213.00	
Depreciation/Amortizaion	ortizaion							
360.849	Amortization- Add Back	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
360.850	Depreciation Add-Back	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Depreciation/Amortizaion	on/Amortizaion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Beg. Fund Bal./Reserves	SSELVES							
301.200	Operating Res-Beg.	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Operating reserves from end of prior year	n end of prior year			1.00	50000.0000	\$50,000.00
2		Total Finance Officer					l	\$50,000.00
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Town of Gardnerville 611 - 2015 Tentative Budget

		I OWIT OF CHILD WITH OFF - 4010 TOTICATIVE DUMBER		1100			nander		
Account Number Description	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount		
Fund	611	Gardnerville Health & San	San						
Department	000	Revenue							
301.250	Capital ResBeg.	\$330,385.00	\$476,544.00	\$662,065.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Finance Officer	Capital impr. reserves from end of prior year	om end of prior year			1.00	330385.0000	\$330,385.00	
		Total Finance Officer					l	\$330,385.00	
Total: Beg.Func	Total: Beg.Fund Bal./Reserves	\$380,385.00	\$526,544.00	\$712,065.00	\$0.00	\$0.00	\$0.00		
Department Total: Revenue	tal: Revenue	\$1,263,385.00	\$1,412,544.00	\$1,600,340.00	\$639,999.14	\$895,563.91	\$922,520.81		

Town of Gardnerville 611 - 2015 Tentative Budget

Account Number Description	Fund 611	Revenue Totals	Expenses	Department 925	Salaries & Wages	510.000 Salaries & Wages	Budget Transactions:	Level	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer	Finance Officer		510.125 Salaries-Other	510.150 Board Compensation	Budget Transactions:	Level	Finance Officer	Finance Officer		511.165 Holiday Overtime	511.167 Vacation Payout
						/ages	sactions:		ser .	Ser	Ser	Ser	Ser	Ser	Ser	Jer.	Je.	Ser	.er	er		10	ensation	sactions:		er	er		time	out
2015 Finance Officer	Gardnerville Health & San	\$1,263,385.00		Health & Sanitation		\$262,024.00		Transaction	Gardnerville Town Manager (T. Dallaire) .400 FTE	Office Manager - Senior (C. Louthan) .400 FTE	Office Asst - Senior (M. Nicholson) .500 FTE	Maintenance Specialist II (C. Tuthill) 1.0 FTE	Maintenance Technician II (J. Martin) 1.0 FTE	Maintenance Tech I (Gr	Maintenance Technician I (McGee) 1.0 FTE	Maintenance Specialist II (M. Plut) .30 FTE	Maintenance Tech II (R. Clark) 0.10 FTE	Maintenance Tech II (S.	Maintenance TEchnician I (Briggs) 1.0 FTE	Office Clerical (seasonal) Vacant	Total Finance Officer	\$0.00	\$15,300.00		Transaction	1/2 Board comp. Chairman 1/2*(\$550/month)	1/2 Board Comp Members & vice Chair (@500/month)	Total Finance Officer	\$0.00	\$0.00
2014 Adopted Budget	0.00	\$1,412,544.00				\$224,867.00			ager (T. Dallaire) .400	r (C. Louthan) .400 FT	Nicholson) .500 FTE	II (C. Tuthill) 1.0 FTE	n II (J. Martin) 1.0 FTE	(Grove) 0.1 FTE	n I (McGee) 1.0 FTE	II (M. Plut) .30 FTE	. Clark) 0.10 FTE	I (S. Thompson) .10 FTE	n I (Briggs) 1.0 FTE	II) Vacant		\$0.00	\$15,300.00			nan 1/2*(\$550/month)	ərs & vice Chair (@50		\$0.00	\$0.00
2014 Amended Budget		\$1,600,340.00				\$224,867.00			FTE	щ												\$0.00	\$15,300.00				00/month)		\$0.00	\$0.00
2014 Actual Amount		\$639,999.14				\$137,768.61																\$0.00	\$11,475.00						\$2,217.29	\$0.00
2013 Actual Amount		\$895.563.91				\$209,186.64		Number of Units	0.40	0.40	0.50	1.00	1.00	0.10	1.00	0.30	0.10	0.10	1.00	09.0		\$1,990.09	\$13,770.00		Number of Units	1.00	4.00		\$0.00	\$0.00
2012 Actual Amount		\$922,520.81				\$194,270.30		Cost Per Unit	84640.0000	59934.0000	43490.0000	45386.0000	37424.0000	34950.0000	34345.0000	54498.0000	44455.0000	37690.0000	34175.0000	5100.0000		\$4,178.12	\$13,550.00		Cost Per Unit	3300.0000	3000.0000	l	\$0.00	\$0.00
								Total Amount	\$33,856.00	\$23,973.60	\$21,745.00	\$45,386.00	\$37,424.00	\$3,495.00	\$34,345.00	\$16,349.00	\$4,445.50	\$3,769.00	\$34,175.00	\$3,060.00	\$262,023.10				Total Amount	\$3,300.00	\$12,000.00	\$15,300.00		

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user: Tom Dallaire

Tuesday, April 01, 2014

LIVE - Douglas County - LIVE

																	Total Amount	\$128,045.00	\$128,045.00											
Budget	2012 Actual			\$0.00	\$0.00	\$1,499.87	\$8,608.17	\$0.00	\$8,947.03	\$2,837.77	\$0.00	\$961.00	\$234,852.26		\$0.00		Cost Per Unit	128045.0000	l	\$50,471.33	\$6,506.93	\$41,939.97	\$1,023.37	\$2,901.41	\$0.00	\$0.00	\$328.79	\$0.00	\$1,001.00	\$104,172.80
ntative	2013 Actual Amount			\$0.00	\$0.00	\$6,506.29	\$11,163.59	\$547.47	\$17,425.29	\$9,462.12	\$0.00	\$11,849.67	\$281,901.16		\$0.00		Number of Units	1.00		\$54,991.01	\$7,080.91	\$40,791.02	\$1,145.69	\$3,284.88	\$0.00	\$0.00	\$401.47	\$0.00	\$6,208.00	\$113,902.98
2015 Tentative Budget	2014 Actual Amount			\$0.00	\$0.00	\$2,388.08	\$8,768.27	\$532.88	\$8,762.40	\$6,346.71	\$112.35	\$0.00	\$178,371.59		\$0.00					\$42,241.41	\$4,777.43	\$34,226.59	\$832.04	\$2,284.35	\$0.00	\$0.00	\$78.33	\$0.00	\$0.00	\$84,440.15
	2014 Amended Budget			\$0.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$243,667.00		\$109,825.00					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,825.00
Gardnerville 611 -	2014 Adopted Budget			\$0.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$243,667.00		\$108,000.00			usive		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108,000.00
Town of Gal	2015 Finance Officer	Gardnerville Health & San	Health & Sanitation	\$0.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,824.00		\$128,045.00		Transaction	Beniffits for H&S all inclusive	Total Finance Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128,045.00
Ĕ	Description	611	925	Vacation Buyback	Comp Payout	Overtime	Holidays	Comp Paid	Vacation	Sick	Call Back	Contract Salaries	Wages	fits	Benefits	Budget Transactions:	Level	Finance Officer		Retirement	Pact Workers Comp	Group Insurance	Unemployment	Medicare	Uniform Allowance	Co. Dependent Insurance	Pact Other	Oasdi	OPEB Expense	Benefits
	Account Number	Fund	Department	511.168	511.169	511.170	511.171	511.172	511.173	511.174	511.176	516.120	Total: Salaries & Wages	Employee Benefits	511.180					511.181	511.182	511.183	511.184	511.186	511.187	511.188	511.190	511.195	511.202	Total: Employee Benefits

LIVE - Douglas County - LIVE

Town of Gardnerville 611 - 2015 Tentative Budget

		2015 Finance 2	2014 Adopted	2014 Amended	2014 Actual	2013 Actual	2012 Actual	
Account Number	Description		Budget	Budget	Amount	Amount	Amount	
Fund	611	Gardnerville Health & San						
Department	925	Health & Sanitation						
Services & Supplies	Sellies							
520.055	Telephone Expense	\$3,500.00	\$3,500.00	\$3,500.00	\$2,384.76	\$3,061.80	\$3,085.54	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 telephone Admin & Maint office	nt office			1.00	3500.0000	\$3,500.00
		Total Finance Officer					l	\$3,500.00
520.060	Postage/Po Box Rent	\$4,200.00	\$4,200.00	\$4,200.00	\$2,719.11	\$3,756.77	\$3,260.89	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 postage and all bulk mail postage	il postage			1.00	4200.0000	\$4,200.00
		Total Finance Officer						\$4,200.00
520.064	Travel	\$1,000.00	\$1,000.00	\$1,000.00	\$219.54	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	seminars, training				1.00	1000.0000	\$1,000.00
		Total Finance Officer					l	\$1,000.00
520.072	Advertising	\$1,500.00	\$1,500.00	\$1,500.00	\$404.37	\$1,358.26	\$924.55	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	newsletters, personnel ads, rate increase ads	rate increase ads			1.00	1500.0000	\$1,500.00
		Total Finance Officer					l.	\$1,500.00
520.080	InsurLiability	\$8,900.00	\$8,900.00	\$8,900.00	\$8,656.14	\$8,859.79	\$7,996.14	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
3	Finance Officer	1/3 insurance for Town				1.00	8900.0000	\$8,900.00
2/		Total Finance Officer						\$8,900.00
Se								

LIVE - Douglas County - LIVE

Town of Gardnerville 611 - 2015 Tentative Budget

)	
Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	
Fund	611	Gardnerville Health & San						
Department	925	Health & Sanitation						
520.084	Replacement & Repair	\$40,000.00	\$40,000.00	\$40,000.00	\$25,635.76	\$38,705.34	\$52,069.62	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	repair of equipment, tires, filters, etc.	filters, etc.			1.00	40000.0000	\$40,000.00
		Total Finance Officer					1	\$40,000.00
520.089	Power	\$2,800.00	\$2,600.00	\$2,600.00	\$1,863.12	\$2,857.17	\$2,575.91	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 Electricity for admin an	admin and maintenance office	98		1.00	2800.0000	\$2,800.00
		Total Finance Officer						\$2,800.00
520.090	Water	\$650.00	\$750.00	\$750.00	\$364.41	\$467.57	\$499.22	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 water for admin & maintenance office	itenance office			1.00	650.0000	\$650.00
		Total Finance Officer					L	\$650.00
520.092	Heating	\$3,500.00	\$4,000.00	\$4,000.00	\$2,263.18	\$2,420.05	\$2,710.01	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 heating admin & maint office, all maint facility	office, all maint fac	ility		1.00	3500.0000	\$3,500.00
		Total Finance Officer					l	\$3,500.00
520.093	Utilities-Sewer	\$380.00	\$380.00	\$380.00	\$278.71	\$352.59	\$302.40	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 sewer admin & maint facility	acility			1.00	380.0000	\$380.00
33		Total Finance Officer					I	\$380.00
3,								

Town of Gardnerville 611 - 2015 Tentative Budget

Purior P									
Main B&C Budget Transactions: Finance Officer Finance Offi	Account Number	Description		114 Adopted Budget	2014 Amended Budget	2014 Actual	2013 Actual	2012 Actual	
Partition Part	Fund	611	Gardnerville Health & San						
997 Maint B&G \$42,500.00 \$12,000.00 \$14,775.31 \$1,394.37 \$82,473.33 Level Transactions: Transaction Transaction 1,00 2200,0000 Finance Officer Fencing around Yard -CMU Greenwaste In Transactions: 1,100 2200,0000 Finance Officer Fencing around Yard -CMU Greenwaste In Transactions: 1,100 2200,0000 Finance Officer Fencing around Yard -CMU Greenwaste In Transactions: 1,100 1,500 2500,0000 Budget Transactions: Transactions: 1,250 1,100 1,500 1,500 1,500 Finance Officer Transactions: Transactions: 1,100 1,500	Department	925	Health & Sanitation						
Budget Transaction: Number of Units Cost Per Unit Finance Officer Farnactions: 1.00 2500,0000 Finance Officer Ferring abound Yand - CMU Greenwaste bin 1.00 2500,0000 Finance Officer Ferring abound Yand - CMU Greenwaste bin 1.00 2500,0000 Finance Officer Formers and Invalid Services \$1,350,00 \$1,350,00 \$1,350,00 Budget Transactions: Transaction 1.00 1000,0000 Finance Officer 1/2 cleaning services - admin bldg 1.00 1000,0000 Finance Officer 1/2 cleaning services - admin bldg 1.00 1000,0000 Finance Officer 1/2 cleaning services - admin bldg 1.00 1000,0000 Finance Officer 1/2 cleaning services - admin bldg 1.00 1000,0000 Budget Transactions: 1/2 cleaning services - admin bldg 1.00 1000,0000 Finance Officer 1/2 cleaning services - admin bldg 1.00 1.00 1.00 Finance Officer 1/2 cleaning services - admin bldg 1.00 1.00 1.00 Finance Officer <td>520.097</td> <td>Maint B&G</td> <td>\$42,500.00</td> <td>\$12,000.00</td> <td>\$22,800.00</td> <td>\$14,775.31</td> <td>\$1,394.37</td> <td>\$8,247.33</td> <td></td>	520.097	Maint B&G	\$42,500.00	\$12,000.00	\$22,800.00	\$14,775.31	\$1,394.37	\$8,247.33	
Early Finance Officer Inancection Finance Officer Inancection Finance Officer Inancection Finance Officer Inancection Finance Officer Total Finance Officer S1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,350,00 \$1,050,20		Budget Transactions:							
Finance Officer Inndicaping Update in Front Innot Equip Finance Officer Ferticage around Yard - CMU Greenwaste bin 1.00 25000 0000 S S S S S S S S		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer Fencing around Varid - CMU Greenwaste bin 1,000 250,000,000		Finance Officer	landscaping Update in Front				1.00	2500.0000	\$2,500.00
Finance Officer		Finance Officer	Fencing around Yard - CMU	Greenwaste bin			1.00	25000.0000	\$25,000.00
Total Finance Officer S1,350.00 S1,3		Finance Officer	Cynders bin for yard 3/4 cost	S)			1.00	15000.0000	\$15,000.00
Budget Transactions:			Total Finance Officer					ı	\$42,500.00
Budget Transactions: Transaction Transaction Transaction Transaction 1,00 cost Per Unit Total Finance Officer 1,00 cost Per Unit Total Finance Officer 1,00 cost Per Unit Total Finance Officer Budget Transactions: Transaction \$2,000.00 \$2,4000.00 \$2,4000.00 \$2,5000.00 \$2,	520.098	Janitorial Services	\$1,350.00	\$1,350.00	\$1,350.00	\$850.00	\$924.98	\$1,062.50	
Transaction		Budget Transactions:							
Finance Officer 1/2 cleaning services - admin bidg Finance Officer 1/2 cleaning supplies 1.00 1.000 1.000 350.0000 1.000 350.0000 1.000 350.0000 1.000 350.0000 1.000 350.0000 1.00		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer Septembrition Septembrition Septembritis Septembrition Septembritis		Finance Officer	1/2 cleaning services - admir	gpld n			1.00	1000.0000	\$1,000.00
Total Finance Officer S26,000.00 \$2,000.00 \$24,000.00 \$23,515.11 \$25,235.47 \$828.49		Finance Officer	shop restroom cleaning supp	lies			1.00	350.0000	\$350.00
Maint Equip \$26,000.00 \$2,000.00 \$24,000.00 \$23,515.11 \$25,235.47 \$628.49 Budget Transactions: Transaction Transaction Transaction Number of Units Cost Per Unit Finance Officer Maintenance of H & S equipment 1.00 1.000.0000 1.000.0000 Maint Office Equip New Green Waste Bins - Old Town and Town residence - (full load) \$0.00 \$0.00 \$0.00 Maint Office Equip \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Web. Maint-Shop Parts \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Web. Maint-Co Shop \$2,000.00 \$3,500.00 \$3,500.00 \$4,685.51 \$2,920.31 \$1,918.11 Level Transactions: Transaction Town vehicles repaired at County shop Number of Units Cost Per Unit			Total Finance Officer					l	\$1,350.00
Budget Transaction Number of Units Cost Per Unit Level Transaction 1.00 1000.0000 Finance Officer Maintenance of H & S equipment 1.00 25000.0000 Finance Officer New Green Waste Bins - Old Town and Town residence - (full leance Officer) 50.00 50.00 25000.0000 10 Veh. Maint-Shop Parts \$0.00 \$0.00 \$0.00 \$0.00 16 Veh. Maint-Shop Parts \$2,000.00 \$3,500.00 \$3,500.00 \$4,685.51 \$2,920.31 \$1,918.11 16- Veh. Maint-Co Shop \$2,000.00 \$3,500.00 \$3,500.00 \$4,685.51 \$2,920.31 \$1,918.11 16- Transaction: Transaction Transaction 1.00 2000.0000	520.107	Maint Equip	\$26,000.00	\$2,000.00	\$24,000.00	\$23,515.11	\$25,235.47	\$628.49	
Level Transaction Transaction Number of Units Cost Per Unit Finance Officer Maintenance of H & S equipment 1.00 1.00 1.000.0000 Finance Officer New Green Waste Bins - Old Town and Town residence - (full Finance Officer) \$0.00 \$0.00 \$0.00 08 Maint Office Equip \$0.00 \$0.00 \$0.00 \$0.00 10 Veh. Maint-Co Shop \$2.000.00 \$3.500.00 \$4,685.51 \$2.920.31 \$1,918.11 Budget Transactions: Level Transaction Transaction Number of Units Cost Per Unit Finance Officer Town vehicles repaired at County shop 1.00 2000.0000		Budget Transactions:							
Finance Officer Maintenance of H & Sequipment 1.00 1000,0000 Finance Officer New Green Waste Bins - Old Town and Town residence - (full lance Officer) \$0.00 \$0.		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer New Green Waste Bins - Old Town and Town residence - (full load) 1.00 25000.0000 1.00 1.00 25000.0000 1.00 1.00 25000.0000 1.00 25000.0000 1.00 25000.000 250.000		Finance Officer	Maintenance of H & S equipr	nent			1.00	1000.0000	\$1,000.00
Maint Office Equip \$0.00 <td></td> <td>Finance Officer</td> <td>New Green Waste Bins - Old load)</td> <td>Town and Town</td> <td>residence - (full</td> <td></td> <td>1.00</td> <td>25000.0000</td> <td>\$25,000.00</td>		Finance Officer	New Green Waste Bins - Old load)	Town and Town	residence - (full		1.00	25000.0000	\$25,000.00
08 Maint Office Equip \$0.00			Total Finance Officer					ļ	\$26,000.00
10 Veh. Maint-Shop Parts \$0.00	520.108	Maint Office Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16* Veh. Maint-Co Shop \$2,000.00 \$3,500.00 \$4,685.51 \$2,920.31 \$1,918.11 Budget Transactions: Level Transaction Number of Units Cost Per Unit Tot Finance Officer Total Finance Officer 1.00 2000.0000	520.110	Veh. Maint-Shop Parts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions: Level Transaction Cost Per Unit Tot Finance Officer Town vehicles repaired at County shop 1.00 2000.0000	520.116	Veh. Maint-Co Shop	\$2,000.00	\$3,500.00	\$3,500.00	\$4,685.51	\$2,920.31	\$1,918.11	
Level Transaction Number of Units Cost Per Unit Tot Finance Officer Town vehicles repaired at County shop 1.00 2000.0000 Total Finance Officer		Budget Transactions:							
Finance Officer Town vehicles repaired at County shop Total Finance Officer		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Total Finance Officer	32	Finance Officer	Town vehicles repaired at Co	unty shop			1.00	2000.0000	\$2,000.00
	1/5		Total Finance Officer						\$2,000.00

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Town of Gardnerville 611 - 2015 Tentative Budget

Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual	ì
Fund	611	Gardnerville Health & San	an					
Department	925	Health & Sanitation						
520.123	Deductable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.130	Rents & Leases Bldgs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.136	Rents & Leases Equipment	\$2,100.00	\$2,100.00	\$2,100.00	\$2,022.16	\$2,475.22	\$2,480.67	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 copier payment admin	_			1.00	2100.0000	\$2,100.00
		Total Finance Officer					ļ	\$2,100.00
520.155	Licensing	\$250.00	\$350.00	\$350.00	\$114.50	\$41.00	\$234.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Reimbursement for CDL's				1.00	250.0000	\$250.00
		Total Finance Officer					1	\$250.00
520.169	EMRB Assessment	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	
520.170	Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.187	Internet Expense	\$810.00	\$2,010.00	\$2,010.00	\$395.10	\$504.39	\$522.04	
	Budget Transactions:							4.
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	1/2 Charter internet expense	est			1.00	810.0000	\$810.00
		Total Finance Officer						\$810.00
520.195	Street Sweeping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
520.197	Landfill Expense	\$250,000.00	\$250,000.00	\$250,000.00	\$158,487.10	\$226,590.99	\$221,560.29	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Fees paid at CC, DDI,				1.00	250000.0000	\$250,000.00
3		Total Finance Officer						\$250,000.00

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	Ĭ	Town of Gardnerville 611 - 2015 Tentative Budget	duervill.	le 611 - 2	2015 Tel	ntative E	Sudget	
Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual	2013 Actual	2012 Actual	
Fund	611	Gardnerville Health & San	San					
Department	925	Health & Sanitation						
520.200	Training & Education	\$2,000.00	\$2,000.00	\$2,000.00	\$39.50	\$97.50	\$25.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	operator certification				1.00	2000.0000	\$2,000.00
		Total Finance Officer					l	\$2,000.00
521.100	Professional Services	\$3,800.00	\$4,000.00	\$4,000.00	\$0.00	\$3,351.67	\$0.00	
521.130	Legal Services	\$1,500.00	\$2,000.00	\$2,000.00	\$324.50	\$697.50	\$1,027.50	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Town Counsel fees				1.00	1500.0000	\$1,500.00
		Total Finance Officer					1	\$1,500.00
521.135	Legal-Collection Cost	\$500.00	\$500.00	\$500.00	(\$117.18)	(\$332.60)	(\$74.03)	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Liens & collection company fees	any fees			1.00	500.0000	\$500.00
		Total Finance Officer					l	\$500.00
521.140	Physicals	\$800.00	\$800.00	\$800.00	\$150.00	\$150.00	\$300.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Physicals for CDL				1.00	800.0000	\$800.00
		Total Finance Officer						\$800.00
521.151	Drug/Alcohol Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
521.160	Auditing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
521.404	Moving Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	



	To	Town of Gar	dnervill	Gardnerville 611 - 2015 Tentative Budget	015 Te	ntative B	Sudget	
Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual Amount	2013 Actual	2012 Actual	
Fund	611	Gardnerville Health & San						
Department	925	Health & Sanitation						
521.500	Admin & Overhead	\$18,117.00	\$22,478.00	\$22,478.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Cost allocation - Clerk				1.00	357.0000	\$357.00
	Finance Officer	Cost Allocation - Treasurer	er			1.00	1979.0000	\$1,979.00
	Finance Officer	Cost Allocation - Finance				1.00	14705.0000	\$14,705.00
	Finance Officer	County Manager Office				1.00	1076.0000	\$1,076.00
		Total Finance Officer					1	\$18,117.00
532.001	Op.Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.003	Gas & Oil	\$45,000.00	\$48,000.00	\$48,000.00	\$25,985.08	\$39,924.12	\$43,820.63	
	Budget Transactions:							4
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	gas & oil for trash vehicles	ş			1.00	45000.0000	\$45,000.00
		Total Finance Officer					Ĺ	\$45,000.00
532.028	Uniforms	\$3,200.00	\$3,200.00	\$3,200.00	\$1,870.94	\$2,104.85	\$2,463.08	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Uniform tees shirts, sweatshirts, jackets	itshirts, jackets			1.00	1600.0000	\$1,600.00
	Finance Officer	\$200 boot & \$200 Pant Allowance	Allowance			4.00	400.0000	\$1,600.00
		Total Finance Officer						\$3,200.00
532.055	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
532.056	Subscriptions	\$0.00	\$2,550.00	\$2,550.00	\$26.30	\$325.55	\$26.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount

user: Tom Dallaire

\$50.00

50.0000

1.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Bottled Water

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Total Finance Officer Record Courier 1/2

Finance Officer

LIVE - Douglas County - LIVE

Town of Gardnerville 611 - 2015 Tentative Budget

Fund Stit Condition 2015 Finance of Finance of Children 2014 Announter 2014 Announter Announter of Finance of Children 2014 Announter of Children 2014 A									
first Gardenchile Hoalth & Sant Figure 1 Gardenchile Hoalth & Sant Figure 1 Figure 2 Figure 3	Account Number		2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual	2013 Actual	2012 Actual	
Dimos Supplies Transaction Total Finance Officer St.000 to	Fund	611	Gardnerville Health &						
Designations: \$0.00 \$3,000.00 \$3,000.00 \$3,000.00 \$3,000.00 \$2,967.40 \$2,265.10 <t< td=""><td>Department</td><td>925</td><td>Health & Sanitation</td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	Department	925	Health & Sanitation						
Budget Transactions: Transaction \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$1,501.31 Cost Per Unit Finance Officer Office supplies 1,00 \$5,000.00 \$5,000.00 \$1,501.31 \$1000.000 Budget Transactions: Transaction Transaction 1,00 \$2,160.00 \$2,000.00 Budget Transactions: Transaction \$5,400.00 \$7,200.00 \$2,801.00 \$2,100.00 Budget Transactions: Transaction \$5,400.00 \$7,200.00 \$2,801.00 \$2,100.00 Everl Transactions: Transaction \$2,400.00 \$10.00 \$2,000.00 Finance Officer 112 Vueworks asset management / work-orders \$2,000.00 \$2,000.00 \$2,000.00 Finance Officer 112 Vueworks asset management / work-orders \$2,000.00 \$2,000.00 \$2,000.00 Budget Transactions: Transactions: Transactions: 1,00 \$2,000.00 Small Projects \$2,000.00 \$2,000.00 \$2,000.00 \$2,000.00 \$2,000.00 Budget Transactions: Transactions: <td>533.800</td> <td>Office Supplies</td> <td>\$0.00</td> <td>\$3,000.00</td> <td>\$3,000.00</td> <td>\$3,100.87</td> <td>\$2,967.40</td> <td>\$2,836.14</td> <td></td>	533.800	Office Supplies	\$0.00	\$3,000.00	\$3,000.00	\$3,100.87	\$2,967.40	\$2,836.14	
Finance Officer Cifice supplies 10 10 10 10 10 10 10 1		Budget Transactions:							
Finance Officer \$5,000.00 \$5,000.00 \$1,651.67 \$11,501.31 Total Finance Officer Small Equipment Total Finance Officer \$5,000.00 \$5,000.00 \$1,651.67 \$11,501.31 Total Finance Officer Level Total Finance Officer Sonage Racks for Shop Organization \$1,00 \$2,400.00 \$2,400.00 \$2,881.00 \$2,470.80 \$2,106.00 Schware \$5,400.00 \$5,400.00 \$5,400.00 \$2,881.00 \$2,881.00 \$2,000.00 Budget Transactions: Total Finance Officer \$5,400.00 \$5,400.00 \$2,881.00 \$2,800.00 Finance Officer Total Finance Officer \$1,200 key Specifical Specific		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Small Equipment \$0.00 \$5.000.00 \$0.00 \$1.651.67 \$11.501.31 Budget Transactions: Transaction Transaction Total Finance Officer \$5.400.00 \$5.400.00 \$2.081.00 \$2.081.00 \$2.000.00 Budget Transactions: Total Finance Officer Total Finance Officer \$5.400.00 \$5.400.00 \$2.000.00 \$2.000.00 Budget Transactions: Transaction Transaction \$5.400.00 \$5.400.00 \$2.000.00 \$2.000.00 Finance Officer 1/2 Vueworks asset management / workcrders \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer 1/2 Vueworks asset management / workcrders \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer 1/2 Vueworks asset management / workcrders \$0.00 \$0.00 \$0.00 \$0.00 Small Projects \$8,000.00 \$0.00 \$1.00 \$0.00 \$0.00 Small Projects \$8,000.00 \$1.00 \$0.00 \$0.00 \$0.00 Fiscal Agent Charges \$0.00 \$0.00 \$0.00 \$0.00 \$0.00<		Finance Officer	office supplies				1.00	3000.0000	\$3,000.00
Budget Transactions: \$5,000.00 \$5,000.00 \$1,501.31 \$11,501.31 Finance Officer Storage Racks for Shop Organization \$7,200.00 \$2,2881.00 \$34,70.80 \$2,106.00 Budget Transactions: Total Finance Officer \$5,400.00 \$7,200.00 \$2,2881.00 \$34,70.80 \$2,106.00 Budget Transactions: Transaction Transaction Transaction \$2,000.00 \$2,000.00 Finance Officer 1/2 Vueworks asset management / workorders \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer 1/2 Vueworks asset management / workorders \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer 1/2 Vueworks asset management / workorders \$0.00 \$0.00 \$0.00 \$0.00 Small Pright \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Small Pright Transaction Transaction Transaction \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 <t< td=""><td></td><td></td><td>Total Finance Officer</td><td></td><td></td><td></td><td></td><td>1</td><td>\$3,000.00</td></t<>			Total Finance Officer					1	\$3,000.00
Budget Transactions: Number of funits Coat Per Unit Elivel Transaction \$5.400.00 \$5.400.00 \$2.881.00 \$3.470.80 \$5.100.000 Budget Transactions: Transaction \$5.400.00 \$5.000.00 \$5.000	533.802	Small Equipment	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$1,651.67	\$11,501.31	
Finance Officer Storage Racks for Shop Organization Total Finance Officer Total Finance Officer Total Finance Officer Total Finance Officer Storage Racks for Shop Organization Total Finance Officer Storage Racks for Storage		Budget Transactions:							
Total Finance Officer Storage Racks for Shop Organization Total Finance Officer S5,400.00 \$5,400.00 \$7,200.00 \$2,2881.00 \$3,470.80 \$2,106.00 \$		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Software S5,400.00 \$5,400.00 \$7,200.00 \$2,881.00 \$3,470.80 \$2,106.00 \$2,106.00 Budget Transactions: Level Transaction Transaction Transaction Transaction S5.000.00 S0.00 S0.		Finance Officer	Storage Racks for Shop	Organization			1.00	5000.0000	\$5,000.00
Budget Transactions: \$5,400.00 \$5,400.00 \$7,200.00 \$2,881.00 \$3,470.80 \$2,106.00 Budget Transactions: Transaction Number of Units Number of Units Cost Per Unit Finance Officer 1/2 Vueworks asset management / workcrders \$0.00 \$0.00 \$0.00 \$0.00 Finance Officer 1/2 Vueworks asset management / workcrders \$0.00 \$0.00 \$0.00 \$0.00 Small Projects \$0.00 \$0.00 \$10.275.00 \$0.00 \$0.00 \$0.00 Small Projects \$0.00 \$0.00 \$10.275.00 \$0.00 \$0.00 \$0.00 Budget Transactions: Transaction Transaction Transaction \$0.00			Total Finance Officer					I	\$5,000.00
Budget Transactions: Transaction Transaction Transaction Transaction Transaction Section of Units Cost Per Unit Finance Officer 11.2 Vueworks asset management / workcrders \$5.00 \$5	533.806	Software	\$5,400.00	\$5,400.00	\$7,200.00	\$2,881.00	\$3,470.80	\$2,106.00	
Evel Transaction Number of Units Cost Per Unit Finance Officer 1/2 Vueworks asset management / workorders \$0.00 \$0		Budget Transactions:							
Finance Officer WAM support 1.00 2900.0000 Finance Officer Total Finance Officer \$0.00 \$0.0		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Finance Officer 1/2 Vueworks asset management / workorders 1.00 2500.0000 Total Finance Officer \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Budget Transactions: \$0.00 \$0.00 \$10.275.00 \$10.000 \$0.00 \$0.00 Budget Transactions: Transaction: Transaction \$10.00 \$10.00 \$0.00 \$0.00 Finance Officer Fineworks Total Finance Officer \$0.00		Finance Officer	WAM support				1.00	2900.0000	\$2,900.00
Office Products Program \$0.00 \$0.0		Finance Officer	1/2 Vueworks asset mai	nagement / workorder	S		1.00	2500.0000	\$2,500.00
Small Projects \$0.00			Total Finance Officer					l	\$5,400.00
Budget Transactions: Transactions: Transactions: Pumple of Units \$6.000.00 \$6.000.00 \$6.000.00 \$6.000 <td>533.813</td> <td>Office Products Program</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td></td>	533.813	Office Products Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions: Number of Units Cost Per Unit Evel Transaction Transaction Total Finance Officer \$0.00 <th< td=""><td>533.817</td><td>Small Projects</td><td>\$8,000.00</td><td>\$8,000.00</td><td>\$10,275.00</td><td>\$8,000.00</td><td>\$0.00</td><td>\$0.00</td><td></td></th<>	533.817	Small Projects	\$8,000.00	\$8,000.00	\$10,275.00	\$8,000.00	\$0.00	\$0.00	
Level Transaction Transaction Cost Per Unit Finance Officer Fineworks 1.00 8000.000 Miscellaneous Expenses \$0.00 \$0.00 \$0.00 \$0.00 Fiscal Agent Charges \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Bank Fees-Credit Card \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Processing \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Collection Loss \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		Budget Transactions:							
Finance Officer Total Finance Officer \$0.00		Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Miscellaneous Expenses \$0.00 \$0.		Finance Officer	Fireworks				1.00	8000.0000	\$8,000.00
Miscellaneous Expenses \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$200.00			Total Finance Officer						\$8,000.00
Fiscal Agent Charges \$0.00 \$0.00 \$0.00 \$200.00 \$1.00 \$200.00 </td <td>550.001</td> <td>Miscellaneous Expenses</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td></td>	550.001	Miscellaneous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Bank Fees-Credit Card \$0.00 \$0.00 \$0.00 Processing \$0.00 \$0.00 \$1,315.64 \$4	550.006	Fiscal Agent Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	
Collection Loss \$0.00 \$0.00 \$0.00 \$1,315.64	550.100	Bank Fees-Credit Card Processing	\$0.00	\$0.00	\$0.00	\$360.96	\$0.00	\$0.00	
	550.203	Collection Loss	\$0.00	\$0.00	\$0.00	(\$347.92)	\$1,315.64	\$525.39	

LIVE - Douglas County - LIVE

Town of Gardnerville 611 - 2015 Tentative Budget

	2015 Finance	ice 2014 Adopted 2014 Amende	l p	2014 Actual 2013 Actual 2012 Actual	2013 Actual	2012 Actual	
	Officer Gardnerville Health & San	Budget & San	Budget	Amount	Amount	Amount	
	Health & Sanitation						
	\$479,757.00	\$447,118.00	\$483,993.00	\$291,967.94	\$377,850.17	\$374,834.73	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	E)
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,500.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$713.43	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,500.00)	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$713.43	
	\$35,000.00	\$0.00	\$22,470.00	\$22,470.00	\$0.00	\$0.00	
Trans	Transaction				Number of Units	Cost Per Unit	Total Amount
Gree	n Waste Enclosur	Green Waste Enclosure and shop fence			1.00	35000.0000	\$35,000.00
Total F	Total Finance Officer						\$35,000.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$270,000.00	\$270,000.00	\$8,367.87	\$0.00	\$220,930.50	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Data Processing Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$220,930.50)	
	\$35,000.00	\$270,000.00	\$292,470.00	\$30,837.87	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		0200	7 4 7 - 6 4 7				Choolil

LIVE - Douglas County - LIVE

Town of Gardnerville 611 - 2015 Tentative Budget

																10.00	1									
						٠										Total Amount	\$50,000.00	\$50,000.00			Total Amount	\$209,159.00	\$209,159.00			
na April	2012 Actual				\$0.00	\$0.00		\$72,820.90	\$72,820.90		\$455.05	\$455.05		\$0.00		Cost Per Unit	50000.0000	l	\$0.00		Cost Per Unit	209159.0000	l	\$0.00	\$0.00	\$787,849.17
FOTO ICILIACINE DAUGE	2013 Actual Amount				\$0.00	\$0.00		\$69,267.10	\$69,267.10		\$0.00	\$0.00		\$0.00		Number of Units	1.00		\$0.00		Number of Units	1.00		\$0.00	\$0.00	\$842,921.41
7	2014 Actual Amount				\$0.00	\$0.00		\$37,438.29	\$37,438.29		\$0.00	\$0.00		\$0.00					\$0.00					\$0.00	\$0.00	\$623,055.84
1	2014 Amended Budget				\$0.00	\$0.00		\$90,000.00	\$90,000.00		\$0.00	\$0.00		\$50,000.00					\$330,385.00					\$0.00	\$380,385.00	\$1,600,340.00
	2014 Adopted Budget	k San			\$0.00	\$0.00		\$90,000.00	\$90,000.00		\$0.00	\$0.00		\$50,000.00					\$203,759.00					\$0.00	\$253,759.00	\$1,412,544.00
	2015 Finance Officer	Gardnerville Health & San	Health & Sanitation		\$0.00	\$0.00		\$80,600.00	\$80,600.00		\$0.00	\$0.00		\$50,000.00		Transaction	Reserves	Total Finance Officer	\$209,159.00		Transaction	reserves	Total Finance Officer	\$0.00	\$259,159.00	\$1,263,385.00
	Description	611	925	<u>Uses</u>	Transfers Out	ancing Uses		Depreciation	tion		AmortBond Issue Costs	ion	1/Reserves	Operating Reserves	Budget Transactions:	Level	Finance Officer		Capital Impr. Reserves	Budget Transactions:	Level	Finance Officer		Buildings Reserve	Total: Ending Fund Bal/Reserves	Department Total: Health & Sanitation
	Account Number Description	Fund	Department	Other Financing Uses	618.700	Total: Other Financing Uses	Depreciation	550.027	Total: Depreciation	Amortization	550.026	Total: Amortization	Ending Fund Bal/Reserves	625.200					625.250					625.500	Total: Ending Fu	Department Tot

40/04 user: Tom Dallaire

Town of Gardnerville 611 - 2015 Tentative Budget

2012 Actual Amount	\$922,520.81	\$787,849.17	\$134,671.64	\$922,520.81	\$787,849.17	\$134,671.64
2013 Actual Amount	\$895,563.91	\$842,921.41	\$52,642.50	\$895,563.91	\$842,921.41	\$52,642.50
2014 Actual Amount	\$639,999.14	\$623,055.84	\$16,943.30	\$639,999.14	\$623,055.84	\$16,943.30
2014 Amended Budget	\$1,600,340.00	\$1,600,340.00	\$0.00	\$1,600,340.00	\$1,600,340.00	\$0.00
2014 Adopted Budget	\$1,412,544.00	\$1,412,544.00	\$0.00	\$1,412,544.00	\$1,412,544.00	\$0.00
2015 Finance Officer	\$1,263,385.00	\$1,263,385.00	\$0.00	\$1,263,385.00	\$1,263,385.00	\$0.00
Account Number Description	Revenue Totals:	Expense Totals	Fund Total: Gardnerville Health & San	 Revenue Grand Totals:	Expense Grand Totals:	Net Grand Totals:

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	To	Town of Gal	rdnervill	Gardnerville 613 - 2015 Tentative Budget	2015 Tel	ntative B	3udget	
Account Number	Description	2015 Finance Officer	2014 Adopted Budget	2014 Amended Budget	2014 Actual	2013 Actual	2012 Actual	
Fund	613	Gardnerville Debt						
Revenue Totals		\$122,982.00	\$123,388.00	\$123,588.00	\$122,982.79	\$122.982.05	\$144,434.30	
Expenses								
Department	922	Gardnerville Debt						
Services & Supplies	lies							
521.500	Admin & Overhead	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.006	Fiscal Agent Charges	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	
Total: Services & Supplies	k Supplies	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	
Debt Service								
550.003	Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.004	Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
550.021	Loan Principal	\$117,855.00	\$112,942.00	\$112,942.00	\$0.00	\$108,234.00	\$124,222.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Principal on 2005 Medi	2005 Medium Term Financing (MS-lights)	AS-lights)		1.00	112942.0000	\$112,942.00
		Total Finance Officer					l	\$112,942.00
550.022	Loan Interest	\$5,127.00	\$10,040.00	\$10,040.00	\$5,019.83	\$14,735.31	\$20,210.96	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Interest on 2005 Medium Term Financing (MS-lights)	n Term Financing (M	S-lights)		1.00	10040.0000	\$10,040.00
		Total Finance Officer					I	\$10,040.00
550.025	Loan Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Debt Service	S	\$122,982.00	\$122,982.00	\$122,982.00	\$5,019.83	\$122,969.31	\$144,432.96	

Town of Gardnerville 613 - 2015 Tentative Budget

							Total Amount	\$70.00	\$70.00		
)	2012 Actual Amount				\$0.00		Cost Per Unit	70.0000		\$0.00	\$144,632.96
	2013 Actual Amount				\$0.00		Number of Units	1.00		\$0.00	\$123,169.31
	2014 Actual Amount				\$0.00					\$0.00	\$5,019.83
	2014 Amended Budget				\$406.00					\$406.00	\$123,588.00
	2014 Adopted Budget				\$406.00					\$406.00	\$123,388.00
	2015 Finance Officer	Gardnerville Debt	Gardnerville Debt		\$0.00		Transaction	Appropriated reserves	Total Finance Officer	\$0.00	\$122,982.00
	Description	613	922	//Reserves	Appropriated Reserve	Budget Transactions:	Level	Finance Officer		Total: Ending Fund Bal/Reserves	Department Total: Gardnerville Debt
	Account Number Description	Fund	Department	Ending Fund Bal/Reserves	625.103					Total: Ending Fu	Department Tot

Sudget	2012 Actual Amount	\$144,434.30	\$144,632.96	(\$198.66)	\$144,434.30	\$144,632.96	(\$198.66)
ntative E	2013 Actual Amount	\$122,982.05	\$123,169.31	(\$187.26)	\$122,982.05	\$123,169.31	(\$187.26)
2015 Tei	2014 Actual Amount	\$122,982.79	\$5,019.83	\$117,962.96	\$122,982.79	\$5,019.83	\$117,962.96
e 613 - 2	2014 Amended Budget	\$123,588.00	\$123,588.00	\$0.00	\$123,588.00	\$123,588.00	\$0.00
rdnervill	2014 Adopted Budget	\$123,388.00	\$123,388.00	\$0.00	\$123,388.00	\$123,388.00	\$0.00
Town of Gardnerville 613 - 2015 Tentative Budget	2015 Finance Officer	\$122,982.00	\$122,982.00	\$0.00	\$122,982.00	\$122,982.00	\$0.00
	ription			Debt			
	Account Number Description	Revenue Totals:	Expense Totals	Fund Total: Gardnerville Debt	Revenue Grand Totals:	Expense Grand Totals:	Net Grand Totals:

-:

								Total Amount	\$44,887.00	\$44,887.00			•												
Sudget	2012 Actual					\$46,537.18		Cost Per Unit	44887.0000	l	\$0.00	\$0.00	\$46,537.18		\$857.14	\$0.00	\$857.14		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
f Gardnerville 614 - 2015 Tentative Budget	2013 Actual					\$44,951.91		Number of Units	1.00		\$0.00	\$0.00	\$44,951.91		\$50.52	(\$180.38)	(\$129.86)		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
2015 Tel	2014 Actual					\$27,434.74					\$0.00	\$0.00	\$27,434.74		\$95.97	\$180.38	\$276.35		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
e 614 -	2014 Amended Budget					\$42,612.00			ys fund		\$0.00	\$0.00	\$42,612.00		\$800.00	\$0.00	\$800.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
dnervill	2014 Adopted Budget					\$42,612.00			of \$1,164,258 count		\$0.00	\$0.00	\$42,612.00		\$800.00	\$0.00	\$800.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Town of Gar	2015 Finance Officer	G'ville Ad Val Cap Proj		Revenue		\$44,887.00		Transaction	State projection - 3.66% of \$1,164,258 countys fund	Total Finance Officer	\$0.00	\$0.00	\$44,887.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Tc	Description	614		000	tal Revenue	Distr. from County	Budget Transactions:	Level	Finance Officer		Grant In Aid-State(P)	State Reimbursement	Total: Intergovernmental Revenue	(IV)	Interest On Investment	Investment-FMV Adjust	evenue	evenue	Miscellaneous	ous Revenue	Sources	Loan Proceeds	Transfers In	Bond Proceeds	ncing Sources
	Account Number	Fund	Revenue	Department	Intergovernmental Revenue	331.135					334.121	337.100	Total: Intergover	Interest Revenue	361.200	361.205	Total: Interest Revenue	Miscellaneous Revenue	360.800	Total: Miscellaneous Revenue	Other Financing Sources	360.750	392.000	393.100	Total: Other Financing Sources

Town of Gardnerville 614 - 2015 Tentative Budget

							Total Amount	\$117,317.00	\$117,317.00		
Judhur	2012 Actual Amount				\$0.00		Cost Per Unit	117317.0000		\$0.00	\$47.394.32
TOTO I CITICALINE DANGEL	2013 Actual Amount				\$0.00		Number of Units	1.00		\$0.00	\$44.822.05
0101	2014 Actual Amount				\$0.00					\$0.00	\$27.711.09
	2014 Amended Budget				\$116,520.00					\$116,520.00	\$159.932.00
	2014 Adopted Budget				\$111,934.00			im end of prior year		\$111,934.00	\$155,346.00
	2015 Finance Officer	G'ville Ad Val Cap Proj	Revenue		\$117,317.00		Transaction	Appropriated reserve from end of prior year	Total Finance Officer	\$117,317.00	\$162,204.00
	Account Number Description	614	000	i./Reserves	Opening Fund Reserves	Budget Transactions:	Level	Finance Officer		Total: Beg.Fund Bal./Reserves	Department Total: Revenue
	Account Number	Fund	Department	Beg.Fund Bal./Reserves	301.100					Total: Beg.Fu	Department T

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Town of Gardnerville 614 - 2015 Tentative Budget

							12									Total Amount	\$8,500.00	\$8,500.00			Total Amount	\$35,000.00	\$35,000.00				
2012 Actual Amount		\$47.394.32				\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		Cost Per Unit	8500.0000		\$0.00		Cost Per Unit	35000.0000		\$0.00		\$42,664.00	\$42,664.00
2013 Actual Amount		\$44,822.05				\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$40,049.90		Number of Units	1.00		\$0.00		Number of Units	1.00		\$40,049.90		\$0.00	\$0.00
2014 Actual Amount		\$27,711.09				\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$10,026.71					\$32,588.20					\$42,614.91		\$0.00	\$0.00
2014 Amended Budget		\$159,932.00				\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					\$42,615.00					\$42,615.00		\$0.00	\$0.00
2014 Adopted Budget		\$155,346.00				\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00					\$42,612.00			icle purchase		\$42,612.00		\$0.00	\$0.00
2015 Finance Officer	G'ville Ad Val Cap Proj	\$162,204.00		G'ville Ad Val Cap Proj		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$8,500.00		Transaction	Movie Projector - and lens	Total Finance Officer	\$35,000.00		Transaction	Possible replacement vehicle purchase	Total Finance Officer	\$43,500.00		\$0.00	\$0.00
r Description	614			730	pplies	Fiscal Agent Charges	ક & Supplies		Loan Principal	Loan Interest	rvice	Projects	Capital Projects	Machinery & Equipment	Budget Transactions:	Level	Finance Officer		Motor Vehicles	Budget Transactions:	Level	Finance Officer		Jutlay/Projects	g Uses	Transfers Out	Jancing Uses
Account Number	Fund	Revenue Totals	Expenses	Department	Services & Supplies	550.006	Total: Services & Supplies	Debt Service	550.021	550.022	Total: Debt Service	Capital Outlay/Projects	562.000	564.500					564.700					Total: Capital Outlay/Projects	Other Financing Uses	618.700	Total: Other Financing Uses

Town of Gardnerville 614 - 2015 Tentative Budget

							Total Amount	\$118,704.00	\$118,704.00		
anager	2012 Actual				\$0.00		Cost Per Unit	118704.0000	I,	\$0.00	\$42,664.00
וומרואפ ם	2013 Actual Amount				\$0.00		Number of Units	1.00		\$0.00	\$40,049.90
DI CTO	2014 Actual Amount				\$0.00					\$0.00	\$42,614.91
7 - † TO D	2014 Amended Budget				\$117,317.00					\$117,317.00	\$159,932.00
	2014 Adopted Budget				\$112,734.00					\$112,734.00	\$155,346.00
I OWIT OF GALATIES WITH TOTAL TELLIALIVE BUUGES	2015 Finance Officer	G'ville Ad Val Cap Proj	G'ville Ad Val Cap Proj		\$118,704.00		Transaction	Reserves	Total Finance Officer	\$118,704.00	\$162,204.00
	Description	614	730	Reserves	Appropriated Reserve	Budget Transactions:	Level	Finance Officer		d Bal/Reserves	Department Total: G'ville Ad Val Cap Proj
	Account Number Description	Fund	Department	Ending Fund Bal/Reserves	625.103					Total: Ending Fund Bal/Reserves	Department Tota

Town of Gardnerville 614 - 2015 Tentative Budget



Main Street 2015 Tentative Budget

Account Number	Description	2015 Finance 2 Officer	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount		
Fund	811	Gardnerville Main Street						
Revenue								
Department	000	Revenue						
Intergovernmental Revenue	tal Revenue							
331.120	NV Commission on Tourism	\$0.00	\$0.00	\$3,925.33	\$0.00	\$3,450.00		
331.135	Distr. from County	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00		
331.138	Distr. from Town	\$64,000.00	\$64,000.00	\$64,000.00	\$68,000.00	\$60,000.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Town distribution				1.00	64000.0000	\$64,000.00
		Total Finance Officer						\$64,000.00
331.140	Grant In Aid Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	l	
332.120	Grant-USDA	\$6,000.00	\$0.00	\$0.00	\$0.00	\$2,500.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	USDA Grant Childresn Garden	rden			1.00	5000.0000	\$5,000.00
	Finance Officer	USDA Grant Fence				1.00	1000.0000	\$1,000.00
		Total Finance Officer					l	\$6,000.00
Total: Intergover	Total: Intergovernmental Revenue	\$70,000.00	\$64,000.00	\$77,925.33	\$78,000.00	\$75,950.00		
Interest Revenue	kD							
361.200	Interest On Investment	\$0.00	\$500.00	\$132.06	\$42.70	\$848.97		
361.205	Investment-FMV Adjust	\$0.00	\$0.00	\$180.41	(\$180.41)	\$0.00		
Total: Interest Revenue	<u>evenue</u>	\$0.00	\$500.00	\$312.47	(\$137.71)	\$848.97		



Main Street 2015 Tentative Budget

		i						
Account Number	Description	2015 Finance Officer	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount		
Fund	811	Gardnerville Main Street	ət					
Department	000	Revenue						
Miscellaneous Revenue	evenue							
360.210	Merchandise Sales	\$5,000.00	\$4,487.00	\$7,664.93	\$15,478.32	\$17,321.50		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Lanyard Sales				1.00	500.0000	\$500.00
		Total Finance Officer					ı	\$500.00
360.220	Memberships	\$3,000.00	\$3,000.00	\$2,130.44	\$3,868.04	\$3,910.00	l	
360.221	Promotions	\$25,000.00	\$25,500.00	\$16,026.36	\$24,924.50	\$37,116.65		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	wine walks, Merry Main St, Bazzar, other events programs	St, Bazzar, other eve	nts programs		1.00	25500.0000	\$25,500.00
		Total Finance Officer						\$25,500.00
360.800	Miscellaneous	\$0.00	\$0.00	\$4,819.50	\$2,448.29	\$467.00	1	
367.102	Donations	\$0.00	\$0.00	\$0.00	\$456.00	\$211.00		
Total: Miscellaneous Revenue	ous Revenue	\$33,000.00	\$32,987.00	\$30,641.23	\$47,175.15	\$59,026.15		
Beg. Fund Bal./Reserves	eserves							
301.000	Opening Fund Balance	\$46,887.00	\$32,440.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Ending fund balance from prior fiscal year	n prior fiscal year			1.00	2795.0000	\$2,795.00
	Finance Officer	Un used funds of 2013				1.00	44092.0000	\$44,092.00
		Total Finance Officer					1	\$46,887.00
Total: Beg.Fund Bal./Reserves	Bal./Reserves	\$46,887.00	\$32,440.00	\$0.00	\$0.00	\$0.00		
Department Total: Revenue	ıl: Revenue	\$149,887.00	\$129,927.00	\$108,879.03	\$125,037.44	\$135,825.12		
Revenue Totals		\$149,887.00	\$129,927.00	\$108,879.03	\$125,037.44	\$135,825.12		

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Main Street 2015 Tentative Budget

		i				1		
Account Number Description	Description	2015 Finance Officer	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual		
Fund	811	Gardnerville Main Street						
Expenses								
Department	096	Gardnerville Main Street	.					
Salaries & Wages	တ္ခု							
510.000	Salaries & Wages	\$48,609.00	\$47,015.00	\$30,086.97	\$43,358.22	\$39,055.97		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Main Street Program Mgr (P. Lochridge) 1.0 FTE	(P. Lochridge) 1.0 FT			1.00	46400.0000	\$46,400.00
	Finance Officer	Maintenance Aid 1 - (Sea	1 - (Seasonal) 1/2 (0.475 FTE)			0.24	9300.0000	\$2,209.00
		Total Finance Officer					ı	\$48,609.00
510.125	Salaries-Other	\$0.00	\$0.00	\$0.00	(\$1,007.32)	\$875.26	l	
511.170	Overtime	\$0.00	\$0.00	\$36.77	\$0.00	\$0.00		
511.171	Holidays	\$0.00	\$0.00	\$1,690.48	\$1,889.59	\$1,604.35		
511.173	Vacation	\$0.00	\$0.00	\$2,031.60	\$2,350.88	\$836.00		
511.174	Sick	\$0.00	\$0.00	\$1,067.74	\$1,612.66	\$2,173.60		
Total: Salaries & Wages	Wages	\$48,609.00	\$47,015.00	\$34,913.56	\$48,204.03	\$44,545.18		
Employee Benefits	ts							
511.180	Benefits	\$22,772.00	\$22,280.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Paula				1.00	22192.0000	\$22,192.00
	Finance Officer	Maintenance Aide 1				0.50	580.0000	\$290.00
		Total Finance Officer						\$22,482.00
511.181	Retirement	\$0.00	\$0.00	\$8,000.41	\$10,419.56	\$10,310.73		
511.182	Pact Workers Comp	\$0.00	\$0.00	\$1,064.62	\$1,540.38	\$1,281.55		
511.183	Group Insurance	\$0.00	\$0.00	\$6,053.10	\$7,684.56	\$7,222.68		
511.184	Unemployment	\$0.00	\$0.00	\$174.25	\$237.93	\$197.83		
511.186	Medicare	\$0.00	\$0.00	\$508.29	\$713.10	\$632.79		
511.190	Pact Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
511.195	Oasdi	\$0.00	\$0.00	\$0.00	\$331.05	\$0.00		

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user: Tom Dallaire

Main Street 2015 Tentative Budget

						Cost Per Unit Total Amount	300.0000 \$300.00	\$300.00			Cost Per Unit Total Amount	4750.0000 \$4,750.00	\$4,750.00			Cost Per Unit Total Amount	1000.0000 \$1,000.00	2000.0000 \$2,000.00	1000.0000 \$1,000.00	2000.0000 \$2,000.00	\$6,000.00			Cost Per Unit Total Amount	2300.0000 \$2,300.00	\$2,300.00	
iget	\$19,645.58		\$241.79	\$0.00		Number of Units Cos	1.00		\$4,588.18		Number of Units Cos	1.00 4		\$6,069.50		Number of Units Cost	1.00 10	1.00	1.00	1.00		\$249.00		Number of Units Cost	1.00 23		\$5.25
Main Street 2015 Tentative Budget	\$20,926.58		\$696.56	\$0.00		Numb			\$3,535.00		Numb			\$3,276.96		Numb						\$2,244.00		Numbe			\$6.25
.015 lent	\$15,800.67		\$458.40	\$0.00					\$17.00					\$4,258.00								\$1,160.00					\$6.75
Street 2	\$22,280.00		\$1,200.00	\$300.00			applications		\$4,750.00			ars & Conferences		\$1,000.00								\$2,300.00					\$0.00
Main	\$22,772.00		\$1,200.00	\$300.00		Transaction	postage for events, grant applications	Total Finance Officer	\$4,750.00		Transaction	Travel to and from Seminars & Conferences	Total Finance Officer	\$6,000.00		Transaction	Newspapers	magazines	Online	Billboards	Total Finance Officer	\$2,300.00		Transaction	Special Event Insurance	Total Finance Officer	\$0.00
	Benefits	lies	Telephone Expense	Postage/Po Box Rent	Budget Transactions:	Level	Finance Officer		Travel	Budget Transactions:	Level	Finance Officer		Advertising	Budget Transactions:	Level	Finance Officer	Finance Officer	Finance Officer	Finance Officer		Insurance	Budget Transactions:	Level	Finance Officer		EMRB Assessment
	Total: Employee Benefits	Services & Supplies	520.055	520.060					520.064					520.072								520.079					520.169



Main Street 2015 Tentative Budget

Account Number	Description	2015 Finance 20° Officer	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount		÷
Fund	811	Gardnerville Main Street						
Department	096	Gardnerville Main Street						
520.170	Memberships	\$500.00	\$500.00	\$250.00	\$400.00	\$400.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Memberships; National Main Street Org & Reno Tahoe Territory	Street Org & Reno	Tahoe		1.00	500.0000	\$500.00
		Total Finance Officer					l	\$500.00
520.200	Training & Education	\$2,750.00	\$2,750.00	\$1,673.05	\$1,105.00	\$3,121.45		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	National/local workshops				1.00	2750.0000	\$2,750.00
		Total Finance Officer					l	\$2,750.00
521.100	Professional Services	\$3,000.00	\$3,000.00	\$25.00	\$641.25	\$4,773.70	1	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Tim Rubald, bookkeeper				1.00	3000.0000	\$3,000.00
		Total Finance Officer					1	. \$3,000.00
532.055	Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	l	
532.056	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
533.800	Office Supplies	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Office supplies				1.00	400.0000	\$400.00
		Total Finance Officer						\$400.00
533.806	Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	l	
533.817	Small Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Main Street 2015 Tentative Budget

		2015 Finance 20	2014 Amended	2014 Actual	2013 Actual	2012 Actual		
Account Number Description	Description		Budget	Amount	Amount	Amount		
Fund	811	Gardnerville Main Street						
Department	096	Gardnerville Main Street						
541.001	Grants	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	For matching funds for grants MSG has applied for	ts MSG has applied	for		1.00	750.0000	\$750.00
		Total Finance Officer					1	\$750.00
550.001	Miscellaneous Expenses	\$0.00	\$0.00	\$775.50	\$1,019.55	\$1,097.80	1	
550.235	Organization Committee	\$7,100.00	\$7,100.00	\$304.83	\$2,133.40	\$1,852.20		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Organization Planned Developement	lopement			1.00	300.0000	\$300.00
	Finance Officer	501 (c) 3 process				1.00	1000.0000	\$1,000.00
	Finance Officer	Fundraising plan				1.00	1100.0000	\$1,100.00
	Finance Officer	Communication Tools - Website, support & services	osite, support & serv	ices		1.00	2000.0000	. \$2,000.00
	Finance Officer	Business workshops / Developement	lopement			1.00	200.0000	\$200.00
	Finance Officer	Volunuteer & Business recognition	gnition			1.00	2500.0000	\$2,500.00
		Total Finance Officer					l	\$7,100.00
550.236	Design Committee	\$17,300.00	\$17,787.00	\$7,219.23	\$18,301.29	\$19,717.39	l	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Streetscape improvements				1.00	5000.0000	\$5,000.00
	Finance Officer	Flower comm.				1.00	7000.0000	\$7,000.00
	Finance Officer	HPG Comm.				1.00	5000.0000	\$5,000.00
	Finance Officer	Design Technical Assistance	ø.			1.00	300.0000	\$300.00
		Total Finance Officer					l	\$17,300.00

Main Street 2015 Tentative Budget

Account Number	Description	2015 Finance 2 Officer	2014 Amended Budget	2014 Actual Amount	2013 Actual Amount	2012 Actual Amount		
Fund	811	Gardnerville Main Street						
Department	096	Gardnerville Main Street						
550.237	Promotion Committee	\$10,000.00	\$16,000.00	\$9,561.64	\$8,099.99	\$10,428.25		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Thirsty Third Thursday				1.00	5000.0000	\$5,000.00
	Finance Officer	Haunted Hunting				1.00	1500.0000	\$1,500.00
	Finance Officer	Information packets				1.00	500.0000	\$500.00
	Finance Officer	July 4th event				1.00	1000.0000	\$1,000.00
	Finance Officer	Website & social Media				1.00	2000.0000	\$2,000.00
		Total Finance Officer						\$10,000.00
550.238	ER Committee	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00		100
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	Benchmarking program/business directory/ownership directory	siness directory/owr	nership directory		1.00	1200.0000	\$1,200.00
	Finance Officer	ER- Investment Opportunities	ies			1.00	500.0000	\$500.00
	Finance Officer	Market analysis				1.00	800.0000	\$800.00
		Total Finance Officer					Į.	\$2,500.00
Total: Services & Supplies	Supplies	\$58,850.00	\$57,837.00	\$25,709.40	\$41,459.25	\$52,544.51	l	
Ending Fund Bal/Reserves	Reserves							
000.669	Ending Fund Balance	\$19,656.00	\$2,795.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Finance Officer	ending fund balance				1.00	19656.0000	\$19,656.00
		Total Finance Officer					l.	\$19,656.00
Total: Ending Fund Bal/Reserves	d Bal/Reserves	\$19,656.00	\$2,795.00	\$0.00	\$0.00	\$0.00	l	
epartment Total	Department Total: Gardnerville Main Street	\$149,887.00	\$129,927.00	\$76,423.63	\$110,589.86	\$116,735.27		
Q Revenue Totals:		\$149,887.00	\$129,927.00	\$108,879.03	\$125,037.44	\$135,825.12		
pense Totals		\$149,887.00	\$129,927.00	\$76,423.63	\$110,589.86	\$116,735.27		

Main Street 2015 Tentative Budget

	2			
2012 Actual Amount	\$19,089.85	\$135,825.12	\$116,735.27	\$19,089.85
2013 Actual Amount	\$14,447.58	\$125,037.44	\$110,589.86	\$14,447.58
2014 Actual Amount	\$32,455.40	\$108,879.03	\$76,423.63	\$32,455.40
2014 Amended Budget	\$0.00	\$149,887.00 \$129,927.00	\$129,927.00	\$0.00
2015 Finance Officer	\$0.00	\$149,887.00	\$149,887.00	80.00
Account Number Description	Fund Total: Gardnerville Main Street	Revenue Grand Totals:	Expense Grand Totals:	Net Grand Totals:

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Gardnerville Town Board

AGENDA ACTION SHEET

1.	<u>For Possible Action</u> : Provide direction to staff on how to proceed with credit card transaction fees; with public comment prior to Board action.
2.	Recommended Motion: Approve staff to proceed with building the credit card fees into the rate structure for the trash service.
	Funds Available: ☐ Yes
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 10 minutes
5.	Agenda: ☐ Consent ☐ Administrative
	Background Information: The credit card use fee will need to be noticed, posted everywhere the credit card is being used (ie, online or at the counter) and the county will handle all the transitions fees and pass those charge costs to the town. Is \$2,900 in fees to do business within a 1 million dollar business worth the effort to cover the costs? Staff will be looking at the trash rate in the coming months and can include them in the overhead costs of doing business. The attached slides will be presented during the budget presentations and will be open for discussion at the meeting.
6.	Other Agency Review of Action: □Douglas County □ N/A
7.	Board Action:
	Approved — Approved with Modifications — Continued

Credit Card Usage

FEES CHARGED & ABSORBED BY COUNTY @ 2.35%

TOTAL IN DOLLARS	\$93,224.91	(75.00)	0	\$93,149.91	\$6,784.20	\$86,365.71
NSACTIONS	1050	2	0	1052	29	973
# OF TRANSA	Sales	Returns	Void	Total	Swiped	Keyed

Credit Card Fees

Total Fees charged on \$93,149.91 @ 2.35%

\$2,189.02

\$105.00

\$240.00

\$360.00

\$705.00

OTHER ABSORBED FEES INCLUDE:

10 cents per sale:

Virtual terminal \$20 per month Web Payment Engine \$30 per month Total other fees \$2,894.02

Total of all Fees

FYI only (ACH/E-check fees \$0.35 each

FY 14/15 Credit Card Fees

2.25% and 2.5% will be charged for each transaction to Starting July 1, 2014 the fees of somewhere between each town/department.

Questions:

Do you want to absorb the fees?

Do you want to charge the fees to actual users of credit cards?

(where most of the credit card payments are made) to Do you want to increase rates of Health & Sanitation cover the fees.

Credit card notice to be posted if fees are decided to be charged

Town of Gardnerville Fee Disclosure

Point-of-Sale Transaction Fees Are Assessed for Credit Card, Debit Card & ACH Payments (i.e., face to face, mail, telephone and Internet environments). in all channels where we accept payments

- > We assess a transaction fee of up to 2.50% with a \$2.00 minimum on Credit Card Payments.
- >We assess a flat transaction fee of \$3.00 for Debit Card payments.
- >We assess a flat transaction fee of \$1.50 for ACH payments.



Gardnerville Town Board

AGENDA ACTION SHEET

1.	Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for March 2014.
2.	Recommended Motion: None.
	Funds Available: ☐ Yes ☐ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 5 minutes
5.	Agenda: Consent Administrative
	Background Information: Attorney's monthly report presented at meeting.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued



Gardnerville Town Board

AGENDA ACTION SHEET

1.	Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2014.
2.	Department: Administration
	Prepared by: Tom Dallaire
3.	Meeting Date: April 2, 2014 Time Requested: 10 minutes
4.	Agenda: □Consent
	Background Information: See attached report.
5.	Other Agency Review of Action: Douglas County
6.	Board Action:
	□Approved □Approved with Modifications □Continued



Linda Slater, Chairman Lloyd Higuera, Vice Chairman Ken Miller, Board Member Mike Philips, Board Member Mary Wenner, Board Member

Town Manager Monthly Report March 2014 Board Meeting

- A. The Ranch to Gardnerville Phase II C & D: Met with Rob this month to discuss open space and future pedestrian access points along with a storm drainage easement with pedestrian "cut through" within the development. We will be receiving the improvement plans for the next couple of phases of development soon. The concrete sidewalks have not been replaced yet in phase I. They are working on the storm drainage for the next couple of phases.
- **B. Virginia Canal:** The county has almost completed the work.
- **C. Hellwinkel Channel:** We are in receipt of the final construction drawings. We are filling out the Army Corps Permit for their review along with SHPO. Denny is working on the final drainage report.
- D. Eagle Gas: Applied for the NDOT TAP Funds for the corner. Received approval from adjacent property owner to proceed with the boundary line adjustment for the highway right of way re alignment. Presented a 5 minute presentation to CDBG and answered questions on the grant application. The committee fully funded our project and it will now go to the Governor for final approval. We should be receiving a formal letter in July. Met with ROA about topo work and proceeding with mapping the BLA. I will sign these contracts and get them to them Monday. This work will be part of the Valley Vision.
- **E. NDOT Sidewalk and 756 parking:** 756 parking stalls and signs are in and curb painted. Still does not work with the signs but let the property owner know who to report the violations to. Received NDOT approval on the of the sidewalk items. Town staff is getting a project together to go out to bid on to complete that work.
- **F. Kingslane**: Town staff is working on the improvement plans for 60% NDOT submittal. We will be submitting the plans for review next month.
- G. 756 Cottonwood Slough crossing: Douglas County submitted for bike lanes from Cottonwood Slough to Waterloo Lane both sides in hopes to get funding to widen the road at this section. As discussed before NDOT was willing to split the project into a couple of projects.
- **H. Chichester crack patching:** SNC will be performing the work in mid April. We are going to do advertising in the paper once a final schedule is completed and submitted for approval. We are working on increasing the scope of work to include most of the cracks in the development.
- I. Martin Slough shared use path: The county is looking for the \$25,000 match funds for this project.



Linda Slater, Chairman Lloyd Higuera, Vice Chairman Ken Miller, Board Member Mike Philips, Board Member Mary Wenner, Board Member

J. Office Items:

- Attended the chamber meeting and gave them an update on town activities.
- I have not worked on the Southgate parking study.
- Nathan from Beneficial Designs has made a little more progress on the sidewalk evaluation.
- Worked on the budget and attended the Budget Kick off meetings.
- Attended the kick off manager meeting for the county project re doing the County Pay Plan which will look at all our job descriptions and associated pay per job being performed. The paperwork is due back to the county on April 18th.
- Attended a seminar at NDOT discussing where the funding comes from and how the state receives what they get. Very worthwhile overview of the federal Map-21 program.
- Attended the DC quarterly technology steering committee meeting
- Worked on July 4th logo.
- Worked on CIP.
- Attended a NDOT meeting
- Met with the county engineer and the Walmart representative about the water entering the pond during the irrigation season. No one knows who is paying for the power or how much is being paid for the continuous pumping on the water from the pond to prevent the algae from growing. They will lower the off float in the system to help with that process to save our guys from having to turn on and turn off the pumps manually.
- Over the past two months we have received a couple suggestions on a new name for the Eagle
 Gas station property. We can do a public outreach or place this on the next meeting agenda
 for discussion with the next town service survey or have a special survey conducted as part of
 the effort on developing the station. The suggestions are listed below:
 - o Main Street Station
 - Gardnerville Junction
 - o Main Street Corner
 - Condron Corner
 - Something after the Hickey family as they owned the property before Condron.
 - Gardnerville Station This is my favorite name of the list. The Town of Gardnerville was created because of a way station for the wagons on their route to Bodie, Ca. from Carson City. See the attached sheet of the book on Old Downtown Gardnerville.

The appearance of Main Street in Gardnerville, NV, has changed dramatically in the last 125 years. What began as a way station on the busy wagon road to the mining town of Bodie, CA, had evolved by the early 1900s into a prosperous Western town with tree-lined streets and horseless carriages. Energetic Danish, Swiss, Chinese, German and Basque immigrants built their homes and opened hotels, saloons, auto garages, ice cream parlors and mercantile stores along this street. By 1940, the trees were gone, and the once dirt road had become the paved U. S. Highway 395 to Southern California. By 1990, many of the original buildings had been changed beyond recognition, or replaced by new businesses, but the flavor of the Western town remained.

The year 2004 is the 125th anniversary of the beginnings of Gardnerville, and, to commemorate this event, the Douglas County Historical Society presents A Guidebook to Old Downtown Gardnerville. It is an overview of the development of the business district along Main Street from 1879 to the present.

Early documents have been lost to fire, and to the casual records-keeping inherent in a frontier community. Lots and parcels of land have been divided and re-divided.

The authors of this history relied on the records that remain, insurance maps of the downtown area and historical photographs in creating this picture of the past. While every effort was made to be accurate, the Douglas County Historical Society makes no claim for the total accuracy of the lines of ownership of land, proprietors, occupants of property or the names of businesses.





Gardnerville Town Board

AGENDA ACTION SHEET

1. Not for Possible Action: Discussion on the Board members committee reports

including but not limited to: Carson Valley Arts Council, Regional

	Transportation Commission, Nevada League of Cities, and Main Street Gardnerville.
2.	Recommended Motion: None.
	Funds Available: ☐ Yes
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 15 minutes
5.	Agenda: □Consent
	Background Information: Presented at Board meeting.
6.	Other Agency Review of Action: □ Douglas County □ N/A
7.	Board Action:
	□Approved □Approved with Modifications □Continued



Gardnerville Town Board

AGENDA ACTION SHEET

1.	<u>For Possible Action</u> : Discussion and possible action on the annual performance evaluation of Town Manager, Thomas Dallaire, with public comment prior to Board action.
2.	Recommended Motion: per the discussion of the board.
	Funds Available: ☐ Yes ☐ N/A
3.	Department: Administration
	Prepared by: Tom Dallaire
4.	Meeting Date: April 2, 2014 Time Requested: 20 minutes
5.	Agenda: Consent Administrative
	Background Information: See attached Board member summary of annual performance evaluation by all board members, New goals for 2014-2015 and job description of the Town Manager. We are going to review the manager position and have forms now from the county that will need to be filled out by me, reviewed by the board and sent back to the county to include in the compensation study for the county.
The board has limited the merit increase for this fiscal period to 4% max. I would ask that you please hold any increase to this set limit. The options for compensation per HR are as follows;	
	 Merit increase up to 4% set limit by the Town Board. A one-time bonus of up to 3% of salary. Up to three additional paid days off which are one-time administrative days that do not "roll" and cannot be "banked and must be used within the calendar year.
6.	Other Agency Review of Action: Douglas County
7.	Board Action:
	□Approved □Approved with Modifications □Continued



March 24, 2013

Mr. Tom Dallaire Gardnerville Town Manager 1407 Highway 395 North Gardnerville, NV 89410

RE: PERSONNEL SESSION

Dear Mr. Dallaire,

NRS 241 permits the Gardnerville Town Board to conduct a meeting to consider the character, alleged misconduct, or professional competence of a person. Before a meeting of the kind just mentioned can take place, written notice must be given to the person who is the subject of the meeting in accordance with NRS 241.

You are hereby notified that on April 2, 2013, the Gardnerville Town Board will conduct a meeting to consider your character, alleged misconduct, or professional competence in accordance with NRS 241. This meeting will take place at 4:30 p.m. at the location listed below:

Gardnerville Town Hall, 1407 Highway 395, Gardnerville, NV 89410

A copy of this letter and proof of personal service will be provided to the Gardnerville Town Board before the meeting.

Sincerely,

Carol Louthan
Office Manager Sr.

cc: Gardnerville Town Board



March 24, 2013

Michalan

PROOF OF SERVICE

I, Carol Louthan, hereby swear or affirm under penalty of perjury, that in accordance with NRS 241, I served the foregoing NOTICE OF MEETING of the Gardnerville Town Board to consider the character, alleged misconduct, or professional competence by:

Personally serving it on Tom Dallaire, Gardnerville Town Manager, at 1407 Highway 395, Gardnerville, Nevada 89410 on this 24th day of March 2014.

Carol Louthan

State of Nevada County of Douglas

On, <u>March 24, 2013</u>, Carol Louthan, personally appeared before me, who is personally known to me to be the signer of the above document, and she acknowledged that she signed it.

Notary Public

MARIE L. NICHOLSON
Notary Public, State of Nevada
Appointment No. 14-12499-5
My Appt. Expires December 16, 2017



Gardnerville Town Manager; Minden Town Manager

Class Code: 2120

Bargaining Unit: Non-Contract Employees

DOUGLAS COUNTY (NV) Established Date: Nov 1, 2007 Revision Date: Jul 26, 2013

SALARY RANGE

\$35.29 - \$47.96 Hourly \$6,116.93 - \$8,313.07 Monthly \$73,403.20 - \$99,756.80 Annually

FLSA:

Exempt

SUMMARY:

Plans, directs, and oversees all high-level professional and administrative functions of the town government; receives broad policy guidance from a five-person elected Town Board.

ESSENTIAL FUNCTIONS

Serves as the town's primary administrative officer and liaison, representing the Town and Town Board, providing a direct communication link between the Town, County, citizens, and other Local, State, and Federal agencies and organizations; receives, investigates, and resolves complaints and concerns relating to Town programs, functions, services, and facilities; disseminates up-to-date information on a wide variety of topics and issues to citizens, visitors, governmental agencies, and businesses by making oral and written presentations, e-mail, cable television interviews, and press releases; performs other public relations work as necessary on behalf of the Town; responds to emergencies within the Town.

Oversees the development of the annual budgets for Town Board approval; monitors expenditures and revenues to ensure compliance with adopted budget; accounts for variances between projected and actual expenditures and revenues; initiates remedial action when needed; works with the Town Board, County, and other Local, State, and Federal agencies to develop and implement community and economic development plans; develops or directs the development of construction and maintenance contracts for facilities, public works, parks, and other capital improvements.

Directs the establishment of standards, goals, and objectives for, and evaluates the performance of, Town departments, functions, programs, and services; assists the Town Board in developing, reviewing, and refining overall goals and visions for the Town; provides leadership and direction in the development of short- and long-range plans for achieving Town goals; directs the coordination of all Town activities to ensure timely, efficient, and effective delivery of programs and services; informs Town Board of operational problems and challenges and seeks advice and counsel from Town Attorney and Town Engineer on possible solutions.

21-4a

Identifies potential outside funding sources such as grants and match programs; analyzes, develops, and submits funding proposals to State and Federal agencies; makes oral presentations to funding agency on project needs, costs, and benefits; manages all grants and funding received by preparing highly detailed and complex financial and project status reports accounting for all project revenues and expenditures in accordance with State and Federal laws, regulations, and requirements.

Analyzes proposed legislation and regulations for impact to Town operations, reviews and makes recommendations to Town Board regarding legislative activities and participates in the lobbying process by presenting oral and written testimony to appropriate governmental bodies.

Develops, analyzes, negotiates, supervises, administers, and enforces all contractual agreements for the Town subject to the limitations of law and Board policy; directs the purchasing of all services, supplies, materials, vehicles, equipment, and goods required by the Town ensuring adequate budget resources are available for expenditures.

Analyzes highly technical and administrative proposals, policies, programs, and services; prepares a variety of narrative and statistical reports; reviews and/or directs the review of submitted private and public development projects within the Town for impact to Town operations, adherence, and conformity to the Town's Plan for Prosperity and Design Guidelines and adopted improvement standards; makes recommendations to the Town Board.

Directly and/or indirectly supervises all Town departments and functions including Parks and Recreation, Public Works, Administration, fleet and equipment maintenance, purchasing and contracts, solid waste collection, transport, and disposal, and professional services, including engineering design and management, legal services, and Town-level community planning; provides direction, advices, and guidance to Town staff and professional consultants in the implementation of adopted Board policies. Promotes a good working relationship with the Douglas County offices and representatives and provides support and/or services to other County departments/divisions, as appropriate.

Effectively manages department personnel by evaluating and analyzing department issues, recommends and implements solutions, prioritizes and assigns tasks and projects, reviews the work of assigned staff to assure the work quality and timely accomplishment of assigned duties and responsibilities; participates in the interview process and training of new employees; develops staff skills; listens and responds to employee problems, concerns, and complaints and suggests solutions that may rectify the situation; prepares performance evaluations, discusses performance with assigned staff, and counsels employees concerning performance improvements.

Administers the preparation of Board meeting agendas and agenda item materials; attends all regular and special Board meetings.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

21-5a

EDUCATION and/or EXPERIENCE

Bachelor's Degree in Public Administration, Business Administration, Finance, Accounting, or other closely related field with at least five (5) years of progressively responsible experience in a municipal setting required; Master's Degree with experience working with an elected Council or Board and a strong financial background is highly desirable; OR an equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations; write reports, business correspondence, and procedure manuals; effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to work with mathematical concepts such as probability and statistical inference; apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions; interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER KNOWLEDGE, SKILLS, & ABILITIES

Knowledge of administrative principles and practices of municipal budget development, administration, and accountability, including goal setting, program development, implementation, and evaluation; principles, practices, and procedures of public administration in a municipal setting; functions, services, and funding sources of a municipal government; functions, authority, responsibilities, and limitations of an elected Town Board; applicable Federal and State laws, codes, ordinances, and regulations; current social, political, and economic trends affecting Town government and service provisions.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid Driver's License with an acceptable driving record.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, and drive; use hands to finger, handle, or feel; reach with hands and arms; talk and hear. The employee occasionally is required to climb, balance and stoop, kneel, crouch, or crawl and must occasionally lift and/or carry up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORKING ENVIRONMENT

21-6a

The noise level in this work environment is usually quiet.

Gardnerville Town Manager Evaluation	Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member	
PERFORMANCE STATEMENTS						
INDIVIDUAL CHARACTERISTICS						_
Diligent and thorough in the discharge of duties, "self-starter"	4	6	5	5	6	1
Exercises good judgment	3	6	5	5	6]
Displays enthusiasm, cooperation, and is willing to adapt	3	6	5	5	6]
Responds well to stressful situations and adequately deal with the stress inherent to the position. Mental and physical stamina appropriate for the position.	3	5	5	4	4	
Exhibits composure, appearance and attitude appropriate for the position.	4	6	5	5	6	# of Question
Total Individual Characteristics	17	29	25	24	28	25
SUPERVISION						-
Encourages heads of departments to make decisions within their jurisdictions with minimal manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff	4	5	4	3	5	
Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level	3	6	4	3	5	
Develops and maintains a friendly and informal relationship with the staff and workforce in general, yet maintains the professional dignity of the manager's office	3	6	4	4	6	
Encourages teamwork, innovation, and effective problem solving among the staff	4	6	4	4	6	# of Question
Total Supervision	14	23	16	14	22	20
STAFFING						
Stays accurately informed and appropriately concerned about employee relations	3	6	4	4	6	
Applies an appropriate level of supervision to improve any areas of substandard performance	3	6	4	4	6	1
Promotes training and development opportunities for employees at all levels of the organization	3	6	4	5	6	
Recruits and retains competent personnel for staff positions	3	6	4	4	6	# of Question
Total Staffing	12	24	16	17	24	20
PROFESSIONAL SKILLS AND STATUS						
Maintains knowledge of current developments affecting the practice of local government management	5	6	5	5	6	
Demonstrates a capacity for innovation and creativity	4	5	5	5	6	1

Gardnerville Town Manager Evaluation	Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member	
PERFORMANCE STATEMENTS						
Anticipates and analyzes problems to develop effective approaches for solving them	5	6	4	4	5	
Willing to try new ideas proposed by elected body members and/or staff	4	6	4	5	5	
Sets a professional example by handling affairs of the public office in a fair and impartial manner	4	6	5	4	6	# of Questions
Total Professional Skills and Status	22	29	23	23	28	25
RELATIONS WITH MEMBERS OF THE ELECTED BODY					1	
Carries out directives of the body as a whole as opposed to those of any one member or minority	3	6	4	4	5	
Sets meeting agendas that reflect the guidance of the elected body and avoids unnecessary involvement in administrative actions.	3	6	5	4	6	
Deseminates complete and accurate information equally to all members in a timely manner.	3	6	5	5	6	
Assists by facilitating decision making without usurping authority	4	6	5	5	6	
Responds well to requests, advice and constructive criticism	4	5	5	5	5	# of Questions
Total Relations with members of the elected body	17	29	24	23	28	25
POLICY EXECUTION						-
Implements elected body actions in accordance with the intent of council	4	6	4	5	6	
Supports the actions of the elected body, both inside and outside the organization, after a decision has been reached.	4	6	4	5	6	
Understands, supports and enforces local government's laws, policies and ordinances.	5	6	4	5	6	
Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness	5	6	5	5	6	
Offers workable alternatives to the elected body for changes in law or policy when an existing policy or ordinance is no longer practical	5	6	5	4	6	# of Questions
Total Policy Execution	23	30	22	24	30	25

Gardnerville Town Manager Evaluation	Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member	
PERFORMANCE STATEMENTS						
REPORTING			•		,	
Provides regular information and reports to the elected body concerning matters of importance to the local government, using the charter as guide.	4	6	5	4	6	
Responds in a timely manner to requests from the elected body for special reports	5	6	5	4	5	
Takes the initiative to provide information, advise and recommendations to the elected body on matters that are nonroutine and not administrative in nature.	4	6	5	5	6	
Produces reports that are accurate, comprehensive, concise and written to their intended audience.	4	6	4	4	6	
Produces and handles reports so as to convey the message that affairs of the organization are open to public scrutiny	4	6	х	5	6	# of Questions
Total Reporting	21	30	19	22	29	24
CITIZEN RELATIONS					·	1
Is responsive to requests from citizens	4	6	5	5	5	1
Demonstrates a dedication to sevice to the community and its citizens	3	6	5	5	6	
Maintains a nonpartisan approach in dealing with the news media	3	6	5	4	Х	
Meets with and listens to members of the community to discuss their concerns and strives to understand their interests	3	6	5	5	6	
Makes an appropriate effort to maintain citizen satisfaction with services	3	6	5	5	5	# of Questions
Total Citizen Relations	16	30	25	24	22	24
FISCAL MANAGEMENT	-			•		
Prepares a balanced budget to provide services at a level directed by council	4	6	4	4	6	
Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively	4	6	5	4	6	
Prepares a budget and budgetary recommendations in an intelligent and accessible format	4	6	4	4	6	
Ensures that actions and decisions reflect an appropriate level of responsibility for financial planning and accountability	4	6	4	4	6	
Monitors and manages fiscal activities of the organization appropriately	3	6	5	4	6	# of Questions
Total Fiscal Management	19	30	22	20	30	25

Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member	
					:
4	6	5	5	5	
3	6	5	5	5	
3	6	6	5	6	
3	6	5	5	6	
4	6	5	5	_	# of Questic
17	30	26	25	28	25
	4 3 3 3	Fig. 1. A final points of the	Find A	Hong Paragraph	The proof of the p

Comment - Ken Miller - Tom is highly respected by other supervisors and elected officials.

GOALS for this review period

Career Goals:	·		***************************************		
Work on emergency management certifications through the FEMA emergency management institute					
I did obtain 3 of the 5 classes listed in the 2013-2014 goals. IS-100wb IS-100b IS- 101c All were obtained this period. I did complete and was awarded the Public Administrator Certification at the September Conference with the Nevada League of Cities and UNR.	3	5	4	4	5
2: Become more organized in the office and in filing.					
I attended and have listened to 36 hours of self helps CDs to implement a filing system for my office. I am currently getting the office organized and hope to have it completed by the end of the month of March.	3	5	4	3	4
3: Prepare an ADA Transition Plan for Town Board Approval.					
We have began the document and have worked our consultant who has gathered the sidewalk evaluation data and I will make more progress on that document this next month and a half.	х	5	4	3	4
4: Apply for and attempt to obtain funding for town investment					
We have been successful with many grapt applications this year. Lond					
We have been successful with many grant applications this year. Land and Water Conservation Grant for Pond Trail System amenities. Currently the project is in design phase by town staff.		rindital is the equilibrium			

Gardnerville Town Manager Evaluation	Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member	, market and a second a second and a second
PERFORMANCE STATEMENTS				i de la		
Obtained Brownfield funding to remove oil tanks from Eagle Gas and was able to get site into the superfund for protection on containmentation removal - Project underway.	5	6	5	5	6	
Crosswalk improvements at school along 395 - Waiting on NDOT contract for board approval						
Kingslane sidewalk project through NDOT funding - within design stage by staff.			- Actor MANAGEMENT			
5: repair stucco and paint on Town Administrative building.						
The Legacy crew is doing that right now in Mid February. Temperatures were good for it and we got a really good deal by doing it off season. We did change the color scheme a little to a two tone and it will be more than budgeted. But it will be worth it.	5	6	4	4	6	# of Question
Total Goals	16	27	21	19	25	24

Board Member narrative evaluation and comments

What would you identify as the manager's strengths, expressed in terms of the principle results achieved during the rating period?

Linda - Tom's management skills continue to improve. The finance classes and management classes that Tom has taken and passed with high achievements have given him much more self-confidence to continue in his role as Town Manager. Finance classes had had a positive impact on the budtget preparation and presentation. Documentation supporting budget issues is accurate and easily understood. Professional working relationships with county, city and state agencies continue to be an asset to the town of Gardnerville. Good job!

Lloyd - You exceed expectations at every level: job performance, personally, with the board, the staff and the community.

Mike - Determination to keep projects moving forward, such as the Eagle Gas project

Mary - Tom Dallaire's strength is his ability to communiate and explain ideas, and projects that will improve the Town of Gardnerville to the Town Board, the County Commissioners and the public. An examle would be the grants he has been awarded over the last year. Tom is also very good at multi-tasking. He attends many meetings and training classes so he will be current with any changes in the future. He also keeps the town projects moving forward like fixing the cracks and sealing the streets last summer in Chichester. He also worked with NDOT on many projects thorughout the year. I have also seen him on weekends and evenings working with Main Street Gardnerville at the gardens. Tom takes the initiative to work with other local government entities by having joint safety training classes for the town employees, and he invites the Town of Minden employees and the GID employees. He has created good relationships, and respect for his knowledge from other government entities.

Ken - Tom is able to manage, track and maintain numerous projects while still handling day to day occurrences.

What performance area (s) would you identify as most critical for improvements

Gardnerville Town Manager Evaluation	Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member
PERFORMANCE STATEMENTS					
Linda - No comment	<u> </u>		<u> 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900 - 1900</u>	<u> </u>	
Lloyd - Delegation, time management, stress management and improve Mike - I feel that Tom's performance in all aspects of his job has shown	***************************************		nt. There i	s no one a	area that I
can pick at this time that I feel he needs to work on. Mary - None that I can think of as critical.					
Ken - Tom's personal filing needs work. He is currently striving to impro	ve this area	ι.			
What constructive suggestions or assistance can you offer the mar	ager to en	hance pe	erformanc	e?	
Linda - Time management has improved but should continue to be "self' should always come first and foremost when considering the many meet other related requests that are asked of the Town Manager. Sometimes wanting your assistance or time.	ings, outsic	le agency	committee	e requests	and
Lioyd - You still need to delegate more of your work load to help with tim	e manager	nent, stres	ss and org	anization	
Mike - You are doing a great job. Keep it up!					
Mary - In the future when the budget is better I would suggest creating so Parks and Recreation. This would help create less time for the Town Maconflict. It was suggested to me that a shared calendar on the computer at it and see who was on vacation or in meetings or classes.	nager to be	e out in the	e field and	less emp	lovee

Ken - He Needs to learn stress management techniques.

What other comments do you have for the manager; priorities, expectations, goals or objectives for the new rating period?

Linda - No comment

Lloyd -The Town of Gardnerville is fortunate to have a Town Manager with your skill set, abilities and high personal standards.

Mike - Get all the classes you can Tom. It's a huge benefit now and for your future.

Ken - Tom is very good at setting his priorities and goals. If he has questions in these areas he readily comes to the board members.

Mary - No comment.

Overall Performance Rating Summary

Gardnerville Town Manager Evaluation	Linda Slater, Chairman	Lloyd Higuera, Vice-Chairman	Mike Philips, Sr. Board Member	Mary Wenner Board Member	Ken Miller Board Member	
PERFORMANCE STATEMENTS						
Performance	178	284	218	216	269	:
Goals	16	27	21	19	25	Total # of Questions
Total Evaluation Score (sum of the categories)		311	239	235	294	262
Total merit increase based on the average of the combined evaluation scores divided by the number of questions						

2014-2015 GOALS FOR TOM DALLAIRE

These goals listed below are my goals that I have set for myself, we can select or modify them as you see fit during the discussion at the board meeting. I do not believe we need all of them for the work related goals, but are ones I have considered over these past couple of months, after last year's goals were set. You can add specific dates if you want too and I will try to get them done accordingly. These goals will need to be completed by March 2, 2015 prior to next year's review cycle when the board gets my performance review packet.

- 1. Attend a National ICMA conference to further my professional development.
- 2. Continuing to work on emergency management certifications through the FEMA emergency management Institute. Obtain certificates of completion for the following classes.
 - a. 130
 - b. 230C
 - c. 700
 - d. 800 or possibly other related IS-### courses in order to qualify for FEMA funding in the event of emergency.
- 3. Improve or fine tune or build onto the organization that has happened over the past couple of months for my personal and town office filing organization increasing ways of becoming more effective with our time.
- 4. Continue with the work on Gardnerville Station and highway improvements with NDOT tap Funding and CDBG funds awarded this fiscal year.
- 5. Finish the ADA transition plan for Town Board approval.
- 6. Apply for and attempt to obtain grant funding to increase the town investment in improvement projects for downtown, town trails, or road re construction work.
- 7. Get the Green waste structure and Fence installed at the maintenance yard.
- 8. Receive the 30 continuing education credits for my PE License renewal.
- 9. Learn more about the contracting rules and laws. To be more effective at writing and reviewing and managing contracts.
- 10. Delegate tasks to staff and improve communication with the field staff. Hold staff meetings at least bi monthly basis.
- 11. Cross train the office clerical staff on routine office tasks and skills, over the summer.
- 12. Make time to go to the gym at least 3 days per week and to fit in my smaller pants in the closet.
- 13. Work on the GIS information for the town to get assets on GIS inventory.
- 14. Create a more effective way for staff to track work orders and time on maintenance activities.
- 15. Continue to harbor good relationships with the other local government agencies.

Staying on Course

Once you've decided on your first set of goals, keep the process going by reviewing and updating your To-Do List on a daily basis.

Periodically review the longer term plans, and modify them to reflect your changing priorities and experience. (A good way of doing this is to schedule regular, repeating reviews using a computer-based diary.)

SMART Goals

A useful way of making goals more powerful is to use the SMART mnemonic. While there are plenty of variants (some of which we've included in parenthesis), SMART usually stands for:

- S Specific (or Significant).
- M Measurable (or Meaningful).
- A Attainable (or Action-Oriented).
- R Relevant (or Rewarding).
- T Time-bound (or Trackable).

For example, instead of having "to sail around the world" as a goal, it's more powerful to say "To have completed my trip around the world by December 31, 2015." Obviously, this will only be attainable if a lot of preparation has been completed beforehand!

Further Goal Setting Tips

The following broad guidelines will help you to set effective, achievable goals:

- State each goal as a positive statement Express your goals positively "Execute this technique well" is a much better goal than "Don't make this stupid mistake."
- Be precise: Set precise goals, putting in dates, times and amounts so that you can measure
 achievement. If you do this, you'll know exactly when you have achieved the goal, and can take complete
 satisfaction from having achieved it.
- Set priorities When you have several goals, give each a priority. This helps you to avoid feeling overwhelmed by having too many goals, and helps to direct your attention to the most important ones.
- Write goals down This crystallizes them and gives them more force.
- Keep operational goals small Keep the low-level goals that you're working towards small and
 achievable. If a goal is too large, then it can seem that you are not making progress towards it. Keeping
 goals small and incremental gives more opportunities for reward.
- Set performance goals, not outcome goals You should take care to set goals over which you have as
 much control as possible. It can be quite dispiriting to fail to achieve a personal goal for reasons beyond
 your control!

In business, these reasons could be bad business environments or unexpected effects of government policy. In sport, they could include poor judging, bad weather, injury, or just plain bad luck.

If you base your goals on personal performance, then you can keep control over the achievement of your goals, and draw satisfaction from them.

21-10

Set realistic goals – It's important to set goals that you can achieve. All sorts of people (for example, employers, parents, media, or society) can set unrealistic goals for you. They will often do this in ignorance of your own desires and ambitions.

It's also possible to set goals that are too difficult because you might not appreciate either the obstacles in the way, or understand quite how much skill you need to develop to achieve a particular level of performance.

Achieving Goals

When you've achieved a goal, take the time to enjoy the satisfaction of having done so. Absorb the implications of the goal achievement, and observe the progress that you've made towards other goals.

If the goal was a significant one, reward yourself appropriately. All of this helps you build the self-confidence you deserve.

With the experience of having achieved this goal, review the rest of your goal plans:

- If you achieved the goal too easily, make your next goal harder.
- If the goal took a dispiriting length of time to achieve, make the next goal a little easier.
- If you learned something that would lead you to change other goals, do so.
- If you noticed a deficit in your skills despite achieving the goal, decide whether to set goals to fix this.



Town Strategic Plan 2013

Strategic Theme

Theme Goals

Theme Actions

Economic Vitality

- Support a "business friendly" environment that attracts new businesses and is responsive to the needs of the current business community.
- o Develop strategies for attracting and retaining business.
- Support Main Street Gardnerville in revitalization efforts of the downtown District.
- o Work cooperatively with other agencies and governments in economic development.
 - Work with Main Street and local businesses to revitalize and enhance the Downtown District through the beatification efforts of the Main Street Program.
 - Actively participate in the development of the "Valley Vision" plan along the 395 corridor from Topaz Lake to Jacks Valley Road.
 - Continue to enhance and nurture relationships with other government agencies, Chamber of Commerce, NNDA, WNDD, the Douglas County Business Council, and other organizations.
 - Work with other agencies to streamline the plan review process while maintaining the interests of community residents and businesses.
 - Encourage and contribute in both financial and non-financial means assisting the program and activities of Main Street Gardnerville that are beneficial to the community.
 - Coordinate and participate in creating a parking district section in county code to increase the building potential of the smaller parcel located within the town.
 - Work with other agencies to make Muller Parkway a truck bypass. After bypass is complete work to create a center median on Main Street to beautify the downtown.
 - Explore areas of possible expansion for town east and west (Douglas or Mission Street)
 - Work on Industrial Park infrastructure as well as signage, parking and traffic patterns.
 - Improve pedestrian accessibility in the Downtown District and historical areas of town.
 - Work with other agencies to improve traffic control at the intersection of 756 and Waterloo.



Town Strategic Plan 2013

- Strategic Theme
- Theme Goals
- Theme Actions

Strong sense of community

- Maintain Gardnerville's "small town" look and feel and develop a richer sense of ownership from the Town's residents and businesses as evidenced through increased pedestrian traffic, monthly events and continued focus on beautification projects.
- Support community activities and family oriented events.
- Support fund-raising opportunities that further community goals.
- Support policies that maintain Gardnerville's heritage while allowing for well managed and complimentary growth in development and recreational opportunities while conserving our historical, environmental and cultural resources.
- Continue to market the Town through presentations to community and civic groups as well as prospective businesses of our town. Encourage new business to come to town.
 - Actively solicit and encourage community involvement in town planning.
 - Encourage and utilize volunteer opportunities for town projects.
 - Encourage staff and Board involvement in community activities.
 - Encourage partnerships to preserve culturally and historically sensitive areas and buildings within the town.
 - Continue to work with the private sector to encourage and enhance Downtown revitalization.
 - A Board Member will serve as liaison to the Nevada League of Cities, Douglas County Regional Transportation Committee, Carson Valley Arts Council and Main Street Gardnerville.
 - Improve pedestrian access throughout town and determine linkage opportunities for future development.

Government Transparency / Efficiency / Accountability

- Maintain a well managed and fiscally sound, open, accountable, and progressive government.
- Continue the Town's Internet presence through regular updates to the town website and be active on Face Book and Twitter.
- o Continue to develop and nurture relationships with other government agencies.
- o Continue to seek new ways of providing services effectively and efficiently.
- Continue to develop Town Asset Management Systems that account for condition, costs, and location.
 - Board packets are generated electronically for use by the public.
 - Bids are to be electronically distributed and allowing cost savings to the contractor, saving the town time and resources.
 - Encourage community involvement in Town planning.
 - Perform routine maintenance operations efficiently and effectively on streets, storm drains systems, ponds, trails and parks, and landscape areas.
 - Promote connected developments through multi modal trails and providing pedestrian connections throughout town.
 - Track cost of benefit for purchasing backhoe as opposed to renting.
 - Participate with the county on Vueworks system.



Town Strategic Plan 2013

- Strategic Theme
- Theme Goals
- Theme Actions

Infrastructure that attributes to a safe and healthy community

- Continue to seek new ways of providing services more effectively and efficiently.
- o Provide town services at the lowest cost possible for the residents and businesses.
- Work with other government entities on joint economic planning and development that creates "destination" for residents and visitors alike.
 - Actively solicit opportunities to plant street trees and flowers throughout town.
 Possibly initiate themed landscaping.
 - Be aggressive with maintenance activities to reduce long-term costs and preserves infrastructure in a desirable condition.
 - Strive to attain a Pavement Condition Index that preserves pavement before reconstruction is necessary.
 - Encourage staff to seek additional work related training to create efficiency and improve operations.
 - Encourage community involvement in Town operations.
 - Jointly bid projects with other government agencies to reduce cost.
 - Actively pursue a bypass (Muller Parkway) to get truck traffic off main street
 - Add bike lanes, public transportation, educate residents about public transportation, connection of Gardnerville and Minden with public transportation
 - Work with other agencies on parking district and getting parking downtown.
 - Work with developers and other agencies in an effort to connect each subdivision with sidewalks and trails with signage for a more walkable community.
 - Develop relationships with businesses with excess parking to share access and parking with businesses that have inadequate parking.